



# Board of Supervisors Family & Social Services Cluster Agenda Review Meeting

**DATE:** May 13, 2026

**TIME:** 1:30PM

**MEETING CHAIRS:** Anthony Cespedes, 1<sup>st</sup> Supervisorial District

**CEO MEETING FACILITATOR:** Claudia Alarcon

**THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055.**

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012  
Room 140

To participate in the meeting virtually, please call teleconference number  
1 (323) 776-6996 and enter the following 995 916 944# or

[Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to: [ClusterAccommodationRequest@bos.lacounty.gov](mailto:ClusterAccommodationRequest@bos.lacounty.gov)

Members of the Public may address the Family & Social Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL \*6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

- I. **Call to Order**
- II. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):  
-- No items --
- III. **Presentation/Discussion Items:**
  - a) **Department of Children and Family Services (DCFS):** Request for Approval of a Memorandum of Agreement with the City of Los Angeles Police Department to Locate and Recover Commercially Sexually Exploited Children.
  - b) **DCFS:** Request to Approve a Sole Source Contract with the Los Angeles County Office of Education for Education Specialist Services.
  - c) **DCFS:** Request to Approve Sole Source Amendment to Extend the Youth Permanency Partners Contract.
  - d) **DCFS/Inter-Agency Council on Child Abuse and Neglect:** Request for Approval to Enter into a Contract for Community Child Abuse Councils Coordination Services.

**IV. Public Comment**

- V.** Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting.

-- No items --

**VI. Adjournment**

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE FAMILY & SOCIAL SERVICES CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL ADDRESS AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

[Family\\_Social\\_Services@ceo.lacounty.gov](mailto:Family_Social_Services@ceo.lacounty.gov)

**BOARD LETTER/MEMO  
CLUSTER FACT SHEET**

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	5/13/26	
<b>BOARD MEETING DATE</b>	6/09/26	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT (S)</b>	DCFS	
<b>SUBJECT</b>	LAPD CSEC Locate and Recovery Memorandum Of Agreement (MOA)	
<b>PROGRAM</b>	DREAM Program	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>DEADLINES/TIME CONSTRAINTS</b>	Current MOA will expire 6/30/2026. New MOA will be effective 7/1/2026.	
<b>COST &amp; FUNDING</b>	Total Cost: \$ 100,000 per Fiscal Year (FY)	Funding Source: SB 794
	TERMS (if applicable): \$100,000 for each of the three FY 2026-27, FY 2027-28, and FY 2028-29	
	Explanation:	
<b>PURPOSE OF REQUEST</b>		
<b>BACKGROUND</b> (include internal/external issues that may exist including any related motions)	<p>Under SB 794 (2015), The Department of Children and Family Services (DCFS) and Probation, must develop and implement protocols to expeditiously locate any children or youth identified as Commercially Sexually Exploited Children (CSEC), CSEC at-risk minors, and Non-Minor Dependents under the supervision of DCFS and Probation.</p> <p>Currently, DCFS and Probation have a MOA with the LAPD to use the funds to cover overtime costs associated with efforts to expeditiously seek out and recover CSEC youth and non-minor dependents under the supervision of DCFS or Probation, to determine if the child or youth was a victim of repeat commercial sexual exploitation while missing, and the investigations related to those associated crimes. This MOA will expire June 30, 2026, and the new MOA will continue these services from July 1, 2026 – June 30, 2029.</p>	

	The Maximum Annual Agreement Amount will be \$100,000 for each Fiscal Year (FY) (FY 2026-27, FY 2027-28, and FY 2028-29), financed with 100 percent SB 794 funds. The Total Maximum Agreement Sum is \$300,000. Funding is included in the Departments CSEC Spending Plan for FY 2026-27 through FY 2028-29.
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	Yes
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>DEPARATMENTAL CONTACTS</b>	Name, Title, Phone # & Email:  Adela Estrada, CSA III, (310) 210-3835, estraa@dcfs.lacounty.gov



**County of Los Angeles**  
**DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020  
(213) 351-5602

Board of Supervisors  
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BRANDON T. NICHOLS  
Director

JENNIE FERIA  
Chief Deputy Director

LISA E. MANDEL  
Acting Chief Deputy Director

June 9, 2026

Honorable Board of Supervisors  
County of Los Angeles  
Kenneth Hahn Hall of Administration  
500 West Temple Street, Rm 383  
Los Angeles, California 90012

Dear Supervisors:

**REQUEST FOR APPROVAL OF A MEMORANDUM OF AGREEMENT WITH  
THE CITY OF LOS ANGELES POLICE DEPARTMENT TO LOCATE AND  
RECOVER COMMERCIALY SEXUALLY EXPLOITED CHILDREN  
(All SUPERVISORIAL DISTRICTS) (3-VOTES)**

**SUBJECT**

The Department of Children and Family Services (DCFS) requests the Board's approval for a Memorandum of Agreement (Agreement) between the City of Los Angeles Police Department (LAPD), DCFS, and the County of Los Angeles Probation Department (Probation). This Agreement will provide funds for overtime costs incurred by LAPD personnel for efforts to locate and recover children and youth identified as Commercially Sexually Exploited Children (CSEC), CSEC at-risk minors, and Non-Minor Dependents (NMDs) who are missing from foster care under the supervision of DCFS or Probation, and within the jurisdiction of LAPD.

**IT IS RECOMMENDED THAT THE BOARD**

- 1) Delegate authority to the Director of DCFS and the Chief Probation Officer, or their designees, to execute an Agreement with LAPD substantially similar to Attachment A, to fund overtime costs associated with efforts to locate and recover CSEC, CSEC at-risk minors and NMDs under the supervision of DCFS or Probation. The term of the Agreement will be effective July 1, 2026 through June 30, 2029. The Maximum Annual Agreement Amount for each Fiscal Year (FY) of this Agreement will be up to \$100,000, financed by 100 percent Senate Bill (SB) 794 funds.

*"To Enrich Lives Through Effective and Caring Service"*

- 2) Delegate authority to the Director of DCFS, or designee, to execute amendments to this Agreement for changes to the terms and conditions to meet service needs, and increases or decreases to the Maximum Annual Agreement Amount up to (10) ten percent, when such an amendment is necessary to meet a change in services provided that: a) sufficient funding is available; b) County Counsel approval is obtained prior to execution of such amendments; and c) the Director of DCFS, or designee, notifies the Board and the Chief Executive Office (CEO), in writing, within (10) ten business days after execution.
- 3) Delegate authority to the Director of DCFS, or designee, to terminate this Agreement for any reason by providing at least a 15-calendar day advance notice to the other parties and specifying the effective termination date of the Agreement provided that: a) County Counsel approval is obtained prior to termination; and b) the Director of DCFS, or designee, notifies the Board and the CEO, in writing, within (10) ten business days.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Under California Welfare and Institutions Code (WIC) 16501.35, part of SB 794, DCFS and Probation developed and implemented protocols to expeditiously locate missing CSEC children or youth, CSEC at-risk minors, and NMDs under the supervision of DCFS and Probation that are missing from foster care. Many of the missing children or youth under the supervision of DCFS and Probation are within the jurisdiction of LAPD. Under this Agreement, DCFS, Probation, and LAPD will continue collaborating expeditiously to locate and recover missing CSEC children or youth under the supervision of DCFS and Probation. If appropriate, DCFS/Probation will designate staff to participate in recovery efforts. If staffing levels are viable, DCFS will make reasonable efforts to designate staff from its Runaway Outreach Unit, Multi-Agency Response Team, CSEC Unit, or Emergency Response Command Post to assist LAPD in the search effort. DCFS will reimburse LAPD for overtime costs incurred for search and recovery efforts under the Agreement.

Since August 4, 2021, DCFS and Probation established relationship and collaboration with LAPD. The services outlined in this Agreement will continue to allow DCFS and Probation to utilize the resources of LAPD to locate, recover, and place exploited children or youth in a safe environment which removes the children or youth from the dangers encountered by missing and runaway children/youth.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommended services support the following:

- County's Strategic Plan North Star 1, Make Investments That Transform Lives

- Focus Area Goal D, Support Vulnerable Populations: Address conditions which drive interactions with the County's child welfare, homeless rehousing, carceral, law enforcement and justice systems; and,
- County's Strategic Plan North Star 1, Make Investments That Transform Lives
  - Focus Area Goal D, Support Vulnerable Populations, iv., CSEC: Support programs and services to prevent, protect, and serve CSEC children or youth and their families.

