



Board of Supervisors Health and Mental Health Cluster Agenda Review Meeting

DATE: October 22, 2025

TIME: 9:00 a.m. – 11:15 a.m.

MEETING CHAIR: Tyler Cash, 5th Supervisorial District

CEO MEETING FACILITATOR: Jack Arutyunyan

THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 140

To participate in the meeting virtually, please call teleconference number:

1 (323) 776-6996 and enter the following: 880 681 649# or [Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Two (2) minutes are allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

9:30 AM CS-1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Government Code Section 54956.9(d)

Significant exposure to Litigation

Department of Health Services

- I. Call to order
- II. **Information Items (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):**

- a. **DPH:** Board Resolution to Recommend to the California Department of Health Care Services Approval of an Application for a Driving-Under-The-Influence License (#08381)
- b. **DPH:** Approval to Execute an Amendment to Master Agreement Work Order PH-004305-W2 with Los Angeles Centers for Alcohol and Drug Abuse for the Provision of Community Engagement and Related Services to Support Capacity Building, Training, and Technical Assistance (#08368)

III. **Presentation Items:**

- a. **DPH:** Authorization to Accept and Implement a Forthcoming Award and Future Awards and/or Amendments from the State of California, Board of State and Community Corrections for the California Violence Intervention and Prevention Program (#08342)
Speakers: Aarti Harper (Trauma Prevention Initiative Lead)
- b. **DPW/DMH:** Martin Luther King, Jr. Medical Campus, Transitional Age Youth Drop-In Center Project – Find the proposed project is within the Previously Certified Final Environmental Impact Report, Approve the Project, Project Budget, and Appropriation Adjustment, and Authorize DPW to Award and Execute the Design-Build Contract and Stipend Consultant Agreement

- IV. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting
- V. Items not on the posted agenda for matters requiring immediate action because of an emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda.
- VI. Public Comment
- VII. Adjournment

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE HEALTH AND MENTAL HEALTH SERVICES CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

HEALTH_AND_MENTAL_HEALTH_SERVICES@CEO.LACOUNTY.GOV

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter☐ Board Memo☐ Other

CLUSTER AGENDA REVIEW DATE	10/29/2025	
BOARD MEETING DATE	11/18/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Department of Public Health (Public Health)	
SUBJECT	BOARD RESOLUTION TO RECOMMEND TO THE CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES APPROVAL OF AN APPLICATION FOR A DRIVING-UNDER-THE-INFLUENCE LICENSE	
PROGRAM	Bureau of Substance Abuse Prevention and Control	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	Not applicable.	
COST & FUNDING	Total cost: \$ N/A	Funding source: N/A
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	Requesting approval of Board Resolution to submit for approval to the California Department of Health Care Services an application for a Driving-Under-the-Influence (DUI) program license for Rehabilitation Alcohol Program, Inc. (RAP), as recommended by the Los Angeles County Commission on Alcohol and Other Drugs and Public Health, in accordance with State regulations for DUI program licenses.	
BACKGROUND (include internal/external issues that may exist including any related motions)	In May 2025, RAP entered into a Memoranda of Understanding (MOU) with Public Health to provide DUI Program Services in the City of La Verne, effective July 1, 2025 through June 30, 2030. RAP is currently licensed to operate Wet Reckless and First Offender programs (3, 6 or 9 Months) and is applying to expand its services to include Second and Subsequent Offender Programs (18-Months) in La Verne. Public Health will exercise its delegated authority to amend the existing MOU with RAP to reflect this change.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The recommended action supports Priority 3, Care First, Jails Last, by providing various DUI program services to assist participants in decreasing or abstaining from alcohol and/or drug usage with the objective of decreasing the incidence of DUI offenses.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Gary Tsai, MD, DFAPA, FASAM, Director, (626) 299-4595, gtsai@ph.lacounty.gov Emily Issa, Senior Deputy County Counsel, (213) 787-2431, eissa@counsel.lacounty.gov



BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

MUNTU DAVIS, M.D., M.P.H.
County Health Officer

ANISH P. MAHAJAN, M.D., M.S., M.P.H.
Chief Deputy Director

313 North Figueroa Street, Suite 806
Los Angeles, CA 90012
TEL (213) 288-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov



BOARD OF SUPERVISORS

Hilda L. Solis
First District

Holly J. Mitchell
Second District

Lindsey P. Horvath
Third District

Janice Hahn
Fourth District

Kathryn Barger
Fifth District

DRAFT

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**BOARD RESOLUTION TO RECOMMEND TO THE CALIFORNIA DEPARTMENT OF
HEALTH CARE SERVICES APPROVAL OF AN APPLICATION FOR A DRIVING-UNDER-
THE-INFLUENCE LICENSE
(FIFTH SUPERVISORIAL DISTRICT)
(3 VOTES)**

SUBJECT

Request approval of a resolution to submit the Rehabilitation Alcohol Program, Inc. application for a Driving-Under-the-Influence program license to the California Department of Health Care Services for approval.

IT IS RECOMMENDED THAT THE BOARD:

Approve the attached Board Resolution, Exhibit I, delegating authority to the Director of the Department of Public Health (Public Health), or designee, to submit for approval to the California Department of Health Care Services (DHCS) an application for a Driving-Under-the-Influence (DUI) program license for Rehabilitation Alcohol Program, Inc. (RAP), as recommended by the Los Angeles County Commission on Alcohol and Other Drugs (Alcohol Commission) and Public Health, in accordance with State regulations for DUI program licenses.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The DUI program is intended to provide participants awareness of the impact, significance, and consequences of a DUI offense and to assist in the rehabilitation of persons convicted of a DUI as a result of consuming intoxicating alcohol or drugs or being under the combined influence of alcohol and drugs. The DUI program is designed to educate first-time and repeat offenders and to assist participants in decreasing or abstaining from alcohol and/or drug usage. The overall objective is to decrease the incidence of DUI offenses. All DUI program service providers must be licensed by DHCS.

On October 5, 2021, your Board delegated authority to Public Health to execute Memoranda of Understanding (MOU) with for-profit organizations at no cost. Under this authority, in May 2025, Public Health executed an MOU with RAP to provide DUI Program Services in the City of La Verne, effective July 1, 2025 through June 30, 2030. RAP is currently licensed to operate Wet Reckless and First Offender programs (3, 6, or 9 months) and is applying to expand its services to include Second and Subsequent Offender Programs (18 months) in La Verne. Public Health will exercise its delegated authority to amend the existing MOU with RAP to reflect this change.

The California Code of Regulations requires that the county alcohol program administrator and the county alcohol advisory board review DUI program license applications and submit their recommendations to the county board of supervisors. The county board of supervisors then selects applications to submit to DHCS for approval.

In accordance with these State regulations, Public Health and the Alcohol Commission have reviewed the DUI program license application for RAP and recommend that your Board select this application for submission to DHCS for approval.

Approval of the recommended action will allow Public Health, in agreement with the Alcohol Commission, to submit RAP's DUI program license application to DHCS for approval, as required by State regulations.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended action supports Priority 3, Care First, Jails Last; North Star 2, Foster Vibrant and Resilient Communities, Focus Area B, Care First, Jails Last; Strategy iii, Integrated, Equitable, and Culturally-Responsive Services, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

There are no net County costs associated with this action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

DHCS licenses programs, establishes program regulations, and approves participant fees and fee schedules. The County is responsible for ensuring the provision and compliance of DUI program services at the local level.

California Code of Regulations, Title 9, Division 4, Chapter 3, Subchapter 2, Article 2, Section 9810 governs the review and recommendation of DUI program license applications.

RAP is in compliance with State laws and DUI program regulations.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended action will allow Public Health to recommend approval of a DUI program application, which if approved, will allow RAP to provide Second and Subsequent Offender Programs (18 months) in the City of La Verne and surrounding area.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

BF:gt
#08381

Enclosure

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH

**RESOLUTION AUTHORIZING
RECOMMENDATION TO THE CALIFORNIA STATE
DEPARTMENT OF HEALTH CARE SERVICES**

WHEREAS, the Director of the Department of Public Health (Public Health), or designee, in concurrence with the Los Angeles County Commission on Alcohol and Other Drugs (Alcohol Commission), recommends the Board of Supervisors to submit for approval to the California State Department of Health Care Services (DHCS) an application for additional Driving-Under-the-Influence (DUI) program license for Rehabilitation Alcohol Program, Inc. (RAP). The additional license will allow RAP to provide DUI services for Second and Subsequent Offender Programs (18 months) participants in the city of La Verne, in accordance with State regulations.

