



Board of Supervisors Public Safety Cluster Agenda Review Meeting

DATE: January 14, 2026

TIME: 9:30 a.m. – 11:00 a.m.

MEETING CHAIR: Anabel Martinez, 1st Supervisorial District

CEO MEETING FACILITATOR: Dardy Chen

THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055.

To participate in the meeting in-person, the meeting location is:
Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 374-A

To participate in the meeting virtually, please call teleconference number
1 (323) 776-6996 and enter the following 169948309# or [Click here to join the meeting](#)

**For Spanish Interpretation, the Public should send emails within 48 hours
in advance of the meeting to:** ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Public Safety Cluster on any agenda item during General Public Comment. The meeting chair will determine the amount of time allowed for each item.
**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6
TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S): [Any Informational Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

A. NONE

3. BOARD MOTION ITEM(S):

• NONE

4. PRESENTATION/DISCUSSION ITEM(S):

A. BOARD LETTER:

Amendment to Sole Source Contract Number 640-22-064 with William James College to Provide Research and Consulting Services on the County of Los Angeles Juvenile Competency to Stand Trial Program
Speaker(s): Stacey Lopez-Maddox and Suzanne Lyles (PROBATION)

B. BOARD LETTER:

Campus Kilpatrick Pool Fence Replacement and Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Projects
Speaker(s): Oneida Nunez (ISD)

C. BOARD LETTER:

Pitchess Detention Center South Renovation Project
Speaker(s): Hassan Alameddine and Heather Santana (PUBLIC WORKS)

5. PUBLIC COMMENTS

6. ADJOURNMENT

CLOSED SESSION ITEM(S):

CS-1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision (a) of Government Code Section 54956.9)

Kamryn Garbutt v. County of Los Angeles, et al.

United States District Court Case No.: 2:24-CV-10947-WLH (BFMx)

Department: Probation

CS-2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision d(1) of Government Code Section 54956.9)

Jodi Michelle Link v. County of Los Angeles

Los Angeles Superior Court Case No.: 22STCV12873

Department: District Attorney

7. UPCOMING ITEM(S) FOR JANUARY 21, 2026:

A. BOARD BRIEFING:

Civilian Oversight Commission (COC) Monthly Briefing
Speaker(s): Sharmaine Moseley (COC)

B. BOARD BRIEFING:

Office of Inspector General (OIG) Monthly Status and Custody Briefing
Speaker(s): Eric Bates (OIG)

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE PUBLIC SAFETY CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

PUBLIC_SAFETY_COMMENTS@CEO.LACOUNTY.GOV

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	1/14/2026	
BOARD MEETING DATE	2/3/2026	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Probation	
SUBJECT	Authorize the Chief Probation Officer to execute a sole source amendment to extend the term of the Contract with William James College (WJC).	
PROGRAM	WJC's services support the County of Los Angeles Juvenile Competency to Stand Trial Program	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: Amendment to the Sole Source Amendment to the Sole Source in order to comply with federal case law and California Statutes to provide competency restoration service to youth deemed incompetent to stand trial. Specifically, youth who have an open felony petition. WJC's knowledge and understanding of the existing program is required to complete the assessment regarding the effectiveness of the intervention, specifically answering the question of whether youth in Los Angeles County who have been deemed incompetent to stand trial can be remediated through the Program. Identifying another consultant with first-hand knowledge of the Program, with similar expertise and experience to complete the research study and modify the WJC curriculum, would be prohibitively costly in time and funding.	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$95,200	Funding source: NCC
	TERMS (if applicable): To extend the contract from March 15, 2026 through March 14, 2027, with an option to extend the contract for two additional one-year periods and a six (6) month-to-month period.	
	Explanation:	
PURPOSE OF REQUEST	The purpose of the recommended actions is to extend the term of the Contract to continue providing competency restoration services to youth deemed incompetent to stand trial.	
BACKGROUND (include internal/external issues that may exist including any related motions)	California statutory law and federal case law requires that a defendant be competent throughout criminal proceedings. The County of Los Angeles Superior Court's Juvenile Competency to Stand Trial Protocol (Protocol) [Issued 1/2012, Revised 6/2015, Revised 3/2019] requires that Probation provide competency restoration services to youth deemed incompetent to stand trial. Specifically, these youth are those who have an open or sustained Welfare and Institutions Code (WIC) Section 707(b) (Serious Juvenile Offenses) or Penal Code Section 290.008(C) (Sexual Registrant Requirements) petition, who are detained in juvenile hall, or have three or more open or sustained petitions within a three (3) year period. The Competency to Stand Trial Program was developed as a result of the requirements of the Protocol.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Care First, Jails Last: This priority aims to address social and mental health issues to transform the youth justice system through creating reform policies.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Stacey Lopez-Maddox, Administrative Deputy: (562) 940-2516 Email: Stacy.Lopez-Maddox@probation.lacounty.gov Suzanne Lyles, Director: (562) 940-2533 Suzanne.lyles@probation.lacounty.gov



COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY – DOWNEY, CALIFORNIA 90242
(562) 940-2501



GUILLERMO VIERA ROSA
Chief Probation Officer

February 3, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AMENDMENT TO SOLE SOURCE CONTRACT NUMBER 640-22-064 WITH
WILLIAM JAMES COLLEGE TO PROVIDE RESEARCH AND CONSULTING
SERVICES ON THE COUNTY OF LOS ANGELES JUVENILE COMPETENCY TO
STAND TRIAL PROGRAM**

(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Request approval of a Sole Source Amendment to extend the term of Contract Number 640-22-064 (Contract) with William James College (WJC) for a one (1) year Option Term and two (2) additional one-year periods for the purposes of research and consultation services on the County of Los Angeles Juvenile Competency to Stand Trial Program (Program) for the County of Los Angeles Probation Department (Probation), and to increase the Contract sum to account for the additional option periods.

IT IS RECOMMENDED THAT YOUR BOARD

1. Approve and authorize the Chief Probation Officer, or his designee, to execute an Amendment, substantially similar to the attached (Attachment I), to the Sole Source Contract with WJC in order to extend the current contract period for a one (1) year period with the option to extend for an additional two (2) one-year periods and six (6) month-to-month option periods, for an estimated amount of \$95,200, upon approval as to form by County Counsel.
2. Delegate authority to the Chief Probation Officer, or his designee, to prepare and execute subsequent Amendments to the Contract in order to extend the term of the Contract for the two (2) additional one-year periods, and six (6) month-to-month

Rebuild Lives and Provide for Healthier and Safer Communities

option periods detailed in Recommendation 1, upon approval as to form by County Counsel.

3. Delegate authority to the Chief Probation Officer, or his designee, to execute an amendment to the Contract to modify the contract rates, upon approval as to form by County Counsel.
4. Delegate authority to the Chief Probation Officer or his designee, to approve: i) non-material, technical, and administrative changes to the Contract, ii) necessary changes to the scope of service, and if necessary, iii) termination of, in whole or in part, the Contract with WJC.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Background

California statutory law and federal case law requires that a defendant be competent throughout criminal proceedings. The County of Los Angeles Superior Court's Juvenile Competency to Stand Trial Protocol (Protocol) [Issued 1/2012, Revised 6/2015, Revised 3/2019] requires that Probation provide competency restoration services to youth deemed incompetent to stand trial. Specifically, these youth are those who have an open or sustained Welfare and Institutions Code (WIC) Section 707(b) (Serious Juvenile Offenses) or Penal Code Section 290.008(C) (Sexual Registrant Requirements) petition, who are detained in juvenile hall, or have three or more open or sustained petitions within a three (3) year period. The Program was developed as a result of the requirements of the Protocol. On August 30, 2022, your Board authorized the Chief Probation Officer to enter into a Sole Source Contract with William James College from September 15, 2022 through March 14, 2026, to provide research and consultation services on the Program. In August 2025, Probation was asked by the newly launched Juvenile Competence to Stand Trial Hub Court to continue its data collection and analysis beyond the March 14, 2026 expiration date of the Contract.

Recommendation

The purpose of the recommended actions is to authorize the Chief Probation Officer, or his designee, to execute an Amendment to (i) extend the current contract period for a one (1) year period with the option to extend for an additional two (2) one-year periods and six (6) month-to-month option periods, for an estimated amount of \$95,200; (ii) delegate authority to the Chief Probation Officer, or his designee, to prepare and execute amendments to the Contract to extend for two (2) additional one-year periods, and six (6) month-to-months option periods; and (iii) modify the Pricing Sheet to increase the hourly rates for staff. The current contract rates have not been increased since September of 2022 and, as a result, have not kept pace with inflation. These staff members are subject matter experts in the field of research for juvenile competency to stand trial. The recommended actions will allow WJC to continue with their research study and, if necessary, revise and enhance the curriculum of the Program based on findings of this study.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended action is consistent with the County of Los Angeles North Star 1: Make Investments That Transform Lives, Focus Area Goal D: Support Vulnerable Populations. Specifically, it will address people with disabilities under Strategy vii.

FINANCIAL IMPACT/FINANCING

The contract extension is estimated at \$95,200 and is fully funded under Net County Cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

All terms and conditions included in the existing Contract will continue to apply following execution of the proposed Amendment (Attachment I), upon approval as to form by County Counsel. Attached is the Sole Source Checklist (Attachment II) mandated by your Board. In accordance with your Board's contract policy requirements for Sole Source Contracts, Probation notified your Board on October 21, 2025, of its intent to extend the Contract with WJC.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This proposed Amendment will allow Probation to continue with WJC's research study on the County of Los Angeles Competency to Stand Trial Program.

Respectfully submitted,

GUILLERMO VIERA ROSA
Chief Probation Officer

GVR:TH:YT:nd

Enclosures

c: Executive Officer
Chief Executive Officer
County Counsel

**MODIFICATION NUMBER FIVE
TO CONTRACT NUMBER 640-22-064
BY AND BETWEEN THE COUNTY OF LOS ANGELES AND
WILLIAM JAMES COLLEGE TO PROVIDE RESEARCH AND CONSULTING
SERVICES ON THE COUNTY OF LOS ANGELES JUVENILE COMPETENCY
TO STAND TRIAL PROGRAM**

This Modification Number Five, hereinafter “Modification,” to Contract Number 640-22-064, hereinafter “Contract,” is made and entered into this ____ day of _____, 2026, by and between the County of Los Angeles, hereinafter “County,” and William James College, hereinafter “Contractor.”

RECITALS

WHEREAS, on September 8, 2022, the parties entered into a Contract to provide research and consulting services on the Juvenile Competency to Stand Trial program for the County of Los Angeles Probation Department;

WHEREAS, the Chief Probation Officer has been delegated authority to extend and modify the Contract pursuant to the terms contained in the Contract;

WHEREAS, pursuant to Paragraph 4 (Term of Contract) of the Contract, the Contract has an initial term of one (1) year with two (2) additional one-year periods for a maximum total contract term of three (3) years; and an additional six (6) month-to-month period (each an “Option Term”);

WHEREAS, the Contract is currently in its six-month Option Term as provided for in the initial Contract and therefore expires on March 14, 2026;

WHEREAS, the Contract was modified through Modification Number One on March 28, 2023 to modify Exhibit B, Pricing Sheet with a revised Exhibit B-1, Pricing Sheet;

WHEREAS, the Contract was modified through Modification Number Two on August 22, 2023 to: 1) modify Subparagraph 4.1 of the Contract to extend the term of the Contract for the first one (1) year Option Term; 2) delete Paragraph 8.59 (COVID-19 Vaccinations of County Contractor Personnel); and 3) delete Exhibit G (COVID-19 Vaccination Certification of Compliance);

WHEREAS, the Contract was modified through Modification Number Three on March 18, 2024 to: 1) modify Paragraph 4 (Term of Contract), Subparagraph 4.1, to extend the term of the Contract for a third one-year Option Term; and 2) modify the Contract to update and/or add County Standard Terms and Conditions to meet County requirements;

WHEREAS, the Contract was modified through Modification Number Four on July 8, 2025 to: 1) modify Paragraph 4 (Term of Contract), Subparagraph 4.1 to extend the term of the Contract on a month-to-month basis, for a period of time not to exceed six (6) months; 2) modify Paragraph 5 (Contract Sum), Subparagraph 5.1; and 3) modify Exhibit B-1 (Pricing Sheet) with Exhibit B-2 (Pricing Sheet);

WHEREAS, the Chief Probation Officer or his designee, received delegated authority on _____ 1) to add additional contract periods; 2) modify the Statement of Work (Exhibit A) and; 3) increase the Contract rates;

