



Board of Supervisors Public Safety Cluster Agenda Review Meeting

DATE: April 29, 2026

TIME: 9:30 a.m. – 11:00 a.m.

MEETING CHAIR: Anabel Martinez, 1st Supervisorial District

CEO MEETING FACILITATOR: Dardy Chen

THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055.

To participate in the meeting in-person, the meeting location is:
Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 374-A

To participate in the meeting virtually, please call teleconference number
1 (323) 776-6996 and enter the following 169948309# or [Click here to join the meeting](#)

**For Spanish Interpretation, the Public should send emails within 48 hours
in advance of the meeting to: ClusterAccommodationRequest@bos.lacounty.gov**

Members of the Public may address the Public Safety Cluster on any agenda item during General Public Comment. The meeting chair will determine the amount of time allowed for each item.
**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6
TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S): [Any Informational Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

A. BOARD LETTER:

Agreement By and Between the Consolidated Fire Protection District of Los Angeles County and the Los Angeles County Fire Department Asian Pacific Islander Association
Speaker(s): Marcia Velasquez (FIRE)

B. BOARD LETTER:

Authorize Alternate Public Defender to Employ a Retired County Employee on a Temporary Basis and Grant an Exception to the 180-Day Waiting Period Required Under the California Public Employees’ Pension Reform Act
Speaker(s): Michael Iwanaga (APD)

3. BOARD MOTION ITEM(S):

- NONE

4. PRESENTATION/DISCUSSION ITEM(S):

A. BOARD LETTER:

Approve Contract Amendment No. 4 with Publicis Sapient Corporation for a Client Case Management System
Speaker(s): Michael Iwanaga (APD)

B. BOARD BRIEFING:

Jail Closure Implementation Team Monthly Update
Speakers: Wilford Pinkney, Jr. and/or Chidinma Ume (JCIT)

5. PUBLIC COMMENTS

6. ADJOURNMENT

CLOSED SESSION ITEMS:

CS-1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision d(1) of Government Code Section 54956.9)

Victoria Adams v. County of Los Angeles

Los Angeles Superior Court Case No: 22STCV37350

Department: District Attorney

CS-2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision d(1) of Government Code Section 54956.9)

Cristina Carrillo v. County of Los Angeles

Los Angeles Superior Court Case No. 22STCV38146

Department: Sheriff's

CS-3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision d(1) of Government Code Section 54956.9)

Carlos Tovar v. County of Los Angeles, et al.

Los Angeles Superior Court Case No. 24NNCV03060

Department: Sheriff's

7. UPCOMING ITEM(S) FOR MAY 6, 2026:

- A. NONE**

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE PUBLIC SAFETY CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

PUBLIC_SAFETY_COMMENTS@CEO.LACOUNTY.GOV

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

| | | |
|---|---|-----------------|
| CLUSTER AGENDA REVIEW DATE | 4/29/2026 | |
| BOARD MEETING DATE | 5/19/2026 | |
| SUPERVISORIAL DISTRICT AFFECTED | <input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th | |
| DEPARTMENT(S) | Fire | |
| SUBJECT | Approve the Agreement with the Los Angeles County Fire Department Asian Pacific Islander Association | |
| PROGRAM | | |
| AUTHORIZES DELEGATED AUTHORITY TO DEPT | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| SOLE SOURCE CONTRACT | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | If Yes, please explain why: | |
| SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable | |
| DEADLINES/ TIME CONSTRAINTS | | |
| COST & FUNDING | Total cost: | Funding source: |
| | \$ | |
| | TERMS (if applicable): | |
| | Explanation: | |
| PURPOSE OF REQUEST | Approval of the Agreement with the Los Angeles County Fire Department Asian Pacific Islander Association | |
| BACKGROUND (include internal/external issues that may exist including any related motions) | The proposed Agreement between the District and API establishes a framework for API to provide volunteer support and community engagement activities that benefit the District. API promotes professional development, mentorship, and recruitment initiatives that help strengthen the District's workforce and support outreach efforts within the communities it serves. | |
| EQUITY INDEX OR LENS WAS UTILIZED | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: | |
| SUPPORTS ONE OF THE NINE BOARD PRIORITIES | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Approval of the recommended actions is consistent with the County's Strategic Plan North Star 3, Focus Area Goal A, Strategies i: Customer Service: Support departmental efforts to improve customer service and to enhance efficiency and responsiveness to meet the needs of all residents; and North Star 3, Focus Area Goal B, Strategies i: Outreach and Recruitment: Conduct outreach, recruitment and hiring to increase diversity and inclusivity using best practices. | |
| DEPARTMENTAL CONTACTS | Name, Title, Phone # & Email: •Marcia Velasquez, Head, Planning & Executive Support Marcia.Velasquez@fire.lacounty.gov (213) 466-5596 | |



COUNTY OF LOS ANGELES FIRE DEPARTMENT



BOARD OF SUPERVISORS

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SECOND DISTRICT

LINDSEY P. HORVATH
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FIRE CHIEF
FORESTER & FIRE WARDEN

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401
www.fire.lacounty.gov

*"Proud Protectors of Life,
the Environment, and Property"*

May 19, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

J. Ok. for A.C.M.
FC Approval for CAR

Dear Supervisors:

AGREEMENT BY AND BETWEEN THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY AND THE LOS ANGELES COUNTY FIRE DEPARTMENT ASIAN PACIFIC ISLANDER ASSOCIATION (ALL DISTRICTS) (3 VOTES)

The Consolidated Fire Protection District of Los Angeles County (District) is requesting Board of Supervisors' (Board) approval to enter into a foundation agreement (Agreement) with the Los Angeles County Fire Department Asian Pacific Islander Association (API), a California non-profit public benefit corporation, for the provision of volunteer services contemplated in this Agreement by API to the District.

IT IS RECOMMENDED THAT THE HONORABLE BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:

1. Authorize the Fire Chief, or his designee, to enter into the Agreement, in substantially similar form as enclosed, with API.
2. Delegate authority to the Fire Chief, or his designee, to execute all future amendments, suspensions, terminations with advance Board notification, modifications, extensions, and augmentations relative to the Agreement, as necessary.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY
CALABASAS

CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA
CUDAHY
DIAMOND BAR
DUARTE

EL MONTE
GARDENA
GLENORA
HAWAIIAN GARDENS
HAWTHORNE
HERMOSA BEACH
HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY

INGLEWOOD
IRWINDALE
LA CANADA-FLINTRIDGE
LA HABRA
LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER

LAWDALE
LOMITA
LYNWOOD
MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT

PICO RIVERA
POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMead
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
VERNON
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

3. Authorize API to utilize the District's and/or County logo on API's website to show the partnership, affiliation, and for any joint function or event to use the District's and/or County logo for flyers, handouts, promotional materials, etc. consistent with the terms of the Agreement, as long as the Agreement is in effect.
4. Approve District employees, as identified in the enclosed Agreement, to serve in API positions as unpaid volunteers where they may exercise direction and control of foundation operations and for API, at their discretion.
5. Find the aforementioned actions as exempt from the provision of the California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Agreement supports the District's recruitment, outreach, and workforce development efforts by allowing API to engage in fundraising and related activities that benefit District programs.

The Agreement establishes clear roles, responsibilities, and oversight requirements governing the relationship between the District and API, including financial reporting, conflict-of-interest disclosures, audit rights, and controls on the use of District resources, name, and logo. Any funds raised or donations received for the benefit of District programs must be maintained in separate accounts, used solely for authorized District purposes, and distributed to the District upon termination of the Agreement.

The County Fiscal Manual (CFM), Chapter 16, Departmental Foundations/Support groups, requires the District to enter into Board approved agreements with affiliated foundations. The District seeks to be formally affiliated with API by entering into the Agreement. The term of the Agreement is open and will remain in effect unless and until terminated by either party. The District or API may terminate this Agreement without cause upon a 30-day written notice.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Plan:

- North Star 3, Focus Area Goal A, Strategies i: Customer Service: Support departmental efforts to improve customer service and to enhance efficiency and responsiveness to meet the needs of all residents.
- North Star 3, Focus Area Goal B, Strategies i: Outreach and Recruitment: Conduct outreach, recruitment and hiring to increase diversity and inclusivity using best practices.

FISCAL IMPACT/FINANCING

This Agreement will have no fiscal impact to the District and no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This Agreement will be administered by the District and is being entered into pursuant to the CFM, in order to set forth the respective duties and obligations of the District and API with respect to the continued relationship and activities of each, including financial and conflict of interest reporting, and the use of District resources.

API is a duly incorporated nonprofit public benefit corporation registered with the State of California and is authorized by law to provide the services contemplated by this Agreement.

The Agreement will be effective upon approval by both parties and shall remain in effect until terminated by either party.

County Counsel has approved this agreement as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will enable the District to collaborate with the API to prepare participants for a career in fire service.

ENVIRONMENTAL DOCUMENTATION

This Agreement is exempt from CEQA according to Section 15061(b)(3) of the CEQA Guidelines because it can be seen with certainty that this activity will not have a significant effect on the environment.

CONCLUSION

Upon approval by your Honorable Board, please instruct the Executive Officer to return the adopted stamped copy of this letter to the following:

Consolidated Fire Protection District of Los Angeles County
Attention: Marcia Velasquez, Head, Planning & Executive Support
1320 North Eastern Avenue
Los Angeles, CA 90063
Marcia.Velasquez@fire.lacounty.gov

The District contact may be reached at (213) 466-5596.

Respectfully submitted,

ANTHONY C. MARRONE, FIRE CHIEF

ACM:mb

The Honorable Board of Supervisors

May 19, 2026

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Enclosure

c: Chief Executive Officer
Executive Office, Board of Supervisors
County Counsel
Auditor-Controller

**AGREEMENT BY AND BETWEEN
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY AND
THE LOS ANGELES COUNTY FIRE DEPARTMENT ASIAN PACIFIC ISLANDER
ASSOCIATION**

This AGREEMENT is made and entered into this _____ day of _____, 2026, by the **CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY**, referred to as "**DISTRICT**" and the **LOS ANGELES COUNTY FIRE DEPARTMENT ASIAN PACIFIC ISLANDER ASSOCIATION**, referred to as "**API**" a California nonprofit corporation.

WHEREAS, DISTRICT and API enter into this Agreement pursuant to the County Fiscal Policy, Chapter 16, Departmental Foundations/Support Groups, in order to set forth their respective duties and obligations with respect to the continued relationship and activities of each, the receipt and use of donated funds and equipment, and the use of DISTRICT resources;

WHEREAS, DISTRICT, pursuant to Section 13861 of the Health and Safety Code, is authorized to affiliate with API, in accordance with the terms and conditions set forth herein to render services;

WHEREAS, API was founded in 2021 and incorporated in 2022 with its objective under its By-Laws to maintain and improve diversity and inclusion of the at the DISTRICT; to provide leadership and direction to all members of the DISTRICT; and to improve relationships among all members of the DISTRICT and encourage fraternal cooperation with similar organizations. API is committed to building pathways for the next generation of firefighters and professional staff, strengthening connections with its communities, and fostering a culture of inclusion across the DISTRICT. Through recruitment, scholarships, mentorship, and partnerships with County and City leaders, API creates opportunities that reflect the diversity of the communities its members serve;

WHEREAS, the parties recognize the mutual benefit of the relationship between the DISTRICT and API, and DISTRICT, in so doing will provide support to API, as described herein; and

WHEREAS, API is a duly incorporated domestic 501(c)(3) non-profit corporation registered with the State of California and is authorized by law to provide the services contemplated by this Agreement.

WHEREAS, a majority of API Board of Directors or key positions and members may be DISTRICT employees directly involved with the API policy making or its administration and operations. The API officers, directors, employees, and board members do not include the top two levels of API executive management

NOW THEREFORE, in consideration of the foregoing conditions herein contained, DISTRICT and API do hereby agree to the following:

1. TERM OF AGREEMENT

The term of this Agreement is open, remaining in effect unless and until terminated pursuant to the applicable terms hereof, during which time API may perform the services provided for herein.

2. API OBLIGATIONS

API shall provide the following services to the DISTRICT:

- a. API, as a nonprofit corporation, may solicit donations, including but not limited to, equipment, monetary, and other related resources from private entities in accordance with API By-Laws and all applicable federal, State, and local laws.
 - i. Where donations are solicited utilizing County resources (e.g. personnel, DISTRICT property, merchandising of the DISTRICT name, etc.), advance written approval by DISTRICT Fire Chief or their designee, is necessary. Merchandising using the DISTRICT name or logo must be approved by DISTRICT Fire Chief or their designee or may need County Board of Supervisors advance approval and may require a separate licensing agreement. Any approvals by the DISTRICT for use of DISTRICT name is non-transferrable. Any donations received in the name of the DISTRICT and/or County of Los Angeles must be immediately forwarded to DISTRICT.
 - ii. API shall disclose to potential donors the types of items, activities, and programs for which donations will be used.
- b. API and the DISTRICT will mutually cooperate to ensure compliance with applicable DISTRICT/County of Los Angeles foundation policies (such as those in the County Fiscal Manual, County's Policy of Equity, DISTRICT'S Foundations Policy) including ensuring that DISTRICT employees engaging in API activities, that solely benefit API, do so in an off-duty capacity, unless it is authorized in writing by the DISTRICT Fire Chief or their designee.
- c. API will provide goodwill to the DISTRICT.
- d. API shall immediately notify the DISTRICT if API is considering amending its By-Laws or its Articles of Incorporation that would change its purpose or objectives in any manner, or if the amendment could create a conflict of interest so as to allow the DISTRICT Fire Chief or their designee to determine if such changes impact the nature of the relationship between DISTRICT and API as stated herein.

