



# Board of Supervisors Health and Mental Health Cluster Agenda Review Meeting

**DATE:** February 11, 2026

**TIME:** 11:30 a.m. – 1:30 p.m.

**MEETING CHAIR:** Jazmine Garcia-Delgadillo, 1<sup>ST</sup> Supervisorial District

**CEO MEETING FACILITATOR:** Kieu-Anh King

**THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055**

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012  
Room 140

To participate in the meeting virtually, please call teleconference number:

1 (323) 776-6996 and enter the following: 330 628 704# or [Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to [ClusterAccommodationRequest@bos.lacounty.gov](mailto:ClusterAccommodationRequest@bos.lacounty.gov)

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Two (2) minutes are allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL \*6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

## **11:45 A.M. NOTICE OF CLOSED SESSION**

### **CS-1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Subdivision d(1) of Government Code Section 54956.9)

Julie Jaleh Sabaierad v. County of Los Angeles, et al.

Los Angeles Superior Court Case No.: 23STCV00997

Department of Public Health

**12:00 P.M. NOTICE OF CLOSED SESSION**

**CS-2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Government Code Section 54956.9(d)

Significant exposure to Litigation

Department of Health Services

- I. Call to order
- II. **Information Items (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):**
  - a. **Department of Health Services / DHS:** Request for Authority to Negotiate Master Agreements for Professional and Technical Services (PAT SMA) and Healthcare Ancillary Services (HASMA)
  - b. **Department of Public Health / DPH:** Recommendation to Continue the Declared Local Health Emergency for the January 2025 Critical Fire Events (#08552)
  - c. **Board of Supervisors Executive Office / EO-BOS:** Commission on HIV: Approval of Amendments to Ordinance Title 3, Section 3.29.010
- III. **Presentation Item:**
  - a. **Internal Services Department / ISD, DHS:** Rancho Los Amigos National Rehabilitation Center Central Utility Plant Leak Detection Remodeling Project – Approve Project and Budget, Appropriation Adjustment, and Authorize Internal Services Department to Deliver the Proposed Project using a Board-approved Job Order Contract. (Presenter: Paige Bruyn, Internal Services Department, Section Manager)
- IV. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting
- V. Items not on the posted agenda for matters requiring immediate action because of an emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda.
- VI. Public Comment
- VII. Adjournment

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE HEALTH AND MENTAL HEALTH SERVICES CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

**HEALTH\_AND\_MENTAL\_HEALTH\_SERVICES@CEO.LACOUNTY.GOV**

**BOARD LETTER/MEMO  
CLUSTER FACT SHEET**

Board Letter

Board Memo

Other

<b>CLUSTER AGENDA REVIEW DATE</b>	2/11/2026	
<b>BOARD MEETING DATE</b>	3/3/2026	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Department of Health Services	
<b>SUBJECT</b>	Request Authority to Negotiate Master Agreements for Professional and Technical Services and Healthcare Ancillary Services	
<b>PROGRAM</b>	Health Services	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	Not Applicable	
<b>COST &amp; FUNDING</b>	Total cost: N/A	Funding source: Expenditures under the PATSMA and HASMA Work Orders will vary from year-to-year based on departmental needs. Funding is included in the DHS Fiscal Year 2025-26 Final Budget and will be requested in future years' budget as necessary.
	TERMS (if applicable): N/A	
	Explanation:	
<b>PURPOSE OF REQUEST</b>	<p>In response to these financial and operational challenges, DHS is implementing system-wide strategies to improve efficiency and reduce costs. Key initiatives include issuing competitive solicitations to enlist the assistance of consultants to assess various areas of DHS and make recommendations that would result in opportunities for optimizing resource utilization, improving inventory management and reducing supply and implant costs, as well as a comprehensive review of the mid-to-back-end Revenue Cycle Management process. To effectively administer these initiatives, DHS is bound to benefit from the additional flexibility in negotiating the terms of form Master Agreements, if needed, and in being able to exceed existing self-imposed caps on the Work Order expenditures in order to effectively respond to these time-sensitive needs for LA County.</p>	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>HASMA, approved by the Board in 2019, has allowed DHS to engage contractors for as needed specialized ancillary services such as interoperative monitoring, blood recovery and teleradiology. PATSMA, approved by the Board in 2020, has allowed DHS to engage contractors for highly technical and specialized services for County departments that historically supported the needs of the Health Agency, including high priority projects related to the Board's strategic goals and initiatives, and for implementation of new programs and administration of grants. Unlike other DHS</p>	

	<p>administered master agreements, DHS agreed to notify the Board at least two weeks prior to executing any Work Order under PATSMA that exceeds \$2.5 million and to seek approval from the Board if the annual cap of all Work Orders executed during a calendar year exceeds the annual cap of \$25.0 million. DHS is returning to the Board at this time with recommendations pertaining to PATSMA and HASMA that will allow DHS to expeditiously address the impending needs described herein and to prepare for any that could arise in the future.</p>
<p><b>EQUITY INDEX OR LENS WAS UTILIZED</b></p>	<p><input checked="" type="checkbox"/> Yes      <input type="checkbox"/> No          If Yes, please explain how:          Align policies, processes, practices to effectively address equity challenges throughout the County's workforce (personnel, contractors and vendors)</p>
<p><b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b></p>	<p><input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No          If Yes, please state which one(s) and explain how:</p>
<p><b>DEPARTMENTAL CONTACTS</b></p>	<p>Name, Title, Phone # &amp; Email:          Julio Alvarado, DHS Director of CAM, (213) 288-7819, <a href="mailto:jalvarado@dhs.lacounty.gov">jalvarado@dhs.lacounty.gov</a>          Victoria Mansourian, County Counsel, (213) 974-6681, <a href="mailto:vmansourian@counsel.lacounty.gov">vmansourian@counsel.lacounty.gov</a></p>

**DRAFT**

March 3, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST FOR AUTHORITY TO NEGOTIATE  
MASTER AGREEMENTS FOR  
PROFESSIONAL AND TECHNICAL SERVICES AND  
HEALTHCARE ANCILLARY SERVICES  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Request delegated authority to (i) negotiate and modify terms and conditions of the Professional and Technical Services Master Agreement (PAT SMA) and Healthcare Ancillary Services Master Agreement (HASMA) (collectively, Master Agreements); (ii) update, reaffirm and align delegations of authority pertaining to the Master Agreements; (iii) update, reaffirm and align delegations of authority pertaining to the Work Orders issued under the Master Agreements; and (iv) exceed annual caps on PAT SMA Work Orders for the remaining term of Master Agreements.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the Director of Health Services (Director), or authorized designee, to negotiate and deviate from the standard terms and conditions of PAT SMA and HASMA with qualified vendors that take exception to the terms and conditions, when necessary based on the nature and criticality of the contracted services, including in cases when only a single qualified vendor responds to a Master Agreement solicitation or the nature of a critical service is in short supply or backlogged, subject to review and approval by County Counsel.
2. Consistent with prior delegations of authority granted by the Board of Supervisors (Board) on June 4, 2019 and January 21, 2020, delegate authority to the Director, or authorized designee, as it pertains to both HASMA and PAT SMA respectively, to: (a) execute new Master Agreements with qualified vendors identified through an applicable solicitation process for the term previously approved by the Board, (b) execute amendments to the

Master Agreements to add, delete and/or change terms and conditions as required under Federal or State law or regulation, Los Angeles County (LA County) policy, the Board or Chief Executive Office (CEO), or as necessary based on the nature of the services or in the best interest of LA County, and (c) terminate Master Agreements, exercise term extension options and take other actions as previously authorized by the Board, subject to review and approval by County Counsel;

3. Consistent with prior delegations of authority, delegate authority to the Director, or authorized designee, to (a) execute new Work Orders under the Master Agreements, (b) amend Work Orders, including to revise the scope of services based on operational needs, adjust rates and fees in order to remain competitive in the applicable industry, extend the term of Work Orders as necessary to support the administration and/or completion of projects, and adjust vendor budgets and maximum LA County obligation under the Work Orders accordingly, (c) suspend and/or terminate Work Orders in accordance with the applicable Master Agreement provisions, and (d) extend the term of Master Agreements without remaining extension options beyond the expiration date to allow for completion of a Work Order project that goes beyond the applicable Master Agreement expiration date; and
4. Delegate authority to the Director, or authorized designee, to exceed the annual aggregate cap on Work Orders executed under PATSMA for the remaining term of current PATSMAs.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

The Department of Health Services (DHS) is committed to delivering exceptional and innovative care to all patients. Our approach is guided by the unique needs of our diverse patient populations including those with complex medical needs, those who require care in languages other than English and those who may be confronting challenges to their overall wellness, including food and housing insecurities. To address these and emerging needs, including evolving technologies and the need to respond to local emergencies and crises (e.g., those related to the homeless and justice involved members of the LA County community), DHS relies on its dedicated LA County-employed workforce and various contractors to provide a myriad of crucial services for four directly operated hospitals, 23 ambulatory care clinical facilities, urgent care and surgical centers, three mobile clinics, numerous DHS partner entities (e.g., ambulance transportation, trauma, harm reduction, recuperative care, housing and/or case management).

