LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH

CAREER OPPORTUNITY

DEPUTY DIRECTOR, MENTAL HEALTH (UC)

CONTRACT MANAGEMENT AND MONITORING DIVISION (CMMD)

Filing Period Begins:

November 24, 2026

This recruitment will remain open until the needs of the Department are met.

Annual Salary:

$179,823.48 - $279,662.16



THE COUNTY OF LOS ANGELES

As the largest employer in Southern California, the County of Los Angeles has over 110,000 employees in 39 departments and an operating budget of over $50 billion. The County provides vital and wide-ranging public services to a diverse population of more than 10 million residents. With 88 cities and more than 120 unincorporated areas, the County is proud of our vast multicultural populations, speaking more than 220 languages. We endeavor to hire persons who understand and represent the various communities within our County.

THE DEPARTMENT OF MENTAL HEALTH

The Los Angeles County Department of Mental Health (LACDMH) is the largest public mental health department in the country. LACDMH directly operates 75 program sites and more than 100 co-located sites. LACDMH contracts with approximately 1,000 providers, including non-governmental agencies and individual practitioners who provide a spectrum of mental health services to people of all ages to support hope, recovery and wellbeing.

CONTRACT MANAGEMENT AND MONITORING DIVISION

The Contract Management and Monitoring Division (CMMD) works to ensure proper utilization of funds, accountability for contract terms and conditions, optimal service delivery, qualitative and quantitative assessments for efficiency, access to care capacity, and equity of services and programs for all populations. The Division provides centralized contract monitoring and is the center for provider relations across the County. CMMD's responsibilities include collaborating with a wide array of providers, ranging from Community-based Organizations to private practitioners, and other internal Departmental Units in the management and monitoring of care-related contracts.

LOS ANGELES COUNTY
DEPARTMENT OF
MENTAL HEALTH
hope. recovery. wellbeing.



THE POSITION OVERVIEW

The Contract Management and Monitoring Division of LACDMH is responsible for providing comprehensive oversight of the mental health services provided by the Department under Organizational Provider contracts and other Service Agreements. The Deputy Director of CMMD provides strategic leadership and enhanced oversight of the division through managing stakeholder involvement, streamlining coordination across LACDMH partners, data transparency and evaluation, efficiency and resource allocation, and equity in access to services across the County of Los Angeles. This role is expected to apply their expertise in management and supervision to meet the service delivery goals and the policies and procedures of the department to ensure adequate service capacity and compliance with state and federal mandates. The Deputy Director oversees fiscal and budget coordination, management of contract compliance, and administrative monitoring. Additionally, this position represents LACDMH in high-level stakeholder meetings, develop policy recommendations, and brief executive leadership on critical initiatives to enhance mental health service delivery.

THE IDEAL CANDIDATE

The ideal candidate will have an entrepreneurial spirit, proven leadership, and strong interpersonal skills including the ability to build and inspire a high-performing division, support contract providers, and mobilize partnerships across the County. The candidate must have subject matter expertise in the mental health field, demonstrated management experience in a complex, public sector environment and in-depth knowledge of accrediting agencies, statute and regulations as related to the administrative and provision of mental health services. The ideal candidate will be able to manage the day-to-day operations of the Contract Management and Monitoring Division, maintain a commitment to providing accountable and transparent leadership, demonstrate integrity as well as sound management and decision-making, possess strong analytical and organizational skills and must be able to communicate effectively, both verbally and in writing, with diverse stakeholders. Though not required, in depth knowledge of mental health operations in Los Angeles County and California is highly desirable.

ESSENTIAL JOB DUTIES

- Responsible for overseeing, directing, managing, and leading centralized monitoring of contract language in the Contract Management and Monitoring Division.
- Manage and monitor various types of contracted services that support over 125,000 consumers annually, in a collaborative and coordinated manner to ensure proper utilization of funds, accountability of contract terms and conditions, optimal service delivery, qualitative and quantitative assessments for efficiency, access to care capacity, and equity of services and programs for all populations.
- Establish clear, consistent, and uniform goals across the various teams within the divisions to develop and strengthen collaborative relationships among Departmental divisions in the management of contracts. Foster a unified approach to standardize monitoring protocols, improve data transparency, maximize fiscal strength, and continuously deliver excellent customer service and improve program performance.
- Develop policies and procedures and tools that support consistent monitoring to contract language and provides timely technical assistance with a robust customer service focus that aligns with Departmental priorities and vision for the division.
- Leverage available data and reports to develop and support timely decisions and recommendations for consideration by Executive Management, ensuring that LACDMH leadership is kept informed of issues and systemic risks impacting contracted service delivery and business operations.

REQUIREMENTS

The individuals qualified for this position will have at least four years of progressive experience in a senior management leadership role and a Masters Degree in Psychology, Social Work, Sociology, Public Health, Nursing, Health Administration, Human Services, Business Administration, Public Administration, or a closely-related field.

HOW TO APPLY

Qualified candidates are invited to submit a statement of interest, a resume detailing positions held in a managerial capacity, and a copy of official diploma or transcripts.

SELECTION PROCESS

Each candidate's background will be evaluated on the information submitted at the time of application to determine the level and scope of the candidate's qualifications for this position. The resume should include any additional information which the candidate would like to be considered.

Only the most qualified candidates, as determined by the screening process, will be invited to participate in the selection process.

Please submit required documents to: **exams@dmh.lacounty.gov**. In the subject line of the email, please indicate: **Deputy Director, Mental Health (UC) Contract Management and Monitoring Division**.

For confidential inquiries, please contact:
Natalie Llamas
LACDMH Human Resources Bureau
nllamas@dmh.lacounty.gov.

COMPENSATION

The appointee will receive an annual salary commensurate with qualifications and career accomplishments. This is an unclassified (at-will) position and is subject to the provisions of the County's Management Appraisal and Performance Plan (MAPP) at R15 ($179,823.48 to $279,662.16).

BENEFITS

The County provides an excellent benefits package that allows employees to choose benefits that meet their specific needs. The package includes:

Retirement Plan – New appointees will participate in a contributory defined plan.

Cafeteria Benefit Plan – The County funds its cafeteria plan using a tax-free contribution of an additional 14.5% - 17% of the employee's monthly salary.

Flexible Spending Accounts – The County contributes $100 per month to an employee's dependent care spending account in addition to tax-free medical and dependent care spending accounts.

Savings Plan (401k) – Optional tax-deferred income plan that may include a County matching contribution of up to 4% of the employee's salary.

Deferred Compensation Plan (457b) – Optional tax-deferred income plan that may include a County matching contribution of up to 4% of the employee's salary.

Non-Elective Days – 10 paid days per year with the option to buy elective annual leave days. Annual leave can be used for vacation, sick, or personal leave.

Holidays – 13 paid days per year.



