



Board of Supervisors Family & Social Services Cluster Agenda Review Meeting

DATE: July 17, 2024

TIME: 1:30PM – 3:30PM

MEETING CHAIRS: Susan Kim & Lizzie Shuster, 3rd Supervisorial District

CEO MEETING FACILITATOR: Claudia Alarcon

This meeting will be held in hybrid format which allows the public to participate virtually, or in-person, as permitted under the Board of Supervisors’ March 19, 2024 order

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 140

To participate in the meeting virtually, please call teleconference number 1 (323) 776-6996 and enter the following 995 916 944# or

[Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to: ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Family & Social Services Cluster on any agenda item during General Public Comment.
The meeting chair will determine the amount of time allowed for each item.
THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

- I. **Call to Order**
- II. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. **Department of Children and Family Services (DCFS):** Notice of Intent to Negotiate a Sole Source Contract with Sidebench Studios, LLC. for Information Technology Services.
 - b. **DCFS:** Notice of Intent to Request Delegated Authority to Execute a New Sole Source Contract with Bintj, Inc.
 - c. **Chief Executive Office- Capital Programs:** DCFS Zev Yaroslavsky Family Support Center Playground Project Categorical Exemption Establish and Approve Capital Project No. 8A063.
- III. **Presentation/Discussion Items:**
 - a. **DCFS:** Department Work Plan Presentation.

- b. **DCFS:** Request for Approval to Enter into a Sole Source Contract with the City of Long Beach for the Long Beach Early Learning Hub.
- c. **DCFS:** Request for Approval to Award Contracts to Provide Family Preservation Services.

IV. Public Comment

- V. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting.

VI. Adjournment



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602



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Fifth District

BRANDON T. NICHOLS
Director
JENNIE FERIA
Chief Deputy Director

May 14, 2024

To: Supervisor Lindsey P. Horvath, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Janice Hahn
Supervisor Kathryn Barger

From:  Brandon T. Nichols
Director

**NOTICE OF INTENT TO NEGOTIATE A SOLE SOURCE CONTRACT WITH
SIDEBENCH STUDIOS, LLC. FOR INFORMATION TECHNOLOGY SERVICES**

In compliance with Board Policy 5.100, Sole Source Contracts, this is to notify the Board that the Department of Children and Family Services (DCFS) intends to negotiate a Sole Source Contract with Sidebench Studios, LLC. (Sidebench) for the Time2Connect visitation scheduling tool project.

This Sole Source Contract will allow Sidebench to build upon the work completed in Phase 3A and complete Phase 3B, which will include front and back-end development of needed enhancements, maintenance and support for Time2Connect.

The initial contract term will be 18 months, effective October 1, 2024 through March 31, 2026, with two one-year options to extend. The Maximum Contract Sum for the initial term will be \$200,000, financed by 100 percent 2011 Realignment State funds. The two one-year extension options will be subject to future funding availability.

DCFS will proceed with the Sole Source contract negotiations within four weeks of this notice unless otherwise instructed by the Board Office.

If you have any questions or need additional information, you may contact me, or your staff may contact Aldo Marin, Board Liaison, at (213) 371-6052.

BTN:JF:CMM

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

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County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602



BRANDON T. NICHOLS
Director

JENNIE FERIA
Chief Deputy Director

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Third District
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KATHRYN BARGER
Fifth District

June 17, 2024

To: Supervisor Lindsey P. Horvath, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Janice Hahn
Supervisor Kathryn Barger

From: Brandon T. Nichols
Director

NOTICE OF INTENT TO REQUEST DELEGATED AUTHORITY TO EXECUTE A NEW SOLE SOURCE CONTRACT WITH BINTI, INC.

In accordance with the Board of Supervisor's Policy No. 5.100, Sole Source Contract and Amendments, County departments must provide advanced written notice and justification to the Board prior to commencing contract negotiations for sole source contracts.

In compliance with Board Policy No. 5.100, Sole Source Contract and Amendments, this is to notify the Board that the Department of Children and Family Services (DCFS) intends to start negotiations for a sole source contract with Binti, Inc. (Binti) to secure a license for its Licensing Module, a software-as-a-service (SaaS) solution, to assist families in the Resource Family Approval (RFA) process when applying through County contracted foster family agencies (FFAs). DCFS will bring the proposed contract to the Board for review and authority to execute. The anticipated contract term is for three (3) years to allow for the continued use of Binti's Licensing Module for the County and to expand such use to DCFS' contracted FFAs.

This software will continue to enable the County, and now DCFS' contracted FFAs, to effectively recruit resource families and facilitate the placement of DCFS' children, youth, and non-minor dependents. Currently, 43 out of California's 58 counties are utilizing Binti's Licensing Module, covering 90% of Child Welfare Services in the State, and several of these counties have also implemented, or are in the process of implementing, it for their FFAs.

BACKGROUND

On January 1, 2017, the State implemented the RFA Program. The RFA Program is a family-friendly and child-centered caregiver approval process that streamlines and unifies the approval standards for all caregivers of children in DCFS' care, regardless of the child's case plan, and allows seamless transition to permanency.

On January 3, 2017, an agreement between DCFS and Binti was executed through an Internal Services Division (ISD) Purchase Order (PO) to use Binti's Licensing Module for DCFS' RFA process. Binti's Licensing Module has been very successful in DCFS' operations and has assisted in recruiting resource families and streamlining the placement of children in DCFS' care.

On August 31, 2020, a new agreement between DCFS and Binti was executed through an ISD PO to continue with the Licensing Module but with more configurations to meet the needs of DCFS. The Licensing Module was designed specifically to meet the needs and challenges of agencies working with resource families, and was configured to meet the intricacies of DCFS' operations. The Licensing Module has further been adapted to meet the California Department of Social Services (CDSS) and local Los Angeles County DCFS regulations, policies, and procedures, making it an ideal choice for DCFS' continued operations, and for it to be expanded to DCFS' contracted FFAs.

JUSTIFICATION

The new contract, if approved, will make Binti's Licensing Module available to the County and now DCFS contracted FFAs to use for their RFA process. It is in the best economic interest of the County to continue with Binti's Licensing Module and SaaS solution, which has been configured to meet DCFS' operational needs. By expanding the SaaS solution to DCFS' contracted FFAs, it will standardize, improve and align the contracted FFA RFA process to DCFS' requirements. Binti's Licensing Module will facilitate data exchanges via an Application Programming Interface or other Extract, Transform, and Load processes to transmit necessary data and information of FFA Certified Resource Family Homes from Binti's Licensing Module to the County, which will allow DCFS to approve FFA requests faster. Further, the Licensing Module will facilitate secure communication and document sharing between DCFS and its FFAs, thereby enhancing coordination and information exchange for the benefit of the children in DCFS' care.

Binti's Licensing Module is a proprietary SaaS platform designed specifically for Resource Family Tracking, and has been configured to meet DCFS' operational requirements. This software is adaptable and built to evolve in response to changing State mandates and policies, ensuring its continued relevance, effectiveness and compliance.

Since 2017, DCFS has used Binti's Licensing Module software for the RFA process. The software has allowed users to seamlessly apply online to become Resource Family Homes (RFH) and allowed DCFS social workers to effectively manage the review and approval process online.

The Binti Licensing Module is unique and indispensable to DCFS' operations due to its tailored design for recruiting and approving RFHs. The Binti Licensing Module offers customization specific for DCFS' requirements for compliance, data security, streamlined processes, real-time tracking, reporting, collaboration and communication capabilities, user-friendly interface, scalability for growth, and ongoing support and training.

