



County of Los Angeles

Department: _____

Location: _____

Inspector: _____

Date: _____

QUARTERLY FACILITY SELF-INSPECTION CHECKLIST

Walkways, Sidewalks and Parking Areas		Yes	No	NA
1	Are walkways, sidewalks and parking areas free from potholes, depressions, displacements, cracks or other trip hazards, including displacements greater than ½ inch?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Are holes or displacements in the walkways, sidewalks or parking areas repaired, covered or otherwise made safe?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Are grates or similar covers over floor openings, such as floor drains, designed that foot traffic or rolling equipment will not be affected by the grate spacing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Are walkways, sidewalks and parking areas free of standing oil or unintended wet surfaces?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Are steps on stairs and walkways designed and maintained with slip-resistant surfaces?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Are handrails in place and properly secured?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Are guardrails provided where surfaces are elevated more than 30 inches above any adjacent level or ground?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Are walkways, sidewalks and parking areas adequately illuminated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Are all concrete tire stops free from protruding metal anchor rods?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Were any other hazards observed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

All conditions which result in a “No” answer, or for any reason need further clarification or comment, shall be documented in the following table.

DETAILS & COMMENTS

Page ___ of ___

Number	<i>Documentation shall be detailed so as to be self-explanatory to anyone evaluating the report (whether present during inspection or not), and should clearly convey the specifics relevant to the observed condition and location. Attach additional sheets as necessary.</i>