



## Board of Supervisors

# Community Services Cluster Agenda Review Meeting

**DATE:** August 13, 2025

**TIME:** 11:30 a.m. – 12:30 p.m.

**MEETING CHAIR:** Tiffany Tran, 5th Supervisorial District

**CEO MEETING FACILITATOR:** Anna Hom-Wong

**THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055**

**THIS MEETING WILL BE  
CONDUCTED 100% VIRTUALLY**

To participate in the meeting virtually, please call teleconference number 1 (323) 776-6996 and enter the following 885 291 326# or

[Click here to join the meeting](#)

**For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to:** [ClusterAccommodationRequest@bos.lacounty.gov](mailto:ClusterAccommodationRequest@bos.lacounty.gov)

Members of the Public may address the Community Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL  
\*6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

### 1. CALL TO ORDER

### 2. INFORMATIONAL ITEM(S):

- A. Board Letter (Beaches and Harbors) for September 2, 2025 Board Agenda:  
REPAIR AND MAINTENANCE OF SURFRIDER BEACH  
SEPTIC TANK SYSTEM IN THE CITY OF  
MALIBU AND APPROPRIATION ADJUSTMENT

Wednesday, August 13, 2025

- B. Board Letter (Parks and Recreation) for September 2, 2025 Board Agenda:  
APPROVAL OF AMENDMENT NUMBER ONE  
TO THE LA PUENTE AREA PARKS CONTRACT NUMBER 79615 WITH  
PARKWOOD LANDSCAPE MAINTENANCE, INC. FOR  
PARK MAINTENANCE SERVICES TO ADD A NEW FACILITY AND  
INCREASE THE CONTRACT SUM
- C. Board Letter (Public Works) for September 2, 2025 Board Agenda:  
ENVIRONMENTAL SERVICES CORE SERVICE AREA  
ANNEXATION AND LEVYING OF SEWER SERVICE CHARGES TO THE  
CONSOLIDATED SEWER MAINTENANCE DISTRICT OF  
1,009 INDIVIDUAL PROPERTIES IN TEN PARCELS WITHIN  
UNINCORPORATED TERRITORIES OF  
CASTAIC AND TWIN LAKES AND THE CITIES OF AZUSA, BRADBURY,  
GLENDDORA, ROLLING HILLS ESTATES, AND SANTA CLARITA
- D. Board Letter (Public Works) for September 2, 2025 Board Agenda:  
CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
ADOPT RESOLUTION NO. 4005 FOR  
HIGHWAYS-THROUGH-CITIES FUNDING  
ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. TSM0010319  
FOOTHILL BOULEVARD TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
LOWELL AVENUE TO CROWN AVENUE  
IN THE CITIES OF GLENDALE, LA CAÑADA FLINTRIDGE, AND  
LOS ANGELES AND IN THE UNINCORPORATED COMMUNITY OF  
LA CRESCENTA-MONTROSE
- E. Board Letter (Public Works) for September 2, 2025 Board Agenda:  
CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
DELEGATE AUTHORITY TO ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. RDC0016428  
FLORENCE NEIGHBORHOOD MOBILITY  
IN THE UNINCORPORATED COMMUNITY OF FLORENCE-FIRESTONE
- F. Board Letter (Public Works) for September 2, 2025 Board Agenda:  
CONSTRUCTION CONTRACT  
WATER RESOURCES CORE SERVICE AREA  
ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. WWD2900090  
TRANCAS CREEK CROSSING PERMANENT WATERLINE (PHASE II)  
IN THE CITY OF MALIBU

Wednesday, August 13, 2025

- G. Board Letter (Public Works) for September 2, 2025 Board Agenda:  
CONSTRUCTION-RELATED CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
AWARD CONSULTANT SERVICES AGREEMENT  
ON-CALL PROJECT CONTROLS AND RELATED SERVICES  
FOR PROJECT MANAGEMENT DIVISION III
- H. Board Letter (Public Works) for September 2, 2025 Board Agenda:  
SERVICE CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
AWARD OF SERVICE CONTRACTS  
LANDSCAPE AND GROUNDS MAINTENANCE  
SERVICES FOR 14 LOCATION GROUPS
- I. Board Letter (Public Works) for September 2, 2025 Board Agenda:  
SERVICE CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
AWARD OF SERVICE CONTRACT  
ON-CALL FLAGGING SERVICES
- J. Board Letter (Public Works) for September 2, 2025 Board Agenda:  
TRANSPORTATION CORE SERVICE AREA  
RESOLUTION OF INTENTION AND INTRODUCTION OF AN ORDINANCE  
TO GRANT A PROPRIETARY PETROLEUM PIPELINE FRANCHISE  
TO CRIMSON RESOURCE MANAGEMENT CORP.
- K. Board Letter (Public Works – Capital Programs) for September 2, 2025 Board  
Agenda: (was presented at the 8/6/25 Health and Mental Health Services  
Cluster)  
CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
OLIVE VIEW-UCLA MEDICAL CENTER  
DIGITAL SINGLE-PHOTON EMISSION COMPUTED TOMOGRAPHY  
REMODEL PROJECT  
ESTABLISH AND APPROVE CAPITAL PROJECT AND  
BUDGET APPROVE APPROPRIATION ADJUSTMENT  
AUTHORIZE USE OF JOB ORDER CONTRACT  
CAPITAL PROJECT NO. 8A107  
FISCAL YEAR 2025-26

Wednesday, August 13, 2025

- L. Board Letter (Public Works – Capital Programs) for September 2, 2025 Board Agenda: (also on the 8/13/2025 Family and Social Services Cluster)  
CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
POTRERO HEIGHTS COMMUNITY CENTER GENERATOR PROJECT  
SPECS. 7982; CAPITAL PROJECT NO. 8A057  
LOS NIETOS SENIOR CENTER GENERATOR PROJECT  
SPECS. 7981; CAPITAL PROJECT NO. 8A056  
ESTABLISH AND APPROVE CAPITAL PROJECTS AND BUDGETS  
APPROVE USE OF JOB ORDER CONTRACTS  
FISCAL YEAR 2025-26
- M. Board Letter (Public Works) for September 16, 2025 Board Agenda:  
CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. RMD3508001  
CHATSWORTH – LAKE MANOR DRIVE, ET AL.  
IN THE UNINCORPORATED COMMUNITY OF CHATSWORTH
- N. Board Letter (Public Works) for September 16, 2025 Board Agenda:  
CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. TSM0010456  
EASTERN AVENUE TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
MEDFORD STREET TO OLYMPIC BOULEVARD  
IN THE UNINCORPORATED COMMUNITY OF EAST LOS ANGELES
- O. Board Letter (Public Works) for September 16, 2025 Board Agenda:  
CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
ADOPT RESOLUTION NO. 4002 FOR  
HIGHWAYS-THROUGH-CITIES FUNDING  
ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. TSM0010459  
PECK ROAD TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
HEMLOCK STREET TO WORKMAN MILL ROAD  
IN THE CITIES OF EL MONTE, INDUSTRY, AND SOUTH EL MONTE  
AND IN THE UNINCORPORATED COMMUNITIES OF WHITTIER  
AND WHITTIER NARROWS

Wednesday, August 13, 2025

- P. Board Letter (Public Works) for September 16, 2025 Board Agenda:  
ENVIRONMENTAL SERVICES CORE SERVICE AREA  
ACQUISITION OF MAINTENANCE EQUIPMENT
- Q. Board Letter (Public Works) for September 16, 2025 Board Agenda:  
SERVICE CONTRACT  
CIVICSPARK FELLOWSHIP PROGRAM
- R. Board Letter (Public Works) for September 16, 2025 Board Agenda:  
TRANSPORTATION CORE SERVICE AREA  
AMENDMENT TO TITLE 15 – VEHICLES AND TRAFFIC OF  
THE LOS ANGELES COUNTY CODE TO ESTABLISH PENALTIES FOR  
VARIOUS PARKING RESTRICTIONS
- S. Board Letter (Public Works) for September 16, 2025 Board Agenda:  
TRANSPORTATION CORE SERVICE AREA  
TRANSFER OF SURPLUS REAL PROPERTY FROM  
THE COUNTY OF LOS ANGELES TO THE  
CITY OF CARSON, PARCELS 28-7EXF, 28-8EXF, AND 28-9EXF  
IN THE CITY OF CARSON
- T. Board Letter (Public Works) for September 16, 2025 Board Agenda:  
WATER RESOURCES CORE SERVICE AREA  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU  
FEASIBILITY STUDY EVALUATING THE USE OF  
OFFSHORE DESALINATION TECHNOLOGY
- U. Board Letter (Public Works – Capital Programs) for September 16, 2025 Board  
Agenda: (was presented at the 8/6/25 Health and Mental Health Services  
Cluster)  
CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
OLIVE VIEW-UCLA MEDICAL CENTER  
VENTILATION REFURBISHMENT PROJECT  
ESTABLISH CAPITAL PROJECT  
APPROVE PROJECT AND BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
AUTHORIZE USE OF A JOB ORDER CONTRACT  
CAPITAL PROJECT NO. 8A099  
FISCAL YEAR 2025-26

Wednesday, August 13, 2025

- V. Board Letter (Regional Planning) for September 16, 2025 Board Agenda:  
PROJECT NO. 2018-003069-(5)  
MINOR AVIATION PERMIT NO. RPPL2024005958  
APPLICANT: BUNGEE AMERICA, INC.  
PROJECT LOCATION: ASSESSOR'S PARCEL NUMBERS 8678-002-015  
AND 8678-002-016  
ANTELOPE VALLEY PLANNING AREA

**3. BOARD MOTIONS ITEM(S): NONE**

**4. PRESENTATION/DISCUSSION ITEM(S):**

- A. Board Briefing (Public Works)  
RESERVOIR RESTORATION PROGRAM & CLIMATE CHANGE  
Speaker: Sterling Klippel

**5. PUBLIC COMMENTS (2 minutes each speaker)**

**6. ADJOURNMENT**

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE COMMUNITY SERVICES CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

**COMMUNITY\_SERVICES@CEO.LACOUNTY.GOV**

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/2/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Department of Beaches and Harbors (DBH)	
<b>SUBJECT</b>	The Department of Beaches and Harbors (DBH) is seeking Board of Supervisors (Board) approval to authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to solicit and acquire repair and maintenance services for the Surfrider Beach septic tank system in the City of Malibu at a total cost of approximately \$350,000; and approve the appropriation adjustment to fund the project.	
<b>PROGRAM</b>		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	Surfrider Beach is one of the Department's busiest beach locations. Repair work must be completed in the Winter months in order to cause minimal disruption to the general public. Therefore, purchasing process must begin no later than October 2025 to ensure that repairs are completed in a timely manner prior to the beginning of the busy Spring/Summer season.	
<b>COST &amp; FUNDING</b>	Total cost: ~\$350,000	Funding source: RPOSD Measure A of 2016 Department Annual Allocation
	TERMS (if applicable):	
	Explanation:	
<b>PURPOSE OF REQUEST</b>	The Department of Beaches and Harbors (DBH) is seeking Board of Supervisors (Board) approval to authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to solicit and acquire repair and maintenance services for the Surfrider Beach septic tank system in the City of Malibu at a total cost of approximately \$350,000; and approve the appropriation adjustment to fund the project.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>Approval of the recommended action will find that the septic tank system repair and maintenance activities are exempt from the California Environmental Quality Act (CEQA) and allow the Director of the Internal Services Department to procure septic tank system repair and maintenance services on behalf of the Department of Beaches and Harbors (DBH). DBH is responsible for operating and maintaining 18 septic systems that span 63 miles of coastline, from Royal Palms Beach in San Pedro to Zuma Beach in Malibu. Surfrider Beach is one of DBH's most popular beaches, visited annually by thousands of surfers and beachgoers.</p> <p>The Surfrider Beach restroom has been closed since February 2023 when the DBH began refurbishing the restroom facility using its Measure A) annual allocations grant funding provided by RPOSD. Construction was completed in September 2023. However, during initial testing of the septic system, it was discovered that the system required various costly repairs.</p>	

	<p>Critical maintenance and repairs to the septic system include repairing the primary tank, the recirculation tank, and the dosing tank. This includes replacing floats and pumps, rewiring electrical components inside the tanks, and ensuring connections are watertight. Other tasks include installing new PVC check valve relief and piping, adding new blenders and chemical pumps, setting up new UV lights and housings, upgrading computer motherboards, ozone systems and flow meters, as well as cleaning of filters and screens.</p> <p>Maintaining and repairing this septic system is essential for the health and safety of beachgoers and to meet the clean water standards set by the California Regional Water Quality Control Board. As such, the closure of the only public restroom available at this location constitutes an emergency due to septic system failure and requires immediate action to prevent or mitigate loss of essential public services. It is imperative that the septic system repair and maintenance services be procured so that the associated public restroom building can be reopened to support the extremely high numbers of visitors to Surfrider Beach.</p> <p>Closure of the restroom due to septic system issues creates a risk to public health, safety, and/or welfare. Although portable chemical toilets are deployed on a temporary basis, portable toilets must be serviced by vendors up to three times weekly and are more vulnerable to vandalism and potential overflows which can pose a public health risk and threaten water quality in the Santa Monica Bay. For these reasons, procurement of the septic repair and maintenance services is recommended to facilitate the reopening of this beach restroom facility.</p> <p>Pursuant to California Government Code ("Section 25502.5"), Board approval is required for any services where the cost is \$200,000 or greater annually.</p>
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Gary Jones, Director, (424) 526-7771, <a href="mailto:GJones@bh.lacounty.gov">GJones@bh.lacounty.gov</a> Amy Caves, Chief Deputy Director, (424) 526-7773, <a href="mailto:ACaves@bh.lacounty.gov">ACaves@bh.lacounty.gov</a>



**Caring for Our Coast**

♦ ♦ ♦  
**Gary Jones**  
Director

**Amy M. Caves**  
Chief Deputy Director

**LaTayvius R. Alberty**  
Deputy Director

**Warren Ontiveros**  
Deputy Director

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**REPAIR AND MAINTENANCE OF SURFRIDER BEACH SEPTIC TANK SYSTEM IN  
THE CITY OF MALIBU AND APPROPRIATION ADJUSTMENT  
(THIRD DISTRICT)  
(3 VOTES)**

**SUBJECT**

The Department of Beaches and Harbors (DBH) is seeking Board of Supervisors (Board) approval to authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to solicit and acquire repair and maintenance services for the Surfrider Beach septic tank system in the City of Malibu at a total cost of approximately \$350,000; and approve the appropriation adjustment to fund the project.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project is exempt from the California Environmental Quality Act, for the reasons stated in this Board letter and in the record of the proposed project.
2. Authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to proceed with the acquisition of maintenance and repair services for the Surfrider Beach septic tank system in the City of Malibu at a total estimated cost of \$350,000.
3. Approve an appropriation adjustment in the amount of \$350,000 to DBH's annual allocations grant funding provided by the Los Angeles County Regional Park and

Open Space District's (RPOSD) Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure A of 2016 (Measure A) to fully fund the repair and maintenance of the Surfrider Beach septic tank system.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended action will find that the septic tank system repair and maintenance activities are exempt from the California Environmental Quality Act (CEQA) and allow the Director of the Internal Services Department to procure septic tank system repair and maintenance services on behalf of the Department of Beaches and Harbors (DBH). DBH is responsible for operating and maintaining 18 septic systems that span 63 miles of coastline, from Royal Palms Beach in San Pedro to Zuma Beach in Malibu. Surfrider Beach is one of DBH's most popular beaches, visited annually by thousands of surfers and beachgoers.

The Surfrider Beach restroom has been closed since February 2023 when the DBH began refurbishing the restroom facility using its Measure A) annual allocations grant funding provided by RPOSD. Construction was completed in September 2023. However, during initial testing of the septic system, it was discovered that the system required various costly repairs.

Critical maintenance and repairs to the septic system include repairing the primary tank, the recirculation tank, and the dosing tank. This includes replacing floats and pumps, rewiring electrical components inside the tanks, and ensuring connections are watertight. Other tasks include installing new PVC check valve relief and piping, adding new blenders and chemical pumps, setting up new UV lights and housings, upgrading computer motherboards, ozone systems and flow meters, as well as cleaning of filters and screens.

Maintaining and repairing this septic system is essential for the health and safety of beachgoers and to meet the clean water standards set by the California Regional Water Quality Control Board. As such, the closure of the only public restroom available at this location constitutes an emergency due to septic system failure and requires immediate action to prevent or mitigate loss of essential public services. It is imperative that the septic system repair and maintenance services be procured so that the associated public restroom building can be reopened to support the extremely high numbers of visitors to Surfrider Beach.

Closure of the restroom due to septic system issues creates a risk to public health, safety, and/or welfare. Although portable chemical toilets are deployed on a temporary basis, portable toilets must be serviced by vendors up to three times weekly and are more vulnerable to vandalism and potential overflows which can pose a public health risk and threaten water quality in the Santa Monica Bay. For these reasons, procurement of the septic repair and maintenance services is recommended to facilitate the reopening of this beach restroom facility.

Pursuant to California Government Code ("Section 25502.5"), Board approval is required for any services where the cost is \$200,000 or greater annually.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The repair of Surfrider Beach's aging septic system will promote and further the County's Strategic Plan North Star 2, Foster Vibrant and Resilient Communities in the Focus Area Goal of Public Health as well as Community Connections, and North Star 3, Realize Tomorrow's Government Today in the Focus Area Goal of Flexible and Efficient Infrastructure by ensuring that DBH can continue to provide clean, safe, and sanitary conditions for the public's enjoyment at County-operated beaches.

### **FISCAL IMPACT/FINANCING**

The total project cost for repairing the septic tank system at Surfrider Beach is currently estimated at \$350,000. The restrooms at Surfrider Beach were refurbished in 2023 using grant funding provided by RPOSD's annual Measure A allocations to DBH.

This project will be fully funded by DBH's annual Measure A allocations from RPOSD. .

Approval of the appropriation adjustment (attached) will provide \$350,000 for the repair and maintenance of the Surfrider Beach septic tank system, offset with \$350,000 in grant revenue from RPOSD's Measure A to fully fund the proposed project.

These repairs will restore the existing non-operational septic tank system at Surfrider Beach and allow the reopening of the associated restroom. Following completion of the project, ongoing maintenance and operational costs will be funded within existing budgetary resources.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This request complies with the maximum contracting authority set forth in Section 25502.5 of the California Government Code and approved by your Board on July 16, 2019. This Government Code Section and policy require that departments obtain Board approval to contract services, with or without the furnishing of material, when the annual aggregate cost exceeds \$200,000.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed action, to the extent that it is considered a "Project" under the CEQA laws, is exempt from CEQA.

The repair and maintenance services to the septic tank system is categorically exempt from CEQA as it includes no expansion in use, and is within a class of projects that has been determined not to have a significant effect on the environment and which meets the

criteria set forth in Sections 15301(d) and 15302(c) of the State CEQA Guidelines ("Guidelines") and Classes 1 and 2 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemptions inapplicable based on the project records.

The proposed activity is also statutorily exempt from CEQA pursuant to Section 21080(b) of the State Public Resources Code and Section 15269(b) and (c) of the CEQA Guidelines because approval of repair and maintenance services for the septic system is necessary to prevent an emergency. The proposed activities would provide for emergency repairs to publicly owned facilities necessary to maintain services essential to the public health, safety, or welfare. The specific action to repair the septic system is necessary to prevent or mitigate an emergency whereas the anticipated period of time to conduct an environmental review would create a risk to public health, safety, or welfare; are minor alterations to existing facilities; and replacement or reconstruction of existing utility systems and/or facilities involve negligible, or no expansion of capacity and the replacement system will be located on the same site.

Upon the Board's approval of the recommended actions, DBH will file a Notice of Exemption with the County Clerk in accordance with Section 21152 of the California Public Resources Code.

### **CONTRACTING PROCESS**

The acquisition and purchase of this service is under the statutory authority of the County Purchasing Agent. The acquisition will be competitively solicited in accordance with the standard County Purchasing policies and procedures.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Your approval will ensure that the Department of Beaches and Harbors can continue to maintain clean and safe County-operated beaches with adequate public restroom facilities.

### **CONCLUSION**

Upon Board approval, authorize the Executive Office of the Board to send an adopted copy of the Board letter to the Department of Beaches and Harbors.

Respectfully submitted,

The Honorable Board of Supervisors  
September 2, 2025  
Page 5

GARY JONES  
Director

GJ:WO:PR:kd

c: Chief Executive Office  
County Counsel  
Executive Officer, Board of Supervisors  
Internal Services Department

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/2/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Department of Parks and Recreation	
<b>SUBJECT</b>	APPROVAL OF AMENDMENT NUMBER ONE TO THE LA PUENTE AREA PARKS CONTRACT NUMBER 79615 WITH PARKWOOD LANDSCAPE MAINTENANCE, INC. FOR PARK MAINTENANCE SERVICES TO ADD A NEW FACILITY AND INCREASE THE CONTRACT SUM	
<b>PROGRAM</b>	Prop A Service Contract	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable	
<b>DEADLINES/ TIME CONSTRAINTS</b>	Amendment Number One will add the park maintenance services of the Hilda L. Solis Aquatic Center to the La Puente Area Parks Contract 79615, effective October 1, 2025.	
<b>COST &amp; FUNDING (REVENUE TO THE COUNTY)</b>	\$87,996 Annually	Funding source: Fiscal Year 2025-26 Operating Budget
	TERMS (if applicable): The term of Amendment Number One will be aligned with Contract 79615. Three years, with two one-year renewal options, and an additional six month-to-month extension.	
<b>PURPOSE OF REQUEST</b>	The purpose of the recommended actions is to approve Amendment Number One to the La Puente Area Parks Maintenance Contract, Number 79615, with Parkwood Landscape Maintenance, Inc., and instruct the Chair of the Board of Supervisors to execute Amendment Number One, expanding the scope of work to include park maintenance services at the newly constructed Hilda L. Solis Aquatic Center and increase the contract sum.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>The County of Los Angeles (County) Department of Parks and Recreation (Department) has an existing contract (Contract) with Parkwood Landscape Maintenance, Inc. (Parkwood), to provide park maintenance services for the La Puente Area Parks (La Puente Parks), which consists of the East Agency Headquarters, San Angelo Park, Avocado Heights Park, Avenue Park, Allen J. Martin Park, Rimgrove Park, Sunshine Park, and Bassett Park.</p> <p>On August 2, 2022, the Board of Supervisors (Board) established the San Gabriel Valley Aquatic Center, Capital Project (C.P.) No. 69909 located at 14807 Temple Avenue, La Puente, California, 91744. On April 1, 2025, the Board approved the naming of the San Gabriel Valley Aquatic Center Project as the “Hilda L. Solis Aquatic Center (HLS Aquatic Center).” The HLS Aquatic Center project was completed on May 19, 2025. On August</p>	

	<p>18, 2025, the Department began regular park maintenance services at the HLS Aquatic Center, and Parkwood will commence providing park maintenance services upon Board approval and execution of Amendment Number One. The anticipated start date of the services is October 1, 2025.</p> <p>Approval of the recommended actions will allow park maintenance services by Parkwood to commence at the HLS Aquatic Center, and will increase the annual Contract sum in the amount of \$87,996, which exceeds the Director of Parks and Recreation's previously granted authority from the Board. The recommended actions will ensure that quality park maintenance services are continuously provided at the La Puente Parks, including the newly constructed HLS Aquatic Center and will ensure that parks are safe, clean and accessible for visitor's use, while maintaining standardized conditions in a cost-effective manner.</p>
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
<b>DEPARTMENTAL CONTACTS</b>	<p>Name, Title, Phone # &amp; Email:</p> <p>Ruben Lopez, Chief of Contracts and Procurement Division          626-588-5300,  <a href="mailto:rlopez@parks.lacounty.gov">rlopez@parks.lacounty.gov</a></p> <p>A'lana White, Contracts Section Head          626-588-5260  <a href="mailto:awhite2@parks.lacounty.gov">awhite2@parks.lacounty.gov</a></p>



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF AMENDMENT NUMBER ONE  
TO THE LA PUENTE AREA PARKS CONTRACT NUMBER 79615 WITH  
PARKWOOD LANDSCAPE MAINTENANCE, INC. FOR  
PARK MAINTENANCE SERVICES TO ADD A NEW FACILITY AND  
INCREASE THE CONTRACT SUM  
(SUPERVISORIAL DISTRICT 1) (3 VOTES)**

**SUBJECT**

The purpose of the recommended actions is to approve Amendment Number One to the La Puente Area Parks Maintenance Contract, Number 79615, with Parkwood Landscape Maintenance, Inc., and instruct the Chair of the Board of Supervisors to execute Amendment Number One, expanding the scope of work to include park maintenance services at the newly constructed Hilda L. Solis Aquatic Center and increase the contract sum.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the proposed actions are not a project under the California Environmental Quality Act for the reasons stated in this Board letter and the record.
2. Find that the additional park maintenance services can be more economically performed by an independent contractor, rather than by Los Angeles County employees, as amended, and remains cost effective.
3. Approve Amendment Number One to the La Puente Area Parks Maintenance Contract, Number 79615, with Parkwood Landscape Maintenance, Inc., and instruct the Chair to execute Amendment Number One, expanding the scope of work to include park maintenance services at the newly constructed Hilda L. Solis

Aquatic Center for an annual cost of \$87,996, increasing the annual contract amount from \$583,188 to \$671,184.

4. Delegate authority to the Director of Parks and Recreation, or her designee, to approve and execute change notices and amendments to the La Puente Area Parks Maintenance Contract Number 79615, to incorporate changes within the statement of work, if deemed necessary, and in accordance with the approved terms and conditions of the Contract.
5. Delegate authority to the Director of Parks and Recreation, or her designee, to increase the annual contract sum of La Puente Area Parks Maintenance Contract Number 79615 by up to ten percent, in any year, including any renewal options, as needed, for any unforeseen services/emergencies and/or additional work within the scope of the contract.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Department of Parks and Recreation (Department) has an existing contract (Contract) with Parkwood Landscape Maintenance, Inc. (Parkwood), to provide park maintenance services for the La Puente Area Parks (La Puente Parks), which consists of the East Agency Headquarters, San Angelo Park, Avocado Heights Park, Avenue Park, Allen J. Martin Park, Rimgrove Park, Sunshine Park, and Bassett Park.

On August 2, 2022, the Board of Supervisors (Board) established the San Gabriel Valley Aquatic Center, Capital Project (C.P.) No. 69909 located at 14807 Temple Avenue, La Puente, California, 91744. On April 1, 2025, the Board approved the naming of the San Gabriel Valley Aquatic Center Project as the "Hilda L. Solis Aquatic Center (HLS Aquatic Center)." The HLS Aquatic Center project was completed on May 19, 2025. The landscape developer provided the park maintenance services for 90-days through August 17, 2025. The Department started providing temporary park maintenance services on August 18, 2025, and will continue through September 30, 2025, for the HLS Aquatic Center. Parkwood will commence providing park maintenance services upon Board approval and execution of Amendment Number One. The anticipated start date of the services is October 1, 2025.

Approval of the recommended actions will allow park maintenance services by Parkwood to commence at the HLS Aquatic Center and will increase the annual Contract sum in the amount of \$87,996, which exceeds the Director of Parks and Recreation's previously granted authority from the Board. The recommended actions will ensure that quality park maintenance services are continuously provided at the La Puente Parks, including the newly constructed HLS Aquatic Center and will ensure that parks are safe, clean and accessible for visitor's use, while maintaining standardized conditions in a cost-effective manner.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The proposed Amendment Number One will promote and further the County of Los Angeles (County) approved Strategic Plan Goals to Foster Vibrant and Resilient Communities, by sustaining and supporting thriving ecosystems, habitats, and biodiversity (North Star 2.D.iii); by supporting environmental justice for communities to have access to clean air, soil, and water that have long endured industrial contamination (North Star 2.D.iv); and by encouraging community participation to create public spaces that are welcoming and accessible to all residents (North Star 2.F.ii).

### **FISCAL IMPACT/FINANCING**

The annual Contract cost for providing park maintenance services at the HLS Aquatic Center will be \$87,996, increasing the total Contract sum from \$583,188 to \$671,184.

The Department's Proposition A cost analysis for Amendment One shows that these services have been and continue to be performed more economically by an independent contractor. The annual Contract sum of \$671,184, includes Parkwood's direct cost for the La Puente Parks and the HLS Aquatic Center. Parkwood's cost to perform the park maintenance services results in an estimated cost savings of \$182,145, compared to the Department's estimated annual cost of \$853,329 to perform similar services (Attachment I, Proposition A – Avoidable Cost Summary).

### **OPERATING BUDGET IMPACT**

The Department's Fiscal Year 2025-26 Operating Budget has sufficient funds for the annual Contract cost increase of \$87,996.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On November 23, 2023, the Department released a solicitation to provide parks maintenance services for the La Puente Parks. On November 6, 2024, your Board approved a Contract with Parkwood to provide park maintenance services for La Puente Parks, Contract Number 79615, for an initial term of three years with two one-year renewal options, and an additional six month-to-month extension for a maximum term of five years and six months.

Pursuant to Section 8.1, Amendments and Change Notices, Subsection 8.1.2, for any change which affects any other term or condition included in the Contract, or any changes in the contractor's service requirements that exceeds the annual contract amount plus ten percent (10%), an Amendment shall be prepared therefore, executed by the Contractor, and thereafter by the County's Board of Supervisors.

The contractor, Parkwood, is in compliance with all Living Wage Ordinance Program requirements as set forth by County Code, Chapter 2.201 and currently pays their employees working on County contracts the established living wage. Parkwood has executed Amendment Number One and County Counsel has approved Amendment Number One as to form.

### **ENVIRONMENTAL DOCUMENTATION**

The recommended actions are not subject to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by section 21065 of the Public Resources Code and Section 15378(b) of the State CEQA Guidelines. The proposed action to amend the existing La Puente Parks, Contract Number 79615 with Parkwood Landscape Maintenance, Inc., to provide park maintenance services at the newly constructed Hilda L. Solis Aquatic Center, is an organizational or administrative activity of government, which will not result in direct or indirect physical changes to the environment.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will ensure the continued provision of park maintenance services at the La Puente Area Parks and include the Hilda L. Solis Aquatic Center, as provided by Parkwood. There are no anticipated impacts on current County services, or to existing County employees.

### **CONCLUSION**

Please instruct the Executive Officer of the Board to forward three adopted copies of this letter to the Department.

Should you have any questions please contact Ms. A'lana White at (626) 588-5260 or via email at [awhite2@parks.lacounty.gov](mailto:awhite2@parks.lacounty.gov) or Mr. Ruben Lopez at (626) 588-5278 or via email at [rlopez@parks.lacounty.gov](mailto:rlopez@parks.lacounty.gov) or Ms. Johanna Hernandez at (626) 588-5370 or via email at [blj@parks.lacounty.gov](mailto:blj@parks.lacounty.gov).

Respectfully submitted,

Norma E. García-González  
Director

NEGG:AB:MR  
RL:BT:AW:MG:rc

Attachments

The Honorable Board of Supervisors  
September 2, 2025  
Page 5

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

DRAFT

County's Estimated Avoidable Costs Compared to Contractor's  
for LA PUENTE AREA PARKS MAINTENANCE SERVICES

Attachment 1 - Proposition A - Avoidable Cost Summary

COUNTY COST

DIRECT  
Salaries

Position	Salaries & Employee Benefits <sup>(1)</sup>	No. of Positions <sup>(2)</sup>	No. of Months	Total
Grounds Maintenance Supervisor	9,561.79	0.00	12	\$ -
Senior Grounds Maintenance Worker	8,537.25	0.00	12	\$ -
Ground Maintenance Worker II	7,735.24	2.40	12	\$ 222,774.89
Grounds Maintenance Worker I	6,904.40	4.80	12	\$ 397,279.32
Irrigation & Lawn Sprinkler Fitter	10,558.09	0.60	12	\$ 75,891.53
Agriculture Chemical Sprayer	10,321.47	0.03	12	\$ 3,715.73
Custodian	6,274.84	0.00	12	\$ -
Light Tractor Operator	8,370.76	0.50	12	\$ 50,224.59
		8.32		\$ 749,886.06

1. Top Step Variance @92.1238%  
2. Positions reflect annual Hours @ 1735

Vehicle Usage/Fixed Assets <sup>(3)</sup>	No. of Units	No. of Miles/Hrs	Cost Per Mile/Hour	Total
<u>Vehicle/Equipment Usage</u>				
1 Ton Dual Crew Cab Truck (22 miles/week)	0.49	22.00	0.6891	\$ 319.43
3/4 ton crew cab (153 miles/week)	2.00	153.00	0.6433	\$ 10,236.19
1/2 ton truck (109 miles/week)	1.00	109.00	0.5029	\$ 2,850.44
Landscape trailer	0.00	-	0	\$ -
				\$ 13,406.05
<u>Fixed Assets (Annualized 5 years)</u>				
1 Ton Dual Crew Cab Pick-up Truck	0.49			\$ 4,973.99
3/4 ton crew cab	2.00			\$ 19,884.00
1/2 ton truck	1.00			\$ 5,005.00
Landscape Equipment Trailer	0.49			\$ 588.00
Toro 5900 Diesel Mower	0.49			\$ 8,628.41
Toro 3280D (72") Diesel Mower	0.49			\$ 2,187.75
				\$ 41,267.15
<u>Services &amp; Supplies</u>				
Equipment Supplies				\$ 1,027.10
Grounds Maintenance				\$ 32,217.79
Mowing Supplies				\$ 15,524.68
				\$ 48,769.57
Total Services and Supplies/Equipment				\$ 103,442.77
<u>Indirect Costs</u>				
Avoidable Overhead Contract Admin.				\$ -
Avoidable Overhead Agency Admin.				\$ -
				\$ -
TOTAL ESTIMATED COUNTY AVOIDABLE COSTS <sup>(4)</sup>				\$ 853,328.83

3. Equipment costs includes the use of a (1) 1/2-ton & (2) 3/4-ton & (.49) 1-ton Pick Ups with at rates of \$0.5029 & \$0.6433& \$ 0.6891per mile.  
4. County's cost to provide the level of service proposed in the RFP

CONTRACTING COSTS

CONTRACTOR'S DIRECT COST

Employee Salaries and Benefits	\$ 286,056.00
Services & Supplies and Equipment	\$ 137,840.28
Overhead	\$ 106,274.64
Profit	\$ 53,017.08
Amendment 1 Add Hilda L. Solis Aquatic Center	\$ 87,996.00
TOTAL CONTRACTOR'S COST <sup>(5)</sup>	\$ 671,184.00

COUNTY INDIRECT COST <sup>(6)</sup>

Unavoidable Overhead Contract Admin.	\$8,825 x 1=	\$ -
Unavoidable Overhead Agency Admin.	\$41,506 x 1=	\$ -
TOTAL COUNTY INDIRECT COST		\$ -

TOTAL CONTRACTING COST (direct cost +indirect cost) \$671,184.00

ESTIMATED SAVINGS FROM CONTRACTING (TOTAL ESTIMATED COUNTY AVOIDABLE COSTS LESS TOTAL CONTRACTING COSTS) \$182,144.83

**AMENDMENT NUMBER ONE TO CONTRACT NUMBER 79615  
BY AND BETWEEN THE COUNTY OF LOS ANGELES  
AND PARKWOOD LANDSCAPE MAINTENANCE, INC. FOR  
PARK MAINTENANCE SERVICES AT LA PUENTE AREA PARKS**

THIS AMENDMENT NUMBER ONE TO THE PARK MAINTENANCE SERVICES CONTRACT made and entered this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

BY AND BETWEEN THE

**COUNTY OF LOS ANGELES**, a body corporate and politic, hereinafter referred to as "County,"

AND

**Parkwood Landscape Maintenance, Inc.**, hereinafter referred to as "Contractor" for **park maintenance services**, hereinafter referred to as "services" for the **La Puente Area Parks**, hereinafter referred to as "facility."

**RECITALS**

**WHEREAS**, on November 6, 2024, the County of Los Angeles Board of Supervisors (Board) approved Contract Number 79615 (Contract) with Parkwood Landscape Maintenance, Inc. (Contractor) for the provision of park maintenance services for the La Puente Area Parks; and

**WHEREAS**, the Board delegated authority to the Director of Parks and Recreation to increase the contract sum by up to ten percent for any additional or unforeseen services; and

**WHEREAS**, pursuant to Section 8.1, Amendments and Change Notices, subparagraph 8.1.2 of the Contract, for any changes which affect the Contractor's service requirements as set forth in Exhibit A that exceed the annual contract amount plus ten percent (10%), an Amendment will be prepared and executed by the Contractor and thereafter by the Board; and in subparagraph 8.1.3 of the Contract, the County reserves the right to add and/or change certain terms and conditions in the Contract; and

**WHEREAS**, it has been mutually agreed between the County and the Contractor to amend said Contract to: 1) expand the park maintenance service requirements as set forth in Exhibit A, Statement of Work, of the Contract, to include an additional facility, the Hilda L. Solis Aquatic Center; 2) increase the Contract Sum by \$87,996; and 3) add, remove and/or update certain terms and conditions as required by the Board; and

**WHEREAS**, the County has prepared said Amendment Number One and Contractor concurs with the proposed modification.

**NOW THEREFORE**, in consideration of the mutual promises, covenants and conditions set forth herein, the parties hereto and each of them do agree as follows:

## I. APPLICABLE DOCUMENTS

Section 1.0, **Applicable Documents**, paragraph, Standard Exhibits, is amended to replace and incorporate or remove the following Exhibits:

### 1.0 Applicable Documents

#### Standard Exhibits:

Exhibit B1 – Pricing and Billing Schedule and Performance Frequencies

Exhibit G1 – Safely Surrendered Baby Law

## II. CONTRACT SUM

Section 5.1, **Total Contract Sum**, is amended to add, subsections 5.1.1 and 5.1.2 as follows:

5.1.1 Effective, **October 1, 2025**, the additional contract cost of **\$87,996** per year for park maintenance services at the Hilda L. Solis Aquatic Center will be added to the Contract sum, increasing the Contract Sum to **\$671,184** per year. The contract sum under the terms of this Contract shall be the total monetary amount payable by the County to the Contractor for provision of park maintenance services. Said sum shall comply with Exhibit B1, Pricing and Billing Schedule and Performance Frequencies.

5.1.2 The Contractor shall submit monthly invoices for actual services provided by the Contractor under this Contract consistent with Exhibit B1, Pricing and Billing Schedule and Performance Frequencies. The Contractor shall retain all relevant supporting documents and make them available to the County at any time for audit purposes.

## III. AMENDMENTS AND CHANGE NOTICES

Section 8.1, **Amendments and Change Notices**, subparagraph 8.1.2, is deleted in its entirety and replaced as follows:

8.1.2 For any change which affects any other term or condition included in this Contract, or any changes in the Contractor's service requirements as set forth in Exhibit A that exceeds the annual contract amount plus ten percent (10%), excluding the provisions of Paragraph 5.6 (COLA) hereinabove, an Amendment shall be prepared therefore, approved by the County's Board of Supervisors and executed by the Contractor, and thereafter by the Director, or her designee.

#### IV. COMPLIANCE WITH THE COUNTY'S LIVING WAGE PROGRAM

Section 9.1, **Compliance with the County's Living Wage Program**, Subparagraph 9.1.6 is deleted in its entirety and replaced as follows:

##### 9.1.6 Notifications to Employees

The Contractor must place the County-provided living wage notice at each of the Contractor's places of business and locations where the Contractor's employees are working. The Contractor must also distribute the County-provided notice to each of its employees at least once per year. The Contractor must translate the notice into any other language spoken by a significant number of Contractor's employees.

#### V. STATEMENT OF WORK

Exhibit A, Statement of Work, Section 2.0, Facilities to Be Maintained, subsection 2.1 is amended to include the facilities as follows:

**East Agency Headquarters**, 265 Cloverleaf Drive, Baldwin Park 91706  
**San Angelo Park**, 245 South San Angelo Avenue, La Puente 91746  
**Avocado Heights Park**, 14105 Don Julian Road, La Puente 91746  
**Avenue Park**, 553 South 4TH Avenue, La Puente 91746  
**Hilda L. Solis Aquatic Center**, 14807 Temple Avenue, La Puente 91744  
**Allen J. Martin Park**, 14830 South Giordano Street, La Puente 91744  
**Rimgrove Park**, 747 North Rimgrove Drive, La Puente 91744  
**Sunshine Park**, 515 South Deepmead Avenue, La Puente 91744  
**Bassett Park**, 510 North Vineland Avenue, La Puente 91746

#### VI. PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

Exhibit B, Pricing and Billing Schedule and Performance Frequencies is deleted in its entirety and replaced with Exhibit B1, Pricing and Billing Schedule and Performance Frequencies, which adds the Hilda L. Solis Aquatic Center, and is attached hereto and incorporated herein by reference.

The annual contract cost to add the Hilda L. Solis Aquatic Center to the La Puente Area Parks Contract is **Eighty-Seven Thousand Nine Hundred Ninety-Six Dollars (\$87,996)**. The total Contract Sum for the La Puente Area Parks will increase from **\$583,188** to **\$671,184**.

#### VII. **EXHIBIT G – SAFELY SURRENDERED BABY LAW**, is deleted in its entirety and replaced with revised **Exhibit G1**, attached hereto, as referenced in Section 8.13, of the Contract.

#### **VIII. AUTHORIZATION**

The Contractor represents and warrants that the signatory to this Amendment Number One is fully authorized to obligate Contractor hereunder and that all corporate acts necessary to the execution of this Amendment Number One have been accomplished.

#### **IX. RATIFICATION**

All other terms, conditions, covenants and promises of the Contract not affected by this Amendment Number One shall remain in full force and effect and are hereby reaffirmed.

#### **X. EFFECTIVE DATE**

The effective date of this Amendment Number One to Contract Number 79615 is upon full execution of this Amendment Number One.

**IN WITNESS WHEREOF**, Contractor has executed this Amendment Number One, or caused it to be duly executed and the County of Los Angeles, by order of its Board of Supervisors has caused this Amendment Number One to be executed on its behalf by the Director of Parks and Recreation, and attested thereof on the day, month and year first above written.

**COUNTY OF LOS ANGELES  
BOARD OF SUPERVISORS**

By \_\_\_\_\_

Kathryn Barger, Chair

**CONTRACTOR**

Parkwood Landscape Maintenance, Inc.

By David Merto  
Signature

DAVID MERTO  
Print Name

PRESIDENT  
Title

**APPROVED AS TO FORM:**

DAWYN R. HARRISON  
County Counsel

By Lisa Jacobs  
Deputy County Counsel

Appendix B, Exhibit 9b  
PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

## La Puente Area Parks

		Annual Frequency	Cost Per Frequency	Annual Costs
FACILITY: Avocado Heights Parks 14105 Don Julian Road, La Puente				
SOW	GROUP I			
17	Mowing			
	a. General Turf Areas *	43	\$600.00	\$25,800.00
	(Once per week, Apr thru Nov; every 2 weeks, Dec thru Mar)			
18	Site Inspection and Reporting			
	a. Per Requirements *	43	\$30.00	\$1,290.00
19	Management/Supervision			
	a. Group I Management/Supervision *	43	\$30.00	\$1,290.00
SOW	GROUP II			
20	Mechanical Edging			
	a. Turf Areas	26	\$80.00	\$2,080.00
	(Once every 2 weeks)			
	b. Ground Cover Areas	6	\$20.00	\$120.00
	(Every other month)			
21	Weed Removal			
	a. Walks, Beds, Planters, Hardscape	52	\$20.00	\$1,040.00
	(Once per week)			
22	Litter Control			
	a. Developed Areas	364	\$3.00	\$1,092.00
	(Daily)			
23	Empty Exterior Trash Containers	364	\$3.00	\$1,092.00
	(Daily)			
24	Trash Bin Contents-Removal From Site	104	\$100.00	\$10,400.00
	(1 bin twice per week)			
25	Raking			
	a. Turf Under Trees *	12	\$20.00	\$240.00
	(Once per month)			
	b. Planter Beds and Planters	52	\$20.00	\$1,040.00
	(Once per week)			
26	Clearance Pruning/Hedge Trimming			
	a. Tree Clearance	12	\$20.00	\$240.00
	(Once per month)			
	b. Shrub Pruning *	12	\$20.00	\$240.00
	(Once per month)			
	c. Hedge Shaping and Trimming *	12	\$40.00	\$480.00
	(Once per month)			
27	Sweeping			
	a. Concrete Surfaces, Walks, Steps, Parking Lot Corners, Tennis & Basketball Courts	364	\$3.00	\$1,092.00
	(Daily)			
	b. Picnic Table Pads *	364	\$3.00	\$1,092.00
	(Daily)			
	c. Picnic Shelters, Patios *	364	\$3.00	\$1,092.00
	(Daily)			
28	Washing			
	a. Picnic Shelters	52	\$15.00	\$780.00
	(Once per week after the Sweeping Task above)			
	b. Picnic Tables Pads	52	\$15.00	\$780.00
	(Once per week after the Sweeping Task above)			
29	Graffiti Control			
	a. Interior	364	\$3.00	\$1,092.00
	(Daily)			
	b. Exterior	364	\$3.00	\$1,092.00

Appendix B, Exhibit 9b  
PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

La Puente Area Parks

		Annual Frequency	Cost Per Frequency	Annual Costs
	<b>FACILITY:</b> Avocado Heights Parks 14105 Don Julian Road, La Puente			
	(Daily)			
30	Sand and/or Playground Surface Play Area		\$ 3.00	\$ 1,092.00
	a. Safety Inspect Playground Site & Equipment*	364		
	(Daily)		\$ 3.00	\$ 1,092.00
	b. Maintain Sand/Playground Surface Play Area(s)	364		
	(Daily)		\$ 3.00	\$ 1,092.00
	c. Sweep Walks Around Play Area & Return Sand to Play Area	364		
	(Daily)		\$ 1,971.00	\$ 1,971.00
	d. Replace Fibar	1		
	(Performed once per year as instructed by the Director)			
31	Picnic Areas & Similar Appurtenances		\$ 3.00	\$ 1,092.00
	a. Daily Operations *	364		
	(Daily)		\$ 10.00	\$ 520.00
	b. Weekly Operations	52		
	(Once per week)			
32	Drinking Fountains		\$ 3.00	\$ 1,092.00
	a. Daily Operations *	364		
	(Daily)		\$ 80.00	\$ 160.00
33	Aerification	2		
	(Twice per year Apr thru Nov, as instructed by the Director)		\$ 1,500.00	\$ 1,500.00
34	Fertilization	1		
	(Once per year as instructed by the Director)			
35	Rodent Control		\$ 10.00	\$ 120.00
	a. Per Specification - Section 35.1*	12		
	(Once per month)		\$ 3.00	\$ 129.00
	b. Per Specification - Section 35.2	43		
	(Task performed prior to each mowing frequency)		\$ 15.00	\$ 780.00
36	Swales and Drains	52		
	(Weekly)		\$ 15.00	\$ 180.00
37	Service Yards and Storage Areas	12		
	(Once per month)			
39	Site Inspection and Reporting		\$ 3.00	\$ 1,092.00
	a. Per Requirements	364		
40	Management/Supervision		\$ 3.00	\$ 1,092.00
	a. Group II Management/Supervision	364		
SOW	GROUP III			
41	Sports Field Maintenance		\$ 3.00	\$ 1,092.00
	a. Ballfield Preparation for each Diamond Per Recreation Schedule (1x 364)	364		
	(Daily each field)		20	\$ 240.
	b. Periodic Preparations for each Diamond (1 x 12)	12		
	(Monthly each field)		80	\$ 2,080.
	c. Detailing Sports Field Areas (26 x 1)	26		
	(every two weeks each field)		3	\$ 1,092.
	e. Equestrian Arena Maintenance	364		
	(Daily)		1	\$ 52
	f. Weekly	52		
	(Once per Week)			
42	Site Inspection and Reporting		3	\$ 1,092.
	a. Per Requirements	364		
43	Management/Supervision		3	\$ 1,092.
	a. Group III Management/Supervision	364		

**Appendix B, Exhibit 9b  
PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		<b>Annual Frequency</b>	<b>Cost Per Frequency</b>	<b>Annual Costs</b>
<b>FACILITY:</b> Avocado Heights Parks 14105 Don Julian Road, La Puente				
SOW	<b>GROUP IV</b>			
44	Building Maintenance Level III - Requires that daily and weekly agreement mandates be performed together once weekly	52	<u>20</u>	<u>\$ 1,040.</u>
45	Periodic Interior Building Maintenance Monthly (Once per month)	12	<u>20</u>	<u>\$ 240</u>
46	Gymnasium Floor Maintenance	N/A		
47	Inspect/Replace Exterior Security Lights (Once per month)	12	<u>15</u>	<u>\$ 180</u>
48	Hose Off Exterior of Building and Adjacent Plants (Once per month)	12	<u>15</u>	<u>\$ 180</u>
49	Clean Interior and Exterior Storage and Maintenance Rooms (Once per month)	12	<u>15</u>	<u>\$ 180</u>
50	Daily Restroom Maintenance a. Comfort Stations * (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
	Second cleaning after 1 pm & before 2:30 pm (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
51	Weekly Restroom Maintenance a. Comfort Stations * (Once per week)	52	<u>12</u>	<u>\$ 624</u>
53	Site Inspection and Reporting a. Per Requirements	364	<u>3</u>	<u>\$ 1,092</u>
54	Management/Supervision a. Group IV Management/Supervision	364	<u>3</u>	<u>\$ 1,092</u>
SOW	<b>GROUP V</b>			
55	Chemical Application a. Turf - detailing general turf areas with systemic herbicides (Once each month)	12	<u>30</u>	<u>\$ 360</u>
	b. Beds, Planters, Walkways, Hard Surfaces, Picnic Areas, Undeveloped Areas, Drainage Areas, Play Areas, Patios, Walkways, Curbs, Gutters, Expansion Joints, Roadways, Stream Beds - with systemic herbicides (Once each month)	12	<u>30</u>	<u>\$ 360</u>
58	Site Inspection and Reporting a. Per Requirements	12	<u>20</u>	<u>\$ 240</u>
59	Management/Supervision a. Group V Management/Supervision	12	<u>20</u>	<u>\$ 240</u>
SOW	<b>GROUP VI</b>			
60	Irrigation/Watering a. Valve Box Integrity and Visual System Check (Daily)	364	<u>3</u>	<u>\$ 1092</u>
	b. Inspect and Make Adjustments (Once per week)	52	<u>10</u>	<u>\$ 520</u>

## Appendix B, Exhibit 9b

## PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

## La Puente Area Parks

		Annual Frequency	Cost Per Frequency	Annual Costs
	FACILITY: Avocado Heights Parks 14105 Don Julian Road, La Puente			
61	Test System for Operability, Ongoing Repair of System Components and Response to Intermittent Malfunctions (Once per week)	52	<u>10</u>	<u>\$ 520</u>
62	Group VI Site Inspection and Reporting	364	<u>3</u>	<u>\$ 1092</u>
63	Group VI Management/Supervision	364	<u>3</u>	<u>\$ 1092</u>
		Annual Frequency		
SOW	SEASONAL SPECIALTY TASKS			
64	43. Shrub and Tree Care/Pruning	N/A		
65	44. Cultivating Tasks performed daily as indicated on the SOW	N/A		
66	45. Renovation/Vertical Mowing	N/A		
67	46. Turf Reseeding/Restoration of Bare Areas	N/A		
68	47. Disease/Insect Control	N/A		
69	48. Plant Materials a. Replacement Tasks performed as indicated on the SOW	N/A		
	b. Slope Bare Areas	N/A		

## HOURS AND DAYS OF MAINTENANCE SERVICES

- a. For the months of November through April, 7:00 a.m. to 3:30 p.m.  
b. For the months of May through October, 6:00 a.m. to 2:30 p.m.

FACILITY: Avocado Heights Parks  
14105 Don Julian Road, La Puente

ANNUAL COSTS

GROUP I	<u>\$ 28,380</u>
GROUP II	<u>\$ 38,088</u>
GROUP III	<u>\$ 6,740</u>
GROUP IV	<u>\$ 6,812</u>
GROUP V	<u>\$ 1,200</u>
GROUP VI	<u>\$ 4,316</u>

SEASONAL SPECIALTY TASKS N/A

TOTAL ANNUAL COSTS \$ 85,536.

**Appendix B, Exhibit 9b**

**La Puente Area Parks PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

		<u>Annual Frequency</u>	<u>Cost Per Frequency</u>	<u>Annual Costs</u>
<b>FACILITY:</b>	Bassett Park 510 North Vineland Avenue, La Puente			
<b>SOW GROUP I</b>				
17	Mowing a. General Turf Areas * (Once per week, Apr thru Nov; every 2 weeks, Dec thru Mar)	43	<u>753</u>	<u>\$ 32,379</u>
18	Site Inspection and Reporting a. Per Requirements *	43	<u>2</u>	<u>\$ 86 -</u>
19	Management/Supervision a. Group I Management/Supervision *	43	<u>2</u>	<u>\$ 86 -</u>
<b>SOW GROUP II</b>				
20	Mechanical Edging a. Turf Areas (Once every 2 weeks)	26	<u>20</u>	<u>\$ 520 -</u>
21	Weed Removal a. Walks, Beds, Planters, Hardscape (Once per week)	52	<u>16</u>	<u>\$ 832 -</u>
22	Litter Control (Daily)	364	<u>9</u>	<u>\$ 3,276</u>
23	Empty Exterior Trash Containers (Daily)	364	<u>9</u>	<u>\$ 3,276</u>
24	Trash Bin Contents-Removal From Site (4 bins twice per week)	104	<u>95</u>	<u>\$ 9,880</u>
25	Raking a. Turf Under Trees * (Once per month)	12	<u>7</u>	<u>\$ 84 -</u>
	b. Planter Beds and Planters (Once per week)	52	<u>12</u>	<u>\$ 624 -</u>
26	Clearance Pruning/Hedge Trimming a. Tree Clearance (Once per month)	12	<u>15</u>	<u>\$ 180 -</u>
	b. Shrub Pruning * (Once per month)	12	<u>24</u>	<u>\$ 288 -</u>
	c. Hedge Shaping and Trimming * (Once per month)	12	<u>20</u>	<u>\$ 240 -</u>
27	Sweeping a. Concrete Surfaces, Walks, Steps, Parking Lot Corners, Tennis & Basketball Courts (Daily)	364	<u>4</u>	<u>\$ 1,456 -</u>
	b. Picnic Table Pads (Daily)	364	<u>4</u>	<u>\$ 1,456 -</u>
28	Washing a. Picnic Shelters (Once weekly after the sweeping task)	52	<u>3</u>	<u>\$ 156 -</u>
	b. Picnic Table Pads (Once weekly after the sweeping task)	52	<u>3</u>	<u>\$ 156 -</u>
29	Graffiti Control! a. Interior (Daily)	364	<u>1</u>	<u>\$ 364 -</u>
	b. Exterior (Daily)	364	<u>1</u>	<u>\$ 364 -</u>
30	Sand and/or Playground Surfaces Play Area a. Safety Inspect Playground Site & Equipment (Daily)	364	<u>2</u>	<u>\$ 728 -</u>
	b. Maintain Sand/Playground Surface Play Area(s) (Daily)	364	<u>2</u>	<u>\$ 728 -</u>

**Appendix B, Exhibit 9b**

**La Puente Area Parks PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

		<b>Annual Frequency</b>	<b>Cost Per Frequency</b>	<b>Annual Costs</b>
<b>FACILITY: Bassett Park</b>				
<b>510 North Vineland Avenue, La Puente</b>				
	c. Sweep Walks Around Play Area & Return Sand to Play Area (Daily)	364	<u>2</u>	\$ 728.-
	d. Replace Sand (Once annually as instructed by Director)	1	<u>320</u>	\$ 320.-
31	<b>Picnic Areas &amp; Similar Appurtenances</b>			
	a. Daily Operations (Daily)	364	<u>4</u>	\$ 1,456
	b. Weekly Operations (Once per week)	52	<u>6</u>	\$ 312.-
32	<b>Drinking Fountains</b>			
	a. Daily Operations (Daily)	364	<u>1</u>	\$ 364.-
33	<b>Aerification</b> (Twice per year Apr thru Nov, as instructed by the Director)	2	<u>124</u>	\$ 248.-
34	<b>Fertilization</b> (Once per year as instructed by the Director)	1	<u>512</u>	\$ 512
35	<b>Rodent Control</b>	12	<u>6</u>	\$ 72.-
	a. Per specification - section 35.1 (Once per month)			
	b. Per Specification - Section 35.2 (Task performed prior to each mowing frequency)	43	<u>9</u>	\$ 387.-
36	<b>Swales and Drains</b> (Weekly)	52	<u>14</u>	\$ 728.-
37	<b>Service Yards and Storage Areas</b> (Once per month)	12	<u>2</u>	\$ 24.-
39	<b>Site Inspection and Reporting</b>			
	a. Per Requirements	364	<u>2</u>	\$ 728.-
40	<b>Management/Supervision</b>			
	a. Group II Management/Supervision	364	<u>2</u>	\$ 728.-
SOW	<b>GROUP III</b>			
41	<b>Sports Field Maintenance</b>			
	a. Detailing Sports Field Areas (Once weekly as determined by Monitor)	52	<u>12</u>	\$ 624.-
	b. Horseshoe Pit Maintenance (Once weekly)	52	<u>4</u>	\$ 208.-
42	<b>Site Inspection and Reporting</b>			
	a. Per Requirements	52	<u>2</u>	\$ 104.-
43	<b>Management/Supervision</b>			
	a. Group III Management/Supervision	52	<u>2</u>	\$ 104.-
SOW	<b>GROUP IV</b>			
44	<b>Building Maintenance</b>			
	a. Basic Interior Building Maintenance			
	Level I - Requires full agreement mandates plus additional stipulated functions (Daily, Monday thru Saturday)	312	<u>6</u>	\$ 1,872
	Level II - Requires full agreement mandates (Daily 3 days per week, Tuesday, Thursday, Sunday)	156	<u>8</u>	\$ 1,248
45	<b>b. Periodic Interior Building Maintenance</b>			
	Weekly (Once weekly on Sunday)	52	<u>9</u>	\$ 468.-
	Monthly	12	<u>12</u>	\$ 144.-
46	<b>c. Gymnasium Floor</b> (Daily)	364	<u>10</u>	\$ 3,640

**Appendix B, Exhibit 9b**

**La Puente Area Parks PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

		<b>Annual Frequency</b>	<b>Cost Per Frequency</b>	<b>Annual Costs</b>
<b>FACILITY:</b> Bassett Park 510 North Vineland Avenue, La Puente				
47	Inspect/Replace Exterior Security Lights (Once weekly)	12	<u>1</u>	<u>\$ 12 -</u>
48	Hose Off Exterior of Building and Adjacent Plants (Once weekly)	12	<u>2</u>	<u>\$ 24 -</u>
49	Clean Interior and Exterior Storage and Maintenance Rooms (Once monthly)	12	<u>2</u>	<u>\$ 24 -</u>
50	Daily Restroom Maintenance			
	a. Interior Restrooms			
	First cleaning prior to 8 am	364	<u>4</u>	<u>\$ 1,456</u>
	Second cleaning after 1 pm & before 2:30 pm	364	<u>4</u>	<u>\$ 1,456</u>
	b. Comfort Stations			
	First cleaning prior to 8 am	364	<u>4</u>	<u>\$ 1,456</u>
	Second cleaning after 1 pm & before 2:30 pm	364	<u>4</u>	<u>\$ 1,456</u>
51	Weekly Restroom Maintenance			
	a. Interior Restrooms (Task Performed weekly)	52	<u>5</u>	<u>\$ 260-</u>
	b. Comfort Stations (Task Performed weekly)	52	<u>5</u>	<u>\$ 260-</u>
53	Site Inspection and Reporting			
	a. Per Requirements	364	<u>2</u>	<u>\$ 728-</u>
54	Management/Supervision			
	a. Group IV Management/Supervision	364	<u>2</u>	<u>\$ 728-</u>
<b>GROUP V</b>				
55	Chemical Application			
	a. Turf - detailing general turf areas with systemic herbicides (Once each month)	12	<u>69</u>	<u>\$ 828-</u>
	b. Beds, Planters, Walkways, Hard Surfaces, Picnic Areas, Undeveloped Areas, Drainage Areas, Play Areas, Patios, Walkways, Curbs, Gutters, Expansion Joints, Roadways, Stream Beds - with systemic herbicides (Once each month)	12	<u>94</u>	<u>\$ 1,128</u>
56	c. Broadleaf Control in Turf Areas (Once annually as instructed by Director)	1	<u>290</u>	<u>\$ 290-</u>
58	Site Inspection and Reporting			
	a. Per Requirements	12	<u>2</u>	<u>\$ 24 -</u>
59	Management/Supervision			
	a. Group V Management/Supervision	12	<u>2</u>	<u>\$ 24 -</u>
<b>GROUP VI</b>				
60	Irrigation/Watering			
	a. Valve Box Integrity and Visual System Check (Daily)	364	<u>4</u>	<u>\$ 1,456</u>
	b. Inspect and Make Adjustments (Once weekly)	52	<u>168</u>	<u>\$ 8,736</u>
61	Test System for Operability, Ongoing Repair of System Components and Response to Intermittent Malfunctions (Once weekly)	52	<u>187</u>	<u>\$ 9,724</u>
62	Site Inspection and Reporting			
	a. Per Requirements	364	<u>2</u>	<u>\$ 728-</u>
63	Management/Supervision			
	a. Group VI Management/Supervision	364	<u>2</u>	<u>\$ 728-</u>

**Appendix B, Exhibit 9b**

**La Puente Area Parks PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

		Annual Frequency	Cost Per <u>Frequency</u>	Annual <u>Costs</u>
<b>FACILITY:</b>	Bassett Park 510 North Vineland Avenue, La Puente			
<b>SOW</b>	<b>SEASONAL SPECIALTY TASKS</b>	<b>Annual Frequency</b>		
64	43. Shrub and Tree Care/Pruning	N/A		
65	44. Cultivating <small>Tasks performed daily as indicated on the SOW</small>	N/A		
66	45. Renovation/Vertical Mowing	N/A		
67	46. Turf Reseeding/Restoration of Bare Areas	N/A		
68	47. Disease/Insect Control	N/A		
69	48. Plant Materials			
	a. Replacement <small>Tasks performed as indicated on the SOW</small>	N/A		
	b. Slope Bare Areas	N/A		

**HOURS AND DAYS OF MAINTENANCE SERVICES**

- a. For the months of November through April, 7:00 a.m. to 3:30 p.m.
- b. For the months of May through October, 6:00 a.m. to 2:30 p.m.

**FACILITY:** Bassett Park  
510 North Vineland Avenue, La Puente

**ANNUAL COSTS**

GROUP I	<u>32,551</u>
GROUP II	<u>31,215</u>
GROUP III	<u>1,040</u>
GROUP IV	<u>15,232</u>
GROUP V	<u>2,294</u>
GROUP VI	<u>21,372</u>
SEASONAL SPECIALTY TASKS	<u>N/A</u>
<b>TOTAL ANNUAL COSTS</b>	<b>\$ <u>103,704</u></b>

# Appendix B, Exhibit 9b

## PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

### La Puente Area Parks

		Annual Frequency	Cost Per Frequency	Annual Costs
FACILITY: Allen J. Martin Park 14830 Giordano Street, La Puente				
SOW	GROUP I			
17	Mowing (Once per week, Apr thru Nov; every 2 weeks, Dec thru Mar)	43	250	\$ 10,750
18	Site Inspection and Reporting a. Per Requirements	43	10	\$ 430
19	Management/Supervision a. Group I Management/Supervision	43	10	\$ 430
SOW	GROUP II			
20	Mechanical Edging a. Turf Areas (Every 2 weeks)	26	30	\$ 780
21	Weed Removal a. Walks, Beds, Planters, Hardscape (Once per week)	52	10	\$ 520
	b. Bare Areas (Once per month)	12	10	\$ 120
22	Litter Control a. Developed Areas (Daily)	364	3	\$ 1,092
23	Empty Exterior Trash Containers (Daily)	364	3	\$ 1,092
24	Trash Bin Contents-Removal From Site (2 bins twice per week)	104	250	\$ 26,000
25	Raking a. Turf Under Trees (Once per month)	12	10	\$ 120
	b. Planter Beds and Planters (Once per week)	52	12	\$ 624
26	Clearance Pruning/Hedge Trimming a. Tree Clearance (Once per month)	12	10	\$ 120
27	Sweeping a. Concrete Surfaces, Walks, Steps, Parking Lot Corners, Tennis & Basketball Courts (Daily)	364	1.50	\$ 546
	b. Picnic Table Pads (Daily)	364	1.50	\$ 546
	c. Picnic Shelters, Patios (Daily)	364	1.50	\$ 546
28	Washing a. Patio/Designated Areas Used for Food Service* (Monday-Friday, July & August)	100	3	\$ 300
	b. Picnic Shelters (Once per month)	52	3	\$ 156
	c. Picnic Table Pads (Once per month)	52	3	\$ 156
29	Graffiti Control a. Interior (Daily)	364	3	\$ 1092
	b. Exterior (Daily)	364	3	\$ 1092

**Appendix B, Exhibit 9b**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		Annual Frequency	Cost Per Frequency	Annual Costs
30	Sand and/or Playground Surfaces Play Area			
	a. Inspect Playground Site and Equipment for Safety (Daily)	364	<u>1.50</u>	\$ <u>546</u>
	b. Maintain Sand and/or Playground Surfaces Play Area(s) (Daily)	364	<u>1.50</u>	\$ <u>546</u>
	c. Sweep Walks Around Play Area & Return Sand to Play Area (Daily)	364	<u>1.50</u>	\$ <u>546</u>
	d. Fitness Zone - Fibar (Replace Fibar once per year as instructed by the Director)	1	<u>1,200</u>	\$ <u>1,200</u>
31	Picnic Areas & Similar Appurtenances			
	a. Daily Operations * (Daily)	364	<u>1.50</u>	\$ <u>546.00</u>
	b. Weekly Operations (Once per week)	52	<u>3</u>	\$ <u>156</u>
32	Drinking Fountains			
	a. Daily Operations * (Daily)	364	<u>1.50</u>	\$ <u>546</u>
33	Aerification (Task performed twice per year, Apr thru Nov, as instructed by the Director)	2	<u>80</u>	\$ <u>160.00</u>
34	Fertilization (Performed once per year as instructed by the Director)	1	<u>1,800</u>	\$ <u>1,800</u>
35	Rodent Control			
	a. Per Specification - Section 35.1 (Once per Month)	12	<u>20</u>	\$ <u>240</u>
	b. Per Specification - Section 35.2 (Task performed prior to each mowing frequency)	43	<u>3</u>	\$ <u>129</u>
36	Swales and Drains (Performed on a weekly basis)	52	<u>3</u>	\$ <u>156</u>
37	Service Yards and Storage Areas (Performed once per month)	12	<u>3</u>	\$ <u>36</u>
39	Site Inspection and Reporting			
	a. Per Requirements	364	<u>3</u>	\$ <u>1,092</u>
40	Management/Supervision			
	a. Group II Management/Supervision	364	<u>3</u>	\$ <u>1,092</u>
SOW	<b>GROUP III</b>			
41	Sports Field Maintenance			
	a. Ballfield Preparation for each Diamond Per Recreation Schedule (Daily each field)	364	<u>3</u>	\$ <u>1,092</u>
	b. Periodic Preparations for each Diamond (Monthly each field)	12	<u>10</u>	\$ <u>120</u>
	c. Detailing Sports Field Areas (Every 2 weeks each field)	26	<u>10</u>	\$ <u>260</u>
42	Site Inspection and Reporting			
	a. Per Requirements	364	<u>3</u>	\$ <u>1,092</u>
43	Management/Supervision			
	a. Group III Management/Supervision	364	<u>3</u>	\$ <u>1,092</u>

**Appendix B, Exhibit 9b**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		Annual Frequency	Cost Per Frequency	Annual Costs
<b>SOW GROUP IV</b>				
44	Building Maintenance			
	a. Basic Interior Building Maintenance			
	Level I - Requires full agreement mandates plus additional stipulated functions (Tasks performed daily, Monday thru Saturday)	312	<u>1.50</u>	\$ <u>468</u>
	Level II - Requires full agreement mandates (Tasks performed daily, Tuesday, Thursday, Saturday)	156	<u>1.50</u>	\$ <u>234</u>
45	b. Periodic Interior Building Maintenance			
	Weekly (Tasks performed once per week)	52	<u>3</u>	\$ <u>156</u>
	Monthly (Tasks performed once per month)	12	<u>3</u>	\$ <u>36</u>
46	c. Gymnasium	N/A		
47	Inspect/Replace Exterior Security Lights (Tasks performed once per month)	12	<u>3</u>	\$ <u>36</u>
48	Hose Off Exterior of Building and Adjacent Plants (Tasks performed once per month)	12	<u>3</u>	\$ <u>36</u>
49	Clean Interior and Exterior Storage and Maintenance Rooms (Tasks performed once per month)			
50	Daily Restroom Maintenance			
	a. Interior Restrooms			
	First cleaning prior to 8 am (daily)	364	<u>3</u>	\$ <u>1,092</u>
	Second cleaning after 1 pm & before 2:30 pm (daily)	364	<u>3</u>	\$ <u>1,092</u>
	b. Comfort Stations			
	First cleaning prior to 8 am (daily)	364	<u>3</u>	\$ <u>1,092</u>
	Second cleaning after 1 pm & before 2:30 pm (daily)	364	<u>3</u>	\$ <u>1,092</u>
51	Weekly Restroom Maintenance			
	a. Interior Restrooms (Tasks performed once per week)	52	<u>3</u>	\$ <u>156</u>
	b. Comfort Stations (Tasks performed once per week)	52	<u>3</u>	\$ <u>156</u>
52	Monthly Restroom Maintenance			
	a. Interior Restrooms (Tasks performed once per month)	12	<u>10</u>	\$ <u>120</u>
	b. Comfort Stations (Tasks performed once per month)	12	<u>10</u>	\$ <u>120</u>
53	Site Inspection and Reporting			
	a. Per Requirements	364	<u>1.50</u>	\$ <u>546</u>
54	Management/Supervision			
	a. Group IV Management/Supervision	364	<u>1.50</u>	\$ <u>546</u>

**Appendix B, Exhibit 9b**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		Annual Frequency	Cost Per Frequency	Annual Costs
SOW	<b>GROUP V</b>			
55	Chemical Application			
	a. Turf - detailing general turf areas with systemic herbicides (Once each month)	12	<u>30</u>	<u>\$ 360</u>
	b. Beds, Planters, Walkways, Hard Surfaces, Picnic Areas, Undeveloped Areas, Drainage Areas, Play Areas, Patios, Walkways, Curbs, Gutters, Expansion Joints, Roadways, Stream Beds - with systemic herbicides (Once each month)	12	<u>30</u>	<u>\$ 360</u>
56	c. Broadleaf Control in Turf Areas (Once annually in Spring as directed)	1	<u>279</u>	<u>\$ 279</u>
57	Algae and Aquatic Growth Control	N/A		
58	Site Inspection and Reporting			
	a. Per Requirements	12	<u>3</u>	<u>\$ 36</u>
59	Management/Supervision			
	a. Group V Management/Supervision	12	<u>3</u>	<u>\$ 36</u>
SOW	<b>GROUP VI</b>			
60	Irrigation/Watering			
	a. Valve Box Integrity and Visual System Check (daily)	364	<u>3</u>	<u>\$ 1,092</u>
	b. Inspect and Make Adjustments (Tasks performed once per week)	52	<u>3</u>	<u>\$ 156</u>
61	Test System for Operability, Ongoing Repair of System Components and Response to Intermittent Malfunctions (Tasks performed once per week)	52	<u>3</u>	<u>\$ 156</u>
62	Site Inspection and Reporting			
	a. Per Requirements	364	<u>1.50</u>	<u>\$ 546</u>
63	Management/Supervision			
	a. Group VI Management/Supervision	364	<u>1.50</u>	<u>\$ 546</u>
SOW	<b>SEASONAL SPECIALTY TASKS</b>	Annual Frequency		
64	43. Shrub and Tree Care/Pruning	N/A		
65	44. Cultivating Tasks performed daily as indicated on the SOW	N/A		
66	45. Renovation/Vertical Mowing	N/A		
67	46. Turf Reseeding/Restoration of Bare Areas	N/A		
68	47. Disease/Insect Control	N/A		
69	48. Plant Materials			
	a. Replacement Tasks performed as indicated on the SOW	N/A		
	b. Slope Bare Areas	N/A		

**Appendix B, Exhibit 9b**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

La Puente Area Parks

Annual Frequency	Cost Per Frequency	Annual Costs
---------------------	-----------------------	-----------------

**HOURS AND DAYS OF MAINTENANCE SERVICES**

- a. For the months of November through April, 7:00 a.m. to 3:30 p.m.
- b. For the months of May through October, 6:00 a.m. to 2:30 p.m.

**FACILITY:** Allen J. Martin Park  
 14830 Giordano Street, La Puente

**ANNUAL COSTS**

GROUP I	\$ 11,610
GROUP II	\$ 43,693
GROUP III	\$ 3,656
GROUP IV	\$ 6,978
GROUP V	\$ 1,071
GROUP VI	\$ 2,496

SEASONAL SPECIALTY TASKS N/A

TOTAL ANNUAL COSTS \$ 69,504.<sup>00</sup>

Appendix B, Exhibit 9b

PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

La Puente Area Parks

		Annual Frequency	Cost Per Frequency	Annual Costs
FACILITY:	Rimgrove Park 747 Rimgrove Drive, La Puente			
SOW	GROUP I			
17	Mowing			
	a. General Turf Areas (Once per week, Apr thru Nov; every 2 weeks, Dec thru Mar)	43	<u>450</u>	<u>\$ 19,350</u>
18	Site Inspection and Reporting			
	a. Per Requirements	43	<u>30</u>	<u>\$ 1,290</u>
19	Management/Supervision			
	a. Group I Management/Supervision	43	<u>30</u>	<u>\$ 1,290</u>
SOW	GROUP II			
20	Mechanical Edging			
	a. Turf Areas (Every 2 weeks)	26	<u>60</u>	<u>\$ 1,560</u>
	b. Ground Cover Areas (Every other month)	6	<u>10</u>	<u>\$ 60</u>
21	Weed Removal			
	a. Walks, Beds, Planters, Hardscape (Once per week)	52	<u>10</u>	<u>\$ 520</u>
22	Litter Control			
	a. Developed Areas (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
23	Empty Exterior Trash Containers (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
24	Trash Bin Contents-Removal From Site (2 bins twice per week)	104	<u>300</u>	<u>\$ 31,200</u>
25	Raking			
	a. Turf Under Trees (Once per month)	12	<u>20</u>	<u>\$ 240</u>
	b. Planter Beds and Planters (Once per week)	52	<u>20</u>	<u>\$ 1,040</u>
26	Clearance Pruning/Hedge Trimming			
	a. Tree Clearance (Once per month)	12	<u>40</u>	<u>\$ 480</u>
	b. Shrub Pruning (Once per month)	12	<u>40</u>	<u>\$ 480</u>
	c. Hedge Shaping and Trimming (Once per month)	12	<u>40</u>	<u>\$ 480</u>
27	Sweeping			
	a. Concrete Surfaces, Walks, Steps, Parking Lot Corners, Tennis & Basketball Courts (Daily)	364	<u>4</u>	<u>\$ 1,456</u>
	b. Picnic Table Pads (Daily)	364	<u>4</u>	<u>\$ 1,456</u>
	c. Picnic Shelters, Patios (Daily)	364	<u>4</u>	<u>\$ 1,456</u>

## Appendix B, Exhibit 9b

PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES  
La Puente Area Parks

		Annual Frequency	Cost Per Frequency	Annual Costs
	FACILITY: Rimgrove Park 747 Rimgrove Drive, La Puente			
28	Washing			
	a. Picnic Table Pads *	52	<u>41</u>	\$ <u>208</u>
	(Once per week)			
	b. Patio/Designated Areas Used for Food Service	100	<u>2</u>	\$ <u>200</u>
	(Mon-Fri, July and August)			
	c. Picnic Shelters	52	<u>41</u>	\$ <u>208</u>
	(Once per week)			
29	Graffiti Control			
	a. Interior	364	<u>3</u>	\$ <u>1,092</u>
	(Daily)			
	b. Exterior	364	<u>3</u>	\$ <u>1,092</u>
	(Daily)			
30	Sand and/or Playground Surfaces Play Area			
	a. Inspect Playground Site and Equipment for Safety	364	<u>3</u>	\$ <u>1,092</u>
	(Daily)			
	b. Maintain Sand and/or Playground Surfaces Play Area(s)	364	<u>3</u>	\$ <u>1,092</u>
	(Daily)			
	c. Sweep Walks Around Play Area & Return Sand to Play Area	364	<u>3</u>	\$ <u>1,092</u>
	(Daily)			
31	Picnic Areas & Similar Appurtenances			
	a. Daily Operations	364	<u>3</u>	\$ <u>1,092</u>
	(Daily)			
	b. Weekly Operations	52	<u>41</u>	\$ <u>208</u>
	(Once per week)			
32	Drinking Fountains			
	a. Daily Operations	364	<u>3</u>	\$ <u>1,092</u>
	(Daily)			
33	Aerification	2	<u>80</u>	\$ <u>160</u>
	(Task performed twice annually between Apr and Nov as instructed by Director)			
34	Fertilization	1	<u>2,500</u>	\$ <u>2,500</u>
	(Performed once annually as instructed by Director)			
35	Rodent Control			
	a. Per Specification - Section 31.1	12	<u>80</u>	\$ <u>960</u>
	(Once per month)			
	b. Per Specification - Section 31.2	43	<u>3</u>	\$ <u>129</u>
	(Task performed prior to each mowing frequency)			
36	Swales and Drains	52	<u>10</u>	\$ <u>520</u>
	(Once per week)			
37	Service Yards and Storage Areas	12	<u>3</u>	\$ <u>36</u>
	(Once per month)			
39	Site Inspection and Reporting			
	a. Per Requirements	364	<u>3</u>	\$ <u>1,092</u>
40	Management/Supervision			
	a. Group II Management/Supervision	364	<u>3</u>	\$ <u>1,092</u>

## Appendix B, Exhibit 9b

## PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

## La Puente Area Parks

		Annual Frequency	Cost Per Frequency	Annual Costs
FACILITY: Rimgrove Park 747 Rimgrove Drive, La Puente				
SOW GROUP III				
41	Sports Field Maintenance			
	a. Ballfield Preparation for each Diamond Per recreation schedule (Daily each field, 2 x 364)	728	<u>3</u>	\$ <u>2,184</u>
	b. Periodic Preparations for each Diamond (once per month each field, 2 X 12)	24	<u>20</u>	\$ <u>480</u>
	c. Detailing Sports Field Areas (every other week each field, 2 X 26)	52	<u>30</u>	\$ <u>1,560</u>
42	Site Inspection and Reporting			
	a. Per Requirements	364	<u>3</u>	\$ <u>1,092</u>
43	Management/Supervision			
	a. Group III Management/Supervision	364	<u>3</u>	\$ <u>1,092</u>
SOW GROUP IV				
44	Building Maintenance			
	a. Basic Interior Building Maintenance			
	Level I - Requires full agreement mandates plus additional stipulated functions (Tasks performed daily 6 days per week, Monday thru Saturday)	312	<u>3</u>	\$ <u>936</u>
	Level II - Requires full agreement mandates (Tasks performed 3 days per week, Tuesday, Thursday, Sunday)	156	<u>6</u>	\$ <u>936</u>
	Level III - Requires that daily and weekly agreement mandates be performed together once weekly (Tasks performed 1 day per week)	52	<u>10</u>	\$ <u>520</u>
45	b. Periodic Interior Building Maintenance			
	Weekly (Tasks performed once each week)	52	<u>10</u>	\$ <u>520</u>
	Monthly (Tasks performed once each month)	12	<u>10</u>	\$ <u>120</u>
47	Inspect/Replace Exterior Security Lights (Tasks performed once each month)	12	<u>10</u>	\$ <u>120</u>
48	Hose Off Exterior of Building and Adjacent Plants (Tasks performed once each month)	12	<u>10</u>	\$ <u>120</u>
49	Clean Interior and Exterior Storage and Maintenance Rooms (Tasks performed once each month)	12	<u>10</u>	\$ <u>120</u>
50	Daily Restroom Maintenance			
	a. Comfort Stations			
	First cleaning prior to 8 am (Daily)	364	<u>3</u>	\$ <u>1,092</u>
	Second cleaning after 1 pm & before 2:30 pm (Daily)	364	<u>3</u>	\$ <u>1,092</u>
51	Weekly Restroom Maintenance			
	a. Comfort Stations (Tasks performed once each week)	52	<u>10</u>	\$ <u>520</u>
52	Monthly Restroom Maintenance			
	a. Comfort Stations (Tasks performed once each month)	12	<u>10</u>	\$ <u>120</u>

## Appendix B, Exhibit 9b

## PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

## La Puente Area Parks

		Annual Frequency	Cost Per Frequency	Annual Costs
FACILITY:	Rimgrove Park 747 Rimgrove Drive, La Puente			
53	Site Inspection and Reporting a. Per Requirements	364	<u>3</u>	<u>\$ 1,092</u>
54	Management/Supervision a. Group IV Management/Supervision	364	<u>3</u>	<u>\$ 1,092</u>
SOW	GROUP V			
55	Chemical Application			
	a. Turf - detailing general turf areas with systemic herbicides (Once each month)	12	<u>10</u>	<u>\$ 120</u>
	b. Beds, Planters, Walkways, Hard Surfaces, Picnic Areas, Undeveloped Areas, Drainage Areas, Play Areas, Patios, Walkways, Curbs, Gutters, Expansion Joints, Roadways, Stream Beds - with systemic herbicides (Once each month)	12	<u>6</u>	<u>\$ 72</u>
56	c. Broadleaf Control in Turf Areas (Task performed once each year as instructed by the Director)	1	<u>2,017</u>	<u>\$ 2,017</u>
58	Site Inspection and Reporting a. Per Requirements	12	<u>3</u>	<u>\$ 36</u>
59	Management/Supervision a. Group V Management/Supervision	12	<u>3</u>	<u>\$ 36</u>
SOW	GROUP VI			
60	Irrigation/Watering			
	a. Valve Box Integrity and Visual System Check (Daily)	364	<u>6</u>	<u>\$ 2,184</u>
	b. Inspect and Make Adjustments (Tasks performed once each week)	52	<u>4</u>	<u>\$ 208</u>
61	Test System for Operability, Ongoing Repair of System Components and Response to Intermittent Intermittent Malfunctions (Tasks performed once each week)	52	<u>8</u>	<u>\$ 416</u>
62	Site Inspection and Reporting a. Per Requirements	364	<u>3</u>	<u>\$ 1,092</u>
63	Management/Supervision a. Group VI Management/Supervision	364	<u>3</u>	<u>\$ 1,092</u>
SOW	SEASONAL SPECIALTY TASKS	Annual Frequency		
64	43. Shrub and Tree Care/Pruning	N/A		
65	44. Cultivating Tasks performed daily as indicated on the SOW	N/A		
66	45. Renovation/Vertical Mowing	N/A		
67	46. Turf Reseeding/Restoration of Bare Areas	N/A		

Appendix B, Exhibit 9b

La Puente Area Parks **PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

		Annual Frequency	Cost Per Frequency	Annual Costs
FACILITY:	Ringrove Park 747 Ringrove Drive, La Puente			
68	47. Disease/Insect Control	N/A		
69	48. Plant Materials			
	a. Replacement	N/A		
	Tasks performed as indicated on the SOW			
	b. Slope Bare Areas	N/A		

**HOURS AND DAYS OF MAINTENANCE SERVICES**

- a. For the months of November through April, 7:00 a.m. to 3:30 p.m.
- b. For the months of May through October, 6:00 a.m. to 2:30 p.m.

FACILITY: Ringrove Park  
747 Ringrove Drive, La Puente

**ANNUAL COSTS**

GROUP I	\$ 21,930.00
GROUP II	\$ 57,569.00
GROUP III	\$ 6,408.00
GROUP IV	\$ 8,400.00
GROUP V	\$ 2,281.00
GROUP VI	\$ 4,992.00

SEASONAL SPECIALTY TASKS N/A

TOTAL ANNUAL COSTS \$ 101,580.00

## Appendix B, Exhibit 9b

## PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

## La Puente Area Parks

		Annual Frequency	Cost Per Frequency	Annual Costs
FACILITY: San Angelo Park 245 South San Angelo Avenue, La Puente				
SOW GROUP I				
17	Mowing a. General Turf Areas (Once per week, Apr thru Nov; every 2 weeks, Dec thru Mar)	43	<u>350</u>	<u>\$ 15,050</u>
18	Site Inspection and Reporting a. Per Requirements	43	<u>20</u>	<u>\$ 860</u>
19	Management/Supervision a. Group I Management/Supervision	43	<u>20</u>	<u>\$ 860</u>
SOW GROUP II				
20	Mechanical Edging a. Turf Areas (Once every 2 weeks)	26	<u>40</u>	<u>\$ 1,040</u>
21	Weed Removal a. Walks, Beds, Planters, Hardscape (Once every week)	52	<u>10</u>	<u>\$ 520</u>
22	Litter Control a. Developed Areas (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
23	Empty Exterior Trash Containers (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
24	Trash Bin Contents-Removal From Site (3 bins twice per week)	104	<u>300</u>	<u>\$ 31,200</u>
25	Raking a. Turf Under Trees (Once every month)	12	<u>20</u>	<u>\$ 240</u>
	b. Planter Beds and Planters (Once every week)	52	<u>18</u>	<u>\$ 936</u>
26	Clearance Pruning/Hedge Trimming a. Tree Clearance (Once every month)	12	<u>40</u>	<u>\$ 480</u>
	b. Shrub Pruning (Once every month)	12	<u>45</u>	<u>\$ 540</u>
	c. Hedge Shaping and Trimming (Once every month)	12	<u>30</u>	<u>\$ 360</u>
27	Sweeping a. Concrete Surfaces, Walks, Steps, Parking Lot Corners, Tennis & Basketball Courts (Daily)	364	<u>4</u>	<u>\$ 1,456</u>
	b. Picnic Table Pads (Daily)	364	<u>4</u>	<u>\$ 1,456</u>
	c. Picnic Shelters, Patios (Daily)	364	<u>4</u>	<u>\$ 1,456</u>
28	Washing a. Tennis Courts/Basketball Courts (Performed twice per week, not on the same day as sweeping)	104	<u>6</u>	<u>\$ 624</u>
	c. Patio/Designated Areas Used for Food Service (Monday-Friday, July & August)	100	<u>6</u>	<u>\$ 600</u>
	c. Picnic Table Pads (Once every week)	52	<u>4</u>	<u>\$ 208</u>

## Appendix B, Exhibit 9b

## PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

## La Puente Area Parks

		Annual Frequency	Cost Per Frequency	Annual Costs
	<b>FACILITY:</b> San Angelo Park 245 South San Angelo Avenue, La Puente			
	d. Picnic Shelters (Once every week)	52	<u>4</u>	<u>\$ 208</u>
29	Graffiti Control			
	a. Interior (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
	b. Exterior (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
30	Sand and/or Playground Surfaces Play Area			
	a. Safety Inspect Playground Site & Equipment (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
	b. Maintain Sand and/or Playground Surfaces Play Area(s) (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
	c. Sweep Walks Around Play Area & Return Sand to Play Area (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
	d. Fibar Replacement - Fitness Zone (Replace Fibar annually as instructed by Director)	1	<u>1,500</u>	<u>\$ 1,500</u>
	e. Fibar Replacement - Play Area (Replace Fibar annually as instructed by Director)	1	<u>1,500</u>	<u>\$ 1,500</u>
31	Picnic Areas & Similar Appurtenances			
	a. Daily Operations * (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
	b. Weekly Operations (Once every week)	52	<u>7</u>	<u>\$ 364</u>
32	Drinking Fountains			
	a. Daily Operations * (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
33	Aerification (Task performed twice per year from April thru November)	2	<u>80</u>	<u>\$ 160</u>
34	Fertilization (Task performed once annually as instructed by Director)	1	<u>2,423</u>	<u>\$ 2,423</u>
35	Rodent Control			
	a. Per Specification - Section 31.1 (Once every month)	12	<u>40</u>	<u>\$ 480</u>
	b. Per Specification - Section 31.2 (Task performed prior to each mowing frequency)	43	<u>3</u>	<u>\$ 129</u>
36	Swales and Drains (Once every month)	52	<u>6</u>	<u>\$ 312</u>
37	Service Yards and Storage Areas (Once every month)	12	<u>3</u>	<u>\$ 36</u>
39	Site Inspection and Reporting			
	a. Per Requirements	364	<u>3</u>	<u>\$ 1,092</u>
40	Management/Supervision			
	a. Group II Management/Supervision	364	<u>3</u>	<u>\$ 1,092</u>
<b>GROUP III</b>				
41	Sports Field Maintenance			
	a. Ballfield Preparation for each Diamond Per Recreation Schedule (Daily each field, 1 x 364)	364	<u>3</u>	<u>\$ 1,092</u>
	b. Periodic Preparations for each Diamond (Once every month each field, 1 x 12)	12	<u>10</u>	<u>\$ 120</u>

**Appendix B, Exhibit 9b**

**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		<b>Annual Frequency</b>	<b>Cost Per Frequency</b>	<b>Annual Costs</b>
	<b>FACILITY:</b> San Angelo Park 245 South San Angelo Avenue, La Puente			
	c. Detailing Sports Field Areas* (Once every 2 weeks each field, 1 x 26)	26	<u>15</u>	<u>\$ 390</u>
42	Site Inspection and Reporting a. Per Requirements	364	<u>3</u>	<u>\$ 1,092</u>
43	Management/Supervision a. Group III Management/Supervision	364	<u>3</u>	<u>\$ 1,092</u>
SOW	<b>GROUP IV</b>			
44	Building Maintenance			
	a. Basic Interior Building Maintenance	312	<u>1.50</u>	<u>\$ 468</u>
	Level I - Requires full agreement mandates plus additional stipulated functions* (Tasks performed daily, 6 days per week, Monday thru Saturday)			
	Level II - Requires full agreement mandates* (Tasks performed 3 times per week, Tuesday, Thursday, Sunday)	156	<u>1.50</u>	<u>\$ 234</u>
45	b. Periodic Interior Building Maintenance			
	Weekly *	52	<u>6</u>	<u>\$ 312</u>
	(Once every week)			
	Monthly *	12	<u>7.50</u>	<u>\$ 90</u>
	(Once every month)			
47	Inspect/Replace Exterior Security Lights* (Once every month)	12	<u>3</u>	<u>\$ 36</u>
48	Hose Off Exterior of Building and Adjacent Plants (Once every month)	12	<u>4</u>	<u>\$ 48</u>
49	Clean Interior and Exterior Storage and Maintenance Rooms * (Once every month)	12	<u>4</u>	<u>\$ 48</u>
50	Daily Restroom Maintenance			
	a. Comfort Stations *	364	<u>3</u>	<u>\$ 1,092</u>
	First cleaning prior to 8 am (Daily)			
	Second cleaning after 1 pm & before 2:30 pm (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
51	Weekly Restroom Maintenance (tasks performed once every week)	52	<u>6</u>	<u>\$ 312</u>
52	Monthly Restroom Maintenance (tasks performed once every month)	12	<u>6</u>	<u>\$ 72</u>
53	Site Inspection and Reporting a. Per Requirements	364	<u>1.50</u>	<u>\$ 546</u>
54	Management/Supervision a. Group IV Management/Supervision	364	<u>1.50</u>	<u>\$ 546</u>

**Appendix B, Exhibit 9b**

**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		<b>Annual Frequency</b>	<b>Cost Per Frequency</b>	<b>Annual Costs</b>
<b>FACILITY:</b> San Angelo Park 245 South San Angelo Avenue, La Puente				
<b>SOW</b>	<b>GROUP V</b>			
55	Chemical Application			
	a. Turf - detailing general turf areas with systemic herbicides (Once every month)	12	<u>40</u>	<u>\$ 480</u>
	b. Beds, Planters, Walkways, Hard Surfaces, Picnic Areas, Undeveloped Areas, Drainage Areas, Play Areas, Patios, Walkways, Curbs, Gutters, Expansion Joints, Roadways, Stream Beds - with systemic herbicides (Once every month)	12	<u>40</u>	<u>\$ 480</u>
56	c. Broadleaf Control in Turf Areas* (Task performed on an annual basis as instructed by Director)	1	<u>1,200</u>	<u>\$ 1,200</u>
58	Site Inspection and Reporting			
	a. Per Requirements	12	<u>3</u>	<u>\$ 36</u>
59	Management/Supervision			
	a. Group V Management/Supervision	12	<u>3</u>	<u>\$ 36</u>
<b>SOW</b>	<b>GROUP VI</b>			
60	Irrigation/Watering			
	a. Valve Box Integrity and Visual System Check (Daily)	364	<u>4</u>	<u>\$ 1,456</u>
	b. Inspect and Make Adjustments (Once every week)	52	<u>4</u>	<u>\$ 208</u>
61	Test System for Operability, Ongoing Repair of System Components and Response to Intermittent Malfunctions (Once every week)	52	<u>4</u>	<u>\$ 208</u>
62	Site Inspection and Reporting			
	a. Per Requirements	364	<u>1.50</u>	<u>\$ 546</u>
63	Management/Supervision			
	a. Group VI Management/Supervision	364	<u>1.50</u>	<u>\$ 546</u>
<b>SOW</b>	<b>SEASONAL SPECIALTY TASKS</b>	<b>Annual Frequency</b>		
64	43. Shrub and Tree Care/Pruning	N/A		
65	44. Cultivating Tasks performed daily as indicated on the SOW	N/A		
66	45. Renovation/Vertical Mowing	N/A		
67	46. Turf Reseeding/Restoration of Bare Areas	N/A		
68	47. Disease/Insect Control	N/A		
69	48. Plant Materials			
	a. Replacement Tasks performed as indicated on the SOW	N/A		
	b. Slope Bare Areas	N/A		

Appendix B, Exhibit 9b

PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

La Puente Area Parks

	Annual Frequency	Cost Per Frequency	Annual Costs
--	---------------------	-----------------------	-----------------

FACILITY: San Angelo Park  
245 South San Angelo Avenue, La Puente

HOURS AND DAYS OF MAINTENANCE SERVICES

- For the months of November through April, 7:00 a.m. to 3:30 p.m.
- For the months of May through October, 6:00 a.m. to 2:30 p.m.

FACILITY: San Angelo Park  
245 South San Angelo Avenue, La Puente

ANNUAL COSTS

GROUP I	<u>\$ 16,770.00</u>
GROUP II	<u>\$ 60,240.00</u>
GROUP III	<u>\$ 3,786.00</u>
GROUP IV	<u>\$ 4,896.00</u>
GROUP V	<u>\$ 2,232.00</u>
GROUP VI	<u>\$ 2,964.00</u>

SEASONAL SPECIALTY TASKS N/A

TOTAL ANNUAL COSTS \$ 90,888.00

**Appendix B, Exhibit 9b**

**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		<b>Annual Frequency</b>	<b>Cost Per Frequency</b>	<b>Annual Costs</b>
	<b>FACILITY:</b> Sunshine Park 515 South Deepmead Avenue, La Puente			
SOW	<b>GROUP I</b>			
17	Mowing			
	a. General Turf Areas *	43	580	\$ 24,940
	(Once per week, Apr thru Nov; every 2 weeks, Dec thru Mar)			
18	Site Inspection and Reporting			
	a. Per Requirements *	43	2	\$ 86.
19	Management/Supervision			
	a. Group I Management/Supervision *	43	2	\$ 86.
SOW	<b>GROUP II</b>			
20	Mechanical Edging			
	a. Turf Areas	26	18	\$ 468.
	(Once every 2 weeks)			
	b. Ground Cover Areas	6	12	\$ 72.
	(Once every other month)			
21	Weed Removal			
	a. Walks, Beds, Planters, Hardscape	52	38	\$ 1,976
	(Once every week)			
	b. Bare Areas	12	19	\$ 228.
	(Once every month)			
22	Litter Control			
	a. Developed Areas	364	8	\$ 2,912
	(Daily)			
23	Empty Exterior Trash Containers	364	8	\$ 2,912
	(Daily)			
24	Trash Bin Contents-Removal From Site	104	85	\$ 8,840
	(2 bins twice per week)			
25	Raking			
	a. Turf Under Trees *	12	6	\$ 72.
	(Once every month)			
	b. Planter Beds and Planters	52	11	\$ 572.
	(Once every week)			
26	Clearance Pruning/Hedge Trimming			
	a. Tree Clearance	12	14	\$ 168.
	(Once every month)			
	b. Shrub Pruning *	12	22	\$ 264.
	(Once every month)			
	c. Hedge Shaping and Trimming *	12	18	\$ 216.
27	Sweeping			
	a. Concrete Surfaces, Walks, Steps, Parking Lot Corners, Tennis & Basketball Courts	364	4	\$ 1,456
	(Daily)			
	b. Picnic Table Pads *	364	4	\$ 1,456
	(Daily)			
	c. Picnic Shelters, Patios *	364	4	\$ 1,456
	(Daily)			
28	Washing			
	a. Patio/Designated Areas Used for Food Service	100	3	\$ 300
	(Monday-Friday, July & August)			
	b. Picnic Shelters	52	3	\$ 156.
	(Once every week, not to be performed on the same day as sweeping)			
	c. Picnic Table Pads	52	3	\$ 156
	(Once every week, not to be performed on the same day as sweeping)			

**Appendix B, Exhibit 9b**

**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		<b>Annual Frequency</b>	<b>Cost Per Frequency</b>	<b>Annual Costs</b>
	<b>FACILITY:</b> Sunshine Park 515 South Deepmead Avenue, La Puente			
29	Graffiti Control			
	a. Interior (Daily)	364	<u>1</u>	<u>\$ 364-</u>
	b. Exterior (Daily)	364	<u>1</u>	<u>\$ 364-</u>
30	Sand and/or Playground Surfaces Play Area			
	a. Safety Inspect Playground Site & Equipment (Daily)	364	<u>2</u>	<u>\$ 728-</u>
	b. Maintain Sand and/or Playground Area(s) (Daily)	364	<u>2</u>	<u>\$ 728</u>
	c. Sweep Walks Around Play Area & Return Sand to Play Area (Daily)	364	<u>2</u>	<u>\$ 728-</u>
	d. Fibar Replacement - Fitness Zone (Replace Fibar annually as instructed by Director)	1	<u>390</u>	<u>\$ 390-</u>
31	Picnic Areas & Similar Appurtenances			
	a. Daily Operations * (Daily)	364	<u>4</u>	<u>\$ 1,456</u>
	b. Weekly Operations (Once every week)	52	<u>6</u>	<u>\$ 312</u>
32	Drinking Fountains			
	a. Daily Operations * (Daily)	364	<u>1</u>	<u>\$ 364</u>
33	Aerification (Task performed twice per year from April thru November)	2	<u>112</u>	<u>\$ 224-</u>
34	Fertilization (Task performed once annually as instructed by Director)	1	<u>429</u>	<u>\$ 429-</u>
35	Rodent Control			
	a. Per Specification - Section 35.1 (Once every month)	12	<u>6</u>	<u>\$ 72-</u>
	b. Per Specification - Section 35.2 (Tasks performed prior to each mowing frequency)	43	<u>8</u>	<u>\$ 344-</u>
36	Swales and Drains (Once every week)	52	<u>12</u>	<u>\$ 624</u>
37	Service Yards and Storage Areas (Once every month)	12	<u>2</u>	<u>\$ 24-</u>
39	Site Inspection and Reporting			
	a. Per Requirements	364	<u>2</u>	<u>\$ 728</u>
40	Management/Supervision			
	a. Group II Management/Supervision	364	<u>2</u>	<u>\$ 728</u>
sow	<b>GROUP III</b>			
41	Sports Field Maintenance			
	a. Ballfield Preparation for each Diamond Per Recreation Schedule (Daily each field, 1 x 364)	364	<u>4</u>	<u>\$ 1,456</u>
	b. Periodic Preparations for each Diamond (Once every month each field, 1 x 12)	12	<u>16</u>	<u>\$ 192</u>
	c. Detailing Sports Field Areas (Once every two weeks each field, 1 x 26)	26	<u>18</u>	<u>\$ 468-</u>
42	Site Inspection and Reporting			
	a. Per Requirements	364	<u>2</u>	<u>\$ 728</u>
43	Management/Supervision			
	a. Group III Management/Supervision	364	<u>2</u>	<u>\$ 728</u>

**Appendix B, Exhibit 9b**

**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		<b>Annual Frequency</b>	<b>Cost Per Frequency</b>	<b>Annual Costs</b>
<b>FACILITY: Sunshine Park</b>				
<b>515 South Deepmead Avenue, La Puente</b>				
SOW	<b>GROUP IV</b>			
44	<b>Building Maintenance</b>			
	a. Basic Interior Building Maintenance			
	Level I - Requires full agreement mandates plus additional stipulated functions (Tasks performed daily, 6 days per week, Monday thru Saturday)	312	<u>3</u>	<u>\$ 936</u>
	Level II - Requires full agreement mandates (Tasks performed 3 times per week, Tuesday, Thursday, Sunday)	156	<u>4</u>	<u>\$ 624</u>
45	b. Periodic Interior Building Maintenance			
	Weekly * (Once every week)	52	<u>5</u>	<u>\$ 260.</u>
	Monthly * (Once every month)	12	<u>8</u>	<u>\$ 96.</u>
47	Inspect/Replace Exterior Security Lights* (Once every month)	12	<u>1</u>	<u>\$ 12.</u>
48	Hose Off Exterior of Building and Adjacent Plants (Once every month)	12	<u>2</u>	<u>\$ 24.</u>
49	Clean Interior and Exterior Storage and Maintenance Rooms (Once every month)	12	<u>2</u>	<u>\$ 24.</u>
50	Daily Restroom Maintenance			
	a. Comfort Stations *			
	First cleaning prior to 8 am (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
	Second cleaning after 1 pm & before 2:30 pm (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
51	Weekly Restroom Maintenance			
	a. Comfort Stations * (Tasks Performed once per week)	52	<u>4</u>	<u>\$ 208.</u>
52	Monthly Restroom Maintenance			
	a. Comfort Stations * (Tasks performed once every month)	12	<u>5</u>	<u>\$ 60.</u>
53	Site Inspection and Reporting			
	a. Per Requirements	364	<u>2</u>	<u>\$ 728.</u>
54	Management/Supervision			
	a. Group IV Management/Supervision	364	<u>2</u>	<u>\$ 728</u>
SOW	<b>GROUP V</b>			
55	Chemical Application			
	a. Turf - detailing general turf areas with systemic herbicides (Once every month)	12	<u>34</u>	<u>\$ 408.</u>
	b. Beds, Planters, Walkways, Hard Surfaces, Picnic Areas, Undeveloped Areas, Drainage Areas, Play Areas, Patios, Walkways, Curbs, Gutters, Expansion Joints, Roadways, Stream Beds - with systemic herbicides (Once every month)	12	<u>42</u>	<u>\$ 504.</u>
56	c. Broadleaf Control in Turf Areas* (Task performed once annually as instructed by Director)	1	<u>113</u>	<u>\$ 113.</u>
58	Site Inspection and Reporting			
	a. Per Requirements	12	<u>2</u>	<u>\$ 24.</u>
59	Management/Supervision			
	a. Group V Management/Supervision	12	<u>2</u>	<u>\$ 24.</u>

**Appendix B, Exhibit 9b**

**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		<b>Annual Frequency</b>	<b>Cost Per Frequency</b>	<b>Annual Costs</b>
	<b>FACILITY:</b> Sunshine Park 515 South Deepmead Avenue, La Puente			
SOW	<b>GROUP VI</b>			
60	Irrigation/Watering			
	a. Valve Box Integrity and Visual System Check (Daily)	364	<u>2</u>	<u>\$ 728</u>
	b. Inspect and Make Adjustments (Once every week)	52	<u>32</u>	<u>\$ 1,664</u>
61	Test System for Operability, Ongoing Repair of System Components and Response to Intermittent Malfunctions (Once every week)	52	<u>59</u>	<u>\$ 3,068</u>
62	Site Inspection and Reporting			
	a. Per Requirements	364	<u>2</u>	<u>\$ 728</u>
63	Management/Supervision			
	a. Group VI Management/Supervision	364	<u>2</u>	<u>\$ 728</u>
SOW	<b>SEASONAL SPECIALTY TASKS</b>	<b>Annual Frequency</b>		
64	43. Shrub and Tree Care/Pruning	N/A		
65	44. Cultivating Tasks performed daily as indicated on the SOW	N/A		
66	45. Renovation/Vertical Mowing	N/A		
67	46. Turf Reseeding/Restoration of Bare Areas	N/A		
68	47. Disease/Insect Control	N/A		
69	48. Plant Materials			
	a. Replacement Tasks performed as indicated on the SOW	N/A		
	b. Slope Bare Areas	N/A		

**Appendix B, Exhibit 9b**

**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

	<u>Annual Frequency</u>	<u>Cost Per Frequency</u>	<u>Annual Costs</u>
<b>FACILITY:</b> Sunshine Park 515 South Deepmead Avenue, La Puente			
<b>HOURS AND DAYS OF MAINTENANCE SERVICES</b>			
a. For the months of November through April, 7:00 a.m. to 3:30 p.m.			
b. For the months of May through October, 6:00 a.m. to 2:30 p.m.			

**FACILITY:** Sunshine Park  
515 South Deepmead Avenue, La Puente

**ANNUAL COSTS**

GROUP I	<u>25,112</u>
GROUP II	<u>32,287</u>
GROUP III	<u>3,572</u>
GROUP IV	<u>5,884</u>
GROUP V	<u>1,073</u>
GROUP VI	<u>6,916</u>
SEASONAL SPECIALTY TASKS	<u>N/A</u>
TOTAL ANNUAL COSTS \$	<u>74,844 -</u>

**Appendix B, Exhibit 9b**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		<b>Annual Frequency</b>	<b>Cost Per Frequency</b>	<b>Annual Costs</b>
<b>FACILITY:</b> East Agency Headquarters Complex 265 Cloverdale Drive, Baldwin Park				
SOW	<b>GROUP I</b>			
17	Mowing			
	a. General Turf Areas *	43	15	\$ 645 -
	(Once per week, Apr thru Nov; every 2 weeks, Dec thru Mar)			
18	Site Inspection and Reporting			
	a. Per Requirements *	43	1	\$ 43 -
19	Management/Supervision			
	a. Group I Management/Supervision *	43	1	\$ 43 -
SOW	<b>GROUP II</b>			
20	Mechanical Edging			
	a. Turf Areas	26	2	\$ 52 -
	(Once every 2 weeks)			
	b. Ground Cover Areas	6	3	\$ 18 -
	(Once every other month)			
21	Weed Removal			
	a. Walks, Beds, Planters, Hardscape	52	4	\$ 208 -
	(Once every week)			
22	Litter Control			
	a. Developed Areas	52	2	\$ 104 -
	(Once every week)			
23	Raking			
	a. Turf Under Trees *	12	2	\$ 24 -
	(Once every month)			
	b. Planter Beds and Planters	52	2	\$ 104 -
	(Once every week)			
26	Clearance Pruning/Hedge Trimming			
	a. Tree Clearance	12	3	\$ 36 -
	(Once every month)			
	b. Shrub Pruning *	12	4	\$ 48 -
	(Once every month)			
	c. Hedge Shaping and Trimming *	12	5	\$ 60 -
	(Once every month)			
27	Sweeping			
	a. Concrete Surfaces, Walks, Steps, Parking Lot Corners, Tennis & Basketball Courts	52	2	\$ 104 -
	(Once every week)			
33	Aerification	2	28	\$ 56 -
	(Twice per year between Apr thru Nov as instructed by Director)			
35	Rodent Control			
	a. Per Specification - Section 35.1	12	4	\$ 48 -
	(Once every month)			
	b. Per Specification - Section 35.2	43	5	\$ 215 -
	(Task performed prior to each mowing frequency)			
39	Site Inspection and Reporting			
	a. Per Requirements	52	1	\$ 52 -
40	Management/Supervision			
	a. Group II Management/Supervision	52	1	\$ 52 -

**Appendix B, Exhibit 9b**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

**La Puente Area Parks**

		<b>Annual Frequency</b>	<b>Cost Per Frequency</b>	<b>Annual Costs</b>
<b>FACILITY:</b>	East Agency Headquarters Complex 265 Cloverdale Drive, Baldwin Park			
<b>GROUP III</b>		<u>Not Applicable</u>		
<b>GROUP IV</b>		<u>Not Applicable</u>		
<b>SOW GROUP V</b>				
55	Chemical Application			
	a. Turf - detailing general turf areas with systemic herbicides (Once every month, March thru October, inclusive)	8	<u>18</u>	<u>\$ 144.</u>
	b. Beds, Planters, Walkways, Hard Surfaces, Picnic Areas, Undeveloped Areas, Drainage Areas, Play Areas, Patios, Walkways, Curbs, Gutters, Expansion Joints, Roadways, Stream Beds - with systemic herbicides (Once every month)	12	<u>29</u>	<u>\$ 348.</u>
58	Site Inspection and Reporting			
	a. Per Requirements	12	<u>2</u>	<u>\$ 24.</u>
59	Management/Supervision			
	a. Group V Management/Supervision	12	<u>2</u>	<u>\$ 24.</u>
<b>SOW GROUP VI</b>				
60	Irrigation/Watering			
	a. Valve Box Integrity and Visual System Check (Once every week)	52	<u>4</u>	<u>\$ 208.</u>
	b. Inspect and Make Adjustments (Once every week)	52	<u>16</u>	<u>\$ 832.</u>
61	Test System for Operability, Ongoing Repair of System Components and Response to Intermittent Malfunctions (Once every week)	52	<u>22</u>	<u>\$1,144</u>
62	Site Inspection and Reporting			
	a. Per Requirements	52	<u>1</u>	<u>\$ 52.</u>
63	Management/Supervision			
	a. Group VI Management/Supervision	52	<u>1</u>	<u>\$ 52.</u>

Appendix B, Exhibit 9b  
PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

**La Puente Area Parks**

		Annual Frequency	Cost Per Frequency	Annual Costs
	FACILITY: East Agency Headquarters Complex 265 Cloverdale Drive, Baldwin Park			
SOW	SEASONAL SPECIALTY TASKS	Annual Frequency		
64	43. Shrub and Tree Care/Pruning	N/A		
65	44. Cultivating <small>Tasks performed daily as indicated on the SOW</small>	N/A		
66	45. Renovation/Vertical Mowing	N/A		
67	46. Turf Reseeding/Restoration of Bare Areas	N/A		
68	47. Disease/Insect Control	N/A		
69	48. Plant Materials a. Replacement <small>Tasks performed as indicated on the SOW</small> b. Slope Bare Areas	N/A  N/A		

**HOURS AND DAYS OF MAINTENANCE SERVICES**

- a. For the months of November through April, 7:00 a.m. to 3:30 p.m.
- b. For the months of May through October, 6:00 a.m. to 2:30 p.m.

FACILITY: East Agency Headquarters Complex  
265 Cloverdale Drive, Baldwin Park

**ANNUAL COSTS**

GROUP I	<u>731</u>
GROUP II	<u>1,181</u>
GROUP III	<u>N/A</u>
GROUP IV	<u>N/A</u>
GROUP V	<u>540</u>
GROUP VI	<u>2,288</u>

SEASONAL SPECIALTY TASKS N/A

TOTAL ANNUAL COSTS \$ 4,740 .

**Appendix B, Exhibit 9b**

**La Puente Area PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

	<u>Annual Frequency</u>	<u>Cost Per Frequency</u>	<u>Annual Costs</u>
<b>FACILITY:</b> Avenue Park 553 South Fourth Avenue, La Puente			
<b>SOW GROUP I</b>			
17 Mowing			
a. General Turf Areas *	43	409	\$ 17,587
Apr thru Nov., Once per Week (35); Dec. thru Mar. (8)			
b. Specialized Turf Areas *	N/A		
18 Site Inspection and Reporting			
a. Per Requirements *	43	2	\$ 86 -
19 Management/Supervision			
a. Group I Management/Supervision *	43	2	\$ 86 -
<b>SOW GROUP II</b>			
20 Mechanical Edging			
a. Turf Areas	26	12	\$ 312
(once every 2 wks)			
b. Ground Cover Areas	6	9	\$ 54 -
(Once every other month)			
21 Weed Removal			
a. Walks, Beds, Planters, Hardscape	52	24	\$ 1,248
(Once every week)			
b. Bare Areas	N/A		
c. Undeveloped Areas	N/A		
22 Litter Control			
a. Developed Areas	364	6	\$ 2,184
(Daily)			
b. Undeveloped Areas	N/A		
23 Empty Exterior Trash Containers	364	6	\$ 2,184
(Daily)			
24 Trash Bin Contents-Removal From Site	156	46	\$ 7,176
3 each (5 cubic yard bins) three times per week, Mon., Wed. & Fri			
25 Raking			
a. Turf Under Trees *	12	4	\$ 48 -
(Once per month)			
b. Planter Beds and Planters	52	9	\$ 468 -
(Once every week)			
26 Clearance Pruning/Hedge Trimming			
a. Tree Clearance	12	10	\$ 120 -
(Once per month)			
b. Shrub Pruning *	12	16	\$ 192
(Once per month)			
c. Hedge Shaping and Trimming *	12	14	\$ 168 -
(Once per month)			
d. Ground cover Thinning *	N/A		

**Appendix B, Exhibit 9b**

**La Puente Area PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

		<u>Annual Frequency</u>	<u>Cost Per Frequency</u>	<u>Annual Costs</u>
27	<b>Sweeping</b>			
	a. Concrete Surfaces, Walks, Steps, Parking Lot Corners, (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
	b. Picnic Table Pads * (Daily)	364	<u>3</u>	<u>\$ 1092</u>
	c. Picnic Shelters, Patios * (Task performed twice per week)	104	<u>3</u>	<u>\$ 312</u>
28	<b>Washing</b>			
	a. polystar Play Ground Surface (Once every week)	52	<u>2</u>	<u>\$ 104-</u>
	b. Picnic Table Pads * Concrete Walks (Once every week)	52	<u>2</u>	<u>\$ 104-</u>
	c. Skate Park (Once every week)	52	<u>4</u>	<u>\$ 208-</u>
29	<b>Graffiti Control</b>			
	a. Interior (Daily)	364	<u>1</u>	<u>\$ 364-</u>
	b. Exterior (Daily)	364	<u>1</u>	<u>\$ 364-</u>
30	<b>Sand Play Area</b>			
	a. Safety Inspect Playground Site and Equipment* (Daily)	364	<u>2</u>	<u>\$ 728</u>
	b. Maintain Sand Play Area(s) & Polystar Surface Per Specification No. 26* (Daily)	364	<u>2</u>	<u>\$ 728</u>
	Per Specification No. 26.4.3 & 26.4.4 (Once per month)	12	<u>6</u>	<u>\$ 72-</u>
	c. Sweep Walks Around Play Area & Return Sand to Play Area (Daily)	364	<u>2</u>	<u>\$ 728-</u>
	d. Replace sand (Task performed once annually as instructed by the Director)	1	<u>285</u>	<u>\$ 285</u>
31	<b>Picnic Areas &amp; Similar Appurtenances</b>			
	a. Daily Operations * (Daily)	364	<u>3</u>	<u>\$ 1,092</u>
	b. Weekly Operations (Once every week)	52	<u>4</u>	<u>\$ 208</u>
32	<b>Drinking Fountains</b>			
	a. Daily Operations * (Daily)	364	<u>1</u>	<u>\$ 364</u>
33	<b>Aerification</b> (Tasks performed twice annually from April thru November as instructed by Director)	2	<u>78</u>	<u>\$ 156</u>
34	<b>Fertilization</b>	N/A		

**Appendix B, Exhibit 9b**

**La Puente Area PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

	<u>Annual Frequency</u>	<u>Cost Per Frequency</u>	<u>Annual Costs</u>
35 Rodent Control			
a. Per Specification - Section 35.1 (Once per month)	12	<u>4</u>	<u>\$ 48 -</u>
b. Per Specification - Section 35.2 (Tasks performed prior to each moving frequency)	43	<u>6</u>	<u>\$ 258</u>
36 Swales and Drains (Once every week)	52	<u>10</u>	<u>\$ 520 -</u>
37 Service Yards and Storage Areas (Once per month)	12	<u>2</u>	<u>\$ 24 -</u>
39 Site Inspection and Reporting			
a. Per Requirements	364	<u>2</u>	<u>\$ 1,456</u>
40 Management/Supervision			
a. Group II Management/Supervision	364	<u>2</u>	<u>\$ 1,456</u>
<b>GROUP III</b>	<b>Not Applicable</b>		
sow <b>GROUP IV</b>			
44 Building Maintenance			
a. Basic Interior Building Maintenance	N/A		
Level I - Requires full agreement mandates plus additional stipulated functions*			
Level II - Requires full agreement mandates*	N/A		
45 Periodic Interior Building Maintenance			
Weekly *	N/A		
Monthly *	N/A		
46 Gymnasium	N/A		
47 Inspect/Replace Exterior Security Lights*	12	<u>1</u>	<u>\$ 12 -</u>
(Once per month)			
48 Hose Off Exterior of Building and Adjacent Plants	12	<u>2</u>	<u>\$ 24 -</u>
(Once per month)			
49 Clean Interior and Exterior Storage and Maintenance Rooms	12	<u>2</u>	<u>\$ 24 -</u>
(Once per month)			
50 Daily Restroom Maintenance			
a. Interior Restrooms *	N/A		
b. Comfort Stations *			
First cleaning prior to 8 am	364	<u>3</u>	<u>\$ 1,092</u>
(Daily)			
Second cleaning after 1 pm & before 2:30 pm	364	<u>3</u>	<u>\$ 1,092</u>
(Daily)			
51 Weekly Restroom Maintenance			
b. Comfort Stations *	52	<u>4</u>	<u>\$ 208</u>
(Once every week)			

**Appendix B, Exhibit 9b**

**La Puente Area PAVING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**

	<u>Annual Frequency</u>	<u>Cost Per Frequency</u>	<u>Annual Costs</u>
50 Monthly Restroom Maintenance			
b. Comfort Stations * (Once per month)	12	<u>5</u>	<u>\$ 60 -</u>
53 Site Inspection and Reporting			
a. Per Requirements	364	<u>2</u>	<u>\$ 728</u>
54 Management/Supervision			
a. Group IV Management/Supervision	364	<u>2</u>	<u>\$ 728</u>
<b>SOW GROUP V</b>			
55 Chemical Application			
a. Turf - detailing general turf areas with systemic herbicides (Once per month)	12	<u>22</u>	<u>\$ 264 -</u>
b. Beds, Planters, Walkways, Hard Surfaces, Picnic Areas, Undeveloped Areas, Drainage Areas, Play Areas, Patios, Walkways, Curbs, Gutters, Expansion Joints, Roadways, Stream Beds - with systemic herbici (Once per month)	12	<u>28</u>	<u>\$ 336</u>
56 Broadleaf Control in Turf Areas* (Task performed once annually as instructed by the Director)	1	<u>64</u>	<u>\$ 64 -</u>
57 Algae and Aquatic Growth Control*	N/A		
58 Site Inspection and Reporting			
a. Per Requirements	12	<u>2</u>	<u>\$ 24 -</u>
59 Management/Supervision			
a. Group V Management/Supervision	12	<u>2</u>	<u>\$ 24 -</u>
<b>SOW GROUP VI</b>			
60 Irrigation/Watering			
a. Valve Box Integrity and Visual System Check (Daily)	364	<u>2</u>	<u>\$ 728 -</u>
b. Inspect and Make Adjustments (Once per month)	12	<u>33</u>	<u>\$ 396 -</u>
61 Test System for Operability, Ongoing Repair of System Components and Response to Intermittent Malfunctions (Once every week)	52	<u>42</u>	<u>\$ 2,184</u>
62 Site Inspection and Reporting			
a. Per Requirements	364	<u>1</u>	<u>\$ 364 -</u>
63 Management/Supervision			
a. Group VI Management/Supervision	364	<u>1</u>	<u>\$ 364 -</u>

# Appendix B, Exhibit 9b

## La Puente Area PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES

		Annual Frequency	Cost Per <u>Frequency</u>	Annual <u>Costs</u>
SOW	SEASONAL SPECIALTY TASKS	Annual Frequency		
64	43. Shrub and Tree Care/Pruning	N/A		
65	44. Cultivating Tasks performed daily as indicated on the SOW	N/A		
66	45. Renovation/Vertical Mowing	N/A		
67	46. Turf Reseeding/Restoration of Bare Areas	N/A		
68	47. Disease/Insect Control	N/A		
69	48. Plant Materials			
	a. Replacement Tasks performed as indicated on the SOW	N/A		
	b. Slope Bare Areas	N/A		

### HOURS AND DAYS OF MAINTENANCE SERVICES

- a. For the months of November through April, 7:00 a.m. to 3:30 p.m.
- b. For the months of May through October, 6:00 a.m. to 2:30 p.m.

**FACILITY:** Avenue Park  
553 South Fourth Avenue, La Puente

### ANNUAL COSTS

GROUP I	<u>17,759</u>
GROUP II	<u>25,917</u>
GROUP III	<u>N/A</u>
GROUP IV	<u>3,968</u>
GROUP V	<u>712</u>
GROUP VI	<u>4,036</u>
SEASONAL SPECIALTY TASKS	<u>N/A</u>
TOTAL ANNUAL COSTS	<u>\$ 52,392 -</u>

**EXHIBIT B-1**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**  
**La Puente Area Parks**

FACILITY: Hilda L. Solis Aquatic Center

GROUP I		Annual Frequency	Cost Per Frequency**	Annual Cost
Mowing Services			Not Applicable	
<b>GROUP II</b>				
SOW				
20	Mechanical Edging	N/A		
	a. Turf Areas (Every 2 weeks)			
21	Weed Removal			
	a. Walks, Beds, Planters, Hardscape (Once per week)	50	<u>\$136.00</u>	<u>\$6,800.00</u>
	b. Bare Areas (Once per month)	12	<u>\$160.00</u>	<u>\$1,920.00</u>
22	Litter Control			
	a. Developed Areas (Daily)	364	<u>\$14.00</u>	<u>\$5,096.00</u>
23	Empty Exterior Trash Containers (Daily)	364	<u>\$10.00</u>	<u>\$3,640.00</u>
24	Trash Bin Contents-Removal From Site (2 bins twice per week)	50	<u>\$90.00</u>	<u>\$4,500.00</u>
25	Raking			
	a. Turf Under Trees * (Once per month)	12	<u>\$4.00</u>	<u>\$48.00</u>
	b. Planter Beds and Planters (Once per week)	52	<u>\$32.00</u>	<u>\$1,664.00</u>
26	Clearance Pruning/Hedge Trimming			
	a. Tree Clearance (Once per month)	12	<u>\$28.00</u>	<u>\$336.00</u>
27	Sweeping			
	a. Concrete Surfaces, Walks, Steps, Parking Lot Corners, Tennis & Basketball Courts (Daily)	364	<u>\$14.00</u>	<u>\$5,096.00</u>
	b. Picnic Table Pads * (Daily)	364	<u>\$7.00</u>	<u>\$2,548.00</u>
	c. Picnic Shelters, Patios * (Daily)	364	<u>\$9.00</u>	<u>\$3,276.00</u>

\*Frequency may be reduced if further reduction is necessary.

\*\*Cost per frequency must be a reasonable representation of the hours and cost to complete the required task.

**EXHIBIT B-1**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**  
**La Puente Area Parks**

**FACILITY:**      **Hilda L. Solis Aquatic Center**

<b>GROUP II continued</b>		<b>Annual Frequency</b>	<b>Cost Per Frequency**</b>	<b>Annual Cost</b>
SOW				
28	Washing			
	a. Patio/Designated Areas Used for Food Service*	52	<u>\$11.00</u>	<u>\$572.00</u>
	(Monday-Friday, July & August)			
	b. Picnic Shelters	52	<u>\$9.00</u>	<u>\$468.00</u>
	(Once per month)			
	c. Picnic Table Pads	52	<u>\$7.00</u>	<u>\$364.00</u>
	(Once per month)			
29	Graffiti Control			
	a. Interior	364	<u>\$4.00</u>	<u>\$1,456.00</u>
	(Daily)			
	b. Exterior	364	<u>\$7.00</u>	<u>\$2,548.00</u>
	(Daily)			
30	Sand and/or Playground Surfaces Play Area			
	a. Inspect Playground Site and Equipment for Safety *	364	<u>\$4.00</u>	<u>\$1,456.00</u>
	(Daily)			
	b. Maintain Sand and/or Playground Surfaces Pla	364	<u>\$2.00</u>	<u>\$728.00</u>
	(Daily)			
	c. Sweep Walks Around Play Area & Return Sand to Play Area	N/A		
	(Daily)			
	d. Fitness Zone - Fibar	N/A		
	(Replace Fibar once per year as instructed by the Director)			
31	Picnic Areas & Similar Appurtenances			
	a. Daily Operations *	364	<u>\$14.00</u>	<u>\$5,096.00</u>
	(Daily)			
	b. Weekly Operations	52	<u>\$20.00</u>	<u>\$1,040.00</u>
	(Once per week)			
32	Drinking Fountains			
	a. Daily Operations *	364	<u>\$2.00</u>	<u>\$728.00</u>
	(Daily)			
33	Aerification	N/A		
	(Task performed twice per year , Apr thru Nov, as instructed by the Director)			
34	Fertilization	N/A		
	(Performed once per year as instructed by the Director)			
35	Rodent Control			
	a. Per Specification - Section 35.1	12	<u>\$18.00</u>	<u>\$216.00</u>
	(Once per Mmonth)			
	b. Per Specification - Section 35.2	N/A		
	(Task performed prior to each mowing frequency)			
36	Swales and Drains	52	<u>\$10.00</u>	<u>\$520.00</u>
	(Performed on a weekly basis)			
37	Service Yards and Storage Areas	12	<u>\$4.00</u>	<u>\$48.00</u>
	(Performed once per month)			

\* Frequency may be reduced if further reduction is necessary.

\*\*Cost per frequency must be a reasonable representation of the hours and cost to complete the required task.

**EXHIBIT B-1**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**  
**La Puente Area Parks**

**FACILITY:** Hilda L. Solis Aquatic Center

		<b>Annual Frequency</b>	<b>Cost Per Frequency**</b>	<b>Annual Cost</b>
<b>GROUP II continued</b>				
SOW				
38	Site Inspection and Reporting			
	a. Per Requirements	52	<u>\$4.00</u>	<u>\$208.00</u>
39	Management/Supervision			
	a. Group II Management/Supervision	52	<u>\$4.00</u>	<u>\$208.00</u>
Group II Total On-Going Costs Per Year				<u>\$50,580.00</u>
				=

**GROUP III**

Sports Field Maintenance Not Applicable

**GROUP IV**

43	Building Maintenance			
	a. Basic Interior Building Maintenance			
	Level I - Requires full agreement mandates plus additional stipulated functions*	312	<u>\$14.00</u>	<u>\$4,368.00</u>
	(Tasks performed daily, Monday thru Saturday)			
	Level II - Requires full agreement mandates*	156	<u>\$18.00</u>	<u>\$2,808.00</u>
	(Tasks performed daily, Tuesday, Thursday, Saturday)			
44	b. Periodic Interior Building Maintenance			
	Weekly *	52	<u>\$26.00</u>	<u>\$1,352.00</u>
	(Tasks performed once per week)			
	Monthly *	12	<u>\$29.00</u>	<u>\$348.00</u>
	(Tasks performed once per month)			
45	c. Gymnasium***	N/A		
46	Inspect/Replace Exterior Security Lights*	N/A		
	(Tasks performed once per month)			

\* Frequency may be reduced if further reduction is necessary.

\*\*Cost per frequency must be a reasonable representation of the hours and cost to complete the required task.

\*\*\*Shower/locker rooms shall be thoroughly cleaned using appropriate steps identified in restroom maintenance procedures.

**EXHIBIT B-1**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**  
**La Puente Area Parks**

**FACILITY:** Hilda L. Solis Aquatic Center

		<b>Annual Frequency</b>	<b>Cost Per Frequency**</b>	<b>Annual Cost</b>
<b>GROUP IV continued</b>				
SOW				
47	Hose Off Exterior of Building and Adjacent Plants (Tasks performed once per month)	12	<u>\$14.00</u>	<u>\$168.00</u>
48	Clean Interior and Exterior Storage and Maintenance Rooms * (Tasks performed once per month)	12	<u>\$8.00</u>	<u>\$96.00</u>
49	Daily Restroom Maintenance			
	a. Interior Restrooms *			
	First cleaning prior to 8 am (daily)	364	<u>\$8.00</u>	<u>\$2,912.00</u>
	Second cleaning after 1 pm & before 2:30 pm (daily)	364	<u>\$8.00</u>	<u>\$2,912.00</u>
	b. Comfort Stations *			
	First cleaning prior to 8 am (daily)	364	<u>\$8.00</u>	<u>\$2,912.00</u>
	Second cleaning after 1 pm & before 2:30 pm (daily)	364	<u>\$8.00</u>	<u>\$2,912.00</u>
50	Weekly Restroom Maintenance			
	a. Interior Restrooms *			
	(Tasks performed once per week)	52	<u>\$14.00</u>	<u>\$728.00</u>
	b. Comfort Stations *			
	(Tasks performed once per week)	52	<u>\$14.00</u>	<u>\$728.00</u>
51	Monthly Restroom Maintenance			
	a. Interior Restrooms *			
	(Tasks performed once per month)	12	<u>\$26.00</u>	<u>\$312.00</u>
	b. Comfort Stations *			
	(Tasks performed once per month)	12	<u>\$26.00</u>	<u>\$312.00</u>
52	Site Inspection and Reporting			
	a. Per Requirements	364	<u>\$4.00</u>	<u>\$1,456.00</u>
53	Management/Supervision			
	a. Group IV Management/Supervision	364	<u>\$4.00</u>	<u>\$1,456.00</u>
Group IV Total On-Going costs Per Year				<u>\$25,780.00</u>
				=

\* Frequency may be reduced if further reduction is necessary.

\*\*Cost per frequency must be a reasonable representation of the hours and cost to complete the required task.

**EXHIBIT B-1**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**  
**La Puente Area Parks**

**FACILITY:** Hilda L. Solis Aquatic Center

		<b>Annual Frequency</b>	<b>Cost Per Frequency**</b>	<b>Annual Cost</b>
<b>GROUP V</b>				
SOW				
54	Chemical Application			
	a. Turf - detailing general turf areas with systemic herbicides *	N/A		
	(Once each month)			
	b. Beds, Planters, Walkways, Hard Surfaces, Picnic Areas Undeveloped Areas, Drainage Areas, Play Areas, Patios, Walkways, Curbs, Gutters, Expansion Joints, Roadways, Stream Beds - with systemic herbicides*	12	\$185.00	\$2,220.00
	(Once each month)			
55	c. Broadleaf Control in Turf Areas*	1	\$64.00	\$64.00
	(Once annually in Spring as directed)			
56	Algae and Aquatic Growth Control	N/A		
57	Site Inspection and Reporting			
	a. Per Requirements	12	\$4.00	\$48.00
58	Management/Supervision			
	a. Group V Management/Supervision	12	\$4.00	\$48.00
Group V Total On-Going Costs Per Year				\$2,380.00
				=
<b>GROUP VI</b>				
SOW				
59	Irrigation/Watering			
	a. Valve Box Integrity and Visual System Check	364	\$6.00	\$2,184.00
	(daily)			
	b. Inspect and Make Adjustments	52	\$38.00	\$1,976.00
	(Tasks performed once per week)			
60	Test System for Operability, Ongoing Repair of System Components and Response to Intermittent Malfunctions	52	\$42.00	\$2,184.00
	(Tasks performed once per week)			
61	Site Inspection and Reporting			
	a. Per Requirements	364	\$4.00	\$1,456.00
62	Management/Supervision			
	a. Group VI Management/Supervision	364	\$4.00	\$1,456.00
Group VI Total On-Going Costs Per Year				\$9,256.00
				=

\* Frequency may be reduced if further reduction is necessary.

\*\*Cost per frequency must be a reasonable representation of the hours and cost to complete the required task.

**EXHIBIT B-1**  
**PRICING AND BILLING SCHEDULE AND PERFORMANCE FREQUENCIES**  
**La Puente Area Parks**

**FACILITY:** Hilda L. Solis Aquatic Center

**ANNUAL COSTS**

GROUP I	Not Applicable
GROUP II	\$50,580.00
GROUP III	Not Applicable
GROUP IV	<u>\$25,780.00</u>
GROUP V	<u>\$2,380.00</u>
GROUP VI	<u>\$9,256.00</u>
<b>TOTAL</b>	<u><u>\$87,996.00</u></u> =====

**EXHIBIT B1 - Revised  
PRICING AND BILLING AND PERFORMANCE FREQUENCIES SCHEDULE**

Page 47 of 47

**La Puente Area Parks  
Costs Summary**

<b>FACILITY</b>	<b><u>ANNUAL COSTS</u></b>
Avocado Heights	<u>\$85,536.00</u>
Bassett	<u>\$103,704.00</u>
Allen J. Martin	<u>\$69,504.00</u>
Rimgrove	<u>\$101,580.00</u>
San Angelo	<u>\$90,888.00</u>
Sunshine	<u>\$74,844.00</u>
East Agency HQ	<u>\$4,740.00</u>
Avenue Park	<u>\$52,392.00</u>
Hilda L. Solis Aquatic Center	<u>\$87,996.00</u>
<b>ANNUAL CONTRACT COSTS</b>	<u>\$671,184.00</u> =====

# THERE'S A BETTER CHOICE. SAFELY SURRENDER YOUR BABY.

Any fire station. Any hospital. Any time.

1.877.222.9723



BabySafeLA.org

No shame | No blame | No names



Some parents of newborns can find themselves in difficult circumstances. Sadly, babies are sometimes harmed or abandoned by parents who feel that they're not ready or able to raise a child. Many of these mothers or fathers are afraid and don't know where to turn for help.

This is why California has a Safely Surrendered Baby Law, which gives parents the choice to legally leave their baby at any hospital or fire station in Los Angeles County.

### FIVE THINGS YOU NEED TO KNOW ABOUT BABY SAFE SURRENDER

- 1 Your newborn can be surrendered at any hospital or fire station in Los Angeles County up to 72 hours after birth.
- 2 You must leave your newborn with a fire station or hospital employee.
- 3 You don't have to provide your name.
- 4 You will only be asked to voluntarily provide a medical history.
- 5 You have 14 days to change your mind; a matching bracelet (parent) and anklet (baby) are provided to assist you if you change your mind.

No shame | No blame | No names



### ABOUT THE BABY SAFE SURRENDER PROGRAM

In 2002, a task force was created under the guidance of the Children's Planning Council to address newborn abandonment and to develop a strategic plan to prevent this tragedy.

Los Angeles County has worked hard to ensure that the Safely Surrendered Baby Law prevents babies from being abandoned. We're happy to report that this law is doing exactly what it was designed to do: save the lives of innocent babies. Visit [BabySafeLA.org](http://BabySafeLA.org) to learn more.

No shame | No blame | No names

ANY FIRE STATION.  
ANY HOSPITAL.  
ANY TIME.

1.877.222.9723  
[BabySafeLA.org](http://BabySafeLA.org)

THERE'S A  
BETTER CHOICE.  
SAFELY SURRENDER  
YOUR BABY.



No shame | No blame | No names





## FROM SURRENDER TO ADOPTION: ONE BABY'S STORY

Los Angeles County firefighter Ted and his wife Becki were already parents to two boys. But when they got the call asking if they would be willing to care for a premature baby girl who'd been safely surrendered at a local hospital, they didn't hesitate.

Baby Jenna was tiny, but Ted and Becki felt lucky to be able to take her home. "We had always wanted to adopt," Ted says, "but taking

home a vulnerable safely surrendered baby was even better. She had no one, but now she had us. And, more importantly, we had her."

Baby Jenna has filled the longing Ted and Becki had for a daughter—and a sister for their boys. Because her birth parent safely surrendered her when she was born, Jenna is a thriving young girl growing up in a stable and loving family.

## ANSWERS TO YOUR QUESTIONS

### Who is legally allowed to surrender the baby?

Anyone with lawful custody can drop off a newborn within the first 72 hours of birth.

### Do you need to call ahead before surrendering a baby?

No. A newborn can be surrendered anytime, 24 hours a day, 7 days a week, as long as the parent or guardian surrenders the child to an employee of the hospital or fire station.

### What information needs to be provided?

The surrendering adult will be asked to fill out a medical history form, which is useful in caring for the child. The form can be returned later and includes a stamped return envelope. No names are required.

### What happens to the baby?

After a complete medical exam, the baby will be released and placed in a safe and loving home, and the adoption process will begin.

### What happens to the parent or surrendering adult?

Nothing. They may leave at any time after surrendering the baby.

### How can a parent get a baby back?

Parents who change their minds can begin the process of reclaiming their baby within 14 days by calling the Los Angeles County Department of Children and Family Services at (800) 540-4000.

### If you're unsure of what to do:

You can call the hotline 24 hours a day, 7 days a week and anonymously speak with a counselor about your options or have your questions answered.

**1.877.222.9723 or BabySafeLA.org**

English, Spanish and 140 other languages spoken.

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025								
<b>BOARD MEETING DATE</b>	9/2/2025								
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input checked="" type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>								
<b>DEPARTMENT(S)</b>	Public Works								
<b>SUBJECT</b>	Annexation and Levying of Sewer Service Charges to the Consolidated Sewer Maintenance District of 1,009 Individual Properties within 10 Parcels								
<b>PROGRAM</b>	Infrastructure Operation and Maintenance for Wastewater Systems								
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:								
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable								
<b>DEADLINES/ TIME CONSTRAINTS</b>	This agenda item must be approved and ordered by the Board at the October 28, 2025, Public Hearing to allow Public Works enough time to file the report of boundary changes with the State Board of Equalization by December 1, 2025. This will enable the Consolidated Sewer Maintenance District to collect its sewer service charges on the tax roll.								
<b>COST &amp; FUNDING</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Total cost: \$75,000</td><td style="width: 50%;">Funding source: Sewer Maintenance Districts</td></tr> <tr> <td colspan="2">TERMS (if applicable):</td></tr> <tr> <td colspan="2">Explanation: The above total is the amount of annual revenue that will be collected as part of the property tax roll. It is deposited into the Sewer Maintenance Districts' funds for the exclusive use in carrying out the subject program pursuant to the Board-adopted Sewer System Management Plan.</td></tr> </table>			Total cost: \$75,000	Funding source: Sewer Maintenance Districts	TERMS (if applicable):		Explanation: The above total is the amount of annual revenue that will be collected as part of the property tax roll. It is deposited into the Sewer Maintenance Districts' funds for the exclusive use in carrying out the subject program pursuant to the Board-adopted Sewer System Management Plan.	
Total cost: \$75,000	Funding source: Sewer Maintenance Districts								
TERMS (if applicable):									
Explanation: The above total is the amount of annual revenue that will be collected as part of the property tax roll. It is deposited into the Sewer Maintenance Districts' funds for the exclusive use in carrying out the subject program pursuant to the Board-adopted Sewer System Management Plan.									
<b>PURPOSE OF REQUEST</b>	Approval of the Annexation and Levying of Sewer Service Charges for Fiscal Year 2026-27 will allow the Consolidated Sewer Maintenance District to collect its sewer service charges on the tax roll.								
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>Sewer service charges are the sole source of revenue for the operation and maintenance of the sewer infrastructure within the Consolidated Sewer Maintenance District.</p> <p>All 1,009 individual properties within the 10 parcels to be annexed will be assessed an annual sewer service charge of \$78.50 per sewage unit. A sewage unit is equivalent to a single-family dwelling. Multiple-family dwellings, commercial, or industrial parcels are assessed a multiplier of the sewage unit. Vacant parcels will be assessed at the rate of one-half of a sewage unit. These charges will become effective beginning in Fiscal Year 2026-27.</p> <p>On September 2, 2025, the Board will set the date of the public hearing. All public notice requirements will be completed prior to October 28, 2025, Public Hearing.</p> <p>On October 28, 2025, the Board will take the following steps during the Public Hearing:</p> <ul style="list-style-type: none"> <li>• Receive a jurisdictional statement from Public Works.</li> <li>• Receive testimony from the public (if any).</li> <li>• Find whether or not a majority protest of property owners exists, which for this matter is defined as 505 of the 1,009 individual property owners submitting a written protest.</li> </ul>								
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:								
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Board Priority #7: Sustainability (adopted in 2019). Providing resources for maintaining sanitary sewers achieves a reduction of spills, thereby ensuring that the public does not come into contact with wastewater. Therefore, this action creates healthier, more livable, economically stronger, more equitable, and more resilient communities.								
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Cid Tesoro, Deputy Director, (626) 458-4016, <a href="mailto:ctesoro@pw.lacounty.gov">ctesoro@pw.lacounty.gov</a>								



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ENVIRONMENTAL SERVICES CORE SERVICE AREA  
ANNEXATION AND LEVYING OF SEWER SERVICE CHARGES TO THE  
CONSOLIDATED SEWER MAINTENANCE DISTRICT OF 1,009 INDIVIDUAL  
PROPERTIES IN TEN PARCELS WITHIN UNINCORPORATED TERRITORIES OF  
CASTAIC AND TWIN LAKES AND THE CITIES OF AZUSA, BRADBURY,  
GLENDDORA, ROLLING HILLS ESTATES, AND SANTA CLARITA  
(SUPERVISORIAL DISTRICTS 1, 4, AND 5)  
(3-VOTES)**

### **SUBJECT**

Public Works is seeking Board approval of the annexation of new territories into the Los Angeles County Consolidated Sewer Maintenance District and levying of sewer service charges on parcels within the annexed territories.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed annexation of ten parcels, Parcel Nos. 3-23, 1-24 to 4-24, 100-24, 201-24 to 203-24, and 1-25 into the Consolidated Sewer Maintenance District and levying of sewer service charges are to meet operational expenses to maintain service within the proposed annexation areas and are statutorily exempt from the California Environmental Quality Act.

2. Adopt the Resolution of Intention to set the public hearing for October 28, 2025, for the proposed annexation of ten parcels into the Consolidated Sewer Maintenance District and the levying of sewer service charges within the annexed parcels.
3. In accordance with Health and Safety Code, Sections 4898 and 4899, instruct the Director of Public Works or his designee to post notices of the hearing in at least three conspicuous places in the territory proposed to be annexed and in at least three conspicuous places in the Consolidated Sewer Maintenance District. The notices shall contain a description of the territory proposed to be annexed; the date, time, and location of the hearing; and shall be posted not less than 10 days prior to the date set for the hearing.
4. In accordance with Health and Safety Code, Section 4899, instruct the Executive Officer of the Board to publish the notices once a week for two consecutive weeks in both English and Spanish newspapers.
5. In accordance with Article XIID, Section 6, of the California Constitution, instruct the Director of Public Works or his designee to notify the owners of record of all identified parcels of real property proposed to be annexed by United States mail of the amount of the Consolidated Sewer Maintenance District's sewer service charge to be levied upon each property; the basis for calculating the sewer service charge; the reason for the sewer service charge; and the date, time, and location of the hearing not less than 45 days prior to the date set for public hearing.

**AFTER THE PUBLIC HEARING, IT IS RECOMMENDED THAT THE BOARD:**

1. Determine whether a majority written protest exists against the proposed imposition of sewer service charges on the properties to be annexed.
2. If a majority written protest does not exist:
  - a. Find that the parcels proposed to be annexed will benefit from sewers maintained by Public Works and commencing in Fiscal Year 2026-27, authorize the boundaries of the Consolidated Sewer Maintenance District be altered to include such benefited parcels, and order levying of sewer service charges within the annexed parcels.

- b. Adopt the Property Tax Transfer Resolution approving and accepting negotiations that there will be no exchange of property tax revenues from annexation of the ten parcels.
  - c. Instruct the Director of Public Works or his designee to file the statement of boundary change with the State Board of Equalization and the Office of the Assessor.
3. If a majority written protest does exist, make a finding terminating the proposed annexation and levying of sewer service charge proceedings and refer the matter back to Public Works.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to annex parcels benefiting from sewers maintained by Public Works and to levy sewer service charges on parcels within the annexed territories. Most of the individual properties are being included in these proceedings at the property owner's request or due to the sewer being readily available to the property owner. Some of the properties are being annexed as a result of an audit conducted by Public Works that sewer service is already being provided to the property. Owners of the affected parcels will be notified by mail, at least 45 days prior to the public hearing date, of the exact amount that will be charged to their individual parcels as required by law. The sewer service charge for a typical single-family home will be \$78.50 annually in Fiscal Year 2026-27. Multiple-family residences, commercial, and industrial properties are charged a higher amount based on land use and size.

Enclosed is a complete list of the 1,009 individual properties within the 10 parcels along with their proposed sewer service charges (Enclosure A).

Approval of the proposed annexations will provide Public Works with revenue to be used to maintain the sewer facilities in compliance with State Water Resources Control Board regulatory requirements and the Department of Public Health standards.

#### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy i, Maximize Revenue. The recommended actions allow the annexation of new territories already receiving sewer services into the Consolidated Sewer Maintenance District and levying of sewer service charges to the affected parcels to ensure that

sufficient funds are raised for the continued maintenance of the sewer system in a cost-effective, safe, and environmentally sound manner and to protect the water resources of our communities.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

Upon approval by the Board, this action will generate an estimated \$75,000 in additional annual revenue to Public Works effective July 1, 2026, to provide for ongoing sewer maintenance operations. The additional revenue will be included in the Consolidated Sewer Maintenance District (GA9 – Revenue Source 9570) Fiscal Year 2026-27 Budget through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

These recommended actions are required to annex parcels that will benefit from Public Works maintenance of local sewer collection systems. The Cities of Azusa, Bradbury, Glendora, Rolling Hills Estates, and Santa Clarita have adopted the enclosed resolutions (Enclosure B) granting consent and jurisdiction to the County for the inclusion of territories within those cities into the Consolidated Sewer Maintenance District.

In order to effectuate an annexation, Section 4896 of the Health and Safety Code requires the Board, by resolution, to set a time and place for a public hearing regarding the proposed annexation. Consistent with this requirement, Enclosure C identifies the territories proposed to be annexed. Sewer service charges shall be determined in accordance with Title 20, Divisions 2 and 3 of the Los Angeles County Code.

In accordance with Health and Safety Code Sections 4898 and 4899, Public Works shall post the required notices of the public hearing in at least three conspicuous places in the territory proposed to be annexed and in at least three conspicuous places in the Consolidated Sewer Maintenance District at least 10 days prior to the date of the hearing.

The areas to be included are located within unincorporated territories of Castaic and Twin Lakes and the Cities of Azusa, Bradbury, Glendora, Rolling Hills Estates, and Santa Clarita. The procedures to annex territory into the Consolidated Sewer Maintenance District are set forth in California Health and Safety Code Section 4895 et seq. In order to annex territory located within a city, these procedures require consent of the governing body of such city as the owner of the sewers within their city.

As required by Section 4899 of the Health and Safety Code, the Board shall direct the Executive Officer of the Board to publish a notice of the hearing in a newspaper of general circulation once a week for two consecutive weeks.

Section 4900 of the Health and Safety Code provides that the Board, after passing upon the proposed annexation and any objections thereto, may, by order entered upon its minutes, determine that the territory proposed to be annexed or any part will be benefited by annexation and may order that the boundaries of the district be altered to include that territory.

The California Constitution, Article XIII D, Section 6 (a), requires that owners of parcels subject to new or increased sewer service charges be notified by mail no later than 45 days before the public hearing of the amount and reason for the charge; the method of determination; and the date, time, and location of the hearing. In the event a majority of property owners protest the new or increased charge, such new charge may not be imposed. In the absence of a majority protest, the sewer service charge shall be effective starting in Fiscal Year 2026-27.

Pursuant to Section 99 of the Revenue and Taxation Code, there will be no exchange of property tax revenues as a result of this action.

The Director of Public Works or his designee shall file the necessary statement of boundary change with the State Board of Equalization and the Office of the Assessor as required by Section 54900 of the Government Code and Section 99 of the Revenue and Taxation Code.

This proposal was reviewed by the Director of Public Works or his designee, acting as the County Surveyor, and the Office of the Assessor. The boundaries were approved as to definiteness and certainty and are shown on the legal descriptions also included in Enclosure C.

The Resolution of Intention (Enclosure D) and Property Tax Resolution (Enclosure E) have been approved as to form by County Counsel.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed annexation and levy of sewer service charges is to fund operating expenses to maintain sewers and is exempt from the California Environmental Quality Act pursuant to California Public Resources Code Sections 21080(b)(8) and 15273(a) of the California Environmental Quality Act Guidelines.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This action will result in the annexation of an additional 10.6 miles of sewer lines to the Consolidated Sewer Maintenance District. The revenue to be generated will be sufficient to fund the increased service area. The recommended action will have no impact on current County services or projects.

**CONCLUSION**

Please return one adopted copy of this letter to Public Works, Sewer Maintenance Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:AN:nv

Enclosures

c: Assessor  
Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors  
Public Health

ENCLOSURE

September 2, 2025

**ENVIRONMENTAL SERVICES CORE SERVICE AREA  
ANNEXATION AND LEVYING OF SEWER SERVICE CHARGES TO THE  
CONSOLIDATED SEWER MAINTENANCE DISTRICT OF 1,009 INDIVIDUAL  
PROPERTIES IN TEN PARCELS  
WITHIN UNINCORPORATED TERRITORIES OF CASTAIC AND TWIN LAKES AND  
THE CITIES OF AZUSA, BRADBURY, GLENDORA, ROLLING HILLS ESTATES,  
AND SANTA CLARITA  
(SUPERVISORIAL DISTRICTS 1, 4, AND 5)  
(3-VOTES)**

This Board letter has large enclosures.  
Click on link below to access:

[Consolidated Sewer Maintenance District \(Enclosures FTP Link\)](#)

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025		
<b>BOARD MEETING DATE</b>	9/2/2025		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Foothill Boulevard Traffic Signal Synchronization Program – Lowell Avenue to Crown Avenue		
<b>PROGRAM</b>	Countywide Traffic Congestion Management Program		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, e-mail your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board letter.</b>		
<b>DEADLINES/ TIME CONSTRAINTS</b>	There is no urgency.		
<b>COST &amp; FUNDING</b>	Total cost: \$3,735,600		Funding source: Proposition C Discretionary Grant Fund; City Jurisdictional Funding, Highways-Through-Cities Fund; Proposition C Local Return Fund.
	TERMS (if applicable): N/A		
	Explanation: N/A		
<b>PURPOSE OF REQUEST</b>	To obtain Board approval to adopt plans and specifications, advertise, and award and execute a construction contract for the Foothill Boulevard Traffic Signal Synchronization Program – Lowell Avenue to Crown Avenue project.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	This project is part of the Countywide Traffic Signal Synchronization Program. Traffic signal improvements would be made along Foothill Boulevard from Lowell Avenue to Crown Avenue to improve traffic flow and safety.		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. The project would modify, install, and synchronize traffic signals to reduce vehicular stops, fuel consumption, air emissions, and accidents, thereby improving air quality.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, Office (626) 458-4018, Cell (626) 476-9847, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>		



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
ADOPT RESOLUTION NO. 4005 FOR HIGHWAYS-THROUGH-CITIES FUNDING  
ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. TSM0010319  
FOOTHILL BOULEVARD TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
LOWELL AVENUE TO CROWN AVENUE  
IN THE CITIES OF GLENDALE, LA CAÑADA FLINTRIDGE, AND LOS ANGELES  
AND IN THE UNINCORPORATED COMMUNITY OF LA CRESCENTA-MONTROSE  
(SUPERVISORIAL DISTRICT 5)  
(4-VOTES)**

### **SUBJECT**

Public Works is seeking Board approval to adopt Resolution No. 4005 providing Highways-Through-Cities funds to the Cities of Glendale, La Cañada Flintridge, and Los Angeles for the Foothill Boulevard Traffic Signal Synchronization Program – Lowell Avenue to Crown Avenue in the Cities of Glendale, La Cañada Flintridge, and Los Angeles and in the unincorporated community of La Crescenta-Montrose.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Adopt Resolution No. 4005 finding that the modification and synchronization of traffic signals in the Cities of Glendale, La Cañada Flintridge, and Los Angeles and in the unincorporated community of La Crescenta-Montrose, is of general County interest and that Los Angeles County aid in the form of Highways-Through-Cities funds in the amount of \$1,885,900 shall be provided to the Cities of Glendale, La Cañada Flintridge, and Los Angeles to be expended in accordance with all applicable provisions of law relating to funds derived from the Proposition C Discretionary Grant Fund and Proposition C Local Return Fund.
3. Approve and authorize the Director of Public Works or his designee to sign Funding Cooperative Agreements between the County of Los Angeles and the Cities of Glendale and La Cañada Flintridge to allow the cities to contribute their share of funding to the Foothill Boulevard Traffic Signal Synchronization Program – Lowell Avenue to Crown Avenue project. The total project cost is currently estimated to be \$3,735,600 with the City of Glendale's share estimated to be \$1,749,300; the City of La Cañada Flintridge's share estimated to be \$432,500; the City of Los Angeles' share estimated to be \$78,300; and the County's share estimated to be \$1,475,500. The Director of Public Works or his designee may execute amendments to the Funding Cooperative Agreements to incorporate necessary programmatic and administrative changes.
4. Approve the proposed project and adopt the plans and specifications that are on file in Public Works' Project Management Division III for the Foothill Boulevard Traffic Signal Synchronization Program - Lowell Avenue to Crown Avenue project at an estimated construction contract cost between \$1,700,000 and \$2,600,000.
5. Instruct the Executive Officer of the Board to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on September 30, 2025, in accordance with the Notice Inviting Bids.
6. Find pursuant to California Public Contract Code, Section 3400 (c) (2), that it is necessary to specify the designated items by specific brand name in order to match other products already in use on a particular public improvement either completed or in the course of completion.

7. Delegate authority to the Director of Public Works or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
8. Delegate authority to the Director of Public Works or his designee to award and execute a construction contract for the Foothill Boulevard Traffic Signal Synchronization Program - Lowell Avenue to Crown Avenue project to the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$1,700,000 and \$2,600,000 or that exceeds the estimated cost range by no more than 15 percent, if additional and appropriate funds have been identified.
9. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of California Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in California Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works or his designee under California Public Contract Code Section 20395; (d) accept the project upon its final completion; and (e) release retention money withheld consistent with the requirements of California Public Contract Code, Sections 7107 and 9203.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find that the proposed project is exempt from the California Environmental Quality Act (CEQA); adopt a resolution that the project is of general County interest and that aid in the form of Highways-Through-Cities (HTC) funds in the amount of \$1,885,900 shall be provided to the Cities of Glendale, La Cañada Flintridge, and Los Angeles; authorize Public Works to execute Funding Cooperative Agreements between the County of Los Angeles and the Cities of Glendale and La Cañada Flintridge; and allow Public Works to construct the Foothill Boulevard Traffic Signal Synchronization Program – Lowell Avenue to Crown Avenue project in the Cities of Glendale, La Cañada Flintridge, and Los Angeles and in the unincorporated community of La Crescenta-Montrose (see Enclosure A).

The proposed project includes upgrading traffic signal equipment, pedestrian enhancements, and various other intersection safety improvements along the corridor.

The project will modify and synchronize traffic signals on Foothill Boulevard between Lowell Avenue to Crown Avenue, thereby enhancing traffic flow, reducing congestion, and improving safety for the traveling public.

The HTC Program is a County program that was initiated to assist cities in developing a fully coordinated arterial system throughout the County recognizing that many small cities do not have the funds to complete their portion of the County's Highway Plan. Under the HTC Program, cities receive assistance for the construction of specific highway projects. The HTC funds are allocated on a case-by-case basis at the discretion of the Supervisor in whose supervisorial district the project is located.

Board adoption of Resolution No. 4005 approves the County's contribution of HTC funds in the amount of \$1,885,900 to finance a portion of the Cities of Glendale, La Cañada Flintridge, and Los Angeles' jurisdictional shares of the project cost (see Enclosure B).

Sections 1680-1683 of the California Streets and Highways Code provide that the Board of Supervisors of any County may, by a Resolution adopted by a four-fifths vote of its members, determine that certain types of road improvements are of general County interest and that County aid shall be extended therefor.

The Funding Cooperative Agreements between the County and the Cities of Glendale and La Cañada Flintridge are needed to design and construct traffic signal improvements, along Foothill Boulevard between Lowell Avenue to Crown Avenue. The County of Los Angeles will perform the preliminary engineering and administer construction of the proposed project with the cities and the County to finance their respective jurisdictional shares of the project cost. The cities' and County's actual costs will be based upon a final accounting after completion of the project. Authorizing the Director of Public Works or his designee to execute the Funding Cooperative Agreements will expedite project delivery. The agreements will be approved as to form by County Counsel before execution.

It is anticipated that the work will start in March 2026 and be completed in March 2028.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life of County residents.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this proposed project is in the range of \$1,700,000 to \$2,600,000 with a maximum construction contract cost to be within 15 percent of this range. The total project cost is estimated to be \$3,735,600. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, consultant services, survey, right-of-way and utility clearances, inspection, contract administration, change order contingency, and other County services.

The proposed project is located in the Cities of Glendale, La Cañada Flintridge, and Los Angeles and in the unincorporated community of La Crescenta-Montrose. The City-County cooperative agreements will provide for the County to perform the preliminary engineering and administer the construction of the project with the Cities of Glendale and La Cañada Flintridge to finance a portion of their jurisdictional shares of the project cost, estimated to be \$313,200 and \$61,000, respectively.

The proposed project is financed with \$2,528,300 in grant funds received from the Los Angeles County Metropolitan Transportation Authority 2013 Call for Projects, Proposition C Discretionary Grant Fund for the Foothill Boulevard Traffic Signal Corridor project, and \$833,100 from the County Proposition C Local Return Fund. The \$1,885,900 in HTC funds consists of Proposition C Discretionary Grant Fund and Proposition C Local Return Fund.

The Cities of Glendale, La Cañada Flintridge, and Los Angeles' jurisdictional shares of the County HTC contribution from Proposition C Discretionary Grant funds are \$1,436,100, \$371,500, and \$78,300, respectively. The Board has established a \$2,500,000 top-of-pot annual allocation from the Proposition C Local Return Fund Budget from the Countywide Traffic Congestion Management Program. The \$833,100 in County Proposition C Local Return funds will be funded from this top-of-pot allocation, of which \$229,800, \$136,900, and \$23,400 will be used for the Cities of Glendale, La Cañada Flintridge, and Los Angeles' respective shares in HTC funds and \$443,000 for the County's share of Proposition C Local Return funds.

Funding for the proposed project is included in the Proposition C Local Return Fund (CN9—Capital Assets-Infrastructure and Service and Supplies) Fiscal Year 2025-26 Budget.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This proposed project will be advertised in accordance with Section 20392 of the California Public Contract Code.

California Public Contract Code, Section 3400, allows a product to be designated by specific brand name for several purposes, one of which is to match other products in use on a particular public improvement either completed or in the course of completion, if the awarding authority makes a finding and language is included in the Notice Inviting Bids. The Notice Inviting Bids includes language describing this finding.

A list of specific brand names and qualified purposes in accordance with the California Public Contract Code, Section 3400, is provided in Enclosure C.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved as to form by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to the award of this proposed contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed traffic signal synchronization project is exempt from CEQA. The project to improve traffic signal operations, upgrade traffic signal equipment, pedestrian enhancements, and various other intersection safety improvements, with no expansion in use, is within a class of projects that have been determined not to have a significant effect on the environment and meets the criteria set forth in Section 15301 (c) and (g) and 15302 (c) of the CEQA Guidelines, and Class 1 (k) and 1 (x), Subsections 4, 7, 14, and 22 and Class 2 (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, which apply to operation and minor alteration, replacement or reconstruction of existing facilities, modification of an existing traffic signal system, and related maintenance and upgrades. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual

circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

### **CONTRACTING PROCESS**

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will require that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<https://pw.lacounty.gov/general/contracts/opportunities>

Additionally, contract solicitations will be advertised through web-based and social media platforms.

In order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Minor impacts to adjacent residents, businesses, and motorists may occur while the project is underway. When the project is completed, it will have a positive impact by enhancing traffic flow, reducing congestion, and improving safety for the traveling public.

The Honorable Board of Supervisors  
September 2, 2025  
Page 8

**CONCLUSION**

Please return one adopted copy of this Board letter and signed resolution to Public Works, Project Management Division III.

Respectfully submitted,

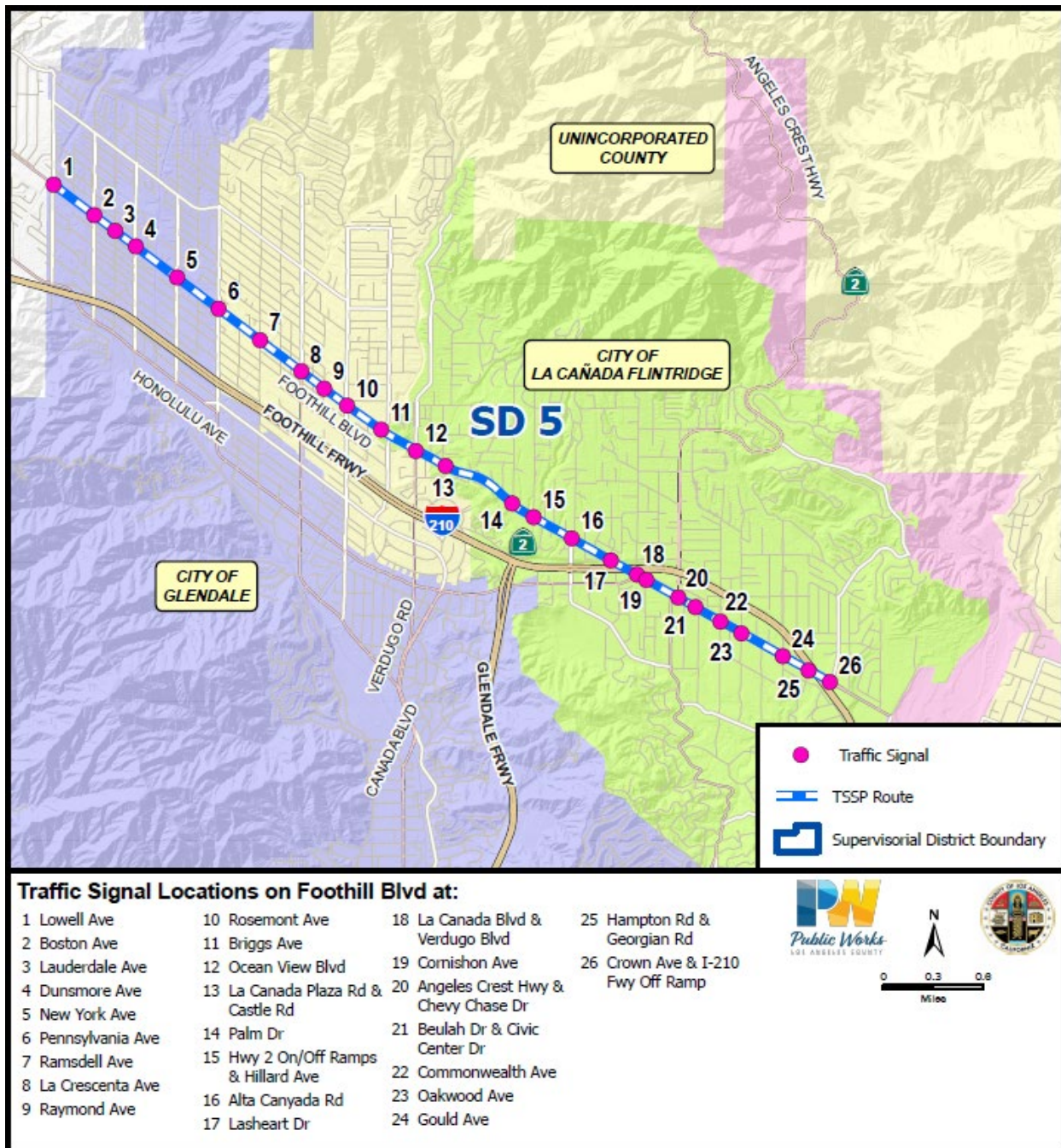
MARK PESTRELLA, PE  
Director of Public Works

MP:RLG:ma

Enclosures

c: Chief Executive Office (Chistine Frias)  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services (Countywide Contract Compliance)

**FOOTHILL BOULEVARD TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
LOWELL AVENUE TO CROWN AVENUE  
PROJECT ID NO. TSM0010319**



**RESOLUTION NO. 4005 OF THE BOARD OF SUPERVISORS OF  
THE COUNTY OF LOS ANGELES TO EXTEND COUNTY AID TO THE CITIES  
OF GLENDALE, LA CAÑADA FLINTRIDGE, AND LOS ANGELES  
FOR THE DESIGN AND CONSTRUCTION OF TRAFFIC SIGNAL  
SYNCHRONIZATION IMPROVEMENTS**

WHEREAS, the Cities of GLENDALE, LA CAÑADA FLINTRIDGE, and LOS ANGELES are hereinafter referred to as CITIES, and the COUNTY OF LOS ANGELES, hereinafter referred to as COUNTY, desire to modify and synchronize the traffic signals along Foothill Boulevard from Lowell Avenue to Crown Avenue, which work is hereinafter referred to as TSSP; and

WHEREAS, portions of TSSP are located and will be utilized within the jurisdictional limits of CITIES and COUNTY; and

WHEREAS, TSSP is of general interest to CITIES and COUNTY; and

WHEREAS, the CITIES' shares of the total cost of TSSP is currently estimated to be Two Million Two Hundred Sixty Thousand One Hundred and 00/100 Dollars (\$2,260,100.00); and

WHEREAS, COUNTY and CITIES previously executed or will execute cooperative agreements, which outline the roles and responsibilities associated with the TSSP; and

WHEREAS, the CITIES' shares of the TSSP cost will be financed with One Million Four Hundred Ninety-Five Thousand Eight Hundred and 00/100 Dollars (\$1,495,800.00) in Los Angeles County Metropolitan Transportation Authority (METRO) 2013 Call for Projects Grant funds administered by the COUNTY for the Foothill Boulevard Traffic Signal Corridor Project and Three Hundred Ninety Thousand One Hundred and 00/100 Dollars (\$390,100.00) in local matching funds and Three Hundred Seventy-Four Thousand Two Hundred and 00/100 Dollars (\$374,200.00) in City funds; and

WHEREAS, on an annual basis, a Two Million Five Hundred Thousand and 00/100 Dollars (\$2,500,000.00) Top-of-Pot allocation from the Proposition C Local Return Fund Budget has been established for COUNTY'S Traffic Congestion Management Program; and

WHEREAS, the local share of the cost of TSSP will be funded from this Top-of-Pot allocation; and

WHEREAS, TSSP is consistent with the scope of work for traffic improvements within CITIES pursuant to Memorandum of Understanding Number 920000000F7306 between COUNTY and METRO; and

WHEREAS, such a proposal is authorized and provided for by the provisions of Sections 1680-1683 of the California Streets and Highways Code.

NOW, THEREFORE, it is hereby resolved as follows:

SECTION 1. The TSSP is of general COUNTY interest and County aid shall be extended therefor.

SECTION 2. Subject to the terms and conditions set forth herein, COUNTY consents, pursuant to the provisions of Sections 1680-1683 of the California Streets and Highways Code, to extend aid to CITIES in the amount of One Million Eight Hundred Eighty-Five Thousand Nine Hundred and 00/100 Dollars (\$1,885,900.00) for the TSSP from the Proposition C Local Return Fund, to be expended in accordance with all applicable provisions of law relating to funds derived from the Proposition C local sales tax.

SECTION 3. The financial obligations of the COUNTY are expressly conditioned upon obtaining reimbursement from METRO pursuant to Memorandum of Understanding Number 920000000 F7306 between COUNTY and METRO.

SECTION 4. If any provision of this resolution is held or declared to be invalid, the resolution shall be void and the consent granted hereunder shall lapse.

//  
//  
//  
//  
//  
//  
//  
//  
//  
//  
//  
//  
//  
//  
//  
//  
//  
//  
//  
//  
//

**ENCLOSURE B**  
September 2, 2025

The foregoing Resolution was adopted on the \_\_\_\_ day of \_\_\_\_\_, 2025, by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

EDWARD YEN  
Executive Officer of the  
Board of Supervisors of  
the County of Los Angeles

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By Katherine Hardy  
Deputy

**PROJECT NAME: FOOTHILL BOULEVARD TRAFFIC SIGNAL SYNCHRONIZATION  
PROGRAM - LOWELL AVENUE TO CROWN AVENUE**

**PROJECT ID NO.: TSM0010319**

**List of specific brand names in accordance with California Public Contract Code  
Section 3400:**

	Item/Category	Manufacturer	Model	Public Contract Code 3400 Justification	Detailed Justification
1.	Traffic Signal Controller Software	Fourth Dimension Traffic	D4 Firmware (Version 1.6.4)	(C) (2)	D4 Firmware for the 2070 Advanced Traffic Controller is necessary to maintain compatibility with the current traffic control system used in Public Works' Traffic Management Center.
2.	Traffic Signal Controller Software	Q-Free	MAXTIME Firmware (Version 2.10.2)	(C) (2)	MAXTIME Firmware for the 2070 Advanced Traffic Controller is requested by the City of Glendale for intersections within their jurisdiction. This firmware is needed to maintain compatibility with the City's Central Traffic Management System.
3.	Traffic Signal Controller	Q-Free	2070LX Controller	(C) (2)	The 2070LX Controller manufactured by Q-Free is requested by the City of Glendale for the intersections within their jurisdiction. Only these controllers are compatible with the advanced priority features in the City's Central Traffic Management System.

\*(1) In order that a field test or experiment may be made to determine the product's suitability for future use. (2) In order to match other products in use on a particular public improvement either completed or in the course of completion. (3) In order to obtain a necessary item that is only available from one source. (4) (a) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the Invitation for Bid or Request for Proposals; and (b) In order to respond to an emergency declared by the State, a State agency, or political subdivision of the State, but only if the facts setting forth the reasons for the finding of the emergency are contained in the public records of the authority issuing the Invitation for Bid or Request for Proposals.

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/2/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Florence Neighborhood Mobility	
<b>PROGRAM</b>	Transportation	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why: N/A	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable	
	<b>If unsure whether a matter is subject to the Levine Act, e-mail your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	The proposed project has an Affordable Housing Sustainable Communities Cycle 3 Grant, which requires \$3,087,535 of construction expenditures be invoiced by July 1, 2026.	
<b>COST &amp; FUNDING</b>	Total cost: \$8,400,000	Funding source: Los Angeles County Metropolitan Transportation Authority Wayfinding Signage Grant Pilot Program, Affordable Housing and Sustainable Communities Program, Second Supervisorial District's Transportation Improvement Program Measure R Local Return Fund.  Funding for this project is available in the Second Supervisorial District's Transportation Improvement Program in the Measure R Local Return Fund (CN5–Capital Assets-Infrastructure and Services and Supplies) Fiscal Year 2025-26 Budget. Funding for future years will be requested through the annual budget process.
	TERMS (if applicable): N/A	
	Explanation: N/A	
<b>PURPOSE OF REQUEST</b>	To obtain Board approval for delegated authority to adopt the plans and specifications, advertise, and award and execute a construction contract for the Florence Neighborhood Mobility project in the unincorporated community of Florence-Firestone.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The project will provide various improvements, including upgraded curb ramps, curb extensions (bulb-outs), new and improved site furnishings, traffic signal upgrades with new pedestrian features, new bike route, and planting of drought-tolerant trees in the unincorporated community of Florence-Firestone.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. This project will improve access for pedestrians and transit users.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, Office (626) 458-4018, Cell (626) 476-9847, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
DELEGATE AUTHORITY TO ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. RDC0016428  
FLORENCE NEIGHBORHOOD MOBILITY  
IN THE UNINCORPORATED COMMUNITY OF FLORENCE-FIRESTONE  
(SUPERVISORIAL DISTRICT 2)  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to carry out the accelerated delivery of the Florence Neighborhood Mobility project, including delegated authority to adopt plans and specifications, advertise for bids, and award and execute a construction contract in the unincorporated community of Florence-Firestone.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project, and related actions, are exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the project and delegate authority to the Director of Public Works or his designee to adopt the plans and specifications and advertise for bids at an estimated construction contract cost between \$3,900,000 and \$5,800,000 for the Florence Neighborhood Mobility project.

3. Delegate authority to the Director of Public Works or his designee to instruct the Executive Officer of the Board to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement with the Notice Inviting Bids when ready to advertise this project.
4. Delegate authority to the Director of Public Works or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
5. Delegate authority to the Director of Public Works or his designee to award and execute a construction contract for the Florence Neighborhood Mobility project with the responsible contractor with the lowest apparent responsive bid within or less than the estimated cost range of \$3,900,000 and \$5,800,000 or that exceeds the estimated cost range by no more than 15 percent, if additional funds have been identified.
6. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of California Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in California Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works or his designee under Section 2.18.050 of the Los Angeles County Code and under California Public Contract Code, Section 20395; (d) accept the project upon its final completion; and (e) make required findings and release retention money withheld consistent with the requirements of California Public Contract Code, Sections 7107 and 9203.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find that the proposed project, and related actions, are exempt from the California Environmental Quality Act (CEQA) and allow Public Works to construct various improvements, including upgraded curb ramps, curb extensions (bulb-outs), new and improved site furnishings, wayfinding signage, new streetlight, tree removal, traffic signal upgrades with new pedestrian features, new bike route, and planting drought-tolerant trees in the unincorporated community of Florence-Firestone (see enclosed map).

The project will improve the unincorporated community of Florence-Firestone by providing improved access to the Metro A Line Florence Station for pedestrian and transit users.

Additional benefits include public health and environmental benefits, traffic safety and mobility, traffic calming, improved alternative modes of transportation, and urban greening.

It is anticipated the work will start in January 2026 and be completed in April 2027.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by supporting multimodal transportation investments that improves safety and mobility, reduces traffic congestion, and reduces greenhouse gas emissions.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this proposed project is in the range of \$3,900,000 to \$5,800,000 with a maximum construction contract cost to be within 15 percent of this range. The total project cost is estimated to be \$8,400,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, consultant services, survey, environmental clearance, right-of-way and utility clearances, inspection, contract administration, change order contingency, and other County services.

The project is administered utilizing grant funds in the amount of \$51,615 and \$3,087,535 under the Los Angeles County Metropolitan Transportation Authority Wayfinding Signage Grant Pilot Program and the Affordable Housing and Sustainable Communities Program, respectively. The remaining project cost estimated at \$5,260,850 is funded with the Second Supervisorial District's Transportation Improvement Program Measure R Local Return funds.

Funding for this project is available in the Second Supervisorial District's Transportation Improvement Program in Measure R Local Return Fund (CN5–Capital Assets-Infrastructure and Services and Supplies) Fiscal Year 2025-26 Budget. Funding for future years will be requested through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

California Public Contract Code, Section 20391, allows the Los Angeles County Board of Supervisors to delegate approval of plans and specifications to the Director of Public Works, acting as the Road Commissioner, on a project-by-project basis. Once plans are

approved, Public Works will instruct the Executive Officer of the Board to advertise the project for bids in accordance with Section 20392 of the California Public Contract Code. It is anticipated that the project will advertise for bids within the next 3 months.

These contracts will be advertised in accordance with Section 20392 of the California Public Contract Code.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of this contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the California construction labor hours be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project will also include a jobs coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

Effective June 7, 2023, Countywide Community Workforce Agreement applies to projects with an estimated construction contract value of \$5,000,000 or greater. Provisions of the Countywide Community Workforce Agreement will not be applied to this contract as the estimated construction contract value is below the threshold.

## **ENVIRONMENTAL DOCUMENTATION**

Approval of the recommended actions will find the project exempt from CEQA and allow Public Works to reconstruct roadways and intersections to improve access for pedestrians and transit users.

The proposed project is exempt from CEQA. The project, to reconstruct the existing roadways, intersections, construct bulb-outs, traffic signal upgrades, new bike route, tree removal, and landscaping, is within a class of projects that have been determined not to have a significant effect on the environment and which meets the criteria set forth in

Sections 15301 (b), (c), and (g); 15302 (c); 15303 (d) and (e); and 15304 (b) of the CEQA Guidelines; and Class 1 (e), (f), (k), and (x) Subsections 4, 7, 9, 14, 16, 18, 19, 20, 22, 24, and 27; Class 2 (b) and (e); Class 3 (b); and Class 4 (c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. This applies to repair, maintenance, or minor alteration of existing public structures or facilities involving negligible or no expansion of use; replacement or reconstruction of existing structures and facilities where new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity; construction of limited numbers of new facilities or structures; and minor public alterations in the condition of vegetation that do not involve removal of healthy, mature, scenic trees except for forestry and agricultural purposes. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse at the Office of Land Use and Climate Innovation pursuant to California Public Resources Code, Section 21152, and will post the notice to the County's website in accordance with Section 21092.2.

### **CONTRACTING PROCESS**

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will require that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<http://pw.lacounty.gov/general/contracts/opportunities>

Also, the contract solicitation will be advertised through web-based and social media platforms.

In addition, in order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

When the project is completed, it will have a positive impact by improving access to the Metro A Line Florence Station for pedestrian and transit users. Additional benefits include public health and environmental benefits, traffic safety and mobility, traffic calming, improved alternative modes of transportation, and urban greening.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division III.

Respectfully submitted,

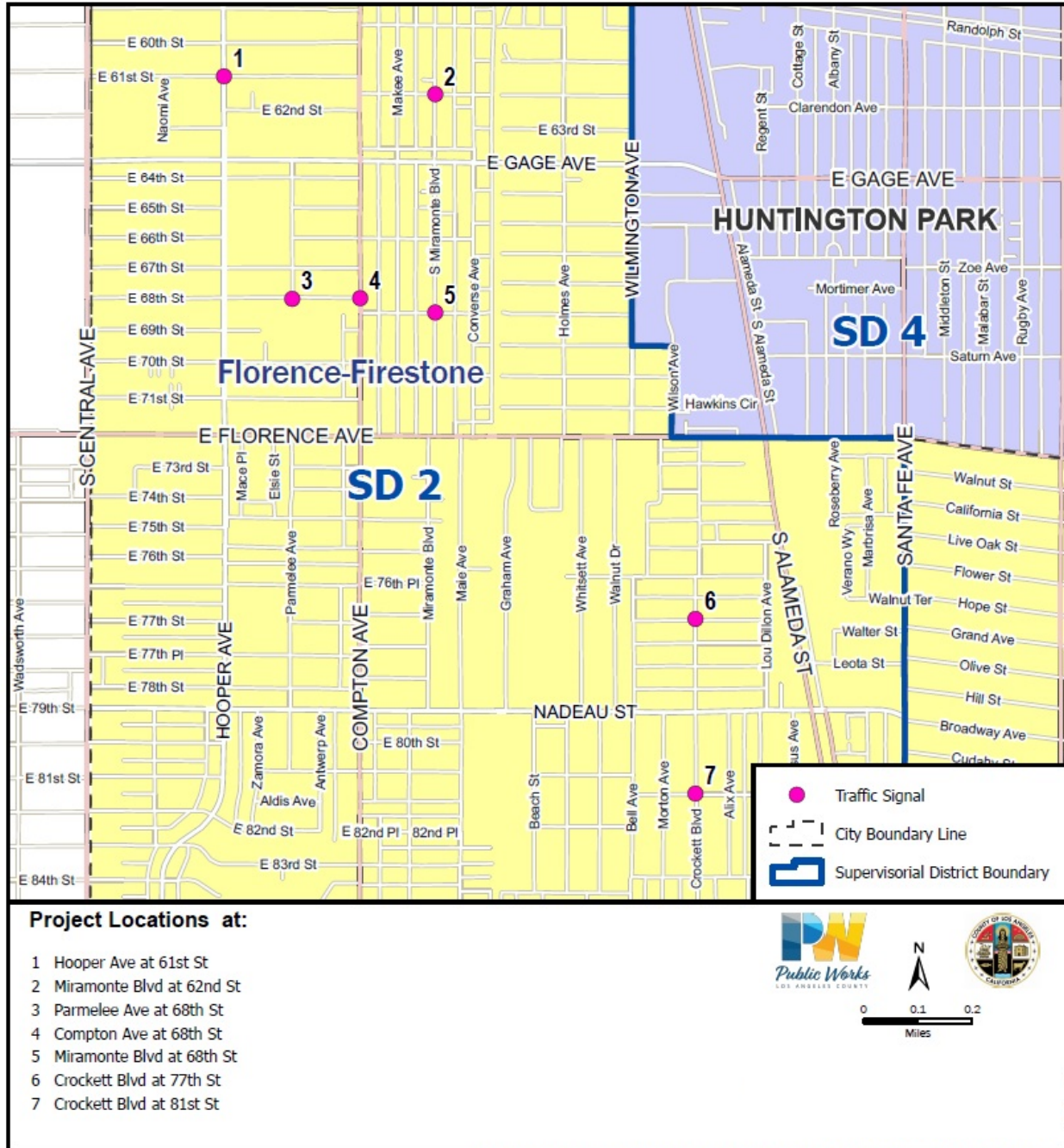
MARK PESTRELLA, PE  
Director of Public Works

MP:KF:ma

Enclosure

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services (Countywide Contract Compliance)

FLORENCE NEIGHBORHOOD MOBILITY  
PROJECT ID NO. RDC0016428



# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	8/13/2025	
BOARD MEETING DATE	9/2/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
DEPARTMENT(S)	Public Works	
SUBJECT	Trancas Creek Crossing Permanent Waterline (Phase II)	
PROGRAM	Waterline Systems in Los Angeles County Waterworks District No. 29, Malibu	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, e-mail your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board letter.</b>	
DEADLINES/ TIME CONSTRAINTS	There is urgency to construct this project in coordination with the scheduled completion of the California Department of Transportation's Trancas Creek Bridge Replacement Project. Installation of the new water main must be completed as close to the finish of the bridge replacement as possible to minimize disruption to community and return to long-term operation and maintenance of water transmission in the area.	
COST & FUNDING	Total cost:	Funding source:
	\$4,900,000	The District's Accumulative Capital Outlay Fund (N33-Capital Assets-Infrastructure) Fiscal Year 2025-26 Budget.
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	To obtain Board approval to adopt plans and specifications, advertise, award a construction contract, and delegate authority in connection with the contract to complete the Trancas Creek Crossing Permanent Waterline (Phase II) project in the City of Malibu.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The project will install approximately 400-linear-feet of permanent 18-inch steel waterline and remove approximately 420-linear-feet of temporary bypass waterline. The project is part of the California Department of Transportation Trancas Creek Bridge Replacement Project.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. This project will increase water system reliability for domestic use and fire protection. This infrastructure investment will better enable the water system to adapt to changing demands and climate stresses.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Adam Ariki, Deputy Director, Office (626) 458-4012, Cell (626) 476-6703, <a href="mailto:aariki@pw.lacounty.gov">aariki@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
WATER RESOURCES CORE SERVICE AREA  
ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. WWD2900090  
TRANCAS CREEK CROSSING PERMANENT WATERLINE (PHASE II)  
IN THE CITY OF MALIBU  
(SUPERVISORIAL DISTRICT 3)  
(4-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to adopt plans and specifications, advertise for bids, and award and execute a construction contract for the Trancas Creek Crossing Permanent Waterline (Phase II) project in the City of Malibu.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU:**

1. Determine that the recommended actions are within the scope of the Trancas Creek Crossing Permanent Waterline (Phase II) project impacts analyzed in the Environmental Reevaluation/Addendum and the Mitigated Negative Declaration/Finding of No Significant Impact. These documents were prepared and adopted by the California Department of Transportation, as lead agency for their State

Route 1 Trancas Creek Bridge Replacement project and were previously certified by the Board.

2. Adopt the plans and specifications that are on file in Public Works' Project Management Division III for the Trancas Creek Crossing Permanent Waterline (Phase II) project at an estimated construction contract cost between \$1,700,000 and \$2,500,000.
3. Instruct the Executive Officer of the Board to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on September 30, 2025, in accordance with the Notice Inviting Bids.
4. Find pursuant to California Public Contract Code, Section 3400 (c) (2), that it is necessary to specify designated items by specific brand name in order to match other products in use on a particular public improvement either completed or in the course of completion.
5. Delegate authority to the Director of Public Works or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
6. Delegate authority to the Director of Public Works or his designee to award and execute a construction contract for the Trancas Creek Crossing Permanent Waterline (Phase II) project with the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$1,700,000 and \$2,500,000 or that exceeds the estimated cost range by no more than 15 percent, if additional funds have been identified.
7. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of California Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in California Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works Section 20614 of the California Public Contract Code; (d) accept the project upon its final completion; and (e) make required findings and release retention money withheld consistent with the requirements of California Public Contract Code, Sections 7107 and 9203.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to comply with the California Environmental Quality Act (CEQA) and allow Public Works to install approximately 400-linear-feet of permanent 18-inch steel waterline and remove approximately 420-linear-feet of temporary 16-inch High-Density Polyethylene bypass water main, as part of the Trancas Creek Crossing Waterline Phases I and II projects, approved by the Board on June 9, 2020.

The Los Angeles County Waterworks District, No. 29, Malibu, owns, operates, and maintains an underground transmission water main and appurtenances along, and adjacent to, State Route 1, Pacific Coast Highway in the City of Malibu (see Enclosure A). The California Department of Transportation (Caltrans) is completing a construction project to replace and widen the existing Trancas Creek Bridge and reconstruct the roadway approaches along Pacific Coast Highway for improved safety and mobility of motorists and pedestrians. Public Works coordinated with Caltrans to remove the existing water main from the bridge and construct a temporary pipe to provide continuous water service to the community while the bridge was constructed. The bridge replacement is now substantially complete and prepared for Public Works to construct a new permanent water main on the bridge.

It is anticipated the work will start in the third quarter of 2026 and be completed in the first quarter of 2027.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life of County residents.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$1,700,000 to \$2,500,000 with a maximum construction contract cost to be 15 percent above this range. The total project cost is estimated to be \$4,900,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, construction engineering, inspection, contract administration, change order contingency, environmental compliance, and other County services.

Funding for this project is available in the Los Angeles County Waterworks District No. 29, Malibu, Accumulative Capital Outlay Fund (N33–Capital Assets–Infrastructure) Fiscal Year 2025-26 Budget. Funding for future years will be requested through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This project will be advertised in accordance with Section 20602 of the California Public Contract Code.

California Public Contract Code, Section 3400, allows a product to be designated by specific brand name for several purposes, one of which is in order to match other products in use on a particular public improvement either completed or in the course of completion, if the awarding authority makes a finding to the same effect and language is included in the Notice Inviting Bids. It includes language describing this finding.

A list of specific brand names and qualified purposes in accordance with the California Public Contract Code is provided in Enclosure B.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of this contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

## **ENVIRONMENTAL DOCUMENTATION**

The project and related recommended actions are within the scope of the project in the Environmental Reevaluation/Addendum to the Mitigated Negative Declaration/Finding of No Significant Impact (MND) prepared and adopted by Caltrans as lead agency for their State Route 1 Trancas Creek Bridge Replacement project previously reviewed and considered by the Board on June 9, 2020. The proposed Trancas Creek Crossing Permanent Waterline (Phase II) project is within the assumptions for construction and operation analyzed in the Addendum to the MND, which described the installation and proposed removal of the temporary bypass pipe within the temporary construction easement. As a responsible agency under CEQA, Los Angeles County Waterworks District No. 29, Malibu, has determined that none of the conditions in the CEQA Guidelines, Sections 15162, 15163, and 15164 would require preparation of a subsequent, supplemental, or an addendum to the MND or further environmental documentation under CEQA. The Environmental Commitment Record/Mitigation Monitoring program adopted by Caltrans with the approved MND will continue to apply and is incorporated in the proposed project, as applicable, and ensures that no new or substantially more severe impacts would occur than analyzed in the approved MND. There are no changes to the project or to the circumstances under which the project is undertaken that require further review under CEQA.

The location of the documents and other materials constituting the record of the proceedings upon which the Board's decision is based in this matter is Public Works, 1000 South Fremont Avenue, Building A9-E, 4th Floor, Alhambra, CA 91803, and at the Public Works website at this location:

<https://dpw.lacounty.gov/www/web/SystemImprovements/DistrictNo29.aspx>

The custodian of such documents and materials is the Civil Engineer of the Capital Projects Unit in Waterworks Division. Upon the Board's approval of the project, Public Works will file a Notice of Determination with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the Notice of Determination to its website in accordance with Section 21092.2.

## **CONTRACTING PROCESS**

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will require that at least 30 percent of the total California craft worker

hours for construction of the project be performed by Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<http://pw.lacounty.gov/general/contracts/opportunities>

Additionally, contract solicitation will be advertised through web-based and social media platforms.

In order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

When the project is completed, it will have a positive impact by ensuring the structural integrity of the water main and improving water supply reliability, thereby, protecting the health and safety of existing customers.

The Honorable Board of Supervisors  
September 2, 2025  
Page 7

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division III.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:KF:ma

Enclosures

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services (Countywide Contract Compliance)

TRANCAS CREEK CROSSING PERMANENT WATERLINE (PHASE II)  
PROJECT ID NO. WWD2900090



**PROJECT NAME:** TRANCAS CREEK CROSSING PERMANENT WATERLINE (PHASE II)

**PROJECT ID NO.:** WWD2900090

**List of specific brand names in accordance with California Public Contract Code Section 3400:**

Item/Category	Manufacturer	Model	Public Contract Code 3400 Justification*	Detailed Justification
Flexible Expansion Joint	EBAA Iron	FLEX-TEND, Force Balanced	(2)	Sole source is required for consistency with existing equipment and institutional knowledge regarding repairs and maintenance.

\*(1) In order that a field test or experiment may be made to determine the product's suitability for future use. (2) In order to match other products in use on a particular public improvement either completed or in the course of completion. (3) In order to obtain a necessary item that is only available from one source. (4) (a) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the Invitation for Bid or Request for Proposals. (b) In order to respond to an emergency declared by the State, a State agency, or political subdivision of the State, but only if the facts setting forth the reasons for the finding of the emergency are contained in the public records of the authority issuing the Invitation for Bid or Request for Proposals.

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025				
<b>BOARD MEETING DATE</b>	9/2/2025				
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>				
<b>DEPARTMENT(S)</b>	Public Works				
<b>SUBJECT</b>	On-Call Project Controls and Related Services for Project Management Division III				
<b>PROGRAM</b>	N/A				
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A				
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, e-mail your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board letter.</b>				
<b>DEADLINES/ TIME CONSTRAINTS</b>	There is no urgency.				
<b>COST &amp; FUNDING</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;">           Total cost: \$25,000,000         </td><td style="width: 50%; vertical-align: top;">           Funding source:            Funding for these services will be limited to the funding available in various Public Works' administered funds Fiscal Year 2025-26 Budgets, primarily in the Road, Flood Control District, Measure M Local Return, Measure R Local Return, and Proposition C Local Return Funds. Funding to finance future contract years will be requested through the annual budget process.         </td></tr> </table>			Total cost: \$25,000,000	Funding source: Funding for these services will be limited to the funding available in various Public Works' administered funds Fiscal Year 2025-26 Budgets, primarily in the Road, Flood Control District, Measure M Local Return, Measure R Local Return, and Proposition C Local Return Funds. Funding to finance future contract years will be requested through the annual budget process.
Total cost: \$25,000,000	Funding source: Funding for these services will be limited to the funding available in various Public Works' administered funds Fiscal Year 2025-26 Budgets, primarily in the Road, Flood Control District, Measure M Local Return, Measure R Local Return, and Proposition C Local Return Funds. Funding to finance future contract years will be requested through the annual budget process.				
	<b>TERMS (if applicable):</b> The consultant service agreement will be for a 3-year term plus two optional 1-year extensions. Explanation: N/A				
<b>PURPOSE OF REQUEST</b>	Public Works is seeking Board approval to award one consultant service agreement to provide on-call project controls and related services for Project Management Division III.				
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The consultant service agreement will provide on-call project controls and related services for Project Management Division III. These services will allow Public Works to monitor and report vital project-related schedule and budget information that will enhance development and accelerate delivery of horizontal infrastructure projects located throughout Los Angeles County.				
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Public Works informed 1,674 Local Small Business Enterprises, 154 Social Enterprises, 170 Disabled Veteran Business Enterprises, 1,143 Community Business Enterprises, and 904 Community-Based Organizations. Additionally, 48 firms registered on Public Works' website for this RFP.				
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. This Board agenda item will increase Public Works' ability to manage fluctuations in workload; provide responsive, efficient, and high-quality public transportation services in a timely manner; and enhance the delivery of projects to improve public infrastructure assets and drive the development of the workforce and economic development of the County.				
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Keegan Fahey, Acting Assistant Deputy Director, Office (626) 458-3102, Cell (626) 632-1572, <a href="mailto:kfahey@pw.lacounty.gov">kfahey@pw.lacounty.gov</a>				



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION-RELATED CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
AWARD CONSULTANT SERVICES AGREEMENT  
ON-CALL PROJECT CONTROLS AND RELATED SERVICES  
FOR PROJECT MANAGEMENT DIVISION III  
(ALL SUPERVISORIAL DISTRICTS)  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to award a consultant service agreement to provide on-call project controls and related services for Project Management Division III projects on behalf of Los Angeles County.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed action is not a project under the California Environmental Quality Act for the reasons stated in this Board letter.
2. Award and delegate authority to the Director of Public Works or his designee to execute a consultant services agreement with Accenture Infrastructure and Capital Projects, LLC. The firm will provide on-call project controls and related services for Project Management Division III for a not-to-exceed contract amount of \$20,000,000 for the entire 3-year term plus two 1-year extension options if

exercised. The consultant service agreement will be subject to the additional extension provisions specified below.

3. Delegate authority to the Director of Public Works or his designee to administer the agreement and, at the discretion of the Director of Public Works or his designee, to exercise the options of extending the agreement for the two 1-year extension options based upon project demands and the level of satisfaction with the services provided with no change to the initial not-to-exceed contract amount, and to suspend and/or terminate the agreement for convenience, if it is in the best interest of the County to do so.
4. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract expiration date as necessary to complete those services when those additional services are: (a) previously unforeseen, (b) related to a previously assigned scope of work on a given project, and (c) are necessary for the completion of that given project.
5. Delegate authority to the Director of Public Works or his designee to supplement the initial not-to-exceed contract amount of \$20,000,000 by up to \$330,000, per amendment. The aggregate amount of such amendments shall not exceed 25 percent of the original contract amount based on workload requirements.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to award a contract for on-call project controls and related services in support of delivery of the horizontal infrastructure portfolio. These consultant services are used to augment Public Works' staff and expertise to monitor and report vital project-related schedule and budget information that would enhance development and accelerate delivery of projects located throughout Los Angeles County.

#### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal E, Data-Driven Decision Making, Strategy i, Facilitate Data Sharing; Focus Area Goal G, Internal Controls and Processes, Strategies ii, Manage and Maximize County Assets, and iii, Measure Impact and Effectiveness of our Collective Efforts, by increasing Public Works' ability to enhance the delivery of infrastructure assets through improved data collection and tracking metrics.

### **FISCAL IMPACT/FINANCING**

The not-to-exceed amount is \$20,000,000 for the entire 3-year term plus two 1-year extension options for the consultant service agreement. The total aggregate amount may be supplemented by up to \$330,000 per amendment. The total amount of such amendments will not exceed 25 percent of the initial not-to-exceed contract amount. It is expected that the initial 3-year term of the agreement will start during Fiscal Year 2025-26. When the 25 percent supplement is exercised by Public Works, the Board will be notified. Charges for the first year are estimated to be approximately \$3,500,000.

Funding for these services will be limited to the funding available in various Public Works' administered funds Fiscal Year 2025-26 Budgets, primarily in the Road, Flood Control District, Measure M Local Return, Measure R Local Return, and Proposition C Local Return Funds. When the need arises for services under this agreement, financing the required service will be made from the appropriate fund. Total expenditures for these consultant services will not exceed the amount approved by the Board. Funding to finance future contract years will be requested through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard consultant service agreement, in the form previously reviewed and approved by County Counsel, will be used. The consultant service agreement contains terms and conditions in compliance with the Chief Executive Officer's and the Board requirements.

The term of the consultant service agreement shall commence on the date of the full execution of the agreement and shall extend for a period of 3 years from such commencement date, plus two 1-year extension options for each firm, for a maximum agreement duration of 5 years. The expiration of the consultant service agreement is subject to the following condition: where services for a given project have been authorized in writing by the County but are not completed by the consultant prior to the stated expiration date, the expiration date will be automatically extended solely to allow for the completion of such services.

Enclosure A reflects the consultant's minority participation and the Community Business Enterprises participation data.

### **ENVIRONMENTAL DOCUMENTATION**

The recommended actions are not a project pursuant to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a

project by Section 15378 (b) of the CEQA Guidelines. The proposed action, to award as-needed consultant service agreement for anticipated future projects, is an administrative activity of government that will not result in direct or indirect changes to the environment. Public Works will return to the Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA prior to commencement of activities under the agreements.

### **CONTRACTING PROCESS**

On November 26, 2024, Public Works issued a Request for Proposals (RFP). The RFP was advertised on the County's "Doing Business with Los Angeles County" (Enclosure B) and Public Works' "Do Business with Public Works" websites, X (formerly Twitter), and in the *Los Angeles Daily News*, *La Opinion*, *Los Angeles Sentinel*, *The Signal*, *Pasadena Star News*, *Press Telegram*, *Santa Monica Daily Press*, *San Gabriel Valley Tribune*, and the *Daily Breeze*. Also, Public Works advertised this RFP in a weekly e-mail newsletter with over 32,000 subscribers and informed 1,674 Local Small Business Enterprises, 154 Social Enterprises, 170 Disabled Veteran Business Enterprises, 1,143 Community Business Enterprises, and 904 Community-Based Organizations. Additionally, 48 firms registered on Public Works' website for this RFP.

A preproposal meeting was held on December 11, 2024, and proposals were due February 5, 2025. A total of nine proposals were received.

An evaluation committee consisting of Public Works' staff evaluated the proposals based on the criteria described in the RFP, including technical expertise, experience, personnel, qualifications, and understanding of the work requirements. Based on the evaluation of the proposals, Accenture Infrastructure and Capital Projects, LLC, was selected without regard to race, creed, color, or gender.