- e. API and the DISTRICT will mutually cooperate to ensure that any use of County time, materials, or resources, are authorized in advance by the DISTRICT Fire Chief.
- f. API will purchase all supplies and equipment at its own expense for its own exclusive use, unless authorized in writing by the DISTRICT Fire Chief or their designee.
- g. API shall maintain its accounting records in compliance with accepted accounting standards and satisfactorily provide the following information and/or reports to the DISTRICT/County of Los Angeles:
 - i. Submit to the DISTRICT the Annual Reporting Form for Foundation Activities, a California Exempt Organization Annual Information Return (Form 199), a list of assets, and, if applicable, a list of all County officers and employees who received compensation (e.g. salary, bonus, etc.) from the API identifying the compensation received for the past year for their services and, pursuant to Section j. below, a list of all County officers and employees who API anticipates will receive compensation and their foundation position no later than August 31st annually.
 - ii. Upon written request by the DISTRICT, API will make available to DISTRICT and the Los Angeles County Auditor-Controller any requested founding documents, records of officers/members performing work pursuant to this agreement, and/or DISTRICT employee work releases for API, and financial records associated with items/programs/services provided to the DISTRICT for review and audit within 30 days. This provision shall survive for five years after termination of the Agreement.
 - iii. Upon written request by the DISTRICT, API will provide an account of and supporting documentation for the tangible/intangible benefits provided to DISTRICT in a format designated by the DISTRICT that describes the items/programs/services provided. This provision shall survive for five years after termination of the Agreement.
 - iv. API will maintain federal and State tax-exempt eligible status, maintain in good standing with the Internal Revenue Service, California Franchise Tax Board, California's Secretary of State, California Attorney General's Registry of Charities and Fundraisers, and any required business license(s) if it solicits monetary donations from the public and upon written request by the DISTRICT, not less than 30 days' notice, provide related documentation to the DISTRICT. API shall immediately notify the DISTRICT if its tax-exempt status is suspended, delinquent, revoked, or is otherwise not in good standing with the Internal Revenue Service, California Franchise Tax Board, California Secretary of State, California Attorney General's Registry of

Charities and Fundraisers, or any other agency. API will maintain an insurance policy including, but not limited to, general liability insurance with the DISTRICT and County as additional insureds, and Directors & Officers insurance.

- h. API must comply with Los Angeles County Code Section 5.44.030, which requires API to obtain prior written approval of the County Board of Supervisors to provide compensation to a County employee for services rendered to API. DISTRICT employees, who receive compensation from the API who are in an official decision-making position for the API or perform administrative or support functions on County time for the API on a recurring basis, must disclose this information and complete the annual Employee Report on Outside Employment Activities to the DISTRICT. This provision shall survive after termination of the Agreement.
 - i. API identifies current employees, with their County title, who serve on the API board as Exhibit A.
 - ii. API must obtain Board of Supervisors' advance approval prior to any additional County/DISTRICT employees serving on API Board where they exercise direction and control of the foundation's operations, pursuant to the Los Angeles County Fiscal Manual 16.1.3. DISTRICT and API will cooperate to obtain Board of Supervisors approval. Once approved, DISTRICT and API may amend the Agreement to include the County employees as Exhibit A.
- i. Should the API enter into any contracts or agreements that involve DISTRICT or County property or information, impact DISTRICT operations, or software that involves the DISTRICT, advance written approval is required by DISTRICT Fire Chief and subject to County Counsel review. A failure to do so will not obligate the DISTRICT to comply or cooperate with such agreements or contracts and does not bind the DISTRICT or County. This provision shall survive the termination of the Agreement.
- j. This Agreement grants API a license to use, during the period of this Agreement, the DISTRICT'S and/or County's logo and name to show its affiliation with the DISTRICT and/or County, to fundraise for DISTRICT programs, and to further the parties' relationship and intent of this Agreement. The license granted herein, is non-transferable and its use can only be authorized by the County of Los Angeles Board of Supervisors. Merchandising of DISTRICT and/or County logo is subject to a separate agreement. API acknowledges DISTRICT and County owns all rights and title to DISTRICT and County logos and insignia, including any intellectual property rights to the logos and insignias. API use of the DISTRICT and/or County logo is pursuant to and subject to the license grant provided herein.
- k. Any information, including but not limited to employee information, or DISTRICT junior programs' participant/family information, obtained by API

through its relationship with DISTRICT must be maintained in a secure manner within the capabilities of API and kept confidential, as legally required and consistent with County standards. This provision shall survive the termination of the Agreement.

3. DISTRICT OBLIGATIONS

DISTRICT will assist API in the aforementioned services by providing, as legally permissible, the following:

- a. At the discretion of the DISTRICT, and in writing, provide limited and temporary administrative staff support, and temporary and occasional use of space, utilities, supplies, allow travel/transportation, allow limited time for social media activities that further the purpose of this Agreement, or other resources on an as needed basis to the extent that these resources are available and are in the best interest of the DISTRICT, the County, and are in compliance with the County Fiscal Manual.
- b. At the discretion of the DISTRICT, assist API in providing releases for key positions to attend monthly board meetings, API events, DISTRICT-approved meetings, projects, and events.
- c. DISTRICT will account for all costs incurred to support and monitor the API and are accounted for or tracked separately from DISTRICT costs (i.e., costs attributable to salaries, employee benefits, office space, office supplies, utilities, etc.). The API shall cooperate in assisting the DISTRICT to account for said costs.
- d. DISTRICT costs incurred on behalf of the API should be commensurate with the volume and significance of the benefit received (i.e., API benefit to DISTRICT should outweigh the DISTRICT's costs incurred in maintaining the relationship). The DISTRICT will notify API concerning any cost-benefit concerns related to this Agreement.
- e. DISTRICT will monitor to ensure API activities are in the best interest of the DISTRICT and the public and discontinue the relationship if benefits received do not outweigh the costs incurred.
- f. DISTRICT shall have no duty of payment, obligation or liability to API, its employees, officers, agents, vendors or subcontractors.

4. API EMPLOYEES AND EQUIPMENT

API agrees that API has secured or will secure at API's own expense all persons, employees and equipment required beyond the aforementioned DISTRICT services to perform the services required under this Agreement and that all such services will be performed under API supervision, by persons authorized by law

to perform such services. This is not intended to limit “In-Kind Donations” from the DISTRICT.

5. CONFLICT OF INTEREST

- a. API and its Board of Directors shall comply with all conflict-of-interest laws, ordinances, and regulations identified by the DISTRICT that are now in effect or hereafter to be enacted during the term of this Agreement. API warrants that it is not now aware of any fact which creates a conflict of interest. If the API hereafter becomes aware of any facts which might reasonably be expected to create a conflict of interest, it shall immediately make full written disclosure of such fact to the DISTRICT. Full written disclosure shall include, without limitation, identification of all persons implicated, and a complete description of all relevant circumstances. Failure to do so may be cause for immediate termination by the DISTRICT.
- b. The parties agree to maintain its relationship and operations consistent with Chapter 16 – Departmental Foundations/Support Groups, of the County Fiscal Manual.

6. TERMINATION

DISTRICT or API may terminate this Agreement without cause upon a 30-day written notice. All operations, except as noted herein, under this Agreement shall cease effective the 30th day after receipt of notice of termination. Upon termination of this Agreement by either party, API will immediately and permanently cease all fundraising activities and efforts conducted in the name of, in association with, and/or referring to DISTRICT or its programs. API may continue to function in accordance with its charter and by-laws, but will immediately and permanently cease all use of, association with, or referral to DISTRICT or its programs, in its name or activities. All donations/funds received by API for the benefit of the DISTRICT and/or its programs, or donations/funds collected due to the use of the DISTRICT's name and likeness, shall be distributed to the DISTRICT, or their designee, within 30 days of termination.

7. USE OF SERVICES

This Agreement is founded on the premise that the program contemplated is for furthering the objectives recited herein and that the services provided under this Agreement are within the power of DISTRICT to provide. In the event that program monitoring discloses that said services are not being used for that purpose or that API has adopted or amended its By-Laws or amended its Articles of Incorporation with the result that, as determined by the DISTRICT Fire Chief or their designee, API policies or programs conflict with the purpose originally declared in API Articles of Incorporation or with the purpose of this Agreement, DISTRICT shall notify API immediately concerning any such conflict and shall provide API with 30 days to amend its By-Laws or Articles of Incorporation so as to resolve any such conflict or potential conflict. DISTRICT Fire Chief may elect

to suspend this Agreement during API's period to cure its conflicts or potential conflicts. During the suspension period, and at the DISTRICT Fire Chief's direction, API must cease all fundraising activities and efforts conducted in the name of, in association with, and/or referring to DISTRICT or its programs. If, after 30 days' notice the conflict or potential conflict has not been resolved, the DISTRICT Fire Chief may terminate this Agreement forthwith and/or seek available legal remedies, and API shall be entitled to no further services from the DISTRICT.

8. PROGRAM ADMINISTRATION

This Agreement will be administered by the DISTRICT.

9. CONFIDENTIALITY

- a. API shall maintain the confidentiality of all records, including those obtained through its relationship with the DISTRICT, marked as "confidential," including records that contains Protected Health Information, Personally Identifiable Information, and/or financial records, in accordance with all applicable federal, State, and local laws, regulations, ordinances, and directives as to confidentiality and privileges. Any documents submitted by API and this Agreement become the exclusive property of the County/DISTRICT. All such documents become a matter of public record and will be regarded as public records. Exceptions will be those elements in the California Government Code Section 7920.000 et seq. (Public Records Act), and which are marked "trade secret," "confidential," or "proprietary." The County/DISTRICT will not in any way be liable or responsible for the disclosure of any such records including, without limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction.
- b. DISTRICT shall maintain the confidentiality of all records, including but not limited to API records, in accordance with all applicable federal, State, and local laws, regulations, ordinances, and directives as to confidentiality and privileges.
- c. This provision shall survive the termination of the Agreement.

10. INDEMNIFICATION

- a. Except as otherwise provided, API agree to indemnify, defend and save harmless DISTRICT/County of Los Angeles, its agents, officers and employees ("County Indemnitees") from and against any and all liability, expense, including reasonable defense costs and legal fees, claims for damages of any nature whatsoever, including but not limited to bodily injury, death, personal injury, or property damage arising from or connected with API operations, or its services hereunder including but not limited to demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), arising from and/or relating to this Agreement, except

for such loss or damage arising from the sole negligence or willful misconduct of the County Indemnitees. However, API shall not be liable to pay additional sums on account of judgments rendered against any director, for acts or omissions constituting bad faith, willful misfeasance or reckless disregard of duties.

- b. Except as otherwise provided, DISTRICT agrees to indemnify, defend and save harmless API or any member of its Board of Directors (“API Indemnitees”) from and against any and all liability, expense, including reasonable defense costs and legal fees, claims for damages of any nature whatsoever, including but not limited to bodily injury, death, personal injury, or property damage arising out of an action or omission to act by the DISTRICT provided such actions or omissions to act arose directly from the performance of duties within the scope of work to be performed under this Agreement. However, DISTRICT shall not be liable to pay additional sums on account of judgments rendered against any director, for acts or omissions constituting bad faith, willful misfeasance or reckless disregard of duties.
- c. This provision shall survive the termination of the Agreement.

11. INDEPENDENT CONTRACTOR

Both parties hereto, in the performance of this Agreement, will be acting in an individual capacity and not as agent, employees, or agents of the other party. DISTRICT employees shall remain employees of DISTRICT notwithstanding the fact they are assisting the API.

12. ASSIGNMENT

This Agreement, or any provision hereof or any right or obligation arising hereunder, is not assignable by either party in whole or in part, without the express written consent of the other party.

13. BINDING EFFECT

All of the provisions of this Agreement and any amendment thereto shall extend to and be binding upon and inure to the benefits of the successors of the respective parties.

14. RETENTION OF RECORDS

API agree that DISTRICT or any duly authorized representative shall have access to and the right to examine, audit, copy, excerpt, or transcribe any transaction, activity, timecards, or other records relating to this Agreement. Such material shall be kept and maintained by API at a location in Los Angeles County for a period of five years after completion of this relationship, unless the DISTRICT provides written permission to dispose of such material prior to the

end of such period. This provision shall survive the termination of the Agreement.

15. COMPLIANCE WITH LAWS

API and DISTRICT will comply in all respects with applicable federal, State, and local laws, including but not limited to non-profit and anti-discrimination requirements of the Los Angeles County ordinances and State regulations and as it pertains to the performance of this Agreement.

