



Board of Supervisors

Family & Social Services Cluster

Agenda Review Meeting

DATE: December 11, 2024

TIME: 1:30PM – 3:30PM

MEETING CHAIRS: Monica Banken, 5th Supervisorial District

CEO MEETING FACILITATOR: Claudia Alarcon

THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055.

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 140

To participate in the meeting virtually, please call teleconference number
1 (323) 776-6996 and enter the following 995 916 944# or

[Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to: ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Family & Social Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

- I. **Call to Order**
- II. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. **Department of Children and Family Services:** Request to Approve an Extension to the Sole Source Contract with Happy Trails for Kids for Campership Program Services.
- III. **Presentation/Discussion Items:**
 - a. **Los Angeles Preventive Legal Advocacy Network (Public Counsel and Children's Law Center):** Preventive Legal Advocacy Model.
 - b. **Aging and Disabilities Department:** Adult Protective Services Update.
- IV. **Public Comment**
- V. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting.
- VI. Adjournment

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	12/11/2024	
BOARD MEETING DATE	1/14/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Department of Children and Family Services (DCFS)	
SUBJECT	Request Approval To Extend the Sole Source Contract With Happy Trails For Kids (HTK) For Campership Program	
PROGRAM	Campership Program	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: Board Policy 5.100, Sole Source Amendments, establishes that Amendments to existing contracts are needed when departments do not have delegated authority to extend the term of the current contract beyond its original term pending solicitation of a replacement system and/or services.	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	The current contract term will expire on February 28, 2025.	
COST & FUNDING	Total cost: \$320,000	Funding source: Flexible Family Supports and net County cost
	TERMS (if applicable): March 1, 2025 through February 28, 2026.	
	Explanation: Both funding sources will be utilized to reimburse for DCFS children/youth to attend HTK camp sessions.	
PURPOSE OF REQUEST	The extension will allow services to continue without interruption and allow time to complete a Request For Statement of Qualifications for new contracts.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The HTK program has been providing specialized camp services for over 15 years and meets the unique needs of DCFS supervised children. HTK is the only current DCFS approved camp vendor able to serve over 300 children in one summer. The HTK program model is built upon the tenets of youth leadership and the importance of lived experience. The majority of the HTK camp counselors are young adults with lived experience in the foster care system. Additionally, HTK prioritizes hiring youth who have previously attended the HTK camp sessions as junior counselors. The junior counselor experience assists DCFS youth to further develop leadership and social competence skills.</p> <p>DCFS currently has no other approved camp vendor as well-qualified as HTK. In prior years, HTK has continuously demonstrated and expanded a camp program, which is built around understanding, sensitivity and awareness of the comprehensive needs of children who have experienced child welfare involvement. The HTK camp program is specifically designed to encourage and support DCFS supervised children and to provide a safe, exciting, and beneficial camp experience. Youth attending HTK overnight summer camp are also invited to participate in year-round supportive programming.</p>	

	<p>On May 21, 2024, the Board adopted a Board letter to execute a new contract to provide Campership Program services for a two-month term with one additional option to extend for six-months. The option to extend was exercised and the current contract is set to expire on February 28, 2025.</p>
<p>EQUITY INDEX OR LENS WAS UTILIZED</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The overall goal is to ensure that every approved youth under DCFS supervision or in a potentially eligible category such as in a Kin-gap or Adoptive home, or part of a sibling group, has an opportunity to learn and gain valuable experience by safely participating in the Campership Program. The Campership mandate is also to provide more camp options and site locations, and increased camp sessions throughout the year in order to expand opportunities for participation.</p>
<p>FAMILY FIRST PREVENTSION SERVICES ACT (FFPSA) LENS WAS UTILIZED</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:</p>
<p>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Campership program supports the Board priority of Child Protection because the program is specifically designed to encourage and support DCFS supervised children and to provide a safe, exciting, and beneficial camp experience.</p>
<p>DEPARTMENTAL CONTACTS</p>	<p>Name, Title, Phone # & Email: Aldo Marin, Board Liaison, (213) 371-6052 marina@dcfs.lacounty.gov</p>



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602



BRANDON T. NICHOLS
Director

JENNIE FERIA
Chief Deputy Director

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Third District
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KATHRYN BARGER
Fifth District

January 14, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**REQUEST TO APPROVE AN EXTENSION TO THE SOLE SOURCE CONTRACT WITH
HAPPY TRAILS FOR KIDS FOR CAMBERSHIP PROGRAM
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests your Board's approval to extend the existing contract with Happy Trails for Kids (HTK) for the Campership Program.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, to execute an amendment, substantially similar to Attachment A, to rollover unspent funds from the Summer 2024 term to be used for Winter 2024-25 camp sessions, and to extend the contract term with HTK effective March 1, 2025 through February 28, 2026. The Maximum Term Contract Budget for the extended term is \$320,000, financed by 63 percent Flexible Family Supports (FFS) funds and 37 percent net County cost (NCC).
2. Delegate authority to the Director of DCFS, or designee, to execute amendments to the contract to extend the term, and change terms and conditions, to the Statement of Work and any of its Exhibits, if necessary to accommodate unanticipated changes in service needs and to increase or decrease the contract amount not to exceed 15 percent of the Contract Sum, provided that: a) sufficient funding is available; b) County Counsel approval is obtained; and c) Director of DCFS, or designee, notifies the Board and the Chief Executive Office (CEO), in writing, within ten (10) business days after execution.
3. Delegate authority to the Director of DCFS, or designee, to terminate the contract for convenience or default by written notice of amendment, provided that: a) County

"To Enrich Lives Through Effective and Caring Service"

Counsel approval is obtained; and b) the Director of DCFS notifies the Board and the CEO, in writing, within ten (10) business days of execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The DCFS Campership Program provides a fun and educational summer camp experience to eligible children, ages 6 through 17, under DCFS supervision. Campership participation will assist children with experiencing personal growth, developing resiliency and confidence, building friendships and social connections, staying physically active, and learning the values of leadership. Camp sessions may also be offered at different times of the year.

A one-year extension will ensure the participation of up to 360 DCFS supervised children during the 2025 summer season. The sole source contract will allow reimbursement to HTK to serve children during the summer and alternate camp opportunities, such as winter, spring and day camp options. A one-year extension provides time to allow for a Request for Statement of Qualifications for the Campership Program to be developed to identify qualified camp vendors.

HTK has continuously demonstrated and expanded their camp program built around the understanding of and sensitivity to the comprehensive needs of children who have experienced child welfare involvement. The HTK camp program is specifically designed to encourage and support DCFS supervised children and to provide a safe, exciting and beneficial camp experience.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended services support the County's Strategic Plan North Star 1, Make Investments That Transform Lives; Focus Area Goal A, Healthy Individuals and Families: Invest in County health systems and expand care capacity that supports the physical health, mental health, and well-being of individuals across the life course continuum. This includes addressing the social determinants of health that impact resident's well-being.

FISCAL IMPACT/FINANCING

The Maximum Term Contract Budget will be \$320,000, financed using 63 percent FFS funds and 37 percent NCC, for the term of March 1, 2025 through February 28, 2026.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Board letter adopted on May 21, 2024, delegated authority to the Director of DCFS to execute a contract for the Campership Program with HTK, for a two-month term and one additional six-month extension. Subsequently, the contract with HTK was executed on July 1, 2024, and the six-month extension was effective on September 1, 2024.

On August 23, 2024, DCFS notified the Board of the execution of Amendment Number 1 to extend the term of the contract from September 1, 2024 to February 28, 2025.

Honorable Board of Supervisors
January 14, 2025
Page 3

The Board letter was reviewed by County Counsel and CEO. County Counsel approved the Amendment (Attachment A), as to form. The Sole Source Checklist (Attachment B) has been approved by CEO.

CONTRACTING PROCESS

On October 17, 2024, DCFS sent a Notice of Intent (Attachment C), in compliance with the County of Los Angeles Code 5.100 (Sole Source Contracting policy), to your Board stating that it intended to extend the current Sole Source Contract with HTK for Campership Program.

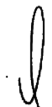
IMPACT ON CURRENT SERVICES (OR PROJECTS)

If the recommended actions are not approved, the County will not be able to provide campership services to such a large number of children under the supervision of DCFS during summer 2025 or offer the possible additional camp opportunities during the one-year contract term.

CONCLUSION

Upon approval of this request, it is requested that the Executive Officer/Clerk send an adopted stamped copy of the Board letter and attachments to the Department of Children and Family Services.

