



Board of Supervisors Family & Social Services Cluster Agenda Review Meeting

DATE: June 26, 2024

TIME: 1:30PM – 3:30PM

MEETING CHAIRS: Susan Kim & Lizzie Shuster, 3rd Supervisorial District

CEO MEETING FACILITATOR: Claudia Alarcon

This meeting will be held in hybrid format which allows the public to participate virtually, or in-person, as permitted under the Board of Supervisors' March 19, 2024 order

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
Room 140

To participate in the meeting virtually, please call teleconference number 1 (323) 776-6996 and enter the following 995 916 944# or

[Click here to join the meeting](#)

For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to: ClusterAccommodationRequest@bos.lacounty.gov

Members of the Public may address the Family & Social Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

- I. **Call to Order**
- II. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
-- None --
- III. **Presentation/Discussion Items:**
 - a. **First5 LA:**
 - Approved Fiscal Year 2024-25 Budget
 - Strategic Plan Implementation.
 - b. **Department of Public Social Services (DPSS):**
 - Medi-Cal Renewals Update.
 - c. **DPSS:**
 - Recommendation to Award a Master Agreement to Various Agencies to Provide Refugee Employment and Acculturation Services.

IV. Public Comment

V. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting.

VI. Adjournment



June 26, 2024
Quarterly Children's Deputy Meeting

FY 2024-25 Budget and Updates to the current Long-Term Financial Plan (LTFP)

