



DEPARTMENT OF MEDICAL EXAMINER

MEDICAL DIRECTOR

(Unclassified)

Annual Salary Range:
\$324,384 – 434,904

Applications will be accepted until the position is filled.



The County of Los Angeles

The County of Los Angeles serves a demographically and geographically diverse population of more than 10 million residents. Employing over 100,000 employees in 39 departments who work in roles as broad as law, civil engineering, public safety, healthcare, and human services, the County operates with an annual budget of over \$49.2 billion for the fiscal year 2024-2025.

The County is a Fair Chance employer, committed to diversity and inclusiveness in our workforce. It is a culturally diverse economic and cultural hub, driving major elements of the national and world economies. It is the center for the arts, media, and entertainment – unlike anywhere else.

The Department of Medical Examiner

The Department of Medical Examiner operated on a \$57 million budget in fiscal year 2024-2025, and has jurisdiction over the County of Los Angeles, which includes the City of Los Angeles, 87 other municipalities, and its unincorporated areas. The region spans 4,084 square miles and has 10.2 million residents, the largest population served by a death investigation office in the United States. Jurisdiction is taken on approximately 12,000 deaths each year.



The Position

Working closely with the Chief Medical Examiner, the Medical Director assists the Chief Medical Examiner with the planning and overall operations of the Department. Specific to this role is the responsibility of directing the Medical Division, which oversees all postmortem pathological examinations and medical investigations required to determine causes and manners of death. This division also ensures overall quality and timeliness of postmortem examination reports and investigations in accordance with National Association of Medical Examiners (NAME) accreditation standards. Additionally, the Medical Director provides administrative oversight of the Medical Division, including budget preparation and control, staff oversight through subordinate supervisors, procurement of equipment and supplies, and coordination of work in conjunction with the operations of other divisions within the department. Finally, this role serves as second in command in the absence of the Chief Medical Examiner on medical or other related issues.

The ideal candidate will be a proven and experienced solutions-oriented leader with demonstrated knowledge in program management, program development and implementation, organizational management, and policy development. This role operates in a fast-paced environment and is well suited to the individual who is equipped with the necessary management and leadership skills to oversee the operational success of the Medical Division.

Minimum Qualifications

The right person for this role will possess a California medical license, certification in forensic pathology issued by the American Board of Pathology, two years of experience in forensic pathology, and experience in staff management, policy development, and change management. In addition, the ideal candidate will have at least three years of high-level experience successfully leading changes that resulted in tangible organizational improvements. The candidate must also possess the ability to recognize new approaches to challenges and the ability to offer constructive solutions. The position requires an active, working leader and manager. As such, the ideal candidate will be a seasoned manager who offers support, mentoring, and optimism, and who spends time developing staff technical leadership skills.

Key Responsibilities

- Directs the forensic medicine division through subordinate supervisors concerned with providing postmortem examinations and other specialized and professional work of the Department of Medical Examiner;
- Has responsibility for postmortem pathological examinations and medical investigations required to determine the cause and manner of deaths;
- Ensures overall quality and timeliness of postmortem examination reports and investigations;
- Has responsibility for interpreting qualitative and quantitative analysis to determine the presence or absence of poisons, drugs, or other chemicals and their potential contribution to death;
- Oversees the administrative aspects of the division, including preparation and control of budget, staff oversight, procurement of necessary equipment and supplies, and coordinating the work of the division with other divisions in the Department;
- Directs the training of interns, resident physicians, pathologist assistants, and medical and technical students in the work of the division and instructs professional and technical staff in current and new methodology in forensic pathology and medicine;
- Ensures the accuracy of medically and legally adequate records of all cases, including reports of gross and microscopic autopsy findings, laboratory results, and medicolegal opinions regarding the cause and manner of death;
- In conjunction with the Chief Deputy Director, assists Chief Medical Examiner with the overall planning and policy development for the Department. Assists in the formulation and implementation of the Department's vision, mission and strategic plan;
- Testifies in court as an expert witness on medical evidence, conditions found, and cause and manner of death;
- Assists law enforcement agencies by ensuring medical and other expert evidence are collected from the body in suspected capital and criminal cases; and
- Acts as the Chief Medical Examiner as directed, representing the Department and liaising with other County departments, the Board of Supervisors, and outside organizations such as law enforcement, other governmental entities, hospitals, medical schools, and professional societies.

Compensation

\$324,384 – 434,904 annually.

Starting annual salary will be dependent on qualifications and career accomplishments. This unclassified position is subject to the provisions of the County's Management Physicians Pay Plan and is compensated at E20.

How to Apply

For complete details and information on this job opportunity, please go [HERE](#) to create a NEOGOV profile and submit your resume, letter of interest, and educational verification. All documents should be uploaded simultaneously at the time of submission.

Benefits

The County provides an excellent benefits package that allows employees to choose benefits that meet their specific needs. The package includes:

- *Retirement Plan* – The successful candidate will participate in a defined benefit plan.
- *Cafeteria Benefit Plan* – Benefits may be purchased from the MegaFlex Cafeteria Benefit Plan using a tax-free County contribution of an additional 14.5% of the employee's monthly salary.
- *Flexible Spending Accounts* – In addition to tax-free medical and dependent care spending accounts, the County contributes \$75 per month to the Dependent Care Spending Account.
- *Savings Plan (401k)* – Optional tax-deferred income plan that may include a County matching contribution up to 4% of employee's salary.
- *Deferred Compensation Plan (457)* – Optional tax-deferred income plan that may include a County matching contribution up to 4% of employee's salary.
- *Holidays* – 13 paid days per year.



**For confidential inquiries,
please contact:**

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