Respectfully submitted,



BRANDON T. NICHOLS
Director

BTN:JF:CMM:RW
LTI:CP:SK:tc

Attachments

c: Chief Executive Office
County Counsel
Executive Officer, Board of Supervisors



**AMENDMENT
NUMBER TWO
FOR
CAMPSHIP PROGRAM
WITH
HAPPY TRAILS FOR KIDS
CONTRACT NUMBER 24-04-001**

**AMENDMENT NUMBER TWO
CAMPERSHIP PROGRAM
CONTRACT NUMBER 24-04-001**

This Amendment Number Two (hereinafter referred to as "Amendment") to the Campership Program Contract Number 24-04-001 (hereinafter referred to as "Contract") is made and entered into by and between the Department of Children and Family Services on behalf of the County of Los Angeles and its Board of Supervisors (hereinafter referred to as "COUNTY") and Happy Trails for Kids (hereinafter referred to as "CONTRACTOR"), in Los Angeles, California, this _____ 2025.

WHEREAS, COUNTY and the CONTRACTOR are parties to this Contract adopted by the Board on May 21, 2024, and executed by all parties on July 1, 2024; and

WHEREAS, Amendment No. One was to extend the Contract term effective September 1, 2024, through February 28, 2025; update Exhibit B: Pricing Sheet; update Exhibit C: Line-Item Budget and Budget Narrative; and

WHEREAS, the purpose of this Amendment is to extend the Contract term effective March 1, 2025, through February 28, 2026; updates Exhibit B: Pricing Sheet; updates Exhibit C: Line-Item Budget and Budget Narrative; and

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and the CONTRACTOR hereby agree to the Contract Amendment as follows:

1. **CONTRACT, SECTION 4, TERM OF CONTRACT**, Subsection 4.1, is amended to add subparagraph 4.1.2 to read as follows:

4.1.2 The term of this Contract is extended from March 1, 2025, through February 28, 2026, unless terminated earlier or extended.

2. **CONTRACT, SECTION 5, CONTRACT SUM**, Subsection 5.1 is amended to read as follows:

The parties agree that this is a Fixed Firm Fee for Service with a Maximum Term Contract Budget of \$310,500, for the contract term effective July 1, 2024, through February 28, 2025, for Campership Program.

The Maximum Annual Contract Budget of the extension from March 1, 2025, through February 28, 2026, is \$320,000.

County and Contractor agree that County will compensate Contractor, as specified to Exhibit B, Pricing Sheet.

3. **CONTRACT, EXHIBIT B, PRICING SHEET** is amended and attached to this Amendment.
4. **CONTRACT, EXHIBIT C, LINE-ITEM BUDGET AND BUDGET NARRATIVE** is amended and attached to this Amendment.

**AMENDMENT NUMBER TWO
CAMPERSHIP PROGRAM
CONTRACT NUMBER 24-04-001**

EXCEPT AS AMENDED HEREIN, ALL TERMS AND CONDITIONS OF THIS AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER ONE
CAMPERSHIP PROGRAM
CONTRACT NUMBER 24-04-001**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment to be subscribed on its behalf by its duly authorized officer(s), as of the day, month, and year first above written. The person(s) signing on behalf of the CONTRACTOR warrant under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Amendment. This Amendment may be executed in separate counterparts and may be delivered by electronic facsimile; each counterpart, when executed and delivered, shall constitute a duplicate original but all counterparts together shall constitute a single agreement.

COUNTY OF LOS ANGELES

CONTRACTOR

By: _____

BRANDON T. NICHOLS, DIRECTOR
Department of Children and
Family Services

By: _____

Name: _____

Title _____

By: _____

Name: _____

Title _____

Tax Identification Number

APPROVED AS TO FORM:
BY THE OFFICE OF COUNTY COUNSEL
DAWYN HARRISON, County Counsel

By: _____
David Beaudet, Senior Deputy County Counsel

PRICING SHEET CAMBERSHIP PROGRAM

Scope of Work

The Campership Program goal is to ensure that every eligible child under Los Angeles County DCFS supervision has an opportunity to learn and gain valuable experience by safely participating in the Campership Program. The Campership Program is partnering with Happy Trails for Kids, camp vendor to provide year-round intermittent camp opportunities, including Summer camps and Winter or Spring Break specialty camp sessions. Children with an open DCFS case, ages six through seventeen, are eligible to participate.

FIXED RATE/FEEES FOR THE FOLLOWING SERVICES

Type of Camp	Fee for Service	Estimated Total # of DCFS Children to be Served
Overnight Camp (One Week Session)	\$750 Per Overnight Session Per Child	Summer Camps: 360
Winter Camp	\$700 Per Overnight Session Per Child	Winter Camp: 100
Spring Camp	\$700 Per Overnight Session Per Child	Spring Camp: 75
Day Camp	\$125 Per Day; Maximum of Six Days; \$750 Maximum Per child	Day Camps: 200
Specialty Camp*	\$600 Per Session Per child	Specialty Camps: 100

*Specialty Camps have a unique focus and programs, such as: Filmmaking, Science or STEM, soccer or other organized sports. Specialty Camp rates will be set through negotiation and limited by the available funding.

Summer Camp Budget

It is approximately \$1800 per camper to attend overnight summer camp for 5 nights/6 Days. We currently offer 3 weeks of overnight camp. Expenses include rental facilities, trainings, administrative/insurance, transportation, staffing, supplies, programming/activities, registration and supplemental food and snacks.

PRICING SHEET CAMPERSHIP PROGRAM

Winter Camp Budget

It is approximately \$1,000 per camper to attend our overnight Winter Camp Retreat. Currently, due to rental fees, winter camp is generally 2 nights/3 days. Expenses include facilities and rental of the camp property, insurance and administrative matters, transportation, supplies, registration, supplemental food and camper snacks, and staff development/trainings/compliance.

Spring Camp Budget

It is approximately \$1,000 per camper to attend our overnight Spring Camp, generally 2-3 nights/43-4 days. Expenses include rental facilities of the sailboat, transportation, food and snacks, camp activities, staffing, registration and more.

Day Camps

It is approximately \$150.00 per day to provide a camper with a Day Camp experience. We offer Fall and Spring Day camps where campers experience a full day of activities, supervision, meals, and transportation, inc. Day Camps are held during school breaks or weekends.

Specialty Camps

We expect that specialty camps will be approximately \$1,000 per camper and are in the process of planning for the implementation of specialty camps. Expenses would include specific supplies or specialized equipment, trained faculty, food, lodging, activities, staffing, registration and transportation, administrative and compliance requirements.

Print Name: Lindsay Elliott	Title: Executive Director
Signature: 	Date: October 3, 2024

LINE-ITEM BUDGET AND BUDGET NARRATIVE

HAPPY TRAILS FOR KIDS FISCAL YEAR 2025-2026 BUDGET FOR CAMBERSHIP

Payroll Title	FTE	Hourly Rate	Compensation Allocable to Camp Activities
Camp Director	1	\$33.50	\$66,560
Executive Director	.25	\$55.00	\$27,500
Assistant Camp Director	1	\$25.00	\$4,500
Camp Counselor	50	\$17.27	\$140,750
Nurse	4	\$37.50	\$13,000
Arts Director	1	\$20.00	\$2,900
Junior Counselor Program Director	1	\$20.00	\$3,400
Activities Director	1	\$20.00	\$2,900
Camp Manager	1	\$20.00	\$3,500
Administrative Assistant	1	\$18.75	\$2,750
Mental & Emotional Support Coordinator	1	\$18.75	\$3,250
Staff Specialist	1	\$25.00	\$4,000
Total Salaries and Wages			\$275,010

Payroll Taxes	\$28,000
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Other Costs	
Insurance	\$32,044
Transportation	\$60,000
Camp Registration Facility	\$11,000
Camp Facility Rental	\$331,000
Staff Training	\$23,000
Supplies	\$64,000
Total Insurance/Other Costs	\$521,044

TOTAL DIRECT COSTS \$824,054

Total insurance costs are included in the CGL/D&O policy.

INDIRECT COST (List all appropriate)

General Accounting/Bookkeeping	\$15,000
Management Overhead (Specify)	\$0
Marketing & Advertising	\$4,500
Other	\$0

TOTAL INDIRECT COSTS \$19,500

TOTAL DIRECT AND INDIRECT COST	\$843,554
TOTAL COST FISCAL YEAR (FY) 25/26	\$843,554 Total
PROFIT	\$0
DONATIONS/PHILANTHROPY TO COVER ADDITIONAL COSTS	\$523,554
TOTAL BILLABLE COST TO DCFS CAMPERSHIP PROGRAM FOR FY 25/26 CAMP SESSIONS	\$320,000

BUDGET NARRATIVE

*FTE = Full Time Equivalent Positions

Note: Camp Director is a salaried position and is employed year-round. The Executive Director is a salaried position, is also employed year-round, but the FTE allocation relates to the amount of time dedicated to summer and other potential intermittent camp sessions. All other positions are seasonal employees and the FTE allocations are based on 40-hour work weeks or three-eight hour day based on the California Labor Code (see reference below) during the timeframes when camps are in session.

Under California's Organized Camp Exceptions set forth in the California Labor Code and California Health & Safety code, Happy Trails Camp Counselors make at least a weekly salary of 85% of the state minimum wage.

DIRECT COSTS:

Camp Director - Camp Director oversees, manages and supervises all aspects of camp. It is a salaried position and is employed year-round. The FTE allocation \$66,560 relates to the amount of time dedicated to camp.
Executive Director - Leads and oversees all aspects of Happy Trails operations, administration and programming at Happy Trails for Kids. It is a salaried position and is employed year-round. The FTE allocation of \$27,500 relates to the amount of time dedicated to camp.
Assistant Camp Director – Supports Camp Director and is a seasonal employees and the FTE allocation of \$4,500 is based on 40-hour work weeks during the timeframe camp is in session.
Camp Counselor – Provides supervision and support to campers and is a seasonal employee and the FTE allocation of \$140,750 is based on 40-hour work weeks during the timeframe camp is in session. Under California's Organized Camp Exceptions set forth in the California Labor Code and California Health & Safety code, Happy Trails Camp Counselors make at least a weekly salary of 85% of the state minimum wage, if hours worked are less than 40 hours a week, at least 85% of minimum wage for each hour worked.
Nurse – Oversees the administration and organization and supervision of medical protocols at camp and the FTE allocation of \$13,000 is based on 40-hour work weeks during the timeframe camp is in session.
Arts Director – oversees arts and craft and the FTE allocation of \$2,900 is based on 40-hour work week during the timeframe camp is in session. Under California's Organized Camp Exceptions set forth in the California Labor Code and California Health & Safety code, Happy Trails Camp Counselors make at least a weekly salary of 85% of the state minimum wage, if hours worked are less than 40 hours a week, at least 85% of minimum wage for each hour worked..
Junior Counselor Program Director – Serves as the counselor and coordinator and FTE allocation of \$3,400 is based on 40-hour work weeks during the timeframe camp is in session. Under California's Organized Camp Exceptions set forth in the California Labor Code and California Health & Safety code, Happy Trails Camp Counselors make at least a weekly salary of 85% of the state minimum wage, if hours worked are less than 40 hours a week, at least 85% of minimum wage for each hour worked.
Activities Director – Develops and facilitates recreational activities for campers and the FTE allocation of \$2,900 is based on 40-hour work weeks during the timeframe camp is in session. Under California's Organized Camp Exceptions set forth in the California Labor Code and California Health & Safety code, Happy Trails Camp Counselors make at least a weekly salary of 85% of the state minimum wage, if hours worked are less than 40 hours a week, at least 85% of minimum wage for each hour worked.
Camp Manager- Manages logistical and special projects at camp and the FTE allocation of \$3,500 is based on 40-hour work weeks during the timeframe camp is in session. Under California's Organized Camp Exceptions set forth in the California Labor Code and California Health & Safety code, Happy Trails Camp Counselors make at least a weekly salary of 85% of the state minimum wage, if hours worked are less than 40 hours a week, at least 85% of minimum wage for each hour worked.
Administrative Assistant – Maintains and organizes supplies and supports leadership team at camp and the FTE allocation of \$2,750 is based on 40-hour work weeks during the timeframe camp is in session. Under California's Organized Camp Exceptions set forth in the California Labor Code and California Health & Safety code, Happy Trails Camp Counselors make at least a weekly salary of 85% of the state minimum wage, if hours worked are less than 40 hours a week, at least 85% of minimum wage for each hour worked.

Mental & Emotional Support Coordinator – Provides enhances support to campers and counselors- FTE allocation of \$3,250 is based on 40-hour work weeks during the timeframe camp is in session. Under California's Organized Camp Exceptions set forth in the California Labor Code and California Health & Safety code, Happy Trails Camp Counselors make at least a weekly salary of 85% of the state minimum wage, if hours worked are less than 40 hours a week, at least 85% of minimum wage for each hour worked.

Staff Specialist – Supports Camp Counselors in executing activities and recreational activities at camp and FTE allocation of \$4,000 is based on 40-hour work weeks during the timeframe camp is in session. Under California's Organized Camp Exceptions set forth in the California Labor Code and California Health & Safety code, Happy Trails Camp Counselors make at least a weekly salary of 85% of the state minimum wage, if hours worked are less than 40 hours a week, at least 85% of minimum wage for each hour worked.

Transportation – Includes \$60,000 in transportation to and from camp. This expense can fluctuate depending on the cost of the bus or other vehicle rentals. Also sometimes transportation funds are donated.

Staff Training – Includes \$23,000 in staff training for overnight facility rentals for training venues, recruitment, supplies, curriculum, facilitators and other mandated or recommended training procedures.

Supplies – Includes \$64,000 in supplies necessary for programs and camp activities, camper necessities (sleeping bags, hygiene, medical supplies, shirts, snacks, water bottles) and any other activities not covered under the standard facility rental.

Camp Registration Facility – Includes \$11,000 for facilities at Carson Community Center to host and operate camper registration.

Camp Facility Rental Facility – Includes \$331,000 costs for three (3) weeks of overnight camp at Pathfinder Ranch, includes food, schedule of activities and board, plus potential intermittent camp sessions in possible alternative locations.

Payroll Taxes – Includes \$28,000 for standard payroll taxes for full time and seasonable employees allocated for camp.

TOTAL DIRECT COSTS:

\$824,054

INDIRECT COSTS: The contractor may include cost associated with insurance, management and overhead costs, and general accounting/bookkeeping. All details and computations associated with indirect cost must be explained.

Marketing and Advertising – Includes \$4,500 for camper database, registration and communication system as well as camp informational material distributed within the community and to partners.

General Accounting/Bookkeeping – Includes \$15,000 for processing and reviewing invoices and payments, financial statements and other financial matters as it pertains to operations and our financial responsibilities. Prepares federal and state forms. Assist with implementing financial plan and compliance.

TOTAL INDIRECT COSTS:

\$ 19,500

TOTAL DIRECT AND INDIRECT COST:

\$843,554

Philanthropy/Donations – Happy Trails Camp receives funds and donations from community, individual and corporate partners to support our mission and programs:

- Private donations, fundraising and community foundations. Contributions from individual donors, grants and foundations support Happy Trails programs.
- In kind donations – Toy donation, supplies and other activities supplement necessary items for camp as well as enhance programs and recreational activities for the campers.

DONATIONS/PHILANTHROPY TO COVER ADDITIONAL COSTS

\$523,554

TOTAL COST BILLABLE TO COUNTY:

\$320,000

For purposes of this solicitation, the budget must be calculated based on the camp rate x the number of children projected to be served. Calculation must be as follows:

CALCULATED BUDGET:

Rate per child Overnight Summer Camp \$750 X # of Children: 360 = Total \$270,000

Rate per child Overnight Winter Camp \$700 X # of Children: 100 = Total \$70,000

Rate per child Overnight Spring Camp \$700 X # of Children: 75 = Total \$52,500

Rate per child Day Camp \$125 X Maximum of Six Days # of Children: 200 = Total \$150,000


Rate per child Specialty Camp \$600 X # of Children: 100 = Total \$60,000

Total charge to DCFS per approved rate for all potential sessions = \$602,500 less philanthropy \$523,554

Total Potential Charge to DCFS: \$320,000

The budget per vendor will be based on the total Campership Available funding

Camp vendor (name of vendor) Happy Trails for Kids agrees and attests that the Rate shown above is the total rate to be paid to the vendor for providing campership services.

Print Name: Lindsay Elliott	Title: Executive Director, Happy Trails for Kids
Signature: 	Date: 10/4/24

Approved 10/04/24 Lorna Schill, CSA III

SOLE SOURCE CHECKLIST

Department Name: _____

- New Sole Source Contract
- Sole Source Amendment to Existing Contract

Date Existing Contract First Approved: _____

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Chief Executive Office

Date

SOLE SOURCE JUSTIFICATION

It is the policy of the County to solicit the maximum number of bids/proposals for a commodity or service from the largest relevant market and to select vendors on a competitive basis.

There are certain acquisitions which, when in the best interest of the County, can only be obtained from a sole source. Sole source acquisitions must be justified in sufficient detail to explain the basis for suspending the usual competitive procurement process.

NOTE: Please refer to Section 2.5 of the Los Angeles County Services, Supplies & Equipment Contract/Purchasing Policy Manual (Attachment III).

DOCUMENTATION FOR SOLE SOURCE JUSTIFICATION MUST INCLUDE RESPONSES TO THE FOLLOWING QUESTIONS WHEN APPLICABLE:

1. What is being requested?

This is a request to extend the current sole source contract with Happy Trails for Kids (HTK), from March 1, 2025 to February 28, 2026.

