



Board of Supervisors

Community Services Cluster Agenda Review Meeting

DATE: April 30, 2025

TIME: 11:30 a.m. – 12:30 p.m.

MEETING CHAIR: Anders Corey, 5th Supervisorial District

CEO MEETING FACILITATOR: Christine Frias

THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055

This meeting is **HYBRID**.

To participate in the meeting in-person, the meeting location is:
Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 140

To participate in the meeting virtually, please call teleconference number
1 (323) 776-6996 and enter the following 885 291 326# or
[Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to: ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Community Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S):

- A. Board Letter (Public Works) for May 13, 2025 Board Agenda:
WATER RESOURCES CORESERVICE AREA
LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
FISCAL YEAR 2024-25 APPROVE APPROPRIATION ADJUSTMENTS

Wednesday, April 30, 2025

- B. Board Letter (Regional Planning) for May 13, 2025 Board Agenda:
REPEAL OF THE OIL WELL ORDINANCE
ADVANCE PLANNING CASE NO. RPPL2020000624
- C. Board Letter (Animal Care and Control) for May 20, 2025 Board Agenda:
APPROVAL TO UTILIZE FUNDS FROM THE COUNTY'S INFORMATION
TECHNOLOGY INFRASTRUCTURE FUND FOR THE IMPLEMENTATION
AND INTEGRATION OF DIGITAL SIGNAGE, DIGITAL KENNEL CARDS,
AND Q-LINE MANAGEMENT SYSTEMS AT ANIMAL CARE CENTERS
AND APPROVAL OF AN APPROPRIATION ADJUSTMENT FOR
FISCAL YEAR 2024-25
- D. Board Letter (Parks and Recreation) for May 20, 2025 Board Agenda:
ACQUISITION OF THREE LAKE PATROL/RESCUE BOATS
CAPITAL EQUIPMENT PURCHASE AND APPROPRIATION ADJUSTMENT
- E. Board Letter (Public Works) for May 20, 2025 Board Agenda:
CONSTRUCTION CONTRACT
WATER RESOURCES CORE SERVICE AREA
ADOPT, ADVERTISE, AND AWARD
PROJECT ID NO. FCC0001403
IVY STREET PUMP STATION REHABILITATION
IN THE CITY OF MONTEBELLO
- F. Board Letter (Public Works) for May 20, 2025 Board Agenda:
MUNICIPAL SERVICES CORE SERVICE AREA
APPROVAL OF THE FINAL MAP FOR TRACT 83183 AND
ACCEPTANCE OF GRANTS AND DEDICATIONS IN CONNECTION
THEREWITH IN UNINCORPORATED COVINA
- G. Board Letter (Public Works) for May 20, 2025 Board Agenda:
MUNICIPAL SERVICES CORE SERVICE AREA
COUNTY LANDSCAPE MAINTENANCE DISTRICTS
INCREASE TO THE EXISTING ASSESSMENT RATE FOR
LANDSCAPING AND LIGHTING ACT DISTRICT 2,
ZONE 55 (CASTAIC NORTH BLUFF) FOR FISCAL YEAR 2025-26
- H. Board Letter (Public Works) for May 20, 2025 Board Agenda:
SERVICE CONTRACT
ENVIRONMENTAL SERVICES CORE SERVICE AREA
AWARD A NEW RESIDENTIAL WASTE COLLECTION FRANCHISE
CONTRACT
FOR THE UNINCORPORATED AREAS OF
ROWLAND HEIGHTS AND SOUTH DIAMOND BAR

Wednesday, April 30, 2025

- I. Board Letter (Public Works) for May 20, 2025 Board Agenda:
SERVICE CONTRACT
PUBLIC CONTRACTING AND ASSET MANAGEMENT CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
ON-CALL HEATING, VENTILATION, AND AIR CONDITIONING SERVICES AT
NORTH COUNTY AREA FACILITIES
- J. Board Letter (Public Works) for May 20, 2025 Board Agenda:
SERVICE CONTRACT
PUBLIC CONTRACTING AND ASSET MANAGEMENT CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
ON-CALL MAINTENANCE AND ROUTINE SERVICES OF
PUBLIC WORKS HEADQUARTERS COMPLEX ELEVATORS
- K. Board Letter (Public Works) for May 20, 2025 Board Agenda:
TRANSPORTATION CORE SERVICE AREA
APPROVE VARIOUS ACTIONS TO CONTINUE
THE HOLLYWOOD BOWL PARK-AND-RIDE AND SHUTTLE PROGRAM
- L. Board Letter (Public Works) for May 20, 2025 Board Agenda:
WATER RESOURCES CORE SERVICE AREA
SALE OF SURPLUS REAL PROPERTY
FROM THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
TO JOEL CURTIS MYRVOLD, TRUSTEE OF
THE MYRVOLD TRUST DATED JANUARY 16, 2015
SANTA ANITA WASH, PARCEL 28EXF.15
IN THE CITY OF ARCADIA
- M. Board Letter (Public Works – Capital Programs) for May 20, 2025 Board Agenda:
(also on the 04/30/2025 Health and Mental Health Services Cluster)
CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
HARBOR-UCLA MEDICAL CENTER
REPLACEMENT PROGRAM
APPROVE CONSTRUCTION CHANGE ORDERS
CAPITAL PROJECT NO. 67965
FISCAL YEAR 2024-25
- N. Board Letter (Regional Planning) for May 20, 2025 Board Agenda:
AWARD CONTRACT FOR
SIGNIFICANT ECOLOGICAL AREAS STUDY AND CEQA ANALYSIS

Wednesday, April 30, 2025

- O. Board Letter (Public Works) for June 24, 2025 Board Agenda:
PUBLIC HEARING
ENVIRONMENTAL SERVICES CORE SERVICE AREA
AMEND ORDINANCE ON THE
ANNUAL GARBAGE COLLECTION AND DISPOSAL SERVICE FEE
ATHENS/WOODCREST/OLIVITA GARBAGE DISPOSAL DISTRICT
- P. Board Letter (Public Works) for June 24, 2025 Board Agenda:
PUBLIC HEARING
ENVIRONMENTAL SERVICES CORE SERVICE AREA
AMEND ORDINANCE ON THE ANNUAL GARBAGE COLLECTION AND
DISPOSAL SERVICE FEE
LENNOX GARBAGE DISPOSAL DISTRICT
- Q. Board Letter (Public Works) for June 24, 2025 Board Agenda:
PUBLIC HEARING
ENVIRONMENTAL SERVICES CORE SERVICE AREA
ANNUAL GARBAGE COLLECTION AND DISPOSAL SERVICE FEE REPORT
FISCAL YEAR 2025-26
BELVEDERE, FIRESTONE, MALIBU, MESA HEIGHTS, AND WALNUT PARK
GARBAGE DISPOSAL DISTRICTS
- R. Board Letter (Public Works) for June 24, 2025 Board Agenda:
PUBLIC HEARING
ENVIRONMENTAL SERVICES CORE SERVICE AREA
SEWER SERVICE CHARGE ANNUAL REPORT FOR
THE CONSOLIDATED SEWER MAINTENANCE DISTRICT AND
THE MARINA SEWER MAINTENANCE DISTRICT INCLUDING RATE
INCREASE TO THE CONSOLIDATED SEWER MAINTENANCE DISTRICT,
THE ACCUMULATIVE CAPITAL OUTLAY FUND, THE MALIBU ZONE,
THE TOPANGA ZONE, AND THE MARINA SEWER MAINTENANCE DISTRICT
- S. Board Letter (Regional Planning) for June 24, 2025 Board Agenda:
HEARING ON THE SANTA MONICA MOUNTAINS COASTAL ZONE
DISASTER RECOVERY ORDINANCE
PROJECT NO. PRJ2025-000134-(3)
ADVANCE PLANNING CASE NO. RPPL2025000161

3. BOARD MOTIONS ITEM(S):

- SD-2** • Advancing the County's Long-term Health, Accountability, and Just Transition Goals During the Phase Out of Urban Oil Drilling
- SD-5** • Supporting Assembly Bill 476 to prevent copper and nonferrous metal theft

Wednesday, April 30, 2025

SD-5 • Recognizing the 250th anniversary of the United States

4. PRESENTATION/DISCUSSION ITEM(S):

- A. Board Briefing (Public Works Department)
LA COUNTY BICYCLE MASTER PLAN
Speakers: Steve Burger
Matthew Dubiel

5. PUBLIC COMMENTS (2 minutes each speaker)

6. ADJOURNMENT

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE COMMUNITY SERVICES CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

COMMUNITY_SERVICES@CEO.LACOUNTY.GOV

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025	
BOARD MEETING DATE	5/13/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Los Angeles County Flood Control District Fiscal Year 2024-25 Approve Appropriation Adjustments	
PROGRAM	Los Angeles County Flood Control District operating budget (Measure W-Safe, Clean Water District Program Administration)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	The Los Angeles County Flood Control District needs to adjust appropriations as soon as possible to continue to pay contractors and perform critical operations.	
COST & FUNDING	Total cost: \$100 million	Funding source: \$55 million from Measure W-Safe, Clean Water District Program Administration Fund and \$45 million from various Flood Control District obligated fund balances.
	TERMS (if applicable):	
	Explanation: \$100 million is the projected funding need for the remainder of Fiscal Year 2024-25 to pay for ongoing Los Angeles County Flood Control District contracts, operations, maintenance, and other expenses for emergency and non-emergency work. The District is approved to transfer \$55 million from Measure W-Safe, Clean Water District Program Administration Fund and \$45 million from Flood Control District obligated fund balances.	
PURPOSE OF REQUEST	To provide appropriations adjustments to continue critical emergency and non-emergency activities for the remainder of Fiscal Year 2024-25.	
BACKGROUND (include internal/external issues that may exist including any related motions)	N/A	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Appropriation adjustments are in line with Board Priority No. 9, Sustainability. This Priority aims to institute sustainable solutions to increase the resiliency of the region for County residents. Approving these appropriation adjustments will continue to address fire recovery and investments in flood risk management and water supply resiliency.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Adam Ariki, Deputy Director, (626) 458-4012, cell (626) 476-6703, aariki@dpw.lacounty.gov	



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

May 13, 2025

IN REPLY PLEASE
REFER TO FILE: **SWP-2**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA
LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
FISCAL YEAR 2024-25 APPROVE APPROPRIATION ADJUSTMENTS
(ALL SUPERVISORIAL DISTRICTS)
(4-VOTES)**

SUBJECT

Public Works is seeking Board approval of appropriation adjustments to the Los Angeles County Flood Control District Funds Fiscal Year 2024-25 final adopted budgets to fund the Los Angeles County Flood Control District in emergency activities to support the recovery and critical Los Angeles County Flood Control District operations related to the January 2025 Windstorm and Critical Fire Events including the Palisades Fire, Eaton Fire, Hurst Fire, Kenneth Fire, and multiple other fires.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

1. Find that the appropriation adjustments to the Los Angeles County Flood Control District's Fiscal Year 2024-25 final adopted budgets is not a project under the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the proposed activities.
2. Approve two appropriation adjustments to the Los Angeles County Flood Control District funds transferring \$55 million approved in the Measure W-Safe, Clean Water District Program Administration Fund to reimburse the Flood Control District fund for the approved Cogswell Reservoir Post-Fire Emergency Restoration project and the use of \$45 million obligated fund balances in the Flood Control District fund to provide expedited funding for Los Angeles Fires recovery and critical District operations.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of these recommended actions is to find that approval of the enclosed appropriation adjustments is not a project under from the California Environmental Quality Act (CEQA) and to approve the Fiscal Year (FY) 2024-25 appropriation adjustments to fund ongoing emergency activities to support the January 2025 Windstorm and Critical Fire Events including the Palisades Fire, Eaton Fire, Hurst Fire, Kenneth Fire, and multiple other fires (collectively Los Angeles County Fires) recovery and the Los Angeles County Flood Control District's core mission of providing flood risk management and water supply resiliency.

The Los Angeles County Fires burned over 47,000 acres, destroyed or damaged over 16,000 structures, and severely damaged or destroyed several public infrastructure assets in the Cities of Arcadia, Los Angeles, Malibu, Monrovia, Pasadena, and Sierra Madre and unincorporated communities of Altadena, Big Rock, Las Flores, Monte Nido, Sunset Mesa, and Tuna Canyon in January 2025.

Public Works, on behalf of the District, is performing approved emergency work to repair and maintain critical function of District dams, debris basins, and channels affected by the Los Angeles County Fires and subsequent mudflows from 2025 winter storms. The District is concurrently continuing to remove sediment from Cogswell, Santa Anita, and San Gabriel Reservoirs in response to mudflows following the 2020 Bobcat and 2024 Bridge Fires and conduct vital District operations, maintenance, repairs, and improvements.

Due to unforeseen Los Angeles County Fires expenses, the Flood Control District budget will need \$100 million in additional appropriation to fund emergency work and critical District operations. If approved, the District would transfer \$55 million approved from the Measure W-Safe, Clean Water District Program Administration Fund as authorized in the Los Angeles County Flood Control District Code, Chapter 16, Section 16.05.B, and Chapter 18, Section 18.05.B to reimburse the Flood Control District fund for the approved Cogswell Reservoir Post-Fire Emergency Restoration project and use \$45 million from various Flood Control District obligated fund balances to provide expedited funding for Los Angeles County Fires recovery and critical District operations.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, by strengthening our internal controls and processes while being cognizant of efficiency to continue good stewardship of the public trust and

fiscal responsibility. Approval of these adjustments will promote continued support of emergency activities to recover from the Los Angeles County Fires and provide uninterrupted flood risk management and water supply resilience benefits to residents.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Approval of the enclosed appropriation adjustment would use \$55 million from the Measure W-Safe, Clean Water District Program Administration Fund (B42) to the Flood Control District fund (B07) to reimburse the Flood Control District fund for the approved Cogswell Reservoir Post-Fire Emergency Restoration project.

Approval of the enclosed appropriation adjustment would use \$45 million obligated fund balances, comprised of \$6 million committed for Pacoima Dam Sediment Removal project, \$12,501,000 committed for Sun Valley Watershed, and \$26,499,000 committed for Infrastructure and Facility Improvements to Services & Supplies in the District Flood fund (B07) to provide expedited funding for Los Angeles County Fires recovery and critical District operations.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Not Applicable.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to CEQA because they are activities that are excluded from the definition of a project by Section 21065 of the California Public Resources Code and Section 15378(b)(2) and (5) of the State CEQA Guidelines, which apply to continuing administrative or maintenance activities such as purchases of supplies or other government fiscal activities that do not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and/or administrative activities that will not result in direct or indirect physical changes in the environment. Approval of the recommended actions would not include approval of any specific project. Prior to implementing any activity that would be a project, Public Works will ensure that appropriate findings are recommended under CEQA.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the budget adjustments will allow uninterrupted flood risk management and water supply resilience benefits to residents.

The Honorable Board of Supervisors
May 13, 2025
Page 4

CONCLUSION

Please return an adopted copy of this Board letter and the signed appropriation adjustments to Public Works, Stormwater Planning Division. Also, please forward one adopted copy of this Board letter and signed appropriation adjustments to the Auditor-Controller.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:MJF:lgu

Enclosures

c: Auditor-Controller (Asset Management)
Chief Executive Office (Chia-Ann Yen)
County Counsel (Tiffany Shin)
Executive Office, Board of Supervisors

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May 13, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PUBLIC WORKS

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2024-25
4 - VOTES

SOURCES

USES

MEASURE W-SCW DISTRICT PROGRAM ADMINISTRATION FUND
B42-PW-2000-47000
SERVICES & SUPPLIES
DECREASE APPROPRIATION 55,000,000

MEASURE W-SCW DISTRICT PROGRAM ADMINISTRATION FUND
B42-PW-6100-47000
OTHER FINANCING USES
INCREASE APPROPRIATION 55,000,000

PUBLIC WORKS - FLOOD CONTROL DISTRICT
B07-PW-96-991C-47000
OPERATING TRANSFERS IN - MEASURE W/SAFE CLEAN WATER
INCREASE REVENUE 55,000,000

PUBLIC WORKS - FLOOD CONTROL DISTRICT
B07-PW-2000-47000
SERVICES & SUPPLIES
INCREASE APPROPRIATION 55,000,000

SOURCES TOTAL \$ 110,000,000

USES TOTAL \$ 110,000,000

JUSTIFICATION

Reflects the use of \$55,000,000 from Measure W-SCW District Program Administration fund (B42) to reimburse the Flood Control District fund (B07) for the approved Cogswell Reservoir Post-Fire Emergency Restoration Project.

AUTHORIZED SIGNATURE



CLAUDIA PIROTTON, CHIEF B/FMD

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

☐

ACTION

☐

RECOMMENDATION

☐

APPROVED AS REQUESTED

☐

APPROVED AS REVISED

AUDITOR-CONTROLLER

BY

CHIEF EXECUTIVE OFFICER

BY

B.A. NO.

DATE

DATE

May 13, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PUBLIC WORKS

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2024-25
4 - VOTES

SOURCES

USES

PUBLIC WORKS - FLOOD CONTROL DISTRICT
B07-3069
COMMITTED FOR PACOIMA DAM SEDIMENT REMOVAL PROJECT
DECREASE OBLIGATED FUND BALANCE 6,000,000

PUBLIC WORKS - FLOOD CONTROL DISTRICT
B07-PW-2000-47000
SERVICES & SUPPLIES
INCREASE APPROPRIATION 45,000,000

PUBLIC WORKS - FLOOD CONTROL DISTRICT
B07-3063
COMMITTED FOR SUN VALLEY WATERSHED
DECREASE OBLIGATED FUND BALANCE 12,501,000

PUBLIC WORKS - FLOOD CONTROL DISTRICT
B07-301L
COMMITTED FOR INFRASTRUCTURE AND FACILITY IMPROVEMENTS
DECREASE OBLIGATED FUND BALANCE 26,499,000

SOURCES TOTAL \$ 45,000,000

USES TOTAL \$ 45,000,000

JUSTIFICATION

Reflects the use of \$45,000,000 obligated fund balance, comprised of \$6,000,000 of Committed for Pacoima Dam Sediment Removal Project, \$12,501,000 of Committed for Sun Valley Watershed, and \$26,499,000 of Committed for Infrastructure & Facility Improvements; offset by a corresponding increase in Services & Supplies in the Flood Control District fund to finance LA County Fires recovery and critical District operations.

AUTHORIZED SIGNATURE



CLAUDIA PIROTTON, CHIEF B/FMD

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

- ☐ ACTION
- ☐ RECOMMENDATION

- ☐ APPROVED AS REQUESTED
- ☐ APPROVED AS REVISED

AUDITOR-CONTROLLER

BY _____

CHIEF EXECUTIVE OFFICER

BY _____

B.A. NO. _____

DATE _____

DATE _____

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/25							
BOARD MEETING DATE	5/13/25							
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th							
DEPARTMENT(S)	Regional Planning							
SUBJECT	Repeal of the Oil Well Ordinance							
PROGRAM								
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
	If Yes, please explain why:							
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable							
DEADLINES/ TIME CONSTRAINTS								
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$</td><td>Funding source:</td></tr> <tr> <td colspan="2">TERMS (if applicable):</td></tr> <tr> <td colspan="2">Explanation:</td></tr> </table>		Total cost: \$	Funding source:	TERMS (if applicable):		Explanation:	
Total cost: \$	Funding source:							
TERMS (if applicable):								
Explanation:								
PURPOSE OF REQUEST	<p>Regional Planning is seeking to repeal the Board's actions related to zoning regulations for oil wells, specifically the Oil Well Ordinance, which the Board adopted on January 24, 2023. These actions are necessary in order to apply and affirm the grant of authority pursuant to AB 3233 (Addis), effective on January 1, 2025, which allows local governments to enact ordinances to limit or prohibit oil and gas operations or development in its jurisdiction.</p>							
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>AB 3233 (Addis) clarifies the law by authorizing the County to limit or prohibit oil and gas operations or development in its jurisdiction. However, AB 3233 (Addis) is not expressly retroactive, and therefore inapplicable to the County's Oil Well Ordinance because the ordinance was enacted prior to AB 3233's effective date.</p> <p>The County's repeal of the Oil Well Ordinance potentially reduces litigation costs. AB 3233 (Addis) grants local government the authority to enact ordinances limiting or prohibiting oil and gas operations or development in its jurisdiction. AB 3233 (Addis) will not insulate the County from all legal challenges, but the County's repeal of the existing</p>							

	Oil Well Ordinance and introduction of a new ordinance, consistent with AB 3233 (Addis), will likely reduce litigation costs.
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Homelessness and Environmental Justice & Climate Health– This ordinance prohibits the drilling of new wells and phases out existing ones to support the County’s environmental justice and sustainability goals.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Connie Chung, Deputy Director, cchung@planning.lacounty.gov (213) 974-6457

LOS ANGELES COUNTY DEPARTMENT OF REGIONAL PLANNING

AMY J. BODEK, AICP
Director,
Regional Planning

DENNIS SLAVIN
Chief Deputy Director,
Regional Planning

CONNIE CHUNG, AICP
Deputy Director,
Advance Planning

DAVID DE GRAZIA
Deputy Director,
Current Planning

SHARON GUIDRY
Deputy Director,
Land Use Regulation

JOSEPH HORVATH
Administrative Deputy,
Administration

May 13, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REPEAL OF THE OIL WELL ORDINANCE
PROJECT NO. PRJ2020-000246-(1-5)
ADVANCE PLANNING CASE NO. RPPL2020000624
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

SUBJECT

The Department of Regional Planning (Department) is seeking to repeal the Board of Supervisors' (Board) actions related to zoning regulations for oil wells, specifically the Oil Well Ordinance (Advance Planning Case No. RPPL 2020000624), which the Board adopted on January 24, 2023. These actions are necessary in order to apply and affirm the grant of authority pursuant to AB 3233 (Addis), effective on January 1, 2025, which allows local governments to enact ordinances to limit or prohibit oil and gas operations or development in its jurisdiction.

IT IS RECOMMENDED THAT THE BOARD,

1. Find that the repeal of the Oil Well Ordinance (Oil Well Ordinance) (Advance Planning Case No. RPPL 2020000624) is exempt from California Environmental Quality Act (CEQA), pursuant to Public Resources Code section 21080, subdivision (b)(5);
2. Repeal its adoption of the Oil Well Ordinance as recommended by the Regional Planning Commission, on January 24, 2023; and
3. Adopt the attached ordinance repealing the Oil Well Ordinance.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Board's repeal of the Oil Well Ordinance is necessary to apply and affirm the grant of authority pursuant to AB 3233. This legislation, which became effective on January 1, 2025, allows local governments to enact ordinances to limit or prohibit oil and gas operations or development in its jurisdiction. The ordinance repealing the Oil Well Ordinance is included as Attachment 1.

Implementation of Strategic Plan Goals

The Board's actions will support the County's Strategic Plan *North Star 2: Foster Vibrant and Resilient Communities; Goal D. Sustainability; Strategy iv: Environmental Justice* by helping the County strengthen its local policies to prohibit new oil wells and to phase out existing oil wells, and support communities that have experienced longstanding environmental impacts from this use.

FISCAL IMPACT/FINANCING

The County of Los Angeles' (County) repeal of the Oil Well Ordinance potentially reduces litigation costs. AB 3233 (Addis) grants local government the authority to enact ordinances limiting or prohibiting oil and gas operations or development in its jurisdiction. AB 3233 (Addis) will not insulate the County from all legal challenges, but the County's repeal of the existing Oil Well Ordinance and introduction of a new ordinance, consistent with AB 3233 (Addis), will likely reduce litigation costs.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On September 15, 2021, through a series of three motions, the Board articulated its vision to prioritize and protect the public health, safety, and welfare of residents living near oil wells and to begin the process of a just transition away from fossil fuels and decarbonization of the economy. The motion titled "Protecting Communities Near Oil and Gas Drilling Operations in Los Angeles County" instructs the Department, in collaboration with County Counsel, to limit or prohibit oil and gas operations or development in its jurisdiction.

In response to the motion, the Department prepared the Oil Well Ordinance, which the Board adopted on January 24, 2023. The Oil Well Ordinance amended the Los Angeles County Code to prohibit new oil wells and production facilities, designated existing oil wells and production facilities as nonconforming uses, and established consistent regulations for existing oil wells and production facilities during the amortization period. The Board further determined the Oil Well Ordinance is categorically exempt from CEQA.

On September 26, 2024, AB 3233 (Addis) was enacted, and it became effective on January 1, 2025. AB 3233 (Addis) clarifies the law by authorizing the County to limit or prohibit oil and gas operations or development in its jurisdiction. However, AB 3233 (Addis) is not expressly retroactive, and therefore inapplicable to the County's Oil Well Ordinance because the ordinance was enacted prior to AB 3233's effective date. Additionally, a related State law the County will consider in introducing a new ordinance is SB 1137 (Gonzales), which prohibits new wells within "Health Protection Zones" and regulates existing wells. See Attachment 2 for further details on the State bills.

A map of existing wells in the unincorporated areas can be found on the Los Angeles County Oil and Gas [Dashboard](https://oilandgas.lacounty.gov/resources) (<https://oilandgas.lacounty.gov/resources>), which is maintained by the County of Los Angeles Office of Oil and Gas.

ENVIRONMENTAL DOCUMENTATION

The Board action is to repeal the ordinance, and is therefore exempt from CEQA, pursuant to Public Resources Code section 21080, subdivision (b)(5).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action will not significantly impact County services.

For further information, please contact Connie Chung, Deputy Director, at (213) 974-6457 or cchung@planning.lacounty.gov.

Respectfully submitted,

AMY J. BODEK, AICP
Director of Regional Planning

AJB:DD:CC:lj

cc: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Public Works

Attachments:

1. Ordinance to repeal the Oil Well Ordinance
2. Summary of Relevant State Bills

It is hereby ordained that Ordinance No. 2023-0004 is repealed in its entirety.

ORDINANCE NO. 2023-0004

An ordinance amending Title 12 – Environmental Protection of the Los Angeles County Code to remove the exemption for the operation of oil and gas wells from Chapter 12.08 – Noise Control, and Title 22 – Planning and Zoning of the Los Angeles County Code, to prohibit new oil wells and production facilities, designate existing oil wells and production facilities as nonconforming due to use, and establish consistent regulations for existing oil wells and production facilities during the amortization period.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 12.08.570 is hereby amended to read as follows:

12.08.570 Activities ~~e~~Exempt ~~f~~From ~~e~~Chapter ~~r~~Restrictions.

. . .

~~M. Operation of Oil and Gas Wells.~~

~~1. Normal well servicing, remedial or maintenance work performed within an existing well which does not involve drilling or redrilling and which is restricted to the hours between 7:00 a.m. and 10:00 p.m., and~~

~~2. Drilling or redrilling work which is done in full compliance with the conditions of permits issued under Chapter 5, Article 1, of the County Zoning Ordinance, as amended, as set out in Title 22 of this code.~~

SECTION 2. Section 22.14.150 is hereby amended to read as follows:

22.14.150 O.

. . .

Occupant load. The total number of persons that may occupy a building or structure, or portion thereof, at any one time as provided by Chapter 33 of Title 26 (Building Code) of the County Code.

Oil wells and production facilities. The following terms are defined solely for Section 22.140.400 (Oil Wells and Production Facilities):

CalGEM. The California Geologic Energy Management Division.

Oil. Any natural hydrocarbon liquid or gas coming from the earth. This term includes petroleum.

Operator. As defined in section 3009 of the California Public Resources Code.

Plugging and abandonment. The permanent plugging of a well in accordance with the requirements of the California Geologic Energy Management Division.

Production facility. As defined in section 3010 of the California Public Resources Code.

Well. As defined in section 3008(a) of the California Public Resources Code. This term includes any active well, idle well, as defined in section 3008(d) of the California Public Resources Code, and partially plugged and abandoned well.

Well site. The premises used during the maintaining, operating, and producing of a well or wells located thereon. Where the oil well or production facility is not the sole occupant of a property, the well site shall be determined by the Director.

. . .

SECTION 3. Section 22.16.030 is hereby amended to read as follows:

22.16.030 Land Use Regulations for Zones A-1, A-2, O-S, R-R, and

W.

...

C. Use Regulations.

1. Principal Uses. Table 22.16.030-B, below, identifies the permit or review required to establish each principal use.

TABLE 22.16.030-B: PRINCIPAL USE REGULATIONS FOR AGRICULTURAL, OPEN SPACE, RESORT AND RECREATION, AND WATERSHED ZONES						
	A-1	A-2	O-S	R-R	W	Additional Regulations
Agricultural and Resource-Based Uses						
...						
Oil wells						
— In compliance with Section 22.140.400.C.1.a	CUP	SPR	-	CUP	CUP	Section 22.140.400
— In compliance with Section 22.140.400.C.1.b	CUP	SPR	-	CUP	CUP	Section 22.140.400
— In compliance with Section 22.140.400.D	-	-	CUP	-	-	Section 22.140.400
Oil wells and production facilities	=	=	=	=	=	Section 22.140.400
...						

SECTION 4. Section 22.18.030 is hereby amended to read as follows:

22.18.030 Land Use Regulations for Zones R-A, R-1, R-2, R-3, R-4,

and R-5.

...

C. Use Regulations.

1. Principal Uses. Table 22.18.030-B, below, identifies the permit or review required to establish each principal use.

TABLE 22.18.030-B: PRINCIPAL USE REGULATIONS FOR RESIDENTIAL ZONES							
	R-A	R-1	R-2	R-3	R-4	R-5	Additional Regulations
Agricultural and Resource-Based Uses							
...							
Oil wells and production facilities	CUP_	CUP_	CUP_	CUP_	CUP_	-	Section 22.140.400
...							

SECTION 5. Section 22.18.060 is hereby amended to read as follows:

22.18.060 Development Standards and Regulations for Zone RPD.

Premises in Zone RPD shall be subject to the following regulations:

A. Use Regulations.

...

4. Prohibited Uses. The following uses are prohibited in Zone RPD:

a. Oil wells and production facilities, in accordance with

Section 22.140.400 (Oil Wells and Production Facilities).

SECTION 6. Section 22.20.030 is hereby amended to read as follows:

22.20.030 Land Use Regulations for Zones C-H, C-1, C-2, C-3, C-M, C-MJ, and C-R.

...

C. Use Regulations.

1. Principal Uses. Table 22.20.030-B, below, identifies the permit or review required to establish each principal use.

TABLE 22.20.030-B: PRINCIPAL USE REGULATIONS FOR COMMERCIAL ZONES								
	C-H	C-1	C-2	C-3	C-M	C-MJ	C-R	Additional Regulations
Agricultural and Resource-Based Uses								
...								
Oil wells and production facilities	CUP-	CUP-	CUP-	CUP-	CUP-	-	CUP-	Section 22.140.400
...								

SECTION 7. Section 22.20.090 is hereby amended to read as follows:

22.20.090 Development Standards and Regulations for Zone CPD.

Premises in Zone CPD shall be subject to the following regulations:

A. Use Regulations.

...

3. Prohibited Uses. The following uses are prohibited in Zone CPD:

a. Oil wells and production facilities, in accordance with

Section 22.140.400 (Oil Wells and Production Facilities).

SECTION 8. Section 22.22.030 is hereby amended to read as follows:

22.22.030 Land Use Regulations for Zones M-1, M-1.5, M-2, and M-2.5.

...

C. Use Regulations.

1. Principal Uses. Table 22.22.030-B, below, identifies the permit or review required to establish each principal use.

TABLE 22.22.030-B: PRINCIPAL USE REGULATIONS FOR INDUSTRIAL ZONES					
	M-1	M-1.5	M-2	M-2.5	Additional Regulations
Agricultural and Resource-Based Uses					
...					
Oil wells					
— In compliance with Section 22.140.400.C.1.a	SPR	SPR	SPR	CUP	Section 22.140.400
— In compliance with Section 22.140.400.C.1.b	CUP	CUP	CUP	CUP	Section 22.140.400
Oil wells and production facilities	=	=	=	=	Section 22.140.400
...					

SECTION 9. Section 22.22.040 is hereby amended to read as follows:

22.22.040 Land Use Regulations for Zone M-3.

...

D. Prohibited Uses. The following uses are prohibited in Zone M-3:

1. Mobilehomes and recreational vehicles used for sleeping or residential purposes, except if used as caretaker residences as provided in Subsections A or B, above.

...

3. Oil wells and production facilities, in accordance with Section 22.140.400 (Oil Wells and Production Facilities).

SECTION 10. Section 22.22.050 is hereby amended to read as follows:

22.22.050 Land Use Regulations for Zones B-1 and B-2.

Table 22.22.050-A, below, identifies the permit or review required to establish each use.

TABLE 22.22.050-A: LAND USE REGULATIONS FOR ZONES B-1 AND B-2			
Use or Structure	B-1	B-2	Additional Regulations
...			
Landscaping	P	P	
Oil wells and production facilities	-	-	Section 22.140.400
...			

SECTION 11. Section 22.22.090 is hereby amended to read as follows:

22.22.090 Development Standards and Regulations for Zone MPD.

Premises in Zone MPD shall be subject to the following regulations:

A. Use Regulations.

...

3. Prohibited Uses. The following uses are prohibited in Zone MPD:

a. Oil wells and production facilities, in accordance with

Section 22.140.400 (Oil Wells and Production Facilities).

...

SECTION 12. Section 22.24.030 is hereby amended to read as follows:

22.24.030 Land Use Regulations for Rural Zones.

...

C. Use Regulations.

1. Principal Uses. Table 22.24.030-B, below, identifies the permit or review required to establish each principal use.

TABLE 22.24.030-B: PRINCIPAL USE REGULATIONS FOR RURAL ZONES			
	C-RU	MXD-RU	Additional Regulations
Agricultural and Resource-Based Uses			
...			
Oil wells and production facilities	CUP-	-	Section 22.140.400
...			

SECTION 13. Section 22.26.020 is hereby amended to read as follows:

22.26.020 Institutional Zone.

...

B. Land Use Regulations.

...

3. Use Regulations.

a. Principal Uses. Table 22.26.020-B, below, identifies the permit or review required to establish each use.

TABLE 22.26.020-B: LAND USE REGULATIONS FOR ZONE IT		
		Additional Regulations
Agricultural and Resource-Based Uses		
Oil wells and production facilities	-	Section 22.140.400
Secondary land uses under high-voltage transmission lines	SPR	Section 22.140.630
...		

SECTION 14. Section 22.26.030 is hereby amended to read as follows:

22.26.030 Mixed Use Development Zone.

...

B. Land Use Regulations.

...

3. Use Regulations.

a. Principal Uses.

i. Table 22.26.030-B, below, identifies the permit or review required to establish each principal use.

TABLE 22.26.030-B: PRINCIPAL USE REGULATIONS FOR ZONE MXD		
		Additional Regulations
Agricultural and Resource-Based Uses		
Community gardens	P	
Oil wells and production facilities	-	Section 22.140.400
...		

SECTION 15. Section 22.26.060 is hereby amended to read as follows:

22.26.060 Parking Restricted Zone.

...

B. Land Use Regulations.

3. Use Regulations.

a. Principal Uses. Table 22.26.060-B, below, identifies the permit or review required to establish each principal use.

TABLE 22.26.060-B: PRINCIPAL USE REGULATIONS FOR ZONE P-R		
		Additional Regulations
...	-	
Cannabis businesses and activities, including renting, leasing, and permitting	-	Section 22.140.134
Oil wells and production facilities	-	Section 22.140.400
...		

SECTION 16. Section 22.140.400 is hereby amended to read as follows:

22.140.400 Oil Wells and Production Facilities.

~~A. Purpose. This Section regulates oil wells, including the installation and use of such equipment, structures, and facilities for oil drilling and producing operations customarily required or incidental to usual oil field practice; including, but not limited to, the initial separation of oil, gas, and water, and for the storage, handling, recycling, and transportation of such oil, gas, and water to and from the property.~~

~~B. Prohibition. Unless otherwise permitted in the zone, no refineries or absorption plants are permitted in conjunction with an oil well.~~

~~C. Development Standards in Zones A-2, M-1, M-1.5, and M-2. This Subsection C applies to oil wells located in Zones A-2, M-1, M-1.5, and M-2:~~

~~1. Application Requirements.~~

~~a. A Ministerial Site Plan Review (Chapter 22.186) application is required for oil wells:~~

~~i. In established oil fields as delineated on maps published by the California Department of Conservation, Division of Oil, Gas, and Geothermal Resources; and~~

~~ii. That comply with the requirements in this Subsection C; or~~

~~b. A Conditional Use Permit (Chapter 22.158) application is required for oil wells:~~

~~i. Outside established oil fields as delineated on maps published by the California Department of Conservation, Division of Oil, Gas, and Geothermal Resources;~~

~~ii. That request a modification to any of the standards in this Subsection C; or~~

~~iii. Notwithstanding Subsection C.3, below, in Zone M-2, if located within 300 feet of any public school or park, or any Residential Zone or Zone A-1.~~

~~2.——Setback From Highway. A well hole, derrick, or tank shall not be placed within 20 feet of any public highway.~~

~~3.——Setback From Residences. No oil drilling shall be within 300 feet of any residence, except for a residence on the same land that is owned or leased by the person drilling the oil well.~~

~~4.——Additional Standards for Setbacks Less Than 500 Feet From Residences. Drilling within 500 feet of one or more residences, except for a residence on the same land that is owned or leased by the person drilling the oil well, shall comply with the following standards:~~

~~a.——All derricks used in connection with the drilling of the well shall be enclosed with fire resistant and soundproofing material unless the heads of all families occupying any residence within 1,320 feet (one-quarter mile) of the drilling site, other than of a residence described at the beginning of this Subsection C.3, above, file a written waiver with the Commission or Hearing Officer.~~

~~b.——All drilling and pumping equipment shall be operated by muffled internal combustion engines or by electric motors.~~

~~c.——Materials, equipment, tools, or pipe used for either drilling or producing operations at the well hole shall not be delivered to or removed from the drilling site except between the hours of 8:00 a.m. and 6:00 p.m. of any day, except in the case of emergency.~~

~~5.——Enclosures. Any unattended earthen sump located within 1,320 feet of the nearest highway, or within 2,640 feet (one-half mile) of 20 or more~~

~~residences shall be enclosed with a fence not less than five feet high, mounted on steel posts with not less than three strands of barbed wire around the top. Such fence shall be constructed of woven wire fencing or equivalent of not greater than six inch mesh.~~

~~6.——Roads. When private roads to wells are constructed, that portion of such roads lying within 200 feet of an oiled or surfaced public highway, or of an existing residence, shall be oiled or surfaced.~~

~~7.——Fire and Safety. All drilling and producing operations shall conform to all applicable fire and safety regulations.~~

~~8.——Number of Tanks Allowed. Not more than two production tanks, neither to exceed 1,000 barrels capacity, shall remain on the property following completion of production tests at each well; provided that this condition shall not restrict the maintenance of additional tanks for storage and shipping.~~

~~9.——No Public Nuisance. All drilling and production operations shall be conducted in such a manner as not to constitute a public nuisance. Proven technological improvements in drilling and production methods shall be adopted as they may become, from time to time, available if capable of reducing factors of nuisance and annoyance.~~

~~10.——Signs. Signs shall not be constructed, erected, maintained, or placed on the property, or any part thereof, except those required by law or ordinance to be displayed in connection with the drilling or maintenance of the well.~~

~~11.——Toilet Facilities. Suitable and adequate sanitary toilet and washing facilities shall be installed and maintained in a clean and sanitary condition at all times.~~

~~12.— Removal Upon Completion or Abandonment. The derrick used to drill any well hole or to repair, clean out, deepen, or re-drill any completed or drilling well, shall be removed within 90 days after completion or abandonment of any well.~~

~~13.— Restoration Upon Abandonment. Within 90 days after abandonment of any well, earthen sumps used in drilling or production, or both, shall be filled, and the drilling site restored as nearly as practicable to its original condition.~~

~~14.— Bonds. Except as provided in Subsection C.15, below, a faithful performance bond of \$2,000 shall be filed with the Board for each well for the first five wells. Where more than five wells are drilled, \$10,000 in bonds shall be the total required of all oil operators. Either such bond shall include as obligees all persons who may be damaged or annoyed by such use, or a policy of insurance shall be filed with the Board having a maximum amount of recovery not less than the amounts required of a bond, directly insuring all persons who may be damaged or annoyed by such use.~~

~~15.— Assignment of Savings and Loan Certificates and Shares. In lieu of the bond required by Subsection C.14, above, the oil well operator may deposit with the Executive Officer Clerk of the Board and assign to the County savings and loan certificates or shares equal in amount to the required amount of the bond. Such deposit and assignment shall comply with all the provisions and conditions of Section 4.36 (Assignment of Savings and Loan Certificates and Shares) of Title 4 of the County Code.~~

~~16. Insurance Agreement. If an oil well operator deposits and assigns savings and loan certificates and shares in lieu of filing the bond required by Subsection C.14, above, and does not file with the Board the policy of insurance described in the same Subsection, the operator also shall file a written agreement with the Board that the County may satisfy, either in whole or in part from such certificates or shares, any final judgment, the payment of which would have been guaranteed by such bond or policy of insurance.~~

~~D. Development Standards in Zone O-S. All oil and gas drilling operations proposed in Zone O-S shall be located, developed, and operated in compliance with the following standards:~~

~~1. Restrictions on Sumps. On or after December 24, 1982, no person shall dig, excavate, construct, or establish any open sump on any oil well site or at any other place in connection with the operation of any oil well approved pursuant to this Subsection D, except that sumps which are containerized or otherwise lined and covered to protect wildlife and groundwater are permitted.~~

~~2. Uses Permitted. Oil wells shall be limited to gas drilling operations, including accessory storage tanks and equipment.~~

~~3. Additional Setbacks Less Than 500 Feet From Sensitive Uses.~~

~~a. If the proposed drilling is within 500 feet of a dwelling unit, hospital, school, rooming house, or other similar residential, educational, or health care facility, the following standards shall apply:~~

~~i. All derricks used in connection with the drilling of the well shall be fully enclosed with fire-resistant and soundproofing material maintained in a serviceable condition.~~

~~ii. All engines or motors used in connection with the drilling of the well shall be either electric or adequately muffled to prevent the emission of sound, sparks or ignited carbon, or soot.~~

~~iii. All oil, gas, or other produced substances shall be transported from any site by buried pipeline, except that an alternative transport system may be approved with a Conditional Use Permit (Chapter 22.158) application.~~

~~b. A well hole, derrick, or tank shall not be placed within 300 feet of any dwelling unit, school, or hospital or other similar residential, educational, or health facility.~~

~~4. Production. Production tanks shall not exceed a capacity of 1,000 barrels per tank, nor total more than a capacity of 2,000 barrels per well.~~

~~5. Refining Not Permitted. Refining shall not take place on-site, except that normal production operations including the initial separation of oil, gas, and water and the storage, handling, recycling, and transportation of such materials is permitted.~~

~~6. Noise, Odor, and Vibrations. Any machinery or equipment used in the production or processing of substances within the site shall be designed or housed and operated so that odor is limited to a minimum and so that noise and vibrations~~

~~conform to the limits as specified in Chapter 12.08 (Noise Ordinance) of Title 12 of the County Code.~~

~~7. Containment. Adequate measures shall be designed and constructed to insure containment of spills. For operations outside of established oil fields, the Commission or Hearing Officer may require additional measures if a spill may potentially affect a Significant Ecological Area or a similar natural resource area.~~

~~8. Equipment Storage. Accessory tanks and equipment shall be stored within the fenced or walled area of the site. Any other equipment that is not essential to the daily operation of the oil well located on the site shall not be stored on the site.~~

~~9. Discharge. All oil field waste shall be discharged into a suitable container for removal from the site.~~

~~10. Roads. All private access roads leading off any surfaced public street or highway shall be paved with asphalt or concrete not less than three inches thick for the first 50 feet of the access road from the public street or highway. The remainder of the access road shall be wet down during use, oiled, hard surfaced, or maintained in such other fashion to limit dust.~~

~~11. Fences and Walls. Fences or walls in compliance with Chapters 11.46 and 11.48 of Title 11 (Health and Safety) of the County Code is required. Such fence shall enclose all drilling equipment or machinery, tanks, and vehicular parking.~~

~~12.—Signs. No signs shall be placed, constructed, or used on the drilling site except those required for public safety, and except those required by law or ordinance to be displayed in connection with the drilling or maintenance of any well.~~

~~13.—Screening. All visible structures shall be painted or otherwise surfaced with a color compatible with the surrounding area.~~

~~14.—Landscaping. A landscaping plan indicating the size, type, and location of all vegetation to be planted, as well as topographic features and irrigation facilities, shall be submitted for review and approval by the Director. A phasing plan indicating the time schedule of planting shall be submitted in conjunction with the landscape plan. The plan shall show the placement of all trees and shrubs plantings around the perimeter of the property for screening of the operations from adjoining or adjacent public streets or highways or Residential Zones. If the oil wells, equipment, and facilities are effectively screened from view due to their isolation or with existing trees and shrubs or by intervening topography to the satisfaction of the Director, such may be used in lieu of required landscaping.~~

~~15.—Toilet Facilities. Suitable and adequate sanitary toilet and washing facilities shall be installed on-site, and shall be maintained in a clean and sanitary condition at all times.~~

~~16.—Maintenance. The drilling site and access to the site shall be maintained in a neat and orderly fashion.~~

~~17. Abandonment. Within 90 days from the date of abandonment, the oil well site shall be cleared of all equipment and restored as nearly as practicable to its original condition.~~

~~18. Other Regulations. The drilling operation and development of the site shall be compatible with all other applicable laws, ordinances, and regulations.~~

~~19. Bonding. A faithful performance bond, cashier's check, or certificate of deposit of \$5,000 shall be filed with the Board for each well drilled; or at the election of the applicant, \$25,000 for five or more wells. Such bond, cashier's check, or certificate of deposit shall be executed in favor of the County to cover all costs of rehabilitating the drilling site after abandonment of the well in the event of a failure to rehabilitate the site.~~

A. Applicability.

1. This Section applies to oil wells and production facilities in all zones.

2. New oil wells and production facilities are prohibited in all zones.

3. In accordance with Section 22.172 (Nonconforming Uses, Buildings and Structures), existing, legally established oil wells, or production facilities lawfully operating without an approved Conditional Use Permit or other discretionary permit, are nonconforming due to use on February 23, 2023, the effective date of this Section.

4. This Section shall not apply to:

a. Underground gas storage projects, as defined by Title 14, section 1726.1(a)(6) of the California Code of Regulations; and

b. Where accessory to an underground gas storage project:
i. Injection wells, as defined by Title 14,
section 1720.1(f) of the California Code of Regulations; and
ii. Active observation wells, as defined in
section 3008(c) of the California Public Resources Code.

B. Definitions. Specific terms used in this Section are defined in
Section 22.14.150 of Division 2 (Definitions), under "Oil wells and production facilities."

C. Signs.
1. Notwithstanding Chapter 22.114 (Signs), the following signs shall
be provided:

a. Site Identification Signs.
i. Where oil wells or production facilities are the sole
use on a lot, signs shall be required at each entrance to the lot. Such signs shall:
(1) Provide the information required in
Subsection C.1.a.iii, below, in lettering not less than two inches in height.
(2) Comply with Section 22.114.190 (Directional or
Informational Signs) requirements for directional or informational signs for Zone C-1.
(3) Be placed in a location so that the sign is
clearly readable to a person on a public street or highway.
ii. Where oil wells or production facilities are on a lot
with another primary use and such oil wells or production facilities have individual
perimeter fencing, an identification sign shall be required on each fenced area in a place

clearly readable to a person passing by and shall provide the information required by Subsection C.1.a.iii, below.

iii. Each site identification sign shall provide the name of the operator, the name of the lease, the telephone number of the operator, the telephone number of the Department of Regional Planning Land Use Regulation Division, and the telephone number of the South Coast Air Quality Management District for odor complaints.

b. Well Identification Signs. Each well shall have an identification sign that provides the name of the operator, name of the lease, the lease number of the well, and the API (American Petroleum Institute) number of the well.

c. The Director may approve existing identification signs if they substantially comply with the intent of this Subsection C.

2. Signs shall not be constructed, erected, maintained, or placed on the property, except those required by federal, State, or local regulations to be displayed in connection with the drilling or maintenance of the well.

3. All signs required by federal, State, or local regulations shall be properly posted and maintained in good condition, clearly visible and not obstructed from view.

D. Comment and Complaint Log.

1. The operator shall maintain a written log of all calls and emails registering comments or complaints regarding site operations. The log shall include the date, time, nature of the comment or complaint, and the response or resolution offered.

2. The operator shall respond to each call or email comment or complaint within 24 hours or the next business day, as applicable, with an update on the operator's actions to address the comment or complaint.

3. A copy of the log shall be provided to the Director upon request.

E. Site Maintenance.

1. All structures, fences, walls, signs, and landscaping shall be maintained in a neat and orderly fashion where visible from the public right-of-way.

2. All structures, fences, walls, and signs that are visible from the public right-of-way shall remain free of graffiti. If graffiti occurs, the operator shall remove such graffiti within 24 hours, weather permitting. Paint used to cover such graffiti shall be of a color that matches, as closely as possible, the color of the adjacent surfaces.

3. All structures, fences, walls, signs, and equipment shall be maintained free of rust, oil, and stains.

4. The site shall be kept free of debris, trash, and pools of oil, water, or other liquids. The area within 25 feet of any oil well or production facility shall be kept free of dry weeds, brush, or other combustible material.