16. NON-DISCRIMINATION AND CIVIL RIGHTS COMPLIANCE

- a. API hereby certifies and agrees that it will comply with the County Policy of Equity, Title VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, where applicable, and Title 43, part 17 of the Code of Federal Regulations Subparts A and B, to the end that no persons shall, on the grounds of race, creed, color, national origin, political affiliation, religion, marital status, sex, sexual orientation, age or handicap, be subjected to discrimination under the privileges and use granted by this Agreement or under any project, program or activity supported by this Agreement.
- b. API agrees and certifies that the policies and regulations provided in 16(a) of this Agreement shall apply to social media activities and materials posted on social media sites, such as Facebook, X (formerly Twitter) and the like. API agrees and certifies that it will regularly monitor its social media sites to ensure compliance with stated regulations.
- c. API certifies and agrees that all persons employed thereby, are and shall be treated equally without regard to or because of race, creed, color, national origin, political affiliation, religion, marital status, sex, sexual orientation, age or handicap and in compliance with all federal and State laws prohibiting discrimination in employment, including but not limited to, the Federal Civil Rights Act of 1964; the Unruh Civil Rights Act; and the State Fair Employment Practices Acts.
- d. API certifies and agrees that subcontractors, bidders and vendors thereof are and shall be selected without regard to or because of race, creed, color, national origin, political affiliation, religion, marital status, sex, sexual orientation, age or handicap.

17. RELIGIOUS PROSELYTIZING AND POLITICAL PROPAGANDIZING

API agrees that it will not perform or permit any religious proselytizing or political propagandizing in connection with the performance of this Agreement. Services under this Agreement will be used exclusively for performance of the work

required under this Agreement and no services made available under this Agreement shall be used to promote any religious or political activities.

18. GOVERNING LAW

This Agreement shall be construed in accordance with and governed by the laws of the State of California.

19. SEVERABILITY

The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

20. NOTICE

a. Any notice or notices required or permitted to be given pursuant to this Guideline may be personally served on the other party by the party giving such notice, or may be served by certified mail, postage prepaid, return receipt requested.

b. All notices to the DISTRICT shall be sent addressed to the following:

Fire Chief
Consolidated Fire Protection District of Los Angeles County
1320 North Eastern Avenue
Los Angeles, CA 90063
Attention: Executive Support Division

With a copy to:
Planning Division
1320 North Eastern Avenue
Los Angeles, CA 90063

c. All notices to the API and its subsidiaries shall be sent addressed to the following:

Los Angeles County Fire Department Asian Pacific Islander Association
Attention: President
PO Box 63011
Los Angeles, CA 90063

21. COORDINATORS

The DISTRICT's Agreement Coordinator, or another designated person designated by the DISTRICT Fire Chief, shall be the DISTRICT Director of Program and shall have the authority to administer the Agreement on behalf of DISTRICT. Said coordinator or their designee shall be mutually acceptable to both the DISTRICT and the API. API shall provide a representative to be

//
//
//

IN WITNESS WHEREOF, API has executed this Agreement, or caused it to be duly executed and the DISTRICT, by order of its Board of Supervisors has caused this Agreement to be executed on its behalf by the Chair of said Board and attested by the Executive Officer-Clerk of the Board of Supervisors thereof, the day and year first above written.

LOS ANGELES COUNTY FIRE DEPARTMENT
ASIAN PACIFIC ISLANDER ASSOCIATION

By: _____
Ramon Valdoria, President

CONSOLIDATED FIRE PROTECTION DISTRICT OF
LOS ANGELES COUNTY

By: _____
Anthony C. Marrone, Fire Chief

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By: _____
Jenny Tam
Senior Deputy County Counsel

Exhibit A

County of Los Angeles Fire Department Asian Pacific Islander Association Board Members

1. President – Battalion Chief Ramon Valdoria
2. Vice President – Fire Captain John Tran
3. Treasurer/Secretary – Executive Assistant Amy Lozano

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

| | | |
|---|--|--------------------------------------|
| CLUSTER AGENDA REVIEW DATE | 4/29/2026 | |
| BOARD MEETING DATE | 5/19/2026 | |
| SUPERVISORIAL DISTRICT AFFECTED | <input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th | |
| DEPARTMENT(S) | Alternate Public Defender (APD) | |
| SUBJECT | AUTHORIZE ALTERNATE PUBLIC DEFENDER TO EMPLOY A RETIRED COUNTY EMPLOYEE ON A TEMPORARY BASIS AND GRANT AN EXCEPTION TO THE 180-DAY WAITING PERIOD REQUIRED UNDER THE CALIFORNIA PUBLIC EMPLOYEES' PENSION REFORM ACT | |
| PROGRAM | Defense of Adults and Juveniles | |
| AUTHORIZES DELEGATED AUTHORITY TO DEPT | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| SOLE SOURCE CONTRACT | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | If Yes, please explain why: | |
| SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter. | |
| DEADLINES/ TIME CONSTRAINTS | Timely approval of this request will enable the department to continue providing critical services at APD's investigative unit. | |
| COST & FUNDING | Total cost: | Funding source: |
| | \$0 | Department's 2025-26 Adopted Budget. |
| | TERMS (if applicable): | |
| | Explanation: APD will utilize a budgeted vacant position to support this request. | |
| PURPOSE OF REQUEST | Waive the 180-day break in service requirement and reinstate retired County employee Daniel Glass to a 120-day temporary assignment as an Investigator II, PD (item# 2901) at APD's Investigations Unit. | |
| BACKGROUND (include internal/external issues that may exist including any related motions) | Mr. Glass's expertise, experience and ability to work in APD's Investigations Unit is needed to meet workload demands related to the indigent representation of APD's clients at the downtown Los Angeles, Alhambra, Hollywood, West Hollywood, Mid-Wilshire, Miracle Mile, Silverlake, Echo Park, South Los Angeles, Norwalk and Pomona branches. | |
| EQUITY INDEX OR LENS WAS UTILIZED | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The requested action will allow Mr. Glass to continue to provide a critical service in support of APD's indigent clients. | |
| SUPPORTS ONE OF THE NINE BOARD PRIORITIES | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Mr. Glass's investigative work in indigent defense directly supports the County's Strategic Plan, North Star 2, Focus Area B: Care First, Jails Last, Strategy ii: Systems of Care and Support: Reduce the incarcerated population, depopulate and close Men's Central Jail, and expand the system of care and support in LA County to provide improved resources to and better meet the needs of justice-involved individuals | |
| DEPARTMENTAL CONTACTS | Name, Title, Phone # & Email: Michael Iwanaga, Administrative Deputy, (213) 974-8246, miwanaga@apd.lacounty.gov | |



Law Offices of the County of Los Angeles
ALTERNATE PUBLIC DEFENDER

Clara Shorridge Foltz Criminal Justice Center
210 West Temple Street, Suite 18-709, Los Angeles, CA 90012
Telephone No. (213) 974-6626
apd.lacounty.gov

ERIKA C. ANZOÁTEGUI

Alternate Public Defender

May 19, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

**AUTHORIZE ALTERNATE PUBLIC DEFENDER TO EMPLOY A RETIRED COUNTY EMPLOYEE
ON A TEMPORARY BASIS AND GRANT AN EXCEPTION TO THE 180-DAY WAITING PERIOD
REQUIRED UNDER THE CALIFORNIA PUBLIC EMPLOYEES' PENSION REFORM ACT**

**(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

The Law Offices of the County of Los Angeles Alternate Public Defender (APD) requests the Board's approval to grant an exception to the 180-day waiting period required under the Public Employees' Pension Reform Act (PEPRA) of 2013 before reemploying a retired County employee as a 120-day rehired retiree. APD affirms that the retiree is highly skilled and that the work he will be providing is critical.

IT IS RECOMMENDED THAT THE BOARD:

1. Waive the 180-day break in service requirement and reemploy retired County employee Daniel Glass to a 120-day temporary assignment as an Investigator II, PD (item #2901) at APD's Central Branch, covering Downtown Los Angeles, Alhambra, Hollywood, West Hollywood, Mid-Wilshire, Miracle Mile, Silverlake, Echo Park, South Los Angeles, Norwalk and Pomona.
2. Approve the request for Mr. Glass to receive compensation at the rate of \$70.52 per hour and work no more than 960 work hours within a fiscal year, upon the Board's approval of his temporary reemployment as an Investigator II.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The APD requests approval to waive the 180-day break in service requirement in order to secure additional investigator staffing support. This temporary support is needed to address operational gaps

caused by higher than average investigator attrition and ongoing vacancies, while the APD continues to recruit and train permanent investigator staff. The Investigation Unit currently has four vacancies.

The APD Investigation Unit in Central is the busiest in the entire department, responsible for investigative work across downtown Los Angeles, Alhambra, Hollywood, West Hollywood, Mid-Wilshire, Miracle Mile, Silverlake, Echo Park, South Los Angeles, and provides support to Norwalk and Pomona branches. Central Investigations caseload is 31.39% higher than the next busiest region. The Central Unit urgently requires an experienced investigator capable of managing complex, time sensitive assignments. These assignments include reviewing incident reports; consulting with attorneys; conducting database searches; locating and interviewing witnesses; documenting crime scenes and evidence; collecting evidence; preparing investigative reports; issuing subpoenas; and tracking investigative progress. The results of these investigations directly support attorneys at every stage of litigation, including pretrial motions, preliminary hearings, trials, bail review hearings, bench warrant hearings, resentencing hearings, Office of Diversion and Reentry suitability hearings, bail forfeiture hearings and probation violation hearings.

Mr. Glass has served as an investigator with law enforcement since February 1982 and has been with the APD since March 2011. He has held the position of Investigator Supervisor III since 2017 and has worked in multiple assignments throughout the County. With more than 44 years of investigative experience, Mr. Glass possesses extensive expertise in all aspects of APD investigative operations. As an Investigator Supervisor, he has significant experience handling urgent investigative requests, managing the most serious and complex cases, conducting investigator hiring interviews, performing comprehensive background checks, and training newly hired investigators. His skill set and institutional knowledge make him uniquely qualified to provide immediate, high level support to the Central Investigation Unit.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Waiving the 180-day break in service requirement and reemploying Mr. Glass to a 120-day temporary assignment as an Investigator II is consistent with the County's Strategic Plan North Star 1 - Make Investments that Transform Lives, North Star 2 - Foster Vibrant and Resilient Communities; and aligns with the Board's *Care First, Jails Last*, and Homeless Initiative priorities.

FISCAL IMPACT / FINANCING

On February 3, 2026, the Board of Supervisors approved a hard hiring freeze and a freeze on non-essential services, supplies, and equipment. Although 120-day retiree appointments were not exempted, the Board authorized an exception for positions included on the Exempt Positions List, which includes the Investigator II, PD, classification.

FACTS AND PROVISION/LEGAL REQUIREMENTS

The recommended action is consistent with the PEPR of 2013, which allows a person who retires from the County to serve without reinstatement from retirement or loss or interruption of benefits provided by the retirement system before a period of 180 days following the date of retirement if the

Board certifies the position is critically needed and the retired person has the skills required to perform work of limited duration.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will strengthen the APD's staffing capacity, helping to address operational gaps caused by higher than average investigator attrition and vacancies.

Respectfully submitted,

ERIKA C. ANZOÁTEGUI
Alternate Public Defender

c: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel
Auditor-Controller
Human Resources
Los Angeles County Employees Retirement Association

DRAFT

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

| | | |
|---|---|------------------------------|
| CLUSTER AGENDA REVIEW DATE | 4/29/2026 | |
| BOARD MEETING DATE | 5/19/2026 | |
| SUPERVISORIAL DISTRICT AFFECTED | <input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th | |
| DEPARTMENT(S) | Alternate Public Defender (APD) | |
| SUBJECT | Approve Contract Amendment No. 4 with Publicis Sapient Corporation for a Client Case Management System (CCMS) | |
| PROGRAM | Case Management System | |
| AUTHORIZES DELEGATED AUTHORITY TO DEPT | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| SOLE SOURCE CONTRACT | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| | If Yes, please explain why: APD shares the same vendor used by the Public Defender for its Client Case management System. | |
| SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter. | |
| DEADLINES/ TIME CONSTRAINTS | Timely approval of Amendment No. 4 is needed to keep intact the currently engaged vendor business and subject matter experts who have been working on the project since inception. | |
| COST & FUNDING | Total cost: | Funding source: |
| | \$12,948,232.41 | IT Legacy Modernization Fund |
| | TERMS (if applicable): 5 years from date of execution (unchanged) | |
| | Explanation: Contract Amendment No. 4 increases the contract maximum sum by \$894,244.09 (from \$12,053,988.32 to \$12,948,232.41). | |
| PURPOSE OF REQUEST | Approval of Amendment No. 4 will increase the contract maximum sum enable the department to meet emerging needs for critical enhancements to its CCMS. | |
| BACKGROUND (include internal/external issues that may exist including any related motions) | On October 11, 2016, the Board of Supervisors approved a Juvenile Indigent Defense System Reforms Motion to expand the services of the APD to include juvenile defense. Through this motion, the Board directed the APD and Public Defender to implement a uniform integrated case management system for juvenile defense. This amendment adds case management enhancements, integrations with other systems and dashboards. | |
| EQUITY INDEX OR LENS WAS UTILIZED | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The implementation of APD's CCMS will allow it to continue to provide responsive and effective counsel to its indigent clients. | |
| SUPPORTS ONE OF THE NINE BOARD PRIORITIES | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The contract and CCMS project support the County's Strategic Plan, North Star 2, Focus Area B: Care First, Jails Last, Strategy ii: Systems of Care and Support: Reduce the incarcerated population, depopulate and close Men's Central Jail, and expand the system of care and support in LA County to provide improved resources to and better meet the needs of justice-involved individuals | |
| DEPARTMENTAL CONTACTS | Name, Title, Phone # & Email: Jane Yang, Chief Deputy, (213) 974-0242, jyang@apd.lacounty.gov Michael Iwanaga, Administrative Deputy, (213) 974-8246, miwanaga@apd.lacounty.gov | |



Law Offices of the County of Los Angeles
ALTERNATE PUBLIC DEFENDER

Clara Shortridge Foltz Criminal Justice Center
210 West Temple Street, Suite 18-709, Los Angeles, CA 90012
Telephone No. (213) 974-6626
Fax No. (213) 626-3171

ERIKA C. ANZOÁTEGUI
Alternate Public Defender

May 19, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVE CONTRACT AMENDMENT NO. 4 WITH PUBLICIS SAPIENT
CORPORATION FOR A CLIENT CASE MANAGEMENT SYSTEM
(ALL DISTRICTS) (4-VOTES)**

CIO RECOMMENDATION: APPROVE

SUBJECT

The Law Offices of the Alternate Public Defender (APD) requests approval to amend existing contract 22-SAP with Publicis Sapien Corporation for a Client Case Management System, to increase the contract sum to implement Phase IV of the project; and an Appropriation Adjustment.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the APD, or her designee, to execute Amendment Number 4 (Attachment I) with Publicis Sapien Corporation to increase the contract maximum sum by \$894,244.09 from \$12,053,988.32 to \$12,948,232.41 to update the various exhibits to add critical features to the Client Case Management System (CCMS), and to update the Agreement terms and conditions.
2. Approve the attached appropriation adjustment (Attachment II), transferring in the amount of \$895,000 of one-time funding from Obligated Fund Balance Committed for IT Enhancements, commonly known as IT Legacy Modernization Fund (ITLMF), to the APD's Fiscal Year 2025-26 Services and Supplies (S&S) appropriation to implement CCMS.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On June 28, 2022, the Board of Supervisors approved a new sole source contract with

Publicis Sapient to replace APD's 30 year-old legacy case management system. To maximize efficiency, the Board directed the APD to wait until the Public Defender (PD) finished Phase III of its CCMS project before beginning APD's implementation to streamline development and integration.

APD launched Phase I on April 2, 2024, covering all critical functionalities for go-live across the department.

On April 23, 2024, this Board approved an [Amendment 1](#) for CCMS Phase II, focusing on system integration and enhancements, including the Juvenile Odyssey integration completed on October 1, 2024, along with improvements to statistics, staff work requests, and digital probation reports. Due to the increased user numbers, Amendment 2 (July 31, 2024) reallocated funding from Application Managed Services to Subscription Fees with no change to the total contract. On March 18, 2025, the Board later approved [Amendment 3](#) for Phase III enhancements adding eSubpoena functionality, expanded case search, and improved statistical tools to support supervision, performance monitoring, and resource management. The proposed Amendment 4 includes necessary Phase IV solutions for: (1) continuing to configure and integrate functionalities already available through a shared platform with the PD; (2) enhancing interoperability with court systems, mental health diversion programs, immigration referral tracking, and homelessness related services; (3) automating data intake, document management, and reporting workflows; and (4) developing executive dashboards to track equity metrics, diversion outcomes, workload trends, and policy impacts.

The recommended action listed above is to enable the department to meet emerging needs for critical enhancements, which are necessary to ensure project success. Recommending these actions will enable the same Publicis Sapient team for Phase I, Phase II, Phase III and transition over to Phase IV reducing the risk of sunk cost and time.

Implementation of Strategic Plan Goals

This proposal directly supports all 3 North Stars in the County's Strategic Plan. For North Star 1- Make Investments that transform lives and Practices, Phase IV helps our team support vulnerable populations that are justice impacted. Phase IV directly impacts the County's North Star 2- Foster Vibrant and Resilient Communities by helping us reduce the incarcerated population, depopulate and close Men's Central Jail, and expand the system of care and support in LA County to provide improved resources to and better meet the needs of justice-involved individuals. Finally, Phase IV will support the County's North Star 3-Realize tomorrow's government today but making improvements in our case management system to help drive data driven decision making.

FISCAL IMPACT/FINANCING

The ITLMF, governed by the County's Information Technology Investment Board (ITIB),

offers one-time funding to modernize County mission critical legacy systems and infrastructure that have outdated and unsupported platforms, security vulnerabilities, operational and business continuity issues, functional obsolescence, and system maintenance and support risks.

The ITIB approved the use of \$900,000 in one-time funding from the County's ITLMF on March 13, 2026. The funding will be used to add critical features and further integrate APD's new client case management system with other county systems.

The requested Contract Amendment No. 4, which increases the contract maximum sum by \$894,244.09 (from \$12,053,988.32 to \$12,948,232.41) is fully funded by the ITLMF.

Approval of the attached appropriation adjustment in the amount of \$895,000 (Attachment II) will allocate funding from Obligated Fund Balance Committed for IT Enhancements to APD for this purpose.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 28, 2022, your Board approved a contract with Publicis Sapient for a term of five years and a maximum contract sum of \$8,743,964.80 for CCMS development and implementation services.

CCMS is based on a Software-as-a-Service and Platform-as-a-Service model that provides for a secure and cloud-based legal case management solution residing on a cloud-based platform maintained and supported by Salesforce.

CCMS was funded to modernize and consolidate the department's three legacy systems and databases, to create a system that is easily accessible from anywhere establishes a comprehensive indigent defense data repository to run real time analytics that will guide decisions for resource allocation and program effectiveness. During **Phase I**, millions of documents were migrated into CCMS delivering immediate efficiencies and value to the County. The department also implemented several critical functionalities to CCMS to align with business needs, including the following:

In **Phase II** of the project, several key functionalities and developmental tasks were planned, each designed to enhance system capabilities and improve user experience including a critical integration with Superior Court's Juvenile Case Management System (Odyssey Juvenile).

For **Phase III** of the project we strategically optimized workflows and created eSubpoena capabilities to better utilize partner agencies such as the Los Angeles County Sheriff.

Phase IV represents the final stage of APD's CCMS implementation.

- Activate remaining modules within the existing platform to complete core functionality
- Expand integrations with courts and justice partners (mental health, Odyssey, immigration referrals, eDiscovery, e-filing).
- Deploy advanced dashboards aligned with Care First and equity metrics.
- Increase automation to reduce manual processes and administrative workload.
- Maintain system alignment with the Public Defender while supporting APD's conflict workflows.
- Leverage the existing vendor team (Publicis Sapient, Box, ISD) to ensure continuity and minimize risk.

In compliance with Board Policy 6.020 "Chief Information Office Board Letter Approval", the OCIO reviewed the related system enhancements associated with this request and recommends approval. The OCIO determined this recommended action does not include any new IT information technology items that would necessitate a formal written CIO Analysis.

The attached Amendment Number 4 and Attachments have been approved as to form by County Counsel.

CONTRACTING PROCESS

On October 11, 2016, the Board of Supervisors approved a Juvenile Indigent Defense Systems Reforms Motion to expand the services of the APD to include juvenile defense. Though this motion, the Board directed APD and PD to implement a uniform integrated case management system for juvenile defense within 18 months Board approval of the selected vendor. Consistent with the Board motion, APD negotiated a sole source contract with Publicis Sapient for the development and implementation of a new case management system.

Since June of 2022, APD has fully executed Phase I implementation going live on April 2, 2024. During the implementation of Phase I, new internal business needs and additional integration with other departments necessitated Phase II, Phase III and now Phase IV. Currently, APD is on hold for any additional optimization and at risk of falling behind other partner agencies such as the PD due to resource availability. Phase IV would represent the final stage of implementation and is critically necessary to help our clients equitably. As such, the following changes will be necessary for the health and success of the project:

| Deliverable | Description | Deliverable Amount | Acceptance Criteria |
|---------------------------------------|--|---------------------------|--|
| Design and Prioritization | Contractor shall conduct design and refinement workshops and shall update system requirements with detailed functional and/or technical specifications to identify the details of what will be built. Contractor shall facilitate iteration planning and County's requirement prioritization. | \$47,500 | Requirements reflect stakeholder input and confirmation that the design and technical specifications will meet agreed-upon functional and technical requirements |
| (1) Application Software Iteration 28 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| (2) Application Software Iteration 29 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| (3) Application Software Iteration 30 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| (4) Application Software Iteration 31 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| (5) Application Software Iteration 32 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| (6) Application Software Iteration 33 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |

| | | | |
|--|--|------------|--|
| | Requirements into a User Acceptance Test Environment. | | |
| Post Go-Live Support and System Maintenance | Contractor shall provide Post Go-Live Support and System Maintenance Services consisting of Maintenance Services and Support Services for the entire Application Software, including all Licensed Software and Application Modifications. | \$192,500 | Post Go-Live Support and System Maintenance Services completed |
| Project Close Out | Upon Final Acceptance, contractor shall close-out the System Implementation phase of the Project. As a concluding step, the Contractor will develop a final project status report. The Contractor also will document in the final Status Report key risks, mitigations and contingencies for the upcoming System Maintenance phases. | \$80,000 | Implementation and Post Go-Live Support is complete and project has transitioned to support team |
| Year 5 Additional Recurring Annual/License /Subscription Fees-Task 2.3 | Contractor shall provide additional licenses necessary to operate the Project | \$4,244.09 | Commencement of project year 5 |

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current services or projects.

CONCLUSION

Upon your Board's approval, please return one adopted copy of this board letter to Alternate Public Defender, Administrative Services Branch.

Respectfully submitted,

Erika Anzoategui
 Alternate Public Defender

Peter Loo
 Chief Information Officer

Enclosures

- c: Executive Office, Board of Supervisors
- Chief Executive Officer
- Chief Information Officer
- County Counsel

**AMENDMENT NUMBER FOUR
TO CONTRACT NUMBER 22-SAP
BY AND BETWEEN COUNTY OF LOS ANGELES
AND SAPIENT CORPORATION
FOR
CLIENT CASE MANAGEMENT SYSTEM**

This Amendment Number Four (“Amendment Number Four”) to Contract Number 22-SAP (“Agreement”) is entered into this _____ day of _____, 2026 by and between County of Los Angeles, a political subdivision of the State of California (“County”) and Sapient Corporation (“Contractor”). County and Contractor are sometimes hereinafter referred to collectively as the “Parties” and each individually as a “Party.”

WHEREAS, the Agreement was originally entered into by and between County and Contractor and approved by the County’s Board of Supervisors on June 28, 2022; and

WHEREAS, the County and Contractor wish to amend the Agreement to (i) restate Paragraph 8.1 (Maximum Contract Sum) to increase the maximum contract sum by \$894,244.09 from \$12,053,988.32 to a total of \$12,948,232.41 (ii) update Exhibit B (Pricing Schedule) to reflect this increase, (iii) to add additional scope to the scope of work as reflected in Attachment C10 (Additional Work) hereto, and (iv) to make changes and add certain terms and conditions as required by the Board of Supervisors or the County's Chief Executive Office.

WHEREAS, this Amendment Number FOUR is made pursuant to Paragraph 4.0 (Change Notices and Amendments) of the Agreement.

NOW THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Agreement, is hereby amended as follows:

1. Capitalized Terms; Paragraph References. Capitalized terms used herein without definition (including in the recitals hereto), have the meanings given to such terms in the Agreement. Unless otherwise noted, paragraph references in this Amendment Number Four refer to paragraphs in the Agreement, as amended by this Amendment Number Four.
2. Paragraph 8.1 (Maximum Contract Sum) is hereby deleted in its entirety and replaced with new Paragraph 8.1 (Maximum Contract Sum) in the Agreement in its entirety to read as follows:

8.1 Maximum Contract Sum

The Contract Sum under this Agreement shall be the total monetary amount payable by County to Contractor for supplying all the tasks, subtasks, deliverables, goods, services and other Work required or requested by County

**AMENDMENT NUMBER FOUR
TO CONTRACT NUMBER 22-SAP
BY AND BETWEEN COUNTY OF LOS ANGELES
AND SAPIENT CORPORATION
FOR
CLIENT CASE MANAGEMENT SYSTEM**

under this Agreement. All Work completed by Contractor must be approved in writing by County in accordance with Paragraph 2.4 (Approval of Work). If County does not approve any Work in writing, no payment shall be due Contractor for that Work. The Contract Sum, including all applicable taxes, authorized by County hereunder shall not exceed Twelve Million, Nine Hundred Forty-Eight Thousand, Two Hundred and Thirty-Two Dollars and Forty-One Cents. \$12,948,232.41, as further detailed in Exhibit B (Pricing Schedule), unless the Contract Sum is modified pursuant to a duly approved Amendment to this Agreement by County's and Contractor's authorized representative(s) pursuant to Paragraph 4 (Change Notices and Amendments). The Contract Sum under this Agreement shall provide for all authorized payments County may make to Contractor for any and all Work provided by Contractor under the Agreement, including all Solution components, System Implementation, System Maintenance, System Hosting, if any, and any Optional Work.

Contractor shall maintain a system of record keeping that will allow Contractor to determine when it has incurred seventy-five percent (75%) of the Contract Sum, including the Pool Dollars expenditures, authorized for under this Agreement. Upon occurrence of this event, Contractor shall provide written notification to County's Project Director at the address set forth in Exhibit E (County Administration).

Notwithstanding the foregoing, Contractor's failure to provide such notification shall not constitute a material breach of this Agreement.