WHEREAS, the parties agree to: 1) modify Paragraph 4 (Term of Contract), Subparagraph 4.1 to extend the term of the Contract for a one (1) year Option Term and two (2) additional one-year periods and add Subparagraph 4.2 for a six (6) month-to-month period (each an "Option Term"); 2) modify Paragraph 5 (Contract Sum), Subparagraph 5.1; 3) modify Exhibit A (Statement of Work); 4) modify Exhibit B-2 (Pricing Sheet) with Exhibit B-3 (Pricing Sheet); 5) modify Exhibit V (Travel Expense Reimbursement Rates); and

WHEREAS, County and Contractor mutually agree to modify the Contract as hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the Contract is modified as follows:

1. Paragraph 4 (Term of Contract), Subparagraph 4.1 of the Contract, shall be deleted in its entirety and replaced with the following to extend the term of the Contract for a one-year period from **March 15, 2026 through March 14, 2027**:
 - 4.1 The Term of this Contract shall be for four (4) years and six-months commencing September 15, 2022 and continuing through March 14, 2027, unless sooner terminated or extended, in whole or in part, as provided in this Contract. Contingent upon available funding, this Contract may be extended by the Chief Probation Officer or designee and authorized officials of the Contractor, by mutual written agreement, for up to two (2) additional one (1) year periods.
 - 4.2 Contingent upon available funding, the term of the Contract may also be extended beyond the stated expiration date above on a month-to-month basis, for a period of time not to exceed six (6) month-to-month periods, upon the written request of the Chief Probation Officer or designee and the written concurrence of the Contractor. All terms of the Contract in effect at the time of extending the term shall remain in effect for the duration of the extension.

2. Paragraph 5 (Contract Sum), Subparagraph 5.1.1 shall be deleted in its entirety and replaced with the following:

5.1.1 The Contract Sum under the terms of this Contract shall be the total monetary amount payable by the County to the Contractor for supplying all services under this Contract consistent with the cost listed in Exhibit B (Pricing Schedule). The annual contract sum, inclusive of all applicable taxes, was estimated at \$60,000 for the initial one (1) year period from March 15, 2022 through March 14, 2023. Through Modification One, \$21,375 was added to the Contract Sum from March 15, 2023 through March 14, 2024. Through Modification Four, \$40,379 was added to the Contract Sum from September 15, 2025 through March 14, 2026. Upon execution of Modification Five, an additional **\$95,200** is added to the Contract Sum, inclusive of all applicable taxes consistent with Exhibit B-3 (Pricing Sheet). Notwithstanding said limitation of funds, the Contractor agrees to satisfactorily perform and complete all work specified herein.

3. Paragraph 2.1 (Objective 1: Evaluate the efficacy of the Program), Subparagraphs 2.1.1 and 2.1.2 of Exhibit A (Statement of Work), shall be deleted in their entirety, the remaining Subparagraphs remain the same:

2.1.1 Reserved

2.1.2 Reserved

Paragraph 2.2 (Objective 1: Deliverables), Subparagraph 2.2.3 of Exhibit A (Statement of Work), shall be deleted in its entirety, the remaining Subparagraphs remain the same:

2.2.3 Reserved

4. Exhibit B-2 (Pricing Sheet) is hereby deleted in its entirety and replaced with Exhibit B-3 (Pricing Sheet), which is attached hereto and incorporated by reference.
5. Exhibit V (Travel Expense Reimbursement Rates) is hereby deleted in its entirety and replaced with Exhibit V (Travel Expense Reimbursement Rates), which is attached hereto and incorporated by reference.
6. Except as expressly provided in this Modification, all other terms and conditions of the Contract shall remain in full force and effect.
7. Contractor hereby represents and warrants that the person executing this modification is an Authorized agent who has actual authority to bind Contractor to each and every item, condition, and obligation of the modification and that all requirements of Contractor have been fulfilled to provide such actual authority.

**MODIFICATION NUMBER FIVE
TO CONTRACT NUMBER 640-22-064
BY AND BETWEEN THE COUNTY OF LOS ANGELES AND
WILLIAM JAMES COLLEGE TO PROVIDE RESEARCH AND CONSULTING
SERVICES ON THE COUNTY OF LOS ANGELES JUVENILE COMPETENCY
TO STAND TRIAL PROGRAM**

IN WITNESS WHEREOF, the parties hereto have caused this Modification Number Five to be executed on its behalf by its duly authorized officers.

COUNTY OF LOS ANGELES
PROBATION DEPARTMENT

By _____
GUILLERMO VIERA ROSA
CHIEF PROBATION OFFICER

CONTRACTOR:

WILLIAM JAMES COLLEGE

By _____

Name (Typed or Printed)

Title

APPROVED AS TO FORM:

DAWYN HARRISON
COUNTY COUNSEL

By _____
JASON C. CARNEVALE
DEPUTY COUNTY COUNSEL

PRICING SHEET

EXPENSES: Reimbursable expenses shall include the actual expenditures made or incurred in the performance of services under this Agreement. Expenses will include, but shall not be limited to, the following: travel, lodging, postage, deliveries, document reproduction for reports, mileage, long distance telephone charges, and other normal and reasonable expenses, as determined by County, that are required for Contractor to perform the services set forth in the attached Statement of Work.

Objectives	Rates
Objective 1: Evaluation and Data Analysis Two Principal Investigators - Dr. Larson and Dr. Nathanson Salary Support – 300 hours x \$100.00 Per Hour	\$30,000.00
Two Research Assistants Salary Support – 600 hours x \$16.00 Per Hour	\$9,600.00
One Research Analyst Salary Support – 200 hours x \$32.00 Per Hour	\$6,400.00
Objective 1 (2.2.6): Outcome Study - Upon delivery and approval by County	\$8,000.00
Objective 1 (2.2.8): Delivery of Finalized JCCS Curriculum - Upon delivery and approval by County	\$2,500.00
Objective 2: Technical Assistance – As Needed Two Principal Investigators - Dr. Larson and Dr. Nathanson Salary Support – 250 hours x \$100.00 Per Hour	\$25,000.00
Subtotal	\$81,500.00
10% Administrative Indirect Cost	\$8,150.00
Additional Indirect Cost Include: Travel and Meals Indirect cost to be reimbursed in accordance with Exhibit V	\$5,550.00
TOTAL	\$95,200.00

- Hours are subject to change by mutual agreement.
- Travel-related expenses must be approved by the County Program Manager in advance. All travel-related expenses shall be in accordance with County's Travel Expense Reimbursement/Mileage Rates (Exhibit V).
- Amounts may be transferred to other line items by mutual agreement of County and Contractor.

TRAVEL EXPENSE REIMBURSEMENT RATES

The maximum reimbursable rates for the travel incurred are as follows:

Lodging – Maximum Daily Rate

- \$280.25 (plus corresponding taxes included on the receipt) for a single occupancy hotel accommodation.
- Hotel receipt is required and must be submitted with the expense claim form.

Meals - Maximum Daily Rate

- Breakfast - \$16.75
- Lunch - \$22.00
- Dinner - \$54.50, not to exceed \$93.25 combined per day when authorized for all three meals.
- Meal reimbursement may be subject to taxability if not substantiated. Accordingly, requiring receipts is mandatory.

*Note: Travel reimbursement rates may be modified as determined by County

SOLE SOURCE CHECKLIST

Department Name: Probation

New Sole Source Contract

Sole Source Amendment to Existing Contract

Date Existing Contract First Approved:

September 8, 2022

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist .”</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
✓	➤ Compliance with State and/or federal programmatic requirements. Federal case law and California Statutes require that a defendant be competent throughout criminal proceedings. The County of Los Angeles Superior Court’s Juvenile Competency to Stand Trial Protocol (Protocol) [Issued 1/2012, Revised 6/2015 and 3/2019] requires that Probation provide competency restoration services to youth deemed incompetent to stand trial. Specifically, these are youth who have an open felony court petition.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
✓	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County. WJC’s knowledge and understanding of the existing program is required to complete the assessment regarding the effectiveness of the intervention, specifically answering the question of whether youth in Los Angeles County who have been deemed incompetent to stand trial can be remediated through the Program. Identifying another consultant with first-hand knowledge of the Program, with similar expertise and experience to complete the research study and modify

	the WJC curriculum, would be prohibitively costly in time and funding.
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Rene' Phillips

Chief Executive Office

12/19/2025

Date

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	1/14/2026	
BOARD MEETING DATE	2/3/2026	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Probation Department	
SUBJECT	Campus Kilpatrick Pool Fence Replacement and Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Projects	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$6,840,000	Funding source: Probation Department's 2011 Realignment Trust Account for Juvenile Probation Camp Funding
	TERMS (if applicable):	
	Explanation: Approval of the enclosed appropriation adjustment (Enclosure C) will authorize the transfer of \$6,693,000 from the Probation Department's 2011 Realignment Trust Account for Juvenile Probation Camp Funding to fully fund the projects as follows: 1. Transfer \$991,000 to the Campus Kilpatrick Pool Fence Replacement Project, CP No. 8A051, to fully fund the project, resulting in a total project budget of \$1,046,000. 2. Transfer \$5,702,000 to the Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project, CP No. 8A052, to fully fund the project, resulting in a total project budget of \$5,794,000.	
PURPOSE OF REQUEST	Approval of the recommendations will find the two Capital Projects are exempt from the California Environmental Quality Act; establish and approve Capital Project Nos. 8A051 and 8A052 for the Campus Kilpatrick Pool Fence Replacement and Campus Kilpatrick-Camp Miller Perimeter Fence Replacement projects, respectively; approve the related appropriation adjustment; and authorize the Director of the Internal Services Department, or designee, to deliver the proposed projects using a Board-approved Job Order Contract.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The Probation Department has elected to fund and move the following proposed projects forward in order to address ongoing needs across Campus Kilpatrick and Camp Miller, located at 427 and 433 Encinal Canyon Road in the City of Malibu, respectively.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Oneida Nunez, P&PM Section Manager, onunez@isd.lacounty.gov	



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

MICHAEL OWH
Director

Telephone: (323) 267-2101
FAX: (323) 264-7135

Speed. Reliability. Value.

February 3, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**PROBATION DEPARTMENT
CAMPUS KILPATRICK POOL FENCE REPLACEMENT PROJECT AND
CAMPUS KILPATRICK-CAMP MILLER PERIMETER FENCE REPLACEMENT PROJECT
ESTABLISH AND APPROVE TWO CAPITAL PROJECTS
AND RELATED APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NOS. 8A051 AND 8A052
(SUPERVISORIAL DISTRICT 3)
(FISCAL YEAR 2025-26)
(4-VOTES)**

SUBJECT

Approval of the recommendations will find the two Capital Projects are exempt from the California Environmental Quality Act; establish and approve Capital Project Nos. 8A051 and 8A052 for the Campus Kilpatrick Pool Fence Replacement and Campus Kilpatrick-Camp Miller Perimeter Fence Replacement projects, respectively; approve the related appropriation adjustment; and authorize the Director of the Internal Services Department, or designee, to deliver the proposed projects using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the two proposed Capital Projects at Campus Kilpatrick-Camp Miller are within the scope of previously-approved improvements and the Board's previous findings of exemption from the California Environmental Quality Act for the reasons stated in this letter and in the record of the projects, and there has been no change in the projects or the circumstances under which they are undertaken that would change the Board's previous conclusion.

2. Establish and approve two Capital Projects as follows:
 - a. Campus Kilpatrick Pool Fence Replacement Project, Capital Project No. 8A051, with a total project budget of \$1,046,000. The project budget includes \$55,000 for pre-construction costs, which were previously funded and expended through the Probation Department's operating budget.
 - b. Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project, Capital Project No. 8A052, with a total project budget of \$5,794,000. The project budget includes \$92,000 for pre-construction costs, which were previously funded and expended through the Probation Department's operating budget.
3. Approve an appropriation adjustment to transfer \$6,693,000 from the Probation Department's 2011 Realignment Trust Account for Juvenile Probation Camp Funding as follows: \$991,000 for the Campus Kilpatrick Pool Fence Replacement Project, Capital Project No. 8A051, and \$5,702,000 to Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project, Capital Project No. 8A052.
4. Authorize the Director of the Internal Services Department, or designee, to deliver the two proposed Capital Projects using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find that the Campus Kilpatrick Pool Fence Replacement, Capital Project (CP) No. 8A051, and Campus Kilpatrick-Camp Miller Perimeter Fence Replacement, CP No. 8A052, are exempt from the California Environmental Quality Act (CEQA), approve the Capital Projects and related appropriation adjustment, and authorize the Internal Services Department (ISD) to deliver the proposed projects using a Board-approved Job Order Contract (JOC).

The Probation Department has elected to fund and move the following proposed projects forward in order to address ongoing needs across Campus Kilpatrick and Camp Miller, located at 427 and 433 Encinal Canyon Road in the City of Malibu, respectively.

Campus Kilpatrick Pool Fence Replacement, CP No. 8A051

The proposed project would replace the existing pool fence at Campus Kilpatrick by removing the existing fence and replacing in kind with a fence with anti-climb rollers.

The work would include the removal of the existing chain link fence, posts, footings, gates, and concrete; installation of anti-climb rollers; re-installation of the existing perimeter fencing, gates, rails, mesh, posts, footings, concrete, curbs, paving; and the temporary removal and reinstallation of signage, security camera, conduits, sprinkler heads, irrigation lines, water lines, and control valves.

The estimated project duration is approximately 10 months, which includes construction and project completion.

Campus Kilpatrick-Camp Miller Perimeter Fence Replacement, CP No. 8A052

The proposed Project would replace the perimeter fence surrounding Campus Kilpatrick and the adjacent Camp Miller facilities. This replacement is necessary to comply with the Board of State and Community Corrections (BSCC) Title 24 requirements, which specify that the facility perimeter must be controlled by the appropriate means to ensure that youth remain within the perimeter and to prevent unauthorized access by the public. Additionally, the Probation Department's Los Padrinos Depopulation Strategy calls for the conversion of Campus Kilpatrick to an all-girls and gender expansive youth facility with a Secure Youth Treatment Facility (SYTF) component. This change in population requires the Department to replace the existing fencing around the perimeter of Campus Kilpatrick and Camp Miller. This replacement would enhance the level of security and provide a more inconspicuous and less institutional appearance to the facility.

The replacement would include the removal of portions of the existing perimeter fencing and razor wire and replacing in kind with the installation of anti-climb fencing, anti-climb rollers, and a privacy screen; and the replacement of the existing posts, footings, slide and double gates, gate operators, pedestrian gates, access controls and intercoms, sensors, keypads, electrical wiring and conduit, locks, and various necessary electrical components.

The estimated project duration is approximately 12 months, which includes construction and project completion.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2: Foster Vibrant and Resilient Communities, Focus Area Goal C: Public Safety, Strategy i. Support and invest in innovative practices, crime prevention resources and infrastructure to provide protection and security and North Star 3: Realize Tomorrow's Government Today, Focus Area Goal G: Internal Controls and Processes, Strategy ii. Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The aggregated total estimated project budget for the two projects is \$6,840,000 which includes design, construction, change order allowance, civic art allocation, inspection/testing, and ISD county services. Pre-construction costs of approximately \$55,000 for the proposed Campus Kilpatrick Pool Fence Replacement Project, CP 8A051, which were paid in FY 2022-23, are accounted for in Enclosure A for a total project budget of \$1,046,000. Pre-construction costs of approximately \$92,000 for the proposed Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project, CP 8A052, which were paid in FY 2022-23 and FY 2023-24, are accounted for in Enclosure B for a total project budget of \$5,794,000.

Approval of the enclosed appropriation adjustment (Enclosure C) will authorize the transfer of \$6,693,000 from the Probation Department's 2011 Realignment Trust Account for Juvenile Probation Camp Funding to fully fund the projects as follows:

- a. Transfer \$991,000 to the Campus Kilpatrick Pool Fence Replacement Project, CP No. 8A051, to fully fund the project, resulting in a total project budget of \$1,046,000.
- b. Transfer \$5,702,000 to the Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project, CP No. 8A052, to fully fund the project, resulting in a total project budget of \$5,794,000.

Operating Budget Impact

The scope of work consists of remodeling work made to existing features. Therefore, following the completion of the projects, no one-time start-up or additional ongoing costs are anticipated as a result of the projects. There is no net County cost impact associated with the recommended actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on May 17, 2023, the proposed Campus Kilpatrick Pool Fence Replacement Project will include a best-efforts Local Worker hiring goal of at least thirty percent (30%), with no "Targeted Worker" component, as its project budget falls between the \$500,000 and \$2,500,000 threshold.

In addition, the proposed Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project will include a mandatory hiring requirement of at least thirty percent (30%) Local Workers and 10 percent (10%) Targeted Workers because the project budget exceeds \$2,500,000.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Campus Kilpatrick Pool Fence Replacement Project, and proposed Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project will include one percent (1%) of eligible design and construction costs to be allocated to the Civic Art Fund in the amounts of \$6,000 and \$38,000, respectively.

ENVIRONMENTAL DOCUMENTATION

On July 27, 2021, the Board approved discretionary actions at Campus Kilpatrick that included camera installation, relocation of lighting, and new and upgraded fencing. At that time, the Board determined these minor improvements were categorically exempt from CEQA and perimeter fence under the State CEQA Guidelines in Sections 15301(a) and (f), 15303(e), and 15311 and Classes 1(d), and (i), 3(b), and 11 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, and the installation of small equipment. The scopes of work for both fence projects, which would replace the existing perimeter fence and pool fence, is within the scope of previously approved improvements and remains within the Board's previous findings of exemption for the projects. There has been no change in the projects or the circumstances under which they are undertaken that would change the Board's previous conclusion.

Upon the Board's approval of the projects, ISD will file a Notice of Exemption indicating that there has been no change to the previously approved scope, that would trigger CEQA, with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Office of Planning and Research in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

CONTRACTING PROCESS

The proposed projects will be delivered using an ISD Board-approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For these proposed projects, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively procured construction contract, such as a JOC, not by county employees, due to the "Force Account" limitations set forth in the Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have minimal impact on current county services. The perimeter fence project will be constructed in phases to minimize disruption to camp operations. Existing fencing will remain in place until the new sections are completed, maintaining site security throughout construction. A security check-in process will be implemented for all contractors working on-site. Normal camp activities are not expected to be impacted.

The proposed pool fence project will require close coordination with Campus Kilpatrick operations staff to manage contractor access and ensure youth safety. The pool area will be closed to youth for the duration of the fence construction.

CONCLUSION

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and the Probation Department.