Given the complexities of our safety net health care system and need to sustain access to life saving care on a 24/7 basis, DHS, with the support of the Board, has utilized master agreement vehicles for decades to expeditiously identify qualified vendors and award contracts to registries for as-needed temporary ancillary, nursing and physician services. To keep up with evolving demands and types of services available, DHS has expanded its use of master agreements, making it possible to streamline the competitive contracting process and reduce reliance on sole source contracting. For example, the Board approved the use of the Supportive and/or Housing Services Master Agreement as a means of addressing the homeless crisis, and PATSMA and HASMA to reduce our reliance on sole source contracts.

HASMA, approved by the Board in 2019, has allowed DHS to engage contractors for as-needed specialized ancillary services such as interoperative monitoring, blood recovery and teleradiology. PATSMA, approved by the Board in 2020, has allowed DHS to engage contractors for highly technical and specialized services for County departments that historically supported the needs of the Health Agency, including high priority projects related to the Board's strategic goals and initiatives, and for implementation of new programs and administration of grants. Unlike other DHS administered master agreements, DHS agreed to notify the Board at least two weeks prior to executing any Work Order under PATSMA that exceeds \$2.5 million and to seek approval from the Board if the annual cap of all Work Orders executed during a calendar year exceeds the annual cap of \$25.0 million. DHS is returning to the Board at this time with recommendations pertaining to PATSMA and HASMA that will allow DHS to expeditiously address the impending needs described herein and to prepare for any that could arise in the future.

On July 4, 2025, a federal budget reconciliation package was signed imposing a significant financial strain on health systems nationwide, particularly safety net providers like DHS. The legislation includes billions of dollars in Medicaid reductions, which are expected to result in the loss of health coverage for millions of individuals and substantial reductions in funding for hospitals and clinics. These federal reductions come on top of recent reductions in California's state budget, with additional reductions expected from the U.S. Department of Health and Human Services. At the same time, the cost of delivering care continues to rise, further burdening an already strained healthcare system.

In response to these financial and operational challenges, DHS is implementing system-wide strategies to improve efficiency and reduce costs. Key initiatives include issuing competitive solicitations to enlist the assistance of consultants to assess various areas of DHS and make recommendations that would result in opportunities for optimizing resource utilization, improving inventory management and reducing supply and implant costs, as well as a comprehensive review of the mid-to-back-end Revenue Cycle Management process. To effectively administer these initiatives, DHS is bound to benefit from the additional flexibility in negotiating the terms of form Master Agreements, if needed, and in being able to exceed existing self-imposed caps on the Work Order expenditures in order to effectively respond to these time-sensitive needs for LA County.

Approval of the first recommendation will allow the Director, or authorized designee, when necessary, to negotiate the terms and conditions of a form Master Agreement, which may result in deviations from standard LA County terms and conditions, in order to continue facilitating timely access to qualified specialized experts and consultants for a variety of anticipated as-needed projects and services. This will provide the flexibility to address special circumstances, such as urgent service needs and instances where only one qualified vendor responds and requests modifications to standard terms, subject to review and approval by County Counsel. This recommendation is similar to one made by DHS and approved by the Board on December 6, 2022, in relation to the department's Equipment Maintenance and Repair Services Master Agreement (EMARS), which addressed cases when only a single qualified vendor responds to an EMARS solicitation and takes exception to the EMARS form master agreement terms and conditions. DHS will continue to maintain internal controls and

oversight to ensure transparency, accountability and alignment with County contracting policies and continue to provide the Internal Services Department with the usage of all Work Orders for inclusion in their Master Agreement Utilization Quarterly Report to the Board.

Approval of the second and third recommendations will allow the Director, or authorized designee, to continue to execute Master Agreements through a competitive solicitation process and respective amendments through January 27, 2030, with the option to extend for up to five additional one-year periods for PATSMAs, and through June 30, 2029 for HASMAs.

Approval of the fourth recommendation will allow the Director, or authorized designee, to proceed with executing PATSMAs and Work Orders with vendors providing healthcare consultant services, which are critical to immediately address financial and operational challenges resulting from recent California State and Federal budget reductions, and other projects in the future, even when the aggregate value of all PATSMA Work Orders exceeds the cap of \$25 million in any calendar year starting in 2026. Eliminating the annual cap will allow DHS to swiftly respond to evolving needs without returning to the Board to request an increase. DHS will continue notifying the Board if any Work Orders exceed \$2.5 million, consistent with the authority granted by the Board on January 21, 2020.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommended actions support LA County's Strategic Plan, North Star 3 – "Realize Tomorrow's Government Today," which will implement streamlined and more equitable contracting and procurement systems and opportunities.

### **FISCAL IMPACT/FINANCING**

Expenditures under the PATSMA and HASMA Work Orders will vary from year-to-year based on departmental needs. Each department is responsible for ensuring sufficient funding is available in its operating budget prior to requesting services under the PATSMA or HASMA.

Funding is included in the DHS Fiscal Year 2025-26 Final Budget and will be requested in future years' budgets, as necessary.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Unlike traditional solicited master agreements, the PATSMA and HASMA are designed to address specific project needs, allowing for faster contractor qualification and more expeditious service delivery to meet the critical needs of LA County residents. The solicitation process for these Master Agreements, which allows vendors to compete for defined work as opposed to a general master agreement with uncertain future opportunities, is better suited to the dynamic nature of the healthcare environment and is more likely to draw interest from a higher number of appropriately qualified vendors, expanding the field of competition. As a result, the PATSMA and HASMA solicitations have proven to be practical and effective

alternatives to the customary processes such as Request for Statement of Qualification (RFSQ) and Request for Proposal (RFP).

Since the Board's approval of these master agreement vehicles, DHS currently has over 60 each of the HASMAs and PATSMAs and ensuing Work Orders.

The services provided under PATSMAs and HASMAs are temporary and professional or technical in nature. Further, these services are only needed on an intermittent basis or as-needed basis. Therefore, the Master Agreements are exempt from Proposition A (Los Angeles County Code Chapter 2.121) and not subject to the Living Wage Program (Los Angeles County Code Chapter 2.201).

The form PATSMAs and HASMAs include the most recent Board required provisions. Any amendments that materially change or alter the scope, term or provisions or increase funding will be subject to review and approval by County Counsel prior to execution. The PATSMAs and HASMAs may be terminated for convenience by the County upon 10 days' prior written notice.

Additionally, DHS will continue to provide the Internal Services Department with the usage of all Work Orders for inclusion in their Master Agreement Utilization Quarterly Report to the Board.

### **CONTRACTING PROCESS**

DHS and other departments have issued many Master Agreement solicitations that resulted in Work Order awards for various services, including consulting, recruitment, evaluation, revenue management, and fiscal support, as well as various healthcare ancillary services, such as home health and hospice services, prosthetics and orthotics, etc. The solicitations are posted on relevant LA County websites, as well as the Internal Services Department's website.

To expedite vendor selection and Work Order awards in response to the Master Agreement solicitations, DHS has implemented a simplified comparative ranking method for evaluating solicitation responses that includes all required solicitation elements and disqualification reviews, where reviewers independently evaluate and compare all responses, ensuring fair and efficient selection of the most qualified vendor(s). This comparative review and analysis approach was approved by the Board for PATMSA solicitations on January 21, 2020. While a departure from LA County's more customary evaluation processes, the comparative ranking methodology mostly utilized by the Master Agreements is strategically designed to efficiently and timely support the healthcare departments' streamlining objectives and operational needs in caring for its LA County residents.

Where appropriate, DHS utilizes other evaluation methods, such as informed averaging and lowest qualified bid, depending on the applicable solicitation evaluation criteria. Vendors that are not selected for a specific Work Order but are qualified for a PATSMA may remain eligible for future contracting opportunities.

The Honorable Board of Supervisors

March 3, 2026

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The solicitation processes utilized for Master Agreement and Work Order awards are consistent with Board Policies 5.054 (Evaluation Methodology for Solicitation Responses) and 5.055 (Protest Policy).

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommendations will enable DHS to continue to meet its revised strategic priorities and increase efficiency in the contracting process for various critical and as-needed professional, technical and healthcare ancillary services.

Respectfully submitted,

Christina R. Ghaly, M.D.