Binti's Licensing Module streamlines the application and approval processes for resource families and FFA staff. It automates the duplication of data entries across multiple forms, facilitates approvals and form processing through electronic signatures and sends email alerts and reminders for missing forms and deadlines, ultimately reducing labor costs associated with managing resource family approvals. This efficiency also opens up possibilities for reallocating resources toward more productive activities, such as the recruitment of RFHs.

Binti proactively updates the Binti Licensing Module to align with evolving State-level policies and mandates, minimizing the need for DCFS information technology developers to maintain the system. In addition, Binti's Licensing Module SaaS solution boasts a user-friendly design, necessitating minimal training for employees and FFA staff at a cost savings to the County. Binti provides ongoing training sessions for new users, effectively mitigating training expenses over time. It also has a Live Chat support for resource family applicants and RFA staff, which diminishes the need for dedicated internal analyst support, also resulting in long-term cost savings to the County by avoiding the potential expenses of hiring full-time analysts and developers to consistently support and maintain any in-house or other vendor systems.

In summary, it is in the best economic interest of the County to continue with Binti's SaaS solution and Licensing Module, as the module helps to ensure compliance with various CDSS regulations, reduces administrative costs, reduces excessive learning curves for a new service and provides time savings and efficiencies for DCFS staff and its families.

The Honorable Board of Supervisors
June 17, 2024
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NOTIFICATION TIMELINE

Consistent with the procedures of Board Policy No. 5.100, DCFS is informing the Board of its intent to execute a sole source contract. DCFS will file a Board letter in the near future to request delegated authority to execute the contract.

If you have any questions, please call me or your staff may contact Aldo Marin, Board Liaison, at (213) 371-6052 or marina@dcsf.lacounty.gov.

BTN:JF:CMM

LTI:EO:jr

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	7/24/2024	
BOARD MEETING DATE	8/6/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Department of Children and Family Services	
SUBJECT	Zev Yaroslavsky Family Support Center Playground Project	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$699,000	Funding source: Capital Project No. 8A063
	TERMS (if applicable):	
	Explanation: To date, \$77,000 has been expended for the project development and design. Approval of the enclosed appropriation adjustment will transfer \$622,000 from the cancelled Zev Yaroslavsky Family Support Center Cafeteria, CP No. 87580, to the Zev Yaroslavsky Family Support Center Playground Project, Capital Project No. 8A063, to fully fund the proposed Project.	
PURPOSE OF REQUEST	Approval of the recommendations will find the proposed Zev Yaroslavsky Family Support Center Playground Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 8A063, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The proposed Project will remodel the existing outdoor playground area by replacing the existing playground equipment and shade structure at the Zev Yaroslavsky Family Support Center located in Van Nuys. The Center has an outdoor playground that is partially covered by an existing shade structure. The existing shade structure does not provide adequate and consistent shade over the playground resulting in some of the playground equipment being exposed to direct sunlight for extended periods of time. The playground equipment and the rubber mats have deteriorated over time.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Thomas DeSantis, P&PM Division Manager, (323) 267-3467, TDesantis@isd.lacounty.gov	



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

MICHAEL OWH
Director

Telephone: (323) 267-2101
FAX: (323) 264-7135

Speed. Reliability. Value

August 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF CHILDREN AND FAMILY SERVICES
ZEV YAROSLAVSKY FAMILY SUPPORT CENTER PLAYGROUND PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 8A063
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACT
(FY 2024-25)
(SUPERVISORIAL DISTRICT 3)
(3-VOTES)**

SUBJECT

Approval of the recommendations will find the proposed Zev Yaroslavsky Family Support Center Playground Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 8A063, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Zev Yaroslavsky Family Support Center Playground Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish and approve the proposed Zev Yaroslavsky Family Support Center Playground Project, Capital Project No. 8A063 with a total budget of \$699,000.

3. Approve an appropriation adjustment to transfer \$622,000 from the cancelled Zev Yaroslavsky Family Support Center Cafeteria Project, CP No. 87580, to the Zev Yaroslavsky Family Support Center Playground Project, Capital Project No. 8A063.
4. Authorize the Director of the Internal Services Department, or designee, to deliver the proposed Zev Yaroslavsky Family Support Center Playground Project using Board-approved On-Call Architect and Engineer, Job Order Contract, Master Agreement and approved vendors.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find the proposed Zev Yaroslavsky Family Support Center Playground Project (Project) exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 8A063, approve the project budget and appropriation adjustment, and authorize the Internal Services Department (ISD) to deliver the proposed Project using Board-approved On-Call Architect and Engineer, Job Order Contract (JOC), Master Agreement and approved vendors.

The proposed Project will remodel the existing outdoor playground area by replacing the existing playground equipment and shade structure at the Zev Yaroslavsky Family Support Center (Center) located at 7555 Van Nuys Blvd. in the City of Van Nuys. The Center is a multi-program LA County facility that provides various support services for LA County residents in one convenient location. The Center has an outdoor playground that is partially covered by an existing shade structure. The existing shade structure does not provide adequate and consistent shade over the playground resulting in some of the playground equipment being exposed to direct sunlight for extended periods of time. The playground equipment and the rubber mats have deteriorated over time. This presents a potentially unsafe condition for children that are playing on the playground equipment during their visit to the Center.

The proposed scope of work consists of replacing the existing canopies, rubber mats, structural posts, concrete footings, and spiral play equipment. The existing canopies and spiral play equipment will be replaced with new playground equipment and a new free-standing wide-coverage umbrella-like shade structure. The existing fencing, gates, light fixtures, and landscaping will remain. This option will provide better coverage as the sun shifts its position throughout the day. It will also provide wheelchair accessible playground equipment and path of travel.

The estimated project duration is approximately five (5) months which includes the completion of design, jurisdictional approvals, and construction. The estimated start of construction will be in November 2024.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2: Foster vibrant and resilient communities, Focus Area Goal F: Community Connections, Strategy iv. Support Efforts to Engage Children and Families, and North Star 3: Realize Tomorrow's Government Today, Focus Area Goal G: Internal Controls and Processes, Strategy ii. Manage and Maximize County Assets by investing in

public infrastructure that will provide services for youth and families and improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The total cost for the proposed Project is currently estimated at \$699,000, which includes design, construction, change order allowance, inspection/testing, and ISD county services (Enclosure A).

To date, \$77,000 has been expended for the project development and design. Approval of the enclosed appropriation adjustment (Enclosure B) will transfer \$622,000 from the cancelled Zev Yaroslavsky Family Support Center Cafeteria, CP No. 87580, to the Zev Yaroslavsky Family Support Center Playground Project, Capital Project No. 8A063, to fully fund the proposed Project.

Operating Budget Impact

The scope of work consists of refurbishments made to an existing space. Therefore, following the completion of the proposed project, the tenant departments do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on May 17, 2023, the proposed Project will include a best-efforts Local Worker hiring goal of at least thirty percent (30%). The "Targeted Worker" component will not be included as part of the proposed Project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project is exempt from the Civic Art Allocation because the estimated eligible project costs are less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The scope of work consists of the replacement of existing playground equipment. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that it will meet the criteria set forth in Sections 15301 (d), (l)(4), 15302, and 15303 (e) of the State CEQA Guidelines and Classes 1 (h)(4), 2, and 3 (b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, placement of small equipment and accessory structures, and installation of equipment at existing facilities.

In addition, based on the records of the proposed Project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government

Code section 66992.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the proposed project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Office of Planning and Research in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

CONTRACTING PROCESS

The proposed Project will be delivered using an ISD Board-approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this proposed Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by county employees, due to the "Force Account" limitations set forth in the Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have minimal impact on current County services. The playground will be closed for the duration of the project.