Respectfully submitted,

Michael Owh

Director

MO:QH:ME:kc

Enclosures

C: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel
LA County Department of Arts and Culture (Civic Art Division)
Probation Department

DRAFT

**PROJECT INFORMATION SHEET
SCHEDULE AND BUDGET SUMMARY**

PROJECT :	Probation Campus Kilpatrick Pool Fence Replacement
CAPITAL PROJECT NO. :	8A051

I. PROJECT SCHEDULE		
Project Activity	Duration	Scheduled Completion Date
Complete Construction Documents	Complete	January 2025
Jurisdictional Approval	Complete	June 2025
Award Construction Contract	1 month following Board approval	March 2026
Substantial Completion	8 months following Board approval	October 2026
Project Acceptance	10 months following Board approval	December 2026

II. BUDGET SUMMARY	
Budget Category	Proposed Budget
Construction	
Construction	\$ 604,000.00
Change Orders (Contingency)	\$ 74,000.00
Subtotal	\$ 678,000.00
Civic Art (if not exempt)	\$ 6,000.00
Plans and Specifications	\$ 42,000.00
Jurisdictional Review/Plan Check/Permits	\$ 28,000.00
Project Management	\$ 110,000.00
ISD Overhead	\$ 182,000.00
Total Project Budget	\$ 1,046,000.00

**PROJECT INFORMATION SHEET
SCHEDULE AND BUDGET SUMMARY**

PROJECT :	Campus Kilpatrick-Miller Perimeter Fence Replacement
CAPITAL PROJECT NO. :	8A052

I. PROJECT SCHEDULE		
Project Activity	Duration	Scheduled Completion Date
Complete Construction Documents	Complete	June 2025
Jurisdictional Approval	Complete	July 2025
Award Construction Contract	1 month following Board approval	March 2026
Substantial Completion	10 months following Board approval	December 2026
Project Acceptance	12 months following Board approval	February 2027

II. BUDGET SUMMARY	
Budget Category	Proposed Budget
Construction	
Construction	\$ 3,759,000.00
Change Orders (Contingency)	\$ 427,000.00
Subtotal	\$ 4,186,000.00
Civic Art (if not exempt)	\$ 38,000.00
Plans and Specifications	\$ 60,000.00
Jurisdictional Review/Plan Check/Permits	\$ 187,000.00
Project Management	\$ 279,000.00
Overhead	\$ 1,044,000.00
Total Project Budget	\$ 5,794,000.00

PINK(1)

BA FORM 10142022

BOARD OF SUPERVISORS
OFFICIAL COPY

February 10, 2026

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

PROBATION DEPARTMENT

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2025-26

4 - VOTES

SOURCES

USES

PROBATION
CAMPUS KILPATRICK POOL FENCE REPLACEMENT
 A01-CP-88-8918-65042-8A051
 2011 REALIGNMENT - CAPITAL PROJECTS
INCREASE REVENUE **991,000**

PROBATION
CAMPUS KILPATRICK POOL FENCE REPLACEMENT
 A01-CP-6014-65042-8A051
 CAPITAL ASSETS - B & I
INCREASE APPROPRIATION **991,000**

PROBATION
CAMPUS KILPATRICK-CAMP MILLER PERIMETER FENCE REPLACEMENT
 A01-CP-88-8918-65042-8A052
 2011 REALIGNMENT - CAPITAL PROJECTS
INCREASE REVENUE **5,702,000**

PROBATION
CAMPUS KILPATRICK-CAMP MILLER PERIMETER FENCE REPLACEMENT
 A01-CP-6014-65042-8A052
 CAPITAL ASSETS - B & I
INCREASE APPROPRIATION **5,702,000**

SOURCES TOTAL **\$ 6,693,000**

USES TOTAL **\$ 6,693,000**

JUSTIFICATION

Reflects an increase of \$991,000 in appropriation for the Campus Kilpatrick Pool Fence Replacement Project, Capital Project No. 8A051, and \$5,702,000 for the Campus Kilpatrick-Camp Miller Perimeter Fence Replacement Project, Capital Project No. 8A052, for a combined amount of \$6,693,000 that will be offset with one-time revenue from Probation's 2011 Realignment Trust Account for Juvenile Probation Camp Funding to fully fund both projects.

AUTHORIZED SIGNATURE

GINA BYRNES, CHIEF FINANCIAL OFFICER

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

- ACTION
- RECOMMENDATION

AUDITOR-CONTROLLER

BY _____

B.A. NO. _____

DATE _____

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY _____

DATE _____

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	1/14/2026	
BOARD MEETING DATE	2/3/2026	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Pitchess Detention Center South Renovation Project	
PROGRAM	Capital Projects	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.	
DEADLINES/ TIME CONSTRAINTS	Chief Executive Office Department of Justice Compliance Office Division is using this item as part of their negotiations with the Department of Justice Compliance Officer to extend the deadline of the compliance order.	
COST & FUNDING	Total cost: \$962,440	Funding source: Pitchess Detention Center (PDC) South Renovation Project, Capital Project No. 8A133.
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	Public Works is seeking Board approval to find that the proposed actions are not a project under the California Environmental Quality Act; award a Construction Manager at Risk Pre-Construction and Construction Services Agreement for the PDC South Renovation Project; proceed with the preconstruction phase services only; authorize Public Works to exercise control of the Construction Manager at Risk Allowance; and deliver the related preconstruction field investigations using Board-approved Job Order Contracts.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The proposed PDC South Renovation Project consists of the construction of a new detention-grade modular building, interior renovations to existing buildings, and site improvements, including accessibility upgrades within the PDC South facility located at 29340 The Old Road, Castaic, CA 91384. The PDC Ranch is a 2,840-acre campus with multiple custody and noncustody facilities operated by the Los Angeles County Sheriff's Department, and PDC South is one of the custody facilities located within the PDC Ranch.</p> <p>The primary objective is to add male Moderate Observation Housing, which is outpatient housing for individuals with a P2 level of mental health acuity, to the PDC South facility, while ensuring the facility remains in operation for the general population.</p>	

EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 2: Alliance for Health Integration, which aims to streamline and integrate access to high-quality health and mental health care treatment services. The project will expand the facility's existing health clinic to offer a range of integrated health and mental health services to the different custody populations.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