2. Why is the product needed – how will it be used?

The HTK 2024 summer session can serve up to 360 children, with a contract sum of \$320,000. The proposed sole source contract is only needed for a year as a Request for Statement of Qualifications for the Campership Program is anticipated to result in contract awards in 2025.

3. Is this “brand” of product the only one that meets the user’s requirements?

Yes, HTK is an established camp vendor with an outstanding camp program designed specifically to serve DCFS supervised children, including children in home of parents and in foster care. The HTK program has been providing specialized camp services which meets the unique needs of DCFS supervised children for over ten years. HTK is the only current DCFS approved camp vendor able to serve over 300 children during summer 2025 and winter 2026.

4. Have other product/vendors been considered?

Yes, however there are no other approved Campership camp vendors who can offer the specialized camp program provided by HTK or serve over 300 DCFS children during summer 2025 and winter 2026.

5. Will purchase of this product avoid other cost?

Not applicable.

6. Is this product proprietary or is it available from various dealers?

The HTK camp program has been specifically designed to serve DCFS supervised children. There are currently no other approved camp vendors which offer the HTK specialized camp program.

7. Reasonableness of Price. Does the County obtain a percentage discount or special discount not available to the private sector

Yes, there is a County discount as the rate offered by HTK is much less than the actual cost to provide the camp services.

8. What is the dollar value of existing equipment and the Purchase Order No. for the existing equipment?

Not applicable.

Approval Signature: _____ Date: _____



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

510 S. Vermont Avenue, Los Angeles, California 90020
 (213) 351-5602



BRANDON T. NICHOLS
 Director

JENNIE FERIA
 Chief Deputy Director

Board of Supervisors
 HILDA L. SOLIS
 First District
 HOLLY J. MITCHELL
 Second District
 LINDSEY P. HORVATH
 Third District
 JANICE HAHN
 Fourth District
 KATHRYN BARGER
 Fifth District

October 17, 2024

To: Supervisor Lindsey P. Horvath, Chair
 Supervisor Hilda L. Solis
 Supervisor Holly J. Mitchell
 Supervisor Janice Hahn
 Supervisor Kathryn Barger

From: Brandon T. Nichols
 Director

**NOTICE OF INTENT TO EXTEND THE SOLE SOURCE CONTRACT FOR
 CAMPERSHIP PROGRAM WITH HAPPY TRAILS FOR KIDS**

This notice is issued in compliance with Board Policy 5.100, Sole Source Contracts, to notify the Board that the Department of Children and Family Services (DCFS) intends to request the Board's delegated authority to extend the Sole Source Contract with Happy Trails for Kids (HTK) (Contract Number 24-04-001).

The Board letter adopted on May 21, 2024, delegated authority to the Director of DCFS to enter into a Sole Source Contract with HTK for a two-month term, effective July 1, 2024 through August 31, 2024, with an option to extend for an additional six months. The six-month extension was executed on September 1, 2024, and the current contract will expire on February 28, 2025. In order to prevent a gap in services and allow sufficient time to complete a Request for Statement of Qualifications solicitation and execute new contracts, DCFS intends to execute an amendment to the aforementioned contract to extend the term effective March 1, 2025 through February 28, 2026.

The Maximum Contract Sum for the extension will be \$320,000, financed using 63 percent Flexible Family Support funds and 37 percent net County cost.

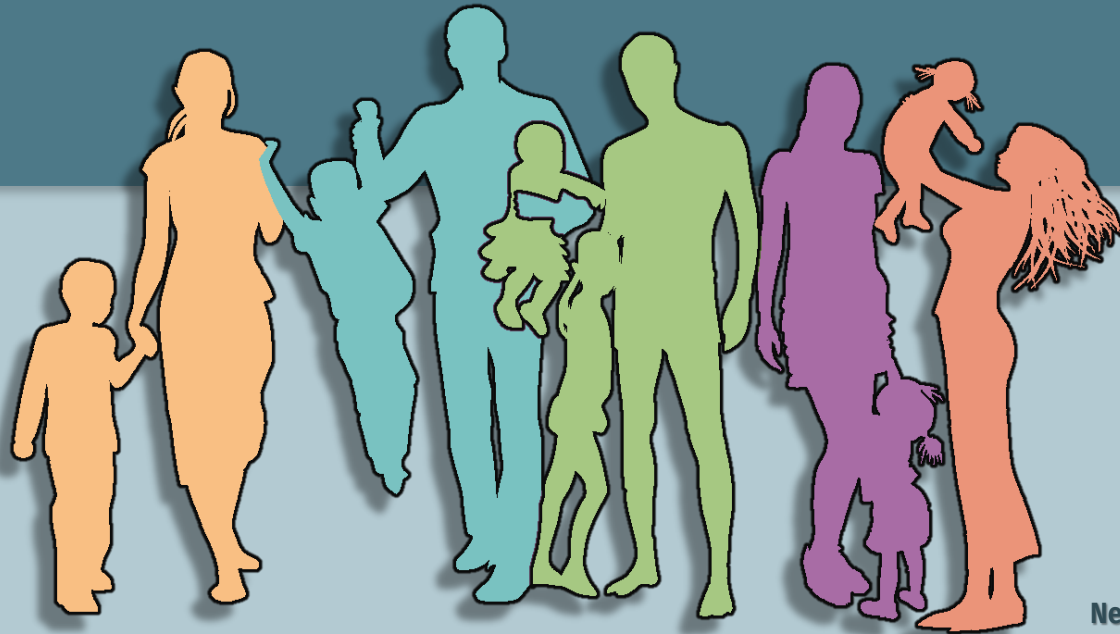
If you have any questions or need additional information, you may contact me, or your staff may contact Aldo Marin, Board Liaison, at (213) 371-6052.

BTN:LM:CMM
 LTI:CP:SK:tc

Each Supervisor
October 17, 2024
Page 2

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

Early Defense for Child Welfare- Impacted Families: How civil legal aid can keep families together



Sharon Balmer Cartagena
Directing Attorney, CRP
Public Counsel

Emilie T. Cook
Senior Staff Attorney
Barton Child Law & Policy Center

Minyong Lee
Supervising Attorney
Neighborhood Legal Services of LA County



Preventive Legal Advocacy (PLA)

Services that support families and promote the social determinants of health by addressing upstream civil legal issues that, left unresolved, can result in unnecessary child welfare system entanglement

Let's consider our results . . .



1/3

of all children will be subjected to a CPS investigation by age 18.



50%

of black children will be subjected to a CPS investigation by age 18.



83%

of all CPS investigations are unsubstantiated.

By the numbers (AFCAR 2021)



600k children pass through the foster care system each year



60k children awaiting adoption at any given time in the US

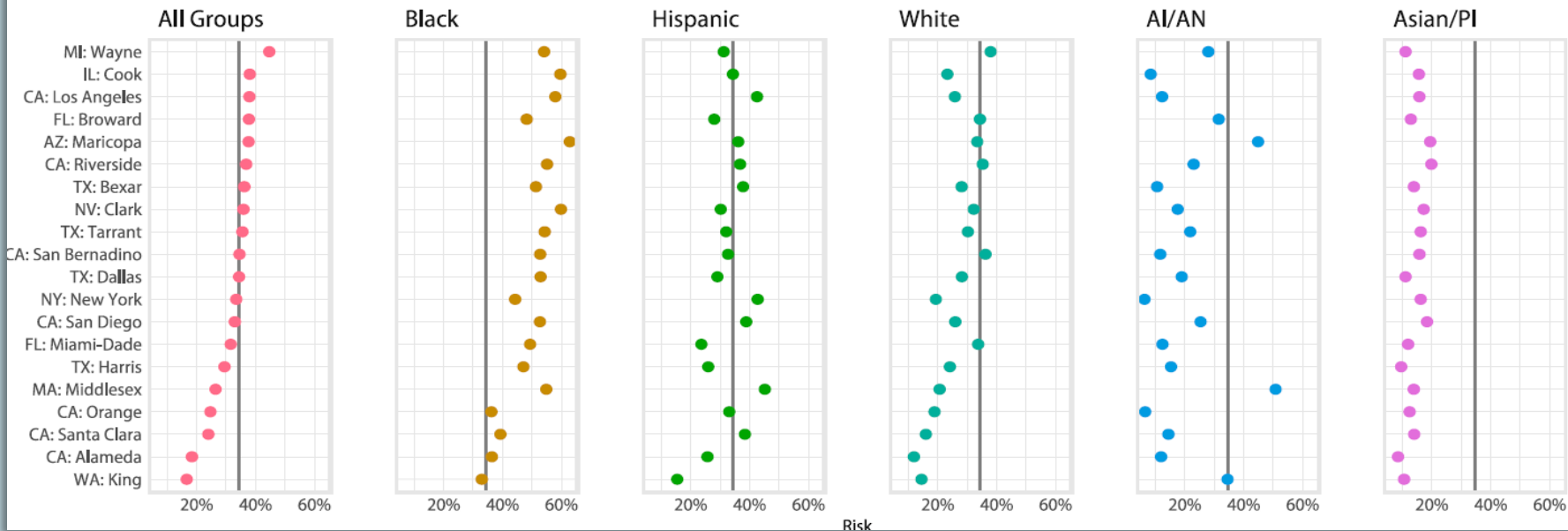


64% of all foster care entries nationally were for Neglect

CUMULATIVE RISK OF CPS INVESTIGATION IN 20 MOST POPULOUS U.S. COUNTIES

Cumulative risk of CPS investigation

Vertical lines in each panel show the median All Groups risk of 34.5%



Next four slides from: *Contact with Child Protective Services is pervasive but unequally distributed by race and ethnicity in large US counties*, Frank Edwards, Sara Wakefield, Kieran Healy, and Christopher Wildeman, PNAS2021 Vol. 118 No. 30

Core Elements of Preventive Legal Advocacy

Upstream Referrals

Families are referred for services before there is a removal

Holistic Representation

Teams examine the full scope of family need with a prevention focus



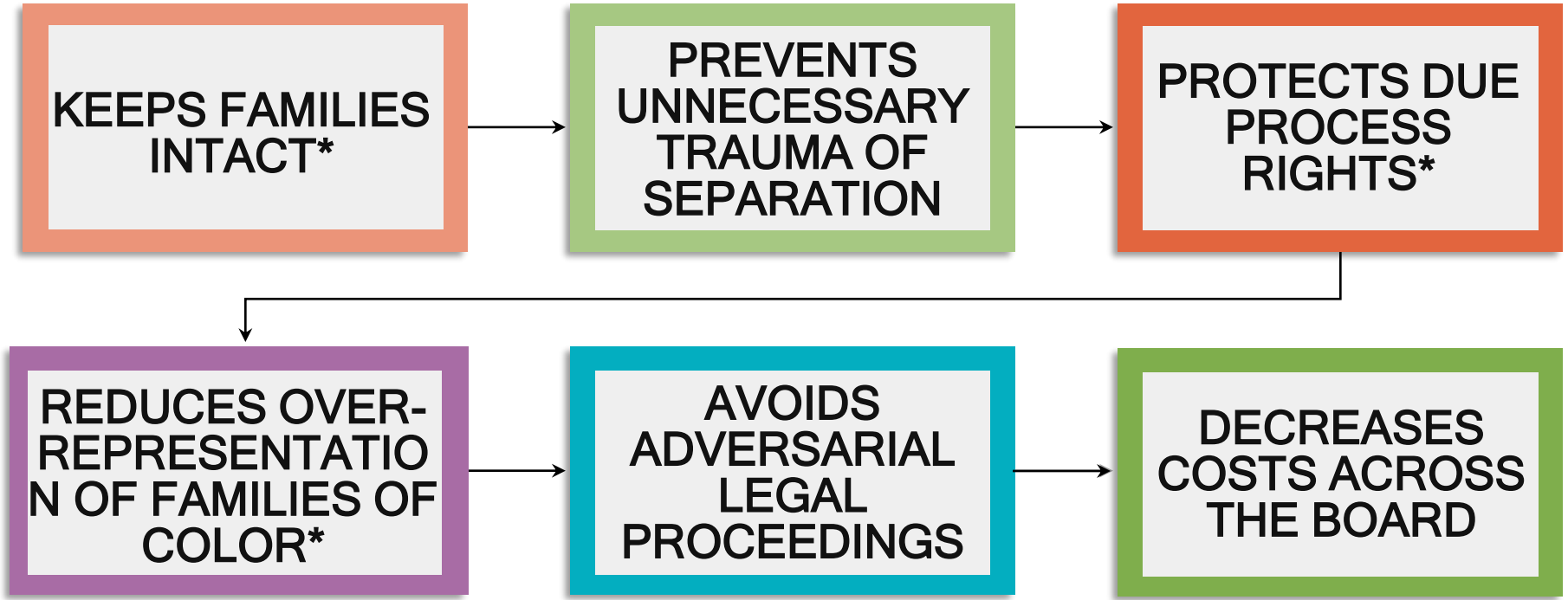
Multidisciplinary Legal Teams

Attorney
Social Worker
Parent Partner (LE)

Effective Community Partnerships

Rapid response & warm handoffs for any needed services

Benefits of PLA



*Requires fidelity to the model, high-quality legal rep, and a commitment to building community resilience



Civil Legal Issue: Family wrongfully evicted

Mom and 3 children are wrongfully evicted from their home and the landlord keeps the deposit.

PLA

PLA Attny could have stepped in and represented mom to prevent eviction.



Inability to Obtain Housing Leads to Relapse

Mom is unable to obtain housing and moves to an extended stay motel where stress leads to relapse.

PLA

PLA team could have applied for public housing and referred mom for treatment and children for counseling.



CPS Report is Substantiated for Neglect

CPS report is made and investigator substantiates neglect stemming from inadequate housing & substance abuse.

PP

PLA team could have counseled mom through investigation to prevent substantiation and removal



Removal Order Signed & Children in Care

Following removal, mom is summoned to appear and for the first time she's assigned legal counsel.

PP

Pre Pet Attny could have prepared a defense prior to PPH and secured a return

Holistic Representation

CPS Investigations, homelessness, addiction, consumer abuse: due to poverty, our clients rarely experience traumatic challenges one at a time—they experience many, all at once or in rapid succession.

Housing Need

Mom needs help securing safe, stable housing for her family.

Counseling

Mom desires counseling for herself and her children.



SA Treatment

Mom is asking for help getting into SA treatment.

CPS Investigation

Mom needs legal rep to advise her in the CPS investigation.

PLA Takeaways

- 1.** *When families have the resources they need to thrive and the ability to receive natural support within their community, children are the ultimate beneficiaries as they can remain safely with their family and community.*
- 2.** *The primary legal objective is to avert court involvement and the removal of a child, but a family's entanglement with the child welfare system often stems from a myriad of underlying causes; preventing such entanglement necessarily requires engagement with the underlying causes.*
- 3.** *Preventing child welfare involvement looks different for every family, thus PLA programs must be open to a broad definition of client engagement and define success beyond preventing a removal or the filing of a petition.*
- 4.** *Staying rooted in community means meeting clients in the spaces where their lives happen—their homes, their neighborhoods, their workplaces, their schools, their meetings with their probation officers and social workers.*
- 5.** *Prevention and pre-petition programs are committed to fighting poverty and racial inequity, the most significant predictors of child welfare involvement. Our programs must aim to support families as they navigate the challenges of poverty.*

Much of the work centers on bringing people together

- **Supporting overwhelmed parents** – being the person parents can vent to and confide in
- **Calling and facilitating meetings** – bringing all the necessary people together, including natural supports
- **“Lowering the temperature”** – parents are often less anxious with an advocate in the room, allowing for more productive conversations



National Endorsements for PLA

Children's Bureau

- *“Access to an attorney or multidisciplinary legal team that provides civil legal advocacy can empower, support, and restore agency to parents, caregivers, young people, and individuals to help them maintain well-being, preserve family integrity, and promote economic mobility. Civil legal advocacy can also be preventive, especially in the child welfare context, serving as a tool to stop unnecessary family separation.”*

Family Justice Initiative

- *“FJI recommends jurisdictions consider creating systems of representation that promote attorney involvement pre-removal when appropriate.”*

ABA Standards & NCJCFJ Enhanced Resource Guidelines

- *Include pre-petition representation (if permitted by jurisdiction) in general duties of parents' attorneys*

Casey Family Programs

- *Preventive legal advocacy resource page: <https://www.casey.org/preventive-legal-advocacy-topic-page/>*

Early Legal Advocacy in Action

- Vermont Parent Rep Center Eval shows that in 78% of cases, children did not enter foster care. In cases in which children did enter foster care, 50% went home to their families expeditiously
- Since 2019, FIRST Clinic in Washington state has tracked more than 500 of their cases and 84% have resulted in no petition filing.
- Family Defense Team at Bronx Defenders represents parents during the pendency of CPS investigations, and they report petitions have been avoided in 68% of their pre-petition cases
- Youth Rights & Justice in Oregon now has a Family Defense Project and they've avoided petition filing in over 75% of their cases.
- A new preliminary evaluation shows that the Parent Advocacy Program pilot launched in McLennan County, TX in the winter of 2022 has successfully avoided petition filing in all 30 of its cases.
- Agency caseworkers interviewed as part of 2023 Dependency Advocacy Center Evaluation expressed support for DAC's system navigation approach

Los Angeles County's Vision - Can we build a countywide network of connected programs?

