

PURPOSE: To describe the composition and function of an Innovation, Technology and Advancement Committee (ITAC) that advises the Emergency Medical Services Agency (EMS) Director and Medical Director on instituting new products, introducing innovative technologies, and providing oversight for the implementation of novel equipment.

POLICY:

I. Committee Activities

Functions of the ITAC shall include, but are not limited to, the following:

- A. Provide operational insights for the use of new products.
- B. Perform evidence-based literature review regarding technologies new to Los Angeles County EMS.
- C. Develop standardized policy and recommendations for the implementation of new innovations, technologies and products used in Los Angeles County.
- D. Provide recommendations to the EMS Agency Director and Medical Director regarding new technologies.

II. Meeting Frequency

The Committee will meet quarterly on “as needed” basis (additional meetings may be held as determined by the chair).

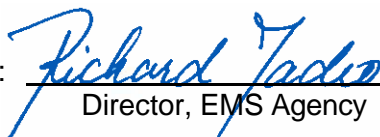
III. Committee Membership Structure

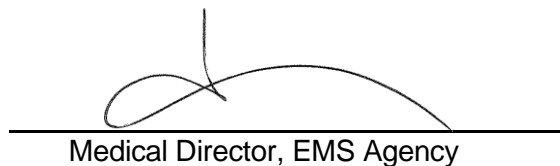
- A. Membership is aimed to provide broad areas of expertise to address operational functionality, appropriate scientific review, and practical policy development for the use of new technologies
 - 1. Chaired by the EMS Agency
 - 2. Three physician representatives from the Medical Council (Ref. No. 204)
 - 3. Representative from Provider Agency Advisory Committee (Ref. No. 207)

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APPROVED: _____


Director, EMS Agency


Medical Director, EMS Agency

4. Representative from Base Hospital Advisory Committee (Ref. No. 207)
 5. Representative from Pediatric Advisory Committee (Ref. No. 216)
 6. Representative from a Primary EMT Training Program
 7. Representative from a Primary Paramedic Training Program
 8. Other representatives that represent EMS interests in Los Angeles County may participate at ITAC chair discretion
- B. The Committee may elect to invite Subject Matter Experts to provide operational, technical and financial insights on an “as needed” basis.
- IV. Meetings
- A. Regular meetings of the ITAC should be held quarterly on the first Tuesday of February, May, August, and November. The ITAC chair may re-schedule meeting dates at their discretion.
- B. Procedure to Introduce Topics for ITAC Review
1. Los Angeles County EMS stakeholder (i.e, provider agency, receiving hospital, training program, etc.) presents new product, innovation or technology topic they have interest implementing to the ITAC chair.
 2. ITAC chair reviews the proposal and makes a determination of whether to accept the topic for review at an upcoming ITAC meeting, in consultation with the EMS Medical Director as needed.
 3. ITAC chair may meet with product vendors or other entities as needed to inform the ITAC presentation.
- C. ITAC Recommendations
1. ITAC recommendations will be forwarded to the EMS Agency Director and EMS Agency Medical Director following each quarterly meeting.
 2. A summary of ITAC recommendations will be maintained by the EMS Agency and can be accessed by system stakeholders upon request.

CROSS REFERENCES

Prehospital Care Manual:
Ref. No. 204, **Medical Council**
Ref. No. 207, **EMS Commission Advisory Committees**
Ref. No. 216, **Pediatric Advisory Committee**