



Board of Supervisors

Community Services Cluster Agenda Review Meeting

DATE: January 15, 2025

TIME: 11:30 a.m. – 12:30 p.m.

MEETING CHAIR: Anish Saraiya, 5th Supervisorial District

CEO MEETING FACILITATOR: Anna Hom-Wong

THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055

This meeting is **HYBRID**.

To participate in the meeting in-person, the meeting location is:
Kenneth Hahn Hall Of Administration
500 West Temple Street
Los Angeles, California 90012
Room 140

To participate in the meeting virtually, please call teleconference number
1 (323) 776-6996 and enter the following 885 291 326# or

[Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to: ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Community Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S):

- A. Board Letter (Beaches and Harbors) for February 4, 2025 Board Agenda:
REPAIR AND MAINTENANCE OF FIVE SEPTIC TANK SYSTEMS
IN THE CITY OF MALIBU AND
UNINCORPORATED SANTA MONICA MOUNTAINS COASTAL ZONE

Wednesday, January 15, 2025

- B. Board Letter (Public Works) for February 4, 2025 Board Agenda:
CONSTRUCTION CONTRACT
WATER RESOURCES CORE SERVICE AREA
ADOPT, ADVERTISE, AND AWARD
PROJECT ID NO. FCC0001393
DOMINGUEZ PUMP STATION REHABILITATION
IN THE CITY OF LONG BEACH
- C. Board Letter (Public Works) for February 4, 2025 Board Agenda:
CONSTRUCTION CONTRACT
WATER RESOURCES CORE SERVICE AREA
ADOPT, ADVERTISE, AND AWARD
PROJECT ID NO. FCC0001388
NAPLES ISLAND PUMP STATIONS REHABILITATION - PHASE II
IN THE CITY OF LONG BEACH
- D. Board Letter (Public Works) for February 4, 2025 Board Agenda:
MUNICIPAL SERVICES CORE SERVICE AREA
APPROVAL OF AN ASSIGNMENT OF RULE 20A TARIFF FUNDS TO
CITY OF CLAREMONT
- E. Board Letter (Public Works) for February 4, 2025 Board Agenda:
SERVICE CONTRACT
PUBLIC CONTRACTING AND ASSET MANAGEMENT CORE SERVICE AREA
AWARD OF SERVICE CONTRACTS
JANITORIAL SERVICES FOR VARIOUS PUBLIC WORKS
FIELD LOCATION GROUPS
- F. Board Letter (Public Works – Capital Programs) for February 4, 2025 Board
Agenda: (also on the 01/15/2025 Public Safety Cluster)
CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
BARRY J. NIDORF SECURE YOUTH TRACK FACILITY
SECURITY AND KITCHEN UPGRADES PROJECT
ESTABLISH CAPITAL PROJECT
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7878; CAPITAL PROJECT NO. 8A018
FISCAL YEAR 2024-25

Wednesday, January 15, 2025

- G. Board Letter (Public Works – Capital Programs) for February 4, 2025 Board Agenda: (also on the 01/15/2025 Public Safety Cluster)

CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
CAMP GLENN ROCKEY SECURITY UPGRADES PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7879; CAPITAL PROJECT NO. 8A062
FISCAL YEAR 2024-25

- H. Board Letter (Public Works – Capital Programs) for February 4, 2025 Board Agenda:

CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
SOUTH EL MONTE ASSESSOR'S OFFICE REFURBISHMENT PROJECT
APPROVE REVISED PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
APPROVE USE OF JOB ORDER CONTRACT
SPECS. 7659; CAPITAL PROJECT NO. 87587
FISCAL YEAR 2024-25

- I. Board Letter (Public Works – Capital Programs) for February 4, 2025 Board Agenda:

CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
HALL OF RECORDS
FIRE SPRINKLER SYSTEM INSTALLATION PROJECT AWARD
CONSTRUCTION MANAGER AT RISK AGREEMENT AUTHORIZE
EQUIPMENT PROCUREMENT
SPECS. 7803; CAPITAL PROJECT NO. 87753
FISCAL YEAR 2024-25

3. PRESENTATION/DISCUSSION

ITEM(S):

- A. Board Briefing (Public Works)
STRATEGIC PLAN OVERVIEW
Speaker: MARK PESTRELLA

4. MOTIONS (None)

Wednesday, January 15, 2025

5. PUBLIC COMMENTS (2 minutes each speaker)

6. ADJOURNMENT

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE COMMUNITY SERVICES CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

COMMUNITY_SERVICES@CEO.LACOUNTY.GOV

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	1/15/2025	
BOARD MEETING DATE	2/4/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Department of Beaches and Harbors (DBH)	
SUBJECT	The Department of Beaches and Harbors is seeking Board of Supervisors (Board) approval to authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to solicit and acquire repair and maintenance services for the five septic systems at a total cost of approximately \$1,000,000.	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	The purchase process for this request must be started prior to ISD's purchasing deadline for FY 2024-25. This occurs around mid-April, possibly April 14, 2025.	
COST & FUNDING	Total cost: ~\$1,000,000	Funding source: DBH's Fiscal Year 2024-25 Final Adopted Budget
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	The Department of Beaches and Harbors is seeking Board of Supervisors (Board) approval to authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to solicit and acquire repair and maintenance services for five septic systems at a total cost of approximately \$1,000,000.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>Approval of the recommended actions will find that the septic system repair and maintenance activities are exempt from the California Environmental Quality Act (CEQA) and allow the Director of the Internal Services Department to procure septic system repair and maintenance services on behalf of the Department of Beaches and Harbors (DBH). DBH is responsible for operating and maintaining 18 septic systems that span 63 miles of coastline, from Royal Palms Beach in San Pedro to Zuma Beach in Malibu. These systems have large septic tanks that can hold between 2,000 gallons and 15,000 gallons.</p> <p>Currently, 11 of the 18 restrooms are closed due to various issues with the septic systems, ten of which are located along the Malibu coastline. Of the 11 locations that are currently closed, DBH has identified five locations that require critical maintenance and repairs.</p> <p>Critical maintenance and repairs to septic systems include repairing the primary tanks, the recirculation tanks, and the dosing tanks. This includes replacing floats and pumps, rewiring electrical components inside the tanks, and ensuring connections are</p>	

	<p>watertight. Other tasks include installing new PVC check valve relief and piping, adding new blenders and chemical pumps, setting up new UV lights and housings, upgrading computer motherboards and flow meters, and the cleaning of filters and screens. Maintaining and repairing these septic systems is essential for the health and safety of beachgoers and to meet the clean water standards set by the California Regional Water Quality Control Board. As such, the closure of public restrooms due to septic system issues constitutes an emergency in that it demands immediate action to prevent or mitigate loss of essential public services. It is imperative that the septic system repair and maintenance services be procured so that the associated public restroom buildings can be reopened to support the extreme volume of visitors to Los Angeles County's beaches along the Malibu coastline.</p> <p>Closure of the restrooms due to septic system issues creates a risk to public health, safety, or welfare. Although portable chemical toilets are deployed on a temporary basis, portable toilets must be serviced by vendors up to three times weekly and are more vulnerable to vandalism and potential overflows which could pose a public health risk and threaten water quality in the Santa Monica Bay. For these reasons, procurement of the septic repair and maintenance services is recommended to facilitate the reopening of beach restroom facilities.</p> <p>Pursuant to County Policy, Board approval is required for any services where the cost is \$200,000 or greater annually.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Gary Jones, Director, (424) 526-7771, GJones@bh.lacounty.gov Penelope Rodriguez, Operational Services Division Chief, (424) 526-7840, PRodriguez@bh.lacounty.gov



Caring for Our Coast

♦ ♦ ♦
Gary Jones
Director

Amy M. Caves
Chief Deputy Director

Carol Baker
Deputy Director

LaTayvius R. Alberty
Deputy Director

February 4, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**REPAIR AND MAINTENANCE OF FIVE SEPTIC TANK SYSTEMS IN THE CITY OF
MALIBU AND UNINCORPORATED SANTA MONICA MOUNTAINS COASTAL ZONE
(THIRD DISTRICT)
(3 VOTES)**

SUBJECT

The Department of Beaches and Harbors is seeking Board of Supervisors (Board) approval to authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to solicit and acquire repair and maintenance services for five beach septic systems at a total cost of approximately \$1,000,000.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed project is exempt from the California Environmental Quality Act, for the reasons stated in this Board letter and in the record of the proposed project.
2. Authorize the Director of the Internal Services Department, as the County's Purchasing Agent, to proceed with the acquisition of maintenance and repairs services to five septic systems along the Malibu coastline at a total estimated cost of \$1,000,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the septic system repair and maintenance activities are exempt from the California Environmental Quality Act (CEQA)



and allow the Director of the Internal Services Department to procure septic system repair and maintenance services on behalf of the Department of Beaches and Harbors (DBH). DBH is responsible for operating and maintaining 18 septic systems that span 63 miles of coastline, from Royal Palms Beach in San Pedro to Zuma Beach in Malibu, and serving thousands of beachgoers annually. These systems have large septic tanks that can hold between 2,000 gallons and 15,000 gallons.

Currently, 11 of the 18 restrooms are closed due to various issues with the septic systems, ten of which are located along the Malibu coastline. Of the 11 locations that are currently closed, DBH has identified five locations that require critical maintenance and repairs.

Critical maintenance and repairs to septic systems include repairing the primary tanks, the recirculation tanks, and the dosing tanks. This includes replacing floats and pumps, rewiring electrical components inside the tanks, and ensuring connections are watertight. Other tasks include installing new PVC check valve relief and piping, adding new blenders and chemical pumps, setting up new UV lights and housings, upgrading computer motherboards and flow meters, and the cleaning of filters and screens.

Maintaining and repairing these septic systems is essential for the health and safety of beachgoers and to meet the clean water standards set by the California Regional Water Quality Control Board. As such, the closure of public restrooms due to septic system issues constitutes an emergency in that it demands immediate action to prevent or mitigate loss of essential public services. It is imperative that the septic system repair and maintenance services be procured so that the associated public restroom buildings can be reopened to support the extremely high numbers of visitors to Los Angeles County's beaches along the Malibu coastline.

Closure of the restrooms due to septic system issues creates a risk to public health, safety, and/or welfare. Although portable chemical toilets are deployed on a temporary basis, portable toilets must be serviced by vendors up to three times weekly and are more vulnerable to vandalism and potential overflows which can pose a public health risk and threaten water quality in the Santa Monica Bay. For these reasons, procurement of the septic repair and maintenance services is recommended to facilitate the reopening of beach restroom facilities.

Pursuant to County Policy, Board approval is required for any services where the cost is \$200,000 or greater annually.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The repair of the DBH's five aging septic systems will promote and further the County's Strategic Plan North Star 2, Foster Vibrant and Resilient Communities in the Focus Area Goal of Public Health as well as Community Connections, and North Star 3, Realize Tomorrow's Government Today in the Focus Area Goal of Flexible and Efficient

Infrastructure by ensuring the Department can continue to provide clean, safe, and sanitary conditions for the public's enjoyment at County-operated beaches.

FISCAL IMPACT/FINANCING

The total cost for repairing the identified septic systems along the Malibu coastline is currently estimated at \$1,000,000. These repairs will restore the existing non-operational septic tanks and allow the reopening of the associated restrooms. Any additional repair work will be funded through the existing DBH operational budget on an as-needed basis.

There is sufficient funding in DBH's Fiscal Year 2024-25 Final Adopted Budget to cover the total repairs requested. No additional Net County Cost (NCC) is required.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This request complies with the maximum contracting authority set forth in Section 25502.5 of the California Government Code and approved by your Board on July 16, 2019. This Government Code Section and policy require that departments obtain Board approval to contract services, with or without the furnishing of material, when the annual aggregate cost exceeds \$200,000.

ENVIRONMENTAL DOCUMENTATION

The proposed action, to the extent that it is considered a "Project" under the CEQA laws, is exempt from CEQA.

The repair and maintenance services to the septic tank systems are categorically exempt from CEQA as they include no expansion in use, and are within a class of projects that have been determined not to have a significant effect on the environment and which meets the criteria set forth in sections 15301(d) and 15302(c) of the State CEQA Guidelines ("Guidelines") and Classes 1 and 2 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemptions inapplicable based on the project records.

The proposed activities are also statutorily exempt from CEQA pursuant to section 21080(b) of the State Public Resources Code and section 15269(b) and (c) of the CEQA Guidelines because approval of repair and maintenance services for the septic tanks is necessary to prevent an emergency. The proposed activities would provide for emergency repairs to publicly owned facilities necessary to maintain services essential to the public health, safety, or welfare. The specific actions to repair the septic systems are necessary to prevent or mitigate an emergency whereas the anticipated period of time to conduct an environmental review would create a risk to public health, safety, or welfare;

are minor alterations to existing facilities; and replacement or reconstruction of existing utility systems and/or facilities involve negligible, or no expansion of capacity and the replacement systems will be located on the same site.

Upon the Board's approval of the recommended actions, DBH will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

The acquisition and purchase of these services is under the statutory authority of the County Purchasing Agent. The acquisition will be competitively solicited in accordance with the standard County Purchasing policies and procedures.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval will ensure that the Department of Beaches and Harbors can continue to maintain County-owned or County managed beaches clean and safe with adequate restroom facilities available for public use.

CONCLUSION

Upon Board approval, authorize the Executive Office of the Board to send an adopted copy of the Board letter to the Department of Beaches and Harbors.

Respectfully submitted,

GARY JONES
Director

GJ:PR:WRO:kd

c: Chief Executive Office
County Counsel
Executive Officer, Board of Supervisors
Internal Services Department

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	1/15/2025		
BOARD MEETING DATE	2/4/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	AAA Dominguez Pump Station Rehabilitation		
PROGRAM	Flood Control District Fund		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.		
DEADLINES/ TIME CONSTRAINTS	Repairs to this critical flood control infrastructure must occur during dry season (April through October) and procurement of materials with long-lead times must begin.		
COST & FUNDING	Total cost: \$13,000,000	Funding source: Flood Control District Fund (B07 – Capital Assets-Infrastructure) Fiscal Year 2024-25 Budget.	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	To obtain Board approval to procure a construction contract for the Dominguez Pump Station Rehabilitation project in the City of Long Beach.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The Dominguez Pump Station, which was built in 1960, needs urgent repair. All three electric pumps, along with two natural gas pumps, require replacement. Additionally, the electrical, control, and telemetry systems need updating and structural modifications are necessary for improved maintenance.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. Rehabilitation of the existing pump station will ensure continued operational effectiveness to keep the surrounding community safe.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Adam Ariki, Deputy Director, Office (626) 458-4012, Cell (626) 476-6703, aariki@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

February 4, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
WATER RESOURCES CORE SERVICE AREA
ADOPT, ADVERTISE, AND AWARD
PROJECT ID NO. FCC0001393
DOMINGUEZ PUMP STATION REHABILITATION
IN THE CITY OF LONG BEACH
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to adopt plans and specifications, advertise for construction bids, and award and execute a construction contract for the Dominguez Pump Station Rehabilitation project in the City of Long Beach.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

1. Find that the proposed project and related actions are exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Approve the project and adopt the plans and specifications that are on file at Public Works for the Dominguez Pump Station Rehabilitation project at an estimated construction contract cost between \$7,500,000 and \$11,250,000.
3. Instruct the Executive Officer of the Board of Supervisors to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on March 18, 2025, in accordance with the Notice Inviting Bids.
4. Find pursuant to State Public Contract Code, Section 3400 (c) (2) that it is necessary to specify designated items by specific brand name in order to match other products in use on a particular public improvement either completed or in the course of completion.
5. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
6. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to award and execute a construction contract for the Dominguez Pump Station Rehabilitation project with the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$7,500,000 and \$11,250,000 or that exceeds the estimated cost range by no more than 15 percent, if additional funds have been identified.
7. Delegate to the Chief Engineer of the Los Angeles County Flood Control District or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Chief Engineer of the Los Angeles County Flood Control District or his designee under Section 20998 of the State Public Contract Code; (d) accept the project upon its final completion; and (e) make required findings and release retention money withheld consistent with the requirements of State Public Contract Code, Sections 7107 and 9203.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the project, and related actions, are exempt from the California Environmental Quality Act (CEQA) and allow Public Works to rehabilitate an aging stormwater pump station with the removal and replacement of major mechanical, electrical, and structural equipment to improve the reliability and maintenance of the system (see Enclosure A).

The proposed replacement of the aged equipment will ensure the pump station will continue to provide reliable flood protection to the City of Long Beach.

It is anticipated the work will start in April 2026 and be completed in October 2026.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life of Los Angeles County residents.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$7,500,000 and \$11,250,000 with a maximum construction contract cost to be 15 percent above this range. The total project cost is estimated to be \$13,000,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, construction engineering, inspection, contract administration, change order contingency, environmental compliance, and other County services.

Funding for this project is included in the Flood Control District Fund (B07 – Capital Assets-Infrastructure) Fiscal Year 2024-25 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This project will be advertised in accordance with Section 20991 of the State Public Contract Code.

State Public Contract Code Section 3400 allows a product to be designated by specific

brand name for several purposes, one of which is in order to match other products in use on a particular public improvement either completed or in the course of completion, if the awarding authority makes a finding to the same effect, and the language is included in the Notice Inviting Bids. The Notice Inviting Bids includes language describing this finding.

A list of specific brand names and qualified purposes in accordance with the State Public Contract Code is provided in Enclosure B.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of this contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the California construction labor hours be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project will also include a jobs coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

Effective June 7, 2023, Countywide Community Workforce Agreement (CWA) applies to projects with an estimated construction contract value of \$5,000,000 or greater. Therefore, CWA will apply to this project. The contractor and all subcontractors must comply with all terms and conditions of the Countywide CWA which, among other things, increases work opportunities for those seeking to start a new career in the construction industry and promotes the hiring of underrepresented individuals on the project.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from CEQA. The project, to rehabilitate a stormwater pump station with no expansion in use, is within a class of projects that has been determined not to have a significant effect on the environment and which meets the criteria set forth in Section 15301 (a), (b), (d), and (f); Section 15302 (c); and Section 15303 (e) of the State CEQA Guidelines and Class 1 (d), (e), (i), and (l); Class 2 (c) and (e); and Class 3 (b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts; unusual circumstances; damage to scenic highways; listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5; or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

CONTRACTING PROCESS

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<http://pw.lacounty.gov/general/contracts/opportunities>

Also, contract solicitations will be advertised through web-based and social media platforms.

In addition, in order to increase opportunities for small businesses, Public Works will be offering preferences to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

When the project is completed, it will have a positive impact by extending the service life of the facility and ensuring continued operations to protect the safety of the surrounding community.

The Honorable Board of Supervisors
February 4, 2025
Page 6

CONCLUSION

Please return an adopted copy of this letter to Public Works, Project Management Division III.

Respectfully submitted,

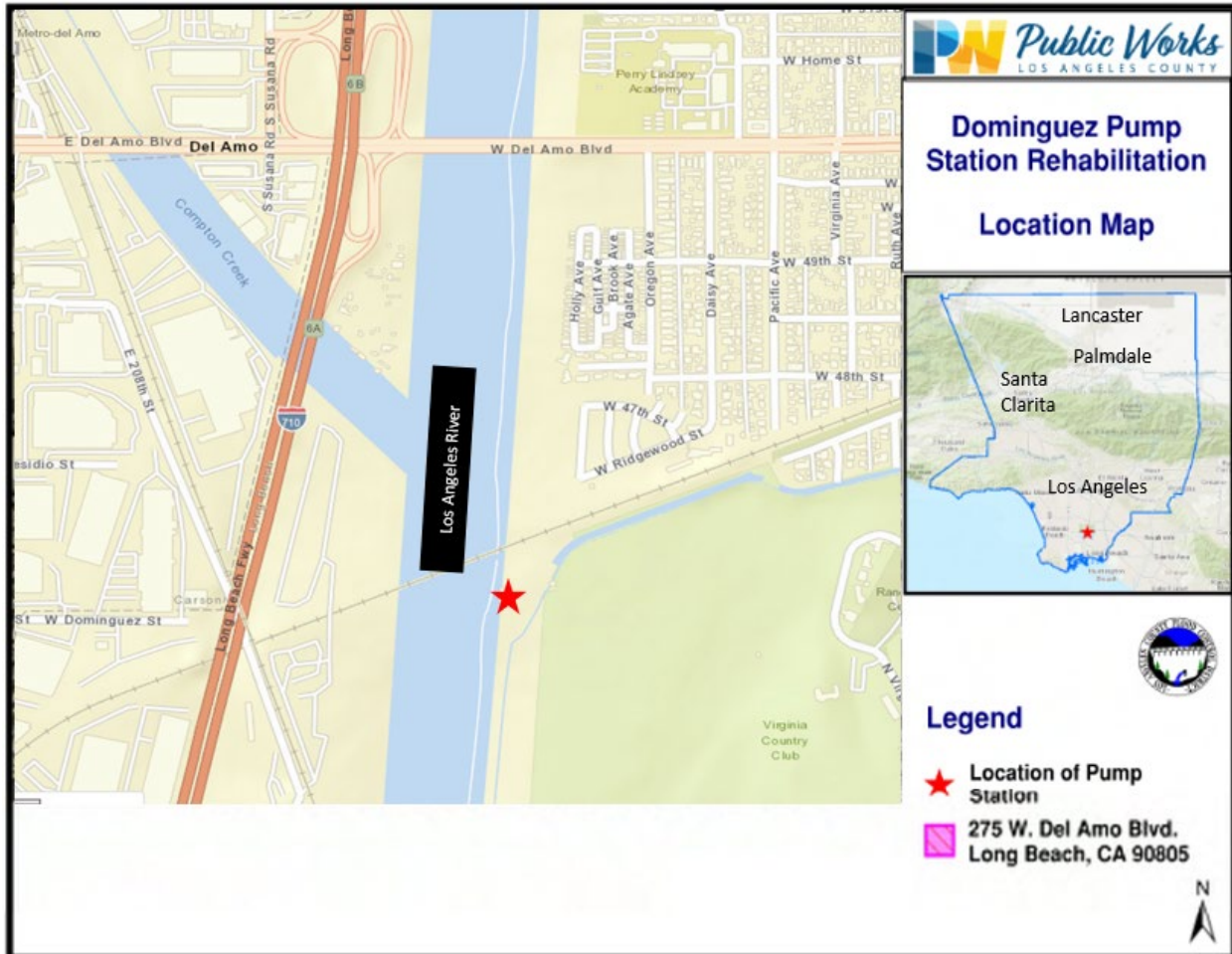
MARK PESTRELLA, PE
Director of Public Works

MP:JWA:hd

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors
Internal Services (Countywide Contract Compliance)

**DOMINGUEZ PUMP STATION REHABILITATION
PROJECT ID NO. FCC0001393**



PROJECT NAME: Dominguez Pump Station Rehabilitation
PROJECT ID NO: FCC0001393

List of specific brand names in accordance with State Public Contract Code Section 3400:

	<u>Item/Category</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Public Contract Code 3400 Justification*</u>	<u>Detailed Justification</u>
1.	Engine Controller	Murcal	800	2	In order to match other products in use on a particular public improvement either completed or in the course of completion.
2.	Central Controller	Murcal	800	2	In order to match other products in use on a particular public improvement either completed or in the course of completion.
3.	Annunciator Panel	Automation Direct	DL205	2	In order to match other products in use on a particular public improvement either completed or in the course of completion.
4.	Hoist Floor Mount	3M	DBI-SALA 8512827	2	In order to match other products in use on a particular public improvement either completed or in the course of completion.