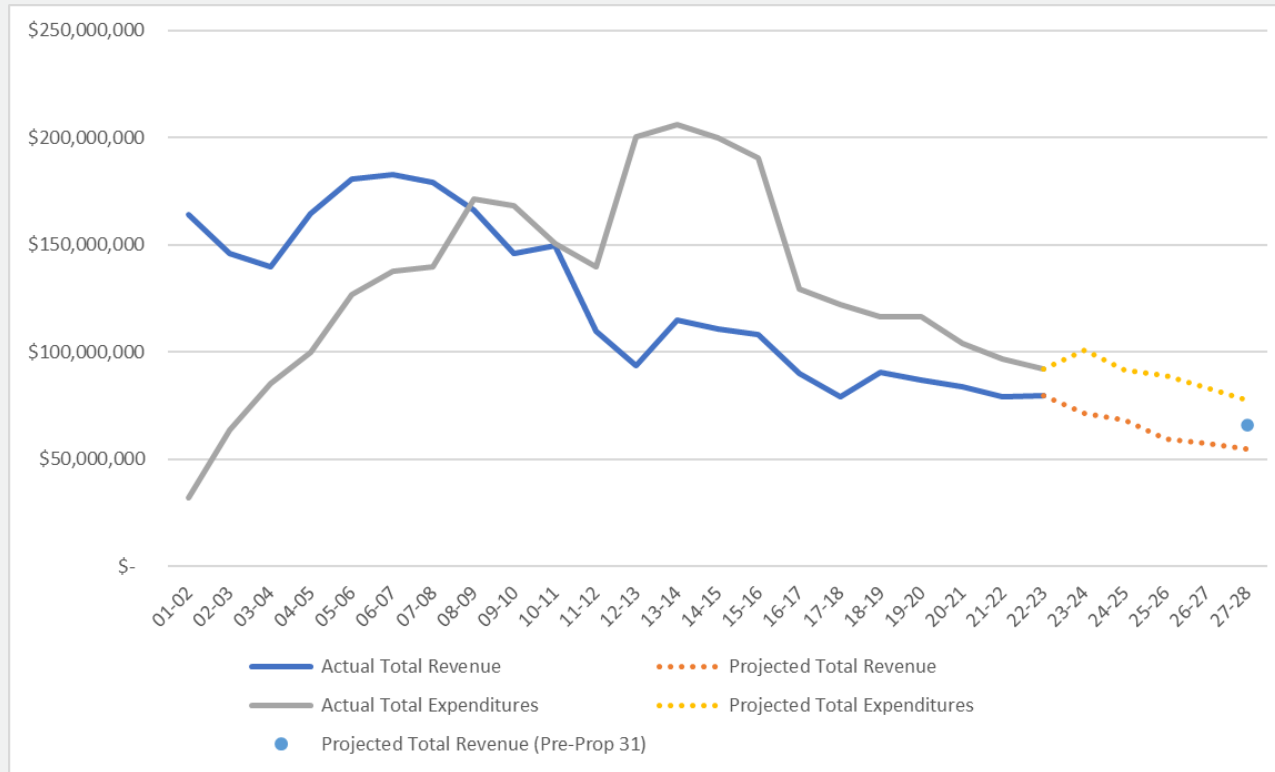
FY 2024-25 Budget Summary

Budget Component	FY 2023-24 Budget		Proposed FY 2024-25 Budget	Variance	
	Original	Revised			
Program^					
<i>Center for Child & Family Impact Total</i>	64,845,365	66,845,365	57,458,100	(9,387,265)	
<i>Offices Total</i>	11,347,917	11,347,917	9,997,825	(1,350,092)	
Total 2020-2028 Strategic Plan	\$ 76,193,282	\$ 78,193,282	\$ 67,455,925	\$ (10,737,357)	-13.7%
<i>Legacy Investments</i>	2,027,000	2,027,000	2,579,000	552,000	
<i>Emerging Opportunities</i>	150,000	150,000	150,000	-	
Total Program	\$ 78,370,282	\$ 80,370,282	\$ 70,184,925	(10,185,357)	-12.7%
Operating*	20,746,542	20,746,542	21,536,467	789,925	3.8%
TOTAL BUDGET	\$ 99,116,824	\$ 101,116,824	\$ 91,721,392	\$ (9,395,432)	-9.3%

^Program budget will continue to align to the 2020-2028 Strategic Plan (SP) through FY 2024-25

*Operating budget is organized to align with the new organization structure in support of the 2024-2029 SP. Includes both administrative and programmatic operational costs

Revenue & Expenditure Projections (April 2024)