WHEREAS, RAP demonstrates that it has sufficient resources, technical expertise, and/or experience to provide DUI program services.

WHEREAS, California Code of Regulations, Title 9, Division 4, Chapter 3, Subchapter 2, Article 2, Section 9810 mandates that the county board of supervisors shall review the application and shall select applications to be submitted to DHCS for final approval of licensure.

NOW, THEREFORE, be it resolved that the County of Los Angeles Board of Supervisors, with the recommendation of the Alcohol Commission and Public Health, has selected the DUI Program application of RAP for DUI Program Services and selects the application for submission to DHCS for final approval of RAP's DUI Program license.

BE IT FURTHER RESOLVED that the Director of Public Health, or designee, is hereby authorized to submit to DHCS the necessary application for RAP for final approval.

The foregoing resolution was passed on _____ day of _____, 2025 adopted by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

Edward Yen, Executive Officer of the Board of
Supervisors
County of Los Angeles

APPROVED AS TO FORM:
DAWYN R. HARRISON
COUNTY COUNSEL

By _____
Sr. Deputy County Counsel

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter☐ Board Memo☐ Other

CLUSTER AGENDA REVIEW DATE	10/22/2024	
BOARD MEETING DATE	11/18/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Health	
SUBJECT	Approval to execute an amendment to Master Agreement Work Order Number (MAWO) PH-004305-W2 with Los Angeles Center for Alcohol and Drug Abuse (LACADA) for the provision of Community Engagement and Related Services to support Capacity Building, Training, and Technical Assistance	
PROGRAM	Office of Violence Prevention (OVP)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	Funding is for current Master Agreement Work Order for period of July 1, 2025, through June 30, 2026	
COST & FUNDING	Total cost: \$276,000	Funding source: Probation Department Juvenile Justice Crime Prevention Act (JJCPA)
	TERMS (if applicable): July 1, 2025, through June 30, 2026	
	Explanation:	
PURPOSE OF REQUEST	<p>Public Health is requesting approval to execute an amendment to MAWO Number PH-004305-W2 LACADA to increase the maximum obligation from \$1,840,000 to \$2,116,000 for the period of July 1, 2025, through June 30, 2026.</p> <p>Public Health is also requesting delegated authority to execute amendments to extend, rollover unspent funds, increase or decrease funding up to 15% above or below the annual base maximum obligation; update the statement of work and/or scope of work, as necessary; and/or e) correct errors or omissions in the MAWO's terms and conditions.</p>	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The Office of Violence Prevention (OVP) within Public Health has been working with Probation Department to strengthen the capacity of Community-Based Organizations (CBOs) that serve youth and families impacted by violence, trauma, and involvement in the justice system. Recognizing that CBOs rooted in their communities face challenges in delivering services effectively, OVP has prioritized Capacity building as an equity issue. Through its partnership with LACADA, OVP provides training, technical assistance, and administrative support to at least 20 CBOs across targeted high-need</p>	

	<p>areas, including Antelope Valley, East Los Angeles, Hawaiian Gardens, Puente Valley, Pomona; and four in South Los Angeles. Increased funding will allow Public Health to expand these efforts more efficiently, broaden the reach of trauma-informed strategies, introduce a pilot program for CBOs not yet ready for technical assistance, and enhance data tracking to better serve communities impacted by violence.</p>
<p>EQUITY INDEX OR LENS WAS UTILIZED</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please explain how: OVP conducted a criteria-based data assessment to identify communities most impacted by violence, prioritizing Trauma Prevention Initiative (TPI) communities. TPI invests in community-driven public safety by investing in CBOs that hire local community members with lived experience.</p>
<p>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how: Supports Board's Goal, Economic Health, which includes OVP's public health approach to prevent violence and promote healing by supporting CBOs with mini-grants, providing training on business operation and organizational development to CBOs who serve youth and families that are involved in the juvenile justice system, at-risk of involvement in the justice system, or impacted by violence and trauma.</p>
<p>DEPARTMENTAL CONTACTS</p>	<p>Name, Title, Phone # & Email: Joshua Bobrowsky, Public Health Director Government Affairs, (213) 288-7871 jbobrowsky@ph.lacounty.gov Aarti Harper MPH, TPI Lead, OVP (323) 440-9855, asharper@ph.lacounty.gov Craig L. Kirkwood, Jr., Deputy County Counsel, (213) 974-1751 CKirkwood@counsel.lacounty.gov</p>



BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

MUNTU DAVIS, M.D., M.P.H.
County Health Officer

ANISH P. MAHAJAN, M.D., M.S., M.P.H.
Chief Deputy Director

313 North Figueroa Street, Suite 806
Los Angeles, CA 90012
TEL (213) 288-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov



BOARD OF SUPERVISORS

Hilda L. Solis
First District

Holly J. Mitchell
Second District

Lindsey P. Horvath
Third District

Janice Hahn
Fourth District

Kathryn Barger
Fifth District

DRAFT

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE AN AMENDMENT TO MASTER AGREEMENT WORK
ORDER PH-004305-W2 WITH LOS ANGELES CENTERS FOR ALCOHOL AND
DRUG ABUSE FOR THE PROVISION OF COMMUNITY ENGAGEMENT AND
RELATED SERVICES TO SUPPORT CAPACITY BUILDING, TRAINING, AND
TECHNICAL ASSISTANCE
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Request approval to execute an amendment to the Master Agreement Work Order Number PH-004305-W2 with Los Angeles Centers for Alcohol and Drug Abuse to increase the maximum obligation for the period of July 1, 2025, through June 30, 2026.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize and instruct the Director of the Department of Public Health (Public Health), or designee, to execute an amendment, substantially similar to Exhibit I, to Master Agreement Work Order (MAWO) Number PH-004305-W2 with Los Angeles Centers for Alcohol and Drug Abuse (LACADA) for the provision of Community Engagement and Related Services to support Capacity Building, Training, and Technical Assistance (CBTTA), to increase the maximum obligation by \$276,000 from \$1,840,000 to \$2,116,000 for the period of July 1, 2025, through June 30, 2026, 100 percent funded by the Probation Department Juvenile Justice Crime Prevention Act (JJCPA) funds.
2. Delegate authority to the Director of Public Health, or designee, to execute amendments to the MAWO that: a) extend the term through June 30, 2027, at

amounts to be determined by the Director of Public Health, contingent upon the availability of funds and contractor performance; b) allow for a no-cost adjustment to the term through December 31, 2027; c) allow the rollover of unspent MAWO funds, if allowable by the grantor; d) provide an increase or decrease in funding up to 15 percent above or below the annual base maximum obligation, effective upon execution or beginning of applicable MAWO budget period, update the statement of work and/or scope of work, as necessary; and/or e) correct errors in the MAWO's terms and conditions, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Public Health's Office of Violence Prevention (OVP) has been in partnership with the Probation Department, and with funding support from JJCPA funds, to enhance the organizational capacity of Community-Based Organizations (CBO) serving youth and families that are involved in the juvenile justice system, at-risk of involvement in the justice system, or impacted by violence and trauma. Recognizing that service delivery is most effective when led by CBOs with established roots in the communities they serve and that these organizations have faced numerous organizational challenges serving communities and community members who have been impacted by complex trauma, inequities, and shared root causes, OVP has identified these circumstances as an equity issue and has designated capacity building as a priority.

LACADA, providing CBTTA, serves as the primary entity responsible for: 1) contract and mini-grant administration; and 2) training on business operation and organizational development, focusing on strengthening the capacity of CBOs to deliver effective services while building on their ability to manage back-office operations. LACADA provides CBTTA to a minimum of 20 CBOs in the following communities: including a minimum of two each in Antelope Valley, East Los Angeles, Hawaiian Gardens, Puente Valley, Pomona; and four in South Los Angeles due to the significantly higher rate of violence in this area.

Approval of Recommendation 1 will allow Public Health to amend MAWO Number PH-004305-W2 with LACADA to provide additional funds. The additional funding will allow Public Health to build the capacity of the contracted agency quickly and efficiently, be responsive to circumstances in order to expand the reach of effective TTA strategies in communities impacted by violence, add a potential pilot program to prep CBO's not yet ready for TTA, and add additional data tracking.

Public Health is returning to your Board to request approval to increase the MAWO as the additional funding indicated exceeds our current delegated authority to increase funding, which was approved by your Board on May 21, 2024.

Approval of Recommendation 2 will allow Public Health to execute amendments to the MAWO to extend and/or adjust the term; rollover unspent funds; and increase or decrease funding up to 15 percent above or below the annual base maximum obligation; update

the statement of work and/or scope of work; and/or correct errors in the contract's terms and conditions, as necessary.

Implementation of Strategic Plan Goals

The recommended actions support North Star 2 – Foster vibrant and resilient communities, Goals – Economic Health, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

The MAWO's total cost is being augmented by \$276,000 for the period of July 1, 2025, through June 30, 2026, fully funded by the JJCPA funds.

Funding for the MAWO is included in Public Health's Final Adopted Budget for fiscal year (FY) 2025-26 and will be included in future FYs, as necessary.

There is no net County cost associated with this action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

As required under Board Policy 5.120, your Board was notified on July 31, 2025, of Public Health's request to increase or decrease funding up to 15% above or below each contract's annual maximum obligation. This increase will allow Public Health to add deliverable items in the Scope of Work.

County Counsel has reviewed and approved Exhibit I as to form.

CONTRACTING PROCESS

On May 21, 2024, your Board authorized Public Health to execute MAWO Number PH-004305-W2 with LACADA in the total amount of \$1,840,000 effective July 1, 2024, through June 30, 2025, to provide community engagement and related services of CBTAA.

On June 2, 2025, I notified your Board that I was exercising delegated authority to amend MAWO Number PH-004305-W2 with LACADA to extend the period for 12 months effective July 1, 2025, through June 30, 2026, at an annual maximum obligation of \$1,840,000.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow Public Health to support additional community engagement and related services.

Respectfully submitted,

The Honorable Board of Supervisors
November 18, 2025
Page 4

Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

BF:mk
#08368

Enclosure

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
CAPACITY BUILDING SERVICES – CAPACITY BUILDING, TRAINING, AND TECHNICAL ASSISTANCE
SCOPE OF WORK

CONTRACTOR NAME: Los Angeles Centers for Alcohol and Drug Abuse (LACADA)

MASTER AGREEMENT NUMBER: PH-004305

WORK ORDER NUMBER: PH-004305-W2
(County Use Only)

WORK ORDER SOLICITATION NUMBER: CES-WOS-020

TERM: July 1, 2025, through June 30, 2026

Implementation Activity		Timeline	Deliverables
Objective I: Mini-Grant Award Selection Process			
1.1	Contractor must conduct a streamlined Mini-Grant Award process, with inputs from County of Los Angeles Department of Public Health, Office of Violence Prevention (OVP), to select: 1) a minimum of 20 Community-Based Organizations (CBOs) that will receive mini-grants of up to \$50,000; 2) receive one-on-one, and group Training, and Technical Assistance (TTA); and 3) 3-5 CBOs that will receive mini-grants of \$10,000 and to participate in the Pre-TTA services to help address 1-2 barriers that prevent them from being eligible for the TTA program. The Mini-Grant Award selection process must include, but not be limited to:	Ongoing through June 30, 2026	1.1 Meeting notes Short form application on file and online
1.1.1	An outreach process to promote the mini-grant opportunity within the 20 CBOs in the following Trauma Prevention Initiative (TPI) communities: including a minimum of two each in Antelope Valley, East Los Angeles, Hawaiian Gardens/Norwalk, Puente Valley, Pomona; and four in South Los Angeles, due to the statistically significant higher rate of violence in this area.		
1.1.2	Clear criteria for full TTA services, and pre-TTA services.		
1.2	A streamlined application process, that includes a short form, designed with inputs from OVP, to obtain the following information, at a minimum:	Ongoing through June 30, 2026	1.2 Short form application approved by OVP Short form application on file and online
1.2.1	CBO name, tax ID, address, and contact information.		
1.2.2	Identify which of the nine TPI communities the CBO provides services in (minimum requirement).		

COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
CAPACITY BUILDING SERVICES – CAPACITY BUILDING, TRAINING, AND TECHNICAL ASSISTANCE
SCOPE OF WORK

CONTRACTOR NAME: Los Angeles Centers for Alcohol and Drug Abuse (LACADA)

MASTER AGREEMENT NUMBER: PH-004305

WORK ORDER NUMBER: PH-004305-W2
(County Use Only)

WORK ORDER SOLICITATION NUMBER: CES-WOS-020

TERM: July 1, 2025, through June 30, 2026

Implementation Activity	Timeline	Deliverables
<p>1.2.3 CBOs must provide current 501 (c) (3) nonprofit status or information of fiscal sponsor organization with 501 (c) (3) status (minimum requirement).</p> <p>1.2.4 A brief statement of interest of why CBO is interested in the TTA and how it will benefit the selected community.</p> <p>1.2.5 What type of Community Violence Intervention (CVI) services the CBO provides to the community.</p> <p>1.2.6 How the CBO's violence intervention services are in alignment with the identified priorities in the TPI community in which they serve.</p> <p>1.2.7 The length of time the CBO has been providing CVI services.</p> <p>1.2.8 If the CBO has applied for previous TTA projects offered by OVP and not been accepted, or participated in previous TTA projects offered by OVP, or other county TTA initiatives (This will be given due consideration, to be considered among many factors in the application process).</p> <p>1.2.9 CBO's attestation to commit to the TTA process by: (1) identifying a consistent point of contact for the project; (2) participating in the organizational assessment; (3) attending monthly meetings with TTA provider; (4) working with TTA provider to create a work plan and budget for mini-grant; and, (5) agreeing to provide a progress report and supporting documentation for completed work and expenses to OVP, and to allow OVP to audit any completed work and expenses upon request.</p>		

COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
CAPACITY BUILDING SERVICES – CAPACITY BUILDING, TRAINING, AND TECHNICAL ASSISTANCE
SCOPE OF WORK

CONTRACTOR NAME: Los Angeles Centers for Alcohol and Drug Abuse (LACADA)

MASTER AGREEMENT NUMBER: PH-004305

WORK ORDER NUMBER: PH-004305-W2
(County Use Only)

WORK ORDER SOLICITATION NUMBER: CES-WOS-020

TERM: July 1, 2025, through June 30, 2026

Implementation Activity	Timeline	Deliverables
<p>1.3 An application review process that includes, but is not limited to:</p> <p>1.3.1 Initial analysis to ensure that each applicant meets the minimum criteria: 1) IRS Code Section 501(c) (3) status, and 2) CVI services within TPI community.</p> <p>1.3.2 Identifying and convening a group of 3-5 reviewers, consisting of TPI community partners, to review and score short applications, ensuring, if possible, identification of at least one CBO in each of the nine TPI communities.</p> <p>1.3.3 Notification of selection of identified CBOs, securing agreement to participate in Mini-Grant and TTA and the process to identify backup agencies if those initially selected do not agree.</p> <p>1.3.4 Notification of non-selection to remaining CBOs.</p> <p>1.3.5 A specific methodology for keeping track of CBO's that do not qualify for TTA.</p> <p>1.3.6 Assessing needed supports for those CBOs to be eligible for the next cycle of TTA.</p> <p>1.3.7 Assess if those identified needs are suitable for pre-TTA support.</p>	<p>Ongoing through June 30, 2026</p>	<p>1.3 TTA team will contact applicants to verify contact information</p> <ul style="list-style-type: none"> • Applications will be reviewed and filed upon receipt • Award letters • Decline letters
Objective II: Mini Grant Award Selection Process		
<p>2.1 Contractor will be responsible for the distribution of the Mini-Grant Awards to the 20 selected CBOs; and the 3-5 pre-TTA CBOs, and provide TTA on best practices</p>	<p>By February 1, 2026</p>	<p>2.1 Written award process</p>

COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
CAPACITY BUILDING SERVICES – CAPACITY BUILDING, TRAINING, AND TECHNICAL ASSISTANCE
SCOPE OF WORK

CONTRACTOR NAME: Los Angeles Centers for Alcohol and Drug Abuse (LACADA)

MASTER AGREEMENT NUMBER: PH-004305

WORK ORDER NUMBER: PH-004305-W2
(County Use Only)