CONCLUSION

Please return one adopted copy of the board letter to ISD Operations Service and the Chief Executive Office – Capital Programs Division.

Respectfully submitted,

Michael Owh
Director

MO:ME:TD:sy

Enclosures

C: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel

DRAFT

**PROJECT INFORMATION SHEET
SCHEDULE AND BUDGET SUMMARY**

PROJECT :	Zev Yaroslavsky Family Support Center Playground Project
CAPITAL PROJECT NO. :	8A063

I. PROJECT SCHEDULE		
Project Activity	Duration	Scheduled Completion Date
Complete Construction Documents	In progress	July 2024
Jurisdictional Approval	TBD	Aug 2024
Award Construction Contract	1 months following Board approval	Sept 2024
Substantial Completion	4 months following Board approval	Dec 2024
Project Acceptance	5 months following Board approval	Jan 2025

II. BUDGET SUMMARY	
Budget Category	Proposed Budget
Construction	
Construction	\$ 374,000.00
Change Orders (Contingency)	\$ 53,000.00
Subtotal	\$ 427,000.00
Civic Art (if not exempt)	\$ -
Plans and Specifications	\$ 75,000.00
Jurisdictional Review/Plan Check/Permits	\$ 20,000.00
County Services (ISD Indirect)	\$ 177,000.00
Total Project Budget	\$ 699,000.00

PINK

BOARD OF SUPERVISORS
OFFICIAL COPY

BA FORM 10142022

August 06, 2024

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE**FY 2023-24****3 - VOTES****SOURCES****USES**

CHIEF EXECUTIVE OFFICE ZEV YAROSLAVSKY FAMILY SUPPORT CENTER CAFETERIA A01-CP-6014-65076-87580 CAPITAL ASSETS - B & I DECREASE APPROPRIATION	622,000	CHIEF EXECUTIVE OFFICE ZEV YAROSLAVSKY FAMILY SUPPORT CENTER PLAYGROUND A01-CP-6014-65076-8A063 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	622,000
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SOURCES TOTAL**\$ 622,000****USES TOTAL****\$ 622,000****JUSTIFICATION**

Reflects the transfer of \$622,000 from Zev Yaroslavsky Family Support Center Café project, Capital Project No. 87580, to the Zev Yaroslavsky Family Support Center Playground Project Capital Project No. 8A063, to fully fund the project budget.

AUTHORIZED SIGNATURE

JAMES YUN, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR--- ACTION RECOMMENDATION APPROVED AS REQUESTED APPROVED AS REVISED

AUDITOR-CONTROLLER

BY _____

CHIEF EXECUTIVE OFFICER

BY _____

B.A. NO. _____

DATE _____

DATE _____

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	7/17/2024	
BOARD MEETING DATE	8/6/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Children and Family Services	
SUBJECT	New Sole Source Contract	
PROGRAM	Long Beach Early Learning Hub	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: The contract is sole source and the contractor is best qualified to provide direct oversight of this educational program. The Early Learning Hub is the only network of partners identified to provide childcare, early learning services, and additional resources.	
DEADLINES/ TIME CONSTRAINTS	The contract will be funded using FFTA funds. The funds are being allocated for use by the specified termination date of the contract, September 30, 2025.	
COST & FUNDING	Total cost: \$480,000	Funding source: FFTA Funds
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	The request is for a contract that provides educational and support services to at risk and DCFS involved youth ages birth to five. The services will be provided to youth and families by the Long Beach Early Learning Hub. The hub is an integrated network of partners, including DCFS, that will facilitate access for families seeking early learning programs and additional resources. The contract is sole source and the contractor is best qualified to provide direct oversight of this educational program. The Early Learning Hub is the only network of partners identified to provide childcare, early learning services, and additional resources.	
BACKGROUND (include internal/external issues that may exist including any related motions)	Youth receiving DCFS intervention, and youth at risk of DCFS intervention have lower rates of graduation and academic success than the larger population. The Early Learning Hub is a program that will help youth access early childhood learning and provide their families access to resources that assist with developing skills to make them better parents, as well as preparing our youth for school. Research has proven that early childhood education reduces future chances of abuse and/or neglect.	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The proposed contract serves youth ages birth to five years of age who are receiving services from DCFS, or those who are at risk of DCFS intervention who reside in Long Beach and surrounding cities.	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Child Protection: The Early Learning Hub will help youth access early childhood learning and provide their families access to resources that assist with developing skills to make them better parents, as well as preparing our youth for school. Research has proven that early childhood education reduces future chances of abuse and/or neglect.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Sturm, CSAIL, (213) 814-9334 sturms@dcfs.lacounty.gov LaKia Gordon, CSAI, (562) 345-6632 lakbro@dcfs.lacounty.gov	



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602



BRANDON T. NICHOLS
Director

JENNIE FERIA
Chief Deputy Director

Board of Supervisors
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Second District
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Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

August 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST FOR APPROVAL TO ENTER INTO A SOLE SOURCE CONTRACT WITH
THE CITY OF LONG BEACH FOR THE LONG BEACH EARLY LEARNING HUB
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests the Board's approval to enter into a sole source contract with the City of Long Beach for the Long Beach Early Learning Hub (Learning Hub) to provide at-risk youth and families access to early childhood education and additional resources through an integrated network of providers.

IT IS RECOMMENDED THAT THE BOARD

1. Delegate authority to the Director of DCFS, or designee, to execute a new contract with a local government entity, the City of Long Beach, to extend the provision of tutoring and education support services for DCFS at risk youth. The term of the contract is for thirteen (13) months, effective September 1, 2024, or date of execution, though September 30, 2025. The Maximum Contract Sum for the contract is \$480,000, using 100 percent Family First Transition Act (FFTA) funds.
2. Delegate authority to the Director of DCFS, or designee, to execute amendments to increase or decrease the Maximum Annual Contract Sum up to 10 percent, if such an amendment is necessary, to meet change in service demands and the necessary funds are available in the budget. Approval from County Counsel will be obtained prior to executing such amendment and the Director will notify the Board and the Chief Executive Office (CEO), in writing, within 10 business days after execution of amendments.

"To Enrich Lives Through Effective and Caring Service"

3. Delegate authority to the Director of DCFS, or designee, to prepare and execute amendments to the contract for changes affecting the Statement of Work or to any of the terms and conditions included under this contract, provided that: a) amendments do not include cost of living adjustments; b) sufficient funding is available for increases; c) County Counsel approval is obtained prior to executing the amendments; and d) DCFS notifies the Board and CEO, in writing, within 10 business days of the execution of such amendments.
4. Delegate authority to the Director of DCFS, or designee, to terminate the contract in accordance with the termination provisions, including Termination for Convenience, provided that: a) County Counsel approval is obtained prior to exercising such termination; and b) DCFS notifies the Board and CEO, in writing, within 10 business days of termination.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will allow the City of Long Beach to provide services that ensure at-risk and DCFS-involved youth receive access to early childhood learning and provide their families access to resources that will assist with developing skills to make them better parents as well as prepare the youth for school.

The Learning Hub is a new comprehensive centralized childcare enrollment system that streamlines the enrollment process and increases access to quality childcare for families. Families will be able to search, review and see available childcare spots across the city and apply for the programs through the Learning Hub's portal with one application.

The Learning Hub will provide enhanced wraparound service referrals, resources, and system navigation to families. The Learning Hub's access to quality childcare will allow parents to better access necessary social services, return to work or school and give their children a strong start for school and beyond.

There are approximately 30,000 children, ages zero (0) to five (5), living in Long Beach, of which over 35% live in households that utilize public assistance programs. There are over 200 licensed childcare providers throughout the City of Long Beach, many struggling to fill enrollment and keep their doors open post-pandemic. The Learning Hub will equitably increase childcare access for young children and families, create the ability to efficiently utilize existing and new funding streams for childcare assistance, and support the mixed delivery early childhood system to the benefit of all childcare/early education providers community-wide.

IMPLEMENTIION OF STRATEGIC PLAN GOALS

The recommended actions support North Star 2: Foster vibrant and resilient communities, Focus Area Goal F –Community Connections, Strategy iii, School and Early Education Support of the County Strategic Plan.

FISCAL IMPACT/FINANCING

The Maximum Contract Sum is \$480,000 using 100 percent FFTA funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Learning Hub will provide education and support services to at-risk and DCFS-involved youth ages zero (0) to (5) five.

The Learning Hub will provide services to at-risk DCFS youth and their families by teaming with an integrated network of partners, which include DCFS, who will then assess, plan and provide services to best support youth and their families.

The data gathered through the Learning Hub will be used to track and identify means to improve and expand access to services for the youth and their families.

DCFS has determined that the Living Wage Program (County Code Chapter 2.201) and Cost of Living Adjustment are not applicable to this contract.

County Counsel and the CEO have reviewed this Board letter. County Counsel has approved this contract as to form.

Board Policy 5.100, Sole Source Contracts and Amendments, requires Board notification if a Department intends to negotiate a new sole source contract. On May 6, 2024, DCFS notified the Board of its intent to negotiate a sole source contract with the City of Long Beach.

CONTRACT PROCESS

Per County No. 20/21-92, on December 20, 2019, the Federal government enacted P.L. 116-94, including the FFTA, which provides one-time flexible funding to both states and tribes to assist with the implementation of Family First Prevention Services Act (FFPSA) as well as short-term funding for states with expiring Title IV-E waivers. This allowed states to move forward with the implementation of FFPSA without financial shortfalls during their transitions. California awarded Los Angeles County \$11,184,308, in FFTA funds, which will be available for expenditure through Federal Fiscal Year 2025. FFTA funding is available to target prevention-related services and utilization of FFTA funds would allow for the creation of the Learning Hub.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the contract will allow DCFS to enhance efforts and provide educational and developmental resources for early childhood. Through contracting with the Learning Hub, the City of Long Beach will serve substantially more youth than would otherwise be served.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter to the Department of Children and Family Services.

Respectfully submitted,


BRANDON T. NICHOLS
Director

BTN:JF:CMM
LTI:SS:TN:dj

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

SOLE SOURCE CHECKLIST

Department Name: _____

- New Sole Source Contract
- Sole Source Amendment to Existing Contract

Date Existing Contract First Approved: _____

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Chief Executive Office

Date

Sole Source Justification

DEVELOPMENTAL AND EDUCATIONAL

CITY OF LONG BEACH – LONG BEACH EARLY LEARNING HUB

1. What is being requested?

The Department of Children and Family Services (DCFS) requests the Board's approval to execute a contract with the City of Long Beach to provide at-risk youth and families access to early childhood education and additional resources through an integrated network of providers. The proposed term will be from September 1, 2024 through September 30, 2025.

Total Cost:

The total cost of the contract is \$480,000.

2. Why is the service needed – how will it be used?

The recommended actions will allow the City of Long Beach to fulfill DCFS' strong commitment to the safety, permanency, and well-being/education of youth. Through the Long Beach Learning Hub (Learning Hub), the City of Long Beach will serve as a key resource for families and childcare providers. It will streamline the enrollment process and provide enhanced referrals, efficiently connecting families to quality childcare services that meet their individual needs. Additionally, the Learning Hub will assist childcare providers in improving service provision practices and filling vacancies, which support ongoing operations and sustainability.

The Learning Hub will equitably increase childcare access for young children and families, create the ability to efficiently utilize existing and new funding streams for childcare assistance, and support the mixed delivery early childhood system to the benefit of all childcare/early education providers community-wide.

Additionally, the Learning Hub will provide youth access to early childhood learning and provide their families access to resources that assist with developing skills to make them better parents, as well as preparing the youth for school.

Access to the Learning Hub services will ensure an increase in enrollment and participation in early childhood education, while providing resources to assist families with resources necessary to improve a parent's ability to provide a nurturing and stable environment for their children; therefore, ensuring child safety and well-being, while providing education services to youth. Research has proven that early childhood education reduces future chances of abuse and/or neglect.

The Learning Hub will provide enhanced wraparound service referrals, resources and system navigation to families. Access to quality childcare will allow parents to better access necessary social services, return to work or school, and give their children a strong start for school and beyond.

3. Is this brand of product the only product the only one that meets the user's requirements?

One-time Family First Transition Act (FFTA) funds are available for expenditure through Federal Fiscal Year 2025. FFTA funds are available to target prevention-related services and utilization of these funds would allow for the creation of the Learning Hub. The FFTA funds will expire on September 30, 2025. As such, the limited time to utilize the funds does not allow DCFS sufficient time to release and approve a solicitation; therefore, DCFS is not able to bring on new vendors at this time.

4. Have other products or vendor been considered?

Given the limited timeframe to release and approve a new solicitation and the fact that the FFTA funds must be expended through Federal Fiscal Year 2025, this is the only vendor able to meet the requirements and needs of DCFS at this time Utilization of the Learning Hub will provide key resources for families and childcare providers by streamlining the enrollment process and provide enhanced referrals. The services will be provided in the city of Long Beach and surrounding communities.

5. Will purchase of this product avoid other costs?

These actions will enable DCFS to provide: 1) access to early education services; 2) a coordinated access point for families seeking childcare as well as a collaborative effort working to broaden resources available to children and their families; and 3) support at-risk families through outreach, education and training.

6. Is this service available from other providers?

Yes, however, DCFS is not able to bring on new vendors at this time due to the limited timeframe available to utilize the FFTA funds, which are available through Federal Fiscal Year 2025.

The Learning Hub will provide services to at-risk DCFS youth and their families by teaming with an integrated network of partners who will then assess, plan and provide services to best support youth and their families. The data collected through the Learning Hub will be tracked and used to identify means to improve and expand access to services for youth and their families.

7. Reasonableness of price. Does County obtain a percentage discount or special discount not available to the private sector?

No

8. What is the dollar value of the existing equipment?

N/A

9. Is this service the only one that meets the user's requirements?

No, DCFS is not able to bring on new vendors at this time due to the time constraints for the use of the FFTA funds.

BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

CLUSTER AGENDA REVIEW DATE	7/17/2024	
BOARD MEETING DATE	8/6/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Department of Children and Family Services (DCFS)	
SUBJECT	DCFS requests the Board's approval to award 56 new contracts for Family Preservation services, effective September 1, 2024 through June 30, 2025, with the option to extend for four additional one-year periods from July 1, 2025 through June 30, 2029, at the County's sole discretion.	
PROGRAM	Family Preservation (FP)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	The current FP contracts were extended until August 31, 2024, to complete the solicitation, which was released on August 9, 2022. New contracts are tentatively scheduled to commence on September 1, 2024.	
COST & FUNDING	Total cost: Aggregate cost is \$153,401,294. The cost for the initial 10-month period is \$26,332,150, and the cost for each one-year period thereafter is \$31,767,286.	Funding source: 11% Federal, 34% State, 55% net County cost
	The initial contract term is from September 1, 2024 – June 30, 2025 with the option to extend for four one-year periods through June 30, 2029.	
	Explanation: The contract amount for the initial 10-month period is \$26,332,150. Thereafter, the contract amount for each optional one-year period is \$31,767,286, and the aggregate Maximum Contract Amount for the four years and 10-month period is \$153,401,294.	
PURPOSE OF REQUEST	The purpose of the recommended action is to continue providing services to children and families throughout the County in order to prevent the unnecessary separation of children from their families and improve the quality of care and services they receive. In addition, the recommended action will prevent a lapse in these services, as the current contracts will expire on August 31, 2024.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The current FP contracts were procured in 2017 through a Request for Proposals (RFP) process, which resulted in the awarding of 61 contracts to provide FP services throughout Los Angeles County. The initial term of the current FP contracts was September 1, 2017 through June 30, 2020, with two optional one-year periods from July 1, 2020 through June 30, 2022. The California Department of Social Services approved	

	<p>DCFS' request to extend the FP contracts for two one-year and six-month periods, in order to complete the solicitation for new contracts.</p> <p>DCFS released the RFP to solicit 56 new FP contracts on August 9, of 2022. The new contracts are tentatively scheduled to commence on September 1, 2024.</p>
<p>EQUITY INDEX OR LENS WAS UTILIZED</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please explain how: The FP program encourages its contractors to addresses disproportionality when providing FP services. In addition, most if not all children and families receiving FP services are part of underserved communities.</p>
<p>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how: FP services supports the Board priority of Child Protection because FP services are an integrated, comprehensive approach to strengthening and preserving families who are at risk of, or already experiencing problems in family functioning, with the goal of assuring that children are maintained in a safe and nurturing environment.</p>
<p>DEPARTMENTAL CONTACTS</p>	<p>Name, Title, Phone # & Email: Aldo Marin, Board Liaison (213) 371-6052 MarinA@dcsf.lacounty.gov</p>



**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602



BRANDON T. NICHOLS
Director

JENNIE FERIA
Chief Deputy Director

Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
LINDSEY P. HORVATH
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

August 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**RECOMMENDATION TO AWARD CONTRACTS TO PROVIDE
FAMILY PRESERVATION SERVICES
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Children and Family Services (DCFS) requests the Board’s approval to award 56 new contracts for Family Preservation (FP) services effective September 1, 2024 through July 31, 2025, with the County’s option to extend for an additional four one-year contract terms through June 30, 2029.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DCFS, or designee, to prepare and execute contracts with the contractors and amounts indicated in Attachment A, to provide FP services and execute contracts substantially similar to Attachment B. The contract term is for an initial 10-month period effective September 1, 2024 through June 30, 2025, with the option to extend for four one-year periods from July 1, 2025 through June 30, 2029, at the County’s sole discretion. The total amount for the contracts for the initial 10-month period is \$26,332,150. Thereafter, the contract amount for each one-year period is \$31,767,286, and the aggregate Maximum Contract Amount for the four years and 10-month period is \$153,401,294. Funding is included in the Fiscal Year (FY) 2024-2025 Adopted Budget, and will be included in the Department’s budget requests for subsequent fiscal years.

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2. Delegate authority to the Director of DCFS, or designee, to exercise the County's options to exercise the four options to extend these contracts for one-year periods by written notice or amendment, provided that: a) sufficient funding is available; b) County Counsel approval is obtained; and c) Director of DCFS, or designee, notifies the Board and Chief Executive Office (CEO), in writing, within 10 business days after the execution of such amendments.
3. Delegate authority to the Director of DCFS, or designee, to further extend the contracts by written notice or amendment for an additional six months beyond June 30, 2029, if such time is necessary to allow time to complete a solicitation, provided that: a) sufficient funding is available; b) County Counsel approval is obtained; and c) Director of DCFS, or designee, notifies the Board and CEO, in writing, within 10 business days after the execution of such amendments.
4. Delegate authority to the Director of DCFS, or designee, to execute amendments to increase or decrease the maximum contract sum not to exceed 10 percent, which may include carry-overs of unspent funds, to meet unanticipated demands; or, when an increase is necessitated by additional and necessary services, provided that: a) the amendment does not include cost of living adjustments; b) sufficient funding is available for increases; c) County Counsel approval is obtained prior to executing the amendment; and d) Director of DCFS, or designee, notifies the Board and CEO, in writing, within 10 business days after the execution of such amendment.
5. Delegate authority to the Director of DCFS, or designee, to execute amendments to the contracts for any mergers, acquisitions or changes in ownership, any revisions necessitated by changes to County, State or Federal requirements, or to meet programmatic needs, provided that: a) County Counsel approval is obtained prior to executing the amendment; and b) Director of DCFS, or designee, notifies the Board and the CEO, in writing, within 10 business days after the execution of such amendment.
6. Delegate authority to the Director of DCFS, or designee, to execute amendments when contractors are willing to perform work left from an agency that chooses to sunset or terminate their contract, by increasing the maximum annual contract amount not to exceed 75 percent. Such increase is to be reallocated among the remaining contracts providing services in the same Regional Service Area (RSA) or contiguous RSA for current and future extension periods, provided that: a) funding is available; b) County Counsel approval is obtained prior to executing the amendments; and c) DCFS notifies the Board and the CEO, in writing, within 10 business days of executing the amendments.
7. Delegate authority to the Director of DCFS, or designee, to terminate contracts with FP Contractors upon their request, or for contractor default, provided that: a) County Counsel approval is obtained prior to termination of the contract; and b) Director of

DCFS, or designee, notifies the Board and the CEO, in writing, within 10 business days after such termination.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

FP services are an integrated, comprehensive approach to strengthening and preserving families who are at risk of or already experiencing problems in family functioning, with the goal of assuring that children are maintained in a safe and nurturing environment. Los Angeles County has administered FP services in conjunction with a network of community-based partners since 1991.

The purpose of the recommended action is to prevent the unnecessary separation of children from their families and improve the quality of care and services they receive. In addition, the recommended action will prevent a lapse in these services, as the current contracts will expire on August 31, 2024.

Implementation of Los Angeles County's Strategic Plan Goals

The recommended actions are consistent with the principles of the County Strategic Plan North Star 1, Make Investments That Transform Lives, by supporting vulnerable populations; Strategy ii - Child Safety and Family Well-Being: Invest in efforts and supports that promote child safety, protection, and family well-being using the child welfare continuum of care model, while building out the County's Systems of Care.

FISCAL IMPACT/FINANCING

The estimated aggregate maximum annual cost for the four years and 10-month period is \$153,401,294. The cost for the initial 10-month period is \$26,332,150, and the cost for each one-year period thereafter is \$31,767,286. Funding for FP is financed using 11 percent Federal funds, 34 percent 2011 State Realignment funds, and 55 percent net County cost. Funding is included in the Department's FY 2024-2025 Adopted Budget. Please refer to Attachment A for detailed contract funding per contract.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On January 19, 2022, the California Department of Social Services approved the DCFS' request for a new, five-year contract term for FP services. Please see Attachment C. All terms and conditions of the recommended contract were reviewed and approved as to form by County Counsel.

CONTRACTING PROCESS

On August 9, 2022, DCFS released the solicitation to procure FP services. The Request for Proposals announcement was posted on the Internal Services Department (ISD) and DCFS websites. In addition, the contracting opportunity was advertised in eight local newspapers, covering all areas of Los Angeles County. The virtual Proposer's Conference was held on September 7, 2022, via Webex. The initial FP proposal submission deadline was extended from November 15, 2022 to December 15, 2022, at the request of stakeholders. A total of 124 FP electronic proposals were received by the due date.

