



Messaging Your Provider Using the MyWellness Patient Portal- A Patient's Guide



1. From the Home page, click on **Messaging** , click **Inbox**, then click **Send a Message**.

The screenshot shows the 'Inbox' page of the Los Angeles County Health Agency. The header includes the agency logo and the text 'LOS ANGELES COUNTY HEALTH AGENCY'. A 'Send a message' button is highlighted with a red box. The left sidebar contains navigation options: Home, DHS.LACOUNTY.GOV, Health Record, Messaging (12), Inbox (12), Sent, and Trash. The main content area displays a list of messages with subjects like 'BP Clipboard', 'No subject', and 'Henderson-Owings, Sandra Cerner → JANA ZZZZTEST', along with their respective dates and times.

2. Fill in the required information fields (red asterisk) including:
 - a. ***This message is sent on behalf of**
 - b. **To*** (name of provider)
 - c. *** Subject**
 - d. ***Message (text)**- type in the information for your provider here
 - e. To add an attachment , like a picture, click on **Choose File**.
 - f. To send your message, click on the **Send** button.

The screenshot shows the 'New Message' form. It includes a back arrow and the title 'New Message'. A legend indicates that a red asterisk (*) denotes a required field. The form contains several input fields: 'This message is sent on behalf of', 'To', 'Subject', and 'Message'. There is also an 'Attachments' section with a 'Choose File' button and a '2000 characters remaining (2000 maximum)' indicator. On the right side, there is a sidebar with important information: a disclaimer about urgent questions, the COVID-19 Nurse Advice Line (844-804-0055), instructions on how to search for a doctor's name, and a link for help sending pictures to providers.

3. When you click **Send** you should see a green confirmation box

✔ Thank you for your message. It was sent to the appropriate care team.