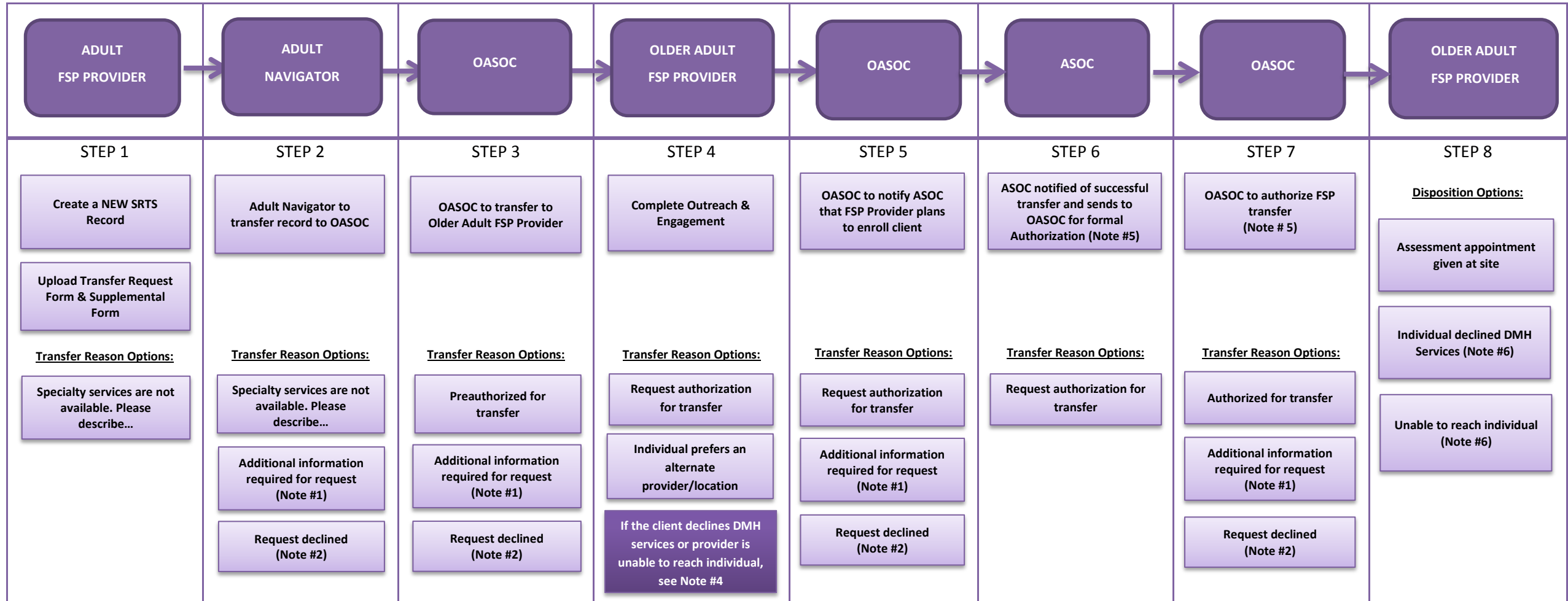


**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
SERVICE REQUEST TRACKING SYSTEM (SRTS)**

**ADULT SYSTEM OF CARE (ASOC) FULL SERVICE PARTNERSHIP (FSP) SRTS WORKFLOW
TRANSFER FROM ADULT FSP PROVIDER TO OLDER ADULT FSP PROVIDER**



Note #1: If the Navigator or OASOC needs additional information to determine approval for the request, they should communicate through e-mail to get the document.

Note #2: If a request for transfer is declined, OASOC will discuss linkage with Adult Navigator.

Note #3: If the client prefers another provider/location, transfer back the OASOC for linkage.

Note #4: If the client declines DMH services or provider is unable to reach individual, enter a disposition then transfer back to OASOC, then Adult Navigator, then Adult FSP provider to start Disenrollment from original authorized record.

Note #5: OASOC will inform ASOC, Adult Navigator of successful authorization via email. Adult Navigator forward an email from OASOC to Adult FSP Provider.

Note #6: If the FSP provider selects anything other than "Assessment appointment given at site" as a disposition, they must notify OASOC and consider Disenrollment.