6,000
Investigations
Per month

Geography

Partnerships

It works when we work together.

Since Spring 2022, a collaboration of advocacy groups, facilitated by staff from Casey Family Foundation, have been meeting monthly:



During the process, we consulted with lived experts, community based organizations, key DCFS leadership and staff, and County Counsel.

Los Angeles Warmline Hub | Legal Aid Spokes

Families receive **concrete, real-time legal information** and know their rights during the investigation process through an interactive website and warmline hosted by a COB.

Families may be screened in to receive **support from a team** that includes parent partners, attorneys, and social workers who will:

- **Guide the family** through the investigatory process, and
- **Provide legal representation** on legal issues underlying the referral, or partner with attorneys from another legal service agency on these issues

Families are **connected to other legal and community resources** to meet their identified needs

Families **experience less trauma** resulting from the investigation

Families are **better prepared to partner with child welfare** if the agency needs to take action to ensure child safety

Know Your Rights: <https://www.parentsupportline.org/>

Español

Families should be supported,
not separated

▶ Listen

|||||

Classic View Mode

Modern View Mode

Less bandwidth usage

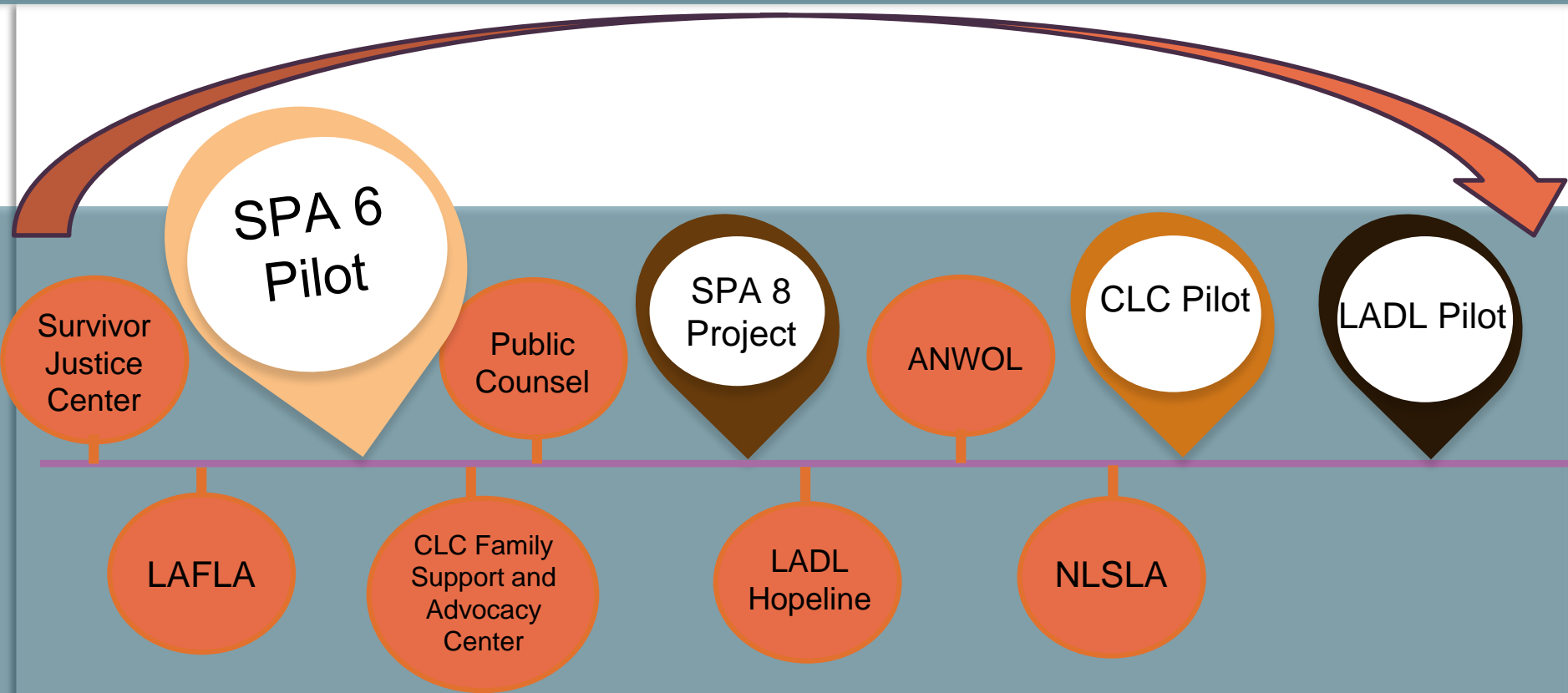
More bandwidth usage

SPA 6 Pilot: Where we start



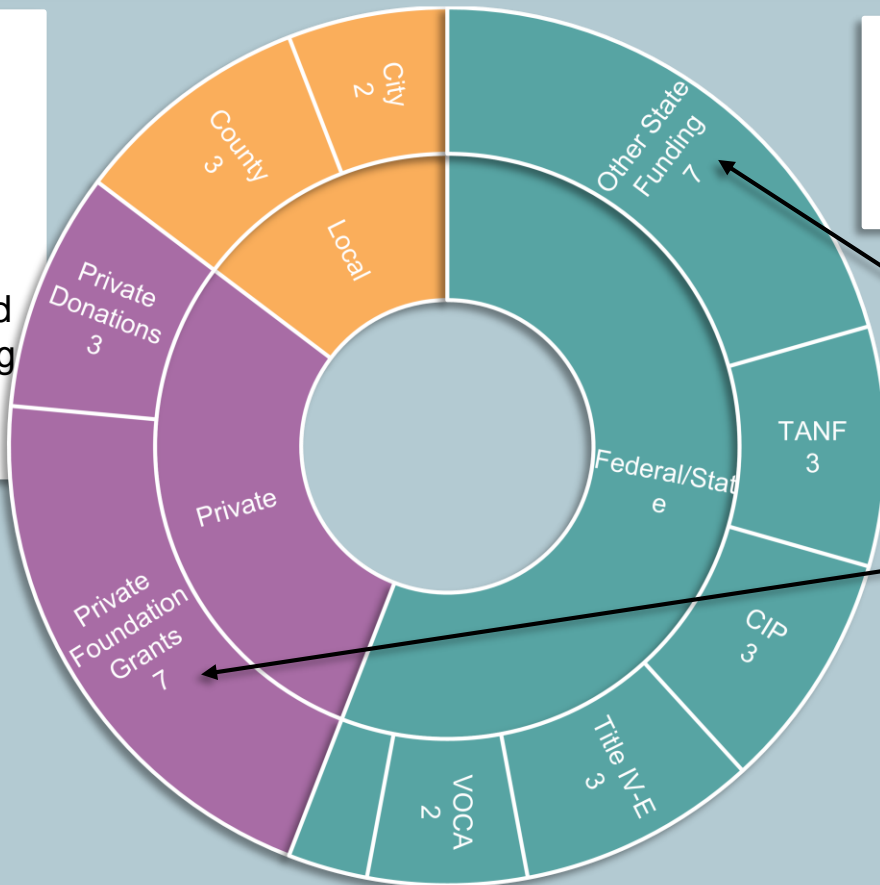
- **Shields Parent Partners** provide support, information, linkages, and ongoing services
- **Legal services agencies** provide training and technical assistance and take referrals for representation as needed
- **Shields and legal services agencies work together to cross-train and cross-refer cases as a families needs evolve**
- **Robust data tracking across agencies**

SPA 8 and Beyond: Creating a countywide network



Next Steps: Infrastructure and Funding

In October of 2022, we surveyed 30 existing and emerging PLA programs participating in the national PLA Cohort. These programs reported funding from the following sources:



70% of PLA programs rely on more than 1 funding source.

Based on this survey, State funding and private foundation grants remain the most common funding sources for PLA services.

Adult Protective Services Presentation

FAMILY SOCIAL SERVICES CLUSTER

Dr. Trejo, Director

Dr. Solomon Shibeshi, Assistant Director

Veronica Sigala, Program Manager

December 11, 2024





Dr. Laura Trejo, Director

VISION, MISSION & COMMITMENT

Our vision is to

Live with dignity and independence

Our mission is to

Improve lives and support self-determination for older adults, adults with disabilities, and communities.

Our commitment is to

- Help older, dependent, and disabled adults to age in place with dignity and independence.
- Ensure the safety and well-being of older and dependent adults in their communities.
- Create vibrant community centers that empower and connect residents.

MEETING AGENDA

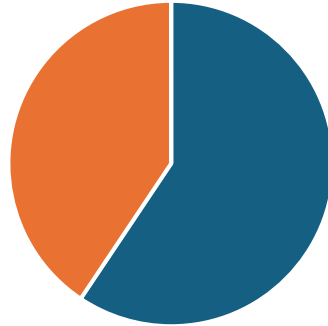
- I. **APS Program Overview**
- II. **Collaborative Partnerships**
- III. **APS Person Centered Approach**
- IV. **Data Trends**
- V. **Governmental Inquiry & Response (GIR)**
- VI. **Closing remarks**

ADULT PROTECTIVE SERVICES PROGRAM OVERVIEW

APS PROGRAM OVERVIEW

APS BUDGET FY 2024-2025

**APS 135
\$33,272,890**



**APS Baseline
\$48,663,110**

■ APS Baseline ■ AB 135 Realignment

Total = \$ 81,936,000



APS PROGRAM OVERVIEW

As mandated by the California Welfare and Institutions Code, Section 15630, and further amended through AB 135, Adult Protective Services receives and investigates reports of suspected abuse involving older adults (60 years of age or older) and dependent adults (aged 18-60 with physical or mental limitations).

Types of abuse include the following:

- Physical/sexual abuse,
- Neglect,
- Financial abuse,
- Abandonment,
- Abduction,
- Psychological abuse,
- Isolation and/or self neglect

APS PROGRAM OVERVIEW (Cont'd)

HOW IS SUSPECTED ABUSE AND NEGLECT REPORTED TO APS?

Elder & Dependent Abuse Hotline 1-877-477-3646:

- Anyone can call the hotline currently managed by 211LA to make a report by providing their name and the alleged abuse details. Callers have the right to stay anonymous.
- The Hotline is available to take reports 24 hours a day, 7 days a week

Web Intake:

- Reports can also be made online.

APS PROGRAM OVERVIEW (Cont'd)

MANDATED REPORTERS

Mandated reporters are required to report suspected abuse or neglect by phone as soon as possible and follow up with a completed written report within two days.

Failure to report abuse of an elder or dependent adult is a misdemeanor, punishable by not more than six months in the county jail or by a fine of not more than \$1,000, or both imprisonment and fine. Any mandated reporter who willfully fails to report abuse where the abuse results in death or great bodily injury, may be punished by up to one year in county jail, a fine of up to \$5,000, or both imprisonment and fine.

APS PROGRAM OVERVIEW (Cont'd)

APS STRUCTURE & OPERATIONS

❖ Day Operations

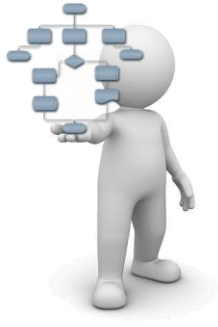
- 23 APS Field Offices throughout Los Angeles County
- 248 FTEs

❖ APS After Hours Operations

- 2 APS Night Operations Units

❖ Current Vacancies

- 90 % of the field offices have no vacancies
- Currently 66 vacancies that are targeted for the expansion of new APS offices
 - (New Offices: Long Beach, Santa Monica, Montebello, San Gabriel, and Pomona)
- APS SW Cohort #6 to begin in February 2025 with targeting 30 new Social Worker Trainees



APS Program Overview (Cont'd)

HOW REPORTS ARE PROCESSED & CROSS REPORTED TO LAW ENFORCEMENT

Welfare and Institutions Code (WIC) Sections 15600 to 15675, provide the legal framework for protecting elders and dependent adults from abuse, neglect, and exploitation.

Intake Processing:

When reports are received, cases are assigned to an APS office based on the geographical zip code area. APS Social Workers evaluate and determine if the report requires an Immediate Response (IR). Factors that determine an Immediate Response:

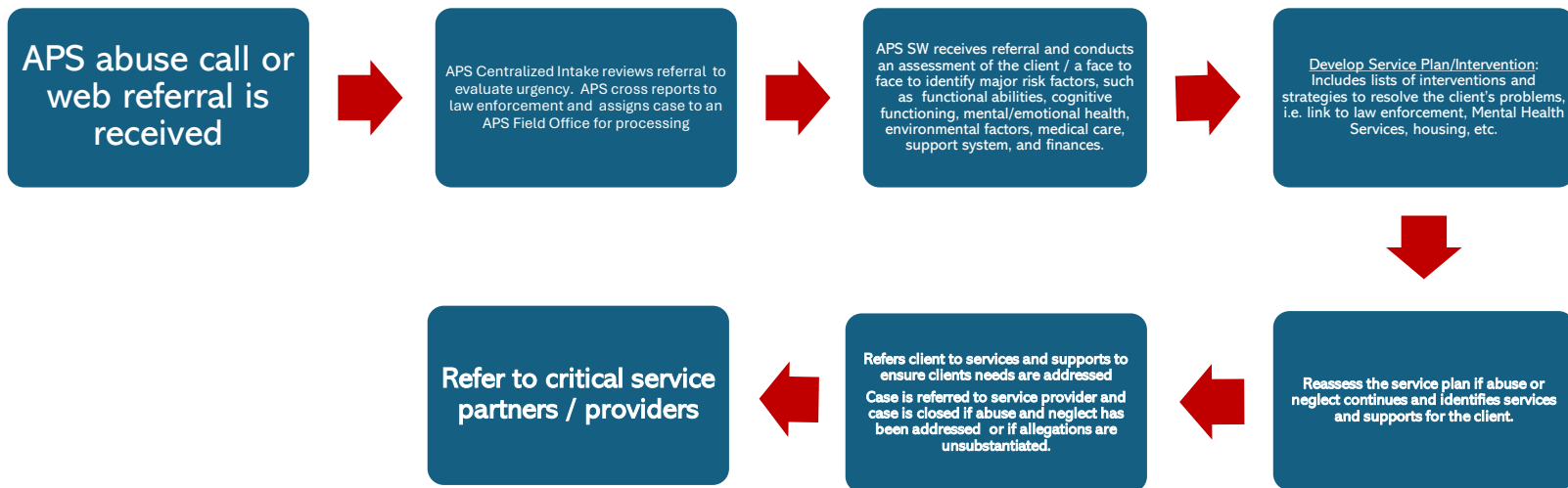
- Serious danger to self - No food, bedbound, alone and unable to care for self
- Suicidal / Homicidal
- Physical or Sexual abuse
- Homeless or displaced (recently) & endangered

Cross Reporting:

All reports identified as “abused by other” are cross reported to Law Enforcement at intake. If the report doesn’t fall under LA County APS jurisdiction, then cross reports are made to appropriate enforcement entities: Long Term Care Ombudsman, Community Care Licensing, CA Dept of State Hospitals, CA Dept of Developmental services, other counties and states to ensure referral is addressed.

APS Program Overview (Cont'd)

APS REFERRAL FLOW



APS Program Overview (Cont'd)

WHAT DO APS SOCIAL WORKERS DO?

Interview/Investigate: Includes face-to-face visit with the client, abuser, family, collaterals, witnesses, etc.

Assess: Includes assessment of the client's major risk factors, such as functional abilities, cognitive functioning, mental/emotional health, environmental factors, medical care, support system, and finances.

Develop Service Plan/Intervention: Includes lists of interventions and strategies to resolve the client's problems, i.e. link to law enforcement, Mental Health Services, housing, etc.

Reassess: Reassess the service plan if abuse or neglect continues

Case Resolution/Closure: Close case or refer case to appropriate agency for services and supports.

APS Program Overview (Cont'd)

APS AUTHORITY IS LIMITED



APS is not able to secure psychiatric holds or provide protective custody for clients



APS cannot authorize or force the client to accept medical treatment



APS cannot force the client to move from his/her home or to clean the home



APS cannot authorize placement of a client in a Skilled Nursing Facility or any other facility; or hire or fire IHSS Providers

CRITICAL APS PARTNERSHIPS

ADULT PROTECTIVE SERVICES & SUPPORTS

COLLABORATIVE PARTNERS

Law Enforcement	District Attorney's Office	Hospital Staff, & Home Health Agencies	Department of Public Social Services
Department of Consumer Affairs	Code Enforcement	Social Security Administration	Legal Aid
Department of Mental Health	Environmental Health Services	Banking Institutions	MDTs
Building & Safety	Regional Centers	Ombudsman Programs	Community Care Licensing

COLLABORATIVE COUNTY RELATIONSHIPS (MOUs)

- ❖ APS utilizes Memoranda of Understanding (MOUs) to formalize collaborative efforts with various agencies and organizations. These agreements are pivotal in coordinating services and ensuring the safety and well-being of older adults and dependent adults.
- ❖ Currently, APS has seven (7) MOUs with the following County departments:

Department / Agency	Purpose of the MOU
Consumers and Business Affairs (DCBA)	Provides fraud prevention and protection services, landlord mediation, and community outreach (2 per year, per Sup. District)
District Attorney (DA)	MDT approach to investigate and prosecute our cases and develops training programs.
Health Services (DHS); Harbor-UCLA Medical Center	Hospital-based assessment/intervention, medical treatment, forensic services, discharge planning and follow-up care; community outreach, home assessments.
Office of the Public Guardian (PG) Probate Conservatorship Services)	Provides probate conservatorship services and investigations.
Health Services (DHS) LA General Medical Center	Hospital-based assessment & intervention, medical treatment, forensic services, discharge planning and follow-up care; community outreach, home assessments.
Dept. of Mental Health – GENESIS - Geriatric Evaluation Networks' Encompassing Services, Intervention, and Support program	GENESIS offers field-based outpatient mental health services for older adults who are living with a severe mental illness.
Health Services (DHS)	DHS Enriched Residential Care (ERC) assists with licensed residential facility (Board & Care) by providing rent, personal and incidental expenses and/or enhanced services that may be needed due to higher acuity needs that are homeless or at risk of homelessness.

