

County of Los Angeles - Department of Health Services
My Health LA
Annual Dental Site Review Audit Tool

Agency
 Name: #N/A
 Site
 Name: _____
 Site
 Address: #N/A

Lead Nurse Auditor: _____

Fiscal Year: FY 2021-22

Audit Date: _____

Requirement		Score	Comments
A. Infection Control			
1	Policy & Procedure: Infection Control protocol for dental operatories/rooms.		
2	Verify staff is trained annually on operator infection control procedures (cleaning duties and setting up dental treatment rooms).		
3	Clinic has weekly log for cleaning suction lines with enzymatic solution.		
4	Policy & Procedure: Monitoring the quality of dental unit waterlines (DUWL) per manufacturer's instructions.		
5	Clinic has log for in-house DUWL testing performed for each unit.		
6	Documentation of DUWL testing annually by outside vendor is available. Each unit should be evaluated. Date of result: _____		
7	Disinfectant used to clean dental operator is effective against Mycobacterium Tuberculosis. Dwell Time _____ (<5min is acceptable)		
Total Points			
B. Sterilization/Autoclave			
1	Clinic has autoclave/sterilization log.		
2	Documentation of most recent autoclave calibration report per manufacturer's instructions is available.		
3	Clinic has weekly spore testing log. Auditor: Most recent month of weekly logs for spore testing must be reviewed if applicable.		
4	Clinic has a log for changing ultrasonic cleaning solution.		
Total Points			

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	C. Radiation Safety		
1	Documentation of last X-ray Safety Inspection performed by the County of Los Angeles Radiology Dept. or California Remote Radiation Dose (CaRRD) Program - DIQUAD Report from California Department of Public Health (CDPH) Radiologic Health Branch is available. Date: _____ (required every 5 years)		
2	Documentation of X-ray machine registration with CDPH is available for each unit. Expires: _____		
3	Documentation of the most recent quarter dosimetry report or proof that occupational exposure to employees is less than 10% of the maximum annual occupational dose limits (5rem).		
	Total Points		
	D. Lead (or Lead Alternative) Aprons		
1	Documentation or report of annual lead (or lead alternative) apron inspection (visual or x-ray) is available.		
2	Lead (or lead alternative) aprons have a thyroid collar.		
	Total Points		
	E. Waste and Toxic Substance Management		
1	Verify Safety Data Sheets (SDS) are reviewed annually with staff.		
	Total Points		
	F. Medication and Medical Emergency Management		
1	Anesthetics, prescription, sample and over-the-counter medications, are securely stored in a lockable space (cabinet or room) within the office/dental clinic.		
2	Clinic has a Medical Emergency Kit. Medical Emergency Kit must include the following: Epinephrine 1:1,000 (injectable), Histamine-blocker (injectable), Oxygen with positive-pressure administration capability, Nitroglycerin (sublingual tablet or aerosol spray), Bronchodilator (asthma inhaler), Sugar (rapid source of glucose such as orange juice), Aspirin.		

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3		Clinic has a log of Medical Emergency Kit contents with expiration dates.		
4		Oxygen tank log is labeled with remaining volume in psi.		
5		Emergency eyewash station is installed which can provide 15min of continuous irrigation and is no more than 10 seconds (approx. 55ft) from the potential hazard.		
6		Clinic has monthly log for testing emergency eyewash station when the eyewash station is plumbed into existing plumbing.		
7		Verify staff is trained annually on Management of Medical Emergencies in the Dental Office.		
		Total Points		