

County of Los Angeles



Board of Supervisors

Gloria Molina, *First District*

Kenneth Hahn, *Second District*

Edmund D. Edelman, *Third District*

Deane Dana, *Fourth District, Chairman*

Michael D. Antonovich, *Fifth District*

Presented by

Richard B. Dixon
Chief Administrative Officer

Daniel O. Ikemoto
Auditor-Controller

1992 - 1993
Proposed Budget

County of Los Angeles Board of Supervisors



GLORIA MOLINA
Supervisor, First District
Population: 1,788,223
Square Miles: 215



KENNETH HAHN
Supervisor, Second District
Population: 1,804,101
Square Miles: 157



EDMUND D. EDELMAN
Supervisor, Third District
Population: 1,805,334
Square Miles: 432



DEANE DANA
Chairman
Supervisor, Fourth District
Population: 1,781,850
Square Miles: 426



MICHAEL D. ANTONOVICH
Supervisor, Fifth District
Population: 1,809,246
Square Miles: 2,853

RECIPIENT OF DISTINGUISHED BUDGET PRESENTATION AWARD

Fiscal Years 1987-88, 1988-89, 1989-90, 1990-91, and 1991-92



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO
**County of Los Angeles,
California**

For the Fiscal Year Beginning
July 1, 1991

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the County of Los Angeles, California, for its annual budget for the fiscal year beginning July 1, 1991.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

PROPOSED BUDGET

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COUNTY OF LOS ANGELES CHIEF ADMINISTRATIVE OFFICE

713 HALL OF ADMINISTRATION / LOS ANGELES, CALIFORNIA 90012
974-1101

RICHARD B. DIXON
CHIEF ADMINISTRATIVE OFFICER

May 19, 1992

The Honorable Board of Supervisors
County of Los Angeles
383 Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

1992-93 PROPOSED COUNTY BUDGET (3-VOTES)

This letter transmits the Chief Administrative Officer's recommendations for the 1992-93 Proposed County Budget. The budget is balanced and provides for a \$10.0 million reserve.

TOTAL REQUIREMENTS -- ALL FUNDS - 1992-93 (Millions of Dollars)				
Fund	1991-92 Adj. Allow.	1992-93 Proposed	Change	Percent Change
General County	\$ 11,140.5	\$ 11,350.0	\$ 209.5	1.9%
Special Districts and Funds	1,992.8	2,069.4	76.6	3.8%
TOTAL BUDGET	\$ 13,133.3	\$ 13,419.4	\$ 286.1	2.2%

Financing Assumptions

The recommendations incorporate the revenue assumptions contained in the Governor's Budget received in January, which are based upon estimates of an improving California economy. Further, the Proposed Budget assumes implementation of the Governor's Welfare and Budget Reform Initiative and anticipates savings in the Aid to Families with Dependent Children (AFDC) Program. Therefore, caution must be advised, as the economic recovery is still very uncertain, especially in California, and the Governor's initiative has not yet been adopted.

Honorable Board of Supervisors
May 19, 1992
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Even though the Proposed Budget is vulnerable to additional delays in economic recovery and further deterioration of the State's financial situation, we are confident that Governor Wilson will continue his strong commitment to maximizing State assistance to local governments. However, our optimism must be tempered. Even if an unanticipated improvement in the economy materializes now, it could be too late to alter the State budget since it is largely based upon the current calendar year revenues. Over the next few months, the Governor and the Legislature will finalize the State's budget. Until then, we cannot be certain what local programs may be impacted or the extent to which they will be impacted.

Reflecting the effects of the recession, the 1992-93 Proposed Budget essentially contains the same level of discretionary revenue (net County cost) as in 1991-92. The welfare costs for 1992-93 will approach \$125.0 million more than estimated in the County's 1991-92 Final Budget. To mitigate these problems somewhat, additional financing has been obtained through utilization of \$36.0 million in 1990-91 Profit Sharing Program (PSP) savings and an estimated 1991-92 PSP savings of \$58.5 million. **This is one-time-only relief.** The use of one-time-only funding to maintain ongoing programs could, however, create problems in 1993-94 if the predicted economic recovery fails to materialize.

As you know, in 1991-92 the County, in concert with the State, achieved great success in enhancing Federal participation in the Medi-Cal program. Under Senate Bill (SB) 855, the County will receive over \$300.0 million per year for inpatient services in County hospitals. A similar program for outpatient services is currently being negotiated. We have anticipated receipt of \$40.0 million from this source in the 1992-93 budget. The State has also assisted in maximizing Federal Title IV-E funding for foster care with an increase of \$11.1 million estimated for 1992-93.

You should also note that the Proposed Budget was developed prior to the recent local emergency. We do not anticipate any significant impact on revenues, nor do we anticipate substantive immediate funding requirements as a result of damage or increased demand for services. However, departments may, prior to your final deliberations, submit requests for program enhancements to respond to community needs highlighted by the emergency.

Budget Process

Due to the ongoing economic uncertainties, the budget has become a year-round process. In past years, the filing of the Chief Administrative Officer's recommendations for the Proposed Budget heralded the beginning of the conclusion of that process. This document signals only the beginning of the process for 1992-93. We face serious challenges over the next year. Further stagnation of California's economic recovery or a worsening of the State's financial outlook would certainly force us to revisit the budget, perhaps necessitating some very difficult decisions. For this reason, our traditional budget format has been altered to provide your Board with greater detail of planned expenditures. In addition, a separate addendum has been published whereby your Board is provided with options for enhancing or curtailing specific programs to better assist you in matching services to the changing needs of the community. Further, a series of meetings has been scheduled for evenings and weekends to solicit community input for your Board to consider during deliberations.

Economy

California closed 1991 firmly in the grasp of the recession. Unemployment continued to rise, sales tax revenues failed to grow proportionately with higher tax rates imposed in July, and the real estate market continued to stagnate. In light of recent world events, we can assume further reductions in Federal defense spending, which will have additional negative impact on California's economy. Economists now indicate that predictions of recovery in early 1992 were overly optimistic and that the recovery may not materialize until late 1992 or 1993.

Typical of a recession, government revenue sources have diminished while the demand for government services has dramatically increased. Welfare caseloads have skyrocketed. Health and mental health demand has risen, and the populations in our adult and juvenile detention facilities have continued at capacity. This inverse relationship between revenues and costs caused by a recession is the most difficult issue we face in the 1992-93 Proposed Budget.

As in the past, Los Angeles County must look inwardly to its leadership, its managers, and its employees to find solutions for problems such as those we face now.

Taking Charge of Our Future

Although the County is an arm of State government and is heavily influenced by State finances, it can independently, through its prudent fiscal policies, aggressive personnel management, and efficient service delivery systems, influence its own ability to respond to the needs of its residents.

Believing predictions of a late 1991 economic recovery to be too optimistic, your Board adopted conservative revenue estimates in formulating the 1991-92 budget. That action placed Los Angeles in a much better position than the State and other jurisdictions as the recovery stalled and revenues failed to reach anticipated levels. As signs became more clear that the recovery would be further delayed, under your Board's strong leadership, we took additional action. Department heads were warned of a \$100.0 million increase in welfare costs and were instructed to be prepared to absorb reductions of as much as 8 percent by the beginning of fiscal year 1992-93. Our department heads responded by reducing administrative costs, by retraining and reassigning displaced administrative staff to service-oriented line operations, by increasing the effectiveness of service delivery systems, by pursuing additional revenue sources, and by maximizing revenues from new and existing sources. Further, your Board elected to hold in reserve \$36.0 million in departmental savings which would normally have been allocated back to departments under the Profit Sharing Program. These actions will not only enable us to end fiscal year 1991-92 with a positive fund balance, but will provide additional financing to mitigate the impact in 1992-93 of below normal growth in traditional discretionary revenue sources.

Those same actions have also gradually downsized County government to a level closer to what is sustainable through 1992-93 with only limited additional service reductions required to absorb the increased costs of \$125.0 million in Public Social Services assistance payment programs. While we should take pride in these efforts, it is critical that we remember the future may pose even greater challenges. Therefore, we must focus on programs which will continue to make us more efficient, are prevention oriented, and will create a more favorable climate in which business can thrive and put our residents back to work.

Assuring Continued Excellence in the County Work Force

Supervisor Hahn, in his motion of January 21, 1992, acknowledged that the County work force has always been our greatest asset in the efficient delivery of effective services to the public and that we need to continually improve our work force. Now, with even greater demand being placed upon that work force, it is essential that we do our very best to ensure that they are adequately trained and properly equipped to meet the challenges that lie ahead. Further, it is incumbent upon us to ensure that compensation is commensurate with performance -- that high achievers be properly rewarded and prepared for increasing responsibility, and that underachievers be helped to improve their performance or be removed from the work force.

Structured Development Planning is one program which focuses on helping the employee realize his full potential. This program, which emphasizes Individual Development Plans for employees, has been in existence, on a pilot basis, for several years and is now being expanded Countywide. Additionally, upon a motion by Supervisor Hahn, your Board approved the Partnerships in Excellence (PIE) Program on April 21, 1992. This program is designed to draw from departmental management and the employees themselves, a system of incentives and rewards for excellence in job performance. This program has the support of the Los Angeles County Labor Management Advisory Commission on Productivity Enhancement and the Los Angeles County Productivity Commission.

In recognition of the importance of our employees, the recommendations for the Proposed Budget contain provisions for training and equipping our work force to meet the substantial challenges of the future. They also fund modest increases in compensation as negotiated and approved by your Board. Only in this way can we hope to recruit and retain top performers.

Focus on Prevention

In his 1991-92 budget, Governor Wilson recognized the importance of redirecting resources toward preventive programs as an essential principle in achieving long-term budget reform and financial stability. On January 14, 1992, on motion of Supervisor Dana, your Board acted to adopt this same principle and instructed departments to prepare plans, for inclusion in the 1992-93 Proposed Budget, which redirect existing financial resources toward prevention programs. Further, on March 24, 1992, on motion of Supervisor Edelman, your Board instructed departments to focus efforts on prevention programs for children.

Honorable Board of Supervisors

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Much has been done to accomplish this goal, and many elements are contained in the recommendations for the Proposed Budget.

- The Department of Children's Services has reallocated funds from the Foster Care Program to the Family Preservation Program in an effort to not only avoid the high cost of supporting children in foster homes for prolonged periods of time, but to provide services to improve and stabilize the family, the backbone of our country.
- The Department of Children's Services continues to fund both the One Church/One Child Program and the Latino Family Preservation Project, both of which are designed to reduce the number of children entering the foster care system.
- The Department of Public Social Services is continuing support of the GAIN Program in an effort to return clients to the work force.
- In 1992-93, the Department of Health Services is again allocating additional resources to expand perinatal services to avoid costly medical problems in babies born to mothers who abuse alcohol.
- The Coroner will initiate a Gang Diversion and Prevention Program which is designed to educate at-risk youth about the consequences of gang involvement.
- To provide an alternative to camps, the Probation Department has developed new juvenile delinquency prevention programs that will increase supervision for youth who would have been sent to camp, provide prevention services to the borderline youth at-risk, and establish a drug treatment center.
- The Department of Parks and Recreation has targeted areas with heavy gang activity to expand the existing Community and Recreation Safety Program (CARS) which promotes self-esteem and intervention programs to divert youths from drugs and gang activity.

These are a few of the programs focused on prevention. However, we still have many additional opportunities to explore. In some cases, it may be proven that increased funding for preventive programs administered by one department may produce even greater savings in another department charged with administering corrective programs. We will need to revisit the budget from time to time to reallocate funding to reflect our evolution to a prevention-focused service provider.

Increasing Job Opportunities

Much of the increased demand for County services is the direct result of increased unemployment. Our local unemployment problems can be attributed, in part, to the recession. However, significant joblessness results from the flight of businesses to more favorable environments. We cannot independently cure the recession, but there is much we can do to curtail the flight of business out of the County. Realizing the seriousness of the situation, Supervisor Antonovich sponsored a public forum in December 1991 to discuss actions which might be taken to help retain business and jobs in the County.

Business retention has become a priority. Through concerted efforts of our own, and in conjunction with other jurisdictions, we can have an impact on traffic congestion, housing costs, and business inhibitors such as conflicting regulations and difficulty in obtaining permits. At the County level we are beginning to address these issues. The 1992-93 Proposed Budget contains the following provisions:

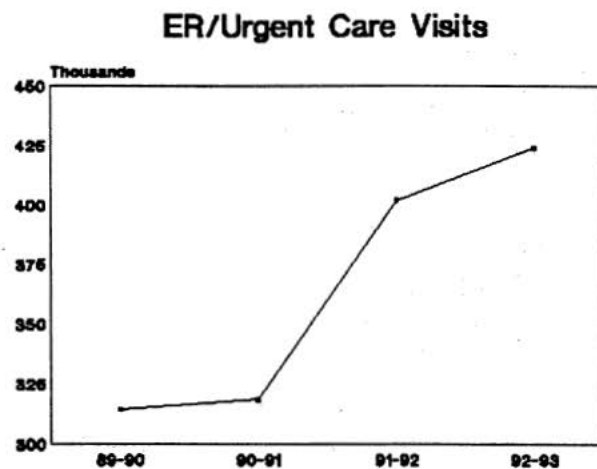
- Regional Planning has been allocated an additional \$200,000 in 1992-93 to promote business retention by enhancing its one-stop permit office. This enhancement will be used for streamlining the case permit process.
- The County entered into a cooperative program with the Building Industry Association to provide training to County employees who work directly with the business community. These training sessions are scheduled to start in July 1992, and will focus on increasing sensitivity with respect to the needs of business.
- The Department of Regional Planning in conjunction with Public Works and the Fire Department currently provides one-stop counseling services for proponents of land use projects which include subdivision maps, zone changes, General Plan amendments, conditional use permits, and variances. This service is being expanded with the intent to make one-stop information services more accessible and useful to the business community by expanding to other levels of government such as CalTrans, South Coast Air Quality Management District and U.S. Corps of Engineers.
- The County's 1992-93 State Legislative Program is focusing on tort reform and workers' compensation reform proposals as another means of improving the California business climate.

These are only small examples of what can, and must, be done locally to improve the business climate. As our management finds additional ways to accomplish these goals, we will be recommending to your Board reallocation of resources to demonstrate our commitment to the business community and stimulate jobs. Only in this way can we hope to produce long-term solutions to the problems which face us now.

HIGHLIGHTS OF THE 1992-93 PROPOSED BUDGET

Health, Welfare, and Social Services

Health Services - Maintains current service levels including emergency room augmentations implemented in 1991-92 and provides limited enhancements in perinatal services and nursing resources. To maintain current service levels and provide augmentations in the critically understaffed areas of nursing and pharmacy while absorbing cost increases, the Department has reduced administrative staffing costs by \$11.1 million and realized additional cost savings of \$62.0 million through other belt-tightening measures. Recognizing the advantages of preventive services, the Department has augmented California Children Services case management staffing to achieve early intervention and treatment, thereby reducing costs for long-term treatment. The Department has also increased its commitment to perinatal services to avoid costly medical problems in babies born to mothers who abuse alcohol.

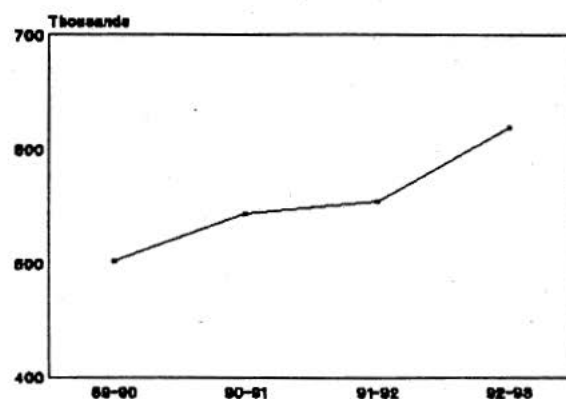


The Proposed Budget also includes \$300.0 million from tenuous revenue sources including SLIAG funds of \$67.5 million for services provided during fiscal year 1991-92, \$100.0 million in SB 1255 Medi-Cal revenues, and \$133.7 million in other enhanced inpatient and outpatient Medi-Cal reimbursement.

Mental Health - Maintains current service levels while implementing a law enforcement ride-along program and the mental health program at Biscailuz Center. Largely, this accomplishment is made possible by a cooperative effort from the Department of Health Services, which is reducing billings to Mental Health in 1992-93 by approximately \$30.5 million and administrative cost efficiencies. The Department proposes to implement in 1992-93 a law enforcement ride-along program designed to divert mentally ill persons from the justice system. Additionally, the Department's budget includes \$2.0 million to establish jointly with the Sheriff an Intermediate Care Mental Health Program at Biscailuz Center to provide subacute care to the incarcerated mentally ill population. Primary prevention efforts are currently aimed at school-aged children. One component of the recently opened Mid-Valley Family Service Center will provide multiple agency support to families and children who are at high risk of requiring a higher level of intervention, including out-of-home placements for children. The Department further plans to reduce its dependence on State hospitals by adding 200 beds through local providers. The anticipated net savings are reprogrammed into a pilot program designed to reduce mental health care costs by compensating contract providers on a capitation funded model. The Department anticipates that the capitation model will result in reduced need for acute psychiatric inpatient care.

Children's Services - Maintains current service levels to an expanded client population through aggressive pursuit of additional State and Federal funds and reallocation of resources from corrective to preventive programs. The Proposed Budget recognizes the successful pursuit of Federal Title IV-E revenues and approximately \$26.0 million in additional State assistance to meet increasing workload in nearly all programs. The Department is aggressively pursuing additional Federal funds under Title XIX (Medicaid) to provide improved services to high-risk and medically fragile children and to provide enhanced rehabilitation services. To maximize the County's limited resources and reduce the ever-increasing cost of services, the Department is focusing on prevention-oriented programs. This includes the reallocation of some Foster Care Program funding to the Family Preservation Program, the continued

Contacts With Abused/Neglected Children



funding of both the One Church/One Child Program, which assists with the adoption of Black children, and the Latino Family Preservation Project, all of which are intended to reduce the number of children entering the foster care system. In addition, the Department established a training academy through a consortium composed of several local universities, to improve the training of Department staff and foster parents.

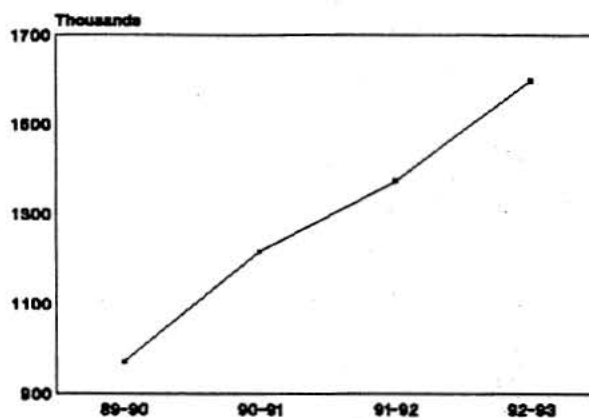
Public Social Services - Provides for skyrocketing welfare costs.

As a result of the recession, over 1.4 million County residents are being served under one or more of the Department's programs. The high cost of welfare caseloads has resulted in the shifting of resources within the County from other priority programs. The present open-ended welfare system provides strong disincentives against recipients seeking employment and promotes disintegration of the family. The 1992-93 Proposed Budget assumes implementation of the Governor's Welfare and Budget Reform Initiative. These or

other reforms are needed to remove disincentives to working and to help ensure that Federal, State, and County resources are provided to the truly needy. We must help those who help themselves. Experience has proven people, if given a chance, prefer jobs. The Department has mitigated the impact of the burgeoning workload by reallocating administrative resources to line operations. Combined with reductions from the last two years, the proposed redeployment will have reduced management and departmental support staff by 41 percent. The Department is also focusing on ways to reduce its workload through preventive programs, such as GAIN, in an effort to return people to the work force. The success of this program will depend, in large part, upon increased job availability.

Other - Community and Senior Citizens Services provides for the proposed homeless joint powers authority which will coordinate and finance innovative services to the homeless in conjunction with the City of Los Angeles. **Agricultural Commissioner/Weights and Measures** maintains existing levels of service, in what are primarily prevention-oriented programs, through additional revenues. **Coroner** increases revenues by approximately 14 percent and allocates part to finance a Gang Diversion and Prevention Program which educates at-risk youth about the consequences of gang violence.

Total Persons Aided



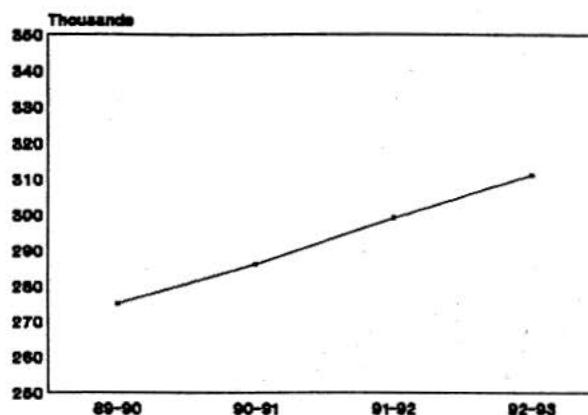
Public Safety

Sheriff - Maintains current service level for critical law enforcement programs and also includes financing for the Mental Health ride-along and the Biscailuz Intermediate Mental Health Care Program. The Department will be required to absorb all inflationary increases resulting in a funding shortfall of approximately \$27.0 million. Although the absorption of this shortfall may be difficult and may diminish some service, through superior management controls and a reduction of overhead and administrative positions, the Sheriff's Department should be able to maintain a maximum street

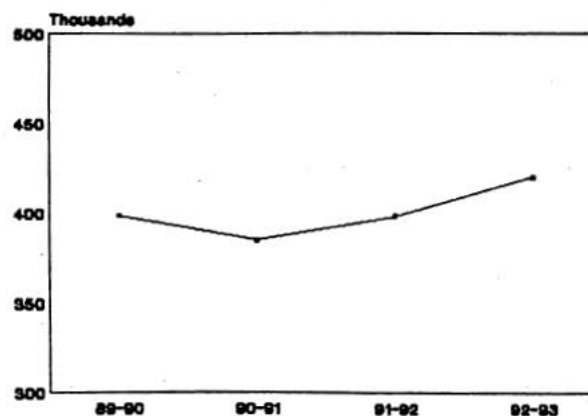
force. In an effort to meet this challenge, the Department has already implemented organizational consolidation plans to refocus overhead and administrative costs towards direct law enforcement services. The Sheriff is still reviewing the potential impact of this shortfall and will be working with your Board and the Chief Administrative Officer to minimize the impact of service level reductions to the public.

District Attorney - Provides sufficient funding to maintain current service levels, although augmentations to meet workload increases are not possible at this time. Increased costs resulting from negotiated increases for salaries and employee benefits and inflationary pressures on the costs of services and supplies are financed through the pursuit of additional revenues and administrative reductions. There are no provisions for workload increases. These budget difficulties remain notwithstanding the District Attorney's efforts to seek ways to reduce the rising costs of our mandated

Offenses Handled



Criminal Complaints



criminal prosecution programs. The Proposed Budget continues full funding for innovative programs implemented by this Department such as the "In Lieu Probation Violation Program" and the "Early Disposition Program."

Probation - Closes 19 non-mandated juvenile camps in order to maintain mandated programs and proposes \$16.8 million for preventive programs. Due to the effects of the recession, the State is not in a position to provide sufficient funding, estimated at \$37.3 million, to allow the Probation Department to continue to operate the juvenile camps. On April 5, 1992, your Board sent a letter to the Governor requesting that the State reconsider its decision to discontinue fiscal support for camp operations, since it would not only have a larger negative fiscal impact on the State through increased California Youth Authority commitments but, would limit alternatives available at the local level to deal with juveniles who commit crimes.

The Proposed Budget includes \$16.8 million for new juvenile delinquency prevention programs that will increase supervision for youth who would have been sent to camp, provide prevention services to the borderline youth at risk, and establish a drug treatment center. These prevention funds were generated through surplus camp closure savings and anticipated additional Federal revenue. The budget also includes the transfer of the Pretrial Services function from the Superior Court.

The Proposed Budget also establishes a new budget unit called Community-Based Contracts, which includes the Community Youth Gang Services contract as well as contracts with community-based organizations for juvenile delinquency prevention programs (formerly Assembly Bill 90). These contracts will now be monitored by the Probation Department.

Fire Department - Achieves increased efficiencies through consolidation of the Forester and Fire Warden and Consolidated Fire Protection District budgets by simplifying administrative and financial functions within the Department. However, the Fire Department's budget remains underfunded by \$2.3 million for Forester and Fire Warden programs, which will result in the closure of two juvenile fire camps. This is consistent with corresponding curtailments in the Probation Department. The Proposed Budget also eliminates non-essential administrative positions in accordance with Board policy and includes additional revenue-offset positions for the Hazardous Waste Control Program.

Trial Court Funding - Reflects the Trial Court Funding Agreement established on February 25, 1992, which maintains services at 1991-92 levels for both the Superior and Municipal Courts. The Trial Court Funding Agreement provides for no increase to the courts' budgets over last year's funding levels. Limited program enhancements and expansions, such as additional judicial support to cover workload needs, additional legislative mandates, or staff needed for the Civil Delay Reduction Program, have been fully financed by added revenues or shifting resources.

Also included in the Proposed Budget is the transfer of the Pretrial Services function from the Superior Court to the Probation Department. This function is ineligible for reimbursement under the Trial Court Funding definition of court operations, and we believe it can be more effectively handled by the Probation Department. In addition, the Proposed Budget redirects financing from private court-appointed counsel to fully fund the Public Defender, since the Public Defender is the most cost-effective provider of indigent defense services.

General Government

The limited growth of local revenues caused by the recession has seriously limited the amount of funding which can be allocated for general government programs. Overall, most of the departments administering these programs have had to absorb inflationary increases, including negotiated salary and employee benefit increases. To focus on maintaining an excellent work force, several departments are absorbing additional costs from converting a number of long-term temporary employees to permanent status. In large part, fiscal constraints further require these departments to address workload increases with existing or reduced resources. As in the past, our departmental managers have responded to this challenge. Most have found ways to improve efficiency or reduce costs through creativity and innovation.

Assessor - Maintains service levels through a modest increase in budgetary resources and increased efficiencies. Through reorganization, better management, increased training of personnel, automation, and cooperation with other departments, the Assessor is maximizing the growth potential of the local assessment roll to ensure that the County receives every property tax dollar to which it is entitled. The Proposed Budget reflects an overall increase of \$4.5 million; however, \$3.2 million of this increase is financed with savings generated through implementation of cost efficiency measures.

Parks and Recreation - Reduces services and maintenance, while prevention programs are sustained and enhanced. Due to fiscal constraints, the Proposed Budget reflects a \$3.8 million reduction in programs, including closure of equestrian trails and natural areas, reduced park and facilities maintenance, and reduced activities at regional facilities. Nevertheless, in keeping with the County's prevention focus, funding is provided to maintain the Safety Police and Recreation Programs and to augment the Community and Recreation Safety (CARS) Program by \$235,000.

Regional Planning - Focuses limited resources on business retention. As a result of budgetary shortfalls, field office operations will be eliminated, and activities related to the General Plan update and community plans will be significantly reduced. However, \$200,000 in additional resources are recommended to promote business retention. In accordance with this Countywide objective, the new resources will augment current efforts by the Department to provide one-stop services and expedite case reviews.

Judgments and Damages/Insurance - Distributed costs, added resources, and centralized administration to focus on prevention. The 1992-93 Proposed Budget reflects a number of activities designed to prevent or minimize County claims and litigation expenses. These include the decentralization to departments in the current year of General Fund costs related to settlements, judgments, and defense counsel in order to make line managers more aware of, and accountable for, such expenses. In addition, \$389,000 of the County Counsel's 1990-91 Profit Sharing Program savings has been allocated to provide expanded proactive claims/litigation prevention services to County departments.

Unmet Needs

Due to the extreme budget considerations facing us in 1992-93, we are not detailing unmet needs. Described in the Proposed Budget are departmental requests which exceed recommendations by \$2.2 billion. The most critical of these are reflected in the Proposed Budget Addendum. In addition, many departments did not fully identify their needs in recognition of the severity of our financial condition.

Although our unmet needs seem insurmountable it should be noted that your Board, even in the best of times, has been unable to fully finance requirements for Emergency Rooms/Trauma Care and Sheriff deputies. Problems in financing the full range of services required by the community have always existed. Now, those problems are temporarily compounded by the recession.

ADDITIONAL FINANCING -- EXISTING AND POTENTIAL

To address budget shortfalls and critical unmet needs, the following financing options may be pursued.

Existing Authority Includes:

- **Appropriation for Contingencies:** The budget contains a \$10.0 million appropriation for contingencies for unforeseen emergencies or program augmentations.
- **Utility Users Tax:** The Board may increase the current five percent rate. Each 1 percent increase would yield \$7.0 million annually.
- **Business License Tax:** The Board may consider expanding the current tax on landfills to all businesses in the unincorporated area of the County. This action could generate \$7.0 million to \$12.0 million annually; however, this would probably be viewed as a disincentive by business and is not recommended at this time.

New Authority Being Sought Includes:

- **Benefit Assessment:** We have a legislative vehicle [SB 638 (Calderon)] which can be amended to extend current fire protection benefit assessment authority to include police protection and emergency room/trauma care. Revenues would vary depending on program scope.
- **Health Facility Construction:** We are continuing to seek a reduction from two-thirds to simple majority for passage of general obligation bonds to provide financing for health facilities. Other legislative options are also being explored.

BUDGET TIMETABLE

The approved schedule for budget hearings and budget deliberations is as follows:

<u>Board Action</u>	<u>Recommended Date</u>
Adopt Proposed Budget; order printing, notice and distribution; and schedule hearings.	May 19
Commence community input meetings.	June 5
Commence public budget hearings.	June 10
Commence final budget deliberations, and adopt final budget upon conclusion.	July 27

Prior to your deliberations on the final budget for 1992-93, we will be filing supplemental reports, including: updates on 1992-93 State and Federal budget legislation and the impact on the Proposed Budget; final revisions reflecting our latest estimates of requirements and available funds; issues raised in hearings in public or written testimony; a report on input received during community budget meetings; reports as required on specific matters with potential fiscal impact and departmental policy issues and disagreements with the budget recommendations.

APPROVAL OF PROPOSED BUDGET

The matter before your Board is adoption of the Proposed Budget in order to make it available for consideration by the public at least ten days prior to the commencement of budget hearings. Adjustments to the budget, including revisions necessary to reflect your Board's funding priorities and State and Federal budget actions, can be made during budget deliberations.

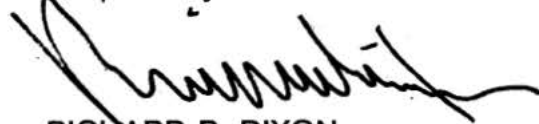
Recommendations are also submitted to establish annual borrowing limits pursuant to established Board policy and adoption of an ordinance updating the Los Angeles County Code relative to position and salary changes reflected in the Proposed Budget.

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May 19, 1992
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THEREFORE, IT IS RECOMMENDED THAT YOUR BOARD:

Order such revisions, additions, and changes to the Chief Administrative Officer's budget recommendations as you deem necessary and approve the revised figures as the Proposed Budget for 1992-93; instruct the Auditor-Controller to have the necessary copies printed; order the publication of the necessary notices; authorize bond anticipation notes for the capital projects indicated in the Proposed Budget; set June 10, 1992 as the date on which public hearings will begin; reaffirm your approval of the debt policies and guidelines as outlined in the debt management section, which represent no change from the standards established by the Board on July 3, 1990; and approve the ordinance amending the Los Angeles County Code relative to positions and salary recommendations contained in the 1992-93 Proposed Budget, which has been approved as to form by County Counsel, and the Marshal and Superior Court classification and pay changes included within the budget summary schedules.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Richard B. Dixon', written over a horizontal line.

RICHARD B. DIXON
Chief Administrative Officer

General Information



PROPOSED BUDGET

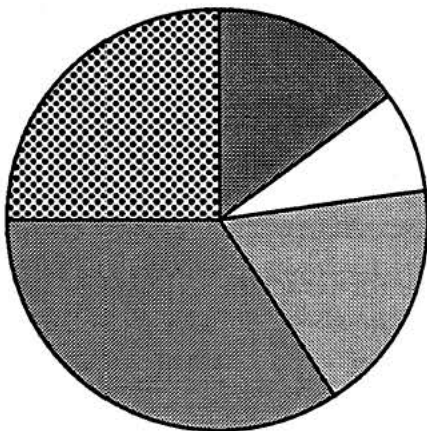
Financial Summary 1992-93

GENERAL AND SPECIAL COUNTY FUNDS AND DISTRICTS

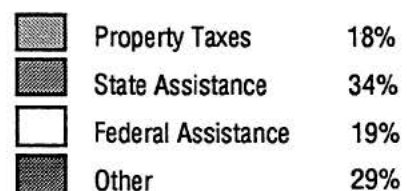
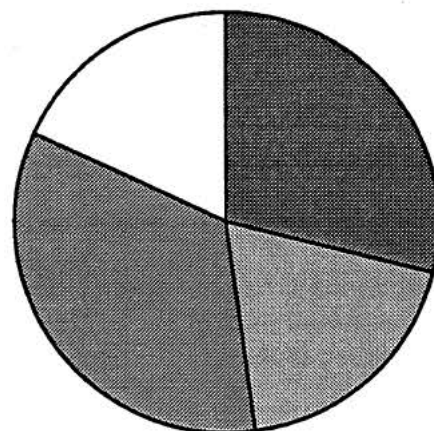
	(in Millions of Dollars)			
	1991-92 ADJUSTED ALLOWANCE	1992-93 PROPOSED BUDGET	CHANGE	PERCENT CHANGE
GENERAL COUNTY	\$11,140.5	\$11,350.0	\$209.5	1.9%
SPECIAL FUNDS	674.7	682.6	7.9	1.2%
SPECIAL DISTRICTS	666.2	730.4	64.2	9.6%
OTHER PROPRIETARY FUNDS	471.7	442.3	-29.4	-6.2%
OTHER FUNDS	180.2	214.1	33.9	18.8%
TOTAL	\$13,133.3	\$13,419.4	\$286.1	2.2%

The proposed 1992-93 budget totals \$13.4 billion, an increase of \$286.1 million or 2.2 percent over the 1991-92 adjusted allowance. The budget presented in this document represents a balanced plan, devoting limited resources to the highest priority programs to sustain and improve the quality of life for individuals and communities within the County of Los Angeles. These programs cover a wide range of services, from road maintenance to ensuring the safety of County residents through a modern, efficient Sheriff's Department. The proposals for 1992-93 are subject to public hearings and community input meetings scheduled for June 1992 and to adoption by the Board of Supervisors anticipated in July 1992.

**TOTAL COUNTY
REQUIREMENTS: \$13.4 Billion**



**TOTAL COUNTY
RESOURCES: \$13.4 Billion**



PROPOSED BUDGET

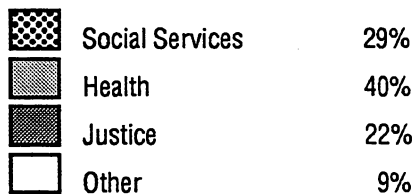
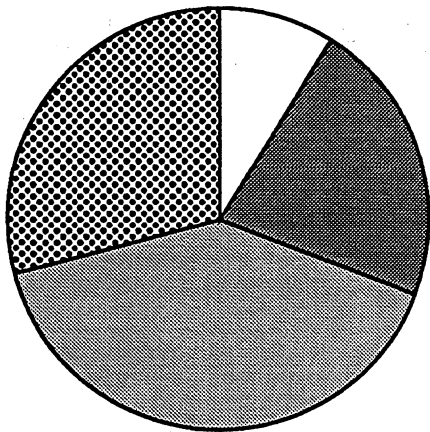
Financial Summary 1992-93

GENERAL COUNTY

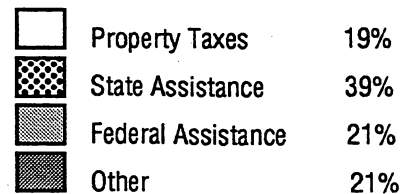
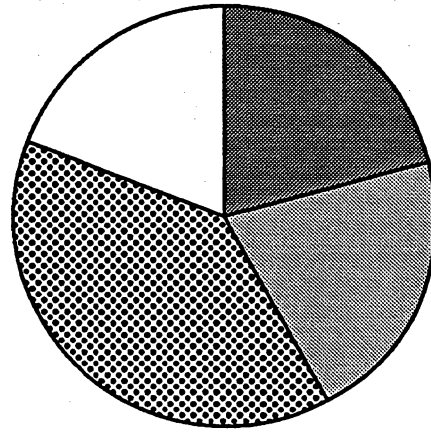
	(in Millions of Dollars)			
	1991-92 ADJUSTED ALLOWANCE	1992-93 PROPOSED BUDGET	CHANGE	PERCENT CHANGE
GENERAL FUND	\$8,984.7	\$9,160.3	\$175.6	2.0%
HOSPITAL ENTERPRISE FUNDS	2,144.9	2,176.9	32.0	1.5%
DEBT SERVICE FUND	10.9	12.8	1.9	17.4%
TOTAL	\$11,140.5	\$11,350.0	\$209.5	1.9%

The proposed 1992-93 appropriation for general County operations is \$11.4 billion, an increase of \$209.5 million or 1.9 percent over the 1991-92 adjusted allowance. General County funds provide for a multitude of services to individuals and communities within the County of Los Angeles. These services include: 1) an efficient Sheriff's law enforcement system; 2) effective court and justice-related services; 3) expedient fire and environmental protection services; 4) various health, welfare, and social services; 5) diverse recreational and cultural programs; and 6) essential general government services. Changes in total expenditures from year to year reflect primarily the level of Federal and State subventions and growth in the County's share of property taxes. Available funds are allocated to meet the highest program priorities and to meet State mandates. Program changes are detailed by department within the Budget Summaries section of this document. The Detention Facilities Debt Service Fund represents the November 1986 voter-approved jail bond proposition to finance new detention facilities and is detailed in the Other County Funds section.

**GENERAL COUNTY
EXPENDITURES: \$11.4 Billion**



**GENERAL COUNTY
REVENUES: \$11.4 Billion**



DISCRETIONARY REVENUES

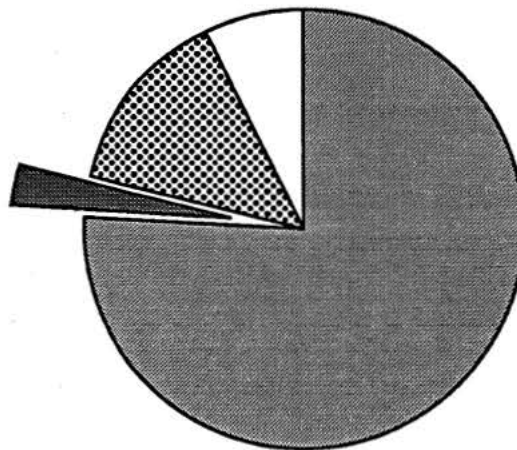
For 1992-93, proposed County spending requirements and available revenue total \$13.4 billion. Approximately 76 percent of the revenue is earmarked for mandated and/or special purposes such as welfare grants, health and mental health, roads, flood control, and other specific purposes.

The remaining 24 percent is, in theory, "discretionary" revenue. However, 14 percent of revenues must be utilized to match Federal and State allocations for mandated welfare, health, and justice programs. A portion of this 14 percent is also used to pay all costs for mandated jails, juvenile detention, and general relief to the indigent.





As a result, only 10 percent of total County revenue is truly discretionary. It is this portion which is available to support local services. More than half of these revenues support law enforcement, criminal prosecution, and fire protection.

Consequently, 3 percent of all County revenues remain to provide for parks, museums, beaches, community planning, general government, and upgrading/maintenance of the County's network of services and facilities.

TOTAL REVENUE: \$13.4 Billion



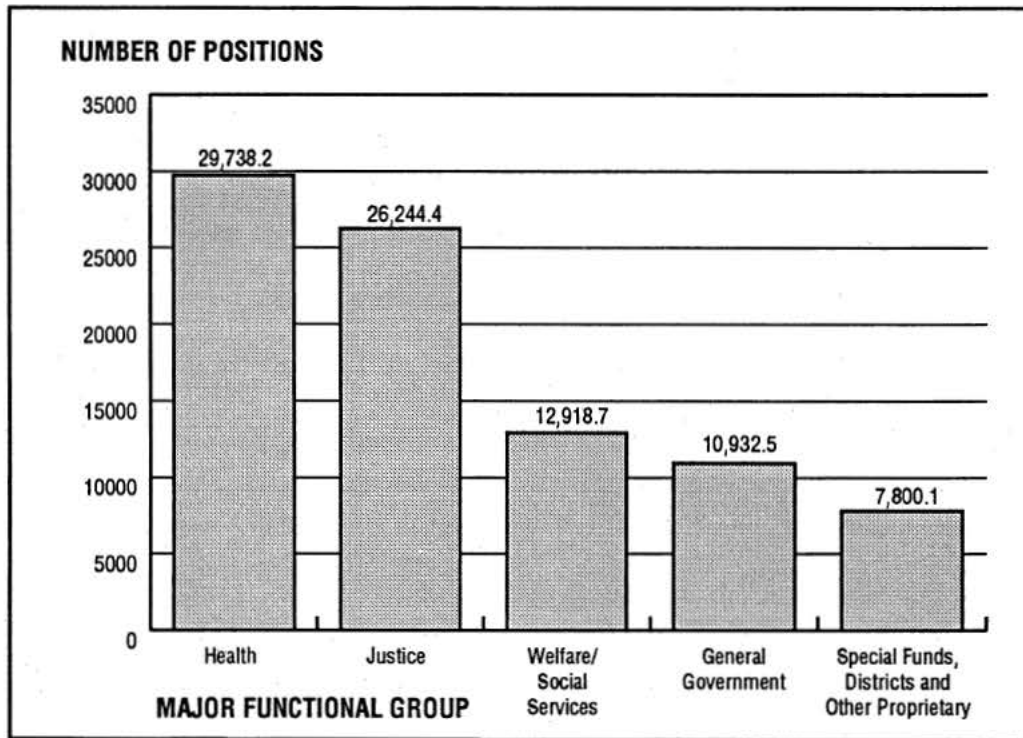
Where the money goes...

-  76% is earmarked for State and Federal mandates
-  14% is utilized for State and Federal matches
-  7% supports Justice programs
-  3% is discretionary, supporting all other County functions

BUDGETED POSITIONS

BY MAJOR FUNCTIONAL GROUP

TOTAL BUDGETED POSITIONS: 87,633.9



The 1992-93 Proposed Budget provides funding for 87,634 budgeted full-time-equivalent positions, which represents an increase of 1,519 positions over the previous year level of 86,115. As depicted in the chart, 64 percent of the budgeted positions in the County are in the health and justice functional groups. This is because a significant portion of health and justice activities, such as hospital operations, law enforcement, custody, and detention, requires 24-hour coverage.

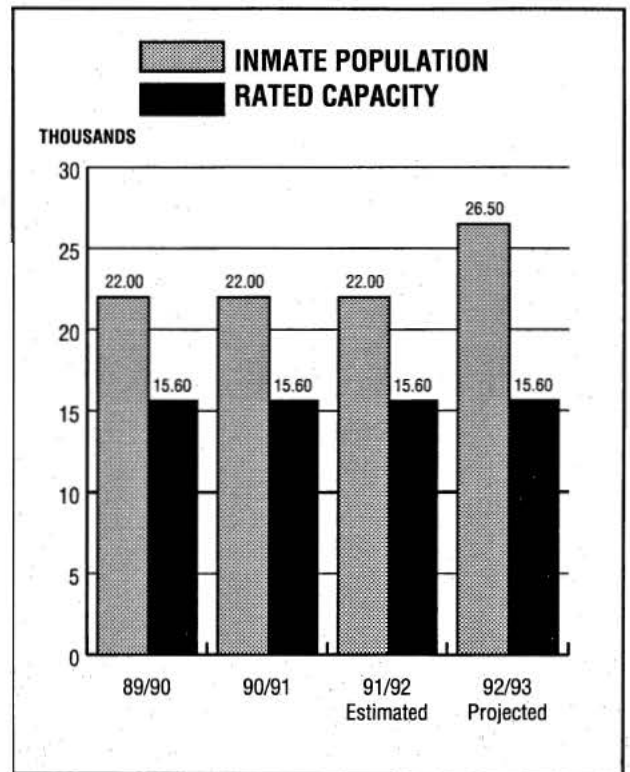
The major reasons for the increases in staffing are: the transfer of interns and residents (885.0) and registry nurses (254.6) from contracted to County service, and conversion of temporary employees to permanent positions (387.3) with the Department of Health Services; increased child welfare service funding anticipated from the State; and additional funding for Mental Health Treatment Programs.

Partially offsetting these increases are decreased Probation Department staffing from the phase-out of juvenile camps and reductions and reassignments in Public Social Services eligibility services due to fiscal constraints.

DETENTION POPULATION

SHERIFF INMATE POPULATION

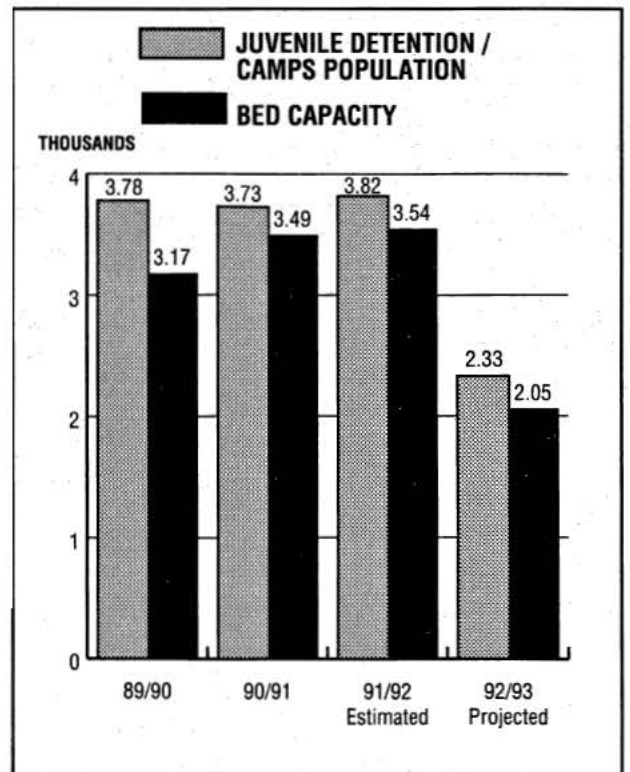
The Sheriff's inmate population reflects pre-sentenced and sentenced prisoners held in the County's six jail locations: Central Jail, Sybil Brand Institute, Peter J. Pitchess Honor Ranch, Biscailuz Center, Hall of Justice Jail, and Mira Loma. The construction of the Lynwood Regional Justice Center and the Men's Central Jail Expansion, projected for completion in 1994, will provide maximum security jail facilities with a combined rated capacity of 3,230 beds. The estimated and projected inmate populations reflect court-ordered maximum capacity, maintained through an early release program instituted in May 1988.



PROBATION JUVENILE HALLS /CAMPS POPULATION

The Juvenile Hall population is comprised of minors ranging in age from eight to eighteen who are awaiting adjudication and disposition of legal matters in three separate facilities.

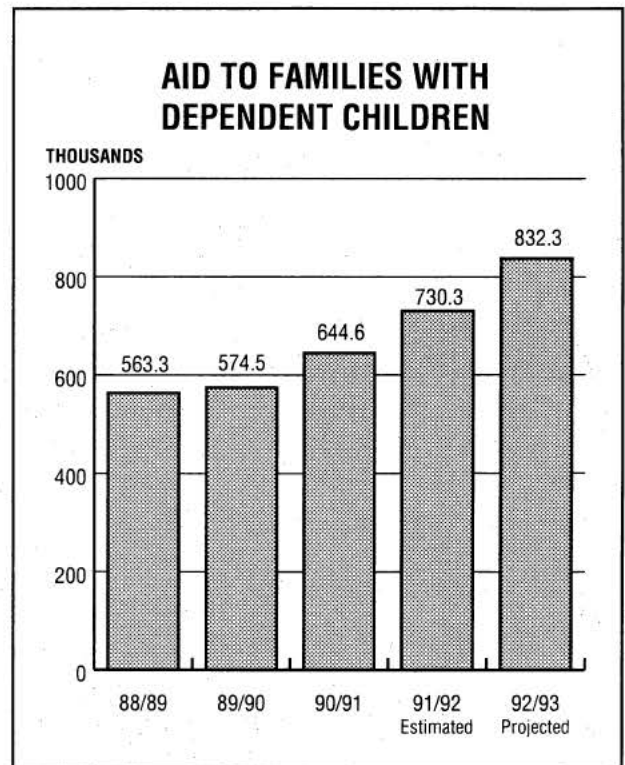
The 19 residential camps and the Dorothy Kirby Center provide treatment, care, custody, and training for the rehabilitation of delinquent minors placed in these facilities as wards of the Juvenile Court for an average period of 23.5 weeks. Due to fiscal constraints we are recommending the phase-out of the 19 Juvenile Camps.



PUBLIC ASSISTANCE

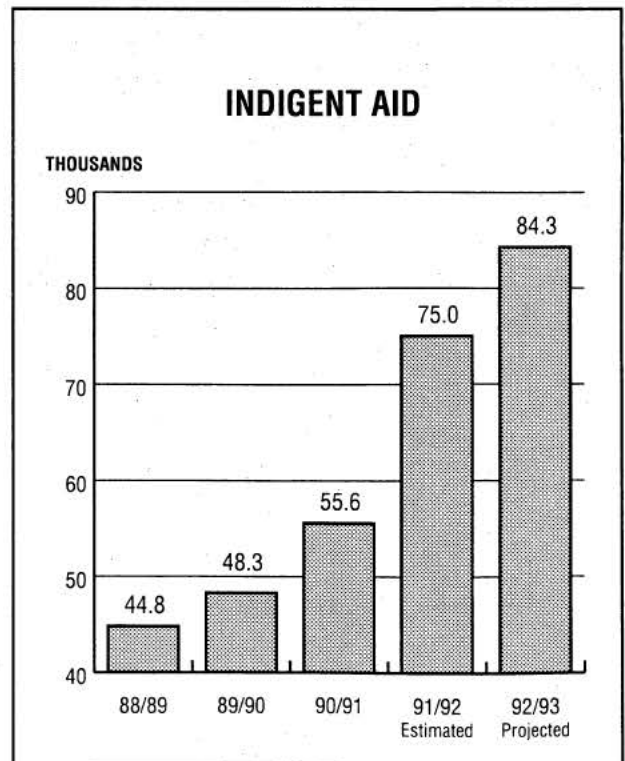
AID TO FAMILIES WITH DEPENDENT CHILDREN

Aid to Families with Dependent Children (AFDC) is authorized under Title IV of the Social Security Act. The State mandates that counties administer this program under Division 9, Part 3, Chapter 2 of the Welfare and Institutions Code. The purpose of AFDC is to provide financial support to families with children who are unable to provide their own support due to the unemployment, death, or disability of a parent. This chart reflects the average number of persons aided each month by fiscal year.



INDIGENT AID

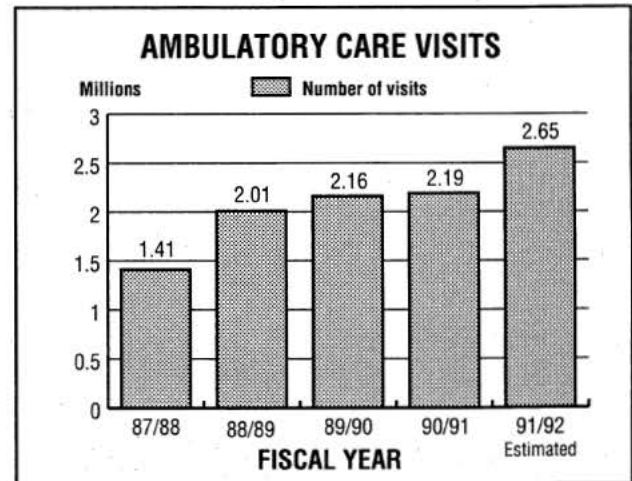
Indigent Aid is a State-mandated program administered by counties, as defined by Section 17000 of the Welfare and Institutions Code. The Indigent Aid Program provides financial assistance to indigents who are ineligible for other State and Federal assistance programs. This program also provides emergency assistance to individuals and families in temporary need. This chart reflects the average number of persons aided each month by fiscal year.



HEALTH SERVICES

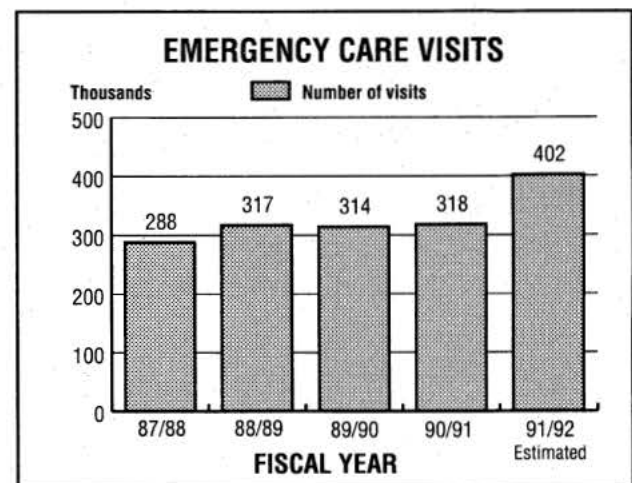
AMBULATORY CARE VISITS

Ambulatory care visits refers to a patient's "scheduled or unscheduled arrival to an established ambulatory care/emergency service area where he/she was seen by a Licensed Health Care Professional(s)." This includes visits to hospitals and public health facilities. The increase shown here is partly attributable to a change in what is included in this category. Psychiatric visits, rehabilitation, walk-in visits, and non-billable visits are now included, though previously not considered part of ambulatory care.



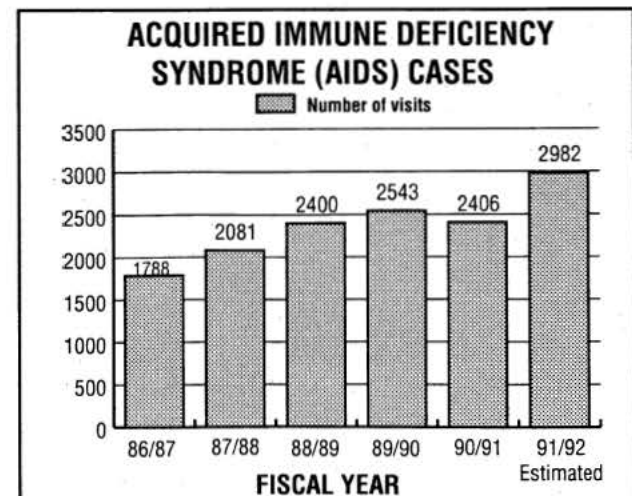
EMERGENCY CARE VISITS

This graph illustrates the volume of emergency care visits to County hospitals and urgent care centers. The increase estimated for fiscal year 1991-92 is due primarily to a more accurate standard of counting visits, implemented for the 1991-92 fiscal year. Among other changes, this new standard includes psychiatric emergency visits, which were not previously included.



ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS) CASES

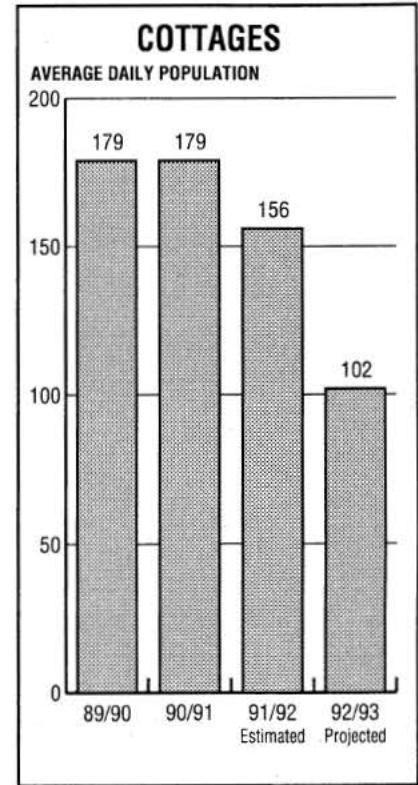
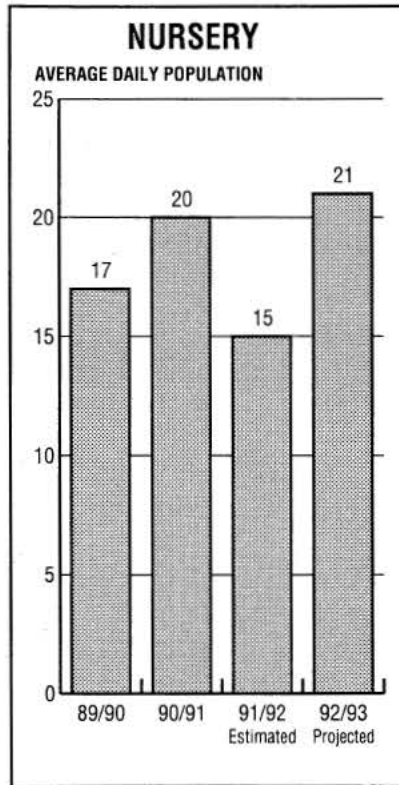
The total number of AIDS cases, as defined by the Center for Disease Control, are represented according to fiscal year of diagnosis. Due to delays in reporting of AIDS cases by physicians, the exact number per year in Los Angeles County must be updated annually. Approximately 71% of the cumulative total through December 1991 are now deceased. Although education and public awareness may have slowed the upward trend, the AIDS caseload is expected to continue to rise during the current fiscal year.



CHILDREN'S SERVICES

MACLAREN CHILDREN'S CENTER Average Daily Population

The total daily population at MacLaren Children's Center is comprised of children ages 0-4 who reside in the nursery, and children ages 5-18 who reside in cottage units. Innovations in foster care placement programs are anticipated to increase the availability of suitable placements in the community for older and special needs children. This will result in a further reduction in the population at the center.

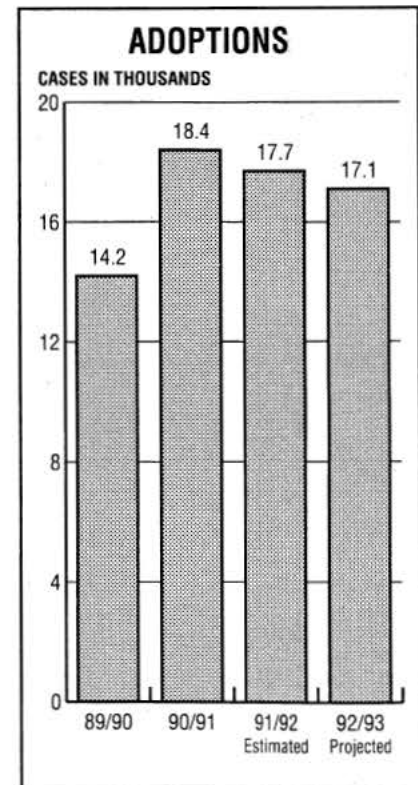
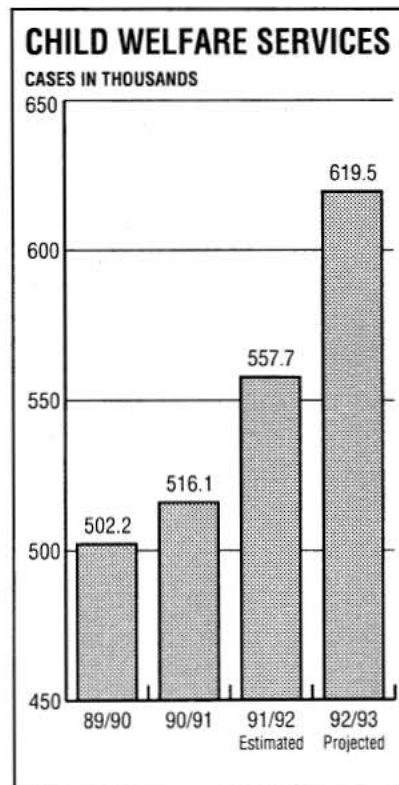


MAJOR CASELOADS

These caseloads reflect the major workload of the department:

Child Welfare Services caseloads reflect mainly mandated emergency response, family maintenance and reunification, and permanent placement services.

The Adoption caseloads represent various services to applicants, children, natural parents, stepparents, and applicants seeking independent adoptions.



READER'S GUIDE TO UNDERSTANDING THE BUDGET

The Proposed Budget, the Proposed Budget Summary Schedules, the Proposed Budget Capital Projects Addendum and the Proposed Budget Addendum make up the proposed financial and operational plan for the County of Los Angeles for fiscal year 1992-93, which begins July 1, 1992 and ends June 30, 1993. The following general outline is designed to assist the reader in understanding the information presented in each document.

THE GOVERNING BODY

The County of Los Angeles, a political subdivision of the State of California, is governed by a five-member, elected Board of Supervisors which has legislative and executive authority.

FINANCIAL STRUCTURE AND OPERATIONS

To secure uniform accounting standards among California's 58 counties, the State Controller provides administrative directives and recommends practices and procedures relating to the form and content of the annual County budget. In accordance with State direction, the County of Los Angeles uses a modified accrual basis of accounting and organizes and operates that system on a fund basis. Funds are separate legal or fiscal entities by which resources are allocated and controlled. The budget of the County of Los Angeles has seven major types of funds:

I. General Fund

The General Fund is the principal fund in the County budget and is used to finance most governmental operations which are general in purpose and not accounted for in another fund.

II. Enterprise Fund

Enterprise funds are used to account for operations of governmental units where the users of the services include the general public, and the costs of providing the services are financed primarily by user charges, similar to a private business. An example of this type of fund is the County's hospital enterprise fund.

III. Internal Service Fund

Internal service funds are used to account for financing goods and services provided by one department to another department, or by a department to another governmental unit, on a cost-reimbursement basis. An example of this type of fund is the County's Public Works Internal Service Fund.

IV. Debt Service Fund

Debt service funds are used to account for the accumulation of resources and to make payments of principal and interest on long-term debt. An example of this type of fund is the County's Detention Facilities Debt Service Fund.

V. Special Fund

Special funds are used to account for the proceeds of revenue sources that must be spent for specific purposes. Two of the many special funds included in the County budget are the Child Abuse/Neglect Prevention Program Fund and the Sheriff Processing Fee Fund.

VI. Special District

Funded by specific taxes and assessments, special districts are separate legal entities providing public improvements and services which benefit targeted properties and residents. Examples of special districts included in the County budget are the Garbage Disposal Districts and the Sewer Maintenance Districts.

VII. Other Funds

Included in the category of other funds are the Community Development Commission and the Housing Authority, which are under the control of the Board of Supervisors but are separate legal entities.

TRANSMITTAL LETTER

The transmittal letter provides an overview of the financial status of the County by describing key priorities developed by the Board of Supervisors and the policies and actions necessary to achieve them. The transmittal letter presents a definite plan of action for the future based upon budgetary assumptions and financing resources and makes forecasts about future issues which the Board may need to address.

BUDGET SUMMARIES

The Budget Summaries section of the Proposed Budget provides detailed information about the activities, functions, and objects (e.g., salaries and employee benefits, services and supplies) within each budget unit.

The departmental appropriation by object (and in some cases subobject) displayed in the Proposed Budget provides the Auditor-Controller with budgetary control over expenditures and future financial commitments during the fiscal year. Additional detail provided for informational purposes only is identified as such.

Supplementary information about each operating budget is presented as background for the reader. This information includes the mission of each department, the department head's message summarizing critical issues and unmet needs, critical success factors, major accomplishments achieved in the current year, workload statistics, and a discussion of proposed changes and their potential impact.

Further detail and information regarding operating department budgets can be found in the document entitled Proposed Budget Addendum.

PROPOSED BUDGET SUMMARY SCHEDULES

The second document of the Proposed Budget is entitled Proposed Budget Summary Schedules and is comprised of the following sections:

AUDITOR-CONTROLLER SCHEDULES

These schedules provide summary and detail countywide financing and use information necessary to meet mandated State Controller requirements.

BUDGET SUMMARY SCHEDULES

These schedules provide summary and detail information on financing requirements and uses, available financing, and ordananced/budgeted positions.

CAPITAL PROJECTS ADDENDUM

The Capital Projects Addendum provides summary information about capital improvement projects. Funds for these projects are appropriated in department budgets as fixed assets-land and fixed assets-buildings and improvements.

In addition, the County of Los Angeles uses Joint Powers Authorities (JPAs) and Nonprofit Corporations (NPCs) to finance various capital projects. JPAs and NPCs, entities authorized by the California Government Code and Corporations Code respectively, are empowered to act on behalf of governmental jurisdictions to acquire or construct capital assets using long-term financing. The County repays the financing by making lease payments to the JPAs/NPCs and then takes title of the asset when the debt instruments are paid off. Capital projects funded through JPAs/NPCs are displayed in the Proposed Bond-Financed Capital Projects section of the Capital Projects Addendum.

PROPOSED BUDGET ADDENDUM

The Proposed Budget Addendum provides supplemental information about operating department budgets. The Proposed Budget Addendum provides subobject detail for the categories (or objects) of salaries and employee benefits, services and supplies, other charges, fixed assets, other Financing Uses, and Revenue. The Addendum also contains descriptions of alternative program enhancements and curtailments.

COUNTY OF LOS ANGELES

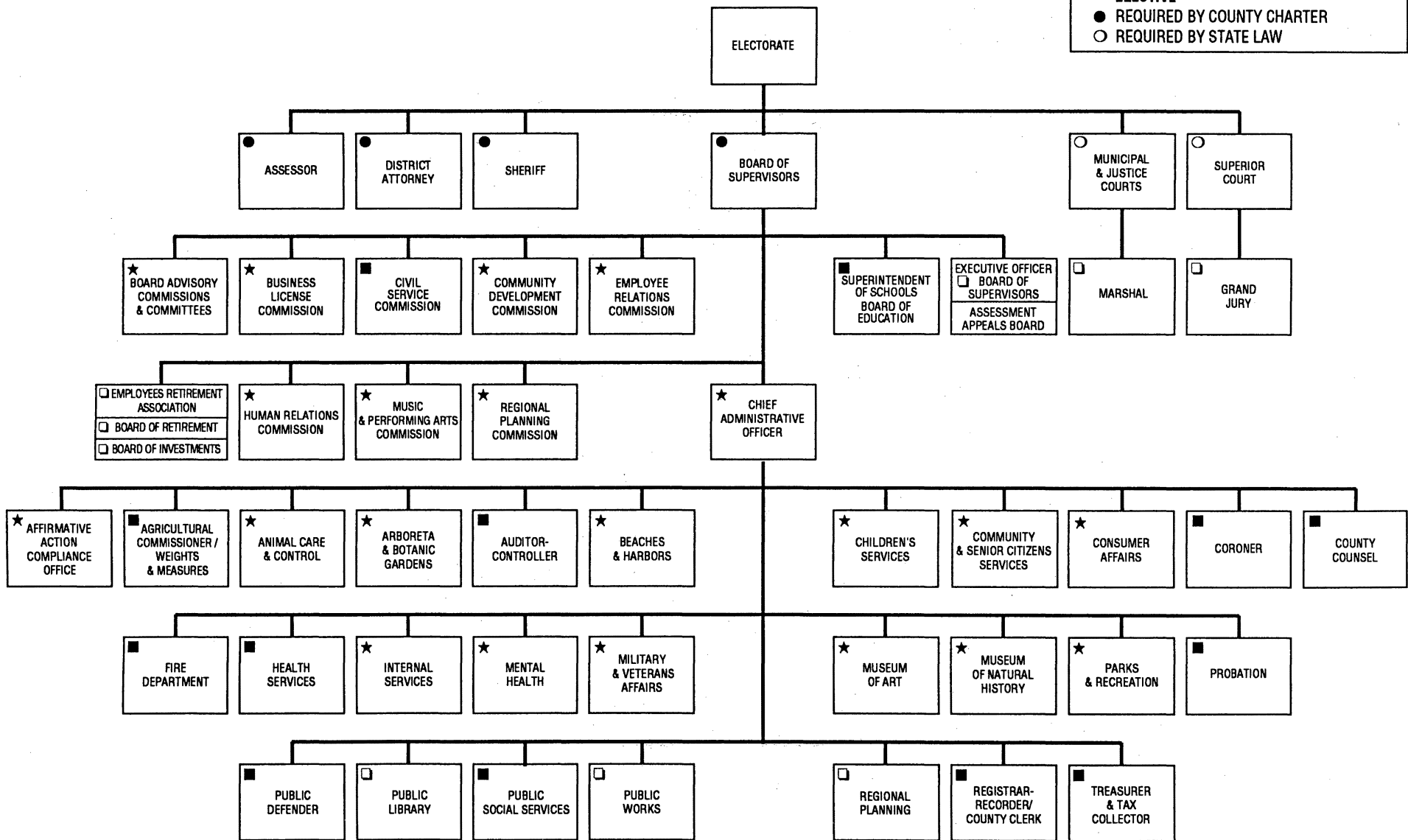
LEGEND

APPOINTIVE

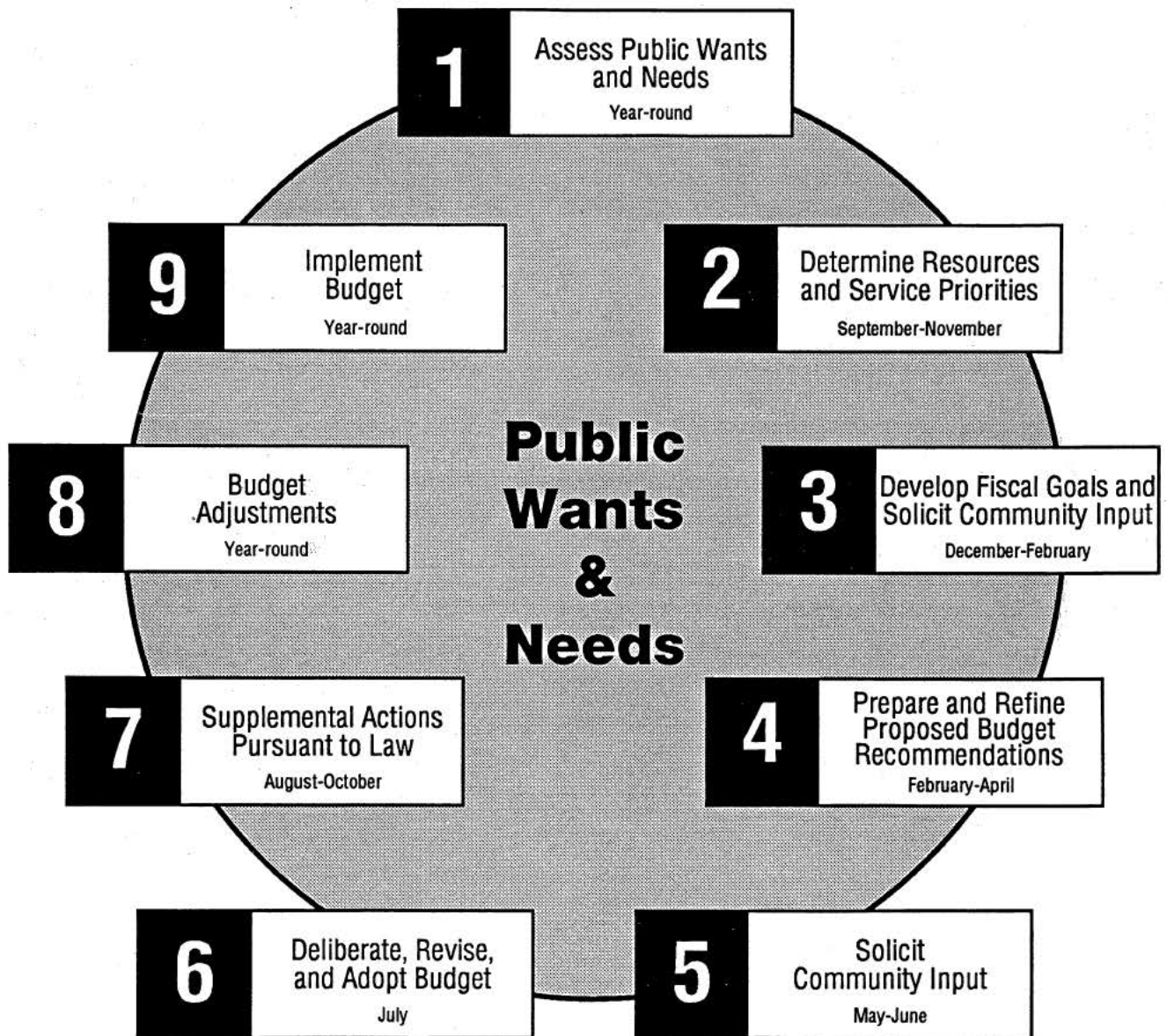
- REQUIRED BY COUNTY CHARTER
- REQUIRED OR AUTHORIZED BY STATE LAW
- ★ ESTABLISHED BY ORDINANCE OF BOARD OF SUPERVISORS

ELECTIVE

- REQUIRED BY COUNTY CHARTER
- REQUIRED BY STATE LAW



THE BUDGET PROCESS



THE BUDGET PROCESS

ACTIONS

- 1** **ASSESS PUBLIC WANTS AND NEEDS**
Departments identify public wants and needs through ongoing contact with the Board of Supervisors and the population they serve.
- 2** **DETERMINE RESOURCES AND SERVICE PRIORITIES**
Departments review long-term objectives, identify costs of new public wants and needs, establish goals, identify potential financing sources, and submit their new requirements and evaluation data on programs to the Chief Administrative Office.

Chief Administrative Office evaluates departmental data and the County's fiscal condition, and prepares the fiscal forecast.
- 3** **DEVELOP FISCAL GOALS AND SOLICIT COMMUNITY INPUT**
Chief Administrative Office updates budget preparation guidelines and provides general policy goals and budget target levels. Departments submit budget requests. Community input hearings are held.
- 4** **PREPARE AND REFINE PROPOSED BUDGET RECOMMENDATIONS**
Chief Administrative Office analyzes budget requests, prepares recommendations, meets with departments to resolve budget issues, and submits budget recommendations to the Board of Supervisors.
- 5** **SOLICIT COMMUNITY INPUT**
Board of Supervisors considers recommendations, approves the Proposed County Budget, publishes required notices, and conducts public hearings for a maximum of ten days.

Representatives from the Chief Administrative Office and various departments and commissions hold meetings in communities throughout the County to discuss the budget process and existing programs and services, and to solicit community input about service needs.
- 6** **DELIBERATE, REVISE, AND ADOPT BUDGET**
Chief Administrative Office updates budget recommendations based on the latest changes in requirements, available funds, and the final State Budget.

Board of Supervisors considers input from the public and departments and adopts the budget.
- 7** **SUPPLEMENTAL ACTIONS PURSUANT TO LAW**
Board of Supervisors adopts the supplemental budget resolution setting appropriation limits reflecting final estimates of fund balance and property taxes.

Board of Supervisors receives the estimate of augmentation funds, conducts a public hearing, and allocates the funds to special districts.
- 8** **BUDGET ADJUSTMENTS**
Departments submit budget adjustment requests. Auditor-Controller verifies the availability of funds for transfer or the propriety of revenue changes.

Chief Administrative Office analyzes and submits budget adjustments to the Board of Supervisors. Board of Supervisors reviews and approves budget adjustments.
- 9** **IMPLEMENT BUDGET**
Departments implement their budgets, providing service to meet public wants and needs.

Budget Summaries





ADMINISTRATIVE OFFICER
RICHARD B. DIXON, CHIEF ADMINISTRATIVE OFFICER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 27,743,441	\$ 28,505,000	\$ 28,505,000	\$ 31,251,000	\$ 29,953,000	\$ 1,448,000
SVCS & SUPPS	16,207,436	15,882,000	15,882,000	13,792,000	13,217,000	-2,665,000
OTHER CHARGES	129,647	1,988,000	1,988,000	1,348,000	1,348,000	-640,000
FA - EQUIPMENT	1,327,396	281,000	281,000	236,000	221,000	-60,000
GROSS TOTAL	\$ 45,407,920	\$ 46,656,000	\$ 46,656,000	\$ 46,627,000	\$ 44,739,000	\$ -1,917,000
LESS INT TRFS	22,656,053	16,657,000	16,657,000	16,774,000	16,774,000	117,000
NET TOTAL	\$ 22,751,867	\$ 29,999,000	\$ 29,999,000	\$ 29,853,000	\$ 27,965,000	\$ -2,034,000
REVENUE	10,052,943	13,840,000	13,840,000	12,961,000	12,961,000	-879,000
NET CO COST	\$ 12,698,924	\$ 16,159,000	\$ 16,159,000	\$ 16,892,000	\$ 15,004,000	\$ -1,155,000
POSITIONS			403.2	415.0	393.2	-10.0
FUND GENERAL FUND			FUNCTION GENERAL		ACTIVITY LEGISLATIVE & ADMINISTRATIVE	

MISSION

On behalf of the Board of Supervisors, lead County government in providing and marketing quality services that the public wants, needs, and will pay for.

Department Head Message - Critical Issues and Unmet Needs

Due to the limited financing resources available Countywide for 1992-93, the Chief Administrative Office has used its 1990-91 profit sharing program (PSP) funds to finance higher priority programs within the Sheriff and Mental Health departments. Specifically, these funds are recommended to fund the Biscailuz Center Intermediate Mental Health Care Program in the Sheriff's department, and increased State charges for Institute of Mental Disease and State Hospitals in the Mental Health budget.

The 1992-93 fiscal year will present significant challenges to this office with reduced staffing. Among the issues which must be met are: 1) to ensure a balanced County budget, amid the economic recession, focused on Board priorities; 2) to create a business environment which retains and attracts jobs; and 3) to focus County resources on emergency preparedness and to the riot recovery needs which will help to prevent such a recurrence. In addition, as chief of staff for the Board of Supervisors, my office will be assisting in the transition of a new Board member in 1992-93.

The 1992-93 Proposed Budget reflects reduced internal administrative staffing as well as shifting of staff from lower priority areas (Asset Development) to meet the challenges identified above and to implement new benefit packages such as the Countywide Pension Savings Program and SEIU 660 cafeteria benefits plan (Options).

Critical Success Factors

- Focus County departmental efforts and resources in four strategic directions: business retention, prevention programs, family preservation, and work force excellence.
- Recommend, establish, and monitor optimal resource allocations as directed by Board policy which assure: 1) focus of available resources to maintain quality service levels in current Board high priorities; 2) reassignment or otherwise elimination of lower priority programs when required by revenue limitations; 3) contracting in of high-efficiency operations; and 4) contracting out of activities more effectively performed by others.
- Continue development, implementation, and administration of a comprehensive human resources program including employee relations and executive development which stresses greater management authority, responsibility, and accountability and improvements in work-force skills, training, motivation, and compensation.
- Create and maintain a pro-active legislative policy program advocating County fiscal and program interests and a targeted representation program to achieve the desired strategies.
- Continue improved emergency preparedness on a Countywide basis through implementation of Board-adopted programs, orders, and policies, especially concerning seismic safety.
- Ensure the County has quality, cost-effective risk management services which protect the County's investments in human, physical, and financial assets against catastrophic or accidental loss.
- Continue aggressive, innovative commitment to improving air quality and reduction of traffic congestion.

Major Accomplishments - 1991-92

- Successfully sponsored SB 855 (Robbins), which established an intergovernmental transfer program to maximize Federal Medicaid funding for disproportionate share hospitals which is expected to yield approximately \$300 million in additional revenue to the County and \$800 million to the State.
- Successfully advocated amendments to State realignment funding status to maximize revenues to the County.
- Successfully negotiated a settlement of utilities (SBE) local government suit resulting in a savings of \$1.5 billion Statewide and \$300 million to the County of Los Angeles.
- Completed negotiations with various bargaining units on salary and fringe issues which resulted in fair albeit small increases with minimal work stoppage.
- Expanded the County's emergency preparedness efforts by activities resulting in the groundbreaking for the County Emergency Operations Center and expansion of the Earthquake Survival Program (ESP).
- Obtained the Government Finance Officers Association Award for Distinguished Budget Presentation for the fifth consecutive year.
- Through Countywide efforts, successfully met the response phases of the flood, earthquake, and riot of 1991-92.

1. FINANCE AND OPERATIONS

Provide a central liaison between the Board of Supervisors and County departments in dissemination and implementation of the Board's fiscal and program policies to ensure County government's fiscal viability and delivery of service priorities that provide quality service that benefit the public.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 13,658,000	\$ 5,528,000	\$ 8,130,000	121.0
<i>Finance, State & Federal Programs</i>	280,000	250,000	30,000	--
<i>Justice & Public Safety Programs</i>	9,000	(-24,000)	33,000	--
<i>Local Programs</i>	1,204,000	2,404,000	(-1,200,000)	--
<i>Non-Program Cost Adjustments</i>	180,000	--	180,000	--
1992-93	\$ 15,331,000	\$ 8,158,000	\$ 7,173,000	121.0

Program Impact of Recommendations

Maintains core level of staffing to implement Board financial and program policy objectives. The financing includes absorbing the costs associated with integrating internal administrative functions transferred from a previously centralized unit midyear. The proposed changes reflect shifting of asset development staff and redevelopment negotiation staff to vacant positions within the Finance and Operations program. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

2. INTERGOVERNMENTAL RELATIONS

Establish and recommend comprehensive strategies to achieve the Board of Supervisors' legislative and intergovernmental objectives.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 3,171,000	\$ 1,755,000	\$ 1,416,000	30.0
<i>CCJCC</i>	255,000	255,000	--	--
<i>Non-Program Cost Adjustments</i>	41,000	--	41,000	--
1992-93	\$ 3,467,000	\$ 2,010,000	\$ 1,457,000	30.0

2. INTERGOVERNMENTAL RELATIONS (cont.)

Program Impact of Recommendations

Funding for this program maintains current legislative advocacy program and includes additional funding for Countywide Criminal Justice Coordination Committee (CCJCC), which established the multiagency Information Systems Advisory Body (ISAB). Additional funding is being recommended to continue development and implementation of a cost-effective automated justice information system, which is fully offset to the Criminal Justice Information System budget. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

3. PUBLIC INFORMATION AND SPECIAL PROGRAMS

Initiate and promote activities which provide information about the County to the public, as well as administer the County's Air Quality Management District, volunteer, and charitable giving programs.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Public Inquiries	54,660	59,004	65,628	73,503
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,356,000	\$ 922,000	\$ 1,434,000	31.8
<i>Non-Program Cost Adjustments</i>	<i>30,000</i>	<i>--</i>	<i>30,000</i>	<i>--</i>
1992-93	\$ 2,386,000	\$ 922,000	\$ 1,464,000	31.8

Program Impact of Recommendations

Cost increases absorbed through productivity increases. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

4. HUMAN RESOURCES MANAGEMENT

Develop and organize the County's human resources policies and activities, including employee relations, salaries and benefits administration, and risk management services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Employee Benefit Enrollments	54,000	57,000	133,800	88,000
Customer Service Cases (new)	3,500	6,000	3,600	5,500
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 20,750,000	\$ 17,102,000	\$ 3,648,000	203.4
General Personnel Services	--	391,000	(-391,000)	--
Insurance Transfer to County Counsel	(-202,000)	(-202,000)	--	(4.0)
Options Program	1,572,000	1,354,000	218,000	4.0
Non-Program Cost Adjustments	130,000	--	130,000	--
1992-93	\$ 22,250,000	\$ 18,645,000	\$ 3,605,000	203.4

Program Impact of Recommendations

Continues high-priority human resources programs approved by the Board as well as administration of new programs such as Options and the Pension Savings Program. The staff will be emphasizing the Board's priority of achieving excellence in the work force through a number of activities. Also included are employees supporting internal departmental human resources activities which were shifted midyear to achieve administrative savings to offset forecasted COLA increases for 1992-93. **Director of Personnel is mandated by Article VI of the County Charter; level of service is discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,160,000	\$ --	\$ 1,160,000	12.8

Due to fiscal constraints, full funding has not been recommended to administer the new employee benefits programs, which could result in delays and errors in processing.

5. ASSET DEVELOPMENT

Direct private sector development of County property to maximize revenue generation. Negotiate Board Policy Tax Allocation Agreements, while maintaining good relations between Board offices and cities, to protect County tax revenues.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,313,000	\$ 5,190,000	\$ 123,000	9.0
Property Development	(-5,313,000)	(-5,190,000)	(-123,000)	(-9.0)
1992-93	\$ --	\$ --	\$ --	--

5. ASSET DEVELOPMENT (cont.)

Program Impact of Recommendations

Due to the commercial development industry slump, the Asset Development program has been suspended for 1992-93 to fund other higher priority departmental programs to accomplish the objectives of the Board of Supervisors. Ongoing responsibilities will be transferred to existing positions in the local programs area. This program suspension may result in layoffs in the department. Critical issues which arise during 1992-93 will be addressed, but there may be delays in some projects. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 728,000	\$ --	\$ 728,000	9.0

Funding for the Asset Development program has not been recommended due to funding constraints.

6. EXECUTIVE AND ADMINISTRATION

Provide leadership and administrative support to the Department in meeting its overall mission and objectives.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,408,000	\$ --	\$ 1,408,000	8.0
<i>Administrative curtailment</i>	<i>(-119,000)</i>	<i>--</i>	<i>(-119,000)</i>	<i>(-1.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>16,000</i>	<i>--</i>	<i>16,000</i>	<i>--</i>
1992-93	\$ 1,305,000	\$ --	\$ 1,305,000	7.0

Program Impact of Recommendations

The proposed changes maintain the current level of executive and a reduced level of administrative support services. Administrative support services were integrated midyear with other units of this department to achieve administrative savings. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Total Change	\$ (-1,917,000)	\$ (-762,000)	\$ (-1,155,000)	(-10.0)
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AFFIRMATIVE ACTION COMPLIANCE OFFICE
ROBERT ARIAS, AFFIRMATIVE ACTION COMPLIANCE OFFICER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 1,225,879	\$ 1,607,000	\$ 1,482,000	\$ 2,069,000	\$ 1,417,000	\$ -65,000
SVCS & SUPPS	299,281	304,000	436,000	583,000	290,000	-146,000
OTHER CHARGES		59,000	59,000	58,000	58,000	-1,000
FA - EQUIPMENT				49,000	25,000	25,000
GROSS TOTAL	\$ 1,525,160	\$ 1,970,000	\$ 1,977,000	\$ 2,759,000	\$ 1,790,000	\$ -187,000
LESS INT TRFS	231,032	559,000	701,000	701,000	297,000	-404,000
NET TOTAL	\$ 1,294,128	\$ 1,411,000	\$ 1,276,000	\$ 2,058,000	\$ 1,493,000	\$ 217,000
REVENUE	319,743	360,000	360,000	377,000	377,000	17,000
NET CO COST	\$ 974,385	\$ 1,051,000	\$ 916,000	\$ 1,681,000	\$ 1,116,000	\$ 200,000
POSITIONS			24.5	29.5	20.0	-4.5

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
PERSONNEL

MISSION

To develop, monitor and enforce the County's Affirmative Action, and Civil Rights Program within County departments, and agencies, including compliance with the recently established Americans with Disabilities Act.

Department Head Message - Critical Issues and Unmet Needs

The Department has expanded its programs to include developing, monitoring, and enforcing the Board-adopted Minority and Women-Owned Business Enterprise (MWBE) Program, and the coordination of Americans with Disabilities Act (ADA) compliance activities. However, efforts to streamline operations are necessary to absorb inflationary increases in salary and employee benefits and operational costs.

The Investigations and Affirmative Action Programs divisions have been consolidated and 4.0 budgeted positions eliminated. A pilot dispute resolution program to assist departments in resolving employee disputes will be discontinued. Additionally, a curtailment in operational support for targeted recruitment activities will preclude aggressive outreach efforts. The Personnel Research Program will become a decentralized support function and effective July 1, 1992, departments will assume responsibility for their own personnel research functions. The MWBE Program is expected to include certifying approximately 3,000-5,000 applicants during the first year and providing a computer enhanced bulletin board for use by firms, contractors, and the County.

The proposed budget does not include financing of \$95,000 to provide additional staffing and operational support for the MWBE Program. Additionally, the proposed budget does not include financing of \$86,000 to provide adequate support for effective program development and assessment, and recruitment/marketing.

Affirmative Action Compliance Office (cont.)

Critical Success Factors

- Develop and enforce Affirmative Action compliance within County departments.
- Develop Affirmative Action plans subject to annual assessments and reports to the Board of Supervisors.
- Contract with 15 County departments to provide targeted recruitment for significantly underrepresented women and minority ethnic groups.

Major Accomplishments - 1991-92

- Completed an annual evaluation of each department's Affirmative Action goal achievement and progress for fiscal year 1990-91.
- Participated in 25 employment conferences and job fairs to facilitate achievement of County affirmative action goals.
- Contracted with 14 County departments to provide Sexual Harassment Prevention training to supervisory and management staff.
- Successfully resolved 54 percent of 91 new Equal Employment Opportunity Commission and Department of Fair Employment and Housing cases.
- Developed and implemented the MWBE Program to provide for increased participation of these groups in the contracting process.
- Secured two Affirmative Action/Equal Employment Opportunity service contracts with other local government jurisdictions.

1. AFFIRMATIVE ACTION PROGRAMS

Coordinate the development and implementation of departmental Affirmative Action Plans to ensure compliance with County policy; provide technical assistance to County departments on minority recruitment, legislation, training and County policy on affirmative action, equal employment opportunity (EEO) and civil rights. Process complaints of discrimination filed with the United States Equal Employment Commission (EEOC), the California Department of Fair Employment and Housing (DFEH) and other Federal and State civil rights enforcement agencies.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Affirmative Action Plans	287	300	300	300
Developed and Assessed				
Rating of individual Department	29	27	30	30
Head - Pay for Performance				
Affirmative Action	145	150	200	275
Training/Consulting				
Affirmative Action/EEO Audits	55	60	60	75
Review of employment language -	--	45	50	150
Request For Proposals				
Recruitment Contracts	--	--	12	15
County Training Contracts	--	--	18	23
Non-County Training Contracts	--	--	2	5
Professional Services -	--	--	2	7
Contract Cities				

Affirmative Action Compliance Office (cont.)

1. AFFIRMATIVE ACTION PROGRAMS (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 543,000	\$ 152,000	\$ 391,000	7.0
ADA Staffing/Operating Costs	119,000	--	119,000	2.0
Investigations Consolidation	--	75,000	(-75,000)	--
Recruitment	(-19,000)	(-27,000)	8,000	--
Non-Program Cost Adjustments	98,000	--	98,000	--
1992-93	\$ 741,000	\$ 200,000	\$ 541,000	9.0

Program Impact of Recommendations

The proposed changes for this program reflect the expansion of program responsibilities to include the coordination of ADA compliance activities, and the consolidation of the Investigations Program. The change reflects an increase of 2.0 budgeted positions, and operating costs associated with the ADA workload. The curtailment in recruitment support will impact current productivity and outreach efforts. The Department will absorb negotiated increases in salaries and employee benefits. **Mandated per Government Code Sections 11135, 12900 et seq., and Public Law 101-336, level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 119,000	\$ --	\$ 119,000	1.0

Funding for additional staff and materials for program development and assessment, and recruitment/marketing activities is not recommended due to fiscal constraints.

2. CONTRACT COMPLIANCE

Monitors and enforces EEO compliance by County construction contractors in conformity with Federal, State and County nondiscrimination laws; administers the Minority and Women Business Enterprise (MWBE) Program; and provides contract professional services, advice and assistance to the Community Development Commission and 47 contract cities to ensure all construction contract requirements of the Community Development Block Grant (CDBG) Program are met.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Contracts reviewed for affirmative action compliance	367	383	370	370
Preconstruction Conferences	85	52	52	52
Professional Services - CDBG grantees	52	39	47	47
Contractor Tracking	--	--	2,500	7,500
MWBE Certification	--	--	200	3,000
MWBE Directory	--	--	--	3,000
MWBE Bulletin Board	--	--	--	4,000

2. CONTRACT COMPLIANCE (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 329,000	\$ 423,000	\$ (-94,000)	5.0
<i>MWBE Staffing/Operating Costs</i>	<i>100,000</i>	<i>--</i>	<i>100,000</i>	<i>1.0</i>
<i>Non-Program Cost Adjustments</i>	<i>94,000</i>	<i>51,000</i>	<i>43,000</i>	<i>--</i>
1992-93	\$ 523,000	\$ 474,000	\$ 49,000	6.0

Program Impact of Recommendations

The proposed changes reflect the expansion of program services for the MWBE Program, initiated at the direction of the Board of Supervisors, to facilitate the participation of women and ethnic minorities in the County's contracting program. The proposed changes also include reimbursement adjustments to reflect the current level of contract monitoring services. The Department will absorb negotiated increases in salaries and employee benefits associated with this program. **Mandated per Government Code Section 12900 et seq., level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 95,000	\$ --	\$ 95,000	1.0

Additional staff and operational support for the MWBE Program is not recommended due to fiscal constraints.

3. PERSONNEL RESEARCH

Develop, administer and defend test validation studies and civil service examination and performance evaluation systems; conduct data-based job classification research and statistical analyses on work force composition, opinions and attitudes.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Assessment Methods Developed/ Validated	--	--	17	--
Adverse Impact Analyses	--	--	22	--
Assessor/ Technical Training Programs Developed	--	--	22	--
Assessor/Technical Training Programs Delivered	--	--	14	--
Consultations - Projects	--	--	14	--
Large Scale Job Analyses	--	--	8	--
Technical Reports	--	--	5	--
Newsletters	--	--	11	--
			5	--

3. PERSONNEL RESEARCH (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 411,000	\$ 411,000	\$ --	3.5
<i>Decentralization</i>	<i>(-411,000)</i>	<i>(-411,000)</i>	--	<i>(-3.5)</i>
1992-93	\$ --	\$ --	\$ --	--

Program Impact of Recommendations

The proposed changes reflect the decentralization of personnel research and test validation function to all County departments. This program was transferred to the Department effective June 1, 1991. Each department will be responsible for the review and validation of its own examination and performance evaluation systems to ensure compliance with equal employment opportunity laws. **Mandated per Government Code Section 12900 et seq., level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 463,000	\$ 404,000	\$ 59,000	3.5

Continuing a centralized Personnel Research Program is not recommended due to the ability of each County department to assume this function in a more economical and cost efficient manner.

4. INVESTIGATIONS (Internal/Government)

Process complaints of discrimination filed with the United States Equal Employment Opportunity Commission (EEOC), California Department of Fair Employment and Housing (DFEH) and other Federal and State civil rights enforcement agencies, walk-ins and referrals from Board Offices and County departments.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Discrimination Complaints Processed	126	90	135	115
Civil Rights Investigations	185	211	230	300
Civil Rights Training	--	75	100	100

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 265,000	\$ 75,000	\$ 190,000	4.0
<i>Reorganization/Consolidation</i>	<i>(-265,000)</i>	<i>(-75,000)</i>	<i>(-190,000)</i>	<i>(-4.0)</i>
1992-93	\$ --	\$ --	\$ --	--

4. INVESTIGATIONS (Internal/Government) (cont.)Program Impact of Recommendations

Overall, the proposed changes reflect efforts by the Department to streamline operations through the consolidation of EEOC and civil rights investigative services into Affirmative Action Programs. This consolidation results in the elimination of 4.0 budgeted positions, and the reallocation of reimbursement for investigative services to Affirmative Action Programs. The Department's pilot dispute resolution program to assist departments in resolving employee disputes will be discontinued. **Mandated per Government Code 12900 et seq., level of service discretionary.**

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 277,000	\$ --	\$ 277,000	4.0

The full range of investigative services under the current organization and funding for expansion of the investigations data base file is not recommended as the functions will be assumed and streamlined under the Affirmative Action Program.

5. ADMINISTRATION

Provide leadership, coordination, support and direction to the Department's organizational units to facilitate achievement of the Department's mission and objectives.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Billing Requests	27	36	45	50
Board Letters/Reports	10	12	17	20
Legislative Analyses	3	3	5	8
Payroll/Personnel Transactions	38	85	71	77

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 429,000	\$ --	\$ 429,000	5.0
<i>Non-Program Cost Adjustments</i>	97,000	--	97,000	--
1992-93	\$ 526,000	\$ --	\$ 526,000	5.0

Program Impact of Recommendations

The proposed changes maintain the current level of administrative service provided to Affirmative Action Compliance programs. The Department will absorb negotiated increases in salaries and employee benefits. **Non-mandated, level of service discretionary.**

Affirmative Action Compliance Office (cont.)

5. ADMINISTRATION (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 15,000	\$ --	\$ 15,000	--
Financing to upgrade the Department's facsimile and copier machines to meet current workload needs is not recommended due to fiscal constraints.				
Total Change	\$ (-187,000)	\$ (-387,000)	\$ 200,000	(-4.5)



AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES
E. LEON SPAUGY, AGRICULTURAL COMMISSIONER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 10,851,118	\$ 12,956,000	\$ 13,722,000	\$ 15,298,000	\$ 14,415,000	\$ 693,000
SVCS & SUPPS	3,034,435	4,033,000	3,420,000	3,893,000	3,671,000	251,000
OTHER CHARGES	16,228	291,000	291,000	304,000	304,000	13,000
FA - B & I	496,265					
FA - EQUIPMENT	244,075	328,000	781,000	691,000	100,000	-681,000
TOT FIX ASSET	740,340	328,000	781,000	691,000	100,000	-681,000
OTH FIN USES	129,985					
GROSS TOTAL	\$ 14,772,106	\$ 17,608,000	\$ 18,214,000	\$ 20,186,000	\$ 18,490,000	\$ 276,000
LESS INT TRFS	342,719	210,000	253,000	291,000	291,000	38,000
NET TOTAL	\$ 14,429,387	\$ 17,398,000	\$ 17,961,000	\$ 19,895,000	\$ 18,199,000	\$ 238,000
REVENUE	8,798,687	12,140,000	12,052,000	12,810,000	12,785,000	733,000
NET CO COST	\$ 5,630,700	\$ 5,258,000	\$ 5,909,000	\$ 7,085,000	\$ 5,414,000	\$ -495,000
POSITIONS			331.0	351.3	333.3	2.3

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
PROTECTION INSPECTION

MISSION

To provide local administration and enforcement of Federal and State laws, County ordinances, and Board orders in the area of public safety, and environmental and economic protection. This is achieved through various programs including: pest prevention, detection, and eradication; pesticide use enforcement; maintenance of food quality standards; inspection and prevention of fraud involving weighing and measuring devices; and control and eradication of noxious weeds.

Department Head Message - Critical Issues and Unmet Needs

The Department has decreased its net County cost from last fiscal year by \$495,000, including a \$299,000 net reduction of one-time Profit Sharing Program funds, and a \$196,000 reduction of ongoing County funds. The Department's budget is balanced by an anticipated increase in the gas tax revenue, which partially finances cost-of-living increases, but leaves the equipment budget more than \$200,000 below our basic need. These anticipated revenues avoid the need to recommend layoffs and other curtailments; however, such curtailments may later become necessary if this revenue does not materialize. The Department's workload changes are otherwise revenue offset.

Department Head Message - Critical Issues and Unmet Needs (cont.)

The Department has a critical unmet need of \$193,000 for 4.0 additional Agricultural Inspectors for its Pest Exclusion Program, who are needed to reduce the risk of ongoing reintroduction of the Mediterranean Fruit Fly, and other harmful pests. Also, \$282,000 is needed for 6.0 additional Weights and Measures Inspectors for the Consumer Protection Program, to reduce fraud and ensure equity in the marketplace. We are also working with the Legislature and other public officials to amend State law to better address the funding and programmatic needs of these critical programs.

Critical Success Factors

- Improve pest exclusion efforts by working with State and Federal officials to reduce the risk of ongoing reintroduction of harmful pests, such as the Mediterranean Fruit Fly. Also, early detection and eradication of these pests is critical to avoid the need for widespread eradication efforts, including aerial malathion spraying.
- Ensure a safe and wholesome food supply, and minimize fraud and deception in the marketplace.
- Provide for the identification and elimination of harmful weeds that create a fire hazard, and other weeds and pests that pose a health or safety risk, or cause property damage.
- Provide efficient, reliable, and cost-effective environmental toxicology laboratory support to other County departments, other governmental agencies, and the public.

Major Accomplishments - 1991-92

- Expanded the State pest detection contract, which enhanced the County's ability to detect infestations of the Mediterranean Fruit Fly and other pests before they became widespread, reducing the scope and cost of the State's eradication efforts.
- Secured a laboratory test agreement with the Department of Public Works for services required under the Clean Water Act.
- Expanded the Tumbleweed Abatement Program in the Antelope Valley.
- Secured a contract with the South Coast Air Quality Management District (SCAQMD) to inspect retail gasoline equipment in conjunction with the Department's ongoing Retail Gasoline Meters Inspection Program.
- Participated in the Cal-Trans Adopt-a-Highway Clean-up Program.

1. PEST PREVENTION/PESTICIDE USE ENFORCEMENT

Protects the environment, agricultural and horticultural industries, and public and private buildings by providing pest exclusion, pest detection, plant inspections, pesticide use enforcement, and pesticide use training.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Pest Exclusion Inspections	130,291	141,491	159,000	160,000
Pest Detection Inspections	568,368	664,734	773,400	805,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,357,000	\$ 4,268,000	\$ 1,089,000	129.8
<i>Anticipated Gas Tax Revenues</i>	--	358,000	(-358,000)	--
<i>Program/Revenue Changes</i>	(-242,000)	(-315,000)	73,000	(-7.1)
<i>Non-Program Cost Adjustments</i>	251,000	--	251,000	--
1992-93	\$ 5,366,000	\$ 4,311,000	\$ 1,055,000	122.7

Program Impact of Recommendations

Overall, the proposed changes maintain existing service levels, and provide for cost-of-living increases and other adjustments. These costs are financed by an anticipated increase in gas tax revenue, avoiding the need to recommend layoffs and other curtailments. However, curtailments may later become necessary to the extent the anticipated gas tax revenue is not realized. The proposed budget reflects a reduction of 6.3 vacant positions, as a result of a lower negotiated level of service requested by the State for the pest detection contract. The proposed budget also reflects 0.8 of a position being reassigned to the Environmental Toxicology Laboratory to collect samples for the Public Works contract. **Mandated per Food and Agricultural Code Sections 5024-5205, 11501.5, 12977, 12982, and 14004, with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 678,000	\$ --	\$ 678,000	10.0

Additional positions for the Pest Exclusion, Pesticide Use Enforcement, and the Apiary Programs costing \$496,000, and the replacement of old trucks meeting the replacement criteria, and other services and supplies for the Pest Exclusion and Pesticide Use Enforcement Programs at a cost of \$182,000, are not recommended due to fiscal constraints and other higher priorities.

