

HOW TO COMPLETE THE E2 HEALTH FORMS

FREQUENTLY ASKED QUESTIONS

Employee Health Services



Q. Which forms do I need to complete and submit for health screening clearance?

A. Current forms can be found at: [Employee Health Services Forms - Health Services Los Angeles County \(lacounty.gov\)](https://lacounty.gov/employee-health-services/forms)

- Pre-placement packet (E2 Pre-Placement Tuberculosis History and Evidence of Immunity)
- Annual packet (E2 Annual Health Screening)

Q. What is the difference between the E2 Pre-Placement and the E2 Annual?

A. The E2 Pre-placement is to be used one time when it is your first time being on-boarded at Department of Health Services. The E2 Annual is to be used every year thereafter while working at the facility.

Q. What options do I have for completing the forms?

A. You can either have the forms completed by your health care provider **or** if you already have all the health screening tests complete you can submit them to Employee Health and we will sign off verifying all screening requirements are complete. Please complete the TB screening questionnaire.

Q. Which forms do I need to complete if I go to Employee Health Services?

A. The E2 questionnaire and provide copies of required TB tests, laboratory reports of titers or your immunizations record.

Q. Can E2 health forms be submitted via email or FAX?

A. Yes, but please ensure they are completed accurately and in-full to avoid delay in processing.

Q. What TB screening test do I need to complete the E2 Pre-placement form?

A. You must provide documentation of 2 TB skin tests < 12 months of start date **or** 1 QuantiferonGold/TSpot blood test < 12 months of start date.

Q. Is a 2-step needed annually?

A. No, annually you will need either 1 TB skin test documented in millimeters **or** 1 QuantiferonGold/TSpot blood test.

Q. I have a history of a positive TB skin test, can I just use a chest x-ray?

A. No, per regulations, the TB skin test needs to be documented in millimeters. Verbal history of positive is not acceptable. If you do not have documentation of a positive TB skin test you must either have one repeated or have a blood test.

Q. Can I use a chest x-ray as a substitute for a TB skin test?

A. No, if you have a history of a negative TB skin test then you will need to repeat the TB test annually.

Q. Do I need to get a CXR every 4 years, per our contract?

A. Department of Health Services does not require serial chest x-rays for staff with positive TB skin test. A chest x-ray will only be repeated for positive signs and symptoms of TB.

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Q. I was told I only need 1 MMR vaccine as an adult, why do you need 2?

A. Healthcare workers need documentation of two vaccinations of MMR **or** a positive blood titer.

Q. For mumps, measles, rubella or varicella I have only received one dose, the other is not due for one more month. Can I start working?

A. Yes, but you will be given a **temporary clearance**. You are required to submit documentation of the 2nd dose after 28 days of the 1st dose.

Q. I had chicken pox disease as a child, why do I need a varicella titer?

A. History of disease is not acceptable for healthcare workers. You must have a positive varicella IgG titer **or** documentation of 2 vaccines doses.

Q. Can I have my titers drawn at Employee Health? I am willing to pay for them.

A. At this time Employee Health has no mechanism to bill for services. This is the responsibility of your contract agency or school.

Exception to above question: Per contract language some categories of contract staff may have services provided by Employee Health. These include Morrison staff, Volunteer Office staff, Professional Staff Association Physicians not paid by the county, and some Administration staff.

Q. Can I decline all vaccines, since I do not work with patients?

A. No, the mumps, measles, rubella and varicella are all mandatory. The others are highly recommended, but a signed declination is acceptable.

Q. I have been working here for many years, why are you now asking me to provide evidence of immunity to childhood diseases?

A. We updated all files with the current requirements that were previously grandfathered in.

Q. Do I have to complete a respiratory fit test?

A. Contract staff that may need to use a respirator during work assignment are required to be fit tested. This must be done by your employer/school/agency or designated clinic. Fit testing must be done on the type of N95 respirator that the facility you are working at uses. Please contact your local Employee Health to find out which brand of mask is required.

Q. How do I know if I need to be fit tested?

A. You will need to be fit tested if you will be taking care of patients with potential aerosol transmissible diseases or when potentially exposed to workplace respiratory hazards including (chemicals, particulates or vapors).

Q. Where do I go if I have a blood exposure or needle stick?

A. Employee Health or the Emergency Department/Urgent Care will provide a courtesy initial evaluation if desired. The follow-up visits are the responsibility of your agency/school/contract.

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Q. What do I do if Employee Health notifies me that I had a potential TB exposure?

A. You will need to present to Employee Health for a TB screening questionnaire and a TB skin test or blood test if indicated.

Q. Why am I not in the database?

A. After you complete your on-line application your sponsor must activate and claim you. If you are not showing up in the database please contact your sponsor.

Q. Why is my file inactive, I am still working here?

A. Your sponsor is responsible for keeping your record up to date. Please contact them if your file is expired.

Q. What should I do if I still have questions regarding health clearance requirements?

A. Contact your local Employee Health Services.

Q. Will I be required to get vaccinated against COVID-19?

A. Yes, updated vaccine series is required during respiratory virus season, or you can sign the declination and must wear a mask during the respiratory virus season.



Correctional Health Services

Office: (213) 974-9966 FAX: (213) 415-7729

Emails: AGonzalez5@dhs.lacounty.gov ASanchez1@dhs.lacounty.gov
chs-ehs@dhs.lacounty.gov

Glendale Health Center

Office: (818) 291-8966

Email: ACN-EHS@dhs.lacounty.gov

Harbor-UCLA Medical Center

Office: (424)306-4050 Fax: (310) 222-5326

Email: humc-ehs@dhs.lacounty.gov

High Desert Regional Health Center

Office: (661) 471-4342 Fax: (661) 524-2974

Email: hdesert-EHS@dhs.lacounty.gov

HSA, HR, EMS, Housing for Health, Community Programs, ACN Administration

Office: (213) 509-3508

Emails: hsa-ehs@dhs.lacounty.gov rshim@dhs.lacounty.gov

LA General Medical Center

Office: (323) 409-5236 Fax: (323) 226-4253/6769

Email: LA-General-EHS@dhs.lacounty.gov

Martin Luther King, Jr. Outpatient Center

Office: (424) 338-2200 Fax: (310) 764-5274

Email: mlk-ehs@dhs.lacounty.gov

Olive View-UCLA Medical Center

Office: (747) 210-3403 Fax: (747) 210-4725

Email: DEHS@dhs.lacounty.gov

Rancho Los Amigos National Rehabilitation Center

Office: (562) 385-6016 Fax: (562) 385-6063

Email: rancho-ehs@dhs.lacounty.gov