### **FISCAL IMPACT/FINANCING**

The Maximum Annual Agreement Amount for the term effective July 1, 2026 through June 30, 2029, is \$100,000 for each year, financed with 100 percent SB 794, and the Maximum Agreement Sum is up to \$300,000. Funding is included in the Department's Recommended Budget for FY 2026–27 and optional term extension amount will be requested in the Department's proposed budget request. Sufficient funding is anticipated to be available in the County's CSEC Program Fund for FY 2027-28 and for subsequent contract years.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Under SB 794, DCFS and Probation must develop and implement protocols to expeditiously locate children and youth identified as CSEC, CSEC at-risk minors, and NMDs under the supervision of DCFS and Probation that are missing from foster care.

Currently DCFS has a Funding Agreement with the Los Angeles County Sheriff's Department to provide locate and recovery services. Re-establishing the Memorandum of Agreement with LAPD for the same services will continue to further our efforts to protect victims of Commercial Sexual Exploitation (CSE) since most of DCFS' children or youth are served in areas under LAPD's jurisdiction.

The Board letter was reviewed by County Counsel and the CEO. County Counsel approved the Agreement (Attachment A) as to form.

### **CONTRACTING PROCESS**

No contracting actions were required.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of these recommendations will help DCFS to comply with SB 794 requirements and the CSEC County plan to support and advance new initiatives to better serve children and youth identified as victims of CSE involved in the child welfare system.

The Honorable Board of Supervisors

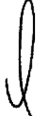
June 9, 2026

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**CONCLUSION**

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of this Board letter to the Department of Children and Family Services.

Respectfully Submitted,



BRANDON T. NICHOLS

Director

BN:JF:LM:RT:KR

LTI:CP:SK:ab

Attachment

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

**MEMORANDUM OF AGREEMENT  
BETWEEN  
THE LOS ANGELES POLICE DEPARTMENT,  
COUNTY OF LOS ANGELES  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES,  
AND  
COUNTY OF LOS ANGELES  
PROBATION DEPARTMENT**

**I. PARTIES**

The parties to this Memorandum of Agreement (MOA) are the City of Los Angeles Police Department (LAPD), the County of Los Angeles Department of Children and Family Services (DCFS), and the County of Los Angeles Probation Department (Probation).

**II. BACKGROUND**

- A. The intent of California Senate Bill 794 (SB 794) was to ensure that child welfare agencies and the County Probation Department respond to the complex issues related to children and youth victims of sex trafficking.
- B. Under California Welfare and Institutions Code (WIC) 16501.35, which is part of SB 794, DCFS and Probation are required to develop and implement protocols to expeditiously locate any children or youth identified as Commercially Sexually Exploited Children (CSEC), CSEC at-risk minors, and non-minor dependents who are under the supervision of DCFS and Probation that are missing from foster care. The aforementioned individuals will hereinafter be referred to as "youth."
- C. DCFS received State of California (State) grant funding to implement the provisions of WIC 16501.35.
- D. Many of the missing youth who are under the supervision of DCFS and Probation are also within the jurisdiction of LAPD. DCFS and Probation have an existing relationship and partnership with LAPD. DCFS and Probation also have staff co-located within LAPD.
- E. DCFS, Probation, and LAPD will collaborate to meet the goal of WIC 16501.35. DCFS, Probation, and LAPD will expeditiously locate and recover youth who are under the supervision of DCFS and Probation that are missing from foster care and within the jurisdiction of LAPD.

**III. RESPONSIBILITIES OF THE COUNTY OF LOS ANGELES DEPARTMENT OF**

## **CHILDREN AND FAMILY SERVICES**

DCFS will be responsible for the following:

- A. DCFS will notify LAPD about any missing or runaway youth under the supervision of the DCFS if it has been determined that there is a LAPD nexus to the youth - this will be called a Locate and Recover CSEC referral. The Locate and Recover CSEC referral will be submitted to knowhumantrafficking@lapd.online. The DCFS will provide LAPD with specific information regarding the missing or runaway youth, which will help LAPD's investigation in locating the youth.
- B. If available, DCFS will designate staff to participate in the search and recovery efforts for the youth. If staffing levels are viable, DCFS will make reasonable efforts to designate staff from its Runaway Outreach Unit, Multi-Agency Response Team, CSEC Unit, or Emergency Response Command Post to assist LAPD in its search efforts.
- C. If youth is recovered by DCFS, the Children's Social Worker (CSW) will notify LAPD of the recovery.
- D. If the Commercially Sexually Exploited (CSE) youth goes missing again, a new referral will be generated by DCFS.
- E. DCFS will reimburse LAPD for overtime costs incurred for search and recovery efforts under this MOA.

## **IV. RESPONSIBILITIES OF THE COUNTY OF LOS ANGELES PROBATION DEPARTMENT**

Probation will be responsible for the following:

- A. Probation will notify LAPD about any missing or runaway youth under the supervision of Probation if it has been determined that there is a LAPD nexus to the youth - this will be called a Locate and Recover CSEC referral. The Locate and Recover CSEC referral will be submitted to knowhumantrafficking@lapd.online. Probation will provide LAPD with specific information regarding the missing or runaway youth, which will help LAPD's investigation in locating the youth.
- B. If appropriate and available, Probation will designate staff to participate in the search and recovery efforts for the youth.
- C. If youth is recovered by Probation, the Deputy Probation Officer (DPO) will notify LAPD of the recovery.

- D. If CSE youth goes missing again, a new referral will be generated by Probation.

## **V. RESPONSIBILITIES OF THE LOS ANGELES POLICE DEPARTMENT**

LAPD will be responsible for the following:

- A. Personnel assigned to LAPD's Detective Support and Vice Division will determine if LAPD should deploy resources and commence a search for the referred youth. There should be a connection to the LAPD's jurisdiction and a clear indication that the missing youth is CSEC-related.
- B. Once LAPD determines that LAPD has jurisdiction for a referral and that the missing youth is CSEC-related, LAPD will make reasonable efforts to locate and recover the missing or runaway youth.
- C. LAPD will consult and coordinate with DCFS and Probation staff in searching for and recovering the youth referred to LAPD.
- D. Once LAPD has recovered the youth, it will deliver the youth to the custody of a DCFS' CSW or a Probation's DPO. Where appropriate, LAPD may also do any or all the following:
  - 1. Take the youth for medical care or examination;
  - 2. Return the youth to foster care placement or juvenile facility, in consultation with DCFS' CSW or a Probation's DPO, when applicable, and on a case-by-case basis; and
  - 3. Take the youth to court pursuant to a warrant ordered by a competent legal authority.
- E. LAPD will collaborate with DCFS and Probation to determine the appropriate services to provide to the youth.
- F. LAPD will attempt to determine the youth's experience during the period when the youth was absent from legal supervision. LAPD will interview the youth and attempt to determine if the youth is a victim of CSE. If it is determined that the youth has been a victim of CSE while absent from legal supervision, LAPD will report this to the Child Protection Hotline at 1-800-540-4000.
- G. LAPD will clear any Missing Persons status in the National Crime Information Center if the youth is located and recovered.
- H. LAPD will submit a monthly and annual report of search and recovery efforts made on behalf of the referrals of missing or runaway youth to the DCFS.

The report will include:

1. A list of all referrals received by the DCFS and Probation each month;
2. The first and last name of youth that was referred;
3. The date the referral was made by the DCFS and Probation;
4. The assigned CSW/DPO as listed in the referral;
5. The date the youth was recovered, if applicable;
6. If recovered, to whom the youth was released;
7. How the youth was recovered, if applicable; and
8. Whether the youth is under supervision of the DCFS or Probation.

The report template to be submitted by LAPD is included as Exhibit A, Locate and Recover CSEC Outcome Data Report.

## **VI. REIMBURSEMENT OF LAPD OVERTIME COSTS**

- A. The parties understand that LAPD will need to utilize overtime hours to meet SB 794's goal of expeditiously searching for and recovering missing or runaway youth who are under the supervision of the DCFS or Probation.
- B. DCFS will reimburse LAPD for the overtime costs of its LAPD Personnel members in accordance to Exhibit A-1, Line-Item Budget and Budget Narrative, incurred during the search and recovery of the referred youth, up to a Maximum Annual Agreement Amount of \$100,000, for each fiscal year of this MOA. DCFS funds will be used by LAPD for overtime costs associated with efforts to locate and recover missing youth under the supervision of the DCFS or Probation. These funds may also be used by LAPD for overtime costs associated with the determination of whether the youth was a victim of CSE while missing and the investigation of any associated crimes.
- C. Funds will be paid to LAPD monthly in arrears using the invoice attached as Exhibit C - Invoice. LAPD should attach Exhibit D - Overtime Report, to the invoices. Furthermore, Exhibit D - Overtime Report, should clarify any incremental billing of less than one (1) hour. The DCFS and the LAPD agree that the DCFS will reimburse the overtime costs for the LAPD, as specified at the cost of employee applicable salary rate within the range identified in Exhibit B – Overtime Hourly Rate for LAPD, and the City Pay Salaries pdf supporting document of LA City Employees for the services set forth.
- D. Invoices are due to DCFS no later than the 25th day of each calendar month following the month in which services were provided. DCFS will, in a manner consistent with normal DCFS accounts payable practices and procedures, reimburse LAPD within 30 days after the invoice is received. If such payment is not delivered to the LAPD within 120 days after the invoice date of receipt and/or there is dispute over billing charges, LAPD may cease to

provide all agreed-upon services until payment is received and/or billing disputes are resolved.