February 3, 2026

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
PITCHESS DETENTION CENTER SOUTH RENOVATION PROJECT
AWARD CONSTRUCTION MANAGER AT RISK AGREEMENT
SPECS. 7973; CAPITAL PROJECT NO. 8A133
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 5)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to award a Construction Manager at Risk Pre-Construction and Construction Services Agreement for the proposed Pitchess Detention Center South Renovation Project and proceed with the preconstruction phase services only; authorize Public Works to exercise control of the Construction Manager at Risk Allowance; and deliver the related preconstruction field investigations and testing using Board-approved Job Order Contracts.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed actions are not a project under the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Authorize the Director of Public Works or his designee to execute a Construction Manager at Risk Pre-Construction and Construction Services Agreement with Bernards Bros. Inc. for the proposed Pitchess Detention Center South Renovation Project for the preconstruction contract sum of \$362,440, plus Construction Manager at Risk Allowance of \$600,000 for additional field investigation and testing for a maximum contract sum of \$962,440. Authorize the issuance of a Notice to Proceed for the duration of the preconstruction phase only until the final determination of the Guaranteed Maximum Price.
3. Delegate authority to the Director of Public Works or his designee to supplement the preconstruction contract sum of \$362,440 for the Construction Manager at Risk Pre-Construction and Construction Services Agreement by up to 25 percent of the contract amount for the preconstruction phase services.
4. Authorize the Director of Public Works or his designee with concurrence from the Chief Executive Officer to exercise control of the Construction Manager at Risk Allowance of \$600,000, including authority to reallocate the allowance into the contract sum, as appropriate, in accordance with contract requirements.
5. Authorize the Director of Public Works or his designee to deliver preconstruction field investigations for the proposed Pitchess Detention Center South Renovation Project using Board-approved Job Order Contracts.
6. Authorize the Director of Public Works or his designee to proceed with the preconstruction phase of the project only, which includes design and planning efforts for the proposed Pitchess Detention Center South Renovation Project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to find the actions herein related to the proposed Pitchess Detention Center (PDC) South Renovation Project are not a project under the California Environmental Quality Act (CEQA); award a Construction Manager at Risk (CMAR) Pre-Construction and Construction Services Agreement; authorize Public Works to exercise control of the CMAR Allowance; deliver related field investigations using Board-approved Job Order Contracts (JOCs); and proceed with design and planning efforts for the proposed project.

Project Description and Background

On October 21, 2025, the Board authorized Public Works to proceed with the design and planning efforts for the proposed PDC South Renovation Project and to award and execute a Consultant Services Agreement with Lionakis to provide architectural/engineering services for a not-to-exceed contract amount of \$5,000,000; established the capital project (CP) for the proposed PDC South Renovation Project, CP No. 8A133; and approved the preconstruction activities, budget, and appropriation adjustment of \$10,000,000.

The PDC Ranch is a 2,840-acre campus with multiple custody and noncustody facilities operated by the Los Angeles County Sheriff's Department, and PDC South is one of the custody facilities located within the PDC Ranch. The proposed project consists of the construction of a new detention-grade modular building, interior renovations to existing buildings, and site improvements within the PDC South facility located at 29340 The Old Road, Castaic, CA 91384.

The existing PDC South custody facility consists of an upper and lower compound. The upper compound was constructed in 1975, and the lower compound was constructed in 1984. The upper compound consists of 10 housing barracks with a total gross floor area of approximately 52,300 square feet, an approximately 26,600-square-foot administration/clinic building, 3 security staff stations, 1 classroom trailer, and 1 briefing room trailer. The lower compound includes 12 housing barracks with a total gross floor area of approximately 50,000 square feet, an approximately 6,000-square-foot visiting center, 3 security staff stations, 1 classroom trailer, 1 chapel trailer, and 1 administration trailer.

The primary objective is to add male Moderate Observation Housing (MOH), which is outpatient housing for individuals with a P2 level of mental health acuity, to the PDC South facility, while ensuring continued use of the facility for the general population.

The proposed renovation of the ten upper compound housing barracks would include, but not be limited to, the construction of new interior partitions to create a separate security station, a storage room, a video conferencing room, and an interview room; restroom and shower renovations to accommodate accessibility and comply with the Prison Rape Elimination Act requirements; security upgrades to the cameras and doors; and new MOH bunking with personal storage. One of the three existing upper compound security staff stations would be demolished to allow for a new modular building with drop-in cells for MOH individuals requiring short-term secure housing prior to their return to the population or transportation to a more secure environment or to a more treatment-intensive environment. The detention-grade modular building would also include replacement space for the security staff station being demolished. The modular building

would require new utility connections and possible utility upgrades. The existing medical clinic within the administration building would be expanded to accommodate both the general population and the MOH population. Additional renovations would be required to relocate displaced operations to other locations within the existing administration building footprint. Limited renovations to the PDC South visiting center and site circulation would be made to separate the general population and MOH population. A new storage container would be added to separate MOH laundry storage from general population laundry storage. Prison Rape Elimination Act compliant detention-grade permanent toilets would be added inside existing fenced holding/staging areas. Site improvements would include new shade structures to the upper and lower compounds, relocation of telephones, fencing repairs and modifications, and a combination of regrading and ramps to allow for accessible paths of travel to the renovated areas.

Project Delivery

If approved, Public Works is proposing that the construction of the project be completed utilizing the CMAR delivery method. In this delivery method, the CMAR contractor acts as a consultant to the County during the development and design phases (preconstruction) but assumes the risk for construction performance as the equivalent of a general contractor, holding all trade subcontracts during the construction phase. The CMAR contractor provides preconstruction services (design-assist) for a fixed fee. Once the design is complete or sufficiently defined, the CMAR contractor submits a guaranteed maximum price (GMP) for the construction of the project, or multiple GMPs for phased project delivery. The intent for this project would be to phase the project so that the general population can be consolidated to the lower compound, allowing the upper compound to be vacated for housing the MOH population. If the GMP is approved by the Board, the CMAR contractor will serve as the project's general contractor. The final construction cost would be based on actual direct construction costs (open-book accounting) plus a preestablished fee percentage submitted during the Request for Proposals (RFP) process. Public Works will return to the Board for approval to proceed with the CMAR construction phase of the project, along with appropriate findings under CEQA for the project.

Upon approval of the recommendations of this Board letter, Public Works will deliver any additional field investigations or testing work using the CMAR contractor and/or Board-approved JOCs, whichever is more efficient and cost-effective.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal B, Employment and Sustainable Wages, Strategy iii, Job Creation, by generating employment opportunities; and North

Star 3, Realize Tomorrow's Government Today, Focus Area Goal D, Streamlined and Equitable Contracting and Procurement, Strategy i, Accountability and Equity, and Strategy ii, Modernize Contracting and Procurement, by modernizing the procurement process to decrease timelines, increase the efficiency of awarding contracts, and implementing equitable procurement systems. These actions will invest in and improve the operational effectiveness of a County asset.

FISCAL IMPACT/FINANCING

The CMAR agreement for preconstruction phase services with Bernards Bros. Inc. is for a maximum contract sum of \$362,440 and a total allowance of \$600,000 for additional field investigations and testing. The Board-approved JOCs to execute field investigations and testing is for a not-to-exceed amount of \$600,000.

The proposed PDC South Renovation Project is currently funded with \$10,000,000 in net County cost. Sufficient appropriation is available in CP No. 8A133 to fully fund the CMAR agreement for preconstruction phase services and associated County costs.

The preliminary total project cost estimate for the proposed project, including design and construction, has an estimated range between \$50,000,000 and \$54,000,000. If the Board ultimately approves the CMAR Pre-Construction Services, Lionakis will work with Bernards Bros. Inc. during the design phase to refine and validate the construction cost estimate. Public Works will then return to the Board for approval of the proposed project, total project budget, the GMPs, and a CMAR contract amendment to include construction; and for all other Board approvals, including Local Targeted Worker Hiring Program provisions and Civic Art Fund allocations.

Operating Budget Impact

Based on the project description, Sheriff and Health Services anticipate new and ongoing operational costs following completion of construction activities. Both departments will continue working to refine their operational plan and needs, and upon return to the Board for the approval of a contract amendment for construction of the proposed project, the anticipated staffing and estimated operational costs will be provided. Sheriff and Health Services will submit a net County cost request to the Chief Executive Office (CEO) during the Fiscal Year 2027-28 budget process for the ongoing operational costs, which may require additional departmental curtailments if there is insufficient ongoing locally generated revenue at that time.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A CMAR agreement, in a form previously approved by County Counsel, will be used. The CMAR agreement contains terms and conditions in compliance with the CEO's and the Board's requirements. The agreement also includes a provision requiring the consultant firms track subcontractors' utilization of Local Small Business Enterprise, Disabled Veterans Business Enterprise, and Social Enterprise businesses.

The term of the CMAR agreement shall commence on the date of full execution of the contract and will continue for the duration of the project. The initial Notice to Proceed will be for the preconstruction phase only from the date of full execution of the contract until final determination of the recommended GMP. Enclosure A reflects the Community Business Enterprises participation data, and Enclosure B reflects the consultants' minority participation data.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the California construction labor hours be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project will also include a jobs coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

Effective June 7, 2023, the Countywide Community Workforce Agreement (CWA) applies to projects with an estimated construction value of \$5,000,000 or greater. Therefore, CWA will apply to this project. The contractor and all subcontractors must comply with all terms and conditions of the CWA, which, among other things, increases work opportunities for those seeking to start a new career in the construction industry and promotes the hiring of underrepresented individuals on the project.

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, and last amended on August 4, 2020, the total project budget that will be submitted to the Board for approval after completion of the CMAR preconstruction phase will include 1 percent of the eligible design and construction costs for the Civic Art Allocation.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to CEQA because they are excluded from the definition of a project by Section 21065 of the California Public Resources Code and Section 15378 (b) of the CEQA Guidelines. The proposed actions are organizational or administrative activity of government, which will not result in direct or indirect physical changes to the environment.

Approval of the currently recommended actions would not constitute approval of the proposed PDC South Renovation Project. Public Works will return to the Board with appropriate recommendations under CEQA prior to implementing any activities that would be considered a project as defined by CEQA.

Upon the Board's approval, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and the Governor's Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the Notice of Exemption on the County's website pursuant to Section 21092.2.

CONTRACTING PROCESS

Construction Manager at Risk Services

On July 24, 2025, a notice of the RFP for CMAR Services was placed on the County's "Doing Business with Los Angeles County" and Public Works' "Business Opportunities" websites, and the advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *Press Telegram*, *Santa Monica Daily Press*, *Daily Breeze*, *The Signal*, *San Gabriel Valley Tribune*, *World Journal*, and *Pasadena Star News* newspapers. In addition, Public Works informed 1,705 Local Small Business Enterprises, 145 Social Enterprises, and 186 Disabled Veteran Business Enterprises about this business opportunity. Thirteen individuals attended the preproposal conference, and eleven individuals downloaded the RFP. Eleven firms registered on the Public Works' website for the RFP.

One firm submitted a proposal on September 25, 2025. An evaluation committee consisting of CEO, Sheriff, and Public Works staff, evaluated the proposal based on criteria described in the RFP, including technical response, experience, personnel, qualifications, demonstrated competence, understanding of the work requirements, and price. Based on the evaluation of the only submitted proposal, Bernards Bros. Inc. was selected without regard to race, creed, color, or gender. Bernards Bros. Inc. represents the qualified firm to provide the required services. Public Works has determined that the firm's proposed rates for performing the services are reasonable. A 3-year contracting history for the selected firm is on file with Public Works.

Public Works has evaluated and determined that the Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreement. The agreement is exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be little or no impact on current services at PDC South. Public Works will coordinate any disruptions with the Sheriff's Department.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division II.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:HA:mm

Enclosures

c: Arts and Culture (Civic Art)
Chief Executive Office (Capital Programs Division, Department of Justice
Compliance Office Division)
County Counsel
Executive Office, Board of Supervisors
Health Services (Correctional Health Services Division)
Sheriff

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
CONSTRUCTION MANAGER AT RISK PRECONSTRUCTION AND CONSTRUCTION SERVICES
FOR THE PITCHESS DETENTION CENTER SOUTH RENOVATION PROJECT**

SELECTED

Proposer Name	Local Small Business Enterprise	Small Business Enterprise	Minority	Women	Disadvantaged	Disabled Vet	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Question-owned
Bernards Bros. Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Taft Electric	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Northstar Contracting Group, Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Pro-Craft Constuction, Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
CML Security, LLC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

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FIRM INFORMATION*		Bernards Bros. Inc.	
BUSINESS STRUCTURE		CORPORATION	
CULTURAL/ETHNIC COMPOSITION		Number of Employees	% of Ownership
OWNERS, PARTNERS, AND ASSOCIATE PARTNERS	Black/African American	11	3%
	Hispanic/Latino	109	34%
	Asian or Pacific Islander	52	16%
	Native Americans	1	0%
	Subcontinent Asian	0	0%
	White	131	41%
	<i>Female (included above)</i>	82	25%
Total No. of Employees		386	
COUNTY CERTIFICATION			
	Community Business Enterprise	N/A	
	Local Small Business Enterprise	N/A	
OTHER CERTIFYING AGENCY		N/A	

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.