Director

CRG:lg:tg

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors

**BOARD LETTER/MEMO  
CLUSTER FACT SHEET**

Board Letter

Board Memo

Other

<b>CLUSTER AGENDA REVIEW DATE</b>	2/11/2026	
<b>BOARD MEETING DATE</b>	3/3/2026	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Department of Public Health	
<b>SUBJECT</b>	RECOMMENDATION TO CONTINUE THE DECLARED LOCAL HEALTH EMERGENCY FOR THE JANUARY 2025 CRITICAL FIRE EVENTS	
<b>PROGRAM</b>	Executive Office Services	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>		
<b>COST &amp; FUNDING</b>	Total cost: \$	Funding source:
	TERMS (if applicable):	
	Explanation: There is no fiscal impact related to the continuance of this local health emergency, but the proclamation of local health emergency could allow the County to seek recovery of eligible costs from the Federal Emergency Management Agency and State of California. The County will incur costs associated with the response to and recovery from the local health emergency.	
<b>PURPOSE OF REQUEST</b>	The local health emergency declared by the local health officer on January 10, 2025, was ratified by the Board on January 14, 2025, and initially extended on February 11, 2025, and continued thereafter, must be reviewed by the Board to determine the need for the local health emergency to remain in effect at least once every 30 days, until it is terminated; and (2) proclaim the local health emergency terminated at the earliest possible date that conditions warrant the termination.  Public Health and the Los Angeles County Health Officer have reviewed the need for the proclaimed local health emergency referenced above to remain in effect and recommend that the local health emergency be continued.	
<b>BACKGROUND</b>	The January 2025 Windstorm and Critical Fire Events are an ongoing local health emergency in Los Angeles County, which has required an ongoing response to several	

<p><b>(include internal/external issues that may exist including any related motions)</b></p>	<p>destructive and wind-driven fires, especially the Palisades and Eaton Fires. These fires have burned thousands of residences and structures and resulted in massive amounts of post-fire health hazards in the form of burned hazardous materials and hazardous ash, soot and fire debris remaining in the burn and surrounding areas. The recovery response to these catastrophic fire events requires the ongoing need for federal, State and local emergency response and recovery operations to implement and complete a large scale urban wildfire debris removal and disposal and evaluate related human health risks.</p> <p><u>Board Motion</u>  On January 14, 2025, via motion, the Board ratified the County Health Officer's Declaration of Local Health Emergency made on January 10, 2025, for the January 2025 Windstorm and Critical Fire Events, in the County of Los Angeles. The Proclamation of Local Health Emergency shall remain in effect until its termination is proclaimed by the Board.</p>
<p><b>EQUITY INDEX OR LENS WAS UTILIZED</b></p>	<p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No  If Yes, please explain how:</p>
<p><b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b></p>	<p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No  If Yes, please state which one(s) and explain how:</p>
<p><b>DEPARTMENTAL CONTACTS</b></p>	<p>Name, Title, Phone # &amp; Email:</p> <ul style="list-style-type: none"> <li>• Joshua Bobrowsky  Director of Government Affairs, Public Health  <a href="mailto:jbobrowsky@ph.lacounty.gov">jbobrowsky@ph.lacounty.gov</a></li> <li>• Blaine D. McPhillips  Senior Deputy County Counsel  Health Services Division  <a href="mailto:bmcphillips@counsel.lacounty.gov">bmcphillips@counsel.lacounty.gov</a></li> </ul>



DRAFT

**BARBARA FERRER, Ph.D., M.P.H., M.Ed.**  
Director

**MUNTU DAVIS, M.D., M.P.H.**  
County Health Officer

**ANISH P. MAHAJAN, M.D., M.S., M.P.H.**  
Chief Deputy Director

313 North Figueroa Street, Suite 806  
Los Angeles, CA 90012  
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**BOARD OF SUPERVISORS**

**Hilda L. Solis**  
First District

**Holly J. Mitchell**  
Second District

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Third District

**Janice Hahn**  
Fourth District

**Kathryn Barger**  
Fifth District

March 03, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**RECOMMENDATION TO CONTINUE THE DECLARED LOCAL HEALTH  
EMERGENCY FOR THE JANUARY 2025 CRITICAL FIRE EVENTS  
(ALL AFFECTED) (3 VOTES)**

**SUBJECT**

The Department of Public Health (Public Health) is recommending that the Board of Supervisors (Board) continue the local health emergency declared on January 10, 2025, in response to the January 2025 Windstorm and Critical Fire Events impacting Los Angeles County (County).

**IT IS RECOMMENDED THAT THE BOARD:**

Adopt and instruct the Chair of the Board to execute the attached Resolution to Continue the Local Health Emergency due to the January 2025 Windstorm and Critical Fire Events.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The local health emergency declared by the local health officer on January 10, 2025, was ratified by the Board on January 14, 2025, and initially continued by the Board on February 11, 2025, must be reviewed by the Board to determine the need for the local health emergency to remain in effect at least once every 30 days, until it is terminated; and (2) proclaim the local health emergency terminated at the earliest possible date that conditions warrant the termination.

Public Health and the County Health Officer have reviewed the need for the proclaimed local health emergency referenced above to remain in effect and is recommending that the local health emergency be continued. This review included considerations of the extent to which the specified conditions for the proclaimed local health emergency, such as the continued existence of hazardous fire ash, soot, and debris remaining inside and near the burn areas; the continuation of the final stages of the Phase 2 fire debris removal and disposal process in the Eaton and Palisades burn areas; the ongoing need for federal and/or State financial assistance; and the extent to which departments continue to engage in essential emergency-related activities that are dependent on the local health emergency remaining in effect.

The January 2025 Critical Fire Events are an ongoing local health emergency in the County, which has required an ongoing response to the Palisades and Eaton Fires. These fires have resulted in massive amounts of post-fire health hazards in the form of burned hazardous materials and hazardous ash, soot and fire debris remaining in the burn and surrounding areas. These catastrophic fire events have caused the loss of life, displacement of thousands of residents, widespread damage and destruction to residential structures, businesses, and infrastructure. These devastating post-fire conditions required the combined forces of federal, State and other political subdivisions to combat. To mitigate the risks to health created by the fires, the United States Army Corp of Engineers and others have completed the Phase 1 and Phase 2 of fire debris removal and disposal activities. Currently, there are a limited number of properties that are awaiting fire debris removal and disposal in accordance with federal and State standards for safe removal of hazardous materials and waste.

Given the current and ongoing risks posed by post-fire health hazards during the remaining fire debris removal activities, Public Health recommends that the Board find that the local health emergency be continued.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2 – Foster Vibrant and Resilient Communities, Focus Area A – Public Health, Strategy i - Population Based Health.

### **FISCAL IMPACT/FINANCING**

There is no fiscal impact related to the continuance of this local health emergency, but the proclamation of local health emergency could allow the County to seek recovery of eligible costs from the Federal Emergency Management Agency and State of California. The County will incur costs associated with the response to and recovery from the local health emergency.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

California Health and Safety Code Section 101080 and Chapter 2.68 of the Los Angeles County Code requires the Board to review the need for a proclaimed local health

The Honorable Board of Supervisors

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emergency to remain in effect at least once every 30 days, until it is terminated. California Health and Safety Code Section 101080 requires the Board to terminate a proclaimed local health emergency at the earliest possible date that conditions warrant.

### **ENVIRONMENTAL DOCUMENTATION**

This action is not subject to the California Environmental Quality Act (CEQA) because it is excluded from the definition of project under section 15378(b)(5) of the State CEQA Guidelines.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There is no impact on current services.

### **CONCLUSION**

Upon approval by the Board, the Public Health requests that an executed, stamped copy of the attached Resolution be returned to Public Health.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

BF:db  
#08552

Enclosure

c: Chief Executive Officer  
County Counsel  
Executive Office, Board of Supervisors  
Public Works  
CEO Office of Emergency Management

**RESOLUTION BY THE COUNTY OF LOS ANGELES BOARD OF SUPERVISORS TO CONTINUE THE LOCAL HEALTH EMERGENCY FOR THE JANUARY 2025 CRITICAL FIRE EVENTS**

**WHEREAS**, pursuant to Section 101080 of the California Health and Safety Code, the existence of a local health emergency was declared by the County Health Officer on January 10, 2025, and ratified by the Board of Supervisors (Board) on January 14, 2025, due to conditions of disaster or of extreme peril to the safety of persons and property arising from the January 2025 Windstorm and Critical Fire Events, beginning on January 7, 2025, affecting areas throughout the County of Los Angeles (County); and

**WHEREAS**, the January 2025 Critical Fire Events, beginning on January 7, 2025, are an ongoing local health emergency in the County, whose conditions have included an ongoing response to a number of destructive and wind-driven fires, which include, among others, the Palisades Fire, Eaton Fire, Hurst Fire, Creek Fire, Lidia Fire, and the Kenneth Fire, and post-fire hazards in the form of burned common household hazardous materials and contaminated ash, soot and fire debris remaining in the burn zones and surrounding areas. These conditions are or will likely be beyond the control of the resources of the County and require the combined forces of other political subdivisions and the ongoing need for federal and/or State financial assistance. To the extent which departments continue to engage in essential emergency-related activities that are dependent on the local health emergency remaining in effect; and

**WHEREAS**, there continues to be conditions of disaster or of extreme peril to the safety of persons and property arising from the January 2025 Critical Fire Events in the County, and to mitigate the risks to health created by the fires and post-fire health hazards, which include the presence of extensive amounts of common household items burned in the wildfires that created contaminated ash and fire debris, must be removed, transported, and disposed of from properties in accordance with federal and State standards, which is an on-going effort; and

**WHEREAS**, Health and Safety Code Section 101080 and Chapter 2.68 of the Los Angeles County Code requires the Board to review the need for a declared local health emergency to remain in effect at least once every 30 days, until it is terminated by the Board at the earliest possible date that conditions warrant; and

**WHEREAS**, the Board has reviewed the need to continue the local emergency for the January 2025 Critical Fire Events, which was already ratified on January 14, 2025, and continued thereafter; and

**WHEREAS**, the Board determines that there continues to exist conditions of disaster or of extreme peril to the health and safety of people arising from the local health emergency for the January 2025 Critical Fire Events such that continuation of this local health emergency is warranted.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Board of Supervisors of the County of Los Angeles that the local health emergency due to the January 2025 Critical Fire Events in the County continues to exist and is hereby extended for thirty (30) additional days, unless sooner terminated by the Board.