The Responsiveness Reviews were conducted from December 27, 2022 through January 27, 2023, resulting in the disqualification of 18 proposals. The virtual FP evaluator training was conducted on February 28, 2023, via Microsoft TEAMS. All of the evaluators signed and dated the Confidentiality and Disclosure Agreement and Certification of No Bias/Conflict of Interest forms. The virtual Informed Averaging Meetings were conducted via Microsoft TEAMS from March 11, 2023 through May 25, 2023. The reference checks were conducted from May 17, 2023 through July 20, 2023. Four of the agencies were awarded preference points, pursuant to Section II of the Implementation Instructions for the Social Enterprise (SE) Preference Program approved by the Board on February 13, 2007.

On January 3, 2024, DCFS sent out 56 tentatively selected and 50 non-selected letters. The non-selection letters trigger the debriefing phase of the solicitation process. DCFS held 11 debriefing meetings to discuss 27 non-selected proposals. Following the debriefing meetings, all 11 agencies submitted a Notice of Intent to Request a Proposer's Contractor Selection Review (PCSR) form. Subsequently, only three of the 11 agencies submitted a request for a PCSR. The PCSRs were conducted by DCFS personnel that were not involved in the solicitation process. The PCSR Reviewers determined that one of the three PCSRs submitted had merit. On April 24, 2024, the PCSR results were emailed to the three protesting agencies, along with the Transmittal Form to Request a County Independent Review (CIR). Only one of the three protesting agencies that submitted a PCSR proceeded to request a CIR. The CIR was completed by ISD on June 14, 2024, and the results concluded that the Proposer's assertions had no merit.

The Department has evaluated and determined that the Living Wage Program (County Code 2.201) and the Proposition A requirements are not applicable to these contracts.

IMPACT ON CURRENT SERVICES

Approval of the FP service contracts will continue to help families facilitate and improve safety in their homes. The objective of the program is to provide services to enhance

The Honorable Board of Supervisors
August 6, 2024
Page 5

and ensure that families have the knowledge, skills, and support to keep families together.

These contracts will not infringe on the role of the County in relationship to its residents and there is no change in risk exposure to the County.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of the Board letter and attachments to the Department of Children and Family Services.

Respectfully submitted,



BRANDON T. NICHOLS
Director

BTN:JF:CMM:LTI
AO:MB:ml

Attachments

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

FAMILY PRESERVATION PROGRAM

REGIONAL OFFICE	SUPV DIST	AGENCY NAME	CONTRACT NUMBER	Initial 10-Month Term	First Optional Year	Second Optional Year	Third Optional Year	Fourth Optional Year	MAXIMUM CONTRACT AMOUNT
				10- month period 9/1/2024 to 6/30/2025	7/1/2025 to 6/30/2026	7/1/2026 to 6/30/2027	7/1/2027 to 6/30/2028	7/1/2028 to 6/30/2029	
BELVEDERE	1	Human Services Association	24-9-1	\$600,000	\$720,000	\$720,000	\$720,000	\$720,000	\$3,480,000
	1	Penny Lane Centers	24-9-2	\$477,213	\$572,655	\$572,655	\$572,655	\$572,655	\$2,767,833
	1	Helpline Youth Counseling, Inc.	24-9-3	\$477,213	\$572,655	\$572,655	\$572,655	\$572,655	\$2,767,833
	1	Hillsides	24-9-4	\$395,833	\$475,000	\$475,000	\$475,000	\$475,000	\$2,295,833
				\$1,950,259	\$2,340,310	\$2,340,310	\$2,340,310	\$2,340,310	\$11,311,499
COMPTON	2	Shields for Families	24-9-5	\$625,000	\$750,000	\$750,000	\$750,000	\$750,000	\$3,625,000
	2	Children's Institute, Inc.	24-9-6	\$586,393	\$703,672	\$703,672	\$703,672	\$703,672	\$3,401,081
	2	Project Impact, Inc.	24-9-7	\$416,667	\$500,000	\$500,000	\$500,000	\$500,000	\$2,416,667
				\$1,628,060	\$1,953,672	\$1,953,672	\$1,953,672	\$1,953,672	\$9,442,748
COUNTY-WIDE	All	United American Indian Involvement, Inc.*	24-9-8	\$345,833	\$415,000	\$415,000	\$415,000	\$415,000	\$2,005,833
	All	Chinatown Service Center**	24-9-9	\$441,667	\$530,000	\$530,000	\$530,000	\$530,000	\$2,561,667
				\$787,500	\$945,000	\$945,000	\$945,000	\$945,000	\$4,567,500
EL MONTE	1	Florence Crittenton Services of Orange County, Inc.	24-9-10	\$411,159	\$493,390	\$493,390	\$493,390	\$493,390	\$2,384,719
				\$411,159	\$493,390	\$493,390	\$493,390	\$493,390	\$2,384,719
GLENDORA	5	Foothill Family Service	24-9-11	\$569,304	\$683,165	\$683,165	\$683,165	\$683,165	\$3,301,964
	5	Human Services Association	24-9-12	\$569,304	\$683,165	\$683,165	\$683,165	\$683,165	\$3,301,964
				\$1,138,608	\$1,366,330	\$1,366,330	\$1,366,330	\$1,366,330	\$6,603,928
HAWTHORNE	2	Children's Institute, Inc.	24-9-13	\$541,667	\$650,000	\$650,000	\$650,000	\$650,000	\$3,141,667
	2	El Centro Del Pueblo	24-9-14	\$475,063	\$570,075	\$570,075	\$570,075	\$570,075	\$2,755,363
	2	Shields for Families	24-9-15	\$416,667	\$500,000	\$500,000	\$500,000	\$500,000	\$2,416,667
				\$1,433,397	\$1,720,075	\$1,720,075	\$1,720,075	\$1,720,075	\$8,313,697

FAMILY PRESERVATION PROGRAM

REGIONAL OFFICE	SUPV DIST	AGENCY NAME	CONTRACT NUMBER	Initial 10-Month Term	First Optional Year	Second Optional Year	Third Optional Year	Fourth Optional Year	MAXIMUM CONTRACT AMOUNT
				10- month period 9/1/2024 to 6/30/2025	7/1/2025 to 6/30/2026	7/1/2026 to 6/30/2027	7/1/2027 to 6/30/2028	7/1/2028 to 6/30/2029	
LANCASTER	5	Penny Lane	24-9-16	\$450,000	\$540,000	\$540,000	\$540,000	\$540,000	\$2,610,000
	5	The Children's Center of the Antelope Valley	24-9-17	\$427,798	\$513,357	\$513,357	\$513,357	\$513,357	\$2,481,226
	5	Child & Family Center	24-9-18	\$427,798	\$513,357	\$513,357	\$513,357	\$513,357	\$2,481,226
	5	Children's Bureau of Southern California	24-9-19	\$395,833	\$475,000	\$475,000	\$475,000	\$475,000	\$2,295,833
				\$1,701,429	\$2,041,714	\$2,041,714	\$2,041,714	\$2,041,714	\$9,868,285
METRO NORTH	1	Allies for Every Child, Inc.	24-9-20	\$451,000	\$600,000	\$600,000	\$600,000	\$600,000	\$2,851,000
	1	El Centro Del Pueblo	24-9-21	\$421,508	\$560,764	\$560,764	\$560,764	\$560,764	\$2,664,564
	1	Dignity Community Care dba California Hospital Medical Center	24-9-22	\$421,507	\$560,763	\$560,763	\$560,763	\$560,763	\$2,664,559
	1	Children's Bureau of Southern California	24-9-23	\$395,833	\$475,000	\$475,000	\$475,000	\$475,000	\$2,295,833
				\$1,689,848	\$2,196,527	\$2,196,527	\$2,196,527	\$2,196,527	\$10,475,956
PALMDALE	5	The Children's Center of the Antelope Valley	24-9-24	\$462,500	\$555,000	\$555,000	\$555,000	\$555,000	\$2,682,500
	5	Tessie Cleveland Community Services Corporation	24-9-25	\$406,612	\$487,934	\$487,934	\$487,934	\$487,934	\$2,358,348
	5	Children's Bureau of Southern California	24-9-26	\$406,611	\$487,933	\$487,933	\$487,933	\$487,933	\$2,358,343
	5	Child & Family Center	24-9-27	\$395,833	\$475,000	\$475,000	\$475,000	\$475,000	\$2,295,833
				\$1,671,556	\$2,005,867	\$2,005,867	\$2,005,867	\$2,005,867	\$9,695,024
PASADENA	5	Hillsides	24-9-28	\$500,000	\$600,000	\$600,000	\$600,000	\$600,000	\$2,900,000
	5	Building Bridges Foster Family Agency	24-9-29	\$416,770	\$500,124	\$500,124	\$500,124	\$500,124	\$2,417,266
	5	D'Veal Youth and Family Services	24-9-30	\$416,667	\$500,000	\$500,000	\$500,000	\$500,000	\$2,416,667
				\$1,333,437	\$1,600,124	\$1,600,124	\$1,600,124	\$1,600,124	\$7,733,933
POMONA	1	Foothill Family Service	24-9-31	\$397,044	\$476,453	\$476,453	\$476,453	\$476,453	\$2,302,856
	1	Wayfinder Family Services	24-9-32	\$397,044	\$476,453	\$476,453	\$476,453	\$476,453	\$2,302,856
				\$794,088	\$952,906	\$952,906	\$952,906	\$952,906	\$4,605,712