3. Exhibit B (Pricing Schedule) is hereby deleted in its entirety and replaced with a new Exhibit B (Pricing Schedule) attached to this Amendment Number Four.
4. New Attachment C.10 (Additional Work) attached to this Amendment Number Four is hereby incorporated into the Agreement and becomes Attachment C.10 (Additional Work) to Exhibit A (Statement of Work) and is part of the scope of work under Paragraph 4.0 (Change Notices and Amendments) of the Agreement.
5. Except as otherwise provided under this Amendment Number Four, the Agreement, as previously amended, including all preambles and recitals set forth herein and therein, shall remain unchanged and in full force and effect.
6. This Amendment Number Four shall become effective as of the date identified in the recitals, which is the date on or after which all of:

**AMENDMENT NUMBER FOUR
TO CONTRACT NUMBER 22-SAP
BY AND BETWEEN COUNTY OF LOS ANGELES
AND SAPIENT CORPORATION
FOR
CLIENT CASE MANAGEMENT SYSTEM**

- 6.1 An authorized officer of Contractor has executed this Amendment Number Four;
- 6.2 Los Angeles County Counsel has approved this Amendment Number Four as to form;
- 6.3 The Alternate Public Defender has executed this Amendment Number Four.
7. This Amendment Number Four may be executed in one or more original, PDF or facsimile counterparts, all of which when taken together shall constitute one in the same instrument.

DRAFT

**AMENDMENT NUMBER FOUR
TO CONTRACT NUMBER 22-SAP
BY AND BETWEEN COUNTY OF LOS ANGELES
AND SAPIENT CORPORATION
FOR
CLIENT CASE MANAGEMENT SYSTEM**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number Four to be subscribed on its behalf by the Alternate Public Defender or designee and the Contractor has subscribed the same through its duly authorized officer as of the day, month and year first above written. The persons signing on behalf of Contractor warrant under penalty of perjury that he or she is authorized to bind the Contractor

COUNTY OF LOS ANGELES

PUBLICIS CORPORATION

ERIKA C. ANZOATEGUI
ALTERNATE PUBLIC DEFENDER

NAME: Ryan Walsh
TITLE: CFO

Tax Identification Number

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
FOR MICHAEL OWENS
Senior Deputy County Counsel



EXHIBIT B
PRICING SCHEDULE
FOR
LOS ANGELES COUNTY ALTERNATE PUBLIC DEFENDER
JUSTICE MANAGEMENT SYSTEM

MAY 2026

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TOTAL PRICING

This Exhibit B (Pricing Schedule) sets forth the pricing and payment terms for the work to be provided by Contractor under the Agreement. Schedule B.1 (Optional Work Schedule) will document and track expenditure of Pool Dollars for Optional Work under the Agreement.

Notwithstanding the terms of the Agreement or Contractor's prior practice, payment is not contingent upon issuance of a purchase order, subject to any County approval as specified in the Agreement. All funding approvals required to issue payment have been obtained. The bill-to, ship-to addresses along with specific ordering information and amounts due under the Agreement are included herein or in other documents related hereto.

1.1 CONTRACT SUM; TOTAL FEES UNDER THE AGREEMENT

The Contract Sum shall be the maximum County obligation under the Agreement and shall include any and all amounts that may be paid by County to Contractor for the Work, required and optional, that may be provided by Contractor to County during the term of the Agreement. The Contract Sum, unless modified in accordance with the terms of the Agreement, including any and all sales tax amounts, if applicable, is set forth in Section 8.1 (Maximum Contract Sum) of the Agreement.

The maximum amount payable under the Agreement, unless modified in accordance with the terms of the Agreement, including any and all sales tax amounts is (\$12,948,232.41) and includes the following components:

| CONTRACT SUM COMPONENTS | AMOUNT |
|--|------------------------|
| Implementation Fees – fixed price amount | \$8,020,615.00 |
| Subscription Fees – fixed price amount | \$3,311,617.41 |
| Application Management Services for year 1 post-Final Acceptance – up to 2,080 hours at the Fixed Hourly Rate of \$200 per hour. | \$416,000 |
| Pool Dollars – for Term of Agreement | \$ 1,200,000.00 |
| TOTAL FEES EXHIBIT B | \$12,948,232.41 |

Consistent with the provisions of Paragraph 10.3.1 (Source Code Escrow) of the Base Agreement, the deposit and maintenance of Source Code for Licensed Software in Source Code Escrow shall be at no cost to County. Consequently, the Implementation Fees and Subscription Fees identified above are inclusive of any and all fees and costs associated with Contractor's compliance with the Source Code Escrow requirements under the Agreement, including Paragraph 10.3 (Source Code for Licensed Software) of the Base Agreement.

1.2 ONE-TIME COSTS – IMPLEMENTATION FEES

Below is a summary of the pricing components of the Implementation Fees under the Agreement.

Table 1: One-Time Implementation Fees

| DESCRIPTION | AMOUNT |
|---|-----------------------|
| 1. Application Development / Customization – Total Cost in Table 2 below | \$7,820,615.00 |
| 2. Training, including all materials (electronic) – Total Cost in Table 3 below | \$ 200,000.00 |
| TOTAL IMPLEMENTATION FEES | \$8,020,615.00 |

1.2.1 Application Development / Customization

Below are all costs for Application Modifications, including application development and customization, to be provided by Contractor as part of Implementation Services together with the installation, implementation and project management. The total amount is also included in Row 1 of Table 1.

Table 2: Application Development / Customization

| DESCRIPTION | AMOUNT |
|--|-----------------------|
| Sapient Professional Services (Original Scope) | \$6,908,002.00 |
| Data Migration Tools & Storage (9 months) | \$21,600.00 |
| Box Professional Services | \$857,678.00 |
| Pulsar Professional Services | \$22,223.00 |
| LinkPoint Professional Services | \$11,112.00 |
| TOTAL COST | \$7,820,615.00 |

1.2.2 Training

Below are all costs for training to be provided by Contractor as part of Implementation Services. The total amount is also included in Row 2 of Table 1.

Table 3: Training

| DESCRIPTION | AMOUNT |
|------------------------|----------------------|
| Sapient Training Costs | \$ 200,000.00 |
| TOTAL COST | \$ 200,000.00 |

RECURRING ANNUAL COSTS

1.3 SUBSCRIPTION FEES

This Section specifies the allocated Annual Fees for Subscription Services as Subscription Fees or License Fees to be paid by County to Contractor during the term of the Agreement. All Subscription Fees will be coterminous with the License Years under the Agreement. For the final year of the Agreement, to the extent applicable, Contractor will prorate the applicable Maintenance Fees based on the number of days required to co-terminate System Maintenance with the expiration of the Agreement.

Contractor shall be entitled to payment of License Fees commencing upon the License Start Date through the term of the Agreement.

Table 4: Recurring Annual License / Subscription Fees

| Alternate Public Defender's Office - Carahsoft Q# 51543110 | | | | | | | | | | |
|--|--------|---------------------|--------|---------------------|--------|---------------------|--------|---------------------|--------|---------------------|
| Vendor & Product Description | Year 1 | | Year 2 | | Year 3 | | Year 4 | | Year 5 | |
| | QT Y | | QT Y | | QT Y | | QT Y | | QT Y | |
| <u>Salesforce .com</u> | | | | | | | | | | |
| Lightning Platform Plus | 300 | \$174,375.00 | 300 | \$174,375.00 | 330 | \$191,812.50 | 330 | \$191,784.55 | 330 | \$191,784.55 |
| Lightning Platform (Admin) | 6 | \$4,781.28 | 6 | \$4,781.28 | 16 | \$12,750.08 | 16 | \$12,750.00 | 16 | \$12,737.22 |
| Government Cloud Plus | 1 | \$21,216.69 | 1 | \$21,216.69 | 1 | \$23,757.44 | 1 | \$23,757.44 | 1 | \$23,753.36 |
| Salesforce Shield | 1 | \$53,746.88 | 1 | \$53,746.88 | 1 | \$61,368.76 | 1 | \$61,368.75 | 1 | \$61,356.53 |
| Data Storage (10GB) | 1 | \$11,000.00 | 1 | \$11,000.00 | 1 | \$11,000.00 | 1 | \$11,000.00 | 1 | \$11,000.00 |
| Big Objects (50M) | 2 | \$22,000.00 | 2 | \$22,000.00 | 2 | \$22,000.00 | 2 | \$22,000.00 | 2 | \$22,000.00 |
| Total Per Year | | \$287,119.85 | | \$287,119.85 | | \$322,688.78 | | \$322,660.74 | | \$322,631.66 |
| <u>Box, Inc.</u> | | | | | | | | | | |
| Digital Business II ELA | 300 | \$101,475.00 | 300 | \$101,475.00 | 350 | \$118,499.39 | 350 | \$118,499.39 | 350 | \$128,900.58 |
| KeysafewithAWSKMS500 | 300 | \$24,970.50 | 300 | \$24,970.50 | 350 | \$28,375.38 | 350 | \$28,375.38 | 350 | \$30,934.86 |
| Premier Support PlatformPremier | 1 | \$3,745.58 | 1 | \$3,745.57 | 1 | \$4,256.30 | 1 | \$4,256.31 | 1 | \$4,640.23 |
| PlatformKeysafewithAWSKMS | 1 | \$304.42 | 1 | \$304.42 | 1 | \$304.42 | 1 | \$304.42 | 1 | \$335.63 |
| PlatformKeysafewithAWSKMS | 1 | \$2,029.50 | 1 | \$2,029.50 | 1 | \$2,029.50 | 1 | \$2,029.50 | 1 | \$2,237.52 |
| Total Per Year | | \$132,525.00 | | \$132,524.99 | | \$153,464.99 | | \$153,465.00 | | \$167,048.82 |
| <u>ImageTrust</u> | | | | | | | | | | |
| ImageTrust Users | 40 | \$52,560.00 | 40 | \$52,560.00 | 40 | \$52,560.00 | 40 | \$54,136.79 | 40 | \$55,760.84 |
| Total Per Year | | \$52,560.00 | | \$52,560.00 | | \$52,560.00 | | \$54,136.79 | | \$55,760.84 |
| <u>Luminix, Inc.</u> | | | | | | | | | | |

| | | | | | | | | | | |
|--|-----------------------|--------------------------|-----|--------------------------|-----|--------------------------|-----|--------------------------|-----|--------------------------|
| Pulsar Licensing & Support | 300 | \$80,000.0 1 | 300 | \$80,000.0 0 | 330 | \$88,000.1 0 | 330 | \$91,519.9 9 | 330 | \$95,040.0 0 |
| Total Per Year | | \$80,000.0 1 | | \$80,000.0 0 | | \$88,000.1 0 | | \$91,519.9 9 | | \$95,040.0 0 |
| LinkPoint | | | | | | | | | | |
| LinkPoint Connect for Salesforce + Outlook (Annual Subscription) | 300 | \$17,379.0 0 | 300 | \$17,379.0 0 | 330 | \$19,116.9 0 | 330 | \$19,116.9 0 | 330 | \$19,879.2 0 |
| Total Per Year | | \$17,379.0 0 | | \$17,379.0 0 | | \$19,116.9 0 | | \$19,116.9 0 | | \$19,879.2 0 |
| Nintex | | | | | | | | | | |
| LDS Gov Cloud FedRAMP | 300 | \$44,334.0 0 | 300 | \$44,334.0 0 | 330 | \$48,700.8 0 | 330 | \$48,034.8 0 | 330 | \$49,955.4 0 |
| Total Per Year | | \$44,334.0 0 | | \$44,334.0 0 | | \$48,700.8 0 | | \$48,034.8 0 | | \$49,955.4 0 |
| Annualized Price | | \$613,917. 86 | | \$613,917. 84 | | \$684,531. 57 | | \$688,934. 22 | | \$710,315. 92 |
| Price for Years 1-5 | \$3,311,617.41 | | | | | | | | | |

1.4 APPLICATION MAINTENANCE AND SUPPORT

This Section specifies the allocated Annual Fees payable by County to Contractor for Application Maintenance and Support that will be provided by Contractor.

Table 5: Recurring Annual Application Maintenance and Support

| DESCRIPTION | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
|---------------------------------|--------|------------------|--------|--------|--------|
| Application Management Services | | \$416,000 | | | |
| TOTAL COST | | \$416,000 | | | |

SYSTEM IMPLEMENTATION

This Section includes the Deliverable amounts to be paid by County to Contractor for provision and implementation of all phases of the Project, as provided below.

Contractor shall be paid for the following Deliverables on a fixed price basis following completion by Contractor and approval by County in accordance with Paragraph 2.4 (Approval of Work) of the Base Agreement of each such Deliverable, subject to the provisions of Paragraph 8.2 (System Implementation) of the Base Agreement. For purposes of payment, a Deliverable will be completed only following Acceptance by County in accordance with the applicable Acceptance criteria set forth in the Agreement.

