

COUNTY OF LOS ANGELES

EXECUTIVE CAREER OPPORTUNITY

A N N O U N C E M E N T



The **Department of Public Health** is accepting applications for

CHIEF DEPUTY DIRECTOR

PUBLIC HEALTH

UNCLASSIFIED

Applications accepted from **July 11, 2023**
until the needs of the department are met



The County of Los Angeles

The County of Los Angeles serves a demographically and geographically diverse population of more than 10 million residents and has been listed as one of Forbes' Best Large Employers in 2022. Employing nearly 100,000 employees who work in roles as broad as law, civil engineering, public safety, healthcare, and human services, the County operates with an annual budget of over \$44 billion for the fiscal year 2022-2023. The County is a Fair Chance employer, committed to diversity and inclusiveness in our workforce. We are a diverse economic and cultural hub, driving major elements of the national and world economies. It is the center for arts, media, and entertainment for the world--unlike anywhere else.

Department of Public Health

The Los Angeles County Department of Public Health (DPH) is the largest County health department in the United States, with a rich history of protecting and promoting the public's health for over 100 years. Recognized by the National Association of County and City Health Officials as the 2019 Local Health Department of the Year, we operate with a budget of over \$2 billion to meet our mission and mandate. We successfully advance health equity and disease prevention for all County residents. Our 5,000 employees are engaged in efforts to lead the delivery of health promotion initiatives, children's medical services, chronic and communicable disease control, home visiting, emergency preparedness and response, environmental health, HIV and STD programs, substance abuse prevention and control.



The Chief Deputy Director

The Chief Deputy serves as a member of the Department's senior leadership team, oversees and supports departmental operational functions – Administrative Services, Compliance Management, Contracts & Grants, Finance, Human Resources, Information Systems, Organization Development & Training, Vital Records – and service centers (Center for Health Equity and Office of Communications & Public Affairs).

As Public Health's operations executive, the Chief Deputy Director helps foster a just departmental culture and an enhanced organizational infrastructure to advance its health equity goals through its programs, services, and workforce development. The Chief Deputy Director reports to the Director and may fulfill the duties of the Director in their absence.

The ideal candidate will have five years in a leadership role or advanced administrative capacity in the analysis and resolution of problems in areas such as operations, programs, finance, budget, and systems procedures.

The Chief Deputy Director will be an **accomplished health professional** with a highly collaborative management style, superior people skills, excellent presentation, public speaking, and overall communication abilities.

The selected candidate will be expected to be a creative, strategic, innovative, team-oriented, and self-motivated leader with a hands-on and proactive approach that will address the many challenges and opportunities currently impacting Public Health programs and services.

The Chief Deputy Director will be recognized as having the ability to provide the organization with the following qualities and attributes:

- Be innovative and results-driven with a track record of successful leadership of a large health organization
- Have a demonstrated ability to advance equitable health outcomes by forging effective working relationships with a wide range of partners that build consensus, foster teamwork, and create a climate of trust and respect
- Exemplify strong management skills with a focus on employee engagement and the ability to provide strategic direction and build consensus to further the goals of the organization
- Have extensive experience soliciting and managing private and government funders
- Be recognized as a person of integrity with a personal commitment to health equity and social justice
- Have outstanding written and oral communication skills to support internal and external collaborations and partnerships