5. Any equipment used to repair, clean out, plug and abandon, or for any other work on an existing well, shall be removed within 90 days after completion of such activities.

6. Restoration Upon Abandonment. Within 90 days after the abandonment of any well, the well site shall be restored as nearly as practicable to its original condition.

F. Bonds.

1. The operator shall file with the Board an indemnity bond for each site in the amount specified by the Director. The Director shall determine the bond amount based on the site and existing operations, including the total number of wells, operations, size, and nature of the operations on the property, and other relevant conditions related to the existing site operations. The amount of the bond shall be not less than \$152,000 per well.

2. Such bonds shall be executed in favor of the County to cover the costs in the event of a failure of the operator to perform any proper oil well operating actions, such as actions taken to ensure the operation of wells and production facilities in accordance with all federal, State, and local regulations; the completion of plugging and abandonment of each oil well on the site, the reabandonment of any oil well on the site where directed by CalGEM, remediation of contamination of the property, and site remediation, to the extent not fully covered by CalGEM bonds, if any such work was performed by the County.

3. Such bonds shall include the County as an obligee. All bonds shall be duly executed by a solvent surety company that is authorized by the State of California, is listed in the United States Department of the Treasury's Listing of Approved Sureties, and is satisfactory to the County.

4. The operator shall also file a written agreement with the Board that the County may satisfy, either in whole or in part, from such bonds described in this Subsection F, any final judgment, the payment of which has been guaranteed by such bonds.

5. Such bonds may be reassessed by the Director not more than once every five years to ensure the amount is sufficient to ensure coverage as specified in this Subsection F.

6. After all wells have been plugged and abandoned and the lot has been restored consistent with CalGEM requirements and in accordance with this Section, to the satisfaction of the Director, the Director shall release bonds required by this Subsection F.

G. Well Plugging and Abandonment and Restoration.

1. All CalGEM requirements shall be fulfilled related to the plugging and abandonment of a well; removal of equipment, trash, and other waste materials; and well site and lease restoration.

2. All equipment and pipelines which are not necessary for the operation or maintenance of other oil wells or production facilities on the property shall be removed.

3. The well site or lease area shall be restored so that the site is free of oil, rotary mud, oil-soaked earth, asphalt, tar, concrete, litter, and debris.

4. Restoration of the well site shall be completed within 60 days following plugging and abandonment of the well.

5. When the last oil well on a lot is plugged and abandoned, or the production facility on the lot is removed, restoration of the lot shall begin within three months and be completed within one year after the plugging and abandonment of the last oil well on the lot, unless the CalGEM approves a schedule with a longer timeline for restoration. The lot shall be restored in compliance with all CalGEM requirements and to the satisfaction of the Director.

H. Schedule for Compliance. Existing oil wells and production facilities shall comply with the requirements in Subsections C through G, in accordance with the following schedule:

1. Existing oil wells and production facilities shall comply with Subsection E (Site Maintenance) and Subsection G (Well Plugging and Abandonment and Restoration) on February 23, 2023, the effective date of this Section.

2. Existing oil wells and production facilities shall comply with Subsection C (Signs) and Subsection D (Comment and Complaint Log) by February 23, 2024, one year from the effective date of this Section.

3. Existing oil wells and production facilities shall comply with Subsection F (Bonds) by February 23, 2025, two years from the effective date of this Section.

SECTION 17. Section 22.316.080 is hereby amended to read as follows:

22.316.080 Area Specific Development Standards.

...

C. Union Pacific Area.

...

4. Zone Specific Development Standards

...

b. Zone M-1.

...

ii. Uses Subject to Permits. In addition to the uses specified in Section 22.22.030 (Land Use Regulations for Zones M-1, M-1.5, M-2, and M-2.5) that are subject to approval of a Conditional Use Permit for Zone M-1, the following uses shall require a Conditional Use Permit (Chapter 22.158) application in Zone M-1:

...

~~• Oil wells and appurtenances, to the same extent and under all of the same conditions as permitted in Zone A-2.~~

...

SECTION 18. Section 22.324.070 is hereby amended to read as follows:

22.324.070 Zone Specific Development Standards.

...

C. Industrial Zones.

...

2. Zone M-1. The standards prescribed for Zone C-M in Subsections B.4.a through B.4.g, above, shall apply to Zone M-1. In addition, the following standards shall apply:

. . .

e. Uses Subject to Permits. In addition to the uses specified in Chapter 22.22 (Land Use Regulations for Zones M-1, M-1.5, M-2, and M-2.5) for Zone M-1, and notwithstanding any contrary provision within that Chapter, the following uses shall require a Conditional Use Permit (Chapter 22.158) application in Zone M-1:

. . .

- ~~• Oil wells and appurtenances, to the same extent and under all of the same conditions as permitted in Zone A-2.~~

. . .

[1208570LJCC]

REGULATING OIL WELLS & PRODUCTION FACILITIES: JANUARY 2025 SUMMARY OF RELEVANT POLICIES

POLICY	AUTHORITY	NEW WELLS	EXISTING WELLS	HEALTH & SAFETY	PLUGGING & ABANDONMENT
SB 1137 (2022)	California statewide law	Prohibits new wells in health protection zones (3,200 ft from sensitive receptors) beginning 1/1/23	Requires compliance with new health/safety rules by 1/1/25; annual sensitive receptor mapping; leak detection plans implemented by 1/1/27	Strict controls on noise, dust, emissions, water sampling, notice to neighbors in health protection zones	Drilling approvals allowed only for plugging/replugging in health protection zones; indemnity bond required if court-ordered drilling
AB 2716 (2024)	California state law applicable only to Inglewood Oil Field	Not applicable	Requires identifying low-production wells by 3/1/2025; owners cannot keep them low-production >12 months after 3/1/2026; all must be plugged by 12/31/2030	Directs penalties to community reinvestment	Mandatory plugging by 12/31/2030; \$10k/month penalty after 1/1/2031
AB 3233 (2024)	California statewide law	Local jurisdictions may limit or prohibit new oil & gas operations	Local bans or limits override existing state well permits	Empowers local entities to adopt stricter health and environmental safeguards	Requires compliance with state plugging and decommissioning rules upon local prohibition

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025							
BOARD MEETING DATE	5/20/2025							
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th							
DEPARTMENT(S)	Animal Care and Control							
SUBJECT	The Department of Animal Care and Control is requesting Board approval of an appropriation adjustment and authorization to utilize \$300,000 in one-time funding from the County's Information Technology Infrastructure Fund for the implementation and integration of digital signage, digital kennel cards, and Q-line management systems at the Department's seven animal care centers.							
PROGRAM	Community Services							
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:							
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable							
DEADLINES/ TIME CONSTRAINTS	None							
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$300,000</td><td>Funding source: Information Technology Infrastructure Fund</td></tr> <tr> <td colspan="2">TERMS (if applicable): n/a</td></tr> <tr> <td colspan="2">Explanation: n/a</td></tr> </table>		Total cost: \$300,000	Funding source: Information Technology Infrastructure Fund	TERMS (if applicable): n/a		Explanation: n/a	
Total cost: \$300,000	Funding source: Information Technology Infrastructure Fund							
TERMS (if applicable): n/a								
Explanation: n/a								
PURPOSE OF REQUEST	Requesting Board approval for an appropriation adjustment to reallocate funding to Animal Care & Control for the implementation and integration of digital signage, digital kennel cards, and Q-line management system at the seven animal care centers.							
BACKGROUND (include internal/external issues that may exist including any related motions)	None expected							
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:							
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:							
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Shakeel Qazi, Information Technology Manager I, (562) 658-2097, sqazi@animalcare.lacounty.gov							



LOS ANGELES COUNTY

ANIMAL CARE & CONTROL | redefining CARE



Marcia Mayeda, Director

May 20, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL TO UTILIZE FUNDS FROM THE COUNTY'S INFORMATION
TECHNOLOGY INFRASTRUCTURE FUND FOR THE IMPLEMENTATION
AND INTEGRATION OF DIGITAL SIGNAGE, DIGITAL KENNEL CARDS,
AND Q-LINE MANAGEMENT SYSTEMS AT ANIMAL CARE CENTERS
AND APPROVAL OF AN APPROPRIATION ADJUSTMENT FOR
FISCAL YEAR 2024-25
(ALL SUPERVISORIAL DISTRICTS) (4 VOTES)**

**RECOMMENDATION: APPROVE (X) APPROVE WITH MODIFICATION ()
DISAPPROVE ()**

SUBJECT

The Department of Animal Care and Control (DACC) is requesting Board approval of an appropriation adjustment and authorization to utilize \$300,000 in one-time funding from the County's Information Technology Infrastructure Fund (ITF) for the Department's implementation and integration of digital signage, digital kennel cards, and Q-line management systems at the Department's seven animal care centers.

Agoura ACC
29525 Agoura Road
Agoura Hills, CA 91301
(818) 991-0071

Baldwin Park ACC
4275 N. Elton Street
Baldwin Park, CA 91706
(626) 962-3577

Carson/Gardena ACC
216 W. Victoria Street
Gardena, CA 90248
(310) 523-9566

Castaic ACC
31044 N. Charlie Canyon Rd.
Castaic, CA 91384
(661) 257-3191

Downey ACC
11258 S. Garfield Ave.
Downey, CA 90242
(562) 940-6898

Lancaster ACC
5210 W. Avenue I
Lancaster, CA 93536
(661) 940-4191

Palmdale ACC
38550 Sierra Highway
Palmdale, CA 93550
(661) 575-2888

Administrative Office
5898 Cherry Avenue
Long Beach, CA 90805
(800) 253-3555

IT IS RECOMMENDED THAT THE BOARD:

Approve a Fiscal Year 2024-25 appropriation adjustment in the ITF to reallocate \$300,000 from Services and Supplies (S&S) to Other Financing Uses and to increase Department's S&S Budget to procure and implement digital signage, digital kennel cards, and a Q-line management system at Department's seven animal care centers.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Pet surrenders have been steadily increasing as pet owners experience housing and other financial challenges. The Department has leveraged partnerships with rescue groups and the public to promote adoptions, resulting in increased adoption rates despite increased animal admissions. The recommended action will fund additional opportunities for modernization that can improve the experience for customers visiting our animal care centers while also increasing visibility for animals in need of homes.

We propose to modernize our animal care centers by implementing interactive television (TV) screens, digital kennel cards, and a Q-line management system to improve operational efficiency and the customer experience. Interactive TV screens will engage visitors by showcasing our adoptable animals and by offering informative and real-time content while also enabling some visitors to bypass lines by accessing the help they need through the screens. Digital kennel cards will help eliminate the need to print thousands of paper cards each week. Customers can scan a QR code on each kennel or view display screens to quickly see available animals and their key information. This will help reduce wait times and allow staff to focus on providing more personalized support to customers. Finally, a Q-line management system will improve the customer experience by allowing digital check-ins, reducing waiting times and allowing customers to browse kennels while waiting for their number to be called.

The Department is continuously looking for opportunities to leverage technology to improve the customer experience at our animal care centers and ultimately increase positive outcomes for the animals in our care. These innovations will increase adoption rates, improve accessibility for visitors, reduce paper, and enhance both efficiency and effectiveness of Department services.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended action aligns with the Countywide Strategic Plan's North Stars, particularly North Star Three. By prioritizing communication and public access, the project enhances transparency and accessibility to government services. It offers multilingual

information in multiple formats and allow for real-time information updates to reach a wider audience.

We rely on community feedback and positive animal outcomes to guide our efforts. This project will enable us to collect more comprehensive data, fostering data-driven decisions to help inform community engagement and adoption rates. With these insights, we can identify what resonates with people, motivates them to engage, and address their needs more effectively.

The project also strengthens internal processes, promoting efficiency and accountability while demonstrating fiscal responsibility. Features like digital signage and text messaging will reduce paper costs and waste, and a centralized system for updating information across our seven care centers will streamline operations, also allowing us to provide evacuation information to pet owners during disaster situations such as the recent Eaton, Hughes, and Palisades Fires.

FISCAL IMPACT/FINANCING

The ITF, governed by the County's Information Technology Investment Board (ITIB), was established to fund Countywide or multi-departmental technology projects that improve the delivery of services to the public; generate operational improvements to one or more departments or programs; and improve interdepartmental or interagency collaboration.

The ITIB approved the use of \$300,000 in one-time funding from the County's ITF on April 2, 2025. The funding will be used to implement and integrate digital signage, digital kennel cards, and Q-line management systems at the Department's seven animal care centers.

Approval of the recommended appropriation adjustment (attached) in the ITF will reallocate \$300,000 from S&S to Other Financing Uses and will increase the DACC S&S Budget offset with revenue in Operating Transfers In.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

There are no legal requirements or prohibitions related to this recommended action.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This project is designed to improve the delivery of information and essential services to customers visiting our care centers, making better use of both their time and freeing up staff time to focus on maximizing positive outcomes for animals in care. By modernizing

The Honorable Board of Supervisors
May 20, 2025
Page 4

and streamlining our communication methods, we aim to create a more inclusive, efficient, and impactful experience for our animals, staff, and the communities we serve.

CONCLUSION

Upon Board approval, please return one adopted copy of this board letter to the Department.

Respectfully submitted,

MARCIA MAYEDA
Director

PETER LOO
Chief Information Officer

MM:DU:WD:SQ:rke

s://brd corr/board letters/2025 board letters\5.20.25 itf real-time comm and display systems

Attachment

c: Chief Executive Office
Chief Information Office
County Counsel
Executive Office

PINK

BA FORM 10142022

BOARD OF SUPERVISORS
OFFICIAL COPY

May 20, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER:
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2024-25
4 - VOTES

SOURCES		USES	
INFORMATION TECHNOLOGY INFRASTRUCTURE FUND B16-AO-2000-40033 SERVICES & SUPPLIES DECREASE APPROPRIATION300,000		INFORMATION TECHNOLOGY INFRASTRUCTURE FUND B16-AO-6100-40033 OTHER FINANCING USES INCREASE APPROPRIATION300,000	
ANIMAL CARE AND CONTROL A01-AN-96-9911-18950 OPERATING TRANSFERS IN INCREASE REVENUE300,000		ANIMAL CARE AND CONTROL A01-AN-2000-18950 SERVICES & SUPPLIES INCREASE APPROPRIATION300,000	
SOURCES TOTAL\$600,000		USES TOTAL\$600,000	

JUSTIFICATION

This adjustment reflects a shift in appropriation from the Information Technology Infrastructure Fund to the Department of Animal Care and Control for the department’s implementation and integration of digital signage, digital kennel cards, and Q-line management systems at the Department’s seven animal care centers.

AUTHORIZED SIGNATURE

ALBERT NAVAS, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---	<input type="checkbox"/> ACTION	<input type="checkbox"/> APPROVED AS REQUESTED
	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> APPROVED AS REVISED
AUDITOR-CONTROLLER	BY	CHIEF EXECUTIVE OFFICER
B.A. NO.	DATE	DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025	
BOARD MEETING DATE	5/20/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Department of Parks and Recreation	
SUBJECT	ACQUISITION OF THREE LAKE PATROL/RESCUE BOATS CAPITAL EQUIPMENT PURCHASE AND APPROPRIATION ADJUSTMENT (ALL DISTRICTS) (3 VOTES)	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING (REVENUE TO THE COUNTY)		Funding source: Department's Fiscal Year 2024-2025 Operating Budget
	TERMS (if applicable): N/A	
PURPOSE OF REQUEST	<p>Authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to proceed with the acquisition of three lake patrol/rescue boats for the Department of Parks and Recreation, at an estimated cost of \$660,000 to provide critical safety services in County-operated lakes.</p> <p>Approve an appropriation adjustment to increase Capital Assets by \$660,000, funded by net County cost from the Department's Fiscal Year 2024-25 Operating Budget.</p>	

BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The safety of Los Angeles County residents and visitors at our lake facilities is a top priority for the Department of Parks and Recreation (Department). The Department manages some of the most heavily used inland waterways in Southern California, including Castaic Lake, Puddingstone Lake, and Santa Fe Dam. Each year, hundreds of thousands of visitors engage in recreational boating, swimming, and other water activities at these locations, including over 27,000 boat launches in 2024. Ensuring the safety of these visitors requires a well-equipped and modern fleet of rescue and patrol boats.</p> <p>Three of the DPR's lake patrol/rescue boats have been in continuous use since the 1970s and 1980s and are now in a state of disrepair, requiring frequently inoperable, and requiring costly maintenance that limits operational effectiveness. The aging fleet jeopardizes the ability of our lifeguards to provide timely and effective emergency response services.</p> <p>The requested investment in three new lake patrol/rescue boats is essential to maintaining the highest standards of public safety. These modernized vessels will enhance lifeguards' ability to respond to emergencies swiftly, enforce boating laws effectively, and protect the thousands of individuals who visit our lakes each year. The purchase aligns with the County's commitment to public health and safety by ensuring that lifesaving equipment remains reliable and fully operational. These new lake patrol/rescue boats will replace three existing patrol/rescue boats owned by the Department that will be salvaged. The public safety role of these patrol boats requires special consideration making it urgent that we advance this capital asset purchase and appropriation adjustment without delay.</p> <p>Approval of the recommended action will directly contribute to the prevention of water-related injuries, fatalities and liability, reinforcing the County's leadership in aquatic safety and responsible recreation management.</p> <p>Pursuant to the County Policy, Board approval is required for capital equipment purchases where the unit cost is \$250,000 or greater.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Hugo Maldonado, Chief of Aquatics Division 626-681-3069, hmaldonado@parks.lacounty.gov



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

May 20, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ACQUISITION OF THREE LAKE PATROL/RESCUE BOATS
CAPITAL EQUIPMENT PURCHASE AND APPROPRIATION ADJUSTMENT
(ALL DISTRICTS)
(3 VOTES)**

SUBJECT

The Department of Parks and Recreation, (Department) is seeking Board approval to allow the Director of Los Angeles County Internal Services Department, as the County's Purchasing Agent, to proceed with the acquisition of three lake patrol/rescue boats with an estimated cost of \$660,000. This acquisition is essential to maintaining the highest standards of public safety in some of the most heavily used inland waterways in Southern California, which are managed by the Department.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed action is not subject to the California Environmental Quality Act, as it does not meet the definition of a "Project" under Section 15378 of the California Environmental Quality Act Guidelines.
2. Authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to proceed with the acquisition of three lake patrol/rescue boats for the Department of Parks and Recreation, at an estimated cost of \$660,000 to provide critical safety services in County-operated lakes.
3. Approve an appropriation adjustment to increase Capital Assets by \$660,000, funded by net County cost from the Department's Fiscal Year 2024-25 Operating Budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The safety of Los Angeles County residents and visitors at our lake facilities is a top priority for the Department of Parks and Recreation (Department). The Department manages some of the most heavily used inland waterways in Southern California, including Castaic Lake, Puddingstone Lake, and Santa Fe Dam. Each year, hundreds of thousands of visitors engage in recreational

boating, swimming, and other water activities at these locations, including over 27,000 boat launches in 2024. Ensuring the safety of these visitors requires a well-equipped and modern fleet of patrol/rescue boats.

DPR's lake lifeguards are highly trained professionals certified in self-contained underwater breathing apparatus (SCUBA), emergency medical response, and boating law enforcement. They operate a fleet of 17 rescue and utility vessels to provide critical water safety services, which includes the following:

- Boating law enforcement to prevent accidents and ensure compliance with safety regulations.
- Emergency medical response for water-related injuries, drownings, and boating accidents.
- Underwater rescue and recovery operations in emergency situations.
- Marine fire-fighting and disabled vessel assistance to protect lives and property.
- Deployment and maintenance of navigational buoys which are critical in the prevention of boating accidents.
- Public education and proactive patrol to promote boating safety and prevent accidents.

Three of the DPR's lake patrol/rescue boats have been in continuous use since the 1970s and 1980s and are now in a state of disrepair, frequently inoperable, and requiring costly maintenance that limits operational effectiveness. The aging fleet jeopardizes the ability of our lifeguards to provide timely and effective emergency response services.

The requested investment in three new lake patrol/rescue boats is essential to maintaining the highest standards of public safety. These modernized vessels will enhance lifeguards' ability to respond to emergencies swiftly, enforce boating laws effectively, and protect the hundreds of thousands of individuals who visit our lakes each year. The purchase aligns with the County's commitment to public health and safety by ensuring that lifesaving equipment remains reliable and fully operational. These new lake patrol/rescue boats will replace three existing patrol/rescue boats owned by the Department that will be salvaged. The public safety role of these patrol boats requires special consideration making it urgent that we advance this capital asset purchase and appropriation adjustment without delay.

Your approval of the recommended action will directly contribute to the prevention of water-related injuries, fatalities, and liabilities. Furthermore, this action will reinforce the County's leadership in aquatic safety and responsible recreation management.

Pursuant to the County Policy, Board approval is required for capital equipment purchases where the unit cost is \$250,000 or greater.

Implementation of Strategic Plan Goals

Approval of the recommended action will promote and further the Board-approved Strategic Plan Goal II, Foster Vibrant and Resilient Communities, Strategy II, 1.3. Make Environmental Sustainability Our Daily Reality, by ensuring the Department can continue to provide critical safety services for the public's enjoyment in the County-operated Castaic Lake, Puddingstone Lake, and Santa Fe Dam.

FISCAL IMPACT/FINANCING

The estimated cost of three lake patrol/rescue boats is \$660,000. Approval of the attached appropriation adjustment will increase the Capital Assets appropriation to allow for the purchase.

There is sufficient funding in the Department's Fiscal Year 2024-25 Operating Budget to fund the purchase. No additional net County cost is required for this acquisition.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This request complies with the County Equipment Policy approved by your Board on October 16, 2001, and Chapter 12 ("Purchase of Fixed Assets In Excess of \$250,000 (Per Unit)") of the County Purchasing Policy and Procedure Manual. This policy requires that departments obtain Board approval prior to submitting a requisition to the Purchasing Agent to process a purchase order.

ENVIRONMENTAL DOCUMENTATION

The proposed action is not subject to the California Environmental Quality Act (CEQA), as it does not meet the definition of a "Project" under Section 15378 of the CEQA Guidelines.

CONTRACTING PROCESS

The acquisition of this equipment is under the statutory authority of the County Purchasing Agent. The acquisition will be competitively solicited in accordance with the standard County purchasing policies and procedures.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval will ensure that Department of Parks and Recreation can continue to provide a safe environment for the public by providing critical water safety services to hundreds of thousands of visitors who are engaged in recreational boating, swimming, and other water activities in the County-operated Castaic Lake, Puddingstone Lake and Santa Fe Dam.

CONCLUSION

Please instruct the Executive Officer of the Board to forward three adopted copies of the action taken by the Board to the Department of Parks and Recreation.

Should you have any questions please contact Mr. Ruben Lopez at (626) 588-5300 or via email at rlopez@parks.lacounty.gov, or Ms. Johanna Hernandez at (626) 588-5370 or via email at bjl@parks.lacounty.gov.

Respectfully submitted,

NORMA GARCÍA-GONZÁLEZ
Director

NEGG:AB:MR:HM:cm

ATTACHMENT

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Internal Services Department

PINK

BA FORM 10142022

BOARD OF SUPERVISORS
OFFICIAL COPY

April 17, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2024-25
3 - VOTES

SOURCES		USES	
PARKS AND RECREATION A01-PK-1000-27640 SALARIES & EMPLOYEE BENEFITS DECREASE APPROPRIATION		PARKS AND RECREATION A01-PK-6030-27640 CAPITAL ASSETS - EQUIPMENT INCREASE APPROPRIATION	
660,000		660,000	
SOURCES TOTAL		USES TOTAL	
\$ 660,000		\$ 660,000	

JUSTIFICATION

This budget adjustment reflects an appropriation decrease of \$660,000 identified savings from Salaries and Employee Benefits and an appropriation increase of \$660,000 in Capital Assets to address critical safety services in the aquatics operation.

AUTHORIZED SIGNATURE Carolyn Bernardez, Chief Financial Officer

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---	<input type="checkbox"/> ACTION	<input type="checkbox"/> APPROVED AS REQUESTED
	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> APPROVED AS REVISED
AUDITOR-CONTROLLER	BY	CHIEF EXECUTIVE OFFICER
B.A. NO.	DATE	BY
		DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025		
BOARD MEETING DATE	5/20/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Ivy Street Pump Station Rehabilitation		
PROGRAM	Flood Control District Fund		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.		
DEADLINES/ TIME CONSTRAINTS	Repairs to this critical flood control infrastructure must occur during dry season (April through October) and procurement of materials with long-lead times must begin. Additionally, securing the site is necessary to prevent further damage to the facility.		
COST & FUNDING	Total cost: \$3,190,000	Funding source: Flood Control District Fund (B07 - Capital Assets-Infrastructure) Fiscal Year 2025-26 Budget.	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	To obtain Board approval to procure a construction contract for the Ivy Street Pump Station Rehabilitation project in the City of Montebello.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The Ivy Street Pump Station equipment was damaged by vandalism, leaving the facility in a vulnerable state. The project will improve site security and restore operations to provide continued flood protection.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No.7: Sustainability. This project supports the Board's priority of sustainability by improving resiliency, longevity, and operational effectiveness of existing infrastructure.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Adam Ariki, Deputy Director, Office (626) 458-4012, Cell (626) 476-6703, aariki@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

May 20, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
WATER RESOURCES CORE SERVICE AREA
ADOPT, ADVERTISE, AND AWARD
PROJECT ID NO. FCC0001403
IVY STREET PUMP STATION REHABILITATION
IN THE CITY OF MONTEBELLO
(SUPERVISORIAL DISTRICT 1)
(3-VOTES)**

SUBJECT

Public Works is seeking Board approval to adopt plans and specifications, advertise for construction bids, and award and execute a construction contract for the Ivy Street Pump Station Rehabilitation project in the City of Montebello.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

1. Find that the proposed project, and related actions, are exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the project and adopt the plans and specifications that are on file at Public Works for the Ivy Street Pump Station Rehabilitation project at an estimated construction contract cost between \$1,300,000 and \$2,000,000.

3. Instruct the Executive Officer of the Board of Supervisors to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on July 1, 2025, in accordance with the Notice Inviting Bids.
4. Find pursuant to State Public Contract Code, Section 3400 (c) (2), that it is necessary to specify designated items by specific brand name to match other products in use on a particular public improvement either completed or in the course of completion.
5. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
6. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to award and execute a construction contract for the Ivy Street Pump Station Rehabilitation project with the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$1,300,000 and \$2,000,000 or that exceeds the estimated cost range by no more than 15 percent, if additional funds have been identified.
7. Delegate to the Chief Engineer of the Los Angeles County Flood Control District or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Chief Engineer of Los Angeles County Flood Control District or his designee under Section 20998 of the State Public Contract Code; (d) accept the project upon its final completion; and (e) make required findings and release retention money withheld consistent with the requirements of State Public Contract Code, Sections 7107 and 9203.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the project, and related actions, are exempt from the California Environmental Quality Act (CEQA) and allow Public Works

to rehabilitate mechanical and electrical equipment and construct site security enhancements at a vulnerable stormwater pump station. Work will occur within the Los Angeles County Flood Control District right of way in the City of Montebello (see Enclosure A).

The proposed project will restore pump station operations with the installation of new electrical systems and secure the site with perimeter fencing to ensure continued flood protection to residents of the City of Montebello.

It is anticipated the work will start in April 2026 and be completed in November 2026.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life of Los Angeles County residents.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$1,300,000 to \$2,000,000 with a maximum construction contract cost to be 15 percent above this range. The total project cost is estimated to be \$3,190,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, construction engineering, inspection, contract administration, change order contingency, environmental compliance, and other County services.

Funding for this project is included in the Flood Control District Fund (B07 – Capital Assets-Infrastructure) Fiscal Year 2025-26 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This project would be advertised in accordance with Section 20991 of the State Public Contract Code. State Public Contract Code Section 3400 allows a product to be designated by specific brand name for several purposes, one of which is to match other products in use on a particular public improvement either completed or in the course of completion, if the awarding authority makes a finding to the same effect, and the language

is included in the Notice Inviting Bids. The Notice Inviting Bids includes language describing this finding.

A list of specific brand names and qualified purposes in accordance with the State Public Contract Code is provided in Enclosure B.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of this contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

Effective June 7, 2023, Countywide Community Workforce Agreement applies to projects with an estimated construction contract value of \$5,000,000 or greater. Provisions of the Community Workforce Agreement will not be applied to this contract as the estimated construction contract value is below the threshold.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from CEQA. The project, to replace damaged electrical equipment, rehabilitate and replace mechanical equipment, and enhance site security with fencing, is within certain classes of projects that have been determined not to have a significant effect on the environment and which meets the criteria set forth in Section 15301 (a), (b), (d), and (f); Section 15302 (c); Section 15303 (e) of the State CEQA Guidelines; and Class 1 (d), (e), (i), (l), (m), and (s); Class 2 (c) and (e); and Class 3 (b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, which apply to repair and minor alteration of existing facilities, replacement of features at the same site with substantially the same purpose and capacity and installation of new equipment. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts; unusual circumstances; damage to scenic highways; listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5; or indications that it may cause a

substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse at the Office of Land Use and Climate Innovation in accordance with Public Resources Code 21152 and will post the notice to its website in accordance with Section 21092.2.

CONTRACTING PROCESS

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will require that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<http://pw.lacounty.gov/general/contracts/opportunities>

Also, contract solicitations will be advertised through web-based and social media platforms.

In addition, in order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

When the project is completed, it will have a positive impact by providing continued flood protection at the Ivy Street Pump Station servicing the City of Montebello.

The Honorable Board of Supervisors
May 20, 2025
Page 6

CONCLUSION

Please return an adopted copy of this Board letter to Public Works, Project Management Division III.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:KF:hd

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors
Internal Services (Countywide Contract Compliance)

IVY STREET PUMP STATION REHABILITATION
PROJECT ID NO. FCC0001403



PROJECT NAME: Ivy Street Pump Station Rehabilitation
PROJECT ID NO.: FCC0001403

List of specific brand names in accordance with State Public Contract Code Section 3400:

	Item/Category	Manufacturer	Model	Public Contract Code 3400 Justification*	Detailed Justification
1.	Engine Controller	Murcal	Series 800	2	Engine controller to be provided to match existing pump stations to allow for similar spare parts among all facilities.
2.	Central Controller	Murcal	Series 800	2	Central controller to be provided to match existing pump stations to allow for similar spare parts among all facilities.
3.	Annunciator Panel	Automation Direct	DL205	2	Annunciator panel to be provided to match existing pump stations to allow for similar spare parts among all facilities.
4.	Gas Detector	TELEDYNE	iTrans2-2B212B2	2	Gas detector to be provided to match existing similar spare parts among all facilities.

*(1) In order that a field test or experiment may be made to determine the product's suitability for future use. (2) In order to match other products in use on a particular public improvement either completed or in the course of completion. (3) In order to obtain a necessary item that is only available from one source. (4) (a) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the Invitation for Bid or Request for Proposals; and (b) In order to respond to an emergency declared by the State, a State agency, or political subdivision of the State, but only if the facts setting forth the reasons for the finding of the emergency are contained in the public records of the authority issuing the Invitation for Bid or Request for Proposals.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025	
BOARD MEETING DATE	5/20/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Public Works is seeking Board approval of the final map for Tract 83183 in the County unincorporated community of Covina and acceptance of grants and dedications as indicated on the final map.	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	Failure to complete this recordation in a timely manner will subject the developer/owner of the property to additional cost and expense.	
COST & FUNDING	Total cost: \$ 0.00	Funding source: N/A
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	The purpose of the recommended actions is to approve the final map for Tract 83183. The proposed final map consists of 9.61 gross acres and will create 68 condominium units on 1 lot.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The Regional Planning Commission approved a Second Amendment to the Vesting Tentative Tract Map for this subdivision on September 27, 2023. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map.</p> <p>Pursuant to the State Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map.</p> <p>The grants and dedications, as indicated on the final map, are necessary for the construction and maintenance of public infrastructure required by the County for this development.</p>	

EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: This Board agenda item supports Board Priority No. 7, Sustainability, by developing housing opportunities for residents within the County and generating additional property tax revenue thereby creating more economically and resilient communities.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Arthur Vander Vis, Assistant Director, (626) 458-4015, cell phone (626) 485-1864, avander@pw.lacounty.gov .



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

May 20, 2025

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

DRAFT

Dear Supervisors:

**MUNICIPAL SERVICES CORE SERVICE AREA
APPROVAL OF THE FINAL MAP FOR TRACT 83183 AND
ACCEPTANCE OF GRANTS AND DEDICATIONS IN CONNECTION
THEREWITH IN UNINCORPORATED COVINA
(SUPERVISORIAL DISTRICT 1)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval of the final map for Tract 83183 in the County unincorporated community of Covina and acceptance of grants and dedications as indicated on the final map.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the approval of the final map for Tract 83183 is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter.
2. Make findings as follows:
 - a. That the proposed subdivision complies with the applicable requirements and conditions imposed pursuant to the State Subdivision Map Act (Government Code, Section 66410, et seq.) and the County of Los Angeles Subdivision Ordinance (Los Angeles County Code, Title 21) and is in substantial conformance with the Vesting Tentative Tract Map 83183, previously approved by the Regional Planning Commission on September 27, 2023.

DRAFT

- b. That division and development of the property, in the manner set forth on the approved tentative map for this subdivision, will not unreasonably interfere with the free and complete exercise of any rights of way or easements owned by any public entity and/or public utility in accordance with Government Code, Section 66436, subsections (a)(3)(A)(i), of the State Subdivision Map Act.
3. Approve the final map for Tract 83183.
4. Accept grants and dedications as indicated on the final map for Tract 83183.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to approve the final map for Tract 83183 (enclosed). The proposed final map consists of 9.61 gross acres and will create 68 condominium units on 1 lot. The 68 condominium units will benefit the public by allowing for the construction of additional housing to help address the County's housing demands.

The Regional Planning Commission approved a Vesting Tentative Tract Map for this subdivision on September 27, 2023. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map.

Pursuant to the State Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map.

The grants and dedications, as indicated on the final map, are necessary for the construction and maintenance of public infrastructure required by the County for this development.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal C, Housing and Homelessness, Strategy i, Affordable Housing, by allowing the County to record the final map to develop housing opportunities within the County and provide additional property tax revenue for Los Angeles County.

DRAFT

FISCAL IMPACT/FINANCING

There will be no adverse impact to the County General Fund. The 68 condominium units created by the recordation of this final map will generate additional property tax revenue that is shared by all taxing entities.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The approval of the final map is subject to provisions of the State Subdivision Map Act [Government Code, Sections 66410, et seq.; 66458, subsection (a); 66473; 66474.1; 66436, subsections (a)(3)(A)(i); and 66427.1, subsection (A)], which states that a legislative body shall not deny approval of a final map if it has previously approved a tentative map for the proposed subdivision and finds that the final map is in substantial conformance with the previously approved tentative map.

The final map has been reviewed by Public Works for mathematical accuracy, survey analysis, title information, and for compliance with local ordinances and the State Subdivision Map Act. Public Works' review indicates that the subdivision is substantially the same as it appears on the approved tentative map, that all State and local provisions and legal requirements have been met on this final map, and that the final map is technically correct.

All agreements and improvement securities, which were required as a condition of the approval of the final map, have been accepted on behalf of the County by the appropriate official.

ENVIRONMENTAL DOCUMENTATION

On September 27, 2023, the Regional Planning Commission adopted the Final Environmental Impact Report and certified that it had been completed in compliance with the California Environmental Quality Act (CEQA) guidelines and found no substantial evidence that the project will have a significant effect on the environment.

The proposed actions to approve the final subdivision map are ministerial and are thereby exempt from CEQA in accordance with Section 15268, subsections (b)(3), of the CEQA guidelines and Section 21080, subsections (b)(1), of the California Public Resources Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects as a result of approving the final map for Tract 83183.

The Honorable Board of Supervisors
May 20, 2025
Page 4

DRAFT

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Land Development Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:CB:tb

Enclosure

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors
Regional Planning



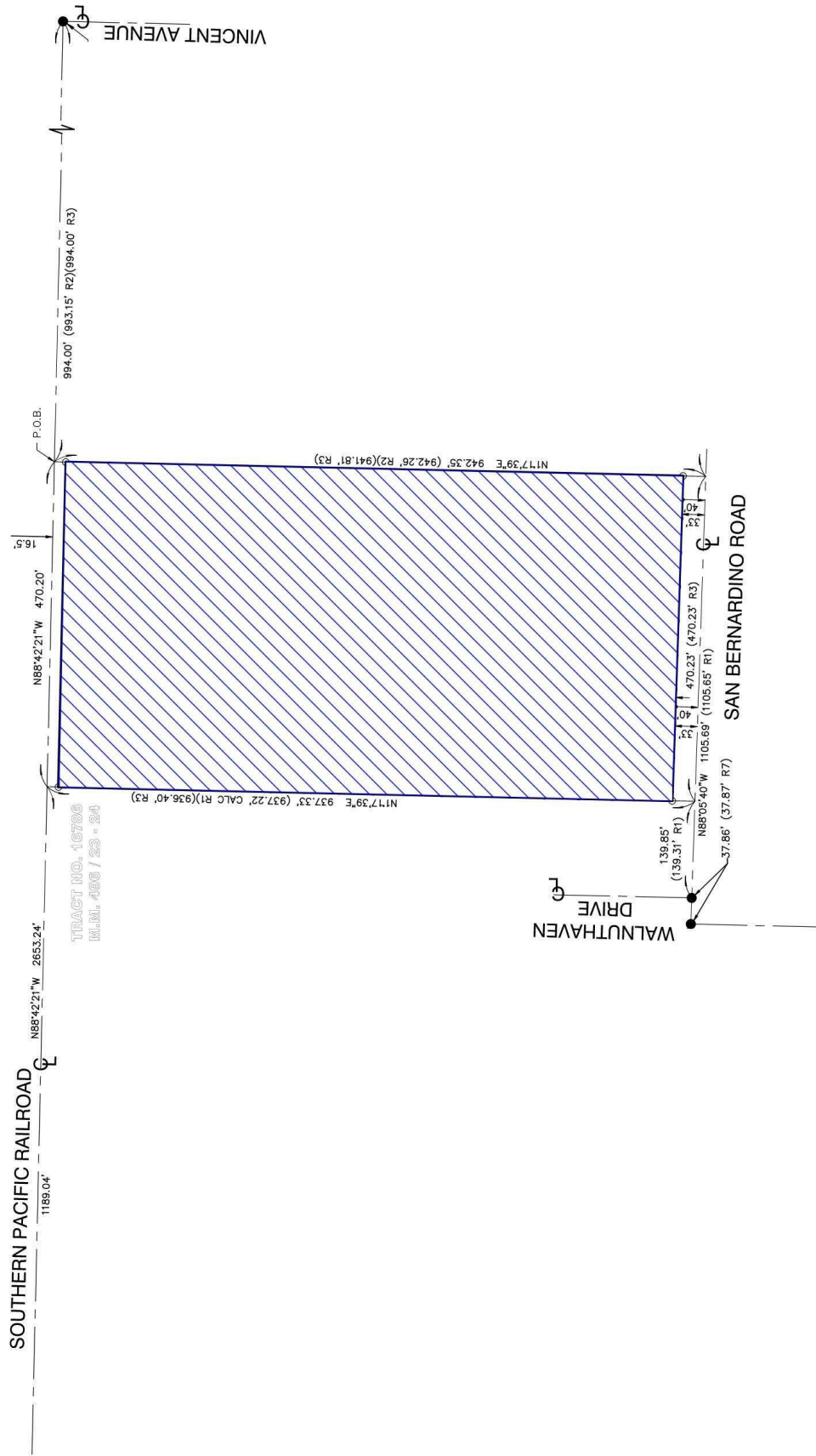
TRACT NO. 83183

IN THE UNINCORPORATED TERRITORY OF THE
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

LEGEND:



INDICATES BOUNDARY OF LAND BEING
SUBDIVIDED BY THIS MAP



BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025		
BOARD MEETING DATE	5/20/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Public Works is seeking Board approval to increase the existing landscape maintenance assessment for Landscaping and Lighting Act (LLA) District 2, Zone 55 (Castaic North Bluff) for Fiscal Year 2025-26.		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	Failure to complete this Board action may jeopardize the establishment and collection of fees required to service the Landscape Maintenance Districts.		
COST & FUNDING	Total cost: \$ 0.00	Funding source: N/A	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	The purpose of the recommended actions is to adopt a resolution ordering the increase of the assessment rate for LLA District 2, Zone 55 (Castaic North Bluff) beginning Fiscal Year 2025-26.		
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>On July 12, 1979; August 10, 1995; and July 22, 1997, the Board approved the formation of LLA Districts 1, 2, and 4 and zones therein, respectively, to collect assessments to pay for the maintenance costs of landscaping that will benefit the subject properties.</p> <p>On July 10, 1990, the Board approved the method of distributing maintenance costs based on land use and/or benefit for LLA District 2, Zone 55 (Castaic North Bluff). This method and the proposed assessment rate are shown in detail in the Engineer's Report (Enclosure A).</p> <p>LLA District 2, Zone 55 (Castaic North Bluff) is located in the unincorporated County community of Castaic at The Old Road entrance of the community, and consists of about 0.8 acre of maintenance, approximately nine acres of defensible space brush clearance, and approximately nine trees. The zone contains 2 irrigation controllers, 1 backflow,</p>		

	<p>about 275 sprinkler heads, 1 water meter, and 12 master valves. The recommended actions would increase the existing landscape maintenance assessment for LLA District 2, Zone 55 (Castaic North Bluff) beginning in Fiscal Year 2025-26 from \$67 to \$89.94 for non-brushed parcels and \$331.36 for brushed parcels for single-family residences. Financial analysis of this zone revealed the need for an increase in the assessment rate to cover the increasing cost of utilities, labor, and materials used to provide landscape maintenance services to the zone.</p>
<p>EQUITY INDEX OR LENS WAS UTILIZED</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, please explain how: N/A</p>
<p>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how: This Board agenda item supports Board Priority No. 7, Sustainability, by ensuring the continuation of services needed to maintain the landscaped areas and appurtenant improvements that benefit those who live in LLA District 2, Zone 55 (Castaic North Bluff).</p>
<p>DEPARTMENTAL CONTACTS</p>	<p>Name, Title, Phone # & Email: Arthur Vander Vis, Assistant Director, (626) 458-4015, cell phone (626) 485-1864, avander@pw.lacounty.gov.</p>



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

May 20, 2025

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

DRAFT

Dear Supervisors:

**MUNICIPAL SERVICES CORE SERVICE AREA
COUNTY LANDSCAPE MAINTENANCE DISTRICTS
INCREASE TO THE EXISTING ASSESSMENT RATE FOR
LANDSCAPING AND LIGHTING ACT DISTRICT 2,
ZONE 55 (CASTAIC NORTH BLUFF) FOR FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to increase the existing landscape maintenance assessment for Landscaping and Lighting Act District 2, Zone 55 (Castaic North Bluff) for Fiscal Year 2025-26.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed project is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve and file the Engineer's Report; adopt a Resolution of Intention for the proposed increase to the existing landscape maintenance assessment for Landscaping and Lighting Act District 2, Zone 55 (Castaic North Bluff) from \$67 to \$89.94 for non-brushed parcels and \$331.36 for brushed parcels for single-family residences starting in Fiscal Year 2025-26; and set a public hearing for July 22, 2025.

DRAFT

3. Instruct the Executive Officer of the Board to give notice of the public hearing and provide the assessment ballots by mail at least 45 days prior to the date of the public hearing scheduled for July 22, 2025, pursuant to Article XIII D, Section 4 of the California Constitution (Proposition 218).

AFTER THE PUBLIC HEARING, IT IS RECOMMENDED THAT THE BOARD:

1. Instruct the Executive Officer of the Board to tabulate the ballots submitted and not withdrawn in support of and in opposition to the proposed increase of the existing landscape maintenance assessment for Landscaping and Lighting Act District 2, Zone 55 (Castaic North Bluff) beginning Fiscal Year 2025-26
2. Determine whether there is a majority protest for the increase in the existing landscape maintenance assessment for Landscaping and Lighting Act District 2, Zone 55 (Castaic North Bluff).
3. Adopt the resolution ordering the increase of the assessment rate for Landscaping and Lighting Act District 2, Zone 55 (Castaic North Bluff) for Fiscal Year 2025-26, if there is no majority protest.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the project is exempt from the California Environmental Quality Act (CEQA) and allow Public Works to initiate proceedings to increase the existing landscape maintenance assessment for Landscaping and Lighting Act (LLA) District 2, Zone 55 (Castaic North Bluff) beginning Fiscal Year 2025-26 to pay for the maintenance costs of landscaping that will benefit the subject properties.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal A, Public Health, Strategy i, Population Based Health, by ensuring the continuation of services to maintain the landscaped areas and appurtenant improvements that benefit those who live within LLA District 2, Zone 55 (Castaic North Bluff).

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

DRAFT

All services administered by Public Works and provided in LLA District 2, Zone 55 (Castaic North Bluff) are funded by the assessments established by the Board of Supervisors. The proposed increase in assessments is estimated at \$19,206 for a total of \$38,636 in Fiscal Year 2025-26, which will fund the necessary maintenance, services, and administrative costs associated with the improvements in the zone during Fiscal Year 2025-26.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On July 12, 1979; August 10, 1995; and July 22, 1997, the Board approved the formation of LLA Districts 1, 2, and 4 and zones therein, respectively, pursuant to provisions of Part 2 of Division 15 of the California Streets and Highways Code, Section 22500 et seq., in order to collect assessments to pay for the maintenance costs of landscaping that will benefit the subject properties.

On July 10, 1990, the Board approved the method of distributing maintenance costs based on land use and/or benefit for LLA District 2, Zone 55 (Castaic North Bluff). This method and the proposed assessment rate are shown in detail in the Engineer's Report (Enclosure A).

LLA District 2, Zone 55 (Castaic North Bluff) is located in the unincorporated County community of Castaic at The Old Road entrance of the community, and consists of about 0.8 acre of maintenance, approximately nine acres of defensible space brush clearance, and approximately nine trees. The zone contains 2 irrigation controllers, 1 backflow, about 275 sprinkler heads, 1 water meter, and 12 master valves. The recommended actions would increase the existing landscape maintenance assessment for LLA District 2, Zone 55 (Castaic North Bluff) beginning in Fiscal Year 2025-26 from \$67 to \$89.94 for non-brushed parcels and \$331.36 for brushed parcels for single-family residences. Financial analysis of this zone revealed the need for an increase in the assessment rate to cover the increasing cost of utilities, labor, and materials used to provide landscape maintenance services to the zone.

Public Works has been in communication with the community since August 2024 including hosting community meetings and sending written communications via letters and postcards. Between October 2024 and February 2025, three meetings and one community walk were held with the property owners of the zone to discuss the landscape maintenance services, the funding needed to provide the services, and the resulting proposed assessment rate increase. Property owners were informed that if the assessment rate increase is not approved, the County would no longer be able to effectively provide the landscape maintenance services for the zone.

DRAFT

The LLA of 1972, Government Code Section 53753, and the California Constitution (Proposition 218) establish procedures that must be followed for the levy of any new or increased assessment. To increase an existing assessment, Proposition 218 and Government Code Section 53753 require that a public hearing be set and that a ballot and public hearing notice be sent to all affected property owners at least 45 days before the public hearing.

If the ballots submitted in opposition to the increased assessment rate do not exceed those in favor, the Board may approve the increased assessment rate. The proposed assessment rate must be supported by a detailed Engineer's Report. Section 22623 of the California Streets and Highways Code provides that the Board may approve the Engineer's Report as filed or modify the Engineer's Report and approve it as modified.

County Counsel has reviewed and approved this Board letter and the enclosed resolutions as to form.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from CEQA. Adoption of the proposed resolution to increase the landscape maintenance assessment for LLA District 2, Zone 55 (Castaic North Bluff) is for the purpose of meeting operating expenses and is exempt from CEQA pursuant to Section 21080, subsections (b)(8), of the California Public Resources Code and Section 15273, subsection (a), of the CEQA guidelines and based upon the written findings incorporated in the record setting forth the basis of the exemption with specificity.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or programs as a result of approving this action.

The Honorable Board of Supervisors
May 20, 2025
Page 5

DRAFT

CONCLUSION

Please return one adopted copy of this Board letter and signed resolutions to Public Works, Land Development Division. Also, please forward one adopted copy of the Board letter and signed resolutions to the Assessor (Ownership Services Section) and to the Auditor-Controller (Tax Division).

