ITEM 2   **MEETING DISCLOSURES**

INTERPRETACIÓN EN ESPAÑOL

Para interpretación en español, haga clic en el ícono interpretación del globo terráqueo y seleccione Español.

(For Spanish interpretation, please click on the globe (interpretation) icon and select Spanish.)

Teléfono inteligente:

Toque el botón "**...**" Más y seleccione Interpretación de idiomas. Luego toque el idioma "Español".

(Tap the "..." More button and select Language Interpretation. Then tap on the language "Spanish.")
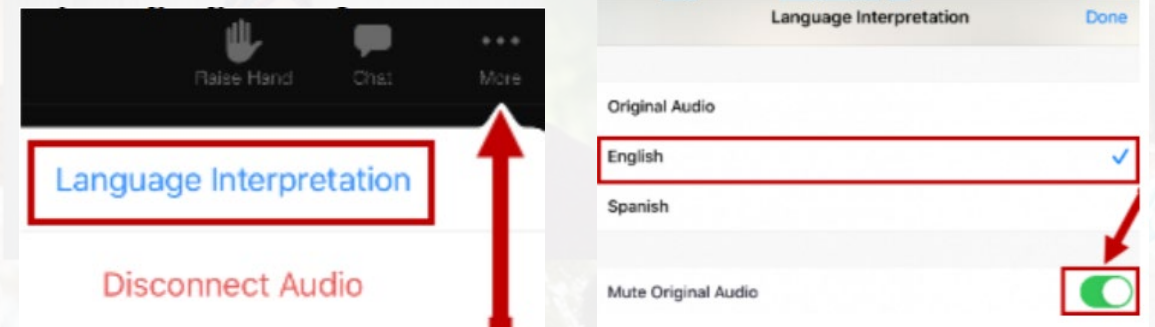
LIVE CAPTIONS

Windows | macOS

View closed captioning or live transcription during a meeting or webinar

1. Sign in to the Zoom desktop client.

2. Join a meeting or webinar.

3. Click the **Show Captions** button [CC].

Note: The provided subtitles can be clicked and dragged to move their position in the meeting window.

Android | iOS

View closed captioning or live transcription during a meeting or webinar

1. Join a meeting with Zoom mobile app.

2. In the meeting controls, tap the **More** ••• option.

3. Tap the **Show Captions** [CC] option.
   Captions will appear above the meeting controls.

OTHER DISCLOSURES

- **This meeting is being recorded:** for the purpose of meeting minutes and to make the recording available online. By remaining in this meeting, you consent to being recorded.

- **Chat is disabled**: This is a public meeting and subject to the Brown Act. Since conversations and statements on the chat are not visible to people on the telephone and who are unable to participate, the chat function is disabled; however, the host may send out broadcast messages in the chat when needed.

- For anyone experiencing online technical difficulties, telephone dial-in information will also be provided in the chat.

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COUNTY OF LOS ANGELES
PREVENTION SERVICES TASK FORCE
March 31 Regular Meeting

For live captioning, please enable closed captions on your Zoom platform or mobile app.
Para interpretación en español, haga clic en el ícono interpretación del globo terráqueo ⊕ y seleccione Español.
For technical assistance, please private message the Host or email prevention-taskforce@ceo.lacounty.gov

6

Land
Acknowledgement

ITEM 3 **WELCOME**

ITEM 4 **ROLL CALL**

ITEM 5 # Public Comment

To address the Task Force and provide public comment on **today's agenda items**, please use the *raise hand* feature on Zoom. Use the same feature to lower your hand after your comments.

If you are calling in by phone, dial *9 on the phone's dial pad to raise your hand. Dial *9 again to lower your hand. Dial *6 to unmute when told.

Each speaker is allowed up to 90 seconds. Public comment on other Task Force-related subject matters is scheduled for the end of the meeting.

PUBLIC COMMENT

Each speaker is allowed up to 90 seconds.

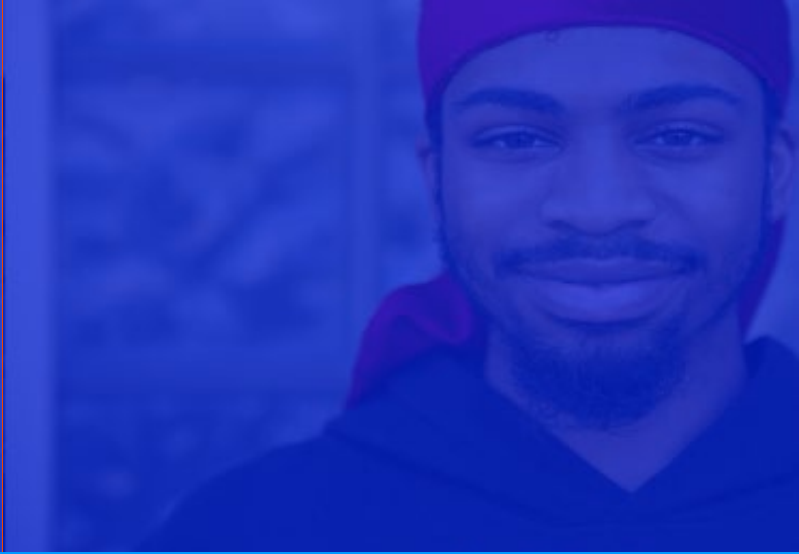30   60   90

TIMER

ITEM 6

Take appropriate action on the Minutes of the Prevention Services Task Force Regular Meetings on February 24, 2023 and March 10, 2023

Attachment(s): February 24, 2023 Draft Meeting Minutes and Recording

March 10, 2023 Draft Meeting Minutes and Recording

ITEM 7
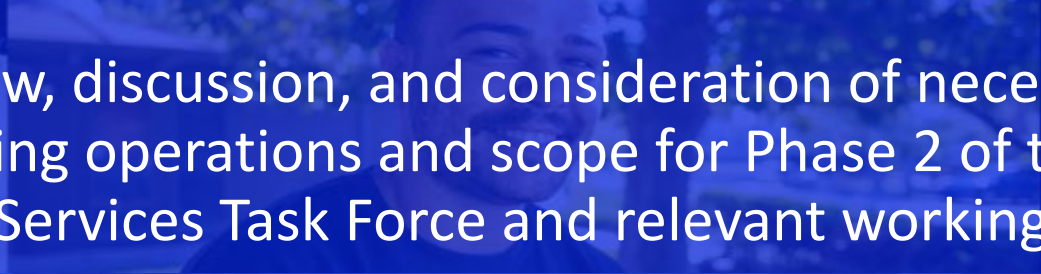
Review, discussion, and consideration of necessary actions regarding operations and scope for Phase 2 of the Prevention Services Task Force and relevant working groups

Ongoing TF Activities with Existing Authority/Responsibility

Future Activities Proposed by TF for Next Phase

Activities Dependent Upon Board Approval

User Journey Experience Mapping

Community Engagement Process(es)

CE relating to governance structure, community-based service delivery

CE relating to draft vision/model/guiding principles; assessment and inventory of existing CE processes in departments/ member orgs

Establishing PPCT

- Staff and infrastructure
- Developing coordination capabilities (policy agenda, regulatory/legal/leg barriers, resource navigation, budget coordination/strategy)

Additional community-center efforts

Language access

Lived Expertise compensation, CBO partnerships

Uplifting and strengthening data sharing and integration efforts

Governance Structure Analysis and Recommendations, including Coordinating Functions

Recommendations to Effectuate Community-Based Service Delivery

Identifying and coordinating around priority domain(s) of focus

- Assessment of existing strengths, opportunities, and barriers (including by applying Phase 1 learnings, frameworks, and coordinating functions)
- Identify and operationalize solutions when feasible
- Recommend additional solutions to Board if needed

Creating a Prevention and Promotion Budget

Continuous Communication Across Relevant County Initiatives

Racial Disproportionality Analyses and Refinement of Metrics/Life Course Outcomes

DRAFT Workflow for Phase 2/Next Steps

Key decision points are highlighted in orange

→ sequencing/information flow

Subtasks

March	April	May	June	July	August	September	October	November	December	2024 & beyond

Phase 1 Report Submission/Phase 2 Preparation

Finalization and submission to Board

(Await formal Board response)

Develop detailed project plans and timelines

Placeholder for Activities Dependent Upon Board Approval; these are NOT calendared

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Creation of Prevention and Promotion Budget

Learnings inform development of **Phase 2 TF recommendations to address racial disproportionality**

Racial Disproportionality Analyses, Metrics, Life Course Outcomes

Confirm goals, process, intended outcomes

Conduct background research, deeper data dives, and policy analysis on root causes and contributing factors to racial disproportionalities across priority domains (with support of SMEs in and out of LA County)

Process to confirm priority domain(s)

Gather data points to prioritize initial 3 to 5 domains of focus (e.g., through racial disproportionality data, Board priorities, community interest)

TF confirms priority domain(s) of focus

Collaboration and operationalization of TF Phase 1 learnings across/within priority domains

Conduct Countywide assessment of strengths, opportunities, and barriers in each domain using common framework approved by TF (e.g., coordinating functions discussed during Phase 1)

Learnings inform development of **Phase 2 TF recommendations to relating to governance structure and strengthening coordination**

Data Sharing and Integration

Identify Countywide data gaps in service delivery and referral systems

Identify data sharing and integration needs within priority domains

User Journey Experience Mapping (UJEM)

Confirm goals, process, intended outcomes of UJEM

UJEM conducted across priority domains with emphasis on addressing racial disproportionalities in resource access and navigation

Report community-centered and service delivery consolidated findings to TF

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Additional community-centered efforts

language access, lived expertise compensation, CBO partnerships; these efforts would be informed by parallel or additional community engagement from previous efforts or incorporate in the processes listed directly above

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Task Force Operations (project management, monthly meeting preparation, stakeholder management, documentation, access and communication)

DRAFT Workflow – Domain-Related

Key decision points are highlighted in orange

→ sequencing/information flow

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Confirm goals, process, intended outcomes

Sources: Board motion, previous TF and Disproportionality table discussions

Lead(s): ARDI staff, Disproportionality table co-chairs, to be presented to TF

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Sources: Board motion, TF recommendations, Coordination table
Leads: CIO

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Also informed by User Journey Mapping (see following slide)