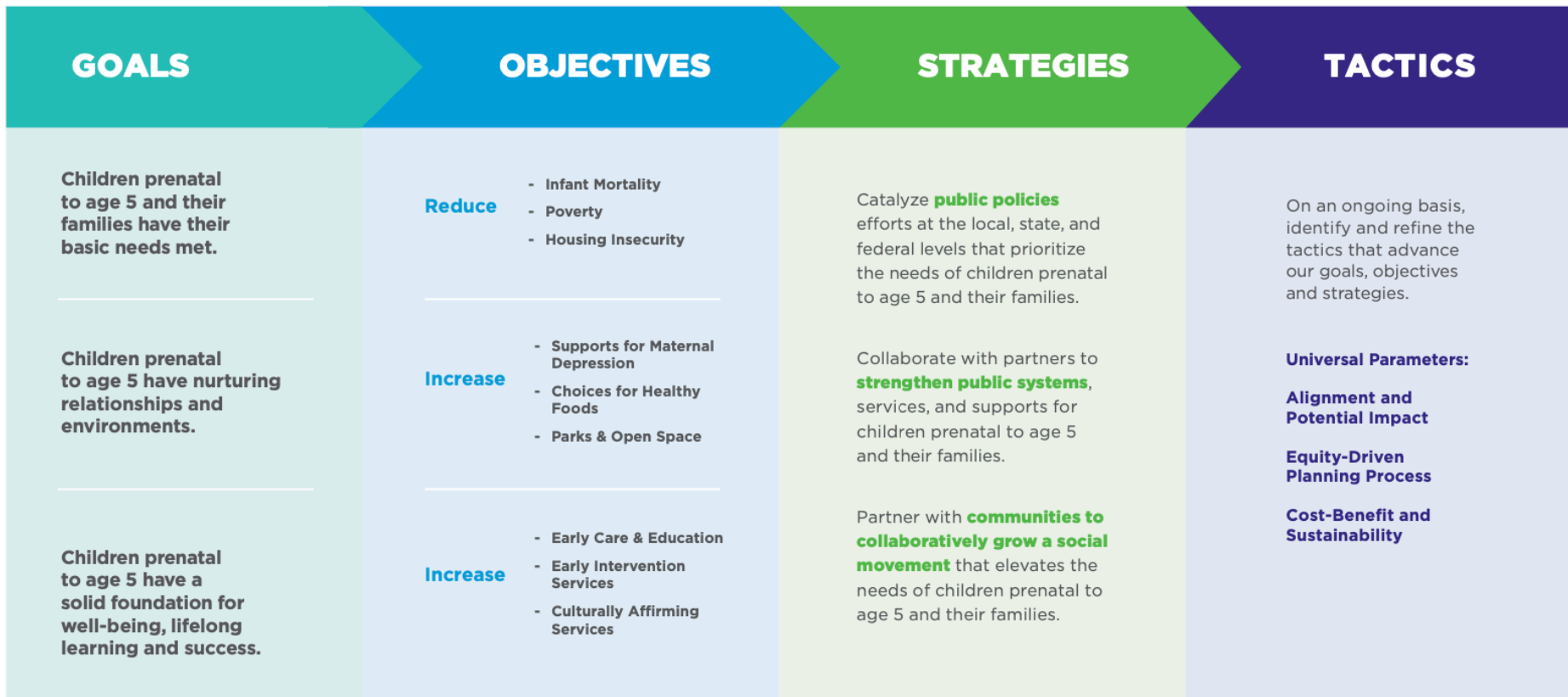


Key Takeaways

- Building a foundation for our new 2024-2029 Strategic Plan
 - Budget largely reflects work that continues to align with First 5 LA's previous 2020-2028 strategic plan.
 - In parallel First 5 LA continues to prepare for implementation of the new 2024-2029 strategic plan.
- Continued overall budget decreases due to deepening impact of our fiscal reality from declining revenues prompted by Proposition 31.
- Focusing on a revised LTFP by October '24 to ensure:
 - Greatest impact to youngest children and families.
 - Consistency, stability, and longer-term contracts with our partners' work.
 - Adequate resources to implement the 2024-2029 Strategic Plan.

Vision: We envision a future where every child is born healthy and thrives in a nurturing, safe and loving community.

Mission: We advocate for children and their families, amplify community voice and partner for collective impact so that every child in Los Angeles County reaches their full developmental potential throughout the critical years of prenatal to age 5.





Tactics

On an ongoing basis, First 5 LA will continue to identify and refine the tactics that advance our goals, objectives and strategies. Tactics are the concrete organized activities, such as projects, programs and initiatives, we will engage to achieve one or more of our objectives.

First 5 LA will apply three universal parameters to identify and select a collection of tactics to achieve the change identified in our objectives while at the same time calibrating our investments commensurate with our current and future revenues.

These universal parameters include:

Alignment and Potential Impact

The proposed tactic addresses First 5 LA's goal(s) and deploys one or more strategies and shows significant potential to impact the targeted objective(s).

Equity-Driven Planning Process

The proposed tactic shows how it will impact the lives of people and groups across race, ethnicity, class, geography, physical and cognitive differences, sexual and gender identity, home language and the diversity of family structures. The tactic must also show how these communities were meaningfully involved in the planning process and will continue to be engaged in the implementation phase.

Cost-Benefit and Sustainability

The proposed tactic demonstrates greater benefits than other alternatives, given the cost, and that the change the tactic will produce in policy, protocols and/or practices will be sustained beyond First 5 LA's funding.



WHAT IS A TACTIC?

TACTICS are concrete, organized activities (such as projects, programs, or initiatives) that will be implemented to achieve one or more of the **OBJECTIVES** in the F5LA strategic plan.

MILESTONE CALENDAR: 2024

PHASE 1: INTERNAL ALIGNMENT				PHASE 2: STAKEHOLDERS				PHASE 3: FINALIZE TACTICS			
JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC

Engage Organizational Leadership and Staff to Develop a Shared Approach to Developing Tactics.

1. **PREPARE DATA**
 - a. Sources, Access, Baselines, Disaggregation, Analysis, etc.
2. **ENGAGE**
 - a. Organizational Staff – Leadership Structure for Planning Process
3. **CALENDARING**
 - a. Identify Key Stakeholders, Calendar Sessions, and Other Planning

Engage Community, Systems, & Policy Leaders to Gather Input and Feedback by Goals and Objectives.

1. **ENGAGE**
 - a. Organizational Staff: Factor Analysis + Tactic Development (May – June)
 - b. Community Stakeholder Input: Factor Analysis + Tactic Development (June 21)
 - c. **F5LA Board & System Leader Engagement (July – August)**
 - d. Community Stakeholder Feedback (Late August)

Finalize Tactics & Transition to Action.