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:CB:la

Enclosures

c: Assessor (Ownership Services)
Auditor-Controller (Tax Division)
Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors

ATTACHMENT

April 30, 2025

**MUNICIPAL SERVICES CORE SERVICE AREA
COUNTY LANDSCAPE MAINTENANCE DISTRICTS
INCREASE TO THE EXISTING ASSESSMENT RATE FOR
LANDSCAPING AND LIGHTING ACT DISTRICT 2,
ZONE 55 (CASTAIC NORTH BLUFF) FOR FISCAL YEAR 2025-26
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

This Board letter has a large attachment.
Click on link to access:

[Item 2H - PW - Landscaping and Lighting Act District 2 - Zone 55 Assessment Fee Increase.pdf](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025	
BOARD MEETING DATE	5/20/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Award A New Residential Waste Collection Franchise Contract for the Unincorporated Areas of Rowland Heights and South Diamond Bar	
PROGRAM	Residential Franchise Waste Collection Contracts	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	The term of the existing Exclusive Residential Franchise Contract for the Unincorporated Area of Rowland Heights will expire on June 30, 2025. Awarding a contract is needed to allow continued and uninterrupted service to this community.	
COST & FUNDING	Total cost: \$720,777	Funding source: Residential Franchise Fees collected from the waste haulers, which is 10 percent of their monthly gross receipts.
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	The purpose of awarding this waste collection contract is to ensure that waste collection services continue without interruption for the unincorporated communities of Rowland Heights/South Diamond Bar.	
BACKGROUND (include internal/external issues that may exist including any related motions)	This contract has an initial term of 7 years, with three 1-year renewal options. Additionally, a sole source amendment was approved to extend this contract for another year, which ultimately expires on June 30, 2025. On January 7, 2025, Public Works requested the Board to approve award of a new Exclusive Residential Waste Collection Franchise Contract for the unincorporated areas of Rowland Heights and South Diamond Bar. At the Board meeting, a request was made for Public Works to complete additional community outreach to provide more information about the new contract and to return to the Board with feedback from the community.	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The waste collection contracts provide essential services to all County unincorporated communities including disadvantaged communities.	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability, by supporting illegal dumping removal and Senate Bill 1383 organic waste collection services requirements.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Emiko Thompson, Assistant Deputy Director, (626) 458-3500, cell (626) 588-7321, ethomp@pw.lacounty.gov .	



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **EP-2**

May 20, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT
ENVIRONMENTAL SERVICES CORE SERVICE AREA
AWARD A NEW RESIDENTIAL WASTE COLLECTION FRANCHISE CONTRACT
FOR THE UNINCORPORATED AREAS OF
ROWLAND HEIGHTS AND SOUTH DIAMOND BAR
(SUPERVISORIAL DISTRICTS 1)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award a new exclusive residential waste collection franchise contract for the unincorporated areas of Rowland Heights and South Diamond Bar to provide for the collection of refuse, recyclables, and organic waste and to monitor and remove illegal dumping on public rights of way within these communities.

IT IS RECOMMENDED THAT THE BOARD:

1. Determine that the recommended actions are within the scope of the Residential Waste Collection Franchise Contracts project impacts analyzed in the Negative Declaration and Addendum previously adopted by the Board.
2. Find that the health, safety, and welfare of the public require that the County award the exclusive franchise contract for residential waste collection services for the unincorporated areas of Rowland Heights and South Diamond Bar.

3. Award an exclusive residential franchise contract for the unincorporated areas of Rowland Heights and South Diamond Bar to Arakelian Enterprises, Inc., dba, Athens Services, consisting of the following two separate tasks: Task 1 - Customer Services for the collection of refuse, recyclables, and organic waste from carts at an initial monthly rate of \$41.84; and Task 2 - County Services for daily monitoring of illegal dumping and collection of solid waste discarded in public rights of way and alleys. For an initial annual contract sum not to exceed \$720,777 and a potential contract sum of \$8,259,330 for the maximum term of the contract. The contract shall be effective upon the Board's approval and final execution by both parties, whichever occurs last. The waste collection services will start on July 1, 2025, and expire on June 30, 2032, with month-to-month extensions of up to 12 months, for a maximum potential contract term of 8 years.
4. Delegate authority to the Director of Public Works or his designee to adjust the monthly rate for basic services billed directly to the customers; the monthly rates as billed by the contractor for additional customer services, such as more containers or collection at a higher frequency billed directly to the customers; the monthly rate billed to the County by the contractor for County services; and the contract amount, if applicable, up to 5 percent of the previous year's rate to allow for changes affecting the solid waste industry.
5. Delegate authority to the Director of Public Works or his designee to (1) execute this contract; (2) take all the necessary and appropriate steps to carry out this contract; (3) renew this contract using any extension period if, in the opinion of the Director of Public Works or his designee, the contractor has successfully performed during the previous contract period and the services are still required; (4) approve and execute amendments to incorporate necessary changes within Task 1 - Customer Services and Task 2 - County Services and specifications; and (5) suspend and/or terminate the contract if, in the opinion of the Director of Public Works or his designee, it is in the best interest of the County to do so.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to comply with the California Environmental Quality Act (CEQA) and allow Public Works to award a new exclusive franchise contract for residential waste collection services for the unincorporated areas of Rowland Heights and South Diamond Bar (Franchise Contract) (Enclosure 1).

The recommended actions will allow for the collection of refuse, recyclables, and organic waste from residential properties and the collection of abandoned solid waste discarded in the public rights of way in these unincorporated communities. These services are essential to protect public health and safety and improve the quality of life in these unincorporated communities.

Additionally, the proposed contract will allow the County to develop programs, records, and reports required under Assembly Bill 939 (1989), Senate Bill 1383 (2016), and other applicable laws and regulations.

On January 7, 2025, Public Works submitted to your Board a recommendation for the award of the Franchise Contract to Arakelian Enterprises, Inc., dba Athens Services (Athens Services). At the Board meeting, a request was made for Public Works to complete additional community outreach to provide more information about the new contract and to return to the Board with feedback from the community. Public Works met with the community to explain the procurement process for the Franchise Contract, offering multiple languages including Mandarin and Spanish. The purpose was to further explain the basis for the contract award.

Public Works met with the community three times by (1) attending the Rowland Heights Community Coordinating Council monthly meeting on February 10, 2025; (2) hosting an in-person meeting on March 1, 2025, at the Rowland Heights Community Center, and (3) holding a virtual meeting on March 4, 2025. Spanish and Chinese (Mandarin) translators were available at the in-person and virtual meetings hosted and held by Public Works and Athens Services.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy I, Climate Health, by improving the environmental, economic, and social well-being of our communities while maximizing and leveraging resources by collecting adequate funding to provide trash collection and recycling services, including the collection of illegal dumping, which protects the environment and improves the quality of life of the residents within the service areas and surrounding areas.

FISCAL IMPACT/FINANCING

There will be no impact on the County General Fund.

Task 1 - Customer Services includes the automated collection, disposal, and processing of refuse, recyclable, and organic waste services, which are billed to and paid for directly by the customers to the contractor. Task 2 - County Services includes the monitoring, cleanup, collection, transportation, disposal, and management of discards from all public rights of way, alleys, and specified public curbside receptacles, which are billed to and paid for directly by the County to the contractor.

Upon your Board's approval to award this Franchise Contract, Arakelian Enterprises, Inc., dba, Athens Services would pay the County franchise fees in the amount of 10 percent of their monthly gross receipts. Payment of the franchise fee is the sole responsibility of the franchised contractor. In Fiscal Year 2025-26, the County expects to collect \$564,000 in franchise fees from the exclusive Franchise Contract for residential waste collection services for the unincorporated areas of Rowland Heights and South Diamond Bar. The franchise fees will be deposited in the Solid Waste Management Fund (GD1- Revenue Source: 8355). The amount of franchise fees to be collected shall not exceed the County's reasonable costs to administer the franchises for the benefit of the franchised contractors.

Task 1 - Customer Services and Task 2 - County Services rate adjustments authorized by the contract are as follows:

A rate adjustment increases on July 1 following the commencement of the contract and annually thereafter based on annual changes affecting the solid waste industry, including prices for labor, fuel, and the processing of various types of commodities for a maximum annual adjustment of 5 percent over the initial period and up to 5 percent for each optional renewal year.

Funding for the first year of Task 2 - County Services for Rowland Heights and South Diamond Bar is available in the Road Fund (B03 - Services and Supplies) Fiscal Year 2025-26 Budget. The Solid Waste Management Fund will reimburse the Road Fund for Task 2 -County Services.

Funding for Task 2 - County Services contracts' future years, including up to 5 percent each year for annual rate adjustments for changes affecting the solid waste industry, will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Title 20 – Utilities, of the Los Angeles County Code, Section 20.70.020 authorizes the Board to award nonexclusive, partially exclusive, or wholly exclusive franchises for certain solid waste handling services for any given geographic area of the unincorporated territory of the County. The selected contractor pays the County a fee for benefits conferred upon the contractor by the franchise that does not exceed the County's reasonable costs to administer the franchise program.

Public Works developed the scope of work offering services that fit the needs of the Diamond Bar and Rowland Heights community for the lowest possible price. Public Works hosted community meetings prior to the start of the solicitation process including a virtual meeting on May 30, 2023, and an in-person meeting on June 3, 2023, which was held at the Rowland Heights Community Center. At these meetings, residents provided feedback on the new services that were incorporated into the scope of work.

Athens Services was selected for this Franchise Contract through a solicitation process. A Request for Proposal (RFP) was released on June 18, 2024, inviting interested parties to submit proposals in response to the scope of work included in this RFP. Public Works received proposals from Athens Services, Valley Vista Services, Inc., and Ware Disposal, Inc. These proposals met the minimum requirements set forth in the RFP and were evaluated using the informed averaging methodology, which as described above, included categories such as price; experience; work plan; performance history/references; disputes, actions, contests, and debarments; environmental history; and financial resources.

The recommended contractor for the proposed Franchise Contract, Athens Services, is located at 14048 Valley Boulevard, City of Industry, CA 91746. Waste collection services will start on July 1, 2025, and expire on June 30, 2032, with month-to-month extensions of up to 12 months, for a maximum potential contract term of 8 years.

The proposed Franchise Contract, which will be in a form substantially similar to the form previously viewed and approved by County Counsel as shown in the enclosed sample contract (Enclosure 2), was solicited on an open-competitive basis, in accordance with applicable Federal, State, and County requirements. Enclosure 3 reflects the proposers' utilization participation and community business enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The recommended contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

Public Works has evaluated and determined that the Living Wage Program (Los Angeles County Code, Chapter 2.201) does not apply to the proposed contract, which is not subject to Proposition A. Authority to award contracts for solid waste handling services is expressly provided by California Public Resources Code, Section 49019. The proposed contract contains terms and conditions set forth by the County's ordinances, policies, and programs. The Director of Public Works will execute the proposed contract in accordance with the Board's authorization and only upon approval as to form by County Counsel and execution by the contractors.

ENVIRONMENTAL DOCUMENTATION

On November 20, 2007, the Board adopted the Negative Declaration for the Franchise Solid Waste Collection System project, finding that there was no substantial evidence the project would have a significant effect on the environment. On January 30, 2018, the Board adopted an Addendum to the Negative Declaration to address the potential environmental impacts due to changes to the previously approved project, which concluded that the changes would not have a significant effect on the environment.

The recommended actions are within the scope of the project in the previously adopted Negative Declaration and Addendum. The proposed contract would allow the selected waste hauler to provide weekly automated solid waste, recycling, and organic waste collection, as well as the removal of abandoned waste from the public rights of way and emptying of curbside public receptacles if needed in the unincorporated County communities of Rowland Heights and South Diamond Bar.

There are no changes to the project or to the circumstances under which the project is undertaken that require further review under CEQA.

The location of the documents and other materials constituting the record of the proceedings upon which the Board's decision is based on this matter is with the Los Angeles County Public Works, Transportation Planning and Programs Division, 900 South Fremont Avenue, 11th Floor, Alhambra, California 91803. The custodian of such documents and materials is Ms. Reyna Soriano, Civil Engineer.

Upon the Board's approval of the project, Public Works will file a Notice of Determination with the Register-Recorder/County Clerk and the State Clearinghouse in the Office of Planning and Research in accordance with Section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

On June 18, 2024, a notice of the RFP was placed on both the County's "Doing Business With Los Angeles County" website (Enclosure 4) and "Do Business With Public Works" website, and X (formerly Twitter). Advertisements were also placed in the Los Angeles Daily Journal, Los Angeles Sentinel, La Opinión, The Daily Breeze, The Signal (Santa Clarita), World Journal, Watts Times, The Malibu Times, Press Telegram, and Pasadena Star News. Also, Public Works informed 1,591 Local Small Business Enterprises, 166 Disabled Veteran Business Enterprises, 170 Social Enterprises, 873 Community Business Enterprises, and 1,385 Community-Based Organizations about this business opportunity. Additionally, the Department of Economic Opportunity conducted focused outreach and informed 17 related businesses about this business opportunity.

As described in more detail above, on August 12, 2024, three proposals were received. The proposals were first reviewed to ensure that they met the minimum requirements in the RFP. All proposals were evaluated by an evaluation committee consisting of Public Works staff utilizing the informed averaging methodology for applicable criteria. The evaluation was based on criteria described in the RFP, which included Task 1 price; Task 2 price; experience; work plan; disputes, actions, contests, and debarments; environmental history; performance history/references; and financial resources.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will continue waste collection services without disruption to the public and will not result in the displacement of any County employees.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Environmental Programs Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:EKT:ak

The Honorable Board of Supervisors
May 20, 2025
Page 8

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors

P:\SEC\EP2\BL\AWARD BL - ROWLAND HEIGHTS & DIAMOND BAR BOARD LETTER

DRAFT

April 30, 2025

**SERVICE CONTRACT
ENVIRONMENTAL SERVICES CORE SERVICE AREA
AWARD A NEW RESIDENTIAL WASTE COLLECTION FRANCHISE CONTRACT
FOR THE UNINCORPORATED AREAS OF
ROWLAND HEIGHTS AND SOUTH DIAMOND BAR
(SUPERVISORIAL DISTRICTS 1)
(3 VOTES)**

This Board letter has a large attachment.
Click on link to access:

[Item 2I - PW - Waste Collection Franchise Contract - Rowland Heights - Diamond Bar.pdf](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025		
BOARD MEETING DATE	5/20/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Award a service contract for on-call heating, ventilation, and air conditioning (HVAC) services at North County area Public Works facilities within Supervisorial District 5.		
PROGRAM			
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	The previous contract for these services expired on February 20, 2023.		
COST & FUNDING	Total cost: \$907,500	Funding source: Funding for the first year of these services is included in various Public Works Funds Fiscal Year 2024-25 Budget for Services and Supplies. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.	
	TERMS (if applicable): This contract will be for a period of 1 year with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months.		
	Explanation: N/A		
PURPOSE OF REQUEST	Public Works is seeking Board approval to award a service contract to Mesa Energy Systems, Inc., dba EMCOR Services Mesa Energy, for HVAC services at various Public Works facilities in the North County area.		
BACKGROUND (include internal/external issues that may exist including any related motions)	Public Works has multiple facilities in the North County region, and each is comprised of buildings which can contain various types of HVAC and refrigeration equipment. This equipment is exposed to very harsh conditions including extreme temperatures and other environmental factors that affect their proper operation, and if not maintained accordingly, such conditions can shorten their life span.		

	The contractor has the specialized expertise to provide the necessary maintenance and repair services accurately, efficiently, timely, and in a responsive manner, which will support Public Works in properly maintaining this equipment.
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how Public Works notified over 34,000 subscribers using our weekly GovDelivery notification and in the "Do Business with Public Works" website. Public Works also notified 1,553 Small Businesses Enterprises, 164 Disabled Veteran Business Enterprises, 181 Social Enterprises, 829 Community Business Enterprises registered with the Department of Economic Opportunity, and 1,385 Community-Based Organizations, and advertised in regional and small newspapers in each supervisorial district. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code, and all Board contracting policies.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: This contract supports Board Priority No. 7, Sustainability. These on-call HVAC services, for the Public Works Public Contracting and Asset Management Service Area and Municipal Services area field location groups, will help to maintain crucial heating, ventilation, air conditioning, and refrigeration assets in optimal operating condition. These efforts will ensure that such equipment reaches their full useful life service potential thus avoiding premature failure resulting in unanticipated costs to the County.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Luis Ramirez, Deputy Director, (626) 458-4008, cell (626) 434-5219 luramire@pw.lacounty.gov

P:\brcdpub\Service Contracts\CONTRACT\Dwayne\HVAC NC\2023 RFP\07 BOARD LETTER\HVAC NC – Cluster Fact Sheet.docx



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

May 20, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT
PUBLIC CONTRACTING AND ASSET MANAGEMENT CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
ON-CALL HEATING, VENTILATION, AND AIR CONDITIONING SERVICES AT
NORTH COUNTY AREA FACILITIES
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award a service contract to Mesa Energy Systems, Inc., dba EMCOR Services Mesa Energy, for on-call heating, ventilation, and air conditioning services at North County area Public Works facilities within Supervisorial District 5.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter.
2. Award and delegate authority to the Director of Public Works or his designee to execute a contract with Mesa Energy Systems, Inc., dba EMCOR Services Mesa Energy, for on-call heating, ventilation, and air-conditioning services at North County area facilities. This contract will be for a term of 1 year with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum

potential contract term of 66 months and a maximum potential contract sum of \$907,500. This contract will be subject to the additional extension provisions specified below.

3. Delegate authority to the Director of Public Works or his designee to execute the contract; to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Mesa Energy Systems, Inc., dba EMCOR Services Mesa Energy, has successfully performed during the previous contract period, and these services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contract for convenience if it is in the best interest of the County to do so.
4. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract's expiration dates as necessary to complete those additional services when those additional services are: (1) previously unforeseen, (2) related to a previously assigned scope of work on a given work order, and (3) are necessary for the completion of that given work order.
5. Delegate authority to the Director of Public Works or his designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract if required, and to adjust the annual contract sum for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award a contract for on-call maintenance, repair, and replacement of heating, ventilation, and air conditioning (HVAC) equipment and related components as required at various Public Works' North County area facilities.

Public Works has multiple facilities in the North County region, and each is comprised of buildings which can contain various types of heating, ventilation, air conditioning, and refrigeration equipment. This equipment is exposed to very harsh conditions, including extreme temperatures and other environmental factors that affect their proper operation, and if not maintained accordingly, such conditions can shorten their life span. The types of equipment encountered consist of both traditional and newer state-of-the-art designs

varying in complexity, size, and age, which requires specialized tools and machines, knowledge, and experience, to properly service and maintain them.

The recommended contractor has the specialized expertise to provide the necessary maintenance and repair services to maintain the HVAC assets at North County area Public Works facilities in the unincorporated County communities of Supervisorial District 5 in an accurate, efficient, timely, and responsive manner. The last contract expired on February 20, 2023, and any required services have been performed using Public Works' force account.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, and Strategy iv, Enhance County's Fiscal Strength Through Long-Term Planning, by supporting efforts to maintain public assets at a level in which they serve their intended purpose with maximum effectiveness and efficiency taking full advantage of all capabilities and operating potentials and maximizing asset life cycles.

FISCAL IMPACT/FINANCING

The annual contract amount is \$150,000, which includes \$127,380 for emergencies and major repairs, if necessary, plus 10 percent of the annual contract sum for additional work within the scope of the contract and cost-of-living adjustments in accordance with the contract. Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms, including the four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months with an estimated maximum potential contract sum of \$907,500. This amount is based on the annual hourly prices quoted by the contractor and our estimated annual utilization of the contractor's services. The County may also authorize an extension of time to the Contract's maximum potential term not to exceed 180 days with no additional funding. Adjustments will be made to the annual contract's sum for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

Funding for the first year of these services is included in various Public Works Funds Fiscal Year 2024-25 Budget for Services and Supplies. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has reviewed the contract as to form, which is substantially similar to the enclosed draft agreement (Enclosure A). The recommended contract with Mesa Energy Systems, Inc., dba EMCOR Services Mesa Energy, was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. This contract will commence upon the Board's final approval and execution by both parties, whichever occurs last. The expiration of the contract is subject to the following conditions: where services for a given project have been authorized in writing by the County but are not completed by the contractor prior to the stated expiration date, the expiration date will be extended solely to allow for the completion of such services.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposers' utilization participation and community business enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

ENVIRONMENTAL DOCUMENTATION

These services are categorically exempt from the provisions of the California Environmental Quality Act. These services are within a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of the California Environmental Quality Act.

CONTRACTING PROCESS

On December 27, 2023, a notice of the Request for Proposals was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business with Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *The Daily Breeze*, *The Signal (Santa Clarita)*, *World Journal*, *Daily Commerce*, *The Malibu Times*, *Press Telegram*, and *Pasadena Star News*. Public Works notified over 34,000 subscribers using our weekly GovDelivery notification. Public Works also notified 1,553 Local Small Business Enterprises, 164 Disabled Veteran Business Enterprises, 181 Social Enterprises, 829 Community Business Enterprises, 1,385 Community-Based Organizations registered with the Department of Economic Opportunity, 63 independent contractors, various business development centers, and municipalities about this business opportunity.

On February 8, 2024, two proposals were received. Both proposals were evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the Request for Proposals, which included the price, experience, work plan, and references, utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that this contract be awarded to the highest rated, responsive and responsible proposer, Mesa Energy Systems, Inc., dba EMCOR Services Mesa Energy. Public Works notified the applicable union (LA/OC Building and Construction Trades Council), of this solicitation.

Public Works has evaluated and determined that the contracted services are required on an on-call and intermittent basis; therefore, Proposition A (County Code Chapter 2.121) and the Living Wage Program (County Code Chapter 2.201) do not apply to this contract. In addition, the Contractor understands and agrees that the contracted work involves public works as defined by Section 1720 of the California Labor Code. The Contractor represents and warrants that they will perform the contracted work in full compliance with the applicable provisions of the Labor Code relating to payment of prevailing wages.

The contract includes a cost-of-living adjustment provision, which is in accordance with Board Policy 5.070, Multi-Year Services Contract Cost of Living Adjustments.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will not result in the displacement of any County employees.

The Honorable Board of Supervisors
May 20, 2025
Page 6

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SK:sc

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors

AGREEMENT FOR
ON-CALL HEATING, VENTILATION, AND AIR CONDITIONING SERVICES AT
NORTH COUNTY AREA FACILITIES (BRC0000488)

THIS AGREEMENT, made and entered into this ____ day of _____, 2025, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and MESA ENERGY SYSTEMS, INC. dba EMCOR SERVICES MESA ENERGY, a California corporation, located at 2 Cromwell, Irvine, CA 92618, (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on February 8, 2024, hereby agrees to provide services as described in this Contract for On-Call Heating, Ventilation, and Air Conditioning Services at North County Area Facilities.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary; Exhibit G, Los Angeles County Department of Public Works Facilities; and Exhibit H, Los Angeles County Department of Public Works HVAC System Inventory of Field Facilities; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Addenda to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal and attached hereto as Form PW-2, an amount not to exceed \$150,000 per year, or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1 year commencing upon the Board's approval and execution of this Agreement by both Parties, whichever occurs last. The COUNTY will have the sole option to renew this Contract term for up to four additional 1-year periods and 6 month-to-month extensions, for a maximum total Contract term of 5 years and 6 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at

least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal.

FIFTH: The CONTRACTOR will bill monthly, in arrears, for the work performed during the preceding month. Work performed will be billed at the hourly rates quoted in Form PW-2, Schedule of Prices.

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

Los Angeles County Public Works
Attention Fiscal Division, Accounts Payable
P.O. Box 7508
Alhambra, CA 91802-7508

SEVENTH: In no event will the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

EIGHTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR must not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR must monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR must immediately notify the Contract Manager in writing. The CONTRACTOR must send written notification to the Contract Manager when this Contract is within 6 months from expiration of the term as provided for hereinabove.

TENTH: If requested by the Contractor, the contract (hourly, daily, monthly, etc.) amount may, at the sole discretion of the County, be increased at the time of contract

renewal, if exercised by the County, based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for the Los Angeles-Long Beach-Anaheim area for the 12-month period preceding the renewal date, which will be the effective date for any cost-of-living adjustment (COLA). However, any increase will not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Upon approval of COLA, a notification will be sent to the Contractor.

ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through H inclusive, the COUNTY'S provisions will control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: Advertising and Other External Communications About the Project/Contract. Consultant/Contractor shall obtain the County's prior written approval before disclosing or communicating any information concerning the award of the contract, the progress of the work, or the completion of the work, to any non-party, including but not limited to outside media and news organizations. This requirement includes, but is not limited to: (1) a Consultant/Contractor's, application for an award or any other recognition of the Project/Contract; and (2) any advertising or promotion of the Project/Contract and/or the Consultant/Contractor's role on the project. The County retains the sole discretion as to the release of such information, including the right to deny the request for disclosure, the right to direct the timing of the disclosure, and/or the right to direct Consultant/Contractor to make revisions to the information prior to disclosure.

FOURTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature,

[illegible]

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy

Type/Print Name

MESA ENERGY SYSTEMS, INC. dba
EMCOR SERVICES MESA ENERGY

By _____
Its Chief Executive Officer

Type/Print Name

By _____
Its Secretary

Type/Print Name

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL HEATING, VENTILATION, AND AIR CONDITIONING SERVICES AT NORTH COUNTY AREA FACILITIES**

SELECTED FIRMS

Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
Mesa Energy Systems, Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

NON-SELECTED FIRMS

Proposer Name	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
C.E. Mechanical, Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL HEATING, VENTILATION, AND AIR CONDITIONING SERVICES AT NORTH COUNTY AREA FACILITIES**

FIRM INFORMATION*		Mesa Energy Systems, Inc.	C.E. Mechanical, Inc.
BUSINESS STRUCTURE		Corporation	Corporation
CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP	
OWNERS/PARTNERS	Black/African American	N/A**	0
	Hispanic/Latino	N/A**	19
	Asian or Pacific Islander	N/A**	2
	Native American	N/A**	0
	Subcontinent Asian	N/A**	0
	White	N/A**	28
	TOTAL	N/A**	49
	<i>Female (included above)</i>	N/A**	8
COUNTY CERTIFICATION			
CBE	N/A	N/A	
LSBE	N/A	N/A	
OTHER CERTIFYING AGENCY	N/A	N/A	

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

**Corporation - A break down of Owners/Partners is not provided.

Solicitation Number:	BRC0000488		
Title:	ON-CALL HEATING, VENTILATION, AND AIR CONDITIONING SERVICES AT NORTH COUNTY (BRC0000488)		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$150,000.00
Commodity:	HEATING, VENTILATING AND AIR CONDITIONING SERVICE (HVAC)		
Description:	<p>PLEASE TAKE NOTICE that Public Works requests proposals for the On-Call Heating, Ventilation, and Air Conditioning Services at North County Area Facilities (BRC0000488) contract. This contract has been designed to have a potential maximum contract term of 5 years, consisting of an initial 1-year term and potential additional four 1-year option renewals. The total annual contract amount of this service is estimated to be \$150,000. The Request for Proposals (RFP) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed at http://pw.lacounty.gov/brcd/servicecontracts or may be requested from Messrs. Dwayne Case at (626) 458-2575 or dcase@pw.lacounty.gov or Mr. Jairo Flores at (626) 458-4069 or jflores@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.</p> <p>PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL ADDENDA AND INFORMATIONAL UPDATES WILL BE POSTED AT http://pw.lacounty.gov/brcd/servicecontracts.</p> <p>"Do Business with Public Works" Website Registration</p> <p>All interested proposers for this RFP are strongly encouraged to register at http://pw.lacounty.gov/general/contracts/opportunities. Only those firms registered for this RFP through the website will receive automatic notification when any update to this RFP is made. The County does not have an obligation to notify any proposers other than through the Public Works website's automatic notification system.</p> <p>Doing Business with Local Small Business Enterprise, Disabled Veteran Business Enterprise, and Social Enterprise</p> <p>The County strongly encourages participation from firms, primes, and subcontractors, which are certified in the County's Local Small Business Enterprise (LSBE), Disabled Veteran Business Enterprise (DVBE), and Social Enterprise (SE) Preference Programs. The County's LSBE, DVBE, and SE Preference Programs require firms to complete a certification process to receive certain benefits allowed only for LSBE, DVBE, and SE, such as a 15 percent price preference, not to exceed \$150,000, when applicable, and LSBE Prompt Payment Program. The following link provides additional information on being County certified LSBE, DVBE, and SE: http://dcba.lacounty.gov.</p> <p>Minimum Mandatory Requirements: At the time of proposal submission, proposers must</p>		

meet all minimum requirements set forth in the RFP documents including, but not limited to:

Important Notice: These minimum mandatory requirements must be met by the proposing entity and subcontractors cannot be used. Further, no subcontracting is allowed in this contract with the exception of any supplemental or incidental work, such as sheet metal work, hazardous material removal, etc.

1. Proposer or its managing employee must have a minimum of 5 years of experience providing maintenance, repairs, modifications, replacement, and adjustment services for heating, ventilation, and air conditioning (HVAC) systems and equipment.
2. Proposer must have a minimum of 3 years of experience providing heating, ventilation, and air conditioning (HVAC) services to large government agencies, municipalities, or entities with similar infrastructures with multiple locations varying in size and makeup.
3. Proposer must submit a copy of its valid and active State of California-issued class C-20 Warm-Air Heating, Ventilating, and Air-Conditioning Contractor's license.
4. Proposer must submit a copy of its valid and active Environmental Protection Agency (EPA) Section 608 Universal Technician Certification issued by an EPA-approved certifying organization.
5. Proposer has submitted documentation demonstrating its good faith efforts to meet the County's CBE Program goal in accordance with Section 1.X, Community Business Enterprise Participation. If the Proposer has not identified subcontractors for this contract, Proposer must demonstrate its compliance with good faith efforts to meet the County's CBE Program goal in accordance with Section 1.X, Community Business Enterprise Participation, if and when subcontractors have been identified for use on the contract. Please refer to Form PW-14 for further clarification.
6. The contracted work in this RFP constitutes "public works" as defined in the California Labor Code Section 1720, requiring payment of prevailing wages pursuant to Section 13, Prevailing Wages, of the RFP, Part II, Exhibit B. Proposer and its subcontractors performing prevailing wage work must submit proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted.

A mandatory proposers' conference will be held on Thursday, January 11, 2024, at 2:00 p.m. via Microsoft Teams Meeting Online Events. To participate, the proposers will need to sign-in using the electronic sign-in sheet through the website listed below. ATTENDANCE BY THE PROPOSER OR AN AUTHORIZED REPRESENTATIVE AT THE CONFERENCE IS MANDATORY. Public Works will reject proposals from those whose attendance at the conference cannot be verified. Attendees should be prepared to ask questions at that time about the specifications, proposal requirements, and contract terms. It is the proposers' sole responsibility to do their due diligence to visit and familiarize themselves with the work locations and their requirements before submitting their proposal. After the conference, proposers must submit questions in writing and request information for this solicitation within three business days from the date of the conference.

A link to sign-in and join the meeting can be found at the following website:
<https://pw.lacounty.gov/contracts/Opportunities.aspx>.

The deadline to submit proposals is Tuesday, January 30, 2024, at 5:30 p.m. Please direct your questions to Messrs. Case or Flores. See below for all deadlines relating to this solicitation. Be advised, any changes to the due dates listed herein will only be made by Public Works, in writing in the form of an Informational Update or Addendum to the solicitation.

Item Solicitation Schedule Due Date

1. Written Questions Due Thursday, January 18, 2024
2. Form PW-3: Jury Service Exemption Thursday, January 18, 2024
3. Proposal Submission Due Tuesday, January 30, 2024

NOTE: Items 1 through 3 above, if submitting, will be due via e-mail to Messrs. Case or Flores. Item 4 is due from all proposers in accordance with the Important Notice below.

IMPORTANT NOTICE

Submission of proposals will only be accepted electronically using BidExpress or electronic proposals via Universal Serial Bus (USB) or compact disk to the Cashier's Office in Public Works Headquarters located on the Mezzanine Floor, 900 South Fremont Avenue, Alhambra, California 91803. Proposals received after the closing date and time specified in this Notice of Request for Proposals will be rejected by Public Works as nonresponsive. Submission of hard copy proposals will not be accepted.

PROPOSALS MUST BE SUBMITTED ELECTRONICALLY USING THE FOLLOWING METHOD:

Electronic Submission of Proposals

In lieu of submitting electronic proposals to the Cashier's Office, you may submit proposals electronically on www.bidexpress.com, a secure online bidding service website.

To submit your proposals electronically, register with BidExpress, prior to the due date above. A new registration page must be signed, notarized, and received by BidExpress customer support for processing before the due date. An Infotech/BidExpress Set-up Guide is included as Attachment 6 for reference. There is a nominal service fee to use BidExpress.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025		
BOARD MEETING DATE	5/20/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Award a service contract for on-call maintenance and routine services of Public Works Headquarters complex elevators.		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	The current contract has been extended for a maximum of 6 months with an expiration date of June 30, 2025; however, it will expire upon award and execution of this contract. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services.		
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$1,969,638</td><td>Funding source: Funding for these services is included in the Internal Service Fund (B04 - Services and Supplies) Fiscal Year 2024-25 Budget, which will be reimbursed by the Flood Control District Fund (B07 - Services and Supplies). Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.</td></tr> </table>	Total cost: \$1,969,638	Funding source: Funding for these services is included in the Internal Service Fund (B04 - Services and Supplies) Fiscal Year 2024-25 Budget, which will be reimbursed by the Flood Control District Fund (B07 - Services and Supplies). Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.
Total cost: \$1,969,638	Funding source: Funding for these services is included in the Internal Service Fund (B04 - Services and Supplies) Fiscal Year 2024-25 Budget, which will be reimbursed by the Flood Control District Fund (B07 - Services and Supplies). Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.		
	TERMS (if applicable): This contract will be for a period of 1-year with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months.		
	Explanation: N/A		
PURPOSE OF REQUEST	Public Works is seeking Board approval to award a service contract to Pacific Coast Elevator Corporation, dba Amtech Elevator Services, for on-call maintenance and routine services for Public Works Headquarters complex elevators.		
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The proposed contract will provide on-call maintenance and routine services to maintain the elevators at the Public Works Headquarters complex. The work to be performed will consist of providing routine preventive maintenance, on-call troubleshooting and mechanical repairs, and testing of the elevators.</p> <p>The current contract will expire on June 30, 2025. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services.</p>		

EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Public Works notified over 34,000 subscribers to our "Do Business with Public Works" website. Public Works also notified 1,645 Local Small Businesses Enterprises, 169 Disabled Veteran Business Enterprises, 174 Social Enterprises, 1,041 Community Business Enterprises registered with the Department of Economic Opportunity (DEO), 1,385 Community-Based Organizations, 2 independent contractors. Public Works also requested the assistance of the DEO to conduct a focused outreach based on the commodity code of the services being solicited; DEO reached out to 30 vendors about this business opportunity. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code, and all Board contracting policies.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: These recommendations support Board Priority No. 7, Sustainability. The on-call maintenance and routine services for Public Works Headquarters complex elevators will ensure the performance and lifespan of these elevators are maximized through routine servicing and repair.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Luis Ramirez, Deputy Director, (626) 458-4008, luramire@dpw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

May 20, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT
PUBLIC CONTRACTING AND ASSET MANAGEMENT CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
ON-CALL MAINTENANCE AND ROUTINE SERVICES OF
PUBLIC WORKS HEADQUARTERS COMPLEX ELEVATORS
(SUPERVISORIAL DISTRICT 1)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award a service contract to Pacific Coast Elevator Corporation, dba Amtech Elevator Services, for on-call maintenance and routine services for Public Works Headquarters complex elevators.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter.
2. Award and delegate authority to the Director of Public Works or his designee to execute a contract with Pacific Coast Elevator Corporation, dba Amtech Elevator Services, for on-call maintenance and routine services of Public Works Headquarters complex elevators. This contract will be for a period of 1 year with four 1-year renewal options and a month-to-month extension up to 6 months for

a maximum potential contract term of 66 months and a maximum potential contract sum of \$1,969,638.

3. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Pacific Coast Elevator Corporation, dba Amtech Elevator Services, has successfully performed during the previous contract period and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contract for convenience if it is in the best interest of the County to do so.
4. Delegate authority to the Director of Public Works or his designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract if required, and to adjust the annual contract sum for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award a service contract for on-call maintenance and routine services of Public Works Headquarters complex elevators. The work will consist of providing routine preventive maintenance, on-call troubleshooting and mechanical repairs, and testing of the elevators.

The maintenance of the elevators requires specialized training and tools, not possessed by Public Works facility maintenance staff. The recommended contractor has the necessary specialized expertise and capability to appropriately provide these services in a timely and responsive manner. The ongoing maintenance of the elevators is needed to ensure optimum performance and extend the useful life span of this important building system.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by contracting with the contractor that

has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The annual cost is \$325,560 plus 10 percent of the annual contract sum for additional work within the scope of the contract and cost-of-living adjustments in accordance with the contract. The contract's initial term is for 1 year, commencing on June 2, 2025, or upon final execution by both parties, whichever occurs last, with four additional 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months. The estimated maximum potential contract sum is \$1,969,638. This amount is based on the annual unit prices quoted by the contractor and Public Works' estimated annual utilization of the contractor's services. Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms. The County may also authorize an extension of time to the contract's maximum potential term, not to exceed 180 days, with no additional funding. Adjustments will be made to the annual contract sums for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

Funding for these services is included in the Internal Service Fund (B04 - Services and Supplies) Fiscal Year 2024-25 Budget, which will be reimbursed by the Flood Control District Fund (B07 - Services and Supplies). Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has reviewed the contract as to form, which is substantially similar to the enclosed draft agreement (Enclosure A). The recommended contract with Pacific Coast Elevator Corporation, dba Amtech Elevator Services, was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposers' utilization participation and community business enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The contractor

was selected upon final analysis and consideration without regard to race, creed, gender, or color.

The current contract has been extended for a maximum of 6 months with a final expiration date of June 30, 2025; however, it will expire upon award and execution of this contract. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services.

ENVIRONMENTAL DOCUMENTATION

These services are categorically exempt from the provisions of the California Environmental Quality Act. These services are within a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of the California Environmental Quality Act.

CONTRACTING PROCESS

On April 8, 2024, a notice of the Request for Proposals was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business with Public Works" website, and X (formerly Twitter). Also, Public Works informed 1,645 Local Small Business Enterprises, 169 Disabled Veteran Business Enterprises, 174 Social Enterprises, 1,041 Community Business Enterprises, 1,385 Community-Based Organizations, and 2 independent contractors. Additionally, the Department of Economic Opportunity conducted a focused outreach and informed 30 related businesses about this business opportunity.

On May 15, 2024, three proposals were received. All proposals were evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the Request for Proposals, which included the price, experience, work plan, references, and equipment utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that this contract be awarded to the highest rated, lowest cost, and responsive and responsible proposer, Pacific Coast Elevator Corporation, dba Amtech Elevator Services. Since Public Works does not employ the classifications that may be impacted by this contract, no union notification was required.

Public Works has evaluated and determined that the contracted services are required on an on-call and intermittent basis; therefore, Proposition A (Los Angeles County Code Chapter 2.121) and the Living Wage Program (Los Angeles County Code Chapter 2.201) do not apply to this contract. In addition, the contractor understands and agrees that the

contracted work involves public works as defined by Section 1720 of the California Labor Code. The contractor represents and warrants that they will perform the contracted work in full compliance with the applicable provisions of the Labor Code relating to payment of prevailing wages.

The contract includes a cost-of-living adjustment provision, which is in accordance with Board Policy 5.070, Multi-Year Services Contract Cost of Living Adjustments.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as these services are presently contracted with the private sector.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SK:sc

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors
Internal Services, Contracts Division (w/o enc.)

AGREEMENT FOR
ON-CALL MAINTENANCE AND ROUTINE SERVICES OF PUBLIC WORKS
HEADQUARTERS COMPLEX ELEVATORS (BRC0000519)

THIS AGREEMENT, made and entered into this ____ day of _____, 2025, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and Pacific Coast Elevator Corporation, dba Amtech Elevator Services, a Delaware corporation, located at 3041 Roswell Street, Los Angeles, CA 90065, (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on May 15, 2024, hereby agrees to provide services as described in this Contract for Maintenance and Routine Services of Public Works Headquarters Complex Elevators.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit A.1, Schedule of Prices, Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Addenda to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal and attached hereto as Form PW-2, an amount not to exceed \$325,560 per year, or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1 year commencing on June 2, 2025, or upon the Board's approval and final execution of this Agreement by both Parties, whichever occurs last. The COUNTY will have the sole option to renew this Contract term for up to four additional one-year periods and six month-to-month extensions, for a maximum total Contract term of 5 years and 6 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or

amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal.

FIFTH: The CONTRACTOR will bill monthly, in arrears, for the work performed during the preceding month. Work performed will be billed at the unit rates quoted in Form PW-2, Schedule of Prices.

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

Los Angeles County Public Works
Attention Fiscal Division, Accounts Payable
P.O. Box 7508
Alhambra, CA 91802-7508

SEVENTH: In no event will the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

EIGHTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR must not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR must monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR must immediately notify the Contract Manager in writing. The CONTRACTOR must send written notification to the Contract Manager when this Contract is within 6 months from expiration of the term as provided for hereinabove.

TENTH: If requested by the Contractor prior to the renewal of a contract option year, the contract amount (hourly, daily, monthly, etc.) for the additional option year periods identified in the Fourth paragraph may, at the sole discretion of the County, be increased annually based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for Urban Consumers (CPI-U) for the Los Angeles-Long Beach-Anaheim area for the 12-month period preceding the contract renewal date, which will be the effective date for any cost-of-living adjustment

(COLA). However, any increase must not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Before any COLA increase will take effect and become part of the contract, it will require a written amendment to the contract first, that has been formally approved and executed by the parties. To request a COLA, Contractor must submit a written request along with appropriate justification to the Contract Analyst 60 days prior to the contract renewal date or exercising the additional option year periods identified in the Fourth paragraph. Upon approval of COLA, a notification will be sent to the Contractor.

ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through F, inclusive, the COUNTY'S provisions will control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures.

Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other Party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all Parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means will constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy

Type/Print Name

PACIFIC COAST ELEVATOR
CORPORATION DBA AMTECH
ELEVATOR SERVICES

By _____
Its President

Type/Print Name

By _____
Its Secretary

Type/Print Name

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
MAINTENANCE AND ROUTINE SERVICES OF PUBLIC WORKS HEADQUARTERS COMPLEX ELEVATORS SERVICES**

SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority-owned Business	Women-owned Business	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, & Questioning-Owned
1	Pacific Coast Elevator Corporation, dba Amtech Elevator Services	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

NON-SELECTED FIRMS

	Proposer Name	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority-owned Business	Women-owned Business	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, & Questioning-Owned
1	GMS Elevator Services, Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	Smartrise Elevator Services, Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
MAINTENANCE AND ROUTINE SERVICES OF PUBLIC WORKS HEADQUARTERS COMPLEX ELEVATORS SERVICES**

FIRM INFORMATION*		Pacific Coast Elevator Corporation, dba Amtech Elevator Services**	GMS Elevator Services, Inc.	Smartrise Elevator Services, Inc.**
BUSINESS STRUCTURE		Corporation	Corporation	Corporation
CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP		
OWNERS/PARTNERS	Black/African American	N/A	0	N/A
	Hispanic/Latino	N/A	0	N/A
	Asian or Pacific Islander	N/A	0	N/A
	Native American	N/A	0	N/A
	Subcontinent Asian	N/A	0	N/A
	White	N/A	3/100%	N/A
	TOTAL	N/A		N/A
	<i>Female (included above)</i>	N/A	2/67%	N/A
COUNTY CERTIFICATION				
CBE		N/A	N/A	N/A
LSBE		N/A	N/A	N/A
OTHER CERTIFYING AGENCY		N/A	N/A	N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

**Corporation - A break down of Owners/Partners is not provided.



[Home \(/LACoBids/\)](#)

+ Solicitation Detail

Solicitation Number:	BRC0000519		
Title:	Maintenance and Routine Services of Public Works Headquarters Complex Elevators		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$350,000.00
Commodity:	ELEVATOR INSTALLATION, MAINTENANCE AND REPAIR		

Description:**NOTICE OF REQUEST FOR PROPOSALS FOR MAINTENANCE AND ROUTINE SERVICES OF PUBLIC WORKS HEADQUARTERS COMPLEX ELEVATORS (BRC0000519)**

PLEASE TAKE NOTICE that Public Works requests proposals for the Maintenance and Routine Services of Public Works Headquarters Complex Elevators (BRC0000519) contract. This contract has been designed to have a potential maximum contract term of 5 years, consisting of an initial 1-year term and potential additional four 1-year option renewals. The total annual contract amount of this service is estimated to be \$350,000. The Request for Proposals (RFP) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed at <http://pw.lacounty.gov/brcd/servicecontracts> or may be requested from Ms. Victoria Frausto at (626) 300-2652 or vfrausto@pw.lacounty.gov or Ms. Jessica Dunn at (626) 458-4169 or jdunn@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.

The deadline to submit proposals is Wednesday, May 15, 2024, at 5:30 p.m. Please direct your questions to Ms. Frausto or Ms. Dunn. See below for all deadlines relating to this solicitation. Be advised, any changes to the due dates listed herein will only be made by Public Works, in writing in the form of an Informational Update or Addendum to the solicitation.

A mandatory proposers' conference will be held on Monday, April 29, 2024, at 2:00 p.m. via Microsoft Teams Meeting Online Events. To participate, the proposers will need to sign-in using the electronic sign-in-sheet through the website listed above. A mandatory walk-through will be conducted on Tuesday, April 30, 2024, at 9:00 a.m. at 900 South Fremont Avenue Alhambra, CA 91803. ATTENDANCE BY THE PROPOSER OR AN AUTHORIZED REPRESENTATIVE AT THE CONFERENCE AND WALK THROUGH IS MANDATORY. Public Works will reject proposals from those whose attendance at the conference and walk-through cannot be verified. Attendees should be prepared to ask questions at that time about the specifications, proposal requirements, and contract terms. It is the proposers' sole responsibility to do their due diligence to visit and familiarize themselves with the work locations and their requirements before submitting their proposal. After the conference, proposers must submit questions in writing and request information for this solicitation within three business days from the date of the conference.

PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL ADDENDA AND INFORMATIONAL UPDATES WILL BE POSTED AT <http://pw.lacounty.gov/brcd/servicecontracts>.

"Do Business with Public Works" Website Registration

All interested proposers for this RFP are strongly encouraged to register at <http://pw.lacounty.gov/general/contracts/opportunities>. Only those firms registered for this RFP through the website will receive automatic notification when any update to this RFP is made. The County does not have an obligation to notify any proposers other than through the Public Works website's automatic notification system.

Minimum Mandatory Requirements: At the time of proposal submission, proposers must meet all minimum requirements set forth in the RFP documents including, but not limited to:

1. Proposing entity must have 10 years of experience providing elevator maintenance.
2. Proposing entity's proposal must identify a project manager or equivalent who must have at least 5 years of experience providing elevator maintenance.
3. Proposing entity must hold a valid and active State of California Specialty Contractor Class C-11, Elevator Contractor's license at the time of proposal submission. This license must stay valid and active during the term of this contract.
4. Proposing entity must submit copies of valid and active Certified Qualified Conveyance Company (CQCC) certification, issued by the State of California.
This certification must stay valid and active during the term of this contract.
5. Proposing entity must submit copies of valid and active Certified Competent Conveyance Mechanic (CCCM) certification for each elevator mechanic performing the work for this contract, issued by the State of California. This certification must stay valid and active during the term of this contract.
6. Proposing entity's proposal must include its plan to directly employ sufficient competent personnel within 40 miles of the Public Works Headquarters Complex to handle all required work.
7. Proposing entity's proposal must include its ability to maintain local stock of parts adequate for immediate replacement on permanent or emergency basis.
8. Proposing entity must provide its detailed plan for responding to Public Works service calls for emergency and nonemergency services. After placing a call by the contract manager, proposer must be able to be on-site within 1 hour for emergency calls and within 24 hours for nonemergency calls, as stated in Exhibit A, Scope of Work, Section Q, Responsibilities of the Contractor.
9. The contracted work in this RFP constitutes "public works" as defined in the California Labor Code Section 1720, requiring payment of prevailing wages pursuant to Section 13, Prevailing Wages, of the RFP, Part II, Exhibit B. Proposers are required to pay prevailing wages as applicable to the contract work. Proposer performing prevailing wage work, must submit proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted.
10. The use of subcontractors is prohibited for this service. Please disregard all reference to subcontracting in this RFP.

