



Board of Supervisors Family & Social Services Cluster Agenda Review Meeting

DATE: March 26, 2025

TIME: 1:30PM

MEETING CHAIRS: Monica Banken, 5th Supervisorial District

CEO MEETING FACILITATOR: Claudia Alarcon

THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055.

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 140

To participate in the meeting virtually, please call teleconference number
1 (323) 776-6996 and enter the following 995 916 944# or

[Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to: ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Family & Social Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

- I. **Call to Order**
- II. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
-- None--
- III. **Presentation/Discussion Items:**
 - a. **Chief Executive Office- Budget & Operations Management Branch:** Fiscal Year 2025-26 Recommend Budget.
 - b. **Aging and Disabilities Department:** Request for Authorization to Award and Execute Fiscal Year 2025-26 Subaward for Disease Prevention and Health Promotion Program.
- IV. **Public Comment**
- V. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting.
- VI. Adjournment

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE FAMILY & SOCIAL SERVICES CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL ADDRESS AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

Family_Social_Services@ceo.lacounty.gov

Family and Social Services
MILITARY AND VETERANS AFFAIRS

Recommended Budget
 Fiscal Year 2025-26

	2024-25 Final Budget	2025-26 Recommended	Change
Gross Appropriation	\$19,407,000	\$19,520,000	\$113,000
IFT / Revenue	11,067,000	12,250,000	1,183,000
Net County Cost	8,340,000	7,270,000	(1,070,000)
Budgeted Positions	65.0	66.0	1.0

Changes From 2024-25 Budget

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2024-25 Final Adopted Budget	19,407,000	6,971,000	4,096,000	8,340,000	65.0

Curtailments

1. Administration: Reflects a reduction in services and supplies.	(214,000)	--	--	(214,000)	--
--	-----------	----	----	-----------	----

Other Changes

2. Administrative Support Staff: Reflects funding for 1.0 position to assist in human resources functions.	136,000	--	--	136,000	1.0
3. DMH Shared Space: Reflects increased funding for shared space at Patriotic Hall.	60,000	60,000	--	--	--
4. Navigator Variance: Reflects increased funding for program costs.	24,000	24,000	--	--	--
5. Cultural Competency Program: Reflects an adjustment to remove prior-year funding that was provided on a one-time basis for the Cultural Competency Program.	(300,000)	(300,000)	--	--	--
6. Veteran Peer Access Network (VPAN): Reflects increased funding from DMH for contract administration costs for VPAN services.	1,591,000	1,591,000	--	--	--

Finance Targets

7. Salaries and Employee Benefits: Primarily reflects Board-approved increases in salaries and health insurance subsidies.	60,000	--	--	60,000	--
---	--------	----	----	--------	----

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
8. Retiree Health Insurance: Reflects a projected increase in retiree health insurance premiums, as well as a scheduled increase in the Department's proportional share of costs to prefund the County's retirement health care benefits.	172,000	--	--	172,000	--
9. Unavoidable Costs: Reflects changes in workers' compensation cost due to increases in claims. Department will absorb the increase within existing resources.	--	--	--	--	--
10. Countywide Cost Allocation Adjustment (2 CFR Part 200): Reflects an adjustment in rent charges to comply with federal office of Management and Budget claiming guidelines (2 CFR Part 200).	(5,000)	--	--	(5,000)	--
11. One-Time Funding: Reflects adjustments to remove prior-year funding that was provided on a one-time basis for operational costs, audio visual upgrades, and cyber security.	(1,411,000)		(192,000)	(1,219,000)	--
Total Changes	113,000	1,375,000	(192,000)	(1,070,000)	1.0
2025-26 Recommended Budget	19,520,000	8,346,000	3,904,000	7,270,000	66.0

Family and Social Services
AGING AND DISABILITIES (AD) DEPARTMENT - ADMINISTRATION

Recommended Budget
 Fiscal Year 2025-26

	2024-25 Final Budget	2025-26 Recommended	Change
Gross Appropriation	\$140,177,000	\$134,399,000	(\$5,778,000)
IFT / Revenue	109,203,000	107,467,000	(1,736,000)
Net County Cost	30,974,000	26,932,000	(4,042,000)
Budgeted Positions	596.0	592.0	(4.0)

Changes From 2024-25 Budget

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2024-25 Final Adopted Budget	140,177,000	94,731,000	14,472,000	30,974,000	596.0

Curtailments

1. Administration: Reflects a reduction in services and supplies.	(921,000)	--	--	(921,000)	--
--	-----------	----	----	-----------	----

Other Changes

2. Position Requests: Reflects the addition of 1.0 Video Production Specialist to provide support in the Communications section, fully offset with the deletion of 1.0 Senior Typist Clerk and a reduction in services and supplies.	--	--	--	--	--
3. Altadena Community Center Transfer: Reflects the transfer of 4.0 budgeted positions and related funding, from AD to the Department of Consumer and Business Affairs, to administer the operations of the Altadena Community Center.	(745,000)	--	--	(745,000)	(4.0)
4. Miscellaneous Adjustment: Reflects a State revenue source code change as directed by the Auditor-Controller. This also reflects an appropriation adjustment to align AD's indemnity costs to the appropriate object class.	--	--	--	--	--
5. One-Time Funding: Reflects an adjustment to remove prior-year State funding that was provided on a one-time basis for Access to Technology and Older Adults Recovery and Resilience Programs.	(766,000)	(409,000)	(357,000)	--	--

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
Finance Targets					
6. Salaries and Employee Benefits: Reflects Board-approved increases in salaries and health insurance subsidies.	249,000	--	--	249,000	--
7. Unavoidable Costs: Reflects changes in workers' compensation and long-term disability costs due to medical cost trends and increases in claims. Also reflects a projected increase in unemployment insurance costs based on historical experience.	--	--	--	--	--
8. Retirement: Reflects a decrease primarily due to adjustments for position changes as well as prior-year investment gains and losses in the Los Angeles County Employees Retirement Association's investment portfolio.	(1,631,000)	--	(963,000)	(668,000)	--
9. Retiree Health Insurance: Reflects a projected increase in retiree health insurance premiums, as well as a scheduled increase in the Department's proportional share of costs to prefund the County's retiree healthcare benefits.	370,000	--	--	370,000	--
10. One-Time Funding: Reflects an adjustment to remove prior-year funding that was provided on a one-time basis for various programs and services.	(2,332,000)	--	(6,000)	(2,326,000)	--
11. Countywide Cost Allocation Adjustment: Reflects an adjustment in rent charges to comply with federal Office of Management and Budget claiming guidelines (2 CFR Part 200).	(2,000)	--	(1,000)	(1,000)	--
Total Changes	(5,778,000)	(409,000)	(1,327,000)	(4,042,000)	(4.0)
2025-26 Recommended Budget	134,399,000	94,322,000	13,145,000	26,932,000	592.0

Family and Social Services
AGING AND DISABILITIES (AD) DEPARTMENT - ASSISTANCE

Recommended Budget
 Fiscal Year 2025-26

	2024-25 Final Budget	2025-26 Recommended	Change
Gross Appropriation	\$84,973,000	\$75,107,000	(\$9,866,000)
IFT / Revenue	77,795,000	72,721,000	(5,074,000)
Net County Cost	7,178,000	2,386,000	(4,792,000)
Budgeted Positions	0.0	0.0	0.0

Changes From 2024-25 Budget

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2024-25 Final Adopted Budget	84,973,000	28,463,000	49,332,000	7,178,000	0.0
Other Changes					
1. Miscellaneous Adjustment: Reflects a State revenue source code change as directed by the Auditor-Controller.	--	--	--	--	--
2. One-Time Funding: Reflects an adjustment to remove prior-year State funding that was provided on a one-time basis for Access to Technology and Older Adults Recovery and Resilience Programs.	(5,074,000)	(2,288,000)	(2,786,000)	--	--
Finance Targets					
3. One-Time Funding: Reflects an adjustment to remove prior-year funding that was provided on a one-time basis for the Elder Nutrition Program.	(4,792,000)	--	--	(4,792,000)	--
Total Changes	(9,866,000)	(2,288,000)	(2,786,000)	(4,792,000)	0.0
2025-26 Recommended Budget	75,107,000	26,175,000	46,546,000	2,386,000	0.0

Family and Social Services
CHILD SUPPORT SERVICES DEPARTMENT (CSSD)

Recommended Budget
 Fiscal Year 2025-26

	2024-25 Final Budget	2025-26 Recommended	Change
Gross Appropriation	\$233,250,000	\$232,966,000	(\$284,000)
IFT / Revenue	225,116,000	226,184,000	1,068,000
Net County Cost	8,134,000	6,782,000	(1,352,000)
Budgeted Positions	1460.0	1,452.0	(8.0)

Changes From 2024-25 Budget

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2024-25 Final Adopted Budget	233,250,000	0	225,116,000	8,134,000	1460.0

Curtailments

<p>1. Child Support Enforcement: Reflects the deletion of 8.0 vacant positions (2.0 Intermediate Typist Clerks, 1.0 Legal Office Support Assistant II, 1.0 Program Manager, 1.0 Secretary III, 1.0 Secretary V, 1.0 Supervising Clerk, and 1.0 Supervising Typist Clerk).</p>	(615,000)	--	(406,000)	(209,000)	(8.0)
--	-----------	----	-----------	-----------	-------

Other Changes

<p>2. Training and Promotional Materials: Reflects funding for training and promotional materials to raise awareness about CSSD's mission, services, and activities.</p>	50,000	--	50,000	--	--
<p>3. Services and Supplies: Reflects the use of Welfare Recoupment Collections (WRC) to fund services and supplies for child support operations and enforcement. WRC will backfill the one-time bridge funding approved during FY 2024-25 which was used to cover the State budget cut while CSSD develops an ongoing budget solution.</p>	2,533,000	--	2,533,000	--	--

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
New/Expanded Programs					
4. South Los Angles (SOLA) Impact Outreach: Reflects one-time federal grant funding to determine whether offering under-employed and unemployed noncustodial parents with a broad range of employment and other critical services will lead to increased child support payments, ultimately providing greater support for children.	619,000	--	619,000	--	--
Finance Targets					
5. Salaries and Employee Benefits: Primarily reflects Board-approved increases in salaries and health insurance subsidies.	1,312,000	--	1,248,000	64,000	--
6. Unavoidable Costs: Reflects changes in workers' compensation and long-term disability costs due to medical cost trends and increases in claims. Also reflects a projected increase in unemployment insurance costs based on historical experience.	367,000	--	367,000	--	--
7. Retirement: Reflects a decrease primarily due to adjustments for position changes as well as prior-year investment gains and losses in the Los Angeles County Employees Retirement Association's investment portfolio.	(1,996,000)	--	(1,898,000)	(98,000)	--
8. Retiree Health Insurance: Reflects a projected increase in retiree health insurance premiums, as well as a scheduled increase in the Department's proportional share of costs to prefund the County's retiree healthcare benefits.	891,000	--	847,000	44,000	--
9. One-Time Funding: Reflects an adjustment to remove prior-year funding that was provided on a one-time basis for child support operations and enforcement.	(3,419,000)	--	(2,267,000)	(1,152,000)	--
10. Countywide Cost Allocation Adjustment: Reflects an adjustment in rent charges to comply with federal Office of Management and Budget claiming guidelines (2 CFR Part 200).	(26,000)	--	(25,000)	(1,000)	--
Total Changes	(284,000)	0	1,068,000	(1,352,000)	(8.0)
2025-26 Recommended Budget	232,966,000	0	226,184,000	6,782,000	1452.0

Family and Social Services
CHILDREN AND FAMILY SERVICES- ADMINISTRATION

Recommended Budget
 Fiscal Year 2025-26

	2024-25 Final Budget	2025-26 Recommended	Change
Gross Appropriation	\$2,082,796,000	\$2,109,009,000	\$26,213,000
IFT / Revenue	1,524,882,000	1,551,513,000	26,631,000
Net County Cost	557,914,000	557,496,000	(418,000)
Budgeted Positions	9,986.0	9,989.0	3.0

Changes From 2024-25 Budget

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2024-25 Final Adopted Budget	2,082,796,000	2,715,000	1,522,167,000	557,914,000	9,986.0

Curtailments

1. Administration: Reflects a reduction in services and supplies (\$6.8 million), and other charges (\$2.3 million).	(9,174,000)	--	--	(9,174,000)	--
---	-------------	----	----	-------------	----

