



**STATEMENT OF PROCEEDINGS
FOR THE MEETING OF
THE OFFICE OF PREVENTION SERVICES TASK FORCE**

FRIDAY, SEPTEMBER 29, 2023

10:00 A.M. to 12:30 P.M.

HYBRID MEETING (using Zoom)

Physical Location: 510 S Vermont Ave, Los Angeles, CA 90020
Conference Room C

**[Below is the link to the full meeting recording
Meeting Recording](#)**

I. OPENING AND ADMINISTRATIVE MATTERS

1. The meeting was called to order by Dr. D'Artagnan Scorza, Executive Director of Racial Equity, at 10:00 A.M.

Attachment(s): [Meeting Slides](#)

2. Mark Lee, Chief Executive Office - Anti-Racism, Diversity, and Inclusion Initiative, provided instructional information and disclosures to attendees.
3. Chair Scorza shared a land acknowledgment to acknowledge the ancestral land and peoples of Los Angeles County. He also provided a welcome and opening remarks.
4. Mark Lee conducted roll call:

Present (20): Yvette Willock (as an alternate for Songhai Armstead), Carlos Benavides, Yahniie Bridges, Robert Byrd, Allyson Crosby, Jackie Contreras, Priya Batra (as an alternate for Barbara Ferrer), Alicia L. Garoupa, Christina Ghaly, Tamara Hunter, Jessica Kim (as an alternate for Kelly LoBianco), Tracie Mann, Minsun Meeker, Carrie Miller, Mikaela Davis (as an alternate for Angela Parks-Pyles), D'Artagnan Scorza, Fran Sereseres, Tiara Summers, Ashlee Oh (as an alternate for Cheri Todoroff), Solomon Shibeshi (as an alternate for Laura Trejo)

Absent (3): Tyrone Howard, Peter Loo, John Wagner

Note: Some members or alternates arrived late and/or left the meeting early, thus some votes may reflect absences. A quorum was present at all times.

5. Public Comment Period for Specific Agenda Items

Public Comment: None

6. Review and take appropriate action on the Minutes of the Prevention Services Task Force Regular Meeting on June 30, 2023 and Special Meeting on August 11, 2023.

Attachment(s): June 30, 2023 [Draft Meeting Minutes](#) and [Recording](#)
August 11, 2023 [Draft Meeting Minutes](#)

Chair Scorza provided an opportunity for members to suggest revisions to the Meeting Minutes. Seeing none, Chair Scorza suggested that members call for motion to adopt the minutes. Member Hunter put forward a motion, which was seconded by Member Summers. The motion passed by the following vote:

Yes: 16 – Yvette Willock, Carlos Benavides, Robert Byrd, Allyson Crosby, Jackie Contreras, Priya Batra, Christina Ghaly, Tamara Hunter, Jessica Kim, Minsun Meeker, Carrie Miller, Mikaella Davis, D’Artagnan Scorza, Fran Sereseres, Tiara Summers, Solomon Shibeshi

No: 0

Abstain: 2 – Alicia L. Garoupa, Tracie Mann

Absent: 5 – Yahniie Bridges, Tyrone Howard, Peter Loo, Cheri Todoroff, John Wagner

II. PRESENTATIONS AND DISCUSSION

7. Chair Scorza provided an overview of the July regarding July 25, 2023 motion from the County of Los Angeles Board of Supervisors titled “[Building Los Angeles County’s Prevention Infrastructure](#),” including key motion highlights and Board actions. He also reviewed the Task Force’s contributions and transition activities to support the Prevention and Promotion Systems Governing Committee and the Prevention and Promotion Coordination and Implementation Team (PPCIT).

Attachment(s): [Building Los Angeles County’s Prevention Infrastructure Summary Memo](#) on the Prevention Services Task Force

The members provided feedback on various directives relating to the Prevention and Promotion Systems Governing Committee (“Committee”) in the Board motion, including:

- Establishing the Governing Committee
- Key Focus Areas
- Outcomes and Metrics
- Programs and Services Plan
- Staffing Plan
- Spending Plan
- Policy Agenda
- Community Engagement and Outreach Plan
- Operational Management Plan

Chair Scorza indicated that the Task Force would continue its conversation on the Prevention and Promotion Coordination and Implementation Team (“PPCIT”) motion directives at the next Task Force meeting. He also indicated that ARDI staff would incorporate feedback from the meeting and share a full length report for member review in advance of the October 27 meeting.

8. Chair Scorza shared additional updates, discussion, and consideration of necessary actions regarding the establishment of the Committee and PPCIT and remaining Task Force activities, including finalizing domain/focus area summaries and collecting departmental inventories relating to programming, metrics and outcomes, user journey mapping, community engagement, and other initiatives.
9. Dr. Tolu Wuraolu, ARDI Data Analyst Consultant, provided a brief overview, discussion, and consideration of necessary actions regarding County dashboard of prevention and promotion outcomes across domains, population groups, and upstream and downstream factors, including member feedback from the ad hoc meeting on Thursday, August 24. Task Force members provided feedback on dashboard and its functionality.

III. PUBLIC COMMENT PERIOD AND CLOSING

10. General Public Comments to Address Task Force-Related Subject Matters
Public Comment: Latia Suttle, Will Nicholas

Attachment(s): [Written Correspondence](#)

11. The meeting was adjourned at 12:20 P.M.

The full upcoming schedule can be found on the task force website at:
<https://ceo.lacounty.gov/ardi/prevention-taskforce/>