*(1) In order that a field test or experiment may be made to determine the product's suitability for future use. (2) In order to match other products in use on a particular public improvement either completed or in the course of completion. (3) In order to obtain a necessary item that is only available from one source. (4) (a) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the Invitation for Bid or Request for Proposals. (b) In order to respond to an emergency declared by the State, a State agency, or political subdivision of the State, but only if the facts setting forth the reasons for the finding of the emergency are contained in the public records of the authority issuing the Invitation for Bid or Request for Proposals.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	1/15/2025	
BOARD MEETING DATE	2/4/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	AAA Naples Island Pump Stations Rehabilitation - Phase II	
PROGRAM	Flood Control District Fund	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.	
DEADLINES/ TIME CONSTRAINTS	Repairs to this critical flood control infrastructure must occur during dry season (April through October) and procurement of materials with long-lead times must begin.	
COST & FUNDING	Total cost: \$9,100,000	Funding source: Flood Control District Fund (B07-Capital Assets-Infrastructure) Fiscal Year 2024-25 Budget.
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	To obtain Board approval to procure a construction contract for the Naples Island Pump Stations Rehabilitation - Phase II project in the City of Long Beach.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The critical equipment, maintaining the continuous operations at the pump stations for over 50 years, is nearing the end of its useful life. The proposed project includes mechanical, electrical, and structural upgrades and installation of new Southern California Edison electrical services at both the Cordova Walk and Naples Street pump stations.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. This project supports the Board's priority of sustainability by improving resiliency, longevity, and operational effectiveness of existing infrastructure.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Adam Ariki, Deputy Director, Office (626) 458-4012, Cell (626) 476-6703, aariki@pw.lacounty.gov	



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

February 4, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
WATER RESOURCES CORE SERVICE AREA
ADOPT, ADVERTISE, AND AWARD
PROJECT ID NO. FCC0001388
NAPLES ISLAND PUMP STATIONS REHABILITATION - PHASE II
IN THE CITY OF LONG BEACH
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to adopt plans and specifications, advertise for construction bids, and award and execute a construction contract for the Naples Island Pump Stations Rehabilitation - Phase II project in the City of Long Beach.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

1. Find that the proposed project, and related actions, are exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Approve the project and adopt the plans and specifications that are on file at Public Works for the Naples Island Pump Stations Rehabilitation - Phase II project at an estimated construction contract cost between \$5,500,000 and \$8,000,000.
3. Instruct the Executive Officer of the Board of Supervisors to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on March 25, 2025, in accordance with the Notice Inviting Bids.
4. Find pursuant to State Public Contract Code, Section 3400 (c) (2) that it is necessary to specify designated items by specific brand name in order to match other products in use on a particular public improvement either completed or in the course of completion.
5. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
6. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to award and execute a construction contract for the Naples Island Pump Stations Rehabilitation - Phase II project with the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$5,500,000 and \$8,000,000.
7. Delegate to the Chief Engineer of the Los Angeles County Flood Control District or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Chief Engineer of the Los Angeles County Flood Control District or his designee under Section 20998 of the State Public Contract Code; (d) accept the project upon its final completion; and (e) make required findings and release retention money withheld consistent with the requirements of State Public Contract Code, Sections 7107 and 9203.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the project, and related actions, are exempt from the California Environmental Quality Act (CEQA) and allow Public Works to rehabilitate two aging stormwater pump stations with the removal and replacement of main discharge and sump pumps, new Southern California Edison services, and electrical and structural upgrades to the facilities. Work will occur primarily within the footprint of the pump stations and installation of the new Edison service will be required in the public right of way (see Enclosure A).

The proposed upgrades will allow the pump stations to provide continued reliable flood protection to the City of Long Beach, primarily residents of the Naples Island community, by replacing existing equipment installed in 1973.

It is anticipated the work will start in April 2026 and be completed in September 2026.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life of Los Angeles County residents.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$5,500,000 and \$8,000,000. The total project cost is estimated to be \$9,100,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, construction engineering, inspection, contract administration, change order contingency, environmental compliance, and other County services.

Funding for this project is included in the Flood Control District Fund (B07 – Capital Assets-Infrastructure) Fiscal Year 2024-25 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This project will be advertised in accordance with Section 20991 of the State Public Contract Code.

State Public Contract Code Section 3400 allows a product to be designated by specific brand name for several purposes, one of which is in order to match other products in use on a particular public improvement either completed or in the course of completion, if the awarding authority makes a finding to the same effect, and the language is included in the Notice Inviting Bids. The Notice Inviting Bids includes language describing this finding.

A list of specific brand names and qualified purposes in accordance with the State Public Contract Code is provided in Enclosure B.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of this contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the California construction labor hours be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project will also include a jobs coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

Effective June 7, 2023, Countywide Community Workforce Agreement (CWA) applies to projects with an estimated construction contract value of \$5,000,000 or greater. Therefore, CWA will apply to this project. The contractor and all subcontractors must comply with all terms and conditions of the Countywide CWA which, among other things, increases work opportunities for those seeking to start a new career in the construction industry and promotes the hiring of underrepresented individuals on the project.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from CEQA. The project, to rehabilitate two aging stormwater pump stations with no expansion in use, is within a class of projects that has been determined not to have a significant effect on the environment and which meets the criteria set forth in Section 15301 (a), (b), (d), and (f); Section 15302 (c); Section 15303 (e) of the State CEQA Guidelines and Class 1 (d), (e), (i), and (l); Class 2 (c) and (e); and Class 3 (b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts; unusual circumstances; damage to scenic highways; listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5; or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

CONTRACTING PROCESS

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<http://pw.lacounty.gov/general/contracts/opportunities>

Also, contract solicitations will be advertised through web-based and social media platforms.

In addition, in order to increase opportunities for small businesses, Public Works will be offering preference to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

When the project is completed, it will have a positive impact by providing continued flood protection at the Naples Street and Cordova Walk pump stations servicing the City of Long Beach.

The Honorable Board of Supervisors
February 4, 2025
Page 6

CONCLUSION

Please return an adopted copy of this letter to Public Works, Project Management Division III.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:JWA:hd

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors
Internal Services (Countywide Contract Compliance)

NAPLES ISLAND PUMP STATIONS REHABILITATION - PHASE II

PROJECT ID NO. FCC0001388



PROJECT NAME: Naples Island Pump Stations Rehabilitation - Phase II
PROJECT ID NO.: FCC0001388

List of specific brand names in accordance with State Public Contract Code Section 3400:

	<u>Item/Category</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Public Contract Code 3400 Justification*</u>	<u>Detailed Justification</u>
1.	Annunciator Panel	Automation Direct	DL205	2	In order to match other products in use on a particular public improvement either completed or in the course of completion.
2.	Central Controller	Murcal	800	2	In order to match other products in use on a particular public improvement either completed or in the course of completion.

*(1) In order that a field test or experiment may be made to determine the product's suitability for future use. (2) In order to match other products in use on a particular public improvement either completed or in the course of completion. (3) In order to obtain a necessary item that is only available from one source. (4) (a) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the Invitation for Bid or Request for Proposals. (b) In order to respond to an emergency declared by the State, a State agency, or political subdivision of the State, but only if the facts setting forth the reasons for the finding of the emergency are contained in the public records of the authority issuing the Invitation for Bid or Request for Proposals.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	1/15/2025	
BOARD MEETING DATE	2/4/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Public Works is seeking Board approval to assign California Public Utilities Commission Tariff Rule 20A work credit allocations, available to the Fifth Supervisorial District, to the City of Claremont for the City's proposed undergrounding of overhead utilities.	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.	
DEADLINES/ TIME CONSTRAINTS	None.	
COST & FUNDING	Total cost: \$1,000,000	Funding source: Funding for these services is available to the Fifth Supervisorial District.
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	The purpose of the recommended actions is to authorize the County of Los Angeles to assign the California Public Utilities Commission (CPUC) Tariff Rule 20A work credit allocations, available to the Fifth Supervisorial District, to the City of Claremont to underground overhead utilities and find that the recommended action is exempt from the California Environmental Quality Act.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The CPUC makes Tariff Rule 20A work credit allocations available to local jurisdictions for undergrounding of utilities within underground utility districts. Southern California Edison administers the undergrounding program, including assigning the allocations to local agencies and performing the construction work. A portion of the Fifth Supervisorial District's currently allocated Rule 20A funds will be assigned to the City of Claremont.</p> <p>The City of Claremont intends to fund the undergrounding of the electrical distribution and transmission lines through Rule 20A work credit allocations in the amount of \$845,785 available to the City plus \$1,000,000 in County assigned Rule 20A work credit allocations to the City. The undergrounding project on Arrow Highway is from Indian Hill Boulevard to Villanova Drive, approximately 3,615 linear feet.</p>	

	<p>The County supports the City of Claremont's Arrow Highway project, which will provide public benefit, and will assign \$1,000,000 of its Rule 20A work credit allocations to the City.</p>
<p>EQUITY INDEX OR LENS WAS UTILIZED</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, please explain how:</p>
<p>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how:</p> <p>These recommendations support Board Priority 7, Sustainability, by ensuring that resources are expended in a responsible, efficient, and strategic manner thereby helping to make County communities healthier, more livable, and economically stronger.</p>
<p>DEPARTMENTAL CONTACTS</p>	<p>Name, Title, Phone # & Email:</p> <p>Art Vander Vis, Assistant Director, (626) 458-4015, cell (626) 485-1864 avander@pw.lacounty.gov</p>



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

February 4, 2025

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

DRAFT

Dear Supervisors:

**MUNICIPAL SERVICES CORE SERVICE AREA
APPROVAL OF AN ASSIGNMENT OF RULE 20A TARIFF FUNDS TO
CITY OF CLAREMONT
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to assign California Public Utilities Commission Tariff Rule 20A work credit allocations, available to the Fifth Supervisorial District, to the City of Claremont for the City's proposed undergrounding of overhead utilities.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the recommended action is exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Authorize the Director of Public Works or his designee, as an agent of the County of Los Angeles, to assign California Public Utilities Commission Tariff Rule 20A work credit allocations, available to the Fifth Supervisorial District, in the total amount of \$1,000,000 to the City of Claremont for the City's proposed future undergrounding of overhead utilities on Arrow Highway in the City of Claremont.

DRAFT

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to authorize the County of Los Angeles to assign the California Public Utilities Commission (CPUC) Tariff Rule 20A work credit allocations, available to the Fifth Supervisorial District, to the City of Claremont to underground overhead utilities and find that the recommended action is exempt from the California Environmental Quality Act (CEQA).

The CPUC makes Tariff Rule 20A work credit allocations available to local jurisdictions for undergrounding of utilities within underground utility districts. Southern California Edison (SCE) administers the undergrounding program, including assigning the allocations to local agencies and performing the construction work. A portion of the Fifth Supervisorial District's currently allocated Rule 20A funds will be assigned to the City of Claremont.

The City of Claremont intends to fund the undergrounding of the electrical distribution and transmission lines through Rule 20A work credit allocations in the amount of \$845,785 available to the City plus \$1,000,000 in County assigned Rule 20A work credit allocations to the City. The undergrounding project on Arrow Highway is from Indian Hill Boulevard to Villanova Drive, approximately 3,615 linear feet.

The County supports the City of Claremont's Arrow Highway project, which will benefit the public by improving accessibility conditions along the Arrow Highway corridor. The undergrounding of utilities will remove existing accessibility barriers (utility poles) to accommodate residents with all abilities.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal A, Public Health, Strategy i, Population Based Health, by ensuring that resources are expended and utilized in a responsible, efficient, and strategic manner.

FISCAL IMPACT/FINANCING

There will be no adverse impact to the County General Fund. CPUC Tariff Rule 20A work credit allocations, available to the Fifth Supervisorial District, in the amount of \$1,000,000 will be utilized for the undergrounding project in the City of Claremont. The cost of the proposed undergrounding of other existing overhead utility lines within the street right of way would be borne by the affected utilities. The County of Los Angeles will assign the City of Claremont \$1,000,000 from its available Rule 20A work credit allocations.

DRAFT

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Under the CPUC Rule 20A Program, the County is allowed to assign its Rule 20A work credit allocations to cities within the County for their Rule 20A projects. The City of Claremont formed Underground Utility District No. 24 on September 10, 2024, for its Arrow Highway project and has determined that the project qualifies to be funded by Rule 20A funds. The City of Claremont is currently working with SCE to implement their projects. Upon allocation of the CPUC Tariff Rule 20A funding to the City of Claremont, SCE will begin design services for the proposed undergrounding of its overhead utility lines. SCE will manage the design and construction of this work, utilizing the available Rule 20A work credit allocations available to the City including the contribution from the County.

ENVIRONMENTAL DOCUMENTATION

The recommended action of assigning CPUC Tariff Rule 20A work credit allocations, available to the County, to the City of Claremont for their undergrounding project is exempt from CEQA. The City of Claremont's project to provide undergrounding of existing overhead electrical and communication facilities is within a class of projects that have been determined not to have a significant effect on the environment, meeting the criteria set forth in Section 15302, subsection (d), of the CEQA guidelines. In addition, based on the proposed project records, it will comply with applicable regulations; there are no cumulative impacts, unusual circumstances, or damage to scenic highways; listing on hazardous waste site lists compiled pursuant to Government Code Section 65962.5; or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inappropriate.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects as a result of assigning CPUC Tariff Rule 20A work credit allocations, available to the Fifth Supervisorial District, to the City of Claremont.

