Volunteer is Interviewed & Accepted

Volunteer Completes online HSN form, and has C# issued.

Volunteer Completes Live Scan Fingerprinting

Volunteer completes online attestations for the following:
- Compliance Awareness
- Code of Conduct
- HIPAA
- Infection Control
- Sexual Harassment
- Risk Management

Clearances are met; Volunteer is notified of ready start & to pick up ID badge from Human Resources

Volunteer visits Volunteer Office on the same day of ID badge Pick up
To rent uniform, sign service assignment and select shift

Volunteer Attends Orientation

Volunteer completes Health Clearance Note: This step may be completed before or after orientation, depending on speed of fingerprint clearance.

Volunteer Starts Volunteering

Note: This entire process should take no longer than approximately 35 days.

Revised: 3/18/14