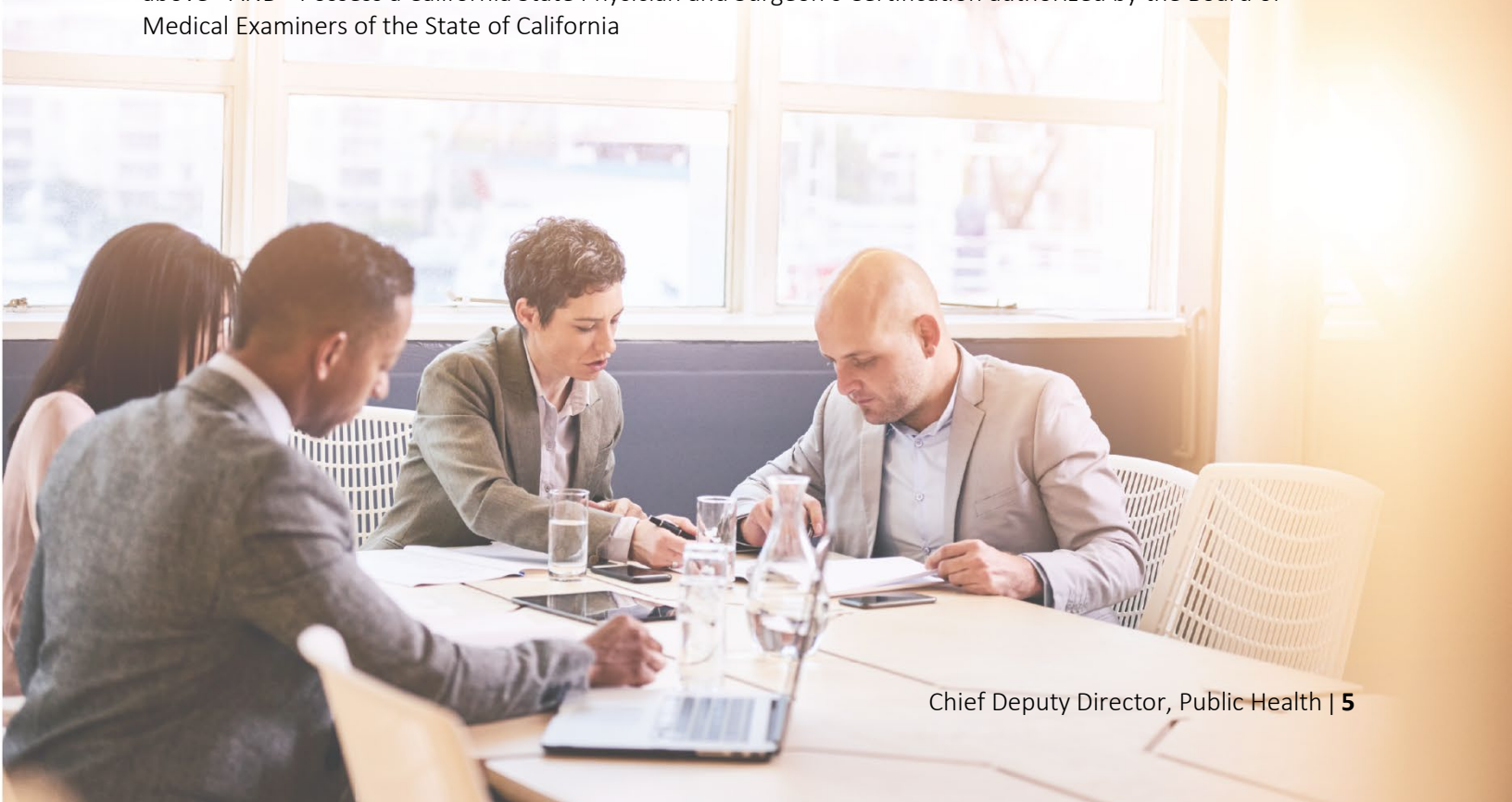
Key Responsibilities

- **Advises the Public Health Director** on critical administrative and operational issues impacting the Department and its workforce
- **Plans, develops, directs, and evaluates** administrative functions and operations of the Department per local, State, and Federal statutory and regulatory requirements
- **Oversees and supports the Chief Wellness Officer**, charged with collaborating with the Public Health workforce, County Departments, and community partners to develop a Departmental framework for a robust and coordinated system of social, emotional, and behavioral health supports
- **Supports** the development and establishment of departmental policies, objectives, and goals necessary for Los Angeles County residents' health protection, disease prevention, and health equity
- **Directs, reviews, and evaluates** all departmental administrative functions, including fiscal, personnel, budget, supply, information systems, and other administrative functions of the Department
- **Directs and implements** organizational, staffing, procedure, and system changes to increase efficiency and advance the Department's Just Culture and equity commitments
- **Maintains relationships** with County, State, and federal administrative officials, community and professional groups, and private and public health services agencies
- **Ensures compliance** with program policies and standards for services provided by County-operated and contracted community-based programs to maintain continuity of quality and to assure that federal, State, and local legislation and mandates are met
- **Represents the Department** to the Board of Supervisors, Chief Executive Office, State and federal health departments, and other departments within the County
- **Meets short and long-term departmental goals**, including those mandated by the Board of Supervisors
- **Ensures that collaborative decision-making** opportunities are in place across the department and advances Just Culture initiatives
- **Provides leadership for emergency response** mitigation activities
- **Assumes other responsibilities** as directed by the Department Director

Desirable Qualifications

- 1 A Master's, or advanced degree preferably in a health or science field (biology, chemistry, physics, public health, medicine, or environmental science).
- 2 Ten years of supervisory experience directing the planning, implementation, coordination, administration, monitoring, and evaluation of an organization or comprehensive major program or division, with full responsibility for managing staff, resources, activities, and communications.
- 3 Experience applying for and administering State and federal grants and partnering with philanthropy.
- 4 Demonstrated experience leading crisis response; preferably, demonstrated experience operating under an Incident Command System
- 5 Significant experience leading collaborations with a broad range of partners, including community leaders, community-based organizations, unions, and state or federal partners
- 6 Demonstrated work experience in or with communities of color or other underserved populations to advance health equity
- 7 Demonstrated experience using epidemiology and biostatistics to inform health policy and programming
- 8 Excellent oral and written communication skills and computer proficiency; demonstrated experience producing reports and presenting complex information to diverse audiences

For qualified physician candidates: Certification by the American Specialty Board and five years of experience in a senior or executive management capacity directing public health and/or healthcare services and programs in a metropolitan setting - OR - American Specialty Board eligibility and six years of experience as described above - AND - Possess a California State Physician and Surgeon's Certification authorized by the Board of Medical Examiners of the State of California



Compensation

\$255,221.76 - \$396,922.08 Annually

Starting annual salary will depend on qualifications and career accomplishments. This unclassified position is subject to the provisions of the of the County's Management Appraisal and Performance Plan (MAPP) and is compensated at MAPP Range R21.

Benefits

The County provides an excellent benefits package that allows employees to choose benefits that meet their specific needs. The package includes:

- **Retirement Plan** – The successful candidate will participate in a defined benefit plan.
- **Cafeteria Benefit Plan** – Benefits may be purchased from the MegaFlex Cafeteria Benefit Plan using a tax-free County contribution of an additional 14.5% of the employee's monthly salary.
- **Flexible Spending Accounts** – In addition to tax-free medical and dependent care spending accounts, the County contributes \$75 per month to the Dependent Care Spending Account.
- **Savings Plan (401k)** – Optional tax-deferred income plan that may include a County matching contribution of up to 4% of the employee's salary.
- **Deferred Compensation Plan (457)** – Optional tax-deferred income plan that may include a County matching contribution of up to 4% of the employee's salary.
- **Non-Elective Days** – 10 paid days per year with the option to buy elective annual leave days. Annual leave can be used for vacation sick, or personal leave.
- **Holidays** – 13 paid days per year.

How to Apply

Please go to <https://bit.ly/46NsDXJ> to create a profile and submit your resume, letter of interest, and three professional references.

For confidential inquiries, please contact:
William Dukes, Executive Recruiter
Department of Human Resources
(323) 428-0708 | wdukes@hr.lacounty.gov



Los Angeles
County
Human Resources
YOUR CAREER STARTS HERE.