



**Chief
Executive
Office.**

County of Los Angeles

Invites Resumes for:

Assistant Chief Information Officer Unclassified

Filing begins on September 24, 2024

To enrich lives through effective and caring service.





Who We Are:

The County of Los Angeles (County) is the largest employer in Southern California with more than 116,000 employees across 38 departments and an operating budget of \$45.6 billion. With over 10 million residents living within our County borders, we serve the needs of 88 municipalities and over 100 unincorporated areas where we are the first level of government. We are governed by a five-member Board of Supervisors (Board) elected on a nonpartisan basis to serve four-year, staggered terms as our executive and legislative authorities.

What We Do:

The Chief Executive Office (CEO) is the central executive, strategic, and administrative agency driving transformative change to improve the lives of our diverse constituents. We lead collective efforts with other departments to achieve priorities established by our Board regarding affordable housing, justice reform, healthcare integration, homelessness, child protection, anti-racism, diversity and inclusion, and poverty. As the administrative agency responsible for the County's \$45.6 billion budget, we handle specialized functions to lead and maximize the use of County assets; advocate the County's position on State and federal agendas; lead and implement the Countywide Strategic Plan; implement risk management strategies to mitigate financial loss; and convey the County's message through a variety of communication platforms.

The Opportunity:

The Chief Information Office (CIO) provides vision and strategic direction for the effective use of information technology (IT) in the delivery of services to employees and clients of the County of Los Angeles. The CIO is responsible for enterprise IT planning, facilitating cross-department collaboration, countywide IT practices and policies, and enterprise information security and enterprise information management programs.

The Assistant Chief Information Officer reports directly to the County's Chief Information Officer and works closely with senior leaders across the County including operations, technology, compliance, communications, legal, and Human Resources, to develop and execute the long-term technology strategies in support of County priorities and strategies. This is a highly visible role with an opportunity to make an impact across the County.

The responsibilities of the Assistant Chief Information Officer include:

- Directing initiatives in collaboration with the Chief Data Officer and Chief Enterprise Architect to understand data architecture and develop a data strategy in concert with the key stakeholders across the County.
- Prioritizing and lead large scale projects designed to transform County service delivery.
- Driving initiatives focused on enhancing efficiency and managing costs effectively.
- Conducting initiatives to strengthen governance, organizational structure, and processes.
- Assist in leading the strategic direction of the CIO.
- Developing and effectively managing multi-disciplinary teams.
- Collaborating with Chief Information Officer on administrative and budgeting exercises including partnering with Human Resources to recruit talent, build teams and navigate personnel matters.
- Maintaining a strong, active stakeholder networks to continually bring both innovation and success into the County.

The Right Person For This Job:

We are seeking a strategic leader with substantial experience in driving transformational change. The ideal candidate will possess a profound understanding of IT architecture and platforms, coupled with a proven ability to foster and sustain productive relationships with internal and external stakeholders, IT technical staff, legal teams, and industry experts. This role demands a dynamic individual who excels as a change agent, demonstrating creativity and innovation in addressing challenges.

Minimum Requirements:

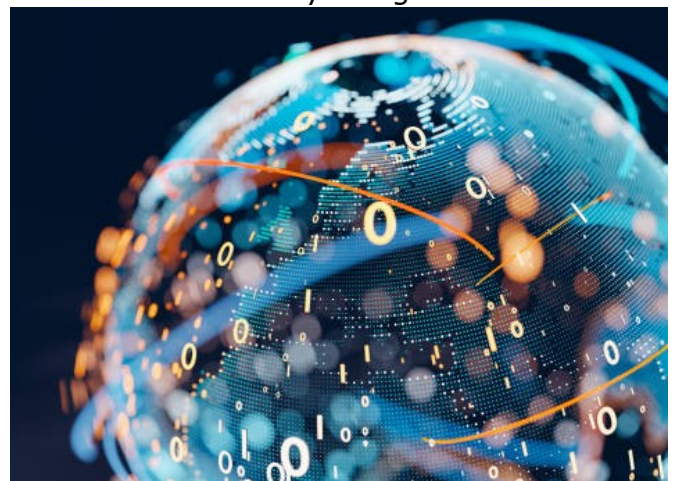
- A bachelor's degree from an accredited college or university in Computer Science, Information Systems, Public or Business Administration, or a related field, AND one of the following options:
 - OPTION A: A minimum of three years of experience at the level of the County of Los Angeles class of Departmental Chief Information Officer II, Sr. Consultant CIO or equivalent, responsible for developing, implementing, or monitoring large and complex IT programs or initiatives for a diverse multi-service public sector organization.
 - OPTION B: A minimum of ten years of experience managing large-scale IT programs/projects including staff management in a complex organization, three years of which must have been at an executive level.
- LICENSE: A valid California Class C Driver License or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.

