



Board of Supervisors

Community Services Cluster Agenda Review Meeting

DATE: October 29, 2025

TIME: 11:30 a.m. – 12:30 p.m.

MEETING CHAIR: Tiffany Tran, 5th Supervisorial District

CEO MEETING FACILITATOR: Bryan Bell

THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055

This meeting is **HYBRID**.

To participate in the meeting in-person, the meeting location is:
Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 140

To participate in the meeting virtually, please call teleconference number
1 (323) 776-6996 and enter the following 885 291 326# or
[Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to: ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Community Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S):

- A. Board Letter (Agricultural Commissioner/Weights and Measures) for November 18, 2025 Board Agenda:
APPROVAL OF AGREEMENT #25-0401-000-SG
WITH THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
FOR THE HIGH RISK PEST EXCLUSION PROGRAM

Wednesday, October 29, 2025

- B. Board Letter (Agricultural Commissioner/Weights and Measures) for November 18, 2025 Board Agenda:
APPROVAL OF AGREEMENT #25-0231-004-SF
WITH THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
FOR THE PEST EXCLUSION/DETECTOR DOG PROGRAM
- C. Board Letter (Agricultural Commissioner/Weights and Measures) for November 18, 2025 Board Agenda:
REQUEST APPROVAL OF AN APPROPRIATION ADJUSTMENT FOR
FY 2025-26 TO INCREASE THE FUNDING APPROPRIATION FOR
MASTER AGREEMENTS WITH QUALIFIED VENDORS FOR
THE CONTINUED PROVISION OF
AS-NEEDED VEGETATION MANAGEMENT SERVICES COUNTYWIDE
- D. Board Letter (Parks and Recreation – Capital Programs) for November 18, 2025 Board Agenda:
DEANE DANA FRIENDSHIP PARK TRAIL AND SIGNAGE PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A137
- E. Board Letter (Parks and Recreation – Capital Programs) for November 18, 2025 Board Agenda:
EL PARQUE NUESTRO PLAYGROUND IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A139
- F. Board Letter (Parks and Recreation – Capital Programs) for November 18, 2025 Board Agenda:
GEORGE LANE PARK PICNIC, FIELD, AND
PARKING IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT AUTHORIZE USE OF
JOB ORDER CONTRACTS CAPITAL PROJECT NO. 8A140

Wednesday, October 29, 2025

- G. Board Letter (Public Works) for November 18, 2025 Board Agenda:
CONSTRUCTION CONTRACT
TRANSPORTATION CORE SERVICE AREA
ADOPT, ADVERTISE, AND AWARD
PROJECT ID NO. OSD0000031
ON-CALL TRAFFIC SIGNAL INDUCTIVE LOOP DETECTORS
FISCAL YEARS 2025-26 TO 2028-29
THROUGHOUT LOS ANGELES COUNTY
- H. Board Letter (Public Works) for November 18, 2025 Board Agenda:
CONSTRUCTION CONTRACT
TRANSPORTATION CORE SERVICE AREA
ADOPT RESOLUTION NO. 4011 FOR
HIGHWAYS-THROUGH-CITIES FUNDING
ADOPT, ADVERTISE, AND AWARD
PROJECT ID NO. TSM0010470
SLAUSON AVENUE – MULBERRY DRIVE
TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM
PARAMOUNT BOULEVARD TO SCOTT AVENUE
IN THE CITIES OF PICO RIVERA, SANTA FE SPRINGS, AND
WHITTIER AND IN THE UNINCORPORATED COMMUNITIES OF
SOUTH WHITTIER AND WEST WHITTIER/LOS NIETOS
- I. Board Letter (Public Works) for November 18, 2025 Board Agenda:
SERVICE CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
JANITORIAL SERVICES FOR COUNTY-OWNED AIRPORTS
- J. Board Letter (Public Works) for November 18, 2025 Board Agenda:
SERVICE CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
SECURITY SERVICES FOR
VARIOUS COUNTY AIRPORT FACILITIES
- K. Board Letter (Public Works) for November 18, 2025 Board Agenda:
TRANSPORTATION CORE SERVICE AREA
ANNEXATION AND LEVYING OF ASSESSMENTS FOR
COUNTY LIGHTING DISTRICTS
NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
TRACT 83534, ROWLAND HEIGHTS

Wednesday, October 29, 2025

- L. Board Letter (Public Works) for November 18, 2025 Board Agenda:
TRANSPORTATION CORE SERVICE AREA
APPROVAL OF PROJECT AGREEMENT WITH
SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
FOR THE SAN GABRIEL VALLEY
BUS CORRIDOR TRANSIT IMPROVEMENT PROJECT –
JUMP START SEGMENT 5 IN THE UNINCORPORATED COUNTY
COMMUNITY OF AVOCADO HEIGHTS, THE CITY OF INDUSTRY,
AND THE CITY OF EL MONTE
- M. Board Letter (Public Works) for November 18, 2025 Board Agenda:
TRANSPORTATION CORE SERVICE AREA
MEMORANDUM OF UNDERSTANDING APPROVAL FOR
PUBLIC WORKS' MEMBERSHIP TO THE
CONFIGURATION MANAGEMENT COMMITTEE FOR THE
REGIONAL INTEGRATION OF INTELLIGENT TRANSPORTATION SYSTEMS
- N. Board Letter (Public Works) for November 18, 2025 Board Agenda:
TRANSPORTATION CORE SERVICE AREA
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES OF
ATHENS-WESTMONT, EAST RANCHO DOMINGUEZ, LENNOX,
MARINA DEL REY, WEST CARSON, AND WILLOWBROOK
- O. Board Letter (Public Works) for November 18, 2025 Board Agenda:
TRANSPORTATION CORE SERVICE AREA
TRAFFIC REGULATIONS IN VARIOUS UNINCORPORATED COMMUNITIES
WITHIN NORTHERN LOS ANGELES COUNTY
- P. Board Letter (Public Works) for November 18, 2025 Board Agenda:
WATER RESOURCES CORE SERVICE AREA
REVISIONS TO THE CURRENT LOW-IMPACT DEVELOPMENT ORDINANCE
CHAPTER 12.84 OF THE LOS ANGELES COUNTY CODE
- Q. Board Letter (Public Works – Capital Programs) for November 18, 2025 Board
Agenda:
CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
BALDWIN PARK REGISTERED VETERINARY
TECHNICIAN ROOM REMODEL PROJECT
APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
APPROVE USE OF JOB ORDER CONTRACT
SPECS. 7931; CAPITAL PROJECT NO. 8A015
FISCAL YEAR 2025-26

Wednesday, October 29, 2025

3. BOARD MOTIONS ITEM(S): (None)

4. PRESENTATION/DISCUSSION ITEM(S):

A. Board Letter (Public Works) for December 16, 2025 Board Agenda:
PUBLIC HEARING
WATER RESOURCES CORE SERVICE AREA
LOS ANGELES COUNTY WATERWORKS DISTRICTS
5-YEAR FINANCIAL PLAN AND WATER RATE INCREASES
Speaker: Carolina Hernandez

B. Board Briefing (Chief Sustainability Office)
PREPARING LOS ANGELES COUNTY FOR
PROPOSITION 4: THE CLIMATE BOND
Speaker: Matt Gonser

5. PUBLIC COMMENTS (1 minute each speaker)

6. ADJOURNMENT

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE COMMUNITY SERVICES CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

COMMUNITY_SERVICES@CEO.LACOUNTY.GOV

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025		
BOARD MEETING DATE	11/18/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Agricultural Commissioner/Weights and Measures (ACWM)		
SUBJECT	Yearly agreement with the California Department of Food and Agriculture (CDFA) regarding the High Risk Pest Exclusion (HRPE) Program. The High Risk Pest Exclusion Program provides for the inspection of plants, flowers, and produce to prevent the introduction of pests and diseases found in shipments of agricultural commodities at critical pest pathways. Approval of this action will allow for continuation of this program.		
PROGRAM	Pest Exclusion/Produce Quality (PEPQ)		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS			
COST & FUNDING	Total cost: \$ 916, 090.99	Funding source: CDFA	
	TERMS (if applicable):		
	Explanation: Under this Agreement, CDFA will provide funding up to \$916,090.99 for work performed by this Department for the period of July 1, 2025, through June 30, 2026. The revenue is included in the Department's Fiscal Year 2025 - 26 Final Adopted Budget. There is no net County cost associated with this program.		
PURPOSE OF REQUEST	We are requesting that the Board of Supervisors: 1. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the accompanying Agreement (#25-0401-000-SG) with the California		

	<p>Department of Food and Agriculture (CDFA), which reimburses the County up to \$916,090.99 for the work conducted by the Department of Agricultural Commissioner/Weights and Measures (ACWM) for the High Risk Pest Exclusion (HRPE) Program for one year, beginning July 1, 2025, and continuing through June 30, 2026.</p> <p>2. Delegate authority to the Commissioner/Director, or his designee, to prepare, sign and execute future amendments to the Agreement, including amending the Agreement amount and Scope of Work, provided that: 1) approval as to form of County Counsel is obtained prior to any such amendments; and 2) the Commissioner/Director notifies your Board in writing within 30 days after execution of each amendment.</p>
<p>BACKGROUND (include internal/external issues that may exist including any related motions)</p>	<p>The County HRPE Program provides for the inspection of trucks carrying nursery plants and air freight terminals through which agricultural commodities, such as plants, flowers, and produce, are shipped. The Program also provides for the inspection of sea containers, express freight facilities, specialty markets, and swap meets at which plant and produce shipments and marketing are involved. Interception at these points of entry is the primary defense against the introduction and spread of exotic and quarantine pests and diseases. ACWM has consulted and worked collaboratively with shippers and receivers to assist in preventing the entry of exotic plant pests and diseases.</p> <p>The Program's purpose is to stop potential infestations that would cause irreparable damage to agriculture, both in Los Angeles County and throughout the State, to both the urban and native environment, and to residents' home gardens and trees. Approval of the recommended actions will enable the ACWM to continue the HRPE Program to prevent the entry of exotic plant pests and diseases into Los Angeles County. Your Board has approved similar agreements with CDFA since 2000. Authority to execute future agreements consistent with the requirements of this Agreement is being requested to enhance ACWM's efforts to streamline the process and expeditiously maximize grant revenue.</p>
<p>EQUITY INDEX OR LENS WAS UTILIZED</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:</p>
<p>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:</p>
<p>DEPARTMENTAL CONTACTS</p>	<p>Name, Title, Phone # & Email: KURT E. FLOREN Agricultural Commissioner/ Director of Weights and Measures (626) 575-5451 KFloren@acwm.lacounty.gov</p>



Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

COUNTY OF LOS ANGELES

Department of Agricultural Commissioner/ Weights and Measures

12300 Lower Azusa Road
Arcadia, CA 91006-5872
<https://acwm.lacounty.gov>



Maximiliano E. Regis
Chief Deputy

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF AGREEMENT #25-0401-000-SG WITH
THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
FOR THE HIGH RISK PEST EXCLUSION PROGRAM
(ALL DISTRICTS) (3-VOTES)**

SUBJECT

The High Risk Pest Exclusion Program provides for the inspection of plants, flowers, and produce to prevent the introduction of pests and diseases found in shipments of agricultural commodities at critical pest pathways. Approval of this action will allow for continuation of this program.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the accompanying Agreement (#25-0401-000-SG) with the California Department of Food and Agriculture (CDFA), which reimburses the County up to \$916,090.99 for the work conducted by the Department of Agricultural Commissioner/Weights and Measures (ACWM) for the High Risk Pest Exclusion (HRPE) Program for one year, beginning July 1, 2025, and continuing through June 30, 2026.
2. Delegate authority to the Commissioner/Director, or his designee, to prepare, sign and execute future amendments to the Agreement, including amending the Agreement amount and Scope of Work, provided that: 1) approval as to form of County Counsel is obtained prior to any such amendments; and 2) the Commissioner/Director notifies your Board in writing within 30 days after execution of each amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The County HRPE Program provides for the inspection of trucks carrying nursery plants and air freight terminals through which agricultural commodities, such as plants, flowers, and produce, are shipped. The Program also provides for the inspection of sea containers, express freight facilities, specialty markets, and swap meets at which plant and produce shipments and marketing are involved. Interception at these points of entry is the primary defense against the introduction and spread of exotic and quarantine pests and diseases. ACWM has consulted and worked collaboratively with shippers and receivers to assist in preventing the entry of exotic plant pests and diseases.

The Program's purpose is to stop potential infestations that would cause irreparable damage to agriculture, both in Los Angeles County and throughout the State, to both the urban and native environment, and to residents' home gardens and trees. Approval of the recommended actions will enable the ACWM to continue the HRPE Program to prevent the entry of exotic plant pests and diseases into Los Angeles County. Your Board has approved similar agreements with CDFA since 2000. Authority to execute future agreements consistent with the requirements of this Agreement is being requested to enhance ACWM's efforts to streamline the process and expeditiously maximize grant revenue.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

This action supports the County's Strategic Plan through the following Strategy:

- North Star 3: Realize Tomorrow's Government Today. Focus Area Goal (G): Internal Controls and Processes – Strategy (i): Maximize Revenue - by Maximizing Revenue and Leveraging Resources to protect against invasive pests which threaten the availability of fresh, healthful, locally-grown foods. Reduces the need for widespread pesticide applications by preventing new introductions of invasive pests before they spread in our environment. Eliminates pest risks before introduction, thus minimizing negative impacts upon agricultural trade and preventing the need for costly pest management and eradication emergency response activities.

FISCAL IMPACT/FINANCING

Under this Agreement, CDFA will provide funding up to \$916,090.99 for work performed by this Department for the period of July 1, 2025, through June 30, 2026. The revenue is included in the Department's Fiscal Year 2025 - 26 Final Adopted Budget. There is no net County cost associated with this program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Agreement is for the period of July 1, 2025, through June 30, 2026.

The County Agricultural Commissioner is responsible for the administration of this local enforcement program specified by the California Food and Agricultural Code Section 2282. Food and Agricultural Code Section 2282.5 provides authority for annual funding for the HRPE Program.

Agreement #25-0401-000-SG has been reviewed by County Counsel and is approved as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended Board action will support the program services for the entire 2025-2026 Fiscal Year.

Respectfully submitted,

KURT E. FLOREN
Agricultural Commissioner
Director of Weights and Measures

KEF:MR:DD:io

Enclosures

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel
Auditor Controller

**COOPERATIVE AGREEMENT
SIGNATURE PAGE**

AGREEMENT NUMBER

25-0401-000-SG

1. This Agreement is entered into between the State Agency and the Recipient named below:
STATE AGENCY'S NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
RECIPIENT'S NAME
COUNTY OF LOS ANGELES
2. The Agreement Term is: July 1, 2025 through June 30, 2026
3. The maximum amount of this Agreement is: \$916,090.99
4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Recipient and Project Information	2 Page(s)
Exhibit B: General Terms and Conditions	5 Page(s)
Exhibit C: Payment and Budget Provisions	2 Page(s)
Attachments: Scope of Work and Budget	

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME (*Organization's Legal Name*)
COUNTY OF LOS ANGELES

APPROVED AS TO FORM

Dawyn R. Harrison
County Counsel

BY (*Authorized Signature*)

DATE SIGNED





Blaine McPhillips
Senior Deputy County Counsel

PRINTED NAME AND TITLE OF PERSON SIGNING

Kurt E. Floren, Agricultural Commissioner/Director of Weights and Measures

ADDRESS

12300 Lower Azusa Road, Arcadia, CA 91006

STATE OF CALIFORNIA

AGENCY NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY (*Authorized Signature*)

DATE SIGNED



PRINTED NAME AND TITLE OF PERSON SIGNING

ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS

1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

LB

EXHIBIT A

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:
County will perform high risk pest exclusion inspections and enforcement activities that provide front line defense in protecting the State from exotic and invasive species that threaten the agricultural industry.

Project Title: High Risk Pest Exclusion

2. The Managers for this Agreement are:

FOR CDFA:	FOR RECIPIENT:
Name: Shadi Moscoupos	Name: Kurt Floren
Division/Branch: PHPPS / Pest Exclusion	Organization: County of Los Angeles
Address: 1220 N Street	Address: 12300 Lower Azusa Road
City/State/Zip: Sacramento, CA 95814	City/State/Zip: Arcadia, CA 91006
Phone: 916-531-5747	Phone: 626-575-5451
Email Address: Shadi.Moscoupos@cdfa.ca.gov	Email Address: kfloren@acwm.lacounty.gov

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:	FOR RECIPIENT:
Name: Kapua Kahumoku	Name: Daniel Delgado
Division/Branch: PHPPS / Pest Exclusion	Organization: L.A. County Agric. Comm./Wts. & Meas.
Address: 1220 N Street	Address: 11012 S. Garfield Ave.
City/State/Zip: Sacramento, CA 95814	City/State/Zip: South Gate, CA 90280
Phone: 916-628-0425	Phone: 562-622-0421
Email Address: Kapua.Kahumoku@cdfa.ca.gov	Email Address: DDelgado@acwm.lacounty.gov

FISCAL CONTACT FOR RECIPIENT (if different from above):

Name:

Organization:

Address:

City/State/Zip:

Phone:

Email Address:

4. **RECIPIENT: Please check appropriate box below:**

Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the

same facilities as other R&D activities and where such activities are not included in the instruction function.

This award ☐ does ☒ does not support R&D.

- 5.** For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. Approval

This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. Agreement Execution

Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. Assignment

This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFA Agreement Manager or designee in the form of a formal written amendment.

4. Governing Law

This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. State and Federal Law

It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. Recipient Commitments

The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. Performance and Assurances

The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. Mutual Liability

Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, are not officers, employees, or agents of the CDFA. The Recipient's obligation to pay its Contractors/Consultants is an independent obligation from the CDFA's obligation to make payments to the Recipient. Recipient agrees to comply with all applicable State and local laws and regulations during the term of this Agreement. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Contractors/Consultants shall not affect the Recipient's overall responsibility for the management of the project, and the Recipient shall reserve sufficient rights and control to enable it to fulfill its responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provisions of the Fair Employment and Housing Act (Government Code section 12990 *et seq.*) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 10000 *et seq.*). The applicable regulations of the Fair Employment and Housing Council implementing Government Code section 12990 (a-f), set forth in Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach. If the breach is not cured to the satisfaction of the non-breaching party, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations. Timelines associated with notice and curing of material breaches shall be consistent with the timelines outlined in paragraph 17.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or a party determines that the other party is not implementing the Project in accordance with the provisions of this Agreement, or that a party has failed in any other respect to comply with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within fifteen (15) calendar days upon discovery of breach. The breaching party shall have fifteen (15) calendar days from receipt of the notice to notify how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has fifteen (15) days to accept or reject the proposed cure. Upon the non-breaching party's approval of the cure, the breaching party has thirty (30) days to implement the cure. If the breaching party fails to cure the breach within thirty (30) days of the non-breaching party's approval of the cure, the non-breaching party may take the following respective actions:

- A. CDFA may suspend payments;
- B. CDFA may demand repayment of all funding;
- C. Either party may terminate the Agreement
- D. CDFA may debar Recipient; or
- E. Either party may take any other action deemed necessary to recover costs.

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of the Notice of Failure to Cure Material Breach, unless the Recipient appeals a Notice of Failure to Cure Material Breach, in which case the effective date falls on the issuance of a final decision on the appeal.

Where CDFA notifies the Recipient of its decision to demand repayment pursuant to this paragraph, the funds that are subject to the demand shall be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

A Notification of Failure to Cure Material Breach may be appealed to CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received the Notice of Failure to Cure

and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

All notices, communications, and appeals described in this paragraph must be received in writing to be considered timely.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

18. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

19. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

20. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

21. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

22. California State Auditor

This Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years after final payment under the Agreement.

23. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

24. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

25. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. To the extent allowed by law, CDFA determines whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

26. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

27. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT C
PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

- A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
- B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.
- C. Unless stated in the Scope of Work, quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.
- D. Unless stated in the Scope of Work, a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked "Final Invoice" thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

- A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.
- B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on [IRS's website](#) regardless of funding source/type.
- C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources ([CalHR](#)). The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration ([GSA](#)).
- D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, [Department of State Standardized Regulations](#).
- E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.

SCOPE OF WORK

County High Risk Pest Exclusion Program

July 1, 2025 - June 30, 2026

The county agrees to perform County High Risk Pest Exclusion Program enforcement and inspection activities for the California Department of Food and Agriculture (CDFA) in compliance with the requirements imposed by:

1. Food and Agricultural Code (FAC) Division 2, Chapter 2, Article 8, Section 2282.5 (**Appendix A**) and
2. FAC Division 4, Part 2, Chapter 1, Article 1, Section 6303 (**Appendix A**) and
3. FAC Division 4, Part 2, Chapter 2, Article 1, Section 6401 and 6403 (**Appendix A**).

This agreement is inclusive of the county's agreement to perform activities approved by the CDFA as described in the attached projected work plan (budget and personnel cost worksheet), monthly invoice, and by this reference made a part hereof.

Key actions to be conducted under this agreement include:

SECTION 1: PERSONNEL ACTIVITIES

- a. **Pest Exclusion Inspections**
 - i. **Air Freight/Air Freight Forwarded**
 - ii. **Nursery Stock**
 - iii. **Parcel Terminals**
- b. **Data Entry/Sample Submission**
 - i. **PDR**
 - ii. **PEIM**
- c. **Circumstantial Notification**
 - i. **Tephritid Fruit Flies**
 - ii. **USDA/SITC Referral Form (SO-155)**
 - iii. **State Exterior Quarantine or Federal Domestic Quarantine Pests**

SECTION 2: NON-PERSONNEL

- a. **Supplies/Equipment**
- b. **Vehicle/Mileage**

SECTION 3: REPORTING/INVOICING

- a. **Monthly Activity Report (Report 4a)**
- b. **Invoicing/Reimbursement**
 - i. **Allowable Costs**
 - ii. **Monthly Activity Report Required for Reimbursement**
 - iii. **Hourly Rate(s) on Invoices**
 - iv. **Personnel on Invoice Must Match Work Plan**
 - v. **Documentation**
 - vi. **Submission of Monthly Invoice**

SECTION 1: PERSONNEL ACTIVITIES

a. Pest Exclusion Inspections

The county agrees to perform pest exclusion inspection activities for the pathways listed below (i-iii) targeting all federal, foreign, and state quarantine pests. The county also agrees to perform inspection activities targeting all state and federal actionable pests including insect species, diseases, or other organisms that may adversely affect agriculture and the economy of the State.

This agreement is inclusive of pest exclusion inspections of the following pathways:

- i. **Air Freight/Air Freight Forwarded** (detailed in **Appendix B**)
- ii. **Nursery Stock** (detailed in **Appendix C**)
- iii. **Parcel Terminals** (detailed in **Appendix D**)

b. Data Entry/Sample Submission

The county is responsible for ensuring the following data sets are accurately completed in a timely manner:

i. Pest and Damage Record (PDR)

County must send all samples to the CDFA Plant Pest Diagnostics Center (PPDC) for identification. The county must complete an electronic copy of a PDR on CDFA's Extranet at (<http://phpps.cdfa.ca.gov/user/frmLogon2.asp>). A hard copy of the PDR must accompany the samples to the PPDC.

"HR-High Risk Pest Exclusion" must be selected as the <Program> for each PDR submitted to the PPDC for this program.

ii. Pest Exclusion Information Management (PEIM)

The county must complete a Notice of Rejection (NOR) using the PEIM system available on the CDFA Extranet (<http://phpps.cdfa.ca.gov/user/frmLogon2.asp>). The "High Risk" program must be selected on all NORs.

c. Circumstantial Notification

The county is responsible for ensuring the following data sets are accurately completed in a timely manner:

i. Tephritid Fruit Flies

County must report detection of live suspect Tephritid fruit fly larvae to Pest Exclusion within 24 hours.

ii. USDA/SITC Referral Form (SO-155)

County must use the USDA/SITC Referral Form (SO-155) report interceptions that involve significant federal quarantine violations associated with citrus and/or federally actionable pest situations involving foreign origin material available at <http://phpps.cdfa.ca.gov/PE/InteriorExclusion/CPTM/pdf/SO-155USDASITCFORM.pdf>.

iii. State Exterior Quarantine or Federal Domestic Quarantine Pests

County must notify an Interior Pest Exclusion Environmental Scientist or a Senior Environmental Scientist by phone at (916) 654-0312 regarding the interception of pests subject to a State Exterior Quarantine or Federal Domestic Quarantine.

SECTION 2: NON-PERSONNEL

a. **Supplies/Equipment**

Supplies and equipment are not reimbursable under this agreement.

b. **Vehicle/Mileage**

Vehicle costs and mileage are not reimbursable under this agreement.

SECTION 3: REPORTING/INVOICING REIMBURSEMENT:

a. **Monthly Activity Report (Report 4a)**

The county must utilize the online County Monthly Reporting system (<https://secure.cdfa.ca.gov/egov/crs/login.aspx>) to submit a Monthly Activity Report for the County High Risk Pest Exclusion Program. Monthly Activity Reports need to be submitted no later than the fifth day of the month following when the activities took place. Questions about reporting can be directed to Sonia Hayden at sonia.hayden@cdfa.ca.gov or by calling (916) 654-0312.

b. **Invoicing/Reimbursement**

The county must submit monthly an itemized invoice using the provided template (**Appendix E**), on county letterhead, and submit to the CDFA no later than 30 days after the end of the coinciding reporting period. Incomplete or incorrectly filled out invoices will no longer be accepted and returned to the county for corrections prior to processing.

i. **Allowable Costs**

All invoiced expenses must fall within the parameters of this “Scope of Work” and must be directly related to administering and conducting County High Risk Pest Exclusion Program related activities.

ii. **Monthly Activity Report Required for Reimbursement**

Invoices will not be submitted for reimbursement until submission of the online Monthly Activity Report for the invoicing period has been entered by the county and verified by CDFA (see Section 3a. Monthly Activity Report above). Monthly Activity Report hours must match invoice hours and must be in funded pathways before invoices will be submitted for reimbursement.

iii. **Hourly Rate(s) on Invoices**

Invoices must reflect the actual hourly rates (salary and benefits) per individual or classification that worked on the program.

iv. **Personnel on Invoice Must Match Work Plan**

Invoices must reflect work performed by individuals or classifications listed on the work plan. County may select to subcontract with Cooperative Agricultural Staff Services (CASS) to conduct work outlined in this “Scope of Work”.

v. **Documentation**

Documentation applicable to reimbursement for expenses does not need to be submitted to CDFA but must be retained by the county and must be made available for audit purposes.

vi. **Submission of Monthly Invoice**

Send County High Risk Pest Exclusion Program monthly invoice via email to CDFA.PEB_Interior_Reporting@cdfa.ca.gov. Questions about invoicing and/or reimbursement can be directed to Sonia Hayden at sonia.hayden@cdfa.ca.gov or by calling (916) 654-0312.

County High Risk Pest Exclusion Program

Appendix Index

Appendix A.....FAC 2282.5, 6303, 6401, 6403

Appendix B.....Air Freight/Air Freight Forwarded Inspection Guidelines

Appendix C.....Nursery Stock Inspection Guidelines

Appendix D.....Parcel Terminals Inspection Guidelines

Appendix E.....Monthly Invoice Template

**FOOD AND AGRICULTURAL CODE
SECTION 2282.5**

- (a) The development of work plans for allocation of the funding appropriated in the Budget Act to the department for local assistance for agricultural plant and animal pest and disease prevention shall be the responsibility of the department. The department shall establish criteria for the development of the work plans and for allocating the appropriated funds.
- (b) Of the amount appropriated in the Budget Act to the department for local assistance for agricultural plant and animal pest and disease prevention, five million five hundred thousand dollars (\$5,500,000) shall be utilized solely for high-risk pest exclusion activities. The work plans for the exclusion of high-risk pests shall be developed by the department with the county agricultural commissioners and in consultation with affected industry representatives. In order to determine the effectiveness of high-risk pest exclusion programs in each county, the criteria established by the department for the work plan shall include, but need not be limited to, the following:
 - (1) The number of high-risk plant shipments entering each county.
 - (2) The number of high-risk entry points in each county.
 - (3) The number of state action quarantine pests intercepted or detected annually in each county.
 - (4) The work hours expended by each county in conducting exclusion of high-risk pests.
 - (5) The rate of interceptions and rejections per inspection activity.
- (c) To remain eligible for funding under this section, a county shall maintain its support of ongoing operational costs of the county agricultural commissioner programs listed in subdivision (b) of Section 2282, at 1997-98 fiscal year levels.
- (d) Funds allocated for high-risk pest exclusion activities pursuant to subdivision (b) may not be expended for any purpose other than the exclusion or detection of high-risk pests consistent with the work plans prescribed in subdivision (a) or scientific evaluation. Funds allocated by each county on or after September 28, 1998, shall not be allocated to other programs listed in subdivision (b) of Section 2282 until the county work plan is approved by the department consistent with the funding appropriated in the Budget Act to the department for local assistance for agricultural plant and animal pest and disease prevention for this purpose.

**FOOD AND AGRICULTURAL CODE
SECTION 6303.**

- (a) It is unlawful for any person, except under written permission from a plant quarantine officer or under his specific direction, to move any lot or shipment of plants or other things to which a warning tag or notice has been affixed pursuant to this division, or to remove, alter, destroy, deface, or mutilate any such warning tag or notice.
- (b) If any shipment of plants or things is allowed to transit the state or transit to a given destination county under a quarantine warning-hold notice, the shipment of plants or things shall not be diverted to another destination without the written permission of the director or the commissioner of the destination county.
- (c) Diversion of a shipment as described in subdivision (b) is unlawful.

- (d) If a shipment of plants or things requires a state or county plant quarantine officer to be present at the destination to supervise the unloading, inspection, or treatment of a quarantine shipment, the director or commissioner, as the case may be, may charge the shipper or receiver a service fee for the cost of the services. Service fees shall be determined based on the director or commissioner's costs for the services rendered.

FOOD AND AGRICULTURAL CODE
SECTION 6401.

It is unlawful for any person to transport, receive, or import into the state any plant or anything against which a quarantine has been established, or any plant, unless he does both of the following:

- (a) Notifies the director or the commissioner of the county in which the plant or thing is received, of the arrival of the plant or thing immediately after its arrival.
- (b) Holds the plant, or thing for immediate inspection by the director or commissioner, without unnecessarily moving it, or placing it where it may be harmful.

FOOD AND AGRICULTURAL CODE
SECTION 6403.

The officer who makes the inspection may enter at any time into any conveyance or place within the state where the plant or thing is located to ascertain whether it is, or is liable to be, infested or infected with any pest.

INSPECTION GUIDELINES FOR AIR FREIGHT/AIR FREIGHT FORWARDED

The county will perform pest exclusion activities approved by the CDFA as described below for Air Freight/Air Freight Forwarded.

Definitions:

- **Air Freight:** Air cargo shipments of plant material inspected at an airport facility.
- **Air Freight Forwarded:** Any shipment that entered the state via air freight and was forwarded to the destination county under a warning hold notice (blue tag), by compliance agreement authorization, or other shipments that were not previously inspected and released.

Pest exclusion activities of Air Freight/Air Freight Forwarded may include, but are not limited to the following:

1. Reviewing invoices for content origin/destination.
2. Checking shipments for quarantine compliance.
3. Rejecting shipments that are in violation of Food and Agricultural Codes and quarantines.
4. Inspecting for pests (i.e., imported fire ant, Asian citrus psyllid, arthropods, gastropods, and weeds).
5. Sampling for nematodes (less than 100 percent of all shipments may be sampled for nematodes; the decision to conduct nematode sampling on individual shipments should be based upon nematode detection history of the shipper and pest risk associated with the type(s) of plant material in the shipment).
6. Data entry, sample submissions, and reporting as outlined in Scope of Work, sections 1 & 3.
7. Notifying the Interior Pest Exclusion Program of the presence of any significant pest finds and/or repeat certification violations.
8. Sealing shipments (up to 1 percent of all shipments may be sent under seal to the receiver with the concurrence of the receiving county; receiving county inspectors shall be present to break the seal and monitor the unloading of all sealed shipments).
9. Reviewing Pest Exclusion Advisories and relevant reports maintained on the CDFA Interior Pest Exclusion Extranet site.

Inspecting shipments of propagative plant material, fruits and vegetables is the highest priority. Inspecting shipments of cut flowers and greenery is a lower priority. As quarantine areas and commercial channels change, county biologist(s) shall prioritize high risk inspection activities as appropriate to meet the changing needs.

The county shall determine the time of day and week the inspections are to occur. If a county finds it necessary to deviate from its approved work plan, said county will notify the Interior Pest Exclusion Program of any changes.

INSPECTION GUIDELINES FOR NURSERY STOCK

The county will perform pest exclusion activities approved by the CDFA as described below for nursery stock.

Definitions:

- **Nursery Stock:** Nursery stock shipments that arrive under warning hold notice (008) from Florida, Hawaii, and southern states*. All shipments will have entered California via truck through a border station or via ship and then trucked from the port to the destination. This does not include blue-tagged intrastate shipments of nursery stock inspected for glassy-winged sharpshooter.

Pest exclusion activities of nursery stock may include, but are not limited to the following:

1. Reviewing invoices and warning hold notices for content origin/destination.
2. Checking shipping documents for quarantine compliance.
3. Rejecting shipments that do not adhere to quarantine compliance.
4. Inspecting for pests (i.e., imported fire ant, Asian citrus psyllid, arthropods, gastropods, and weeds).
5. Sampling for nematodes (less than 100 percent of all shipments may be sampled for nematodes, the decision to conduct nematode sampling on individual shipments should be based upon nematode detection history of the shipper and pest risk associated with the type(s) of plant material in the shipment).
6. Data entry, sample submissions, and reporting as outlined in Scope of Work, sections 1 & 3.
7. Notifying the Interior Pest Exclusion Program of the presence of any significant pest finds including and/or repeat certification violations.
8. Sealing shipments (up to 1 percent of all shipments may be sent under seal to the receiver with the concurrence of the receiving county; receiving county inspectors shall be present to break the seal and monitor the unloading of all sealed shipments).
9. Reviewing Pest Exclusion Advisories and relevant reports maintained on the CDFA Interior Pest Exclusion Extranet website.

The county shall determine the time of day and week the inspections are to occur. If a county finds it necessary to deviate from its approved work plan, said county will notify the Interior Pest Exclusion Program of any changes.

**Southern states are considered those states that are regulated by State Exterior Quarantine CCR 3271-Burrowing and Reniform Nematode and Federal Domestic Quarantine 7 CFR 301.81-Imported Fire Ant.*

INSPECTION GUIDELINES FOR PARCEL TERMINALS

The county will perform pest exclusion activities approved by the CDFA as described below for parcel terminals.

Definitions:

- **Parcel Terminals:** FedEx (Express and Home Delivery only), United Parcel Service (UPS), and United States Postal Service (USPS) facilities in your county.
*Inspections of parcels forwarded from terminals to nurseries are included under this pathway

Pest exclusion activities for parcel facility inspections may include, but are not limited to the following:

1. Reviewing invoices for content origin/destination.
2. Checking parcels for quarantine compliance.
3. Rejecting parcels that do not adhere to quarantine compliance.
4. Inspecting for pests (i.e., imported fire ant, Asian citrus psyllid, arthropods, gastropods, and weeds).
5. Sampling for nematodes (less than 100 percent of all shipments may be sampled for nematodes. The decision to conduct nematode sampling on individual shipments should be based upon nematode detection history of the shipper and pest risk associated with the type(s) of plant material in the shipment).
6. Data entry, sample submissions, and reporting as outlined in Scope of Work, sections 1 & 3.
7. Notifying the Interior Pest Exclusion Program of the presence of any significant pest finds including but not limited to repeat certification violations.
8. Notifying affected parties of a rejection.
9. Reviewing Pest Exclusion Advisories and relevant reports maintained on the CDFA Interior Pest Exclusion Extranet website.
10. Parcel Call Center activities, including counties interacting with the parcel call center for inspection consent on USPS packages.

Inspecting shipments of propagative plant material, fruits and vegetables is the highest priority. Inspecting shipments of cut flowers and greenery is a lower priority. As quarantine areas and commercial channels change, county biologist(s) shall prioritize high risk inspection activities as appropriate to meet the changing needs.

The county shall determine the time of day and week the inspections are to occur. If a county finds it necessary to deviate from its approved work plan, said county will notify the Interior Pest Exclusion Program of any changes.

COUNTY LETTERHEAD

SUBMIT MONTHLY TO: CDEA.PES_Inspector.Reporting@cdfa.ca.gov

STATE OF CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE PLANT HEALTH AND PEST PREVENTION SERVICES (PEST EXCLUSION) 1220 N STREET SACRAMENTO CA 95814

REMIT PAYMENT TO: (County Information)

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Appendix E

Accounting use only:

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Agreement Name:	High Risk Pest Exclusion Program
Agreement Number:	
Agreement Amount:	
Date:	
County:	
Amount Billed to Date	
Invoice #	
Billing Period:	From: To:
	(Example: From Jan 1, 20XX To Jan 31, 20XX)

<i>For State Use Only</i>
Date Approved:
Approved by:
Account Code:
Agreement No.
Program Code:
Fiscal Year:
Please pay this amount:

PERSONNEL COSTS

							Month :
Employee Name	Classification Title	Hours	Hourly Rate w/o Benefits	Benefit Rate (%)	Salary	Indirect Cost (Max 25%)	Total Costs
1				0.00%	\$ -	\$ -	\$ -
2					\$ -	\$ -	\$ -
3					\$ -	\$ -	\$ -
4					\$ -	\$ -	\$ -
5					\$ -	\$ -	\$ -
6					\$ -	\$ -	\$ -
7					\$ -	\$ -	\$ -
8					\$ -	\$ -	\$ -
9					\$ -	\$ -	\$ -
10					\$ -	\$ -	\$ -
TOTALS		0	\$ -	0%	\$ -	\$ -	\$ -

Total Amount Due:

\$0.00

COMMENTS:

--

* Hourly Rate must include Hourly Wage and Benefit Rate.

** Overhead percent is eligible, may fluctuate per county and must not exceed 25%

*** Mileage rates: County vehicle = Not to exceed \$0.70 per mile.

Per federal audit guidelines, this rate cannot be exceeded.

However, if your county's internal policy uses a lower rate, that rate may be applied.

High Risk Pest Exclusion Program
County Work Plan
FY 2025-2026
July 1, 2025 through June 30, 2026

County: LOS ANGELES
Agreement Manager: Daniel Delgado



	# of Facilities Requiring Activities	Estimated Visits/Year/Facility	Estimated Hours/Visit ³	Total Estimated Hours/Year	Cost per Pathway ⁴
Parcel	35	58	1	2,030.00	\$ 216,997.05
Air Freight	24	77	1	1,848.00	\$ 197,542.14
Nursery Stock	34	69	2	4,692.00	\$ 501,551.80
Additional Pathways	2105	0		0.00	\$ -
Administrative Support ⁷					\$ -
Total Hours ¹ :				8,570.00	\$ 916,090.99 :Estimated Cost ⁵
Estimated Annual Cost ² :				\$916,090.99	106.895098 :Total Cost per Hour ⁶

The Personnel Cost Worksheet must be submitted with work plan.

¹ Total Hours must match the "Total Hours" on the personnel cost worksheet.

² Estimated Annual Cost must match the "Estimated Annual Cost" on the personnel cost worksheet.

³ In addition to inspections, estimated hours/visit for each pathway may also include data entry, sample submissions, and reviewing advisories.

⁴ Cost Per Pathway will calculate out once the "Total Hours" and "Estimated Annual Cost" are completed.

⁵ Estimated Cost should calculate out to match the "Estimated Annual Cost".

⁶ "Total Hours" is divided by the "Estimated Annual Cost" to equal the Total Cost Per Hour.

⁷ Administrative Support includes completing Monthly Activity Report 4a and monthly invoicing.

High Risk Pest Exclusion Program
County Personnel Cost Worksheet
FY 2025-2026
July 1, 2025 through June 30, 2026

County: LOS ANGELES

Title	Hourly Wage	Hourly Benefit Amount	Total Hourly Rate	Estimated Hours to be Worked	Total Cost
Deputy Agricultural Commissioner	\$77.58	\$58.69	\$136.27	218	\$29,706.86
AWM Inspector III	\$52.74	\$39.90	\$92.64	2,245	\$207,976.80
AWM Inspector II	\$47.32	\$35.79	\$83.11	5,285	\$439,236.35
AWM Inspector I	\$42.45	\$32.11	\$74.56	661	\$49,284.16
Associate AWM Inspector	\$31.37	\$10.05	\$41.42	161	\$6,668.62
Total Hours/Cost ¹ :				8570	\$732,872.79
Insert Overhead Cost Percentage ² :					25%
Estimated Annual Cost ³ :					\$916,090.99

The work plan must be submitted with the personnel cost worksheet.

¹ Total Hours must match the "Total Hours" on the work plan.

² Overhead Cost Percentage must not exceed 25%.

³ Estimated Annual Cost must match the "Estimated Annual Cost" on the work plan.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025			
BOARD MEETING DATE	11/18/2025			
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th			
DEPARTMENT(S)	Agricultural Commissioner/Weights and Measures (ACWM)			
SUBJECT	Requesting approval of an agreement with the California Department of Food and Agriculture (CDFA) for the continuation of the California Agricultural Detector Dog Program, which provides for the inspection of agricultural materials shipped through parcel distribution businesses to prevent the introduction of federally, foreign and domestically identified quarantined pests into California.			
PROGRAM	Pest Exclusion/Produce Quality			
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If Yes, please explain why:			
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.			
DEADLINES/ TIME CONSTRAINTS				
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$ 902,899.44</td><td>Funding source: CDFA</td></tr> </table>		Total cost: \$ 902,899.44	Funding source: CDFA
Total cost: \$ 902,899.44	Funding source: CDFA			
	TERMS (if applicable):			
	Explanation: Under this Agreement, CDFA will provide funding up to \$902,899.44 for work performed by ACWM for the period July 1, 2025, through June 30, 2026. There is no net County cost associated with this agreement. The revenue was included in ACWM's FY 2025-26 Final Adopted Budget and will be included in future fiscal years as necessary.			

PURPOSE OF REQUEST	<p>We are requesting that the Board of Supervisors:</p> <ol style="list-style-type: none"> 1. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the accompanying Agreement #25-0231-004-SF with the CDFA, which reimburses the County up to \$902,899.44 for work conducted by the Department of Agricultural Commissioner/Weights and Measures (ACWM) for the California Agricultural Detector Dog Program for one year, beginning July 1, 2025. 2. Delegate authority to the Commissioner/Director, or designee, to sign future amendments with CDFA that are consistent with the requirements of the Agreement referenced above that amend the amount and Scope of Work, subject to: 1) prior review and approval as to form by County Counsel; and 2) Commissioner/Director notification to your Board in writing.
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>Approval of the recommended actions will enable ACWM, through the Pest Exclusion/ Detector Dog Program, to readily detect and inspect unmarked packages that contain fruits, vegetables, and plant material being shipped through parcel distribution businesses, including USPS, FedEx, and UPS, to prevent the entry of exotic plant pests and diseases into Los Angeles County. The Agreement provides for the allocated use and funding, for cost recovery, of the Detector Dogs, trained by the USDA, and funding of ACWM's dog handlers and assisting inspectors. This program aids in the prevention of potential infestations that would cause irreparable damage to agriculture in Los Angeles County, statewide agricultural operations, urban and native environments, and to residents' home gardens and trees.</p> <p>This Agreement also provides for the inspection of express freight facilities through which agricultural commodities, such as plants, flowers, and produce, are routinely shipped. While such shipments are required by law to be appropriately labeled as containing plant material, frequent noncompliance with such marking requirements, particularly in the case of non-commercial parcel shipments, poses risks to the agricultural industry, native plant species, decorative landscaping, and the environment by the introduction of exotic pests. Detector dogs are highly trained to identify the presence of plant material and provide invaluable assistance in detecting shipments that can otherwise go unnoticed by human inspections. The prevention of pest introductions significantly reduces the need for costly pest eradication activities and the resulting need for increased applications of pesticides in Los Angeles County.</p> <p>ACWM has consulted and worked collaboratively with shippers and receivers to assist in preventing the entry of exotic plant pests and diseases.</p>

	The Commissioner/Director is responsible for the administration of this local Pest Exclusion enforcement program under the California Food and Agricultural Code Section 2282.
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: KURT E. FLOREN Agricultural Commissioner/ Director of Weights and Measures (626) 575-5451 KFloren@acwm.lacounty.gov



Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

COUNTY OF LOS ANGELES

Department of Agricultural Commissioner/ Weights and Measures

12300 Lower Azusa Road
Arcadia, CA 91006-5872
<https://acwm.lacounty.gov>



Maximiliano E. Regis
Chief Deputy

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF AGREEMENT #25-0231-004-SF
WITH THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE FOR
THE PEST EXCLUSION/DETECTOR DOG PROGRAM
(ALL DISTRICTS) (3-VOTES)**

SUBJECT

This letter requests approval of an agreement with the California Department of Food and Agriculture (CDFA) for the continuation of the California Agricultural Detector Dog Program, which provides for the inspection of agricultural materials shipped through parcel distribution businesses to prevent the introduction of federally, foreign and domestically identified quarantined pests into California.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the accompanying Agreement #25-0231-004-SF with the CDFA, which reimburses the County up to \$902,899.44 for work conducted by the Department of Agricultural Commissioner/Weights and Measures (ACWM) for the California Agricultural Detector Dog Program for one year, beginning July 1, 2025.
2. Delegate authority to the Commissioner/Director, or designee, to sign future amendments with CDFA that are consistent with the requirements of the Agreement referenced above that amend the amount and Scope of Work, subject to: 1) prior review and approval as to form by County Counsel; and 2) Commissioner/Director notification to your Board in writing.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will enable ACWM, through the Pest Exclusion/ Detector Dog Program, to readily detect and inspect unmarked packages that contain fruits, vegetables, and plant material being shipped through parcel distribution businesses, including USPS, FedEx, and UPS, to prevent the entry of exotic plant pests and diseases into Los Angeles County. The Agreement provides for the allocated use and funding, for cost recovery, of the Detector Dogs, trained by the USDA, and funding of ACWM's dog handlers and assisting inspectors. This program aids in the prevention of potential infestations that would cause irreparable damage to agriculture in Los Angeles County, statewide agricultural operations, urban and native environments, and to residents' home gardens and trees.

This Agreement also provides for the inspection of express freight facilities through which agricultural commodities, such as plants, flowers, and produce, are routinely shipped. While such shipments are required by law to be appropriately labeled as containing plant material, frequent noncompliance with such marking requirements, particularly in the case of non-commercial parcel shipments, poses risks to the agricultural industry, native plant species, decorative landscaping, and the environment by the introduction of exotic pests. Detector dogs are highly trained to identify the presence of plant material and provide invaluable assistance in detecting shipments that can otherwise go unnoticed by human inspections. The prevention of pest introductions significantly reduces the need for costly pest eradication activities and the resulting need for increased applications of pesticides in Los Angeles County.

ACWM has consulted and worked collaboratively with shippers and receivers to assist in preventing the entry of exotic plant pests and diseases.

The Commissioner/Director is responsible for the administration of this local Pest Exclusion enforcement program under the California Food and Agricultural Code Section 2282.

Your Board has approved similar annual agreements with CDFA since fiscal year (FY) 2011-12.

Implementation of Strategic Plan Goals

This action supports the County's Strategic Plan through the following Strategy:

- North Star 3: Realize Tomorrow's Government Today. Focus Area Goal (G): Internal Controls and Processes – Strategy (i) Maximize Revenue - by Maximizing Revenue and Leveraging Resources to protect against invasive pests which threaten the availability of fresh, healthful, locally-grown foods. Reduces the need for widespread pesticide applications by preventing new introductions of invasive

pests before they spread in our environment. Eliminates pest risks before introduction, thus minimizing negative impacts upon agricultural trade and preventing the need for costly pest management and eradication emergency response activities.

FISCAL IMPACT/FINANCING

This agreement is Federally funded by the United States Department of Agriculture (USDA). The Assistance Listing Number (ALN) is 10.025. Under this Agreement, CDFA will provide funding up to \$902,899.44 for work performed by ACWM for the period July 1, 2025, through June 30, 2026. There is no net County cost associated with this agreement. The revenue was included in ACWM's FY 2025-26 Final Adopted Budget and will be included in future fiscal years as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Agreement #25-0231-004-SF has been reviewed by County Counsel and is approved as to form.

The Agreement is for the period of July 1, 2025, through June 30, 2026.

As part of the pest prevention program mandated to the CDFA under California Food and Agricultural Code sections 5023-5024, private parcels shipped by parcel delivery companies, such as FedEx and UPS, are inspected to ensure that parcels are free of agricultural pests. The use of specially trained detector dogs enhances the County's ability to inspect such parcels.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended Board action will support program services for the entire 2025-26 Fiscal Year. This pest exclusion work is vital to ensuring that pests do not enter and become established in California.

The Honorable Board of Supervisors
11/18/2025
Page 4

Respectfully submitted,

KURT E. FLOREN
Agricultural Commissioner
Director of Weights and Measures

KEF:MR:DD:io

Enclosures

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller

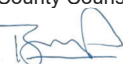

**COOPERATIVE AGREEMENT
SIGNATURE PAGE**

AGREEMENT NUMBER
25-0231-004-SF

1. This Agreement is entered into between the State Agency and the Recipient named below:
STATE AGENCY'S NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
RECIPIENT'S NAME
COUNTY OF LOS ANGELES
2. The Agreement Term is: July 1, 2025 through June 30, 2026
3. The maximum amount of this Agreement is: \$902,899.44
4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:
- | | |
|--|-----------|
| Exhibit A: Prime Award Information | 2 Page(s) |
| Recipient and Project Information | |
| Exhibit B: General Terms and Conditions | 5 Page(s) |
| Exhibit C: Payment and Budget Provisions | 2 Page(s) |
| Exhibit D: Federal Terms and Conditions | 3 Page(s) |
| Attachments: Scope of Work and Budget | |

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.


RECIPIENT

RECIPIENT'S NAME (<i>Organization's Legal Name</i>) COUNTY OF LOS ANGELES		APPROVED AS TO FORM Dawyn R. Harrison County Counsel  Blaine McPhillips Senior Deputy County Counsel
BY (<i>Authorized Signature</i>) 	DATE SIGNED	

PRINTED NAME AND TITLE OF PERSON SIGNING
Kurt E. Floren, Agricultural Commissioner/Director of Weights and Measures

ADDRESS
12300 Lower Azusa Road, Arcadia, CA 91006

STATE OF CALIFORNIA

AGENCY NAME CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)	
BY (<i>Authorized Signature</i>) 	DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING
ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS
1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

EXHIBIT A

PRIME AWARD INFORMATION

Federal Agency:	USDA-APHIS-PPQ
Federal Award Identification Number:	AP25PPQFO000C196
Federal Award Date:	June 3, 2025
Catalog of Federal Domestic Assistance Number (CFDA) and Name:	10.025 Plant and Animal Disease, Pest Control, and Animal Care
Amount Awarded to CDFA:	\$4,124,725.00
Effective Dates for CDFA:	July 1, 2025 through June 30, 2026
Federal Award to State Agency is Research & Development (Yes/No)	No

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:
Use the Detector Dog Team to detect the presence of any unwanted plant pests in parcels, airfreight, and nursery stock, that may pose a threat to agriculture and the environment.

Project Title: Detector Dog Team Program

2. The Managers for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Shadi Moscoupos	Name:	Kurt Floren
Division/Branch:	PHPPS / Pest Exclusion	Organization:	County of Los Angeles
Address:	1220 N Street	Address:	12300 Lower Azusa Road
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	Arcadia, CA 91006
Phone:	916-531-5747	Phone:	626-575-5451
Email Address:	Shadi.Moscoupos@cdfa.ca.gov	Email Address:	kfloren@acwm.lacounty.gov

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Lee Thao	Name:	Daniel Delgado
Division/Branch:	PHPPS / Pest Exclusion	Organization:	L.A. Co. Dept. of Ag. Comm./Wts. & Meas.
Address:	1220 N Street	Address:	11012 Garfield Ave.
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	South Gate, CA 90280
Phone:	916-584-1632	Phone:	(562) 622-0421
Email Address:	Lee.Thao@cdfa.ca.gov	Email Address:	ddelgado@acwm.lacounty.gov

FISCAL CONTACT FOR RECIPIENT (if different from above):
Name:
Organization:
Address:
City/State/Zip:
Phone:
Email Address:

4. RECIPIENT: Please check appropriate box below:
Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.

This award ☐ does ☒ does not support R&D.

5. For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. Approval

This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. Agreement Execution

Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. Assignment

This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFA Agreement Manager or designee in the form of a formal written amendment.

4. Governing Law

This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. State and Federal Law

It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. Recipient Commitments

The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. Performance and Assurances

The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. Mutual Liability

Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, are not officers, employees, or agents of the CDFA. The Recipient's obligation to pay its Contractors/Consultants is an independent obligation from the CDFA's obligation to make payments to the Recipient. Recipient agrees to comply with all applicable State and local laws and regulations during the term of this Agreement. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Contractors/Consultants shall not affect the Recipient's overall responsibility for the management of the project, and the Recipient shall reserve sufficient rights and control to enable it to fulfill its responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provisions of the Fair Employment and Housing Act (Government Code section 12990 *et seq.*) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 10000 *et seq.*). The applicable regulations of the Fair Employment and Housing Council implementing Government Code section 12990 (a-f), set forth in Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach. If the breach is not cured to the satisfaction of the non-breaching party, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations. Timelines associated with notice and curing of material breaches shall be consistent with the timelines outlined in paragraph 17.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or a party determines that the other party is not implementing the Project in accordance with the provisions of this Agreement, or that a party has failed in any other respect to comply with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within fifteen (15) calendar days upon discovery of breach. The breaching party shall have fifteen (15) calendar days from receipt of the notice to notify how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has fifteen (15) days to accept or reject the proposed cure. Upon the non-breaching party's approval of the cure, the breaching party has thirty (30) days to implement the cure. If the breaching party fails to cure the breach within thirty (30) days of the non-breaching party's approval of the cure, the non-breaching party may take the following respective actions:

- A. CDFA may suspend payments;
- B. CDFA may demand repayment of all funding;
- C. Either party may terminate the Agreement
- D. CDFA may debar Recipient; or
- E. Either party may take any other action deemed necessary to recover costs.