APS PERSON CENTERED APPROACH

APS PERSON CENTERED APPROACH

PROVIDING SUPPORTS FOR THE OVERALL WELL-BEING AND SAFETY OF AN APS CLIENT



APS PERSON CENTERED APPROACH

APS Forensic Center - Center of Excellence

- **Purpose:** To enhance the quality and effectiveness of protective services through multidisciplinary collaboration, advanced forensic support, and the development of innovative practices for safeguarding vulnerable adult.
- **MDT Members:**

WISE and Healthy, USC Keck School of Medicine, LAC DA, LA City Attorney, DMH, Office of the Public Guardian, DMH, GENESIS, LASD., LAPD, Bet Tzedek Legal Services, LA General Medical Center, CA Dept. of Justice.
- **Case reviews (8-10 reviews per month; 45 in FY 2024/25)**
- **Leadership:** WISE and Healthy and APS:
 - Preparing capacity declarations.
 - Providing court testimony.
 - Conducting neuropsychological evaluations.
 - Facilitating collaboration among MDT members.

APS PERSON CENTERED APPROACH

APS Integrated Care Management Services Program



Launched in June 2022, to enhance services for APS clients

AD has contracted with current AAA service providers/community-based organizations (CBOs) to provide long-term case management services to APS clients.

- Any APS client including those with cognitive impairment can receive services.
- CBOs assist thru the entire Los Angeles Region.

APS PERSON CENTERED APPROACH

APS Home Safe Program

Home Safe provides short term housing, including Enriched Residential Care (ERC) for APS clients at risk of homelessness or those already homeless through our contract and MOU partners:

LAHSA

- Case Management and housing navigation (Problem solving, developing housing stability and appropriate housing resources)
- Legal services, Temporary shelter
- Financial Assistance (Security and utility deposits, rental assistance, moving expenses)

DHS

- DHS Enriched Residential Care (ERC) assists with licensed residential facility (Board & Care) by providing rent, personal and incidental expenses and/or enhanced services that may be needed due to higher acuity needs.



APS PERSON CENTERED APPROACH

APS Home Safe Program highlighted in USAging!

USAging highlights successful programs and partnerships to provide inspiration for AAAs and other community-based organizations to advance their work in homelessness prevention.

Aging & Disabilities Department APS Home Safe Program was Featured in USAging!



USAging

CASE STUDIES: Homelessness Prevention

AAA Expertise Can Support APS Clients' Housing Stability

California's Home Safe Program

USAging highlights successful programs and partnerships to provide inspiration for AAAs and other community-based organizations to advance their work in homelessness prevention. Find more case studies at www.usaging.org/research.

Older adults and people with disabilities who meet the eligibility criteria for Adult Protective Services (APS) may need new housing to escape abuse, neglect and exploitation. Others may need support to stabilize their existing housing situations. California lawmakers established a pilot Home Safe Program in 2018 to close a gap in the availability of housing-related supports for this population. Starting in 2021, all 58 California counties now have Home Safe programs run by county APS agencies with funding through 2025. This case example describes characteristics of Home Safe programs, key features in Los Angeles County and opportunities for further Area Agency on Aging (AAA) involvement.

Prior to Home Safe, California APS agencies had few options other than referring clients who were facing homelessness to shelters or other housing-related supports in the community. Home Safe resources enable APS agencies and their partners to take a proactive approach to assisting these individuals with finding and/or keeping appropriate housing through services including:

- Housing-related intensive case management for six months;
- Housing-related financial assistance such as short-term rental assistance, application fees, first month's rent, housing deposits or landlord incentives;
- Deep cleaning to maintain safe housing;
- Eviction prevention;
- Landlord mediation; and
- Home modifications that facilitate mobility¹

Counties have considerable flexibility with the program's local structure and mitigation strategies. Each locality can tailor the program to the specific needs of their communities and the resources available to meet them. This flexibility enables AAAs to become integral partners, an approach adopted by Los Angeles County.

Home Safe in Los Angeles County

The Los Angeles County Aging and Disabilities Department serves as county's Area Agency on Aging and houses its APS unit. APS created a sub-unit for Home Safe with team members who specialize in housing and homelessness. This team has ready access to AAA supportive services and an ability to coordinate with AAA team members for integrated service delivery. This structure enables the department to address housing and unmet health-related needs immediately—while the investigation occurs—to prevent homelessness, recognizing that adult maltreatment is a major factor in housing instability and homelessness. When APS receives a referral, the county's internal system initiates both the APS investigation and involvement of the Home Safe team. The latter assesses housing stability and can begin supporting individuals with housing navigation and/or stabilization as well as putting in place supportive services that individuals want and need.

¹ <https://www.cdhs.ca.gov/inforesources/ohw-programs/housing-programs/home-safe-program>

DATA TRENDS

LOS ANGELES COUNTY POPULATION CHANGE

Los Angeles County Projected Population Age 60+ Between 2010 and 2030

2010 60 + Total Population	2030 60 + Total Population	Difference	% Change
1,500,938	2,701,161	1.2 M	80%

ADULT PROTECTIVE SERVICES REPORTS

APS receives approximately **4,500-5,500** reports every month

FY 21-22

55,186 APS Reports
38,505 APS Investigations
31,024 Elders
7,481 Dependent Adults

FY 22-23

59,303 APS Reports
42,638 APS Investigations
36,183 Elders
6,455 Dependent Adults

FY 23-24

68,013 APS Reports
48,564 APS Investigations
40,876 Elders
7,687 Dependent Adults

FY 24-25

30,272 APS Reports
21,159 APS Investigations
18,048 Elders
3,111 Dependent Adults

ADULT PROTECTIVE SERVICES REPORTS

Allegations	SD 1	SD 2	SD 3	SD 4	SD 5
Neglect	1341	1547	1424	1390	1319
Self-Neglect	4196	4319	4660	4331	4323
Psychological Abuse	1969	1929	1989	1726	1763
Physical	943	811	842	866	900
Financial	2793	2959	4148	3032	3401
Isolation	293	265	281	288	245
Abandonment	140	159	135	159	141
Sexual Assault	125	89	74	76	78
Abduction	140	32	17	20	16
Total	11,825	12,110	13,570	11,888	12,186

GOVERNMENT INQUIRY RESPONSE TEAM & SPECIAL PROGRAMS

GOVERNMENTAL INQUIRY RESPONSE TEAM

SPECIAL PROGRAMS ADULT PROTECTIVE SERVICES

- ❖ **Governmental Inquiries and Response Unit (GIR)** responds to referrals from the Board of Supervisors (BOS), other elected officials, and AD Executive Management, as well as high profile and/or media cases.
 - ❖ **Repatriate assistance** and services to destitute or physically and/or mentally ill adults and their dependents being returned to the United States from foreign countries.
 - ❖ **The Residential Placement Protocols (RPP) Task Force** conducts investigations of alleged abuse and neglect in unlicensed care facilities. (Comprised of many county departments and Community Care Licensing (CCL)).
-
-

GOVERNMENTAL INQUIRY RESPONSE TEAM

AD CONTACTS

AD Staff	Email
Dr. Laura Trejo, Director	ltrejo@ad.lacounty.gov
Lorenza C. Sanchez, Chief Deputy Director	lsanchez@ad.lacounty.gov
Ashley Liang, Executive Assistant (will return in Jan 2025)	aliang@ad.lacounty.gov
Veronica Sigala, APS Program Manager	vsigala@ad.lacounty.gov
PrinceJames ReedWilliams, APS HSA II (GIR Unit)	preedwilliams@ad.lacounty.gov



Aging & Disabilities
Department

ad.lacounty.gov

Thank You