WORK ORDER SOLICITATION NUMBER: CES-WOS-020

TERM: July 1, 2025, through June 30, 2026

Implementation Activity	Timeline	Deliverables
<p>for program development, grants implementation/administration, and data management. Contractor must work with the selected CBOs to identify proposed projects and their TTA needs.</p> <p>2.2 Enter into a subcontractor agreement with a technical assistance provider that has expertise in building capacity of grassroots organizations, to be identified in consultation with OVP, that will work with the 20 CBOs, and 3-5 pre-TTA CBOs, within 30 days.</p>	<p>Within 30 days after start of MAWO term</p>	<ul style="list-style-type: none"> • Award letters • Decline letters • Agreements • Written grant management protocol <p>2.2 Subcontract agreement on file</p>
<p>2.3 Mini Grant Award Allocation and Management</p> <p>2.3.1 Update, as needed, and implement a process to distribute Mini-Grant Awards to the selected CBOs.</p> <p>2.3.2 Update, as needed, and secure signed Mini-Grant Award letters with the selected CBOs and submit to County.</p> <p>2.3.3 Update, as needed, and implement a County approved protocol to effectively track and manage the selected CBOs deliverables, including the development and use of program budgets, as well as conducting regular audits of program expenses and invoices.</p> <p>2.3.4 Distribute Mini-Grant Award funding to the selected CBOs in two equal payments based on deliverables of the project.</p> <p>2.3.5 Provide clear communication and guidance to the selected CBOs about strategies, goals, and reporting requirements.</p>	<p>Ongoing through June 30, 2026</p> <p>Within 3 weeks from start of MAWO term.</p> <p>Ongoing through June 30, 2026</p>	<p>2.3 Reports</p>

COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
CAPACITY BUILDING SERVICES – CAPACITY BUILDING, TRAINING, AND TECHNICAL ASSISTANCE
SCOPE OF WORK

CONTRACTOR NAME: Los Angeles Centers for Alcohol and Drug Abuse (LACADA)

MASTER AGREEMENT NUMBER: PH-004305

WORK ORDER NUMBER: PH-004305-W2
(County Use Only)

WORK ORDER SOLICITATION NUMBER: CES-WOS-020

TERM: July 1, 2025, through June 30, 2026

Implementation Activity	Timeline	Deliverables
<p>2.4 Capacity Building, Training, and Technical Assistance and Pre TTA</p> <p>2.4.1 Conduct an organizational assessment of each selected CBO using an assessment tool developed by the Southern California Center for Nonprofit Management (or a similar entity) that must be approved by the County. Assessment tools must be adapted to the TTA CBOs and pre-TTA CBOs. Assessment for pre-TTA CBOs will identify 1-2 barriers to being eligible for TTA and develop an action plan based on the assessment.</p> <p>2.4.2 Conduct monthly one-on-one training focusing on program monitoring and management, use of office technology, (i.e., software and computer systems), and managing staff, volunteers, and financial activities, including budgeted.</p> <p>2.4.3 Facilitate virtual monthly peer-to-peer networking opportunities among the selected CBOs to address topics of common interest, share learned experiences and provide opportunities for information transfer.</p> <p>2.4.4 Work to ensure selected CBOs meet the requirements and deliverables as stated in the Mini-Grant Award.</p> <p>2.4.5 Serve as the liaison between the County and the selected CBOs, and oversee the work identified in the Mini-Grant Award.</p> <p>2.4.6 Manage all project activities in close coordination with the selected CBOs.</p>	<p>Ongoing through June 30, 2026</p> <p>By February 1, 2026</p> <p>Ongoing through June 30, 2026</p>	<p>2.4 Assessment tool and approval by the County on file once determined</p> <ul style="list-style-type: none"> Organizational assessments and analysis on file Tailored training curriculum on file Training satisfaction questionnaires and analysis on file Training schedule and roster on file Written monthly review of each CBO project on file with action steps and timelines to correct problems Meeting notes with CBOs on file Fiscal, administrative, programmatic, monitoring

COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
CAPACITY BUILDING SERVICES – CAPACITY BUILDING, TRAINING, AND TECHNICAL ASSISTANCE
SCOPE OF WORK

CONTRACTOR NAME: Los Angeles Centers for Alcohol and Drug Abuse (LACADA)

MASTER AGREEMENT NUMBER: PH-004305

WORK ORDER NUMBER: PH-004305-W2
(County Use Only)

WORK ORDER SOLICITATION NUMBER: CES-WOS-020

TERM: July 1, 2025, through June 30, 2026

Implementation Activity		Timeline	Deliverables
2.4.7	Meet on a bi-weekly basis with OVP staff to discuss the project progress.		records on file
2.4.8	Conduct fiscal, administrative, and programmatic oversight and monitoring.		
2.4.9	Ensure that all CBOs and contractors that have access to Health Insurance Portability and Accountability Act (HIPAA) related materials receive and maintain proper HIPAA training.		
2.4.10	Provide 3-5 Pre-TTA CBO's that meet TTA criteria, access to supportive trainings within the regular TTA Capacity Building program.		
2.4.11	Create an action plan based off a needs assessment of supports needed to apply for the TTA Capacity Building program		
2.4.12	Meet weekly to bi-weekly to work on progress towards addressing identified barriers to applying for the full TTA program.		
2.4.13	Create a work plan that focuses on meeting the criteria to apply for the next TTA program year.		
Objective III: Performance Measurement			
3.1	Contractor must utilize a comprehensive Performance Measure Plan established by the County and maintain a consistently high level of service throughout the term of this MAWO as follows:	Ongoing through February 1, 2026	3.1 Criteria checklist matrix detailing expected project benchmarks, goals, objectives, and outcomes <ul style="list-style-type: none"> Quarterly strategic plan

COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
CAPACITY BUILDING SERVICES – CAPACITY BUILDING, TRAINING, AND TECHNICAL ASSISTANCE
SCOPE OF WORK

CONTRACTOR NAME: Los Angeles Centers for Alcohol and Drug Abuse (LACADA)

MASTER AGREEMENT NUMBER: PH-004305

WORK ORDER NUMBER: PH-004305-W2
(County Use Only)

WORK ORDER SOLICITATION NUMBER: CES-WOS-020

TERM: July 1, 2025, through June 30, 2026

Implementation Activity		Timeline	Deliverables
3.1.1	Update, as needed, and implement a Performance Measurement Plan that includes a matrix with threshold benchmarks and goals, and provide expectations on service delivery, including criteria to keep track of the CBOs served, and outcomes as performance targets in order to measure productivity.		<p>regarding achievement and needed correction</p> <ul style="list-style-type: none"> • Performance matrix form to be requested from County • Staff meeting notes • Strategic plan • Matrix form • CBO meeting notes • Correction action plans • Quarterly reviews, project data, invoices • Data reports to County
3.1.2	Update, as needed, a strategic plan for meeting the established performance measures. The plan and performance must be monitored on a quarterly basis through the collection of raw data derived from the monthly activity reports and invoices.		
3.1.3	Provide a performance measurement report on a quarterly basis and submit to the County, along with documentation addressing performance issues. The report must also include methods used to address unmet goals. OVP staff will review the report and performance and will make recommendations as needed.		
3.2	County personnel may conduct site visits to review performance and strategies to meet benchmarks, observe activities, and examine documents relevant to this MAWO at any time during normal business hours.	Ongoing through June 30, 2026	3.2 Notes on-site visits
Objective IV: Reporting			
4.1	Contractor must coordinate with OVP to track implementation and impact of project for TTA and pre-TTA CBOs, submit monthly progress reports and a final report highlighting project activities, a summary of organizations served, anecdotes, successes and challenges, and recommendations.	Ongoing through June 30, 2026	4.1 Monthly and Final Reports

COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
CAPACITY BUILDING SERVICES – CAPACITY BUILDING, TRAINING, AND TECHNICAL ASSISTANCE
SCOPE OF WORK

CONTRACTOR NAME: Los Angeles Centers for Alcohol and Drug Abuse (LACADA)

MASTER AGREEMENT NUMBER: PH-004305

WORK ORDER NUMBER: PH-004305-W2
(County Use Only)

WORK ORDER SOLICITATION NUMBER: CES-WOS-020

TERM: July 1, 2025, through June 30, 2026

Implementation Activity	Timeline	Deliverables
<p>4.2 Complete and submit reports in a manner and time frame to be described by the County.</p> <p>4.2.1 Complete and submit reports with the required supporting documentation that includes but not limited to aggregate reporting/data elements as required by the County.</p> <p>4.2.2 Submit any other ad hoc reports as requested by the County, including the Board of Supervisors, the State or other County agencies or entities for budgetary or other purposes.</p>	Ongoing through June 30, 2026	4.2 Reports upon request
<p>4.3 Collect all County-required data elements and ensure accuracy of data submitted. Data elements must include, but not limited to:</p> <p>4.3.1 Demographics of clients served by mini grant projects and services provided;</p> <p>4.3.2 Assessment results of CBOs;</p> <p>4.3.3 TTA services provided to each CBO and overall; and</p> <p>4.3.4 Outcomes for CBOs and overall, i.e., improvement in assessment</p>	Ongoing through June 30, 2026	4.3 Data reports
<p>4.4 Contractor must submit a final report to OVP including a summary of achievements and challenges to implementing goals and objectives, recommendations for next steps, including how community-identified priorities and projects can be leveraged to advance violence prevention and community healing. Reports should also address additional capacity building needs to build local leadership among coalition members and agencies.</p>	Up to 30 business days after June 30, 2026	4.4 Coalition outcomes, lessons learned, and recommendations will be included as part of final report due 30 business days after end of contract period.

COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
CAPACITY BUILDING SERVICES – CAPACITY BUILDING, TRAINING, AND TECHNICAL ASSISTANCE
SCOPE OF WORK

CONTRACTOR NAME: Los Angeles Centers for Alcohol and Drug Abuse (LACADA)

MASTER AGREEMENT NUMBER: PH-004305

WORK ORDER NUMBER: PH-004305-W2
(County Use Only)

WORK ORDER SOLICITATION NUMBER: CES-WOS-020

TERM: July 1, 2025, through June 30, 2026

Implementation Activity	Timeline	Deliverables
Objective V: Implementation Plan		
<p>5.1 Contractor must develop an implementation plan for Pre-TTA and TTA for the MAWO term which must be approved by the County.</p> <p>Implementation activities are to be completed according to the timelines agreed upon by Contractor and the County and must be documented and/or submitted as specified. Any updates to the implementation plan must have the County's approval. Any failure by the Contractor to comply with the implementation plan may constitute a material breach of this MAWO, upon which the County may take corrective action, up to and including termination of this MAWO.</p>	<p>Within 30 business days of the start of the MAWO term</p> <p>Ongoing through June 30, 2026</p>	<p>5.1 Implementation plan on file and all program documents, completed materials, evaluations, etc., will be maintained on file and available for review by the County upon request.</p>

**COUNTY OF LOS ANGELES - DEPARTMENT OF PUBLIC HEALTH
OFFICE OF VIOLENCE PREVENTION**

Capacity Building, Training, and Technical Assistance Community Engagement & Related Services

**LOS ANGELES CENTER FOR ALCOHOL AND DRUG ABUSE (LACADA)
Master Agreement Work Order Number PH-004305-W2**

Term: July 1, 2025 through June 30, 2026

BUDGET SUMMARY (Schedule of Projected Costs)	
COST CATEGORY	AMOUNT
SALARIES	\$ 511,441
EMPLOYEE BENEFITS	\$ 143,203
SERVICES AND SUPPLIES	\$ 297,141
INDIRECT COSTS (not to exceed 12% of total direct cost excluding expenditures, subawards, and flow-through funds)	\$ 114,214
MINI GRANTS	\$ 1,050,000
TOTAL PROGRAM BUDGET	\$ 2,116,000

Master Agreement Number: PH-004305

Work Order Number: PH-004305-W2

Amendment Number 3

COUNTY OF LOS ANGELES / DEPARTMENT OF PUBLIC HEALTH
MASTER AGREEMENT WORK ORDER
FOR
CAPACITY BUILDING, TRAINING, AND TECHNICAL ASSISTANCE
COMMUNITY ENGAGEMENT AND RELATED SERVICES

THIS AMENDMENT is made and entered into on _____.

by and between

COUNTY OF LOS ANGELES
(hereafter "County"),

and

LOS ANGELES CENTER FOR ALCOHOL
AND DRUG ABUSE
(hereafter "Contractor").

WHEREAS, on October 26, 2020, the County and Contractor entered into Master Agreement Number PH-004305 to provide Community Engagement and Related Services for the Department of Public Health; and

WHEREAS, reference is made to Master Agreement Number PH-004305 and any amendments thereto, (all referred to as "Master Agreement"), between County and Contractor; and

WHEREAS, on June 12, 2024, County and Contractor entered into MAWO Number PH-004305-W2 to provide Community Engagement and Related Services to support the Capacity Building, Training, and Technical Assistance (CBTTA) Community Engagement and Related Services; and

WHEREAS, on November [REDACTED], 2025, the County Board of Supervisors authorized the Director of Public Health, or designee, to execute an amendment to MAWO PH-004305; and

WHEREAS, it is the intent of the parties hereto to amend MAWO Number PH-004305-W2 to increase the annual Maximum Total Amount for the period of July 1, 2025, through June 30, 2026; and make other hereafter designated changes to the MAWO; and

WHEREAS, Master Agreement, Paragraph 8.1, Amendments, provides that changes may be made in the form of an amendment, which is formally approved and executed by the parties; and

WHEREAS, Contractor warrants that it continues to possess the competence, expertise, and personnel necessary to provide services consistent with the requirements of this MAWO.

NOW, THEREFORE, the parties hereto agree as follows:

1. This amendment is hereby incorporated into the original MAWO, and all of its terms and conditions, including capitalized terms defined therein, will be given full force and effect as it fully set forth herein.
2. This amendment is effective upon execution for the period of July 1, 2025, through June 30, 2026.
3. Paragraph 7.0, **MAXIMUM TOTAL AMOUNT AND PAYMENT**, Subparagraph 7.2 is deleted in its entirety and replaced as follows:

“7.2 For the period effective July 1, 2025, through June 30, 2026, the Maximum Total Amount that County will pay Contractor for all services to be provided under this MAWO will not exceed two million, one hundred sixteen thousand dollars (\$2,116,000), as set forth in the Budget (Attachment C-1.1).”
4. Attachment B-1, Scope of Work, is deleted in its entirety, and replaced with Attachment B-1.1, Scope of Work, attached hereto and incorporated herein by reference. All references to “Attachment B-1, Scope of Work,” are deemed amended to state, “Attachment B-1.1, Scope of Work”.
5. Attachment C-1, Budget, is deleted in its entirety, and replaced with Attachment C-1.1, Budget, attached hereto and incorporated herein by reference. All references to “Attachment C-1, Budget,” are deemed amended to state, “Attachment C-1.1, Budget”.
6. Except for the changes set forth herein above, MAWO will not be changed in any other respect by this amendment.

/

/

/

/

/

/

/

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its Director of Public Health, or designee, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the month, day, and year first above written.

COUNTY OF LOS ANGELES

By _____
Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

LOS ANGELES CENTER FOR ALCOHOL
AND DRUG ABUSE

Contractor

By _____
Signature

Printed Name

Title _____

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL
DAWYN R. HARRISON
County Counsel

APPROVED AS TO CONTRACT
ADMINISTRATION:

Department of Public Health

By: _____
Contracts and Grants Division Management

#08368:mk

BOARD LETTER/MEMO CLUSTER FACT SHEET

☐ Board Letter☐ Board Memo☐ Other

CLUSTER AGENDA REVIEW DATE	10/22/2025	
BOARD MEETING DATE	11/18/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Health	
SUBJECT	Provide authorization to accept and implement a forthcoming award and/or future awards and/or amendments from the State of California, Board of State and Community Corrections for the California Violence Intervention and Prevention Program.	
PROGRAM	Office of Violence Prevention (OVP)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	None	
COST & FUNDING	Total cost: \$5,000,000 (estimated)	Funding source: State of California, Board of State and Community Corrections
	TERMS (if applicable): January 1, 2026, through June 30, 2029	
	Explanation:	
PURPOSE OF REQUEST	Delegate authority to accept and implement a forthcoming award and/or future awards and/or amendments from the State of California, Board of State and Community (BSCC) for the California Violence Intervention and Prevention Program (CalVIP).	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The funding will allow Public Health to support the implementation of the CalVIP program, which aims to enhance the Office of Violence Prevention's (OVP) Trauma Prevention Initiative (TPI) by improving public health and safety through supporting community-based gun violence reduction efforts in communities that are disproportionately impacted by gun violence. TPI communities include East Los Angeles, Puente Valley, Pomona in the First District; Westmont West Athens, Willowbrook, Florence Firestone, and unincorporated Compton in the Second District; Norwalk, Hawaiian Gardens in the Fourth District; and Lancaster and Palmdale in the Fifth District. The purpose of the grant is to disrupt cycles of violence and retaliatory actions in order to lower the rates of homicides, shootings, and aggravated assaults in affected communities.</p> <p>The CalVIP grant will fund a variety of evidence-based programs designed to reduce community gun violence, such as hospital-based violence intervention programs, street outreach initiatives, and focused deterrence strategies. OVP's CalVIP proposed project</p>	

