

**LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH
BOARD OF TRUSTEES MINUTES**

April 09, 2026

In Person/ Microsoft Teams Meeting

TOPIC	DISCUSSION/CONCLUSIONS/RECOMMENDATIONS	ACTIONS	FOLLOW-UP
PRESENT: EXCUSED/ ABSENT:	Vivian Branchick, RN Charles Flores Jorge Orozco Rosa Maria Hernandez Nancy Miller, RN Ernest Moreno Brenda Gallardo, RN	ADMIN STAFF: Irene dela Torre, RN Mildred Gonzales, RN Herminia Honda, RN Trina Trongone, RN	PUBLIC:
CALL TO ORDER & INTRODUCTIONS	R. Hernandez called the meeting to order at 0807. H. Honda stated that G. Casillas, ASB President and a Semester 4 student, has been invited to attend the meeting.	Information	None
APPROVAL OF MINUTES	Minutes of November 13, 2025, reviewed and approved. Four members voted for approval.	Post on website	H. Honda
MINUTES FOLLOW-UP	➤ Minutes of April 14, 2025- posted on the internet ➤ Policy #500: Provost Selection, posted, and distributed to faculty and staff ➤ 2026 BOT meeting schedule approved and emailed to E. Moreno	Information	None
ANNOUNCEMENTS	Congratulations to the College for a very successful ACCJC Focused Site Visit. H. Honda and V. Branchick will provide more details.	Information	None
PUBLIC COMMENT	None	Information	None
OLD BUSINESS			
ACCREDI-TATION	1. <u>ACCJC Report</u> – H. Honda reported on the following: The College had a very successful site visit on March 2-3, 2026: ➤ One commendation for the IMPACT Mentoring Program for providing individualized support to each student going through a unique educational journey. ➤ No recommendations for Compliance ➤ No Recommendations to Improve Institutional Effectiveness. ➤ In addition, the College submitted all required documentation on time. The Commission will act on the accredited status of the College at its June meeting. The College has been invited to participate in a poster presentation regarding the College's Peer Mentoring Program at the ACCJC's November Conference in Riverside, CA. The team also encourages the College to "lean into the AH" by continuing to develop and offer additional training programs to prepare LA County residents for healthcare jobs where demand exceeds supply and to serve the community. The 2026 Annual and Fiscal ACCJC reports have been submitted and certified.	1. Information	1. None

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	2. <u>ACEN Report</u> – No report at this time. 3. <u>BRN Report</u> – M. Gonzales reported that there will be a COADN conference this month. 4. <u>Technology/College Information Systems</u> – H. Honda reported on the following: The College is continuously reviewing the website information for accuracy and currency. We are currently doing the first quarter review of the website content and have contacted each department to review their respective section.	2. Information 3. Information 4. Information	2. None 3. None 4. None
DIVISIONAL REPORTS	1. School of Nursing (SON) – M. Gonzales reported on the SON 2024-2025 annual report: <u>Evaluation of the previous annual goals</u> All goals were met. - Implement student skills competency and practice readiness improvement plan. ➤ Incorporate clinical judgment competency questions in simulations, case studies, and/or written competencies. ➤ Analyze data on NCLEX PassPoint and implement action plans to meet the EPSLOs. ➤ Opportunities for students to participate in classroom discussions on Anti-racism, Diversity, Inclusion, and Equity (ADEI). <u>Petitions</u> ➤ The petition rate for the academic year is currently at 1 %, which is within the college's established threshold. ➤ Petition reasons were the Academic and Attendance Policy. Out of the five petitions, four were granted. <u>Attrition Rate</u> ➤ The attrition rate was at 14.6%, which is an increase from the previous AY of 12.6% ➤ Semester 1 has the highest attrition rate, which is expected. ➤ There were five program attritions due to academic reasons. ➤ The following interventions have been implemented to improve attrition rates: ○ Early interventions for at-risk students ○ Utilize teaching strategies that enhance clinical judgment and retention of fundamental concepts. ○ Being innovative with teaching strategies. Much discussion ensued regarding the increase in attrition, and the goal is to provide targeted interventions to assist students in meeting their learning objectives. M. Gonzales shared that the semester coordinator stated that students are simply weak; thus, the College needs to provide appropriate interventions. J. Orozco stated that attrition can be caused by many factors. H. Honda shared that the IE committee is looking at the admission requirements, which might assist in getting applicants who could handle the rigor of the nursing program. The Board agreed that students need to be supported, which the College has been doing. However, there are other factors, such as the LVN-RN students, who are DHS employees and are working full-time but need time off to take care of their schoolwork. N. Miller inquired whether there had been any change in the admission process and requirements. T. Trongone reported that we are currently looking at the admission requirements and collecting data since the interview process has been implemented. The class of 2026-I is the first group in which a satisfactory interview was used as a criterion for admission.	1. Information	1. None