The firm selected represents the best-qualified firm to provide the required services. Three-year contracting history for the selected firm is on file with Public Works.

Public Works has evaluated and determined that the Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreement. The agreement is exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis.

The consultant service agreement includes a cost-of-living adjustment provision in accordance with the Board Policy No. 5.070—Multi-Year Services Contract Cost-of-Living Adjustments.

Public Works notified the applicable labor union, California Association of Professional Employees, of this solicitation.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the recommended consultant service agreement. The on-call services provided under this consultant service agreement will enhance development and accelerate delivery of projects located throughout Los Angeles County.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division III.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:SK:ma

Enclosures

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE  
PROGRAM INFORMATION FOR ON-CALL PROJECT CONTROLS AND RELATED  
SERVICES FOR PROJECT MANAGEMENT DIVISION III**

**SELECTED FIRMS**

	<b>Proposer Name (Prime with subcontractors* listed below) *only subcontractors with utilization Participation are listed.</b>	<b>Local Small Business Enterprise</b>	<b>Small Business Enterprise</b>	<b>Minority</b>	<b>Women-Owned</b>	<b>Disadvantaged Business</b>	<b>Disabled Veteran Business Enterprise</b>	<b>Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise</b>
1.	<b>Accenture Infrastructure and Capital Projects LLC</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Brio Solutions		x			x		
	D'Leon Consulting Engineers	x	x	x		x		
	Enterris Associates					x		

**NON-SELECTED FIRMS**

	<b>Proposer Name (Prime with subcontractors* listed below) *only subcontractors with utilization Participation are listed.</b>	<b>Local Small Business Enterprise</b>	<b>Small Business Enterprise</b>	<b>Minority</b>	<b>Women-Owned</b>	<b>Disadvantaged Business</b>	<b>Disabled Veteran Business Enterprise</b>	<b>Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise</b>
2.	<b>AIM Consulting Services</b>	x	x	x	n/a	x	n/a	n/a
3.	<b>Arcadis U.S., Inc.</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Integrated Engineering Management	x	x					
	Redwood Resources			x	x			
4.	<b>Blue Stone Management, LLC</b>	n/a	x	n/a	n/a	n/a	n/a	n/a
	Caliworks, LLC	x	x					
	Francison Consulting, Inc.	x	x	x		x		
	PMA Consultants, LLC			x				
	Stratsulting, Inc.		x		x			

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE  
PROGRAM INFORMATION FOR ON-CALL PROJECT CONTROLS AND RELATED  
SERVICES FOR PROJECT MANAGEMENT DIVISION III**

	<b>Proposer Name (Prime with subcontractors* listed below)  *only subcontractors with utilization Participation are listed.</b>	<b>Local Small Business Enterprise</b>	<b>Small Business Enterprise</b>	<b>Minority</b>	<b>Women- Owned</b>	<b>Disadvantaged Business</b>	<b>Disabled Veteran Business Enterprise</b>	<b>Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning- Owned Business Enterprise</b>
5.	<b>Jensen Partners LLC</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a
6.	<b>PMA Consultants, LLC</b>	n/a	n/a	x	n/a	n/a	n/a	n/a
	Blue Stone Management LLC		x					
	Caliworks, LLC	x	x					
	Dabri		x	x		x		
	Francison Consulting, Inc.	x	x	x		x		
	Padcom Design & Construction Management Services, LLC	x	x	x		x		
	PMCS Group, Inc.	x	x					
	Stratsulting, Inc.				x			
7.	<b>Precision Scheduling Consultants LLC</b>	n/a	n/a	n/a	n/a	n/a	x	n/a
8.	<b>Simpson &amp; Simpson Management Consulting Inc.</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Lenax Con Services	x	x		x	x		
	CM Solutions				x	x		
	Francison Consulting, Inc.	x	x	x		x		
	Mammoth Associates		x		x	x		
	The Solis Group	x	x	x	x	x		
	Prufens, LLC		x					
9.	<b>T.Y. Lin International</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Citadel CPM, Inc.	x	x					
	Integrated Engineering Management	x	x		x	x		
	Modern Times, Inc.		x		x			

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE  
PROGRAM INFORMATION FOR ON-CALL PROJECT CONTROLS AND RELATED  
SERVICES FOR PROJECT MANAGEMENT DIVISION III**


<b>FIRM INFORMATION*</b>	Accenture Infrastructure and Capital Projects LLC					
--------------------------	--	--	--	--	--	--

<b>BUSINESS STRUCTURE</b>	Limited Liability Company					
---------------------------	------------------------------	--	--	--	--	--


<b>CULTURAL/ETHNIC COMPOSITION</b>		<b>NUMBER/PERCENT OF OWNERSHIP</b>				
<b>OWNERS/PARTNERS</b>	Black/African American	n/a				
	Hispanic/Latino	n/a				
	Asian or Pacific Islander	n/a				
	American Indian	n/a				
	Filipino	n/a				
	White	n/a				
	<i>Female (included above)</i>	n/a				
		<b>NUMBER</b>				
Total No. of Employees		1,322				

<b>COUNTY CERTIFICATION</b>						
Disabled Veteran Business Enterprise		N				
Local Small Business Enterprise		N				
<b>OTHER CERTIFYING AGENCY</b>		None				

\*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

  
[lacounty.gov](http://lacounty.gov)

[Home \(/LACoBids/\)](#)

 Solicitation Information

Solicitation Number:	BRC0000553		
Title:	On-Call Project Controls and Related Services for Project Management Division III		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$20,000,000.00
Commodity:	CONSULTING SERVICES - CONSTRUCTION		

<b>Description:</b>	<p>Los Angeles County Public Works is requesting proposals from qualified firms to provide on-call project controls and related services for various projects throughout the Los Angeles County.</p> <p>Notice to Proposers E, has extended proposal deadline to Wednesday February 5, 2025, at 5:30 p.m. Proposals received after the deadline will not be accepted.</p> <p>Optional Pre-Proposal Conference</p> <p>A pre-proposal virtual conference to answer questions concerning the project will be held on December 11, 2024, at 2:00 p.m., via Microsoft Teams. Subconsultants are not required to attend. Those who wish to attend must click the link that will be posted on the Public Works website for BRC0000553 to join. Public Works recommends attendees are registered on Public Works website at least 1 hour prior to the conference.</p> <p>You are now required to register an account on Public Works "Do Business With Public Works" website in order to view any current solicitation:  <a href="https://dpw.lacounty.gov/contracts/opportunities.aspx">https://dpw.lacounty.gov/contracts/opportunities.aspx</a>. Registration is only needed one time. Further you should also register as a plan holder for this specific RFP BRC0000553. Only those firms registered as plan holders for this RFP through the Public Works website will receive automatic notification when any update to this RFP is made. The plan holder information is viewable to other registered plan holders.</p> <p>Posted Addenda:            Notice to Proposers A, dated December 9, 2024            Notice to Proposers B, dated December 26, 2024            Notice to Proposers C, dated January 6, 2025            Notice to Proposers D, dated January 7, 2025            Notice to Proposers E, dated January 13, 2025*</p> <p style="text-align: right;">Less</p>		
<b>Open Day:</b>	11/26/2024	<b>Closed Date:</b>	2/5/2025 5:30:00 PM
<b>Contact Name:</b>	Ms. Loydi Nguyen	<b>Contact Phone:</b>	(626) 458-2180
<b>Contact Email:</b>	Lnguyen@pw.lacounty.gov		
<b>Notice of Intent to Award (0) :</b>	<a href="#">🔗 Click here to view notice intent to award list.</a>		
<b>Solicitation Award (0) :</b>	<a href="#">🔗 Click here to view award list.</a>		
<b>Last Changed On:</b>	1/13/2025 1:33:48 PM		

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025		
<b>BOARD MEETING DATE</b>	9/2/2025		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Award service contracts for landscape and grounds maintenance services for 14 location groups.		
<b>PROGRAM</b>	N/A		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  If unsure whether a matter is subject to the Levine Act, e-mail your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.		
<b>DEADLINES/ TIME CONSTRAINTS</b>	There are nine existing contracts for these services, six of which have been extended for 120 days starting July 31, 2025. The remaining three contracts have been extended on a month-to-month basis starting on August 31, 2025, for a maximum of 6 months. All existing contracts will expire upon award and execution of the new contracts. The contracts for Service Location Group 1 and Service Location Group 2 will commence upon Board approval, and the contracts for Service Location Groups 3 through 14 will commence on September 30, 2025, which will continue the current services by the recommended contractors.		
<b>COST &amp; FUNDING</b>	Total cost:  Group 1: \$2,101,786 Group 2: \$1,984,798 Group 3: \$2,386,046 Group 4: \$2,163,314 Group 5: \$1,488,533 Group 6: \$1,599,428 Group 7: \$1,588,184 Group 8: \$1,629,440 Group 9: \$1,926,883 Group 10: \$2,076,851 Group 11: \$2,274,285 Group 12: \$2,203,341 Group 13: \$1,834,445 Group 14: \$2,658,833	Funding source:  Funding for these services is available in various Public Works Funds (Services and Supplies) Fiscal Year 2025-26 Budgets. Funds to finance the contracts' option years, annual funding for repairs and modifications, and 10 percent additional funding for contingencies will be requested through the annual budget process and from the appropriate funding source.	
	<b>TERMS (if applicable):</b>  These contracts will be for a period of 1 year with four additional 1-year renewal options and month-to-month extensions up to 6 months for maximum potential contract terms of 66 months.		
	<b>Explanation:</b> N/A		

<b>PURPOSE OF REQUEST</b>	Public Works is seeking Board approval to award 14 Proposition A service contracts for landscape and grounds maintenance services at various unincorporated communities throughout Los Angeles County.
<b>BACKGROUND</b> (include internal/external issues that may exist including any related motions)	The work to be performed will consist of landscape and other grounds maintenance services including, but not limited to, ground cover maintenance, irrigation, pruning of trees and shrubs, brush clearance, and control of weeds and vegetation disease throughout Los Angeles County.
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how:  Public Works notified over 34,000 subscribers of our "Do Business with Public Works" website using our weekly GovDelivery notification and notified 1,666 Local Small Business Enterprises, 174 Disabled Veteran Business Enterprises, 168 Social Enterprises, 1,041 Community Business Enterprises, 1,133 Community-Based Organizations, and advertised in regional and small newspapers in each supervisorial district. Public Works follows Federal contracting laws where applicable, State laws, California Public Contract Code, and all Board contracting policies.
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how:  These recommendations support Board Priority No. 7, Sustainability, by maintaining the landscape medians through routine irrigation management, pruning shrubs, weed and litter control, and the preservation of drought-tolerant plantings to promote environmental sustainability.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone #, & Email:  Steve Burger, Deputy Director, (626) 458-4018, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>

P:\brcdpub\Service Contracts\CONTRACT\Amy\LANDSCAPE SGV-RMD3-ELA Rebid\2024 REBID\REBID\06 AWARD\BOARD LETTER\Landscape 14 Locations - Cluster Fact Sheet.docx



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
AWARD OF SERVICE CONTRACTS  
LANDSCAPE AND GROUNDS MAINTENANCE  
SERVICES FOR 14 LOCATION GROUPS  
(ALL SUPERVISORIAL DISTRICTS)  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to award 14 Proposition A service contracts for landscape and grounds maintenance services throughout various unincorporated communities of Los Angeles County.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that these services are categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter.
2. Find that these services can be more economically performed by independent contractors than by County employees.
3. Award and direct the Chair of the Board to execute 1 service contract to J. Orozco Enterprises, Inc., dba Orozco Landscape and Tree Company, a certified Local Small Business Enterprise, and 13 service contracts to Mariposa Landscapes,

Inc., a Minority-owned Business Enterprise, for landscape and grounds maintenance services. These contracts will be for a period of 1 year with four additional 1-year renewal options and month-to-month extensions up to 6 months for maximum potential contract terms of 66 months. The location groups are as follows: \$2,101,786 for Service Location Group 1 – RD116 West Medians; \$1,984,798 for Service Location Group 2 – RD116 East Medians; \$2,386,046 for Service Location Group 3 – RD117 West Medians; \$2,163,314 for Service Location Group 4 – RD117 East Medians; \$1,488,533 for Service Location Group 5 – RD518 West Medians; \$1,599,428 for Service Location Group 6 – RD518 East Medians; \$1,588,184 for Service Location Group 7 – RD519A Medians; \$1,629,440 for Service Location Group 8 – RD519B Medians; \$1,926,883 for Service Location Group 9 – RD524 Medians; \$2,076,851 for Service Location Group 10 – RD232 Medians; \$2,274,285 for Service Location Group 11 – RD233/336 Medians; \$2,203,341 for Service Location Group 12 – RD142 Medians; \$1,834,445 for Service Location Group 13 – RD241/441 Medians; and \$2,658,833 for Service Location Group 14 – RD446 Medians. The cumulative total of the maximum potential contract sums for all 14 Location Groups over the maximum potential contract terms of 66 months is \$27,916,617.

4. Delegate authority to the Director of Public Works or his designee to renew these contracts for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, J. Orozco Enterprises, Inc., dba Orozco Landscape and Tree Company, and Mariposa Landscapes, Inc., have successfully performed during the previous contracts' periods and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contracts for convenience if it is in the best interest of the County to do so.
5. Delegate authority to the Director of Public Works or his designee to annually increase the contracts' amounts up to an additional 10 percent of the annual contracts' sums, which is included in the maximum potential contracts' sums for unforeseen additional work within the scope of the contracts, if required in accordance with County policy and the terms of the contracts.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to award 14 contracts that will provide landscape and grounds maintenance services to medians throughout the County. The work to be performed will consist of routine maintenance of ground cover, shrubs, and trees; routine application of fertilizers and clearance and control of brush and weeds; maintenance of irrigation systems; removal of litter from walkways and landscaped areas;

and maintenance of low-impact development systems on road rights of ways and medians.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal C, Public Safety, Strategy i, Prevention, Protection, and Security, and Focus Area Goal E, Economic Health, Strategy ii, Small Businesses, by contracting with the contractors that have the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

### **FISCAL IMPACT/FINANCING**

The annual contracts' sums for each service location group are based on each contracts' terms proposed prices quoted by each contractor and Public Works' estimated annual utilization of the contractors' services at unit prices quoted by the contractors. These amounts are listed in the Award Schedule (Enclosure A) with maximum potential contracts' sums of \$2,101,786 for Service Location Group 1; \$1,984,798 for Service Location Group 2; \$2,386,046 for Service Location Group 3; \$2,163,314 for Service Location Group 4; \$1,488,533 for Service Location Group 5; \$1,599,428 for Service Location Group 6; \$1,588,184 for Service Location Group 7; \$1,629,440 for Service Location Group 8; \$1,926,883 for Service Location Group 9; \$2,076,851 for Service Location Group 10; \$2,274,285 for Service Location Group 11; \$2,203,341 for Service Location Group 12; \$1,834,445 for Service Location Group 13; and \$2,658,833 for Service Location Group 14.

The maximum potential contracts' sums include annual funding for the repair and/or modify landscape zones and irrigation systems in accordance with the contracts and 10 percent of the annual contracts' sums for unforeseen additional work within the scope of these contracts.

These contracts will be for a period of 1 year with four 1-year renewal options and month-to-month extensions up to 6 months for maximum potential contract terms of 66 months.

Funding for the initial year of services is available in various Public Works Funds (Services and Supplies) Fiscal Year 2025-26 Budgets. Funds to finance the contracts' option years, annual funding for repairs and modifications, and 10 percent additional funding for contingencies will be requested through the annual budget process and from the appropriate funding source.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County Counsel has approved the recommended contracts as to form, which have been executed by J. Orozco Enterprises, Inc., dba Orozco Landscape and Tree Company, and Mariposa Landscapes, Inc. (Enclosures B.1 through B.14). The recommended contracts were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements. The contracts for Service Location Groups 1 and 2 will commence upon Board approval, and the contracts for Service Location Groups 3 through 14 will commence on September 30, 2025.

Standard service contracts were used that contain terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure C reflects the proposers' utilization participation and Community Business Enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The contractors were selected upon final analysis and consideration without regard to race, creed, gender, or color.

This work is being contracted in accordance with procedures authorized under County Charter, Section 44.7, Part 3, and Chapter 2.121 (Contracting with Private Business) of the Los Angeles County Code. The mandatory requirements for contracting set forth in the Los Angeles County Code, Section 2.121.380, have been met.

The recommended contractors have agreed to pay their employees the current Living Wage Rate approved by the Board on December 1, 2015, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance provisions apply to these proposed contracts as County employees can perform these contracted services. These contracts comply with all the requirements of the Los Angeles County Code, Section 2.201. In addition, the contractors understand and agree that the contracted work involves public works as defined by Section 1720 of the California Labor Code. The contractors represent and warrant that they will perform the contracted work in full compliance with the applicable provisions of the California Labor Code relating to payment of prevailing wages.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services can be performed more economically by the private sector.

## **ENVIRONMENTAL DOCUMENTATION**

These services are categorically exempt from the provisions of the California Environmental Quality Act. These services are within a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of the California Environmental Quality Act.

## **CONTRACTING PROCESS**

In 2014, 2016, 2019, and 2021, notices of the Request for Statement of Qualifications (RFSQ) were placed on the "Doing Business with Los Angeles County" website (Enclosure D), "Do Business with Public Works" website, X (formerly Twitter), and advertisements placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, and *La Opinión*. Also, Public Works informed 1,666 Local Small Business Enterprises, 174 Disabled Veteran Business Enterprises, 168 Social Enterprises, 1,041 Community Business Enterprises, 1,133 Community-Based Organizations, independent contractors, various business development centers, and municipalities. The RFSQ is currently open continuous.

The Statement of Qualifications were first reviewed to ensure they met the mandatory requirements outlined in the RFSQ and were then evaluated by an evaluation committee consisting of Public Works staff utilizing the informed averaging methodology for applicable criteria. The committee's evaluation was based on criteria described in the RFSQ, including experience, work plan, financial resources, performance history/references, and demonstrated controls over labor/payroll recordkeeping. Based on this evaluation from 2014 to present, 11 statements received a passing score and were placed on the Qualified Contractors List.

On December 3, 2024, Public Works issued an Invitation for Bids soliciting bids from the 11 responsive and responsible vendors on the Qualified Contractors List.

On January 21, 2025, six bids were received. The bids were evaluated based on the price category. Based on this evaluation, it is recommended that these contracts be awarded to the highest rated, responsive and responsible, and lowest cost contractors J. Orozco Enterprises, Inc., dba Orozco Landscape and Tree Company, and Mariposa Landscapes, Inc. Public Works notified the applicable union (SEIU Local 721) of this solicitation.

At the request of SEIU Local 721, Public Works met and conferred with their representatives on January 29, 2025, and responded in writing to their request for information. No further requests were received.

The Honorable Board of Supervisors  
September 2, 2025  
Page 6

Public Works has accessed available resources to review and assess the proposed contractors' past performance, history of Labor Law violations, and prior performance on County contracts.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The award of these contracts will continue the services without disruption to the public and will not result in the displacement of any County employees as these services are presently contracted with the private sector.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:SK:ao

Enclosures

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services (Contracts Division)

**ENCLOSURE**

September 2, 2025

**SERVICE CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
AWARD OF SERVICE CONTRACTS  
LANDSCAPE AND GROUNDS MAINTENANCE  
SERVICES FOR 14 LOCATION GROUPS  
(ALL SUPERVISORIAL DISTRICTS)  
(3-VOTES)**

This Board letter has large enclosures.  
Click on link to access:

[Landscape and Grounds Maintenance Services for 14 Locations \(FTP-Large Enclosure\)](#)

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/2/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Award a Service Contract for On-call Flagging Services throughout the Los Angeles County.	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	A delay of Board approval is not recommended as it will affect the Department's ability to efficiently respond to emergencies and disasters.	
<b>COST &amp; FUNDING</b>	Total cost: \$13,675,257	Funding source: Funding for these services is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget.
	TERMS (if applicable):	
	This contract will be for a period of 1-year with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months.	
	Explanation: N/A	
<b>PURPOSE OF REQUEST</b>	Public Works is seeking Board approval to award a service contract to Rapid Response Force, LLC, a Minority and Woman owned business, for on-call flagging services at various construction/maintenance sites where barricades, traffic cones, and warning signs cannot adequately or safely control the flow of traffic through the site within the unincorporated County areas and contract cities.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The proposed contract will provide on-call and/or emergency flaggers in addition to pilot driven cars with rotating/flashing yellow lights and G20-4 "Pilot Car Follow Me" signs. These flagging services shall control traffic in construction/maintenance zones in conjunction with County operations in the zone. Flagging services and equipment rental will also be needed at disaster sites during the recovery period and other County sponsored events.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how:	

	Public Works notified over 34,000 subscribers on our "Do Business with Public Works" website using our weekly GovDelivery notification and notified 1,553 Local Small Business Enterprises, 164 Disabled Veteran Business Enterprises, 181 Social Enterprises, 829 Community Business Enterprises registered with the Department of Economic Opportunity (DEO), 1,385 Community Based Organizations, and advertised in regional and small newspapers in each supervisorial district. Public Works also requested the assistance of the DEO to conduct a focused outreach based on the commodity code of the services being solicited; DEO reached out to 25 vendors about this business opportunity. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code, and all Board contracting policies.
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how:  These recommendations support Board Priority No. 7: Sustainability. The work that the contractor performs will enhance and complement any infrastructure improvement/maintenance efforts.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email:  Steve Burger, Deputy Director, (626) 458-4018, cell (626) 476-9847, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>

P:\brcdpub\Service Contracts\CONTRACT\Dwayne\FLAGGING SERVICES\2023 RFP\06 BOARD LETTER\Flagging - Cluster.docx



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
AWARD OF SERVICE CONTRACT  
ON-CALL FLAGGING SERVICES  
ALL SUPERVISORIAL DISTRICTS  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to award a service contract to Rapid Response Force, LLC, for on-call flagging services throughout Los Angeles County.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the contract work is categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter.
2. Award and delegate authority to the Director of Public Works or his designee to execute a contract with Rapid Response Force, LLC, a Minority and Woman owned business, for on-call flagging services. This contract will be for a period of 1 year with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months, and a maximum potential contract sum of \$13,675,257. This contract will be subject to the additional extension provisions specified below.
3. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion

of the Director of Public Works or his designee, Rapid Response Force, LLC, has successfully performed during the previous contract period, and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contract for convenience if it is in the best interest of the County to do so.

4. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract expiration date as necessary to complete those additional services when those additional services are: (1) previously unforeseen, (2) related to a previously assigned scope of work on a given work order, and (3) are necessary for the completion of that given work order.
5. Delegate authority to the Director of Public Works or his designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract if required, and to adjust the annual contract sum for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to award a service contract for on-call and intermittent flagging services at various construction/maintenance sites where barricades, traffic cones, and warning signs cannot adequately or safely control the flow of traffic through the site within the unincorporated County communities and contract cities.

The work will consist of providing on-call and/or emergency flaggers in addition to pilot driven cars with rotating/flashing yellow lights and G20-4 "Pilot Car Follow Me" signs. These flagging services will control traffic in construction/maintenance zones in conjunction with County operations in the zone. Flagging services and equipment rental will also be needed at disaster sites during the recovery period and other County sponsored events. This action will benefit the communities and road users in the affected areas by increasing the safety and mobility at and around road sites under maintenance and recovery activities performed by Public Works.

#### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal E, Economic Health, Strategy iv,

Disadvantaged Communities, by hiring a contractor that has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The annual amount is \$2,260,373 plus 10 percent of the annual contract sum for additional work within the scope of the contract and cost-of-living adjustments in accordance with the contract. Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms, including the four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months with an estimated maximum potential contract sum of \$13,675,257. This amount is based on the annual unit prices quoted by the contractor and Public Works' estimated annual utilization of the contractor's services. The County may also authorize an extension of time to the contract's maximum potential term, not to exceed 180 days, with no additional funding. Adjustments will be made to the annual contract sum for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

Funding for this service will be made available in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County Counsel has reviewed the contract as to form, which is substantially similar to the enclosed draft agreement (Enclosure A). The recommended contract with Rapid Response Force, LLC, was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. The contract's initial term is for 1 year, commencing on the Board's approval and final execution by both parties, whichever occurs last, with four additional 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months. The expiration of the contract is subject to the following conditions: where services for a given project have been authorized in writing by the County but are not completed by the contractor prior to the stated expiration date, the expiration date will be extended solely to allow for the completion of such services.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposer's utilization participation and Community Business Enterprise program information. Data regarding the proposer's minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

### **ENVIRONMENTAL DOCUMENTATION**

These services are categorically exempt from the provisions of the California Environmental Quality Act. These services are within a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of the California Environmental Quality Act.

### **CONTRACTING PROCESS**

On June 13, 2024, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business with Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *The Daily Breeze*, *The Signal (Santa Clarita)*, *World Journal*, *Press Telegram*, *Daily Commerce*, *The Malibu Times*, and *Pasadena Star News*. Also, Public Works informed 1,553 Local Small Business Enterprises; 164 Disabled Veteran Business Enterprises; 181 Social Enterprises; 829 Community Business Enterprises; 1,385 Community-Based Organizations; and 49 independent contractors, various business development centers, and municipalities. Additionally, the Department of Economic Opportunity conducted a focused outreach and informed 25 related businesses about this business opportunity.

On July 22, 2024, two proposals were received, one of which was disqualified for failure to meet the minimum requirements of the RFP. The remaining proposal was evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP, which included the price, experience, work plan, and references utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that this contract be awarded to the responsive and responsible proposer, Rapid Response Force, LLC. Public Works determined the contractor's price to be reasonable for the work requested. Public Works notified the applicable union, Service Employees International Union (SEIU), of this solicitation.

At the applicable labor union's request, Public Works met and consulted with SEIU Local 721. The union proposed that Public Works cease the contracting out of SEIU Local 721

bargaining unit work, insource the union-represented classifications impacted by the contract, reallocate the funds authorized for contract expenditures to insource the SEIU Local 721 classifications, and delay Board approval for the contract until the meet and consult process concludes. Public Works is unable to grant the union's proposal as we do not have a current contract for this service, which is for intermittent and on-call services. A delay of Board approval is not recommended as it will affect the Public Works' ability to efficiently respond to emergencies and disasters.

Public Works has evaluated and determined that the contracted service is required on an on-call and intermittent basis; therefore, Proposition A (Los Angeles County Code Chapter 2.121) and the Living Wage Program (Los Angeles County Code Chapter 2.201) do not apply to this contract. In addition, the contractor understands and agrees that the contracted work involves public works as defined by Section 1720 of the California Labor Code. The contractor represents and warrants that they will perform the contracted work in full compliance with the applicable provisions of the Labor Code relating to payment of prevailing wages.

The contract includes a cost-of-living adjustment provision, which is in accordance with Board Policy 5.070, Multi-Year Services Contract Cost-of-Living Adjustments.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The award of this contract will not result in the displacement of any County employees.

The Honorable Board of Supervisors  
September 2, 2025  
Page 6

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Road Maintenance Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:SK:sc

Enclosures

c: Chief Executive Office (Cristine Frias)  
County Counsel  
Economic Opportunity  
Executive Office, Board of Supervisors

AGREEMENT FOR  
ON-CALL FLAGGING SERVICES (BRC0000467)

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2025, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and RAPID RESPONSE FORCE, LLC, a California limited liability company, located at 300 Park Center Drive, Suite 1, Hollister, CA 95023, (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on June 13, 2024, hereby agrees to provide services as described in this Contract for On-Call Flagging Services (BRC0000467).

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Addenda to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal and attached hereto as Form PW-2. In no event will the COUNTY pay any and all Contractors providing service under this Program an aggregate annual amount that exceed \$2,260,373 per year, or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25% from the previous contract terms will be applied to subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1 year commencing upon the Board's approval and final execution by both Parties, whichever occurs last. The COUNTY will have the sole option to renew this Contract term for up to four additional 1-year periods and six month-to-month extensions, for a maximum total Contract term of 5 years and 6 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days.

The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal. If the County authorizes the Contractor in writing to perform services on a given project prior to the stated expiration date, but thereafter such services are not completed by the stated expiration date, then the expiration of the Contract shall be automatically extended solely to allow for the completion of such services. County may authorize unforeseen additional services and extend the contract expiration date as necessary to complete those services when the unforeseen additional services are directly related to the initial scope of work and are necessary for the completion of a given project.

FIFTH: The CONTRACTOR will bill monthly, in arrears, for the work performed during the preceding month. Work performed will be billed at the hourly rates and/or unit prices quoted in Form PW-2, Schedule of Prices.

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

Los Angeles County Public Works  
Attention Fiscal Division, Accounts Payable  
P.O. Box 7508  
Alhambra, CA 91802-7508

SEVENTH: In no event will the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

EIGHTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR must not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR must monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR must immediately notify the Contract Manager in writing. The CONTRACTOR must send written notification to the Contract Manager when this Contract is within 6 months from expiration of the term as provided for hereinabove.

TENTH: If requested by the Contractor, the contract (hourly, daily, monthly, etc.) amount may, at the sole discretion of the County, be increased at the time of contract renewal, if exercised by the County, based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for the Los Angeles-Long Beach-Anaheim area for the 12-month period preceding the renewal date, which will be the effective date for any cost-of-living adjustment (COLA). However, any increase will not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Upon approval of COLA, a notification will be sent to the Contractor.

ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through F, inclusive, the COUNTY'S provisions will control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: Advertising and Other External Communications About the Project/Contract. Consultant/Contractor shall obtain the County's prior written approval before disclosing or communicating any information concerning the award of the contract, the progress of the work, or the completion of the work, to any non-party, including but not limited to outside media and news organizations. This requirement includes, but is not limited to: (1) a Consultant/Contractor's, application for an award or any other recognition of the Project/Contract; and (2) any advertising or promotion of the Project/Contract and/or the Consultant/Contractor's role on the project. The County retains the sole discretion as to the release of such information, including the right to deny the request for disclosure, the right to direct the timing of the disclosure, and/or the right to direct Consultant/Contractor to make revisions to the information prior to disclosure.

FOURTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to

authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other Party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all Parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means will constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

[illegible]

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By \_\_\_\_\_  
Deputy

\_\_\_\_\_  
Type/Print Name

RAPID RESPONSE FORCE, LLC

By \_\_\_\_\_  
Its Managing Member

\_\_\_\_\_  
Type/Print Name

By \_\_\_\_\_  
Its Managing Member

\_\_\_\_\_  
Type/Print Name

**PROPOSER'S UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR ON-CALL  
FLAGGING SERVICES**

**SELECTED FIRMS**

Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
<b>Rapid Response Force, LLC</b>	N/A	N/A	Yes	Yes	N/A	N/A	N/A	N/A

\*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

<b>FIRM INFORMATION*</b>	<b>Rapid Response Force, LLC</b>
--------------------------	----------------------------------

<b>BUSINESS STRUCTURE</b>	Limited Liability Company
---------------------------	---------------------------

CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP
<b>OWNERS/PARTNERS</b>	Black/African American	0
	Hispanic/Latino	1/51%
	Asian or Pacific Islander	0
	Native American	0
	Subcontinent Asian	0
	White	1/49%
	<b>TOTAL</b>	2
	<i>Female (included above)</i>	1

COUNTY CERTIFICATION	
CBE	N/A
LSBE	N/A
<b>OTHER CERTIFYING AGENCY</b>	CPUC

\*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

## Solicitation Detail

<b>Solicitation Number:</b>	BRC0000467		
<b>Title:</b>	ON-CALL FLAGGING SERVICES (BRC0000467)		
<b>Department:</b>	Public Works		
<b>Bid Type:</b>	Service	<b>Bid Amount:</b>	\$2,400,000.00
<b>Commodity:</b>	PLACEMENT/REMOVAL-TRAFFIC CONTROL DEVICE		
<b>Description:</b>	<p>PLEASE TAKE NOTICE that Public Works requests proposals for the On-Call Flagging Services (BRC0000467) contract. This contract has been designed to have a potential maximum contract term of 5 years, consisting of an initial 1-year term and potential additional four 1-year option renewals. The total annual amount of this service is estimated to be \$2,400,000. The Request for Proposals (RFP) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed at <a href="http://pw.lacounty.gov/brcd/servicecontracts">http://pw.lacounty.gov/brcd/servicecontracts</a> or may be requested from Mr. Dwayne Case at (626) 458-2575 or <a href="mailto:dcase@pw.lacounty.gov">dcase@pw.lacounty.gov</a> or Mr. Jairo Flores at (626) 458-4069 or <a href="mailto:jflores@pw.lacounty.gov">jflores@pw.lacounty.gov</a>, Monday through Thursday, 7 a.m. to 5 p.m.</p> <p>The deadline to submit proposals is Monday, July 15, 2024, at 5:30 p.m. Please direct your questions to Messrs. Case or Flores. See below for all deadlines relating to this solicitation. Be advised, any changes to the due dates listed herein will only be made by Public Works, in writing in the form of an Informational Update or Addendum to the solicitation.</p> <p>An optional proposers' conference will be held on Thursday, June 27, 2024, at 2 p.m. via Microsoft Teams Meeting Online Events. To participate, the proposers will need to sign-in using the electronic sign-in sheet through the website listed below. Attendees should be prepared to ask questions at that time about the specifications, proposal requirements, and contract terms. It is the proposers' sole responsibility to do their due diligence to visit and familiarize themselves with the work locations and their requirements before submitting their proposal. After the conference, proposers must submit questions in writing and request information for this solicitation within three business days from the date of the conference. A link to sign-in</p>		

and join the meeting can be found at the following website:  
<https://pw.lacounty.gov/contracts/Opportunities.aspx>.

#### Item Solicitation Schedule Due Date

1. Written Questions Due Monday, July 1, 2024
2. Form PW-3: Jury Service Exemption Monday, July 1, 2024
3. Form PW-11 Solicitation Requirements Review (SRR) Request \*\*\*Submit only if you believe your firm is being unfairly disadvantaged per the 4 reasons cited in Form PW-11\*\*\*Monday, July 1, 2024

4. Proposal Submission Due Monday, July 15, 2024

NOTE: Items 1 through 3 above, if submitting, will be due via e-mail to Messrs. Case or Flores. Item 4 is due from all proposers in accordance with the Important Notice below.

PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL ADDENDA AND INFORMATIONAL UPDATES WILL BE POSTED AT

<http://pw.lacounty.gov/brcd/servicecontracts>.

#### "Do Business with Public Works" Website Registration

All interested proposers for this RFP are strongly encouraged to register at <http://pw.lacounty.gov/general/contracts/opportunities>. Only those firms registered for this RFP through the website will receive automatic notification when any update to this RFP is made. The County does not have an obligation to notify any proposers other than through the Public Works website's automatic notification system.

Minimum Mandatory Requirements: At the time of proposal submission, proposers must meet all minimum requirements set forth in the RFP documents including, but not limited to:

1. Proposing entity, its managing employee, and subcontractor(s), if used, must have a minimum of 2 years of experience performing flagging services similar to or same as described in Part II, Exhibit A, Scope of Work.
2. Proposer's flaggers and/or any subcontractor(s) must possess a valid and active certification by the American Traffic Safety Services Association

(ATSSA) or an equivalent recognized agency that provides flagger training based on and as required by the California Manual on Uniform Traffic Control Devices (CAMUTCD) latest edition. Proposer shall provide documentation that demonstrates training received is in compliance with the CAMUTCD latest edition.

3. Proposer has submitted documentation demonstrating its good faith efforts to meet the County's CBE Program goal in accordance with Section 1.X, Community Business Enterprise Participation.

If the proposer has not identified subcontractors for this contract, proposer must demonstrate its compliance with good faith efforts to meet the County's CBE Program goal in accordance with Section 1.X, Community Business Enterprise Participation, when subcontractors have been identified for use on the contract. Please refer to Form PW-10 for further clarification.

4. The contracted work in this RFP constitutes "public works" as defined in the California Labor Code Section 1720, requiring payment of prevailing wages pursuant to Section 13, Prevailing Wages, of the RFP, Part II, Exhibit B. Proposer and its subcontractors performing prevailing wage work must submit proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted. Please note that the services requested in this Contract may include both prevailing wage and non-prevailing wage work.

#### IMPORTANT NOTICE

Submission of proposals will only be accepted electronically using BidExpress or electronic proposals via Universal Serial Bus (USB) or compact disk to the Cashier's Office in Public Works Headquarters located on the Mezzanine Floor, 900 South Fremont Avenue, Alhambra, California 91803. Proposals received after the closing date and time specified in this Notice of Request for Proposals will be rejected by Public Works as nonresponsive. Submission of hard copy proposals will not be accepted.

#### PROPOSALS MUST BE SUBMITTED ELECTRONICALLY USING THE FOLLOWING METHOD:

##### Electronic Submission of Proposals

In lieu of submitting electronic proposals to the Cashier's Office, you may submit proposals electronically on [www.bidexpress.com](http://www.bidexpress.com), a secure online bidding service website.

To submit your proposals electronically, register with BidExpress, prior to the due date above. A new registration page must be signed, notarized, and received by BidExpress customer support for processing before the due date. An Infotech/BidExpress Guide is included as Attachment 6 for reference. There is a nominal service fee to use BidExpress.

All updated instructions for Infotech/BidExpress can be found at the following link: [https://infotechinc.zendesk.com/hc/en-us/categories/36003900254-Bid-Express-at-☐www-bidexpress-com](https://infotechinc.zendesk.com/hc/en-us/categories/36003900254-Bid-Express-at-www-bidexpress-com)

Please note, each file upload in BidExpress is limited to 10 MB per file up to 50 files for a total of 500 MB. Proposers shall plan ahead and allow sufficient time to account for the registration and file size limitations before the proposal submission deadline to complete the uploading of proposal files. If a proposer submits a proposal through BidExpress, the proposer should not send hard copies, compact disk, or any other materials to the County via mail.

<b>Open Day:</b>	6/13/2024	<b>Close Date:</b>	7/15/2024 5:30:00 PM
<b>Contact Name:</b>	Dwayne Case	<b>Contact Phone:</b>	(626) 458-2575
<b>Contact Email:</b>	dcase@dpw.lacounty.gov		
<b>Last Changed On:</b>	6/13/2024 9:04:02 AM		
<b>Attachment File (0) :</b>	<a href="#">Click here to download attachment files.</a>		

**BOARD LETTER/MEMO  
CLUSTER FACT SHEET**

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/2/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Grant a Proprietary Petroleum Pipeline Franchise to Crimson Resource Management Corp.	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A	
<b>COST &amp; FUNDING</b>	Total cost: N/A	Funding source: N/A
	TERMS (if applicable): N/A	
	Explanation: Crimson Resource will pay the County a granting fee of \$10,000 within 30 days of the adoption of the of the ordinance and an annual franchise fee of \$2.10 per cubic foot by applying this rate to the volume of space occupied within the road right of way, which will be subject to annual adjustments using the Consumer Price Index for All Urban Consumers for the base year of 2021. These amounts will be deposited into the County General Fund-Nondepartmental Revenue.  For the 2023 calendar year, Crimson Resource reported and paid the County a total annual franchise fee of \$6,130.63, which was deposited into the County General Fund-Nondepartmental Revenue.	
<b>PURPOSE OF REQUEST</b>	Crimson Resource requires this 5-year franchise to continue using the public right of way while providing petroleum services to customers, as necessary, under new modernized franchise terms.	
<b>BACKGROUND</b> (include internal/external issues that may exist including any related motions)	The proposed franchise will allow Crimson Resource to continue to use the County's right of way and will obligate Crimson Resource to comply with the terms of the new franchise.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Priority No. 7: Sustainability-The revenues received from this transaction will help promote fiscal responsibility while providing continuous petroleum services to County residents.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Geetha Shan, Deputy Director, (626) 458-4008, <a href="mailto:gshan@pw.lacounty.gov">gshan@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
RESOLUTION OF INTENTION AND INTRODUCTION OF AN ORDINANCE  
TO GRANT A PROPRIETARY PETROLEUM PIPELINE FRANCHISE  
TO CRIMSON RESOURCE MANAGEMENT CORP.  
(SUPERVISORIAL DISTRICT 5)  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to grant a proprietary petroleum pipeline franchise to Crimson Resource Management Corp.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and the record of the project.
2. Approve the Resolution of Intention to Grant a 5-year Proprietary Petroleum Pipeline Franchise to Crimson Resource Management Corp.
3. Introduce, waive reading, and place on the Board of Supervisors' agenda for adoption of an ordinance to grant a 5-year proprietary petroleum pipeline franchise to Crimson Resource Management Corp.; set the matter for a public hearing on September 23, 2025, or on the next available hearing date within 60 days from the date of adoption of the resolution of intention; and instruct the Executive Officer of the Board to publish a Notice of Public Hearing, pursuant to Section 6232 of the California Public Utilities Code.

**AFTER THE PUBLIC HEARING, IT IS RECOMMENDED THAT THE BOARD:**

Adopt the ordinance to grant a 5-year proprietary petroleum pipeline to Crimson Resource Management Corp.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find that the project is exempt from the California Environmental Quality Act (CEQA) and allow the Board to approve the enclosed resolution of intention (Enclosure A), schedule a public hearing, and publish a Notice of Public Hearing, as needed, to adopt the enclosed ordinance (Enclosure B) to grant a 5-year proprietary petroleum pipeline franchise to Crimson Resource Management Corp.

On September 25, 2018, the Board adopted Ordinance No. 2018-0036F granting Crimson Resource a 5-year petroleum pipeline franchise, which expired on November 5, 2023. Adopting the ordinance will allow Crimson Resource to continue to use the County's right of way and will obligate Crimson Resource to comply with the terms of the new franchise.

Crimson Resource has requested a new 5-year petroleum franchise to operate and maintain its existing proprietary petroleum pipeline system in the same manner as of the operative date of this ordinance. Both Crimson Resource and the County will benefit as this will allow Crimson Resource to provide petroleum services to customers, as necessary, under new modernized franchise terms.

The franchise ordinance includes idle pipeline testing language in conformance with hazardous pipeline safety laws.

**Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by providing accessible funds for County programs, which will help promote fiscal responsibility. The recommended actions will also allow for the continuation of proprietary petroleum services to County residents.

### **FISCAL IMPACT/FINANCING**

Crimson Resource will pay the County a granting fee of \$10,000 within 30 days of the adoption of the ordinance and a base annual franchise fee of \$2.10 per cubic foot by applying this rate to the volume of space occupied within the road right of way, which will be subject to annual adjustments using the Consumer Price Index for All Urban Consumers for the base year of 2021. These amounts will be deposited into the County General Fund-Nondepartmental Revenue.

For the 2023 calendar year, Crimson Resource reported and paid the County a total annual franchise fee of \$6,130.63, which was deposited into the County General Fund-Nondepartmental Revenue.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Crimson Resource owns and operates an existing proprietary petroleum pipeline system in the franchise area to transport petroleum products. The proposed franchise ordinance will allow Crimson Resource, for a period of 5 years beginning on October 23, 2025, to operate and maintain its existing pipes and pipelines in the same manner as of the operative date of this ordinance. Changes to the existing operation of the franchise, including material changes to or expansion of infrastructure and/or operation, must undergo the applicable permitting process for approval by the County in accordance with Section 2.18.015 of the Los Angeles County Code, as well as compliance by Crimson Resource with all applicable laws, regulations, and policies. Approval of the grant of franchise does not approve any general or specific activity not currently in operation as of the operative date of the franchise.

Crimson Resource's pipelines in the franchise area transmit petroleum oil and are regulated by the State Divisions of Oil, Gas, and Geothermal Resources.

Division 3, Title 16, of the Los Angeles County Code authorizes the Board to grant a franchise associated with petroleum pipelines. County Counsel approved the accompanying resolution of intention as to form and the ordinance.

Pursuant to Section 6232 of the California Public Utilities Code, the Executive Officer of the Board shall arrange for the publishing of the Notice of Public Hearing in a newspaper of general circulation in the County at least once within 15 days after the Board's adoption of the resolution of intention.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed project is exempt from CEQA. The project, which is to adopt the ordinance and grant a new franchise to Crimson Resource to operate and maintain its existing pipes and pipelines in the same manner as of the operative date of the ordinance for distribution of proprietary petroleum within the unincorporated County road right of way, is within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Sections 15301, 15302, and 15304 of the CEQA Guidelines and Classes 1, 2, and 4 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed actions provide for operation, repair, and maintenance of existing facilities; replacement or reconstruction of existing facilities on the same site for substantially the same purpose and capacity; and minor ground-disturbing activities that will not affect sensitive resources. In addition, based on the proposed project records, it will comply with all applicable regulations; it is not in a sensitive environment; there are no cumulative impacts, unusual circumstances, damage to scenic highways, or listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5; or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse, Office of Planning and Research in accordance with Section 21152 of the California Public Resources Code and will post the Notice of Exemption on its website pursuant to Section 21092.2 of the California Public Resources Code.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no impact or adverse effect on any current services or future County projects.

The Honorable Board of Supervisors  
September 2, 2025  
Page 5

## **CONCLUSION**

Please return adopted copies of this Board letter, ordinance, and the resolution of intention to the attention of Ms. Terri Kenney, Crimson Resource Management Corp., 410 17th Street, Suite 1010, Denver, CO 80202; and Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:GE:st

Enclosures

c: Auditor-Controller (Accounting Division–Asset Management)  
Chief Executive Office (Christine Frias, Joyce Chang)  
County Counsel  
Executive Office, Board of Supervisors

**ATTACHMENT**

August 13, 2025

**TRANSPORTATION CORE SERVICE AREA  
RESOLUTION OF INTENTION AND INTRODUCTION OF AN ORDINANCE  
TO GRANT A PROPRIETARY PETROLEUM PIPELINE FRANCHISE  
TO CRIMSON RESOURCE MANAGEMENT CORP.  
(SUPERVISORIAL DISTRICT 5)  
(3-VOTES)**

This Board letter has a large attachment.  
Click on link to access:

[PW - Petroleum Pipeline Franchise.pdf](#)

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/2/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	CP Olive View-UCLA Medical Center Digital Single-Photon Emission Computed Tomography Remodel Project	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, e-mail your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A	
<b>COST &amp; FUNDING</b>	Total cost: \$1,910,000	Funding source: Department of Health Services' Enterprise Fund-Committed for Department of Health Services.
	TERMS (if applicable): N/A	
	Explanation: N/A	
<b>PURPOSE OF REQUEST</b>	Public Works is seeking Board approval of the Olive View-UCLA Medical Center Digital Single-Photon Emission Computed Tomography Remodel Project, project budget, and appropriation adjustment; and authorization to use a Board-approved Job Order Contract for delivery of the project.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The project consists of remodeling the Nuclear Medicine Suite to accommodate new equipment, including a digital single-photon emission computer tomography cardiac camera.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The project supports Board Priority No. 7, Sustainability by investing in County buildings to update and provide improved public services and workforce environments that will lead to increased productivity.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, <a href="mailto:vyu@pw.lacounty.gov">vyu@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
OLIVE VIEW-UCLA MEDICAL CENTER  
DIGITAL SINGLE-PHOTON EMISSION COMPUTED TOMOGRAPHY  
REMODEL PROJECT  
ESTABLISH AND APPROVE CAPITAL PROJECT AND BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
AUTHORIZE USE OF JOB ORDER CONTRACT  
CAPITAL PROJECT NO. 8A107  
FISCAL YEAR 2025-26  
(SUPERVISORIAL DISTRICT 3)  
(4-VOTES)**

### **SUBJECT**

Public Works is seeking Board approval to establish and approve the Olive View-UCLA Medical Center Digital Single-Photon Emission Computed Tomography Remodel Project and budget, approve an appropriation adjustment, and authorize Public Works to deliver the proposed project using Board-approved Job Order Contract.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed Olive View-UCLA Medical Center Digital Single-Photon Emission Computed Tomography Remodel Project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Establish and approve the Olive View-UCLA Medical Center Digital Single-Photon Emission Computed Tomography Remodel Project, Capital Project No. 8A107, with a total project budget of \$1,910,000.
3. Approve the Fiscal Year 2025-26 appropriation adjustment to use \$114,000 from the Department of Health Services' Enterprise Fund-Committed to fund the projected Fiscal Year 2025-26 expenditures for the Olive View-UCLA Medical Center Digital Single-Photon Emission Computed Tomography Project, Capital Project No. 8A107.
4. Authorize the Director of Public Works or his designee to deliver the Olive View-UCLA Medical Center Digital Single-Photon Emission Computed Tomography Remodel Project using a Board-approved Job Order Contract.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the Olive View-UCLA Medical Center (Medical Center) Digital Single-Photon Emission Computed Tomography (D-SPECT) Remodel Project exempt from California Environmental Quality Act (CEQA); establish Capital Project No. 8A107, approve the project, budget, and appropriation adjustment; and authorize Public Works to deliver the proposed project using Board-approved Job Order Contract (JOC).

#### **Background**

The Medical Center provides healthcare services to communities throughout the San Fernando Valley and North County region. The proposed project will remodel an existing Nuclear Medicine suite to accommodate a D-SPECT Cardiac Camera, which will replace a single-head gamma camera that has reached the end of its service life. The D-SPECT Cardiac Camera equipment will enable the hospital to diagnose and assess the severity of heart and coronary artery diseases while producing high-quality images of the heart. The remodeling includes structural, mechanical, and electrical work to support the D-SPECT Cardiac Camera equipment, along with minor refurbishment of finishes and casework.

On February 27, 2024, the Board approved a sole-source acquisition of the Nuclear Medicine D-SPECT camera from Spectrum with an estimated cost of \$522,000. The installation of the D-SPECT will be done by the equipment vendor.

Public Works has completed the plans, specifications, and jurisdictional approvals for the proposed Medical Center's D-SPECT project using a Board-approved on-call

architectural/engineering firm and is now seeking approval to complete the remodeling and refurbishment work using a Board-approved JOC.