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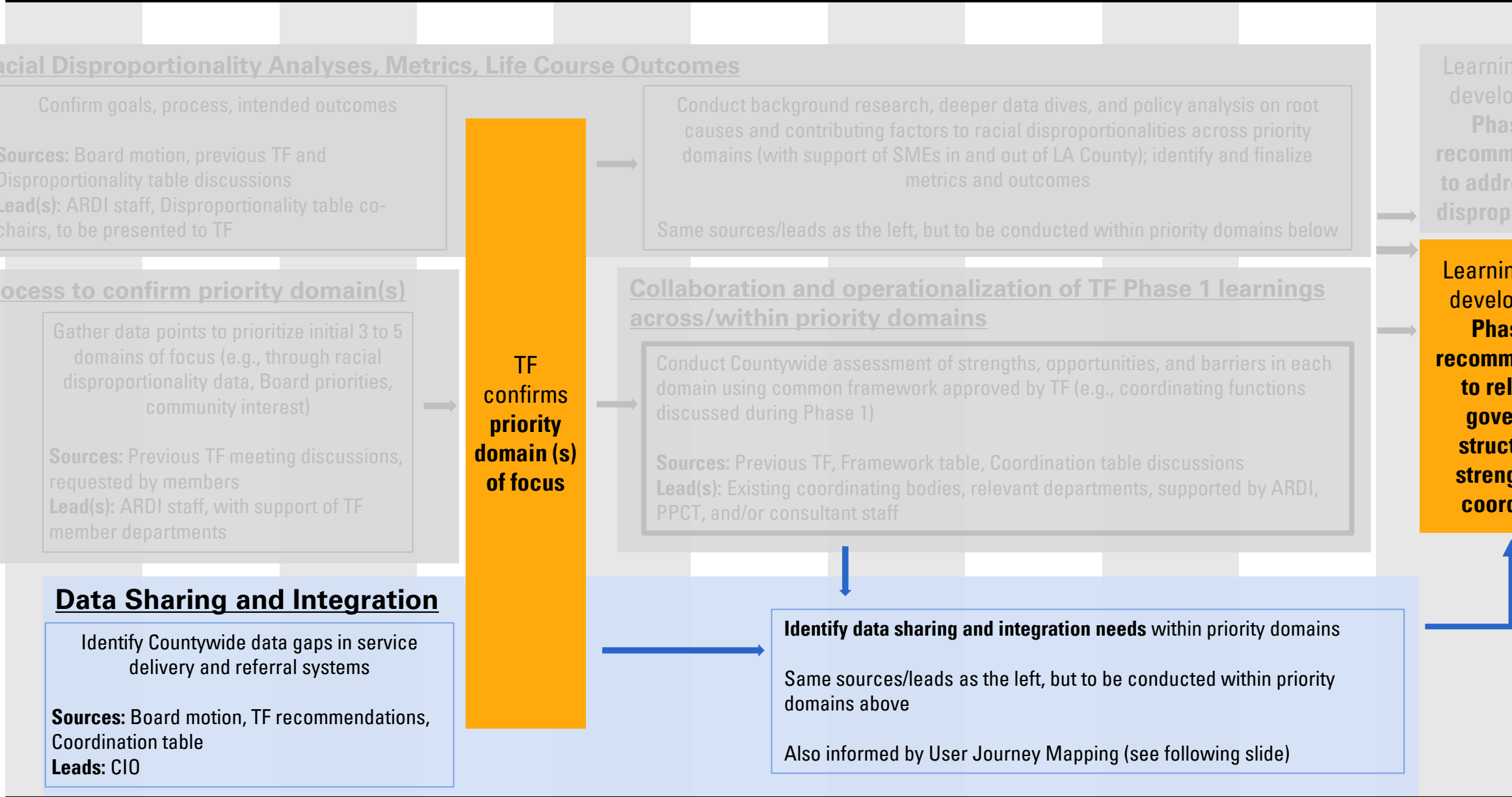## Data Sharing and Integration

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Moving Toward A Governance Structure

WHY A GOVERNANCE STRUCTURE?

- **Structure provides operational guidelines for key decision makers and stakeholders**, including how to resolve disagreements and communicate across complex systems.

- **Structure is unifying**, providing meaning and identity to stakeholders that can help to further a common purpose.

- **Structure is inevitable** – any organization, *by definition*, implies structure; a group will have structure whether it chooses to or not. It might as well be a structure that aligns with goals, mission, and shared values.

ELEMENTS OF A GOVERNANCE STRUCTURE

- **Governance** – some person or group has to make the decisions within and on behalf of the organization

- **Rules by which the organization operates** – many of these are explicitly stated, while others may be implicit and unstated, though not necessarily any less powerful

- **Distribution of work** – whether formal or informal, temporary or enduring, any structured organization needs people to conduct four major tasks:

Visioning	Executing	Planning	Supporting
People who look at the world slightly differently and envision desired change	People who carry out the vision and enable community transformation	People who take the vision and figure out how to accomplish it strategically	People who champion the organization, including through funding and policy

KEY QUESTIONS TO CONSIDER

- What different governance structures will we consider?

- How will we determine what type of governance structure is a best fit for our collaboration and collective success?

- How will our governance structure ensure equity and inclusivity?

- How will our governance structure address power imbalances?

- What is the relationship between our governance structure and how we have decided to share decision-making authority?

- How will we formalize our governance structure?

Adapted from:
- **Community Tool Box**, from Kansas University, Chapter 9: Developing an Organizational Structure for the Initiative
- **The Intersector Project**, by the Aspen Institute: Establish a Governance Structure

ITEM 8 # Public Comment

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PUBLIC COMMENT

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30   60   90

TIMER

ITEM 9   **ADJOURNMENT**

Upcoming meeting dates (all Fridays at 10am to 12:30pm)
- April 28
- June 2
- June 30
- July 28
- August 25

All future meetings will be held hybrid with Zoom teleconferencing
In-person location will be at 510 S Vermont Ave, Los Angeles, CA 90020