



Caring for Our Coast

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Gary Jones
Director

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Chief Deputy Director

Carol Baker
Deputy Director

October 19, 2022

**ADDENDUM ONE
REQUEST FOR STATEMENT OF QUALIFICATIONS FOR
AS-NEEDED TEMPORARY PERSONNEL SERVICES
RFSQ #DBH76**

The Department of Beaches and Harbors issues Addendum One to the As-Needed Temporary Personnel Services Request for Statement of Qualifications RFSQ #DBH76, which was released on September 29, 2022.

As indicated in the RFSQ, Section 4.2, County Rights and Responsibilities, the County reserves the right to amend the RFSQ by written addendum. This Addendum contains portions of the RFSQ that have been revised.

The information contained in this Addendum One supersedes any related information previously provided.

Thank you for your interest in our Request for Statement of Qualifications for As-Needed Temporary Personnel Services. As stated in this Addendum, the deadline for Proposals has been extended. Statements of Qualifications (SOQs) must be emailed to Contracts@bh.lacounty.gov and must be received no later than 5:00 p.m. Pacific Standard Time on November 10, 2022.

We look forward to receiving your submittals.

Very truly yours,

GARY JONES, DIRECTOR

Angelica Vicente

Angelica Vicente, Contracts Administrator



ADDENDUM ONE

The information hereunder, specific to the sections discussed below, supersedes any information previously provided as to those sections.

1. RFSQ, Section 1, Solicitation Information and Minimum Requirements, has been revised as follows (**revisions in red**).

RFSQ Release Date	September 29, 2022
Request for a Solicitation Requirements Review Due	October 13, 2022
Written Questions Due	October 13, 2022, 5:00 p.m., Pacific Standard Time (PST)
Questions and Answers Released via Addendum	October 31, 2022
SOQs Due	November 10, 2022
Anticipated Master Agreement Term	March 1, 2023 – February 28, 2026, with four one-year renewal options
RFSQ Contact	Angelica Vicente, via email: AVicente@bh.lacounty.gov

2. RFSQ, Section 7.2, RFSQ Timetable, has been revised as follows (**revisions in red**):

7.2 RFSQ Timetable

The timetable for this RFSQ is as follows:

EVENT	DATE/TIME
Release of RFSQ	September 29, 2022
Request for a Solicitation Requirements Review Due (10 business days after release of solicitation document)	October 13, 2022
Written Questions Due	October 13, 2022
Questions and Answers Released	October 31, 2022
SOQ Due	By 5:00 PM (Pacific Standard Time) on November 10, 2022

ADDENDUM ONE

SOQ's due by November 10, 2022, 5:00 p.m., PST for initial qualification. The County will continue to accept SOQ's throughout the term of the Master Agreement. SOQ's received after the initial due date will be reviewed at a later date.

3. RFSQ, Section 7.5, SOQ Submission, has been revised as follows (revision in red):

7.5 SOQ Submission

INITIAL DEADLINE FOR RECEIPT OF THE SOQ IS NOVEMBER 10, 2022, 5:00 P.M.

The SOQ will only be accepted by email. The SOQ must be emailed, in PDF format, by the deadline date and time and delivered as follows:

- Email SOQs to Contracts@bh.lacounty.gov.
- Email must include the heading: As-Needed Temporary Personnel Services RFSQ.

Emailed SOQs that are time stamped after 5:00 p.m. by the stated date and time will be reviewed at a later date. Vendors who submit a SOQ by facsimile (fax) and/or mail (USPS mail, FedEx, etc.) will have their SOQ rejected without review at the County's sole discretion.

All SOQs will be firm offers and may not be withdrawn for a period of 180 days following the initial qualification date or date of submission if submitted after the initial qualification date.

Until the SOQ submission deadline, errors in SOQs may be corrected by a request in writing to withdraw the SOQ and by submission of another set of SOQs with the mistakes corrected. Corrections will not be accepted once the deadline for submission of SOQs has passed.