- E. Notwithstanding any other provision of this MOA, funding of this MOA is contingent on continued State funding allocations. If the State discontinues this funding, DCFS has the option to terminate this MOA immediately and will no longer be financially liable to continue funding this MOA.

A copy of the invoice will be sent to:

Adela Estrada, CSEC Program Administrator  
Bureau of Specialized Response Services  
Department of Children and Family Services  
1933 S. Broadway, Suite 503  
Los Angeles, CA 90007

The original invoice will be sent to:

Fiscal Operations Division  
Department of Children and Family Services  
510 S. Vermont Avenue 14<sup>th</sup> Floor  
Los Angeles, CA 90020  
Attn: Laura Tran

- F. LAPD, without prior approval of the DCFS, may reallocate up to a maximum of twenty-five (25) percent of the maximum annual agreement amount between categories (Sworn Officers and Civilian Staff) of the LAPD's Line-Item Budget and Budget Narrative, Exhibit A-1. LAPD will request DCFS' approval in writing for line-item budget reallocations above the twenty-five (25) percent maximum. In any event, such revisions will not result in any increase to the Maximum Annual Agreement Amount. Such requests to the LAPD's Line-Item Budget and Budget Narrative, Exhibit A-1, will be submitted via email to Adela Estrada [estraa@dcfs.lacounty.gov](mailto:estraa@dcfs.lacounty.gov) or her designee for approval.

## **VII. TERM, MODIFICATION, AND TERMINATION**

- A. The term of this MOA will be effective upon execution by all parties or from July 1, 2026, through June 30, 2029, whichever is later.
- B. Any of the parties may terminate this MOA for any reason by providing a minimum of a 15-calendar day written notice to the other parties and specifying the effective termination date.
- C. No changes to the terms of this MOA will be valid unless they are in the form of a written amendment approved and executed by the Director of DCFS or designee, the Chief Probation Officer of Probation or designee, and the LAPD Chief of Police or designee, except for modifications to

Exhibit A – Locate and Recover CSEC Outcome Data Report, Exhibit A-1 – LAPD’s Line-Item Budget and Budget Narrative, Exhibit B – Overtime Hourly Rate for LAPD, Exhibit C – Invoice, and Exhibit D – Overtime Report.

- D. Modifications to Exhibit A – Locate and Recover CSEC Outcome Data Report, Exhibit A-1 – LAPD’s Line-Item Budget and Budget Narrative, Exhibit B – Overtime Hourly Rate for LAPD, Exhibit C – Invoice, and Exhibit D – Overtime Report will be made through a written change notice and made effective to the MOA on the date identified in the change notice.

### **VIII. FINANCIAL RECORDS**

- A. LAPD will maintain satisfactory records showing the time and financial costs associated with LAPD's youth recovery work under this MOA and will make such records available to the County for auditing and inspection. LAPD will retain such records for five years following the expiration date or early termination date of this MOA.
- B. LAPD agrees to use a generally accepted accounting system. LAPD agrees to maintain, and make available for County inspection, accurate records of all costs, disbursements, and receipts with respect to its activities under this MOA.
- C. At any time during the term of this MOA, or at any time within five years of the expiration date or early termination date of this MOA, an authorized representative of the County may conduct an audit of LAPD’s records to verify the appropriateness and validity of expenditures of County Funds under the terms of this MOA. If during such an audit, the County determines that the County overpaid LAPD or that County funds were used for purposes other than those authorized by this MOA, the County and LAPD will meet and confer in good faith to resolve the audit's findings to both parties' mutual satisfaction.

### **IX. NOTICES AND APPROVALS**

All notices and approvals will be directed to and made by the following representatives of the parties:

DCFS: Adela Estrada, Children Services Administrator III  
Bureau of Specialized Response Services  
Department of Children and Family Services  
1933 S. Broadway, Suite 503  
Los Angeles, CA 90007

Probation: Joan Pera, Director

Child Trafficking Unit  
Los Angeles County Probation Department  
1660 W. Mission Blvd.  
Pomona, CA 91766

LAPD: Detective Support and Vice Division Personnel  
Los Angeles Police Department  
100 W. 1<sup>st</sup> Street, 6<sup>th</sup> Floor  
Los Angeles, CA 90012

## **X. INTEGRATION AND SEVERABILITY**

- A. This MOA represents the entire integrated Agreement between the parties as to its subject and supersedes all other prior or contemporaneous oral or written understandings and agreements between the parties.
- B. If any provision of this MOA, or the application thereof, is held to be invalid, that invalidity will not affect other provisions or applications of the MOA that can be given effect without the invalid provision or application. To this end described above, the provisions of the MOA are severable.

## **XI. CONFIDENTIALITY**

- A. DCFS, LAPD, and Probation will maintain confidentiality of all records and information relating to youth under this MOA in accordance with the WIC provisions, as well as all other applicable State and County laws, ordinances, regulations, and directives relating to confidentiality.
- B. DCFS, LAPD, and Probation will inform their managers, supervisors, employees, and contractors providing services hereunder of the confidentiality provision of this MOA.
- C. Records or information pertaining to youth will not be disclosed to any person(s), other than designated County or contractor employees, without the written permission of the Director of the DCFS, the LAPD Chief of Police, the Chief Probation Officer of Probation, or equivalent.

## **XII. INDEMNIFICATION**

Each party mutually agrees to defend, hold harmless, and indemnify the other parties and their governing boards, officers, agents, employees, and volunteers from any and all liabilities, including, but not limited to, any claims for damages, death, sickness or other personal injury or damage to property, including, without limitation, all consequential damages, for any cause whatsoever, arising from or connected with its services and or this operational agreement, in the normal course of business, unless such claims result from the gross negligence and/or willful

misconduct of another party's agents and/or employees.

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IN WITNESS, WHEREOF, the parties hereto have caused this Memorandum of Agreement to be executed by their duly authorized officers as set forth below. This Memorandum of Agreement may be executed on separate signature pages by the parties, and the separate signatures of all parties shall be considered complete execution of the Memorandum of Agreement.

**COUNTY OF LOS ANGELES**

Agreed to:

\_\_\_\_\_  
Brandon T. Nichols  
Department of Children and Family Services  
Director

\_\_\_\_\_  
Date

Agreed to:

\_\_\_\_\_  
Guillermo Vera Rosa  
Probation Department  
Chief Probation Officer

\_\_\_\_\_  
Date

APPROVED AS TO FORM:  
BY THE OFFICE OF COUNTY COUNSEL  
DAWYN R. HARRISON, COUNTY COUNSEL

By:

\_\_\_\_\_  
David Beaudet  
Senior Deputy County Counsel  
Office of County Counsel

\_\_\_\_\_  
Date

**CITY OF LOS ANGELES**

Agreed to:

\_\_\_\_\_  
Jim McDonnell  
Chief of Police  
Los Angeles Police Department

\_\_\_\_\_  
Date



**County of Los Angeles  
 Department of Children and Family Services  
 CSEC LOCATE AND RECOVERY AGREEMENT # 26-04-01**

Los Angeles Police Department  
 Human Trafficking Unit Members  
 Line-Item Budget and Budget Narrative  
 FY 2026-2027 through FY 2028-2029

Line-Item Budget FY 2026-2027 through FY 2028-2029

**Sworn Officers**

Police Officer I  
 Police Officer II  
 Police Officer III  
 Police Sergeant I  
 Police Sergeant II  
 Police Detective I  
 Police Detective II  
 Police Detective III

<b>Human Trafficking Unit Members</b>	<b>FY 2026-2027 through FY 2028-2029</b>
Sworn Officers	\$95,000*
Civilian Staff	\$5,000*
Total	\$100,000*

**Civilian Staff**

Management Assistant  
 or Management Analyst

\* LAPD, without prior approval of DCFS, may reallocate up to a maximum of twenty-five (25) percent of the maximum annual agreement amount between categories (Sworn Officers and Civilian Staff) of LAPD’s Line-Item Budget [Line-Item Budget and Budget Narrative, Exhibit A-1]. LAPD will request DCFS’ approval in writing for line-item budget reallocations above the twenty-five (25) percent maximum.