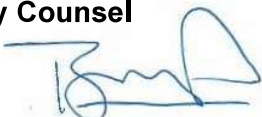
The foregoing resolution was on the *3rd* day of *March 2026*, adopted by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

**EDWARD YEN**  
**Executive Officer**  
**Board of Supervisors**

By \_\_\_\_\_  
Deputy

**APPROVED AS TO FORM:**

**DAWYN R. HARRISON**  
**County Counsel**

By  \_\_\_\_\_  
**BLAINE D. McPHILLIPS**  
**Senior Deputy County Counsel**  
**Health Services Division**

**BOARD LETTER/MEMO – FACT SHEET  
OPERATIONS CLUSTER**

Board Letter

Board Memo

Other

<b>OPS CLUSTER AGENDA REVIEW DATE</b>	2/11/2026	
<b>BOARD MEETING</b>	3/3/2026	
<b>DELEGATED AUTHORITY BOARD LETTER</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	All Supervisorial Districts	
<b>DEPARTMENT</b>	Executive Office of the Board of Supervisors	
<b>SUBJECT</b>	Approval of an Ordinance to Amend Title 3 Advisory Commissions and Committees of the Los Angeles County Code, Chapter 3.29, Los Angeles County Commission on HIV	
<b>PROGRAM</b>	The Los Angeles County Commission on HIV	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	Board action is requested on 3rd March 2026 so the ordinance amendments may be in place for the Commission’s revised term cycle beginning 1st March 2026 and the transition at the Commission’s first meeting in March 2026.	
<b>COST &amp; FUNDING</b>	Total cost: No additional cost is anticipated beyond existing resources. Any member stipends and participant incentives are subject to the availability of funding.	Funding source: Dedicated Ryan White Program grant funding and other resources allocated through the Department of Public Health
	TERMS (if applicable): n/a	
	Explanation:	
<b>PURPOSE OF REQUEST</b>	Request Board approval to introduce, waive reading, and place on the agenda for adoption an ordinance amending Title 3, Chapter 3.29 of the Los Angeles County Code to restructure and modernize the Los Angeles County Commission on HIV, including updates to membership structure, term provisions, meeting requirements, duties, and compensation provisions.	
<b>BACKGROUND (include internal/external issues that may exist)</b>	The Los Angeles County Commission on HIV serves as the local planning body for the Ryan White HIV/AIDS Program and supports a coordinated system of HIV prevention, care, and treatment services in Los Angeles County. The proposed ordinance amendments update definitions, membership and appointment provisions, governance and duties, and adjust the meeting cadence to at least six meetings per calendar year. The ordinance provides that the revised term cycle will begin on 1st March 2026, with current members’ terms expiring at the Commission’s first meeting in March 2026. County Counsel has reviewed and approved the proposed ordinance.	
<b>DEPARTMENTAL AND OTHER CONTACTS</b>	• Dawn McClendon, Interim Executive Director, Los Angeles County Commission on HIV, (213) 509-9199 <a href="mailto:dmcclendon@lachiv.org">dmcclendon@lachiv.org</a>	



COUNTY OF LOS ANGELES  
**EXECUTIVE OFFICE**  
BOARD OF SUPERVISORS

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HILDA L. SOLIS

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LINDSEY P. HORVATH

JANICE HAHN

KATHRYN BARGER

March 3, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF AN ORDINANCE TO AMEND TITLE 3 – ADVISORY COMMISSIONS  
AND COMMITTEES OF THE LOS ANGELES COUNTY CODE, CHAPTER 3.29 LOS  
ANGELES COUNTY COMMISSION ON HIV  
(ALL SUPERVISORIAL DISTRICTS)  
(3-VOTES)**

**SUBJECT**

Request approval of the enclosed ordinance for introduction that amends Title 3 – Advisory Commissions and Committees of the Los Angeles County Code, Chapter 3.29, relating to the Los Angeles County Commission on HIV.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Introduce, waive reading, and place on the agenda for adoption, the enclosed Ordinance (Exhibit A), amending Title 3 – Advisory Commissions and Committees of the Los Angeles County Code, Chapter 3.29, relating to the Los Angeles County Commission on HIV, to update definitions, membership structure, terms, meeting requirements, duties, and compensation provisions.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Los Angeles County Commission on HIV serves as the local planning body for the Ryan White HIV/AIDS Program and supports a coordinated system of HIV prevention, care, and treatment services in Los Angeles County.

The proposed ordinance amendments update Title 3, Chapter 3.29 of the Los Angeles County Code to restructure and modernize the Los Angeles County Commission on HIV, including updating membership and appointment provisions, clarifying duties and

governance, and aligning meeting and committee requirements with current operational needs. The ordinance further provides that the revised term cycle will begin on March 1, 2026, and that the Commission will meet at least six times per calendar year. If adopted, the ordinance would implement operational and structural updates, including:

1. Reduce the Commission's total voting membership
2. Clarify required non-voting government partner seats
3. Expand Committee-only membership for standing committees
4. Update term and attendance provisions
5. Adjust meeting frequency
6. Update reimbursement and stipend authority consistent with applicable funding rules and Commission policy.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Adoption of the proposed ordinance amendments advances the County's Strategic Plan by supporting North Star 1, Make investments that transform lives, including the Healthy Individuals and Families focus area, and North Star 2, Foster vibrant and resilient communities, including the Public Health focus area. By strengthening governance, clarifying roles, and establishing a sustainable meeting cadence for the Commission on HIV beginning March 1, 2026, the ordinance supports the Board Directed Priority of Health Integration and the County's commitment to reduce disparities and improve health outcomes for communities most impacted by HIV.

### **FISCAL IMPACT/FINANCING**

Stipends and participant incentives are subject to the availability of funding and will be administered consistent with applicable funding restrictions.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Over the past decade, the HIV landscape has continued to change significantly. In response, the Commission initiated a new restructuring effort more than a year ago to improve efficiency, respond to the changing HIV landscape, ensure the right mix of voices are meaningfully engaged. The ordinance updates Title 3 provisions governing the Los Angeles County Commission on HIV, including definitions, membership, terms, meetings, duties, and compensation.

Key updates include a revised membership structure consistent with Ryan White Act requirements, clarification of open nominations and nomination steps, updated term provisions and transition language, and clarified meeting and committee provisions, including expansion of Committee-only membership at the committee level. The Commission on HIV reviewed and approved the proposed amendment to the Ordinance during its December 11, 2025, meeting.

County Counsel has reviewed and approved the proposed ordinance (Exhibit A).

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There is no anticipated negative impact on current services. The ordinance updates are intended to improve governance clarity and support effective community planning, which in turn supports continued delivery of HIV prevention and care services.

**CONCLUSION**

If adopted, the amended ordinance will align the Commission's structure with current operational needs and strengthen its ability to carry out its planning, advisory, and reporting responsibilities.

Sincerely,

Edward Yen  
Executive Officer

EY:SH:AK

**ANALYSIS**

This ordinance amends Title 3 – Advisory Commissions and Committees of the Los Angeles County Code, relating to the Los Angeles County Commission on HIV. The ordinance will update definitions, membership, terms, meetings, duties, and compensation of the Los Angeles County Commission on HIV.

Very truly yours,

DAWYN R. HARRISON  
County Counsel

By 

EMILY D. ISSA  
Senior Deputy County Counsel  
Health Services Division

EDI:mac

Requested: 12/06/25

Revised: 01/28/26

**ORDINANCE NO. \_\_\_\_\_**

An ordinance amending Title 3 – Advisory Commissions and Committees of the Los Angeles County Code, relating to definitions, membership, terms, meetings, duties, and compensation of the Los Angeles County Commission on HIV.