Upon the Board's approval of the recommended actions, construction of the project is anticipated to begin in October 2025 and be substantially completed in May 2026.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal A, Healthy Individuals and Families, Strategy ii, Improve Health Outcomes, by promoting comprehensive and inclusive care through investments in public healthcare infrastructure that enhance the quality and delivery of healthcare services to Los Angeles County residents; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by evaluating our current capital projects and identifying the need to replace or modernize legacy/obsolete infrastructure.

Investing in public healthcare infrastructure improvements will enhance the quality and delivery of healthcare services to the residents in the County, in particular the North County region.

### **FISCAL IMPACT/FINANCING**

The total project budget is estimated at \$1,910,000, which includes design, plan check, consultant services, construction, change order contingency, Civic Art allocation, and County services. The project schedule and budget are included in Enclosure A. Health Services has previously paid \$100,000 for the design phase through their operating budget.

Board approval of the Fiscal Year 2025-26 appropriation adjustment (Enclosure B) will use \$114,000 from Health Services' Enterprise Fund-Committed for Health Services to fund the projected Fiscal Year 2025-26 expenditures for the proposed Medical Center's D-SPECT Remodel Project, Capital Project No. 8A107. Health Services will provide funding in future budget phases, as needed, to fund the remaining project budget. There is no net County cost impact associated with the recommendations.

#### **Operating Budget Impact**

Following completion of the proposed project, if approved, Health Services would request and fund the associated ongoing annual maintenance and operational costs, as needed, with departmental resources in future budget phases.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Arts Policy amended on August 4, 2020, the proposed project budgets include 1 percent of the eligible design and construction costs for the Civic Art Allocation, which is estimated to be \$10,000.

The project is subject to Board Policy 5.270, Countywide Local and Targeted Worker Hiring.

The proposed project will support the Board's Green Building/Sustainable Design Program policy by minimizing the amount of demolition materials disposed of in landfills during construction and incorporating energy-efficient equipment.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed project is categorically exempt from the provisions of CEQA. The project scope is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (a), (d), and (f); and 15302 (c) of the CEQA Guidelines and Classes 1 (c), (d), (h), and (i); and 2 (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.

The proposed project provides for interior repair and upgrade of existing facilities, involving negligible or no expansion of an existing use. Replacement equipment will have the same purpose and capacity as the equipment being replaced.

Additionally, the proposed project will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, potential for substantial adverse change in the significance of a historical resource, or other limiting factors that will make the exemption inapplicable based on the record of the proposed project.

Upon the Board's approval of the project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse at the Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website in accordance with Section 21092.2.

## **CONTRACTING PROCESS**

Public Works completed the design for the project using a Board-approved, on-call architect/engineering firm and is recommending the use of a Board-approved JOC to complete the remodeling and refurbishment work.

The project scope includes remodeling and alteration work, and Public Works has determined that using a JOC is the most appropriate contracting method to deliver the project.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have minimal impact on current services at the Medical Center. Public Works, in conjunction with Health Services, will take the appropriate measures to coordinate the construction to minimize impacts on operations. Patient care services at the Medical Center will remain fully operational during construction.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:HA:sl

Enclosures

c: Chief Executive Office (Capital Programs Division)  
County Counsel  
Executive Office, Board of Supervisors  
Health Services (Capital Projects Division)

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
OLIVE VIEW-UCLA MEDICAL CENTER  
DIGITAL SINGLE-PHOTON EMISSION COMPUTED TOMOGRAPHY  
REMODEL PROJECT  
ESTABLISH AND APPROVE CAPITAL PROJECT AND BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
AUTHORIZE USE OF JOB ORDER CONTRACT  
CAPITAL PROJECT NO. 8A107  
FISCAL YEAR 2025-26  
(SUPERVISORIAL DISTRICT 3)  
(4-VOTES)**

**I. PROJECT SCHEDULE SUMMARY**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Design	07/2024*
Jurisdictional Approvals	01/2025*
Construction Start	10/2025
Substantial Completion	05/2026
Final Acceptance	07/2026

\*Completed Activity

**II. PROJECT BUDGET SUMMARY**

<b>Project Activity</b>	<b>Proposed Project Budget</b>
Construction	\$ 825,000
Contingency	\$ 165,000
Job Order Contract Fees	\$ 25,000
Civic Art	\$ 10,000
<b>Hard Cost Subtotal</b>	<b>\$1,025,000</b>
Plans and Specification	\$ 122,000
Consultant Services	\$ 196,000
Miscellaneous Expenditure	\$ 25,000
Jurisdictional Review/Plan Check/Permits	\$ 55,000
County Services	\$ 487,000
<b>Soft Cost Subtotal</b>	<b>\$ 885,000</b>
<b>Total Project Cost</b>	<b>\$1,910,000</b>

**ENCLOSURE B**  
September 2, 2025

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
OLIVE VIEW-UCLA MEDICAL CENTER  
DIGITAL SINGLE-PHOTON EMISSION COMPUTED TOMOGRAPHY  
REMODEL PROJECT  
ESTABLISH AND APPROVE CAPITAL PROJECT AND BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
AUTHORIZE USE OF JOB ORDER CONTRACT  
CAPITAL PROJECT NO. 8A107  
FISCAL YEAR 2025-26  
(SUPERVISORIAL DISTRICT 3)  
(4-VOTES)**

**APPROPRIATION ADJUSTMENT  
PENDING**

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025		
<b>BOARD MEETING DATE</b>	9/2/2025		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input checked="" type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	CP Potrero Heights Community Center and Los Nietos Senior Center Generator Projects		
<b>PROGRAM</b>	N/A		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, e-mail your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board letter.</b>		
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A		
<b>COST &amp; FUNDING</b>	Total cost: Potrero \$670,000 Los Nietos \$830,000		Funding source: Prior year net County cost
	TERMS (if applicable): N/A		
	Explanation: N/A		
<b>PURPOSE OF REQUEST</b>	Establish and approve the proposed capital projects and authorize Public Works to deliver the projects using Board-approved Job Order Contracts.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>The centers serve as hubs for the delivery of a wide range of health, social, and recreational activities to older adults, and serve as cooling centers. In the event of an emergency or disaster event, under the Older Americans Act and as required by the California Department of Aging, the centers need to provide emergency meals. These facilities do not have a permanent backup generator or the ability to hook up temporary generator power and are left with no power during power outages.</p> <p>The projects will incorporate a permanent power generator at each facility that will provide auxiliary power to the entire facilities during power outages. The improvements will provide enhanced and more reliable public services to the residents of Montebello, Whittier, and the surrounding communities.</p>		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The project supports Board Priority No. 7, Sustainability, by investing in County facilities to provide improved public services and workforce environments that will lead to increased productivity.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, <a href="mailto:vyu@pw.lacounty.gov">vyu@pw.lacounty.gov</a>		



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

September 2, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
POTRERO HEIGHTS COMMUNITY CENTER GENERATOR PROJECT  
SPECS. 7982; CAPITAL PROJECT NO. 8A057  
LOS NIETOS SENIOR CENTER GENERATOR PROJECT  
SPECS. 7981; CAPITAL PROJECT NO. 8A056  
ESTABLISH AND APPROVE CAPITAL PROJECTS AND BUDGETS  
APPROVE USE OF JOB ORDER CONTRACTS  
FISCAL YEAR 2025-26  
(SUPERVISORIAL DISTRICTS 1 AND 4)  
(3-VOTES)**

### **SUBJECT**

Public Works is seeking Board approval of the proposed Potrero Heights Community Center and the Los Nietos Senior Center Generator Projects, approval of the project budgets, and authorization to deliver the proposed projects using Board-approved Job Order Contracts.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed Potrero Heights Community Center and the Los Nietos Senior Center Generator Projects exempt from the California Environmental Quality Act for the reasons stated in this letter and in the records of the two projects.
2. Establish and approve the proposed Potrero Heights Community Center Generator Project, Capital Project No. 8A057, with a budget of \$670,000, and the

Los Nietos Senior Center Generator Project, Capital Project No. 8A056, with a budget of \$830,000.

3. Authorize the Director of Public Works or his designee to deliver the proposed projects using Board-approved Job Order Contracts.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the proposed Potrero Heights Community Center and the Los Nietos Senior Center Generator Projects exempt from the California Environmental Quality Act (CEQA); establish and approve the two capital projects and project budgets; and authorize Public Works to deliver the projects using Board-approved Job Order Contracts (JOC).

The Aging and Disabilities Department operates the Potrero Heights Community Center located at 8051 Arroyo Drive, Montebello, CA 90640 and the Los Nietos Senior Center at 11640 Slauson Avenue, Whittier, CA 90606. The centers serve as hubs for the delivery of a wide range of health, social, and recreational activities to older adults, and serve as cooling centers. In the event of an emergency or disaster event, under the Older Americans Act and as required by the California Department of Aging, the centers need to provide emergency meals. These facilities do not have a permanent backup generator or the ability to hook up temporary generator power and are left with no power during power outages.

The proposed projects will consist of remodeling and retrofitting the building electrical system at the two centers to incorporate a permanent power generator that will provide auxiliary power to the entire facility during power outages. The permanent on-site generators would be located adjacent to the exterior of the buildings in a dedicated space with a concrete masonry unit block wall enclosure. The remodeling will provide enhanced and more reliable public services to the residents of Montebello, Whittier, and the surrounding communities.

Public Works is utilizing in-house staff to complete the design and is seeking Board approval to deliver the proposed projects using Board-approved JOCs.

Construction of the projects would begin in January 2026 and be completed by January 2027, including procurement of the long-lead generator equipment.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by renovating and modernizing public infrastructure

assets that will improve the accessibility and delivery of public services for Los Angeles County residents and visitors.

### **FISCAL IMPACT/FINANCING**

The total project cost for the Potrero Heights Community Center Generator Project, Capital Project No. 8A057, is estimated at \$670,000, including design, plan check, consultant services, construction, change order contingency, miscellaneous expenditures, and County services.

The total project cost for the Los Nietos Senior Center Generator Project, Capital Project No. 8A056, is estimated at \$830,000, including design, plan check, consultant services, construction, change order contingency, miscellaneous expenditures, and County services.

The project schedule and budget summaries for the proposed projects are included in the Enclosure.

Sufficient appropriation from prior year net County cost is available in the Fiscal Year 2025–26 Capital Projects/Refurbishments Budget, under Capital Project Nos. 8A056 and 8A057, to fully fund the proposed projects.

#### **Operating Budget Impact**

Aging and Disabilities anticipates additional operational costs associated with fuel, annual maintenance, and testing of the emergency power generators and would fund these additional costs within existing budgetary resources.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Art Policy, amended on August 4, 2020, the proposed projects are exempt from the Civic Art Allocation as they involve the purchase and installation of a building system.

These proposed projects are subject to the Board Policy 5.270, Countywide Local and Targeted Worker Hiring.

### **ENVIRONMENTAL DOCUMENTATION**

The two proposed projects are categorically exempt from CEQA. The projects consist of remodeling and retrofitting the building electrical systems at the two senior centers to incorporate a permanent emergency power generator at each facility that will provide auxiliary power to the entire facility during unexpected short-term or long-term power

outages. The projects are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Sections 15301 (a) and (d); 15302 (c); 15303 (e); and 15311 of the State CEQA Guidelines and Classes 1 (d), (i), and (m); 2 (e); 3 (b); and 11 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The projects include retrofitting and operation of existing facilities with negligible or no expansion of use, replacement of features at the same site and with the same purpose and capacity, and accessory structures.

Additionally, the proposed projects will comply with all applicable regulations, are not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites complied pursuant to Government Code Section 65962.5, or indications that the proposed projects may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable based on the record of the projects.

Upon the Board's approval of the two proposed projects, Public Works will file a Notice of Exemption for each project with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website in accordance with Section 21092.2.

### **CONTRACTING PROCESS**

Public Works is utilizing a Board-approved, on-call consultant to complete the design for the projects and is requesting Board authorization to carry out the construction using a Board-approved JOC.

The proposed project scopes include alteration work and Public Works has made the determination that the use of a JOC is the most appropriate contracting method to deliver the projects.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on other current County services or projects. The senior centers will remain operational during construction and the contractor will be required to phase and coordinate construction activities with the County to minimize disruption of public access and services at the facilities.

The Honorable Board of Supervisors  
September 2, 2025  
Page 5

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:HA:sl

Enclosures

c: Aging and Disabilities Department  
Arts and Culture (Civic Art Division)  
Chief Executive Office (Capital Programs Division)  
County Counsel  
Executive Office, Board of Supervisors

**ENCLOSURE**  
September 2, 2025

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
POTRERO HEIGHTS COMMUNITY CENTER GENERATOR PROJECT  
SPECS. 7982; CAPITAL PROJECT NO. 8A057  
LOS NIETOS SENIOR CENTER GENERATOR PROJECT  
SPECS. 7981; CAPITAL PROJECT NO. 8A056  
ESTABLISH AND APPROVE CAPITAL PROJECTS AND BUDGETS  
APPROVE USE OF JOB ORDER CONTRACTS  
FISCAL YEAR 2025-26  
(SUPERVISORIAL DISTRICTS 1 AND 4)  
(3-VOTES)**

**POTRERO HEIGHTS COMMUNITY CENTER (CP 8A057)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Construction Documents	09/18/2025
Jurisdictional Approvals	12/09/2025
Construction Award	01/07/2026
Construction Start	01/30/2026
Substantial Completion	01/29/2027
Project Acceptance	03/31/2027

**II. PROJECT BUDGET SUMMARY**

<b>Project Activity</b>	<b>Proposed Budget</b>
<b>Hard Costs</b>	
Construction	\$310,000
Change Order Contingency	\$ 75,000
<b>Hard Costs Subtotal</b>	<b>\$385,000</b>
<b>Soft Costs</b>	
Plans and Specifications	\$125,000
Consultant Services	\$ 20,000
Miscellaneous Expenditures	\$ 10,000
Jurisdictional Review/Plan Check/Permits	\$ 10,000
County Services	\$120,000
<b>Soft Costs Subtotal</b>	<b>\$285,000</b>
<b>TOTAL</b>	<b>\$670,000</b>

**ENCLOSURE**  
September 2, 2025

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
POTRERO HEIGHTS COMMUNITY CENTER GENERATOR PROJECT  
SPECS. 7982; CAPITAL PROJECT NO. 8A057  
LOS NIETOS SENIOR CENTER GENERATOR PROJECT  
SPECS. 7981; CAPITAL PROJECT NO. 8A056  
ESTABLISH AND APPROVE CAPITAL PROJECTS AND BUDGETS  
APPROVE USE OF JOB ORDER CONTRACTS  
FISCAL YEAR 2025-26  
(SUPERVISORIAL DISTRICTS 1 AND 4)  
(3-VOTES)**

**LOS NIETOS SENIOR CENTER (CP 8A056)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Construction Documents	09/18/2025
Jurisdictional Approvals	12/09/2025
Construction Award	01/07/2026
Construction Start	01/30/2026
Substantial Completion	01/29/2027
Project Acceptance	03/31/2027

**II. PROJECT BUDGET SUMMARY**

<b>Project Activity</b>	<b>Proposed Budget</b>
<b>Hard Costs</b>	
Construction	\$430,000
Change Order Contingency	\$ 65,000
<b>Hard Costs Subtotal</b>	<b>\$495,000</b>
<b>Soft Costs</b>	
Plans and Specifications	\$140,000
Consultant Services	\$ 20,000
Miscellaneous Expenditures	\$ 10,000
Jurisdictional Review/Plan Check/Permits	\$ 10,000
County Services	\$155,000
<b>Soft Costs Subtotal</b>	<b>\$335,000</b>
<b>TOTAL</b>	<b>\$830,000</b>

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/16/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Chatsworth - Lake Manor Drive, et al.	
<b>PROGRAM</b>	Transportation	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, e-mail your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	There is no urgency.	
<b>COST &amp; FUNDING</b>	Total cost: \$5,100,000	Funding source: State of California Road Maintenance and Rehabilitation Account funds allocated to the County under the Road Repair and Accountability Act of 2017, Senate Bill 1.
	TERMS (if applicable): N/A	
	Explanation: N/A	
<b>PURPOSE OF REQUEST</b>	To obtain Board approval to advertise and delegate authority to the Director of Public Works to award and execute a construction contract for the Chatsworth - Lake Manor Drive, et al., project in the unincorporated community of Chatsworth.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The project includes pavement resurfacing of 1.9 miles of residential roads, parkway improvements, curb ramp upgrades, traffic signal relocation, and high-visibility crosswalks at the corner of Lake Manor Drive and Thompson Drive.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No.7: Sustainability. The project will extend the service life of the roadways, reduce wear and tear on vehicles, improve safety for roadway users, and enhance the quality of life in the community.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, Office (626) 458-4018, Cell (626) 476-9847, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

September 16, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. RMD3508001  
CHATSWORTH – LAKE MANOR DRIVE, ET AL.  
IN THE UNINCORPORATED COMMUNITY OF CHATSWORTH  
(SUPERVISORIAL DISTRICTS 3 AND 5)  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to adopt plans and specifications, advertise for construction bids, and award and execute a construction contract for the Chatsworth – Lake Manor Drive, et al., project in the unincorporated community of Chatsworth.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Approve the project and adopt the plans and specifications that are on file in Public Works Project Management Division III for the Chatsworth - Lake Manor Drive, et al., project at an estimated construction cost between \$2,000,000 and \$3,000,000.
3. Instruct the Executive Officer of the Board to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on October 14, 2025, in accordance with the Notice Inviting Bids.
4. Find pursuant to California Public Contract Code, Section 3400 (c) (2), that it is necessary to specify the designated items by specific brand name in order to match other products in use on a particular public improvement either completed or in the course of completion.
5. Delegate authority to the Director of Public Works or his designee to open and examine bids received at a public meeting called by the Director of Public Works and determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
6. Delegate authority to the Director of Public Works or his designee to award and execute a construction contract for the Chatsworth - Lake Manor Drive, et al., project to the apparent responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$2,000,000 and \$3,000,000 or that exceeds the estimated cost range by no more than 15 percent, if additional and appropriate funds have been identified.
7. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of California Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in California Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works or his designee under California Public Contract Code, Section 20395; (d) accept the project upon its final completion; and (e) release retention money withheld consistent with the requirements of California Public Contract Code, Sections 7107 and 9203.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find that the proposed project is exempt from the California Environmental Quality Act (CEQA) and allow Public Works to improve roadways in the unincorporated community of Chatsworth (see Enclosure A).

The proposed project includes pavement resurfacing of 1.9 miles of residential roads, parkway improvements, curb ramp upgrades, roadway resurface/rehabilitation, traffic signal relocation, and high-visibility crosswalks at the corner of Lake Manor Drive and Thompson Drive. The project will extend the service life of the roadways, reduce wear and tear on vehicles, increase safety, and enhance the quality of life for the community.

It is anticipated that the work will begin in June 2026 and be completed in February 2027.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by supporting ongoing efforts to manage and improve public infrastructure assets.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated total project cost is \$5,100,000, and the construction contract cost is estimated to be in the range of \$2,000,000 to \$3,000,000 with a maximum construction contract cost to be within 15 percent of this range. In addition to the construction contract cost, the total project cost includes the cost of preparation of plans and specifications, consultant services, survey, environmental clearance, right-of-way and utility clearances, material testing, inspection, contract administration, change order contingency, and other County services.

The project will be funded using the State of California Road Maintenance and Rehabilitation Account funds allocated to the County under the Road Repair and Accountability Act of 2017, Senate Bill 1. Funding for this project is included in the Road Fund (B03–Capital Assets-Infrastructure and Services and Supplies) Fiscal Year 2025-26 Budget. Funding for future years will be requested through the annual budget process.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The proposed project will be advertised in accordance with Section 20392 of the California Public Contract Code.

California Public Contract Code, Section 3400, allows a product to be designated by specific brand name for several purposes, one of which is to match other products in use on a particular public improvement either completed or in the course of completion, if the awarding authority makes a finding and language is included in the Notice Inviting Bids. The Notice Inviting Bids includes language describing this finding.

A list of specific brand names and qualified purposes in accordance with the California Public Contract Code is provided in Enclosure B.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to the award of this proposed contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

Effective June 7, 2023, the Countywide Community Workforce Agreement applies to projects with an estimated construction contract value of \$5,000,000 or greater. Provisions of the Community Workforce Agreement will not be applied to this contract as the estimated construction contract value is below the threshold.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed project is exempt from CEQA. The project to resurface approximately 1.9 miles of local roadways, with no expansion in use, is within a class of projects that have been determined not to have a significant effect on the environment and that meets the criteria set forth in Section 15301 (c) of the CEQA Guidelines and Class 1 (x), Subsections 2, 4, 9, 14, 18, and 22 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, which applies to repair, maintenance, and minor alteration

of existing facilities. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

### **CONTRACTING PROCESS**

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will include a best-efforts goal that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents. The "Targeted Worker" component will not be included as part of the project.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<http://pw.lacounty.gov/general/contracts/opportunities>

Additionally, contract solicitations will be advertised through web-based and social media platforms.

In order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

When the project is completed, it will have a positive impact on the community by extending the service life of the roadway, reducing wear and tear on vehicles, and enhancing the quality of life of the community.

The Honorable Board of Supervisors  
September 16, 2025  
Page 6

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division III.

Respectfully submitted,

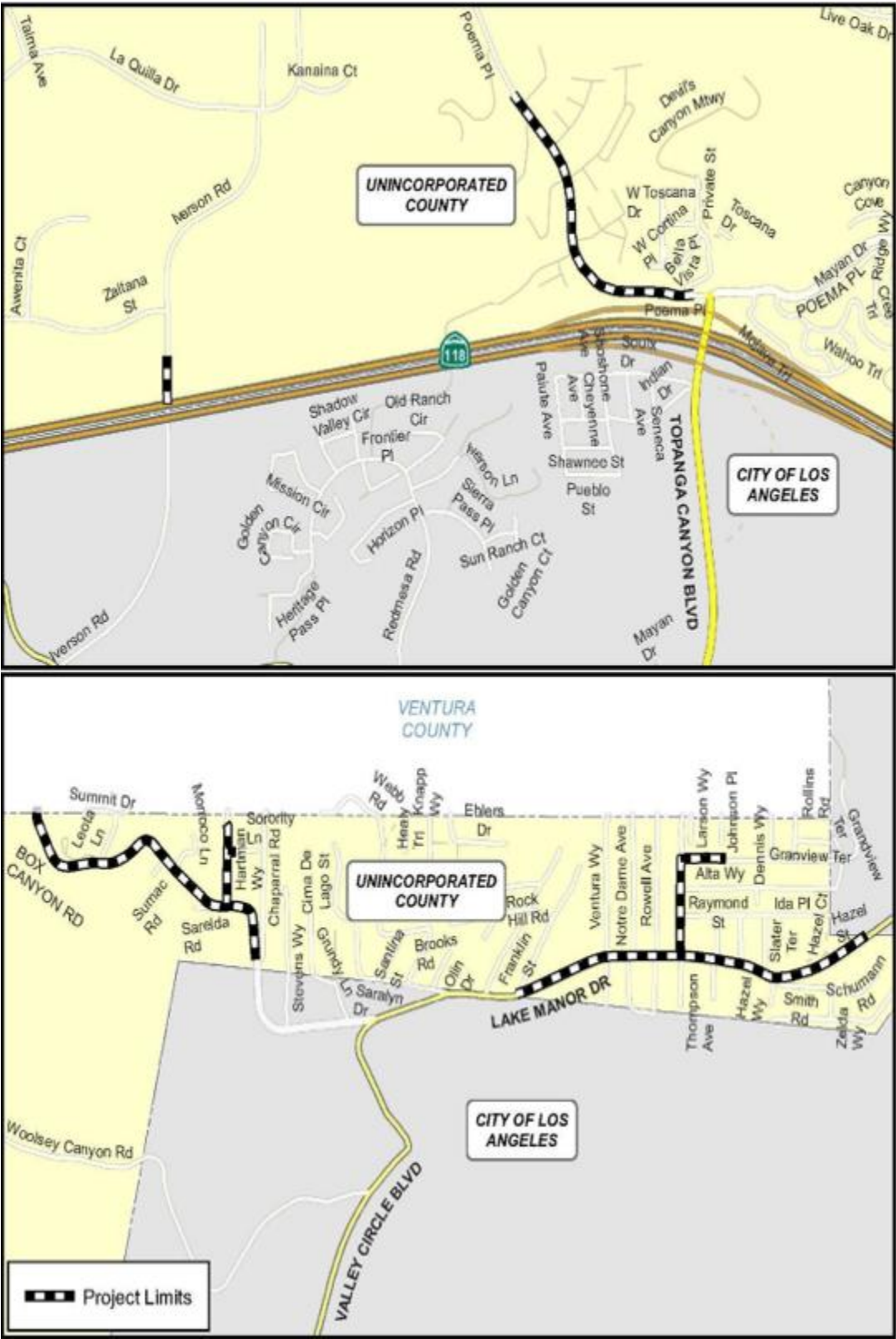
MARK PESTRELLA, PE  
Director of Public Works

QY:KF:ma

Enclosures

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services (Countywide Contract Compliance)

CHATSWORTH – LAKE MANOR DRIVE, ET AL.  
PROJECT ID NO. RMD3508001



**PROJECT NAME:** CHATSWORTH - LAKE MANOR DRIVE, ET AL.

**PROJECT ID NO.:** RMD3508001

**List of specific brand names in accordance with Public Contract Code Section 3400:**

Item/Category	Manufacturer	Model	Public Contract Code 3400 Justification*	Detailed Justification
Galvanized Surface Colorant	Natina Products	Natina Steel	(3)	It is in the public interest to match other similar improvements in the area that were treated with this product to benefit from the environmental and safety advantages it provides.

\*(1) In order that a field test or experiment may be made to determine the product's suitability for future uses. (2) In order to match other products in use on a particular public improvement either completed or in the course of completion. (3) In order to obtain a necessary item that is only available from one source. (4) (a) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the Invitation for Bid or Request for Proposals; and (b) In order to respond to an emergency declared by the State, a State agency, or political subdivision of the State, but only if the facts setting forth the reasons for the finding of the emergency are contained in the public records of the authority issuing the Invitation for Bid or Request for Proposals.

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/16/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Eastern Avenue Traffic Signal Synchronization Program – Medford Street to Olympic Boulevard	
<b>PROGRAM</b>	Countywide Traffic Congestion Management Program	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, e-mail your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	There is no urgency.	
<b>COST &amp; FUNDING</b>	Total cost: \$2,750,000	Funding source: Proposition C Discretionary Grant Fund; Proposition C Local Return Fund.
	TERMS (if applicable): N/A	
	Explanation: N/A	
<b>PURPOSE OF REQUEST</b>	To obtain Board approval to adopt plans and specifications, advertise, and award and execute a construction contract for the Eastern Avenue Traffic Signal Synchronization Program – Medford Street to Olympic Boulevard project.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	This project is part of the Countywide Traffic Signal Synchronization Program. Traffic signal improvements would be made along Eastern Avenue from Medford Street to Olympic Boulevard to improve traffic flow and safety.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. The project will modify, install, and synchronize traffic signals to reduce vehicular stops, fuel consumption, air emissions, and accidents thereby improving air quality.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, Office (626) 458-4018, Cell (626) 476-9847, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

September 16, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. TSM0010456  
EASTERN AVENUE TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
MEDFORD STREET TO OLYMPIC BOULEVARD  
IN THE UNINCORPORATED COMMUNITY OF EAST LOS ANGELES  
(SUPERVISORIAL DISTRICT 1)  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to adopt plans and specifications, advertise for construction bids, and award and execute a construction contract for the Eastern Avenue Traffic Signal Synchronization Program – Medford Street to Olympic Boulevard project in the unincorporated community of East Los Angeles.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the project and adopt the plans and specifications that are on file in Public Works' Project Management Division III for the Eastern Avenue Traffic Signal

Synchronization Program project at an estimated construction contract cost between \$1,200,000 and \$1,800,000.

3. Instruct the Executive Officer of the Board to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on October 14, 2025, in accordance with the Notice Inviting Bids.
4. Find pursuant to California Public Contract Code, Section 3400 (c) (2), that it is necessary to specify designated items by specific brand name in order to match other products in use on a particular public improvement either completed or in the course of completion.
5. Delegate authority to the Director of Public Works or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
6. Delegate authority to the Director of Public Works or his designee to award and execute a construction contract for the Eastern Avenue Traffic Signal Synchronization Program – Medford Street to Olympic Boulevard project to the apparent responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$1,200,000 and \$1,800,000 or that exceeds the estimated cost range by no more than 15 percent, if additional and appropriate funds have been identified.
7. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of California Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in California Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works or his designee under California Public Contract Code 20395; (d) accept the project upon its final completion; and (e) release retention money withheld consistent with the requirements of California Public Contract Code, Sections 7107 and 9203.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find that the proposed project is exempt from the California Environmental Quality Act (CEQA) and allow Public Works to construct the Eastern Avenue Traffic Signal Synchronization Program – Medford Street to Olympic Boulevard project in the unincorporated community of East Los Angeles (Enclosure A).

The proposed project includes upgrading traffic signal equipment, pedestrian enhancements, and various other intersection safety improvements along the corridor. The project will modify and synchronize the traffic signals on Eastern Avenue between Medford Street to Olympic Boulevard, thereby enhancing traffic flow, reducing congestion, and improving safety for the traveling public.

It is anticipated the work will start in June 2026 and be completed in March 2027.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life of Los Angeles County residents.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this proposed project is in the range of \$1,200,000 to \$1,800,000 with a maximum construction contract cost to be within 15 percent of this range. The total project cost is estimated to be \$2,750,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, consultant services, utility clearances, survey, right of way, inspections, contract administration, change order contingency, and other County services.

The project is financed with \$1,018,900 in grant funds received from the Los Angeles County Metropolitan Transportation Authority 2013 Call for Projects, Proposition C Discretionary Grant Fund for the East Los Angeles Traffic Signal Corridors Project and \$1,731,100 from the County Proposition C Local Return Fund.

Funding for this proposed project is available in the Proposition C Local Return Fund (CN9–Capital Assets-Infrastructure and Services and Supplies) Fiscal Year 2025-26 Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This proposed project will be advertised in accordance with Section 20392 of the California Public Contract Code.

California Public Contract Code, Section 3400, allows a product to be designated by specific brand name for several purposes, one of which is to match other products in use on a particular public improvement either completed or in the course of completion, if the awarding authority makes a finding and language is included in the Notice Inviting Bids. The Notice Inviting Bids includes language describing this finding.

A list of specific brand names and qualified purposes in accordance with the California Public Contract Code, Section 3400, is provided in Enclosure B.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of this proposed contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed traffic signal synchronization project is exempt from CEQA. The project to implement traffic signal improvements, where there is negligible or no expansion in use, is within a class of projects that have been determined not to have a significant effect on the environment and meets the criteria set forth in Section 15301 (c) of the CEQA Guidelines, and Class 1 (x), Subsections 4, 14, and 22 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no

cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

### **CONTRACTING PROCESS**

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will require that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<https://pw.lacounty.gov/general/contracts/opportunities>

Additionally, contract solicitations will be advertised through web-based and social media platforms.

In order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Minor impacts to adjacent residents, businesses, and motorists may occur while the project is underway. The community engagement process will consist of distributing flyers near the work areas prior to and during construction. When the project is completed, it will have a positive impact by enhancing traffic flow, reducing congestion, and improving safety for the traveling public.

The Honorable Board of Supervisors  
September 16, 2025  
Page 6

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division III.

Respectfully submitted,

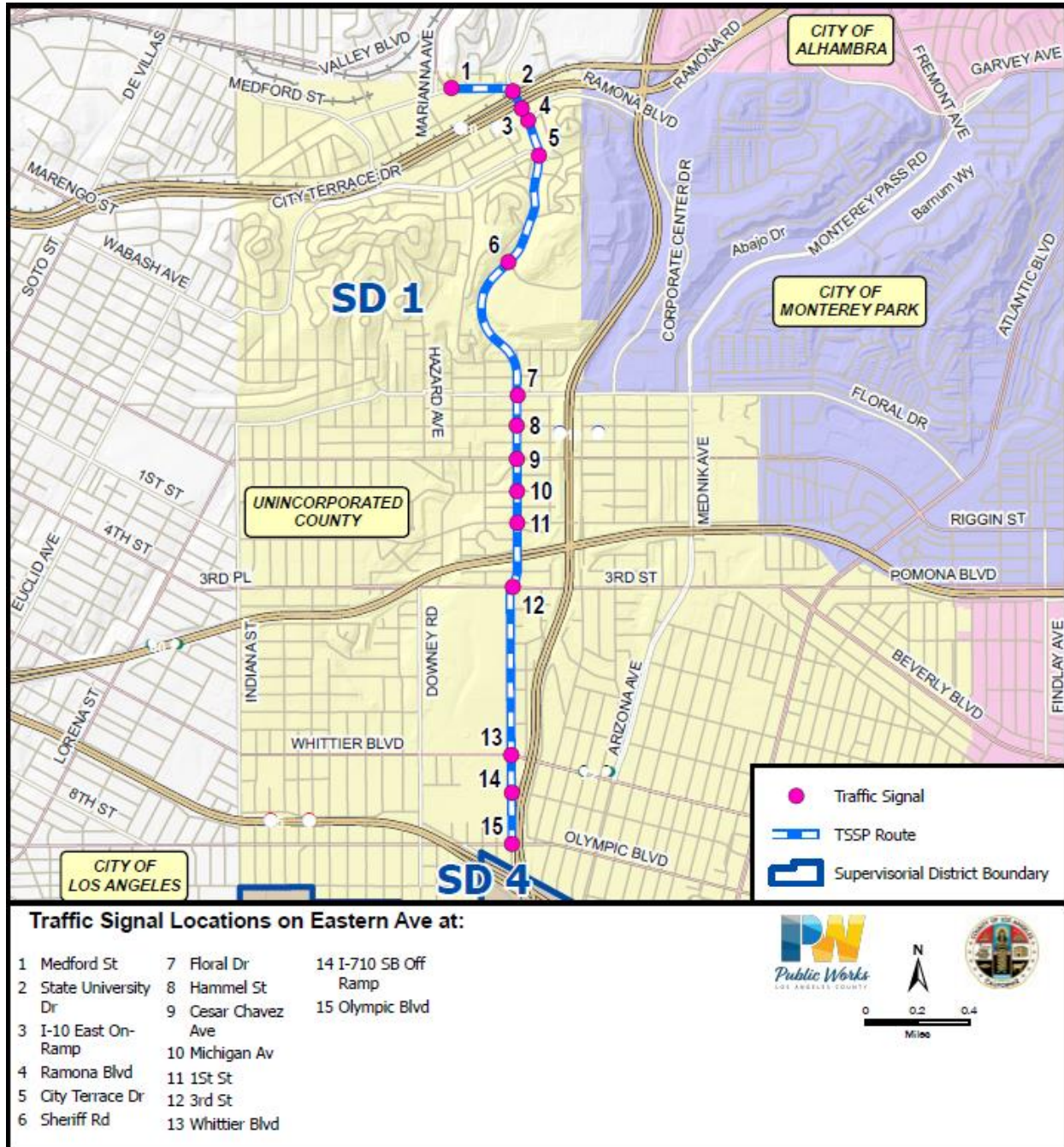
MARK PESTRELLA, PE  
Director of Public Works

MP:KF:ma

Enclosures

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services (Countywide Contract Compliance)

**EASTERN AVENUE TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
MEDFORD STREET TO OLYMPIC BOULEVARD  
PROJECT ID NO. TSM0010456**



**PROJECT NAME: EASTERN AVENUE TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
MEDFORD STREET TO OLYMPIC BOULEVARD**

**PROJECT ID NO.: TSM0010456**

**List of specific brand names in accordance with California Public Contract Code  
Section 3400:**

Item/Category	Manufacturer	Model	Public Contact Code 3400 Justification*	Detailed Justification
Traffic Signal Controller Software	Fourth Dimension Traffic	D4 Firmware (Version 1.6.4)	(C) (2)	D4 Firmware in the 2070 Advanced Traffic Controller is necessary to maintain compatibility with the current traffic control system used in Public Works' Traffic Management Center.

\*(1) In order that a field test or experiment may be made to determine the product's suitability for future use. (2) In order to match other products in use on a particular public improvement either completed or in the course of completion. (3) In order to obtain a necessary item that is only available from one source. (4) (a) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the Invitation for Bid or Request for Proposals; and (b) In order to respond to an emergency declared by the State, a State agency, or political subdivision of the State, but only if the facts setting forth the reasons for the finding of the emergency are contained in the public records of the authority issuing the Invitation for Bid or Request for Proposals.

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/16/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input checked="" type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Peck Road Traffic Signal Synchronization Program - Hemlock Street to Workman Mill Road	
<b>PROGRAM</b>	Countywide Traffic Congestion Management Program	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, e-mail your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	There is no urgency.	
<b>COST &amp; FUNDING</b>	Total cost: \$3,328,200	Funding source: Proposition C Discretionary Grant Fund, City Jurisdictional Funding, Highways-Through-Cities Fund, Proposition C Local Return Fund.
	TERMS (if applicable): N/A	
	Explanation: N/A	
<b>PURPOSE OF REQUEST</b>	To obtain Board approval to adopt plans and specifications, advertise, and award and execute a construction contract for the Peck Road Traffic Signal Synchronization Program - Hemlock Street to Workman Mill Road project.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	This proposed project is part of the Countywide Traffic Signal Synchronization Program. Traffic signal improvements would be made along Peck Road from Hemlock Street to Workman Mill Road to improve traffic flow and safety.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. The project would modify, install, and synchronize traffic signals to reduce vehicular stops, fuel consumption, air emissions, and accidents thereby improving air quality.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, Office (626) 458-4018, Cell (626) 476-9847, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

September 16, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
TRANSPORTATION CORE SERVICE AREA  
ADOPT RESOLUTION NO. 4002 FOR HIGHWAYS-THROUGH-CITIES FUNDING  
ADOPT, ADVERTISE, AND AWARD  
PROJECT ID NO. TSM0010459  
PECK ROAD TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
HEMLOCK STREET TO WORKMAN MILL ROAD  
IN THE CITIES OF EL MONTE, INDUSTRY, AND SOUTH EL MONTE  
AND IN THE UNINCORPORATED COMMUNITIES OF WHITTIER  
AND WHITTIER NARROWS  
(SUPERVISORIAL DISTRICTS 1 AND 4)  
(4-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to deliver the Peck Road Traffic Signal Synchronization Program - Hemlock Street to Workman Mill Road project in the Cities of El Monte, Industry, and South El Monte and in the unincorporated communities of Whittier and Whittier Narrows along with approval to adopt Resolution No. 4002 and authorize the Director of Public Works to execute a Funding Cooperative Agreement to include appropriate City of El Monte contributions to the project.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Adopt Resolution No. 4002 finding that the modification and synchronization of traffic signals in the Cities of El Monte, Industry, and South El Monte and in the unincorporated communities of Whittier and Whittier Narrows, is of general County interest and that Los Angeles County aid in the form of Highways-Through-Cities funds in the amount of \$2,276,500 shall be provided to the Cities of El Monte, Industry, and South El Monte to be expended in accordance with all applicable provisions of law relating to funds derived from the Proposition C Discretionary Grant Fund and Proposition C Local Return Fund.
3. Approve and authorize the Director of Public Works or his designee to sign a Funding Cooperative Agreement between the County of Los Angeles and the City of El Monte to allow the city to contribute its share of funding to the Peck Road Traffic Signal Synchronization Program - Hemlock Street to Workman Mill Road project. The total project cost is currently estimated to be \$3,328,200 with the City of El Monte's share estimated to be \$1,918,100; the City of Industry's share estimated to be \$236,100; the City of South El Monte's share estimated to be \$548,800; and the County of Los Angeles' share estimated to be \$625,200. The Director of Public Works or his designee may execute amendments to the Funding Cooperative Agreement to incorporate necessary programmatic and administrative changes.
4. Approve the proposed project and adopt the plans and specifications that are on file with Public Works' Project Management Division III for the Peck Road Traffic Signal Synchronization Program - Hemlock Street to Workman Mill Road project at an estimated construction contract cost between \$1,400,000 and \$2,200,000.
5. Instruct the Executive Officer of the Board to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on October 14, 2025, in accordance with the Notice Inviting Bids.
6. Find pursuant to California Public Contract Code, Section 3400 (c) (2), that it is necessary to specify designated items by specific brand name in order to match other products already in use on a particular public improvement either completed or in the course of completion.

7. Delegate authority to the Director of Public Works or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest apparent responsive bid.
8. Delegate authority to the Director of Public Works or his designee to award and execute a construction contract for the Peck Road Traffic Signal Synchronization Program - Hemlock Street to Workman Mill Road project to the apparent responsible contractor with the lowest apparent responsive bid within or less than the estimated cost range of \$1,400,000 and \$2,200,000 or that exceeds the estimated cost by no more than 15 percent, if additional and appropriate funds have been identified.
9. Delegate to the Director of Public Works or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of California Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in California Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works or his designee under California Public Contract Code, Section 20395; (d) accept the project upon its final completion; and (e) release retention money withheld consistent with the requirements of California Public Contract Code, Sections 7107 and 9203.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find that the proposed project is exempt from the California Environmental Quality Act (CEQA); adopt a resolution that the project is of general County interest and that aid in the form of Highways-Through-Cities (HTC) funds in the amount of \$2,276,500 shall be provided to the Cities of El Monte, Industry, and South El Monte; authorize Public Works to execute a Funding Cooperative Agreement between the County of Los Angeles and the City of El Monte; and allow Public Works to construct the Peck Road Traffic Signal Synchronization Program – Hemlock Street to Workman Mill Road project in the Cities of El Monte, Industry, and South El Monte and in the unincorporated communities of Whittier and Whittier Narrows (see Enclosure A).

The proposed project includes upgrading traffic signal equipment, pedestrian enhancements, and various other intersection safety improvements along the corridor.

The proposed project will modify and synchronize traffic signals on Peck Road between Hemlock Street and Workman Mill Road, thereby enhancing traffic flow, reducing congestion, and improving safety for the traveling public.

The HTC Program is a County program that was initiated to assist cities in developing a fully coordinated arterial system throughout the County recognizing that many small cities do not have the funds to complete their portion of the County's Highway Plan. Under the HTC Program, cities receive assistance for the construction of specific highway projects. The HTC funds are allocated on a case-by-case basis at the discretion of the Supervisor in whose supervisorial district the project is located.

Board adoption of Resolution No. 4002 approves County's contribution of HTC funds in the amount of \$2,276,500 to finance a portion of the Cities of El Monte, Industry, and South El Monte's jurisdictional shares of the project cost (see Enclosure B).

Sections 1680-1684 of the California Streets and Highways Code provide that the board of supervisors of any County may, by a Resolution adopted by a four-fifths vote of its members, determine that certain types of road improvements are of general County interest and that County aid shall be extended therefor.

The Funding Cooperative Agreement between the County of Los Angeles and the City of El Monte is needed to design and construct traffic signal improvements along Peck Road between Hemlock Street to Workman Mill Road. The County of Los Angeles will handle the preliminary engineering and oversee the construction of the proposed project. Under the Cooperative Agreement, both the City and the County will finance their respective jurisdictional shares of the project cost. The City's and County's actual costs will be based upon a final accounting after completion of the project. Authorizing the Director of Public Works or his designee to execute the Funding Cooperative Agreement will expedite project delivery. The agreement will be approved as to form by County Counsel before execution.

City Service Requests for the Cities of Industry and South El Monte provide for the County of Los Angeles to perform the preliminary engineering and administer construction of the project. Under the City Service Request, both the Cities' and the County will finance their respective jurisdictional shares of the project cost. The Cities' and County's actual costs will be based upon a final accounting after completion of the project.

It is anticipated the work will start in June 2026 and be completed in January 2028.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life of County residents.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this proposed project is in the range of \$1,400,000 to \$2,200,000 with a maximum construction contract cost to be within 15 percent of this range. The total project cost is estimated to be \$3,328,200. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, consultant services, survey, right-of-way and utility clearances, inspection, contract administration, change order contingency, and other County services.

The proposed project is located in the Cities of El Monte, Industry, and South El Monte. A City-County cooperative agreement with the City of El Monte will provide for the County to perform the preliminary engineering and administer the construction of the project with the City of El Monte to finance a portion of its jurisdictional share of the project cost, estimated to be \$300,500. The Cities of Industry and South El Monte would finance portions of their jurisdictional shares of the project cost estimated to be \$39,800 and \$86,200, respectively, under a City Service Request.

The proposed project is financed with \$2,640,000 in grant funds received from the Los Angeles County Metropolitan Transportation Authority 2009 Call for Projects, Proposition C Discretionary Grant Fund for the Gateway Cities Forum Traffic Signal Corridors Project Phase VI, and \$261,700 in County Proposition C Local Return Fund.

The \$2,276,500 in HTC funds consists of Proposition C Discretionary Grant funds and Proposition C Local Return funds.

The Cities of El Monte, Industry, and South El Monte's jurisdictional shares of the County HTC contribution from Proposition C Discretionary Grant funds are \$1,460,200, \$193,800, and \$419,000, respectively. The Board has established a \$2,500,000 top-of-pot annual allocation from the Proposition C Local Return Fund Budget from Countywide Traffic Congestion Management Program. The \$261,700 in County Proposition C Local Return Funds will be funded from this top-of-pot allocation, of which \$157,400, \$2,500, and

\$43,600 will be used for the Cities of El Monte, Industry, and South El Monte's respective shares in HTC funds, and \$58,200 for the County's share of Proposition C Local Return funds.

Funding for the proposed project is available in the Proposition C Local Return Fund (CN9–Capital Assets-Infrastructure and Services and Supplies) Fiscal Year 2025-26 Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This project will be advertised in accordance with Section 20392 of the California Public Contract Code.

California Public Contract Code, Section 3400, allows a product to be designated by specific brand name for several purposes, one of which is to match other products in use on a particular public improvement either completed or in the course of completion, if the awarding authority makes a finding and language is included in the Notice Inviting Bids. The Notice Inviting Bids includes language describing this finding.

A list of specific brand names and qualified purposes in accordance with the California Public Contract Code, Section 3400, is provided in Enclosure C.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to the award of this proposed contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed traffic signal synchronization project is exempt from CEQA. The project to improve traffic signal operations, with no expansion in use, is within a class of projects that have been determined not to have a significant effect on the environment and which

meets the criteria set forth in Section 15301 (c) and (g) and 15302 (c) of the CEQA Guidelines, and Class 1 (k) and (x), Subsections 4, 7, 14, and 22; and Class 2 (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, apply to operation, minor alteration, and reconstruction of existing facilities, modification of an existing traffic signal system and related maintenance and upgrades. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

### **CONTRACTING PROCESS**

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will require that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<http://pw.lacounty.gov/general/contracts/opportunities>

Additionally, the contract solicitation will be advertised through web-based and social media platforms.

In order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Minor impacts to adjacent residents, businesses, and motorists may occur while the project is underway. The community engagement process will consist of distributing flyers near the work areas prior to and during construction. When the project is completed, it will have a positive impact by enhancing traffic flow, reducing congestion, and improving safety for the traveling public.

The Honorable Board of Supervisors  
September 16, 2025  
Page 8

**CONCLUSION**

Please return one adopted copy of this Board letter and signed resolution to Public Works, Project Management Division III.