FAMILY PRESERVATION PROGRAM

REGIONAL OFFICE	SUPV DIST	AGENCY NAME	CONTRACT NUMBER	Initial 10-Month Term	First Optional Year	Second Optional Year	Third Optional Year	Fourth Optional Year	MAXIMUM CONTRACT AMOUNT
				10- month period 9/1/2024 to 6/30/2025	7/1/2025 to 6/30/2026	7/1/2026 to 6/30/2027	7/1/2027 to 6/30/2028	7/1/2028 to 6/30/2029	
SANTA CLARITA	5	The University Corporation	24-9-33	\$453,424	\$544,109	\$544,109	\$544,109	\$544,109	\$2,629,860
	5	Child & Family Center	24-9-34	\$453,424	\$544,109	\$544,109	\$544,109	\$544,109	\$2,629,860
				\$906,848	\$1,088,218	\$1,088,218	\$1,088,218	\$1,088,218	\$5,259,720
SANTA FE SPRINGS	4	Human Services Associaion	24-9-35	\$437,500	\$525,000	\$525,000	\$525,000	\$525,000	\$2,537,500
	4	Foothill Family Services	24-9-36	\$427,403	\$512,884	\$512,884	\$512,884	\$512,884	\$2,478,939
	4	Hillsides	24-9-37	\$416,667	\$500,000	\$500,000	\$500,000	\$500,000	\$2,416,667
				\$1,281,570	\$1,537,884	\$1,537,884	\$1,537,884	\$1,537,884	\$7,433,106
SOUTH COUNTY	4	Helpline Youth Counseling, Inc.	24-9-38	\$568,750	\$750,000	\$750,000	\$750,000	\$750,000	\$3,568,750
	4	Cambodian Association of America	24-9-39	\$552,787	\$728,950	\$728,950	\$728,950	\$728,950	\$3,468,587
	4	City of Long Beach Dept. of Health & Human Services	24-9-40	\$552,786	\$728,949	\$728,949	\$728,949	\$728,949	\$3,468,582
	4	Florence Crittenton Services of Orange County, Inc.	24-9-41	\$500,000	\$600,000	\$600,000	\$600,000	\$600,000	\$2,900,000
				\$2,174,323	\$2,807,899	\$2,807,899	\$2,807,899	\$2,807,899	\$13,405,919
TORRANCE	4	Personal Involvement Center, Inc.	24-9-42	\$554,686	\$566,268	\$566,268	\$566,268	\$566,268	\$2,819,758
	4	Florence Crittenton Services of Orange County, Inc.	24-9-43	\$554,686	\$566,268	\$566,268	\$566,268	\$566,268	\$2,819,758
				\$1,109,372	\$1,132,536	\$1,132,536	\$1,132,536	\$1,132,536	\$5,639,516
VAN NUYS	3	Penny Lane Centers	24-9-44	\$583,333	\$700,000	\$700,000	\$700,000	\$700,000	\$3,383,333
	3	The University Corporation	24-9-45	\$545,172	\$654,206	\$654,206	\$654,206	\$654,206	\$3,161,996
	3	Optimist Youth Home & Family Service	24-9-46	\$416,667	\$500,000	\$500,000	\$500,000	\$500,000	\$2,416,667
				\$1,545,172	\$1,854,206	\$1,854,206	\$1,854,206	\$1,854,206	\$8,961,996
VERMONT CORRIDOR	2	Shields for Families	24-9-47	\$625,000	\$750,000	\$750,000	\$750,000	\$750,000	\$3,625,000
	2	El Centro Del Pueblo	24-9-48	\$522,683	\$627,219	\$627,219	\$627,219	\$627,219	\$3,031,559
	2	Dignity Community Care dba California Hospital Medical Center	24-9-49	\$522,682	\$627,218	\$627,218	\$627,218	\$627,218	\$3,031,554
	2	Wayfinder Family Services	24-9-50	\$500,000	\$600,000	\$600,000	\$600,000	\$600,000	\$2,900,000
				\$2,170,365	\$2,604,437	\$2,604,437	\$2,604,437	\$2,604,437	\$12,588,113

FAMILY PRESERVATION PROGRAM

REGIONAL OFFICE	SUPV DIST	AGENCY NAME	CONTRACT NUMBER	Initial 10-Month Term	First Optional Year	Second Optional Year	Third Optional Year	Fourth Optional Year	MAXIMUM CONTRACT AMOUNT
				10- month period 9/1/2024 to 6/30/2025	7/1/2025 to 6/30/2026	7/1/2026 to 6/30/2027	7/1/2027 to 6/30/2028	7/1/2028 to 6/30/2029	
WATERIDGE	2	Children's Institute, Inc.	24-9-51	\$429,167	\$515,000	\$515,000	\$515,000	\$515,000	\$2,489,167
	2	Project Impact, Inc.	24-9-52	\$421,938	\$506,325	\$506,325	\$506,325	\$506,325	\$2,447,238
	2	Para Los Niños	24-9-53	\$395,833	\$475,000	\$475,000	\$475,000	\$475,000	\$2,295,833
				\$1,246,938	\$1,496,325	\$1,496,325	\$1,496,325	\$1,496,325	\$7,232,238
WEST LA	3	Allies for Every Child, Inc.	24-9-54	\$490,437	\$588,524	\$588,524	\$588,524	\$588,524	\$2,844,533
				\$490,437	\$588,524	\$588,524	\$588,524	\$588,524	\$2,844,533
WEST SFV	5	The University Corporation	24-9-55	\$433,892	\$520,671	\$520,671	\$520,671	\$520,671	\$2,516,576
	5	El Centro de Amistad, Inc.	24-9-56	\$433,892	\$520,671	\$520,671	\$520,671	\$520,671	\$2,516,576
				\$867,784	\$1,041,342	\$1,041,342	\$1,041,342	\$1,041,342	\$5,033,152
				\$26,332,150	\$31,767,286	\$31,767,286	\$31,767,286	\$31,767,286	\$153,401,294

