



Board of Supervisors Operations Cluster Agenda Review Meeting

DATE: April 15, 2026

TIME: 2:00 p.m. – 4:00 p.m.

MEETING CHAIR: Tami Omoto-Frias, 1st Supervisorial District

CEO MEETING FACILITATOR: Dardy Chen

THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055

To participate in this meeting in-person, the meeting location is:

Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 374-A

To participate in this meeting virtually, please call teleconference number
1 (323) 776-6996 and enter the following 359163428# or [Click here to join the meeting](#)

Teams Meeting ID: 296 429 091 989 41
Passcode: jZ9Ch2sJ

**For Spanish Interpretation, the Public should send emails within 48 hours in
advance of the meeting to ClusterAccommodationRequest@bos.lacounty.gov.**

Members of the Public may address the Operations Cluster on
any agenda item during General Public Comment.
The meeting chair will determine the amount of time allowed for each item.
**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL
*6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S):

[Any informational item is subject to discussion and/or presentation at the request of
two or more Board offices with advance notification]

None.

3. BOARD MOTION ITEM(S):

None.

4. DISCUSSION/PRESENTATION ITEM(S):

A) Board Letter:

AUTHORIZE THE COUNTY OF LOS ANGELES EXECUTIVE OFFICE OF THE BOARD OF BOARD OF SUPERVISORS TO EMPLOY A RETIRED COUNTY EMPLOYEE ON A TEMPORARY BASIS
EO/BOS - Zuleyda Santana, Administrative Deputy

B) Board Letter:

COUNTYWIDE CLASSIFICATION/COMPENSATION ACTIONS
CEO/CLASS - Jennifer Revuelta, Principal Analyst

C) Board Letter:

ADOPT RESOLUTION EXEMPTING FROM PROPERTY TAXATION ON ALL PERSONAL PROPERTY HAVING A FULL VALUE OF \$10,000 OR LESS
ASR - Scott Thornberry, Assistant Assessor

5. PUBLIC COMMENT

6. ADJOURNMENT

UPCOMING ITEMS FOR APRIL 22, 2026:

A) Board Letter:

AUTHORIZE THE DEPARTMENT OF HUMAN RESOURCES TO EMPLOY A RETIRED COUNTY EMPLOYEE ON A TEMPORARY BASIS
DHR - Maggie Martinez, Assistant Director

B) Board Letter:

APPROVAL TO DELEGATE AUTHORITY TO AMEND AGREEMENT H-705407 WITH CERNER CORPORATION ON A SOLE SOURCE BASIS
DHS/CIO - Kevin Lynch, Chief Information Officer and Julio Alvarado, Director of Contract Administration and Monitoring

- C) Board Letter:
SALE OF TWO PARCELS OF COUNTY SURPLUS REAL PROPERTY
UNINCORPORATED TOPANGA CANYON AREA
APN: 4442-022-906 AND 4442-018-908
CEO/RE - Michael G. Rodriguez, Section Chief, County-owned
- D) Board Letter:
FIVE-YEAR DISBURSEMENT AGREEMENT,
FIVE-YEAR GRATIS LEASE AGREEMENT,
FIVE-YEAR GRATIS LEASEBACK AGREEMENT
A PORTION OF 350 SOUTH FIGUEROA STREET, LOS ANGELES AND
335 SOUTH FLOWER STREET, LOS ANGELES
CEO/RE - Michael G. Rodriguez, Section Chief, County-owned
- E) Board Letter:
SOLE SOURCE EXTENSION TO CONTRACT FOR THIRD PARTY
ADMINISTRATIVE AND COMMUNICATIONS SERVICES FOR THE DEFINED
CONTRIBUTION PROGRAM
CEO/LABOR - Kimberly Burch-Garcia, Principal Analyst
- F) Board Letter:
REQUEST TO AMEND CONTRACT WITH PEGAUSUS STUDIOS FOR
BROADCAST, MANAGEMENT, AND PRODUCTION SERVICES FOR THE
COUNTY OF LOS ANGELES BOARD OF SUPERVISORS
EO/BOS - Zuleyda Santana, Administrative Deputy

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE
OPERATIONS CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL
AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

OPS_CLUSTER_COMMENTS@CEO.LACOUNTY.GOV

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	4/15/2026	
BOARD MEETING DATE	5/5/2026	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Executive Office, Board of Supervisors	
SUBJECT	Authorize the County of Los Angeles Executive Office of the Board of Supervisors to Employ a Retired County Employee on a Temporary Basis	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING	Total cost: NA	Funding source: FY2025-26 Departmental Budget
	TERMS (if applicable): NA	
	Explanation:	
PURPOSE OF REQUEST	Board approval is being requested to grant an exception to the 180-day waiting period required under the California Public Employees' Pension Reform Act of 2013 (PEPRA) before reemploying a retired County employee as 120-day rehired retiree, based on a critical need to provide skilled services.	
BACKGROUND (include internal/external issues that may exist including any related motions)	Given the highly specialized and mission-critical nature of the role serving as the primary liaison to 101 foreign consulates and international entities, the Executive Office is requesting approval to rehire her as a 120-day retiree and waive the 180-day separation requirement.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Zuleyda Santana, Administrative Deputy zsantanabos.lacounty.gov	