2. WEED HAZARD/PEST ABATEMENT

Protects the public from hazardous weeds and brush, and environmental damage and disease from weeds, insects, and other pests, by eradicating weeds, brush, and pests through biologically sound and efficient control methods.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Parcels Cleared	8,091	8,091	9,090	9,220
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,281,000	\$ 5,509,000	\$ (-228,000)	91.3
Anticipated Gas Tax Revenues	--	73,000	(-73,000)	--
Program/Revenue Changes	239,000	390,000	(-151,000)	5.6
Non-Program Cost Adjustments	173,000	173,000	--	--
1992-93	\$ 5,693,000	\$ 6,145,000	\$ (-452,000)	96.9

Program Impact of Recommendations

Overall, the proposed changes maintain existing service levels, and provide for cost-of-living increases and other adjustments that are fully revenue offset. Additional budgeted positions, and services and supplies are recommended due to increased workloads in the Weed Abatement Program, resulting from the heavier than average rainfall experienced this year. In addition, the Department will receive an additional \$49,000 in intrafund transfers, for increased weed and pest abatement services to other County departments. These revenues, including the gas tax revenues, are also being used to maintain service levels in the Department's other programs. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

3. CONSUMER PROTECTION

Protects the public from fraud and misrepresentation in the marketplace by inspecting agricultural and other products for compliance with California quality, packaging, and labeling standards, and calibrating and certifying the accuracy of scales and meters.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Retail Meters Certified	26,510	24,414	22,200	22,300
Scales Certified	19,916	21,305	23,400	23,400
Standardization Inspections	80,169	83,525	81,000	84,000

3. CONSUMER PROTECTION (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 3,575,000	\$ 1,375,000	\$ 2,200,000	69.5
<i>Anticipated Gas Tax Revenue</i>	--	54,000	(-54,000)	--
<i>SCAQMD Gas Pump Contract</i>	--	20,000	(-20,000)	--
<i>Program/Revenue Changes</i>	72,000	5,000	67,000	1.0
<i>Non-Program Cost Adjustments</i>	174,000	--	174,000	--
1992-93	\$ 3,821,000	\$ 1,454,000	\$ 2,367,000	70.5

Program Impact of Recommendations

Overall, the proposed changes maintain existing service levels, and provide for cost-of-living increases and other adjustments. These costs are financed by SCAQMD contract revenue, anticipated increases in the gas tax revenue, and savings in other programs, avoiding the need to recommend layoffs and other curtailments. However, curtailments may later become necessary to the extent the anticipated gas tax revenues are not realized. The proposed budget reflects the restoration of 1.0 position for the Produce Standardization Program that is justified by workload, but was deleted in fiscal year 1991-92. **Scales and Meters Programs are mandated per Business and Professions Code Sections 12210, 12211, and 42651, with level of service discretionary. Produce Standardization and Quality Control Programs are non-mandated, discretionary programs.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 603,000	\$ --	\$ 603,000	6.0

Additional positions for the Scales, Meters, and Quality Control Programs costing \$282,000, and additional services and supplies, computer equipment, the replacement of old trucks meeting the replacement criteria, and other fixed assets costing \$321,000, are not recommended due to fiscal constraints and other higher priorities.

4. ENVIRONMENTAL TOXICOLOGY LABORATORY

Provides reliable and efficient environmental toxicology laboratory services to support County programs, other governmental agencies, and the public.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Laboratory Analyses	20,670	24,675	36,765	40,000

4. ENVIRONMENTAL TOXICOLOGY LABORATORY (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,063,000	\$ 1,009,000	\$ 54,000	17.0
<i>Anticipated Gas Tax Revenue</i>	--	50,000	(-50,000)	--
<i>Program/Revenue Changes</i>	117,000	(-102,000)	219,000	1.8
<i>Non-Program Cost Adjustments</i>	44,000	--	44,000	--
1992-93	\$ 1,224,000	\$ 957,000	\$ 267,000	18.8

Program Impact of Recommendations

Overall, the proposed changes maintain existing service levels, and provide for cost-of-living increases and other adjustments. A \$516,000 reduction in laboratory contract revenues, from various sources, is partially offset by a \$385,000 contract with the Department of Public Works for water testing. The increased costs and the decreased revenues are financed by an anticipated increase in the gas tax revenue, and savings in other programs, avoiding the need to recommend layoffs and other curtailments. However, curtailments may later become necessary to the extent the anticipated gas tax revenues are not realized. The proposed budget reflects the 0.8 position transferred from the Pesticide Use Enforcement Program to collect samples for the Public Works contract, and 1.0 position to reflect present staffing. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 202,000	\$ 25,000	\$ 177,000	--

Additional equipment and other costs justified by an increased workload are not recommended due to fiscal constraints and other higher priorities.

5. ADMINISTRATION

Provides internal support for the Department.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Purchase Requisitions Processed	240	271	281	281
Reports on Goods Received	1,070	1,067	1,173	1,173
Invoices Processed	2,094	2,560	2,310	2,310

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,938,000	\$ 144,000	\$ 2,794,000	23.4
<i>Anticipated Gas Tax Revenue</i>	--	65,000	(-65,000)	--
<i>Program Changes</i>	36,000	--	36,000	1.0
<i>Non-Program Cost Adjustments</i>	(-588,000)	--	(-588,000)	--
1992-93	\$ 2,386,000	\$ 209,000	\$ 2,177,000	24.4

5. ADMINISTRATION (cont.)

Program Impact of Recommendations

Overall, the proposed changes provide for cost-of-living increases, and add 1.0 position to provide computer programming services, which is critical to support the billing and revenue collection process. The proposed changes provide \$62,000 for negotiated salary and employee benefits increase and \$31,000 for various increases in services and supplies, but reduces equipment by \$681,000, deferring needed equipment replacements throughout the Department. These equipment reductions are due to the \$299,000 net reduction of one-time Profit Sharing Program funds and a redirection of ongoing funds to cover salary and employee benefits costs in the programs. The cost-of-living increases are financed primarily by an anticipated increase in the gas tax revenue, avoiding the need to recommend layoffs and other curtailments. However, curtailments may later become necessary to the extent the anticipated gas tax revenues are not realized. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 213,000	\$ --	\$ 213,000	2.0
 Additional positions to respond to public inquiries regarding Mediterranean Fruit Fly Exclusion, Detection, and Eradication Programs and other administrative assignments costing \$92,000, and building maintenance, equipment, and supplies costing \$121,000, are not recommended due to fiscal constraints and other higher priorities.				
Total Change	\$ 276,000	\$ 771,000	\$ (-495,000)	2.3



ANIMAL CARE AND CONTROL
FRANK R. ANDREWS, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 7,553,965	\$ 8,004,000	\$ 7,915,000	\$ 8,590,000	\$ 8,539,000	\$ 624,000
SVCS & SUPPS	2,729,946	2,983,000	2,983,000	3,379,000	3,379,000	396,000
OTHER CHARGES	18,841	114,000	114,000	126,000	126,000	12,000
FA - B & I			65,000	65,000	65,000	
FA - EQUIPMENT	722,388	29,000	39,000	39,000	39,000	
TOT FIX ASSET	722,388	29,000	104,000	104,000	104,000	
GROSS TOTAL	\$ 11,025,140	\$ 11,130,000	\$ 11,116,000	\$ 12,199,000	\$ 12,148,000	\$ 1,032,000
LESS INT TRFS	321,726	180,000	170,000	174,000	174,000	4,000
NET TOTAL	\$ 10,703,414	\$ 10,950,000	\$ 10,946,000	\$ 12,025,000	\$ 11,974,000	\$ 1,028,000
REVENUE	6,995,038	7,555,000	7,451,000	8,533,000	8,533,000	1,082,000
NET CO COST	\$ 3,708,376	\$ 3,395,000	\$ 3,495,000	\$ 3,492,000	\$ 3,441,000	\$ -54,000
POSITIONS			216.0	224.0	223.0	7.0
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY OTHER PROTECTION	

MISSION

To regulate, license, and provide humane care and control of animals in the unincorporated area of the County and contract cities.

Department Head Message - Critical Issues and Unmet Needs

A major focus of the Department's efforts during the year will center on improving the quality and delivery of animal care and control services and continuing to enhance the Department's reputation among community groups active in animal welfare campaigns.

The addition of Lynwood and Thousand Oaks as client cities will enable the Department to move toward greater financial self-sufficiency, which is a major long-term goal. The Department's area of jurisdiction will expand to include more than 2.8 million residents in 43 cities and the County's unincorporated areas.

The 1992-93 budget reduces the Department's net County cost by \$54,000. This reduction would be much greater, except that the Department has utilized Profit Sharing Program funds from both 1990-91 (\$76,000) and 1991-92 (\$100,000) to offset increased operating costs. In addition, to help make up the shortfall in the proposed 1992-93 budget, the Department will aggressively pursue additional revenue sources. Initially we will seek authority to impose mandatory licensing of cats. Cats constituted almost half the domestic animals impounded at animal care centers during 1990-91. Mandatory licensing will raise revenue to help recover the cost of caring for these animals and encourage more pet owners to make sure their cats are wearing identification tags, thus ensuring more stray cats are returned home. The Department will also evaluate other revenue areas, such as increases in licensing fees in unincorporated areas.

Animal Care and Control (cont.)

Critical Success Factors

- Increase revenue through new and aggressive animal licensing programs, including mandatory cat registration.
- Continue to improve productivity and customer service by enhancing a minicomputer system and expanding a communication operations center.
- Continue to manage the Department to ensure fiscal solvency through improved productivity.

Major Accomplishments - 1991-92

- Increased revenue by \$560,000, an 8 percent gain from 1990-91.
- Licensed approximately 282,000 dogs and 8,000 cats, an 11.5 percent increase from 1990-91.
- Implemented the Comprehensive Animal Control Data System to upgrade customer service and public safety, increase revenue, and reduce costs.
- Established the communication operations center to centralize dispatching operations, improve customer service, eliminate duplicate functions, decrease costs, and improve shelter security.

1. ADMINISTRATION

Provides direction to the Department in accomplishing its mission, goals, and objectives.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Monetary Donations Received	65,660	77,847	100,000	150,000
Population Served	2,539,274	2,540,577	2,670,000	2,818,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 865,000	\$ 100,000	\$ 765,000	18.0
<i>Administrative Staff Reductions</i>	<i>(-51,000)</i>	--	<i>(-51,000)</i>	<i>(-1.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>46,000</i>	--	<i>46,000</i>	--
1992-93	\$ 860,000	\$ 100,000	\$ 760,000	17.0

Program Impact of Recommendations

The overall quality of services provided by this program will be minimally reduced. The deletion of an administrative position will require remaining administrative staff to absorb increases in workload in marketing and public relations so as to minimize program impact. The Department will absorb increases in various operating costs associated with this program. **Non-mandatory, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 51,000	\$ --	\$ 51,000	1.0

Funding to maintain current staffing levels is not recommended due to fiscal constraints.

Animal Care and Control (cont.)

2. UNINCORPORATED AREA

Provides animal care, control field services, food, shelter, and medical treatment to animals impounded from unincorporated areas of the County at six animal care centers.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Service Requests	48,013	45,847	46,000	46,000
Licenses Issued	113,455	116,697	137,000	157,000
Population Served	969,524	970,720	1,020,000	1,033,000
Animals Handled	39,659	37,153	37,800	39,000
Animals Adopted/Returned	17,270	15,243	15,500	17,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,026,000	\$ 2,477,000	\$ 2,549,000	81.0
<i>Non-Program Cost Adjustments</i>	<i>230,000</i>	<i>254,000</i>	<i>(-24,000)</i>	--
1992-93	\$ 5,256,000	\$ 2,731,000	\$ 2,525,000	81.0

Program Impact of Recommendations

The quality of services provided by this program are not reduced with the proposed changes. The Department will absorb increases in various operating costs through anticipated revenue increases in dog/cat license fees by instituting cat licensing requirements, developing and implementing other new revenue sources. **Mandated per California Health and Safety Code, Section 1920 and California Food and Agricultural Code, Section 30801. Service level discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

3. CONTRACT CITIES

Provides housing and field services to contract cities. Effective July 1, 1992, two additional cities, Lynwood and Thousand Oaks, will be served by the Department.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Contract Cities	39	41	41	43
Service Requests	74,285	72,971	73,000	79,500
Animals Handled	59,323	59,427	61,200	65,500
Licenses Issued	131,755	147,802	160,000	176,000
Population Served	1,469,750	1,569,857	1,650,000	1,785,000

Animal Care and Control (cont.)

3. CONTRACT CITIES (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 4,574,000	\$ 4,574,000	\$ --	103.0
<i>Additional Contract Cities</i>	<i>482,000</i>	<i>482,000</i>	<i>--</i>	<i>8.0</i>
<i>Non-Program Cost Adjustments</i>	<i>300,000</i>	<i>300,000</i>	<i>--</i>	<i>--</i>
1992-93	\$ 5,356,000	\$ 5,356,000	\$ --	111.0

Program Impact of Recommendations

The proposed budget provides funds to maintain the current level of animal care and control services for contract cities. The first change reflects the addition of two contract cities, Lynwood and Thousand Oaks, effective July 1, 1992. Contract cities will absorb increases in operating costs associated with this program. **Non-mandated; service level determined by contract.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

4. SPAY/NEUTER OPERATION

Provides low-cost spay, neuter, and related services at six County clinics. Coordinates low-cost rabies vaccination clinics throughout service areas.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Dogs Altered	6,362	7,023	7,900	8,500
Cats Altered	6,942	6,865	7,000	7,300

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 651,000	\$ 470,000	\$ 181,000	14.0
<i>Non-Program Cost Adjustments</i>	<i>25,000</i>	<i>50,000</i>	<i>(-25,000)</i>	<i>--</i>
1992-93	\$ 676,000	\$ 520,000	\$ 156,000	14.0

Program Impact of Recommendations

The proposed budget provides funds to maintain the current level of services with revenue enhancements through anticipated productivity improvements. **Mandated per California Food and Agricultural Code, Section 30503. Service level discretionary.**

Animal Care and Control (cont.)

4. SPAY/NEUTER OPERATION (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--
Departmental request has been recommended.				
Total Change	\$ 1,032,000	\$ 1,086,000	\$ (-54,000)	7.0



ARBORETA AND BOTANIC GARDENS
KENNETH C. SMITH, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 3,019,904	\$ 3,075,000	\$ 3,113,000	\$ 3,101,000	\$ 2,985,000	\$ -128,000
SVCS & SUPPS	994,249	1,372,000	1,342,000	1,199,000	1,179,000	-163,000
OTHER CHARGES		48,000	48,000	48,000	48,000	
FA - B & I	53,294			42,000		
FA - EQUIPMENT	58,409			41,000	41,000	41,000
TOT FIX ASSET	111,703			83,000	41,000	41,000
GROSS TOTAL	\$ 4,125,856	\$ 4,495,000	\$ 4,503,000	\$ 4,431,000	\$ 4,253,000	\$ -250,000
LESS INT TRFS	50,000	50,000	50,000	50,000	50,000	
NET TOTAL	\$ 4,075,856	\$ 4,445,000	\$ 4,453,000	\$ 4,381,000	\$ 4,203,000	\$ -250,000
REVENUE	943,741	1,118,000	1,126,000	943,000	943,000	-183,000
NET CO COST	\$ 3,132,115	\$ 3,327,000	\$ 3,327,000	\$ 3,438,000	\$ 3,260,000	\$ -67,000
POSITIONS			75.0	71.8	68.8	-6.2
FUND GENERAL FUND		FUNCTION RECREATION & CULTURAL SERVICES		ACTIVITY CULTURAL SERVICES		

MISSION

To provide public education and research in the botanical and horticultural sciences, and to develop, maintain and manage botanic gardens and arboreta located in four major climatic environments within Los Angeles County for the benefit and enjoyment of the public.

Department Head Message - Critical Issues and Unmet Needs

To meet the current year's budget, the Department was required to delete 10.5 budgeted positions and totally eliminate allocations for capital equipment. These actions resulted in significant reductions in grounds maintenance staff necessary to properly maintain the gardens' appearance.

The requested target budget for 1992-93, requiring an additional reduction of 6.2 positions and \$67,000 in net County cost, will further impede the Department's ability to properly repair or refurbish its infrastructure or to continue some existing public service programs. Because grounds maintenance support has already been reduced to a bare subsistence level, further reductions can only be achieved by curtailments in research, education and volunteer programs, as well as in administration. To avoid even further cuts, the Department has used \$66,000 in 1990-91 Profit Sharing Program funds to offset increased operating costs. While the Department was granted discretionary authority to increase admission fees, I feel that would be counterproductive in the current economic environment. Also, it is felt that fees should not be increased until new "value added" attractions are in place justifying a reason for such increases.

Critical Success Factors

- Increase attendance at all facilities through a new and aggressive marketing program and extended summertime hours as well as the planned addition of new garden features.

Arboreta and Botanic Gardens (cont.)

Critical Success Factors (cont.)

- Increase the amount of general operating support from the Department's private support organizations by at least 10 percent, and redirect this support to help make up losses in other areas caused by County budget curtailments.
- Improve public education and enjoyment by opening new or refurbished exhibit areas, using a combination of private financial support and volunteer assistance.
- Continue to manage the Department in a prudent manner so as to end the fiscal year with expenditures under budget.

Major Accomplishments - 1991-92

- Increased the amount of general operating support from the Department's private support organizations by more than 15 percent.
- Completed first phase refurbishment of the Jungle/Prehistoric Garden at the Los Angeles State and County Arboretum.
- Replaced the roof on the Santa Anita Depot at the Los Angeles State and County Arboretum, using private funds.
- Completed plans and specifications for a refurbished four-plus acre rose garden at Descanso Gardens; launched a major fund drive and ended the year with over \$900,000 donated toward construction costs.
- Completed installation of a new rose garden and refurbishment of the entryway at South Coast Botanic Garden, using grant funds which the County matched on a dollar-for-dollar ratio.
- Completed third phase of restoration at the Virginia Robinson Gardens, including installation of a new roof on the pool pavilion and installation of an automatic irrigation system in the 2.5 acre palm garden, using grant funds which the County matched on a dollar-for-dollar ratio.
- Completed the final phase of the Department's office automation program using Donations Trust Account Funds from private resources.

1. PUBLIC VIEWING

Plans, develops and maintains the four arboreta and botanic gardens facilities of the Department, including responsibilities for grounds and building maintenance, public tours, tram operations and admission fee collections.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Total Attendance	542,165	525,754	509,400	543,000
Arboretum	291,181	269,387	258,000	275,000
Descanso Gardens	163,922	172,984	169,000	175,000
So. Coast Bot. Garden	84,687	81,448	80,000	85,000
Virginia Robinson Gardens	2,375	1,935	2,400	3,000

Arboreta and Botanic Gardens (cont.)

1. PUBLIC VIEWING (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 3,098,000	\$ 1,031,000	\$ 2,067,000	52.0
<i>Volunteer Program</i>	<i>(-28,000)</i>	<i>--</i>	<i>(-28,000)</i>	<i>(-1.0)</i>
<i>Custodial Program</i>	<i>(-7,000)</i>	<i>--</i>	<i>(-7,000)</i>	<i>(-.02)</i>
<i>Tour Guide/Cashier</i>	<i>(-10,000)</i>	<i>7,000</i>	<i>(-17,000)</i>	<i>(-1.0)</i>
<i>Admission Fee Cap</i>	<i>--</i>	<i>(-125,000)</i>	<i>125,000</i>	<i>--</i>
<i>One Time Grant - Renovations</i>	<i>(-66,000)</i>	<i>(-66,000)</i>	<i>--</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>33,000</i>	<i>--</i>	<i>33,000</i>	<i>--</i>
1992-93	\$ 3,020,000	\$ 847,000	\$ 2,173,000	49.8

Program Impact of Recommendations

The quality of service provided by this program will be minimally reduced. Current Custodian and Tour Guide responsibilities will be shifted to hourly, as-needed staff, and the quality of public service should not be noticeably affected. However, custodial service in offices and other non-public areas will be reduced. County departments, other governmental agencies and outside organizations using the Department's facilities will be required to pay for cleaning costs. Due to the elimination of the Volunteer Program Coordinator, volunteer recruitment and training responsibilities will have to be handled by the volunteers themselves. This could eventually impact public service because of reduced numbers of trained volunteers for the school tour program as well as other services primarily staffed by volunteers. Necessary reductions in equipment and building maintenance will require postponement of repairs. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 136,000	\$ --	\$ 136,000	3.0

Funding for two Arboretum Gardeners and a Utility Tractor Operator to support the grounds maintenance program at the Arboretum and Descanso Gardens and funding for increased telecommunications costs are not recommended due to fiscal constraints. Priority restorations are outlined in the addendum.

2. PUBLIC INFORMATION AND BOTANICAL RESEARCH

Facilitates the testing and recording of superior flowering plants and trees for introduction into the Southern California landscape, enhances and develops departmental plant collections, and disseminates horticultural information to other agencies and the general public.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Responses to Inquiries	4,821	5,280	5,500	5,800
Letters	588	489	500	500
Telephone Calls	4,208	4,516	4,200	4,200

Arboreta and Botanic Gardens (cont.)

2. PUBLIC INFORMATION AND BOTANICAL RESEARCH (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 323,000	\$ 55,000	\$ 268,000	5.3
<i>Research Curtailment</i>	(-40,000)	--	(-40,000)	(-1.0)
<i>Staff Reorganization</i>	(-26,000)	--	(-26,000)	(-1.0)
<i>Non-Program Cost Adjustments</i>	(-7,000)	--	(-7,000)	--
1992-93	\$ 250,000	\$ 55,000	\$ 195,000	3.3

Program Impact of Recommendations

The quality of service provided under this program will be somewhat reduced. The elimination of a Biologist will impact the education program, since the Biologist plays a key role in the development of both the children's and adult education curriculum. A reduction in clerical support will impact the service delivery capabilities of the Special Services Division. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department requests have been recommended.

3. EDUCATION

Informs the public, the nursery and landscape industry, and the academic community on matters pertaining to horticulture, landscape gardening and new plant introductions through school field trips, education classes, garden tours, the plant science library and horticultural publications.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
School Field Trips				
Trips	638	423	525	550
Attendance	19,161	14,740	18,375	19,250
Education Classes				
Classes	63	78	80	80
Registration	1,805	2,230	2,200	2,200
Total Attendance	12,051	13,205	15,500	15,500

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 384,000	\$ 40,000	\$ 344,000	7.6
<i>Education Programs</i>	(-31,000)	(-31,000)	--	(-1.0)
<i>Non-Program Cost Adjustments</i>	2,000	(-9,000)	11,000	--
1992-93	\$ 355,000	\$ --	\$ 355,000	6.6

Arboreta and Botanic Gardens (cont.)

3. EDUCATION (cont.)

Program Impact of Recommendations

These changes will maintain the quality of the present program. An Arboretum Education Advisor position, which is being eliminated from this section, was funded by the California Arboretum Foundation. The Foundation has decided to convert to a less structured education program, supporting more lectures, symposia, field trips and community outreach programs. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 42,000	\$ --	\$ 42,000	--

Replacement of roof on the botanical sciences library to protect a valuable resource library of over 28,000 titles and a significant rare book collection is not recommended due to fiscal constraints. Priority restorations are outlined in the addendum.

4. SPECIAL EVENTS

Produces revenue from support organizations and the private sector through merchandising and promotion of the Department's facilities for use by outside organizations and as locations for motion picture filming.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Outside Event Revenue	\$ 156,122	\$ 207,483	\$ 218,092	\$ 227,460
Location Fee Revenue	148,816	163,496	181,160	186,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 109,000	\$ --	\$ 109,000	2.1
<i>Non-Program Cost Adjustments</i>	6,000	--	6,000	--
1992-93	\$ 115,000	\$ --	\$ 115,000	2.1

Program Impact of Recommendations

These changes will maintain the program at its present level. By agreement with the County, revenues derived from motion picture location fees and other special events by outside organizations accrue to the private support groups for operating support of the various gardens. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department request has been recommended.

5. ADMINISTRATION

Provides basic facility management, personnel, procurement and accounting services for the Department; provides accounting and administrative services for the County's Cultural Affairs Office; and provides planning and operational procedures for emergency and/or disaster services at all of the Department's facilities.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Prop. A Contracts	2	4	4	4
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 589,000	\$ 50,000	\$ 539,000	8.0
Staff Reorganization	(-43,000)	--	(-43,000)	(-1.0)
Non-Program Cost Adjustments	(-33,000)	41,000	(-74,000)	--
1992-93	\$ 513,000	\$ 91,000	\$ 422,000	7.0

Program Impact of Recommendations

The quality of this program will remain the same. Although these curtailments represent a 12.5 percent reduction in the administrative staff of the Department, the workload will be handled through increased productivity by remaining staff. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department request has been recommended.

Total Change	\$ (-250,000)	\$ (-183,000)	\$ (-67,000)	(-6.2)
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ASSESSOR
KENNETH P. HAHN, ASSESSOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 66,282,336	\$ 74,084,000	\$ 74,409,000	\$ 82,597,000	\$ 79,952,000	\$ 5,543,000
SVCS & SUPPS	16,038,143	16,369,000	17,699,000	24,298,000	22,292,000	4,593,000
OTHER CHARGES	134,494	4,319,000	4,319,000	354,000	354,000	-3,965,000
FA - LAND	48,866	20,000	20,000			-20,000
FA - EQUIPMENT	944,041	1,400,000	1,400,000	847,000	847,000	-553,000
TOT FIX ASSET	992,907	1,420,000	1,420,000	847,000	847,000	-573,000
GROSS TOTAL	\$ 83,447,880	\$ 96,192,000	\$ 97,847,000	\$ 108,096,000	\$ 103,445,000	\$ 5,598,000
LESS INT TRFS	61,202	77,000	77,000	91,000	91,000	14,000
NET TOTAL	\$ 83,386,678	\$ 96,115,000	\$ 97,770,000	\$ 108,005,000	\$ 103,354,000	\$ 5,584,000
REVENUE	4,941,385	4,086,000	3,741,000	4,857,000	4,857,000	1,116,000
NET CO COST	\$ 78,445,293	\$ 92,029,000	\$ 94,029,000	\$ 103,148,000	\$ 98,497,000	\$ 4,468,000
POSITIONS			1,741.0	1,741.0	1,741.0	

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
FINANCE

MISSION

To equitably, accurately, and timely assess all taxable property within the County, prepare the Assessment Roll, process exemption claims and ownership changes, update map records and legal property descriptions, and to provide support to the Assessment Appeals Board as provided by State Law.

Department Head Message - Critical Issues and Unmet Needs

The Assessor has made significant strides in improving its operation, providing better quality public services, and in maximizing revenues to which the County is entitled. This has been accomplished through effective reorganization, better management, increased training of personnel, automation and cooperation with other County departments. This budget request represents the minimum needed to operate this Department without impairing its ability to continue generating County revenue. The increase in requirements is primarily financed through the carryover of \$3.2 million in current and prior year Profit Sharing Program (PSP) savings resulting from departmental efficiencies. Curtailments and cost-containments have been made in areas within the control of the Department. It is also based on the assumption that Proposition 13 will not be overturned by the U.S. Supreme Court. Should it be overturned, the Assessor will likely incur significant added responsibilities which may require additional budgetary support, albeit temporary, to permit an adequate response to the immediate needs generated by such a decision.

Critical Success Factors

- Continue to enhance public service by minimizing all backlogs, implementing more training for staff, and resolving various processing problems.

Major Accomplishments - 1991-92

- Improved public service through the implementation of Substitute Tax Bills and of computer on-line mailing address correction capability at all Assessor's offices.
- Implemented a high degree of cooperation and coordination with other County departments with particular emphasis on the Auditor-Controller and the Treasurer and Tax Collector.
- Actively encouraged qualifying property owners to apply for decline in value assessment reductions through an extensive public information program.

1. APPRAISAL

Appraises all real and personal property throughout the County including residential, commercial, marine and aircraft and conducts audits of businesses, agriculture, oil, welfare and other property statements.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Assessable Parcels	2,201,503	2,224,600	2,246,900	2,267,100
Business Appraisal Location	574,948	581,701	591,900	598,600
New Construction	180,293	189,398	159,760	156,900
Personal Property Audits	5,162	5,148	5,250	5,300
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 41,410,000	\$ 1,808,000	\$ 39,602,000	591.0
<i>Appraisal Reorganization</i>	<i>(-63,000)</i>	--	<i>(-63,000)</i>	<i>(-3.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>1,725,000</i>	<i>358,000</i>	<i>1,367,000</i>	--
1992-93	\$ 43,072,000	\$ 2,166,000	\$ 40,906,000	588.0

Program Impact of Recommendations

The Appraisal reorganization reflects a reallocation of staff to other program areas to better meet the needs of the Department. Other changes reflect additional funding necessary to finance various increasing operational costs. The Department will absorb the negotiated salaries and employee benefits associated with this program. **Mandated per State Revenue Taxation Code with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,630,000	\$ --	\$ 1,630,000	--

Various increases in operational and support costs are not recommended due to fiscal constraints.

2. OWNERSHIP, EXEMPTIONS AND MAPPING SERVICES

Processes property transfers, new construction permits and certain classes of appraisals which are excluded from property taxation. Updates and maintains more than 3,000 map books.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Changes of Ownership	413,592	365,633	268,000	275,000
Exemptions	1,121,105	1,116,628	1,111,300	1,105,900
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 18,696,000	\$ 688,000	\$ 18,008,000	410.0
Ownership Division Staffing	80,000	--	80,000	1.0
Non-Program Cost Adjustments	1,217,000	282,000	935,000	--
1992-93	\$ 19,993,000	\$ 970,000	\$ 19,023,000	411.0

Program Impact of Recommendations

The proposed changes are required to maintain current level of services. The one additional position will assist the ownership division in writing procedural manuals. The proposed changes also reflect increased costs for normal operations. **Mandated per State Revenue Taxation Code with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,165,000	\$ --	\$ 1,165,000	--

Various increases in operational and support costs are not recommended due to fiscal constraints.

3. PROCESSING

Coordinates final preparation of the Property Assessment Roll and provides departmental support including public counter service, data entry, filing and other clerical operations.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Data Entry	1,282,450	1,306,156	1,222,400	1,234,000
Public Service (Hours)	61,132	81,493	76,900	77,600
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 14,647,000	\$ 551,000	\$ 14,096,000	367.0
Non-Program Cost Adjustments	969,000	160,000	809,000	--
1992-93	\$ 15,616,000	\$ 711,000	\$ 14,905,000	367.0

Assessor (cont.)

3. PROCESSING (cont.)

Program Impact of Recommendations

The proposed change will provide for the maintenance of services at the current level without the need for additional positions. Escalation of costs for routine operations will be absorbed within the program. **Mandated per State Revenue Taxation Code with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 932,000	\$ --	\$ 932,000	--

Various increases in operational and support costs are not recommended due to fiscal constraints.

4. TECHNICAL SERVICES

Provides technical support to the Department in the areas of production processing, mainframe and mini-micro computer systems, and coordinates the design and implementation of in-house computer systems.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Property Data Base Update (Hours)	14,384	13,126	19,900	20,100
Handbook Revision (Hours)	14,212	14,582	15,300	15,500
Auditor Exception (Hours)	14,324	78,674	149,000	151,300
Prior Year Parcel Change (Hours)	--	--	12,100	12,300

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 12,547,000	\$ 431,000	\$ 12,116,000	226.0
<i>Resource Reallocation</i>	<i>117,000</i>	<i>--</i>	<i>117,000</i>	<i>(-2.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>655,000</i>	<i>169,000</i>	<i>486,000</i>	<i>--</i>
1992-93	\$ 13,319,000	\$ 600,000	\$ 12,719,000	224.0

Program Impact of Recommendations

The proposed changes will permit the maintenance of services at the current level. The deletion of two appraiser positions is part of a reallocation of resources to other programs to meet workload demands. The Department will absorb the negotiated increases in salaries and employee benefits within the program. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 606,000	\$ --	\$ 606,000	--

Various increases in operational and support costs are not recommended due to fiscal constraints.

5. EXECUTIVE OFFICE

Provides management and leadership in the areas of inter-governmental relations, press and public information, and develops new appraisal programs. Also provides administrative support in the areas of research and development, special investigations, internal audits, training, budgets, contracts, special projects, graphics, printing, human resources, accounting, procurement, and facilities planning.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Statistical Studies	1,600	1,300	1,800	1,800
Audit Projects (Hours)	6,253	5,112	9,500	9,600
Budget Administration (Hours)	4,780	7,940	8,900	9,600
Accounting Controls	4,481	5,337	6,200	6,300
Forms/Records Management (Hours)	6,534	5,337	6,300	6,400
Facilities (Hours)	3,506	4,058	6,324	6,400
Personnel Records (Hours)	14,344	15,722	19,400	19,600
Investigations (Hours)	-	-	12,800	12,900

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 10,547,000	\$ 340,000	\$ 10,207,000	147.0
<i>Executive Office Reorganization</i>	<i>160,000</i>	<i>-</i>	<i>160,000</i>	<i>4.0</i>
<i>Non-Program Cost Adjustments</i>	<i>738,000</i>	<i>161,000</i>	<i>577,000</i>	<i>-</i>
1992-93	\$ 11,445,000	\$ 501,000	\$ 10,944,000	151.0

Program Impact of Recommendations

A partial reorganization of the Executive Office is recommended to allow for improved management of procurement services, fiscal and accounting functions. To partially offset these increases, the cost for equipment will be curtailed. The Department will absorb negotiated salaries and employee benefits and other operating cost increases. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 318,000	\$ -	\$ 318,000	-

Various increases in operational and support costs are not recommended due to fiscal constraints.

Total Change	\$ 5,598,000	\$ 1,130,000	\$ 4,468,000	-
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AUDITOR-CONTROLLER
DANIEL O. IKEMOTO, AUDITOR-CONTROLLER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 20,886,371	\$ 23,200,000	\$ 23,760,000	\$ 27,101,000	\$ 25,840,000	\$ 2,080,000
SVCS & SUPPS	18,869,337	24,472,000	27,076,000	31,734,000	29,391,000	2,315,000
OTHER CHARGES	1,456	818,000	818,000	667,000	667,000	-151,000
FA - EQUIPMENT	523,119	725,000	586,000	934,000	362,000	-224,000
GROSS TOTAL	\$ 40,280,283	\$ 49,215,000	\$ 52,240,000	\$ 60,436,000	\$ 56,260,000	\$ 4,020,000
LESS INT TRFS	22,175,098	25,550,000	28,485,000	33,371,000	30,939,000	2,454,000
NET TOTAL	\$ 18,105,185	\$ 23,665,000	\$ 23,755,000	\$ 27,065,000	\$ 25,321,000	\$ 1,566,000
REVENUE	5,064,315	6,200,000	4,090,000	6,999,000	6,160,000	2,070,000
NET CO COST	\$ 13,040,870	\$ 17,465,000	\$ 19,665,000	\$ 20,066,000	\$ 19,161,000	\$ -504,000
POSITIONS			450.0	476.0	461.0	11.0

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
FINANCE

MISSION

To provide professional financial leadership for the County of Los Angeles through monitoring financial performance, reporting financial results, promoting economy and efficiency, and fulfilling the legal duties of the Auditor-Controller.

Department Head Message - Critical Issues and Unmet Needs

The Department continues to enhance its productivity and customer service while addressing expanded responsibilities relative to the financial growth of the County and the changes in County operations. This budget reduces the level of auditing management staff and increases staffing for processing property tax transactions. The increase is made possible by an innovative revenue sharing agreement with the Department of the Assessor. Also included is a staffing reduction of 17 percent in departmental administration. The Department generated Profit Sharing Program savings of \$2,496,000 for 1990-91 and \$2,200,000 for 1991-92 which have been utilized to mitigate reductions and finance existing operations, including the Secured Tax Roll System (STR). The critical unmet needs of the Department total \$905,000 for which a partial funding request is included in the addendum. This funding is required to ensure fiscal controls are adhered to by all County departments.

Critical Success Factors

- Accomplish objectives in the Strategic Plan and Performance Agreement.
- Meet all deadlines for disbursements of payroll, vendor payments, welfare payments, and property tax transactions.
- Ensure that effective budgetary, financial, and internal controls are maintained in County departments and districts.

Auditor-Controller (cont.)

Critical Success Factors (cont.)

- Continue to enhance relationships with and provide assistance to the public and other governmental agencies.
- Continue development and implement scheduled phases of the Countywide Timekeeping and Personnel/Payroll System (CWTAPPS), the County Accounting and Purchasing System (CAPS), and the Secured Tax Roll System (STR).

Major Accomplishments - 1991-92

- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers' Association (GFOA) for 1990.
- Implemented accounting procedures for the State realignment programs.
- Implemented Phase II of STR involving the automation of the secured property tax roll database system.
- Implemented systems enhancements to eliminate property tax processing backlogs.
- Implemented data links between Countywide Payroll (CWPAY) and CWTAPPS.
- Implemented modifications to CWPAY for Performance-Based Pay Plan, the Pension Savings Plan, and the Horizons Plan.

1. ACCOUNTING AND REPORTING

Fulfills the legal role of the Auditor-Controller as the Principal Accounting Officer and provides professional leadership in monitoring and reporting the County's financial affairs.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Journal Vouchers				
Analyzed and Processed	14,300	15,000	16,000	16,500
Special Funds Managed	58	60	65	70
Arbitrage Rebate Calculations	30	40	48	56
Funds Maintained	1,840	1,970	2,100	1,950
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,649,000	\$ 3,050,000	\$ 2,599,000	60.0
Non-Program Costs Adjustments	478,000	452,000	26,000	-
1992-93	\$ 6,127,000	\$ 3,502,000	\$ 2,625,000	60.0

1. ACCOUNTING AND REPORTING (cont.)Program Impact of Recommendations

The proposed changes will provide resources to meet legal financial reporting requirements and to monitor the expenditure of funds. The Department has absorbed additional accounting and reporting workload resulting from the Trial Court Funding Act, the State Realignment Program, and the continued financial growth of the County without additional staffing through increased automation and strict management control. The Department will absorb salary and benefit increases. **Mandated by various Government Code sections and State Controller's Manual; level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

2. DISBURSEMENTS/TAX

Audits, approves, and pays general claims against the County to providers of service and claimants of trust funds; prepares, distributes, and accounts for the County employee payroll; and determines allocations, distributes and accounts for taxes collected, and issues overpayment refunds to taxpayers.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Warrants Issued	3,786,285	3,892,445	4,140,000	4,168,000
Purchase Orders	248,003	215,693	130,000	100,000
Direct Assessments	7,505,383	8,766,454	10,631,000	11,200,000
Tax Apportionments	82,063	90,770	100,000	105,000
Tax Roll Changes	791,388	1,018,702	1,330,000	1,800,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 13,063,000	\$ 3,084,000	\$ 9,979,000	134.0
County Payroll	51,000	500,000	(-449,000)	1.0
Property Tax	658,000	1,656,000	(-998,000)	18.0
Non-Program Cost Adjustments	2,503,000	(-810,000)	3,313,000	--
1992-93	\$ 16,275,000	\$ 4,430,000	\$ 11,845,000	153.0

2. DISBURSEMENTS/TAX (cont.)Program Impact of Recommendations

The proposed changes include the net increase of 19 positions, including 15 positions to address increased tax workload generated by accelerated processing of transactions from the Assessor's Department. All funding for these 15 positions is being financed by an innovative agreement with the Department of the Assessor to share revenue from property tax administration fees. Two additional positions are included to respond to Community Redevelopment Agency (CRA) requests for information, research of property tax apportionment allocations, and other public service functions with partial funding through charges to CRA's requesting services. One accounting position is included to reconcile property tax apportionments and the rebate account. A net increase of one position is added for workload changes such as the deferred salary program and the cafeteria plans. The Department will absorb salary and benefit increases. **Mandated by various Government Code sections and State Controller's Manual; level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

3. WELFARE FINANCIAL SERVICES

Issues and accounts for all welfare payments; investigates all alleged forgeries of County warrants; investigates claims filed with the Board of Supervisors; and defends the County in Small Claims Court.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Warrants Issued	6,198,980	6,844,410	8,027,000	9,118,500
Miscellaneous Mailings	3,421,315	4,223,383	5,995,000	8,460,00
Forged and Overpayment Warrants	5,659	7,187	7,600	8,000
Board and Small Claims	1,520	1,584	1,607	1,652

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 7,916,000	\$ 7,886,000	\$ 30,000	60.0
<i>Non-Program Cost Adjustments</i>	<i>1,374,000</i>	<i>1,352,000</i>	<i>22,000</i>	--
1992-93	\$ 9,290,000	\$ 9,238,000	\$ 52,000	60.0

Program Impact of Recommendations

Workload increases of 14 percent in the number of warrants issued and 41 percent in the number of miscellaneous mailings will be absorbed with existing staff through enhanced productivity. Changes in operating costs, i.e., postage and forms, directly result from workload increases. The Department will absorb salary and benefit changes. **Mandated by various Government Code sections and State Controller's Manual; level of service discretionary.**

3. WELFARE FINANCIAL SERVICES

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

4. AUDITING

Provides professional audit and management advisory services to all County departments and agencies in fulfilling the legal role as Auditor of the County.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Reports Issued	367	358	365	359
Fraud Hot Line				
Calls Received	994	861	775	815
Investigations Opened	285	259	325	340
Investigations Closed	253	234	245	240

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 9,925,000	\$ 8,706,000	\$ 1,219,000	105.0
<i>Administrative Support</i>	(-63,000)	--	(-63,000)	(-1.0)
<i>Compliance Audits</i>	(-259,000)	354,000	(-613,000)	(-4.0)
<i>Operational/Management Audits</i>	137,000	357,000	(-220,000)	3.0
<i>Special Investigations</i>	(-89,000)	--	(-89,000)	(-1.0)
<i>Non-Program Cost Adjustments</i>	1,721,000	1,125,000	596,000	--
1992-93	\$ 11,372,000	\$ 10,542,000	\$ 830,000	102.0

Program Impact of Recommendations

The proposed changes include the deletion of six auditing positions which will diminish the Department's ability to perform compliance audits of decentralized personnel processing, provide accounting assistance to departments, and complete the processing of fraud investigations. Three entry-level positions are included to staff management audits as recommended by Venture Associates. Various operating costs are increased primarily for the Master Agreement Program offset by reimbursements from client departments. The Department will absorb salary and benefit increases. **Mandated by various Government Code sections and State Controller's Manual; level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 4,057,000	\$ 3,271,000	\$ 786,000	13.0

Request for restoration of current and prior years' staffing reductions have not been recommended due to fiscal constraints.

5. SYSTEMS

Develops, installs, and maintains systems which support the functional responsibilities of the Auditor-Controller.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Programs Maintained/Developed	--	--	4,042	4,100
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,779,000	\$ 877,000	\$ 1,902,000	38.0
<i>Administrative Support</i>	<i>(-32,000)</i>	<i>--</i>	<i>(-32,000)</i>	<i>(-1.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>98,000</i>	<i>89,000</i>	<i>9,000</i>	<i>--</i>
1992-93	\$ 2,845,000	\$ 966,000	\$ 1,879,000	37.0

Program Impact of Recommendations

The proposed changes will allow maintenance of acceptable levels of systems support for the other departmental programs. Through computerization and implementation of voice mail, one clerical position has been deleted. The Department will absorb salary and benefit changes. **Mandated by various Government Code sections and State Controller's Manual; level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 119,000	\$ --	\$ 119,000	2.0

Funding of two systems analyst positions needed for the STR systems development team is not recommended due to fiscal constraints.

6. SPECIAL PROJECTS

Develops and maintains Countywide automated business information systems and coordinates the development of departmental business information systems.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Programs Developed/Maintained	--	--	1,250	1,730
Authorized Users	--	1,647	1,970	2,390
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 8,137,000	\$ 8,905,000	\$ (-768,000)	30.0
<i>Non-Program Cost Adjustments</i>	<i>83,000</i>	<i>(-485,000)</i>	<i>568,000</i>	<i>--</i>
1992-93	\$ 8,220,000	\$ 8,420,000	\$ (-200,000)	30.0

6. SPECIAL PROJECTS (cont.)Program Impact of Recommendations

In order to meet budgetary constraints, the proposed changes reduces contracting support for CAPS and CWTAPPS and delays the Imaging Project by six months. The Department will absorb salary and benefit changes. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

7. ADMINISTRATION

Provides overall leadership and administrative support for the Department in meeting its mission and objectives.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 4,771,000	\$ 67,000	\$ 4,704,000	23.0
<i>Executive Office</i>	<i>(-130,000)</i>	<i>(-65,000)</i>	<i>(-65,000)</i>	<i>(-2.0)</i>
<i>Administrative Services</i>	<i>(-60,000)</i>	<i>(-1,000)</i>	<i>(-59,000)</i>	<i>(-2.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>(-2,450,000)</i>	--	<i>(-2,450,000)</i>	--
1992-93	\$ 2,131,000	\$ 1,000	\$ 2,130,000	19.0

Program Impact of Recommendations

The proposed changes will allow minimal administrative support for the Department. The position reductions include the deletion of funding for a senior management position, a secretarial position, as well as two payroll positions directly related to contracting out of departmental timekeeping. Operating cost reductions impact the Department's flexibility to meet emergency needs. The Department will absorb salary and benefit changes. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Total Change	\$ 4,020,000	\$ 4,524,000	\$ (-504,000)	11.0
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BEACHES AND HARBORS
TED L. REED, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 18,284,940	\$ 19,317,000	\$ 19,317,000	\$ 21,060,000	\$ 20,569,000	\$ 1,252,000
SVCS & SUPPS	8,385,136	10,161,000	11,132,000	10,458,000	10,141,000	-991,000
OTHER CHARGES	487,622	1,800,000	1,132,000	943,000	943,000	-189,000
FA - B & I	3,178,374	5,287,000	10,105,000	6,648,000	6,648,000	-3,457,000
FA - EQUIPMENT	1,282,363	465,000	40,000	1,499,000	1,272,000	1,232,000
TOT FIX ASSET	4,460,737	5,752,000	10,145,000	8,147,000	7,920,000	-2,225,000
OTH FIN USES	432,689	235,000	185,000	7,086,000	655,000	470,000
GROSS TOTAL	\$ 32,051,124	\$ 37,265,000	\$ 41,911,000	\$ 47,694,000	\$ 40,228,000	\$ -1,683,000
LESS INT TRFS	25,000					
NET TOTAL	\$ 32,026,124	\$ 37,265,000	\$ 41,911,000	\$ 47,694,000	\$ 40,228,000	\$ -1,683,000
REVENUE	36,847,327	37,769,000	42,415,000	38,886,000	38,886,000	-3,529,000
NET CO COST	\$ -4,821,203	\$ -504,000	\$ -504,000	\$ 8,808,000	\$ 1,342,000	\$ 1,846,000
POSITIONS			356.7	367.1	360.7	4.0

FUND
GENERAL FUND

FUNCTION
RECREATION & CULTURAL SERVICES

ACTIVITY
RECREATION FACILITIES

MISSION

To provide beach lifeguard services and manage the development, maintenance, and operation of Marina del Rey, County-owned beaches, and County-operated beaches under contract with cities and the State.

Department Head Message - Critical Issues and Unmet Needs

The Department has absorbed approximately \$1.2 million in salaries and employee benefits increases by reducing funding for services and supplies, increasing revenues from its Marketing Program, using 1990-91 Profit Sharing Program (PSP) savings, and by eliminating one executive position, two middle management positions, one administrative staff position, and one maintenance position. These reductions will not affect public services. Overall, the impact will be on departmental operations, requiring the shifting of managerial workload to remaining managers; extremely tight control on hiring and spending; and extended efforts to generate new revenues. A total of nine positions have been added to assume the responsibilities of functions formally funded for contract services, resulting in a net cost decrease. The unavailability of cost effective contractors required the Department to assume the responsibility for these programs to minimize their cost. Use of 1990-91 PSP savings to offset operating costs provides for the purchase of lifeguard vehicles at the end of the Nissan marketing contract, as well as for partial replacement of deteriorated beach maintenance equipment that is too costly to repair, and other emergency lifeguard equipment. In addition, there is a \$159,000 contribution to the Marina A.C.O. Fund.

Beaches and Harbors (cont.)

Department Head Message - Critical Issues and Unmet Needs (cont.)

The proposed budget does not include \$7,466,000, consisting of \$55,000 needed to restore recurrent lifeguard staffing for four small beaches; \$57,000 required to fully fund lifeguard bonuses that have not kept pace with negotiated salary increases; \$6,431,000 for the Marina A.C.O. Fund to bring the total to \$6,590,000 recommended for replacement of public improvements at Marina del Rey, as determined by consultants through a previous study of the Marina's assets and their probable life expectancy; \$379,000 for the restoration of four executive/management positions and one maintenance position; \$227,000 for replacement of beach maintenance equipment; \$317,000 for a consultant study, which can be deferred to another year; and the rental of equipment and purchase of supplies needed in storm-related emergencies.

Critical Success Factors

- Negotiate definitive agreement with Maguire Thomas Partners for the development of Parcel A in Playa Vista.
- Develop new marketing/advertising programs that generate revenue and enhance beach services and facilities, and provide leadership and marketing consulting services for all departments in the Countywide Marketing Program.
- Secure approval of Boating and Waterways development loan for Playa Vista Northern Marina.
- Gain Coastal Commission approval of a Local Coastal Program that will enable Phase II development in Marina del Rey; and negotiate lease extension agreements with Marina lessees to accomplish this redevelopment.
- Acquire additional revenue from Coastal Permit Mitigation Fund to offset costs of various public access improvements in Marina del Rey.
- Complete and implement a pilot structural repair design program for Marina del Rey Seawall System.
- Continue successful program of grants acquisition to fund the beach facility refurbishment program.
- Renegotiate lifeguard and maintenance services contracts with Cities of Avalon, Redondo Beach, and Santa Monica to effect fair sharing of County cost for services provided.
- Continue to manage water conservation programs at departmental facilities, and provide public education programs on water safety to schools and other community groups.
- Increase participation of community and inner-city children in youth programs.

Major Accomplishments - 1991-92

- Negotiated basic agreement with Maguire Thomas Partners for the development of Parcel A in Playa Vista; finalized legal action for foreclosure of Parcel 9U; and renegotiated Del Rey Yacht Club boat slip fees, generating an additional \$159,000 in annual income.
- Completed Royal Palms program to increase recreational amenities at the 15 acre State-owned site; completed refurbishment of 11 public restroom facilities overall; and rebuilt parking lots, the entrance and the maintenance yard at Zuma Beach, at no County cost.
- Obtained State approval for Dockweiler State Beach General Plan and provided administrative support for City of Los Angeles-funded Dockweiler Beach improvements to complete project. Acquired necessary environmental approvals for the 200,000 cubic-yard sand renourishment project at Cabrillo Beach, which was funded by the City of Los Angeles.

Beaches and Harbors (cont.)

Major Accomplishments - 1991-92 (cont.)

- Implemented a beach recycling pilot program that diverted over 41,000 pounds of trash from landfills within a six-month period and generated revenue for the Department from recyclables.
- Utilized over 190,000 hours of "free labor" from General Relief workers, court referrals, and Sheriff inmates to help maintain harbor and beach facilities. In addition, assumed responsibility for General Relief worker supervision and transportation from Department of Public Social Services' locations to beach work assignments. Increased productivity potential by 40 percent.
- Reduced departmental water consumption by nearly 60 percent with an aggressive water conservation program.
- Provided co-sponsorship to the National Lifeguard Championship team; won the Men's Championship for the fifth consecutive year and won the Women's Championship for the third consecutive year.
- Increased minority and women representation by 40 percent in lifeguard positions through extensive recruitment.
- Increased total Water Awareness Training Education and Recruitment (W.A.T.E.R.) Program participation over 1990-91 by 25 percent and expanded outreach locations by 31 percent. Fostered agreement with the Probation Department to channel 20 "at-risk" youths into a swim training program and then mainstreamed these youngsters into existing W.A.T.E.R. activities.
- Produced documentary video promoting Marina del Rey's recreational resources and 12 public service beach safety and litter abatement announcements; and promoted public safety awareness through approximately 700 press releases and media contacts.

1. LIFESAVING

Provides safe beaches, water supervision and emergency rescue services along 31.5 miles of coastline and at Santa Catalina Island; protects 62.8 million bathers, boaters, surfers, divers, and other aquatic enthusiasts; and promotes safe beach use.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Attendance (Millions)	62.9	61.4	43.5	62.8
Beach Rescues	10,622	11,447	5,659	9,346
Rescue Preventions	507,689	515,229	412,595	450,000
Boat Distresses	1,307	1,265	876	1,523
Medical Aids	9,275	8,759	6,218	9,172
Public Education Attendance	59,304	201,350	251,301	307,941
Junior Lifeguard Attendance	991	1,094	1,141	1,300
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 14,156,000	\$ 5,194,000	\$ 8,962,000	205.3
<i>Non-Program Cost Adjustments</i>	<i>2,298,000</i>	<i>353,000</i>	<i>1,945,000</i>	--
1992-93	\$ 16,454,000	\$ 5,547,000	\$ 10,907,000	205.3

Beaches and Harbors (cont.)

1. LIFESAVING (cont.)

Program Impact of Recommendations

The proposed change maintains the current level of lifeguard services provided to the public and includes the purchase of essential lifeguard equipment that is beyond repair and other emergency and medical equipment. The expiration of the current Nissan marketing contract will require the Department to purchase replacement lifeguard vehicles. Provisions contained in the contract provide an opportunity to purchase these vehicles at minimal cost. The success of the Department's Junior Lifeguard Program in promoting beach safety has resulted in increased program participation. The Department will absorb cost increases associated with this program without any significant impact on the Department's primary concern, public services. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 112,000	\$ --	\$ 112,000	1.4

Restoration of 1990-91 staffing level for Ocean Lifeguard positions to provide public safety at small beaches and restoration of underfunded lifeguard bonuses are not recommended due to fiscal constraints. Departmental program priorities for restoration are detailed in the addendum.

2. BEACH AND FACILITIES MAINTENANCE

Maintain property and facilities at 20 County-operated beaches in a safe, sanitary, and attractive condition, including the maintenance of 53 restrooms and 215 storm drain outlets, and the collection of approximately 3,800 tons of rubbish.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Miles of Beaches Maintained	31.5	31.5	31.5	31.5
Trash Collected (Tons)	3,300	4,000	3,500	3,800
Restrooms Maintained	53	53	53	53
Facility Repairs Completed	1,300	1,300	1,250	1,250
Storm Drain Outlets Maintained	201	215	215	215

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 15,824,000	\$ 11,692,000	\$ 4,132,000	65.4
Maintenance Staffing	279,000	--	279,000	8.0
Capital Projects	(-3,457,000)	(-3,457,000)	--	--
Non-Program Cost Adjustments	(-192,000)	(-489,000)	297,000	--
1992-93	\$ 12,454,000	\$ 7,746,000	\$ 4,708,000	73.4

2. BEACH AND FACILITIES MAINTENANCE (cont.)

Program Impact of Recommendations

The proposed changes maintain the overall quality of service for this program. Additional staffing is required to assume the supervision and transportation responsibilities of General Relief recipients, who provide beach maintenance services under the General Relief Workfare Program. This function was previously performed by a private contractor; however, the contract is no longer cost effective. The increase of the additional positions was more than offset by the elimination of funding for the previous contract. In addition, 1990-91 PSP savings will provide financing for the replacement of beach maintenance equipment that is too costly to repair. Also reflected is a reduction in capital projects to offset a reduction in State grant revenue. A reduction in other expenses due to streamlining will not create a significant impact on the program's operation. The Department will absorb increased costs and a decrease in parking revenue associated with this program. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 294,000	\$ --	\$ 294,000	--

Funding for beach maintenance equipment and rental of equipment needed in storm-related emergencies is not recommended due to fiscal constraints. Departmental program priorities for consideration of enhancement are detailed in the addendum.

3. MARINA SUPPORT

Provides leasing and property management of 56 leases and 180 subleases; maintains all public facilities and infrastructure in the Marina; oversees new development or redevelopment of Marina properties; provides public services, including Marina parks, transient boat docks, and a visitors' center; conducts community outreach programs including free summer concerts, "A Day In The Marina", and supervision of the W.A.T.E.R. Program for inner city youth; and provides executive management and administrative support services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Leases/Subleases Managed	226	231	236	236
Leasehold Audits	24	24	24	24
Leasehold Rental				
Renegotiations/Arbitrations	18	8	8	8
Film Permits	120	125	130	140
Transient Dock (Use Days)	5,075	5,200	5,400	5,500
Leasehold Premise Inspections	295	300	300	300
Visitors' Center Attendance	14,900	15,100	15,500	15,500
Chace Park Reservations	1,065	1,050	1,050	1,245
Major Special Events	53	50	55	55

Beaches and Harbors (cont.)

3. MARINA SUPPORT (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 9,598,000	\$ 24,882,000	\$ (-15,284,000)	56.0
<i>Marina Staffing</i>	<i>(-379,000)</i>	--	<i>(-379,000)</i>	<i>(-5.0)</i>
<i>Information Systems Staffing</i>	<i>97,000</i>	--	<i>97,000</i>	<i>2.0</i>
<i>Non-Program Cost Adjustments</i>	<i>(-508,000)</i>	<i>(-44,000)</i>	<i>(-464,000)</i>	--
1992-93	\$ 8,808,000	\$ 24,838,000	\$ (-16,030,000)	53.0

Program Impact of Recommendations

Overall, the proposed changes will impact the operation of the Marina. Primarily, the elimination of managerial and administrative positions that provide major roles in executive decision making, planning, and facilities management will require the shifting of these functions to remaining managers. An increase of two staff positions will enable the Department's Information Systems Division to manage a recently implemented Property Management System, as well as the Department-wide computer system. The cost for these additional positions is offset by the elimination of funds budgeted for a private contractor to provide this service and will enable greater control of management and accountability. In addition, a \$159,000 contribution to the Department's Marina A.C.O. Fund financed by 1990-91 PSP savings will partially provide for the refurbishment of the Marina's infrastructure. Through belt-tightening measures and management of available resources, the Department will absorb increased costs associated with this program. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 7,060,000	\$ --	\$ 7,060,000	5.0

A transfer of \$6,431,000 to the Marina A.C.O. Fund to bring the total to the full \$6,590,000 annual transfer, restoration of four executive/management positions and one maintenance position, and a consultant study that can be deferred to a subsequent year, are not recommended due to fiscal constraints. Departmental program priorities for consideration of enhancement are detailed in the addendum.

4. ADMINISTRATIVE SUPPORT

Provides support services for the Lifesaving and Beach and Facilities Maintenance Programs, including personnel, payroll, safety, accounting, procurement, warehousing, community relations, capital project planning, grant administration, development of service contracts and contractor monitoring, administration of beach concessions and parking lots, and development of sponsorship/marketing agreements.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Legislative Bills Analyzed	95	95	95	100
Proposition A Contracts	7	7	7	7
Beach Concessions	30	30	30	30
Concession Contract Audits	6	4	5	5
Beach Permits	250	250	250	250
Film Permits (Use Days)	660	700	720	770
Press Releases and Media Contacts	650	660	655	900

Beaches and Harbors (cont.)

4. ADMINISTRATIVE SUPPORT (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,333,000	\$ 647,000	\$ 1,686,000	30.0
<i>Administrative Staffing</i>	<i>(-58,000)</i>	<i>--</i>	<i>(-58,000)</i>	<i>(-1.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>237,000</i>	<i>108,000</i>	<i>129,000</i>	<i>--</i>
1992-93	\$ 2,512,000	\$ 755,000	\$ 1,757,000	29.0

Program Impact of Recommendations

Overall, the proposed changes maintain the current level of service for this program. The administrative staffing change reflects a position transferred to another program for more efficiency and at no cost variance. The Countywide marketing program, developed by the Department and funded by an Innovation Fund grant, continues to generate additional revenue through increased participation by other departments. Due to current economic conditions, only a slight revenue increase is projected from marketing and other revenue sources. The Department will absorb increased costs associated with this program. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department request has been recommended.

Total Change	\$ (-1,683,000)	\$ (-3,529,000)	\$ 1,846,000	4.0
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BOARD OF SUPERVISORS
LARRY J. MONTEILH, EXECUTIVE OFFICER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 14,856,871	\$ 16,653,000	\$ 17,053,000	\$ 18,678,000	\$ 18,678,000	\$ 1,625,000
SVCS & SUPPS	8,867,897	16,158,000	16,369,000	15,244,000	10,987,000	-5,382,000
LESS EXP DIST		3,249,000	3,275,000	3,660,000	3,660,000	385,000
TOT S & S	8,867,897	12,909,000	13,094,000	11,584,000	7,327,000	-5,767,000
OTHER CHARGES	725,744	1,967,000	1,892,000	884,000	884,000	-1,008,000
FA - EQUIPMENT	325,388	515,000	715,000	295,000	295,000	-420,000
GROSS TOTAL	\$ 24,775,900	\$ 32,044,000	\$ 32,754,000	\$ 31,441,000	\$ 27,184,000	\$ -5,570,000
LESS INT TRFS	10,964,170	14,189,000	14,151,000	14,174,000	14,174,000	23,000
NET TOTAL	\$ 13,811,730	\$ 17,855,000	\$ 18,603,000	\$ 17,267,000	\$ 13,010,000	\$ -5,593,000
REVENUE	470,428	530,000	351,000	481,000	481,000	130,000
NET CO COST	\$ 13,341,302	\$ 17,325,000	\$ 18,252,000	\$ 16,786,000	\$ 12,529,000	\$ -5,723,000
POSITIONS			251.3	254.3	254.3	3.0

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
LEGISLATIVE & ADMINISTRATIVE

MISSION

As the governing body of Los Angeles County, the Board of Supervisors directs the overall operation of County departments and districts. The Executive Office records and communicates official acts of the Board of Supervisors, staffs commissions and the Assessment Appeals Boards, and provides accounting, payroll and procurement services to the Board and 19 other County departments and budget units.

Executive Officer Message - Critical Issues and Unmet Needs

The Department's operational requirements will be \$5,723,000 less than the current fiscal year, which is primarily attributable to the deletion of one-time funding for automation and office improvement projects, as well as the reduction of discretionary funds. In addition, fiscal years 1990-91 and 1991-92 Profit Sharing Program savings of \$1,505,000 have been utilized to mitigate curtailments and finance operations. Three additional positions, which are fully reimbursed by other sources, are required to provide clerical support to the Executive Director of the Children's Planning Council (one position) and to provide payroll services to new client departments (two positions). The requested budget includes the necessary financing for the Department to maintain the current levels of service to constituents, County departments and the general public.

Critical Success Factors

- Continue to provide efficient service to the Board, County Commissions/Committees, County departments and the public for all services provided by the Executive Office.
- Maintain and further enhance automation systems to reduce paperwork and improve employee productivity.

Board of Supervisors (cont.)

Critical Success Factors (cont.)

- Continue to manage the maintenance and related support activities for the Hall of Administration with the objective of improved quality of service.

Major Accomplishments - 1991-92

- Implemented new procedures and policies in the Assessment Appeals Division designed to reduce backlogs and delays in appeals, and to reduce the incidence of "no shows" at hearings.
- Developed a curriculum that will be used by the State Board of Equalization for statewide training for assessment appeals board members.
- Fully implemented and expanded the role of Building Proprietor, taking an aggressive approach to meeting routine building maintenance needs of departments in the Hall of Administration and strengthening and enhancing building security.
- Completed the first year under the new Executive Office Performance-Based Pay Plan for staff in the Board Specialist series which is geared to enhance productivity through incentives.
- Simplified and standardized preparation of County ordinances and updating of the County Code through the use of automation software.
- Converted the Board's various records indexes back to the 1850's to a computer system which will allow on-line access and global search capability to better serve the public and County staff.
- Expanded and upgraded the Department's computing capability by migrating from old technology to a new system, including the implementation of local area networks in two divisions which now provide shared computing capabilities to staff.

1. COUNTY GOVERNMENT ADMINISTRATION

Provides for the public welfare by determining County and special district policies, supervises activities of County departments and special districts, adopts annual budgets, sets salaries, prepares agendas and notices in accordance with legal requirements, and maintains complete minutes of Board meetings and other records.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Agenda Items	4,569	4,122	4,600	4,800
Record Searches	2,543	2,587	2,000	2,200
Ordinances Adopted	163	177	180	185
Legal Ads Published	737	1,054	1,100	1,200
Claims/Summons/Subpoenas	6,311	7,060	8,800	9,000
	<u>Gross</u>	<u>IFT/Revenue</u>	<u>Net</u>	<u>Budgeted</u>
<u>Proposed Changes</u>	<u>Financing Uses</u>		<u>County Cost</u>	<u>Positions</u>
1991-92	\$ 23,471,000	\$ 8,136,000	\$ 15,335,000	159.0
<i>Discretionary Funds</i>	<i>(-6,269,000)</i>	--	<i>(-6,269,000)</i>	--
<i>Non-Program Cost Adjustments</i>	<i>722,000</i>	<i>(-49,000)</i>	<i>771,000</i>	--
1992-93	\$ 17,924,000	\$ 8,087,000	\$ 9,837,000	159.0

1. COUNTY GOVERNMENT ADMINISTRATION (cont.)

Program Impact of Recommendations

The proposed financing will enable each supervisorial office to maintain its current level of service to constituents and allow the Executive Office to support the Board, County departments and the general public regarding the agenda and official acts of the Board. The changes include the deletion of one-time-only funding of Board deliberation discretionary funds, prior year carryover of regular discretionary funds, and various improvement projects and changes associated with reimbursable costs. **Mandated per Government Code Section 25000 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

2. ASSESSMENT APPEALS

Hears and renders decisions on assessment appeals filed by property owners regarding assessed valuations on the County tax roll.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Appeals Filed	4,990	5,751	9,200	10,000
Meetings	291	281	425	500
Hearing Officer Sessions	157	160	230	260

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,473,000	\$ 1,473,000	\$ --	17.0
<i>Non-Program Cost Adjustments</i>	<i>85,000</i>	<i>85,000</i>	--	--
1992-93	\$ 1,558,000	\$ 1,558,000	\$ --	17.0

Program Impact of Recommendations

The recommended financing, which is offset through reimbursable charges, will enable this program to meet increasing workload due to additional appeal filings. In addition to increased volume, certain cases have generally become more complex and time consuming. Although attempts to handle the increased workload through improved staff productivity will occur, the creation of a fourth Assessment Appeals Board may be necessary. **Mandated per Article 13, Section 16 of the State Constitution, and the Revenue and Taxation Code 1601 et seq., with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

3. COMMISSION SERVICES

Provides staff and administrative support to various authorized commissions/committees, commission subcommittees, joint powers authorities and non-profit corporations.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Commissions Served	35	36	39	39
Meetings	479	530	865	895
Public Referrals	4,524	4,774	5,100	6,200
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,321,000	\$ 2,321,000	\$ --	22.0
<i>Children's Planning Council</i>	<i>58,000</i>	<i>58,000</i>	<i>--</i>	<i>1.0</i>
<i>Non-Program Cost Adjustments</i>	<i>129,000</i>	<i>129,000</i>	<i>--</i>	<i>--</i>
1992-93	\$ 2,508,000	\$ 2,508,000	\$ --	23.0

Program Impact of Recommendations

The proposed changes, which are offset through reimbursable charges, will maintain the current level of clerical and administrative support to the various Board-appointed advisory commissions, as well as the Civil Service and Business License Commissions. One additional clerical position is required to provide support to the Executive Director of the Children's Planning Council. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

4. ADMINISTRATION

Provides general administrative support to the Department, executive management for the operation of the Clerk of the Board, accounting and payroll services for the Board of Supervisors, as well as 19 other departments/agencies, and electronic data processing and automation services for the Board of Supervisors and the Executive Office, such as the Countywide electronic agenda filing system.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Employees on Payroll	1,450	1,550	2,100	2,100
Supply Orders Processed	5,587	5,826	6,100	6,200
Invoices Processed	23,569	28,372	31,000	32,000
System Users	193	218	220	225
Automated Applications	37	48	60	65

Board of Supervisors (cont.)

4. ADMINISTRATION (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,489,000	\$ 2,572,000	\$ 2,917,000	53.3
<i>Client Payroll Services</i>	<i>80,000</i>	<i>80,000</i>	<i>--</i>	<i>2.0</i>
<i>Non-Program Cost Adjustments</i>	<i>(-375,000)</i>	<i>(-150,000)</i>	<i>(-225,000)</i>	<i>--</i>
1992-93	\$ 5,194,000	\$ 2,502,000	\$ 2,692,000	55.3

Program Impact of Recommendations

The proposed changes maintain the current level of administrative support to both the Board offices and the Executive Office. Two additional positions are required to provide payroll services to new client departments which are fully offset through billings for services rendered. The reduction of non-program cost adjustments include the deletion of one-time financing for automation equipment and office-wide improvement projects. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 4,257,000	\$ --	\$ 4,257,000	--

Deferred maintenance projects for the Hall of Administration are not recommended due to fiscal constraints.

Total Change	\$ (-5,570,000)	\$ 153,000	\$ (-5,723,000)	3.0
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CHILDREN'S SERVICES
PETER DIGRE, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 159,019,238	\$ 169,071,000	\$ 168,499,000	\$ 196,160,000	\$ 194,722,000	\$ 26,223,000
SVCS & SUPPS	45,367,193	49,232,000	56,326,000	81,223,000	65,612,000	9,286,000
OTHER CHARGES	305,739,959	320,001,000	338,145,000	354,005,000	348,543,000	10,398,000
FA - EQUIPMENT	553,288	280,000	425,000	1,080,000	1,080,000	655,000
GROSS TOTAL	\$ 510,679,678	\$ 538,584,000	\$ 563,395,000	\$ 632,468,000	\$ 609,957,000	\$ 46,562,000
LESS INT TRFS	979,449	2,832,000	114,000	8,565,000	8,574,000	8,460,000
NET TOTAL	\$ 509,700,229	\$ 535,752,000	\$ 563,281,000	\$ 623,903,000	\$ 601,383,000	\$ 38,102,000
REVENUE	445,349,987	498,888,000	522,394,000	571,654,000	555,391,000	32,997,000
NET CO COST	\$ 64,350,242	\$ 36,864,000	\$ 40,887,000	\$ 52,249,000	\$ 45,992,000	\$ 5,105,000
POSITIONS			3,810.5	4,107.6	4,078.6	268.1

MISSION

To provide services that ensure that children are safe from abuse, neglect and exploitation; that strengthen families who can provide a safe environment for children; that provide temporary homes which support optimum growth and development to children whose families are unable to provide a safe environment; that provide safe, secure and nurturing permanent homes in a timely manner to children in temporary homes; and that provide youth who reach adulthood under our care the opportunity to succeed.

Department Head Message - Critical Issues and Unmet Needs

The Department continues to work successfully to maximize Federal and State revenue to fund Child Welfare Services (CWS), Foster Care, and training for all staff. It is anticipated that the Department will have increased revenue of only \$32 million for fiscal year 1992-93 and Profit Sharing Program savings of \$4.0 million. Approximately \$26 million of the revenue included in this budget is based on an anticipated increase in the County of Los Angeles State CWS allocation. This anticipated increase is due to positive results from the State's case count audits of the Department's CWS caseloads. However, given the uncertainty of the State's fiscal situation, there is the possibility that the increase may not be realized. If the level of funding included in this recommended budget is not realized, the Department's ability to meet the State's required level of services in CWS will be greatly compromised. Until the State finalizes its budget process, the Department cannot be more definite.

While much progress has been made in accessing Federal Title IV-E revenue, there is still much to be done in accessing Title XIX (Medicaid) revenue for such functions as targeted case management for high risk and medically fragile children, rehabilitation services, and nursing staff. Every child under the care and supervision of the Department is entitled to a comprehensive health assessment and appropriate follow-up monitoring. Although the Department requested funding to contract for 235 nurses for fiscal year 1992-93 to perform this monitoring function, the recommended 1992-93 budget contains funding for the Department to contract for 20 medical social workers. Discretionary Title XIX revenue is available at a 75 percent Federal funding level to finance the program; however, approximately \$3.9 million in additional County match would be required to provide funding for the 215 additional staff. The Department is opposed to the reduced level of staffing and to the use of medical social workers in lieu of nurses. The Department plans to provide justification to the Board of Supervisors prior to budget deliberations as to why, even with the nursing shortage nationwide and in the County of Los Angeles, nurses should be used to perform this function.

Children's Services (cont.)

Children's Services - Assistance Payments

The 1992-93 recommendations for Assistance Payments include:

- A decrease in financing uses of \$4.2 million in the Foster Care Programs (including Seriously Emotional Disturbed) primarily due to a projected decrease in the caseload when compared to the 1991-92 budgeted levels.
- An increase in financing uses of \$6.4 million in the Adoption Assistance Program due to projected caseload increases, offset by revenue increases.

Children's Services - MacLaren Children's Center

The 1992-93 recommendations for the MacLaren Children's Center (MCC) include:

- A decrease of \$1.1 million in financing uses as a result of a decrease in hard-to-place children and a concomitant decrease in the staffing. The anticipated staffing level decrease of 9 positions is due to the implementation of KidStep (a community treatment program with intensive support services) in fiscal year 1991-92 which is expected to continue to decrease the population of hard-to-place children that would have remained at MCC for over 30 days.
- An increase of \$2.5 million in financing uses to cover the anticipated increased cost of employee salaries and benefits, increased operating cost and the cost of two new programs: the Mother-Child Program (a program that establishes a separate living unit where young mothers are housed with their children) and the Assessment Program (a program that will focus on gathering background information and history in order to make an informed decision on the placement of the children housed at MCC).

Children's Services - Administration

Critical Success Factors

- Comply substantially with the State standards for visitations to all children served by the Department.
- Obtain assessments and appropriate follow-up medical care for all children served by the Department.
- Provide for the placement of 1,000 children with adoptive parents.
- Implement a Family Preservation Program that will provide the necessary services to enable approximately 3,285 children to remain safely in their own homes, rather than be placed in Foster Care.

Major Accomplishments - 1991-92

- Implemented the One Church/One Child Program to assist with the adoption of Black children, rather than remaining in Foster Care.
- Finalized an agreement with Harbor/UCLA Medical Center and the Children's Institute International for a 48-bed emergency shelter care facility that is scheduled to open in fiscal year 1992-93, to provide services to newborns and other children through the age of 6 years old.
- Established a \$4.2 million training academy through a consortium composed of the University of California at Los Angeles, the California State University at Long Beach, and the University of Southern California to improve the training of DCS staff and foster parents.
- Developed the Medical Passport for all children and continued to ensure compliance with three State Corrective Action Plans.

Children's Services (cont.)

1. CHILD WELFARE SERVICES

Provides social services for children and their families when children are at risk due to actual or potential child abuse, abandonment, neglect or exploitation, including a 24-hour hotline and response service to handle reports of children that might be at risk. These services can be provided when the children remain in the home with their families, as well as when they have been removed from their families due to abuse or neglect.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Emergency Responses	121,491	118,293	121,841	124,800
Family Maintenance and Reunification (FM/FR) Cases	286,281	274,751	266,180	237,576
Permanent Placement (PP) Cases	94,416	123,018	169,764	257,136
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 147,646,000	\$ 131,876,000	\$ 15,770,000	2,483.0
Caseload Increases	10,113,000	9,110,000	1,003,000	210.5
Non-Program Cost Adjustments	12,789,000	12,637,000	152,000	--
1992-93	\$ 170,548,000	\$ 153,623,000	\$ 16,925,000	2,693.5

Program Impact of Recommendations

The proposed changes provide for an increase in the staffing level due to an anticipated increase in the State allocation for Child Welfare Services. The Department will be in a position to reduce the number of cases served by each Children's Services Worker below what is required by the Memorandum of Understanding (MOU), from 39 to 37 cases, thereby improving the quality of services provided to neglected and/or abused children. (Note: Due to a change in case count methodology, cases previously counted as FM/FR are now counted as PP.) This proposed budget also provides ongoing funding of the Latino Family Preservation Project which was funded through the Innovation Fund in fiscal year 1991-92. **Mandated by Welfare and Institution (W & I) Codes 16000 and 16500 through 16515.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,438,000	\$ 322,000	\$ 1,116,000	29.0

A further reduction in the caseload standards from 37 to 35 is not recommended due to higher funding priorities.

Children's Services (cont.)

2. ADOPTIVE SERVICES

Includes the evaluation of children for adoption, the placement of children in adoptive homes, post-adoptive services to birth parents and the adoptive parents, services to the Superior Court on independent adoptions arranged by the birth parents, and the provision of recommendations to the Superior Court on petition of persons seeking to legally adopt a stepchild.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Services Provided (Contacts)	14,232	18,444	17,700	18,576
Adoption Placement	904	811	1,000	1,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 11,439,000	\$ 11,266,000	\$ 173,000	222.5
Services Workload Increases	555,000	467,000	88,000	13.0
Non-Program Cost Adjustments	1,053,000	(-779,000)	1,832,000	--
1992-93	\$ 13,047,000	\$ 10,954,000	\$ 2,093,000	235.5

Program Impact of Recommendations

The proposed changes will allow the Department to provide increased adoption services. One of the major priorities of the Department is to find adoptive parents for children currently in permanent Foster Care placement. Although the State has failed to adequately fund the Adoption Program, the proposed increase in staffing levels will provide the Department with the resources to get children out of the Foster Care system into permanent homes, as well as to handle the increased level of services estimated for fiscal year 1992-93. Funding is included to continue the One Church/One Child Program which was implemented in fiscal year 1991-92. **Mandated by W & I Codes 16000, 16130 and 16140 through 16144 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

3. FOSTER CARE SERVICES

Provides payment to vendors and individuals providing out-of-home care for abandoned, abused and/or neglected children placed in Foster Care.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
New Foster Care Children	11,927	11,224	11,815	12,051
Approved Foster Care Children (Monthly Average)	21,121	23,990	24,359	25,629

Children's Services (cont.)

3. FOSTER CARE SERVICES (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 18,581,000	\$ 12,574,000	\$ 6,007,000	455.4
<i>Increase in Number of Children Served</i>	<i>1,338,000</i>	<i>1,161,000</i>	<i>177,000</i>	<i>44.6</i>
<i>Non-Program Cost Adjustments</i>	<i>3,932,000</i>	<i>6,972,000</i>	<i>(-3,040,000)</i>	<i>-</i>
1992-93	\$ 23,851,000	\$ 20,707,000	\$ 3,144,000	500.0

Program Impact of Recommendations

The proposed changes reflect the increase in State revenue due to the implementation of Realignment which provided for an increase in the State's share of cost based on caseloads. The resulting increased staffing levels will allow the Department to implement a more efficient system of monitoring Foster Care payments to ensure that they are issued accurately and timely. **Mandated by W & I Codes 11400 through 11469.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

4. STAFF DEVELOPMENT SERVICES

Provides for the initial training of new employees and ongoing in-service training of veteran employees. Training is also provided to foster parents, adoptive parents, and respite care providers.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Training Hours	62,950	81,782	127,738	156,400
Number of People Trained	6,830	6,363	5,971	13,972
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 6,857,000	\$ 5,180,000	\$ 1,677,000	21.0
<i>Increased Training Needs</i>	<i>1,603,000</i>	<i>1,154,000</i>	<i>449,000</i>	<i>9.0</i>
<i>Non-Program Cost Adjustments</i>	<i>(-151,000)</i>	<i>(-353,000)</i>	<i>202,000</i>	<i>-</i>
1992-93	\$ 8,309,000	\$ 5,981,000	\$ 2,328,000	30.0

Children's Services (cont.)

4. STAFF DEVELOPMENT SERVICES (cont.)

Program Impact of Recommendations

The proposed changes provide for additional staffing to coordinate the increased training level and needs of the Department. In fiscal year 1992-93, the Department will be implementing the State Automated Countywide Issuance System which will require extensive retraining of staff. **Mandated by W & I Code 16200 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

5. FAMILY PRESERVATION SERVICES

Provides services to strengthen and preserve families who are at risk or already experiencing problems in family functioning with the goal of assuring the physical, emotional, social, educational, cultural, and spiritual development of children in a safe and nurturing environment.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Children Served	--	--	--	3,090
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ --	\$ --	\$ --	--
<i>New Program</i>	8,255,000	8,255,000	--	34.5
1992-93	\$ 8,255,000	\$ 8,255,000	\$ --	34.5

Program Impact of Recommendations

The proposed change implements the Family Preservation Program, which is financed through an advance from the State of up to 25 percent of its share of Foster Care payments. It is anticipated that the number of children entering the foster care system would be reduced, by providing valuable support services to families, this will allow children at risk to remain at home through a number of community-based service contracts as well as departmental social services. **Discretionary program provided for in W & I Code 16500.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Children's Services (cont.)

6. OTHER PROGRAMS

Includes Assembly Bill (AB) 1733 and AB 2994 Programs, which provide the administration of funds for child abuse and neglect, prevention and intervention programs which are operated by private and nonprofit organizations and public institutions of higher education; the Independent Living Skills Program, which provides services to children who are in long-term Foster Care and who are at least 16 years old, in order to help them learn to live successfully on their own; the Day Care Services Program, which provides services for children at risk of abuse or neglect to allow these children to remain safely in their homes; and other miscellaneous programs.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Child Abuse Prevention Contracts (AB 1733 and AB 2994)	57	57	104	104
Children Served				
Independent Living	2,161	1,910	2,400	2,500
Day Care Services	184	250	400	750
Early and Periodic Health Care	--	--	--	5,103
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 4,661,000	\$ 3,005,000	\$ 1,656,000	24.3
<i>Workload Increases</i>	<i>283,000</i>	<i>259,000</i>	<i>24,000</i>	<i>3.0</i>
<i>New Programs</i>	<i>1,936,000</i>	<i>1,477,000</i>	<i>459,000</i>	<i>5.0</i>
<i>Non-Program Cost Adjustments</i>	<i>1,167,000</i>	<i>1,192,000</i>	<i>(-25,000)</i>	<i>--</i>
1992-93	\$ 8,047,000	\$ 5,933,000	\$ 2,114,000	32.3

Program Impact of Recommendations

The proposed changes provide for increased funding and staffing levels for the Day Care Services Program. It also includes the implementation of two new programs: the Project 90044 Program, which uses a grant to pilot the provision of specialized services, through community agencies, to children whose parents are substance abusers and who reside in zip code 90044; and the Early and Periodic Health Care Program, which is designed to ensure that the children served by the Department receive health care services consistent with the guidelines established in the Child Health Disability Prevention Program. The other programs are funded at a level that will allow the County to continue to provide services needed by the community. The goal of these programs is to increase overall family preservation. **W & I Code 18962, 18966 and 18967 mandate programs for child abuse and neglect, prevention and intervention; remaining programs are discretionary.**

Children's Services (cont.)

6. OTHER PROGRAMS (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 15,611,000	\$ 11,733,000	\$ 3,878,000	--

Although State regulations require that all children under the responsibility of the Department receive adequate medical assessments and follow-up care, the Early and Periodic Health Care Program proposed by the Department goes beyond the State requirements. Due to other higher program priorities, the limited availability of nurses and the probability that the Department would not be able to employ all of the staff necessary to fully implement the program in fiscal year 1992-93, we are not recommending funding for the 235 nursing staff requested. We are however, recommending funding at a lower level to contract for 20 medical social workers, in lieu of nurses. The Department opposes the reduced level of funding, as well as the use of medical social workers in lieu of nurses, and will be providing the Board of Supervisors with justification prior to budget deliberations as to why nurses must be used for the program.

7. ADMINISTRATION

Provides for the administration, support services and other operating costs that benefit all programs within the Department.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Contracts Maintained and Monitored	370	379	388	344
Number of Legislative Bills Analyzed	250	262	274	300
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 22,755,000	\$ 19,434,000	\$ 3,321,000	334.2
<i>Administrative Streamlining</i>	<i>(-1,526,000)</i>	<i>(-1,232,000)</i>	<i>(-294,000)</i>	<i>(-42.5)</i>
<i>Non-Program Costs Adjustments</i>	<i>1,721,000</i>	<i>375,000</i>	<i>1,346,000</i>	<i>--</i>
1992-93	\$ 22,950,000	\$ 18,577,000	\$ 4,373,000	291.7

Program Impact of Recommendations

The proposed changes will provide the funding necessary to maintain the operation of the Department. This proposed budget also allows for the most efficient use of revenues by the elimination of less essential vacant administrative positions to make more revenue available to the line operations. **Mandated by W & I Codes 16000 and 16500 through 16515 with level of service discretionary.**

Children's Services (cont.)

7. ADMINISTRATION (cont.)

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--
Departmental request has been recommended.				
Total Change	\$ 43,068,000	\$ 40,695,000	\$ 2,373,000	277.1

CHILDREN'S SERVICES - ADMINISTRATION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 145,183,049	\$ 154,801,000	\$ 157,099,000	\$ 184,205,000	\$ 182,767,000	\$ 25,668,000
SVCS & SUPPS	40,387,265	43,349,000	49,126,000	73,230,000	57,619,000	8,493,000
OTHER CHARGES	4,237,530	5,151,000	5,464,000	13,726,000	13,726,000	8,262,000
FA - EQUIPMENT	523,511	255,000	250,000	895,000	895,000	645,000
GROSS TOTAL	\$ 190,331,355	\$ 203,556,000	\$ 211,939,000	\$ 272,056,000	\$ 255,007,000	\$ 43,068,000
LESS INT TRFS	979,449	2,832,000	114,000	8,565,000	8,574,000	8,460,000
NET TOTAL	\$ 189,351,906	\$ 200,724,000	\$ 211,825,000	\$ 263,491,000	\$ 246,433,000	\$ 34,608,000
REVENUE	159,427,065	180,863,000	183,221,000	227,520,000	215,456,000	32,235,000
NET CO COST	\$ 29,924,841	\$ 19,861,000	\$ 28,604,000	\$ 35,971,000	\$ 30,977,000	\$ 2,373,000
POSITIONS			3,540.4	3,846.5	3,817.5	277.1
FUND GENERAL FUND			FUNCTION PUBLIC ASSISTANCE		ACTIVITY ADMINISTRATION	

CHILDREN'S SERVICES - MACLAREN CHILDREN'S CENTER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 13,836,189	\$ 14,270,000	\$ 11,400,000	\$ 11,955,000	\$ 11,955,000	\$ 555,000
SVCS & SUPPS	2,924,852	3,684,000	5,001,000	5,794,000	5,794,000	793,000
FA - EQUIPMENT	29,777	25,000	175,000	185,000	185,000	10,000
GROSS TOTAL	\$ 16,790,818	\$ 17,979,000	\$ 16,576,000	\$ 17,934,000	\$ 17,934,000	\$ 1,358,000
REVENUE	13,389,562	13,639,000	13,195,000	14,823,000	14,823,000	1,628,000
NET CO COST	\$ 3,401,256	\$ 4,340,000	\$ 3,381,000	\$ 3,111,000	\$ 3,111,000	\$ -270,000
POSITIONS			270.1	261.1	261.1	-9.0
FUND GENERAL FUND			FUNCTION PUBLIC ASSISTANCE		ACTIVITY OTHER ASSISTANCE	

CHILDREN'S SERVICES - ASSISTANCE PAYMENTS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS CHILD ABUSE P	2,055,076	2,199,000	2,199,000	2,199,000	2,199,000	
	\$ 2,055,076	\$ 2,199,000	\$ 2,199,000	\$ 2,199,000	\$ 2,199,000	
OTHER CHARGES						
ADOPTION ASSI	\$ 14,422,486	\$ 18,858,000	\$ 16,984,000	\$ 23,258,000	\$ 23,351,000	\$ 6,367,000
FOSTER CARE	279,604,758	285,622,000	309,655,000	304,902,000	298,117,000	-11,538,000
SERIOUSLY EMO	7,475,185	10,370,000	6,042,000	12,119,000	13,349,000	7,307,000
	\$ 301,502,429	\$ 314,850,000	\$ 332,681,000	\$ 340,279,000	\$ 334,817,000	\$ 2,136,000
GROSS TOTAL	\$ 303,557,505	\$ 317,049,000	\$ 334,880,000	\$ 342,478,000	\$ 337,016,000	\$ 2,136,000
REVENUE						
ADOPTION ASS	\$ 14,428,173	\$ 18,858,000	\$ 16,984,000	\$ 23,258,000	\$ 23,351,000	\$ 6,367,000
CHILD ABUSE	\$ 1,988,900	\$ 2,199,000	\$ 2,199,000	\$ 2,199,000	\$ 2,199,000	
FOSTER CARE	249,013,126	274,451,000	301,055,000	292,341,000	286,822,000	-14,233,000
SERIOUSLY EM	7,103,161	8,878,000	5,740,000	11,513,000	12,740,000	7,000,000
TOT REVENUE	\$ 272,533,360	\$ 304,386,000	\$ 325,978,000	\$ 329,311,000	\$ 325,112,000	\$ -866,000
NET CO COST	\$ 31,024,145	\$ 12,663,000	\$ 8,902,000	\$ 13,167,000	\$ 11,904,000	\$ 3,002,000
FUND GENERAL FUND			FUNCTION PUBLIC ASSISTANCE		ACTIVITY OTHER ASSISTANCE	



COMMUNITY AND SENIOR CITIZENS SERVICES
ROBERT G. MEDINA, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 15,485,386	\$ 16,000,000	\$ 16,081,000	\$ 17,343,000	\$ 16,584,000	\$ 503,000
SVCS & SUPPS	53,997,434	59,252,000	63,032,000	63,479,000	63,445,000	413,000
OTHER CHARGES	201,271	327,000	327,000	252,000	252,000	-75,000
FA - B & I	331,595	10,000	10,000			-10,000
FA - EQUIPMENT	295,729	30,000	35,000	78,000	78,000	43,000
TOT FIX ASSET	627,324	40,000	45,000	78,000	78,000	33,000
GROSS TOTAL	\$ 70,311,415	\$ 75,619,000	\$ 79,485,000	\$ 81,152,000	\$ 80,359,000	\$ 874,000
LESS INT TRFS	5,905,494	4,815,000	5,043,000	4,530,000	4,530,000	-513,000
NET TOTAL	\$ 64,405,921	\$ 70,804,000	\$ 74,442,000	\$ 76,622,000	\$ 75,829,000	\$ 1,387,000
REVENUE	59,725,980	62,586,000	66,224,000	68,296,000	68,296,000	2,072,000
NET CO COST	\$ 4,679,941	\$ 8,218,000	\$ 8,218,000	\$ 8,326,000	\$ 7,533,000	\$ -685,000
POSITIONS			318.0	323.5	305.0	-13.0

MISSION

To administer County, State, and Federal programs designed to provide employment and training opportunities, provide social services to the elderly and disabled, alleviate poverty, mediate civil disputes, provide shelter and other services for victims of family violence and the homeless, and provide other community services.

Department Head Message - Critical Issues and Unmet Needs

The Department of Community and Senior Citizens Services' (DCSCS) Administration net County cost has increased \$712,000 from the 1991-92 adjusted allowance, primarily to reflect an additional \$50,000 to maintain the Sundown Program, and \$500,000 for innovative services for the homeless to be administered through the proposed homeless Joint Powers Authority (JPA), as directed by the Board on June 11, 1991. To implement this budget, the Department is required to absorb \$1,262,000 in negotiated salaries and employee benefits increases through a combination of increased revenues, the elimination of 13.0 positions, and other adjustments.

On January 21, 1992, the Board of Supervisors approved Supervisor Edelman's motion to consider the Domestic Violence Council's (DVC) funding needs during the 1992-93 budget deliberations. Consistent with Supervisor Edelman's motion, the Department is requesting \$63,000 as an unmet need to provide administrative staff and other support for the DVC. There is also a need for \$525,000 for an additional 14.5 positions to bring the 14 service centers to a core staffing level of 3.0 positions per center. However, the Department is reviewing overall staffing needs and appropriate programs for all service centers and will report to the Board of Supervisors prior to budget deliberations.

Community and Senior Citizens Services (cont.)

Community and Senior Citizens Services - Assistance

The 1992-93 Assistance budget recommendations were forecasted conservatively, and reflect the following changes in funds available for contract service providers:

- A \$264,000 or 5 percent reduction in Community Action Agency Program funds, primarily due to a reduction in Stewart McKinney Act funds.
- A \$3,434,000 or 13 percent increase in Job Training Partnership Act Program (JTPA) funds.
- A \$233,000 or 2 percent reduction in revenue for the Older Americans Act Program, and the transfer of \$346,000 or 3 percent in Older Americans Act funds to the Department's administrative budget to provide for senior citizen job training and job placement services that were previously performed by a contractor.
- A \$317,000 or 3 percent reduction in Refugee Assistance funds.
- The transfer of the administration of the Delinquency Prevention and Justice System Subvention Programs to the Community-Based Contracts budget unit which is monitored by the Probation Department (Probation).

Community and Senior Citizens Services - Administration

Critical Success Factors

- Increase the quantity of services to the poor and other persons most in need by identifying grants or other revenue sources designated for training programs and other services to this population.
- Increase the quality of services, by designing efficient service delivery systems, including public-private partnerships.

Major Accomplishments - 1991-92

- Eliminated one layer of management by reorganizing workload and consolidating two levels of management positions.
- Implemented a continuous 60-day cold/wet weather program for the homeless with only a minimal increase in net County cost.
- Eliminated the manual processing of 5,360 annual/monthly reports submitted by Older Americans Act contractors by implementing an automated direct data entry system with the contractors.
- Implemented an on-line payment system, in cooperation with the Auditor-Controller, to speed payments to contractors and vendors.
- Streamlined the process for allocating JTPA basic readjustment funds for displaced workers by assembling a Board-approved vendor list.

Community and Senior Citizens Services (cont.)

1. EMPLOYMENT AND TRAINING

Provides, through direct services and a network of experienced contractors, employment and training services to low-income clients including youth, refugees, and other targeted groups most impacted by changing economic circumstances.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
<u>Persons Served</u>				
JTPA Adult Programs	8,640	8,860	7,600	9,600
JTPA Summer Youth	9,300	7,200	6,800	7,100
Refugee Programs	10,100	9,400	8,800	8,500
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,416,000	\$ 5,416,000	\$ --	67.2
<i>GAIN Services Eliminated</i>	<i>(-504,000)</i>	<i>(-513,000)</i>	<i>9,000</i>	<i>(-5.0)</i>
<i>Refugee Services Reduced</i>	<i>(-26,000)</i>	<i>(-26,000)</i>	<i>--</i>	<i>(-0.3)</i>
<i>JTPA Services Increased</i>	<i>580,000</i>	<i>934,000</i>	<i>(-354,000)</i>	<i>5.8</i>
<i>Non-Program Cost Adjustments</i>	<i>345,000</i>	<i>--</i>	<i>345,000</i>	<i>--</i>
1992-93	\$ 5,811,000	\$ 5,811,000	\$ --	67.7

Program Impact of Recommendations

The proposed changes eliminate \$513,000 in Greater Avenues for Independence (GAIN) funding. DCSCS provided GAIN services based on a Memorandum of Understanding (MOU) with the Department of Public Social Services (DPSS); however, the MOU expired and was not renewed, due to DPSS' funding priorities. The GAIN clients will continue to receive other GAIN services through other DPSS contractors. Refugee training programs were reduced by 3 percent, decreasing the number of persons assisted by this program. JTPA programs were increased by 13 percent, increasing the amount of training for laid-off workers impacted by the economic downturn. The JTPA revenue also finances the negotiated salaries and employee benefits increases, which cost \$345,000. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

The departmental request has been recommended.

Community and Senior Citizens Services (cont.)

2. SENIOR CITIZENS

Develops, as the designated Area Agency on Aging (AAA) for the County, comprehensive community based social service delivery systems targeted for low-income minority persons over the age of 60. Also, administers the Adult Protective Services (APS) Program by providing prompt investigative and/or supportive services for all situations involving elder and dependent adults who are reported to be endangered by abuse, neglect, exploitation, or unsafe living conditions.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
AAA Clients Services	211,000	215,000	220,000	226,000
APS Cases Investigated	17,515	15,167	15,800	15,800
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 7,784,000	\$ 6,374,000	\$ 1,410,000	143.4
<i>Eldercare Resource Network</i>	115,000	150,000	(-35,000)	1.1
<i>Other Senior Citizen Program Changes</i>	108,000	304,000	(-196,000)	1.9
<i>APS Reductions</i>	(-311,000)	--	(-311,000)	(-6.0)
<i>Non-Program Cost Adjustments</i>	521,000	--	521,000	--
1992-93	\$ 8,217,000	\$ 6,828,000	\$ 1,390,000	140.4

Program Impact of Recommendations

The proposed changes reflect new public-private partnerships to deliver Eldercare Resource Network (ERN) services. The ERN assists employers by providing seminars and other assistance to prevent productivity losses by employees who care for an elderly person. Senior citizen information and referral revenues increased by 32 percent, financing the costs of automating the program's information and referral database, which is currently maintained in a card file. The proposed changes transfer the responsibility for the senior citizen job training and subsidized employment program from a contractor to the Department. The transfer will enable the Department to make program adjustments that will increase job placements. Staffing for the APS Program is reduced by 5 percent; service levels are determined by State funding and a MOU with DPSS. A centralized intake unit and other productivity enhancements were implemented to offset this reduction, and will permit DCSCS to maintain service levels. The proposed changes also reflect negotiated salaries and employee benefits increases, costing \$521,000. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

The departmental request has been recommended.

3. HOMELESS AND COMMUNITY SERVICES

Administers a variety of social services programs aimed at combatting poverty, serving families affected by domestic violence, and working with other community agencies in the County and State to better serve the needs of the poor and homeless. Also, coordinates the activities of County departments, State agencies, and private social services agencies to improve services for the homeless.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Homeless Contract Shelter Beds	15,000	15,000	15,000	15,000
Persons Served				
Mediation Services	497	848	1,950	1,630
Number of Service Providers				
Community Action Agency	87	87	97	97
Domestic Violence	18	18	18	8
Dispute Resolution	9	11	11	9
Cold/Wet Weather Shelters	16	11	11	9
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,618,00	\$ 1,794,000	\$ 824,000	35.5
<i>Homeless Joint Powers Authority (JPA)</i>	<i>500,000</i>	<i>--</i>	<i>500,000</i>	<i>--</i>
<i>Sundown Program Revenues</i>	<i>--</i>	<i>(-50,000)</i>	<i>50,000</i>	<i>--</i>
<i>Delinquency/Justice Programs</i>	<i>(-201,000)</i>	<i>(-72,000)</i>	<i>(-129,000)</i>	<i>(-3.0)</i>
<i>Other Administrative Reductions</i>	<i>(-300,000)</i>	<i>(-161,000)</i>	<i>(-139,000)</i>	<i>(-4.5)</i>
<i>Homeless Program Adjustments</i>	<i>47,000</i>	<i>--</i>	<i>47,000</i>	<i>0.5</i>
<i>Non-Program Cost Adjustments</i>	<i>106,000</i>	<i>--</i>	<i>106,000</i>	<i>--</i>
1992-93	\$ 2,770,000	\$ 1,511,000	\$ 1,259,000	28.5

Program Impact of Recommendations

The proposed changes provide \$500,000 for the homeless JPA with the City of Los Angeles (City). The County funds are to be matched with City funds. Innovative programs will be recommended to the Board and the City Council for approval during 1992-93; however, exact programs and impact are unknown at this time. Donation revenues have decreased by \$50,000, increasing the net County cost for maintaining the Sundown Program. The proposed changes reflect the transfer of the Delinquency Prevention and Justice Systems Subvention Programs to the Community-Based Contracts budget unit which is monitored by Probation, to assist Probation in its delinquency prevention efforts. The loss of other revenues is offset through the elimination of 4.5 positions that provide contract and other administrative support to the Dispute Resolution, Domestic Violence, and various general fund programs. At the same time, funding for direct services in the Dispute Resolution and Domestic Violence Programs are decreasing by 33 percent and 28 percent, respectively, reducing the number of clients served in these programs. DCSCS plans to streamline the contracting and other administrative processes, and reduce the number of contractors. Negotiated salaries and employee benefits increases cost \$106,000, which has been absorbed by the Department. **Non-mandated, discretionary program.**

Community and Senior Citizens Services (cont.)

3. HOMELESS AND COMMUNITY SERVICES (cont.)

Program Impact of Recommendations (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 198,000	\$ -	\$ 198,000	3.0

Staffing and other support costs for the DVC costing \$63,000 are not recommended. On January 21, 1992, the Board approved Supervisor Edelman's motion to consider the DVC funding needs during the 1992-93 budget deliberations. Also, 2.0 positions to support various contract and administrative support functions are not recommended due to other higher priorities.

4. SERVICE CENTERS

Provides neighborhood-based social service activities to low-income residents and elderly persons in the County by bringing together, in one location, private and public agencies to provide social, health, educational, and recreational services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Service Center Visits				
Neighborhood Service Centers	1,579,025	1,806,781	1,850,000	1,850,000
Senior Service Centers	223,275	235,973	236,500	236,500
Voluntary Mediation Cases	497	1,951	2,200	2,200
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,315,000	\$ 1,209,000	\$ 4,106,000	67.0
Mid-Valley Service Center	189,000	139,000	50,000	3.0
Volunteer Mediation Reductions	(-87,000)	(-106,000)	19,000	(-2.5)
Service Center Reductions	(-197,000)	31,000	(-228,000)	(-4.0)
Other Revenue Changes	-	(-17,000)	17,000	-
Non-Program Cost Adjustments	227,000	(-139,000)	366,000	-
1992-93	\$ 5,447,000	\$ 1,117,000	\$ 4,330,000	63.5

Program Impact of Recommendations

The proposed changes provide for the new Mid-Valley Service Center, located in Van Nuys, which will offer a variety of social services, primarily to families. Volunteer mediation project revenue was reduced by \$106,000 or 32 percent, resulting in a loss of 2.5 positions that perform dispute resolution services to clients in the service centers; however, the Department will maintain existing service levels in 1992-93 by expanding the use of volunteer workers. The proposed changes include revenue of \$31,000 from the City of Santa Clarita to increase staffing above the core level

Community and Senior Citizens Services (cont.)

4. SERVICE CENTERS (cont.)

Program Impact of Recommendations (cont.)

at the Santa Clarita Service Center. Overall, the service centers are losing 4.0 positions costing \$197,000, a 10 percent curtailment, reducing the type of services. The non-program cost adjustments include \$251,000 in negotiated salaries and employee benefits increases, which were absorbed by the Department, \$115,000 for increased maintenance and other miscellaneous service center costs, and other miscellaneous accounting adjustments of \$139,000. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 559,000	\$ --	\$ 559,000	14.5

An additional 14.5 positions for the service centers costing \$525,000, and \$34,000 for repairs at the Florence-Firestone and the Refugee Service Centers are not recommended due to other higher priorities. In addition, the Department is reviewing overall staffing needs and appropriate programs for all service centers and will report to the Board of Supervisors prior to budget deliberations.

5. FARM ADVISOR

Conducts food and nutrition educational programs for low-income homemakers, and administers the low-income urban community and school gardener program, 4-H Youth Development Programs, and an educational and applied research program in nursery crops, environmental horticulture, and field and specialty crops.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
4-H Clubs and Groups	217	232	252	252
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 315,000	\$ --	\$ 315,000	1.3
<i>Non-Program Cost Adjustments</i>	<i>23,000</i>	<i>--</i>	<i>23,000</i>	<i>--</i>
1992-93	\$ 338,000	\$ --	\$ 338,000	1.3

Program Impact of Recommendations

The proposed changes reflect \$7,000 in negotiated salaries and employee benefits increases, and \$16,000 in building maintenance cost increases. No programmatic changes are recommended. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 36,000	\$ --	\$ 36,000	1.0

One accounting position, to perform bookkeeping which is currently handled by the 4-H advisors, is not recommended due to other higher priorities.

Community and Senior Citizens Services (cont.)

6. COMMISSIONS

Provides a forum for interested County residents to discuss and recommend policies regarding issues of delinquency and crime, obscenity and pornography, challenges facing youth, and programs benefiting American Indians. The Community Services Resource Corporation channels private contributions into County programs that assist disadvantaged County residents.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Meetings Held	60	60	60	60
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 248,000	\$ 82,000	\$ 166,000	3.6
<i>Non-Program Cost Adjustments</i>	26,000	(-25,000)	51,000	--
1992-93	\$ 274,000	\$ 57,000	\$ 217,000	3.6

Program Impact of Recommendations

The proposed changes reflect \$16,000 in negotiated salaries and employee benefits increases, \$10,000 in miscellaneous services and supplies increases, and a \$25,000 reduction of revenues from the Community Services Resource Corporation which have not been realized. No programmatic changes are recommended. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

The departmental request has been recommended.

Total Change	\$ 1,161,000	\$ 449,000	\$ 712,000	(-13.0)
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COMMUNITY AND SENIOR CITIZENS SERVICES - ADMINISTRATION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 15,485,386	\$ 16,000,000	\$ 16,081,000	\$ 17,343,000	\$ 16,584,000	\$ 503,000
SVCS & SUPPS	5,849,396	5,195,000	5,243,000	5,977,000	5,943,000	700,000
OTHER CHARGES	201,271	327,000	327,000	252,000	252,000	-75,000
FA - B & I	331,595	10,000	10,000			-10,000
FA - EQUIPMENT	211,545	30,000	35,000	78,000	78,000	43,000
TOT FIX ASSET	543,140	40,000	45,000	78,000	78,000	33,000
GROSS TOTAL	\$ 22,079,193	\$ 21,562,000	\$ 21,696,000	\$ 23,650,000	\$ 22,857,000	\$ 1,161,000
LESS INT TRFS	4,505,494	4,815,000	5,043,000	4,530,000	4,530,000	-513,000
NET TOTAL	\$ 17,573,699	\$ 16,747,000	\$ 16,653,000	\$ 19,120,000	\$ 18,327,000	\$ 1,674,000
REVENUE	10,432,255	9,926,000	9,832,000	10,794,000	10,794,000	962,000
NET CO COST	\$ 7,141,444	\$ 6,821,000	\$ 6,821,000	\$ 8,326,000	\$ 7,533,000	\$ 712,000
POSITIONS			318.0	323.5	305.0	-13.0
FUND GENERAL FUND			FUNCTION PUBLIC ASSISTANCE		ACTIVITY OTHER ASSISTANCE	

COMMUNITY AND SENIOR CITIZENS SERVICES - ASSISTANCE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS						
CAA	3,918,729	4,397,000	5,267,000	5,003,000	5,003,000	-264,000
JTPA	21,625,381	24,870,000	27,045,000	30,479,000	30,479,000	3,434,000
JUSTICE SYSTE	1,983,544	2,561,000	2,561,000			-2,561,000
OLDER AMERICA	13,460,772	13,759,000	13,759,000	13,180,000	13,180,000	-579,000
REFUGEE ASSIS	7,159,612	8,470,000	9,157,000	8,840,000	8,840,000	-317,000
	\$ 48,148,038	\$ 54,057,000	\$ 57,789,000	\$ 57,502,000	\$ 57,502,000	\$ -287,000
FA - EQUIPMENT	84,184					
GROSS TOTAL	\$ 48,232,222	\$ 54,057,000	\$ 57,789,000	\$ 57,502,000	\$ 57,502,000	\$ -287,000
LESS INT TRFS	1,400,000					
NET TOTAL	\$ 46,832,222	\$ 54,057,000	\$ 57,789,000	\$ 57,502,000	\$ 57,502,000	\$ -287,000
REVENUE						
CAA	\$ 3,896,272	\$ 4,397,000	\$ 5,267,000	\$ 5,003,000	\$ 5,003,000	\$ -264,000
JTPA	22,937,286	24,870,000	27,045,000	30,479,000	30,479,000	3,434,000
JUSTICE SYST	462,438	1,164,000	1,164,000			-1,164,000
OLDER AMERIC	13,682,743	13,759,000	13,759,000	13,180,000	13,180,000	-579,000
REFUGEE ASSI	8,314,986	8,470,000	9,157,000	8,840,000	8,840,000	-317,000
TOT REVENUE	\$ 49,293,725	\$ 52,660,000	\$ 56,392,000	\$ 57,502,000	\$ 57,502,000	\$ 1,110,000
NET CO COST	\$ -2,461,503	\$ 1,397,000	\$ 1,397,000		\$	\$ -1,397,000

FUND
GENERAL FUND

FUNCTION
PUBLIC ASSISTANCE

ACTIVITY
OTHER ASSISTANCE



CONSUMER AFFAIRS
PASTOR HERRERA, JR., DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 1,168,482	\$ 1,484,000	\$ 1,484,000	\$ 1,957,000	\$ 1,649,000	\$ 165,000
SVCS & SUPPS	223,899	479,000	479,000	562,000	257,000	-222,000
OTHER CHARGES		77,000	77,000	78,000	75,000	-2,000
FA - EQUIPMENT	18,542	2,000	2,000	222,000		-2,000
GROSS TOTAL	\$ 1,410,923	\$ 2,042,000	\$ 2,042,000	\$ 2,819,000	\$ 1,981,000	\$ -61,000
LESS INT TRFS	91,000		501,000			-501,000
NET TOTAL	\$ 1,319,923	\$ 2,042,000	\$ 1,541,000	\$ 2,819,000	\$ 1,981,000	\$ 440,000
REVENUE	736,476	886,000	385,000	1,216,000	906,000	521,000
NET CO COST	\$ 583,447	\$ 1,156,000	\$ 1,156,000	\$ 1,603,000	\$ 1,075,000	\$ -81,000
POSITIONS			32.5	40.5	32.5	
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY OTHER PROTECTION	

MISSION

To investigate inquiries and complaints made by consumers, prepare necessary referrals to enforcement agencies, mediate complaints between consumers and merchants, and administer the County's Small Claims Court Advisor Program and the Dispute Settlement Service Project.

Department Head Message - Critical Issues and Unmet Needs

In a time of limited resources and increased demand for its services, the Department will make every effort to continue to provide high quality services. The Department expects to serve over 248,000 county residents by the close of the fiscal year 1991-92, an increase of approximately 4 percent over last year. To meet the needs of the County's Hispanic population, recorded small claims information has been translated into Spanish and added to the program's telephone access system. The Small Claims Court Advisor Program not only provided assistance to litigants, but also saved court resources by referring over 900 callers to the consumer protection and mediation programs for the resolution of their disputes. The fiscal year 1990-91 Profit Sharing Program savings of \$189,000 has been utilized to mitigate curtailments and finance operations.

The proposed budget does not include the financing of \$528,000 required to provide funding for the maintenance of full-time branch offices and staff support in each Supervisorial District, consumer information kiosks, and other additional operating expenses.

Critical Success Factors

- Reduce the incidence of consumer fraud by increasing public awareness of consumer protection information.
- Continue to improve and refine the skills of volunteers.

Consumer Affairs (cont.)

Major Accomplishments - 1991-92

- Wrote and recorded 55 consumer counseling information messages which the public can access 24 hours a day through an automated telephone answering system.
- Responded to an average of 11,800 small claims inquiries a month, an increase of 5.1 percent over fiscal year 1990-91.
- Trained and assigned 31 new volunteers as consumer counselors, increasing by 17 percent the volunteer hours donated to the County and resulting in an in-kind contribution of over \$258,000.

1. CONSUMER PROTECTION SERVICES

Provide consumer counseling and information services to the public, accepts and mediates complaints between consumers and merchants, investigates and resolves complaints of unethical or deceptive business practices, and conducts special investigations which are presented to appropriate prosecuting agencies for civil and criminal filings.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Consumer Counseling	81,533	86,574	87,900	99,800
Homeowner Fraud Counseling	219	380	1,414	1,465
Homeowner Improvement Counseling	2,354	249	2,200	2,300
Cases Opened/Closed	5,085	5,347	6,050	6,200
Volunteer Hours	6,798	9,505	10,000	10,210
Restitution to Consumers	\$ 554,648	\$ 743,294	\$ 731,452	\$ 750,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,040,000	\$ 95,000	\$ 945,000	17.0
Grant Funded Programs	0	29,000	(-29,000)	--
Non-Program Cost Adjustments	(-76,000)	--	(-76,000)	--
1992-93	\$ 964,000	\$ 124,000	\$ 840,000	17.0

Program Impact of Recommendations

Overall, the proposed changes enable the Department to continue to provide quality services. The Department has increased grant funding from the Community Development Commission for the Home Improvement Counseling Project. A net decrease in various operating expenses is as a result of the deletion of one-time-only financing which is partially offset by operational cost inflationary increases. Negotiated salaries and benefits increases will be absorbed by the Department. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request Not Recommended</u>	\$ 686,000	\$ 158,000	\$ 528,000	6.0

Funding enhancements for the maintenance of full-time branch offices and staff support in each Supervisorial District, training materials, consumer print media, consumer information kiosks, a computer network system, and maintenance of equipment and building fixtures are not recommended due to fiscal constraints.

Consumer Affairs (cont.)

2. SMALL CLAIMS COURT ADVISOR PROGRAM

Provides information and counseling to litigants and potential litigants on all aspects of the small claims court process.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Counseling Small Claims Litigants	134,036	137,315	142,100	145,000
Volunteer Hours	3,814	3,428	3,100	3,150
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 501,000	\$ 501,000	\$ --	10.5
Filing Fee Increase	--	31,000	\$ (-31,000)	--
Non-Program Cost Adjustments	31,000	--	31,000	--
1992-93	\$ 532,000	\$ 532,000	\$ --	10.5

Program Impact of Recommendations

As a result of the proposed change, the Program will continue to provide efficient quality services. The Department will receive increased funding for the Small Claims Court Advisor Program derived from filing fees. **Mandated per Government Code Section 117.14, with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request Not Recommended</u>	\$ 152,000	\$ 152,000	\$ --	2.0

Financing to allow for the provision of additional bilingual services and expanded small claims services at branch locations throughout the County is not recommended, as the revenue required to support this is not available.

3. DISPUTE SETTLEMENT SERVICES

To divert cases from the court by providing mediation, conciliation, and information and referral services to litigants and potential litigants who might otherwise use the court to settle their conflict.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Intake/Problem Assessment	4,517	7,605	6,600	6,600
Cases Opened	2,053	2,782	2,320	2,320
Volunteer Hours	317	142	230	230

Consumer Affairs (cont.)

3. DISPUTE SETTLEMENT SERVICES (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 290,000	\$ 290,000	\$ --	3.0
<i>Non-Program Cost Adjustments</i>	<i>(-40,000)</i>	<i>(-40,000)</i>	--	--
1992-93	\$ 250,000	\$ 250,000	\$ --	3.0

Program Impact of Recommendations

The proposed change reflects an adjustment for a reduction in grant funding from the Department of Community and Senior Citizens Services which resulted in a decrease in operating expenses, including office supplies, equipment and printing expense. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

4. ADMINISTRATION

Provide executive leadership and fiscal services. Support departmental programs including personnel, planning, purchasing, policy development, community relations, grants administration, emergency preparedness, health and safety, legislation, and tenant functions. Acts as liaison to countywide committees devoted to administrative matters.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Community Relations and Education	16	20	30	30
Grants Administration	2	2	2	2

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 211,000	\$ --	\$ 211,000	2.0
<i>Non-Program Cost Adjustments</i>	<i>24,000</i>	--	<i>24,000</i>	--
1992-93	\$ 235,000	\$ --	\$ 235,000	2.0

Program Impact of Recommendations

The proposed changes will enable the Department to maintain the current level of administrative services. The increased operating costs reflect estimated expenses for the relocation of the Department in accordance with the Board Motion of November 26, 1991. In addition, the negotiated increases will be absorbed by the Department within the established financing. **Non-mandated, discretionary program.**

Consumer Affairs (cont.)

4. ADMINISTRATION (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request Not Recommended</u>	\$ --	\$ --	\$ --	--
Departmental request has been recommended.				
Total Change	\$ (61,000)	\$ 20,000	\$ (81,000)	--



CORONER
ILONA LEWIS, DIRECTOR

LAKSHMANAN SATHYAVAGISWARAN, M.D., CHIEF MEDICAL EXAMINER-CORONER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 9,478,008	\$ 11,314,000	\$ 11,314,000	\$ 12,031,000	\$ 11,637,000	\$ 323,000
SVCS & SUPPS	2,495,604	2,205,000	2,205,000	2,210,000	1,990,000	-215,000
OTHER CHARGES	311,213	1,487,000	1,507,000	1,839,000	1,719,000	212,000
FA - EQUIPMENT	259,402	182,000	182,000	57,000	37,000	-145,000
OTH FIN USES	36,000	11,000	11,000	50,000	50,000	39,000
GROSS TOTAL	\$ 12,580,227	\$ 15,199,000	\$ 15,219,000	\$ 16,187,000	\$ 15,433,000	\$ 214,000
LESS INT TRFS	262,689	54,000	74,000	51,000	51,000	-23,000
NET TOTAL	\$ 12,317,538	\$ 15,145,000	\$ 15,145,000	\$ 16,136,000	\$ 15,382,000	\$ 237,000
REVENUE	607,919	754,000	754,000	1,354,000	1,354,000	600,000
NET CO COST	\$ 11,709,619	\$ 14,391,000	\$ 14,391,000	\$ 14,782,000	\$ 14,028,000	\$ -363,000
POSITIONS			191.4	203.4	195.4	4.0
FUND GENERAL FUND						
FUNCTION PUBLIC PROTECTION						
ACTIVITY OTHER PROTECTION						

MISSION

To investigate and determine the cause and manner of all sudden, violent, or unusual deaths in the County. Services provided include non-medical investigations consisting of field investigations, preservation of evidence, and embalming; medical investigations consisting of postmortem examinations, and forensic laboratory studies and tests to determine the presence or absence of poisons, drugs, or other chemicals.

Department Head Message - Critical Issues and Unmet Needs

The Department has successfully expanded its regionalization program with the recent acquisition of a Century Regional Office located at the Los Angeles International Airport. This outreach allows more efficient service to an area of high Coroner case volume. The Coroner case volume has increased in the first quarter of 1992 compared to 1991 figures, as follows: homicide 18 percent, regional operations 31.8 percent, autopsies 9.5 percent. With the budgetary support provided by the Board of Supervisors, Department of Coroner administrative personnel have been able to augment the Department's revenue by approximately 14.05 percent in fiscal year 1991-92 and is projecting a 30 percent increase for fiscal year 1992-93. The Department has established the Youthful Drunk Driver Program, a community service oriented program, and is currently in the final planning stage of a Gang Diversion and Prevention Program. The Gang Program addresses and educates at-risk and high-risk youth of the consequences of gang involvement. To increase revenues, the marketing of training programs is being aggressively pursued along with the expansion of services provided through the Department's robotics laboratory testing equipment. In addition, the Department will continue its measures to recover costs of all billable services. The Department is one of eight lead departments in the County Emergency Operations Program and has developed a training program in Mass Fatality Management for both County departments and outside agencies.

The projected budget does not include \$157,000 for Senior Typist Clerk positions to assist Coroner's Investigators, \$112,000 for positions to assist with billing and revenue generation, an additional \$120,000 funding for infrastructure repair of the central facility, fixed assets of \$20,000 for a back-up crypt for the central facility, a services and supplies cost of \$100,000 for enhanced autopsies, health and safety apparel, an additional \$120,000 for full funding of insurance costs, and \$125,000 for a neuropathology consultant.

Coroner (cont.)

Critical Success Factors

- Continue efforts to maintain the Coroner's handling time of decedents at 48 hours or less for 80 percent of all cases, to ensure that decedents are released to their families in acceptable lengths of time and, when needed, that law enforcement officials are provided with timely reports of the causes of death.
- Improve the investigations and determination of the cause and manner of death by completing and continuing the management audit recommendations which provide specific objectives, performance measures, and standards for divisions and employees.
- Continue recruitment and retention efforts to attract licensed deputy medical examiners to provide complete and timely forensic investigations.

Major Accomplishments - 1991-92

- Expanded the Department's regionalization program by adding the field office at Los Angeles International Airport which allows more efficient service to an area of high Coroner case volume.
- Increased revenue by over 14 percent through Senate Bill (SB) 90 mandated programs, law enforcement billings for Coroner reports, transportation and storage, and computerization of revenue billing system.
- Established ground work for the installation of fiber optics which will allow the Department to tie in with the courts for testimony, and the universities for teaching purposes, and other schools and agencies for teaching and staff development training through the use of Peace Officer Standards Training accredited courses.
- Enhanced prevention programs via the Mass Fatality Management Program, the Youthful Drunk Driver Program, the "Tissue for the Living" Program, and the Sudden Infant Death Syndrome Program.
- Developed and provided an intensive series of departmental training programs which covered topics such as Driver Safety, CPR/First Aid, and Peace Officer Standards Training courses for Investigators.

1. FORENSIC MEDICINE

Investigates and determines the cause and mode of all sudden and unusual deaths under the Coroner's jurisdiction by conducting forensic medical investigations, autopsies, and histopathology examinations.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Autopsies	9,128	9,406	9,660	10,000
Court Appearances (Hours)	2,572	2,624	2,640	3,000

Coroner (cont.)

1. FORENSIC MEDICINE (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 4,355,000	\$ 56,000	\$ 4,299,000	29.3
Staffing Reorganization	(-67,000)	--	(-67,000)	(-1.5)
Medical Malpractice/Auto and General Liability Insurance	292,000	--	292,000	--
Revenue	--	218,000	(-218,000)	--
Non-Program Cost Adjustments	14,000	--	14,000	--
1992-93	\$ 4,594,000	\$ 274,000	\$ 4,320,000	27.8

Program Impact of Recommendations

The proposed changes enable the Department to maintain the current workload service levels. The first change reflects the transfer of Tissue Technician positions to reflect the reorganization of the Department of Coroner. Increased revenue is due to new Government Code sections which allow for reimbursement of witness fees on civil cases, increased reimbursement for the SB 90 State mandated Sudden Infant Death Syndrome Program, and services in tissue collection activity. In addition, the Department will absorb the negotiated salaries and employee benefits increases associated with this program. **Mandated per Government Code Section 27491 and various health and safety codes with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 245,000	\$ --	\$ 245,000	--

Funding of \$120,000 for additional estimated insurance cost increases, and \$125,000 for a contract neuropathologist are not recommended due to fiscal constraints. Desirable neuropathological services will not be available to regional facilities.

2. INVESTIGATIONS

Provides death scene investigation and death notification to next-of-kin, gathers information from witnesses, and collects evidence and other data used in determining the circumstances surrounding the cause(s) of death. Responsible for the preparation of investigative reports and the provision of testimony in court.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Mortuary/Field Investigations	8,277	7,704	7,340	8,000
Scene/Office Investigations	9,752	10,287	11,270	12,000

2. INVESTIGATIONS (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 3,234,000	\$ --	\$ 3,234,000	56.1
<i>Revenue</i>	--	58,000	(-58,000)	--
<i>Non-Program Cost Adjustments</i>	(-52,000)	--	(-52,000)	--
1992-93	\$ 3,182,000	\$ 58,000	\$ 3,124,000	56.1

Program Impact of Recommendations

The proposed changes enable the Department to maintain the current workload service levels. The increase in revenue is due to reimbursement for the State mandated Sudden Infant Death Syndrome Program. In addition, the Department will absorb negotiated salaries and employee benefits increases associated with this Program. **Mandated per Government Code Section 27491 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 177,000	\$ --	\$ 177,000	6.0

Senior Typist Clerk positions to provide support to Coroner's Investigators in areas such as: reporting deaths, notification of next-of-kin, processing death certificates, and decedent data input, which would allow Investigators to work full-time in field investigations, and \$20,000 for a back-up crypt for the central facility is not recommended due to fiscal constraints.

3. FORENSIC SUPPORT SERVICES

Assists in examining and investigating the causes and circumstances of deaths under the Coroner's jurisdiction through the transportation, storage, autopsy, photography, x-ray, embalming, and releasing of decedents.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Photographs	66,438	68,230	28,200	29,000
X-rays	9,052	11,382	18,730	19,000
Cases Transported	4,420	4,458	3,580	4,000
Embalming	--	--	391	400

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,911,000	\$ 265,000	\$ 2,646,000	53.0
<i>Custodial Staff</i>	(-5,000)	--	(-5,000)	3.0
<i>Revenue/Various Supplies</i>	(-39,000)	226,000	(-265,000)	--
<i>Non-Program Cost Adjustments</i>	(-59,000)	--	(-59,000)	--
1992-93	\$ 2,808,000	\$ 491,000	\$ 2,317,000	56.0

3. FORENSIC SUPPORT SERVICES (cont.)Program Impact of Recommendations

The Department's ability to provide employee supplies, such as gloves and masks, are minimally reduced by the proposed changes. The first change is the net effect of the elimination of contracted custodial services and the provision of in-house custodial staff. The increase in revenue is due to the reimbursement of the State mandated Sudden Infant Death Syndrome Program, the increase in transportation and storage billing rates, and reimbursement for services in tissue collection activity. In addition, the Department will absorb the negotiated salaries and employee benefits associated with this program. **Mandated per Government Code Section 27491 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 50,000	\$ --	\$ 50,000	--

Due to higher priorities, the level of various supplies requested by the Department, such as gloves, masks, and protective wear used during autopsies, investigations, and body recovery, are not recommended.

4. FORENSIC LABORATORIES

Provides toxicological analysis and criminalistic services to complete and finalize cause(s) of death and, if necessary, provide testimony in court.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Test Screening and Confirmation	34,056	39,678	44,270	46,000
Criminalist Investigations	231	260	230	300
Gunshot Residue Analysis	--	443	510	600
Evidence Retention	3,840	4,283	5,180	5,000
Histopathology Slides Prepared	12,745	11,140	12,360	13,000

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,436,000	\$ 8,000	\$ 1,428,000	15.0
Staffing Reorganization	67,000	--	67,000	1.5
Productivity Investment Fund	39,000	--	39,000	--
Revenue	--	38,000	(-38,000)	--
Non-Program Cost Adjustments	(-3,000)	--	(-3,000)	--
1992-93	\$ 1,539,000	\$ 46,000	\$ 1,493,000	16.5

4. FORENSIC LABORATORIES (cont.)Program Impact of Recommendations

The proposed changes maintain the current workload level of services and provide for the payment of Productivity Investment Fund loans. The first change reflects the transfer of Tissue Technician positions to reflect the reorganization of the Department of Coroner. The increase of revenue is due to new Government Code Sections which allow for reimbursement of the State mandated Sudden Infant Death Syndrome Program and services provided to other agencies for HIV, Hepatitis B, and drug testing programs. In addition, the Department will absorb negotiated salaries and employee benefits. **Mandated per Government Code Section 27491 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 50,000	\$ --	\$ 50,000	--

Additional laboratory supplies for the robotics system and other test equipment were not recommended due to higher priorities.

5. PUBLIC SERVICES

Provides and maintains case file control and retention, document sales, bills for transportation and storage services, subpoena processing, and property release.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Requests for Photographs	59,025	43,645	44,850	39,000
Requests for Documents	8,553	8,016	9,140	5,000
Subpoenas Processed	5,249	4,392	4,540	5,000
Cases Transcribed	4,120	4,233	4,470	5,000
Property Released	2,144	2,005	2,190	2,000

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 766,000	\$ 341,000	\$ 425,000	18.0
Revenue	--	(-30,000)	30,000	--
Non-Program Cost Adjustments	9,000	--	9,000	--
1992-93	\$ 775,000	\$ 311,000	\$ 464,000	18.0

Program Impact of Recommendations

The proposed changes maintain existing services and accommodate anticipated workload shifts. The Department will continue to increase efficiency to provide for any growth in workload. The decrease in intrafund transfer/revenue is due to the reduction in requests for documents and photographs on Coroner's cases by law enforcement agencies. In addition, the Department will absorb negotiated salaries and employee benefits increases. **Mandated per Government Code Section 27491 with level of service discretionary.**

Coroner (cont.)

5. PUBLIC SERVICES (cont.)

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

6. EXECUTIVE/ADMINISTRATION

Provides overall direction and coordination of the disaster services response team, all non-medical divisions and programs, and directs the achievement of goals and objectives. Maintains the administrative support for the Department, including budget, fiscal reports, personnel issues, payroll, procurement, accounting, and revenue collection.

<u>Workload Indicators</u>	1989-90	1990-91	1991-92 Estimated	1992-93 Projected
Billing Payments Processed	2,012	2,442	2,220	2,000
Procurement-Invoices Processed	1,495	1,520	1,680	2,000
Mass Fatality Training/ Earthquake Preparedness Training	--	--	30	31
<u>Proposed Changes</u>	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 2,517,000	\$ 158,000	\$ 2,359,000	20.0
<i>Program Staff</i>	67,000	67,000	--	1.0
<i>Non-Program Cost Adjustments</i>	(-49,000)	--	(-49,000)	--
1992-93	\$ 2,535,000	\$ 225,000	\$ 2,310,000	21.0

Program Impact of Recommendations

The proposed changes maintain the current workload level of services, and fund an existing position in the disaster services response team. The increase in revenue is due to marketing of the Mass Fatality Management and Disaster Services Programs. In addition, the Department will absorb negotiated salaries and employee benefits.
Non-mandated, discretionary program.

Coroner (cont.)

6. EXECUTIVE/ADMINISTRATION (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 232,000	\$ --	\$ 232,000	2.0

Critical maintenance needs for two main coroner building structures and 2.0 positions to assist in revenue generating programs are not recommended due to higher priorities.

Total Change	\$ 214,000	\$ 577,000	\$ (-363,000)	4.0
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COUNTY COUNSEL
DeWITT W. CLINTON, COUNTY COUNSEL

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 18,561,988	\$ 20,441,000	\$ 20,612,000	\$ 22,893,000	\$ 22,893,000	\$ 2,281,000
SVCS & SUPPS	7,990,389	9,568,000	10,627,000	10,401,000	9,949,000	-678,000
OTHER CHARGES	41,830	560,000	560,000	512,000	512,000	-48,000
FA - EQUIPMENT	263,374	159,000	150,000	200,000	200,000	50,000
GROSS TOTAL	\$ 26,857,581	\$ 30,728,000	\$ 31,949,000	\$ 34,006,000	\$ 33,554,000	\$ 1,605,000
LESS INT TRFS	14,061,915	14,791,000	17,690,000	16,842,000	16,842,000	-848,000
NET TOTAL	\$ 12,795,666	\$ 15,937,000	\$ 14,259,000	\$ 17,164,000	\$ 16,712,000	\$ 2,453,000
REVENUE	8,900,280	9,696,000	8,018,000	10,397,000	10,397,000	2,379,000
NET CO COST	\$ 3,895,386	\$ 6,241,000	\$ 6,241,000	\$ 6,767,000	\$ 6,315,000	\$ 74,000
POSITIONS			244.0	252.0	252.0	8.0
FUND GENERAL FUND			FUNCTION GENERAL		ACTIVITY COUNSEL	

MISSION

To provide timely and effective legal representation, advice, and counsel of the highest professional caliber to the County, the Board of Supervisors, and other public officers and agencies.

Department Head Message - Critical Issues and Unmet Needs

In furtherance of its role as the County's legal adviser and its interest in reducing liability risks and costs, the Department is assuming responsibility for the financial and contract monitoring functions associated with medical malpractice and auto and general liability matters, for which it already provides legal oversight. This consolidation of functions will facilitate a broad effort to better manage these costs.

As part of this effort, the Department will utilize a portion of Profit Sharing Program savings of \$1,229,000 from fiscal year 1990-91 to fund a proactive claims/litigation prevention program, including eight positions, aimed at reducing medical malpractice, auto, and general liability costs. The remaining balance will be utilized to offset ongoing operational costs and enhance legal support to clients.

Critical Success Factors

- Increase County agencies' awareness of liability and attendant litigation costs and cooperate with them in developing strategies to minimize these costs.
- Enhance efforts to settle claims at an earlier stage to reduce litigation of relatively minor matters.

Major Accomplishments - 1991-92

- Successfully defended litigation granting new authority to impose taxes which will increase County revenues over \$40 million annually.
- Joined other agencies nationwide challenging Census Bureau undercounting of County residents.

County Counsel (cont.)

Major Accomplishments - 1991-92 (cont.)

- Successfully defended the constitutionality of property tax allocation legislation, allowing the County to retain over \$10 million annually.
- Successfully defended precedent-setting property tax cases allowing reassessment of property following incremental acquisition of real estate holdings.
- Assisted the Boundary Review Committee in developing proposals for seven and nine-member Board of Supervisors districts.
- Joined other agencies in completing construction of the Children's Court in preparation for scheduled opening of July 1992.
- Expanded use of automation to support attorney services, including development of County Counsel opinion file, inclusion of selected attorneys and their secretaries in a network to better support litigation, and provision for mandated Minimum Continuing Legal Education for attorney staff.

1. LITIGATION/COURT REPRESENTATION

Represents the County in tort and general litigation and other adversary proceedings, including claims, liability litigation, probate, worker's compensation, civil service, and dependency court proceedings.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Cases	7,201	7,685	7,900	7,900
Dependency Filings	18,054	15,322	16,000	16,700
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 20,768,000	\$ 16,710,000	\$ 4,058,000	180.0
<i>Claims/Litigation Prevention</i>	337,000	161,000	176,000	5.0
<i>Non-Program Cost Adjustments</i>	706,000	835,000	(-129,000)	--
1992-93	\$ 21,811,000	\$ 17,706,000	\$ 4,105,000	185.0

Program Impact of Recommendations

The level of service will be maintained and enhanced with these recommended changes. The Department's assumption of the oversight responsibility for administering the financial and contract monitoring functions associated with the medical malpractice and auto and general liability programs has been funded. Enhanced support for this responsibility will assist in managing claims and litigation work and in identifying opportunities to reduce the County's exposure and liability. Other changes are the result of the normal increases in non-program costs. These additional expenses are more than offset by the Department's aggressive efforts to capture appropriate reimbursement for services provided. **Mandated by Article VI of the County Charter; level of service discretionary.**

County Counsel (cont.)

1. LITIGATION/COURT REPRESENTATION (cont.)

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ 294,000	\$ --	\$ 294,000	--

Reflects a request for ancillary legal support services including preparation of depositions and transcripts, filing of court documents, and messenger service to contract law firms. Not recommended due to fiscal constraints.

2. HOUSE COUNSEL

Provides legal representation, advice, and counsel to the County, Board of Supervisors, and other public officers.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Letters and Opinions	1,021	2,085	1,800	1,930
Contracts	3,960	3,828	4,000	4,350
Ordinances & Legislation	1,540	1,529	1,500	1,550

<u>Proposed Changes</u>	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 11,181,000	\$ 8,998,000	\$ 2,183,000	64.0
<i>Claims/Litigation Prevention</i>	182,000	86,000	96,000	3.0
<i>Non-Program Cost Adjustments</i>	380,000	449,000	(-69,000)	--
1992-93	\$ 11,743,000	\$ 9,533,000	\$ 2,210,000	67.0

Program Impact of Recommendations

The level of service will be maintained and enhanced with these recommended changes. The Department's assumption of the oversight responsibility for administering the financial and contract monitoring functions associated with the medical malpractice and auto and general liability programs has been funded. Enhanced support for this responsibility will assist in managing claims and litigation work and in identifying opportunities to reduce the County's exposure and liability. Other changes are the result of the normal increases in non-program costs. These additional expenses are more than offset by the Department's aggressive efforts to capture appropriate reimbursement for services provided. **Mandated by Article VI of the County Charter; level of service is discretionary.**

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ 158,000	\$ --	\$ 158,000	--

Reflects a request for ancillary legal support services including preparation of depositions and transcripts, filing of court documents, and messenger service to contract law firms. Not recommended due to fiscal constraints.

Total Change	\$ 1,605,000	\$ 1,531,000	\$ 74,000	8.0
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CRIMINAL JUSTICE INFORMATION SYSTEM

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 7,272,581	\$ 10,874,000	\$ 10,874,000	\$ 11,229,000	\$ 11,229,000	\$ 355,000
OTHER CHARGES	237,311	1,276,000	1,276,000	1,210,000	1,210,000	-66,000
FA - EQUIPMENT	2,187,413	2,515,000	2,515,000	3,023,000	3,023,000	508,000
GROSS TOTAL	\$ 9,697,305	\$ 14,665,000	\$ 14,665,000	\$ 15,462,000	\$ 15,462,000	\$ 797,000
LESS INT TRFS	8,952,990	14,483,000	14,483,000	15,295,000	15,295,000	812,000
NET TOTAL	\$ 744,315	\$ 182,000	\$ 182,000	\$ 167,000	\$ 167,000	\$ -15,000
REVENUE	880					
NET CO COST	\$ 743,435	\$ 182,000	\$ 182,000	\$ 167,000	\$ 167,000	\$ -15,000

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
OTHER PROTECTION

MISSION

To review, recommend, develop, and implement cost-effective automated justice information systems.

Critical Issues and Unmet Needs

The Information Systems Advisory Body (ISAB) strives to meet the information systems needs of participating justice agencies. As the economy becomes depressed, there is a greater need to become more efficient due to dwindling resources. One way to increase efficiency is through the development and implementation of automated systems. The 1992-93 Proposed Budget provides the funding necessary for the continued design, development, and implementation of criminal justice information systems. In an effort to offset future funding needs, ISAB plans to identify a funding methodology for non-County agencies that benefit from systems developed and implemented under ISAB (i.e., Conditions of Probation System).

Critical Success Factors

- Develop a communications network with adequate capacity to deliver data quickly to a geographically dispersed set of County offices.
- Develop justice information systems applications which focus on particular business processes and meet the necessary legislative or administrative mandates.
- Develop quality systems in a timely manner within budget.

Major Accomplishments - 1991-92

- Completed a project definition study of the Justice Automated Information Management System (JAIMS) and presented the study to the Countywide Criminal Justice Coordination Committee.
- Completed the external design for the Prosecutor's Information Management System (PIMS).
- Installed the T-1 backbone at major justice sites and completed the wiring of two court facilities.

Criminal Justice Information System (cont.)

- Developed the first phase components of the Automated Case Tracking System (ACTS).
- Implemented all phases other than systems interfaces of the Adult Probation System (APS).

1. CRIMINAL JUSTICE INFORMATION SYSTEM (CJIS)

Provide the phased design, development, and implementation of justice-related automated information systems. The systems are designed to exchange information among justice agencies to provide a more comprehensive justice data system.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 14,665,000	\$ 14,483,000	\$ 182,000	--
<i>Non-Program Cost Adjustments</i>	<i>797,000</i>	<i>812,000</i>	<i>(-15,000)</i>	--
1992-93	\$ 15,462,000	\$ 15,295,000	\$ 167,000	--

Program Impact of Recommendations

The proposed change provides an increase in appropriation offset by contributions from participating departments to finance the systems design and development of high priority automation projects. Also, reflects a reduction in net County cost appropriation due to cost savings realized from the network wiring of the Hall of Administration, scheduled for completion during fiscal year 1992-93. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Total Change	\$ 797,000	\$ 812,000	\$ (-15,000)	--
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DISTRICT ATTORNEY
IRA REINER, DISTRICT ATTORNEY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 121,927,382	\$ 131,860,000	\$ 129,011,000	\$ 159,450,000	\$ 136,630,000	\$ 7,619,000
SVCS & SUPPS	14,688,154	18,202,000	17,802,000	21,840,000	18,908,000	1,106,000
OTHER CHARGES	139,562	3,122,000	3,230,000	2,658,000	2,686,000	-544,000
FA - EQUIPMENT	528,376	269,000	469,000	469,000	469,000	
GROSS TOTAL	\$ 137,283,474	\$ 153,453,000	\$ 150,512,000	\$ 184,417,000	\$ 158,693,000	\$ 8,181,000
LESS INT TRFS	4,906,342	4,638,000	4,610,000	4,829,000	4,829,000	219,000
NET TOTAL	\$ 132,377,132	\$ 148,815,000	\$ 145,902,000	\$ 179,588,000	\$ 153,864,000	\$ 7,962,000
REVENUE	17,642,043	18,398,000	17,465,000	17,076,000	22,663,000	5,198,000
NET CO COST	\$ 114,735,089	\$ 130,417,000	\$ 128,437,000	\$ 162,512,000	\$ 131,201,000	\$ 2,764,000
POSITIONS			1,804.2	1,990.6	1,802.2	-2.0

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
JUDICIAL

MISSION

To represent the People in all felony prosecutions and juvenile hearings as well as in all misdemeanor prosecutions where there is no city prosecutor, and to process and to prosecute civil and criminal complaints of failure to provide support for families.

Department Head Message - Critical Issues and Unmet Needs

The District Attorney has been aggressive in its effort to create and implement programs to reduce the rising cost of our mandated responsibility for the prosecution of crime within this County. Programs such as the In Lieu Probation Violation Program have resulted in savings of hundreds of thousands of dollars to the County for the incarceration of criminals by early State prison commitments. While these efforts do not save the District Attorney money in his own department, they are reflected in overall criminal justice expenditures--especially in the jail bed costs of the Sheriff. Through a cooperative effort with the Sheriff, Probation, and the Public Defender, the District Attorney also sought and received \$1.4 million in Federal funding for the "Early Disposition Program." Not only did this effort result in additional revenue to the County, it also resulted in an annual cost savings to the criminal justice system of over \$14 million. These two programs are only a sampling of the effort this Department has made to reduce the rising cost of criminal prosecution.

At the same time, the District Attorney and others in this County are facing the continuing dramatic increase in violent crime. Deputy District Attorneys and Investigators, as well as support staff, must deal daily with citizens who are the victims of and witnesses to crime, and whose needs do not diminish in times of fiscal austerity. Overall the Proposed Budget provides continuation of services at the current level. It reflects a minor reduction in the Administration Program and, for the Criminal operation, it does not provide funding for inflationary increases for various services such as maintenance and supplies for office operations or staffing augmentation.

Curtailments are not recommended for the District Attorney Family Support budget to ensure compliance with annual collection goals established in the County's agreement of March 1989 with the State and Federal governments. The proposed Family Support budget does not include an enhancement of \$157,000 related to enforcement of child support requirements for parents of children eligible for State medical assistance.

Critical Success Factors

- Process all juvenile cases in a manner consistent with legislative intent and develop and implement programs that will deter a first-time juvenile offender from becoming a serious recidivist offender.
- Pursue the aggressive and expeditious prosecution of adult criminal cases, particularly violent crime and narcotic offenses.
- Develop innovative programs to ease jail overcrowding with maximum utilization of court resources, while ensuring that dangerous criminals receive appropriate sentences upon conviction.
- Continue in the joint effort of all criminal justice departments for the development and implementation of innovative programs aimed at the reduction of pre-trial adjudication time.
- Meet and/or exceed collection goal agreements with the Federal Office of Child Support Enforcement, and requirements of the State of California Department of Social Services.
- Implement the new Automated Child Support Enforcement System (ACSES) Replacement System (ARS), meeting completion goals for development and testing.
- Reduce time frames for intake, establishment, and enforcement case processing in accordance with Federal guidelines.

Major Accomplishments - 1991-92

- Instituted a Video Felony Complaint Filing Project in the downtown Criminal Courts Building to establish a two-way teleconferencing link with the Los Angeles Police Department's Southwest Division.
- Established the D.A.N.G.E.R (Declaration of a Neighborhood Gang Emergency Response) Program in the East Los Angeles area in cooperation with the Sheriff and continued to work successfully with various other agencies to enhance gang prevention, intervention, and suppression programs.
- Conducted the Casino Ring insurance fraud sweep, the largest of its kind ever in the State of California.
- Successfully investigated and prosecuted major environmental crimes cases involving fines and sentences of historic proportions.
- Increased Family Support collections by 9.8 percent over fiscal year 1990-91.
- Significantly increased enforcement remedies including monthly billing to absent parents and automated credit reporting.
- Conducted a "Child Support Forum" to provide the public with information about the child support program.
- Established a Problem Resolution Process in consultation with the District Attorney's Child Support Enforcement Advisory Committee and the County Family Support Advisory Board aimed at providing the public with an expedient and effective method of resolving problems encountered in the Child Support Enforcement Program.
- Received awards from the State Department of Social Services and the National Child Support Enforcement Association for the Bureau's public outreach efforts through the media, bus bench advertising, brochures, and other means to inform the public about the availability and importance of the District Attorney's Child Support Enforcement Program.

District Attorney (cont.)

1. CRIMINAL PROSECUTION

Represents the People in criminal prosecutions and ensures that justice is achieved by initiating and conducting felony prosecutions in the County fairly and impartially. Prosecutes all misdemeanor matters in the unincorporated areas of the County and in cities that have no city prosecutor.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Criminal Complaints	398,755	385,067	398,433	420,000
Criminal Preliminary Hearings	69,440	63,758	65,670	70,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 89,070,000	\$ 2,938,000	\$ 86,132,000	951.7
<i>Civil Disorder Revenue</i>	--	5,000,000	(-5,000,000)	--
<i>Improved Cost Recovery</i>	154,000	154,000	--	--
<i>Non-Program Cost Adjustments</i>	4,591,000	--	4,591,000	--
1992-93	\$ 93,815,000	\$ 8,092,000	\$ 85,723,000	951.7

Program Impact of Recommendations

Reflects Federal reimbursement for prosecutions related to the local emergency which began in Los Angeles on April 29, 1992. These cases will be adjudicated in 1992-93, and the District Attorney will claim reimbursement at that time. Also reflects increased cost recovery for services provided to other jurisdictions and agencies. Overall, the Proposed Budget allows for continuation of criminal prosecutions at the current level of service and requires the District Attorney to absorb a five percent increase in workload as well as inflationary increases. **This program is mandated under Sections 26500 and 29601 of the Government Code with a discretionary level of service.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 7,071,000	\$ --	\$ 7,071,000	115.0

Additional attorney and staff positions to handle increased workload countywide are not included in the recommendations.

2. JUVENILE COURT PROCEEDINGS

Represents the People in Juvenile Court hearings for prosecutions of felonies committed by minors in the County. Prosecutes all misdemeanor matters committed by juveniles in the unincorporated areas of the County and in cities that have no city prosecutor.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Cases Reviewed	35,393	34,198	36,198	37,198
Cases Filed	29,260	28,448	29,000	30,450
Murder Prosecutions	361	310	353	370
Fitness Hearings	447	585	546	573

2. JUVENILE COURT PROCEEDINGS (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 9,463,000	\$ 5,100,000	\$ 4,363,000	142.0
State Realignment	--	(-63,000)	63,000	--
Non-Program Cost Adjustments	467,000	--	467,000	--
1992-93	\$ 9,930,000	\$ 5,037,000	\$ 4,893,000	142.0

Program Impact of Recommendations

Reflects a reduction in State Realignment revenue. Overall, the Proposed Budget allows for continuation of juvenile prosecutions at the current level of service and requires the absorption of a three percent workload increase as well as inflationary increases. **This program is mandated under Section 681 of the Welfare and Institutions Code with a discretionary level of service.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,714,000	\$ --	\$ 1,714,000	28.0

Additional attorney and staff support positions to handle hardcore cases and other increased workload are not included in the recommendations.

3. SPECIALIZED CRIMES PROSECUTION

Investigates and prosecutes crimes of a highly specialized, sensitive, or complicated nature involving hardcore gang members, crimes against police officers, individuals connected with organized crime, child abuse and sex crimes, major narcotics dealers, environmental and consumer cases, major fraud cases, governmental misconduct and elections violations, medical cases dealing with psychiatric, nursing home or complex medical problems, and special trials of particularly protracted cases requiring full-time staff for more than two years.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Consumer Judgments	1,858,120	1,397,000	1,450,000	1,750,000
Environmental Judgments	4,438,714	2,313,319	3,000,000	4,000,000
Assets Forfeited (\$)	22,300,000	14,300,000	10,000,000	10,000,000
Narcotics Seized (Pounds)	23,805	23,177	22,471	23,595
Hardcore Gang Defendants Filed	600	664	725	2,000
Major Fraud Cases Filed	50	50	80	120
Child Abduction Cases	199	210	220	230
Psychiatric Hearings	1,581	2,481	2,970	2,975
Officer Involved Shooting Cases	156	163	160	160

District Attorney (cont.)

3. SPECIALIZED CRIMES PROSECUTION (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 39,872,000	\$ 9,070,000	\$ 30,802,000	447.5
<i>State Reimbursement Reductions</i>	<i>(-468,000)</i>	<i>(-468,000)</i>	--	--
<i>Non-Program Cost Adjustments</i>	<i>2,023,000</i>	--	<i>2,023,000</i>	--
1992-93	\$ 41,427,000	\$ 8,602,000	\$ 32,825,000	447.5

Program Impact of Recommendations

Reflects a loss of State revenue in various programs, primarily the Child Custody Program, which will affect the District Attorney's ability to prosecute these specialized cases. Also reflects inflationary costs to be absorbed by the Department. **This program is mandated under Sections 26500 and 29601 of the Government Code with a discretionary level of service.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 2,470,000	\$ --	\$ 2,470,000	28.4

Additional attorney and staff support positions for the hardcore gang prosecution unit and other workload are not included in the recommendations.

4. PROSECUTION SUPPORT

Diverts cases involving minor violations of the law from the courts and implements programs to be more responsive to victims, witnesses, and the community.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Victims Served	24,357	33,384	40,268	45,000
Office Hearings Held	9,838	10,602	11,600	12,450

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 3,736,000	\$ 2,230,000	\$ 1,506,000	72.0
<i>Claims Verification/Victim Witness</i>	<i>666,000</i>	<i>666,000</i>	--	--
<i>Non-Program Cost Adjustments</i>	<i>234,000</i>	--	<i>234,000</i>	--
1992-93	\$ 4,636,000	\$ 2,896,000	\$ 1,740,000	72.0

Program Impact of Recommendations

The Proposed Budget reflects \$650,000 in State funding for the Claims Verification Unit and an additional \$16,000 for the Victim Witness Program. Overall, the Proposed Budget allows for continued operation of prosecution support at the current level of service as well as absorption of inflationary increases. **This is a non-mandated discretionary program.**

District Attorney (cont.)

4. PROSECUTION SUPPORT (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 700,000	\$ --	\$ 700,000	20.3

Additional funding for training and other staff duties is not included.

5. ADMINISTRATION

Provides fiscal, personnel, systems, facilities, and management services.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>1991-92 Net County Cost</u>	<u>1992-93 Budgeted Positions</u>
1991-92	\$ 8,371,000	\$ 2,737,000	\$ 5,634,000	191.0
<i>Cost Recovery Services</i>	128,000	128,000	--	--
<i>Administration Curtailment</i>	(-100,000)	--	(-100,000)	(-2.0)
<i>Non-Program Cost Adjustments</i>	486,000	--	486,000	--
1992-93	\$ 8,885,000	\$ 2,865,000	\$ 6,020,000	189.0

Program Impact of Recommendations

Reflects cost recovery for services and adjustments related to the Family Support Program and State contract employees and a reduction in non-essential administrative positions in accordance with Board policy. Overall, the Proposed Budget allows for continued operation of administrative services at the current level of service as well as absorption of inflationary costs. **This is a non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,111,000	\$ --	\$ 1,111,000	12.0

Additional staff for special investigations, systems, and personnel support are not included in the recommendations.

Total Change	\$ 8,181,000	\$ 5,417,000	\$ 2,764,000	(-2.0)
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DISTRICT ATTORNEY FAMILY SUPPORT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 29,467,210	\$ 31,182,000	\$ 36,223,000	\$ 37,746,000	\$ 36,407,000	\$ 184,000
SVCS & SUPPS	17,327,595	31,125,000	33,466,000	42,148,000	37,466,000	4,000,000
OTHER CHARGES	309,004	302,000	461,000	461,000	461,000	
FA - EQUIPMENT	174,306	44,000	44,000	144,000	44,000	
GROSS TOTAL	\$ 47,278,115	\$ 62,653,000	\$ 70,194,000	\$ 80,499,000	\$ 74,378,000	\$ 4,184,000
LESS INT TRFS	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	
NET TOTAL	\$ 44,778,115	\$ 60,153,000	\$ 67,694,000	\$ 77,999,000	\$ 71,878,000	\$ 4,184,000
REVENUE	42,422,190	55,631,000	63,806,000	68,982,000	67,806,000	4,000,000
NET CO COST	\$ 2,355,925	\$ 4,522,000	\$ 3,888,000	\$ 9,017,000	\$ 4,072,000	\$ 184,000
POSITIONS			845.8	862.0	845.8	

FUND
GENERAL FUNDFUNCTION
PUBLIC PROTECTIONACTIVITY
JUDICIAL

1. FAMILY SUPPORT OPERATIONS

Investigates, processes, and prosecutes civil and criminal complaints of failure to provide family support, estimated at 350,000 cases in fiscal year 1991-92. Approximately \$126.0 million in family support payments will be collected in the current fiscal year.

Workload Indicators	1989-90	1990-91	1991-92 Estimated	1992-93 Projected
Family Support Cases	251,000	308,000	350,165	495,000
Collections (\$ in millions)	104.6	114.9	126.0	137.0
Proposed Changes	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 70,194,000	\$ 66,306,000	\$ 3,888,000	845.8
ARS Implementation	4,000,000	4,000,000	--	--
Non-Program Cost Adjustments	184,000	--	184,000	--
1992-93	\$ 74,378,000	\$ 70,306,000	\$ 4,072,000	845.8

Program Impact of Recommendations

Reflects an increase for the ACSES Replacement System, which will be operational by January 1993. The change will result in increased revenue. Overall, the Proposed Budget allows for the continuation of Family Support Operations at the current level of service as well as absorption of inflationary increases. **This program is mandated under Section 11475.1 of the Welfare and Institutions Code with a discretionary level of service.**

District Attorney (cont.)

1. FAMILY SUPPORT OPERATIONS (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 461,000	\$ 304,000	\$ 157,000	16.2

Additional staff to to enforce child support obligations for persons receiving State medical assistance are not recommended due to fiscal constraints.

Total Change	\$ 4,184,000	\$ 4,000,000	\$ 184,000	—
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EMERGENCY PREPAREDNESS AND RESPONSE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 1,909,258	\$ 1,814,000	\$ 2,218,000	\$ 2,989,000	\$ 2,989,000	\$ 771,000
FA - EQUIPMENT	668,501	1,000,000	1,000,000	1,000,000	1,000,000	
GROSS TOTAL	\$ 2,577,759	\$ 2,814,000	\$ 3,218,000	\$ 3,989,000	\$ 3,989,000	\$ 771,000
REVENUE	341,471	100,000	100,000	150,000	150,000	50,000
NET CO COST	\$ 2,236,288	\$ 2,714,000	\$ 3,118,000	\$ 3,839,000	\$ 3,839,000	\$ 721,000

FUND	FUNCTION	ACTIVITY
GENERAL FUND	PUBLIC PROTECTION	OTHER PROTECTION

MISSION

To fund preparation and implementation of plans for the protection of life and property within the County of Los Angeles in the event of an emergency or disaster.

Critical Success Factors

- Raise the disaster consciousness level of the residents of Los Angeles County by hosting annual earthquake preparedness expositions in each supervisorial district.
- Improve Office of Emergency Management performance by conducting internal review following each response action.
- Continue the Earthquake Survival Program to educate and inform the public of precautions to take in order to be prepared in the event of a major disaster.
- Develop a compilation and summary of facts, observations, and recommendations by State, local, and private sector participants of the County's annual Disaster Response exercises.

Major Accomplishments - 1991-92

- Coordinated the Countywide Disaster Response '91 - Greenwood Incident to evaluate the County's ability to deploy and coordinate the resources necessary to safely and efficiently extricate victims trapped in a simulated urban building collapse.
- Assisted in the coordination of the County's law enforcement and fire response to the 1992 Los Angeles riot and recovery efforts.
- Coordinated and hosted earthquake preparedness expositions in each of the five supervisorial districts.
- Assisted in the coordination of flood response efforts during the February 10-18, 1992 storms.
- Assisted in the coordination of response efforts during the February 15, 1992 fire at the Los Angeles County Department of Health Services Administration Building.
- Co-hosted the first joint County/City Emergency Response Workshop, December 3-6, 1991.

Emergency Preparedness and Response (cont.)

- Held the ground breaking for the County's Emergency Operations Center on April 17, 1992, which is scheduled for completion in December 1993.
- Continued the Earthquake Survival Program, an ongoing public educational campaign, with particular focus placed on the San Gabriel Valley area due to the location of several major stress zones in that region.
- Established the Swift Water Rescue Committee, composed of representatives from the Sheriff, Fire, Beaches and Harbors, and Public Works Departments, for the purpose of developing and implementing strategies for flood response.

1. COUNTY EMERGENCY PREPAREDNESS AND RESPONSE PROGRAMS

Provides a centralized funding source for earthquake and other emergency preparedness efforts to emphasize the County's commitment to emergency preparedness response coordination.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Host/Coordinate Earthquake Preparedness Expositions	5	5	5	5
Classroom Demonstrations	--	10	30	35
Public Service Announcements	--	4	5	7

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 3,218,000	\$ 100,000	\$ 3,118,000	--
<i>Non-Program Cost Adjustments</i>	<i>771,000</i>	<i>50,000</i>	<i>721,000</i>	--
1992-93	\$ 3,989,000	\$ 150,000	\$ 3,839,000	--

Program Impact of Recommendations

Overall, the proposed change enables the Office of Emergency Preparedness to continue with essential activities to educate the public and to coordinate efforts among County departments and other governmental agencies in the event of a disaster. Funding is allocated for preparedness training in swift water rescue, and additional revenue has been allocated by the State for the Operational Area Satellite Information System communications system. The increase in net County cost is due to the addition of Profit Sharing Program savings generated in 1990-91 and 1991-92. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Request has been recommended.

Total Change	\$ 771,000	\$ 50,000	\$ 721,000	--
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EMPLOYEE BENEFITS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BENEFITS						
EMP RETIREMENT	\$ 246,865,012	\$ 275,170,000	\$ 271,545,000	\$ 291,826,000	\$ 291,826,000	\$ 20,281,000
RETIREE INSURANCE	51,607,924	58,759,000	59,161,000	67,251,000	67,251,000	8,090,000
RET DEBT SERVICE	26,461,659	27,486,000	27,486,000	30,188,000	30,188,000	2,702,000
OASDI-MEDICARE	8,924,423	11,478,000	12,780,000	14,581,000	14,581,000	1,801,000
FLEXIBLE BENEFITS	108,208,022	146,979,000	146,700,000	284,521,000	284,521,000	137,821,000
INSURANCE						
HEALTH	59,125,026	72,548,000	68,135,000	2,631,000	2,631,000	-65,504,000
DENTAL	5,344,163	5,986,000	5,988,000			-5,988,000
LIFE	1,374,922	2,154,000	1,979,000	2,319,000	2,319,000	340,000
UIB	2,218,821	2,996,000	2,481,000	4,000,000	4,000,000	1,519,000
DISABILITY	6,832,258	8,273,000	9,266,000	9,684,000	9,684,000	418,000
SAVINGS PLAN	12,574,154	14,443,000	15,233,000	16,162,000	16,162,000	929,000
HORIZONS	4,637,008	10,721,000	4,721,000	14,175,000	14,175,000	9,454,000
WORKERS' COMP	65,780,275	78,626,000	74,962,000	83,519,000	83,519,000	8,557,000
	\$ 599,953,667	\$ 715,619,000	\$ 700,437,000	\$ 820,857,000	\$ 820,857,000	\$ 120,420,000
LESS EXP DIST	601,298,016	715,619,000	700,437,000	820,857,000	820,857,000	120,420,000
TOT S & EB	-1,344,349					
GROSS TOTAL	\$ -1,344,349	\$	\$	\$	\$	\$
REVENUE						
INS-UIB	242					
NET CO COST	\$ -1,344,591	\$	\$	\$	\$	\$

FUND
GENERAL

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

MISSION

To provide employees with a wide range of fringe benefits. The appropriations for the General Fund portion of these benefit costs are centrally reflected in this budget with the expenses distributed to departments.

1. RETIREMENT

Provides for a County retirement system for permanent employees pursuant to state law, and a Pension Savings Plan for temporary employees pursuant to federal regulations. Also covers retirement debt service payments, retiree health insurance, and Medicare costs for new employees. Additionally, includes costs for the repayment of certificates of participation issued by the County to pre-pay, at a savings, the retirement liability of retired members.

Workload Indicators	1989-90	1990-91	1991-92 Estimated	1992-93 Projected
Number of Active Members in Retirement System	68,846	71,390	76,000	77,000
Number of Participants in Pension Savings Plan	--	--	14,000	14,000

Employee Benefits (cont.)

1. RETIREMENT (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 370,972,000	\$ 370,972,000	\$ --	--
<i>Retirement Contribution</i>	<i>17,631,000</i>	<i>17,631,000</i>	--	--
<i>Pension Savings Plan</i>	<i>2,650,000</i>	<i>2,650,000</i>	--	--
<i>Retirement Debt Service Payment</i>	<i>2,702,000</i>	<i>2,702,000</i>	--	--
<i>Retiree Health Insurance Cost</i>	<i>8,090,000</i>	<i>8,090,000</i>	--	--
<i>OASDI-Medicare for New Employees</i>	<i>1,801,000</i>	<i>1,801,000</i>	--	--
1992-93	\$ 403,846,000	\$ 403,846,000	\$ --	--

Program Impact of Recommendations

The proposed changes reflect salary-based increases in retirement and the Medicare tax. Retiree insurance changes reflect the escalating cost of health insurance premiums, mitigated in part by implementation of a long-term plan to encourage the use of preferred providers and Medicare supplemental health plans. Retiree debt service increased to reflect scheduled payments on the principal. Also reflected is full-year funding of the Pension Savings Plan, a retirement plan for temporary employees who are not eligible for the County's regular retirement plans. The Pension Savings Plan began January 1, 1992.

2. FLEXIBLE BENEFITS

Provides for "cafeteria" type benefit plans to all eligible participants. This program allows the employee to tailor the benefits to his/her needs within program limitations.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Eligible Employees	38,387	39,519	45,000	76,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 146,700,000	\$ 146,700,000	\$ --	--
<i>Flexible Benefit Plans</i>	<i>137,821,000</i>	<i>137,821,000</i>	--	--
1992-93	\$ 284,521,000	\$ 284,521,000	\$ --	--

Program Impact of Recommendations

The proposed change provides full year funding for the Board-approved Options Plan which extended benefits to approximately 35,000 eligible employees. The Options Plan became effective on April 1, 1992 for approximately 4,000 nurses represented by Local 660, and on July 1, 1992 for approximately 31,000 employees comprising the balance of employees represented by Local 660. This action effected a major shift in program costs from the Insurance (health and dental) program. Also reflected in the proposed change is funding to maintain the current level of benefits for Choices, Flexible, and Megaflex benefit plan participants.

Employee Benefits (cont.)

3. INSURANCE

Provides health insurance benefits for temporary employees and life insurance benefits for eligible employees. Also provides for unemployment claims against the County.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Unemployment Claims Paid	2,854	2,939	6,000	7,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 78,583,000	\$ 78,583,000	\$ --	--
Health Insurance	(-65,504,000)	(-65,504,000)	--	--
Dental Insurance	(-5,988,000)	(-5,988,000)	--	--
Life Insurance	340,000	340,000	--	--
Unemployment	1,519,000	1,519,000	--	--
1992-93	\$ 8,950,000	\$ 8,950,000	\$ --	--

Program Impact of Recommendations

The proposed changes reflect a major shift in health and dental costs to the Flexible Benefits program as a result of the Board-approved Options Plan. The remaining health costs reflect health insurance premiums for temporary employees. The proposed changes also reflect increased life insurance benefit coverage for eligible employees, and the County's share of costs, on behalf of each participant, for unemployment claims against the County. The sharp rise in the number of claims paid reflects current economic conditions in Southern California.

4. DISABILITY

Provides for disability claims filed by qualified employees as well as death benefit claims filed by qualified survivors of the employees.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Disability Claims Paid	5,352	6,816	8,000	8,400
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 9,266,000	\$ 9,266,000	\$ --	\$ --
Disability	418,000	418,000	--	--
1992-93	\$ 9,684,000	\$ 9,684,000	\$ --	\$ --

Program Impact of Recommendations

The proposed change basically maintains the current level of benefits for the short-term disability, long-term disability, and survivor income benefits programs for participating employees.

Employee Benefits (cont.)

5. SAVINGS PLAN

Provides for an income tax deferred savings program for non-represented employees operated under the restrictions of the Internal Revenue Code Section 401 (k).

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Participants	6,970	7,570	8,600	9,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 15,233,000	\$ 15,233,000	\$ --	--
<i>Plan Utilization</i>	<i>929,000</i>	<i>929,000</i>	--	--
1992-93	\$ 16,162,000	\$ 16,162,000	\$ --	--

Program Impact of Recommendations

The proposed change basically maintains the current level of benefits in providing a County match to a maximum of 4 percent of annual salary for participants.

6. HORIZONS

Provides for an income tax deferred savings program for employees operated under the restrictions of the Internal Revenue Code Section 457. The Board-approved Horizons Plan, effective October 1, 1991 was created by merging the Thrift and Deferred Compensation plans.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Participants	--	--	31,000	32,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 4,721,000	\$ 4,721,000	\$ --	--
<i>Plan Utilization</i>	<i>9,454,000</i>	<i>9,454,000</i>	--	--
1992-93	\$ 14,175,000	\$ 14,175,000	\$ --	--

Program Impact of Recommendations

The proposed change provides full-year funding to maintain the current level of benefits in providing a County match to a maximum 2.5 percent of annual salary for participants. The Countywide cap of \$7,650,000 applies to the County contribution match, in the aggregate, for all represented employees in the General Fund, Enterprise Hospital Funds, and the Special Districts.

Employee Benefits (cont.)

7. WORKERS' COMPENSATION

Provides for a pay-as-you-go Board-approved insurance program. The program covers benefit payments, medical and legal expenses, and contract costs for third party administrators to perform the benefit administration function.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Workers' Compensation Claims Paid	166,055	173,819	180,000	189,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 74,962,000	\$ 74,962,000	\$ --	--
<i>Benefit Payments</i>	<i>8,557,000</i>	<i>8,557,000</i>	--	--
1992-93	\$ 83,519,000	\$ 83,519,000	\$ --	--

Program Impact of Recommendations

The proposed change provides for increases in benefit claim payments and administration fees.

Total Change	\$ 120,420,000	\$ 120,420,000	\$ --	--
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Employee Benefits (cont.)

1992-93 PROPOSED
(BY FUND)

	General Fund	Hospital Enterprise Funds	Special Districts	Total
COUNTY EMPLOYEE RETIREMENT	\$ 291,826,000	\$ 78,465,000	\$ 51,256,000	\$ 421,547,000
COUNTY RETIREE INSURANCE	67,251,000	21,806,000	8,978,000	98,035,000
COUNTY RETIREMENT DEBT SERVICE*	20,849,000	6,594,000	2,745,000	30,188,000
OASDI-MEDICARE	14,581,000	6,208,000	2,003,000	22,792,000
FLEXIBLE BENEFITS	284,521,000	89,601,000	35,130,000	409,252,000
INSURANCE				
HEALTH	2,631,000	1,858,000	111,000	4,600,000
DENTAL	0	0	0	0
LIFE	2,319,000	593,000	176,000	3,088,000
UNEMPLOYMENT INSURANCE BENEFITS*	3,124,000	719,000	157,000	4,000,000
DISABILITY	9,684,000	4,162,000	776,000	14,622,000
SAVINGS PLAN	16,162,000	3,174,000	1,173,000	20,509,000
HORIZONS PLAN**	14,175,000	3,730,000	3,133,000	21,038,000
WORKERS' COMPENSATION	83,519,000	24,536,000	15,745,000	123,800,000
	\$ 810,642,000	\$ 241,446,000	\$ 121,383,000	\$ 1,173,471,000

* As only one warrant is issued in payment of these obligations, the total expenditure is reflected in the General Fund, but reimbursed through the expenditure distribution method. This results in a total recommendation in the General Fund of \$820,857,000.

** The Countywide match contribution for represented employees is capped at \$7,650,000 per the Fringe Benefits Agreements with the Coalition of County Unions and Local 660.



EMPLOYEE RELATIONS COMMISSION
WALTER F. DAUGHERTY, EXECUTIVE OFFICER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 131,207	\$ 150,000	\$ 150,000	\$ 155,000	\$ 155,000	\$ 5,000
SVCS & SUPPS	81,743	149,000	149,000	198,000	198,000	49,000
OTHER CHARGES		91,000	91,000	79,000	79,000	-12,000
GROSS TOTAL	\$ 212,950	\$ 390,000	\$ 390,000	\$ 432,000	\$ 432,000	\$ 42,000
LESS INT TRFS	5,751	34,000	34,000	93,000	93,000	59,000
NET TOTAL	\$ 207,199	\$ 356,000	\$ 356,000	\$ 339,000	\$ 339,000	\$ -17,000
REVENUE	5,325	5,000	5,000	5,000	5,000	
NET CO COST	\$ 201,874	\$ 351,000	\$ 351,000	\$ 334,000	\$ 334,000	\$ -17,000
POSITIONS			2.0	2.0	2.0	
FUND GENERAL FUND			FUNCTION GENERAL		ACTIVITY PERSONNEL	

MISSION

To protect the interests of the public, County management, and County employees in matters relating to the Los Angeles County Employee Relations Ordinance.

Executive Director Message - Critical Issues and Unmet Needs

The Department successfully increased the number of departments charged for arbitration and unfair hearing services and reached agreement with the Executive Office of the Board of Supervisors on the sharing of Commission office space. This shared concept will be fully implemented during FY 1992-93 and will enable the Department to both maintain the quality of Commission services provided while eliminating unnecessary equipment and space.

Critical Success Factors

- Issue timely and responsive decisions in accordance with accepted labor relations principles and case law on matters within the Commission's jurisdiction.
- Facilitate the collective bargaining process by providing assistance in negotiation deadlocks in the form of mediation and fact-finding.
- Establish and maintain a panel of qualified labor relations neutrals reflective of the cultural diversity of the County of Los Angeles.

Major Accomplishments - 1991-92

- Conducted agency shop elections involving more than 2,000 employees in two bargaining units.
- Adopted rules and regulations governing procedures for the conduct of agency shop recision elections.

Employee Relations (cont.)

1. EMPLOYEE RELATIONS COMMISSION

Approves representation units, supervises employee unit elections, investigates charges of unfair employee relations practices, acts on requests for mediation and fact-finding, and arbitrates disputes.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Representation Matters				
Hearings	4	3	2	2
Elections	1	1	1	1
Unfair Practice Charges				
Charges Filed	52	52	55	55
Hearings	21	20	15	18
Arbitrations and Impasses				
Arbitration Requests Filed	237	228	210	210
Mediation Requests Filed	21	3	15	5
Factfinding Requests Filed	1	2	2	2

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 390,000	\$ 39,000	\$ 351,000	2.0
<i>Non-Program Cost Adjustments</i>	<i>42,000</i>	<i>59,000</i>	<i>(-17,000)</i>	<i>--</i>
1992-93	\$ 432,000	\$ 98,000	\$ 334,000	2.0

Program Impact of Recommendations

The proposed changes maintain the current level of Commission services provided to employee organizations, County management, and County employees. It is to be emphasized that the Commission is only able to maintain current service levels as a result of an agreement reached with the Executive Office of the Board of Supervisors to share a substantial portion of its office space. In addition, the changes reflect negotiated increases in salaries and employee benefits which will be absorbed by the Department. **Mandated per the Employee Relations Ordinance No. 9646 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Total Change	\$ 42,000	\$ 59,000	\$ (-17,000)	--
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FEDERAL AND STATE DISASTER AID

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 107,659	\$ 208,000	\$ 30,000,000	\$ 30,000,000	\$ 30,000,000	\$
REVENUE	-2,361,683	208,000	30,000,000	30,000,000	30,000,000	
NET CO COST	\$ 2,469,342	\$	\$	\$	\$	\$

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
OTHER PROTECTION

MISSION

To provide economic recovery assistance following major emergencies and disasters such as the June 28, 1991 Sierra Madre earthquake and the February 10-18, 1992 floods. The Federal and State Disaster Aid budget provides contingency appropriation for the restoration of buildings and property pending reimbursement from governmental agencies.

Critical Success Factors

- Provide readily available appropriation for emergency response and recovery.
- Serve as a central contingency appropriation during the claim and review process required by the respective reimbursing agencies.

Major Accomplishments - 1991-92

- Provided contingency funds for disaster response to the June 28, 1991 Sierra Madre earthquake and the February 10-18, 1992 floods.
- Administered ongoing claims for recovery expenses as a result of the June 27, 1990 Glendale fire, the January 17, 1988 storm, and the October 1, 1987 earthquake.

No changes are recommended from the 1991-92 adjusted allowance.



FINANCING ELEMENTS

FINANCING REQUIREMENTS =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
Appropriation for Contingencies	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000
General Reserve/Designation	56,100,000	29,900,000	29,900,000	-26,200,000
Estimated Delinquencies	62,700,000	62,700,000	62,700,000	
AVAILABLE FINANCING =====				
Fund Balance	\$ 197,708,000	\$ 128,368,000	\$ 128,368,000	\$ -69,340,000
Cancellation of Prior-Year Reserve/Designations	8,200,000	39,010,000	39,010,000	30,810,000
Property Tax Levy				
Regular Tax Levy	1,996,390,000	2,096,255,000	2,096,255,000	99,865,000
Supplemental Roll	67,900,000	67,900,000	67,900,000	
Assessment and Collection Fee	31,325,000	31,325,000	31,325,000	

MISSION

The Financing Elements section of the budget reflects those appropriations and revenues which are not contained in departmental or nondepartmental budget summaries.

Financing Requirements

- An appropriation for contingencies is provided to accommodate expenditures related to unforeseen emergencies, or it may be used by the Board of Supervisors to augment programs beyond the level contained in the Proposed Budget.
- A minimal general reserve is set aside and could also be used in the event of a natural disaster.
- A delinquency reserve is provided in anticipation of a portion of fully budgeted regular and supplemental roll property taxes remaining uncollected at the end of the fiscal year.

Available Financing

- Fund balance represents the surplus generated in the latest estimates of County expenditures and revenues for fiscal year 1991-92. Additional financing is made available by the cancellation of the profit sharing program designation.
- Property taxes on secured and unsecured properties included in the regular roll are expected to grow by 6.75 percent. The 6.75 percent growth rate reflects adjustments in value of up to 2 percent for inflation, for changes of ownership, and for new construction as permitted under Proposition 13 as well as midyear adjustments for escaped assessments and corrections. Property taxes on the supplemental roll are expected to remain consistent with levels projected in prior years.
- The property tax assessment and collection fee reflects the charge to cities, special districts, and community redevelopment agencies for property tax administration costs as authorized by Senate Bill 2557 (Chapter 466, Statutes of 1990).



FORESTER AND FIRE WARDEN
P. MICHAEL FREEMAN, FORESTER AND FIRE WARDEN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 32,817,038	\$ 43,422,000	\$ 44,730,000		\$	\$ -44,730,000
SVCS & SUPPS	60,822,206	64,553,000	64,305,000			-64,305,000
OTHER CHARGES	2,196,312	2,078,000	2,078,000			-2,078,000
FA - B & I	606,698	12,000	1,250,000			-1,250,000
FA - EQUIPMENT	2,680,894	2,465,000	3,895,000			-3,895,000
TOT FIX ASSET	3,287,592	2,477,000	5,145,000			-5,145,000
OTH FIN USES	1,162,000	750,000	750,000	65,978,000	63,678,000	62,928,000
RES EQU TRANS				1,001,000	1,001,000	1,001,000
GROSS TOTAL	\$ 100,285,148	\$ 113,280,000	\$ 117,008,000	\$ 66,979,000	\$ 64,679,000	\$ -52,329,000
LESS INT TRFS	949,580	733,000	775,000			-775,000
NET TOTAL	\$ 99,335,568	\$ 112,547,000	\$ 116,233,000	\$ 66,979,000	\$ 64,679,000	\$ -51,554,000
REVENUE	44,601,071	52,785,000	55,329,000			-55,329,000
NET CO COST	\$ 54,734,497	\$ 59,762,000	\$ 60,904,000	\$ 66,979,000	\$ 64,679,000	\$ 3,775,000
POSITIONS			786.4			-786.4

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
FIRE PROTECTION

Budget Unification

The Forester and Fire Warden and the Consolidated Fire Protection District (District), known popularly and operationally as the Los Angeles County Fire Department, are legally and financially two separate entities. As a result, the Fire Department has maintained two budget units while operationally performing as a highly integrated team.

The separation between the Forester and Fire Warden and the District has required complex and difficult administrative controls. Because of this, it would be advantageous to the Department's efficiency to implement a fiscal unification of the General Fund and District operations. Under this concept, the District will fulfill all duties and responsibilities of the Forester and Fire Warden as required by the County Charter and will be fully reimbursed in fiscal year 1992-93 by a financial contribution from the General Fund.

The first step in this unification process is transfer of the Forester and Fire Warden budget unit, its appropriation, operations, and personnel into the District. This combined budget unit is entitled the Fire Department as indicated in the following pages. The Department will be reporting further to your Board with additional recommendations to fully implement the financial unification of the Fire Department.



FIRE DEPARTMENT
P. MICHAEL FREEMAN, FIRE CHIEF, FORESTER AND FIRE WARDEN

	DISTRICT ONLY				TOTAL DEPARTMENT	
FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SAL & EMP BEN \$	200,174,180	\$ 217,000,000	\$ 218,164,000	\$ 291,190,000	\$ 288,178,000	\$ 70,014,000
SVCS & SUPPS	36,431,962	40,900,000	45,850,000	42,425,000	39,089,000	-6,761,000
OTHER CHARGES	3,240,645	3,679,000	3,917,000	6,438,000	5,688,000	1,771,000
FA - B & I	197,608	700,000	750,000	1,300,000	1,300,000	550,000
FA - EQUIPMENT	3,166,685	7,154,000	10,204,000	10,724,000	10,659,000	455,000
TOT FIX ASSET	3,364,293	7,854,000	10,954,000	12,024,000	11,959,000	1,005,000
OTH FIN USES	3,250,000	2,250,000	3,550,000	3,500,000	3,500,000	-50,000
GROSS TOTAL \$	\$ 246,461,080	\$ 271,683,000	\$ 282,435,000	\$ 355,577,000	\$ 348,414,000	\$ 65,979,000
RESERVES						
=====						
OTHER RESERVES				1,001,000	1,001,000	1,001,000
ENCUMBRANCES	4,632,929					
DESIGNATIONS		5,211,000	5,211,000	3,177,000	3,177,000	-2,034,000
EST DELINQ			2,813,000	3,000,000	3,000,000	187,000
TOTAL RESERVES \$	\$ 4,632,929	\$ 5,211,000	\$ 8,024,000	\$ 7,178,000	\$ 7,178,000	\$ -846,000
TOT FIN REQMTS \$	\$ 251,094,009	\$ 276,894,000	\$ 290,459,000	\$ 362,755,000	\$ 355,592,000	\$ 65,133,000
AVAIL FINANCE						
=====						
FUND BALANCE \$	\$ 16,707,108	\$ 12,491,000	\$ 12,491,000	\$ 13,592,000	\$ 13,592,000	\$ 1,101,000
CANCEL RES/DES				5,211,000	5,211,000	5,211,000
PROPERTY TAXES	68,985,358	74,633,000	75,696,000	79,978,000	78,812,000	3,116,000
AUGMENTATION	120,361,872	129,990,000	124,464,000	137,789,000	137,269,000	12,805,000
SPECIAL ASSES	22,190	13,606,000	15,313,000	13,606,000	13,606,000	-1,707,000
REVENUE	57,508,483	59,766,000	62,495,000	112,579,000	107,102,000	44,607,000
TOT AVAIL FIN \$	\$ 263,585,011	\$ 290,486,000	\$ 290,459,000	\$ 362,755,000	\$ 355,592,000	\$ 65,133,000
POSITIONS			2,189.7	3,149.1	3,129.1	939.4

FUND
FIRE DEPARTMENT

FUNCTION
PUBLIC PROTECTION

ACTIVITY
FIRE PROTECTION

MISSION

To proudly protect lives and property by providing prompt, skillful, and cost-effective fire protection and life safety services.

Department Head Message - Critical Issues and Unmet Needs

To further efficiency, the Department has consolidated the Forester and Fire Warden and the Consolidated Fire Protection District, forming the Los Angeles County Fire Department. This unification will serve to simplify and streamline administrative and financial functions within the Department, and will stabilize funding for Forester and Fire Warden programs.

Fire Department (cont.)

Department Head Message - Critical Issues and Unmet Needs (cont.)

The Fire Department's 1992-93 net County cost transfer leaves the Fire Department underfunded by \$2.3 million. This shortfall affects Forester and Fire Warden programs, and will be met by closure of two juvenile fire camps, which is consistent with corresponding curtailments in the Probation Department. Non-essential administrative positions have also been eliminated in accordance with Board policy. Overall, the Department will be able to continue to operate at the current service level and absorb inflationary increases, barring any extreme emergency situations.

Unmet needs of the Department include restoration of financing in the amount of \$1.6 million for the juvenile fire camps if the Probation camps are restored.

Critical Success Factors

- Continue to provide timely, proficient, and cost-effective fire suppression, prevention, rescue, medical, and hazardous materials/waste emergency response services to protect lives and property.
- Activate Emergency Support Teams to augment regional engine and truck company staffing levels in a more cost-effective manner than the traditional company staffing pattern.
- Implement a 24-hour helicopter paramedic squad in the east side of Los Angeles County.
- Finalize communications links with the City of Los Angeles for fire ground communications.
- Develop Spanish language programs for a community outreach effort through radio, newspapers, schools, and community organizations.

Major Accomplishments - 1991-92

- Reduced dispatch response time from an average of three minutes to 40 seconds as a result of the full implementation of the new Command and Control System.
- Completed a soil erosion control/reseeding project on 2,400 acres in the Antelope Valley, partially funded by the U.S. Soil Conservation Service, to help mitigate the serious dust and moving sand problems in the Antelope Acres area.
- Established a full-time bilingual public education coordinator to serve the Spanish-speaking community.
- Stationed a seasonal helicopter flight crew in the Whittier Hills to strengthen emergency fire fighting responses in the east side of Los Angeles County.

1. OPERATIONS

Provides fire suppression and emergency medical services for undeveloped and developed areas within the unincorporated areas and 50 cities, and emergency response and containment of hazardous materials incidents. Also provides basic and specialized fire and rescue training.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Emergency Incidents	30,839	30,521	29,890	30,000
Emergency Medical Services	140,401	138,274	142,340	143,000
Hazardous Materials Responses	590	678	790	800

Fire Department (cont.)

1. OPERATIONS (cont.)

<u>Proposed Changes</u>	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
1991-92	\$ 234,109,000	\$ 234,109,000	1,948.7
<i>Fire Department Consolidation</i>	4,397,000	4,397,000	80.1
<i>Emergency Support Teams</i>	4,009,000	4,009,000	48.0
<i>San Gabriel Valley Air Squad</i>	950,000	950,000	12.0
<i>Benefit Assessment Augmentation</i>	--	--	83.0
<i>Non-Program Cost Adjustments</i>	14,345,000	14,345,000	--
1992-93	\$ 257,810,000	\$ 257,810,000	2,171.8

Program Impact of Recommendations

The proposed changes reflect the transfer of appropriation and personnel from the Forester and Fire Warden's Operations Program into the Fire Department's Operations Program. Reflects full-year funding for six Emergency Support Teams which provide assistance to engine and truck companies, and a paramedic air squad in the San Gabriel Valley which provides emergency medical air evacuations. Fire protection services within the Fire Department and its member cities will be maintained at the current service level. The Department will also absorb the increased operating costs associated with this program. **This is a program mandated under Section 24 1/3 of the County Charter, with a discretionary level of service.**

	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	--

Department request has been recommended.

2. PREVENTION AND CONSERVATION

Provides fire inspection services and prevention programs for residential, industrial, and commercial structures; forestry programs; and regulation of hazardous materials and hazardous waste programs.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Inspections	37,000	41,000	41,000	41,000
Plan Checks	4,500	3,650	3,650	3,650
Forestry Education Attendees	94,881	123,000	125,000	128,000
Hazardous Materials Evaluations	6,500	6,740	7,000	7,250

Fire Department (cont.)

2. PREVENTION AND CONSERVATION (cont.)

<u>Proposed Changes</u>	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
1991-92	\$ 13,150,000	\$ 13,150,000	\$ 119.0
<i>Fire Department Consolidation</i>	<i>7,130,000</i>	<i>7,130,000</i>	<i>191.0</i>
<i>Hazardous Waste Enhancement</i>	<i>1,571,000</i>	<i>1,571,000</i>	<i>30.0</i>
<i>Non-Program Cost Adjustments</i>	<i>1,223,000</i>	<i>1,223,000</i>	<i>--</i>
1992-93	\$ 23,074,000	\$ 23,074,000	340.0

Program Impact of Recommendations

The proposed changes reflect the transfer of appropriation and personnel from the Forester and Fire Warden's Prevention and Conservation Program into the Fire Department's Prevention and Conservation Program. Thirty revenue offset positions within the Hazardous Waste Control Program will be utilized to administer an increased workload and provide clerical staffing and coordination at two new satellite offices. The Department will also absorb the increased operating costs associated within the Prevention and Conservation Program. Other than the Hazardous Waste Control Program enhancement, the Department will maintain this program at the current service level. **This is a program mandated under Section 24 1/3 of the County Charter and Chapter 6.95 of the Health & Safety Code, with a discretionary level of service.**

	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	--

Department request has been recommended.

3. SERVICES

Provides for communications, command and control, construction and maintenance, fire fleet services, and other operational support services. Also provides watershed protection, including heavy equipment, and fire camp crews.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Vehicles Maintained	462	483	490	510

<u>Proposed Changes</u>	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
1991-92	\$ 30,783,000	\$ 30,783,000	115.7
<i>Fire Department Consolidation</i>	<i>23,689,000</i>	<i>23,689,000</i>	<i>356.7</i>
<i>Fire Camp Closure</i>	<i>(-1,620,000)</i>	<i>(-1,620,000)</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>1,812,000</i>	<i>1,812,000</i>	<i>(-3.0)</i>
1992-93	\$ 54,664,000	\$ 54,664,000	469.4

Fire Department (cont.)

3. SERVICES (cont.)

Program Impact of Recommendations

The proposed changes reflect the transfer of appropriation and staff from the Forester and Fire Warden's Services Program into the Fire Department's Services Program. The closure of Fire Camps 15 and 17 is consistent with the Probation Department's curtailment program. Other than the reduction of the juvenile fire camps, the Department will be able to operate at the current service level. **This is a program mandated under Section 24 1/3 of the County Charter, with a discretionary level of service.**

	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,743,000	\$ 1,743,000	3.0

The Department's request for three technical support positions has not been recommended based on the forecast of available funding. This may delay needed repairs in various facilities. In addition, the Department's request for financing of two juvenile fire camps has not been recommended due to fiscal constraints.

4. ADMINISTRATION

Provides funding to finance executive support, strategic planning, personnel, procurement, fiscal, information management, and technical services to support line operations.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Public Education Programs	5,100	3,000	3,300	3,600
Invoices for Reimbursement	6,310	7,822	8,220	8,400
Recruit/Promotional Examinations	32	39	43	45

<u>Proposed Changes</u>	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
1991-92	\$ 12,417,000	\$ 12,417,000	6.3
<i>Fire Department Consolidation</i>	7,336,000	7,336,000	158.6
<i>Administrative Reduction</i>	(-761,000)	(-761,000)	(-17.0)
<i>Non-Program Cost Adjustments</i>	1,052,000	1,052,000	--
1992-93	\$ 20,044,000	\$ 20,044,000	147.9

Program Impact of Recommendations

These recommendations will result in the transfer of the Forester and Fire Warden's Administrative Program into the Fire Department's Administrative Program, and includes elimination of non-essential administrative positions. Effective administration to manage the Fire Department's operations will be maintained at the current service level. **Non-mandated, discretionary program.**

Fire Department (cont.)

4. ADMINISTRATION (cont.)

	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 5,420,000	\$ 5,420,000	17.0

The Department's request for appropriation to generate carryover fund balance for the 1993-94 fiscal year is not recommended based on the forecast of available financing. Funding for 17 administrative and technical support positions is eliminated, which may impact the Department's ability to respond to lower priority requests and studies in a timely manner.

Total Change	\$ 65,133,000	\$ 65,133,000	939.4
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Fire Department (cont.)

FIRE DEPARTMENT A.C.O. FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
FA - LAND	\$ 508,729	\$ 143,000	\$ 1,500,000	\$ 2,560,000	\$ 2,560,000	\$ 1,060,000
FA - B & I	5,312,727	2,213,000	8,400,000	8,417,000	8,365,000	-35,000
TOT CAP PROJ	5,821,456	2,356,000	9,900,000	10,977,000	10,925,000	1,025,000
FA - EQUIPMENT			4,433,000	6,765,000	6,765,000	2,332,000
TOT FIX ASSET	5,821,456	2,356,000	14,333,000	17,742,000	17,690,000	3,357,000
GROSS TOTAL	\$ 5,821,456	\$ 2,356,000	\$ 14,333,000	\$ 17,742,000	\$ 17,690,000	\$ 3,357,000
ENCUMBRANCES	1,799,040					
TOT FIN REQMTS	\$ 7,620,496	\$ 2,356,000	\$ 14,333,000	\$ 17,742,000	\$ 17,690,000	\$ 3,357,000
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 9,583,924	\$ 5,014,000	\$ 5,014,000	\$ 4,864,000	\$ 4,825,000	\$ -189,000
REVENUE	3,050,571	2,167,000	9,319,000	12,878,000	12,865,000	3,546,000
TOT AVAIL FIN	\$ 12,634,495	\$ 7,181,000	\$ 14,333,000	\$ 17,742,000	\$ 17,690,000	\$ 3,357,000

FUND
FIRE DEPARTMENT A.C.O. FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
FIRE PROTECTION



GRAND JURY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 120,830	\$ 122,000	\$ 128,000	\$ 128,000	\$ 124,000	\$ -4,000
SVCS & SUPPS	504,475	519,000	513,000	741,000	498,000	-15,000
OTHER CHARGES		59,000	59,000	59,000	59,000	
GROSS TOTAL	\$ 625,305	\$ 700,000	\$ 700,000	\$ 928,000	\$ 681,000	\$ -19,000
LESS INT TRFS	23,917					
NET TOTAL	\$ 601,388	\$ 700,000	\$ 700,000	\$ 928,000	\$ 681,000	\$ -19,000
NET CO COST	\$ 601,388	\$ 700,000	\$ 700,000	\$ 928,000	\$ 681,000	\$ -19,000

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
JUDICIAL

MISSION

To make inquiry into all public offenses committed or triable within the County and present them to the courts by indictment. The Grand Jury investigates and reports on the operations, accounts, and records of the officers, departments, or functions of the County including those operations, accounts, and records of any special legislative district or other district in the County, created pursuant to State law, for which the officers of the County are serving in their capacity as officers of the districts pursuant to Article 1, Section 23, among other sections, of the California Constitution.

Critical Issues and Unmet Needs

The Grand Jury recognizes the fiscal constraints imposed upon the Board and the County due to the worsening economy. However, a critical unmet need for 1992-93 is the enhancement of the outside audit contract amounting to \$167,000.

Critical Success Factors

- To investigate incidents of crime and provide for the administration of justice.
- To ensure efficient, effective, and responsible performance by city, County, and special district agencies within the purview of the Grand Jury.

Major Accomplishments - 1991-92

- Completed contract and grand jury audits and studies planned for 1991-92.
- Compiled and published the 1991-92 Final Report.
- Handled citizen complaints.
- Issued indictments.
- Conducted investigative hearings.

Grand Jury (cont.)

1. INQUIRY INTO PUBLIC OFFENSES AND INVESTIGATION OF COUNTY OPERATIONS

<u>Workload Indicators</u>	<u>1989-90*</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Indictments Issued	--	29	59	59
Investigative Hearings Held	--	5	7	7
Subpoenas Issued	--	3	561	10
Grand Jury Audits/Survey/Self-Review	--	23	23	23
Contract Audits	12	8	6	6
Citizen Complaints	87	89	76	80

* With the exception of Contract Audits and Citizen Complaints, other workload indicators were not available.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 700,000	\$ --	\$ 700,000	--
<i>Grand Juror Stipends</i>	<i>(-4,000)</i>	--	<i>(-4,000)</i>	--
<i>Contract Auditor</i>	<i>(-32,000)</i>	--	<i>(-32,000)</i>	--
<i>Non-Program Cost Adjustments</i>	<i>17,000</i>	--	<i>17,000</i>	--
1992-93	\$ 681,000	\$ --	\$ 681,000	--

Program Impact of Recommendations

The changes reflect a reduction of \$32,000 for audits contracted for and performed by a private firm on topics selected by the Grand Jurors, a reduction for stipends based on revised estimates, and miscellaneous cost adjustments. **Mandated by California Constitution, Article 1, Section 23.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 247,000	\$ --	\$ 247,000	--

The Grand Jury's major request of \$167,000 is for restoration of funding for contract auditing totaling \$399,000 and was not recommended due to fiscal constraints. Other minor adjustments not recommended primarily include additional services from Superior Court.

Total Change	\$ (-19,000)	\$ --	\$ (-19,000)	--
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HEALTH SERVICES
ROBERT C. GATES, DIRECTOR

HEALTH SERVICES GENERAL FUND DEPARTMENTAL SUMMARY
INCLUDING ENTERPRISE FUNDS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN LESS EXP DIST	\$ 1,132,973,309 294,080	\$ 1,253,061,000	\$ 1,277,687,000	\$ 1,683,948,000	\$ 1,356,949,000	\$ 79,262,000
TOT S & EB	1,132,679,229	1,253,061,000	1,277,687,000	1,683,948,000	1,356,949,000	79,262,000
SVCS & SUPPS LESS EXP DIST	751,749,831 17,727,033	788,474,000	775,356,000	877,231,000	745,309,000	-30,047,000
TOT S & S	734,022,798	788,474,000	775,356,000	877,231,000	745,309,000	-30,047,000
OTHER CHARGES LESS EXP DIST	92,943,896 1,347	1,076,081,000	1,078,808,000	1,114,135,000	1,107,280,000	28,472,000
TOT OTH CHRG	92,942,549	1,076,081,000	1,078,808,000	1,114,135,000	1,107,280,000	28,472,000
FA - B & I	2,867,892	7,897,000	11,937,000	361,625,000	5,506,000	-6,431,000
FA - EQUIPMENT	8,656,980	13,523,000	6,991,000	15,760,000	10,354,000	3,363,000
TOT FIX ASSET	11,524,872	21,420,000	18,928,000	377,385,000	15,860,000	-3,068,000
OTH FIN USES	314,851,432	850,834,000	878,587,000	1,173,368,000	896,824,000	18,237,000
GROSS TOTAL	\$ 2,286,020,880	\$ 3,989,870,000	\$ 4,029,366,000	\$ 5,226,067,000	\$ 4,122,222,000	\$ 92,856,000
LESS INT TRFS	11,304,167	17,248,000	15,426,000	13,996,000	13,993,000	-1,433,000
NET TOTAL	\$ 2,274,716,713	\$ 3,972,622,000	\$ 4,013,940,000	\$ 5,212,071,000	\$ 4,108,229,000	\$ 94,289,000
REVENUE	1,997,370,778	3,434,061,000	3,441,001,000	3,863,533,000	3,524,388,000	83,387,000
NET CO COST	\$ 277,345,935	\$ 538,561,000	\$ 572,939,000	\$ 1,348,538,000	\$ 583,841,000	\$ 10,902,000
POSITIONS			26,520.9	36,202.6	28,171.6	1,650.7

REVENUE RISK

The 1992-93 Proposed Budget for the Department of Health Services (DHS) is predicated on over \$300 million of indefinite and tenuous revenue sources as follows:

State Legalization Impact Assistance Grant (SLIAG) - Anticipates the County being able to claim and receive \$67.5 million in SLIAG funds for services provided during fiscal year 1991-92. It is important to note that the Federal government deferred SLIAG funding expected in 1991-92 until 1992-93. These funds may be subject to deferral again in 1992-93 or, in fact, could be eliminated.

Health Services (cont.)

Revenue Risk (cont.)

Senate Bill (SB) 855 - Assumes the full year utilization of the intergovernmental transfer program pursuant to (SB) 1255 for \$100.0 million. This amount can be impacted by Federal intervention and is also subject to County consultations with the State Department of Health Services.

Other Medi-Cal Increases - Anticipates enhanced inpatient and outpatient Medi-Cal reimbursement from a variety of proposals pending State consideration and, in certain cases, legislative action, State administrative actions, and Federal approval. These increases total \$133.7 million.

In addition, estimates for the amount of Realignment revenue contained in this proposed budget are based on State estimates received in January. These State estimates may be overly optimistic. Further, the specific amount of Medicaid Enhancement Program (SB 855) revenue is unknown and may decrease if the number of disproportionate share hospitals increases as expected. Currently, \$312.0 million is budgeted from this source. The State, however, has not yet provided the final SB 855 amount for 1992-93.

MISSION

To prevent disease, protect and promote health, and provide quality personal health services to the population within the County of Los Angeles. The Department is responsible for the care of the medically indigent and those otherwise without access to health services.

Department Head Message - Critical Issues and Unmet Needs

While there is an increase in net financing uses of \$94.3 million, this is an extremely tight budget, barely sustaining the current level of services, with only minor augmentations for critical health care needs including enhanced nursing positions, added skilled nursing resources at Rancho Los Amigos Medical Center and Pharmacists throughout the Department. This budget calls for \$11.0 million in administrative staff reductions, \$4.5 million in other position cuts, and over \$57.5 million in other belt-tightening adjustments from the Department's request. Examples of these include: 1) a 3 percent (\$8.8 million) reduction in expenditures for medical supplies, 2) a 2 percent (\$4.2 million) cut in non-contract services and supplies costs, 3) a 33 percent (\$7.4 million) curtailment of nursing registry expenses, and 4) a 40 percent (\$3.7 million) decrease in capital project authority. In addition, revenue from the Department of Mental Health (DMH) continues to be reduced by \$30.5 million to assist in meeting DMH's budgetary shortfalls. Some \$20.0 million of this reduction is through reduced billings to DMH for DHS services, while \$10.5 million is anticipated by negotiating with the State to use the DHS payment rate for Medi-Cal reimbursed mental health services. Depending upon the impact on the Department's financing by the adoption of the State budget, some or all of this revenue may need to be restored to the Department to prevent significant health care reductions.

The budget is currently based on the Governor's Budget and does not anticipate reductions of current State funding levels for health services. However, among the actions being considered by the State are: 1) a limitation of Medi-Cal coverage for adults to 60 inpatient days per year (estimated cost to the County of over \$50.0 million annually), 2) redirection of fiscal year 1988-89 Tobacco Taxes due the County (\$27.0 million), and 3) elimination of Medi-Cal/Medicare crossover and administrative-day payments (\$2.3 million).

It must be emphasized that over \$300.0 million in indefinite and tenuous revenue has been included in this budget. Failure to realize these anticipated revenues or reductions in the level of State funding will require curtailment of patient care services.

Resources from other departmental programs to resolve the Department's critical unmet needs cannot be reassigned without creating other conditions that would, predictably, create a new crisis. The Board of Supervisors' support is needed to stabilize our services and respond to the needs of the population we serve. Additional new revenue sources will continue to be pursued as will ways to further reduce non-direct patient care expenses. The Department will also continue to seek more cost-effective ways of providing quality health care.

Department Head Message - Critical Issues and Unmet Needs (cont.)

The cost of health care continues to rise faster than the general inflation rate. Cost containment efforts in the private sector have resulted in a shifting of the uninsured and high risk patients. The County of Los Angeles has the highest rate of medically-uninsured patients of any major metropolitan area in the nation. Approximately 2.7 million, or one-third of the non-elderly population, is uninsured. More than half are low wage earners or poor, and medically unsponsored. The continuing rise in the number of people at or below the poverty level, the expanding scope of public health problems, and the shifting of unsponsored patients away from the private sector have all caused increased demands upon the Department's facilities and programs. Unfortunately, there have not been commensurate increases in funding.

Of the total budget, 79 percent is for hospital services and 21 percent is for public health and other specialized programs. The Department is assessing its ability and has proposed a federally funded pilot to provide a managed care approach to the delivery of health services, which would emphasize the provision of primary and preventive services before or at the onset of illness, rather than more expensive specialty or inpatient services once problems have developed.

Critical Success Factors

- Strengthen financial resources, contingent upon State and Federal cooperation and assistance.
- Achieve integration among the Department's facilities and programs.
- Develop and implement the County's public health objectives for the year 2000, and expand efforts to prevent disease, promote and protect the community's health.
- Receive full four-year accreditation for LAC+USC Medical Center.
- Develop and promote viable financial plans to replace or refurbish facilities, based on an assessment of facility condition and future health services needs.
- Develop a model personal health system to guide future policies and strategies in personal health services.
- Promote the awareness, understanding, and support for the Department and its mission.
- Improve the delivery of services through more effective use of resources.

Major Accomplishments - 1991-92

- Secured legislation, SB 855, to implement a Medicaid payment adjustment program for inpatient care. This program has strengthened California's health care system by providing Statewide approximately \$800.0 million annually in new Federal revenues to eligible public and private hospitals. The annual benefit to the Department is expected to be over \$300.0 million.
- Developed Healthy Los Angeles 2000, a Countywide program building upon the Federal Year 2000 Health Objectives. The Department's effort will bring together residents, community groups, and public and private agencies to work as partners in preventing health problems.
- Presented the first ten recipients of the Michael D. Antonovich Nursing Faculty Grant with awards of \$50,000 each at a Board ceremony held February 11, 1992.

Health Services (cont.)

Major Accomplishments - 1991-92 (cont.)

- Implemented the Consolidated Business Office (CBO) pilot which consolidated the accounts receivable and billing functions of LAC+USC and Martin Luther King, Jr./Drew Medical Centers. In December 1991, High Desert Hospital was added to the CBO. The consolidation will result in fiscal year 1991-92 administrative cost savings of \$1.0 million.
- Increased mammography services by instituting an on-site appointment protocol.
- Negotiated an 8.2 percent increase in the Department's Medi-Cal contract rate which includes a cost-of-living adjustment as well as continued disproportionate share recognition.
- Received four-year accreditation for the Martin Luther King, Jr./Drew Medical Center.
- Reduced waiting time for Acquired Immunodeficiency Syndrome (AIDS) outpatient services in County facilities to an average of one week.
- Conducted an Education Forum on Health Care Delivery in the Latino community, the first in a series of educational forums focusing on the different cultural groups served by the Department.
- Planned, implemented, and evaluated the Countywide Medical Disaster Exercise, "Shake 91," involving approximately 124 public and private hospitals and clinics.

1. DISEASE PREVENTION SERVICES

Prevents disease, protects and promotes health for all persons through both clinical and outreach programs. Provides adequate and effective disease control activities as specified by State/County laws and regulations.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of HIV Antibody Tests	33,956	21,208	20,000	21,000
AIDS Prevention and Education Contacts	—	18,395	37,000	39,000
Immunizations	983,252	1,018,690	1,300,000	1,244,000
Birth and Death Certificates	237,692	249,573	261,000	261,000

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 51,700,000	\$ 30,530,000	\$ 21,170,000	506.0
<i>Veterinary Autopsy Services</i>	<i>(-1,732,000)</i>	<i>69,000</i>	<i>(-1,801,000)</i>	<i>(-35.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>230,000</i>	<i>(-2,096,000)</i>	<i>2,326,000</i>	<i>—</i>
1992-93	\$ 50,198,000	\$ 28,503,000	\$ 21,695,000	471.0

Health Services (cont.)

1. DISEASE PREVENTION SERVICES (cont.)

Program Impact of Recommendations

The proposed changes reflect funding of ongoing operational costs, such as negotiated salary increases, and increases in both contract and medical supply costs. The quality and level of services provided remain essentially unchanged from the 1991-92 Budget with the exception of the elimination of discretionary Veterinary Autopsy Services. **Health and Safety Code 1442.5, Subsection C, mandates the Department to provide the same access and quality of care for indigents as enjoyed by those able to pay for health care.**

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ 14,030,000	\$ --	\$ 14,030,000	72.0

Further augmentation to recommended levels of funding for early intervention and education, as well as provision of additional new AIDS-related treatment, and clinical patient care services are not included in the proposed changes. Additional augmentation of testing for tuberculosis and other communicable diseases, epidemiology, nutrition, geriatrics, and injury prevention, along with data collection and monitoring services are also not recommended due to fiscal constraints.

2. ENVIRONMENTAL HEALTH SERVICES

Maintains and improves environmental quality. Complies with and enforces Federal, State and County regulations aimed at preventing the spread of disease due to environmental factors and minimizes the public's exposure to hazardous materials.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Inspections				
Environmental Health (including restaurants)	422,399	499,393	462,000	403,000
Health Facilities	2,388	2,481	4,500	4,500
<u>Proposed Changes</u>	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 43,330,000	\$ 35,849,000	\$ 7,481,000	724.5
<i>Environmental Health Administration Reduction</i>	<i>(-1,174,000)</i>	<i>(-781,000)</i>	<i>(-393,000)</i>	<i>(-24.4)</i>
<i>Non-Program Cost Adjustments</i>	<i>2,396,000</i>	<i>--</i>	<i>2,396,000</i>	<i>--</i>
1992-93	\$ 44,552,000	\$ 35,068,000	\$ 9,484,000	700.1

Program Impact of Recommendations

The proposed changes reflect funding of ongoing operational costs, such as negotiated salary increases, and increases in contract services. The quality and level of services provided remain essentially unchanged from the 1991-92 Budget except for the elimination of the Out-of-County Milk Inspection Program, and the reduction of non-mandated comparative medicine and environmental health services. **The Department is mandated to provide environmental health services for the residents of the County of Los Angeles.**

Health Services (cont.)