*American Indian

**Asian Pacific Islander

SECTION E - Performance Outcome Measures
Intervention Services

SERVICE CATEGORY TARGET GROUP			
The target population is children and families who are in need of services to prevent future child maltreatment and/or DCFS involvement.			
DCFS OUTCOME	OUTCOME INDICATOR	PERFORMANCE TARGET (per fiscal year)	DATA COLLECTION AND MONITORING METHOD
Goal: SAFETY Decreased occurrences of child abuse/neglect	Alternative Response Services (ARS) <i>Of all DCFS referred families while receiving ARS services, the:</i>		
	1. Percentage of families involved in subsequent substantiated child abuse and/or neglect referrals	1. Shall not exceed 25%	1. CWS/CMS, Monthly Reports
	2. Percentage of families with subsequent substantiated child abuse and/or neglect referrals resulting in a case opening	2. Shall not exceed 50%	2. CWS/CMS, Monthly Reports
	3. Percentage of child(ren) removed from parent(s) and placed in out-of-home care due to subsequent case opening	3. Shall not exceed 50%	3. CWS/CMS, Monthly Reports
Goal: PERMANENCY Reduction in the number of children entering care	Family Preservation (FP) <i>Of all DCFS/Probation involved families while receiving FP Intervention services, the:</i>		
	1. Percentage of families involved in subsequent substantiated child abuse and/or neglect referrals	1. Shall not exceed 25%	1. CWS/CMS, Monthly Reports
	2. Percentage of families with subsequent substantiated child abuse and/or neglect referrals resulting in a case opening	2. Shall not exceed 50%	2. CWS/CMS, Monthly Reports
	3. Percentage of child(ren) removed from parent(s) and placed in out-of-home care due to subsequent case opening	3. Shall not exceed 50%	3. CWS/CMS, Monthly Reports
Goal: WELL-BEING	<i>Of all families receiving FP services, the:</i>		
	1. Percentage of families reunified	1. Shall exceed 60%	1. CWS/CMS, Monthly Reports
	<i>Of all families having received FP services, the:</i>		
	2. Percentage of families with re-entries within 12 months of reunification	2. Shall not exceed 25%	2. CWS/CMS, Monthly Reports

FAMILY PRESERVATION PRICING SCHEDULE

Base Rate (Case Management which includes, but is not limited to conducting assessments, four IHOC visits, indirect costs, clinical supervision, and MCPC)	Rates	Unit
ARS, FP/FRS, FP and Probation	\$ 1,524	monthly
Probation TDT Services	\$ 1,490	monthly
SUPPLEMENTAL SERVICES		
In-Home Outreach Counseling (Professional with license)	\$ 101	hourly
In-Home Outreach Counseling (MA/MSW under licensed supervision)	\$ 87	hourly
In-Home Outreach Counseling (BA)	\$ 72	hourly
Parenting Training/Fatherhood Program	\$ 29	hourly per person
Child Focus Activities	\$ 36	hourly per person
Substitute Adult Role Model	\$ 29	hourly per family
Teaching and Demonstrating	\$ 51	hourly
Parent/Child Visitation (only FR Families)	\$ 51	hourly
Cultural Broker	\$ 51	hourly
Transportation	\$ 51	hourly
Child Follow Up Visit	\$ 29	hourly per family
Emergency Housing	\$ 72	up to \$72/night
Child and Family Team Meeting (3 hours max)	\$ 72	hourly
COUNSELING (excludes Court Approved Substance Abuse Treatment and DV/Anger)		
Counseling - Individual	\$ 87	hourly per person
Counseling - Family/Couples	\$ 87	hourly per session
Counseling - Group	\$ 30	hourly per person
DOMESTIC VIOLENCE & ANGER MANAGEMENT		
DV Assessment	\$ 87	hourly
DV Treatment - Individual	\$ 87	hourly
DV - Group	\$ 30	hourly
SUBSTANCE ABUSE (COURT APPROVED)		
Substance Abuse Assessment	\$ 87	hourly
Substance Abuse Treatment - Individual Counseling	\$ 87	hourly
Substance Abuse Treatment - Group Counseling	\$ 30	hourly
FAMILY PRESERVATION UP-FRONT ASSESSMENT		
REGIONAL		
EDUCATIONAL LEVEL OF ASSESSOR		
Masters	\$ 87	hourly
Licensed	\$ 101	hourly
Child and Family Team Meeting (3 hours max)	\$ 101	hourly
COMMAND POST		
EDUCATIONAL LEVEL OF ASSESSOR		
Masters	\$ 159	hourly
Licensed	\$ 217	hourly
ERCP FP/UFA SUPPLEMENTAL SERVICES		
In-Home Outreach Counseling	\$ 130	hourly
Teaching and Demonstrating	\$ 58	hourly
Child and Family Team Meeting (3 hours max)	\$ 101	hourly
Emergency Fund Request	\$ 604	one time fee



KIM JOHNSON
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



GAVIN NEWSOM
GOVERNOR

January 19, 2022

Leticia Torres-Ibarra, Division Manager
Contracts Administration Division
Department of Children and Family Services
County of Los Angeles
425 Shatto Place
Los Angeles, CA 90020

**SUBJECT: APPROVAL TO EXTEND FAMILY PRESERVATION SERVICES
CONTRACTS**

Dear Ms. Torres-Ibarra:

This is in response to the January 4, 2022 request of the County of Los Angeles (the "County") to extend its existing Family Preservation ("FP") services contracts for two (2) years, with an optional six (6) month period, from July 1, 2022 through June 30, 2024. The County has also requested that the subsequent contracts have a term of five (5) years. The California Department of Social Services (CDSS) has reviewed the County's letter and is approving the requests for the reasons noted below.

The County states that an extension of the FP contracts is necessary for the County to complete a Request for Proposals ("RFP") solicitation that incorporates the Family First Prevention Services Act's ("FFPSA") Evidence-Based Practice ("EBP") requirements into the Statement of Work ("SOW"). The County also states that the implementation of the FFPSA EBP requirements has delayed the RFP solicitation. An extension will allow the County the additional time necessary to thoroughly complete the proposal evaluation process and award new contracts without lapse or disruption in services.

The CDSS Manual of Policies and Procedures ("MPP"), Section 23-650.1.18 allows CDSS to approve procurement by negotiation in unique circumstances. The CDSS finds the County's request justified due to delays resulting from incorporation of the EBP requirements into the solicitation. CDSS approves the request for the County to extend the contracts for up to two years with an optional six-month period to allow the County the time to complete the proposal evaluation process without a lapse or disruption in current services.

In addition, the County has requested that FP services contracts awarded from the solicitation have a term of five years instead of three years to allow sufficient time to evaluate the proposals and implement the new contracts. Because a high number of proposals are expected, a five-year contract term saves costs and provides continuity of

services by contractors. Program managers will also have the availability of sufficient data to evaluate and improve the SOW.

While MPP 23.621.1.11 generally limits these contracts to a three-year term, Section 23-621.1.15.152 allows CDSS to consider requests for longer contract terms depending on the circumstances. CDSS has considered the impact on competition, the cost savings to the County, and program benefits. The County expects to receive more than 120 proposals, which demonstrates robust competition, and the time and cost involved in the County's solicitation process supports the longer term. Additionally, a five-year term appears to be in conformity with state and federal procurement laws and regulations. Therefore, the County's request is approved.

For comments or questions, I may be reached at 916-654-1871 or Simone.Dumas@dss.ca.gov.

Sincerely,

Simone Dumas

Simone Dumas, Chief
Contracts and Purchasing Bureau