Respectfully submitted,

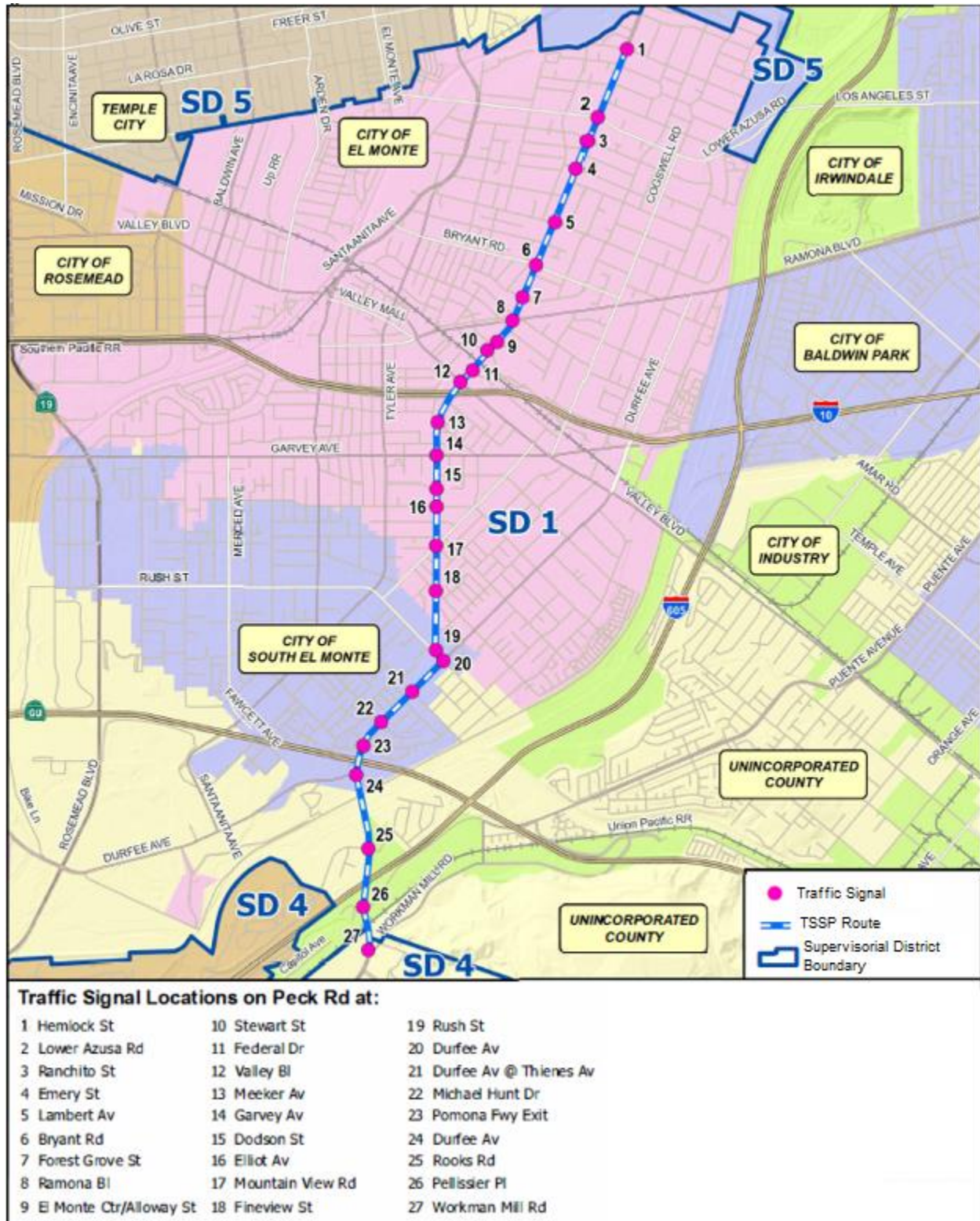
MARK PESTRELLA, PE  
Director of Public Works

MP:RLG:ma

Enclosures

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services (Countywide Contract Compliance)

**PECK ROAD TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
HEMLOCK STREET TO WORKMAN MILL ROAD  
PROJECT ID NO. TSM0010459**



**RESOLUTION NO. 4002 OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF LOS ANGELES TO EXTEND COUNTY AID TO THE  
CITIES OF EL MONTE, INDUSTRY, AND SOUTH EL MONTE  
FOR THE DESIGN AND CONSTRUCTION OF TRAFFIC SIGNAL  
SYNCHRONIZATION IMPROVEMENTS**

WHEREAS, the CITIES OF INDUSTRY, EL MONTE, AND SOUTH EL MONTE, (hereinafter referred to as CITIES and the COUNTY OF LOS ANGELES, hereinafter referred to as COUNTY), desire to modify and synchronize the traffic signals along Peck Road TSSP – Hemlock Street to Workman Mill Road, which work is (hereinafter referred to as TSSP); and

WHEREAS, portions of TSSP are located and will be utilized within the jurisdictional limits of CITIES and COUNTY; and

WHEREAS, TSSP is of general interest to CITIES and COUNTY; and

WHEREAS, CITIES shares of the total cost of TSSP is currently estimated to be two million seven hundred three thousand and 00/100 Dollars (\$2,703,000.00); and

WHEREAS, COUNTY AND CITIES previously executed or will execute cooperative agreements which outline the roles and responsibilities associated with the TSSP; and

WHEREAS, the CITIES shares of the TSSP cost will be financed with two million seventy-three thousand and 00/100 Dollars (\$2,073,000.00) in Los Angeles County Metropolitan Transportation Authority (METRO) 2009 Call for Projects grant funds administered by the COUNTY for the San Gabriel Valley Forum Traffic Signal Corridors Project and two hundred three thousand five hundred and 00/100 Dollars (\$203,500.00) in local matching funds and four hundred twenty-six thousand five hundred and 00/100 Dollars (\$426,500.00) in City funds; and

WHEREAS, on an annual basis, a Two Million Five Hundred Thousand and 00/100 Dollars (\$2,500,000.00) Top-of-Pot (TOP) allocation from the Proposition C Local Return Fund Budget has been established for COUNTY'S Traffic Congestion Management Program; and

WHEREAS, the local share of the cost of TSSP will be funded from this Top-of-Pot allocation; and

WHEREAS, TSSP is consistent with the scope of work for traffic improvements within CITIES pursuant to Memorandum of Understanding Number P00F7307 between COUNTY and METRO; and

**ENCLOSURE B**  
September 16, 2025

WHEREAS, such a proposal is authorized and provided for by the provisions of Sections 1680-1684 of the California Streets and Highways Code.

NOW, THEREFORE, it is hereby resolved as follows:

SECTION 1. The TSSP is of general COUNTY interest and County-aid shall be extended therefor.

SECTION 2. Subject to the terms and conditions set forth herein, COUNTY consents, pursuant to the provisions of Streets and Highways Code, Sections 1680-1684, to extend aid to CITIES in the amount of two million two hundred seventy-six thousand five hundred and 00/100 Dollars (\$2,276,500.00) for TSSP from the Proposition C Discretionary Grant Fund and Proposition C Local Return Fund, to be expended in accordance with all applicable provisions of law relating to funds derived from the Proposition C local sales tax.

SECTION 3. The financial obligations of the COUNTY are expressly conditioned upon obtaining reimbursement from METRO pursuant to Memorandum of Understanding Number P00F3308 between COUNTY and METRO.

SECTION 4. If any provision of this resolution is held or declared to be invalid, the resolution shall be void and the consent granted hereunder shall lapse.

The foregoing Resolution was adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2025 by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

EDWARD YEN  
Executive Officer of the  
Board of Supervisors of  
the County of Los Angeles

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By Katherine Hardy  
Deputy

**PROJECT NAME: PECK ROAD TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
HEMLOCK STREET TO WORKMAN MILL ROAD**

**PROJECT ID NO.: TSM0010459**

**List of specific brand names in accordance with State Public Contract Code Section 3400:**

Item/Category	Manufacturer	Model	Public Contract Code 3400 Justification*	Detailed Justification
Traffic Signal Controller Software	Fourth Dimension Traffic	D4 Firmware (Version 1.5L-39)	(C)(2)	D4 firmware in the 2070 Advanced Traffic Controller is necessary to maintain compatibility with the current traffic control system used in Public Works' Traffic Management Center.
Traffic Signal Controller Software	SWARCO	2033 Intersection Control Software	(C)(2)	2033 Intersection Control Software is necessary to maintain compatibility with the existing traffic signal controller.
Traffic Signal Controller Software	SWARCO	McCAIN OMNI eX	(C)(2)	McCAIN OMNI eX firmware in the 2070 Advance Traffic Controller is necessary to maintain compatibility with the existing traffic signal cabinet system.

\*(1) In order that a field test or experiment may be made to determine the product's suitability for future use. (2) In order to match other products in use on a particular public improvement either completed or in the course of completion. (3) In order to obtain a necessary item that is only available from one source. (4) (a) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the Invitation for Bid or Request for Proposals; and (b) In order to respond to an emergency declared by the State, a State agency, or political subdivision of the State, but only if the facts setting forth the reasons for the finding of the emergency are contained in the public records of the authority issuing the Invitation for Bid or Request for Proposals.

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/16/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Acquisition of Maintenance Equipment	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A	
<b>COST &amp; FUNDING</b>	Total cost: \$14,108,000	Funding source: Financing for Line Items 1 through 33 is included in the Internal Service Fund (B04 - Capital Assets - Equipment) Fiscal Year 2025-26 Budget, which will be reimbursed by the Flood Control District Fund (B07), Consolidated Lighting Maintenance Districts Fund (F46), Consolidated Sewer Maintenance District Fund (GA9), Road Fund (B03), Waterworks District Fund (N46, N49, and N63), and other various Public Works funds in Other Financing Uses.
	TERMS (if applicable): N/A	
	Explanation: These funds will be used to purchase maintenance equipment that will be used to perform specialized services, including stormwater infrastructure maintenance, road maintenance, sewer maintenance services, highway and street striping, street signal maintenance, and emergency response activities.	
<b>PURPOSE OF REQUEST</b>	To seek Board approval for the Internal Services Department to purchase maintenance equipment items for Public Works.	

<b>BACKGROUND</b> (include internal/external issues that may exist including any related motions)	On October 16, 2001, the Board adopted a policy whereby County departments must obtain Board approval to purchase equipment with a unit cost of \$250,000 or greater.
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: These recommendations support Board Priority 7, Sustainability. The recommended actions replace older, less efficient vehicles, older equipment with modern equipment, and some powered by alternative fuels.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Cid Tesoro, Deputy Director, (626) 458-4016, Cell (626) 672-7436, <a href="mailto:ctesoro@pw.lacounty.gov">ctesoro@pw.lacounty.gov</a> .



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

September 16, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ENVIRONMENTAL SERVICES CORE SERVICE AREA  
ACQUISITION OF MAINTENANCE EQUIPMENT  
(ALL SUPERVISORIAL DISTRICTS)  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval for Internal Services Department to purchase maintenance equipment items for Public Works.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed action is not a project under the California Environmental Quality Act for the reasons stated in this Board letter and the record.
2. Approve and authorize the Director of Internal Services, as the County's purchasing agent, to purchase 33 maintenance equipment items, each with a unit cost that may exceed \$250,000.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to authorize the acquisition of maintenance equipment items to enable Public Works to replace equipment that has passed its useful

life and continue to provide critical maintenance services to County residents in an efficient manner. The equipment includes heavy-duty trucks and off-road equipment items that are essential to support Public Works' operations and will be used to perform specialized services, including stormwater infrastructure maintenance, road maintenance, sewer maintenance services, highway and street striping, street signal maintenance, and emergency response activities. Public Works is requesting the Board to approve the Internal Services Department, as the County's purchasing agent, to proceed with the purchase of 33 equipment items, each with a unit cost that may exceed \$250,000 in accordance with the approved policy.

In addition, the equipment items support the Clean Fuel - Sustainable Fleet Policy that the Board adopted on June 30, 2015. This policy requires Los Angeles County departments to transition the County's motor vehicle fleet to viable clean fuels, including hybrids and alternative fuel vehicles as approved by the California Air Resources Board and the South Coast Air Quality Management District.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health and Strategy ii, Green Economy, by promoting alternative fuel vehicles.

### **FISCAL IMPACT/FINANCING**

The total cost of the purchases is estimated to be \$14,108,000 as detailed in the enclosed table.

Financing for Line Items 1 through 33 is included in the Internal Service Fund (B04 - Capital Assets - Equipment) Fiscal Year 2025-26 Budget, which will be reimbursed by the Flood Control District Fund (B07), Consolidated Lighting Maintenance Districts Fund (F46), Consolidated Sewer Maintenance District Fund (GA9), Road Fund (B03), Waterworks District Fund (N46, N49, and N63), and other various Public Works Funds in Other Financing Uses.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On October 16, 2001, the Board adopted a policy whereby County departments must obtain Board approval to purchase equipment with a unit cost of \$250,000 or greater.

### **ENVIRONMENTAL DOCUMENTATION**

The recommended actions are not subject to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by

Section 21065 of the California Public Resources Code and Section 15378(b) of the CEQA Guidelines. This proposed action to set CEQA significant thresholds is an organizational or administrative activity of government, which will not result in direct or indirect physical changes to the environment.

### **CONTRACTING PROCESS**

This is a commodity purchase under the statutory authority of the County Purchasing Agent. The purchase will be made by the Internal Services Department in accordance with the County's purchasing policies and procedures.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of this request will enable Public Works to replace outdated maintenance equipment and continue to provide critical maintenance services to County residents in a more efficient manner.

### **CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Fleet Management Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:RLS:sh

Enclosure

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services

**PUBLIC WORKS  
FISCAL YEAR 2025-26 EQUIPMENT PURCHASES  
THAT MAY EXCEED \$250,000**

Line No.	Item No.	Item Description	Fund Name	Quantity	Budgeted Amount (Each)	Total Amount
1	26-341R	Truck, Miscellaneous, 1 Ton	Various Public Works' Funds	1	\$ 280,000.00	\$ 280,000.00
2	26-342R	Trailer, 50 Ton	Various Public Works' Funds	1	\$ 275,000.00	\$ 275,000.00
3	26-343R	Truck, Miscellaneous, 4-5 Ton	Various Public Works' Funds	1	\$ 340,000.00	\$ 340,000.00
4	26-401R	Truck, Dump, 5 Yard	Consolidated Sewer Maintenance District Fund	1	\$ 500,000.00	\$ 500,000.00
5	26-402R	Truck, Miscellaneous, 4- 5 Ton	Consolidated Sewer Maintenance District Fund	1	\$ 810,000.00	\$ 810,000.00
6	26-509A	Truck, Utility Body, 1 Ton, Reg. Cab, 4x2, w/Crane	Consolidated Lighting Maintenance Districts Fund	1	\$ 230,000.00	\$ 230,000.00
7	26-511A	Truck, Miscellaneous, 10-22 Ton	Consolidated Lighting Maintenance Districts Fund	1	\$ 500,000.00	\$ 500,000.00
8	26-512A	Truck, Aerial, Hybrid (Gas/Electric)	Consolidated Lighting Maintenance Districts Fund	1	\$ 440,000.00	\$ 440,000.00
9	26-513A	Truck, Aerial, Hybrid (Gas/Electric)	Consolidated Lighting Maintenance Districts Fund	1	\$ 440,000.00	\$ 440,000.00
10	26-514A	Truck, Aerial, Hybrid (Gas/Electric)	Consolidated Lighting Maintenance Districts Fund	1	\$ 440,000.00	\$ 440,000.00
11	26-515A	Truck, Aerial, Hybrid (Gas/Electric)	Consolidated Lighting Maintenance Districts Fund	1	\$ 440,000.00	\$ 440,000.00
12	26-517R	Truck, Welder, w/Hoist	Road Fund, Flood Control District Fund, and Waterworks District Fund	1	\$ 376,000.00	\$ 376,000.00
13	26-518R	Truck, Welder, w/Hoist	Road Fund, Flood Control District Fund, and Waterworks District Fund	1	\$ 376,000.00	\$ 376,000.00
14	26-624R	Truck, Sweeper, Street	Road Fund	1	\$ 575,000.00	\$ 575,000.00
15	26-701R	Truck, Rock Dump, 10 Yard, w/Watertight Bed	Flood Control District Fund	1	\$ 500,000.00	\$ 500,000.00
16	26-703R	Truck, Water, 4,000 Gallon	Flood Control District Fund	1	\$ 550,000.00	\$ 550,000.00
17	26-704R	Truck, Utility Body, 1 Ton, Ext. Cab, 4x4 (Class 13)	Flood Control District Fund	1	\$ 230,000.00	\$ 230,000.00
18	26-705R	Truck, Stake Body, Flatbed, Dump	Flood Control District Fund	1	\$ 350,000.00	\$ 350,000.00
19	26-706R	Loader, Backhoe	Flood Control District Fund	1	\$ 310,000.00	\$ 310,000.00
20	26-707R	Loader, Compact Track	Flood Control District Fund	1	\$ 275,000.00	\$ 275,000.00
21	26-709R	Truck, Rock Dump, 10 Yard, w/Watertight Bed	Flood Control District Fund	1	\$ 500,000.00	\$ 500,000.00
22	26-710R	Loader, Compact Track	Flood Control District Fund	1	\$ 275,000.00	\$ 275,000.00
23	26-712R	Loader, Skid Steer	Flood Control District Fund	1	\$ 225,000.00	\$ 225,000.00
24	26-713R	Loader, Skid Steer	Flood Control District Fund	1	\$ 225,000.00	\$ 225,000.00
25	26-714R	Loader, Skid Steer	Flood Control District Fund	1	\$ 225,000.00	\$ 225,000.00
26	26-716R	Loader, Wheel, M.P. Bucket	Flood Control District Fund	1	\$ 475,000.00	\$ 475,000.00
27	26-717R	Loader, Skid Steer	Flood Control District Fund	1	\$ 225,000.00	\$ 225,000.00
28	26-718R	Truck, Stake Body, Flatbed	Flood Control District Fund	1	\$ 325,000.00	\$ 325,000.00
29	26-720R	Truck, Utility Body, 1 Ton, Ext. Cab, 4x4 (Class 13)	Flood Control District Fund	1	\$ 230,000.00	\$ 230,000.00
30	26-722R	Truck, Vactor (60,000 GVWR)	Flood Control District Fund	1	\$ 1,040,000.00	\$ 1,040,000.00
31	26-724A	Motor Grader, Tandem	Flood Control District Fund	1	\$ 600,000.00	\$ 600,000.00
32	26-725A	Excavator, Truck/Wheel	Flood Control District Fund	1	\$ 1,250,000.00	\$ 1,250,000.00
33	26-807R	Truck, Utility Body, 1 Ton, Crew Cab, 4x4 (Class 13)	Waterworks District Fund	1	\$ 276,000.00	\$ 276,000.00
<b>Grand Total</b>				<b>33</b>		<b>\$ 14,108,000.00</b>

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025							
<b>BOARD MEETING DATE</b>	9/16/2025							
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>							
<b>DEPARTMENT(S)</b>	Public Works							
<b>SUBJECT</b>	CivicSpark Fellowship Program							
<b>PROGRAM</b>	Administration							
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A							
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.</b>							
<b>DEADLINES/ TIME CONSTRAINTS</b>	To continue hosting the CivicSpark Fellowship Program and maintain support for sustainability and resiliency projects and programs that reduce greenhouse gases and help combat climate change in Los Angeles County, approval is needed before the next term begins in late September 2025. Timely approval will ensure continuity of work and prevent disruptions in project implementation.							
<b>COST &amp; FUNDING</b>	<table border="1"> <tr> <td>Total cost: \$130,000</td><td>Funding source: Public Works Internal Service Fund</td></tr> <tr> <td colspan="2">TERMS (if applicable): N/A</td></tr> <tr> <td colspan="2">Explanation: Public Works has budgeted \$130,000 of Internal Service Funds to fund Fellows from CivicSpark Fellowship Program for the first term. Additional funds will be requested through the annual budget process. CivicSpark Fellows will assist Public Works with implementing numerous State laws, regulations, and County</td></tr> </table>		Total cost: \$130,000	Funding source: Public Works Internal Service Fund	TERMS (if applicable): N/A		Explanation: Public Works has budgeted \$130,000 of Internal Service Funds to fund Fellows from CivicSpark Fellowship Program for the first term. Additional funds will be requested through the annual budget process. CivicSpark Fellows will assist Public Works with implementing numerous State laws, regulations, and County	
Total cost: \$130,000	Funding source: Public Works Internal Service Fund							
TERMS (if applicable): N/A								
Explanation: Public Works has budgeted \$130,000 of Internal Service Funds to fund Fellows from CivicSpark Fellowship Program for the first term. Additional funds will be requested through the annual budget process. CivicSpark Fellows will assist Public Works with implementing numerous State laws, regulations, and County								
<b>PURPOSE OF REQUEST</b>	To obtain delegated authority to enter into agreements until Fiscal Year 2029-30 to host CivicSpark Fellows through the CivicSpark Fellowship Program. The Civic Spark Fellows will assist Public Works with various sustainability and resiliency projects and programs to reduce greenhouse gases and help combat climate change in Los Angeles County.							
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	In December 2020, the Board authorized the Director of Public Works to enter into a Memorandum of Understanding with the Local Government Commission, the non-profit organization that administered the CivicSpark Fellowship Program at that time, to host CivicSpark Fellows at Public Works. Since then, Public Works has maintained a long and successful relationship with the CivicSpark Fellowship Program and has successfully hosted multiple CivicSpark Fellows. The continued success of this partnership has significantly enhanced Public Works' ability to access dedicated emerging professionals who bring critical expertise, fresh thinking, and real-world experience in sustainability, climate action, and community engagement. Due to the continued success of this partnership to date, Public Works plans to continue applying to host CivicSpark Fellows to assist in developing, expanding, and/or implementing various sustainability and resiliency projects and programs.							

<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The CivicSpark Fellowship Program allows the County to further sustainability and resiliency projects and programs, improving the environmental, economic and social well-being of our communities by reducing greenhouse gases and to help combat climate change.
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priorities No. 5 Environmental Justice and Climate Health and 7 Sustainability: CivicSpark Fellows will assist Public Works with implementing numerous State laws and regulations such as the goals of the 2024 Climate Action Plan, OurCounty Sustainability Plan, and Climate Ready Communities Initiative. Climate Ready Communities Initiative will identify opportunities and investments that build resilience for people, communities, and infrastructure vulnerable to key climate risks, with a focus on advancing equity and environmental justice.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: TJ Moon, Assistant Deputy Director, (626) 300-4519, Cell (626) 300-476-7164, <a href="mailto:tmoon@pw.lacounty.gov">tmoon@pw.lacounty.gov</a>



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE:

**SPSO-0**

September 16, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT  
CIVICSPARK FELLOWSHIP PROGRAM  
(ALL SUPERVISORIAL DISTRICTS)  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to enter into agreements with the Public Health Institute, which currently administers the CivicSpark Fellowship Program, for Public Works to host CivicSpark Fellows. CivicSpark Fellows are recent college graduates or emerging professionals who serve for a specified term to help local governments increase their capacity to respond to community resilience needs. The CivicSpark Fellows will assist Public Works with various sustainability and resiliency projects and programs through outreach, education, planning, and policy support to reduce greenhouse gases and help combat climate change in Los Angeles County.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed actions are not a project under the California Environmental Quality Act for reasons stated in this Board letter.
2. Delegate authority to the Director of Public Works or his designee to enter into an agreement with the Public Health Institute to host up to two CivicSpark Fellows and to provide funds of up to \$65,000 per CivicSpark Fellow for a total of \$130,000 in Fiscal Year 2025-26.

3. Delegate authority to the Director of Public Works or his designee to apply for and enter into agreements with the non-profit organization that administers the CivicSpark Fellowship Program to host up to two CivicSpark Fellows each year through Fiscal Year 2029-30; and to provide funds of up to \$65,000 per CivicSpark Fellow, if necessary.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to authorize Public Works to host CivicSpark Fellows for the next 5 years, through Fiscal Year 2029-30. These Fellows will assist with various sustainability and resiliency projects and programs led by Public Works.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by enabling Public Works to pursue critical work related to developing sustainable, resilient, and equitable infrastructure and services. The recommended actions will allow the County to further various sustainability and resiliency projects and programs with the assistance of the CivicSpark Fellows thereby improving the environmental, economic, and social well-being of our communities by reducing greenhouse gases and combatting the impacts of climate change.

### **FISCAL IMPACT/FINANCING**

Sufficient funding of up to \$130,000 to provide funds for two CivicSpark Fellows from the CivicSpark Fellowship Program for the first term is included in the Public Works Internal Service Fund (B04 – Services and Supplies) Fiscal Year 2025-26 budget. Funds for future years will be requested through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Public Works is tasked with implementing numerous State laws and regulations to reduce greenhouse gas emissions and improve the environment. For example, Senate Resolution 36 states California's commitment to the international climate effort and California Assembly Bill 1279 (California Climate Crisis Act) require the State to achieve carbon neutrality by 2045. The 2045 Climate Action Plan was developed by the Department of Regional Planning as a roadmap toward achieving carbon neutrality for unincorporated Los Angeles County and County departments. In addition, the Board approved the Climate Ready Communities Initiative on April 18, 2024, which directed

Public Works, with support from key departments, to identify opportunities and investments that build resilience for people, communities, and infrastructure vulnerable to key climate risks, with a focus on advancing equity and environmental justice. The CivicSpark Fellows will assist Public Works with implementing the numerous State laws and regulations and various Countywide initiatives such as these.

In December 2020, the Board authorized the Director of Public Works to enter into a Memorandum of Understanding with the Local Government Commission, the non-profit organization that administered the CivicSpark Fellowship Program at that time, to host CivicSpark Fellows at Public Works. Since then, Public Works has maintained a long and successful relationship with the CivicSpark Fellowship Program and has successfully hosted multiple CivicSpark Fellows. The continued success of this partnership has significantly enhanced Public Works' ability to access dedicated emerging professionals who bring critical expertise, fresh thinking, and real-world experience in sustainability, climate action, and community engagement. Due to the continued success of this partnership to date, Public Works plans to continue applying to host CivicSpark Fellows to assist in developing, expanding, and/or implementing various sustainability and resiliency projects and programs.

Over the past several years, the CivicSpark Fellowship Program has been administered by a number of different non-profit organizations, including the Local Government Commission, and is currently administered by the Public Health Institute.

Public Works is requesting delegated authority to enter into agreements with the organization designated to administer the CivicSpark Fellowship Program over the next 5 years, in the event that the current administrator, Public Health Institute, no longer administers the fellowship program.

A Memorandum of Understanding or other agreement with Public Health Institute, or other authorized non-profit, for each term will be reviewed and approved as to form by County Counsel prior to execution.

### **ENVIRONMENTAL DOCUMENTATION**

The recommended actions are not subject to California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by Section 21065 of the California Public Resources Code and Section 15378 (b) of the CEQA Guidelines. The proposed actions to authorize the acceptance of awards to host CivicSpark Fellows is an administrative activity of government, which will not result in direct or indirect physical changes to the environment. We will return to the Board as necessary for

The Honorable Board of Supervisors  
September 16, 2025  
Page 4

consideration of appropriate environmental documentation prior to the approval of any activities that constitute a project under CEQA.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services, projects, or programs during the hosting of the CivicSpark Fellows.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Strategic Planning and Sustainability Office.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:TJM:dn

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors

**BOARD LETTER/MEMO  
CLUSTER FACT SHEET**

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/16/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Amendment to Title 15 – Vehicles and Traffic of the Los Angeles County Code to Establish Penalties for Various Parking Restrictions.	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable	
<b>DEADLINES/ TIME CONSTRAINTS</b>	The community, law enforcement, and Fire Department requested that this traffic safety and quality of life concern be addressed as soon as possible.	
<b>COST &amp; FUNDING</b>	Total cost: \$0	Funding source: Road Fund
	TERMS (if applicable):	
	Explanation: There will be no impact to the County General Fund. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.	
<b>PURPOSE OF REQUEST</b>	Adopt an ordinance amendment for introduction that amends Title 15 of the Los Angeles County Code to establish penalties for violations related to pedestrian safety, transit access, and improper parking of nonconforming vehicles.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>The California Vehicle Code allows the County, by ordinance, to prohibit or restrict the stopping, parking, or standing of vehicles in designated public transit lanes and adjacent to marked and unmarked crosswalks. Title 15 – Vehicles and Traffic of the Los Angeles Code, Section 15.64.075, prohibits the parking of nonconforming vehicles on public roadways, except when a valid permit is displayed on the vehicle.</p> <p>Public Works recommends adopting the ordinance amendment to establish civil penalties for violations of the above. The penalties will support compliance with AB 413 (Daylighting Law) which gives motorists approaching a crosswalk a clearer view of pedestrians entering the roadway. The penalties on vehicles obstructing bus lanes will support transit-dependent users by making busses a more reliable transportation option. The penalties on improper parking of nonconforming vehicles will support the needs of communities in areas with limited parking and narrow roadways.</p>	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority 7, Sustainability. Adopting the proposed traffic regulation will support a clean, flexible, and integrated multi-modal transportation system that improves mobility and traffic safety.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

September 16, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
AMENDMENT TO TITLE 15 – VEHICLES AND TRAFFIC  
OF THE LOS ANGELES COUNTY CODE TO ESTABLISH PENALTIES  
FOR VARIOUS PARKING RESTRICTIONS  
(ALL SUPERVISORIAL DISTRICTS)  
(3-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to amend Title 15 – Vehicles and Traffic of the Los Angeles County Code by modifying and adding provisions to Chapter 15.200. The amendment will establish civil penalties for violations of parking restrictions adjacent to marked and unmarked crosswalks and transit bus lanes, and for vehicles that violate the existing nonconforming vehicle ordinance.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed ordinance amendment and posting or removing the corresponding regulatory and advisory signage are categorically exempt from the provisions of the California Environmental Quality Act.
2. Introduce, waive reading, and place on a future agenda for the adoption of a proposed amendment that amends Title 15 – Vehicles and Traffic of the Los Angeles County Code to modify Section 15.200.010, establishing civil penalties for California Vehicle Code, Section 22500(m), which prohibits stopping, parking, and standing of vehicles in designated public transit bus lanes, at \$250 plus applicable fees; California Vehicle Code Section 22500(n),

which prohibits stopping, parking, and standing of vehicles adjacent to marked and unmarked crosswalks, at \$50 plus applicable fees; and Los Angeles County Code, Section 15.64.075, which prohibits the parking of all nonconforming vehicles on certain public roadways, at \$50 plus applicable fees. The civil penalties proposed are in alignment with existing civil penalties for similar violations.

3. Approve the ordinance amendment that amends Title 15 – Vehicles and Traffic of the Los Angeles County Code to modify Section 15.200.010.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to amend the Los Angeles County Code to establish penalties for violations related to pedestrian safety, transit access, and nonconforming vehicles. To align the existing provisions in the California Vehicle Code (CVC) and the Los Angeles County Code, Public Works is recommending these actions to establish civil penalties for violations to allow law enforcement to enforce necessary fines and address improper parking. These actions will benefit all users of our roadways and will support Public Works' transportation priorities to improve street safety and expand transportation choices.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy I, Climate Health, by supporting multimodal transportation investments that improve safety and mobility, reduce traffic congestion, and reduce greenhouse gas emissions.

### **FISCAL IMPACT/FINANCING**

There will be no net cost to the County General Fund as the proposed new penalties may result in slightly increased revenue due to additional enforcement. Funding is included in the Road Fund (B03 – Services and Supplies) Fiscal Year 2025-26 Budget to cover the minor costs of installing and/or removing the necessary signs and markings.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The CVC Section 22507(a) authorizes the Board, by ordinance, to prohibit or restrict the stopping, parking, or standing of vehicles on certain streets or highways, or portions thereof during all or certain hours of the day. The CVC Section 22500(m) requires that a person shall not stop, park, or leave a vehicle standing on an unincorporated highway that has been designated for the exclusive use of public transit. The CVC Section

22500(n) requires that a person shall not stop, park, or leave standing a vehicle within 20 feet of the vehicle approach side of any marked or unmarked crosswalk or within 15 feet of any crosswalk where a curb extension is present. The analysis of this ordinance approved by County Counsel is enclosed (Enclosure A).

### **ENVIRONMENTAL DOCUMENTATION**

The proposed ordinance amendment to establish penalties for various parking restrictions adjacent to crosswalk and bus lanes and improper parking of nonconforming vehicles, including the installation or removal of related signage is categorically exempt from the provisions of the California Environmental Quality Act. These activities are within the existing right of way with no expansion of use nor addition of automobile lanes and are within a class of projects that have been determined not to have a significant effect on the environment and which meets the criteria set forth in Section 15301 of the California Environmental Quality Act Guidelines and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, and Class 1(x)(7) of the Environmental Reporting Procedures and Guidelines adopted by the Board. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 21152 of the California Public Resources Code.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impacts to current County services or projects during the implementation of the proposed ordinance amendment. The implementation of the proposed amendment will provide legal justification to cite traffic violations that are consistent with the California Vehicle Code, while enhancing pedestrian safety and the dependability of transit services.

The Honorable Board of Supervisors  
September 16, 2025  
Page 4

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Traffic Safety and Mobility Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:EK:wm

Enclosures

c: Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors

## ANALYSIS

This ordinance amends Section 15.200.010 of Title 15 – Vehicles and Traffic – of the Los Angeles County Code, to establish penalties for various parking restrictions in accordance with recently adopted State statutes and to enhance enforcement of the existing Nonconforming Vehicle Ordinance.

DAWYN R. HARRISON  
County Counsel

By 

LAURA T. JACOBSON  
Deputy County Counsel  
Public Works Division

LTJ:ag

Requested: 02/20/25  
Revised: 05/23/25

**ORDINANCE NO. \_\_\_\_\_**

An ordinance amending Title 15 – Vehicles and Traffic – of the Los Angeles County Code, to establish penalties for various parking restrictions in accordance with recently adopted State statutes and to enhance enforcement of the existing Nonconforming Vehicle Ordinance.

The Board of Supervisors of the County of Los Angeles ordains as follows:

**SECTION 1.** Section 15.200.010 is hereby amended to read as follows:

**15.200.010 Civil Penalties for Violations of Parking Laws.**

A. The schedule of parking penalties for violations of provisions of the Los Angeles County Code is as follows:

Section	Description	Penalty
15.20.070	FAILURE TO OBEY SIGNS/CURB MARKINGS	\$50.00
...		
15.64.070	WEST HOLLYWOOD 48-HOUR PARKING LIMIT	\$35.00
<u>15.64.075</u>	<u>NONCONFORMING VEHICLE—PARKING RESTRICTION</u>	<u>\$50.00</u>
...		

B. The schedule of penalties for violations of standing and parking laws contained in the Vehicle Code of the State of California is as follows:

Section	Description	Penalty
4000(a)	REGISTRATION REQUIRED	\$60.00
...		
22500(l)	PARKING DISABLED ACCESS RAMP	\$250.00
<u>22500(m)</u>	<u>PARKING IN BUS LANE</u>	<u>\$250.00</u>
<u>22500(n)</u>	<u>PARKING ADJACENT TO CROSSWALK - DAYLIGHTING</u>	<u>\$50.00</u>
...		

[15200010LJCC]

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025		
<b>BOARD MEETING DATE</b>	9/16/2025		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Transfer of County Surplus Real Property to the City of Carson		
<b>PROGRAM</b>	N/A		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No - Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.</b>		
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A		
<b>COST &amp; FUNDING</b>	Total cost:	Funding source:	
	N/A	N/A	
	TERMS (if applicable): N/A		
	Explanation: There will be no monetary consideration for the transfer of surplus real property to the City of Carson.		
<b>PURPOSE OF REQUEST</b>	Transfer of County surplus real property referred to as Parcels 28-7EXF, 28-8EXF, and 28-9EXF to the City.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<p>On June 27, 1995, the Board adopted a resolution requesting jurisdiction from the City to the County to administer a grade separation project at the intersection of Del Amo Boulevard and Alameda Street, including the acquisition of right of way necessary for the grade separation project. In 1998 and 1999, the County acquired fee title to Parcels 28-7X, 28-8X, and 28-9X as a part of the land needed for the grade separation project.</p> <p>In 2011, the Board adopted a resolution declaring that certain streets in various cities are no longer a part of the County systems of highway and relinquishing County jurisdiction to the appropriate cities due to completion of the grade separation project for which it was included; however, Parcels 28-7EXF, 28-8EXF, and 28-9EXF were inadvertently omitted from the resolution.</p> <p>In September 2024 the City requested the transfer of Parcels 28-7EXF, 28-8EXF, and 28-9EXF from the County to the City.</p> <p>City and County residents will benefit from the continuous operation and maintenance of the City's street.</p>		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Priority No. 7: Sustainability–The recommended actions will allow the County to transfer the parcels that are no longer required for the purposes of the County. This action will optimize operational efficiencies.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Geetha Shan, Deputy Director, (626) 458-4008, <a href="mailto:gshan@pw.lacounty.gov">gshan@pw.lacounty.gov</a>		



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

September 16, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
TRANSFER OF SURPLUS REAL PROPERTY  
FROM THE COUNTY OF LOS ANGELES TO THE  
CITY OF CARSON, PARCELS 28-7EXF, 28-8EXF, AND 28-9EXF  
IN THE CITY OF CARSON  
(SUPERVISORIAL DISTRICT 2)  
(4-VOTES)**

**SUBJECT**

Public Works is seeking Board approval to transfer the County's surplus real property known as Assessor's Identification Nos. 7306-025-900, 7306-025-901, and 7306-025-902 and referred to as Parcels 28-7EXF, 28-8EXF, and 28-9EXF in the City of Carson from the County to the City.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in the Board letter and in the record of the project.
2. Find that the fee interest in the County's surplus real property referred to as Parcels 28-7EXF, 28-8EXF, and 28-9EXF in the City of Carson is no longer required for the purposes of the County.

3. Find that the County's surplus real property referred to as Parcels 28-7EXF, 28-8EXF, and 28-9EXF in the City of Carson is exempt surplus land under the provisions of the Surplus Land Act pursuant to California Government Code, Section 54221 (f)(1)(D), because the County is transferring the property to another local agency for its use.
4. Approve the project, which is the transfer of County surplus real property referred to as Parcels 28-7EXF, 28-8EXF, and 28-9EXF from the County to the City of Carson.
5. Delegate authority to the Director of Public Works or his designee to execute the Quitclaim Deed document and authorize delivery to the City of Carson.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find that the project is exempt from the California Environmental Quality Act (CEQA), that the parcels are exempt surplus land under the provisions of the Surplus Land Act, and allow the County to transfer its surplus real property referred to as Parcels 28-7EXF, 28-8EXF, and 28-9EXF in the City of Carson, as shown on the enclosed map, to the City for its operation and maintenance of a portion of Del Amo Boulevard.

On June 27, 1995, the Board adopted a resolution requesting jurisdiction from the City to the County to administer a grade separation project at the intersection of Del Amo Boulevard and Alameda Street, including the acquisition of right of way necessary for the grade separation project. In 1998 and 1999, the County acquired fee title to Parcels 28-7X, 28-8X, and 28-9X as a part of the land needed for the grade separation project.

In 2011, the Board adopted a resolution declaring certain streets in various cities are no longer a part of the County systems of highway and relinquishing County jurisdiction to the appropriate cities due to completion of the grade separation project for which it was included; however, Parcels 28-7EXF, 28-8EXF, and 28-9EXF were inadvertently omitted from the resolution.

In September 2024 the City requested the transfer of Parcels 28-7EXF, 28-8EXF, and 28-9EXF from the County to the City.

City and County residents will benefit from the continuous operation and maintenance of the City's street.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by allowing the County to transfer the parcels, which will reduce the County's potential liability exposure.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

There will be no monetary consideration for the transfer of surplus real property to the City.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to California Government Code, Section 65402, notification of the proposed sale was submitted to the City's Department of City Planning for its report as to conformance with the City's adopted General Plan. By a letter dated June 12, 2025, it was deemed that the proposed sale conforms with the City's General Plan.

Parcels 28-7EXF, 28-8EXF, and 28-9EXF are exempt surplus land as defined in California Government Code, Section 54221 (f)(1)(D). The County is transferring the parcels to the City for the City's use.

The proposed transfer is authorized by California Government Code, Section 25365. Section 25365 allows the Board of Supervisors, by a four-fifths vote, to transfer County property that is not needed for County purposes if it is in the best interest of the County and the general public. Further, as required by California Government Code, Section 6061, a notice of this intended action will be published at least 1 week prior thereto in a newspaper of general circulation published in the County.

County Counsel will review and approve the Quitclaim Deed document as to form prior to execution and it will be recorded.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project is exempt from CEQA. The project, which is the transfer of County surplus real property for operation and maintenance of an existing street, is within a class of projects that has been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301 (c) of the CEQA Guidelines and Class 1(x) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations; it is not in a sensitive environment; there are no cumulative impacts, unusual circumstances, damage to scenic highways, or listing on hazardous waste site lists compiled pursuant to California Government Code, Section 65962.5; or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This transaction will eliminate the County's need to maintain the property and reduce its risk of potential liability.

The Honorable Board of Supervisors  
September 16, 2025  
Page 5

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,

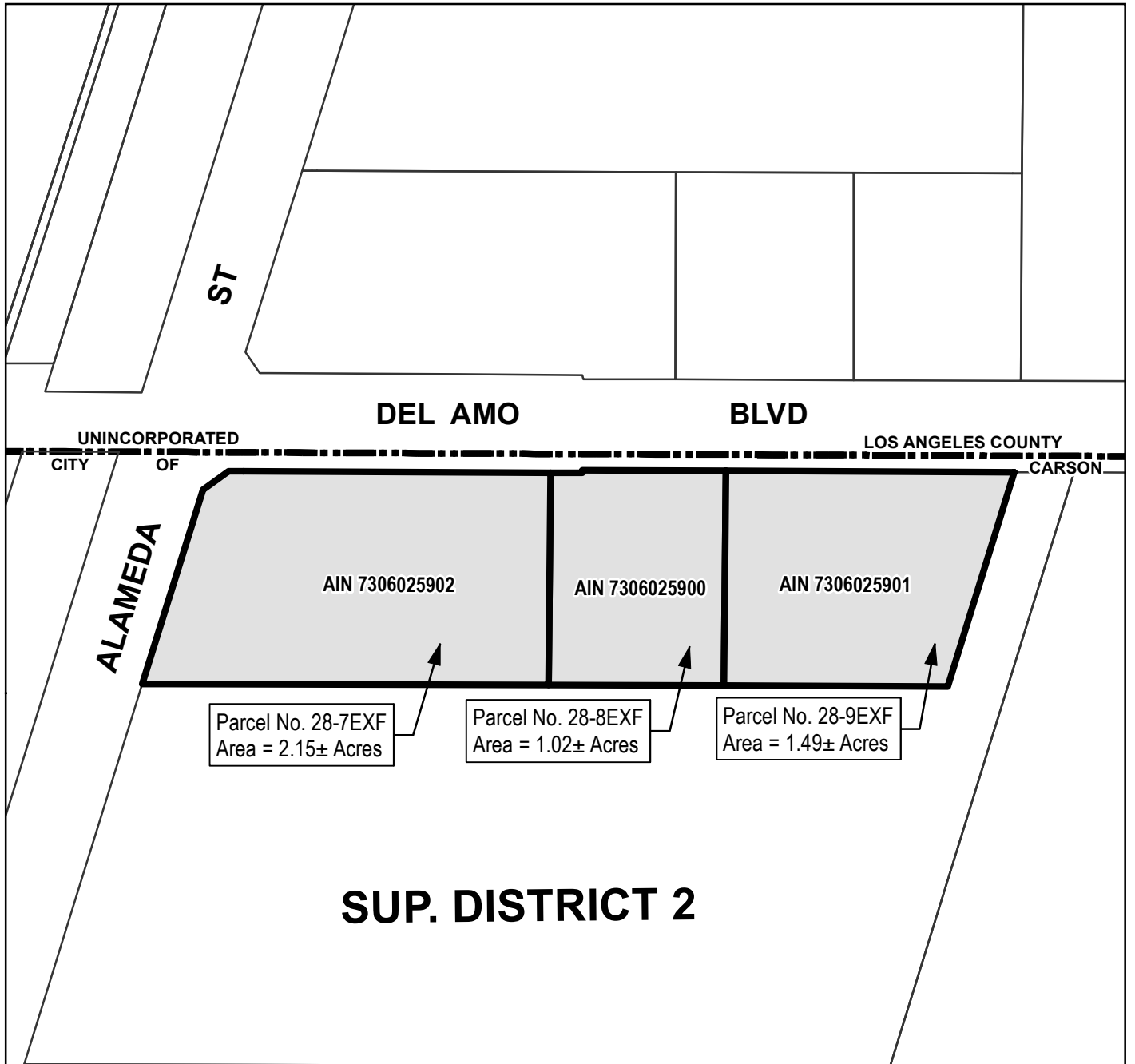
MARK PESTRELLA, PE  
Director of Public Works

MP:GE:mr

Enclosure

c: Auditor-Controller (Accounting Division–Asset Management)  
Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors

# QUITCLAIM OF COUNTY FEE CITY OF CARSON



## Legend:

Quitclaim of County Fee  
Parcel Nos. 28-7EXF,  
28-8EXF, and 28-9EXF

0 40 80 160 Feet



# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/16/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Los Angeles County Waterworks District No. 29, Malibu, Feasibility Study Evaluating the Use of Offshore Desalination Technology	
<b>PROGRAM</b>		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	None	
<b>COST &amp; FUNDING</b>	Total cost: \$12,500	Funding source: Waterworks District No. 29, Malibu's General Fund
	TERMS (if applicable): N/A	
	Explanation: There will be no impact to the County General Fund.  There will be no negative impact on current County services or projects during the performance of these actions.	
<b>PURPOSE OF REQUEST</b>	To authorize signing of the Letter of Intent and Cooperative Funding and Reimbursement Agreement for participation in the OceanWell's Water Farm No. 1 Feasibility Study.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	As climate change intensifies, weather patterns and State Water Project imported water supplies have become increasingly unpredictable. In response, Los Angeles County Waterworks District No. 29, Malibu; Las Virgenes Municipal Water District; and other public water agencies are aiming to partner in efforts to explore sustainable and innovative water solutions that may help ensure a more resilient regional water supply.  OceanWell's Water Farm No. 1 Feasibility Study is a non-physical planning-level study for a concept under consideration. The study will assess the feasibility of subsea desalination technology to enhance long-term regional water supply reliability. It does not involve construction or commitment to a physical project at this time.	

	<p>The participating agencies have prepared a Cooperative Funding and Reimbursement Agreement, which outlines each agency's responsibilities and share of the feasibility study costs. The Letter of Intent formalizes the agencies' commitment to evaluating the feasibility of delivering desalinated water to their respective service areas through existing and new infrastructure. It outlines the mutual understanding that this study will not have any legally binding effect on future actions, allowing the agencies to explore the potential benefits and impacts without obligating them to any subsequent decisions.</p> <p>Approval of the recommended actions will authorize signing of the letter and agreement enabling Waterworks District No. 29 to participate in this collaborative study through cost-sharing and representation on a technical review committee. Participation involves no construction nor commitment to a physical project at this time and is solely intended to inform future planning and potential strategies for delivering sustainable climate-resilient water supplies to State Water Project-dependent agencies.</p>
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. The OceanWell's Water Farm No. 1 Feasibility Study will promote sound and sustainable practices, creating coordinated funding partnerships that ensure access to clean water, while protecting precious water resources that are essential to the quality of life for Los Angeles County residents.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Adam Ariki, Deputy Director, (626) 458-4012, cell (626) 476-6703, <a href="mailto:aariki@pw.lacounty.gov">aariki@pw.lacounty.gov</a>



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

WW-1

September 16, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU  
FEASIBILITY STUDY EVALUATING THE USE OF  
OFFSHORE DESALINATION TECHNOLOGY  
(SUPERVISORIAL DISTRICT 3)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to authorize the Director of Public Works to sign a Letter of Intent and a Cooperative Funding and Reimbursement Agreement with Las Virgenes Municipal Water District, et al. This agreement will allow cost-sharing and participation in a technical review committee for a comprehensive feasibility study evaluating OceanWell's offshore desalination technology to support infrastructure development and market strategies for delivering sustainable, climate-resilient water supplies to State Water Project-dependent agencies, including Los Angeles County Waterworks District No. 29, Malibu.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF  
THE LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU:**

1. Find that participation in the OceanWell's Water Farm No. 1 Feasibility Study is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the proposed feasibility study.

2. Approve and authorize the Director of Public Works or his designee to sign the Letter of Intent for the feasibility study to evaluate the potential use of offshore desalination technology.
3. Approve and authorize the Director of Public Works or his designee to sign the Cooperative Funding and Reimbursement Agreement, committing to participation in the Technical Review Committee and a financial contribution toward the study, with an equal contribution of \$12,500 from each participating agency (including Los Angeles County Waterworks District No. 29, Malibu) for a total study cost of \$100,000.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to facilitate the participation of Los Angeles County Waterworks District No. 29, Malibu, in a collaborative feasibility study to evaluate the potential impacts and benefits of utilizing OceanWell's subsea desalination technology as part of the proposed Water Farm No. 1 concept. This is a planning-level effort only and does not involve the implementation of a physical project. The study is intended to inform future decisions that could help address regional water scarcity and enhance long-term water supply reliability for agencies dependent on the State Water Project.

The comprehensive feasibility study will assess the technical, environmental, economic, and regulatory considerations associated with the proposed concept. The effort aligns with the County's goal of exploring innovative sustainable water supply solutions that meet or exceed the California Department of Drinking Water standards. The study will examine two primary delivery scenarios for desalinated water.

The first scenario will evaluate the feasibility of constructing infrastructure to convey desalinated water directly to coastal agencies, including Waterworks District No. 29, Calleguas Municipal Water District, Las Virgenes Municipal Water District, and Los Angeles Department of Water and Power.

The second scenario will assess the viability of exchange-based strategies to deliver desalinated water indirectly to inland agencies, such as Upper San Gabriel Valley Municipal Water District, Three Valleys Municipal Water District, City of Burbank Department of Water and Power, and Santa Clarita Valley Water Agency, through coordinated water resource management.

Both scenarios will be evaluated solely within the context of the feasibility study. The intent is to provide a planning framework that maximizes the potential benefits of

subsea desalination and supports informed future decision-making by all participating agencies, including Waterworks District No. 29.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, and Strategy iv, Environmental Justice, by advancing efforts to modernize infrastructure and explore innovative desalination technology to address water scarcity, mitigate climate change, and build climate-resilient communities. The initiative promotes sound and sustainable practices, creating coordinated funding partnerships that ensure access to clean water—particularly in communities that have faced environmental challenges while protecting precious water resources essential to the quality of life for County residents.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The total cost of the feasibility study is not to exceed \$100,000, divided equally among the eight participating agencies per the Cooperative Funding and Reimbursement Agreement. The Waterworks District No. 29's share of the cost is \$12,500.

Funding is available in the Waterworks District No. 29 General Fund (N32 – Services and Supplies) Fiscal Year 2024-25 Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

OceanWell's Water Farm No. 1 Feasibility Study is a non-physical planning-level study involving multiple agencies, including Waterworks District No. 29. The study will assess the feasibility of subsea desalination technology to enhance long-term regional water supply reliability. The recommended actions will enable Waterworks District No. 29 to participate in this collaborative study effort through cost-sharing and representation on a technical review committee. Participation in this study does not involve any construction or commitment to a physical project but is intended to inform future planning and potential strategies for delivering sustainable, climate-resilient water supplies to State Water Project-dependent agencies.

The participating agencies have prepared a Cooperative Funding and Reimbursement Agreement (Enclosure B), which sets forth the responsibilities and financial commitments of each agency toward the feasibility study. The Letter of Intent (Enclosure A) formalizes

the agencies' commitment to evaluating the feasibility of delivering desalinated water to their respective service areas through existing and new infrastructure. It outlines the mutual understanding that this study will not have any legally binding effect on future actions, allowing for the agencies to explore the potential benefits and impacts without obligating them to any subsequent decisions.

The Cooperative Funding and Reimbursement Agreement and the Letter of Intent have been reviewed and approved as to form by Tiffani Shin of County Counsel.