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

EDWARD YEN
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES
EXECUTIVE OFFICE
BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 974-1411 • www.bos.lacounty.gov

MEMBERS OF THE BOARD

HILDA L. SOLIS

HOLLY J. MITCHELL

LINDSEY P. HORVATH

JANICE HAHN

KATHRYN BARGER

May 5, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE THE COUNTY OF LOS ANGELES EXECUTIVE OFFICE OF
THE BOARD OF BOARD OF SUPERVISORS TO EMPLOY A RETIRED COUNTY
EMPLOYEE ON A TEMPORARY BASIS
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

SUBJECT

The Executive Office of the Board of Supervisors (Executive Office) is requesting Board of Supervisors (Board) approval to grant an exception to the 180-day waiting period required under the California Public Employees' Pension Reform Act of 2013 (PEPRA) before reemploying a retired County employee as 120-day rehired retiree, based on a critical need to provide skilled services.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Executive Office's immediate reemployment of Ms. Lourdes Saab as a 120-day temporary employee upon Board's approval, waiving the 180-day waiting period required under Government Code Section §7522.56 (Code).
2. Approve the request to allow Ms. Lourdes Saab to return at an hourly rate of \$127.71, for up to 960 work hours within a fiscal year.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Ms. Lourdes Saab retired from County service on March 31, 2026, as the Chief of Protocol with the Executive Office.

Ms. Saab brings decades of distinguished public service experience, beginning with her work in Mayor Sam Yorty's Office of Latin American Affairs and continuing through the Tom Bradley Administration, where she served under multiple senior leaders, including as part of the Office of Protocol. Throughout her career, she has led significant community and international engagement efforts, including serving as Executive Director of the Hispanic Women's Council and supporting major initiatives such as post-L.A. Riots recovery. Her longstanding service has established her as a trusted leader in protocol, diplomacy, and civic engagement across Los Angeles.

Given the highly specialized and mission-critical nature of Protocol services to the Board of Supervisors, the Executive Office is requesting approval to rehire Ms. Saab as a 120-day retiree and to waive the 180-day separation requirement. As Chief of Protocol, she serves as the primary liaison to 101 foreign consulates, international organizations, and governmental entities—an essential function that directly supports the Board's role in representing the County on a global stage and requires a high level of discretion, cultural competency, and diplomatic expertise.

Ms. Saab's institutional knowledge, longstanding relationships, and technical expertise in protocol are not easily transferable or quickly replaceable. The recruitment and establishment of an appropriate classification for this uniquely specialized position will take time, and any gap in coverage would pose significant operational and reputational risks to the County. Waiving the 180-day requirement is therefore critical to ensure continuity of services, maintain strong international partnerships, and uphold the professionalism and standards expected in all engagements involving the Board of Supervisors.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Approval of the recommended actions is consistent with the County's Strategic Plan North Star 1, Make Investments that Transform Lives and North Star 2, Foster Vibrant and Resilient Communities, and aligned with the Board's Care First, Jails Last, and Homeless Initiative priorities.

FISCAL IMPACT/FINANCING

The cost of the recommended actions will be absorbed within the Executive Office's existing budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended action is consistent with the PEPRA of 2013, which allows a person who retires from the County to serve without reinstatement from retirement or loss or

Honorable Board of Supervisors
May 5, 2026
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interruption of benefits provided by the retirement system before a period of 180 days following the date of retirement, if the Board certifies the position is critically needed and the retired person has the skills required to perform work of limited duration.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will provide the Executive Office with additional support to help address operational gaps.

Sincerely,

Edward Yen
Executive Officer

EY:SH:ZS:ja

c: Chief Executive Officer
County Counsel

**BOARD LETTER/MEMO
CLUSTER FACT SHEET**

Board Letter

Board Memo

Other

CLUSTER AGENDA REVIEW DATE	4/15/2026	
BOARD MEETING DATE	5/5/2026	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	CHIEF EXECUTIVE OFFICE	
SUBJECT	COUNTYWIDE CLASSIFICATION/COMPENSATION ACTIONS	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No - Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$383,000 (all funds) \$213,000 (NCC)	
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST		
BACKGROUND (include internal/external issues that may exist including any related motions)	<ul style="list-style-type: none"> • Add one (1) new employee classification for the Departments of Health Services (DHS) and Homeless Services and Housing (HSH); • Change the title of one (1) non-represented classification; • Delete two (2) non-represented classifications; and • Reclassify seven (7) positions in the Departments of Children and Family Services, LA County Library, Public Health, Public Social Services, and Sheriff. 	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Jennifer Revuelta, Principal Analyst, (213) 974-1783, jrevuelta@ceo.lacounty.gov	



CEO May 5, 2026 General Reclass Board Letter Summary

CEO Classification/Compensation Contact Information:

Alex Evans, Manager, (213) 893-2370, aevans@ceo.lacounty.gov

Jennifer Revuelta, Principal Analyst, (213) 974-1783, jrevuelta@ceo.lacounty.gov

This Board Letter includes:

1. Add one (1) new employee classification for the Departments of Health Services (DHS) and Homeless Services and Housing (HSH);
2. Change the title of one (1) non-represented classification;
3. Delete two (2) non-represented classifications; and
4. Reclassify seven (7) positions in the Departments of Children and Family Services, LA County Library, Public Health, Public Social Services, and Sheriff.



**Chief
Executive
Office.**

COUNTY OF LOS ANGELES

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, CA 90012
(213) 973-1101 ceo.lacounty.gov

ACTING CHIEF EXECUTIVE OFFICER

Joseph M. Nicchitta

"To Enrich Lives Through Effective and Caring Service"

May 5, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**COUNTYWIDE CLASSIFICATION/COMPENSATION ACTIONS
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

This letter and accompanying ordinance will update the tables of positions and the departmental staffing provisions by adding one (1) new employee classification; changing the title of one (1) non-represented classification; deleting two (2) non-represented classifications; and reclassifying seven (7) positions in various County of Los Angeles (County) departments.

IT IS RECOMMENDED THAT THE BOARD:

Approve the accompanying ordinance amending Title 6-Salaries, of the County Code to:

1. Add one (1) new employee classification for the Departments of Health Services (DHS) and Homeless Services and Housing (HSH);
2. Change the title of one (1) non-represented classification;
3. Delete two (2) non-represented classifications; and
4. Reclassify seven (7) positions in the Departments of Children and Family Services, LA County Library, Public Health, Public Social Services, and Sheriff.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Board of Supervisors (Board) has requested submission of classification and compensation letters on a periodic basis throughout the year to implement recommended

actions in a timely manner. Approval will provide the ordinance authority for County departments to implement the classification and compensation changes in this letter.

These recommendations will ensure the proper allocation of positions based upon the duties and responsibilities assigned to these jobs and as performed by the incumbents (Attachments A and B). This is a primary goal of the County's classification and compensation system. These actions are recommended based upon generally accepted professional principles of classification and compensation. Furthermore, these actions are important in addressing departmental operational needs and in maintaining consistency in personnel practices throughout the County. The proper allocation of positions facilitates efficient business operations and can reduce the number of costly personnel-related issues.

New Employee Classification

We are recommending the establishment of Deputy, Management Programs (Item No. 4623) in the County Classification Plan (Attachment A). The classification of Deputy, Management Programs is being established in DHS and HSH to provide specialized management and technical support to carry out the departments' functions to plan, organize and direct the major planning, program implementation, and audit and compliance review functions for the DHS and HSH. Specifically, positions will be responsible for developing and implementing policies, programs and priorities to support departmental program development and decision making.

Title Change

We are recommending a title change for the classification of Consumer and Business Affairs Supervisor (Item No. 1668) to Consumer and Business Affairs Manager (Attachment A). The new title will more accurately represent the role and responsibilities of positions within this class with the Department of Consumer and Business Affairs, which currently oversee large scale program areas requiring strategic planning, resource allocation, and Countywide coordination, and implement improvements aligned with departmental and Board priorities.

Deleted Classifications

In conjunction with our continuing goal of reducing classifications, we are recommending the deletion of two (2) non-represented classifications from the Classification Plan (Attachment A). The positions are vacant, and the affected departments have been informed and concur with this action. This recommendation is consistent with the County's strategy to reduce the number of obsolete classifications.

Reclassifications

There are seven (7) positions in five (5) departments that are being recommended for reclassification (Attachment B). The duties and responsibilities assigned to these positions have changed since the original allocations were made. Therefore, the subject positions would be more appropriately allocated in the recommended classes.

Implementation of Strategic Plan Goals

These recommended actions support the County's Strategic Plan North Star 3 – Realize Tomorrow's Government Today, Focus Area Goal B – Diverse and Inclusive Workforce, Strategy 2 – Fairness and Equity.

FISCAL IMPACT/FINANCING

The total cost resulting from the recommended reclassifications is \$383,000, and the net County cost portion is \$213,000. Cost increases associated with the recommended actions will be absorbed within the Adopted Budget for each affected department. No additional funding is required.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County Charter authorizes the establishment and maintenance of "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

Appropriate notifications have been made to the impacted employee organizations regarding the recommended classification actions. The accompanying ordinance implementing amendments to Title 6-Salaries of the County Code has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these classification and compensation recommendations will enhance the operational effectiveness of the departments through the proper classification and compensation of positions.

Respectfully submitted,

The Honorable Board of Supervisors
5/5/2026
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JOSEPH M. NICCHITTA
Acting Chief Executive Officer

JMN:JG:NV
AE:JR:AS:lm

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Human Resources
Affected Departments

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DRAFT

CLASSIFICATION PLAN CHANGES

ATTACHMENT A

**CLASSIFICATION RECOMMENDED FOR
ADDITION TO THE CLASSIFICATION PLAN**

Proposed Savings/ Cafeteria Benefit Plan	Item No.	Title	Recommended Salary Schedule and Level	
			N23	S15
Horizons/ Megaflex	4623	Deputy, Management Programs	N23	S15

**NON-REPRESENTED CLASSIFICATION RECOMMENDED FOR
TITLE CHANGE IN THE CLASSIFICATION PLAN**

Item No.	Current Title	Recommended New Title
1668	Consumer and Business Affairs Supervisor	Consumer and Business Affairs Manager

**NON-REPRESENTED CLASSIFICATIONS RECOMMENDED
FOR DELETION FROM THE CLASSIFICATION PLAN**

Item No.	Title
4568	Director, Office of Managed Care (UC)
4580	Director, Patient Access & Experience (UC)

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT B

CHILDREN AND FAMILY SERVICES

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Information Systems Analyst II Item No. 2591A NMO 105C Represented	1	Senior Application Developer Item No. 2525A NMO 110C Represented

The subject Information Systems Analyst II position's primary function is to serve as the senior-level APEX developer in reviewing functional and user requirements of systems and applications, validating workflows and design of the systems, writing SQL codes and APEX codes to create initial applications, writing codes to access and retrieve data from Oracle databases, and building security measures and administration modules into the applications.

The duties and responsibilities of the subject position meet the classification criteria for Senior Application Developer (SAD) as this position requires extensive programming knowledge and experience. This position will serve as the main senior-level APEX developer, which is responsible for complex web programming and the development and maintenance of applications. The position is also responsible for reviewing functional and user requirements of systems and applications, validating workflows and design systems, writing SQL and APEX codes to create initial applications, and supporting over 50 APEX applications in production by reviewing tickets and implementing solutions for various issues. Furthermore, this position requires the testing and debugging of web and mobile applications to create new business applications and interfaces to ensure user interface functionality is consistent with system design and web program development standards. Therefore, we recommend upward reallocation of the subject position to SAD.

LA COUNTY LIBRARY

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Library Assistant I Item No. 8326A NMO 84F Represented	1	Staff Assistant II Item No. 0913A NMO 93F Represented

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT B

LA COUNTY LIBRARY (CONTINUED)

The subject Library Assistant I position is assigned to the Marketing and Communications Division and reports to a Communications Manager (UC). The subject position provides overall administrative support to the manager and handles procurement, requisition approvals, distribution of marketing materials, assists in the review of the division's budget, and plans logistical support for publicity-related special events. The duties and responsibilities of the subject position meet the classification criteria for Staff Assistant II, a classification responsible for assisting the manager of a major division or bureau in a County department by analyzing and making recommendations for the solution of a variety of problems of organization, budget, procedures, systems, program, general management and personnel. Therefore, we recommend upward reallocation of the subject position to Staff Assistant II.

PUBLIC HEALTH

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Intermediate Typist-Clerk Item No. 2214A N6MVO 76F Represented	1	Program Implementation Manager, Health Services Item No. 4629N N23 S12 Non-Represented

The subject Intermediate Typist-Clerk position is assigned to the Children's Medical Services Administration Branch and is responsible for overseeing staff management, driving policy development, ensuring regulatory compliance, and assessing both quantitative and qualitative program effectiveness. Furthermore, the subject position fosters collaboration across departments, establishes and implements robust performance metrics and quality assurance systems, manages grants and expenditures, and works closely with stakeholders to significantly improve access and outcomes. The duties and responsibilities of the subject position meet the classification criteria for Program Implementation Manager, Health Services. Therefore, we recommend upward reallocation of the subject position to Program Implementation Manager, Health Services.

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT B

PUBLIC SOCIAL SERVICES

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Secretary IV Item No. 2097A NMVO 86J Represented	1	Senior Secretary IV Item No. 2103A NMO 94L Non-Represented

The subject Secretary IV position is assigned to the Communications and Public Affairs Division Administration within the Office of Special Services. The position reports to and provides secretarial support to the Division Manager, the head of the Communication and Public Affairs Division. According to the classification standards for Senior Secretary IV, the position acts as the secretary to the head of a major division in a very large and complex County department. The duties and responsibilities of the subject position meet the classification criteria for Senior Secretary IV. Therefore, we recommend upward reallocation of the subject position to Senior Secretary IV.

SHERIFF - ADMINISTRATION

No of Pos.	Present Classification	No of Pos.	Classification Findings
1	Employment Services Assistant I, Sheriff Item No. 1923A NMO 87G Non-Represented	1	Administrative Services Manager II Item No. 1003A NMO 109D Non-Represented
2	Employment Services Assistant I, Sheriff Item No. 1923A NMO 87G Non-Represented	2	Senior Employee Services Representative, Sheriff Item No. 1847A NMO 107E Non-Represented

The one (1) subject Employment Services Assistant (ESA) I, Sheriff position will be assigned to the Disability Management and Compliance Unit (DMCU) and report to an Administrative Services Manager (ASM) III. The position will serve as first-line supervisor, providing administrative and technical supervision to four (4) Senior Employee Services Representative, Sheriff (SESR) positions responsible for coordinating the department's return-to-work program. The position will ensure employees comply with County, State, and federal guidelines governing worker's compensation, disability

DEPARTMENTAL RECLASSIFICATION RECOMMENDATIONS

ATTACHMENT B

SHERIFF: ADMINISTRATION (CONTINUED)

management, and compliance procedures. The duties and responsibilities of the subject position meet the classification criteria for ASM II, a class that supervises a unit of analysts responsible for performing a full range of difficult to complex analytical assignments within one (1) or more administrative functional areas and makes recommendations on highly complex issues which directly impact departmental programs and administrative operations, and which may be of a confidential or sensitive nature. Therefore, we recommend upward reallocation of the subject position to ASM II.

The two (2) subject ESA I, Sheriff positions will be assigned to the DMCU and report to an ASM II. The positions will be responsible for analyzing and interpreting highly complex employee benefits to ensure that applicable resources and benefits are provided to injured and/or ill employees. The positions will coordinate the department's disability management and compliance program, assist managers and supervisors in monitoring workers' compensation claims and the status of ill and injured employees, and facilitate employees' early return-to-work. The duties and responsibilities of the subject positions meet the classification criteria for SESR, a class that coordinates the department's return-to-work functions; assists unit managers and supervisors in monitoring the status of ill or injured employees; and analyzes and interprets highly complex employee benefits. Therefore, we recommend upward reallocation of the subject positions to SESR.

ANALYSIS

This ordinance amends Title 6 – Salaries of the Los Angeles County Code by:

- Adding and establishing the salary for one (1) new employee classification;
- Changing the title of one (1) employee classification;
- Deleting two (2) employee classifications; and
- Adding, deleting, or changing certain employee classifications and number of ordinance positions in the departments of Children and Family Services, Consumer and Business Affairs, Economic Opportunity, LA County Library, Public Health, Public Social Services, and Sheriff.

DAWYN R. HARRISON
County Counsel

By:
GRAEME E. SHARPE
Senior Deputy County Counsel
Labor & Employment Division

ORDINANCE NO. _____

An ordinance amending Title 6 – Salaries of the Los Angeles County Code to add and establish the salary for one (1) new employee classification; change the title of one (1) employee classification; delete two (2) employee classifications; and add, delete or change certain employee classifications and number of ordinance positions in various departments to implement the findings of classification studies.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 6.28.050 (Tables of Classes of Positions with Salary Schedule and Level) is hereby amended to add the following class:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
<u>4623</u>	<u>DEPUTY,MANAGEMENT PROGRAMS</u>	*	<u>N23</u>	<u>S15</u>
		10/01/2026	<u>N23</u>	<u>S15</u>
		10/01/2027	<u>N23</u>	<u>S15</u>

*The Executive Office/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the classifications added to Section 6.28.050 of the County Code.

SECTION 2. Section 6.28.050 (Tables of Classes of Positions with Salary Schedule and Level) is hereby amended to change the title of the following class:

ITEM NO.	TITLE
1668	CONS & BUSINESS AFFAIRS SUPERVISOR <u>CONS & BUSINESS AFFAIRS MANAGER</u>

SECTION 3. Section 6.28.050 (Tables if Classes of Positions with Salary Schedule

and Level) is hereby amended to delete the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
4568	DIRECTOR, OFFICE OF MANAGED CARE(UC)	01/01/2021	N23	R18
		10/01/2022	N23	R18
		10/01/2023	N23	R18
		10/01/2024	N23	R18
4580	DIR, PATIENT ACCESS & EXPERIENCE(UC)	07/27/2021	N23	R18
		10/01/2022	N23	R18
		10/01/2023	N23	R18
		10/01/2024	N23	R18

SECTION 4. Section 6.53.010 (Department of Children and Family Services) is

hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2591A	20 <u>19</u>	INFORMATION SYSTEMS ANALYST II
2525A	23 <u>24</u>	SENIOR APPLICATION DEVELOPER

SECTION 5. Section 6.59.010 (Department of Economic Opportunity) is hereby

amended to change the title of the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1668A	1	CONS & BUSINESS AFFAIRS SUPERVISOR <u>CONS & BUSINESS AFFAIRS MANAGER</u>

SECTION 6. Section 6.60.010 (Department of Consumer and Business Affairs) is hereby amended to change the title of the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1668A	9	CONS & BUSINESS AFFAIRS SUPERVISOR <u>CONS & BUSINESS AFFAIRS MANAGER</u>
1668N	3	CONS & BUSINESS AFFAIRS SUPERVISOR <u>CONS & BUSINESS AFFAIRS MANAGER</u>

SECTION 7. Section 6.77.010 (Department of Public Health) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>4629N</u>	<u>1</u>	<u>PROGRAM IMPLEMENTATION MANAGER,HS</u>

SECTION 8. Section 6.77.010 (Department of Public Health) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2214A	482 <u>181</u>	INTERMEDIATE TYPIST-CLERK

SECTION 9. Section 6.106.010 (LA County Library) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8326A	464 <u>163</u>	LIBRARY ASSISTANT I
0913A	8 <u>9</u>	STAFF ASSISTANT II

SECTION 10. Section 6.108.010 (Department of Public Social Services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2097A	74 <u>73</u>	SECRETARY IV
2103A	27 <u>28</u>	SENIOR SECRETARY IV

SECTION 11. Section 6.120.010 (Sheriff - Administration) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1003A	23 <u>24</u>	ADMINISTRATIVE SERVICES MANAGER II
1923A	35 <u>32</u>	EMPLOYMENT SERVS ASST I, SHERIFF
1847A	42 <u>14</u>	SR EMPLOYEE SERVICES REP, SHERIFF

SECTION 12. Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage.

[GENERALRECLASSMAY26VACEO]

TITLE: DEPUTY, MANAGEMENT PROGRAMS

ITEM NUMBER: 4623

APPROVAL DATE:

DEFINITION: Plans, organizes and directs the major planning, program implementation and audit and compliance review functions for the Departments of Health Services and Homeless Services and Housing.

STANDARDS:

Positions in this classification typically report to a Chief Deputy Director or Director of the department. Positions are distinguished by their responsibility for directing system-wide planning, program oversight and implementation activities for the department. Incumbents manage multiple divisions or programs engaged in performing comprehensive system-wide planning, program and policy evaluation, and audit and compliance activities through subordinate managers. Specifically, positions will be responsible for developing and implementing policies, programs and priorities to support departmental program development and decision making.

Positions will direct the implementation and evaluation of new and existing healthcare programs and strategic initiatives; evaluate the quality, efficiency, and effectiveness of specialized programs; and manage and monitor departmental strategic planning activities and projects, and audit and compliance functions.

EXAMPLES OF DUTIES:

Plans, assigns, directs and evaluates the work of areas engaged in performing comprehensive system-wide planning, program and policy evaluation, and audit and compliance activities for the department.

Consults with departmental management on a wide variety of technical and specialized areas to improve departmental program operations, efficiency and cost effectiveness.

Plans, organizes, and directs the activities related to the creation of new programs and monitors the status of program implementation efforts department-wide.

Directs the review of departmental programs and operations and recommends areas for study and analysis.

Directs the quality control reviews of departmental programs upon which services and program quality are measured including adherence to reporting standards, financial accountability and related requirements.

Directs management studies in a wide variety of areas of the department including highly complex and technical line and central program operations.

Plans and implements program changes to meet identified needs and to solve program-wide issues.

Advises the Director and other senior management on program initiatives, and alerts to any critical issues/concerns related to the creation and/or implementation of new healthcare programs and projects.

Recommends and implements new or modified policies and procedures to facilitate completion of key initiatives and or projects by departmental managers.

Directs the development and maintenance of web-based and database tracking systems to track and monitor all departmental strategic initiatives and projects.

MINIMUM REQUIREMENTS:

Graduation from an accredited college or university with a Bachelor's Degree – and – five years of experience in analyzing, evaluating, coordinating, and making recommendations for a variety of management healthcare or homeless programs, practices and systems, two years of which must have included supervising professional staff at the level of a Senior Staff Analyst, Health or a Health Program Analyst III.

