

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

Los Angeles
County



Human Resources

The County of Los Angeles is accepting applications for

Executive Director,

Civilian Oversight Commission



Applications are accepted from February 24, 2023 until the position is filled.

THE COUNTY OF *Los Angeles*

The County of Los Angeles serves a demographically and geographically diverse population of more than 10 million residents and has been listed as one of Forbes' Best Large Employers in 2022. Employing over 110,000 employees who work in roles as broad as law, civil engineering, public safety, healthcare, and human services, the County operates with an annual budget of over \$44 billion for the fiscal year 2022-2023. The County is a Fair Chance employer, committed to diversity and inclusiveness in our workforce. We are a diverse economic and cultural hub, driving major elements of the national and world economies. It is the center for arts, media, and entertainment for the world unlike anywhere else.

THE EXECUTIVE OFFICE OF THE BOARD OF SUPERVISORS

The Executive Office of the Board of Supervisors provides support services to the Board of Supervisors including preparing the Board's weekly agendas and its statement of proceedings, maintaining the Board's official records, providing information technology support, accounting, procurement, human resources, payroll, facility management, and other administrative services. In addition, the Executive Office supports and staffs various County commissions, committees, and task forces. The Department has a budget of \$291 million and includes funding for approximately 484 budgeted positions.

THE CIVILIAN OVERSIGHT COMMISSION

On January 12, 2016, the Board voted to implement a Civilian Oversight Commission (Commission) with the mission to improve public transparency and accountability with respect to the Los Angeles County Sheriff's Department. The Commission shall provide robust opportunities for community engagement, ongoing analysis and oversight of the Los Angeles County Sheriff's Department policies, practices, and procedures, and act as an advisory body to the Sheriff, the Board, and the public.

The Sheriff Civilian Oversight Commission is authorized by Chapter 3.79 of the Los Angeles County Code. The purpose of the Commission is to improve public transparency and accountability with respect to the Los Angeles County Sheriff's Department, by providing robust opportunities for community engagement, ongoing analysis and oversight of the department's policies, practices, procedures, and advice to the Board of Supervisors, the Sheriff's Department and the public.

The Commission shall be comprised of nine members representing the Board, and providing expertise in such areas as custody, community engagement, juvenile justice, and mental health. The Office of Inspector General and its staff will work closely with the Commission and be accountable for investigations. The Executive Director and Commission staff will assist the Commissioners and the Commission's work in a high level administrative and support role.

The Position

The Executive Director has particular responsibility to work with the Board, the Inspector General, County Counsel, the Chief Executive Office, and other members of the community in order to staff and provide effective administrative support to the Commission.

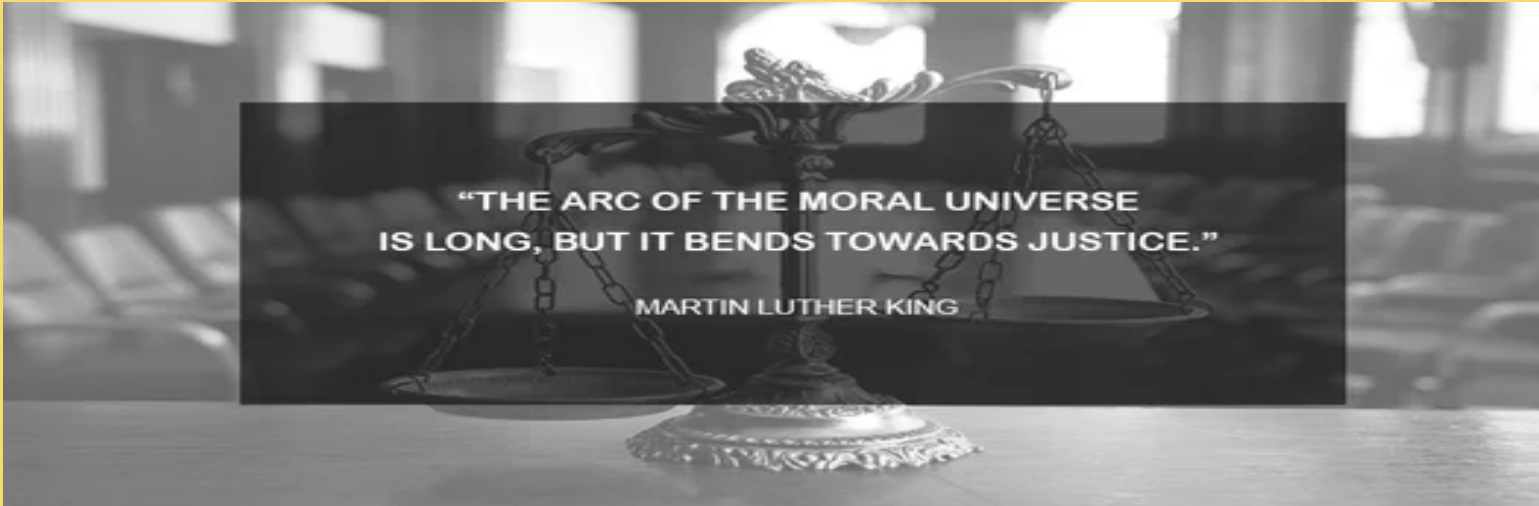
This visionary leader serves as County of Los Angeles' expert in transparency and accountability and provides expert leadership, administration, and technical support to the Commission, including organizing, planning and coordinating all Commission-related directives, programs, projects, services, and activities.

The Ideal Candidate

The ideal candidate for the Executive Director, Civilian Oversight Commission has demonstrated success in an executive role within a multifaceted organization. The individual selected will be able to demonstrate knowledge, skills, and abilities required in managing a department, including maintaining effective relationships with internal and external stakeholders. The ideal leader will also be politically astute and navigate the dynamics of this highly visible role. This leader has a firm grasp of current issues government agencies and law enforcement are faced with in the Los Angeles area and will work to support the resolution of such issues in a clear and transparent manner.

Minimum Requirements

A Bachelor's degree from an accredited college or university in criminal justice, public administration, law, human services or a related discipline and five years of management experience in project management; facilitating the effective functioning of community or volunteer committees; the development of procedures, budget preparation and participation in policy formulation; researching, investigating, analyzing, and reporting on complex issues relevant to the community; and providing direct customer service to members of the community.



**"THE ARC OF THE MORAL UNIVERSE
IS LONG, BUT IT BENDS TOWARDS JUSTICE."
MARTIN LUTHER KING**

Desirable Qualifications

- Administrative experience in investigation or oversight of law enforcement agencies.
- A Juris Doctor and licensed to practice law in the State of California.
- An advanced degree in human services, public administration, criminal justice, or similar discipline.
- Experience in establishing and maintaining relations with community stakeholders, governmental agencies, law enforcement, and the public in highly sensitive programs and priorities.
- Strong written, and oral communications skills, with an ability to listen to a variety of viewpoints openly.
- Experience in the areas of civil and human rights, specifically in law enforcement-community relations.
- Demonstrated understanding and success working with a diverse population, including various ethnic communities, homeless individuals and families, and residents with mental illness.



Compensation

\$191,106 to \$297,210 annually. Starting annual salary will be dependent on qualifications and career accomplishments. This unclassified position is subject to the provisions of the County's Management Appraisal and Performance Plan (MAPP) and is compensated at the MAPP Range of R17.

How to apply:

Please go to <https://bit.ly/3lSh3ks> to create a profile and submit your resume, letter of interest, degree verification, and three professional references.

All County workforce members must be fully vaccinated against COVID-19 as a condition of employment. Successful candidates for this position will be required to submit proof of vaccination against COVID-19 or request an exemption for qualifying medical or religious reasons during the onboarding process. Candidates should not present proof of vaccination until instructed to do so by the hiring department.

Benefits

The County provides an excellent benefits package that allows employees to choose benefits that meet their specific needs. The package includes:

- Retirement Plan – The successful candidate will participate in a defined benefit plan.
- Cafeteria Benefit Plan – Benefits may be purchased from the MegaFlex Cafeteria Benefit Plan using a tax-free County contribution of an additional 14.5% - 17% of the employee's monthly salary.
- Flexible Spending Accounts – In addition to tax-free medical and dependent care spending accounts, the County contributes \$75 per month to the Dependent Care Spending Account.
- Savings Plan (401k) – Optional tax-deferred income plan that may include a County matching contribution up to 4% of employee's salary.
- Deferred Compensation Plan (457) – Optional tax-deferred income plan that may include a County matching contribution up to 4% of employee's salary.
- Holidays – 13 paid days per year
- Split Dollar Life Insurance
- Transportation Allowance



For confidential inquiries, contact:
Steve Lahamjian
Executive Recruiter
Department of Human Resources
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**AMERICA'S
BEST LARGE
EMPLOYERS**

**Forbes
2022**

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