2. ENVIRONMENTAL HEALTH SERVICES (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 10,886,000	\$ 1,729,000	\$ 9,157,000	79.7

Funding of South Coast Air Quality Management District (SCAQMD) requirements and other environmental health functions are not recommended due to the need to fund higher priority programs and fiscal constraints.

3. EMERGENCY SERVICES

Provides emergency services to persons presenting themselves at departmental hospital emergency rooms. Serves as the Emergency Medical Systems Agency for the County and coordinates emergency services during disasters and multi-casualty incidents. Operates the Medical Alert Center which coordinates all transfers into departmental hospitals, provides status of emergency rooms which is necessary for ambulances and paramedics to transport patients, and dispatches County ambulances on the night shift.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Emergency Room (ER) and Urgent Care Visits	314,434	318,450	402,000	424,000
Ancillary Services				
Lab Procedures	492,348	430,927	457,000	463,000
Radiology Procedures	155,950	149,725	130,000	134,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 230,283,000	\$ 155,949,000	\$ 74,334,000	2,194.4
<i>Pryor Bill Mandates</i>	349,000	--	349,000	11.0
<i>Nurse Funding</i>	857,000	--	857,000	16.0
<i>Physician Contracts</i>	832,000	227,000	605,000	--
<i>Capital Projects</i>	(-119,000)	--	(-119,000)	--
<i>Interns and Residents Professional Services Agreement</i>	305,000	721,000	(-416,000)	96.4
<i>Non-Program Cost Adjustments</i>	7,946,000	7,993,000	(-47,000)	--
1992-93	\$ 240,453,000	\$ 164,890,000	\$ 75,563,000	2,317.8

Program Impact of Recommendations

The proposed changes reflect funding of ongoing operational costs, such as negotiated salary increases, and increases in contract and medical supply costs. Full funding has been provided to meet additional mandates of legislation (Pryor Bill) pertaining to pharmaceutical purchases and requirements for consultation. In anticipation of a slow economic recovery continuing, modest increases in revenue resulting from recent legislation, such as SB 855 and Realignment, are indicated in these proposed changes. Funding is provided to maintain trauma and emergency augmentations instituted last year. In addition, funding has been provided for the return of contracted interns and residents at the LAC+USC Medical Center to County service.

Health Services (cont.)

3. EMERGENCY SERVICES (cont.)

Saturation of emergency rooms continues to be a problem, as indicated by a projected increase in workload. Additional funding is provided for physician contracts to ensure staffing for on-call panels, and to help alleviate nursing shortages. **Health and Safety Code 1442.5, Subsection C, mandates the Department to provide the same access and quality of care for indigents as enjoyed by those able to pay for health care.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 148,452,000	\$ 19,815,000	\$ 128,637,000	2,025.4

Additional funding for physician services, nursing staff, inpatient beds, outpatient trauma, equipment, miscellaneous staffing to meet increased workload and reduce backlogs in vulnerable-child programs, and patient tracking systems for emergency services are not recommended due to fiscal constraints.

4. ACUTE INPATIENT SERVICES

Provides inpatient services for the medically indigent and those otherwise without access to health care. Delivers a comprehensive and integrated array of quality inpatient intensive care, medical care, surgical acute care, perinatal/maternal care, allied health and ancillary services that meet Joint Commission of Accreditation of Healthcare Organization standards, and licensing/regulatory requirements.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Inpatient Days				
Acute Medical	294,651	289,675	305,000	321,000
Obstetrical:				
Mother	114,744	107,771	105,000	110,000
Nursery	78,148	72,885	70,000	74,000
Special Care Nursery	24,599	25,174	24,000	25,000
Surgical Acute	213,491	199,777	196,000	208,000
Intensive Care	85,162	84,200	85,000	88,000
Pediatrics	45,308	45,565	46,000	48,000
Jail Ward	12,754	10,482	12,000	13,000
Ancillary Services				
Lab Procedures	5,222,323	5,359,854	5,443,000	5,601,000
Radiology Procedures	341,303	369,829	354,000	369,000
Prescriptions Filled	482,217	437,641	434,000	471,000
Average Daily Census	2,387	2,289	2,300	2,300
Hospital and Contract Births	51,780	56,763	55,300	55,300
Number of Surgeries	62,671	59,059	60,000	60,000
Admissions	184,467	172,919	170,000	170,000
Average Length of Stay (Days)	5.8	5.9	6.2	6.2

Health Services (cont.)

4. ACUTE INPATIENT SERVICES (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$1,649,372,000	\$1,508,610,000	\$ 140,762,000	12,293.1
<i>Rancho Bed Reduction</i>	<i>(-2,250,000)</i>	<i>—</i>	<i>(-2,250,000)</i>	<i>—</i>
<i>Pryor Bill Mandates</i>	<i>2,640,000</i>	<i>—</i>	<i>2,640,000</i>	<i>10.3</i>
<i>Nurse Funding</i>	<i>(-507,000)</i>	<i>(-2,970,000)</i>	<i>2,463,000</i>	<i>94.0</i>
<i>Physician Contracts</i>	<i>6,216,000</i>	<i>3,829,000</i>	<i>2,387,000</i>	<i>—</i>
<i>Consolidated Business Office</i>	<i>247,000</i>	<i>288,000</i>	<i>(-41,000)</i>	<i>—</i>
<i>OB Overload</i>	<i>222,000</i>	<i>213,000</i>	<i>9,000</i>	<i>—</i>
<i>Housekeeping Services</i>	<i>(-34,000)</i>	<i>940,000</i>	<i>(-974,000)</i>	<i>—</i>
<i>Nursing Satellite Campus</i>	<i>468,000</i>	<i>13,000</i>	<i>455,000</i>	<i>—</i>
<i>Capital Projects</i>	<i>996,000</i>	<i>—</i>	<i>996,000</i>	<i>—</i>
<i>Interns and Residents Professional Services Agreement</i>	<i>1,727,000</i>	<i>4,089,000</i>	<i>(-2,362,000)</i>	<i>594.2</i>
<i>Non-Program Cost Adjustments</i>	<i>23,367,000</i>	<i>23,460,000</i>	<i>(-93,000)</i>	<i>—</i>
1992-93	\$1,682,464,000	\$1,538,472,000	\$ 143,992,000	12,991.6

Program Impact of Recommendations

The proposed changes reflect funding of ongoing operational costs, such as negotiated salary increases, and increases in contract and medical supply costs. Full funding has been provided to meet additional mandates of legislation (Pryor Bill) pertaining to pharmaceutical purchases and requirements for consultation. Funding has been shifted to salaries and employee benefits from contract registries for nursing positions and the return of contracted interns and residents at LAC+USC Medical Center to County service.

Operational variances from ongoing funding sources have been reflected, in addition to a cost-of-living increase for the Medi-Cal Contract. In anticipation of a slow economic recovery continuing, modest increases in revenue resulting from recent legislation, such as SB 855 and Realignment, are indicated in these proposed changes. Funding has been adjusted to reflect a reduction of 7 beds at Rancho Los Amigos Medical Center, due to decline in patient census. Staff will be assigned to other areas of hospital operations.

As indicated, workload is projected to increase slightly, however, it does not represent the true demand for inpatient services in the County. As a result of the proposed changes, the Department will address, in a limited way, specific aspects of the overall increases in the level of inpatient services. Emphasis has been also placed on funding additional critical aspects of the program, such as physician contracts and nursing positions, and associated support services such as billing to expedite revenue collection. **Health and Safety Code 1442.5, Subsection C, mandates the Department to provide the same access and quality of care for indigents as enjoyed by those able to pay for health care.**

Health Services (cont.)

4. ACUTE INPATIENT SERVICES (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 324,883,000	\$ 19,058,000	\$ 305,825,000	3,658.5

Funding was requested for facility/service enhancements to establish a multidisciplinary managed care program model. Funding was also requested for further augmentation of the quality assurance program and medical school affiliation with High Desert Hospital, for additional staff to address deficiencies noted in general radiology, ultrasound, internal medicine, lab phlebotomy, pharmacy, neonatal intensive care unit, cardiology, hematology, oncology services, and equipment to replace outdated Computerized Tomography scanner and x-ray machines; these requests are not recommended due to fiscal constraints.

5. OUTPATIENT SERVICES

Provides outpatient services for the medically indigent and those otherwise without access to health care through a Countywide network of outpatient services. Provides ambulatory care in 41 health centers, 5 comprehensive health centers, 6 hospitals, and the Juvenile Court Health system. Provides a comprehensive and integrated network of diagnostic and treatment services, including home health services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Ambulatory Care Visits	2,160,261	2,190,338	2,650,000	2,687,000
Public Health Visits	1,503,184	1,503,456	1,338,000	1,348,000
Home Health Visits/Hours	--	--	107,000	107,000
Ancillary Services				
Lab Procedures	9,237,276	9,161,479	9,582,000	9,582,000
Radiology Procedures	340,669	350,482	294,000	294,000
Prescriptions Filled	1,629,222	1,679,165	4,849,000	4,849,000
AIDS				
Number of Clients Managed	--	--	3,000	3,000

Health Services (cont.)

5. OUTPATIENT SERVICES (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 738,219,000	\$ 492,605,000	\$ 245,614,000	6,674.3
<i>Interns and Residents Professional</i>				
Services Agreements	363,000	514,000	(-151,000)	158.4
Pryor Bill Mandates	781,000	—	781,000	—
Nurse Funding	1,430,000	626,000	804,000	160.6
Community Health Plan	2,960,000	3,123,000	(-163,000)	43.0
Physician Contracts	1,405,000	55,000	1,350,000	—
Housekeeping Services	(-127,000)	—	(-127,000)	89.0
Nursing Satellite Campus	123,000	2,000	121,000	12.0
Pediatric Expansion	2,274,000	2,204,000	70,000	92.4
Prenatal Expansion	2,160,000	2,287,000	(-127,000)	55.6
Capital Projects	(-3,161,000)	(-930,000)	(-2,231,000)	—
Care Act	2,752,000	2,752,000	—	—
Workload Increases	3,946,000	1,239,000	2,707,000	35.8
Family Planning	386,000	274,000	112,000	8.9
Non-Program Cost Adjustments	23,349,000	12,207,000	11,142,000	—
1992-93	\$ 776,860,000	\$ 516,958,000	\$ 259,902,000	7,330.0

Program Impact of Recommendations

The proposed changes reflect funding of ongoing operational costs, such as negotiated salary increases, and increases in contract and medical supply costs. Full funding has been provided to meet additional mandates of legislation (Pryor Bill) pertaining to pharmaceutical purchases and requirements for consultation. In addition, funding has been provided for the return of contracted interns and residents at the LAC+USC Medical Center to County service. Resources for capital projects have been reallocated to direct patient service needs.

Operational variances from ongoing funding sources have been reflected, in addition to a cost-of-living increase for the Medi-Cal Contract. In anticipation of a slow economic recovery continuing, modest increases in revenue resulting from recent legislation, such as SB 855 and Realignment, are indicated in these proposed changes.

Workload in this program is projected to stabilize, with the exception of Ambulatory Care visits which are projected to show a moderate increase. As a result of the proposed changes, funding has been adjusted to enable the Department to meet the demands of this workload. Emphasis is also placed on funding additional critical aspects of the program, such as physician contracts and nursing positions. Funding has also been provided for the relocation of AIDS outpatient services at Harbor/UCLA Medical Center. As a result of Probation Department camp closures, funding for youth camp medical and dental services was reduced. Funding for MacLaren Children's Center, Los Padrinos, and Central Juvenile Halls remain at current levels.

Funding has been provided to expand services for prenatal, pediatric, and family planning clinics. Also, additional Federal Care Act funding has been provided for AIDS outpatient clinics. **Health and Safety Code 1442.5, Subsection C, mandates the Department to provide the same access and quality of care for indigents as enjoyed by those able to pay for health care.**

Health Services (cont.)

5. OUTPATIENT SERVICES (cont.)

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ 234,577,000	\$ 19,250,000	\$ 215,327,000	1,701.9

Funding was requested to augment current services to outpatients, including Day Surgery/PreOp areas, mammography, ambulatory care, outpatient pharmacy, pediatric services, and Hematology-Oncology day clinic. Also, funding was requested for monitoring of Ethyleneoxide and Hepatitis in workplace environments. These are not recommended due to fiscal constraints.

6. ACUTE PSYCHIATRIC SERVICES

Provides, under contract with the County's DMH, acute psychiatric inpatient and emergency services for the medically indigent and those otherwise without access to services. Emphasizes emergency assessment, crisis intervention, and inpatient treatment.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Inpatient Days	95,747	93,027	95,000	95,000
Psychiatric ER/Outpatient Visits	129,695	139,659	142,500	142,500
<u>Proposed Changes</u>	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 85,486,000	\$ 54,639,000	\$ 30,847,000	1,118.2
<i>Interns and Residents Professional Services Agreements</i>	112,000	240,000	(-128,000)	48.7
<i>Pryor Bill Mandates</i>	207,000	--	207,000	--
<i>Nurse Funding Issues</i>	360,000	--	360,000	7.0
<i>Physician Contracts</i>	453,000	--	453,000	--
<i>Mental Health Contract Services</i>	1,988,000	--	1,988,000	--
<i>Non-Program Cost Adjustments</i>	4,998,000	11,006,000	(-6,008,000)	42.1
1992-93	\$ 93,604,000	\$ 65,885,000	\$ 27,719,000	1,216.0

Program Impact of Recommendations

The proposed changes reflect funding of ongoing operational costs, such as negotiated salary increases, and increases in both contract and medical supply costs. Full funding has been provided to meet additional mandates of legislation (Pryor Bill) pertaining to pharmaceutical purchases and requirements for consultation. Funding was provided for both the Kedren and Gateways contracts, which provides 14 beds for mental health services to relieve overcrowding of psychiatric patients in General Hospital. Funding has been provided for the return of contracted interns and residents at the LAC+USC Medical Center to County services.

Operational variances from ongoing funding sources have been reflected, in addition to a cost-of-living increase for the Medi-Cal Contract. In anticipation of a slow economic recovery continuing, increases in revenue resulting from recent legislation, such as SB 855 and Realignment, are indicated in these proposed changes, which effects a modest reduction of net County cost. Health and Safety Code 1442.5, Subsection C, mandates the Department to provide the same access and quality of care for indigents as enjoyed by those able to pay for health care.

Health Services (cont.)

6. ACUTE PSYCHIATRIC SERVICES (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 29,528,000	\$ --	\$ 29,528,000	198.0

Funding requests to establish/augment services, including establishment of new inpatient and outpatient mental health units, including approximately 45 beds and a pharmacy for Psychiatric Hospital, are not recommended due to fiscal constraints.

7. PROGRAM COORDINATION-SPECIAL SERVICES

Arranges for the provision of medical and allied services authorized by the California Children Services (CCS) Program. Assesses the frequency and severity of problems associated with the use of alcohol and drugs and contracts for needed services. Provides alcohol and drug abuse rehabilitative services. Coordinates Child Health and Disability Program services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Alcohol and Drug				
Residential/Inpatient Days	693,697	726,372	697,000	720,000
Outpatient/Day Care Visits	660,646	835,681	681,000	681,000
Court Referrals	26,494	29,063	26,000	26,000
Number of Service Sites	239	239	280	290
Certified Providers	123	108	100	100
Antelope Valley Rehabilitation Centers:				
Admissions	46,774	48,675	42,000	42,000
Clinic Visits	4,900	4,766	4,780	4,780
Average Occupancy Percentage	93.0	87.5	88.5	88.5
CCS Case Management				
Open Cases	270,000	290,250	384,000	406,000
Referrals	38,276	43,061	47,300	58,000
Claims	193,970	214,528	182,700	192,000
Poison Control Center Calls	N/A	N/A	55,000	109,000

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 134,466,000	\$ 106,668,000	\$ 27,798,000	711.4
Poison Control Center	896,000	896,000	--	14.0
Augment CCS Program	1,711,000	1,711,000	--	85.3
Alcohol and Drug Programs	7,753,000	8,375,000	(-622,000)	--
Non-Program Cost Adjustments	(-3,283,000)	(-1,891,000)	(-1,392,000)	--
1992-93	\$ 141,543,000	\$ 115,759,000	\$ 25,784,000	810.7

7. PROGRAM COORDINATION-SPECIAL SERVICES (cont.)Program Impact of Recommendations

The proposed changes reflect funding of ongoing operational costs, such as negotiated salary increases, and increases in contract and medical supply costs. Additional funding was provided as a result of Realignment legislation, which mandates augmented case management services in the CCS Program. This augmentation is expected to provide more efficient case management, ultimately producing a significant cost savings to the program. In addition, Alcohol and Drug Programs received increased allocations for Office of Treatment Improvement programs and Perinatal Expansion for substance-abused infants. Full year funding for the Poison Control Center, for which the County assumed responsibility in 1992, is included in the proposed changes.

Operational variances from ongoing funding sources have been reflected, in both State and Federal grant revenues. Special funding is provided to targeted populations, including perinatal services, and female offenders. **Health and Safety Code 1442.5, Subsection C, mandates the Department to provide the same access and quality of care for indigents as enjoyed by those able to pay for health care.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 20,930,000	\$ 1,002,000	\$ 19,928,000	35.0

Funding requested for additional therapy services, and continuation of Pre-Post Release Treatment Program, was not recommended due to fiscal constraints.

8. REHABILITATION SERVICES

Provides rehabilitative services to the medically indigent and those otherwise without access to services to restore and/or maximize the patient's potential for independence in their activities of daily living. Includes services of intensive medical rehabilitation, convalescent rehabilitation, and extended care.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Inpatient Days	96,164	93,827	92,600	93,200
Outpatient Visits	46,827	56,513	48,300	48,300
Ancillary Services				
Lab Procedures	1,140,275	1,329,079	1,043,000	1,048,000
Radiology Procedures	48,597	61,876	37,000	37,000
Prescriptions Filled	56,954	58,996	60,500	60,600
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 102,829,000	\$ 99,655,000	\$ 3,174,000	1,563.5
<i>Pryor Bill Mandates</i>	333,000	—	333,000	—
<i>Non-Program Cost Adjustments</i>	6,987,000	6,196,000	791,000	—
1992-93	\$ 110,149,000	\$ 105,851,000	\$ 4,298,000	1,563.5

Health Services (cont.)

8. REHABILITATION SERVICES (cont.)

Program Impact of Recommendations

The proposed changes reflect funding of ongoing operational costs, such as negotiated salary increases, and increases in both contract and medical supply costs. Full funding has been provided to meet additional mandates of legislation (Pryor Bill) pertaining to pharmaceutical purchases and requirements for consultation.

Operational variances from ongoing funding sources have been reflected, in addition to a cost-of-living increase for the Medi-Cal Program. In anticipation of a slow economic recovery continuing, modest increases in revenue resulting from recent legislation, such as SB 855 and Realignment, are indicated in these proposed changes. **Health and Safety Code 1442.5, Subsection C, mandates the Department to provide the same access and quality of care for indigents as enjoyed by those able to pay for health care.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 30,465,000	\$ 1,711,000	\$ 28,754,000	216.5

Funding to address the facilities' perception of an increase in patient acuity levels within the program was not recommended due to fiscal constraints.

9. SKILLED NURSING SERVICES

Provides skilled nursing services activities that improve the patient's quality of life by maintaining and/or improving the patient's functional level.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Inpatient Days	39,401	38,070	38,900	38,900
Ancillary Services				
Lab Procedures	34,557	38,759	33,200	33,200
Radiology Procedures	775	860	670	670
Prescriptions Filled	463	478	590	590

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 15,199,000	\$ 9,951,000	\$ 5,248,000	244.8
<i>Nurse Funding</i>	<i>577,000</i>	<i>338,000</i>	<i>239,000</i>	<i>10.5</i>
<i>Skilled Nursing Expansion</i>	<i>551,000</i>	<i>275,000</i>	<i>276,000</i>	<i>12.2</i>
<i>Non-Program Cost Adjustments</i>	<i>895,000</i>	<i>—</i>	<i>895,000</i>	<i>—</i>
1992-93	\$ 17,222,000	\$ 10,564,000	\$ 6,658,000	267.5

Health Services (cont.)

9. SKILLED NURSING SERVICES (cont.)

Program Impact of Recommendations

The proposed changes reflect funding of ongoing operational costs, such as negotiated salary increases, and increases in contract and medical supply costs. Funding has been provided to enhance services at Rancho Los Amigos Medical Center, including additional nursing staff and surveillance equipment.

Operational variances from ongoing funding sources have been reflected, in addition to a cost-of-living increase for the Medi-Cal Contract. In anticipation of a slow economic recovery continuing, modest increases in revenue resulting from recent legislation, such as SB 855 and Realignment, are indicated in these proposed changes. **Health and Safety Code 1442.5, Subsection C, mandates the Department to provide the same access and quality of care for indigents as enjoyed by those able to pay for health care.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

10. ADMINISTRATION

Coordinates and manages the County's health care system.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Revenue Generated	1,369,229,000	1,500,875,000	1,978,341,000	2,100,153,000
Health Bills Tracked	1,146	683	862	900
Proposition A Contracts	37	40	54	54
Vendor Contracts	937	1,009	1,573	1,823
Board Letters Filed	453	448	460	510
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 597,923,000	\$ 581,412,000	\$ 16,511,000	490.7
<i>Administrative Curtailment</i>	<i>(-11,050,000)</i>	<i>--</i>	<i>(-11,050,000)</i>	<i>To be decided</i>
<i>Nurse Scholarship Program</i>	<i>350,000</i>	<i>--</i>	<i>350,000</i>	<i>--</i>
<i>Interfacility Patient Identifier</i>	<i>5,000,000</i>	<i>--</i>	<i>5,000,000</i>	<i>--</i>
<i>AB 75 Program</i>	<i>1,062,000</i>	<i>1,098,000</i>	<i>(-36,000)</i>	<i>12.7</i>
<i>Capital Projects</i>	<i>(-4,240,000)</i>	<i>--</i>	<i>(-4,240,000)</i>	<i>--</i>
<i>Fire Damage Restoration</i>	<i>5,000,000</i>	<i>5,000,000</i>	<i>--</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>4,914,000</i>	<i>2,703,000</i>	<i>2,211,000</i>	<i>--</i>
1992-93	\$ 598,959,000	\$ 590,213,000	\$ 8,746,000	503.4

Health Services (cont.)

10. ADMINISTRATION (cont.)

Program Impact of Recommendations

Funding has been provided to complete Phase II of the Interfacility Patient Identifier Project, which will enable the Department to reduce duplicative medical procedures, and improve the quality of services in all health facilities. The Department will be able to repair the damage of the recent fire to its administrative headquarters, through insurance recovery.

A significant administrative curtailment is reflected in the proposed changes which includes centralization of specific key support services such as Contracts and Grants and Procurement to achieve efficiencies. The specific budgeted positions are still being identified. Little or no reduction in productivity is anticipated. Resources for capital projects have been reallocated to direct patient care services. **The Department is responsible for managing the provision of health care to residents of the County of Los Angeles. The level of service is discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 13,550,000	\$ 39,000	\$ 13,511,000	44.0

Funding was requested to augment staff for information systems, Paramedic training, secretarial support, personnel, payroll, and program management. In addition, the Department requested funding for Emergency Medical Transportation data collection systems, management information systems, and shuttle services for patients. All are not recommended due to fiscal restraints.

11. ENTERPRISE FUND ACCOUNTING ADJUSTMENT

This is not a program, but represents an accounting adjustment between the General Fund and Enterprise Fund within the Department.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 380,559,000	\$ 380,559,000	\$ --	--
<i>Non-Program Cost Adjustments</i>	<i>(-14,341,000)</i>	<i>(-14,341,000)</i>	--	--
1992-93	366,218,000	366,218,000	--	--

Program Impact of Recommendations

Accounting adjustment, no program impact.

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 276,544,000	\$ 276,544,000	\$ --	--

An Enterprise Fund accounting adjustment that would be necessary to accompany the additional requests was not recommended.

Total Change	\$ 92,856,000	\$ 81,954,000	\$ 10,902,000	1,650.7
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Health Services (cont.)

HEALTH SERVICES SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 259,784,235	\$ 285,867,000	\$ 285,575,000	\$ 394,544,000	\$ 298,752,000	\$ 13,177,000
SVCS & SUPPS	182,191,702	224,203,000	227,686,000	288,268,000	227,874,000	188,000
OTHER CHARGES	36,640,352	972,822,000	975,060,000	1,041,369,000	1,040,894,000	65,834,000
FA - B & I	2,867,892	7,897,000	11,937,000	361,625,000	5,506,000	-6,431,000
FA - EQUIPMENT	2,278,619	3,958,000	3,558,000	6,596,000	5,970,000	2,412,000
TOT FIX ASSET	5,146,511	11,855,000	15,495,000	368,221,000	11,476,000	-4,019,000
OTH FIN USES	314,578,432	353,066,000	380,647,000	642,910,000	366,366,000	-14,281,000
GROSS TOTAL	\$ 798,341,232	\$ 1,847,813,000	\$ 1,884,463,000	\$ 2,735,312,000	\$ 1,945,362,000	\$ 60,899,000
LESS INT TRFS	11,304,167	17,248,000	15,426,000	13,996,000	13,993,000	-1,433,000
NET TOTAL	\$ 787,037,065	\$ 1,830,565,000	\$ 1,869,037,000	\$ 2,721,316,000	\$ 1,931,369,000	\$ 62,332,000
REVENUE	509,691,130	1,292,004,000	1,296,098,000	1,372,778,000	1,347,528,000	51,430,000
NET CO COST	\$ 277,345,935	\$ 538,561,000	\$ 572,939,000	\$ 1,348,538,000	\$ 583,841,000	\$ 10,902,000
POSITIONS			5,962.1	8,348.2	6,195.0	232.9

HEALTH SERVICES - STATE HEALTH ASSISTANCE (AB 8)

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
REVENUE	\$ 190,495,285	\$	\$	\$	\$	\$
NET CO COST	\$ -190,495,285	\$	\$	\$	\$	\$

FUND
GENERAL FUND

FUNCTION
HEALTH & SANITATION

ACTIVITY
HEALTH

Health Services (cont.)

HEALTH SERVICES - HEALTH CARE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
OTHER CHARGES	\$	\$ 497,132,000	\$ 497,132,000	\$ 529,627,000	\$ 529,627,000	\$ 32,495,000
REVENUE		497,132,000	497,132,000	529,627,000	529,627,000	32,495,000
=====	=====	=====	=====	=====	=====	=====
NET CO COST	\$	\$	\$	\$	\$	\$

FUND FUNCTION ACTIVITY
 GENERAL FUND HEALTH & SANITATION HEALTH

HEALTH SERVICES - REALIGNMENT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
OTHER CHARGES	\$	\$ 437,384,000	\$ 437,384,000	\$ 436,042,000	\$ 436,042,000	\$ -1,342,000
REVENUE		510,290,000	510,290,000	522,663,000	522,663,000	12,373,000
=====	=====	=====	=====	=====	=====	=====
NET CO COST	\$	\$ -72,906,000	\$ -72,906,000	\$ -86,621,000	\$ -86,621,000	\$ -13,715,000

FUND FUNCTION ACTIVITY
 GENERAL FUND HEALTH & SANITATION HEALTH

Health Services (cont.)

HEALTH SERVICES - ADMINISTRATION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 36,397,084	\$ 42,327,000	\$ 39,808,000	\$ 36,806,000	\$ 33,219,000	\$ -6,589,000
SVCS & SUPPS	27,871,847	41,236,000	44,430,000	51,184,000	48,687,000	4,257,000
OTHER CHARGES	837,545	1,142,000	1,275,000	39,507,000	39,507,000	38,232,000
FA - B & I	2,867,892	7,897,000	11,937,000	361,625,000	5,506,000	-6,431,000
FA - EQUIPMENT	473,934	2,588,000	2,513,000	5,711,000	5,176,000	2,663,000
TOT FIX ASSET	3,341,826	10,485,000	14,450,000	367,336,000	10,682,000	-3,768,000
OTH FIN USES		88,000	88,000	88,000	88,000	
GROSS TOTAL	\$ 68,448,302	\$ 95,278,000	\$ 100,051,000	\$ 494,921,000	\$ 132,183,000	\$ 32,132,000
LESS INT TRFS	2,875,255	3,321,000	2,145,000	3,076,000	3,076,000	931,000
NET TOTAL	\$ 65,573,047	\$ 91,957,000	\$ 97,906,000	\$ 491,845,000	\$ 129,107,000	\$ 31,201,000
REVENUE	53,295,925	51,759,000	45,560,000	52,925,000	52,871,000	7,311,000
NET CO COST	\$ 12,277,122	\$ 40,198,000	\$ 52,346,000	\$ 438,920,000	\$ 76,236,000	\$ 23,890,000
POSITIONS			691.2	817.7	732.2	41.0
FUND GENERAL FUND			FUNCTION HEALTH & SANITATION		ACTIVITY HEALTH	

HEALTH SERVICES - AIDS PROGRAMS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 7,502,509	\$ 9,269,000	\$ 10,719,000	\$ 18,140,000	\$ 10,626,000	\$ -93,000
SVCS & SUPPS	21,412,057	28,151,000	26,751,000	62,330,000	30,347,000	3,596,000
OTHER CHARGES	-375		3,000			-3,000
FA - EQUIPMENT	127,032		9,000	36,000		-9,000
GROSS TOTAL	\$ 29,041,223	\$ 37,420,000	\$ 37,482,000	\$ 80,506,000	\$ 40,973,000	\$ 3,491,000
REVENUE	17,523,365	23,816,000	23,816,000	38,944,000	27,315,000	3,499,000
NET CO COST	\$ 11,517,858	\$ 13,604,000	\$ 13,666,000	\$ 41,562,000	\$ 13,658,000	\$ -8,000
POSITIONS			223.4	398.1	215.1	-8.3
FUND GENERAL FUND			FUNCTION HEALTH & SANITATION		ACTIVITY HEALTH	

Health Services (cont.)

HEALTH SERVICES - ALCOHOL AND DRUG ABUSE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 8,578,435	\$ 9,503,000	\$ 10,348,000	\$ 10,456,000	\$ 10,456,000	\$ 108,000
SVCS & SUPPS	65,776,711	73,499,000	77,099,000	71,985,000	71,985,000	-5,114,000
OTHER CHARGES	68,169	68,000	92,000	96,000	96,000	4,000
FA - EQUIPMENT	123,706	127,000	127,000	115,000	115,000	-12,000
GROSS TOTAL	\$ 74,547,021	\$ 83,197,000	\$ 87,666,000	\$ 82,652,000	\$ 82,652,000	\$ -5,014,000
LESS INT TRFS	1,219,829	1,486,000	1,369,000	488,000	488,000	-881,000
NET TOTAL	\$ 73,327,192	\$ 81,711,000	\$ 86,297,000	\$ 82,164,000	\$ 82,164,000	\$ -4,133,000
REVENUE	68,905,795	78,936,000	83,734,000	81,034,000	81,034,000	-2,700,000
NET CO COST	\$ 4,421,397	\$ 2,775,000	\$ 2,563,000	\$ 1,130,000	\$ 1,130,000	\$ -1,433,000
POSITIONS			215.0	216.0	216.0	1.0

FUND
GENERAL FUND

FUNCTION
HEALTH & SANITATION

ACTIVITY
HEALTH

HEALTH SERVICES - ANTELOPE VALLEY REHABILITATION CENTERS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 3,960,016	\$ 4,452,000	\$ 4,362,000	\$ 4,580,000	\$ 4,528,000	\$ 166,000
SVCS & SUPPS	1,526,918	1,920,000	2,103,000	1,987,000	1,906,000	-197,000
OTHER CHARGES	1,001	128,000	147,000	142,000	142,000	-5,000
FA - EQUIPMENT	53,453	57,000	63,000	40,000	40,000	-23,000
GROSS TOTAL	\$ 5,541,388	\$ 6,557,000	\$ 6,675,000	\$ 6,749,000	\$ 6,616,000	\$ -59,000
LESS INT TRFS	2,811,400	3,015,000	3,015,000	3,015,000	3,015,000	
NET TOTAL	\$ 2,729,988	\$ 3,542,000	\$ 3,660,000	\$ 3,734,000	\$ 3,601,000	\$ -59,000
REVENUE	1,194,056	1,259,000	1,372,000	1,204,000	1,204,000	-168,000
NET CO COST	\$ 1,535,932	\$ 2,283,000	\$ 2,288,000	\$ 2,530,000	\$ 2,397,000	\$ 109,000
POSITIONS			99.7	99.7	99.7	

FUND
GENERAL FUND

FUNCTION
HEALTH & SANITATION

ACTIVITY
HOSPITAL CARE

Health Services (cont.)

HEALTH SERVICES - CALIFORNIA CHILDREN SERVICES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 10,147,479	\$ 10,979,000	\$ 11,676,000	\$ 16,667,000	\$ 15,015,000	\$ 3,339,000
SVCS & SUPPS	1,772,411	2,016,000	2,016,000	1,677,000	1,676,000	-340,000
OTHER CHARGES	29,648,048	29,500,000	30,828,000	29,590,000	29,115,000	-1,713,000
FA - EQUIPMENT	10,873	384,000	384,000	15,000	15,000	-369,000
GROSS TOTAL	\$ 41,578,811	\$ 42,879,000	\$ 44,904,000	\$ 47,949,000	\$ 45,821,000	\$ 917,000
REVENUE	32,115,836	23,200,000	22,757,000	25,907,000	24,849,000	2,092,000
NET CO COST	\$ 9,462,975	\$ 19,679,000	\$ 22,147,000	\$ 22,042,000	\$ 20,972,000	\$ -1,175,000
POSITIONS			285.7	405.7	366.7	81.0
FUND GENERAL FUND			FUNCTION HEALTH & SANITATION		ACTIVITY CALIFORNIA CHILDREN'S SERVICES	

HEALTH SERVICES - PROGRAMS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 185,347,098	\$ 201,211,000	\$ 200,730,000	\$ 300,233,000	\$ 217,296,000	\$ 16,566,000
SVCS & SUPPS	60,648,363	75,553,000	73,205,000	97,319,000	71,487,000	-1,718,000
OTHER CHARGES	5,979,600	7,238,000	7,948,000	6,127,000	6,127,000	-1,821,000
FA - EQUIPMENT	1,453,843	767,000	427,000	644,000	589,000	162,000
OTH FIN USES	22,522			60,000	60,000	60,000
GROSS TOTAL	\$ 253,451,426	\$ 284,769,000	\$ 282,310,000	\$ 404,383,000	\$ 295,559,000	\$ 13,249,000
LESS INT TRFS	2,788,739	1,736,000	1,270,000	873,000	870,000	-400,000
NET TOTAL	\$ 250,662,687	\$ 283,033,000	\$ 281,040,000	\$ 403,510,000	\$ 294,689,000	\$ 13,649,000
REVENUE	145,682,416	105,010,000	110,772,000	119,737,000	107,228,000	-3,544,000
NET CO COST	\$ 104,980,271	\$ 178,023,000	\$ 170,268,000	\$ 283,773,000	\$ 187,461,000	\$ 17,193,000
POSITIONS			4,313.9	6,290.3	4,445.6	131.7
FUND GENERAL FUND			FUNCTION HEALTH & SANITATION		ACTIVITY HEALTH	

HEALTH SERVICES - JUVENILE COURT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 7,851,614	\$ 8,126,000	\$ 7,932,000	\$ 7,662,000	\$ 7,612,000	\$ -320,000
SVCS & SUPPS	3,183,395	1,828,000	2,082,000	1,786,000	1,786,000	-296,000
OTHER CHARGES	106,364	230,000	251,000	238,000	238,000	-13,000
FA - EQUIPMENT	35,778	35,000	35,000	35,000	35,000	
GROSS TOTAL	\$ 11,177,151	\$ 10,219,000	\$ 10,300,000	\$ 9,721,000	\$ 9,671,000	\$ -629,000
LESS INT TRFS	1,608,944	7,690,000	7,627,000	6,544,000	6,544,000	-1,083,000
NET TOTAL	\$ 9,568,207	\$ 2,529,000	\$ 2,673,000	\$ 3,177,000	\$ 3,127,000	\$ 454,000
REVENUE	478,452	602,000	665,000	737,000	737,000	72,000
NET CO COST	\$ 9,089,755	\$ 1,927,000	\$ 2,008,000	\$ 2,440,000	\$ 2,390,000	\$ 382,000
POSITIONS			133.2	120.7	119.7	-13.5
	FUND GENERAL FUND		FUNCTION HEALTH & SANITATION		ACTIVITY HEALTH	

CONTRIBUTIONS TO HOSPITAL ENTERPRISE FUNDS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OTHER FIN USES						
HARBOR	\$ 38,458,064	\$ 51,646,000	\$ 41,968,000	\$ 78,484,000	\$ 54,173,000	\$ 12,205,000
OLIVE VIEW	25,746,760	30,060,000	20,746,000	77,452,000	35,462,000	14,716,000
LAC/USC	113,734,129	152,138,000	199,865,000	291,336,000	138,166,000	-61,699,000
KING/DREW	100,116,290	102,573,000	84,116,000	133,432,000	99,918,000	15,802,000
HIGH DESERT	12,063,350	16,282,000	13,892,000	27,499,000	17,081,000	3,189,000
RANCHO	24,437,317	279,000	19,972,000	34,559,000	21,418,000	1,446,000
TOTAL	\$ 314,555,910	\$ 352,978,000	\$ 380,559,000	\$ 642,762,000	\$ 366,218,000	\$ -14,341,000

SUMMARY OF ENTERPRISE HOSPITALS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OPERATING EXP						
SAL & EMP BEN LESS EXP DIST	\$ 873,189,074 294,080	\$ 967,194,000	\$ 992,112,000	\$ 1,289,404,000	\$ 1,058,197,000	\$ 66,085,000
TOT S & EB	872,894,994	967,194,000	992,112,000	1,289,404,000	1,058,197,000	66,085,000
SVCS & SUPPS LESS EXP DIST	569,558,129 17,727,033	564,271,000	547,670,000	588,963,000	517,435,000	-30,235,000
TOT S & S	551,831,096	564,271,000	547,670,000	588,963,000	517,435,000	-30,235,000
OTHER CHARGES LESS EXP DIST	56,303,544 1,347	103,259,000	103,748,000	72,766,000	66,386,000	-37,362,000
TOT OTH CHRG	56,302,197	103,259,000	103,748,000	72,766,000	66,386,000	-37,362,000
FA - EQUIPMENT OTH FIN USES	6,378,361 273,000	9,565,000 497,768,000	3,433,000 497,940,000	9,164,000 530,458,000	4,384,000 530,458,000	951,000 32,518,000
TOTAL EXPEND	\$ 1,487,679,648	\$ 2,142,057,000	\$ 2,144,903,000	\$ 2,490,755,000	\$ 2,176,860,000	\$ 31,957,000
OPERATING REV						
ST HLTH ADM	19,315,094	11,106,000	11,469,000	16,677,000	16,677,000	5,208,000
MISP	66,563,534					
CHIP-HOSP	145,529,535	74,309,000	74,309,000	69,759,000	69,759,000	-4,550,000
AMNESTY/LIMA	156,545,327	77,671,000	56,963,000	5,284,000	5,284,000	-51,679,000
HOSP S/P COL	75,584,997	50,459,000	66,865,000	84,786,000	80,519,000	13,654,000
MEDI-CAL	535,167,808	1,420,332,000	1,403,915,000	1,508,535,000	1,477,978,000	74,063,000
MEDICARE	54,263,163	62,312,000	67,566,000	62,911,000	62,486,000	-5,080,000
CHG-SVC OTHR	93,368,465	67,965,000	68,972,000	70,022,000	69,730,000	758,000
MISCELLANEOUS	26,685,815	24,925,000	14,285,000	30,019,000	28,209,000	13,924,000
OPER TRAN IN	100,000					
TOTAL REVENUES	\$ 1,173,123,738	\$ 1,789,079,000	\$ 1,764,344,000	\$ 1,847,993,000	\$ 1,810,642,000	\$ 46,298,000
GAIN OR LOSS	\$ -314,555,910	\$ -352,978,000	\$ -380,559,000	\$ -642,762,000	\$ -366,218,000	\$ 14,341,000
OPERATING TRAN						
TOT OP.SUB-GF	\$ 314,555,910	\$ 352,978,000	\$ 380,559,000	\$ 642,762,000	\$ 366,218,000	\$ -14,341,000
POSITIONS			20,558.8	27,854.4	21,976.6	1,417.8

LAC/HARBOR-UCLA MEDICAL CENTER ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OPERATING EXP						
SAL & EMP BEN	\$ 153,240,633	\$ 166,389,000	\$ 166,114,000	\$ 197,799,000	\$ 175,894,000	\$ 9,780,000
SVCS & SUPPS	79,221,824	84,355,000	85,419,000	90,537,000	88,196,000	2,777,000
OTHER CHARGES	7,140,856	13,680,000	13,724,000	9,102,000	9,102,000	-4,622,000
FA - EQUIPMENT	842,547	620,000	576,000	1,104,000	581,000	5,000
OTH FIN USES		79,048,000	83,041,000	84,215,000	84,215,000	1,174,000
TOTAL EXPEND	\$ 240,445,860	\$ 344,092,000	\$ 348,874,000	\$ 382,757,000	\$ 357,988,000	\$ 9,114,000
OPERATING REV						
ST HLTH ADM	3,061,374	1,643,000	2,006,000	3,848,000	3,848,000	1,842,000
MISP	9,489,793					
CHIP-HOSP	22,474,457	10,990,000	10,990,000	10,317,000	10,317,000	-673,000
AMNESTY/LIMA	28,453,785	13,538,000	9,929,000	775,000	775,000	-9,154,000
HOSP S/P COL	17,549,207	12,636,000	13,755,000	19,378,000	19,378,000	5,623,000
MEDI-CAL	91,685,447	230,908,000	244,335,000	245,633,000	245,633,000	1,298,000
MEDICARE	13,502,118	13,345,000	14,129,000	13,418,000	13,418,000	-711,000
CHG-SVC OTHR	10,349,517	7,106,000	7,898,000	7,515,000	7,515,000	-383,000
MISCELLANEOUS	5,422,098	2,280,000	3,864,000	3,389,000	2,931,000	-933,000
TOTAL REVENUES	\$ 201,987,796	\$ 292,446,000	\$ 306,906,000	\$ 304,273,000	\$ 303,815,000	\$ -3,091,000
GAIN OR LOSS	\$ -38,458,064	\$ -51,646,000	\$ -41,968,000	\$ -78,484,000	\$ -54,173,000	\$ -12,205,000
OPERATING TRAN						
TOT OP.SUB-GF	\$ 38,458,064	\$ 51,646,000	\$ 41,968,000	\$ 78,484,000	\$ 54,173,000	\$ 12,205,000
POSITIONS			3,397.0	3,887.5	3,425.8	28.8

LAC/OLIVE VIEW MEDICAL CENTER ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OPERATING EXP						
SAL & EMP BEN	\$ 94,252,576	\$ 107,452,000	\$ 108,542,000	\$ 156,686,000	\$ 109,638,000	\$ 1,096,000
SVCS & SUPPS	62,129,747	60,369,000	48,908,000	55,368,000	46,456,000	-2,452,000
OTHER CHARGES	12,119,093	19,207,000	19,278,000	16,753,000	16,068,000	-3,210,000
FA - EQUIPMENT	293,941	244,000	244,000	256,000	256,000	12,000
OTH FIN USES		61,242,000	62,038,000	65,394,000	65,394,000	3,356,000
TOTAL EXPEND	\$ 168,795,357	\$ 248,514,000	\$ 239,010,000	\$ 294,457,000	\$ 237,812,000	\$ -1,198,000
OPERATING REV						
ST HLTH ADM	3,012,751	1,388,000	1,388,000	1,961,000	1,961,000	573,000
MISP	8,571,910					
CHIP-HOSP	9,778,745	5,076,000	5,076,000	4,765,000	4,765,000	-311,000
AMNESTY/LIMA	22,511,651	13,973,000	10,248,000	928,000	928,000	-9,320,000
HOSP S/P COL	6,834,173	5,513,000	5,792,000	10,229,000	8,414,000	2,622,000
MEDI-CAL	71,979,862	180,988,000	181,159,000	184,760,000	172,542,000	-8,617,000
MEDICARE	3,925,429	3,157,000	3,635,000	3,974,000	3,635,000	
CHG-SVC OTHR	14,160,480	7,076,000	9,883,000	8,493,000	8,210,000	-1,673,000
MISCELLANEOUS	2,273,596	1,283,000	1,083,000	1,895,000	1,895,000	812,000
TOTAL REVENUES	\$ 143,048,597	\$ 218,454,000	\$ 218,264,000	\$ 217,005,000	\$ 202,350,000	\$ -15,914,000
GAIN OR LOSS	\$ -25,746,760	\$ -30,060,000	\$ -20,746,000	\$ -77,452,000	\$ -35,462,000	\$ -14,716,000
OPERATING TRAN						
TOT OP.SUB-GF	\$ 25,746,760	\$ 30,060,000	\$ 20,746,000	\$ 77,452,000	\$ 35,462,000	\$ 14,716,000
POSITIONS			2,112.4	3,359.4	2,207.1	94.7

LAC/USC MEDICAL CENTER ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OPERATING EXP						
SAL & EMP BEN LESS EXP DIST	\$ 346,829,717 294,080	\$ 384,852,000	\$ 409,940,000	\$ 560,917,000	\$ 449,585,000	\$ 39,645,000
TOT S & EB	346,535,637	384,852,000	409,940,000	560,917,000	449,585,000	39,645,000
SVCS & SUPPS LESS EXP DIST	284,620,881 17,677,033	266,196,000	276,554,000	277,248,000	235,364,000	-41,190,000
TOT S & S	266,943,848	266,196,000	276,554,000	277,248,000	235,364,000	-41,190,000
OTHER CHARGES LESS EXP DIST	19,932,109 1,347	45,800,000	42,563,000	27,380,000	25,202,000	-17,361,000
TOT OTH CHRG	19,930,762	45,800,000	42,563,000	27,380,000	25,202,000	-17,361,000
FA - EQUIPMENT OTH FIN USES	2,514,126 188,000	7,332,000 246,017,000	1,629,000 244,951,000	3,675,000 262,197,000	2,112,000 262,197,000	483,000 17,246,000
TOTAL EXPEND	\$ 636,112,373	\$ 950,197,000	\$ 975,637,000	\$ 1,131,417,000	\$ 974,460,000	\$ -1,177,000
OPERATING REV						
ST HLTH ADM	8,983,768	5,672,000	5,672,000	7,710,000	7,710,000	2,038,000
MISP	29,184,288					
CHIP-HOSP	78,953,131	42,660,000	42,660,000	40,049,000	40,049,000	-2,611,000
AMNESTY/LIMA	73,988,622	35,662,000	26,152,000	2,708,000	2,708,000	-23,444,000
HOSP S/P COL	20,774,174	16,728,000	22,199,000	27,659,000	26,389,000	4,190,000
MEDI-CAL	231,132,733	622,342,000	613,572,000	682,398,000	680,702,000	67,130,000
MEDICARE	17,327,265	23,505,000	24,983,000	23,783,000	23,783,000	-1,200,000
CHG-SVC OTHR	47,869,719	38,015,000	33,177,000	39,933,000	39,924,000	6,747,000
MISCELLANEOUS	14,064,544	13,475,000	7,357,000	15,841,000	15,029,000	7,672,000
OPER TRAN IN	100,000					
TOTAL REVENUES	\$ 522,378,244	\$ 798,059,000	\$ 775,772,000	\$ 840,081,000	\$ 836,294,000	\$ 60,522,000
GAIN OR LOSS	\$ -113,734,129	\$ -152,138,000	\$ -199,865,000	\$ -291,336,000	\$ -138,166,000	\$ 61,699,000
OPERATING TRAN						
TOT OP.SUB-GF	\$ 113,734,129	\$ 152,138,000	\$ 199,865,000	\$ 291,336,000	\$ 138,166,000	\$ -61,699,000
POSITIONS			8,580.6	12,749.1	9,714.1	1,133.5

HIGH DESERT HOSPITAL ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OPERATING EXP						
SAL & EMP BEN	\$ 23,714,464	\$ 27,208,000	\$ 27,463,000	\$ 37,458,000	\$ 28,682,000	\$ 1,219,000
SVCS & SUPPS	10,786,725	12,404,000	10,236,000	15,714,000	13,064,000	2,828,000
LESS EXP DIST	50,000					
TOT S & S	10,736,725	12,404,000	10,236,000	15,714,000	13,064,000	2,828,000
OTHER CHARGES	798,431	1,160,000	1,163,000	1,238,000	792,000	-371,000
FA - EQUIPMENT	308,197	155,000	235,000	776,000	155,000	-80,000
OTH FIN USES		2,849,000	3,017,000	3,035,000	3,035,000	18,000
TOTAL EXPEND	\$ 35,557,817	\$ 43,776,000	\$ 42,114,000	\$ 58,221,000	\$ 45,728,000	\$ 3,614,000
OPERATING REV						
ST HLTH ADM	490,266	177,000	177,000	489,000	489,000	312,000
MISP	1,181,849					
CHIP-HOSP	3,013,016	713,000	713,000	669,000	669,000	-44,000
AMNESTY/LIMA	706,113	216,000	159,000			-159,000
HOSP S/P COL	3,092,586	1,310,000	1,979,000	2,492,000	1,310,000	-669,000
MEDI-CAL	12,458,678	19,734,000	20,331,000	21,312,000	20,557,000	226,000
MEDICARE	1,754,659	2,420,000	1,939,000	2,506,000	2,420,000	481,000
CHG-SVC OTHR	139,914	211,000	2,495,000	228,000	228,000	-2,267,000
MISCELLANEOUS	657,386	2,713,000	429,000	3,026,000	2,974,000	2,545,000
TOTAL REVENUES	\$ 23,494,467	\$ 27,494,000	\$ 28,222,000	\$ 30,722,000	\$ 28,647,000	\$ 425,000
GAIN OR LOSS	\$ -12,063,350	\$ -16,282,000	\$ -13,892,000	\$ -27,499,000	\$ -17,081,000	\$ -3,189,000
OPERATING TRAN						
TOT OP.SUB-GF	\$ 12,063,350	\$ 16,282,000	\$ 13,892,000	\$ 27,499,000	\$ 17,081,000	\$ 3,189,000
POSITIONS			551.8	768.9	569.5	17.7

M. L. KING JR./DREW MEDICAL CENTER ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OPERATING EXP						
SAL & EMP BEN	\$ 149,123,537	\$ 167,824,000	\$ 165,414,000	\$ 207,480,000	\$ 174,240,000	\$ 8,826,000
SVCS & SUPPS	86,201,319	84,635,000	76,545,000	90,360,000	80,181,000	3,636,000
OTHER CHARGES	12,796,912	18,812,000	22,382,000	14,553,000	11,602,000	-10,780,000
FA - EQUIPMENT	1,538,701	756,000	291,000	2,516,000	732,000	441,000
OTH FIN USES		74,397,000	52,917,000	79,171,000	79,171,000	26,254,000
TOTAL EXPEND	\$ 249,660,469	\$ 346,424,000	\$ 317,549,000	\$ 394,080,000	\$ 345,926,000	\$ 28,377,000
OPERATING REV						
ST HLTH ADM	2,749,909	1,874,000	1,874,000	2,181,000	2,181,000	307,000
MISP	13,479,286					
CHIP-HOSP	17,549,291	9,928,000	9,928,000	9,320,000	9,320,000	-608,000
AMNESTY/LIMA	27,347,479	12,589,000	9,233,000	873,000	873,000	-8,360,000
HOSP S/P COL	10,136,887	5,528,000	9,130,000	8,680,000	8,680,000	-450,000
MEDI-CAL	49,874,010	186,672,000	179,052,000	212,345,000	197,705,000	18,653,000
MEDICARE	6,859,688	9,080,000	9,080,000	9,080,000	9,080,000	
CHG-SVC OTHR	18,575,353	13,591,000	14,158,000	13,583,000	13,583,000	-575,000
MISCELLANEOUS	2,972,276	4,589,000	978,000	4,586,000	4,586,000	3,608,000
TOTAL REVENUES	\$ 149,544,179	\$ 243,851,000	\$ 233,433,000	\$ 260,648,000	\$ 246,008,000	\$ 12,575,000
GAIN OR LOSS	\$ -100,116,290	\$ -102,573,000	\$ -84,116,000	\$ -133,432,000	\$ -99,918,000	\$ -15,802,000
OPERATING TRAN						
TOT OP.SUB-GF	\$ 100,116,290	\$ 102,573,000	\$ 84,116,000	\$ 133,432,000	\$ 99,918,000	\$ 15,802,000
POSITIONS			3,411.6	4,362.8	3,527.4	115.8

RANCHO LOS AMIGOS MEDICAL CENTER ENTERPRISE FUND OPERATING PLAN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OPERATING EXP						
SAL & EMP BEN	\$ 106,028,147	\$ 113,469,000	\$ 114,639,000	\$ 129,064,000	\$ 120,158,000	\$ 5,519,000
SVCS & SUPPS	46,597,633	56,312,000	50,008,000	59,736,000	54,174,000	4,166,000
OTHER CHARGES	3,516,143	4,600,000	4,638,000	3,740,000	3,620,000	-1,018,000
FA - EQUIPMENT	880,849	458,000	458,000	837,000	548,000	90,000
OTH FIN USES	85,000	34,215,000	51,976,000	36,446,000	36,446,000	-15,530,000
TOTAL EXPEND	\$ 157,107,772	\$ 209,054,000	\$ 221,719,000	\$ 229,823,000	\$ 214,946,000	\$ -6,773,000
OPERATING REV						
ST HLTH ADM	1,017,026	352,000	352,000	488,000	488,000	136,000
MISP	4,656,408					
CHIP-HOSP	13,760,895	4,942,000	4,942,000	4,639,000	4,639,000	-303,000
AMNESTY/LIMA	3,537,677	1,693,000	1,242,000			-1,242,000
HOSP S/P COL	17,197,970	8,744,000	14,010,000	16,348,000	16,348,000	2,338,000
MEDI-CAL	78,037,078	179,688,000	165,466,000	162,087,000	160,839,000	-4,627,000
MEDICARE	10,894,004	10,805,000	13,800,000	10,150,000	10,150,000	-3,650,000
CHG-SVC OTHR	2,273,482	1,966,000	1,361,000	270,000	270,000	-1,091,000
MISCELLANEOUS	1,295,915	585,000	574,000	1,282,000	794,000	220,000
TOTAL REVENUES	\$ 132,670,455	\$ 208,775,000	\$ 201,747,000	\$ 195,264,000	\$ 193,528,000	\$ -8,219,000
GAIN OR LOSS	\$ -24,437,317	\$ -279,000	\$ -19,972,000	\$ -34,559,000	\$ -21,418,000	\$ -1,446,000
OPERATING TRAN						
TOT OP.SUB-GF	\$ 24,437,317	\$ 279,000	\$ 19,972,000	\$ 34,559,000	\$ 21,418,000	\$ 1,446,000
POSITIONS			2,505.4	2,726.7	2,532.7	27.3



HUMAN RELATIONS COMMISSION
EUGENE S. MORNELL, EXECUTIVE DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 1,108,058	\$ 1,195,000	\$ 1,220,000	\$ 1,610,000	\$ 1,290,000	\$ 70,000
SVCS & SUPPS	178,600	248,000	228,000	270,000	270,000	42,000
OTHER CHARGES		34,000	34,000	32,000	32,000	-2,000
GROSS TOTAL	\$ 1,286,658	\$ 1,477,000	\$ 1,482,000	\$ 1,912,000	\$ 1,592,000	\$ 110,000
LESS INT TRFS	366					
NET TOTAL	\$ 1,286,292	\$ 1,477,000	\$ 1,482,000	\$ 1,912,000	\$ 1,592,000	\$ 110,000
REVENUE	42,316	50,000	50,000	50,000	50,000	
NET CO COST	\$ 1,243,976	\$ 1,427,000	\$ 1,432,000	\$ 1,862,000	\$ 1,542,000	\$ 110,000
POSITIONS			20.0	25.0	20.0	
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY OTHER PROTECTION	

MISSION

To promote improved human relations, reduce prejudice and discrimination, and prevent and resolve conflict among the diverse racial, ethnic, religious and cultural groups in Los Angeles County.

Executive Director Message - Critical Issues and Unmet Needs

Over the past decade, requests from communities for assistance with racial tensions have continue to increase. In addition, in the last two years reported hate crimes have tripled. Efforts by the Commission to reduce intergroup tensions and promote better human relations, through such Commission-initiated organizations as the Black-Korean Alliance, Latino/Black Roundtable, Media Image Coalition, and the Network Against Hate Crimes have and will continue to achieve significant results.

A total of \$10,000 in 1990-91 Profit Sharing Program savings has been reprogrammed in the proposed budget which together with other funding will maintain current staffing and services. In response to the recent disturbances in the Los Angeles community, the Commission has requested five positions and \$320,000 for multi-ethnic conflict reduction, community organization, educational and liaison services in the affected areas of the County. This request has not been recommended due to fiscal constraints.

Critical Success Factors

- To continue providing effective hate crime monitoring, conflict assistance, and consultant services to groups working on the reduction of intergroup tension.
- To continue providing publications to service providers and residents of the County to better relate to newcomers and people of different backgrounds.

Human Relations Commission (cont.)

Major Accomplishments - 1991-92

- Held three public hearings, 14 workshops, and one conference regarding human relations issues, respectively.
- Issued five publications and an annual hate crime report. Publications included the following topics: Asian and Latino communities, media coverage, intergroup tension, and hate crime.
- Increased awareness of human relations issues and projects through Cultural Diversity Month activities and extensive media coverage.

1. HUMAN RELATIONS PROGRAMS

Assists community groups with conflict resolution. Sponsors programs and conferences, conducts research and disseminates reports on human relations issues. Provides leadership training to help community leaders deal more effectively with human relations problems.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Community Programs	11,768	11,400	11,800	12,000
Conflict Resolution	14,468	14,600	15,000	15,800
Research & Communication	5,164	5,600	6,000	5,500
Leadership Training	1,032	1,000	800	700
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,201,000	\$ 50,000	\$ 1,151,000	16.0
<i>Non-Program Cost Adjustments</i>	<i>97,000</i>	<i>--</i>	<i>97,000</i>	<i>--</i>
1992-93	\$ 1,298,000	\$ 50,000	\$ 1,248,000	16.0

Program Impact of Recommendations

The proposed changes provide funding to assist community groups with conflict resolution and provide community support services on human relations issues at current levels. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 320,000	\$ --	\$ 320,000	5.0

An additional 5.0 positions and \$320,000 for multi-ethnic conflict reduction, community organization, educational and liaison services to address the recent civil disturbances has not been recommended due to fiscal constraints.

Human Relations Commission (cont.)

2. ADMINISTRATION

Advises the Human Relations Commission in program management. Administers the Human Relations Commission budget and resources.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Legislation	12	17	15	12
Commission/Task Force Meetings	24	24	29	35
Conferences	7	4	10	14

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 281,000	\$ --	\$ 281,000	4.0
<i>Non-Program Cost Adjustments</i>	<i>13,000</i>	<i>--</i>	<i>13,000</i>	<i>--</i>
1992-93	\$ 294,000	\$ --	\$ 294,000	4.0

Program Impact of Recommendations

Departmental leadership will continue to advise the Commission and administer its budget and resources. The Department will absorb the negotiated salaries and employee benefits associated with this program. **Non-mandated, discretionary program.**

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Total Change	\$ 110,000	\$ --	\$ 110,000	--
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INNOVATION FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 13,545,943	\$ 824,000	\$ 7,031,000	\$	\$	\$ -7,031,000
OTH FIN USES	599,000	9,297,000	3,090,000	10,121,000	6,121,000	3,031,000
GROSS TOTAL	\$ 14,144,943	\$ 10,121,000	\$ 10,121,000	\$ 10,121,000	\$ 6,121,000	\$ -4,000,000
REVENUE	55,733					
NET CO COST	\$ 14,089,210	\$ 10,121,000	\$ 10,121,000	\$ 10,121,000	\$ 6,121,000	\$ -4,000,000
FUND GENERAL FUND			FUNCTION GENERAL		ACTIVITY OTHER GENERAL	

MISSION

This appropriation was established to finance projects and programs proposed by departments that will produce long-term benefits but that cannot usually be funded within annual budgets because they involve substantial initial costs. Funds will be administered through the Productivity Investment Fund by the Productivity Commission and will be allocated to departments for the following general purposes:

- \$4.0 million for prevention-oriented programs.
- \$2.1 million for the Productivity Investment Fund for loans, grants, and operating costs for productivity-related programs and projects.

Due to fiscal constraints, the amount appropriated reflects a reduction of \$4.0 million from the current year.



INTERNAL SERVICES
WILLIAM F. STEWART, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 191,496,995	\$ 200,967,000	\$ 200,967,000	\$ 216,601,000	\$ 216,601,000	\$ 15,634,000
SVCS & SUPPS	118,704,607	135,257,000	135,257,000	137,473,000	137,473,000	2,216,000
LESS EXP DIST	87,948					
TOT S & S	118,616,659	135,257,000	135,257,000	137,473,000	137,473,000	2,216,000
OTHER CHARGES	18,519,341	24,803,000	24,803,000	29,939,000	29,939,000	5,136,000
FA - B & I		257,000	257,000	50,000	50,000	-207,000
FA - EQUIPMENT	4,591,419	7,215,000	7,215,000	6,891,000	6,891,000	-324,000
TOT FIX ASSET	4,591,419	7,472,000	7,472,000	6,941,000	6,941,000	-531,000
OTH FIN USES	2,466,261	2,472,000	2,472,000	2,859,000	2,859,000	387,000
GROSS TOTAL	\$ 335,690,675	\$ 370,971,000	\$ 370,971,000	\$ 393,813,000	\$ 393,813,000	\$ 22,842,000
LESS INT TRFS	290,123,641	326,864,000	326,864,000	344,381,000	344,381,000	17,517,000
NET TOTAL	\$ 45,567,034	\$ 44,107,000	\$ 44,107,000	\$ 49,432,000	\$ 49,432,000	\$ 5,325,000
REVENUE	55,245,722	44,107,000	44,107,000	49,432,000	49,432,000	5,325,000
NET CO COST	\$ -9,678,688	\$	\$	\$	\$	\$
POSITIONS			3,906.1	3,935.9	3,935.9	29.8

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
PROPERTY MANAGEMENT

MISSION

To market, sell and deliver high quality, cost-effective support services in a competitive and entrepreneurial environment.

Department Head Message - Critical Issues and Unmet Needs

The Department, as a service provider, is responsible for infrastructure maintenance and the routine operations of various County buildings. Funds for unanticipated expenses, such as catastrophic events, major equipment and structural failures, have not been incorporated into the Department's budget. In addition, the Trial Court Funding agreements with the Municipal Courts, Marshal, and the Superior Court restrict ISD's ability to fully recover its costs. Through aggressive marketing of services and deferral of major equipment expenses, the Department has, thus far, minimized the budgetary impact of these issues. Nevertheless, continued absorption of unreimbursed costs and deferral of critical equipment replacement may jeopardize performance of the Department's mission.

Internal Services (cont.)

Department Head Message - Critical Issues and Unmet Needs (cont.)

A management study by Harvey M. Rose Accountancy Corporation, which includes an assessment of management ratios as instructed by the Board, is currently in progress for the Department and is scheduled to be finalized by the end of May 1992. The Internal Services Department (ISD) will be working in conjunction with the Auditor-Controller and the Chief Administrative Office to identify cost reductions relative to the vendor recommendations and they will be presented to your Board for consideration. Implementation of the study will include a reduction of management and administrative positions and a streamlining of organizational units aimed at ensuring competitive services.

Critical Success Factors

- Achieve financial self-sufficiency with a no net County cost budget.
- Improve and maintain customer services utilizing the Total Quality Service approach.
- Implement the KOMAND Billing System, to consolidate all ISD's customer charge-back activities into a single, uniform departmental system.
- Achieve a cost competitive position in relation to the marketplace.

Major Accomplishments - 1991-92

- Developed a comprehensive purchasing training program to assist customers in all aspects of acquisition management.
- Transitioned the fleet maintenance program to new service providers, resulting in shorter repair turnaround and an improved preventive maintenance program.
- Initiated development of LANet, a Countywide integrated telecommunications network benefiting all County departments.
- Completed eighteen capital projects on schedule and within budgeted funding levels. A major accomplishment was the completion of the Children's Court project, four months ahead of schedule.
- Initiated development of the Countywide Integrated Radio System (CWIRS) designed to provide a critical link in the County's emergency preparedness and response team.
- Established a Countywide information technology services disaster recovery plan to provide continuation of critical computing services in the event of a catastrophe.

1. CONSTRUCTION AND REAL PROPERTY SERVICE

Provides high quality, timely, competitively priced construction and real property services to County departments and other customers.

Internal Services (cont.)

1. CONSTRUCTION AND REAL PROPERTY SERVICE (cont.)

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Capital Projects Administered	159	135	112	90
Construction Contracts Administered	411	20	40	50
Leases/Contracts Managed	860	860	870	890
Real Estate Parcels Processed	635	921	1,055	800

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 22,803,000	\$ 25,341,000	\$ (-2,538,000)	304.5
<i>Project Management</i>	<i>(-358,000)</i>	<i>(-564,000)</i>	<i>206,000</i>	<i>(-8.0)</i>
<i>Architectural/Engineer Services</i>	<i>(-1,098,000)</i>	<i>(-742,000)</i>	<i>(-356,000)</i>	<i>(-0.8)</i>
<i>Leasing and Space Management</i>	<i>386,000</i>	<i>1,267,000</i>	<i>(-881,000)</i>	<i>(-0.7)</i>
<i>Valuation and Other Services</i>	<i>(-314,000)</i>	<i>(-519,000)</i>	<i>205,000</i>	<i>(-7.0)</i>
<i>Service Support Distribution</i>	<i>3,196,000</i>	<i>(-168,000)</i>	<i>3,364,000</i>	<i>--</i>
1992-93	\$ 24,615,000	\$ 24,615,000	\$ --	288.0

Program Impact of Recommendations

As a result of several County departments assuming responsibility for their own capital projects management, 8.0 positions are being eliminated. Additionally, architectural and engineering services will be impacted due to the loss of customer financial support from current year funding. Real property management service delivery resources will be reduced in accordance with customer requirements. Service support distribution reflects the distribution of costs under the policy that all business organizations of ISD fully recover both direct and indirect costs associated with their lines of business. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

2. FACILITIES OPERATIONS SERVICE

Provides high quality, cost competitive building crafts and custodial services to County departments and other clients.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Building Crafts Service Requests	71,700	74,363	67,832	66,290

Internal Services (cont.)

2. FACILITIES OPERATIONS SERVICE (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 74,633,000	\$ 84,367,000	\$ (-9,734,000)	1,225.8
<i>Mira Loma Power Plant</i>	<i>(-367,000)</i>	<i>(-367,000)</i>	--	<i>(-6.0)</i>
<i>Service Level Adjustments</i>	<i>(-4,118,000)</i>	<i>(-3,350,000)</i>	<i>(-768,000)</i>	<i>(-2.5)</i>
<i>Service Support Distribution</i>	<i>11,000,000</i>	<i>498,000</i>	<i>10,502,000</i>	--
1992-93	\$ 81,148,000	\$ 81,148,000	\$ --	1,217.3

Program Impact of Recommendations

The recommendations reflect the transfer of the Mira Loma power plant operations to the Sheriff, resulting in the transfer of 6.0 positions. The balance of adjustments reflect changes in customer funding for various services. Service support distribution reflects the distribution of costs under the policy that all business organizations fully recover both direct and indirect costs associated with their lines of business. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

3. INFORMATION TECHNOLOGY SERVICE

Provides cost-effective and responsive information technology services enabling County departments to accomplish their missions.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Computer Pages Printed	39,774,000	44,133,000	41,356,000	50,171,000
Computer Jobs Processed	1,899,000	2,102,000	2,312,000	2,543,000
Computer Terminal Inquiries	457,795,000	538,258,000	618,997,000	711,847,000
Laser Printer Production	61,381,000	61,364,000	77,813,000	124,150,000
Microwave Circuits - Miles Installed	79,550	90,300	109,650	129,000

Internal Services (cont.)

3. INFORMATION TECHNOLOGY SERVICE (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 182,066,000	\$ 199,862,000	\$ (-17,796,000)	1,406.7
Xerox Laser Printing	393,000	393,000	--	11.0
Technical Training Center	1,100,000	526,000	574,000	6.0
Data Center Transfer	(-577,000)	(-577,000)	--	(-13.0)
Municipal Courts	2,720,000	2,720,000	--	--
ATSS Implementation	484,000	484,000	--	--
Service Level Adjustments	8,831,000	11,967,000	(-3,136,000)	46.7
Service Support Distribution	18,834,000	(-1,524,000)	20,358,000	--
1992-93	\$ 213,851,000	\$ 213,851,000	\$ --	1,457.4

Program Impact of Recommendations

The Information Technology Service has added resources for operation and maintenance of high-speed computer output laser printing equipment acquired as the result of a public-private partnership with the Xerox Corporation. The changes also include funding for a technical training center for ISD customers. The transfer of responsibility for the Registrar-Recorder's data center has resulted in the elimination of 13.0 positions from the ISD budget. Additionally, the Municipal Courts have requested \$2.7 million in funding for new LAC-CAL and equipment maintenance contracts for their computer operations. Implementation of the Automated Telecommunications Support System (ATSS) is scheduled for July 1, 1992. The balance of funding adjustments, including 46.7 additional positions, are attributable to customer service requests, primarily from the Municipal Courts and District Attorney, and new activities and realignments designed to improve service delivery and customer satisfaction. Service support distribution reflects the distribution of costs under the policy that all business organizations fully recover both direct and indirect costs associated with their lines of business. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

4. PURCHASING AND CENTRAL SERVICE

To cost-effectively meet client's needs for services, supplies, and equipment.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Purchase Orders Processed	22,360	16,632	17,413	17,000
Purchase Orders Value	\$ 555,640,000	\$ 577,748,000	\$ 553,590,000	\$ 576,305,000
Mail Pieces Processed	14,520,000	13,250,000	14,500,000	14,994,000
Security Assignments	174	117	124	130
Stores Requisitions Processed	71,000	71,086	71,508	72,000

Internal Services (cont.)

4. PURCHASING AND CENTRAL SERVICE (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 60,446,000	\$ 66,491,000	\$ (-6,045,000)	623.1
<i>Equipment Repair</i>	586,000	703,000	(-117,000)	10.0
<i>Transportation Audits</i>	264,000	366,000	(-102,000)	5.5
<i>Service Contracts</i>	2,063,000	3,180,000	(-1,117,000)	--
<i>Storage Tank Fees</i>	1,214,000	1,214,000	--	--
<i>Service Level Adjustments</i>	2,194,000	2,767,000	(-573,000)	(-0.4)
<i>Service Support Distribution</i>	7,432,000	(-522,000)	7,954,000	--
1992-93	\$ 74,199,000	\$ 74,199,000	\$ --	638.2

Program Impact of Recommendations

The recommendations include funding and additional staffing for the assumption of boat and off-highway equipment repair functions previously provided by a private contractor to the Sheriff and the Department of Beaches and Harbors. An additional 5.5 positions and funding has also been included for transportation audit services to the Counties of San Bernardino and Riverside. Service contracts are increasing due to escalating costs associated with security and automotive services contractors and based on anticipated customer service requests. Gasoline taxes and underground storage tank fee increases, which escalate the rates to users, have resulted in a \$1.2 million increase in these recommendations. The various other adjustments reflect service level requests from client departments. Service support distribution reflects the distribution of costs under the policy that all business organizations fully recover both direct and indirect costs associated with their lines of business. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department request has been recommended.

5. EXECUTIVE AND ADMINISTRATION

Provide the leadership and support necessary for the successful achievement of ISD's mission, goals, and objectives.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Audits Coordinated	7	14	13	14
Personnel Transactions Processed	2,000	2,200	2,125	2,000
Training Classes Conducted (Internal)	490	292	265	530
Internal MIS Project/Service Requests	139	142	179	240

Internal Services (cont.)

5. EXECUTIVE AND ADMINISTRATION (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 31,023,000	\$ (-5,090,000)	\$ 36,113,000	346.0
<i>Overhead Reductions</i>	<i>(-501,000)</i>	<i>(-423,000)</i>	<i>(-78,000)</i>	<i>(-11.0)</i>
<i>Service Support Distribution</i>	<i>(-39,407,000)</i>	<i>2,771,000</i>	<i>(-42,178,000)</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>8,885,000</i>	<i>2,742,000</i>	<i>6,143,000</i>	<i>--</i>
1992-93	\$ --	\$ --	\$ --	335.0

Program Impact of Recommendations

As a result of streamlining operations, 11.0 budgeted positions will be eliminated as part of ISD's commitment to cost-containment. Additionally, increased costs attributable to the decentralization of operating costs to vest departments with control and responsibility, cost-of-living increases and internal realignment of operating costs are all included under Non-Program Cost Adjustments. Service support distribution reflects the distribution of costs under the policy that all business organizations fully recover both direct and indirect costs associated with their lines of business. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Total Change	\$ 22,842,000	\$ 22,842,000	\$ --	29.8
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EXTRAORDINARY MAINTENANCE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 5,636,081	\$ 6,388,000	\$ 8,414,000	\$ 4,568,000	\$ 4,568,000	\$ -3,846,000
FA - B & I	178,145		4,373,000	4,373,000	4,373,000	
GROSS TOTAL	\$ 5,814,226	\$ 6,388,000	\$ 12,787,000	\$ 8,941,000	\$ 8,941,000	\$ -3,846,000
REVENUE		351,000	3,750,000	3,750,000	3,750,000	
NET CO COST	\$ 5,814,226	\$ 6,037,000	\$ 9,037,000	\$ 5,191,000	\$ 5,191,000	\$ -3,846,000

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
PROPERTY MANAGEMENT

MISSION

To fund major nonroutine building maintenance projects, legally required building alterations, and unanticipated required maintenance.

1. EXTRAORDINARY MAINTENANCE

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 12,787,000	\$ 3,750,000	\$ 9,037,000	--
<i>Various Operating Costs</i>	<i>(-3,846,000)</i>	--	<i>(-3,846,000)</i>	--
1992-93	\$ 8,941,000	\$ 3,750,000	\$ 5,191,000	--

Program Impact of Recommendation

The proposed change reflects the deletion of one-time only financing. The remaining balance will be sufficient to meet extraordinary maintenance needs in 1992-93. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Total Change	\$ (-3,846,000)	\$ --	\$ (-3,846,000)	--
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TELEPHONE UTILITIES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 40,939,668	\$ 40,825,000	\$ 39,325,000	\$ 47,179,000	\$ 47,179,000	\$ 7,854,000
LESS EXP DIST	47,610,700	47,683,000	47,683,000	54,837,000	54,837,000	7,154,000
TOT S & S	-6,671,032	-6,858,000	-8,358,000	-7,658,000	-7,658,000	700,000
OTHER CHARGES	6,108,924	7,316,000	7,316,000	7,376,000	7,376,000	60,000
FA - EQUIPMENT	804,277	30,000	1,530,000	820,000	820,000	-710,000
GROSS TOTAL	\$ 242,169	\$ 488,000	\$ 488,000	\$ 538,000	\$ 538,000	\$ 50,000
LESS INT TRFS	59,360					
NET TOTAL	\$ 182,809	\$ 488,000	\$ 488,000	\$ 538,000	\$ 538,000	\$ 50,000
REVENUE	771,930	488,000	488,000	538,000	538,000	50,000
NET CO COST	\$ -589,121	\$	\$	\$	\$	\$

FUND
GENERAL FUNDFUNCTION
GENERALACTIVITY
COMMUNICATION

MISSION

To fund telephone utility, equipment, and maintenance costs through a centralized appropriation administered by the Internal Services Department.

1. TELEPHONE UTILITIES

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 48,171,000	\$ 48,171,000	--	--
<i>California Public Utilities Commission</i>				
Anticipated Rate Increases	3,741,000	3,741,000	--	--
Multi-phased Consolidation	1,567,000	1,567,000	--	--
Various Operating Costs	1,896,000	1,896,000	--	--
1992-93	\$ 55,375,000	\$ 55,375,000	\$ --	--

Program Impact of Recommendations

Sufficient funds have been allocated to accommodate anticipated California Public Utilities Commission increases averaging 7.4 percent for fiscal year 1992-93. In addition, Central Telephone Repair Dispatch and Telephone Operator services, previously billed through the Internal Services Department's operating budget, are now incorporated into the Telephone Utilities Budget. This shift is part of a multi-phased consolidation designed to model this budget after public telephone service providers. **Non-mandated, discretionary program.**

Internal Services (cont.)

1. TELEPHONE UTILITIES (cont.)

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--
Departmental request has been recommended.				
Total Change	\$ 7,204,000	\$ 7,204,000	\$ --	--

UTILITIES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 103,333,557	\$ 111,326,000	\$ 111,326,000	\$ 125,939,000	\$ 118,497,000	\$ 7,171,000
LESS EXP DIST	30,344,982	98,028,000	98,028,000	111,779,000	101,752,000	3,724,000
TOT S & S	72,988,575	13,298,000	13,298,000	14,160,000	16,745,000	3,447,000
FA - EQUIPMENT	14,523			550,000		
OTH FIN USES				4,200,000		
GROSS TOTAL	\$ 73,003,098	\$ 13,298,000	\$ 13,298,000	\$ 18,910,000	\$ 16,745,000	\$ 3,447,000
REVENUE	19,435,805	700,000	700,000	1,159,000	1,147,000	447,000
NET CO COST	\$ 53,567,293	\$ 12,598,000	\$ 12,598,000	\$ 17,751,000	\$ 15,598,000	\$ 3,000,000

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
PROPERTY MANAGEMENT

MISSION

To distribute and administer utility costs, including electricity, water, natural gas, heating fuel, and energy management programs through centralized charges administered by the Internal Services Department. Also, funds utility costs for the courts through a centralized appropriation administered by the Internal Services Department.

1. UTILITIES

<u>Proposed Changes</u>	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 111,326,000	\$ 98,728,000	\$ 12,598,000	--
<i>Non-Program Cost Adjustments</i>	<i>7,171,000</i>	<i>4,171,000</i>	<i>3,000,000</i>	--
1992-93	\$ 118,497,000	\$ 102,899,000	\$ 15,598,000	--

Internal Services (cont.)

1. UTILITIES (cont.)

Program Impact of Recommendations

Proposed changes will fund anticipated utility rate increases and inflationary increases in miscellaneous services and cogeneration maintenance contracts partially offset by billings to client departments.

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 12,192,000	\$ 10,039,000	\$ 2,153,000	--

Recommended budget fully finances the basic costs of utilities for fiscal year 1992-93. Contingent financing for enhanced levels of service is not recommended due to fiscal constraints.

Total Change	\$ 7,171,000	\$ 4,171,000	\$ 3,000,000	-
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JUDGMENTS AND DAMAGES/INSURANCE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 56,321,698	\$ 19,506,000	\$ 19,506,000	\$ 30,053,000	\$ 30,053,000	\$ 10,547,000
LESS EXP DIST	37,652,323	20,126,000	19,304,000	20,208,000	20,208,000	904,000
TOT S & S	18,669,375	-620,000	202,000	9,845,000	9,845,000	9,643,000
OTHER CHARGES	36,182,605	94,914,000	89,014,000	90,397,000	90,397,000	1,383,000
LESS EXP DIST	8,186,670	71,831,000	72,653,000	83,279,000	83,279,000	10,626,000
TOT OTH CHRG	27,995,935	23,083,000	16,361,000	7,118,000	7,118,000	-9,243,000
GROSS TOTAL	\$ 46,665,310	\$ 22,463,000	\$ 16,563,000	\$ 16,963,000	\$ 16,963,000	\$ 400,000
REVENUE	6,701,459		90,000			-90,000
NET CO COST	\$ 39,963,851	\$ 22,463,000	\$ 16,473,000	\$ 16,963,000	\$ 16,963,000	\$ 490,000

FUND
GENERAL

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

MISSION

To reflect funding for payment of judgments and settlements of uninsured claims against the County as well as attorney fees and other litigation costs for these cases. In addition, this budget reflects the purchase of various insurance policies where available at a reasonable cost, or as required by law or agreement.

Due to fiscal constraints, the 1992-93 Proposed Budget reflects minimum funding for anticipated judgments and/or settlement payments due to fiscal constraints. In addition, the budget reflects:

- Decentralization of judgments and damages appropriation to general fund departments during fiscal year 1991-92. This is in accordance with the policy that all departments become more accountable for their liability costs and make every effort to reduce their risk exposure and litigation expense.
- Centralization within the County Counsel's office of responsibility for administering all claims against the County, including a new proactive claims/litigation prevention program.
- Retention of a central appropriation to fund large, unanticipated losses.



LOCAL AGENCY FORMATION COMMISSION
RUTH BENELL, EXECUTIVE DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 352,340	\$ 397,000	\$ 397,000	\$ 416,000	\$ 416,000	\$ 19,000
OTHER CHARGES				4,000	4,000	4,000
FA - EQUIPMENT	49,812	10,000	10,000			-10,000
GROSS TOTAL	\$ 402,152	\$ 407,000	\$ 407,000	\$ 420,000	\$ 420,000	\$ 13,000
REVENUE	170,092	157,000	157,000	170,000	170,000	13,000
NET CO COST	\$ 232,060	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
OTHER PROTECTION

MISSION

To review proposals for incorporation or disincorporation of cities, formation or dissolution of special districts, reorganizations, and annexations to and detachments from cities and special districts.

Executive Director Message - Critical Issues and Unmet Needs

The Commission is a State-mandated program established by Chapter 6.6 of the Government Code. The County is required to pay all usual and necessary expenses of the Commission. As a result of efficiency measures, the Commission will be able to absorb inflationary costs without additional contributions from the County. The Commission has no critical unmet needs at this time.

Critical Success Factors

- Process proposals within the timeframes established by State law.
- Continue to implement the optical disk file storage and data retrieval system to improve document accessibility.
- Streamline the application process by assisting agencies in the consolidation of proposals.

Major Accomplishments - 1991-92

- Processed all applications submitted in a timely manner.
- Began implementation of the optical disk storage and retrieval system for Commission records.

1. LOCAL AGENCY FORMATION COMMISSION

Reviews and acts upon proposals filed for boundary changes of existing local government entities and formations of new local agencies, such as cities and sanitation districts. Conducts periodic reviews of spheres of influence of each local agency that provides facilities or services related to development and completes revisions, as appropriate.

Local Agency Formation Commission (cont.)

1. LOCAL AGENCY FORMATION COMMISSION (cont.)

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Spheres of Influence (Studies/Determinations)	20	11	10	10
Proposals Acted Upon	230	102	80	100
Boundary Changes Processed	240	1,362	4,000	4,000

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 407,000	\$ 157,000	\$ 250,000	--
<i>Various Operating Costs</i>	<i>(-28,000)</i>	<i>13,000</i>	<i>(-41,000)</i>	--
<i>Negotiated Salaries & Benefits</i>	<i>41,000</i>	--	<i>41,000</i>	--
1992-93	\$ 420,000	\$ 170,000	\$ 250,000	--

Program Impact of Recommendations

The proposed changes maintain the current level of service. The first change reflects a net decrease in various operating costs, including the deletion of appropriation for one-time-only computer equipment, decentralization of rent expense, and increased revenue from various fees for Commission services. The last change reflects increases in salaries and employee benefits, including adjustments for retirement and pension savings plan participation. **Mandated per Government Code Sections 56375 and 56425 with level of service defined.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

The Commission's request has been recommended.

Total Change	\$ 13,000	\$ 13,000	\$ --	--
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LOS ANGELES COUNTY CAPITAL ASSET LEASING/ACQUISITION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 186,733	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$
OTHER CHARGES	42,697,461	38,637,000	38,745,000	46,793,000	46,793,000	8,048,000
LESS EXP DIST	42,898,777	38,937,000	41,445,000	47,093,000	47,093,000	5,648,000
TOT OTH CHRG	-201,316	-300,000	-2,700,000	-300,000	-300,000	2,400,000
FA - EQUIPMENT	380,273	1,588,000	1,588,000			-1,588,000
GROSS TOTAL	\$ 365,690	\$ 1,588,000	\$ -812,000	\$	\$	\$ 812,000
REVENUE	2,648,785	3,470,000	3,091,000			-3,091,000
NET CO COST	\$ -2,283,095	\$ -1,882,000	\$ -3,903,000	\$	\$	\$ 3,903,000

FUND
GENERAL

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

MISSION

On February 15, 1983, the Board of Supervisors approved the formation of the nonprofit Los Angeles County Capital Asset Leasing (LAC-CAL) Corporation to finance the purchase of equipment through the issuance of tax-exempt bonds. The bonds are periodically issued to redeem outstanding bond anticipation notes and finance equipment acquisitions over their useful lives. The central LAC-CAL/Acquisition budget unit provides for the County's lease payments to the LAC-CAL Corporation on behalf of all the funds using the program as well as the acquisition of fixed assets.

The 1992-93 Proposed Budget reflects:

- An increase in lease payments due to the commencement of principal and interest payments attributable to the 1991 Series B, the 1992 Series A, and the 1992 Series B Certificates of Participation and a corresponding increase in department payments, partially offset by the defeasance of pre-1989 bonds.
- Elimination of revenue due to the distribution of interest earnings and surplus reserve fund balances to department budgets prior to the close of the fiscal year.



MARSHAL
ROBERT F. MANN, MARSHAL

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 52,421,842	\$ 55,290,000	\$ 54,676,000	\$ 59,348,000	\$ 57,374,000	\$ 2,698,000
SVCS & SUPPS	5,386,037	7,290,000	6,426,000	9,627,000	6,002,000	-424,000
OTHER CHARGES	3,175	98,000	98,000	113,000	98,000	
FA - EQUIPMENT	539,804	458,000	458,000	458,000	458,000	
GROSS TOTAL	\$ 58,350,858	\$ 63,136,000	\$ 61,658,000	\$ 69,546,000	\$ 63,932,000	\$ 2,274,000
LESS INT TRFS	51,330,396	54,392,000	54,392,000	56,666,000	56,666,000	2,274,000
NET TOTAL	\$ 7,020,462	\$ 8,744,000	\$ 7,266,000	\$ 12,880,000	\$ 7,266,000	
REVENUE	6,722,631	6,533,000	7,271,000	7,271,000	7,271,000	
NET CO COST	\$ 297,831	\$ 2,211,000	\$ -5,000	\$ 5,609,000	\$ -5,000	
POSITIONS			905.1	941.1	941.1	36.0
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY POLICE PROTECTION	

MISSION

The Marshal's Department is a statutory office responsible for providing bailiff and security services to Municipal Court judges and commissioners, and serving writs, warrants, and other legal processes directed to the Marshal by the Municipal Courts or other competent authorities.

Department Head Message - Critical Issues and Unmet Needs

The Proposed Budget reflects the Trial Court Funding Agreement executed on February 25, 1992 between the County and the Municipal Courts, pursuant to State statute, and provides for the same budgeted level as in 1991-92. The Department's unmet needs total \$1.3 million and include additional positions required by the Department to enhance service to the Municipal Courts.

Critical Success Factors

- Continue to support the Courthouse Security Task Force and implement programs that will provide security for Municipal Court facilities.
- Expand the implementation of the new security officer program which provides for weapons screening of persons entering court facilities and facility patrol.
- Make a good faith effort to operate within the 1992-93 Adopted Budget pursuant to the Trial Court Funding Agreement.
- Support the AB 1297 Court Coordination Plans.

Marshal's Department (cont.)

Major Accomplishments - 1991-92

- Successfully implemented the security officer program in nine Municipal courthouses which provides for facility patrol and weapons screening of persons entering court facilities.
- Implemented a Security Incident Reporting System.
- Implemented the Criminal Records Security Program to process rap sheet information on applications for employment for County departments.
- Civilianized civil process serving positions.
- Secured the passage of AB 709, which increased civil process serving fees and provides for collection of a fee for the issuance of a certificate of correction on vehicle code violations.

1. COURT SERVICES

Provides bailiff and security services in Municipal Court courtrooms and holding cells.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Custodies Handled	411,385	556,156	532,252	548,220
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 31,967,000	\$ 31,967,000	\$ --	491.8
Security Officer Program	928,000	928,000	--	34.0
Non-Program Cost Adjustments	606,000	606,000	--	--
1992-93	\$ 33,501,000	\$ 33,501,000	\$ --	525.8

Program Impact of Recommendations

The proposed changes reflect the security officer program which was implemented in December 1991 at nine court facilities. Staffing and operating expenses are more than offset by charges to the courts receiving the services. Savings generated by the program are used to finance non-program cost adjustments. **Mandated program under Government Code Sections 71264, 72642 and 72648.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 3,444,000	\$ --	\$ 3,444,000	--

Funding for various salaries and employee benefits as well as services and supplies is not recommended due to fiscal constraints.

2. SERVICE OF LEGAL PROCESS

Serves civil processes, writs, and warrants such as subpoenas, notices of eviction, and bench warrants to designated parties when so directed by order of the courts or quasi-judicial bodies.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Process Serving	737,353	452,351	438,781	425,618
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 20,964,000	\$ 20,964,000	\$ --	315.0
<i>Civilianization of Civil Processing</i>	<i>(-221,000)</i>	<i>--</i>	<i>(-221,000)</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>398,000</i>	<i>398,000</i>	<i>--</i>	<i>--</i>
1992-93	\$ 21,141,000	\$ 21,362,000	\$ (-221,000)	315.0

Program Impact of Recommendations

The proposed changes reflect the conversion of twelve positions for the civilianization of civil processing resulting in savings to the Department. **Mandated program under Government Code Sections 27621 and 71264.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,532,000	\$ --	\$ 1,532,000	--

Increase in services and supplies not recommended due to fiscal constraints.

3. OWN RECOGNIZANCE

Provides for the investigation and recommendation to the courts of prisoners who may appropriately be released from custody upon their promise to return for further court proceedings. This program helps to cost effectively reduce jail overcrowding.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Custodies Released	17,222	10,457	12,160	12,200
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 400,000	\$ 400,000	\$ --	6.0
<i>Non-Program Cost Adjustments</i>	<i>8,000</i>	<i>8,000</i>	<i>--</i>	<i>--</i>
1992-93	\$ 408,000	\$ 408,000	\$ --	6.0

Marshal's Department (cont.)

3. OWN RECOGNIZANCE (cont.)

Program Impact of Recommendations

The change reflects intrafund transfer offset appropriation for inflationary increases. **Mandated program under Penal Code 1318.1.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 29,000	\$ --	\$ 29,000	--

Increase in services and supplies not recommended due to fiscal constraints.

4. VEHICLE INSPECTION

Provides for the inspection of vehicles which receive citations for mechanical defects to ensure compliance with the Government Code.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Inspections	162,586	180,605	173,212	173,200
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 620,000	\$ 620,000	\$ --	9.3
<i>Non-Program Cost Adjustments</i>	<i>12,000</i>	<i>12,000</i>	--	--
1992-93	\$ 632,000	\$ 632,000	\$ --	9.3

Program Impact of Recommendations

The change reflects an intrafund transfer offset appropriation for inflationary increases. **Mandated program under Government Code Section 27646.1.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 46,000	\$ --	\$ 46,000	--

Increase in services and supplies not recommended due to fiscal constraints.

Marshal's Department (cont.)

5. ADMINISTRATION

Provides support staff, including the policy making, personnel, and fiscal functions, as well as supplies and equipment necessary to meet the mission of the Department.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Fingerprinting Program	--	--	6,000	6,600
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 7,707,000	\$ 7,712,000	\$ (-5,000)	83.0
<i>Audit Recommendations</i>	176,000	176,000	--	2.0
<i>Non-Program Cost Adjustments</i>	367,000	146,000	221,000	--
1992-93	\$ 8,250,000	\$ 8,034,000	\$ 216,000	85.0

Program Impact of Recommendations

The proposed changes include the implementation of recommendations resulting from an audit conducted by the Auditor-Controller to strengthen fiscal controls for the Department. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 563,000	\$ --	\$ 563,000	--
Increase in services and supplies not recommended due to fiscal constraints.				
Total Change	\$ 2,274,000	\$ 2,274,000	\$ --	36.0



MENTAL HEALTH
ARETA CROWELL, Ph.D., DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 60,101,324	\$ 66,754,000	\$ 63,791,000	\$ 86,310,000	\$ 78,100,000	\$ 14,309,000
SVCS & SUPPS	159,768,722	149,013,000	140,474,000	180,189,000	176,348,000	35,874,000
OTHER CHARGES	17,470,865	127,164,000	133,614,000	137,254,000	134,041,000	427,000
FA - EQUIPMENT	391,584	250,000	250,000	10,000	10,000	-240,000
GROSS TOTAL	\$ 237,732,495	\$ 343,181,000	\$ 338,129,000	\$ 403,763,000	\$ 388,499,000	\$ 50,370,000
LESS INT TRFS	821,819	419,000	723,000	469,000	469,000	-254,000
NET TOTAL	\$ 236,910,676	\$ 342,762,000	\$ 337,406,000	\$ 403,294,000	\$ 388,030,000	\$ 50,624,000
REVENUE	190,944,823	305,241,000	301,241,000	346,681,000	346,681,000	45,440,000
NET CO COST	\$ 45,965,853	\$ 37,521,000	\$ 36,165,000	\$ 56,613,000	\$ 41,349,000	\$ 5,184,000
POSITIONS			1,210.8	1,521.4	1,371.2	160.4

FUND
GENERAL FUND

FUNCTION
HEALTH & SANITATION

ACTIVITY
HEALTH

REVENUE RISK

The 1991-92 Adopted Budget for the Department of Mental Health (DMH) included a redirection of \$30.5 million from the Department of Health Services (DHS) to fund mental health contract services without any service level reductions. This redirection was accomplished by DHS providing one-time revenue from new programs implemented by State legislation and Federal regulatory actions. During the past year, the departments have worked together in an attempt to solve the ongoing gap.

In 1992-93, DHS is planning for one-time Federal revenues of \$20.0 million to offset, in part, the \$30.5 million one-time revenue they provided for mental health services in fiscal year 1991-92. The balance of \$10.5 million is planned to be realized as increased Federal revenue to DHS resulting from pending, and not yet concluded, Medi-Cal contract negotiations between DHS and the California Medical Assistance Commission. This Department will actively assist DHS in successfully concluding these negotiations. Should DHS funding fall short of expectations, the Department faces potential cuts in vital services. The proposed fiscal year 1992-93 budget also includes receipt of \$5.8 million in Cigarette and Tobacco Products (Proposition 99) revenue. While the revenue is not presently included in the Governor's Proposed Budget for mental health, Statewide efforts are underway to identify the source of funding. The DMH is continuing its efforts to improve service productivity and redirect existing resources to provide for the continued increase in demand for mental health services.

MISSION

To provide care and treatment to mentally disordered individuals. The Department coordinates and develops mental health services through a community-based planning process. Primary services include inpatient care, outpatient services (including crisis intervention/emergency response), day treatment programs, and case management provided through County-operated mental health clinics and hospitals, State hospitals, and private contract providers.

The Director of Mental Health serves as ex officio Public Guardian, acting as conservator for persons gravely disabled by mental illness and, as appointed by the court, for the frail elderly. The Director is also the County's Conservatorship Investigative Officer, in accordance with the Los Angeles County Mental Health Plan.

Department Head Message - Critical Issues and Unmet Needs

Budgetary constraints have required the Department to develop its fiscal year 1992-93 proposed budget with only minor changes to the mental health delivery system. The Department, through major reliance on anticipated increases in revenues, has absorbed increases for salaries and employee benefits, security costs, prescribed medicines, and inflationary cost increases for various services and supplies without curtailment to its County operations. By means of enhanced utilization of administrative resources, it has been possible to reduce the number of management levels and more effectively use these resources for direct client care activities.

The Department proposes to begin the permanent implementation in fiscal year 1992-93 of a law enforcement ride-along program. DMH staff will ride-along with law enforcement personnel to assist them in serving mentally ill persons. The ride-along program will help in diverting mentally ill persons from the justice system and will facilitate their referral to appropriate care providers. Coordinated planning activities are continuing with justice system representatives, the Incarcerated Mentally Ill Task Force, and other interested parties. Two million dollars in County costs have been included in the proposed fiscal year 1992-93 budget for mental health services at the Sheriff's Biscailuz Center Custody Facility.

The Department is undertaking a challenging project whereby the State and the County will agree to reduce, on a phased basis, our State hospital use by 200 beds next year and purchase 200 beds in our local program. The anticipated savings will be used to establish integrated service pilots on a capitation funding model. This model requires the provider of care to make available and pay for all mental health services, outpatient and inpatient, associated with a single client during a prescribed time period. The Department establishes a fixed amount per client for the time period which it pays as a capitated rate to the care provider. This concept will be the first in the County of Los Angeles for a County department and will provide invaluable experience for the County's provision of mental health and perhaps other care during the 1990s. The Department anticipates that the capitation model will result in the reduced need for acute psychiatric inpatient care.

The proposed budget does not include financing of \$13.7 million to provide for the following unmet needs.

Unmet needs total \$3.9 million with current service delivery impact:

- \$0.9 million in COLA for contracted operations. Contractors have requested a 4.8 percent COLA increase in order to enable them to maintain their present level of services. Contractors have not received a COLA increase in over three years. The increase in COLA, without an increase in additional funding, will result in a reduction of services for 226 clients annually served by the contractors.
- \$3.0 million in Federal Medi-Cal revenue shortfall associated with contract agencies. This shortfall resulted from the Department's 1991-92 request to contractors to enhance their Short-Doyle/Medi-Cal collections by \$3.0 million in lieu of receiving net County cost. If the \$3.0 million remains unfunded, there will be 755 clients who would be unserved.

Mental Health (cont.)

Department Head Message - Critical Issues and Unmet Needs (cont.)

Unmet needs total \$9.8 million with new and expanded service delivery impact:

- \$0.9 million for child and adolescent services;
- \$1.1 million for special populations including Homeless, American Indian and Pacific Asian Programs;
- \$1.4 million for Psychiatric Mobile Response Teams and other services;
- \$0.8 million for jail programs; and
- \$5.6 million for various adult mental health services.

Critical Success Factors

- Implement the administration and program realignment responsibilities of the IMD and State hospital programs in accordance with Assembly Bill 1288 effective July 1, 1992.
- Establish a Countywide Bed Control/Emergency Services Dispatching Unit to ensure efficient utilization of all 24-hour care resources and enhance bed availability.
- Redirect a limited amount of State hospital resources into community-based IMD beds creating a savings to establish integrated service pilots based on a capitation funding model. One objective of the capitation model will be to reduce the need for acute inpatient services.
- Complete a special study of the Department's most costly clients, including those in State hospitals. Identify individuals who could be equally or better served by alternative, less costly, services.

Major Accomplishments - 1991-92

- Implemented the Prescription Authorization Tracking System (PATs), the first prescription/medication monitoring authorization tracking system in use by a public agency.
- Reorganized and streamlined the Department's organization to make it more responsive to local service needs and to focus on outcomes and accountability.
- Developed Project Search, a program which assists families throughout the United States in locating missing homeless, mentally ill persons in the County of Los Angeles.
- Developed the DMH Homeless and Housing Advisory Committee which has become an integral part of the citizen advisory structure of the Department.

Mental Health (cont.)

1. TREATMENT

Represents services provided directly to clients identified through formal admission procedures. These include inpatient services at State hospitals, acute hospital services, and community-based care, as well as day services, outpatient, and case management services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
(Client Count)				
State Hospital Services	3,009	2,604	2,500	2,462
Acute Hospitals	5,559	4,914	3,640	3,640
Nonhospital 24-Hour	4,053	3,947	3,932	4,888
Day Services	5,310	5,046	4,570	6,895
Outpatient Services	67,701	63,806	55,000	54,844
Case Management	16,007	14,630	11,250	11,213
Life Support and Supplemental Residential Care	3,339	2,909	2,590	2,583
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 303,201,000	\$ 273,411,000	\$ 29,790,000	744.9
IMD Services	22,272,000	21,272,000	1,000,000	--
DHS Interagency	6,251,000	6,251,000	--	--
Children and Youth Services	2,798,000	2,794,000	4,000	23.4
Staffing Redirection	877,000	--	877,000	11.2
Miscellaneous Program Changes	3,107,000	3,411,000	(-304,000)	16.7
Security Services	2,041,000	1,681,000	360,000	--
Prescription Medicines	2,764,000	1,932,000	832,000	--
Contractor COLA	2,000,000	2,000,000	--	--
Biscailuz Center	2,000,000	--	2,000,000	--
State Hospitals	1,600,000	--	1,600,000	--
Non-Program Cost Adjustments	4,260,000	3,910,000	350,000	125.2
1992-93	\$ 353,171,000	\$ 316,662,000	\$ 36,509,000	921.4

Program Impact of Recommendations

As a result of the proposed changes, the level of client services has been generally maintained. Program changes include the transfer from the State of the IMD Program that provides mental health clients intermediate term treatment in a skilled nursing environment, and a Child and Youth Program that provides assessment, treatment, and placement of wards of the court system into a group home setting. The Department is currently negotiating with the State to reduce our State hospital bed use by 200, in the next year. The savings will be used to purchase 200 beds in our local programs, at a lower cost, thereby enabling the Department to offset other service charges.

Mental Health (cont.)

1. TREATMENT (cont.)

Program Impact of Recommendations (cont.)

Non-program cost adjustments include 125.2 additional positions to properly reflect the action by the Board of Supervisors on December 4, 1990 which provided the appropriation for the staff to augment client services and improve safety for clients and staff in County-operated facilities. Miscellaneous program changes include 5.7 positions for forensic case management and HIV-AIDS contract enhancements plus 11.0 positions for various miscellaneous services. The recommendations include \$1.6 million for State hospital COLAs to avoid reductions in State hospital beds. The recommendations provide for 69 percent of the request by mental health contract agencies for a COLA in fiscal year 1992-93 and include funding for the new mental health program at the Biscailuz Center to better serve the incarcerated mentally ill. **Mandated by Welfare and Institutions Code, various sections, with level of service mandated not to fall below fiscal year 1990-91 level.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 15,264,000	\$ --	\$ 15,264,000	150.2

Additional funding for contractors and clinic programs is not recommended due to other high priorities.