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of the Notice of Failure to Cure Material Breach, unless the Recipient appeals a Notice of Failure to Cure Material Breach, in which case the effective date falls on the issuance of a final decision on the appeal.

Where CDFA notifies the Recipient of its decision to demand repayment pursuant to this paragraph, the funds that are subject to the demand shall be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

A Notification of Failure to Cure Material Breach may be appealed to CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received the Notice of Failure to Cure

and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

All notices, communications, and appeals described in this paragraph must be received in writing to be considered timely.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

18. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

19. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

20. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

21. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

22. California State Auditor

This Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years after final payment under the Agreement.

23. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

24. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

25. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. To the extent allowed by law, CDFA determines whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

26. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

27. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT C
PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

- A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
- B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.
- C. Unless stated in the Scope of Work, quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.
- D. Unless stated in the Scope of Work, a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked "Final Invoice" thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

- A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.
- B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on [IRS's website](#) regardless of funding source/type.
- C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources ([CalHR](#)). The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration ([GSA](#)).
- D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, [Department of State Standardized Regulations](#).
- E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.

EXHIBIT D

FEDERAL TERMS AND CONDITIONS

The Recipient and recipients of any subawards under this award, agree to comply with all applicable requirements of all Federal laws, executive orders, regulations, and policies governing this program, including but not limited to 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. For-profit organizations will be subject to 48 CFR Subpart 31. Recipients are responsible for identifying the federal regulations appropriate to their organization, consistently applying cost principles and ensuring contractors or consultants comply with applicable federal regulations.

1. Civil Rights

The Recipient must comply with civil rights and nondiscrimination standards pursuant to the following:

- A. Civil Rights Act, 42 USC 2000, as implemented at 28 CFR Part 42;
- B. Age Discrimination Act, 42 USC 6101, as implemented at 45 CFR Part 90;
- C. Age Discrimination in Employment Act, 29 USC 621, as implemented at 29 CFR Part 1625;
- D. Title IX of the Education Amendments of 1972, 20 USC 1681, as implemented at 45 CFR Part 86;
- E. Section 504 of the Rehabilitation Act, 29 USC 791, as implemented at 28 CFR Part 41;
- F. Executive Order (EO) 11246; and
- G. Americans with Disabilities Act, (PL 101-366).

2. Labor Standards

The Recipient must comply with labor standards pursuant to the following:

- A. Fair Labor Standards Act, 29 USC 207, as implemented at 29 CFR Part 500-899;
- B. Davis-Bacon Act, 40 USC 3141-3148, as implemented at 29 CFR Parts 1, 3, 5, and 7; and
- C. Contract Work Hours and Safety Standards Act, 40 USC 3701, as implemented at 29 CFR Part 5.

3. Environmental Standards

The Recipient must comply with environmental standards pursuant to the following:

- A. Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (PL 91-190) and EO 11514 as implemented at 7 CFR Part 1b;
- B. Notification of violating facilities pursuant to EO 11738;
- C. Protection of wetlands pursuant to EO 11990;
- D. Evaluation of flood hazards in floodplains in accordance with EO 11988;
- E. Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 USC §§1451 *et seq.*);
- F. Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176 (c) of the Clean Air Act of 1955, as amended (42 USC §§7401 *et seq.*);
- G. Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (PL 93-523); and,
- H. Protection of endangered species under the Endangered Species Act of 1973, as amended (PL 93-205).

4. Drug-Free Environment

The Recipient must comply with drug-free environment standards pursuant to §5151-5610 of the Drug-Free Workplace Act of 1988, as implemented by 2 CFR 421.

5. Restrictions on Lobbying and Political Activities

The Recipient must comply with lobbying restriction standards pursuant to the Limitations on Use of Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions, 31 USC 1352, as implemented at 2 CFR 418.

6. Officials Not to Benefit

The Recipient must ensure that no member of Congress be admitted to any share or part of this Agreement or to any benefit arising from it, in accordance with 41 USC 22.

7. Trafficking in Persons

The Recipient must comply with the provisions in 2 CFR Part 175, prohibiting trafficking in persons.

8. Intergovernmental Review

The Recipient must comply with intergovernmental review standards pursuant to the following:

- A. Executive Order 12372, as implemented at 2 CFR 415; and
- B. The Intergovernmental Cooperation Act of 1968, 31 USC 6501.

9. Confidentiality

The Recipient must comply with confidentiality standards pursuant to the following:

- A. Freedom of Information Act, 5 USC 552, as implemented at 7 CFR Part 1; and
- B. Privacy Act, 5 USC 552 (a).

10. Conservation in Procurement

The Recipient must comply with procurement standards pursuant to the Resource Conservation and Recovery Act, 42 USC 6962 and EO 12873, as implemented at 40 CFR Part 247.

11. Debarment, Suspension, Criminal or Civil Convictions

The Recipient and its principals must comply with debarment and suspension standards pursuant to the EO 12549, as implemented at 2 CFR 180 and 2 CFR 417.

The Recipient must provide immediate written notice to CDFA if at any time it learns that this certification was erroneous when made or has become erroneous by reason of changed circumstances and must require recipients of lower-tier covered transactions under this Agreement to similarly certify pursuant to EO 12549, as implemented by 2 CFR 180 and 2 CFR 417.

See www.sam.gov to determine debarment and suspension status.

12. Crimes and Prohibited Activities

The Recipient must comply with crimes and prohibited activities standards pursuant to the following:

- A. Anti-Kickback (Copeland) Act, as implemented at 29 CFR Part 3.1;
- B. False Claims Act, 31 USC 3729; and
- C. Program Fraud Civil Remedies Act, 31 USC 3801-3812.

13. Biosafety in Laboratories

The Recipient must comply with laboratory biosafety standards pursuant to the following the *Biosafety in Microbiological and Biomedical Laboratories*, published jointly by the Centers for Disease Control and the National Institutes of Health.

14. Conflicts of Interest

The Recipient must comply with the conflict of interest standards pursuant to 2 CFR 400.2.

15. Inventions, Patents, Copyrights and Project Results

A. The Recipient must comply with invention and patent standards pursuant to the following:

- 1. Patent Rights in Inventions Made with Federal Assistance, 35 USC 202-204, as implemented at 37 CFR Part 401 (Bayh-Dole Act and the Technology Transfer Commercialization Act of 2000) to ensure that inventions made are used in a manner to promote free competition and enterprise without unduly encumbering future research and discovery.
- 2. The Plant Variety Protection Act, 7 USC 2321 *et seq.*

- B. The Recipient may retain title to any invention conceived of or first actually reduced to practice using Federal funds provided Recipient does the following:
1. Reports all subject inventions to CDFA;
 2. Makes efforts to commercialize the subject invention through patent or licensing;
 3. Formally acknowledges the Federal government's support in all patents that arise from the subject invention; and
 4. Formally grants the Federal government and CDFA a limited use license to the subject invention.
- C. The Recipient may copyright any publications, data, or other copyrightable works developed using Federal funds provided it provides the Federal government and CDFA a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use the material, and agrees that the Federal government and CDFA may do so in cooperation with other public agencies.
- D. The Recipient agrees that the results of this project may be published by the Federal government, CDFA or appropriate contractors or cooperators as mutually agreed.

16. Care and Use of Laboratory Animals

The Recipient must comply with the care and use of laboratory animal standards pursuant to the following:

- A. Animal Welfare Act, 7 USC 2131, as implemented at 9 CFR, Sub Chapter A, Parts 1-4; and
- B. Marine Mammal Protection Act, 16 USC 1361-1407.

17. Fly America Act

The Recipient must comply with the Fly America Act (49 USC 40118) as implemented at 41 CFR 301-10.131 to 301-10.143.

18. Motor Vehicle Safety

The Recipient must comply with seat belt use standards pursuant to the following:

- A. Highway Safety Act of 1966 as amended (23 USC 402-403);
- B. Occupational Safety and Health Act of 1970 as amended (29 USC 668);
- C. Federal Property and Administrative Services Act of 1949 as amended (40 USC §101 *et seq.*)
- D. Increasing Seat Belt Use in the United States (EO 13043).
- E. Federal Leadership on Reducing Text Messaging While Driving (EO 13513).

19. Records Retention and Accessibility

The Recipient and its contractors must comply with the procedures and requirements regarding record retention and accessibility as contained in 2 CFR 200.333 – 200.337.

20. All Other Federal Laws

The Recipient must comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SCOPE OF WORK

California Agricultural Detector Dog Team Program

July 1, 2025 - June 30, 2026

The county agrees to perform California Agricultural Detector Dog Team Program activities for the California Department of Food and Agriculture (CDFA) in compliance with the requirements imposed by:

1. [Food and Agricultural Code \(FAC\) Division 2, Chapter 2, Article 8, Section 2282.5](#)
2. [FAC Division 4, Part 2, Chapter 1, Article 1, Section 6303](#)
3. [FAC Division 4, Part 2, Chapter 2, Article 1, Section 6401](#)

This agreement is inclusive of the county's agreement to perform activities approved by the CDFA as described in the attached projected work plan (budget and personnel cost worksheet), monthly invoice, and by this reference made a part hereof.

Key actions to be conducted under this agreement include:

SECTION 1: PERSONNEL ACTIVITIES

- A. Pest Surveillance/Dog Inspection
- B. Dog Team Maintenance
- C. Data Entry/Sample Submission
- D. Other (communication, training, administrative support)

SECTION 2: NONPERSONNEL

- A. Supplies/Equipment
- B. Vehicle/Mileage

SECTION 3: REPORTING/INVOICING

- A. Monthly Activity Report
- B. Invoicing/Reimbursement

SECTION 1: PERSONNEL ACTIVITIES

The county agrees to perform the listed inspection activities targeting all federal, foreign, and domestic quarantine and federal action pests. The county also agrees to perform inspection activities targeting all state quarantine pests and state actionable pests. This agreement is also inclusive of the following:

A. Pest Surveillance/Dog Inspection

1. Each dog team (defined as one dog and one handler) will conduct surveillance inspections at parcel sectional centers such as those operated by United States Postal Service (USPS), Federal Express (FedEx), United Parcel Service (UPS) and Amazon to provide parcel inspection services related to plant products entering the state of California.

2. The county shall use the dog team to detect the presence of any unwanted plant pests in parcels, including insect species, diseases, or other harmful organisms that may pose a threat to the economic well-being of the state. Each dog team may perform inspection functions on a regional basis.
3. The county shall adhere to the [California Detector Dog Team Program Policy Manual](#) that defines program internal policies to guide decision making and to establish consistent and uniform expectations for the use of dogs.
4. The county must report detection of live suspect Tephritid fruit fly larvae to the Pest Exclusion (PE) branch within 24 hours.
5. The county must use the [USDA/SITC Referral Form \(SO-155\)](#) to report interceptions that involve federal quarantine violations and/or pest finds.
6. The county will take digital photographs and keep records of rejected/seized parcels.

B. Dog Team Maintenance

1. The county must obtain and maintain the dog as detailed in the Dog Team Work Plan Policies (**Appendix A**), including any additional medical, health, or wellness care recommended by a veterinarian. The CDFA must be notified immediately if there is a health issue with a dog.
2. The county is responsible for providing appropriate training for the dog, dog handler, and their staff for all activities associated with the California Detector Dog Team Program. The county will test and document the pest detection accuracy of each dog team at least once a month by using the provided USDA-APHIS-PPQ-NDDTC-Training Record (**Appendix B**). In addition to individual team training, counties must coordinate regional training for multiple teams. Training records must be submitted to the PE branch by the end of each month.
3. The county must follow acclimation guidelines for new dogs provided by the National Detector Dog Training Center, Agriculture Dog Team Acclimation Guide (**Appendix C**).
4. The county must determine the need to retire a dog, the steps to take in case of dog injury or illness, and adoption procedures by following the Dog Retirement, Adoption, Replacement, and Euthanasia Policy (**Appendix D**).
5. In the event of an act of aggression by a dog, the county must immediately implement steps outlined in the Dog Aggression Policy (**Appendix E**) and immediately report the aggression to the CDFA.
6. The county is responsible for ensuring a high standard of care, welfare, and ethical treatment of working dogs in the Detector Dog Program and must follow the Policy for Prevention of Abuse and Neglect in Working Dogs (**Appendix G**).

C. Data Entry/Sample Submission: The county is responsible for ensuring that the five following data sets are accurately completed in a timely manner:

1. **Dog Team Database:** Dog handlers are required to enter information into the [Dog Team Database](#) daily and not more than 72 hours after work has been conducted as per Pest Exclusion Advisory No. [04-2009](#).
2. **Pest Exclusion Information Management (PEIM):** The county must complete a Notice of Rejection (NOR) using the [PEIM database](#) available on the CDFA [Extranet](#) site. The “Dog Team” program or “Dog Team High Risk” program must be selected for all NORs. All electronic NOR files must be entered no later than the fifth day of the month following when the activities took place.
3. **Pest and Damage Record (PDR) Submission:** The county must send all samples to the CDFA Plant Pest Diagnostics Center (PPDC) located at 3294 Meadowview Road, Sacramento, CA 95832 for identification. The county must complete an electronic copy of the CDFA’s PDR on the CDFA’s [Extranet](#) site. A hard copy of the PDR must accompany the samples to the PPDC. “Dog Team” or “Dog Team High Risk” must be selected as the <Program> for each PDR submitted to the PPDC for this program.
4. **USPS Records:** All counties working in a USPS location must ensure that the [USPS Workbook Excel spreadsheet](#) is submitted electronically to the CDFA no later than the fifth day of each month. The USPS Workbook Excel template is available on the CDFA Extranet site.
5. **USDA Spreadsheets:** Three spreadsheets submitted monthly by the 15th of the following month, submitted by email to AAPG-NC-PPQ-Canine@usda.gov and mariah.denijs@cdfa.ca.gov . 1) Daily Health Check, 2) Kennel inspection, 3) K9 Data collection tool. The [spreadsheet templates](#) are available on the CDFA Extranet site.

D. Other (communication, training, administrative support)

1. The county is encouraged to utilize the dog team for public outreach whenever possible and to coordinate such outreach with the CDFA Public Affairs Unit.
2. The county is responsible for coordinating with another county agricultural commissioner’s office when performing inspections at a facility in another county.
3. The county will participate in conference calls with the PE branch as necessary.

SECTION 2: NONPERSONNEL

A. Supplies/Equipment

1. **Supplies:** Supplies are considered articles having a useful life of less than one year. Only supplies directly related to administering and conducting activities associated with the California Detector Dog Team Program will be reimbursed. Examples of supplies include materials from a general supply or stockroom, fabricated parts, paper, stationery, general office goods, ink and toner cartridges, organization tools, outreach materials, and paraphernalia.

2. **Equipment:** Equipment is considered articles having a useful life of more than one year and a cost equal to or more than \$100. Only equipment directly related to administering, conducting activities, and safety of the canines associated with the California Detector Dog Team Program will be reimbursed. Articles with a unit cost of \$5,000 or more must have prior approval for reimbursement. Examples of equipment include microscopes, spectrometers, office equipment, office furnishings, modular offices, telephone networks, cell phones, information technology equipment and systems, air conditioning equipment, canine security and surveillance equipment, monitoring devices and reproduction and printing equipment.

All records substantiating that the supplies and equipment are used for the California Detector Dog Team Program must be maintained by the county.

B. Vehicle/Mileage

1. The mileage reimbursement rate used on the monthly invoice must be the same as the rate in the work plan. If the [federal mileage reimbursement rate](#) fluctuates during the agreement period, counties will submit invoices for the current federal rate.
2. The counties must maintain a single vehicle log per vehicle and all mileage must be recorded daily with an indication of which program the vehicle was used for and the name of the driver. Vehicle logs must be maintained on a monthly basis.

SECTION 3: REPORTING/INVOICING

- A. **Monthly Activity Report:** The county must utilize the online [County Monthly Report \(CMR\)](#) system to submit a monthly activity report for the California Detector Dog Team Program. Monthly activity reports must be submitted no later than the fifth day of the month following when the activities took place. Questions about reporting can be directed to Mariah De Nijs at mariah.denijs@cdfa.ca.gov or by calling (916) 206-0559.
- B. **Invoicing/Reimbursement:** The county must submit a monthly itemized invoice using the County Monthly Invoice (**Appendix F**) on county letterhead. Invoices must be submitted to the CDFA at least monthly, but no later than thirty days after the end of the coinciding reporting period.
 1. **Allowable Costs:** All invoiced expenses must fall within the parameters of the scope of work and work plan and must be directly related to administering and conducting California Detector Dog Team Program-related activities. Indirect costs must not exceed 25% of total "Personnel Costs".
 2. **Monthly Activity Report Required for Reimbursement:** Invoices will not be paid until submission of the online CMR is verified. Hourly rates on the work plan must match the personnel hours invoiced on the corresponding monthly invoice.
 3. **Hourly Rates on Invoices:** Invoices must reflect the actual hourly rates (salary and benefits) per individual/classification that worked on the program.
 4. **Personnel on Invoice Must Match Work Plan:** Invoices must reflect work performed by individuals whose classifications must be listed on the work plan.

5. **Documentation:** Documentation (including purchase receipts) for expense reimbursement does not need to be submitted to the CDFA but must be retained by the county and be made available upon request for audit purposes.
6. **Substantiation of Costs:** All personnel salary costs must be properly tracked or allocated to the cooperative agreement in accordance with Office of Management and Budget requirements and Federal cost principles. Please be sure that personnel costs can be traced back to original documents detailing the account to which personnel hours are billed. In addition, all invoiced personnel costs must match the work plan.

If the county plans to seek reimbursement for vehicle mileage, the documentation for mileage reimbursement must be tracked separately from all other programs and documentation must be available to support the reimbursement. In addition, all invoiced vehicle costs must match the work plan. On a related note, mileage rates used on invoices must be the same as contained in the work plan or reflect the current federal mileage rate. The CDFA will send an email that will notify counties of new rates if the federal mileage rate changes during the term of the agreement.

All other expenses (travel, supplies, communications, miscellaneous supplies) for which the county will seek reimbursement under the agreement shall be directly related to the cost of administering and conducting the program. Documentation must be available to support the reimbursement. In addition, all invoiced expenses must match the work plan.

The following citation for uniform administrative requirements, cost principles, and audit requirements is applicable to your agency/organization.

State, Local, and Indian Tribal Governments:

- 2 CFR 200, Uniform administrative requirements, cost principles, and audit requirements for federal awards

7. **Monthly Invoice Questions/Submission:** Questions about reimbursements must be directed to Mariah de Nijs via email or by calling (916) 206-0559. Questions about invoicing must be directed to Shadi Moscoupos or Mariah de Nijs via email or by calling (916) 206-0559. All Invoices must be submitted electronically via email to CDFA.PEB_Interior_Reporting@cdfa.ca.gov.

Dog Team Work Plan Policies

July 1, 2025 – June 30, 2026

General Policies

These policies are for counties renewing their California Detector Dog Team Program agreement with the California Department of Food and Agriculture (CDFA). In this document, a dog team is one dog and one handler. A county may conduct a voluntary pilot protocol on the program's behalf. Other counties may additionally volunteer to participate in the pilot protocol. The counties should estimate that work plan activities will occur for the entire 12 months of the agreement period. With the exception of the vehicle mileage rate, all figures on the work plan must be whole numbers. The work plans are in Excel format (unlocked) and must balance when calculated manually. Work plans that do not balance manually will be returned to the county for revision.

Personnel Services

Parcel Facilities: For each carrier, estimate the number of facilities in the region that will be visited during this agreement period, the number of visits per year/per facility, and the total number of hours expected per visit including travel time. Dog teams may perform inspections regionally, not just in a single county. In addition, the category 'Other' under Parcel Facilities must include carriers other than those listed within the region but outside of the contracting county. It is the responsibility of the county to ensure personnel meet requirements and obtain parcel facility and other sensitive site security clearances.

Other Personnel Expenses

- **Support Staff:** As needed, estimate the annual costs for a second person to assist the dog team with the inspection of parcels. At the discretion of each county, the second person may be a county biologist/inspector or an assistant to the handler.

Dog team handlers should communicate with the other counties in their region regarding the use of the second person. The second person can work with and in support of the dog team regionally. However, if a county within the region chooses to send a support staff person from their own staff, that person would not be able to be charged to this agreement.

- **Community Outreach:** Estimate the number of hours that will be spent conducting community outreach including demonstrations, appearances, community workshops, and public relations.
- **Canine Care:** Estimate the number of hours that will be spent by the handler taking care of the dog including grooming activities, exercising, and bathing.
- **Training:** Estimate the hours a handler spends being trained and training their dog. Specific training activities may include:
 - Annual recertification conducted regionally by the National Detector Dog Training Center (NDDTC).
 - Monthly regional Dog team trainings.
 - The CDFA data entry training and Pest Prevention University (eight hours annually are recommended).
 - Target training with the dog (at least 16 hours per month are recommended).
- **Data Entry:** Estimate the time the handler, support staff, or designated staff spend entering data in the Dog Team database (daily), Pest and Damage Record database, Notice of

Rejection database, maintaining/submitting the USPS spreadsheet (if applicable), and training data sheets.

- **Administrative Support:** Estimate the time spent completing and submitting monthly activity reports and invoices, participating in conference calls, and other support duties for the program.

Overhead: Enter the county's total expected percentage of indirect costs for personnel services (must not to exceed 25%).

Operating Expenses

Travel: Estimate the total amount to cover travel expenses that may be incurred during this agreement period including:

- Dog team travel within and out of the assigned region (per diem and lodging) for facility inspections, training, meetings, demonstrations, and community outreach events.
- If a county plans to retire and replace a dog in this agreement period, estimate the following travel costs for the handler:
 - Four-week training course at NDDTC in Newnan, GA:
 - Roundtrip flight
 - Per diem
 - Rental Car (optional)
 - Lodging

Handler Uniform: Estimate the total dollar amount for handler uniforms.

Printing/Mailing Costs: Estimate the total dollar amount for printing and/or mailing handouts, brochures, flyers, outreach materials, stickers, and program documents such as training records.

Canine Care: Estimate the total dollar amount for dog procurement costs, continued care and maintenance of the dog including kenneling costs, healthcare, treats, food, collars, bowls, toys, grooming supplies, cleaning supplies, and licensing.

- **Kennel:** Estimate the annual costs of kenneling the dogs.
- **Bedding:** Estimate the annual costs of bedding material for the kennel and crate based on the dog's behaviors/preferences.
- **Crate:** Estimate the annual cost of replacement crate if anticipated.
- **Healthcare:** Estimate the annual costs of the following required healthcare:
 - Biannual veterinarian visit: one time for a check-up and one time for annual vaccinations. The veterinarian will determine the required vaccinations based on California law.
 - Monthly heartworm and external parasite treatments.
 - Annual dental check-up and cleaning.
 - Any additional medical, health, or wellness care recommended by a veterinarian.
 - Any additional medical care required by the kennel.
- **First Aid Kit:** Estimate the annual cost of replacing used items in the vehicle's first aid kit.

- **Licensing:** Estimate the annual cost of licensing fees.
- **Food:** Estimate the annual cost of daily food
- **Treats:** Estimate the annual cost of treats (because working dogs are food motivated, treats may vary but must be whatever the dog finds valuable).
- **Toys:** Estimate the annual cost of enrichment toys.
- **Collars/leashes:** Estimate the annual cost of backup/replacement collars/leashes.
- **Bowls:** Estimate the annual cost of replacement water/food bowls and vehicle water bucket if necessary.
- **Grooming supplies:** Estimate the annual cost of shampoo, ear cleaner, and additional necessary grooming supplies.

Training Supplies: Estimate the total dollar amount that will be spent on training supplies including boxes, tape, target items, nontarget items, and containers.

- Target items include mango, stone fruit, guava, citrus, and apple. 18 of each of the five target items, purchased two times per month on average.
- Several nontarget items include chocolate, bread, cheese, fish, and toiletries. These items must be stored separately from target items and will be purchased an average of one time per month.
- Containers to eliminate cross contamination of target odors (Tupperware).
- Approximately 60-100 boxes per month target training (at least 15 boxes per training session for targets--these are not reusable).
- Packing tape for training boxes.

Miscellaneous Supplies: Estimate the total dollar amount for supplies not covered above which may include:

- Cleaning supplies needed to clean the vehicle and car crate.
- Storage bins for the vehicle, used to store extra leash/collar, dog first aid kit and demonstration boxes.
- Cold storage appliances for targets or held parcel perishables.
- Outreach material and paraphernalia

Equipment Supplies: Cost equal to or more than \$100 and useful life of more than one year. Written United States Department of Agriculture approval is required if unit cost is \$5,000 or more.

- Camera including batteries, case, and memory card.
- Inspection tools, including dissection scope, microscope, and spectrometers.

- Phone number look up services and membership fees.
- Office equipment, office furnishings, and modular offices.
- Telephone networks and cell phones.
- Information technology equipment and systems.
- Air conditioning equipment.
- Canine security and surveillance equipment.
- Reproduction and printing equipment.

Mileage: Estimate the number of miles the dog team will travel during this agreement period. The reimbursement rate must be the same as the rate on the work plan or current [federal rate](#).

REMARKS

National Detector Dog Training Center Agriculture Canine Team Acclimation Guide

This guide was developed to serve as an aid in the acclimation of new canine teams to their work environment. The first few months of deployment should be considered a transitional period for the canine team. During initial training canine teams work in a controlled environment at the National Detector Dog Training Center (NDDTC) to acquire basic skills. Once the teams are proficient in the basic skills, training is moved into simulated “real life” scenarios. Canine teams are exposed to the application pathways they will work in to prepare them for deployment. The transition to the actual working environment or duty station should be accomplished in phases. The time it takes to work through each phase will vary depending on the individual team. It is normal for a canine team to experience a drop in proficiency in the first few months. This regression should correct itself as the canine and handler become more experienced and comfortable in their working environment.

Phase One: During initial deployment at the duty station the canine must become accustomed to a new living environment. The canine will need time to adjust to a new geographical area, primary housing facility, kennel staff, type of food given, and work schedule. You will have to observe your canine’s daily routine to determine progress. Eating, drinking, elimination, and general attitude will determine how well the canine has adjusted. However, this adjustment period will vary depending on the individual canine. It may take one week or longer for a canine to adjust to the new surroundings.

Operational Details (prior to canine arrival):

- ☐ Ensure that your supervisor has information about your canine. For example, date of arrival, name, breed, medical records, your Team Profile and any other pertinent information.
- ☐ Ensure that all of your supplies are purchased. For example, canine treats, crate for office, Tupperware for holding training material, target and non-target material (can be purchased after canine is acclimated), boxes, luggage, filler material and any other items that you may need.
- ☐ Ensure that the kennel is an approved facility.
- ☐ Establish a break area for the canine
- ☐ You may want to schedule a “well dog” veterinary exam to occur at this time

Kennel Details (prior to canine’s arrival):

- ☐ Ensure that the kennel is aware of the date of arrival of your canine and ensure that a kennel run is prepared in advance.
- ☐ Ensure that the kennel has a supply of your canine’s dog food.
- ☐ Establish with the kennel staff the canine’s feeding needs (what type of food, how many times a day and the amount).
- ☐ Create an information sheet that will hang on the outside of your canine’s kennel. The information sheet should include the canine’s name, handler’s contact information, supervisor’s contact information, vet information, feed schedule and handler’s work schedule. You may also want to leave a blank form/calendar for any information that the kennel staff needs to notate about your canine.

Travel Day and Acclimation to a New Environment:

- ☐ As soon as you pick up your canine, get him/her to the kennel as soon as possible.
- ☐ On the ride back to the kennel, try to keep the canine as quiet and stress free as possible.
- ☐ At the kennel, allow the canine to walk around and get acclimated to his/her new surroundings.
- ☐ Introduce your canine to the kennel staff
- ☐ Spend some quiet time with the canine in his kennel
- ☐ Familiarize yourself and your canine to the daily kennel routine
- ☐ Check on your canine daily. Note any changes in attitude, eating, drinking and elimination. Each day, your canine should be showing signs of improvement.
- ☐ After your canine has settled in, then you can perform your daily health checks, grooming, and basic obedience at the kennel.

Phase Two: Introduce your canine to their new work area. This will include introducing the canine to the office area and primary work area. It is important not only to introduce the canine to the primary work areas, but it's also important that the canine is comfortable in all areas that it will spend time in. The adjustment period will vary depending on the individual canine. It may take two days to one week or longer for a canine to adjust to the new surroundings.

Acclimation to office:

- ☐ Educate your colleagues on the rules of interaction with your canine.
- ☐ Introduce your canine to your colleagues and office area.
- ☐ No one other than the handler should issue commands or give primary rewards to the canine.
- ☐ Do not allow your canine to roam freely off leash or jump onto chairs or couches. The canine must be maintained in a crate.
- ☐ Do not reward your canine for responding to target odors that may be present in the office.
- ☐ Give your canine an opportunity to adjust to the holding area at the office by leaving him/her there for a short period of time (ten to fifteen minutes).
- ☐ Give your canine frequent biological breaks.
- ☐ Watch your canine for stress.
- ☐ In the beginning your canine should not be left unattended at the office.
- ☐ Introduce a simple box exercise on the floor. The area should be away from high traffic. Run 3-5 repetitions a day, increasing repetitions by one a day until 10 repetitions, a day. Throughout the process, watching the canine for successful acclimation and should not advance in repetitions, if not successful at each level. Use successive approximation techniques.

Acclimation to work area:

- ☐ Prior to bringing your canine to a working area, ensure that the area is feasible to deploy a canine into. Always consider safety first when evaluating a potential working area. For example, do not work the canine in areas where they have more range of motion than you do, in a parcel facility do not work the canine where two conveyor belts meet, etc.
- ☐ Introduce your canine to the work area (ex: terminal, cargo, parcel facility, etc.) during down time.
- ☐ Expose your canine by taking short/fun walks through the new work areas.
- ☐ Minimize or prevent others from petting your canine at this time.
- ☐ Give your canine frequent biological breaks.
- ☐ Observe your canine's behavior to judge his comfort level.
- ☐ Visit the work area during down time, as many times as necessary.

- ☐ When the canine is comfortable, you can try performing some basic obedience commands.
- ☐ If your canine is comfortable in the working area during downtime, acclimate your canine to the different machinery in the area. For example, in a sorting facility allow your canine to walk on a non-moving belt and introduce a simple box exercise. Run 3-5 repetitions a day, increasing repetitions by one a day until 10 repetitions, a day. Throughout the process, watching the canine for successful acclimation and should not advance in repetitions, if not successful at each level. Use successive approximation techniques.
- ☐ Once your canine is comfortable during down time in the work area, you can introduce your canine when there is minimal activity (ex. a small group of passengers, a small mail sort, a small group of people working in a cargo warehouse, Fed Ex facility, etc.).
- ☐ When your canine is comfortable in the work area with minimal activity, you can try performing some basic canine commands.
- ☐ At this time, start to establish a routine with the canine.

Phase Three: Once the canine is comfortable with the work environment operations, you can begin training at the work environment away from the active work area. Training will start away from the activity and will gradually move closer, during the sort. Eventually, the canine should be able to work smaller work areas to gradually progressing to work larger work areas. The time necessary for this phase will vary depending on the individual canine. It may take a month or longer to complete.

Training in Work Area:

- ☐ If you have an assistant, ensure that they are trained to assist you with the training of your canine and how to assist you when working in the live environment.
- ☐ Begin training by setting up training exercises with target and non-target on the side of an active work area. In the beginning, you should train on the known target material and gradually add new target material.
- ☐ If your canine seems comfortable and performs well, start conducting training by placing a target close to an active working area (near a small group of passengers, a cargo pallet, a single nonmoving vehicle, non- moving belt, etc.). Gradually work up to getting the canine on a moving belt with no packages, up to a moving carousel with no luggage, etc. After your canine is comfortable, then gradually work up to putting packages or luggage on/or around these areas.
- ☐ Once your canine is comfortable and performing well with little or no distraction you may begin working small less busy work areas and gradually work up to larger work areas. For example, you could utilize the end of a parcel sort or passenger flight and gradually work more.
- ☐ Reward your canine for all correct responses. Verify all canine responses prior to rewarding the canine. Reward the canine in a timely manner and when possible, reward the canine immediately for correct responses. For example, if in a sorting facility boxes are marked with known target material, on the baggage floor if luggage can be opened and verified on the baggage floor, known target training aids, etc. are the times where the canine can be rewarded immediately after the correct response.
- ☐ Place training aids out to keep your canine motivated.
- ☐ Note any false response problems and use these in your scheduled training.
- ☐ Watch your canine in all phases for signs of fatigue.
- ☐ Gradually build up your canine's work endurance.
- ☐ Give your canine frequent biological breaks.
- ☐ Always plan your training to be successful to keep your canine motivated.
- ☐ Always end each session on a good note.
- ☐ It should take a month or more to build your canine's endurance and proficiency levels.

Phase Four: If your canine is comfortable working in the introduced work environments, you may try and introduce one additional new work area to your canine. The time necessary for this phase will vary depending on the individual canine. The time that the canine is ready to be deployed to a new working environment will be dependent on each individual canine. It may take a month or longer before the canine is ready to be deployed to another area.

Training in new work areas:

- ☐ Just as you did before, give the canine an adjustment period.
- ☐ Observe your canine for stress and anxiety

Phase Five: Once you have been deployed for six months, you and your canine should be very comfortable and perform at a high proficiency rate. Your canine should be healthy, at an ideal working weight, and motivated to work. Your team should have acquired many new target odors simply from exposure in the working environment and through training.

Dog Retirement, Adoption, Replacement, and Euthanasia Policy

Criteria for Dog Retirement: The following criteria determine whether a dog will continue to work or if it will need to be retired or returned to the National Detector Dog Training Center (NDDTC).

Ability of a Dog to Work: If a dog begins to exhibit patterns of ineffectiveness (examples below), the handler will provide the California Department of Food and Agriculture (CDFA) with a history of training or work-related problems and measures that have been taken to NDDTC to correct these problems. The CDFA will work with the in the assessment of the dog's ability to determine whether there is an option for recommending remedial training or alternative duties. Typically, the NDDTC will require training documentation, medical records, and a video tape of the dog conducting an inspection in its normal working environment for an initial assessment. In some cases the dog may not be retired, but returned to the NDDTC for retraining and placed with a new handler or a new program.

Patterns of ineffectiveness may include the following:

- Consistently low statistics
- Inability to detect certain odors
- Incompatibility of the team
- Inability to work effectively

Health Status and History: The dog's health must be evaluated by its practicing veterinarian with input from the handler. If the veterinarian recommends retirement, the recommendation must be in writing before retiring the dog.

A dog may be retired because of injury, disease, or age. The following list provides examples of causes for retirement; it is not inclusive.

- Dog reaches nine years of age (the CDFA must be notified when the dog reaches seven years of age). Dogs may not work past 10 years of age.
- Hip problems
- Back and neck problems
- Epilepsy
- Arthritis
- Psychological abnormalities
- Mental health problems
- Seizures (zero tolerance)
- Injury
- Skin conditions

Adoption Policy:

If it becomes necessary to retire a dog for any reason, the dog may be:

- Adopted at the local level, coordinated by the county agricultural commissioner (CAC). First option is always given to the handler. All medical records will be released to the adopter prior to adoption. Once the adoption is complete, all medical care, including preexisting conditions, are the responsibility of the adopter.
- OR**
- Returned to the NDDTC

Adoption at the local level requires the following documents be submitted to the CDFA:

- A completed NDDTC Adoption Application **and**
- An official copy of the veterinarian's recommendation that the dog be retired

If the CAC does not or cannot complete the adoption process at the local level, the dog may be returned to the NDDTC.

Dog Replacement

Once retired or returned to the NDDTC as above, depending on circumstances, the experienced handler may apply for a replacement dog. The CAC office will be responsible for dog replacement costs. To replace a dog, experienced handlers will be required to attend a three to four-week training course at the NDDTC. Costs of the dog replacement includes all related travel costs (lodging, per diem, rental car, roundtrip flight) and may include dog procurement and training costs.

Euthanasia Policy

Consideration for Euthanasia: Euthanasia for working dogs will only be considered in exceptional circumstances where the dog's quality of life is significantly compromised due to severe illness, injury, or untreatable conditions affecting their physical or mental well-being.

- **Veterinary Assessment:** Any decision regarding euthanasia must be preceded by a comprehensive evaluation conducted by a qualified veterinarian. This assessment will include a thorough examination of the dog's health, prognosis, pain level, and overall quality of life. This assessment shall be relayed to the NDDTC for evaluation by their veterinarian. The decision-making process and the reasons for considering euthanasia will be communicated transparently and compassionately to the handler, CDFA, the County Agricultural Commissioner (CAC), and the NDDTC. Before proceeding with euthanasia, consent from the handler and the NDDTC will be obtained, provided they are available and capable of making such a decision.
- **Humane Methods:** Euthanasia will be performed using humane methods approved by professional veterinary guidelines, ensuring minimal stress and pain for the animal.
- **Professional Oversight:** Euthanasia procedures will only be carried out by qualified veterinary professionals or authorized personnel under the supervision of a veterinarian.
- **Record Keeping:** Comprehensive documentation of the decision-making process, veterinary assessments, consent obtained, and details of the euthanasia procedure will be maintained by the county and made available to CDFA, USDA and the NDDTC upon request.
- This policy emphasizes the ethical considerations and stringent decision-making processes surrounding euthanasia in working dogs. It aims to ensure that euthanasia, when necessary, is carried out with the utmost compassion and in the best interest of the dog's welfare.

Dog Aggression Policy

Acts of aggression must be taken very seriously and may result in the need to retire a dog. However, not all situations will necessarily result in the elimination of a dog from the program. The following definitions are general guidelines to determine if action is necessary.

Aggression: Within a given context, a behavioral display that is either appropriate or inappropriate and that is ultimately resolved by means of combative behavior or deference.

The context in which this definition should be applied is while the handler is conducting an inspection with the dog at any parcel facility.

Unacceptable behavior: Any unprovoked attack to the handler or another person at any time or place.

Behaviors to be Concerned About: Body posturing to indicate defensiveness, possession, and/or a protective manner.

If a dog exhibits any behavior as described above, or behavior that is questionable, immediately notify the California Department of Food and Agriculture (CDFA), remove the dog from the work environment, and do not return the dog to work until approved by the CDFA. It is important to use and complete the provided Dog Aggression Report form for each individual who witnessed the incident in its entirety.

If a situation involves physical injury, or if any person (including a handler, a kennel worker, or parcel facility employee) is allegedly bitten by a dog, or if the dog shows any aggression toward a person, do the following:

1. If the dog behaves aggressively, immediately remove it from the work environment and contact the CDFA.
2. Secure the dog in a crate until a handler can take it to the veterinarian for a physical exam. The medical evaluation should be conducted within 48 hours and should include tests for hormonal balance, structural or soft tissue pain or discomfort, a neurological consultation, urine metabolite screening (especially for excessive levels of glutamine, associated with neuronal death), and allergies.
3. If someone is bitten or is allegedly bitten, take the person to a quiet place, such as an office. Call emergency medical service and administer first aid if necessary. If there is bleeding, use precautions.
4. Get the following information about the person who was allegedly bitten:
 - a. Name
 - b. Address
 - c. Other pertinent information—medications used and permanent residence or temporary residence while in the United States. Make a copy of their driver's license or passport.
 - d. If the person refuses emergency medical service, make note of the refusal. Try to get the person's signature on a statement of refusal of emergency medical service.
 - e. Have the individual and all witnesses complete the Dog Aggression Report form.
 - f. Photograph the injury if possible.

5. If the person goes to a hospital, notify the appropriate county contact. Each handler should have the telephone number for the appropriate county contact available in case it is needed. Record the number at the end of this section.
6. Direct the victim to complete the appropriate county claim form for injury. Ensure the victim is given necessary information to return the form.
7. Write a detailed Dog Aggression Report as soon as possible. Each county must decide and communicate the protocol for notifying management after normal working hours.
8. Submit the complete packet to county management and the CDFA **within 72 hours of the incident**. Await further instructions regarding the dog.
9. Do not allow the dog back into service until approved by the CDFA. The incident will have to be investigated thoroughly.
10. The CDFA will communicate the aggressive incident or bite to the NDDTC.

Detector Dog Aggression Report

Name _____
Duty Location _____
Date/Time of Statement _____

Canine _____
Phone _____
Date/Time of Incident _____

Please answer the following questions regarding the incident:

1. Did you witness the incident? Yes _____ No _____

2. What type of incident was it?

Any form of aggression towards the detector dog _____

Re-directed aggression _____

Medical reason (i.e. seizure) _____

Other (i.e. food grabbing) _____

3. Was there a wound as a result of the incident? Yes _____ No _____

If yes, was the skin broken? Yes _____ No _____

If yes, was medical attention required? Yes _____ No _____

Describe the injuries in detail _____

4. Was the dog assaulted as a result of this incident? Yes _____ No _____

◆ If yes, complete a Detector Dog Assault Report.

5. Were there other witnesses to the incident? Yes _____ No _____

If yes, please list the witnesses' names and contact numbers on a separate piece of paper, attached to this report. If possible, have them fill out a separate Detector Dog Aggression Report and attach to this form.

Describe your observation of the incident in detail (attach sheet if needed).


Attach any photographs.

COUNTY LETTERHEAD

SUBMIT MONTHLY TO: CDFA.PEB_Interior_Reporting@cdfa.ca.gov

REMIT PAYMENT TO: (County Information)

STATE OF CALIFORNIA
DEPARTMENT OF FOOD AND AGRICULTURE
PLANT HEALTH AND PEST PREVENTION SERVICES (PEST EXCLUSION)
1220 N STREET
SACRAMENTO CA 95814



CDFA
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

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Accounting use only:

Agreement Name:	Detector Dog Team Program
Agreement Number:	
Agreement Amount:	

<i>For State Use Only</i>	
Date Approved:	
Approved by:	
Account Code:	
Agreement No.	
Program Code:	
Fiscal Year:	
Please pay this amount:	

Date:		
County:		
Amount Billed to Date:		
Invoice #:		
Billing Period:	From: (Example: From Jan 1, 20XX To Jan 31, 20XX)	To:

PERSONNEL COSTS

	Employee Name	Classification Title	Hours	Hourly Rate w/o Benefits	Benefit Rate (%)	Salary	Indirect Cost (Max 25%)	Total Costs
1					0.00%	\$ -	\$ -	\$ -
2						\$ -	\$ -	\$ -
3						\$ -	\$ -	\$ -
4						\$ -	\$ -	\$ -
5						\$ -	\$ -	\$ -
6						\$ -	\$ -	\$ -
7						\$ -	\$ -	\$ -
8						\$ -	\$ -	\$ -
9						\$ -	\$ -	\$ -
10						\$ -	\$ -	\$ -
		TOTALS	0.00	\$ -	0.00%	\$ -	\$ -	\$ -

OPERATING EXPENSES

[illegible]Total Cost

1 Travel	\$0.00
2 Handler Uniform	\$0.00
3 Printing/Mailing	\$0.00
4 Canine Care	\$0.00
5 Training Supplies	\$0.00
6 Miscellaneous Supplies	\$0.00
7 Other Items of expense (please describe)	\$0.00
8 Other Items of expense (please describe)	\$0.00
TOTAL OPERATING EXPENSES:	\$0.00

VEHICLE OPERATIONS

County Vehicles

Total Mileage	Mileage Rate ***	Total Cost
0.00	\$0.700	\$0.00
TOTAL VEHICLE OPERATIONS:		\$0.00

Month: Total Amount Due:

COMMENTS:

* Hourly Rate must include Hourly Wage and Benefit Rate.

** Overhead percent is eligible, may fluctuate per county and must not exceed 25%

*** Mileage rates: County vehicle = Not to exceed \$0.70 per mile.

Per federal audit guidelines, this rate cannot be exceeded.

However, if your county's internal policy uses a lower rate, that rate may be applied.

Policy for Prevention of Abuse and Neglect in Working Dogs

This policy aims to ensure the welfare, care, and ethical treatment of working dogs in the California Department of Food and Agriculture (CDFA) Detector Dog Program. It outlines the standards, procedures, and responsibilities necessary to prevent any form of abuse, neglect, or mistreatment towards these valuable animals. The Dog Team Policy Manual (DTPM) is one of the policy documents for this program approved jointly by CDFA and the California Association of Commissioners and Sealers (CACASA) and goes into detail on many of the policies outlined in general here.

Policy Statement:

1. **Welfare Commitment:** We are committed to upholding the highest standards of care and welfare for all working dogs under our employment. They are considered valued members of our team, and their physical and emotional well-being is a top priority.
2. **Responsible Management:** We acknowledge that management and utilization of working dogs comes with significant responsibility. This includes providing appropriate housing, veterinary care, nutrition, exercise, and mental stimulation conducive to their health and happiness.
3. **Training and Handling:** All trainers and handlers working directly with the dogs must undergo specialized training and education on humane and positive reinforcement-based handling methods. This training is provided by the United States Department of Agriculture (USDA) National Detector Dog training Center (NDDTC) during the basic handler training course. This aims to prevent any mistreatment, coercion, or abusive behavior towards the animals.
4. **Health Monitoring:** Regular health check-ups by qualified veterinarians are mandatory to ensure early detection and prompt treatment of any health issues or injuries. Vaccinations, preventive care, and access to medical attention must be provided as required, refer to the DTPM for specific policies.
5. **Working Conditions:** Working environments must be safe, suitable, and within acceptable temperature ranges for the dogs. Adequate rest periods and breaks are to be incorporated into their work schedules to prevent exhaustion and stress. Refer to the DTPM for specific policies.
6. **Behavioral Assessment:** Regular behavioral assessments will be conducted by the handler to monitor the mental and emotional well-being of the dogs. If signs of stress, anxiety, or behavioral issues are detected, appropriate measures will be taken to address these concerns.
7. **Reporting Procedures:** Any suspected cases of abuse, neglect, or mistreatment must be reported immediately to CDFA and/or the NDDTC for investigation and necessary action. Confidentiality will be maintained, and whistleblowers will be protected from retaliation.
8. **Compliance and Review:** This policy will be communicated to all relevant personnel, and regular audits and reviews will be conducted to ensure compliance. Updates and improvements will be made in accordance with emerging best practices and legislation related to animal welfare.

CDFA and CACASA are committed to upholding the highest ethical standards in the treatment of working dogs. This policy serves as a framework to prevent abuse, neglect, or mistreatment and reinforces our dedication to providing a safe and nurturing environment for these animals.



County: LOS ANGELES
Date: 05/12/25

Personnel Services					
Activity		Number of Facilities Requiring Activities	Estimated Visits/Year/Facility	Estimated Hours/Visit	Estimated Hours/Year
Parcel Facility					
	Federal Express Air	15	39	3	1755
	Federal Express Frieght	0	0	0	0
	Federal Express Ground	7	39	3	819
	Federal Express Home	0	0	0	0
	OnTrac	2	5	2	20
	United Parcel Service	9	26	3	702
	United States Postal Service	3	40	6	720
	Other (such as Amazon, CA Overnight)	0	0	0	
Other Personnel Expenses					
	Support Staff Person				0
	Community Outreach				249
	Canine Care (Time)				1610
	Training				1610
	Data Entry				500
	Administrative Support				0
					*Total Personnel Hours: 7.985
					**Total Personnel Cost: \$617,907.75
Overhead (Indirect Cost) ----- Not to exceed 25% of Total Personnel Cost			Enter Overhead Percentage:	25%	\$154,476.94
					Total Personnel Costs: \$772,384.69
Operating Expenses					
	Travel				\$3,000.00
	Handler Uniform				\$1,500.00
	Printing/Mailing				\$500.35
	Canine Care				\$70,100.00
	Training Supplies				\$2,500.00
	Miscellaneous Supplies				\$0.00
					Total Operating Expense Costs: \$77,600.35
Mileage					
Enter Estimated Miles: 75,592.00		***Rate Per Mile: 0.700			
					Total Mileage Cost: \$52,914.40
TOTAL COST:					\$902,899.44

*Total Personnel Hours **MUST** match the Total Hours" on the Personnel Cost Work Sheet (tab two). You must submit your completed 'Personnel Cost Per Hour Work Sheet' with your work plan.

Total Personnel Costs **MUST match the figure on your 'Personnel Cost Per Hour Summary Work Sheet' (tab two).

***Mileage rate must be \$0.70, or current federal rate (<https://www.gsa.gov/travel/plan-book/transportation-airfare-rates-pov-rates-etc/private-owned-vehicle-pov-mileage-reimbursement-rates>)

County Personnel Cost Work Sheet
 Detector Dog Team Program
 FY 2025/2026
 July 1, 2025 through June 30, 2026

County: Los Angeles

Title *	Hourly Wage	Hourly Benefit Amount	Total Hourly Rate	Estimated Hours to be Worked	Total Cost
Agricultural/Weights&MeasuresInsp I	\$42.60	\$32.48	\$75.08	3375	\$253,395.00
Agricultural/Weights&Measures Insp II	\$47.48	\$36.20	\$83.68	2345	\$196,229.60
Agricultural/Weights&Measures Insp III	\$52.92	\$40.35	\$93.27	995	\$92,803.65
Deputy Agricultural Commissioner	\$77.58	\$58.69	\$136.27	250	\$34,067.50
Associate Ag/ Weights&Measures Insp	\$31.48	\$9.12	\$40.60	1020	\$41,412.00
Position Title 6	\$0.00	\$0.00	\$0.00		\$0.00
Position Title 7	\$0.00	\$0.00	\$0.00		\$0.00
Position Title 8	\$0.00	\$0.00	\$0.00		\$0.00
Position Title 9	\$0.00	\$0.00	\$0.00		\$0.00
Position Title 10	\$0.00	\$0.00	\$0.00		\$0.00
**Total:				7,985	\$617,907.75

***ALL Titles must be included on the Personnel Cost Work Sheet in order to be reimbursed.**

****Total "Estimated Hours to Be Worked" and "Total Cost" listed on this sheet MUST match the "Total Personnel Hours" and "Total Personnel Costs" on Work Plan totals.**

County Work Plan Summary
 Detector Dog Team Program
 FY 2025/2026
 July 1, 2025 through June 30, 2026

County: Los Angeles
 Contract Manager: James Wu



Expenses	Description			Total
Personnel Costs for Dog Team Activities	Inspections of parcel facities and other activities	Total Activity Hours:	7,985	\$617,907.75
Overhead Costs	Indirect Costs (Not to exceed 25% of Total Personnel Costs)	Overhead Percentage:	25%	\$154,476.94
Operating Expenses	All supply/equipment costs exceeding \$5,000.00 must be accompanied by a itemized list of items to be purchased.	Itemized Supply List Required (Y/N):	N	\$77,600.35
Mileage	Mileage rate must be \$0.70, or current federal rate (https://www.gsa.gov/travel/plan-book/transportation-airfare-rates-pov-rates-etc/private-owned-vehicle-pov-mileage-reimbursement-rates).	Estimated Miles:	75592	\$52,914.40
		Rate Per Mile:	0.7	
		TOTAL COST:		\$902,899.44
		Federal Funds:		\$902,899.44
		Unclaimed Gas Tax:		\$0.00
		Total Contract amount		\$902,899.44

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025	
BOARD MEETING DATE	11/18/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Agricultural Commissioner/Weights and Measures (ACWM)	
SUBJECT	Request for Approval of an Appropriation Adjustment for FY 2025-26 to increase the Funding Appropriation for Master Agreements with Qualified Vendors for the continued provisions of As-Needed Vegetation Management Services Countywide.	
PROGRAM	Weed Abatement (Weed Hazard/Pest Management Bureau)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$No NCC	Funding source:
	TERMS (if applicable):	
	Explanation: There is no net County cost associated with this action. Any expenses incurred as a result of vendor payment pursuant to a Master Agreement will be recoverable through property tax liens, direct charges, or grants.	
PURPOSE OF REQUEST	We are requesting that the Board of Supervisors: 1. Approve a Fiscal Year 2025-26 appropriation adjustment allocating an additional \$1 million in Services and Supplies appropriation, offset by an increase in revenue to increase the	

	<p>annual aggregate costs of the Master Agreement for as-needed vegetation management services from \$2 to \$3 million per year, effective upon approval, for the remainder of the initial contract term.</p> <p>2. Delegate authority to the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director), or his authorized designee, to execute amendments to the Master Agreement to increase L.A. County's cost by no more than 10 percent (10%) of the estimated annual cost, each contract year, subject to review and approval by County Counsel, and notice to the Board.</p>
BACKGROUND (include internal/external issues that may exist including any related motions)	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	<p>Name, Title, Phone # & Email:</p> <p>KURT E. FLOREN Agricultural Commissioner/ Director of Weights and Measures (626) 575-5451 KFloren@acwm.lacounty.gov</p>



Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

COUNTY OF LOS ANGELES

Department of Agricultural Commissioner/ Weights and Measures

12300 Lower Azusa Road
Arcadia, CA 91006-5872
<https://acwm.lacounty.gov>



Maximiliano E. Regis
Chief Deputy

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST APPROVAL OF AN APPROPRIATION ADJUSTMENT FOR FY 2025-26
TO INCREASE THE FUNDING APPROPRIATION FOR MASTER AGREEMENTS
WITH QUALIFIED VENDORS FOR THE CONTINUED PROVISION OF
AS-NEEDED VEGETATION MANAGEMENT SERVICES COUNTYWIDE
(ALL-DISTRICTS) (4 VOTES)**

SUBJECT

The Department of Agricultural Commissioner/Weights and Measures is requesting Board approval to revise the Vegetation Management Services Master Agreement budget and related appropriation adjustment for as-needed vegetation management services agreements with twelve (12) existing vendors and with new vendors as they become qualified throughout the remaining term of the existing Master Agreement. The increase in appropriation will cover the cost of rising demands for services and additional work due to unforeseen conditions.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve a Fiscal Year 2025-26 appropriation adjustment allocating an additional \$1 million in Services and Supplies appropriation, offset by an increase in revenue to increase the annual aggregate costs of the Master Agreement for as-needed vegetation management services from \$2 to \$3 million per year, effective upon approval, for the remainder of the initial contract term.
2. Delegate authority to the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director), or his authorized designee, to execute amendments to the Master Agreement to increase L.A. County's cost by no more

than 10 percent (10%) of the estimated annual cost, each contract year, subject to review and approval by County Counsel, and notice to the Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On September 12, 2023, the Board approved the original Board Letter authorizing the Department of Agricultural Commissioner/Weights and Measures (ACWM) to establish a Master Agreement for weed and brush abatement services. The purpose of that action was to support one of ACWM's core missions to provide essential fire prevention services through the abatement of hazardous vegetation across much of Los Angeles County using both County crews and contracted vendors. These services are critical to reducing fire risk and protecting life and property by removing dry weeds, brush, neglected landscaping, and dying trees, many of which are located in close proximity to homes and other structures.

