



Scheduling COVID-19 Vaccine Appointments Using the MyWellness Patient Portal - A Patient's Guide



- 1. Log into the MyWellness Patient Portal
- 2. From the Home page, click Appointments -> Schedule a New Appointment



3. If you want another type of appointment, select **"Don't see the appointment you're looking for? Click here."** Send a request to your provider/clinic as you normally would.

Schedule Appointment
* Who is this appointment for?
KOBE ZZZZTEST
Choose a reason for your visit
Adult COVID-19 Vaccine Dose #1 Drive-Thru / Vacuna COVID-19 1a dosis Adultos Desde su auto 🗸
Please select
Adult COVID-19 Vaccine Dose #1 Drive-Thru / Vacuna COVID-19 1a dosis Adultos Desde su auto
Adult COVID-19 Vaccine Dose #1 Walk-Up / Vacuna COVID-19 1a dosis Adultos Caminando
Don't see the appointment you're looking for? Click Here/¿No ve la cita que está buscando?Pulse aqui

4. Select Adult COVID-19 Vaccine Dose #1 Drive-Thru or Adult COVID-19 Vaccine Dose #1 Walk-Up

Schedule Appointment

* Who is this appointment for?

KOBE ZZZZTEST

Choose a reason for your visit

Adult COVID-19 Vaccine Dose #1 Drive-Thru / Vacuna COVID-19 1a dosis Adultos Desde su auto

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Please select

Adult COVID-19 Vaccine Dose #1 Drive-Thru / Vacuna COVID-19 1a dosis Adultos Desde su auto

Adult COVID-19 Vaccine Dose #1 Walk-Up / Vacuna COVID-19 1a dosis Adultos Caminando

Don't see the appointment you're looking for? Click Here/¿No ve la cita que está buscando?Pulse aqui

5. Click Search

Choose a reason for your visit			
	Adult COV	ID-19 Vaccine Dose #1 Drive-Thru / Vacuna COVID-19 1a dosis Adultos Desde su auto	~
	Search		

6. Pick a location, then click on View All Appointments (example below- LAC+USC Medical Center Express)

 LAC+USC Medical Center Express LAC+USC MEDICAL CENTER Building B (OPD) 2010 Zonal Ave. Los Angeles, CA 90033 (323) 409-1000 	View All Appointments	
Mid Valley Comprehensive Health Center Express Mid-Valley CHC 7515 Van Nuys Blvd Van Nuys, CA 91405 (818) 627-3000	View All Appointments	

7. You will see the first available appointment at that location. You can also enter a **Start Date** to look for appointments on a certain date. Some locations offer drive-up or walk-up services. Select a **Start Date** and service from **Need a specific provider?** Then select **Apply.**

< Select a Time			
Start Date	Need a specific provider?		
04/14/2021	Please select	✓ Apply	
Enter date in MM/DD/YYYY format.	Please select		
Advanced filters	USC COVID Vac Drive-Thru		

8. Click Select to pick a time that you can get your COVID shot (example below- 08:00am)

Wednesday, Apr 14, 2021	
08:00 a.m. PDT	Select
08:10 a.m. PDT	Select
08:20 a.m. PDT	Select
08:30 a.m. PDT	Select
08:40 a.m. PDT	Select

9. Type text into this box if you have any concerns or special needs for this visit (you don't have to do this)

 Review and Schedule Appointment
Describe any specific requests or special needs you want us to consider in preparation for your visit.
Send me an email with my appointment details
If a follow-up regarding your appointment is needed, MyWellness will contact you using a secure message.
Schedule Appointment

10. If you want an email with your appointment information, click on the box

 Review and Schedule Appointment 		
Describe any specific requests or special needs you want us to consider in preparation for your visit.		
	1	
Send me an email with my appointment details		
If a follow-up regarding your appointment is needed, MyWellness will contact you using a secure message.		
Schedule Appointment		
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11. Click Confirm your appointment

Congratulations! You scheduled a COVID Vaccine appointment!

Cancelling a scheduled COVID Vaccine appointment:

- You can directly cancel your COVID Vaccine appointment if it is more than 24 hours before your appointment.

1. Go to View Upcoming Appointments



2. Find the appointment you want to cancel, and click **Options**

Appointments	
Friday, Apr 09, 2021	
Adult COVID-19 Vaccine Dose #1 Drive-Thru / Vacuna COVID-19 1a dosis Adultos Desde su auto	Options 🗸
09:00 a.m. PDT	
For KOBE ZZZZTEST with USC COVID Vac Drive-Thru at OLAC+USC Medical Center Express (Pfizer)	
(323) 409-1000	
View Instructions	

3. Select Cancel appointment

Appointments	
Friday, Apr 09, 2021	
Adult COVID-19 Vaccine Dose #1	Options 🗸
Drive-Thru / Vacuna COVID-19 1a	Add to calendar
dosis Adultos Desde su auto	View details
09:00 a.m. PDT	Reschedule appointment
For KOBE ZZZTEST with USC COVID Vac Drive-Thru	Cancel appointment
at OLAC+USC Medical Center Express (Pfizer)	
View Instructions	

4. Select a reason for cancelling the appointment

Cancel Appointment	
Friday, Apr 09, 2021	
Adult COVID-19 Vaccine Dose Drive-Thru / Vacuna COVID-19 dosis Adultos Desde su auto	#1 1a
08:30 a.m. PDT	
For KOBE ZZZZTEST	
at O LAC+USC Medical Center Express	
(323) 409-1000	
* All fields are required.	
* Why do you need to cancel?	

You will receive a confirmation. You have now canceled your appointment.

The appointment was successfully canceled.

Printing your COVID Vaccine from your portal:

- After you receive your vaccine, you can print your immunization record from your portal:

1. Go to "Health Record Overview":



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2. Select the Print button at the top right of screen:

Overview		Print	
Viewing health record for JANA ZZZZTEST	~	The information below is from your electronic medical record. If you believe anything is incorrect please notify your provider's office.	
Immunizations			
SARS-CoV-2 (COVID-19) Ad26 vac, recomb	Date Rec	eived: Mar 11, 2021	

3. Uncheck all boxes except "Immunizations" and select Print:

Print Options	٢
Which sections of JANA ZZZTEST's Overview would you like to print?	
Current Medications Immunizations Current Allergies Health Issues	
	PrintCancel

01	verview	
The information below is from your electronic medical record. If you believe anything is	incorrect, please notify your provider's office.	
JANA ZZZZTEST		<u> </u>
Imr	nunizations	
SARS-CoV-2 (COVID-19) Ad26 vac, recomb	Date Received: Mar 11, 2021	
SARS-CoV-2 (COVID-19) mRNA BNT-162b2 vax	Date Received: Mar 04, 2021	
SARS-CoV-2 (COVID-19) mRNA-1273 vaccine	Date Received: Jan 29, 2021	
SARS-CoV-2 (COVID-19) mRNA BNT-162b2 vax	Date Received: Jan 12, 2021	
diphth/tetanus/pertussis,acel/hepB/polio	Date Received: Aug 17, 2016	
pneumococcal 23-valent vaccine	Date Received: Aug 17, 2016	
hepatitis A adult vaccine	Date Received: Aug 02, 2015	
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