1. **PREPARE TACTICS**
 - a. Finalize Tactics (September)
2. **PRESENTATION**
 - a. Present Tactics to F5LA Board (October)
3. **ACTION**
 - a. Initiate Transition (September – November)

**BOARD LETTER/MEMO
CLUSTER FACT SHEET**

Board Letter

Board Memo

Other

CLUSTER AGENDA REVIEW DATE	6/26/2024	
BOARD MEETING DATE	7/23/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Department of Public Social Services (DPSS)	
SUBJECT	Refugee Employment and Acculturation Services (REAS)	
PROGRAM	<p>The recommended action will approve a Master Agreement (MA) that includes Catholic Charities of Los Angeles (CCLA), International Institute of Los Angeles, and JVS SoCal agencies to provide REAS.</p> <p>The County's REAS, under the Refugee Employment Program (REP), helps refugees achieve economic mobility by attaining and maintaining employment in the United States. The County's refugee population consists of: 1) California Work Opportunity and Responsibility to Kids (CalWORKs), Refugee Cash Assistance, and General Relief refugees; 2) non-citizens, who are victims of human trafficking, domestic violence, and other serious crimes; and 3) refugees not aided through a public assistance program.</p> <p>The REAS program includes four service categories: 1) Case Management, 2) Family Stabilization, 3) Services to Older Refugees (SOR), and 4) Senate Bill 1232 services.</p>	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	The current contract is expected to expire on 10/31/2024. However, should we encounter unexpected delays, the existing contract approval include delegated authority for two six-month extensions. Unless the delegated authority is used, the current services will expire, and the successor agreements need to be in place by 11/1/2024.	
COST & FUNDING	Total cost: Dependent on actual allocations received.	Funding source: CalWORKs Single Allocation, Family Stabilization, Refugee Support Services, Services to Older Refugees, and Trafficking and Crime Victims Assistance Program (TCVAP) funds.
	TERM: 11/1/2024 – 10/31/2027, with an option to extend the MA for two additional one-year periods, through 10/31/2029.	

	<p>Explanation: The REAS MA is funded by Refugee Support Services and SOR grants allocated to the County by the federal Office of Refugee Resettlement through the State Refugee Programs Bureau; TCVAP; CalWORKs Single Allocation; and Family Stabilization funds. There is no Net County Cost.</p>
PURPOSE OF REQUEST	<p>DPSS requests the Board's approval of a new three-year MA with the option to extend for two additional one-year option periods.</p>
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The Refugee Act of 1980 created the Federal Refugee Resettlement Program to provide for the effective resettlement of refugees and to assist them in achieving economic self-sufficiency as quickly as possible after arrival in the United States. The Refugee Act made federal funding available to provide services to refugees residing in the United States for five years or less and asylees at the point they are granted asylum. With the funding, the County's REAS, under the REP, helps refugees achieve economic mobility by attaining and maintaining employment in the United States.</p> <p>Numerous global conflicts such as, the war in Ukraine, persecutions in Afghanistan, civil unrest in Cuba, and numerous other global turmoil, have resulted in an increase of refugee entrants into the United States. With ongoing global instability, it was no longer feasible for only one contractor to provide services to the County's growing refugee population. Therefore, on December 20, 2023, DPSS released the REAS Request for Statement of Qualifications (RFSQ). The benefits of utilizing the RFSQ solicitation process include the ability to establish an extensive pool of qualified contractors that are willing and have the capacity to provide services throughout the County. In addition, the RFSQ solicitation process would allow DPSS the flexibility to enter into one-year service requisitions within the pool of qualified contractors to rapidly accommodate fluctuations in the refugee caseload.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:</p>
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how:</p> <p>Board Priority #6: Immigration. The services that will be provided through the MA are targeted to refugees residing in the US for five years or less and asylees at the point they are granted asylum. The contractors will assist in the effective resettlement of refugees with the goal of helping them achieve economic mobility after their arrival in the United States.</p>
DEPARTMENTAL CONTACTS	<p>Name, Title, Phone # & Email:</p> <p>James A. Blunt, Administrative Deputy III, (562) 908-8622, JamesBlunt@dpss.lacounty.gov</p> <p>Gabriela Herrera, Human Services Liaison, (562) 908-8311, GabrielaHerrera@dpss.lacounty.gov</p>