LICENSE:

PHYSICAL CLASS:

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	4/15/2026	
BOARD MEETING DATE	5/5/2026	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Office of the Assessor (Assessor)	
SUBJECT	Adopt Resolution Exempting from Property Taxation on All Personal Property Having a Full Value of \$10,000 or Less	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost:	Funding source:
	\$ N/A	N/A
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	Adopt a resolution exempting all personal property assessments having a full value of \$10,000 or less from property taxation. The resolution will amend previously amended resolution adopted by the Board on July 19, 2016.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>Existing law authorizes the Legislature to allow a county board of supervisors to exempt from property taxation those properties having a full value too low to justify the costs of assessment and collection. Counties in California can set their own threshold for what qualifies as ‘low value’ property, with the maximum threshold being set at \$10,000 of assessed value.</p> <p>In 2025, Assessor staff were directed to re-evaluate the feasibility and cost effectiveness of reducing the personal property tax to businesses with aggregate estimated values below a predetermined threshold. The Assessor’s analysis indicates that support for a new exemption from property tax is appropriate and supportable based on potential cost savings that may be reallocated to enhance operational efficiencies by deploying staff to work on higher value assessments. This analysis indicates that thresholds should be raised to \$10,000 for all personal property, beginning with the January 1, 2027 lien date. The current threshold is \$5,000, which was established by the Board in 2016.</p> <p>The Board will need to amend the previous resolution in order to implement the proposed threshold raised to \$10,000 for all personal property, beginning with the January 1, 2027 lien date.</p>	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: <ul style="list-style-type: none"> • Scott Thornberry, Assistant Assessor, 213-974-2325, SThornberry@assessor.lacounty.gov 	



JEFFREY PRANG
ASSESSOR
COUNTY OF LOS ANGELES
500 WEST TEMPLE STREET, ROOM 320
LOS ANGELES, CALIFORNIA 90012-2770
assessor.lacounty.gov
(213) 974-3101



May 5, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ADOPT RESOLUTION EXEMPTING FROM PROPERTY TAXATION
ON ALL PERSONAL PROPERTY
HAVING A FULL VALUE OF \$10,000 OR LESS
(ALL DISTRICTS)
(3 VOTES)**

SUBJECT

Request that the Board adopt a resolution exempting all personal property assessments having a full value of \$10,000 or less from property taxation. The resolution will amend previously amended resolutions adopted by the Board on July 19, 2016.

IT IS RECOMMENDED THAT THE BOARD:

Adopt the attached resolution, which has been approved as to form by County Counsel, to provide that until canceled or modified by the Board, there shall be an exemption from property taxation of all personal property assessments having a full value of \$10,000 or less. The exemption does not apply to those assesseses which receive tax bills for more than one personal property assessment if the full value of all personal properties exceeds ten thousand dollars (\$10,000).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Background

Existing law authorizes the Legislature to allow a county board of supervisors to exempt from property taxation those properties having a full value too low to justify the costs of assessment and collection. Counties in California can set their own threshold for what qualifies as “low value” property, with the maximum threshold being set at \$10,000 of assessed value, per California Revenue and Taxation Code (Rev. & Tax. Code) Section 155.20. This applies to both real and personal property with *de minimus* assessed values. The Board adopted a resolution in 1989 pursuant to the above-mentioned Rev. & Tax. Code Section 155.20 to exempt from property taxation all real property with a base year value and business personal property with a full value of \$2,000 or less.

In 1991, another resolution was adopted to include in the exclusion mobile home accessories with a full value of \$5,000 or less, attached to mobile homes first sold between 1/1/1977 and 7/1/1980 and subject to the California Vehicle License Fee.

Rev. & Tax. Code Section 155.20 has been amended twice to increase the amount of value that the local Board of Supervisor can resolve to adopt to exempt for taxation. The first amendment in 1995, the low value maximum was set at \$5,000. Currently, the amount which can be exempted now is up to \$10,000.

On July 19, 2016, the Board adopted a resolution, at the recommendation of the Assessor and the Director of Consumer and Business Affairs, exempting all personal property assessments having a full value of \$5,000 or less from property taxation.

In 2025, Assessor staff were directed to re-evaluate the feasibility and cost effectiveness of reducing the personal property tax to businesses with aggregate estimated values below a predetermined threshold. The Assessor's analysis of property tax revenue indicates that support for a new exemption from property tax is appropriate and supportable based on potential cost savings that may be reallocated to enhance operational efficiencies by deploying staff to work on higher value assessments. This analysis indicates that thresholds should be raised to \$10,000 for all personal property, beginning with the January 1, 2027 lien date. The current threshold is \$5,000, which was established by the Board in 2016.