Table 6: Payment Schedule

| Task / Subtask Description & No. | Deliverable Amount | Amount Due Upon Delivery | Holdback Amount | Project Month | Acceptance Criteria |
|--|--------------------|--------------------------|-----------------|---------------|---|
| Year 1 - Subscription Fees | \$613,917.86 | | | 1 | This will include the provisioning of software licenses for Salesforce, Luminix (Pulsar), Nintex (Drawloop), Image Trust and Box. |
| Project Management Plan – Task 2.2.1.1 | \$150,000 | \$135,000 | \$15,000 | 1 | Project Plan |
| Updated Solution Design Draft | \$100,000 | \$90,000 | \$10,000 | 2 | Deliver Updated Draft of Solution Design Document + Box Project Planning |
| Updated Technical Design Draft | \$100,000 | \$90,000 | \$10,000 | 2 | Deliver Updated Technical Design Document + Box Project Requirements Documentation |
| Salesforce Solution Design Signoff | \$125,000 | \$112,500 | \$12,500 | 3 | Client signoff of solution design. Up to 3 client review cycles are included. |
| Technical Design Signoff | \$125,000 | \$112,500 | \$12,500 | 3 | Client signoff of technical design. Up to 3 client review cycles are included. |
| Application Software Iteration 1 | \$250,000 | \$225,000 | \$25,000 | 3 | Signoff of features assigned to this sprint. Severity 1 issues resolved |
| Box Design Completed | \$300,000 | \$270,000 | \$30,000 | 3 | Client signoff that Box design is completed and has been presented to the County for review and approval. |

ATTACHMENT I
EXHIBIT B – PRICING SCHEDULE

| | | | | | |
|-------------------------------------|-----------|--------------|-------------|---|--|
| Application Software Iteration 2 | \$250,000 | \$225,000 | \$25,000 | 4 | Signoff of features assigned to this sprint. Severity 1 issues resolved |
| Box First Build Milestone | \$250,000 | \$225,000 | \$25,000 | 4 | Demonstrate Box interface in case page layout with key features: check in / check out and security inheritance from Salesforce to Box Demonstrate Document Scanning and Ingestion into the document repository Demonstrate Box Drive caching capabilities. |
| Application Software Iteration 3 | \$250,000 | \$225,000 | \$25,000 | 5 | Signoff of features assigned to this sprint. Severity 1 issues resolved |
| Second Build Milestone | \$180,000 | \$162,000 | \$18,000 | 5 | Demonstrate Box Shuttle load of 10% Demonstrate Image Access scanning pages and document separator. Demonstrate auto-creation of the box folder structure. Demonstrate automated document placement within folder structure. |
| Application Software Iteration 4 | \$250,000 | \$225,000 | \$25,000 | 6 | Signoff that the functionality approved for the sprint cycle was delivered according to specification |
| First Box.com Production Deployment | \$127,678 | \$114,910.20 | \$12,767.80 | 6 | Production deployment is completed including 100% content load. |
| Application Software Iteration 5 | \$250,000 | \$225,000 | \$25,000 | 7 | Signoff of features assigned to this sprint. Severity 1 issues resolved |
| Application Software Iteration 6 | \$200,000 | \$180,000 | \$20,000 | 8 | Signoff of features assigned to this sprint. Severity 1 issues resolved |
| Application Software Iteration 7 | \$200,000 | \$180,000 | \$20,000 | 8 | Signoff of features assigned to this sprint. Severity 1 issues resolved |
| Application Software Iteration 8 | \$200,000 | \$180,000 | \$20,000 | 8 | Signoff of features assigned to this sprint. Severity 1 issues resolved |

**ATTACHMENT I
EXHIBIT B – PRICING SCHEDULE**

| | | | | | |
|---|---|--------------|--------------|--------|---|
| Application Software Iteration 9 | \$215,502 | \$193,951.80 | \$21,550.20 | 9 | Signoff of features assigned to this sprint. Severity 1 issues resolved |
| User Acceptance Testing Handoff | \$150,000 | \$135,000 | \$15,000 | 9 | Signoff that user acceptance testing is completed and approved |
| Deployment & Training Complete | \$150,000 | \$135,000 | \$15,000 | 10 | Signoff that the deployment is complete, training is complete and Severity 1 and 2 bugs have been resolved. + |
| Project Close-Out | \$154,935 | \$139,441.50 | \$15,493.50 | 11 | Implementation is complete and project has transitioned to support team. + Box: Project Closeout |
| Payment for previously withheld holdbacks | | | \$397,811.50 | 11 | |
| Year 2 Subscription Fees – Task 2.3 | \$613,917.84 | | | Year 2 | |
| Year 1 Application Maintenance and Support – maximum allocation | \$416,000 \$345,386.27 | | | Year 2 | |
| Year 3 Subscription Fees – Task 2.3 | \$613,917.84 \$684,531.57 | | | Year 3 | |
| Year 2 (Optional) Application Maintenance and Support | \$150,000 | | | Year 3 | |
| Year 4 Subscription Fees – Task 2.3 | \$640,288.28 \$688,934.22 | | | Year 4 | |
| Year 3 (Optional) Application Maintenance and Support | \$178,285 | | | Year 4 | |

ATTACHMENT I
EXHIBIT B – PRICING SCHEDULE

| | | | | | |
|---|--|--|-------------|--------|--|
| Year 5 Subscription Fees – Task 2.3 | \$667,807.98 \$710,315.92 | | | Year 5 | |
| Total 5 year SW Subscription Fees | \$3,149,849.80 \$3,220,463.53 \$3,311,617.41 | | | | |
| Total One-Time Implementation Fees Plus Training | | | \$3,978,115 | | |

Payment Schedule - Amendment #1

| Deliverable | Functionality | Description | Deliverable Amount (*Holdbacks shall apply as provided for in Paragraph 9.5 (Holdbacks) of the Agreement) | Acceptance Criteria |
|-----------------------------------|-------------------------------------|---|---|--|
| Application Software Iteration 17 | Reports & Dashboards and Statistics | Contractor shall configure and develop Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$275,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| Application Software Iteration 18 | eSubpoena | Contractor shall configure and develop Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$275,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |

ATTACHMENT I
EXHIBIT B – PRICING SCHEDULE

| | | | | |
|-----------------------------------|---|---|-----------|--|
| Application Software Iteration 19 | Event Calendar and Nintex Documents | Contractor shall configure and develop Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$275,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| Application Software Iteration 20 | Work Requests + Security (Time Request) | Contractor shall configure and develop Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$275,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| Application Software Iteration 21 | Exela and eProbation Reports | Contractor shall configure and develop Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$275,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| Application Software Iteration 22 | Juvenile Odyssey Development | Contractor shall configure and develop Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$275,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |

ATTACHMENT I
EXHIBIT B – PRICING SCHEDULE

| | | | | |
|--|---|--|-----------|--|
| Application Software Iteration 23 | Juvenile Odyssey Development | Contractor shall configure and develop Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$312,500 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| Odyssey Juvenile Design and Gap Analysis | Odyssey Juvenile Design and Gap Analysis | Contractor shall create a document outlining the technical aspects of the Odyssey Juvenile integration with the CCMS system. Contractor shall perform a Gap Analysis to ensure the project is on track for schedule, scope and budget. | \$150,000 | Document reflects stakeholder input and confirmation that the updated Technical Specification will meet agreed-upon functional and technical requirements. |
| Updated Documentation | Updated Tech Design, Solution Design, Training Material and Operations Manual | Contractor shall update the functional and technical details that are necessary in the Solution Design Document, the Technical Design Document, the Training Material and the Operations Manual. | \$75,000 | The updated Solution Design Document, Technical Design Document, Training Material and Operations Manual reflects stakeholder input and confirmation that the updates will meet agreed-upon functional and technical requirements. |
| Project Close Out | 2 weeks of Post Go-Live Support and 100 Day Warranty | Upon Final Acceptance, contractor shall close-out the System Implementation phase of the Project. As a concluding step, the Contractor will develop a final project status report. The Contractor also will document in the final Status Report key risks, mitigations and contingencies for the upcoming System Maintenance phases. | \$75,000 | Implementation and Post Go-Live Support is complete and project has transitioned to support team. |

| | | | | |
|--|--|-------|-------------|--|
| | | Total | \$2,262,500 | |
|--|--|-------|-------------|--|

Payment Schedule - Amendment #3

| Deliverable | Description | Deliverable Amount (*Holdbacks shall apply as provided for in Paragraph 9.5 (Holdbacks) of the Agreement) | Acceptance Criteria |
|-----------------------------------|---|--|--|
| Application Software Iteration 24 | Contractor shall configure and develop Application Modifications to meet documented System Requirements in this Amendment, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$205,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| Application Software Iteration 25 | Contractor shall configure and develop Application Modifications to meet documented System Requirements in this Amendment, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$205,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| Application Software Iteration 26 | Contractor shall configure and develop Application Modifications to meet documented System Requirements in this Amendment, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$205,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |

ATTACHMENT I
EXHIBIT B – PRICING SCHEDULE

| | | | |
|-----------------------------------|--|-------------|---|
| Application Software Iteration 27 | Contractor shall configure and develop Application Modifications to meet documented System Requirements in this Amendment, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$205,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| Project Close Out | Upon Final Acceptance, contractor shall close-out the System Implementation phase of the Project. As a concluding step, the Contractor will develop a final project status report. The Contractor also will document in the final Status Report key risks, mitigations and contingencies for the upcoming System Maintenance phases. | \$70,000 | Implementation and Post Go-Live Support is complete and project has transitioned to support team. |
| Application Management Services | Contractor shall provide System Maintenance Services consisting of Maintenance Services and Support Services for the entire Application Software, including all Licensed Software and Application Modifications, commencing upon Go-Live of the System, through Final Acceptance and for six (6) months following Final Acceptance. | \$70,613.73 | System Maintenance Services complete and hours earmarked for Application Management Services have been concluded. |

Payment Schedule – Amendment #4

| Deliverable | Description | Deliverable Amount (*Holdbacks shall apply as provided for in Paragraph 9.5 (Holdbacks) of the Agreement) | Acceptance Criteria |
|-------------|-------------|---|---------------------|
| | | | |

ATTACHMENT I
EXHIBIT B – PRICING SCHEDULE

| | | | |
|---------------------------------------|--|----------|---|
| Design and Prioritization | Contractor shall conduct design and refinement workshops and shall update system requirements with detailed functional and/or technical specifications to identify the details of what will be built. Contractor shall facilitate iteration planning and County's requirement prioritization. | \$47,500 | Requirements reflect stakeholder input and confirmation that the design and technical specifications will meet agreed-upon functional and technical requirements. |
| (1) Application Software Iteration 28 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved. |
| (2) Application Software Iteration 29 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved. |
| (3) Application Software Iteration 30 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved. |

ATTACHMENT I
EXHIBIT B – PRICING SCHEDULE

| | | | |
|---|--|-----------|---|
| | Environment. | | |
| (4) Application Software Iteration 31 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved. |
| (5) Application Software Iteration 32 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved. |
| (6) Application Software Iteration 33 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved. |
| Post Go-Live Support and System Maintenance | Contractor shall provide Post Go-Live Support and System Maintenance Services consisting of Maintenance Services and Support Services for the entire Application Software, including all Licensed Software and Application Modifications. | \$192,500 | Implementation and Post Go-Live Support is complete and project has transitioned to support team. |

| | | | |
|---|--|---------------------|---|
| Project Close Out | Upon Final Acceptance, contractor shall close-out the System Implementation phase of the Project. As a concluding step, the Contractor will develop a final project status report. The Contractor also will document in the final Status Report key risks, mitigations and contingencies for the upcoming System Maintenance phases. | \$80,000 | Implementation and Post Go-Live Support is complete and project has transitioned to support team. |
| Year 5 Additional Recurring Annual License / Subscription Fees – Task 2.3 | Updated subscription costs for year 5 to keep project running. | \$4,244.09 | Commencement of year 5 subscriptions |
| Total | | \$894,244.09 | |

OPTIONAL WORK

Any agreed-upon Optional Work shall be provided by Contractor in accordance with Paragraphs 5.4 (Optional Work) and 8.4 (Optional Work) of the Base Agreement. No travel or living expenses will be reimbursed by County to Contractor in addition to those included in an agreed-upon Maximum Fixed Price for Optional Work.

1.5 POOL DOLLARS

The total amount of \$1,200,000 allocated for Pool Dollars under this Agreement is the maximum amount County may expend during the Term of the Agreement for Optional Work that may be provided by Contractor in accordance with the terms of the Agreement.

Table 7: Allocation for Pool Dollars

| DESCRIPTION | AMOUNT |
|--------------------------------------|----------------|
| Pool Dollars – General Optional Work | \$1,200,000.00 |
| | |

| | |
|---------------------|-----------------------|
| TOTAL AMOUNT | \$1,200,000.00 |
|---------------------|-----------------------|

1.6 FIXED HOURLY RATE

Contractor shall use the Fixed Hourly Rates specified below for quoting and providing Optional Work during the Term of the Agreement, as applicable. Fixed Hourly Rate shall be used to calculate Maximum Fixed Price for Optional Work, which may be provided by Contractor during the term of the Agreement. Fixed Hourly Rate shall not increase during the term of the Agreement, as further specified in Paragraph 8.4 (Optional Work) of the Base Agreement.

Contractor shall be paid for Optional Work on a per Change Notice basis the actual price expended for the provision of the Optional Work, not to exceed the Maximum Fixed Price quoted for such Optional Work following Contractor’s completion and County’s written approval of the completed Optional Work.