Less

ENCLOSURE C

Open Day:	4/8/2024	Close Date:	5/15/2024 5:30:00 PM
Contact Name:	Victoria Frausto	Contact Phone:	(626) 300-2652
Contact Email:	vfrausto@pw.lacounty.gov		
Last Changed On:	4/8/2024 3:34:28 PM		
Attachment File (0) :	<div><div><div><div><div></div></div></div><div><div><div></div></div><div>Click here to download attachment files.</div></div></div></div>		

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BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025	
BOARD MEETING DATE	5/20/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Hollywood Bowl Park-and-Ride and Shuttle Program	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	The Hollywood Bowl season begins on June 7, 2025.	
COST & FUNDING	Total cost: \$9,900,000	Funding source: Top-of-Pot allocation from the County's Proposition A Local Return Transit Program
	TERMS (if applicable): Fiscal Years 2026, 2027, and 2028	
	Explanation: Funding is for three Hollywood Bowl performance seasons 2025, 2026, and 2027. Each season will commence in June and conclude in September of each calendar year.	
PURPOSE OF REQUEST	Approval of the recommended actions continues funding for the Hollywood Bowl Park-and-Ride and Shuttle Program and authorizes the Director of Public Works to execute an agreement with the Los Angeles Philharmonic Association and contracts with independent bus operators and various municipal bus operators to continue the program for the 2025, 2026, and 2027 Hollywood Bowl seasons during scheduled Hollywood Bowl performances.	
BACKGROUND (include internal/external issues that may exist including any related motions)	Since 1974 the Board has approved public transportation services from outlying park-and-ride lots throughout the County and local shuttle lots to the Hollywood Bowl for performances.	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how:	

	The Hollywood Bowl Program includes park-and-ride lots that are distributed throughout Los Angeles County and include two lots in the unincorporated County communities of East Los Angeles and Willowbrook. These areas are transit dependent areas.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability by reducing the need for single occupancy and privately owned vehicles, which promotes health, clean air, and lessens the impact of cars on the environment.
DEPARTMENTAL CONTACTS	Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov

P:\TPPPUB\TRANSIT\REC TRANSIT\H_BOWL\2025\HB-CFS



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE
TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

May 20, 2025

IN REPLY PLEASE

REFER TO FILE: **TPP-5**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
APPROVE VARIOUS ACTIONS TO CONTINUE
THE HOLLYWOOD BOWL PARK-AND-RIDE AND SHUTTLE PROGRAM
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to enter into contracts with bus operators and the Los Angeles Philharmonic Association for funding and operation of the Hollywood Bowl Park-and-Ride and Shuttle Program to provide transportation services from park-and-ride lots and shuttle lots to the Hollywood Bowl for the 2025, 2026, and 2027 seasons.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of this project.
2. Authorize funding for the continuation of the Hollywood Bowl Park-and-Ride and Shuttle Program to provide transportation services for the 2025, 2026, and 2027 Hollywood Bowl performance seasons at an estimated annual cost of \$3,300,000 for an estimated total cost of \$9,900,000 for three seasons.
3. Authorize the Director of Public Works or his designee to execute an agreement with the Los Angeles Philharmonic Association for Public Works to administer the transportation contracts for the park-and-ride service and disburse a maximum of \$120,000 each season to the Los Angeles

Philharmonic Association to partially offset the Philharmonic's cost of transportation service from shuttle lots near the Hollywood Bowl for the 2025, 2026, and 2027 seasons.

4. Authorize the Director of Public Works or his designee to receive the Los Angeles Philharmonic Association's contribution for the 2025, 2026, and 2027 Hollywood Bowl performance seasons for transportation services from the park-and-ride lots estimated to be \$532,000 for each Hollywood Bowl performance season for transportation services from the park-and-ride lots.
5. Authorize the Director of Public Works or his designee to approve and execute any necessary amendments within the scope of work to the agreements with the Los Angeles Philharmonic Association.
6. Authorize the Director of Public Works or his designee to negotiate and award contracts for the 2025, 2026, and 2027 Hollywood Bowl performance seasons to independent bus operators through a solicitation for bids that are determined to be the most qualified, responsive, and responsible proposers for transportation to and from the park-and-ride lots for Hollywood Bowl events, and to approve and execute amendments to incorporate necessary changes within the scope of work.
7. Authorize the Director of Public Works or his designee to negotiate and award contracts with various municipal bus operators to provide service for the park-and-ride lots for the 2025, 2026, and 2027 Hollywood Bowl performance seasons and to approve and execute amendments to incorporate necessary changes within the scope of work.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to authorize funding for the Hollywood Bowl Park-and-Ride and Shuttle Program. It will also authorize the Director to execute an agreement with the Los Angeles Philharmonic Association, contracts with independent bus operators, and various municipal bus operators to continue the program for the 2025, 2026, and 2027 Hollywood Bowl performance seasons. This will support the continuation of the Hollywood Bowl Park-and-Ride and Shuttle Program. Patrons will benefit from having additional options to get to and from the Hollywood Bowl. Additionally, encouraging public transit options will reduce traffic congestion and improve community well-being.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by supporting multimodal transportation investments that improve safety and mobility, reduce traffic congestion, and reduce greenhouse gas emissions.

FISCAL IMPACT/FINANCING

The estimated cost of the program is \$9,900,000 with \$3,300,000 each for the 2025, 2026, and 2027 seasons. The budget for each season includes \$2,880,000 for the service from the park-and-ride lots, a \$120,000 contribution to the Philharmonic for the service from the local shuttle lots, and \$300,000 for added transportation services that may be requested by the County. Funding for each season of the service from the park-and-ride lots is provided by Metro, estimated at \$1,057,000; anticipated revenues from the fares of \$615,000; the County's estimated share of \$676,000; and the Philharmonic's 44 percent pro rata share estimated to be \$532,000. The County will contribute \$120,000 to the Philharmonic for the shuttle service from the local lots. The County may also fund additional transportation services up to \$300,000 annually at the request of a supervisorial district. The Philharmonic is responsible to pay any additional cost that exceeds the County's budget for each season.

The County's estimated obligation for each season of the program totals \$1,096,000 which will be financed from the Top-of-Pot and respective supervisorial districts' allocations from the County's Proposition A Local Return Transit Program and will be included in the Transit Operations Fund (CP6 – Services and Supplies) Fiscal Year 2025-26 Budget. Funding for Fiscal Years 2026-27 and 2027-28 will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Since 1974 the Board has approved public transportation services from outlying park-and-ride lots throughout the County and local shuttle lots to the Hollywood Bowl for performances. The program is highly successful in speedily and efficiently transporting Hollywood Bowl attendees to the special event center. Pursuant to the terms of the agreement with the Philharmonic, Public Works administers the program by providing public transportation service from park-and-ride lots located Countywide, while the Philharmonic operates public transportation service from four shuttle lots near the Hollywood Bowl. In addition, the Philharmonic continues its marketing campaign to promote the program and encourage the prepurchase of park-and-ride tickets.

As approved by the Board on January 8, 2014, the round-trip transportation fares for the park-and-ride lots will remain at \$7 per person, if prepurchased, and \$12 in cash when purchased at the lot. The fare for the local shuttle lots will remain at \$6 per person.

Pursuant to the Board's delegation to the Director the agreements will be negotiated and entered into with the most qualified, responsive, and responsible independent bus operators submitting bids for the park-and-ride lot service and will be approved as to form by County Counsel prior to submittal to the Director for signature.

The agreement with the Philharmonic will be in substantially similar form as in the prior seasons and will be approved as to form by County Counsel prior to execution.

The Philharmonic obtains approval from the property owners at each lot to operate the park-and-ride and/or shuttle services from their lots and pay for any lease fees. As in previous years, bus operators serving each lot provide the necessary liability insurance to hold harmless the property owners of the park-and-ride and shuttle lots; the Philharmonic; and the County, its special districts, elected officials, officers, agents, employees, and volunteers.

The 2025, 2026, and 2027 programs will operate between June and September of each year. The park-and-ride and shuttle lots may include, but are not limited to, the locations indicated on the enclosed list.

CONTRACTING PROCESS

The park-and-ride transportation service will be contracted on an open competitive bid basis. A notice of an invitation for bids will be sent to charter bus companies listed on the Federal Transit Administration Charter registration website, to appropriate County vendors, and will be placed on the Doing Business with the County website and the Do Business with Public Works website. Award of contracts by the Director will be made in accordance with County contracting protocols, to the most qualified, responsive, and responsible bidders who submit the lowest bid to perform service for each park-and-ride lot.

The Honorable Board of Supervisors
May 20, 2025
Page 5

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from the California Environmental Quality Act. Approval of the funding to provide passenger or commuter services is exempt from the California Environmental Quality Act pursuant to Section 21080(b)(10) of the California Public Resources Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

These actions provide for continuation of the current services.

CONCLUSION

Please return one adopted copy of this letter to Public Works, Transportation Planning and Programs Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:MER:pr

Enclosure

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors

PARK-AND-RIDE AND SHUTTLE LOT LOCATIONS

The park-and-ride and shuttle lots may include, but are not limited to, the following locations:

Park-and-Ride Lots

Lot 1	Sherman Oaks	Los Angeles Valley College 12901 Burbank Boulevard Valley Glen, CA 91401
Lot 2	Westwood	Parking Lot 36 11020 Kinross Avenue Los Angeles, CA 90024
Lot 3	Chatsworth	Chatsworth Metrolink Station 10046 Old Depot Road Chatsworth, CA 91311
Lot 4	Pasadena	Pasadena Public Parking Lot 240 Ramona Street Pasadena, CA 91107
Lot 5	El Monte	El Monte Bus Terminal 3357 Santa Anita Avenue El Monte, CA 91731
Lot 6	Torrance	Torrance Transit Center 465 Crenshaw Boulevard Torrance, CA 90503
Lot 7	Santa Monica	Santa Monica College Parking Structure 4 Santa Monica, CA 90405
Lot 8	East Los Angeles	East Los Angeles College Weingart Stadium Parking Lot 1301 Avenida Cesar Chavez Los Angeles, CA 91754

Lot 9 Lakewood	Lakewood Center Mall 23 Lakewood Boulevard Lakewood, CA 90712
Lot 10 Downey	Downey Metro Green Line Station South Parking Lot 12801 Lakewood Boulevard Downey, CA 90242
Lot 11 Culver City	West LA College 900 Overland Avenue Culver City, CA 90230
Lot 12 Arcadia	Arcadia Park 405 South Santa Anita Avenue Arcadia, CA 91003
Lot 13 Rowland Heights	Schabarum Regional Park 17250 Colima Road Rowland Heights, CA 91745
Lot 14 Willowbrook	Magic Johnson Park 905 East El Segundo Boulevard Los Angeles, CA 90059

Shuttle Lots

Burbank Metrolink	100 South Flower Street Lot E, Line 669 Burbank, CA 91502
Los Angeles Zoo Lot	5333 Zoo Drive Section "C" Los Angeles, CA 90024
Ovation Hollywood	6801 Hollywood Boulevard Los Angeles, CA 90028
Ventura Lot	10801 Ventura Boulevard Los Angeles, CA 91604

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025							
BOARD MEETING DATE	5/20/2025							
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th							
DEPARTMENT(S)	Public Works							
SUBJECT	Sale of Surplus Real Property in the City of Arcadia							
PROGRAM	N/A							
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:							
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.							
DEADLINES/ TIME CONSTRAINTS	N/A							
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$123,000</td><td>Funding source: Flood Control District Fund B07</td></tr> <tr> <td colspan="2">TERMS (if applicable): N/A</td></tr> <tr> <td colspan="2">Explanation: Joel Curtis Myrvold, Trustee of the Myrvold Trust dated January 16, 2015, deposited \$10,000 that will be applied to the final purchase price of \$123,000, which represents fair market value. The remaining balance of \$113,000 will be collected upon approval by the Board and it will be deposited into the Flood Control District Fund (B07, Revenue Source Code 9908-Sale of Capital Assets-Land).</td></tr> </table>		Total cost: \$123,000	Funding source: Flood Control District Fund B07	TERMS (if applicable): N/A		Explanation: Joel Curtis Myrvold, Trustee of the Myrvold Trust dated January 16, 2015, deposited \$10,000 that will be applied to the final purchase price of \$123,000, which represents fair market value. The remaining balance of \$113,000 will be collected upon approval by the Board and it will be deposited into the Flood Control District Fund (B07, Revenue Source Code 9908-Sale of Capital Assets-Land).	
Total cost: \$123,000	Funding source: Flood Control District Fund B07							
TERMS (if applicable): N/A								
Explanation: Joel Curtis Myrvold, Trustee of the Myrvold Trust dated January 16, 2015, deposited \$10,000 that will be applied to the final purchase price of \$123,000, which represents fair market value. The remaining balance of \$113,000 will be collected upon approval by the Board and it will be deposited into the Flood Control District Fund (B07, Revenue Source Code 9908-Sale of Capital Assets-Land).								
PURPOSE OF REQUEST	Mr. Myrvold requested to purchase Parcel 28EXF.15 related to the Santa Anita Wash for backyard purposes.							
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>In 1956, the Los Angeles County Flood Control District acquired fee title to Parcel 28 as part of the land needed for the Santa Anita Wash. Construction of the facility has been completed and the subject parcel lies outside the required right of way.</p> <p>This action will benefit the District by eliminating the need to maintain the property and reducing the District's expenses and potential liabilities.</p>							
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:							
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Priority No. 7: Sustainability–Revenues received from this transaction will help promote fiscal responsibility by providing accessible funds for the District's programs.							
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Luis Ramirez, Deputy Director, (626) 458-4008, luramire@pw.lacounty.gov							



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

May 20, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA
SALE OF SURPLUS REAL PROPERTY
FROM THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
TO JOEL CURTIS MYRVOLD, TRUSTEE OF
THE MYRVOLD TRUST DATED JANUARY 16, 2015
SANTA ANITA WASH, PARCEL 28EXF.15
IN THE CITY OF ARCADIA
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to sell Parcel 28EXF.15 related to the Santa Anita Wash, in the City of Arcadia, from the Los Angeles County Flood Control District to the adjacent property owner, Joel Curtis Myrvold, Trustee of the Myrvold Trust dated January 16, 2015.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Find that the fee interest in Parcel 28EXF.15 related to the Santa Anita Wash, in the City of Arcadia, is no longer required for the purposes of the Los Angeles County Flood Control District.

3. Find that Parcel 28EXF.15 related to the Santa Anita Wash, in the City of Arcadia, is exempt surplus land under the provisions of the Surplus Land Act.
4. Approve the project, which is the sale of Parcel 28EXF.15 related to the Santa Anita Wash, from the Los Angeles County Flood Control District to the adjacent property owner, Joel Curtis Myrvold, Trustee of the Myrvold Trust dated January 16, 2015.
5. Instruct the Chair of the Board of Supervisors to execute the Quitclaim Deed document and authorize delivery to Joel Curtis Myrvold, Trustee of the Myrvold Trust dated January 16, 2015.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the project is exempt from the California Environmental Quality Act (CEQA), the parcel is exempt surplus land under the provisions of the Surplus Land Act, and will allow the Los Angeles County Flood Control District to sell its surplus real property, Parcel 28EXF.15 related to the Santa Anita Wash located in the City of Arcadia, as shown on the map attached to the enclosed Quitclaim Deed document, to the adjacent property owner, Joel Curtis Myrvold, Trustee of the Myrvold Trust dated January 16, 2015, for \$123,000.

In 1956, the District acquired fee title to Parcel 28 as part of the land needed for the Santa Anita Wash. Construction of the facility has been completed and the subject parcel lies outside the required right of way.

Mr. Myrvold requested to purchase Parcel 28EXF.15 related to the Santa Anita Wash, measuring approximately 2,943 square feet, for backyard purposes.

This action will benefit the District by eliminating the need to maintain the property and reducing the District's expenses and potential liabilities.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by providing accessible funds for the District's programs, which will help promote fiscal responsibility.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Mr. Myrvold deposited \$10,000 that will be applied to the final purchase price of \$123,000, which represents fair market value. The remaining balance of \$113,000 will be collected upon approval by the Board of Supervisors and it will be deposited into the Flood Control District Fund (B07, Revenue Source Code 9908-Sale of Capital Assets-Land).

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to California Government Code, Section 65402, notification of the proposed sale was submitted to the City of Arcadia Planning & Zoning Department for its report as to conformance with the City's adopted General Plan. Since no comments were received within the 40-day period as stipulated in this section, it is conclusively deemed that the proposed sale is in conformance with the City's adopted General Plan.

Parcel 28EXF.15 is exempt surplus land as defined in the California Government Code, Section 54221. The parcel is exempt from the provisions of the Surplus Land Act because (1) it is being sold to the owner of contiguous land; (2) the parcel size is less than 5,000 square feet in area; and (3) is less than the minimum legal residential building lot size for the jurisdiction in which the parcel is located.

The proposed sale is authorized by Section 2, Subsection 13, of the Los Angeles County Flood Control Act. This section states the following: "The Los Angeles County Flood Control District is hereby declared to be a body corporate and politic, and has all the following powers...13. To lease, sell or dispose of any property (or any interest therein) whenever in the judgment of the board of supervisors of the property, or any interest therein or part thereof, is no longer required for the purposes of the district..."

The proposed sale is not considered adverse to the District and will not hinder the use of the Santa Anita Wash for possible transportation, utility, or recreational corridors. The Quitclaim Deed document does not transfer rights to any oil, gas, petroleum, or other hydrocarbon and minerals.

The enclosed Quitclaim Deed document has been approved by County Counsel as to form and it will be recorded.

ENVIRONMENTAL DOCUMENTATION

This project, which is the sale of the District's surplus real property, is exempt from CEQA. The sale of surplus government property is within a class of projects that has been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15312 (a) and (b)(1) of the CEQA Guidelines and Class 12(a) and (b)(1) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The subject property does not have significant values for wildlife habitat or other environmental purposes and is incapable of independent development. In addition, based on the proposed project records, it will comply with all applicable regulations; it is not in a sensitive environment; there are no cumulative impacts, unusual circumstances, damage to scenic highways, or listings on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5; or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This transaction will eliminate the need to maintain the property and reduce the District's expenses and potential liabilities.

The Honorable Board of Supervisors
May 20, 2025
Page 5

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:GE:st

Enclosure

c: Auditor-Controller (Accounting Division-Asset Management)
Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors

ORIGINAL

WHEN RECORDED MAIL THIS
DOCUMENT AND TAX STATEMENT TO:

Joel Curtis Myrvold
905 Magnis Street
Arcadia, CA 91006

Documentary Transfer Tax is \$ _____
() computed on full value of property conveyed, or
() computed on full value less value of liens and
encumbrances remaining at time of sale

LOS ANGELES COUNTY FLOOD CONTROL DISTRICT

By _____

Space Above This Line Reserved for Recorder's Use

**Assessor's Identification Number:
5791-010-911 (Portion)**

Exempt from fee per GC 27388.1(a)(2) and 27388.2(b); recorded in
connection with a transfer subject to the imposition of documentary
transfer tax (DTT).

QUITCLAIM DEED

For a valuable consideration, receipt of which is hereby acknowledged, the LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, a body corporate and politic, does hereby remise, release, and forever quitclaim to JOEL CURTIS MYRVOLD, TRUSTEE OF THE MYRVOLD TRUST DATED JANUARY 16, 2015, all its right, title, and interest in and to the real property in the City of Arcadia, County of Los Angeles, State of California, described in Exhibit A and shown on and delineated on Exhibit B, both of which are attached hereto and by this reference made a part hereof.

EXCEPTING AND RESERVING all oil, gas, petroleum, and other hydrocarbons and minerals, but without right of entry to the surface of said land.

Dated _____

LOS ANGELES COUNTY FLOOD CONTROL DISTRICT,
a body corporate and politic

By _____
Chair, Board of Supervisors of the
Los Angeles County Flood Control District

(LACFCD-SEAL)

ATTEST:

EDWARD YEN, Executive Officer
of the Board of Supervisors
of the County of Los Angeles

By _____
Deputy

SANTA ANITA WASH 28EXF.15	
36-RW10.1	
S.D. 5	M2421002
Project ID No. MPR0001139	

P: CONF: DZQCLACFCDTOMYRVOLDSANTAANITAWASH 28EXF FNL 121824

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) ss.
COUNTY OF LOS ANGELES)

On January 6, 1987, the Board of Supervisors for the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts adopted a resolution pursuant to Section 25103 of the Government Code that authorized the use of facsimile signatures of the Chair of the Board on all papers, documents, or instruments requiring the Chair's signature.

The undersigned hereby certifies that on this ____ day of _____, 20____, the facsimile signature of _____, Chair of the Board of Supervisors of the LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, was affixed hereto as the official execution of this document. The undersigned further certifies that on this date a copy of the document was delivered to the Chair of the Board of Supervisors of the LOS ANGELES COUNTY FLOOD CONTROL DISTRICT.

In witness whereof, I have also hereunto set my hand and affixed my official seal the day and year above written.

EDWARD YEN, Executive Officer
of the Board of Supervisors
of the County of Los Angeles

By _____
Deputy

(LACFCD-SEAL)

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By *[Signature]* Deputy

APPROVED as to title and execution,

_____, 20____.

LOS ANGELES COUNTY PUBLIC WORKS
Survey/Mapping & Property Management Division

Supervising Title Examiner

By _____

EXHIBIT A

SANTA ANITA WASH 28EXF.15
36-RW10.1
A.I.N. 5791-010-911 (Portion)
I.M. 144-277
S.D. 5
M2421002

LEGAL DESCRIPTION

PARCEL NO. 28EXF.15 (Quitclaim of a portion of fee):

That portion of that certain parcel of land in Lot 130, Arcadia Acreage Tract, as shown on map recorded in Book 10, page 18, of Maps, in the office of the Registrar-Recorder/County Clerk of the County of Los Angeles, described in deed to Los Angeles County Flood Control District, recorded on March 28, 1956, as Document No. 3872, in Book 50720, page 371, of Official Records, in the office of said Registrar-Recorder/County Clerk, within the following described boundaries:

Beginning at the most westerly southwesterly corner of Lot 43, Tract No. 16091, as shown on map recorded in Book 358, pages 1, 2, and 3, of said Maps; thence westerly, along a line parallel with the northerly line of said Lot 43 to a line parallel with and 33 feet westerly, measured at right angles, from the westerly line of said last-mentioned lot; thence northerly, along said last-mentioned parallel line to the westerly prolongation of said northerly line; thence easterly, along said westerly prolongation to the northwesterly corner of said last-mentioned lot; thence southerly, along said westerly line to the point of beginning.

Containing: 2,943± square feet.



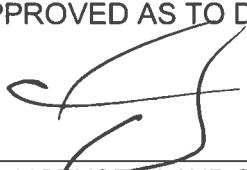
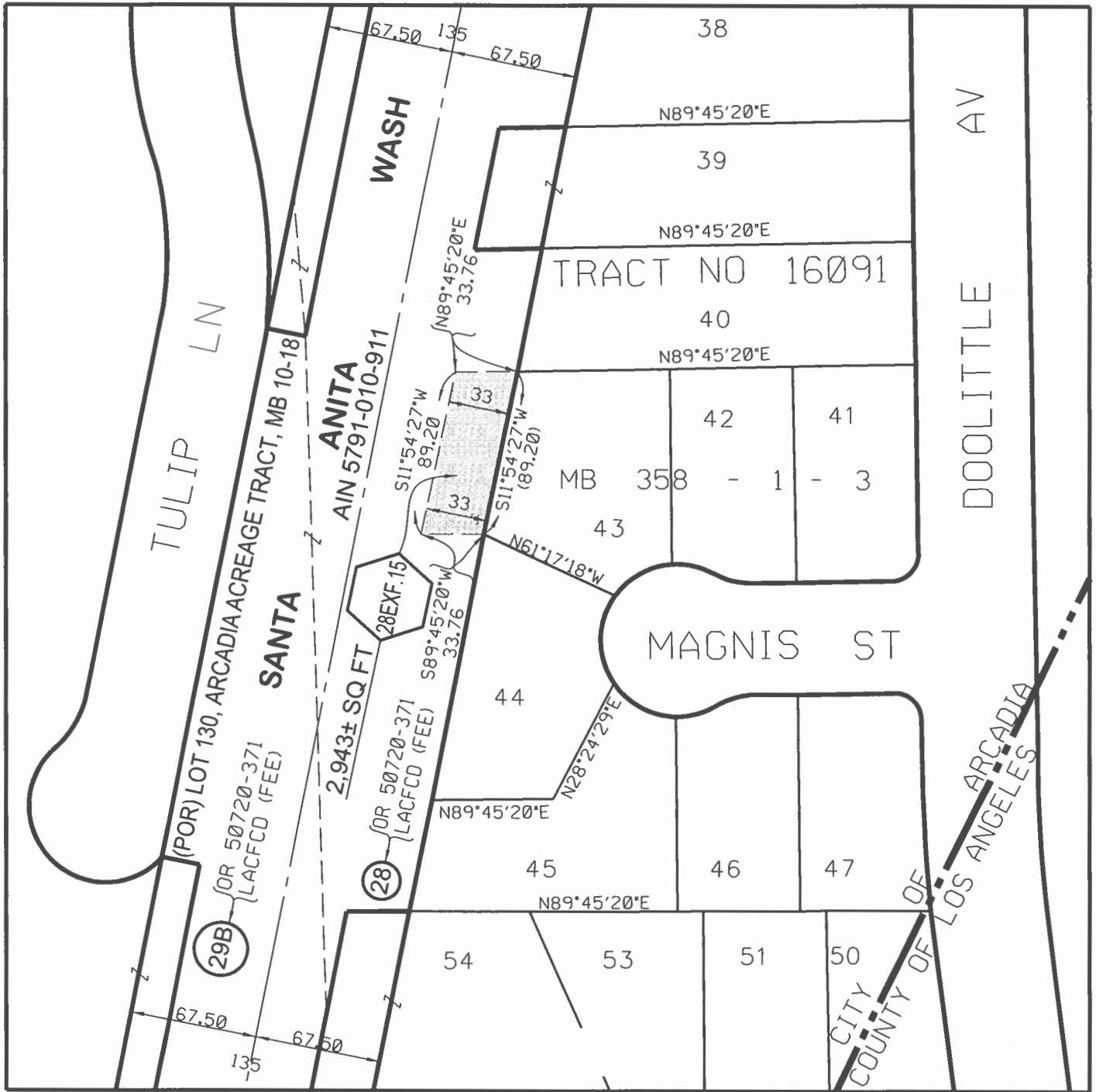
APPROVED AS TO DESCRIPTION	
By	
	LICENSED LAND SURVEYOR Los Angeles County Public Works
Dated	<u>October 8, 2024</u>

EXHIBIT B



BY: _____

LICENSED SURVEYOR

DATE

10-08-24

SCALE: 1" = 80'

DIMENSIONS ARE IN FEET
() DENOTES RECORD DIMENSIONS

A TORRES 10-01-24

SANTA ANITA WASH

REFERENCE 36-RW 10.1
(A.I.N. 5791-010-911)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025		
BOARD MEETING DATE	5/20/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works, Health Services, Mental Health		
SUBJECT	CP Harbor-UCLA Medical Center Replacement Program, Approve Construction Change Orders		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	Construction on the change order work needs to commence in May 2025 to avoid delays in completion and operation of the Harbor-UCLA Medical Center (H-UCLA MC) Replacement Program Outpatient/Support Building and Central Utility Plant.		
COST & FUNDING	Total cost: \$11,867,845	Funding source: Project is debt-financed through short-term Notes, long-term Bonds, or a combination of both types of financing mechanisms. These change orders are within the Board approved Project budget \$1,806,000,000.	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	Public Works is seeking Board approval to execute two construction change orders with Hensel Phelps Construction Company for a combined total not-to-exceed amount of \$11,867,845.		
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>On February 8, 2022, the Board approved a total project budget of \$1,695,000,000 and a Design-Build Agreement with Hensel Phelps. On March 1, 2022; June 14, 2022; February 6, 2024; April 23, 2024; October 22, 2024; and December 17, 2024; the Board approved a total of 19 construction change orders with a combined total not-to-exceed value of \$50,773,500 and funded within the Board-approved project budget. On June 25, 2024, and January 21, 2025, the Board approved the revised project budget of \$1,755,000,000 and \$1,806,000,000, respectively. Design and construction of the H-UCLA MC Replacement Program is ongoing and on schedule to be completed by August 2027.</p> <p>For this Board letter, the first proposed change order will complete the telecommunication ductbank between the new buildings in the Replacement Program and existing buildings to remain to provide required redundancy. The second change order will provide a new utility ductbank between the new California Department of Health Care Access and Information compliant Central Utility Plant and the existing Surgery/Emergency Building as required to meet the Senate Bill 1953 requirements.</p>		
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The project will ensure that medical and mental health services continue to be provided to a community that has been historically underserved.		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: These recommendations support Board Priority No. 2 - Health Integration/Alliance for Health Integration by consolidating all inpatient and outpatient clinical and mental health services on the H-UCLA MC.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

May 20, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
HARBOR-UCLA MEDICAL CENTER
REPLACEMENT PROGRAM
APPROVE CONSTRUCTION CHANGE ORDERS
CAPITAL PROJECT NO. 67965
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 2)
(4-VOTES)**

SUBJECT

Public Works is seeking Board approval to execute two construction change orders with Hensel Phelps Construction Company for the Harbor-UCLA Medical Center Replacement Program.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the scope of work to be carried out by the proposed change orders is within the scope of the environmental impacts analyzed in the previously certified Final Environmental Impact Report and subsequent Addenda Nos. 1, 2, and 3 for the Harbor-UCLA Medical Center Campus Master Plan.
2. Approve and authorize the Director of Public Works or his designee to finalize negotiations and execute a change order with Hensel Phelps Construction Company, for a not-to-exceed amount of \$1,545,500, to design and construct a low-voltage ductbank between the existing hospital tower, Outpatient/Support Building, Inpatient Tower, and Building N-25.

3. Approve and authorize the Director of Public Works or his designee to finalize negotiations and execute a change order with Hensel Phelps Construction Company, for a not-to-exceed amount of \$10,322,345, to design and construct the utility ductbank between the new Central Utility Plant and the existing Surgery/Emergency Building.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to seek Board approval to find that the scope of work in the proposed change orders is within the scope of the impacts analyzed in the County's previously certified Final Environmental Impact Report (FEIR) and subsequent Addenda Nos. 1, 2, and 3; and authorize Public Works to execute two change orders, for a combined total not-to-exceed amount of \$11,867,845, within the Board-approved project budget of \$1,806,000,000, with Hensel Phelps Construction Company.

Background

Senate Bill 1953 mandates that all California General Acute-Care Hospitals meet structural and nonstructural seismic strengthening requirements by January 1, 2030. The previously approved Harbor-UCLA Medical Center Replacement Program will not only bring the hospital into compliance with the mandate, but also consolidate inpatient and outpatient services into new buildings that optimize operational effectiveness, reduce operation and maintenance costs, provide outpatient facilities that accommodate planned patient visits, implement sustainability, and create a campus designed for the wellbeing of patients and staff.

The program includes construction of an Outpatient/Support Building, which comprises of 233 exam rooms that are distributed across three floors of space. The clinics are arrayed throughout the floors to promote an integrated care model that meets patients' complex care needs. The program also consists of construction of an Inpatient Tower Building with 347 inpatient beds, new psychiatric emergency department, and permanent rooftop helistop. The current hospital is licensed at 453 beds and runs an average daily census of 312 patients, which has increased steadily over the past four years. The industry standard is to estimate census at 85 percent of licensed bed capacity, using this calculation, the proposed licensed capacity of 347 beds is necessary to meet patient demand.

Additionally, the program comprises construction of a 1,500-stall above-grade parking structure; a new Central Utility Plant to serve new buildings under the jurisdiction of the California Department of Health Care Access and Information (HCAI); a new Support

Services Building for the campus Information Technology and Facilities staff; a new Regional Laboratory; and related make-ready work, such as several new surface parking lots, a 66-kilovolt electrical substation, a 12-kilovolt electrical building, and tenant improvements.

On February 8, 2022, the Board approved a total project budget of \$1,695,000,000 for the project. The budget included a stipulated sum Design-Build contract with Hensel Phelps for a maximum not-to-exceed contract sum of \$1,238,179,000; inclusive of a \$1,112,179,000 stipulated sum contract plus a \$30,000,000 Design Completion Allowance; and a \$96,000,000 Medical Equipment Allowance. The Board also delegated authority to the Director of Public Works or his designee to approve change orders for a maximum of \$750,000 subject to the limits that the aggregate amount of all such delegated authority change orders does not exceed 25 percent of the original contract amount as set forth in Public Contract Code Section 20145.

On June 25, 2024, the Board approved the revised budget of \$1,755,000,000, an increase of \$60,000,000 from the previous Board-approved amount of \$1,695,000,000, to address required design and jurisdictional changes, unforeseen conditions, and issues related to the Design Builder's Criteria Documents interpretation. On January 21, 2025, the Board approved the revised project budget of \$1,806,000,000, an increase of \$51,000,000 from the previous Board-approved amount of \$1,755,000,000, to address additional make-ready project cost and scope increases, soft costs, and future unforeseen conditions.

Between March 2022 and December 2024, the Board approved the execution of a total of 19 change orders for a total not-to-exceed amount of \$50,993,500 to Hensel Phelps. These change orders were within the Board-approved budget for various scopes of work, but exceeded Public Works delegated authority of \$750,000.

Construction is 43 percent complete. The Support Services Building and the parking structure are complete. Construction of the Outpatient/Support Building, Inpatient Tower, Regional Laboratory, and Central Utility Plant began in July 2023, June 2024, August 2024, and November 2024, respectively. All buildings are scheduled to be completed by August 2027.

Proposed Change Orders

The recommended actions would approve the following two construction change orders with Hensel Phelps, which exceed Public Works delegated authority of \$750,000 but are within the Board-approved project budget of \$1,806,000,000.

Low-Voltage Ductbank Between the Existing Hospital Tower and Building N-25: The proposed change order is for a \$1,545,500 not-to-exceed amount, to design and construct a low-voltage ductbank for telecommunications between the new buildings in the Replacement Program and existing buildings to remain operational after program completion. Specifically, this ductbank will connect the data center at the existing N-25 Building to the new data centers at the Inpatient Tower and Support Services Building to provide redundancy and diversity, ensuring that connectivity is maintained in case one of the pathways is damaged or severed. This proposed change order would be funded with the construction contingency.

Utility Ductbank Between New Central Utility Plant and Surgery/Emergency Building: The proposed change order is for a \$10,322,345 not-to-exceed amount, to connect the existing Surgery Emergency (S/E) Building utilities to the New Central Utility Plant (CUP). The existing mechanical, hydronic, domestic and fire water, and medical gas lines between the existing CUP and the S/E Building will be intercepted and connected to the new CUP via a new underground ductbank, including vaults, plumbing lines, isolation valves, and ducts. This new infrastructure is needed to support the S/E building from the new HCAI compliant CUP. The existing CUP will remain, but as it will not meet HCAI compliance requirements after 2030, it will only serve the buildings outside of HCAI jurisdiction. This proposed change order will transfer scope, which was previously planned as make-ready work to be carried out through Job Order Contracts, to the Hensel Phelps scope of work. Through the course of design, the new CUP was shifted to a central location within the construction site to improve site circulation and efficiency of the utility services. Transferring this scope to Hensel Phelps will allow it to complete the additional work concurrent with its base contract work in this area and minimize the need to work and coordinate with another contractor within the same construction site.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal A, Healthy Individuals and Families, Strategy ii, Improve Health Outcomes by promoting comprehensive and inclusive care through investments in public healthcare infrastructure that enhances the quality and delivery of healthcare services to Los Angeles County residents; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by evaluating our current capital projects and identifying the need to replace or modernize legacy/obsolete infrastructure.

FISCAL IMPACT/FINANCING

Approval of the recommended actions would allow Public Works to issue change orders to Hensel Phelps for a total not-to-exceed amount of \$11,867,845. Public Works has reviewed the change orders and finds their value to be in line with the cost of the work included in the project budget. There is sufficient funding in the \$1,806,000,000 project budget approved by the Board on January 21, 2025, to cover the cost of the proposed change orders. The Enclosure reflects the reallocation of funding for these proposed change orders within the approved project budget.

There is no net County cost impact associated with the recommended actions.

Operating Budget Impact

Following completion of the project, the Department of Health Services would request and fund annual ongoing maintenance and operational costs, as needed, with departmental resources in future budget phases.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Section 20137 of the Public Contract Code allows the Board, with a four-fifths vote, to authorize an individual change order to a construction contract that is 10 percent or less of the original contract amount without having to obtain bids for the work. Each of the two proposed change orders are less than 10 percent of the original contract sum and are, therefore, within the statutory threshold.

In accordance with the Board's Civic Art Policy amended on August 4, 2020, the project budget includes a \$2,000,000 Civic Art Allocation, which is greater than the \$1,000,000 maximum required by the Board's policy. The \$2,000,000 Civic Art Allocation will not be impacted by the proposed budget increase.

On December 20, 2016, the Board adopted a new Leadership in Energy and Environmental Development (LEED) policy requiring all new County buildings greater than 10,000 square feet in size to achieve LEED Gold certification. In accordance with this policy, the new buildings are being designed and constructed to achieve LEED Gold Certification with the exception of the parking structure because the United States Green Building Council no longer provides LEED certificates for parking structures. Additionally, the program will continue to support the Board's Policy for Green Building/Sustainable Design Program by recycling disposable material, incorporating energy efficient products during construction, and incorporating native, drought tolerant landscaping.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are within the scope of the impacts analyzed in the FEIR, certified by the Board of Supervisors on December 16, 2016, and subsequent Addenda Nos. 1, 2, and 3 approved by the Board on November 10, 2020; November 10, 2020; and February 8, 2022, respectively, and there have been no changes to the project or to the circumstances under which it will be undertaken that require further review or findings under California Environmental Quality Act. The proposed activities included in the change orders, which include the design and construction of a new low-voltage ductbank and new utility ductbank between the CUP and existing S/E Building are within the scope of impacts analyzed in the FEIR and certified Addendum No. 3. The Mitigation Monitoring and Reporting Program, Environmental Findings of Fact, and Statement of Overriding Considerations adopted at the time of FEIR certification will continue to apply.

The location of the documents, including the certified FEIR and related environmental documents, and other materials constituting the record of the proceedings upon which the Board's decision is based in this matter is with Public Works, Project Management Division I, 900 South Fremont Avenue, Fifth Floor, Alhambra, CA 91803. The previously certified FEIR and Addenda are available at the location above and can also be viewed online at <https://pw.lacounty.gov/harbor-ucla-rp/>.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Determination with the Registrar-Recorder/County Clerk and the State Clearinghouse in the Office of Land Use and Climate Innovation in accordance with Section 21152 (a) of the California Public Resources Code and will post the notice to its website pursuant to Section 21092.2.

CONTRACTING PROCESS

To date, Public Works has executed 27 allowance reallocation contract amendments for a total not-to-exceed amount of \$65,479,851. Additionally, Public Works has executed 148 change orders under delegated change order authority for a total not-to-exceed amount of \$24,167,096. Of the \$41,971,437 in change orders approved in the five previous Board letters, \$13,391,290 is still pending execution and \$5,326,129 was unused due to change order negotiations. The Enclosure contingency has been updated to reflect these successful negotiations.

The proposed two change orders for \$1,545,500 and \$10,322,345 not-to-exceed amounts represent 0.12 and 0.83 percent, respectively, of the original maximum contract sum of \$1,238,179,000. When executed, the change orders will increase the contract sum to \$1,219,630,288, and the maximum contract sum to \$1,280,150,437.

The Honorable Board of Supervisors
May 20, 2025
Page 7

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended change orders are within the Design Builders limits of work and will not result in any additional impacts to the current services on the Harbor-UCLA Medical Center Campus.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:HA:jc

Enc.

c: Arts and Culture (Civic Art Division)
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office, Board of Supervisors
Health Services (Capital Projects Division)
Mental Health

**CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
HARBOR-UCLA MEDICAL CENTER
REPLACEMENT PROGRAM
APPROVE CONSTRUCTION CHANGE ORDERS
CAPITAL PROJECT NO. 67965
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 2)
(4-VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	Scheduled Completion Date
Scoping Documents	June 2021*
Design-Build Award	February 2022*
Jurisdictional Approvals	Various
Substantial Completion-Parking Structure A	June 2024*
Substantial Completion-Outpatient/Support Building	June 2026
Substantial Completion-Central Plant	May 2027
Substantial Completion-Inpatient Tower	August 2027
Project Acceptance	December 2027

*Completed Activity

II. PROJECT BUDGET SUMMARY

Project Budget Category	Board Approved Budget	Current Changes Under Delegated Authority	Impact of this Action	Revised Project Budget
Design-Build Construction	\$1,233,254,296	\$ (232,718)	\$ 11,867,845	\$1,244,889,423
Make-Ready Construction	\$ 137,907,872	\$	\$(10,322,345)	\$ 127,585,527
Change Order Contingency	\$ 121,490,082	\$ 1,173,251	\$(1,545,500)	\$ 121,117,833
Civic Arts	\$ 2,000,000			\$ 2,000,000
Stipend	\$ 1,000,000			\$ 1,000,000
Medical Equipment Allowance	\$ 49,479,975	\$ 276,086		\$ 49,756,061
Design Completion Allowance	\$ 11,980,707	\$(1,216,619)		\$ 10,764,088
Plans and Specifications	\$ 54,000,000			\$ 54,000,000
Consultant Services	\$ 138,266,068			\$ 138,266,068
Miscellaneous Expenditures	\$ 1,650,000			\$ 1,650,000
Jurisdictional Review/ Plan Check/Permits	\$ 24,181,000			\$ 24,181,000
County Services	\$ 30,790,000			\$ 30,790,000
TOTAL	\$1,806,000,000	\$ 0	\$ 0	\$1,806,000,000

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025	
BOARD MEETING DATE	5/20/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Regional Planning	
SUBJECT	Contract Approval for Significant Ecological Areas Study and CEQA Analysis for Conservation and Natural Resources Element Update	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$379,905	Funding source: Net County Cost/General Fund/Dept FY 24-25 Budget
	TERMS (if applicable): 2 Years	
	Explanation:	
PURPOSE OF REQUEST	Contract approval	
BACKGROUND (include internal/external issues that may exist including any related motions)	For Significant Ecological Areas Study and CEQA Analysis for Conservation and Natural Resources Element Update	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Joseph Horvath, Administrative Deputy, Regional Planning 213-974-6533, jhorvath@planning.lacounty.gov	

LOS ANGELES COUNTY DEPARTMENT OF REGIONAL PLANNING

AMY J. BODEK, AICP
Director,
Regional Planning

DAVID DE GRAZIA
Deputy Director,
Current Planning

DENNIS SLAVIN
Chief Deputy Director,
Regional Planning

SHARON GUIDRY
Deputy Director,
Land Use Regulation

CONNIE CHUNG, AICP
Deputy Director,
Advance Planning

JOSEPH HORVATH
Administrative Deputy,
Administration

May 20, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

AWARD CONTRACT FOR SIGNIFICANT ECOLOGICAL AREAS STUDY AND CEQA ANALYSIS (ALL FIVE DISTRICTS) (3 VOTES)

SUBJECT

Award contract to the Resource Conservation District of the Santa Monica Mountains (Contractor) to prepare the Significant Ecological Areas Study and California Environmental Quality Act (CEQA) Analysis for Conservation and Natural Resources Element Update.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract is exempt from the CEQA, pursuant to Section 15378 (b) (4) of the CEQA Guidelines;
2. Approve and instruct the Chair to sign the attached two-year contract with the Contractor, effective the day after your Board of Supervisors' (Board) approval, with two six-month renewal options, at a maximum contract sum (MCS) of \$379,905; and
3. Delegate Authority to the Director of Regional Planning (Director) or her designee to approve and execute amendments to incorporate necessary changes to the contract that do not significantly affect the scope of work, exceed the MCS of \$379,905, or change the term of the contract; and to suspend work if, in the opinion of the Director, it is in the best interest of the County of Los Angeles (County) to do so.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

520 West Temple Street, Los Angeles, CA 90012 • 213-974-6411 • TDD: 213-617-2292

   @LACDRP • planning.lacounty.gov

Senate Bill 1425 (Stern) and Assembly Bill 1889 (Friedman) mandate updates to local General Plans in California, focusing on open space access, climate resilience, and wildlife habitat. Specifically, the County is updating the Open Space and Conservation Element (CNR Element) of the General Plan to address these issues. The update will include an update study on Significant Ecological Areas (SEA), tracking newly listed threatened or endangered species, evaluating resource sensitivities, and considering climate impacts and wildlife connectivity. The update process also includes reviewing the effectiveness of SEA boundaries and incorporating new scientific data. Additionally, the County will prepare an environmental analysis to assess the impacts of the SEA update and its alignment with the CEQA requirements.

Implementation of Strategic Plan Goals

This contract supports the County's 2024-2030 Strategic Plan North Star - Foster Vibrant and Resilient Communities, Focus Area Goal – Sustainability because this project will enhance the preservation of ecological areas in the County, address wildlife movement challenges, and ensure that the County's development aligns with its environmental and sustainability goals.

FISCAL IMPACT/FINANCING

The MCS of the contract is \$379,905, which is based on the work outlined in the Statement of Work and the price quote from the Contractor. The project is Net County Cost funded through the Department's Fiscal Year 2024-2025 Operating Budget.

This contract does not include provisions for Cost-of-Living Adjustments throughout its term.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contract (Attachment I) will become effective the day after Board approval and will continue for an initial term of two-year. At the end of the initial term, the contract may be extended for two one-year renewal options for a total of four years.

The contract contains all the latest applicable Board mandated provisions, including those pertaining to consideration of hiring qualified County employees targeted for layoffs, contractor responsibility and debarment, Child Support program, GAIN/GROW participants, Safely Surrendered Baby Law, and the provisions of Paid Jury Service time for the Contractor's employees.

This contract is a non-Prop A contract because it is short-term, highly specialized, and cannot be performed by County employees. Consequently, there are no departmental employee relations issues, and the contract will not result in a reduction of County services. The award of this Contract will not result in the displacement of any County employees. Furthermore, Department of Regional Planning (DRP) evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to this Agreement.

The Contractor was selected without regard to race, creed, gender, or color. DRP will not require the Contractor to perform services that exceed the Board-approved contract sum, scope of work, or contract term.

County Counsel has approved the contract as to form.

ENVIRONMENTAL DOCUMENTATION

The services provided through this contract will not have an effect on the environment and therefore, this contract is exempt from CEQA, pursuant to Section 15378 (b) (4) of the CEQA Guidelines.

CONTRACTING PROCESS

Union Notification

Consistent with the provisions of the Memorandums of Understanding between the County and the unions, Service Employees International Union Local 721 and California Association of Professional Employees were consulted prior to the release of the Request for Proposals (RFP). They had no objections with the solicitation.

Solicitation Outreach

The Department of Regional Planning initiated a competitive RFP process to solicit the services from qualified consultants. The RFP was released on November 19, 2024, via the County's WebVen system and posted on DRP website. The RFP was also advertised on the American Planning Association website to reach out to high quality planning and environmental professionals who might be interested in the project.

Proposal Evaluation

Five proposals were received by the January 5, 2025, deadline and were reviewed for completeness to determine whether they met the minimum requirements. All proposals passed the initial screening and met the minimum requirements.

A four-member evaluation committee was formed to evaluate the proposal. The committee was comprised of representatives from DRP and the County of Los Angeles Department of Parks and Recreation. The committee members objectively evaluated the proposals submitted by the following vendors:

1. Aspen Environmental Group
2. Dudek
3. Psomas
4. Resource Conservation District of the Santa Monica Mountains (Contractor)
5. Sapphos Environmental Inc.

Using the County approved Informed Averaging Method, the committee evaluated the proposals according to the evaluation criteria outlined in the RFP and took into consideration team qualifications, project management, and methodologies. References and the project cost were factored in calculating the final score. Contractor has ranked first based on the combined score of the business and cost proposals.

DEBRIEFING

In March 2025, the DRP notified the vendors who were not selected for the contract award and offered debriefing meetings to provide constructive feedback to improve their competitiveness in bidding future County contracts. Debriefing meetings were conducted for all non-selected consultants, and they were satisfied with the debriefing and did not continue with the protest process.

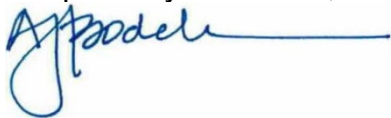
IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will not result in the displacement of any County employees. Upon the Board approval of this contract, DRP will commence the project.

CONCLUSION

If you have any questions, please contact Joseph Horvath at (213) 974-6533 or via email at jhorvath@planning.lacounty.gov.

Respectfully submitted,



AMY J. BODEK, AICP
Director of Regional Planning

AJB:JH:EY:ap

Attachment

1. Contract

c: Executive Office, Board of Supervisors
Chief Executive Office (David Korsak)
County Counsel

ATTACHMENT

April 30, 2025

**AWARD CONTRACT FOR
SIGNIFICANT ECOLOGICAL AREAS STUDY AND CEQA ANALYSIS
(ALL FIVE DISTRICTS) (3 VOTES)**

This Board letter has a large attachment.

Click on link to access:

[Item 20 - RP - Ecological Areas Study and CEQA Analysis.pdf](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	5/7/2025		
BOARD MEETING DATE	6/24/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Amend Ordinance on the Annual Garbage Collection and Disposal Service Fee Athens/Woodcrest/Olivita Garbage Disposal District (GDD)		
PROGRAM	Athens/Woodcrest/Olivita GDD		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable		
DEADLINES/ TIME CONSTRAINTS	The Executive Office needs to update the County Code and file a copy of the approved Annual Garbage Collection and Disposal Service Fee Increase Report, Fiscal Year (FY) 2025-26, for Athens/Woodcrest/Olivita GDD with the Auditor-Controller by July 15, 2025, in order to include the new service fee in the FY 2025-26 property tax bill.		
COST & FUNDING	Total cost: \$5,168,000 for FY25-26		Funding source: The annual Athens/Woodcrest/Olivita GDD Garbage Collection and Disposal Service Fee is collected from each parcel of land within the District through the annual property tax bill.
	TERMS (if applicable):		
	Explanation:		
PURPOSE OF REQUEST	The purpose of this request is to allow Public Works to maintain sufficient funds to pay for the Districts' waste-hauling contracts and operating costs.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The proposed increase in the garbage collection and disposal service fee and continued collection of this service fee on the annual tax roll will allow Public Works to maintain sufficient funds to pay for and continue providing uninterrupted solid waste collection and management services to the residential, multifamily, and commercial customers within the District.		
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The Athens/Woodcrest/Olivita GDD garbage collection and disposal service fee pays for waste collection contracts that provide essential services to all County unincorporated communities including disadvantaged communities. Public Works outreach was focused on eliminating barriers to communication for marginalized and vulnerable groups, partnering with local organizations, and using clear, accessible communication.		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability, by supporting illegal dumping removal and Senate Bill 1383 organic waste collection services requirements.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Cid Tesoro, Deputy Director, (626) 458-4016, cell (626) 672-7436, ctesoro@pw.lacounty.gov .		

