



Board of Supervisors

Community Services Cluster Agenda Review Meeting

DATE: July 24, 2024

TIME: 9:00 a.m. – 10:00 a.m.

MEETING CHAIR: Maria Chong-Castillo and Rachel Fox, 3rd Supervisorial District

CEO MEETING FACILITATOR: David Korsak

This meeting will be held in hybrid format which allows the public to participate virtually, or in-person, as permitted under the Board of Supervisors' March 19, 2024 order.

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall Of Administration
500 West Temple Street
Los Angeles, California 90012
Room 140

To participate in the meeting virtually, please call teleconference number 1 (323) 776-6996 and enter the following 885 291 326# or

[Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to: ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Community Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S):

- A. Board Letter (Animal Care and Control) for August 6, 2024 Board Agenda: REQUEST APPROVAL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH OLD BLUE, INC. FOR FREE WELLNESS SERVICES FOR SENIOR ANIMALS

Wednesday, July 24, 2024

- B. Board Letter (LA County Library) for August 6, 2024 Board Agenda:
APPROVAL OF SOLE SOURCE AMENDMENT ONE WITH SIRSI CORPORATION DBA SIRSIDYNIX FOR CONTINUED MAINTENANCE AND SUPPORT OF LA COUNTY LIBRARY'S INTEGRATED LIBRARY SYSTEM (ILS) AND FOR IMPLEMENTATION OF ILS SOFTWARE-AS-A-SERVICE

- C. Board Letter (Public Works) for August 6, 2024 Board Agenda:
SERVICE CONTRACT
ADMINISTRATIVE SERVICES CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
ON-CALL SKILLED ACCOUNTING SERVICES

- D. Board Letter (Public Works) for August 6, 2024 Board Agenda:
TRANSPORTATION CORE SERVICE AREA
APPROVE NON-AERONAUTICAL AIRPORT RENTAL RATE ADJUSTMENTS FOR FIVE COUNTY AIRPORTS: SAN GABRIEL VALLEY, COMPTON/WOODLEY, WHITEMAN, BRACKETT FIELD, AND GENERAL WILLIAM J. FOX AIRFIELD

- E. Board Letter (Public Works) for August 6, 2024 Board Agenda:
WATER RESOURCES CORE SERVICE AREA
QUITCLAIM OF EASEMENTS FROM THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT TO THE UNDERLYING FEE PROPERTY OWNERS PROJECT NO. 181-113 AVIATION BOULEVARD-96TH STREET DRAIN IN THE COMMUNITY OF WESTCHESTER IN THE CITY OF LOS ANGELES

- F. Board Letter (Public Works – Capital Program) for August 6, 2024 Board Agenda:
CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
MOTHER'S BEACH RESTROOM AND
NON-MOTORIZED BOAT STORAGE PROJECT
APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7721; CAPITAL PROJECT NO. 89109

Wednesday, July 24, 2024

G. Board Letter (Regional Planning) for August 6, 2024 Board Agenda:
HENRY DART GREENE HOUSE LANDMARK DESIGNATION
PROJECT NO. PRJ2023-004604-(5)
CASE NO. RPPL2023006799

3. PRESENTATION/DISCUSSION ITEM(S):

A. Board Briefing (Department of Animal Care and Control)
DACC SERVICES AND THE “NO-KILL” PHILOSOPHY
Speaker: Marcia Mayeda

4. PUBLIC COMMENTS (2 minutes each speaker)

5. ADJOURNMENT

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	7/24/2024	
BOARD MEETING DATE	8/6/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Animal Care and Control	
SUBJECT	The Department of Animal Care and Control (Department) requests approval to enter into a Memorandum of Understanding (MOU) with Old Blue, Inc. - (OBI) to facilitate the Department's participation in OBI's free senior wellness program.	
PROGRAM	Community Services	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	None	
COST & FUNDING	Total cost: \$ 0.00	Funding source:
	TERMS (if applicable): N/A	
	Explanation: The execution of the MOU with OBI will not incur direct financial costs for the Department. Any expenses associated with the transportation of animals or veterinary care will be covered by OBI.	
PURPOSE OF REQUEST	Once animals are enrolled in the senior wellness program, OBI will cover all expenses related to private veterinary care, including medication not available at the care centers. Additionally, OBI will cover the costs associated with wellness checks, such as bloodwork, urinal analysis, cancer screenings, and comprehensive physical examinations.	
BACKGROUND (include internal/external issues that may exist including any related motions)	No anticipated internal or external issues are expected.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Bradley Kim, Admin. Services Mgr. II (562) 379-9722, BKim@animalcare.lacounty.gov	



Marcia Mayeda, Director

August 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST APPROVAL TO ENTER INTO A
MEMORANDUM OF UNDERSTANDING WITH OLD BLUE, INC.
FOR FREE WELLNESS SERVICES FOR SENIOR ANIMALS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

The Department of Animal Care and Control (Department) requests approval to enter into a Memorandum of Understanding (MOU) with Old Blue, Inc. (OBI), to facilitate the Department's participation in OBI's free senior wellness program.

IT IS RECOMMENDED THAT THE BOARD:

Approve and delegate authority to the Director of Animal Care and Control or her designee to execute an MOU with OBI, substantially similar to the attached draft agreement. The MOU has been reviewed and approved by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

OBI is a 501(c)3 non-profit organization headquartered in Long Beach, CA. They offer a senior wellness program aimed at providing comprehensive medical evaluations and treatments for senior animals with the goal of preparing them for adoption into loving homes. As part of this initiative, OBI has generously extended its services to animals housed at Los Angeles County animal care centers at no charge to the Department.

Agoura ACC
29525 Agoura Road
Agoura Hills, CA 91301
(818) 991-0071

Baldwin Park ACC
4275 N. Elton Street
Baldwin Park, CA 91706
(626) 962-3577

Carson/Gardena ACC
216 W. Victoria Street
Gardena, CA 90248
(310) 523-9566

Castaic ACC
31044 N. Charlie Canyon Rd.
Castaic, CA 91384
(661) 257-3191

Downey ACC
11258 S. Garfield Ave.
Downey, CA 90242
(562) 940-6898

Lancaster ACC
5210 W. Avenue I
Lancaster, CA 93536
(661) 940-4191

Palmdale ACC
38550 Sierra Highway
Palmdale, CA 93550
(661) 575-2888

Administrative Office
5898 Cherry Avenue
Long Beach, CA 90805
(800) 253-3555

Under this partnership, OBI will facilitate the transportation of identified senior animals to private veterinary clinics where they will receive specialized medical care to improve their chances of finding suitable homes. Often the required services for senior animals exceed the Department's budget or capabilities. However, through this collaboration with OBI we can ensure that more animals in need receive the necessary care.

This assistance from OBI comes at no cost to the Department. Once animals are enrolled in the senior wellness program, OBI will cover all expenses related to private veterinary care, including medications not available at the care centers. Additionally, OBI will cover the costs associated with wellness checks such as bloodwork, urine analysis, cancer screenings, and comprehensive physical examinations. Each party will be responsible for any other expenses arising from their respective roles unless otherwise agreed upon in writing in advance.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Approval of the recommended actions aligns with County Strategic Plan North Star 2 – Foster Vibrant and Resilient Communities, Focus Area Goal E – Economic Health, Strategy 1 – Community-Based Institutions and Organizations. This partnership with OBI will enhance services provided at our care centers by ensuring more animals are treated and made potentially adoptable. Partnerships like this help us foster trust with our communities and demonstrate that we're leveraging every opportunity to create positive outcomes for animals in our care.

FISCAL IMPACT/FINANCING

The execution of the MOU with OBI will not incur direct financial costs for the Department. Any expenses associated with the transportation of animals or veterinary care will be covered by OBI.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The terms and conditions of the proposed MOU have been reviewed and approved by County Counsel to ensure compliance with applicable laws and regulations. By entering into this agreement, both parties agree to abide by the terms outlined therein including mutual indemnification, defense, and hold harmless agreements.

IMPACT ON CURRENT SERVICES

The implementation of this MOU with OBI will complement the existing services, allowing the Department to offer additional resources for senior animals with medical needs. This collaborative partnership will directly result in a higher number of positive outcomes for senior animals as it expands access to specialized care and resources beyond what is currently available at the care centers.

CONCLUSION

Upon Board approval, the Department will proceed with the execution of the MOU with OBI and the mutual indemnification language. This partnership signifies an opportunity to enhance positive outcomes for vulnerable animals and to strengthen our rapport with the communities we serve. By formalizing this collaboration, we demonstrate our commitment to animal welfare and our dedication to fostering constructive relationships within our community.

Upon Board approval, please return one adopted copy of this Board letter to the Department.

Respectfully submitted,

MARCIA MAYEDA
Director

MM:DU:WD:BK:JMF:jl;cg
S:\brdcorr\bls\2024bls\8.6.24MOU with Old Blue Inc.

Enclosure

c: Chief Executive Office
County Counsel
Executive Office

DRAFT MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is between Old Blue Inc., a not-for-profit charitable corporation organized under the laws of California (“OBI”) and Los Angeles County Department of Animal Care and Control, a U.S. government unit or agency organized under the laws of California (“County” and together with OBI, the “Parties,” and each, a “Party”). In consideration of the mutual promises in this MOU, the parties agree:

1. **Background.**

(A) OBI is a tax-exempt organization as described in Section 501(c)(3) of the Internal Revenue Code of 1986 as amended (“Code”) and classified as a public charity within the meaning of Code Section 509(a)(1). OBI, among other things, offers a senior wellness program that provides comprehensive medical evaluations and treatments for senior animals. The objective is to ensure these animals are well-prepared for adoption into caring homes.

(B) County is a department of municipal government that is a governmental unit within the meaning of Code Section 170(c)(1), whose mission is: “Leading the nation in protecting people and animals through compassionate care, community education, proactive intervention, and effective enforcement.”

2. **County Role.** The County will collaborate with OBI to identify animals suitable for participation in its senior wellness program and will assist in facilitating the process to ensure OBI can fulfill its responsibilities outlined in Section 3 below.

3. **OBI Role.** OBI will assist in furthering the mission of the County by (A) Assisting in the selection of appropriate candidates for its senior wellness program, (B) Scheduling wellness check appointments for senior animals, (C) Facilitating the transportation of senior animals to approved veterinary clinics; (D) Obtaining a treatment report for all participating animals and returning them to the animal care center; (E) Communicating any medical findings and providing necessary medications and treatment plans to the care center’s medical staff; (F) Scheduling and providing transportation to veterinary follow-up visits and treatments during each participating animal’s stay at the care center; (G) Collaborating with the care center on social media campaigns to help expedite and secure suitable adoption or other positive outcomes for participating animals.

4. **Costs and Expenses.** OBI will be responsible for all private veterinary expenses, encompassing medications not obtainable at the care center, for animals enrolled in the senior wellness program. OBI shall also cover expenses associated with wellness checks, comprising, but not limited to, bloodwork, urinalysis, cancer screenings, and comprehensive physical examinations. Each party shall bear all other expenses incurred in connection with its respective responsibilities unless otherwise agreed upon in writing in advance.

5. **Intellectual Property.** OBI retains all intellectual property rights (including trademarks and copyrights) in its name and trademarks and in all promotional materials relating to its senior wellness program. County retains all rights in its name and trademarks.

6. **Term; Termination.** The MOU begins on the Effective Date identified on the signature page and continues for an initial term of three years (and may be renewed by the parties in writing), with two additional one-year extension options (five years maximum). OBI

or County may terminate this MOU for convenience at any time upon thirty (30) days' written notice to the other party.

7. Indemnity. OBI shall indemnify, defend and hold harmless County, its trustees, officers, agents, and employees from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of OBI, its trustees, officers, agents or employees.

County shall indemnify, defend and hold harmless OBI, its trustees, officers, agents, and employees from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of County, its trustees, officers, agents or employees. This Section 7 shall survive the term of this Agreement.

8. Disclaimers; Limitation of Liability; Release. OBI provides all activities and materials in connection with this MOU "as is" and "with all faults" and expressly disclaims all representations and warranties, express or implied, including any warranty of merchantability or fitness for a particular purpose, non-infringement, or otherwise. In no event will either party be liable under this MOU for any consequential, incidental, indirect, exemplary, special or punitive damages in connection with this MOU. County agrees not to bring any claim relating to the activities contemplated by this MOU

9. Confidentiality. Each party will keep confidential all information that the other party identifies as confidential unless required to disclose that information by applicable law.

10. Miscellaneous. This MOU: (A) is the entire agreement between the parties and supersedes any other oral or written agreement concerning its subject matter; (B) is governed by the laws of the State of California applicable to agreements made and performed in California; and (C) may be modified only by a written amendment signed by both parties. Any notice under this Agreement must be in writing and be sent to a party's address in this MOU (or to another address designated by a party by notice); notice will be considered given, when received (as evidenced by delivery receipt or other written proof). County may not assign this Agreement or delegate obligations under it without OBI's prior written consent and any attempt to do so will be null and void. If any provision of this Agreement is held to be unenforceable, the provision will be modified to the extent necessary to make it enforceable and reflect the intent of the parties or, if that is not possible, it will be deleted and the remaining provisions will be enforceable to the fullest extent permitted by law. The parties are independent contractors and nothing in this Agreement should be construed to create an employment, partnership, joint venture, agency or similar relationship between the parties. County has no right or authority to incur any expense or obligation or otherwise bind OBI in any way. Any provision that by its nature and intent should survive, will survive any termination or expiration of this MOU. The waiver of any breach or term in this MOU will not be considered a waiver of any other term. This MOU may be executed in counterparts, each of which will be considered an original, and all of which together will constitute one agreement. Signatures on this MOU sent by facsimile or pdf will be valid and binding as original signatures.

IN WITNESS WHEREOF, each party has caused its authorized representative to indicate its agreement to the above by sign this MOU as of _____ (“Effective Date”).

Old Blue Inc.

**County of Los Angeles
Department of Animal Care and Control**

By: _____
Molly Zbojniewicz, CEO

By: _____
Marcia Mayeda, Director

DRAFT

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	7/24/2024		
BOARD MEETING DATE	8/6/2024		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	LA COUNTY LIBRARY		
SUBJECT	Approval of Sole Source Amendment One with Sirsi Corporation Db a SirsiDynix for Continued Maintenance And Support of LA County Library's Integrated Library System (ILS) and for Implementation off ILS Software-As-A-Service (ILS SaaS)		
PROGRAM	COUNTY LIBRARY		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: Proprietary product, the ILS Software can only be maintained and supported by SirsiDynix and they do not license, certify or otherwise endorse any third party to provide maintenance and support of their proprietary technology.		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable		
DEADLINES/ TIME CONSTRAINTS	The current agreement with SirsiDynix will expire on December 19, 2024.		
COST & FUNDING	Total cost: \$12,619,080.56	Funding source: Library's Operating Budget	
	TERMS (if applicable): 17 YEARS		
	Explanation: Current Contract \$4,500,000 for 7 years and Amendment One \$8,119,080.56 for 10 years for an aggregate total of \$12,619,080.56.		
PURPOSE OF REQUEST	Requesting to amend an existing sole source agreement for Integrated Library System (ILS) maintenance and support with SirsiDynix to extend the term and upgrade the current ILS by migrating to a fully cloud-based software-as-a-service solution.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The current Library ILS software is maintained by SirsiDynix through a 7-year sole source contract that was awarded by the Board on 11/21/ 2017. The ILS is based on Sirsi's proprietary Commercial Off-The-Shelf Software and includes customizations and third-party products to meet Library requirements. SirsiDynix now offers the ILS as a fully cloud-based software-as-a-service solution that maintains the existing ILS functionality that Library contracted for in the current agreement and piloted, with further system enhancements that will benefit the Library.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how:		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Binh Le (Library), Assistant Director Information Systems, 562.940.8418, ble@library.lacounty.gov Grace Reyes (Library), Administrative Deputy, 562.940.8406, greyes@library.lacounty.gov Greg Melendez (CEO), Deputy Chief Information Officer, 213.253.5628, gmelendez@cio.lacounty.gov		



LA COUNTY LIBRARY

7400 Imperial Hwy, Downey, CA 90242 | 562.940.8400



SKYE PATRICK
Library Director

COUNTY OF LOS ANGELES
SUPERVISORS

HILDA L. SOLIS
1st District

HOLLY J. MITCHELL
2nd District

LINDSEY P. HORVATH
Chair, 3rd District

JANICE HAHN
4th District

KATHRYN BARGER
5th District

August 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF SOLE SOURCE AMENDMENT ONE WITH SIRSI CORPORATION
DBA SIRSIDYNIX FOR CONTINUED MAINTENANCE AND SUPPORT OF
LA COUNTY LIBRARY'S INTEGRATED LIBRARY SYSTEM (ILS) AND FOR
IMPLEMENTATION OF ILS SOFTWARE-AS-A-SERVICE (ILS SaaS)
(ALL DISTRICTS – 3 VOTES)**

**CIO RECOMMENDATION: APPROVE (X) APPROVE WITH MODIFICATION ()
DISAPPROVE ()**

SUBJECT

LA County Library (Library) is requesting approval to amend their existing sole source agreement for Integrated Library System (ILS) Maintenance and Support with Sirsi Corporation DBA SirsiDynix to extend the term and to upgrade the current ILS by migrating to a fully cloud-based software-as-a-service solution.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the sole source amendment with Sirsi Corporation DBA SirsiDynix for continued maintenance and support of the LA County Library's ILS and software-as-a-service solution is not subject to the California Environmental Quality Act (CEQA) because it does not constitute a project according to Section 15378 of CEQA.
2. Approve and delegate authority to the County Librarian, or designee, to execute Amendment One, Attachment A, to Sole Source Agreement Number ILS-1701 with Sirsi Corporation DBA SirsiDynix (Sirsi or SirsiDynix) to extend the term by adding five (5) years with an additional five (5) one-year extensions, for a total contract term of seventeen (17) years, which will upgrade the current ILS by migrating to a fully cloud-based software-as-a-service solution (ILS SaaS). This Amendment One will increase the Contract Sum

by \$8,119,080.56 for the additional work and term, which will increase the maximum Contract Sum to \$12,619,080.56 for the complete term. Of the \$8,119,080.56 added by Amendment One, \$36,700 is for Implementation Work, \$6,735,317.13 is for Subscription Software and Maintenance Fees for up to ten (10) years, and \$1,347,063.43 is for Pool Dollars for Optional Work, as needed.

3. Delegate authority to the County Librarian, or designee, with approval as to form from County Counsel, to execute Change Notices and Amendments to the Agreement, as applicable, or otherwise modify the Agreement as set forth in the Agreement in order to: (a) add and/or update standard County contract provisions as required by your Board or the Chief Executive Officer (CEO); (b) exercise term extensions; (c) modify the statement of work or system requirements without materially impacting the scope of work under the Agreement; (d) provide written consent to an assignment of rights and/or delegation of duties pursuant to the Assignment and Delegation provision under the Agreement; (e) acquire Optional Work, as needed for the ILS, using Pool Dollars allocated for the term of the Agreement without increasing the maximum Contract Sum of \$12,619,080.56; and (f) to terminate for convenience the Agreement, as needed.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The ILS is Library's core business system that supports several essential functions, including the Library's catalog and online reference services, processing customer requests for library materials, checkout/check-in of library materials, customer service management, acquisition of library materials and customer notifications. The public is very accustomed to using the Library's ILS system, therefore replacing the system would be very disruptive to our patrons, who are of all ages ranging from children to senior citizens. The current Library ILS software is maintained by SirsiDynix through a 7-year sole source contract that was awarded by the Board on November 21, 2017. The ILS is based on Sirsi's proprietary Commercial Off-The-Shelf Software (COTS) and includes customizations and third-party products to meet the Library's requirements. As a proprietary product, the ILS Software can only be maintained and supported by SirsiDynix and they do not license, certify or otherwise endorse any third party to provide maintenance and support of their proprietary technology. The current agreement with SirsiDynix will expire on December 19, 2024.

SirsiDynix now offers the ILS as a fully cloud-based software-as-a-service solution ("ILS SaaS") that maintains the existing ILS functionality that Library contracted for in the current Agreement and piloted, with further system enhancements that will benefit the Library. Maintaining continuum of use for the Library's patrons, who have grown accustomed to the ILS, is important to not disrupt their access to Library's services due to switching to a new system and changing the way they utilize the Library system.

Approval of the recommended actions will allow Library to upgrade the current ILS to the ILS SaaS and extend the existing Agreement for up to an additional ten (10) years.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The County Strategic Plan directs the provisions of North Star 3, Focus Area Goal F. Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure. The recommended actions support the Strategic Plan by investing in public infrastructure that will enhance cultural, recreational, and learning opportunities for County residents and visitors, and improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

Under the terms of the recommended Amendment One, SirsiDynix will upgrade the ILS to an ILS SaaS and will continue to provide maintenance and support over the additional five (5) years and five (5) one-year automatic extensions, increasing the Contract Sum by \$8,119,080.56 from \$4,500,000 to \$12,619,080.56. Annual funding for Amendment One is \$811,908.06 and is included in Library's Operating Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Agreement Number ILS-1701 with Sirsi was awarded by the Board on November 21, 2017. The Agreement permits amendments as approved by the Board. On July 7, 2023, pursuant to the Board's Sole Source Policy 5.100, Library provided a notification of its intent to enter into negotiations for a new sole source agreement with SirsiDynix for continued maintenance and support of the ILS software and hosting services of Library's ILS software (Attachment B). The Sole Source Checklist is attached (Attachment C) in compliance with this Board policy.

Library has negotiated the terms and conditions of the Amendment with SirsiDynix, which largely remains the same as the current agreement but has been updated to include current County required provisions, and SirsiDynix has agreed to all County required provisions.

County Counsel has reviewed and approved the Amendment as to form. In compliance with Board Policy 6.020 "Chief Information Office Board Letter," the CIO reviewed the information technology (IT) components of this request and recommends approval of the Amendment. The CIO Analysis is attached, Attachment D.

The recommended Amendment One will become effective following your Board approval, should it be granted, and execution by the County Librarian.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to the California Environmental Quality Act (CEQA) because they do not constitute a project according to Section 15378 of CEQA.

IMPACT ON CURRENT SERVICES

Approval of the recommended actions will allow Library to upgrade the current ILS to the ILS SaaS and extend the existing Agreement for up to ten (10) years.

CONCLUSION

Please return to LA County Library an adopted Board Letter.

Honorable Board of Supervisors
August 6, 2024
Page 4

If there are any questions or there is a need for additional information, please contact me at (562) 940-8400.

Respectfully submitted,

Reviewed by:

SKYE PATRICK
County Librarian

PETER LOO
Chief Information Officer

SP:YDR:GR

Attachments

c: Chief Executive Office
County Counsel

DRAFT

HOA.104841547.1



ATTACHMENT

August 6, 2024

**APPROVAL OF SOLE SOURCE AMENDMENT ONE WITH SIRSI CORPORATION
DBA SIRSIDYNIX FOR CONTINUED MAINTENANCE AND SUPPORT OF
LA COUNTY LIBRARY'S INTEGRATED LIBRARY SYSTEM (ILS) AND FOR
IMPLEMENTATION OF ILS SOFTWARE-AS-A-SERVICE (ILS SaaS)
(ALL DISTRICTS – 3 VOTES)**

This Board letter has a large attachment.
Click on link to access:

[07-24-2024 Item 2B - PL-SIRSI Integrated Library System Amendment.pdf](#)

BOARD LETTER CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	7/24/2024	
BOARD MEETING DATE	8/6/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Award a service contract for on-call skilled accounting services.	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	The current contract has a final expiration date of December 28, 2024; however, it will expire upon award and execution of this contract. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing this service.	
COST & FUNDING	Total cost: \$5,734,856	Funding source: Funding for these services is included in the Fiscal Year 2024-25 Internal Services Fund (B04) Budget. When the need arises for services under this contract, financing the required services will be from the appropriate fund source. Total annual expenditures for these services, however, will not exceed the contract amount approved by the Board. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.
	TERMS (if applicable): This contract will be for a term of 1 year with four 1-year renewal options and a month-to-month extension of up to 6 months for a maximum potential contract term of 66 months.	
	Explanation: N/A	
PURPOSE OF REQUEST	Public Works is seeking Board approval to award a service contract to AppleOne, Inc., a Community Business Enterprise, for on-call skilled accounting services.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The proposed on-call skilled accounting services are needed to meet Public Works' operational needs during periods of peak workload, temporary absence, or emergency situations.	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Public Works notified over 33,000 subscribers in our "Do Business with Public Works" website. Public Works also notified 1,439 Small Businesses Enterprises, 157 Disabled Veteran Business Enterprise, 162 Social Enterprises, and 752 Community Business	

	Enterprises registered with the Department of Economic Opportunity and advertised in regional and small newspapers in each Supervisorial District. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code and all Board contracting policies.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: This contract supports Board Priority No. 7, Sustainability. The services provided by this contract help create a more resilient and sustainable workforce by providing temporary accounting services, which is necessary to prepare for and meet operational needs of divisions that may require responsible accounting experience during temporary absences or emergency situations on an on-call basis.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Jeff Howard, Deputy Director, (626) 458-4006, cell (626) 607-7352, jhoward@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

August 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACT
ADMINISTRATIVE SERVICES CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
ON-CALL SKILLED ACCOUNTING SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award a service contract to AppleOne, Inc., a Community Business Enterprise, for on-call skilled accounting services within the County of Los Angeles.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the recommended actions are not a project pursuant to the California Environmental Quality Act.
2. Award the contract to AppleOne, Inc., a Community Business Enterprise, for on-call skilled accounting services. This contract will be for a term of 1 year with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months and a maximum potential contract sum of \$5,734,856.

3. Delegate authority to the Director of Public Works or his designee to execute the contract; to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, AppleOne, Inc., has successfully performed during the previous contract period and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contract for convenience if it is in the best interest of the County to do so.
4. Delegate authority to the Director of Public Works or his designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract if required, and to adjust the annual contract sum for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award a service contract to AppleOne, Inc., to provide on-call skilled accounting services to Public Works, which is necessary to prepare for and meet operational needs. The work to be performed will consist of setting up projects, entering timesheets and equipment usage, processing invoices, reconciling accounts, record accounting transactions, preparing Excel worksheets, and a variety of other tasks. The services will benefit the public by ensuring adequate staffing is available to support ongoing operations. The current contract has a final expiration date of December 28, 2024; however, it will expire upon award of this contract. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal E, Economic Health, Strategy iii, Job Growth, by contracting with the recommended contractor that has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The annual cost is \$947,910 plus 10 percent of the annual contract sum for additional work within the scope of the contract and cost-of-living adjustments in accordance with the contract. Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms, including the four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months with an estimated maximum potential contract sum of \$5,734,856. This amount is based on the annual hourly rates quoted by the contractor and Public Works' estimated annual utilization of the contractor's services. The County may also authorize an extension of time to the contract's maximum potential term not to exceed 180 days with no additional funding. Adjustments will be made to the annual contracts sum for each option year over the term of the contracts to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contracts.

Funding for these services is included in the Fiscal Year 2024-25 Internal Services Fund (B04 – Services and Supplies) Budget. When the need arises for services under this contract, financing the required service will be from the appropriate fund source. Total annual expenditures for this service, however, will not exceed the contract amount approved by the Board. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has reviewed the contract as to form (Enclosure A). The recommended contract with AppleOne, Inc., a Community Business Enterprise, was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. This contract will commence upon the Board's approval and final execution, whichever occurs last, for a period of 1 year.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposers' utilization participation and community business enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

Public Works has evaluated and determined that the contracted services are required on an on-call and intermittent basis, therefore, Proposition A (Los Angeles County Code Chapter 2.121) and the Living Wage Program (Los Angeles County Code Chapter 2.201) do not apply to this contract.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b) of the California Environmental Quality Act Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of California Environmental Quality Act.

CONTRACTING PROCESS

On September 6, 2023, a notice of the Request for Proposals was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business with Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *The Daily Breeze*, *The Signal (Santa Clarita)*, *World Journal*, *Watts Times*, *The Malibu Times*, *Press Telegram*, and *Pasadena Star News*. Also, Public Works informed 1,439 Local Small Business Enterprises, 157 Disabled Veteran Business Enterprises, 162 Social Enterprises, 752 Community Business Enterprises; 704 Community-Based Organizations, 181 independent contractors, various business development centers, and municipalities about this business opportunity.

On November 7, 2023, four proposals were received. All proposals were evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the Request for Proposals, which included the price, experience, work plan, and references, utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that this contract be awarded to the highest rated, lowest cost, responsive and responsible proposer, AppleOne, Inc., located in Glendale, California. Public Works notified the applicable union on this solicitation.

The contract includes a cost-of-living adjustment provision, which is in accordance with Board Policy 5.070, Multi-Year Services Contract Cost-of-Living Adjustments.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as these services are presently contracted with the private sector.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SK:sc

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office

AGREEMENT FOR
ON-CALL SKILLED ACCOUNTING SERVICES (BRC0000438)

THIS AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and AppleOne, Inc., a California Corporation, located at 327 W. Broadway, Glendale, California 91204, (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on November 7, 2023, hereby agrees to provide services as described in this Contract for On-Call Skilled Accounting Services.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit A.1, Schedule of Prices; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary; and Exhibit G, Public Works Field Sites; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Addenda to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal and attached hereto as Form PW-2, an amount not to exceed \$947,910 per year, plus any remaining amount unused from the previous Contract term(s), or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1 year commencing upon the Board's approval and final execution. The COUNTY will have the sole option to renew this Contract term for up to four additional 1-year periods and six month-to-month extensions, for a maximum total Contract term of 5 years and 6 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or

amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal.

FIFTH: The CONTRACTOR will bill monthly, in arrears, for the work performed during the preceding month. Work performed will be billed at the quarterly, annual, quadrennial, and hourly rates quoted in Form PW-2, Schedule of Prices.

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

Los Angeles County Public Works
Attention Fiscal Division, Accounts Payable
P.O. Box 7508
Alhambra, CA 91802-7508

SEVENTH: In no event will the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

EIGHTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR must not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR must monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR must immediately notify the Contract Manager in writing. The CONTRACTOR must send written notification to the Contract Manager when this Contract is within 6 months from expiration of the term as provided for hereinabove.

TENTH: If requested by the CONTRACTOR, the Contract (hourly, daily, monthly, etc.) amount may, at the sole discretion of the COUNTY, be increased at the time of Contract renewal, if exercised by the COUNTY, based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for the Los Angeles-Long Beach-Anaheim area for the 12-month period preceding the renewal date, which will be the effective date for any

cost-of-living adjustment (COLA). However, any increase will not exceed the general salary movement granted to COUNTY employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in COUNTY employee salaries, no COLA will be granted. Upon approval of COLA, a notification will be sent to the Contractor.

ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through G, inclusive, the COUNTY'S provisions will control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: This Contract constitutes the entire AGREEMENT between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous AGREEMENTS and understandings. This Contract may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed AGREEMENT.

FOURTEENTH: Advertising and Other External Communications About the Contract: Consultant/Contractor shall obtain the County's prior written approval before disclosing or communicating any information concerning the award of the contract, the progress of the work, or the completion of the work, to any non-party, including but not limited to outside media and news organizations. This requirement includes, but is not limited to: (1) a Consultant/Contractor's, application for an award or any other recognition of the Project/Contract; and (2) any advertising or promotion of the Project/Contract and/or the Consultant/Contractor's role on the project. The County retains the sole discretion as to the release of such information, including the right to deny the request for disclosure, the right to direct the timing of the disclosure, and/or the right to direct Consultant/Contractor to make revisions to the information prior to disclosure.

FIFTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy

Type/Print Name

APPLEONE, INC.

By _____
Its President

Type/Print Name

By _____
Its Secretary

Type/Print Name

PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR ON-CALL SKILLED ACCOUNTING SERVICES

SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	AppleOne, Inc.	N/A	N/A	X	X	X	N/A	N/A	N/A

NON-SELECTED FIRMS

	Proposer Name	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	CathyJon Enterprises, Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	Emploi Group, Inc.	N/A	N/A		X	X	N/A	N/A	N/A
3	Exact Tax, Inc.	N/A	N/A	X	X	X	N/A	N/A	N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR ON-CALL SKILLED ACCOUNTING SERVICES

FIRM INFORMATION*		APPLEONE, INC.	CATHYJON ENTERPRISES, INC.	EMPLOI GROUP, INC.	EXACT TAX, INC.
BUSINESS STRUCTURE		Corporation	Corporation	Corporation	Corporation
CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP			
OWNERS/PARTNERS	Black/African American	3/ 100%	0	0	0
	Hispanic/Latino	0	2	0	0
	Asian or Pacific Islander	0	4	0	1
	Native American	0	0	0	0
	Subcontinent Asian	0	0	0	0
	White	0	12	1	0
	TOTAL	3/100%	18/100%	1/100%	1/100%
	<i>Female (included above)</i>	2	9	1	1
COUNTY CERTIFICATION					
CBE		Yes	No	Yes	Yes
LSBE		N/A	N/A	N/A	N/A

PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR ON-CALL SKILLED ACCOUNTING SERVICES

OTHER CERTIFYING AGENCY	Development Counsel and Women's Busi	N/A	Supplier Clearinghouse	US Small Business Administration
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*Information provided by proposer in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

9/6/23, 2:22 PM

LA County Solicitations



Home (/LACoBids/)

Solicitation Detail

Solicitation Number:	BRC0000438		
Title:	On-Call Skilled Accounting Services (BRC0000438)		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$910,000.00
Commodity:	CONSULTING - ACCOUNTING/AUDITING/BUDGET		

<https://camisvr.co.la.ca.us/LACoBids/BidLookUp/BidDetail>

9/6/23, 2:22 PM

LA County Solicitations

Description:

NOTICE OF REQUEST FOR PROPOSALS FOR ON-CAposals for the On-Call Skilled Accounting Services (BRC0000438) contract. This contract has been designed to have a potential maximum contract term of 5 years, consisting of an initial 1-year term and potential additional four 1-year option renewals. The total annual contract amount of this service is estimated to be \$910,000. The Request for Proposals (RFP) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed at <http://pw.lacounty.gov/brcd/servicecontracts> or may be requested from Ms. Victoria Frausto at (626) 300-2652 or vfrausto@pw.lacounty.gov or Ms. Jessica Dunn at (626) 458-4169 or jdunn@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.

PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL ADDENDA AND INFORMATIONAL UPDATES WILL BE POSTED AT <http://pw.lacounty.gov/brcd/servicecontracts>.

"Do Business with Public Works" Website Registration

All interested proposers for this RFP are strongly encouraged to register at <http://pw.lacounty.gov/general/contracts/opportunities>. Only those firms registered for this RFP through the website will receive automatic notification when any update to this RFP is made. The County does not have an obligation to notify any proposers other than through the Public Works website's automatic notification system.

Doing Business with Local Small Business Enterprise, Disabled Veteran Business Enterprise, and Social Enterprise

The County strongly encourages participation from firms, primes, and subcontractors, which are certified in the County's Local Small Business Enterprise (LSBE), Disabled Veteran Business Enterprise (DVBE), and Social Enterprise (SE) Preference Programs. The County's LSBE, DVBE, and SE Preference Programs require firms to complete a certification process to receive certain benefits allowed only for LSBE, DVBE, and SE, such as a 15 percent price preference, not to exceed \$150,000, when applicable, and LSBE Prompt Payment Program. The following link provides additional information on being County certified LSBE, DVBE, and SE: <http://dcba.lacounty.gov>.

