



Los Angeles County

**COLLEGE OF NURSING
AND ALLIED HEALTH**

1237 North Mission Road, Los Angeles, California 90033

► School of Nursing
► Allied Health Continuing Education
(323) 409-5911
collegeofnursing@dhs.lacounty.gov

CLASS/PROGRAM APPLICATION FOR LA GENERAL MEDICAL CENTER EMPLOYEES

Submit approved form via email or mail

APPLICANT INFORMATION: (print/type legibly, all items must be completed)

Last Name: _____ **Employee Number:** _____

First Name: _____ **Professional License Number:** _____

☐ RN ☐ LVN ☐ NA ☐ Other _____ **Contact Work Email or Phone #:** _____

☐ Nursing Bldg. (eg. IPT, CT, OPD, etc) _____ Work Area: _____

☐ Non-Nursing Bldg. (eg. IPT, CT, OPD, etc) _____ Work Area: _____

CERTIFICATE OF COMPLETION INFORMATION: A Certificate of Completion is issued for classes/programs providing contact hours. Original certificate will be sent to you as indicated above, (e.g., Bldg. + Work Area = IPT 3A, I&R Room 831, etc.). Call the College if certificate not received within 60 days after completion of class/program. A copy of the certificate will be sent to your Nursing Office as applicable.

Applicant's Signature: _____ **Date:** _____

Your signature indicates you are consenting to release your grade to your department.

CLASS PROGRAM INFORMATION:

Name: _____

Date(s): _____ **Time:** _____ **Location:** _____

IMMEDIATE SUPERVISOR APPROVAL:

☐ Approved ☐ Denied Reason for Denial _____

Supervisor's Name (Print): _____ **Supervisor's Work Phone:** _____

Supervisor's Signature: _____ **Date:** _____

For Administrative/Instructor use only.

Enrollment Confirmed: ☐ Yes ☐ No **OES/Library Staff Date:** _____

Date email confirmation sent: _____ **Comments** _____

Grade: ☐ Pass ☐ Fail ☐ Incomplete ☐ Drop ☐ No Show ☐ Audit ☐ Class Cancelled

Comments: _____

Class Hours: Didactic: _____ **Clinical:** _____ **Contact Hours:** _____ **Instructor Initials:** _____



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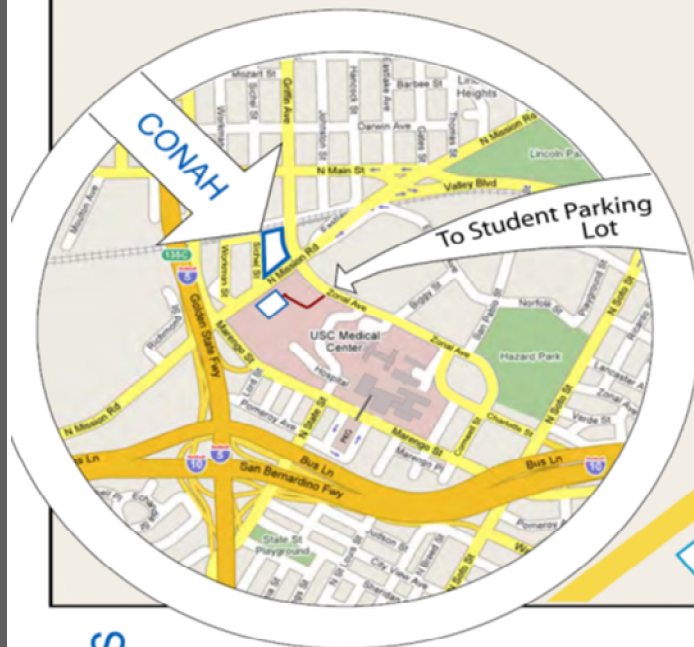
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CONAH Map Legend

- A** Administration Bldg
Classrooms 105, 111, 130
Office of Educational Services, Room 123
Administration and Faculty Offices
Financial Aid Office, Room 128
- B** Tower Hall
Classrooms 108 and 109
Conference Rooms 105, 114, 115, 116, 117
- C** Library Educational Resources
Classrooms 101, 122 and Computer Labs
- D** Carlson Classroom
- E** Simulation Lab and Skills Lab
- F** Lot 10 Student Parking



DIRECTIONS

Interstate 5-S ▶ Exit Mission Rd., left on Mission Rd., left on Sichel St.

Interstate 5-N ▶ Exit Cesar Chavez, left on Cesar Chavez., right on State St. to Marengo St., left on Marengo to Mission Rd., right on Mission Rd., left on Sichel St.

Interstate 10-W ▶ Exit State St., right on State St. to Marengo St., left on Marengo to Mission Rd., right on Mission Rd., left at Sichel St.

Interstate 10-E ▶ To Golden State (5N), exit Cesar Chavez, left on Cesar Chavez., right on State St. to Marengo St., left on Marengo to Mission Rd., right on Mission Rd., left on Sichel St.