



Health Services
LOS ANGELES COUNTY



**COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES**

CAREER OPPORTUNITY

CHIEF DEPUTY DIRECTOR, HEALTH SERVICES, CLINICAL & MEDICAL AFFAIRS (UNCLASSIFIED)

FILING PERIOD BEGINS:

APRIL 19, 2024

UNTIL THE NEEDS OF THE DEPARTMENT ARE MET

ANNUAL SALARY:

\$327,365.52 - \$509,120.20

**LOCATION: HEALTH SERVICES ADMINISTRATION
313 N FIGUEROA ST, LOS ANGELES, CA 90012**

OPEN TO ALL INTERESTED AND QUALIFIED CANDIDATES

ABOUT US

The Los Angeles County Department of Health Services (DHS) is the second largest municipal health system in the nation. Through its integrated system of 25 health centers and four hospitals – and expanded network of community partner clinics – DHS annually provides direct care for 600,000 unique patients, employs over 23,000 county employees, and has an annual budget of over \$6.9 billion.

Through academic affiliations with the University of California, Los Angeles (UCLA), the University of Southern California (USC), and the Charles R. Drew University of Medicine and Sciences (CDU), DHS hospitals are training sites for physicians completing their Graduate Medical Education in nearly every medical specialty and subspecialty. In addition to its direct clinical services, DHS also runs the Emergency Medical Services (EMS) Agency and the County's 911 emergency response system. In addition, DHS manages our Community Programs, which includes Housing for Health and the Office of Diversion and Re-entry, each with a critical role in connecting vulnerable populations, including those released from correctional and institutional settings to supportive housing.

For additional information regarding DHS, please visit www.dhs.lacounty.gov. For additional information about each DHS facility, click on the below icons.



THE OPPORTUNITY

The Chief Deputy Director, Clinical and Medical Affairs is responsible for directing the planning, administration and management of multiple, complex and sensitive functions across the Department of Health Services (DHS) with general direction from the DHS Director.

This position formulates and recommends policies and objectives, designs and implements strategic direction, and advises the DHS Director and system CEOs in all major decisions to maximize DHS' clinical and operational efficiency. This position serves as department liaison with the Board of Supervisors, Chief Executive Office, and other County departments.

This position is unclassified and is distinguished by its executive and administrative responsibilities for assisting the Director of Health Services and the DHS executive leadership team in the overall strategic planning and direction of healthcare delivery services for the County.

EXAMPLES OF DUTIES

Duties for the Chief Deputy Director, Clinical and Medical Affairs include but are not limited to:

- Directs medical and clinical affairs and affiliations; provides leadership in Graduate Medical Education.
- Leads program evaluation, new program development, program closures and consolidations.
- Mentors the development of clinical leadership across the Department including Medical Directors and Service Chiefs; reviews by-laws and issues related to them; develops objective measures of productivity; monitors and trouble shoots credentialing and privileging; aids in the recruitment and retention of all healthcare professionals.
- Directs, plans and implements department-wide policies and objectives to establish and meet short and long-term goals, integrating performance and budgeting, expanding competitive sourcing, strengthening the workforce, improving financial management and compliance, developing data analytics, reducing risk and liability, and fulfilling population health, health plan and other requirements.
- Participates in executive management planning to develop and implement the department's mission, policies, strategic plans, directives, organizational structure, and the direction of staff.
- Plans and oversees highly complex projects, improvements and programs for DHS hospitals and clinics, community health and correctional health, including programming and operation readiness to achieve DHS's strategic goals, house new health care service lines, expand patient care areas, and situate new technologies to deliver patient care more efficiently and effectively with better quality outcomes.
- Leads and oversees assigned divisions to support efficient DHS operations, in compliance with federal, state and local laws, and plans and implements changes to meet identified needs and to solve system-wide and facility-specific problems.
- Works closely with other County departments, various public and private agencies and community stakeholders.
- Acts as the official representative of the Director of Health Services as needed.

QUALIFYING EDUCATION & EXPERIENCE

EDUCATION

An MD degree or higher from an accredited school. Certification by an American Specialty Board

EXPERIENCE

Five years' of executive management-level experience working in or providing consultative services to a major healthcare* delivery system in a metropolitan setting.

*A major healthcare system includes more than one (1) medium to large size acute care hospital in addition to ambulatory care facilities serving a large patient population. Medium to large hospitals is considered to be those licensed for 300 beds or more.

