



Chief Executive Office.

COUNTY OF LOS ANGELES


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INTERIM CHIEF EXECUTIVE OFFICER

Joseph M. Nicchitta

April 22, 2026

To: All Department Heads

From: Joseph M. Nicchitta 
Interim Chief Executive Officer

DEVELOPMENT OF COUNTY-SPONSORED STATE LEGISLATION AND BUDGET PROPOSALS FOR THE FIRST YEAR OF THE 2027-28 LEGISLATIVE SESSION

The Chief Executive Office-Legislative Affairs and Intergovernmental Relations Branch (CEO-LAIR) is providing departments an opportunity to submit recommendations for County-sponsored State legislation and budget proposals for the first year of the 2027-28 Legislative Session. This memorandum outlines the process for departments to submit State legislative and budget proposals that represent the County's highest priorities for consideration.

Once proposals are received, CEO-LAIR will work closely with the legislative coordinators and subject matter experts in your departments to discuss those submissions and determine whether they require a legislative or budget solution and/or rise to the level of requiring County sponsorship. If a department plans to submit more than one County-sponsored legislative and/or State budget proposal, the department will need to rank the proposals in the order of priority, with number one being the department's top priority. CEO-LAIR will then evaluate the recommendations within the context of the anticipated State legislative priorities and budget landscape, and will submit the highest priority, well-developed proposals to the Board Offices for final review, prior to pursuing them for County sponsorship in 2027.

In acknowledgement of the ongoing State fiscal challenges, departments should consider submitting proposals that generate County savings and/or operational efficiencies that may be accomplished through statutory changes. Examples include: aligning State and federal regulations to streamline programmatic operations, adjusting required staffing ratios, elimination/modification of outdated or onerous reporting requirements, etc.



County-Sponsored Legislation Proposals

Departments should submit initial ideas for County-sponsored legislative proposals to their CEO-LAIR analyst using the County-sponsored Proposal Pre-submission Form (Attachment I) no later than May 29, 2026. The pre-submission form includes baseline information that will assist the department and CEO-LAIR in vetting and developing the proposal and in preparing to complete the final County-sponsored Legislation Form (Attachment II). Once a pre-submission form is received by CEO-LAIR, its analyst(s) will reach out to schedule a meeting with your department to begin discussing the proposal.

The County-sponsored Legislation Form must include the following information: 1) a clear nexus to the Board's highest State legislative priorities; 2) a concise but well-defined description of the issue and legislative proposal that includes impacts to the County's operational or programmatic functions; 3) an explanation of why the proposal needs to move forward in 2027; 4) an explanation of why the County is the best suited entity to carry the proposal; 5) an explanation of how the proposal will amend or improve existing law; 6) an analysis of the fiscal, programmatic, and service impact to the County and State; and 7) a list of the organizations likely to support or oppose the proposal and the reasons for their anticipated positions.

The County-sponsored Legislation Form must be approved, signed by the department head (or be accompanied by a cover letter signed by the department head), Chief Executive Office–Budget and Operations Management Branch (CEO-BOMB), and be accompanied by draft bill language that has been reviewed and signed off by County Counsel for the proposal to be considered complete. In addition, if the recommended proposal impacts another County department, concurrence from that department must be obtained prior to submitting the request.

County-Sponsored Budget Proposals

Similar to legislative proposals, department recommendations for County-sponsored budget proposals must be submitted to their CEO-LAIR analyst using the County-sponsored Proposal Pre-submission Form (Attachment I) ahead of submitting a budget proposal request using the County-Sponsored Budget Proposal Form (Attachment III). Submissions must include the following information: 1) a clear nexus to the Board's highest State budget priorities; 2) a description of the fiscal issue and budget proposal; 3) an analysis of the fiscal, programmatic, and service impact to the County and State; 4) why the County is the best organization to be requesting the funding; and 5) a list of the organizations likely to support or oppose the budget proposal and the reasons for their anticipated positions.

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The County-Sponsored Budget Proposal Form must be approved and signed by the department head or accompanied by a cover letter signed by the department head for the proposal to be considered complete. All budget proposals must be reviewed and approved by CEO-BOMB. In addition, if the budget proposal impacts another County department, concurrence from the other department must be obtained prior to submitting the request.