The Board of Supervisors of the County of Los Angeles ordains as follows:

**SECTION 1.** Section 3.29.010 is hereby amended to read as follows:

**3.29.010 Definitions.**

A. "Administrative ~~a~~Agency" ~~indicates~~refers to the Division of HIV and STD Programs (DHSP), Department of Public Health (~~DPH~~Public Health) and the County of Los Angeles.

B. "Administrative ~~m~~Mechanism" refers collectively to the partnership of the Board of Supervisors, the Commission, grantee and administrative agency, and other participants in the Ryan White-funded service delivery system.

C. "AIDS" ~~means~~refers to Acquired Immune Deficiency Syndrome, and is a diagnosis of late-stage HIV disease.

D. "Allocations" ~~are~~refers to the funds to be expended for HIV services and related purposes to be determined by the Commission.

E. "Candidate" refers to a person who has submitted a completed membership application and is seeking appointment to the Commission.

F. "Centers for Disease Control and Prevention (CDC)" ~~is~~refers to the federal agency that manages HIV and STD prevention programs, surveillance and related communicable disease and co-morbidity activities.

G. "Committee-only Member" refers to an individual serving on one or more standing committees of the Commission, who is not appointed by the Board of Supervisors, and does not hold a voting seat on the full Commission. Committee-only Members provide technical expertise and lived and/or professional experience and may vote at the committee level, but not on matters before the full Commission.

GH. "Community Health Center (CHC)" or "Federally Qualified Health Center (FQHC)" ~~is~~refers to a public or community-based medical clinic that provides primary care services to low-income populations through Section 330 of the Public Health Service Act.

HI. "Consumer" ~~is~~refers to an HIV-positive person living with HIV and/or AIDS-diagnosed individual who uses Ryan White Act-funded services or is the caretaker of a minor with HIV/AIDS who receives those services, or an HIV-negative prevention services client.

IJ. "Continuum of HIV Services" ~~is~~refers to the local operational strategy for providing high-quality HIV prevention, counseling and testing, linkage, and care and treatment services in response to the needs of those living with HIV and/or at risk of exposure to HIV.

JK. "Division of HIV and STD Programs (DHSP)" ~~is~~refers to the administrative agency within ~~DPH~~Public Health to whom ~~DPH~~Public Health delegates authority for the administration of HIV and STD programs and surveillance.

KL. "Eligible Metropolitan Area (EMA)" ~~is~~refers to a jurisdiction eligible to receive Ryan White Part A funds; the County of Los Angeles is the local EMA.

LM. "Executive dDirector" is refers to the executive staff member of the Commission.

MN. "Grantee" indicates refers to the Department of Public Health (DPH Public Health), County of Los Angeles, which receives federal, s State, and e County funding for HIV services.

NO. "Health Resources and Services Administration (HRSA)" is refers to the federal agency that manages and administers the Ryan White program nationally, including the use of Ryan White funds.

OP. "HIV" means refers to the Human Immunodeficiency Virus.

PQ. "HIV disease" is refers to the disease caused by HIV infection.

QR. "HIV Health Services Planning Council (Planning Council)" is the term used in Ryan White legislation that refers to the local community planning body for HIV care and treatment services.

RS. "HIV Planning Group (HPG)" is the term used in CDC HIV Planning Guidance that refers to the local community planning body for HIV prevention services.

ST. "HIV Planning Guidance" details refers to the CDC's planning and prevention service delivery requirements and expectations for HPGs and local health departments.

TU. "Integrated Prevention and Care Guidance" refers to a collaborative, five-year strategy developed by the CDC and HRSA for states and localities to coordinated HIV services, aligning prevention and treatment to end the HIV epidemic by 2030.

TV. "Nominating ~~b~~Body" refers to the Commission in its role of designating candidates as nominees for appointment to the Commission by the Board of Supervisors.

UW. "Open ~~n~~Nominations" refers to the process, requirements and guidelines developed by HRSA, and consistent with the CDC's HIV Planning-Guidance, governing how Part A planning councils identify, select, and nominate their members.

VX. "Organization" refers to service agencies and/or groups or coalitions of people affected by HIV.

WY. "Parity, Inclusion, and Representation (PIR)" ~~is~~ refers to the CDC principle to ensure that all HPG members can participate equally (parity), that the planning process actively includes a diversity of views, perspectives, and stakeholders (inclusion), and that HPG members should represent the range of ethnicities, gender, backgrounds, and other characteristics of people affected by HIV (representation).

XZ. "Part A" refers to the Ryan White Act grant funds awarded to EMAs from which the County of Los Angeles directly receives its largest share of Ryan White Act resources.

YAA. "Part B" refers to the Ryan White Act grant funds awarded to states, most of which support the statewide AIDS Drug Assistance Program (ADAP), and a portion of which the State of California disburses to the County of Los Angeles.

ZBB. "Priorities" ~~are~~ refers to service categories, ranked in order of consumer need and importance that guide the Commission in the allocation of financial resources.

AACC. "Provider" ~~is~~refers to an agency/organization that provides HIV care, treatment and/or prevention services in the EMA, and may or may not be supported by Ryan White, CDC, ~~s~~State, ~~e~~County, or other funding.

BBDD. "Recommending ~~e~~Entity" ~~is~~refers to an organization, agency, institution, entity, or person entitled to propose candidates for consideration as nominees for appointment to the Commission pursuant to Section 3.29.030.

CCEE. "Representation and Reflectiveness" ~~are~~refers to Ryan White Act ~~legislative~~ requirements for a planning council's membership to include members who represent specific interests identified in the Ryan White Act ~~legislation~~ (representation), and that the planning council membership and its subset of unaffiliated consumer members reflect the ethnic, racial and gender proportions of local HIV prevalence (reflectiveness).

DDFF. "Ryan White Program" ~~is~~refers to the program providing the largest non-entitlement source of federal funding for HIV care and treatment services, as authorized by the Ryan White Treatment Extension Act of 2009.

EEGG. "Ryan White Act" refers to the federal law beginning at Section 2601 of the Public Health Service Act originally enacted in 1990, and as amended, that authorizes funding, programs, and requirements for the delivery of HIV care, treatment, and support services in the United States, including the Ryan White HIV/AIDS Program.

~~FF~~HH. "Service Planning Area (SPA)" ~~is~~refers to one (1) of eight (8) subdivided areas of the County intended to facilitate and improve local service and healthcare planning.

~~GG~~I. "Sexually Transmitted Disease(s) (STDs)" ~~are~~refers to an assortment of communicable infections and diseases that are primarily transmitted through sexual relations or contact.

~~HH~~JJ. "Stakeholder" ~~is~~refers to any party receiving or providing HIV services or affected by HIV.

~~KK~~\_\_ "Unaffiliated eConsumer" ~~means~~refers to an HIV-positive person living with HIV and/or AIDS who is a user of Ryan White-funded HIV services who does not serve in a decision-making capacity (including but not limited to an employee, consultant and/or board of directors member) at any Part A funded organization or agency.

**SECTION 2.** Section 3.29.030 is hereby amended to read as follows:

**3.29.030 Membership.**

All members of the Commission shall serve at the pleasure of the Board of Supervisors. The Commission shall consist of ~~fifty-one (51)~~a total of thirty-two (32) members, including the following three non-voting seats: a representative from the Ryan White Program Part A Recipient/Grantee (Public Health Division of HIV and STD Programs [DHSP]), a representative from the Part B recipient (California Department of Public Health, Office of AIDS), and a representative from the Medicaid/Medi-Cal agency recipient. Members are nominated by the Commission and appointed by the Board of

Supervisors. Consistent with the open nominations process, the following recommending entities may forward candidates to the Commission for membership consideration: voting members nominated by the Commission and appointed by the Board of Supervisors. ~~Consistent with the open nominations process, the following recommending entities shall forward candidates to the Commission for membership consideration:~~

~~A. — Five (5) members who are recommended by the following governmental, health and social service institutions, among whom shall be individuals with epidemiology skills or experience and knowledge of Hepatitis B, C and STDs:~~

- ~~1. — Medi-Cal, state of California;~~
- ~~2. — The city of Pasadena;~~
- ~~3. — The city of Long Beach;~~
- ~~4. — The city of Los Angeles;~~
- ~~5. — The city of West Hollywood.~~

~~B. — The Director of DHSP, representing the Part A grantee (DPH);~~

~~C. — Four (4) members who are recommended by Ryan White grantees as specified below or representative groups of Ryan White grant recipients in the County, one from each of the following:~~

- ~~1. — Part B (State Office of AIDS);~~
- ~~2. — Part C (Part C grantees);~~
- ~~3. — Part D (Part D grantees);~~

4. ~~Part F [grantees serving the County, such as the AIDS Education and Training Centers (AETCs) or local providers receiving Part F dental reimbursements];~~

D. ~~Eight (8) representatives who are recommended by the following types of organizations, in the County and selected to ensure geographic diversity and who reflect the epicenters of the epidemic:~~

1. ~~An HIV specialty physician from an HIV medical provider;~~
2. ~~A CHC/FQHC representative;~~
3. ~~A mental health provider;~~
4. ~~A substance abuse treatment provider;~~
5. ~~A housing provider;~~
6. ~~A provider of homeless services;~~
7. ~~A representative of an AIDS Services Organization (ASO) offering federally funded HIV prevention services;~~
8. ~~A representative of an ASO offering HIV care and treatment services.~~

E. ~~Seventeen (17) unaffiliated consumers of Part A services, to include:~~

1. ~~Eight (8) consumers, each representing a different Service Planning Area (SPA) and who are recommended by consumers and/or organizations in the SPA;~~
2. ~~Five (5) consumers, each representing a supervisorial district, who are recommended by consumers and/or organizations in the district;~~

~~3. — Four (4) consumers serving in an at-large capacity, who are recommended by consumers and/or organizations in the County;~~

~~F. — Five (5) representatives, with one (1) recommended by each of the five (5) supervisorial offices;~~

~~G. — One (1) provider or administrative representative from the Housing Opportunities for Persons with AIDS (HOPWA) program, nominated by the City of Los Angeles Department of Housing;~~

~~H. — One (1) representative of a health or hospital planning agency, who is recommended by health plans in Covered California;~~

~~I. — One (1) behavioral or social scientist recommended from among the respective professional communities.~~

~~J. — Eight (8) representatives of HIV stakeholder communities, each of whom may represent one or more of the following categories. The Commission may choose to nominate several people from the same category or to identify a different stakeholder category, depending on identified issues and needs:~~

- ~~1. — Faith-based entities engaged in HIV prevention and care;~~
- ~~2. — Local education agencies at the elementary or secondary level;~~
- ~~3. — The business community;~~
- ~~4. — Union and/or labor;~~
- ~~5. — Youth or youth-serving agencies;~~
- ~~6. — Other federally-funded HIV programs;~~
- ~~7. — Organizations or individuals engaged in HIV-related research;~~

- ~~8. Organizations providing harm reduction services;~~
- ~~9. Providers of employment and training services; and~~
- ~~10. HIV-negative individuals from identified high-risk or special~~

~~populations.~~

A. Specific Membership Required by the Ryan White Act. Section 2602 of the Ryan White Act lists specific membership categories that must be represented on the Commission. These fifteen (15) membership categories are:

- 1. Health care providers, including federally qualified health centers;
- 2. Community-based organizations serving affected populations and

AIDS service organizations;

- 3. Social service providers, including providers of housing and

homeless services;

- 4. Mental health providers;

- 5. Substance use providers;

- 6. Local public health agencies (DHSP in Los Angeles County);

- 7. Hospital planning agencies or health care planning agencies;

- 8. Affected communities, including people with HIV and/or AIDS,

members of a federally recognized Indian tribe as represented in the population,

individuals co-infected with hepatitis B or C, and historically underserved groups and

subpopulations;

- 9. Non-elected community leaders;

- 10. State government (including the State Medicaid/Medi-Cal agency);

11. The agency administering the Ryan White program under Part B;

12. Grantees under subpart II of Part C;

13. Grantees under Section 2671 of Part D, or if none are operating in the area, representatives of organizations with a history of serving children, youth, women, and families living with HIV and operating in the area;

14. Recipients of other federal HIV programs, including but not limited to, providers of HIV prevention services; and

15. Representatives of individuals who formerly were federal, State, or local prisoners released from the custody of the penal system during the preceding three years, and had HIV as of the date of which the individual were so released.

B. Unaffiliated Consumer Membership. In accordance with Ryan White Program Part A legislative requirements outlined in Section 2602 of the Ryan White Act, the Commission shall ensure that at least thirty-three percent (33%) (at least eleven (11)) of its members are consumers of Ryan White Program Part A services who are not officers, employees, or consultants to any entity that receives funding from the Ryan White Act Part A Program, and do not represent any such entity. Unaffiliated consumers shall reflect the size and demographics of the population of individuals living with HIV and/or AIDS and the size and demographics of the estimated population of individuals living with HIV and/or AIDS within Los Angeles County who are unaware of their status.

C. HIV Research Representative. One representative from a local academic research institution with subject matter expertise in HIV research and data translation.

D. Board of Supervisors' Representatives. Five (5) Board of Supervisors' representatives, one (1) recommended by each of the Supervisorial offices.

In all the above membership categories where not specifically required, recommending entities and the nominating body are strongly encouraged to nominate candidates living with HIV ~~disease~~ or members of populations disproportionately ~~affected~~ impacted by the HIV epidemic. Members are expected to report to and represent their recommending entities and constituencies. Members may, at times, represent multiple constituencies.

In accordance with Ryan White Act and CDC requirements, the Commission shall ensure that its full membership and its subset of unaffiliated consumer members shall proportionately reflect the ethnic, racial, and gender proportions of HIV disease prevalence in the EMA. ~~In accordance with Ryan White requirements, at least one (1) unaffiliated consumer must be co-infected with Hepatitis B or C, and at least one (1) unaffiliated consumer must be recently incarcerated or an advocate for the recently incarcerated.~~

In forwarding nominations for appointment by the Board of Supervisors, the Commission shall ensure that its membership fully conforms to Ryan White Part A planning council requirements on representation, reflectiveness and consumer membership, and the CDC's HPG requirements on Parity, Inclusion, and Representation.

**SECTION 3.** Section 3.29.040 is hereby amended to read as follows:

**3.29.040     Alternate mMembers.**

One (1) alternate may be nominated by the Commission for appointment by the Board of Supervisors for each member who has disclosed that ~~he/she is~~they are living with HIV-disease. An alternate shall attend meetings of the Commission and vote in the absence of the person for whom ~~he/she is~~they are designated as an alternate. Nominations of the alternates shall be made from the pool of candidates recommended for membership. The Commission shall ensure that the composition of alternate members conforms to any Part A planning council requirements which apply to alternates.

**SECTION 4.** Section 3.29.045 is hereby amended to read as follows:

**3.29.045     Nominations.**

Nominations for membership shall be conducted through an open process and candidates selected based on delineated and publicized criteria which include a ~~conflict of interest~~conflict-of-interest standard as set out in Section 3.29.046. The Commission shall maintain a standing ~~operations~~Membership and Community Engagement committee which shall review the composition of the Commission and conduct broad-based recruitment and initial screening of applicants on an ongoing basis. The ~~operations~~Membership and Community Engagement committee is responsible for: processing membership applications; selecting the candidates based on their qualifications to meet general membership and specific seat requirements and to help the Commission meet other membership mandates and requirements; and forwarding

its membership recommendations to the Commission for nomination. Upon approval by the Commission, candidate nominations are sent to the Board of Supervisors for its consideration for appointment to the Commission. This process will be conducted prior to expiration of membership terms and during the year in the event of mid-term vacancies.

**SECTION 5.** Section 3.29.046 is hereby amended to read as follows:

**3.29.046 Conflict of Interest.**

A. ~~The Ryan White Act legislation~~ requires certain constituencies and entities to be represented on the Commission. ~~The Ryan White Act legislation~~ also requires the Commission to establish priorities and allocate funds within the EMA. Therefore, Commission members, regardless of their private affiliations, may participate in the process to determine funding priorities and to allocate Ryan White Act Part A ~~and B~~ and CDC HIV prevention funds in percentage and/or dollar amounts to various service categories or other types of activities, with the following limitations: as specified in Section 2602(b)(5) (42 U.S.C. § 300ff-12) of ~~the Ryan White Act legislation~~, the Commission shall not be involved directly or in an advisory capacity in the administration of Ryan White Act, CDC, or other funds and shall not designate or otherwise be involved in the selection of particular entities as recipients of those grant funds.

B. All members and alternates of the Commission and participants in the Commission's community planning process shall act in accordance with the

Commission's adopted code of conduct, which includes adherence to ~~conflict of interest~~conflict-of-interest rules and requirements.

**SECTION 6.** Section 3.29.050 is hereby amended to read as follows:

**3.29.050 Term of sService.**

A. All members and alternates shall serve at the pleasure of the Board of Supervisors. Any member whose employment, status or other factors no longer fulfill the requirements of the membership seat to which ~~he/she was~~they were appointed shall be removed from the Commission as determined by the Board of Supervisors.

B. ~~At the first meeting of the HIV Commission in 2013, after this ordinance is effective, t~~The terms of the current members of the Commission on HIV and the Prevention Planning Committee (PPC) shall expire as of the date of the first meeting of the HIV Commission in March of 2026. When the revised ordinance unifying the Commission on HIV and the Prevention Planning Committee becomes effective, the new members appointed by the Board of Supervisors will be seated. The Commission shall classify its members by lot so that ~~twenty-five (25)~~sixteen (16) members' terms will expire after one (1) year and ~~twenty-six (26)~~sixteen (16) members' terms will expire after two (2) years. Thereafter, each membership term shall be two (2) years. The new term for members shall begin on March 1, 2026.

C. No member may serve on the Commission for more than ~~two~~three (3) full consecutive terms, unless such limitation is waived by the Board of Supervisors. All members, Commissioners, Alternate Members, and Committee-only Members may serve a maximum of three (3) consecutive two (2) year terms (six (6) years total). Terms

for Commissioners and Alternates are reflected on the Membership Roster; terms for Committee-only Members begin on the date they are approved by the Commission. At the end of each term, members may reapply. After completing six (6) consecutive years, a one (1) year break is required before reapplying, unless waived by the Board of Supervisors.

D. All members shall complete and submit renewal applications prior to the expiration of their respective terms. However, a member may continue serving in the seat, beyond term expiration, until such time as the member has resigned, is replaced, or the seat is vacated by the ~~executive director in consultation with the co-chairs and the operations committee~~Board of Supervisors as recommended by the Commission.

E. In addition to their Commission service, members are required to serve on at least one (1) of the Commission's standing committees.

F. During the course of a calendar year, absence from any combination of six (6) regularly scheduled Commission meetings and/or regularly scheduled meetings of the committee to which the member has been assigned may result in the Board of Supervisors removing the member from the Commission. Reinstatement or replacement may occur with subsequent nomination from the Commission and appointment by the Board of Supervisors. An alternate's attendance in a member's place is considered attendance by the member at the meeting.

**SECTION 7.** Section 3.29.060 is hereby amended to read as follows:

**3.29.060 Meetings and ~~e~~Committees.**

- A. The Commission shall meet at least ~~ten (10)~~six (6) times ~~a~~per calendar year.
- B. The Commission shall establish an executive committee to set agendas for meetings, and conduct business between Commission meetings. The executive committee shall include the Director of DHSP or his/~~her~~their permanent designee as a non-voting member, the co-chairs of the Commission and three (3) at-large members elected by the Commission. For purposes of this ~~s~~Subsection, the authority of the executive committee to conduct business shall include acting on behalf of the Commission in time-sensitive circumstances, which action(s) shall be ratified by the Commission at its next regularly scheduled meeting.
- C. In addition to the executive and ~~operations~~Membership and Community Engagement committees, the Commission may establish other standing committees in its bylaws in order to carry out its mission and responsibilities. The Commission may also create other working groups, as allowed by its policies and procedures.
- D. On a ~~semi-annual~~quarterly basis, the Board of Supervisors shall be notified of member attendance at Commission meetings and meetings of standing committees.
- E. As needed by committees and appropriate for added professional expertise, as a means of further engaging community participation in the planning process, and/or as necessary to meet the requirements of HRSA and the CDC's HIV

~~Planning Integrated HIV Prevention and Care Plan~~ Guidance, the Commission is empowered to nominate candidates who are not commission members for appointment by the Board of Supervisors as members of the Commission's established standing committees. The term of each such member shall be two (2) years. Commission's standing committees may elect to nominate Committee-only Members for approval by the Commission to serve as voting members on the respective committees to provide professional and/or lived experience expertise, as a means of further engaging community participation in the planning process.

F. Commission meetings shall be chaired by the Commission's two (2) co-chairs, with the support of the executive director and staff. The co-chairs shall be elected by the Commission and have staggered two (2) year terms.

**SECTION 8.** Section 3.29.080 is hereby amended to read as follows:

**3.29.080 Compensation.**

When required to travel outside the county of Los Angeles County in performance of Commission duties, members may be reimbursed from Ryan White Act or other funds for necessary travel expenses, including transportation, meals, and lodging. To be reimbursable, such travel must receive prior written approval from the executive director or ~~his/her~~their designee.

~~Corresponding~~In accordance with the Ryan White Act legislation and HRSA and CDC guidelines, members of the Commission may also be reimbursed for local travel and mileage, meals associated with Commission business, child care during Commission activities, and computer-related expenses if those costs were incurred in

the performance of eCommission-related duties. The Commission may, in addition to reimbursing those expenses, also provide these services directly to members and/or pay monthly stipends to unaffiliated consumer members of Ryan White Act Part A services or HIV-negative individuals from identified high-risk or special populations who, if positive, would be eligible for Ryan White Program services, provided that the stipends are not paid with Ryan White Program funds. Eligible members must maintain a required level of participation and other performance requirements, as defined in Commission policy.

The Commission will establish, and the executive director will implement, procedures for eligibility and utilization of the foregoing described reimbursements, member services and/or stipends, including stipend amounts of at least \$25 and no more than ~~\$150~~ up to \$500 per month as determined by Commission policy and reported to the ~~Board of Supervisors~~, and the availability of funding.

**SECTION 9.** Section 3.29.090 is hereby amended to read as follows:

**3.29.090 Duties.**

Consistent with Section 2602(b)(4) (42 U.S.C. § 300ff-12) of the Ryan White Act ~~legislation~~, HRSA guidance, and requirements of the CDC's HIV Planning Guidance, the Commission is authorized to:

...

C. Establish priorities and allocations of Ryan White Act Part A ~~and B~~ and CDC prevention funding in percentage and/or dollar amounts to various services; review the grantee's allocation and expenditure of these funds by service category or type of

activity for consistency with the Commission's established priorities, allocations and comprehensive HIV plan, without the review of individual contracts; provide and monitor directives to the grantee on how to best meet the need and other factors that further instruct service delivery planning and implementation; and provide assurances to the Board of Supervisors and HRSA verifying that service category allocations and expenditures are consistent with the Commission's established priorities, allocations and comprehensive HIV plan;

...

H. Provide a report to the Board of Supervisors annually, ~~no later than June 30th,~~ describing Los Angeles County's progress in ending HIV ~~as a threat to the health and welfare of Los Angeles County residents,~~ with indicators determined by the Commission in collaboration with DHSP; and make other reports as necessary to the Board of Supervisors, the grantee and other departments on HIV-related matters referred for review by the Board of Supervisors, the grantee, or other departments;

...

[329010EICC]

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	2/11/2026	
<b>BOARD MEETING DATE</b>	3/3/2026	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input checked="" type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Department of Health Services	
<b>SUBJECT</b>	Rancho Los Amigos Central Utility Plant Leak Detection Remodeling Project	
<b>PROGRAM</b>		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>		
<b>COST &amp; FUNDING</b>	Total cost: \$1,800,000	Funding source: Capital Project No. 8A184
	TERMS (if applicable):	
	Explanation: Board approval of the enclosed FY 2025-26 appropriation adjustment (Enclosure B) will allow DHS to use \$1,685,000 from its Enterprise Fund-Committed for Rancho Los Amigos National Rehabilitation Center to fully fund expenditures estimated to be incurred in FY 2025-26 for the proposed project. There is no net County cost impact associated with the recommended actions.	
<b>PURPOSE OF REQUEST</b>	Approval of the recommendations will find the Rancho Los Amigos National Rehabilitation Center (RLANRC) Central Utility Plant Leak Detection Remodeling project exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 8A184, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department (ISD), or designee, to deliver the proposed project using a Board-approved Job Order Contract (JOC).	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The proposed DHS RLANRC Central Utility Plant Leak Detection Remodeling project (Project) will address an existing fuel tank leak detection system that is no longer in compliance with and must be refurbished to meet current codes.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Paige Bruyn, P&PM Section Manager, (323) 267-3196, <a href="mailto:pbruyn@isd.lacounty.gov">pbruyn@isd.lacounty.gov</a>	



County of Los Angeles  
**INTERNAL SERVICES DEPARTMENT**

1100 North Eastern Avenue  
Los Angeles, California 90063

**MICHAEL OWH**  
Director

Telephone: (323) 267-2101  
FAX: (323) 264-7135

*Speed. Reliability. Value*

March 3, 2026

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF HEALTH SERVICES  
RANCHO LOS AMIGOS CENTRAL UTILITY PLANT  
LEAK DETECTION REMODELING PROJECT  
CATEGORICAL EXEMPTION  
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 8A184  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT  
AUTHORIZE USE OF JOB ORDER CONTRACT  
(FISCAL YEAR 2025-26)  
(SUPERVISORIAL DISTRICT 4)  
(4-VOTES)**

**SUBJECT**

Approval of the recommendations will find the Rancho Los Amigos National Rehabilitation Center (RLANRC) Central Utility Plant Leak Detection Remodeling project exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 8A184, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department (ISD), or designee, to deliver the proposed project using a Board-approved Job Order Contract (JOC).

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed RLANRC Central Utility Plant Leak Detection Remodeling project is exempt from the CEQA for the reasons stated in this Board letter and in the record of the proposed project.