### **ENVIRONMENTAL DOCUMENTATION**

The feasibility study and recommended actions are related to a planning activity without any legally binding effect on later activities and are exempt from the California Environmental Quality Act pursuant to Section 15262 of the California Environmental Quality Act Guidelines and California Code of Regulations.

This exemption allows Waterworks District No. 29 and the other agencies to consider environmental factors during the study phase while preserving flexibility for future decisions. The Cooperative Funding and Reimbursement Agreement and the Letter of Intent together ensure that all agencies collaborate effectively and foster a comprehensive evaluation of this innovative water supply solution.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects as a result of these actions.

The Honorable Board of Supervisors  
September 16, 2025  
Page 5

**CONCLUSION**

Please return an adopted copy of this Board letter to Public Works, Waterworks Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:CTH:jc

Enclosures

c: Auditor Controller  
Chief Executive Office (Christine Frias)  
County Counsel  
Executive Office, Board of Supervisors

H:\WWW\HOME\ADMIN\BOARD LETTERS\2025\OCEANWELL\DESALINATION BOARD LETTER.DOCX

## Letter of Intent

February 10, 2025

Los Angeles County Waterworks District No. 29, Malibu  
Attn: Bill Johnson, Senior Engineer  
23533 W. Civic Center Way  
Malibu, CA 90265

**Subject: Letter of Intent for an On-shore Engineering and Feasibility Study with regard to Delivery of Offshore Desalination Product Water**

To Whom It May Concern:

This Letter of Intent (LOI) is made and entered into on this date by and among the Las Virgenes Municipal Water District (LVMWD), City of Burbank Department of Water and Power; City of Los Angeles Department of Water and Power; Calleguas Municipal Water District; Los Angeles County Waterworks District No. 29, Malibu; Santa Clarita Valley Water Agency; Upper San Gabriel Valley Municipal Water District; and Three Valleys Municipal Water District (hereinafter referred to as the "Parties"). The Metropolitan Water District of Southern California (MWDSC) and OceanWell Water will participate in the activities of the parties to support their efforts but will not be a party to the LOI.

**Background:** Recognizing the increasing need for sustainable and reliable water sources that are climate change resilient, the Parties acknowledge the potential of innovative, energy-efficient, and environmentally friendly desalination technologies to supplement existing water supplies, address regional water scarcity, and support regional water resilience. Various companies are developing low-footprint offshore desalination facilities that would produce desalinated water that meets or exceeds California Department of Drinking Water regulations ("product water") and deliver it to the shoreline, at which point it would be the water agencies' responsibility to either deliver the product water into the agencies' water distribution systems or through a future indirect exchange regional market.

**Purpose:** The purpose of this LOI is to express the Parties' mutual intent to participate in a collaborative effort to evaluate the feasibility, impacts, and benefits of utilizing existing infrastructure and building new infrastructure to deliver product water from the shoreline to agencies' respective service areas.

For the purposes of this study, specific information, water quality data, and onshore interface from the proposed OceanWell Water, Water Farm #1, located 4.5 miles off the coast of Malibu, will be used. However, information gathered from each participating agency and various recommendations developed for infrastructure improvements and regional water supply market development could be applicable to alternative ocean desalination technologies, depending on their cost and availability.

It is anticipated that some of the Parties would receive product water directly, while other Parties would be most economically served by an indirect water exchange market. This study will focus on the facilities engineering component for the direct delivery of product water through existing and new infrastructure; analysis of indirect demands and regulatory framework for a regional exchange market to inland public water suppliers will also be studied. The facilities engineering portion of the study will evaluate technical, environmental, economic, and regulatory aspects to ensure a thorough assessment of the delivery alternatives from the shoreline to the service areas of the Parties.

LVMWD will be the Project Manager, contracting directly with the consulting firm engaged to perform the study, with input and agreed upon financial contributions from the other Parties.

**Scope of the Facilities Study:** The facilities study will be high-level and include, but not be limited to the following components:

1. **Estimated Demand:** To size facilities, estimate product water demands from direct and indirect participants:
  - a. the demand for direct deliveries
  - b. the capacity of direct-delivery participants to receive exchange water, above their estimated direct deliveries, to determine the maximum volume of product water that could be exchanged
2. **Technical Assessment:** Evaluate and identify equipment, potential locations, and the technological feasibility and operational requirements of delivering water from the shoreline to Parties' service areas, including existing and potential future interconnections between Parties' distribution systems.
3. **Environmental Impact Analysis:** Identify potential environmental implications, future studies needed and coastal zone considerations.
4. **Economic Evaluation:** Estimate planning-level capital costs of new infrastructure and operational costs of the various alternatives identified in the technical assessment and conduct a cost-benefit analysis of alternatives.
5. **Regulatory Compliance:** Review and identify applicable regulations, permits, and compliance requirements at local, state, and federal levels.
6. **Water Quality and Supply Integration:** Develop basic concepts for the onshore facilities required for the disinfection and conditioning of product water prior to distribution. This Study will also include an evaluation of the impact of product water quality to existing distribution systems, including, but not limited to, pipelines, pumps and private service lines and faucets.

A detailed Scope of Work is attached to this LOI.

**Agreement of the Parties:** The Parties agree to contribute the necessary funding for an engineering and feasibility study. The total cost of the study is estimated to be \$100,000, divided equally among the Parties. The Parties also agree to share technical data as necessary and consistent with the applicable Party's rules, regulations and policies, participate in joint meetings, and collaborate on research and analysis efforts as staffing and resources of the Party permit.

**Timeline:** The Parties agree to establish a joint working group within 30 days of signing this LOI to develop a detailed project plan, including milestones and timelines for the completion of the facilities engineering and feasibility study. The study is expected to be completed within six months, subject to adjustments as mutually agreed upon by the Parties.

**Non-Binding Nature:** This LOI is intended to outline the mutual understanding and intentions of the Parties with respect to the facilities engineering and feasibility study. It does not constitute a legally binding agreement or a commitment to any project but serves as a framework for cooperation and collaboration. Any future binding agreements (such as a Joint Powers Agreement or Water Purchase Agreements) will be subject to further negotiation and formalization, environmental analysis and requirements including under the California Environmental Quality Act, and the approval of the Parties' respective governing bodies.

**Contact Information:** For further information or to discuss this LOI, please contact the designated representatives of the Parties:

- **Las Virgenes Municipal Water District:** David W. Pedersen, General Manager, (818) 252-2122
- **City of Burbank, Department of Water and Power:** Richard Wilson, Assistant General Manager, (818) 238-3558
- **City of Los Angeles, Department of Water and Power:** Dave Pettijohn, Director of Water Resources, (213) 367-0899
- **Calleguas Municipal Water District:** Kristine McCaffrey, General Manager, KMcCaffrey@calleguas.com; (805) 526-9323
- **Los Angeles County Waterworks District No. 29:** William Johnson, Senior Engineer, (626) 703-6500
- **Santa Clarita Valley Water Agency** Stephen L. Cole, Assistant General Manager, (661) 297-1600
- **Upper San Gabriel Valley Municipal Water District:** Tom Love, General Manager, (626) 443-2297

*[signature page to follow]*

**Acknowledgement:** By signing below, we agree to share equally in the cost of the On-shore Facilities Engineering and Feasibility Study with regard to Delivery of Offshore Desalination Product Water and participate in a technical review committee, as described in this LOI.

\_\_\_\_\_  
David W. Pedersen, General Manager  
Las Virgenes Municipal Water District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Richard Wilson, Assistant General Manager  
City of Burbank

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dave Pettijohn, Director of Water Resources  
City of Los Angeles, Department of Water and Power

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kristine McCaffrey, General Manager  
Calleguas Municipal Water District

\_\_\_\_\_  
Date

\_\_\_\_\_  
William Johnson, Senior Engineer  
Los Angeles County Water District 29

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stephen L. Cole, Assistant General Manager  
Santa Clarita Valley Water Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tom Love, General Manager  
Upper San Gabriel Valley Municipal Water District

\_\_\_\_\_  
Date



July 10, 2024

John Zhao, PE  
Former Director of Facilities and Operations  
Las Virgenes Municipal Water District

Via email: [JZhao@lvmwd.com](mailto:JZhao@lvmwd.com)

**Subject:** Proposal for Ocean Well On-Shore Infrastructure Concept Study

Dear John,

HDR proposes to study concepts for the on-shore pipeline, pumping, and other water facilities needed to receive and distribute water from Ocean Well Water Farm No. 1 (WF1). WF1 would be an ocean desalination facility located approximately 4.5 miles off the coast of Malibu. The study is intended to be a high-level analysis; the first of many studies needed to plan the project.

The study will examine several alternatives for the on-shore water facilities, taking into consideration the capacities of existing pipelines, the planned production capacities of WF1, compliance with drinking water standards, costs, and environmental constraints.

The work described in the attached scope of work (Exhibit A) will be performed in accordance with the terms and conditions of a mutually acceptable agreement. Work will be invoiced on a time-and-materials basis. The fee shown in the attached Fee Estimate will not be exceeded, unless authorized in writing by the District.

HDR appreciates the opportunity to provide this proposal. If there are any questions, please contact Dan Ellison ([Dan.Ellison@HDRinc.com](mailto:Dan.Ellison@HDRinc.com); 213.200.5152)

Sincerely,  
HDR Engineering, Inc.

A handwritten signature in blue ink, reading 'Anna Lantin'.

Anna Lantin, PE  
Vice President

A handwritten signature in blue ink, reading 'Dan Ellison'.

Dan Ellison, PE  
Project Manager

Attachments: Exhibit A (Scope) and Fee Estimate

Copies w/enclosure: Leanne Hammond, HDR

## **Ocean Well– Water Farm No. 1**

### **On-Shore Facilities Concept Study – Scope of Work**

#### **STUDY SPONSORS:**

Las Virgenes MWD	Calleguas MWD
City of Burbank	LA County Waterworks District 29
Los Angeles Department of Water & Power	Santa Clarita Water Agency
Upper San Gabriel Valley Municipal Water District	Three Valleys MWD
Inland Empire Water Agency	

#### **OTHER PARTICIPANTS:**

Metropolitan Water District of Southern California  
West Basin Municipal Water District

#### **Overview**

Ocean Well Water Farm No. 1 (WF1) would be located approximately 4.5 miles off the coast of Malibu, CA. Through connections to on-shore facilities, WF1 would provide treated and conditioned potable water directly to the LA County Waterworks District 29 system in Malibu, and potentially to the Las Virgenes MWD system, via a Malibu Canyon Road Interconnection that is planned.

WF1 would also supply other study sponsors indirectly, via water exchanges within the Metropolitan Water District system. For these exchanges to occur, water would be delivered to the “Central Pool” of Metropolitan, from which it can be conveyed throughout much Southern California, assuming that improvements to the Metropolitan system are completed, as currently planned.

#### **Study Objectives**

The purpose of the study is to determine general concepts for the on-shore conveyance system needed to utilize the water, including pipelines, pumping stations, and other facilities. This on-shore system will take into consideration:

- The capacities and limitations of existing pipelines, pump stations, and tanks
- The range of production capacities planned for WF1 (up to 50 MGD), and the expected seasonal and diurnal variations in pressures, flow rates, and demands
- Compliance with State drinking water distribution regulations
- The costs and benefits of system improvement alternatives
- Environmental issues associated with system improvement alternatives, including considerations regarding Coastal Zone construction

The study is intended to be a high-level analysis, and would be the first of many studies needed to plan the project.

## Task Description

1. Information collection / stakeholder meetings. Facilitate meetings and collect / organize drawings, SCADA flow and pressure data, and other information. Anticipated meetings are:
  - a. Kickoff meeting, with all study sponsors and participants
  - b. Production interface meeting with Ocean Well Technical staff
  - c. Hydraulics meeting with Metropolitan, West Basin, and WWD29
  - d. Water exchange program meeting with Metropolitan and project sponsors
  - e. Division of Drinking Water meeting
2. Conveyance system analysis. Develop up to 3 system alternatives, illustrating a range of capacities. For these alternatives, determine new pipeline, pumping, and storage facilities required.
3. Treatment system analysis. Develop basic concepts for the on-shore facilities required for the disinfection and conditioning of product water prior to distribution.
4. Site Investigations.
  - a. Mapping. Utilize readily available County parcel map and Google Earth images for illustrations of concepts.
  - b. 1-day site review. Review alignments of proposed pipelines and locations of proposed pumping stations and other key facilities.
5. Workshop. At a virtual workshop with study sponsors and participants, present and discuss the findings of the system analysis and the facility concepts.
6. Conceptual planning-level costs. Calculate conceptual planning-level costs for the added water infrastructure needed for each alternative. Estimate will include costs for: (1) new or upgraded pipelines and appurtenances, (2) pump stations, including equipment and building (but excluding land acquisition), (3) on-shore treatment facilities, (4) allowances for other items and contingency, and (5) allowance for engineering and inspection. Costs will be based on the escalated unit costs from the Las Virgenes 2014 Master Plan Update.
7. Environmental constraints and permits analysis. Engage the services of a qualified environmental subconsultant (Environmental Science Associates) to examine the proposed system alternatives and prepare a report describing the potential environmental constraints and permits associated with each.
8. Draft Report. Considering feedback from the workshop and the environmental constraint analysis, prepare a draft report summarizing the analysis and findings of the study.
9. Review Meeting. Facilitate an on-line (virtual) meeting to present the report and answer questions.
10. Final Report. Respond to one consolidated set of comments and provide a final report.
11. Project Management / Administration. Monitor, document, and complete quality control and financial management activities. Communicate and coordinate with team, client, and stakeholders. Provide monthly progress report with invoice.

## Assumptions

1. The desalinated water provided by WF1 will be delivered by Ocean Well to a single point of connection, which will be the starting point of this analysis.
2. Unless otherwise noted, meetings will be on-line, rather than in-person.
3. As the lead agency, Las Virgenes MWD will:

- a. Help with scheduling and facilitating meetings
  - b. Help collect drawings, SCADA data, and other information from participants
  - c. Filter and consolidate comments on the draft report
4. The sizing and analysis of facilities will be based on spreadsheet hydraulic analysis using Hazen-Williams formula and assumptions regarding maximum allowable hydraulic grades.
5. Work will be invoiced on a time-and-materials basis, in accordance with the terms and conditions of a mutually acceptable agreement. The maximum fee shown in the attached Fee Estimate will not be exceeded, unless authorized in writing by the District.
6. The work will be completed in accordance with a mutually acceptable schedule, to be discussed during the Kickoff Meeting. It is anticipated that this study will take approximately 6 to 8 months to complete.

**Exclusions**

This study will not include:

1. The off-shore facilities needed to produce the water and deliver it to shore
2. Improvements to the SCE system needed to power both the on-shore and off-shore facilities
3. Analysis of water quality issues associated with blending the WF1 water with existing system water
4. Hydraulic analysis of Metropolitan Water District system
5. Aerial survey and mapping
6. Geotechnical investigations
7. Right-of-way investigations
8. Utility research and site verifications
9. Detailed environmental site studies, CEQA document preparation, or AB52 consultation

**Las Virgenes Municipal Water District**  
**Ocean Well - On-Shore Facilities Concepts Study**  
**Estimated Level of Effort and Fee**



TASKS		LEVEL OF EFFORT									FEE			
No.	Description	Principal	Project Manager	Quality Manager	Sr Technical Expert	Project Engineer	BIM Senior Technician	Accountant	Project Coordinator	Total Labor	Labor	Subs	Other Direct Costs	Total
	<i>Client Billing Rates</i>	\$395	\$385	\$385	\$395	\$250	\$250	\$195	\$135	\$317				
	<b>On-Shore Facilities Concept Study</b>													
1	Information Collection / Stakeholder Meetings (5)		15		4	16				35	\$11,355	\$0	\$57	\$11,412
2	Conveyance System Alternatives Analysis (3)		15			12				27	\$8,775	\$0	\$44	\$8,819
3	Treatment Systems Analysis				12					12	\$4,740	\$0	\$24	\$4,764
4	Site Investigation (1 day)		8			12				20	\$6,080	\$0	\$30	\$6,110
5	Results Workshop		4			6				10	\$3,040	\$0	\$15	\$3,055
6	Concept Level Costs		4			8				12	\$3,540	\$0	\$18	\$3,558
7	Environmental Constraints and Permit Analysis		2						2	4	\$1,040	\$25,620	\$5	\$26,665
8	Draft Report		16	8	4	8	8			44	\$14,820	\$0	\$74	\$14,894
9	Review Meeting		4		2	4				10	\$3,330	\$0	\$17	\$3,347
10	Final Report		4		2	2	2			10	\$3,330	\$0	\$17	\$3,347
11	Project Management / Administration	2	8					8	8	26	\$6,510	\$0	\$33	\$6,543
	<b>Subtotal   On-Shore Facilities Concept Study</b>	<b>2</b>	<b>80</b>	<b>8</b>	<b>24</b>	<b>68</b>	<b>10</b>	<b>8</b>	<b>10</b>	<b>210</b>	<b>\$66,560</b>	<b>\$25,620</b>	<b>\$334</b>	<b>\$92,514</b>
	<b>Contingency</b>													
	On-Shore Facilities Concept Study	1	8	1	3	7	1	1	1	23	\$7,375	\$0	\$37	\$7,412
	<b>Subtotal   Contingency</b>	<b>1</b>	<b>8</b>	<b>1</b>	<b>3</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>23</b>	<b>\$7,375</b>	<b>\$0</b>	<b>\$37</b>	<b>\$7,412</b>
<b>TOTAL, hours</b>		<b>3</b>	<b>88</b>	<b>9</b>	<b>27</b>	<b>75</b>	<b>11</b>	<b>9</b>	<b>11</b>	<b>233</b>				
<b>TOTAL, dollars</b>											<b>\$73,935</b>	<b>\$25,620</b>	<b>\$371</b>	<b>\$99,926</b>

## COOPERATIVE FUNDING and REIMBURSEMENT AGREEMENT

This Cooperative Funding and Reimbursement Agreement ("Agreement") is made and entered into by and between the following public agencies (hereinafter referred to individually as "Party" and collectively as "Parties") to cooperatively prepare and fund a study evaluating the feasibility, impacts, and benefits of utilizing Oceanwell's subsea desalination water by each agency from the proposed Well Field No.1 off the Malibu coast as one of the climate-change resistant water supply sources for the region:

- City of Los Angeles, Department of Water and Power (hereinafter referred to as "LADWP"); .
- City of Burbank (hereinafter referred to as "Burbank");
- Santa Clarita Valley Water Agency (hereinafter referred to as "Santa Clarita");
- Las Virgenes Municipal Water District (hereinafter referred to as "LVMWD");
- Los Angeles County Waterworks District No. 29, Malibu (hereinafter referred to as "District 29");
- Upper San Gabriel Valley Municipal Water District (hereinafter referred to as "Upper San Gabriel");
- Three Valleys Municipal Water District (hereinafter referred to "Three Valleys"); and
- Calleguas Municipal Water District (hereinafter referred to as "Calleguas").

### RECITALS

WHEREAS, the Parties consist of public agencies with responsibility for various aspects of water resources management in the County of Los Angeles, including water conservation, water recycling, and water supply;

WHEREAS, the Parties recognize the increasing need for sustainable and reliable water sources that are climate-change resilient, the Parties acknowledge the potential of innovative, energy efficient and environmentally friendly desalination technologies by Oceanwell to supplement existing water supplies of the Parties;

WHEREAS, Oceanwell's proposed subsea desalination technology Water Farm No. 1 (WF1), located approximately 4.5 miles off the coast of Malibu, represents a promising solution to address regional water scarcity and support regional water security. It is anticipated that some of the parties would receive water directly from WF1 delivered through an offshore and onshore delivery system. Other parties would be most economically served by exchange. These delivery and exchange mechanisms are being studied solely for planning purposes with no direct or indirect physical impacts; and

WHEREAS, the Parties desire to collaboratively prepare and fund a

comprehensive, collaborative effort to evaluate the feasibility, impacts, and benefits of utilizing Oceanwell's subsea desalination water by each agency from the proposed Well Field No.1 (hereinafter referred to as "Study").

DRAFT

NOW, THEREFORE, in consideration of the mutual benefits to be derived by the Parties and of the promises herein contained, it is hereby agreed as follows:

SECTION 1: OBLIGATIONS OF THE PARTIES

1.1 Obligations of LVMWD:

- 1.1.1 Scope of Services. LVMWD shall execute and administer a professional services agreement for the preparation of the Study on behalf of the Parties, for a not-to-exceed amount of \$100,000 (hereinafter referred to as "Consultant Costs"), in accordance with the scope of work and fee proposal included as Exhibit "A."
- 1.1.2 Data, Reports, and Documents. Within five (5) business days of receipt of deliverables and completion of the Study, LVMWD shall electronically deliver to the Parties the Study, materials and documents created under this Agreement. If the Parties use any of the data, reports and documents furnished or prepared for studies other than the study shown on Exhibit "A," LVMWD shall be released from responsibility to third parties concerning the use of the data, reports and documents.
- 1.1.3 Invoicing. LVMWD shall invoice the Parties for their respective contributions toward the Consultant Costs for the Study based on the terms provided herein.
- 1.1.4 Consideration. LVMWD shall contribute \$12,500 toward the Consultant Costs for the Study, as more fully described on Exhibit B
- 1.1.5 Funding. LVMWD shall prepare and submit a proposal to the Metropolitan Water District of Southern California for \$339,500 in funding from its Future Supply Actions Funding Program for the Study. If such funding is awarded, LVMWD shall execute a funding agreement with Metropolitan Water District of Southern California for the funding, which shall be applied toward the Consultant Costs.
- 1.1.6 Technical Review Committee. LVMWD shall participate as a member in the "Technical Review Committee" as further defined and provided for in Section 2.2 below.

1.1.8 Attribution. LVMWD shall ensure that attribution for the Study is provided to all Parties, unless a Party requests otherwise in writing. Attribution will not be provided to a Party that fails to provide payment, in full or in part, as required by this Agreement.

1.2 Obligations of Burbank:

1.2.1 Consideration. Burbank shall contribute \$12,500 toward the Consultant Costs for the Study, as more fully described on Exhibit "A." Burbank shall pay said amount to LVMWD within forty-five (45) calendar days of receipt of an invoice.

1.2.2 Committees. Burbank shall participate as a member of the Technical Review Committee.

1.3 Obligations of Santa Clarita:

1.3.1 Consideration. Santa Clarita shall contribute \$12,500 toward the Consultant Costs for the Study, as more fully described on Exhibit "A." Santa Clarita shall pay said amount to LVMWD within forty-five (45) calendar days of receipt of an invoice.

1.3.2 Committees. Santa Clarita shall participate as a member of the Technical Review Committee.

1.4 Obligations of District 29:

1.4.1 Consideration. District 29 shall contribute \$12,500 toward the Consultant Costs for the Study, as more fully described on Exhibit "A." District 29 shall pay said amount to LVMWD within forty-five (45) calendar days of receipt of an invoice.

1.4.2 Committees. District 29 shall participate as a member of the Technical Review Committee.

1.5 Obligations of Upper San Gabriel, Three Valleys, and Calleguas:

1.5.1 Consideration. Upper San Gabriel, Three Valleys, and Calleguas shall each contribute \$12,500 toward the Consultant Costs for the Study, as more fully described on Exhibit "A." Upper San Gabriel, Three Valleys, and Calleguas shall each pay said amount to LVMWD within forty-five (45) calendar days of receipt of an invoice.

1.6 Obligations of LADWP:

1.6.1 Consideration. LADWP shall contribute \$12,500 toward the Consultant Costs for the Study, as more fully described on Exhibit "A." LADWP shall each pay said amount to LVMWD within forty-five (45) calendar days of receipt of an invoice.

1.6.2 Committees. LADWP shall participate as a member of the Technical Review Committee.

SECTION 2: COMMITTEES

2.1 Technical Review Committee. The Parties shall form a Technical Review Committee that will provide technical input on the Study, review the deliverables, and vet comments provided by the Parties to LVMWD and the consultant. Upon any Party's failure to provide payment, in full or in part, as required by this Agreement, such Party shall be removed from the Technical Review Committee.

SECTION 3: GENERAL PROVISIONS

- 3.1 Term. This agreement shall be effective upon the date it is executed by all Parties and shall expire two years after full execution, unless extended or sooner terminated by mutual written consent by all Parties. All work described in Section 1.1 above, and Exhibit "A" shall be completed by the expiration of this Agreement.
- 3.2 Termination. LVMWD may terminate this Agreement, effective thirty (30) days from the date of written notice, upon any Party's failure to provide payment, in full or in part, as required by this Agreement, after having failed to cure such failure to pay within thirty (30) days of the date of notice provided by LVMWD. In the event of termination of this Agreement, LVMWD shall not be responsible for further preparation or completion of the Study. In the event LVMWD terminates this Agreement pursuant to this section, LVMWD shall refund all unused funds to the respective, non-defaulting parties, in proportion to the non-defaulting parties' respective contributions made prior to the time of the termination.
- 3.3 Governing Law. This Agreement is made under and will be governed by the laws of the State of California. Further, the Parties shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local governments.

- 3.4 Good Faith. Each Party shall use reasonable efforts and work in good faith for the expeditious completion of the Study. In the event that the Consultant Costs to prepare the Study are greater than those described herein, the Parties agree to meet and confer in good faith to determine a mutually agreeable allocation of the additional costs, subject to any required approval of the Party's governing body.
- 3.5 No Third-Party Beneficiary. This Agreement is for the sole benefit of the Parties and does not grant rights to any non-Party or impose obligations on a Party beyond those specified herein or in favor of any non-party. This Agreement does not commit any Party to any project.
- 3.6 Severability. The provisions of this Agreement are severable, and the invalidity, illegality or unenforceability of any provision of this Agreement will not affect the validity or enforceability of any other provisions. If any provision of this Agreement is found to be invalid, illegal, or unenforceable, the Parties shall endeavor to modify that clause in a manner that gives effect to the intent of the Parties entering into this Agreement.
- 3.7 Amendments. This Agreement may be amended or modified only by written mutual consent of all Parties.
- 3.8 Notice. Any correspondence, communication, or contact concerning this Agreement must be directed to the Parties at the name and address listed on Exhibit "B." Notice will be deemed as given upon personal delivery, receipt of e-mail, receipt of fax confirmation, or five days after deposit in U.S. Mail, first-class postage, prepaid, and addressed as shown on Exhibit "B."
- 3.9 Counterparts. This Agreement may be executed in counterparts and the signed counterparts will constitute a single instrument. The signatories to this Agreement represent that they have the authority to bind their respective Party.
- 3.10 Confidentiality. Except when disclosure is required for public records pursuant to the California Public Records Act or other applicable law, the Parties will not disclose or cause their respective officers, directors, employees, representatives, agents, or advisors to disclose or use any Confidential Information furnished, or otherwise permitted for review, by one party to the other in connection with the proposed transactions. For purposes of this paragraph, "Confidential Information" means information supplied by one party to the other that is clearly marked by the supplying party as "confidential", except information that is part of public record.
- 3.11 No Partnership. LVMWD and any other Party to this Agreement shall not, by virtue of this Agreement, in any way or for any purpose, be deemed to have become a partner of each other or a joint venture in the conduct of their

respective businesses or otherwise, nor shall there be deemed to have occurred a merger or any joint enterprise by and between the Parties to this Agreement. LVMWD shall have no authority, expressed or implied, to act on behalf of any other Party to this Agreement in any capacity whatsoever as an agent.

- 3.12 Integration. This Agreement represents the entire understanding of the Parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder.
- 3.13 Captions, Headings: and Abbreviations. The captions and headings of this Agreement are included for reference purposes only, and not intended to be a part of this Agreement or any way to define, limit, or describe the scope or intent of the particular provision to which they refer.
- 3.14 Indemnification. Except for the sole negligence of any Party to this agreement, each Party agrees to indemnify and hold the other Parties harmless from and against any and all suits and causes of action, claims, charges, damages, demands, judgments, civil fines and penalties, or losses of any kind or nature whatsoever, for death, bodily injury or personal injury to any person, or damage or destruction to any property of either Party hereto, or third persons in any manner arising by reason of the negligent acts, errors, omissions or willful misconduct of a Party and arising out of or in connection with this Agreement or the services performed in connection with this Agreement. Moreover, no Party shall have liability imputed upon them in this Agreement based solely on its having contributed to a study/report under this Agreement or under a separate contract with an independent consultant or vendor.

*[Signature Pages Following]*

IN WITNESS WHEREOF, the Parties hereto  
executed by their respective officers, duly authorized,  
respective signatures.

---

David Pedersen, General Manager  
Las Virgenes Municipal Water District

IN WITNESS WHEREOF, the Parties hereto  
executed by their respective officers, duly authorized,  
respective signatures.

---

[Name] [Title]

City of Burbank

IN WITNESS WHEREOF, the Parties hereto  
executed by their respective officers, duly authorized,  
respective signatures.

---

[Name] [Title]

City of Los Angeles, Department of Water and Power

IN WITNESS WHEREOF, the Parties hereto  
executed by their respective officers, duly authorized,  
respective signatures.

---

[Name] [Title]

Calleguas Municipal Water District

IN WITNESS WHEREOF, the Parties hereto have caused this Cooperative Funding and Reimbursement Agreement to be executed by their duly authorized respective officer as of the date first written above.

---

[Name] Director of Public Works

Los Angeles County Waterworks District No. 29, Malibu

IN WITNESS WHEREOF, the Parties hereto  
executed by their respective officers, duly authorized,  
respective signatures.

---

[Name] [Title]

Santa Clarita Valley Water Agency

IN WITNESS WHEREOF, the Parties hereto  
executed by their respective officers, duly authorized,  
respective signatures.

---

[Name] [Title]

Upper San Gabriel Valley Municipal Water District

IN WITNESS WHEREOF, the Parties hereto  
executed by their respective officers, duly authorized,  
respective signatures.

---

[Name] [Title]

Three Valleys Municipal Water

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025	
<b>BOARD MEETING DATE</b>	9/16/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	CP Olive View-UCLA Medical Center Ventilation Refurbishment Project	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, e-mail your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board letter.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A	
<b>COST &amp; FUNDING</b>	Total cost: \$7,000,000	Funding source: Capital Project No. 8A099
	TERMS (if applicable): N/A	
	Explanation: N/A	
<b>PURPOSE OF REQUEST</b>	Public Works is seeking Board approval to establish and approve the Olive View-UCLA Medical Center Ventilation Refurbishment Project; associated appropriation adjustment; and authorization to use a Board-approved Job Order Contract for the delivery of the project.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The ventilation upgrade project consists of the replacement of existing air handling coils at the Olive View-UCLA Medical Center Main Hospital.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The project supports Board Priority No. 7, Sustainability by investing in County buildings to update and provide improved public services and workforce environments that will lead to increased productivity.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, <a href="mailto:vyu@pw.lacounty.gov">vyu@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

September 16, 2025

IN REPLY PLEASE  
REFER TO FILE:

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
OLIVE VIEW-UCLA MEDICAL CENTER  
VENTILATION REFURBISHMENT PROJECT  
ESTABLISH CAPITAL PROJECT  
APPROVE PROJECT AND BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
AUTHORIZE USE OF A JOB ORDER CONTRACT  
CAPITAL PROJECT NO. 8A099  
FISCAL YEAR 2025-26  
(SUPERVISORIAL DISTRICT 3)  
(4-VOTES)**

### **SUBJECT**

Public Works is seeking Board approval to establish and approve the Olive View-UCLA Medical Center Ventilation Refurbishment Project and budget, approve an appropriation adjustment, and authorize Public Works to deliver the proposed project using a Board-approved Job Order Contract.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed Olive View-UCLA Medical Center Ventilation Refurbishment Project exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Establish and approve the proposed Olive View-UCLA Medical Center Ventilation Refurbishment Project, Capital Project No. 8A099, with a total project budget of \$7,000,000.

3. Approve the Fiscal Year 2025-26 appropriation adjustment to allocate \$3,427,000 from the Department of Health Services' Enterprise Fund Committed for the Department of Health Services to fund the estimated Fiscal Year 2025-26 expenditures for the Olive View-UCLA Medical Center Ventilation Refurbishment Project, Capital Project No. 8A099.
4. Authorize the Director of Public Works or his designee to deliver the Olive View-UCLA Medical Center Ventilation Refurbishment Project using a Board-approved Job Order Contract.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find the Olive View-UCLA Medical Center (Medical Center) Ventilation Refurbishment Project exempt from the California Environmental Quality Act (CEQA); establish Capital Project No. 8A099; approve a project budget of \$7,000,000 and associated budget adjustment; and authorize Public Works to deliver the proposed project using a Board-approved Job Order Contract (JOC).

#### **Background**

The Medical Center is located at 14445 Olive View Drive in the Sylmar neighborhood of Los Angeles, delivers healthcare services to communities throughout the San Fernando Valley and North County region. The 6-story hospital constructed over 30 years ago currently operates with its original heating, ventilation, and air conditioning (HVAC) system. The hospital's HVAC infrastructure includes 9 fan rooms, housing 21 supply fans. The heating and cooling coils for the supply fans have surpassed their useful service life expectancy and require replacement.

The proposed Medical Center Ventilation Refurbishment project will replace the air handling coils for six high priority supply fans serving the most critical areas of the hospital, including clinics, lab, nuclear medicine, operating rooms, intensive care unit, and kitchen. The work includes removing the existing clogged heating and cooling coils inside the air handling units and replacing them with like-for-like coils. The objective of the project is to maintain the functionality and reliability of the hospital's existing heating and cooling system. To minimize operational impacts, the coil replacement will be phased and will include temporary measures to ensure continued mechanical functionality of the facility.

The construction documents for the proposed Medical Center Ventilation Refurbishment project were completed using a Board-approved, on-call architectural/engineering firm. Public Works is now seeking approval to use a Board-approved JOC contractor to perform the refurbishment work to the existing air handling units.

Upon the Board's approval of the recommended actions, construction of the project will begin in October 2025 and be substantially completed in March 2027.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal A, Healthy Individuals and Families, Strategy ii, Improve Health Outcomes, by promoting comprehensive and inclusive care through investments in public healthcare infrastructure that enhance the quality and delivery of healthcare services to Los Angeles County residents; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by evaluating our current Capital Projects and identifying the need to replace or modernize legacy/obsolete infrastructure.

By investing in public healthcare infrastructure improvements, it will enhance the quality and delivery of healthcare services to the residents in Los Angeles County, in particular the North County region.

### **FISCAL IMPACT/FINANCING**

The total estimated project budget is \$7,000,000, which includes construction, change order contingency, plans and specifications, permit fees, consultant services, inspection services, and County services. The project budget and schedule are included in Enclosure A.

Board approval of the Fiscal Year 2025-26 appropriation adjustment (Enclosure B) will allocate \$3,427,000 from the Department of Health Services' Enterprise Fund Committed for Health Services to fund the projected Fiscal Year 2025-26 expenditures for the Medical Center's Ventilation Refurbishment project, Capital Project No. 8A099. Health Services will provide funding in future budget phases, as needed, to fully fund the remaining project budget.

There is no net County cost impact associated with the recommendations.

### **Operating Budget Impact**

Following completion of the project, Health Services will request and fund the associated ongoing annual maintenance and operational costs, as needed, with departmental resources in future budget phases.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Board's Civic Arts Policy, amended on August 4, 2020, requires refurbishment projects to include 1 percent of the eligible design and construction costs to be allocated to the Civic Art Fund. However, the Civic Arts Policy's definition of "refurbishment" does not include the replacement or repair of building systems; therefore, the proposed Medical Center Ventilation Refurbishment Project is exempt from the policy because it consists of the replacement of a component of the existing building mechanical system.

The project is subject to Board Policy 5.270, Countywide Local and Targeted Worker Hiring.

The proposed project would support the Board's policy for Green Building/Sustainable Design Program by incorporating into the design and construction, recyclable materials, features to optimize energy use, and by maximizing the use of sustainable and local resources during construction.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed project is categorically exempt from the provisions of CEQA. The project scope consists of repairs and replacement to an existing facility and is, therefore, within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301 (a), (d), and (f); and 15302 (c) of the CEQA Guidelines and Classes 1 (c), (d), (i); and 2 (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. There will be no expansion of use and replacement features will have the same purpose and capacity.

Additionally, the proposed project will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, potential for substantial adverse change in the significance of a historical resource, or other limiting factors that would make the exemption inapplicable based on the record of the proposed project.

Upon the Board's approval of the project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse at the Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website in accordance with Section 21092.2.

## **CONTRACTING PROCESS**

Public Works utilized a Board-approved, on-call architectural/engineering firm to complete the design and is recommending the use of a Board-approved JOC to complete the work.

The project scope includes remodeling and refurbishment work, and Public Works has determined that the use of a JOC is the most appropriate contracting method to deliver the project.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on current services at the Medical Center. Patient care services at the medical center will remain fully operational during construction.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:HA:sl

Enclosures

c: Chief Executive Office (Capital Programs Division)  
County Counsel  
Executive Office, Board of Supervisors  
Health Services (Capital Projects Division)

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
OLIVE VIEW-UCLA MEDICAL CENTER  
VENTILATION REFURBISHMENT PROJECT  
ESTABLISH CAPITAL PROJECT  
APPROVE PROJECT AND BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
AUTHORIZE USE OF JOB ORDER CONTRACT  
CAPITAL PROJECT NO. 8A099  
FISCAL YEAR 2025-26  
(SUPERVISORIAL DISTRICT 3)  
(4-VOTES)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Construction Documents	12/2023*
Jurisdictional Approvals	10/2024*
Construction Start	10/2025
Substantial Completion	03/2027
Project Acceptance	04/2027

\*Completed Activity

**II. PROJECT BUDGET SUMMARY**

<b>Project Activity</b>	<b>Proposed Budget</b>
<b>Hard Costs</b>	
Construction	\$3,810,000
Change Order Contingency	\$ 770,000
Job Order Contract Fees	\$ 100,000
<b>Hard Costs Subtotal</b>	<b>\$4,680,000</b>
<b>Soft Costs</b>	
Plans and Specifications	\$ 800,000
Consultant Services	\$ 400,000
Miscellaneous Expenditures	\$ 100,000
Jurisdictional Review/Plan Check/Permits	\$ 120,000
County Services	\$ 900,000
<b>Soft Costs Subtotal</b>	<b>\$2,320,000</b>
<b>TOTAL</b>	<b>\$7,000,000</b>

PINK

BA FORM 10142022

BOARD OF SUPERVISORS  
OFFICIAL COPY

September 16, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF HEALTH SERVICES

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE  
FY 2025-26  
4 - VOTES

SOURCES		USES	
DHS ENTERPRISE FUND MN2-3078 COMMITTED FOR DHS DECREASE OBLIGATED FUND BALANCE		DHS ENTERPRISE FUND MN2-HS-6100-60070 OTHER FINANCING USES INCREASE APPROPRIATION	
3,427,000		3,427,000	
OLIVE VIEW-UCLA MEDICAL CENTER ENTERPRISE FUND MN3-HO-96-9911-60050 OPERATING TRANSFERS IN INCREASE REVENUE		OLIVE VIEW-UCLA MEDICAL CENTER ENTERPRISE FUND MN3-HO-96-9912-60050 OPERATING SUBSIDY - GENERAL FUND DECREASE REVENUE	
3,427,000		3,427,000	
ENT SUB - OLIVE VIEW-UCLA MEDICAL CENTER A01-AC-6100-21200-21232 OTHER FINANCING USES DECREASE APPROPRIATION		OLIVE VIEW-UCLA MEDICAL CENTER Olive View-UCLA Medical Center Ventilation Upgrade A01-CP-6014-64030-8A099 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	
3,427,000		3,427,000	
SOURCES TOTAL		USES TOTAL	
\$ 10,281,000		\$ 10,281,000	

JUSTIFICATION

This budget adjustment of \$3,427,000 is necessary to fund Capital Project No. 8A099, Olive View-UCLA Medical Center Ventilation Upgrade Project, using DHS Enterprise Fund-Committed for DHS obligated fund balance for anticipated expenditures in FY 2025-26.

AUTHORIZED SIGNATURE

JEAN LO, CHIEF, CONTROLLER'S DIVISION

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR---

☐

ACTION

☐

RECOMMENDATION

☐

APPROVED AS REQUESTED

☐

APPROVED AS REVISED

AUDITOR-CONTROLLER

BY

CHIEF EXECUTIVE OFFICER

BY

B.A. NO.

DATE

DATE

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	8/13/2025							
<b>BOARD MEETING DATE</b>	9/16/2025							
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>							
<b>DEPARTMENT(S)</b>	Regional Planning							
<b>SUBJECT</b>	Project No. 2018-003069-(5), Minor Aviation Permit No. RPPL2024005958, Applicant: Bungee America, Inc., Project Location: Assessor's Parcel Numbers 8678-002-015 and 8678-002-016, Antelope Valley Planning Area (Fifth Supervisorial District) (3-Votes)							
<b>PROGRAM</b>	N/A							
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:							
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable							
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A							
<b>COST &amp; FUNDING</b>	<table border="1"> <tr> <td>Total cost: N/A</td><td>Funding source: N/A</td></tr> <tr> <td colspan="2">TERMS (if applicable):</td></tr> <tr> <td colspan="2">Explanation:</td></tr> </table>		Total cost: N/A	Funding source: N/A	TERMS (if applicable):		Explanation:	
Total cost: N/A	Funding source: N/A							
TERMS (if applicable):								
Explanation:								
<b>PURPOSE OF REQUEST</b>	A request for a Minor Aviation Permit to legalize an existing, special-use private heliport associated with an existing amusement ride (bungee jumping) within the Angeles National Forest. Pursuant to California Public Utilities Code Section 21661.5, an application for the construction of a new heliport must be approved by the Board of Supervisors (Board).							
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	On September 16, 2025, the Board will be asked to adopt the final findings and conditions related to the denial of an appeal of the Regional Planning Commission's approval of a request to legalize an existing amusement ride (bungee jumping), commonly called the Bridge to Nowhere, within the Angeles National Forest. The heliport is accessory to the amusement ride and is used for the transport of supplies and waste by helicopter to support the commercial business.							
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:							
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Poverty Alleviation: The recommended action supports poverty alleviation through supporting social mobility, economic and workforce development, job training, meaningful connections, and access to employment opportunities with sustainable wages for County residents, with an emphasis on those who are experiencing barriers							

	to employment or the ability to earn a sustainable wage. The subject amusement ride is a small business in the tourism and recreation sector, which is an important part of the regional economy that provides employment opportunities while helping employees develop useful job skills and meaningful connections.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Kevin Finkel, Supervising Planner, 213-974-4854, kfinkel@planning.lacounty.gov

# LOS ANGELES COUNTY DEPARTMENT OF REGIONAL PLANNING

AMY J. BODEK, AICP  
Director,  
Regional Planning

DAVID DE GRAZIA  
Deputy Director,  
Current Planning

DENNIS SLAVIN  
Chief Deputy Director,  
Regional Planning

SHARON GUIDRY  
Deputy Director,  
Land Use Regulation

CONNIE CHUNG, AICP  
Deputy Director,  
Advance Planning

JOSEPH HORVATH  
Administrative Deputy,  
Administration

September 16, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**PROJECT NO. 2018-003069-(5)  
MINOR AVIATION PERMIT NO. RPPL2024005958  
APPLICANT: BUNGEE AMERICA, INC.  
PROJECT LOCATION: ASSESSOR'S PARCEL NUMBERS 8678-002-015  
AND 8678-002-016  
ANTELOPE VALLEY PLANNING AREA  
(FIFTH SUPERVISORIAL DISTRICT) (3-VOTES)**

## **SUBJECT**

This item is a Minor Aviation Permit to legalize an existing, special-use private heliport (Project) associated with an existing amusement ride (bungee jumping) within the Angeles National Forest. The Project is commonly called the Bridge to Nowhere, which is on a private inholding consisting of Assessor's Parcel Numbers 8678-002-015 and 8768-002-016 (Project Site). The heliport is accessory to the amusement ride and is used to transport the commercial business's supplies and waste via helicopter. Los Angeles County (County) Airport Land Use Commission (ALUC) staff reviewed the request and determined that the Project is consistent with the policies contained in the County Airport Land Use Plan (ALUP) and the ALUC Review Procedures. Pursuant to California Public Utilities Code (PUC) Section 21661.5, an application for the construction of a new heliport must be approved by the Board of Supervisors (Board).

## **IT IS RECOMMENDED THAT THE BOARD AFTER THE PUBLIC HEARING,**

1. Find that the Project is categorically exempt from the California Environmental Quality Act (CEQA).

2. Approve the proposed heliport as depicted in the proposed site plan that is attached as Exhibit "A," pursuant to PUC Section 21661.5.
3. Instruct the Director of Regional Planning (Director) to forward a certified copy of this adopted Board Letter to the California Division of Aeronautics.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The California Department of Transportation (CalTrans) has broad authority to regulate the establishment of heliports in California, as authorized by the State Aeronautics Act (PUC Section 21001 et. seq.). The Board has the authority to approve plans for the construction of heliports within its jurisdiction pursuant to PUC 21661.5(a) and the Board's approval is required prior to the issuance of a Heliport Permit by CalTrans.

The approval of this Minor Aviation Permit is related to the adoption of the final Findings and Conditions for the amusement ride and associated heliport, which were authorized under CUP No. RPPL2018004676. The recommended action would approve the construction plans for the heliport. A copy of the site plan is attached as Exhibit "A." The recommended action is necessary to complete all local permitting activities related to the Project.

Additionally, all proposed heliports are reviewed by the County ALUC to determine consistency with the County ALUP and also require approval by the Board pursuant to PUC 21661.5(a). ALUC staff reviewed the Project and determined that it is consistent with the ALUP. The Project Site is not located within the planning boundaries of any airport within the County; the nearest airport is Brackett Field Airport, which is 13 miles to the south. No noise sensitive land uses, including residences for human occupation, are located within a one-mile radius of the heliport. Therefore, the Project will not have a significant effect on a nearby public use airport nor on the immediate surroundings.

### **Implementation of Strategic Plan Goals**

The recommended action promotes County Strategic Plan North Star 1 – Make Investments That Transform Lives, Focus Area B – Employment and Sustainable Wages, Strategy III – Job Creation. This goal of Focus Area B is to “Support social mobility, economic and workforce development, job training, meaningful connections, and access to employment opportunities with sustainable wages for County residents, with emphasis on those who are experiencing barriers to employment or the ability to earn a sustainable wage. Support small and large business growth to maintain job supply.” Bungee America is a small business in the tourism and recreation sector, which is an important part of the regional economy. Bungee America provides employment opportunities, including opportunities for military veterans, and it helps its employees to develop useful job skills and meaningful social connections.

The recommended action also promotes County Strategic Plan North Star 2 – Foster Vibrant and Resilient Communities, Focus Area A – Public Health, Strategy I – Population Based Health; and Focus Area F – Community Connections, Strategy I – Engagement. Regarding Focus Area A, the requested use includes bungee jumping and hiking, which are activities that provide physical exercise opportunities within a designated National Forest, contributing to health and fitness for both County residents and visitors. This use has had an excellent safety record and provides opportunities for healthy and safe recreational activities. Regarding Focus Area F, this use provides opportunities to develop community connections by acting as a welcoming and accessible space where residents and visitors can access opportunities and can build relationships, create social networks, and feel connected.

### **FISCAL IMPACT/FINANCING**

There would be no significant fiscal impact if the Board takes the recommended action. The proposed heliport will be privately run and maintained by the operator of the Project.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The State Aeronautics Act (PUC Section 21001 et. seq.) includes provisions for the Board to approve plans for heliports. PUC Section 21661.5(a) states: “No political subdivision, any of its officers or employees, or any person may submit any application for the construction of a new airport to any local, regional, state, or federal agency unless the plan for construction is first approved by the Board of the county, or the city council of the city, in which the airport is to be located and unless the plan is submitted to the appropriate commission exercising powers pursuant to Article 3.5 (commencing with Section 21670) of Chapter 4 of Part 1 of Division 9, and acted upon by that commission in accordance with the provisions of that article.”

### **ENVIRONMENTAL DOCUMENTATION**

The Project is exempt from CEQA pursuant to State CEQA Guidelines Sections 15301 (Class 1, Existing Facilities), 15303 (Class 3, New Construction or Conversion of Small Structures), 15305 (Class 5, Minor Alterations in Land Use Limitations), and 15323 (Class 23, Normal Operations of Facilities for Public Gatherings Categorical Exemption) and the County Environmental Document Reporting Procedures and Guidelines.

The Project will legalize an existing, special-use private heliport that is accessory to an existing amusement ride (bungee jumping) within the Angeles National Forest. No expansion of services or development is proposed. The Project will not have a significant effect on the environment. No development is proposed in a Significant Ecological Area or in any other designated, precisely mapped, and officially adopted environmental resource area. The Project does not result in cumulative impacts, is not near a scenic highway, is not included on a list of hazardous waste sites, does not impact historic resources, and does not result in other significant effects on the environment.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Action on the Project is not anticipated to have a negative impact on current services or projects.

**CONCLUSION**

For further information, please contact Glenn Kam of the Operations and Major Projects Section at [GKam@planning.lacounty.gov](mailto:GKam@planning.lacounty.gov).

Respectfully submitted,



Amy J. Bodek, AICP  
Director of Regional Planning

AJB:DD:MG:KAF:GK:lm

Attachments:

1. Airport Land Use Commission Determination
2. Site Plans

c: Executive Office, Board of Supervisors  
Chief Executive Office  
County Counsel  
Public Works

**ATTACHMENT**

August 13, 2025

**PROJECT NO. 2018-003069-(5)  
MINOR AVIATION PERMIT NO. RPPL2024005958  
APPLICANT: BUNGEE AMERICA, INC.  
PROJECT LOCATION: ASSESSOR'S PARCEL NUMBERS 8678-002-015  
AND 8678-002-016  
ANTELOPE VALLEY PLANNING AREA**

This Board letter has a large attachment.  
Click on link to access:

[RP - Minor Aviation Permit.pdf](#)