2. OUTREACH

Represents services delivered in the community-at-large to special groups, human services agencies, and to individuals and families who are typically not identified as clients of the mental health program. Outreach services assist individuals and families for whom there are no open case records, (e.g., homeless, mentally ill people) to achieve a more adaptive level of functioning.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
<u>(Staff Hours)</u>				
Mental Health Promotion	29,612	24,482	24,996	24,900
Community Client Services	189,250	156,466	159,752	160,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 8,086,000	\$ 7,443,000	\$ 643,000	77.6
<i>Non-Program Cost Adjustments</i>	<i>378,000</i>	<i>378,000</i>	--	--
1992-93	\$ 8,464,000	\$ 7,821,000	\$ 643,000	77.6

Mental Health (cont.)

2. OUTREACH (cont.)

Program Impact of Recommendations

There is no programmatic impact. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

3. CONSERVATORSHIP

Represents services which provide for the financial and personal protection of individuals deemed to be gravely disabled under the provision of the Lanterman-Petris-Short Act and the at risk frail elderly.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
(Staff Hours)				
Investigation	21,981	31,913	32,579	28,643
Estate Administration	40,821	47,870	48,869	65,906
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 3,811,000	\$ 3,524,000	\$ 287,000	62.0
<i>Public Guardian Hospital Council</i>	162,000	162,000	--	2.0
<i>Conservatorship Services</i>	143,000	--	143,000	--
<i>Non-Program Cost Adjustments</i>	315,000	315,000	--	--
1992-93	\$ 4,431,000	\$ 4,001,000	\$ 430,000	64.0

Program Impact of Recommendations

This change increases conservatorship services provided to the Hospital Council of Southern California under a contract offset by revenue and includes Treasurer and Tax Collector's charges not budgeted previously. **Mandated by Welfare and Institutions Code, Section 5351 et seq; level of service is discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Mental Health (cont.)

4. ADMINISTRATION

Represents services utilized to administer the local mental health programs.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Contracts Processed	148	109	136	126
Legislative Bills Analyzed	134	71	40	40
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 23,031,000	\$ 17,586,000	\$ 5,445,000	326.3
Staffing Redirection	(-1,774,000)	(-3,000)	(-1,771,000)	(-18.1)
Non-Program Cost Adjustments	1,176,000	1,083,000	93,000	--
1992-93	\$ 22,433,000	\$ 18,666,000	\$ 3,767,000	308.2

Program Impact of Recommendations

As a result of the reassignment of some trained/certified staff members to direct client care functions, the Department proposes to eliminate 18.1 administrative positions. **Mandated by Title 9, various sections; level of service is discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Total Change	\$ 50,370,000	\$ 45,186,000	\$ 5,184,000	160.4
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MILITARY AND VETERANS AFFAIRS
JOSEPH N. SMITH, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 815,537	\$ 902,000	\$ 920,000	\$ 1,058,000	\$ 955,000	\$ 35,000
SVCS & SUPPS	316,885	458,000	399,000	1,000,000	388,000	-11,000
OTHER CHARGES	15,071	53,000	59,000	28,000	21,000	-38,000
FA - EQUIPMENT			10,000	10,000		-10,000
GROSS TOTAL	\$ 1,147,493	\$ 1,413,000	\$ 1,388,000	\$ 2,096,000	\$ 1,364,000	\$ -24,000
LESS INT TRFS	101,500					
NET TOTAL	\$ 1,045,993	\$ 1,413,000	\$ 1,388,000	\$ 2,096,000	\$ 1,364,000	\$ -24,000
REVENUE	481,766	528,000	503,000	650,000	540,000	37,000
NET CO COST	\$ 564,227	\$ 885,000	\$ 885,000	\$ 1,446,000	\$ 824,000	\$ -61,000
POSITIONS			22.3	24.3	22.3	

FUND
GENERAL FUND

FUNCTION
PUBLIC ASSISTANCE

ACTIVITY
VETERANS' SERVICES

MISSION

To assist veterans, their dependents and survivors to pursue legal claims and benefits under Federal and State laws and to operate and maintain Patriotic Hall for use by veteran's organizations and the public.

Department Head Message - Critical Issues and Unmet Needs

The Revenue Development Project launched by this Department has generated a 62 percent increase in building revenue in fiscal year 1991-92. This has enabled the Department to absorb State cut-backs in the Medi-Cal and mental health funding due to Veterans Affairs regulation changes which limited benefit payments. The Department avoided curtailments in staff positions and increased maintenance costs for Patriotic Hall through operating efficiencies, in-kind donations for building refurbishment activities, and savings from contracting out custodial and elevator operator services. Additionally, the Department has met a State-imposed budget eligibility requirement for State subvention claims reimbursement and has assisted 31,880 veterans, their dependents or survivors to obtain benefits due from military service and paid by federal funding.

The Department has an unmet need of \$103,000 to fund two veterans counselors and one clerk to provide services to Persian Gulf veterans discharged as a result of the downsized military and the large aging veteran population. Client activity is expected to continue to increase rapidly as more aging World War II and Korean veterans require nursing home care. While client activity will increase, the amount of County monetary recovery will be reduced due to new State regulations and budget constraints. Additional funding of \$569,000 is needed, primarily for a major overhaul of Patriotic Hall's two 66 year-old elevators to ensure the safety of employees, veterans, and the general public. In addition, the proposed budget does not provide funding for any fixed assets, various major deferred maintenance costs, and replacement items and improvements, including those affected by changes in building codes required by the State, County and City. However, \$29,000 of savings from the 1990-91 Profit Sharing Program has been utilized to mitigate curtailments and finance ongoing operations.

Military and Veterans Affairs (cont.)

Critical Success Factors

- Increase the number of State subvention claims by improving and streamlining procedures.
- Implement planned activities of the Patriotic Hall Marketing Program and continue the Patriotic Hall parking facility revenue development program.
- Develop, monitor, and evaluate departmental cost saving program activities.

Major Accomplishments - 1991-92

- Contracted with Community Development Commission Marketing Consultant to develop a comprehensive marketing program.
- Completed the demolition of a warehouse and initiated improvements to provide a multi-level parking structure for Patriotic Hall.
- Increased Patriotic Hall revenue by 62 percent from \$150,000 to \$243,000.
- Developed and received a combination grant and loan proposal of \$243,000 from the Productivity Commission to paint Patriotic Hall.
- Implemented a \$100,000 Job Training Partnership Act (JTPA) grant program with the City of Los Angeles for retraining and placing 75 unemployed homeless veterans in permanent employment.
- Realized \$207,000 in State funding by assisting 31,880 clients obtain veterans' benefits.
- Assisted 1,946 homeless veterans with temporary shelter, food, clothing, and bus tokens financed through private donations.

1. VETERANS' WELFARE REFERRALS AND CLAIMS BENEFITS

Assists veterans, their dependents, and survivors to pursue claims for benefits and services to which they are entitled as a result of their military service. Benefits and services to be pursued may include pension, compensation, medical, dental, education, employment and training, rehabilitation, and housing benefits. Information and referral services, counseling, access to the County's Veterans Food Bank, and liaison with military activities are also provided.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Medical Outreach Cases	32,310	37,185	40,903	44,993
Mental Health Cases	1,636	3,222	3,544	3,898
Homeless Veterans	5,205	5,319	5,850	6,435
Veteran Burials	385	372	216	247

Military and Veterans Affairs (cont.)

1. VETERANS' WELFARE REFERRALS AND CLAIMS BENEFITS (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 651,000	\$ 353,000	\$ 298,000	14.3
<i>JTPA Grant and Private Donations</i>	--	(-50,000)	50,000	--
<i>State Subvention Money</i>	--	(-13,000)	13,000	--
<i>Non-Program Cost Adjustments</i>	(-3,000)	--	(-3,000)	--
1992-93	\$ 648,000	\$ 290,000	\$ 358,000	14.3

Program Impact of Recommendations

Current veterans welfare referrals and claims benefits services are minimally reduced due to the proposed changes. Termination of the one-year JTPA grant and reductions in private donations and State subvention financing will be offset by increased revenue in other programs. A decrease in the cost for direct assistance and veterans burials is due to the unexpected low number of casualties from the Desert Storm War. In addition, negotiated salaries and employee benefits associated with this program will be absorbed by the Department. **Veteran burials are mandated under the Military and Veterans Code Section 242. The remainder of the program is a non-mandated, discretionary program with minimum match requirement to receive State subvention funding.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 103,000	\$ 60,000	\$ 43,000	2.0

Two veterans counselors and support costs to provide service to an increasingly large aging veteran population and those separated from the reduced Armed Forces are not recommended due to fiscal constraints.

2. PATRIOTIC HALL

Operates and maintains Patriotic Hall and its parking facilities for veteran's organizations, employee groups, and the general public.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Bookings/Reservations	2,225	2,279	2,883	3,100
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 362,000	\$ 150,000	\$ 212,000	5.0
<i>Rentals and Concessions</i>	--	85,000	(-85,000)	--
<i>Non-Program Cost Adjustments</i>	(-4,000)	15,000	(-19,000)	--
1992-93	\$ 358,000	\$ 250,000	\$ 108,000	5.0

2. PATRIOTIC HALL (cont.)

Program Impact of Recommendations

Proposed changes under the Patriotic Hall program will have a minimal impact on services. Increased revenue from Patriotic Hall rentals, due to renovation of Patriotic Hall exterior/interior and marketing activities, will be used to finance rising maintenance costs of the building, phased renovations, and a security guard and valet parking service contract for events held at Patriotic Hall. These increased costs are also offset by the elimination of one-time deferred maintenance and alteration funding and the 1990-91 Profit Sharing Program financing allocated for use in 1992-93. Negotiated salaries and employee benefits associated with the program will be absorbed by the department. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 619,000	\$ 50,000	\$ 569,000	--

The major overhaul of two 66 year-old elevators, emergency repair money, major deferred maintenance, and additional improvements for Patriotic Hall are not recommended due to fiscal constraints.

3. ADMINISTRATION

Provides leadership, direction, coordination, support, and accountability to the Board of Supervisors. Pursues an organized entrepreneurial approach, focusing on economical, efficient and effective service, while promoting individual initiative and productivity.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Marketing and Other Contracts	1	3	4	2
Loans and Grants	1	2	2	2

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 375,000	\$ --	\$ 375,000	3.0
<i>Non-Program Cost Adjustments</i>	<i>(-17,000)</i>	--	<i>(-17,000)</i>	--
1992-93	\$ 358,000	\$ --	\$ 358,000	3.0

Program Impact of Recommendations

The proposed changes will enable the program to maintain the current level of service operation. Changes reflect the elimination of one-time only financing for administrative purposes. In addition, the department will absorb negotiated salaries and employee benefits associated with the program. **Non-mandated, level of service discretionary.**

Military and Veterans Affairs (cont.)

3. ADMINISTRATION (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 10,000	\$ --	\$ 10,000	--

Funding for computer equipment and administrative services and supplies has not been recommended due to fiscal constraints.

Total Change	\$ (-24,000)	\$ 37,000	\$ (-61,000)	--
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MUNICIPAL AND JUSTICE COURTS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 109,407,458	\$ 122,543,000	\$ 118,258,000	\$ 135,946,000	\$ 124,699,000	\$ 6,441,000
SVCS & SUPPS	181,331,302	205,953,000	202,110,000	206,986,000	193,054,000	-9,056,000
OTHER CHARGES	599,266	1,496,000	1,502,000	1,813,000	1,613,000	111,000
FA - EQUIPMENT	3,209,954	5,282,000	5,311,000	5,885,000	4,677,000	-634,000
GROSS TOTAL	\$ 294,547,980	\$ 335,274,000	\$ 327,181,000	\$ 350,630,000	\$ 324,043,000	\$ -3,138,000
LESS INT TRFS	51,485,421	59,095,000	59,134,000	59,267,000	59,051,000	-83,000
NET TOTAL	\$ 243,062,559	\$ 276,179,000	\$ 268,047,000	\$ 291,363,000	\$ 264,992,000	\$ -3,055,000
REVENUE	136,318,888	151,269,000	155,039,000	162,613,000	157,203,000	2,164,000
NET CO COST	\$ 106,743,671	\$ 124,910,000	\$ 113,008,000	\$ 128,750,000	\$ 107,789,000	\$ -5,219,000
POSITIONS			2,371.3	2,542.0	2,394.8	23.5

MISSION

To operate and administer the County's 24 Municipal Court Districts and one Justice Court. These Courts have jurisdiction in civil cases up to \$25,000, in small claims up to \$5,000, in misdemeanors, and in felony preliminary hearings. The Municipal Court Mandatory Expense Budget provides funds for court reporters, transcribers, interpreters, expert witnesses, and court-appointed counsel, as well as for indigent defense contracts. Marshal costs are included in the Municipal Court operating budgets to more accurately reflect court-related costs.

Department Head Message - Critical Issues and Unmet Needs

The Proposed Budget recommendations reflect the Trial Court Funding Agreement executed between the County and the Municipal Courts, pursuant to State statute, on February 25, 1992 and provides for the same budgeted level as in 1991-92 along with the shift of funds to fully finance the Public Defender as the most cost effective provider of indigent defense services. The unmet needs are primarily comprised of staffing needs resulting from workload increases and additional equipment, supplies, and mandatory-related expenses.

Critical Success Factors

- Implement the Trial Court Delay Reduction Program for civil courts which reduces the amount of time a civil case can be heard.
- Implement the Court Coordination Plans approved by the Judicial Council.
- Make a good faith effort to operate within the 1992-93 Adopted Budget pursuant to the Trial Court Funding Agreement.
- Transmit State Trial Court Realignment revenues in a timely fashion.

Major Accomplishments - 1991-92

- Implemented the Kiosk at Long Beach which is an interactive video system similar to an Automated Teller Machine (ATM) which accepts the payments of traffic tickets. The Court won the Ralph N. Kleps award for this project.

Municipal and Justice Courts (cont.)

Major Accomplishments - 1991-92 (cont.)

- Won a 1991 Justice Achievement Award from the National Association for Court Management for an Imaging Project at the Los Angeles Municipal Court.
- Implemented a mobile traffic van to collect traffic citation fines at various locations in the Antelope Valley.
- Implemented a pilot program to allow fax filings for civil documents at the Los Angeles Municipal Court.
- Implemented a Statewide traffic amnesty program that ran from February 1 to April 30, 1992.
- Was selected as a semi-finalist for the 1992 Innovations in State and Local Government Award Program for Los Angeles Municipal Court's Central Courts Video Arraignment Project.
- Implemented the Traffic Interactive Payment System (TIPS) in Los Angeles Municipal Court that allows telephone acceptance of traffic school, fine extensions, and fine payments through VISA and Mastercard.

1. OPERATING

Provides funding for all operating components of the budget which include judicial and administrative support and supplies and equipment.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Judges	187.0	187.0	188.0	188.0
Commissioners	64.0	64.0	64.0	65.0
Justice Court Judge	1.0	1.0	1.0	1.0

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 262,653,000	\$ 147,365,000	\$ 115,288,000	2,344.3
Judicial Support	1,429,000	14,000	1,415,000	23.5
Revenue Collections	--	4,205,000	(-4,205,000)	--
Non-Program Cost Adjustments	2,790,000	--	2,790,000	--
1992-93	\$ 266,872,000	\$ 151,584,000	\$ 115,288,000	2,367.8

Program Impact of Recommendations

The changes reflect the Trial Court Funding Agreement approved by the Board of Supervisors on February 25, 1992 and provide for no increase to the 1992-93 budget. Additional revenue collections have allowed some courts to finance additional staff for judicial support as well as other non-program cost adjustments. The changes also include the transfer of a Commissioner to support the Presiding Judges' Association from Pasadena to Rio Hondo Municipal Court, an additional Commissioner to hear civil, small claims, and traffic cases at Pomona Municipal Court, and an additional Judge at the South Bay Municipal Court, offset by Trial Court Funding revenues. **Mandated pursuant to California Constitution, Article VI, Section 5; level of service mandated pursuant to various State statutes.**

Municipal and Justice Courts (cont.)

1. OPERATING (cont.)

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ 19,227,000	\$ 3,488,000	\$ 15,739,000	147.2

Reflects additional judicial support positions and other operating cost increases.

2. MANDATORY EXPENSE

The Mandatory Expense budget provides, among other things, for such expenses as court-appointed counsel, indigent defense contracts, data processing requirements for all courts, and juror services. **Mandated pursuant to Penal Code Section 987.2, Chapter 6 of the Government Code and various other State statutes.**

<u>Proposed Changes</u>	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 64,528,000	\$ 66,808,000	\$ (-2,280,000)	27.0
<i>Small Claims Program</i>	<i>(-2,138,000)</i>	<i>(-2,138,000)</i>	--	--
<i>Non-Program Cost Adjustments</i>	<i>(-5,219,000)</i>	--	<i>(-5,219,000)</i>	--
1992-93	\$ 57,171,000	\$ 64,670,000	\$ (-7,499,000)	27.0

Program Impact of Recommendations

The changes reflect the redirection of funds from private court appointed attorneys to finance the more cost-effective Public Defender's Department as well as the redirection of funds from the Small Claims Program.

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ 7,360,000	\$ 2,138,000	\$ 5,222,000	--

Reflects additional needs to cover various mandatory court expenses not recommended due to fiscal constraints.

Total Change	\$ (-3,138,000)	\$ 2,081,000	\$ (-5,219,000)	23.5
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MUSEUM OF ART
DR. EARL A. POWELL III, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 7,278,208	\$ 7,809,000	\$ 7,896,000	\$ 8,446,000	\$ 7,673,000	\$ -223,000
SVCS & SUPPS	8,230,111	10,202,000	10,322,000	12,748,000	11,105,000	783,000
OTHER CHARGES		459,000	375,000	210,000	86,000	-289,000
FA - B & I				816,000		
FA - EQUIPMENT	53,370			151,000		
TOT FIX ASSET	53,370			967,000		
GROSS TOTAL	\$ 15,561,689	\$ 18,470,000	\$ 18,593,000	\$ 22,371,000	\$ 18,864,000	\$ 271,000
LESS INT TRFS	326,478			442,000		
NET TOTAL	\$ 15,235,211	\$ 18,470,000	\$ 18,593,000	\$ 21,929,000	\$ 18,864,000	\$ 271,000
REVENUE	1,382,039	1,900,000	1,691,000	1,691,000	1,691,000	
NET CO COST	\$ 13,853,172	\$ 16,570,000	\$ 16,902,000	\$ 20,238,000	\$ 17,173,000	\$ 271,000
POSITIONS			162.0	162.0	147.0	-15.0
FUND GENERAL FUND						
FUNCTION RECREATION & CULTURAL SERVICES						
ACTIVITY CULTURAL SERVICES						

MISSION

To maintain, conserve, and display the permanent art collections; provide for special installations and exhibitions; and provide an educational program to increase the public's awareness and appreciation of art, as specified in agreements entered into between the Board of Supervisors and Museum Associates.

Department Head Message - Critical Issues and Unmet Needs

The Museum will absorb inflationary costs for salaries, employee benefits and various operating costs through the use of Profit Sharing Program (PSP) savings of \$60,000 generated in fiscal year 1990-91, carry-over of one-time unanticipated PSP revenue of \$332,000 and curtailments in operational costs. These curtailments are achieved by deleting 15 positions for a savings of \$608,000 and closing the Museum one additional day per week for an estimated savings of \$419,000. Additionally, increases in rate-driven services, such as utilities and insurance, have required reductions in other maintenance areas. The proposed budget does not include \$600,000 for an essential roofing replacement project, \$216,000 for various building and improvements projects, and \$151,000 for fixed assets-equipment.

The American Association of Museums (AAM) has begun its reaccreditation process. While the Museum appreciates the County's fiscal constraints and is striving to maximize its available resources, continued funding shortfalls which curtail Museum services and programs will have a negative impact on the AAM's endorsement. The AAM accreditation is an essential endorsement in applying for State and Federal grants.

Museum of Art (cont.)

Critical Success Factors

- Investigate and pursue available development opportunities for Hancock Park, exclusive of the Page Museum.
- Continue development of a long-range plan to identify new sources of private funding and expand existing sources; refine the master plan to accommodate potential growth of the collections, programs, and audience.
- Continue a comprehensive conservation, exhibition and educational program for both permanent and loan collections.
- Accomplish deferred maintenance projects to help meet environmental requirements for the proper care and preservation of art objects and to improve safety for staff and the general public.

Major Accomplishments - 1991-92

- Presented 91 installations and exhibitions, including Mexico: Splendors of Thirty Centuries. This exhibition was viewed by over 371,000 individuals. Total Museum attendance is anticipated to exceed 1.4 million.
- Implemented additional enhancements to the Museum's protective services, including Sheriff's Department recommendations, panic hardware, automated access controls, robotic security and motion detection/CCTV system integration.
- Accomplished deferred maintenance and building refurbishment projects, within available appropriation, to improve public safety and further enhance art conservation efforts.
- Received national awards for music programming and several exhibition catalogues.
- Acquired works of art valued at over \$37 million to enhance the permanent collection and raised \$10.3 million in private funding from memberships, donations and Federal and State grants to support Museum operations.

1. PERMANENT COLLECTION

Provides for the care, protection, and display of the permanent and loan collections; enhances the quality and value of the collection through an ongoing program of research and acquisition of works to represent all aspects of art history.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Acquisitions	1,336	1,213	2,861	1,300
Gallery Rotations	35	40	50	35
Conservation Projects	417	342	400	500
Attendance	401,000	494,000	500,000	443,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,299,000	\$ 800,000	\$ 4,499,000	46.0
<i>Curatorial Staff</i>	<i>(-29,000)</i>	--	<i>(-29,000)</i>	<i>(-1.0)</i>
<i>Protective Services</i>	<i>(-356,000)</i>	--	<i>(-356,000)</i>	--
<i>Non-Program Cost Adjustments</i>	<i>682,000</i>	--	<i>682,000</i>	--
1992-93	\$ 5,596,000	\$ 800,000	\$ 4,796,000	45.0

Museum of Art (cont.)

1. PERMANENT COLLECTION (cont.)

Program Impact of Recommendations

The level of services provided by this program will be reduced. To achieve the proposed savings in protective services, the Museum will be required to close an additional one day per week. This will reduce the time available for free school tours during the week by 25 percent. The proposed closure could potentially affect the overall attendance and admissions revenue used to offset operating costs. Funding is provided to maintain staffing required to conserve and protect the permanent collection. The reduction in curatorial staffing may, however, affect the display of loan items and rotation of galleries. The Museum will attempt to absorb this workload with existing staff in order to minimize the impact. **Non-mandated program. The County has a contractual obligation to provide service; however, service level is not specified.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,273,000	\$ --	\$ 1,273,000	1.0

Funding to maintain current staffing levels, keep the Museum open six days per week and provide additional support services is not recommended due to fiscal constraints. The Museum's priority program restorations are detailed in the addendum.

2. EXHIBITIONS

Organizes and attracts major exhibitions of cultural and educational significance in which the public has expressed an interest and desire to view.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Exhibitions	53	38	41	28
Conservation Examinations	835	684	800	1,000
Attendance	498,000	687,000	700,000	586,000

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 3,856,000	\$ 800,000	\$ 3,056,000	69.0
Curatorial Staff	(-59,000)	--	(-59,000)	(-2.0)
Protective Services	(-63,000)	--	(-63,000)	--
Non-Program Cost Adjustments	266,000	--	266,000	--
1992-93	\$ 4,000,000	\$ 800,000	\$ 3,200,000	67.0

Program Impact of Recommendations

The level of services provided by this program will be reduced. As noted above, to achieve the proposed savings in protective services, the Museum will be required to close an additional one day per week. Funding is provided to maintain a minimal level of staffing to acquire, develop and display special exhibitions; however, the proposed staff reductions may affect these efforts. The cumulative effect of Permanent Collection and Exhibition program reductions could jeopardize the Museum's American Association of Museum accreditation. **Non-mandated, discretionary program.**

Museum of Art (cont.)

2. EXHIBITIONS (cont.)

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ 292,000	\$ --	\$ 292,000	2.0

As noted above, funding to maintain current staffing levels, keep the Museum open six days per week and provide additional support services is not recommended due to fiscal constraints. The Museum's priority program restorations are detailed in the addendum.

3. FACILITY MAINTENANCE

Maintains the premises and equipment at a level which will prevent harm to the collections, staff and general public; makes ongoing improvements to safety features in both public and staff areas.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Square Footage	544,000	544,000	544,000	544,000
<u>Proposed Changes</u>	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 3,708,000	\$ --	\$ 3,708,000	20.0
Maintenance Staffing	(-153,000)	--	(-153,000)	(-3.0)
Non-Program Cost Adjustments	225,000	--	225,000	--
1992-93	\$ 3,780,000	\$ --	\$ 3,780,000	17.0

Program Impact of Recommendations

Fiscal constraints and absorption of cost increases in various operating costs, such as utilities and custodial services, will require offsetting reductions in maintenance staff, maintenance supplies and craft services provided by the Internal Services Department. Maintenance on major facility equipment will be deferred and some regular maintenance schedules realigned. This will reduce the Museum's ability to maintain environmental control levels required for the protection and preservation of the art collections and exhibitions. **Non-mandated program. The County has a contractual obligation to provide service; however, service level is not specified.**

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ 1,301,000	\$ --	\$ 1,301,000	3.0

Current maintenance staffing; full funding for cost increases in various facility maintenance programs; and capital projects requests are not recommended due to fiscal constraints. The Museum's priority program restorations are detailed in the addendum.

Museum of Art (cont.)

4. AUXILIARY PROGRAMS

Provides auxiliary programs such as lectures, art history classes and workshops, concerts and films, which complement the permanent collection and exhibition programs and enhance the public's awareness and appreciation of fine arts; conducts other programs and events to increase non-County sources of funding.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Classes & Workshops	55	57	60	40
Publications	168	191	185	180
Library Loans	1,412	1,980	2,400	1,500
Program Attendance	150,000	197,000	200,000	171,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 461,000	\$ 91,000	\$ 370,000	10.0
<i>Education Services</i>	<i>(-41,000)</i>	<i>--</i>	<i>(-41,000)</i>	<i>(-1.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>18,000</i>	<i>--</i>	<i>18,000</i>	<i>--</i>
1992-93	\$ 438,000	\$ 91,000	\$ 347,000	9.0

Program Impact of Recommendations

The proposed changes will require the Museum to reduce educational programs for children, adults, and teachers. The Museum has an active research and slide librarian service, which will be less accessible to teachers and students who utilize this resource. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 41,000	\$ --	\$ 41,000	1.0

Funding to maintain current staffing levels is not recommended due to fiscal constraints. The Museum's priority program restorations are detailed in the addendum.

5. ADMINISTRATION

Provides leadership and support to the Department in meeting its overall mission and objectives.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Services Contracts	2	2	2	3

Museum of Art (cont.)

5. ADMINISTRATION (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,269,000	\$ --	\$ 5,269,000	17.0
Staff support	(-326,000)	--	(-326,000)	(-8.0)
Non-Program Cost Adjustments	107,000	--	107,000	--
1992-93	\$ 5,050,000	\$ --	\$ 5,050,000	9.0

Program Impact of Recommendations

The proposed changes will reduce accounting, secretarial and clerical support to the conservation, security and facility maintenance programs. The deletion of these positions will jeopardize the Museum's ability to meet Countywide guidelines and standards for administrative functions such as segregation of accounting functions and contract monitoring. The budget absorbs increases in various operational costs, such as insurance. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,100,000	\$ 442,000	\$ 658,000	8.0

Administrative support staffing, increased operating costs, emergency preparedness requests and innovation grant funds for automated projects are not recommended due to fiscal constraints. The Museum's priority program restorations are detailed in the addendum.

Total Change	\$ 271,000	\$ --	\$ 271,000	(-15.0)
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MUSEUM OF NATURAL HISTORY
DR. CRAIG C. BLACK, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 7,500,460	\$ 7,824,000	\$ 7,846,000	\$ 9,270,000	\$ 7,173,000	\$ -673,000
SVCS & SUPPS	4,736,312	6,373,000	6,418,000	8,679,000	7,210,000	792,000
OTHER CHARGES	22,052	387,000	388,000	114,000	114,000	-274,000
FA - B & I				15,632,000		
FA - EQUIPMENT	-240			100,000	75,000	75,000
TOT FIX ASSET	-240			15,732,000	75,000	75,000
GROSS TOTAL	\$ 12,258,584	\$ 14,584,000	\$ 14,652,000	\$ 33,795,000	\$ 14,572,000	\$ -80,000
LESS INT TRFS	621,674	2,000	2,000			-2,000
NET TOTAL	\$ 11,636,910	\$ 14,582,000	\$ 14,650,000	\$ 33,795,000	\$ 14,572,000	\$ -78,000
REVENUE	1,517,893	2,320,000	2,387,000	2,557,000	2,407,000	20,000
NET CO COST	\$ 10,119,017	\$ 12,262,000	\$ 12,263,000	\$ 31,238,000	\$ 12,165,000	\$ -98,000
POSITIONS			159.0	177.5	135.0	-24.0

FUND
GENERAL FUND

FUNCTION
RECREATION & CULTURAL SERVICES

ACTIVITY
CULTURAL SERVICES

MISSION

To acquire, conserve, and interpret, for present and future generations, collections of objects pertaining to the natural and human history that document life on our planet from its origin to the present day for the benefit of the public.

Department Head Message - Critical Issues and Unmet Needs

To absorb necessary increases in salaries, employee benefits and various non-program costs, the Museum of Natural History will be reducing program expenditures by \$1,453,000. The impact of this reduction will result in: the deletion of 24 positions; reduction and conversion of contracted security staff to volunteer docents for interior security; reduction of curatorial staff affecting the maintenance and preservation of the automobile and vertebrate paleontology (dinosaur) collections; elimination of clerical support for the Education Division impacting the scheduling of school tours; and the inability to properly adhere to the Auditor-Controller recommendations in the areas of cash handling, procurement, verification of billing, and payroll.

The proposed budget does not include funding for: the Museum's Emergency Preparedness Program, which is essential for effective management in an emergency situation; Innovation Fund projects which would stimulate museum patronage and increase revenues; or essential capital projects required to repair and update museum facilities.

Museum of Natural History (cont.)

Critical Success Factors

- Continue stimulating public interest in the Museum by presenting educational and exciting permanent and traveling exhibits.
- Provide quality educational programming to over 600,000 adults and school children throughout Museum's facilities and outreach programs.
- Increase collection management, restoration activities and research to assist the educational and exhibition components of the Museum's programs.

Major Accomplishments - 1991-92

- Improved safety and increased parking capacity at the Exposition Park facility by resurfacing and painting parking lot areas.
- Conducted a successful science research project for gifted high school students.
- Expanded the School Tour Program by adding tours of the Court Arts of Indonesia and Native American exhibits, and provided educational programs for more than 375,000 children at school and museum sites.
- Successfully launched the Earthmobile to elementary schools in the Los Angeles Unified School District which has given children in grades 3 through 6 hands-on experience in archeology and education in conserving our natural resources.
- Initiated first phase of a grounds renovation project at Hancock Park.
- Through the joint efforts of the Museum Foundation and the County, acquired the 6060 Wilshire Boulevard building, which will be the future site of the Petersen Museum.
- Completed the necessary renovations to permanently house the Museum Insect Zoo and relocated the Zoo to the permanent site.

1. CURATORIAL SERVICES

Provides collection management, preservation and restoration and conducts research to assist the education and exhibition components of the Museum's programs.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Specimens Accessioned	1,125,589	84,701	149,444	105,600
Collections Maintained	19,359,000	19,379,000	19,382,000	19,386,000
Papers Published	166	149	115	130
Grants/Contracts Awarded	30	52	48	41

Museum of Natural History (cont.)

1. CURATORIAL SERVICES (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 6,787,000	\$ --	\$ 6,787,000	72.0
<i>Curatorial Staff</i>	<i>(-858,000)</i>	<i>--</i>	<i>(-858,000)</i>	<i>(-15.0)</i>
<i>Security Contract</i>	<i>(-200,000)</i>	<i>--</i>	<i>(-200,000)</i>	<i>--</i>
<i>Security Management</i>	<i>(-51,000)</i>	<i>--</i>	<i>(-51,000)</i>	<i>(-1.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>298,000</i>	<i>--</i>	<i>298,000</i>	<i>--</i>
1992-93	\$ 5,976,000	\$ --	\$ 5,976,000	56.0

Program Impact of Recommendations

The reduction of curatorial staffing in the Earth Sciences and History Divisions will impact the Museum's ability to maintain and preserve the vertebrate paleontology (dinosaur) and automobile collections. Additionally, it will limit the accessibility of these collections to researchers and students and the Museum's ability to prepare collection items for exhibits. In response to the proposed reduction in security services, the Museum will initiate an aggressive campaign to increase volunteer participation at the Museum to provide security services in public galleries. Failure to acquire the necessary volunteer support, however, could result in closure of some areas to the public. The Museum is eliminating a layer of management by deleting a division chief item in charge of the Protective Services Division. All Protective Services staff and operations will be merged into Administrative Services. The budget absorbs increases for various operating expenses. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,109,000	\$ --	\$ 1,109,000	16.0

Financing to maintain the current level of staffing in curatorial and security programs, as well as funding to continue the use of contract security officers for interior security of the Museum are not recommended due to fiscal constraints. Priority restorations are detailed in the addendum.

2. EDUCATION

Develops and maintains educational programs designed to enhance scholarship, preserve the cultural heritage of the community, broaden public understanding of the effect of human activities on the environment and other species, and foster public and family participation in the museum experience through its permanent collections, special exhibits, classes, symposiums, workshops, lectures, films, field trips, special performances, and Discovery Center.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
School Tours				
Classes	6,284	7,005	6,300	6,300
Students	201,085	210,438	210,000	210,000
Insect Zoo/ Discovery Center	250,000	250,000	250,000	250,000
Lending Service Students	160,000	160,000	160,000	160,000

Museum of Natural History (cont.)

2. EDUCATION (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,096,000	\$ 263,000	\$ 833,000	14.0
<i>Education Staff</i>	<i>(-33,000)</i>	--	<i>(-33,000)</i>	<i>(-1.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>59,000</i>	--	<i>59,000</i>	--
1992-93	\$ 1,122,000	\$ 263,000	\$ 859,000	13.0

Program Impact of Recommendations

The level of service of this program will be minimally reduced. The reduction in staff will affect the scheduling of school tours and other education programs as well as general clerical support to this program. Increases in various operating costs will be absorbed. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 33,000	\$ --	\$ 33,000	1.0

Funding to maintain current staffing of clerical support is not recommended due to fiscal constraints. Priority restorations are detailed in the addendum.

3. EXHIBITS

Develops, installs, and maintains exhibitions of scientific specimens and cultural artifacts which accurately present curatorial concepts in an attractive and effective manner for the cultural and educational benefits of Museum visitors.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Traveling Exhibits				
Sq. ft. Developed	9,000	8,000	13,000	--
Sq. ft. Mounted	4,000	9,000	6,000	5,000
Temporary Exhibits				
Mounted	13	10	13	14
Permanent Exhibits				
Sq. ft. Developed	17,500	17,000	91,700	89,000
Sq. ft. Installed	9,500	4,500	17,000	11,700
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,724,000	\$ 43,000	\$ 2,681,000	40.0
<i>Exhibit Staff</i>	<i>(-29,000)</i>	--	<i>(-29,000)</i>	<i>(-1.0)</i>
<i>Crafts Support</i>	<i>(-237,000)</i>	--	<i>(-237,000)</i>	<i>(-4.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>166,000</i>	--	<i>166,000</i>	--
1992-93	\$ 2,624,000	\$ 43,000	\$ 2,581,000	35.0

Museum of Natural History (cont.)

3. EXHIBITS (cont.)

Program Impact of Recommendations

The level of service in this program will be reduced. The deletion of crafts and support staffing will limit the Museum's ability to stage changing exhibitions and affect the quantity and quality of signage provided in these exhibits. These types of projects have been highly successful in maintaining Museum attendance and increasing admissions revenue, which is used to offset operating costs and fund construction/renovation projects. Additionally, oversight responsibilities for exhibit repairs and renovations will be eliminated. Funding is provided to complete projects associated with the renovation of two halls, including the newly constructed Native American Hall. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 266,000	\$ --	\$ 266,000	5.0

Funding to maintain current levels of staffing for crafts and support services are not recommended due to fiscal constraints. Priority restorations are detailed in the addendum.

4. AUXILIARY

Provides administrative support, including fiscal, human resources, payroll, procurement, and facilities support services to Museum operations and staff.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Invoices Processed for Payment	450	458	374	425
Contracts Processed	11	10	7	7
School Invoices Processed	300	250	250	250
Admissions Deposits	300	300	312	325
Telephone Orders Filled	51	43	47	50
Printing	66	35	35	40

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,544,000	\$ 71,000	\$ 1,473,000	24.0
<i>Fiscal Staff</i>	<i>(-45,000)</i>	<i>--</i>	<i>(-45,000)</i>	<i>(-1.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>175,000</i>	<i>--</i>	<i>175,000</i>	<i>--</i>
1992-93	\$ 1,674,000	\$ 71,000	\$ 1,603,000	23.0

Program Impact of Recommendations

The proposed reduction in accounting staff will reduce supervision of the fiscal staff and limit the Museum's ability to adhere to the various recommendations and fiscal standards of the Auditor-Controller. The proposal does absorb increases in various operating expenses. **Non-mandated, discretionary program.**

Museum of Natural History (cont.)

4. AUXILIARY (cont.)

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ 45,000	\$ --	\$ 45,000	1.0

Funding to maintain the current level of staffing for fiscal operations is not recommended due to fiscal constraints. Priority restorations are detailed in the addendum.

5. ADMINISTRATION

Establishes objectives, program and organization, sets policies, and evaluates performance of the Museum to assure that its public trust and public policy responsibilities are met in a cost-efficient manner.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Volunteer Hours	113,944	121,111	120,000	130,000
Facilities Coordination	10	10	10	8
Museum Visitors	1,085,445	971,111	950,000	950,000
Contracting:				
Prop A	\$ 883,586	\$ 951,581	\$ 951,581	\$ 763,000
Non-Prop A	\$ 660,000	\$ 660,000	\$ 665,000	\$ 680,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,501,000	\$ 2,012,000	\$ 489,000	9.0
<i>Privatization Contract</i>	--	--	--	(-1.0)
<i>One Time Revenue/Gifts</i>	(-180,000)	(-180,000)	--	--
<i>Admission Fees</i>	200,000	200,000	--	--
<i>Non-Program Cost Adjustments</i>	655,000	(-2,000)	657,000	--
1992-93	\$ 3,176,000	\$ 2,030,000	\$ 1,146,000	8.0

Program Impact of Recommendations

Overall, the proposed changes maintain the current level of service for this program. The reduction of one managerial staff through the Museum's existing privatization contract with the Museum Foundation does not affect the overall quality of this program. Revenue from admission fees has increased nearly 50 percent over the previous fiscal year due to the imposition of rate increases for special shows and exhibits. By mutual agreement, these funds are deposited with the Museum Foundation, which underwrites the costs for developing these special exhibitions and provides financing for major construction, renovation, and operating costs in support of the Museum and its operations. Increases in various operating expenses, such as utilities and insurance, will be absorbed. **Non-mandated, discretionary service.**

Museum of Natural History (cont.)

5. ADMINISTRATION (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 17,770,000	\$ 150,000	\$ 17,620,000	19.5
Funding for the Museum's Emergency Preparedness Program (EPP); Innovation Funds to improve dining and catering capabilities and construct an information kiosk for promoting Museum membership and activities; and, capital projects to upgrade Museum facilities are not recommended due to fiscal constraints.				
Total Change	\$ (-80,000)	\$ 18,000	\$ (-98,000)	(-24.0)



MUSIC AND PERFORMING ARTS COMMISSION
J. FOSTER, ACTING EXECUTIVE DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 1,125,626	\$ 1,224,000	\$ 1,224,000	\$ 1,925,000	\$ 1,224,000	\$
OTHER CHARGES	1,029					
GROSS TOTAL	\$ 1,126,655	\$ 1,224,000	\$ 1,224,000	\$ 1,925,000	\$ 1,224,000	\$
LESS INT TRFS	100,000					
NET TOTAL	\$ 1,026,655	\$ 1,224,000	\$ 1,224,000	\$ 1,925,000	\$ 1,224,000	\$
REVENUE	146,261	293,000	293,000	293,000	293,000	
NET CO COST	\$ 880,394	\$ 931,000	\$ 931,000	\$ 1,632,000	\$ 931,000	\$

FUND GENERAL FUND	FUNCTION RECREATION & CULTURAL SERVICES	ACTIVITY CULTURAL SERVICES
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MISSION

To serve in an advisory capacity to the Board of Supervisors in recommending financial assistance to resident arts organizations as authorized by Government Code Sections 25559 and 25562.

Executive Director Message - Critical Issues and Unmet Needs

The Commission continues to seek additional funding from other government agencies and private sources to sustain the viability of its programs. Although no reductions have been recommended from the current year, the County's fiscal situation has not permitted restoration of curtailments in Commission appropriations since Fiscal Year 1987-88. This has reduced the funding capability of the Commission's Organizational Grant Program by 27 percent. Since the program provides sustaining support to flagship arts organizations for outreach programs to the County's diverse communities, the reduced funding jeopardizes the community's cultural well-being by eliminating services which meet youth, senior, and ethnic needs.

Critical Success Factors

- Ensure total community public access to the arts.
- Encourage growth of emerging and developing multicultural arts organizations and provide sustaining support to mature organizations.
- Increase employment opportunities for County resident artists.
- Achieve alternative funding for Commission grant programs.

Major Accomplishments - 1991-92

- Launched the Commission's third grant program, the Arts Organization Stabilization Initiative (AOSI), which combines County, City of Los Angeles, California Arts Council, and private funding to assist midsize, multicultural arts organizations in achieving parity with prominent, established organizations.

Music and Performing Arts Commission (cont.)

Major Accomplishments - 1991-92 (cont.)

- Obtained new funding from the California Arts Council in the amount of \$67,063 and received second installment of Locals Program Grant from the National Endowment for the Arts in the amount of \$50,000.
- Continued implementation of the National/State/County Partnership II Program (NSCP) which strengthens artistic and administrative stability of emerging multicultural arts organizations.
- Produced 129 instrumental performances in County parks, libraries, probation camps, and community centers in cooperation with Musicians Union Local 47 and supported 354 public events by resident arts groups through the Commission's Organizational Grant Program.
- Produced the 32nd Annual Holiday Program, a simulcast event from the Music Center by KCET/Channel 28, which included performances by major County resident arts organizations such as Danza Floricanto/USA, Valley Master Chorale, Los Angeles Classical Ballet, and Cantori Domino. For the first time in the history of the Annual Holiday Program, the two hour Finale was rebroadcast as a special holiday program event by KCET on Christmas Day.

1. MUSIC AND PERFORMING ARTS COMMISSION

Recommends to the Board of Supervisors financial support of diverse, emerging, developing, and prominent arts organizations through its Organizational Grant Program, the NSCP, and the AOSI. Seeks matching funding from other governmental agencies and private sources. Produces an annual community-based 12 hour live simulcast from the Music Center. Produces and supervises free professional instrumental performances in County parks, libraries, probation camps, and community centers in cooperation with Musicians Union Local 47. Provides consultation and technical assistance to arts organizations of all disciplines. Acts as liaison between local, state, and national arts agencies and the County of Los Angeles.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Applications Received:				
Organizational Grant Program	67	54	48	42
National/State/County Partnership	126	93	130	82
Grants Recommended:				
Organizational Grant Program	46	45	42	36
National/State/County Partnership	49	41	28	23
Performances/Exhibitions Sponsored	396	391	354	300
Peer Panels Convened	22	22	22	22
Consultations	925	746	1,197	2,212
Musician Services Contracted	1,004	1,060	1,102	1,000
Trust Fund Events Produced	148	155	129	120
Commission Meetings	23	28	28	28

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,224,000	\$ 293,000	\$ 931,000	--
<i>The proposed budget maintains the current level of funding.</i>				
1992-93	\$ 1,224,000	\$ 293,000	\$ 931,000	--

Music and Performing Arts Commission (cont.)

1. MUSIC AND PERFORMING ARTS COMMISSION (cont.)

Program Impact of Recommendations

The Commission will not be able to recommend funding to resident arts organizations at their demonstrated need, thereby limiting their ability to enhance the community's cultural well-being. This budget provides funding for organizational requests in support of youth outreach programs affecting disadvantaged youth and delinquency prevention programs. The Commission has identified model programs with quantitative successful track records in redirecting delinquency-bound youth through the arts. The expansion of these programs provides a culturally sound, cost-effective means for helping children, youth, and families avoid future dependence upon County services. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 701,000	\$ --	\$ 701,000	--

Full Organizational Grant Program funding is not recommended due to fiscal constraints.

Total Change	\$ --	\$ --	\$ --	--
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Music and Performing Arts Commission (cont.)

MUSIC AND PERFORMING ARTS COMMISSION
1992-93 BUDGET RECOMMENDATIONS

	1991-92 ALLOCATION	1992-93 ORGANIZATIONAL REQUEST	1992-93 COMMISSION REQUEST	1992-93 COMMISSION AND CAO RECOMMEND	CHANGE FROM 1991-92
ORCHESTRA A					
Carson Community Symphony Assoc.	\$ 2,500	\$ 7,500	\$ 7,500	\$ 2,500	\$ --
Downey Symphonic Society	\$ 2,500	\$ 3,500	\$ 3,500	\$ 2,500	\$ --
Inglewood Philharmonic Association	\$ 2,500	\$ --	\$ --	\$ --	\$ (2,500)
Peninsula Symphony Association	\$ 2,500	\$ 4,500	\$ 4,500	\$ 2,500	\$ --
Rio Hondo Symphony Association	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ --
Santa Monica Symphony Association	\$ 2,500	\$ 3,000	\$ 3,000	\$ 2,500	\$ --
Southeast Symphony Association	\$ 2,500	\$ 5,000	\$ 5,000	\$ 2,500	\$ --
Westchester Symphony Society	\$ 2,500	\$ 7,500	\$ 7,500	\$ 2,500	\$ --
West Valley Symphony AKA Van Nuys Civic Orchestra Association	\$ 2,500	\$ 7,000	\$ 7,000	\$ 2,500	\$ --
Subtotal	\$ 22,500	\$ 40,500	\$ 40,500	\$ 20,000	\$ (2,500)
ORCHESTRA B					
Glendale Symphony Orchestra Assoc.	\$ 19,358	\$ 25,000	\$ 25,000	\$ 20,000	\$ 642
Pasadena Symphony Association	\$ 19,358	\$ 50,000	\$ 50,000	\$ 24,250	\$ 4,892
Subtotal	\$ 38,716	\$ 75,000	\$ 75,000	\$ 44,250	\$ 5,534
ORCHESTRA C					
Long Beach Symphony Association	\$ 19,358	\$ 95,000	\$ 95,000	\$ 24,250	\$ 4,892
Los Angeles Chamber Orch. Society	\$ 20,000	\$ 45,000	\$ 45,000	\$ 20,000	\$ --
Los Angeles Philharmonic Association	\$ 221,461	\$ 400,000	\$ 400,000	\$ 222,000	\$ 539
Subtotal	\$ 260,819	\$ 540,000	\$ 540,000	\$ 266,250	\$ 5,431
OPERA					
Desert Opera Theatre, Inc.	\$ 4,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1,000
Educational Opera Association, Inc.	\$ --	\$ 5,000	\$ 5,000	\$ --	\$ --
Guild Opera Company	\$ --	\$ 20,000	\$ 20,000	\$ --	\$ --
Long Beach Opera Association	\$ 34,845	\$ 50,000	\$ 50,000	\$ 35,000	\$ 155
Music Center Opera Association	\$ 72,500	\$ 150,000	\$ 150,000	\$ 73,000	\$ 500
Subtotal	\$ 111,345	\$ 230,000	\$ 230,000	\$ 113,000	\$ 1,655
YOUTH ORGANIZATIONS - INSTRUMENTAL					
American Youth Symphony	\$ 4,000	\$ 8,000	\$ 8,000	\$ 4,000	\$ --
L. A. Co. Youth Symp. Orch. Council	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ --
Young Musicians Foundation	\$ 4,000	\$ --	\$ --	\$ --	\$ (4,000)
Youth Symphony Orchestras (6)	\$ 15,000	\$ 26,500	\$ 26,500	\$ 15,000	\$ --
Subtotal	\$ 25,000	\$ 36,500	\$ 36,500	\$ 21,000	\$ (4,000)

Music and Performing Arts Commission (cont.)

MUSIC AND PERFORMING ARTS COMMISSION
1992-93 BUDGET RECOMMENDATIONS

	1991-92 ALLOCATION	1992-93 ORGANIZATIONAL REQUEST	1992-93 COMMISSION REQUEST	1992-93 COMMISSION AND CAO RECOMMEND	CHANGE FROM 1991-92
CHAMBER MUSIC					
Chamber Orchestra of the South Bay	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ --
Subtotal	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ --
CHORAL MUSIC ORGANIZATIONS					
Los Angeles Master Chorale Assoc.	\$ 7,743	\$ 50,000	\$ 50,000	\$ 8,000	\$ 257
Louis Ronfeldt Chorale	\$ 2,000	\$ --	\$ --	\$ --	\$ (2,000)
Valley Master Chorale	\$ 3,000	\$ 4,000	\$ 4,000	\$ 3,000	\$ --
Subtotal	\$ 12,743	\$ 54,000	\$ 54,000	\$ 11,000	\$ (1,743)
DANCE ORGANIZATIONS					
Aman Folk Ensemble	\$ 15,488	\$ 25,000	\$ 25,000	\$ 16,000	\$ 512
Bella Lewitzky Dance Foundation	\$ 8,396	\$ 15,000	\$ 15,000	\$ 9,000	\$ 604
Bethune Theatredanse Ballet	\$ --	\$ 7,000	\$ 7,000	\$ --	\$ --
Joffrey Ballet (Foundation for)	\$ --	\$ 50,000	\$ 50,000	\$ --	\$ --
Los Angeles Classical Ballet (Formerly Long Beach Ballet)	\$ 12,594	\$ 28,000	\$ 28,000	\$ 17,250	\$ 4,656
Subtotal	\$ 36,478	\$ 125,000	\$ 125,000	\$ 42,250	\$ 5,772
BAND ORGANIZATIONS					
Covina Concert Band	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,000	\$ --
Pomona Concert Band	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ --
Subtotal	\$ 4,000	\$ 4,500	\$ 4,500	\$ 4,000	\$ --
THEATRE ORGANIZATIONS					
Bilingual Foundation of the Arts	\$ 4,500	\$ --	\$ --	\$ --	\$ (4,500)
Center Theatre Group/Taper Forum	\$ 50,335	\$ 125,000	\$ 125,000	\$ 55,250	\$ 4,915
East West Players, Inc.	\$ 4,500	\$ 20,000	\$ 20,000	\$ 5,000	\$ 500
Los Angeles Theatre Center	\$ 7,743	\$ --	\$ --	\$ --	\$ (7,743)
Los Angeles Theatre Works	\$ 2,321	\$ 10,000	\$ 10,000	\$ 3,000	\$ 679
Odyssey Theatre Ensemble	\$ 4,500	\$ 20,000	\$ 20,000	\$ 5,000	\$ 500
Pasadena Playhouse	\$ 4,500	\$ --	\$ --	\$ --	\$ (4,500)
Will Geer Theatricum Botanicum	\$ --	\$ 10,000	\$ 10,000	\$ --	\$ --
Subtotal	\$ 78,399	\$ 185,000	\$ 185,000	\$ 68,250	\$ (10,149)
TOTAL ORGANIZATIONS	\$ 593,000	\$1,293,500	\$1,293,500	\$ 593,000	\$ --

Music and Performing Arts Commission (cont.)

MUSIC AND PERFORMING ARTS COMMISSION
1992-93 BUDGET RECOMMENDATIONS

	<u>1991-92</u> <u>ALLOCATION</u>	<u>1992-93</u> <u>ORGANIZATIONAL</u> <u>REQUEST</u>	<u>1992-93</u> <u>COMMISSION</u> <u>REQUEST</u>	<u>1992-93</u> <u>COMMISSION</u> <u>AND CAO</u> <u>RECOMMEND</u>	<u>CHANGE</u> <u>FROM</u> <u>1991-92</u>
1. ADMINISTRATION	\$ 133,000	\$ 133,000	\$ 133,000	\$ 133,000	\$ --
2. NATNL./STATE/COUNTY PARTNERSHIP	\$ 593,000	\$1,294,000	\$1,294,000	\$ 593,000	\$ --
3. COUNTY/MUSICIANS TRUST FUND	\$ 443,000	\$ 443,000	\$ 443,000	\$ 443,000	\$ --
4. NEA LOCALS PROGRAM MATCH	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ --
	=====	=====	=====	=====	=====
TOTAL SERVICES & SUPPLIES	\$1,224,000	\$1,925,000	\$1,925,000	\$1,224,000	\$ --
TOTAL OTHER CHARGES	\$ --	\$ --	\$ --	\$ --	\$ --
	=====	=====	=====	=====	=====
GROSS/NET TOTAL	\$1,224,000	\$1,925,000	\$1,925,000	\$1,224,000	\$ --
REVENUE	\$ 293,000	\$ 293,000	\$ 293,000	\$ 293,000	\$ --
NET COUNTY COST	\$ 931,000	\$1,632,000	\$1,632,000	\$ 931,000	\$ --



MUSIC CENTER OPERATIONS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 658,722	\$ 705,000	\$ 705,000	\$ 741,000	\$ 741,000	\$ 36,000
SVCS & SUPPS	6,013,427	6,831,000	6,831,000	6,784,000	6,784,000	-47,000
OTHER CHARGES		1,742,000	1,742,000	1,631,000	1,631,000	-111,000
FA - EQUIPMENT	64,984	70,000	70,000			-70,000
GROSS TOTAL	\$ 6,737,133	\$ 9,348,000	\$ 9,348,000	\$ 9,156,000	\$ 9,156,000	\$ -192,000
REVENUE	5,715,513	5,300,000	5,300,000	5,200,000	5,200,000	-100,000
NET CO COST	\$ 1,021,620	\$ 4,048,000	\$ 4,048,000	\$ 3,956,000	\$ 3,956,000	\$ -92,000
POSITIONS			1.0	1.0	1.0	

FUND
GENERAL FUND

FUNCTION
RECREATION & CULTURAL SERVICES

ACTIVITY
CULTURAL SERVICES

MISSION

The Music Center is a cooperative operational effort between community interests and the County of Los Angeles. Through this budget, the County provides for the general maintenance, custodial, utility, insurance, security and crowd control services at the Music Center and the operation of the parking garage. To fulfill these obligations, the County utilizes the services of several of its departments as well as contractual agreements. This budget excludes income estimated at \$1.0 million from a 5 percent facility fee derived from a portion of admission revenues and used to offset costs for major furnishing and theater equipment replacement, which is included in the Music Center Operating Company budget.

1. MUSIC CENTER OPERATIONS

Provides general maintenance, custodial, utility, security and crowd control services, and operates the parking garage.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 9,348,000	\$ 5,300,000	\$ 4,048,000	1.0
<i>Non-Program Cost Adjustments</i>	<i>(-192,000)</i>	<i>(-100,000)</i>	<i>(-92,000)</i>	--
1992-93	\$ 9,156,000	\$ 5,200,000	\$ 3,956,000	1.0

Program Impact of Recommendations

The proposed changes provide maintenance and support services to the Music Center Complex at the current level. Changes in operating procedures and reductions in services will generate savings which have been used to offset the decrease in anticipated revenue from parking services and increases in various operating costs. **Non-mandated program; however, County has contractual obligation to provide these services.**

Music Center Operations (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--
Request has been recommended.				
Total Change	\$ (-192,000)	\$ (-100,000)	\$ (-92,000)	--



NONDEPARTMENTAL REVENUE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SALES AND USE TAX	\$ 38,322,079	\$ 32,299,000	\$ 31,786,000	\$ 32,669,000	\$ 32,669,000	\$ 883,000
DEED TRANSFER TAX	21,536,091	19,881,000	28,600,000	20,300,000	20,300,000	-8,300,000
TRANSIENT OCCUPANCY TAX	4,871,107	3,600,000	2,900,000	3,700,000	3,100,000	200,000
UTILITY USERS' TAXES	17,908,616	33,600,000	33,600,000	33,600,000	33,600,000	
BUSINESS LICENSE TAX	3,848,817	8,000,000	8,000,000	8,000,000	8,000,000	
LICENSES, PERMITS, AND FRANCHISES	7,123,084	6,459,000	6,533,000	6,500,000	6,343,000	-190,000
RENTS, CONCESSIONS, AND ROYALTIES	2,205,745	2,067,000	2,089,000	2,056,000	2,056,000	-33,000
VEHICLE LICENSE FEES	388,691,264	643,983,000	668,923,000	688,367,000	688,367,000	19,444,000
PENALTIES ON DELINQUENT TAXES	21,260,534	23,714,000	23,593,000	31,145,000	25,120,000	1,527,000
HOMEOWNERS' PROPERTY TAX RELIEF (HOX)	36,659,381	36,340,000	34,300,000	35,150,000	35,150,000	850,000
OTHER REVENUE	53,436,924	43,000,000	39,737,000	48,292,000	44,477,000	4,740,000
TOTAL REVENUE	\$ 595,863,642	\$ 852,943,000	\$ 880,061,000	\$ 909,779,000	\$ 899,182,000	\$ 19,121,000

FUND
GENERAL FUND

FUNCTION
OTHER

ACTIVITY
OTHER

MISSION

Nondepartmental Revenues are derived largely from shared programs administered by the State and are not related to the revenue generating activities of any County department.

RECOMMENDED CHANGES FROM 1991-92 ADJUSTED ALLOWANCE

The 1991-92 estimated current year revenue reflects a significant increase from the prior year in vehicle license fee revenues in accordance with program realignment. Due to the economic recession, however, estimated vehicle license fee revenues for the current year are less than budgeted.

Although deed transfer taxes were expected to increase significantly in 1991-92 because of the separate levying of these taxes by the cities of Los Angeles and Long Beach, the loss in revenues due to the depressed real estate market more than offset the expected increase.

The 1992-93 Proposed Budget reflects:

- A modest 2.9 percent increase in vehicle license fees resulting from increased new car sales and prices.
- An increase in penalties on delinquent taxes based on prior years' experience.



NONDEPARTMENTAL SPECIAL ACCOUNTS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 51,059,731	\$ 121,673,000	\$ 123,490,000	\$ 124,891,000	\$ 122,147,000	\$ -1,343,000
LESS EXP DIST	4,193,640					
TOT S & S	46,866,091	121,673,000	123,490,000	124,891,000	122,147,000	-1,343,000
OTHER CHARGES	75,046,894	180,000,000	183,750,000	180,000,000	180,000,000	-3,750,000
OTH FIN USES	293,737	10,238,000	10,238,000	10,000,000	10,000,000	-238,000
GROSS TOTAL	\$ 122,206,722	\$ 311,911,000	\$ 317,478,000	\$ 314,891,000	\$ 312,147,000	\$ -5,331,000
LESS INT TRFS	4,295,162	7,835,000	9,115,000	7,580,000	7,580,000	-1,535,000
NET TOTAL	\$ 117,911,560	\$ 304,076,000	\$ 308,363,000	\$ 307,311,000	\$ 304,567,000	\$ -3,796,000
REVENUE	165,436,811	281,743,000	281,909,000	278,113,000	278,113,000	-3,796,000
NET CO COST	\$ -47,525,251	\$ 22,333,000	\$ 26,454,000	\$ 29,198,000	\$ 26,454,000	\$

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

MISSION

The Nondepartmental Special Accounts budget provides for special General Fund expenditures and revenue which are not directly related to any County department but instead benefit all County departments and programs. To this appropriation are charged such items as memberships of countywide benefit, legislative expenses, interest expense associated with the Treasury Management Program, and those services covering countywide programs. This budget unit also provides contingent appropriations for programs which may be significantly modified midyear by Federal, State, or local actions.

The 1992-93 Proposed Budget reflects:

- A decrease in interest expenses and earnings based on lowered interest rates due to the recession.

Nondepartmental Special Accounts (cont.)

FOR INFORMATION ONLY

NONDEPARTMENTAL SPECIAL ACCOUNTS

FINANCING USES CLASSIFICATION	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
	=====	=====	=====	=====	=====
<u>SERVICES AND SUPPLIES</u>					
MEMBERSHIPS					
--CSAC	\$ 228,000	\$ 224,000	\$ 265,000	\$ 265,000	\$ 41,000
--NACO	32,000	34,000	32,000	32,000	-2,000
--SCRACS	1,000	1,000	1,000	1,000	--
--SO CALIF WATER COMMITTEE	10,000	10,000	10,000	10,000	--
--URBAN COUNTY CAUCUS	40,000	20,000	40,000	40,000	20,000
--SO CALIF PURCHASING COUNCIL	3,000	3,000	3,000	3,000	--
PROFESSIONAL AND SPECIALIZED SERVICES					
--SPECIAL CONTRACTS	2,519,000	2,519,000	2,519,000	2,519,000	--
--XEROX MASTER AGREEMENT	3,762,000	3,818,000	2,500,000	2,500,000	-1,318,000
--ACCOUNTING, FISCAL, AND OTHER	42,578,000	44,361,000	47,021,000	44,277,000	-84,000
MISCELLANEOUS					
--REIMB FOR STATE & FEDERAL PROGS	40,000,000	40,000,000	40,000,000	40,000,000	--
--REIMB FOR COUNTY SERVICES	30,000,000	30,000,000	30,000,000	30,000,000	--
--FAMILY SUPPORT ABATEMENT	2,500,000	2,500,000	2,500,000	2,500,000	--
TOTAL SERVICES AND SUPPLIES	\$ 121,673,000	\$ 123,490,000	\$ 124,891,000	\$ 122,147,000	\$ -1,343,000
	=====	=====	=====	=====	=====
<u>OTHER CHARGES</u>					
--INTEREST	180,000,000	183,750,000	180,000,000	180,000,000	-3,750,000
<u>OTHER FINANCING USES</u>	10,238,000	10,238,000	10,000,000	10,000,000	-238,000
	=====	=====	=====	=====	=====
TOTAL FINANCING REQUIREMENTS	\$ 311,911,000	\$ 317,478,000	\$ 314,891,000	\$ 312,147,000	\$ -5,331,000
LESS INTRAFUND TRANSFERS	7,835,000	9,115,000	7,580,000	7,580,000	-1,535,000
	=====	=====	=====	=====	=====
NET FINANCING USES	\$ 304,076,000	\$ 308,363,000	\$ 307,311,000	\$ 304,567,000	\$ -3,796,000
LESS REVENUE	281,743,000	281,909,000	278,113,000	278,113,000	-3,796,000
	=====	=====	=====	=====	=====
NET COUNTY COST	\$ 22,333,000	\$ 26,454,000	\$ 29,198,000	\$ 26,454,000	\$ --



PARKS AND RECREATION
RODNEY E. COOPER, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 37,822,202	\$ 38,230,000	\$ 38,230,000	\$ 47,007,000	\$ 39,254,000	\$ 1,024,000
SVCS & SUPPS	10,000,809	17,265,000	17,265,000	19,925,000	18,539,000	1,274,000
OTHER CHARGES	122,844	4,147,000	4,147,000	3,329,000	3,329,000	-818,000
FA - LAND	1,920,725	93,000	10,745,000	10,297,000	10,297,000	-448,000
FA - B & I	9,922,654	3,773,000	35,801,000	31,935,000	31,935,000	-3,866,000
TOT CAP PROJ	11,843,379	3,866,000	46,546,000	42,232,000	42,232,000	-4,314,000
FA - EQUIPMENT	716,324	844,000	844,000	1,315,000	500,000	-344,000
TOT FIX ASSET	12,559,703	4,710,000	47,390,000	43,547,000	42,732,000	-4,658,000
GROSS TOTAL	\$ 60,505,558	\$ 64,352,000	\$ 107,032,000	\$ 113,808,000	\$ 103,854,000	\$ -3,178,000
LESS INT TRFS	2,771,362	2,079,000	2,079,000	2,504,000	2,504,000	425,000
NET TOTAL	\$ 57,734,196	\$ 62,273,000	\$ 104,953,000	\$ 111,304,000	\$ 101,350,000	\$ -3,603,000
REVENUE	25,409,124	21,292,000	59,644,000	54,269,000	54,269,000	-5,375,000
NET CO COST	\$ 32,325,072	\$ 40,981,000	\$ 45,309,000	\$ 57,035,000	\$ 47,081,000	\$ 1,772,000
POSITIONS			948.3	1,059.6	884.2	-64.1

FUND
GENERAL FUND

FUNCTION
CREATION & CULTURAL SERVICES

ACTIVITY
RECREATION FACILITIES

MISSION

To provide diverse, quality recreational opportunities through the acquisition, development, maintenance and programming of the County's parks, golf courses, trails, and natural and open space areas.

Department Head Message - Critical Issues and Unmet Needs

The Department is faced with a \$3.8 million funding shortfall which will be absorbed through the reduction of 64.1 budgeted positions, closure of natural areas and trails to the public, and reduced activities at regional parks. Also, administrative, facility maintenance, and park maintenance services will be curtailed, as well as fixed asset funding. Some recreation services have been redirected to the Community and Recreation Safety (CARS) Program to emphasize prevention activities throughout County parks. In addition, Profit Sharing Program (PSP) savings of \$4.8 million, which resulted from capital project carryover, will be used for capital improvements.

In addition to the above shortfall, the proposed budget does not provide funding for \$6.1 million in additional unmet needs. These needs include cashiering, custodial, and grounds maintenance activities at regional parks resulting from increased park usage; correction of irrigation systems to prevent minimal water loss at various facilities; recreation and grounds maintenance staffing for new facilities and expanded park areas of existing facilities; tree service which trims, tops, and prunes trees; expansion of Safety Police and CARS; and specialty vehicle replacement for Safety Police, craft, lifeguard, and maintenance crews.

Parks and Recreation (cont.)

Critical Success Factors

- Improve public enjoyment, access, and safety through the development, maintenance, and refurbishment of park facilities throughout the County.
- Continue to manage and provide quality sports, educational, and cultural activities at local and community park sites.
- Expand community prevention programs in order to increase public safety throughout County parks.

Major Accomplishments - 1991-92

- Implemented a water conservation program and a potential cost saving pilot program to process utility bills.
- Awarded contract for construction of a park headquarters facility at Kenneth Hahn Regional Park.
- Entered into a sister-park relationship between Schabarum Park and Kai-rakuen Park in Japan, resulting in a \$125,000 donation to the County.
- Developed a new cost accounting and billing system based upon the Countywide Cost Accounting and Purchasing System (CAPS) with the assistance of the Auditor-Controller Department.
- Established an oak tree resource protection program and the Oak Forest Mitigation Fund.
- Negotiated a lease for a visitor center site on Santa Catalina Island.
- Developed a comprehensive golf course inspection system, a customer satisfaction survey, and a Golf-Course-of-the-Year award program.
- Implemented the Winter Lunch Program for disadvantaged children which provided 182,200 lunches from December through February at 24 sites.
- Expanded the Adult Court Referral Program to include participants from the Pasadena Courts.
- Completed a countywide park needs assessment based upon surveys and public hearings.

1. REGIONAL PARKS

Maintains and operates 10 major regional parks: Kenneth Hahn, Bonelli, Castaic, Santa Catalina Island, Hart, Hollywood Bowl/Ford Theater Complex, Pan Pacific, Santa Fe Dam, Schabarum, and Whittier Narrows. Operational activities include grounds maintenance, programmed recreation, lake lifeguarding, and cashier and custodial services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Park Acreage	59,374	59,569	59,569	59,569
Attendance	7,940,420	7,891,000	7,794,000	8,183,000

Parks and Recreation (cont.)

1. REGIONAL PARKS (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 11,728,000	\$ 4,643,000	\$ 7,085,000	187.8
<i>Program Reduction</i>	<i>(-365,000)</i>	--	<i>(-365,000)</i>	<i>(-9.5)</i>
<i>Hollywood Bowl Museum</i>	<i>(-100,000)</i>	--	<i>(-100,000)</i>	--
<i>Hollywood Bowl Ramp Maintenance</i>	<i>21,000</i>	--	<i>21,000</i>	--
<i>Revenue Growth</i>	--	<i>172,000</i>	<i>(-172,000)</i>	--
<i>Direct Service Reorganization</i>	<i>58,000</i>	--	<i>58,000</i>	.8
<i>Non-Program Cost Adjustments</i>	<i>278,000</i>	<i>(-52,000)</i>	<i>330,000</i>	--
1992-93	\$ 11,620,000	\$ 4,763,000	\$ 6,857,000	179.1

Program Impact of Recommendations

The level of service will be minimally reduced. Lifeguard and grounds maintenance services are reduced, impacting weekend patronage at Castaic, Whittier Narrows, Bonelli, Santa Fe Dam, and Pan Pacific, as well as custodial support to the Los Angeles Philharmonic Summer Program at the Hollywood Bowl. Funding support to the Hollywood Bowl Museum, which is operated by the Los Angeles Philharmonic Association, is eliminated. Speedramps at the Hollywood Bowl would be maintained at adequate levels. Additional funding for this program results from a higher percentage of boat and vehicle entry fees deposited to the General Fund and miscellaneous park and management lease concessions. A transfer of staff from the Administration Program will provide more direct services to the public and will more accurately reflect operational activities of this program. **Non-mandated program. The County has contractual obligations with the State and Federal governments to provide these services at certain facilities; however, funding levels are not specified.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 991,000	\$ --	\$ 991,000	23.6

Supplemental facility and grounds maintenance at Kenneth Hahn Regional Park, cashiering activities at Schabarum Regional Park, lifeguard duties at Castaic Lake, and custodial services at the Hollywood Bowl/Ford Theater Complex are not recommended due to fiscal constraints. The Department's program priorities for restoration are detailed in the addendum.

2. GOLF

Operates and manages 17 regulation and three Par 3 golf course facilities at 18 sites of which the following remaining courses are directly operated by the County: Lakewood, Washington, and Thompson.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Rounds of Play	1,874,849	1,859,245	1,896,430	1,915,394
County Operated Golf Courses	4	3	3	3
Golf Management Contracts	16	17	17	17

Parks and Recreation (cont.)

2. GOLF (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,707,000	\$ 9,715,000	\$ (-7,008,000)	31.0
<i>Direct Service Reorganization</i>	208,000	--	208,000	3.0
<i>Revenue Growth</i>	--	185,000	(-185,000)	--
<i>Non-Program Cost Adjustments</i>	518,000	--	518,000	--
1992-93	\$ 3,433,000	\$ 9,900,000	\$ (-6,467,000)	34.0

Program Impact of Recommendations

The current level of service will be maintained. A transfer of staff from the Administration Program to the Countywide golf management lease program is recommended to provide more direct services to the public. Additional funding is the result of fee increases and lease management agreements. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department's request is recommended.

3. FACILITY MAINTENANCE

Provides craft repairs, alterations, renovations, and structural maintenance at all parks, golf courses, pools, and facilities operated by the Department.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Park Facilities	172	191	194	200
Facility/Building Repairs	11,267	13,013	13,832	14,320
Equipment Repairs	1,388	1,816	1,850	1,875

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 11,376,000	\$ 747,000	\$ 10,629,000	175.8
<i>Staff Reduction</i>	(-654,000)	--	(-654,000)	(-17.0)
<i>Equipment Reduction</i>	(-204,000)	--	(-204,000)	--
<i>Staff Conversion to Permanent</i>	491,000	491,000	--	12.0
<i>Non-Program Cost Adjustments</i>	692,000	15,000	677,000	--
1992-93	\$ 11,701,000	\$ 1,253,000	\$ 10,448,000	170.8

Parks and Recreation (cont.)

3. FACILITY MAINTENANCE (cont.)

Program Impact of Recommendations

The level of service is minimally reduced. Reduced staff and equipment will decrease infrastructure maintenance at all County park sites. Maintenance of irrigation systems, correction of safety hazards, and routine structural inspections and repairs will not occur as frequently. In addition, funding is reflected for employees converted from long-term temporary status to permanent status during fiscal year 1991-92. These conversions are fully offset by revenue directly related to grant funding. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,598,000	\$ --	\$ 1,598,000	24.0

Increased staff for painting and roofing activities and irrigation repairs at Chester Washington and Lakewood Golf Courses, as well as Kenneth Hahn Regional Park, are not recommended due to fiscal constraints. The Department's program priorities for restoration are detailed in the addendum.

4. PARK MAINTENANCE

Maintains grounds, trees, and shrubs at local and community parks.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Local Park Acreage	2,181	2,241	2,320	2,335
Prop A Contracts	33	30	32	30

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 10,904,000	\$ --	\$ 10,904,000	120.5
<i>Program Reduction</i>	<i>(-376,000)</i>	--	<i>(-376,000)</i>	<i>(-10.0)</i>
<i>Water Reclamation</i>	<i>22,000</i>	--	<i>22,000</i>	--
<i>Direct Service Reorganization</i>	<i>123,000</i>	--	<i>123,000</i>	<i>1.6</i>
<i>Non-Program Cost Adjustments</i>	<i>536,000</i>	--	<i>536,000</i>	--
1992-93	\$ 11,209,000	\$ --	\$ 11,209,000	112.1

Program Impact of Recommendations

Grounds maintenance coverage at Crescenta Valley, Val Verde, Bouquet Canyon, Victoria, Lennox, Jesse Owens, Earvin "Magic" Johnson, Roosevelt, and Arcadia Parks are minimally impacted. Weekend cleaning of restrooms, refuse pick up, and graffiti control services will be reduced. Additional funding is included for the refurbishment of water reclamation pumps at Apollo Park. In addition, the transfer of staff from the Administration Program more accurately reflects Proposition A contracting activities associated with this program. The increase in net County cost is primarily due to the conversion of temporary employees to permanent status during fiscal year 1991-92. **Non-mandated, discretionary program.** The County has contractual obligations with the State to maintain State parkland.

Parks and Recreation (cont.)

4. PARK MAINTENANCE (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 2,065,000	\$ --	\$ 2,065,000	17.4

Countywide tree service, replacement of specialty vehicles, and grounds maintenance services for new facilities at Gates Canyon Park, Malibu Equestrian Center, Northbridge Park, Santa Clarita Sports Complex, and the expanded recreation area at Everett Martin Park are not recommended due to fiscal constraints. The Department's program priorities for restoration are detailed in the addendum.

5. SAFETY POLICE

Provides assistance and safety to park patrons and employees in parks and other facilities operated by the Department.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Assigned Patrols	104	99	99	101
Reported Incidents	14,810	11,445	12,540	13,794

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 3,933,000	\$ --	\$ 3,933,000	85.0
<i>Lakewood Contract</i>	45,000	--	45,000	--
<i>Safety Training</i>	30,000	--	30,000	--
<i>Non-Program Cost Adjustments</i>	412,000	--	412,000	--
1992-93	\$ 4,420,000	\$ --	\$ 4,420,000	85.0

Program Impact of Recommendations

Service is maintained at the current level. The proposed program changes provide funding for a security contract at Lakewood Golf Course and increased training for safety officers. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,035,000	\$ --	\$ 1,035,000	15.5

Reorganization of the three regional Safety Police operations into one central operation, replacement of specialty vehicles, and increased staffing at Chester Washington Golf Course and the South Region Headquarters are not recommended due to fiscal constraints. The Department's program priorities for restoration are detailed in the addendum.

Parks and Recreation (cont.)

6. SWIMMING POOLS

Provides quality aquatic recreation activities at 33 County operational sites.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Pools Operated	39	34	33	33
Pool Attendance	786,700	679,600	639,500	684,000
Learn-to-Swim Participants	92,526	81,549	73,100	92,500
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,983,000	\$ 41,000	\$ 1,942,000	67.9
<i>Staff Conversion to Permanent</i>	<i>40,000</i>	<i>--</i>	<i>40,000</i>	<i>1.0</i>
<i>Non-Program Cost Adjustments</i>	<i>138,000</i>	<i>--</i>	<i>138,000</i>	<i>--</i>
1992-93	\$ 2,161,000	\$ 41,000	\$ 2,120,000	68.9

Program Impact of Recommendations

The current level of service is maintained. Funding for the conversion of long-term temporary staff to permanent status is recommended. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department's request is recommended.

7. COMMUNITY AND RECREATION SAFETY (CARS)

Provides leadership to community groups as well as recreational opportunities as a means of strengthening the role of the park in the community.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Youth Intervention Programs	104	159	201	208
Participants	78,680	101,700	129,000	140,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 620,000	\$ --	\$ 620,000	15.0
<i>Prevention Enhancement</i>	<i>235,000</i>	<i>--</i>	<i>235,000</i>	<i>10.9</i>
<i>Non-Program Cost Adjustments</i>	<i>50,000</i>	<i>--</i>	<i>50,000</i>	<i>--</i>
1992-93	\$ 905,000	\$ --	\$ 905,000	25.9

Parks and Recreation (cont.)

7. COMMUNITY AND RECREATION SAFETY (CARS) (cont.)

Program Impact of Recommendations

The transfer of temporary recreation staff to enhance crime, gang, and drug abuse prevention programs is recommended. Level of service will increase, particularly in communities with heavy gang activities. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 900,000	\$ --	\$ 900,000	20.0

Further expansion of the CARS program is not recommended due to fiscal constraints. The Department's program priorities for restoration are detailed in the addendum. The Department has also submitted this program for financing through the Innovation Fund.

8. RECREATION

Provides for quality leisure time activities at local and community regional parks.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Volunteer Hours	883,269	967,081	986,430	1,006,158
Summer/Winter Lunches Served	211,794	208,348	413,617	410,000

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 3,830,000	\$ 1,671,000	\$ 2,159,000	86.1
<i>Program Reduction</i>	<i>(-28,000)</i>	<i>--</i>	<i>(-28,000)</i>	<i>--</i>
<i>Transfer to CARS</i>	<i>(-235,000)</i>	<i>--</i>	<i>(-235,000)</i>	<i>(-10.9)</i>
<i>Lunch Program</i>	<i>325,000</i>	<i>325,000</i>	<i>--</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>226,000</i>	<i>(-8,000)</i>	<i>234,000</i>	<i>--</i>
1992-93	\$ 4,118,000	\$ 1,988,000	\$ 2,130,000	75.2

Program Impact of Recommendations

The proposed changes reflect a minimal reduction in recreation services due to limited County resources and the transfer of recreation staff to the CARS prevention program. In addition, the Lunch Program, which is offset by Federal funding, is being expanded to provide free lunches to underprivileged youth during the winter school break. **Non-mandated, discretionary program.**

Parks and Recreation (cont.)

8. RECREATION (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,492,000	\$ --	\$ 1,492,000	37.9

Expanded recreation services for existing facilities, as well as services for new facilities at Gates Canyon Park, Malibu Equestrian Center, Northridge Park, Santa Clarita Sports Complex, and the expanded recreation area at Everett Martin Park are not recommended due to fiscal constraints. The Department's program priorities for restoration are detailed in the addendum.

9. PARK PLANNING

Prepares plans, programs, drawings, and related environmental reports pertaining to the acquisition and development of new parks and improvements to existing parks and golf courses.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Subvention Grants	115	109	70	60
Projects Managed	--	10	16	14
Cost of Projects	\$ --	\$ 347,000	\$ 1,550,000	\$ 2,900,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,446,000	\$ 571,000	\$ 875,000	23.0
Utility Pilot Program	85,000	--	85,000	2.0
Grant Depletion	--	(-33,000)	33,000	--
Park Project Coordinator	60,000	--	60,000	1.0
Non-Program Cost Adjustments	112,000	(-33,000)	145,000	--
1992-93	\$ 1,703,000	\$ 505,000	\$ 1,198,000	26.0

Program Impact of Recommendations

The level of service is slightly enhanced by increasing staff for a pilot program to process utility bills and provide savings to the County. In addition, the Park Project Coordinator is recommended to assist in the administration of small capital projects. Depletion of State grant funding for various capital projects is also reflected. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department's request is recommended.

Parks and Recreation (cont.)

10. CAPITAL PROJECTS

Meets acquisition, planning, and construction requirements through a variety of funding sources.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Capital Projects	126	153	95	95
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 46,546,000	\$ 42,819,000	\$ 3,727,000	--
<i>Grant Depletion</i>	<i>(-4,314,000)</i>	<i>(-5,855,000)</i>	<i>1,541,000</i>	--
1992-93	\$ 42,232,000	\$ 36,964,000	\$ 5,268,000	--

Program Impact of Recommendations

The proposed program change reflects a reduction from spending down accumulated grants faster than new funding is being identified. Funding is provided for completion of various projects planned or underway. The increase in net County cost reflects the transfer of funds held in trust for park purposes. **Non-mandated program. The County has contractual obligations with State and Federal governments for grant funded projects.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department's request is recommended.

11. CONTRACT SERVICES

Provides grounds maintenance services at County facilities where requested by departmental managers.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Special District Contracts	30	32	36	40
Non-Park Facilities	98	87	79	63
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 755,000	\$ 1,167,000	\$ (-412,000)	27.2
<i>West Hollywood Contract</i>	<i>(-160,000)</i>	<i>(-257,000)</i>	<i>97,000</i>	<i>(-6.0)</i>
<i>Direct Service Reorganization</i>	<i>307,000</i>	<i>307,000</i>	<i>--</i>	<i>6.0</i>
<i>Non-Program Cost Adjustments</i>	<i>246,000</i>	<i>--</i>	<i>246,000</i>	<i>--</i>
1992-93	\$ 1,148,000	\$ 1,217,000	\$ (-69,000)	27.2

Parks and Recreation (cont.)

11. CONTRACT SERVICES (cont.)

Program Impact of Recommendations

Elimination of the City of West Hollywood's contract reduces staff and revenue. The transfer of staff and revenue from the Administration Program is recommended to more accurately reflect activities supporting special districts. Services to County departments will be maintained at the current level. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department's request is recommended.

12. ADMINISTRATION

Provides central and field support services including budgeting, accounting, personnel, procurement, public information, data systems, and payroll services. Also included are departmental costs not associated with any specific program such as fixed insurance costs, workers compensation, debt service, and certain charges from other County departments.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Field Audits	23	24	26	26
Concession/Lease Agreements	68	70	67	67
Personnel Exams	77	79	82	85

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 9,995,000	\$ 349,000	\$ 9,646,000	100.0
<i>Program Reduction</i>	<i>(-635,000)</i>	<i>--</i>	<i>(-635,000)</i>	<i>(-8.0)</i>
<i>Direct Service Reorganization</i>	<i>(-669,000)</i>	<i>(-307,000)</i>	<i>(-362,000)</i>	<i>(-12.0)</i>
<i>Marketing Program</i>	<i>--</i>	<i>100,000</i>	<i>(-100,000)</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>513,000</i>	<i>--</i>	<i>513,000</i>	<i>--</i>
1992-93	\$ 9,204,000	\$ 142,000	\$ 9,062,000	80.0

Program Impact of Recommendations

The level of service is minimally reduced. Personnel, budget, contract, and executive office staff are reduced and additional staff are transferred to other programs to provide more direct services to the public. Increased revenue is anticipated from the Department's Marketing Program. Additional funding is recommended to fully finance anticipated insurance costs. **Non-mandated, discretionary program.**

Parks and Recreation (cont.)

12. ADMINISTRATION (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 635,000	\$ --	\$ 635,000	8.0

Additional staffing was not recommended due to fiscal constraints. The Department's program priorities for restoration are detailed in the addendum.

13. TRAILS

Provides maintenance and ongoing development of more than 300 miles of equestrian, hiking, and walking trails.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Miles of Trails Maintained	319	326	330	--

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 608,000	\$ --	\$ 608,000	14.0
<i>Equipment</i>	<i>(-18,000)</i>	--	<i>(-18,000)</i>	--
<i>Program Elimination</i>	<i>(-590,000)</i>	--	<i>(-590,000)</i>	<i>(-14.0)</i>
1992-93	\$ --	\$ --	\$ --	--

Program Impact of Recommendations

The proposed program changes eliminate funding for all trail maintenance, including removal of rock and slide debris, brush clearance, and fence repair. Equestrian riders, hikers, joggers, and walkers throughout the County will be impacted. In addition, the County may be exposed to increased liability for not maintaining the areas. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 590,000	\$ --	\$ 590,000	14.0

This program is not recommended due to fiscal constraints. The Department's program priorities for restoration are detailed in the addendum.

14. NATURAL AREAS

Provides maintenance and protective support to 19 natural areas as well as wildlife and wildflower sanctuaries. Of the 19 natural areas, nine accommodate Nature Centers. Operations also include tours, hiking, camping, and educational programs provided by Department employees and docents.

Parks and Recreation (cont.)

14. NATURAL AREAS (cont.)

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Natural Areas Maintained	19	19	19	--
Volunteers	462	462	486	--
Organized Group Attendance	50,000	62,000	68,000	--
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 601,000	\$ --	\$ 601,000	15.0
Non-Program Cost Adjustments	47,000	--	47,000	--
Program Elimination	(-648,000)	--	(-648,000)	(-15.0)
1992-93	\$ --	\$ --	\$ --	--

Program Impact of Recommendations

The proposed changes reflect the elimination of support services including maintenance of picnic areas, ranger presence at natural areas, and nature education programs due to limited County resources. Closure of County Nature Centers would impact community school groups and a number of volunteer groups who routinely use the areas for environmental awareness programs and recreational opportunities. **Non-mandated, discretionary program.** The County has contractual obligations with the State and Federal governments to operate and maintain the natural areas at Placerita Canyon and Whittier Narrows. The County's obligation at these areas can be met through other programs.

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 648,000	\$ --	\$ 648,000	15.0

This program is not recommended due to fiscal constraints. The Department's program priorities for restoration are detailed in the addendum.

Total Change	\$ (-3,178,000)	\$ (-4,950,000)	\$ 1,772,000	(-64.1)
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PROBATION SUMMARY
BARRY J. NIDORF, CHIEF PROBATION OFFICER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 181,474,430	\$ 197,869,000	\$ 199,856,000	\$ 246,154,000	\$ 205,827,000	\$ 5,971,000
SVCS & SUPPS	47,405,837	61,965,000	61,483,000	73,934,000	63,552,000	2,069,000
OTHER CHARGES	9,302,729	16,153,000	17,365,000	16,129,000	16,063,000	-1,302,000
FA - B & I	430,044	1,872,000	1,872,000	69,560,000	82,000	-1,790,000
FA - EQUIPMENT	2,803,553	1,228,000	1,440,000	1,453,000	724,000	-716,000
TOT FIX ASSET	3,233,597	3,100,000	3,312,000	71,013,000	806,000	-2,506,000
OTH FIN USES				66,000	66,000	66,000
GROSS TOTAL	\$ 241,416,593	\$ 279,087,000	\$ 282,016,000	\$ 407,296,000	\$ 286,314,000	\$ 4,298,000
LESS INT TRFS	7,172,510	3,381,000	4,281,000	3,614,000	2,983,000	-1,298,000
NET TOTAL	\$ 234,244,083	\$ 275,706,000	\$ 277,735,000	\$ 403,682,000	\$ 283,331,000	\$ 5,596,000
REVENUE	24,368,525	33,840,000	31,407,000	37,106,000	34,670,000	3,263,000
NET CO COST	\$ 209,875,558	\$ 241,866,000	\$ 246,328,000	\$ 366,576,000	\$ 248,661,000	\$ 2,333,000
POSITIONS			4,195.6	4,627.1	3,746.0	-449.6

MISSION

Mandated to investigate and make recommendations in adult and juvenile cases referred by the Criminal and Justice Courts, to supervise and provide programs of control and rehabilitation for persons on probation by courts, and to supervise and to operate juvenile detention facilities. In addition, the Probation Department administers residential treatment programs for juveniles.

The activities of the Probation Department are administered and financed through four separate budget units. Investigation, supervision, and a variety of community treatment programs are included in the Probation Main budget. The operations of the Central Juvenile Hall, Los Padrinos Juvenile Hall and San Fernando Valley Juvenile Hall are financed in the Detention Facilities budget. The Dorothy Kirby Center is financed in the Residential Treatment budget along with 19 camp facilities. The Care of Court Ward's budget provides for expenses incurred in the placement of juvenile court wards in private institutions and foster homes, as well as temporary non-secure detention beds in the community for juvenile status offenders.

Department Head Message - Critical Issues and Unmet Needs

The Proposed 1992-93 Budget maintains Probation's current service level requirements for mandated functions - juvenile detention services and adult and juvenile court investigations and supervision. It also provides for \$16.8 million for new community-based juvenile delinquency prevention programs and the transfer of the Pretrial Services Program from the Superior Court.

Department Head Message - Critical Issues and Unmet Needs (cont.)

The Proposed Budget reflects the closure of 19 non-mandated juvenile camps in order to maintain the services of mandated programs. Due to the recession, the State is unable to provide funding necessary to operate the juvenile camps. Therefore, the budget includes cost-effective prevention programs to service youthful offenders. Also, the Proposed Budget does not include funding for workload increases, security needs in the inner-city offices and juvenile halls, upgrade of the radio communication system, the Sheriff's REACH Program, the Facility and Aftercare for Mothers and Infants Linking Intervention Education and Services (FAMILIES) Program, nor capital projects requirements for major infrastructure repairs to Probation facilities.

Critical Success Factors

- Reduce serious injuries and accidents among minors and staff.
- Reduce escapes of minors.
- Maintain Criminal Identification and Investigation (CII) registration at 94 percent.
- Maintain timely delivery of court reports at 95 percent.
- Maintain timely handling and reporting of conditions of probation violations at 92 percent.

Major Accomplishments - 1991-92

- Surpassed the fiscal year 1991-92 goal of 275 participants in the telecommuting program in January 1992 with 279 participants (44 full-time) representing 16 work locations.
- Achieved departmentwide expansion of the Reserve Deputy Probation Officer Program with 100 reserve deputies working in all bureaus.
- Received the highest recognition awarded by the Los Angeles County Productivity Commission for the Move to Independence Program.
- Completed a reorganization of the Probation Department which resulted in a reduction in the number and levels of managers.

1. DETENTION SERVICES

Provides financing for three juvenile halls: Central Juvenile Hall in Los Angeles, Los Padrinos Juvenile Hall in Downey, and San Fernando Valley Juvenile Hall in Sylmar. These facilities provide for the needs of detained minors in safe and secure environments until disposition of their cases by the court.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Average Daily Population	1,919	1,696	1,741	1,743

Probation Department (cont.)

1. DETENTION SERVICES (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 70,587,000	\$ 2,310,000	\$ 68,277,000	1,184.8
<i>Transportation Staffing</i>	<i>(-460,000)</i>	<i>-</i>	<i>(-460,000)</i>	<i>(-7.6)</i>
<i>Non-Program Cost Adjustments</i>	<i>8,441,000</i>	<i>(-80,000)</i>	<i>8,521,000</i>	<i>--</i>
1992-93	\$ 78,568,000	\$ 2,230,000	\$ 76,338,000	1,177.2

Program Impact of Recommendations

Allows the Detention Services Bureau to continue to operate at the current service level by providing food, shelter, and medical services to all wards housed in the three juvenile halls. Program change of eliminating 8.6 Transportation Deputies is due to the reduced need of transporting juveniles with the phase-out of the juvenile camps and is partially offset by the transfer of 1.0 position from administration. **Mandated per Welfare and Institutions Code Section 850 with the level of service also mandated by the State.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 3,106,000	\$ 17,000	\$ 3,089,000	51.6

Funding for the projected average daily population increase and A.M. and P.M. security posts coverage at all three juvenile halls was not recommended due to fiscal constraints.

2. JUVENILE INVESTIGATIONS

Gathers and interprets information related to the behavior of minors for the purpose of informally arriving at a disposition, or assists the court in selecting dispositions of cases, compatible with the best interests of the community and the minor. Requests for investigations are referred by law enforcement agencies, schools, parents, and members of the community.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Juvenile Investigations	45,845	43,390	44,555	45,669
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 15,202,000	\$ 2,271,000	\$ 12,931,000	186.9
<i>Additional Revenue</i>	<i>--</i>	<i>7,212,000</i>	<i>(-7,212,000)</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>1,306,000</i>	<i>--</i>	<i>1,306,000</i>	<i>--</i>
1992-93	\$ 16,508,000	\$ 9,483,000	\$ 7,025,000	186.9

Probation Department (cont.)

2. JUVENILE INVESTIGATIONS (cont.)

Program Impact of Recommendations

Provides for the absorption of projected workload increases. The additional Title IV-E foster care revenue will generate a savings that will be used for additional prevention programs. **Mandated per Welfare and Institutions Code Sections 280, 652, and 653 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department request has been recommended.

3. ADULT INVESTIGATION

Provides for investigation reports to the Superior and Municipal Courts regarding the eligibility and suitability of defendants for the purpose of providing judicial officers with recommendations on the most appropriate sentencing options.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Adult Investigations	77,840	91,991	100,239	115,993
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 37,603,000	\$ 3,611,000	\$ 33,992,000	569.0
<i>Non-Program Cost Adjustments</i>	<i>3,713,000</i>	<i>4,000</i>	<i>3,709,000</i>	--
1992-93	\$ 41,316,000	\$ 3,615,000	\$ 37,701,000	569.0

Program Impact of Recommendations

Provides for the absorption of projected workload increases. **Mandated per Penal Code Sections 1000 and 1203 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 597,000	\$ --	\$ 597,000	11.3

Funding for workload increases was not recommended due to fiscal constraints.

Probation Department (cont.)

4. JUVENILE SUPERVISION

Maintains regular juvenile supervision caseloads and operates specialized juvenile supervision programs such as Specialized Gang Supervision, School Crime Suppression, Gang Alternatives, and Prevention.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Supervision Caseloads	158,362	191,640	201,375	220,776
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 22,657,000	\$ 2,478,000	\$ 20,179,000	346.4
<i>Boot Camp</i>	<i>(-830,000)</i>	<i>--</i>	<i>(-830,000)</i>	<i>(-7.3)</i>
<i>Non-Program Cost Adjustments</i>	<i>2,494,000</i>	<i>605,000</i>	<i>1,889,000</i>	<i>--</i>
1992-93	\$ 24,321,000	\$ 3,083,000	\$ 21,238,000	339.1

Program Impact of Recommendations

Provides for the absorption of projected workload increases and the phase-out of the the Juvenile Drug Treatment Boot Camp Intensive Supervision Program which is phased-out along with the camps. **Mandated per Welfare and Institution Code Sections 206, 602, and 654 with the level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,785,000	\$ --	\$ 1,785,000	25.4

Full-year funding of the Juvenile Drug Treatment Boot Camp Intensive Supervision Program and workload increases was not recommended due to fiscal constraints.

5. ADULT SUPERVISION

Provides community supervision for convicted offenders referred for probation. Services include the collection of court-ordered fines and restitution and monitoring of conditions of probation.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Supervision Caseloads	1,010,579	1,064,212	1,061,008	1,123,046
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 32,178,000	\$ 3,445,000	\$ 28,733,000	481.8
<i>REACH Program</i>	<i>(-1,596,000)</i>	<i>(-1,400,000)</i>	<i>(-196,000)</i>	<i>(-32.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>3,254,000</i>	<i>190,000</i>	<i>3,064,000</i>	<i>--</i>
1992-93	\$ 33,836,000	\$ 2,235,000	\$ 31,601,000	449.8

Probation Department (cont.)

5. ADULT SUPERVISION (cont.)

Program Impact of Recommendations

Provides for the absorption of projected workload increases with the exception of the REACH Program. REACH (Rebuilding, Educating, Awareness, Counseling, Hope) is a voluntary alcohol and substance abuse educational service provided by the Sheriff. In previous years, the Sheriff's Department funded Probation's costs of the Regimented Inmate Diversion (RID) Program. However, due to fiscal constraints, when the Sheriff changed RID to the REACH Program, funding for Probation's services was deleted. **Mandated per Penal Code Sections 1000 and 1203 with the level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 2,708,000	\$ --	\$ 2,708,000	52.7

Probation component of the REACH Program and workload increases were not recommended due to fiscal constraints.

6. PREVENTION

Provides delinquency prevention services to at-risk youth.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Juvenile Contacts	--	--	--	To be determined
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ --	\$ --	\$ --	--
<i>New Prevention Programs</i>	16,777,000	--	16,777,000	318.4
1992-93	\$ 16,777,000	\$ --	\$ 16,777,000	318.4

Program Impact of Recommendations

Adds funding for the following prevention programs: Intensive supervision for youth who would have been sent to Probations juvenile camps, prevention services to the borderline youth at risk, and the drug treatment center. These programs focus on taking a proactive role in dealing with youthful offenders and will serve to replace the current camp program for those juveniles who are not sent directly to the California Youth Authority or placed in foster care. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department request has been recommended.

7. JUVENILE PLACEMENT

Selects and places the minor in the appropriate placement facility when the court makes an order for suitable placement. Central Placement recruits foster homes and monitors all placement facilities to ensure compliance with all licensing and other governing regulations.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Juvenile Placements	27,974	26,084	24,101	24,843
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 7,396,000	\$ 829,000	\$ 6,567,000	108.5
<i>Non-Program Cost Adjustments</i>	<i>623,000</i>	<i>(-72,000)</i>	<i>695,000</i>	--
1992-93	\$ 8,019,000	\$ 757,000	\$ 7,262,000	108.5

Program Impact of Recommendations

Provides for the absorption of projected workload increases. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Department request has been recommended.

8. CAPITAL PROJECTS

Provides funding for various modifications and major repairs at Probation facilities.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
None				
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,872,000	\$ 1,790,000	\$ 82,000	--
<i>Completed Capital Projects</i>	<i>(-1,790,000)</i>	<i>(-1,790,000)</i>	--	--
1992-93	\$ 82,000	\$ --	\$ 82,000	--

Program Impact of Recommendations

Reduces funding for the completed Challenger Memorial Youth Center and the bed expansion at San Fernando Valley Juvenile Hall. **Non-mandated, discretionary program.**

Probation Department (cont.)

8. CAPITAL PROJECTS (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 69,478,000	\$ --	\$ 69,478,000	--

Funding for various capital projects, including major infrastructure improvements of Probation's facilities, was not recommended due to fiscal constraints.

9. PRETRIAL SERVICES

Investigates and makes recommendations on applications for felony own recognizance and bail deviation requests.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Applications Received	N/A	N/A	N/A	40,000
	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Proposed Changes</u>				
1991-92	\$ --	\$ --	\$ --	--
<i>Transfer of Program</i>	7,673,000	--	7,673,000	--
1992-93	\$ 7,673,000	\$ --	\$ 7,673,000	--

Program Impact of Recommendations

Reflects the transfer of Pretrial Services funding to the Probation Department from Superior Court. Functionally, this program can be more efficiently administered by the Probation Department. The Probation Department and Superior Court will work during the year for the orderly transfer of positions. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Probation Department (cont.)

10. ADMINISTRATION

Provides executive management and general support services to Probation line programs. Support services include budget, personnel, computer services, facilities management, contract administration, and program development.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Grants	12	15	16	18
Board Letters	34	23	28	30
Proposition "A" Contracts	107	107	121	125
Civil Service Hearings	11	11	13	14
Personnel Examinations	101	134	58	50

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 28,461,000	\$ 11,674,000	\$ 16,787,000	284.8
<i>Management Positions</i>	<i>(-485,000)</i>	<i>--</i>	<i>(-485,000)</i>	<i>(-8.0)</i>
<i>Facilities Operations</i>	<i>546,000</i>	<i>464,000</i>	<i>82,000</i>	<i>17.0</i>
<i>Camp Support</i>	<i>(-1,752,000)</i>	<i>(-486,000)</i>	<i>(-1,266,000)</i>	<i>(-9.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>1,361,000</i>	<i>182,000</i>	<i>1,179,000</i>	<i>--</i>
1992-93	\$ 28,131,000	\$ 11,834,000	\$ 16,297,000	284.8

Program Impact of Recommendations

Reduces approximately four management positions and four administrative support positions which will be identified at a later date. Includes funding for facility operations, which was transferred from the Internal Services Department, partially offset by intrafund transfer from departments that share buildings. Reduces camp support due to the phase-out of the juvenile camps. Maintains the current service level requirements for the remaining administrative functions. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 3,503,000	\$ 575,000	\$ 2,928,000	9.0

Funding for management positions, camp support, Countywide Integrated Radio System, and added security at area offices was not recommended due to fiscal constraints.

11. CARE OF COURT WARDS

Provides funding for foster home care to minors referred by the court.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Board and Care Placements	1,932	1,941	1,853	1,908

Probation Department (cont.)

11. CARE OF COURT WARDS (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,232,000	\$ 102,000	\$ 5,130,000	--
<i>Realignment Revenue</i>	--	(-1,000)	1,000	--
1992-93	\$ 5,232,000	\$ 101,000	\$ 5,131,000	--

Program Impact of Recommendations

Reflects a reduction in State realignment revenue. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ 1,000	\$ (-1,000)	--

Revenue request was not recommended due to revised State Realignment estimates.

12. RESIDENTIAL TREATMENT

Operates 19 residential camp facilities for juveniles and the Dorothy Kirby Center for disturbed wards.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Bed Capacity	1,865	2,030	2,076	584
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 60,828,000	\$ 7,178,000	\$ 53,650,000	1,033.4
<i>Camps Phase-Out</i>	(-39,586,000)	(-2,437,000)	(-37,149,000)	(-721.1)
<i>Non-Program Cost Adjustments</i>	4,609,000	(-426,000)	5,035,000	--
1992-93	\$ 25,851,000	\$ 4,315,000	\$ 21,536,000	312.3

Probation Department (cont.)

12. RESIDENTIAL TREATMENT (cont.)

Program Impact of Recommendations

Reflects the phase-out of 19 camps, except Dorothy Kirby will remain open, due to the State not providing its historical funding to support the camps. The camps will be phased out as the graduating juveniles leave. The juveniles who would have been sent to the camps will either be sent to the California Youth Authority, placed in foster care, or placed in one of the newly established prevention programs. The Probation Department is committed to finding an appropriate alternative use for the Challenger Memorial Youth Center facility. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 39,805,000	\$ 2,474,000	\$ 37,331,000	731.1

Restoration of camp phase-out and additional staff were not recommended due to fiscal constraints and lack of sufficient State financial support.

Total Change	\$ 4,298,000	\$ 1,965,000	\$ 2,333,000	(-449.6)
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Probation Department (cont.)