Other Changes

2. Program Support Services: Reflects funding for 2.0 additional positions to support program services in FFPSA implementation and monitoring, and the Family Finding and Engagement Program.	695,000	--	695,000	--	2.0
3. Administration Support Services: Reflects funding for 5.0 additional positions to provide administrative support, partially offset by the deletion of 4.0 vacant budgeted positions.	573,000	--	573,000	--	1.0
4. State Funded Grants and Contracts: Reflects reduced funding to align to State funded grants and contracts.	(702,000)	--	(702,000)	--	--
5. Position Reclassifications: Reflects Board-approved position reclassifications.	--	--	--	--	--
6. Telecommunication Equipment and Services: Reflects a realignment of \$0.7 million from Other Charges to Capital Assets to provide cost increases of telecommunication equipment and services for various DCFS facilities.	--	--	--	--	--

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
<i>New/Expanded Programs</i>					
7. Youth School Transportation: Reflects funding to provide school transportation to the student's identified school of origin for the increase in HopSkipDrive rates, Local Education Agencies (LEAs), and youth utilizing transportation areas.	6,000,000	--	6,000,000	--	--
8. Children's Crisis Continuum Pilot Program (CCCPP): Reflects funding to provide bed hold services, peer support and start-up costs, such as staff recruitment and hiring activities, facility modifications, and software and hardware enhancements.	1,500,000	--	1,500,000	--	--
<i>Finance Targets</i>					
9. Salaries and Employee Benefits: Primarily reflects Board-approved increases in salaries and health insurance subsidies.	14,665,000	--	7,708,000	6,957,000	--
10. Retirement: Reflects an increase primarily due to adjustments for position changes as well as prior-year investment gains and losses in the Los Angeles County Employees Retirement Association's investment portfolio.	2,315,000	--	1,217,000	1,098,000	--
11. Retiree Health Insurance: Reflects a projected increase in retiree health insurance premiums, as well as a scheduled increase in the Department's proportional share of costs to prefund the County's retiree healthcare benefits.	15,476,000	--	8,136,000	7,340,000	--
12. Unavoidable Costs: Reflects changes in workers' compensation and long-term disability costs due to medical cost trends and increases in claims.	1,153,000	--	1,153,000	--	--
13. Countywide Cost Allocation Adjustment: Reflects an adjustment in rent charges to comply with federal Office of Management and Budget claiming guidelines (2 CFR Part 200).	2,623,000	--	1,379,000	1,244,000	--
14. One-Time Funding: Reflects an adjustment to remove prior-year funding that was provided on a one-time basis for various programs.	(8,911,000)	--	(1,028,000)	(7,883,000)	--
Total Changes	26,213,000	0	26,631,000	(418,000)	3.0
2025-26 Recommended Budget	2,109,009,000	2,715,000	1,548,798,000	557,496,000	9,989.0

Family and Social Services
CHILDREN AND FAMILY SERVICES - ASSISTANCE

Recommended Budget
 Fiscal Year 2025-26

	2024-25 Final Budget	2025-26 Recommended	Change
Gross Appropriation	\$1,329,099,000	\$1,323,550,000	\$(5,549,000)
IFT / Revenue	1,111,102,000	1,111,102,000	0
Net County Cost	217,997,000	212,448,000	(5,549,000)
Budgeted Positions	0.0	0.0	0.0

Changes From 2024-25 Budget

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2024-25 Final Adopted Budget	1,329,099,000	5,800,000	1,105,302,000	217,997,000	0.0
 <i>Finance Targets</i>					
1. One-Time Funding: Reflects an adjustment to remove prior-year funding that was provided on a one-time basis for Promoting Safe and Stable Families programs.	(5,549,000)	--	--	(5,549,000)	--
Total Changes	(5,549,000)	0	0	(5,549,000)	0.0
2025-26 Recommended Budget	\$1,323,550,000	\$5,800,000	\$1,105,302,000	\$212,448,000	0.0

Family and Social Services
DEPARTMENT OF PUBLIC SOCIAL SERVICES - ADMINISTRATION

Recommended Budget
 Fiscal Year 2025-26

	2024-25 Final Budget	2025-26 Recommended	Change
Gross Appropriation	\$3,294,452,000	\$3,113,311,000	\$(161,141,000)
IFT / Revenue	3,013,460,000	2,886,562,000	(126,898,000)
Net County Cost	280,992,000	246,749,000	(34,243,000)
Budgeted Positions	14,669.0	14,669.0	0.0

Changes From 2024-25 Budget

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2024-25 Final Adopted Budget	3,294,452,000	3,775,000	3,009,685,000	280,992,000	14,669.0

Curtailments

1. Services and Supplies: Reflects a decrease in services and supplies.	(20,995,000)	--	(16,819,000)	(4,176,000)	0.0
--	--------------	----	--------------	-------------	-----

Other Changes

2. Housing and Disability Advocacy Program (HDAP and HDAP Targeted Strategic Investment (TSI)): Reflects decreases in appropriation and State revenue to align HDAP and HDAP TSI funding to the State allocation levels. The Department is the pass-through funding agency to the Department of Health Services who administers these programs.	(19,917,000)	--	(19,917,000)	--	0.0
3. Adult Protective Services (APS): Reflects decreases in appropriation and State revenue primarily due to the conclusion of the APS Access to Technology grant. The Department is the pass-through funding agency to the Aging Department who administers this program.	(2,697,000)	--	(2,697,000)	--	0.0
4. ARPA Food Awareness Funding Reversal: Reflects the reversal of one-time prior year ARPA funding for the CalFresh food assistance awareness campaign.	(101,000)	--	(101,000)	--	0.0
5. In-Home Support Services (IHSS) New Provider Enrollment Requirements: Reflects an increase in appropriation fully offset with State and federal revenues, primarily due to an increase in enrollment requirement costs for new IHSS providers.	24,000	--	24,000	--	0.0

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
Finance Targets					
6. Salaries and Employee Benefits: Primarily reflects Board-approved increases in salaries and health insurance subsidies.	11,283,000	--	9,039,000	2,244,000	0.0
7. Unavoidable Costs: Reflects changes in workers' compensation and long-term disability costs due to medical cost trends and increases in claims.	1,565,000	--	1,565,000	--	0.0
8. Retirement: Reflects a decrease primarily due to adjustments for position changes as well as prior-year investment gains and losses in the Los Angeles County Employees Retirement Association's investment portfolio.	(6,014,000)	--	(4,818,000)	(1,196,000)	0.0
9. Retiree Health Insurance: Reflects a projected increase in retiree health insurance premiums, as well as a scheduled increase in the Department's proportional share of costs to prefund the County's retiree healthcare benefits.	21,466,000	--	17,197,000	4,269,000	0.0
10. Countywide Cost Allocation Adjustment: Reflects an adjustment in rent charges to comply with federal Office of Management and Budget claiming guidelines (2 CFR Part 200).	1,310,000	--	1,049,000	261,000	0.0
11. One-Time Funding: Reflects an adjustment to remove prior-year funding that was provided on a one-time basis for electronic benefit transfer replacement due to skimming; cyber security; tenant improvement and low voltage; one-time settlement payment; CalFresh outreach and claiming restructure; Skills Training to Achieve Readiness for Tomorrow (START) program and redesign; security services; ergonomic equipment; and increase in charges from other County departments.	(147,065,000)	--	(111,420,000)	(35,645,000)	0.0
Total Changes	(161,141,000)	--	(126,898,000)	(34,243,000)	0.0
2025-26 Recommended Budget	3,133,311,000	3,775,000	2,882,787,000	246,749,000	14,669.0

Family and Social Services
DEPARTMENT OF SOCIAL SERVICES - ASSISTANCE

Recommended Budget
 Fiscal Year 2025-26

	2024-25 Final Budget	2025-26 Recommended	Change
Gross Appropriation	\$2,895,081,000	\$2,939,766,000	\$44,685,000
IFT / Revenue	2,367,952,000	2,358,915,000	(9,037,000)
Net County Cost	527,129,000	580,851,000	53,722,000
Budgeted Positions	0.0	0.0	0.0

Changes From 2024-25 Budget

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2024-25 Final Adopted Budget	2,895,081,000	0	2,367,952,000	527,129,000	0.0

Other Changes

1. In-Home Supportive Services (IHSS): Reflects a decrease in IHSS Provider Health Care plan enrollments, partially offset by State and federal Public Authority Administration funding for the Personal Assistance Services Council (PASC).	(2,037,000)	--	(2,037,000)	--	--
2. IHSS: Reflects funding for the four percent IHSS MOE annual inflator.	31,230,000	--	--	31,230,000	--
3. General Relief (GR): Reflects funding for the GR caseload increase.	40,591,000	--	--	40,591,000	--
4. Refugee Employment Program (REP): Reflects the reversal of one-time federal revenue to fund Housing Assistance for Ukrainians and Ukrainian Resettlement Services Supplemental.	(7,000,000)	--	(7,000,000)	--	--

Finance Targets

5. GR: Reflects an adjustment to remove prior-year funding that was provided on a one-time basis for GR caseloads and the Guaranteed Basic Income Pilot for Transition-Age Youth.	(16,026,000)	--	--	(16,026,000)	--
--	--------------	----	----	--------------	----

	Gross Appropriation (\$)	Intrafund Transfer (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
6. GR Anti-Homelessness (GRAH): Reflects an adjustment to remove prior-year funding that was provided on a one-time basis for GRAH housing subsidies.	(2,073,000)	--	--	(2,073,000)	--
Total Changes	44,685,000	0	(9,037,000)	53,722,000	0.0
2025-26 Recommended Budget	2,939,766,000	0	2,358,915,000	580,851,000	0.0

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	3/26/2025	
BOARD MEETING DATE	4/15/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Aging and Disabilities (AD)	
SUBJECT	<p>The County of Los Angeles (County), Aging and Disabilities Department (AD) seeks approval and delegated authority to award and execute the Disease Prevention and Health Promotion Program (DPHPP) Subaward for the term effective July 1, 2025 through June 30, 2026 with AD having the sole option to extend the Subaward term for three (3) annual renewal options for a maximum of total Subaward term of four (4) years with Partners in Care Foundation, Inc. for an anticipated annual amount of \$458,000 or a maximum of \$1,832,000 including all option years; and execute amendments with this Subrecipient, as needed, during the Subaward Term.</p>	
PROGRAM	Disease Prevention and Health Promotion Program (DPHPP)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	None. This is a new Subaward.	
COST & FUNDING	Total cost: \$ 1,832,000	Funding source: Older Americans Act (OAA) Title III D
	TERMS (if applicability): One (1) year with three (3) annual renewal options for a maximum of four (4) years	
PURPOSE OF REQUEST	<p>AD conducted a competitive Request for Proposals (RFP) solicitation on November 18, 2024, which resulted in Partners in Care Foundation, Inc. being selected as the successful Proposer, and we intend to award and execute this Subaward upon your Board's approval for the term effective July 1, 2025 through June 30, 2026, with AD having the sole option to extend the Subaward term for three (3) annual renewal options for a maximum of total Subaward term of four (4) years.</p>	

BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The California Department of Aging (CDA or State) has designated AD to operate as an Area Agency on Aging for all areas of the County, except for the City of Los Angeles, which is served by another public agency. AD receives funding from CDA to administer these program services, which AD contracts to service providers. In this capacity, AD oversees the administration of a variety of social service programs, including DPHPP services, which are targeted towards older adults and adults with disabilities. DPHPP offers evidence-based programs aimed at helping older adults prevent illness, manage chronic conditions, maintain independence, and enhance their quality of life. These programs involve interventions and activities designed to address or prevent health issues and promote healthy lifestyles. Services are available across Los Angeles County, excluding the City of Los Angeles, which is served by a different entity.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Helen Kim, Administrative Services Manager II, (323) 513-3575, HKim@ad.lacounty.gov



BOARD OF SUPERVISORS

April 15, 2025

Hilda L. Solis

Holly J. Mitchell

Lindsey P. Horvath

Janice Hahn

Kathryn Barger

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

EXECUTIVE LEADERSHIP

Dr. Laura Trejo
Director

Lorenza C. Sánchez
Chief Deputy Director

Mike Tsao
Administrative Deputy II

Anna Avdalyan
Assistant Director

Dr. Solomon Shibeshi
Assistant Director

Victoria Jump
Assistant Director

Ivan Pacheco
Chief Information Officer

Dear Supervisors:

**AUTHORIZATION TO AWARD AND EXECUTE FISCAL
YEAR 2025-26 SUBAWARD FOR DISEASE
PREVENTION AND HEALTH PROMOTION PROGRAM
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

SUBJECT

The County of Los Angeles (County), Aging and Disabilities Department (AD) seeks approval and delegated authority to award and execute the Disease Prevention and Health Promotion Program (DPHPP) Subaward for the term effective July 1, 2025 through June 30, 2026, with AD having the sole option to extend the Subaward term for three (3) annual renewal options for a maximum total Subaward term of four (4) years with Partners in Care Foundation, Inc. for an anticipated annual amount of \$458,000 and execute amendments with this Subrecipient, as needed, during the Subaward term.

IT IS RECOMMENDED THAT YOUR BOARD

1. Approve and authorize AD’s Director, or designee, to award and execute the DPHPP Subaward for the term effective July 1, 2025 through June 30, 2026, with AD having the sole option to extend the Subaward term for three (3) annual renewal options for a maximum total Subaward term of four (4) years with Partners in Care Foundation, Inc. for an anticipated annual amount of \$458,000. Allocation to the Subrecipient is subject to the availability of funding and is contingent upon Subrecipient’s performance in meeting the goals of DPHPP,

GET IN TOUCH

510 S. Vermont Avenue, Suite 1100
Los Angeles, CA 90020
ad.lacounty.gov
info@ad.lacounty.gov

Aging & Adult Information & Assistance Line:

(800) 510-2020

Report Elder Abuse:

(877) 477-3646

Community & Senior Centers:

(800) 689-8514

Disability Information &

Access Line:

(888) 677-1199



as well as Subrecipient's adherence to its Subaward terms. AD will obtain County Counsel approval as to the form of the Subaward prior to executing this Subaward and shall provide written confirmation to the Chief Executive Officer (CEO) within thirty (30) working days of completing this action.

2. Approve and authorize AD's Director, or designee, to execute amendments with this Subrecipient, which serve the best interests of the County during the Subaward term as follows: 1) add new, relevant, or updated federal, State, County Subaward, and/or other terms and conditions; and, 2) increase or decrease the Subaward amounts (including but not limited to baseline funds, one-time-only funds, and/or supplemental monies), which may exceed ten percent (10%) of the Maximum Subaward Sum, in response to the availability of funding and/or based on Subrecipient's performance provided that: (a) the total allocation does not exceed available funding; (b) AD obtains County Counsel approval as to the form of the amendment prior to any such amendment; and, (c) AD provides written confirmation to the CEO within thirty (30) working days of completing this action.
3. Delegate authority to the Director of AD, or designee, to terminate Subaward with the Subrecipient upon their request, and those that have closed or are in default of their Subaward requirement, for Subrecipient default or for the convenience of the County, provided: a) County Counsel's approval is obtained prior to termination of the Subaward, and b) the Director of AD, or designee, notifies the Board and the CEO in writing within ten (10) business days after such termination.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION(S)

The California Department of Aging (CDA or State) has designated AD to operate as an Area Agency on Aging for all areas of the County, except for the City of Los Angeles, which is served by another public agency. AD receives funding from CDA to administer these program services, which AD contracts to service providers. In this capacity, AD oversees the administration of a variety of social service programs, including DPHPP services, which are targeted towards older adults and adults with disabilities. DPHPP is comprised of evidence-based programs designed to assist Older Adults with preventing illness, managing chronic physical conditions, prolonging their independence, and improving their quality of life. Evidence-based programs have multi-component requirements, including interventions and activities designed to address or prevent adverse health conditions. More specifically, DPHPP includes a variety of services designed to support healthy lifestyles and promote healthy behaviors in older adults. These services are provided throughout Los Angeles County (excluding the City of Los Angeles, which is served by another public entity). The classes offered include: Chronic Disease Self-Management Program and Tomando Control de Su Salud Program, Chronic Pain Self-Management Program, Diabetes Self-Management Program and Programa de Manejo Personal de la Diabetes, A Matter of Balance, Arthritis Foundation Exercise Program, Arthritis Foundation Walk with Ease, Bingocize, Enhance Fitness, Tai Chi for Arthritis and Home Meds.

AD conducted a competitive Request for Proposals (RFP) solicitation on November 18, 2024, which resulted in Partners in Care Foundation, Inc. being selected as the successful Proposer, and we intend to award and execute this Subaward upon your Board's approval.

IMPLEMENTATION OF STRATEGIC PLAN

The recommended actions support the following Countywide Strategic Plan Goals:

- North Star 1, Focus Area Goal A, Strategy 2 (Improve Health Outcomes) by promoting comprehensive, inclusive, culturally-responsive competent care, healthy lifestyles, and the improvement of physical health outcomes; and Focus Area Goal D, Strategy 7 (Older Adults & People with Disabilities) by supporting purposeful aging, enhancing service delivery and care, promoting accessibility, and championing an environment where the needs, health, well-being, and rights of older adults, people with disabilities, and those who are dependent are prioritized.
- North Star 2, Focus Area Goal A, Strategy 1 (Population Based Health) by focusing on our County health systems to improve health outcomes of individuals and communities with an emphasis on providing quality, accessible, and culturally responsive services; and Focus Area Goal E, Strategy 1 (Community-Based Institutions & Organizations) by strengthening the capacity, role, and partnerships with community-based institutions and organizations to help serve our communities and strengthen the social fabric within them.

FISCAL IMPACT/FINANCING

The DPHPP is financed with federal Older Americans Act (OAA) Title III-D funds. The anticipated annual funding for the recommended Subaward is \$458,000. The requested Board authority will allow AD to allocate funds for the DPHPP Subaward annually for an anticipated four (4) year total of \$1,832,000 for the Subaward term of July 1, 2025 through June 30, 2029. The DPHPP funding will be included in AD's Fiscal Year 2025-26 Final Adopted budget. There is no net County cost associated with this program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Subrecipient is in compliance with all Board and County requirements. The Subaward includes standard County terms and conditions in addition to federal and State terms and conditions that are required for AD to administer/operate the program. Further, the Subaward is not subject to the requirements for Proposition A, in which living wage laws would be applicable as confirmed by County Counsel. AD will obtain County Counsel approval as to the form of the Subaward prior to its execution and/or amendment.

The original term of the Subaward will commence on July 1, 2025 through June 30, 2026,

with AD having the sole option to extend the Subaward term for three (3) annual renewal options for a maximum of total Subaward term of four (4) years.

CONTRACTING PROCESS

On November 18, 2024, AD released a competitive RFP solicitation (in accordance with federal, State, and County procurement standards) under proposal number AAA-DPHPP-2526 RFP. AD was seeking a qualified Proposer to provide DPHPP Services Countywide, excluding the City of Los Angeles, which is served by another public agency. Notification of this release occurred as follows:

- Newspaper Publication: AD advertised the RFP in the following newspapers of general circulation in Los Angeles County and bordering counties: Los Angeles Times; Daily News; San Gabriel Valley Tribune; Long Beach Press Telegram; Torrance Daily Breeze; Orange County Register; and La Opinion.
- Posting on Internal Services Department (ISD)/Office of Small Business (OSB) Website: In accordance with County requirements, AD posted notification of the RFP on the ISD website (which also meets the requirement to post on the OSB website) using multiple commodity/service codes associated with DPHPP Services. Based on WebVen registered vendors associated with those commodity/service codes, this notification was sent to approximately 9,902 potential Proposers.
- GovDelivery Notifications: AD utilizes GovDelivery, a web-based email subscription management system, which includes approximately 4,335 vendors that have signed up to receive news and information pertaining to contracting opportunities with AD. These vendors were notified regarding the release of this RFP.

A mandatory Proposers' conference was held to address questions received from potential Proposers, and no protests were received in response to the solicitation requirements.

AD received two (2) proposals in response to the RFP. In accordance with County requirements, the proposals were reviewed and one (1) was determined to be unresponsive and one (1) was determined to be responsive and responsible. Evaluations were conducted by teams comprised of individuals from AD, who were subject matter experts in various areas including program operations, contract development, and finance/accounting. There were no protests in response to this evaluation and the recommendation of the award.

In accordance with Board Policy 5.130 (Contracting With Community Business Enterprise Firms) requiring disclosure of information pertaining to Community Business Enterprise (CBE) firms, AD has reflected this information in Attachment I. On final analysis and consideration of this award, the successful Proposer was selected without regard to race, creed, or color.

MONITORING REQUIREMENT

Administrative, programmatic, and fiscal monitoring of the Subrecipient will be conducted on an annual basis to ensure Subaward compliance. Administrative and programmatic monitoring are completed by AD's Compliance Division. Fiscal monitoring is conducted by an approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement for As-Needed Contract Audits/Studies.

IMPACT ON CURRENT SERVICES

Approval of the recommended actions will allow for the continued provision of DPHPP services countywide. These services provide vital support and resources to the residents of Los Angeles County. As such, it is in the County's best interest to execute this Subaward.

CONCLUSION

Upon your approval of the recommended actions, AD's Director, or designee, will proceed to execute the Subaward, and any future amendments as noted herein. Should you have any questions, please contact me directly, or your staff may contact Helen Kim, Administrative Services Manager II, at HKim@ad.lacounty.gov.

Respectfully Submitted,

DR. LAURA TREJO
Director

LT:LS:MT:VJ:IP:bf

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

Enclosure