# Family Reunification Center Functional

# Exercise Evaluation Guide (EEG)

Exercise Name: Family Reunification Center (FRC) Functional Exercise

Exercise Date: Tuesday, July 27, 2023

Organization/Jurisdiction: Los Angeles County EMS Agency / HPP Grant Program

Venue: [*Insert Hospital Name*]

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| Exercise Objectives:   * The FRC Exercise is intended to facilitate the development of processes needed to operationalize use of the FRC system during an activation of the Family Information Center (FIC) plan. * Promote end-user familiarity. * Assess information sharing capabilities. * Describe correlation and limits of integration between ReddiNet MCI module and the FRC system. |
| Capability 1: Foundation for Health Care and Medical Readiness  The community’s health care organizations and other stakeholders—coordinated through a sustainable HCC—have strong relationships, identify hazards and risks, and prioritize and address gaps through planning, training, exercising, and managing resources.  **Capability 2. Health Care and Medical Response Coordination**  Health care organizations, the HCC, their jurisdiction(s), and the ESF-8 lead agency plan and collaborate to share and analyze information, manage and share resources, and coordinate strategies to deliver medical care to all populations during emergencies and planned events.  **Capability 3. Continuity of Health Care Service Delivery**  Health care organizations, with support from the HCC and the ESF-8 lead agency, provide uninterrupted, optimal medical care to all populations in the face of damaged or disabled health care infrastructure. Health care workers are well-trained, well-educated, and well-equipped to care for patients during emergencies. Simultaneous response and recovery operations result in a return to normal or, ideally, improved operations.  **Capability 4. Medical Surge**  Health care organizations—including hospitals, EMS, and out-of-hospital providers—deliver timely and efficient care to their patients even when the demand for health care services exceeds available supply. The HCC, in collaboration with the ESF-8 lead agency, coordinates information and available resources for its members to maintain conventional surge response. When an emergency overwhelms the HCC’s collective resources, the HCC supports the health care delivery system’s transition to contingency and crisis surge response and promotes a timely return to conventional standards of care as soon as possible. |
| Organizational Capability Target 1: Foundation for Health Care and Medical Readiness  Critical Task: *Explain the correlation between the ReddiNet MCI module and the FRC system and the limits of their integration*  Critical Task: [*Insert task from frameworks, plans, or SOPs*]  Critical Task: [*Insert task from frameworks, plans, or SOPs*]  Critical Task: [*Insert task from frameworks, plans, or SOPs*]  **Source(s): ReddiNet system procedures, FRC system procedures** |
| **Organizational Capability Target 2:** **Health Care and Medical Response Coordination**  Critical Task: *Establish FIC per your hospital policies and procedures*  Critical Task: *Utilize the FRC system to coordinate family reunification*  Critical Task: [*Insert task from frameworks, plans, or SOPs*]  Critical Task: [*Insert task from frameworks, plans, or SOPs*]  **Source(s):** **Hospital Family Information Center plan** |
| Organizational Capability Target 3: Continuity of Health Care Service Delivery  Critical Task: *Demonstrate how to access needed systems to facilitate family reunification*  Critical Task: [*Insert task from frameworks, plans, or SOPs*]  Critical Task: [*Insert task from frameworks, plans, or SOPs*]  Critical Task: [*Insert task from frameworks, plans, or SOPs*]  Source(s): [Insert name of plan, policy, procedure, or reference] |
| Organizational Capability Target 4: Medical Surge  Critical Task: *Determine ED bed capacity to receive MCI patients from field*  Critical Task: *Respond to ReddiNet bed capacity poll*  Critical Task: *Arrive the ambulance in ReddiNet and update the MCI victim list*  Critical Task: [*Insert task from frameworks, plans, or SOPs*]  Source(s): [Insert name of plan, policy, procedure, or reference] |

| Organizational Capability Target | Associated Critical Tasks | Observation Notes and  Explanation of Rating | Target Rating |
| --- | --- | --- | --- |
| Foundation for Health Care and Medical Readiness | * *Explain the correlation between the ReddiNet MCI module and the FRC system and the limits of their integration* | [Observation notes and explanation of rating] | [Target rating] |
| Health Care and Medical Response Coordination | * *Activate FIC per hospital FIC plan* * *Utilize the FRC system to coordinate family reunification* |  |  |
| Continuity of Health Care Service Delivery | * *Demonstrate how to access needed systems to facilitate reunification* |  |  |
| Medical Surge | * *Determine ED bed capacity to receive MCI patients from field* * *Respond to ReddiNet bed capacity poll* * *Arrive the ambulance in ReddiNet and update the MCI victim list* |  |  |

**Final Core Capability Rating: [Enter Total Rating here]**

| Evaluator Information |
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| Evaluator Name: |
| Evaluator Email: |
| Evaluator Phone: |

| Ratings Key |
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| P: Performed without challenges |
| S: Performed with some challenges |
| M: Performed with major challenges |
| U: Unable to be performed |

## Ratings Definitions

| Performed without Challenges (P) | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
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| Performed with Some Challenges (S) | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified. |
| Performed with Major Challenges (M) | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| Unable to be Performed (U) | The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s). |