The current recommendations seek to amend the existing Master Agreement to further enhance ACWM's ability to effectively respond not only to routine vegetation management needs but also to special and urgent abatement situations that arise due to seasonal weather patterns, prolonged drought conditions, and increased vegetation growth. Approval of the recommendations will allow the Commissioner/Director or authorized designee to increase the Agreement cost by \$1 million to meet a rising demand for services, meet strategic plans goals, and amend the maximum cost of up to an additional 10% each year of occurrence for unforeseen service needs.

Implementation of Strategic Plan Goals

This action supports the County's Strategic Plan goals through the following strategy:

- North Star 2: Foster vibrant and resilient communities - Focus Area Goal: D. Sustainability: Focus on environmental justice, particularly in communities that have long endured industrial contamination, and "Our County" Sustainability Plan's 12 broad, aspirational, and cross-cutting goals, that embrace positive change and address sustainability issues regionally. Strategy iii. Natural Resources: Support thriving ecosystems, habitats, and biodiversity. By increasing our funding appropriation, we will be able to continue critical weed abatement work throughout the county and protect our residents and local ecosystems from devastating fires.

FISCAL IMPACT/FINANCING

There is no net County cost associated with this action. Any expenses incurred as a result of vendor payment pursuant to a Master Agreement will be recoverable through property tax liens, direct charges, or grants. Payments to vendors will not exceed ACWM or the District's Board-approved spending authority.

Approval of the enclosed appropriation adjustment will increase the Services and Supplies appropriation, offset by a corresponding increase in revenue, to raise the annual aggregate costs of the Master Agreements for as-needed vegetation management services from \$2 to \$3 million per year. Funding for the remaining years of the initial term and optional terms will be requested through the annual budget development process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County would incur an obligation only as work is assigned either through the work order process or through a set of rates supplied by vendors on an annual basis. Both methods ensure that work is consistently awarded to the lowest cost, qualified vendor, which will include any established allowance for applicable County preference programs.

The services to be provided under these Master Agreements are of a seasonal, intermittent nature and, therefore, are not Proposition A contracts pursuant to County Code 2.121.250. The Living Wage Program (County Code Chapter 2.201) requirements do not apply to the recommended agreements. The agreements contain all mandatory County contracting provisions and are in compliance with all Board and CEO requirements.

CONTRACTING PROCESS

The current Master Agreements were approved by the Board on September 12, 2023. The terms and conditions of the Master Agreements were approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended action will augment ACWM and the District's ability to effectively and timely respond to an increasingly unpredictable fire season and other vegetation management challenges.

Respectfully submitted,

KURT E. FLOREN
Agricultural Commissioner/
Director of Weights and Measures

KEF:MR:AZ:PVR:dh

Enclosure

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller

November 18, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

Agricultural Commissioner/Weights and Measures

AUDITOR-CONTROLLER:
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2025-26
4 - VOTES

SOURCES		USES	
AGRICULTURAL COMMISSIONER - WEIGHTS AND MEASURES A01-AW-92-9517-18730 WEED ABAT-BRSH-PROP CLEAR INCREASE REVENUE	1,000,000	AGRICULTURAL COMMISSIONER - WEIGHTS AND MEASURES A01-AW-2000-18730 SERVICES & SUPPLIES INCREASE APPROPRIATION	1,000,000
SOURCES TOTAL	\$ 1,000,000	USES TOTAL	\$ 1,000,000

JUSTIFICATION

Reflects an increase in Services & Supplies appropriation, offset by an increase in revenue to increase the annual aggregate costs of the master agreements for as-needed vegetation management services from \$2 to \$3 million per year.

Patricia V. Rodarte

Digitally signed by Patricia V. Rodarte
Date: 2025.09.24 11:26:32 -07'00'

AUTHORIZED SIGNATURE

Patricia V. Rodarte, Administrative Deputy

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---	<input type="checkbox"/> ACTION	<input type="checkbox"/> APPROVED AS REQUESTED
	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> APPROVED AS REVISED
AUDITOR-CONTROLLER	BY	CHIEF EXECUTIVE OFFICER
B.A. NO.	DATE	DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

☐ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025	
BOARD MEETING DATE	11/18/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Parks and Recreation	
SUBJECT	<p style="text-align: center;"> DEANE DANA FRIENDSHIP PARK TRAIL AND SIGNAGE PROJECT ESTABLISH AND APPROVE CAPITAL PROJECT APPROVE PROJECT SCOPE AND BUDGET APPROVE APPROPRIATION ADJUSTMENT AUTHORIZE USE OF JOB ORDER CONTRACTS CAPITAL PROJECT NO. 8A137 (SUPERVISORIAL DISTRICT 4) (FY 2025-26, 4-VOTES) </p>	
PROGRAM	Capital Projects	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	None.	
COST & FUNDING	Total cost: \$400,000	Funding source: Habitat Conservation Fund (HCF), RPOSD Measure A
	TERMS (if applicable):	
	Explanation: Approval of the appropriation adjustment will reflect an increase of \$400,000 in appropriation to the proposed Deane Dana Friendship Park Trail and Signage Project, Capital project No. 8A137, offset with \$200,000 in grant revenue from the Los Angeles County Regional Park and Open Space District (RPOSD), Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A), and \$200,000 in grant revenue from the State of California, Department of Parks and Recreation's Habitat Conservation Fund (HCF) Program, to fully fund the proposed project.	
PURPOSE OF REQUEST	<ol style="list-style-type: none"> Find the proposed Deane Dana Friendship Park Trail and Signage Project categorically exempt from the California Environmental Quality Act, for the reasons stated in this Board letter and in the records of the project. Establish and approve the proposed Deane Dana Friendship Park Trail and Signage Project, Capital Project No. 8A137, with a total project budget of \$400,000. Approve an appropriation adjustment to reflect an increase of \$400,000 in appropriation to the proposed Deane Dana Friendship Park Trail and Signage Project, Capital project No. 8A137, offset with \$200,000 in grant revenue from the 	

	<p>Los Angeles County Regional Park and Open Space District (RPOSD), Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A), and \$200,000 in grant revenue from the State of California, Department of Parks and Recreation's Habitat Conservation Fund (HCF) Program, to fully fund the proposed project.</p> <p>4. Authorize the Director of the County of Los Angeles Parks and Recreation, or her designee, to deliver the proposed Deane Dana Friendship Park Trail and Signage Project through a Board-approved Job Order Contract.</p>
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>Deane Dana Friendship Park and Natural Area (Friendship Park) is a 114-acre park and natural area located at 1805 W 9th St, in the San Pedro neighborhood of the City of Los Angeles. Friendship Park is a regional park facility with a service area of 25 miles, including serving unincorporated Los Angeles County, offering recreational activities such as hiking, nature and plant walks, bird walks, and animal presentations. Friendship Park is also one of the last remaining habitat sanctuaries for many threatened plant and animal species, including the federally endangered Palos Verdes blue butterfly.</p> <p>The Project will include rehabilitation of trails damaged by winter storms in 2023-24; restoration of the only Americans with Disabilities Act (ADA) trail within Friendship Park; formalization of an existing unofficial trail to improve site access and circulation; decommissioning of unauthorized trails with measures including lodgepole fencing and boulders to protect sensitive areas; installation of wayfinding for better navigation and safety; installation of interpretive signage to highlight the cultural, historic, and ecological significance of the site; installation of trail counters at key locations to track usage and inform future management; and related improvements.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please explain how:</p> <p>According to the 2016 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment (PNA), residents of the South Bay Regional Study Area (ID Number 9), where Friendship Park is located, identified a lack of information as one of the key barriers to park use. Residents do not know where parks are located or what amenities are available. They expressed the need for better access to information such as trail locations, facilities locations, and available amenities. They also cited the need for an improved trail experience, improved signage, and more attention to infrastructure maintenance. The 2022 Park and Recreation Needs Assessment Plus (PNA+), which builds on the PNA by providing a more in-depth and nuanced understanding of the distribution of environmental burdens, park access, and need considerations for regional parks and open spaces among other factors, identified that trails were the third most used amenity in South Bay regional parks and facilities, including Friendship Park.</p>
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how:</p> <p>The proposed Project will further the County Strategic Plan Goals to Foster Vibrant and Resilient Communities (North Star 2) through Sustainability (Strategy 3.D.i,iii) by mitigating climate change, building resilient communities, and supporting thriving ecosystems, habitats, and biodiversity.</p> <p>Implementation of County Sustainability Goals</p> <p>The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will support Goal 6, by creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities and improving access to these parks, public lands, and public spaces (Strategy 6B).</p>
DEPARTMENTAL CONTACTS	<p>Michelle O'Connor, Trails Planning Section Head (626) 588-5302, moconnor@parks.lacounty.gov</p> <p>Sean Woods, Chief of Planning (626) 588-5345, swoods@parks.lacounty.gov</p>



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEANE DANA FRIENDSHIP PARK
TRAIL AND SIGNAGE PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A137
(SUPERVISORIAL DISTRICT 4) (FY2025-26, 4 VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed Deane Dana Friendship Park Trail and Signage Project categorically exempt from the California Environmental Quality Act; establish and approve the proposed capital project, project scope, budget, and appropriation adjustment; and authorize the Director of the County of Los Angeles Department of Parks and Recreation, or her designee, to proceed with the proposed Project utilizing a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Deane Dana Friendship Park Trail and Signage Project categorically exempt from the California Environmental Quality Act, for the reasons stated in this Board letter and in the records of the project.
2. Establish and approve the proposed Deane Dana Friendship Park Trail and Signage Project, Capital Project No. 8A137, with a total project budget of \$400,000.
3. Approve an appropriation adjustment to reflect an increase of \$400,000 in appropriation to the proposed Deane Dana Friendship Park Trail and Signage

Project, Capital Project No. 8A137, offset with grant revenue as follows: \$200,000 from the Los Angeles County Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) annual allocation grant program; and \$200,000 from the State of California, Department of Parks and Recreation's Habitat Conservation Fund Program, to fully fund the proposed Project.

4. Authorize the Director of the County of Los Angeles Department of Parks and Recreation, or her designee, to deliver the proposed Deane Dana Friendship Park Trail and Signage Project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Deane Dana Friendship Park Trail and Signage Project (Project) exempt from the California Environmental Quality Act (CEQA); establish Capital Project (CP) No. 8A137; approve the proposed Project scope, budget, and appropriation adjustment; and authorize the County of Los Angeles Department of Parks and Recreation (LA County Parks) to implement the proposed Project through a Board-approved Job Order Contract (JOC).

Deane Dana Friendship Park and Natural Area (Friendship Park) is a 114-acre park and natural area located at 1805 W 9th St., in the San Pedro neighborhood of the City of Los Angeles. Friendship Park is a regional park facility with a service area of 25 miles, including serving unincorporated Los Angeles County, offering recreational activities such as hiking, nature and plant walks, bird walks, and animal presentations. Friendship Park is also one of the last remaining habitat sanctuaries for many threatened plant and animal species, including the federally endangered Palos Verdes blue butterfly.

According to the 2016 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment (PNA), residents of the South Bay Regional Study Area (ID Number 9), where Friendship Park is located, identified a lack of information as one of the key barriers to park use. Residents do not know where parks are located or what amenities are available. They expressed the need for better access to information such as trail locations, facilities locations, and available amenities. They also cited the need for an improved trail experience, improved signage, and more attention to infrastructure maintenance. The 2022 Park and Recreation Needs Assessment Plus (PNA+), which builds on the PNA by providing a more in-depth and nuanced understanding of the distribution of environmental burdens, park access, and need considerations for regional parks and open spaces among other factors, identified that trails were the third most used amenity in South Bay regional parks and facilities, including Friendship Park. It also noted portions of the Palos Verdes Peninsula as priority conservation areas due to their important environmental and ecological functions. Unfortunately, the Friendship Park

natural area has become increasingly vulnerable to impacts caused by off-trail use and prohibited recreational activities by bikes, motorbikes, and off-road vehicles.

The proposed Project will support ongoing efforts to ensure protection of sensitive habitat areas within Friendship Park while meeting public need for improved access by formalizing trail connections and providing urgently needed infrastructure updates to the natural area's existing trail network.

The proposed Project scope includes rehabilitation of trails damaged by winter storms in 2023-24; restoration of the only Americans with Disabilities Act (ADA) trail within Friendship Park; formalization of an existing unofficial trail to improve site access and circulation; decommissioning of unauthorized trails with measures including lodgepole fencing and boulders to protect sensitive areas; installation of wayfinding for better navigation and safety; installation of interpretive signage to highlight the cultural, historic, and ecological significance of the site; installation of trail counters at key locations to track usage and inform future management; and related improvements.

Implementation of the improvements will be completed using a combination of a Board-approved JOC and a Board-approved as-needed contract with a local Conservation Corps. The combination of the two delivery methods will allow for the most expedient and cost-effective implementation of the proposed Project.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The proposed recommendations will further the County Strategic Plan Goals to Foster Vibrant and Resilient Communities (North Star 2) through Sustainability (Strategy 3.D.i,iii) by mitigating climate change, building resilient communities, and supporting thriving ecosystems, habitats, and biodiversity.

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will support Goal 6, by creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities and improving access to these parks, public lands, and public spaces (Strategy 6B).

FISCAL IMPACT/FINANCING

The total estimated proposed Project cost of \$400,000 includes construction, change order/contingency, consultant services, and County services.. The proposed Project Schedules and Budget Summaries are included in Attachment I.

The proposed Project is fully funded by the Los Angeles County Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) annual allocation grant program in the amount of \$200,000 and from the State of California, Department of Parks and Recreation's Habitat Conservation Fund (HCF) Program in the amount of \$200,000.

Approval of the appropriation adjustment (Attachment II) will reflect a total increase of \$400,000 in appropriation to the Deane Dana Friendship Park Trail and Signage Project, CP No. 8A137, offset with grant revenue as follows: \$200,000 from Measure A annual allocation grant program, and \$200,000 from the HCF Program to fully fund the proposed Project.

Operating Budget Impact

Based on the Project description, LA County Parks does not anticipate any one-time costs or additional ongoing maintenance costs for the Project. The provision of the proposed Project has maintenance requirements that will be fulfilled with existing LA County Parks staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize LA County Parks to deliver the proposed Project utilizing a Board-approved JOC, as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract, will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program). The proposed Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019.

A portion of the Project will be completed by a local Conservation Corps. On December 1, 2024, the County entered contracts with five local Conservation Corps for employment of at-risk youth for as-needed landscaping, maintenance, and related services. The scope of work and budget for the proposed Project complies with the terms and conditions of these contracts.

Projects funded with Measure A must be maintained in perpetuity. As such, a deed restriction which identifies the Project must be recorded.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project budget for the Deane Dana Friendship Park Trail and Signage Project, CP No. 8A137, is exempt from the Civic Art Allocation as the eligible project costs are under \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA). The proposed Project, which involves rehabilitation of trails damaged by winter storms in 2023–24; the restoration of the only ADA trail within the Natural Area; formalization of existing unofficial 1,160-linear-foot trail alignment; decommissioning of unauthorized trails with the installation of lodgepole fencing and boulders; and installation of wayfinding and interpretive signage and trail counters, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in sections 15301(c), 15304(a) and 15311(a) of the State CEQA Guidelines and Classes 1(f), 4(a) and 11(d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The Project provides for minor alterations of existing trails; minor public alterations in the condition of land and/or vegetation that do not involve the removal of healthy, mature, and scenic trees; and the placement of minor structures accessory to existing facilities.

In addition, based on the proposed Project records, it will comply with all applicable regulations. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, LA County Parks will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Design work, interpretive and wayfinding sign development, trailhead mapping, specifications, and cost estimate services will be completed by Board-approved as-needed consultants.

Implementation of the improvements will be completed using a combination of a Board-approved JOC and a Board approved as needed contract with a local Conservation Corps. The combination of the two delivery methods will allow for the most expedient and cost-effective implementation of the proposed Project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have limited impacts to County services at the facility. LA County Parks will minimize and mitigate disruption by coordinating work and providing sufficient notification to the facility and the public, particularly in the case of temporary trail closures.

CONCLUSION

Upon approval by the Board, please instruct the Executive Office-Clerk of the Board to forward one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and one adopted copy to the County of Los Angeles Department of Parks and Recreation.

Should you have any questions, please contact Michelle O'Connor at (626) 588-5302 or moconnor@parks.lacounty.gov, or Johanna Hernandez at (626) 588-5370 or bjl@parks.lacounty.gov.

Respectfully submitted,

Norma E. García-González
Director

NEG:AB:CK:SW:mo

Attachments

c: Auditor Controller
Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Arts and Culture (Civic Art Division)
Parks and Recreation

ATTACHMENT I

**DEANE DANA FRIENDSHIP PARK
TRAIL AND SIGNAGE PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A137
(SUPERVISORIAL DISTRICT 4) (FY2025-26, 4 VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	Scheduled Completion Date
Board Approval	November 2025
Design Services	March 2026
Construction Award	June 2026
Substantial Completion	May 2027
Project Acceptance	June 2027

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Project Budget
Construction	
Construction	\$ 300,000
Change Orders	\$ 45,000
Subtotal	\$ 345,000
Soft Costs	
Consultant services	\$ 40,000
County Services	\$ 15,000
TOTAL	\$ 400,000

ATTACHMENT II

**DEANE DANA FRIENDSHIP PARK
TRAIL AND SIGNAGE PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A137
(SUPERVISORIAL DISTRICT 4) (FY2025-26, 4 VOTES)**

(SEE ATTACHED)

PINK

BA FORM 10142022

BOARD OF SUPERVISORS
OFFICIAL COPY

November 18, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2025-26

4 - VOTES

SOURCES	USES
PARKS AND RECREATION DEANE DANA FRIENDSHIP PARK TRAIL AND SIGNAGE PROJECT A01-CP-91-R410-65043-8A137 REGIONAL PARK AND OPEN SPACE DISTRICT-MEASURE A INCREASE REVENUE200,000	PARKS AND RECREATION DEANE DANA FRIENDSHIP PARK TRAIL AND SIGNAGE PROJECT A01-CP-6014-65043-8A137 CAPITAL ASSETS - B & I INCREASE APPROPRIATION400,000
PARKS AND RECREATION DEANE DANA FRIENDSHIP PARK TRAIL AND SIGNAGE PROJECT A01-CP-88-8752-65043-8A137 STATE-OTHER / CAPITAL PROJECTS INCREASE REVENUE200,000	
SOURCES TOTAL\$400,000	USES TOTAL\$400,000

JUSTIFICATION

Reflects an increase of \$400K in appropriation to the Deane Dana Friendship Park Trail and Signage Project, Capital Project No. 8A137, offset with grant revenue as follows: \$200K from the LA County Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection & Water Conservation Measure of 2016 (Measure A); \$200K from the State of California, Dep't. of Parks & Recreation's Habitat Conservation Fund Program, to fully fund the project.

AUTHORIZED SIGNATURECarolyn Bernardez, Chief Financial Officer

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---	<input type="checkbox"/> ACTION	<input type="checkbox"/> APPROVED AS REQUESTED
	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> APPROVED AS REVISED
AUDITOR-CONTROLLER	BY	CHIEF EXECUTIVE OFFICER
B.A. NO.	DATE	BY
		DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025			
BOARD MEETING DATE	11/18/2025			
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th			
DEPARTMENT(S)	Parks and Recreation			
SUBJECT	EL PARQUE NUESTRO IMPROVEMENTS PROJECT ESTABLISH AND APPROVE CAPITAL PROJECT APPROVE PROJECT SCOPE AND BUDGET APPROVE APPROPRIATION ADJUSTMENT AUTHORIZE USE OF JOB ORDER CONTRACTS CAPITAL PROJECT NO. 8A139 (SUPERVISORIAL DISTRICT 2) (FY 2025-26, 4-VOTES)			
PROGRAM	Capital Projects			
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:			
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable			
DEADLINES/ TIME CONSTRAINTS	N/A			
COST & FUNDING	<table border="1" style="width: 100%;"> <tr> <td>Total cost: \$1,281,000.00</td><td>Funding source: RPOSD Measure A</td></tr> </table>		Total cost: \$1,281,000.00	Funding source: RPOSD Measure A
Total cost: \$1,281,000.00	Funding source: RPOSD Measure A			
	TERMS (if applicable):			
	Explanation: The proposed Project is fully funded by the Los Angeles County Regional Park and Open Space District (RPOSD), Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) annual allocation grant program in the amount of \$1,281,000.			
PURPOSE OF REQUEST	<ul style="list-style-type: none"> Find that the projects are exempt from CEQA; Approve the proposed project scope and budget; Approve an appropriation adjustment for the project, fully offset with Measure A Grant Funds; Authorize the Director of the Department of Parks and Recreation (or her designee) to deliver the project through Board-approved Job Order Contracts. 			
BACKGROUND (include internal/external issues that may exist including any related motions)	<ul style="list-style-type: none"> The existing play structure is nearly 15 years old and is due for replacement. The park itself has several effective shade trees but the play areas and adjacent seating lack sufficient shade. The park walkway surfaces are inadequate and need replacement. 			

EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: According to the 2022 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment+, El Parque Nuestro is located in study area #80, an area of very high park need in a dense community with limited opportunities for play and very few walkable open spaces.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The proposed recommendations will further the County Strategic Plan Goals to Foster Vibrant and Resilient Communities (North Star 2) through Sustainability (Strategy 3.D.i,iii)by mitigating climate change, building resilient communities, and supporting thriving ecosystems, habitats, and biodiversity, and to Realize Tomorrow's Government Today (North Star 3) through Equity-Centered Policies and Practices (Strategy 3.C.i) by implementing projects that are equity-based and seek racial, social, and economic equity in County parks and through Internal Controls and Processes (Strategy 3.G.ii) by effectively managing County park assets in ways that are fiscally responsible and align with the County's highest priority needs.
DEPARTMENTAL CONTACTS	Seth Babb, Park Project Coordinator, (213) 732-4521, sbabb@parks.lacounty.gov Daniel Abratte, Capital Projects Group Section Head, (626) 252-5691, dabratte@parks.lacounty.gov



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**EL PARQUE NUESTRO PLAYGROUND IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A139
(SUPERVISORIAL DISTRICT 2) (FY 2025-26, 4-VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed El Parque Nuestro Playground Improvements Project exempt from the California Environmental Quality Act; establish and approve the proposed capital project, project scope, budget and appropriation adjustment; and authorize the Director of County of Los Angeles Department of Parks and Recreation (LA County Parks), or her designee, to deliver the proposed capital project through a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed El Parque Nuestro Playground Improvements Project categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Establish and approve the proposed El Parque Nuestro Playground Improvements Project, Capital Project No. 8A139, with a total project budget of \$1,281,000.
3. Approve an appropriation adjustment to reflect an increase of \$1,281,000 in appropriation to the proposed El Parque Nuestro Playground Improvements Project, Capital Project No. 8A139, fully offset with grant revenue from the Los Angeles County

Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) annual allocation grant program, to fully fund the proposed Project.

4. Authorize the Director of LA County Parks, or her designee, to deliver the proposed Project through a Board-approved Job Order Contracts.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed El Parque Nuestro Playground Improvements Project (Project), exempt from the California Environmental Quality Act (CEQA); establish Capital Project (CP) No. 8A139; and approve the proposed Project scope, budget and appropriation adjustment. The recommended actions will also authorize the County of Los Angeles Department of Parks and Recreation to implement the proposed Project through a Board-approved Job Order Contract (JOC).

The proposed Project is located at 1675 E Gage Avenue, a 1/2-acre park in unincorporated Florence-Firestone that features a strolling path, children's play area, and fitness equipment.

According to the 2022 Los Angeles Countywide Comprehensive County of Los Angeles Department of Parks and Recreation Needs Assessment Plus (PNA+), El Parque Nuestro is located in study area #80, an area of very high park need in a dense community with limited opportunities for play and very few walkable open spaces. The existing play structure is nearly 15 years old and is due for replacement, additionally the play areas and adjacent seating lack sufficient shade. Additional shade is proposed based on the LA County Climate Vulnerability Assessment which has determined that El Parque Nuestro serves residents experiencing social vulnerability and extreme heat.

The proposed Project will refurbish and renovate the existing park amenities, which includes: replacement of existing playground equipment; improvements to shade at the playground; replacement of safety surfacing; replacement and repair of hardscape, landscape and irrigation; improvements to accessibility; and removal and replacement of obsolete park exercise amenities.

Implementation of Strategic Plan Goals

The proposed recommendations will further the County Strategic Plan Goals to Foster Vibrant and Resilient Communities (North Star 2) through Sustainability (Strategy 3.D.i,iii) by mitigating climate change, building resilient communities, and supporting thriving ecosystems, habitats, and biodiversity, and to Realize Tomorrow's Government Today (North Star 3) through Equity-Centered Policies and Practices (Strategy 3.C.i) by implementing projects that are equity-based and seek racial, social, and economic equity in County parks and through Internal Controls and Processes (Strategy 3.G.ii) by

effectively managing County park assets in ways that are fiscally responsible and align with the County's highest priority needs.

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will support Goal 5, Strategy 5A, by planting with a more diverse palette of drought tolerant and native plantings; Goal 6, Strategy 6A, by improving access to parks, public lands, and public spaces so that all visitors may enjoy their benefits and Goal 9B, by implementing strong water conservation measures by the reduction of runoff and installation of climate appropriate planting. Additionally, the proposed Project is in an area prioritized by the LA County Climate Vulnerability Assessment as it serves residents experiencing social vulnerability and extreme heat.

FISCAL IMPACT/FINANCING

The total estimated cost for the proposed Project includes construction, change order/contingency, and plans and specifications. The proposed Project Schedules and Budget Summaries are included in Attachment I.

The proposed Project is fully funded by the Los Angeles County Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) annual allocation grant program in the amount of \$1,281,000.

Approval of the appropriation adjustment (Attachment II) will reflect a total increase of \$1,281,000 in appropriation to the El Parque Nuestro Playground Improvements Project, CP No. 8A139 offset with Measure A funds, to fully fund the proposed Project.

Operating Budget Impact

Based on the proposed Project description, the Department does not anticipate any one-time start-up and ongoing costs. The proposed Project has maintenance requirements that will be fulfilled with existing departmental staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize the Department to implement the proposed Project using a Board-approved JOC as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, negotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program).

The proposed Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019. The proposed Project will include a best-efforts goal that at least 30 percent (30%) of the total California craft worker hours for refurbishment work on the Project be performed by local residents.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project budget includes one percent (1%) of eligible design and construction costs, in the amount of \$12,000, to be allocated towards the Civic Art Fund and used on site.

Additionally, in accordance with RPOSD's Measure A Annual Allocation Program, funding acknowledgement and maintenance of this Project in perpetuity will be required. As such, a deed restriction which identifies the Project must be recorded.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA). The proposed Project, which includes new playground equipment and surfacing; new hardscape; new planting and irrigation; improvements to area accessibility; and improvements to related amenities, are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in sections 15301 (d), 15302(c), and 15331 of the State CEQA Guidelines and Classes 1 (c) and 2 (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed Project provides for restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; replacement or reconstruction of existing structures and facilities involving negligible or no expansion of capacity; and maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings (1995), Weeks and Grimmer.

Based on the records of the proposed Project, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, the Department will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Design work, including plans, construction documents, specifications, and cost estimate services will be completed by Board-approved as-needed consultants.

As part of the design process, the Department and the consultant team will conduct a community engagement process with the intent of informing the community of the improvements and requesting feedback on the types of play equipment and seating options.

The Department will implement the improvements using a Board-approved JOC. The Department has made the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have limited impacts to County services or projects at this facility. The Department will coordinate with contractors and park staff to minimize closures and mitigate disruption to the facility and parking areas.

CONCLUSION

Upon approval by the Board, please instruct the Executive Office-Clerk of the Board, to forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the County of Los Angeles Department of Parks and Recreation.

Should you have any questions, please contact Seth Babb at (213) 732-4521 or sbabb@parks.lacounty.gov, Daniel Abratte at (626) 252-5691 or dabratte@parks.lacounty.gov, or Johanna Hernandez at (626) 588-5370 or jhernandez6@parks.lacounty.gov.

Respectfully submitted,

NORMA E. GARCÍA-GONZÁLEZ
Director

NEG:AB:CK:GB:DA:sb

Attachments

The Honorable Board of Supervisors

November 18, 2025

Page 6

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor Controller
Arts and Culture (Civic Art Division)
County of Los Angeles Department of Parks and Recreation

DRAFT

ATTACHMENT I

**EL PARQUE NUESTRO PLAYGROUND IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A139
(SUPERVISORIAL DISTRICT 2) (FY 2025-26, 4-VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	El Parque Nuestro Improvements Project C.P. 8A139
Board Letter	November 2025
Construction Documents	March 2026
Jurisdictional Approvals/Permits	May 2026
Construction Award	June 2026
Substantial Completion	August 2026
Project Acceptance	October 2026

II. PROJECT BUDGET SUMMARY

Project Activity	
Construction	
Construction	\$ 877,000
Contingency	\$ 201,000
Subtotal	\$ 1,078,000
Plans and Specifications	\$ 120,000
Jurisdictional Approvals/Permits	\$ 32,000
Civic Art	\$ 12,000
County Services	\$ 39,000
Subtotal	\$ 203,000
TOTAL	\$ 1,281,000

ATTACHMENT II

**EL PARQUE NUESTRO PLAYGROUND IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A139
(SUPERVISORIAL DISTRICT 2) (FY 2025-26, 4-VOTES)**

(SEE ATTACHED)

October 21, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2025-26
4 - VOTES

SOURCES		USES	
PARKS AND RECREATION EL PARQUE NUESTRO PLAYGROUND IMPROVEMENTS PROJECT A01-CP-91-R410-65043-8A139 REGIONAL PARK AND OPEN SPACE DISTRICT-MEASURE A INCREASE REVENUE1,281,000		PARKS AND RECREATION EL PARQUE NUESTRO PLAYGROUND IMPROVEMENTS PROJECT A01-CP-6014-65043-8A139 CAPITAL ASSETS - B & I INCREASE APPROPRIATION1,281,000	
SOURCES TOTAL\$ 1,281,000		USES TOTAL\$ 1,281,000	

JUSTIFICATION

Reflects an increase of \$1,281,000 in appropriation to the El Parque Nuestro Playground Improvements Project, Capital Project No. 8A139, fully offset with grant revenue from the Los Angeles County Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, & Water Conservation Measure of 2016 (Measure A) annual allocation grant program, to fully fund the project.

AUTHORIZED SIGNATURE

Carolyn Bernardez, Chief Financial Officer

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

☐ ACTION

☐ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO.

DATE

☐ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025	
BOARD MEETING DATE	11/18/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Parks and Recreation	
SUBJECT	<p>GEORGE LANE PARK IMPROVEMENTS PROJECT ESTABLISH AND APPROVE CAPITAL PROJECT APPROVE PROJECT SCOPE AND BUDGET APPROVE APPROPRIATION ADJUSTMENT AUTHORIZE USE OF JOB ORDER CONTRACTS CAPITAL PROJECT NO. 8A140 (SUPERVISORIAL DISTRICT 5) (FY 2025-26, 4-VOTES)</p>	
PROGRAM	Capital Projects	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	n/a	
COST & FUNDING	Total cost: \$460,000	Funding source: RPOSD Measure A
	TERMS (if applicable):	
	Explanation: \$460,000 in appropriation fully offset with revenue from Los Angeles County Regional Park and Open Space District (RPOSD), Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016	
PURPOSE OF REQUEST	<p>1.Find the proposed George Lane Park Improvements Project categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the records of the project.</p> <p>2.Establish and approve the proposed George Lane Park Improvements Project, Capital Project No. A8140, with a total project budget of \$460,000.</p> <p>3.Approve an appropriation adjustment to reflect an increase of \$460,000 in appropriation to the proposed George Lane Park Improvements Project, Capital Project No. A8140, fully offset with revenue from Los Angeles County Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016, to fully fund the proposed project.</p>	

	<p>4. Authorize the Director of Parks and Recreation, or her designee, to deliver the proposed George Lane Improvements Project through a Board-approved Job Order Contract.</p>
<p>BACKGROUND (include internal/external issues that may exist including any related motions)</p>	<p>The proposed Project is located at 5520 W Ave L8, in Unincorporated Quartz Hill. The park is on a 14-acre parcel of land that was once part of an alfalfa farm owned by George and Olga Lane. In 1959, the Lanes donated the land to create a park to be enjoyed by local and surrounding communities.</p> <p>As a result of heavy use and deferred maintenance, the parking lot and practice baseball field need renovations to maintain ongoing use and accessibility by the community. Additionally, the park lacks a large shade shelter to accommodate the number of regular and special events held at the park throughout the year.</p> <p>The proposed Project will install a large shade shelter in the main picnic area; refurbish the existing practice baseball field; resurface the existing parking lot; plant shade trees; and make related improvements.</p>
<p>EQUITY INDEX OR LENS WAS UTILIZED</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please explain how: According to the 2016 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment, George Lane Park is located within an area of moderate park need.</p>
<p>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how: The proposed recommendations will further the County Strategic Plan Goals to Foster Vibrant and Resilient Communities (North Star 2) through Sustainability (Strategy 3.D.i.iii) by mitigating climate change, building resilient communities, and supporting thriving ecosystems, habitats, and biodiversity, and to Realize Tomorrow's Government Today (North Star 3) through Equity-Centered Policies and Practices (Strategy 3.C.i) by implementing projects that are equity-based and seek racial, social, and economic equity in County parks and through Internal Controls and Processes (Strategy 3.G.ii) by effectively managing County park assets in ways that are fiscally responsible and align with the County's highest priority needs.</p>
<p>DEPARTMENTAL CONTACTS</p>	<p>Name, Title, Phone # & Email: John Tietjen Project Manager (626) 223-7022 jtietjen@parks.lacounty.gov</p> <p>Daniel Abratte Section Head (626) 588-5350 dabratte@parks.lacounty.gov</p>



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**GEORGE LANE PARK
PICNIC, FIELD, AND PARKING IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. A8140
(SUPERVISORIAL DISTRICT 5) (FY 2025-26, 4-VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed George Lane Park Picnic, Field, and Parking Improvements Project categorically exempt from the California Environmental Quality Act; establish and approve the proposed capital project; approve the project scope, budget, and appropriation adjustment; and authorize the Director of the Los Angeles County Department of Parks and Recreation, or her designee, to proceed with the proposed Project through a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed George Lane Park Picnic, Field, and Parking Improvements Project categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the records of the project.
2. Establish and approve the proposed George Lane Park Picnic, Field, and Parking Improvements Project, Capital Project No. A8140, with a total project budget of \$460,000.
3. Approve an appropriation adjustment to reflect an increase of \$460,000 in appropriation to the proposed George Lane Park Picnic, Field, and Parking Improvements Project, Capital Project No. A8140, fully offset with revenue from Los

Angeles County Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) annual allocation grant program, to fully fund the proposed Project.

4. Authorize the Director of Los Angeles County Department of Parks and Recreation, or her designee, to deliver the proposed George Lane Improvements Project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed George Lane Park Picnic, Field, and Parking Improvements Project (Project) exempt from the California Environmental Quality Act (CEQA); establish Capital Project (CP) No. A8140; approve the proposed Project budget and appropriation adjustment; and authorize the Los Angeles County Department of Parks and Recreation (LA County Parks) to implement the proposed Project through a Board-approved Job Order Contract (JOC).

The proposed Project is located at 5520 W Ave L8, in Unincorporated Quartz Hill. The park is on a 14-acre parcel of land that was once part of an alfalfa farm owned by George and Olga Lane. In 1959, the Lanes donated the land to create a park to be enjoyed by local and surrounding communities.

George Lane Park is a hub of activity for the community with many special events throughout the year. Park amenities include a parking lot, community building, swimming pool, skatepark, ball field and multi-purpose fields with lighting, playgrounds, and picnic tables. As a result of heavy use and deferred maintenance, the parking lot and practice baseball field need renovations to maintain ongoing use and accessibility by the community. Additionally, the park lacks a large shade shelter to accommodate the number of regular and special events held at the park throughout the year and to provide respite from the sun year-round. According to the 2016 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment, George Lane Park is located within an area of moderate park need.

The proposed Project will install a large shade shelter in the main picnic area; refurbish the existing practice baseball field; resurface the existing parking lot; plant shade trees; and make related improvements.

Prior to the start of construction, details of the shade shelter and plans for the parking lot repaving and ball field refurbishment will be shared on-site with the public.

Implementation of Strategic Plan Goals

The proposed recommendations will further the County Strategic Plan Goals to Foster Vibrant and Resilient Communities (North Star 2) through Sustainability (Strategy 3.D.i,iii)

by mitigating climate change, building resilient communities, and supporting thriving ecosystems, habitats, and biodiversity, and to Realize Tomorrow's Government Today (North Star 3) through Equity-Centered Policies and Practices (Strategy 3.C.i) by implementing projects that are equity-based and seek racial, social, and economic equity in County parks and through Internal Controls and Processes (Strategy 3.G.ii) by effectively managing County park assets in ways that are fiscally responsible and align with the County's highest priority needs.

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will be designed to achieve the goals of creating buildings and infrastructure that support human health and resilience (Goal 2), and creating accessible parks, public lands, and public spaces that create opportunities that respite, recreation, ecological discovery, and cultural activities (Goal 6). Additionally, the proposed Project is in an area prioritized by the LA County Climate Vulnerability Assessment as it serves residents experiencing social vulnerability and extreme heat.

FISCAL IMPACT/FINANCING

The total estimated proposed Project cost of \$460,000 includes construction, change order/contingency, plans and specifications, jurisdictional review and permits, and County services. The Project Schedule and Budget Summary are included in Attachment I.

The proposed Project is fully funded by the Los Angeles County Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) annual allocation grant program in the amount of \$460,000.

Approval of the appropriation adjustment (Attachment II) will reflect a total increase of \$460,000 in appropriation to the George Lane Park Picnic, Field, and Parking Improvements Project, CP No. A8140, fully offset with Measure A funds, to fully fund the proposed Project.

Operating Budget Impact

Based on the proposed Project description, LA County Parks does not anticipate any one-time start-up or ongoing costs. The provision of the proposed Project has maintenance requirements that will be fulfilled with existing departmental staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize the LA County Parks to implement the proposed Project using a Board-approved JOC as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, negotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program).

The proposed project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019. The proposed project will include a minimum ratio of one apprentice hour for every five journeyman hours of the total California craft worker hours for refurbishment work on the Project per State Labor Code.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed budget for the George Lane Park Picnic, Field, and Parking Improvements Project, Capital Project No. A8140, is exempt from the Civic Art Allocation as the eligible project costs are under \$500,000.

Additionally, in accordance with Measure A requirements, funding acknowledgement, public access and maintenance of this project in perpetuity will be required. Therefore, a deed restriction which identifies the project must be recorded, as applicable.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from the California Environmental Quality Act. The Project, which will install a covered shade shelter in the main picnic area, refurbish the existing practice baseball field, resurface the existing parking lot, plant a number of shade trees, and make related improvements, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in sections 15301(d), 15303(e) and 15304(b) of the State CEQA Guidelines and Classes 1(c), 3(b) and 4(c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project provides for the restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; the construction of accessory structures and new landscaping; and will not involve the removal of healthy, mature, and scenic trees.

In addition, based on the proposed Project records, it will comply with all applicable regulations, is not in a sensitive environment, and there are no cumulative impacts,

unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, LA County Parks will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Design work, including plans and specifications, and cost estimating services will be completed by Board-approved as-needed consultants.

Implementation of the improvements will be completed using a Board-approved JOC. LA County Parks has made the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have limited impact to County services or projects at this facility. LA County Parks will coordinate with contractors and park staff to minimize closures and mitigate disruption to the public.

CONCLUSION

Upon approval by the Board, please instruct the Executive Office-Clerk of the Board, to forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the Los Angeles County Department of Parks and Recreation.

Should you have any questions, please contact John Tietjen at (626) 223-7022 or jtietjen@parks.lacounty.gov, or Daniel Abratte at (626) 588-5350 or dabratte@parks.lacounty.gov, or Johanna Hernandez at (626) 588-5370 or bll@parks.lacounty.gov.

Respectfully submitted,

Norma E. García-González
Director

NEGG:AB:CK:GB:DA:jt

Attachments

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor Controller
Arts and Culture (Civic Art Division)
Parks and Recreation

DRAFT

ATTACHMENT I

**GEORGE LANE PARK
PICNIC, FIELD, AND PARKING IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. A8140
(SUPERVISORIAL DISTRICT 5) (FY 2025-26, 4-VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	George Lane Park Picnic, Field, and Parking Improvements Project CP No. A8140
Board Letter	November 2025
Construction Documents	March 2026
Jurisdictional Approvals/Permits	July 2026
Construction Award	September 2026
Substantial Completion	December 2026
Project Acceptance	December 2026

II. PROJECT BUDGET SUMMARY

Project Activity	
Construction	
Construction	\$ 320,000
Contingency	\$ 37,000
Subtotal	\$ 357,000
Soft Costs	
Plans and Specifications	\$ 70,000
Jurisdictional Approvals/Permits	\$ 15,000
County Services	\$ 18,000
Subtotal	\$ 103,000
TOTAL	\$ 460,000

ATTACHMENT II

**GEORGE LANE PARK
PICNIC, FIELD, AND PARKING IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. A8140
(SUPERVISORIAL DISTRICT 5) (FY 2025-26, 4-VOTES)**

(SEE ATTACHED)

PINK

BA FORM 10142022

BOARD OF SUPERVISORS
OFFICIAL COPY

October 21, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2025-26

4 - VOTES

SOURCES	USES
PARKS AND RECREATION GEORGE LANE PARK PICNIC, FIELD, AND PARKING IMPROVEMENTS A01-CP-91-R410-65043-8A140 REGIONAL PARK AND OPEN SPACE DISTRICT-MEASURE A INCREASE REVENUE460,000	PARKS AND RECREATION GEORGE LANE PARK PICNIC, FIELD, AND PARKING IMPROVEMENTS A01-CP-6014-65043-8A140 CAPITAL ASSETS - B & I INCREASE APPROPRIATION460,000
SOURCES TOTAL\$460,000	USES TOTAL\$460,000

JUSTIFICATION

Reflects an increase of \$460,000 in appropriation to the George Lane Park Picnic, Field, and Parking Improvements Project, Capital Project No. 8A140, fully offset with grant revenue from the Los Angeles County Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, & Water Conservation Measure of 2016 (Measure A) annual allocation grant program, to fully fund the project.

AUTHORIZED SIGNATURECarolyn Bernardez, Chief Financial Officer

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---	<input type="checkbox"/> ACTION	<input type="checkbox"/> APPROVED AS REQUESTED
	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> APPROVED AS REVISED
AUDITOR-CONTROLLER	BY	CHIEF EXECUTIVE OFFICER
B.A. NO.	DATE	BY
		DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025	
BOARD MEETING DATE	11/18/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	On-Call Traffic Signal Inductive Loop Detectors Fiscal Years 2025-26 to 2028-29	
PROGRAM	Maintenance of Transportation Infrastructure	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.	
DEADLINES/ TIME CONSTRAINTS	There is no urgency.	
COST & FUNDING	Total cost: \$2,055,000	Funding source: Road Fund (B03–Services and Supplies)
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	To obtain Board approval to adopt plans and specifications, advertise, and award and execute a construction contract for the On-Call Traffic Signal Inductive Loop Detectors Fiscal Years 2025-26 to 2028-29 project.	
BACKGROUND (include internal/external issues that may exist including any related motions)	Inductive loop detectors are embedded in pavement at traffic signals to help optimize traffic flow, but they deteriorate over time and will need routine replacement. Public Works lacks the specialized equipment to perform this work in-house. To maintain efficient traffic signal operations, it is recommended to continue using a contract for loop detector installation and replacement. The contract will provide on-call services for 3 years across all Supervisorial Districts and various contracting cities in the County.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how: N/A	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Geetha Shan, Deputy Director, Office (626) 458-4008, Cell (626) 721-2925, gshan@pw.lacounty.gov	



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
TRANSPORTATION CORE SERVICE AREA
ADOPT, ADVERTISE, AND AWARD
PROJECT ID NO. OSD0000031
ON-CALL TRAFFIC SIGNAL INDUCTIVE LOOP DETECTORS
FISCAL YEARS 2025-26 TO 2028-29
THROUGHOUT LOS ANGELES COUNTY
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to adopt specifications, advertise for construction bids, and award and execute a construction contract for the On-Call Traffic Signal Inductive Loop Detectors project for Fiscal Years 2025-26 to 2028-29 throughout Los Angeles County.

IT IS RECOMMENDED THAT THE BOARD

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the project and adopt the plans and specifications that are on file with Public Works' Project Management Division III for the On-Call Traffic Signal Inductive Loop Detectors project for Fiscal Years 2025-26 to 2028-29 at an estimated construction contract cost between \$1,100,000 and \$1,700,000.

3. Instruct the Executive Officer of the Board to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on December 16, 2025, in accordance with the Notice Inviting Bids.
4. Delegate authority to the Director of Public Works or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest apparent responsive bid.
5. Delegate authority to the Director of Public Works or his designee to award and execute a construction contract for the On-Call Traffic Signal Inductive Loop Detectors project for Fiscal Years 2025-26 to 2028-29 to the responsible contractor with the lowest apparent responsive bid within or less than the estimated cost range of \$1,100,000 and \$1,700,000 or that exceeds the estimated cost range by no more than 15 percent, if additional and appropriate funds have been identified.
6. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of California Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in California Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works or his designee under California Public Contract Code, Section 20395; (d) accept the project upon its final completion; and (e) release retention money withheld consistent with the requirements of California Public Contract Code, Sections 7107 and 9203.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the project is exempt from the California Environmental Quality Act (CEQA), approve the project, and allow Public Works to install and replace traffic signal inductive loop detectors throughout the County for a 3-year period on an on-call basis. Work under this contract would be conducted at traffic signals within all Supervisorial Districts and within numerous cities that either share ownership or completely own the traffic signal system.

Inductive loop detectors are a form of vehicle detection used to optimize traffic signal timing and overall traffic flow. Inductive loop detectors need to be replaced due to normal deterioration caused by traffic or damage caused by roadway improvement projects. The ability to quickly install or replace inductive loop detectors is vital for properly functioning traffic signal systems.

Currently, Public Works has very limited ability to install and replace inductive loop detectors due to the specialized equipment and resources needed. It has been determined to be more cost effective to perform the work through an open competitive contract solicitation.

The contract, once executed, will allow Public Works to promptly and efficiently issue work orders to install and replace inductive loop detectors throughout the County.

It is anticipated that the work will start in January 2026 and be completed in January 2029.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life of County residents.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this proposed project is in the range of \$1,100,000 and \$1,700,000 with a maximum construction contract cost to be within 15 percent of this range. The total project cost is estimated to be \$2,055,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, construction engineering, inspection, contract administration, change order contingency, environmental compliance, and other County services.

Approximately 40 percent of the project cost includes work within numerous cities that own or partially own traffic signal systems. These cities will finance their jurisdictional share of the project cost under the existing traffic signal maintenance agreements with 55 cities. Each maintenance agreement allows for traffic signal work, including the installation and replacement of inductive loop detectors to be performed by the County on behalf of the cities.

Funding for the first year of services is included in the Road Fund (B03–Services and Supplies) Fiscal Year 2025-26 Budget. Funding for future years will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This project will be advertised in accordance with Section 20392 of the California Public Contract Code.

This construction contract is for a period of 3 years on an on-call basis.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of this contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from CEQA. The project, to install and replace traffic signal inductive loop detectors, is within a class of projects that have been determined not to have a significant effect on the environment and which meets the criteria set forth in Section 15301 (c) of CEQA Guidelines, and Class 1 (x) Subsections 4 and 22 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, which applies to repair, maintenance, and minor alteration of existing public structures and facilities involving negligible or no expansion of use. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

CONTRACTING PROCESS

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will include a best-efforts goal that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents. The "Targeted Worker" component will not be included as part of the project.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<https://pw.lacounty.gov/general/contracts/opportunities>

Additionally, the contract solicitations will be advertised through web-based and social media platforms.

In order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

When the project is completed, it will have a positive impact by providing continued safe operation of traffic signals, thereby enhancing the traffic flow and safety for the traveling public.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division III.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:KF:ma

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Internal Services (Countywide Contract Compliance)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025		
BOARD MEETING DATE	11/18/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Slauson Avenue - Mulberry Drive Traffic Signal Synchronization Program Paramount Boulevard to Scott Avenue		
PROGRAM	Countywide Traffic Congestion Management Program		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.		
DEADLINES/ TIME CONSTRAINTS	There is no urgency.		
COST & FUNDING	Total cost: \$2,764,300	Funding source: Proposition C Discretionary Grant Fund; City Jurisdictional Funding, Highways-Through-Cities Fund; Proposition C Local Return Fund.	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	To obtain Board approval to adopt plans and specifications, advertise, and award and execute a construction contract for the Slauson Avenue – Mulberry Drive Traffic Signal Synchronization Program – Paramount Boulevard to Scott Avenue project.		
BACKGROUND (include internal/external issues that may exist including any related motions)	This proposed project is part of the Countywide Traffic Signal Synchronization Program. Traffic signal improvements would be made along Slauson Avenue – Mulberry Drive from Paramount Boulevard to Scott Avenue to improve traffic flow and safety.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. The project would modify, install, and synchronize traffic signals to reduce vehicular stops, fuel consumption, air emissions, and accidents; thereby improving air quality.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, Office (626) 458-4018, Cell (626) 476-9847, sburger@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
TRANSPORTATION CORE SERVICE AREA
ADOPT RESOLUTION NO. 4011 FOR HIGHWAYS-THROUGH-CITIES FUNDING
ADOPT, ADVERTISE, AND AWARD
PROJECT ID NO. TSM0010470
SLAUSON AVENUE – MULBERRY DRIVE
TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM
PARAMOUNT BOULEVARD TO SCOTT AVENUE
IN THE CITIES OF PICO RIVERA, SANTA FE SPRINGS, AND WHITTIER
AND IN THE UNINCORPORATED COMMUNITIES OF SOUTH WHITTIER AND
WEST WHITTIER/LOS NIETOS
(SUPERVISORIAL DISTRICT 4)
(4-VOTES)**

SUBJECT

Public Works is seeking Board approval to deliver the Slauson Avenue - Mulberry Drive Traffic Signal Synchronization Program - Paramount Boulevard to Scott Avenue project in the Cities of Pico Rivera, Santa Fe Springs, and Whittier, and in the unincorporated communities of South Whittier and West Whittier/Los Nietos; adopt Resolution No. 4011; and authorize the Director of Public Works to execute a Funding Cooperative Agreement to include appropriate city contributions to the project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Adopt Resolution No. 4011 finding that the modification and synchronization of traffic signals in the Cities of Pico Rivera, Santa Fe Springs, and Whittier, and in the unincorporated communities of South Whittier and West Whittier/Los Nietos is of general County interest and that County aid in the form of Highways-Through-Cities funds in the amount of \$1,077,100 shall be provided to the Cities of Pico Rivera, Santa Fe Springs, and Whittier to be expended in accordance with all applicable provisions of law relating to funds derived from the Proposition C Discretionary Grant Fund and Proposition C Local Return Fund.
3. Authorize the Director of Public Works or his designee to sign a Funding Cooperative Agreement between the County of Los Angeles and the City of Pico Rivera to allow the City to contribute its share of funding to the Slauson Avenue - Mulberry Drive Traffic Signal Synchronization Program - Paramount Boulevard to Scott Avenue project. The total project cost is currently estimated to be \$2,764,300 with the City of Pico Rivera's share estimated to be \$610,000, the City of Santa Fe Springs' share to be \$365,700, the City of Whittier's share estimated to be \$450,900, and the County's share estimated to be \$1,337,700. The Director of Public Works or his designee may execute amendments to the Funding Cooperative Agreement to incorporate necessary programmatic and administrative changes.
4. Approve the proposed project and adopt the plans and specifications that are on file with Public Works' Project Management Division III for the Slauson Avenue - Mulberry Drive Traffic Signal Synchronization Program – Paramount Boulevard to Scott Avenue project at an estimated construction contract cost between \$1,400,000 and \$2,000,000.
5. Instruct the Executive Officer of the Board to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on December 16, 2025, in accordance with the Notice Inviting Bids.
6. Find pursuant to California Public Contract Code, Section 3400 (c) (2), that it is necessary to specify the designated items by specific brand name in order to match other products already in use on a particular public improvement either completed or in the course of completion.

7. Delegate authority to the Director of Public Works or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest apparent responsive bid.
8. Delegate authority to the Director of Public Works or his designee to award and execute a construction contract for the Slauson Avenue - Mulberry Drive Traffic Signal Synchronization Program – Paramount Boulevard to Scott Avenue project to the apparent responsible contractor with the lowest apparent responsive bid within or less than the estimated cost range of \$1,400,000 and \$2,000,000, or that exceeds the estimated cost by no more than 15 percent, if additional and appropriate funds have been identified.
9. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of California Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in California Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works or his designee under California Public Contract Code 20395; (d) accept the project upon its final completion; and (e) release retention money withheld consistent with the requirements of California Public Contract Code, Sections 7107 and 9203.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the proposed project is exempt from the California Environmental Quality Act (CEQA); adopt a resolution that the project is of general County interest and that aid in the form of Highways-Through-Cities (HTC) funds in the amounts of \$414,300, \$298,400, and \$364,400 shall be provided to the Cities of Pico Rivera, Santa Fe Springs, and Whittier, respectively; authorize Public Works to execute a Funding Cooperative Agreement between the County and the City of Pico Rivera; and allow Public Works to construct the Slauson Avenue - Mulberry Drive Traffic Signal Synchronization Program – Paramount Boulevard to Scott Avenue project in the Cities of Pico Rivera, Santa Fe Springs, and Whittier, and in the unincorporated communities of South Whittier and West Whittier/Los Nietos (see Enclosure A).

The proposed project includes upgrading traffic signal equipment, pedestrian enhancements, and various other intersection safety improvements along the corridor. The project will modify and synchronize the traffic signals on Slauson Avenue - Mulberry Drive between Paramount Boulevard to Scott Avenue, thereby enhancing traffic flow, reducing congestion, and improving safety for the traveling public.

The HTC Program is a County program that was initiated to assist cities in developing a fully coordinated arterial system throughout the County recognizing that many small cities do not have the funds to complete their portion of the County's Highway Plan. Under the HTC Program, cities receive assistance for the construction of specific highway projects.

Board adoption of Resolution No. 4011 approves the County's contribution of HTC funds in the amount of \$1,077,100 to finance a portion of the Cities of Pico Rivera, Santa Fe Springs, and Whittier's jurisdictional shares of the project cost (see Enclosure B).

Sections 1680-1683 of the California Streets and Highways Code provide that the board of supervisors of any County may, by a resolution adopted by a four-fifths vote of its members, determine that certain types of road improvements are of general County interest and that County aid shall be extended therefor.

The proposed project includes work within the Cities of Pico Rivera, Santa Fe Springs and Whittier. The County will perform preliminary engineering and administer construction of the proposed project. The County and the Cities will finance their respective jurisdictional shares of the project costs. Actual costs for each jurisdiction will be based upon a final accounting after completion of the project. Agreement with the Cities of Santa Fe Springs and Whittier will be through City Service Requests. Funding Cooperative Agreements between the County and the City of Pico Rivera is needed based on the amount of work within the city's jurisdiction. Authorizing the Director of Public Works or his designee to execute the Funding Cooperative Agreements will expedite project delivery. The agreement will be approved as to form by County Counsel before execution.

It is anticipated the work will start in August 2026 and be completed in September 2027.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life of County residents.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this proposed project is in the range of \$1,400,000 and \$2,000,000, with a maximum construction contract cost to be within 15 percent of this range. The total project cost is estimated to be \$2,764,300. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, consultant services, survey, right-of-way and utility clearances, inspection, contract administration, change order contingency, and other County services.

The proposed project is located in the Cities of Pico Rivera, Santa Fe Springs, Whittier, and unincorporated communities of South Whittier and West Whittier/Los Nietos. The County-City cooperative agreement with the City of Pico Rivera will provide for the County to perform the preliminary engineering and administer the construction of the project with the City of Pico Rivera to finance a portion of its jurisdictional share of the project cost, estimated to be \$195,700. The Cities of Santa Fe Springs and Whittier will finance their jurisdictional shares of the project cost estimated to be \$67,300 and \$86,500, respectively, under City Service Requests.

The proposed project is financed with \$1,340,000 in grant funds received from the Los Angeles County Metropolitan Transportation Authority 2009 Call for Projects, Proposition C Discretionary Grant Fund for the Gateway Cities Forum Traffic Signal Corridors Project Phase VI; \$854,600 in State of California Road Maintenance and Rehabilitation Account funds allocated to the County under the Road Repair and Accountability Act of 2017 (Senate Bill 1); \$220,200 in County Proposition C Local Return funds; and city contributions of \$349,500 of which \$195,700, \$67,300, and \$86,500 are from the Cities of Pico Rivera, Santa Fe Springs, and Whittier, respectively, as shown in Enclosure C.

The \$1,077,100 in HTC funds consists of Proposition C Discretionary Grant funds and Proposition C Local Return funds.

The Cities of Pico Rivera, Santa Fe Springs, and Whittier's jurisdictional shares of the County HTC contribution from Proposition C Discretionary Grant funds are \$414,300, \$298,400, and \$364,400, respectively.

The Board has established a \$2,500,000 top-of-pot annual allocation from the Proposition C Local Return Fund Budget from Countywide Traffic Congestion Management Program. The \$220,200 in County Proposition C Local Return funds will be funded from this top-of-pot allocation, of which \$27,800, \$19,400, and \$6,900 will be used for the Cities of Pico

Rivera, Santa Fe Springs, and Whittier's respective shares in HTC funds, and \$166,100 for the County's share of Proposition C Local Return Fund.

Funding for the proposed project is available in the Proposition C Local Return Fund (CN9–Capital Assets-Infrastructure and Services and Supplies) and the Road Fund (B03–Capital Assets-Infrastructure and Services and Supplies) Fiscal Year 2025-26 Budget. Funding for future years will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This project will be advertised in accordance with Section 20392 of the California Public Contract Code.

California Public Contract Code, Section 3400, allows a product to be designated by specific brand name for several purposes, one of which is to match other products in use on a particular public improvement either completed or in the course of completion, if the awarding authority makes a finding and language is included in the Notice Inviting Bids. The Notice Inviting Bids includes language describing this finding.

A list of specific brand names and qualified purposes in accordance with the California Public Contract Code, Section 3400, is provided in Enclosure D.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved as to form by County Counsel.

As required by Board Policy No. 5.140, information such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of this proposed contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

ENVIRONMENTAL DOCUMENTATION

The proposed traffic signal synchronization project is exempt from CEQA. The project, to improve traffic signal operations, is within a class of projects that have been determined not to have a significant effect on the environment and meets the criteria set forth in

Section 15301 (c) of the CEQA Guidelines, and Class 1 (x), Subsections 4, 7, 14, and 22 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

CONTRACTING PROCESS

Contract provisions require the contractor to comply with the Board-adopted Local and Targeted Worker Hire Policy.

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will require that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<https://pw.lacounty.gov/general/contracts/opportunities>

Additionally, contract solicitations will be advertised through web-based and social media platforms.

In order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Minor impacts to adjacent residents, businesses, and motorists may occur while the projects are underway. When the project is completed, it will have a positive impact by enhancing traffic flow, reducing congestion, and improving safety for the traveling public.

The Honorable Board of Supervisors
November 18, 2025
Page 8

CONCLUSION

Please return one adopted copy of this Board letter and signed resolution to Public Works, Project Management Division III.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:KF:ma

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Internal Services (Countywide Contract Compliance)

**SLAUSON AVENUE – MULBERRY DRIVE
TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM
PARAMOUNT BOULEVARD TO SCOTT AVENUE
PROJECT ID NO. TSM0010470**



**RESOLUTION NO. 4011 OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF LOS ANGELES TO EXTEND COUNTY AID TO THE CITIES
OF PICO RIVERA, SANTA FE SPRINGS, AND WHITTIER
FOR THE PURPOSE OF TRAFFIC SIGNAL MODIFICATION AND
SYNCHRONIZATION**

WHEREAS, the Cities OF PICO RIVERA, SANTA FE SPRINGS, AND WHITTIER are hereinafter referred to as CITIES, and the COUNTY OF LOS ANGELES, hereinafter referred to as COUNTY, desire to modify and synchronize the traffic signals along Slauson Avenue/Mulberry Drive from Paramount Boulevard to Scott Avenue, which work is hereinafter referred to as TSSP; and

WHEREAS, portions of TSSP are located and will be utilized within the jurisdictional limits of CITIES and COUNTY; and

WHEREAS, TSSP is of general interest to CITIES and COUNTY; and

WHEREAS, the CITIES shares of the total cost of TSSP are currently estimated to be One Million Four Hundred Twenty-Six Thousand Six Hundred and 00/100 Dollars (\$1,426,600.00); and

WHEREAS, the CITIES' shares of the TSSP cost will be financed with One Million Twenty-Three Thousand and 00/100 Dollars (\$1,023,000.00) in Los Angeles County Metropolitan Transportation Authority (METRO) 2009 Call for Projects Grant Funds administered by the COUNTY for the Gateway Cities Forum Traffic Signal Corridors Project, Phase VI, Fifty-Four Thousand One Hundred (\$54,100.00) in local matching funds and Three Hundred Forty-Nine Thousand Five Hundred and 00/100 Dollars (\$349,500) in City funds; and

WHEREAS, on an annual basis, a Two Million Five Hundred Thousand and 00/100 Dollars (\$2,500,000.00) Top-of-Pot allocation from the Proposition C Local Return Fund Budget has been established for COUNTY'S Traffic Congestion Management Program; and

WHEREAS, the local share of the cost of TSSP will be funded from this Top-of-Pot allocation; and

WHEREAS, TSSP is consistent with the scope of work for traffic improvements within CITIES pursuant to Memorandum of Understanding Number P00F3309 between COUNTY and METRO; and

ENCLOSURE B

November 18, 2025

WHEREAS, such a proposal is authorized and provided for by the provisions of sections 1680-1683 of the California Streets and Highways Code.

NOW, THEREFORE, it is hereby resolved as follows:

SECTION 1. The TSSP is of general COUNTY interest and County-aid shall be extended therefor.

SECTION 2. Subject to the terms and conditions set forth herein, COUNTY consents, pursuant to the provisions of Sections 1680-1683 of the California Streets and Highways Code, to extend aid to CITIES in the amount of One Million Seventy-Seven Thousand One Hundred and 00/100 Dollars (\$1,077,100) for the TSSP from the Proposition C Local Return Fund, to be expended in accordance with all applicable provisions of law relating to funds derived from the Proposition C local sales tax.

SECTION 3. The financial obligations of the COUNTY are expressly conditioned upon obtaining reimbursement from METRO pursuant to Memorandum of Understanding Number P00F3309 between COUNTY and METRO.

SECTION 4. If any provision of this resolution is held or declared to be invalid, the resolution shall be void and the consent granted hereunder shall lapse.

[illegible]

ENCLOSURE B
November 18, 2025

The foregoing Resolution was adopted on the _____ day of _____, 2025, by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

EDWARD YEN
Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By Katherine Hardy
Deputy

**SLAUSON AVENUE – MULBERRY DRIVE
TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM
PARAMOUNT BOULEVARD TO SCOTT AVENUE
PROJECT ID NO. TSM0010470**

PROJECT FUNDING

Jurisdiction	Project Cost	Local Match	2009 Call / Prop C Grant	County Prop C Local	Road Maintenance and Rehabilitation Account Funds
LA County	\$ 1,337,700	--	\$ 317,000	\$ 166,100	\$ 854,600
Pico Rivera	\$ 610,000	\$ 195,700	\$ 386,500	\$ 27,800	--
Santa Fe Springs	\$ 365,700	\$ 67,300	\$ 279,000	\$ 19,400	--
Whittier	\$ 450,900	\$ 86,500	\$ 357,500	\$ 6,900	--
TOTAL	\$ 2,764,300	\$ 349,500	\$ 1,340,000	\$ 220,200	\$ 854,600

HIGHWAYS-THROUGH-CITIES (HTC) FUNDS

Jurisdiction	Total	2009 Call / Prop C Grant	County Prop C Local
Pico Rivera	\$ 414,300	\$ 386,500	\$ 27,800
Santa Fe Springs	\$ 298,400	\$ 279,000	\$ 19,400
Whittier	\$ 364,400	\$ 357,500	\$ 6,900
TOTAL	\$ 1,077,100	\$ 1,023,000	\$ 54,100

PROJECT NAME: SLAUSON AVENUE – MULBERRY DRIVE TRAFFIC SIGNAL
SYNCHRONIZATION PROGRAM PARAMOUNT BOULEVARD TO
SCOTT AVENUE

PROJECT ID NO.: TSM0010470

**List of specific brand names in accordance with California Public Contract Code
Section 3400:**

	Item/Category	Manufacturer	Model	Public Contract Code 3400 Justification*	Detailed Justification
1.	Traffic Signal Controller and Software	Fourth Dimension Advance Traffic Software	D4 Software	(C)(2) and (3)	Match existing system used by Agency and ability to access intersection data from Traffic Management Center.
2.	Video Detection System	Gridsmart	Gridsmart GS3 Video Detection Processor	(C)(2) and (3)	Match existing system currently used at intersection.

*(1) In order that a field test or experiment may be made to determine the product's suitability for future use. (2) In order to match other products in use on a particular public improvement either completed or in the course of completion. (3) In order to obtain a necessary item that is only available from one source. (4) (a) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the Invitation for Bid or Request for Proposals; and (b) In order to respond to an emergency declared by the State, a State agency, or political subdivision of the State, but only if the facts setting forth the reasons for the finding of the emergency are contained in the public records of the authority issuing the Invitation for Bid or Request for Proposals.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025	
BOARD MEETING DATE	11/18/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Award of Service Contract for Janitorial Services for County-owned Airports	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	The current contract has been extended for a maximum of 180 days with a final expiration date of March 29, 2026; however, it will expire upon award and execution of this contract. The award of these contracts will continue the current services by the recommended contractor, which is the current contractor providing this service.	
COST & FUNDING	Total cost: \$1,705,644	Funding source: Funding for these services is included in the Aviation Enterprise Fund Fiscal Year 2025-26 Budget. Total expenditures for this service will not exceed the contract amounts and terms approved by the Board. Funding for the contract's option years and 10 percent additional funding for contingencies will be requested through the annual budget process.
	TERMS (if applicable): These contracts will be for a period of 1 year with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months.	
	Explanation: N/A	
PURPOSE OF REQUEST	Public Works is seeking Board approval to award a Proposition A service contract to Goodwill Industries of Southern California to provide routine janitorial services to five County-owned airports throughout Los Angeles County.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The work to be performed will consist of routine janitorial services to interior and exterior areas of the terminal buildings and airfield restrooms at five County-owned airports.	

EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Public Works notified over 34,000 subscribers of our "Do Business with Public Works" website using our weekly GovDelivery notification. A notice was posted for this solicitation on the "Do Business with Public Works" website, and notified 1,686 Local Small Business Enterprises, 177 Disabled Veteran Business Enterprises, 175 Social Enterprises, 1,074 Community Business Enterprises, 1,385 Community-Based Organizations, and advertised in regional and small newspapers in each Supervisorial Districts. Department of Economics Opportunity focused outreach based on the commodity code of the services being solicited with 189 vendors.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7, Sustainability by enhancing workforce and economic development through contracting with local small businesses to provide services to airport customers.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, cell (626) 476-9847, sburger@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

AVI-0

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
JANITORIAL SERVICES FOR COUNTY-OWNED AIRPORTS
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to award a Proposition A service contract to Goodwill Industries of Southern California, a certified Social Enterprise, for janitorial services at five County-owned airports.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is not a project pursuant to the California Environmental Quality Act.
2. Find that this service can be more economically performed by an independent contractor than by County employees.
3. Award and authorize the Chair to execute the contract to Goodwill Industries of Southern California, a Social Enterprise, for janitorial services at five County-owned airports throughout Los Angeles County. This contract will have an initial term of 1 year with four 1-year renewal options and may be extended

on a month-to-month basis for up to 6 additional months for a maximum potential contract term of 66 months and a maximum potential contract sum of \$1,705,644.

4. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Goodwill Industries of Southern California, has successfully performed during the previous contract period, and the services are still required to approve and execute amendments to incorporate necessary changes within the scope of work and to suspend and/or terminate the contract for convenience if it is in the best interest of the County to do so.
5. Delegate authority to the Director of Public Works or his designee to annually increase the contract amount by up to 10 percent of the annual contract sum, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract if required, in accordance with County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award a contract to provide routine janitorial services to maintain five County-owned airports: Brackett Field Airport in La Verne, Compton/Woodley Airport in Compton, San Gabriel Valley Airport in El Monte, General William J. Fox Airfield in Lancaster, and Whiteman Airport in Pacoima.

Regular and thorough janitorial maintenance not only supports the health and well-being of airport staff, tenants, and the traveling public, but also contributes to the overall safety and professionalism of these vital transportation hubs. All stakeholders and visitors will benefit from the services provided through this contract.

Implementation of Strategic Plan Goals

These recommendations supports the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal C, Public Safety, Strategy i, Prevention, Protection, and Security. By contracting with the contractor that has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner, the County ensures that facilities are maintained to the highest standards of cleanliness, hygiene, and operational readiness. This initiative reflects the County's ongoing commitment to preserving clean, safe, and accessible public spaces while reinforcing the resilience and livability of the communities served.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The contract will have an initial term of 1 year with four additional 1-year renewal options and may be extended on a month-to-month basis for up to 6 months for a maximum potential contract term of 66 months and a maximum potential contract sum of \$1,705,644. The total maximum potential contract sum is based on Public Works' estimated annual utilization of the contractor's services at the quoted unit prices and includes 10 percent of the annual contract sum for unforeseen additional work within the scope of the contract. Any unused authorized amounts up to 25 percent of the previous contract term amount may be applied to subsequent renewal terms. The annual contract amounts for each term, if all renewal options are exercised, are as follows:

The sum for the initial term is \$257,861.25.

The sum for the first option term is \$267,422.76.

The sum for the second option term is \$277,468.32.

The sum for the third option term is \$290,418.80.

The sum for the fourth and final option term is 304,942.64.

The sum for the month-to-month option to extend up to 6 months is \$152,471.32.

Funding for the initial term is included in the Aviation Enterprise Fund (M02 – Services and Supplies) Fiscal Year 2025-26 Budget. Total expenditures for this service will not exceed the contract amounts and terms approved by the Board. Funding for the contract's optional years and additional 10 percent funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has approved as to form the recommended contract which has been executed by Goodwill Industries of Southern California (Enclosure A). The recommended contract agreement was solicited on an open-competitive basis and is in accordance with applicable Federal, California, and County requirements.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposer's utilization participation and Community Business Enterprise program information. Data regarding the proposer's minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

This work is being contracted in accordance with procedures authorized under County Charter, Section 44.7, Part 3, and Chapter 2.121 (Contracting with Private Business) of the Los Angeles County Code. The mandatory requirements for contracting set forth in the Los Angeles County Code, Section 2.121.380, have been met.

The contractor has agreed to pay its employees the current Living Wage Rate approved by the Board on December 1, 2015, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance provisions apply to this proposed contract, as County employees can perform these contracted services. The contract complies with all of the requirements of the Los Angeles County Code, Section 2.201.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services can be performed more economically by the private sector.

The award of this contract will continue the current service by the recommended contractor, which is the current contractor providing the services.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b) of the California Environmental Quality Act Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of California Environmental Quality Act.

CONTRACTING PROCESS

On October 29, 2024, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business with Public Works" website, X (formerly Twitter), and advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *The Daily Breeze*, *The Signal (Santa Clarita)*, *Antelope Valley Press*, *Daily Commerce*, *The Malibu Times*, *San Gabriel Valley Tribune*, and *Pasadena Star News*. Also, Public Works informed 1,686 Local Small Business Enterprises; 175 Social Enterprises; 177 Disabled Veteran Business Enterprises; 1,074 Community Business Enterprises; and 1,385 Community-Based Organizations. Additionally, the Department of Economic Opportunity conducted a focused outreach and informed 189 related businesses about this business opportunity.

On January 7, 2025, five proposals were received, four of which were disqualified for failure to meet the minimum requirements of the RFP. The remaining proposal was evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP, which included the price, experience, work plan, financial resources, references, demonstrated controls over labor/payroll record keeping utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that this contract be awarded to the highest rated, responsive and responsible proposer, Goodwill Industries of Southern California. Public Works believes the contractor's price to be reasonable for the work requested.

Since Public Works does not have classifications that may be impacted by this contract, no union notification was required. However, in response to a request from SEIU Local 721, Public Works responded in writing to their request for information on February 24, 2025. No further requests were received.

Public Works has accessed available resources to review and assess the proposed contractor's past performance, history of Labor Law violations, and prior performance on County contracts.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as this service is presently contracted with the private sector.

The Honorable Board of Supervisors
November 18, 2025
Page 6

CONCLUSION

Please return one adopted copy of this Board letter to the Public Works, Aviation Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SK:al

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Internal Services (Contracts Division)

ENCLOSURE

**SERVICE CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICES CONTRACTS
JANITORIAL SERVICES FOR COUNTY-OWNED AIRPORTS
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

This Board letter has large enclosures.
Click on the link below to access:

[Service Contracts for County Airport Janitorial Services \(Enclosures-FTP Link\)](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025	
BOARD MEETING DATE	11/18/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Award a Service Contract for Security Services for Various County Airport Facilities	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	The current contract will expire on December 31, 2025. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services.	
COST & FUNDING	Total cost: \$ 3,607,209	Funding source: Funding for the initial term is included in the Aviation Enterprise Fund (M02 – Services and Supplies) Fiscal Year 2025-26 Budget. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.
	TERMS (if applicable): This contract will be for a period of 1 year with four additional 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months.	
	Explanation: N/A	
PURPOSE OF REQUEST	Public Works is seeking Board approval to award one Proposition A service contract to Absolute Security International Corporation, a Community Business Enterprise, to provide security services for various County-owned and operated airport facilities throughout the Los Angeles County.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The work to be performed will consist of observing and reporting any issues that may pose security risks and maintaining a security presence to minimize and deter the potential for theft or vandalism of County property. These services are essential to fostering a safe and secure airport environment for all airport tenants and users, both public and private. All stakeholders and visitors will benefit from the services provided through this contract.	

EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <p>If Yes, please explain how: Public Works notified over 34,000 subscribers of our "Do Business with Public Works" website using our weekly GovDelivery notification and notified 1,645 Local Small Business Enterprises, 169 Disabled Veteran Business Enterprises, 174 Social Enterprises, 1,041 Community Business Enterprises, 1,385 Community-Based Organizations, and advertised in regional and small newspapers in each supervisorial district. Additionally, Public Works also requested the assistance of the Department of Economic Opportunity, who conducted a focused outreach based on the commodity code of the services being solicited; Department of Economic Opportunity reach out to 94 vendors about this business opportunity.</p>
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <p>If Yes, please state which one(s) and explain how: Board Priority 7, Sustainability by enhancing transportation, workforce, and economic development in the County. The services are essential for maintaining and enhancing the functionality, safety, and accessible public spaces while fostering resilience in the communities we serve.</p>
DEPARTMENTAL CONTACTS	<p>Name, Title, Phone # & Email:</p> <p>Steve Burger, Deputy Director, (626) 458-4018, cell (626) 476-9847, sburger@pw.lacounty.gov</p>

p:\brocdpub\service contracts\contract\danny\field security (avi)\2024-s\4 award\5 board letter\airport security - cluster fact sheet.docx



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE:

AVI-0

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
SECURITY SERVICES FOR VARIOUS COUNTY AIRPORT FACILITIES
(SUPERVISORIAL DISTRICTS 1, 2, AND 3)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to award a Proposition A service contract to Absolute Security International Corporation, a Community Business Enterprise, for security services at various County airport facilities throughout Los Angeles County.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is not a project pursuant to the California Environmental Quality Act for the reasons stated in this Board letter.
2. Find that this service can be more economically performed by an independent contractor than by County employees.
3. Award and authorize the Chair to execute the contract to Absolute Security International Corporation, a Community Business Enterprise, for security service at various County-owned airport facilities. This contract will have an initial term

of 1 year with four 1-year renewal options and may be extended on a month-to-month basis for up to 6 additional months, for a maximum potential contract term of 66 months and a maximum potential contract sum of \$3,607,209.

4. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Absolute Security International Corporation, has successfully performed during the previous contract period, and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contract for convenience if it is in the best interest of the County to do so.
5. Delegate authority to the Director of Public Works or his designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract, if required in accordance with County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award one service contract to Absolute Security International Corporation to provide security services at the five following County-owned airports located throughout Los Angeles County: Brackett Field Airport in La Verne, Compton/Woodley Airport in Compton, General William J. Fox Airfield in Lancaster, San Gabriel Valley Airport in El Monte, and Whiteman Airport in Pacoima.

The work to be performed will consist of observing and reporting any issues that may pose security risks and maintaining a security presence to minimize and deter the potential for theft or vandalism of County property. These services are essential to fostering a safe and secure airport environment for all airport tenants and users, both public and private. All stakeholders and visitors will benefit from the services provided through this contract.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster vibrant and resilient communities, Focus Area Goal C, Public Safety, Strategy i, Prevention, Protection and Security, by contracting with a qualified private security firm the County ensures the protection of critical infrastructure and the safety of County-owned airports,

tenants, staff, and the public. This effort reflects the County's commitment to maintaining safe, accessible public spaces while fostering resilience in the communities we serve.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The contract will have an initial term of 1 year with four additional 1-year renewal options and may be extended on a month-to-month basis for up to 6 months for a maximum potential contract term of 66 months and a maximum potential contract sum of \$3,607,209. The total maximum potential contract sum includes 10 percent of the annual contract sums for unforeseen additional work within the scope of the contract. The annual contract sums for each term, if all renewal options are exercised, are as follows:

The sum for the initial term is \$558,021

The sum for the first option term is \$575,331.

The sum for the second option term is \$592,391.

The sum for the third option term is \$609,951.

The sum for the fourth and final option term is \$629,058.

The sum for the month-to-month option to extend up to 6 months is \$314,529.

These amounts are based on Public Works' estimated annual utilization of the contractor's services at the quoted hourly rates. Any unused authorized amounts up to 25 percent of the previous contract term amount may be applied to subsequent renewal terms. The County may also authorize an extension of time to the contract's maximum potential term, not-to-exceed 180 days, with no additional funding.

Funding for the initial term is included in the Aviation Enterprise Fund (M02 – Services and Supplies) Fiscal Year 2025-26 Budget. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has approved as to form the recommended contract which has been executed by Absolute Security International Corporation, a Community Business Enterprise (Enclosure A). The recommended contract agreement was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. The recommended contract will commence upon the Board's approval or on January 1, 2026, whichever occurs last.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposers' utilization participation and Community Business Enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

This work is being contracted in accordance with procedures authorized under County Charter, Section 44.7, Part 3, and Chapter 2.121 (Contracting with Private Business) of the Los Angeles County Code. The mandatory requirements for contracting set forth in the Los Angeles County Code, Section 2.121.380, have been met.

The recommended contractor has agreed to pay its employees the current Living Wage Rate approved by the Board on December 1, 2015, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance provisions apply to this proposed contract, as County employees can perform these contracted services. The contract complies with all of the requirements of the Los Angeles County Code, Section 2.201.

The current contract has been extended for 6 months with a final expiration date of December 31, 2025. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing this service.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services can be performed more economically by the private sector.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b) of the California Environmental Quality Act Guidelines, approval of the recommended action does not constitute a project because it is an organizational or administrative activity of government that will not result in direct or indirect physical changes to the environment and, hence, is not subject to the requirements of California Environmental Quality Act.

CONTRACTING PROCESS

On January 23, 2025, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business With Public Works" website, X (formerly Twitter), and advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *The Daily Breeze*, *The*

Signal (Santa Clarita), World Journal, Daily Commerce, The Malibu Times, Long Beach Press Telegram, and Pasadena Star News. Also, Public Works informed 1,645 Local Small Business Enterprises; 169 Disabled Veteran Business Enterprises; 174 Social Enterprises; 1,041 Community Business Enterprises; and 1,385 Community-Based Organizations. Additionally, the Department of Economic Opportunity conducted a focused outreach and informed 94 related businesses about this business opportunity.

On February 24, 2025, fifteen proposals were received. Ten proposals were disqualified for failure to meet the minimum requirements of the RFP. The five remaining proposals were evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP, which included the price, experience, work plan, financial resources, performance history/references, and demonstrated controls over labor/payroll record keeping, utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that this contract be awarded to the highest-rated, responsive and responsible proposer, Absolute Security International Corporation, a Community Business Enterprise. Since Public Works does not have classifications that may be impacted by this contract, no union notification was required.

Public Works has accessed available resources to review and assess the proposed contractor's past performance, history of Labor Law violations, and prior performance on County contracts.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as this service is presently contracted with the private sector.

The Honorable Board of Supervisors
November 18, 2025
Page 6

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Aviation Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SK:dm

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Internal Services (Contracts Division)

ENCLOSURE

**SERVICE CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
SECURITY SERVICES FOR VARIOUS COUNTY AIRPORT FACILITIES
(SUPERVISORIAL DISTRICTS 1, 2, AND 3)
(3-VOTES)**

This Board letter has large enclosures.
Click on the link below to access:

[Service Contract for County Airport Security \(Enclosures-FTP Link\)](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025		
BOARD MEETING DATE	11/18/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Annexation and Levying of Assessments for County Lighting Districts in the Unincorporated Community of Rowland Heights		
PROGRAM	County Lighting Districts		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable		
DEADLINES/ TIME CONSTRAINTS	The January 27, 2026, public hearing date is needed to support completion of the annexation process by the end of 2026. This is required before the area can be recorded and the housing development can proceed.		
COST & FUNDING	Total cost:	Funding source: County Lighting Maintenance District 1687 (Fund F46)	
	TERMS (if applicable):		
	Explanation: The estimated annual cost for the operation and maintenance of the new streetlights in the annexed territory is \$3,870. Sufficient funding will be included in the Fiscal Year 2027-28 Budget to cover operating costs.		
PURPOSE OF REQUEST	The proposed annexation of the territory to the County Lighting Districts will provide funding for the operation and maintenance of streetlights.		
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>Public Works administers County Lighting Districts serving the unincorporated County communities. The County Code requires the annexation and installation of a street lighting system by a developer as a condition of development.</p> <p>The proposed annexation and levy of assessments, as well as exchange of property tax with other taxing agencies, will provide funding for the operation and maintenance of streetlights.</p> <p>Proposition 218 assessment ballots and notices of the public hearing will be mailed to the affected property owner 45 days in advance of the public hearing in January 2026.</p> <p>Provided there is no majority protest the Board may approve the annexation and levying of assessments in Fiscal Year 2027-28 upon conclusion of the public hearing.</p>		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority 7, Sustainability by approving the annexation it will provide the funding necessary for the operation and maintenance of streetlights.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
ANNEXATION AND LEVYING OF ASSESSMENTS FOR
COUNTY LIGHTING DISTRICTS
NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
TRACT 83534, ROWLAND HEIGHTS
(SUPERVISORIAL DISTRICT 1)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval and authorization to annex approved tentative subdivision project known as Tract 83534 located in the unincorporated community of Rowland Heights to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone; order the levying of assessments for street lighting purposes; and approve the negotiated exchange of property tax revenues among those nonexempt taxing agencies whose service areas are subject to the jurisdictional changes.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed project is categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and record of the action.

2. Adopt the Resolution of Intention to Annex Approved Tentative Subdivision Territory to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone, and order the levying of assessments within the annexed territory for Fiscal Year 2027-28 whose area and boundary is identified on the diagram included in the resolution.
3. Set a date for a public hearing regarding the proposed annexation of territory and levying of annual assessments based on the Fiscal Year 2027-28 Annual Engineer's Report, which establishes assessments based on land use type for all zones within County Lighting District Landscaping and Lighting Act-1 for street lighting purposes with an annual base assessment rate for a single-family residence of \$5 for the Unincorporated Zone.
4. Instruct the Executive Officer of the Board to cause notice of the public hearing by mail at least 45 days prior to the scheduled public hearing date of January 27, 2026, pursuant to Section 53753 of the California Government Code. The mailed notice will include assessment ballots.

AFTER THE PUBLIC HEARING, IT IS RECOMMENDED THAT THE BOARD:

1. Find that the annexation and assessments are for the purposes of meeting operating expenses; purchasing supplies, equipment, or materials; meeting financial reserve needs and requirements; and obtaining funds for capital projects, including the operation and maintenance of streetlights necessary to maintain service within the proposed annexation territory.
2. Order the tabulation of assessment ballots submitted and not withdrawn in support of or in opposition to the proposed assessments.
3. Determine whether a majority protest against the proposed annexation or assessment exists.
4. Make a finding terminating the annexation, levying of assessments, and property tax transfer proceedings in this subdivision territory where the proposed annexation and levying of assessments has been rejected, if any, as a result of a majority protest and refer the matter back to Public Works.

5. If there is no majority protest against the proposed annexation or assessments:
 - a. Adopt the Resolution Ordering Annexation of Approved Tentative Subdivision Territory to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone, confirming a Diagram and Assessment and Levying of Assessments within the Annexed Territory for Fiscal Year 2027-28 either as proposed or as modified by the Board. The annexation, levy of assessments, and the exchange of property tax revenues shall not become effective unless the legal description for the annexed territory is approved as to definiteness and certainty by the Assessor. The adoption of the resolution ordering annexation shall constitute the levying of assessments in Fiscal Year 2027-28.
 - b. Adopt the joint resolutions between the Board and other taxing agencies approving and accepting the negotiated exchange of property tax revenues resulting from the annexation of subdivision territory to County Lighting Maintenance District 1687 as approved by the nonexempt taxing agencies.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to annex the future housing development into the County Lighting Maintenance District (CLMD) in order to add new streetlights along the streets, improve the lighting levels of the community, and ensure that the property owners of the future housing development are contributing their fair share of the funding for the operation and maintenance of the new streetlights. Maintaining lighting services provides for the convenience and safety of the motoring public, as well as the safety and security of people and property, which improves the quality of life in the County. The recommended actions will allow for the continued operation of new streetlights in the community and provide funding for their operation and maintenance. This action benefits future residents by ensuring that the CLMD will maintain the streetlights with the funding from those benefiting properties.

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act Guidelines (CEQA) and allow the Board to: (1) annex specified tentative subdivision territory known as Tract 83534 to CLMD 1687 and County Lighting District (CLD) Landscaping and Lighting Act-1 (LLA-1), Unincorporated Zone (collectively, County Lighting Districts); (2) levy assessments in Fiscal Year 2027-28 on each lot or parcel lying within the proposed annexation territory based on land use categories that designate usage units on the basis of benefits received; and (3) approve

the exchange of property tax revenue between CLMD 1687 and other nonexempt taxing entities whose service area are subject to the jurisdictional changes.

The proposed annexation, levy of assessments, and exchange of property tax revenues are required to provide the necessary funding for the operation and maintenance of new streetlights. The proposed assessment rate for the subdivision development will be an annual assessment of \$5 per single-family residence within the Unincorporated Zone with proportionately higher rates for other land uses.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal C, Public Safety, Strategy i, Prevention, Protection & Security; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving funding public infrastructure assets that support the quality of life of Los Angeles County residents.

FISCAL IMPACT/FINANCING

The estimated annual cost for operation and maintenance of the streetlights within the annexed territory is \$3,870 for CLMD 1687 (Fund F46). Funding for this cost will be included in the Fund F46 (Services and Supplies) Fiscal Year 2027-28 Budget.

In subsequent years, the ongoing operation and maintenance costs within the annexed territory will be funded by the CLMD's share of ad valorem property taxes supplemented by assessments annually approved by the Board from property owners within this annexed territory. Adoption of the joint resolutions will result in a minimal property tax growth transfer from the affected taxing entities, including those taxing entities governed by the Board: the County General Fund, the Los Angeles County Public Library, Los Angeles County Road Maintenance District 1, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, and the Consolidated Fire Protection District of Los Angeles County.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County Code and applicable subdivision, planning, and zoning ordinances require the installation of a street lighting system by a subdivider as a condition of development. The subdivision development must comply with the terms of these ordinances and provide street lighting as a condition of development. The purpose of the recommended

action is to annex the territory into the County Lighting Districts to comply with these ordinances and the California Streets and Highways Code Sections 5821.3 and 22608.2.

The Landscaping and Lighting Act of 1972 (California Streets and Highways Code Section 22573) provides for the assessment of street lighting costs against the benefited properties within CLD LLA-1 by any formula or method that fairly distributes the costs among all assessable lots or parcels in proportion to the estimated benefits to be received by each lot or parcel. A method of distributing street lighting costs based on land use was approved by the Board on May 22, 1979, and amended on July 22, 1997, to include government-owned or -leased parcels. The same distribution method was used to compute the Fiscal Year 2027-28 base assessment rates for each zone within CLD LLA-1 as shown in the Fiscal Year 2027-28 Annual Engineer's Report on file with Public Works.

The procedures for levying of assessments previously authorized by the Board under California Government Code Section 53753, including the distribution, receipt, and tabulation of ballots at a public hearing are required and will be followed for each subdivision annexation project. The assessments are subject to the results of ballot tabulation at the conclusion of the public hearing. Failure to annex a territory, levy assessments, and collect property tax revenues will result in the inability to operate and maintain the streetlights as part of the County administered street lighting districts and will result in the final subdivision map not being allowed to record with the Registrar-Recorder/County Clerk's office. The assessments will not be levied if the weighted majority of ballots returned are opposed to the assessment.

The enclosed resolution of intention (Enclosure A) must be adopted to set a date for the required public hearing. The Board, at the close of the public hearing, may delay its determination regarding the annexations and levying of assessments until a later date, continue the public hearing to receive further testimony, or make a determination regarding the annexation and/or assessments. The approval of the enclosed Resolution Ordering Annexation of Approved Tentative Subdivision Territory (Enclosure B), the levying of assessments, and exchange of property tax revenues are required to provide the necessary funding for the operation and maintenance of the streetlights in the annexed territory.

The California Revenue and Taxation Code Section 99 et seq. provides that the affected agencies must approve and accept the negotiated exchange of property tax revenues by resolution. The joint resolutions approving and accepting the negotiated exchange of property tax revenues have been approved by all other nonexempt taxing agencies and are enclosed for your consideration (Enclosure C).

Following the Board's approval of the resolutions for the annexation, levying of assessments, exchange of property tax revenues, and the developer's recordation of the final subdivision map and/or approval of the legal description by the Assessor, Public Works will file the statement of boundary changes with the California Board of Equalization as required by California Government Code Section 54900 et seq. The resolutions have been approved as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from CEQA. Adoption of the proposed resolution annexing territory to CLMD 1687 and CLD LLA-1, Unincorporated Zone, will provide the necessary funding for the operation and maintenance of streetlights for the purpose of meeting operating expenses and is exempt from CEQA pursuant to Section 21080(b)(8) of the California Public Resources Code and Section 15273(a) of the CEQA Guidelines based upon the written findings incorporated in the record setting forth the basis of the exemption with specificity.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The annexation of territory to the County Lighting Districts will result in street lighting for this territory and will have no impact on other services or projects.

CONCLUSION

Please return one adopted copy of this Board letter and a copy of the signed resolutions to Public Works, Traffic Safety and Mobility Division. Also, please forward one adopted copy of the Board letter and resolutions to the Assessor, Ownership Services Section; and one to the Auditor-Controller, Property Tax Apportionment Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:EK:ca

Enclosures

cc: Assessor, Ownership Services Section (Sonia Carter Baltazar)
Auditor-Controller, Property Tax Apportionment Division (Linda Santillano)
Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors

**COUNTY OF LOS ANGELES BOARD OF SUPERVISORS
RESOLUTION OF INTENTION TO ANNEX APPROVED
TENTATIVE SUBDIVISION TERRITORY TO COUNTY LIGHTING MAINTENANCE
DISTRICT 1687 AND COUNTY LIGHTING DISTRICT LANDSCAPING AND
LIGHTING ACT-1, UNINCORPORATED ZONE, AND ORDER
THE LEVYING OF ASSESSMENTS
WITHIN THE ANNEXED TERRITORY FOR
FISCAL YEAR 2027-28
TRACT 83534**

WHEREAS, the Board of Supervisors of the County of Los Angeles (Board of Supervisors) established County Lighting Maintenance District 1687 under the Improvement Act of 1911 (California Streets and Highways Code Section 5000 et seq.), to fund the installation, operation, and maintenance of street lighting systems within its boundaries; and

WHEREAS, the Board of Supervisors subsequently approved the formation of County Lighting District Landscaping and Lighting Act-1 (LLA-1), under the Landscaping and Lighting Act of 1972 (California Streets and Highways Code Section 22500 et seq.) to provide supplemental funds for the operation of streetlights within various County Lighting Maintenance Districts, including County Lighting Maintenance District 1687; and

WHEREAS, the Board of Supervisors adopted the Fiscal Year 2027-28 Annual Engineer's Report that shows estimated operating costs and recommended assessments for Unincorporated Zone within County Lighting District LLA-1; and

WHEREAS, the Improvement Act of 1911 (California Streets and Highways Code Section 5821.3) provides that a territory owned by a subdivider may be annexed to an existing lighting district, without notice or hearing, in the event an ordinance requires installation of a street lighting system; and

WHEREAS, the Landscaping and Lighting Act of 1972 (California Streets and Highways Code Section 22608.2) provides that in the event an ordinance requires installation of improvements, such as a street lighting system by a subdivider, the territory may be annexed to an existing lighting district without notice and hearing or filing of an Engineer's Report, or both; and

WHEREAS, by the County Code, the subdivision development is required to install a street lighting system, which may be accomplished by annexing to County Lighting Maintenance District 1687, and County Lighting District LLA-1, Unincorporated Zone (collectively, County Lighting Districts); and

WHEREAS, upon annexation to the County Lighting Districts, the annexed territory known as approved tentative subdivision Tract 83534 located in the unincorporated community of Rowland Heights, will become subject to new assessment; and

WHEREAS, California Government Code Section 53753 provides notice, protest, and hearing requirements applicable to the levying of the new assessments, which supersede any other such statutory requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Los Angeles, State of California, that:

SECTION 1. The public interest and convenience require, and it is the intention of the Board of Supervisors to authorize, the annexation of the territory to County Lighting Maintenance District 1687, as applicable, pursuant to California Streets and Highways Code Section 5837.

SECTION 2. The public interest and convenience require, and it is the intention of the Board of Supervisors to authorize the annexation of the territory to County Lighting District LLA-1, Unincorporated Zone, pursuant to California Streets and Highways Code Section 22605.

SECTION 3. The public interest and convenience require, and it is the intention of the Board of Supervisors to authorize, the expense necessary for the operation, maintenance, repairs, replacement, electric current, care, supervision, and all other items necessary for proper operation and maintenance of proposed streetlights within the proposed annexation territory and located within the County Lighting Districts. The needed amounts shall be assessed, levied, and collected in Fiscal Year 2027-28 upon each lot or parcel of land lying within the annexed territory based on land use categories that designate usage units on the basis of benefits received, as defined in the Assessor's report dated May 22, 1979, and amended on July 22, 1997, to include government-owned or -leased parcels, and which should be assessed to pay the expenses of the operation and maintenance of said improvements. The base assessment rates for a single-family residence, along with proportional increases for other land uses, are shown in the Fiscal Year 2027-28 Annual Engineer's Report for each zone within County Lighting District LLA-1. The same annual base assessment rate established for the Unincorporated Zone are proposed for all benefited properties within the proposed annexation territory.

SECTION 4. The boundary of the territory proposed to be annexed is shown on the attached diagram.

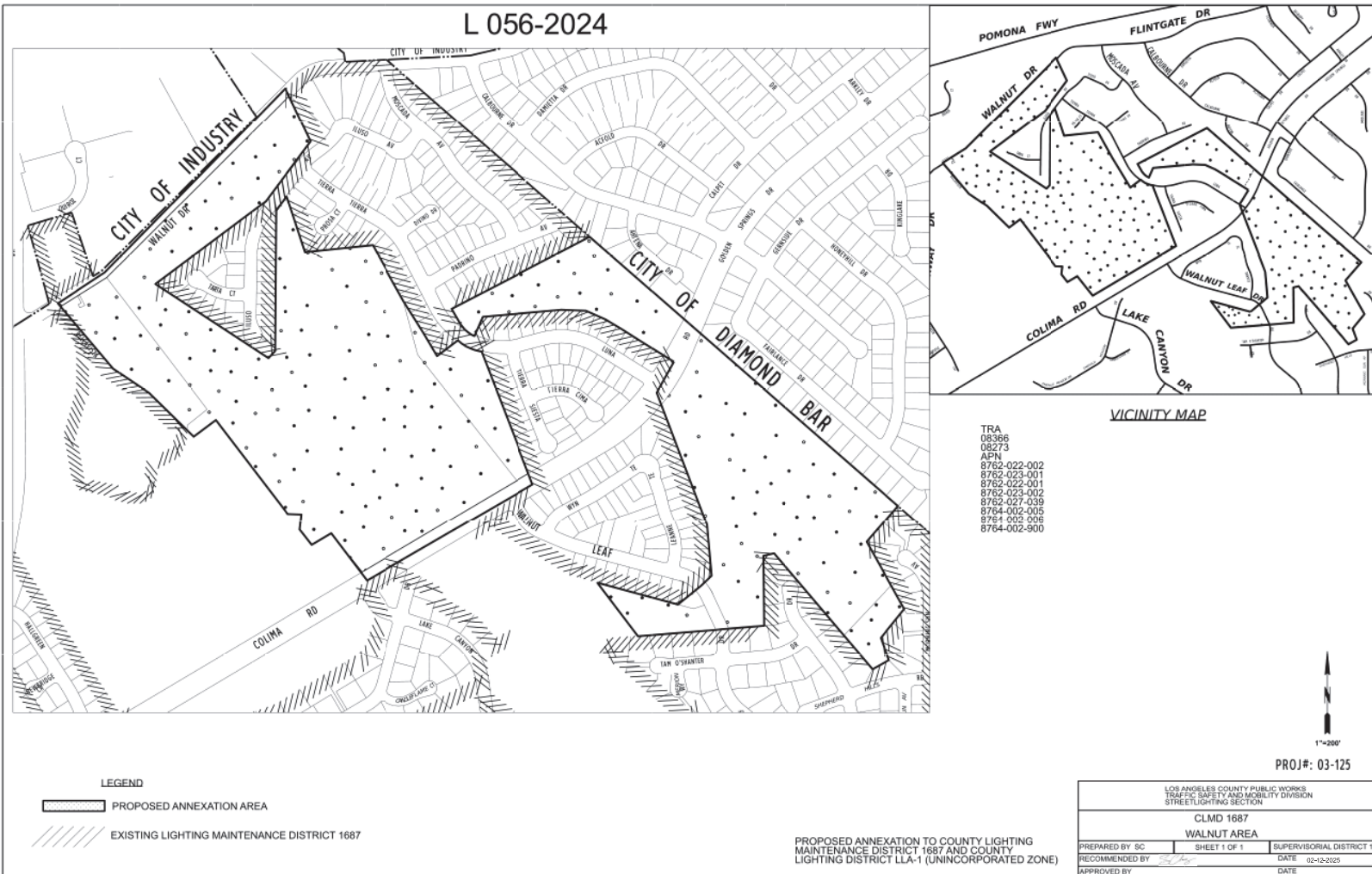
SECTION 5. The proposed assessments are subject to approval by the affected property owner(s). A ballot and public hearing notice will be sent to the property owner(s) within the territory proposed for annexation at least 45 days prior to the date of the public hearing. The ballots will be weighted by the amount of assessment to be paid by each property owner. A territory will not be annexed, and the proposed assessment will be abandoned, if the weighted majority of the ballots returned are opposed to the assessment.

SECTION 6. The amounts to be assessed for the expense of such operation and maintenance of the work or improvements described above shall be levied and collected in the same manner and by the same officers as taxes for County purposes.

SECTION 7. Proceedings for levying of assessments shall be taken in accordance with California Streets and Highways Code Section 22500 et seq. and California Government Code Section 53753.

SECTION 8. Tuesday, January 27 2026, at 9:30 a.m., is the day and hour of the public hearing, at the Chambers of the Board of Supervisors of the County of Los Angeles, in Room 381B of the Kenneth Hahn Hall of Administration, 500 West Temple Street (corner of Temple Street and Grand Avenue), Los Angeles, California 90012, the place fixed by said Board of Supervisors when and where any and all interested persons may hear the proposal and be heard regarding the proposed street lighting assessments in the territory proposed for annexation to County Lighting District LLA-1, Unincorporated Zone.

ENCLOSURE A



ENCLOSURE A

The foregoing resolution was adopted on the _____ day of _____, 2026, by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing district, agencies, and authorities for which said Board so acts.

EDWARD YEN
Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By 
Senior Deputy County Counsel

**COUNTY OF LOS ANGELES BOARD OF SUPERVISORS
RESOLUTION ORDERING ANNEXATION OF APPROVED TENTATIVE
SUBDIVISION TERRITORY TO COUNTY LIGHTING MAINTENANCE DISTRICT
1687 AND COUNTY LIGHTING DISTRICT LANDSCAPING AND LIGHTING ACT-1,
UNINCORPORATED ZONE, AND ORDER THE LEVYING OF ASSESSMENTS
WITHIN THE ANNEXED TERRITORY FOR
FISCAL YEAR 2027-28
TRACT 83534**

WHEREAS, the Board of Supervisors of the County of Los Angeles on _____, adopted a Resolution of Intention to Annex Approved Tentative Subdivision Territory to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone (collectively, County Lighting Districts), and Order the Levying of Assessments within the Annexed Territory for Fiscal Year 2027-28 to provide funds for the operation of streetlights in the annexed territory pursuant to provisions of the Improvement Act of 1911 and the Landscaping and Lighting Act of 1972; and

WHEREAS, the Executive Officer of the Board caused the notice of public hearing to be mailed to all property owner within the territory subject to the proposed annexation and levying of assessments at least 45 days prior to the date set for public hearing; and

WHEREAS, the Los Angeles County Public Works mailed assessment ballots and notices to all property owner of identified parcels within the territory proposed for annexation, pursuant to California Government Code Section 53753, to indicate support of or opposition to the matter of an assessment; and

WHEREAS, said Board of Supervisors has heard all testimony and evidence with regard to the annexation and levying of assessments, has tabulated the returned assessment ballots concerning the proposed assessments for the subdivision territory shown in Appendix A, and has made a determination on whether a majority protest exists.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Los Angeles that:

SECTION 1. The Board of Supervisors hereby finds that the public interest and convenience require the operation and maintenance of the street lighting improvements within the territory proposed for annexation to the County Lighting Districts, provided that no majority protest exists within a proposed annexation territory.

SECTION 2. The Board of Supervisors hereby orders the annexation of subdivision territory listed in Appendix A to the County Lighting Districts, with the exception where a majority protest exists.

SECTION 3. The Board of Supervisors hereby determines that the territory identified will be benefited by the annexation to the County Lighting Districts and hereby authorizes the boundary of said County Lighting Districts be altered to include said benefited territory.

SECTION 4. The County Lighting Districts assessments and diagrams, as set forth in Sections 3 and 4 of the Resolution of Intention, are hereby approved, confirmed, and adopted by the Board for all parcels of land within the annexed territory, as proposed or as modified by the Board.

SECTION 5. The adoption of this resolution constitutes the levying of assessments for all lots and parcels within the area annexed to County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone, for the fiscal year commencing July 1, 2027, and ending June 30, 2028.

SECTION 6. The amounts to be assessed for the expense of the operation and maintenance of streetlights shall be levied and collected in the same manner and by the same officers as taxes for County purposes and shall be disbursed and expended for operation, maintenance, and service of said County Lighting Districts, all as described in the Resolution of Intention.

SECTION 7. The Executive Officer of the Board is hereby authorized and directed to file a certified copy of this resolution upon their adoption with the Assessor, Ownership Services Section and with the Auditor-Controller, Tax Division.

SECTION 8. Notwithstanding the foregoing, the above annexation of the subdivision territory listed in Appendix A to the County Lighting Districts, is conditioned upon, and shall not become effective unless the legal description for an annexed territory is approved as to definiteness and certainty by the Assessor, and when legally required, the final subdivision map is approved and recorded with Registrar-Recorder/County Clerk.

**PROPOSED ANNEXATION OF
APPROVED TENTATIVE SUBDIVISION TERRITORY
AND LEVYING OF ASSESSMENTS
LOS ANGELES COUNTY PUBLIC WORKS**

Subdivision	LLA-1 Zone	CLMD	Sup Dist	County Area or City	Location	Majority Protest (Yes or No)
Tract 83534	Unincorporated Zone	1687	1	Rowland Heights	E Walnut Dr & Colima Rd East of Fairway Dr	

ENCLOSURE B

The foregoing resolution was adopted on the _____ day of _____, 2026, by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing district, agencies, and authorities for which said Board so acts.

EDWARD YEN
Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By 
Senior Deputy County Counsel

TVMWD RESOLUTION NO. 25-05-1008

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE WALNUT VALLEY
WATER DISTRICT (IMP DIST #5), THREE VALLEYS MUNICIPAL WATER DISTRICT,
COUNTY SANITATION DISTRICT NO. 21, APPROVING AND ACCEPTING THE
NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 83534
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of directors of the Walnut Valley Water District and Improvement District #5,, Three Valleys Municipal Water District, and County Sanitation District No. 21, have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 83534 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the Board of directors of the Walnut Valley Water District and Improvement District #5, Three Valleys Municipal Water District, and County Sanitation District No. 21, resulting from the annexation of Tract 83534 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2025, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract 83534, Tax Rate Area 08273 and 08366, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 83534.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this 21ST day of May 2025, by the following vote:

AYES: DEJESUS, GOYTIA, HANLON, KUHN, MARQUEZ, ROBERTO
 NOES: , TI
 ABSENT:
 ABSTAIN:

THREE VALLEYS MUNICIPAL WATER DISTRICT

By _____
 President, Board of Trustees
 Mike Ti

ATTEST:


 Secretary, Jeff Hanlon

May, 21, 2025
 Date

TVMWD RESOLUTION NO. 25-05-1008

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE WALNUT VALLEY
WATER DISTRICT (IMP DIST #5), THREE VALLEYS MUNICIPAL WATER DISTRICT,
COUNTY SANITATION DISTRICT NO. 21, APPROVING AND ACCEPTING THE
NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 83534
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of directors of the Walnut Valley Water District and Improvement District #5,, Three Valleys Municipal Water District, and County Sanitation District No. 21, have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 83534 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the Board of directors of the Walnut Valley Water District and Improvement District #5, Three Valleys Municipal Water District, and County Sanitation District No. 21, resulting from the annexation of Tract 83534 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2025, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract 83534, Tax Rate Area 08273 and 08366, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 83534.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this 21ST day of May 2025, by the following vote:

AYES: DE JESUS, GOYTIA, HANLON, KUHN, MARQUEZ, ~~R~~
 NOES: ROBERTO, TI
 ABSENT:
 ABSTAIN:

THREE VALLEYS MUNICIPAL WATER
 DISTRICT

By 
 President, Board of Trustees
 Mike Ti

ATTEST:


 Secretary, Jeff Hanlon

May 21, 2025
 Date

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE WALNUT VALLEY
WATER DISTRICT (IMP DIST #5), THREE VALLEYS MUNICIPAL WATER DISTRICT,
COUNTY SANITATION DISTRICT NO. 21, APPROVING AND ACCEPTING THE
NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 83534
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of directors of the Walnut Valley Water District and Improvement District #5, Three Valleys Municipal Water District, and County Sanitation District No. 21, have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 83534 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the Board of directors of the Walnut Valley Water District and Improvement District #5, Three Valleys Municipal Water District, and County Sanitation District No. 21, resulting from the annexation of Tract 83534 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2025, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract 83534, Tax Rate Area 08366, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 83534.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this 25th day of June 2025, by the following vote:

AYES: Directors Calaycay, Teng, Moss, Munoz, Hepburn, Lustro, Badar, Freedman, Wu, and Barger
 NOES: None
 ABSENT: None
 ABSTAIN: None

COUNTY SANITATION DISTRICT NO. 21
 OF LOS ANGELES COUNTY

By 
 Chairperson, Board of Directors

ATTEST:


 Secretary

JUN 25 2025

Date

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE WALNUT VALLEY
WATER DISTRICT (IMP DIST #5), THREE VALLEYS MUNICIPAL WATER DISTRICT,
COUNTY SANITATION DISTRICT NO. 21, APPROVING AND ACCEPTING THE
NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 83534
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of directors of the Walnut Valley Water District and Improvement District #5, Three Valleys Municipal Water District, and County Sanitation District No. 21, have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 83534 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the Board of directors of the Walnut Valley Water District and Improvement District #5), Three Valleys Municipal Water District, County Sanitation District No. 21, resulting from the annexation of Tract 83534 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2025, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract 83534, Tax Rate Area 08273 & 08366, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 83534.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this 12th day of June 2025, by the following vote:

AYES: 26
NOES: 0
ABSENT: 10
ABSTAIN: 1

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

By [Signature]
President, Board of Trustees

ATTEST:

[Signature]
Secretary

6/12/2025
Date

**RESOLUTION NO. 03-25-743
JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE WALNUT VALLEY
WATER DISTRICT (IMP DIST #5), THREE VALLEYS MUNICIPAL WATER DISTRICT,
COUNTY SANITATION DISTRICT NO. 21, APPROVING AND ACCEPTING THE
NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 83534
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of directors of the Walnut Valley Water District and Improvement District #5, Three Valleys Municipal Water District, and County Sanitation District No. 21, have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 83534 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the Board of directors of the Walnut Valley Water District and Improvement District #5, Three Valleys Municipal Water District, and County Sanitation District No. 21, resulting from the annexation of Tract 83534 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2025, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract 83534, Tax Rate Area 08273 and 08366, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

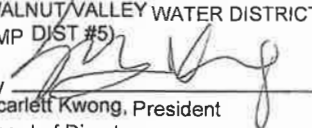
3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 83534.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers, or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated, and the corrected transfer shall be implemented for the next fiscal year.

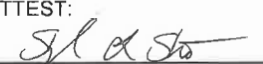
PASSED, APPROVED, AND ADOPTED this 5th day of June 2025, by the following vote:

AYES: Hilden, Kwong, Lee, Tang, Woo
NOES: None
ABSENT: None
ABSTAIN: None

WALNUT VALLEY WATER DISTRICT
(IMP DIST #5)

By 
Scarlett Kwong, President
Board of Directors

ATTEST:


Sheryl L. Shaw, P.E.
Secretary

The undersigned, Lucie Cazares, does hereby certify and declare that she is the duly appointed, qualified Assistant Secretary of Walnut Valley Water District; that the foregoing is a full, true, and complete copy of the approved Resolution No. 03-25-744 of the Walnut Valley Water District, as approved by said Board of Directors, duly convened and held on the 5th day of June, 2025; that a quorum of Directors was present at all times at said meeting and voted in favor of said Resolution; and that said Resolution has not been altered, amended, or rescinded.

Dated: June 18, 2025




Assistant Secretary/Executive Services Administrator
Walnut Valley Water District

**RESOLUTION NO. 03-25-744
JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE WALNUT VALLEY
WATER DISTRICT (IMP DIST #5), THREE VALLEYS MUNICIPAL WATER DISTRICT,
COUNTY SANITATION DISTRICT NO. 21, APPROVING AND ACCEPTING THE
NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 83534
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of directors of the Walnut Valley Water District and Improvement District #5, Three Valleys Municipal Water District, and County Sanitation District No. 21, have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 83534 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the Board of directors of the Walnut Valley Water District and Improvement District #5, Three Valleys Municipal Water District, and County Sanitation District No. 21, resulting from the annexation of Tract 83534 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2025, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract 83534, Tax Rate Area 08273 and 08366, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 83534.

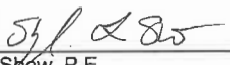
4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers, or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated, and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this 5th day of June 2025, by the following vote:

AYES: Hilden, Kwong, Lee, Tang, Woo
NOES: None
ABSENT: None
ABSTAIN: None

WALNUT VALLEY WATER DISTRICT

By 
Scarlett Kwong, President
Board of Directors

ATTEST: 
Sheryl L. Shaw, P.E.
Secretary

ANNEXATION NUMBER: TR 83534

PROJECT NAME: TRACT NO. 83534

TRA: 08366

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
918.03	ROWLAND UNIFIED SCHOOL DISTRICT	0.152583106	15.2583 %	0.021367143	0.003260265	EXEMPT	0.152583106
918.06	CO.SCH.SERV.FD.-ROWLAND	0.007485495	0.7485 %	0.021367143	0.000159943	EXEMPT	0.007485495
918.07	DEV.CTR.HDCPD.MINOR-ROWLAND	0.000837715	0.0837 %	0.021367143	0.000017899	EXEMPT	0.000837715
***019.40	CO LIGHTING MAINT DIST NO 1687	0.000000000	0.0000 %	0.021367143	0.000000000	0.000000000	0.012857870
TOTAL:		1.000000000	100.0000 %		0.021367143	-0.012857870	1.000000000

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025	
BOARD MEETING DATE	11/18/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Approval of Project Agreement for the San Gabriel Valley Bus Corridor Transit Improvement Project – Jump Start 5	
PROGRAM	Transportation	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING	Total cost: \$4,500,000	Funding source: Funding for the County's share for and the support costs associated with this project are available in the First Supervisorial District's Transportation Improvement Program in the Proposition C Local Return Fund (CN9 – Capital Assets-Infrastructure and Services and Supplies) Fiscal Year 2025-26 Budget
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	Public Works is seeking Board approval to authorize the Director of Public Works or his designee to execute an agreement and any amendments to the agreement between the County and the San Gabriel Valley Council of Governments (SGVCOG) and provide a maximum amount of \$4,500,000 for the County's jurisdictional share to the SGVCOG for the San Gabriel Valley Bus Corridor Transit Improvement Project – Jump Start Segment 5.	
BACKGROUND (include internal/external issues that may exist)	The project involves bus corridor transit improvements along Valley Boulevard and must be completed prior to the 2028 Olympics. The	

including any related motions)	project is anticipated to be completed in July 2027. The SGVCOG will prepare and furnish the plans, specifications, and estimates and obtain approval prior to advertising. The County will contribute its local share of project costs.
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7, Sustainability by reducing vehicle miles traveled prioritizing alternatives to single occupancy vehicles. The proposed improvements include improvement of bus priority lanes, bus pads, bus signage, and traffic signal prioritization on existing traffic signals.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 18, 2025

IN REPLY PLEASE

REFER TO FILE: **TPP-1**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
APPROVAL OF PROJECT AGREEMENT WITH
SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
FOR THE SAN GABRIEL VALLEY BUS CORRIDOR TRANSIT IMPROVEMENT
PROJECT – JUMP START SEGMENT 5 IN THE UNINCORPORATED COUNTY
COMMUNITY OF AVOCADO HEIGHTS, THE CITY OF INDUSTRY,
AND THE CITY OF EL MONTE
(SUPERVISORIAL DISTRICT 1)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to authorize the Director of Public Works or his designee to execute an agreement and any amendments to the agreement between the Los Angeles County and the San Gabriel Valley Council of Governments for the San Gabriel Valley Bus Corridor Transit Improvement Project – Jump Start Segment 5 along Valley Boulevard between Hacienda Boulevard and Santa Anita Avenue in the unincorporated County community of Avocado Heights, the City of Industry, and the City of El Monte and along Santa Anita Avenue between Valley Boulevard and El Monte Transit Center.

IT IS RECOMMENDED THAT THE BOARD:

1. Acting as a responsible agency, find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Authorize the Director of Public Works or his designee to enter into an agreement and execute any amendments to the agreement with the San Gabriel Valley Council of Governments for the design and construction of the San Gabriel Valley Bus Corridor Transit Improvement Project – Jump Start Segment 5 and approve funding in the amount of \$4,500,000 for the County's jurisdictional share of the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions will authorize the Director or his designee to execute an agreement with the San Gabriel Valley Council of Governments (SGVCOG) for the design and construction of the San Gabriel Valley Bus Corridor Transit Improvement Project – Jump Start Segment 5. The residents and all those who travel through this area will benefit from the project as it improves mobility, increases transportation choices, and enhances safety for all users of the roadway.

The project entails improvement of Bus Rapid Transit services, including full roadway reconfiguration of travel lanes, curb running, removing existing lane striping, new lane striping, Stormwater Pollution Prevention Plan, street sweeping, traffic control, staging, and pedestrian improvements along Valley Boulevard between Hacienda Boulevard and Santa Anita Avenue and along Santa Anita Avenue between Valley Boulevard and El Monte Transit Center.

The SGVCOG will prepare plans, specifications, and estimates package and advertise, award, and manage the construction of the project. In addition to contributing funds for the project, the County will cover internal costs related to the project, including plan review and inspection fees. After completion of the project, improvements within the unincorporated County right of way will be transferred to the County for operation and maintenance.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities; Focus Area Goal D, Sustainability, Strategy i, Climate Health, by supporting multimodal transportation investments that improves safety and mobility, reduces traffic congestion, and reduces greenhouse gas emissions.

The project will enhance traffic flow, increase safety, and foster economic vitality for County residents, thereby improving the quality of life.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Portions of this project are within the City of El Monte and the City of Industry. The agreement between the County and SGVCOG provides for SGVCOG to perform preliminary engineering and administer the construction of the project with the County to finance its jurisdictional share of the project cost of up to a maximum of \$4,500,000. The County would also fund the support costs for the project, including, but not limited to, plan reviews, permit fees, and inspection costs.

Funding for the County's share and the support costs associated with this project are available in the First Supervisorial District's Transportation Improvement Program in the Proposition C Local Return Fund (CN9 – Capital Assets-Infrastructure and Services and Supplies) Fiscal Year 2025-26 Budget. Funding for future years will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Segment 5 of the San Gabriel Valley Bus Corridor Transit Improvement Project is one of SVGCOG's Jump Start projects that runs along Valley Boulevard between Hacienda Boulevard and Santa Anita Avenue in the unincorporated County community of Avocado Heights, the City of Industry, and the City of El Monte and along Santa Anita Avenue between Valley Boulevard and El Monte Transit Center. The Jump Start Segment 5 includes traffic signal prioritization on existing traffic signals, dedicated bus lanes, reconfiguration of existing street striping, miscellaneous pavement markings, bus shelters, bus pads, curb paintings, bus signage, and utility relocations.

Under the terms of the proposed agreement, the County and SGVCOG desire to implement the project in cooperation with the City of Industry and the City of El Monte to improve mobility and enhance safety within the project area.

The agreement and any amendments will be approved as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from the California Environmental Quality Act. The project to construct dedicated transit lanes, bus shelters, bus pads, bus signage, and other bus improvements; implement traffic signal prioritization for buses, reconfiguration of striping, and pavement markings; and utility relocation is a transit prioritization project pursuant to Section 21080.25 of the California Public Resources Code.

As defined in Section 21080.25(c) of the California Public Resources Code, the SGVCOG is a local agency carrying out the project and is the lead agency. The project does not induce single occupancy vehicle trips, add additional highway lanes, widen highways, or add physical infrastructure or striping to highways except for minor modifications needed for the efficient and safe movement of transit vehicles, bicycles, or high-occupancy vehicles, such as extended merging lanes, shoulder improvements, or improvements to the roadway within the existing right of way. The project will not include the addition of any auxiliary lanes. The construction of the project will not require the demolition of affordable housing units. The SGVCOG or any agency implementing the project will comply with the requirements to use a skilled and trained workforce or utilize an existing project labor agreement to perform all work on the project pursuant to Section 21080.25(f) of the California Public Resources Code.

Upon the Board's approval of the recommended actions, the department will file a Notice of Exemption with the Registrar-Recorder/County Clerk's office and with the State Clearinghouse in the Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the Notice on its website in accordance with Section 21092.2 of the California Public Resources Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action will result in no impact on current services or projects.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Transportation Planning and Programs Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:MER:pr

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025		
BOARD MEETING DATE	11/18/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Memorandum of Understanding Approval for Public Works' Membership to the Configuration Management Committee for the Regional Integration of Intelligent Transportation Systems		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	Timely execution of this Interagency Memorandum of Understanding is needed to allow Public Works to exchange infrastructure and operational resources in order to provide proactive traffic signal timing responses to observed congestion or incidents.		
COST & FUNDING	Total cost: N/A	Funding source: N/A	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	Approve the Memorandum of Understanding between both agencies to enable Public Works to become a member of the Configuration Management (CM) Committee that oversees the Regional Integration of Intelligent Transportation Systems (RIITS).		
BACKGROUND (include internal/external issues that may exist including any related motions)	On November 12, 2015, the RIITS CM Committee voted to approve Los Angeles County, through Public Works, to join the CM Committee as a voting member. Los Angeles County Metropolitan Transportation Authority, as administrator of RIITS, the City of Los Angeles and the California Department of Transportation are all voting members of RIITS. The Memorandum of Understanding with Los Angeles County Metropolitan Transportation Authority defines the obligations and rights of Public Works as a voting member of the CM Committee, including the County's responsibility to exchange infrastructure and operational resources through RIITS.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority 9, Sustainability by enhancing transportation efficiency in Los Angeles County, reducing environmental impact, and enabling smarter, greener mobility solutions.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
MEMORANDUM OF UNDERSTANDING APPROVAL FOR PUBLIC WORKS'
MEMBERSHIP TO THE CONFIGURATION MANAGEMENT COMMITTEE FOR THE
REGIONAL INTEGRATION OF INTELLIGENT TRANSPORTATION SYSTEMS
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval for a Memorandum of Understanding between Los Angeles County and the Los Angeles County Metropolitan Transportation Authority to enable Public Works to become a member of the Configuration Management Committee that oversees the Regional Integration of Intelligent Transportation Systems. Regional Integration of Intelligent Transportation Systems is a multimodal communication network that supports the real-time exchange of information to help manage the regional transportation system. The Regional Integration of Intelligent Transportation Systems network covers the entire Southern California region with primary focus on Los Angeles County.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed action is categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and the record.

2. Approve and authorize the Director of Public Works or his designee to execute a Memorandum of Understanding with the Los Angeles County Metropolitan Transportation Authority, including amendments, to enable Public Works to become a member of the Configuration Management Committee that oversees the Regional Integration of Intelligent Transportation Systems.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to enable the County to participate in regional leadership matters related to intelligent transportation systems throughout the entire Southern California region. Becoming a voting member of the Regional Integration of Intelligent Transportation Systems (RIITS) Configuration Management (CM) Committee will provide Public Works with access to additional information to better monitor and respond to observed congestion or incidents. This will benefit all users of unincorporated roadways, particularly during large concurrent events such as the World Cup, Olympics, and Paralympics.

Approval of the recommended actions will allow the department to enter into a Memorandum of Understanding (MOU) with the Los Angeles County Metropolitan Transportation Authority (LACMTA) and find that doing so is not subject to the California Environmental Quality Act (CEQA). Under the MOU, Public Works will exchange infrastructure and operational resources including, but not limited to, near real-time traffic, transit, video, and other data relating to all modes of transportation through RIITS. Exchange of this information will enable proactive traffic signal operation responses to support safe and efficient transportation choices that enhance mobility and quality of life.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal E, Data-Driven Decision Making, Strategy i, Facilitate Data Sharing. The recommended actions will provide improvements to traffic management systems by enhancing traffic flow, reducing vehicle delays and emissions, and support data sharing across technological platforms to minimize travel time for the public.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

There will be no impact to Public Works funds with the execution of the MOU.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On November 12, 2015, the RIITS CM Committee voted to approve Los Angeles County, through Public Works, to join the CM Committee as a voting member. LACMTA, as administrator of RIITS, the City of Los Angeles and the California Department of Transportation are all voting members of RIITS. The MOU with LACMTA defines the obligations and rights of Public Works as a voting member of the CM Committee, including the County's responsibility to exchange infrastructure and operational resources through RIITS. The MOU, which has been reviewed and approved by County Counsel, is enclosed (Enclosure A).

ENVIRONMENTAL DOCUMENTATION

The recommended action is not subject to CEQA because it is an activity that is excluded from the definition of a project by Section 21065 of the California Public Resources Code and Section 15378(b) of the CEQA Guidelines. The proposed action to become a voting member of the RIITS CM Committee and exchange transit information is an organizational or administrative activity of government, which will not result in direct or indirect physical changes to the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the services under the license agreement.

The Honorable Board of Supervisors
November 18, 2025
Page 4

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Traffic Safety and Mobility Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:EK:ja

Enclosure

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors

INTERAGENCY MEMORANDUM OF UNDERSTANDING

between

Los Angeles County Metropolitan Transportation Authority (“LACMTA”), in its capacity as the Administrator of the Regional Integration of Intelligent Transportation Systems (“RIITS”), located at 1 Gateway Plaza, Los Angeles, California 90012

and

County of Los Angeles, through its Department of Public Works (“County”), located at 900 South Fremont Avenue, Alhambra, California 91803.

This Interagency Memorandum of Understanding (the “Agreement”) between LACMTA in its capacity as the RIITS Administrator (“Administrator”) and County sets forth the obligations and rights of the voting Members of the Configuration Management Committee that oversees RIITS. Administrator and County may be referred to individually as a “Party” and collectively as “Parties”. This is a no cost Agreement. Neither Party shall incur any cost from the other or charge for anything related to this Agreement. This Agreement will be effective on the last date of signatures below (the “Effective Date”).

RECITALS

WHEREAS, LACMTA, the State of California, Department of Transportation (“Caltrans”) for District 7, and City of Los Angeles, Department of Transportation (“LADOT”) established the Regional Integration of Intelligent Transportation Systems (“RIITS”) to exchange infrastructure and operational resources, including, but not limited to, near real time traffic, transit, video, and other data relating to all modes of transportation (“Information”);

WHEREAS, a Configuration Management Committee (“CM Committee”) has been established to oversee RIITS;

WHEREAS, the CM Committee adopted bylaws (the “Bylaws”) to establish among other things, rules of membership, roles and responsibilities of Members and officers of the CM Committee, and the voting process by which the CM Committee may take action as the governing body of RIITS;

WHEREAS, the CM Committee named LACMTA the Administrator and delegated to LACMTA as Administrator the authority to administer, maintain, operate, manage and monitor RIITS access, codify system changes, process Member, Associate, and User agreements, and enforce the terms and conditions of the processed agreements;

WHEREAS, source data exchanged through RIITS is owned exclusively by the source of the data;

WHEREAS, each Member and/or Associate must enter into an Interagency Memorandum of Understanding substantially similar to this Agreement and has authorized the Administrator to exchange data through RIITS;

WHEREAS, on November 12, 2015, the CMC voted and approved the County to join the CM Committee as a voting Member on the condition that the County exchange Information through RIITS;

WHEREAS, County desires to join the CM Committee as a voting Member and exchange Information through RIITS infrastructure and operational resources;

WHEREAS, County agrees to share operational and infrastructure resources for Countywide Signal Priority ("CSP"); and

WHEREAS, County agrees to share operational and infrastructure resources for Integrated Corridor Management ("ICM");

NOW, THEREFORE, in consideration for the promises set forth herein, the receipt and adequacy of which is hereby acknowledged, the Parties hereto agree as follows:

1. DEFINITIONS

- 1.1. "Information" means any and all data, records, materials, including specifically but not limited to near or real time traffic, transit, video, and other data relating to all modes of transportation. As defined herein below, a subset of Information is RIITS Data, and a subset of RIITS Data is Transportation Data.
- 1.2. "Interagency Memorandum of Understanding" means an agreement entered into between Administrator and a public agency setting forth the terms and conditions of the agency's membership in the CM Committee.
- 1.3. "Member" or "Members" means any entity that has been approved by the CM Committee to be a voting member of the CM Committee and has entered into an Interagency Memorandum of Understanding.
- 1.4. "Associate" or "Associates" means any entity that has been approved by the CM Committee to be a non-voting member of the CM Committee and has entered into an Interagency Memorandum of Understanding.
- 1.5. "Users" means non-members who have access to Transportation Data, that Members and Associates authorize Administrator to make available.

- 1.6. “RIITS Data” means Information available through RIITS and any other data that RIITS Administrator makes available under this Agreement during the Term from sources of data supplied through RIITS, including, but not limited to, data provided via Members’ and Associate’s infrastructure and operational resources. Members and Associates may have login access to RIITS Data and access to operational and infrastructure resources that may not be available to Users or the general public.
- 1.7. “Transportation Data” means a subset of the RIITS Data that the source of the Information has authorized to be incorporated into the public facing section of www.riits.net, share or exchange with Users, and that may be included in the public facing applications of Members, Associates, and Users.

2. MEMBERSHIP

- 2.1. Upon execution of this Agreement by both Parties, the County will become a Member.
- 2.2. As a Member, the County agrees to abide by and uphold the Bylaws and jointly with other Members, develop, review, and approve additional Bylaws, guidelines, protocols, terms and conditions, agreements, memorandum of understandings between and for Members, Associates, and Users and/or licensees. To the extent a conflict may arise between this Agreement and the Bylaws, the Bylaws shall govern.
- 2.3. County understands that Information accessed via RIITS is to be used for transportation related system management purposes only. RIITS Data shall only be used to provide general information about transportation and to assist Members and Associates in transportation management operations. RIITS Data shall not be used for any non-transportation related system management purposes, including but not limited to, law enforcement, except law enforcement and emergency management agencies may use the RIITS Data for the purpose of situational awareness, tactical planning, infrastructure protection, or incident response. RIITS Data shall not be recorded in any manner without the prior approval of the source of the RIITS Data.
- 2.4. Members may exchange Information per this Agreement. Members may choose to add or remove infrastructure and operational resources, including Information exchanged through RIITS by Member’s written notice to Administrator. As a Member, the County may have access to Information and may use RIITS Data according to this Agreement. County acknowledges and agrees that Members and Associates may access and use Information provided by the County as RIITS Data subject to this Agreement.
- 2.5. County is responsible for the procurement, maintenance, and upgrade of its equipment required for transmitting, receiving, and displaying the RIITS Data.
- 2.6. County may enter into third party contracts on behalf of RIITS to obtain and provide transportation and related data, service, or maintenance agreements for the benefit of the County and RIITS Members and Associates, with Administrator approval.

- 2.7. Member agrees to participate in CSP and ICM as more particularly set forth in the Countywide Signal Priority and Integrated Corridor Management attachments, which are incorporated into and made part of this Agreement.

3. DISSEMINATION OF THE DATA

- 3.1. With the approval of the voting Members of the CM Committee and the execution of a written agreement, Transportation Data may be licensed to Users.
- 3.2. At any time, the source of Information may:
 - 3.2.1. Revoke the authority to use its Transportation Data in public facing applications and the public facing www.riits.net website.
 - 3.2.2. Revoke the authority to license its Transportation Data to Users.
 - 3.2.3. Cause the Administrator to remove from RIITS the RIITS Data it has provided.
- 3.3. County shall not permit unauthorized use of the RIITS Data by its personnel.
- 3.4. The Party providing its RIITS Data retains ownership of said RIITS Data.

4. COMPENSATION

This is a no cost Agreement. Neither Party shall incur any cost from the other or charge for anything related to this Agreement. However, Members may enter into a separate written agreement for the provision of hardware, software, license, training, warranty, service, product, and other work provided by Members and Associates.

5. AMENDMENTS

No amendment, modification, alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the Parties hereto.

6. PUBLIC RECORDS ACT

All records, documents, and other information exchanged or provided pursuant to this Agreement may be subject to disclosure under the provisions of the California Public Records Act (Government Code section 7920.000 et. seq.). California government agencies' use and disclosure of records are governed by this Act. Administrator will not advise as to the nature or content of documents entitled to protection from disclosure under the Act.

7. CONFIDENTIALITY

- 7.1. Parties agree that for and during the entire term of the Agreement, all information, except Transportation Data, including, but not limited to data, figures, records, findings and the like received or generated by the Agreement and in the performance of the Agreement, shall be considered and kept private and confidential and shall not be divulged to any person, firm, corporation, or other entity, unless required by the California Public Records Act or any other applicable law.

- 7.2. Upon termination of the Agreement for any cause, Parties agree that they will continue to treat as private and confidential any information other than Transportation Data, including but not limited to, data, figures, records and the like, and will not release any such information to any person, firm, corporation or other entity, unless required by the California Public Records Act or any other applicable law.

8. REPRESENTATIONS AND WARRANTIES

- 8.1. Neither Administrator nor any of the Members and Associates, nor any of their respective employees, officers, agents, or consultants makes any warranty, express or implied, with respect to infrastructure and operational resources, sources of data and Information, nor with respect to the accuracy, sufficiency or completeness thereof, nor with respect to any of the software or other systems provided by Administrator or any Member or Associate under this Agreement. RIITS is provided on an “as is” and “with all faults” basis, with the County using RIITS at its own risk.
- 8.2. Neither Administrator, Members, nor Associates make any representations or warranties, express or implied, that the RIITS Data will perform on County’s equipment. Further, Administrator makes no representations or warranties, express or implied, that RIITS Data will be suitable for the purposes for which it is permitted to be used under the terms of this Agreement. THE IMPLIED WARRANTIES OF MERCHANTABILITY AND OF THE FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY WAIVED.
- 8.3. County warrants that all work necessary to transmit its Information through RIITS has been completed. In the event of breach of this warranty, County shall take the necessary actions to correct the breach, at County’s sole expense, in the most expeditious manner as permitted by existing circumstances. Upon notification from Administrator of County’s breach, if County does not promptly take steps to correct the breach, Administrator may: 1) Correct the breach or cause others to do so, upon written consent of County. Administrator may require County to reimburse Administrator for any such work done by Administrator or others to correct the breach; 2) disconnect County from RIITS; or 3) terminate this Agreement and County’s Membership. The remedies described above are non-exclusive and Administrator’s use of these remedies does not waive any other rights or remedies it may have at law or otherwise.

9. LIMITATION OF LIABILITY

- 9.1. Except in the case of Indemnity obligations identified in section 10, neither County, Administrator, any Member, or any Associate, or any of their respective employees, officers, agents, or consultants shall be liable for any damages, claim or loss incurred by a Member or Associate (including without limitation, compensatory, incidental, indirect, special, consequential, or exemplary damages, lost profits, lost sales or business, expenditures, investments or commitments in connection with any business, or loss of goodwill) resulting from the RIITS Data or inability to use the provided RIITS Data irrespective of whether Administrator, County, Members and/or Associates have been informed of, knew of, or should have known of the likelihood of such damages, claim, or loss.
- 9.2. Members and Associates assume no liability or responsibility for County equipment.
- 9.3. County will not hold any Member or Associate liable or responsible in any way for unforeseen interruptions in providing the RIITS Data regardless of cause.
- 9.4. County, on behalf of itself and its employees, hereby waives and releases Administrator and all Members and Associates from any and all claims, causes of action, losses, costs, damages, liability and expenses of any kind or nature whatsoever (known or unknown) to the extent attributable to RIITS or the use by County and its sub-licensees, clients, customers, and employees of the RIITS Data.

County (for itself and its employees) expressly waives the benefit of Section 1542 of the California Civil Code, which provides as follows: “a general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor”.

10. INDEMNIFICATION

- 10.1. To the fullest extent permitted by law, and with counsel approved by Administrator, County shall defend, indemnify and hold harmless Members and Associates, any subsidiaries, and any of their respective members, directors, officers, employees and agents (the “Indemnified Parties”), from and against any and all liabilities, including but not limited to claims, actions, suits (including but not limited to workers’ compensation suits and breaches of contract, and/or any claims made by employees of County against Indemnified Parties), demands, costs, judgments, liens, penalties, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals arising out of, connected with, or resulting from any act, omission, fault or negligence of County or any of its officers, authorized representative, employees, subcontractors or suppliers, or any person or organization employed by any of them, in connection with, or relating to, or claimed to be in connection with, or relating to, County’s use, possession or dissemination of RIITS Data or County’s performance of any other obligation under the Agreement.

- 10.2. The indemnification specified in this Section shall survive termination or closeout of the Agreement hereunder and is in addition to any other rights or remedies that Members and Associates may have under the law or under this Agreement.
- 10.3. Parties acknowledge that all Members and Associates enter into an Interagency Memorandum of Understanding with substantially similar indemnification language under which the County shall be indemnified as a Member.

11. NO WAIVER

- 11.1. Failure of Administrator to enforce at any time, or from time to time, any provision of the Agreement shall not be construed as a waiver thereof.
- 11.2. No waiver by Administrator of any breach of any provision of the Agreement shall constitute a waiver of any other breach or of such provision.
- 11.3. Failure or delay by Administrator to insist upon strict performance of any terms or conditions of the Agreement, or to exercise any rights or remedies provided by law, shall not be deemed a waiver of any right of Administrator to insist upon performance of County's obligations set forth in the Agreement, or rights or remedies as to any prior or subsequent default hereunder.

12. TERM OF THE AGREEMENT

- 12.1. The term of the Agreement shall begin upon the date of the last Party to sign this Agreement and shall continue for one (1) year (the "Initial Term").
- 12.2. The Agreement shall automatically renew month to month (each a "Renewal Term"), unless either Party sends written notice to the other Party at least thirty (30) days before expiration of the Initial Term or any Renewal Term that it does not wish to renew the Agreement.
- 12.3. The term of the Agreement shall consist of the Initial Term and any Renewal Term (the "Term").

13. TERMINATION

- 13.1. If County fails to comply with any of the terms and conditions contained within this Agreement, Administrator may revoke County's access privileges to RIITS Data and, upon written notification, terminate this Agreement immediately. In addition, Administrator shall have the right to enforce any and all rights and remedies herein or which may be now or hereafter available at law or in equity.
- 13.2. Except as provided in the preceding paragraph, CM Committee reserves the right to revoke County's access privileges to RIITS and terminate this Agreement at any time, upon thirty (30) days prior written notice to County.
- 13.3. County may terminate this Agreement upon thirty (30) days prior written notice to Administrator.

14. OTHER TERMS AND CONDITIONS

- 14.1. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.
- 14.2. This Agreement confers benefits on each Member and Associate as a third party beneficiary of this Agreement.
- 14.3. The persons executing this Agreement on behalf of the Parties shall be duly authorized to execute this Agreement on behalf of its respective Party.

15. ASSIGNMENT

County shall not assign, transfer, convey, or otherwise dispose of the Agreement (or the right, title, or interest in it or any part of it) without the prior written consent of the CM Committee and endorsement of the Administrator, which consent shall not be unreasonably withheld.

16. AUTHORITY TO ENTER AGREEMENTS AND MANAGEMENT OF RIITS

- 16.1. LACMTA as the Administrator is authorized to execute Member, Associate, and User agreements which contain provisions regarding guidelines, protocols, terms and conditions on use of RIITS that have been approved by the CM Committee on behalf of all Members and Associates, including County.
- 16.2. County hereby acknowledges that Administrator or any successor Administrator selected by the CM Committee is delegated authority to provide for the day-to-day operation, maintenance, management, and monitoring of RIITS, codify system changes, provide administrative support to the CM Committee, execute related agreements, and enforce the terms and conditions of agreements.

17. GOVERNING LAW

The Agreement has been negotiated between Administrator and County and shall be subject to the laws of the State of California. By entering into the Agreement, the Parties consent and submit to the jurisdiction of the courts of the State of California, County of Los Angeles, over any action at law, suit in equity, and/or other proceeding that may arise out of the Agreement.

18. SEVERABILITY

In the event any article, section, sub-article, paragraph, sentence, clause, phrase contained in the Agreement shall be determined, declared, adjudged invalid, illegal, unconstitutional, or otherwise unenforceable, such determination, declaration, or adjudication shall in no manner affect the other articles, sections, sub-articles, paragraphs, sentences, clauses, or phrases of the Agreement, which shall remain in full force and effect as if the article, section, sub-article, paragraph, sentence, clause, or phrase declared, determined, or adjudged invalid, illegal, unconstitutional, or otherwise unenforceable, was not originally contained in the Agreement.

19. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between County and LACMTA, as Administrator, and supersedes all previous and contemporaneous agreements written or oral and all communications between the Parties.

20. BINDING ON SUCCESSORS AND ASSIGNS

This Agreement shall run to the benefit of and be binding upon any successors and assigns.

21. CONTACT INFORMATION

Notices under this Agreement shall be sent by first-class U.S. mail, postage prepaid, to the County contact and to the Administrator, at the address specified. Each Party will notify the other in writing of changes to their designated contact person. Notices shall be deemed effective five business days after such mailing.

Contact information regarding any aspects of this Agreement is as follows:

21.1. County Contact Information

County may provide a primary and a technical contact. County contact information is as follows:

21.1.1. Primary Contact Name

Name: Los Angeles County Public Works
Contact Name: Alvin Ly
Title: Senior Civil Engineer
Address: 900 South Fremont Ave.
Alhambra, California 91803
Telephone: (626) 300-4721
Email: aly@dpw.lacounty.gov

21.1.2. Technical Contact Name

Name: Los Angeles County Public Works
Contact Name: Jonathan Lu
Title: Associate Civil Engineer
Address: 900 South Fremont Ave.
Alhambra, California 91803
Telephone: (626) 300-4746
Email: jlu@dpw.lacounty.gov

21.2. LACMTA in its capacity as RIITS Administrator Contact

Agency Name: Los Angeles County Metropolitan Transportation Authority
Contact Name: Mr. Kali K. Fogel
Title: RIITS Program Manager
Address: 1 Gateway Plaza
Los Angeles, California 90012
Telephone: (213) 922-2665
Email: fogelk@metro.net

22. ELECTRONIC SIGNATURES

Each Party agrees that electronic signatures, whether digital or encrypted, of the Parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Delivery of a copy of this Agreement or any other document contemplated hereby bearing an original or electronic signature by facsimile, by electronic mail in “portable document format” (“.pdf”) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing an original or electronic signature.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the dates indicated below.

Los Angeles County Metropolitan
Transportation Authority, in its capacity
as the duly authorized RIITS
Administrator

County of Los Angeles

Stephanie N. Wiggins
Chief Executive Officer

By:

By:

Steven Gota
Executive Officer

Mark Pestrella
Director of Public Works

APPROVED AS TO FORM

APPROVE AS TO FORM

DAWYN R. HARRISON
County Counsel

DAWYN R. HARRISON
County Counsel

By:

By:

Deputy _____ Date _____

Deputy _____ Date _____

7/24/25

COUNTYWIDE SIGNAL PRIORITY ATTACHMENT

1. PARTICIPATION BY MEMBERS

- 1.1 This Countywide Signal Priority (“CSP”) Attachment to the Interagency Memorandum of Understanding between Los Angeles County Metropolitan Transportation Authority (“LACMTA”), in its capacity as the Administrator of the Regional Integration of Intelligent Transportation Systems (“RIITS”) and the County sets forth the terms and conditions for participation by the Member in Countywide Signal Priority.
- 1.2 The Parties shall determine where CSP equipment and software will be installed within the Member’s jurisdiction as RIITS infrastructure. LACMTA on behalf of RIITS may install CSP infrastructure within Member’s jurisdiction. The Parties will mutually cooperate to promptly resolve any technical or institutional issues, including those during design, implementation, operation, and maintenance of CSP.
- 1.3 By participating in CSP, the Member authorizes RIITS to make certain changes or improvements to the Member's traffic control equipment at targeted intersections.
- 1.4 Notwithstanding any provision to the contrary, whether expressly or by implication, the Member has and retains the sole responsibility for the operation and maintenance of its traffic control system.
- 1.5 LACMTA has deployed, or will be deploying, its bus service through certain corridors in the Member's jurisdiction. A component of the bus program is to provide signal priority for buses at signalized intersections along the bus route. LACMTA uses CSP technologies to implement and maintain the signal-priority function of the bus service.
- 1.6 The Member acknowledges and agrees that CSP was prepared in accordance with state and federal signal safety requirements, and the implementation of CSP does not adversely affect or alter the safety parameters of the local traffic control system.

2. MEMBER RESPONSIBILITIES

The Member hereby agrees, in no particular order, to each and every of the following:

- 2.1. Member shall provide or make available existing traffic signal plans for targeted intersections to RIITS;
- 2.2. Member shall provide coordination support during the design, installation, and test of all CSP elements. Such support may include, without limitation, timely review of design, access to necessary equipment for installation, providing timely inspections and approvals, and making staff available on an as-needed basis;

- 2.3. Member shall work with RIITS to make space available for the installation of CSP equipment within traffic controller cabinets and on traffic signal poles and mast arms as necessary;
- 2.4. Member shall issue all required permits at no cost to LACMTA on behalf of RIITS or its contractors for all work directly related to the installation of CSP;
- 2.5. Member shall assist with the installation of any updated traffic signal control programs required for CSP operations. Further, the Member shall remain responsible for entering the signal timing, including CSP parameters, and for other tasks directly related to day-to-day traffic signal operations;
- 2.6. Member hereby authorizes RIITS to obtain the applicable traffic signal control firmware for the Member in order to operate CSP;
- 2.7. Member retains the exclusive ownership and control over all traffic signal control equipment. Other than the CSP and related equipment, the Member shall also retain exclusive ownership and control over the equipment, firmware, software and improvements that RIITS makes to the Member's traffic signal control operations;
- 2.8. Member shall support the deployment of CSP and will cooperate with RIITS to successfully install signal priority within Member's jurisdiction;
- 2.9. Member shall provide, at its own cost and expense, operational infrastructure within Member's jurisdiction that allows CSP to operate normally;
- 2.10. Member shall promptly notify the CSP Program Manager whenever RIITS infrastructure is disconnected during the normal course of traffic signal control operations and maintenance or otherwise;
- 2.11. Member shall notify the CSP Program Manager immediately if RIITS infrastructure is damaged or removed. Member will retain any and all removed equipment, including hardware, parts, etc., for return to RIITS;
- 2.12. Member retains the responsibility for the operations and maintenance of its traffic control system, including those intersections receiving upgrades. Nothing in this Countywide Signal Priority Attachment is intended to change or be construed to change the Member's responsibilities in operating and maintaining its traffic control system, including, without limitation, traffic timing/signal issues at the Member's intersections;
- 2.13. Member reserves the right to disconnect CSP hardware as deemed necessary as part of normal traffic signal control operations and maintenance;
- 2.14. Member shall promptly notify CSP Program Manager if CSP hardware is disconnected during the normal course of traffic signal control operations and maintenance; and

- 2.15. Member hereby appoints and designates the following individual to serve as the principal point of contact for the Member for purposes of CSP:

2.15.1. CSP Contact Name

Name: Los Angeles County Public Works
Contact Name: Mr. Jonathan Lu
Title: Associate Civil Engineer
Address: 900 South Fremont Avenue
Alhambra, CA 91803
Telephone: (626) 300-4746
Email: jlu@dpw.lacounty.gov

3. ADMINISTRATOR RESPONSIBILITIES

Subject to and upon approval from the RIITS Configuration Management Committee, and in no particular order, RIITS shall perform as follows:

- 3.1. RIITS shall work closely with Member to ensure that the deployment of signal priority does not impact traffic conditions or increase normal operations and maintenance requirements at signal prioritized intersections;
- 3.2. Work with Member to develop appropriate signal priority implementation strategies acceptable to both Parties. The Parties understand and agree that the Member is ultimately responsible for the traffic signal timing sheets that control all intersections;
- 3.3. At RIITS' sole cost and expense, RIITS shall procure, test, and in coordination with the Member, integrate and install all elements necessary to implement CSP at each targeted intersection, and shall not install CSP equipment until RIITS has received Member's approval;
- 3.4. In furtherance of 2.4 above, RIITS and/or its contractors shall obtain from Member all necessary permits and coordinate with the Member prior to commencing fieldwork;
- 3.5. RIITS has and shall retain the exclusive ownership and control over CSP and related equipment; and
- 3.6. Coordinate all operations and maintenance directly attributable to the signal priority deployment with the Member.

4. **CSP PROGRAM MANAGER**

The CSP Program Manager is the designated and primary point-of-contact for any and all CSP technical and administrative matters. Their contact information is below.

4.1. CSP Program Manager Contact

Agency Name: Los Angeles County Metropolitan Transportation Authority
Contact Name: Mrs. Eva Moon
Title: CSP Program Manager
Address: 1 Gateway Plaza
Los Angeles, CA 90012
Telephone: (213) 418-3285
Email: panmoone@metro.net

END OF COUNTYWIDE SIGNAL PRIORITY ATTACHMENT

INTEGRATED CORRIDOR MANAGEMENT ATTACHMENT

1. PARTICIPATION BY MEMBERS

- 1.1 This Integrated Corridor Management (“ICM”) Attachment to the Interagency Memorandum of Understanding between Los Angeles County Metropolitan Transportation Authority (“LACMTA”), in its capacity as the Administrator of the Regional Integration of Intelligent Transportation Systems (“RIITS”) and the County sets forth the terms and conditions for participation by the Member in Integrated Corridor Management.
- 1.2 The Parties shall determine where ICM equipment and software will be installed within the Member’s jurisdiction as RIITS infrastructure. LACMTA on behalf of RIITS may install ICM infrastructure within Member’s jurisdiction. The Parties will mutually cooperate to promptly resolve any technical or institutional issues, including those during design, implementation, operation, and maintenance of ICM.
- 1.3 By participating in ICM, the Member authorizes RIITS to make certain changes or improvements to the Member's traffic control equipment at targeted intersections.
- 1.4 Notwithstanding any provision to the contrary, whether expressly or by implication, the Member has and retains the sole responsibility for the operation and maintenance of its traffic control system.
- 1.5 The Member acknowledges and agrees that ICM was prepared in accordance with state and federal signal safety requirements, and the implementation of ICM does not adversely affect or alter the safety parameters of the local traffic control system.

2. MEMBER RESPONSIBILITIES

The Member hereby agrees, in no particular order, to each and every of the following:

- 2.1. Member shall operate and maintain local traffic control and ITS assets to support ICM;
- 2.2. Member shall fulfill their ICM requirements for their jurisdiction;
- 2.3. Member shall assign agency staff or contracted agency staff to participate in scheduled meetings, calls, and workshops associated with the ICM corridor;
- 2.4. Member shall review and provide timely comments on documents, reports, and plans as it relates to the specific ICM corridor;

- 2.5. Member shall provide coordination support during the design, installation, and test of all ICM elements. Such support may include, without limitation, timely review of design, access to necessary equipment for installation, providing timely inspections and approvals, and making staff available on an as-needed basis;
- 2.6. Member shall notify the ICM Program Manager of any significant changes being considered to data, traffic signal controller hardware and firmware, transit routes, signal timing, ITS devices, and other items that potentially impact the corridor and/or arterial operations so that all stakeholders are informed and can make adjustments for the betterment of the overall ICM corridor;
- 2.7. Member shall participate in the RIITS ICM Subcommittee on an as-needed basis. All technical, performance, and operational matters for ICM will be resolved among the partnering agencies within this Subcommittee. ICM activities will be directed through each agency's primary contact and then advanced through each agency's management as needed.
- 2.8. Member shall provide or make available existing traffic signal plans for targeted intersections to RIITS;
- 2.9. Member shall work with RIITS to make space available for the installation of ICM equipment within traffic controller cabinets and on traffic signal poles and mast arms as necessary;
- 2.10. Member shall issue all required permits at no cost to LACMTA on behalf of RIITS or its contractors for all work directly related to the installation of ICM elements;
- 2.11. Member shall assist with the installation of any updated traffic signal control programs required for ICM operations. Further, the Member shall remain responsible for entering the signal timing and for other tasks directly related to day-to-day traffic signal operations;
- 2.12. Member retains the exclusive ownership and control over all traffic signal control equipment and other ITS equipment used for daily traffic operations. Other than the ICM and related equipment, the Member shall also retain exclusive ownership and control over the equipment, firmware, software and improvements that RIITS makes to the Member's traffic signal control operations;
- 2.13. Member shall provide, at its own cost and expense, operational infrastructure within Member's jurisdiction that allows ICM to operate normally;
- 2.14. Member shall promptly notify the ICM Program Manager whenever RIITS infrastructure is disconnected during the normal course of traffic signal control operations and maintenance or otherwise;
- 2.15. Member shall notify the ICM Program Manager immediately if RIITS infrastructure is damaged or removed. Member will retain any and all removed equipment, including, but not limited to, hardware, parts, equipment, software, tools, and other items provided for return to RIITS;

- 2.16. Member retains the responsibility for the operations and maintenance of its traffic control system, including those intersections receiving upgrades. Nothing in this Integrated Corridor Management Attachment is intended to change or be construed to change the Member's responsibilities in operating and maintaining its traffic control system, including, without limitation, traffic timing/signal issues at the Member's intersections; and
- 2.17. Member hereby appoints and designates the following individual to serve as the principal point of contact for the Member for purposes of ICM:

ICM Contact Name

Name: Los Angeles County Public Works
Contact Name: Mr. Pat Smith
Title: Associate Civil Engineer
Address: 900 South Fremont Avenue
Alhambra, CA 91803
Telephone: (626) 300-4838
Email: psmith@dpw.lacounty.gov

3. ADMINISTRATOR RESPONSIBILITIES

Subject to and upon approval from the RIITS Configuration Management Committee, and in no particular order, RIITS shall perform as follows:

- 3.1. RIITS shall work closely with Member to ensure that the deployment of ICM does not impact traffic conditions or increase normal operations and maintenance requirements at signal prioritized intersections;
- 3.2. Work with Member to develop appropriate response plan strategies acceptable to both Parties. The Parties understand and agree that the Member is ultimately responsible for the traffic signal timing sheets that control all intersections;
- 3.3. At RIITS' sole cost and expense, RIITS shall procure, test, and in coordination with the Member, integrate and install all elements necessary to implement ICM at each targeted intersection, and shall not install ICM equipment until RIITS has received Member's approval;
- 3.4. In furtherance of 2.10 above, RIITS and/or its contractors shall obtain from Member all necessary permits and coordinate with the Member prior to commencing fieldwork;
- 3.5. Coordinate all operations and maintenance directly attributable to the ICM deployment with the Member.

4. ICM PROGRAM MANAGER

The ICM Program Manager is the designated and primary point-of-contact for any and all ICM technical and administrative matters. Their contact information is below.

4.1. ICM Program Manager Contact

Agency Name: Los Angeles County Metropolitan Transportation Authority
Contact Name: Mr. Edward Alegre
Title: ICM Program Manager
Address: 1 Gateway Plaza
Los Angeles, CA 90012
Telephone: (213) 418-3287
Email: alegree@metro.net

END OF INTEGRATED CORRIDOR MANAGMENT ATTACHMENT

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025		
BOARD MEETING DATE	11/18/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Traffic Regulations in the Unincorporated Communities of Athens-Westmont, East Rancho Dominguez, Lennox, Marina del Rey, West Carson, and Willowbrook		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	The residents, community groups, and law enforcement requested that these traffic safety and quality-of-life concerns be addressed as soon as possible.		
COST & FUNDING	Total cost: \$ N/A	Funding source: N/A	
	TERMS (if applicable): N/A		
	Explanation: There will be no impact to the County General Fund. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.		
PURPOSE OF REQUEST	Adopt traffic regulation orders to support traffic safety, enhance traffic flow, establish enforceable speed limits, and encourage parking turnover in the unincorporated communities of Athens-Westmont, East Rancho Dominguez, Lennox, Marina del Rey, West Carson, and Willowbrook.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The California Vehicle Code allows the County to adopt regulations for official traffic control devices, such as signs and markings. These traffic regulations are required prior to enforcement by the California Highway Patrol and the Sheriff's Department. Public Works is recommending to adopt the following types of regulations, as well as rescind regulations that are no longer applicable: <ul style="list-style-type: none"> Speed Limit Pedestrian Crossing Prohibition Parking Prohibition Stopping Prohibition 		

EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority 7, Sustainability by adopting the proposed traffic regulations it will support a clean, flexible, and integrated multimodal transportation system that improves mobility and traffic safety.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 18, 2025

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
TRAFFIC REGULATIONS IN THE UNINCORPORATED COMMUNITIES OF
ATHENS-WESTMONT, EAST RANCHO DOMINGUEZ, LENNOX,
MARINA DEL REY, WEST CARSON, AND WILLOWBROOK
(SUPERVISORIAL DISTRICT 2)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to implement traffic regulations to support traffic safety and enhance traffic flow in the unincorporated communities of Athens-Westmont, East Rancho Dominguez, Lennox, Marina del Rey, West Carson, and Willowbrook.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that adopting and/or rescinding traffic regulation orders and posting or removing the corresponding regulatory and advisory signage are categorically exempt from the provisions of the California Environmental Quality Act.
2. Rescind a traffic regulation order establishing a 40-mph speed limit on Normandie Avenue between Century Boulevard and El Segundo Boulevard in the unincorporated community of Athens-Westmont as established on April 30, 2019.
3. Adopt a traffic regulation order establishing a 35-mph speed limit on Normandie Avenue between Century Boulevard and El Segundo Boulevard in the unincorporated community of Athens-Westmont.

4. Adopt a traffic regulation order prohibiting pedestrians from crossing the north approach of Atlantic Avenue at its intersection with Rose Street in the unincorporated community of East Rancho Dominguez.
5. Rescind a traffic regulation order prohibiting parking from 6 a.m. to 8 a.m. and from 4 p.m. to 6 p.m., except Saturdays and Sundays, on the east side of La Cienega Boulevard between 101st Street and the Interstate 405 Freeway southbound off-ramp in the unincorporated community of Lennox as established on July 23, 1968.
6. Adopt a traffic regulation order prohibiting stopping from 6 a.m. to 8 a.m. and from 4 p.m. to 6 p.m., except Saturdays and Sundays, on the east side of La Cienega Boulevard between 101st Street and the Interstate 405 Freeway southbound off-ramp in the unincorporated community of Lennox.
7. Adopt a traffic regulation order prohibiting parking for a period longer than 2 hours from 8 a.m. to 4 p.m., except Saturdays and Sundays, on the east side of La Cienega Boulevard between 101st Street and the Interstate 405 Freeway southbound off-ramp in the unincorporated community of Lennox.
8. Adopt a traffic regulation order prohibiting stopping from 6 a.m. to 8 a.m., except Saturdays and Sundays, on the east side of La Cienega Boulevard between the Interstate 405 Freeway southbound on-ramp and Lennox Boulevard in the unincorporated community of Lennox.
9. Rescind a traffic regulation order establishing a 40-mph speed limit on Via Marina between Washington Boulevard and the City of Los Angeles boundary located 300 feet south of Old Harbor Lane in the unincorporated community of Marina del Rey as established on April 14, 2015.
10. Adopt a traffic regulation order establishing a 35-mph speed limit on Via Marina between Washington Boulevard and Marquesas Way in the unincorporated community of Marina del Rey.
11. Adopt a traffic regulation order establishing a 30-mph speed limit on Via Marina between Marquesas Way and the City of Los Angeles boundary located 300 feet south of Old Harbor Lane in the unincorporated community of Marina del Rey.

12. Adopt a traffic regulation order prohibiting stopping at any time on the west side of Vermont Avenue between a point 660 feet and a point 840 feet north of Torrance Boulevard in the unincorporated community of West Carson.
13. Adopt a traffic regulation order prohibiting stopping at any time on the east side of Vermont Avenue between a point 620 feet and a point 840 feet north of Torrance Boulevard in the unincorporated community of West Carson.
14. Adopt a traffic regulation order prohibiting stopping at any time on the west side of Main Street (Frontage Road) between 136th Street and the alley north of 136th Street in the unincorporated community of Willowbrook.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to adopt and/or rescind traffic regulation orders, which will allow Public Works to post or remove the corresponding regulatory and advisory signage. Public Works is recommending these actions to support traffic safety, enhance traffic flow, establish enforceable speed limits, and encourage parking turnover. These actions will benefit all users of the various roadways and will support Public Works' transportation priority to improve traffic safety. Requests for the traffic regulations were generated by residents, community groups, and law enforcement. The affected areas are indicated on the enclosed maps (Enclosures A, B, C, D, E, and F).

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by supporting multimodal transportation investments that improve safety and mobility, reduce traffic congestion, and reduce greenhouse gas emissions.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The California Vehicle Code authorizes the Board to implement traffic regulations that are required prior to enforcement by the California Highway Patrol and the Sheriff's Department.

ENVIRONMENTAL DOCUMENTATION

The establishment of these regulations, including the installation or removal of related traffic control devices required to notify the motoring public is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(c) of the California Environmental Quality Act Guidelines and Class I(x) 7 of the Environmental Reporting Procedures and Guidelines approved by the Board on November 17, 1987.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Implementation of these traffic controls will have a positive impact by enhancing traffic flow and safety. Upon the Board's approval of the traffic regulation orders, the corresponding signs and markings will be installed within 16 weeks.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Traffic Safety and Mobility Division. Also, please forward adopted copies of this Board letter to the Sheriff's Department's Parking Enforcement Detail and to the California Highway Patrol's West Los Angeles and South Los Angeles offices.