JACKIE CONTRERAS, Ph.D.
Director

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Chief Deputy Director, Administration

KRISTIN STRANGER
Chief Deputy Director, Operations

County of Los Angeles DEPARTMENT OF PUBLIC SOCIAL SERVICES

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July 23, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

RECOMMENDATION TO AWARD A MASTER AGREEMENT TO VARIOUS AGENCIES TO PROVIDE REFUGEE EMPLOYMENT AND ACCULTURATION SERVICES (ALL DISTRICTS - 3 VOTES)

SUBJECT

The Department of Public Social Services (DPSS) seeks approval to execute a Master Agreement (MA) with Catholic Charities of Los Angeles (CCLA), International Institute of Los Angeles (IILA), and JVS SoCal (JVS) for the provision of the Refugee Employment and Acculturation Services (REAS) for a three-year term, effective November 1, 2024 through October 31, 2027, with an option to extend for two additional one-year periods. The approval of the MA will allow DPSS to partner with community-based agencies to provide for the effective resettlement of refugees and to assist them in achieving economic self-sufficiency as quickly as possible after arrival in the United States.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DPSS, or their designee, to prepare and execute an MA, in substantially similar form as Enclosure I, with CCLA, IILA, and JVS, effective November 1, 2024 through October 31, 2027. The Director of DPSS, or their designee, will notify the Board within ten business days after execution.
2. Delegate authority to the Director of DPSS, or their designee, to extend the MA for two additional one-year periods. The approval of County Counsel as to form will be obtained prior to executing such amendment. The Director of DPSS, or their designee, will notify the Board within ten business days after executing such amendments.

3. Delegate authority to the Director of DPSS, or their designee, to award a REAS MA to additional agencies during the three-year period, and any extension periods, provided that: 1) such agencies meet all minimum qualifications outlined in the initial Request for Statement of Qualifications (RFSQ) dated December 20, 2023; 2) there is an additional need for REAS; and 3) DPSS notifies the Board in writing within ten business days after each execution.
4. Delegate authority to the Director of DPSS, or their designee, to award Service Requisitions (SRs) for REAS to agencies with an MA as needed. DPSS will notify the Board within ten business days after each execution. The total cost for services under the SRs is to be determined based on annual REAS allocations. The estimated annual cost for subsequent Fiscal Years (FYs) will be included in DPSS' budget requests.
5. Delegate authority to the Director of DPSS, or their designee, to prepare and execute amendments to the MA and/or SRs to increase the maximum contract amount to include additional funds as appropriated by the Board and as appropriated by federal and State allocations during the three-year period and any extension periods. The approval of County Counsel as to form will be obtained prior to executing such amendments. The Director of DPSS, or their designee, will notify the Board within ten business days after executing such amendments.
6. Delegate authority to the Director of DPSS, or their designee, to prepare and execute amendments to the MA and/or SRs for: 1) instances which affect the scope of work, contract term, contract sum, payment terms, or any other term or condition; 2) additions and/or changes required by the Board, Chief Executive Office (CEO), or DPSS; 3) changes to be in compliance with applicable federal, State, and County regulations; and 4) increases or decreases of no more than ten percent of the total SR amounts based on contractor's performance, County needs, and/or funding availability. The approval of County Counsel as to form will be obtained prior to executing such amendments. The Director of DPSS, or their designee, will notify the Board within ten business days of executing such amendments.
7. Delegate authority to the Director of DPSS, or their designee, to suspend or terminate the REAS MA and/or SRs on behalf of the County in accordance with the applicable provisions in the respective Agreements. The approval of County Counsel as to form will be obtained prior to executing suspensions or terminations. The Director of DPSS, or their designee, will notify the Board at least ten days in advance of executing terminations.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended action will allow DPSS to create a pool of qualified community-based agencies to provide vital REAS to individuals and families to ensure their needs are met, in relation to obtaining and retaining employment while becoming acclimated to their

new environment. The County's refugee population consists of: 1) California Work Opportunity and Responsibility to Kids (CalWORKs), Refugee Cash Assistance, and General Relief refugees; 2) non-citizens, who are victims of human trafficking, domestic violence, and other serious crimes; and 3) refugees not aided through a public assistance program.