	<p>will increase capacity across the TPI communities and across Los Angeles County, and address identified service gaps in the TPI model by piloting new strategies in the aforementioned communities in the Second District and Fifth District.</p> <p>The funding will allow Public Health to: 1) pilot case management services for high-risk individuals driving violence in two TPI regions (Second District and Fifth District); 2) invest in a new trauma hospital to provide Hospital Violence Intervention Program (HVIP) services; 3) increase investment in the Peer to Peer Learning Academy to train more credible messengers countywide; and 4) build standardized protocols and regional collaboration across County of Los Angeles and City partners implementing community violence intervention strategies.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please explain how: OVP conducted a criteria-based data assessment to identify communities most impacted by violence, prioritizing Trauma Prevention Initiative (TPI) communities. TPI invests in community-driven public safety by investing in CBOs that hire local community members with lived experience.</p>
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how: This agreement will support Board Priority 3, Care First Jails Last/Justice Reform by enhancing public health and safety through supporting community-based gun violence reduction efforts in communities that are disproportionately impacted by gun violence.</p>
DEPARTMENTAL CONTACTS	<p>Name, Title, Phone # & Email:</p> <p>Joshua Bobrowsky, Public Health Director Government Affairs, (213) 288-7871 jbobrowsky@ph.lacounty.gov</p> <p>Kelly Fischer, MA, Deputy Director, Office of Violence Prevention (626) 293-2918 / (323) 236-6858 cell kfischer@ph.lacounty.gov</p> <p>Craig L. Kirkwood, Jr., Deputy County Counsel, (213) 974-1751 CKirkwood@counsel.lacounty.gov</p>



BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

MUNTU DAVIS, M.D., M.P.H.
County Health Officer

ANISH P. MAHAJAN, M.D., M.S., M.P.H.
Chief Deputy Director

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov

DRAFT



BOARD OF SUPERVISORS

Hilda L. Solis
First District

Holly J. Mitchell
Second District

Lindsey P. Horvath
Third District

Janice Hahn
Fourth District

Kathryn Barger
Fifth District

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION TO ACCEPT AND IMPLEMENT A FORTHCOMING AWARD AND
FUTURE AWARDS AND/OR AMENDMENTS FROM THE STATE OF CALIFORNIA,
BOARD OF STATE AND COMMUNITY CORRECTIONS FOR THE CALIFORNIA
VIOLENCE INTERVENTION AND PREVENTION PROGRAM
(SECOND AND FIFTH SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Provide authorization to accept and implement a forthcoming award and/or future awards and/or amendments from the State of California, Board of State and Community Corrections for the California Violence Intervention and Prevention Program.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of the Department of Public Health (Public Health), or designee, to accept and implement a forthcoming award from the State of California, Board of State and Community Corrections (BSCC), to support the California Violence Intervention and Prevention (CaVIP) Program, for the period of January 1, 2026, through June 30, 2029, at an estimated amount of \$5,000,000, as determined by BSCC, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

2. Delegate authority to the Director of Public Health, or designee, to accept future awards and/or amendments that are consistent with the requirements of the BSCC award referenced in Recommendation 1 that extend the term at amounts to be determined by BSCC; and/or provide an increase or decrease in funding, subject to review and approval by County Counsel, and notification to your Board and the CEO.
3. Delegate authority to the Director of Public Health, or designee, to accept future amendments that are consistent with the requirements of the BSCC award referenced above that reflect non-material and/or ministerial revisions to the award's terms and conditions and allow for the rollover of unspent funds and/or redirection of funds, subject to review and approval by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of Recommendation 1 will allow Public Health to accept a forthcoming award from BSCC to support the implementation of the CalVIP program, which aims to enhance the Office of Violence Prevention's (OVP) Trauma Prevention Initiative (TPI) by improving public health and safety through supporting community-based gun violence reduction efforts in communities that are disproportionately impacted by gun violence. TPI communities include East Los Angeles, Puente Valley, Pomona in the First District; Westmont West Athens, Willowbrook, Florence Firestone, and unincorporated Compton in the Second District; Norwalk, Hawaiian Gardens in the Fourth District; and Lancaster and Palmdale in the Fifth District.

The purpose of the grant is to fund projects which disrupt cycles of violence and retaliatory actions in order to lower the rates of homicides, shootings, and aggravated assaults in affected communities. The CalVIP grant will fund a variety of evidence-based programs designed to reduce community gun violence, such as hospital-based violence intervention programs, street outreach initiatives, and focused deterrence strategies. OVP's CalVIP proposed project will increase capacity across the TPI communities and across Los Angeles County, and address identified service gaps in the TPI model by piloting new strategies in the aforementioned communities in the Second District and Fifth District.

The funding will allow Public Health to: 1) pilot case management services for high-risk individuals driving violence in two TPI regions (Second District and Fifth District); 2) invest in a new trauma hospital to provide Hospital Violence Intervention Program (HVIP) services; 3) increase investment in the Peer to Peer Learning Academy to train more credible messengers countywide; and 4) build standardized protocols and regional collaboration across County of Los Angeles and City partners implementing community violence intervention strategies.

Approval of Recommendation 2 will allow Public Health to accept future awards and/or amendments that are consistent with the requirements of the BSCC award referenced above to extend the term at amounts determined by BSCC; and/or provide an increase or decrease in funding. This authority is being requested to enhance Public Health's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of Grant Funds.

Approval of Recommendation 3 will allow Public Health to accept future amendments that are consistent with the requirements of the BSCC awards referenced above that reflect non-material or ministerial revisions to the award's terms and conditions, roll over unspent funds, and/or redirection of funds.

Implementation of Strategic Plan Goals

The recommended actions support North Star 1: Make Investments that Transforms Lives, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

Public Health will accept a forthcoming award from BSCC at an estimated amount of \$5,000,000 for the period of January 1, 2026, through June 30, 2029. Final funding will be determined by BSCC.

Funding will be included in Public Health's fiscal year (FY) 2025-2026 Budget and will be included in future FYs, as necessary.

There are no net County costs associated with this action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On February 14, 2025, BSCC opened a competitive solicitation titled: California Violence Intervention & Prevention CalVIP Grant Program Cohort 5 to allow eligible applicants, which include counties, cities, and tribes disproportionately impacted by community gun violence and the community-based organizations that serve them, to apply for the CalVIP grant opportunity.

On August 15, 2025, Public Health submitted a proposal in response to the BSCC competitive solicitation and anticipates receiving notification of the estimated funding award by December 15, 2025.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow Public Health to accept a forthcoming award and future awards and/or amendments from BSCC for the CalVIP program to

The Honorable Board of Supervisors

November 18, 2025

Page 4

increase TPI capacity and address service gaps in the Second District and Fifth District. BSCC funds will allow for the expansion of current community violence intervention ecosystem, which includes a variety of evidence-based programs that strengthens the County's public safety infrastructure.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