DRAFT

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Land Development Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director

MP:CB:la

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office, Board of Supervisors

BOARD LETTER CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	1/15/2025		
BOARD MEETING DATE	2/4/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Award of service contracts for janitorial services for various Public Works field location groups.		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, email your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board Letter.		
DEADLINES/ TIME CONSTRAINTS	The current contracts for these services will expire on March 31, 2025; and the award of these contracts will continue the current services by the recommended contractors.		
COST & FUNDING	Total cost: Group 1: \$3,899,564 Group 2: \$2,781,273 Group 3: \$3,325,177 Group 4: \$4,039,470	Funding source: Funding for these services is included in various Public Works Funds Fiscal Year 2024-25 Budgets, including the Flood Control District Fund (B07 – Services and Supplies), Internal Service Fund (B04 – Services and Supplies), Road Fund (B03 – Services and Supplies), and Transit Operations Fund (CP6 – Services and Supplies). When the need arises for services under these contracts, financing the required services will be from the appropriate funding source. Total annual expenditures for these services, however, will not exceed the contracts' amounts approved by the Board. Funding to finance the contracts' optional terms and 10 percent additional funding for contingencies will be from the appropriate fund and requested through the annual budget process.	
	TERMS: The contracts will be for an initial term of 1 year with four additional 1-year renewal options and month-to-month extensions of up to 6 months for maximum potential contract terms of 66 months.		
	Explanation: N/A		
PURPOSE OF REQUEST	Public Works is seeking Board approval to award three Proposition A service contracts to Goodwill Industries of Southern California, a certified Social Enterprise, and one Proposition A service contract to Lee's Maintenance Service, Inc., a certified Minority-owned Business Enterprise, for janitorial services at various County facilities throughout the County of Los Angeles.		

BACKGROUND (include internal/external issues that may exist including any related motions)	The purpose of the recommended action is to award four contracts to provide routine janitorial services for approximately 59 County facilities located throughout the County of Los Angeles. The work will consist of providing janitorial services to various facilities including, but not limited to, Public Works' warehouses, maintenance yards, fleet shops, spreading grounds, field sites, and permit offices. These services maintain sanitary and hygienic conditions, foster a clean and healthy environment for staff and the public, and support the overall wellness, longevity, and safety of the service locations.
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Public Works notified over 34,000 subscribers using weekly GovDelivery notifications and in the "Do Business with Public Works" website. Public Works also notified 1,645 Local Small Business Enterprises, 174 Social Enterprises, 169 Disabled Veteran Business Enterprises, 1,041 Community Business Enterprises, 1,385 Community-Based Organizations, and 93 independent contractors as part of focused efforts in coordination with the County Department of Economic Opportunity and advertised in regional and small newspapers in each Supervisorial District. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code, and all Board contracting policies.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: These services support Board Priority No. 5, Environmental Health Oversight and Monitoring, and No. 7, Sustainability, by maintaining County facilities and environments clean and sanitary, to implement strict enforcement of health and safety guidelines, and promote a healthier, more livable, and resilient County.
DEPARTMENTAL CONTACTS	Luis Ramirez, Deputy Director, (626) 458-4008, cell (626) 434-5219 luramire@pw.lacounty.gov

P:\brcdpub\Service Contracts\CONTRACT\Danny\JANITORIAL SERVICES\2023 RFP\Re-Bid\06 AWARD\BOARD LETTER\Janitorial Services - Cluster Fact Sheet.docx



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

February 4, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT
PUBLIC CONTRACTING AND ASSET MANAGEMENT CORE SERVICE AREA
AWARD OF SERVICE CONTRACTS
JANITORIAL SERVICES FOR VARIOUS PUBLIC WORKS
FIELD LOCATION GROUPS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award three Proposition A service contracts to Goodwill Industries of Southern California, a certified Social Enterprise, and one Proposition A service contract to Lee's Maintenance Service, Inc., a certified Community Business Enterprise, for janitorial services at various County facilities throughout the County of Los Angeles.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the recommended contract work is not a project pursuant to the provisions of the California Environmental Quality Act for the reasons stated in this Board letter.
2. Find that these services can be more economically performed by independent contractors than by County employees.

3. Award and direct the Chair to execute three service contracts to Goodwill Industries of Southern California, a Social Enterprise, for janitorial services. These contracts will be for a period of 1 year with four additional 1-year renewal options and a month-to-month extension up to 6 months for maximum potential contract terms of 66 months and maximum potential contract sum of \$3,899,564 for Group 1, \$2,781,273 for Group 2, and \$4,039,470 for Group 4.
4. Award and direct the Chair to execute one service contract to Lee's Maintenance Service, Inc., a Community Business Enterprise, for janitorial services. This contract will be for a period of 1 year with four additional 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months and a maximum potential contract sum of \$3,325,177 for Group 3.
5. Delegate authority to the Director of Public Works or his designee to renew these contracts for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Goodwill Industries of Southern California and Lee's Maintenance Services, Inc., have successfully performed during the previous contracts' periods and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contracts for convenience if it is in the best interest of the County to do so.
6. Delegate authority to the Director of Public Works or his designee to annually increase the contracts' amounts up to an additional 10 percent of the annual contracts' sum, which is included in the maximum potential contracts' sums for unforeseen additional work within the scope of these contracts, if required.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award four contracts to provide routine janitorial services for approximately 59 County facilities located throughout the County of Los Angeles. The work will consist of providing janitorial services to various facilities including, but not limited to, Public Works' warehouses, maintenance yards, fleet shops, spreading grounds, field sites, and permit offices. The current contracts for these services will expire on March 31, 2025. The award of these contracts will continue the current services by the recommended contractors. These services maintain sanitary and hygienic conditions, foster a clean and healthy environment for staff and the public, and support the overall wellness, longevity, and safety of the service locations.

The current contracts for these services will expire on March 31, 2025. The award of these contracts will continue the current services by the recommended contractors.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal E, Economic Health, Strategy ii, Small Businesses; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by contracting with the contractors who have the specialized expertise to provide these services in a timely and responsive manner and will support Public Works in meeting this goal.

FISCAL IMPACT/FINANCING

The contract amounts are based on Public Works' estimated annual utilization of the contractors' services at the prices quoted by the contractors. The annual sums per term for each respective contract Group are as listed in Enclosure A. The total maximum potential contracts' sums, if all optional renewal periods are exercised for each contract Group, are as follows:

The maximum potential contract sum for Group 1 is \$3,899,564.
The maximum potential contract sum for Group 2 is \$2,781,273.
The maximum potential contract sum for Group 3 is \$3,325,177.
The maximum potential contract sum for Group 4 is \$4,039,470.

These contracts will commence upon the Board's approval or on March 1, 2025, whichever occurs last, for a period of 1 year. With the Board's delegated authority, Public Works may renew these contracts for four additional 1-year renewal options and month-to-month extensions up to 6 months for total maximum potential contract terms of 66 months.

The County may also extend the maximum term of these contracts for up to 180 days with no additional funding. Where services for a given project have been authorized in writing by the County but are not completed by the contractor prior to the stated expiration date, the expiration date may be extended solely to allow for the completion of such services. The total maximum potential contract amounts include 10 percent of the annual contract sums for unforeseen additional work within the scope of the contracts.

Funding for these services is included in various Public Works Funds Fiscal Year 2024-25 Budgets, which includes the Flood Control District Fund (B07 – Services and Supplies), Internal Service Fund (B04 – Services and Supplies), Road Fund (B03 – Services and Supplies), and Transit Operations Fund (CP6 – Services and Supplies). When the need arises for services under these contracts, financing the required services will be from the appropriate funding source. Total annual expenditures for these services, however, will not exceed the contracts' amounts approved by the Board. Funding to finance the contracts' optional terms and 10 percent additional funding for contingencies will be from the appropriate fund and requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has approved as to form the recommended contracts, which have been executed by Goodwill Industries of Southern California and Lee's Maintenance Service, Inc. (Enclosures B.1 through B.4). The contracts were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements.

Standard services contracts have been used that contain terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure C reflects the proposers' utilization participation and Community Business Enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The recommended contractors were selected upon final analysis and consideration without regard to race, creed, gender, or color.

This work is being contracted in accordance with procedures authorized under Los Angeles County Charter, Section 44.7, Part 3, and Chapter 2.121 (Contracting with Private Business) of the Los Angeles County Code. The mandatory requirements for contracting set forth in the Los Angeles County Code, Section 2.121.380, have been met.

The recommended contractors have agreed to pay their full-time employees the current Living Wage Rate approved by the Board on December 1, 2015, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance provisions apply to these proposed contracts, as County employees can perform these contracted services. These contracts comply with all the requirements of the Los Angeles County Code, Section 2.201.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services can be performed more economically by the private sector.

ENVIRONMENTAL DOCUMENTATION

Approval of the recommended actions does not constitute a project subject to the requirements of California Environmental Quality Act in that they can be seen with certainty that the action will not result in a direct or reasonably foreseeable indirect physical change in the environment.

CONTRACTING PROCESS

On March 28, 2024, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure D), "Do Business with Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *The Daily Breeze*, *The Signal (Santa Clarita)*, *World Journal*, *Antelope Valley Press*, *The Malibu Times*, *Long Beach Press-Telegram*, and *Pasadena Star-News*. Also, Public Works informed 1,645 Local Small Business Enterprises, 174 Social Enterprises, 169 Disabled Veteran Business Enterprises, 1,041 Community Business Enterprises, 1,385 Community-Based Organizations, and 93 independent contractors as part of focused efforts in coordination with the County Department of Economic Opportunity.

On May 6, 2024, four proposals were received. Two proposals were disqualified for failure to meet the minimum requirements of the RFP. The remaining proposals were evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP, which included the price, experience, work plan, financial resources, references, and demonstrated controls over labor/payroll record keeping, utilizing the informed averaging methodology for applicable criteria.

At the applicable labor union's request, Public Works met and conferred with representatives of SEIU Local 721 on November 18, 2024. The union proposed that Public Works cease the contracting out of SEIU Local 721 bargaining unit work, insource the union-represented classifications impacted by the contract, reallocate the funds authorized for contract expenditures to insource the SEIU Local 721 classifications, and delay Board approval for the contracts until the meet and confer process concludes. Public Works is unable to grant the union's request as it does not employ the classifications impacted by the contracts, has an immediate and ongoing need for the services, and has determined that the services can be more economically performed through Proposition A contracts.

Based on this evaluation, it is recommended that the contracts be awarded to the lowest cost, responsive and responsible proposers.

Public Works has accessed available resources to review and assess the proposed contractors' past performance, history of Labor Law violations, and prior performance on County contracts.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of these contracts will continue the services without disruption to the public and will not result in the displacement of any County employees as these services are presently contracted with the private sector.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:sk:ao

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Internal Services Department (Contracts Division)

ENCLOSURE

February 4, 2025

**SERVICE CONTRACT
PUBLIC CONTRACTING AND ASSET MANAGEMENT CORE SERVICE AREA
AWARD OF SERVICE CONTRACTS
JANITORIAL SERVICES FOR VARIOUS PUBLIC WORKS
FIELD LOCATION GROUPS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

This Board letter has large enclosures.
Click on link to access:

[2025.02.04 Janitorial Services \(FTP Large Enc\)](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	1/15/2025		
BOARD MEETING DATE	2/4/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	AAA CP Barry J. Nidorf Secure Youth Track Facility Security and Kitchen Upgrades Project		
PROGRAM	Capital Projects		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.		
DEADLINES/ TIME CONSTRAINTS	None.		
COST & FUNDING	Total cost: \$10,000,000	Funding source: Probation Department's 2011 Realignment Trust Account for Juvenile Probation Funding Budget	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	Find project exempt from California Environmental Quality Act; establish and approve the project budget and appropriation adjustment; adopt plans and specifications; advertise the project; and authorize Public Works to execute a consultant services agreement and construction contract with the lowest responsive and responsible bidder.		
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The proposed project is located at the Barry J. Nidorf Secure Youth Track Facility, a Probation Department facility at 16350 Filbert Street, Sylmar, CA 91342, in Los Angeles County. The delivery of this project will provide additional security measures for the Secure Youth Track Facility.</p> <p>The Scope of Work for the project encompasses installation of a netting system above the west, north, and east perimeter walls. It will add an additional 12 feet to the perimeter wall to deter any contraband from being thrown over the facility wall. The project also includes two new fan coil units to cool the dry food storage room off the facility's kitchen, as well as a rooftop condensing unit.</p>		
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The central security issue is to prevent contraband, including narcotics, from entering the facility. The netting system would assist Probation in providing a safe environment for the youth within the facility to complete their treatment.		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 5: Environmental Health Oversight and Monitoring, by investing in public infrastructure to protect the youth inside the facility from dangerous contraband, and maximizing the effectiveness of the facility's structure and operations with focus on crime prevention.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