Due Dates

To ensure sufficient time for CEO-LAIR to evaluate proposals, departments must submit their pre-submission form to your CEO-LAIR legislative analyst no later than May 29, 2026. Fully completed legislative and budget proposals must be submitted to your CEO-LAIR legislative analyst no later than June 30, 2026. Adherence to this deadline will ensure that CEO-LAIR has sufficient time to review and evaluate recommendations and finalize the recommended State legislative and budget proposals for consideration by the Board in the fall 2026. Therefore, submissions that are either incomplete or received after the above due date will not be accepted.

The CEO-LAIR Branch is available to provide assistance during this process to ensure that the proposals submitted reflect the County's highest priorities. Please contact the CEO-LAIR legislative analyst assigned to your department (Attachment IV), or Angela C. Ovalle, Acting Branch Manager, at (213) 974-1348 or aovalle@ceo.lacounty.gov.

JMN:JG:ACO
AM:ec

Attachments



2027 COUNTY-SPONSORED PRE-SUBMISSION FORM

Please provide brief answers to the following:

1) Proposal Idea/Summary/Request

2) Existing or Impending Problem

3) Proposed Legislation or Budget Request Solution

4) Why should the County, rather than another entity, sponsor this proposal?

5) Alternatives to Legislation or a Budget Request (e.g. clarification from the implementing agency/department, administrative rule changes, local ordinances)

6) Impacted County Departments



7) Impacted External Entities

8) Fiscal Impacts

9) Potential Supporters

10) Potential Opposition

11) Relevant Board-Approved Plans and Policy



2027 COUNTY-SPONSORED LEGISLATIVE PROPOSAL FORM

Department:	
Division (if applicable):	
Contact Person's Name:	
Phone Number:	
Email:	
County Counsel Language By:	(Name and Title)
	(Signature)
CEO Budget Approval By:	(Name and Title)
	(Signature)
Department Head Approval:	(Name and Title)
	(Signature)

INSTRUCTIONS

Please complete the form below. In several places, you are required to submit signatures. Electronic signatures are acceptable. For questions, please contact your assigned [CEO Legislative Analyst](#). **Completed forms are due by close of business on Tuesday, June 30, 2026.**

SUMMARY

- 1) Provide a brief description of your State legislative proposal of no more than 500 words.

PROBLEM STATEMENT

- 2) What problem does your legislative proposal solve?



3) What are the impacts to County operations and services if this problem is not resolved?

4) How is this a problem of statewide significance?

SOLUTION: LEGISLATIVE PROPOSAL

5) Describe your proposed solution in detail and explain how it addresses the problem.

6) How will your proposal benefit the County and why is it a priority for your department? For example, describe improvements to County operations and services, and provide data and other supporting information.

7) Why is the County best positioned to sponsor your proposal? What other groups (e.g. statewide associations) could potentially sponsor the proposal?



- 8) What circumstances make it so your proposal should be sponsored as soon as possible (which is 2027)?

LEGISLATIVE HISTORY

- 9) What is/are the existing, or at least similar, laws and regulations on this topic?

- 10) Why is existing law inadequate to addressing this problem?

- 11) Has this proposed solution or something like it been tried before? If so, please explain. Include any bill numbers, the years those bills were introduced, and other relevant information on previous efforts.

- 12) Has this issue been the topic of litigation? If so, describe the case and provide the case number and year, if known.



OTHER COUNTY DEPARTMENTAL AND EXTERNAL STAKEHOLDER IMPACTS

13) What impact will your proposal have on other County departments, offices and programs?
Please summarize feedback from all potentially impacted County departments.

14) What impact, including fiscal impacts, will your proposal have on external stakeholders
(e.g. other counties, cities or organizations)?

15) Please list groups that are anticipated to support and oppose your proposal.

BOARD POLICY

16) What policy in the County's State Legislative Platform ([link](#)) supports your proposal? If there is not applicable policy, please include a link to a relevant County initiative, adopted Board motion, or Board policy.

DRAFT BILL LANGUAGE

Please attach County Counsel-approved draft bill language for the proposal. Proposed bill language should be provided in review-mode format, with proposed new language underlined and proposed language to be eliminated ~~stricken through~~.



FISCAL IMPACT

17) Does your State legislative proposal have a cost associated with it (i.e., funding that your department, the County, and/or the State would need to spend to implement this proposal)?

- If the answer is “no”, please answer **Question 18**.
- If the answer is “yes”, please answer **Questions 19 and 20**.

18) Please attach your department budget/fiscal team’s cost analysis that justifies how this proposal would not have a cost. You should also provide confirmation or concurrence by the department’s [CEO Budget Analyst](#).

19) Please attach your department budget/fiscal team’s cost analysis that details the costs associated with the proposal. The cost analysis must address the following:

- a. What would be the TOTAL cost (State and Net County Costs [NCC]) to implement this proposal? Would the cost be one-time or ongoing?
- b. How much of the cost will be covered with State funds? How much will be covered with NCC?
- c. Which sources of State funding will be used to cover the State’s portion of the cost? Is this revenue already in your current state funding allocations or would the State have to augment those funding allocations? (If additional State funds are needed, you must complete a Companion State Budget Proposal; see below.)
- d. Is the portion of the cost covered with NCC already in your existing NCC budget or will you have to request additional NCC?



- e. Please provide confirmation or concurrence by the department's [CEO Budget Analyst](#).

20) What would be the potential adverse financial impact to your department and the County if your legislative proposal is not enacted?

COMPANION STATE BUDGET PROPOSAL

If you answered “yes” to **Question 19(c)**, please complete the State Budget Proposal Form.



LEGISLATIVE PROPOSAL CHECKLIST

- PROBLEM STATEMENT: Did you explain the problem that your State legislative proposal seeks to solve and provide supporting information?
- PROBLEM STATEMENT: Did you explain if your proposal addresses a proposal of statewide significance?
- LEGISLATIVE PROPOSAL: Did you describe your legislative proposal and explain how it addresses the problem? Did you explain why this proposal is important to the County and/or your department? Did you provide information on potential improvements to County operations, services and/or residents?
- LEGISLATIVE PROPOSAL: Did you explain why the County is best positioned to sponsor your proposal and why it should be pursued in the coming year?
- HISTORY: Did you explain if there are existing laws or similar laws and regulations on this topic, and if so, why they are inadequate to addressing the problem?
- HISTORY: Did you explain if this or a similar proposal has been tried before?
- HISTORY: Did you provide information on any litigation regarding this problem (if applicable)?
- STAKEHOLDER IMPACT: Did you explain how your proposal may affect other County departments and the feedback you received on this proposal? (e.g., Are they supportive of your proposal? Do they have any concerns?)
- STAKEHOLDER IMPACT: Did you obtain and provide concurrences from those departments?
- STAKEHOLDER IMPACT: Did you explain how your proposal may affect other counties, cities, organizations or constituent groups? Did you identify entities that would likely support or oppose this proposal?
- BOARD POLICY: Did you include applicable policy in the State Legislative Platform and/or identify the County initiative, Strategic Plan goal, adopted Board motion, or Board policy supports this State budget proposal?
- BILL LANGUAGE: Have you included County Counsel's approved bill language for the legislative proposal?
- FISCAL IMPACT: Did you explain if the State legislative proposal has a local or State cost associated with implementation?
- FISCAL IMPACT: Did you explain the potential adverse financial impact to your department and the County if your proposal is not enacted?



9) Why is the County best positioned to sponsor your proposal?

10) What circumstances make it so this proposal should be sponsored as soon as possible (which is 2027)?

11) What other counties or organizations are pursuing this same or similar budget proposal?

12) Please include financial information, data, or statistics available to support your budget proposal.

HISTORY

13) Has your budget proposal been introduced before? If so, describe the past State budget proposal, and describe why it failed to be approved and funded (if known).



OTHER COUNTY DEPARTMENT AND EXTERNAL STAKEHOLDER IMPACTS

- 14) Does your budget proposal impact other County departments? If so, which County departments and has your department obtained their concurrence? Please provide confirmation of department clearances.
- 15) What other counties, cities, organizations, or constituent groups would be supportive of or opposed to your budget proposal?

FISCAL IMPACT

- 16) Does your State budget proposal have a cost associated with it (i.e., funding that your department, the County, and/or the State would need to spend to implement this proposal)?
- If “no”, please answer and complete Question 17.
 - If “yes”, please answer and complete Questions 18 – 19.
- 17) Please attach your department budget/fiscal team’s cost analysis that justifies how this proposal would not have a cost. You should also provide confirmation or concurrence by the department’s [CEO Budget Analyst](#).
- 18) Please attach your department budget/fiscal team’s cost analysis that details the costs associated with the proposal. The cost analysis must address the following:
- What would be the TOTAL cost (State and Net County Costs [NCC]) to implement this proposal? Would the cost be one-time or ongoing?
 - How much of the cost will be covered with State funds? How much will be covered with NCC?



c. Which sources of State funding will be used to cover the State's portion of the cost? Is this revenue already in your current state funding allocations or would the State have to augment those funding allocations?

d. Is the portion of the cost covered with NCC already in your existing NCC budget or will you have to request additional NCC?

e. Provide confirmation or concurrence by the department's [CEO Budget Analyst](#).

19) What would be the potential adverse financial impact to your department and the County if your budget proposal is not enacted?

BOARD POLICY

20) What policy in the County's State Legislative Platform ([link](#)) supports your State budget proposal? If there is not applicable policy from the State Legislative Platform, please include a link to a County initiative, Strategic Plan goal, adopted Board motion, or Board policy that supports your budget proposal.

COMPANION STATE LEGISLATIVE PROPOSAL AND BILL LANGUAGE (IF APPLICABLE)

21) Will this State budget proposal need a companion State legislative proposal? If so, please complete the State Legislative Proposal, including the County Counsel-approved bill language for proposal. Proposed bill language should be provided in review-mode format, with proposed new language underlined and proposed language to be eliminated ~~stricken-through~~.



BUDGET PROPOSAL CHECKLIST

- PROBLEM STATEMENT: Did you explain the problem that your State budget proposal seeks to solve, and provide supporting information?
- PROBLEM STATEMENT: Did you explain the funding source applicable to your budget proposal and address why existing funding levels are inadequate to address the problem?
- PROBLEM STATEMENT: Did you explain if your proposal addresses an issue of statewide significance?
- BUDGET PROPOSAL: Did you describe your proposal in detail and provide a cost-benefit analysis? Did you explain why the County is best positioned to sponsor this proposal and if other counties and/or organizations are also in pursuit?
- BUDGET PROPOSAL: Did you provide financial information, data, or statistics that support your proposal? (e.g., Would there be an adverse impact to the current level of services? Would the quality and productivity suffer? Would it increase your liability and/or produce litigation costs? Would you incur any fines and/or penalties for non-compliance? etc.).
- HISTORY: Has your budget proposal been pursued in the past and did you provide information on the previous proposal(s)? (e.g. What was the outcome of that effort and why did it fail to get approved? What were some of the obstacles it faced?)
- DEPARTMENTAL IMPACT: Did you explain how your budget proposal affects other County departments and how you have coordinated this proposal with them? (e.g., Are they supportive of your budget proposal? Do they have any concerns? Did they provide any feedback and/or recommendations? etc.).
- DEPARTMENTAL IMPACT: Did you obtain and provide concurrences from those departments?
- STAKEHOLDER IMPACT: Did you explain how your budget proposal affects other counties and how you have coordinated this proposal with those other counties? (e.g. Are they supportive of your budget proposal? Do they have any concerns? Did they provide any feedback and/or recommendations? etc.).
- FISCAL IMPACT: Did you explain if your budget proposal has a local cost associated with implementation? If there is a cost associated, did you provide your department budget/fiscal team's cost analysis?
- FISCAL IMPACT: Did you explain if your budget proposal has a fiscal impact on other local governments, organizations, or constituent groups? If so, did you include their concerns?
- FISCAL IMPACT: Did you explain the potential adverse financial impact to your department and the County if your budget proposal is not enacted?



FISCAL IMPACT: Did you consult with your CEO-Budget Analyst and obtain their clearance or concurrence with your budget proposal?

BOARD POLICY: Did you include applicable policy in the State Legislative Platform and/or identify the County initiative, Strategic Plan goal, adopted Board motion, or Board policy supports your budget proposal?

LANGUAGE (IF APPLICABLE): Does your State budget proposal require a companion legislative proposal? If so, have you included County Counsel's approved bill language for the legislative proposal?



Legislative Affairs & Intergovernmental Relations

Legislative Analysts

Jose Chew	(213) 974-1489	JChew@ceo.lacounty.gov
Cameron Gil	(213) 893-2479	CGil@ceo.lacounty.gov
Traci Kawaguchi	(213) 262-8045	TKawaguchi@ceo.lacounty.gov
Jonathan Kraus	(213) 262-8040	JKraus@ceo.lacounty.gov
Griselda Núñez Herrera	(213) 948-2846	GNunezherrera@ceo.lacounty.gov
Sarkis Semerdjyan	(213) 893-6232	SSemerdjyan@ceo.lacounty.gov
Adam Smith	(213) 974-4340	Asmith@ceo.lacounty.gov

County Department	Legislative Analyst
Aging and Disabilities	Griselda Núñez Herrera
Agricultural Commissioner / Weights & Measures	Jonathan Kraus
Alternate Public Defender	Adam Smith
Animal Care & Control	Jonathan Kraus
Arts and Culture	Griselda Núñez Herrera
Assessor	Jose Chew
Auditor-Controller	Jose Chew
Beaches & Harbors	Cameron Gil
Child Support Services	Jose Chew
Children & Family Services	Jose Chew
Consumer & Business Affairs <ul style="list-style-type: none"> • Office of Cannabis Management • Office of Immigrant Affairs 	Jonathan Kraus
County Counsel	Jonathan Kraus
District Attorney	Adam Smith

Economic Opportunity	Traci Kawaguchi
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County Department	Legislative Analyst
Executive Office, Board of Supervisors <ul style="list-style-type: none"> Chief Sustainability Office 	Jose Chew <ul style="list-style-type: none"> Cameron Gil
Fire	Traci Kawaguchi
Health Services <ul style="list-style-type: none"> Office of Diversion and Reentry 	Sarkis Semerdjyan <ul style="list-style-type: none"> Adam Smith
Human Resources	Jose Chew
Internal Services	Amanda Meere
Justice, Care, and Opportunities	Cameron Gil
LA County Library	Jonathan Kraus
Medical Examiner-Coroner	Sarkis Semerdjyan
Mental Health	Sarkis Semerdjyan
Military & Veterans Affairs	Jonathan Kraus
Museum of Art	Jonathan Kraus
Natural History Museum	Jonathan Kraus
Parks and Recreation	Cameron Gil
Probation	Adam Smith
Public Defender	Adam Smith
Public Health <ul style="list-style-type: none"> Office for the Advancement of Early Care and Education 	Sarkis Semerdjyan
Public Social Services	Griselda Núñez Herrera
Public Works	Cameron Gil
Regional Planning	Traci Kawaguchi
Registrar-Recorder/County Clerk	Jonathan Kraus

County Department	Legislative Analyst
Sheriff	Cameron Gil
Treasurer and Tax Collector	Jose Chew
Youth Development	Adam Smith

Chief Executive Office	CEO Legislative Contact
Anti-Racism, Diversity, and Inclusion	Griselda Núñez Herrera
Census / Redistricting	Jonathan Kraus
Chief Information Office	Amanda Meere
Compensation, Benefits, and Pensions	Jose Chew
Department of Justice Compliance	Adam Smith
Digital Divide Regional Strategy	Amanda Meere
Employee Relations	Jose Chew
Homeless Initiative and Affordable Housing	Traci Kawaguchi
Jail Closure Implementation Team	Adam Smith
Office of Emergency Management	Traci Kawaguchi
Poverty Alleviation Initiative	Griselda Núñez Herrera
Probation Compliance Office	Adam Smith
Risk Management / Workers' Compensation	Jose Chew

Offices / County-Related Agencies	CEO Legislative Contact
Development Authority	Traci Kawaguchi
Employee Retirement Association	Jose Chew

Los Angeles County Affordable Housing Solutions Agency	Traci Kawaguchi
Metro	Cameron Gil
Office of Child Protection	Jose Chew

Offices / County-Related Agencies	CEO Legislative Contact
Office of Education	Jonathan Kraus
Office of Food Systems	Griselda Núñez Herrera
Office of the Inspector General	Adam Smith
Superior Court	Adam Smith

Committees / Commissions / Councils	CEO Legislative Contact
Alcohol and Other Drugs	Sarkis Semerdjyan
Arts Commission	Griselda Núñez Herrera
Children and Families	Jose Chew
Countywide Criminal Justice Coordination Committee (CCJCC)	Adam Smith
Disabilities	Griselda Núñez Herrera
Domestic Violence Council	Sarkis Semerdjyan
HIV	Sarkis Semerdjyan
Insurance	Jonathan Kraus
Local Governmental Services	Jonathan Kraus
Mental Health	Sarkis Semerdjyan
Native American Indian	Griselda Núñez Herrera
Public Health Commission	Sarkis Semerdjyan
Small Business	Traci Kawaguchi