BF:cv
#08342

Enclosure

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/15/2025	
BOARD MEETING DATE	11/4/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	CP Martin Luther King, Jr. Medical Campus Transitional Age Youth Drop-In Center Project	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.	
DEADLINES/ TIME CONSTRAINTS	Funding is required in November 2025 in order to complete the project in 2027 per American Rescue Plan Act funding requirements.	
COST & FUNDING	Total cost: \$18,100,000	Funding source: \$9,300,000 from the American Rescue Plan Act and \$8,800,000 from the Department of Mental Health Enterprise Fund.
	TERMS (if applicable): American Rescue Plan Act funds of \$9,300,000 are required to be expended by early 2027.	
	Explanation: N/A	
PURPOSE OF REQUEST	Approve the project, project budget, and associated appropriation adjustment; and award and execute the Design-Build contract and stipend consultant agreement.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The proposed project includes the construction of a 9,000-square-foot Transitional Age Youth Drop-in Center that will provide young people ages 12-25 from the Willowbrook community and surrounding area with clinical services.</p> <p>On November 6, 2024, the Board established the Capital Project, with a project budget of \$2,070,000, and authorized Public Works to proceed with the make-ready work. The make-ready work, demolition of the Oasis Clinic, was completed in April 2025.</p> <p>Construction is anticipated to begin in May 2026 and be completed in August 2027.</p>	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The project will ensure that additional modern public healthcare infrastructure will be available to support the Martin Luther King, Jr. Medical Center to continue to be provide public services to a community that has been historically underserved.	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: These recommendations support Board Priority No. 2 - Alliance for Health Integration by providing prevention, treatment, and healing services.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov	



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

November 4, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
MARTIN LUTHER KING, JR. MEDICAL CAMPUS
TRANSITIONAL AGE YOUTH DROP-IN CENTER PROJECT
APPROVE PROJECT BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AWARD DESIGN-BUILD CONTRACT
SPECS. 7960; CAPITAL PROJECT NO. 8A055
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 2)
(4-VOTES)**

SUBJECT

Public Works is seeking Board approval of the project, project budget, and associated appropriation adjustment; and to authorize Public Works to award and execute the Design-Build contract and stipend consultant agreement for the Martin Luther King, Jr. Medical Campus Transitional Age Youth Drop-In Center Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Martin Luther King, Jr. Medical Campus Transitional Age Youth Drop-In Center Project is within the scope of the environmental impacts analyzed in the previously certified Final Environmental Impact Report and subsequently approved Addendum No. 6 for the Martin Luther King, Jr. Medical Campus Redevelopment.

2. Approve the project and project budget of \$18,100,000, for the Martin Luther King, Jr. Medical Campus Transitional Age Youth Drop-In Center Project, Capital Project No. 8A055, an increase of \$16,030,000 from the previous Board-approved amount of \$2,070,000 for the make ready work.
3. Approve the appropriation adjustment to transfer \$7,230,000 to the proposed Martin Luther King, Jr. Medical Campus Transitional Age Youth Drop-In Center Project, Capital Project No. 8A055, from the use of obligated fund balance Committed for American Rescue Plan-Enabled Capital Programs; and \$8,800,000 from the use of obligated fund balance – Committed for Capital Facilities and Technological Needs in the Department of Mental Health's, Mental Health Services Act Fund, to the proposed Martin Luther King, Jr. Medical Campus Transitional Age Youth Drop-In Center Project.
4. Find that Milender White Construction Company, is the responsive and responsible proposer that submitted the most advantageous and best value proposal for the Martin Luther King, Jr. Medical Campus Transitional Age Youth Drop-In Center Project; and award and authorize the Director of Public Works or his designee to execute a Design-Build contract with Milender White Construction Company, for a not-to-exceed contract sum of \$12,276,013, plus a design completion allowance of \$500,000, for a maximum contract sum of \$12,776,013, contingent upon submission of acceptable performance and payment bonds, and evidence of the required insurance filed by Milender White Construction Company.
5. Authorize the Director of Public Works or his designee, with concurrence from the Chief Executive Office, to exercise control of the design completion allowance of \$500,000, including the authority to reallocate the allowance into the contract sum, as appropriate, in accordance with the contract requirements.
6. Approve and authorize the Director of Public Works or his designee to execute consultant services agreements for the stipend amount of \$50,000 with Bergman KPRS, LLC, the second highest ranked eligible Design-Build proposer, that met the stipend eligibility criteria in the Request for Proposals for preparation of proposal, funded by existing project funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the proposed Martin Luther King, Jr. Medical Campus (MLK) Transitional Age Youth (TAY) Drop-In Center Project, Capital Project No. 8A055, is within the scope of the impacts analyzed in the County's

previously certified Final Environmental Impact Report (FEIR) and subsequently approved Addendum No. 6 for the MLK Medical Center Redevelopment; approve the project, revised project budget, and associated appropriation adjustment; and award and authorize Public Works to execute the Design-Build (D-B) contract and stipend consultant agreement for the MLK Medical Campus TAY Drop-In Center.

Background

The County is proposing to construct a new TAY Drop-In Center that will provide young people ages 12-25 from the Willowbrook community and surrounding area with clinical services, including mental health, physical health, substance use prevention, as well as supported education and employment, and peer and family support on their own terms. This proposed 9,000-square-foot new building would be two stories and includes intake rooms, offices, conference facilities, open lounge areas, and group chat rooms.

On November 6, 2024, the Board established the MLK Medical Campus TAY Drop-In Center Project, Capital Project No. 8A055, with a budget of \$2,070,000 for completion of the make-ready project scope. The make-ready scope and demolition of the existing 6,000-square-foot single-story Oasis Clinic building was completed in April 2025.

The scoping documents for the proposed MLK Medical Campus TAY Drop-in Center were completed using a Board-approved, on-call architectural/engineering firm.

Construction is anticipated to begin in May 2026 and be completed in August 2027, if approved.

Design-Build Contract Award and Design Completion Allowance

The proposed project would be delivered using the D-B project delivery method. The recommended D-B contract with Milender White Construction Company is for a not-to-exceed contract sum of \$12,276,013 plus a design completion allowance of \$500,000 for a maximum contract sum of \$12,776,013. The design completion allowance will facilitate resolving issues identified during the design phase, including those related to the County's scoping documents, changes required by jurisdictional agencies, and unforeseen conditions discovered during the design effort.

Consultant Services Agreement

Under the D-B process, the County can use all aspects of submitted proposals by paying a stipend to each qualifying proposer that is not selected for contract award. Upon the

Board's approval, the second highest ranked proposer, Bergman KPRS, LLC, would be paid a stipend of \$50,000 pursuant to the consultant services agreement, which affords the County the right to use the information and ideas submitted by the proposer.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make investments that transform lives, Focus Area Goal A, Healthy Individual and Families, Strategy ii, Improve Health Outcomes, by promoting comprehensive and inclusive care through investments in public healthcare infrastructure that enhance the quality and delivery of healthcare services to Los Angeles County residents; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by evaluating our current capital projects and identifying the need to replace or modernize obsolete infrastructure.

FISCAL IMPACT/FINANCING

The total project budget is estimated at \$18,100,000, an increase of \$16,030,000 from the previously approved budget of \$2,070,000 for the make-ready work. This includes scoping documents, design, consultant services, plan check, construction, change order contingency, Civic Art Allowance, and County Services. The project is funded by \$9,300,000 from the use of obligated fund balance Committed for American Rescue Plan (ARP)-Enabled Capital Programs and \$8,800,000 from the use of obligated fund balance – Committed for Capital Facilities and Technological Needs in the Department of Mental Health's, Mental Health Services Act Fund. The proposed project schedule and budget summaries are included in Enclosure A.

Approval of the appropriation adjustment (Enclosure B) will transfer \$7,230,000 to the proposed MLK Medical Campus TAY Drop-In Center Project, Capital Project No. 8A055, from the use of obligated fund balance Committed for ARP-Enabled Capital Programs, and \$8,800,000 from the use of obligated fund balance – Committed for Capital Facilities and Technological Needs in the Department of Mental Health's, Mental Health Services Act Fund to the proposed MLK Medical Campus TAY Drop-In Center Project.

There is no net County cost impact associated with the recommended actions.

Operating Budget Impact

Mental Health will request that the acquisition and installation of telephone, data, and low-voltage systems and installation (low-voltage items) be conducted by a Sielox Access

Control Master Agreement vendor. Specifically, all infrastructure systems to support all required furniture, furnishings, and equipment and other furniture, furnishings, and equipment items were noted in the contract documents shall be provided by Mental Health. Prior to the project turnover, Milender White shall provide training and commissioning to the County.

Following completion of the project, Mental Health would request and fund annual ongoing maintenance and operational costs, as needed, with departmental resources in future budget phases.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy, amended on August 4, 2020, the proposed project budget includes 1 percent of eligible design and construction costs in the amount of \$133,000 to be allocated towards Civic Art.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project would require that at least 30 percent of the California construction labor hours be performed by Qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project would also include a jobs coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

Effective June 7, 2023, the Countywide Community Workforce Agreement (CWA) applies to projects with an estimated construction contract value of \$5,000,000 or greater. Therefore, CWA will apply to this project. The contractor and all subcontractors must comply with all terms and conditions of the CWA which, among other things, increases work opportunities for those seeking to start a new career in the construction industry and promotes the hiring of underrepresented individuals on the project.