Desirable Qualifications:

- Experience in leading the development of enterprise-wide IT vision and strategies which includes developing new, innovative ideas to address business priorities.
- Proven ability to balance the ambition for extensive change with an understanding of the organization's capacity for change, in order to establish realistic goals and implementation plans that are both achievable and successful.
- Experience in collaborating with a diverse range of stakeholders, including government officials, department heads, and external partners, to align IT strategies with organizational priorities.
- Demonstrated experience in leading organizational change initiatives, including managing resistance and guiding staff through technology transformations and upgrades.
- Strong leadership experience in upholding high ethical standards in all IT operations, including making decisions that align with the organization's values and ensuring ethical conduct across the IT team.
- Proven ability to communicate openly and honestly with stakeholders about IT strategies, project progress, and challenges, fostering a culture of trust and transparency within the organization.
- Expertise in managing and resolving conflicts in a fair and unbiased manner, addressing issues transparently and equitably while maintaining integrity.
- Demonstrated ability to attract and recruit top talent, motivate the team, delegate effectively, celebrate diversity within the team, and manage performance.
- Leadership experience that leverages active external network to continually bring both innovation and ways to succeed at scale into an organization.

Equal Opportunity Employer:

We are an equal opportunity employer and value diversity. It is our policy to provide equal employment opportunities for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, disability, or any other characteristic protected by State or Federal law. All positions are open to qualified men and women pursuant to the Americans with Disabilities Act. We will follow all of our obligations regarding the provision of reasonable accommodations to applicants.



COMPENSATION & BENEFITS

Compensation: The salary range for this position is \$176,297.52—\$274,178.64 annually. The starting salary will be based upon the experience and qualifications of the successful candidate. This unclassified position is subject to the provisions of Los Angeles County's Management Appraisal and Performance Plan (MAPP), and is compensated at MAPP Range R15.

Benefits: The County of Los Angeles provides an excellent benefits package that allows employees to choose benefits that meet their specific needs. The package includes:

- **Retirement Plan** – Los Angeles County Employees Retirement Association (LACERA), a contributory defined benefit plan
- **Cafeteria Benefit Plan** – Benefits may be purchased from the MegaFlex Cafeteria Benefit Plan using a tax-free County contribution of an additional 14.5% of the employee's monthly salary
- **Flexible Spending Account** – In addition to tax-free medical and dependent care spending accounts, the County contributes \$100 per month to the Dependent Care Spending Account if the employee is contributing at least \$10 per month.
- **Savings Plan (401k)** – Optional tax-deferred income plan that may include a County matching contribution up to 4% of employee's salary
- **Deferred Compensation Plan (457)** – Optional tax-deferred income plan that may include a County matching contribution up to 4% of employee's salary
- **Non-Elective Days** – 10 paid days per year with the option to buy elective annual leave days. Annual leave can be used for vacation sick, or personal leave
- **Holidays** – 13 paid County holidays per year

HOW TO APPLY

Highly qualified candidates are invited to submit a statement of interest, a comprehensive resume detailing their knowledge, skills, and abilities relevant to this position. **Submissions received by October 16, 2024 will be given first consideration.** Depending on the quality of the applicants, there may not be an opportunity to consider applications submitted after that date.

Submission should include ALL of the following:

- Candidate's ability to meet the requirements as stated in the Minimum Requirements and Desirable Qualifications sections of this recruitment announcement.
- For organizations and programs managed, the name of each employer, job title, size of organization's budget, number and composition of personnel supervised, scope of management responsibilities, functions managed, and dates of employment.
- Names of schools, colleges, and universities attended, degrees earned, and field(s) of study. Please include verification of degree.

Electronic submittals are strongly preferred and should be submitted to:

CEOExecRecruitment2@ceo.lacounty.gov

Please indicate **Assistant Chief Information Officer (UC)** in the subject line of your email. Hardcopy submittal by mail and confidential inquiries should be addressed to:

Arthur Young
County of Los Angeles Chief Executive Office
500 West Temple Street, Room 785
Los Angeles, CA 90012