**County of Los Angeles**  
**Department of Children and Family Services**  
**CSEC LOCATE AND RECOVERY AGREEMENT # 26-04-01**

Los Angeles Police Department  
Human Trafficking Unit Members  
Line-Item Budget and Budget Narrative  
FY 2026-2027 through FY 2028-2029

Budget Narrative FY 2026-2027 through FY 2028-2029

**Law Enforcement (Officer/ Supervisor) Duties:**

- Conduct thorough review of referrals and intel received.
- Run a query with missing juveniles information on various department databases.
- Check-in with the DCFS and Probation regarding missing juveniles' status and location.
- Assemble missing juveniles' flyers and distribute the documents to local police stations, other law enforcement agencies, and community groups.
- Check various social media outlets in an attempt to identify and locate the missing juveniles.
- Conduct follow-ups to locations where the missing juveniles maybe found.
- Conduct operations in an attempt to recover the missing juveniles.
- Complete any and all police reports when contact is made with the missing juveniles.
- Complete the arrest and booking process if the missing juveniles are detained.
- Complete the arrest and booking process if suspects are arrested in connection to the missing juveniles.
- Complete all necessary reports in preparation for criminal proceedings as directed by the District Attorney.
- Transport the juveniles if necessary to and from court proceedings.

**Management Analyst/Management Assistant duties:**

- Monitor "Know Human Trafficking" e-mails.
- Assign LAPD case numbers to new referrals.
- Assign an investigator to each referral.
- Create case packages for each juvenile.
- Create missing juvenile flyers.
- Distribute flyers to various entities.
- Search online for missing juveniles for online ads.
- Track referral recoveries.
- E-mail DCFS and Probation weekly with the latest updates.
- Retrieve overtime hours and chrono from Investigating Officers.
- Provide overtime documentation to Fiscal Group for invoice processing.
- Additional duties as necessary.

**County of Los Angeles**  
**Department of Children and Family Services**  
**CSEC LOCATE AND RECOVERY AGREEMENT**

Overtime Hourly Rate for LAPD

CSC/G	RANK	LOWEST HOURLY RATE	HIGHEST HOURLY RATE	LOWEST OVERTIME HOURLY RATE	HIGHEST OVERTIME HOURLY RATE
2214C	Police Officer I	\$30.96	\$41.87	\$46.44	\$62.81
22142	Police Officer II	\$35.00	\$80.93	\$52.50	\$121.40
22143	Police Officer III	\$38.40	\$82.95	\$57.60	\$124.43
22271	Police Sergeant I	\$53.16	\$81.43	\$79.74	\$122.15
22272	Police Sergeant II	\$56.12	\$87.56	\$84.18	\$131.34
22231	Police Detective I	\$47.67	\$77.10	\$71.51	\$115.65
22232	Police Detective II	\$53.16	\$82.84	\$79.74	\$124.26
22233	Police Detective III	\$59.27	\$90.76	\$88.91	\$136.14
91840	Management Analyst	\$33.59	\$64.31	\$50.39	\$96.47
15390	Management Assistant	\$29.80	\$45.78	\$44.70	\$68.67

The hourly rates listed herein are based on payroll information and are subject to change at any time. The LAPD will provide updated hourly rates quarterly and as requested/necessary.

**INVOICE**

**To:** DEPARTMENT OF CHILDREN AND FAMILY SERVICES  
 FISCAL OPERATIONS DIVISION  
 510 S. Vermont Ave. 14<sup>th</sup> Floor  
 Los Angeles, CA 90020

**Invoice Date:**

**Remittance:** LOS ANGELES POLICE DEPARTMENT  
 100 W. 1<sup>st</sup> Street  
 Los Angeles, CA 90012

**AGREEMENT NUMBER:**

**AGREEMENT TERM:**

**SERVICE MONTH:**

**SERVICES PROVIDED:** LOCATE AND RECOVER MISSING  
 COMMERCIALY SEXUALLY EXPLOITED CHILDREN

Staff Position	Employee Name	Date of OT	Total OT Worked	OT Rate/Hr.	Total OT Cost
<b>TOTALS</b>					
Annual Agreement Sum.	Current Expenditure	Y-T-D Expenditures	Remaining Budget		
\$100,000					

**CERTIFICATION:** I certify to the best of my knowledge that this invoice is true in all respect.

**Prepared by:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>For DCFS' Program Manager Only</b>	
First Level Approval	
Approver's Name: _____	
Signature: _____	Date: _____
Second Level Approval	
Approver's Name: _____	
Signature: _____	Date: _____

## County of Los Angeles Department of Children and Family Services

WHITE - ORIGINAL COPY YELLOW - EMPLOYEE COPY PINK - OFF PROGRAM ADMINISTRATION		<b>OVERTIME REPORT</b>				FOR OFFICE USE ONLY					
		TYPE OR PRINT LEGIBLY IN INK				PAY PERIOD ENDING		CODE			
DATE REPORTED		EMPLOYEE ID (EO)		RANK/PS		NAME (LAST, FIRST, MIDDLE INITIAL)					
REPORT TO NEAREST SUPERV. OR WORKSHEET TAKEN OFF	TOTAL HOURS WORKED		TYPE OF COMPENSATION REQUESTED				HOURS TAKEN OFF				
	TIME & 1/2	ST. TIME	CASH TIME & 1/2 ST. TIME		TIME TIME & 1/2 ST. TIME		NEW BANK TIME & 1/2 ST. TIME		OLD BANK TIME & 1/2 ST. TIME		
	- : -	- : -	- : -	- : -	- : -	- : -	- : -	- : -	- : -	- : -	
DATE AND TIME WORKED						TOTAL BANK					
FROM			TO								
Date	Time	Date	Time	Division		Assignment	Watch				
REASON FOR OVERTIME RECORDING	<input type="checkbox"/> Court or Admin. Hearing		<input type="checkbox"/> Unscheduled Activity		<input type="checkbox"/> Pre-scheduled Activity		<input type="checkbox"/> Unusual Major Events		<input type="checkbox"/> Worked on Day Off in Lieu of a Holiday		
EMP STATUS	<input type="checkbox"/> EOW	<input type="checkbox"/> DO	<input type="checkbox"/> HO	<input type="checkbox"/> VOTO	<input type="checkbox"/> PPH	<input type="checkbox"/> OTHER					
TYPE OF CRIME/REPORT/CHARGE			DPE NO.		BOOKING NO.		COURT CASE NO. <input type="checkbox"/> On Call <input type="checkbox"/> In Home				
DESCRIPTION OF ACTIVITY											
The keeper use only. Initial and date when entered.											
Rec'd/Reviewed	Date	Initial	Serial No.								<input type="checkbox"/> <b>KEYBACK</b>
I certify the above to be true.		<input type="checkbox"/> <small>Case of Terrorist</small>	Of which <input type="checkbox"/> WITH <input type="checkbox"/> WITHOUT prior approval								Above is in compliance with LAAC 4.168
(Signature of Employee)			(Signature of Supervisor Accounting Data Approval)						(Signature of Commanding Officer)		

PAGE 1 (White Paper and Green Ink)  
 PAGE 2 (Yellow Paper and Green Ink)  
 PAGE 3 (Pink Paper and Green Ink)

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	5/13/2026	
<b>BOARD MEETING DATE</b>	6/9/2026	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Department of Children and Family Services (DCFS)	
<b>SUBJECT</b>	DCFS requests the Board's approval of a contract with the Los Angeles County Office of Education (LACOE) for Education Specialist Services for foster youth.	
<b>PROGRAM</b>	Education Specialist Services (ESS) Program	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	If Yes, please explain why: DCFS will contract with the Los Angeles Office of Education (LACOE) to share in the cost of Education Specialist Services. DCFS's share is \$3,344,693 per year and LACOE's share is \$1,878,530 per year.	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.	
<b>DEADLINES/ TIME CONSTRAINTS</b>	It is recommended for the Department to approve the contract and budget with LACOE to ensure there is no gap in educational services to the children and youth served by DCFS beginning July 1, 2026.	
<b>COST &amp; FUNDING</b>	Total cost: \$10,034,079	Funding source: State Realignment Funds
	<b>TERMS (if applicable):</b> One year with two one-year optional years	
	<b>Explanation:</b> The Maximum Contract Sum for the one-year term plus two additional one-year optional renewals of the contract is \$10,034,079. The estimated Maximum Annual Contract Sum is \$3,344,693, financed using 100 percent State Realignment funds. Sufficient funding is included in the Department's Fiscal Year 2026-27 Recommended Budget and will be included for subsequent fiscal years in DCFS' future budget requests.	
<b>PURPOSE OF REQUEST</b>	The current Education Specialist Services Contract with LACOE is within the second optional one-year term, which extends from July 1, 2025, to June 30, 2026. DCFS is contracted with the Los Angeles Office of Education (LACOE) to share in the cost of Education Specialist services. DCFS is requesting that a new contract term for FY 26-27 and two optional one-year options FY 27-28 & 28-29 be approved.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The Education Specialist Services (ESS) Program has been in existence with the Department of Children and Family Services (DCFS) since March 2007 and served all 19 regional offices. The program was developed because of research conducted by California State University of Los Angeles, which found that CSWs had neither the time nor the knowledge to advocate effectively for the educational needs of the youth. The contract evolved from an independent contractor model with Education Consultants to a firm-based model in 2018 with Education Specialists. The Education Specialists are professional educators brought in to address the more challenging aspects of our children's educational needs, such as credit recovery, disciplinary actions without due process (expulsions and suspensions), special education challenges, advocacy in IEP	

	<p>meetings, enrollment disputes and denials, etc. They are knowledgeable in education law and code and how to navigate the school districts. The Education Specialists advocate for the youth when the school is not complying with law specific to children in foster care. Most recently, their work has been focused on developing comprehensive education assessments for WIC 241.1 youth to present recommendations on how to get the youth back on track to graduate from high school, and the School of Origin Transportation Plan.</p>
<p><b>EQUITY INDEX OR LENS WAS UTILIZED</b></p>	<p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    Link to ARDI's Equity Lens: <a href="https://ceo.lacounty.gov/ardi/">https://ceo.lacounty.gov/ardi/</a>  If Yes, please explain how: The target population includes foster children in out of home care. Education Specialists are professional educators brought in to address the more challenging aspects of our children's educational needs, such as credit recovery, disciplinary actions without due process (expulsions and suspensions), special challenges, advocacy in IEP meetings, enrollment disputes and denials, etc.</p>
<p><b>FAMILY FIRST PREVENTSION SERVICES ACT (FFPSA) LENS WAS UTILIZED</b></p>	<p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No  If Yes, please explain how: Education Specialist provide linkages tor families, connecting then with school services and supports that help to address the specific needs of the children we serve, which at times can mitigate the need for child welfare involvement. ES are notified of all STRTTP placements and attempt to connect with the CSW regarding school placement and academic needs.</p>
<p><b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b></p>	<p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    Link to BOS Priorities: <a href="https://ceo.lacounty.gov/category/priorites-initiative/">https://ceo.lacounty.gov/category/priorites-initiative/</a>  If Yes, please state which one(s) and explain how: Child, Youth and Family, Well Being provided by the Education Specialists promote child well-being for foster children in out-of-home care by addressing and advocating for their educational needs, rights and resources. Not only do services provided by Educational Specialists help to promote academic improvement and achievement, but the guidance and direction to caregivers further promote placement stability, and child safety and well-being</p>
<p><b>DEPARTMENTAL CONTACTS</b></p>	<p>Name, Title, Phone # &amp; Email:  Gloria Corona  Program Manager/CSA III  Children and TAY Bureau  Education and Developmental Services Section  (562) 282-8660  serrag@dcfs.lacounty.gov</p>



**County of Los Angeles**  
**DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020  
(213) 351-5602

Board of Supervisors  
HILDA L. SOLIS  
First District  
HOLLY J. MITCHELL  
Second District  
LINDSEY P. HORVATH  
Third District  
JANICE HAHN  
Fourth District  
KATHRYN BARGER  
Fifth District

BRANDON T. NICHOLS  
Director

JENNIE FERIA  
Chief Deputy Director

LISA E. MANDEL  
Acting Chief Deputy Director

June 9, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Tempie Street  
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST TO APPROVE A SOLE SOURCE CONTRACT WITH THE LOS ANGELES COUNTY OFFICE OF EDUCATION FOR EDUCATION SPECIALIST SERVICES  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

The Department of Children and Family Services (DCFS) requests approval to execute a Sole Source contract with the Los Angeles County Office of Education (LACOE) for Education Specialist Services (ESS).

**IT IS RECOMMENDED THAT THE BOARD**

1. Delegate authority to the Director of DCFS, or designee, to execute a contract, substantially similar to Attachment A, with LACOE for the provision of ESS. The term of the contract will be effective July 1, 2026, or date of execution, through June 30, 2027. The County will have the sole option to extend the contract term for up to two additional one-year periods through June 30, 2029, and an additional six months, if necessary to complete the solicitation of a new contract. The Maximum Contract Sum for the one-year term plus two additional one-year optional renewals of the Contract is \$10,034,079, financed using 100 percent 2011 State Realignment funds. Sufficient funding will be included in the Fiscal Year 2026-2027 Recommended Budget.
2. Delegate authority to the Director of DCFS, or designee, to exercise the two one-year extension options and an additional six months beyond June 30, 2029, if such additional time is necessary to complete the solicitation of a new contract, provided that: a) sufficient funding is available for the extension; b) County Counsel approval is

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obtained prior to executing the extension; and c) the Director of DCFS notifies the Board and the Chief Executive Office (CEO), in writing, within ten (10) business days of the written notification's execution.

3. Delegate authority to the Director of DCFS, or designee, to execute ESS contract amendments to increase or decrease the Maximum Annual Contract Sum by no more than 10 percent if such an amendment is necessary to meet changes in service demands, provided that: a) funding is available; b) County Counsel approval is obtained prior to the execution of the contract amendments; and c) the Director of DCFS notifies the Board and the CEO, in writing, within ten (10) business days of execution of the amendments.
4. Delegate authority to the Director of DCFS, or designee, to execute ESS contract amendments to incorporate changes as mandated by federal, State, or municipal laws, regulations, or court orders, provided that: a) funding is available; b) County Counsel approval is obtained prior to the execution of the contract amendments; and c) the Director of DCFS notifies the Board and the CEO, in writing, within ten (10) business days of execution of the amendments.
5. Delegate authority to the Director of DCFS, or designee, to execute amendments to the contract to make changes to the scope of work or the terms and conditions to meet program needs, provided that: a) prior County Counsel approval is granted and b) the Director of DCFS notifies the Board and the CEO in writing within ten (10) business days after execution of such amendment.
6. Delegate authority to the Director of DCFS, or designee, to terminate the ESS contract in accordance with the termination provisions, including Termination for Convenience, provided that: a) County Counsel approval is obtained prior to exercising such termination and b) the Director of DCFS notifies the Board and CEO, in writing, within ten (10) business days of termination.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommended actions will allow LACOE to supply the services of education experts to assist Children's Social Workers, parents, caregivers, youth, Education Rights Holders, and authorized DCFS staff with navigating the educational system in Los Angeles County, and assist school staff with navigating the DCFS system. The Education Specialists are professional educators brought in to address the more challenging aspects of our youth's educational needs, such as disciplinary actions without due diligence (expulsions and suspensions), special education challenges, advocacy in Individual Education Program meetings, enrollment disputes and denials, right to remain in their school-of-origin, credit recovery, etc. The Education Specialists know education laws and regulations specific to foster youth, of which many schools are unaware, due to the foster youth population typically being only one percent of a school's population. These services will ensure the educational needs and rights of youth under the supervision of DCFS, either voluntarily

or by court jurisdiction, are addressed and that they receive and have access to academic assistance, educational resources, programs, services, and benefits.

### **IMPLEMENTATION OF LOS ANGELES COUNTY'S STRATEGIC PLAN GOALS**

The recommended actions support North Star 1, Focus Area Goal B, Employment and Sustainable Wages, Strategy II, Job Preparation, and Strategy III, Job Creation, of the County Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The Maximum Annual Cost for the ESS contract is \$3,344,693. The estimated total contract cost, including the cost of the two additional one-year options, is \$10,034,079. The contract cost will be financed using 100 percent 2011 State Realignment funds.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The ESS Program has been in existence with the DCFS since March 2007 and serves all 19 regional offices. The program was developed as a result of research conducted by the California State University of Los Angeles, which found that Children's Social Workers had neither the time nor the knowledge to advocate effectively for the educational needs of the youth. The contract evolved from an independent contractor model with Education Consultants to a firm-based model in 2018 with Education Specialists. The Education Specialists are professional educators brought in to address the more challenging aspects of our child(ren)'s educational needs, such as credit recovery, disciplinary actions without due process (expulsions and suspensions), special education challenges, advocacy in Individualized Education Program meetings, enrollment disputes and denials, etc. They are knowledgeable in education law and code and how to navigate the school districts. The Education Specialists advocate for the youth when the school is not complying with laws specific to child(ren) in foster care. Most recently, their work has been focused on the Welfare and Institution Code (WIC) 241.1 youth in developing comprehensive education assessments to present recommendations on how to get the youth back on track to graduate from high school, and the School of Origin Transportation Plan.

### **CONTRACTING PROCESS**

The Department requested approval from the California Department of Social Services (CDSS) on September 29, 2025, for procurement of this contract by negotiation with a public entity and for a three-year contract term. CDSS approved the request on October 15, 2025.

Board Policy 5.100, Sole Source Contracts and Amendments, requires that the Board be notified at least four weeks prior to commencing contract negotiations for new sole source service contracts. DCFS provided the required notification to the Board on

March 12, 2026. The "Public Notice of Intent to Enter into Sole Source Negotiations" with LACOE was posted on March 24, 2026, on the County's website, County's Doing Business with Us.

DCFS has determined that the Living Wage Program (County Code Chapter 2.201) and Cost of Living Adjustment are not applicable to this contract.

CDSS regulation (MPP 23.650.14) allows the County to procure contracts by negotiation with public educational institutions like LACOE.

County Counsel and the CEO have reviewed this Board letter. County Counsel has approved the Contract (Attachment A) as to form.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended action will enable DCFS to provide Children's Social Workers with Education Specialists to advocate to schools on behalf of DCFS children on all issues pertaining to education in all Supervisorial Districts.

The contracts will not infringe upon the role of the County in relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County.

**CONCLUSION**

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board Letter and attachments to the Department of Children and Family Services.

Respectfully submitted,



BRANDON T. NICHOLS  
Director

BTN:LM:RT:KR  
LTI:SS:ec

Attachments

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisor

## SOLE SOURCE CHECKLIST

Department Name: \_\_\_\_\_

- New Sole Source Contract
- Sole Source Amendment to Existing Contract

Date Existing Contract First Approved: \_\_\_\_\_

Check (✓)	<b>JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS</b> Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

\_\_\_\_\_

Chief Executive Office

\_\_\_\_\_

Date



**County of Los Angeles**  
**DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020

(213) 351-5602

BRANDON T. NICHOLS  
Director

JENNIE FERIA  
Chief Deputy Director

LISA E. MANDEL  
Acting Chief Deputy Director

Board of Supervisors

HILDA L. SOLIS  
First District

HOLLY J. MITCHELL  
Second District

LINDSEY P. HORVATH  
Third District

JANICE HAHN  
Fourth District

KATHRYN BARGER  
Fifth District

March 12, 2026

To: Supervisor Hilda L. Solis, Chair  
Supervisor Holly J. Mitchell  
Supervisor Lindsey P. Horvath  
Supervisor Janice Hahn  
Supervisor Kathryn Barger

From: Brandon T. Nichols   
Director

**NOTICE OF INTENT TO NEGOTIATE THE EDUCATION SPECIALIST SERVICES SOLE SOURCE CONTRACT WITH LOS ANGELES COUNTY OFFICE OF EDUCATION**

In compliance with Board Policy 5.100, Sole Source Contracts, this is to notify the Board that the Department of Children and Family Services (DCFS) intends to commence negotiations with the Los Angeles County Office of Education to provide Education Specialist Services (ESS).

The anticipated contract term will be for one year, starting July 1, 2026 through June 30, 2027, with an option to extend the term of the contract for two additional one-year terms. The Maximum Annual Contract amount is \$3,344,693, financed using 100 percent State Realignment funds. Funding will be included in the Fiscal Year 2026-2027 Budget.

The ESS program objective is to utilize the services of Education Specialists to assist Children's Social Workers, parents, caregivers, youth, Education Rights Holders and authorized DCFS staff with navigating the educational system and assisting school staff with navigating the DCFS system. These services ensure that the educational needs and rights of children under the supervision of DCFS, either voluntarily or by court jurisdiction, are addressed. Additionally, youth in the Short-term Residential Therapeutic Programs and youth under Welfare and Institutions Code 241.1 will receive educational support and advocacy.

If you have any questions or need additional information, you may contact me or your staff may contact Aldo Marin, Board Liaison, at (213) 371-6052.

BTN:LM:RT:KR  
LTI:SS:ec

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

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## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	5/13/2026	
<b>BOARD MEETING DATE</b>	6/16/2026	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Children and Family Services	
<b>SUBJECT</b>	The Department of Children and Family Services (DCFS) requests the Board's approval of an amendment to extend the Youth Permanency Partners (YPP) contract for six months, effective July 1, 2026 through December 31, 2026, to allow sufficient time to complete the Request for Proposals (RFP) process.	
<b>PROGRAM</b>	Youth Permanency Partners	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: The Department is currently in the process of completing a Request for Proposals (RFP) solicitation for YPP services; however, additional time is needed to finalize the solicitation and complete the evaluation process.	
<b>DEADLINES/ TIME CONSTRAINTS</b>	The contract will expire on June 30, 2026. The extension is needed to prevent any lapse in services.	
<b>COST &amp; FUNDING</b>	Total cost: \$100,000	Funding source: 100% State Realignment Funds
	TERMS (if applicable):	
	Explanation:	
<b>PURPOSE OF REQUEST</b>	Delegate authority to the Director of DCFS, or designee, to execute an amendment, to extend the contract for six months, effective July 1, 2026 through December 31, 2026.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>The YPP contractor facilitates orientations that present an overview of the program and how it works, explains what it means to be a YPP as well as providing details on the roles and responsibilities of a YPP, information about youth in foster care, and explains the application process for becoming a YPP. The contractor is responsible for organizing and facilitating 10 interactive Connection Events per contract year. They provide transportation for the youth to and from the Connection Events.</p> <p>The YPP contract will expire on June 30, 2026. DCFS is currently completing an RFP solicitation for the YPP program. The amendment to extend is needed to prevent any lapse in service while the RFP solicitation is completed.</p>	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No The proposed contract extension allows Kidsave International to continue providing Youth Permanency Partners (YPP) services by recruiting, training, and supporting adult volunteers who mentor and support older foster youth ages 9 through 17. The goal of	

	the program is to help foster youth achieve permanency through adoption, legal guardianship, or the development of lasting, supportive adult connections.
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: <ol style="list-style-type: none"> <li>1. Poverty Alleviation Initiative. Proactively support investments that transform lives and the DCFS' strong commitment to youth well-being and foster youth permanency. Reduce negative outcomes associated with youth exiting care without permanency, such as incarceration and homelessness to increase the likelihood that the youth will have a permanent connection to helps to break the cycle of poverty</li> <li>2. Child Protection. Supporting the stability and well-being of the child through the support of long term success of transitional aged foster youth to ensure self-sufficiency upon emancipation .</li> </ol>
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Ruth Kame, CSA III, (213) 259-5334 , <a href="mailto:velasr@dcfs.lacount.gov">velasr@dcfs.lacount.gov</a>



**County of Los Angeles**  
**DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020

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Board of Supervisors

HILDA L. SOLIS  
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JANICE HAHN  
Fourth District

KATHRYN BARGER  
Fifth District

BRANDON T. NICHOLS  
Director

JENNIE FERIA  
Chief Deputy Director

LISA E. MANDEL  
Acting Chief Deputy Director

June 16, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012  
Dear Supervisors:

**REQUEST TO APPROVE SOLE SOURCE AMENDMENT TO EXTEND THE YOUTH  
PERMANENCY PARTNERS CONTRACT  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

The Department of Children and Family Services (DCFS) requests the Board's approval of an amendment to extend the Youth Permanency Partners (YPP) contract for six months, effective July 1, 2026 through December 31, 2026, to allow sufficient time to complete the Request for Proposals (RFP) process.

**IT IS RECOMMENDED THAT THE BOARD**

1. Delegate authority to the Director of DCFS, or designee, to execute an amendment, substantially similar to Attachment I, to extend the contract for six months, effective July 1, 2026 through December 31, 2026. The cost to extend the contract for six months will not exceed \$100,000, financed using 100 percent State funds. Sufficient funding is included in the Fiscal Year 2026-2027 Recommended Budget.
2. Delegate authority to the Director of DCFS, or designee, to execute contract amendments to increase or decrease the Maximum Annual Contract Sum by no more than 10 percent when such change is necessary change is necessitated by additional services, provided that: a) sufficient funding is available; b) County Counsel approval is obtained; and c) the Director of DCFS notifies the Board and Chief Executive Officer (CEO), in writing, within ten (10) business days after execution of such amendment.
3. Delegate authority to the Director of DCFS, or designee, to execute amendments to the contract to incorporate changes as mandated by federal, State or Municipal laws, regulations, or court orders, provided that: a) prior County Counsel approval is granted

*"To Enrich Lives Through Effective and Caring Service"*

and b) the Director of DCFS notifies the Board and the CEO, in writing, within ten (10) business days after execution of such amendment.

4. Delegate authority to the Director of DCFS, or designee, to execute amendments to the contract to make changes to the scope of work or the terms and conditions to meet program needs, provided that: a) prior County Counsel approval is granted and b) the Director of DCFS notifies the Board and the CEO, in writing, within ten (10) business days after execution of such amendment.
5. Delegate authority to the Director of DCFS, or designee, to terminate the YPP contract in accordance with the termination provisions, including Termination for Convenience, provided that: a) County Counsel approval is obtained and b) the Director of DCFS notifies the Board and CEO, in writing, within ten (10) business days after the termination of the contract.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommended action will ensure the continued provision of YPP services to support older foster youth in Los Angeles County. The YPP program is designed to recruit, train, and support adult volunteers who serve as mentors to foster youth ages 9 through 17, with the goal of helping them achieve legal permanency or establish lifelong connections with caring adults.

Through this contract, the selected contractor will recruit and support YPPs, organize connection events, and facilitate meaningful relationships between youth and supportive adults to improve permanency outcomes and long-term well-being.

The YPP contract will expire on June 30, 2026. DCFS is currently completing an RFP solicitation for the YPP program. The amendment to extend is needed to prevent any lapse in service while the final steps of the RFP solicitation are completed.

### **IMPLEMENTATION OF LOS ANGELES COUNTY'S STRATEGIC PLAN GOALS**

The recommended actions support North Star 1, Focus Area Goal D. Support Vulnerable Populations, Strategy III, Support the Long-Term Success of Transitional Aged Youth.

### **FISCAL IMPACT/FINANCING**

The Maximum Contract Sum for the six-month contract extension will not exceed \$100,000, financed using 100 percent State funds. Sufficient funding is included in the Fiscal Year 2026-2027 Recommended Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Currently, over 3,000 foster youth are in long-term foster care. Approximately 33 percent of foster youth are between the ages of 9 and 17. Each year approximately 1,000 youth exit care without a permanent family or connection. The YPP program assists DCFS in reducing

the negative outcomes associated with youth exiting care without permanency, such as incarceration and homelessness.

The YPP contractor facilitates orientations that present an overview of the program and how it works, explains what it means to be a YPP as well as providing details on the roles and responsibilities of a YPP, information about youth in foster care, and explains the application process for becoming a YPP. The contractor is responsible for organizing and facilitating 10 interactive Connection Events per contract year. They provide transportation for the youth to and from the Connection Events.

Board Policy 5.100, Sole Source Contracts and Amendments, requires that the Board be notified if a department intends to extend the term of the current contract beyond its original term pending solicitation of a replacement system and/or services. However, DCFS did not provide the required notification to the Board, as the original plan was to award contracts at an earlier date.

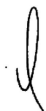
### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the YPP extension will ensure uninterrupted services, which allows DCFS to effectively recruit and support volunteer mentors to support older foster youth. Through this contract, DCFS is able to increase the number of prospective adoptive families and create lasting connections for older foster youth.

### **CONCLUSION**

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board Letter and attachments to the Department of Children and Family Services.

Respectfully submitted,



BRANDON T. NICHOLS  
Director

BTN:LM:RT:KR  
LTI:SS:TN:da

Attachments

c: Chief Executive Officer  
Chief Probation Officer  
County Counsel  
Executive Officer, Board of Supervisor



**AMENDMENT NUMBER ONE**

**CONTRACT NUMBER 24-0025**

**WITH**

**KIDSAVE INTERNATIONAL, INC.**

**FOR**

**YOUTH PERMANENCY PARTNERS SERVICES**

**AMENDMENT NUMBER ONE  
YOUTH PERMANENCY PARTNERS  
CONTRACT NUMBER 24-0025**

This Amendment Number One (“Amendment”) to the Youth Permanency Partners Contract (Contract) made and entered into by and between the County of Los Angeles (“COUNTY”), and Kidsave International, Inc. (Contractor), on this \_\_\_ day of \_\_\_\_\_, 2026.

**WHEREAS**, County and Contractor are parties to the Contract adopted by the Board of Supervisors on June 4, 2024, and Contractor has been providing Youth Permanency Services to support older foster youth in achieving permanency and lifelong connections; and

**WHEREAS**, the purpose of this Amendment is to extend the contract effective July 1, 2026 through December 31, 2026; and

**WHEREAS**, this Amendment is prepared pursuant to the provisions set forth in Standard Terms and Conditions, Section 8.1, Amendments;

**NOW, THEREFORE**, in consideration of the foregoing and mutual consent herein contained, County and Contractor hereby agree to amend the Contract as follows:

**1. Standard Terms and Conditions, Section 4.0, Contract Sum, Subsection 4.1.1 is added to read as follows:**

**4.1.1** The term of the contract shall be extended for six months, beginning **July 1, 2026** through **December 31, 2026**, unless terminated earlier or extended, in whole or in part, as provided in this Contract.

**2. Standard Terms and Conditions, Section 5.0, Contract Sum, Subsection 5.1.1 is added to read as follows:**

**5.1.1** The Maximum Contract Sum for the contract period of July 1, 2026 to December 31, 2026 shall not exceed \$100,000.

**ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number One to be subscribed on its behalf by the Director of the Department of Children and Family Services and the Contractor has caused this Amendment Number One to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the Contractor warrant(s) under penalty of perjury that he or she is authorized to bind the Contractor in or to this Contract. This Amendment may be executed in separate counterparts and may be delivered by electronic facsimile; each counterpart, when executed and delivered, shall constitute a duplicate original but all counterparts together shall constitute a single agreement.

COUNTY OF LOS ANGELES

CONTRACTOR

KidSave International, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

BRANDON T. NICHOLS, DIRECTOR  
Department of Children and  
Family Services

Name: \_\_\_\_\_

Title \_\_\_\_\_

APPROVED AS TO FORM:  
BY THE OFFICE OF COUNTY COUNSEL  
Dawyn R. Harrison, County Counsel

By: \_\_\_\_\_  
David Beaudet, Senior Deputy County Counsel

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	5/13/2026	
<b>BOARD MEETING DATE</b>	6/9/2026	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Department of Children and Family Services	
<b>SUBJECT</b>	Request For Approval To Enter Into A Contract For Community Child Abuse Councils Coordination Services	
<b>PROGRAM</b>	Community Child Abuse Councils Coordination (CCACC)	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.	
<b>DEADLINES/ TIME CONSTRAINTS</b>	The current contract will expire on June 30, 2026.	
<b>COST &amp; FUNDING</b>	Total cost: \$150,000 per year (subject to change)	Funding source: \$150,000 comes from AB2994.
	TERMS (if applicable):	
	Explanation: After discussing with the ICAN team, the contract may be increased to \$150,000 per contract term.	
<b>PURPOSE OF REQUEST</b>	Delegate authority to the Director of DCFS, or designee, to execute a contract with All for Kids Organization, effective July 1, 2026 through June 30, 2027, with two one-year options through June 30, 2029	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>The Community Child Abuse Councils Coordination (CCACC) contractor Children’s Bureau of Southern California coordinates the work of 12 Child Abuse Prevention Councils (CAPCs) throughout Los Angeles County.</p> <p>The contract is necessary to ensure that Los Angeles County remains in compliance with Assembly Bill 2994, which requires the County to fund child abuse prevention coordination councils (WIC Code 18982).</p>	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No            Link to ARDI’s Equity Lens: <a href="https://ceo.lacounty.gov/ardi/">https://ceo.lacounty.gov/ardi/</a> If Yes, please explain how: The primary function of the CCACC includes public awareness training and educating those who are mandated to report child abuse to promote child safety and family well-being	
<b>FAMILY FIRST PREVENTSION SERVICES ACT (FFPSA) LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: CCACCs serve as community based services and supports to prevent child abuse and connect families to community resources	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No            Link to BOS Priorities: <a href="https://ceo.lacounty.gov/category/priorities-initiative/">https://ceo.lacounty.gov/category/priorities-initiative/</a> If Yes, please state which one(s) and explain how: The recommended actions support North Star 1, Focus Area Goal D, Support Vulnerable Populations, Strategy I,	

	Prevention, and Strategy II, Child Safety and Family Well-Being, of the County Strategic Plan.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Marcela Pizarro, CSA III, (213) 431-3879, <a href="mailto:pizarm@dcsf.lacounty.gov">pizarm@dcsf.lacounty.gov</a>

# INTER-AGENCY COUNCIL ON CHILD ABUSE AND NEGLECT

## County of Los Angeles



### COUNCIL MEMBERS

ROBERT LUNA  
Sheriff, Los Angeles County Sheriff's Department  
Policy Committee Co-Chairperson

NATHAN HOCHMAN  
District Attorney  
Policy Committee Co-Chairperson

AKEMI D. ARAKAKI  
Presiding Judge, Juvenile Court

ROB BONTA  
California Attorney General

NIKKI BUCKSTEAD  
Appointee, Board of Supervisor

DAVID CARROLL  
Director, Department of Youth Development

ALBERTO M. CARVALHO  
Superintendent, LA Unified School District

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President, Police Chiefs Association  
Chief, Glendale Police Department

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Director, Public Social Services

DEBRA DUARDO, MSW, Ed.D.  
Superintendent, Office of Education

BILAL A. ESSAYLI  
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BARBARA FERRER, PH.D., MPH, MEd  
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Director, Parks and Recreation

RICARDO D. GARCIA  
Public Defender

CHRISTINA GHALY, MD  
Director, Health Services

DAWYN R. HARRISON  
County Counsel

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Director, California Department of Social Services

THOMAS LEE  
Appointee, Board of Supervisor

DR. SHARONI LITTLE  
Appointee, Board of Supervisors

JEFFREY MACOMBER  
Secretary, California Department of  
Corrections and Rehabilitation

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Fire Chief, Forester and Fire Warden

JIM MCDONNELL  
Chief, Los Angeles Police Department

JOSEPH NICCHITTA  
Acting Chief Executive Officer

BRANDON NICHOLS  
Director, Children and Family Services

MICHAEL OWH  
Acting Director, Internal Services

DANITZA PANTOJA  
Appointee, Board of Supervisors

SKYE PATRICK  
County Librarian, Public Library

EMILIO SALAS  
Executive Director, Los Angeles County  
Development Authority

DAVID SLAYTON  
Executive Officer/Clerk, Superior Court

ODEY C. UPKO, MD  
Chief Medical Examiner-Coroner

LILIA A. VARGAS  
Appointee, Board of Supervisors

GUILLERMO VIERA ROSA  
Chief Probation Officer

CLAUDIA WANG, MD  
UCLA Health System SCAN Team

LISA H. WONG, PSY.D.  
Director, Mental Health

900 CORPORATE CENTER DRIVE  
SUITE 110  
MONTEREY PARK, CA 91754  
(626) 455-4585  
Email: [ican@lacounty.gov](mailto:ican@lacounty.gov)

DEANNE TILTON DURFEE  
Executive Director

June 9, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### **REQUEST FOR APPROVAL TO ENTER INTO A CONTRACT FOR COMMUNITY CHILD ABUSE COUNCILS COORDINATION SERVICES (ALL SUPERVIRIORIAL DISTRICTS) (3 VOTES)**

### **SUBJECT**

The Department of Children and Family Services (DCFS) and the Inter-Agency Council on Child Abuse and Neglect (ICAN) request approval to execute a contract to provide Community Child Abuse Councils Coordination (CCACC) services.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the DCFS, or designee, to execute a contract, substantially similar to Attachment A, with All For Kids Organization, effective July 1, 2026, through June 30, 2027. The contract will give the County the sole option to extend the contract term for two additional one-year periods through June 30, 2029, and an additional six-months, if necessary to complete the solicitation of a new contract. The contract will have a Maximum Annual Contract Sum of \$150,000, financed using 100 percent Assembly Bill (AB) 2994 funds. Sufficient funding will be included in the Fiscal Year 2026-2027 Recommended Budget.
2. Delegate authority to the Director DCFS, or designee, to extend the contract for each of the two additional one-year renewal options by written notices or amendments, provided that: (a) availability of funding; (b) approval by County Counsel is obtained prior to executing the extension; and (c) the Director of DCFS, or designee notify the Board





The Honorable Board of Supervisors  
Community Child Abuse Councils Contract  
Page 2

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Email: [ican@lacounty.gov](mailto:ican@lacounty.gov)

DEANNE TILTON DURFEE  
Executive Director

and the Chief Executive Office (CEO), in writing, within ten business days of written notification's execution

3. Delegate authority to the Director of DCFS, or his designee, to execute amendments to the contract for (a) administrative changes; (b) changes required by County policy or applicable law; and (c) modifications to the Statement of Work, provided that such amendments do not increase the Maximum Annual Contract Sum provided that: (a) availability of funding; (b) approval by County Counsel is obtained prior to executing the extension; and (c) the Director of DCFS, or designee notify the Board and the CEO, in writing, within ten business days of written notification's execution.
4. Delegate authority to the Director of DCFS, or designee, to execute amendments to increase or decrease the Maximum Annual Contract Sum in the event of budget allocation increases or decreases not to exceed 10 percent of the Maximum Annual Contract Sum. Approval from County Counsel will be obtained prior to executing such amendment, and the Director will notify the Board and the CEO in writing within 10 business days after execution.
5. Delegate authority to the Director of DCFS, or designee, to terminate the CCACC contract in accordance with the termination provisions of the contract, including termination for convenience or failure to comply with contract requirements, provided that County Counsel approval is obtained prior to exercising such termination and DCFS notifies the Board and the CEO, in writing, within ten (10) business days of termination.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommended action will ensure the continued provision of CCACC services in Los Angeles County. Welfare and Institutions Code Section 18983 requires each county to fund child abuse prevention coordinating councils.

CCACC services include coordinating, planning, providing oversight, and facilitating joint service activities to meet the collective goals of over 12 child abuse councils, and ensure that they provide child abuse prevention intervention services in their respective communities. In addition, the CCACC services must maintain its liaison role with the formal Child Abuse Council of Los Angeles County, the Inter-Agency Council on Child Abuse and Neglect (ICAN) as required in the Statement of Work for this contract. The CCACC





The Honorable Board of Supervisors  
Community Child Abuse Councils Contract  
Page 3

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DEANNE TILTON DURFEE  
Executive Director

contractor will act as the community representative of ICAN and ensure that its work aligns with the mission of ICAN. The funding guideline requires that the contractor match a minimum of 33 1/3 percent of the Maximum Annual Contract Sum through monetary or in-kind service and distribute the match equally among the Child Abuse Councils for special projects.

### **IMPLEMENTATION OF LOS ANGELES COUNTY'S STRATEGIC PLAN GOALS**

The recommended actions support North Star 1, Focus Area Goal D, Support Vulnerable Populations, Strategy I, Prevention, and Strategy II, Child Safety and Family Well-Being, of the County Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The Maximum Annual Contract Sum of \$150,000, financed using 100 percent AB 2994 funds. The total contract cost, including the two additional one-year options is \$450,000.

Sufficient funding will be included in the Fiscal Year 2026-2027 Recommended Budget and in subsequent budget requests.

### **CONTRACTING PROCESS**

DCFS posted a Request for Proposals (RFP) solicitation for CCACC services on December 29, 2025. The RFP invited qualified agencies to submit proposals to provide the required services.

The deadline for the submission of proposals was February 12, 2026. Only one proposal from one prospective contractor was submitted. It is the intention of DCFS to award a contract to a responsive and responsible proposer who has met the minimum mandatory qualifications.

A Responsiveness Review was performed on the proposal received from All for Kids Organization and it was determined that the proposal met all the minimum mandatory requirements.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of this contract will enable DCFS to continue coordinating countywide child abuse prevention initiatives and support collaborative





The Honorable Board of Supervisors  
Community Child Abuse Councils Contract  
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DEANNE TILTON DURFEE  
Executive Director

community efforts aimed at improving family outcomes and enhancing child safety.

### **CONCLUSION**

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board Letter and attachments to the Department of Children and Family Services and Probation Department.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Deanne Tilton Durfee".

DEANNE TILTON DURFEE, Doc.hc  
Executive Director  
Inter-Agency Council on Child Abuse and Neglect

### Attachments

- c: Brandon Nichols, DCFS Director
- Sheriff Robert Luna, ICAN Co-Chairperson
- District Attorney Nathan Hochman ICAN Co-Chairperson
- Joseph Nicchitta, Acting Chief Executive Officer
- Dawyn Harrison, County Counsel
- Edward Yen, Executive Officer, Board of Supervisors