The proposed project would support the Board's Green Building/Sustainable Design Program by incorporating drought-tolerant landscaping, water-efficient irrigation, energy-efficient lighting fixtures, and bioretention devices to reduce the impact to the environment.

ENVIRONMENTAL DOCUMENTATION

The purpose of Addendum No. 6 to the 2011 MLK Medical Center Redevelopment FEIR (2011 FEIR) was to evaluate the environmental effects associated with the construction and operation of the replacement of the 6,000-square-foot Oasis Clinic with a 9,000-square-foot building to house the TAY Drop-In Center. The Board certified the FEIR on October 11, 2011, and subsequently certified Addendum No. 6 on November 6, 2024. The recommended actions are within the scope of the impacts analyzed in the certified FEIR and Addendum No. 6, and there have been no substantial changes to the project or to the circumstances under which it will be undertaken that require further review or findings under the California Environmental Quality Act. These activities, which include the construction of a 9,000-square-foot building, are within the scope of work analyzed in the FEIR and certified Addendum No. 6. The Mitigation Monitoring and Reporting Program, Environmental Findings of Fact, and Statement of Overriding Considerations adopted at the time of FEIR certification will continue to apply.

The location of the documents and other materials constituting the record of the proceedings, upon which the Board's decision is based in this matter, including the certified Environmental Impact Report and Addendum, the Findings of Facts and Statement of Overriding Considerations are available, and the Mitigation Monitoring and Reporting Plan and can be viewed at Public Works, Project Management Division I, 900 South Fremont Avenue, 5th Floor, Alhambra, CA, 91803. The Custodian of the records is the Project Management Division I Project Manager.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Determination with the Registrar-Recorder/County Clerk and with the State Clearinghouse at the Office of Land Use and Climate Innovation in accordance with Section 21152 (a) of the California Public Resources Code and will post the notice to its website pursuant to Section 21092.2.

CONTRACTING PROCESS

The D-B procurement was conducted in accordance with the D-B policy adopted by the Board on June 4, 2016, and pursuant to the requirements of California Public Contract Code Section 22164.

On November 7, 2024, Public Works issued the Request for Proposal (RFP) for D-B services. This contract opportunity was advertised on the County's "Doing Business with the County" and Public Works "Do Business with Public Works" websites and advertisements were placed in the *La Opinion*, *Los Angeles Daily Journal*, *Los Angeles*

Sentinel, Pasadena Star News, San Gabriel Valley Tribune, Santa Monica Daily Press, The Signal, World Journal, Daily Breeze, and Press Telegrams newspapers. Sixteen firms registered on the Public Works website for this RFP.

The first part of the RFP required prospective D-B firms to submit responses to the standardized prequalification questionnaire. Additionally, the RFP specified that the three highest scoring prequalified proposers would be short-listed and invited to participate in the second part of the RFP for submission of technical and cost proposals. On December 12, 2024, three firms submitted prequalification questionnaires. The questionnaires were reviewed by an evaluation committee consisting of representatives from the Mental Health and Public Works.

The three short-listed firms were Morillo Construction, Inc.; Bergman KPRS, LLC; and Milender White Construction Company.

On May 1, 2025, technical and cost proposals were received from the two of the three short-listed prequalified firms. One firm, Morillo Construction, Inc., declined. The two proposals were evaluated and ranked based on technical design and construction expertise, D-B team personnel and organization, proposed delivery plan and schedule, price, life cycle costs, CWA, and Local and Targeted Worker Hiring Program work plans, and acceptable safety record. The evaluation was completed without regard to race, creed, color, or gender.

Milender White's proposal received the highest score, was determined to be the best value in accordance with the provisions of the RFP.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current services. All services will be fully operational during construction. No specific outreach has been conducted for this project, and it is not anticipated to be controversial.

The Honorable Board of Supervisors
November 4, 2025
Page 8

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:GT:jc

Enclosures

c: Arts and Culture (Civic Art Division)
Auditor-Controller
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office, Board of Supervisors
Health Services (Capital Projects Division)
Mental Health
Public Health

**CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
MARTIN LUTHER KING, JR. MEDICAL CAMPUS
TRANSITIONAL AGE YOUTH DROP-IN CENTER PROJECT
APPROVE PROJECT BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AWARD DESIGN-BUILD CONTRACT
SPECS. 7960; CAPITAL PROJECT NO. 8A055
FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 2)
(4-VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	Scheduled Completion Date
Scoping Documents	December 2024*
Award Design-Build Contract	October 2025
Construction Documents	February 2026
Jurisdictional Approvals	April 2026
Construction Start	May 2026
Substantial Completion	August 2027
Project Acceptance	October 2027

*Actual Completion Date

II. PROJECT BUDGET SUMMARY

Project Budget Category	Board Approved Budget (11/06/2024)	Changes Since Previous Board Approved Budget	Revised Budget
Construction	\$ 404,000	\$12,793,000	\$13,197,000
Construction Contingency	\$ 40,000	\$ 1,238,000	\$ 1,278,000
Design-Build Proposers Stipend	\$ 0	\$ 50,000	\$ 50,000
Utility Connection Fees	\$ 10,000	\$ 65,000	\$ 75,000
Civic Art		\$ 133,000	\$ 133,000
Construction Subtotal	\$ 454,000	\$14,279,000	\$14,733,000
Plans and Specifications	\$ 713,000	\$ 48,000	\$ 761,000
Consultant Services	\$ 315,000	\$ 373,000	\$ 688,000
Miscellaneous Expenditures	\$ 0	\$ 20,000	\$ 20,000
Jurisdictional Review/Plan Check/Permits	\$ 8,000	\$ 355,000	\$ 363,000
County Services	\$ 580,000	\$ 955,000	\$ 1,535,000
Soft Cost Subtotal	\$1,616,000	\$ 1,751,000	\$ 3,367,000
TOTAL PROJECT COST	\$2,070,000	\$16,030,000	\$18,100,000

PINK

BA FORM 10142022

BOARD OF SUPERVISORS
OFFICIAL COPY

November 04, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF MENTAL HEALTH

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2025-26

4 - VOTES

SOURCES

USES

MENTAL HEALTH SERVICES ACT (MHSA) FUND

BT1-304M

COMMITTED FOR CAPITAL FACILITIES & TECHNOLOGICAL NEEDS

DECREASE OBLIGATED FUND BALANCE 8,800,000

MENTAL HEALTH SERVICES ACT (MHSA) FUND

BT1-MH-6100-41189

OTHER FINANCING USES

INCREASE APPROPRIATION 8,800,000

MENTAL HEALTH

MLK JR. MEDICAL CAMPUS TAY DROP-IN CENTER

A01-CP-96-9919-65039-8A055

OPERATING TRANSFERS IN - CAPITAL PROJECTS

INCREASE REVENUE 8,800,000

MENTAL HEALTH

MLK JR. MEDICAL CAMPUS TAY DROP-IN CENTER

A01-CP-6014-65039-8A055

CAPITAL ASSETS - B & I

INCREASE APPROPRIATION 16,030,000

GENERAL FUND

A01-304Q

COMMITTED FOR AMERICAN RESCUE PLAN-ENABLED CAPITAL PROGRAMS

DECREASE OBLIGATED FUND BALANCE 7,230,000

SOURCES TOTAL \$ 24,830,000

USES TOTAL \$ 24,830,000

JUSTIFICATION

Reflects an increase of \$16,030,000 in appropriation for the Martin Luther King, Jr. Medical Campus, Transition-Age Youth Drop-In Center, Capital Project No. 8A055, fully funded by \$7,230,000 from the use of obligated fund balance Committed for American Rescue Plan-Enabled Capital Programs and \$8,800,000 from the use of obligated fund balance - Committed for Capital Facilities and Technological Needs in the Department of Mental Health's Mental Health Services Act Fund.

AUTHORIZED SIGNATURE

RIMMI HUNDAL, M.A., CHIEF DEPUTY DIR.

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

☐

ACTION

☐

RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO.

DATE

☐

APPROVED AS REQUESTED

☐

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE