



Caring for Our Coast



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Director

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April 01, 2026

**ADDENDUM THREE  
REQUEST FOR PROPOSALS FOR  
ARMED AND UNARMED EVENT STAFF SECURITY GUARD SERVICES  
RFP # DBH87**

The Department of Beaches and Harbors hereby issues Addendum Three to the Armed and Unarmed Event Staff Security Guard Services Request for Proposals (RFP) DBH87, which was released on March 09, 2026.

As indicated in RFP Section 5.4, County Right to Amend Request for Proposals, the County reserves the right to amend the RFP by written addendum. This Addendum contains portions of the RFP that have been revised.

The information contained in this Addendum Three supersedes any related information previously provided.

Thank you for your interest in our RFP for the Armed and Unarmed Event Staff Security Guard Services. As stated in this Addendum, the deadline for Proposals has been extended to April 8, 2026. As a reminder, Proposals must be emailed to [Contracts@bh.lacounty.gov](mailto:Contracts@bh.lacounty.gov) and received no later than 5:00 p.m. Pacific Standard Time, on April 08, 2026.

We look forward to receiving your proposals.

Very truly yours,

GARY JONES, DIRECTOR

  
Jean Dao, Contracts Administrator

**The information hereunder, specific to the sections discussed below, supersedes any information previously provided as to those sections.**

1. RFP, Section 1.0, Solicitation Information and Minimum Mandatory Requirements, has been revised as follows (revisions in red).

<b>RFP Release Date</b>	March 09, 2026
<b>RFP Contact</b>	Jean Dao, via email: Contracts@bh.lacounty.gov
<b>Solicitation Requirements Review (SRR) Request Due</b>	March 20, 2026, 5:00pm PST
<b>Deadline to Register for Mandatory Virtual Proposer’s Conference</b>	March 18, 2026, 5:00pm PST
<b>Mandatory Virtual Proposer’s Conference (Mandatory virtual)</b>	March 19, 2026, 9:30am PST
<b>Written Questions Due</b>	March 19, 2026, 5:00pm PST
<b>Submission of Application for Exemption to Living Wage Program</b>	March 19, 2026, 5:00pm PST
<b>Questions and Answers Released via Addendum</b>	March 31, 2026
<b>Proposals Due</b>	<b>April 08, 2026</b> , 5:00pm PST
<b>Anticipated Contract Term</b>	Three years with two one-year renewal options, and 12 month-to-month extension options. Please see Sub Paragraph 3.2.1 for further information.
<b>Minimum Mandatory Requirements (MMRs)</b>	Please see Paragraph 4.0 (Proposer’s Minimum Mandatory Requirements)

ADDENDUM THREE

ARMED AND UNARMED EVENT STAFF SECURITY GUARD SERVICES

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2. Appendix B, Required Forms, Exhibit 10 - 1 (Required Pricing Schedule), is deleted from the RFP in its entirety and replaced with the amended Exhibit 10-2, attached to this Addendum Three. All references to Exhibit 10 - 1 in the RFP will hereafter be replaced with Exhibit 10 - 2 (Pricing Schedule).

## REQUIRED FORMS – EXHIBIT 10 - 2

### PRICING SCHEDULE

**Fill in all of the unshaded boxes. This chart will be used for a variety of purposes as follows:**

- The first twelve rows (relating to “Standard Staffing Hours”) should reflect the annual Security Guards staffing hours required by the Contract as detailed in the Statement of Work and the hours of service rendered by Other Personnel, such as Supervisors and the Contractor Representative.
- No minimum hourly requirement is given for the positions of Supervisors or Contractor Representative; however, the quoted numbers will be used by the County to assist in the evaluation of the adequacy of the Proposer’s Staffing/Work Plan (Exhibit 12/15). The cost for providing these hours should be factored into the contractor’s overhead costs.
- Armed Security Guards staffing hours indicated in the Statement of Work, 11.0 are: (ALL SHIFTS ARE SEVEN DAYS PER WEEK.)
  - Service Area 1 – One Armed Security Guard – 8pm – 8am (12 Hours)
  - Service Area 2 – One Armed Security Guard – 8pm – 8am (12 Hours)
  - Service Area 3 – One Armed Security Guard – 7pm – 7am (12 Hours) – RV Park is closed most of the month of January (Standard staffing hours will not exceed five days);
  - Service Area 4 – One Armed Security Guard – 7pm – 7am (12 Hours)
  - Service Area 5 – One Armed Security Guard – 8pm – 8am (12 Hours)
  - Service Area 6 – One Armed Security Guard – 7pm – 7am (12 Hours)
  - Service Area 7 – One Armed Security Guard – 7pm – 7am (12 Hours)
  - Service Area 8 – One Armed Security Guard – April 1st through October 31st, 8p.m.-1a.m. (5 Hours) / November 1st through March 31st, 6p.m. – 11p.m. (5 hours).
- “Special Events” staffing hours: Armed Security Guards Hours are indicated in Appendix B, Paragraph 11.0 and Exhibit I. Unarmed Event Staff Guard staffing hours are indicated in Appendix B, Paragraph 12.0.
- The “Hourly Wage” column should reflect actual hourly wages paid, which County will use to determine Proposer’s compliance with County’s Living Wage Program (RFP, Paragraph 6.12).
- The (“Contractor’s Annual Cost”) column should accurately reflect all cost items, as well as profit, that are included in the Annual County Cost.
- The “Proposed Price per Hour” column will be used to pay for actual scheduled hours worked, as well as for any additional hours in the instance when unscheduled or emergency work has been authorized by the Director. The “Proposed Price per Hour” should reflect the hourly wages for Armed and Event Staff Guards and Supervisors inclusive of all contractor ongoing and one-time costs, including salaries, wages, benefits, supplies, equipment, and other direct costs, as well as proportional amounts of overhead, profit, and support staff costs. The hourly rate must equal the Annual Cost to County divided by **35,532**.
- The “Annual County Cost” column will be used for Proposal Price evaluation purposes. The total should equal the Proposer’s expected compensation for providing the security services as detailed in the Statement of Work. In addition, it must equal the “Standard Staffing Hours - Annual Total” (sixth column) for Armed Security Officers multiplied by the “Proposed Price per Hour” column for that category of employees.

**REQUIRED FORMS – EXHIBIT 10 - 2**

**PRICING SCHEDULE**

		ARMED SECURITY GUARD HOURS	ARMED SECURITY FIELD SUPERVISOR HOURS	UNARMED EVENT STAFF GUARD HOURS	UNARMED EVENT STAFF FIELD SUPERVISOR HOURS	UNARMED EVENT STAFF MANAGER HOURS	CONTRACTOR REPRESENTATIVE	EMPLOYEE BENEFITS	SUPPLIES	OTHER EXPENSES & OVERHEAD	PROFIT	TOTAL (ANNUAL COST TO COUNTY)
<b>STANDARD STAFFING HOURS</b>	SERVICE AREA 1 – DOCKWEILER ENTRANCE	4368										
	SERVICE AREA 2 – DOCKWEILER VEHICLE	4368										
	SERVICE AREA 3 – DOCKWEILER RV PARK	4056										
	SERVICE AREA 4 – DOCKWEILER YOUTH CENTER	4368										
	SERVICE AREA 5 MARINA DEL REY VEHICLE	4368										
	SERVICE AREA 6 – BURTON CHACE PARK	4368										
	SERVICE AREA 7 – BOAT FACILITIES	4368										
	SERVICE AREA 8 – WHITE POINT/ ROYAL PALMS	1820										
	SPECIAL EVENTS	3,448		5,067	537	143						
	<b>ANNUAL TOTAL HOURS</b>	<b>35,532</b>		5,067	537	143						
	HOURLY WAGE (1)	\$	\$	\$	\$		\$					
	CONTRACTOR'S ANNUAL COST	\$	\$	\$	\$		\$	\$	\$	\$	\$	\$
PROPOSED PRICE PER HOUR	\$		\$	\$								
<b>ANNUAL COUNTY COST</b>	\$		\$	\$							\$	

(1) Hourly wages for Armed Security Officers must comply with the current Living Wage rate and the Total Annual Cost to the County should account for possible future Living Wage rate increases.

Proposer understands and acknowledges that the Living Wage hourly wage rate will adjust annually every January 1 based on the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index (CPI) for the Los Angeles-Riverside-Orange County Area for the 12-month period preceding July 1; and thus, Proposer must ensure that it is paying its employees the adjusted Living Wage rate of each year of the contract term and any optional contract term, if exercised.

By submission of this Proposal, Proposer certifies that the prices quoted herein have been arrived independently without consultation, communication, or agreement with any other Proposer or competitor for the purpose of restricting competition.