2. Establish and approve the proposed RLANRC Central Utility Plant Leak Detection Remodeling project, Capital Project No. 8A184, with a total project budget of \$1,800,000.
3. Approve the Fiscal Year (FY) 2025-26 appropriation adjustment to allocate \$1,685,000 from the Department of Health Services' (DHS) Enterprise Fund-Committed for Rancho Los Amigos National Rehabilitation Center to fund the proposed project. DHS has previously paid \$115,000 for design services funded through DHS' operating budget.
4. Authorize the Director of the Internal Services Department or his designee, to deliver the RLANRC Central Utility Plant Leak Detection Remodeling project using a Board-approved JOC.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The proposed DHS RLANRC Central Utility Plant Leak Detection Remodeling project (Project) will address an existing fuel tank leak detection system that is no longer in compliance with and must be refurbished to meet current codes.

The existing underground storage tank (UST) leak detection system would be remodeled to maintain reliable operation and system monitoring. This includes installation of the control panel, sensors, alarms, and related monitoring components, along with the associated manhole covers and frames to ensure proper containment.

The proposed project also includes remodeling of the plumbing sump pump assemblies to sustain system functionality and ensure continued integration with the Central Utility Plant (CUP) control system. Electrical work would include replacements to the conduit and cabling systems, as well as circuit protection devices, to support the operation of the refurbished systems in accordance with existing standards. The scope of work also includes the remodeling of existing concrete surfaces, curbs, and gutters, including surface finishing, joint treatment, and pavement markings consistent with existing site conditions.

The estimated project duration is approximately 11 months which includes construction and project closeout.

### **Implementation of Strategic Plan Goals**

These recommendations support the Los Angeles (LA) County Strategic Plan: Goal III. Realize Tomorrow's Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize LA County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing LA County asset.

### **Green Building/Sustainable Design Program**

The proposed Project will support the Board's Green Building/Sustainable Design Program by incorporating design features that will optimize energy efficiency.

The project would be designed and constructed to comply with Title 24 of the California Code of Regulations. Title 24 contains building standards to conserve electricity and natural gas in new and existing buildings within the State. When possible, ISD will document all Title 24 related improvements that qualify for Leadership in Energy and Environmental Design (LEED) building points to apply toward future LEED certification for the County building.

### **FISCAL IMPACT/FINANCING**

The total project budget for the proposed project is estimated to be \$1,800,000, which includes design, construction, change order allowance, inspection/testing, and ISD county services (Enclosure A). DHS has previously paid \$115,000 for design services funded through DHS' operating budget.

Board approval of the enclosed FY 2025-26 appropriation adjustment (Enclosure B) will allow DHS to use \$1,685,000 from its Enterprise Fund-Committed for Rancho Los Amigos National Rehabilitation Center to fully fund expenditures estimated to be incurred in FY 2025-26 for the proposed project. There is no net County cost impact associated with the recommended actions.

### **Operating Budget Impact**

The Internal Services Department and DHS do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed Project.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on May 17, 2023, the proposed Project will include a best-efforts Local Worker hiring goal of at least thirty percent (30%). The "Targeted Worker" component will not be included as part of the proposed Project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project is exempt from the Civic Art Allocation as it involves underground work.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project is categorically exempt from CEQA. The scope of work consists of the remodeling of an existing leak detection system and related surface paving. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that it will meet the criteria set forth in Sections 15301(c), (d), and (l)(4), 15302(c), 15303, and Section 15304(f) of the State CEQA Guidelines and Classes 1(h)(4), (x)(13), 2(e), 3, and 4(k) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, placement of small equipment and accessory structures, installation of equipment at existing facilities, and minor alterations to land

required excavation, trenching, backfilling and surface restoration associated with the installation of the new leak detection system. The project will not include removal of healthy, mature, scenic trees.

In addition, based on the records of the proposed project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the inapplicable.

Upon the Board's approval of the proposed project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Office of Land Use and Climate Innovation in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

### **CONTRACTING PROCESS**

The proposed Project will be delivered using an ISD Board-approved Job Order Contract (JOC) for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOCs contain the Board's required provisions including those pertaining to consideration of qualified County employees targeted for layoffs, as well as qualified Greater Avenues for Independence (GAIN) Program and General Relief Opportunity for Work (GROW) Program participants for employment openings, and compliance with the Safely Surrendered Baby Law.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this proposed Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the proposed project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively procured construction contract, such as a JOC, not by county employees, due to the "Force Account" limitations set forth in the Public Contract Code.

ISD will provide strict commissioning guidelines that are to be completed by the installing contractor and signed off by the Maintenance & Operations division to ensure equipment is in optimal operating condition at the time of project turnover.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommendations will have minimal impact on current county services. The leak detection system and associated paving is used to detect fuel leaks. This is not a daily occurrence and so there will be no foreseeable impact to daily operations.

**CONCLUSION**

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and DHS.

Respectfully submitted,

Michael Owh  
Director

MO:QH:ME:kc

Enclosures

C: Executive Office, Board of Supervisors  
Chief Executive Office  
County Counsel  
Department of Health Services

**PROJECT INFORMATION SHEET  
SCHEDULE AND BUDGET SUMMARY**

<b>PROJECT :</b>	<b>DHS RLA Leak Detection Refurbishment</b>
<b>CAPITAL PROJECT NO. :</b>	<b>8A184</b>

<b>I. PROJECT SCHEDULE</b>		
<b>Project Activity</b>	<b>Duration</b>	<b>Scheduled Completion Date</b>
Complete Construction Documents	Complete	Aug 2025
Jurisdictional Approval	Complete	December 2025
Award Construction Contract	1 month following Board approval	April 2026
Substantial Completion	9 months following Board approval	December 2026
Project Acceptance	11 months following Board approval	February 2027

<b>II. BUDGET SUMMARY</b>	
<b>Budget Category</b>	<b>Proposed Budget</b>
Construction	
Construction	\$ 895,000.00
Change Orders (Contingency)	\$ 245,000.00
<b>Subtotal</b>	<b>\$ 1,140,000.00</b>
Civic Art (if not exempt)	\$ -
Plans and Specifications	\$ 77,000.00
Jurisdictional Review/Plan Check/Permits	\$ 57,000.00
Project Management	\$ 198,000.00
Overhead	\$ 328,000.00
<b>Total Project Budget</b>	<b>\$ 1,800,000.00</b>

February 03, 2026

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF HEALTH SERVICES

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE  
FY 2025-26  
4 - VOTES**

**SOURCES**

**USES**

DHS ENTERPRISE FUND  
MN2-3081  
COMMITTED FOR RANCHO LOS AMIGOS NATIONAL REHABILITATION CTR  
**DECREASE OBLIGATED FUND BALANCE 1,685,000**

DHS ENTERPRISE FUND  
MN2-HS-6100-60070  
OTHER FINANCING USES  
**INCREASE APPROPRIATION 1,685,000**

RANCHO LOS AMIGOS NATIONAL REHAB. CENTER ENTERPRISE FUND  
MN7-HR-96-9911-60040  
OPERATING TRANSFERS IN  
**INCREASE REVENUE 1,685,000**

RANCHO LOS AMIGOS NATIONAL REHAB. CENTER ENTERPRISE FUND  
MN7-HR-96-9912-60040  
OPERATING SUBSIDY - GENERAL FUND  
**DECREASE REVENUE 1,685,000**

ENT SUB - RANCHO LOS AMIGOS NATIONAL REHABILITATION CENTER  
A01-AC-6100-21200-21230  
OTHER FINANCING USES  
**DECREASE APPROPRIATION 1,685,000**

RANCHO LOS AMIGOS NATIONAL REHAB CENTER CAPITAL IMPROVEMENTS  
RLANRC CENTRAL UTILITY PLANT LEAK DETECTION REMODELING  
A01-CP-6014-64025-8A184  
CAPITAL ASSETS - B & I  
**INCREASE APPROPRIATION 1,685,000**

**SOURCES TOTAL \$ 5,055,000**

**USES TOTAL \$ 5,055,000**

**JUSTIFICATION**

This budget adjustment of \$1,685,000 is necessary to fund Capital Project No. 8A184, Rancho Los Amigos National Rehabilitation Center Central Utility Plant Leak Detection Remodeling Project, using DHS Enterprise Fund-Committed for Rancho Los Amigos National Rehabilitation Center obligated fund balance for anticipated expenditures in FY 2025-26.

**JEAN LO**

Digitally signed by JEAN LO  
Date: 2025.12.19 15:13:12 -08'00'

**AUTHORIZED SIGNATURE**

JEAN LO, CHIEF, CONTROLLER'S DIVISION

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION  
Digitally signed by Lan Sam  
BY **Lan Sam**  
Date: 2025.12.22 09:11:54 -08'00'

AUDITOR-CONTROLLER

B.A. NO. **078**

DATE **12/22/25**

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

Digitally signed by Amir Alam  
BY **Amir Alam**  
Date: 2026.01.05 12:26:12 -08'00'

DATE **1/5/26**