Respectfully submitted,

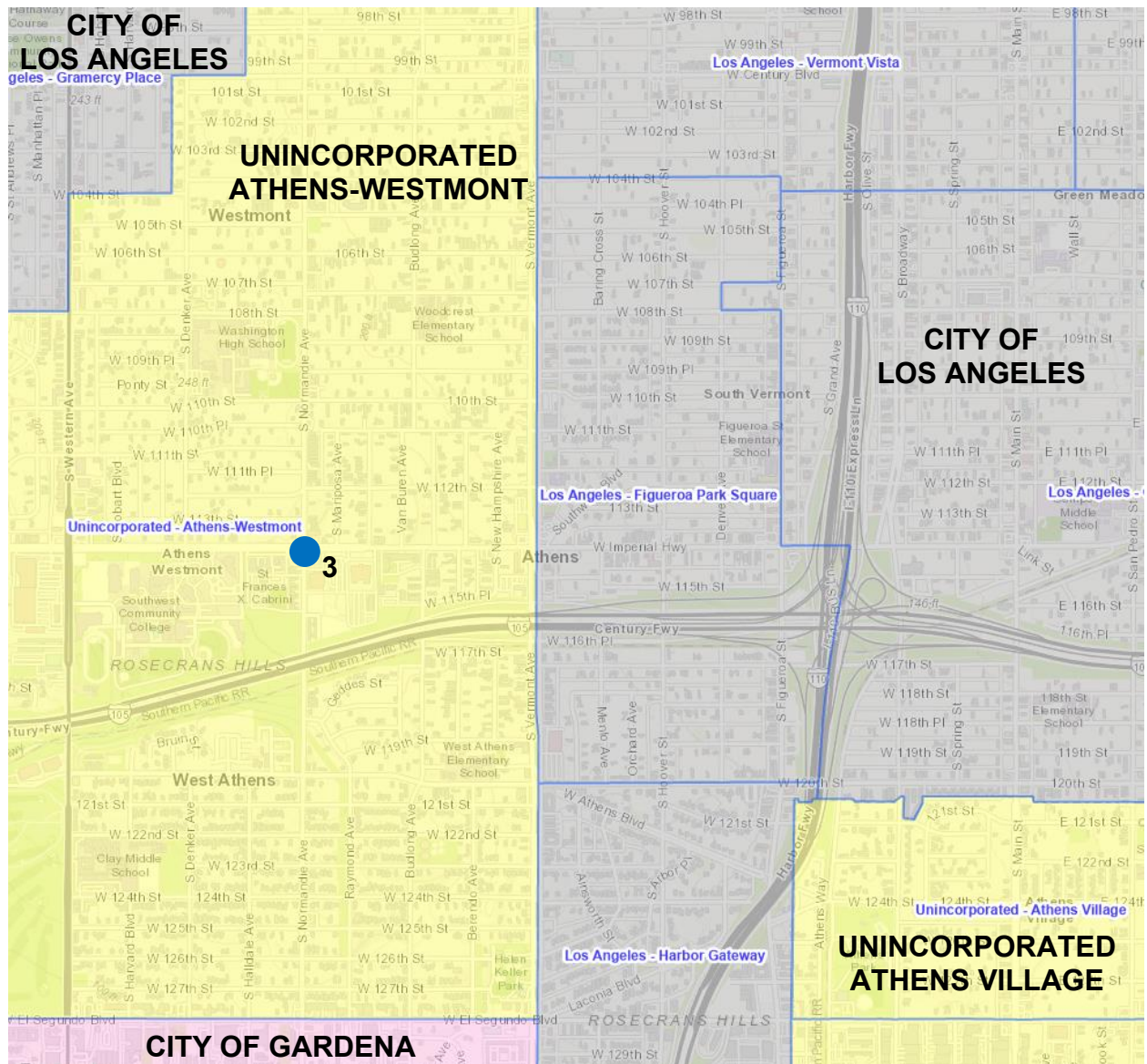
MARK PESTRELLA, PE
Director of Public Works

MP:EK:wm

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Sheriff (Parking Enforcement Detail)
California Highway Patrol (West Los Angeles and South Los Angeles)

**ENCLOSURE A
PROPOSED TRAFFIC REGULATIONS
ATHENS-WESTMONT
SUPERVISORIAL DISTRICT 2**



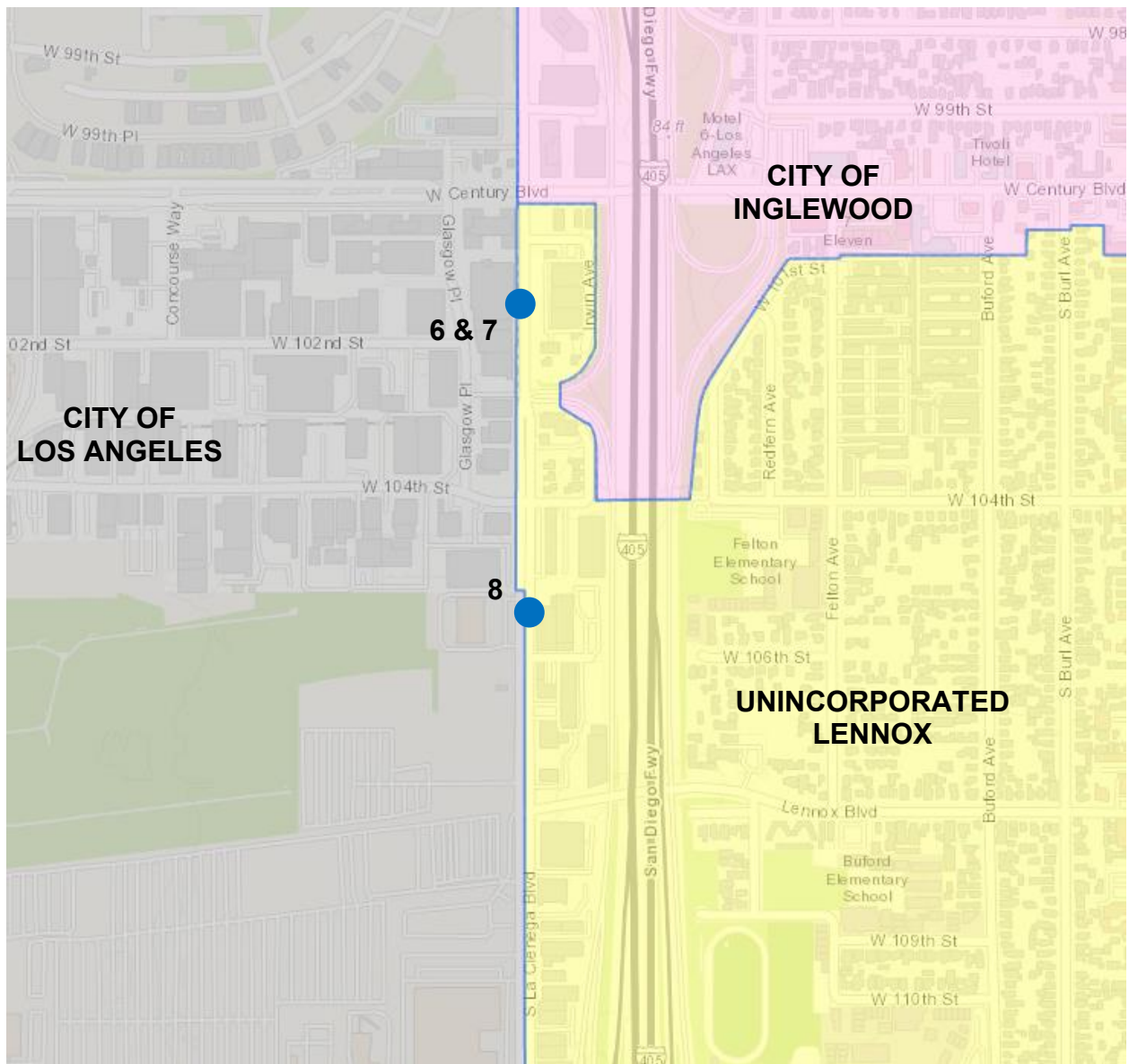
● Item for adoption in the Board letter

November 18, 2025

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November 18, 2025

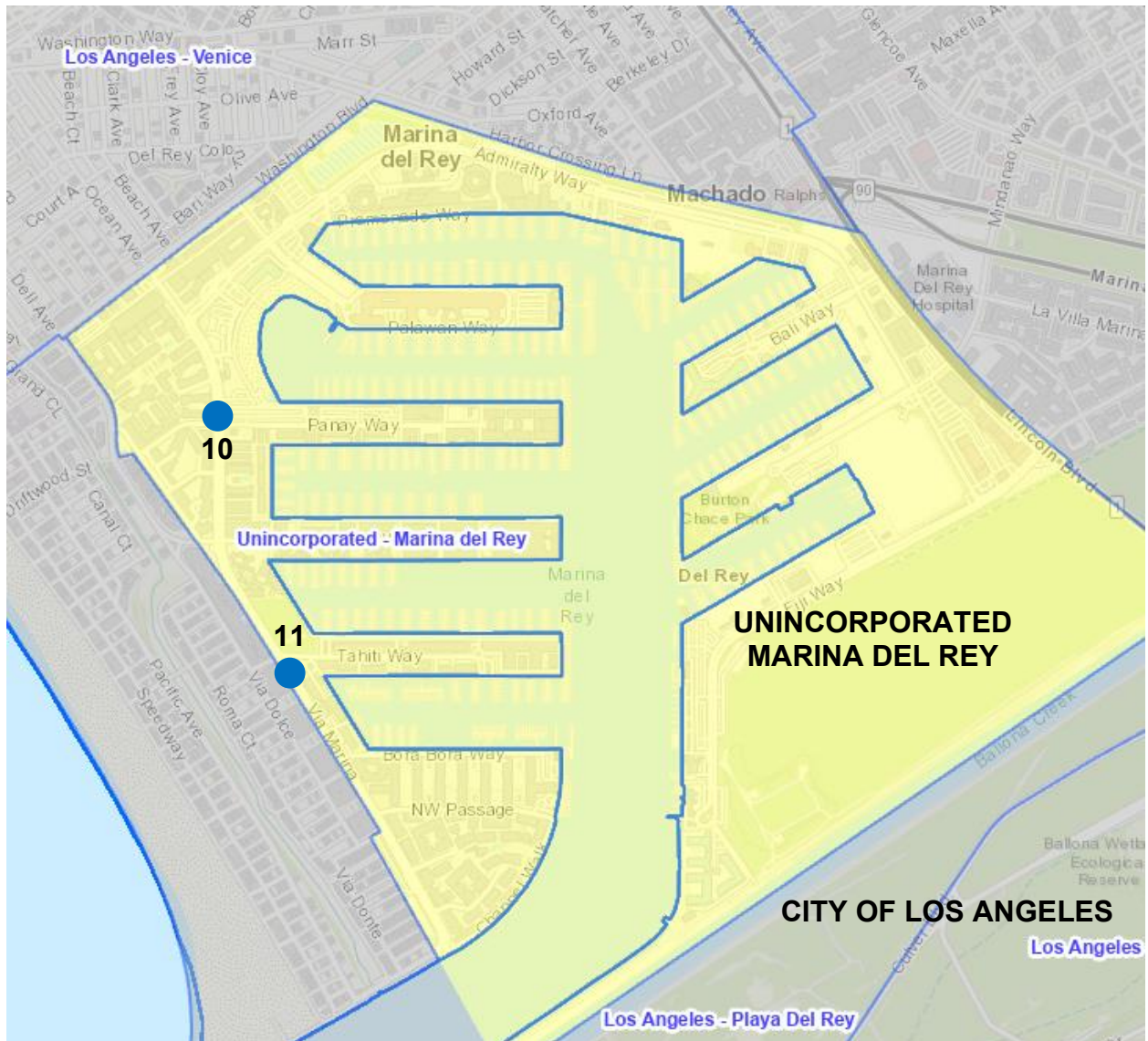
**ENCLOSURE C
PROPOSED TRAFFIC REGULATIONS
LENNOX
SUPERVISORIAL DISTRICT 2**



● Items for adoption in the Board letter

November 18, 2025

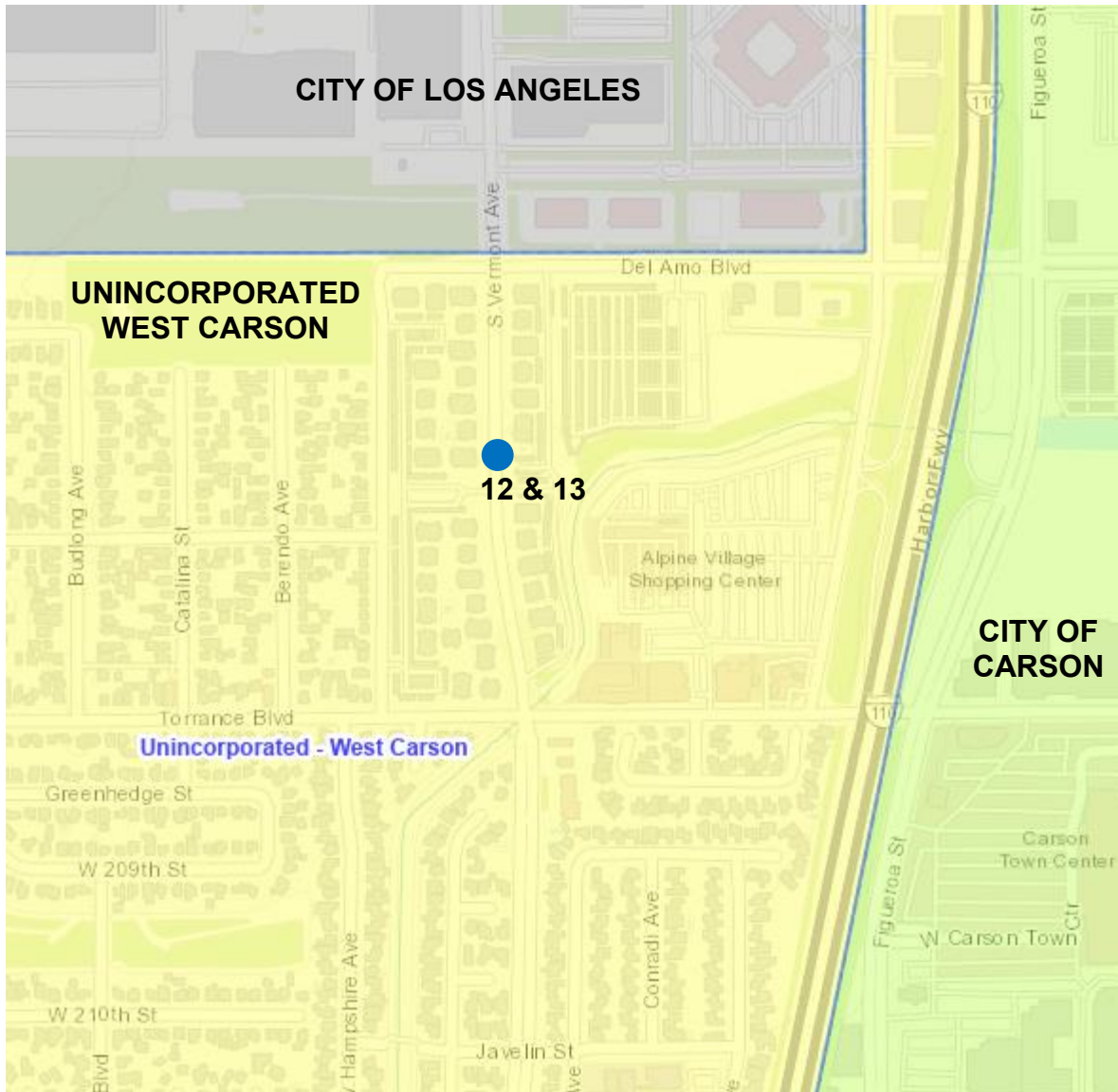
**ENCLOSURE D
PROPOSED TRAFFIC REGULATIONS
MARINA DEL REY
SUPERVISORIAL DISTRICT 2**



● Items for adoption in the Board letter

November 18, 2025

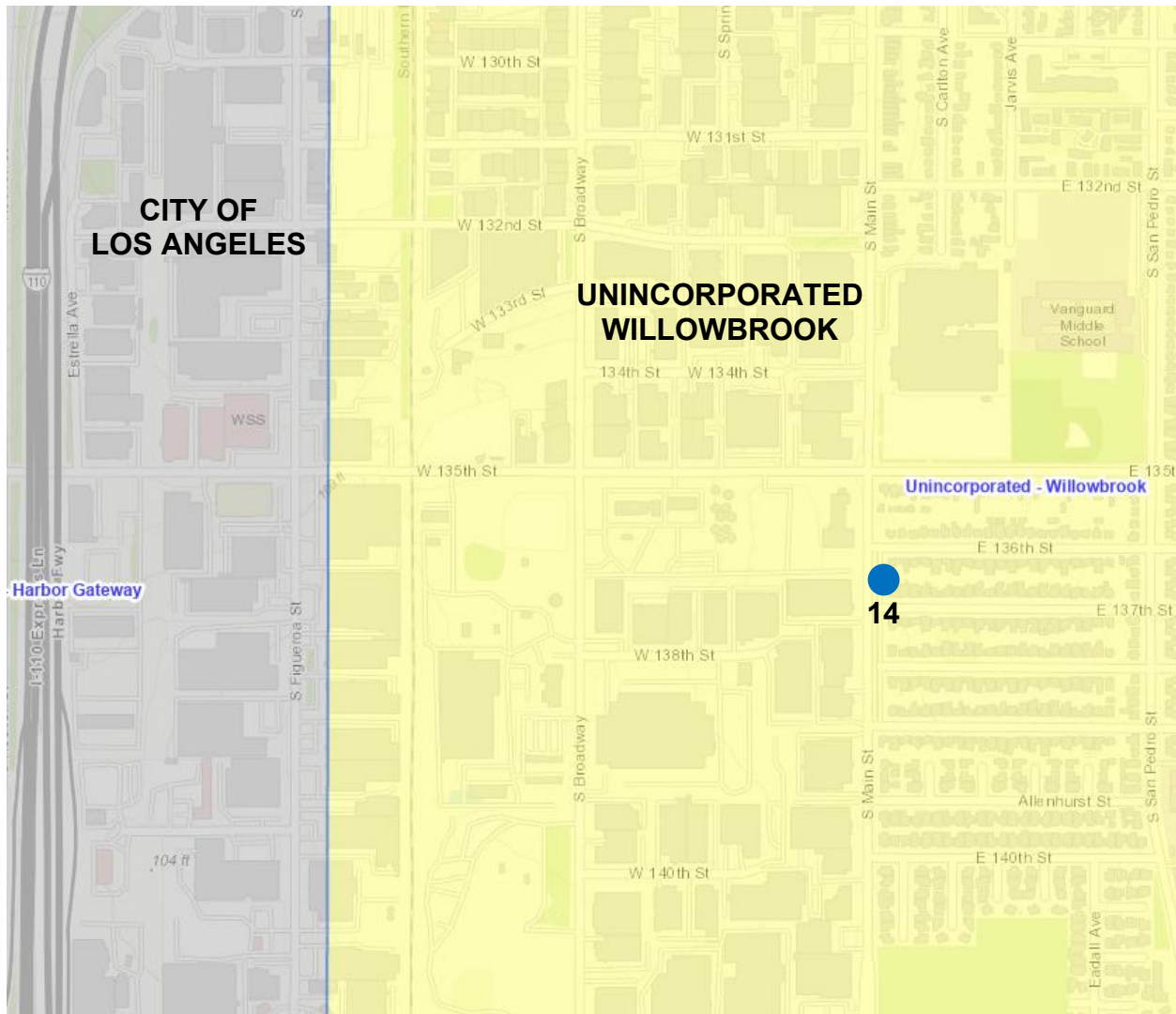
**ENCLOSURE E
PROPOSED TRAFFIC REGULATIONS
WEST CARSON
SUPERVISORIAL DISTRICT 2**



- Items for adoption in the Board letter

November 18, 2025

**ENCLOSURE F
PROPOSED TRAFFIC REGULATIONS
WILLOWBROOK
SUPERVISORIAL DISTRICT 2**



● Item for adoption in the Board letter

November 18, 2025

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025	
BOARD MEETING DATE	11/18/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Traffic Regulations in Various Unincorporated Communities Within Northern Los Angeles County	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	The community and law enforcement requested that these traffic safety and quality-of-life concerns be addressed as soon as possible.	
COST & FUNDING	Total cost: N/A	Funding source: N/A
	TERMS (if applicable): N/A	
	Explanation: There will be no impact to the County General Fund. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.	
PURPOSE OF REQUEST	Adopt traffic regulation orders to support traffic safety, enhance traffic flow, establish an enforceable speed limit, facilitate street sweeping services, and encourage parking turnover in the unincorporated communities of Acton, Agua Dulce, Altadena, Angeles National Forest, Arcadia, Covina (Charter Oak), La Crescenta-Montrose, and Littlerock.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The California Vehicle Code allows the County to adopt regulations for official traffic control devices, such as signs and markings. These traffic regulations are required prior to enforcement by the California Highway Patrol and the Sheriff's Department. Public Works is recommending to adopt the following types of regulations, as well as to rescind traffic regulations that are no longer applicable: <ul style="list-style-type: none"> • Stop Control • Stopping Prohibition • Parking Prohibition • Turning Prohibition • Speed Limit 	

EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority 7, Sustainability by adopting the proposed traffic regulations it will support a clean, flexible, and integrated multimodal transportation system that improves mobility and traffic safety.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 18, 2025

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
TRAFFIC REGULATIONS IN VARIOUS UNINCORPORATED COMMUNITIES
WITHIN NORTHERN LOS ANGELES COUNTY
(SUPERVISORIAL DISTRICT 5)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to implement traffic regulations to support traffic safety, enhance traffic flow, establish an enforceable speed limit, facilitate street sweeping services, and encourage parking turnover in the unincorporated communities of Acton, Agua Dulce, Altadena, Angeles National Forest, Arcadia, Covina (Charter Oak), La Crescenta-Montrose, and Littlerock.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that adopting and/or rescinding traffic regulation orders and posting or removing the corresponding regulatory and advisory signage are categorically exempt from the provisions of the California Environmental Quality Act.
2. Adopt a traffic regulation order requiring northbound and southbound traffic on Crown Valley Road to stop at its intersection with Antelope Woods Road, establishing all-way stop control in the unincorporated community of Acton.
3. Adopt a traffic regulation order requiring northbound and southbound traffic on Agua Dulce Canyon Road to stop at its intersection with Davenport Road, establishing all-way stop control in the unincorporated community of Agua Dulce.

4. Rescind a traffic regulation order prohibiting stopping at any time on the north side of Woodbury Road between Madison Avenue and El Molino Avenue in the unincorporated community of Altadena as established on August 6, 1974.
5. Adopt a traffic regulation order prohibiting stopping at any time on the west side of Mount Baldy Road between a point 280 feet north and a point 190 feet south of Mountain Avenue in the unincorporated community of Angeles National Forest.
6. Adopt a traffic regulation order prohibiting parking at any time on the east side of Mountain Avenue between Barrett Stoddard Road to a point 95 feet north of Barrett Stoddard Way in the unincorporated community of Angeles National Forest.
7. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Tuesdays only, on both sides of Ansdell Place between its northerly terminus and Arrowood Street in the unincorporated community of Arcadia.
8. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Tuesdays only, on the north side of Arrowood Street between Tyler Avenue and Rockfield Drive in the unincorporated community of Arcadia.
9. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Mondays only, on the south side of Arrowood Street between Tyler Avenue and Rockfield Drive in the unincorporated community of Arcadia.
10. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Mondays only, on both sides of Arrowood Street between Rockfield Drive and its southerly terminus in the unincorporated community of Arcadia.
11. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Tuesdays only, on both sides of Ethan Avenue between its northerly terminus and Rockfield Drive in the unincorporated community of Arcadia.

12. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Mondays only, on both sides of Ethan Avenue between Rockfield Drive and its southerly terminus in the unincorporated community of Arcadia.
13. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Tuesdays only, on the north side of La Rosa Street between Marshburn Avenue and Rockfield Drive in the unincorporated community of Arcadia.
14. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Mondays only, on the south side of La Rosa Street between Marshburn Avenue and Rockfield Drive in the unincorporated community of Arcadia.
15. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Mondays only, on both sides of La Rosa Street between Rockfield Drive and its southerly terminus in the unincorporated community of Arcadia.
16. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Tuesdays only, on the east side of Marshburn Avenue between Arrowood Street and Rockfield Drive in the unincorporated community of Arcadia.
17. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Mondays only, on the west side of Marshburn Avenue between Arrowood Street and Rockfield Drive in the unincorporated community of Arcadia.
18. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Tuesdays only, on the south side of Marshburn Avenue between its westerly terminus and Rockfield Drive in the unincorporated community of Arcadia.
19. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Mondays only, on the north side of Marshburn Avenue between its westerly terminus and Rockfield Drive in the unincorporated community of Arcadia.

20. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Mondays only, on the south side of Rockfield Drive between Tyler Avenue and its easterly terminus in the unincorporated community of Arcadia.
21. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 12 p.m. to 4 p.m., Tuesdays only, on the north side of Rockfield Drive between Tyler Avenue and its easterly terminus in the unincorporated community of Arcadia.
22. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 5 a.m. to 7 a.m., Thursdays only, on the north side of Covina Boulevard between the City of Covina boundary located 620 feet west of Sunflower Avenue and the City of San Dimas boundary located 150 feet east of Glen Arden Avenue in the unincorporated community of Covina (Charter Oak).
23. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 5 a.m. to 7 a.m., Fridays only, on the south side of Covina Boulevard between the City of Covina boundary located 620 feet west of Sunflower Avenue and the City of San Dimas boundary located 150 feet east of Glen Arden Avenue in the unincorporated community of Covina (Charter Oak).
24. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 5 a.m. to 7 a.m., Thursdays only, on the north side of Covina Boulevard between the City of San Dimas boundary located 150 feet west of Castleview Avenue and Valley Center Avenue in the unincorporated community of Covina (Charter Oak).
25. Adopt a traffic regulation order prohibiting parking for street sweeping purposes from 5 a.m. to 7 a.m., Fridays only, on the south side of Covina Boulevard between the City of San Dimas boundary located 150 feet west of Castleview Avenue and Valley Center Avenue in the unincorporated community of Covina (Charter Oak).
26. Adopt a traffic regulation order prohibiting eastbound and westbound traffic on Orange Avenue from making U-turns between Cecilville Avenue and Rosemont Avenue in the unincorporated community of La Crescenta-Montrose.

27. Rescind a traffic regulation order establishing a 50-mph speed limit on 87th Street East between Avenue T and Pearblossom Highway in the unincorporated community of Littlerock as established on March 3, 2015.
28. Adopt a traffic regulation order establishing a 50-mph speed limit on 87th Street East between Avenue S-8 and Pearblossom Highway in the unincorporated community of Littlerock.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to adopt and/or rescind traffic regulation orders, which will allow Public Works to post or remove the corresponding regulatory and advisory signage. Public Works is recommending these actions to support traffic safety, enhance traffic flow, establish an enforceable speed limit, facilitate street sweeping services, and encourage parking turnover. These actions will benefit all users of the various roadways and will support Public Works' transportation priority to improve traffic safety. Requests for the traffic regulations were received from residents and law enforcement. The affected areas are indicated on the enclosed maps (Enclosures A, B, C, D, E, F, and G).

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by supporting multimodal transportation investments that improve safety and mobility, reduce traffic congestion, and reduce greenhouse gas emissions.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The California Vehicle Code authorizes the Board to implement traffic regulations that are required prior to enforcement by the California Highway Patrol and the Sheriff's Department.

ENVIRONMENTAL DOCUMENTATION

The establishment of these regulations, including the installation or removal of related traffic control devices required to notify the motoring public is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(c) of the California Environmental Quality Act Guidelines and Class I(x) 7 of the Environmental Reporting Procedures and Guidelines approved by the Board on November 17, 1987.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Implementation of these traffic controls will have a positive impact by enhancing traffic flow and safety. Upon the Board's approval of the traffic regulation orders, the corresponding signs and markings will be installed within 12 weeks.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Traffic Safety and Mobility Division. Also, please forward adopted copies of this Board letter to the Sheriff's Department's Parking Enforcement Detail and to the California Highway Patrol's Altadena, Antelope Valley, Baldwin Park, and Newhall offices.

Respectfully submitted,

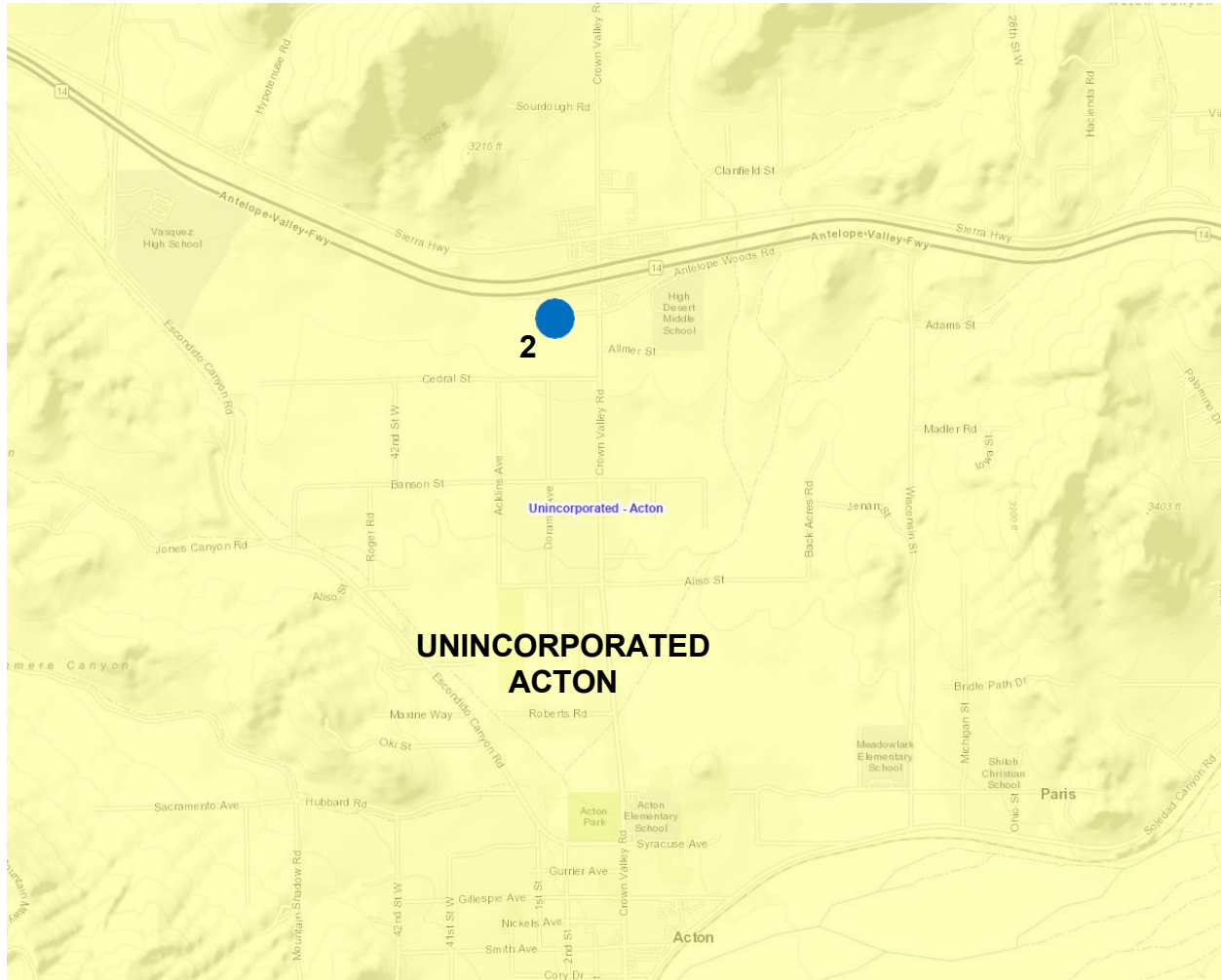
MARK PESTRELLA, PE
Director of Public Works

MP:EK:ja

Enclosures

c: Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors
Sheriff (Parking Enforcement Detail)
California Highway Patrol (Altadena, Antelope Valley, Baldwin Park, and Newhall)

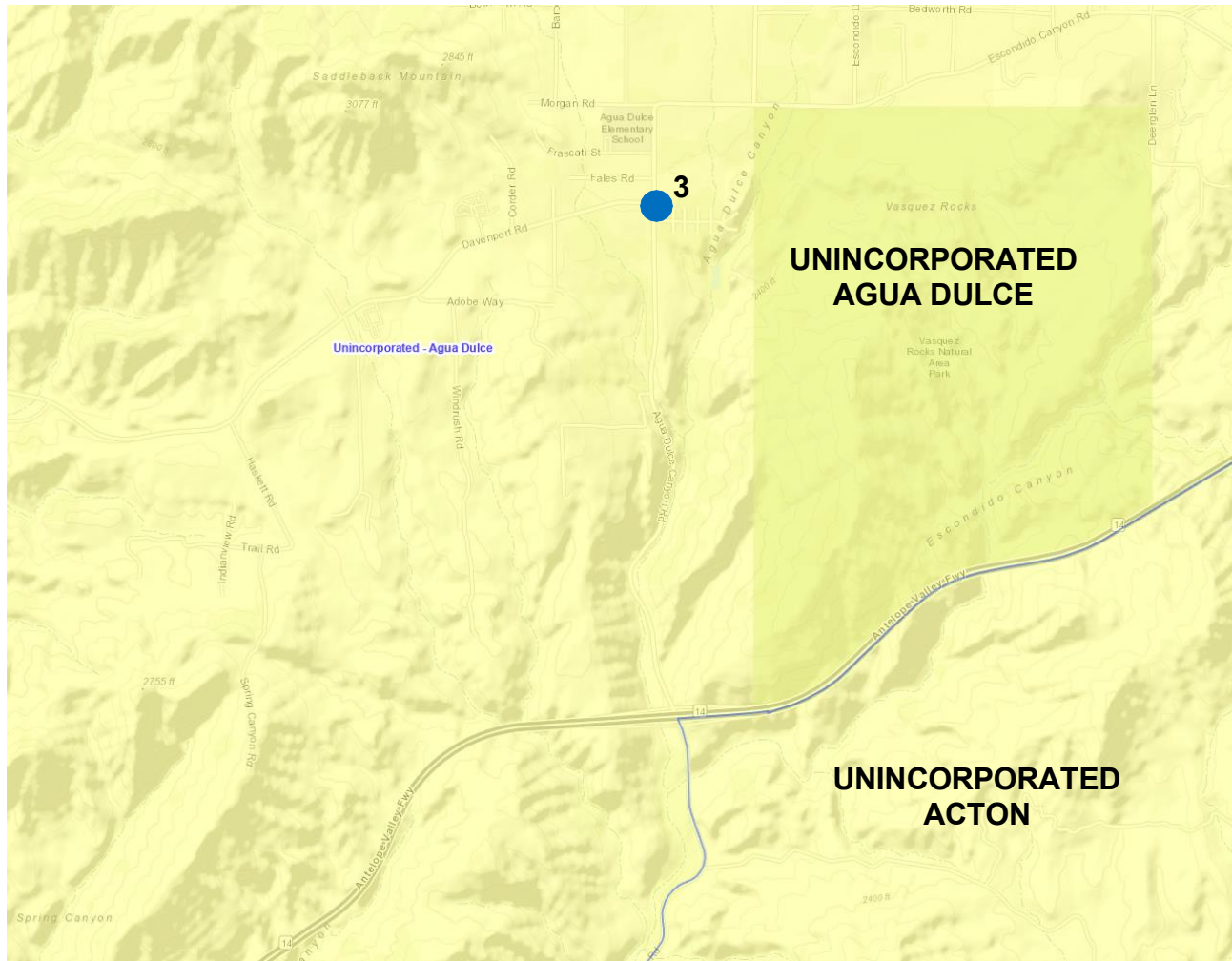
**ENCLOSURE A
PROPOSED TRAFFIC REGULATIONS
ACTON
SUPERVISORIAL DISTRICT 5**



● Item for adoption in the Board letter

November 18, 2025

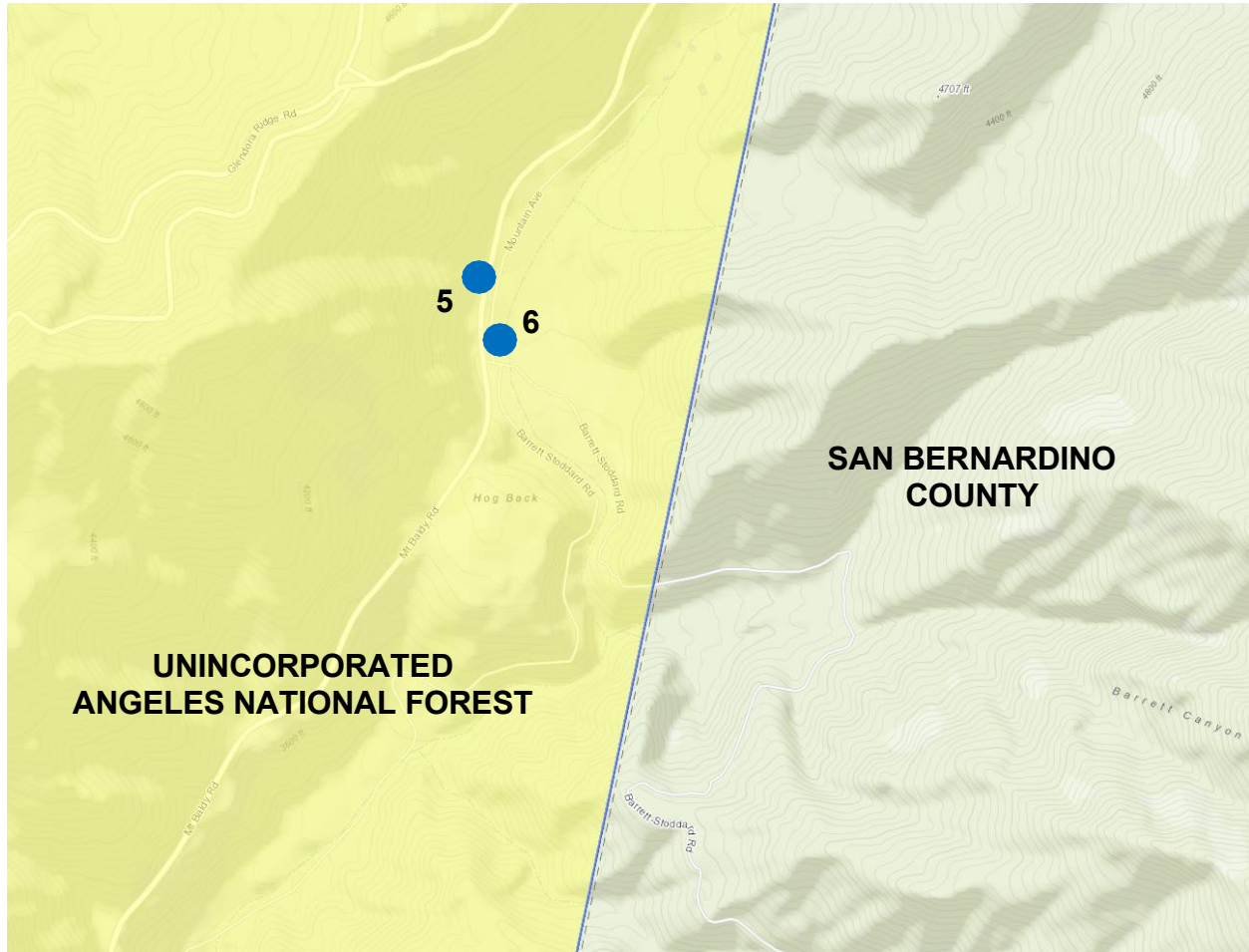
**ENCLOSURE B
PROPOSED TRAFFIC REGULATIONS
AGUA DULCE
SUPERVISORIAL DISTRICT 5**



● Item for adoption in the Board letter

November 18, 2025

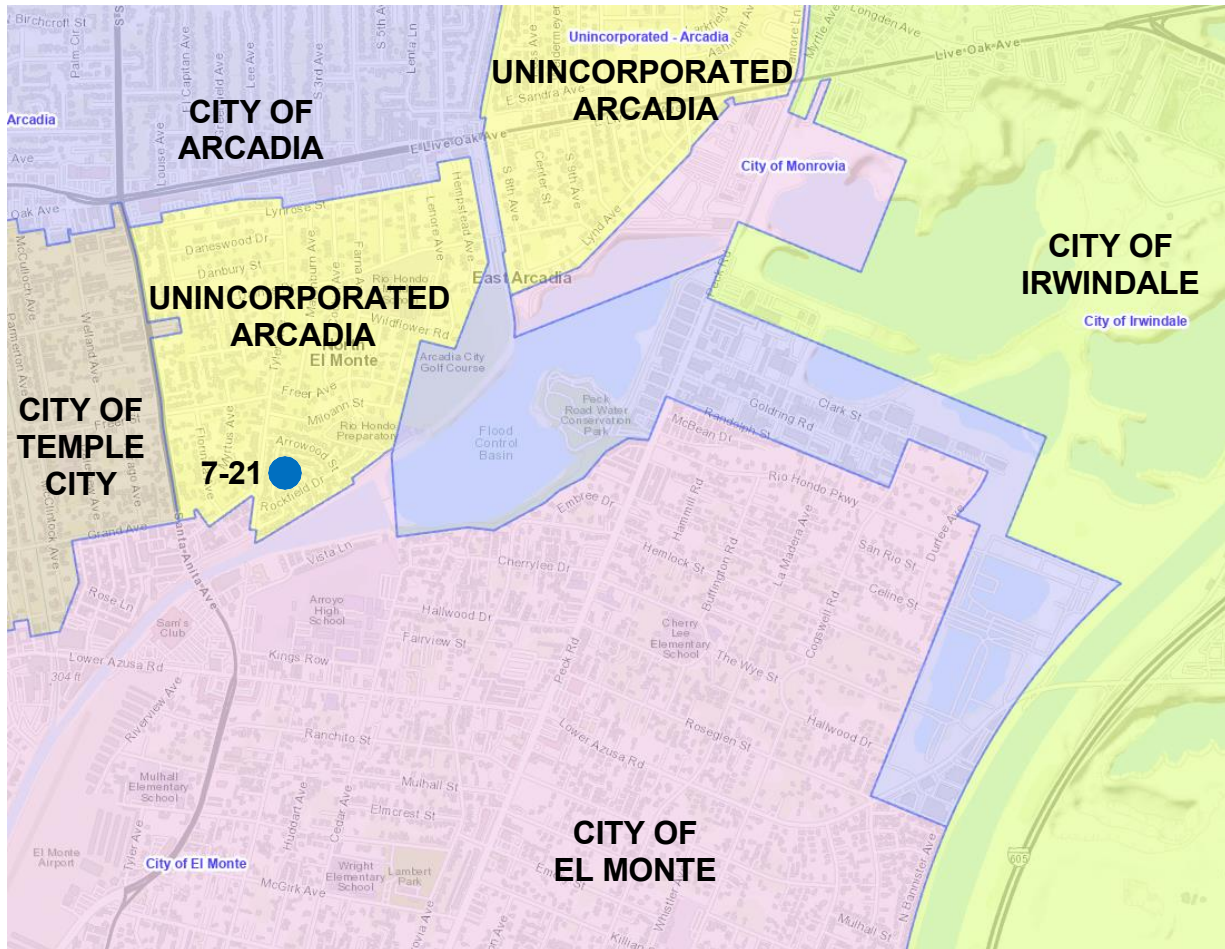
**ENCLOSURE C
PROPOSED TRAFFIC REGULATIONS
ANGELES NATIONAL FOREST
SUPERVISORIAL DISTRICT 5**



● Items for adoption in the Board letter

November 18, 2025

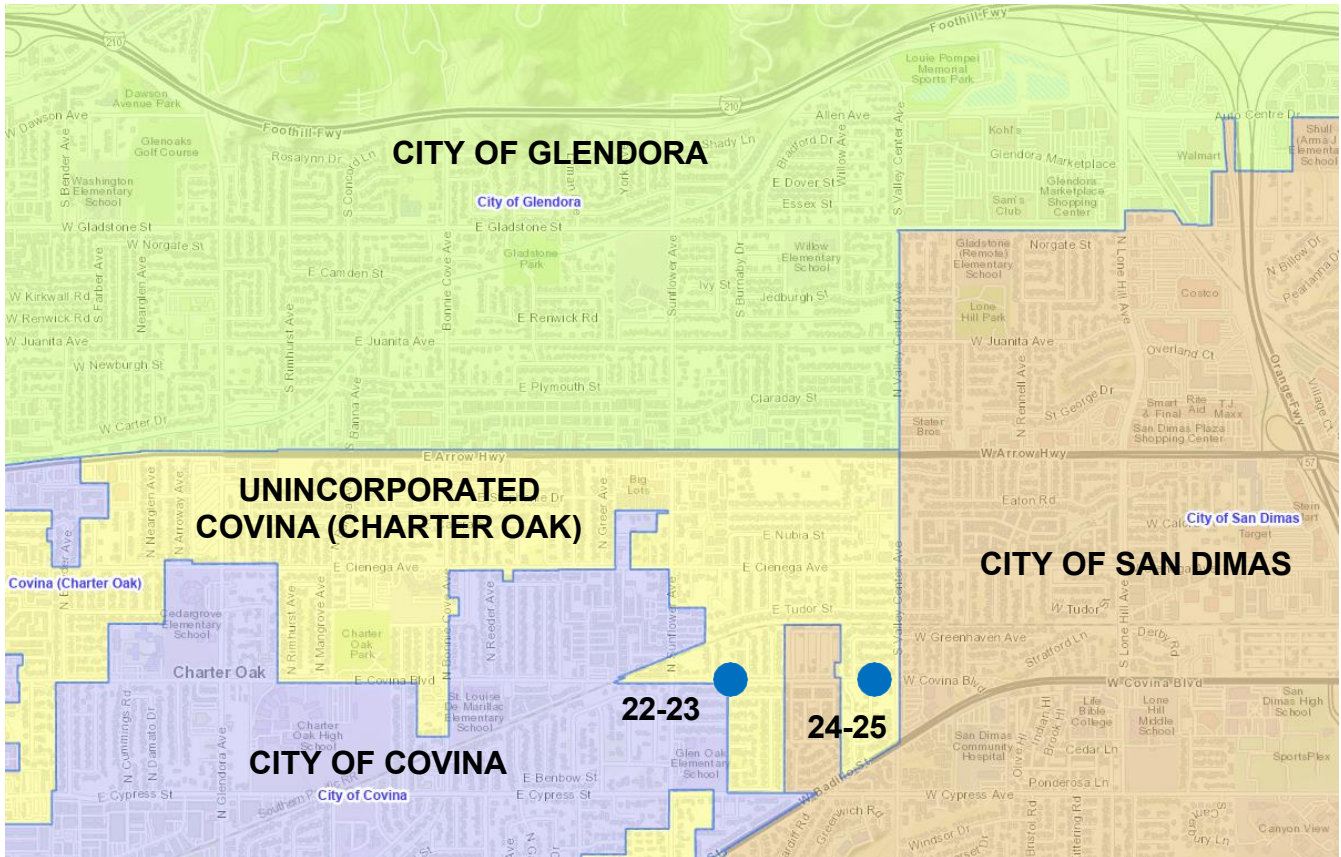
**ENCLOSURE D
PROPOSED TRAFFIC REGULATIONS
ARCADIA
SUPERVISORIAL DISTRICT 5**



● Items for adoption in the Board letter

November 18, 2025

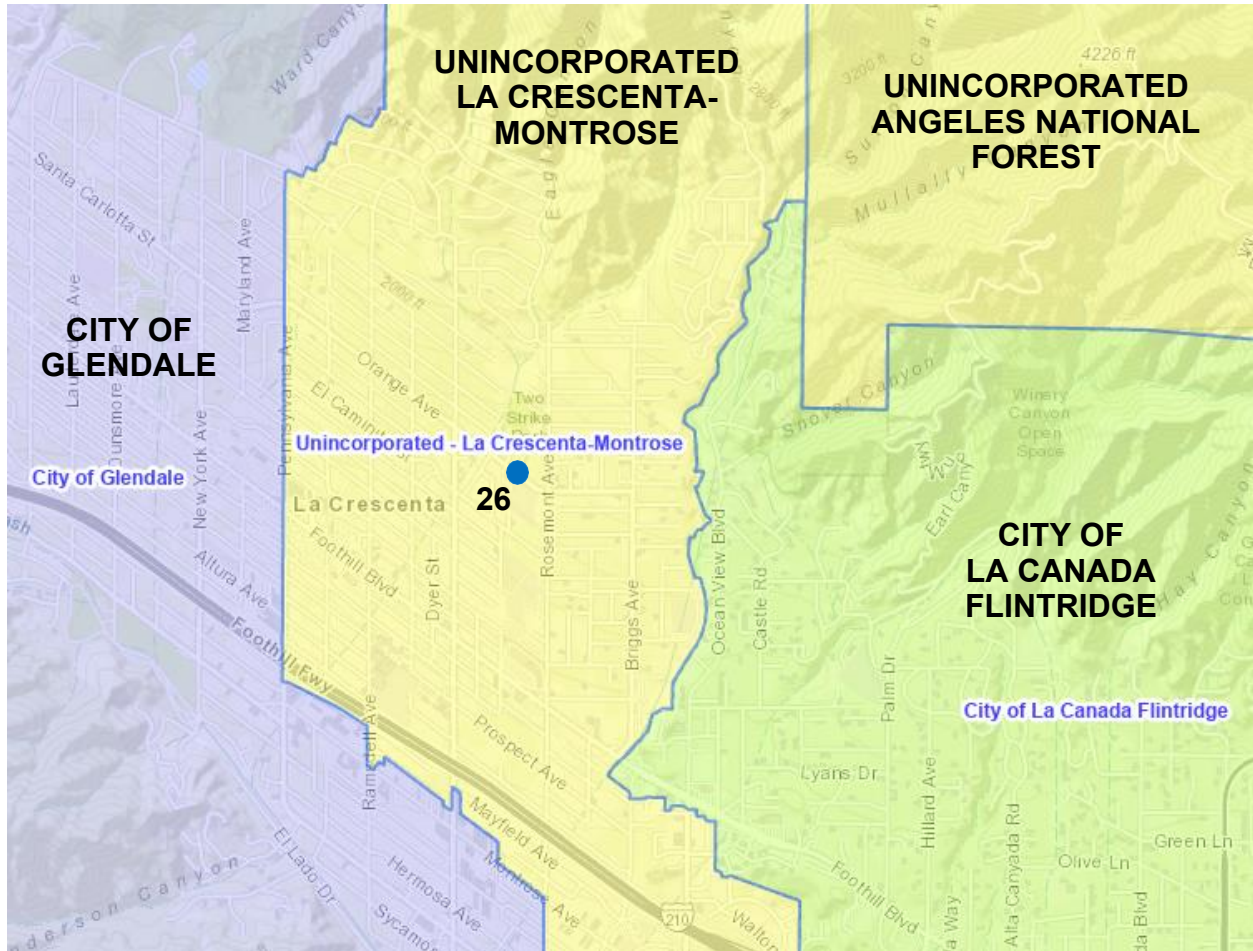
**ENCLOSURE E
PROPOSED TRAFFIC REGULATIONS
COVINA (CHARTER OAK)
SUPERVISORIAL DISTRICT 5**



● Items for adoption in the Board letter

November 18, 2025

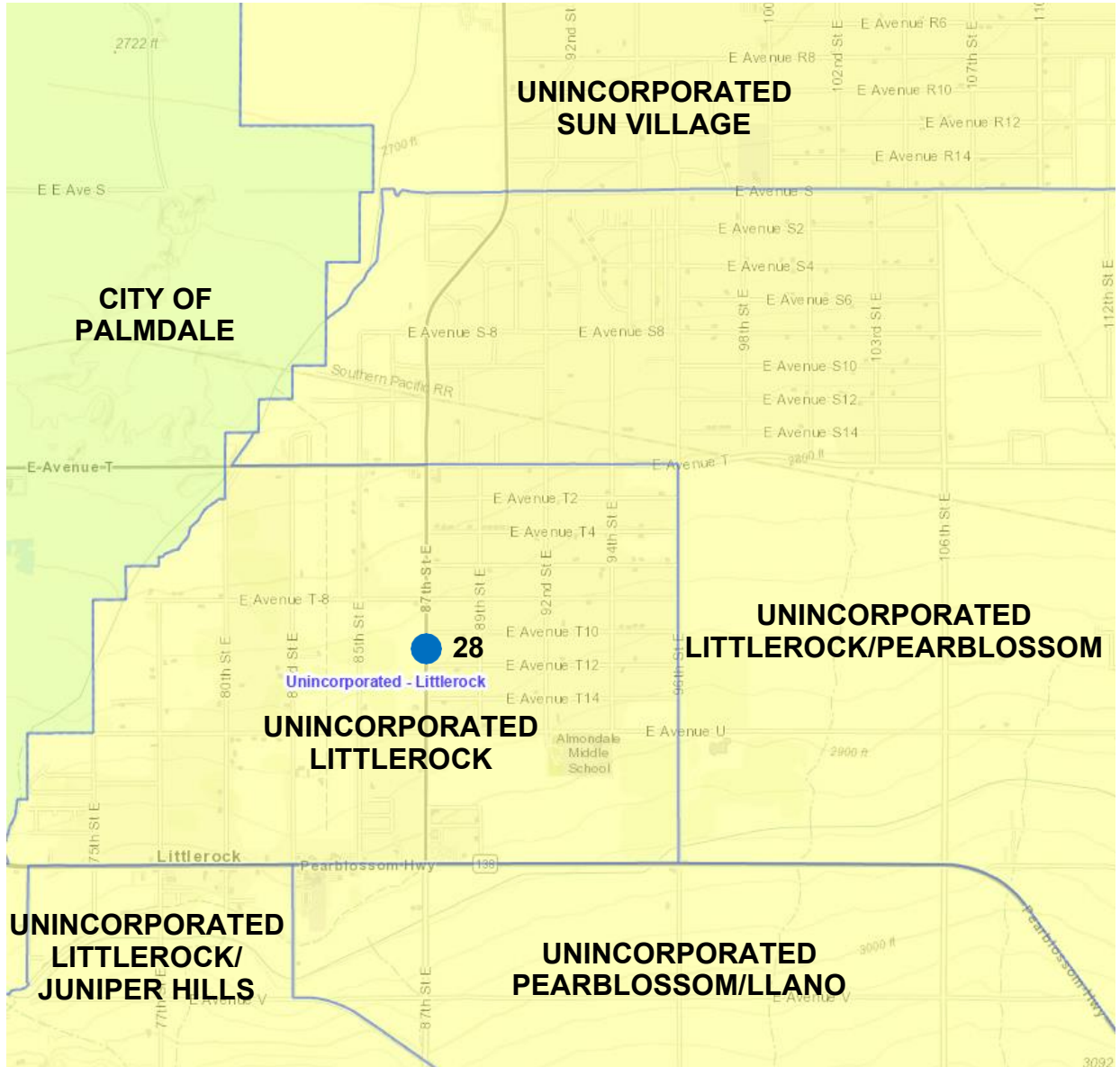
**ENCLOSURE F
PROPOSED TRAFFIC REGULATIONS
LA CRESCENTA-MONTROSE
SUPERVISORIAL DISTRICT 5**



● Item for adoption in the Board letter

November 18, 2025

**ENCLOSURE G
PROPOSED TRAFFIC REGULATIONS
LITTLEROCK
SUPERVISORIAL DISTRICT 5**



● Item for adoption in the Board letter

November 18, 2025

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025
BOARD MEETING DATE	11/18/2025
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th
DEPARTMENT(S)	Public Works
SUBJECT	Revisions to the Current Low-Impact Development Ordinance Chapter 12.84 of the Los Angeles County Code
PROGRAM	Water Resources – Unincorporated Area Stormwater Quality Program
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable
DEADLINES/ TIME CONSTRAINTS	None at this time
COST & FUNDING	Total cost: N/A Funding source: N/A TERMS (if applicable): N/A Explanation: N/A
PURPOSE OF REQUEST	Approve the ordinance amending Chapter 12.84 of the Los Angeles County Code to comply with requirements imposed on the County by the California Regional Water Quality Control Board (RWQCB) in the County's stormwater discharge permit under the Federal Clean Water Act.
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>In November 2008 the Board adopted Ordinance 2008-0063, which amended Title 12, Environmental Protection, to include Chapter 12.84, Low-Impact Development (LID) standards as a result of changing water quality and development trends.</p> <p>In September 2021 the RWQCB issued an updated Municipal Separate Storm Sewer System (MS4) Permit to the County requiring new LID standards. Pursuant to the new MS4 Permit, the County must revise its current LID ordinance to incorporate these new development and redevelopment standards. Approval of this ordinance revision will bring the current LID ordinance into conformance with requirements imposed on certain new development and redevelopment projects in the unincorporated County areas by the RWQCB in the County's MS4 Permit under the Federal Clean Water Act.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. Revising the LID Ordinance is part of the County's ongoing program to comply with its obligations under the Municipal Separate Storm Sewer System Permit.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Adam Ariki, Deputy Director, (626) 458-4012, cell (626) 476-6703, aariki@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ALHAMBRA, CALIFORNIA 91803-1331
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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA
REVISIONS TO THE CURRENT LOW-IMPACT DEVELOPMENT ORDINANCE
CHAPTER 12.84 OF THE LOS ANGELES COUNTY CODE
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to revise the current Low-Impact Development Ordinance (Los Angeles County Code Chapter 12.84) to conform to requirements in the latest Los Angeles County Municipal Stormwater National Pollutant Discharge Elimination System Permit dated September 11, 2021.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed actions are exempt from the California Environmental Quality Act for the reasons stated in this Board letter and the record of the project.
2. Introduce, waive reading, and place the ordinance on a subsequent agenda for adoption.
3. Approve the ordinance amending Chapter 12.84 of the Los Angeles County Code, related to Low-Impact Development standards, to revise the Low-Impact Development and Hydromodification standards and requirements on certain new development and redevelopment projects, to comply with requirements imposed on the County by the California Regional Water Quality Control Board in the County's stormwater discharge permit under the Federal Clean Water Act.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to comply with the 2008 Board-adopted Ordinance 2008-0063, which amended Title 12, Environmental Protection, to include Chapter 12.84, Low-Impact Development (LID) standards. This ordinance was passed in response to the changing water quality and development trends throughout Southern California and prior to any regulatory agency mandating such requirements be placed on new and redevelopment projects. The ordinance was later amended in 2013 to conform to updated LID standards required by the California Regional Water Quality Control Board (RWQCB) through its issuance of a Municipal Separate Storm Sewer System (MS4) Permit to the County of Los Angeles under the Federal Clean Water Act.

In September 2021 the RWQCB issued an updated MS4 Permit to the County. This new MS4 Permit requires the County to implement certain updated LID standards, which are not required by the LID ordinance, as amended in 2013. Accordingly, the County must once again revise its LID ordinance to incorporate these new standards.

Approval of this ordinance revision will find that the recommended actions are exempt from the California Environmental Quality Act (CEQA) and bring the current LID ordinance into conformance with requirements imposed on certain new development and redevelopment projects in the unincorporated County areas by the RWQCB in the County's MS4 Permit under the Federal Clean Water Act.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal C, Housing and Homeless, Strategy i, Affordable Housing; and North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy iii, Natural Resources, and Strategy i, Climate Health, by improving standards for non-priority small scale development projects and increasing the water quality requirements for priority development projects.

FISCAL IMPACT/FINANCING

The cost and fees for preparing the revisions to the current LID ordinance were incurred by the Public Works General Fund. The recommended action will have no further fiscal impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County reviews and approves plans for new development and redevelopment projects. Part of this plan approval includes review and approval of the LID and hydromodification requirements on certain new development and redevelopment projects constructed by private builders and developers.

The current LID ordinance does not conform to the LID and hydromodification requirements specified in the new MS4 Permit. If Title 12 is not revised to incorporate these new requirements, the County could be subject to enforcement actions by the RWQCB or lawsuits by third parties.

The enclosed ordinance to revise the current LID ordinance, in substantially final form, has been reviewed and approved as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt from the provisions of CEQA. The proposed action, to revise the current LID Ordinance in Los Angeles County Code Chapter 12.84, is necessary for the County to conform to the updated LID regulatory requirements as set for by the RWQCB in the 2021 MS4 Permit, and it can be seen with certainty that there is no possibility that the proposed action may have a significant effect on the environment pursuant to the CEQA Guidelines Section 15061(b)(3). The proposed action consists of an administrative activity to revise the previously approved LID guidelines, and there is no possibility of environmental impact. Furthermore, the revised LID standards are required to ensure that stormwater discharges are managed to protect water quality and to comply with the Clean Water Act.

In the alternative, the proposed action is exempt from CEQA pursuant to Section 15308 of the CEQA Guidelines and Class 8 of the County's Environmental Document Reporting Procedures and Guidelines because the LID requirements were updated by the RWQCB for protection of the environment. By adopting the revised LID ordinance, the County is acting in its capacity as a regulatory agency to protect the environment. In addition, none of the exceptions to the applicability of categorical exemptions in the CEQA Guidelines Section 15300.2 would apply because the recommended actions do not involve approval of any specific projects, with respect to CEQA. As details of specific proposed activities are identified in the future, they will be reviewed for compliance with the updated LID requirements and will be analyzed for CEQA as required.

The Honorable Board of Supervisors
November 18, 2025
Page 4

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and State Clearinghouse in the Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the Notice to the County's website in accordance with Section 21092.2.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects as a result of revising the current LID ordinance.

CONCLUSION

Please return an adopted copy of this Board letter and ordinance to Public Works, Stormwater Quality Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:JFG:rc

Enclosure

c: Chief Executive Office (Christine Frias)
County Counsel (Grace Chang)
Executive Office, Board of Supervisors

RECOMMENDED REVISIONS [August 11, 2022]

Los Angeles County, California, Code of Ordinances»

**Title 12 - ENVIRONMENTAL PROTECTION» Chapter 12.84 LOW IMPACT
DEVELOPMENT STANDARDS»**

Chapter 12.84 LOW IMPACT DEVELOPMENT STANDARDS

Sections:

[12.84.410 Purpose.](#)

[12.84.420 Definitions.](#)

[12.84.430 Applicability.](#)

[12.84.440 Low Impact Development Standards.](#)

[12.84.445 Hydromodification Control.](#)

[12.84.450 LID Plan Review.](#)

[12.84.460 Additional Requirements.](#)

[12.84.470 Fee-in-Lieu.](#)

12.84.410 Purpose.

The purposes of this chapter are as follows:

- A. Lessen the adverse impacts of stormwater and non-stormwater runoff from development on natural drainage systems, receiving waters and other water bodies.
- B. Minimize pollutant loadings from impervious surfaces by requiring development projects to incorporate properly designed, technically appropriate BMPs and other LID strategies.
- C. Minimize erosion and other hydrologic impacts on natural drainage systems by requiring development projects to incorporate properly designed, technically appropriate hydromodification control development principles and technologies.
- D. The provisions in this Chapter 12.84 shall be construed to augment any county, state, or federal ordinance, statute, regulation, or other requirement governing the same or related matter, and where a conflict exists between a provision in this Chapter 12.84 and such other ordinance, statute, regulation, or requirement, the stricter provision shall apply to the extent permitted by law.

(Ord. 2013-0044 § 1, 2013: Ord. 2008-0063 § 1 (part), 2008.)

12.84.420 Definitions.

The following definitions shall apply to this chapter:

- A. "Basin Plan" means the Water Quality Control Plan, Los Angeles Region, Basin Plan for Coastal Watersheds of Los Angeles and Ventura Counties, adopted by the Regional Water Board on June 13, 1994 and subsequent amendments.
- B. "Beneficial Use" means the existing or potential use of receiving waters as designated by the Los Angeles or Lahontan Regional Water Quality Control Boards in their respective basin plans for the County.
- C. "Best Management Practices ('BMPs')" are practices or physical devices or systems designed to prevent or reduce pollutant loading from stormwater or non-stormwater discharges to receiving waters.
- D. "Biofiltration" means a Low Impact Development BMP that reduces stormwater pollutant discharges by, but not limited to, intercepting rainfall on vegetative canopy, and through incidental infiltration and/or evapotranspiration, and filtration. It is a system designed to facilitate incidental infiltration or achieve the equivalent pollutant reduction as biofiltration BMPs with an underdrain. Biofiltration BMPs include bioretention systems with an underdrain and bioswales.
- E. "Bioretention" means a LID BMP that reduces stormwater runoff by intercepting rainfall on vegetative canopy, and through evapotranspiration, and infiltration. The bioretention system typically includes a minimum 2-foot top layer of a specified soil and compost mixture underlain by a gravel-filled temporary storage pit dug into the in-situ soil. A bioretention BMP may be designed with an overflow drain but may not include an underdrain.
- F. "Capital Flood" means the runoff produced by a fifty (50)-year frequency design storm falling on a saturated watershed (soil moisture at field

capacity). A fifty (50)-year frequency design storm has a probability of 1/50 of being equaled or exceeded in any year.

- G. "County" means the County of Los Angeles.
- H. "Development" means projects requiring discretionary or non-discretionary land use or construction approval from the County that results in the creation, addition, modification, or replacement of impervious surface area, which replacement is not part of routine maintenance activity. Development includes, but is not limited to, land subdivisions; the construction, installation, addition, or replacement of a building or structure; expansion of a building footprint; and land-disturbing activities related to structural or impervious surfaces or grading for future construction. Development does not include: 1) routine maintenance of original lines and grades and/or hydraulic capacity; or 2) emergency redevelopment activity required to protect public health and safety.
- I. "Director" means the Director of Public Works.
- J. "Effective impervious area" means the portion of the surface area that is hydrologically connected to a drainage system via a hardened conveyance or impervious surface without any intervening pervious area to mitigate the runoff volume.
- K. "Flow-through treatment BMP" means modular, vault type "high flow biotreatment" devices contained within an impervious vault with an underdrain or designed with an impervious liner and an underdrain.
- L. "Hydromodification" means the alteration of a natural drainage system through a change in the system's flow characteristics, which results in hydrogeomorphic changes.
- M. "Impervious area" means a hard surface area that can impede the natural infiltration of runoff.
- N. "Low Impact Development ('LID')" means a stormwater management approach

to reduce runoff and pollutant loadings by utilizing land management strategies and BMPs.

- O. "Natural Drainage System" means a drainage system that has not been modified using engineering controls (e.g., channelized or armored).
- P. "Non-Priority Project" means any development project that is not included in subsection A of Section 12.84.430.
- Q. "Non-Stormwater" means any discharge into the MS4 that is not composed entirely of stormwater.
- R. "Pollutants of Concern" means chemical, physical, or biological components of stormwater that impair the beneficial uses of receiving waters, including those defined in the Federal Clean Water Act section 502(6) (33 United States Code section 1362(6)), and incorporated by reference into California Water Code section 13373.
- S. "Priority Development Project" means any development project described in subsection A of Section 12.84.430.
- T. "Public Works" means the Los Angeles County Public Works.
- U. "Receiving Water" means a "water of the United States" into which waste and/or pollutants are or may be discharged.
- V. "Redevelopment" means projects that expand a building footprint; add or replace a structure; replace impervious surface area that is not part of a routine maintenance activity; and land disturbing activities related to structural or impervious surfaces. It does not include routine maintenance to maintain original line and grade, hydraulic capacity, or original purpose of facility, nor does it include emergency construction activities required to immediately protect public health and safety.
- W. "Regional Water Board" means the California Regional Water Quality Control Board, Los Angeles Region.

- X. "Routine maintenance" means projects that include, but are not limited to, activities conducted to: (1) Maintain the original line and grade, hydraulic capacity, or original purpose of the facility; (2) Perform as needed restoration work to preserve the original design grade, integrity and hydraulic capacity of flood control facilities; (3) Includes road shoulder work, regrading dirt or gravel roadways and shoulders and performing ditch cleanouts (activities that do not change the original grade after road work); (4) Update existing lines and facilities to comply with applicable codes, standards, and regulations regardless if such projects result in increased capacity; (5) Repair leaks; (6) Routine maintenance does not include construction of new lines or facilities resulting from compliance with applicable codes, standards and regulations.
- Y. "Runoff" means any runoff including stormwater and non-stormwater from a drainage area that reaches a receiving water body.
- Z. "Standard Industrial Classification ('SIC')" means a classification pursuant to the current edition of the Standard Industrial Classification Manual issued by the Executive Office of the President of the United States, Office of Management and Budget, and as the same may be periodically revised.
- AA. "Stormwater" means runoff that occurs as the result of rainfall, snow melt, and surface runoff and drainage related to precipitation events (pursuant to 40 CFR § 122.26(b)(13); 55 Fed. Reg. 47990, 47995 (Nov. 16, 1990)).
- BB. "Stormwater Quality Design Volume ('SWQDv')" means the greater of the following: (1) the runoff from the 0.75 inch, 24-hour rain event; or (2) the runoff from the 85th percentile, 24-hour rain event.

(Ord. 2013-0044 § 2, 2013: Ord. 2008-0063 § 1 (part), 2008.)

12.84.430 Applicability.

A. Priority Development Projects. The following development projects shall comply with the provisions of subsection C of Section 12.84.440, below:

1. All new development projects involving one (1) acre or greater of disturbed area and adding more than ten thousand (10,000) square feet of impervious surface area (collectively over the entire project site);
2. New industrial parks with ten thousand (10,000) square feet or more of surface area;
3. New commercial malls with ten thousand (10,000) square feet or more of surface area;
4. New development and redevelopment projects that create and/or replace five thousand (5,000) square feet or more of impervious surface (collectively over the entire project site) and support one or more of the following uses;
 - a. Restaurants (SIC 5812)
 - b. Parking lots
 - c. Automotive service facilities (SIC 5013, 5014, 5511, 5541, 7532-7534, and 7536-7539)
 - d. Retail gasoline outlets
5. New development and redevelopment projects that create and/or replace two thousand five hundred (2,500) square feet or more of impervious area; discharge stormwater that is likely to impact a sensitive biological species or habitat; and are located in or directly adjacent to or are discharging directly to a Significant Ecological Area ("SEA"), as defined in Title 22, Division 2, Chapter 22.14.190; and
6. All redevelopment projects that create and/or replace five thousand (5,000) square feet or more of impervious surface (collectively over the entire project

site) on any of the following:

- a. Existing sites of ten thousand (10,000) square feet or more of impervious surface area;
- b. Industrial parks ten thousand (10,000) square feet or more of surface area;
- c. Commercial malls ten thousand (10,000) square feet or more of surface area

- 7. All priority redevelopment projects, as defined in subsection A of Section 12.84.430, above, where fifty percent (50%) or more of impervious surfaces of a previously developed site is proposed to be altered the entire development site (i.e., both the existing development and the proposed alteration) shall comply with the provisions of subsection C of Section 12.84.440, below.
- 8. All priority redevelopment projects, as defined in subsection A of Section 12.84.430, above, where less than fifty percent (50%) of impervious surfaces of a previously developed site is proposed to be altered, only the proposed alteration shall comply with the provisions of subsection C of Section 12.84.440, and not the entire development site.
- 9. Redevelopment does not include routine maintenance projects.

B. Non-Priority Projects. Any new development and redevelopment project that is not included in subsection A shall comply with the provisions of subsection D of Section 12.84.440, as follows:

- 1. Where the new development or redevelopment project involves a previously undeveloped site or results in an addition or alteration of at least fifty percent (50%) of the impervious surfaces of an existing developed site, the entire site shall be brought into compliance with the provisions of subsection D of Section 12.84.440

2. Where the new development and redevelopment project results in an addition or alteration of less than fifty percent (50%) of the impervious surfaces of an existing developed site, only such incremental development shall comply with the provisions of subsection D of Section 12.84.440
- C. Street and road construction of ten thousand (10,000) square feet or more of impervious surface area shall follow USEPA guidance regarding "Managing Wet Weather with Green Infrastructure: Green Streets" (December 2008 EPA-833-F-08-009) to the maximum extent practicable. This subsection applies to standalone streets, roads, highways, and freeway projects, and also applies to streets within larger projects. Temporary access roads are not subject to this requirement. Projects under this category are exempt from the Provisions of Section 12.84.440.

(Ord. 2013-0044 § 3, 2013: Ord. 2008-0063 § 1 (part), 2008.)

12.84.440 Low Impact Development Standards.

- A. The LID standards of this chapter:
 - 1. Mimic undeveloped stormwater runoff rates and volumes in any storm event up to and including the Capital Flood;
 - 2. Prevent pollutants of concern from leaving the development site in stormwater runoff through retention or treatment of the SWQDv or applicable flow rate to the maximum extent practicable; and
 - 3. Minimize hydromodification impacts to natural drainage systems.
- B. The Director shall prepare, maintain, and update, as deemed necessary and appropriate, a manual ("LID Standards Manual"), which shall include runoff quantity and quality control development principles and technologies for achieving compliance with the provisions of this section. The LID Standards Manual shall also include technical feasibility and implementation parameters, as well as other rules, requirements, and procedures as the Director deems necessary, for implementing the provisions of this Chapter 12.84.
- C. Priority Development Projects. To meet the standards described in subsection A of this section, new development and redevelopment projects described in subsection A of Section 12.84.430 shall comply with the following requirements:
 - 1. The project shall retain one hundred percent (100%) of the SWQDv on-site, through infiltration, bioretention, rainfall harvest and use, or a combination thereof;
 - 2. If the Director determines that it would be technically infeasible to retain one hundred percent (100%) of the SWQDv on-site, the project shall comply with one of the following alternative compliance measures:
 - a. The project shall provide for on-site biofiltration of one and one-half (1.5) times the portion of the SWQDv that is not retained

on-site;

- b. The project shall include infiltration or bioretention BMPs to intercept the portion of the SWQDv that is not retained on-site at an offsite location, as approved by the Director. The project shall also provide for treatment of the portion of the SWQDv discharged from the project site in accordance with the LID Standards Manual, as approved by the Director;
- c. The project may provide for the replenishment of groundwater supplies that have a designated beneficial use in the Basin Plan;
 - (i) Groundwater replenishment projects shall include infiltration, groundwater replenishment, or bioretention BMPs to intercept a volume of stormwater runoff equal to the SWQDv at an offsite location, as approved by the Director;
 - (ii) Where off-site groundwater replenishment projects are implemented, on-site treatment must be provided for the SWQDv discharged from the new development or redevelopment project site in accordance with the LID Standards Manual, as approved by the Director;
- d. The project shall include infiltration, bioretention, rainfall harvest and use and/or biofiltration BMPs to retrofit an existing development, with similar land uses as the project, to intercept the portion of the SWQDv that is not retained on-site. The project shall also provide for treatment of the SWQDv discharged from the project site in accordance with the LID Standards Manual, as approved by the Director; or
- e. The County, independently or in conjunction with one (1) or

more cities, may apply to the Regional Water Board for approval of a regional or sub-regional stormwater mitigation program to substitute in part or wholly for the provisions of this chapter for the area covered by the regional or sub-regional stormwater mitigation program. If the Regional Water Board approves the program, the provisions of the program shall apply in lieu of any conflicting provisions of this chapter. Implementation of an alternative compliance program shall meet all the following requirements:

- (i) Retains the runoff from the 85th percentile, 24-hour rain event, or the 0.75-inch, 24-hour rain event, whichever is greater;
- (ii) Results in improved stormwater quality;
- (iii) Meets the hydromodification management requirements in the MS4 Permit, if applicable;
- (iv) Is fiscally sustainable and has secure funding; and
- (v) Is completed in five (5) years including the construction and start-up of treatment facilities.

f. If the project is located within the same watershed of an existing or proposed regional Public Works stormwater project, it may opt to pay a fee-in-lieu of the above mentioned option as defined by and meeting the terms of the Public Works Fee-In-Lieu Program described in Section 12.84.470.

3. If the Director determines that it would be technically infeasible to comply with on-site biofiltration and offsite alternative compliance measures, the project may request the use of on-site flow based BMPs. If approved, the project may utilize flow-through treatment BMPs in accordance with the LID

Standards Manual.

D. Non-Priority Projects. To meet the standards described in subsection A of this section, any development project described in subsection B of Section 12.84.430, above, shall comply with the following requirements:

1. A new development or redevelopment project consisting of four (4) or fewer residential units shall implement at least two (2) LID BMP alternatives listed in the LID Standards Manual, which alternatives include, but are not limited to, disconnecting impervious surfaces, using porous pavement, downspout routing, a dry well, landscaping and irrigation requirements, and a green roof;
2. A new development or redevelopment project consisting of five (5) or more residential units, or a nonresidential new development or redevelopment project, shall comply with the following requirements:
 - a. The required volume from each lot upon which such new development or redevelopment is occurring shall be infiltrated at the lot level, or in the alternative, the required volume from the entire development site, including streets and public right-of-way, shall be infiltrated in sub-regional facilities. The tributary area of a sub-regional facility shall be limited to five (5) acres but may be exceeded with approval of the Director. When the Director determines that infiltration of all required volume is not technically feasible, on-site storage, reuse, or other water conservation uses of the required volume shall be implemented as authorized by the Director in accordance with the requirements and provisions specified in the LID Standards Manual. Alternatively, projects found within the same sub watershed (HUC 12) of an existing or proposed regional Public Works stormwater project may opt to pay a fee-in-lieu of the

above mentioned options as defined by and meeting the terms
of the Alternative Compliance Program described in Section
12.84.470; and

- b. The runoff from the new development or redevelopment project
must be treated to the satisfaction of the Director before
discharge.

(Ord. 2013-0044 § 4, 2013: Ord. 2008-0063 § 1 (part), 2008.)

12.84.445 Hydromodification Control.

- A. Exemptions. The Director may grant exemptions from the provisions of this Section 12.84.445 for the following types of development projects where the Director determines that downstream channel conditions and proposed discharge hydrology indicate that adverse hydromodification effects to beneficial uses of natural drainage systems are unlikely:
1. The replacement, maintenance or repair of existing, publicly-maintained flood control facilities, storm drains, or transportation networks;
 2. Redevelopment of a previously developed site in an urbanized area that does not increase the effective impervious area or decrease the infiltration capacity of pervious areas compared to the pre-project conditions;
 3. Projects that have any increased discharge directly or through a storm drain to a sump, lake, area under tidal influence, into a waterway that has an estimated hundred (100)-year peak flow of twenty-five thousand (25,000) cubic feet per second ("c.f.s.") or more, or other receiving water that is not susceptible to hydromodification impacts;
 4. Projects that discharge directly or through a storm drain into concrete or other engineered channels (e.g., channelized or armored with rip rap, shotcrete, etc.), which, in turn, discharge into receiving water that is not susceptible to hydromodification impacts;
or
 5. Single family homes that incorporate LID BMPs in accordance with the LID Standards Manual.
- B. The LID Standards Manual shall include hydromodification control development principles and technologies for achieving compliance with the provisions of this Section 12.84.445 as well as other rules, requirements and procedures as the

Director deems necessary, for implementing the provisions of this section.

- C. Unless excluded by subsection A, above, or meets the requirements of subsection D, below, new development and redevelopment projects must fully mitigate off-site drainage impacts caused by hydromodification and changes in flow rate, velocity, volume, and duration of flow, as determined by the Director, in accordance with the requirements and provisions specified in the LID Standards Manual.
 - 1. Sediment transport analysis shall be required when the project is tributary to any natural drainage system with a Capital Flood flow rate greater than five thousand (5,000) c.f.s.
- D. If the Director determines that it would be infeasible for a development project to comply with the provisions of subsection C of this section, and the project disturbs an area greater than one (1) acre, but less than fifty (50) acres, written consent to the unmitigated impacts shall be obtained from the owner of every impacted downstream property. In addition, the development project shall comply with one of the following alternative requirements:
 - 1. The project shall retain on-site, one hundred percent (100%) of the stormwater runoff volume from the ninety-fifth (95th) percentile, twenty-four (24)-hour rainfall event, through infiltration, bioretention, and/or harvest and use;
 - 2. The runoff flow rate, volume, velocity, and duration for the project's post-development condition shall not exceed the pre-development condition for the two (2)-year, twenty-four (24)-hour rainfall event; or
 - 3. The Erosion Potential ("Ep") in the receiving water shall approximate one (1), as demonstrated by a hydromodification analysis study approved by the Director.
- E. If the Director determines that it would be infeasible for a development project to

comply with the provisions of subsection C of this section, and the project disturbs an area fifty (50) acres or more, written consent to the unmitigated impacts shall be obtained from the owner of every impacted downstream property. In addition, the development project shall comply with one of the following alternative requirements:

1. The project shall infiltrate on-site at least the runoff from a two (2)-year, twenty-four (24)-hour rainfall event;
2. The runoff flow rate, volume, velocity, and duration for the project's post-development condition shall not exceed the pre-development condition for the two (2)-year, twenty- four (24)-hour rainfall events;
or
3. The Ep in the receiving water shall approximate one (1), as demonstrated by a hydromodification analysis study approved by the Director.

(Ord. 2013-0044 § 5, 2013.)

12.84.450 LID Plan Review.

- A. Compliance with the LID and hydromodification control standards of this Chapter 12.84 shall be shown through a LID plan review described in subsection B, below.
- B. The applicant for any new development or redevelopment project shall submit a LID plan to the Director for review and approval that provides a comprehensive, technical discussion of how the development project will comply with this Chapter 12.84 and the applicable provisions specified in the LID Standards Manual. A deposit and fee to recover the costs associated with LID plan review shall be required. The time for obtaining LID plan approval shall be as follows:
 - 1. For subdivisions, the LID plan shall be approved prior to the tentative map approval;
 - 2. For any new development and redevelopment project requiring a conditional use permit ("CUP") or other discretionary entitlement required under Title 22 of the Los Angeles County Code, the LID plan shall be approved prior to the issuance of any such CUP or other discretionary entitlement; and
 - 3. For all other new development and redevelopment projects, the LID plan shall be approved prior to issuance of a grading permit for such new development or redevelopment project, or when no grading permit is required, prior to the issuance of a building permit for such new development or redevelopment project, or when no grading or building permit is required, prior to the commencement of any development activity or as otherwise indicated in the non-discretionary land use approval.

(Ord. 2013-0044 § 6, 2013; Ord. 2008-0063 § 1 (part), 2008.)

12.84.460 Additional Requirements.

Compliance with this Chapter 12.84 shall also require a new development and redevelopment project to satisfy the following:

- A. All grading and/or site drainage plans for the new development or redevelopment shall incorporate the features of the approved LID plan described in subsection B of Section 12.84.450
- B. Ongoing Maintenance.
 - 1. The development project's LID and hydromodification control features shall be maintained and shall remain operable at all times and shall not be removed from the project site unless and until such features have been replaced with other LID or hydromodification control features in accordance with this Chapter 12.84.
 - 2. Unless excused by the Director in his or her discretion, the owner of the subject new development or redevelopment project site shall prepare and obtain the Director's approval of an operation and maintenance plan and monitoring plan for all LID practices and LID and hydromodification control features incorporated into the project.
 - 3. The owner of the subject development project site shall record a covenant or agreement, approved as to form and content by the Director, in the office of the Los Angeles County Registrar-Recorder/County Clerk indicating that the owner of the subject development project site is aware of and agrees to the requirements in this subsection B. The covenant or agreement shall also include a diagram of the development project site indicating the location and type of each LID and hydromodification control feature incorporated into the development project. The time to record such covenant or agreement shall be as follows:

- a. For any subdivision, prior to final map approval; and
- b. For any other development project, prior to issuance of a grading plan approval for the development project, and when no grading plan approval is required, prior to the issuance of building plan approval for the development project.

(Ord. 2013-0044 § 7, 2013: Ord. 2008-0063 § 1 (part), 2008.)

12.84.470 Fee-in-Lieu of Alternative Compliance.

- A. The Director is granted the authority to establish, maintain, and update an alternative compliance program for the payment of a fee in lieu of complying with the LID standards of subsection A of Section 12.84.440. The alternative compliance program shall be consistent with the MS4 Permit and the Los Angeles County Municipal Code.
1. The alternative compliance program shall establish an in-lieu fee available to eligible new development and redevelopment projects.
 2. The in-lieu fees collected by the County shall be used for the construction and maintenance of regional stormwater projects and the operation of the alternative compliance program.
 3. The alternative compliance program shall establish a fee schedule, eligibility requirements, and standards for participation in the program pursuant to the MS4 Permit, which may be updated as necessary and appropriate.
 4. The alternative compliance program shall establish an accounting system to track and monitor the implementation of the alternative compliance program.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025		
BOARD MEETING DATE	11/18/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Baldwin Park Registered Veterinary Technician Room Remodel Project		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.		
DEADLINES/ TIME CONSTRAINTS	There is no urgency.		
COST & FUNDING	Total cost: \$1,850,000	Funding source: The Provisional Financing Uses – Various budget.	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	To obtain Board approval of the proposed capital project and authorize Public Works to deliver it using a Board-approved Job Order Contract.		
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The Department of Animal Care and Control identified the need to remodel approximately 2,000 square feet of the existing Registered Veterinary Technician (RVT) building at the Baldwin Park Animal Care Center facility to accommodate their current and future operation and staffing needs.</p> <p>The proposed project consists of removing and reconstructing approximately 400 square feet of existing storage space to meet current building code requirements, and remodeling and reconfiguring approximately 1,600 square feet of existing inefficient office and storage areas to optimize the workflow. In addition, the project includes extending the existing utilities from the RVT building to provide permanent dedicated power, water, and sewer connections for the existing grooming truck located adjacent to the RVT building.</p>		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The project supports Board Priority No. 7, Sustainability, by investing in County facilities to provide improved public services and workforce environments that will lead to increased productivity.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 18, 2025

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
BALDWIN PARK REGISTERED VETERINARY
TECHNICIAN ROOM REMODEL PROJECT
APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
APPROVE USE OF JOB ORDER CONTRACT
SPECS. 7931; CAPITAL PROJECT NO. 8A015
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 1)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval of the proposed Baldwin Park Registered Veterinary Technician Room Remodel Project and the associated appropriation adjustment, and authorization to deliver the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Baldwin Park Registered Veterinary Technician Room Remodel Project exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the proposed project.
2. Approve the proposed Baldwin Park Registered Veterinary Technician Room Remodel Project, Capital Project No. 8A015, with a total project budget of \$1,850,000.

3. Approve the appropriation adjustment to transfer \$1,400,000 in one-time net County cost from the Provisional Financing Uses - Various budget to the Baldwin Park Registered Veterinary Technician Room Remodel Project, Capital Project No. 8A015, to fully fund the proposed project.
4. Authorize the Director of Public Works or his designee to deliver the proposed project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find the proposed Baldwin Park Registered Veterinary Technician (RVT) Room Remodel Project exempt from the California Environmental Quality Act (CEQA); approve the capital project, project budget, and associated appropriation adjustment; and authorize Public Works to deliver the proposed project using a Board-approved Job Order Contract (JOC).

The Department of Animal Care and Control operates the Baldwin Park Animal Care Center facility located at 4275 Elton Street, Baldwin Park, CA 91706, and identified the need to remodel approximately 2,000 square feet of the existing RVT building at the facility to accommodate their current and future operation and staffing needs. The proposed project will consist of removing and reconstructing approximately 400 square feet of existing storage space to meet current building code requirements, and reconfiguring and remodeling approximately 1,600 square feet of existing inefficient office and storage areas to optimize the workflow. In addition, the project will include extending the existing utilities from the RVT building to provide permanent dedicated power, water, and sewer connections for the existing grooming truck located adjacent to the RVT building.

The design and jurisdictional reviews are complete and Public Works is seeking Board approval to deliver the proposed project using a Board-approved JOC.

Construction of the project would begin in January 2026 and be completed by September 2026.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by renovating and modernizing public infrastructure assets that will improve the accessibility and delivery of public services for Los Angeles County residents and visitors.

FISCAL IMPACT/FINANCING

The total project cost is estimated at \$1,850,000, which includes design, plan check, consultant services, construction, change order contingency, miscellaneous expenditures, and County services. The proposed project schedule and budget summaries are included in Enclosure A.

An initial \$450,000 from the Provisional Financing Uses - Various budget was approved by the Board in the Fiscal Year 2023-24 supplemental budget for preconstruction activities. Approval of the appropriation adjustment (Enclosure B) will transfer \$1,400,000 in one-time net County cost from the Provisional Financing Uses - Various budget to the Baldwin Park RVT Room Remodel Project, Capital Project No. 8A015, to fully fund the proposed project.

Operating Budget Impact

Animal Care and Control does not anticipate any initial one-time, start-up, or appreciable increases in ongoing maintenance and operational costs as a result of the proposed project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Arts Policy amended on August 4, 2020, the proposed project includes 1 percent of the eligible design and construction costs in the amount of \$12,000 to be allocated toward the Civic Art Fund.

The proposed project is subject to Board Policy 5.270, Countywide Local and Targeted Worker Hiring.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from the provisions of CEQA. The project consists of remodeling and reconfiguring the existing RVT building and is within certain classes of projects that have been determined not to have a significant effect on the environment. The project meets the criteria set forth in Sections 15301 (a), (d), and (l); 15302 (b) and (c); and 15303 of the CEQA Guidelines and Classes 1 (c), (d), and (h); 2 (a) and (e), and; 3 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project provides for repair, refurbishment, and minor alterations of existing facilities involving negligible or no expansion of an existing use, replacement of existing facilities where the replacement features will have the same purpose and capacity, and utility extensions to serve the existing grooming truck.

Additionally, the proposed project will comply with all applicable regulations and is not located in a sensitive environment. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites compiled pursuant to Government Code Section 65962.5, or indications that the proposed project may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable based on the record of the project.

Upon the Board's approval of the proposed project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse at the Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website in accordance with Section 21092.2.

CONTRACTING PROCESS

Public Works completed the plans and specifications for the project using a Board-approved, on-call consultant and requests Board authorization to carry out the construction using a Board-approved JOC.

The proposed project scope includes remodel and alteration work and Public Works has made the determination that the use of a JOC is the most appropriate contracting method to deliver the project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on other current County services or projects. The Baldwin Park Animal Care Center will remain open and operational during construction and the contractor will be required to phase and coordinate construction activities with the County to minimize disruption of public access and services at the facility. However, the RVT building would be closed for remodeling during construction.

The Honorable Board of Supervisors
November 18, 2025
Page 5

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:GT:sl

Enclosures

c: Animal Care and Control
Arts and Culture (Civic Art Division)
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office, Board of Supervisors

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
BALDWIN PARK REGISTERED VETERINARY
TECHNICIAN ROOM REMODEL PROJECT
APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
APPROVE USE OF JOB ORDER CONTRACT
SPECS. 7931; CAPITAL PROJECT NO. 8A015
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 1)
(3-VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Construction Documents	01/23/2025*
Jurisdictional Approvals	05/15/2025*
Construction Award	12/11/2025
Construction Start	01/05/2026
Substantial Completion	09/30/2026
Project Acceptance	12/31/2026

*Actual Completion Date

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Construction	\$1,283,000
Civic Art	\$ 12,000
Plans and Specifications	\$ 120,000
Consultant Services	\$ 60,000
Miscellaneous Expenditures	\$ 20,000
Jurisdictional Review/Plan Check/Permits	\$ 37,000
County Services	\$ 318,000
TOTAL	\$1,850,000

November 18, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER:
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2025-26
3 - VOTES

SOURCES		USES	
PFU-VARIOUS A01-CB-2000-13749-13760 SERVICES & SUPPLIES DECREASE APPROPRIATION	1,400,000	ANIMAL CARE AND CONTROL BALDWIN PARK REGISTERED VETERINARY TECHNICIAN ROOM REMODEL A01-CP-6014-65023-8A015 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	1,400,000
SOURCES TOTAL	\$ 1,400,000	USES TOTAL	\$ 1,400,000

JUSTIFICATION
Reflects an appropriation adjustment to transfer \$1,400,000 from the Provisional Financing Uses - Various budget to the Department of Animal Care and Control Baldwin Park Registered Veterinary Technician Room Remodel Project, Capital Project Number 8A015, to fully fund the proposed project.

James Yun

Digitally signed by James Yun
Date: 2025.10.09 13:07:07 -07'00'

AUTHORIZED SIGNATURE

JAMES YUN, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---	<input type="checkbox"/> ACTION	<input checked="" type="checkbox"/> APPROVED AS REQUESTED
	<input checked="" type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> APPROVED AS REVISED
AUDITOR-CONTROLLER	BY Andrea Turner <small>Digitally signed by Andrea Turner Date: 2025.10.09 14:10:36 -07'00'</small>	CHIEF EXECUTIVE OFFICER
B.A. NO. 043	DATE 10/9/25	BY Matthew J. Diaz <small>Digitally signed by Matthew J. Diaz Date: 2025.10.09 14:30:15 -07'00'</small>
		DATE 10/9/25

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025				
BOARD MEETING DATE	12/16/2025				
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th				
DEPARTMENT(S)	Public Works				
SUBJECT	Los Angeles County Waterworks Districts 5-Year Financial Plan and Water Rate Increases				
PROGRAM	N/A				
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:				
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.				
DEADLINES/ TIME CONSTRAINTS					
COST & FUNDING	Total cost: \$0	Funding source: N/A			
	TERMS (if applicable):				
	Explanation: There will be no impact to the County General Fund. The rates will become effective January 1, 2026. This action will generate additional revenue in water sales for the Waterworks Districts' General Funds and Accumulative Capital Outlay Funds to meet the operating expenses necessary to maintain service, meet financial reserve requirements, and obtain additional funds for capital projects within existing service areas.				
PURPOSE OF REQUEST	The purpose of the recommended actions is to adopt a resolution adopting a schedule of water rates and authorizing the Director of Public Works to implement a proposed 5-year financial plan and schedule of rate increases to continue the financial sustainability of the Waterworks Districts.				
BACKGROUND (include internal/external issues that may exist including any related motions)	Public Works retained the services of consultants to prepare a water rate study for the Waterworks Districts and provide recommendations on a 5-year financial plan and schedule of rate increases. The consultants' recommendations were (1) to fully cover the costs of the Waterworks Districts water systems operations and maintenance activities from water sales, (2) to meet the 90-day cash reserve in the Waterworks Districts general funds, and (3) to increase the capital improvement fund revenues to address the aging water system within existing service areas.				

EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The 5-year financial plan and schedule of rate increases applied a cost-of-service-based methodology to reflect the operational and capital needs of each Waterworks District. Equity in transparency and access was supported through mailed Proposition 218 notices, a dedicated project webpage, and multiple outreach opportunities, including outreach to community-based organizations, with an emphasis on reaching historically underrepresented groups. These efforts ensured that all customers were informed of the proposed water rate plan and had the opportunity to participate in the public hearing process.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority #7: Sustainability. Approval of the 5-year Water Rate Plan will promote sound, prudent, and transparent policies and practices that help preserve our water resources while preserving the quality of life for County residents.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Adam Ariki, Deputy Director, (626) 458-4012, cell (626) 476-6703, aaariki@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

December 16, 2025

IN REPLY PLEASE
REFER TO FILE: **WW-5**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**PUBLIC HEARING
WATER RESOURCES CORE SERVICE AREA
LOS ANGELES COUNTY WATERWORKS DISTRICTS
5-YEAR FINANCIAL PLAN AND WATER RATE INCREASES
(SUPERVISORIAL DISTRICTS 3 AND 5)
(4-VOTES)**

SUBJECT

Public Works is seeking Board approval to adopt a resolution implementing the proposed 5-year financial plan and schedule of water rate increases, effective for service provided on January 1, 2026, within the Los Angeles County Waterworks Districts.

IT IS RECOMMENDED THAT THE BOARD, AFTER THE PUBLIC HEARING, ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY WATERWORKS DISTRICTS:

1. Find that the purpose of the 5-year financial plan and water rate schedule increases is to meet the Los Angeles County Waterworks Districts' operating expenses necessary to maintain service, meet the financial reserve requirements, and obtain funds for capital projects within existing service areas and, therefore, are statutorily exempt from the California Environmental Quality Act.
2. Determine that no majority written protest against the proposed plan exists. If there is a majority protest, take no further action and refer the matter back to Public Works.

3. Adopt the resolution adopting a schedule of water rates and authorizing the Director of Public Works or his designee to implement the proposed 5-year financial plan and schedule of water rate increases for the Los Angeles County Waterworks Districts.
4. Authorize the Director of Public Works or his designee to amend the Rules and Regulations of the Los Angeles County Waterworks Districts and the Marina del Rey Water System to implement the water rates, with increases scheduled over a 5-year period.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to ensure the continued financial sustainability of the Los Angeles County Waterworks Districts.

On April 29, 2025, the Board approved a 5-year schedule of pass-through adjustments authorizing Public Works to adjust water rates annually to offset increase in inflation, as measured by the Consumer Price Index, and changes in wholesale water costs. Following a review of the Waterworks Districts budgets, Public Works determined that a broader financial planning effort was necessary, which evaluated the full cost of operations, capital improvements, and reserve requirements to ensure long-term financial sustainability.

To support this effort, Public Works retained the services of consultants to prepare a water rate study for the Waterworks Districts and provide recommendations on a 5-year financial plan and schedule of rate increases. The consultants' recommendations were (1) to fully cover the costs of the Waterworks Districts' operations and maintenance activities from water sales, (2) to meet the 90-day cash reserve in the Waterworks Districts general funds, and (3) to increase the capital improvement fund revenues to address the aging water system within existing service areas. The proposed 5-year plan reflects these recommendations and is structured with a higher rate increase in the first year to address immediate funding needs, followed by smaller annual increases in the remaining years. The proposed rate increase for each Waterworks District for each year is shown in Enclosure A for typical usage.

As part of the revised rate structure, the water allowance of 500 cubic feet will no longer be included in the Service Charge in District No. 21, Kagel Canyon; District No. 29, Malibu; District No. 36, Val Verde; District No. 37, Acton; and District No. 40, Antelope Valley. All water consumption is proposed to be billed under the Quantity Charge rate of the applicable District. Tiered rate structures are proposed to be modified, resulting in the removal of tiers in District No. 29 and the reduction from three to two tiers in District

No. 40. In addition, the existing seasonal rate structures, under which different Quantity Charges were applied during summer and winter months for District No. 29 and District No. 40 are proposed to be eliminated. These changes ensure that rates reflect the current proportional cost of service. To help offset revenue losses during future drought periods, when customer usage declines but fixed operational costs remain, drought rate structures are also proposed for all Waterworks Districts.

The last general rate increase for District No. 21 was in 2006; District Nos. 29, 36, and 37 in 2013; and District No. 40 in 2005.

Waterworks staff presented the revised rate structure and general rate increase at several public meetings held virtually and in-person within the affected communities, including town council meetings, city council meetings, and local events.

Implementation of Strategic Plan Goals

These recommendations support the County Strategy Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by supporting fiscally responsible investments in essential water infrastructure and to maintain reliable delivery of water service to County residents within the Waterworks Districts.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The general rate increase will become effective January 1 of each calendar year for a period of 5 years, starting January 1, 2026. This action will generate additional revenue in water sales for the Waterworks Districts General Funds and Accumulative Capital Outlay Funds. The additional revenues will commence in Fiscal Year 2025-26 through Fiscal Year 2029-30 and will be budgeted through the annual budget process in future years, to be used only for costs associated with water service.

Funding is available in the Waterworks Districts' General Funds (Services and Supplies) Fiscal Year 2025-26 Budgets to cover the minimal cost of the notices.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Board is authorized to increase the water rates, surcharges, and water supply charges pursuant to Section 55501 of the County Waterworks District Law, Water Code Section 55000 et seq. Adoption of this Resolution (Enclosure B) will authorize the Director

of Public Works or his designee to amend the Rules and Regulations adopted pursuant to Section 55333 of the County Waterworks District Law.

In order to adopt a schedule of rates for water service fees, the Board must first comply with the procedural requirements of Article XIII D, Section 6(a) of the California Constitution. These provisions were added as a part of Proposition 218 in 1996 and, among other things, require that the Waterworks Districts adopt the rates after a noticed public hearing and majority protest proceeding. The notice must be mailed to all property owners and tenants directly responsible for the payment of the water service fees at least 45 days prior to the public hearing and must contain specified information relating to the reason for the rate increase, the amount of the rate increase, and how to protest and/or submit a legal objection to the proposed rate increase.

Enclosed are the instructions for publishing the legal advertisements (Enclosure C) and the newspaper notice (Enclosure D). County Counsel has reviewed and approved as to form the proposed Resolution and Notice of Public Hearing.

In compliance with Proposition 218, on or before October 25, 2025, Public Works mailed a notice to each of the affected Waterworks Districts customers notifying them of the proposed revised rate structure and general rate increase for their District and the date, time, and purpose of the required protest hearing.

ENVIRONMENTAL DOCUMENTATION

These actions and the Resolution, amending the Rules and Regulations, are to fund operating expenses necessary to maintain service within existing service areas, meet financial reserve requirements, and obtain funds for capital projects, and, therefore, are exempt from the California Environmental Quality Act (CEQA) pursuant to Section 21080(b)(8) of the California Public Resources Code and Section 15273(a) of the CEQA Guidelines.

Upon the Board's approval of the recommended actions, the Waterworks Districts will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with Section 21092.2.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects as a result of these actions.

The Honorable Board of Supervisors
December 16, 2025
Page 5

CONCLUSION

Please return an adopted copy of this Board letter and signed resolution to Public Works, Waterworks Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:CTH:jc

Enclosures

c: Auditor-Controller
Chief Executive Office (Christine Frias)
County Counsel
Executive Office, Board of Supervisors

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ENCLOSURE A
Average Monthly Bill Increase⁽¹⁾

District No. 21, Kagel Canyon⁽²⁾						
Year	Current	2026*	2027	2028	2029	2030
Average Monthly Bill	\$65.09	\$87.85	\$93.12	\$98.71	\$104.63	\$110.91
Average Monthly Bill Increase (Year to Year)		\$22.76	\$5.27	\$5.59	\$5.92	\$6.28
District No. 29, Malibu⁽³⁾						
Year	Current	2026*	2027	2028	2029	2030
Average Monthly Bill	\$222.90	\$306.17	\$326.07	\$347.27	\$369.84	\$393.88
Average Monthly Bill Increase (Year to Year)		\$83.27	\$19.90	\$21.19	\$22.57	\$24.04
District No. 36, Val Verde⁽²⁾						
Year	Current	2026*	2027	2028	2029	2030
Average Monthly Bill	\$80.19	\$90.55	\$93.27	\$96.06	\$98.95	\$101.91
Average Monthly Bill Increase (Year to Year)		\$10.36	\$2.72	\$2.80	\$2.88	\$2.97
District No. 37, Acton⁽²⁾						
Year	Current	2026*	2027	2028	2029	2030
Average Monthly Bill	\$88.13	\$96.15	\$99.03	\$102.01	\$105.07	\$108.22
Average Monthly Bill Increase (Year to Year)		\$8.02	\$2.88	\$2.97	\$3.06	\$3.15
District No. 40, Antelope Valley⁽⁴⁾						
Year	Current	2026*	2027	2028	2029	2030
Average Monthly Bill	\$52.56	\$64.98	\$68.88	\$73.01	\$77.39	\$82.04
Average Monthly Bill Increase (Year to Year)		\$12.42	\$3.90	\$4.13	\$4.38	\$4.64

(*) For Calendar Year 2026, the average monthly bill reflects the proposed rate structure without the monthly allowance of 5 HCF (hundred cubic feet) of water that was previously included in the Service Charge.

(1) Average bill increases are shown on a monthly basis; bills are issued every two months as part of the Districts' normal billing cycle. Pass-through adjustments approved by the Board on April 29, 2025, (for inflation or increases in wholesale water charges) will be applied in addition to these proposed rates as necessary.

(2) Based on Single Family Residential (SFR) use, Meter Size: 3/4"

(3) Based on Meter Size: 1", Season: Summer, and Pump Zone: Rancho Malibu Pump Zone

(4) Based on SFR use, Meter Size: 3/4", Season: Summer, Region 4

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES, CALIFORNIA,
ADOPTING A SCHEDULE OF WATER RATE INCREASES, AUTHORIZING
THE DIRECTOR OF PUBLIC WORKS OR HIS DESIGNEE TO IMPLEMENT
A 5-YEAR FINANCIAL PLAN AND SCHEDULE OF WATER RATE INCREASES
FOR THE LOS ANGELES COUNTY WATERWORKS DISTRICTS, AND FINDING
THESE ACTIONS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY
ACT UNDER CALIFORNIA PUBLIC RESOURCES CODE SECTION 21080(B)(8)
AND CALIFORNIA ENVIRONMENTAL QUALITY ACT GUIDELINES SECTION 15273**

WHEREAS, the Los Angeles County Waterworks Districts provide potable water service to customers located within the Cities of Lancaster, Malibu, and Palmdale and within the unincorporated communities of Acton, Castaic, Kagel Canyon, Lake Los Angeles, Littlerock, Pearblossom, Rock Creek, Topanga Canyon, and Val Verde; and

WHEREAS, the Los Angeles County Board of Supervisors as the governing body of the Los Angeles County Waterworks Districts pursuant to Section 55501 of the County Waterworks District Law, Water Code, is authorized to increase the water rates, surcharges, and water supply charges as adopted in the Rules and Regulations of the Los Angeles County Waterworks Districts and the Marina del Rey Water System pursuant to Section 55333; and

WHEREAS, the Rules and Regulations of the Los Angeles County Waterworks Districts and the Marina del Rey Water System require the District Engineer, defined as the Assistant Deputy Director of Public Works Waterworks Division, to annually review the water rate schedules and make recommendations to the Board of Supervisors for water rate adjustments; and

WHEREAS, the primary source of funding to offset the Los Angeles County Waterworks Districts' costs are through water sales; and

WHEREAS, on April 29, 2025, the Los Angeles County Board of Supervisors as the governing body of the Los Angeles County Waterworks Districts and the Marina del Rey Water System adopted a resolution to adjust the water rates annually over a 5-year period to pass-through wholesale and inflation increases to its retail customers; and

WHEREAS, the Los Angeles County Waterworks Districts additionally incur costs to operate, maintain, and improve the water system; and

WHEREAS, the Los Angeles County Waterworks Districts' costs to operate, maintain, and improve the water systems currently exceed the proceeds received from water sales; and

WHEREAS, the Los Angeles County Waterworks Districts need a cash reserve to pay all the necessary costs in advance of receiving water sales revenues; and

WHEREAS, the Los Angeles County Waterworks Districts must replace aging portions of the water system infrastructure; and

WHEREAS, the Los Angeles County Waterworks Districts must increase capital reserves for emergency replacement water infrastructure and unforeseen capital construction cost increases; and

WHEREAS, the Los Angeles County Waterworks Districts retained an independent consultant to conduct a comprehensive cost of service analysis and rate study (Study), which has been made available to the public in accordance with Government Code Section 53759.1; and

WHEREAS, the Study recommends rate increases and restructuring of rates to ensure rates for water service reflect the current proportional cost of water service provided to each parcel; and

WHEREAS, the revenues derived from the increased rates will not exceed the funds required to provide the services and shall be used exclusively for the operation and maintenance of the water systems; and

WHEREAS, the increased rates are equitable to all customer classes; and

WHEREAS, the amount of the increased rates will not exceed the proportional cost of the service attributable to each parcel upon which they are proposed for imposition; and

WHEREAS, the increased rates will not be imposed on a parcel unless the service is actually used by, or immediately available to, the owner of the parcel; and

WHEREAS, Article XIII D, Section 6 of the California Constitution (Article XIII D) requires that prior to imposing any increase to the increased rates, the Los Angeles County Waterworks Districts shall provide written notice (the Notice) by mail of the new or increased water rates to the record owner of each parcel upon which the water rates are proposed for imposition and any tenant directly liable for payment of the water rates, the amount of the water rates proposed to be imposed on each parcel, the basis upon which the water rates were calculated, the reason for the water rates, and the date, time, and location of a public hearing (the Hearing) on the proposed water rates; and

WHEREAS, the Los Angeles County Waterworks Districts did provide the Notice to the affected property owners and tenants in compliance with Article XIII D; and

WHEREAS, in addition, the Los Angeles County Waterworks Districts elected to implement an exhaustion of administrative remedies procedure pursuant to Government Code Section 53759.1, pursuant to which any property owner or customer of record wishing to raise a legal issue with the proposed water rate increases was required to provide notice to Los Angeles County Waterworks Districts no later than October 25, 2025, which is at least 45 days after the Notice was mailed; and

WHEREAS, the Hearing was held on December 16, 2025; and

WHEREAS, prior to opening the public hearing, the Board of Supervisors considered all valid legal objections and responses and determined that no changes to the proposed water rate increases were required; and

WHEREAS, at the Hearing, the Board of Supervisors considered all written protests to the proposed rate increases received prior to the close of the Hearing, and heard oral testimony concerning the establishment and imposition of the proposed rate increases, and at the close of the Hearing the Los Angeles County Waterworks Districts determined that they did not receive written protests against the establishment and imposition of the proposed increases from the affected property owners and tenants directly liable for the payment of the proposed water rates increases representing a majority of the parcels subject to the water rates.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Los Angeles, as the governing body of the Los Angeles County Waterworks Districts, does hereby adopt the rates for water service fees, which shall take effect for service provided on and after January 1, 2026, in the amounts set forth in Exhibit A hereto.