In order to implement this proposal, the Board will need to amend the previous resolution.

FISCAL IMPACT/FINANCING

The analysis of this change to the low value exclusion indicates that assessments of personal property under \$10,000 consistently generate less revenue than the costs of assessing and collecting them. Our records show that, on average, the cost of assessments under \$10,000 exceed the revenue by more than \$75.00 per bill.

The impact of implementing this update of the existing low-value resolution is a minor reduction in the overall assessment roll, and related tax relief for small businesses and others. It will also enable the Assessor to reallocate staff toward higher-value assessments thereby enhancing operational efficiency. The reduction in roll value, beginning with the 2027 lien date, is anticipated to be approximately \$370,000,000. The overall tax relief for these parcels is expected to be about \$4,625,000, benefiting approximately 47,000 taxpayers. The net revenue impact to the County will be an increase of approximately \$999,000 (based on 27% of the 1% general tax rate).

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommendation that the Board amend the previous resolution to provide an exemption from property taxation all personal property having a full value of \$10,000 or less is legally permissible.

The exemption does not apply to those assessees which receive tax bills for more than one personal property assessment if the full value of all personal properties exceeds ten thousand dollars (\$10,000). Application of this exemption only applies to unsecured personal property assessments that are not part of an appraisal unit.

Rev. & Tax. Code Section 155.20 provides that a county board of supervisors may exempt from property tax all real property with a base year value and personal property with a full value of not more than ten thousand dollars (\$10,000), that, if not exempt, the total taxes, special assessments, and applicable subventions on the property would amount to less than the cost of assessing and collecting them.

The previous resolution was adopted on July 19, 2016, exempting in relevant part all real property with a base year value and personal property with a full value of \$5,000 or less.

The amended resolution will leave all other provisions of the original October 10, 1989, resolution intact.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this recommendation will provide tax relief to local businesses from taxation of low value personal property.

The Auditor Controller and Treasurer and Tax Collector support the increase of the low value threshold for assessing unsecured personal property taxes because of the impact to taxpayers. The low dollar billings are easy for taxpayers to overlook or forget about when updating their billing address. Failure to pay any unsecured tax bill results in the imposition of penalties and costs, as provided in the Rev. & Tax. Code and County Code. Often, for these small dollar billings, penalties and costs can exceed the original tax amount. In addition, failure to pay any unsecured tax bill results in the filing of a tax lien, which affects a taxpayer's credit for up to seven years.

Respectfully submitted,

JEFFREY PRANG
Assessor

JP:DS:LL:SPT

Enclosure

c: Chief Executive Office
Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Treasurer and Tax Collector

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES

WHEREAS, Revenue and Taxation Code section 155.20 provides that the County of Los Angeles (County) Board of Supervisors (Board) may exempt from property taxes all real property with a base year value and personal property having a full value of not more than ten thousand dollars (\$10,000), that if not exempt, the total taxes, special assessments and applicable subventions on that property would amount to less than the cost of assessing and collecting them; and

WHEREAS, the Board may enact, amend or cancel such an exemption prior to the lien date for any tax year, to be effective for that tax year and for succeeding tax years until further action by such board of supervisors; and

WHEREAS, the Board adopted a resolution on October 10, 1989, consistent with Revenue and Taxation Code section 155.20 as it existed at that time, exempting in relevant part all real property with a base year value and personal property with a full value of two thousand dollars (\$2,000) or less; and

WHEREAS, the Board amended the October 10, 1989 resolution on July 19, 2016, exempting in relevant part all real property with a base year value and personal property with a full value of five thousand dollars (\$5,000) or less; and

WHEREAS, the County's Assessor Office (Assessor) has advised and recommends, and this Board has thereby determined, that the cost of assessing personal property with a full value of ten thousand dollars (\$10,000) or less, and collecting the taxes, special assessments and subventions on such properties would exceed the revenue to be generated.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Los Angeles that:

(1) For Fiscal Year (FY) 2027-2028, and for each Fiscal Year thereafter unless amended or rescinded by this Board, all personal property with a full value of ten thousand dollars (\$10,000) or less is exempt from property taxation.

(2) This exemption does not apply to any assessee that receives tax bills for more than one personal property assessment if the combined full value of all such personal property exceeds ten thousand dollars (\$10,000). Application of this exemption is limited to unsecured personal property assessments that are not part of an appraisal unit.

BE IT FURTHER RESOLVED that all other provisions of the October 10, 1989, resolution remain intact.

The foregoing Resolution was on the __ day of _____ 2026, adopted by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

EDWARD YEN
Executive Officer
Board of Supervisors

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy County Counsel