Minimum Mandatory Requirements: At the time of proposal submission, proposers must meet all minimum requirements set forth in the RFP documents including, but not limited to:

Important Note: Subcontracting is not allowed for this service. If a proposer makes a reference to a subcontractor or if a proposer includes a list of subcontractors to perform the work requested, the proposal will be immediately disqualified. Please disregard all references to subcontractors in this RFP.

<https://camisvr.co.la.ca.us/LACoBids/BidLookUp/BidDetail>

9/6/23, 2:22 PM

LA County Solicitations

1. Proposing entity must have a minimum of 5 years of experience providing temporary employee placement in accounting services to public or private organizations.

2. Proposing entity must provide five reference letters from different public or private organizations, where the proposer provided personnel services of temporary employee placement, specifically for accounting services, within the last 5 years. If the proposing entity is unable to obtain reference letter(s) from a particular organization, the proposer may provide a renewal letter or other form of similar written proof that the entity made a determination that their contract work is in good standing and currently active. The reference letters, renewal letters, or other form of similar written proof from the five organizations must indicate temporary employee placement for accounting services similar to those described in this solicitation's, Part II, Exhibit A, Scope of Work.

Proposal will be disqualified if reference letters, renewal letter, or other form of similar written proof are not included in the proposal.

There will be no proposers conference for this solicitation.

The deadline to submit proposals is Tuesday, October 3, 2023, at 5:30 p.m. Please direct your questions to Ms. Frausto at (626) 300-2652 or Ms. Dunn at (626) 458-4169. See below for all deadlines relating to this solicitation. Be advised, any changes to the due dates listed herein will only be made by Public Works, in writing in the form of an Informational Update or Addendum to the solicitation.

Solicitation Schedule

Item Due Date

1. Written Questions Due Tuesday, September 19, 2023
2. Form PW-3: Jury Service Exemption Tuesday, September 19, 2023
3. Proposal Submission Due Tuesday, October 3, 2023

NOTE: Items 1 and 2 above, if submitting, will be due via e-mail to Ms. Frausto at vfrausto@pw.lacounty.gov or Ms. Dunn at jdunn@pw.lacounty.gov. Item 3 is due from all proposers in accordance with the Important Notice below.

IMPORTANT NOTICE

9/6/23, 2:22 PM

LA County Solicitations

Submission of proposals will only be accepted electronically using BidExpress or electronic proposals via Universal Serial Bus or compact disk to the Cashier's Office in Public Works Headquarters located on the Mezzanine Floor, 900 South Fremont Avenue, Alhambra, California 91803. Submission of hard copy proposals will not be accepted.

PROPOSALS MUST BE SUBMITTED ELECTRONICALLY USING THE FOLLOWING METHOD:


Electronic Submission of Proposals

In lieu of submitting electronic proposals to the Cashier's Office, you may submit proposals electronically on www.bidexpress.com, a secure online bidding service website. To submit your proposals electronically, register with BidExpress, prior to the due date above. A new registration page must be signed, notarized, and received by BidExpress customer support for processing before the due date. An Infotech/BidExpress Set-up Guide is included as Attachment 6 for reference. There is a nominal service fee to use BidExpress.

Please note, each upload of file in BidExpress is limited to 10 MB per file up to 50 files for a total of 500 MB. Proposers shall plan ahead and allow sufficient time to account for the registration and file size limitations before the proposal submission deadline to complete the uploading of proposal files. If proposer submits a proposal through BidExpress, proposer should not send hard copies, compact disc, or any other materials to the County via mail.

Proposals received after the closing date and time specified in this Notice of Request for Proposals will be rejected by Public Works as nonresponsive.

Less

Open Day:	9/6/2023	Close Date:	10/3/2023 5:30:00 PM
Contact Name:	Victoria Frausto	Contact Phone:	(626) 300-2652
Contact Email:	vfrausto@pw.lacounty.gov		
Last Changed On:	9/6/2023 2:21:05 PM		
Attachment File (0) :	 Click here to download attachment files.		

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	7/24/2024	
BOARD MEETING DATE	8/6/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Approve Non-Aeronautical Airport Rental Rate Adjustments for Five County Airports	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: (Revenue Generating)	Funding source:
	Explanation:	
PURPOSE OF REQUEST	<p>The purpose of the recommended actions is to increase the rental rates for use of aircraft storage hangars for non-aeronautical storage purposes at the five County airports. Rental rates are to be increased incrementally by no more than 20 percent every four months until the fair market commercial rental rates are attained. Rental rate adjustments for use of aircraft storage hangars for non-aeronautical storage purposes were last approved by the Board on September 10, 2019.</p> <p>The proposed adjustments to the monthly rents for aircraft hangars utilized for non-aeronautical storage purposes at the County airports represent a potential increase in annual revenue from non-aeronautical hangar rent of approximately \$558,000. All revenue generated from non-aeronautical hangar rents will be deposited into the Aviation Enterprise Fund.</p>	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>Federal Aviation Administration policies and procedures require that airport sponsors charge a fair market commercial rental rate for non-aeronautical use of aircraft storage hangars. Fair market commercial rents for use of aircraft storage hangars for non-aeronautical storage purposes are determined by surveying public storage facilities near each airport. Public Works engaged an on-call consulting and real estate appraisal firm to conduct a survey and analysis of off-airport self-storage rental properties around the County airports which was completed on February 8, 2024. The proposed new rental rates for use of aircraft storage hangars for non-aeronautical storage purposes are consistent with the rates determined through the survey and analysis conducted.</p>	

	<p>If approved, the updated rental rates for use of aircraft storage hangars for non-aeronautical storage purposes will bring those rents in line with the rental rates charged by off-airport storage facilities consistent with Federal Aviation Administration policies and procedures.</p>
<p>EQUITY INDEX OR LENS WAS UTILIZED</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain how:</p>
<p>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please state which one(s) and explain how: Sustainability by managing real estate in ways that are fiscally responsible and align with the County's needs.</p>
<p>DEPARTMENTAL CONTACTS</p>	<p>Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov</p>



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

August 6, 2024

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
APPROVE NON-AERONAUTICAL AIRPORT RENTAL RATE ADJUSTMENTS FOR
FIVE COUNTY AIRPORTS: SAN GABRIEL VALLEY, COMPTON/WOODLEY,
WHITEMAN, BRACKETT FIELD, AND GENERAL WILLIAM J. FOX AIRFIELD
(SUPERVISORIAL DISTRICTS 1, 2, 3, AND 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval of the rental rate adjustments for non-aeronautical use of aircraft hangars at the five County airports: San Gabriel Valley in the City of El Monte, Compton/Woodley in the City of Compton, Whiteman in the Pacoima area of the City of Los Angeles, Brackett Field in the City of La Verne, and General William J. Fox Airfield in the City of Lancaster.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the action set forth in this Board letter is not a project pursuant to the California Environmental Quality Act.
2. Approve the rental rate adjustments effective September 1, 2024, for aircraft hangars used for non-aeronautical storage purposes at the five County airports: San Gabriel Valley in the City of El Monte, Compton/Woodley in the City of Compton, Whiteman in the Pacoima area of the City of Los Angeles, Brackett Field in the City of La Verne, and General William J. Fox Airfield in the City of Lancaster. Rental rates are to be increased incrementally by no more than 20 percent every 4 months until the fair market commercial rental rates are attained.

3. Instruct the Director of Public Works or his designee to implement the rental rate adjustments and to serve appropriate notice to airport tenants.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to increase the rental rates for the use of aircraft storage hangars for non-aeronautical storage purposes at the five County airports. This will enable the County to strengthen the financial self-sustainability of the airport system for the continued benefit of all airport users. Aviation rental rate adjustments for non-aeronautical storage were last approved by the Board on September 10, 2019.

Federal Aviation Administration policies and procedures require that airport sponsors charge a fair market commercial rental rate for non-aeronautical use of aircraft storage hangars. Fair market commercial rents for use of aircraft storage hangars for non-aeronautical storage purposes are determined by surveying public storage facilities near each airport. Public Works engaged an on-call real estate appraisal firm to conduct a survey and analysis of off-airport self-storage rental properties around the County airports, which was completed on February 8, 2024. The proposed new rental rates for use of aircraft storage hangars for non-aeronautical storage purposes shown in Enclosure A are consistent with the rates determined through the survey and analysis conducted.

If approved, the updated rental rates for use of aircraft storage hangars for non-aeronautical storage purposes will bring those rents in line with the rental rates charged by off-airport storage facilities and comply with Federal Aviation Administration requirements.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by managing real estate in ways that are fiscally responsible and align with the County's needs.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

When fully implemented, the proposed adjustments to the monthly rents for aircraft hangars utilized for non-aeronautical storage purposes at the County airports represent a potential increase in annual revenue from non-aeronautical hangar rent of approximately \$558,000. All revenue generated from non-aeronautical hangar rents will be deposited in the Aviation Enterprise Fund (M02-Revenue Source 8394: Airport Hangar Space Rental).

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Tenants at each airport were provided with written notice on March 21, 2024, of the proposed increase in rental rates for use of aircraft storage hangars for non-aeronautical storage purposes. On March 27, 2024, the County's Aviation Commission reviewed the proposed new rental rates and requested that they be increased incrementally by no more than 20 percent every 4 months until fair market commercial rental rates are attained.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are not defined as a project pursuant to the California Environmental Quality Act because it is an activity that is excluded by Section 15378 (b)(4) of the California Environmental Quality Act Guidelines. This proposed action is a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action will not have any impact on current services or projects. The recommended actions will allow additional funding for improvements to airport facilities, maintenance of airport infrastructure, and generate sufficient revenue to continue providing the established level of service to airport users.

The Honorable Board of Supervisors
August 6, 2024
Page 4

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Aviation Division. Also, please forward one adopted copy to the Assessor, Possessory Interest Division; and Auditor-Controller, Accounting Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:PM:ma

Enclosure

c: Chief Executive Office (Chia-Ann Yen)
County Counsel (Laura Jacobson)
Executive Office (Edward Yen)



Enclosure A
BRACKETT FIELD AIRPORT
2024 Non-Aeronautical Storage Unit Rent Adjustments

HANGARS AND ENDROOMS	CURRENT NON-AVIATION RATE	PROPOSED NON-AVIATION RATE
18 Large Hangars - 1702 Sq Ft (C&G Rows)	\$1,425.00	\$1,560.00
112 Standard Hangars - 1013 Sq Ft (A ,B, D, E, F,J Rows)	\$832.20	\$930.00
17 Port-A-Port Executive - 765 Sq Ft (L Row)	\$475.00	\$575.00
40 Standard Hangars - 1013 Sq Ft No Partition (S Row)	\$670.70	\$930.00
2 Mini-Hangars - 418 Sq Ft (G01A, G12A)	\$495.90	\$385.00
8 Mini-Standard - 507 Sq Ft (J02A, J22A, C08A, B21A, E01A, E15A, F01A, F14A)	\$473.10	\$465.00
1 Large Hangar - 1814 Sq Ft (Ran26)	\$1,508.60	\$1,660.00
15 Large Hangars - 1824 Sq Ft (Ran09, Ran11 - Ran24)	\$1,516.20	\$1,670.00
1 Large Hangar - 1896 Sq Ft (Ran10)	\$1,575.10	\$1,740.00
7 Large Hangars - 1932 Sq Ft (Ran01, Ran03 - Ran08)	\$1,605.50	\$1,770.00
1 Large Hangar - 2508 Sq Ft (Ran02)	\$2,084.30	\$2,300.00
48 Hangars - 1512 Sq Ft (H, I, K, Rows)	\$1,274.90	\$1,385.00
1 Endroom, Standard -340 Sq Ft (A24A)	\$290.70	\$285.00
1 Endroom, Standard -340 Sq Ft (D17A)	\$290.70	\$310.00
1 Endroom, Partial Standard - 340 Sq Ft (A01A)	\$243.20	\$285.00
3 Endroom, Partial Standard - 340 Sq Ft (B01A, C01A, D01A)	\$243.20	\$310.00
2 Endrooms, Standard No Partition - 400 Sq Ft (S42, S44)	\$209.00	\$335.00
1 Endroom, Standard No Partition - 400 Sq Ft (S34)	\$209.00	\$300.00
2 Endrooms Square, 416 Sq Ft (I19ER & I20ER)	\$338.20	\$380.00



Enclosure A
COMPTON/WOODLEY AIRPORT
2024 Non-Aeronautical Storage Unit Rent Adjustments

HANGARS AND ENDROOMS	CURRENT NON-AVIATION RATE	PROPOSED NON-AVIATION RATE
2 Large Hangars - 1702 Sq Ft (P Row) P01, P04	\$1,523.80	\$2,370.00
8 Large Hangars - 1702 Sq Ft (Q & R Rows) Q01, Q03, Q04, Q06, R01, R03, R04, R06	\$1,523.80	\$2,340.00
30 Portable Hangars - 1056 Sq Ft (T Row)	\$782.80	\$1,188.00
1 Standard with extra area - 1174 Sq Ft (K Row) K07	\$988.00	\$1,615.00
5 Standard with extra area - 1174 Sq Ft (F, J, L, M, O Rows) F04, J08, L08, M08, O08	\$988.00	\$1,615.00
40 Standard Hangars - 1024 Sq Ft (N, K, I, G, E, BB Rows)	\$883.50	\$1,410.00
69 Standard Hangars - 1024 Sq Ft (O, M, L, J, H, F, D, C, B, A, AA Rows)	\$883.50	\$1,410.00
2 Mini Hangars - 502 Sq Ft (R ROW) R02, R05	\$518.70	\$690.00
16 Mini Hangars- 401 Sq Ft (A-E & H, J-O, AA, BB Rows)	\$541.50	\$550.00
2 Endrooms - 620 sq ft (Q Row) Q05ER, Q02ER	\$497.80	\$850.00
9 Endrooms, Standard - 489 Sq Ft (A - I Rows)	\$490.20	\$670.00
6 Endrooms ,Partial Standard - 360 Sq Ft (J, K, L, M, N, O Rows)	\$355.30	\$495.00
1 Endrooms ,Partial Standard - 360 Sq Ft (F Row) F010ER	\$355.30	\$495.00
1 Mini Hangars - 502 Sq Ft I01	\$541.50	\$690.00



Enclosure A
GENERAL WILLIAM J. FOX AIRFIELD
2024 Non-Aeronautical Storage Unit Rent Adjustments

HANGARS AND ENDROOMS	CURRENT NON-AVIATION RATE	PROPOSED NON-AVIATION RATE
1 Port -A- Port Executive II- 1548 Sq Ft (Hangar A)	\$1,225.50	\$1,385.00
62 Standard Hangars - 950 Sq Ft (K300, L400, F500, G600, H700 Rows)	\$682.10	\$870.00
4 Port -A- Port - 765 Sq Ft (B, C, D, E Rows)	\$397.10	\$575.00
3 Endrooms, 1/2 Size Hangars - 500 Sq Ft (Walk-in Doors) K300ER, H700ER, K311ER	\$359.10	\$460.00
1 Endrooms, 1/2 Size Hangars - 500 Sq Ft (Walk-in Doors) G608ER	\$359.10	\$460.00
1 Endrooms, 1/2 Size Hangars - 500 Sq Ft (Walk-in Doors) I805ER	\$359.10	\$460.00
3 Endrooms, 1/2 Size Hangars - 500 Sq Ft (Roll-up Doors, L400ER, F515ER, H708ER)	\$250.80	\$460.00
1 Endrooms, 1/2 Size Hangars - 500 Sq Ft (Roll-up Doors, G600ER)	\$250.80	\$460.00
7 Lg Standard T Hangars - 1600 Sq Ft (I800 Row)	\$1,299.60	\$1,465.00
3 Block Executive LG- 3355 Sq Ft (J901, J902, J903)	\$2,660.00	\$3,075.00
2 Block Executive SM- 2695 Sq Ft (J904, J905)	\$2,137.50	\$2,470.00
4 Block Executive Hangars LG- 3750 Sq Ft (E201, E202, E203, E204)	\$2,971.60	\$3,440.00
1 Hangar - 1344 Sq Ft R20	\$789.00	\$1,010.00



Enclosure A
SAN GABRIEL VALLEY AIRPORT
2024 Non-Aeronautical Storage Unit Rent Adjustments

HANGARS AND ENDROOMS	CURRENT NON-AVIATION RATE	PROPOSED NON-AVIATION RATE
11 Large Hangars - 1628 Sq Ft (L - M Rows)	\$1,516.20	\$2,240.00
51 Rectangular Hangars - 1512 Sq Ft (E - K Rows)	\$1,320.50	\$2,080.00
23 Standard Hangars - 1144 Sq Ft Large (A Row)	\$940.50	\$1,575.00
79 Standard Hangars - 856 Sq Ft (B, C & D)	\$849.30	\$1,175.00
1 Port -A- Port Executive - 760 Sq Ft (T Row)T01	\$644.10	\$855.00
1 Port -A- Port Executive - 760 Sq Ft (T Row)T04	\$644.10	\$855.00
2 Endrooms - 400 Sq Ft Partial (M Row) M1A, M6A	\$304.00	\$550.00
2 Endrooms - 350 Sq Ft Partial, Standard (A Row) A01A, A21A	\$277.40	\$480.00
2 Endroom, Partial - 300 Sq Ft (U Row) U01A, U22A	\$370.50	\$410.00
2 Endroom, Partial - 374 Sq Ft (W Row) W-1, W-24	\$408.50	\$515.00
1 Endroom, Partial - 368 Sq Ft (V Row) V13	\$408.50	\$505.00
46 Portable Hangars - 1080 Sq Ft (N, O, P & Q Rows)	\$803.70	\$1,215.00
20 Standard T Hangars- 942 Sq Ft (U Row)	\$739.10	\$1,295.00
11 Lg Executive T Hangars- 1687 Sq Ft (V Row)	\$1,563.70	\$2,320.00
22 Medium T Hangars- 1088 Sq Ft (W Row)	\$813.20	\$1,495.00
3 Endroom, Partial - 350 Sq Ft B02A, B23A, D27A	\$484.50	\$480.00
2 Endroom, Partial - 350 Sq Ft (C Row) C01A, C25A	\$484.50	\$480.00
1 Endroom, Partial - 350 Sq Ft D02A	\$485.50	\$480.00
1 Endroom, Partial - 400 Sq Ft L02A	\$304.00	\$550.00
1 Endroom, Partial - 400 Sq Ft L04A	\$484.50	\$550.00



Enclosure A
WHITEMAN AIRPORT
2024 Non-Aeronautical Storage Unit Rent Adjustments

HANGARS AND ENDROOMS	CURRENT NON-AVIATION RATE	PROPOSED NON-AVIATION RATE
4 Port-A-Port Executive - 1512 Sq Ft (End of J Row) J02A, J02B, J02C, J02D	\$1,020.30	\$1,700.00
17 Port-A-Port Executive 1 - 1056 Sq Ft (1/2 E Row, E02 - E17)	\$885.40	\$1,240.00
38 Port-A-Port Executive - 790 Sq Ft (D, J2E, J2F Rows)	\$752.40	\$890.00
1 Port-A-Port Executive - 790 Sq Ft (C-01A)	\$752.40	\$890.00
72 Port-A-Port Executive - 790 Sq Ft (B, G, H Rows)	\$665.00	\$890.00
16 Standard Hangars - 832 Sq Ft (T & U Rows)	\$678.30	\$1,145.00
4 Endrooms, Small - 140 Sq Ft (T & U Rows)	\$245.10	\$245.10
15 Rectangular Clear Span - 1512 Sq Ft (C Row)	\$1,290.10	\$2,080.00
51 Portable Hangars - 1104 Sq Ft (E & F Rows)	\$940.50	\$1,240.00
5 Executive II Portable - 1840 Sq Ft (J Row) J02, J04 - J10	\$1,453.50	\$2,070.00
9 Rectangular Hangars - 1512 Sq Ft (BB Row)	\$1,350.90	\$2,080.00
13 T-Hangars Large - 1312 Sq Ft (DD Row)	\$1,039.30	\$1,804.00
15 T-Hangars Standard - 889 Sq Ft (CC Row)	\$929.10	\$1,220.00
3 Endrooms - 600 Sq Ft (End of CC & DD Rows)	\$518.70	\$825.00
52 Rectangular Hangars - 1386 Sq Ft (HH Row)	\$1,237.70	\$1,905.00
1 Endroom - 200 Sq Ft (HH-ER)	\$178.20	\$350.00
16 Rectangular Hangars - 1476 Sq Ft (A Row)	\$1,318.07	\$2,030.00

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	7/24/2024		
BOARD MEETING DATE	8/6/2024		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Quitclaim of Easements from the Los Angeles County Flood Control District to the Underlying Fee Property Owners–Project No. 181-113 Aviation Boulevard-96th Street Drain		
PROGRAM			
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable		
DEADLINES/ TIME CONSTRAINTS			
COST & FUNDING	Total cost:	Funding source:	
	\$0	B07	
	TERMS (if applicable):		
	Explanation: There will be no monetary consideration for the quitclaim of easements since the underlying fee property owners identified as the City of Los Angeles; the Los Angeles County Metropolitan Transportation Authority; Charles C. Amburgey and Sandra R. Amburgey, as Trustees of the Charles C. Amburgey and Sandra R. Amburgey Living Trust dated January 27, 2011; and Robert J. Hutting Jr. and Anna M. Hutting, as Trustees of the Hutting Family Trust under Declaration of Trust dated March 1, 2011, granted the Los Angeles County Flood Control District replacement easements in exchange for the quitclaim of easements.		
PURPOSE OF REQUEST	Quitclaim of easements for drainage purposes and storm drain and appurtenant structures to the underlying fee property owners.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The quitclaim of easements was requested by the City. The City will benefit from the quitclaim as it will allow them to develop their LAX Landside Access Modernization Program project.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Priority No. 7: Sustainability–This transaction will allow the District to relinquish the easements since replacement easements have been granted over a new alignment. This action will optimize operational efficiencies.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Luis Ramirez, Deputy Director, (626) 458-4008, luramire@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

August 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA
QUITCLAIM OF EASEMENTS
FROM THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
TO THE UNDERLYING FEE PROPERTY OWNERS
PROJECT NO. 181-113 AVIATION BOULEVARD-96TH STREET DRAIN
IN THE COMMUNITY OF WESTCHESTER IN THE CITY OF LOS ANGELES
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to quitclaim its easements for drainage purposes in Parcels 4EXE, 5EXE, 6EXE, 7EXE, 7EXE.1, and 13EXE and for storm drain and appurtenant structures in Parcels 3EXE and 15EXE related to Project No. 181-113 Aviation Boulevard-96th Street Drain, in the community of Westchester in the City of Los Angeles, from the Los Angeles County Flood Control District to the underlying fee property owners identified as the City of Los Angeles; the Los Angeles County Metropolitan Transportation Authority; Charles C. Amburgey and Sandra R. Amburgey, as Trustees of the Charles C. Amburgey and Sandra R. Amburgey Living Trust dated January 27, 2011; and Robert J. Hutting Jr. and Anna M. Hutting, as Trustees of the Hutting Family Trust under Declaration of Trust dated March 1, 2011.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

1. Acting as a responsible agency for the City of Los Angeles' LAX Landside Access Modernization Program project, consider the Environmental Impact Report together with Addendums prepared and adopted by the City of Los Angeles as the lead agency; certify that the Board of Supervisors has independently reviewed, considered, and reached its own conclusions regarding the environmental effects of the Los Angeles County Flood Control District's approvals related to the project as shown in the Environmental Impact Report; adopt the Mitigation Monitoring Program as applicable to the project finding that it is adequately designed to ensure compliance with the mitigation measures during project implementation; and determine that the significant adverse effects of the project have either been reduced to an acceptable level or are outweighed by the specific considerations of the project as outlined in the Environmental Findings of Fact and Statement of Overriding Considerations, which findings and statement are adopted and incorporated herein by reference as applicable.
2. Find that the easements for drainage purposes in Parcels 4EXE, 5EXE, 6EXE, 7EXE, 7EXE.1, and 13EXE and for storm drain and appurtenant structures in Parcels 3EXE and 15EXE related to Project No. 181-113 Aviation Boulevard-96th Street Drain, in the community of Westchester in the City of Los Angeles, are no longer required for the purposes of the Los Angeles County Flood Control District.
3. Approve the quitclaim of easements from the Los Angeles County Flood Control District to the underlying fee property owners identified as the City of Los Angeles; the Los Angeles County Metropolitan Transportation Authority; Charles C. Amburgey and Sandra R. Amburgey, as Trustees of the Charles C. Amburgey and Sandra R. Amburgey Living Trust dated January 27, 2011; and Robert J. Hutting Jr. and Anna M. Hutting, as Trustees of the Hutting Family Trust under Declaration of Trust dated March 1, 2011.

4. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to execute the Quitclaim of Easement documents and authorize delivery to the City of Los Angeles; the Los Angeles County Metropolitan Transportation Authority; Charles C. Amburgey and Sandra R. Amburgey, as Trustees of the Charles C. Amburgey and Sandra R. Amburgey Living Trust dated January 27, 2011; and Robert J. Hutting Jr. and Anna M. Hutting, as Trustees of the Hutting Family Trust under Declaration of Trust dated March 1, 2011.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the approval of the LAX Landside Access Modernization Program project complies with the California Environmental Quality Act and allow the Los Angeles County Flood Control District to quitclaim its easements for drainage purposes and storm drain and appurtenant structures to the underlying fee property owners.

In 1961 and 1962, the District acquired easements for drainage purposes and storm drain and appurtenant structures as part of the land needed for Project No. 181-113 Aviation Boulevard-96th Street Drain. In 2021, the storm drain was relocated and new easements were granted to the District along a new alignment resulting in the original easements no longer being required by the District.

The quitclaim of easements was requested by the City. The City will benefit from the quitclaim as it will allow them to develop their LAX Landside Access Modernization Program project.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by allowing the District to relinquish the easements since replacement easements have been granted over a new alignment. This action will optimize operational efficiencies.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

There will be no monetary consideration for the quitclaim of easements since the underlying fee property owners granted the District replacement easements in exchange for the quitclaim of easements.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed quitclaim is authorized by Section 2, Subsection 13, of the Los Angeles County Flood Control Act. This section provides as follows: "The Los Angeles County Flood Control District is hereby declared to be a body corporate and politic, and has all the following powers...13. To lease, sell or dispose of any property (or any interest therein) whenever in the judgment of the board of supervisors of the property, or any interest therein or part thereof, is no longer required for the purposes of the district..."

County Counsel will review and approve the Quitclaim of Easement documents as to form prior to execution and they will be recorded.

ENVIRONMENTAL DOCUMENTATION

The District is acting as a responsible agency for the LAX Landside Access Modernization Program project. The City, as the lead agency, has prepared an Initial Study, consulted with the District, and adopted a certified Final Environmental Impact Report and its Addendums for the LAX Landside Access Modernization Program project on October 31, 2022. The District is a responsible agency because it will quitclaim its easements to the City for the LAX Landside Access Modernization Program project.

The location of the documents and other materials constituting the record of the proceeding upon which the Board's decision is based in this matter is at Public Works, 900 South Fremont Avenue, 10th Floor, Alhambra, CA 91803. The custodian of such documents and materials is Survey/Mapping & Property Management Division, Real Estate Services Section. The Final Environmental Impact Report and its Addendums are available at the following City's website:

<https://www.lawa.org/lawa-our-lax/environmental-documents/documents-certified>

The Honorable Board of Supervisors
August 6, 2024
Page 5

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Determination with the Registrar-Recorder/County Clerk in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website pursuant to Section 21092.2 of the California Public Resources Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current services or projects.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:GE:mr

c: Auditor-Controller (Accounting Division–Asset Management)
Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	7/24/2024	
BOARD MEETING DATE	8/6/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	AAA CP Mother's Beach Restroom and Non-Motorized Boat Storage Project	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING	Total cost: \$4,800,000	Funding source: American Rescue Plan (ARP)-Enabled Funds of \$4,300,000 and Marina Replacement Accumulative Capital Outlay Funds of \$500,000.
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	Approve the capital project, project budget, and associated appropriation adjustment to fully fund the project; adopt plans and specifications to advertise for construction bids using the County's competitive low bid process; and authorize Public Works to award and execute the construction contract within the approved project budget.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The facility is located in Marina del Rey and is very popular with residents and visitors with small sail boats and kayaks. The project will renovate and expand the existing facility to provide additional storage and meeting space, and to upgrade the public restrooms for Americans with Disabilities Act compliance. The project also includes walkway improvements to provide improved Americans with Disabilities Act access to the beach and the renovated facility from the beach promenade; and repair of the outdoor boat storage area with new asphalt pavement and boat storage racks.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The project supports Board Priority No. 7, Sustainability, by investing in County buildings to provide improved public services and safe and healthy recreational uses for residents and visitors.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov .	



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

MARK PESTRELLA, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **PMI-3**

August 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
MOTHER'S BEACH RESTROOM AND
NON-MOTORIZED BOAT STORAGE PROJECT
APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7721; CAPITAL PROJECT NO. 89109
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 2)
(4 VOTES)**

SUBJECT

Public Works is seeking Board approval of the proposed Mother's Beach Restroom and Non-Motorized Boat Storage Project and associated appropriation adjustment, and authorization to procure a construction contract for the project using the County's competitive low bid process.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Mother's Beach Restroom and Non-Motorized Boat Storage Project exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the Mother's Beach Restroom and Non-Motorized Boat Storage Project, Capital Project No. 89109, with a total project budget of \$4,800,000.

3. Approve an appropriation adjustment to transfer \$150,000 from the Marina Replacement Accumulative Capital Outlay Fund, and \$4,300,000 from the obligated fund balance committed for American Rescue Plan (ARP)-Enabled Capital Programs, via Project and Facility Development (PFD) budget unit, to the proposed Mother's Beach Restroom and Non-Motorized Boat Storage Project, Capital Project No. 89109.
4. Adopt plans and specifications that are on file with Public Works for construction of the proposed Mother's Beach Restroom and Non-Motorized Boat Storage Project, Capital Project No. 89109.
5. Instruct the Executive Officer of the Board to advertise the proposed Mother's Beach Restroom and Non-Motorized Boat Storage Project for bids to be received and opened on September 10, 2024, in accordance with the Instruction Sheet for Publishing Legal Advertisements.
6. Authorize the Director of Public Works or his designee to execute a consultant services agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule for a \$5,000 not-to-exceed amount funded by the existing project funds.
7. Delegate authority to the Director of Public Works or his designee to make a determination that a bid is nonresponsive and to reject a bid on that basis; to waive inconsequential and nonmaterial deficiencies in bids submitted; and to determine, in accordance with applicable contract and bid documents, whether the apparent lowest responsive and responsible bidder has satisfied all conditions in a timely manner for contract award. Upon such determination, authorize the Director of Public Works or his designee to award and execute the construction contract, in the form previously approved by County Counsel, to the apparent lowest responsive and responsible bidder if the low bid can be awarded within the approved total project budget, and to take all other actions necessary and appropriate to deliver the project.
8. Authorize the Director of Beaches and Harbors or his designee to waive the Right-of-Entry Permit and parking fees for the proposed Mother's Beach Restroom and Non-Motorized Boat Storage Project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to seek Board approval to find the proposed Mother's Beach Restroom and Non-Motorized Boat Storage Project is exempt from the California Environmental Quality Act (CEQA); approve the capital project, budget, and associated appropriation adjustment; adopt plans and specifications and advertise for construction bids; authorize Public Works to award and execute a construction contract; and authorize Beaches and Harbors to waive the Right-of-Entry Permit and parking fees for construction of the proposed project.

The proposed Mother's Beach Restroom and Non-Motorized Boat Storage Project is located at 14110 West Palawan Way, Marina del Rey, CA 90292. The proposed project consists of renovating and expanding the existing 700 square foot restroom and boat storage building by 650 square feet to provide additional storage and meeting space and to upgrade the public restrooms to comply with current Americans with Disabilities Act accessibility requirements. The proposed project would also include walkway improvements to provide improved Americans with Disabilities Act access to the beach and the renovated building from the promenade; reconstruction of the asphalt pavement and replacement of the boat storage racks at the outdoor boat storage area that are in poor condition; and landscaping improvements with drought tolerant plantings, water efficient irrigation, and planters with bioretention devices to capture, filter, and infiltrate stormwater runoff from the site. Six existing trees would be removed and four trees would be relocated for the walkway improvements and 18 new trees would be planted as part of the landscaping improvements. The proposed project will provide safe and healthy recreational uses for the residents and visitors in the unincorporated community of Marina del Rey.

The plans and specifications for the proposed project have been completed and approved by the jurisdictional agencies. It is recommended that the Board adopt and advertise the plans and specifications for construction bids as required by the Public Contract Code, using the County's competitive low bid process.

The proposed consultant services agreement requires the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule that conforms to the County's schedule specification.

In order to expedite construction of the proposed project, Public Works is recommending that the Board authorize Public Works to award and execute a construction contract with the lowest responsive and responsible bidder if the low bid can be awarded within the approved total budget of \$4,800,000.

Construction of the improvements is scheduled to begin in December 2024 and will be completed by September 2025.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by renovating and modernizing public infrastructure assets that will improve the accessibility and delivery of public services and recreational opportunities for Los Angeles County residents and visitors.

FISCAL IMPACT/FINANCING

The total project cost is estimated at \$4,800,000, including plans and specifications, plan check, consultant services, construction, change order contingency, Civic Art allowance, and County services. The proposed project schedule and budget summaries are included in Enclosure A.

The proposed project budget includes \$350,000 from the Marina Replacement Accumulative Capital Outlay Fund, which was used to fund the design costs.

Approval of the appropriation adjustment (Enclosure B) will transfer an additional \$150,000 from the Marina Replacement Accumulative Capital Outlay Fund, and \$4,300,000 from the obligated fund balance committed for American Rescue Plan (ARP)-Enabled Capital Programs, via Project and Facility Development (PFD) budget unit, to the proposed Mother's Beach Restroom and Non-Motorized Boat Storage Project, Capital Project No. 89109, to fully fund the proposed project.

Operating Budget Impact

If approved, following completion of the proposed project, Beaches and Harbors will fund the additional associated maintenance and operational costs for the facility with existing budgetary resources from its operating budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Arts Policy, amended on August 4, 2020, the proposed project budget includes 1 percent of the eligible design and construction costs for the Civic Art Allocation, which is estimated at \$33,000.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the proposed project will require that at least 30 percent of the California construction labor hours be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The proposed project will also include a jobs coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

The proposed project would support the Board's Green Building/Sustainable Design Program by incorporating water-efficient plumbing fixtures and energy-efficient lighting fixtures as part of the remodeled restroom building, and drought tolerant landscaping with water-efficient irrigation and planters with bioretention devices to capture, filter, and infiltrate stormwater runoff from the site.

A standard construction contract would be used that contains terms and conditions supporting the Board's ordinances and policies, including but not limited to, the County's Contract Language to Assist in Placement of Displaced County Workers, and Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Services Notice 1015). The plans and specifications, including the contractual provisions and material requirements necessary for the project, are on file with Public Works' Business Relations and Contracts Division.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from CEQA. The proposed project consists of renovation and expansion of the existing restroom and boat storage facility and is within certain classes of projects that have been determined not to have a significant effect on the environment. The project meets the criteria set forth in Sections 15301 (a), (b), (d), (e), (f), (h), and (l); 15302 (c); 15303 (c); and 15311 (a) of the State CEQA Guidelines and Classes 1 (c), (d), (e), (g)(1); (h), (i), (j), and (s); 2; 3 (d); and 11 (b), (c), and (d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project provides for repair, renovation, and expansion of existing facilities with the same purpose and capacity with negligible or no expansion of use.

Additionally, the proposed project will comply with all applicable regulations, is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites complied pursuant to Government Code Section 65962.5, or indications that the project may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable based on the records of the proposed project.

Upon the Board's approval of the project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and the State Office of Planning and Research in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website in accordance with Section 21092.2.

CONTRACTING PROCESS

Public Works completed the plans and specifications for the project using a Board-approved, on-call consultant and recommends that the Board adopt and advertise these documents for construction bids as required under the Public Contract Code using the County's competitive low bid process. Advertising for construction bids will be in accordance with the County's standard Instruction Sheets for Publishing Legal Advertisements (Enclosure C). As requested by the Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with the County" and "Do Business with Public Works" websites.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects. The facility will be closed during construction, the public will be directed to other nearby public restroom facilities, and the contractor will be required to maintain public access to the beach during construction.

The Honorable Board of Supervisors
August 6, 2024
Page 7

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:HA:sl

Enclosures

c: Department of Arts and Culture (Civic Art Division)
Department of Beaches and Harbors
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
MOTHER'S BEACH RESTROOM AND
NON-MOTORIZED BOAT STORAGE PROJECT
APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7721; CAPITAL PROJECT NO. 89109
FISCAL YEAR 2024-25
(SUPERVISORIAL DISTRICT 2)
(4 VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	Scheduled Completion Date
Construction Documents	02/29/2024*
Jurisdictional Approvals	07/11/2024*
Construction Award	10/24/2024
Construction Start	12/02/2024
Substantial Completion	09/30/2025
Project Acceptance	12/31/2025

*Actual Completion Date

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Construction	\$2,900,000
Change Order Contingency	\$ 584,000
Civic Art Allowance	\$ 33,000
Plans and Specifications	\$ 430,000
Consultant Services	\$ 111,000
Miscellaneous Expenditures	\$ 5,000
Jurisdictional Review/Plan Check/Permits	\$ 80,000
County Services	\$ 657,000
TOTAL	\$4,800,000

PINK

BA FORM 10142022

BOARD OF SUPERVISORS
OFFICIAL COPY

August 06, 2024

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2024-25
4 - VOTES

SOURCES

USES

GENERAL FUND

A01-304Q
COMMITTED FOR AMERICAN RESCUE PLAN-ENABLED CAPITAL PROGRAMS
DECREASE OBLIGATED FUND BALANCE 4,300,000

MARINA DEL REY ACO

MOTHERS BEACH RR/NON-MOTORIZED BOAT STORAGE
MA2-CP-96-9919-65051-89109
OPERATING TRANSFERS IN - CAPITAL PROJECTS
INCREASE REVENUE 4,300,000

MARINA REPLACEMENT A.C.O. FUND

MA2-BH-2000-65296
SERVICES & SUPPLIES
DECREASE APPROPRIATION 150,000

SOURCES TOTAL \$ 8,750,000

PROJECT AND FACILITY DEVELOPMENT

A01-CF-6100-10190
OTHER FINANCING USES
INCREASE APPROPRIATION 4,300,000

MARINA DEL REY ACO

MOTHERS BEACH RR/NON-MOTORIZED BOAT STORAGE
MA2-CP-6014-65051-89109
CAPITAL ASSETS - B & I
INCREASE APPROPRIATION 4,450,000

USES TOTAL \$ 8,750,000

JUSTIFICATION

Reflects transfer of \$150,000 from the Marina Replacement Accumulative Capital Outlay Fund, and \$4,300,000 from obligated fund balance Committed for American Rescue Plan-Enabled Capital Programs, via Project and Facility Development budget unit, to the Mother's Beach Restroom and Non-Motorized Boat Storage Project, Capital Project (CP) No. 89109 to fully fund the proposed project.

James Yun

Digitally signed by James Yun
Date: 2024.07.12 10:35:37 -07'00'

AUTHORIZED SIGNATURE

JAMES YUN, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 004

DATE

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
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(SUPERVISORIAL DISTRICT 2)
(4 VOTES)**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Public Works Business Relations and Contracts Division, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

OFFICIAL NOTICE
INVITING BIDS

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>DATE OF BID OPENING</u>
2	7721	Mother's Beach Restroom and Non-Motorized Boat Storage Project 14110 West Palawan Way Marina del Rey, CA 90292	September 10, 2024

Copies of the project manual and drawings for the project may be downloaded for free from the Public Works website (<http://pw.lacounty.gov/go/constructioncontracts>). For bid information, please contact Mr. Simon Lee of Business Relations and Contracts Division at (626) 458-2509 or simonlee@pw.lacounty.gov. Each bid shall be submitted on the proper form electronically through BidExpress on/or before 11 a.m. on the bid opening date. Due to the amount of time it takes to download bids from BidExpress, the bids will be publicly opened, examined, and declared by Public Works at 2 p.m. using Microsoft Teams Meeting. The information and link to access the bid opening will be posted on the Public Works website under the project information link. Bidders may participate in the public bid opening by visiting the Los Angeles County Public Works Business Opportunities Website at pw.lacounty.gov/contracts/opportunities.com, selecting the

project, and clicking on the bid opening link. Once the bid submittal time has closed, the solicitation may be viewed by applying the Status: Closed filter on the Public Works website.

This project requires the general contractor firm to possess a B license classification at the time of bid.

The contractor and all of its subcontractors of any tier shall be required to pay prevailing wages to all workers employed in the execution of the work of improvement in accordance with Labor Code Section 1770 et seq. Copies of prevailing rate of per diem wages are on file at Public Works, Business Relations and Contracts Division, which shall be made available to any interested party upon request.

PRE-BID CONFERENCE

Public Works, Project Management Division I, will hold an optional prebid conference at 10 a.m. on August 15, 2024, at the project site, 14110 West Palawan Way, Marina del Rey, CA 90292 to provide information on the scope of work and answer basic questions from the potential bidders. Detailed questions or additional information must be submitted in writing to Mr. Lee.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

Americans with Disabilities Act Information



Individuals requiring reasonable accessibility accommodations may request written materials in alternate formats, physical accessibility accommodations, sign language interpreters, or other reasonable accommodations by contacting our departmental Americans with Disabilities Act Coordinator at (626) 458-4081, from 7:30 a.m. to 5 p.m., Monday through Thursday (excluding holidays). Persons who are deaf or hard of hearing may make contact by first dialing the California Relay Service at 7-1-1. Requests should be made at least one week in advance to ensure availability. When making a reasonable accommodation request, please reference PMI-1.

Información sobre la Ley de Estadounidenses con Discapacidades



Individuos que requieran acomodamiento razonable pueden solicitar materiales escritos en formatos alternativos, acomodamiento físico, intérpretes en lenguaje de señas Americano ú otros acomodamientos razonables comunicándose con nuestro Coordinador Departamental de la Ley de Estadounidenses con Discapacidades al (626) 458-4081, de 7:30 a.m. a 5 p.m., lunes a jueves (excluyendo días festivos). Personas con problemas auditivos pueden comunicarse primer marcando al Servicio de Difusión de California al 7-1-1. Solicitudes pueden hacerse por lo menos una semana antes para asegurar disponibilidad. Cuando se haga una petición razonable para acomodo, por favor mencione PMI-1.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated August 6, 2024.

EDWARD YEN, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF LOS ANGELES

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	7/24/2024	
BOARD MEETING DATE	8/6/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Regional Planning	
SUBJECT	Henry Dart Greene House Landmark	
PROGRAM	Historic Preservation	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	It is recommended that the Board act on this item before the end of the year so that property owners of are eligible to apply for a Mills Act contract at the beginning of the year.	
COST & FUNDING	Total cost: \$0.00	Funding source: NA
	TERMS (if applicable): NA	
	Explanation: NA	
PURPOSE OF REQUEST	As recommended by the Historical Landmarks and Records Commission, this action is to designate the Henry Dart Greene House as a County Landmark.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The property was nominated by the owner and therefore there are no issues related to this item.</p> <p>Motion:</p> <ol style="list-style-type: none"> 1. Find the project categorically exempt from the California Environmental Quality Act, pursuant to Section 15331 of the State CEQA Guidelines (Historical Resource Restoration/Rehabilitation – Class 31); 2. The property located at 1405 La Solana Drive in the unincorporated community of Altadena, as a County Landmark is hereby designated as a Los Angeles County Historic Landmark; 3. Pursuant to County Code Section 22.14.080, character-defining features are defined as “the materials, forms, location, spatial configurations, uses, and cultural associations or meanings that contribute to the historic character of a historic resource that must be retained to preserve that character.” The property’s character-defining features are attached; and 	

	4. Pursuant to County Code section 22.124.190.A, the effective date of this designation is June 8, 2022 and the decision of the Board is final.
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Dean Edwards, Senior Planner, (213) 974-0087, dedwards@planning.lacounty.gov Bruce Durbin, Supervising Planner, 213-893-7043, bdurbin@planning.lacounty.gov Edward Rojas, Assistant Administrator, (213) 893-7466, erojas@planning.lacounty.gov Connie Chung, Deputy Director, 213-893-7038, cchung@planning.lacounty.gov

August 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**HENRY DART GREENE HOUSE LANDMARK DESIGNATION
PROJECT NO. PRJ2023-004604-(5)
CASE NO. RPPL2023006799
(FIFTH SUPERVISORIAL DISTRICT) (3-VOTES)**

SUBJECT

This action is to designate the Henry Dart Greene House, located at 1405 La Solana Drive in the unincorporated community of Altadena, as a County of Los Angeles (County) Landmark.

IT IS RECOMMENDED THAT THE BOARD,

1. Find that the project is exempt from the provisions of the California Environmental Quality Act (CEQA) for the reasons stated in this letter and the record of the project; and
2. Adopt a resolution designating the subject property as a County Landmark.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this action is to designate the subject property as a County Landmark, thereby preserving the County's distinctive architectural history.

The subject property is developed with a single-family residence built in 1926 and is eligible for designation for its Mediterranean Revival architecture and for its association with Arts and Crafts architect, Henry Mather Greene of the Greene and Greene firm, who resided in the house until his death in 1954.

Implementation of Strategic Plan Goals

This action supports the County's Strategic Plan North Star 2 (Foster Vibrant and Resilient Communities). Designating Landmarks and Historic Districts preserves the unincorporated communities' architectural and cultural heritage, thereby fostering community vibrancy.

FISCAL IMPACT/FINANCING

There is no fiscal impact for this project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Landmarks Commission Recommendation

Pursuant to County Code Section 22.124.090.B, at a duly noticed public hearing held on April 12, 2024, the Historical Landmarks and Records Commission (Landmarks Commission) unanimously adopted a resolution to recommend that the Board of Supervisors find that the designation of the subject property as a County Landmark is categorically exempt from the provisions of the CEQA and adopt a resolution designating the subject property as a County Landmark. During the public hearing, the property owners expressed their support of the recommended designation. There were no other public comments during the Landmarks Commission public hearing.

Board Public Hearing Requirement

Pursuant to County Code Section 22.124.090, if the property owner is also the applicant and thereby consents to designation, a public hearing before the Board is not required.