EKT:ak

04/02/25



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

June 24, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**PUBLIC HEARING
ENVIRONMENTAL SERVICES CORE SERVICE AREA
AMEND ORDINANCE ON THE
ANNUAL GARBAGE COLLECTION AND DISPOSAL SERVICE FEE
ATHENS/WOODCREST/OLIVITA GARBAGE DISPOSAL DISTRICT
(SUPERVISORIAL DISTRICT 2)
(4 VOTES)**

SUBJECT

Public Works is seeking Board approval to amend Part 1 of Chapter 20.90 of the Los Angeles County Code for a series of increases to the Annual Garbage Collection and Disposal Service Fee for the Athens/Woodcrest/Olivita Garbage Disposal District beginning in Fiscal Year 2025-26 and to adopt the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 for the continued collection of the Annual Garbage and Disposal Service Fee in the Athens/Woodcrest/Olivita Garbage Disposal District on the property tax roll for the upcoming fiscal year.

IT IS RECOMMENDED THAT THE BOARD, ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY ATHENS/WOODCREST/OLIVITA GARBAGE DISPOSAL DISTRICT, AFTER THE PUBLIC HEARING:

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Consider all objections or protests to the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26, and the proposed series of increases

to the Annual Garbage Collection and Disposal Service Fee, beginning in Fiscal Year 2025-26 for the Athens/Woodcrest/Olivita Garbage Disposal District from \$192 to:

- a. \$225 per refuse unit for Fiscal Year 2025-26;
 - b. \$281 per refuse unit for Fiscal Year 2026-27;
 - c. \$318 per refuse unit for Fiscal Year 2027-28;
 - d. \$355 per refuse unit for Fiscal Year 2028-29; and
 - e. \$392 per refuse unit, beginning in Fiscal Year 2029-30.
3. To the extent that no majority protest exists against the proposed series of increases to the Annual Garbage Collection and Disposal Fee for the Athens/Woodcrest/Olivita Garbage Disposal District and the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26:
 - a. Introduce, waive reading, and adopt by a two-thirds vote the proposed ordinance amending Part 1 of Chapter 20.90 of the Los Angeles County Code to allow a series of incremental increases to the Annual Garbage Collection and Disposal Service Fee for the Athens/Woodcrest/Olivita Garbage Disposal District beginning in Fiscal Year 2025-26.
 - b. Adopt the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 for the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 to provide for such fee to be collected on the property tax roll for the upcoming fiscal year.
 - c. Instruct the Executive Officer of the Board to file with the Auditor-Controller a copy of the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 for the Athens/Woodcrest/Olivita Garbage Disposal District, with a signed statement by the Executive Officer that the Report has been adopted by the Board.
 - d. Instruct the Auditor-Controller, upon receipt of the copy of the adopted Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 for the Athens/Woodcrest/Olivita Garbage Disposal District from the Executive Office of the Board, to enter the amounts of the charges against the respective lots or parcels of land as they appear on the current property tax roll.
4. If a majority protest against the proposed series of increases, refer the protested item back to Public Works.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and adopt the proposed Ordinance (Enclosure B) to allow yearly incremental increases to the Annual Garbage Collection and Disposal Service Fee for the Athens/Woodcrest/Olivita Garbage Disposal District (GDD) from \$192 per refuse unit to \$225 for Fiscal Year 2025-26, \$281 for Fiscal Year 2026-27, \$318 for Fiscal Year 2027-28, \$355 for Fiscal Year 2028-29, and \$392 beginning in Fiscal Year 2029-30. Collection of the service fee on the property tax roll remains the most cost-effective mechanism for the billing and accounting of these fees.

The Annual Garbage Collection and Disposal Service Fee is collected to fund the administration and operation of the GDD, including but not limited to, paying a contracted waste hauler to collect, transport, and dispose of refuse, recyclables, and organic waste generated by all properties within the GDD. The proposed fee increases are necessary to provide sufficient funding to meet operating expenses, including increased contract costs and compliance with new State mandates. A detailed Fee Study on the service fee was finalized by Public Works to forecast the maximum operating expenses per year. These amounts are reflected in the series of increases set forth by the proposed Ordinance.

The Annual Garbage Collection and Disposal Service Fee Report (Enclosure A) for Fiscal Year 2025-26 for the Athens/Woodcrest/Olivita GDD includes the estimated costs for the upcoming fiscal year. Public Works made a preliminary estimate of annual expenses for the GDD and calculated the necessary fee to finance those expenses. Based on this calculation, Public Works held community meetings on the proposed fee increases on May 31, 2025 and June 2, 2025, and provided written notice to the record owners of all identified parcels within the GDD by U.S. Mail on May 5, 2025, in accordance with article XIII D, section 6 of the California Constitution. The notice provided the proposed increased service fee amount for each parcel, the basis for calculating the increased service fee, the reason for the proposed increases, and the date, time, and location of the public hearing on this matter.

On June 30, 2020, the Board approved and awarded a service contract to provide solid waste collection services, as well as monitoring and removal of illegal dumping, for the Athens/Woodcrest/Olivita GDD. The contract reflected a significant cost increase from previous years due to enhanced service requirements, including, but not limited to, daily monitoring and removal of illegal dumping and implementation of an Organic Waste Collection Program in accordance with Senate Bill (SB) 1383. SB 1383 requires local jurisdictions to provide source-separated collection of refuse, recyclables, and organic waste, and to divert organic waste from landfills.

The proposed increases of the Annual Garbage Collection and Disposal Service Fee for the Athens/Woodcrest/Olivita GDD is necessary to provide enhanced refuse collection and disposal services in the GDD to improve quality of life, protect public health and safety, and comply with State law. It is essential that the operation of refuse collection and disposal services within the GDD be continued without interruption and at a reasonable cost to protect the environment and the health and safety of County residents.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy I, Climate Health, by improving the environmental, economic, and social well-being of our communities while maximizing and leveraging resources by collecting sufficient funding to provide trash collection and recycling services, including illegal dumping pickup, to protect the environment and improve quality of life for residents within the GDD and surrounding areas.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The proposed increases to the Annual Garbage Collection and Disposal Service Fee for the Athens/Woodcrest/Olivita GDD will generate sufficient revenue to meet operating expenses. The projected revenue for FY 2025-26 for the Athens/Woodcrest/Olivita GDD is \$3,186,000 and is included in Fund GA1, FY 2025-26 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County currently administers a total of seven GDDs (Athens/Woodcrest/Olivita, Belvedere, Firestone, Lennox, Malibu, Mesa Heights, and Walnut Park). In September of 1980, the Board adopted ordinances establishing service fees to supplement property taxes and provide for solid waste collection and disposal services in these districts.

Each parcel of real property within the Athens/Woodcrest/Olivita GDD is assessed an annual service fee based on the number of refuse units assigned to the parcel, which is determined by the parcel's current property use classification derived from the County Assessor's property tax roll. A parcel containing a single-family residential unit is assigned one refuse unit. The number of refuse units per parcel varies from 1/2 unit for a vacant parcel to 18 units for a community shopping center.

A new or increased fee for the collection of refuse, recyclables, and organic waste may be imposed by an ordinance approved by two-thirds of the Board. The ordinance must

include the approved fee to be collected on the property tax roll, pursuant to Sections 5471 and 5473 of the California Health and Safety Code. The proposed Ordinance has been reviewed and approved as to form by County Counsel.

In accordance with Article XIID, Section 6 of the California Constitution, Public Works provided written notice by U.S. mail to the record owners of all identified parcels of property within the Athens/Woodcrest/Olivita GDD on May 5, 2025. The notice provided the proposed increased service fee amount for each parcel, the basis for calculating the increased service fee, the reason for the proposed increases, and the date, time, and location of the public hearing on this matter.

Pursuant to Section 5473 of the California Health and Safety Code, the Annual Garbage Collection and Disposal Service Fee Increase Report for FY 2025-26 for the Athens/Woodcrest/Olivita GDD has been prepared and filed with the Registrar-Recorder/County Clerk.

Section 5473.1 of the California Health and Safety Code requires that notice of the filing of this report and of a time and place of hearing thereon (Enclosure C) be published once a week for two successive weeks in a newspaper of general circulation pursuant to Section 6066 of the Government Code.

Section 5473.2 of the California Health and Safety Code requires the Board to hear and consider all written protests against the proposed increases to the Annual Garbage Collection and Disposal Service Fee and the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26. If written protests against the proposed fee increases are presented by a majority of owners of the parcels identified in the report, the Board shall not impose the fee increases, and the protested matter shall be returned to Public Works.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from CEQA. Adoption of the proposed ordinance to increase the Annual Garbage Collection and Disposal Service Fee for the Athens/Woodcrest/Olivita GDD and to provide for the collection of the fee on the property tax roll is for the purpose of meeting operating expenses and exempt from CEQA pursuant to Section 21080, Subdivision (b)(8) of the California Public Resources Code and Section 15273, Subdivision (a) of the State CEQA Guidelines and based upon the written findings incorporated in the record setting forth the basis of the exemption with specificity (Enclosure C).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Revenues generated from increasing the Annual Garbage Collection and Disposal Service Fee for the Athens/Woodcrest/Olivita GDD will be used to continue solid waste collection and management services for residential, commercial, and industrial customers within the GDD service area.

CONCLUSION

Please return one adopted copy of this letter and the Annual Garbage Collection and Disposal Service Fee Increase Report for FY 2025-26 for the Athens/Woodcrest/Olivita GDD to Public Works, Environmental Programs Division. In addition, Public Works is requesting the Executive Officer to file a copy of the adopted report with the Auditor-Controller on or before July 15, 2025.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:MKT:ak

Enclosures

c: Auditor-Controller
Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors

**Annual Garbage Collection
and Disposal Service Fee Report
Fiscal Year 2025-26**

Athens/Woodcrest/Olivita Garbage Disposal District



Prepared By:
County of Los Angeles
Public Works
Environmental Programs Division

**LOS ANGELES COUNTY PUBLIC WORKS
ANNUAL GARBAGE COLLECTION AND DISPOSAL SERVICE FEE REPORT
FISCAL YEAR 2025-26
ATHENS/WOODCREST/OLIVITA GARBAGE DISPOSAL DISTRICT**

INTRODUCTION

Section 5470, et seq. of the California Health and Safety Code requires that, if existing garbage collection and disposal service fees are to be continued and collected on the property tax roll, a report shall be prepared each year and filed with the Executive Officer of the County of Los Angeles (County) Board of Supervisors (Board).

The report must contain a description of each parcel receiving such services and the amount of the fee for each parcel for the year. The Executive Officer shall file a copy of the report with the Auditor-Controller on or before August 10 of each year, with a statement that the report has been finally adopted by the Board, and the Auditor-Controller shall enter the amounts of the fees against the respective parcels of land as they appear on the current assessment roll.

This report documents the methodology and cost basis for increasing the Annual Garbage Collection and Disposal Service Fee (Service Fee) per refuse unit in the Athens/Woodcrest/Olivita Garbage Disposal District (GDD or District) for Fiscal Year (FY) 2025-26. The Athens/Woodcrest/Olivita GDD provides refuse, recyclable material, green waste, and abandoned waste collection services to approximately 20,000 parcels with an estimated population of 45,000 residents. The District encompasses only County unincorporated territory, as shown in Exhibit 1. It is essential that operation of the refuse collection and disposal services within the Athens/Woodcrest/Olivita GDD be continued without interruption to protect the health and safety of the District's residents, businesses, and the general public. The necessary funds must be available to pay the cost of refuse, recyclable material, green waste and abandoned waste collection services, and administration of the District's contract.

ANNUAL GARBAGE COLLECTION AND DISPOSAL SERVICE FEES

In 1980 and 2003, the Board adopted ordinances establishing the Service Fee to supplement property taxes for the collection and disposal of refuse, recyclables, organic waste, and illegal dumping in the Athens/Woodcrest/Olivita GDD. The collection of the Service Fee on the property tax roll is the most cost-effective mechanism for the billing and accounting of the fees.

The current Service Fee for the Athens/Woodcrest/Olivita GDD is established in Title 20, Division 4A, Chapter 20.90, Part 1 of the Los Angeles County Code (County Code). The Service Fee is levied annually upon each parcel of real property within the District and is calculated by multiplying the fee per refuse unit by the number of refuse units assigned to each parcel according to the parcel's property use classification pursuant

to Table 1 in Section 20.90.060 of the County Code. The number of refuse units per parcel varies from one-half unit for a vacant parcel to 18 units for a community shopping center. A parcel containing a single-family residential unit is assigned one refuse unit.

On June 30, 2020, the Board approved and awarded a service contract to provide solid waste collection services, as well as monitoring and removal of illegal dumping, for the Athens/Woodcrest/Olivita GDD. The contract reflected a significant cost increase from previous years due to enhanced service requirements, including, but not limited to, daily monitoring and removal of illegal dumping and implementation of an Organic Waste Collection Program in accordance with Senate Bill (SB) 1383. SB 1383 requires local jurisdictions to provide source-separated collection of refuse, recyclables, and organic waste, and to divert organic waste from landfills. Additional drivers of increased costs include inflationary pressure and increased overhead costs.

The current Service Fee for the Athens/Woodcrest/Olivita GDD, as indicated in Section 20.90.040 of the County Code, is \$177 per refuse unit. The estimated revenues from the Service Fee at the current rate are insufficient to finance the District's projected annual operating costs. District reserves have declined from \$5,380,000 in FY 2020-21 to an estimated \$1,272,000 as of June 30, 2025. Continuing to collect the Service Fee at the existing rate would exhaust reserves and jeopardize services.

Public Works made a preliminary estimate of annual expenses for the Athens/Woodcrest/Olivita GDD and calculated the necessary Service Fee to finance those expenses by projecting anticipated costs for refuse collection and related services for the upcoming fiscal year. To determine the Service Fee required for financial sustainability, an analysis was conducted on these projected expenditures in relation to the total refuse service needs of the District. The resulting Service Fee was established to distribute the cost of service incrementally over a five-year period which factored operational considerations and cost projections. This approach ensures that the fee structure reflects actual service demands and anticipated costs, supporting the District's long-term financial stability while minimizing ratepayer impact, as detailed in the table below.

The projected expenditures, revenues, and reserves for the Athens/Woodcrest/Olivita GDD beginning in FY 2025-26 are set forth in Table 1, below.

Table 1. Athens/Woodcrest/Olivita GDD Projected Annual Expenditures, Revenues, and Reserves Beginning FY 2025-26.

	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30
Number of Refuse Units	14,171	14,171	14,171	14,171	14,171
Proposed Annual Service Fee per Refuse Unit	225	281	318	355	392
Operating Revenue ⁽¹⁾	4,440,000	5,276,000	5,845,000	6,416,000	6,989,000
Reserves ⁽²⁾	728,000	144,000	-	-	-
Total Financing Sources	5,168,000	5,420,000	5,845,000	6,416,000	6,989,000
Labor ⁽³⁾	317,784	327,317	337,137	347,251	357,669
Equipment ⁽⁴⁾	6,288	6,477	6,671	6,871	7,077
Miscellaneous ⁽⁵⁾	18,047	18,588	19,146	19,720	20,312
Task 1 Customer Service ⁽⁶⁾	4,518,663	4,744,597	4,981,826	5,230,918	5,492,464
Task 2 County Service ⁽⁷⁾	306,763	322,101	338,206	355,116	372,872
Total Cost	5,168,000	5,420,000	5,683,000	5,960,000	6,251,000

Notes:

- (1) Operating revenue includes the annual Service Fee (proposed annual service fee multiplied by number of refuse units) and other revenue such as ad valorem and interest.
- (2) When operating revenue is insufficient to cover the total cost of the District, reserves are used to supplement funding. When operating revenue is sufficient, any additional revenue will be transferred to reserves.
- (3) Estimated Public Works labor costs are determined based on the positions needed to perform the service. The calculation applies FY 2024-25 System Employee Benefit and Overhead rates and cost of living adjustment (COLA); and is made by multiplying the estimated number of hours required for each position by the fully loaded hourly rates. For each Fiscal Year, an estimated 3 percent COLA is added.
- (4) Estimated equipment such as contract monitoring vehicles are calculated based on prior year actual costs, adjusted for CPI. For each Fiscal Year, an estimated 3 percent annual CPI is added.
- (5) Estimated miscellaneous charges including costs for outreach material and services from other County departments are calculated based on prior year actual costs, adjusted for CPI. For each Fiscal Year, an estimated 3 percent annual CPI is added.
- (6) Task 1 Customer Service cost is calculated by multiplying the number of refuse units by the monthly unit waste hauler cost from FY 2023-24 for 12 months, plus a 5 percent annual rate increase to determine estimated costs for FY 2024-25. For the estimated Task 1 Customer Service costs for each year, a 5 percent annual rate adjustment is added.
- (7) Task 2 County Service cost is calculated using prior year actual cost for waste hauler illegal dumping monitoring/collection and public receptacles, plus a 5 percent annual rate increase to determine estimated costs for FY 2024-25. For estimated Task 2 County Service costs for each year, a 5 percent annual rate adjustment is added.

Based on this calculation, Public Works held community meetings on the proposed fee increases on May 31, 2025 and June 2, 2025, and provided written notice of the proposed fee increase to the record owners of all identified parcels within the GDD by U.S. Mail on May 5, 2025, in accordance with article XIII D, section 6 of the California Constitution. The notice included the maximum proposed Service Fee to be collected in FYs 2025-26, 2026-27, 2027-28, 2028-29, and 2029-30; the basis for calculating the increased fee amounts; the reason for the proposed increases; and the date, time, and location of the public hearing on this matter.

Upon the Board's approval, the annual Service Fee for the Athens/Woodcrest/Olivita GDD will increase to: \$225 per refuse unit for FY 2025-26; \$281 per refuse unit for FY 2026-27; \$318 per refuse unit for FY 2027-28; \$355 per refuse unit for FY 2028-29;

and \$392 per refuse unit beginning in FY 2029-30.

COMPLIANCE WITH PROPOSITION 218 AND PROPOSITION 26

The Service Fee for the Athens/Woodcrest/Olivita GDD is allocated uniformly per refuse unit. Each parcel within the District pays only its proportional share of the District's cost of service, in accordance with Article XIII D, section 6, subdivisions (b)(3) and (4). Revenues from the fee will not exceed and may not be used for purposes other than the District's solid waste collection and disposal services. (Cal. Const., art. XIII C, § 13(2).)

Written notice of the proposed increases to the Service Fee was provided to the record owners of all identified parcels within the District at least 45 days prior to the public hearing on this matter. The increases will not be adopted if written protests are received from a majority of affected parcel owners.

IDENTIFICATION OF PARCELS TO BE CHARGED

Exhibit 2 lists the tax rate areas for the Athens/Woodcrest/Olivita GD for FY 2025-26. Parcels within the District are further described in maps on file at the Los Angeles County Assessor's Office. Each parcel within the District will be charged a Service Fee in the amount of its proportionate share of the District's total cost of service.

Athens/Woodcrest/Olivita Garbage Disposal District Map



EXHIBIT 2**ATHENS/WOODCREST/OLIVITA GARBAGE DISPOSAL DISTRICT**

ACCOUNT NO.	ANNUAL FEE PER REFUSE UNIT	TAX RATE AREA
3321	\$225	01162
3321	\$225	01208
3321	\$225	01220
3321	\$225	01225
3321	\$225	01228
3321	\$225	01236
3321	\$225	01423
3321	\$225	01485
3321	\$225	01486
3321	\$225	01492
3321	\$225	01495
3321	\$225	01499
3321	\$225	01545
3321	\$225	01551
3321	\$225	01558
3321	\$225	01559
3321	\$225	01565
3321	\$225	01568
3321	\$225	01577
3321	\$225	01603
3321	\$225	01607
3321	\$225	01624
3321	\$225	01626
3321	\$225	01636
3321	\$225	06408
3321	\$225	11597
3321	\$225	11598
3321	\$225	14589
3321	\$225	14590
3321	\$225	15486
3321	\$225	15487
3321	\$225	16183
3321	\$225	16738
3321	\$225	16739
3321	\$225	16864
3321	\$225	16865

ANALYSIS

This ordinance amends Title 20, Chapter 20.90, Part 1 of the Los Angeles County Code to increase the Annual Garbage Collection and Disposal Service Fee for the Athens/Woodcrest/Olivita Garbage Disposal District from \$177 per refuse unit to \$225 for Fiscal Year 2025-26; \$281 for Fiscal Year 2026-27; \$318 for Fiscal Year 2027-28; \$355 for Fiscal Year 2028-29; and \$392 beginning in Fiscal Year 2029-30. The proposed annual service fee increases are necessary to provide sufficient funding to meet the District's increased operating expenses.

DAWYN R. HARRISON
County Counsel

By
HEIDI LIU
Deputy County Counsel
Public Works Division

ORDINANCE NO. _____

An ordinance amending Title 20, Chapter 20.90, Part 1 of the Los Angeles County Code to increase the Annual Garbage Collection and Disposal Service Fee for the Athens/Woodcrest/Olivita Garbage Disposal District.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 20.90.040 is hereby amended to read as follows:

20.90.040 – Service fees.

A. An annual garbage collection and disposal service fee is levied upon parcels of real property in the District for the services provided by the District.

B. The amount of the fee for each parcel shall be computed by multiplying the refuse unit fee by the number of refuse units assigned to the property use classification of the parcel as shown in Table 1, codified in Section 20.90.060. The annual refuse unit fee is ~~\$177.00 per unit, beginning with 2006-07 fiscal year.~~ set forth below:

1. \$225 per unit for the 2025-26 fiscal year;
2. \$281 per unit for the 2026-27 fiscal year;
3. \$318 per unit for the 2027-28 fiscal year;
4. \$355 per unit for the 2028-29 fiscal year; and
5. \$392 per unit, beginning with the 2029-30 fiscal year.

FINDINGS PURSUANT TO CEQA GUIDELINES SECTION 15273

The Board of Supervisors finds as follows:

1. The proposed action is to increase the Annual Garbage Collection and Disposal Service Fee (Service Fee) for the Athens/Woodcrest/Olivita Garbage Disposal District (GDD or District), beginning Fiscal Year 2025-26.
2. The proposed increase to the Service Fee for the District is based upon a comprehensive fee study, which forecasted the Athens/Woodcrest/Olivita GDD's projected operating expenses and determined the necessary Service Fee adjustments. The fee study has confirmed that the proposed series of increase to the Service Fee is necessary to generate sufficient funding for ongoing operations, increased contract costs, and State law compliance.
3. For the above reasons and those stated in the June 24, 2025 Board letter and accompanying documents related to this proposed service fee increase, the recommended actions are exempt under the California Environmental Quality Act (CEQA) pursuant to 'Section 21080, Subdivision (b)(8) of the Public Resources Code and section 15273 of the State CEQA Guidelines.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025
BOARD MEETING DATE	6/24/2025
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th
DEPARTMENT(S)	Public Works
SUBJECT	Amend Ordinance on the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 for the Lennox Garbage Disposal District
PROGRAM	Lennox GDD
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If Yes, please explain why:
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable
	If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.
DEADLINES/ TIME CONSTRAINTS	The Executive Office needs to update the County Code and file a copy of the approved Annual Garbage Collection and Disposal Service Fee Increase Report Fiscal Year (FY) 2025-26 for the Lennox Garbage Disposal District (GDD) with the Auditor-Controller by July 15, 2025, in order to include the new service fee in the FY 2025-26 property tax bill.
COST & FUNDING	Total cost: \$3,191,000 for FY 25-26
	Funding source: The annual Lennox GDD Garbage Collection and Disposal Service Fee is collected from each parcel of land within the District through the annual property tax bill.
	TERMS (if applicable):
	Explanation:
PURPOSE OF REQUEST	The purpose of this request is to allow Public Works to maintain sufficient funds to pay for the Districts' waste-hauling contracts and operating costs.
BACKGROUND (include internal/external issues that may exist including any related motions)	The proposed increase in the garbage collection and disposal service fee and continued collection of this service fee on the annual tax roll will allow Public Works to maintain sufficient funds to pay for and continue providing uninterrupted solid waste collection and management services to the residential, multifamily, and commercial customers within the District.
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The Lennox GDD Garbage Collection and Disposal Service Fee pays for waste collection contracts that provide essential services to all County unincorporated communities including disadvantaged communities. Public Works outreach was focused on eliminating barriers to communication for marginalized and vulnerable groups, partnering with local organizations, and using clear, accessible communication.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: If Yes, please state which one(s) and explain how: Board Priority 7, Sustainability, by supporting illegal dumping removal and Senate Bill 1383 organic waste collection services requirements.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Cid Tesoro, Deputy Director, (626) 458-4016, cell (626) 672-7436, ctesoro@pw.lacounty.gov .

EKT:ak

03/25/2025



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

June 24, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**PUBLIC HEARING
ENVIRONMENTAL SERVICES CORE SERVICE AREA
AMEND ORDINANCE ON THE
ANNUAL GARBAGE COLLECTION AND DISPOSAL SERVICE FEE
LENNOX GARBAGE DISPOSAL DISTRICT
(SUPERVISORIAL DISTRICT 2)
(4 VOTES)**

SUBJECT

Public Works is seeking Board approval to amend Part 15 of Chapter 20.90 of the Los Angeles County Code for a series of increases to the Annual Garbage Collection and Disposal Service Fee for the Lennox Garbage Disposal District beginning in Fiscal Year 2025-26, and to adopt the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 for the continued collection of the Annual Garbage and Disposal Service Fee in the Lennox Garbage Disposal District on the property tax roll for the upcoming fiscal year.

IT IS RECOMMENDED THAT THE BOARD, ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY LENNOX GARBAGE DISPOSAL DISTRICT, AFTER THE PUBLIC HEARING:

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Consider all objections or protests to the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26, and the proposed series of increases to the Annual Garbage Collection and Disposal Service Fee, beginning in Fiscal Year 2025-26, for the Lennox Garbage Disposal District from \$545 to:
 - a. \$572 per refuse unit for Fiscal Year 2025-26;
 - b. \$601 per refuse unit for Fiscal Year 2026-27;
 - c. \$623 per refuse unit for Fiscal Year 2027-28;
 - d. \$647 per refuse unit for Fiscal Year 2028-29; and
 - e. \$671 per refuse unit, beginning in Fiscal Year 2029-30.
3. To the extent that no majority protest exists against the proposed series of increases to the Annual Garbage Collection and Disposal Fee for the Lennox Garbage Disposal District and the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26:
 - a. Introduce, waive reading, and adopt by a two-thirds vote the proposed ordinance amending Part 15 of Chapter 20.90 of the Los Angeles County Code to allow a series of incremental increases to the Annual Garbage Collection and Disposal Service Fee for the Lennox Garbage Disposal District beginning in Fiscal Year 2025-26.
 - b. Adopt the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 for the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 to provide for such fee to be collected on the property tax roll for the upcoming fiscal year.
 - c. Instruct the Executive Officer of the Board to file with the Auditor-Controller a copy of the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 for the Lennox Garbage Disposal District, with a signed statement by the Executive Officer that the Report has been adopted by the Board.
 - d. Instruct the Auditor-Controller, upon receipt of the copy of the adopted Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 for the Lennox Garbage Disposal District from the Executive Office of the Board, to enter the amounts of the charges against the respective lots or parcels of land as they appear on the current property tax roll.

4. If a majority protest against the proposed series of increases exists, refer the protested item back to Public Works.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and adopt the proposed Ordinance (Enclosure B) to allow yearly incremental increases to the Annual Garbage Collection and Disposal Service Fee for the Lennox Garbage Disposal District (GDD) from \$545 per refuse unit to \$572 for Fiscal Year 2025-26; \$601 for Fiscal Year 2026-27; \$623 for Fiscal Year 2027-28; \$647 for Fiscal Year 2028-29; and \$671 beginning in Fiscal Year 2029-30. Collection of the service fee on the property tax roll remains the most cost-effective mechanism for the billing and accounting of these fees.

The Annual Garbage Collection and Disposal Service Fee is collected to fund the administration and operation of the GDD, including but not limited to, paying a contracted waste hauler to collect, transport, and dispose of refuse, recyclables, and organic waste generated by all properties within the GDD. The proposed fee increases are necessary to provide sufficient funding to meet operating expenses, including increased contract costs and compliance with new State mandates. A detailed Fee Study on the service fee was finalized by Public Works to forecast the maximum operating expenses per year. These amounts are reflected in the series of increases set forth by the proposed Ordinance.

The Annual Garbage Collection and Disposal Service Fee Report (Enclosure A) for Fiscal Year 2025-26 for the Lennox GDD includes the estimated costs for the upcoming fiscal year. Public Works made a preliminary estimate of annual expenses for the GDD and calculated the necessary fee to finance those expenses. Based on this calculation, Public Works held community meetings on the proposed fee increases on May 31, 2025, and June 2, 2025, and provided written notice to the record owners of all identified parcels within the GDD by U.S. Mail on May 5, 2025, in accordance with article XIII D, section 6 of the California Constitution. The notice provided the proposed increased service fee amount for each parcel, the basis for calculating the increased service fee, the reason for the proposed increases, and the date, time, and location of the public hearing on this matter.

On July 3, 2018, the Board approved and awarded a service contract to provide solid waste collection services, as well as monitoring and removal of illegal dumping, for the Lennox GDD. The contract reflected a significant cost increase from previous years due to enhanced service requirements, including, but not limited to, daily monitoring and removal of illegal dumping and implementation of an Organic Waste Collection Program in accordance with Senate Bill (SB) 1383. SB 1383 requires local

jurisdictions to provide source-separated collection of refuse, recyclables, and organic waste, and to divert organic waste from landfills.

The proposed increases of the Annual Garbage Collection and Disposal Service Fee for the Lennox GDD is necessary to provide enhanced refuse collection and disposal services in the GDD to improve quality of life, protect public health and safety, and comply with State law. It is essential that the operation of refuse collection and disposal services within the GDD be continued without interruption and at a reasonable cost to protect the environment and the health and safety of County residents.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy I, Climate Health, by improving the environmental, economic, and social well-being of our communities while maximizing and leveraging resources by collecting sufficient funding to provide trash collection and recycling services, including illegal dumping pickup, to protect the environment and improve quality of life for residents within the GDD and surrounding areas.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The proposed increases to the Annual Garbage Collection and Disposal Service Fee for the Lennox GDD will generate sufficient revenue to meet operating expenses. The projected revenue for FY 2025-26 for the Lennox GDD is \$3,156,296 and is included in Fund GA1, FY 2025-26 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County currently administers a total of seven GDDs (Athens/Woodcrest/Olivita, Belvedere, Firestone, Lennox, Malibu, Mesa Heights, and Walnut Park). In September of 1980, the Board adopted ordinances establishing service fees to supplement property taxes and provide for solid waste collection and disposal services in these districts.

Each parcel of real property within the Lennox GDD is assessed an annual service fee based on the number of refuse units assigned to the parcel, which is determined by the parcel's current property use classification derived from the County Assessor's property tax roll. A parcel containing a single-family residential unit is assigned one refuse unit. The number of refuse units per parcel varies from 1/2 unit for a vacant parcel to 18 units for a community shopping center.

A new or increased fee for the collection of refuse, recyclables, and organic waste may be imposed by an ordinance approved by two-thirds of the Board. The ordinance must include the approved fee to be collected on the property tax roll, pursuant to Sections 5471 and 5473 of the California Health and Safety Code. The proposed Ordinance has been reviewed and approved as to form by County Counsel.

In accordance with Article XIID, Section 6 of the California Constitution, Public Works provided written notice by U.S. mail to the record owners of all identified parcels of property within the Lennox GDD on May 5, 2025. The notice provided the proposed increased service fee amount for each parcel, the basis for calculating the increased service fee, the reason for the proposed increases, and the date, time, and location of the public hearing on this matter.

Pursuant to Section 5473 of the California Health and Safety Code, the Annual Garbage Collection and Disposal Service Fee Report for FY 2025-26 for the Lennox GDD has been prepared and filed with the Registrar-Recorder/County Clerk.

Section 5473.1 of the California Health and Safety Code requires that notice of the filing of this report and of a time and place of hearing thereon (Enclosure C) be published once a week for two successive weeks in a newspaper of general circulation pursuant to Section 6066 of the Government Code.

Section 5473.2 of the California Health and Safety Code requires the Board to hear and consider all written protests against the proposed increases to the Annual Garbage Collection and Disposal Service Fee and the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26. If written protests against the proposed fee increases are presented by a majority of owners of the parcels identified in the report, the Board shall not impose the fee increases and the protested matter shall be returned to Public Works.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from CEQA. Adoption of the proposed ordinance to increase the Annual Garbage Collection and Disposal Service Fee for the Lennox GDD and to provide for the collection of the fee on the property tax roll is for the purpose of meeting operating expenses and exempt from CEQA pursuant to Section 21080, Subdivision (b)(8) of the California Public Resources Code and Section 15273, Subdivision (a) of the State CEQA Guidelines and based upon the written findings incorporated in the record setting forth the basis of the exemption with specificity (Enclosure C).

The Honorable Board of Supervisors
June 24, 2025
Page 6

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Revenues generated from increasing the Annual Garbage Collection and Disposal Service Fee for the Lennox GDD will be used to continue solid waste collection and management services for residential, commercial, and industrial customers within the GDD service area.

CONCLUSION

Please return one adopted copy of this letter and the Annual Garbage Collection and Disposal Service Fee Report for FY 2025-26 for the Lennox GDD to Public Works, Environmental Programs Division. In addition, Public Works is requesting the Executive Officer to file a copy of the adopted report with the Auditor-Controller on or before July 15, 2025.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:MKT:ak

Enclosures

c: Auditor-Controller
Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors

**Annual Garbage Collection
and Disposal Service Fee Report
Fiscal Year 2025-26**

Lennox Garbage Disposal District



Prepared By:
County of Los Angeles
Public Works
Environmental Programs Division

**LOS ANGELES COUNTY PUBLIC WORKS
ANNUAL GARBAGE COLLECTION AND DISPOSAL SERVICE FEE REPORT
FISCAL YEAR 2025-26
LENNOX GARBAGE DISPOSAL DISTRICT**

INTRODUCTION

Section 5470, et seq. of the California Health and Safety Code requires that, if existing garbage collection and disposal service fees are to be continued and collected on the property tax roll, a report shall be prepared each year and filed with the Executive Officer of the County of Los Angeles (County) Board of Supervisors (Board).

The report must contain a description of each parcel receiving such services and the amount of the fee for each parcel for the year. The Executive Officer shall file a copy of the report with the Auditor-Controller on or before August 10 of each year, with a statement that the report has been finally adopted by the Board, and the Auditor-Controller shall enter the amounts of the fees against the respective parcels of land as they appear on the current assessment roll.

This report documents the methodology and cost basis for increasing the Annual Garbage Collection and Disposal Service Fee (Service Fee) per refuse unit in the Lennox Garbage Disposal District (GDD or District) for Fiscal Year (FY) 2025-26. The Lennox GDD provides refuse, recyclable material, green waste, and abandoned waste collection services to approximately 3,000 parcels with an estimated population of 20,000 residents. The District encompasses only County unincorporated territory, as shown in Exhibit 1. It is essential that operation of the refuse collection and disposal services within the Lennox GDD be continued without interruption to protect the health and safety of the District's residents, businesses, and the general public. The necessary funds must be available to pay the cost of refuse, recyclable material, green waste and abandoned waste collection services, and administration of the District's contract.

ANNUAL GARBAGE COLLECTION AND DISPOSAL SERVICE FEES

In 1980 and 2003, the Board adopted ordinances establishing the Service Fee to supplement property taxes for the collection and disposal of refuse, recyclables, organic waste, and illegal dumping in the Lennox GDD. The collection of the Service Fee on the property tax roll is the most cost-effective mechanism for the billing and accounting of the fees.

The current Service Fee for the Lennox GDD is established in Title 20, Division 4A, Chapter 20.90, Part 15 of the Los Angeles County Code (County Code). The Service Fee is levied annually upon each parcel of real property within the District and is calculated by multiplying the fee per refuse unit by the number of refuse units assigned

to each parcel according to the parcel's property use classification pursuant to Table 1 in Section 20.90.740 of the County Code. The number of refuse units per parcel varies from one-half unit for a vacant parcel to 18 units for a community shopping center. A parcel containing a single-family residential unit is assigned one refuse unit.

On July 3, 2018, the Board approved and awarded a service contract to provide solid waste collection services, as well as monitoring and removal of illegal dumping, for the Lennox GDD. The contract reflected a significant cost increase from previous years due to enhanced service requirements, including, but not limited to, daily monitoring and removal of illegal dumping and implementation of an Organic Waste Collection Program in accordance with Senate Bill (SB) 1383. SB 1383 requires local jurisdictions to provide source-separated collection of refuse, recyclables, and organic waste, and to divert organic waste from landfills. Additional drivers of increased costs include inflationary pressure and increased overhead costs.

The current Service Fee for the Lennox GDD, as indicated in Section 20.90.720 of the County Code, is \$545 per refuse unit. This is the District's only source of revenue used to fund its operations unlike the other six GDDs that collect ad valorem taxes in addition to the annual service fee. The estimated revenues from the Service Fee at the current rate are insufficient to finance the District's projected annual operating costs. District reserves are stable in alignment with the current fee structure and is estimated to be \$1,670,000 as of June 30, 2025. Continuing to collect the Service Fee at the existing rate would exhaust reserves and jeopardize services.

Public Works made a preliminary estimate of annual expenses for the Lennox GDD and calculated the necessary Service Fee to finance those expenses by projecting anticipated costs for refuse collection and related services for the upcoming fiscal year. To determine the Service Fee required for financial sustainability, an analysis was conducted on these projected expenditures in relation to the total refuse service needs of the District. The resulting Service Fee was established to distribute the cost of service incrementally over a five-year period which factored operational considerations and cost projections. This approach ensures that the fee structure reflects actual service demands and anticipated costs, supporting the District's long-term financial stability while minimizing ratepayer impact, as detailed in the table below.

The projected expenditures, revenues, and reserves for the Lennox GDD beginning in FY 2025-26 are set forth in Table 1, below.

Table 1. Lennox GDD Projected Annual Expenditures, Revenues, and Reserves Beginning FY 2025-26.

	FY 2025-26 Projection	FY 2026-27 Projection	FY 2027-28 Projection	FY 2028-29 Projection	FY 2029-30 Projection
Number of Refuse Unit	5,524	5,524	5,524	5,524	5,524
Proposed Annual Service Fee per Refuse Unit	572	601	623	647	671
Operating Revenue ⁽¹⁾	3,248,000	3,406,000	3,531,000	3,660,000	3,794,000
Reserves ⁽²⁾	-	-	-	44,000	17,000
Total Financing Sources	3,248,000	3,406,000	3,531,000	3,704,000	3,811,000
Labor	161,428	166,271	171,259	176,396	181,688
Equipment	3,537	3,643	3,752	3,865	3,981
Miscellaneous	1,376	1,417	1,460	1,504	1,549
Task 1 Customer Service	2,684,197	2,764,723	2,847,665	3,132,431	3,226,404
Task 2 County Service	340,111	346,914	353,852	389,237	397,022
Total Cost	3,191,000	3,283,000	3,378,000	3,704,000	3,811,000

Notes:

- (1) Operating revenue includes the annual Service Fee (proposed annual service fee multiplied by number of refuse units) and other revenue such as interest.
- (2) When operating revenue is insufficient to cover the total cost of the District, reserves are used to supplement funding. When operating revenue is sufficient, any additional revenue will be transferred to reserves.
- (3) Estimated Public Works labor costs are determined based on the positions needed to perform the service. The calculation applies FY 2024-25 System Employee Benefit and Overhead rates and cost of living adjustment (COLA); and is made by multiplying the estimated number of hours required for each position by the fully loaded hourly rates. For each Fiscal Year, an estimated 3 percent COLA is added.
- (4) Estimated equipment such as contract monitoring vehicles are calculated based on prior year actual costs, adjusted for CPI. For each Fiscal Year, an estimated 3 percent annual CPI is added.
- (5) Estimated miscellaneous charges including costs for outreach material and services from other County departments are calculated based on prior year actual costs, adjusted for CPI. For each Fiscal Year, an estimated 3 percent annual CPI is added.
- (6) Task 1 Customer Service cost is calculated by multiplying the number of refuse units by the monthly unit waste hauler cost from FY 2023-24 for 12 months, plus a 5 percent annual rate increase to determine estimated costs for FY 2024-25. For the estimated Task 1 Customer Service costs for each year, a 5 percent annual rate adjustment is added.
- (7) Task 2 County Service cost is calculated using the average of the last two fiscal years actual cost for waste hauler illegal dumping monitoring/collection and public receptacles, plus a 2 percent annual rate increase to determine estimated costs for FY 2024-25. For estimated Task 2 County Service costs for each year, a 2 percent annual rate adjustment is added.

Based on this calculation, Public Works held community meetings on the proposed fee increases on June 7, 2025 and June 12, 2025, and provided written notice of the proposed fee increase to the record owners of all identified parcels within the GDD by U.S. Mail on May 5, 2025, in accordance with article XIII D, section 6 of the California Constitution. The notice included the maximum proposed Service Fee to be collected in FYs 2025-26, 2026-27, 2027-28, 2028-29, and 2029-30; the basis for calculating the increased fee amounts; the reason for the proposed increases; and the date, time, and location of the public hearing on this matter.

Upon the Board's approval, the annual Service Fee for the Lennox GDD will increase to: \$572 per refuse unit for FY 2025-26; \$601 per refuse unit for FY 2026-27; \$623 per refuse unit for FY 2027-28; \$647 per refuse unit for FY 2028-29; and \$671 per refuse unit beginning in FY 2029-30.

COMPLIANCE WITH PROPOSITION 218 AND PROPOSITION 26

The Service Fee for the Lennox GDD is allocated uniformly per refuse unit. Each parcel within the District pays only its proportional share of the District's cost of service, in accordance with Article XIII D, section 6, subdivisions (b)(3) and (4). Revenues from the fee will not exceed and may not be used for purposes other than the District's solid waste collection and disposal services. (Cal. Const., art. XIII C, § 1 3 (2).)

Written notice of the proposed increases to the Service Fee was provided to the record owners of all identified parcels within the District at least 45 days prior to the public hearing on this matter. The increases will not be adopted if written protests are received from a majority of affected parcel owners.

IDENTIFICATION OF PARCELS TO BE CHARGED

Exhibit 2 lists the tax rate areas for the Lennox GDD for FY 2025-26. Parcels within the District are further described in maps on file at the Los Angeles County Assessor's Office. Each parcel within the District will be charged a Service Fee in the amount of its proportionate share of the District's total cost of service.

EXHIBIT 1

Lennox Garbage Disposal District Map

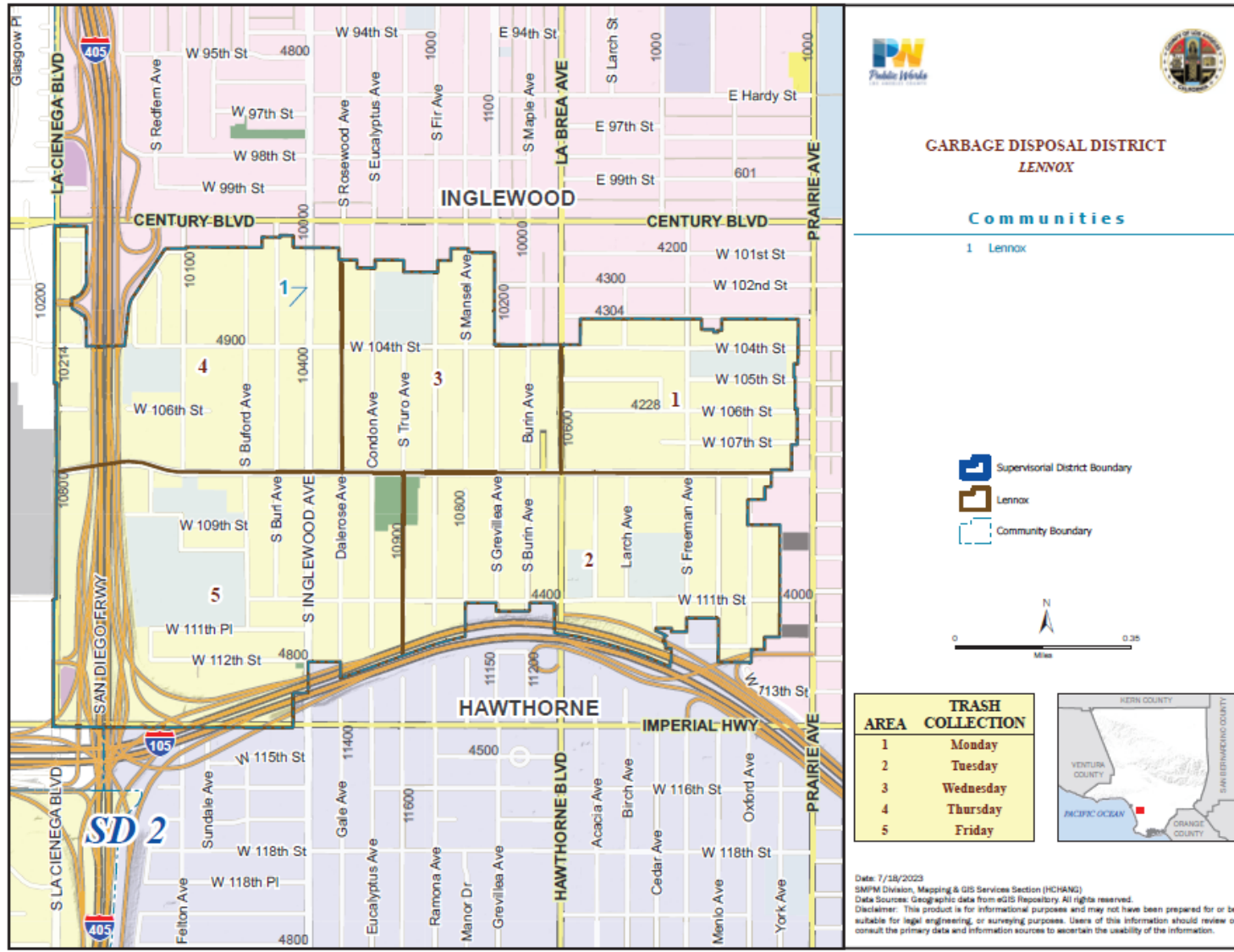


EXHIBIT 2

LENNOX GARBAGE DISPOSAL DISTRICT

ACCOUNT NO.	ANNUAL FEE PER REFUSE UNIT	TAX RATE AREA
3371	\$572	05237

ANALYSIS

This ordinance amends Title 20, Chapter 20.90, Part 15 of the Los Angeles County Code to increase the Annual Garbage Collection and Disposal Service Fee for the Lennox Garbage Disposal District from \$545 per refuse unit to \$572 for Fiscal Year 2025-26; \$601 for Fiscal Year 2026-27; \$623 for Fiscal Year 2027-28; \$647 for Fiscal Year 2028-29; and \$671 beginning in Fiscal Year 2029-30. The proposed annual service fee increases are necessary to provide sufficient funding to meet the District's increased operating expenses.

DAWYN R. HARRISON
County Counsel

By _____
Deputy

ORDINANCE NO. _____

An ordinance amending Title 20, Chapter 20.90, Part 15 of the Los Angeles County Code to increase the Annual Garbage Collection and Disposal Service Fee for the Lennox Garbage Disposal District.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 20.90.720 is hereby amended to read as follows:

20.90.720 – Service fees.

A. An annual garbage collection and disposal service fee is levied upon parcels of real property in the District for the services provided by the District.

B. The amount of the fee for each parcel shall be computed by multiplying the refuse unit fee by the number of refuse unit(s) assigned to the property use classification of the parcel as shown in Table 1, codified in Section 20.90.740. The maximum refuse unit fee is set forth as follows:

- ~~\$350 per unit in the 2020-21 fiscal year plus a cost of living adjustment;~~
- ~~\$499 per unit in the 2021-22 fiscal year plus a cost of living adjustment;~~
- ~~\$513 per unit in the 2022-23 fiscal year plus a cost of living adjustment;~~
- ~~\$529 per unit in the 2023-24 fiscal year plus a cost of living adjustment; and~~
- ~~\$545 per unit in 2024-25 fiscal year plus a cost of living adjustment.~~

1. \$572 per unit for the 2025-26 fiscal year;

2. \$601 per unit for the 2026-27 fiscal year;

3. \$623 per unit for the 2027-28 fiscal year;

4. \$647 per unit for the 2028-29 fiscal year; and

5. \$671 per unit, beginning with the 2029-30 fiscal year.

~~C. For a period of four years, beginning on July 1, 2020 through June 30, 2024, the amount of the fee in this section shall also include a cost of living adjustment based on the increase, if any, in the Consumer Price Index for All Urban Consumers, United States city average, applicable to water and sewer and trash collection services, not seasonally adjusted, as published by the United States Department of Labor, Bureau of Labor Statistics from the previous calendar year.~~

FINDINGS PURSUANT TO CEQA GUIDELINES SECTION 15273

The Board of Supervisors finds as follows:

1. The proposed action is to increase the Annual Garbage Collection and Disposal Service Fee (Service Fee) for the Lennox Garbage Disposal District (GDD or District), beginning Fiscal Year 2025-26.
2. The proposed increase to the Service Fee for the District is based upon a comprehensive fee study, which forecasted the Lennox GDD's projected operating expenses and determined the necessary Service Fee adjustments. The fee study has confirmed that the proposed series of increase to the Service Fee is necessary to generate sufficient funding for ongoing operations, increased contract costs, and State law compliance.
3. For the above reasons and those stated in the June 24, 2025 Board letter and accompanying documents related to this proposed service fee increase, the recommended actions are exempt under the California Environmental Quality Act (CEQA) pursuant to section 21080, subdivision (b)(8) of the Public Resources Code and section 15273 of the State CEQA Guidelines.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025		
BOARD MEETING DATE	6/24/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Annual Garbage Collection and Disposal Service Fee Report, Fiscal Year 2025-26 for Belvedere, Firestone, Malibu, Mesa Heights, and Walnut Park Garbage Disposal Districts		
PROGRAM	Garbage Disposal Districts		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	The Executive Office needs to file a copy of the approved Annual Garbage Collection and Disposal Service Fee Report Fiscal Year (FY) 2025-26 for Belvedere, Firestone, Malibu, Mesa Heights, and Walnut Park Garbage Disposal Districts with the Auditor-Controller by July 15, 2025, to include the service fees in the FY 2025-26 annual property tax bill.		
COST & FUNDING	Total cost:	Funding source:	
	\$59,920,000.00	Various Garbage Disposal Districts Funds	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	The purpose of this request is to allow Public Works to continue collecting fees to pay for the Garbage Disposal Districts' waste hauling contracts and operating costs for FY 2025-26. The Districts encompass unincorporated territory as shown in the attached maps.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The collection of the service fees on the tax roll will allow each District to continue providing solid waste collection and management services to the residential, commercial, and multifamily customers within the Districts		
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The Districts fees help support waste collection services within the Districts including illegal dumping cleanup, which helps improve the quality of life for unincorporated area residents.		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability, by supporting waste reduction and recycling programs for residents in the Districts.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Cid Tesoro, Deputy Director, (626) 458-4016, Cell (626) 672-7436, ctesoro@dpw.lacounty.gov .		

EKT:ak

03/20/2025



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 24, 2025

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**PUBLIC HEARING
ENVIRONMENTAL SERVICES CORE SERVICE AREA
ANNUAL GARBAGE COLLECTION AND DISPOSAL SERVICE FEE REPORT
FISCAL YEAR 2025-26
BELVEDERE, FIRESTONE, MALIBU, MESA HEIGHTS, AND WALNUT PARK
GARBAGE DISPOSAL DISTRICTS
(SUPERVISORIAL DISTRICTS 1, 2, 3, AND 4)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval for the annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 to provide for the continued collection of garbage and disposal service fees in the five garbage disposal districts.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY BELVEDERE, FIRESTONE, MALIBU, MESA HEIGHTS, AND WALNUT PARK GARBAGE DISPOSAL DISTRICTS:

1. Find that the proposed actions are not a project under the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Consider all objections or protests to the proposed Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 for the Belvedere, Firestone, Malibu, Mesa Heights, and Walnut Park Garbage Disposal Districts.

3. Adopt the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 for the Belvedere, Firestone, Malibu, Mesa Heights, and Walnut Park Garbage Disposal Districts.
4. Upon its adoption, instruct the Executive Officer of the Board of Supervisors to file with the Auditor-Controller on or before July 15, 2025, a copy of the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 with a signed statement by the Executive Officer of the Board of Supervisors that it has been adopted by the Board.
5. Instruct the Auditor-Controller, upon receipt of the adopted Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 from the Executive Officer of the Board of Supervisors, to enter the amounts of the charges against the respective lots or parcels of land as they appear on the current assessment roll.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and allow Public Works to continue collection of the Garbage Collection and Disposal Service Fee (Service Fee) on the property tax roll for Fiscal Year (FY) 2025-26 for the Belvedere, Firestone, Malibu, Mesa Heights, and Walnut Park Garbage Disposal Districts (GDDs).

Each real property parcel in each GDD is assessed a Service Fee based on the number of refuse units assigned to each parcel according to the current property use classification on the County Assessor's tax roll. The Service Fee per refuse unit for FY 2025-26 will remain the same as last fiscal year for the Belvedere (\$192), Firestone (\$180), Malibu (\$180), Mesa Heights (\$225), and Walnut Park (\$402) GDDs. The collection of the Service Fee on the tax roll remains the most efficient and cost-effective mechanism for billing and accounting for these fees.

The revenues generated from the Service Fee are used for the administration and operation of each GDD, including paying contracted waste haulers to collect, transport, dispose of refuse, and manage recyclables and organic waste generated by all properties within each District. It is essential that the operation of refuse collection and disposal services within these five GDDs be continued without interruption and at a reasonable cost to protect the environment and health and safety of the GDD's residents and the general public.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy I, Climate Health, by improving the environmental, economic, and social well-being of our communities while maximizing and leveraging resources by collecting adequate funding to provide trash collection and recycling services, including the collection of illegal dumping, which protects the environment and improves the quality of life of the residents within the service areas and surrounding areas.

FISCAL IMPACT/FINANCING

There will be no impact on the County General Fund.

Adoption of the Report will provide for the continued collection of garbage and disposal Service Fees for each GDD on the FY 2025-26 tax roll. The projected revenue amount to be collected is \$16,614,000 and is included in the Garbage Disposal Districts (Revenue Source 9472) Fiscal Year 2025-26 Budgets for the following GDDs' Funds GA2-Belvedere, GA4-Firestone, GA5-Malibu, GA6-Mesa Heights, and GA7-Walnut Park.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In September 1980 and July 2003, the Board adopted ordinances establishing Service Fees to supplement property taxes to provide for refuse collection and disposal services in the GDD.

Each parcel of real property within each GDD is assessed a Service Fee based on the number of refuse units assigned to each parcel, which is determined by the parcel's current property use classification derived from the County Assessor's property tax roll. A parcel containing a single-family residential unit is assigned one refuse unit. The number of refuse units per parcel varies from one-half unit for a vacant parcel to 18 units for a community shopping center.

Pursuant to Section 5473 of the California Health and Safety Code, the Annual Garbage Collection and Disposal Service Fee Report for FY 2025-26 (Report) has been prepared for the GDDs and filed with the County Clerk. Section 5473 also provides that any adopted ordinance authorizing the collection of a Service Fee on the tax roll shall remain in effect until repealed or until changes have been made in the rates. The Report contains a description of each parcel receiving refuse collection services and the annual fee amount for each parcel for FY 2025-26, calculated in conformity with the fees prescribed by the Los Angeles County Code.

Section 5473.1 of the California Health and Safety Code requires that notice of the filing of the Report and of a time and place of hearing thereon, be published once a week for two successive weeks in a newspaper of general circulation, pursuant to Section 6066 of the Government Code.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to CEQA because they are activities that are excluded from the definition of a project by Section 21065 of the Public Resources Code and Section 15378(b) of the State CEQA Guidelines. The proposed actions would create a government funding mechanism that does not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Service Fees on the tax roll will allow the County's Belvedere, Firestone, Malibu, Mesa Heights, and Walnut Park GDDs to continue providing solid waste collection and management services to the residential, commercial, and industrial customers within each GDD.

The Honorable Board of Supervisors
June 24, 2025
Page 5

CONCLUSION

Please return one adopted copy of this letter and the Annual Garbage Collection and Disposal Service Fee Report for Fiscal Year 2025-26 to Public Works, Environmental Programs Division. In addition, Public Works is requesting the Executive Officer of the Board of Supervisors to file a copy of the Report with the Auditor-Controller on or before July 15, 2025.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:EKT:tl

Enclosures

c: Auditor-Controller (Accounting Division)
Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors

**Annual Garbage Collection
and Disposal Service Fee Report
Fiscal Year 2025-26**

For

**Belvedere, Firestone, Malibu, Mesa Heights and
Walnut Park
Garbage Disposal Districts**



Prepared By:

Los Angeles County Public Works

Enclosure A

**LOS ANGELES COUNTY PUBLIC WORKS
ANNUAL GARBAGE COLLECTION AND DISPOSAL SERVICE FEE REPORT
FISCAL YEAR 2025-26
BELVEDERE, FIRESTONE, MALIBU, MESA HEIGHTS, AND WALNUT PARK
GARBAGE DISPOSAL DISTRICTS**

INTRODUCTION

The California Health and Safety Code, Section 5470, et seq., requires that if existing garbage collection and disposal service fees are to be continued and collected on the tax roll, a report shall be prepared each year and filed with the Executive Officer of the Board of Supervisors.

The report shall contain a description of each parcel receiving such services and the amount of the fee for each parcel for the year within each Garbage Disposal District (GDD). The Executive Officer shall file a copy of the report with the Auditor-Controller on or before July 15 of each year, with a statement that the report has been finally adopted by the Board of Supervisors, and the Auditor-Controller shall enter the amounts of the fees against the respective parcels of land as they appear on the current assessment roll. This report has been prepared to fulfill these requirements.

DISTRICT-SPECIFIC INFORMATION

1. Belvedere GDD

The Belvedere GDD provides refuse, recyclable material, organic waste, and abandoned waste collection services to approximately 19,000 parcels with an estimated population of 145,900 residents. The Belvedere GDD encompasses only County unincorporated territory as shown in Exhibit A-1.

2. Firestone GDD

The Firestone GDD provides refuse, recyclable material, organic waste, and abandoned waste collection services to approximately 20,000 parcels with an estimated population of 121,700 residents. The Firestone GDD encompasses only County unincorporated territory as shown in Exhibit A-2.

3. Malibu GDD

The Malibu GDD provides refuse, recyclable material, and organic waste collection services to approximately 2,500 parcels with an estimated population of 5,000 residents. The Malibu GDD encompasses portions of the City of Malibu and County unincorporated territory as shown in Exhibit A-3.

4. Mesa Heights GDD

The Mesa Heights GDD provides refuse, recyclable material, organic waste, and abandoned waste collection services to approximately 6,500 parcels with an estimated population of 18,800 residents. The Mesa Heights GDD encompasses only County unincorporated territory as shown in Exhibit A-4.

5. Walnut Park GDD

The Walnut Park GDD provides refuse, recyclable material, organic waste, and abandoned waste collection services to approximately 2,900 parcels with an estimated population of 16,000 residents. The Walnut Park GDD encompasses only County unincorporated territory as shown in Exhibit A-5.

It is essential that the operation of the refuse collection and disposal services within the Belvedere, Firestone, Malibu, Mesa Heights, and Walnut Park GDDs be continued without interruption to protect the health and safety of each District's residents, businesses, and the general public. The necessary funds must be available to pay the cost of refuse, recyclable material, and organic waste collection services, and administration of each District's contract.

ANNUAL GARBAGE COLLECTION AND DISPOSAL SERVICE FEES

In 1980 and 2003 the County of Los Angeles Board of Supervisors adopted ordinances establishing service fees to supplement property taxes for refuse, recyclable material, and organic waste collection and disposal services in the Districts. The collection of the service fees on the tax roll is the most cost-effective mechanism for the billing and accounting of the fees.

The existing service fees for the Districts are established in the Los Angeles County Code, Chapter 20.90, Parts 3, 7, 9, 11, and 13 respectively (Exhibits B-1 through B-4). The annual service fee levied upon each parcel of real property within each District is computed by multiplying the refuse unit fee by the number of refuse units assigned to the property use classification of the parcel, as shown in Table 1 of Sections 20.90.150, 20.90.350, 20.90.450, 20.90.550 and 20.90.650 of the Los Angeles County Code, respectively, for the Districts listed. As provided by Chapter 20.90 of the County Code, all single-family residences within each District are assigned one refuse unit and will be assessed in the amounts indicated below. Multifamily residential and certain commercial and industrial properties are charged higher amounts based on their property use classification. The number of refuse units per parcel varies from 1/2 unit for a vacant parcel to 18 units for a community shopping center.

The current annual refuse unit fee for each District is as follows:

<u>District</u>	<u>Annual Refuse County Code Section</u>	<u>Annual Refuse Unit Fees (\$)</u>
Belvedere	20.90.130	\$192

Firestone	20.90.330	\$180
Malibu	20.90.430	\$180
Mesa Heights	20.90.530	\$225
Walnut Park	20.90.630	\$402

These fees will remain the same for Fiscal Year (FY) 2025-26.

IDENTIFICATION OF PARCELS TO BE CHARGED

Exhibits C-1 through C-5 list the tax rate areas for the respective Districts for FY 2025-26. The parcels of real property within the tax rate areas are further described in maps on file in the office of the County Assessor. These parcels of real property will be charged the appropriate service fee, computed as described above.

Maps showing the boundaries of each District are included in Exhibits A-1 through A-5.

EXHIBITS A-1 THROUGH A-5
GARBAGE DISPOSAL DISTRICT BOUNDARIES

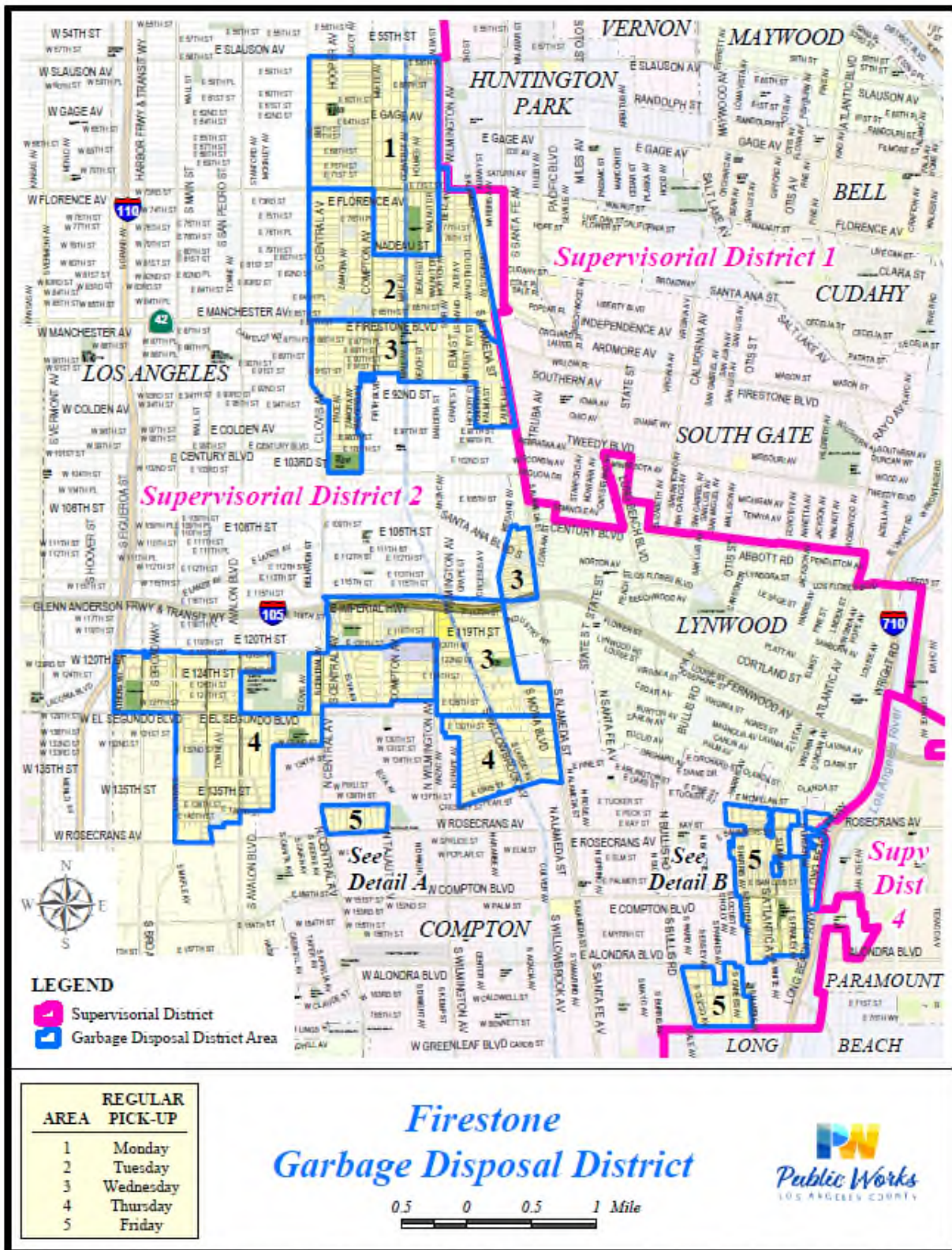
- EXHIBIT A-1:** BELVEDERE GARBAGE DISPOSAL DISTRICT
- EXHIBIT A-2** FIRESTONE GARBAGE DISPOSAL DISTRICT
- EXHIBIT A-3:** MALIBU GARBAGE DISPOSAL DISTRICT
- EXHIBIT A-4:** MESA HEIGHTS GARBAGE DISPOSAL DISTRICT
- EXHIBIT A-5:** WALNUT PARK GARBAGE DISPOSAL DISTRICT



Map: C:\pwwork\gis\mxd\Belvedere_Garbage_Disposal_District.mxd Date: 4/1/2014

Surveying & Property Management Division, Mapping & GIS Services Section

Exhibit A-1



NOT: If walking or driving on the map, please use the map of the Firestone Garbage Disposal District, not the map of the Firestone Garbage Disposal District.

Survey/Mapping & Property Management Division, Mapping & GIS Services Section

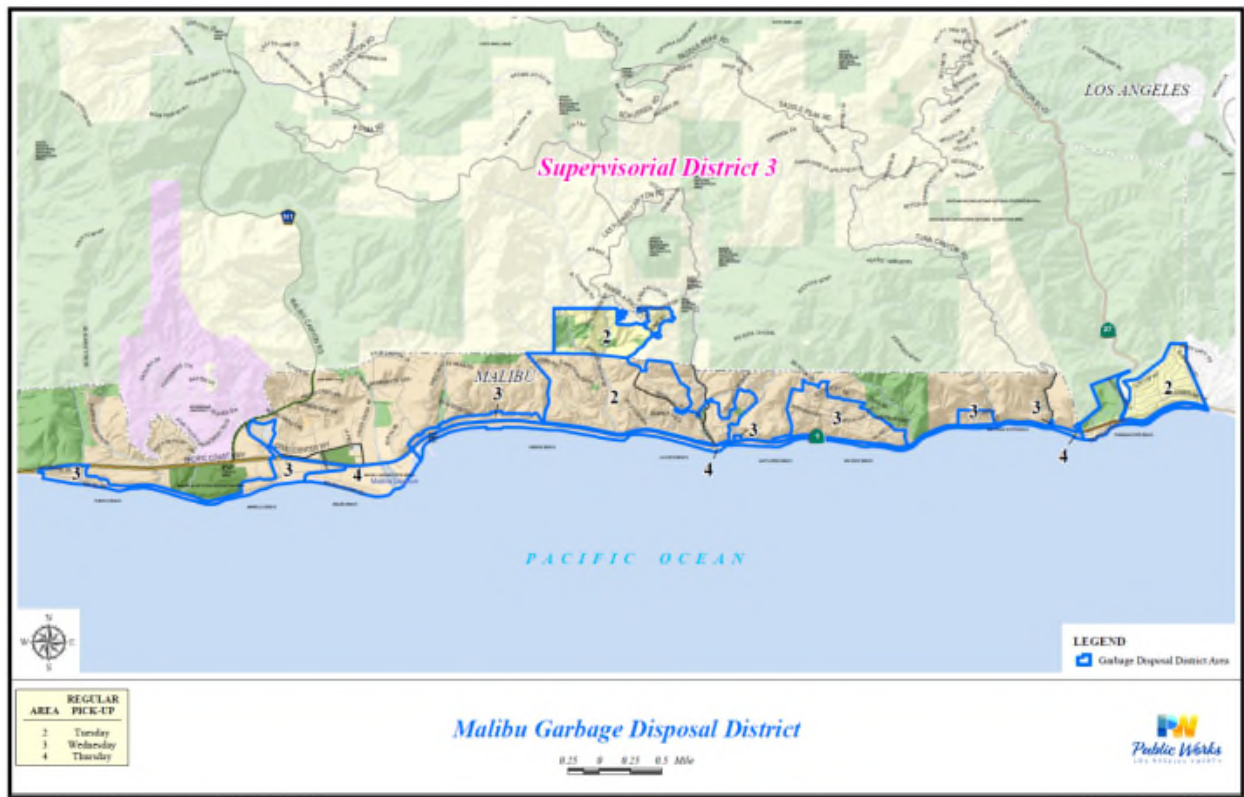


Exhibit A-3

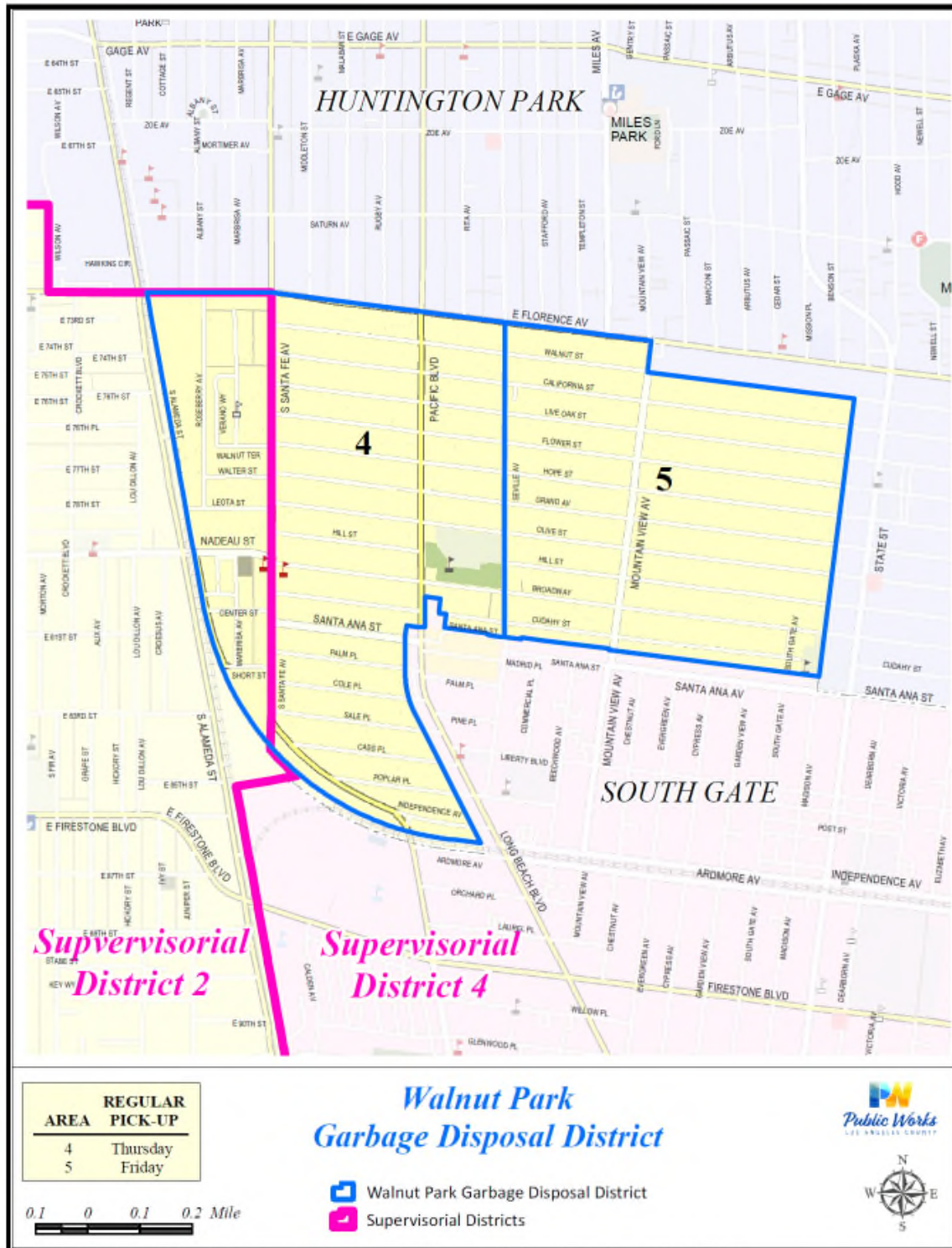


Exhibit A-5

EXHIBIT B

EXHIBITS B-1 THROUGH B-5

LOS ANGELES COUNTY CODE

EXHIBIT B-1: BELVEDERE GARBAGE DISPOSAL DISTRICT

EXHIBIT B-2: FIRESTONE GARBAGE DISPOSAL DISTRICT

EXHIBIT B-3: MALIBU GARBAGE DISPOSAL DISTRICT

EXHIBIT B-4: MESA HEIGHTS GARBAGE DISPOSAL DISTRICT

EXHIBIT B-5: WALNUT PARK GARBAGE DISPOSAL DISTRICT

BELVEDERE GARBAGE DISPOSAL DISTRICT

Sections:

20.90.100	Title for citation
20.90.110	Purpose of provisions-Basis for service fee
20.90.120	Definitions
20.90.130	Service fees
20.90.140	Collection of charges
20.90.150	Table 1-Refuse units for various property uses

20.90.100 – Title for citation.

The ordinance codified in Part 3 of Chapter 20.90 shall be known as the "garbage collection and disposal service fee ordinance" of the Belvedere Garbage Disposal District and may be cited as such. (Ord. 12218 Art. 1 § 101, 1980).

20.90.110 – Purpose of provisions—Basis for the service fee.

The District is responsible for providing garbage collection and disposal within its boundaries. The amount of money from ad valorem taxes available to the District is inadequate to fund the cost of service. The district's collection and disposal service must be continued without interruption in order to protect the public health and safety of the residents therein and the general public. It is, therefore, necessary to impose a garbage collection and disposal service fee upon the properties within the district. The voters of the District have approved the imposition of the fee. In order to avoid the substantial costs of establishing a billing system for the collection of fees, the Board finds that the fees should be collected on the tax roll. Due to the legal deadlines for such tax collection, it is necessary for the ordinance codified in this part to be effective by September 25, 1980. Since the District's services are required for the collection and disposal of garbage, the Board finds that the most equitable basis upon which to base the service fee will be according to the current property use classification derived from the assessor's tax rolls. (Ord. 12218 Art. 1 § 102, 1980).

20.90.120 – Definitions.

- A. "District" means the Belvedere Garbage Disposal District.
- B. "Board" means the Board of Supervisors of the County of Los Angeles.
- C. "Parcel of real property" means a parcel of real property as shown on the local secured tax rolls of the County of Los Angeles. (Ord. 12218 Art. 2 §§ 201, 202, 203, 1980.)

20.90.130 – Service fees.

- A. An annual garbage collection and disposal service fee is levied upon parcels of real property in the District for the services provided by the District.

- B. The amount of the fee for each parcel shall be computed by multiplying the refuse unit fee by the number of refuse units assigned to the property use classification of the parcel as shown in Table 1, codified in Section 20.90.150. The refuse unit fee is \$192 per unit, beginning with the FY 2007-08.
- C. This fee shall be in addition to any ad valorem taxes levied on such property. The current property use classification and the refuse units assigned to each property use are as set forth in Table 1. (Ord. 2007-0075 § 1, 2007: 2006-0013 § 1, 2006; Ord. 2002-0044 § 1, 2002: Ord. 95-0030 § 1, 1995: Ord. 94-0033 § 1, 1994: Ord. 88-0104 § 2, 1988; Ord. 85-0117U § 2, 1985; Ord. 84-0103 § 4, 1984: Ord. 83-0148U § 3, 1983; Ord. 82-0181 § 3, 1982: Ord. 12398 § 1, 1981: Ord. 12218 Art. 3 § 301, 1980.)

20.90.140 – Collection of charges.

The garbage collection and disposal service fee shall be collected for each fiscal year on the tax roll at the same time and in the same manner as the general taxes of the County of Los Angeles. (Ord. 84-0103 § 5, 1984: Ord. 83-0148U § 4, 1983: Ord. 82-0181 § 4, 1982: Ord. 12398 § 2 (part), 1981: Ord. 12218 Art. 4 § 401, 1980).

20.90.150 – Table 1—Refuse units for various property uses.

Table 1 Belvedere	
Current Property Use Classification	Refuse Units
Vacant residential parcels (more than 15 feet in width)	0.5
Single residential units	1
Duplex, double or two units	2
Three residential units (any combination)	3
Four residential units (any combination)	4
Five or more residential units (per unit)	1
Modular homes	1
Rooming houses	1
Mobile home parks	5
Vacant commercial land	0.5
Vacant commercial establishments	1

Miscellaneous commercial	2
Stores	3
Store and office combinations	4
Store and residential combinations	4
Supermarkets	4
Markets, less than 6,000 square feet	2
Shopping centers (neighborhood and community)	18
Shopping centers (regional)	18
Office buildings	5
Hotels—50 rooms and over	5
Motels—5 units and over	5
Motel/hotel and apartment combinations	7
Professional buildings	5
Restaurants	6
Wholesale and manufacturing outlets	2
Banks, savings and loan	2
Service shops, laundries, radio and TV repair	3
Service stations, full-service	3
Service stations, self-service	2
Sales recreation equipment	3
Auto service shops (body and fender garage)	3
Used car sales	2
Car wash	3
Parking lots (commercial use properties)	1
Animal kennels	5
Nurseries or greenhouses	10
Vacant industrial land	0.5
Vacant industrial establishments	1
Miscellaneous industrial	2
Light manufacturing	4

Vacant heavy manufacturing	1
Heavy manufacturing	2
Warehousing, distribution or storage— Under 10,000 square feet	4
Warehousing, distribution—Over 10,000 square feet	5
Food processing plants	6
Motion picture, radio and TV industries	2
Lumberyards	2
Mineral processing	2
Parking lots (industrial use properties)	1
Open storage	2
Dairies	2
Theaters	3
Bowling alleys	5
Clubs, lodge halls and fraternal organizations	5
Auditoriums, stadiums, and amphitheaters	5
Gymnasiums and health spas	2
Skating rinks	5
Churches	1
Church parking lots	0.5
Private schools	3
Hospitals	5
Homes for the aged and others	3
Cemeteries and mausoleums	3
Mortuaries, funeral homes	10
Utility, pumping plants, state-assessed properties	1
Petroleum and gas	1

(Ord. 84-0103 § 6, 1984: Ord. 12398 § 2 (part), 1981: Ord. 12218 Art. 5 Table I, 1980.)

FIRESTONE GARBAGE DISPOSAL DISTRICT

Sections:

20.90.300	Title for citation
20.90.310	Purpose of provisions-Basis for service fee
20.90.320	Definitions
20.90.330	Service fees
20.90.340	Collection of charges
20.90.350	Table 1-Refuse units for various property uses

20.90.300 – Title for citation.

The ordinance codified in Part 7 of Chapter 20.90 shall be known as the "garbage collection and disposal service fee ordinance" of the Firestone Garbage Disposal District and may be cited as such. (Ord. 12220 Art. 1 § 101, 1980.)

20.90.310 – Purpose of provisions—Basis for service fee.

The District is responsible for providing garbage collection and disposal within its boundaries. The amount of money from ad valorem taxes available to the District is inadequate to fund the cost of service. The District's collection and disposal service must be continued without interruption in order to protect the public health and safety of the residents therein and the general public. It is, therefore, necessary to impose a garbage collection and disposal service fee upon the properties within the District. The voters of the District have approved the imposition of the fee. In order to avoid the substantial costs of establishing a billing system for the collection of fees, the Board finds that the fees should be collected on the tax roll. Due to the legal deadlines for such tax collection, it is necessary for the ordinance codified in this part to be effective by September 25, 1980. Since the District's services are required for the collection and disposal of garbage, the Board finds that the most equitable basis upon which to base the service fee will be according to the current property use classification derived from the assessor's tax rolls. (Ord. 12220 Art. 1 § 102, 1980.)

20.90.320 – Definitions.

- A. "District" means the Firestone Garbage Disposal District.
- B. "Board" means the Board of Supervisors of the County of Los Angeles.
- C. "Parcel of real property" means a parcel of real property as shown on the local secured tax rolls of the County of Los Angeles. (Ord. 12220 Art. 2 §§ 201, 202, 203, 1980.)

20.90.330 – Service fees.

- A. An annual garbage collection and disposal service fee is levied upon parcels of

real property in the District for the services provided by the District.

- B. The amount of the fee for each parcel shall be computed by multiplying the refuse unit fee by the number of refuse units assigned to the property use classification of the parcel as shown in Table 1, codified in Section 20.90.350. The refuse unit fee is \$180. per unit, beginning with the FY 2005-06.
- C. This fee shall be in addition to any ad valorem taxes levied on such property. The current property use classification and the refuse units assigned to each property use are as set forth in Table 1. (Ord. 2005-0060 § 1, 2005: Ord. 93-0050 § 1, 1993: Ord. 92-0085 § 1, 1992; Ord. 91-0084 § 2, 1991; Ord. 90-0092 § 2, 1990; Ord. 89-0081 § 2, 1989; Ord. 85-0117U § 3, 1985; Ord. 84-0103 § 8, 1984; Ord. 83-0148U § 7, 1983; Ord. 82-0181 § 7, 1982: Ord. 12400 § 1, 1981: Ord. 12220 Art. 3 § 301, 1980).

20.90.340 – Collection of charges.

The garbage collection and disposal service fee shall be collected for each fiscal year on the tax roll at the same time and in the same manner as the general taxes of the County of Los Angeles. (Ord. 84-0103 § 9, 1984: Ord. 83-0148U § 8, 1983: Ord. 82-0181 § 8, 1982: Ord. 12400 § 2 (part), 1981: Ord. 12220 Art. 4 § 401, 1980.)

20.90.350 – Table 1—Refuse units for various property uses.

Table 1 Firestone	
Current Property Use Classification	Refuse Units
Vacant residential parcels (more than 15 feet in width)	0.5
Single residential units	1
Duplex, double or two units	2
Three residential units (any combination)	3
Four residential units (any combination)	4
Five or more residential units (per unit)	1
Modular homes	1
Rooming houses	1
Mobile home parks	5
Vacant commercial land	0.5
Vacant commercial establishments	1
Miscellaneous commercial	2

Stores	3
Store and office combinations	4
Store and residential combinations	4
Supermarkets	4
Markets, less than 6,000 square feet	2
Shopping centers (neighborhood and community)	18
Shopping centers (regional)	18
Office buildings	5
Hotels—Under 50 rooms	5
Hotels—50 rooms and over	5
Motels—5 units and over	5
Motel/hotel and apartment combinations	7
Professional buildings	5
Restaurants	6
Wholesale and manufacturing outlets	2
Banks, savings and loan	2
Service shops, laundries, radio and TV repair	3
Service stations, full-service	3
Service stations, self-service	2
Sales recreation equipment	3
Auto service shops (body and fender garage)	3
Used car sales	2
Car wash	3
Parking lots (commercial use properties)	1
Animal kennels	5
Nurseries or greenhouses	10
Vacant industrial land	0.5
Vacant industrial establishments	1
Miscellaneous industrial	2
Light manufacturing	4

Vacant heavy manufacturing	1
Heavy manufacturing	2
Warehousing, distribution or storage— Under 10,000 square feet	4
Warehousing, distribution—Over 10,000 square feet	5
Food processing plants	6
Motion picture, radio and TV industries	2
Lumberyards	2
Mineral processing	2
Parking lots (industrial use properties)	1
Open storage	2
Dairies	2
Theaters	3
Bowling alleys	5
Clubs, lodge halls and fraternal organizations	5
Auditoriums, stadiums and amphitheaters	5
Gymnasiums and health spas	2
Skating rinks	5
Churches	1
Church parking lots	0.5
Private schools	3
Hospitals	5
Homes for the aged and others	3
Cemeteries and mausoleums	3
Mortuaries, funeral homes	10
Utility, pumping plants, state-assessed properties	1
Petroleum and gas	1

(Ord. 84-0103 § 10, 1984: Ord. 12400 § 2 (part), 1981: Ord. 12220 Art. 5 Table I, 1980.)

MALIBU GARBAGE DISPOSAL DISTRICT

Sections:

20.90.400	Title for citation
20.90.410	Purpose of provisions-Basis for service fee
20.90.420	Definitions
20.90.430	Service fees
20.90.440	Collection of charges
20.90.450	Table 1-Refuse units for various property uses

20.90.400 - Title for citation.

The ordinance codified in Part 9 of Chapter 20.90 shall be known as the "garbage collection and disposal service fee ordinance" of the Malibu Garbage Disposal District and may be cited as such. (Ord. 12221 Art. 1 § 101, 1980).

20.90.410 - Purpose of provisions—Basis for service fee.

The District is responsible for providing garbage collection and disposal within its boundaries. The amount of money from ad valorem taxes available to the District is inadequate to fund the cost of service. The District's collection and disposal service must be continued without interruption in order to protect the public health and safety of the residents therein and the general public. It is, therefore, necessary to impose a garbage collection and disposal service fee upon the properties within the District. The voters of the District have approved imposition of the fee. In order to avoid the substantial costs of establishing a billing system for the collection of fees, the board of supervisors finds that the fees should be collected on the tax roll. Due to the legal deadlines for such tax collection, it is necessary for the ordinance codified in this part to be effective by September 25, 1980. Since the District's services are required for the collection and disposal of garbage, the board of supervisors finds that the most equitable basis upon which to base the service fee will be according to the current property use classification derived from the assessor's tax rolls. (Ord. 12221 Art. 1 § 102, 1980.)

20.90.420 - Definitions.

- A. "District" means the Malibu Garbage Disposal District.
- B. "Board" means the board of supervisors of the county of Los Angeles.
- C. "Parcel of real property" means a parcel of real property as shown on the local secured tax rolls of the county of Los Angeles. (Ord. 12221 Art. 2 §§ 201, 202, 203, 1980).

20.90.430 - Service fees.

- A. An Annual garbage collection and disposal service fee is levied upon parcels of real property in the District for the services provided by the District. The amount of the fee for each parcel shall be computed by multiplying the number of refuse units assigned to the property use classification of the parcel as shown in Table 1, codified in Section 20.90.450. The refuse unit fee is \$180.00 per unit, beginning with 2008-09 fiscal year.
- B. This fee shall be in addition to any ad valorem taxes levied on such property. The current property use classification and the refuse units assigned to each property use are as set forth in Table 1. (Ord. 2008-0024 § 1, 2008: Ord. 91-0106 § 1, 1991; Ord. 90-0092 § 3, 1990; Ord. 89-0081 § 3, 1989; Ord. 85-0117U § 4, 1985: Ord. 84-0103 § 11, 1984; Ord. 83-0148U § 9, 1983; Ord. 82-0181 § 9, 1982: Ord. 12401 § 1, 1981: Ord. 12221 Art.3 § 301, 1980).

20.90.440 - Collection of charges.

The garbage collection and disposal service fee shall be collected for each fiscal year on the tax roll at the same time and in the same manner as the general taxes of the county of Los Angeles. (Ord. 84-0103 § 12, 1984: Ord. 83-0148U § 10, 1983: Ord. 82-0181 § 10, 1982: Ord. 12401 § 2 (part), 1981: Ord. 12221 Art. 4 § 401, 1980) x.

20.90.450 - Table 1—Refuse units for various property uses.

Table 1 Malibu	
Current Property Use Classification	Refuse Units
Vacant residential parcels	
(more than 15 feet in width)	0.5
Single residential units	1
Duplex, double or two units	2
Three residential units (any combination)	3
Four residential units (any combination)	4
Five or more residential units (per unit)	1
Modular homes	1
Rooming houses	1
Mobile home parks	5
Vacant commercial land	0.5

Vacant commercial establishments	1
Miscellaneous commercial	2
Stores	3
Store and office combinations	4
Store and residential combinations	4
Supermarkets	4
Markets, less than 6,000 square feet	2
Shopping centers (neighborhood and community)	18
Shopping centers (regional)	18
Office buildings	5
Hotels—Under 50 rooms	5
Hotels—50 rooms and over	5
Motels—5 units and over	5
Motel/hotel and apartment combinations	7
Professional buildings	5
Restaurants	6
Wholesale and manufacturing outlets	2
Banks, savings and loan	2
Service shops, laundries, radio and TV repair	3
Service stations, full-service	3
Service stations, self-service	2
Sales recreation equipment	3
Auto service shops (body and fender garage)	3
Used car sales	2
Car wash	3
Parking lots (commercial use properties)	1
Animal kennels	5
Nurseries or greenhouses	1
Vacant industrial land	0.5
Vacant industrial establishments	1

Miscellaneous industrial	2
Light manufacturing	4
Vacant heavy manufacturing	1
Heavy manufacturing	2
Warehousing, distribution or storage—	
Under 10,000 square feet	4
Warehousing, distribution—Over 10,000 square feet	5
Food processing plants	6
Motion picture, radio and TV industries	2
Lumberyards	2
Mineral processing	2
Parking lots (industrial use properties)	1
Open storage	2
Dairies	2
Theaters	3
Bowling alleys	5
Clubs, lodge halls and fraternal organizations	5
Auditoriums, stadiums and amphitheaters	5
Gymnasiums and health spas	2
Skating rinks	5
Churches	1
Church parking lots	0.5
Private schools	3
Hospitals	5
Homes for the aged and others	3
Cemeteries and mausoleums	3
Mortuaries, funeral homes	10
Utility, pumping plants, state assessed property	1
Petroleum and gas	1

(Ord. 84-0103 § 13, 1984: Ord. 12401 § 2 (part), 1981: Ord. 12221 Art. 5 Table I, 1980.)

Exhibit B-3

Page 9 or 4

MESA HEIGHTS GARBAGE DISPOSAL DISTRICT

Sections:

20.90.500	Title for citation
20.90.510	Purpose of provisions-Basis for service fee
20.90.520	Definitions
20.90.530	Service fees
20.90.540	Collection of charges
20.90.550	Table 1-Refuse units for various property uses

20.90.500 – Title for citation.

The ordinance codified in Part 11 of Chapter 20.90 shall be known as the "garbage collection and disposal service fee ordinance" of the Mesa Heights Garbage Disposal District, and may be cited as such. (Ord. 12222 Art. 1 § 101, 1980).

20.90.510 – Purpose of provisions—Basis for service fee.

The District is responsible for providing garbage collection and disposal within its boundaries. The amount of money from ad valorem taxes available to the District is inadequate to fund the cost of service. The District's collection and disposal service must be continued without interruption in order to protect the public health and safety of the residents therein and the general public. It is, therefore, necessary to impose a garbage collection and disposal service fee upon the properties within the District. The voters of the District have approved imposition of the fee. In order to avoid the substantial costs of establishing a billing system for the collection of fees, the Board finds that the fees should be collected on the tax roll. Due to the legal deadlines for such tax collection, it is necessary for the ordinance codified in this part to be effective by September 25, 1980. Since the District's services are required for the collection and disposal of garbage, the Board finds that the most equitable basis upon which to base the service fee will be according to the current property use classification derived from the assessor's tax rolls. (Ord. 12222 Art. 1 § 102, 1980).

20.90.520 – Definitions.

- A. "District" means the Mesa Heights Garbage Disposal District.
- B. "Board" means the Board of Supervisors of the County of Los Angeles.
- C. "Parcel of real property" means a parcel of real property as shown on the local secured tax rolls of the County of Los Angeles. (Ord. 12222 Art. 2 §§ 201, 202, 203, 1980).

20.90.530 – Service fees.

- A. An annual garbage collection and disposal service fee is levied upon parcels of real property in the District for the services provided by the District.

- B. The amount of the fee for each parcel shall be computed by multiplying the refuse unit fee by the number of refuse units assigned to the property use classification of the parcel as shown in Table 1, codified in Section 20.90.550. The refuse unit fee is \$225. per unit, beginning with the FY 2006-07.
- C. This fee shall be in addition to any ad valorem taxes levied on such property. The current property use classification and the refuse units assigned to each property use are as set forth in Table 1. (Ord. 2006-0048 § 1, 2006: Ord. 95-0025, 1995: Ord. 94-0034 § 1, 1994: Ord. 91-0084 § 3, 1991; Ord. 90-0092 § 4, 1990; Ord. 89-0081 § 4, 1989; Ord. 88-0104 § 3, 1988; Ord. 85-0117U § 5, 1985; Ord. 84-0103 § 14, 1984; Ord. 83-0148U § 11, 1983; Ord. 82-0181 § 11, 1982: Ord. 12402 § 1, 1981: Ord. 12222 Art. 3 § 301, 1980).

20.90.540 – Collection of charges.

The garbage collection and disposal service fee shall be collected for each fiscal year on the tax roll at the same time and in the same manner as the general taxes of the County of Los Angeles. (Ord. 84-0103 § 15, 1984: Ord. 83-0148U § 12, 1983: Ord. 82-0181 §12, 1982: Ord. 12402 § 2 (part), 1981: Ord. 12222 Art. 4 § 401, 1980).

20.90.550 – Table 1—Refuse units for various property uses.

Table 1 Mesa Heights	
Current Property Use Classification	Refuse Units
Vacant residential parcels (more than 15 feet in width)	0.5
Single residential units	1
Duplex, double or two units	2
Three residential units (any combination)	3
Four residential units (any combination)	4
Five or more residential units (per unit)	1
Modular homes	1
Rooming houses	1
Mobile home parks	5
Vacant commercial land	0.5
Vacant commercial establishments	1
Miscellaneous commercial	2
Stores	3

Store and office combinations	4
Store and residential combinations	4
Supermarkets	4
Markets, less than 6,000 square feet	2
Shopping centers (neighborhood and community)	18
Shopping centers (regional)	18
Office buildings	5
Hotels—Under 50 rooms	5
Hotels—50 rooms and over	5
Motels—5 units and over	5
Motel/hotel and apartment combinations	7
Professional buildings	5
Restaurants	6
Wholesale and manufacturing outlets	2
Banks, savings and loan	2
Service shops, laundries, radio and TV repair	3
Service stations, full-service	3
Service stations, self-service	2
Sales recreation equipment	3
Auto service shops (body and fender garage)	3
Used car sales	2
Car wash	3
Parking lots (commercial use properties)	1
Animal kennels	5
Nurseries or greenhouses	10
Vacant industrial land	0.5
Vacant industrial establishments	1
Miscellaneous industrial	2
Light manufacturing	4
Vacant heavy manufacturing	1
Heavy manufacturing	2

Warehousing, distribution or storage—	
Under 10,000 square feet	4
Warehousing, distribution—Over 10,000 square feet	5
Food processing plants	6
Motion picture, radio and TV industries	2
Lumberyards	2
Mineral processing	2
Parking lots (industrial use properties)	1
Open storage	2
Dairies	2
Theaters	3
Bowling alleys	5
Clubs, lodge halls and fraternal organizations	5
Auditoriums, stadiums and amphitheaters	5
Gymnasiums and health spas	2
Skating rinks	5
Churches	1
Church parking lots	0.5
Private schools	3
Hospitals	5
Homes for the aged and others	3
Cemeteries and mausoleums	3
Mortuaries, funeral homes	10
Utility, pumping plants, state assessed property	1
Petroleum and gas	1

(Ord. 84-0103 § 16, 1984: Ord. 12402 § 2 (part), 1981: Ord. 12222 Art. 5 Table I, 1980.)

WALNUT PARK GARBAGE DISPOSAL DISTRICT

Sections:

20.90.600	Title for citation
20.90.610	Purpose of provisions-Basis for service fee
20.90.620	Definitions
20.90.630	Service fees
20.90.640	Collection of charges
20.90.650	Table 1-Refuse units for various property uses

20.90.600 Title for citation.

The ordinance codified in Part 13 of Chapter 20.90 shall be known as the "garbage collection and disposal service fee ordinance" of the Walnut Park Garbage Disposal District, and may be cited as such. (Ord. 12223 Art. 1 § 101, 1980).

20.90.610 Purpose of provisions—Basis for service fee.

The District is responsible for providing garbage collection and disposal within its boundaries. The amount of money from ad valorem taxes available to the District is inadequate to fund the cost of service. The District's collection and disposal service must be continued without interruption in order to protect the public health and safety of the residents therein and the general public. It is, therefore, necessary to impose a garbage collection and disposal service fee upon the properties within the District. The voters of the District have approved imposition of the fee. In order to avoid the substantial costs of establishing a billing system for the collection of fees, the board of supervisors finds that the fees should be collected on the tax roll. Due to the legal deadlines for such tax collection, it is necessary for the ordinance codified in this part to be effective by September 25, 1980. Since the District's services are required for the collection and disposal of garbage, the board of supervisors finds that the most equitable basis upon which to base the service fee will be according to the current property use classification derived from the assessor's tax rolls. (Ord. 12223 Art. 1 § 102, 1980.)

20.90.620 Definitions.

- A. "District" means the Walnut Park Garbage Disposal District.
- B. "Board" means the board of supervisors of the county of Los Angeles.
- C. "Parcel of real property" means a parcel of real property as shown on the local secured tax rolls of the county of Los Angeles. (Ord. 12223 Art. 2 §§ 201, 202, 203, 1980.)

20.90.630 Service Fees.

- A. An annual garbage collection and disposal service fee shall be collected from parcels of real property in the District for the services provided by the District.

B. The amount of the fee for each parcel shall be computed by multiplying the refuse unit fee by the number of refuse units assigned to the property use classification of the parcel as shown in Table 1, codified in Section 20.90.650. The refuse unit fee is:

- \$269 per unit in the 2022-23 fiscal year;
- \$315 per unit in the 2023-24 fiscal year; and
- \$402 per unit in the 2024-25 fiscal year.

C. This fee shall be in addition to any ad valorem taxes levied on such property. The current property use classification and the refuse units assigned to each property use are as set forth in Table 1. (Ord. 2022-0025 § 1, 2022; Ord. 2005-0039 § 1, 2005; Ord. 95-0031 § 1, 1995; Ord. 94-0035 § 1, 1994; Ord. 91-0084 § 4, 1991; Ord. 90-0092 § 5, 1990; Ord. 88-0104 § 4, 1988; Ord. 85-0117U § 6, 1985; Ord. 84-0103 § 17, 1984; Ord. 83-0148U § 13, 1983; Ord. 82-0181 § 13, 1982; Ord. 12403 § 1, 1982; Ord. 12223 Art. 3 § 301, 1980.)

20.90.640 Collection of charges.

The garbage collection and disposal service fee shall be collected for each fiscal year on the tax roll at the same time and in the same manner as the general taxes of the county of Los Angeles. (Ord. 84-0103 § 18, 1984; Ord. 83-0148U § 14, 1983; Ord. 82-0181 § 14, 1982; Ord. 12403 § 2 (part), 1981; Ord. 12223 Art. 4 § 401, 1980.)

20.90.650 - Table 1—Refuse units for various property uses.

Table 1 Walnut Park	
Current Property Use Classification	Refuse Units
Vacant residential parcels	
(more than 15 feet in width)	0.5
Single residential units	1
Duplex, double or two units	2
Three residential units (any combination)	3
Four residential units (any combination)	4
Five or more residential units (per unit)	1
Modular homes	1
Rooming houses	1
Mobile home parks	5
Vacant commercial land	0.5

Vacant commercial establishments	1
Miscellaneous commercial	2
Stores	3
Store and office combinations	4
Store and residential combinations	4
Supermarkets	4
Markets, less than 6,000 square feet	2
Shopping centers (neighborhood and community)	18
Shopping centers (regional)	18
Office buildings	5
Hotels—Under 50 rooms	5
Hotels—50 rooms and over	5
Motels—5 units and over	5
Motel/hotel and apartment combinations	7
Professional buildings	5
Restaurants	6
Wholesale and manufacturing outlets	2
Banks, savings and loan	2
Service shops, laundries, radio and TV repair	3
Service stations, full-service	3
Service stations, self-service	2
Sales recreation equipment	3
Auto service shops (body and fender garage)	3
Used car sales	2
Car wash	3
Parking lots (commercial use properties)	1
Animal kennels	5
Nurseries or Greenhouses	10
Vacant industrial land	0.5
Vacant industrial establishments	1
Miscellaneous industrial	2
Light manufacturing	4

Vacant heavy manufacturing	1
Heavy manufacturing	2
Warehousing, distribution or storage—	
Under 10,000 square feet	4
Warehousing, distribution—Over 10,000 square feet	5
Food processing plants	6
Motion picture, radio and TV industries	2
Lumberyards	2
Mineral processing	2
Parking lots (industrial use properties)	1
Open storage	2
Dairies	2
Theaters	3
Bowling alleys	5
Clubs, lodge halls and fraternal organizations	5
Auditoriums, stadiums, and amphitheaters	5
Gymnasiums and health spas	2
Skating rinks	5
Churches	1
Church parking lots	0.5
Private schools	3
Hospitals	5
Homes for the aged and others	3
Cemeteries and mausoleums	3
Mortuaries, funeral homes	10
Utility, pumping plants, state-assessed property	1
Petroleum and gas	1

(Ord. 84-0103 § 19, 1984: Ord. 12403 § 2(part), 1981: Ord. 12223 Art. 5 Table I, 1980.)

**GARBAGE COLLECTION AND DISPOSAL SERVICE FEE
LIST OF TAX AREAS**

EXHIBITS C-1 THROUGH C-5

LIST OF TAX RATE AREAS

EXHIBIT C-1: BELVEDERE GARBAGE DISPOSAL DISTRICT

EXHIBIT C-2: FIRESTONE GARBAGE DISPOSAL DISTRICT

EXHIBIT C-3: MALIBU GARBAGE DISPOSAL DISTRICT

EXHIBIT C-4: MESA HEIGHTS GARBAGE DISPOSAL DISTRICT

EXHIBIT C-5: WALNUT PARK GARBAGE DISPOSAL DISTRICT

GARBAGE COLLECTION AND DISPOSAL SERVICE FEE
LIST OF TAX AREAS
EXHIBIT C-1
BELVEDERE GARBAGE DISPOSAL DISTRICT

ACCOUNT NO.	ANNUAL FEE PER REFUSE UNIT (\$)	TAX RATE AREA	ACCOUNT NO.	ANNUAL FEE PER REFUSE UNIT (\$)	TAX RATE AREA
3330	192.00	373	3330	192.00	13532
3330	192.00	841	3330	192.00	13533
3330	192.00	917	3330	192.00	13534
3330	192.00	928	3330	192.00	14388
3330	192.00	932	3330	192.00	14461
3330	192.00	940	3330	192.00	16102
3330	192.00	960	3330	192.00	16103
3330	192.00	964	3330	192.00	16104
3330	192.00	984	3330	192.00	16500
3330	192.00	985			
3330	192.00	986			
3330	192.00	987			
3330	192.00	995			
3330	192.00	996			
3330	192.00	997			
3330	192.00	1008			
3330	192.00	1010			
3330	192.00	1019			
3330	192.00	1040			
3330	192.00	1076			
3330	192.00	1084			
3330	192.00	1091			
3330	192.00	1097			
3330	192.00	1318			
3330	192.00	6289			
3330	192.00	6291			
3330	192.00	6404			
3330	192.00	6435			
3330	192.00	6457			
3330	192.00	6459			
3330	192.00	6467			
3330	192.00	6468			
3330	192.00	6480			
3330	192.00	6484			
3330	192.00	6486			
3330	192.00	12683			
3330	192.00	13530			
3330	192.00	13531			

GARBAGE COLLECTION AND DISPOSAL SERVICE FEE
LIST OF TAX AREAS

EXHIBIT C-2
FIRESTONE GARBAGE DISPOSAL DISTRICT

ACCOUNT NO.	ANNUAL FEE PER REFUSE UNIT (\$)	TAX RATE AREA	ACCOUNT NO.	ANNUAL FEE PER REFUSE UNIT (\$)	TAX RATE AREA
3360	\$180	112	3360	\$180	2817
3360	\$180	113	3360	\$180	2913
3360	\$180	1155	3360	\$180	2914
3360	\$180	1156	3360	\$180	2923
3360	\$180	1160	3360	\$180	2924
3360	\$180	1166	3360	\$180	2934
3360	\$180	1170	3360	\$180	2935
3360	\$180	1171	3360	\$180	2941
3360	\$180	1172	3360	\$180	2942
3360	\$180	1185	3360	\$180	2944
3360	\$180	1187	3360	\$180	2945
3360	\$180	1193	3360	\$180	2946
3360	\$180	1195	3360	\$180	2947
3360	\$180	1197	3360	\$180	2948
3360	\$180	1198	3360	\$180	2949
3360	\$180	1241	3360	\$180	2950
3360	\$180	1243	3360	\$180	2951
3360	\$180	1248	3360	\$180	2952
3360	\$180	1259	3360	\$180	2956
3360	\$180	1265	3360	\$180	2957
3360	\$180	1276	3360	\$180	2958
3360	\$180	1358	3360	\$180	2999
3360	\$180	1375	3360	\$180	3775
3360	\$180	1392	3360	\$180	3777
3360	\$180	1407	3360	\$180	3778
3360	\$180	1434	3360	\$180	3797
3360	\$180	1487	3360	\$180	3810
3360	\$180	1561	3360	\$180	3822
3360	\$180	1563	3360	\$180	3825
3360	\$180	1575	3360	\$180	3897
3360	\$180	1612	3360	\$180	5378
3360	\$180	1617	3360	\$180	6757
3360	\$180	1621	3360	\$180	6856
3360	\$180	1633	3360	\$180	6857
3360	\$180	2389	3360	\$180	6858
3360	\$180	2390	3360	\$180	9739
3360	\$180	2815	3360	\$180	9740
3360	\$180	2816	3360	\$180	9748

GARBAGE COLLECTION AND DISPOSAL SERVICE FEE
LIST OF TAX AREAS

EXHIBIT C-2
FIRESTONE GARBAGE DISPOSAL DISTRICT

ACCOUNT NO	ANNUAL FEE PER REFUSE UNIT (\$)	TAX RATE AREA
3360	\$180	9749
3360	\$180	9750
3360	\$180	9751
3360	\$180	9752
3360	\$180	9753
3360	\$180	9757
3360	\$180	9758
3360	\$180	9761
3360	\$180	9763
3360	\$180	9764
3360	\$180	9765
3360	\$180	9766
3360	\$180	9767
3360	\$180	9768
3360	\$180	9770
3360	\$180	9771
3360	\$180	9772
3360	\$180	9773
3360	\$180	9774
3360	\$180	11256
3360	\$180	11956
3360	\$180	11982
3360	\$180	11983
3360	\$180	11986
3360	\$180	12934
3360	\$180	13556
3360	\$180	13884
3360	\$180	13885
3360	\$180	14525
3360	\$180	16463
3360	\$180	16743
3360	\$180	17012

GARBAGE COLLECTION AND DISPOSAL SERVICE FEE
LIST OF TAX AREAS
EXHIBIT C-3
MALIBU GARBAGE DISPOSAL DISTRICT

ACCOUNT NO.	ANNUAL FEE PER REFUSE UNIT (\$)	TAX RATE AREA
3380	180.00	8631
3380	180.00	8636
3380	180.00	8641
3380	180.00	8645
3380	180.00	8652
3380	180.00	8668
3380	180.00	8681
3380	180.00	8693
3380	180.00	10851
3380	180.00	10854
3380	180.00	10857
3380	180.00	10859
3380	180.00	10862
3380	180.00	10865
3380	180.00	10867
3380	180.00	10870
3380	180.00	11049
3380	180.00	11052

GARBAGE COLLECTION AND DISPOSAL SERVICE FEE
LIST OF TAX AREAS
EXHIBIT C-4
MESA HEIGHTS GARBAGE DISPOSAL DISTRICT

ACCOUNT NO.	ANNUAL FEE PER REFUSE UNIT (\$)	TAX RATE AREA	ACCOUNT NO.	ANNUAL FEE PER REFUSE UNIT (\$)	TAX RATE AREA
3400	225.00	63	3400	225.00	11151
3400	225.00	71	3400	225.00	12852
3400	225.00	502	3400	225.00	12855
3400	225.00	1149	3400	225.00	14755
3400	225.00	1163	3400	225.00	14756
3400	225.00	1371	3400	225.00	14757
3400	225.00	1372	3400	225.00	15932
3400	225.00	1465	3400	225.00	15934
3400	225.00	1472	3400	225.00	15935
3400	225.00	1473	3400	225.00	15936
3400	225.00	1474	3400	225.00	15937
3400	225.00	1482	3400	225.00	15938
3400	225.00	1484	3400	225.00	16115
3400	225.00	1525	3400	225.00	16116
3400	225.00	1528	3400	225.00	16117
3400	225.00	1530	3400	225.00	16118
3400	225.00	1534			
3400	225.00	1540			
3400	225.00	1541			
3400	225.00	1548			
3400	225.00	1552			
3400	225.00	1554			
3400	225.00	1585			
3400	225.00	2397			
3400	225.00	4599			
3400	225.00	4602			
3400	225.00	4604			
3400	225.00	4607			
3400	225.00	4609			
3400	225.00	4611			
3400	225.00	4612			
3400	225.00	4617			
3400	225.00	4623			
3400	225.00	4625			
3400	225.00	4644			
3400	225.00	4648			
3400	225.00	4649			
3400	225.00	4650			

GARBAGE COLLECTION AND DISPOSAL SERVICE FEE
LIST OF TAX AREAS
EXHIBIT C-5
WALNUT PARK GARBAGE DISPOSAL DISTRICT

ACCOUNT NO.	ANNUAL FEE PER REFUSE UNIT (\$)	TAX RATE AREA
3440	402.00	666
3440	402.00	1060
3440	402.00	1064
3440	402.00	1200
3440	402.00	1268

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025		
BOARD MEETING DATE	6/24/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Sewer Service Charge Annual Report for the Consolidated Sewer Maintenance District and the Marina Sewer Maintenance District Including Rate Increase to the Consolidated Sewer Maintenance District, the Accumulative Capital Outlay Fund, the Malibu Zone, the Topanga Zone, and the Marina Sewer Maintenance District		
PROGRAM	Infrastructure Operation and Maintenance for Wastewater Systems		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	This agenda item must be adopted by the Board on the June 24, 2025, Public Hearing to allow Public Works and the Executive Office of the Board sufficient time to file the Sewer Service Charge (SSC) Annual Report with the Auditor-Controller before August 10, 2025. If this deadline is not met, the Consolidated Sewer Maintenance District (CSMD) and the Marina Sewer Maintenance District (Marina SMD) will not be able to collect the SSCs on the tax roll.		
COST & FUNDING	Total cost: \$56.2M, FY 2025-26 \$68.1M, FY 2026-27 \$80.0M, FY 2027-28		Funding source: Sewer Maintenance Districts
	TERMS (if applicable):		
	Explanation: The above total is the amount of annual revenue that will be collected as part of the property tax roll. It is deposited into the Sewer Maintenance Districts' funds for the exclusive use in carrying out the subject program pursuant to the Board-adopted Sewer System Management Plan.		
PURPOSE OF REQUEST	Approval of the SSC Annual Report including rate increases for FY 2025-26 to allow the CSMD and the Marina SMD to continue to collect the SSCs on the annual property tax rolls		
BACKGROUND (include internal/external issues that may exist including any related motions)	To comply with Health and Safety Code requirements, a public hearing (4-vote matter) is required for the proposed rate increase for the CSMD, the Accumulative Capital Outlay Fund, the Malibu Zone, the Topanga Zone, the Marina SMD and to collect the SSC on the annual property tax roll.		
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Provisions of Proposition 218 was followed. Community outreach was performed using community and demographic analytics. An equity-based outreach toolkit was prepared to ensure enhanced engagement was performed in disadvantaged and hard-to-reach communities. This effort was combined for other proposed rate increases such as the Garbage Disposal Districts.		

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority #7, Sustainability, Providing resources for maintaining sanitary sewers achieves a reduction of spills, thereby ensuring that the public does not come into contact with wastewater. Therefore, this action creates healthier, more livable, economically stronger, more equitable, and more resilient communities.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Cid Tesoro, Deputy Director, (626) 458-4016, cell (626) 672-7436, ctesoro@pw.lacounty.gov.



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ALHAMBRA, CALIFORNIA 91803-1331
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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 24, 2025

IN REPLY PLEASE
REFER TO FILE: **SM-1**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**PUBLIC HEARING
ENVIRONMENTAL SERVICES CORE SERVICE AREA
SEWER SERVICE CHARGE ANNUAL REPORT FOR
THE CONSOLIDATED SEWER MAINTENANCE DISTRICT AND
THE MARINA SEWER MAINTENANCE DISTRICT INCLUDING RATE INCREASE TO
THE CONSOLIDATED SEWER MAINTENANCE DISTRICT,
THE ACCUMULATIVE CAPITAL OUTLAY FUND, THE MALIBU ZONE,
THE TOPANGA ZONE, AND THE MARINA SEWER MAINTENANCE DISTRICT
(ALL SUPERVISORIAL DISTRICTS)
(4 VOTES)**

SUBJECT

Public Works is seeking Board approval to adopt the Sewer Service Charge Annual Report for Fiscal Year 2025-26, which includes an increase to the annual sewer service charge for the Consolidated Sewer Maintenance District, the Accumulative Capital Outlay Fund, the Malibu Zone (City of Malibu), the Topanga Zone (unincorporated community of Topanga), and the Marina Sewer Maintenance District. This will allow the Consolidated Sewer Maintenance District and the Marina Sewer Maintenance District to continue to meet their financial obligations for the operation and maintenance of the sewer system and collect the sewer service charges with the annual property taxes for Fiscal Year 2025-26.

IT IS RECOMMENDED THAT THE BOARD AFTER THE PUBLIC HEARING:

1. Find that the proposed actions are exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of this reporting.

2. Consider all objections and protests against the proposed Sewer Service Charge Annual Report for Fiscal Year 2025-26 for the Consolidated Sewer Maintenance District and the Marina Sewer Maintenance District.
3. Consider all objections or protests against the proposed sewer service charge increase to the following:
 - a. The Consolidated Sewer Maintenance District, three-consecutive-year increases of \$8, \$9, and \$10 respectively, from \$41.50 to \$49.50 per sewage unit in Fiscal Year 2025-26, from \$49.50 to \$58.50 per sewage unit in Fiscal Year 2026-27, and from \$58.50 to \$68.50 per sewage unit in Fiscal Year 2027-28.
 - b. The Accumulative Capital Outlay Fund of the Consolidated Sewer Maintenance District, three-consecutive-year increases of \$6, \$5, and \$4 respectively, from \$9 to \$15 per sewage unit in Fiscal Year 2025-26, from \$15 to \$20 per sewage unit in Fiscal Year 2026-27, and from \$20 to \$24 per sewage unit in Fiscal Year 2027-28.
 - c. The Malibu Zone, three-consecutive-year increases of \$500, from \$2,258 to \$2,758 per sewage unit in Fiscal Year 2025-26, from \$2,758 to \$3,258 per sewage unit in Fiscal Year 2026-27, and from \$3,258 to \$3,758 per sewage unit in Fiscal Year 2027-28.
 - d. The Topanga Zone, three-consecutive-year increases of \$100, from \$650 to \$750 per sewage unit in Fiscal Year 2025-26, from \$750 to \$850 per sewage unit in Fiscal Year 2026-27, and from \$850 to \$950 per sewage unit in Fiscal Year 2027-28.
 - e. The Marina Sewer Maintenance District, three-consecutive-year increases of \$85, from \$190 to \$275 per sewage unit in Fiscal Year 2025-26; from \$275 to \$360 per sewage unit in Fiscal Year 2026-27, and from \$360 to \$445 per sewage unit in Fiscal Year 2027-28.
 - f. The Consolidated Sewer Maintenance District and Accumulative Capital Outlay Fund based upon the lesser of increase, if any, in the Consumer Price Index or the cost of providing the service for which the fee is collected beginning in Fiscal Year 2028-29 through 2029-30.

4. To the extent that no majority protest exists against the Sewer Service Charge Annual Report for Fiscal Year 2025-26, or the proposed rate increase to the Consolidated Sewer Maintenance District, the Accumulative Capital Outlay Fund, the Marina Sewer Maintenance District, the Malibu Zone, and the Topanga Zone:
 - a. Adopt the Sewer Service Charge Annual Report for Fiscal Year 2025-26 for the Districts.
 - b. Adopt the proposed ordinance amending the County Code, Title 20, Utilities to codify the proposed rate increase to the Consolidated Sewer Maintenance District, the Accumulative Capital Outlay Fund, the Marina Sewer Maintenance District, the Malibu Zone, and the Topanga Zone.
 - c. Upon its adoption, instruct the Executive Officer of the Board to file with the Auditor-Controller before August 10, 2025, a copy of the Sewer Service Charge Annual Report for Fiscal Year 2025-26 with a signed statement by the Executive Officer of the Board that the report has been adopted by the Board.
 - d. Instruct the Auditor-Controller, upon receipt of the adopted Sewer Service Charge Annual Report for Fiscal Year 2025-26 from the Executive Officer of the Board, to enter the amounts of the charges against the respective lots or parcels of land as they appear on the current assessment roll.
5. If a majority written protest against the proposed Sewer Service Charge Annual Report for Fiscal Year 2025-26 exists; adopt, revise, change, reduce, or modify any change or overrule any or all objections or, alternatively, refer the item back to Public Works. If the Sewer Service Charge Annual Report is not adopted, the sewer service charge for the Consolidated Sewer Maintenance District, its zones, and the Marina Sewer Maintenance District shall be collected separately from the annual property taxes and shall not constitute a lien against any parcel or parcels of land.
6. If a majority written protest against the proposed rate increase to the Consolidated Sewer Maintenance District, the Accumulative Capital Outlay Fund, the Marina Sewer Maintenance District, the Malibu Zone, or the Topanga Zone exist, refer the increase to the applicable Districts/Zones back to Public Works.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to adopt the Sewer Service Charge (SSC) Annual Report for Fiscal Year 2025-26 (Enclosure A), find that they are not subject to the California Environmental Quality Act (CEQA) and allow the Consolidated Sewer Maintenance District (CSMD) and the Marina Sewer Maintenance District (Marina SMD) (hereinafter collectively referred to as the Districts) to continue to collect their needed operating revenue with the proposed rate increase in the annual SSC for the Districts, and the Accumulative Capital Outlay (ACO) Fund, and the additional zone annual SSC for the Malibu Zone and the Topanga Zone with the annual property taxes for Fiscal Year 2025-26, if there is no majority protest to these increases.

The annual SSC for the following zones of the CSMD are recommended to remain at their current Fiscal Year 2024-25 levels: Aneta Zone, Lake Hughes Zone, Foxpark Zone, Summit Road Zone, Malibu Mesa Zone, Trancas Zone, and Brassie Lane Zone.

The proposed three-consecutive-year increases are \$8, \$9, and \$10, respectively, for CSMD (GA9), from \$41.50 to \$49.50 per sewage unit in Fiscal Year 2025-26, from \$49.50 to \$58.50 per sewage unit in Fiscal Year 2026-27, and from \$58.50 to \$68.50 per sewage unit in Fiscal Year 2027-28. The three-consecutive-year increases will help to keep pace with rising inflation, continue funding essential operation and maintenance, and to meet the demands of the increasingly stringent regulatory requirements. The basis and method of determining the proposed SSC increase for the CSMD are contained in Enclosure A. The CSMD SSC was last increased in Fiscal Year 2014-15.

The proposed three-consecutive-year increases are \$6, \$5, and \$4, respectively, for ACO Fund (J14), from \$9 to \$15 per sewage unit in Fiscal Year 2025-26, from \$15 to \$20 per sewage unit in Fiscal Year 2026-27, and from \$20 to \$24 per sewage unit in Fiscal Year 2027-28. The three-consecutive-year increases will allow CSMD to accumulate funds to pay for rising sewer line repair and replacement costs, meet the demands of the increasingly stringent regulatory requirements, rehabilitate and improve sewage pump stations, and conduct condition assessments of the sewer system. The basis and method of determining the proposed SSC increase for the ACO are contained in Enclosure A. The ACO SSC was last increased in Fiscal Year 2012-13.

The proposed three-consecutive-year increases for the Malibu Zone of the CSMD (GB8) of \$500, from \$2,258 to \$2,758 per sewage unit in Fiscal Year 2025-26; from \$2,758 to \$3,258 per sewage unit in Fiscal Year 2026-27, and from \$3,258 to \$3,758 per sewage unit in Fiscal Year 2027-28 will help offset rising operation and maintenance costs of the Malibu Water Pollution Control Plant and comply with regulatory requirements. The basis

and method of determining the proposed SSC increase for the Malibu Zone are contained in Enclosure A. The Malibu Zone SSC was last increased in Fiscal Year 2016-17.

The proposed three-consecutive-year increases for the Topanga Zone (GC3) are \$100, from \$650 to \$750 per sewage unit in Fiscal Year 2025-26; from \$750 to \$850 per sewage unit in Fiscal Year 2026-27, and from \$850 to \$950 per sewage unit in Fiscal Year 2027-28 will offset the increase in sewage disposal charges payable to the Las Virgenes Municipal Water District. The basis and method of determining the proposed SSC increase for the Topanga Zone are contained in Enclosure A. The Topanga Zone SSC was last increased in Fiscal Year 2008-09.

The proposed three-consecutive-year increases for the Marina SMD (GC6) of \$85, from \$190 to \$275 per sewage unit in Fiscal Year 2025-26, from \$275 to \$360 per sewage unit in Fiscal Year 2026-27, and from \$360 to \$445 per sewage unit in Fiscal Year 2027-28 will offset the increasing wastewater treatment and disposal costs charged by the City of Los Angeles and provide the necessary funds for a pump station rehabilitation project. The basis and method of determining the proposed SSC increase for the Marina SMD are contained in Enclosure A. The Marina SMD SSC was last increased in Fiscal Year 2008-09.

The Districts are not "special districts" as that term is defined in State law. Rather, the Districts were established for purposes of collecting a service charge directly from affected property owners, pursuant to section 5470 et seq., of the Health and Safety Code and Title 20 of the Los Angeles County Code. The established territory of the Districts spans significant parts of 38 cities and unincorporated areas.

The Districts do not receive any General Fund revenue. Instead, the Board has made a finding that the most equitable means to raise revenue is to levy an SSC based on the land use of each parcel of property within the Districts.

The CSMD's base annual service charge of \$41.50 per sewage unit is for the operation and maintenance of the wastewater collection system within its established service territory. There is also a \$9 per sewage unit charge to fund ACO projects, such as pipe repair, rehabilitation or in-kind replacement, relief sewers, major improvements to sewage pump stations, and the Condition Assessment Program.

The Marina SMD's base annual service charge of \$190 per sewage unit is for the operation and maintenance of the wastewater collection system within Marina del Rey District and includes the costs associated with wastewater treatment carried out by the City of Los Angeles under an agreement previously approved by the Board.

There are nine zones within the CSMD, which receive special services that are distinct from the general services provided throughout the CSMD. Consequently, properties within these nine zones are assessed an additional charge.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by improving the environmental, economic, and social well-being of our communities while maximizing and leveraging resources through the collection of adequate revenue to provide for the maintenance of the sewer infrastructure in a manner that protects public health and safety, enhances the environment, and protects and conserves the water resources of our communities.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Upon approval by the Board, the recommended increases in the SSC will collectively generate an additional revenue of \$11.9 million for the CSMD, the Malibu Zone, the Topanga Zone, the Marina SMD, and the ACO Fund in each of the three years effective July 1, 2025, to provide for ongoing sewer maintenance operations. The additional revenue will be included in the CSMD, the Malibu Zone, the Topanga Zone, the Marina SMD, and the ACO Funds (GA9, GB8, GC3, GC6, and J14 – Revenue Source 9570 and 9614) Fiscal Year 2025-26, 2026-27, and 2027-28 Budgets.

The collection of the SSCs on the tax roll is a cost-effective means for generating sufficient revenue to finance the operation and maintenance costs of the Districts, ACO Fund of CSMD, and nine zones of the CSMD. Revenues from the SSC will be included in the Sewer Maintenance Districts Funds (GA9, GB1, GB4, GB8, GC2, GC3, GC4, GC5, GC6, GC9, GD2, and J14 Revenue Sources 9570 and 9614) Fiscal Year 2025-26 Budget.

Absent majority protest, the SSCs for the CSMD, the ACO Fund, the Marina SMD, the Malibu Zone, and the Topanga Zone will be increased as set forth herein. In addition, commencing in Fiscal Year 2028-29 through 2029-30 for the CSMD and the ACO Fund, the additional charges may be increased annually for inflation based on (1) the Consumer Price Index for all urban consumers in the Los Angeles-Long Beach-Anaheim Area, or (2) the increase in the cost of providing the required services for which the fee is collected, whichever is lesser, as confirmed by the Auditor-Controller.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

These recommended actions are required to reauthorize annual SSC rates for the various funds of the Districts and allow the collection of these charges with the annual property taxes in Fiscal Year 2025-26.

Pursuant to Section 5473 of the Health and Safety Code, the Districts are required to prepare and file with the Executive Officer of the Board a written report (SSC Annual Report) containing a description of each parcel receiving services and the amount of charge for each parcel for the subsequent year. Enclosed is a copy of the Sewer Maintenance – Tax Rate Area Report and Boundary Maps (Enclosure B), which identifies the parcels within the Districts and nine zones of the CSMD that are subject to the charges.

In accordance with Section 5473.1 of the Health and Safety Code, the notice of filing of the SSC Annual Report and of a time and place of hearing thereon was published once a week for two successive weeks in a newspaper of general circulation pursuant to Section 6066 of the Government Code.

Section 5473.2 of the Health and Safety Code requires that the Board consider all objections or protests, if any, to the SSC Annual Report. In the event of that protest is made by the owners of a majority of separate parcels of property, the SSC Annual Report for Fiscal Year 2025-26 shall not be adopted, and the charges shall be collected separately from the tax roll and shall not constitute a lien against any parcel or parcels of land.

Section 5473.3 of the Health and Safety Code provides that upon the conclusion of the hearing, the Board may adopt, revise, change, reduce, or modify any charge or overrule any or all objections and make a determination upon each charge as described in the report, which determination shall be final.

Section 5473.4 of the Health and Safety Code requires that on or before the tenth day of August of each year, the Executive Officer of the Board must file with the Auditor-Controller a copy of the SSC Annual Report for Fiscal Year 2025-26 with a signed statement indicating that the report has been adopted by the Board.

The California Constitution, Article XIID, Section 6(a), and California Government Code Section 53755 requires that owners of parcels subject to increase or new SSCs be notified by mail no later than 45 days before the public hearing of the amount of charges and method of determination, date, time, and location of hearing. In the event a majority of

property owners protest an increase charge within any zone, such charges or increases may not be imposed.

California Government Code Section 53756 authorizes local agencies to pass through to property owners increases in the cost of providing sewage and wastewater treatment services based upon inflation for up to 5 years if they comply with the notice and protest requirements of Article XIID.

If the Board adopts the SSC Annual Report, the Auditor-Controller must enter the amounts of the charges against the respective lots or parcels of land as it appears on the current assessment roll.

The enclosed ordinance (Enclosure C) and Notice of Public Hearing relating to this matter have been reviewed and approved as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to CEQA because they are activities that are excluded from the definition of a project by Section 21065 of the Public Resources Code and Section 15378, Subdivision (b) of the State CEQA Guidelines. This proposed action to adopt the SSC Annual Report with SSC increase for Fiscal Year 2025-26 would create a government funding mechanism that does not involve any commitment to a specific project that may result in a potentially significant impact on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the SSC Annual Report with the proposed SSC increase will provide for the collection of revenue necessary for the maintenance of wastewater facilities within the territory of the Districts.

The Honorable Board of Supervisors
June 24, 2025
Page 9

CONCLUSION

Please return one adopted copy of this letter and the SSC Annual Report for Fiscal Year 2025-26 to Public Works, Sewer Maintenance Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:AN:fm

Enclosures

c: Auditor-Controller
Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors

SSC ANNUAL REPORT BL.DOCX

ATTACHMENT

April 30, 2025

**PUBLIC HEARING
ENVIRONMENTAL SERVICES CORE SERVICE AREA
SEWER SERVICE CHARGE ANNUAL REPORT FOR
THE CONSOLIDATED SEWER MAINTENANCE DISTRICT AND
THE MARINA SEWER MAINTENANCE DISTRICT INCLUDING RATE INCREASE TO
THE CONSOLIDATED SEWER MAINTENANCE DISTRICT,
THE ACCUMULATIVE CAPITAL OUTLAY FUND, THE MALIBU ZONE,
THE TOPANGA ZONE, AND THE MARINA SEWER MAINTENANCE DISTRICT
(ALL SUPERVISORIAL DISTRICTS)
(4 VOTES)**

This Board letter has a large attachment.
Click on link to access:

[Item 2R - PW - Sewer Service Charge Annual Report - Marina Sewer.pdf](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	4/30/2025							
BOARD MEETING DATE	6/24/2025							
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th							
DEPARTMENT(S)	Regional Planning							
SUBJECT	Santa Monica Mountains Coastal Zone Disaster Recovery Ordinance							
PROGRAM								
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:							
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable							
DEADLINES/ TIME CONSTRAINTS	The ordinance incorporates disaster recovery provisions for the Santa Monica Mountains Coastal Zone (SMMCZ).							
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$</td><td>Funding source:</td></tr> <tr> <td colspan="2">TERMS (if applicable):</td></tr> <tr> <td colspan="2">Explanation:</td></tr> </table>		Total cost: \$	Funding source:	TERMS (if applicable):		Explanation:	
Total cost: \$	Funding source:							
TERMS (if applicable):								
Explanation:								
PURPOSE OF REQUEST	Board adoption of proposed ordinance to amend Santa Monica Mountains Local Implementation Program ("LIP") within Title 22 (Planning and Zoning) of the Los Angeles County Code to facilitate disaster recovery in the Santa Monica Mountains Coastal Zone.							
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>This ordinance responds to the Board of Supervisors' January 14, 2025, directive.</p> <p>This ordinance amends the LIP to expand provisions for disaster recovery to be consistent with the countywide Disaster Recovery Ordinance, which currently does not cover the SMMCZ. The current LIP includes rebuild provisions but does not address other disaster recovery needs such as temporary housing. To support post-disaster recovery and rebuild of SMMCZ communities, the ordinance amends the LIP to incorporate ancillary rebuild provisions allowing for temporary housing and the reconstruction of utilities and access damaged or destroyed by disaster.</p>							
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:							
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Homelessness and Environmental Justice & Climate Health– This ordinance helps residents and communities rebuild from disasters and provides provisions for temporary housing.							

DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Cameron Robertson, Senior Planner, crobertson@planning.lacounty.gov (213) 974-6461 Thuy Hua, Supervising Planner, thua@planning.lacounty.gov (213) 974-6461
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LOS ANGELES COUNTY DEPARTMENT OF REGIONAL PLANNING

AMY J. BODEK, AICP
Director,
Regional Planning

DAVID DE GRAZIA
Deputy Director,
Current Planning

DENNIS SLAVIN
Chief Deputy Director,
Regional Planning

SHARON GUIDRY
Deputy Director,
Land Use Regulation

CONNIE CHUNG, AICP
Deputy Director,
Advance Planning

JOSEPH HORVATH
Administrative Deputy,
Administration

June 24, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**HEARING ON THE SANTA MONICA MOUNTAINS COASTAL ZONE
DISASTER RECOVERY ORDINANCE
PROJECT NO. PRJ2025-000134-(3)
ADVANCE PLANNING CASE NO. RPPL2025000161
(THIRD SUPERVISORIAL DISTRICT) (3-VOTES)**

SUBJECT

The recommended actions are to find the Santa Monica Mountains Coastal Zone Disaster Recovery Ordinance ("Project"), amending the Santa Monica Mountains Local Implementation Program ("LIP") within Title 22 (Planning and Zoning) of the Los Angeles County Code to facilitate disaster recovery in the Santa Monica Mountains Coastal Zone, exempt under the California Environmental Quality Act ("CEQA") and to approve the Project.

IT IS RECOMMENDED THAT THE BOARD AFTER THE PUBLIC HEARING,

1. Find that the Project is exempt from CEQA pursuant to state and local CEQA guidelines;
2. Indicate its intent to approve the Project as recommended by the Regional Planning Commission ("RPC") on February 26, 2025, and additional Department recommendations;
3. Instruct County Counsel to prepare the necessary documents amending Title 22 (Planning and Zoning) of the County Code, and to submit the final documents to the Board for its consideration; and

4. Upon adoption, instruct Regional Planning to submit the Project to the California Coastal Commission for its consideration.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On January 14, 2025, the Board of Supervisors ("Board") instructed the Director of Regional Planning to prepare and submit amendments to the Santa Monica Mountains Local Coastal Program to the Coastal Commission to add regulations allowing temporary housing, as defined by the County Disaster Recovery Ordinance, and other minor modifications that do not impact coastal resources, on a parcel where a legally-established single-family residence or legally-established employee housing in the Coastal Zone were irreparably damaged or destroyed by the Palisades Fire.

Since the issuance of the Board's January 14, 2025 motion, the Governor of the State of California ("Governor") issued four Executive Orders, N-4-25, N-9-25, N-14-25, and N-20-25, which streamline the permitting processes under CEQA and the California Coastal Act for rebuilding properties and facilities destroyed by disaster and that suspend any rules precluding the placement of temporary housing on a private lot during reconstruction of a home destroyed by the Palisades Fire. The Project amends the Santa Monica Mountains Local Implementation Program to expand the current rebuild provisions by adding ancillary rebuild and temporary housing provisions. These provisions are consistent with, and supportive of, the Governor's Executive Orders and ensure that streamlined rebuilding and temporary housing processes are in place for future disasters in the Santa Monica Mountains Coastal Zone.

Key Components

Several ancillary provisions address rebuilding after a disaster, while maintaining protections for coastal resources and consistency with the Coastal Act:

New Rebuild Activities Subject to Coastal Development Permit ("CDP") Exemption

The Project proposes that on-site wastewater treatment systems ("OWTS") and water tanks that are damaged or destroyed by a disaster and replaced at the previous capacity (+ 10% to meet code standards) be subject to the CDP Exemption.

Emergency CDP for Temporary Housing

The Project proposes that temporary housing be subject to an Emergency CDP and may be authorized in conjunction with the loss of a residential structure due to a disaster. Temporary housing would be authorized for two years from the initial date of the disaster and would be eligible for up to three one-year extensions, for a maximum of five years.

New Permit Type: *De Minimis* Waiver

The Project proposes the *De Minimis* Waiver of a CDP as a new permit type. A new filing fee would be implemented for the waiver, equivalent to the CDP Exemption. The waiver may be

issued by the Director for minor improvements that are not otherwise exempt from the LIP. Projects eligible for the waiver include specific activities associated with disaster rebuilds that are small in scope and have minimal impacts to coastal resources. The waiver must be processed concurrently with a CDP Exemption application for a disaster rebuild. Findings must be made that the project meets the waiver requirements, and the waiver is not effective until it is reported to the Commission. If the Commission requests that the waiver not be effective, then the applicant must obtain a CDP for the proposed work.

Subsequent to the RPC hearing, the Auditor-Controller's final fee analysis and cost recovery protocol resulted in a six dollar increase to the fee amount that was approved by the RPC. Therefore, instead of the \$1,623 that was recommended for approval by the RPC, the Department recommends a filing fee of \$1,629 for the *De Minimis* Waiver, as directed by the Auditor-Controller.

Activities Subject to *De Minimis* Waiver

The Project proposes that the rebuild activities subject to *De Minimis* Waiver include OWTS and water tanks that are new or beyond +10% rebuild allowance, the relocation of structures due to debris flow, minor driveway or access road improvements to meet the Fire Code, and exploratory testing for water well or OWTS relocation.

Implementation of Strategic Plan Goals

The Project supports the County's Strategic Plan North Star 2: Foster Vibrant and Resilient Communities, and Focus Area Goals 2.A Public Health, 2.E Economic Health, and 2.F Community Connections by supporting the recovery of Coastal Zone homes, businesses, and communities after disasters.

FISCAL IMPACT/FINANCING

Adoption of the Project will not result in any significant new costs to the Department of Regional Planning or other County departments and agencies. The project includes a new filing fee type for the proposed *De Minimis* Waiver, which will cover County staff costs for permit processing.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In addition to the public hearing conducted by the RPC on February 26, 2025, a public hearing before the Board is required pursuant to Section 22.232.040.B.1 of the County Code and Section 65856 of the California Government Code. Required notice (Attachment 6) has been given pursuant to the procedures and requirements set forth in Section 22.222.120 of the County Code.

In addition to the public hearing conducted by the Board, the Project is subject to public hearing by the California Coastal Commission pursuant to Section 22.44.700 of the County Code to amend the Santa Monica Mountains Local Coastal Program. The Project must be submitted pursuant to the requirements of Title 14, section 13551 et seq. of the California Code of

Regulations and effectively certified by the Coastal Commission pursuant to Chapter 6, Article 2, of the California Coastal Act.

ENVIRONMENTAL DOCUMENTATION

This Project is exempt pursuant to CEQA Guidelines Sections 15265, 15269, and Public Resources Code Sections 21080(b)(3). The Project is statutorily exempt from CEQA requirements as CEQA does not apply to activities and approvals pursuant to the California Coastal Act for any local government necessary for the preparation and adoption of a local coastal program; projects where CEQA compliance is shifted from the local agency to the California Coastal Commission for local coastal programs; and emergency projects to maintain, repair, restore, demolish or replace property damaged or destroyed as a result of a disaster and specific actions necessary to mitigate an emergency are exempt.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the Project will not significantly impact County services.

For further information, please contact Cameron Robertson of the Environmental Planning and Sustainability Section at (213) 974-6461 or crobertson@planning.lacounty.gov.

Respectfully submitted,



AMY J. BODEK, AICP
Director of Regional Planning

AJB:DS:CC:ER:TH:CR:ia

Attachments:

1. Project Summary
2. Ordinance
3. Environmental Determination
4. Regional Planning Commission Hearing Proceedings
5. Regional Planning Commission Resolution
6. Hearing Notice

c: Executive Office, Board of Supervisors
Auditor-Controller
Chief Executive Office
County Counsel
Public Works

**ATTACHMENT 1
PROJECT SUMMARY**

**COUNTY OF LOS ANGELES
DEPARTMENT OF REGIONAL PLANNING**

PROJECT SUMMARY

PROJECT DESCRIPTION:	The Project amends the Santa Monica Mountains Local Implementation Program (“LIP”) within Title 22 (Planning and Zoning) of the Los Angeles County Code to facilitate disaster recovery in the Santa Monica Mountains Coastal Zone. This ordinance includes provisions from the countywide Disaster Recovery Ordinance for temporary housing and the reconstruction of utilities and access for properties that suffered irreparable damage or destruction as a result of disasters such as wildfire. This project meets the January 14, 2025 directive from the Board of Supervisors.
REQUEST:	Approval and adoption of the Santa Monica Mountains Local Implementation Program update within Title 22 of the Los Angeles County Code.
LOCATION:	Santa Monica Mountains Coastal Zone
STAFF CONTACT:	Mr. Cameron Robertson at (213) 974-6461
RPC HEARING DATE(S):	February 26, 2025
RPC RECOMMENDATION:	Approval and recommendation to the Board to consider adoption of the Santa Monica Mountains Local Implementation Program update within Title 22 of the Los Angeles County Code.
MEMBERS VOTING AYE:	Commissioners Duarte-White, Louie, O’Conner, Moon, and Hastings
MEMBERS VOTING NAY:	None

ATTACHMENT 1 PROJECT SUMMARY

MEMBERS ABSENT: None

MEMBERS ABSTAINING: None

KEY ISSUES:

This Project amends the Santa Monica Mountains Local Implementation Program (“LIP”) within Title 22 (Planning and Zoning) of the Los Angeles County Code to facilitate disaster recovery in the Santa Monica Mountains Coastal Zone. The current LIP includes limited rebuild provisions but does not address other disaster recovery needs such as temporary housing. To support recovery of Coastal Zone communities during the Palisades Fire disaster, as well as for future disasters, the Project amends the LIP to incorporate ancillary rebuild provisions from the countywide Disaster Recovery Ordinance for temporary housing and the reconstruction of utilities and access damaged or destroyed by disaster.

This action will require approval from the California Coastal Commission.

MAJOR POINTS FOR:

The Project fulfills the Board’s January 14, 2025 directive to Regional Planning.

The Project authorizes temporary housing for properties that suffered irreparable damage or destruction as a result of disasters such as wildfire.

The Project authorizes temporary housing under an Emergency Coastal Development Permit, which has no fee.

The Project streamlines permitting procedures for rebuilding destroyed ancillary utilities such as water tanks and on-site wastewater treatment systems.

The Project implements a new permit type, De Minimis Waiver of Coastal Development Permit, for projects that are damaged or destroyed as a result of disaster but that are not otherwise exempt from the LIP per the Coastal Act.

ATTACHMENT 1 PROJECT SUMMARY

The new De Minimis Waiver of Coastal Development Permit has an associated fee equivalent to the Coastal Development Permit Exemption.

The Project streamlines permitting procedures for relocating structures on sites impacted by debris flow.

The Project streamlines permitting procedures for minor driveway or access road improvements to meet Fire code.

The Project is consistent with, and supportive of, the Governor's Executive Orders for rebuilding and recovery efforts.

These Project supports the current LIP exemptions for rebuilding after a disaster.

The Project establishes streamlined processes for rebuilding and recovery from future disasters in the Santa Monica Mountains Coastal Zone.

MAJOR POINTS AGAINST:

The Project applies only to projects associated with disaster rebuild or recovery.

The Project applies only to rebuilds on a disaster-impacted site, but not to off-site rebuilds such as driveways or access roads that are located on an easement.

The new De Minimis Waiver of Coastal Development Permit has an associated fee that may be charged in tandem with other disaster rebuilding fees.

**SANTA MONICA MOUNTAINS COASTAL ZONE DISASTER
RECOVERY ORDINANCE**

ORDINANCE NO. _____

An ordinance amending Title 22 (Planning and Zoning) to facilitate disaster recovery in the Santa Monica Mountains Coastal Zone of Unincorporated Los Angeles County. This ordinance amends the Santa Monica Mountains Local Implementation Program to include provisions for temporary housing and the reconstruction of homes, utilities, and access for properties that suffered irreparable damage or destruction as a result of disasters such as wildfire.

The Board of Supervisors of the County of Los Angeles ordains as follows:

Section 1. Section 22.44.820 is hereby amended to read as follows:

22.44.820 - Exemptions, ~~and~~ Categorical Exclusions, and Waivers.

A. Exemptions: The provisions of this LIP shall not apply to:

...

~~5. The replacement of any structure, other than a public works facility, destroyed by a disaster. The replacement structure shall conform to applicable existing zoning requirements; shall be for the same use as the destroyed structure, shall not exceed either the floor area, height or bulk of the destroyed structure by more than 10 percent; and shall be sited in the same location on the affected property as the destroyed structure. In addition to these requirements, a disaster replacement exemption shall provide the information required in Section 22.44.880.~~

ATTACHMENT 2

~~As used in this section, "disaster" means any situation in which the force or forces which destroyed the structure to be replaced were beyond the control of its owners; "bulk" means total interior cubic volume as measured from the exterior surface of the structure; and "structure" includes landscaping and any erosion control structure or device which is similar to that which existed prior to the occurrence of the disaster.~~

5. Disaster Replacement. As used in this section, "disaster" means any situation in which the force or forces which destroyed the structure to be replaced were beyond the control of its owners; "bulk" means total interior cubic volume as measured from the exterior surface of the structure; and "structure" includes landscaping and any erosion control structure or device which is similar to that which existed prior to the occurrence of the disaster.

a. The replacement of any structure, other than a public works facility, destroyed by a disaster. The replacement structure shall conform to applicable existing zoning requirements; shall be for the same use as the destroyed structure, shall not exceed either the floor area, height or bulk of the destroyed structure by more than 10 percent; and shall be sited in the same location on the affected property as the destroyed structure.

b. An on-site wastewater treatment system (OWTS) that was damaged or destroyed by a disaster may be replaced provided that the replacement OWTS does not exceed the capacity of the damaged or destroyed OWTS by more than 10 percent to meet minimum code requirements.

c. On-site water tanks that were damaged or destroyed by a disaster may be replaced provided that the replacement tanks do not exceed the aggregate

ATTACHMENT 2

capacity of the damaged or destroyed tanks by more than 10 percent. Replacement tanks may be comprised of a single tank or multiple tanks that aggregate to the minimum capacity necessary so long as they are located within the previously established building site.

d. In addition to these requirements, a disaster replacement exemption shall provide the information required in Section 22.44.880.

...

E. De Minimis Waiver of Coastal Development Permit

1. A De Minimis Waiver may be issued by the Director for the items listed below, where the improvements are not otherwise exempt pursuant to Section 22.44.820 and shall be subject to the following provisions:

a. Improvement, Replacement, or Relocation of Undamaged On-site Wastewater Treatment Systems. Improvements to, replacement of, or relocation of an undamaged OWTS within the building site or same general area serving a structure that was damaged or destroyed as a result of a disaster, where the improvements to the OWTS involve upgrading an existing system to an advanced system, installing a new system with the same or increased capacity to meet minimum code requirements, or relocating the system to a different location within the building site or same general area on the same lot.

b. Replacement of Damaged On-Site Wastewater Treatment Systems, Not Exempt. Replacement of a damaged OWTS within the building site or same general area where the replacement OWTS is required to have a capacity that is more than 10 percent greater than the previous OWTS to meet minimum code requirements.

ATTACHMENT 2

c. Improvement, Replacement, or Relocation of Undamaged On-Site Water Tanks. Improvements to, replacement of, or relocation of undamaged on-site water tanks within the building site or same general area on the same lot serving a structure that was damaged or destroyed as a result of a disaster, where the improvements to the water tank involve installing a new tank or tanks with an aggregate capacity greater than the previous tank to meet minimum code requirements.

d. Replacement of Damaged On-Site Water Tanks, Not Exempt. Replacement of damaged on-site water tanks within the building site or same general area where the replacement water tanks are required to have an aggregate capacity that is more than 10 percent greater than the previous tanks to meet minimum code requirements.

e. Relocation of Structure Due to Debris Flow. The replacement or reconstruction of a structure damaged or destroyed as a result of a disaster at a different location on the same parcel where a significant change in topography or alteration of drainage features (e.g., creeks, streams, waterways, etc.) resulted from mudslides and other forms of debris flows located on or affecting the lot on which the replaced or reconstructed structure would be located.

f. Improvements to Existing Driveways or Access Roads. Minor improvements to existing driveways or access roads required by the Fire Department, such as minor changes to the width or grade of driveways or access roads, located on the same lot as a structure that was damaged or destroyed by a disaster.

ATTACHMENT 2

g. Exploratory Testing. The evaluation of soil and/or hydrologic conditions, or geologic hazards, for a legally-established dwelling unit or commercial structure that was destroyed or rendered uninhabitable by a disaster.

2. Findings. All decisions on de minimis waivers shall be accompanied by written findings that the development meets all of the following criteria that are applicable, based on substantial evidence:

a. Not Appealable to California Coastal Commission. The development is not of a type or in a location where an action on the development would be appealable to the Coastal Commission (For development appealable to the Coastal Commission, see Section 22.44.1050).

b. No Adverse Coastal Resource Impacts. The development has no potential for adverse effects, either individually or cumulatively, on coastal resources, will not be located in H1 or H2 habitat, will not require removing or encroaching into the protected zone of any native tree, and will not adversely affect visual resources.

c. Local Coastal Program Consistency. The development is consistent with the certified Santa Monica Mountains Local Coastal Program.

d. On-Site Wastewater Treatment Systems.

i. The improved, replaced, and/or relocated OWTS is necessary to meet minimum code requirement in service of the rebuilt structure damaged or destroyed by a disaster.

ii. The improved, replaced, and/or relocated OWTS is necessary to better protect coastal resources, as determined by the Director in consultation with County Public Health officials.

ATTACHMENT 2

iii. The improved, replaced, and/or relocated OWTS does not have a capacity greater than that necessary to meet minimum code requirements for a rebuilt structure damaged or destroyed by a disaster.

e. On-Site Water Tanks.

i. The improved, replaced, and/or relocated on-site water tank(s) is necessary to meet minimum code requirements in service of the rebuilt structure damaged or destroyed by a disaster.

ii. The improved, replaced, and/or relocated on-site water tank(s) is necessary to better protect coastal resources, as determined by the Director in consultation with Fire Department officials.

iii. The improved, replaced, and/or relocated on-site water tank does not have a capacity greater than that necessary to meet minimum code requirements for a rebuilt structure damaged or destroyed by a disaster.

f. Structure Relocation.

i. The new location of the replacement or restored structure is necessary to better protect coastal resources.

ii. The new location of the replacement or restored structure is necessary to comply with applicable setbacks from top-of-bank and to reduce flood hazards, as determined by the Director in consultation with the Flood Control District.

iii. The restored or replaced structure does not exceed the floor area of the damaged or destroyed structure by more than 10 percent.

g. Driveway or Access Road Improvements.

ATTACHMENT 2

i. The improvements are required by the Fire Department to meet current access standards for a rebuilt structure damaged or destroyed by a disaster.

ii. The improvements are in the same general alignment and footprint as the existing road.

h. Exploratory Testing.

i. Exploratory testing is necessary to meet minimum code requirements in service of the rebuilt structure damaged or destroyed by a disaster.

ii. Exploratory testing is conducted within the building site or same general area on the same lot.

iii. Only existing access roads are utilized.

3. Procedures

a. Concurrent Filing. Applications for a de minimis waiver(s) shall be filed and processed concurrently with the application for an exemption to replace or reconstruct the structure on the property that was damaged or destroyed as a result of a disaster.

b. Site Posting. At the time the application is submitted for filing, the applicant must post, at a conspicuous place as close to the site as possible that is easily accessible by the public and approved by the County, notice, on a form approved by the County, that an application for a de minimis waiver has been submitted to the County. Such notice shall contain a general description of the nature of the proposed development.

ATTACHMENT 2

c. Environmental Review Board. Applications for a De Minimis Waiver are not subject to review by the Environmental Review Board.

d. Determination and Notice. Determinations on De Minimis Waivers shall be made by the Director and shall not be effective until reported to the Commission. The Director's determination shall be provided to all known interested parties, including the Executive Director of the Coastal Commission, at least 10 days prior to the waiver determination being reported to the Commission.

e. Reporting and Final Action. Determinations on De Minimis Waivers shall be reported to the Commission at the next regularly scheduled meeting. If, after consideration of the waiver, the Commission requests that the waiver not be effective, then the applicant shall be advised that a Coastal Development Permit is required. Otherwise the waiver is effective immediately after the Commission meeting where the matter is heard.

f. Waiver Expiration. A De Minimis Waiver shall expire and be of no further force and effect if the authorized development is not commenced within two years of the effective date of the waiver. If expired, a Coastal Development Permit or another waiver shall be required. The Director may extend such time only once for a period not to exceed one year.

Section 2. Section 22.44.870 is hereby amended to read as follows:

22.44.870 - Application—Filing Fee.

...

Coastal Development Permit Variance - \$11,293

De Minimis Waiver - ~~\$1,623~~ \$1,629

Restoration Order - \$12,571

...

Section 3. Section 22.44.960 is hereby amended to read as follows:

22.44.960 - Emergency Projects.

A. Emergency Project Requirements. In the event of an emergency within the County's jurisdiction, where an emergency is defined as a sudden, unexpected occurrence demanding immediate action to prevent or mitigate loss or damage to life, health, property, or essential public services, an application for an emergency CDP ("emergency permit") may be made to the Director. The Director may issue an emergency permit in accordance with Coastal Act section 30624 and the following:

~~A-1.~~ Applications in cases of emergencies shall be made to the Director by letter, facsimile, or e-mail during business hours if time allows, by telephone or in person if time does not allow, ~~within four days (96 hours) of learning of the emergency.~~

~~B-2.~~ The information to be included in the application shall include the following:

~~1-a.~~ The nature of the emergency.

~~2-b.~~ The cause of the emergency, insofar as this can be established.

~~3-c.~~ The location of the emergency.

~~4-d.~~ The remedial, protective or preventative work required to deal with the emergency.

~~5-e.~~ The circumstances during the emergency that appeared to justify the course(s) of action taken, including the probable consequences of failing to take action.

ATTACHMENT 2

~~E-3.~~ The Director shall verify the facts, including the existence and nature of the emergency, insofar as time allows. The Director shall document in writing the steps taken to verify the emergency and the conclusions based thereon.

~~D- 4.~~ Prior to issuance of an emergency permit when feasible, the Director shall notify, and coordinate with, the South Central Coast District office of the Coastal Commission as to the nature of the emergency and the scope of the work to be performed. ~~This notification shall be in person or by telephone.~~

~~E- 5.~~ The Director shall provide public notice of the proposed emergency, with the extent and type of notice determined on the basis of the nature of the emergency itself. The Director may grant an emergency permit upon reasonable terms and conditions, which must include an expiration date and the requirement that the permittee submit a regular permit application later, consistent with subsection F.5 if the Director finds that:

~~1-a.~~ An emergency exists and requires action more quickly than permitted by the procedures for CDPs administered pursuant to the provisions of this Chapter and Public Resources Code section 30600.5 and the development can and will be completed within 30 days unless otherwise specified by the terms of the permit.

~~2-b.~~ Public comment on the proposed emergency action has been reviewed if time allows.

~~3-c.~~ The work proposed would be temporary and consistent with the requirements of the LCP.

ATTACHMENT 2

~~4-d.~~ The work proposed is the minimum action necessary to address the emergency and, to the maximum extent feasible, is the least environmentally damaging temporary alternative for addressing the emergency.

~~5-e.~~ The Director shall not issue an emergency permit for any work that falls within the provisions of Public Resources Code section 30519(b) because a CDP application must be reviewed by the Coastal Commission pursuant to provisions of California Public Resources Code section 30600.5.

~~F-6.~~ The emergency permit shall be a written document that includes the following information:

~~4-a.~~ The date of issuance.

~~2-b.~~ The expiration date.

~~3-c.~~ The scope of work to be performed.

~~4-d.~~ Terms and conditions of the permit.

~~5-e.~~ A provision stating that within 90 days of issuance of the emergency permit, a complete application for a regular CDP shall be submitted and properly filed consistent with the requirements of this LIP.

~~6-f.~~ A provision stating that any development or structures constructed pursuant to an emergency permit shall be considered temporary until authorized by a follow-up regular CDP and that issuance of an emergency permit shall not constitute an entitlement to the erection of permanent development or structures.

~~7-g.~~ A provision that states that: The development authorized in the emergency permit must be removed unless a complete application for a regular CDP is filed within 90 days of approval of the emergency permit and said regular permit is

ATTACHMENT 2

approved. If a regular CDP authorizing permanent retention of the development is denied, then the development that was authorized in the emergency permit, or the denied portion of the development, must be removed. The Director may extend the length of time for the permittee to submit a complete application for a regular CDP, for good cause, if such an extension is requested and substantiated by the applicant.

~~G-7.~~ The emergency permit may contain conditions for removal of development or structures if they are not authorized in a regular CDP, or the emergency permit may require that a subsequent permit must be obtained to authorize the removal.

~~H-8.~~ The Director shall report in writing to the Commission at each meeting the emergency permits applied for or issued since the last report, with a description of the nature of the emergency and the work involved. Copies of this report shall be available at the meeting and shall have been mailed at the time that application summaries and staff recommendations are normally distributed to the Coastal Commission and all persons who have requested such notification in writing.

~~I-9.~~ All emergency permits issued after completion of the agenda for the meeting shall be briefly described by the Director at the meetings and the written report required by subsection H above shall be distributed prior to the next succeeding meeting.

~~J-10.~~ The report of the Director shall be informational only; the decision to issue the emergency permit is solely at the discretion of the Director.

B. Temporary Housing Authorized. Temporary housing may be authorized in conjunction with the loss of a residential structure due to a disaster, which in this Section means any situation in which the force or forces which destroyed the structure were

ATTACHMENT 2

beyond the control of its owners. Temporary housing is subject to approval of an emergency permit pursuant to this Section and subject to the following provisions:

1. Eligibility. The following eligibility standards shall apply:

a. Temporary housing structures include recreational vehicles, manufactured homes, and mobilehomes, as defined in the California Health and Safety Code utilized for a legally-established dwelling unit that was destroyed or rendered uninhabitable by a disaster.

b. Temporary housing shall be permitted only on a lot or parcel of land where a legally-established single-family residence, multi-family residence, or employee housing was irreparably damaged or destroyed by a disaster.

c. Temporary housing shall be limited to the following eligible dwelling units: a single-family residence, an accessory dwelling unit, a caretaker's residence, or a farmworker dwelling unit.

d. Temporary housing shall be limited to one (1) unit per eligible dwelling unit. A maximum of two (2) units of temporary housing may be placed on any lot.

e. The Director shall not accept an application for temporary housing, unless the applicant lived in the dwelling unit on the lot within 12 months of the date of the disaster. The applicant shall substantiate their eligibility to file such an application by providing, to the satisfaction of the Director, a driver's license or other government-issued identification card, property tax bill, utility bill, or similar document.

f. Where temporary housing is necessary to replace legally-established employee or multi-family housing destroyed by a disaster, the temporary

ATTACHMENT 2

housing shall accommodate no more than the number of individuals who legally lived on-site before the disaster.

g. Temporary housing to replace legally-established employee housing destroyed by a disaster shall be limited to employees who work on-site.

h. The Director shall not accept an application for temporary housing until, to the satisfaction of the County, the lot has been cleared of disaster-related debris, rubble, ash, hazardous waste, or other items that otherwise constitute a threat to the public health, safety, or general welfare.

i. Temporary housing authorized pursuant to this Section shall not be considered a legally-established single-family residence.

j. An emergency permit issued for temporary housing pursuant to this Section shall not be subject to Subsection 22.44.960(A)(6)(e) and 22.44.960(A)(6)(g).

2. Habitability. The following standards for temporary housing unit size and amenities shall apply:

a. All combined temporary housing on the lot shall not exceed a maximum floor area of 1,500 square feet or the floor area of the eligible dwelling unit, whichever is smaller.

b. One temporary storage structure, not to exceed 450 square feet and 10 feet in height, shall be permitted with each permitted unit of temporary housing.

c. A minimum distance of six feet shall be required between temporary housing and any other structure on the same lot.

d. Temporary housing shall not include any structural attachments.

ATTACHMENT 2

e. Temporary housing shall contain sleeping, cooking, bathing, and sanitary facilities.

f. Temporary housing shall be connected to a permanent source of potable water approved by the County.

g. Temporary housing shall be connected to a wastewater disposal system approved by the County.

h. Temporary housing shall be connected to an electrical source approved by the County.

3. Siting and Location. Temporary housing and temporary storage structures shall be located:

a. Within the existing, legally approved building site on which the eligible dwelling unit was located and as defined in the LIP; or

b. On any flat area legally cleared of vegetation for development other than fuel modification located immediately adjacent to the approved building site; or

c. Within the existing developed area for an eligible dwelling unit approved through a CDP before the certification of this LIP, approved through a CDP pursuant to this LIP, or within the existing legal development area constructed before the effective date of the Coastal Act. The legal development area shall include all of the site that was legally developed, including the building pad and all graded slopes, all structures, driveways, and parking areas. The placement of temporary housing shall not require grading or cause new impacts to biological resources.

4. Timing. The following permit duration, extension, and expiration provisions shall apply:

a. Any application filed in accordance with this Section shall be filed within two years of the date of the disaster.

ATTACHMENT 2

b. Any permit approved for temporary housing shall expire two years following the date of the disaster.

c. The Director may grant up to three (3) one-year extensions for approved emergency permits for temporary housing, for a maximum cumulative duration of five (5) years, if the Director determines that additional time is necessary because of systemic delays beyond the control of the property owner have occurred affecting financing or construction.

d. Temporary housing and temporary storage structures authorized pursuant to this Section shall be removed within 24 hours of the expiration date listed on the emergency permit.

e. Temporary housing and temporary storage structures authorized pursuant to this Section shall be removed within 30 days after the issuance of the certificate of occupancy for the replacement of the eligible dwelling unit.

PROPOSED ENVIRONMENTAL DETERMINATION

DETERMINATION DATE: February 26, 2025
PROJECT NUMBER: PRJ2025-000134-(3)
PERMIT NUMBER(S): Advance Planning Case No. RPPL2025000161
SUPERVISORIAL DISTRICT: 3
PROJECT LOCATION: Santa Monica Mountains Coastal Zone
CASE PLANNER: Cameron Robertson, Senior Regional Planner
crobertson@planning.lacounty.gov

Los Angeles County (“County”) completed an initial review for the above-mentioned project. Based on examination of the project proposal and the supporting information included in the application, the County proposes that an Exemption is the appropriate environmental documentation under the California Environmental Quality Act (CEQA). The project qualifies as Statutorily Exempt under State CEQA Guidelines Sections 15265, 15269, and Public Resources Code Sections 21080(b)(3) because CEQA does not apply to activities and approvals pursuant to the California Coastal Act for any local government necessary for the preparation and adoption of a local coastal program; compliance is shifted from the local agency to the California Coastal Commission for local coastal programs; and emergency projects to maintain, repair, restore, demolish or replace property damaged or destroyed as a result of a disaster and specific actions necessary to mitigate an emergency are exempt. Additionally, the Project does not alter the intended uses and intensities planned for at any location already contemplated by the General Plan, its component Area or Community Plans, Specific Plans, or Title 22 of the Los Angeles County Code.

CEQA Guidelines Section 15265 – Adoption of Coastal Plans and Programs

CEQA does not apply to activities and approvals pursuant to the California Coastal Act (commencing with Section 30000 of the Public Resources Code) by [any] local government, as defined in Section 30109 of the Public Resources Code, necessary for the preparation and adoption of a local coastal program.

CEQA does not apply to this project, as it is an amendment to the adopted local coastal program. This section also shifts the burden of CEQA compliance from the local government, in this case Los Angeles County, to the California Coastal Commission. The Coastal Commission’s program of certifying local coastal programs and long-range land use development plans has been verified under Section 21080.5, Public Resources Code.

PROJECT NO. PRJ2025-000134-(3)
ADVANCE PLANNING CASE NO. RPPL2025000161

February 26, 2025
PAGE 2 OF 2

CEQA Guidelines 15269 – Emergency Projects

The following emergency projects are exempt from the requirements of CEQA.

- a) Projects to maintain, repair, restore, demolish, or replace property or facilities damaged or destroyed as a result of a disaster in a disaster stricken area in which a state of emergency has been proclaimed by the Governor pursuant to the California Emergency Services Act, commencing with Section 8550 of the Government Code.*
- c) Specific actions necessary to prevent or mitigate an emergency.*

This ordinance amends the Santa Monica Mountains Local Implementation Program (LIP) to include provisions for temporary housing and the reconstruction of homes, utilities, and access for properties that suffered irreparable damage or destruction as a result of disasters such as wildfire. These provisions support the current LIP exemptions for rebuilding after a disaster.

Public Resources Code Section 21080 - Division Application to Discretionary Projects; Nonapplication; Negative Declarations; Environmental Impact Report Preparation

(b) This division does not apply to any of the following activities:

- (3) Projects undertaken, carried out, or approved by a public agency to maintain, repair, restore, demolish, or replace property or facilities damaged or destroyed as a result of a disaster in a disaster-stricken area in which a state of emergency has been proclaimed by the Governor pursuant to Chapter 7 (commencing with Section 8550) of Division 1 of Title 2 of the Government Code.*

The project proposes procedures and standards for temporary housing and rebuilding in response to the catastrophic wildfires that affected the Los Angeles County Coastal Zone in 2025. A State of Emergency for Los Angeles County was proclaimed by the Governor of the State of California on January 7, 2025.

**SUMMARY OF PROCEEDINGS
REGIONAL PLANNING COMMISSION
SANTA MONICA MOUNTAINS COASTAL ZONE DISASTER RECOVERY
ORDINANCE
PROJECT PRJ2025-000134-(3)
ADVANCE PLANNING CASE NO. RPPL2025000161**

February 26, 2025, Regional Planning Commission Hearing

On February 26, 2025, the Regional Planning Commission ("Commission") conducted a duly-noticed public hearing to consider the Santa Monica Mountains Coastal Zone Disaster Recovery Ordinance ("Project").

Regional Planning staff ("staff") provided the Commission with an overview of the Project, the project background, and a summary of the proposed amendments to the Santa Monica Mountains Local Implementation Plan ("LIP") for disaster recovery. Staff presented how the Project incorporates provisions from the countywide Disaster Recovery Ordinance, supports the Governors' Executive Orders for streamlining the rebuild process, and meets the intent of the Local Coastal Program by ensuring consistency with existing rebuild provisions and maintaining protection of biological resources.

Discussion

A representative from the Las Virgenes Homeowners Federation provided testimony requesting that the project provide protections for existing homeowners and environmental resources.

Two representatives from Schmitz and Associates provided testimony requesting provisions to allow new water tanks to be allowed under a De Minimis Waiver where the public water system does not meet fire flow requirements. They also requested that the De Minimis Waiver be expanded to include off-site road improvements where required by the Fire Department.

The Commission asked staff to respond to the testimony provided. Staff responded that the provisions proposed in the Project were reviewed by the California Coastal Commission for consistency with the Coastal Act and that the provisions were consistent with the Local Coastal Program. Staff responded that the priority for the Project was to streamline permitting for disaster rebuilds on their respective sites and that new impacts to off-site resources and possible issues such as easements and width restrictions were beyond the scope of the streamlined processes contemplated in the Project. Staff responded that water tanks would be allowed under the De Minimis Waiver where there was already a water tank previously established on site. Staff responded that Appendix B of the County Fire Code requires that parcels connected to a public water main meet

ATTACHMENT 4 HEARING PROCEEDINGS

fire flow requirements and that the County Fire Code would not require an additional water tank for fire suppression. If an applicant wanted to install an additional water tank as a precautionary measure, they would be required to apply for a different type of permit that would assess the impact of a new additional water tank.

The Commission asked staff about whether parcels purchased after the disaster were entitled to the rebuild provisions. Staff responded that all structures damaged or destroyed by disaster are eligible for rebuilding under the existing and proposed provisions, but applicants that were not owners or residents at the time of disaster would not be eligible for expedited permit processing.

The Commission asked whether the major relocation of a road or driveway as a result of debris flow was covered by the De Minimis Waiver. Staff responded that minor alterations may be covered by the De Minimis Waiver but major alterations that resulted in impacts to biological resources would likely require additional review and a different permit type. The Commission followed up the response to ask how major or minor impacts are determined. Staff responded that impacts were determined by the existing biological resource provisions in the LIP.

The Commission asked how the allowed 10% increase for rebuilds could be implemented in a project and if the 10% could be shifted within the project. Staff responded that the 10% increase was cumulative of the entire footprint of the legally-established area and that a project may increase the size of one portion of the project but may need to reduce area elsewhere to account for the increase.

The Commission asked whether there were protections in place for biological resources, and whether the 10% allowed increase for rebuilds could encroach into sensitive habitat resource areas. Staff responded that the Project does not modify, nor does it preempt, the existing provisions of the LIP which currently include strict protections for biological resources. If a project proposed that the allowed 10% increase extend into sensitive resources, the case planner would direct the applicant to redesign the proposed increase away from sensitive resources to avoid impacts.

The Commission closed the public hearing and voted unanimously to recommend approval of the Project to the Board of Supervisors.

VOTE:

Concurring: Commissioners Louie, Duarte-White, O'Connor, Moon, and Hastings

Dissenting: None

Abstaining: None

**RESOLUTION
REGIONAL PLANNING COMMISSION
COUNTY OF LOS ANGELES
SANTA MONICA MOUNTAINS COASTAL ZONE
DISASTER RECOVERY ORDINANCE
PROJECT NO. PRJ2025-000134-(3)
ADVANCE PLANNING CASE NO. RPPL2025000161**

WHEREAS, the Regional Planning Commission (“Commission”) of the County of Los Angeles conducted a duly noticed public hearing on February 26, 2025 to consider the Santa Monica Mountains Coastal Zone Disaster Recovery Ordinance (“Project”), an amendment to the Santa Monica Mountains Local Implementation Program (“LIP”) in Title 22 (Planning and Zoning) of the Los Angeles County Code (“Title 22”), to facilitate disaster recovery in the Santa Monica Mountains Coastal Zone of unincorporated Los Angeles County.

WHEREAS, the Commission finds as follows:

1. Starting on January 7, 2025, the County of Los Angeles (County) was impacted by severe and life-threatening windstorms and resulting in multiple destructive, wind-driven fires across the county. The Palisades Fire burned more than 24,000 acres and damaged or destroyed nearly 8,000 structures, including approximately 800 structures in the Santa Monica Mountains Coastal Zone of unincorporated Los Angeles County.
2. On January 7, 2025, the Chair of the Board of Supervisors declared a State of Local Emergency pursuant to Chapter 2.68 of the Los Angeles County Code due to the conditions of disaster and extreme peril due to the January 2025 Windstorm and Critical Fire Events experienced in wide areas of Los Angeles County.
3. On January 7, 2025, the Governor of the State of California proclaimed a State of Emergency for Los Angeles and Ventura counties, and the Federal Emergency Management Agency approved a Fire Management Assistance Grant to assist with the mitigation, management and control of the Palisades Fire and concurrent wildfire events and windstorm conditions.
4. On January 8, 2025, the President of the United States declared the existence of a major disaster in the State of California and ordered federal aid to supplement State and local recovery efforts in the areas affected by wildfires, including the Palisades Fire.
5. On January 10, 2025, the Local Health Officer declared a health emergency due to critical fire events and windstorm conditions.

REGIONAL PLANNING COMMISSION RESOLUTION	Page 2 of 5
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6. On January 12, 2025, the Governor of the State of California issued an executive order to suspend permitting and review requirements under the California Environmental Quality Act and the California Coastal Act to allow victims of the recent fires to restore their homes and businesses faster.
7. On January 14, 2025, the Board ratified the Proclamation of Local Emergency made on January 7, 2025, for the January 2025 Windstorm and Critical Fire Events.
8. The Governor of the State of California ("Governor") issued Executive Order N-4-95 on January 12, 2025, which suspended CEQA regulations and permits required under the California Coastal Act for legally-established properties and facilities destroyed by disaster and to be replaced to substantially the same location, and not exceeding 110% of the original height and footprint area.
9. The Governor issued Executive Order N-9-25 on January 16, 2025, which suspends any ordinances which preclude the placement and use of a manufactured home, mobilehome, or recreational vehicle on a private lot (outside of mobilehome parks and special occupancy parks) for use during the reconstruction or repair of any home damaged or destroyed by these fires. This suspension shall be in effect for three years from the date of the Order, or until the Paragraph is terminated, whichever is earliest.
10. The Governor issued Executive Order N-14-25 on January 27, 2025, suspends permitting and procedures under the Coastal Act for projects covered by Paragraph 1 of Executive Order N-4-25 and Paragraph 2 of Executive Order N-9-25 to allow accelerated rebuilding of damaged or destroyed properties.
11. On January 14, 2025, the Board of Supervisors instructed the Director of Regional Planning to prepare and submit amendments to the Santa Monica Mountains Local Coastal Plan to the Coastal Commission to add regulations allowing temporary housing, as defined by the County Disaster Recovery Ordinance, and other minor modifications that do not impact coastal resources, on a parcel where a legally-established single-family residence or legally-established employee housing in the Coastal Zone was irreparably damaged or destroyed by the Palisades Fire.
12. The County adopted the Local Coastal Program ("LCP") in 2014 and LCP amendments in 2018 and 2024, which exempts the replacement of any structure, other than a public works facility, destroyed by a disaster, consistent with Section 30610 of the Coastal Act, but does not include additional provisions for other disaster recovery needs such as temporary housing.

13. To support recovery of Coastal Zone communities following the January 2025 Windstorm and Critical Fire Events, as well as for future disasters, the Project amends the LIP to incorporate ancillary rebuild provisions, allowing for temporary housing and the reconstruction of structures, utilities, and access damaged or destroyed by disaster.
14. The Project proposes that on-site wastewater treatment systems (“OWTS”) and water tanks be subject to Coastal Development Permit Exemptions when rebuilt to the original capacity, plus 10%, as a result of a disaster.
15. The Project proposes that temporary housing be subject to Emergency Coastal Development Permits without the need for a follow up Coastal Development Permit.
16. The Project proposes that a new permit type, *De Minimis* Waiver of Coastal Development Permit, be implemented for improvements associated with a disaster rebuild that are not otherwise exempt from the LIP. A new filing fee would be implemented for the De Minimis Waiver, equivalent to the CDP Exemption.
17. The Project proposes that disaster rebuild activities subject to *De Minimis* Waiver include: OWTS and water tanks that exceed the 10% expansion allowed under a CDP Exemption; minor relocation of rebuilt structures due to hazards and topological changes; minor improvements to driveways and road access to meet minimum Fire Department requirements; and exploratory testing for reconstruction of water wells and/or OWTS.
18. The proposed LIP amendments under this Project are consistent with the goals and objectives of the Coastal Act and Local Coastal Program (“LCP”) and supports policies of the Santa Monica Mountains Land Use Plan by allowing only reconstruction of previously established structures and upgrades for code compliance while minimizing potential impacts to coastal resources.
19. The Project is consistent with and supportive of the goals, policies, and principles of the General Plan, including: Housing Element Policy 7.5, to facilitate the replacement of units damaged or destroyed in a disaster, and the health and safety of residents displaced by the disaster; and Safety Element Policy S 4.3, to ensure that biological and natural resources are protected during rebuilding after a wildfire event.
20. Approval of the Project will be in the interest of the public health, safety, and general welfare and in conformity with good zoning practice.

REGIONAL PLANNING COMMISSION RESOLUTION	Page 4 of 5
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21. The Project is consistent with other applicable provisions of the LIP and Title 22 of the County Code.
22. Staff conducted meetings with the California Coastal Commission and interested community groups to receive comments and feedback on the Project.
23. Pursuant to Section 22.222.180 and 22.44.970 of the County Code, a public hearing notice was published in the local newspaper (The Malibu Times) on January 23, 2025, and email notices sent to 599 email contacts. The public hearing notice and materials were posted on the project website.
24. The Project is exempt from the provisions of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15265, 15269, Public Resources Code Sections 21080(b)(3), and the County environmental guidelines.
25. On February 26, 2025, the Commission conducted a duly-noticed public hearing to consider the proposed Project. Three members of the public addressed the Commission to provide testimony and recommend modifications to the Project. Staff provided responses to questions from the public and from the Commission. The Commission unanimously recommended approval to the Board of Supervisors.

THEREFORE, BE IT RESOLVED THAT the Commission recommends to the Board of Supervisors of the County of Los Angeles ("Board") as follows:

1. That the Board hold a public hearing to consider the Santa Monica Mountains Coastal Zone Disaster Recovery Ordinance;
2. That the Board find that the Santa Monica Mountains Coastal Zone Disaster Recovery Ordinance is exempt from the provisions of the California Environmental Quality Act for the reasons in the record;
3. That the Board determine that the Santa Monica Mountains Coastal Zone Disaster Recovery Ordinance is compatible with and supportive of the goals and policies of the General Plan and in the interest of public health, safety, and general welfare and in conformity with good zoning practice, and consistent with other applicable provisions of the Santa Monica Mountains Local Coastal Program and Title 22; and
4. That the Board adopt the Santa Monica Mountains Coastal Zone Disaster Recovery Ordinance.

REGIONAL PLANNING COMMISSION RESOLUTION	Page 5 of 5
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I hereby certify that the foregoing resolution was adopted by a majority of the voting members of the Regional Planning Commission on the County of Los Angeles on February 26, 2025.



Elida Luna, Commission Services
County of Los Angeles
Regional Planning Commission

APPROVED AS TO FORM: OFFICE OF THE COUNTY COUNSEL

By 

Starr Coleman
Assistant County Counsel
County of Los Angeles

MOTION BY SUPERVISOR HOLLY J. MITCHELL

May 13, 2025

Advancing the County’s Long-term Health, Accountability, and Just Transition Goals During the Phase Out of Urban Oil Drilling

The Los Angeles County (County) Board of Supervisors (Board) has taken decisive local action to mitigate the harms to health and safety caused by urban oil drilling, which directly impacts tens of thousands of residents living near extraction sites — the majority of whom are people of color. These actions have included assembling a Strike Team to assess the public health and safety risks associated with oil and gas facilities across the County, commissioning numerous reports and studies of the current conditions at extraction sites, and creating an Office of Oil and Gas, an interdepartmental team housed within the Department of Public Works to coordinate local oversight and interagency communications. Most recently, in 2021, given the substantial body of research¹ on the detrimental health effects of living near oil drilling operations—including increased risks of respiratory diseases, poor birth outcomes, and impacts on well-being—the Board adopted policies to prohibit new oil wells and production facilities, designate oil and gas extraction as a nonconforming land use, and create a roadmap² for an equitable just transition for workers and communities impacted by the phase out of oil drilling.

The State of California (State) has also taken additional legislative and regulatory action to protect communities from the impacts of oil drilling. In 2024, despite significant

¹ [Report on Public Health and Safety Risks of Oil and Gas Facilities in Los Angeles County](#)

² [LA County-City Just Transition Strategy w Appendices_FINAL 12.5.22.pdf](#)

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opposition from the oil industry and backed by robust public health findings³, Senate Bill (SB) 1137⁴ went into effect, establishing Health Protection Zones that prohibit new oil drilling and non-essential maintenance activities within 3,200 feet of homes, schools, and healthcare facilities. Additionally, SB 1137 requires oil and gas production wells and production facility operators within a Health Protection Zone to submit a leak detection and response plan (LDRP) by July 1, 2028. The LDRP includes installing a continuous emission detection system, an alarm system to alert operators of leaks, a response protocol for identifying and repairing leaks, and notification to surrounding communities if the leak source is not identified or fixed within 48 hours. Operators must fully implement the approved LDRP or suspend production by July 1, 2030. While SB 1137 affords significant protections for communities living near oil wells, the oil industry has continued to challenge its implementation and enforceability, highlighting the need for further analysis, oversight, and additional protections at the local level to address potential gaps.

Additionally, in 2024, the State Legislature passed two laws that support the County's policies related to oil drilling: Assembly Bill (AB) 1866⁵ and AB 3233⁶. AB1866 increases fees on idle wells and raises the minimum percentage of idle wells that operators are required to eliminate each year, actions that support the County's efforts to identify and prioritize idle wells in need of plugging and abandonment, while ensuring accountability from oil operators for the costs. Governor Gavin Newsom also signed AB 3233 into law, which clarifies and confirms the authority of local governments to limit or prohibit oil and gas operations within their jurisdictions. This legislation reinforces the constitutional powers of local jurisdictions over land use, enabling them to implement measures that protect public health and the environment. The County is currently updating its adopted Oil Well Ordinance to reflect the language in AB 3233.

Given the need and opportunity to strengthen the County's Oil Well Ordinance through this update, it is timely to consider recent legislative and regulatory updates, advance our local efforts that have been bolstered by recent laws, and address any remaining gaps to provide stronger health and safety protections for our local communities. For example, in a 2023 report⁷ to the Board assessing changes in oil drilling

³ [Public Health Dimensions of Upstream Oil and Gas Development in California: Scientific Analysis and Synthesis to Inform Science-Policy Decision Making](#)

⁴ [Understanding California's Oil and Gas Safety Zones: Senate Bill 1137](#)

⁵ [Bill Text - AB-1866 Oil and gas: idle wells.](#)

⁶ [Bill Text - AB-3233 Oil and gas: operations: restrictions: local authority.](#)

⁷ <https://file.lacounty.gov/SDSInter/bos/supdocs/173460.pdf>

related laws, the Department of Public Health (DPH) noted the limited local oversight over complex state and federal regulations requiring routine inspections, maintenance, and testing for oil and gas facilities. This report also noted the lack of access to information about onsite operations, potential hazards, and public notification procedures in the event of an emergency. The exception to this baseline has been for oil wells regulated by the Baldwin Hills Community Standards District, which was established in 2008 to implement stricter regulations, safeguards, and controls for oil and gas production activities at the Inglewood Oil Field following a series of gas release and odor events in the Baldwin Hills area. Nonetheless, residents near the Inglewood Oil Field, which are largely communities of color, continue to express serious concern about odors, noise, fire threats, and the impacts of spills, the most recent of which occurred in July 2024.

Communities living near oil and gas developments deserve to receive information promptly about potential threats to their health. This is underscored by notification requirements put in place by SB 1137 for maintenance work occurring in health protection zones. DPH's report also recommends that operators maintain a Community Health and Safety Plan, which would include valuable information that informs community members of actions taken to protect them from possible hazards, whom to contact during an emergency, step by step emergency procedures, and options available for receiving updates and new information. The operators can easily share this information on a website and provide it directly to the surrounding residences. While the County has made significant progress, additional safeguards at drill sites are necessary to ensure comprehensive protection for our communities and more accountability from oil operators.

This moment also provides an opportunity to assess the needs and next steps in the County's long-term just transition strategy—one that includes workers and communities historically impacted by fossil fuel extraction in planning a clean energy-based economy. The recently announced closure of the Phillips 66 refinery, along with the County's response underscores the need for a coordinated effort among regional workforce partners to support displaced workers.

In 2022, the Chief Sustainability Office collaborated with cross-sector members of the Just Transition Task Force to develop and release the Los Angeles County-City Just Transition Strategy, which provides recommendations to ensure a just transition for workers and communities impacted by the proposed phase-out of oil drilling and extraction activities. The report identifies three long-term priority areas: support for

workers, site remediation and reuse, and finance and coordination. Within each priority area, the report identified recommendations informed by Task Force members which was based in research and best practices. Some of these recommendations are applicable to rapid response efforts, such as supporting displaced workers from the Phillips 66 Refinery, while others could be expanded upon as the County and our region navigate future transitions in the fossil fuel industry.

Despite significant challenges, now is the time to double down in our commitment to advance long-term climate and environmental justice solutions. As climate disasters become more frequent and severe—bringing record-breaking heatwaves, intensifying wildfires, and worsening air quality—the need for urgent action has never been clearer. At the same time, uncertainty at the federal level threatens to stall critical progress made by our State and County. With frontline communities facing the greatest risks, local and State leadership must act boldly to protect public health, address the climate crisis, and advance environmental justice for current and future generations.

I THEREFORE MOVE THAT THE BOARD OF SUPERVISORS:

1. Direct the Director of the Department of Public Health (DPH), in coordination with the Directors of the Departments of Regional Planning (DRP), Public Works (DPW) via the Office of Oil and Gas, and Fire, in consultation with the Chief Sustainability Officer (CSO) and County Counsel, to take the following actions:
 - a. Report back to the Board in writing in 90 days with updated recommendations for implementing local regulations that strengthen health and safety protections and public notification requirements, with a focus on gaps in existing regulations;
 - b. Report back to the Board in writing in 90 days with any supplementary staffing or resource needs, and cost-recovery recommendations, including those identified in the Oil and Gas Strike Team's reports, to support the start-up costs and long-term capacity for any local enforcement efforts.
2. Direct the Director of DRP, in coordination with the Directors of DPH, DPW via the Office of Oil and Gas, and Fire, in consultation with the CSO and County Counsel to report back to the Board in writing in 120 days with policy recommendations to guide remediation and reuse of former oil sites in a

- manner that ensures timely clean up, operator accountability, appropriate health and safety standards, and enforcement mechanisms, in alignment with existing State law that requires operators to pay for plugging and abandonment. These recommendations should be informed by robust stakeholder input.
3. Direct the Director of DPW via the Office of Oil and Gas to report back to the Board annually with an analysis of Senate Bill 1137 and Assembly Bill 1866 compliance data, including rework permits and idle well management plans for oil wells in unincorporated Los Angeles County (County) and status of oil wells identified as high risk by the Oil and Gas Strike Team.
 4. Direct the CSO, in coordination with the Director of the Department of Economic Opportunity (DEO), to engage with Just Transition Task Force members, the City of Los Angeles, relevant County Departments, including but not limited to the DRP, DPH, and Parks and Recreation, and external expert advisors, including partners in philanthropy, regional workforce and clean technology entities, and frontline communities, and report back to the Board in writing in 180 days with the following:
 - a. Recommendations for any changes in scope or structure of the Just Transition Task Force, including strategic partnerships, to ensure it meets the long-term goals of developing a strategy for a just transition away from fossil fuels towards a clean energy economy in the County that prioritizes equity, economic opportunity, and community resilience, fully represents the diverse stakeholder perspectives necessary, and positions the County as a leader in the field;
 - b. Identification of priority implementation steps, associated timelines, projected resource requirements, and County Department leads, including: programs and supports designed specifically for communities negatively impacted by the fossil fuel industry; initial pilot projects for site remediation; and case studies for worker support programs. In order to identify priority implementation steps, pilot projects and recommendations, the CSO and Director of DEO shall:
 - i. Conduct a labor market assessment identifying impacted job classifications, geographic concentrations, and transferable skills;

- ii. Develop a list of targeted career pathways and current workforce development training programs for comparable clean energy, manufacturing, environmental remediation, construction, and infrastructure jobs;
 - iii. Collaborate and partner with labor unions, workforce boards, and educational institutions to engage them in the Just Transition Task Force and develop re-skilling and credentialing programs for affected workers;
 - iv. Develop a plan to leverage local, State, Federal and non-governmental funding streams to support wage replacement, training, and wraparound services for affected workers;
 - v. Based on the analysis, engagement and gaps outlined above, recommend a new high road training partnership program to transition workers in the private sector fossil fuel industry into civil service positions including County civil service positions, or other high-road, family-sustaining career opportunities;
 - vi. Recommend metrics to evaluate success, including the number of workers transitioned into new jobs, wage levels, and job retention over time after participating in a County affiliated workforce program relative to the Just Transition; and
 - vii. Identify criteria to assess potential sites for remediation and recommend initial pilot sites for remediation.
- 5. Delegate authority to the CSO and Director of DEO, within existing resources, not to exceed \$300,000, to execute an agreement and amendments with one or more consultants as needed, waiving the County's competitive procurement requirements to support the new scope of the re-constituted Just Transition Task Force and perform labor market analyses as needed. Any consultant agreements or amendments must be approved as to form by County Counsel.
- 6. Direct the Director of the Internal Services Department, in collaboration with County Counsel, the CSO, and Director of DEO, to report back to the Board in writing in 90 days with recommendations for updates to the County's procurement policies that prioritize contracting with entities who agree to hire from the County's pool of pre-screened and job-ready workforce training

programs identified under Directive 4 above, and who are using clean and green technology to perform their contracted work with the County. The recommendations should include:

- a. A proposed scoring incentive or preference points for vendors demonstrating a clear plan or progress toward transitioning away from fossil fuels and adopting clean energy practices;
- b. Inclusion of criteria in County solicitations that reward companies aligned with the County's sustainability, climate, air quality, and equity goals;
- c. A strategy for engaging and supporting certified small businesses and those businesses who may be historically underrepresented in the clean energy transition;
- d. Proposed pilot contracts and departments where a preference point system could be used in procurement to incentivize jobs with a focus on high impact sectors and job classifications.

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(LM/FL)

MOTION BY SUPERVISOR KATHRYN BARGER

MAY 13, 2025

SUPPORTING ASSEMBLY BILL 476 TO PREVENT COPPER AND NONFERROUS METAL THEFT

The theft of copper and other nonferrous metals—including aluminum and nickel—has become a serious and growing threat to public safety and critical infrastructure in Los Angeles County. While classified as nonviolent crimes, these thefts have serious consequences, including disabling streetlights, cutting off landline access and overall telecommunications, impacting electric vehicle (EV) charging stations, and disrupting water systems. Rural communities are particularly vulnerable, where service interruptions can leave residents without essential utilities and emergency communication, placing lives at risk.

In northern Los Angeles County, rural residents face recurring landline outages due to copper wire theft. In Llano, thieves removed half a mile of telephone wire, cutting off landline service to hundreds of homes, many of which have no reliable cellular coverage. Sometimes, the thieves gain access to the wires by hooking a pick-up truck to a utility pole and pulling it down, requiring lengthy repairs.

In addition to theft, residents have reported that thieves are burning off the plastic insulation from stolen copper wiring in remote areas to prepare it for illegal resale. This illegal practice poses serious health and environmental threats. Burning insulation made of polyvinyl chloride (PVC) or polyethylene releases toxic smoke containing hydrochloric acid, heavy metals like lead and cadmium, and harmful chemicals including dioxins. These toxins are known to cause cancer, respiratory issues, and other health risks while also polluting the air. It is common for thieves to burn the plastic to disguise its origins, but in doing so, they create long-lasting harm.

These crimes, while nonviolent in classification, are creating unsafe conditions for seniors, children, and families, many of whom avoid walking outdoors after dark due to darkened streets and fears around emergency inaccessibility. The impacts of these thefts are not only financial but also deeply personal and felt most in communities that face limited infrastructure and resources.

-MORE-

MOTION

SOLIS	_____
MITCHELL	_____
HORVATH	_____
HAHN	_____
BARGER	_____

County Departments, including the Internal Services Department, Public Works, and Waterworks, have reported repeated thefts at County water pump stations and equipment yards, which have affected service to thousands of County residents.

The Board has previously supported enforcement efforts on copper theft. In January 2024, the Board authorized a [\\$10,000 reward for investigating the destruction of property in the City of Pasadena](#) after thefts of 4.9 miles of copper wire disabled 280 city lights. In November 2024, the Board authorized a [\\$20,000 reward for investigating copper thefts in Hacienda Heights](#), where copper theft caused \$1 million in damage to utility service posts.

To address this growing problem, Assembly Bill 476 (Gonzalez) offers an approach to address the loopholes enabling the resale of stolen copper. This bill would require junk dealers and recyclers to maintain written transaction records, including: place, date, time, amount paid, employee name, vehicle details, and detailed metal descriptions along with a signed seller statement with identification; mandate proof of ownership for all metal sales through an invoice, contractor's license or demolition permit; prohibit purchases from persons under 18 years of age; require information be kept for one year; authorize law enforcement to conduct inspections during business hours; create a licensure system for the sellers and impose up to \$500/year in licensing fees, with enforcement mechanisms to suspend, revoke, or deny licensure if in violation of federal or state law. Closing resale loopholes and establishing clearer pathways for prosecution would help deter theft, assist enforcement, and reduce costly damage to public infrastructure.

I, THEREFORE, MOVE that the Board of Supervisors:

- 1) Direct the Chief Executive Office's Legislative Affairs and Intergovernmental Relations Branch to support Assembly Bill 476 (Gonzalez);
- 2) Instruct impacted Departments, including but not limited to the Internal Services Department, Public Works, and Waterworks Division, to continue documenting copper and nonferrous metal thefts and impacts, and share the information with the District Attorney's Office for enforcement coordination; and
- 3) Urge the District Attorney's Office to prioritize prosecuting copper theft due to its widespread harm to the general population.

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AGN. NO. _____

MOTION BY SUPERVISOR KATHRYN BARGER

MAY 13, 2025

SUPPORTING ASSEMBLY BILL 476 TO PREVENT COPPER AND NONFERROUS METAL THEFT

EXEMPTION FROM CLUSTERS: (Please check

☐ if the motion is exempt from the cluster process and the reason for exemption)

☐ See Rules of the Board, Section 22.2(f)

REASON FOR EXEMPTION:

- ☐ 1. Emergency, as provided by the Brown Act
- ☐ 2. Urgency, as provided by the Brown Act
- ☐ 3. Request to appear remotely under the emergency circumstances, as provided by the Brown Act
- ☐ 4. Declaration and ratifications of emergency and all recovery and related actions
- ☐ 5. Fee waivers
- ☐ 6. Reward motions
- ☐ 7. Proclamations without substantive policy directives
- ☐ 8. Adjournments in a deceased person's memory
- ☐ 9. Presentation of scrolls

CLUSTERS: (Please check ☒ which cluster meeting the motion will be introduced)

- ☐ 1. Operations
- ☒ 2. Community Services
- ☐ 3. Family and Social Services
- ☐ 4. Health and Mental Health Services
- ☐ 5. Public Safety

CLUSTER MEETING DATE:

APRIL 30, 2025

BOARD MEETING DATE:

MAY 13, 2025

AGN. NO.

MOTION BY SUPERVISOR KATHRYN BARGER

MAY 13, 2025

SUPPORTING ASSEMBLY BILL 476 TO PREVENT COPPER AND NONFERROUS METAL THEFT

VOTES REQUIRED:

☐ 3-VOTES ☐ 4-VOTES ☐ 5-VOTES

CATEGORIES: (Please check ☒ those that apply)

- ☐ 1. Child Welfare
- ☐ 2. Community and Youth Empowerment
- ☒ 3. County and Municipal Services
- ☐ 4. Economic Justice
- ☐ 5. Economic and Workforce Development
- ☐ 6. Education
- ☐ 7. Environment and Environmental Justice
- ☐ 8. Fiscal
- ☐ 9. Governance
- ☐ 10. Health
- ☐ 11. Homelessness and Housing
- ☐ 12. Immigration
- ☐ 13. Public Safety and Diversion
- ☐ 14. Social Justice and Human Rights
- ☐ 15. Technology and Data
- ☐ 16. Arts, Culture, and the Creative Economy
- ☐ 17. Legislation
- ☐ 18. Parks and Open Space
- ☐ 19. Planning/Land Use
- ☐ 20. Transportation
- ☐ 21. Veterans
- ☐ 22. Delegated Authority

Rec

AGN. NO.

MOTION BY SUPERVISOR KATHRYN BARGER

MAY 13, 2025

RECOGNIZING THE 250TH ANNIVERSARY OF THE UNITED STATES

The United States Semiquincentennial, also called the Bisesquicentennial, the Sestercentennial, or the Quarter Millennial, will mark the 250th anniversary of the United States Declaration of Independence on July 4th, 2026. This is a pivotal moment in history that offers an opportunity to celebrate our country's achievements and reflect on our nation's founding and the numerous contributions of individuals and communities over the past two and a half centuries.

Los Angeles County, the most populous county in the United States, has played an integral role in the growth and transformation of our nation. Known for our diverse culture and innovation, Los Angeles County continues to play a key role in shaping the country. The 250th anniversary provides an opportunity for us to reflect on both the national and local histories and continue to look forward to the future we want to create for new generations.

On January 29th, 2025, the President issued an order to establish the White House Task Force Celebrating America's 250th Birthday. In anticipation of the momentous Semiquincentennial celebration, Los Angeles County will have the chance to honor the nation's rich and multifaceted history through educational initiatives, community engagement, and cultural events.

The United States Semiquincentennial also holds particular significance for our military branches. This year the United States Army, Navy, and Marine Corps will celebrate their respective 250th anniversaries. These celebrations allow us to reflect on the evolution of the military and its role in defending freedom and democracy - the values upon which the nation was founded.

-MORE-

MOTION

SOLIS

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HORVATH

HAHN

BARGER

I, THEREFORE, MOVE that the Board of Supervisors begin preparations to recognize the United States Semiquincentennial on July 4th, 2026, and:

1. Instruct the Chief Executive Officer to work with all relevant County Departments to promote events and educational materials related to the Semiquincentennial, and utilize websites and social media platforms to share information and generate awareness about events and activities;
2. Instruct the Los Angeles County Public Library to collate educational materials and items in its collection regarding the birth of our nation and report back in writing in 120 days on opportunities to display information in County libraries and on its website;
3. Instruct the Department of Arts and Culture to report back in writing in 120 days on opportunities to promote the upcoming Semiquincentennial through civic arts activities and events in the County; and
4. Request the Director of the Natural History Museum of Los Angeles County to report back in writing in 120 days on potential activities to promote the Semiquincentennial in 2026.

I, FURTHER, MOVE that the Board of Supervisors recognize the following Armed Services 250th anniversaries:

1. United States Army on June 14th, 2025;
2. United States Navy on October 13th, 2025; and
3. United States Marine Corps on November 10th, 2025.

I, FURTHER, MOVE that the Board of Supervisors instruct the Department of Military and Veterans Affairs to survey what other large jurisdictions are planning to do for the Semiquincentennial and report back to the Board in writing in 120 days, including opportunities to honor the veteran community for their service in light of these historic anniversaries.

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