DUTIES AND RESPONSIBILITIES

Directly manages a small support staff (up to 3) which may include a clinician, analyst, staff assistant, or clerks.

Responsible for and reports on the ongoing review development and evaluation of standards of psychiatric care and all related policies, procedures, and practices to ensure compliance with all State and Federal laws and regulations as well as best practices (i.e. evidenced-based) in the field. Responsible for credentialing and monitoring adherence to existing parameters and guidelines.

Actively cultivates a “pipeline” of psychiatrist talent to fill any vacancies in this discipline across the entire County. Coordinates with all relevant entities within the department to optimize psychiatrist recruitment, hiring, deployment, initial and on-going training, retention and support. Oversees in collaboration with Human Resources on performance management of all applicable personnel. Coordinates training functions with the Performance Bureau.

Works collaboratively with executive management, mid-level management, other clinical (discipline) chiefs, line staff, labor unions and administration in the pursuit, development and maintenance of Departmental programs and priorities.

Acts as a consultant and liaison to other departments, agencies, organizations, groups and individuals inside and outside the county in order to promote mental health programs. Helps implement new, effective assessment instruments, technologies, and/or treatments for psychiatric disorders or symptoms as they become available.

QUALIFICATIONS

Completion of a residency approved by an American Specialty Board in Psychiatry - AND – extensive professional experience in the field, with at least three (3) years of administrative/managerial experience.
COMPENSATION & BENEFITS

The appointee will receive an annual salary, commensurate with qualifications and earning history, as well as an excellent program of benefits that allows employees to choose the benefits that meet their specific needs.

The benefit package includes:

- Retirement plan - a contributory defined benefit plan
- Cafeteria Benefit Plan
- Flexible Spending Accounts
- Savings Plan (401K)
- Deferred Compensation Plan (457)
- Holidays - 12 Paid Days Per Year

SELECTION PROCESS

Each candidate’s background will be evaluated on the basis of information submitted at the time of application to determine the level and scope of the candidate’s qualifications for this position. The resume should include any additional information which the candidate would like considered.

Only the most qualified candidates, as determined by the screening process, will be invited to participate in the selection process. The names of the most highly qualified candidates will be submitted to the Director for final selection.

NOTE: Prior to appointment, an extensive background investigation may be completed on the candidate selected for this position.

FILING INSTRUCTIONS

Qualified candidates are invited to submit a statement of interest and their resume detailing education completed, positions held, current salary and special qualifications. Resume should include information required to determine if the candidate meets the Qualifications and Desirable Qualifications sections of this recruitment announcement.

Please submit your Statement of Interest and Resume to:

exams@dmh.lacounty.gov

In the subject line of the email, please indicate:

Chief of Psychiatry, MH

For additional inquiries, please contact:

Theresa Williams
DMH Human Resources Bureau
(213) 972-7085

This announcement may be downloaded from the COUNTY OF LOS ANGELES website at: