



# Board of Supervisors Family & Social Services Cluster Agenda Review Meeting

**DATE:** March 12, 2025

**TIME:** 1:30PM

**MEETING CHAIRS:** Monica Banken, 5<sup>th</sup> Supervisorial District

**CEO MEETING FACILITATOR:** Claudia Alarcon

**THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055.**

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012  
Room 140

To participate in the meeting virtually, please call teleconference number

1 (323) 776-6996 and enter the following 995 916 944# or

[Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to: [ClusterAccommodationRequest@bos.lacounty.gov](mailto:ClusterAccommodationRequest@bos.lacounty.gov)

Members of the Public may address the Family & Social Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL \*6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

- I. **Call to Order**
- II. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):  
--None--
- III. **Presentation/Discussion Items:**
  - a. **Department of Public Social Services:** Recommendation to Approve Sole Source Amendments to Extend Proposition A Contracts and Increase the Maximum Contract Amount with Universal Protection Services, LP dba Allied Universal Security Services, USA, Inc. to Provide Armed Security Guard Services.
  - b. ~~Department of Children and Family Services/Office of Child Protection: Request to Approve to Execute a Master Agreement Work Order for the Provision of Community Engagement and Related Services to Support the Child and Family Team Near Peer Facilitator.~~
- IV. **Public Comment**
- V. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting.

**VI. Adjournment**

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE FAMILY & SOCIAL SERVICES CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL ADDRESS AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

[Family\\_Social\\_Services@ceo.lacounty.gov](mailto:Family_Social_Services@ceo.lacounty.gov)

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	3/12/2025	
<b>BOARD MEETING DATE</b>	4/1/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Department of Public Social Services (DPSS)	
<b>SUBJECT</b>	Recommendation to Approve Sole Source Amendments to Extend Proposition A Contracts and Increase the Maximum Contract Amount with Universal Protection Services, LP DBA Allied Universal Security Services, USA, Inc. to Provide Armed Security Guard Services.	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: Contracts were awarded through a Proposition A competitive solicitation, however, the amendments are considered Sole Source according to Board Policy 5.100.	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable <b>PENDING</b> <b>DPSS uploaded the form on Jan. 30, 2025.</b>	
<b>DEADLINES/ TIME CONSTRAINTS</b>	Board approval is needed in April 2025 to ensure sufficient funds to cover a projected funding shortage in the final quarter of FY 2024-25 for the South Sector.	
<b>COST &amp; FUNDING</b>	Total cost: <b>North Sector:</b> The maximum contract sum for the three-year term including the two option years is \$26,517,021.42.  <b>South Sector:</b> The maximum contract sum for the three-year term including the two option years is \$48,699,946.91.	Funding source: Federal, State, and Net County Cost.
	<b>TERMS (if applicable):</b> The contract term including the two one-year options to extend, is five years and eight days from June 23, 2021 through June 30, 2026.	
	Explanation: DPSS requests the Board's approval of the funding increase and extension Amendments for the Armed Security Guard Service Contracts to ensure uninterrupted security services for our employees. In addition, the California Department of Social Services (CDSS) approved the additional eight days to the Contract term to align with the end of the Fiscal Year (FY), which was included in Amendment Two.	
<b>PURPOSE OF REQUEST</b>	The Amendments will: (1) Change the name of the service being provided from Armed and Unarmed Security Guard Services to Armed Security Guard Services; (2) Increase the funds on Contract 79157 (South Sector) to cover the costs for FY 2024-25; (3) Extend and increase the maximum annual Contract amount for the North and South Sector Contracts for one additional year from July 1, 2025 through June 30, 2026; and (4) Request delegated authority to increase the Contracts by no more than 20 percent of the maximum contract amounts for emergent situations once items 1-3 above are completed. The current Contracts expire on June 30, 2025.	

<b>BACKGROUND</b> <b>(include internal/external issues that may exist including any related motions)</b>	<p>On June 8, 2021, the Board approved Contract Number 79156 (North Sector) and Contract Number 79157 (South Sector) between DPSS and Allied to provide Armed and Unarmed Security Guard Services. The Board approved Contract delegated authority to the Director of DPSS, or designee, to prepare and execute Amendments to the Contracts for increases or decreases of no more than 20 percent of the original contract amounts based on the County's service needs and funding availability.</p> <p>On July 20, 2022, Allied informed DPSS that it received "37 resignation notices" from armed security professionals working under the DPSS Contract. According to Allied, the employees had been offered "substantial wage raises" to move to another Contract with a competitor. Allied stated that "the rates their agency was subject to under the DPSS Contract were provided mid-2020, which preceded the "rapid escalation of market wage rates" and that "recruiting qualified staff would be a nearly impossible challenge".</p> <p>Due to the critical nature of the services, the rapid escalation of market wages, current inflation, and the significant economic/financial challenges brought by the global pandemic, DPSS obtained CDSS' approval and amended the Contracts through Board delegated authority to pay for increased wages. This fully utilized the delegated authority of no more than 20 percent of the original contract amounts provided by the Board.</p>
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email:  James A. Blunt, Administrative Deputy III, (562) 908-8622, <a href="mailto:JamesBlunt@dpss.lacounty.gov">JamesBlunt@dpss.lacounty.gov</a>  Gabriela Herrera, Human Services Liaison, (562) 908-8311, <a href="mailto:GabrielaHerrera@dpss.lacounty.gov">GabrielaHerrera@dpss.lacounty.gov</a>



County of Los Angeles  
**DEPARTMENT OF PUBLIC SOCIAL SERVICES**

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April 1, 2025

The Honorable Board of Supervisors  
 County of Los Angeles  
 383 Kenneth Hahn Hall of Administration  
 500 West Temple Street  
 Los Angeles, CA 90012

Dear Supervisors:

**RECOMMENDATION TO APPROVE SOLE SOURCE AMENDMENTS  
 TO EXTEND PROPOSITION A CONTRACTS AND INCREASE THE  
 MAXIMUM CONTRACT AMOUNT WITH UNIVERSAL PROTECTION  
 SERVICES, LP DBA ALLIED UNIVERSAL SECURITY SERVICES,  
 USA, INC. TO PROVIDE ARMED SECURITY GUARD SERVICES  
 (ALL DISTRICTS - 3 VOTES)**

**SUBJECT**

The Department of Public Social Services (DPSS) seeks the Board of Supervisors' (Board) approval of two sole source amendments to Proposition A Contracts Numbers 79156 (North Sector) and 79157 (South Sector) with Universal Protection Services, LP dba Allied Universal Security Services (Allied) for Armed and Unarmed Security Guard Services. The amendments will: (1) Change the name of the service being provided from Armed and Unarmed Security Guard Services to Armed Security Guard Services; (2) Increase the funds on Contract 79157 (South Sector) to cover the costs for Fiscal Year (FY) 2024-25, (3) Extend and increase the maximum annual contract amount for the North and South Sector contracts for one additional year from July 1, 2025 through June 30, 2026; and (4) Request delegated authority to increase the contracts by no more than 20 percent of the maximum contract amounts for emergent situations once items 1-3 above are completed. The current contracts expire on June 30, 2025.

To ensure sufficient funds to cover a projected funding shortage in the final quarter of FY 2024-25, this amendment will not have any changes to the North Sector; however, it will increase funds for the South Sector. The amendments will allow DPSS to provide uninterrupted armed security guard services for our employees and the customers served at DPSS locations.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the Director of DPSS, or designee, to execute amendments substantially similar to Enclosures I and II; to increase the maximum contract amount for the North Sector Contract Number 79156 and South Sector Contract Number 79157 from \$13,290,000 to \$26,517,000, and from \$23,171,000 to \$48,700,000, respectively. A portion of the funding will be used to offset the remaining costs for the South Sector for FY 2024-25 and to fund both Sectors for FY 2025-26. The approval of County Counsel as to form will be obtained prior to executing such an amendment and a cost analysis will be submitted to the Auditor-Controller for approval if warranted. The Director of DPSS, or designee, shall notify the Board within ten business days of executing such an amendment.
2. Delegate authority to the Director of DPSS, or designee, to prepare and execute amendments to the Contracts for: (a) Instances which affect the scope of work, term, contract sum, payment terms, or any other term or condition in the contracts; (b) Additions and/or changes required by the Board or Chief Executive Officer (CEO); (c) Changes to be in compliance with applicable County, State, and federal regulations; and (d) Increases or decreases of no more than 20 percent of the maximum contract amount, after the execution of Amendment Three, based on the County's service needs and funding availability. DPSS will obtain the approval of County Counsel as to form prior to executing such amendments and submit cost analyses to the Auditor-Controller for approval if warranted. The Director of DPSS, or designee, shall notify the Board within ten business days of executing such amendments.
3. Delegate authority to the Director of DPSS, or designee, to execute amendments to the contracts to include an option to extend for up to six additional months, in any increment provided it is in the best interest of the County. The approval of County Counsel as to form will be obtained prior to executing such amendments and a cost analysis will be submitted to the Auditor-Controller for approval if warranted. The Director of DPSS, or designee, shall notify the Board within ten business days of executing such an amendment.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommended action will allow DPSS to change the name of the service from Armed and Unarmed Security Guard Services to Armed Security Guard Services, as only two positions were originally marked as unarmed from the commencement of the contract. As the situation has changed, DPSS requires armed services to maintain critical security services and continue to provide a safe environment for its County employees and residents accessing DPSS facilities at over 40 locations while DPSS completes its solicitation process. This recommended action will also allow DPSS to continue to work with the Contractor by moving towards the current market rate of security guard salaries that will aid in the efforts to minimize the high turnover of the security guards. Under this proposed amendment, we will require the Contractor to increase the starting wage to \$26 per hour, which is well above the current minimum wage in the County.

## **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommendations are consistent with the principles of the Countywide Strategic Plan, North Star I - Make Investments that Transform Lives, Goal B – Employment and Sustainable Wages and North Star II - Foster Vibrant and Resilient Communities, Goal C – Public Safety and Goal E: Economic Health.

## **FISCAL IMPACT/FINANCING**

### **North Sector:**

Upon approval, the new maximum annual contract amount for FY 2025-26 will be \$6,789,000.

The maximum contract sum for the three-year term, including the two option years is \$26,517,000.

### **South Sector:**

Upon approval, the new maximum annual contract amount for FY 2024-25 will be increased from \$11,014,000 to \$11,403,000 to cover the cost of the remainder of FY 2024-25.

Upon approval, the new maximum annual contract amount for FY 2025-26 will be \$14,126,000.

The maximum contract sum for the three-year term, including the two option years is \$48,700,000.

The costs of these contracts will be offset by federal and State funding, and Net County Cost (NCC). There is sufficient funding for the current year in the Department's FY 2024-25 budget. Funding to cover the FY 2025-26 cost increases has been requested through the Department's annual budget request, which is subject to Board approval. Continuation of the contract increase reflected in this Board letter is subject to available funding. The estimated annual costs for these contracts are indicated in Enclosure III.

To comply with Fiscal Manual Section 12.2.4, a cost analysis was completed for FY 2025-26 and was found to be cost effective as indicated in Enclosure IV.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Allied is in compliance with the Board's required contract provisions, including those requiring the consideration of qualified County employees targeted for layoffs and qualified Greater Avenues for Independence and Skills and Training to Achieve Readiness for Tomorrow (formerly known as General Relief Opportunities for Work) participants for employment openings; the Jury Service Ordinance; the Safely Surrendered Baby Law; and the Child Support program. The contracts provide for termination by the County with a 30-calendar day written notice, should termination be in the County's best interest.

These contracts are subject to Proposition A and the Living Wage Program (Los Angeles County Code, Chapter 2.201). Pursuant to Proposition A, DPSS conducted cost analyses, a

summary of which includes for both Sector (Enclosure IV), and determined that these contracts remain cost-effective, and the Auditor-Controller has agreed. Additionally, the proposed Contractor is in compliance with all requirements of the Living Wage Program.

There will be no impact on other County services or projects. The contracts will not infringe on the role of the County in relationship to its residents, and the County's ability to respond to an emergency will not be impaired. Also, there will be no change in risk exposure to the County.

The Contractor is in compliance with all Board, CEO, and County Counsel requirements.

The proposed amendments to the contracts provide that the County has no obligation to pay for expenditures incurred beyond the negotiated maximum amounts.

County Counsel and the CEO have reviewed this Board letter, and County Counsel has approved the contracts as to form.

Enclosure V, Sole Source Checklist, has been approved by CEO.

### **CONTRACTING PROCESS**

On June 8, 2021, the Board approved Contract Number 79156 (North Sector) and Contract Number 79157 (South Sector) between DPSS and Allied to provide Armed and Unarmed Security Guard Services. The Board approved contract delegated authority to the Director of DPSS, or designee, to prepare and execute amendments to the contracts for increases or decreases of no more than 20 percent of the original contract amounts based on the County's service needs and funding availability. The contracts were for an initial three-year period effective June 23, 2021 through June 22, 2024, with options to extend the term for two one-year periods through June 22, 2026.

Considering the critical nature of the services, the rapid escalation of market wages since initial bids were received in August 2020, current inflation, and the significant economic/financial challenges brought by the global pandemic, DPSS obtained approval from the California Department of Social Services (CDSS) to negotiate a new reasonable rate for the Contractor to maintain adequate and qualified employees. On February 1, 2023, Amendment One was executed to increase the original contract amount to pay for increased wages and DPSS notified the Board that it used Board-delegated authority to execute Amendment One.

On February 22, 2024, DPSS obtained approval from the CDSS to extend North and South Sector contracts for Armed and Unarmed Security Guard Services for two years and eight days through June 30, 2026. The additional eight days was to align the contract with the FY. On June 20, 2024, Amendment Number Two was executed to increase the original contract

amount to pay for additional increased wages and extend the term of the Contract for one year and eight days effective June 23, 2024 through June 30, 2025. On June 24, 2024, DPSS notified the Board that it used Board-delegated authority to execute Amendment Two. The



amendments allowed DPSS to utilize the balance of the 20 percent delegated authority amount.

Board Policy 5.100, Sole Source Contracts and Amendments, establishes that funding increases to Board approved contracts are classified as sole source amendments when departments do not have delegated authority to increase the maximum amount. To comply with Board Policy, DPSS notified the Board on July 30, 2024 of its intent to execute a sole source amendment to increase the maximum contract amount above delegated authority for Contract Numbers 79156 and 79157, to prevent disruption of security guard services while DPSS completes its solicitation for successor contracts.

### **IMPACT ON CURRENT SERVICES**

These contracts will not result in the displacement of any County employees because these services are currently provided by contracted employees.

### **CONCLUSION**

Upon Board approval, the Executive Officer of the Board of Supervisors is requested to return a stamped copy of the Adopted Board letter to the Director of DPSS.

Respectfully submitted,

Jackie Contreras, Ph.D.  
Director

JC:dp

Enclosures

c: Chief Executive Office  
Executive Office, Board of Supervisors  
County Counsel

### SOLE SOURCE CHECKLIST

Department Name: Public Social Services

- New Sole Source Contract
  - Sole Source Amendment to Existing Contracts
- Date Existing Contracts First Approved: June 8, 2021

Check (✓)	<b>JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS</b> Identify applicable justification and provide documentation for each checked item.
<input type="checkbox"/>	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>"Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."</i>
<input type="checkbox"/>	➤ Compliance with applicable statutory and/or regulatory provisions.
<input type="checkbox"/>	➤ Compliance with State and/or federal programmatic requirements.
<input type="checkbox"/>	➤ Services provided by other public or County-related entities.
<input checked="" type="checkbox"/>	➤ Services are needed to address an emergent or related time-sensitive need.
<input type="checkbox"/>	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
<input type="checkbox"/>	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
<input checked="" type="checkbox"/>	➤ It is more cost-effective to obtain services by exercising an option under the existing contracts.
<input type="checkbox"/>	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Chief Executive Office

Date