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Los Angeles, as the governing body of the Los Angeles County Waterworks Districts, does hereby authorize the Director of Public Works or his designee to adjust the water rates annually, commencing January 1, 2026, and any time thereafter through and including December 31, 2030, to pass-through cost increases due to inflation and increases in wholesale water charges to become effective 30 days after adjustment notices are sent to customers. Adjustments to the rates for wholesale cost increases shall be based on any adopted rate increases by wholesale water providers including the Antelope Valley-East Kern Water Agency, Los Angeles Department of Water and Power, Santa Clarita Valley Water Agency, and West Basin Municipal Water District (each a Wholesaler) to the Waterworks Districts' price for purchasing water. Adjustments to the rates for inflation shall be based on the United States Department of Labor, Bureau of Labor Statistics, for the Los Angeles, Riverside, and Orange County areas, published as of July of each year. In the event such index ceases to exist, a comparable index as determined by the Director of Public Works shall be used. The Director of Public Works or his designee shall comply with all requirements in Government Code Section 53756, including without limitation that notice shall be provided at least 30 days prior to implementing any pass-through adjustment.

Pass-through adjustments shall not result in the rates increasing by more than 15 percent in any calendar year and shall not cause the rates to exceed the cost of providing water service.

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Los Angeles, as the governing body of the Los Angeles County Waterworks Districts, does hereby authorize the Director of Public Works or his designee to implement the proposed five (5)-year water rate plan and to amend the Rules and Regulations of the Los Angeles County Waterworks Districts and the Marina del Rey Water System.

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Los Angeles, as the governing body of the Los Angeles County Waterworks Districts, hereby finds and determines that the adoption of rates for water service fees in the amounts set forth in Exhibit A hereto, and the implementation of the proposed 5-year water rate plan and amendment to the Rules and Regulations of the Los Angeles County Waterworks Districts and the Marina del Rey Water System (collectively, the Rate Actions), are exempt from the California Environmental Quality Act (CEQA) under Section 21080(b)(8) of the California Public Resources Code and Section 15273(a) of the CEQA Guidelines. The Board finds that the Rate Actions are exempt from CEQA under these provisions because the Rate Actions are necessary to meet operating expenses, to meet financial reserve needs and requirements, and to obtain funds for capital projects necessary to maintain service within existing service areas, as set forth in greater detail in the Study, incorporated by reference herein as part of these written findings setting forth the basis of the Board's CEQA exemption determination. The documents and materials that constitute the record of proceedings on which these findings have been based are located at 900 South Fremont Avenue, Alhambra, California 91780.

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Los Angeles, as the governing body of the Los Angeles County Waterworks Districts, does hereby find that the recitals set forth above are true and correct, and by this reference incorporated herein. To the extent any provisions of this Resolution conflict with any previously adopted resolution, order, or motion of the Board of Supervisors, such resolution, order, or motion is hereby superseded to the extent of the conflict. This Resolution shall take effect immediately upon its adoption.

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The foregoing Resolution was adopted on the _____ day of _____, 2025,
by the Board of Supervisors of the County of Los Angeles as the governing body of
the Los Angeles County Waterworks Districts.

EDWARD YEN
Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By 
Sr. Deputy

Waterworks District 21, Kagel Canyon
Distrito 21 de Agua, Kagel Canyon

Los Angeles County Public Works - Proposed Rates
Obras Públicas del Condado de Los Ángeles – Tarifas Propuestas

Exhibit A

SCHEDULE/HORARIO:
2105

BILL CODES/CÓDIGOS
DE FACTURACIÓN:
I01, W01

METER SERVICE CHARGE (\$/BILLING UNIT/MONTH)*
CARGO POR SERVICIO DE MEDIDOR (\$/UNIDAD DE FACTURACIÓN/MES)*

SCHEDULE/BILL CODE CALENDARIO/ CÓDIGO DE COBRO	CURRENT RATE TARIFA ACTUAL	1/1/2026	1/1/2027	1/1/2028	1/1/2029	1/1/2030
2105: I01, W01	\$56.912	\$56.92	\$60.34	\$63.97	\$67.81	\$71.88

QUANTITY CHARGE (\$/HCF)*
CARGO POR CONSUMO (\$/HCF)*

2105: I01, W01	\$8.173	\$5.16	\$5.47	\$5.80	\$6.15	\$6.52
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DROUGHT QUANTITY CHARGE (\$/HCF)
CARGO POR CON SUMO EN SEQUÍA (\$/HCF)

YEAR AÑO	STAGE 1 ETAPA 1	STAGE 2 ETAPA 2	STAGE 3 ETAPA 3	STAGE 4 ETAPA 4	STAGE 5 ETAPA 5	STAGE 6 ETAPA 6
1/1/2026	\$5.16	\$5.16	\$5.17	\$5.17	\$5.19	\$5.20
1/1/2027	\$5.47	\$5.47	\$5.48	\$5.48	\$5.50	\$5.51
1/1/2028	\$5.80	\$5.80	\$5.81	\$5.81	\$5.83	\$5.84
1/1/2029	\$6.15	\$6.15	\$6.16	\$6.16	\$6.18	\$6.19
1/1/2030	\$6.52	\$6.52	\$6.53	\$6.53	\$6.56	\$6.57

* The current monthly Service Charge includes 5 HCF (hundred cubic feet) of water per billing unit. Beginning January 1, 2026, the Service Charge will no longer include this amount, and all water use will be billed at the Quantity Charge rate. La tarifa mensual de servicio actual incluye 5 HCF (cien pies cúbicos) de agua por unidad de cobro. A partir del 1 de enero de 2026, la tarifa de servicio ya no incluirá esta cantidad, y todo el consumo de agua se cobrará según la tarifa por volumen.

Waterworks District 29, Malibu
Distrito 29 de Agua, Malibu

Los Angeles County Public Works - Proposed Rates
Obras Públicas del Condado de Los Ángeles – Tarifas Propuestas

SCHEDULE/HORARIO:
2954, 2957, 2960, 2962

BILL CODES/CÓDIGOS
DE FACTURACIÓN:
W03, I03, F03, W05, I05, F05,
W07, I07, F07, W09, I09, F09

METER SERVICE CHARGE (\$/BILLING UNIT/MONTH)* CARGO POR SERVICIO DE MEDIDOR (\$/UNIDAD DE FACTURACIÓN/MES)*							
SCHEDULE/BILL CODE CALENDARIO/ CÓDIGO DE COBRO		CURRENT RATE TARIFA ACTUAL	1/1/2026	1/1/2027	1/1/2028	1/1/2029	1/1/2030
2954, 2957, 2960, 2962: W03, I03, W05, I05, W07, I07, W09, I09		\$48.725	\$48.73	\$51.90	\$55.27	\$58.86	\$62.69
QUANTITY CHARGE (\$/HCF)* CARGO POR CONSUMO (\$/HCF)*							
2954: W03, I03, F03		Tier 1:\$8.258 Tier 2: \$9.627 Tier 3: \$13.715	\$8.00	\$8.52	\$9.07	\$9.66	\$10.29
2957: W05, I05, F05		Tier 1:\$8.563 Tier 2: \$10.035 Tier 3: \$14.306	\$8.70	\$9.27	\$9.87	\$10.51	\$11.20
2960: W07, I07, F07		Tier 1:\$8.687 Tier 2: \$10.117 Tier 3: \$14.452	\$9.26	\$9.86	\$10.50	\$11.18	\$11.91
2962: W09, I09, F09		Tier 1:\$8.687 Tier 2: \$10.117 Tier 3: \$14.452	\$8.18	\$8.71	\$9.27	\$9.87	\$10.51
FACILITIES CONSTRUCTION SURCHARGE FOR ALL SCHEDULES/BILL CODES CARGO POR CONSTRUCCIÓN DE INSTALACIONES PARA TODOS LOS CALENDARIOS/LOS CÓDIGOS DE FACTURACIÓN							
SERVICE/SERVICIO \$/UNIT/MONTH - \$/UNIDAD/MES		\$2.42	\$2.42	\$2.58	\$2.75	\$2.92	\$3.11
QUANTITY/CONSUMO \$/HCF*		\$0.961	\$0.68	\$0.72	\$0.77	\$0.82	\$0.87
PRIVATE FIRE SERVICE CHARGE (\$/MONTH) CARGO POR INCENDIO SERVICIO PRIVADO (\$/MES)							
2954, 2957, 2960, 2962: F03, F05, F07, F09	1"	\$141.31	\$35.80	\$38.13	\$40.61	\$43.25	\$46.06
	1.5"	\$141.31	\$38.82	\$41.34	\$44.03	\$46.89	\$49.94
	2"	\$141.31	\$44.03	\$46.89	\$49.94	\$53.19	\$56.65
	2.5"	\$141.31	\$51.86	\$55.23	\$58.82	\$62.64	\$66.71
	3"	\$141.31	\$62.72	\$66.80	\$71.14	\$75.76	\$80.68
	4"	\$141.31	\$94.96	\$101.13	\$107.70	\$114.70	\$122.16
	6"	\$190.03	\$210.67	\$224.37	\$238.95	\$254.48	\$271.02
	8"	\$238.76	\$410.25	\$436.91	\$465.31	\$495.56	\$527.77
	10"	\$336.21	\$710.45	\$756.63	\$805.81	\$858.19	\$913.97
	12"	\$531.11	\$1,126.52	\$1,199.75	\$1,277.73	\$1,360.78	\$1,449.23

DROUGHT QUANTITY CHARGE (\$/HCF) CARGO POR CON SUMO EN SEQUÍA (\$/HCF)							
SCHEDULE/BILL CODE/ YEAR - CALENDARIO/ CÓDIGO DE COBRO/AÑO		STAGE 1 ETAPA 1	STAGE 2 ETAPA 2	STAGE 3 ETAPA 3	STAGE 4 ETAPA 4	STAGE 5 ETAPA 5	STAGE 6 ETAPA 6
2954: F03, I03, W03	1/1/2026	\$8.39	\$8.87	\$9.50	\$10.33	\$11.50	\$13.24
	1/1/2027	\$8.93	\$9.45	\$10.11	\$11.00	\$12.24	\$14.10
	1/1/2028	\$9.51	\$10.06	\$10.77	\$11.71	\$13.03	\$15.01
	1/1/2029	\$10.13	\$10.71	\$11.47	\$12.47	\$13.88	\$15.99
	1/1/2030	\$10.79	\$11.41	\$12.22	\$13.29	\$14.79	\$17.03
2957: F05, I05, W05	1/1/2026	\$9.12	\$9.65	\$10.33	\$11.23	\$12.50	\$14.40
	1/1/2027	\$9.72	\$10.28	\$11.01	\$11.97	\$13.32	\$15.35
	1/1/2028	\$10.35	\$10.95	\$11.72	\$12.74	\$14.18	\$16.34
	1/1/2029	\$11.02	\$11.66	\$12.48	\$13.57	\$15.10	\$17.40
	1/1/2030	\$11.74	\$12.42	\$13.30	\$14.46	\$16.09	\$18.54
2960: F07, I07, W07	1/1/2026	\$9.71	\$10.27	\$10.99	\$11.96	\$13.31	\$15.33
	1/1/2027	\$10.34	\$10.94	\$11.71	\$12.73	\$14.17	\$16.32
	1/1/2028	\$11.01	\$11.65	\$12.47	\$13.56	\$15.09	\$17.38
	1/1/2029	\$11.72	\$12.40	\$13.27	\$14.43	\$16.07	\$18.51
	1/1/2030	\$12.49	\$13.21	\$14.14	\$15.38	\$17.12	\$19.72
2962: F09, I09, W09	1/1/2026	\$8.58	\$9.07	\$9.71	\$10.56	\$11.75	\$13.54
	1/1/2027	\$9.13	\$9.66	\$10.34	\$11.25	\$12.52	\$14.42
	1/1/2028	\$9.72	\$10.28	\$11.01	\$11.97	\$13.32	\$15.35
	1/1/2029	\$10.35	\$10.95	\$11.72	\$12.74	\$14.18	\$16.34
	1/1/2030	\$11.02	\$11.66	\$12.48	\$13.57	\$15.10	\$17.40

*** The current monthly Service Charge includes 5 HCF (hundred cubic feet) of water per billing unit. Beginning January 1, 2026, the Service Charge will no longer include this amount, and all water use will be billed at the Quantity Charge rate. La tarifa mensual de servicio actual incluye 5 HCF (cien pies cúbicos) de agua por unidad de cobro. A partir del 1 de enero de 2026, la tarifa de servicio ya no incluirá esta cantidad, y todo el consumo de agua se cobrará según la tarifa por volumen.**

Note: Rates for customers outside of the District’s service area (BILL CODES F04, W04, W06, W08) will be consistent with proposed rates in the nearest applicable water service area within the District. Las tarifas para los clientes fuera del área de servicio del Distrito (CÓDIGOS DE FACTURACIÓN F04, W04, W06, W08) serán consistentes con las tarifas propuestas en el área de servicio de agua aplicable más cercana dentro del Distrito.

Waterworks District 36, Val Verde
Distrito 36 de Agua, Val Verde

Los Angeles County Public Works - Proposed Rates
Obras Públicas del Condado de Los Ángeles – Tarifas Propuestas

SCHEDULE/HORARIO:
3605

BILL CODES/CÓDIGOS
DE FACTURACIÓN:
I12, W12, W14, F12

METER SERVICE CHARGE (\$/BILLING UNIT/MONTH)*
CARGO POR SERVICIO DE MEDIDOR (\$/UNIDAD DE FACTURACIÓN/MES)*

SCHEDULE/BILL CODE CALENDARIO/ CÓDIGO DE COBRO	CURRENT RATE TARIFA ACTUAL	1/1/2026	1/1/2027	1/1/2028	1/1/2029	1/1/2030
3605: I12, W12, W14	\$26.423	\$26.44	\$27.24	\$28.06	\$28.91	\$29.78

QUANTITY CHARGE (\$/HCF)*
CARGO POR CONSUMO (\$/HCF)*

3605: I12, W12, W14	\$3.477	\$3.09	\$3.18	\$3.28	\$3.38	\$3.48
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FACILITIES CONSTRUCTION SURCHARGE (\$/HCF)
CARGO POR CONSTRUCCIÓN DE INSTALACIONES (\$/HCF)

3605: I12, W12, W14	\$0.268	\$0.28	\$0.29	\$0.30	\$0.31	\$0.32
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PRIVATE FIRE SERVICE CHARGE (\$/MONTH)
CARGO POR INCENDIO SERVICIO PRIVADO (\$/MES)

3605: F12	4"	\$76.63	\$58.56	\$60.31	\$62.12	\$63.98	\$65.90
	6"	\$103.05	\$132.79	\$136.77	\$140.87	\$145.10	\$149.45
	8"	\$129.47	\$260.83	\$268.65	\$276.71	\$285.01	\$293.56
	10"	\$182.32	\$453.43	\$467.03	\$481.04	\$495.47	\$510.33
	12"	\$288.01	\$720.36	\$741.97	\$764.23	\$787.16	\$810.77

DROUGHT QUANTITY CHARGE (\$/HCF)
CARGO POR CON SUMO EN SEQUÍA (\$/HCF)

YEAR AÑO	STAGE 1 ETAPA 1	STAGE 2 ETAPA 2	STAGE 3 ETAPA 3	STAGE 4 ETAPA 4	STAGE 5 ETAPA 5	STAGE 6 ETAPA 6
1/1/2026	\$3.33	\$3.63	\$4.02	\$4.53	\$5.25	\$6.33
1/1/2027	\$3.43	\$3.74	\$4.13	\$4.66	\$5.41	\$6.52
1/1/2028	\$3.53	\$3.85	\$4.26	\$4.81	\$5.58	\$6.72
1/1/2029	\$3.64	\$3.97	\$4.39	\$4.95	\$5.75	\$6.93
1/1/2030	\$3.75	\$4.09	\$4.52	\$5.10	\$5.92	\$7.13

* The current monthly Service Charge includes 5 HCF (hundred cubic feet) of water per billing unit. Beginning January 1, 2026, the Service Charge will no longer include this amount, and all water use will be billed at the Quantity Charge rate. La tarifa mensual de servicio actual incluye 5 HCF (cien pies cúbicos) de agua por unidad de cobro. A partir del 1 de enero de 2026, la tarifa de servicio ya no incluirá esta cantidad, y todo el consumo de agua se cobrará según la tarifa por volumen.

Note: Rates for customers outside of the District’s service area will be consistent with proposed rates in the nearest applicable water service area within the District. Las tarifas para los clientes fuera del área de servicio del Distrito serán consistentes con las tarifas propuestas en el área de servicio de agua aplicable más cercana dentro del Distrito.

Waterworks District 37, Acton
Distrito 37 de Agua, Acton

Los Angeles County Public Works - Proposed Rates
Obras Públicas del Condado de Los Ángeles – Tarifas Propuestas

SCHEDULE/HORARIO:
3703

BILL CODES/CÓDIGOS
DE FACTURACIÓN:
F15, I15, W15

METER SERVICE CHARGE (\$/BILLING UNIT/MONTH)*
CARGO POR SERVICIO DE MEDIDOR (\$/UNIDAD DE FACTURACIÓN/MES)*

SCHEDULE/BILL CODE CALENDARIO/ CÓDIGO DE COBRO	CURRENT RATE TARIFA ACTUAL	1/1/2026	1/1/2027	1/1/2028	1/1/2029	1/1/2030
3703: I15, W15	\$28.389	\$28.39	\$29.24	\$30.12	\$31.02	\$31.95

QUANTITY CHARGE (\$/HCF)*
CARGO POR CONSUMO (\$/HCF)*

3703: I15, W15	\$1.855	\$1.82	\$1.87	\$1.93	\$1.99	\$2.05
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FACILITIES CONSTRUCTION SURCHARGE (\$/HCF)
CARGO POR CONSTRUCCIÓN DE INSTALACIONES (\$/HCF)

3703: I15, W15	\$0.175	\$0.17	\$0.18	\$0.19	\$0.20	\$0.21
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PRIVATE FIRE SERVICE CHARGE (\$/MONTH)
CARGO POR INCENDIO SERVICIO PRIVADO (\$/MES)

3703: F15	4"	\$82.33	\$44.89	\$46.23	\$47.62	\$49.05	\$50.52
	6"	\$110.72	\$64.15	\$66.07	\$68.05	\$70.09	\$72.19
	8"	\$139.11	\$97.37	\$100.30	\$103.31	\$106.41	\$109.60
	10"	\$195.88	\$147.35	\$151.77	\$156.32	\$161.01	\$165.84
	12"	\$309.44	\$216.62	\$223.11	\$229.80	\$236.69	\$243.79

DROUGHT QUANTITY CHARGE (\$/HCF)
CARGO POR CON SUMO EN SEQUÍA (\$/HCF)

YEAR AÑO	STAGE 1 ETAPA 1	STAGE 2 ETAPA 2	STAGE 3 ETAPA 3	STAGE 4 ETAPA 4	STAGE 5 ETAPA 5	STAGE 6 ETAPA 6
1/1/2026	\$1.95	\$2.11	\$2.31	\$2.58	\$2.96	\$3.53
1/1/2027	\$2.00	\$2.16	\$2.37	\$2.65	\$3.04	\$3.63
1/1/2028	\$2.06	\$2.23	\$2.45	\$2.74	\$3.14	\$3.75
1/1/2029	\$2.13	\$2.30	\$2.52	\$2.82	\$3.24	\$3.86
1/1/2030	\$2.19	\$2.37	\$2.60	\$2.91	\$3.34	\$3.98

* The current monthly Service Charge includes 5 HCF (hundred cubic feet) of water per billing unit. Beginning January 1, 2026, the Service Charge will no longer include this amount, and all water use will be billed at the Quantity Charge rate. La tarifa mensual de servicio actual incluye 5 HCF (cien pies cúbicos) de agua por unidad de cobro. A partir del 1 de enero de 2026, la tarifa de servicio ya no incluirá esta cantidad, y todo el consumo de agua se cobrará según la tarifa por volumen.

Note: Rates for customers outside of the District’s service area will be consistent with proposed rates in the nearest applicable water service area within the District. Las tarifas para los clientes fuera del área de servicio del Distrito serán consistentes con las tarifas propuestas en el área de servicio de agua aplicable más cercana dentro del Distrito.

Waterworks District 40, Antelope Valley
Distrito 40 de Agua, Antelope Valley

Los Angeles County Public Works - Proposed Rates
Obras Públicas del Condado de Los Ángeles – Tarifas Propuestas

SCHEDULE/CALENDARIO:

0427, 0428, 0429, 0430, 0431, 0433,
0434, 2405, 2705, 3303, 3404, 3405,
3406, 3407, 3505, 3807, 3898, 3953

BILL CODES/CÓDIGOS
DE FACTURACIÓN:

IA1, IAA, IAB, WA1, WAA, WAB, FA2, IA2,
WA2, IB1, WB1, WBA, WBB, FB2, IB2, WB2,
IC1, ICA, ICB, WC1, WCA, WCB, FC2, IC2,
WC2, WD1, ID2, WD2, IF1, WF1, FF2, WF2,
IH1, WH1, FH2, WH2, IK1, IKA, IKB, WK1,
WKA, WKB, FK2, IK2, WK2, IJ1, WJ1, WJA,
WJB, IJ2, WJ2, WL1, WLA, FL2, IL2, WL2,
WM1, WMA, WMB, IM2, WQ1, FQ2, WQ2, IR1,
WR1, FR2, IR2, WR2, WT1, WT2, WU1, WU2

METER SERVICE CHARGE (\$/BILLING UNIT/MONTH)*
CARGO POR SERVICIO DE MEDIDOR (\$/UNIDAD DE FACTURACIÓN/MES)*

SCHEDULE/BILL CODE CALENDARIO/CÓDIGO DE FACTURACIÓN	CURRENT RATE TARIFA ACTUAL	1/1/2026	1/1/2027	1/1/2028	1/1/2029	1/1/2030
0427, 0428, 0429, 0430 0431: IA1, IAA, IAB, WA1, WAA, WAB, IB1, WB1, WBA, WBB, IA2, WA2, IB2, WB2	\$31.595	\$31.60	\$33.50	\$35.51	\$37.64	\$39.90
0433, 0434: IC1, ICA, ICB, WC1, WCA, WCB, IC2, WC2	\$35.283	\$31.60	\$33.50	\$35.51	\$37.64	\$39.90
2405: WD1, ID2, WD2	\$34.275	\$31.60	\$33.50	\$35.51	\$37.64	\$39.90
2705: IF1, WF1, WF2	\$37.607	\$31.60	\$33.50	\$35.51	\$37.64	\$39.90
3303: IH1, WH1, WH2	\$37.607	\$31.60	\$33.50	\$35.51	\$37.64	\$39.90
3405, 3404, 3406, 3407: IK1, IKA, IKB, WK1, WKA, WKB, IK2, WK2, IJ1, WJ1, WJA, WJB, IJ2, WJ2, WL1, WLA, IL2, WL2, IM2, WM1, WMA, WMB	\$36.543	\$31.60	\$33.50	\$35.51	\$37.64	\$39.90
3505: WQ1, WQ2	\$39.517	\$31.60	\$33.50	\$35.51	\$37.64	\$39.90
3807: IR1, WR1, IR2, WR2	\$38.536	\$31.60	\$33.50	\$35.51	\$37.64	\$39.90
3898: WT1, WT2	\$48.008	\$31.60	\$33.50	\$35.51	\$37.64	\$39.90
3953: WU1, WU2	\$49.689	\$31.60	\$33.50	\$35.51	\$37.64	\$39.90

FACILITIES CONSTRUCTION SURCHARGE (\$/HCF) CARGO POR CONSTRUCCIÓN DE INSTALACIONES (\$/HCF)							
SCHEDULE/BILL CODE CALENDARIO/CÓDIGO DE FACTURACIÓN		CURRENT RATE TARIFA ACTUAL	1/1/2026	1/1/2027	1/1/2028	1/1/2029	1/1/2030
ALL SCHEDULES: ALL BILL CODES TODOS LOS CALENDARIOS/ TODOS LOS CÓDIGOS DE FACTURACIÓN		\$0.106	\$0.11	\$0.12	\$0.13	\$0.14	\$0.15
PRIVATE FIRE SERVICE CHARGE (\$/MONTH) CARGO POR INCENDIO SERVICIO PRIVADO (\$/MES)							
0427, 0428, 0429, 0430, 0431: <small>FA2, FB2</small>	2"	\$91.63	\$33.63	\$35.65	\$37.79	\$40.06	\$42.46
	2.5"	\$91.63	\$35.33	\$37.45	\$39.70	\$42.08	\$44.60
	3"	\$91.63	\$37.68	\$39.95	\$42.35	\$44.89	\$47.58
	4"	\$91.63	\$44.67	\$47.35	\$50.19	\$53.20	\$56.39
	6"	\$123.22	\$69.75	\$73.93	\$78.37	\$83.07	\$88.05
	8"	\$154.82	\$113.00	\$119.78	\$126.97	\$134.59	\$142.67
	10"	\$218.01	\$178.06	\$188.75	\$200.08	\$212.08	\$224.80
	12"	\$344.39	\$268.24	\$284.33	\$301.39	\$319.47	\$338.64
0433, 0434: <small>FC2</small>	2"	\$102.32	\$33.63	\$35.65	\$37.79	\$40.06	\$42.46
	2.5"	\$102.32	\$35.33	\$37.45	\$39.70	\$42.08	\$44.60
	3"	\$102.32	\$37.68	\$39.95	\$42.35	\$44.89	\$47.58
	4"	\$102.32	\$44.67	\$47.35	\$50.19	\$53.20	\$56.39
	6"	\$137.60	\$69.75	\$73.93	\$78.37	\$83.07	\$88.05
	8"	\$172.89	\$113.00	\$119.78	\$126.97	\$134.59	\$142.67
	10"	\$243.45	\$178.06	\$188.75	\$200.08	\$212.08	\$224.80
	12"	\$384.38	\$268.24	\$284.33	\$301.39	\$319.47	\$338.64
2705: <small>FF2</small>	2"	\$109.06	\$33.63	\$35.65	\$37.79	\$40.06	\$42.46
	2.5"	\$109.06	\$35.33	\$37.45	\$39.70	\$42.08	\$44.60
	3"	\$109.06	\$37.68	\$39.95	\$42.35	\$44.89	\$47.58
	4"	\$109.06	\$44.67	\$47.35	\$50.19	\$53.20	\$56.39
	6"	\$146.67	\$69.75	\$73.93	\$78.37	\$83.07	\$88.05
	8"	\$184.27	\$113.00	\$119.78	\$126.97	\$134.59	\$142.67
	10"	\$259.49	\$178.06	\$188.75	\$200.08	\$212.08	\$224.80
	12"	\$409.92	\$268.24	\$284.33	\$301.39	\$319.47	\$338.64

PRIVATE FIRE SERVICE CHARGE (\$/MONTH) CONTINUED CARGO POR INCENDIO SERVICIO PRIVADO (\$/MES) CONTINUACIÓN							
SCHEDULE/BILL CODE CALENDARIO/ CÓDIGO DE FACTURACIÓN		CURRENT RATE TARIFA ACTUAL	1/1/2026	1/1/2027	1/1/2028	1/1/2029	1/1/2030
3303: FH2	2"	\$109.06	\$33.63	\$35.65	\$37.79	\$40.06	\$42.46
	2.5"	\$109.06	\$35.33	\$37.45	\$39.70	\$42.08	\$44.60
	3"	\$109.06	\$37.68	\$39.95	\$42.35	\$44.89	\$47.58
	4"	\$109.06	\$44.67	\$47.35	\$50.19	\$53.20	\$56.39
	6"	\$146.67	\$69.75	\$73.93	\$78.37	\$83.07	\$88.05
	8"	\$184.27	\$113.00	\$119.78	\$126.97	\$134.59	\$142.67
	10"	\$259.49	\$178.06	\$188.75	\$200.08	\$212.08	\$224.80
	12"	\$409.92	\$268.24	\$284.33	\$301.39	\$319.47	\$338.64
3405, 3404, 3406: FL2, FK2	2"	\$105.97	\$33.63	\$35.65	\$37.79	\$40.06	\$42.46
	2.5"	\$105.97	\$35.33	\$37.45	\$39.70	\$42.08	\$44.60
	3"	\$105.97	\$37.68	\$39.95	\$42.35	\$44.89	\$47.58
	4"	\$105.97	\$44.67	\$47.35	\$50.19	\$53.20	\$56.39
	6"	\$142.52	\$69.75	\$73.93	\$78.37	\$83.07	\$88.05
	8"	\$179.06	\$113.00	\$119.78	\$126.97	\$134.59	\$142.67
	10"	\$252.15	\$178.06	\$188.75	\$200.08	\$212.08	\$224.80
	12"	\$398.32	\$268.24	\$284.33	\$301.39	\$319.47	\$338.64
3505: FQ2	2"	\$114.60	\$33.63	\$35.65	\$37.79	\$40.06	\$42.46
	2.5"	\$114.60	\$35.33	\$37.45	\$39.70	\$42.08	\$44.60
	3"	\$114.60	\$37.68	\$39.95	\$42.35	\$44.89	\$47.58
	4"	\$114.60	\$44.67	\$47.35	\$50.19	\$53.20	\$56.39
	6"	\$154.12	\$69.75	\$73.93	\$78.37	\$83.07	\$88.05
	8"	\$193.63	\$113.00	\$119.78	\$126.97	\$134.59	\$142.67
	10"	\$272.67	\$178.06	\$188.75	\$200.08	\$212.08	\$224.80
	12"	\$430.74	\$268.24	\$284.33	\$301.39	\$319.47	\$338.64
3807: FR2	2"	\$111.75	\$33.63	\$35.65	\$37.79	\$40.06	\$42.46
	2.5"	\$111.75	\$35.33	\$37.45	\$39.70	\$42.08	\$44.60
	3"	\$111.75	\$37.68	\$39.95	\$42.35	\$44.89	\$47.58
	4"	\$111.75	\$44.67	\$47.35	\$50.19	\$53.20	\$56.39
	6"	\$150.29	\$69.75	\$73.93	\$78.37	\$83.07	\$88.05
	8"	\$188.83	\$113.00	\$119.78	\$126.97	\$134.59	\$142.67
	10"	\$265.90	\$178.06	\$188.75	\$200.08	\$212.08	\$224.80
	12"	\$420.04	\$268.24	\$284.33	\$301.39	\$319.47	\$338.64

QUANTITY CHARGE (\$/HCF)* CARGO POR CONSUMO (\$/HCF)*						
SCHEDULE/BILL CODE CALENDARIO/CÓDIGO DE FACTURACIÓN	CURRENT RATE TARIFA ACTUAL	1/1/2026	1/1/2027	1/1/2028	1/1/2029	1/1/2030
0427, 0428, 0429: IA1, IAA, IAB, WA1, WAA, WAB	Tier 1:\$1.597 Tier 2: \$1.863 Tier 3: \$2.662	Tier 1: \$1.43 Tier 2: \$2.08 Tier 3: \$2.08	Tier 1: \$1.52 Tier 2: \$2.21 Tier 3: \$2.21	Tier 1: \$1.61 Tier 2: \$2.34 Tier 3: \$2.34	Tier 1: \$1.71 Tier 2: \$2.48 Tier 3: \$2.48	Tier 1: \$1.81 Tier 2: \$2.63 Tier 3: \$2.63
0427, 0428, 0429: FA2, IA2, WA2	Tier 1:\$1.774 Tier 2: \$1.774	Tier 1: \$1.43 Tier 2: \$2.08	Tier 1: \$1.52 Tier 2: \$2.21	Tier 1: \$1.61 Tier 2: \$2.34	Tier 1: \$1.71 Tier 2: \$2.48	Tier 1: \$1.81 Tier 2: \$2.63
0430, 0431: IB1, WB1, WBA, WBB	Tier 1:\$1.809 Tier 2: \$2.110 Tier 3: \$3.016	Tier 1: \$1.53 Tier 2: \$2.18 Tier 3: \$2.18	Tier 1: \$1.63 Tier 2: \$2.32 Tier 3: \$2.32	Tier 1: \$1.73 Tier 2: \$2.46 Tier 3: \$2.46	Tier 1: \$1.84 Tier 2: \$2.61 Tier 3: \$2.61	Tier 1: \$1.95 Tier 2: \$2.77 Tier 3: \$2.77
0430, 0431: FB2, IB2, WB2	Tier 1:\$2.010 Tier 2: \$2.010	Tier 1: \$1.53 Tier 2: \$2.18	Tier 1: \$1.63 Tier 2: \$2.32	Tier 1: \$1.73 Tier 2: \$2.46	Tier 1: \$1.84 Tier 2: \$2.61	Tier 1: \$1.95 Tier 2: \$2.77
0433, 0434: IC1, ICA, ICB, WC1, WCA, WCB	Tier 1:\$2.201 Tier 2: \$2.567 Tier 3: \$3.668	Tier 1: \$1.61 Tier 2: \$2.26 Tier 3: \$2.26	Tier 1: \$1.71 Tier 2: \$2.40 Tier 3: \$2.40	Tier 1: \$1.81 Tier 2: \$2.54 Tier 3: \$2.54	Tier 1: \$1.92 Tier 2: \$2.69 Tier 3: \$2.69	Tier 1: \$2.03 Tier 2: \$2.85 Tier 3: \$2.85
0433, 0434: FC2, IC2, WC2	Tier 1:\$2.445 Tier 2: \$2.445	Tier 1: \$1.61 Tier 2: \$2.26	Tier 1: \$1.71 Tier 2: \$2.40	Tier 1: \$1.81 Tier 2: \$2.54	Tier 1: \$1.92 Tier 2: \$2.69	Tier 1: \$2.03 Tier 2: \$2.85
2405: WD1	Tier 1:\$1.776 Tier 2: \$2.072 Tier 3: \$2.959	Tier 1: \$1.46 Tier 2: \$2.11 Tier 3: \$2.11	Tier 1: \$1.55 Tier 2: \$2.24 Tier 3: \$2.24	Tier 1: \$1.64 Tier 2: \$2.37 Tier 3: \$2.37	Tier 1: \$1.74 Tier 2: \$2.51 Tier 3: \$2.51	Tier 1: \$1.84 Tier 2: \$2.66 Tier 3: \$2.66
2405: ID2, WD2	Tier 1:\$1.972 Tier 2: \$1.972	Tier 1: \$1.46 Tier 2: \$2.11	Tier 1: \$1.55 Tier 2: \$2.24	Tier 1: \$1.64 Tier 2: \$2.37	Tier 1: \$1.74 Tier 2: \$2.51	Tier 1: \$1.84 Tier 2: \$2.66
2705: IF1, WF1	Tier 1:\$1.776 Tier 2: \$2.072 Tier 3: \$2.959	Tier 1: \$1.46 Tier 2: \$2.11 Tier 3: \$2.11	Tier 1: \$1.55 Tier 2: \$2.24 Tier 3: \$2.24	Tier 1: \$1.64 Tier 2: \$2.37 Tier 3: \$2.37	Tier 1: \$1.74 Tier 2: \$2.51 Tier 3: \$2.51	Tier 1: \$1.84 Tier 2: \$2.66 Tier 3: \$2.66
2705: FF2, WF2	Tier 1:\$1.972 Tier 2: \$1.972	Tier 1: \$1.46 Tier 2: \$2.11	Tier 1: \$1.55 Tier 2: \$2.24	Tier 1: \$1.64 Tier 2: \$2.37	Tier 1: \$1.74 Tier 2: \$2.51	Tier 1: \$1.84 Tier 2: \$2.66
3303: IH1, WH1	Tier 1:\$1.776 Tier 2: \$2.072 Tier 3: \$2.959	Tier 1: \$1.46 Tier 2: \$2.11 Tier 3: \$2.11	Tier 1: \$1.55 Tier 2: \$2.24 Tier 3: \$2.24	Tier 1: \$1.64 Tier 2: \$2.37 Tier 3: \$2.37	Tier 1: \$1.74 Tier 2: \$2.51 Tier 3: \$2.51	Tier 1: \$1.84 Tier 2: \$2.66 Tier 3: \$2.66
3303: FH2, WH2	Tier 1:\$1.972 Tier 2: \$1.972	Tier 1: \$1.46 Tier 2: \$2.11	Tier 1: \$1.55 Tier 2: \$2.24	Tier 1: \$1.64 Tier 2: \$2.37	Tier 1: \$1.74 Tier 2: \$2.51	Tier 1: \$1.84 Tier 2: \$2.66
3404: IJ1, WJ1, WJA, WJB	Tier 1:\$2.875 Tier 2: \$3.354 Tier 3: \$4.791	Tier 1: \$1.99 Tier 2: \$2.64 Tier 3: \$2.64	Tier 1: \$2.11 Tier 2: \$2.80 Tier 3: \$2.80	Tier 1: \$2.24 Tier 2: \$2.97 Tier 3: \$2.97	Tier 1: \$2.38 Tier 2: \$3.15 Tier 3: \$3.15	Tier 1: \$2.52 Tier 2: \$3.34 Tier 3: \$3.34
3404: IJ2, WJ2, FK2	Tier 1:\$3.194 Tier 2: \$3.194	Tier 1: \$1.99 Tier 2: \$2.64	Tier 1: \$2.11 Tier 2: \$2.80	Tier 1: \$2.24 Tier 2: \$2.97	Tier 1: \$2.38 Tier 2: \$3.15	Tier 1: \$2.52 Tier 2: \$3.34
3405: IK1, IKA, IKB, WK1, WKA, WKB	Tier 1:\$2.875 Tier 2: \$3.354 Tier 3: \$4.791	Tier 1: \$1.53 Tier 2: \$2.18 Tier 3: \$2.18	Tier 1: \$1.63 Tier 2: \$2.32 Tier 3: \$2.32	Tier 1: \$1.73 Tier 2: \$2.46 Tier 3: \$2.46	Tier 1: \$1.84 Tier 2: \$2.61 Tier 3: \$2.61	Tier 1: \$1.95 Tier 2: \$2.77 Tier 3: \$2.77
3405: IK2, FK2, WK2	Tier 1:\$3.194 Tier 2: \$3.194	Tier 1: \$1.53 Tier 2: \$2.18	Tier 1: \$1.63 Tier 2: \$2.32	Tier 1: \$1.73 Tier 2: \$2.46	Tier 1: \$1.84 Tier 2: \$2.61	Tier 1: \$1.95 Tier 2: \$2.77
3406: WL1, WLA	Tier 1:\$3.174 Tier 2: \$3.703 Tier 3: \$5.291	Tier 1: \$1.99 Tier 2: \$2.64 Tier 3: \$2.64	Tier 1: \$2.11 Tier 2: \$2.80 Tier 3: \$2.80	Tier 1: \$2.24 Tier 2: \$2.97 Tier 3: \$2.97	Tier 1: \$2.38 Tier 2: \$3.15 Tier 3: \$3.15	Tier 1: \$2.52 Tier 2: \$3.34 Tier 3: \$3.34
3406: FL2, IL2, WL2	Tier 1:\$3.526 Tier 2: \$3.526	Tier 1: \$1.99 Tier 2: \$2.64	Tier 1: \$2.11 Tier 2: \$2.80	Tier 1: \$2.24 Tier 2: \$2.97	Tier 1: \$2.38 Tier 2: \$3.15	Tier 1: \$2.52 Tier 2: \$3.34

QUANTITY CHARGE (\$/HCF)* CONTINUED CARGO POR CONSUMO (\$/HCF)* CONTINUACIÓN								
SCHEDULE/BILL CODE CALENDARIO/CÓDIGO DE FACTURACIÓN			CURRENT RATE TARIFA ACTUAL	1/1/2026	1/1/2027	1/1/2028	1/1/2029	1/1/2030
3407: WM1, WMA, WMB			Tier 1: \$3.333 Tier 2: \$3.889 Tier 3: \$5.554	Tier 1: \$1.78 Tier 2: \$2.43 Tier 3: \$2.43	Tier 1: \$1.89 Tier 2: \$2.58 Tier 3: \$2.58	Tier 1: \$2.00 Tier 2: \$2.73 Tier 3: \$2.73	Tier 1: \$2.12 Tier 2: \$2.89 Tier 3: \$2.89	Tier 1: \$2.25 Tier 2: \$3.07 Tier 3: \$3.07
3407: IM2			Tier 1: \$3.703 Tier 2: \$3.703	Tier 1: \$1.78 Tier 2: \$2.43	Tier 1: \$1.89 Tier 2: \$2.58	Tier 1: \$2.00 Tier 2: \$2.73	Tier 1: \$2.12 Tier 2: \$2.89	Tier 1: \$2.25 Tier 2: \$3.07
3505: WQ1			Tier 1: \$2.112 Tier 2: \$2.463 Tier 3: \$3.520	Tier 1: \$1.57 Tier 2: \$2.22 Tier 3: \$2.22	Tier 1: \$1.67 Tier 2: \$2.36 Tier 3: \$2.36	Tier 1: \$1.77 Tier 2: \$2.50 Tier 3: \$2.50	Tier 1: \$1.88 Tier 2: \$2.65 Tier 3: \$2.65	Tier 1: \$1.99 Tier 2: \$2.81 Tier 3: \$2.81
3505: FQ2, WQ2			Tier 1: \$2.346 Tier 2: \$2.346	Tier 1: \$1.57 Tier 2: \$2.22	Tier 1: \$1.67 Tier 2: \$2.36	Tier 1: \$1.77 Tier 2: \$2.50	Tier 1: \$1.88 Tier 2: \$2.65	Tier 1: \$1.99 Tier 2: \$2.81
3807: IR1, WR1			Tier 1: \$1.809 Tier 2: \$2.110 Tier 3: \$3.015	Tier 1: \$1.55 Tier 2: \$2.20 Tier 3: \$2.20	Tier 1: \$1.63 Tier 2: \$2.32 Tier 3: \$2.32	Tier 1: \$1.71 Tier 2: \$2.44 Tier 3: \$2.44	Tier 1: \$1.80 Tier 2: \$2.57 Tier 3: \$2.57	Tier 1: \$1.89 Tier 2: \$2.71 Tier 3: \$2.71
3807: FR2, IR2, WR2			Tier 1: \$2.010 Tier 2: \$2.010	Tier 1: \$1.55 Tier 2: \$2.20	Tier 1: \$1.63 Tier 2: \$2.32	Tier 1: \$1.71 Tier 2: \$2.44	Tier 1: \$1.80 Tier 2: \$2.57	Tier 1: \$1.89 Tier 2: \$2.71
3898: WT1			Tier 1: \$2.399 Tier 2: \$2.800 Tier 3: \$3.999	Tier 1: \$1.55 Tier 2: \$2.20 Tier 3: \$2.20	Tier 1: \$1.63 Tier 2: \$2.32 Tier 3: \$2.32	Tier 1: \$1.71 Tier 2: \$2.44 Tier 3: \$2.44	Tier 1: \$1.80 Tier 2: \$2.57 Tier 3: \$2.57	Tier 1: \$1.89 Tier 2: \$2.71 Tier 3: \$2.71
3898: WT2			Tier 1: \$2.666 Tier 2: \$2.666	Tier 1: \$1.55 Tier 2: \$2.20	Tier 1: \$1.63 Tier 2: \$2.32	Tier 1: \$1.71 Tier 2: \$2.44	Tier 1: \$1.80 Tier 2: \$2.57	Tier 1: \$1.89 Tier 2: \$2.71
3953: WU1			Tier 1: \$3.052 Tier 2: \$3.561 Tier 3: \$5.087	Tier 1: \$1.78 Tier 2: \$2.43 Tier 3: \$2.43	Tier 1: \$1.89 Tier 2: \$2.58 Tier 3: \$2.58	Tier 1: \$2.00 Tier 2: \$2.73 Tier 3: \$2.73	Tier 1: \$2.12 Tier 2: \$2.89 Tier 3: \$2.89	Tier 1: \$2.25 Tier 2: \$3.07 Tier 3: \$3.07
3953: WU2			Tier 1: \$3.391 Tier 2: \$3.391	Tier 1: \$1.78 Tier 2: \$2.43	Tier 1: \$1.89 Tier 2: \$2.58	Tier 1: \$2.00 Tier 2: \$2.73	Tier 1: \$2.12 Tier 2: \$2.89	Tier 1: \$2.25 Tier 2: \$3.07
DROUGHT QUANTITY CHARGE (\$/HCF) CARGO POR CONSUMO EN SEQUÍA (\$/HCF)								
SCHEDULE/BILL CODE/YEAR CALENDARIO/CÓDIGO DE FACTURACIÓN/AÑO			STAGE 1 ETAPA 1	STAGE 2 ETAPA 2	STAGE 3 ETAPA 3	STAGE 4 ETAPA 4	STAGE 5 ETAPA 5	STAGE 6 ETAPA 6
0427, 0428, 0429: IA1, IAA, IAB, WA1, WAA, WAB, FA2, IA2, WA2	TIER 1 - NIVEL 1	1/1/2026	\$1.48	\$1.54	\$1.63	\$1.74	\$1.91	\$2.18
		1/1/2027	\$1.58	\$1.64	\$1.73	\$1.85	\$2.04	\$2.32
		1/1/2028	\$1.67	\$1.73	\$1.83	\$1.96	\$2.15	\$2.47
		1/1/2029	\$1.77	\$1.85	\$1.95	\$2.08	\$2.28	\$2.61
		1/1/2030	\$1.88	\$1.96	\$2.06	\$2.20	\$2.43	\$2.77
	TIER 2 - NIVEL 2	1/1/2026	\$2.16	\$2.24	\$2.36	\$2.53	\$2.78	\$3.18
		1/1/2027	\$2.29	\$2.38	\$2.51	\$2.70	\$2.96	\$3.38
		1/1/2028	\$2.43	\$2.52	\$2.66	\$2.85	\$3.13	\$3.58
		1/1/2029	\$2.57	\$2.68	\$2.83	\$3.02	\$3.32	\$3.79
		1/1/2030	\$2.73	\$2.84	\$3.00	\$3.20	\$3.52	\$4.03

DROUGHT QUANTITY CHARGE (\$/HCF) CONTINUED CARGO POR CONSUMO EN SEQUÍA (\$/HCF) CONTINUACIÓN								
SCHEDULE/BILL CODE/YEAR CALENDARIO/CÓDIGO DE FACTURACIÓN/AÑO			STAGE 1 ETAPA 1	STAGE 2 ETAPA 2	STAGE 3 ETAPA 3	STAGE 4 ETAPA 4	STAGE 5 ETAPA 5	STAGE 6 ETAPA 6
0430, 0431, 3405: IB1, WB1, WBA, WBB, FB2, IB2, WB2, IK1, IKA, IKB, WK1, WKA, WKB, IK2, FK2, WK2	TIER 1 - NIVEL 1	1/1/2026	\$1.58	\$1.65	\$1.75	\$1.87	\$2.05	\$2.34
		1/1/2027	\$1.69	\$1.76	\$1.86	\$1.98	\$2.18	\$2.49
		1/1/2028	\$1.79	\$1.86	\$1.97	\$2.11	\$2.31	\$2.65
		1/1/2029	\$1.90	\$1.99	\$2.09	\$2.24	\$2.46	\$2.81
		1/1/2030	\$2.02	\$2.11	\$2.22	\$2.37	\$2.62	\$2.98
	TIER 2 - NIVEL 2	1/1/2026	\$2.26	\$2.35	\$2.48	\$2.66	\$2.92	\$3.34
		1/1/2027	\$2.40	\$2.50	\$2.64	\$2.83	\$3.10	\$3.55
		1/1/2028	\$2.55	\$2.65	\$2.80	\$3.00	\$3.29	\$3.76
		1/1/2029	\$2.70	\$2.82	\$2.97	\$3.18	\$3.50	\$3.99
		1/1/2030	\$2.87	\$2.99	\$3.16	\$3.37	\$3.71	\$4.24
0433, 0434: IC1, IC2, ICA, ICB, FC2, WC1, WC2, WCA, WCB	TIER 1 - NIVEL 1	1/1/2026	\$1.66	\$1.74	\$1.84	\$1.96	\$2.16	\$2.46
		1/1/2027	\$1.77	\$1.85	\$1.95	\$2.08	\$2.29	\$2.61
		1/1/2028	\$1.87	\$1.95	\$2.06	\$2.20	\$2.42	\$2.77
		1/1/2029	\$1.98	\$2.07	\$2.19	\$2.34	\$2.57	\$2.93
		1/1/2030	\$2.10	\$2.19	\$2.31	\$2.47	\$2.72	\$3.10
	TIER 2 - NIVEL 2	1/1/2026	\$2.34	\$2.44	\$2.57	\$2.75	\$3.03	\$3.46
		1/1/2027	\$2.48	\$2.59	\$2.73	\$2.93	\$3.21	\$3.67
		1/1/2028	\$2.63	\$2.74	\$2.89	\$3.09	\$3.40	\$3.88
		1/1/2029	\$2.78	\$2.90	\$3.07	\$3.28	\$3.61	\$4.11
		1/1/2030	\$2.95	\$3.07	\$3.25	\$3.47	\$3.81	\$4.36
3404, 3406: IJ1, IJ2, WJ1, WJ2, WJA, WJB, FL2, IL2, WL1, WL2, WLA	TIER 1 - NIVEL 1	1/1/2026	\$2.06	\$2.15	\$2.40	\$2.57	\$2.83	\$3.04
		1/1/2027	\$2.19	\$2.28	\$1.86	\$1.98	\$2.18	\$3.22
		1/1/2028	\$2.32	\$2.41	\$2.55	\$2.73	\$2.99	\$3.43
		1/1/2029	\$2.46	\$2.57	\$2.71	\$2.90	\$3.18	\$3.64
		1/1/2030	\$2.61	\$2.72	\$2.87	\$3.07	\$3.38	\$3.85
	TIER 2 - NIVEL 2	1/1/2026	\$2.61	\$2.85	\$3.00	\$3.22	\$3.53	\$4.04
		1/1/2027	\$2.74	\$3.02	\$3.18	\$3.42	\$3.75	\$4.28
		1/1/2028	\$2.90	\$3.20	\$3.38	\$3.62	\$3.97	\$4.54
		1/1/2029	\$3.08	\$3.40	\$3.59	\$3.84	\$4.22	\$4.82
		1/1/2030	\$3.46	\$3.60	\$3.81	\$4.07	\$4.47	\$5.11

**INSTRUCTION SHEET FOR PUBLISHING
LEGAL ADVERTISEMENTS**

TO: Executive Officer
Board of Supervisors
County of Los Angeles

FROM: Public Works
Waterworks Division

**NOTICE OF PUBLIC HEARING
LOS ANGELES COUNTY WATERWORKS DISTRICTS
PROPOSED 5-YEAR FINANCIAL PLAN AND WATER RATE INCREASES**

PUBLISHING

That the Executive Officer of the Board of Supervisors shall cause notice of the public hearing to be published twice within a 10-day period with at least 5 intervening days between the dates of first and last publication not counting such publication dates in the *Los Angeles Times*, *The Malibu Times*, *The Argonaut*, *The Santa Clarita Valley Signal*, *Acton-Agua Dulce News*, *Antelope Valley Press*, and *The Lake Los Angeles News* (local newspapers published and circulated in areas served by the Los Angeles County Waterworks Districts), which is hereby designated for that purpose, such publication to be completed not less than 10 days prior to the date of said hearing.

Forward five reprints of the attached advertisement to Los Angeles County Public Works, Waterworks Division, Post Office Box 1460, Alhambra, California 91802-1460.

Should there be any questions regarding this matter, please contact Alan Nino, Waterworks Districts, at (626) 300-3392 or anino@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.

Attach.

**NEWSPAPER NOTICE OF PUBLIC HEARING
FOR PROPOSED 5-YEAR WATER RATE PLAN FOR THE
LOS ANGELES COUNTY WATERWORKS DISTRICTS**

The Los Angeles County Board of Supervisors will hold a public hearing on December 16, 2025, at 9:30 a.m., in the Hearing Room of the Board of Supervisors, Room 381 at the Kenneth Hahn Hall of Administration, 500 West Temple Street (corner of Temple Street and Grand Avenue), Los Angeles, California 90012, in the matter of adopting a proposed 5-Year Water Rate Plan for the Los Angeles County Waterworks Districts.

The purpose of the rate plan is to (1) meet operating expenses necessary to maintain water service, (2) meet financial reserve requirements, and (3) fund critical water system infrastructure projects within service areas.

The Board of Supervisors will consider and may approve these actions as recommended by the Director of Public Works. For information on water rates for specific service areas or for any other information regarding this matter, please call (877) 637-3661.

Para más información relacionada con esta noticia, por favor llame al Departamento de Obras Publicas al (626) 300-3384, de Lunes a Jueves, 7 a.m. a 5 p.m.