Table 8: Fixed Hourly Rate for Services

| ROLE / CLASSIFICATION | FIXED HOURLY RATE |
|--|-------------------|
| Project Manager | \$250 |
| Solution Architect | \$250 |
| Technical Architect | \$250 |
| Business Analyst | \$225 |
| Developer | \$225 |
| Trainer | \$225 |
| Tester | \$225 |
| Web Developer | \$225 |
| Quality Assurance | \$225 |
| System Administrator | \$225 |
| Change Manager | \$225 |
| Sapient Managed Services – including Application Modifications | \$200 |
| Sapient OnDemand (VOD) Service Consultant | \$150 |

1.7 PRICING FOR CERTAIN OPTIONAL WORK RELATING TO DATA CONVERSION

Following Go-Live, County may request additional Services relating to data migration as part of Optional Work. If such Services are requested, the parties may mutually agree to prepare and execute a Change Notice for the acquisition of such Services as Optional Work. The pricing for such Services covering the Services identified in the table below would be as follows or as otherwise mutually agreed by the parties in a Change Notice:

Table 9: Pricing For Certain Optional Work Relating To Data Conversion

| Service | Unit | Additional Cost per Unit | Notes |
|---|--|--------------------------|---|
| Additional Mock Loads | Database table/view mapped to target salesforce object | \$2,500 (10 Hours) | Sometimes desirable to support UAT and/or training activities. If timing or environment of included mock load based on strategy defined in migration roadmap doesn't align with UAT / training plan or can't be facilitated to production org refresh (data included) from production to full/partial salesforce sandbox. |
| Iterative Delta Loads to facilitate continuity in business operations based on solution cutover strategy. | Database table/view mapped to target salesforce object | \$2,500 (10 Hours) | Sometimes necessary to support phased cutover go-live strategies where data in legacy system is still actively being updated and required to be updated in new solution. |
| Iterative loading of data to address production / quality issues not foreseen migration roadmap. | Database table/view mapped to target salesforce object | \$2,500 (10 Hours) | Sometimes necessary to support successful go-live where gaps are identified with previously approved source to target mappings and mock load validation. This may include desired database columns previously unknown to contractor to no fault of their own or gaps identified after mock load validation. |
| Deduplication of records | One definition of a duplicate across 300,000 records | \$10,000 (40 Hours) | Deduplication of data in objects impacting health /functional of the solution. County is responsible for providing confirmation on the definition of a duplicate. |

April 8, 2026

LA County Alternate Public Defender – C10 – Phase 4

Presented by: James Kessler

publicis
sapient



Change Notice

Client Name LA County Alternate Public Defender
210 West Temple
Client Address Los Angeles, CA 90012
USA
Change Notice # C10 – Phase 4

Project Overview

This Change Notice (“Change Notice”) describes a set of Services to be provided by Sapient Corporation DBA Publicis Sapient (“Contractor” or “Sapient”) on behalf of LA County Alternate Public Defender (“County”). This Change Notice and any Attachments hereto constitute a “Change Notice” under the terms of the Base Agreement (as defined below) with respect to the Services provided under Exhibit A (“Statement of Work”) to that certain Agreement by and between the County and Contractor dated June 29, 2022 (the “Base Agreement”) and is subject to the terms and conditions of the Base Agreement. For the avoidance of doubt, the Services set forth in this Change Notice are in addition to the Services and Deliverables set forth in the Statement of Work. Other than as expressly set forth herein, this Change Notice does not change, amend, alter or otherwise modify the Statement of Work, including, without limitation, the Services, Deliverables, fees or timeline set forth therein.

DRAFT

Fixed Fee Deliverables

The Professional Services described in this Change Notice are provided on a fixed fee basis of **\$894,244.09** due according to the Acceptance Criteria for the applicable Deliverable in the below table.

| Deliverable | Description | Deliverable Amount | Acceptance Criteria |
|---------------------------------------|--|---------------------------|--|
| Design and Prioritization | Contractor shall conduct design and refinement workshops and shall update system requirements with detailed functional and/or technical specifications to identify the details of what will be built. Contractor shall facilitate iteration planning and County's requirement prioritization. | \$47,500 | Requirements reflect stakeholder input and confirmation that the design and technical specifications will meet agreed-upon functional and technical requirements |
| (1) Application Software Iteration 28 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| (2) Application Software Iteration 29 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| (3) Application Software Iteration 30 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| (4) Application Software Iteration 31 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |

| | | | |
|---|--|------------|--|
| | System Requirements into a User Acceptance Test Environment. | | |
| (5) Application Software Iteration 32 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| (6) Application Software Iteration 33 | Contractor shall configure and develop mutually prioritized Application Modifications to meet documented System Requirements in this Change Notice, complete System testing and turn over the Application Software to County by migrating such approved System Requirements into a User Acceptance Test Environment. | \$95,000 | Delivery of features assigned to this sprint. Severity 1 issues resolved |
| Post Go-Live Support and System Maintenance | Contractor shall provide Post Go-Live Support and System Maintenance Services consisting of Maintenance Services and Support Services for the entire Application Software, including all Licensed Software and Application Modifications. | \$192,500 | Post Go-Live Support and System Maintenance Services completed |
| Project Close Out | Upon Final Acceptance, contractor shall close-out the System Implementation phase of the Project. As a concluding step, the Contractor will develop a final project status report. The Contractor also will document in the final Status Report key risks, mitigations and contingencies for the upcoming System Maintenance phases. | \$80,000 | Implementation and Post Go-Live Support is complete and project has transitioned to support team |
| Year 5 Additional Recurring Annual License / Subscription Fees – Task 2.3 | Updated subscription costs for year 5 to keep project running. | \$4,244.09 | Commencement of year 5 subscriptions |

Schedule

The timeline for this Project is forty (40) weeks total. Actual start date and delivery dates for Deliverables will be jointly determined and specified. Parties have agreed to add two (2) weeks of Design and Sprint Planning, and six (6) four (4) week sprints (Iteration 28 through Iteration 33) to the implementation schedule, as well as fourteen (14) weeks of post go-live support and system maintenance services. While the Base Agreement includes a 100-day warranty for certain work, the scope of work covered under this Change Order shall be expressly excluded from that warranty obligation. No 100-day warranty period will be provided or applicable for the services or deliverables included in this Change Order.

Project Scope

Contractor will engage with the County to determine the prioritization of the requirements described below. Contractor will implement as many of the items as the contract term allows. This list contains current known requirements. All system requirements can be added throughout the duration of this contract and each new requirement will be prioritized as needed. For the purposes of clarity, the description of each requirement set forth below is in User Story format, consistent with such requirements' language in the functionality epics.

Requirements Backlog

The following requirements represent possible enhancements to the CCMS system.

| Requirement Summary | Requirement Description |
|--|--|
| Case Management Enhancement - Export feature on Case Search screen | As a user, after I search for a case on the case search screen, I want to export the results to an xlsx file. Columns in file should match the columns displayed in the search results. |
| Case Management Enhancement - Expand Case Search fields | As a user, when I search for a case using the "Persons Section", I want the search to include Law Enforcement Contacts (currently it excludes them). |
| Case Management Enhancement - Expand print capabilities | As a user, I want the ability to print a list of Box cases associated with a particular Box. Use native print functionality unless custom is needed, then leverage Nintex. Fields: Name, Category, Created Date, Related Case. |
| Case Management Enhancement - modify auto flagging logic for 187 cases | As an attorney, I do not want cases flagged as 187 if it is anything other than adult felony or juvenile. |
| Case Management Enhancement - Text Messaging - Twilio | As a user, I want the ability to initiate texting with contacts related to a case; potentially have text messaging triggered by case events. |
| Conflict Check Enhancement - Add Middle name to search | As a user, I want to include Middle Name as a search variable on the Conflict Check screen. |
| CCMS Court Mental Health Integration | Implement Mental Health integration to CCMS if feasible. |
| eSubpoena Expansion to additional agencies | Add additional Law Enforcement Agencies to use eSubpoena Integration in CCMS. |
| Evaluate Case Search Accuracy | As a user, I want to validate that case search is functioning properly in regards to hearing events. |

| | |
|---|---|
| Event Management Enhancement - Change Court Events | As a Head Deputy, I want to be able to add/edit/delete court events (Hearing and/or Mental Health). |
| Immigration Assistant Referrals | As a user, I was to refer cases to immigration defenders. |
| Odyssey Data | As a user, I want all Odyssey payloads and related attachments deleted from the system after a configurable number of years. |
| PBS Misconduct | Replicate APD misconduct business process into CCMS including data migration. |
| Work Request Enhancement - Work Request Custom Search Screen | As a user, I want to search for a work request base don several criteria so I can more easily find the work request. |
| Work Request Enhancement - Task It button for Investigator Delivery of Request for Sentencing Records | As a Team Manager, I want to "task it" on a Team Manager Work Request that is sentencing Records-Medical/Mental Health Records, Sentencing Records-School Records, or Sentencing Records-WIC827 so a "Document Delivery" Inv Task can be automatically created to be assigned to an Investigator. |

Project Roles

During Implementation, Sapient will provide 40 hours of on-shore dedicated services at Technical Architect and Salesforce Consultant level, and 10 hours of on-shore dedicated services at Solution Architect level. Sapient will also provide 5 hours of on-shore dedicated services at Program Manager level and 20 hours of on-shore dedicated services at Project Manager level per week. During Post Go-Live Support and System Maintenance Services Sapient will provide 20 hours of on-shore dedicated services at Technical Architect and Salesforce Consultant level and 10 hours of Program Manager per week. The following Contractor resources are required to implement this project:

| Resource | Responsibility |
|---------------------|---|
| Program Manager | Coordinate multiple work efforts, ensuring County's business objectives across all projects are met. Evaluate County priorities and execute change control process to ensure the County's needs are met. |
| Project Manager | Manages project resources to ensure quality, completeness, timeliness of all tasks. Conducts and documents project meetings and reviews. Manages budget, schedule, and deliverables on a weekly basis. |
| Technical Architect | Team Lead for the salesforce.com integration and customization. Provides timeline and resource management input for the integration implementation. Author of the technical design specification. Manages overall development, validation, and deployment plans. Reviews code to ensure it conforms to salesforce.com best practices. Provide best practices guidance to County technical team. |
| Solution Architect | Works with business owners to craft a solution that optimizes salesforce.com for the client's business environment. Conducts requirements and solution design workshops. Evaluates requirements and reviews and approves solution design. Provides subject matter expertise with the salesforce.com application and process automation. Document requirements in the form of user stories. Advise and guide County toward best practices in application configuration considerations such as security model, mobile deployment strategies, workflow, data validation and analytics. Author solution design and configuration specification deliverables. Configure |

| | |
|-----------------------|--|
| | Application. |
| Salesforce Consultant | Document requirements in the form of user stories. Advise and guide County toward best practices in application configuration considerations such as security model, mobile deployment strategies, workflow, data validation and analytics. Author solution design and configuration specification deliverables. Configure Application. Conduct the Train The Trainer sessions in conjunction with County. |

| Resource | Responsibility | Involvement |
|--|--|---|
| Stakeholder/ Subject Matter Expert | Potential User of the application and technical expert who will assist in establishing functional and technical requirements. Should be empowered to speak for the County. | Fully available during meetings and design reviews, and involved through other project activities as required. |
| Business Analyst/ System Administrator | This individual will participate as an active member of the team designing, configuring, testing and deploying the application. He/She will be responsible for ongoing system administration upon project completion. System Administrators should attend salesforce.com system administration class prior to project start. | Fully available during workshops, Sprint Reviews, and testing, and involved through other project activities as required. |

Signature Terms

By signing below, Contractor and County acknowledge and agree to the terms and conditions set forth in Base Agreement and this Change Notice. The Effective Date of this Change Notice shall be the date executed by both parties.

**LA County Alternate
Public Defender**

Sapient

<NAME>

<NAME>

Signature

Signature

<TITLE>

<TITLE>

Title

Title

Date

Date

May 19, 2026

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

LAW OFFICES OF THE ALTERNATE PUBLIC DEFENDER

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2025-26

4 - VOTES

SOURCES

USES

GENERAL FUND

A01-3052

COMMITTED FOR IT ENHANCEMENTS

DECREASE OBLIGATED FUND BALANCE

895,000

ALTERNATE PUBLIC DEFENDER

A01-AD-2000-15575

SERVICES & SUPPLIES

INCREASE APPROPRIATION

895,000

SOURCES TOTAL

\$ 895,000

USES TOTAL

\$ 895,000

JUSTIFICATION

Reflects the cancellation of Obligated Fund Balance Committed for IT Enhancements needed to implement the Alternate Public Defender's Client Case Management System.

AUTHORIZED SIGNATURE

Michael Iwanaga, Administrative Deputy

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

APPROVED AS REQUESTED

APPROVED AS REVISED

AUDITOR-CONTROLLER

BY

CHIEF EXECUTIVE OFFICER

BY

B.A. NO.

DATE

DATE



Jail Closure Implementation Team (JCIT)

Public Safety Cluster Presentation - April 29, 2026

Wilford Pinkney Jr.
Executive Director, JCIT

Chidinma Ume
Deputy Executive Director, JCIT

CEO.

Jail Closure Framework and Timeline

April 2026 Report: The Jail Closure Framework defines **key Required Actions**, responsible stakeholders, cost estimates, and time to implement

April 2025
Developed 4 Areas of Focus

April 2026
Identified Partial Set of Required Actions

| Preventing New Inflow | Shortening Length of Stay | Enhancing Community-Based System of Care | Facilities |
|---|--|--|----------------------------|
| Required Action #1: Expand ODR-LEAD | Required Action #2: Expand PD-HEAL | Required Action #3: Expand SAPC-CENS Required Action #4: Sustain and expand JCOD-RDP Required Action #5: Sustain 200 JCOD-STOP Beds Required Action #6: Expand ODR Housing for P3s, P4s Required Action #7: Expand ODR Housing for P2s | <i>Coming in July 2026</i> |

October 2025
Calculated Baseline Projection

5-Year Baseline Jail Projection: 14,500 if current conditions do not change

Coming in July 2026 Report:

- Full set of Required Actions; and
- 5-year Population Impact of Required Actions

First Timers and Repeat Booking Analysis

Repeat Bookings

Individuals with 6+ prior bookings account for nearly **54% of total jail days**.

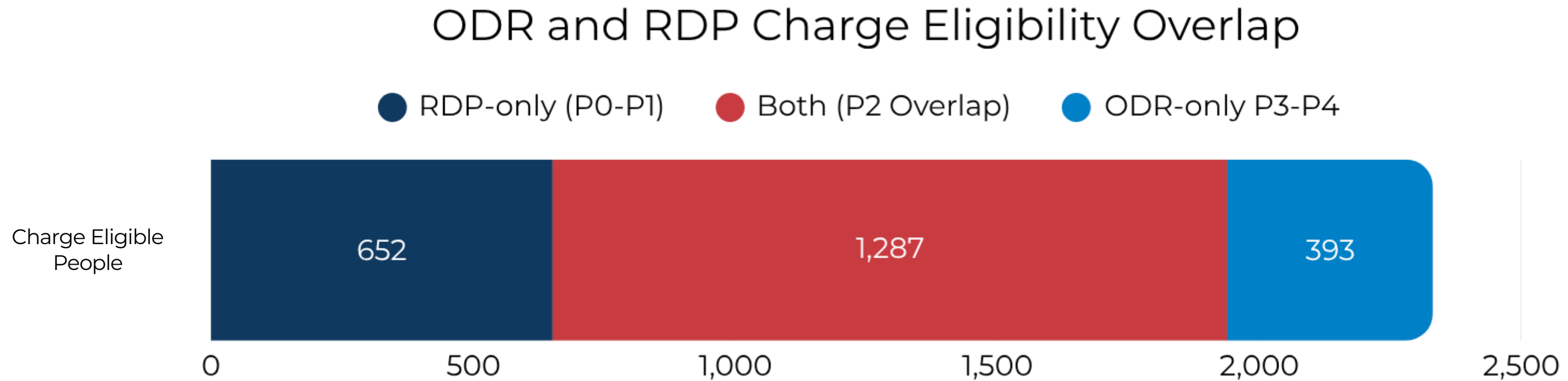
First Timers

While first timers are only **8% of the population**, they stay much longer and represent a disproportionate **14% of total jail days**.

| | First Timers | 1-5 Prior Jail Stays | 6+ Prior Jail Stays |
|---------------------|--------------|----------------------|---------------------|
| Individuals | 1,089 | 3,549 | 8,390 |
| Share of Population | 8.36% | 27.24% | 64.4% |
| Share of Total LOS | 13.76% | 32.39% | 53.85% |
| Median LOS (Days) | 214 | 117 | 83 |
| Average LOS (Days) | 384.6 | 277.7 | 195.3 |

ODR and RDP P2 Coverage

Approximately 1,287 P2 individuals are potentially eligible for both ODR and RDP, providing an opportunity serve people more P2s.



Among those counted as potentially eligible, other factors, including program clinical assessments, individual suitability determinations, and judicial discretion, may mean that the population likely to be diverted is a subset of this figure.

Eligibility estimated from current custody snapshot using program-specific charge codes, P-level classification, and unsentenced status; results aggregated at the booking level and exclude administrative/non-charge records.

Expand ODR-LEAD Program to more communities.

New Funding (5 years)
\$301.9M

Projected Funding Required: \$428.5M

| | | | |
|-----------------------------------|----------------------------------|-----------------|---------------|
| \$126.6M (Funded) | \$301.9M (Funding Needed) | | |
| Current Operating Cost | Year 1 | Year 2 | Year 3 |
| \$21.1M | \$7.2M | \$41.8M | \$64M |
| (FY 25- 26) | Year 4 | Year 5 | |
| | \$84.1M | \$104.8M | |

Population: Not in-custody. Complex behavioral health and social service needs, at high risk of incarceration.

Expansion Parameters: Grows ICMS capacity from 780 to 2,700 slots over five years. Requires 2,440 new Permanent Supportive Housing slots added in parallel to support long-term stabilization for participants. Operational within six months of funding.

Why it's in the framework:

ODR-LEAD intervenes at the earliest stage of law enforcement contact and provides long-term field-based care to reduce justice system involvement, end homelessness, and promote stability among individuals experiencing complex behavioral health and social service needs.

Seven ODR-LEAD sites currently operate within limited defined geographic areas, with capacity to serve 780 clients. Expansion extends diversion to more communities where people in behavioral health crisis encounter law enforcement.

Expand PD-HEAL to the 10 remaining felony arraignment courts.

New Funding (5 years)
\$32.9M

Projected Funding Required: \$34.9M

| | | | | |
|---|---------------------------------|---------------|---------------|--|
| \$1.97M (Funded) | \$32.9M (Funding Needed) | | | |
| FY 25-26 Current Operating Cost \$255K | Year 1 | Year 2 | Year 3 | |
| | \$5.9M | \$6.1M | \$6.3M | |
| | Year 4 | Year 5 | | |
| | \$7.2M | \$7.4M | | |

Population: In-custody individuals at felony arraignment with mental health or substance use needs, where court-ordered release to treatment can shorten length of stay.

Expansion Parameters: Expands from one pilot courthouse to all ten remaining felony arraignment branches. Requires 10 Psychiatric Social Workers, two clinical supervisors, and 30 Partners for Justice advocates. Courts come online sequentially, three to four months from funding approval.

Why it's in the framework:

HEAL embeds a licensed Psychiatric Social Worker in a felony arraignment courtroom to conduct clinical assessments at the earliest stage of court proceedings, paired with navigators who identify and secure treatment placements.

Obtaining court-ordered release to treatment currently adds a minimum of six to eight weeks to case timelines, and can add wait times of up to six to nine months. HEAL begins that process at arraignment.

Expand SAPC-CENS to five remaining felony arraignment courts.

New Funding (5 years)
\$10.9M

Projected Funding Required: \$31.1M

| \$20.2M (Funded) | \$10.9M (Funding Needed) | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| FY 25-26 Current Operating Cost \$ 2.9M | Year 1 \$2.1M | Year 2 \$2.1M | Year 3 \$2.2M | Year 4 \$2.2M | Year 5 \$2.3M |

Population: In-custody individuals with lower-acuity mental health needs (P0–P2) whose legal involvement is driven primarily by substance use disorder.

Expansion Parameters: Adds navigator coverage at the five felony arraignment courthouses currently without it. Staffing includes two FTEs per site, each conducting 60 to 80 client encounters per month. Each new site reaches operational status within approximately three months of funding confirmation.

Why it's in the framework:

CENS counselors provide SUD screening and referral, Medi-Cal enrollment assistance, and navigation into the SAPC system of care.

CENS serves as the primary pathway out of custody for individuals whose legal involvement is driven primarily by substance use. In March, 329 in-custody individuals eligible for CENS had cases heard at the five felony arraignment courthouses without a CENS navigator.

Stabilize and expand JCOD-RDP to 10 additional courthouses.

New Funding (5 years)
\$71.5M

Projected Funding Required: \$106.2M

| \$34.7M (Funded) | \$71.5M (Funding Needed) | | | |
|--|---------------------------|---------------------------|---------------------------|--|
| FY 25-26 Current Operating Cost \$11.3M | Year 1 \$3.4M | Year 2 \$11.1M | Year 3 \$14.7M | |
| | Year 4 \$19.4M | Year 5 \$22.9M | | |

Population: In-custody individuals with lower-acuity mental health needs (P0–P2) eligible for pre-plea diversion to treatment and case management.

Expansion Parameters: Stabilizes the eight existing sites while adding ten additional courthouses over five years at a pace of two per year. Sequencing prioritizes courthouses that oversee early felony proceedings. Each new site costs approximately \$575,000 in Year 1, growing to \$1.29M on an ongoing basis at full capacity. New sites come online within approximately four to five months of funding.

Why it's in the framework:

RDP offers pre-plea diversion with linkage to mental health or SUD treatment, case management, and service linkage. It initiates screening in court as early as arraignment, allowing for immediate engagement at the onset of a case.

RDP currently operates at only eight criminal courthouses, leaving eligible individuals at other courthouses without access regardless of their suitability for diversion.

Secure ongoing funding for JCOD STOP to sustain 200 beds.

New Funding (5 years)
\$34.5M

Projected Funding Required: \$53.3M

| \$18.8M (Funded) | \$34.5M (Funding Needed) | | | |
|---|--------------------------|--------------------------|--------------------------|--|
| FY 25-26 Current Operating Cost \$6.3M | Year 1 \$0M | Year 2 \$6.3M | Year 3 \$9.4M | |
| | Year 4 \$9.4M | Year 5 \$9.4M | | |

Population: Lower-acuity individuals (P2 and below) eligible for court-ordered release as part of diversion or a sentence.

Expansion Parameters: Sustains current capacity at 200 slots once one-time funding is exhausted. Referrals flow primarily through the courts, with LASD and Probation as secondary pathways. JCIT is analyzing the in-custody population STOP could serve and may update the recommendation in July to expand up to 400 slots.

Why it's in the framework:

STOP provides structured treatment and support services for lower-acuity individuals, accessed as part of diversion efforts or as a court-ordered sentence.

STOP is actively serving clients but relies entirely on one-time funding. Without a new ongoing commitment, STOP will stop accepting new clients in January 2027 and begin winding down, eliminating referral pathways and provider relationships built since the program launched in January 2024.

Stabilize and expand ODR Housing to serve all suitable P3/P4 clients.

**New Funding (5 years)
\$509.7M**

Projected Funding Required: \$1.70B

| \$1.19B (Funded) | \$509.7M (Funding Needed) | | | |
|---|---------------------------------|----------------------------|--------------------------|--|
| FY 25-26 Current Operating Cost \$197.8M | Year 1 \$3.1M | Year 2 \$48.5M | Year 3 \$106M | |
| | Year 4 \$159.6 M | Year 5 \$192.5M | | |

Population: In-custody individuals with severe or acute mental illness (P3 and P4) eligible for court-ordered release to community-based treatment and housing.

Expansion Parameters: Adds 4,169 housing slots over five years, more than doubling capacity from 3,615 to 7,784. That capacity is sized to serve all divertible P3 and P4 clients at a pace of approximately 140 releases per month. Reaches full release pace within nine to twelve months of funding. Also requires additional LASC suitability hearing days and added capacity from the Public Defender, Alternate Public Defender, IDCO, and District Attorney.

Why it's in the framework:

ODR Housing provides court-ordered treatment and housing as an alternative to custody. ODR clinicians conduct mental health evaluations and prepare affidavits to support conditional release to community-based care.

ODR Housing is the only dedicated pathway to community-based treatment for most people with a P3 or P4 designation in the jail. It is on track to reach its enrollment capacity of 3,615 housing slots by July 2026.

Expand ODR Housing to serve all suitable P2 clients.

New Funding (5 years)
\$512.5M

Projected Funding Required: \$512.5M

| \$512.5M (Funding Needed) | | | | |
|--|--------|---------|--------|--|
| FY 25-26 Current Operating Cost \$0 | Year 1 | Year 2 | Year 3 | |
| | \$1.9M | \$27.6M | \$86M | |
| | Year 4 | Year 5 | | |
| | \$162M | \$235M | | |

Population: In-custody individuals with a P2 designation — the largest mental health housing group in the jail, currently without a dedicated ODR pathway.

Expansion Parameters: Adds 4,797 new slots over five years, distinct from and in addition to the P3/P4 expansion. Requires an 18-to-24 month ramp to match the court capacity currently available for P3/P4 programming, at which point the program can sustain approximately 140 P2 releases per month. A new court hub must be established with LASC, and added capacity is required from the Public Defender, Alternate Public Defender, IDCO, and District Attorney.

Why it's in the framework:

ODR projects that serving all suitable candidates in the P2 population would require 4,797 new slots over five years, distinct from and in addition to the P3/P4 expansion.

People with a P2 designation represent the largest mental health housing group in the jail and currently have no dedicated ODR pathway.

Tentative Framework Budget

Partial Set of Required Actions


\$1.39B (Funded)

\$1.47B (Funding Needed)

The initial set of seven required actions will require new investment over the next five years or approximately \$1.5 billion. Combined with current funding, the total cost of the actions included in this report is approximately \$2.8 billion, as outlined in the table below.

| Fiscal Year (FY) | Currently Funded (\$) | New Funding Needed — Expansion (\$) | Total Operating Costs (\$) (All Actions) |
|------------------|------------------------|-------------------------------------|--|
| FY 2025-26 | \$239,655,000 | - | \$239,655,000 |
| FY 2026-27 | \$241,570,000 | \$23,605,000 | \$265,175,000 |
| FY 2027-28 | \$230,070,000 | \$143,500,000 | \$373,570,000 |
| FY 2028-29 | \$227,070,000 | \$288,600,000 | \$515,670,000 |
| FY 2029-30 | \$225,200,000 | \$443,900,000 | \$669,100,000 |
| FY 2030-31 | \$225,500,000 | \$574,300,000 | \$799,800,000 |
| Total | \$1,389,065,000 | \$1,473,905,000 | \$2,862,970,000 |

Next Steps

- 
- 1 Describe the remaining required actions for the jail closure framework
 - 2 Complete and provide an updated Jail Population Projection
 - 3 Complete and provide impact analysis showing the estimated effect of the required actions on the five-year jail population projection
 - 4 Provide key updates such as relevant budget and policy changes, and how GRAC recommendations may be incorporated into the MCJ closure plan



Questions?