REAS includes employment, acculturation, training, education, and non-traditional specialized services. In addition, the recommended action will allow DPSS to continue to provide specialized services to refugees that are 60 years and older under Services to Older Refugees (SOR). SOR includes services focused on naturalization and citizenship, senior networking and civics classes where participants practice English and prepare to attain citizenship or seek adjustment of status.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions are consistent with the principles of the County Strategic Plan, North Star 1, Make Investments that Transform Lives, Focus Area Goal B – Employment and Sustainable Wages, via Strategy I: Remove Barriers, and Strategy II: Job Preparation.

FISCAL IMPACT/FINANCING

The estimated cost of the SRs for the MA term will be determined based on actual allocations received. The REAS contract is funded by Refugee Support Services and SOR grants allocated to the County by the federal Office of Refugee Resettlement through the State Refugee Programs Bureau; Trafficking and Crime Victims Assistance Program; CalWORKs Single Allocation; and Family Stabilization funds. There is no Net County Cost.

Funding for FY 2024-25 is included in the Department's budget. Funding for future years will be included in the Department's annual budget requests.

DPSS will fund all services within its approved budget for REAS. DPSS will confirm that funding is available before SRs are executed.

FACTS AND PROVISIONS/LEGAL REQUIREMENT

The Refugee Act of 1980 created the Federal Refugee Resettlement Program to provide for the effective resettlement of refugees and to assist them in achieving economic self-sufficiency as quickly as possible after arrival in the United States. The Refugee Act made federal funding available to provide services to refugees residing in the United States for five years or less and asylees at the point they are granted asylum.

The MA includes performance outcomes that measure contractors' performance in the areas of employment placement, engagement, and participation rates.

County Counsel has reviewed this Board letter and has approved the MA (Enclosure I) as to form. The award of the MA will not result in the unauthorized disclosure of confidential information and will be in full compliance with federal, State, and County regulations and requirements.

All contractors, current and prospective, are, and will be, in compliance with all Board, CEO and County Counsel requirements.

CONTRACTING PROCESS

On December 20, 2023, DPSS released an RFSQ for REAS. The RFSQ was posted on the Los Angeles County's "Doing Business with Us" website and the "DPSS Contracting Opportunities" website. The RFSQ was also advertised in the following publications: Los Angeles Times, La Opinion, Long Beach Press Telegram, Antelope Valley Press, and San Gabriel Valley Tribune. In addition, a social media campaign was initiated utilizing Facebook, Instagram, and X (formally known as Twitter) to post and re-post information and reminders about the RFSQ. In addition, DPSS also engaged the Department of Consumer and Business Affairs Office of Immigrant Affairs to assist with promoting the RFSQ.

The Vendor's Conference was held on January 18, 2024.

DPSS received four Statement of Qualifications (SOQs) in response to the RFSQ. The SOQs were reviewed, and one agency was disqualified for failing to meet the minimum requirements. Of the four agencies that responded to the REAS RFSQ, the Department recommends entering into a MA with three qualified agencies. With the Board's approval, DPSS will continue to accept and evaluate SOQs from additional agencies throughout the term of the MA. Such agencies may be awarded a MA if they meet the initial RFSQ requirements. Information about the MA, the RFSQ requirements, and the opportunity to submit SOQs is posted on the County's website.

IMPACT ON CURRENT SERVICES

Approval of the recommended actions will enable DPSS to provide beneficial services to the target population. These services assist them in overcoming barriers and moving toward self-sufficiency.

The recommended action will not infringe on the role of the County in relationship to its residents, and the County's ability to respond to an emergency will not be impaired. There is no change in risk exposure to the County.

The Honorable Board of Supervisors
July 23, 2024
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CONCLUSION

Upon Board approval, the Executive Office, Board of Supervisors, is requested to return one adopted stamped Board letter to the Director of DPSS.

Respectfully submitted,

JACKIE CONTRERAS, Ph.D.
Director

JC:pd

Enclosure

c: Chief Executive Office
Executive Office, Board of Supervisors
County Counsel