February 4, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
BARRY J. NIDORF SECURE YOUTH TRACK FACILITY
SECURITY AND KITCHEN UPGRADES PROJECT
ESTABLISH CAPITAL PROJECT
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7878; CAPITAL PROJECT NO. 8A018
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 3)
(4 VOTES)**

SUBJECT

Public Works is seeking Board approval to establish the Barry J. Nidorf Secure Youth Track Facility Security and Kitchen Upgrades Project; approve the project budget and appropriation adjustment; adopt plans and specifications; direct the advertising for construction bids; and authorize Public Works to award and execute a consultant services agreement and construction contract for the project located in Los Angeles County.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Barry J. Nidorf Secure Youth Track Facility Security and Kitchen Upgrades Project exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the project record.
2. Establish and approve the proposed Barry J. Nidorf Secure Youth Track Facility Security and Kitchen Upgrades Project, Capital Project No. 8A018, with a total project budget of \$10,000,000.
3. Approve an appropriation adjustment to transfer \$9,726,000 from Probation Department's 2011 Realignment Trust Account for Juvenile Probation Funding to the Barry J. Nidorf Secure Youth Track Facility Security and Kitchen Upgrades Project, Capital Project No. 8A018, to fully fund the project.
4. Adopt the plans and specifications on file with Public Works for construction of the Barry J. Nidorf Secure Youth Track Facility Security and Kitchen Upgrades Project, Capital Project No. 8A018.
5. Instruct the Executive Officer of the Board to advertise the project for bids to be received and opened on March 4, 2024, in accordance with the Instruction Sheet for Publishing Legal Advertisement.
6. Authorize the Director of Public Works or his designee to execute a consultant services agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule for a \$5,000 not-to-exceed amount funded by the project funds.
7. Delegate authority to the Director of Public Works or his designee to determine that a bid is nonresponsive and reject it on that basis; to award the contract to the next lowest responsive and responsible bidder, to waive inconsequential and nonmaterial deficiencies in submitted bids, and to determine whether the apparent lowest response and responsible bidder has satisfied all conditions for contract award in accordance with the applicable contract and bid documents.
8. Upon such determination, authorize the Director of Public Works or his designee to award and execute the construction contract, in the form previously approved by County Counsel, to the apparent lowest responsive and responsible bidder, provided the contract can be awarded within the approved total project budget. Establish the effective date of the contract upon receipt of acceptable performance

bonds, payment bonds, and required contractor insurance by Public Works and to take all other actions necessary and appropriate to deliver the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to seek Board approval to find the proposed Barry J. Nidorf Secure Youth Track Facility Security and Kitchen Upgrades Project exempt from the California Environmental Quality Act; establish and approve the capital project, budget, and appropriation adjustment; adopt plans and specifications; direct the advertising for construction bids; and authorize Public Works to award and execute a consultant services agreement and construction contract for the project.

Project Description and Background

The proposed project is located at the Barry J. Nidorf Secure Youth Track Facility, a Probation Department facility at 16350 Filbert Street, Sylmar, CA 91342, in Los Angeles County. The delivery of this project would provide additional security measures for the Secure Youth Track Facility.

The Scope of Work includes the installation of a netting system above the west, north, and east perimeter walls. It will add an additional 12 feet to the height of the perimeter walls to deter contraband from being thrown over the facility wall. The proposed project also includes two new fan coil units and a rooftop condensing unit to cool the dry food storage room adjacent to the facility's kitchen.

Public Works has completed the design, project estimating services, and obtained jurisdictional approvals to proceed with construction. If approved, the project will be delivered using design-bid-build contracting. Construction is anticipated to begin in second quarter of 2025 and is expected to be completed in the first quarter of 2026. The Barry J. Nidorf Secure Youth Track Facility will remain operational during construction.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal C, Public Safety, Strategy i, Prevention, Protection, and Security; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets. By investing in public infrastructure, these recommendations contribute to these goals by enhancing the effectiveness of the processes, structures, and operations focused on security and crime prevention.

FISCAL IMPACT/FINANCING

The total cost of the proposed project is estimated at \$10,000,000 (Enclosure A). This amount includes plans and specifications, jurisdictional approval, construction, change orders, consultant services, miscellaneous expenditures, Civic Art allocation, and County services. Probation has previously allocated \$274,000 for design services and jurisdictional approvals.

Approval of the appropriation adjustment (Enclosure B) will authorize the transfer of \$9,726,000 from Probation's 2011 Realignment Trust Account for Juvenile Probation Funding to the Barry J. Nidorf Secure Youth Track Facility Security and Kitchen Upgrades Project, Capital Project No. 8A018, to fully fund the project.

Operating Budget Impact

Public Works does not anticipate any one-time start-up costs or a significant increase in ongoing maintenance and operational costs as a result of the project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed project will be advertised in accordance with Section 20125 of the State Public Contract Code.

A standard construction contract, in a form previously approved by County Counsel, will be used. This contract will contain terms and conditions that support the Board's ordinances, policies, and programs including, but not limited to, County's Greater Avenues for Independence and Skills and Training to Achieve Readiness for Tomorrow Programs, Contract Language to Assist in the Placement of Displaced County Workers, and Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015). The plans and specifications include the necessary contractual provisions and material requirements for the project and are on file with Public Works Business Relations and Contracts Division, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803-1331.

To ensure the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report any violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law and payroll violations, and debarment actions. As stipulated in Board Policy No. 5.140, the information reported by the contractor will be considered prior to making an award.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the California construction labor hours to be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project will also include a jobs coordinator who will facilitate implementation of the targeted hiring requirement of the policy.

On February 28, 2023, the Board approved the execution of the Countywide Community Workforce Agreement, which applies to projects with an estimated construction contract value of \$5 million or greater. Therefore, the contractor and all subcontractors must comply with all terms and conditions of the Countywide Community Workforce Agreement, which aims to increase work opportunities for those seeking to start new careers in the construction industry and promote the hiring of underrepresented individuals on the project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the budget for the proposed project includes one percent of the eligible design and construction costs, amounting to \$58,000, to be allocated to the Civic Art Fund.

ENVIRONMENTAL DOCUMENTATION

The project is categorically exempt from the California Environmental Quality Act. It includes the following components: a 12-foot netting extension of the perimeter wall, two new fan coil units, and a rooftop condensing unit to cool the kitchen's dry storage room. Therefore, the scope is within certain classes of projects that have been determined not to have a significant effect on the environment, as outlined in Sections 15301 (a) and (e); 15303 (e); and 15304 (f) of the State California Environmental Quality Act Guidelines; and Classes 1 (d) and (g); 3 (b); and 4 (k) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. This includes minor alterations to existing facilities, installation of mechanical equipment at existing facilities, minor land alterations involving temporary trenching, and accessory structures.

The proposed activities involve negligible or no expansion use of existing facilities and do not include tree removal. Additionally, based on the records of the project, it will comply with all applicable regulations. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code Section 65962.5, or indications that the project may cause a substantial adverse change in the significance of a historic resource, which would render the exemption inapplicable.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and the State Clearinghouse in the Governor's Office of Planning and Research in accordance with Section 21152 of the California Public Resources Code and will post the notice on the County's website pursuant to Section 21092.2.

CONTRACTING PROCESS

Advertising for construction bids will be conducted in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Enclosure C). To increase contractor awareness of Public Works' program to contract work to the private sector, this project will be listed on the County's "Doing Business with Us" and "Do Business with Public Works" websites for open bids.

Additionally, to increase opportunities for small businesses, Public Works will coordinate with the Office of Small Business at the Department of Consumer and Business Affairs to maximize outreach and offer preferences to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204. Participation in Public Works' Community Business Enterprises Outreach Program is encouraged for this project. Public Works monitors good faith efforts of bidders to utilize Community Business Enterprises.

An award by Public Works will be made following the review of the bids. The contract will be awarded to a responsible contractor who submits the lowest responsive bid meeting the criteria established by the Board and the State Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

During the implementation of the proposed improvements, Public Works will work with Probation to minimize impacts to the existing operations to ensure minimal disruption to services.

Approval of the recommended actions will not have a significant impact on current County services or projects.

The Honorable Board of Supervisors
February 4, 2025
Page 7

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division II.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SK:bh

Enclosures

c: Arts and Culture (Civic Art Division)
Auditor-Controller
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office, Board of Supervisors
Probation

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
BARRY J. NIDORF SECURE YOUTH TRACK FACILITY
SECURITY AND KITCHEN UPGRADES PROJECT
ESTABLISH CAPITAL PROJECT
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7878; CAPITAL PROJECT NO. 8A018
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 3)
(4 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Completion Date
Construction Documents	Q2 2024*
Jurisdictional Approvals	Q4 2024*
Construction	
Substantial Completion	Q1 2026
Project Acceptance	Q1 2026

*Indicates a completed activity

II. PROJECT BUDGET

Budget Category	Budget
Construction – Low Bid	\$ 6,772,000
Change Order (15 percent)	\$ 950,000
Civic Art	\$ 58,000
Subtotal	\$ 7,780,000
Plans and Specifications	\$ 155,000
Consultant Services	\$ 385,000
Miscellaneous Expenditures	\$ 60,000
Jurisdictional Reviews	\$ 180,000
County Services	\$ 1,440,000
Total	\$10,000,000

PINK(1)

BA FORM 10142022

BOARD OF SUPERVISORS

OFFICIAL COPY

February 04, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

PROBATION DEPARTMENT

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2024-25

4 - VOTES

SOURCES		USES	
PROBATION BARRY J NIDORF SYTF SECURITY AND KITCHEN UPGRADES A01-CP-88-8918-65042-8A018 2011 REALIGNMENT - CAPITAL PROJECTS INCREASE REVENUE		PROBATION BARRY J NIDORF SYTF SECURITY AND KITCHEN UPGRADES A01-CP-6014-65042-8A018 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	
	9,726,000		9,726,000
SOURCES TOTAL		USES TOTAL	
\$ 9,726,000		\$ 9,726,000	

JUSTIFICATION

Reflects an increase of \$9,726,000 in appropriation for the Barry J. Nidorf Secure Youth Track Facility (SYTF) Security and Kitchen Upgrades Project, Capital Project 8A018, offset with revenue from Probation's 2011 Realignment Trust Account for Juvenile Probation Funding, to fully fund the project.

AUTHORIZED SIGNATURE

GINA BYRNES, CHIEF FINANCIAL OFFICER

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

☐ ACTION

☐ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO.

DATE

☐ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE

ENCLOSURE C
February 4, 2025

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
BARRY J. NIDORF SECURE YOUTH TRACK FACILITY
SECURITY AND KITCHEN UPGRADES PROJECT
ESTABLISH CAPITAL PROJECT
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7878; CAPITAL PROJECT NO. 8A018
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 3)
(4 VOTES)**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish this advertisement once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Public Works Business Relations and Contracts Division, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803-1331.

**OFFICIAL NOTICE OF
INVITING BIDS**

Notice is hereby given that the Director of Public Works will accept sealed bids for the construction of the Barry J. Nidorf Secure Youth Track Facility Security and Kitchen Upgrades Project, Capital Project No. 8A018, at the Barry J. Nidorf Secure Youth Track Facility. The project site address is: 16350 Filbert Street, Sylmar, CA 91342.

The contract documents for this project may be downloaded free of charge by visiting the following website: <http://pw.lacounty.gov/general/contracts/opportunities>

The Barry J. Nidorf Secure Youth Track Facility Security and Kitchen Upgrades Project is estimated to cost \$5,600,000 and shall be completed in 210 calendar days from the Notice to Proceed date. The prime contractor shall possess a valid California Class A contractor's license at time of bid.

The bids must be submitted electronically using Bid Express, www.BidExpress.com, before 10 a.m. on March 4, 2025, and no bids may be submitted after that date and time. An optional prebid meeting for this project will be held at 10 a.m. on February 18, 2025, at the project site.

For more information, please contact Ms. Ivonne Pena at (626) 458-2530 or ipena@pw.lacounty.gov. For Americans with Disabilities Act information, please contact Public Works departmental coordinator at (626) 458-4081 or Telecommunications Device for the Deaf at (626) 282-7829.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	1/15/2025		
BOARD MEETING DATE	2/4/2025		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	AAA CP Camp Glenn Rockey Security Upgrades Project		
PROGRAM	Capital Projects		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.		
DEADLINES/ TIME CONSTRAINTS	There is an urgency to provide enhanced safety and security to detained youth and staff at the Probation Camp Glenn Rockey facility. In addition, to prevent delays due to long-lead time for the procurement of electronic chips for the generator, the Board letter must be adopted on February 4, 2025, facilitating an expedient construction completion.		
COST & FUNDING	Total cost: \$3,713,000	Funding source: Probation Department's 2011 Realignment Trust Account for Juvenile Probation Funding	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	Approval to establish the capital project, budget, and appropriation adjustment; and adopt, advertise, and award the construction contract.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The proposed project is located at the Camp Glenn Rockey Probation facility. The scope encompasses multiple enhancements to existing security infrastructure, including installation of a new security booth; one camera post; a new speed bump at the driveway entry; upgrades to path of travel up to the facility entrance; a new backup generator with a 24-hour fuel tank; replacement of existing manual transmission switch with a new automatic transfer switch; and the addition of an annunciator panel and appurtenant electrical upgrades at the pump house.		
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Construction bid requirements support and encourage equity.		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 3: Care First, Jails Last/Justice Reform, by providing improved safety and security to both detained youth and staff at the probation camp.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

February 4, 2025

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
CAMP GLENN ROCKEY SECURITY UPGRADES PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7879; CAPITAL PROJECT NO. 8A062
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 5)
(4 VOTES)**

SUBJECT

Public Works is seeking Board approval to establish the Camp Glenn Rockey Security Upgrades Project and budget, adopt plans and specifications, advertise for construction bids, and authorization to award and execute a construction contract for the project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Camp Glenn Rockey Security Upgrades Project exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Establish and approve the proposed Camp Glenn Rockey Security Upgrades Project, Capital Project No. 8A062, with the total project budget of \$3,713,000.
3. Approve an appropriation adjustment to transfer \$3,713,000 from Probation Department's 2011 Realignment Trust Account for Juvenile Probation Funding to the Camp Glenn Rockey Security Upgrades Project, Capital Project No. 8A062, to fully fund the proposed project.
4. Adopt the plans and specifications that are on file with Public Works for construction of the proposed Camp Glenn Rockey Security Upgrades Project, Capital Project No. 8A062.
5. Instruct the Executive Officer of the Board to advertise the project for bids to be received and opened on March 19, 2025, in accordance with the Instruction Sheet for Publishing Legal Advertisements.
6. Authorize the Director of Public Works or his designee to execute a Consultant Services Agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule for a \$5,000 not-to-exceed amount funded by the project funds.
7. Delegate authority to the Director of Public Works or his designee to make the determination that a bid is nonresponsive and to reject a bid on that basis; to award to the next lowest responsive and responsible bidder; to waive inconsequential and nonmaterial deficiencies in bid submitted; and to determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible bidder has satisfied all conditions for contract award.
8. Upon such determination, delegate authority to the Director of Public Works or his designee to award and execute the construction contract, in the form previously approved by County Counsel, to the apparent lowest responsive and responsible bidder if the contract can be awarded within the approved total budget; to establish the effective date of the contract upon receipt by Public Works of acceptable performance, payment bonds, and evidence of required contractor insurance; and to take all other actions necessary and appropriate to deliver the project.

9. Authorize the Director of Public Works or his designee to carry out, manage, and deliver the project on behalf of Los Angeles County Probation Department; award and execute consultant agreements, amendments, and supplements within the same authority and limits delegated to the Director of Public Works or his designee by the Board for County Capital Improvement Projects; accept the project; and release retention upon acceptance in accordance with the authority granted to the Director of Public Works pursuant to County Codes 2.18.030 and 2.18.050.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to seek Board approval to find the proposed Camp Glenn Rockey Security Upgrades Project exempt from the California Environmental Quality Act (CEQA); establish Capital Project No. 8A062; approve the project, budget, and appropriation adjustment; adopt plans and specifications; direct the advertising for construction bids; and authorize Public Works to award and execute a construction contract for the project.

Project Description and Background

The proposed Camp Glenn Rockey Security Upgrades Project is at Camp Glenn Rockey, a Probation Department facility located at 1900 Sycamore Canyon Road, San Dimas, CA 91773, in Los Angeles County. Implementation of this project will improve safety and security to both detained youth and staff.

The proposed Scope of Work for this project includes multiple enhancements to existing security infrastructure, including installation of a new security booth approximately 8-feet by 6-feet and one camera post, which would augment video monitoring of activities in the parking lot; installation of a new speed bump at the driveway entry; the addition of code compliant accessible path of travel to the facility entrance; installation of a new backup generator with a 24-hour fuel tank; replacement of existing manual transfer switch with an automatic transfer switch; and the addition of an annunciator panel and appurtenant electrical upgrades at the pump house. The generator would provide supplemental backup power to support uninterrupted flow of water to the facility. Additionally, the existing nonnative trees that are required to be removed would be replaced with live oak trees at the pump house location.

Public Works has completed the design, project cost estimating services, and obtained jurisdictional approvals to proceed with bidding and proposed construction. After proposed demolition of abandoned water fountains, a new security booth will be installed

in its place at the driveway entry. The generator would be installed in the proximity of the existing pump house. This project would be delivered via design-bid-build contracting. If approved, construction is anticipated to begin in third quarter of 2025 and will be substantially completed in the first quarter of 2027. Camp Glenn Rockey would remain operational during construction.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal C, Public Safety, Strategy i, Prevention, Protection, and Security; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets. These recommendations contribute to these goals by investing in public infrastructure that will maximize the effectiveness of the process, structure, and operations to support security and infrastructure focused on crime prevention.

FISCAL IMPACT/FINANCING

The total budget of the proposed project is estimated to be \$3,713,000 (Enclosure A), which includes the plans and specifications, jurisdictional approval, construction, change orders, consultant services, miscellaneous expenditures, escalations, Civic Art allocation, and County services.

Approval of the appropriation adjustment (Enclosure B) will authorize the transfer of \$3,713,000 from Probation's 2011 Realignment Trust Account for Juvenile Probation Funding to the Camp Glenn Rockey Security Upgrades Project, Capital Project No. 8A062, to fully fund the project.

Operating Budget Impact

The Scope of Work consists of enhancement of existing security infrastructure and backup power to support existing water supply. Public Works does not anticipate any one-time start-up costs; however, Probation Department anticipates a marginal increase in ongoing maintenance and operational costs upon project completion. Probation will submit a funding request to the Chief Executive Office through the budget process for the ongoing costs.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed project will be advertised in accordance with Section 20125 of the State Public Contract Code.

A standard construction contract, in a form previously approved by County Counsel, will be used that contains terms and conditions supporting the Board's ordinances, policies, and programs, including but not limited to, County's Greater Avenues for Independence and Skills and Training to Achieve Readiness for Tomorrow Programs, Contract Language to Assist in the Placement of Displaced County Workers, and Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015). The plans and specifications include the necessary contractual provisions and material requirements necessary for the project and are on file with Public Works Business Relations and Contracts Division, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803-1331.

To ensure the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders would be required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by the contractor will be considered before making an award.

In accordance with the Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project would require a best-efforts hiring goal of 30 percent of the California construction labor hours be performed by either Tier 1 or Tier 2 qualified Local Residents. There is no Targeted Worker hiring requirement.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed project budget includes one percent of eligible design and construction costs in the amount of \$24,000 to be allocated toward the Civic Art Fund.

ENVIRONMENTAL DOCUMENTATION

The project is categorically exempt from CEQA. The project includes the following components: a security booth, a generator, and required electrical appurtenances to supplement existing electrical infrastructure. Therefore, the scope is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301 (a), (b), (d), (f), and (h);

15303 (d) and (e); 15311 (b); and 15329 of the State CEQA Guidelines; and Classes 1 (d), (e), (l), and (m); 3; 11; and 29 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because it includes maintenance and installation of mechanical equipment; and minor alterations to land, accessory structures, and cogeneration projects at existing facilities.

The proposed activities involve negligible or no expansion use of existing facilities and do not include removal of native trees. The project is not located in a zone designated by the County as a "Sensitive Ecological Area." In addition, based on the records of the project, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to California Government Code Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemption inapplicable.

Upon the Board's approval, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Governor's Office of Planning and Research in accordance with California Public Resources Code 21152 and will post the Notice of Exemption to the County's website pursuant to Section 21092.2.

CONTRACTING PROCESS

Advertising for construction bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Enclosure C). This contract opportunity will be listed on the County's "Doing Business with Us" and "Do Business with Public Works" websites for open bids.

In addition, to increase opportunities for small businesses, Public Works will be coordinating with the Office of Small Business at the Department of Consumer and Business Affairs to maximize outreach, as well as offering preferences to Local Small Business Enterprises in compliance with Los Angeles County Code, Chapter 2.204. Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works CBE Outreach Program and by monitoring good faith efforts of bidders to utilize CBE.

An award by Public Works will be made upon review of the bids. The contract will be awarded to a responsible contractor who submits the lowest responsive bid meeting the criteria established by the Board and the State Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

During implementation of the proposed improvements, Public Works will work with Probation to minimize impacts to the existing operations to ensure minimal disruption to services.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division II.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SK:mm

Enclosures

c: Arts and Culture (Civic Art Division)
Auditor-Controller
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office, Board of Supervisors
Internal Services
Probation

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
CAMP GLENN ROCKEY SECURITY UPGRADES PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7879; CAPITAL PROJECT NO. 8A062
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 5)
(4 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Completion Date
Design	04/17/2024*
Jurisdictional Approval	01/15/2025*
Construction Bid	03/19/2025
Construction	
Substantial Completion	Q1 2027
Project Acceptance	Q2 2027

*Indicates a completed activity.

II. PROJECT BUDGET

Budget Category	Budget
Construction	
Construction	\$2,221,000
Change Order Contingency (15 percent)	\$ 334,000
Civic Art	\$ 24,000
Subtotal	\$2,579,000
Plans and Specifications	\$ 129,000
Consultant Services	\$ 163,000
Miscellaneous Expenditures	\$ 41,000
Jurisdictional Reviews	\$ 116,000
County Services	\$ 685,000
Total	\$3,713,000

February 04, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

PROBATION DEPARTMENT

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2024-25
4 - VOTES

SOURCES		USES	
PROBATION CAMP GLENN ROCKEY SECURITY UPGRADES PROJECT A01-CP-88-8918-65042-8A062 2011 REALIGNMENT - CAPITAL PROJECTS INCREASE REVENUE	3,713,000	PROBATION CAMP GLENN ROCKEY SECURITY UPGRADES PROJECT A01-CP-6014-65042-8A062 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	3,713,000
SOURCES TOTAL	\$ 3,713,000	USES TOTAL	\$ 3,713,000

JUSTIFICATION

Reflects an increase of \$3,713,000 in appropriation for the Camp Rockey Security Upgrades Project, Capital Project 8A062, offset with revenue from Probation's 2011 Realignment Trust Account for Juvenile Probation Funding, to fully fund the project.

AUTHORIZED SIGNATURE GINA BYRNES, CHIEF FINANCIAL OFFICER

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

☐ ACTION
☐ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO.

DATE

☐ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE

ENCLOSURE C
February 4, 2025

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
CAMP GLENN ROCKEY SECURITY UPGRADES PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7879; CAPITAL PROJECT NO. 8A062
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 5)
(4 VOTES)**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Public Works Business Relations and Contracts Division, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803-1331.

**OFFICIAL NOTICE OF
INVITING BIDS**

Notice is hereby given that the Director of Public Works will accept sealed bids for the construction of the Camp Glenn Rockey Security Upgrades Project, Capital Project No. 8A062, at the Probation facility Camp Glenn Rockey. Project site address is: 1900 Sycamore Canyon Road, San Dimas, CA 91773.

The contract documents for this project may be downloaded free of charge by visiting the following website: <http://pw.lacounty.gov/general/contracts/opportunities>.

The Camp Glenn Rockey Security Upgrades Project is estimated to cost \$1,553,000 and shall be completed in 150 calendar days from the Notice to Proceed date. The prime contractor shall possess a valid California Class B contractor's license.

The bids must be submitted electronically using Bid Express, www.BidExpress.com, before 11 a.m. on March 19, 2025, and no bids may be submitted after that date and time. An optional prebid meeting for this project will be held at 10:00 a.m. on February 19, 2025, at the project site.

For more information, please contact Mr. Mike Sanchez at (626) 300-2085 or misanchez@pw.lacounty.gov. For Americans with Disabilities Act information, please contact Public Works' departmental coordinator at (626) 458-4081 or Telecommunications Device for the Deaf at (626) 282-7829.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	1/15/2025	
BOARD MEETING DATE	2/4/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	CP South El Monte Assessor's Office Refurbishment Project	
PROGRAM	Chief Executive Office Capital Program and County Assessor's Office	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.	
DEADLINES/ TIME CONSTRAINTS	None.	
COST & FUNDING	Total cost: \$1,009,000	Funding source: South El Monte Assessor's Office Refurbishment Project, Capital Project No. 87587.
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	Approval to deliver and construct the project using a Board-approved Job Order Contract.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>On March 19, 2019, the Board approved the purchase of two adjacent commercial properties located at 1198 and 1190 Durfee Avenue, South El Monte, CA 91733, and requested that Public Works study, program, design, and implement the necessary building refurbishments for the Assessor's current and future use. On August 8, 2023, the Board approved the \$8,900,000 South El Monte Assessor's Office Refurbishment Project located at 1198 Durfee Avenue and authorized Public Works to deliver the work using Board-approved Job Order Contract. Public Works is currently managing the project, which includes a major office refurbishment and remodeling of the existing noncompliant building, as well as upgrades to the communication and fire alarm system.</p> <p>During the roof membrane repair work at 1198 Durfee Avenue, the contractor encountered several unforeseen conditions, including damage to the roof underlayment, deterioration of the roof's structural elements, defective flashing and waterproofing, termite damage, and structural deficiencies not reflected in the as-built plans. As a result, the client department approved an additional \$250,000 in funding for the repairs.</p> <p>Additionally, during the design and permitting of the fire alarm system at 1198 Durfee Avenue building, Public Works determined that all required low-voltage conduits and cables for the fire alarm refurbishment and remodeling work must enter, run, and pass through the existing adjacent building at 1190 Durfee Avenue. Public Works has used a Board-approved on-call Architectural/Engineering consultant to complete the revised fire alarm and roof designs and is now seeking the Board's approval to deliver the revised Scope of Work using a Board-approved Job Order Contract.</p>	

EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 5: Environmental Health Oversight and Monitoring, by adding a new fire alarm and monitoring system, as the existing system is deemed unsafe according to current building codes. This project significantly improves the safety of the building.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

February 4, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
SOUTH EL MONTE ASSESSOR'S OFFICE REFURBISHMENT PROJECT
APPROVE REVISED PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
APPROVE USE OF JOB ORDER CONTRACT
SPECS. 7659; CAPITAL PROJECT NO. 87587
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 1)
(4 VOTES)**

SUBJECT

Public Works is seeking Board approval for the proposed revised project scope and budget for the previously approved South El Monte Assessor's Office Refurbishment Project, approve the appropriation adjustment, and authorize Public Works to deliver the revised project using Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the South El Monte Assessor's Office Refurbishment Project's revised fire alarm expansion and roof repair scope exempt from the California

Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Approve the proposed revised fire alarm expansion scope and budget of \$759,000 for the South El Monte Assessor's Office Refurbishment Project, Capital Project No. 87587.
3. Approve the proposed revised roof repair scope and budget of \$250,000 for the South El Monte Assessor's Office Refurbishment Project, Capital Project No. 87587.
4. Approve an appropriation adjustment to transfer \$700,000 from El Monte Fire Alarm Project, Capital Project No. 8A012, to South El Monte Assessor's Office Refurbishment Project, Capital Project No. 87587, to fully fund the revised fire alarm expansion scope.
5. Authorize the Director of Public Works or his designee to deliver the proposed revised work for the project using Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to seek Board approval to find the revised South El Monte Assessor's Office Refurbishment Project exempt from the California Environmental Quality Act (CEQA), approve the revised project scope and budget, and authorize Public Works to deliver the proposed revised project scope using a Board-approved Job Order Contract (JOC).

Project Description and Background

On March 19, 2019, the Board approved the purchase of two adjacent commercial properties located at 1198 and 1190 Durfee Avenue, South El Monte, CA 91733, and requested that Public Works design and implement necessary building refurbishments for the Assessor's current and future use. On August 8, 2023, the Board approved the \$8,900,000 South El Monte Assessor's Office Refurbishment Project located at 1198 Durfee Avenue and authorized Public Works to deliver the work using a Board-approved JOC. Public Works is currently administering the project, which includes a major office refurbishment, roof repair, and upgrading the existing building, communication, and fire alarm systems.

The fire alarm system at 1198 Durfee Avenue was designed and permitted with the low-voltage conduits and cables entering and passing through the adjacent 1190 Durfee Avenue building. As a result, the fire alarm system will be revised to tie into the 1190 Durfee Avenue building. The revised fire alarm system for both 1198 and 1190 Durfee Avenue will share the same conduits, equipment, operation, connectivity, and monitoring system, and will allow joint use, monitoring, and maintenance of a single fire alarm system servicing both buildings. The fire alarm programming will function in sequence allowing the buildings to communicate with one another and to trigger alarms simultaneously.

During the roof membrane repair work at the 1198 Durfee Avenue building, the contractor encountered various unforeseen conditions, including damages to the roof underlayment, deterioration of the roof's structural elements, defective flashing and waterproofing, termite damage, and structural deficiencies that were not shown in the as-built plans. The client department approved \$250,000 of additional funding for roof repair due to these unforeseen conditions.

Public Works has utilized a Board-approved on-call architectural/engineering consultant to complete the revised fire alarm expansion and roof repair design and is now seeking the Board's approval to deliver the revised Scope of Work using a Board-approved JOC. If approved, it is anticipated the project will be completed by September 2025.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal E, Economic Health, Strategy ii, Small Businesses Investment and Support; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by improving public infrastructure assets that will improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The total cost of the proposed revised scope is estimated at \$1,009,000, which includes \$59,000 for predevelopment activities paid from El Monte Fire Alarm Project, Capital Project (CP) No. 8A012; revised roof repair design, plans and specifications, permits, construction, and County services (Enclosure A).

Approval of the appropriation adjustment (Enclosure B) will transfer \$700,000 from the El Monte Fire Alarm Project, CP No. 8A012, to South El Monte Assessor's Office

Refurbishment Project, CP No. 87587, to fully fund the revised fire alarm expansion scope. The fire alarm scope is fully funded with net County cost, derived from savings in the Department's prior-year operating budget.

During the Fiscal Year 2024-25 supplemental changes budget, \$250,000 was allocated to the South El Monte Assessor's Office Refurbishment Project, CP No. 87587, to fully fund the revised unforeseen roof repair work.

Operating Budget Impact

The Assessor's Office does not anticipate any ongoing or one-time cost associated with the revised scope. Additional operating costs, if any, will be funded through the Department's operating budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The project will be constructed under a Best Value JOC previously approved by the Board. It contains a standard construction contract, which was reviewed and approved by County Counsel, and terms and conditions that support the Board's ordinances, policies, and programs. These include, but are not limited to, the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs, Contract Language to Assist in Placement of Displaced County Workers, and Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015).

The Assessor's Office will work directly with the fire alarm vendor or with the Internal Services Department as the County's purchasing agent to process a Purchase Order through a master vendor agreement for the ongoing fire alarm monitoring and maintenance.

The plans and specifications, including the contractual provisions and material requirements for the proposed project, are on file with Public Works Project Management Division II, 900 South Fremont Avenue, 5th Floor, Alhambra, CA 91803-1331.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the California construction labor hours to be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project will also include a jobs coordinator who will facilitate implementation of the targeted hiring requirement of the policy.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the project budget allocates 1 percent of eligible design and construction costs in an estimated amount of \$8,000 to the Civic Art Fund.

ENVIRONMENTAL DOCUMENTATION

On March 19, 2019, the Board approved the purchase of the property and authorized the Chief Executive Office to proceed with the design to refurbish the existing office buildings. The Board found the refurbishment project actions exempt from CEQA. With the revised Scopes of Work at 1198 and 1190 Durfee Avenue, the project remains categorically exempt from CEQA. The additional work consists of minor trenching, minor repairs, and installation of a fire alarm system and roof repair. The project is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (a) and (d); and 15304 (f) of the State CEQA Guidelines; and Classes 1 (a) and (d); and 4 (k) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project provides for the installation and minor alterations of existing facilities involving negligible or no expansion of existing use.

Additionally, the project will comply with all applicable regulations and is not located in a sensitive environment. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites compiled pursuant to Government Code Section 65962.5, or indications that the project may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and State Clearinghouse in the Governor's Office of Planning and Research in accordance with Section 21152 of the California Public Resources Code and will post the Notice of Exemption to the County's website pursuant to Section 21092.2.

CONTRACTING PROCESS

Public Works is utilizing a Board-approved, on-call consultant to prepare the revised design and is requesting Board authorization to carry out the construction using a Board-approved JOC.

The South El Monte Assessor's Office Refurbishment Project revised scope includes roof repair and the remodeling and installation of the existing fire alarm system expansion

between 1198 and 1190 Durfee Avenue buildings. Public Works has made the determination that the use of a JOC is the most appropriate and expeditious contracting method to deliver the project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on County services at 1198 Durfee Avenue during the performance of the recommended roof repair activity as the building is currently under construction and unoccupied. There will also be no impact on current County services at 1190 Durfee Avenue during the performance of the recommended actions, as construction will occur after working hours.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division II.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SK:bh

Enclosures

c: Arts and Culture (Civic Art Division)
Assessor
Auditor-Controller
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office, Board of Supervisors

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
SOUTH EL MONTE ASSESSOR'S OFFICE REFURBISHMENT PROJECT
APPROVE REVISED PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
APPROVE USE OF JOB ORDER CONTRACT
SPECS. 7659; CAPITAL PROJECT NO. 87587
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 1)
(4 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Board-approved Schedule	Impact of this Action
Construction Documents	November 2022*	May 2024**
Jurisdictional Approvals	May 2023*	August 2024**
Job Order Contract – Construction Work	–	March 2025
Substantial Completion 1198 Building 1190 Building	September 2024* September 2024*	February 2025 August 2025
Project Acceptance 1198 Building 1190 Building	December 2024* December 2024*	April 2025 September 2025

*Indicates a completed activity

**For revised fire alarm scope

II. PROJECT BUDGET

Budget Category	Board-approved Budget (August 8, 2023)	Impact of this Action	Revised Budget
Construction			
Job Order Contract – Construction Work	\$5,200,000	\$ 710,000	\$5,910,000
Low Voltage Procurement	\$ 900,000	\$ 0	\$ 900,000
Assessor's Furniture, Fixtures, & Equipment Procurement	\$ 360,000	\$ 0	\$ 360,000
Civic Arts	\$ 60,000	\$ 8,000	\$ 68,000
Subtotal	\$6,520,000	\$ 718,000	\$7,238,000
Pre-Development (Capital Project No. 8A012)	\$ 0	\$ 59,000	\$ 59,000
Plans and Specifications	\$ 600,000	\$ 10,000	\$ 610,000
Consultant Services	\$ 175,000	\$ 12,000	\$ 187,000
Miscellaneous Expenditures	\$ 15,000	\$ 7,000	\$ 22,000
Jurisdictional Reviews	\$ 110,000	\$ 15,000	\$ 125,000
County Services	\$ 730,000	\$ 115,000	\$ 845,000
Contingency	\$ 750,000	\$ 73,000	\$ 823,000
Total	\$8,900,000	\$1,009,000	\$9,909,000

ENCLOSURE B
February 4, 2025

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
SOUTH EL MONTE ASSESSOR'S OFFICE REFURBISHMENT PROJECT
APPROVE REVISED PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
APPROVE USE OF JOB ORDER CONTRACT
SPECS. 7659; CAPITAL PROJECT NO. 87587
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 1)
(4 VOTES)**

Appropriation Adjustment Pending

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	1/15/2025				
BOARD MEETING DATE	2/4/2025				
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th				
DEPARTMENT(S)	Public Works				
SUBJECT	CP Hall of Records Fire Sprinkler System Installation Project				
PROGRAM	N/A				
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A				
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable If unsure whether a matter is subject to the Levine Act, e-mail your packet to EOLevineAct@bos.lacounty.gov to avoid delays in scheduling your Board letter.				
DEADLINES/ TIME CONSTRAINTS	N/A				
COST & FUNDING	Total cost: \$14,800,000	Funding source: Net County cost			
	TERMS (if applicable): N/A				
	Explanation: N/A				
PURPOSE OF REQUEST	Approve and authorize Public Works to execute a Construction Manager at Risk Preconstruction and Construction Services Agreement with Bernard Bros., Inc., to proceed with the preconstruction phase services; and authorize the Internal Services Department, as the County's Purchasing Agent, to solicit for the acquisition of the long-lead electrical and mechanical equipment that will be installed as part of the future Construction Manager at Risk construction phase for the project.				
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The Hall of Records is a 15-story high-rise building originally built in 1962, which houses various County departments that provide critical public services. The building's existing fire sprinkler system needs repair and expansion to meet current code requirements and to provide full building coverage.</p> <p>On November 30, 2021, the Board approved the project with a preliminary budget of \$12,600,000 as part of the ongoing Facility Reinvestment Program to address the high-priority deficiency noted above as identified in the County's Strategic Asset Management database. On February 7, 2023, the Board approved a preliminary total project cost estimate of \$14,800,000. The project will consist of repairing and expanding the fire sprinkler system to provide full building coverage.</p>				
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A				
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The project supports Board Priority No. 7, Sustainability, by investing in County facilities to provide improved public services and workforce environments that will lead to increased productivity.				
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov				



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

February 4, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
HALL OF RECORDS
FIRE SPRINKLER SYSTEM INSTALLATION PROJECT
AWARD CONSTRUCTION MANAGER AT RISK AGREEMENT
AUTHORIZE EQUIPMENT PROCUREMENT
SPECS. 7803; CAPITAL PROJECT NO. 87753
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 1)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award a Construction Manager at Risk Preconstruction and Construction Services Agreement for the preconstruction phase services.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the recommended actions related to the approved Hall of Records Fire Sprinkler Installation Project are within the scope of the previous finding of exemption from the California Environmental Quality Act for the reasons stated in the Board letter and in the record of the approved project.
2. Award and authorize the Director of Public Works or his designee to execute a Construction Manager at Risk Preconstruction and Construction Services Agreement

with Bernard Bros., Inc., for the Hall of Records Fire Sprinkler System Installation Project for the maximum contract sum of \$427,639 to proceed with the preconstruction phase services until final determination of the recommended Guaranteed Maximum Price. Sufficient appropriation is available in the Fiscal Year 2024-25 Capital Projects/Refurbishment Budget under Capital Project No. 87753 to fund the award of the agreement.

3. Delegate authority to the Director of Public Works or his designee to supplement the maximum contract sum of \$427,639 for the Construction Manager at Risk Preconstruction and Construction Services Agreement by up to 25 percent of the contract amount for the preconstruction phase services.
4. Authorize the Internal Services Department, as the County's Purchasing Agent, to solicit for the acquisition of long-lead electrical and mechanical equipment for the Hall of Records Fire Sprinkler System Installation Project for a not-to-exceed amount of \$2,200,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find the Hall of Records Fire Sprinkler System Installation Project is within the scope of the previous finding of exemption under the California Environmental Quality Act (CEQA); award a Construction Manager at Risk (CMAR) Preconstruction and Construction Services Agreement for the preconstruction phase services; and authorize the Internal Services Department to procure the long-lead electrical and mechanical equipment for the project.

Project Background and Description

The Hall of Records (HOR) is located at 320 West Temple Street, Los Angeles, CA 90012, in the Los Angeles Downtown Civic Center. The HOR is a 15-story high-rise building originally built in 1962, which houses various County departments that provide critical public services. The building's existing fire sprinkler system does not provide full building coverage and needs repair and improvements to meet current code requirements.

On November 30, 2021, the Board approved the project with a preliminary budget of \$12,600,000 as part of the ongoing Facility Reinvestment Program to address the high-priority deficiency noted above as identified in the County's Strategic Asset Management database. On February 7, 2023, the Board approved a preliminary total project cost estimate of \$14,800,000. The project will consist of repairing and expanding the fire sprinkler system to provide full building coverage, including replacing and installing wet pipe fire sprinkler and standpipe systems, fire water pumps, a high-capacity

fire water storage tank, and all associated piping and fire alarm tie-in connections; installing a backup power supply generator to serve the fire sprinkler system equipment; providing a central fire command center for responders use within the First Floor of the building; and improving the building main electrical service to accommodate the additional power requirements for the expanded building fire sprinkler system.

Public Works is proceeding with the design effort using one of its on-call consultants, Sparano Mooney Architects, which is anticipated to be completed in August 2025.

As part of the ongoing design effort, the full selection is being made for the required electrical and mechanical equipment that has a long-lead time due to ongoing supply chain issues in the construction industry. Approval of the recommended actions will authorize ISD, as the County's Purchasing Agent, to solicit for the acquisition of the long-lead equipment needed for the project at an estimated value of \$2,200,000, including two fire water pumps, one fire water storage tank, three electrical main service panels, and an emergency power generator. All the long-lead equipment will be installed as part of the future CMAR construction phase for the project.

Recommended Construction Manager at Risk Agreement

Public Works recommends that the project be carried out using the CMAR delivery method in accordance with State Public Contract Code Section 20146. In this delivery method, the CMAR contractor acts as a consultant to the County for the project development and design (preconstruction phase) but assumes the risk for construction performance as a general contractor holding all trade subcontracts during the construction phase. The CMAR contractor provides the preconstruction phase services at a fixed fee. This delivery method is particularly suitable for large and complex projects requiring intense contractor participation throughout development of the design and preparation of the construction documents in the preconstruction phase. During the preconstruction phase, the CMAR contractor will provide cost estimating, scheduling, planning, value engineering, and design-assist services for the County's project architectural/engineering team.

The preconstruction phase services will conclude with the CMAR contractor providing a Guaranteed Maximum Price (GMP) for carrying out the full scope of construction for the project. The GMP will be based on actual direct construction cost (open-book accounting) plus a preagreed fee percentage submitted during the Request for Proposals (RFP). In the construction phase, the CMAR contractor assumes the risk for construction performance as a general contractor holding all trade subcontracts.

Public Works anticipates completing the CMAR preconstruction phase in August 2025. If after negotiations, Public Works is satisfied that the GMP is reasonable and technically and financially viable, Public Works will return to the Board at that time for approval to proceed with the CMAR construction phase of the project.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by renovating and modernizing public infrastructure assets that will improve the operational effectiveness of existing County assets.

FISCAL IMPACT/FINANCING

The recommended CMAR agreement for preconstruction phase services with Bernards Bros., Inc., is for a maximum contract sum of \$427,639.

There is sufficient appropriation available in the HOR Fire Sprinkler System Installation Project, Capital Project No. 87753, to fully fund the recommended CMAR agreement for preconstruction phase services, the equipment procurement, and associated County costs.

The preliminary total project cost estimate is between \$40,000,000 and \$45,000,000. Public Works will work with Sparano Mooney and Bernards in the preconstruction phase to finalize the design and validate the construction cost estimate and schedule. After completion of the preconstruction phase, Public Works will work with the Chief Executive Office to identify funding within the Facility Reinvestment Program to fully fund the project and return to the Board for approval of the total project budget and the construction phase under the CMAR agreement.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy amended on August 4, 2020, the total project budget that will be submitted to the Board for approval after completion of the CMAR preconstruction phase will include 1 percent of the eligible design and construction costs for the Civic Art Allocation.

The project will support the Board's policy for Green Building/Sustainable Design Program by incorporating energy efficient equipment that is expected to greatly conserve water and energy use.

A CMAR agreement, in a form previously approved by County Counsel, will be used. The agreement contains terms and conditions supporting the Board's ordinances and policies and includes provisions requiring the consultant to track subcontractor's utilization of Local Small Business Enterprise, Disabled Veterans Business Enterprise, and Social Enterprise Businesses.

The term of the CMAR agreement shall commence on the date of the full execution of the contract and will continue for the duration of the project. The initial Notice to Proceed will be for the preconstruction phase only from the date of full execution of the contract until final determination of the recommended GMP. Enclosure A reflects the Community Business Enterprises participation data, and Enclosure B reflects the CMAR's minority participation data.

ENVIRONMENTAL DOCUMENTATION

On November 30, 2021, the Board approved and found the project exempt from CEQA since it consists of repairs and upgrades to the building's fire sprinkler system and is within certain classes of projects that have been determined not to have a significant effect on the environment. The project meets the criteria set forth in Sections 15301 (a), (d), and (l); 15302 (b) and (c); and 15303 of the State CEQA Guidelines, and Classes 1 (c), (d), (h), (j), (l), and (m); 2 (a), (b), and (e); and 3 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project provides for repair, refurbishment, and alterations of existing facilities and installation of new equipment involving negligible or no expansion of an existing use and where replacement features will have the same purpose and capacity. The currently recommended actions are within the scope of the previous finding of exemption, and there have been no changes that require further findings under CEQA.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website in accordance with Section 21092.2.

CONTRACTING PROCESS

On April 15, 2024, Public Works issued an RFP for CMAR services. The RFP was advertised on the County's "Doing Business with Us" and Public Works "Contract Opportunities" websites, and advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *Santa Monica Daily Press*, *Daily Breeze*, *The Signal*, and *San Gabriel Valley Tribune* newspapers. Also, Public Works informed 1,277 local small business enterprises; 145 disabled-veteran owned business

enterprises; and 147 social enterprises about this business opportunity. Twelve firms registered on the Public Works website for this RFP.

On July 18, 2024, three firms submitted proposals. An evaluation committee, consisting of Chief Executive Office, District Attorney, and Public Works staff evaluated the proposals based on criteria described in the RFP, including technical response, experience, personnel, qualifications, demonstrated competence, understanding of the work requirements, and price. Based on the evaluation of the proposals, Bernards was selected without regard to race, creed, color, or gender as the best value firm to provide the required services. Public Works has determined that the firm's proposed rates for performing the services are reasonable. The three-year contracting history for the selected firm is on file with Public Works.

Public Works has evaluated and determined that the Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreement. The agreement is exempt from the requirements of Proposition A because the services are required on a part time and intermittent basis.

The procurement of long-lead equipment is under the statutory authority of the County Purchasing Agent and will be accomplished in accordance with the County's purchasing policies and procedures.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects. The HOR will remain operational and open to the public during the repair work. Public Works will coordinate with each of the affected tenant departments and the contractor to phase and schedule the work to minimize disruption to facility operations and to maintain public access. If a location must close for a limited or extended duration, planning and coordination will be done with impacted departments to assist in colocating or consolidating to alternate locations.

The Honorable Board of Supervisors
February 4, 2025
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CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:HA:sl

Enclosures

c: Arts and Culture (Civic Art Division)
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office, Board of Supervisors
Internal Services

PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM
INFORMATION FOR CONSTRUCTION MANAGER AT RISK PRE-CONSTRUCTION AND CONSTRUCTION SERVICES
FOR THE LOS ANGELES COUNTY
HALL OF RECORDS FIRE SPRINKLER SYSTEM INSTALLATION PROJECT
RFP NUMBER: BRC0000504

SELECTED FIRM

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (SBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	Bernards Bros Inc.	NA	NA	NA	NA	NA	NA	NA	NA
2	XL Fire Protection Company	NA	NA	NA	NA	NA	NA	NA	NA
3	Taft Electric Company	NA	NA	NA	NA	NA	NA	NA	NA
4	Northstar Contracting Group, Inc.	NA	NA	NA	NA	NA	NA	NA	NA

NON-SELECTED FIRMS

	Proposer Name	Local Small Business Enterprise (SBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	Gilbane Building Company	NA	NA	NA	NA	NA	NA	NA	NA
2	Plant Construction Company	NA	NA	NA	NA	NA	NA	NA	NA

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

PROPOSERS' MINORITY PARTICIPATION INFORMATION FOR CONSTRUCTION
MANAGER AT RISK PRE-CONSTRUCTION AND CONSTRUCTION SERVICES FOR THE
LOS ANGELES COUNTY
HALL OF RECORDS FIRE SPRINKLER SYSTEM INSTALLATION PROJECT
RFP NUMBER: BRC0000504

FIRM INFORMATION*		Bernard Bros Inc.
BUSINESS STRUCTURE		Corporation
CULTURAL/ETHNIC COMPOSITION		NUMBER
OWNERS/PARTNERS	Black/African American	14
	Hispanic/Latino	112
	Asian or Pacific Islander	49
	American Indian	2
	Filipino	NA
	White	161
	Female (included above)	84
MANAGERS	Black/African American	NA
	Hispanic/Latino	NA
	Asian or Pacific Islander	NA
	American Indian	NA
	Filipino	NA
	White	NA
	Female (included above)	NA
STAFF	Black/African American	NA
	Hispanic/Latino	NA
	Asian or Pacific Islander	NA
	American Indian	NA
	Filipino	NA
	White	NA
	Female (included above)	NA
Total No. of Employees*		370

*Managers and Staff numbers are the breakdown of the Owners/Partners/Associate Partners numbers

COUNTY CERTIFICATION	
CBE	N/A
LSBE	N/A
OTHER CERTIFYING AGENCY	N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.