PROBATION - MAIN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 93,141,028	\$ 97,530,000	\$ 102,307,000	\$ 133,485,000	\$ 127,489,000	\$ 25,182,000
SVCS & SUPPS	27,838,813	33,818,000	32,618,000	43,652,000	41,754,000	9,136,000
OTHER CHARGES	386,736	7,250,000	8,092,000	6,858,000	6,792,000	-1,300,000
FA - B & I	430,044	1,872,000	1,872,000	69,560,000	82,000	-1,790,000
FA - EQUIPMENT	2,415,324	480,000	480,000	1,113,000	480,000	
TOT FIX ASSET	2,845,368	2,352,000	2,352,000	70,673,000	562,000	-1,790,000
OTH FIN USES				66,000	66,000	66,000
GROSS TOTAL	\$ 124,211,945	\$ 140,950,000	\$ 145,369,000	\$ 254,734,000	\$ 176,663,000	\$ 31,294,000
LESS INT TRFS	2,808,793	2,575,000	3,612,000	2,743,000	2,209,000	-1,403,000
NET TOTAL	\$ 121,403,152	\$ 138,375,000	\$ 141,757,000	\$ 251,991,000	\$ 174,454,000	\$ 32,697,000
REVENUE	16,253,882	25,231,000	22,486,000	28,839,000	28,798,000	6,312,000
NET CO COST	\$ 105,149,270	\$ 113,144,000	\$ 119,271,000	\$ 223,152,000	\$ 145,656,000	\$ 26,385,000
POSITIONS			1,977.4	2,354.9	2,256.5	279.1
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY DETENTION & CORRECTION	

PROBATION - CARE OF JUVENILE COURT WARDS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OTHER CHARGES	\$ 4,948,600	\$ 4,862,000	\$ 5,232,000	\$ 5,232,000	\$ 5,232,000	
REVENUE	102,000	90,000	102,000	102,000	101,000	-1,000
NET CO COST	\$ 4,846,600	\$ 4,772,000	\$ 5,130,000	\$ 5,130,000	\$ 5,131,000	\$ 1,000
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY OTHER PROTECTION	

PROBATION - DETENTION FACILITIES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 44,929,799	\$ 52,448,000	\$ 50,667,000	\$ 61,097,000	\$ 58,596,000	\$ 7,929,000
SVCS & SUPPS	11,088,057	19,873,000	19,671,000	20,330,000	19,725,000	54,000
OTHER CHARGES	-3,992	5,000	5,000	3,000	3,000	-2,000
FA - EQUIPMENT	39,600	59,000	244,000	244,000	244,000	
GROSS TOTAL	\$ 56,053,464	\$ 72,385,000	\$ 70,587,000	\$ 81,674,000	\$ 78,568,000	\$ 7,981,000
LESS INT TRFS	1,900,000					
NET TOTAL	\$ 54,153,464	\$ 72,385,000	\$ 70,587,000	\$ 81,674,000	\$ 78,568,000	\$ 7,981,000
REVENUE	2,150,794	2,143,000	2,310,000	2,247,000	2,230,000	-80,000
NET CO COST	\$ 52,002,670	\$ 70,242,000	\$ 68,277,000	\$ 79,427,000	\$ 76,338,000	\$ 8,061,000
POSITIONS			1,184.8	1,228.8	1,177.2	-7.6
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY DETENTION & CORRECTION	

PROBATION - RESIDENTIAL TREATMENT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 43,403,603	\$ 47,891,000	\$ 46,882,000	\$ 51,572,000	\$ 19,742,000	\$ -27,140,000
SVCS & SUPPS	8,478,967	8,274,000	9,194,000	9,952,000	2,073,000	-7,121,000
OTHER CHARGES	3,971,385	4,036,000	4,036,000	4,036,000	4,036,000	
FA - EQUIPMENT	348,629	689,000	716,000	96,000		-716,000
GROSS TOTAL	\$ 56,202,584	\$ 60,890,000	\$ 60,828,000	\$ 65,656,000	\$ 25,851,000	\$ -34,977,000
LESS INT TRFS	2,463,717	806,000	669,000	871,000	774,000	105,000
NET TOTAL	\$ 53,738,867	\$ 60,084,000	\$ 60,159,000	\$ 64,785,000	\$ 25,077,000	\$ -35,082,000
REVENUE	5,861,849	6,376,000	6,509,000	5,918,000	3,541,000	-2,968,000
NET CO COST	\$ 47,877,018	\$ 53,708,000	\$ 53,650,000	\$ 58,867,000	\$ 21,536,000	\$ -32,114,000
POSITIONS			1,033.4	1,043.4	312.3	-721.1
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY DETENTION & CORRECTION	

COMMUNITY - BASED CONTRACTS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 969,584	\$ 900,000	\$ 900,000	\$ 5,522,000	\$ 3,346,000	\$ 2,446,000
REVENUE				1,164,000	1,094,000	1,094,000
NET CO COST	\$ 969,584	\$ 900,000	\$ 900,000	\$ 4,358,000	\$ 2,252,000	\$ 1,352,000

FUND GENERAL FUND	FUNCTION PUBLIC PROTECTION	ACTIVITY DETENTION & CORRECTION
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MISSION

To mediate conflicts between gangs and provide violence prevention, surveillance, and juvenile delinquency prevention services. These programs are provided through private contracts which are administered by the Probation Department.

Critical Issues and Unmet Needs

Due to the worsening economy, the number of gang violence incidents is expected to rise. However, because of fiscal constraints the Proposed Budget includes a \$45,000 reduction to the current Community Youth Gang Services (CYGS) contract resulting in the elimination of field staff positions which provide intervention and prevention services. The Proposed Budget does not include an additional \$2.0 million requested for CYGS contract expansion to increase the number of teams in all areas served. The Proposed Budget also reflects the transfer of Juvenile Delinquency Prevention Programs from the Department of Community and Senior Citizens Services.

Critical Success Factors

- Reduce gang-related violence including homicides.
- Maintain gang contacts to provide gang crisis intervention.
- Increase community mobilization partnerships to catalyze community anti-gang activities.

Major Accomplishments - 1991-92

- Graduated 7,255 students in the Career Paths Program in its 15-week curriculum at 29 schools.
- Conducted over 400 youth activities and field trips for the Star Kids Program.
- Provided over 29 job preparation workshops; made 1,248 service, training, and job referrals; and provided job search and counseling for 69 clients.
- Made 139 job placements, of which 121 were for full-time permanent positions.
- Enrolled 215 gang members in the Late Night Basketball League where they competed against one another and teams fielded by Los Angeles Police Department and media personalities. The season culminated with a civic/cultural trip to Sacramento for 41 youths who were awarded commendations by the California State Senate and Assembly.

Probation Department (cont.)

1. COMMUNITY YOUTH GANG SERVICES PROJECT

Provides for six mobile street teams, in the unincorporated areas of Los Angeles County, to mediate gang conflicts, provide intervention and conflict resolution, and support community mobilization activities. Also provides funding for the Graffiti Removal Program.

<u>Workload Indicators</u>	<u>1989-90*</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Gang Prevention Contacts	--	41,789	28,624	11,400
Community Contacts	--	16,576	10,680	4,800
Law Enforcement Contacts	--	2,122	1,100	1,500
School Contacts	--	2,786	1,800	1,920
Agency Contacts	--	3,729	1,800	2,040
Graffiti Removal (square feet)	425,788	426,600	301,992	240,000

* Data on 1989-90 workload indicators is not available.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 900,000	\$ --	\$ 900,000	--
<i>Contract Reduction</i>	(-45,000)	--	(-45,000)	--
1992-93	\$ 855,000	\$ --	\$ 855,000	--

Program Impact of Recommendations

Reduces the number of Crises Intervention Workers by 2.5 which will reduce the number of gang prevention and intervention contacts.

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,966,000	\$ --	\$ 1,966,000	--

Contract expansion to increase the number of gang prevention and intervention teams is not recommended due to fiscal constraints.

Probation Department (cont.)

2. JUVENILE DELINQUENCY PREVENTION

Provides funding for contracts with community-based organizations for Juvenile Delinquency Prevention Programs, as well as contract monitoring expenses. This program formerly was funded and administered through the Department of Community and Senior Citizens Services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Juvenile Delinquency Prevention Contractors	--	--	--	9
County Discretionary Contractors	--	--	--	48
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ --	\$ --	\$ --	--
<i>Transfer of Program</i>	2,491,000	1,094,000	1,397,000	--
1992-93	\$ 2,491,000	\$ 1,094,000	\$ 1,397,000	--

Program Impact of Recommendations

Reflects the transfer of the Justice System Subvention Program from the Department of Community and Senior Citizens Services. The funding level reflects a \$70,000 reduction in State Realignment revenue for the Juvenile Delinquency Prevention Program. The Juvenile Delinquency Prevention Program is **mandated per the Welfare and Institutions Code Section 1900 with the level of services also mandated**. The Justice System Subvention Program is a **non-mandated, discretionary program**.

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 210,000	\$ 70,000	\$ 140,000	--

Increases to the Justice System Subvention Program are not recommended due to fiscal constraints.

Total Change	\$ 2,446,000	\$ 1,094,000	\$ 1,352,000	--
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PROVISIONAL FINANCING USES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
SVCS & SUPPS						
ASSESSOR	\$	\$	\$	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000
TREASURER/TAX						
COLLECTOR	\$	\$	\$	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
PROBATION	\$ 3,099,998	\$	\$	\$	\$	\$
	-----	-----	-----	-----	-----	-----
	\$ 3,099,998	\$	\$	\$ 4,900,000	\$ 4,900,000	\$ 4,900,000
	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$ 3,099,998	\$	\$	\$ 4,900,000	\$ 4,900,000	\$ 4,900,000
	=====	=====	=====	=====	=====	=====
NET CO COST	\$ 3,099,998	\$	\$	\$ 4,900,000	\$ 4,900,000	\$ 4,900,000
	=====	=====	=====	=====	=====	=====
	FUND		FUNCTION		ACTIVITY	
	GENERAL		GENERAL		OTHER GENERAL	

MISSION

This budget provides specific departmental expenditures and revenue which are provisional in nature. Pending resolution of the propriety of the expenditure program or the assurance of offsetting revenue, elements in this budget unit will not be utilized.

The 1992-93 Proposed Budget reflects provisional appropriation authority for the Office of the Assessor and for the Treasurer and Tax Collector, dependent upon an increase in the current or next year's net local assessment rolls, over and above the amounts assumed in the Proposed Budget.

Funding would be utilized by the Assessor for the purchase of equipment and supplies to assist in further maximizing assessed value within legal limits and minimizing taxpayer inquiries and complaints through corrections and cleanup of backlogs. Funding would be utilized by the Treasurer and Tax Collector for 2.5 positions and for the development of the Secured Tax Roll Phase III Redemption and Data Sharing System.



**PUBLIC DEFENDER
WILBUR F. LITTLEFIELD**

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 63,214,658	\$ 69,624,000	\$ 67,425,000	\$ 83,047,000	\$ 72,466,000	\$ 5,041,000
SVCS & SUPPS	8,523,297	9,463,000	9,463,000	11,197,000	10,645,000	1,182,000
OTHER CHARGES	87,319	2,830,000	3,792,000	2,210,000	2,210,000	-1,582,000
FA - EQUIPMENT	11,856	100,000	100,000	100,000	100,000	
GROSS TOTAL	\$ 71,837,130	\$ 82,017,000	\$ 80,780,000	\$ 96,554,000	\$ 85,421,000	\$ 4,641,000
REVENUE	695,641	1,267,000	466,000	1,484,000	1,426,000	960,000
NET CO COST	\$ 71,141,489	\$ 80,750,000	\$ 80,314,000	\$ 95,070,000	\$ 83,995,000	\$ 3,681,000
POSITIONS			871.6	971.2	871.6	
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY JUDICIAL	

MISSION

To provide legal representation to all persons, including juveniles, who are financially unable to furnish counsel for Court proceedings in the Superior, Municipal, or Justice Courts, and provide legal representation in appeals to higher courts. The Department also represents indigent persons in mental health and conservatorship proceedings in the Superior Court and in certain types of civil proceedings.

Department Head Message - Critical Issues and Unmet Needs

The Department continues to provide high quality indigent defense service in the most cost-effective manner available. The Department will continue to provide this level of service, while avoiding the unnecessary declaration of Public Defender unavailability, in every legally and ethically appropriate instance. The 1992-93 Proposed Budget provides, to the maximum extent possible, for the maintenance of existing levels of service despite an overall increase in workload. This increase may be partially attributable to the recession in which more people may be unemployed and therefore eligible for Public Defender services. Because the Public Defender is the most cost-effective means of delivering indigent defense, maintaining current service levels avoids the mandatory use of other less cost-effective alternatives. Two circumstances outside of the Department's control may impact the workload. There has been a recent sharp increase in the number of this Department's active death penalty cases. These cases require protracted litigation and could thereby reduce the availability of the Department's most senior attorneys. Also, the conversion of civil courts to criminal courts and implementation of the Trial Court Coordination Plans could have an impact on Public Defender availability.

Critical Success Factors

- Reduce the need to hire court-appointed counsel.
- Allow indigent persons the opportunity to have legal representation in both the Superior and Municipal Courts.
- Work with justice agencies to ensure that criminal cases are processed as expeditiously as possible.
- Implement cost-effective approaches in capital case offenses.

Major Accomplishments - 1991-92

- Maintained attorney unavailability at the lowest possible level, thereby reducing the cost for court-appointed counsel.
- Expanded the Early Disposition Program at the Compton and Pomona Municipal Courts.
- Developed the Conflict Avoidance Program which enables the Public Defender to anticipate potential conflicts and take action to avoid them.

1. DEFENSE OF ADULTS - FELONY

Provides the legal representation of 45,884 indigent adults (and juveniles who have been certified as adults) charged with felony offenses, including murder, armed robbery, forcible rape, and fraud. Services include arraignments and preliminary hearings in the Municipal Courts and arraignments through sentencing in the Superior Court.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Arraignments/Trials	42,741	42,106	43,992	45,884
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 29,872,000	\$ --	\$ 29,872,000	330.0
Early Disposition Grant	--	960,000	(-960,000)	--
Non-Program Cost Adjustments	1,909,000	--	1,909,000	--
1992-93	\$ 31,781,000	\$ 960,000	\$ 30,821,000	330.0

Program Impact of Recommendations

The quality of services provided by this program will be maintained. The proposed changes will enable the Department to provide salaries and employee benefit increases for existing staff, offset by a shift in funds from the Municipal Court Mandatory Expense budget. It also provides for anticipated State grant funds for the Early Disposition Program. The Early Disposition Program allows for defendants charged with felonies to enter pleas in the Municipal Courts and go directly to sentencing in the Superior Court, thereby significantly reducing jail and court time. **Mandated under Penal Code Section 987.2.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 4,759,000	\$ --	\$ 4,759,000	48.5

Additional attorney and support staff positions to handle workload increases countywide.

2. DEFENSE OF ADULTS - MISDEMEANORS

Provides the legal representation of 375,910 indigent adults charged in the Municipal Courts including driving under the influence, burglary, theft, prostitution, indecent exposure, and violations of local ordinances.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Misdemeanors	292,629	342,937	359,370	375,910
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 30,140,000	\$ 295,000	\$ 29,845,000	370.8
<i>Non-Program Cost Adjustments</i>	<i>2,145,000</i>	<i>--</i>	<i>2,145,000</i>	<i>--</i>
1992-93	\$ 32,285,000	\$ 295,000	\$ 31,990,000	370.8

Program Impact of Recommendations

The quality of services provided by this program will be maintained. The proposed change will enable the Department to provide salaries and employee benefit increases for existing staff, offset by a shift in funds from the Municipal Court Mandatory Expense budget. **Mandated under Penal Code Section 987.2.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 3,838,000	\$ 58,000	\$ 3,780,000	38.1

Additional attorney and support staff positions to handle workload increases countywide. Also reflects an increase in reimbursement for the Florence-Firestone transfer that is not recommended due to fiscal constraints.

3. DEFENSE OF JUVENILES

Provides the legal representation of 46,048 indigent juvenile charged in the Juvenile Court. These offenses include felonies, misdemeanors, and incorrigibles.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Juveniles	14,138	35,273	40,750	46,048
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 4,285,000	\$ 26,000	\$ 4,259,000	52.0
<i>Non-Program Cost Adjustments</i>	<i>301,000</i>	<i>--</i>	<i>301,000</i>	<i>--</i>
1992-93	\$ 4,586,000	26,000	4,560,000	52.0

3. DEFENSE OF JUVENILES (cont.)

Program Impact of Recommendations

The quality of services provided by this program will be maintained. The proposed change will enable the Department to provide salaries and employee benefit increases for existing staff, offset by a shift in funds from the Municipal Court Mandatory Expense budget. **Mandated under Penal Code Section 987.2.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 428,000	\$ --	\$ 428,000	5.0

Additional para-professional and support staff positions to handle workload increases countywide.

4. MENTAL HEALTH REPRESENTATION

Provides legal representation of 12,560 mentally impaired adults who are unable to furnish counsel in conservatorship, competency to stand trial, and developmentally disabled commitment hearings.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Mental Health	11,202	11,116	11,838	12,560
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,809,000	\$ 145,000	\$ 1,664,000	23.0
<i>Non-Program Cost Adjustments</i>	<i>133,000</i>	<i>--</i>	<i>133,000</i>	<i>--</i>
1992-93	\$ 1,942,000	\$ 145,000	\$ 1,797,000	23.0

Program Impact of Recommendations

The quality of services provided by this program will be maintained. The proposed change will enable the Department to provide salaries and employee benefit increases for existing staff, offset by a shift in funds from the Municipal Court Mandatory Expense budget. **Mandated under Penal Code Section 987.2.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

None.

5. CIVIL REPRESENTATION

Provides the legal representation of 329 adults charged with civil contempt of court orders for not paying child support.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Civil	633	523	387	329
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 274,000	\$ --	\$ 274,000	3.0
<i>Non-Program Cost Adjustments</i>	17,000	--	17,000	--
1992-93	\$ 291,000	\$ --	\$ 291,000	3.0

Program Impact of Recommendations

The quality of services provided by this program will be maintained. The proposed change will enable the Department to provide salaries and employee benefit increases for existing staff, offset by a shift in funds from the Municipal Court Mandatory Expense budget. **Mandated under Penal Code Section 987.2.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 50,000	\$ --	\$ 50,000	1.0

Additional paralegal position to provide assistance to attorney staff.

6. ADMINISTRATION

Provides the support staff, including the policy making, personnel, and fiscal support, as well as supplies and equipment necessary to meet the mission of the Department.

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 14,400,000	\$ --	\$ 14,400,000	92.8
<i>Non-Program Cost Adjustments</i>	136,000	--	136,000	--
1992-93	\$ 14,536,000	\$ --	\$ 14,536,000	92.8

Program Impact of Recommendations

The quality of services provided by this program will be maintained. The proposed change will enable the Department to provide salaries and employee benefit increases for existing staff. Also provides funding for the Department's contracting, fiscal, and productivity efforts including financing of the Defense Management System that provides an automated adult criminal cases tracking and management support system. These increases are offset by a shift in funds from the Municipal Court Mandatory Expense budget. **Non-mandated, discretionary program.**

Public Defender (cont.)

6. ADMINISTRATION (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 2,058,000	\$ --	\$ 2,058,000	7.0

Additional support staff positions and supplies needed to handle workload increases countywide.

Total Change	\$ 4,641,000	\$ 960,000	\$ 3,681,000	—
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FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SAL & EMP BEN \$	34,993,386	\$ 38,140,000	\$ 38,440,000	\$ 39,835,000	\$ 39,835,000	\$ 1,395,000
SVCS & SUPPS	27,369,969	24,242,000	24,689,000	26,753,000	26,753,000	2,064,000
OTHER CHARGES	901,381	2,936,000	2,936,000	3,600,000	3,600,000	664,000
FA - B & I	893,302	79,000	11,450,000	2,977,000	2,977,000	-8,473,000
FA - EQUIPMENT	628,366	100,000	63,000	160,000	160,000	97,000
TOT FIX ASSET	1,521,668	179,000	11,513,000	3,137,000	3,137,000	-8,376,000
OTH FIN USES				90,000	90,000	90,000
APPROP FOR CON		36,000	578,000	500,000	500,000	-78,000
GROSS TOTAL \$	\$ 64,786,404	\$ 65,533,000	\$ 78,156,000	\$ 73,915,000	\$ 73,915,000	\$ -4,241,000
RESERVES						
=====						
OTHER RESERVES	1,659,306					
ENCUMBRANCES	1,554,737					
DESIGNATIONS		611,000	611,000			-611,000
EST DELINQ			1,389,000	1,622,000	1,622,000	233,000
TOTAL RESERVES \$	\$ 3,214,043	\$ 611,000	\$ 2,000,000	\$ 1,622,000	\$ 1,622,000	\$ -378,000
TOT FIN REQMTS \$	\$ 68,000,447	\$ 66,144,000	\$ 80,156,000	\$ 75,537,000	\$ 75,537,000	\$ -4,619,000
AVAIL FINANCE						
=====						
FUND BALANCE \$	\$ 11,855,565	\$ 4,190,000	\$ 4,190,000	\$ 2,786,000	\$ 2,786,000	\$ -1,404,000
CANCEL RES/DES				1,637,000	1,637,000	1,637,000
PROPERTY TAXES	24,560,190	27,367,000	29,037,000	29,284,000	29,284,000	247,000
AUGMENTATION	29,232,322	31,863,000	30,587,000	34,094,000	34,094,000	3,507,000
REVENUE	6,541,851	5,510,000	16,342,000	7,736,000	7,736,000	-8,606,000
TOT AVAIL FIN \$	\$ 72,189,928	\$ 68,930,000	\$ 80,156,000	\$ 75,537,000	\$ 75,537,000	\$ -4,619,000
POSITIONS			905.5	910.0	910.0	4.5

MISSION

To meet the informational, educational, and recreational needs of a highly diverse public through a network of community-focused libraries and to support lifelong learning and knowledge through self-education in a welcoming environment, utilizing current technology and expert staff.

Department Head Message - Critical Issues and Unmet Needs

The County Public Library has experienced a 45 percent growth in materials circulation over the past two years while continuing to maintain quality services throughout the system. This has been managed with fewer available resources due to economic down trends that have resulted in declining property tax revenue growth. Though the Public Library celebrates this business surge, which is typical of a period of recession when people make high use of the free public library, the challenge has been to stretch services within existing staffing levels. This challenge has been met thus far by strategic planning and innovative management coupled with the aggressive use of automation.

Department Head Message - Critical Issues and Unmet Needs (cont.)

Continued strategic planning that will maintain excellence and accommodate projected service levels is a high priority for the Department. Realignment of the executive office within available resources was incorporated to enhance overall effectiveness and to develop new revenue sources that will provide for long-range financial needs. Three new service outlets in growth areas were managed within budget, as well as a major investment in replacement computer equipment for the Automated Circulation System and an improvement in the speed with which items are delivered from one location to another in response to customer needs. It will be necessary to reduce the books and materials budget by 12 percent and reduce selected hours at various locations to finance the continued high quality of service at all locations.

The proposed budget does not address future increased service demands which will result from a continuing growth in population served. The Automated Circulation System is exceeding its design capacity sooner than projected, requiring that the Public Library replace and upgrade the central site equipment. Other unmet needs include: (1) deferred building maintenance such as roofing, flooring, and installation of security systems to safeguard library materials and facilities; (2) further technology to increase staff productivity and to improve direct public services; (3) additional facilities to serve newly-developing areas; (4) adequate funding for projected books and materials requirements.

Critical Success Factors

- Maintain high quality of customer service while accommodating a projected 10 percent circulation growth within a limited budget and minimal increase in work force and revenues.
- Adjust local library service and staffing to meet the specific needs of each community and service area based on site-specific customer survey results.
- Implement selected recommendations from the long-range financial plan to continue the diversification of revenue sources of the Public Library.
- Obtain financing for service improvements in areas experiencing population growth through cooperative efforts with city governments and other interested community support groups.

Major Accomplishments - 1991-92

- Focused on customer service to achieve the status of the highest circulating public library in the nation, with a total exceeding 16 million items borrowed.
- Registered more than 300,000 new library customers (up 33 percent), bringing the total number of persons with library cards to over 1.2 million.
- Enhanced customer service by lengthening the loan period for most library books and materials, and greatly reducing time required to obtain books and materials on request using the intralibrary delivery system.
- Opened new service outlets in the Lake Los Angeles area of the Antelope Valley and in Calabasas, and initiated bookmobile service in the northwestern part of the County within available resources.
- Established innovative Audio Express fee-based audio book by mail service and installed Good Reads automated fiction advisory service at selected sites.
- Conducted ongoing market surveys to ensure library service reflected the needs of its highly diversified population base.

Public Library (cont.)

Major Accomplishments - 1991-92 (cont.)

- Joined with the Department of Health Services in a prevention program at health centers to interest prenatal mothers in reading to their children and encouraging their children's education.
- Joined with the Registrar-Recorder/County Clerk in offering vital records service at library locations to supplement other sources for these documents.

1. PUBLIC SERVICES

Provide direct public service to customers to meet their informational, educational, cultural, and recreational needs.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Circulation Transactions	11,001,281	13,625,000	16,000,000	17,500,000
Reference Questions Answered	10,191,138	7,308,000	7,500,000	8,250,000
<u>Proposed Changes</u>	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>	
1991-92	\$ 64,779,000	\$ 64,779,000	671.5	
<i>Facilities Operations & Maintenance</i>	2,079,000	2,079,000	--	
<i>Automated Circulation System Equipment & Operations</i>	716,000	716,000	--	
<i>New Outlets & Service</i>	760,000	760,000	5.5	
<i>Reduced Purchase of Books & Materials/Service Hour Adjustments</i>	(-2,415,000)	(-2,415,000)	--	
<i>Capital Construction Program</i>	(-8,473,000)	(-8,473,000)	--	
<i>Non-Program Cost Adjustments</i>	1,427,000	1,427,000	--	
1992-93	\$ 58,873,000	\$ 58,873,000	677.0	

Program Impact of Recommendations

As a result of these proposed changes, the quality of direct public service should improve despite the increase in business recently experienced and projected to continue. Additional staff are required to operate new outlets in the cities of Westlake Village and Calabasas, and in the community of Lake Los Angeles. Additionally, a productive centralized periodicals resource using compact disk electronic-based printouts and telefax to locate and retrieve articles will be established. This will avoid duplicating magazine collections at each of the 93 outlets while increasing responsiveness to customer demand. The purchase of books and other materials will be reduced by 12 percent and library service hours will be adjusted to close at 8:00 p.m. in lieu of 9:00 p.m. at selected locations along with other minor adjustments in hours of service. Sites will be selected in an equitable manner and with regard to public use and activity. Workload in the circulation check-in/check-out process will be met by replacing and upgrading the Automated Circulation System. Increased emphasis will be placed on outreach to non-library users and service to the increasingly diverse service population using grant funds and private donations. **Non-mandated, discretionary program.**

Public Library (cont.)

1. PUBLIC SERVICES (cont.)

	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	--

Departmental request has been recommended.

2. TECHNICAL SERVICES

Acquire, catalog, process, and distribute library materials; provide access to these materials for customers through library catalog products; secure materials not available in the County Public Library from other libraries through interlibrary loan; and implement, maintain, and support the Automated Circulation System.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Volumes Distributed	370,000	400,000	372,000	372,000
Titles Processed	74,000	67,000	74,000	70,000

<u>Proposed Changes</u>	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
1991-92	\$ 6,040,000	\$ 6,040,000	102.0
<i>Facilities Operations & Maintenance</i>	192,000	192,000	--
<i>Computer Room Operations Transfer</i>	554,000	554,000	(-8.0)
<i>Non-Program Cost Adjustments</i>	178,000	178,000	--
1992-93	\$ 6,964,000	\$ 6,964,000	94.0

Program Impact of Recommendations

The quality of service will improve by more rapid purchase, cataloging, and delivery of books and materials to community libraries, a more accurate catalog of holdings, and a reduction in the disruption of circulation (check-in/check-out) services because of computer downtime. Program changes include improved computer operations through the transfer of the staff and computer room operation to the Internal Services Department while accomplishing the deletion of eight (8) positions in the Public Library's budget. The Automated Circulation System has effectively made the five-million item collection accessible for public use by providing for rapid intralibrary transfer among 93 outlets, concurrently reducing the need for duplicative collections. The department will absorb increased salaries and benefits costs and other inflation/cost-of-living driven adjustments in charges for services and support as provided for in various agreements. **Non-mandated, discretionary program.**

	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	--

Departmental request has been recommended.

Public Library (cont.)

3. ADMINISTRATION

Provide management direction for the Public Library; provide advice and service which supports quality library service to the public through the professional management of financial planning, city relations, facilities services, human resources, and headquarters support services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Personnel Transactions	1,325	1,036	830	810
Purchase Requisitions/Sub-Orders	8,879	9,440	10,000	10,000

<u>Proposed Changes</u>	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
1991-92	\$ 9,337,000	\$ 9,337,000	132.0
<i>Facilities Operations & Maintenance</i>	512,000	512,000	2.0
<i>Financial Planning/ Human Resources</i>	171,000	171,000	5.0
<i>Non-Program Cost Adjustments</i>	(-320,000)	(-320,000)	--
1992-93	\$ 9,700,000	\$ 9,700,000	139.0

Program Impact of Recommendations

The proposed changes will trim the level of support provided to the Public Services and Technical Services programs with relatively minor impact on direct public service. Program changes provide additional staffing and vehicles necessary to improve intralibrary service among public outlets by changing frequency of delivery from a four-day per week to a five-day per week schedule to speed delivery of books and materials to the public. Additional resources are to be allocated for implementation of a 1991 independent consultant study focusing on services and facilities needs, long-range capital financing, and equitable balancing of current operating expenditures, and to provide training for direct service staff in enhanced customer relations techniques. Reductions in a variety of services and supplies expenditures not directly related to current public service are proposed along with implementation of strict controls on hiring and general operational costs. **Non-mandated, discretionary program.**

	<u>Financing Uses</u>	<u>Financing Available</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	--

Departmental request has been recommended.

Total Change	\$ (-4,619,000)	\$ (-4,619,000)	4.5
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Public Library (cont.)

PUBLIC LIBRARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SAL & EMP BEN \$	34,993,386 \$	38,140,000 \$	38,440,000 \$	39,835,000 \$	39,835,000 \$	1,395,000
SVCS & SUPPS	27,369,969	24,242,000	24,689,000	26,753,000	26,753,000	2,064,000
OTHER CHARGES	901,381	2,936,000	2,936,000	3,600,000	3,600,000	664,000
FA - EQUIPMENT	628,366	100,000	63,000	160,000	160,000	97,000
OTH FIN USES				90,000	90,000	90,000
APPROP FOR CON			542,000	500,000	500,000	-42,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	63,893,102 \$	65,418,000 \$	66,670,000 \$	70,938,000 \$	70,938,000 \$	4,268,000
RESERVES						
=====						
OTHER RESERVES	1,659,306					
ENCUMBRANCES	1,551,997					
DESIGNATIONS		611,000	611,000			-611,000
EST DELINQ			1,389,000	1,622,000	1,622,000	233,000
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES \$	3,211,303 \$	611,000 \$	2,000,000 \$	1,622,000 \$	1,622,000 \$	-378,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	67,104,405 \$	66,029,000 \$	68,670,000 \$	72,560,000 \$	72,560,000 \$	3,890,000
AVAIL FINANCE						
=====						
FUND BALANCE \$	10,410,227 \$	3,551,000 \$	3,551,000 \$	2,247,000 \$	2,247,000 \$	-1,304,000
CANCEL RES/DES				1,637,000	1,637,000	1,637,000
PROPERTY TAXES	24,560,190	27,367,000	29,037,000	29,284,000	29,284,000	247,000
AUGMENTATION	29,232,322	31,863,000	30,587,000	34,094,000	34,094,000	3,507,000
REVENUE	6,452,163	5,495,000	5,495,000	5,298,000	5,298,000	-197,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	70,654,902 \$	68,276,000 \$	68,670,000 \$	72,560,000 \$	72,560,000 \$	3,890,000
POSITIONS			905.5	910.0	910.0	4.5
FUND PUBLIC LIBRARY-GEN FUND			FUNCTION EDUCATION		ACTIVITY LIBRARY SERVICES	

PUBLIC LIBRARY ACO

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
FA - B & I	\$ 893,302	\$ 79,000	\$ 11,450,000	\$ 2,977,000	\$ 2,977,000	\$ -8,473,000
APPROP FOR CON		36,000	36,000			-36,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$ 893,302	\$ 115,000	\$ 11,486,000	\$ 2,977,000	\$ 2,977,000	\$ -8,509,000
=====	=====	=====	=====	=====	=====	=====
ENCUMBRANCES	2,740					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 896,042	\$ 115,000	\$ 11,486,000	\$ 2,977,000	\$ 2,977,000	\$ -8,509,000
=====	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 1,445,338	\$ 639,000	\$ 639,000	\$ 539,000	\$ 539,000	\$ -100,000
REVENUE	89,688	15,000	10,847,000	2,438,000	2,438,000	-8,409,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 1,535,026	\$ 654,000	\$ 11,486,000	\$ 2,977,000	\$ 2,977,000	\$ -8,509,000

FUND
ACO FD-PUBLIC LIBRARYFUNCTION
EDUCATIONACTIVITY
LIBRARY SERVICES



PUBLIC SOCIAL SERVICES
EDDY S. TANAKA, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 295,607,118	\$ 333,716,000	\$ 329,184,000	\$ 475,266,000	\$ 336,371,000	\$ 7,187,000
SVCS & SUPPS	124,542,377	135,571,000	134,305,000	155,504,000	145,204,000	10,899,000
OTHER CHARGES	1,968,879,134	2,352,936,000	2,139,574,000	2,708,802,000	2,168,556,000	28,982,000
FA - EQUIPMENT	1,870,094	294,000	294,000	3,184,000	108,000	-186,000
OTH FIN USES		165,000	165,000	158,000	158,000	-7,000
GROSS TOTAL	\$ 2,390,898,723	\$ 2,822,682,000	\$ 2,603,522,000	\$ 3,342,914,000	\$ 2,650,397,000	\$ 46,875,000
LESS INT TRFS	6,158,218	4,437,000	4,437,000	4,995,000	4,995,000	558,000
NET TOTAL	\$ 2,384,740,505	\$ 2,818,245,000	\$ 2,599,085,000	\$ 3,337,919,000	\$ 2,645,402,000	\$ 46,317,000
REVENUE	2,000,906,763	2,342,285,000	2,172,957,000	2,759,598,000	2,145,319,000	-27,638,000
NET CO COST	\$ 383,833,742	\$ 475,960,000	\$ 426,128,000	\$ 578,321,000	\$ 500,083,000	\$ 73,955,000
POSITIONS			8,780.2	12,694.0	8,512.8	-267.4

MISSION

To provide public assistance and social services programs mandated by the State and Federal governments. These programs include: Aid to Families with Dependent Children (AFDC), Refugee Resettlement Program (RRP), Indigent Aid [General Relief (GR)], Special Circumstances, Greater Avenues for Independence (GAIN), In-Home Supportive Services (IHSS), Food Stamps, Medi-Cal, Adult Protective Services (APS), Out-of-Home Care, Refugee Social Services, Information and Referral Services, and a Rehabilitation and Employment Training Program (Activity Centers).

Department Head Message - Critical Issues and Unmet Needs

The current state of the economy has dramatically impacted welfare caseloads nationwide, and in Los Angeles County. Almost all major aid programs are at all-time highs, with over 1.4 million County residents currently served by the Department of Public Social Services (DPSS), a 40 percent increase in just 2 years. Although an upswing in the economy is anticipated during fiscal year 1992-93, it is critical that these growing caseloads be adequately administered to provide a sufficient level of service and to assure accurate determinations of eligibility and grant amounts, thus avoiding misspent Federal, State and County funds and potential Federal fiscal sanctions.

The rising caseloads not only justify more staff but also additional offices which are not funded in the Proposed Budget. Welfare crowds quickly overfill our waiting rooms with approximately 5.3 million visits to DPSS offices estimated for fiscal year 1991-92. To reduce the severe overcrowding, the Department is in need of an office in Central Los Angeles and in the San Fernando Valley. The estimated net County cost is \$82,000 for the Central Los Angeles office and for the San Fernando Valley office, \$59,000, assuming May 1, 1993 implementation.

The Department's full-service need budget calls for 12,694 staff. The 1992-93 Proposed Budget funds 8,512.8 staff. Based on current staffing, the Proposed Budget, if adopted, may result in the layoff of approximately 300 staff. Staffing shortages lead not only to crowded waiting rooms, but long lines, long waits and short tempers. Of particular concern is the growing number of violent incidents in welfare district offices. Crowd control and weapon checks are now routine procedures. Metal detectors have been installed in every welfare district office to limit the possession of weapons in DPSS offices.

Department Head Message - Critical Issues and Unmet Needs (cont.)

To cushion the impact on line operations, major cuts have been made in administrative support staff. Proposed curtailments combined with reductions from the last two years, have reduced management and departmental support staff by 41 percent. The Proposed Budget includes the consolidation and redeployment of staff from one of the Department's four bureaus; functions will be streamlined and/or eliminated. The Department will continue to review additional redeployment of administrative staff to line operations. The Proposed Budget also includes program enhancements to prevent and reduce long-term dependency on public assistance programs. The Department plans to expand its appeals hearing activities and fraud detection and prevention efforts to insure that scarce Federal, State and County resources are provided only to the truly needy. The Proposed Budget also includes the expansion of Supplemental Security Income (SSI) services to assist GR clients in obtaining SSI. This Program was developed as a result of the settlement of the Los Angeles City vs. Los Angeles County lawsuit.

The 1992-93 Assistance Payments budget recommendations include the implementation of the Governor's Welfare and Budget Reform Initiative for AFDC effective July 1, 1992. The success of these reforms is dependent on the creation of new jobs. We must stimulate job growth by improving the business climate. The 1992-93 Proposed Budget includes funding the GAIN program to the State funding allocation. Employment and training services will be provided to the maximum number of AFDC clients, within available resources, in order to prepare them for the work force.

Public Social Services - Assistance Payments

The 1992-93 Assistance Payments budget recommendations include:

- A 33.6 percent (\$76.8 million) increase in GR net County cost due to caseload growth.
- A 3.5 percent savings in AFDC net County cost contingent upon implementation of the Governor's Welfare and Budget Reform Initiative effective July 1, 1992. If the Initiative is delayed or not implemented, AFDC costs may increase by \$1.13 million per month for a maximum of \$13.6 million in net County cost during fiscal year 1992-93.
- Approximately \$78.9 million appropriation is provided for IHSS. The Department projects that \$83.4 million in IHSS provider services may be needed in 1992-93. During 1992-93, Program Realignment authorizes counties to specifically reduce services when caseload/costs exceed the county's program allocation. However, the methodology of IHSS Program reductions is still under discussion, and curtailment of provider services may not be effective July 1, 1992.

Public Social Services - Administration

Critical Success Factors

- Expand the Early Fraud Detection/Prevention Program to the Non-Assistance Food Stamps caseload to deter fraud at the point of application prior to issuance of benefits.
- Continue to work with State and Federal agencies to expand the Automated Fingerprint Image Reporting and Match (AFIRM) System to the AFDC Program.
- Define user requirements for LEADER, an automated eligibility determination system which will reduce workload and errors. A Request for Proposals will be issued for the development of this system.
- Reduce welfare dependency by providing GAIN employment and training services to the maximum number of AFDC clients within available resources.

Public Social Services (cont.)

Major Accomplishments - 1991-92

- Implemented the AFIRM system in the General Relief Program. This system electronically matches each GR applicant's fingerprints with those on file, which should eliminate multiple aid fraud and ensure that GR funds are paid to only eligible persons.
- Implemented the Early Fraud Detection/Prevention Program in AFDC districts to deter fraud at the point of application before benefits are issued.
- Entered into a cooperative agreement with the Department of Mental Health (DMH) to outstation Eligibility Workers at up to 36 contracted and directly operated DMH clinic sites to accept and process Medi-Cal applications.
- Developed and implemented a Departmentwide computerized system to automate the referral for Social Security numbers for newborn babies receiving AFDC.
- Registered approximately 8,276 new participants into the GAIN Program to encourage self-sufficiency and decreased welfare dependency. Over 3,000 of these participants are estimated to obtain employment and discontinue aid, subsequent to the completion of the GAIN Program.

1. ELIGIBILITY SERVICES

Administers cash assistance programs by determining initial and ongoing eligibility, level of assistance, and provides cash assistance directly to the clients.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Applications	56,258	66,512	77,253	88,781
Needy Persons Aided:				
AFDC-Family Group	482,300	547,578	611,297	685,322
AFDC-Unemployed Parent	84,400	96,979	119,007	147,009
General Relief	48,300	55,586	74,964	84,304
Refugee Resettlement	2,700	2,634	2,022	2,103
Special Circumstances	200	132	187	187
Medi-Cal	195,600	337,561	343,681	407,444
Non-Assistance Food Stamps	156,990	175,555	222,065	271,746
Total Persons Aided	970,490	1,216,025	1,373,223	1,598,115
Welfare Fraud Investigations Completed	17,154	16,222	22,805	25,856

Public Social Services (cont.)

1. ELIGIBILITY SERVICES (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 403,560,000	\$ 334,815,000	\$ 68,745,000	8,136.4
<i>Staff Reorganization</i>	<i>(-15,279,000)</i>	<i>(-4,831,000)</i>	<i>(-10,448,000)</i>	<i>(-373.5)</i>
<i>Program Enhancements</i>	<i>6,535,000</i>	<i>6,785,000</i>	<i>(-250,000)</i>	<i>108.0</i>
<i>Non-Program Cost Adjustments</i>	<i>22,658,000</i>	<i>14,939,000</i>	<i>7,719,000</i>	<i>--</i>
1992-93	\$ 417,474,000	\$ 351,708,000	\$ 65,766,000	7,870.9

Program Impact of Recommendations

The proposed changes reflect the following:

- Reduction and/or reassignment of 373.5 eligibility services budgeted staff items due to uncontrollable increases in the Department's services and supplies accounts as a result of caseload growth. These increases include funding for warrant mailings, Food Stamps issuances and security guards. Eligibility services will be reduced resulting in increased backlogs, longer lines and increased caseloads for all cash assistance programs.
- Maximization of Federal and State revenue through the Food Stamps, Medi-Cal and Interim Assistance Programs to reduce County cost.
- Streamlining of operations by increasing supervisory ratios and reducing clerical support.
- Expansion of the Welfare Fraud and Early Fraud Detection Programs to maximize enhanced funding for fraud detection and prevention. These Programs reduce the eligibility services caseload and cash assistance costs. Approximately 101.0 additional budgeted positions are recommended for these two programs.
- Increase of 7.0 budgeted Appeals Hearing staff items to ensure quality County representation at State Appeals Hearings. Appeals Hearing staff help reduce cash assistance costs by insuring resources are provided only to the truly needy.
- Expansion of SSI services to assist GR clients in obtaining SSI benefits and reduce GR caseload.

Eligibility Services Programs are mandated per Welfare and Institutions Code Section 10000 and Section 17000 with level of service discretionary.

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 140,278,000	\$ 86,183,000	\$ 54,095,000	3,922.7

The Department's request, which was not recommended, includes funding for additional staff and some operational expenses. Approximately 7,870.9 eligibility services positions are funded in the Proposed Budget. The estimated need is 11,793.6 positions of which 3,922.7 are not recommended due to budget constraints.

The Department is able to generate Federal and State revenue by administering eligibility services, exclusive of GR. For each \$1.0 million additional net County cost added to the fiscal year 1992-93 Proposed Budget, the Department could fund: 1) 158.0 across-the-board casework positions, or 2) 300 AFDC/Non-Assistance Food Stamp caseworkers, or 3) 32 GR casework positions.

Public Social Services (cont.)

1. ELIGIBILITY SERVICES (cont.)

Request(s) Not Recommended (cont.)

Two additional welfare district offices are needed to relieve overcrowding in 11 district offices. The annual gross funding need is \$5.1 million with a net County cost of \$846,000.

2. SOCIAL SERVICES

Administers IHSS which provides assistance to aged, blind, and disabled recipients who would otherwise not be able to remain safely in their homes. IHSS is a cost-effective alternative to out-of-home care.

Also administers, through a Memorandum of Understanding with the Department of Community and Senior Citizens Services (DCSCS), the APS Program. The State program mandates the prompt investigation of adults endangered by abuse, neglect, exploitation, or unsafe, hazardous living conditions.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
IHSS Intakes/Assessments	2,463	2,527	2,785	2,982
IHSS Cases	55,433	57,938	61,182	64,144
APS Cases Investigated	17,515	15,167	15,800	15,800
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 29,278,000	\$ 21,983,000	\$ 7,295,000	501.6
Staff Reorganization	(-372,000)	(-328,000)	(-44,000)	(-32.5)
Non-Program Cost Adjustments	4,921,000	6,153,000	(-1,232,000)	--
1992-93	\$ 33,827,000	\$ 27,808,000	\$ 6,019,000	469.1

Program Impact of Recommendations

As a result of the proposed changes, staffing in the IHSS Program has been streamlined by increasing social services supervisory administration ratios and reducing clerical support. The reduction of 32.5 positions will further exacerbate the understaffing in social service programs causing delays in providing assessments and payment of IHSS providers. **Social Services Programs are mandated per Welfare and Institutions Code Section 10000 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 9,303,000	\$ 2,554,000	\$ 6,749,000	170.4

Approximately 469.1 social services positions are funded in the Proposed Budget. The estimated need is 639.5 positions of which 170.4 are not recommended due to funding constraints.

3. EMPLOYMENT SERVICES

Administers the GAIN Program, Employment Training Activity Centers, the Sheltered Workshops, the Toy Loan Program, Refugee Employment Services (RESS) and Food Stamps Employment and Training (E&T) Program.

Public Social Services (cont.)

3. EMPLOYMENT SERVICES (cont.)

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
GAIN - Registrants	10,659	41,334	8,417	22,464
Employment Training Centers Enrollees	4,216	6,371	7,346	7,500
Sheltered Workshop Trainees	232	213	217	190
Toy Loan Program - Children Served	15,996	15,993	16,000	16,000
RESS Entrants	887	741	613	536
Food Stamps E&T Entrants	41,505	51,336	66,303	74,472
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 46,826,000	\$ 39,688,000	\$ 7,138,000	142.2
<i>Staff Reorganization</i>	<i>(-137,000)</i>	<i>(-107,000)</i>	<i>(-30,000)</i>	<i>(-2.6)</i>
<i>Program Enhancements</i>	<i>6,840,000</i>	<i>5,451,000</i>	<i>1,389,000</i>	<i>33.2</i>
<i>Non-Program Cost Adjustments</i>	<i>(-6,080,000)</i>	<i>(-5,931,000)</i>	<i>(-149,000)</i>	<i>--</i>
1992-93	\$ 47,449,000	\$ 39,101,000	\$ 8,348,000	172.8

Program Impact of Recommendations

As a result of proposed changes, the GAIN Program reflects projected increases in child care expenditures and expansion of the Food Stamps E&T Program by a net of 30.6 budgeted positions. Additional changes reflect Federal Job Training Partnership Act revenues for the Employment Activity Centers, and revenue to support the Toy Loan Program through marketing efforts. **Predominantly all Employment Services Programs are mandated per Welfare and Institutions Code Section 10000 with level of service discretionary. Only Activity Centers and the Toy Loan Program are non-mandated, discretionary services.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 3,434,000	\$ 1,273,000	\$ 2,161,000	88.1

Approximately 172.8 employment services positions are funded in the Proposed Budget. The estimated need is 260.9 positions of which 88.1 are not recommended due to funding constraints.

Total Change	\$ 19,086,000	\$ 22,131,000	\$ (-3,045,000)	(-267.4)
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PUBLIC SOCIAL SERVICES - ADMINISTRATION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 295,607,118	\$ 333,716,000	\$ 329,184,000	\$ 475,266,000	\$ 336,371,000	\$ 7,187,000
SVCS & SUPPS	124,542,377	135,571,000	134,305,000	155,504,000	145,204,000	10,899,000
OTHER CHARGES	11,213,396	20,569,000	15,716,000	17,653,000	16,909,000	1,193,000
FA - EQUIPMENT	1,870,094	294,000	294,000	3,184,000	108,000	-186,000
OTH FIN USES		165,000	165,000	158,000	158,000	-7,000
GROSS TOTAL	\$ 433,232,985	\$ 490,315,000	\$ 479,664,000	\$ 651,765,000	\$ 498,750,000	\$ 19,086,000
LESS INT TRFS	6,158,218	4,437,000	4,437,000	4,995,000	4,995,000	558,000
NET TOTAL	\$ 427,074,767	\$ 485,878,000	\$ 475,227,000	\$ 646,770,000	\$ 493,755,000	\$ 18,528,000
REVENUE	330,507,527	402,700,000	392,049,000	503,632,000	413,622,000	21,573,000
NET CO COST	\$ 96,567,240	\$ 83,178,000	\$ 83,178,000	\$ 143,138,000	\$ 80,133,000	\$ -3,045,000
POSITIONS			8,780.2	12,694.0	8,512.8	-267.4
FUND GENERAL FUND			FUNCTION PUBLIC ASSISTANCE		ACTIVITY ADMINISTRATION	

PUBLIC SOCIAL SERVICES - ASSISTANCE PAYMENTS SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OTHER CHARGES	\$ 1,957,665,738	\$ 2,332,367,000	\$ 2,123,858,000	\$ 2,691,149,000	\$ 2,151,647,000	\$ 27,789,000
REVENUE	1,670,399,236	1,939,585,000	1,780,908,000	2,255,966,000	1,731,697,000	-49,211,000
NET CO COST	\$ 287,266,502	\$ 392,782,000	\$ 342,950,000	\$ 435,183,000	\$ 419,950,000	\$ 77,000,000

PUBLIC SOCIAL SERVICES - AID TO FAMILIES WITH DEPENDENT CHILDREN

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OTHER CHARGES	\$ 1,741,730,983	\$ 1,947,124,000	\$ 1,784,811,000	\$ 2,272,298,000	\$ 1,734,406,000	\$ -50,405,000
REVENUE	1,647,245,738	1,898,306,000	1,739,771,000	2,215,299,000	1,690,929,000	-48,842,000
NET CO COST	\$ 94,485,245	\$ 48,818,000	\$ 45,040,000	\$ 56,999,000	\$ 43,477,000	\$ -1,563,000
FUND GENERAL FUND			FUNCTION PUBLIC ASSISTANCE		ACTIVITY AID PROGRAMS	

Public Social Services (cont.)

PUBLIC SOCIAL SERVICES - INDIGENT AID

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OTHER CHARGES	\$ 206,748,549	\$ 296,333,000	\$ 253,096,000	\$ 332,989,000	\$ 332,989,000	\$ 79,893,000
REVENUE	21,343,709	27,296,000	24,096,000	27,133,000	27,133,000	3,037,000
NET CO COST	\$ 185,404,840	\$ 269,037,000	\$ 229,000,000	\$ 305,856,000	\$ 305,856,000	\$ 76,856,000

FUND
GENERAL FUNDFUNCTION
PUBLIC ASSISTANCEACTIVITY
GENERAL RELIEF**PUBLIC SOCIAL SERVICES - IN-HOME SUPPORTIVE SERVICES**

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OTHER CHARGES	\$	\$ 82,227,000	\$ 76,210,000	\$ 79,628,000	\$ 78,974,000	\$ 2,764,000
REVENUE	-7,309,700	7,300,000	7,300,000	7,300,000	8,357,000	1,057,000
NET CO COST	\$ 7,309,700	\$ 74,927,000	\$ 68,910,000	\$ 72,328,000	\$ 70,617,000	\$ 1,707,000

FUND
GENERAL FUNDFUNCTION
PUBLIC ASSISTANCEACTIVITY
AID PROGRAMS**PUBLIC SOCIAL SERVICES - REFUGEE RESETTLEMENT PROGRAM**

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OTHER CHARGES	\$ 8,478,255	\$ 6,183,000	\$ 8,898,000	\$ 5,405,000	\$ 4,449,000	\$ -4,449,000
REVENUE	8,408,591	6,183,000	8,898,000	5,405,000	4,449,000	-4,449,000
NET CO COST	\$ 69,664	\$	\$	\$	\$	\$

FUND
GENERAL FUNDFUNCTION
PUBLIC ASSISTANCEACTIVITY
AID PROGRAMS

Public Social Services (cont.)

PUBLIC SOCIAL SERVICES - SPECIAL CIRCUMSTANCES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
OTHER CHARGES	\$ 707,951	\$ 500,000	\$ 843,000	\$ 829,000	\$ 829,000	\$ -14,000
REVENUE	710,898	500,000	843,000	829,000	829,000	-14,000
=====	=====	=====	=====	=====	=====	=====
NET CO COST	\$ -2,947	\$	\$	\$	\$	\$

FUND
GENERAL FUND

FUNCTION
PUBLIC ASSISTANCE

ACTIVITY
AID PROGRAMS



PUBLIC WORKS
THOMAS A. TIDEMANSON, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
OPERATING EXP						
SAL & EMP BEN \$	171,989,199 \$	192,041,000 \$	200,214,000 \$	207,768,000 \$	207,768,000 \$	7,554,000
SVCS & SUPPS	420,417,797	529,833,000	643,897,000	640,159,000	633,530,000	-10,367,000
OTHER CHARGES	48,557,631	85,376,000	98,136,000	85,496,000	85,496,000	-12,640,000
FA - LAND	1,215,535	2,737,000	4,397,000	600,000	600,000	-3,797,000
FA - B & I	10,411,273	31,269,000	51,789,000	56,378,000	56,378,000	4,589,000
TOT CAP PROJ	11,626,808	34,006,000	56,186,000	56,978,000	56,978,000	792,000
FA - EQUIPMENT	7,783,185	11,001,000	16,355,000	10,712,000	10,712,000	-5,643,000
TOT FIX ASSET	19,409,993	45,007,000	72,541,000	67,690,000	67,690,000	-4,851,000
TOT OP EXP	660,374,620	852,257,000	1,014,788,000	1,001,113,000	994,484,000	-20,304,000
OTH FIN USES	5,364,231	2,541,000	5,763,000	6,827,000	6,827,000	1,064,000
RES EQU TRANS	8,492,178	12,065,000	12,208,000	4,964,000	4,964,000	-7,244,000
APPROP FOR CON		348,000	13,800,000	7,643,000	7,643,000	-6,157,000
GROSS TOTAL \$	674,231,029 \$	867,211,000 \$	1,046,559,000 \$	1,020,547,000 \$	1,013,918,000 \$	-32,641,000
RESERVES						
=====						
GENER RESERVES \$	49,378,346 \$	38,642,000 \$	38,642,000 \$	35,992,000 \$	35,992,000 \$	-2,650,000
OTHER RESERVES	19,333,439		16,000			-16,000
ENCUMBRANCES	96,323,764					
DESIGNATIONS	4,421		3,648,000	5,000,000	5,000,000	1,352,000
EST DELINQ		1,000	11,875,000	10,197,000	10,197,000	-1,678,000
TOTAL RESERVES \$	165,039,970 \$	38,643,000 \$	54,181,000 \$	51,189,000 \$	51,189,000 \$	-2,992,000
TOT FIN REQMTS \$	839,270,999 \$	905,854,000 \$	1,100,740,000 \$	1,071,736,000 \$	1,065,107,000 \$	-35,633,000
AVAIL FINANCE						
=====						
FUND BALANCE \$	274,467,999 \$	138,590,000 \$	137,676,000 \$	110,561,000 \$	110,561,000 \$	-27,115,000
CANCEL RES/DES		41,652,000	41,652,000	39,817,000	39,817,000	-1,835,000
OP REVENUE	446,795,416	597,619,000	680,575,000	671,589,000	669,938,000	-10,637,000
NON-OP REVENUE	229,702,656	212,213,000	208,676,000	223,011,000	223,011,000	14,335,000
OTH FIN SOURCE	12,438,522	4,345,000	9,876,000	6,919,000	6,919,000	-2,957,000
RES EQ TRANS	8,597,405	12,574,000	12,208,000	4,908,000	4,908,000	-7,300,000
NET CO COST \$	4,946,427 \$	9,422,000 \$	10,077,000 \$	14,931,000 \$	9,953,000 \$	-124,000
TOT AVAIL FIN \$	976,948,425 \$	1,016,415,000 \$	1,100,740,000 \$	1,071,736,000 \$	1,065,107,000 \$	-35,633,000
POSITIONS			3,762.0	3,771.0	3,761.0	-1.0

MISSION

To provide public works services in a responsive, efficient, and cost-effective manner. Public works services include planning, engineering, design, construction, operation, and/or maintenance of roads, highways, bridges, flood control facilities, water conservation programs, sanitary sewers, water distribution systems, airports, and regulatory programs, such as hazardous and solid waste, land development, and other activities for the County of Los Angeles and contract cities.

Department Head Message - Critical Issues and Unmet Needs

Given the revenue shortages being projected for all levels of government for the next year, we are extremely fortunate that our 1992-93 budgets will, for the most part, enable us to continue to carry out our mission. However, limited resources for the County Engineer activities continue to be a problem and will limit the Department's ability to provide full services in several areas, such as building permit processing and inspections, updating house numbering maps to reflect sewer easements and storm drains, master planning for the orderly development of infrastructure in new and existing communities, and administering the County Hazardous Waste Management Plan. Most severely impacted is our Property Rehabilitation Program. This program targets neighborhood deterioration and the elimination of unsafe or unhealthful conditions through the repair or demolition of substandard structures and the clearance of debris from private property.

The building industry is experiencing the worst slump since 1982. As a result, County Engineer revenues are down from 1989-90 almost \$6 million, or 21 percent. This drastic drop in revenue has required us to adopt strict spending controls, such as freezing vacant positions, curtailing the purchase of services and supplies, and shifting personnel to other productive work financed by the special district funds. We are very fortunate we have the flexibility and expertise to rotate personnel to other activities while we wait for an upturn in the building industry. I want to thank each of you for your understanding and patience as we juggle revenues and activities during these critical times in order to deal with these revenue shortfalls.

Critical Success Factors

- Continue to identify and maximize the use of Federal, State, and local revenue for the operation, maintenance, repair, and construction of roads, highways, traffic systems, transit programs, bridges, tunnels, flood control, water conservation facilities, water systems and sewers.
- Continue to assume primary responsibility for advising the Board of Supervisors and coordinating the implementation of Board decisions regarding waste disposal and transportation issues.
- Continue to fully implement the Integrated Waste Management Act of 1989 (AB 939) which requires the County to be responsible for the Countywide Waste Management Plan, while seeking legislative relief from AB 939 to simplify its processes. Under the Plan, the cities and County must divert, through source reduction, recycling and composting, 25 percent of their waste from landfilling by 1995 and 50 percent by the year 2000.
- Establish a permanent Countywide Household Hazardous Waste Collection Program.
- Continue to expand the Single- and Multi-Residential County Curbside Recycling Program and backyard composting programs to additional unincorporated communities.
- Continue to identify financing to clean out reservoirs which have lost capacity and to add capacity to the lower Los Angeles River and the Rio Hondo Channel for the Los Angeles County Drainage Area project.
- Continue to improve the runoff quality entering the County's storm drain system and the ocean through a phased approach that focuses on water quality monitoring, probable pollution source surveys, best management practices to reduce pollution, public education, and enforcement programs to ensure water quality improvement.

Public Works (cont.)

Critical Success Factors (cont.)

- Establish a local Flood Control District or Authority for areas of the Antelope Valley north of Avenue S.
- Implement a dam safety program including monitoring, reanalysis, and rehabilitation programs that will enable the dams to meet modern earthquake and hydrologic standards.
- Continue the five-year capital improvement program of design and reconstruction of sewer pump stations and sewer pipelines to solve the most critical deficiencies of the collector sewer systems.
- Initiate the Second Five-Year Traffic Signal Synchronization Program and continue to maximize city resources and support for the Countywide Traffic Signal Synchronization and Operations and Maintenance Program.
- Produce and air public service announcements aimed at improving driving habits and traffic safety.
- Complete the seismic analysis and design to retrofit bridges and award bridge contracts accordingly.
- Establish one additional Bridge and Major Thoroughfare Construction Fee District and coordinate its implementation with the proposed Congestion Management Plan.
- Continue to automate fuel dispensing, labor data collection, records management, and project management operations.

Major Accomplishments - 1991-92

- Completed the first Five-Year Traffic Signal Synchronization Program's projects within four years. Additionally, implemented one Peak Hour Restriction route and completed studies for five more routes.
- Received recognition from Caltrans' Excellence in Transportation Facilities Awards Program for the Traffic Signal Synchronization Project and Bridge and Major Thoroughfare Construction Fee District.
- Established the Antelope Valley Transit Authority which is expanding transportation services in the Antelope Valley, including the purchase of 31 transit vehicles.
- Installed over 400 revenue producing public transit shelters throughout the unincorporated County areas.
- Analyzed 19 bridges in the unincorporated area for seismic stability and identified the cost of retrofit measures, completed biennial inspection of 853 bridges, and awarded contracts for the seismic retrofit of seven bridges.
- Implemented a building code enforcement program in the Willowbrook area utilizing Community Development Block Grant funding and completed the first year of an anti-graffiti program.
- Conserved an additional 24,000 acre-feet of storm water, valued at \$4.8 million, with operational savings of \$108,300 resulting from the redesign and construction of Rio Hondo Basin Spreading Grounds.
- Developed a "gray-water" reuse pilot program for residential occupancies in the County unincorporated areas.
- Carried out two Board adopted projects, using volunteers, to remove debris and graffiti from County waterways and recreational trails.
- Developed a pilot Adopt-A-Highway program, coordinating with community groups to remove debris from road rights-of-way. The first project was successful and the program is being expanded.

Public Works (cont.)

Major Accomplishments - 1991-92 (cont.)

- Implemented a pilot Countywide Household Hazardous Waste Program, began three curbside recycling programs, and recycled over 5,000 Christmas trees; developed a community-based Master Composter Program for composting residential yard waste; and produced a bilingual educational video on recycling with accompanying workbook for kindergarten through 6th grade students.
- Received recognition for two of the top ten 1991 Productivity and Quality Award projects in the County by the Productivity Commission and the Board of Supervisors for the Lennox Recycling Buyback Center and the Headquarters Pilot Synchronized Work Schedule. Received the first Total Quality Management Award for the 4/40 work schedule, which resulted in a ten percent productivity increase valued at \$10 million annually.
- Managed loss of revenue from the worst building recession since 1982-83 without any layoffs through retraining and reassignment of staff.
- Generated a total of \$781,000 in 1990-91 and 1991-92 Profit Sharing Program savings.

1. ROADS AND HIGHWAYS

Provides for construction and maintenance of roads and highways. Under this program, 4,800 miles of roads will be maintained in 1992-93 and 210 road construction projects will be undertaken. The program further provides for construction and maintenance of bridges and tunnels, including maintenance of 486 County-owned bridges, and maintenance of 1,330 traffic signal intersections.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Miles of Roads Maintained	4,650	4,660	4,800	4,800
Road Construction Projects	60	143	190	210
Road Maintenance Permits Issued	27,163	25,260	24,936	23,000
Road Construction Permits Issued	1,770	1,646	1,314	1,300
Transportation Planning and Bicycle Studies	20	20	20	20
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 358,235,000	\$ 358,235,000	\$ --	1,099.0
<i>Construction and Engineering Studies</i>	1,801,000	1,801,000	--	23.0
<i>Operation, Maintenance, and Repairs</i>	(-1,904,000)	(-1,904,000)	--	(-8.0)
<i>Permits</i>	(-1,529,000)	(-1,529,000)	--	--
<i>Non-Program Cost Adjustments</i>	(-25,213,000)	(-25,213,000)	--	--
1992-93	\$ 331,390,000	\$ 331,390,000	\$ --	1,114.0

Public Works (cont.)

1. ROADS AND HIGHWAYS (cont.)

Program Impact of Recommendations

This program provides for an additional level of service due to a net increase in funding for construction of roads and highways, including Parkway-Calabasas, Whites Canyon Road Phase III, and an increase for bridges and tunnels. Additionally, a new Bridge and Major Thoroughfare Construction Fee District was created and financed in Castaic. A net decrease in operations, maintenance, and repairs primarily reflects the reallocation of funds to provide for mapping and engineering work associated with increased road construction, which will be handled by a shift of additional positions from the County Engineer Fund. An increase in funds is provided to support the Countywide Traffic Signal Synchronization Program, traffic systems management studies and traffic demand management studies, including peak hour parking restrictions, rideshare projects, and congestion management. The decrease in building permits is the result of a decline in the building industry and has affected the number of construction permit applications. The net decrease in non-program cost adjustments primarily reflects reductions of equipment purchase maintenance, acquisition of rights-of-way and current construction projects. However, revisions to the proposed budget are anticipated when project schedules are updated and carryover projects are identified and rebudgeted for 1992-93. The Department will absorb increased costs associated with this program. **Mandated per State Code 2150, Streets and Highways.**

	<u>Gross</u> <u>Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net</u> <u>County Cost</u>	<u>Budgeted</u> <u>Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

2. FLOOD CONTROL AND DRAINAGE

Provides for construction or upgrade of flood control facilities, including 268 storm drains. Further provides for maintenance of flood control facilities, including 475 miles of flood channels, 437 miles of storm drain main line, 68,200 catch basins, 135 debris basins, 31 debris disposal areas, 15 major dams, and 225 check dams. In addition, provides for construction and maintenance of washes, reservoirs, storm gauging stations, and pumping plants that provide flood protection to the general public.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u> <u>Estimated</u>	<u>1992-93</u> <u>Projected</u>
Miles of Flood Channels Maintained	475	475	475	475
Debris and Catch Basins Maintained	64,400	64,407	64,412	68,335

Public Works (cont.)

2. FLOOD CONTROL AND DRAINAGE (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 261,084,000	\$ 261,084,000	\$ --	877.0
Construction	(-2,001,000)	(-2,001,000)	--	--
Debt Service Bonds	(-2,937,000)	(-2,937,000)	--	--
Operation, Maintenance, and Repair	3,191,000	3,191,000	--	31.0
Staff Reorganization	(-140,000)	(-140,000)	--	(-2.0)
Non-Program Cost Adjustments	(-5,429,000)	(-5,429,000)	--	--
1992-93	\$ 253,768,000	\$ 253,768,000	\$ --	906.0

Program Impact of Recommendations

The proposed changes reflect a decrease in construction of channels, storm drains, catch basins, washes, pumping plants, runoff regulation facilities, and capital projects, as a result of a reallocation of funding for operation, maintenance and repair of projects such as reservoir clean-outs and reconstruction of the Alamitos Bay Pumping Plant. This decrease will also offset costs for a dam safety program that includes dam rehabilitation to fully meet modern earthquake and hydrologic standards. Additionally, a reserve for designations will be created for the Los Angeles County Drainage Area Project to improve the storm runoff capacity of the Los Angeles and Rio Hondo Rivers. A decrease in Debt Service Bond requirements is due to the annual maturation of these bonds. An increase in staffing reflects a shift of labor from the County Engineer Fund, which will support operations and maintenance of flood channels and issuance of flood-related permits. The reduction in positions relates to the Board approved field reorganization study which realigned positions to meet workload standards and created generic titles to facilitate staffing assignments. The Department will absorb increased costs associated with this program. **Mandated per State Government Code, Section 60400 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

3. WATER SYSTEMS

Provides for construction, operation, maintenance, and repair of 12 County Waterworks Districts to ensure an adequate and reliable supply of water for customers.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Water Mains Maintained (Feet)	5,587,900	5,815,000	5,650,000	5,805,000
Booster Pumps Maintained	174	181	169	184
Water Sales (Acre Feet)	56,089	49,856	51,900	55,700

Public Works (cont.)

3. WATER SYSTEMS (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 131,576,000	\$ 131,576,000	\$ --	174.0
Construction	1,207,000	1,207,000	--	1.0
Operation, Maintenance, and Repair	(-15,720,000)	(-15,720,000)	--	(-10.0)
Non-Program Cost Adjustments	(-13,978,000)	(-13,978,000)	--	--
1992-93	\$ 103,085,000	\$ 103,085,000	\$ --	165.0

Program Impact of Recommendations

The Department will increase financing for construction of new pump plants in the Antelope Valley, in response to the increased number of water service customers in that area, and replace older pumps in other districts. Although ten positions are being deleted, pursuant to the field reorganization study approved by the Board of Supervisors on August 6, 1991, the current level of service will be maintained. The proposed reduction in operation, maintenance and repair is due to the sale of four Waterworks Districts. Reserves and contingencies, which provide funding for emergency expenditures, have been reallocated to district improvements and construction of pump plants. Although water rate increases are not proposed, if wholesalers increase the price of water, rate increases may be necessary. Water service availability standby charges will continue. The various water supply charges for new development will not be increased for 1992-93. **Mandated per State Water Code, Division 16 and Revenue and Taxation Code, Sections 95 and 97-100.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

4. SEWER SYSTEMS

Provides for the construction, operation, maintenance, and repair of sanitary sewers, treatment plants, and related appurtenances for three sewer districts, one accumulative capital outlay fund, and 15 tax zones which are essential to protect public health and safety.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Miles of Sewers Maintained	4,370	4,472	4,550	4,650
Pumping Plants Maintained	135	135	136	137
Number of Service Requests	1,218	1,731	1,800	1,800

Public Works (cont.)

4. SEWER SYSTEMS (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 36,643,000	\$ 36,643,000	\$ --	142.0
<i>Operation, Maintenance, & Repair</i>	359,000	359,000	--	1.0
<i>Construction</i>	91,000	84,000	7,000	--
<i>Non-Program Cost Adjustments</i>	(-2,737,000)	(-2,737,000)	--	--
1992-93	\$ 34,356,000	\$ 34,349,000	\$ 7,000	143.0

Program Impact of Recommendations

Increased funding is recommended to properly maintain sewer systems as a public service. The construction of pump stations for Esperanza, Bradhurst, Fardon, Longworth, Muscatel, and Tyler Sewer Maintenance Districts is also reflected in this program and is offset by a decrease for sewer line replacement, other construction projects, and a reduction in reserves and contingencies. The pump station construction is a continuation of a five-year capital improvement program designed to solve the most critical deficiencies of the collector sewer systems. The Department will absorb any increased costs associated with the program. **Mandated per County Code, Chapter 20.32.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

5. WASTE MANAGEMENT

Provides for coordination of the Countywide Waste Management Program and advises the Board of Supervisors on all waste management issues and programs to protect underground waters from contamination by hazardous materials stored in underground tanks within the unincorporated territory and contract cities. Further provides for preparation and administration of the Los Angeles County Solid Waste Management Plan, implements recommended solid waste management programs, and manages a regulatory program for on-site industrial waste management of industrial and commercial waste generators in unincorporated areas.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Household Hazardous Waste Round-Ups	4	3	8	24
Operating Permits Issued for Maintenance and Inspection of Underground Tanks	6,259	6,584	6,800	6,800
Closure Permits Issued for Review and Inspection of Underground Tanks	1,085	1,111	1,038	1,000
Plan Check Review and Approval of Underground Tanks	276	305	274	275

Public Works (cont.)

5. WASTE MANAGEMENT (cont.)

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Site Assessment/Remediation Action of Underground Tanks	343	740	160	200
Industrial Waste Permits Issued and Inspections Performed	13,787	13,990	14,125	14,300
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 46,618,000	\$ 44,539,000	\$ 2,079,000	122.0
<i>Underground Tanks</i>	<i>(-612,000)</i>	<i>(-588,000)</i>	<i>(-24,000)</i>	--
<i>Water Quality and Industrial Waste</i>	<i>686,000</i>	<i>687,000</i>	<i>(-1,000)</i>	--
<i>Hazardous Waste</i>	<i>(-1,486,000)</i>	<i>(-1,084,000)</i>	<i>(-402,000)</i>	--
<i>Solid Waste</i>	<i>2,401,000</i>	<i>2,599,000</i>	<i>(-198,000)</i>	11.0
<i>Non-Program Cost Adjustments</i>	<i>4,161,000</i>	<i>4,161,000</i>	--	--
1992-93	\$ 51,768,000	\$ 50,314,000	\$ 1,454,000	133.0

Program Impact of Recommendations

The proposed changes reflect completion of the Department's underground tank inspection and replacement program. The change in the Water Quality program reflects a shift in resources from other programs to handle increased water quality monitoring required by the establishment of an estimated 15 monitoring locations as part of the implementation of the Federal Clean Water Act. Under this Act, the Department will continue to improve the runoff quality entering the County's storm drain system through probable pollution source surveys, public education, and enforcement programs to ensure water quality improvement. The decrease in the Hazardous Waste program is offset by the transfer of Household Hazardous Waste program to the Solid Waste Management Fund, as approved by the Board on January 21, 1992. The Department intends to establish a permanent Countywide Household Hazardous Waste Collection Program. Additionally, the Department will continue to implement the Integrated Waste Management Act of 1989, which requires the County to be responsible for the Countywide Waste Management Plan, while seeking legislative relief to simplify the process. Furthermore, the funding will finance the Department's continued efforts to expand the Residential County Curbside Recycling Program and backyard composting programs to additional unincorporated communities. The Department will absorb all increases associated with the program. **Mandated per Public Sources Code Chapter 1095.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

6. TRANSIT SYSTEMS

Provides for developing, monitoring, and administering fixed route and dial-a-ride transit systems for residents of the unincorporated areas of Los Angeles County. Provides for more than one million miles of transit service, over 377,000 miles of paratransit service, and over 456,000 miles of dial-a-ride service. Additionally, provides for four park-and-ride lots.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Transit Projects	20	22	21	22
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 41,920,000	\$ 41,920,000	\$ --	31.0
<i>Transit Operations</i>	<i>8,788,000</i>	<i>8,788,000</i>	<i>--</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>2,629,000</i>	<i>2,629,000</i>	<i>--</i>	<i>--</i>
1992-93	\$ 53,337,000	\$ 53,337,000	\$ --	31.0

Program Impact of Recommendations

The proposed budget provides financing to expand transit services for the Antelope Valley, Children's Court, commuter rail, and the purchase and construction of park-and-ride lots. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

7. LIGHTING DISTRICTS

Provides for the administration of 52 Los Angeles County Street Lighting Districts serving residents of the various districts, including 24 Landscape and Lighting Act Districts and 28 Consolidated Lighting Districts. Provides for the administration of 110,000 light standards.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Miles of Pole Lines Maintained	57	57	57	57
Miles of Circuits Maintained	100	100	100	100

Public Works (cont.)

7. LIGHTING DISTRICTS (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 58,583,000	\$ 58,583,000	\$ --	19.0
Operation, Maintenance, and Repair	(-5,045,000)	(-5,045,000)	--	--
Reserves	8,009,000	8,009,000	--	--
Non-Program Cost Adjustments	(-131,000)	(-131,000)	--	--
1992-93	\$ 61,416,000	\$ 61,416,000	\$ --	19.0

Program Impact of Recommendations

The proposed changes maintain the current level of service. The merger of the Lighting Districts last fiscal year created more efficient operations and has resulted in a decrease in operational requirements. Funds have been shifted to reserves to enable the Department to engage in a three to five year plan to align funds with operational requirements and reduce the cost to customers. Furthermore, the assessment rates were decreased this fiscal year and are expected to decrease again in 1992-93. The Department will absorb any increases associated with the program. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

8. WATER CONSERVATION

Provides for the construction or improvement of facilities used for replenishing underground water supplies and protecting the underground fresh water supply from sea water. Further provides for the operation and maintenance of ground water recharge facilities to conserve flood, storm, waste, and other water for beneficial purposes, and sea water barriers to minimize contamination of ground water supplies with saltwater.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Acres of Spreading Grounds Operated	3,217	3,217	2,555	2,691
Major Drainage Areas Monitored	12	12	12	12
Miles of Pipelines Maintained for Barrier Projects	30	30	30	30

Public Works (cont.)

8. WATER CONSERVATION (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 32,913,000	\$ 32,913,000	\$ --	193.0
<i>Construction, Operation, and Maintenance</i>	<i>1,502,000</i>	<i>1,502,000</i>	--	<i>(-2.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>(-61,000)</i>	<i>(-61,000)</i>	--	--
1992-93	\$ 34,354,000	\$ 34,354,000	\$ --	191.0

Program Impact of Recommendations

The proposed changes reflect an increase for the Dominguez Gap Seawater Barrier Project and the operation, maintenance, and repair of groundwater recharge facilities and seawater intrusion control facilities, offset by a reduction in construction of groundwater recharge facilities. The Department will absorb increased costs associated with this program. **Mandated per State Government Code, Section 60400 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

9. DEVELOPMENT REGULATION

Provides for fulfilling the legal role of the Director of Public Works, acting in the capacity as Building Official in the enforcement of the County of Los Angeles Building Laws and all other applicable State, County, and Federal building regulations. Provides code enforcement activities pertaining to all major land development projects and coordinates the input and effort of various County departments and agencies to ensure that land development projects are processed as expeditiously as possible. Involves projected 1992-93 review of 25,000 building permits, 1,250 parcel/tract maps, 14,000 building and grading permits, 670 tentative and final maps, and 120 private drain and private contract permits.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Building Permits	30,619	25,800	24,700	25,000
Parcel/Tract Maps Filed	1,401	1,234	1,200	1,250
Building and Grading Permits Review	21,863	20,465	11,686	14,000
Tentative and Final Maps Processed	910	665	590	670
Private Drain and Private Contract Permits Processed	237	170	100	120

Public Works (cont.)

9. DEVELOPMENT REGULATION (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 37,638,000	\$ 32,235,000	\$ 5,403,000	486.0
<i>Land Development</i>	<i>2,861,000</i>	<i>2,326,000</i>	<i>535,000</i>	<i>(-19.0)</i>
<i>Building and Safety</i>	<i>996,000</i>	<i>1,148,000</i>	<i>(-152,000)</i>	<i>(-32.0)</i>
<i>Mapping</i>	<i>(-883,000)</i>	<i>55,000</i>	<i>(-938,000)</i>	<i>-</i>
<i>Support Services</i>	<i>(-581,000)</i>	<i>-</i>	<i>(-581,000)</i>	<i>-</i>
<i>Non-Program Cost Adjustments</i>	<i>(-459,000)</i>	<i>13,000</i>	<i>(-472,000)</i>	<i>-</i>
1992-93	\$ 39,572,000	\$ 35,777,000	\$ 3,795,000	435.0

Program Impact of Recommendations

Funding is provided to finance the workload commitments associated with inspection services that have been paid in advance by the developers. Payment is received at the time a permit is issued; however, the inspections cannot be performed until the next fiscal year due to construction schedules. The proposed budget also reflects an increase in appropriation for land development and building and safety functions based on a projected economic rebound during 1992-93. However, the current downturn in building industry revenues has necessitated the need to extend strict spending controls which include the continued freezing of 28 vacant positions and shifting 51 personnel to work financed by the Road, Flood and Waterworks Funds. The Department absorbed an 8 percent curtailment in net County cost by reducing services related to updating house numbering maps and maintenance and administration of the County Hazardous Waste Management Plan. **Mandated, per County Code Titles 26, 27, 28, and 29.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 6,629,000	\$ --	\$ 6,629,000	10.0

Financing for the 8 percent curtailment, the Infrastructure Master Plan, ten Property Rehabilitation staffing positions, the Precise Data Base, modifications to the La Puente Building and Safety District Office, initiation of the Hollywood Freeway Parking Structure, and equipment for the Emergency Communication Systems upgrade are not recommended due to fiscal constraints.

Public Works (cont.)

10. SERVICES FOR OTHERS

Provides for grants or services, such as road improvements, to other County departments, cities, or other government agencies. Additionally, provides for emergency response to conditions which threaten life and property, such as toxic spills, hazardous material contamination, floods, fires, and other disasters.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Sewer Line Connections Installed	185	110	125	125
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 33,631,000	\$ 31,062,000	\$ 2,569,000	249.0
Operation, Maintenance, and Repair	415,000	415,000	--	--
Crossing Guard Services	105,000	--	105,000	--
Maintenance of Effort Requirement	2,048,000	--	2,048,000	--
Non-Program Cost Adjustments	(-134,000)	(-104,000)	(-30,000)	--
1992-93	\$ 36,065,000	\$ 31,373,000	\$ 4,692,000	249.0

Program Impact of Recommendations

The proposed changes provide for an increased level of service. The operations, maintenance and repair changes reflect maintenance and repair of hazardous waste gas detectors, thereby increasing public safety, the dissolution of Drainage Benefit Assessment Area No. 7 and transfer of responsibilities to the City of Palmdale, the dissolution of County Service Area No. 2 and transfer of responsibilities to the City of Malibu, and an increase in billable service for other governmental agencies' drainage infrastructure and disaster-related services. Funding is also recommended to increase crossing guard services in the unincorporated areas. This program reflects additional funding for road construction and/or maintenance to meet the State-Controller's Maintenance of Effort requirement under Proposition 111. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

11. GENERAL AVIATION

Provides for the operation, maintenance, and repair of airport grounds, facilities, equipment, and the initiation and management of leases of airport facilities. Administers the development and financing of County airport improvement projects and planning studies. Also fulfills the County's legal role as the enforcing agency for State airport noise regulations. Further provides service to 2,100 based aircraft including 850,000 takeoffs and landings, 1,500 available tiedowns, 866 hangars, 210 operator hangars, and fuel with projected sales of 1,700,000 gallons.

Public Works (cont.)

11. GENERAL AVIATION (cont.)

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Based Aircraft	2,258	2,174	2,100	2,100
Take-Offs and Landings	859,460	890,208	800,700	850,000
Tiedowns Available	1,452	1,560	1,560	1,500
Hangars Available	866	866	866	866
Operator Hangars	179	179	184	210
Gallons of Fuel Sold	1,931,214	1,767,541	1,542,000	1,700,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 17,779,000	\$ 17,779,000	\$ --	9.0
Construction, Operation, and Maintenance	736,000	736,000	--	--
Non-Program Cost Adjustments	(-63,000)	(-63,000)	--	--
1992-93	\$ 18,452,000	\$ 18,452,000	\$ --	9.0

Program Impact of Recommendations

The proposed changes maintain the current level of service for this program. Additional funding for capital project improvements of County-owned airport grounds and facilities is financed by State and Federal funds, lease management agreement proceeds, and rent from property surrounding the airports. Overall, costs for construction, operation, and maintenance expenditures related to contracting for management of the five County-owned airports are expected to decrease. The Department will absorb increased costs associated with this program. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

12. PROPERTY MANAGEMENT

Provides for acquisition services for road, flood control, and other rights-of-way, the processing of road vacation requests, the selling and leasing of excess rights-of-way, and performing other property-related tasks. Also allows for departmental management of publicly held properties under its jurisdiction.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Parcels Acquired, Sold or Leased	1,250	1,531	1,810	2,090

Public Works (cont.)

12. PROPERTY MANAGEMENT (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,429,000	\$ 5,403,000	\$ 26,000	61.0
<i>Mapping & Real Property Management</i>	658,000	679,000	(-21,000)	3.0
<i>Non-Program Cost Adjustments</i>	151,000	151,000	--	--
1992-93	\$ 6,238,000	\$ 6,233,000	\$ 5,000	64.0

Program Impact of Recommendations

The proposed changes maintain the current level of service and enable the Department to begin the planning phase and negotiations for future land uses for flood control channels. The program also reflects three additional positions required to review title reports and fee appraisals, perform field investigations, and supervise staff in real property valuation. The Department will absorb increased costs associated with this program. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

13. BICYCLE PATHS

Provides for the implementation of a network of regional bicycle trails which will connect various communities within the County. Provides for 88 miles of off-road bicycle trails.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Bikeway Projects	26	16	18	22

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 8,238,000	\$ 8,238,000	\$ --	13.0
<i>Construction, Operation Maintenance, and Repair</i>	(-1,292,000)	(-1,292,000)	--	--
<i>Non-Program Cost Adjustments</i>	(-751,000)	(-751,000)	--	--
1992-93	\$ 6,195,000	\$ 6,195,000	\$ --	13.0

Public Works (cont.)

13. BICYCLE PATHS (cont.)

Program Impact of Recommendations

The program reflects a decrease in construction activity due to limited County resources. The Department will continue the necessary bikeway programs planned for 1992-93, which include the San Gabriel River undercrossing, the San Jose Creek Trail (Phases I and II), and continued maintenance of existing bike paths. The Department will absorb any increases in the program. **Non-mandated, discretionary program.**

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

14. ADMINISTRATION

Provides for the general administrative support of the Department, through assisting the divisions with planning, analyzing, and coordinating functions related to departmental operations. Further provides for the Department's budget, expenditure control, management services, business and financial analysis, information systems, and personnel and public affairs support.

<u>Workload Indicators</u>	1989-90	1990-91	1991-92 Estimated	1992-93 Projected
Funds Administered	310	319	167	172
<u>Proposed Changes</u>	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 30,453,000	\$ 30,453,000	\$ --	287.0
Automation Staffing	118,000	118,000	--	2.0
Non-Program Cost Adjustments	4,540,000	4,540,000	--	--
1992-93	\$ 35,111,000	\$ 35,111,000	\$ --	289.0

Program Impact of Recommendations

The proposed change maintains the current level of service and enables the Department to further automate its operations, including fuel dispensing, labor data collection, and records and project management. An increase in positions will enable the Department to meet workload requirements for legislation, grants, and data processing. In addition, the Department will absorb cost increases associated with this program. **Non-mandated, discretionary program.**

Public Works (cont.)

14. ADMINISTRATION (cont.)

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--
Departmental request has been recommended.				
Total Change	\$ (-35,633,000)	\$ (-35,509,000)	\$ (-124,000)	(-1.0)

PUBLIC WORKS - COUNTY ENGINEER

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 33,517,923	\$ 31,240,000	\$ 36,492,000	\$ 41,205,000	\$ 36,253,000	\$ -239,000
OTHER CHARGES		1,870,000	2,338,000	2,142,000	2,142,000	-196,000
FA - B & I	37,827					
FA - EQUIPMENT	192,651	33,000	33,000	25,000	25,000	-8,000
TOT FIX ASSET	230,478	33,000	33,000	25,000	25,000	-8,000
OTH FIN USES				44,000	44,000	44,000
RES EQU TRANS	60,706	573,000	273,000	155,000	155,000	-118,000
GROSS TOTAL	\$ 33,809,107	\$ 33,716,000	\$ 39,136,000	\$ 43,571,000	\$ 38,619,000	\$ -517,000
REVENUE	29,020,237	26,368,000	31,148,000	32,908,000	32,908,000	1,760,000
NET CO COST	\$ 4,788,870	\$ 7,348,000	\$ 7,988,000	\$ 10,663,000	\$ 5,711,000	\$ -2,277,000

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

Public Works (cont.)

PUBLIC WORKS - INTERNAL SERVICE FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
OPERATING EXP						
SAL & EMP BEN \$	171,989,199 \$	192,041,000 \$	200,214,000 \$	207,768,000 \$	207,768,000 \$	7,554,000
SVCS & SUPPS	61,163,939	88,344,000	128,292,000	107,594,000	105,943,000	-22,349,000
OTHER CHARGES	160,460	1,430,000	1,430,000	3,283,000	3,283,000	1,853,000
FA - B & I		1,200,000	1,200,000			-1,200,000
FA - EQUIPMENT	7,355,212	9,766,000	15,025,000	10,283,000	10,283,000	-4,742,000
TOT FIX ASSET	7,355,212	10,966,000	16,225,000	10,283,000	10,283,000	-5,942,000
TOT OP EXP	240,668,810	292,781,000	346,161,000	328,928,000	327,277,000	-18,884,000
RES EQU TRANS	723,789					
GROSS TOTAL \$	241,392,599 \$	292,781,000 \$	346,161,000 \$	328,928,000 \$	327,277,000 \$	-18,884,000
RESERVES						
=====						
OTHER RESERVES	8,414,224					
ENCUMBRANCES	428					
TOTAL RESERVES \$	8,414,652 \$					
TOT FIN REQMTS \$	249,807,251 \$	292,781,000 \$	346,161,000 \$	328,928,000 \$	327,277,000 \$	-18,884,000
AVAIL FINANCE						
=====						
FUND BALANCE \$	8,486,041 \$	-340,000 \$	-340,000 \$			340,000
OP REVENUE	238,183,763	279,713,000	333,093,000	324,020,000	322,369,000	-10,724,000
OTH FIN SOURCE	741,679	1,200,000	1,200,000			-1,200,000
RES EQ TRANS	2,055,769	12,208,000	12,208,000	4,908,000	4,908,000	-7,300,000
TOT AVAIL FIN \$	249,467,252 \$	292,781,000 \$	346,161,000 \$	328,928,000 \$	327,277,000 \$	-18,884,000
POSITIONS			3,762.0	3,771.0	3,761.0	-1.0

Public Works (cont.)

PUBLIC WORKS - PRE-COUNTY IMPROVEMENT DISTRICT STUDIES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 203,669	\$ 94,000	\$ 613,000	\$ 506,000	\$ 506,000	\$ -107,000
REVENUE	13		519,000	412,000	412,000	-107,000
NET CO COST	\$ 203,656	\$ 94,000	\$ 94,000	\$ 94,000	\$ 94,000	\$
FUND GENERAL FUND			FUNCTION GENERAL		ACTIVITY OTHER GENERAL	

PUBLIC WORKS - PUBLIC WAYS-PUBLIC FACILITIES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 1,849,416	\$ 1,995,000	\$ 1,995,000	\$ 2,126,000	\$ 2,100,000	\$ 105,000
OTH FIN USES				2,048,000	2,048,000	2,048,000
GROSS TOTAL	\$ 1,849,416	\$ 1,995,000	\$ 1,995,000	\$ 4,174,000	\$ 4,148,000	\$ 2,153,000
REVENUE	1,821,928					
NET CO COST	\$ 27,488	\$ 1,995,000	\$ 1,995,000	\$ 4,174,000	\$ 4,148,000	\$ 2,153,000
FUND GENERAL			FUNCTION GENERAL		ACTIVITY OTHER GENERAL	

PUBLIC WORKS - REIMBURSEMENT FOR SEWER CONSTRUCTION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 1,762	\$ 5,000	\$ 370,000	\$ 400,000	\$ 400,000	\$ 30,000
REVENUE	75,349	20,000	370,000	400,000	400,000	30,000
NET CO COST	\$ -73,587	\$ -15,000	\$	\$	\$	\$
FUND GENERAL FUND			FUNCTION GENERAL		ACTIVITY OTHER GENERAL	



REGIONAL PLANNING
JAMES E. HARTL, DIRECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 6,995,089	\$ 6,995,000	\$ 7,006,000	\$ 8,870,000	\$ 7,410,000	\$ 404,000
SVCS & SUPPS	2,320,121	1,577,000	1,838,000	3,442,000	1,707,000	-131,000
OTHER CHARGES	79,763	368,000	368,000	170,000	273,000	-95,000
FA - EQUIPMENT	44,683	2,000	45,000	159,000	5,000	-40,000
GROSS TOTAL	\$ 9,439,656	\$ 8,942,000	\$ 9,257,000	\$ 12,641,000	\$ 9,395,000	\$ 138,000
LESS INT TRFS	547,372	100,000	15,000	255,000	255,000	240,000
NET TOTAL	\$ 8,892,284	\$ 8,842,000	\$ 9,242,000	\$ 12,386,000	\$ 9,140,000	\$ -102,000
REVENUE	2,507,641	2,391,000	2,791,000	2,825,000	2,925,000	134,000
NET CO COST	\$ 6,384,643	\$ 6,451,000	\$ 6,451,000	\$ 9,561,000	\$ 6,215,000	\$ -236,000
POSITIONS			129.0	143.0	116.0	-13.0
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY OTHER PROTECTION	

MISSION

To establish and maintain a continuing comprehensive long-range planning process for the physical, social, and economic development of the County of Los Angeles.

Department Head Message - Critical Issues and Unmet Needs

The Department has increased its reimbursements and revenue from fiscal year 1991-92 by \$374,000 as a result of aggressive and innovative revenue enhancement programs designed to provide cost recovery for processing development permit applications, reviewing environmental documentation, and conducting conditional use permit inspections. New revenue has also been generated by marketing zoning enforcement and other professional planning services to agencies and other County departments. This increased revenue, coupled with savings from a departmental reorganization, has enabled this Department to meet minimum program mandates, preserve current enforcement service levels, and maintain critical public services for 1992-93. Additionally, the Department has established initial funding for Business Retention activities.

The proposed budget does not include financing for field office operations. The Department will be unable to update the County's long range General Plan adopted in 1980 to provide guidance to decision makers, and no new community planning activities will be initiated without added financing. The Department will also have to defer implementation of the Catalina Island and Los Cerritos Local Coastal Programs (LCPs) and postpone completion of the Malibu LCP unless additional funding is provided.

Critical Success Factors

- Provide guidance for the long term direction of the County of Los Angeles to benefit its citizens by: 1) monitoring the physical, social, and economic environment; 2) identifying environmental changes taking place or about to take place; 3) initiating actions regarding such changes which will improve the quality of life in the County of Los Angeles; and 4) helping to implement such changes.

Regional Planning (cont.)

Critical Success Factors (cont.)

- Ensure the availability of a comprehensive, current, and accurate information resource base for planning and land development decision-making.
- Ensure the high productivity of managerial, professional, clerical, and administrative staff, and increase revenue through developing new proactive products and services despite limited personnel and financial resources.

Major Accomplishments - 1991-92

- Completed the Marina del Rey Traffic Study, updated the Antelope Valley Trails Plan, and prepared the State mandated Comprehensive Land Use Plan for the 15 public airports in the County.
- Prepared ordinances relating to large family day care, homeless shelters, inoperative vehicles, alcoholic beverage sales, outdoor display, residential non-conforming uses and tentative map extensions which were all adopted by the Board of Supervisors.
- Installed the zoning and land division Case Tracking (CTRAK) Bulletin Board Service, "Self-Help" Computers at the public counter, and Remote Testifying Equipment in the Lancaster area which increased public access to planning data and services.
- Processed 3500 development permit applications and 5800 zoning and subdivision violation cases/condition checks.
- Received National Association of Counties (NACo) Awards for: Zoning Enforcement Field Operations Automation; Significant Ecological Areas Technical Advisory Committee; Santa Clarita Valley Area Plan--1990 Comprehensive Update; Revision of the Safety Element of the General Plan; Employee Emergency Preparedness Training Program; Department of Regional Planning Cultural Awareness Series. Received Productivity and Quality Certificates for: Cultural Awareness Series; Demographic Information Display System.

1. ADVANCE PLANNING/INFORMATION SYSTEMS

Encourages the effectuation of the Countywide General Plan, prepares and implements community and coastal planning programs in the unincorporated areas of the County, and maintains planning information data bases used in support of the land use processing, general plan, and zoning functions, including countywide Geographic Information System Advisory Body (GISAB) efforts.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Referral Cases Processed	146	157	155	155
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,796,000	\$ 277,000	\$ 2,519,000	34.0
Staffing Reorganization	(-184,000)	--	(-184,000)	(-3.0)
Various Revenue Increases	--	208,000	(-208,000)	--
CDC Special Studies Revenue	--	345,000	(-345,000)	--
Non-Program Cost Adjustments	(-3,000)	--	(-3,000)	--
1992-93	\$ 2,609,000	\$ 830,000	\$ 1,779,000	31.0

Regional Planning (cont.)

1. ADVANCE PLANNING/INFORMATION SYSTEMS (cont.)

Program Impact of Recommendations

The proposed budget reflects savings from the deletion of three vacant management and administrative support positions resulting from the consolidation of the Advance Planning and Information Systems Branches. Increased revenue reflects project specific activities the Department will perform for the Community Development Commission (CDC). The proposed budget includes funding to maintain the computerized planning information data bases, which has been of value to the public, Board of Supervisors, and other departments and agencies. Major countywide and community planning projects for next fiscal year include: Housing Element Update; continuation of planning activities in the Malibu Lake, Val Verde, Altadena, East Los Angeles, Lennox, and Twin Lakes communities; completion of amendments to the Marina del Rey LCP; and assisting in the Los Angeles River Project. **Mandated per Government Code Sections 65302 and 65402, with the level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 1,899,000	\$ --	\$ 1,899,000	21.0

Due to fiscal constraints, funding has not been recommended to provide for additional work or staffing on coastal area programs or the General Plan Revision and infrastructure studies. Departmental requests for restoration/enhancements are detailed in the addendum.

2. LAND USE REGULATION

Increases public awareness and enforcement of land development and zoning regulations in unincorporated areas in accordance with State and County Code requirements.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Land Development Coordinating				
Center Appointments/Walk-Ins	15,816	13,120	13,647	15,000
Plot Plan Reviews	1,800	1,400	1,315	1,300
Certificates of Compliance	1,658	954	1,025	900
One Stop Counseling	845	513	634	635
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,876,000	\$ 379,000	\$ 1,497,000	32.0
<i>Business Retention Program</i>	200,000	--	200,000	2.0
<i>Revenue Realignment</i>	--	260,000	(-260,000)	--
<i>Increased Revenue Anticipated</i>	--	181,000	(-181,000)	--
<i>Non-Program Cost Adjustments</i>	424,000	--	424,000	--
1992-93	\$ 2,500,000	\$ 820,000	\$ 1,680,000	34.0

Regional Planning (cont.)

2. LAND USE REGULATION (cont.)

Program Impact of Recommendations

The proposed budget reflects additional revenue from activities transferred from the Current Planning Branch. Planning services at all County field offices will be discontinued, causing additional workload and service delays to applicants at the downtown public counter. The Department will initiate Business Retention activities and will continue to provide essential public services, including development permit counseling, zoning and subdivision enforcement activities, and ordinance studies. **Mandated per Government Code Sections 65800 and 66410, with the level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 950,000	\$ --	\$ 950,000	6.0

Due to fiscal constraints, funding has not been recommended to operate field offices or provide added downtown public counter staffing. Departmental request for restoration/enhancements are detailed in the addendum.

3. CURRENT PLANNING

Encourages and maintains orderly land use growth and development by administering the County's subdivision and zoning ordinances and managing case processing activities in conformance with the California Environmental Quality Act (CEQA).

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Environmental Documentation	515	302	307	305
Conditional Use Permits (CUP)				
Variances	359	259	260	260
Tentative Parcel Maps	221	103	87	90
Tentative Tract Maps	161	84	69	70
Zone Changes	70	39	40	40

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,226,000	\$ 2,150,000	\$ 76,000	34.0
<i>Staffing Reorganization</i>	<i>(-114,000)</i>	<i>--</i>	<i>(-114,000)</i>	<i>(-5.0)</i>
<i>Revenue Realignment</i>	<i>--</i>	<i>(-260,000)</i>	<i>260,000</i>	<i>--</i>
<i>Decreased Revenue Anticipated</i>	<i>--</i>	<i>(-400,000)</i>	<i>400,000</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>19,000</i>	<i>--</i>	<i>19,000</i>	<i>--</i>
1992-93	\$ 2,131,000	\$ 1,490,000	\$ 641,000	29.0

Program Impact of Recommendations

The proposed budget reflects savings from the deletion of three vacant planning positions and two clerical positions to offset the reduction in revenue due to recessionary caseload declines. It also reflects the transfer of revenue related activities to the Land Use Regulation Branch. Program reductions could impact the Department's ability to absorb workload fluctuations and could lengthen Board-approved case processing timetables should the anticipated 1993 economic recovery return case filings to pre-recession levels. **Mandated per Government Code Sections 11003, 65800, and 66410, with the level of service discretionary.**

Regional Planning (cont.)

3. CURRENT PLANNING (cont.)

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	\$ --

Departmental request has been recommended.

4. ADMINISTRATION

Ensures the high productivity of managerial and administrative staff in providing support services efficiently, including the departmental budgeting process, program management, and human resources development; and provides mandated support and funding for the Regional Planning Commission.

<u>Workload Indicators</u>	1989-90	1990-91	1991-92 Estimated	1992-93 Projected
Correspondence Control	15,000	14,700	14,400	14,500
Vouchers/Invoices Processed	496	989	1,073	1,258
Legislative Bills Reviewed	125	137	150	175
<u>Proposed Changes</u>	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 2,359,000	\$ 0	\$ 2,359,000	29.0
<i>Staffing Reorganization</i>	<i>(-182,000)</i>	<i>--</i>	<i>(-182,000)</i>	<i>(-7.0)</i>
<i>Increased Revenue Anticipated</i>	<i>--</i>	<i>40,000</i>	<i>(-40,000)</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>(-22,000)</i>	<i>--</i>	<i>(-22,000)</i>	<i>--</i>
1992-93	\$ 2,155,000	\$ 40,000	\$ 2,115,000	22.0

Program Impact of Recommendations

The proposed budget reflects savings from the deletion of seven vacant management and administrative positions resulting from a departmental reorganization. Additional revenue is from the marketing and distribution of Department documents and information. Countywide programs such as legislative review, productivity improvement, emergency response planning, and trip reduction will be impacted by program reductions. Marketing efforts will also be scaled down as a result of these staff reductions. **Non-mandated, discretionary program.**

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ 497,000	\$ --	\$ 497,000	--

Due to fiscal constraints, funding for work environment changes and office automation to increase productivity is not recommended.

Total Change	\$ 138,000	\$ 374,000	\$ (-236,000)	(-13.0)
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REGISTRAR-RECORDER/COUNTY CLERK
CHARLES WEISSBURD, REGISTRAR-RECORDER/COUNTY CLERK

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 22,803,144	\$ 23,350,000	\$ 24,430,000	\$ 27,458,000	\$ 27,826,000	\$ 3,396,000
SVCS & SUPPS	20,547,309	25,028,000	23,948,000	22,351,000	21,659,000	-2,289,000
OTHER CHARGES	209,254	2,575,000	2,575,000	1,811,000	1,902,000	-673,000
FA - EQUIPMENT	254,424	188,000	188,000	208,000	208,000	20,000
GROSS TOTAL	\$ 43,814,131	\$ 51,141,000	\$ 51,141,000	\$ 51,828,000	\$ 51,595,000	\$ 454,000
LESS INT TRFS	1,615,766	651,000	651,000	586,000	601,000	-50,000
NET TOTAL	\$ 42,198,365	\$ 50,490,000	\$ 50,490,000	\$ 51,242,000	\$ 50,994,000	\$ 504,000
REVENUE	26,852,924	31,824,000	31,824,000	30,741,000	31,103,000	-721,000
NET CO COST	\$ 15,345,441	\$ 18,666,000	\$ 18,666,000	\$ 20,501,000	\$ 19,891,000	\$ 1,225,000
POSITIONS			718.0	715.0	715.0	-3.0
FUND GENERAL FUND			FUNCTION GENERAL		ACTIVITY ELECTIONS	

MISSION

To register voters; conduct Federal, State, local, and special elections; check initiative and referendum petitions; record real estate documents and maintain birth, death, and marriage records; issue marriage licenses and file business documents. All of these activities are conducted under the provisions of the Federal and State Constitutions, and State Codes and County Ordinances.

Department Head Message - Critical Issues and Unmet Needs

The 1992-93 proposed budget includes the minimal funding required to carry out necessary election and registration activities, including the 1992 Presidential General Election and mandated Recorder and County Clerk functions. This has been achieved through an 8 percent appropriation reduction and a \$1 million savings in data processing costs, a result of the migration of the Department's IBM operations to the Downey Computer Center. Included in the 1992-93 budget is \$1,168,000 for 1990-91 Profit Sharing Plan (PSP) savings which are being utilized to offset net County cost increases. The proposed budget also reflects a reduction in Sheriff election service levels for the Presidential General Election.

