

Inject #	Time	Inject Mode	Synopsis	From	To	Message	Expected Action	Responsible Organization	POC/Author	Comment
1	7:00am	In Person	Player Check-in	Controller / Evaluator (C/E)	Players	Player, Controller, Evaluator - Check In	All players check-in and receive appropriate materials.	All Players		
2	7:45am	In Person	Player Briefing	C/E	Players	Player Briefing (Plan a 15 Min Brief)	Exercise director / facilitator conducts exercise and safety briefing.	All Players		
3	8:00am	ReddiNet	Start Exercise (StartEx)	Medical Alert Center (MAC)	Hospitals	Start Exercise	Exercise participants initiate play.	All Players		
4	8:00am	ReddiNet	MCI Initiated	MAC	Hospitals	MAC initiates MCI poll titled "2024 FRC Exercise"	Respond to MCI poll. Input bed availability data into ReddiNet MCI module (minimum quantities 2 Immediate, 2 Delayed, 2 Minor)	Hospital ReddiNet End-Users		
5	8:00am to 8:10am	ReddiNet	MAC inputs patient destination	MAC	Hospitals	Each hospital will receive one (1) ambulance with one (1) "ambulance patient"	ReddiNet End-User arrives the ambulance in the ReddiNet MCI Module	Hospital ReddiNet End-Users		
6	8:00am to 8:15am	In Person	Provide pre-designated patient demographic data	C/E	ReddiNet End User	C/E provides the pre-designated "ambulance patient" information to the ReddiNet End-User. The information is needed to update the MCI victim list. The information is regarding the "ambulance patient" who arrived at the Emergency Department by ambulance and contains the patient's first name, gender, age, and triage tag#	ReddiNet End-User updates MCI victim list and enters "ambulance patient": 1. First name, 2. Last Name (Use your hospital's 3 letter hospital code) 3. Sex, 4. Age, 5. Triage Tag #	Hospital ReddiNet End-Users		
7	8:15am to 8:30am	In Person	Add five (5) additional walk-in patients to the MCI victim list	C/E	ReddiNet End User	C/E informs ReddiNet End-User to enter five (5) additional walk-in patients to the MCI victim list. Use fictional first names and your hospital's three 3- letter hospital code as the last names.	ReddiNet End-User enters five (5) walk-in patients into the MCI victim list. End user must check the box labeled "Walk-In" when adding walk-in patients. Use fictional first names, and gender. Do not enter a triage tag number. Use your hospital's 3-letter hospital code for the last names.	Hospital ReddiNet End-Users		
8	8:30am	ReddiNet	MAC sends message to all hospitals that the County has activated a FAC to support family reunification	MAC	Emergency Manager	A Family Assistance Center (FAC) has been activated at a location near the MCI.	Emergency Manager mobilizes Family Information Center (FIC) team and briefly discuss internal triggers required to activate the FIC plan.	Hospital EM and FIC team		
9	8:40am	In Person	FRC End-User logs into Family Reunification Center (FRC) application and activates a "FAC"	C/E	FRC End-User	Designated FRC End-User of the FIC team logs into the FRC application and activates a "FAC"	1. FRC End-User logs into the FRC application. 2. FRC End-User activates a "FAC" in the FRC application and names the "FAC" your hospital name followed by "- FRC Exercise" (e.g. "ACME Hospital - FRC Exercise"). 3. FRC End-User associates the "FAC" with the MCI titled "2024 FRC Exercise".	FRC End-User		
10	8:40am	In Person	FRC End-User updates MCI patient profile in FRC application	C/E	FRC End-User	C/E provides the pre-designated "ambulance patient" information to the FRC End-User. The data is needed to update the "ambulance patient" profile in the FRC application. The information is regarding the "ambulance patient" who arrived in the Emergency Department by ambulance.	FRC End-User searches for the "ambulance patient" profile in the FRC application and updates the profile with the following eight (8) data elements: 1. Last name (Change Hospital 3 letter code to actual last name as given in Victim List) 2. DOB. 3. Eye Color. 4. Hair Color. 5. Height. 6. Weight. 7. Language. 8. Ethnicity	FRC End-User		
11	8:50am	In Person	Register the five (5) pre-designated seekers into the FRC "FAC"	C/E	FRC End-User	Five (5) unrelated persons (designated seekers) each seeking a family member (missing person) involved in the incident arrived at your hospital. The missing persons (patients) are located at other facilities. C/E provides the Seeker data to the FRC End-User to Register into the "FAC"	Register each Seeker into the FRC "FAC" from data provided by C/E. (Seekers will have all demographic data of the missing person)	FRC End-User		
12	9:00am	In Person	Facilitate family reunification	C/E	FRC End-User	Inform the FRC End-User to locate and reunite each Seeker with the correct missing person (patient) in the FRC application and inform the family (C/E) of their location.	Locate and reunite each designated Seeker with the correct missing person (patient) in the FRC application.	FRC End-User		
13	9:00am to 11:00am	In Person	Contact other facilities	C/E	FRC End-User	Inform the FRC End-User to contact the facility with the missing person (patient) to confirm the person is at that location, to verify no release of information restrictions, and to close the loop.	After locating the missing person, call the facility with the missing person. Use the telephone number listed in the MCI victim profile. Confirm the person is at that location and no release of information restrictions are in place. Inform the seeking-person (family member) of the missing-person's location only.	FRC End-User		<p><b>Caller's Script:</b>  "Hello"  "This is a drill"  "I'm calling from...(hospital name)"  "We are conducting the Family Reunification Exercise"  "May I speak with your FRC team?"</p> <p><b>Use script until you get to the correct location then repeat talking points and add the following:</b>  "We have a family member searching for... (missing person) "  "Is this missing person at your hospital?"  "Is there any release of information restrictions?"  "Thank you"</p>
14	9:00am to 11:00am	In Person	De-activate FAC	C/E	FRC End-User	Inform the FRC End-User to deactivate "FAC" in FRC when all five (5) Seekers have been informed of the missing person's location	FRC End-User deactivates "FAC" in FRC when all five (5) seekers have been informed of the missing persons location	FRC End-User		
15	11:00am	ReddiNet	End Exercise (End Ex)	MAC	Hospitals	End Exercise	End all exercise play and activity	All Players		
16	11:00am to 11:30am	In Person	Debrief with players within your facility	C/E	All Players	Huddle all players for a debrief	Conduct debrief and have all players complete a participant feedback form	All Players		