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	<u>Tutoring and Mentoring</u> ➤ Tutoring topics consist of Drug and Dosage Competency, clinical competencies, strategies for studying, test-taking strategies, and preparation for the next semester. ➤ Ninety percent of students who received tutoring were successful in Fall 2024, and 80.7% of students were successful in Spring 2025. ➤ Semester 3 and 4 students are mentors to Semester 1 and 2 students. <u>Advisement and Counseling</u> ➤ K. Weybrew was hired in June 2024 as the College counselor. She was able to meet 54 students with 80 visits during the AY to provide counseling and guidance. ➤ Sixty-eight percent of students who received counseling in Fall 2024 passed, and 55.9 % passed in Spring 2025. ➤ Clinical instructors provide advisement and counseling to their respective clinical groups as needed. <u>Evaluation of Student Learning Outcomes (SLOs)</u> ➤ The evaluation of outcomes is based on two direct measures: the Clinical Performance Evaluation and the NCLEX Pass Rate. ➤ Indirect measures include Program Evaluation Surveys and Employer Surveys. ➤ Certain components of the Expected Level of Achievement were not met. PassPoint practice was initiated in spring 2026 to improve students' readiness for the comprehensive exam. ➤ Students reported logical sequencing in the didactic from Semester 1 to 4 but noted that too much information is included in PowerPoint presentations. Students would like a more interactive classroom experience. ➤ Students reported an immersive clinical experience at LA General Medical Center, but other clinical sites do not offer the same experience. ➤ Instructors are supportive and approachable. <u>Goals for 2026-2027</u> ➤ Effectively implement group presentations as a replacement for written assignments to promote academic integrity, appropriate use of AI, and students' ability to analyze, explain, and present content using proper citations and references. ➤ Strengthen students' clinical judgment and professional communication skills through oral presentations, simulations, and case-based learning activities. ➤ Continue to evaluate and enhance initiatives that prepare students to be practice-ready, including simulation enhancements, peer skills checkoffs, mandatory skills practice, and skills tracking. ➤ Continue analysis of NCLEX PassPoint data and implement action plans to meet EPSLO benchmarks. ➤ Effectively utilize Song-Brown grant funding to support faculty development and student support initiatives aligned with student learning outcomes. ➤ Successfully achieve ACCJC continuing accreditation approval in March 2026 through sustained compliance, data tracking, and documentation.		

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	<u>Program Accomplishments</u> ➤ Outstanding feedback from the ACCJC peer evaluators during the Marc 2026 visit. ➤ Song-Brown grant funding - \$150,000 for 2 academic years. ➤ Sustained high program evaluation by students. ➤ Demonstrated fiscal responsibility during budget curtailment, with faculty and staff working collaboratively with LAC DHS to address financial constraints. ○ Measures included no overtime ○ Faculty and admin assumed multiple roles. 2. NCLEX Pass Rate = The table below shows the NCLEX pass rate data from 2021-I to 2025-II <table><tr><th>1st-Time Attempts</th><th>2021-I</th><th>2021-II</th><th>2022-I</th><th>2022-II</th><th>2023-I</th><th>2023-II</th><th>2024-I</th><th>2024-II</th><th>2025-I</th><th>2025-II</th></tr><tr><td>CONAH</td><td>84%</td><td>85%</td><td>93%</td><td>93%</td><td>95%</td><td>98%</td><td>92%</td><td>95%</td><td>86%</td><td>89%</td></tr><tr><td>California</td><td>88%</td><td>86%</td><td>85%</td><td>91%</td><td>94%</td><td>96%</td><td>92%</td><td></td><td></td><td></td></tr><tr><td>National</td><td>74%</td><td>79%</td><td>73%</td><td>86%</td><td>89%</td><td>92%</td><td>86%</td><td>85%</td><td>82%</td><td>83%</td></tr></table> NCLEX-RN Pass Rates: CONAH, CA State, and National ➤ CONAH continues to be above the State and National level pass rates. 3. DHS Hiring Rate and Overall Job Placement ➤ The average DHS hiring rate from 2020 to 2024 is 65%. ➤ The December 2023 hiring rate is 82%, and this is the goal for all graduating classes. ➤ Continue collaborative efforts with HR and Nurse Recruitment in the application and hiring of our graduates as RNs and students as student nurse workers. ➤ HR will be meeting with Semester 4 students on May 7, 2026, on campus to discuss the RN DHS Application process. They will be going through the application portal and will discuss each component as needed.	1st-Time Attempts	2021-I	2021-II	2022-I	2022-II	2023-I	2023-II	2024-I	2024-II	2025-I	2025-II	CONAH	84%	85%	93%	93%	95%	98%	92%	95%	86%	89%	California	88%	86%	85%	91%	94%	96%	92%				National	74%	79%	73%	86%	89%	92%	86%	85%	82%	83%	2. Information 3. Information	2. None 3. None
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ADMINISTRATIVE REPORT	V. Branchick reported on the following: ➤ Each DHS department is being asked to implement cost-containment efforts as a response to the budget crisis. ➤ CONAH is a small department but has high salary costs. ➤ Currently, there is a county hiring freeze. The College will freeze two items until the financial state is stabilized. Thus, all hands-on deck, and administrators will be taking on additional responsibilities as needed. ➤ No overtime is allowed, and the College will be cutting on supplies costs if possible. ➤ The tuition will be increased by 50% as the last tuition increase was 25 years ago. Cost of operations has	Information	None																																												

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	increased, and the College's tuition has remained the same. ➤ There is a planned increase of 0.5% sales tax for healthcare funding which will be on the June 2026 ballot. If passed, the funds will be utilized for DHS to cover the deficit. ➤ The goal for the College is to make cost-cutting efforts while maintaining a good program. J. Orozco reported on the following: ➤ The Big Beautiful Bill resulted in a decrease in Medicaid funding for DHS ➤ There are developments within the LA General Campus; the building across CONAH will be occupied by the Department of Mental Health, which will house Urgent Care and a subacute hospital with 90 beds. ➤ The Sheriff's Department will end providing security for the DHS hospital and clinics ➤ The General Hospital will need to be vacated by 4/20/26 and is currently housing about 600 employees. ➤ The Santana building within the CONAH campus will be occupied by the displaced General Hospital employees ➤ The West campus has a housing development that will have 30% available affordable housing for low-income families and individuals.		
NEW BUSINESS			
	1. Policy # 507: Nondiscrimination – Sent to the Board on 4/2/26, due for triennial review. Reviewed and no changes. 2. Policy # 541: Sexual Harassment - Sent to the Board on 4/2/26 due for triennial review. Changes were made to reflect current practice.	1. Finalize policy and post 2. Finalize policy and post	1. H. Honda 2. H. Honda
OFF AGENDA ITEMS	None		
ADJOURNMENT	0923		
NEXT MEETING	August 13, 2026 College of Nursing & Allied Health Tower Hall Room 105	V. Branchick will forward the agenda and minutes to members prior to the meeting.	V. Branchick

Approved by Rosa Maria Hernandez (Signature on file)
BOT.Agendas/Mins

Prepared by: Herminia L. Honda (Signature on file)