Funding for the conduct of any unscheduled special election is not included in the proposed budget. The Department continues to actively pursue full cost recovery for election and recording services. Finally, I am pleased to report that the Department will be consolidating its operations within a single facility in the City of Norwalk. This consolidation to form a departmental headquarters, together with small branch sites, will allow us to provide more efficient services to the community without increasing operational expenditures.

Critical Success Factors

- Conduct the November 1992 Presidential General Election.
- Consolidate and transfer Election, Recorder, and County Clerk operations to the new Department facility in Norwalk.

Registrar-Recorder/County Clerk (cont.)

Critical Success Factors (cont.)

- Continue to establish small branch offices to assist the public in accessing departmental services.
- Modify the Vital Records Online System to provide issuance of death and marriage abstracts and develop a plan to automate issuance of marriage licenses.
- Successfully complete the 1992 Post General Election Non-Voter purge.

Major Accomplishments - 1991-92

- Successfully conducted the 1991 Uniform District/Governing Board (UDEL) and 1992 Presidential Primary Elections.
- Received approval from the Board of Supervisors to acquire a facility in Norwalk to consolidate departmental operations.
- Opened a second small branch office at the Huntington Park Library to provide both recording and election services to the residents of that area.
- Completed reapportionment of all political voting districts in the County of Los Angeles.
- Completed implementation of the computerized Signature Retrieval System to more cost effectively and efficiently process absentee ballots and petitions.
- Continued the implementation of the Recorder's Business Systems Plan with the installation of the new Real Property Online System which provides public viewing access to real property records and staff access to transactions and collections.
- Implemented the necessary election registration and tally program changes to accommodate the newly qualified Green Party.
- Successfully migrated the Department's IBM computer operations to the Downey Computer Center which is projected to save \$1 million annually.
- Received National Association of Counties (NACo) Award for the Signature Retrieval System and Productivity and Quality Awards for the Signature Retrieval System and the Lancaster Branch Office Opening.

1. ELECTIONS

Fulfills the legal role of the Registrar-Recorder/County Clerk as Principal Election Officer through conducting Federal, State, local, and special elections. During fiscal year 1992-93, approximately 50 elections will be held at 6,300 polling locations, including the November 1992 Presidential General Election.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Elections Held	181	37	181	50
Absent Voter Requests	327,047	478,165	400,000	500,000
Voting Precincts	6,328	6,279	6,300	6,300

Registrar-Recorder/County Clerk (cont.)

1. ELECTIONS (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 21,352,000	\$ 7,723,000	\$ 13,629,000	211.8
<i>New Facility Consolidation</i>	<i>(-224,000)</i>	--	<i>(-224,000)</i>	<i>(-1.0)</i>
<i>Registration Program Realignment</i>	<i>688,000</i>	--	<i>688,000</i>	<i>15.1</i>
<i>UDEL Election Cycle Changes</i>	<i>(-1,000,000)</i>	<i>(-3,400,000)</i>	<i>2,400,000</i>	--
<i>General Election Requirements</i>	<i>(-554,000)</i>	<i>1,554,000</i>	<i>(-2,108,000)</i>	--
<i>Non-Program Cost Adjustments</i>	<i>1,037,000</i>	--	<i>1,037,000</i>	--
1992-93	\$ 21,299,000	\$ 5,877,000	\$ 15,422,000	225.9

Program Impact of Recommendations

The proposed changes maintain minimal funding to conduct the November 1992 Presidential General Election, which includes reduced Sheriff election security levels. The Department is funding costs associated with the added workload in processing absentee voter requests. Included are program costs and positions from the Registration and Administration Programs realignment. All cost increases have been absorbed by the Department and one administrative support position has been eliminated. **Mandated by United States Constitution, Articles I, II, and Amendment XVII; California Constitution, Article II, Sections 3 through 5; California Government Code Section 26802; and Los Angeles County Charter, Article IV, Section 14. Level of service non-discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 200,000	\$ --	\$ 200,000	--

Due to fiscal constraints, funding has not been recommended to implement a Campaign Reporting Imaging System and to increase Sheriff election security levels. Departmental requests for restoration/enhancements are detailed in the addendum.

2. REGISTRATION

Fulfills the legal role of the Registrar-Recorder/County Clerk as Principal Voter Registration Official in promoting registration, monitoring and maintaining current voter registration files, providing public access to the registration records for the County, and reviewing petitions for initiatives and referenda. It is anticipated that the number of registered voters in the County will reach 3,500,000 in fiscal year 1992-93, that the Department will process 650,000 affidavits of registration, and that 400,000 petition signatures will be verified.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Registered Voters	3,402,509	3,487,180	3,492,000	3,500,000
Affidavit Intake	310,335	342,829	550,000	650,000
Petition Signatures Verified	4,706,047	96,867	1,000,000	400,000

Registrar-Recorder/County Clerk (cont.)

2. REGISTRATION (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 9,005,000	\$ 900,000	\$ 8,105,000	127.4
<i>New Facility Consolidation</i>	<i>(-289,000)</i>	--	<i>(-289,000)</i>	--
<i>Elections Program Realignment</i>	<i>(-333,000)</i>	--	<i>(-333,000)</i>	<i>(-6.9)</i>
<i>Post Election Non-Voter Purge</i>	<i>(-519,000)</i>	--	<i>(-519,000)</i>	--
<i>Revenue Increases Anticipated</i>	--	190,000	<i>(-190,000)</i>	--
<i>Non-Program Cost Adjustments</i>	542,000	--	542,000	--
1992-93	\$ 8,406,000	\$ 1,090,000	\$ 7,316,000	120.5

Program Impact of Recommendations

The proposed budget reflects minimal funding for all registration activities, including the 1992 Post General Non-Voter Purge, affidavit processing, and signature verification. Program realignment costs and staffing have been transferred to the Elections Program and the Department is absorbing all other increases associated with this program. The proposed budget does not reflect the Governor's proposed elimination of the voter outreach mandate. Should the State funding be eliminated, there would be a \$440,000 reduction in revenue. **Mandated by the United States Constitution, Articles I, II, and Amendment XVII; California Constitution, Article II, Section 3 through 5; California Government Code Section 26802; and Los Angeles County Charter, Article IV, Section 14. Level of service non-discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

3. RECORDER/COUNTY CLERK

Fulfills the legal role of the Registrar-Recorder/County Clerk as Principal Recording Officer through recording documents, maintaining birth, death, and marriage records, issuing marriage licenses, filing fictitious business names and notary bonds, and collecting Documentary Transfer Tax for the County General Fund. During fiscal year 1992-93, a projected 2,000,000 documents will be recorded and 800,000 certified copies of documents will be issued. A projected 105,000 fictitious business names will be filed and 74,000 marriage licenses will be issued.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Recorder:				
Documents Recorded	2,109,859	1,988,628	2,000,000	2,000,000
Certified Copies	719,962	752,631	770,412	800,000
County Clerk:				
Marriage Licenses Issued	73,863	72,352	73,075	74,000
Fictitious Business Names Issued	125,913	99,856	105,162	105,000
Notary Bonds Filed	2,343	2,468	2,712	2,700

Registrar-Recorder/County Clerk (cont.)

3. RECORDER/COUNTY CLERK (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 13,055,000	\$ 23,825,000	\$ (-10,770,000)	320.8
<i>New Facility Consolidation</i>	674,000	--	674,000	--
<i>Revenue Increases Anticipated</i>	--	891,000	(-891,000)	--
<i>Non-Program Cost Adjustments</i>	634,000	--	634,000	--
1992-93	\$ 14,363,000	\$ 24,716,000	\$ (-10,353,000)	320.8

Program Impact of Recommendations

The proposed budget provides necessary funding to record all required documents and issue requested certified copies of records. The management of the Recorder's Office has assumed the County Clerk operations and responsibilities without adding additional management staff. All cost increases have been absorbed by the Department. **Mandated by California Government Code, Section 27201, Civil Code Section 1172, and the non-judicial portions of the California Government Code, Section 26800, with the level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 410,000	\$ --	\$ 410,000	--

Due to fiscal constraints, funding has not been recommended to replace real property microfilm viewers or purchase terminals and printers for the Recordable Document Online System. Departmental requests for restoration/enhancement are detailed in the addendum.

4. ADMINISTRATION

Supports the Office of the Registrar-Recorder/County Clerk through management of the Department's fiscal, personnel, and technical services, including numerous election studies, election planning, and press relations.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Legislative Bills Tracked	1,175	1,200	600	625
Press Inquiries	2,700	2,700	2,750	2,800
Public Information Inquiries/Activities	180,315	191,822	201,074	212,201
Monthly Distribution to Cities of Documentary Transfer Tax	80	83	88	88
Accounting Transactions to Distribute Collected Fees	2,740,145	2,884,085	2,988,885	3,000,000

4. ADMINISTRATION

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 7,729,000	\$ 27,000	\$ 7,702,000	58.0
<i>New Facility Consolidation</i>	<i>(-191,000)</i>	<i>--</i>	<i>(-191,000)</i>	<i>--</i>
<i>Elections Program Realignment</i>	<i>(-355,000)</i>	<i>--</i>	<i>(-355,000)</i>	<i>(-10.2)</i>
<i>Non-Program Cost Adjustments</i>	<i>344,000</i>	<i>(-6,000)</i>	<i>350,000</i>	<i>--</i>
1992-93	\$ 7,527,000	\$ 21,000	\$ 7,506,000	47.8

Program Impact of Recommendations

The proposed budget reflects the deletion of two administrative items and the absorption of all cost increases. Includes program realignment cost and staffing to the Elections Program. Further administrative reductions could negatively impact the conduct of critical election operations, such as press relations, ballot card preparation, transportation, election-night staff hiring and training, pre-election scheduling, and sheriff election security coordination. **Non-Mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

Total Change	\$ 454,000	\$ (-771,000)	\$ 1,225,000	(-3.0)
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RENT EXPENSE

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 36,683,388	\$ 46,282,000	\$ 46,282,000	\$ 53,169,000	\$ 53,169,000	\$ 6,887,000
LESS EXP DIST	23,852,721	35,905,000	35,905,000	39,868,000	50,496,000	14,591,000
TOT S & S	12,830,667	10,377,000	10,377,000	13,301,000	2,673,000	-7,704,000
OTHER CHARGES	117,565,632	133,017,000	133,017,000	136,379,000	136,379,000	3,362,000
LESS EXP DIST	54,580,398	119,923,000	119,923,000	71,082,000	115,381,000	-4,542,000
TOT OTH CHRG	62,985,234	13,094,000	13,094,000	65,297,000	20,998,000	7,904,000
GROSS TOTAL	\$ 75,815,901	\$ 23,471,000	\$ 23,471,000	\$ 78,598,000	\$ 23,671,000	\$ 200,000
REVENUE	6,421,751	1,540,000	1,540,000	1,740,000	1,740,000	200,000
NET CO COST	\$ 69,394,150	\$ 21,931,000	\$ 21,931,000	\$ 76,858,000	\$ 21,931,000	\$

FUND
GENERAL FUND

FUNCTION
GENERAL

ACTIVITY
PROPERTY MANAGEMENT

MISSION

To finance payments for leased space to house County programs and fund annual obligations for long-term financing of capital construction.

1. RENT EXPENSE

Proposed Changes	Gross Financing Uses	Exp. Dist./ Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 179,299,000	\$ 157,368,000	\$ 21,931,000	--
AIDS Outpatient Clinic	1,063,000	1,063,000	--	--
Superior Court	785,000	785,000	--	--
Commonwealth Avenue				
Municipal Court Technical	693,000	693,000	--	--
Support Training Center				
Department of Children's	684,000	684,000	--	--
Services Consolidation				
(Long Beach)				
Department of Public Social	564,000	564,000	--	--
Services Headquarters				
Forester and Fire Warden's	556,000	556,000	--	--
Hazardous Materials and				
Fire Prevention Programs				
Consolidation of Four (4) District	487,000	487,000	--	--
Attorney-Family Support Offices				
Mental Health Crises Outpatient	283,000	283,000	--	--
Center				
Multiple Capital Facilities	247,000	247,000	--	--
Project II				

Rent Expense (cont.)

1. RENT EXPENSE (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>Exp. Dist./ Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<i>Excess Juror and Special Parking Santa Monica Courthouse Parking Lot</i>	180,000	180,000	--	--
<i>Assessor's Office-Lancaster</i>	167,000	167,000	--	--
<i>Various Lease Changes</i>	4,540,000	4,540,000	--	--
1992-93	\$ 189,548,000	\$ 167,617,000	\$ 21,931,000	--

Program Impact of Recommendations

The proposed changes include numerous adjustments for anticipated rent, taxes, insurance, and operating and labor expenses for existing facilities. These costs are offset by the termination of some leases, the payoff and refinancing of several long term debt service leases, and the recovery of costs from respective departments. **Non-mandated, level of service is discretionary; however, the County is obligated to fund existing debt service.**

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>Exp. Dist./ Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ (-54,927,000)	\$ 54,927,000	--

Recovery of costs from most client departments negates the need for this financing.

Total Change	\$ 10,249,000	\$ 10,249,000	\$ --	--
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Rent Expense (cont.)

SPECIAL ASSESSMENTS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
OTHER CHARGES	\$ 149,954	\$ 161,000	\$ 178,000	\$ 178,000	\$ 178,000	\$
LESS EXP DIST	48,708	20,000	20,000	20,000	20,000	
TOT OTH CHRG	101,246	141,000	158,000	158,000	158,000	
GROSS TOTAL	\$ 101,246	\$ 141,000	\$ 158,000	\$ 158,000	\$ 158,000	\$
REVENUE	2,436	35,000	35,000	35,000	35,000	
NET CO COST	\$ 98,810	\$ 106,000	\$ 123,000	\$ 123,000	\$ 123,000	\$
FUND GENERAL FUND			FUNCTION GENERAL		ACTIVITY PROPERTY MANAGEMENT	

MISSION

The appropriation is used to pay assessments and taxes levied against the County for the operation, maintenance, or improvement of streets and property by the performance of work related to grading, paving or oiling streets; construction of sidewalks, crosswalks, steps, curbs, and gutters; sanitary sewers; drains; and lighting.



**SHERIFF
SHERMAN BLOCK, SHERIFF**

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 705,441,316	\$ 773,445,000	\$ 764,916,000	\$ 960,611,000	\$ 786,725,000	\$ 21,809,000
SVCS & SUPPS	139,553,162	176,940,000	184,672,000	225,652,000	171,985,000	-12,687,000
OTHER CHARGES	45,964,794	201,693,000	199,693,000	235,952,000	232,293,000	32,600,000
FA - LAND	548,844	112,000	130,000	150,000	150,000	20,000
FA - B & I	2,084,055	7,063,000	20,039,000	32,578,000	6,019,000	-14,020,000
TOT CAP PROJ	2,632,899	7,175,000	20,169,000	32,728,000	6,169,000	-14,000,000
FA - EQUIPMENT	7,277,161	2,906,000	2,906,000	18,179,000	1,641,000	-1,265,000
TOT FIX ASSET	9,910,060	10,081,000	23,075,000	50,907,000	7,810,000	-15,265,000
GROSS TOTAL	\$ 900,869,332	\$ 1,162,159,000	\$ 1,172,356,000	\$ 1,473,122,000	\$ 1,198,813,000	\$ 26,457,000
LESS INT TRFS	5,745,273	6,186,000	6,186,000	6,560,000	6,186,000	
NET TOTAL	\$ 895,124,059	\$ 1,155,973,000	\$ 1,166,170,000	\$ 1,466,562,000	\$ 1,192,627,000	\$ 26,457,000
REVENUE	207,469,779	346,228,000	350,425,000	374,062,000	380,271,000	29,846,000
NET CO COST	\$ 687,654,280	\$ 809,745,000	\$ 815,745,000	\$ 1,092,500,000	\$ 812,356,000	\$ -3,389,000
POSITIONS			12,543.2	14,616.6	12,523.2	-20.0

MISSION

State law charges the Sheriff with the responsibility of being the chief law enforcement officer of the County. He enforces State laws and County ordinances in the unincorporated area and is responsible for maintaining law and order in all cities within the County. The Department regularly provides a wide range of specialized and technical law enforcement services to every city in the County upon request. During 1992-93, the Sheriff will also provide direct traffic and general law enforcement services through contract to 41 cities, to the north and northeast areas of the City of Long Beach, and to the Southern California Rapid Transit District Metro Blue Line.

The operations of the Sheriff's Department are administered and financed through two separate budgets. Administrative, patrol, investigative, and technical services are included in the Sheriff's Law Enforcement Services budget. Functions financed and administered in the Sheriff's Custody and Court Services budget include detention, the court processing of presentenced inmates, incarceration of sentenced prisoners for the duration of their jail sentences, civil processing, and bailiff services. The facilities financed in this budget unit are Central Jail, Sybil Brand Institute for Women, Peter J. Pitchess Honor Rancho, Biscailuz Center, Hall of Justice Jail, Mira Loma Male, Mira Loma Female Honor Rancho, and the North County Correctional Facility.

Department Head Message - Critical Issues and Unmet Needs

The 1992-93 Proposed Budget includes a \$27.0 million shortfall which will have a major impact upon departmental operations as the Department will be required to absorb negotiated salaries and employee benefits and operational increases within a budget level that is \$3.4 million less than their current allowance. To meet this challenge the Sheriff's Department has already taken actions to reduce expenditures through reorganization and the elimination of low priority programs.

Sheriff's Department (cont.)

Department Head Message - Critical Issues and Unmet Needs (cont.)

The Sheriff's Department has undertaken an intensive evaluation of program curtailments in an effort to maintain current patrol service levels and response times. The impact of the proposed reductions is specified by program in the following pages of the budget. It is our intention to work with the Board of Supervisors and the Chief Administrative Officer to address these issues and minimize the impact of service reductions to the public.

The Proposed Budget does not include financing of \$274,309,000 to fund increased sworn and civilian staff to augment the current service level.

Critical Success Factors

- Support and aggressively pursue the implementation of law enforcement programs aimed at eradicating gang and drug-related violence.
- Support and aggressively pursue programs aimed at relieving jail overcrowding and court congestion.
- Pursue a stable revenue source for the Substance Abuse and Narcotics Education (SANE) Program currently provided in 54 school districts.
- Implement programs to maximize the use of inmate labor and private contracting where feasible.
- Monitor ongoing construction of the Lynwood Regional Justice Center and the Men's Central Jail expansion.
- Continue implementation of the Sheriff's maintenance program to support maintenance and alterations at various Sheriff's facilities.
- Support and develop the Rebuilding, Educating, Awareness, Counseling, and Hope (R.E.A.C.H) Alcohol and Substance Abuse Program for both male and female inmates.
- Support the Intermediate Care Mental Health Program at Biscailuz Center.

Major Accomplishments - 1991-92

- Established the Sheriff's Citizen Advisory Committee which is co-chaired by Attorney Gloria Allred and Dr. Julian Nava. The Committee is tasked with reviewing the Christopher Commission Report, and the Sheriff's Department's written response to the Report, to determine if recommendations made by the Department are appropriate, and to assist the Sheriff in implementing those recommendations.
- Established the Sheriff's "1-800" Phone Line, a communications system which provides the public with immediate, easy, 24-hour access to the Department. The objective of the phone line is to maintain open communication with the public.
- Concluded the Safety Belt Project in which the Sheriff's Department developed innovative officer training programs which have been adopted as a mandatory component of all Peace Officer Standards and Training (P.O.S.T.)-approved police academies in California.
- Continued the early release programs in order to comply with Federal court order requiring the Sheriff to manage inmate population within previously approved facility capacities.
- Identified and implemented additional drug education programs targeted at grade school students.

Sheriff's Department (cont.)

Major Accomplishments - 1991-92 (cont.)

- Implemented a risk management program aimed at reducing the County's liability in civil litigation matters. The civil litigation unit immediately responds and investigates potentially high-liability incidents with the goal of reducing the County's settlement costs.
- Implemented the Core Value Program which emphasizes beliefs and attitudes aimed at improved law enforcement practices to make the Sheriff's Department a more efficient and responsive policing agency.

1. PATROL

Provides law enforcement services to unincorporated areas, and traffic control and law enforcement services to 41 contract cities, to the north and northeast areas of the City of Long Beach, and to the Southern California Rapid Transit District Metro Blue Line.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Part I Offenses	129,000	134,000	142,000	148,000
Part II Offenses	146,000	152,000	157,000	163,000
Non-Criminal Cases	54,000	59,000	73,000	80,000
Stolen Property Reported	\$ 232,126,000	\$ 389,271,000	\$ 237,714,000	\$ 242,472,000
Calls For Service	800,000	915,000	1,047,000	1,077,000
Traffic Accidents	25,000	22,000	24,000	25,000
Traffic Citations	N/A	266,000	268,000	271,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 308,332,000	\$ 146,582,000	\$ 161,750,000	4,599.3
<i>Mental Health Ride Along</i>	<i>1,000,000</i>	<i>--</i>	<i>1,000,000</i>	<i>--</i>
<i>Contract Law Program</i>	<i>12,867,000</i>	<i>12,867,000</i>	<i>--</i>	<i>--</i>
1992-93	\$ 322,199,000	\$ 159,449,000	\$ 162,750,000	4,599.3

Program Impact of Recommendations

The first proposed change reflects countywide implementation of the Mental Health Ride Along Program. The second proposed change reflects contract law program adjustments for the Board-approved Malibu/Calabasas Contracts and an estimated rate increase. The Department will be required to absorb negotiated salaries and employee benefits and operational increases which may delay responses to emergency incidents and result in reduced operational capabilities of specialized units. Community service projects and supervision at local patrol stations may also be diminished. In addition to direct service reductions, this curtailment includes administrative staff reductions. **This is a mandatory program under Sections 26600-26777 of the Government Code, with a discretionary level of service.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 22,921,000	\$ --	\$ 22,921,000	329.9

Increased sworn and civilian personnel to augment the current service level are not recommended due to fiscal constraints.

Sheriff's Department (cont.)

2. CRIMINAL INVESTIGATIONS

Investigates criminal activity including homicide, missing persons, narcotics, organized crime, child abuse, and fugitive warrant offenses. In fiscal year 1992-93, a projected 76,000 cases will be handled.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Part I Offenses	7,000	7,000	8,000	8,000
All Other Offenses	45,000	48,000	49,000	50,000
Non-Criminal Activity	16,000	17,000	18,000	18,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 55,502,000	\$ 5,708,000	\$ 49,794,000	629.4
<i>Various Program Curtailments</i>	<i>(-50,000)</i>	--	<i>(-50,000)</i>	<i>(-1.0)</i>
1992-93	\$ 55,452,000	\$ 5,708,000	\$ 49,744,000	628.4

Program Impact of Recommendations

The Department will be required to absorb negotiated salaries and employee benefits and operational increases which will result in extensive reductions in the Department's ability to investigate major crimes countywide. The timeliness and thoroughness of vice and narcotics investigative activities will be impacted. Due to a suspension in deployment of gang crime specialists, the ability to solve gang-related crimes will be diminished. Also reflects deletion of one administrative position in compliance with Board order. **This is a mandatory program under Sections 26600-26777 of the Government Code, with a discretionary level of service.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 16,172,000	\$ --	\$ 16,172,000	229.6

Increased sworn and civilian personnel to augment the current service level are not recommended due to fiscal constraints.

3. TECHNICAL SERVICES

Provides essential services to departmental staff, including communications and data system development and maintenance, fingerprint identification and classification, criminalistics laboratory, and photographic services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Superior Court Warrants Received	31,000	33,000	30,000	31,000
Fingerprint Classifications	174,000	172,000	172,000	182,000
Fingerprint Searches	87,000	86,000	86,000	91,000
Scientific Service Cases	103,000	101,000	100,000	100,000
Field Investigations	12,000	11,000	15,000	16,000
Latent Prints Processed	14,000	14,000	16,000	18,000
Photographic Negatives Processed	499,000	529,000	571,000	593,000
Radio Transmissions (millions)	N/A	5,300,000	6,400,000	7,800,000

Sheriff's Department (cont.)

3. TECHNICAL SERVICES (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 62,501,000	\$ 9,122,000	\$ 53,379,000	580.8
SESS and PSAS Programs	(-4,200,000)	(-4,200,000)	--	--
Various Program Curtailments	(-690,000)	--	(-690,000)	(-3.0)
1992-93	\$ 57,611,000	\$ 4,922,000	\$ 52,689,000	577.8

Program Impact of Recommendations

Reflects deletion of one-time development costs for the Sheriff's Executive Support System (SESS) and the Patrol Station Automation System (PSAS) and offsetting revenue from the Narcotics Enforcement Special Fund. Also reflects reductions in crime lab and criminal records service capabilities which may delay criminal prosecutions and a reduction in administrative positions in compliance with Board order. In addition, automated systems capabilities will be reduced. **This is a mandatory program under Sections 26600-26777 of the Government Code, with a discretionary level of service.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 37,484,000	\$ --	\$ 37,484,000	110.5

Increased civilian staff to augment the current service level is not recommended due to fiscal constraints.

4. CUSTODY OPERATIONS

Provides placement, security, and care of sentenced and non-sentenced County jail inmates at Central Jail, Biscailuz Center, Hall of Justice, Sybil Brand Institute for Women, Peter J. Pitchess Honor Rancho, Mira Loma Male, Mira Loma Female Honor Rancho, and the North County Correctional Facility.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Average Daily Inmate Population	22,564	21,899	22,000	26,500
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 344,690,000	\$ 33,164,000	\$ 311,526,000	4,626.2
Elimination of RID Program	(-3,900,000)	(-3,900,000)	--	--
Various Revenue Adjustments	--	(-3,018,000)	3,018,000	--
Various Program Curtailments	(-3,410,000)	--	(-3,410,000)	--
1992-93	\$ 337,380,000	\$ 26,246,000	\$ 311,134,000	4,626.2

Sheriff's Department (cont.)

4. CUSTODY OPERATIONS (cont.)

Program Impact of Recommendations

Reflects full-year funding for the Biscailuz Center Intermediate Mental Health Care Program. Also reflects elimination of the Regimented Inmate Diversion Program and offsetting revenue from the Narcotics Enforcement Special Fund, reduction of Booking Fees based on experience and Standards and Training for Corrections revenue due to revenue reallocation by the State, and a reduction of services to inmates which may result in non-compliance with Title 15 requirements, inability to attain medical licensure and periodic closure of inmate housing areas due to insufficient facilities maintenance capabilities. **This is a mandatory program under Sections 26600-26777 of the Government Code, with a discretionary level of service.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 122,076,000	\$ --	\$ 122,076,000	985.4

Increased sworn and civilian personnel to augment the current service level not recommended due to fiscal constraints.

5. COURT SERVICES

Provides bailiff services to the Superior Court, inmate incarceration, and security during court proceedings, transportation of inmates to and from Superior and Municipal Courts throughout the County, and civil process services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Prisoner Transportation Trips	2,093,000	1,962,000	1,994,000	2,060,000
Miles Driven	2,026,000	2,416,000	2,334,000	2,348,000
Process Documents Served	177,000	163,000	169,000	173,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 56,753,000	\$ 1,716,000	\$ 55,037,000	871.9
<i>Emission Reduction Funds</i>	735,000	735,000	--	--
<i>Various Program Curtailments</i>	(-10,000)	--	(-10,000)	--
1992-93	\$ 57,478,000	\$ 2,451,000	\$ 55,027,000	871.9

Sheriff's Department (cont.)

5. COURT SERVICES (cont.)

Program Impact of Recommendations

The proposed change reflects appropriation to purchase reduced emission prisoner transportation vehicles fully offset by revenue from the South Coast Air Quality Management District, and a reduction in participation in County courthouse design and construction. **This is a mandatory program under Sections 26600-26777 of the Government Code, with a discretionary level of service.**

	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
<u>Request(s) Not Recommended</u>	\$ 13,371,000	\$ --	\$ 13,371,000	83.1

Increased sworn staff to augment the current service level is not recommended due to fiscal constraints.

6. ADMINISTRATION

Provides departmental management, internal investigations, fiscal services, facilities planning, facilities maintenance, psychological services, recruitment, training and personnel services. Also includes \$150.0 million appropriation for construction of the Lynwood Regional Justice Center and the Men's Central Jail expansion, fully offset by State grant revenues.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Background Checks	5,000	6,000	3,000	5,000
Personnel Reports	4,000	10,000	8,000	7,000
Advanced Training Participants	179,000	177,000	176,000	176,000
POST Certificates Processed	1,000	1,000	1,000	1,000
LASD Recruits Processed	1,000	1,000	400	400

<u>Proposed Changes</u>	Gross Financing Uses	IFT/Revenue	Net County Cost	Budgeted Positions
1991-92	\$ 344,578,000	\$ 160,319,000	\$ 184,259,000	1,235.6
<i>Various Revenue Adjustments</i>	--	<i>(-2,638,000)</i>	<i>2,638,000</i>	--
<i>Jail Construction</i>	<i>30,000,000</i>	<i>30,000,000</i>	--	--
<i>Various Program Curtailments</i>	<i>(-5,885,000)</i>	--	<i>(-5,885,000)</i>	<i>(-16.0)</i>
1992-93	\$ 368,693,000	\$ 187,681,000	\$ 181,012,000	1,219.6

Program Impact of Recommendations

Reflects a reduction of Peace Officer Standards and Training revenue due to reallocation of revenue by the State, revenue offset appropriation for ongoing construction of the Men's Central Jail Expansion and Lynwood Regional Justice Center, an estimated cost increase for auto liability insurance, deferral of environmental capital projects which may result in civil penalties for non-compliance, and service reductions in fiscal, personnel, psychological, training, industrial relations, and other support services. Also reflects a reduction in administrative positions in compliance with Board order. **This is a mandatory program under Sections 26600-26777 of the Government Code, with a discretionary level of service.**

Sheriff's Department (cont.)

6. ADMINISTRATION (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 62,285,000	\$ --	\$ 62,285,000	354.9
Increased civilian staffing to augment the current service level is not recommended due to fiscal constraints.				
Total Change	\$ 26,457,000	\$ 29,846,000	\$ (-3,389,000)	(-20.0)

SHERIFF - LAW ENFORCEMENT SERVICES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 420,054,005	\$ 459,466,000	\$ 445,831,000	\$ 552,899,000	\$ 468,088,000	\$ 22,257,000
SVCS & SUPPS	66,289,991	102,478,000	106,466,000	111,495,000	100,076,000	-6,390,000
OTHER CHARGES	43,540,899	198,569,000	196,569,000	231,449,000	229,169,000	32,600,000
FA - LAND	548,844	112,000	130,000	150,000	150,000	20,000
FA - B & I	2,084,055	7,063,000	20,039,000	32,578,000	6,019,000	-14,020,000
TOT CAP PROJ	2,632,899	7,175,000	20,169,000	32,728,000	6,169,000	-14,000,000
FA - EQUIPMENT	4,440,943	1,878,000	1,878,000	14,246,000	453,000	-1,425,000
TOT FIX ASSET	7,073,842	9,053,000	22,047,000	46,974,000	6,622,000	-15,425,000
GROSS TOTAL	\$ 536,958,737	\$ 769,566,000	\$ 770,913,000	\$ 942,817,000	\$ 803,955,000	\$ 33,042,000
LESS INT TRFS	2,057,182	1,240,000	1,240,000	1,554,000	1,240,000	
NET TOTAL	\$ 534,901,555	\$ 768,326,000	\$ 769,673,000	\$ 941,263,000	\$ 802,715,000	\$ 33,042,000
REVENUE	180,912,388	324,775,000	320,491,000	354,225,000	356,520,000	36,029,000
NET CO COST	\$ 353,989,167	\$ 443,551,000	\$ 449,182,000	\$ 587,038,000	\$ 446,195,000	\$ -2,987,000
POSITIONS			7,045.1	8,050.0	7,025.1	-20.0
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY POLICE PROTECTION	

SHERIFF - CUSTODY AND COURT SERVICES

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 285,387,311	\$ 313,979,000	\$ 319,085,000	\$ 407,712,000	\$ 318,637,000	\$ -448,000
SVCS & SUPPS	73,263,171	74,462,000	78,206,000	114,157,000	71,909,000	-6,297,000
OTHER CHARGES	2,423,895	3,124,000	3,124,000	4,503,000	3,124,000	
FA - EQUIPMENT	2,836,218	1,028,000	1,028,000	3,933,000	1,188,000	160,000
GROSS TOTAL	\$ 363,910,595	\$ 392,593,000	\$ 401,443,000	\$ 530,305,000	\$ 394,858,000	\$ -6,585,000
LESS INT TRFS	3,688,091	4,946,000	4,946,000	5,006,000	4,946,000	
NET TOTAL	\$ 360,222,504	\$ 387,647,000	\$ 396,497,000	\$ 525,299,000	\$ 389,912,000	\$ -6,585,000
REVENUE	26,557,391	21,453,000	29,934,000	19,837,000	23,751,000	-6,183,000
NET CO COST	\$ 333,665,113	\$ 366,194,000	\$ 366,563,000	\$ 505,462,000	\$ 366,161,000	\$ -402,000
POSITIONS			5,498.1	6,566.6	5,498.1	
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY DETENTION & CORRECTION	



SUPERIOR COURT/MANDATORY EXPENSE SUMMARY
JAMES H. DEMPSEY, EXECUTIVE OFFICER/CLERK OF THE SUPERIOR COURT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 119,633,044	\$ 136,380,000	\$ 137,629,000	\$ 161,500,000	\$ 137,477,000	\$ -152,000
SVCS & SUPPS	112,576,784	114,675,000	114,932,000	133,777,000	116,078,000	1,146,000
OTHER CHARGES	5,456,586	5,879,000	5,910,000	6,751,000	6,248,000	338,000
FA - B & I	1,028,075	2,532,000	2,532,000			-2,532,000
FA - EQUIPMENT	242,459	387,000	238,000	238,000	238,000	
TOT FIX ASSET	1,270,534	2,919,000	2,770,000	238,000	238,000	-2,532,000
OTH FIN USES				500,000	500,000	500,000
GROSS TOTAL	\$ 238,936,948	\$ 259,853,000	\$ 261,241,000	\$ 302,766,000	\$ 260,541,000	\$ -700,000
LESS INT TRFS	3,614,330	8,443,000	10,159,000	18,955,000	18,955,000	8,796,000
NET TOTAL	\$ 235,322,618	\$ 251,410,000	\$ 251,082,000	\$ 283,811,000	\$ 241,586,000	\$ -9,496,000
REVENUE	101,105,321	138,360,000	140,060,000	144,400,000	139,360,000	-700,000
NET CO COST	\$ 134,217,297	\$ 113,050,000	\$ 111,022,000	\$ 139,411,000	\$ 102,226,000	\$ -8,796,000
POSITIONS			3,055.3	3,532.6	3,119.7	64.4

MISSION

To administer justice with equality, fairness, and integrity in an expeditious and timely manner to the people of Los Angeles County. In doing so, to ensure access to justice, promote public trust and confidence, maintain independence and accountability in its actions, and provide prompt and courteous services.

Department Head Message - Critical Issues and Unmet Needs

The Proposed Budget reflects the Trial Court Funding Agreement executed between the County and the Superior Court pursuant to State statute on February 25, 1992, and provides for the same budgeted level as in 1991-92 along with the shift of Pretrial Services to Probation and transfer of arbitration charges to the Municipal Court Mandatory Expense budget. The proposed funding level, along with an administrative restructure and savings from ongoing review and streamlining of Court management and operations will allow the Court to expand the implementation of the mandated Civil Delay Reduction Pilot and Chapter 13 Programs in the district courts, resulting in significant reductions in the average time to trial for civil cases. It also allows the Court to implement new legislative mandates requiring hearings for mental health patients who are placed on involuntary drug treatment regimens and expansion of the Court's Information Resource Management function to support implementation of the Automated Case Tracking System (ACTS)--Criminal and records management functions in the County Archives.

The Proposed Budget does not include additional funding for cost-of-living adjustments, expanded legislative mandates in criminal and probate, full staffing for the new Edmund D. Edelman Children's Court because of phased implementation, additional courtroom assistants, staff for a potential second Grand Jury, or any general workload increases.

Superior Court/Mandatory Expense Summary (cont.)

Critical Success Factors

- Improve customer service by defining our customer base, surveying customers and implementing solutions, including additional staff training, to address identified problems.
- Improve the Court's organizational effectiveness through continued review and streamlining of operations and management.
- Develop and implement an effective public awareness program and improve both internal and external communications.

Major Accomplishments - 1991-92

- Developed, articulated, and implemented a new Strategic Agenda and revised Mission Statement to guide the Superior Court towards the year 2000.
- Completed construction of the Edmund D. Edelman Children's Court and developed the first internship and training program under partnership with California State University at Los Angeles.
- Implemented a system for microfilming juvenile traffic records and participated in the statewide Traffic Court Amnesty Program.
- Implemented trial delay reduction rules in two district courts--Pomona and Norwalk.
- Implemented the first phase of a new (stand alone) system for automation of the Probate Decree process.
- Developed and implemented a felony sentencing training program for Municipal Court office and courtroom staff in all Los Angeles County judicial districts and developed in-service training program for Municipal Court personnel who process appeals to the Superior Court.
- Completed construction and renovation that added a total of eight additional courtrooms and a jury assembly room in Van Nuys, Norwalk, and Pomona Courthouses.

1. CRIMINAL

Process and dispose of all criminal (felony) cases judiciously and in a timely manner. Operate a pretrial release program and a bail deviation program to reduce jail overcrowding.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Felony Filings	54,539	54,213	54,700	55,000
Own Recognizance Applications	34,658	36,181	37,804	--

Superior Court/Mandatory Expense Summary (cont.)

1. CRIMINAL (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 63,375,000	\$ 45,462,000	\$ 17,913,000	773.9
<i>Case Processing System</i>	449,000	--	449,000	18.0
<i>Grand Jury</i>	--	8,000	(-8,000)	--
<i>Pretrial Service Transfer</i>	--	7,673,000	(-7,673,000)	--
<i>Workload</i>	183,000	--	183,000	0.8
<i>Non-Program Cost Adjustments</i>	(-632,000)	5,000	(-637,000)	--
1992-93	\$ 63,375,000	\$ 53,148,000	\$ 10,227,000	792.7

Program Impact of Recommendations

Reflects enhancement of the Automated Case Tracking System (ACTS)--Criminal on a phased basis, additional reimbursement for services provided to the Grand Jury, and the transfer of Pretrial Services appropriate to Probation. Also reflects minor changes related to administrative restructuring and workload increases. **Mandated per California Constitution Article VI, Section 10, with service levels mandated by State statute.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 14,709,000	\$ 1,865,000	\$ 12,844,000	128.7

Additional positions for case processing, capital case management, own recognizance, bail deviation, and supervised release program workload are not recommended due to fiscal constraints.

2. JUVENILE DELINQUENCY

Adjudicate and dispose of cases involving persons under the age of 18 who have committed acts which would be crimes if committed by adults, or who are found to be beyond the control of their parents, guardians, or school authorities, while affording the safeguards of due process and equal protection and the rehabilitative services necessary to provide proper treatment and protection for the community.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Original Delinquency Filings	16,578	16,793	16,746	16,830
Subsequent Petitions Filed	13,232	13,156	13,156	13,156
Supplemental Petitions Filed	981	1,130	1,150	1,150

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 12,589,000	\$ 8,916,000	\$ 3,673,000	181.4
<i>Workload</i>	13,000	--	13,000	0.1
<i>Non-Program Cost Adjustments</i>	(-13,000)	--	(-13,000)	--
1992-93	\$ 12,589,000	\$ 8,916,000	\$ 3,673,000	181.5

Superior Court/Mandatory Expense Summary (cont.)

2. JUVENILE DELINQUENCY (cont.)

Program Impact of Recommendations

Reflects minor changes resulting from administrative restructuring and workload increases. **Mandated by Welfare and Institutions Code Sections 601 and 602 et seq., with level of service mandatory.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 2,410,000	\$ 464,000	\$ 1,946,000	28.0

Additional positions are not recommended due to fiscal constraints.

3. CIVIL

Adjudicate and dispose of civil filings efficiently and promptly, continuing expansion of the Trial Delay Reduction Program Courtwide to reduce the time to trial for civil cases consistent with statutory requirements and Court Rules.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Civil Filings	97,040	94,273	96,632	98,565
Arbitration Referrals	19,714	20,092	19,950	20,000

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 63,185,000	\$ 51,180,000	\$ 12,005,000	974.7
<i>Delay Reduction</i>	512,000	--	512,000	17.3
<i>Case Processing System</i>	84,000	--	84,000	1.1
<i>Assigned Judges Program</i>	1,688,000	--	1,688,000	--
<i>Workload</i>	3,000	--	3,000	0.1
<i>Non-Program Cost Adjustments</i>	(-599,000)	--	(-599,000)	--
1992-93	\$ 64,873,000	\$ 51,180,000	\$ 13,693,000	993.2

Program Impact of Recommendations

Reflects expansion of Trial Court Delay Reduction Program Courtwide, additional resources to facilitate delay reduction in the Central District and reorganize the Court's Records Management operations, and transfer of the Assigned Judges Program from the Mandatory Expense budget. Other changes reflect administrative streamlining and minor workload adjustments. **Mandated per California Constitution, Article VI, Section 10, with level of service mandated by Government Code Section 68600 et seq.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 8,130,000	\$ 1,714,000	\$ 6,416,000	91.3

Additional resources for trial delay reduction and processing of increased workload are not recommended due to fiscal constraints.

Superior Court/Mandatory Expense Summary (cont.)

4. FAMILY LAW

Adjudicate and dispose of cases involving dissolution of marriage, adoption, custody, and support matters and cases involving reciprocal enforcement of support law, and assist in developing the most effective, economical, and relevant methods for resolving these disputes.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Dissolution Filings	40,909	39,823	39,823	39,823
Family Law Complaints	28,645	32,830	35,250	40,000
Adoption Filings	8,384	8,336	7,300	7,150
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 19,175,000	\$ 18,510,000	\$ 665,000	384.8
<i>Case Processing System</i>	36,000	--	36,000	0.5
<i>District Attorney Family Support</i>	--	127,000	(-127,000)	--
<i>Workload</i>	3,000	--	3,000	0.1
<i>Non-Program Cost Adjustments</i>	(-39,000)	--	(-39,000)	--
1992-93	\$ 19,175,000	\$ 18,637,000	\$ 538,000	385.4

Program Impact of Recommendations

Reflects minor changes reflecting a Records Management Reorganization, additional reimbursement for the District Attorney Family Support and workload increases, as well as some administrative restructuring. **Mandated per Civil Code Sections 4602 and 4607, with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 3,586,000	\$ 504,000	\$ 3,082,000	51.5

Additional positions are not recommended due to fiscal constraints.

5. PROBATE

Provide for the orderly and timely administration of decedent, incompetent, and minor estates and trusts by representatives of those estates and trusts.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Petitions Filed	16,335	14,905	15,000	15,500

Superior Court/Mandatory Expense Summary (cont.)

5. PROBATE (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 7,226,000	\$ 5,133,000	\$ 2,093,000	131.6
<i>Case Processing System</i>	<i>30,000</i>	<i>--</i>	<i>30,000</i>	<i>0.5</i>
<i>Restructure</i>	<i>(-14,000)</i>	<i>--</i>	<i>(-14,000)</i>	<i>(-0.2)</i>
<i>Non-Program Cost Adjustments</i>	<i>(-16,000)</i>	<i>--</i>	<i>(-16,000)</i>	<i>--</i>
1992-93	\$ 7,226,000	\$ 5,133,000	\$ 2,093,000	131.9

Program Impact of Recommendations

Reflects some minor changes due to a Records Management Reorganization and administrative restructuring. **Mandated per California Constitution Article VI, Section 10, with service levels discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 520,000	\$ 70,000	\$ 450,000	5.3

Additional positions are not recommended due to fiscal constraints.

6. MENTAL HEALTH

Provide for expeditious evaluation and judicial review of matters pertaining to Penal Code commitments, conservatorship appointments and reappointments, and commitment of the developmentally disabled and mentally impaired.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Filings	8,830	9,067	8,110	8,562
Certification Review Hearings	13,377	12,430	12,260	12,300

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,433,000	\$ 685,000	\$ 1,748,000	35.5
<i>Legislative Mandate</i>	<i>129,000</i>	<i>--</i>	<i>129,000</i>	<i>3.0</i>
<i>Workload</i>	<i>20,000</i>	<i>--</i>	<i>20,000</i>	<i>--</i>
<i>Non-Program Cost Adjustments</i>	<i>(-149,000)</i>	<i>--</i>	<i>(-149,000)</i>	<i>--</i>
1992-93	\$ 2,433,000	\$ 685,000	\$ 1,748,000	38.5

Program Impact of Recommendations

Reflects positions needed to comply with a recent legislative mandate (SB 665, Bronzan, Chapter 681 of 1991) requiring hearings for mental health patients who are placed on involuntary drug treatment regimens. Other minor changes reflect an administrative restructuring and workload changes. **Mandated per California Constitution Article VI, Section 10, with service levels mandated by State statute.**

Superior Court/Mandatory Expense Summary (cont.)

6. MENTAL HEALTH (cont.)

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 610,000	\$ 35,000	\$ 575,000	5.7

Additional positions are not recommended due to fiscal constraints.

7. JUVENILE DEPENDENCY

Administer justice to minors who are living in unfit, dangerous places, or have no parent or guardian, or meet other statutory criteria.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Original Dependency Filings	13,717	11,736	11,736	11,736
Subsequent Petitions Filed	2,424	2,051	2,994	3,451
Supplemental Petitions Filed	1,245	1,535	1,720	1,720

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 19,336,000	\$ 5,832,000	\$ 13,504,000	135.6
1992-93	\$ 19,336,000	\$ 5,832,000	\$ 13,504,000	135.6

Program Impact of Recommendations

Maintains current service level. The new Edmund D. Edelman Children's Court, an innovative, child sensitive facility devoted exclusively to Dependency Court matters, will open July 6, 1992 with 17 courts operational. Existing personnel resources will be used in the new facility. **Mandated per Welfare and Institutions Code Section 300 et seq. with level of service mandatory.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 2,889,000	\$ 267,000	\$ 2,622,000	34.8

Expansion of Dependency Court Mediation Program and increased staffing to provide enhanced services in the new Edmund D. Edelman Children's Court are not recommended due to fiscal constraints. The planned phase-in of new courts will be considered as the need and financing permits.

8. APPELLATE

Adjudicate and dispose of appeals and writs from Municipal Court cases, in a timely and efficient manner.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Number of Appellate Filings	1,411	1,541	1,780	1,780

Superior Court/Mandatory Expense Summary (cont.)

8. APPELLATE (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,243,000	\$ 1,832,000	\$ (-589,000)	19.2
1992-93	\$ 1,243,000	\$ 1,832,000	\$ (-589,000)	19.2

Program Impact of Recommendations

Maintains current service level. **Mandated per California Constitution Article VI, Section 10, with service levels mandated by State statute.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 234,000	\$ 121,000	\$ 113,000	0.9

Additional positions are not recommended due to fiscal constraints.

9. JUVENILE TRAFFIC

Adjudicate and dispose of approximately 105,000 cases involving minors under the age of 18 charged with offenses such as violations of the Vehicle Code or the Fish and Game Code, or an ordinance of a city, county, or local agency relating to traffic, loitering, or curfew offenses or any infraction.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Juvenile Traffic Cases Calendared	109,903	101,905	102,000	105,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 3,052,000	\$ 1,464,000	\$ 1,588,000	51.7
1992-93	\$ 3,052,000	\$ 1,464,000	\$ 1,588,000	51.7

Program Impact of Recommendations

Maintains current service level. **Mandated per Welfare and Institutions Code Sections 255-263 with level of service mandatory.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 45,000	\$ --	\$ 45,000	--

Additional resources are not recommended due to fiscal restraints.

Superior Court/Mandatory Expense Summary (cont.)

10. ADMINISTRATION

Provide planning, analyzing, coordinating, controlling, and support services relating to the business and operations of the Court in nonjudicial areas such as budget preparation and financial management, procurement, human resources administration, facilities and capital projects, information resources management, and public information.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Value of Trust Accounts Administered (\$)	149,739,000	165,877,000	145,902,000	150,492,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 17,482,000	\$ 4,125,000	\$ 13,357,000	366.9
Case Processing System	916,000	--	916,000	20.0
County Clerk Functions	--	(-17,000)	17,000	--
Workload	86,000	--	86,000	3.1
Non-Program Cost Adjustments	(-1,002,000)	--	(-1,002,000)	--
1992-93	\$ 17,482,000	\$ 4,108,000	\$ 13,374,000	390.0

Program Impact of Recommendations

Reflects enhancements to the Court's Strategic Information Systems Plan, which was begun in 1991-92, as well as ongoing support for new automated systems that have come on-line during 1991-92 or will come on-line in 1992-93. Other minor changes reflect decreased reimbursement from the Registrar-Recorder for performance of County Clerk functions, administrative restructuring, and workload changes. **Non-mandated, discretionary program.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 5,383,000	\$ --	\$ 5,383,000	66.7

Additional positions to handle workload increases are not recommended due to fiscal constraints.

11. MANDATORY EXPENSE SUMMARY

Provide services for those who have the right to representation, but are unable to afford private counsel when the Public Defender has declared a conflict, and related expenses such as interpreters, court reporters, and witnesses, the Dependency Court Legal Services Corporation Contract, indigent defense investigations, and State Correctional Schools and Arbitration.

Superior Court/Mandatory Expense Summary (cont.)

11. MANDATORY EXPENSE SUMMARY (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 52,145,000	\$ 7,080,000	\$ 45,065,000	--
<i>Assigned Judges Program</i>	<i>(-1,688,000)</i>	--	<i>(-1,688,000)</i>	--
<i>Municipal Court Arbitration</i>	--	<i>1,000,000</i>	<i>(-1,000,000)</i>	--
<i>Refinancing Revenue</i>	<i>(-700,000)</i>	<i>(-700,000)</i>	--	--
1992-93	\$ 49,757,000	\$ 7,380,000	\$ 42,377,000	--

Program Impact of Recommendations

Reflects transfer of funds for the Assigned Judges Program to the Superior Court Operating budget due to the termination of the Rent-A-Judge program in January 1992 and increased use of the Assigned Judges Program administered by Administrative Office of the Courts. Also allows for billing of Municipal Court Arbitration to the Municipal Court Mandatory Expense Budget and a reduction of revenue from refinancing court capital projects. **Mandated pursuant to Penal Code Section 982.6 and various other State statutes.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 3,709,000	\$ --	\$ 3,709,000	--

General increases based on historical trends to various categories of service for indigent defendants such as attorneys, expert witnesses, court reporters and transcripts, as well as jury services and criminal laboratory tests, are not recommended due to countywide fiscal constraints.

Total Change	\$ (-700,000)	\$ 8,096,000	\$ (-8,796,000)	64.4
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Superior Court/Mandatory Expense Summary (cont.)

EXECUTIVE OFFICER/SUPERIOR COURT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 119,633,044	\$ 136,380,000	\$ 137,629,000	\$ 161,500,000	\$ 137,477,000	\$ -152,000
SVCS & SUPPS	63,765,309	64,853,000	65,438,000	82,962,000	68,972,000	3,534,000
OTHER CHARGES	2,805,586	3,228,000	3,259,000	4,100,000	3,597,000	338,000
FA - B & I	1,028,075	2,532,000	2,532,000			-2,532,000
FA - EQUIPMENT	242,459	387,000	238,000	238,000	238,000	
TOT FIX ASSET	1,270,534	2,919,000	2,770,000	238,000	238,000	-2,532,000
OTH FIN USES				500,000	500,000	500,000
GROSS TOTAL	\$ 187,474,473	\$ 207,380,000	\$ 209,096,000	\$ 249,300,000	\$ 210,784,000	\$ 1,688,000
LESS INT TRFS	3,614,330	5,063,000	6,779,000	14,575,000	14,575,000	7,796,000
NET TOTAL	\$ 183,860,143	\$ 202,317,000	\$ 202,317,000	\$ 234,725,000	\$ 196,209,000	\$ -6,108,000
REVENUE	100,438,490	136,360,000	136,360,000	141,400,000	136,360,000	
NET CO COST	\$ 83,421,653	\$ 65,957,000	\$ 65,957,000	\$ 93,325,000	\$ 59,849,000	\$ -6,108,000
POSITIONS			3,055.3	3,532.6	3,119.7	64.4
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY JUDICIAL	

SUPERIOR COURT - MANDATORY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SVCS & SUPPS	\$ 48,811,475	\$ 49,822,000	\$ 49,494,000	\$ 50,815,000	\$ 47,106,000	\$ -2,388,000
OTHER CHARGES	2,651,000	2,651,000	2,651,000	2,651,000	2,651,000	
GROSS TOTAL	\$ 51,462,475	\$ 52,473,000	\$ 52,145,000	\$ 53,466,000	\$ 49,757,000	\$ -2,388,000
LESS INT TRFS		3,380,000	3,380,000	4,380,000	4,380,000	1,000,000
NET TOTAL	\$ 51,462,475	\$ 49,093,000	\$ 48,765,000	\$ 49,086,000	\$ 45,377,000	\$ -3,388,000
REVENUE	666,831	2,000,000	3,700,000	3,000,000	3,000,000	-700,000
NET CO COST	\$ 50,795,644	\$ 47,093,000	\$ 45,065,000	\$ 46,086,000	\$ 42,377,000	\$ -2,688,000
FUND GENERAL FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY JUDICIAL	



TREASURER AND TAX COLLECTOR
SANDRA M. DAVIS, TREASURER AND TAX COLLECTOR

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
SAL & EMP BEN	\$ 33,528,409	\$ 33,629,000	\$ 33,629,000	\$ 35,451,000	\$ 34,397,000	\$ 768,000
SVCS & SUPPS	19,202,412	21,979,000	21,979,000	30,516,000	23,954,000	1,975,000
OTHER CHARGES	536,067	2,029,000	2,029,000	1,556,000	1,489,000	-540,000
FA - EQUIPMENT	768,272	167,000	167,000	722,000	121,000	-46,000
GROSS TOTAL	\$ 54,035,160	\$ 57,804,000	\$ 57,804,000	\$ 68,245,000	\$ 59,961,000	\$ 2,157,000
LESS INT TRFS	12,579,544	11,450,000	11,450,000	12,808,000	12,685,000	1,235,000
NET TOTAL	\$ 41,455,616	\$ 46,354,000	\$ 46,354,000	\$ 55,437,000	\$ 47,276,000	\$ 922,000
REVENUE	26,720,643	25,883,000	25,883,000	30,350,000	27,325,000	1,442,000
NET CO COST	\$ 14,734,973	\$ 20,471,000	\$ 20,471,000	\$ 25,087,000	\$ 19,951,000	\$ -520,000
POSITIONS			854.3	884.8	836.6	-17.7
FUND GENERAL FUND			FUNCTION GENERAL		ACTIVITY FINANCE	

MISSION

To bill, collect, disburse, invest, borrow, and safeguard monies and properties on behalf of the County, other governmental agencies and entities, and private individuals as specified by law. To provide enforcement, auditing, consulting, education, estate administration, and public information services. To market financial and collection services to other entities as appropriate.

Department Head Message - Critical Issues and Unmet Needs

Over the past several years, the Treasurer and Tax Collector has focused on the development and implementation of new proactive programs and technologies to better support our operations and to provide quality services to the residents and businesses of Los Angeles County. Our ability to provide prompt and accurate public services goes hand in hand with our ability to maximize the deposit of tax revenues into the County General Fund and to support the many health, welfare, and protection services required by our constituents.

Recognizing public services to taxpayers as a high priority, the Treasurer and Tax Collector has managed to maintain services at the present level despite a \$520,000 curtailment, and a decrease of 17.7 budgeted positions. The Department was required to absorb salary and employee benefit increases as well as increased operational costs. We were able to maintain current service levels in our Public Administrator operation through the generation of \$829,000 in increased revenues, and have streamlined operations in our Business License and Attorney's Fees Programs resulting in program and position savings. However, directing resources to our public service programs required reductions to our administrative operation. These reductions will negatively impact systems support for payroll, timely responses to Board and Chief Administrative Office inquiries, development of standardized departmental policies and procedures, and our Emergency Preparedness and Disaster Planning Program. The curtailment also reduced our training, facilities maintenance, and office expense budgets.

Department Head Message - Critical Issues and Unmet Needs (cont.)

Critical unmet financing needs of the Department total \$1.4 million for the continuation and development of the Secured Tax Roll Phase III Redemption and Data Sharing System. This is a cooperative project with the Auditor-Controller and the Assessor. The financing is needed to automate the redemption system integrating delinquent files with current files and to enable data sharing between the three departments so that parcel and property tax information can be accessed through one electronic file. Provisional financing, contingent upon additional property tax growth, has been recommended for this purpose in the Provisional Financing Uses budget.

Critical Success Factors

- Invest and account for all monies in the County Treasury through prudent investments that meet the standards of legality, safety and liquidity without material losses of principal or assets.
- Provide property owners timely and efficient public services as it relates to billings, payments, corrections, correspondence and file maintenance for secured property, unsecured property and other County taxes.
- Provide effective management of decedent estates through conducting timely investigation and taking immediate action to safeguard the assets, locate heirs, and distribute the funds in a timely manner, and to provide trust accounting and property management services for Public Guardian Conservatees.
- Provide accurate and timely services to other County departments and outside agencies through billing, collection, and accounting of current and delinquent debts and license fees owed to the County.

Major Accomplishments - 1991-92

- Accomplished the sale of \$1.3 billion in short-term notes for General Fund cash flow purposes; completed the Master Refunding project, which refinanced the existing debt service on four County buildings resulting in an aggregate savings of \$14 million. Also completed the County's first two conduit financing programs for alcohol and drug providers in the amount of \$25 million, thereby saving issuers in excess of \$400,000 annually over available alternative financing.
- Fully implemented Phase II of the Secured Tax Roll (STR) database system to enhance the departmental impound account transaction processing and provide an unextended tax roll data information source.
- Received the 1991 National Public Service Excellence Award, in the "Courtesy" category from the Public Employee's Recognition Roundtable, for programs designed to provide timely and accurate services to Los Angeles County property taxpayers.
- Received National Association of Counties (NACo) Awards for the Treasurer and Tax Collector Cash Management Review Program, which improved Countywide receipt and disbursement of funds, and the 457 Deferred Compensation Plan for the conversion from fixed annuity and variable annuity investments to the Metropolitan Life Met Managed Guaranteed Interest Contract and three Fidelity Family of Mutual Funds.
- Maintained Pooled Surplus Investment (PSI) yield at 70 basis points over Donoghue Money Market Fund averages, while providing County, school, and special district funds sufficient earnings to ensure safety, legality and liquidity.
- Completed the solicitation process in conjunction with the Third Party Administrator Evaluation Committee, and successfully negotiated, and obtained Board approval to award a new contract for a Third Party Administrator for the County's Deferred Income Programs. The new contract will enhance and improve service levels, with an overall reduction in the cost of the contract, and participant fees.

Treasurer and Tax Collector (cont.)

1. TREASURY

Administers and manages the County Treasury and provides for the collection, custody, borrowing, investment and disbursement of County funds, including general, trust, school and special district funds. Additionally, provides cash management services to 25 cities and 95 school districts throughout the County.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Buy and Sell Trades	2,173	2,415	2,200	2,200
Banking - Checks Deposited (Treasurer)	2,623,227	2,587,412	2,600,000	2,625,000
Banking - Checks Deposited (Tax Collector)	3,451,896	3,505,265	3,525,000	3,525,000
Improvement Bonds - Bills Issued	1,900	1,362	4,000	4,000
Bond Financings Completed	37	50	59	50
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 11,307,000	\$ 11,381,000	\$ (-74,000)	103.0
<i>Bank Charge Adjustments</i>	1,299,000	1,243,000	56,000	--
<i>Administrative Support</i>	(-80,000)	--	(-80,000)	(-3.0)
<i>Non-Program Cost Adjustments</i>	801,000	631,000	170,000	--
1992-93	\$ 13,327,000	\$ 13,255,000	\$ 72,000	100.0

Program Impact of Recommendations

The proposed budget reflects increases in bank charges associated with services provided to other County departments and agencies along with corresponding increases in revenue. Three budgeted positions have been deleted associated with treasury administrative functions and the streamlining of internal audit functions. Also included are program realignment changes to better reflect program services levels. **Mandated per Government Code Sections 27000-27121 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 100,000	\$ 100,000	\$ --	--

Financing for a certification program for treasury employees with cash management responsibility is not recommended due to fiscal constraints .

2. TAX COLLECTION

Bills and collects approximately 3.3 million accounts annually for current and delinquent real property taxes, personal (unsecured) property taxes, transient occupancy taxes, and utility and business taxes.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Secured - Original Bills	2,239,000	2,285,000	2,290,000	2,320,000
Secured - Payments	4,710,999	4,663,264	4,700,000	4,750,000
Secured - Supplemental Tax Bills	518,810	155,428	211,850	215,450
Unsecured - Original Bills	339,991	487,468	400,000	400,000
Unsecured - Payments Processed	335,291	382,909	385,000	385,000
Unsecured Delinquent Referrals	22,738	109,501	125,926	144,815
Transient Occupancy Tax Payments	860	763	800	800
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 21,334,000	\$ 6,406,000	\$ 14,928,000	365.9
STR Systems Development	(-706,000)	--	(-706,000)	(-2.5)
Secured Program Support	(-79,000)	--	(-79,000)	(-0.2)
Staffing Reorganization	800,000	--	800,000	24.0
Unsecured Property Tax	29,000	25,000	4,000	1.0
Non-Program Cost Adjustments	610,000	231,000	379,000	--
1992-93	\$ 21,988,000	\$ 6,662,000	\$ 15,326,000	388.2

Program Impact of Recommendations

The proposed changes reflect the completion of the Secured Tax Roll (STR) Phase II project, and the elimination of systems development staff and data processing services provided by the Internal Services Department. Due to curtailments, appropriation for the STR Phase III project is not included in this budget. However, provisional financing, contingent upon additional property tax growth, has been recommended for this purpose in the Provisional Financing Uses budget. The budget also reflects staffing for unsecured tax payment processing and revenue, and program realignment changes to better reflect current operating requirements. **Mandated per Government Code Sections 27400-27401, and Revenue Taxation Code Sections 2602, 2903, and 7280.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 3,232,000	\$ (-25,000)	\$ 3,257,000	30.7

The development of STR Phase III, decentralization of secured property tax public services, and a Micrographics Center, which would enable the Department to produce its own microfilm, are not recommended due to fiscal constraints.

3. PUBLIC ADMINISTRATOR

Manages estates of decedents who resided or had property in the County where no executor, legatee, or heir has sought to administer the estate. In addition, administers the estates and provides trust accounting and property management services for Public Guardian conservatees.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Decedent Cases	4,191	3,134	3,500	3,500
Probate Cases	1,400	1,300	1,150	1,150
Lanterman-Petris-Short (LPS) Cases	2,246	2,300	2,300	2,230
Investigations	6,500	5,762	5,700	5,700

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 6,132,000	\$ 4,946,000	\$ 1,186,000	101.0
<i>LPS Staffing</i>	<i>230,000</i>	<i>313,000</i>	<i>(-83,000)</i>	<i>7.0</i>
<i>Economies/Efficiencies</i>	<i>(-160,000)</i>	<i>829,000</i>	<i>(-989,000)</i>	<i>-</i>
<i>Non-Program Cost Adjustments</i>	<i>16,000</i>	<i>54,000</i>	<i>(-38,000)</i>	<i>-</i>
1992-93	\$ 6,218,000	\$ 6,142,000	\$ 76,000	108.0

Program Impact of Recommendations

The proposed changes will enable the Department to continue the current service level. The first change reflects additional staffing and corresponding reimbursement for services provided to the Department of Mental Health/Public Guardian LPS Program. The changes also include additional revenue associated with estate fees, and AB 1018 Excess Interest. **Mandated per Government Code Section 24000, and Probate Code Section 7600-7601.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 29,000	\$ -	\$ 29,000	-

Additional services and supplies appropriation is not recommended due to program changes made by the Department and reflected in the proposed budget.

4. LICENSE

Issues and collects fees for approximately 12,000 business licenses and 91,000 public health licenses, and enforces business license standards as required under current business license ordinances. Also, provides these services to five contract cities within the County.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Business Licenses Issued	11,284	10,901	11,565	12,000
Public Health Licenses Issued	79,430	68,868	79,199	91,078

Treasurer and Tax Collector (cont.)

4. LICENSE (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 2,201,000	\$ 2,166,000	\$ 35,000	33.9
<i>Economies/Efficiencies</i>	<i>(-455,000)</i>	<i>(-397,000)</i>	<i>(-58,000)</i>	<i>(-5.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>53,000</i>	<i>--</i>	<i>53,000</i>	<i>--</i>
1992-93	\$ 1,799,000	\$ 1,769,000	\$ 30,000	28.9

Program Impact of Recommendations

Overall, the proposed changes reflect a streamlining of business license program operations. The changes include a reduction of 5.0 budgeted positions, including one administrative support position, data processing appropriation, and corresponding cost recovery revenue due to implementation of a more cost-effective personal computer-based business license system. These changes will reflect no reduction in service levels. The Department will absorb negotiated increases in salaries and employee benefits. **Non-mandated, level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 35,000	\$ --	\$ 35,000	1.0

The Department no longer requires additional operations support due to streamlining, which is reflected in the proposed budget.

5. HEALTH & WELFARE

Collects monies owed the County for debts arising from the receipt of services provided through the Department of Health Services and the Department of Public Social Services.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Medical Services - Payments Processed	78,243	63,849	70,000	80,000
Medical Services - Delinquent Referrals	25,815	24,744	25,000	25,000
Welfare - Payments	24,870	26,628	25,000	25,000
Welfare - Delinquent Referrals	17,992	9,290	16,000	16,000

Treasurer and Tax Collector (cont.)

5. HEALTH & WELFARE (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 5,048,000	\$ 4,882,000	\$ 166,000	96.4
<i>Collections Services</i>	<i>(-1,566,000)</i>	<i>(-1,281,000)</i>	<i>(-285,000)</i>	<i>(-10.5)</i>
<i>Non-Program Cost Adjustments</i>	<i>154,000</i>	<i>—</i>	<i>154,000</i>	<i>—</i>
1992-93	\$ 3,636,000	\$ 3,601,000	\$ 35,000	85.9

Program Impact of Recommendations

The proposed changes reflect realignment of the program budget for collections service provided to the Department of Health Services Enterprise Hospitals and for services provided to the Department of Public Social Services. The reductions in appropriation, positions, and revenue more accurately reflect the current service level. **Non-mandated, level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 35,000	\$ —	\$ 35,000	10.5

The Department no longer requires additional operations support due to realignment adjustments reflected in the proposed budget.

6. COURTS - JUSTICE

Provides financial screening and collection services for legal programs administered by approximately 54 courts. Screens approximately 37,500 cases annually resulting in approximately 30,000 cases being identified for collection.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Payments Processed	21,856	20,241	20,000	20,000
Court Referrals	36,016	37,843	36,252	37,000

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,921,000	\$ 1,921,000	\$ —	40.0
<i>Economies/Efficiencies</i>	<i>(-162,000)</i>	<i>(-124,000)</i>	<i>(-38,000)</i>	<i>(-4.0)</i>
<i>Non-Program Cost Adjustments</i>	<i>70,000</i>	<i>77,000</i>	<i>(-7,000)</i>	<i>—</i>
1992-93	\$ 1,829,000	\$ 1,874,000	\$ (-45,000)	36.0

Treasurer and Tax Collector (cont.)

6. COURTS - JUSTICE (cont.)

Program Impact of Recommendations

Overall, the changes included in this program reflect further streamlining of work methods from a decentralized operation to a centralized one. It is anticipated that a reduction in the program costs will not affect current revenue collections due to recently approved fee increases. **Mandated per Government Code Section 27750, and Penal Code Section 987.8 with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 150,000	\$ 123,000	\$ 27,000	4.0

The Department no longer requires additional operations support due to streamlining, which is reflected in the Proposed Budget.

7. PROBATION

Provides billing and accounting services for approximately 113,000 cases related to the Juvenile Placement and Fines and Restitutions Programs of the Department.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Fines and Restitutions - Payments Processed	101,614	98,914	99,000	99,000
Juvenile Accounts - Payments Processed	12,622	11,641	12,000	13,500

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 867,000	\$ 832,000	\$ 35,000	11.0
Payment Processing	17,000	17,000	--	(-1.0)
Non-Program Cost Adjustments	20,000	18,000	2,000	--
1992-93	\$ 904,000	\$ 867,000	\$ 37,000	10.0

Program Impact of Recommendations

The proposed changes reflect adjustments in the collection services provided to the Probation Department's programs. One budgeted position was deleted through streamlining administrative and staff support and will not impact the existing level of service. The Department will absorb increases in operating costs. **Non-mandated; level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 34,000	\$ --	\$ 34,000	1.0

The Department no longer requires additional staff due to streamlining program operations.

8. OTHER COUNTY SERVICES COLLECTIONS

Provides parking meter collection services and collection services for miscellaneous debts arising from services provided to the public by various County departments.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Departmental Accounts - Payments Processed	13,341	10,041	10,000	8,000
Departmental Accounts - Delinquent Referrals	12,516	4,775	3,668	4,500
Outside Agency - Collection Referrals	41,005	26,577	40,000	40,000
<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,245,000	\$ 1,080,000	\$ 165,000	38.4
Staffing Reorganization	(-544,000)	(-400,000)	(-144,000)	(-25.0)
Non-Program Cost Adjustments	14,000	50,000	(-36,000)	-
1992-93	\$ 715,000	\$ 730,000	\$ (-15,000)	13.4

Program Impact of Recommendations

The proposed changes included in this program represent a realignment of appropriation, revenue, and budgeted positions to better reflect collection service levels provided to various County departments. Also reflected is increased revenue from the sale of duplicate magnetic tapes. **Non-mandated; level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

9. INTERDEPARTMENTAL

Processes approximately 13,640,000 pieces of mail annually, and provides microfiche services to requesting County departments and special districts.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Mail Services - Incoming	5,643,000	4,923,000	5,000,000	5,100,000
Mail Services - Outgoing	8,051,761	13,357,855	13,400,000	13,400,000

Treasurer and Tax Collector (cont.)

9. INTERDEPARTMENTAL (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 1,372,000	\$ 1,400,000	\$ (-28,000)	10.2
Mail Services	857,000	754,000	103,000	1.5
Non-Program Cost Adjustments	11,000	85,000	(-74,000)	-
1992-93	\$ 2,240,000	\$ 2,239,000	\$ 1,000	11.7

Program Impact of Recommendations

The proposed changes include additional postage and staffing to reflect increases in the workload associated with providing mail services to other County departments. The additional appropriation is being partially offset through increases in corresponding reimbursement from the departments receiving the services. **Non-mandated with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ --	\$ --	\$ --	--

Departmental request has been recommended.

10. ADMINISTRATION

Provides general administrative support to the Department, including executive management of departmental programs, budget, development and control, cost accounting programs, contracting program, staff services, procurement, personnel and payroll.

<u>Workload Indicators</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92 Estimated</u>	<u>1992-93 Projected</u>
Examinations/Applications	31/4,862	43/6,256	33/4,700	33/4,700
Payroll Transactions	1,678	1,899	1,400	1,400
Discipline	21	14	20	20
Savings Bonds Transactions	10,951	14,747	16,500	16,500
Direct Invoice Billings	447	551	680	680
Cost/Program Codes	530	552	572	600
Supply Requisitions				
Processed	2,746	3,040	2,600	2,600
Active Service Contracts	78	92	102	108

Treasurer and Tax Collector (cont.)

10. ADMINISTRATION (cont.)

<u>Proposed Changes</u>	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
1991-92	\$ 6,377,000	\$ 2,319,000	\$ 4,058,000	54.5
<i>Administrative Support</i>	(-339,000)	--	(-339,000)	(-1.0)
<i>Proprietorship Program</i>	53,000	32,000	21,000	1.0
<i>Program Realignment</i>	983,000	520,000	463,000	--
<i>Non-Program Cost Adjustments</i>	231,000	--	231,000	--
1992-93	\$ 7,305,000	\$ 2,871,000	\$ 4,434,000	54.5

Program Impact of Recommendations

The proposed changes include a reduction in administrative support, a decrease in appropriation associated with salaries covering management services positions, and the elimination of one budgeted position. This reduction will impact the Department's ability to provide support services including participation in various management development programs, development and maintenance of departmental policy and procedures manuals, and program planning and payroll system support. Staffing for building proprietorship responsibilities is also included, partially offset by charges to tenant departments. The Department will absorb operational cost increases in this program. **Non-mandated with level of service discretionary.**

	<u>Gross Financing Uses</u>	<u>IFT/Revenue</u>	<u>Net County Cost</u>	<u>Budgeted Positions</u>
<u>Request(s) Not Recommended</u>	\$ 4,669,000	\$ 2,950,000	\$ 1,719,000	1.0

Department's replacement cost allocation system, Civic Center relocation project, participation in the initial phase of the Countywide telephone communications project, and restoration of administrative curtailments are not recommended due to fiscal constraints.

Total Change	\$ 2,157,000	\$ 2,677,000	\$ (-520,000)	(-17.7)
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Other County Funds





DETENTION FACILITIES DEBT SERVICE FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	5,314 \$	5,000 \$	7,000 \$	7,000 \$	7,000 \$	
OTHER CHARGES	9,575,060	9,455,000	9,455,000	9,404,000	9,404,000	-51,000
	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	9,580,374 \$	9,460,000 \$	9,462,000 \$	9,411,000 \$	9,411,000 \$	-51,000
	=====	=====	=====	=====	=====	=====
RESERVES						
=====						
GENER RESERVES \$	4,025,179 \$	3,571,000 \$	562,000 \$	2,908,000 \$	2,908,000 \$	2,346,000
ENCUMBRANCES	769					
EST DELINQ		539,000	887,000	537,000	537,000	-350,000
	=====	=====	=====	=====	=====	=====
TOTAL RESERVES \$	4,025,948 \$	4,110,000 \$	1,449,000 \$	3,445,000 \$	3,445,000 \$	1,996,000
	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	13,606,322 \$	13,570,000 \$	10,911,000 \$	12,856,000 \$	12,856,000 \$	1,945,000
	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE \$	5,286,093 \$	1,031,000 \$	1,031,000 \$	762,000 \$	762,000 \$	-269,000
CANCEL RES/DES		4,025,000	1,016,000	3,571,000	3,571,000	2,555,000
PROPERTY TAXES	8,748,818	8,830,000	8,415,000	8,273,000	8,273,000	-142,000
REVENUE	602,409	446,000	449,000	250,000	250,000	-199,000
	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	14,637,320 \$	14,332,000 \$	10,911,000 \$	12,856,000 \$	12,856,000 \$	1,945,000

FUND
DETENTION FACILITIES BOND OF 1987
DEBT SERVICE FUND

FUNCTION
DEBT SERVICE

ACTIVITY
RETIREMENT OF LONG-TERM DEBT

MISSION

This appropriation provides for the scheduled interest and debt redemption payments on the bonded indebtedness for financing adult and juvenile detention facilities projects. The bond issue requires the establishment of separate redemption and interest funds with an annual appropriation to cover principal and interest due, and a reserve to finance the following six months' interest and/or principal requirements until taxes are collected and available.

The 1992-93 proposed recommendations reflect the changes in bond redemptions, interest costs, and reserve requirements.



OTHER ENTERPRISE FUNDS

An Enterprise Fund is a fund which accounts for the costs of operations and services furnished to the general public and is financed primarily through charges for the service provided.

PARATRANSIT OPERATIONS FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
OPERATING EXP						
SVCS & SUPPS	\$ 558,923	\$ 280,000	\$ 280,000	\$ 295,000	\$ 295,000	\$ 15,000
TOT OP EXP	558,923	280,000	280,000	295,000	295,000	15,000
OTH FIN USES		279,000	279,000	305,000	305,000	26,000
GROSS TOTAL	\$ 558,923	\$ 559,000	\$ 559,000	\$ 600,000	\$ 600,000	\$ 41,000
TOT FIN REQMTS	\$ 558,923	\$ 559,000	\$ 559,000	\$ 600,000	\$ 600,000	\$ 41,000
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 63,008	\$ 5,000	\$ 5,000		\$	\$ -5,000
NON-OP REVENUE	5,868					
OTH FIN SOURCE	496,000	554,000	554,000	600,000	600,000	46,000
TOT AVAIL FIN	\$ 564,876	\$ 559,000	\$ 559,000	\$ 600,000	\$ 600,000	\$ 41,000

This fund provides transportation services to handicapped and elderly persons in the Altadena, Antelope Valley, East Los Angeles, and Willowbrook areas. This program is financed by Proposition A - Local Sales Tax Revenue.

The 1992-93 Proposed Budget reflects a slight increase from the adjusted allowance due to higher projected contract costs.

PUBLIC WORKS - AVIATION ENTERPRISE FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
OPERATING EXP						
SVCS & SUPPS	\$ 6,242,872	\$ 1,473,000	\$ 2,371,000	\$ 1,679,000	\$ 1,679,000	\$ -692,000
OTHER CHARGES	344,006	1,005,000	1,237,000	959,000	959,000	-278,000
FA - EQUIPMENT	61,775	25,000	131,000	61,000	61,000	-70,000
TOT OP EXP	6,648,653	2,503,000	3,739,000	2,699,000	2,699,000	-1,040,000
OTH FIN USES	650,000			1,300,000	1,300,000	1,300,000
RES EQU TRANS	64,437		100,000	15,000	15,000	-85,000
APPROP FOR CON				104,000	104,000	104,000
GROSS TOTAL	\$ 7,363,090	\$ 2,503,000	\$ 3,839,000	\$ 4,118,000	\$ 4,118,000	\$ 279,000
TOT FIN REQMTS	\$ 7,363,090	\$ 2,503,000	\$ 3,839,000	\$ 4,118,000	\$ 4,118,000	\$ 279,000
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 807,368	\$ 834,000	\$ 834,000	\$ 992,000	\$ 992,000	\$ 158,000
OP REVENUE	7,348,865	2,661,000	3,005,000	3,126,000	3,126,000	121,000
NON-OP REVENUE	29,267					
OTH FIN SOURCE	5,127					
RES EQ TRANS	6,548					
TOT AVAIL FIN	\$ 8,197,175	\$ 3,495,000	\$ 3,839,000	\$ 4,118,000	\$ 4,118,000	\$ 279,000

This fund provides for the operation, maintenance, and repair of airport grounds, facilities and equipment, and the initiation and management of leases of airport facilities. The fund also provides for development and financing of County airport improvement projects and planning studies. The recommendation reflects an increased contribution to the Aviation Capital Projects Fund. The recommendation also reflects an increase associated with monitoring the Comarco, Inc. contract, which provides for the operation, maintenance, and repair of the five County-owned airports.

PUBLIC WORKS - TRANSIT OPERATIONS FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
OPERATING EXP						
SVCS & SUPPS \$	9,692,575	\$ 11,221,000	\$ 27,946,000	\$ 35,668,000	\$ 35,668,000	\$ 7,722,000
FA - EQUIPMENT		20,000	20,000			-20,000
TOT OP EXP	9,692,575	11,241,000	27,966,000	35,668,000	35,668,000	7,702,000
OTH FIN USES	496,000	514,000	514,000	600,000	600,000	86,000
GROSS TOTAL \$	10,188,575	\$ 11,755,000	\$ 28,480,000	\$ 36,268,000	\$ 36,268,000	\$ 7,788,000
TOT FIN REQMTS \$	10,188,575	\$ 11,755,000	\$ 28,480,000	\$ 36,268,000	\$ 36,268,000	\$ 7,788,000
AVAIL FINANCE =====						
FUND BALANCE \$	16,718,153	\$ 21,717,000	\$ 21,717,000	\$ 23,316,000	\$ 23,316,000	\$ 1,599,000
OP REVENUE	3,288,854	2,572,000	30,000	1,170,000	1,170,000	1,140,000
NON-OP REVENUE	6,832,125	10,782,000	6,733,000	11,782,000	11,782,000	5,049,000
OTH FIN SOURCE	5,066,095					
RES EQ TRANS	654					
TOT AVAIL FIN \$	31,905,881	\$ 35,071,000	\$ 28,480,000	\$ 36,268,000	\$ 36,268,000	\$ 7,788,000

The Transit Operations Fund was created in 1979 for the purpose of financing and operating various bus transit projects and transit assistance programs throughout the County. The 1992-93 Proposed Budget reflects an increase of \$7,788,000 for potential rail, shuttle, and park and ride lot projects offset by Proposition A-Local Sales Tax Revenue.

PUBLIC WORKS - WATERWORKS DISTRICTS SUMMARY

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
OPERATING EXP						
SVCS & SUPPS \$	23,470,121	\$ 24,676,000	\$ 28,552,000	\$ 22,976,000	\$ 22,976,000	\$ -5,576,000
OTHER CHARGES	1,614,118	1,434,000	1,390,000	1,561,000	1,561,000	171,000
FA - LAND	1,154,095	2,100,000	3,760,000			-3,760,000
FA - B & I	8,928,499	20,063,000	40,583,000	45,543,000	45,543,000	4,960,000
TOT CAP PROJ	10,082,594	22,163,000	44,343,000	45,543,000	45,543,000	1,200,000
FA - EQUIPMENT	2,397	75,000	75,000	58,000	58,000	-17,000
TOT FIX ASSET	10,084,991	22,238,000	44,418,000	45,601,000	45,601,000	1,183,000
TOT OP EXP	35,169,230	48,348,000	74,360,000	70,138,000	70,138,000	-4,222,000
RES EQU TRANS		819,000	819,000	222,000	222,000	-597,000
APPROP FOR CON		343,000	7,653,000	2,760,000	2,760,000	-4,893,000
GROSS TOTAL \$	\$ 35,169,230	\$ 49,510,000	\$ 82,832,000	\$ 73,120,000	\$ 73,120,000	\$ -9,712,000
RESERVES -----						
GENER RESERVES \$	13,836,410	\$ 9,615,000	\$ 9,615,000	\$ 910,000	\$ 910,000	\$ -8,705,000
OTHER RESERVES	1,600,128					
ENCUMBRANCES	29,138					
EST DELINQ			87,000	6,000	6,000	-81,000
TOTAL RESERVES \$	\$ 15,465,676	\$ 9,615,000	\$ 9,702,000	\$ 916,000	\$ 916,000	\$ -8,786,000
TOT FIN REQMTS \$	\$ 50,634,906	\$ 59,125,000	\$ 92,534,000	\$ 74,036,000	\$ 74,036,000	\$ -18,498,000
AVAIL FINANCE =====						
FUND BALANCE \$	48,456,231	\$ 35,743,000	\$ 35,743,000	\$ 28,924,000	\$ 28,924,000	\$ -6,819,000
CANCEL RES/DES		13,824,000	13,824,000	9,214,000	9,214,000	-4,610,000
OP REVENUE	30,295,811	32,281,000	37,056,000	30,024,000	30,024,000	-7,032,000
NON-OP REVENUE	6,699,601	6,201,000	5,911,000	5,874,000	5,874,000	-37,000
OTH FIN SOURCE	893,729					
RES EQ TRANS	33,630					
TOT AVAIL FIN \$	\$ 86,379,002	\$ 88,049,000	\$ 92,534,000	\$ 74,036,000	\$ 74,036,000	\$ -18,498,000

Under the jurisdiction of the Board of Supervisors, the Waterworks Districts provide for the administration, maintenance, operation, and improvement of district water systems. These costs are offset exclusively by revenue generated from the sale of water, water service fees, standby charges, and property taxes. An appropriation decrease of \$18,493,000 reflects a reduction in services and supplies as a result of the sale of four County Waterworks Districts, approved by the Board of Supervisors on August 1, 1991. The decrease also reflects a reduction in appropriation for reserves, reallocated to district improvements and construction of pump plants; purchase of equipment which is being carried over from 1991-92 to 1992-93; construction of water systems; maintenance and repair of newer and/or upgraded pump plants; and for acquisition of land.



OTHER FUNDS

The Community Development Commission is responsible for the County's housing and community development programs and services, including distribution of the Urban County Community Development Block Grant (CDBG) funds, administration of County redevelopment projects, and other County housing related functions.

Services are funded through Federal grant allocations and program income. These services include: low- and moderate-income housing development and rehabilitation in unincorporated areas of the County and participating cities; community business revitalization and loan assistance for small businesses; and maintenance, management and security of conventional public housing assistance to privately-owned rental units (Section 8) in the unincorporated areas and cities.

Consistent with past practice, the Community Development Commission will be submitting its detailed budget recommendations to the Board of Supervisors under separate cover in June. The final County budget will be updated to reflect the revised, final estimates contained in the Community Development Commission's detailed submission.

COMMUNITY DEVELOPMENT COMMISSION

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SAL & EMP BEN \$	6,224,072 \$	4,394,000 \$	7,931,000 \$	5,050,000	5,050,000 \$	-2,881,000
SVCS & SUPPS	28,280,179	34,451,000	33,475,000	54,972,000	54,972,000	21,497,000
FA - EQUIPMENT	3,722,209	8,215,000	26,605,000	21,342,000	21,342,000	-5,263,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	38,226,460 \$	47,060,000 \$	68,011,000 \$	81,364,000	81,364,000 \$	13,353,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	38,226,460 \$	47,060,000 \$	68,011,000 \$	81,364,000	81,364,000 \$	13,353,000
=====						
AVAIL FINANCE						
=====						
REVENUE	42,486,614	53,889,000	68,011,000	81,364,000	81,364,000	13,353,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	42,486,614 \$	53,889,000 \$	68,011,000 \$	81,364,000	81,364,000 \$	13,353,000
=====						
FUND	FUNCTION		ACTIVITY			
COMM DEVEL COMMISSION FD	PUBLIC ASSISTANCE		OTHER ASSISTANCE			

The budget for the Community Development Commission consists of appropriation and revenue required for the Commission's administrative expenses and Federal funds related to housing, redevelopment, and community revitalization. The increase reflects a new program called the HOME Program which was enacted by the National Affordable Housing Act of 1990.

HOUSING AUTHORITY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SAL & EMP BEN \$	7,101,030 \$	7,800,000 \$	8,182,000 \$	8,946,000 \$	8,946,000 \$	764,000
SVCS & SUPPS	86,853,589	91,895,000	92,364,000	106,054,000	106,054,000	13,690,000
FA - EQUIPMENT	172,653	2,421,000	11,686,000	17,731,000	17,731,000	6,045,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	94,127,272 \$	102,116,000 \$	112,232,000 \$	132,731,000 \$	132,731,000 \$	20,499,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	94,127,272 \$	102,116,000 \$	112,232,000 \$	132,731,000 \$	132,731,000 \$	20,499,000
=====						
AVAIL FINANCE						
=====						
REVENUE	96,551,376	102,627,000	112,232,000	132,731,000	132,731,000	20,499,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	96,551,376 \$	102,627,000 \$	112,232,000 \$	132,731,000 \$	132,731,000 \$	20,499,000
=====						
	FUND		FUNCTION		ACTIVITY	
	COMM DEVEL COMMISSION FD		PUBLIC ASSISTANCE		OTHER ASSISTANCE	

The budget for the Housing Authority consists of appropriation and revenue required for the Authority's administrative responsibilities, housing development, production, modernization, and rental subsidy programs. The increase primarily reflects Housing Assistance/Section 8 landlord payments due to the increase in the number of housing units and cost of living adjustments.

Special Funds/ Special Districts





SPECIAL FUNDS

Services and programs provided by special funds are entirely financed by independent revenue sources which include State and Federal subventions, property taxes, fines and forfeitures, fees, and other operating revenue. For 1992-93, the following special funds are proposed:

AIR QUALITY IMPROVEMENT FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
SVCS & SUPPS \$	\$	\$ 504,000	\$	\$ 3,046,000	\$ 940,000	\$ 940,000
TOT FIN REQMTS \$	\$	\$ 504,000	\$	\$ 3,046,000	\$ 940,000	\$ 940,000
AVAIL FINANCE =====						
FUND BALANCE \$	\$	\$ 34,000	\$	\$	\$ 34,000	\$ 34,000
REVENUE		504,000		3,046,000	906,000	906,000
TOT AVAIL FIN \$	\$	\$ 538,000	\$	\$ 3,046,000	\$ 940,000	\$ 940,000
FUND AIR QUALITY IMPROVEMENT FUND			FUNCTION HEALTH & SANITATION		ACTIVITY HEALTH	

The Air Quality Improvement Fund was established by SB 2766, Chapter 1705, Statutes of 1990, for vehicle emissions reduction programs. These funds are to be used for new and replacement County vehicles and are financed through funding received from the South Coast Air Quality Management District.

ALCOHOL ABUSE EDUCATION AND PREVENTION

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
SVCS & SUPPS \$	\$	\$	\$	\$ 4,610,000	\$ 4,610,000	\$ 4,610,000
TOT FIN REQMTS \$	\$	\$	\$	\$ 4,610,000	\$ 4,610,000	\$ 4,610,000
AVAIL FINANCE =====						
FUND BALANCE \$	\$	\$ 3,032,000	\$	\$ 3,821,000	\$ 3,821,000	\$ 3,821,000
REVENUE		789,000		789,000	789,000	789,000
TOT AVAIL FIN \$	\$	\$ 3,821,000	\$	\$ 4,610,000	\$ 4,610,000	\$ 4,610,000

FUND
ALC ABUSE EDUC/PREV SB920

FUNCTION
EDUCATION

ACTIVITY
OTHER EDUCATION

The Alcohol Abuse Education and Prevention Fund was established by Senate Bill 920 (Seymour), Chapter 1118, Statutes of 1986. Revenues from these vehicle violation assessments are used for the administration and provision of alcohol abuse education and prevention services in accordance with the Los Angeles County Plan for Alcohol-Related Services.

ALCOHOL/DRUG PROBLEM ASSESSMENT FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
SVCS & SUPPS \$	\$	\$ 1,005,000	\$ 1,093,000	\$ 2,709,000	\$ 2,709,000	\$ 1,616,000
RESERVES -----						
ENCUMBRANCES 758						
DESIGNATIONS		1,949,000	1,949,000			-1,949,000
TOTAL RESERVES \$	\$ 758	\$ 1,949,000	\$ 1,949,000	\$	\$	-1,949,000
TOT FIN REQMTS \$	\$ 758	\$ 2,954,000	\$ 3,042,000	\$ 2,709,000	\$ 2,709,000	\$ -333,000
AVAIL FINANCE =====						
FUND BALANCE \$	\$ 1,363,727	\$ 2,194,000	\$ 2,194,000		\$	\$ -2,194,000
CANCEL RES/DES				1,949,000	1,949,000	1,949,000
REVENUE 831,030	831,030	760,000	848,000	760,000	760,000	-88,000
TOT AVAIL FIN \$	\$ 2,194,757	\$ 2,954,000	\$ 3,042,000	\$ 2,709,000	\$ 2,709,000	\$ -333,000

FUND
ALC-DRUG PROB ASMT SB2206

FUNCTION
HEALTH & SANITATION

ACTIVITY
HEALTH

The Alcohol/Drug Problem Assessment Fund was established by Senate Bill 2206 (Watson) Chapter 985, Section 1, Statutes of 1986; Alcohol and Drug Problem Assessment Programs. Revenues from these vehicle violation assessments are to be used for development and administration of alcohol and drug problem assessment programs.

AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	150,600 \$	2,500,000 \$	4,374,000 \$	2,694,000 \$	2,694,000 \$	-1,680,000
FA - EQUIPMENT		2,500,000	8,000,000	7,499,000	7,499,000	-501,000
APPROP FOR CON			819,000			-819,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	150,600 \$	5,000,000 \$	13,193,000 \$	10,193,000 \$	10,193,000 \$	-3,000,000
=====						
RESERVES						
=====						
ENCUMBRANCES	76,402					
DESIGNATIONS	2,118,673					
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES \$	2,195,075 \$					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	2,345,675 \$	5,000,000 \$	13,193,000 \$	10,193,000 \$	10,193,000 \$	-3,000,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE \$	6,729,375 \$	8,074,000 \$	8,074,000 \$	7,693,000 \$	7,693,000 \$	-381,000
CANCEL RES/DES		2,119,000	2,119,000			-2,119,000
REVENUE	3,700,209	2,500,000	3,000,000	2,500,000	2,500,000	-500,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	10,429,584 \$	12,693,000 \$	13,193,000 \$	10,193,000 \$	10,193,000 \$	-3,000,000

FUND
AUTOMATED FINGERPRINT
IDENTIFICATION SYSTEM FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
OTHER PROTECTION

This fund, established in 1988 in accordance with Section 76193 of the Government Code, provides for the operation and maintenance of the Automated Fingerprint Identification System. Funding is provided from an assessment of fifty cents on every ten dollars or fraction thereof for fines, penalties, or forfeitures levied and collected by the courts for criminal offenses.

CABLE TV FRANCHISE FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
SVCS & SUPPS \$	734,820 \$	967,000 \$	3,762,000 \$	5,440,000 \$	4,966,000 \$	1,204,000
RESERVES -----						
ENCUMBRANCES DESIGNATIONS	37,197	1,029,000	1,029,000			-1,029,000
TOTAL RESERVES \$	37,197 \$	1,029,000 \$	1,029,000 \$		\$	\$ -1,029,000
TOT FIN REQMTS \$	772,017 \$	1,996,000 \$	4,791,000 \$	5,440,000	4,966,000 \$	175,000
AVAIL FINANCE =====						
FUND BALANCE \$	2,989,210 \$	3,435,000 \$	3,435,000 \$	3,143,000	2,669,000 \$	-766,000
CANCEL RES/DES				1,029,000	1,029,000	1,029,000
REVENUE	1,217,807	1,230,000	1,356,000	1,268,000	1,268,000	-88,000
TOT AVAIL FIN \$	4,207,017 \$	4,665,000 \$	4,791,000 \$	5,440,000	4,966,000 \$	175,000
FUND CABLE TV FRANCHISE FUND			FUNCTION GENERAL		ACTIVITY OTHER GENERAL	

This fund receives 2 percent of the gross receipts from unincorporated area cable franchise fees to be used in funding cable related activities. This recommended increase is due to carryover of funds accumulated in 1991-92 for cable projects planned for implementation in 1992-93.

CHILD ABUSE/NEGLECT PREVENTION PROGRAM FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
SVCS & SUPPS	\$ 1,437,769	\$ 1,758,000	\$ 2,620,000	\$ 2,363,000	\$ 2,363,000	\$ -257,000
ENCUMBRANCES	90,536					
TOT FIN REQMTS	\$ 1,528,305	\$ 1,758,000	\$ 2,620,000	\$ 2,363,000	\$ 2,363,000	\$ -257,000
AVAIL FINANCE =====						
FUND BALANCE	\$ 1,179,232	\$ 1,173,000	\$ 1,173,000	862,000	\$ 862,000	\$ -311,000
REVENUE	1,522,073	1,447,000	1,447,000	1,501,000	1,501,000	54,000
TOT AVAIL FIN	\$ 2,701,305	\$ 2,620,000	\$ 2,620,000	\$ 2,363,000	\$ 2,363,000	\$ -257,000

FUND
CHILD ABUSE PREV-2994

FUNCTION
PUBLIC ASSISTANCE

ACTIVITY
OTHER ASSISTANCE

This fund provides for child abuse and neglect prevention programs through contracts with private nonprofit agencies. Pursuant to Health and Safety Code 10605, a portion of the fees collected for birth certificates finances this program. The estimated \$257,000 decrease in available funds is due to a projected decrease in prior-year revenue.

CIVIC CENTER EMPLOYEE PARKING FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
SAL & EMP BEN \$	4,498,474 \$	6,180,000 \$	6,030,000 \$	6,400,000 \$	6,400,000 \$	370,000
SVCS & SUPPS	127,186	420,000	815,000	625,000	625,000	-190,000
GROSS TOTAL \$	4,625,660 \$	6,600,000 \$	6,845,000 \$	7,025,000 \$	7,025,000 \$	180,000
TOT FIN REQMTS \$	4,625,660 \$	6,600,000 \$	6,845,000 \$	7,025,000 \$	7,025,000 \$	180,000
AVAIL FINANCE =====						
REVENUE	4,625,661	6,600,000	6,845,000	7,025,000	7,025,000	180,000
TOT AVAIL FIN \$	4,625,661 \$	6,600,000 \$	6,845,000 \$	7,025,000 \$	7,025,000 \$	180,000

FUND
CIVIC CENTER EMPLOYEE
PARKING FUND

FUNCTION
GENERAL

ACTIVITY
PROPERTY MANAGEMENT

Provides for revenues and expenditures to meet the County's traffic mitigation policy of providing parking services and alternative means of transportation for Civic Center employees.

COUNTYWIDE WARRANT SYSTEM FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
SVCS & SUPPS	\$ 3,026,130	\$ 2,300,000	\$ 3,050,000	\$ 1,950,000	\$ 1,950,000	\$ -1,100,000
RESERVES -----						
ENCUMBRANCES	80					
DESIGNATIONS	1,214,063					
TOTAL RESERVES	\$ 1,214,143	\$	\$	\$	\$	\$
TOT FIN REQMTS	\$ 4,240,273	\$ 2,300,000	\$ 3,050,000	\$ 1,950,000	\$ 1,950,000	\$ -1,100,000
AVAIL FINANCE =====						
FUND BALANCE	\$ 3,808,063	\$ 636,000	\$ 636,000	\$ 750,000	\$ 750,000	\$ 114,000
CANCEL RES/DES		1,214,000	1,214,000			-1,214,000
REVENUE	1,072,832	1,200,000	1,200,000	1,200,000	1,200,000	
TOT AVAIL FIN	\$ 4,880,895	\$ 3,050,000	\$ 3,050,000	\$ 1,950,000	\$ 1,950,000	\$ -1,100,000
FUND COUNTYWIDE WARRANT SYSTEM FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY OTHER PROTECTION	

Section 40508.5 of the Vehicle Code imposes an assessment fee of seven dollars on any person convicted of failing to appear in court. Proceeds are utilized exclusively to finance the development and operation of the Automated Countywide Warrant System.

COURTHOUSE CONSTRUCTION FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
OTHER CHARGES \$	11,639,113 \$	11,211,000 \$	11,460,000 \$	11,097,000 \$	11,097,000 \$	-363,000
FA - LAND	18,235	30,394,000	30,744,000	23,250,000	23,250,000	-7,494,000
FA - B & I	3,679,233	11,395,000	43,939,000	34,927,000	34,927,000	-9,012,000
TOT CAP PROJ	3,697,468	41,789,000	74,683,000	58,177,000	58,177,000	-16,506,000
OTH FIN USES			1,900,000			-1,900,000
GROSS TOTAL \$	15,336,581 \$	53,000,000 \$	88,043,000 \$	69,274,000 \$	69,274,000 \$	-18,769,000
RESERVES -----						
GENER RESERVES \$	14,269,023 \$					
ENCUMBRANCES	11,622,742					
TOTAL RESERVES \$	25,891,765 \$					
TOT FIN REQMTS \$	41,228,346 \$	53,000,000 \$	88,043,000 \$	69,274,000 \$	69,274,000 \$	-18,769,000
AVAIL FINANCE =====						
FUND BALANCE \$	56,029,322 \$	42,129,000 \$	42,129,000 \$	36,667,000 \$	36,667,000 \$	-5,462,000
CANCEL RES/DES		14,269,000	14,269,000			-14,269,000
REVENUE	27,328,022	33,269,000	31,645,000	32,607,000	32,607,000	962,000
TOT AVAIL FIN \$	83,357,344 \$	89,667,000 \$	88,043,000 \$	69,274,000 \$	69,274,000 \$	-18,769,000
FUND COURTHOUSE CONSTRUCTION FUND			FUNCTION GENERAL		ACTIVITY PLANT ACQUISITION	

This fund provides for the financing of specified courtroom construction within the County of Los Angeles and is established pursuant to Government Code Sections 76100 and 76219. Deposits to this fund are received from parking violation fines and forfeitures and penalty assessments on nonparking offenses. The 1992-93 Proposed Budget for the Robbins Courthouse Construction Fund finances continuation of the Board-approved Master Courthouse Construction Program which includes courthouse construction for West San Fernando Valley, West Los Angeles, North Hollywood, Pasadena, Santa Monica, South Bay, Southeast and Antelope Valley Courts.

CRIMINAL JUSTICE FACILITY TEMPORARY CONSTRUCTION FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
SVCS & SUPPS \$	1,105,761 \$	3,210,000 \$	4,320,000 \$	825,000 \$	825,000 \$	-3,495,000
OTHER CHARGES	3,258,550	7,061,000	5,334,000	5,498,000	5,498,000	164,000
FA - LAND				275,000	275,000	275,000
FA - B & I	8,101,130	13,887,000	28,058,000	35,785,000	35,785,000	7,727,000
TOT CAP PROJ	8,101,130	13,887,000	28,058,000	36,060,000	36,060,000	8,002,000
FA - EQUIPMENT	131,997	2,632,000	6,480,000	150,000	150,000	-6,330,000
TOT FIX ASSET	8,233,127	16,519,000	34,538,000	36,210,000	36,210,000	1,672,000
OTH FIN USES	11,992,939	13,330,000	11,330,000	11,540,000	11,540,000	210,000
GROSS TOTAL \$	24,590,377 \$	40,120,000 \$	55,522,000 \$	54,073,000 \$	54,073,000 \$	-1,449,000
RESERVES -----						
GENER RESERVES \$	3,557,728 \$					
ENCUMBRANCES	8,861,521					
DESIGNATIONS	10,718,869					
TOTAL RESERVES \$	23,138,118 \$					
TOT FIN REQMTS \$	47,728,495 \$	40,120,000 \$	55,522,000 \$	54,073,000 \$	54,073,000 \$	-1,449,000
AVAIL FINANCE =====						
FUND BALANCE \$	36,484,451 \$	12,463,000 \$	12,463,000 \$	16,817,000 \$	16,817,000 \$	4,354,000
CANCEL RES/DES		14,276,000	14,276,000			-14,276,000
REVENUE	23,707,042	30,198,000	28,783,000	37,256,000	37,256,000	8,473,000
TOT AVAIL FIN \$	60,191,493 \$	56,937,000 \$	55,522,000 \$	54,073,000 \$	54,073,000 \$	-1,449,000
FUND CRIMINAL JUSTICE FACILITY TEMPORARY CONSTRUCTION FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY JUDICIAL	

This fund provides for the financing of construction, reconstruction, expansion, improvements, or operation of criminal justice and court facilities within the County of Los Angeles and is established pursuant to Government Code Section 76101. Deposits to this fund are received from parking violation fines and forfeitures and penalty assessments on nonparking offenses. The 1992-93 Proposed Budget finances continuation of the Board-approved Master Courthouse Construction Program as well as other criminal justice facilities and programs.

