

DEMAND LETTER FOR PAYMENT OF BAD CHECK

Sent by certified mail

Date: _____

To: _____

The check you wrote for \$_____, dated _____, that was made payable to _____, was returned by _____ because (check the correct box):

- Account was closed.
- Account does not have enough money to cover the check.
- You placed a stop payment on the check. *(If you stopped payment because of good faith dispute, you should contact me and try to resolve the dispute.)*

I need to receive \$_____ in cash within 30 days of the date this demand letter was mailed. This amount includes \$_____ in bank fees, and \$_____ the cost for mailing this demand letter by certified mail. If I do not receive the full payment as indicated above, I will file a claim against you in court.

If I take you to court, I can ask for additional damages. You may then owe the amount of the check less any part payment or payment toward the service charge. The Court can award me \$_____ in damages, which is three times the amount of the check. The amount of damages is based on a minimum penalty of \$100 up to a maximum penalty of \$1,500. This information can be found in California Civil Code Section 1719. Should we go to court, my total claim against you will be \$_____.

You may wish to contact a lawyer to discuss your legal rights and responsibilities.

To resolve this dispute, make payment to:

