

DEPARTMENT OF HEALTH SERVICES  
COUNTY OF LOS ANGELES

SUBJECT: **MOBILIZATION OF MEDICAL/SURGICAL  
SUPPLY (M/SS) CACHES**

REFERENCE NO. 1107

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PURPOSE: To provide guidelines for the release and return of Medical/Surgical Supply (M/SS) cache to designated personnel during times of medical need.

PRINCIPLES:

1. The County of Los Angeles has thirteen (13) M/SS caches stored at Disaster Resource Centers (DRC) throughout the County.
2. The authority to deploy the M/SS caches or portions of its contents to the field, local hospitals, and/or dispensing sites rests with the Emergency Medical Services (EMS) Agency.

POLICY:

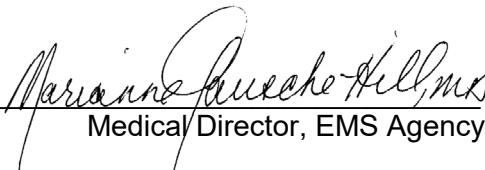
- I. In the event of a major event, emergency or disaster which results in a need for additional medical supplies, EMS/hospital/healthcare facility personnel shall request for the deployment of the M/SS cache by contacting the EMS Agency via the Medical Alert Center (MAC), ReddiNet, VMED28 Radio:155.34mhz, or telephone at (562) 378-1789.
- II. Once approved for deployment, the following should occur:
  - A. EMS Agency
    1. Get the recipient point of contact (POC) information (name, phone number); and
    2. Contact the DRC, identify they are from the EMS Agency and provide their name, operator number, and a phone number where they can be contacted; and
    3. Provide the name of the recipient, the POC, and phone number of the individual(s) who will be picking up the M/SS cache; and
    4. Advise the DRC to contact the recipient to make arrangements for the pick-up.
  - B. DRC
    1. Contact recipient POC
    2. Determine the following:
      - a. Arrange for time of pick-up; and
      - b. Provide instructions on pick-up location; and
      - c. Provide DRC POC name and phone number.

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EFFECTIVE: 06-01-14  
REVISED: 01-01-21  
SUPERSEDES: 07-01-17

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APPROVED:   
Director, EMS Agency

  
Medical Director, EMS Agency

C. Recipient

1. Upon arrival at the storage facility will contact DRC POC; and
2. Provide their name and official employee identification to DRC POC; and
3. Be provided access to the M/SS cache; and
4. Sign the required form(s) acknowledging the receipt of the M/SS cache.

III. Returning M/SS Cache

1. Recipient will make arrangements with DRC POC for the return of borrowed M/SS cache.
2. Recipient will replace all used M/SS cache items to the same par level received at the expense of the recipient. Opened or damaged containers shall not be returned and will need to be replaced by the recipient.

CROSS REFERENCE:

Prehospital Care Manual:

Ref. No. 1107.1, **M/SS Cache Inventory and Checklist for Items Deployed**