DEL VALLE A.C.O

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	\$	\$	\$	\$ 100,000	\$ 100,000	\$ 100,000
FA - B & I		30,000	771,000	775,000	775,000	4,000
FA - EQUIPMENT				100,000	100,000	100,000
TOT FIX ASSET		30,000	771,000	875,000	875,000	104,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	\$	\$ 30,000	\$ 771,000	\$ 975,000	\$ 975,000	\$ 204,000
ENCUMBRANCES	154					
TOT FIN REQMTS \$	\$ 154	\$ 30,000	\$ 771,000	\$ 975,000	\$ 975,000	\$ 204,000
=====	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE \$	\$	\$ 473,000	\$ 473,000	\$ 677,000	\$ 677,000	\$ 204,000
REVENUE	473,154	234,000	298,000	298,000	298,000	
TOT AVAIL FIN \$	\$ 473,154	\$ 707,000	\$ 771,000	\$ 975,000	\$ 975,000	\$ 204,000

FUND
DEL VALLE A.C.O.

FUNCTION
PUBLIC PROTECTION

ACTIVITY
FIRE PROTECTION

This fund, administered by the Fire Department, was established by Board order in 1987 to fund the development of the Del Valle Firefighting Training Facility. The fund receives revenue generated by student user fees, State training revenue, and donations. The proposed budget reflects anticipated carryover of fund balance to complete projects initiated but not completed in 1991-92.

DEPENDENCY COURT FACILITIES CONSTRUCTION FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
FA - B & I	\$ 1,469,125	\$ 11,958,000	\$ 12,208,000	\$ 4,767,000	\$ 4,767,000	\$ -7,441,000
ENCUMBRANCES	58					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 1,469,183	\$ 11,958,000	\$ 12,208,000	\$ 4,767,000	\$ 4,767,000	\$ -7,441,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 700,646	\$ 6,853,000	\$ 6,853,000	250,000	\$ 250,000	\$ -6,603,000
REVENUE	7,621,536	5,355,000	5,355,000	4,517,000	4,517,000	-838,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 8,322,182	\$ 12,208,000	\$ 12,208,000	\$ 4,767,000	\$ 4,767,000	\$ -7,441,000
=====						
FUND						
DEPENDENCY COURT						
FACILITIES CONSTRUCTION FUND						
FUNCTION						
PUBLIC PROTECTION						
ACTIVITY						
OTHER PROTECTION						

This fund provides for financing of the Edmund D. Edelman Children's Court. Deposits to this fund are received from a 25-year commitment of annual allocations from the Criminal Justice Facility Temporary Construction Fund, a one-time grant from SB 1508 and the Superior Court operating budget. The 1992-93 Adopted Budget for the Dependent Court Facilities Construction Fund continues financing of this Board-approved Master Courthouse Construction Program project.

DISPUTE RESOLUTION FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
SVCS & SUPPS \$	2,314,490	\$ 1,583,000	\$ 1,911,000	\$ 1,273,000	\$ 1,273,000	\$ -638,000
OTH FIN USES	150,000	533,000	579,000	391,000	391,000	-188,000
	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	2,464,490	\$ 2,116,000	\$ 2,490,000	\$ 1,664,000	\$ 1,664,000	\$ -826,000
ENCUMBRANCES	40,028					
	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	2,504,518	\$ 2,116,000	\$ 2,490,000	\$ 1,664,000	\$ 1,664,000	\$ -826,000
AVAIL FINANCE =====						
FUND BALANCE \$	1,731,433	\$ 1,001,000	\$ 1,001,000	274,000	\$ 274,000	\$ -727,000
REVENUE	1,775,954	1,389,000	1,489,000	1,390,000	1,390,000	-99,000
	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	3,507,387	\$ 2,390,000	\$ 2,490,000	\$ 1,664,000	\$ 1,664,000	\$ -826,000

FUND
ALTERNATE DISPUTE RES CTR

FUNCTION
PUBLIC ASSISTANCE

ACTIVITY
OTHER ASSISTANCE

This fund provides for the operation of dispute resolution centers as an alternative to the court system and is financed by a special fee on Municipal and Superior Court civil filings.

The 1992-93 Proposed Budget recommends a lower appropriation to reflect a decline in available funding, due to a reduction in the fund balance.

DOMESTIC VIOLENCE PROGRAM FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS	\$ 1,358,944	\$ 1,101,000	\$ 2,162,000	\$ 1,666,000	\$ 1,666,000	\$ -496,000
OTH FIN USES		141,000	198,000	145,000	145,000	-53,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$ 1,358,944	\$ 1,242,000	\$ 2,360,000	\$ 1,811,000	\$ 1,811,000	\$ -549,000
=====	=====	=====	=====	=====	=====	=====
ENCUMBRANCES	34,799					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 1,393,743	\$ 1,242,000	\$ 2,360,000	\$ 1,811,000	\$ 1,811,000	\$ -549,000
=====	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 247,235	\$ 260,000	\$ 260,000	\$ 414,000	\$ 414,000	\$ 154,000
REVENUE	1,406,508	1,396,000	2,100,000	1,397,000	1,397,000	-703,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 1,653,743	\$ 1,656,000	\$ 2,360,000	\$ 1,811,000	\$ 1,811,000	\$ -549,000
=====	=====	=====	=====	=====	=====	=====
FUND	DOMESTIC VIOLENCE PROG FD		FUNCTION	ACTIVITY		
			PUBLIC ASSISTANCE	OTHER ASSISTANCE		

The Domestic Violence Program provides counseling and shelter through contract agencies to victims of domestic violence, and is financed by a special assessment on marriage licenses.

The 1992-93 Proposed Budget reflects actual revenue received.

DRUG PROGRAM

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
SVCS & SUPPS \$	\$	\$	\$	\$ 32,000	\$ 32,000	\$ 32,000
TOT FIN REQMTS \$	\$	\$	\$	\$ 32,000	\$ 32,000	\$ 32,000
AVAIL FINANCE =====						
FUND BALANCE \$	\$	\$ 30,000	\$	\$ 31,000	\$ 31,000	\$ 31,000
REVENUE		1,000		1,000	1,000	1,000
TOT AVAIL FIN \$	\$	\$ 31,000	\$	\$ 32,000	\$ 32,000	\$ 32,000
FUND	FUNCTION		ACTIVITY			
DRUG ABUSE	EDUC/PREV SB921		OTHER EDUCATION			

The Drug Abuse Fund was established by Senate Bill 921 (Roberti), Chapter 1027, Statutes of 1986. Revenues from these vehicle violation assessments are used to provide drug abuse prevention and education services in the schools and community in accordance with the Los Angeles County Plan for Drug Abuse Services.

FIRE DEPARTMENT DEVELOPER FEE SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS	\$	\$	\$ 1,235,000	\$ 1,235,000	\$ 1,235,000	\$
OTH FIN USES			5,319,000	6,765,000	6,765,000	1,446,000
=====			=====	=====	=====	=====
GROSS TOTAL	\$	\$	\$ 6,554,000	\$ 8,000,000	\$ 8,000,000	\$ 1,446,000
=====			=====	=====	=====	=====
ENCUMBRANCES	867					
=====			=====	=====	=====	=====
TOT FIN REQMTS	\$ 867	\$	\$ 6,554,000	\$ 8,000,000	\$ 8,000,000	\$ 1,446,000
=====			=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE	\$	\$ 107,000	\$ 107,000	\$ 471,000	\$ 471,000	\$ 364,000
SPECIAL ASSESS	105,901	360,000		7,509,000	7,509,000	7,509,000
REVENUE	1,967	4,000	6,447,000	20,000	20,000	-6,427,000
=====			=====	=====	=====	=====
TOT AVAIL FIN	\$ 107,868	\$ 471,000	\$ 6,554,000	\$ 8,000,000	\$ 8,000,000	\$ 1,446,000
=====			=====	=====	=====	=====
FUND	FIRE DEPARTMENT		FUNCTION		ACTIVITY	
	DEVELOPER FEE FUND		PUBLIC PROTECTION		FIRE PROTECTION	

These funds, administered by the Fire Department, accumulate revenue generated by the Developer Fee Program, as authorized by a resolution of the Board of Supervisors adopted July 12, 1990, to fund fire station facilities and related equipment costs. Fees generated within specific geographic areas are restricted for use within those specific areas. The Developer Fee Program encompasses the Malibu/Santa Monica Mountains, the Santa Clarita Valley, and the Antelope Valley. The proposed budget reflects fund balance carryover and enhanced revenue growth from developer fees.

FIRE DEPARTMENT - HELICOPTER REPLACEMENT A.C.O. FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
OTHER CHARGES \$	\$	\$ 333,000	\$	\$ 1,871,000	\$ 1,871,000	\$ 1,871,000
FA - EQUIPMENT			1,225,000			-1,225,000
OTH FIN USES		1,000,000	1,000,000			-1,000,000
	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	\$	\$ 1,333,000	\$ 2,225,000	\$ 1,871,000	\$ 1,871,000	\$ -354,000
ENCUMBRANCES	245					
	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	\$ 245	\$ 1,333,000	\$ 2,225,000	\$ 1,871,000	\$ 1,871,000	\$ -354,000
AVAIL FINANCE =====						
FUND BALANCE \$	\$ 71,212	\$ 1,125,000	\$ 1,125,000	\$ 846,000	\$ 846,000	\$ -279,000
REVENUE	1,054,033	1,054,000	1,100,000	1,025,000	1,025,000	-75,000
	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	\$ 1,125,245	\$ 2,179,000	\$ 2,225,000	\$ 1,871,000	\$ 1,871,000	\$ -354,000
FUND FIRE DEPARTMENT - HELICOPTER REPLACEMENT A.C.O. FUND			FUNCTION PUBLIC PROTECTION		ACTIVITY FIRE PROTECTION	

This fund, established by Board order in 1989 and administered by the Fire Department, accumulates revenues authorized by the Board of Supervisors to provide for the Fire Department's Helicopter Replacement Program.

FISH AND GAME PROPAGATION FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS	\$ 72,199	\$ 46,000	\$ 146,000	\$ 124,000	\$ 124,000	\$ -22,000
ENCUMBRANCES	3,433					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 75,632	\$ 46,000	\$ 146,000	\$ 124,000	\$ 124,000	\$ -22,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 123,854	\$ 108,000	\$ 108,000	\$ 96,000	\$ 96,000	\$ -12,000
REVENUE	59,777	34,000	38,000	28,000	28,000	-10,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 183,631	\$ 142,000	\$ 146,000	\$ 124,000	\$ 124,000	\$ -22,000

FUND
FISH AND GAME PROPAGATION FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
OTHER PROTECTION

This fund provides for the protection and propagation of fish and wildlife and is financed by the County's share of fines assessed for violation of State Fish and Game laws. A decrease of \$22,000 reflects reduction in carryover financing and revenue in this fund.

FORD THEATER DEVELOPMENT FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	\$	\$ 3,000	\$ 125,000	\$ 525,000	\$ 525,000	\$ 400,000
ENCUMBRANCES	576					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	\$ 576	\$ 3,000	\$ 125,000	\$ 525,000	\$ 525,000	\$ 400,000
=====	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE \$	\$ 1,575	\$ 1,000	\$ 1,000	\$	\$	\$ -1,000
REVENUE		2,000	124,000	525,000	525,000	401,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	\$ 1,575	\$ 3,000	\$ 125,000	\$ 525,000	\$ 525,000	\$ 400,000

FUND
FORD THEATER

FUNCTION
RECREATION AND CULTURAL SERVICES

ACTIVITY
CULTURAL SERVICES

This fund provides for capital improvements and cultural activities and programming at the John Anson Ford Cultural Arts Theater, the Hollywood Bowl, and the adjacent conference center. An increase in 1992-93 of \$400,000 reflects anticipated increases in revenue.

FUNDED INTEREST PLEDGE FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
OTHER CHARGES \$	\$	\$	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000	\$
TOT FIN REQMTS \$	\$	\$	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000	\$
AVAIL FINANCE =====						
REVENUE			10,000,000	10,000,000	10,000,000	
TOT AVAIL FIN \$	\$	\$	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000	\$
FUND FUNDED INTEREST PLEDGE FUND			FUNCTION DEBT SERVICE	ACTIVITY INTEREST ON LONG-TERM DEBT		

This fund provides for reserves as pledged for the County's various borrowing programs.

GOLF COURSE FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
VCS & SUPPS \$	1,030,068 \$	2,755,000 \$	6,472,000 \$	6,370,000	6,370,000 \$	-102,000
FA - EQUIPMENT	11,665					
GROSS TOTAL \$	1,041,733 \$	2,755,000 \$	6,472,000 \$	6,370,000	6,370,000 \$	-102,000
ENCUMBRANCES	2,728					
TOT FIN REQMTS \$	1,044,461 \$	2,755,000 \$	6,472,000 \$	6,370,000	6,370,000 \$	-102,000
AVAIL FINANCE =====						
FUND BALANCE \$	1,368,267 \$	1,400,000 \$	1,400,000 \$	648,000	648,000 \$	-752,000
REVENUE	1,076,194	2,003,000	5,072,000	5,722,000	5,722,000	650,000
TOT AVAIL FIN \$	2,444,461 \$	3,403,000 \$	6,472,000 \$	6,370,000	6,370,000 \$	-102,000

FUND
GOLF COURSE FUND

FUNCTION
RECREATION AND CULTURAL SERVICES

ACTIVITY
RECREATION FACILITIES

This fund provides for various improvements to County-owned golf courses, financed by a percentage of golf course green fees. A decrease of \$102,000 reflects completion of various projects at management-leased and County-operated golf courses.

HAZARDOUS WASTE SPECIAL FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	117,583 \$	300,000 \$	600,000 \$	405,000 \$	405,000 \$	-195,000
OTHER CHARGES		5,000	120,000	20,000	20,000	-100,000
FA - EQUIPMENT	42,870	700,000	400,000	946,000	946,000	546,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	160,453 \$	1,005,000 \$	1,120,000 \$	1,371,000	1,371,000 \$	251,000
RESERVES						
=====						
GENER RESERVES \$	45,639 \$	10,000 \$	10,000 \$			-10,000
ENCUMBRANCES	3,421					
DESIGNATIONS	352,614					
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES \$	401,674 \$	10,000 \$	10,000 \$			-10,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	562,127 \$	1,015,000 \$	1,130,000 \$	1,371,000	1,371,000 \$	241,000
AVAIL FINANCE						
=====						
FUND BALANCE \$	743,512 \$	778,000 \$	778,000 \$	715,000	715,000 \$	-63,000
CANCEL RES/DES		352,000	352,000	56,000	56,000	-296,000
REVENUE	596,615	600,000		600,000	600,000	600,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	1,340,127 \$	1,730,000 \$	1,130,000 \$	1,371,000	1,371,000 \$	241,000

FUND
HAZARDOUS WASTE SPECIAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
OTHER PROTECTION

The Hazardous Waste Special Fund, administered by the Fire Department, was established in 1988 to accumulate funds received from payment of fines collected for violation of the hazardous waste laws. In accordance with the California Health and Safety Code, Section 25192 (a)(3), the use of these funds is restricted to hazardous waste enforcement activities. The proposed budget reflects receipt of revenue based on prior years' experience.

HEALTH FACILITIES IMPROVEMENT FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						

FA - B & I	\$ 785,274	\$ 50,000	\$ 515,000	\$ 465,000	\$ 465,000	\$ -50,000
ENCUMBRANCES	15,662					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 800,936	\$ 50,000	\$ 515,000	\$ 465,000	\$ 465,000	\$ -50,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 804,340	\$ 383,000	\$ 383,000	\$ 383,000	\$ 383,000	
REVENUE	379,595	50,000	132,000	82,000	82,000	-50,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 1,183,935	\$ 433,000	\$ 515,000	\$ 465,000	\$ 465,000	\$ -50,000

FUND
HEALTH FAC IMPROVEMENT FUND

FUNCTION
GENERAL

ACTIVITY
PLANT ACQUISITION

Provides for building modifications and improvements at various facilities.

**HEALTH SERVICES - ALCOHOL AND DRUG FIRST OFFENDER
DRIVING UNDER THE INFLUENCE**

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
SVCS & SUPPS \$	\$	\$	\$	\$ 3,034,000	\$ 3,034,000	\$ 3,034,000
TOT FIN REQMTS \$	\$	\$	\$	\$ 3,034,000	\$ 3,034,000	\$ 3,034,000
AVAIL FINANCE =====						
FUND BALANCE \$	\$	\$ 1,616,000	\$	\$ 2,325,000	\$ 2,325,000	\$ 2,325,000
REVENUE		709,000		709,000	709,000	709,000
TOT AVAIL FIN \$	\$	\$ 2,325,000	\$	\$ 3,034,000	\$ 3,034,000	\$ 3,034,000

FUND

HS-A&D 1ST OFFENDER DUI

FUNCTION

HEALTH & SANITATION

ACTIVITY

HEALTH

The First Offender Driving Under the Influence Fund was established by Assembly Bill 541 (Moorehead), Chapter 940, Statutes of 1981, and Senate Bill 1916 (Presley), Chapter 1050, Statutes of 1984, for adults and juveniles, respectively. Participant fees are used to provide for program administration and developmental costs of the Drinking Driver Program Client Tracking System.

**HEALTH SERVICES - ALCOHOL AND DRUG SECOND OFFENDER
DRIVING UNDER THE INFLUENCE**

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
SVCS & SUPPS \$	\$	\$	\$	\$ 2,001,000	\$ 2,001,000	\$ 2,001,000
TOT FIN REQMTS \$	\$	\$	\$	\$ 2,001,000	\$ 2,001,000	\$ 2,001,000
AVAIL FINANCE =====						
FUND BALANCE \$	\$	\$ 1,076,000	\$	\$ 1,539,000	\$ 1,539,000	\$ 1,539,000
REVENUE		463,000		462,000	462,000	462,000
TOT AVAIL FIN \$	\$	\$ 1,539,000	\$	\$ 2,001,000	\$ 2,001,000	\$ 2,001,000

FUND	FUNCTION	ACTIVITY
HS-A&D 2ND OFFENDER DUI	HEALTH & SANITATION	HEALTH

The Second Offender Driving Under the Influence Fund was established by Senate Bill 38 (Gregorio), Chapter 4 Statutes of 1977. Participant fees are used to provide for program administration and developmental costs of the Drinking Driver Program Client Tracking System.

**HEALTH SERVICES - ALCOHOL AND DRUG THIRD OFFENDER
DRIVING UNDER THE INFLUENCE**

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	\$	\$	\$	\$ 86,000	\$ 86,000	\$ 86,000
TOT FIN REQMTS \$	\$	\$	\$	\$ 86,000	\$ 86,000	\$ 86,000
AVAIL FINANCE						
=====						
FUND BALANCE \$	\$	48,000 \$	\$	67,000	\$ 67,000	\$ 67,000
REVENUE		19,000		19,000	19,000	19,000
TOT AVAIL FIN \$	\$	67,000 \$	\$	86,000	\$ 86,000	\$ 86,000
	FUND		FUNCTION			ACTIVITY
	HS-A&D 3RD OFFENDER DUI		HEALTH & SANITATION			HEALTH

The Third Offender Driving Under the Influence Fund was established by Senate Bill 1365 (Seymour), Chapter 1041, Statutes of 1977. Participant fees are used to provide for program administration and development costs of the Drinking Driver Program Client Tracking System.

HEALTH SERVICES - STATHAM FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
SVCS & SUPPS \$	1,459,377 \$	2,225,000 \$	5,780,000 \$	8,259,000	\$ 8,259,000 \$	2,479,000
RESERVES -----						
ENCUMBRANCES DESIGNATIONS	781 665,632	2,900,000	2,900,000			-2,900,000
TOTAL RESERVES \$	666,413 \$	2,900,000 \$	2,900,000 \$		\$	-2,900,000
TOT FIN REQMTS \$	2,125,790 \$	5,125,000 \$	8,680,000 \$	8,259,000	\$ 8,259,000 \$	-421,000
AVAIL FINANCE =====						
FUND BALANCE \$	1,952,632 \$	3,630,000 \$	3,630,000 \$	2,264,000	\$ 2,264,000 \$	-1,366,000
CANCEL RES/DES		665,000	665,000	2,900,000	2,900,000	2,235,000
REVENUE	3,817,170	3,094,000	4,385,000	3,095,000	3,095,000	-1,290,000
TOT AVAIL FIN \$	5,769,802 \$	7,389,000 \$	8,680,000 \$	8,259,000	\$ 8,259,000 \$	-421,000
FUND HS-STATHAM/ALCOHOL SP REV			FUNCTION HEALTH & SANITATION		ACTIVITY HEALTH	

This fund provides for the establishment and operation of alcoholism programs financed from drinking driver fines as required by the Statham Act.

HOUSING AND COMMUNITY DEVELOPMENT ACT FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS	\$ 13,700,000	\$ 3,214,000	\$ 29,650,000	\$ 47,483,000	\$ 47,483,000	\$ 17,833,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 13,700,000	\$ 3,214,000	\$ 29,650,000	\$ 47,483,000	\$ 47,483,000	\$ 17,833,000
=====						
AVAIL FINANCE						
=====						
REVENUE	13,700,000	3,214,000	29,650,000	47,483,000	47,483,000	17,833,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 13,700,000	\$ 3,214,000	\$ 29,650,000	\$ 47,483,000	\$ 47,483,000	\$ 17,833,000

FUND
HOUSING & COMM DEV ACT FD

FUNCTION
PUBLIC ASSISTANCE

ACTIVITY
OTHER ASSISTANCE

This special fund provides for physical, economic, and social development activities which benefit low- and moderate-income persons, aid in the prevention or elimination of slums, or meet particular urgent community development needs. This Federally funded program is administered under contract by the Community Development Commission. The increase reflects appropriation and revenue for anticipated grants and entitlement for the forthcoming fiscal year.

INMATE WELFARE FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	4,815,614 \$	5,701,000 \$	15,526,000 \$	16,639,000	\$ 16,639,000 \$	1,113,000
FA - EQUIPMENT	439,598	857,000	1,500,000	2,000,000	2,000,000	500,000
	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	5,255,212 \$	6,558,000 \$	17,026,000 \$	18,639,000	\$ 18,639,000 \$	1,613,000
	=====	=====	=====	=====	=====	=====
RESERVES						

ENCUMBRANCES	31					
DESIGNATIONS				3,500,000	3,500,000	3,500,000
	=====	=====	=====	=====	=====	=====
TOTAL RESERVES \$	31 \$	\$	\$	3,500,000	\$ 3,500,000 \$	3,500,000
	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	5,255,243 \$	6,558,000 \$	17,026,000 \$	22,139,000	\$ 22,139,000 \$	5,113,000
	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE \$	10,082,663 \$	11,526,000 \$	11,526,000 \$	13,639,000	\$ 13,639,000 \$	2,113,000
REVENUE	6,698,580	8,671,000	5,500,000	8,500,000	8,500,000	3,000,000
	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	16,781,243 \$	20,197,000 \$	17,026,000 \$	22,139,000	\$ 22,139,000 \$	5,113,000
	=====	=====	=====	=====	=====	=====

FUND
INMATE WELFARE FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
OTHER PROTECTION

Pursuant to Section 4025 of the Penal Code, this fund provides for the benefit, education, and welfare of the inmates confined within County jails. The Inmate Welfare Fund receives revenue from several sources, including the Jail Store Fund, vending machine sales, pay telephone commissions, and interest on deposited funds. All expenditures are fully offset by these revenue sources. Increased appropriation in the 1992-93 Proposed Budget is due to carryover of unexpended prior-year fund balance.

INTERNAL SERVICES DEPARTMENT CAPITAL EQUIPMENT A.C.O. FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
FA - EQUIPMENT \$	582,981 \$	1,647,000 \$	3,985,000 \$	4,219,000 \$	2,718,000 \$	-1,267,000
ENCUMBRANCES	371,003					
TOT FIN REQMTS \$	953,984 \$	1,647,000 \$	3,985,000 \$	4,219,000 \$	2,718,000 \$	-1,267,000
AVAIL FINANCE =====						
FUND BALANCE \$	1,299,723 \$	2,812,000 \$	2,812,000 \$	3,209,000 \$	1,708,000 \$	-1,104,000
REVENUE	2,466,261	543,000	1,173,000	1,010,000	1,010,000	-163,000
TOT AVAIL FIN \$	3,765,984 \$	3,355,000 \$	3,985,000 \$	4,219,000 \$	2,718,000 \$	-1,267,000

FUND
INTERNAL SERVICES DEPARTMENT
CAPITAL EQUIPMENT A.C.O. FUND

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

Provides for replacement equipment used in the provision of internal support services financed through a surcharge on Internal Services Department labor.

JAIL STORE FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						

SVCS & SUPPS \$	6,452,828 \$	5,675,000 \$	11,000,000 \$	10,700,000 \$	10,700,000 \$	-300,000
OTH FIN USES	1,073,626	326,000	1,500,000	1,300,000	1,300,000	-200,000
APPROP FOR CON			418,000			-418,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	7,526,454 \$	6,001,000 \$	12,918,000 \$	12,000,000	12,000,000 \$	-918,000
RESERVES						

OTHER RESERVES	344,585					
ENCUMBRANCES	883					
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES \$	345,468 \$					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	7,871,922 \$	6,001,000 \$	12,918,000 \$	12,000,000	12,000,000 \$	-918,000
AVAIL FINANCE						
=====						
FUND BALANCE \$	1,418,211 \$	1,479,000 \$	1,479,000 \$	1,479,000	1,479,000 \$	
REVENUE	7,932,710	6,001,000	11,439,000	10,521,000	10,521,000	-918,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	9,350,921 \$	7,480,000 \$	12,918,000 \$	12,000,000	12,000,000 \$	-918,000

FUND
JAIL STORE FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
DETENTION AND CORRECTION

This fund, established in accordance with Section 4025 of the Penal Code, provides for the maintenance of a store for jail inmates and is funded by revenue received from the sale of personal supplies which are not otherwise provided by the County. Fund appropriation is increased in 1992-93 due to a projected increase in store sales revenue.

LINKAGES SUPPORT PROGRAM

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS	\$	\$ 37,000	\$ 279,000	\$ 78,000	\$ 78,000	\$ -201,000
OTH FIN USES		6,000	50,000	9,000	9,000	-41,000
	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$	\$ 43,000	\$ 329,000	\$ 87,000	\$ 87,000	\$ -242,000
=====						
ENCUMBRANCES	692					
	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 692	\$ 43,000	\$ 329,000	\$ 87,000	\$ 87,000	\$ -242,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE	\$	\$ 4,000	\$ 4,000	\$ 17,000	\$ 17,000	\$ 13,000
REVENUE	4,692	56,000	325,000	70,000	70,000	-255,000
	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 4,692	\$ 60,000	\$ 329,000	\$ 87,000	\$ 87,000	\$ -242,000
	=====	=====	=====	=====	=====	=====
FUND						
LINKAGES PROGRAM-AB 764						
FUNCTION						
PUBLIC ASSISTANCE						
ACTIVITY						
OTHER ASSISTANCE						

The Linkages Support Program provides information, referral, and case management services to frail elderly and impaired adults to avoid institutionalization and is financed by a special assessment on disabled and veterans parking violation fees.

The 1992-93 Proposed Budget reflects actual revenue received.

MARINA REPLACEMENT A.C.O. FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						

FA - B & I	\$ 1,089,720	\$ 2,395,000	\$ 3,395,000	\$ 5,145,000	\$ 5,145,000	\$ 1,750,000
OTH FIN USES				200,000	200,000	200,000
APPROP FOR CON			402,000			-402,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$ 1,089,720	\$ 2,395,000	\$ 3,797,000	\$ 5,345,000	\$ 5,345,000	\$ 1,548,000
=====						
RESERVES						

GENER RESERVES	\$ 1,843,960	\$ 1,536,000	\$ 1,536,000	\$ 7,792,000	\$ 1,361,000	\$ -175,000
ENCUMBRANCES	311,618					
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES	\$ 2,155,578	\$ 1,536,000	\$ 1,536,000	\$ 7,792,000	\$ 1,361,000	\$ -175,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 3,245,298	\$ 3,931,000	\$ 5,333,000	\$ 13,137,000	\$ 6,706,000	\$ 1,373,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 2,776,251	\$ 847,000	\$ 847,000	\$ 402,000	\$ 402,000	\$ -445,000
CANCEL RES/DES		1,758,000	1,758,000	1,536,000	1,536,000	-222,000
REVENUE	1,316,047	1,728,000	2,728,000	11,199,000	4,768,000	2,040,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 4,092,298	\$ 4,333,000	\$ 5,333,000	\$ 13,137,000	\$ 6,706,000	\$ 1,373,000

FUND
MARINA REPLACEMENT A.C.O. FUND

FUNCTION
GENERAL

ACTIVITY
PLANT ACQUISITION

This fund was established to provide for repairs and replacement of public facilities and improvements at Marina del Rey, and is financed from revenues in excess of operating expenses generated at the Marina as well as State loans. Due to fiscal constraints, only \$159,000 in financing has been recommended for transfer from general fund revenues in excess of operating expenses. Alternative financing has been identified in the Proposed Budget Addendum. The 1992-93 Proposed Budget primarily provides an increase for the reinforcement and replacement of portions of the Marina Seawall, and is being financed by a State Department of Boating and Waterways loan. Other projects financed by this fund include physically disabled access modifications, as well as a transfer to the Public Library for expansion of the Library in Marina del Rey.

MARSHAL AUTOMATION FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	\$	\$	\$	\$ 732,000	\$ 732,000	\$ 732,000
FA - EQUIPMENT				1,708,000	1,708,000	1,708,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	\$	\$	\$	\$ 2,440,000	\$ 2,440,000	\$ 2,440,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	\$	\$	\$	\$ 2,440,000	\$ 2,440,000	\$ 2,440,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE \$	\$	\$	\$	\$ 840,000	\$ 840,000	\$ 840,000
REVENUE		840,000		1,600,000	1,600,000	1,600,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	\$	\$ 840,000	\$	\$ 2,440,000	\$ 2,440,000	\$ 2,440,000

FUND
MARSHAL AUTOMATION FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
POLICE PROTECTION

This fund provides for the collection of fees for serving, executing, and processing required court notices, writs, and orders. It also provides for the collection of an assessment for the certification of correction on citations that require inspection for proof of correction under Sections 26731 and 26746.1 of the Government Code. The fees collected are to be used for the implementation, maintenance, and purchase of auxiliary equipment and furnishings for automated systems.

MARSHAL PROCESSING FEE FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS	\$ 161,184	\$ 20,000	\$ 294,000	\$ 381,000	\$ 381,000	\$ 87,000
FA - EQUIPMENT	814,931	428,000	684,000	887,000	887,000	203,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$ 976,115	\$ 448,000	\$ 978,000	\$ 1,268,000	\$ 1,268,000	\$ 290,000
=====	=====	=====	=====	=====	=====	=====
ENCUMBRANCES	2,509					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 978,624	\$ 448,000	\$ 978,000	\$ 1,268,000	\$ 1,268,000	\$ 290,000
=====	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 558,194	\$ 278,000	\$ 278,000	\$ 549,000	\$ 549,000	\$ 271,000
REVENUE	698,430	719,000	700,000	719,000	719,000	19,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 1,256,624	\$ 997,000	\$ 978,000	\$ 1,268,000	\$ 1,268,000	\$ 290,000
=====	=====	=====	=====	=====	=====	=====
FUND	MARSHAL PROCESSING FEE FUND		FUNCTION	PUBLIC PROTECTION		ACTIVITY
						POLICE PROTECTION

This fund provides for the collection of a fee under a writ of attachment, execution, possession or sale to finance Marshal vehicle fleet replacement and equipment maintenance under Section 26746 of the Government Code.

MOTOR VEHICLES A.C.O. FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
FA - EQUIPMENT \$	1,875,061 \$	2,079,000 \$	8,859,000 \$	12,018,000	12,018,000 \$	3,159,000
ENCUMBRANCES	2,622,850					
TOT FIN REQMTS \$	4,497,911 \$	2,079,000 \$	8,859,000 \$	12,018,000	12,018,000 \$	3,159,000
AVAIL FINANCE =====						
FUND BALANCE \$	4,213,270 \$	4,119,000 \$	4,119,000 \$	6,780,000	6,780,000 \$	2,661,000
REVENUE	4,403,640	4,740,000	4,740,000	5,238,000	5,238,000	498,000
TOT AVAIL FIN \$	8,616,910 \$	8,859,000 \$	8,859,000 \$	12,018,000	12,018,000 \$	3,159,000

FUND
MOTOR VEHICLES - A.C.O. FUND

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

The Motor Vehicle A.C.O. Fund accumulates a daily flat rate charged for use of each vehicle in the County fleet. The flat rate varies with vehicle class and is calculated to provide sufficient funding of replacement when useful life is exceeded.

NARCOTIC ENFORCEMENT SPECIAL FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS	\$ 13,059,654	\$ 15,419,000	\$ 22,469,000	\$ 12,171,000	\$ 12,171,000	\$ -10,298,000
FA - EQUIPMENT	2,056,448	1,384,000	2,275,000	2,770,000	2,770,000	495,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$ 15,116,102	\$ 16,803,000	\$ 24,744,000	\$ 14,941,000	\$ 14,941,000	\$ -9,803,000
=====						
RESERVES						
=====						
OTHER RESERVES	300,000					
ENCUMBRANCES	380,921					
DESIGNATIONS	6,411,935					
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES	\$ 7,092,856	\$	\$	\$	\$	\$
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 22,208,958	\$ 16,803,000	\$ 24,744,000	\$ 14,941,000	\$ 14,941,000	\$ -9,803,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 23,229,408	\$ 11,332,000	\$ 11,332,000	\$ 7,941,000	\$ 7,941,000	\$ -3,391,000
CANCEL RES/DES		6,412,000	6,412,000			-6,412,000
REVENUE	10,311,549	7,000,000	7,000,000	7,000,000	7,000,000	
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 33,540,957	\$ 24,744,000	\$ 24,744,000	\$ 14,941,000	\$ 14,941,000	\$ -9,803,000

FUND
NARCOTIC ENFORCEMENT FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
POLICE PROTECTION

This fund was established in 1984 in accordance with Section 11489 of the Health and Safety Code, which provides for distribution of assets forfeited in connection with violation of laws governing controlled substances. By State law, use of these funds is restricted to expenditures for law enforcement and prosecution. The 1992-93 Proposed Budget reflects deletion of prior-year surplus due to a reduction in the dollar value of individual forfeitures received in 1991-92.

OAK FOREST MITIGATION FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	\$	\$	\$ 250,000	\$ 250,000	\$ 250,000	\$
TOT FIN REQMTS \$	\$	\$	\$ 250,000	\$ 250,000	\$ 250,000	\$
AVAIL FINANCE						
=====						
FUND BALANCE \$	\$	\$	\$	\$ 5,000	\$ 5,000	\$ 5,000
REVENUE		5,000	250,000	245,000	245,000	-5,000
TOT AVAIL FIN \$	\$	\$ 5,000	\$ 250,000	\$ 250,000	\$ 250,000	\$

FUND
OAK FOREST MITIGATION FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
OTHER PROTECTION

This program, established in 1991, is used to administer and manage specially designated oak forests and is funded by developers' mitigation fees. The fees are used to relocate oak trees which would otherwise be lost to development by transplanting them into various County parks.

OFF-HIGHWAY VEHICLE FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS	\$ 118,103	\$ 325,000	\$ 593,000	\$ 897,000	\$ 897,000	\$ 304,000
ENCUMBRANCES	31,294					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 149,397	\$ 325,000	\$ 593,000	\$ 897,000	\$ 897,000	\$ 304,000
=====	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 397,969	\$ 435,000	\$ 435,000	\$ 483,000	\$ 483,000	\$ 48,000
REVENUE	186,428	373,000	158,000	414,000	414,000	256,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 584,397	\$ 808,000	\$ 593,000	\$ 897,000	\$ 897,000	\$ 304,000

FUND
OFF-HIGHWAY VEHICLE FUND

FUNCTION
RECREATION AND CULTURAL SERVICES

ACTIVITY
RECREATION FACILITIES

This fund, as established by the Public Resources and Vehicle Codes, is used to develop, construct, operate, and maintain off-highway vehicle recreational facilities, and is financed by the County's share of off-highway vehicle license fees and various State grants for site acquisition and development. An increase of \$304,000 reflects increases in State Trails grants for trail renovation activities primarily in Hume Canyon and various locations throughout Los Angeles City.

PARK IN-LIEU FEES A.C.O. FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
FA - B & I	\$ 762,566	\$ 600,000	\$ 6,684,000	\$ 6,792,000	\$ 6,792,000	\$ 108,000
FA - EQUIPMENT	2,346					
TOT FIX ASSET	764,912	600,000	6,684,000	6,792,000	6,792,000	108,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$ 764,912	\$ 600,000	\$ 6,684,000	\$ 6,792,000	\$ 6,792,000	\$ 108,000
=====	=====	=====	=====	=====	=====	=====
RESERVES						
=====						
GENER RESERVES	\$	\$ 1,768,000	\$ 1,768,000	\$ 404,000	\$ 404,000	\$ -1,364,000
ENCUMBRANCES	578,381					
TOTAL RESERVES	\$ 578,381	\$ 1,768,000	\$ 1,768,000	\$ 404,000	\$ 404,000	\$ -1,364,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 1,343,293	\$ 2,368,000	\$ 8,452,000	\$ 7,196,000	\$ 7,196,000	\$ -1,256,000
=====	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 7,143,793	\$ 6,380,000	\$ 6,380,000	\$ 6,696,000	\$ 4,928,000	\$ -1,452,000
CANCEL RES/DES					1,768,000	1,768,000
REVENUE	579,500	916,000	2,072,000	500,000	500,000	-1,572,000
TOT AVAIL FIN	\$ 7,723,293	\$ 7,296,000	\$ 8,452,000	\$ 7,196,000	\$ 7,196,000	\$ -1,256,000

FUND
PARK IN-LIEU FEES A.C.O. FUND

FUNCTION
GENERAL

ACTIVITY
PLANT ACQUISITION

This fund accumulates fees which are paid in lieu of park dedication requirements and are used for the acquisition, development, or improvement of local park land. A decrease of \$1,256,000 reflects reduced collections of fees related to development.

PRODUCTIVITY INVESTMENT FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						

SVCS & SUPPS \$	275,137 \$	50,000 \$	340,000 \$	123,000 \$	123,000 \$	-217,000
FA - EQUIPMENT	98,870	101,000	4,170,000	26,346,000	22,346,000	18,176,000
OTH FIN USES	207,145					
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	581,152 \$	151,000 \$	4,510,000 \$	26,469,000	22,469,000 \$	17,959,000
=====						
RESERVES						

ENCUMBRANCES	246,202	17,000				
DESIGNATIONS		2,233,000	2,233,000			-2,233,000
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES \$	246,202 \$	2,250,000 \$	2,233,000 \$			-2,233,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	827,354 \$	2,401,000 \$	6,743,000 \$	26,469,000	22,469,000 \$	15,726,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE \$	2,178,424 \$	3,242,000 \$	3,242,000 \$	12,270,000	12,270,000 \$	9,028,000
CANCEL RES/DES				2,233,000	2,233,000	2,233,000
REVENUE	1,890,930	11,429,000	3,501,000	11,966,000	7,966,000	4,465,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	4,069,354 \$	14,671,000 \$	6,743,000 \$	26,469,000	22,469,000 \$	15,726,000

FUND
PRODUCTIVITY INVESTMENT FUND

FUNCTION
GENERAL

ACTIVITY
OTHER GENERAL

The Productivity Investment Fund was established to provide departments with financing to start productivity improvement projects. Proposals are submitted by departments and reviewed by the Productivity Commission's Investment Board, which makes funding determinations. The Fund also pays for the expenses associated with the County's Productivity Programs and Office.

This year's appropriation designates \$4.0 million to finance prevention-oriented innovative projects requested by departments and approved by the Productivity Commission. An additional \$3.9 million will be available for proposals from departments to finance projects and programs that will produce long-term benefits but cannot usually be funded within annual budgets because they involve substantial initial cost.

PROPOSITION C LOCAL RETURN

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
SVCS & SUPPS \$	\$	\$	\$ 9,300,000	\$ 14,300,000	\$ 14,300,000	\$ 5,000,000
TOT FIN REQMTS \$	\$	\$	\$ 9,300,000	\$ 14,300,000	\$ 14,300,000	\$ 5,000,000
AVAIL FINANCE =====						
REVENUE			9,300,000	14,300,000	14,300,000	5,000,000
TOT AVAIL FIN \$	\$	\$	\$ 9,300,000	\$ 14,300,000	\$ 14,300,000	\$ 5,000,000

FUND
PROPOSITION C
LOCAL RETURN

FUNCTION
PUBLIC WAYS AND FACILITIES

ACTIVITY
PUBLIC WAYS

Proposition C was approved by the voters on November 6, 1990 and adds one-half of one percent to the local sales tax paid by citizens of Los Angeles County. The fund provides for local public transit services, transportation systems and demand management, street improvements, and bike lane and bikeway improvements. The Libertarian lawsuit against the Los Angeles County Transportation Commission (LACTC) has resulted in Local Sales Tax being withheld from the County. Anticipation of a favorable decision in the case is expected to increase the 1992-93 budget by \$5.0 million to \$14.3 million.

PUBLIC WORKS - ARTICLE 3 - BIKEWAY FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
SVCS & SUPPS \$	1,183,670 \$	2,700,000 \$	5,693,000 \$	4,301,000 \$	4,301,000 \$	-1,392,000
RESERVES -----						
GENER RESERVES \$	2,150,000 \$		\$	\$	\$	\$
ENCUMBRANCES	93,759					
TOTAL RESERVES \$	2,243,759 \$		\$	\$	\$	\$
TOT FIN REQMTS \$	3,427,429 \$	2,700,000 \$	5,693,000 \$	4,301,000 \$	4,301,000 \$	-1,392,000
AVAIL FINANCE =====						
FUND BALANCE \$	4,098,671 \$	1,581,000 \$	1,581,000 \$	2,276,000 \$	2,276,000 \$	695,000
CANCEL RES/DES		2,150,000	2,150,000			-2,150,000
REVENUE	909,759	1,245,000	1,962,000	2,025,000	2,025,000	63,000
TOT AVAIL FIN \$	5,008,430 \$	4,976,000 \$	5,693,000 \$	4,301,000 \$	4,301,000 \$	-1,392,000
FUND PUBLIC WORKS - ARTICLE 3 BIKEWAY FUND						
FUNCTION PUBLIC WAYS & FACILITIES						
ACTIVITY PUBLIC WAYS						

This program provides for the acquisition, engineering, construction, and restoration of pedestrian facilities, funded by Proposition A sales tax monies, and subject to approval of the Los Angeles County Transportation Commission. The 1992-93 Proposed Budget reflects a decrease in construction due to a reduction in available financing by approximately \$1.4 million.

PUBLIC WORKS - AVIATION CAPITAL PROJECTS FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						

OTHER CHARGES \$	254,300 \$		220,000 \$	269,000	269,000 \$	49,000
FA - LAND	61,440	637,000	637,000	600,000	600,000	-37,000
FA - B & I	1,152,976	7,807,000	7,807,000	8,252,000	8,252,000	445,000
	-----	-----	-----	-----	-----	-----
TOT CAP PROJ	1,214,416	8,444,000	8,444,000	8,852,000	8,852,000	408,000
	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	1,468,716 \$	8,444,000 \$	8,664,000 \$	9,121,000	9,121,000 \$	457,000
ENCUMBRANCES	663,625					
	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	2,132,341 \$	8,444,000 \$	8,664,000 \$	9,121,000	9,121,000 \$	457,000
AVAIL FINANCE						
=====						
FUND BALANCE \$	376,462 \$		-803,000 \$			803,000
REVENUE	952,878	8,444,000	9,467,000	9,121,000	9,121,000	-346,000
	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	1,329,340 \$	8,444,000 \$	8,664,000 \$	9,121,000	9,121,000 \$	457,000
	=====	=====	=====	=====	=====	=====
FUND	FUNCTION		ACTIVITY			
PUBLIC WORKS - AVIATION	GENERAL		PLANT ACQUISITION			
CAPITAL PROJECTS FUND						

This fund provides for planning studies and improvements to County-owned airports. Financing is available from the Federal Aviation Administration, State Aeronautics funds, and transfers from the Aviation Enterprise Fund.

PUBLIC WORKS - OFF-STREET PARKING SUMMARY

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
SVCS & SUPPS \$	91,646 \$	94,000 \$	304,000 \$	285,000 \$	285,000 \$	-19,000
RESERVES -----						
ENCUMBRANCES	3,199					
DESIGNATIONS	4,421					
TOTAL RESERVES \$	7,620 \$	\$	\$	\$	\$	\$
TOT FIN REQMTS \$	99,266 \$	94,000 \$	304,000 \$	285,000 \$	285,000 \$	-19,000
AVAIL FINANCE =====						
FUND BALANCE \$	230,668 \$	205,000 \$	205,000 \$	182,000 \$	182,000 \$	-23,000
CANCEL RES/DES		4,000	4,000			-4,000
REVENUE	73,596	67,000	95,000	103,000	103,000	8,000
TOT AVAIL FIN \$	304,264 \$	276,000 \$	304,000 \$	285,000 \$	285,000 \$	-19,000
FUND OFF-STREET PARKING FUND			FUNCTION GENERAL		ACTIVITY PROPERTY MANAGEMENT	

These funds provide for the operation and maintenance of metered street parking in various areas and are financed by parking meter fees.

PUBLIC WORKS - ROAD FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						

SVCS & SUPPS	\$ 111,423,536	\$ 144,964,000	\$ 150,543,000	\$ 157,998,000	\$ 157,998,000	\$ 7,455,000
OTHER CHARGES	8,234,568	31,039,000	38,585,000	28,108,000	28,108,000	-10,477,000
FA - B & I	201,613	1,047,000	1,047,000	1,315,000	1,315,000	268,000
FA - EQUIPMENT	34,603	131,000	131,000	75,000	75,000	-56,000
TOT FIX ASSET	236,216	1,178,000	1,178,000	1,390,000	1,390,000	212,000
RES EQU TRANS	691,144	7,606,000	7,606,000	3,038,000	3,038,000	-4,568,000
GROSS TOTAL	\$ 120,585,464	\$ 184,787,000	\$ 197,912,000	\$ 190,534,000	\$ 190,534,000	\$ -7,378,000
RESERVES						

OTHER RESERVES	7,154,740		16,000			-16,000
ENCUMBRANCES	30,357,545					
TOTAL RESERVES	\$ 37,512,285	\$	\$ 16,000	\$	\$	\$ -16,000
TOT FIN REQMTS	\$ 158,097,749	\$ 184,787,000	\$ 197,928,000	\$ 190,534,000	\$ 190,534,000	\$ -7,394,000
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 36,446,956	\$ 11,995,000	\$ 11,995,000	\$ 260,000	\$ 260,000	\$ -11,735,000
CANCEL RES/DES		1,023,000	1,023,000	1,023,000	1,023,000	
REVENUE	133,644,950	172,029,000	184,910,000	189,251,000	189,251,000	4,341,000
TOT AVAIL FIN	\$ 170,091,906	\$ 185,047,000	\$ 197,928,000	\$ 190,534,000	\$ 190,534,000	\$ -7,394,000

FUND
ROAD FUND

FUNCTION
PUBLIC WAYS & FACILITIES

ACTIVITY
PUBLIC WAYS

This fund provides for construction and maintenance of roads and highways, County-owned bridges and tunnels, and maintenance of traffic signal intersections. The 1992-93 Proposed Budget has decreased by \$7,394,000, primarily due to a reduction in the purchase of rights of way and equipment. The decrease also reflects a reduction in capital improvements and the underground tank replacement program.

PUBLIC WORKS - SOLID WASTE MANAGEMENT

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$		\$ 12,918,000	\$ 12,918,000	\$ 16,373,000	\$ 16,373,000	\$ 3,455,000
FA - EQUIPMENT				48,000	48,000	48,000
=====						
GROSS TOTAL \$		\$ 12,918,000	\$ 12,918,000	\$ 16,421,000	\$ 16,421,000	\$ 3,503,000
=====						
TOT FIN REQMTS \$		\$ 12,918,000	\$ 12,918,000	\$ 16,421,000	\$ 16,421,000	\$ 3,503,000
=====						
AVAIL FINANCE						
=====						
REVENUE		12,918,000	12,918,000	16,421,000	16,421,000	3,503,000
=====						
TOT AVAIL FIN \$		\$ 12,918,000	\$ 12,918,000	\$ 16,421,000	\$ 16,421,000	\$ 3,503,000
=====						

FUND
SOLID WASTE MANAGEMENT

FUNCTION
HEALTH AND SANITATION

ACTIVITY
SANITATION

The Solid Waste Management Fund (SWMF) was approved by the Board of Supervisors, effective September 15, 1991, to comply with the mandates of the California Integrated Waste Management Act of 1989. This Act requires each city and the County for its unincorporated areas to prepare, adopt, and implement separate Source Reduction, Recycling, and Household Hazardous Waste Programs. The fund provides for coordinating the Source Reduction and Household Hazardous Waste Elements; preparing annual reports to the California Integrated Waste Management Board; processing Findings of Conformance for all new and expanded solid waste management facilities; administering the County Integrated Waste Management Plan; and implementing the Countywide Siting Element and Household Hazardous Waste Programs. This fund further provides for public education awareness programs that address issues involving source reduction, recycling, composting, and market development for diverted materials; and implementation of market strategies and programs which would lessen dependence on land disposal sites for solid waste.

PUBLIC WORKS - SPECIAL ROAD DISTRICT SUMMARY

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES =====						
SVCS & SUPPS \$	2,964,872 \$	2,708,000 \$	2,771,000 \$	2,826,000 \$	2,826,000 \$	55,000
RESERVES -----						
GENER RESERVES \$	47,000 \$	\$	\$	\$	\$	\$
ENCUMBRANCES	121,744					
EST DELINQ			174,000	134,000	134,000	-40,000
TOTAL RESERVES \$	168,744 \$	\$	174,000 \$	134,000 \$	134,000 \$	-40,000
TOT FIN REQMTS \$	3,133,616 \$	2,708,000 \$	2,945,000 \$	2,960,000 \$	2,960,000 \$	15,000
AVAIL FINANCE =====						
FUND BALANCE \$	671,999 \$	286,000 \$	286,000 \$	220,000 \$	220,000 \$	-66,000
CANCEL RES/DES		47,000	47,000			-47,000
PROPERTY TAXES	2,619,891	2,535,000	2,546,000	2,683,000	2,683,000	137,000
REVENUE	127,721	60,000	66,000	57,000	57,000	-9,000
TOT AVAIL FIN \$	3,419,611 \$	2,928,000 \$	2,945,000 \$	2,960,000 \$	2,960,000 \$	15,000

FUND
PUBLIC WORKS - SPECIAL ROAD

FUNCTION
PUBLIC WAYS AND FACILITIES

ACTIVITY
PUBLIC WAYS

This program provides for the construction, maintenance, and repair of roads, sidewalks, and highways within unincorporated areas of the County. Services are financed with special district tax levies. The FY 1992-93 Proposed Budget has increased by \$15,000 for the construction of sidewalks, curbs, and wheelchair ramps.

RECREATION FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	303,552 \$	497,000 \$	575,000 \$	575,000 \$	575,000 \$	
ENCUMBRANCES	935					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	304,487 \$	497,000 \$	575,000 \$	575,000 \$	575,000 \$	
=====						
AVAIL FINANCE						
=====						
FUND BALANCE \$	84,557 \$	218,000 \$	218,000 \$	151,000 \$	151,000 \$	-67,000
REVENUE	437,929	430,000	357,000	424,000	424,000	67,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	522,486 \$	648,000 \$	575,000 \$	575,000 \$	575,000 \$	

FUND
RECREATION FUND

FUNCTION
RECREATION AND CULTURAL SERVICES

ACTIVITY
RECREATION FACILITIES

This fund provides spending authority for recreation programs requested and financed by community support groups, donations and participant fees. Activity in this fund is expected to remain at current levels.

SAN GABRIEL CANYON RECREATION FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						

SVCS & SUPPS \$	107,445 \$	42,000 \$	245,000 \$	316,000	\$ 316,000 \$	71,000
ENCUMBRANCES	453					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	107,898 \$	42,000 \$	245,000 \$	316,000	\$ 316,000 \$	71,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE \$	108,147 \$	116,000 \$	116,000 \$	188,000	\$ 188,000 \$	72,000
REVENUE	115,750	114,000	129,000	128,000	128,000	-1,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	223,897 \$	230,000 \$	245,000 \$	316,000	\$ 316,000 \$	71,000

FUND
SAN GABRIEL CANYON RECREATION FUND

FUNCTION
RECREATION AND CULTURAL SERVICES

ACTIVITY
RECREATION FACILITIES

This fund provides for reimbursement of operational costs related to parking fee enforcement and improvements in the San Gabriel Canyon Recreation Area. An increase of \$71,000 in 1992-93 primarily reflects carry-over of previous fund balance.

SHERIFF AUTOMATION FUND

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
SVCS & SUPPS \$	\$	\$	\$	\$ 69,000	\$ 69,000	\$ 69,000
FA - EQUIPMENT				161,000	161,000	161,000
GROSS TOTAL \$	\$	\$	\$	\$ 230,000	\$ 230,000	\$ 230,000
TOT FIN REQMTS \$	\$	\$	\$	\$ 230,000	\$ 230,000	\$ 230,000
AVAIL FINANCE =====						
FUND BALANCE \$	\$	\$	\$	\$ 70,000	\$ 70,000	\$ 70,000
REVENUE		70,000		160,000	160,000	160,000
TOT AVAIL FIN \$	\$	\$ 70,000	\$	\$ 230,000	\$ 230,000	\$ 230,000

FUND

SHERIFF AUTOMATION FUND

FUNCTION

PUBLIC PROTECTION

ACTIVITY

POLICE PROTECTION

Section 26731 of the Government Code provides for the establishment of a special fund for fees collected for serving, executing, and processing required court notices, writs, orders, and other services performed by Sheriff personnel. All proceeds from the fee are for the exclusive use of the Sheriff's Court Services Division to supplement the costs of automated systems, and administering the funds.

SHERIFF PROCESSING FEE FUND

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						

SVCS & SUPPS \$	\$	\$	\$ 65,000	\$ 118,000	\$ 118,000	\$ 53,000
FA - EQUIPMENT			186,000	276,000	276,000	90,000
	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	\$	\$	\$ 251,000	\$ 394,000	\$ 394,000	\$ 143,000

RESERVES						

ENCUMBRANCES	601					
DESIGNATIONS	52,149					
	=====	=====	=====	=====	=====	=====
TOTAL RESERVES \$	\$ 52,750	\$	\$	\$	\$	\$
	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	\$ 52,750	\$	\$ 251,000	\$ 394,000	\$ 394,000	\$ 143,000

AVAIL FINANCE						
=====						
FUND BALANCE \$	\$ 127,149	\$ 133,000	\$ 133,000	\$ 284,000	\$ 284,000	\$ 151,000
CANCEL RES/DES		53,000	53,000			-53,000
REVENUE	58,601	98,000	65,000	110,000	110,000	45,000
	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	\$ 185,750	\$ 284,000	\$ 251,000	\$ 394,000	\$ 394,000	\$ 143,000

FUND
SHERIFF PROCESSING FEE FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
POLICE PROTECTION

This fund is established pursuant to Section 26746 of the Government Code which provides for assessment of a processing fee on the disbursement of monies collected under writs of attachment, execution, possession, or sale. Proceeds are used to offset the Sheriff's cost for replacement and maintenance of vehicles and equipment.

SMALL CLAIMS ADVISOR PROGRAM

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						

SVCS & SUPPS	\$ 347,879	\$ 501,000	\$ 501,000	\$ 532,000	\$ 532,000	\$ 31,000
OTH FIN USES			2,138,000	3,397,000	3,397,000	1,259,000
APPROP FOR CON			364,000			-364,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$ 347,879	\$ 501,000	\$ 3,003,000	\$ 3,929,000	\$ 3,929,000	\$ 926,000

RESERVES						

ENCUMBRANCES	167					
DESIGNATIONS	616,877					
-----	-----	-----	-----	-----	-----	-----
TOTAL RESERVES	\$ 617,044	\$	\$	\$	\$	\$
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 964,923	\$ 501,000	\$ 3,003,000	\$ 3,929,000	\$ 3,929,000	\$ 926,000
=====	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 616,877	\$ 1,125,000	\$ 1,125,000	\$ 2,585,000	\$ 2,585,000	\$ 1,460,000
CANCEL RES/DES		617,000	617,000			-617,000
REVENUE	1,475,938	1,344,000	1,261,000	1,344,000	1,344,000	83,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 2,092,815	\$ 3,086,000	\$ 3,003,000	\$ 3,929,000	\$ 3,929,000	\$ 926,000

FUND
SMALL CLAIMS ADVISOR PROGRAM

FUNCTION
PUBLIC PROTECTION

ACTIVITY
OTHER PROTECTION

This fund provides for the collection of fees for the filing of small claims as established under Chapter 1450 of the Statutes of 1989. The Small Claims Advisor Program is operated by the Department of Consumer Affairs.

SPECIAL DEVELOPMENT FUNDS - REGIONAL PARKS

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	573,857 \$	1,211,000 \$	2,092,000 \$	1,622,000	\$ 1,622,000 \$	-470,000
FA - EQUIPMENT	126,484	1,000				
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	700,341 \$	1,212,000 \$	2,092,000 \$	1,622,000	\$ 1,622,000 \$	-470,000
=====	=====	=====	=====	=====	=====	=====
ENCUMBRANCES	146,774					
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	847,115 \$	1,212,000 \$	2,092,000 \$	1,622,000	\$ 1,622,000 \$	-470,000
=====	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE \$	1,449,464 \$	1,607,000 \$	1,607,000 \$	1,143,000	\$ 1,143,000 \$	-464,000
REVENUE	1,004,650	748,000	485,000	479,000	479,000	-6,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	2,454,114 \$	2,355,000 \$	2,092,000 \$	1,622,000	\$ 1,622,000 \$	-470,000
=====	=====	=====	=====	=====	=====	=====
FUND	FUNCTION		ACTIVITY			
SPECIAL DEVELOPMENT FUNDS -	RECREATION AND CULTURAL SERVICES		RECREATION FACILITIES			
REGIONAL PARKS						

This program is used to develop, improve, and maintain the County's regional parks and is funded primarily by vehicle entry, parking, boat inspection fees, and certain concessions payments. Declining revenues are a result of reduced allocations to this fund from revenue received from Bonelli, Santa Fe Dam and Castaic Regional Park.



SPECIAL DISTRICTS

The following Special Districts provide a variety of specialized services to various locations throughout the County. They are financed by a combination of property taxes, benefit assessments, and user charges as a means of equitably distributing the costs of providing services to benefited properties and residents.

LANDSCAPE MAINTENANCE DISTRICTS & LLAD SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	3,843,046 \$	4,449,000 \$	6,656,000 \$	10,240,000	10,240,000 \$	3,584,000
OTHER CHARGES		351,000	295,000			-295,000
OTH FIN USES	1,071,504	1,329,000	1,331,000	2,240,000	2,240,000	909,000
APPROP FOR CON			329,000			-329,000
GROSS TOTAL \$	4,914,550 \$	6,129,000 \$	8,611,000 \$	12,480,000	12,480,000 \$	3,869,000
RESERVES						
=====						
GENER RESERVES \$	1,080,000 \$	2,281,000 \$	2,281,000 \$	2,110,000	2,110,000 \$	-171,000
ENCUMBRANCES	304,444					
EST DELINQ			100,000	108,000	108,000	8,000
TOTAL RESERVES \$	1,384,444 \$	2,281,000 \$	2,381,000 \$	2,218,000	2,218,000 \$	-163,000
TOT FIN REQMTS \$	6,298,994 \$	8,410,000 \$	10,992,000 \$	14,698,000	14,698,000 \$	3,706,000
AVAIL FINANCE						
=====						
FUND BALANCE \$	3,104,703 \$	2,839,000 \$	2,839,000 \$	2,825,000	2,825,000 \$	-14,000
CANCEL RES/DES		1,071,000	1,071,000	2,223,000	2,223,000	1,152,000
PROPERTY TAXES	1,062,100	948,000	810,000	948,000	948,000	138,000
SPECIAL ASSESS	3,650,489	4,789,000	4,785,000	5,315,000	5,315,000	530,000
REVENUE	1,327,325	1,588,000	1,487,000	3,387,000	3,387,000	1,900,000
TOT AVAIL FIN \$	9,144,617 \$	11,235,000 \$	10,992,000 \$	14,698,000	14,698,000 \$	3,706,000

These districts provide for the development and maintenance of parkway panels, median strips, slopes, and open space area. The proposed funding increase of \$3,706,000 for 1992-93 reflects new subdivisions and the addition of landscaped areas to existing districts.

PUBLIC WORKS - DRAINAGE MAINTENANCE DISTRICTS SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS	\$ 24,085	\$ 60,000	\$ 123,000	\$ 160,000	\$ 160,000	\$ 37,000
APPROP FOR CON			18,000	24,000	24,000	6,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$ 24,085	\$ 60,000	\$ 141,000	\$ 184,000	\$ 184,000	\$ 43,000
=====						
RESERVES						
=====						
GENER RESERVES	\$ 867,565	\$ 939,000	\$ 939,000	\$ 946,000	\$ 946,000	\$ 7,000
ENCUMBRANCES	822					
EST DELINQ		1,000	1,000	1,000	1,000	
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES	\$ 868,387	\$ 940,000	\$ 940,000	\$ 947,000	\$ 947,000	\$ 7,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 892,472	\$ 1,000,000	\$ 1,081,000	\$ 1,131,000	\$ 1,131,000	\$ 50,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 858,565	\$ 88,000	\$ 88,000	\$ 72,000	\$ 72,000	\$ -16,000
CANCEL RES/DES		867,000	867,000	939,000	939,000	72,000
PROPERTY TAXES	53,848	54,000	54,000	54,000	54,000	
REVENUE	68,384	63,000	72,000	66,000	66,000	-6,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 980,797	\$ 1,072,000	\$ 1,081,000	\$ 1,131,000	\$ 1,131,000	\$ 50,000

These districts provide for the operation, maintenance, and repair of certain drainage facilities to protect low-lying areas from excessive storm water runoff. Services are financed primarily from district tax levies and State subventions. An increase of \$50,000 is proposed for 1992-93 primarily to maintain and repair Drainage Maintenance District No. 5, with an additional amount set aside to perform repair work, should an emergency condition occur.

PUBLIC WORKS - FLOOD CONTROL/DEBT SERVICES SUMMARY

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
OTHER CHARGES \$	27,756,671 \$	24,959,000 \$	24,959,000 \$	23,992,000 \$	23,992,000 \$	-967,000
RESERVES -----						
GENER RESERVES \$	10,356,860 \$	8,848,000 \$	8,848,000 \$	6,846,000 \$	6,846,000 \$	-2,002,000
ENCUMBRANCES	1,303					
EST DELINQ			2,284,000	2,316,000	2,316,000	32,000
TOTAL RESERVES \$	10,358,163 \$	8,848,000 \$	11,132,000 \$	9,162,000 \$	9,162,000 \$	-1,970,000
TOT FIN REQMTS \$	38,114,834 \$	33,807,000 \$	36,091,000 \$	33,154,000 \$	33,154,000 \$	-2,937,000
AVAIL FINANCE =====						
FUND BALANCE \$	16,563,935 \$	2,872,000 \$	2,872,000 \$	2,789,000 \$	2,789,000 \$	-83,000
CANCEL RES/DES		10,356,000	10,356,000	8,848,000	8,848,000	-1,508,000
PROPERTY TAXES	23,031,959	23,368,000	22,863,000	21,517,000	21,517,000	-1,346,000
REVENUE	1,390,940					
TOT AVAIL FIN \$	40,986,834 \$	36,596,000 \$	36,091,000 \$	33,154,000 \$	33,154,000 \$	-2,937,000

This fund provides for the redemption and interest payments for 1964 and 1970 Flood Control District Storm Drain Bonds which were approved by the electorate. These requirements decrease yearly as bonds mature.

PUBLIC WORKS - FLOOD CONTROL DISTRICT SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS	\$ 126,863,985	\$ 134,260,000	\$ 140,320,000	\$ 150,435,000	\$ 150,435,000	\$ 10,115,000
OTHER CHARGES	9,812,201	13,390,000	17,700,000	14,601,000	14,601,000	-3,099,000
FA - B & I	90,358	1,152,000	1,152,000	1,268,000	1,268,000	116,000
FA - EQUIPMENT	146,798	687,000	687,000	142,000	142,000	-545,000
TOT FIX ASSET	237,156	1,839,000	1,839,000	1,410,000	1,410,000	-429,000
RES EQU TRANS	699,852	2,907,000	2,907,000	1,139,000	1,139,000	-1,768,000
APPROP FOR CON			1,000,000	1,000,000	1,000,000	
GROSS TOTAL	\$ 137,613,194	\$ 152,396,000	\$ 163,766,000	\$ 168,585,000	\$ 168,585,000	\$ 4,819,000
RESERVES						
=====						
GENER RESERVES	\$ 5,600,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	
OTHER RESERVES	1,964,000					
ENCUMBRANCES	63,977,994					
DESIGNATIONS			3,648,000	5,000,000	5,000,000	1,352,000
EST DELINQ			8,562,000	6,775,000	6,775,000	-1,787,000
TOTAL RESERVES	\$ 71,541,994	\$ 2,800,000	\$ 15,010,000	\$ 14,575,000	\$ 14,575,000	\$ -435,000
TOT FIN REQMTS	\$ 209,155,188	\$ 155,196,000	\$ 178,776,000	\$ 183,160,000	\$ 183,160,000	\$ 4,384,000
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 87,115,754	\$ 23,248,000	\$ 23,248,000	\$ 23,071,000	\$ 23,071,000	\$ -177,000
CANCEL RES/DES		5,600,000	5,600,000	2,800,000	2,800,000	-2,800,000
PROPERTY TAXES	35,235,833	41,600,000	39,720,000	43,490,000	43,490,000	3,770,000
SPECIAL ASSESS	86,600,227	92,000,000	92,000,000	97,768,000	97,768,000	5,768,000
REVENUE	23,451,377	15,819,000	18,208,000	16,031,000	16,031,000	-2,177,000
TOT AVAIL FIN	\$ 232,403,191	\$ 178,267,000	\$ 178,776,000	\$ 183,160,000	\$ 183,160,000	\$ 4,384,000

This district provides for the construction, upgrade, and maintenance of flood control facilities, washes, reservoirs, storm gauging stations, and pumping plants. The recommendation reflects an increase for reservoir clean-outs at Cogswell, Morris, and San Gabriel Dams, reconstruction of the Alamitos Bay Pumping Plant, and construction for the Dominguez Gap Seawater Barrier Project. The recommendation also reflects a designation reserve for the Los Angeles County Drainage Area Project to improve storm runoff capacity of the Los Angeles and Rio Hondo Rivers and updating seismic safety requirements at various dams and flood control facilities.

PUBLIC WORKS - GARBAGE DISPOSAL DISTRICTS SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						

SVCS & SUPPS	\$ 8,449,084	\$ 8,818,000	\$ 10,759,000	\$ 10,492,000	\$ 10,492,000	\$ -267,000
RES EQU TRANS				111,000	111,000	111,000
APPROP FOR CON			180,000	337,000	337,000	157,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$ 8,449,084	\$ 8,818,000	\$ 10,939,000	\$ 10,940,000	\$ 10,940,000	\$ 1,000
RESERVES						

GENER RESERVES	\$ 11,825,206	\$ 320,000	\$ 320,000	\$ 80,000	\$ 80,000	\$ -240,000
ENCUMBRANCES	1,931					
EST DELINQ			86,000	399,000	399,000	313,000
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES	\$ 11,827,137	\$ 320,000	\$ 406,000	\$ 479,000	\$ 479,000	\$ 73,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 20,276,221	\$ 9,138,000	\$ 11,345,000	\$ 11,419,000	\$ 11,419,000	\$ 74,000
=====	=====	=====	=====	=====	=====	=====
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 13,208,457	\$ 509,000	\$ 398,000	\$ 2,356,000	\$ 2,356,000	\$ 1,958,000
CANCEL RES/DES		3,095,000	3,095,000	888,000	888,000	-2,207,000
PROPERTY TAXES	1,083,076	1,692,000	1,551,000	1,791,000	1,791,000	240,000
REVENUE	6,382,682	6,198,000	6,301,000	6,384,000	6,384,000	83,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 20,674,215	\$ 11,494,000	\$ 11,345,000	\$ 11,419,000	\$ 11,419,000	\$ 74,000

These districts provide garbage and disposal services. The 1992-93 proposed budget reflects a \$74,000 increase in available financing which will be used to establish appropriation for contingencies. These funds may be used for unanticipated operational costs which arise during the year.

PUBLIC WORKS - OTHER SPECIAL DISTRICTS SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	6,064,473 \$	34,393,000 \$	45,777,000 \$	34,074,000 \$	34,074,000 \$	-11,703,000
OTHER CHARGES		9,600,000	9,600,000	9,900,000	9,900,000	300,000
APPROP FOR CON		5,000	9,000			-9,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	6,064,473 \$	43,998,000 \$	55,386,000 \$	43,974,000 \$	43,974,000 \$	-11,412,000
=====						
RESERVES						
=====						
GENER RESERVES \$		21,000 \$	21,000 \$			-21,000
ENCUMBRANCES	496,897					
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES \$	496,897 \$	21,000 \$	21,000 \$			-21,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	6,561,370 \$	44,019,000 \$	55,407,000 \$	43,974,000 \$	43,974,000 \$	-11,433,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE \$	14,818,385 \$	11,690,000 \$	11,690,000 \$	4,777,000 \$	4,777,000 \$	-6,913,000
CANCEL RES/DES				6,000	6,000	6,000
SPECIAL ASSESS	127,432	244,000	355,000	310,000	310,000	-45,000
REVENUE	3,306,027	36,862,000	43,362,000	38,881,000	38,881,000	-4,481,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	18,251,844 \$	48,796,000 \$	55,407,000 \$	43,974,000 \$	43,974,000 \$	-11,433,000

These districts provide a variety of services including maintenance of dewatering wells, cleaning of catch, storm, and retention basins, and construction of roads and highways required by future development. In all cases, developer contributions finance requirements.

The proposed decrease of \$11,433,000 is due to the completion of the Bouquet Canyon road construction and the Lyons Avenue/McBean Parkway interchange, and is partly offset by increases anticipated with construction of roads and highways in the Parkway-Calabasas and Castaic Fee District areas.

PUBLIC WORKS - SEWER MAINTENANCE DISTRICTS SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS \$	12,738,399 \$	15,163,000 \$	19,713,000 \$	20,299,000 \$	20,299,000 \$	586,000
OTHER CHARGES	239,928	543,000	543,000	562,000	562,000	19,000
FA - EQUIPMENT	-10,251	264,000	253,000	20,000	20,000	-233,000
RES EQU TRANS	277,901	160,000	503,000	284,000	284,000	-219,000
APPROP FOR CON			2,485,000	1,858,000	1,858,000	-627,000
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL \$	13,245,977 \$	16,130,000 \$	23,497,000 \$	23,023,000 \$	23,023,000 \$	-474,000
=====						
RESERVES						
=====						
GENER RESERVES \$	2,649,890 \$	2,465,000 \$	2,465,000 \$	1,790,000 \$	1,790,000 \$	-675,000
OTHER RESERVES	200,347					
ENCUMBRANCES	551,233					
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES \$	3,401,470 \$	2,465,000 \$	2,465,000 \$	1,790,000 \$	1,790,000 \$	-675,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS \$	16,647,447 \$	18,595,000 \$	25,962,000 \$	24,813,000 \$	24,813,000 \$	-1,149,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE \$	9,166,187 \$	6,841,000 \$	6,841,000 \$	6,500,000 \$	6,500,000 \$	-341,000
CANCEL RES/DES		2,649,000	2,649,000	2,465,000	2,465,000	-184,000
REVENUE	14,322,252	15,605,000	16,472,000	15,848,000	15,848,000	-624,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN \$	23,488,439 \$	25,095,000 \$	25,962,000 \$	24,813,000 \$	24,813,000 \$	-1,149,000

These districts provide for the administration, maintenance, operations, and repair of sanitary sewers, appurtenances, pumping plants, sewer treatment plants, and related services in unincorporated areas. In addition, services are rendered to various cities and governmental agencies on a contract basis.

The 1992-93 Proposed Budget has decreased by \$1,149,000 due to a reduction in sewer line replacement and construction projects as a result of the shift to construct more pump plant projects.

No increase in the sewer service charge for any district is being requested since sufficient funds are available to finance any salary and equipment maintenance increases.

PUBLIC WORKS - STREET LIGHTING DISTRICTS/LLAD SUMMARY

FINANCING USES CLASSIFICATION =====	ACTUAL FISCAL YEAR 1990-91 =====	ESTIMATED FISCAL YEAR 1991-92 =====	ADJUSTED ALLOWANCE 1991-92 =====	REQUESTED FISCAL YEAR 1992-93 =====	PROPOSED FISCAL YEAR 1992-93 =====	CHANGE FROM ADJ ALLOWANCE =====
FINANCE REQMTS =====						
FINANCING USES -----						
SVCS & SUPPS \$	14,471,770 \$	14,707,000 \$	19,045,000 \$	16,462,000	\$ 16,462,000 \$	-2,583,000
OTHER CHARGES	141,379	106,000	134,000	119,000	119,000	-15,000
OTH FIN USES	4,218,231	2,027,000	5,249,000	2,835,000	2,835,000	-2,414,000
RES EQU TRANS	5,974,349					
APPROP FOR CON			2,455,000	1,560,000	1,560,000	-895,000
GROSS TOTAL \$	24,805,729 \$	16,840,000 \$	26,883,000 \$	20,976,000	\$ 20,976,000 \$	-5,907,000
RESERVES -----						
GENER RESERVES \$	2,045,415 \$	13,634,000 \$	13,634,000 \$	22,620,000	\$ 22,620,000 \$	8,986,000
ENCUMBRANCES	24,146					
EST DELINQ			681,000	566,000	566,000	-115,000
TOTAL RESERVES \$	2,069,561 \$	13,634,000 \$	14,315,000 \$	23,186,000	\$ 23,186,000 \$	8,871,000
TOT FIN REQMTS \$	26,875,290 \$	30,474,000 \$	41,198,000 \$	44,162,000	\$ 44,162,000 \$	2,964,000
AVAIL FINANCE =====						
FUND BALANCE \$	16,444,167 \$	21,321,000 \$	21,321,000 \$	14,826,000	\$ 14,826,000 \$	-6,495,000
CANCEL RES/DES		2,037,000	2,037,000	13,634,000	13,634,000	11,597,000
PROPERTY TAXES	10,148,940	10,618,000	10,150,000	11,233,000	11,233,000	1,083,000
SPECIAL ASSESS	8,963,623	7,650,000	286,000			-286,000
REVENUE	12,639,560	3,674,000	7,404,000	4,469,000	4,469,000	-2,935,000
TOT AVAIL FIN \$	48,196,290 \$	45,300,000 \$	41,198,000 \$	44,162,000	\$ 44,162,000 \$	2,964,000

This appropriation provides for the operation, maintenance, and repair of street lighting in various districts throughout the County. The 1992-93 Proposed Budget has increased by \$2,964,000 due to the merging of the Lighting Districts which created more available financing. The Department of Public Works (DPW) is engaged in a three to five year plan to reduce the available funds by using them for operations and maintenance. Additionally, DPW will lower assessment rates to bring them in line with actual operating requirements.

RECREATION AND PARKS DISTRICTS & LLAD SUMMARY

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 1990-91	ESTIMATED FISCAL YEAR 1991-92	ADJUSTED ALLOWANCE 1991-92	REQUESTED FISCAL YEAR 1992-93	PROPOSED FISCAL YEAR 1992-93	CHANGE FROM ADJ ALLOWANCE
=====	=====	=====	=====	=====	=====	=====
FINANCE REQMTS						
=====						
FINANCING USES						
=====						
SVCS & SUPPS	\$ 106,325	\$ 114,000	\$ 386,000	\$ 444,000	\$ 444,000	\$ 58,000
OTH FIN USES	74,968	91,000	84,000	84,000	84,000	
=====	=====	=====	=====	=====	=====	=====
GROSS TOTAL	\$ 181,293	\$ 205,000	\$ 470,000	\$ 528,000	\$ 528,000	\$ 58,000
=====						
RESERVES						
=====						
GENER RESERVES	\$ 49,000	\$ 92,000	\$ 92,000	\$ 104,000	\$ 104,000	\$ 12,000
ENCUMBRANCES	4,335					
EST DELINQ			2,000	3,000	3,000	1,000
=====	=====	=====	=====	=====	=====	=====
TOTAL RESERVES	\$ 53,335	\$ 92,000	\$ 94,000	\$ 107,000	\$ 107,000	\$ 13,000
=====	=====	=====	=====	=====	=====	=====
TOT FIN REQMTS	\$ 234,628	\$ 297,000	\$ 564,000	\$ 635,000	\$ 635,000	\$ 71,000
=====						
AVAIL FINANCE						
=====						
FUND BALANCE	\$ 249,522	\$ 268,000	\$ 268,000	\$ 279,000	\$ 279,000	\$ 11,000
CANCEL RES/DES		49,000	49,000	92,000	92,000	43,000
PROPERTY TAXES	82,574	86,000	75,000	92,000	92,000	17,000
SPECIAL ASSESS	74,329	77,000	78,000	77,000	77,000	-1,000
REVENUE	96,204	96,000	94,000	95,000	95,000	1,000
=====	=====	=====	=====	=====	=====	=====
TOT AVAIL FIN	\$ 502,629	\$ 576,000	\$ 564,000	\$ 635,000	\$ 635,000	\$ 71,000

These districts are authorized to develop and maintain landscaped parkway panels and/or road right-of-way medians. The proposed \$71,000 increase for 1992-93 primarily provides funding for improvements to irrigation systems and replacement of plant materials.

Appendix/Index





DEBT MANAGEMENT

On July 3, 1990, the Board of Supervisors established a Bond Anticipation Note (BANS) Policy and Comprehensive Debt Management Guidelines regulating the use of various financing instruments. It was also established that the Treasurer and Tax Collector, the Auditor-Controller, and the Chief Administrative Officer would file annual updates to the policies and guidelines coincident with the filing of the Proposed Budget. The guidelines do not apply to voter-approved debt or debt incurred by Agency funds. Limits are based on the Adopted County Budget and cover the following five areas:

I. Bond Anticipation Note (BANS) Program limited to 2 percent of the Adopted Budget.

	<u>Proposed Limit</u>	<u>Anticipated Debt</u>	<u>Variance</u>
Capital Projects (in millions)	\$ 208.4	\$ 155.8	\$ 52.6
LAC-CAL (in millions)	\$ 60.0	\$ 60.0	\$ --

BANS were first used as an interim financing tool to facilitate the purchase of equipment which was ultimately intended to be long-term financed through the Los Angeles County Capital Asset Leasing Corporation (LAC-CAL). Their use has been expanded to provide interim financing for start-up costs associated with major capital construction projects to be long-term financed as approved by the Board. Long-term financing is secured after fixed-price construction bids have been awarded to ensure the full recovery of project costs. BANS are therefore used to relieve the General Fund of the burden of cash-financing the "up-front" costs of projects and equipment approved by the Board for long-term financing.

The program imposes Board-approved limits on the BANS program which cannot be exceeded at any given time. As BANS are defeased through the issuance of long-term financing, the amount defeased is available to provide interim financing for equipment and projects authorized by the Board.

A listing of the BANS-financed projects proposed for 1992-93 is included in the Proposed Bond-Financed Capital Projects Section of the Capital Projects Addendum. It is important to note that estimates of BANS requirements are based on cash flow analyses of individual projects and actual BANS needs may vary based upon changes in project scheduling. With the adoption of the Proposed Budget, the Board is identifying those projects to be long-term financed, approving total capital projects costs, and approving total interim borrowing authority for the 1992-93 fiscal year. As projects are long-term financed and removed from the BANS program, authority to reallocate interim borrowing authority among remaining Board-approved projects to meet specific project needs is delegated to the Chief Administrative Officer. New projects proposed midyear requiring BANS authority must have Board approval.

II. Long-Term Debt (limit expressed in terms of the debt service requirements) limited to 4 percent of the Adopted Budget and, of that, the General County portion is not to exceed 3 percent.

	<u>Proposed Limit</u>	<u>Anticipated Debt</u>	<u>Variance</u>
Total County (in millions)	\$ 536.8	\$ 257.1	\$ 279.7
General County (in millions)	\$ 402.6	\$ 228.8	\$ 173.8

Debt Management (cont.)

Starting with the financing of the Music Center Pavilion in 1962, the County has made frequent use of lease arrangements with joint powers authorities, parking authorities, and nonprofit corporations to finance capital projects through the issuance of Leasehold Revenue Bonds and Certificates of Participation. Upon retirement of the long-term debt instruments, title to the property is transferred to the County. Most recently, the County completed composite lease financings as follows:

<u>Multiple Capital Facilities I</u>	-	1989	Midvalley Facility	\$	9,964,450
			M L King Parking Structure		5,283,058
			Mira Loma Boys Camp		32,598,041
			Lost Hills Sheriff Station		10,732,041
			LAC/USC Intensive Care Unit		2,268,295
<u>Multiple Capital Facilities II</u>	-	1990	PJP Honor Rancho Air Conditioning	\$	9,106,000
			PJP Honor Rancho Water System		11,109,000
			PJP Honor Rancho Sewer System		2,762,000
			PJP Honor Rancho Debris Basin		2,543,000
			PJP Honor Rancho Vehicle Mtncce Fac		5,736,000
			Central Jail Parking Structure		26,440,000
<u>Correctional Facilities Project</u>	-	1991	Lynwood Regional Justice Center	\$	155,374,033
			Men's Central Jail		139,739,033
<u>1991 Master Refunding Project</u>	-	1991	El Monte Comprehensive Health Ctr	\$	12,175,000
			Long Beach Comprehensive Health Ctr		15,998,317
			Hollywood Municipal Courthouse		6,343,001
			Van Nuys Municipal Courthouse		54,905,770
<u>Multiple Capital Facilities III</u>	-	1991	PJP Honor Rancho Laundry Expansion	\$	3,317,924
			PJP Honor Rancho Visitors Center		8,206,080
			Mira Loma Men's Medium Security Fac		5,933,291
			Temple City Sheriff Station		13,617,234
			LAC/USC AIDS Outpatient Clinic		7,996,053
			Registrar-Recorder Headquarters		42,790,324
			Pomona Municipal Courthouse		6,629,094

It is further anticipated that a number of additional projects will have reached the construction phase and will be ready for take-out financing prior to the close of fiscal year 1992-93.

III. Unrated Debt limited to 0.4 percent of the Adopted Budget.

	<u>Proposed Limit</u>	<u>Anticipated Debt</u>	<u>Variance</u>
Unrated Debt (in millions)	\$ 53.7	\$ 17.1	\$ 36.6

This category covers all lease/leaseback or lease/purchase agreements and publicly offered financing instruments issued without an investor risk rating, which bear Los Angeles County's name for purposes of securing tax-exempt status. By policy, in order to protect the County's interests, all such agreements must be approved by the Treasurer and Tax Collector prior to submission to the Board.

Debt Management (cont.)

IV. Taxable Notes limited to 10 percent of the Adopted Budget.

	<u>Proposed Limit</u>	<u>Anticipated Debt</u>	<u>Variance</u>
Taxable Notes (in billions)	\$ 1.34	\$ --	\$ 1.34

Consistent with the guidelines originally approved by the Board of Supervisors, this program will be exercised only if the market proves favorable and note proceeds can be reinvested to give a higher yield.

V. Tax-Exempt Notes set at the Federally allowed limit.

	<u>Proposed Limit</u>	<u>Anticipated Debt</u>	<u>Variance</u>
Tax-Exempt Notes (in billions)	\$ 1.50	\$ 1.30	\$ 0.20

Federal tax regulations recognize governmental entities' need to borrow sufficient funds to meet cash flow needs between primary revenue collection periods. These issues are given tax-exempt status and the Federal limit is determined by a prescribed formula. The County of Los Angeles has issued such notes under Board direction since 1977 in amounts up to \$1.30 billion. The Federally allowed limit will ultimately be determined by cash flow actuals in 1992-93.



STATISTICS

GEOGRAPHY: The County of Los Angeles has an area of 4,083 square miles with altitudes that vary from nine feet below to 10,080 feet above sea level.

WEATHER: Annual mean temperature 65 degrees F.
Annual precipitation 14.85 inches

GOVERNMENT: On June 2, 1913, voters approved the Charter County form of government with a five-member Board of Supervisors. Supervisors are elected by district to serve four-year alternating terms at elections held every two years.

COUNTY SEAT: The voter-approved County seat is the City of Los Angeles.

**ELECTED
OFFICIALS:**

County

5	Supervisors
1	Sheriff
1	District Attorney
1	Assessor
238	Superior Court Judges
188	Municipal Court Judges
1	Justice Court Judge

Congressional Delegation

17 Representatives

State Delegation

14	Senators
25	Assembly Members

**REGISTERED
VOTERS:**

3,215,680 as of March 1992

**ASSESSED
VALUATION:
(1991-92)**

Local Assessed - Secured	\$423,039,697,982
- Unsecured	29,725,051,005
State Assessed	15,180,648,776
Total	\$467,945,397,763

CITIES:

There are 88 cities within the County (see page 60.1).

**POPULATION:
(Estimate as of 1/91)**

Incorporated areas	8,043,402
Unincorporated areas	945,352
Total	8,988,754



ESTIMATED POPULATION OF THE 88 CITIES OF THE COUNTY OF LOS ANGELES

<u>INCORPORATED CITIES</u>	<u>POPULATION*</u>	<u>INCORPORATED CITIES</u>	<u>POPULATION*</u>
Agoura Hills	20,608	La Verne	31,107
Alhambra	83,668	Lawndale	27,550
Arcadia	48,551	Lomita	19,447
Artesia	15,597	Long Beach	439,271
Avalon	2,999	Los Angeles	3,536,799
Azusa	41,562	Lynwood	62,715
Baldwin Park	69,898	Malibu	11,483**
Bell	35,068	Manhattan Beach	32,139
Bellflower	62,386	Maywood	28,552
Bell Gardens	43,119	Monrovia	36,010
Beverly Hills	32,132	Montebello	59,916
Bradbury	833	Monterey Park	61,261
Burbank	95,382	Norwalk	95,088
Calabasas	16,062 **	Palmdale	78,046
Carson	83,742	Palos Verdes Estates	13,420
Cerritos	53,318	Paramount	49,611
Claremont	31,965	Pasadena	132,399
Commerce	12,103	Pico Rivera	59,514
Compton	91,047	Pomona	133,778
Covina	43,216	Rancho Palos Verdes	41,549
Cudahy	22,966	Redondo Beach	60,327
Culver City	38,712	Rolling Hills	1,852
Diamond Bar	53,596	Rolling Hills Estates	7,828
Downey	92,092	Rosemead	52,247
Duarte	20,876	San Dimas	33,092
El Monte	108,453	San Fernando	23,328
El Segundo	15,224	San Gabriel	37,546
Gardenia	52,288	San Marino	12,944
Glendale	182,566	Santa Clarita	118,758
Glendora	47,959	Santa Fe Springs	15,488
Hawaiian Gardens	13,772	Santa Monica	86,862
Hawthorne	72,897	Sierra Madre	10,810
Hermosa Beach	18,286	Signal Hill	8,360
Hidden Hills	1,797	South El Monte	21,253
Huntington Park	57,600	South Gate	87,789
Industry	695	South Pasadena	24,065
Inglewood	111,689	Temple City	31,274
Irwindale	1,067	Torrance	133,489
La Cañada Flintridge	19,327	Vernon	152
La Habra Heights	6,229	Walnut	29,950
Lakewood	73,626	West Covina	96,984
La Mirada	42,163	West Hollywood	36,169
Lancaster	102,026	Westlake Village	7,519
La Puente	37,587	Whittier	78,912

* Source: State of California Department of Finance Demographic Research Unit as of January 1, 1991

** Source: County of Los Angeles Department of Regional Planning Population Research Section as of April 1, 1991



CULTURAL AND RECREATIONAL OPPORTUNITIES

Los Angeles County offers a wealth of cultural and recreational opportunities rivaled by few other places in the world. Its geographic and ever-expanding economic diversities have aided in the development of a rich heritage of educational, artistic, and athletic organizations and sites, only a few of which are shown below*:

CULTURAL/RECREATIONAL ATTRACTIONS

Angeles National Forest
California State and Los Angeles
County Arboretum
Descanso Gardens
Glendale Symphony
Griffith Park Planetarium
Huntington Library and Art Gallery
Joffrey Ballet
Los Angeles Philharmonic
Los Angeles Zoo
Mt. Wilson Observatory
South Coast Botanic Garden
Virginia Robinson Gardens

UNIVERSITIES AND COLLEGES

California Institute of Technology
California State Universities at:
• Dominguez Hills
• Long Beach
• Los Angeles
• Northridge
Claremont Colleges
• Claremont Graduate School
• Claremont McKenna College
• Harvey Mudd College
• Pitzer College
• Pomona College
• Scripps College
Loyola Marymount University
Occidental College
Pepperdine University
University of California at Los Angeles
University of Southern California

CULTURAL FACILITIES

Ambassador Auditorium
Beckman Auditorium
Doolittle Theatre
Greek Theatre
Hollywood Bowl
John Anson Ford Theatre
Music Center
• Ahmanson Theatre
• Dorothy Chandler Pavilion
• Mark Taper Forum
Pantages Theatre
Royce Hall
Shubert Theatre
Shrine Auditorium
Universal Amphitheater

MUSEUMS

Cabrillo Marine Museum
Gene Autry Western Heritage Museum
George C. Page Museum of La Brea Discoveries
Hollywood Bowl Museum
J. Paul Getty Museum
Los Angeles Children's Museum
Los Angeles County Museum of Art
• Japanese Pavilion
Los Angeles County Museum of Natural History
Museum of Contemporary Art
Museum of Science and Industry
Norton Simon Museum
Pacific Asia Museum
Southwest Museum

SPORTS

Los Angeles Clippers
Los Angeles Dodgers
Los Angeles Kings
Los Angeles Lakers
Los Angeles Raiders
Los Angeles Strings

Underlined items are operated by the County of Los Angeles.

* Not listed are the over 100 parks, 20 golf courses, 71 miles of coastline, Marina del Rey Harbor, and 91 public libraries owned and/or operated by the County of Los Angeles.

GLOSSARY

ACTIVITY: A major work effort performed to meet a program objective.

ACTUAL FISCAL YEAR 1990-91: Amounts represent actual expenditures and revenues for the second fiscal year preceding that to which this budget is to apply.

ADJUSTED ALLOWANCE 1991-92: Incorporates the revisions made to the 1991-92 Adopted Budget for certain approved appropriation adjustments and requirements which occur throughout the year. The Adjusted Allowance provides a yardstick to measure the current year's estimates and the recommendations for 1992-93.

ALTERNATIVE PROGRAM ENHANCEMENTS/REDUCTIONS: Summary of prioritized program enhancements/reductions, including service impact statements, for consideration by the Board.

APPROPRIATION: A legal authorization to make expenditures and to incur obligations for specific purposes.

APPROPRIATION FOR CONTINGENCIES: A budgetary provision representing that portion of the financing requirements set aside to meet unforeseen expenditure requirements. Abbreviation: APPROP FOR CON; APPROP FOR CONTINGCY

AUDITOR-CONTROLLER SCHEDULES: The schedules provide summary and detail countywide financing and use information necessary to meet mandated State Controller requirements.

AVAILABLE FINANCING: Reflects the total resources (e.g., revenue, taxes, and unreserved/undesignated fund balance) utilized to finance expenditure needs. Primarily used in the displays for Special Districts and Special Funds. Abbreviation: AVAIL FIN; AVAIL FINANCE

AVAILABLE FUND BALANCE: That portion of the fund balance that is not reserved or designated and therefore is available for financing the budgetary requirements.

BOND ANTICIPATION NOTES (BANS): An interim financing instrument issued in anticipation of permanent long-term financing. BANS are issued by Joint Powers Authorities (JPAs) and Nonprofit Corporations (NPCs) as authorized by the Government and Corporations Codes, respectively.

BUDGET SUMMARY SCHEDULES: The schedules provide summary and detail information on financing requirements/uses, available financing, and ordinance/budgeted positions.

BUDGETED POSITIONS: A unit of measure used to standardize positions with different bases (e.g., hours, months). All items are converted to full-time equivalent positions, which are represented as budgeted positions in departmental operations. A full-time equivalent represents one item working full time for one year. This provides the ability to make analytical comparisons.

CAPITAL PROJECTS ADDENDUM: Addendum provides summary and detailed information about capital improvement projects. Funds for these projects are appropriated in department budgets as fixed assets-land and fixed assets-buildings and improvements.

CHANGE FROM ADJUSTED ALLOWANCE: The resulting variance when the 1992-93 Proposed Budget is compared to the 1991-92 Adjusted Allowance. This reflects the movement (i.e., up, down, no change) proposed for 1992-93 from the current year.

Glossary (cont.)

CRITICAL SUCCESS FACTORS: Qualitative and quantitative measurements used to evaluate the department's performance in attaining its mission in the most critical areas.

DEBT SERVICE FUND: A fund used to account for the accumulation of resources to make payments of principal and interest on general long-term debt.

DISCRETIONARY REVENUE: Monies that are not legally earmarked by the State or Federal government for a specified program or use. Included in this category are a part of motor vehicle license fees, sales and use taxes, business license and utility user taxes, and property taxes.

ENCUMBRANCE: Committed monies related to unperformed contracts for goods or services. Encumbrances outstanding at year's end are reported as reservations of fund balance, since they do not constitute expenditures or liabilities.

ENTERPRISE FUNDS: Those operations that are financed and run like commercial entities, where the intent is to recover, primarily by user charges, the cost of providing ongoing services.

ESTIMATED DELINQUENCY: The amount of estimated property taxes which remains uncollected at the end of the fiscal year. Abbreviation: EST DELINQ

ESTIMATED FISCAL YEAR 1991-92: Amounts in this column reflect estimated expenditures and revenues for the full fiscal year.

EXPENDITURE DISTRIBUTION: Transactions that constitute reimbursement of a fund or organization for expenditures or expenses initially made from it which are properly charged to another fund or organization. Abbreviation: EXP DIST

FINANCING REQUIREMENTS: Total needs requiring financing for the fiscal year. Abbreviation: FIN REQMTS; FINANCE REQMTS

FISCAL YEAR: The period of time, beginning on July 1 and lasting through June 30 of the next year, to which the annual operating budget applies.

FIXED ASSETS-BUILDINGS AND IMPROVEMENTS: Expenditures for the acquisition of buildings and improvements. Abbreviation: FA - B & I

FIXED ASSETS-EQUIPMENT: Expenditures for the acquisition of physical property of a permanent nature, other than land, buildings, and improvements. Abbreviation: FA - EQUIPMENT

FIXED ASSETS-LAND: Expenditures for the acquisition of land. Abbreviation: FA - LAND

FUNCTION: A group of related activities aimed at accomplishing a major service or regulatory program.

FUND: A fiscal and accounting entity with a self-balancing set of accounts recording financial sources and liabilities.

FUND BALANCE: The amount remaining at year's end representing the difference between current assets and liabilities.

GENERAL COUNTY: Term referencing all General Fund operations, general obligation debt service requirements, and Hospital Enterprise Fund operations.

Glossary (cont.)

GENERAL FUND: The fund used to account for all Countywide operations except those required to be accounted for in another fund.

GENERAL RESERVES: Fund equity restriction to provide for "dry periods" when tax revenues have not yet come in and bills must be paid out (generally, at the beginning of the fiscal year). Board authorization is required to expend these monies. Abbreviation: GENER RESERVES

INTERNAL SERVICE FUND: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

INTRAFUND TRANSFER: Accounting mechanism to show expenditure transfers between operations within the same fund. This mechanism is used to better reflect location of actual cost. For example, the cost of data processing services is budgeted in the Internal Services Department. To the extent those services are rendered to other General Fund departments, the related costs are also transferred to the appropriate departmental budget units to more accurately reflect total operating expenditures. Abbreviation: INT TRFS; IFT

JOINT POWERS AUTHORITY (JPA): A separate legal entity, authorized by the Government Code, which is empowered to act on behalf of a governmental entity to acquire capital assets utilizing long-term financing.

MANDATED CASELOAD/WORKLOAD: Levels of workload to be carried out by the County that are required by the State or Federal government.

MISSION: A description of the basic purpose and responsibility of the budget unit.

MODIFIED ACCRUAL BASIS OF ACCOUNTING: The County's basis of accounting in which revenues are recognized when they become both measurable and available to finance expenditures. Expenditures are generally recognized when incurred, except for self-insurance, litigation, and employee benefits, which are accounted for on a cash basis.

NET COUNTY COST: The amount of the operation financed by discretionary sources, principally property taxes. Abbreviation: NCC; NET CO COST

NONPROFIT CORPORATION (NPC): A separate legal entity, authorized by the Corporations Code, which is empowered to act on behalf of a governmental entity to acquire or construct capital assets utilizing long-term financing.

OPERATING BUDGET: Plans for current expenditures and the proposed means of financing them. The operating budget is the primary means by which most of the financing of acquisitions, spending, and service delivery activities of the County are controlled.

OPERATING TRANSFERS: All interfund transfers, other than residual equity transfers, legally authorized from a fund receiving revenue to the fund through which the resources are to be expended. These include transfers of tax revenues from a Special Revenue Fund to a Debt Service Fund, transfers from the General Fund or a Special Revenue Fund to an Enterprise or Internal Service Fund, and transfers from an Enterprise or Internal Service Fund other than payments in lieu of taxes to finance General Fund expenditures. Abbreviation: OPER TRAN IN

OTHER CHARGES: An object of expense which reflects costs not directly associated with the daily expenses of running an operation. Includes such things as cash payments to wards of the County, interest and principal charges, taxes and assessments from other governmental agencies, and litigation settlements. Abbreviation: OTH CHRG

OTHER FINANCING USES: Operating transfers out from one governmental fund to another. Abbreviation: OTH FIN USES

Glossary (cont.)

OTHER FUNDS: Included in the category of Other Funds are the Community Development Commission and the Housing Authority, which are under the control of the Board of Supervisors.

OTHER PROPRIETARY FUNDS: Funds to account for those governmental activities which are similar to those found in the private sector (Enterprise other than Hospital Enterprise and Internal Service Funds).

PRIVATIZATION: The act of procuring services to be performed by private firms and individuals in lieu of County employees.

PROFIT SHARING PROGRAM: A concept designed to reward those departments which exercised good management skills resulting in a savings from their net County cost adjusted allowance. Those departments are then allowed to carry over and use their savings in the next fiscal year. Abbreviation: PSP

PROGRAM BUDGETING: A planning approach used in fiscal management that is based upon the identified programs of each department. The goals, objectives, and required funding for the department are established by program.

PROGRAM CURTAILMENT: Reduction in activity/service level to an existing specified program. Such reduction generally serves as a means of getting to the recommended funding level.

PROGRAM IMPACT OF RECOMMENDATIONS: Statement, for each departmental program, describing the overall impact that the proposed changes will have on maintenance, diminution, improvement, or restructuring of services. State and Federal program mandates are identified, where appropriate, for reference.

PROGRAM PRIORITIZATION: The process of evaluating and ranking programs based upon program objectives, required resources, and effectiveness. The intent is to reduce or eliminate low-priority programs and to redirect the resultant savings to high-priority programs.

PROGRAM REALIGNMENT: Transfer of program funding between the State and the counties to more accurately reflect responsibilities. Realigned programs include mental health, indigent health, foster care, child welfare services, Aid to Families with Dependent Children, In-Home Supportive Services, certain juvenile justice programs, and other miscellaneous programs. Revenue from increased vehicle license fees and sales taxes finances the increased county program shares.

PROPOSED BUDGET 1992-93: The Board of Supervisors' Proposed Budget, which is approved in May. It is usually amended following public budget hearings in June and Board deliberations in July.

PROPOSED BUDGET ADDENDUM: Addendum provides sub-object detail for the categories of Salaries and Employee Benefits, Services and Supplies, Other Charges, Fixed Assets, Other Financing Uses, and Revenue. The addendum also contains descriptions of recommended program enhancements and curtailments, by department, and the service impact each proposal is predicted to have.

PROPOSED FISCAL YEAR 1992-93: Upon approval by the Board of Supervisors, the recommendations of the Chief Administrative Officer become the official Board proposals for appropriation and revenue to implement each operation.

REGULAR (EQUALIZED) ASSESSMENT ROLL: The listing of the assessed values of all properties within the County as of March 1 of each year. The regular roll contains values for both secured (real) and unsecured (personal) properties. Secured parcels are those on which taxes are a lien.

REQUESTED FISCAL YEAR 1992-93: Respective operation's request for appropriation and revenue to implement its stated objectives.

Glossary (cont.)

RESERVES/DESIGNATIONS: Portions of fund balance set aside for various purposes.

RESIDUAL EQUITY TRANSFERS: Nonrecurring or nonroutine transfers of equity between funds (e.g., contributions of Enterprise or Internal Service Fund capital by the General Fund), subsequent return of all or part of such contributions to the General Fund, and transfers of residual balances of discontinued funds to the General Fund or a Debt Service Fund. Abbreviation: RES EQU TRANS

REVENUE: Source of income to an operation.

SALARIES AND EMPLOYEE BENEFITS: An object of expense reflecting the County's costs for employees' compensation. Includes salaries and wages, insurance (health, dental, life, and unemployment), workers' compensation, retirement, bonuses, overtime, flexible benefit plans, savings (401K) plan, and Horizons plan. Abbreviation: SAL & EMP BEN; S & EB

SERVICES AND SUPPLIES: An object of expense reflecting purchase of goods and services within the year. Abbreviation: SVCS & SUPPS; S & S

SPECIAL ASSESSMENTS: Fees that are charged to property owners in certain geographical areas for public improvements. A fee is levied only to those property owners that receive a direct benefit.

SPECIAL DISTRICTS: An independent unit of local government established to perform a single specified service. The Special Districts listed in this document are governed by the Board of Supervisors.

SPECIAL FUNDS: Funds used to account for the proceeds of specific revenue sources that are legally restricted in the way they may be spent.

SUBVENTION: A grant (usually from the State or Federal government).

SUPPLEMENTAL ROLL: Property taxes generated pursuant to Senate Bill 813 (Chapter 498, Statutes of 1983; effective July 28, 1983), whereby changes to property taxes are made effective the date the property ownership title is transferred.

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