DESIRABLE QUALIFICATIONS

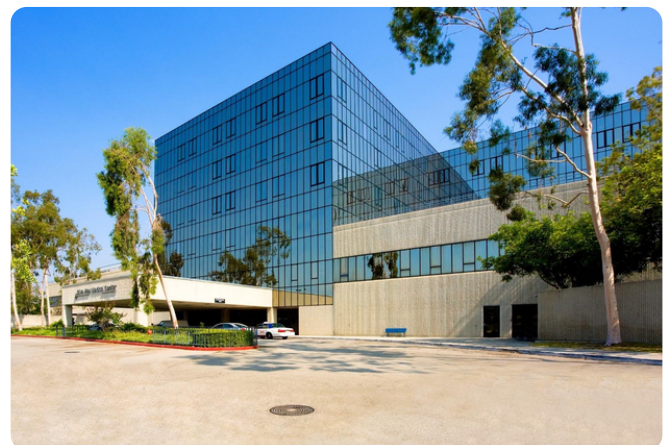
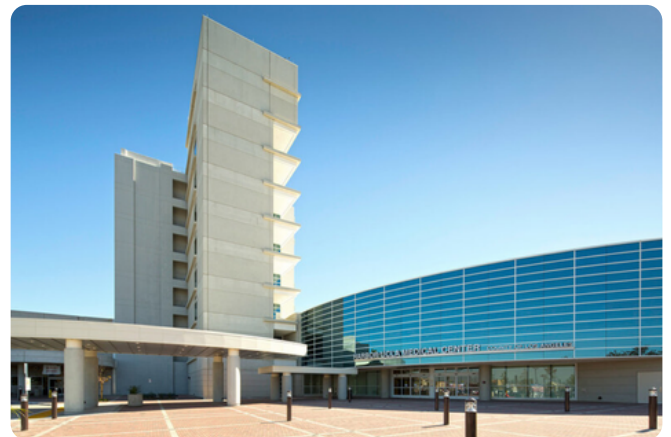
- Exceptional leadership, project management and interpersonal skills including problem solving and team building.
- Transformative leader with a collaborative work style who promotes a culture of inclusivity, equity, compassion, innovation, excellence and accountability.
- Skilled in directing administrative management functions through an organizationally and geographically dispersed healthcare delivery system.
- Outstanding written and verbal communication skills.
- Proven ability to show initiative, tact and judgment with experience interacting with public officials, professional personnel, employee unions, advocacy groups, external organizations and the public.
- In-depth knowledge of and experience in health care management, population health, planning, administration and data analytics.

LICENSE REQUIREMENT

A valid California Class "C" driver license or the ability to utilize an alternative method of transportation when needed to carry out job-related functions.

PHYSICAL CLASS

2 - Light



COMPENSATION & BENEFITS

ANNUAL SALARY: \$327,365.52 - \$509,120.20

The successful candidate may be appointed to any salary within the range, depending on qualifications. This position is subject to the provisions of the County's Management Appraisal and Performance Plan (MAPP) and is compensated at the MAPP Range of R24.

BENEFITS

The County provides an excellent benefit package that allows employees to choose benefits that meet their specific needs. The package includes:

- **Retirement Plan:** The successful candidate will participate in a contributory defined benefit plan. The Los Angeles County Employee Retirement Association (LACERA) has reciprocal agreements with several public retirement systems in California.
- **Cafeteria Benefit Plan:** The County provides a tax-free contribution of 14.5% to 17% of the employee's monthly salary from which to purchase health insurance and other benefits. Any portion of the County contribution not used to purchase benefits is given to the employee as taxable income. Benefits available within the Megaflex plan include medical, dental, disability, life, and AD&D insurance. (Megaflex is not available to County employees who are currently in Flex.)
- **Flexible Spending Accounts:** Optional employee tax-free health care spending account. Employees may contribute up to \$200 per month tax-free to a Health Care Spending Account and up to \$400 per month tax-free to a Dependent Care Spending Account.
- **Savings Plan (401k):** Optional tax-deferred income plan that may include a County matching contribution up to 4% of the employee's salary.
- **Deferred Compensation Plan (457):** Optional tax income plan that may include a County matching contribution up to 4% of employee's salary.
- **Non-Elective Days:** up to 80 paid hours per year with the option to buy elective annual leave days. Annual leave can be used for vacation, sick, or personal leave.
- **Holidays:** Average of 12 to 13 paid days per year.

SELECTION PROCESS

Each candidate's background will be evaluated on the basis of information submitted at the time of application to determine the level and scope of the candidate's preparation for this position. The resume should include any additional information which the candidate wishes considered. Only the most qualified candidates, as determined by the screening process, will be invited to participate in the selection process. The names of the most highly qualified candidates will be submitted for consideration. **NOTE: Appointment to this position is contingent upon the satisfactory completion of background and reference checks.**

HOW TO APPLY

Qualified candidates are invited to submit a statement of interest and resume. The statement of interest should include details of special qualifications and a record of accomplishments. Resumes must include the following:

1. Names of schools, colleges, or universities attended, dates attended, and degrees earned with field(s) of study. Please enclose copies of degree(s), licenses, and certificates together with the resume.
2. For each organization and program managed please include:
 - The name of each employer, titles held, and dates of employment.
 - Size of organization and budget information for programs managed.
 - Number of and composition of personnel supervised.
 - Scope of management responsibilities and functions managed.
3. Sufficient information to determine if candidate experience meets the Qualifying Education & Experience Requirements sections of this recruitment announcement.

All submitted information will be reviewed and evaluated as received. Please email your statement of interest and resume materials to:

Christina Roy, Executive Recruiter
DHS - Recruitment & Exams Office
Email: croy@dhs.lacounty.gov

AN EQUAL OPPORTUNITY/ADA EMPLOYER