Board Consideration

Pursuant to County Code Section 22.124.090.C, following the filing by the Landmarks Commission of an adopted resolution, the Board is also required to adopt a resolution approving the landmark designation, in whole or in part and with or without modifications; or disapproving the landmark designation and deny the nomination application if the Board determines that the criteria applicable to the designation have not been met.

Designation Effective Date

Pursuant to County Code Section 22.124.090.D, a landmark designation shall be effective as of the date a resolution approving the designation is adopted by the Board.

Procedures Upon Approval

Pursuant to County Code Section 22.124.090.E, upon the effective date of a landmark designation, the Landmarks Commission shall promptly enter the property into the County Register as a County Landmark and shall specify the effective date of the landmark designation.

Pursuant to County Code Section 22.124.090.F, the Director of the Department of Regional Planning shall cause a document titled "Notice of Landmark Designation" to be promptly recorded with the Registrar-Recorder/County Clerk upon the effective date of a landmark designation.

ENVIRONMENTAL DOCUMENTATION

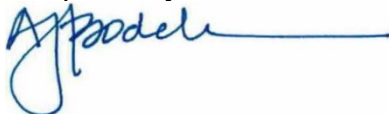
Pursuant to Section 15331 (Historical Resource Restoration/Rehabilitation—Class 31) of CEQA, a historic landmark designation is categorically exempt from the provisions of the CEQA because the designation will preserve a historical resource in a manner consistent with the Secretary of the Interior's *Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings* (1995).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The proposed action will not impact current County services or projects.

For additional information regarding this item, please contact Dean Edwards at dedwards@planning.lacounty.gov.

Respectfully submitted,



AMY J. BODEK, AICP
Director of Regional Planning

AJB:CC:BD:DE:ar

Attachments:

1. Draft Board Resolution
2. HLRC Resolution

c: Executive Officer, Board of Supervisors
Chief Executive Office
County Counsel
Historical Landmarks and Records Commission

**RESOLUTION
COUNTY OF LOS ANGELES
BOARD OF SUPERVISORS
HENRY DART GREENE HOUSE LANDMARK DESIGNATION
PROJECT NO. PRJ2023-004604-(5)
CASE NO. RPPL2023006799**

WHEREAS, on August 6, 2024, the Los Angeles County ("County") Board of Supervisors ("Board") found the project categorically exempt from the California Environmental Quality Act, pursuant to Section 15331 of the State CEQA Guidelines (Historical Resource Restoration/Rehabilitation – Class 31) and designated the Henry Dart Greene House, located at 1405 La Solana Drive in the unincorporated community of Altadena, as a County Landmark pursuant to Section 22.124 of the County Code; and

WHEREAS, the Board finds:

1. On December 13, 2023, the property owner, Zabdiel Espinoza, filed a landmark nomination application for the subject property.
2. The boundaries of the proposed landmark follow the parcel lines of Assessor's Parcel Number 5846-014-011.
3. The subject property is approximately 0.17 acres in size and is developed with a two-story single-family residence with two rear additions, detached garage with an attached studio, and gated driveway. A wall with a gate separates the driveway from the rear yard. The property is landscaped.
4. The residence and detached garage were constructed 98 years ago in 1926. The rear additions were constructed in 1940 and 1941, 83 and 84 years ago, respectively. Pursuant to County Code Section 22.124.070.A, the subject property is a historic site that is at least 50 years old, satisfies one or more significance criteria, and therefore may be designated as a County Landmark.
5. Pursuant to County Code Section 22.124.070.A.2, the subject property is eligible for designation as a County Landmark because it is associated with the life of a person who is significant in the history of the nation, State, County, and community of Altadena. Specifically, the property is associated with the renowned Arts and Crafts architect Henry Mather Greene ("Greene"), who gained international acclaim after receiving a special citation from the American Institute of Architects in 1952 for creating a "new and native architecture." Greene lived in the house from 1939 until his death in 1954. While retired, he continued to execute designs for select clients while living in the house which was owned by his son and daughter-in-law, Henry Dart and Ruth Greene. The house served as the informal archives for the drawings and client correspondence for Greene and Greene, the legendary architecture firm in Pasadena that Greene established in 1894 with his brother, Charles Sumner Greene, known for designing Craftsman bungalows

6. Pursuant to County Code Section 22.124.070.A.3, the subject property is eligible for designation as a County Landmark because it embodies the distinctive characteristics of the Mediterranean Revival architectural style that was popular from 1918 to 1942. The style is based on the historic architecture of Spain, Italy, and the California missions and include design elements such as white plastered walls, red clay tiles roofs, the use of arches, both individually and in arcades, enclosed patios, and adobe and sun-dried brick construction materials.
7. Historic integrity is commonly defined as the ability of a site to convey its historical significance and is the composite of seven qualities: location, design, setting, materials, workmanship, feeling, and association. The house has retained its integrity. No alterations that adversely impact historic integrity of the property are noted. The rear additions, designed by Greene, are compatible with the home's original design and are historically significant.
8. The National Park Service defines period of significance as "the span of time during which significant events and activities occurred" associated with the historic site. The period of significance of the subject property is 1926 to 1954, from the date construction commenced to Greene's death.
9. Pursuant to County Code Section 22.124.090.A, the property owner is the applicant, and thereby consents to the County Landmark designation.
10. Pursuant to County Code Section 22.124.140, a Certificate of Appropriateness is required to authorize certain work on the landmark.
11. On April 12, 2024, Historical Landmarks and Records Commission voted unanimously to recommend that Board find the project categorically exempt from the California Environmental Quality Act and designate the subject property as a County Landmark.

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

1. Find the project categorically exempt from the California Environmental Quality Act, pursuant to Section 15331 of the State CEQA Guidelines (Historical Resource Restoration/Rehabilitation – Class 31);
2. The property located at 1405 La Solana Drive in the unincorporated community of Altadena, as a County Landmark is hereby designated as a Los Angeles County Historic Landmark;
3. Pursuant to County Code Section 22.14.080, character-defining features are defined as “the materials, forms, location, spatial configurations, uses, and cultural associations or meanings that contribute to the historic character of a historic resource that must be retained to preserve that character.” The property’s character-defining features are attached; and
4. Pursuant to County Code section 22.124.190.A, the effective date of this designation is June 8, 2022 and the decision of the Board is final.

CELIA ZAVALA
Executive Officer-Clerk of the Board of
Supervisors of the County of Los Angeles

By: _____
Deputy

APPROVED AS TO FORM:
DAWYN HARRISON
County Counsel

By:  _____
Senior Deputy County Counsel

Attachment: Character-defining Features

RESOLUTION
HISTORICAL LANDMARKS AND RECORDS COMMISSION
HENRY DART GREENE HOUSE LANDMARK DESIGNATION
PROJECT NO. PRJ2023-004604-(5)
CASE NO. RPPL2023006799

WHEREAS, on April 12, 2024, the Los Angeles County ("County") Historical Landmarks and Records Commission ("Landmarks Commission"), considered a recommendation that the Board of Supervisors find the project categorically exempt from the California Environmental Quality Act, pursuant to Section 15331 of the State CEQA Guidelines (Historical Resource Restoration/Rehabilitation – Class 31) and designate the Henry Dart Greene House, located at 1405 La Solana Drive in the unincorporated community of Altadena, as a County Landmark pursuant to Section 22.124 of the County Code; and

WHEREAS, the Landmarks Commission finds:

1. On December 13, 2023, the property owner, Zabdiel Espinoza, filed a landmark nomination application for the subject property.
2. The boundaries of the proposed landmark follow the parcel lines of Assessor's Parcel Number 5846-014-011.
3. The subject property is approximately 0.17 acres in size and is developed with a two-story single-family residence with two rear additions, detached garage with an attached studio, and gated driveway. A wall with a gate connects the residence and studio. The property is landscaped with ornamental plants.
4. The residence and garage were constructed 98 years ago in 1926. The rear additions were constructed in 1940 and 1941, 83 and 84 years ago. Pursuant to County Code Section 22.124.070.A, the subject property is a historic site that is more than 50 years old, satisfies one or more significance criteria, and therefore may be designated as a County Landmark.
5. Pursuant to County Code Section 22.124.070.A.2, the subject property is eligible for designation as a County Landmark because it is associated with the life of a person who is significant in the history of the nation, State, County, and community of Altadena. Specifically, the property is associated with the renowned Arts and Crafts architect Henry Mather Greene ("Greene"), who gained international acclaim after receiving a special citation from the American Institute of Architects in 1952 for creating a "new and native architecture." Greene lived in the house from 1939 until his death in 1954. While retired, he continued to execute designs for select clients while living in the house which was owned by his son and daughter-in-law, Henry Dart and Ruth Greene. The house served as the informal archives for the drawings and client correspondence for Greene and Greene, the

legendary architecture firm in Pasadena that Greene established in 1894 with his brother, Charles Sumner Greene, that resulted in the Craftsman bungalow becoming a form of high art.


6. Pursuant to County Code Section 22.124.070.A.3, the subject property is eligible for designation as a County Landmark because it embodies the distinctive characteristics of the Mediterranean Revival architectural style that was popular from 1918 to 1942. The style is based on the historic architecture of Spain, Italy, and the California missions and include design elements such as white plastered walls, red clay tiles roofs, the use of arches, both individually and in arcades, enclosed patios, and adobe and sun-dried brick construction materials.
7. Historic integrity is commonly defined as the ability of a site to convey its historical significance and is the composite of seven qualities: location, design, setting, materials, workmanship, feeling, and association. The house has retained its integrity. No alterations that adversely impact historic integrity of the property are noted. The rear additions, designed by Greene, are compatible with the home's original design and are historically significant.
8. The National Park Service defines period of significance as "the span of time during which significant events and activities occurred" associated with the historic site. The period of significance of the subject property is 1926 to 1954, from the date construction commenced to Greene's death.
9. Pursuant to County Code Section to 22.14.080 – H, character-defining features are the materials, forms, location, spatial configurations, uses, and cultural associations or meanings that contribute to the historic character of an historic resource that must be retained to preserve that character. The character-defining features of the subject property are attached.
10. Pursuant to County Code Section 22.124.090.A, the property owner is the applicant, and thereby consents to the County Landmark designation.
11. One correspondence from the public was received regarding this case. The Gamble House staff recommended that the landmark be named the "Henry Dart Greene House," after the owner.
12. On April 12, 2024, LA County Planning presented the staff report for this case before the Commission in a public hearing. The property owners, Zabdiel and Talin Espinoza testified in favor of their nomination and responded to the Commission's questions. There were no other speakers. After discussing the

item, the Commission voted unanimously to recommend that the Board designate the subject property as a County landmark.

NOW, THEREFORE, BE IT RESOLVED THAT the Historical Landmarks and Records Commission recommends that the Board of Supervisors of the County of Los Angeles:

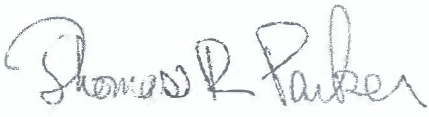
1. Find the project categorically exempt from the California Environmental Quality Act, pursuant to Section 15331 of the State CEQA Guidelines (Historical Resource Restoration/Rehabilitation – Class 31); and
2. Adopt a resolution designating the Henry Dart Greene House, located at 1405 La Solana Drive in the unincorporated community of Altadena, as a County Landmark.

I hereby certify that the foregoing Resolution was adopted by a majority of the voting members of the Historical Landmarks and Records Commission on April 12, 2024.



Chair Stephen J. Sass
Historical Landmarks and Records Commission
County of Los Angeles

APPROVED AS TO FORM:
DAWYN HARRISON
County Counsel

By 

Thomas Parker
Senior Deputy County Counsel
Property Division

VOTES

Yes: Commissioners: Carol A. Kearns, Sharon Sand,
Vice Chair Yolanda Duarte-White, and Chair Stephen J. Sass

No: None

Abstain: None

Absent: Commissioner Benjamin J. Kahle

Attachment: Character-defining Features