



**STATEMENT OF PROCEEDINGS
FOR THE MEETING OF
THE OFFICE OF PREVENTION SERVICES TASK FORCE**

FRIDAY, MAY 20, 2022

**9:00 AM to 11:30 AM
VIRTUAL MEETING**

Below is the link to the full meeting recording:

[Meeting Recording](#)

I. OPENING AND ADMINISTRATIVE MATTERS

1. The meeting was called to order by Dr. D'Artagnan Scorza, Executive Director of Racial Equity, at 9:01AM.

Attachment(s): **[Main Meeting Slides](#)**

2. Mark Lee, Senior Analyst, Chief Executive Office - Anti-Racism, Diversity, and Inclusion Initiative, provided instructional information and disclosures to attendees.
3. Chair Scorza shared a land acknowledgment to acknowledge the ancestral land and peoples of Los Angeles County. He also provided a welcome and opening remarks.
4. Mark Lee conducted roll call.

Present: Songhai Armstead, Meredith Berkson, Jackie Contreras, Barbara Ferrer, Alicia L. Garoupa, Christina Ghaly, Tyrone Howard, Tamara Hunter, Kelly LoBianco, Medina Johnson-Jennings (as an alternate for Tracie Mann), Reid Meadows, Minsun Meeker, Angela Parks-Pyles, D'Artagnan Scorza, Kanchana Tate, Rowena Magana (as an alternate for Cheri Todoroff), Laura Trejo

Absent: Alain Datcher, Carrie Miller

(Special Note: Some members or alternates arrived late and/or left the meeting early, thus some votes may reflect absences. A quorum was present at all times.)

5. Public Comment Period for Specific Agenda Items

Public Comments: None.

6. Review and action on the Draft Minutes of the Prevention Services Task Force Regular Meeting of April 22, 2022.

Attachment(s): [April 22, 2022 Draft Minutes](#)

Member Trejo moved for the task force to approve the minutes. Member Hunter seconded the motion. The minutes were approved by the following vote:

Yes: 16 – Songhai Armstead, Meredith Berkson, Jackie Contreras, Barbara Ferrer, Alicia L. Garoupa, Christina Ghaly, Tyrone Howard, Tamara Hunter, Kelly LoBianco, Medina Johnson-Jennings (as an alternate for Tracie Mann), Reid Meadows, Minsun Meeker, Angela Parks-Pyles, D'Artagnan Scorza, Kanchana Tate, Rowena Magana (as an alternate for Cheri Todoroff), Laura Trejo

No: 0

Abstain: 1 – Jackie Contreras

Absent: 2 – Alain Datcher, Carrie Miller

7. Review and action on proposed dates and times for monthly task force meetings through the end of 2022:

All dates Fridays at 9:00 A.M. to 11:30 A.M.

September 30, 2022

October 28, 2022

November 18, 2022

December 16, 2022

Member Berkson moved for the task force to approve the meeting times. Member LoBianco seconded the motion. The meeting times were approved by the following vote:

Yes: 17 – Songhai Armstead, Meredith Berkson, Jackie Contreras, Barbara Ferrer, Alicia L. Garoupa, Christina Ghaly, Tyrone Howard, Tamara Hunter, Kelly LoBianco, Medina Johnson-Jennings (as an alternate for Tracie Mann), Reid Meadows, Minsun Meeker, Angela Parks-Pyles, D'Artagnan Scorza, Kanchana Tate, Rowena Magana (as an alternate for Cheri Todoroff), Laura Trejo

No: 0

Abstain: 0

Absent: 2 – Alain Datcher, Carrie Miller

II. SUBJECT AREA TABLE FORMATION

8. Nomination and election of the remaining co-chairs for the Addressing Disproportionality and Prevention Framework Alignment working tables of the Task Force.

Chair Scorza nominated Irene Vidyanti, from the County Chief Information Office's Analytics Center of Excellence to join Member Hunter as a co-chair for the Addressing Disproportionality table. He shared written confirmation from Irene Vidyanti attesting that she would accept this nomination in lieu of her absence at the meeting.

Member Meeker made a motion to appoint Irene Vidyanti as co-chair of the Addressing Disproportionality table. Member Parks-Pyles seconded the motion. Irene Vidyanti was appointed by the following vote:

Yes: 17 – Songhai Armstead, Meredith Berkson, Jackie Contreras, Barbara Ferrer, Alicia L. Garoupa, Christina Ghaly, Tyrone Howard, Tamara Hunter, Kelly LoBianco, Medina Johnson-Jennings (as an alternate for Tracie Mann), Reid Meadows, Minsun Meeker, Angela Parks-Pyles, D'Artagnan Scorza, Kanchana Tate, Rowena Magana (as an alternate for Cheri Todoroff), Laura Trejo

No: 0

Abstain: 0

Absent: 2 – Alain Datcher, Carrie Miller

9. Consideration of necessary actions to expand table size and delegate authority to co-chairs to approve table membership.

Members discussed how tables may include voting members and standing guests, as well as the importance of including individuals with lived experience. Member Tate recommended changing the size limits on the subject area tables to being no more than twenty voting members per table. Chair Scorza recommended that the task force delegate authority to adjust and approve table membership to the co-chairs for each table.

Member Ghaly made a motion to approve these changes to the Charter, which was seconded by Member LoBianco. The motion passed by the following vote:

Yes: 16 – Meredith Berkson, Jackie Contreras, Barbara Ferrer, Alicia L. Garoupa, Christina Ghaly, Tyrone Howard, Tamara Hunter, Kelly LoBianco, Medina Johnson-Jennings (as an alternate for Tracie Mann), Reid Meadows, Minsun Meeker, Angela Parks-Pyles, D'Artagnan Scorza, Kanchana Tate, Rowena Magana (as an alternate for Cheri Todoroff), Laura Trejo

No: 0

Abstain: 1 – Songhai Armstead

Absent: 2 – Alain Datcher, Carrie Miller

Attachments: [Revised Charter](#)

III. PRESENTATIONS AND DISCUSSION

10. Review, discussion, and consideration of necessary actions regarding the proposed project plan for the Task Force, including roles and responsibilities required to complete Motion Directives, Projects, and Support Activities across the three subject area tables.

Following an introduction by Chair Scorza, the following table co-chairs provided an overview of the activities and deliverables for their respective tables. Each of these co-chairs also facilitated discussion among task force members regarding the scope of the work.

Framework table: Meredith Berkson

Coordination table: Minsun Meeker and Laura Trejo

Disproportionality table: Tamara Hunter

Chair Scorza additionally provided an overview and facilitated discussion regarding interdependent activities that the task force would also be completing, including the data sharing and integration plan, user journey mapping, community engagement, operations, and a Countywide funding streams analysis.

11. Chair Scorza provided an update on progress toward achieving Board directives, including the funding streams analysis. He provided an overview of the process and limitations of the work that has been completed thus far, as well as topline preliminary data based on the program inventory reported by department staff through CEO. Members asked questions about this process, and suggested inclusion of non-County entities (e.g., LACOE, First5LA, LAHSA, LACDA) as part of this funding streams analysis).

IV. PUBLIC COMMENT PERIOD AND CLOSING

12. General Public Comments to Address Task Force-Related Subject Matters
Public Comment: None

13. The meeting was adjourned at 11:17 A.M.

The next meeting is scheduled for Friday, June 17, 2022, at 9:00 A.M., and the full upcoming schedule can be found on the task force website at: <https://ceo.lacounty.gov/ardi/prevention-taskforce/>