



# Board of Supervisors Community Services Cluster Agenda Review Meeting

**DATE:** April 24, 2024

**TIME:** 9:00 a.m. – 10:00 a.m.

**MEETING CHAIR:** Maria Chong-Castillo and Rachel Fox, 3<sup>rd</sup> Supervisorial District

**CEO MEETING FACILITATOR:** Wesley Omoto

**This meeting will be held in hybrid format which allows the public to participate virtually, or in-person, as permitted under the Board of Supervisors' March 19, 2024 order.**

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall Of Administration  
500 West Temple Street  
Los Angeles, California 90012  
Room 140

To participate in the meeting virtually, please call teleconference number 1 (323) 776-6996 and enter the following 885 291 326# or

[Click here to join the meeting](#)

Members of the Public may address the Community Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL \*6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

**1. CALL TO ORDER**

**2. INFORMATIONAL ITEM(S):** [Any Informational Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

- A.** Board Letter (Chief Executive Office) for May 7, 2024 Board Agenda:  
JOINT RESOLUTION BETWEEN THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES AND THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUE RESULTING FROM THE ANNEXATION OF UNINCORPORATED TERRITORY KNOWN AS ANNEXATION 2023-07 TO THE CITY OF DUARTE

Wednesday, April 24, 2024

- B.** Board Letter (Parks & Recreation) for May 7, 2024 Board Agenda:  
REQUEST FOR AUTHORITY TO THE DIRECTOR OF PARKS AND RECREATION  
TO WAIVE OR REDUCE RENT FOR MINOR LEASES, LICENSES, AND PERMITS  
FOR RECREATIONAL OR PARK USE
- C.** Board Letter (Parks & Recreation-Capital Projects) for May 7, 2024 Board Agenda:  
BALDWIN HILLS WAYFINDING & TRAIL IMPROVEMENT PROJECT  
CATEGORICAL EXEMPTION  
ESTABLISH AND APPROVE CAPITAL PROJECT  
APPROVE PROJECT SCOPE AND BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
CAPITAL PROJECT NO. 8A035
- D.** Board Letter (Public Works) for May 7, 2024 Board Agenda:  
CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
JOB ORDER CONTRACTS  
REPAIR, REMODEL, REFURBISHMENT, AND MAINTENANCE OF  
COUNTY INFRASTRUCTURE AND FACILITIES  
AWARD 18 JOB ORDER CONTRACT
- E.** Board Letter (Public Works) for May 7, 2024 Board Agenda:  
MUNICIPAL SERVICES CORE SERVICE AREA  
ADOPT THE FINDINGS AND ORDERS OF THE  
BUILDING REHABILITATION APPEALS BOARD  
IN THE UNINCORPORATED AREAS OF LAWNSDALE AND TORRANCE
- F.** Board Letter (Public Works) for May 7, 2024 Board Agenda:  
MUNICIPAL SERVICES CORE SERVICE AREA  
APPROVAL OF THE FINAL MAP FOR TRACT 61059 AND  
ACCEPTANCE OF GRANTS AND DEDICATIONS IN CONNECTION  
THEREWITH IN UNINCORPORATED SOUTH SAN GABRIEL
- G.** Board Letter (Public Works) for May 7, 2024 Board Agenda:  
SERVICES CONTRACT  
MUNICIPAL SERVICES CORE SERVICE AREA  
AWARD OF SERVICES CONTRACTS  
LANDSCAPE AND GROUNDS MAINTENANCE SERVICES  
FOR VARIOUS NORTH COUNTY AREA GROUPS
- H.** Board Letter (Public Works) for May 7, 2024 Board Agenda:  
TRANSPORTATION CORE SERVICE AREA  
ADOPT RESOLUTION NO. 3998 FOR HIGHWAYS-THROUGH-CITIES FUNDING  
AND APPROVE USE OF ON-CALL CONTRACTS ON TRAFFIC SIGNAL  
SYNCHRONIZATION PROGRAM AND TRAFFIC SAFETY PROJECTS IN THE  
CITIES OF HAWTHORNE AND LAWNSDALE AND IN THE  
UNINCORPORATED COMMUNITY OF VIEW PARK/WINDSOR HILLS

Wednesday, April 24, 2024

- I. Board Letter (Public Works) for May 7, 2024 Board Agenda:  
WATER RESOURCES CORE SERVICE AREA  
LOS ANGELES COUNTY FLOOD CONTROL DISTRICT  
ANNUAL BENEFIT ASSESSMENT  
FISCAL YEAR 2024-25 CONTINUATION
- J. Board Letter (Public Works) for May 7, 2024 Board Agenda:  
WATER RESOURCES CORE SERVICE AREA  
QUITCLAIM OF EASEMENTS  
FROM THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT  
TO PLYMOUTH INGLEWOOD DEVELOPMENT, LLC  
PROJECT NO. 181-271 FAIRVIEW-HYDE PARK DRAIN  
PARCELS 20EXE, 22EXE, AND 24EXE  
IN THE CITY OF INGLEWOOD
- K. Board Letter (Public Works) for May 7, 2024 Board Agenda:  
WATER RESOURCES CORE SERVICE AREA  
LOS ANGELES COUNTY WATERWORKS DISTRICT NOS. 21-KAGEL CANYON,  
29-MALIBU, 36-VAL VERDE, 37-ACTON, AND 40-ANTELOPE VALLEY  
RECOMMENDATION FOR CONTINUATION OF WATER SERVICE AVAILABILITY  
STANDBY CHARGES FOR FISCAL YEAR 2024-25
- L. Board Letter (Public Works-Capital Projects) for May 7, 2024 Board Agenda:  
CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
HARBOR-UCLA MEDICAL CENTER  
INPATIENT PHARMACY EXPANSION PROJECT  
APPROVE CAPITAL PROJECT AND BUDGET  
AUTHORIZE USE OF JOB ORDER CONTRACTING  
CAPITAL PROJECT NO. 87558  
FISCAL YEAR 2023-24
- M. Board Letter (Regional Planning) for May 7, 2024 Board Agenda:  
DEPARTMENT OF REGIONAL PLANNING: CONFIRMATION OF HEARING  
OFFICERS WITHIN THE DEPARTMENT OF REGIONAL PLANNING

**3. PRESENTATION/DISCUSSION ITEM(S):**

- A. Board Briefing (LA County Library):  
LIBRARY STRATEGIC PLAN 2024-2029  
Speaker: Skye Patrick

**4. PUBLIC COMMENTS (2 minutes each speaker)**

**5. ADJOURNMENT**

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024		
<b>BOARD MEETING DATE</b>	5/7/2024		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>			
<b>SUBJECT</b>	JOINT RESOLUTION BETWEEN THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES AND THE CITY COUNCIL OF THE CITY OF DUARTE - APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUE RESULTING FROM THE ANNEXATION OF UNINCORPORATED TERRITORY KNOWN AS ANNEXATION 2023-07		
<b>PROGRAM</b>	N/A		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CEO and Parks and Recreation		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	Prior annexation proposal for this area was submitted by the City of Bradbury. The LAFCO Board continued the vote on this item to allow Duarte to also submit a proposal. Resolution is pending submission of the adopted Property Tax Transfer Resolution (PTTR) for the City of Duarte.		
<b>COST &amp; FUNDING</b>	Total cost:		Funding source:
	N/A		
	TERMS (if applicable):		
	Explanation:		
<b>PURPOSE OF REQUEST</b>	Adoption of the PTTR by the Board will allow LAFCO to schedule the required public hearing on the proposed annexation. LAFCO will subsequently take action to approve, approve with changes or disapprove the proposal.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	This is a competing proposal with the City of Bradbury. That PTTR related to that proposal was adopted by the Board on February 28, 2023. The LAFCO Board subsequently voted to continue the item in order to allow the City of Duarte to submit a competing application.		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Angie Gentry, Principal Analyst, CEO 213.974.1197, agentry@ceo.lacounty.gov		

**BOARD OF  
SUPERVISORS**

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District



**Chief  
Executive  
Office.**

**COUNTY OF LOS ANGELES**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, CA 90012  
(213) 974-1101 ceo.lacounty.gov

**Chief Executive Officer**  
Fesia A. Davenport

"To Enrich Lives Through Effective and Caring Service"

May 07, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**JOINT RESOLUTION BETWEEN THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES AND THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUE RESULTING FROM THE ANNEXATION OF UNINCORPORATED TERRITORY KNOWN AS ANNEXATION 2023-07 TO THE CITY OF DUARTE  
(CITY OF DUARTE ANNEXATION NO. 2023-07)  
(FIFTH DISTRICT) (3-VOTES)**

**SUBJECT**

This action is to adopt the Joint Resolution for the negotiated exchange of property tax revenue associated with the annexation of County unincorporated territory to the City of Duarte.

**IT IS RECOMMENDED THAT THE BOARD:**

Approve and adopt the attached Joint Resolution between the Board of Supervisors (Board) and the City Council of the City of Duarte (City) based on the negotiated exchange of property tax revenue, related to the proposed annexation 2023-07 of approximately .19+ acres of inhabited unincorporated territory generally located north of Royal Oaks Drive between Braewood Drive and Woodlyn Lane, in Los Angeles County (County) unincorporated territory adjacent to the City.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The subject territory for the proposed annexation consists entirely of the Royal Oaks Senior multi-family rental community. The site is surrounded by single family residential uses in the City of Bradbury to the North, West, East and Royal Oaks Drive North, and single-family residential uses in the City on the South. The County currently has responsibility for maintaining this portion of roadway. The proposed annexation would provide for a logical extension of City boundaries, as well

as clarify maintenance responsibilities for the roadway and parkway landscaping and permitting. Based on these factors, on February 13, 2024, the City adopted the attached Joint Resolution providing for the negotiated exchange of property tax revenue resulting from the proposed annexation of approximately .19+ acres of inhabited, unincorporated territory.

In order for the Local Agency Formation Commission (LAFCO) of the County to proceed with the required hearings on the proposed annexation, your Board, as governing body of the County and County Road Maintenance District No. 5 (RMD No. 5), must also adopt the Joint Resolution.

### **FISCAL IMPACT/FINANCING**

The adopted resolution will transfer zero dollars in base property tax revenue from the County General Fund to the City and will transfer a share of the annual tax increment approximately .067446216 of the annual property tax increment from the County to the City, as indicated in the Joint Resolution. An adjustment will be made to the County budget in the fiscal year following the filing of the statement of boundary change for Annexation 2023-07 with the California State Board of Equalization.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to Title 5, Division 3, of the California Government Code, commencing with section 56000, HumanGood SoCal dba Royal Oaks filed an application with LAFCO on May 25, 2023, to initiate proceedings for the annexation of approximately 19+ acres of inhabited, unincorporated County territory to the City.

Section 99 of the Revenue and Taxation Code (R&T Code) requires that prior to the scheduling of annexation proceedings at LAFCO, the governing bodies of all agencies whose service area or service responsibilities will be altered by such change must negotiate a reallocation of property tax revenue between the affected agencies and approve and accept such reallocation by resolution. The City adopted the negotiated Joint Resolution for the subject annexation as required by section 99 of the R&T Code on February 13, 2024.

The proposed territory to be annexed is currently under the County's RMD No. 5. Upon annexation of the territory to the City, the territory will be detached from County RMD No. 5.

Adoption of the Resolution by your Board will allow LAFCO to schedule the required public hearing to consider testimony on the proposed annexation. LAFCO will subsequently take action to approve, approve with changes or disapprove the proposal.

The Joint Resolution has been approved as to form by County Counsel.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project is not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by section 15378(b) of the State CEQA Guidelines. The proposed action is the creation of a government funding mechanism, a fiscal activity which does not involve any commitment to any specific project, which may result in a potentially significant physical impact on the environment.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Upon the effective date of the annexation, the City will become responsible for providing roadway maintenance services to the area within its jurisdiction. In addition, the City shall become the National Flood Insurance Program (NFIP) administrator and responsible for compliance with any NFIP requirements for projects within the annexation area.

**CONCLUSION**

At such time as the recommendation is approved by your Board, please return one copy of this letter and five signed originals of the Resolution to LAFCO, one copy of this letter and one signed original of the Resolution to the Chief Executive Office, Office of Unincorporated Area Services, and one copy of the letter and Resolution to the Auditor-Controller, Tax Division.

Respectfully submitted,

FESIA A. DAVENPORT  
Chief Executive Officer

FAD:JMN:MM  
AG:pp

Enclosures

- c: Executive Office, Board of Supervisors
- County Counsel
- Auditor-Controller
- Assessor
- Fire
- LA County Library
- Public Works
- Regional Planning
- Sheriff
- City of Duarte

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024	
<b>BOARD MEETING DATE</b>	5/7/2024	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Parks and Recreation	
<b>SUBJECT</b>	SUBJECT: REQUEST FOR AUTHORITY TO THE DIRECTOR OF PARKS AND RECREATION TO NEGOTIATE AND EXECUTE REDUCED RENT AND GRATIS MINOR LEASES, LICENSES, AND PERMITS FOR RECREATIONAL OR PARK USE (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	Delegated authority will allow for expediting of reduced-rent and gratis leases, licenses and permits for the current fiscal year.	
<b>COST &amp; FUNDING</b>	Total cost: \$ N/A	Funding source: N/A
	TERMS (if applicable): No more than 10-year terms	
	Explanation: There is no net-County cost incurred from the recommended actions.	
<b>PURPOSE OF REQUEST</b>	<ul style="list-style-type: none"> <li>Find that the projects are exempt from CEQA;</li> <li>Find that the uses of County park property for community gardens, community compost centers, farmers markets, demonstration gardens, and mobility hubs for are necessary to meet the social needs and provide a public benefit to the County, and that during the time of site use by the non-profit organization, the property will not be needed for County purposes.</li> <li>The Department is seeking delegated authority to enter into reduced rent (below FMV) or gratis (rent-free, excluding the cost of insurance) leases, licenses, or permits with a non-profit organization to use space at a County park to operate community gardens, community compost centers, farmers markets, demonstration gardens, and mobility hubs, based on the determination that fair market rent would be cost prohibitive and frustrate the public purpose of the agreement</li> <li>Direct the Department of Parks and Recreation to post a Notice of Intention to consummate these leases, licenses, and permits in a public place for five (5) working days prior to execution of the minor leases.</li> </ul>	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	<ul style="list-style-type: none"> <li>The Department of Parks and Recreation (Department) operates 183 facilities throughout the County, some of which contain spaces that may be used by non-profits to offer activities that provide recreational, educational, park, and public benefits</li> </ul>	



	<ul style="list-style-type: none"> <li>• Under existing authority, the Department Director has delegated authority to execute leases, licenses, and permits at fair market value, with a maximum estimated monthly value of such agreements is \$5,000.</li> <li>• If the Department currently wishes to grant a gratis or reduced-rent lease, license, or permit, it must bring the agreement to the Board of Supervisors for approval.</li> </ul>
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Many of these activities are located in underserved communities and unincorporated areas of the County.
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how:  The recommended actions will further the Board-approved County Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) by enhancing safe and accessible recreational opportunities for residents and visitors to Los Angeles County.  The proposed action will achieve the goals of leasing and/or allowing the operation of buildings and infrastructure that support human health and resilience (Goal 2) and creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6).  The proposed action will achieve the goals of leasing and/or allowing the operation of buildings and infrastructure that support human health and resilience (Goal 2) and creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6).
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Lee Barocas, Departmental Facilities Planner – II, Planning Division (626) 588-5303, <a href="mailto:lbarocas@parks.lacounty.gov">lbarocas@parks.lacounty.gov</a>  Jill Sourial, Deputy Directory, Planning and Development Agency (626) 588-5322, <a href="mailto:jsourial@parks.lacounty.gov">jsourial@parks.lacounty.gov</a>



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

---

May 7, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**REQUEST FOR AUTHORITY TO THE DIRECTOR OF PARKS AND RECREATION  
TO WAIVE OR REDUCE RENT FOR MINOR LEASES, LICENSES, AND PERMITS  
FOR RECREATIONAL OR PARK USE  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Approval of the recommended actions will authorize the Director of Parks and Recreation to enter into reduced rent and gratis minor leases, licenses, and permits with non-profit organizations for recreational or park uses that the Board has determined serve a public purpose for a term of up to ten (10) years.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed actions are not a project under the California Environmental Quality Act for the reasons stated in the Board letter and the record.
2. Find that the following uses of County of Los Angeles Parks (County Parks) are necessary to meet and provide a public benefit to the County, including but not limited to: community gardens, community compost centers, farmers markets, demonstration gardens, mobility hubs.
3. Delegate the Director of Parks and Recreation, or her designee, authority to approve and execute, upon approval as to form by County Counsel, reduced rent or gratis (excluding cost of liability insurance, site maintenance, and/or site improvements) minor leases, licenses, and permits otherwise consistent with Los Angeles County Code sections 2.26.120 (Minor Leases) and 2.26.140 (Licenses and Permits) for community-based organizations use, including but not

limited to: community gardens, community compost centers, farmers markets, demonstration gardens, and mobility hubs.

4. Direct the Department of Parks and Recreation to post a Notice of Intention to consummate these leases, licenses, and permits in a public place for five (5) working days prior to execution of the minor leases pursuant to Government Code section 25350.51. The notice shall describe the property proposed to be leased or licensed, the terms of the lease or license, and any County officer authorized to execute the lease or license.
5. Direct the Department of Parks and Recreation to provide the appropriate Board Office with written notice, including a brief explanation and justification of the gratis or reduced rent lease, license, or permit five (5) days prior to the execution of any reduced-rent or gratis lease, license, or permit. Direct the Department of Parks and Recreation to maintain a list of all minor agreements approved under this delegated authority.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Department of Parks and Recreation (Department) offers a variety of programming and operates a wide range of park and recreational facilities to address the diverse and growing needs of Los Angeles County residents and visitors. To effectively fulfill its mission to steward parklands, build healthy and resilient communities, and advance social equity and cohesion, the Department regularly collaborates with a variety of partners, including community-based organizations (CBOs) to offer activities that provide recreational, educational, park, and public benefits like the following examples:

- **Community gardens:** Community gardens promote better nutrition, physical activity and overall health in improving quality of life. Specifically, they provide a healthy, natural form of exercise, fresh produce for disadvantaged families, inexpensive food production that is distributed for community consumption, and opportunities to engage young people with natural food production and foster an appreciation for the living environment.
- **Compost providers:** Making compost more readily available helps to improve plant growth and health, provide plant nutrients in a stable organic form, increase plant rooting depth, reduce erosion, conserve water, reduce weed germination and moderate soil temperature.
- **Farmers markets:** Farmers markets offer benefits to both local farmers and consumers. They provide a venue for communities to socialize and help educate people to make healthier food choices. Many consumers prefer these markets where they can buy fresh, locally-grown, sold-by-grower, and seasonal produce.

- **Demonstration gardens:** Demonstration gardens help to educate the public about a range of topics and issues, including water conservation, water-wise landscaping, pollinator preservation, food production, sustainable maintenance practices, and the use of drought-resistant and/or adapted non-invasive exotics.
- **Mobility hubs:** Mobility hubs are growing in popularity nationwide and support active recreation. They provide spaces for park and trail users to rest, recharge, repair, and/or rent equipment such as bicycles.

The reduced rent or gratis minor lease program will allow the Department to expand community-based partnerships, public stewardship and free and affordable community programming in underserved communities, including high park need and vulnerable areas of the County as identified in the Board adopted Countywide Parks Needs Assessment and Parks Needs Assessment Plus. These minor leases will require that uses and activities be consistent and compatible with the Department's Strategic Plan, Business and Operations Plan (BOP) and Core Areas and complement existing park uses and enhance park user experiences in alignment with the Department's mission. Both the Strategic Plan and BOP highlight partnerships with CBOs and other entities as a critical service delivery model to provide community-serving programs that build social cohesion by bringing community members together. Through this model, DPR has been working proactively to increase the number of partnership and core program agreements to provide additional low and no cost recreational opportunities.

Expanding community partnerships to offer added uses and activities will elevate park functionality and community welfare. This strategic authority not only provides a streamlined approach to harness the capabilities and resources of CBOs in enhancing our parks but also fosters a collaborative spirit that ensures that critical public spaces like parks are optimally utilized and protected.

Under existing authority, the Department Director has delegated authority to execute leases, licenses, and permits at fair market value (FMV) rent consistent with Sections 2.26.120 and 2.26.140. The maximum estimated monthly value of such agreements is \$5,000. However, if the Department currently wishes to grant a gratis or reduced-rent lease, license, or permit, it must bring the agreement to the Board of Supervisors for approval. The Board of Supervisors may determine what constitutes a public purpose for the gratis use of County property. Approval of the recommended actions would delegate authority to the Director to execute gratis or reduced rent leases, licenses, or permits, which are otherwise consistent with Sections 2.26.120 and 2.26.140, including but not limited to community gardens, community compost centers, farmers markets, demonstration gardens, and mobility hubs, which the Board has determined serve a public purpose.

The successful operation of community gardens, community compost centers, farmers markets, demonstration gardens, and mobility hubs, as examples, requires long-term (multi-year) agreements. Further, by their nature, these activities do not usually generate revenue or profits and may not be sustainable if required to pay FMV rent or facility use fees. Before executing a gratis or reduced rent agreement under this authority, the Department shall first determine that the proposed use is not feasible or practicable under FMV rent. This determination may be made on the results of a public solicitation, an economic study, or other reliable sources.

Therefore, the Department is seeking delegated authority to enter into reduced rent (below FMV) or gratis (rent-free, excluding the cost of insurance) leases, licenses, or permits with a non-profit organization to use space at a County park to operate community gardens, community compost centers, farmers markets, demonstration gardens, and mobility hubs.

Before approving a reduced-rent or rent-free lease, license, or permit under this delegated authority, the Director, or her designee, shall determine: (1) that the proposed use is compatible with a public park (i.e., compliant with California Public Park Preservation Act, Public Resource Code section 5400, seq.); (2) that the proposed use shall not unduly conflict with public use or enjoyment of the County park; (3) the proposed use is a community garden, compost centers, farmers market, demonstration garden, or mobility hub that benefits the park property and the local community; (4) the permittee, licensee, or lessee is a non-profit organization; (5) the proposed site is not needed for County purposes during the certain times of use as defined in the lease, license, or permit; and (6) it is not economically feasible to charge FMV rent for the proposed use. The Department shall provide the appropriate Board Office with written notice, including a brief explanation and justification of the gratis or reduced rent lease, license, or permit five (5) days prior to the execution of any reduced-rent or gratis lease, license, or permit.

The permits, licenses, and leases approved under this delegated authority shall still require indemnification of the County, adequate evidence of liability insurance consistent with County standards, and compliance with all other standard County contracting provisions as required by County Code or Board Policy. As appropriate for different uses, the Department may elect to collect the cost of utilities consumed within the demised premises of the permitted, licensed, or leased area where the applicant will be responsible for maintenance and operations, the cost of extra staff required to facilitate the use, reimbursement for lost Department revenue, including parking, or other reasonable fees and charges. In all cases, the Department will require the non-profit organizations to include in any advertising or promotional materials recognition of the County and the Department through the use of logos as well as a statement that the facility is located within a County park that is a unit of the County of Los Angeles Department of Parks and Recreation.

The Department may elect to provide site improvements to attract non-profit organizations to partner with the County to better facilitate the recreational, educational, park, and public benefits contemplated through the use of these permits, licenses, and leases.

### **Implementation of Strategic Plan Goals**

The recommended actions will further the Board-approved County Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) by enhancing safe and accessible recreational opportunities for residents and visitors to Los Angeles County.

### **Implementation of County Sustainability Goals**

Adopted by the Board in 2019, the Our County Sustainability Plan establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed action will achieve the goals of leasing and/or allowing the operation of buildings and infrastructure that support human health and resilience (Goal 2) and creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6).

### **Implementation of County Anti-Racism, Diversity, and Inclusion Initiative**

The delegated authority to approve gratis agreements for non-profit organizations, especially at parks in vulnerable and disadvantaged communities, is aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles adopted by the Board on September 15, 2021 including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, the Department has developed and proposes implementation of actions that seek to support all of our disadvantaged geographies and populations.

### **FISCAL IMPACT/FINANCING**

There is no net-County cost incurred from the recommended actions.

The community-based organization will provide expanded programming to enhance park user experiences and accept responsibility for maintenance and operations of the lease-area (demise premise), insurances, utilities (water, electricity, gas and rubbish, etc.), and if applicable, Department staffing costs.

### **Operating Budget Impact**

There are no operating costs for operation and maintenance of an area under lease, license, or permit to a non-profit for community gardens, community compost centers, farmers markets, demonstration gardens, or mobility hubs.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The proposed delegated authority to enter into gratis lease agreements will provide expanded use opportunities at many County facilities.

Government Code section 26227 authorizes the Board to make available to a nonprofit corporation, or nonprofit association any real property of the County which is not and, during the time of possession, will not be needed for county purposes, to be used to carry out the programs, upon terms and conditions determined by BOS to be in the best interests of the county and the general public.

Government Code section 25537 and Los Angeles County Code sections 2.26.120 (Minor Leases) and 2.26.140 (Licenses and Permits) authorizes the Board to delegate authority to lease or license real property belonging to or leased by the County for up to a period not to exceed ten (10) years and a rental value of up to \$5,000 per month.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The proposed lease agreement will have no impact on current services offered by the Department.

### **ENVIRONMENTAL DOCUMENTATION**

The recommended actions are not subject to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by section 21065 of the Public Resources Code and section 15378 (b) of the State CEQA Guidelines. The proposed authority to provide gratis leasing of County-owned or operated property for the purpose of operating and maintaining a space within a County park for community gardens, community compost centers, farmers markets, demonstration gardens, and mobility hubs, is an administrative activity of government which will not result in direct or indirect physical changes to the environment.

The Honorable Board of Supervisors  
May 7, 2024  
Page 7

**CONCLUSION**

It is requested that a certified copy of the action taken by the Board be mailed to the Department of Parks and Recreation.

If you have any questions, please contact me or your staff may call Chief Deputy Director Alina Bokde at (626) 588-5366.

Respectfully submitted,

NORMA E. GARCÍA-GONZÁLEZ  
Director

NEGG:AB:JS:SW  
LB:bm

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors



**BOARD LETTER/MEMO  
CLUSTER FACT SHEET**

Board Letter

Board Memo

Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024	
<b>BOARD MEETING DATE</b>	5/7/2024	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Parks and Recreation	
<b>SUBJECT</b>	<p align="center"><b>BALDWIN HILLS WAYFINDING &amp; TRAIL IMPROVEMENT PROJECT CATEGORICAL EXEMPTION ESTABLISH AND APPROVE CAPITAL PROJECT APPROVE PROJECT SCOPE AND BUDGET APPROVE APPROPRIATION ADJUSTMENT CAPITAL PROJECT NO. 8A035</b></p>	
<b>PROGRAM</b>		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	None.	
<b>COST &amp; FUNDING</b>	Total cost:	Funding source:
	\$499,000	Baldwin Hills Conservancy, Measure A
	TERMS (if applicable):	
Explanation: Approval of the appropriation adjustment will reflect a total increase of \$499,000 in appropriation for the Baldwin Hills Wayfinding and Trail Improvement Project, Capital Project No. 8A035, fully offset with \$419,000 from the Baldwin Hills Conservancy Climate Resilience, Wildfire Prevention, Community Access, and Natural Resources Protection Fund of 2021-2022 grant program; and \$80,000 from the Los Angeles County Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation grant program (Measure A).		
<b>PURPOSE OF REQUEST</b>	<ol style="list-style-type: none"> <li>Find that the proposed Baldwin Hills Wayfinding and Trail Improvement Project, Capital Project No. 8A035 is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the records of the project.</li> <li>Establish and approve the proposed Baldwin Hills Wayfinding and Trail Improvement Project, Capital Project No. 8A035, with a total project budget of \$499,000.</li> <li>Approve an appropriation adjustment to reflect an increase of \$499,000 in appropriation for the proposed Baldwin Hills Wayfinding and Trail Improvement, Capital Project No. 8A035, which will be fully offset with \$419,000 of revenue from the Baldwin Hills Conservancy's Climate Resilience, Wildfire Prevention, Community Access, and Natural Resources Protection</li> </ol>	

	<p>Fund of 2021-2022 and \$80,000 or revenue funded by the Los Angeles County Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure grant program (Measure A).</p> <p>4. Authorize the Director of the Parks and Recreation, or her designee, to deliver the proposed project through a Board-approved Job Order Contract.</p>
<p><b>BACKGROUND</b> (include internal/external issues that may exist including any related motions)</p>	<p>The Baldwin Hills Parklands consist of 480 acres of public parks and open spaces that offer a variety of recreational amenities, which includes an extensive network of recreational trails for hiking and mountain biking. The project will focus on trail improvements for multiple facilities DPR operates and manages within the parklands including Kenneth Hahn State Recreational Area, Stoneview Nature Center, Stocker Corridor Trail, and the Park to Playa Trail.</p> <p>The Project will include design and installation of new directional signs and maps to replace existing outdated/insufficient signage; installation of trail counters at key locations; trail stabilization improvements and repairs; mitigation of user-created trails via installation of fencing, signage and/or planting of vegetative barriers; and formalization of select, existing user-created trails.</p>
<p><b>EQUITY INDEX OR LENS WAS UTILIZED</b></p>	<p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No  If Yes, please explain how:  The proposed project will serve a study area with high park need according to the 2016 Parks Needs Assessment.</p>
<p><b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b></p>	<p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No  If Yes, please state which one(s) and explain how:  The proposed Project will further the Board approved County Strategic Plan Goal to Support the Wellness of Our Communities (Strategy II.2) by expanding access to recreational and outdoor activities (Goal II.2.2) to benefit County residents. Additionally, the proposed Project is aligned with Our County Sustainability Plan and will support Goal 6, by creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities and improving access to these parks, public lands, and public spaces (Strategy 6B).</p> <p>The proposed project is aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles adopted by the Board on September 15, 2021, including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, the proposed Project will address disadvantage and inequity by serving populations surrounding the parklands in South Los Angeles highlighted as High Need by the 2016 Los Angeles Countywide Comprehensive Parks &amp; Recreation Needs Assessment.</p>
<p><b>DEPARTMENTAL CONTACTS</b></p>	<p>Michelle O'Connor, Trails Planning Section Head  (626) 588-5302, <a href="mailto:moconnor@parks.lacounty.gov">moconnor@parks.lacounty.gov</a></p> <p>Sean Woods, Chief of Planning  (626) 588-5345, <a href="mailto:swoods@parks.lacounty.gov">swoods@parks.lacounty.gov</a></p>



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

May 7, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**BALDWIN HILLS WAYFINDING & TRAIL IMPROVEMENT PROJECT  
CATEGORICAL EXEMPTION  
ESTABLISH AND APPROVE CAPITAL PROJECT  
APPROVE PROJECT SCOPE AND BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
CAPITAL PROJECT NO. 8A035  
(SUPERVISORIAL DISTRICT 2) (FY2023-24, 4-VOTES)**

**SUBJECT**

Approval of the recommended actions will find the proposed Baldwin Hills Wayfinding and Trail Improvement Project exempt from the California Environmental Quality Act; establish and approve the proposed capital project; approve the proposed Baldwin Hills Wayfinding and Trail Improvement Project budget and appropriation adjustment; and, authorize the Director of Parks and Recreation, or her designee, to proceed with the proposed Baldwin Hills Wayfinding and Trail Improvement Project utilizing a Board-approved Job Order Contract.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed Baldwin Hills Wayfinding and Trail Improvement Project, Capital Project No. 8A035, is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the records of the project.
2. Establish and approve the proposed Baldwin Hills Wayfinding and Trail Improvement Project, Capital Project No. 8A035, with a total project budget of \$499,000.
3. Approve an appropriation adjustment to reflect an increase of \$499,000 in

appropriation for the proposed Baldwin Hills Wayfinding and Trail Improvement, Capital Project No. 8A035, which will be fully offset with revenue as follows: \$419,000 from the Baldwin Hills Conservancy's Climate Resilience, Wildfire Prevention, Community Access, and Natural Resources Protection Fund of 2021-2022; and \$80,000 from the Los Angeles County Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure grant program (Measure A).

4. Authorize the Director of the Parks and Recreation, or her designee, to deliver the proposed project through a Board-approved Job Order Contract.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the proposed Baldwin Hills Wayfinding and Trail Improvement Project (Project) exempt from the California Environmental Quality Act (CEQA); establish Capital Project Number 8A035; and approve the proposed Project budget and appropriation adjustment. The recommended actions will also authorize the Department to implement the proposed Project through a Board-approved Job Order Contract (JOC).

The Baldwin Hills Parklands consist of 480 acres of public parks and open spaces that offer a variety of recreational amenities, which includes an extensive network of recreational trails for hiking and mountain biking. The parklands are owned and operated by multiple public agencies, including the County of Los Angeles Department of Parks & Recreation (DPR). However, the Baldwin Hills Wayfinding and Trail Improvement Project (Project) will focus on improvements for DPR trails located within the Baldwin Hills at Kenneth Hahn State Recreational Area, 4100 La Cienega Blvd., Los Angeles; Stoneview Nature Center, 5950 Stoneview Drive, Culver City; the Stocker Corridor Trail; and the Park to Playa Trail.

According to the 2016 Los Angeles Countywide Comprehensive Parks & Recreation Needs Assessment, the Project location serves a population with high park need. The area has only 0.7 park acres available for every 1,000 residents, which is significantly less available green space than the County average of 3.3 park acres. There is also a significant demand for trails in the Baldwin Hills, which is evident by the popularity of these regional trails that attract both local community members and many visitors from surrounding areas where parks, trails and open space are not readily accessible. Trail use in the Baldwin Hills is at an all-time high due in part to a surge related to the COVID-19 pandemic, and from the completion of the final connection for the Park to Playa trail - the pedestrian bridge over La Cienega Boulevard completed in Fall 2020. The proposed Project is needed to improve public safety and protect the ecosystem by enhancing trails and installing comprehensive trail wayfinding signage.

The proposed Project scope will include design and installation of new directional signs and maps to replace existing outdated/insufficient signage; installation of trail counter tracking technology at key locations; trail stabilization improvements and repairs; mitigation of user-created trails via installation of fencing, signage and/or planting of vegetative barriers; and the formalization of select, existing user-created trails.

Implementation of the improvements will be completed using a combination of a Board-approved Job-Order Contract (JOC) and a Board-approved as-needed contract with the California Conservation Corps. A Board-approved JOC will provide professional trail stabilization, repairs, and installation of trail kiosks and related amenities. The California Conservation Corps will perform additional supportive work for the project such as sign removals and the installation of fencing, trail signage, and markers. The combination of the two delivery methods will allow for the most expedient and cost-effective implementation of the proposed Project.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommended actions further the Board approved County Strategic Plan Goal to Support the Wellness of Our Communities (Strategy II.2) by expanding access to recreational and outdoor activities (Goal II.2.2) to benefit County residents.

#### Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will support Goal 6, by creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities and improving access to these parks, public lands, and public spaces (Strategy 6B).

#### Implementation of County Anti-Racism, Diversity, and Inclusion Initiative

The proposed Project is aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles adopted by the Board on September 15, 2021, including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, the Department has developed and proposes implementation of the proposed project that will support disadvantaged geographies and populations.

### **FISCAL IMPACT/FINANCING**

The total estimated proposed Project cost of \$499,000 includes construction, change

order/contingency, plans and specification, and County services. The proposed Project's Schedule and Budget Summary are included in Attachment I.

Approval of the appropriation adjustment (Attachment II) will reflect a total increase of \$499,000 in appropriation for the Baldwin Hills Wayfinding and Trail Improvement Project, Capital Project No. 8A035, fully revenue offset with \$419,000 from the Baldwin Hills Conservancy Climate Resilience, Wildfire Prevention, Community Access, and Natural Resources Protection Fund of 2021-2022 grant program; and \$80,000 from the Los Angeles County Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation grant program (Measure A) to fully fund the proposed Project.

### **Operating Budget Impact**

Based on the Project description, DPR anticipates ongoing costs of \$32,000 for trail counter tracking technology and trail maintenance of the proposed Project. DPR will submit to the Chief Executive Office a funding request through the budget process. DPR will work on the funding request with the Chief Executive Office in order to allow DPR to operate and maintain the new facility.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Approval of the recommended actions will authorize the Department to deliver the proposed Project utilizing a Board-approved JOC, as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract, will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program). The proposed Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016 and last amended on June 11, 2019.

A portion of the proposed Project will be completed by the California Conservation Corps. On June 1, 2017, the County entered into a contract with the California Conservation Corps for employment of at-risk youth for as-needed landscaping, maintenance, and related services. The scope of work and budget for the proposed Project complies with the terms and conditions of the contract.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project budget for the Baldwin Hills

Wayfinding & Trail Improvement Project Capital Project No. 8A035, is exempt from Civic Art Allocation as the eligible project costs are under \$500,000.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed Project is exempt from the California Environmental Quality Act (CEQA). The project, which consists of the installation new directional signage and maps to replace existing outdated/insufficient signage; trail stabilization improvements and repairs; mitigation of user-created trails via installation of fencing, signage and/or planting of vegetative barriers; and the formalization of select, existing user-created trails, is within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in sections 15301 (d)(h)(i), 15303(e), 15304(a)(b), and 15311 (a) of the State CEQA Guidelines and Classes 1(c)(j), 3(b), 4(a)(c) and 11(d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project involves minor alteration of existing public structures, facilities, or topographical features; construction of small new facilities and minor structures accessory to existing facilities; minor alterations to land which will not involve the removal of healthy, mature, and scenic trees.

Based on the proposed Project records, it will comply with all applicable regulations, and it is not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, the Department will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

### **CONTRACTING PROCESS**

Design plans and specifications, including construction documents, will be completed by Board-approved as-needed consultants.

Implementation of the improvements will be completed using a combination of a Board-approved JOC and Board-approved as-needed contract with the California Conservation Corps. A Board-approved JOC will provide professional repair, remodeling, and other repetitive work (trail stabilization, repairs, and installation of trail map boards and related amenities). The California Conservation Corps will perform additional supportive work for the project such as sign removals and the installation of fencing, trail signage and markers. The combination of the two delivery methods will allow for the most expedient and cost-effective implementation of the proposed Project. Where used, DPR has made

The Honorable Board of Supervisors  
May 7, 2024  
Page 6

the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recommended actions will have limited impacts to County services at the facility. The Department will minimize and mitigate disruption by coordinating work and providing sufficient notification to the facility and the public, particularly in the case of temporary trail closures.

**CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to forward one adopted copy of this letter to the Chief Executive Office, Capital Programs Division, and three copies to the Department Parks and Recreation.

Should you have any questions please contact Jeremy Munns at [jmunns@parks.lacounty.gov](mailto:jmunns@parks.lacounty.gov) or (626) 588-5312 or Michele O'Connor at [moconnor@parks.lacounty.gov](mailto:moconnor@parks.lacounty.gov) at (626) 588-5302, or Johanna Hernandez at (626) 588-5370 or [bjl@parks.lacounty.gov](mailto:bjl@parks.lacounty.gov).

Respectfully submitted,

NORMA E. GARCÍA-GONZÁLEZ  
Director

NEG:AB:JS:SW:mo

Attachments

c: Auditor Controller  
Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Arts and Culture (Civic Art Division)  
Parks and Recreation



**ATTACHMENT I**

**BALDWIN HILLS WAYFINDING & TRAIL IMPROVEMENT PROJECT  
CATEGORICAL EXEMPTION  
ESTABLISH AND APPROVE CAPITAL PROJECT  
APPROVE PROJECT SCOPE AND BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
CAPITAL PROJECT NO. 8A035  
(SUPERVISORIAL DISTRICT 2) (FY2023-24, 4-VOTES)**

**I. PROJECT SCHEDULE SUMMARY**

Project Activity	Scheduled Completion Date
Board Approval	May 2024
Design Services	December 2024
Jurisdictional Approvals	November 2024
Construction Award	December 2024
Substantial Completion	July 2025
Project Acceptance	August 2025

**II. PROJECT BUDGET SUMMARY**

Project Activity	Proposed Project Budget
Construction	
Construction	\$ 377,000
Change Orders	\$ 30,000
<b>Subtotal</b>	<b>\$ 407,000</b>
Civic Art	\$ 0
Plans and Specifications	\$ 80,000
Miscellaneous Expenditures	\$ 0
Jurisdictional Review/Plan Check/Permits	\$ 0
County Services	\$ 12,000
<b>TOTAL</b>	<b>\$ 499,000</b>

April 23, 2024

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF PARKS AND RECREATION

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE**

**FY 2023-24**

**4 - VOTES**

SOURCES		USES	
PARKS AND RECREATION BALDWIN HILLS WAYFINDING & TRAIL IMPROVEMENT PROJECT A01-CP-88-8752-65043-8A035 STATE-OTHER / CAPITAL PROJECTS INCREASE REVENUE		PARKS AND RECREATION BALDWIN HILLS WAYFINDING & TRAIL IMPROVEMENT PROJECT A01-CP-6014-65043-8A035 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	
	<b>419,000</b>		<b>499,000</b>
PARKS AND RECREATION BALDWIN HILLS WAYFINDING & TRAIL IMPROVEMENT PROJECT A01-CP-91-R410-65043-8A035 REGIONAL PARK AND OPEN SPACE DISTRICT-MEASURE A INCREASE REVENUE			
	<b>80,000</b>		
<b>SOURCES TOTAL</b>		<b>USES TOTAL</b>	
	<b>\$ 499,000</b>		<b>\$ 499,000</b>

**JUSTIFICATION**

Reflects an increase of \$499,000 in appropriation to the Baldwin Hills Wayfinding & Trail Improvement Project, CP #8A035, fully offset with revenue from the Baldwin Hills Conservancy's Climate Resilience, Wildfire Prevention, Community Access, & Natural Resources Protection Funds, and the LA County Regional Park and Open Space District Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure (Measure A), to fully fund the proposed project.

**AUTHORIZED SIGNATURE**

Carolyn Bernardez, Chief Financial Officer

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

APPROVED AS REQUESTED

APPROVED AS REVISED

AUDITOR-CONTROLLER

BY \_\_\_\_\_

CHIEF EXECUTIVE OFFICER

BY \_\_\_\_\_

B.A. NO. \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024	
<b>BOARD MEETING DATE</b>	5/7/2024	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Award 18 Job Order Contracts.	
<b>PROGRAM</b>		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	The award of 18 Job Order Contracts (JOCs) will provide the needed capacity to issue work for the JOC program. The current JOC capacity to issue new work orders is low, which prevents Public Works from carrying out projects.	
<b>COST &amp; FUNDING</b>	Total cost: \$102,600,000	Funding source:  The projects to be performed under the JOCs will be financed through the appropriate capital, refurbishment, and infrastructure or various operating and special fund(s).
	TERMS (if applicable): Each contract duration is for 1 year.	
	Explanation:	
<b>PURPOSE OF REQUEST</b>	Public Works is seeking Board approval to award, to the lowest responsive and responsible bidders, 18 separate JOCs 2401CP, 2402CP, 2403CP, 2406CP and 2407GG, 2408GG, 2409GG, 2410GG, 2411GG, 2415GG, 2416GG, 2417GG, 2418GG, 2419GG, 2420GG, 2421GG, 2422GG, and 2423GG, respectively; and authorize Public Works to issue JOC work orders for County facilities and infrastructure.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	JOC is a competitive bid, flexible, and cost-effective unit price contracting method used by Public Works to efficiently deliver a wide variety of projects, including repair, remodeling, refurbishment, alteration, maintenance for County facilities, and infrastructure without extensive plans and specifications. The JOCs are for a single-year duration, cannot be used for new construction, and are subject to Board-required Countywide Local and Targeted Worker Hire Policy.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how:  Public Works notified over 33,000 subscribers in our "Do Business with Public Works" website. Public Works also notified 1,559 Local Small Business Enterprises, 156 Disabled Veteran Business Enterprises, 166 Social Enterprises, and 929 Community Business Enterprises registered with the Department of Economic Opportunity and advertised in regional and small newspapers in each Supervisorial District.	

	<p>In addition, during the time period that this solicitation was released and the receipt of proposals, Public Works participated in one business outreach event. The event, Helping Contractors Do Business with Los Angeles County, was held virtually. The event was hosted by the Regional Contractor Development and Bonding Assistant Program and was in partnership with Supervisorial District 5, Los Angeles County Metropolitan Transportation Authority, and Internal Services Department. There were 180 registrants and 65 event attendees.</p>
<p><b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b></p>	<p><input checked="" type="checkbox"/> Yes      <input type="checkbox"/> No  If Yes, please state which one(s) and explain how:  Priority No. 7 Sustainability - The Job Order Contracts will be utilized for maintenance, repair, and rehabilitation of County buildings and infrastructure to sustain and improve County services and facilities for County residents.</p>
<p><b>DEPARTMENTAL CONTACTS</b></p>	<p>Name, Title, Phone # &amp; Email:    Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, <a href="mailto:vyu@pw.lacounty.gov">vyu@pw.lacounty.gov</a></p>



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

May 7, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
JOB ORDER CONTRACTS  
REPAIR, REMODEL, REFURBISHMENT, AND MAINTENANCE  
OF COUNTY INFRASTRUCTURE AND FACILITIES  
AWARD 18 JOB ORDER CONTRACTS  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to award, to the lowest responsive and responsible bidders, 18 separate Job Order Contracts and authorize Public Works to issue Job Order Contract work orders for County facilities and infrastructure.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the award of the Job Order Contracts is not a project under the California Environmental Quality Act for the reasons stated in this Board letter and in the records pertaining to the Job Order Contracts.
2. Award seven Job Order Contracts (2401CP, 2403CP, 2407GG, 2408GG, 2416GG, 2417GG, and 2419GG) to MTM Construction, Inc., the lowest responsive and responsible bidder, for a not-to-exceed amount of

- \$5,700,000 each, to be financed through the appropriate maintenance, repair, and refurbishment projects.
3. Award nine Job Order Contracts (2402CP, 2406CP, 2409GG, 2410GG, 2411GG, 2418GG, 2421GG, 2422GG, and 2423GG) to New Creation Engineering & Builders, Inc., the lowest responsive and responsible bidder for a not-to-exceed amount of \$5,700,000 each, to be financed through the appropriate maintenance, repair, and refurbishment projects.
  4. Award two Job Order Contracts (2415GG and 2420GG) to Vincor Construction, Inc., the lowest responsive and responsible bidder, for a not-to-exceed amount of \$5,700,000 each, to be financed through the appropriate maintenance, repair, and refurbishment projects.
  5. Delegate authority to the Director of Public Works or his designee to execute the 18 Job Order Contracts, each not to exceed \$5,700,000, in the form previously approved by County Counsel; establish the effective date of the contracts upon receipt by Public Works of acceptable performance and payment bonds and evidence of required contractor insurance; and to suspend and/or terminate any such contract for convenience, upon the Director's determination that it is necessary and appropriate to do so.
  6. Authorize the Director of Public Works or his designee, subject to a finding of exemption under the California Environmental Quality Act, to issue work orders under the 18 Job Order Contracts for projects that are not subject to the State Public Contract Code, including maintenance work, as applicable, in an amount not to exceed \$5,700,000 per work order, subject to the limitation that the aggregate amount of all work orders issued under a particular Job Order Contract does not exceed the \$5,700,000 maximum contract amount upon receipt of funding authorization from the Chief Executive Office or the appropriate funding source.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to award 18 Job Order Contracts (JOCs); find that the proposed awards are not projects under the California Environmental Quality Act (CEQA); and authorize Public Works to execute 18 separate JOCs and issue work orders for County facilities and infrastructure, subject to findings of exemption, under CEQA as appropriate at the time of issuance.

JOC is a competitive bid, flexible, and cost-effective unit price contracting method used by Public Works to efficiently deliver a wide variety of projects, including repair, remodeling, refurbishment, alteration, maintenance for County facilities, and

infrastructure without extensive plans and specifications. The State Public Contract Code (PCC) provides that JOCs are contracts of a single-year duration and cannot be used for new construction.

Approval of the recommended actions will delegate authority to the Director of Public Works or his designee to issue work orders for projects, which are determined to be exempt from CEQA and that are not subject to the PCC, including maintenance, demolition, or procurement and installation of equipment, as applicable, in an amount not to exceed \$5,700,000 per work order, subject to the limitation that the aggregate amount of all work orders issued under a particular JOC does not exceed the \$5,700,000 maximum contract amount. In accordance with the October 31, 2017, Board Motion, Public Works will provide notification to the Board 1 week prior to issuance of work orders in excess of \$150,000 for projects not subject to PCC. In the case of emergency or critically needed deferred maintenance projects, Public Works will provide notification to the Board no later than 24 hours after the issuance of such work orders.

Public Works is already authorized to issue JOC work orders for projects that are subject to PCC, including repair, remodeling, and refurbishment work in an amount not to exceed \$330,000 pursuant to PCC Sections 20128.5 and 20145 and delegated to the Director of Public Works or his designee under Los Angeles County Code, Section 2.18.042 (Ordinance), subject to the limitation that the aggregate amount of all work orders issued under a particular JOC does not exceed the \$5,700,000 maximum contract amount. For projects subject to PCC, Public Works will seek advance approval from the Board to issue JOC work orders for any such project that exceeds \$330,000.

In order to have adequate JOC capacity available on a continuous basis, the aggregate requested amount of JOC authority is \$102,600,000 (18 JOCs), to be used for the proposed Facility Reinvestment Program projects, various capital improvement projects at the County Healthcare campuses (Olive View-UCLA, Rancho Los Amigos National Rehabilitation Center, Harbor-UCLA, Los Angeles General Medical Center, and Martin Luther King Jr.), and various other JOC-eligible capital, infrastructure, and maintenance projects. This capacity is based on the anticipated need for various projects, including repair, remodeling, refurbishment, and maintenance work for County general and special fund departments. These proposed projects will primarily address sustainability, improve Americans with Disabilities Act accessibility, and provide upgrades that conform to current building code requirements.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy II.1, Drive Economic and Workforce Development in the County, Objective II.1.2, Support Small Businesses and Social Enterprises; and Strategy III.3, Pursue Operational

Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets, by investing in public infrastructure that will improve the economic and social wellbeing of our communities while maximizing and leveraging resources.

### **FISCAL IMPACT/FINANCING**

The projects anticipated to be performed under these JOCs, including repair, remodeling, refurbishment, alteration, and maintenance work, will be financed through the appropriate capital, refurbishment, and infrastructure or various operating and special fund(s). For capital projects and refurbishments, no work will be assigned to these JOCs without the prior review and funding verification from the Chief Executive Office and the approval of the project scope and budget by the Board. For Public Works' infrastructure and maintenance projects, no work will be assigned to these JOCs without the appropriate funding authorization.

Expenditures for the subject services incurred by Public Works' Internal Service Fund-Capital Project Management Program will be reimbursed through approved individual project budgets.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

These JOCs will be in the forms previously reviewed and approved by County Counsel.

Each JOC will contain terms and conditions in compliance with the Board's ordinances, policies, and programs.

Data regarding the bidders' minority participation will be on file with Public Works. The contractors were selected upon final analysis and consideration without regard to race, creed, color, or gender.

The JOCs are subject to Board Policy No. 5.270, Countywide Local and Targeted Worker Hiring Policy.

### **ENVIRONMENTAL DOCUMENTATION**

Award of the JOCs and delegation of authority to execute 18 JOCs do not constitute a project under CEQA because the activity is excluded from the definition of a project under Section 21065 of the Public Resources Code and Section 15378(b)(4) and (5) of the State CEQA Guidelines. These activities are administrative actions of government and involve the creation of government funding mechanisms or other government fiscal activities that do not involve any commitment to any specific project that may result in a potentially significant environmental impact or direct or indirect changes to the



environment. JOC projects for which work orders are issued under the recommended contracts include repair, remodeling, refurbishment, and maintenance of existing structures and facilities as requested by County departments and are, therefore, likely categorically exempt from CEQA. Approval of the recommended actions, including the Board's award of the JOCs, does not include approval of any work under the contracts. The future implementation of each work order proposed under the JOCs will be subject to prior determination and documentation by the Director of Public Works or his designee that the work is exempt from CEQA, if determined appropriate. In the event that the proposed work is not determined to be exempt, Public Works will ensure that any necessary CEQA documentation is prepared and any necessary CEQA findings by the Board are recommended prior to issuance of the work orders.

### **CONTRACTING PROCESS**

On December 14, 2023, Public Works issued and advertised a Notice of Invitation for Bids for 23 JOCs using the February 2023 JOC Construction Task Catalog and Specifications prepared by The Gordian Group, Inc., and The SimpleBid Book JOC Unit Price Catalog prepared by Cannon/Parkin, Inc., dated February 2023, both books were adopted by the Board on May 16, 2023. Eighteen JOCs are recommended for award and will be utilized by Public Works. Five JOCs will be utilized by the Department of Parks and Recreation and a separate Board letter to award the five JOCs will be filed by the Department of Parks and Recreation.

On December 14, 2023, Invitation for Bids were placed on the County's "Doing Business with Los Angeles County" website (Enclosure A), Public Works' "Do Business with Public Works" website, and X (formerly Twitter); and advertised in *Daily News Los Angeles*, *La Opinion*, *Los Angeles Sentinel*, *The Daily Breeze*, *The Signal*, *World Journal*, *Press-Telegram*, *Daily Commerce*, *The Malibu Times*, and *Pasadena Star News*. Also, Public Works informed 2,535 Local Small Business Enterprises and Community Business Enterprises.

On January 16, 2024, Public Works held a mandatory prebid conference for JOCs 2401CP, 2402CP, 2403CP, 2404CP, 2405CP, 2406CP, 2407GG, 2408GG, 2409GG, 2410GG, 2411GG, 2412GG, 2413GG, 2414GG, 2415GG, 2416GG, 2417GG, 2418GG, 2419GG, 2420GG, 2421GG, 2422GG, and 2423GG to explain the JOC concept, discuss JOC from the contractors' perspective, and answer questions.

On January 30, 2024, six bids were received for each JOC (2401CP, 2402CP, 2403CP, 2404CP, 2405CP, 2406CP, 2407GG, 2408GG, 2409GG, 2410GG, 2411GG, 2412GG, 2413GG, 2414GG, 2415GG, 2416GG, 2417GG, 2418GG, 2419GG, 2420GG, 2421GG, 2422GG, and 2423GG) and publicly opened.

MTM Construction, Inc., was deemed the lowest responsive and responsible bidder meeting the criteria adopted by the Board with regard to JOCs 2401CP, 2403CP, 2407GG, 2408GG, 2416GG, 2417GG, and 2419GG identified herein and is, therefore, recommended for the award of the subject JOCs.

New Creation Engineering & Builders, Inc., was deemed the lowest responsive and responsible bidder meeting the criteria adopted by the Board with regard to JOCs 2402CP, 2406CP, 2409GG, 2410GG, 2411GG, 2418GG, 2421GG, 2422GG, and 2423GG identified herein and is, therefore, recommended for the award of the subject JOCs.

Vincor Construction, Inc., was deemed the lowest responsive and responsible bidder meeting the criteria adopted by the Board with regard to JOCs 2415GG and 2420GG identified herein and is, therefore, recommended for the award of the subject JOCs.

To ensure the JOCs are awarded to responsible contractors with a satisfactory performance history, bidders were required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported by each contractor was considered before making the recommendation to award the JOCs.

A copy of the Job Order Contracting Construction Task Catalog and Specifications prepared by The Gordian Group, Inc., dated February 2023, and The SimpleBid Book Job Order Contracting Unit Price Catalog prepared by Cannon/Parkin, Inc., dated February 2023, are on file at Public Works, Business Relations and Contracts Division.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The use of these JOCs will expedite the completion of repair, remodeling, refurbishment, alteration, and maintenance of County facilities and infrastructure work managed by Public Works. Minor impacts to tenant departments may occur while work on such facilities and infrastructure is underway. Public Works will coordinate with each of the affected departments and the JOC contractors to phase and schedule the work to minimize disruption to facility operations and to maintain public access.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:SK:ao

Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office

DRAFT



(/LACoBids/)

lacounty.gov

[Home \(/LACoBids/\)](#) / [Admin \(/LACoBids/Admin\)](#) / [Open Solicitations \(/LACoBids/Admin/BidList\)](#)

**+** Solicitation Detail

<b>Solicitation Number:</b>	BRC0000515		
<b>Title:</b>	Various Job Order Contracts (23 Low Bid JOC Contracts)		
<b>Department:</b>	Public Works		
<b>Bid Type:</b>	Construction	<b>Bid Amount:</b>	\$5,700,000.00
<b>Commodity:</b>	SITE WORK CONSTRUCTION SERVICES		

<b>Description:</b>	<p>Public Works is requesting bids for furnishing all materials, labor, and equipment required to complete construction for Job Order Contracts (23 JOC Contracts). Bidders will offer four pricing Adjustment Factors to be applied to the Prepriced Tasks in the Unit Price Books. Two types of Contracts will be awarded. Contract 1-Factor A will be for Specialty Construction projects to be performed during Normal Working Hours, Factor B for Specialty Construction projects to be performed during Other Than Normal Working Hours (overtime/non-standard shifts). Factor C will be for General Construction projects to be performed during Normal Working Hours, Factor D for General Construction projects to be performed during Other Than Normal Working Hours (overtime/non-standard shifts) Adjustment Factors shall apply to every Task in the Unit Price Book. Contract 2-Factor A will be for OSHPD projects to be performed during Normal Working Hours, Factor B for OSHPD projects to be performed during Other Than Normal Working Hours (overtime/non-standard shifts). Factor C will be for General Construction projects to be performed during Normal Working Hours, Factor D for General Construction projects to be performed during Other Than Normal Working Hours (overtime/non-standard shifts) Adjustment Factors shall apply to every Task in the Unit Price Book.</p> <p>The County will be using three different Job Order Contracting Systems to award these 23 Low Bid Job Order Contracts). The JOC Systems that will used will be Cannon/ Parkin, Inc. (6 contracts), The Gordian Group, Inc. (15 contracts) and JAMB Services, Inc. (2 contracts). The Bidder is responsible for viewing the JOC System information that coordinates with each JOC Contract they are submitting bids for. See the associated JOC Contract numbers and JOC System below:</p> <p>Cannon Parkin, Inc. (SimpleBid) JOCs 2401CP to 2406CP  The Gordian Group, Inc. JOCs 2407GG to 2421GG  JAMB Services, Inc. JOCs 2422JS and 2423JS</p> <p>Each unit price book contains different prices and methods for price calculation.</p> <p>All Bidders are required to attend a Mandatory Pre-Bid Conference via Microsoft Teams Meeting Online Events (or County accepted platform), on January 16, at 2:00 p.m. There will be a link posted the same day of the meeting and it will require that each attendee complete sign-in information. You will then be redirected to the meeting. The purpose of the pre-bid meeting is to explain the JOC concept, provide an overview of JOC, and to answer any questions. It is required that the pre-bid conference be attended by the President or Owner of each Company.</p> <p>To view, print or download documents, visit the website below.  <a href="https://dpw.lacounty.gov/contracts/Opportunities.aspx">https://dpw.lacounty.gov/contracts/Opportunities.aspx</a></p>		
<b>Open Day:</b>	12/14/2023	<b>Close Date:</b>	1/30/2024 9:00:00 AM
<b>Contact Name:</b>	Ivonne Pena	<b>Contact Phone:</b>	(626) 458-2585
<b>Contact Email:</b>	ipena@dpw.lacounty.gov		
<b>Last Changed On:</b>	12/14/2023 4:05:21 PM		

Less

Attachment File (0) :



Click here to download attachment files.

[Update \(/LACoBids/Admin/UpdateBid/czNzk0NA%3d%3dMTIxNDIzNT\)](#)



Powered by ISD | [Contact Us](#)

# BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024		
<b>BOARD MEETING DATE</b>	5/7/2024		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Adopt the Findings and Orders of the Building Rehabilitation Appeals Board		
<b>PROGRAM</b>	N/A		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A		
<b>COST &amp; FUNDING</b>	Total cost: \$ 0	Funding source: N/A	
	TERMS (if applicable): N/A		
	Explanation: There will be no increase in net County cost or negative fiscal impact. Costs of the abatement work are billed to the property owner(s). Failure to pay the bill will cause a special assessment to be placed on the tax bill and a Notice of Abatement Lien will be recorded against the property with the County Registrar-Recorder/County Clerk's office.		
<b>PURPOSE OF REQUEST</b>	<p>The purpose of the recommended action is to provide for abatement of public nuisances through rehabilitation procedures. Title 26 of the Los Angeles County Code, Building Code, provides for a Building Rehabilitation Appeals Board to hear appeals on matters concerning public nuisances.</p> <p>Public Works is seeking Board approval to adopt the findings and orders of the Building Rehabilitation Appeals Board that provide for the abatement of public nuisances, including trash, junk, debris, discarded household furniture and appliances, miscellaneous personal property, and overgrown vegetation, at the following locations:</p> <ul style="list-style-type: none"> <li>• 15241 Yukon Avenue, Lawndale (2)</li> <li>• 21340 South Vermont Avenue, Torrance (2)</li> </ul>		
<b>BACKGROUND (Include internal/external issues that may exist including any related motions)</b>	<p>Government Code Section 25845 requires that the property owner(s) be provided an opportunity to appear before the Board and be heard prior to abatement of the nuisance(s) by the County. However, the Board adopted modified procedures that delegated the required hearing to the Building Rehabilitation Appeals Board with the requirement that the Building Rehabilitation Appeals Board make a written recommendation to the Board.</p> <p>Administrative actions taken to date to voluntarily correct the public nuisances:</p> <ul style="list-style-type: none"> <li>• Initiated Informal Notice process but resulted in no compliance from the property owner.</li> <li>• Initiated Formal Letter process but resulted in no compliance from the property owner.</li> <li>• Initiated Building Rehabilitation Appeals Board Hearing process.</li> </ul>		

	<ul style="list-style-type: none"> <li>Recommend the Board adopt the findings and orders of the Building Rehabilitation Appeals Board (this action is before the Board).</li> </ul>
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: This Board agenda item supports Board Priority No. 7, Sustainability, by abating public nuisances and working towards the vision of making the County healthier, more livable, economically stronger, more equitable, and more resilient.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Telephone No., and E-mail:  Arthur Vander Vis, Deputy Director, (626) 458-4004, Cell (626) 485-1864, <a href="mailto:avander@pw.lacounty.gov">avander@pw.lacounty.gov</a> .





MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

May 7, 2024

IN REPLY PLEASE

REFER TO FILE: **B-0**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**MUNICIPAL SERVICES CORE SERVICE AREA  
ADOPT THE FINDINGS AND ORDERS OF THE  
BUILDING REHABILITATION APPEALS BOARD  
IN THE UNINCORPORATED AREAS OF LAWDALE AND TORRANCE  
(SUPERVISORIAL DISTRICT 2)  
(3 VOTES)**

### **SUBJECT**

Public Works is seeking Board approval to adopt the findings and orders of the Building Rehabilitation Appeals Board pursuant to Title 26 of the Los Angeles County Code, Building Code, which provides for the arrest and abatement of neighborhood deterioration and the elimination of unsightly, unsafe, and unhealthy conditions, which constitute a public nuisance.

### **IT IS RECOMMENDED THAT THE BOARD:**

Adopt the findings and orders of the Building Rehabilitation Appeals Board that provide for abatement of public nuisances at the following locations:

15241 Yukon Avenue, Lawndale, California 90260  
21340 South Vermont Avenue, Torrance, California 90502

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to provide for abatement of public nuisances through rehabilitation procedures. Title 26 of the Los Angeles County Code, Building Code, provides for a Building Rehabilitation Appeals Board to hear appeals on matters concerning public nuisances.

The action will provide for the arrest and abatement of neighborhood deterioration and the elimination of unsightly, unsafe, and unhealthful conditions, which constitute a public nuisance. This action will improve the quality of life for the surrounding neighborhood and the overall County community.

### **Implementation of Strategic Plan Goals**

The recommendation supports the County Strategic Plan: Strategy III.1, Continually Pursue Development of our Workforce; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, as it provides services to the public that have a wide-reaching positive effect on the entire community. The recommendation also supports Strategy II.3, Make Environmental Sustainability our Daily Reality, Objective II.3.4, Reduce Waste Generation and Recycle and Reuse Waste Resources, as it allows the County, when necessary, to take actions to demolish unsafe structures and clean up unsightly properties that pose health and safety threats to the community.

### **FISCAL IMPACT/FINANCING**

There will be no increase in net County cost or negative fiscal impact. Costs of the abatement work are billed to the property owner(s). Failure to pay the bill will cause a special assessment to be placed on the tax bill and a Notice of Abatement Lien will be recorded against the property with the County Registrar-Recorder/County Clerk's office.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The County will abate public nuisances through Public Works personnel and/or on-call contract services or Departmental Service Orders with the Internal Services Department and Department of Agricultural Commissioner/Weights and Measures.

The Los Angeles County Code, Building Code, provides for abatement of public nuisances through rehabilitation procedures contained in Chapter 99.

Government Code Section 25845 requires that the property owner(s) be provided an opportunity to appear before the Board and be heard prior to abatement of the nuisance(s) by the County. However, the Board adopted modified procedures that delegated the required hearing to the Building Rehabilitation Appeals Board with the requirement that the Building Rehabilitation Appeals Board make a written recommendation to the Board.

The Building Rehabilitation Appeals Board conducted the required hearing for the properties listed below on December 13, 2023. The Building Rehabilitation Appeals Board considered all competent evidence and testimony offered by all persons pertaining to the matters of the substandard properties. The Building Rehabilitation Appeals Board made a finding of facts in the matter and declared the following properties a public nuisance. The Board may either adopt these findings and orders of the Building Rehabilitation Appeals Board without further notice of hearing or may set the matter for a de novo hearing before the Board.

**ADDRESS: 15241 Yukon Avenue, Lawndale, California 90260**

**Finding and Order:** The Building Rehabilitation Appeals Board made a finding that the property is substandard, declared the property a public nuisance, and issued the following order: by June 11, 2024, the property be cleared of all trash, junk, debris, discarded household furniture and appliances, miscellaneous personal property, and all overgrown vegetation, and the property be maintained clear thereafter.

**List of Defects**

1. Maintenance of premises so out of harmony and/or conformity with the maintenance standards of adjacent properties as to cause substantial diminution of the enjoyment, use, or property values of such adjacent properties.
2. Trash, junk, debris, and miscellaneous articles of personal property are scattered about the premises.

**ADDRESS: 21340 South Vermont Avenue, Torrance, California 90502**

**Finding and Orders:** The Building Rehabilitation Appeals Board made a finding that the property is substandard, declared the property a public nuisance, and issued the following orders: (a) by June 11, 2024, the abandoned, wrecked, dismantled, or inoperable vehicles, trailers, campers, boats, or parts thereof be removed, and the property be maintained clear thereafter; (b) by June 11, 2024, the property be cleared of all trash, junk, debris, discarded household furniture and appliances, miscellaneous personal property, and all overgrown vegetation, and the property by maintained clear thereafter; and (c) by June 11, 2024, the property be maintained secure with perimeter fencing to prevent unauthorized entry and dumping.

### **List of Defects**

1. Maintenance of premises so out of harmony and/or conformity with the maintenance standards of adjacent properties as to cause substantial diminution of the enjoyment, use, or property values of such adjacent properties.
2. Garbage cans stored in front or side yards and visible from public streets.
3. Trash, junk, debris, and miscellaneous articles of personal property are scattered about the premises.
4. The premises contain abandoned or broken equipment, furniture, junk, debris, tires, boxes, cans, neglected machinery, refrigerators, and freezers, constituting an unsightly appearance and attractive nuisance dangerous to children and public safety.
5. Abandoned, wrecked, dismantled, or inoperable vehicle(s) or parts thereof stored for unreasonable periods on the premises.

### **ENVIRONMENTAL DOCUMENTATION**

Find that the action set forth in this Board letter is not a project pursuant to the California Environmental Quality Act.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects as a result of adopting the findings and orders of the Building Rehabilitation Appeals Board.

### **CONCLUSION**

The Building Rehabilitation Appeals Board confirmed the County Building Official's findings that the listed properties are substandard because they are injurious to health, offensive to the senses, and obstruct the free use of neighboring properties to interfere with the comfortable enjoyment of life and property.

The Honorable Board of Supervisors  
May 7, 2024  
Page 5

Please return one adopted copy of this letter to Public Works, Building and Safety Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:RD:ir

p:\bspub\admin\sec\doc\2024\board letters\bd1\brab sd2-yukon & vermont.docx

cc: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024		
<b>BOARD MEETING DATE</b>	5/7/2024		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Public Works is seeking Board approval of the final map for Tract 61059 in the County unincorporated community of South San Gabriel and acceptance of grants and dedications as indicated on the final map.		
<b>PROGRAM</b>	N/A		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	None		
<b>COST &amp; FUNDING</b>	Total cost:	\$0	Funding source:
			N/A
	TERMS (if applicable): N/A		
	Explanation: N/A		
<b>PURPOSE OF REQUEST</b>	The purpose of the recommended action is to approve the final map for Tract 61059. The proposed final map consists of 0.68 gross acres and will create 5 condominium units on 1 lot.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The Hearing Officer approved a tentative tract map for this subdivision on October 16, 2007. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map.		
	Pursuant to the State Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map.		
	The grants and dedications, as indicated on the final map, are necessary for construction and maintenance of public infrastructure required by the County for this development.		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: This Board agenda item supports the Board Priority of Sustainability/Homelessness by creating needed housing in the South San Gabriel area and generating future property tax revenue.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Arthur Vander Vis, Deputy Director, (626) 458-4004, cell phone (626) 485-1864, <a href="mailto:avander@pw.lacounty.gov">avander@pw.lacounty.gov</a> .		



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

May 7, 2024

IN REPLY PLEASE  
REFER TO FILE:

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

DRAFT

Dear Supervisors:

**MUNICIPAL SERVICES CORE SERVICE AREA  
APPROVAL OF THE FINAL MAP FOR TRACT 61059 AND  
ACCEPTANCE OF GRANTS AND DEDICATIONS IN CONNECTION  
THEREWITH IN UNINCORPORATED SOUTH SAN GABRIEL  
(SUPERVISORIAL DISTRICT 1)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval of the final map for Tract 61059 in the County unincorporated community of South San Gabriel and acceptance of grants and dedications as indicated on the final map.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the approval of the final map for Tract 61059 is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter.
2. Make findings as follows:
  - a. That the proposed subdivision complies with the applicable requirements and conditions imposed pursuant to the State Subdivision Map Act (Government Code, Section 66410, et seq.) and the County of Los Angeles Subdivision Ordinance (Los Angeles County Code Title 21) and is in substantial conformance with the Tentative Tract Map 61059, previously approved by the Hearing Officer on October 16, 2007.

- b. That division and development of the property, in the manner set forth on the approved tentative map for this subdivision, will not unreasonably interfere with the free and complete exercise of any rights of way or easements owned by any public entity and/or public utility in accordance with Government Code, Section 66436, subsections (a)(3)(A)(i), of the State Subdivision Map Act.
3. Approve the final map for Tract 61059.
4. Accept grants and dedications as indicated on the final map for Tract 61059.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to approve the final map for Tract 61059 (enclosed). The proposed final map consists of 0.68 gross acres and will create 5 condominium units on 1 lot. The 5 condominium units will benefit the public by allowing for the construction of additional housing to help address the County's housing demands.

The Hearing Officer approved a Tentative Tract Map for this subdivision on October 16, 2007. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map.

Pursuant to the State Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map.

The grants and dedications, as indicated on the final map, are necessary for construction and maintenance of public infrastructure required by the County for this development.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended actions allow the County to record the final map, which will maximize property tax revenue.



### **FISCAL IMPACT/FINANCING**

There will be no adverse impact to the County General Fund. The five condominium units created by the recordation of this final map will generate additional property tax revenue that is shared by all taxing entities.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The approval of the final map is subject to provisions of the State Subdivision Map Act [Government Code, Sections 66410, et seq.; 66458, subsection (a); 66473; 66474.1; 66436, subsections (a)(3)(A)(i); and 66427.1, subsection (A)], which states that a legislative body shall not deny approval of a final map if it has previously approved a tentative map for the proposed subdivision and finds that the final map is in substantial conformance with the previously approved tentative map.

The final map has been reviewed by Public Works for mathematical accuracy, survey analysis, title information, and for compliance with local ordinances and the State Subdivision Map Act. Public Works' review indicates that the subdivision is substantially the same as it appears on the approved tentative map, that all State and local provisions and legal requirements have been met on this final map, and that the final map is technically correct.

All agreements and improvement securities, which were required as a condition of the approval of the final map, have been accepted on behalf of the County by the appropriate official.

### **ENVIRONMENTAL DOCUMENTATION**

On October 16, 2007, the Hearing Officer adopted the Negative Declaration for Tentative Tract Map 61059, which was completed in compliance with the California Environmental Quality Act (CEQA) and the State and County CEQA guidelines and found no substantial evidence that the project will have a significant effect on the environment.

The proposed actions to approve the final subdivision map are ministerial actions and are thereby exempt from CEQA by Section 15268, subsections (b)(3), of the State CEQA guidelines and Section 21080, subsections (b)(1), of the California Public Resources Code.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects as a result of approving the final map for Tract 61059.

The Honorable Board of Supervisors  
May 7, 2024  
Page 4

DRAFT

**CONCLUSION**

Please return one adopted copy of this letter to Public Works, Land Development Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

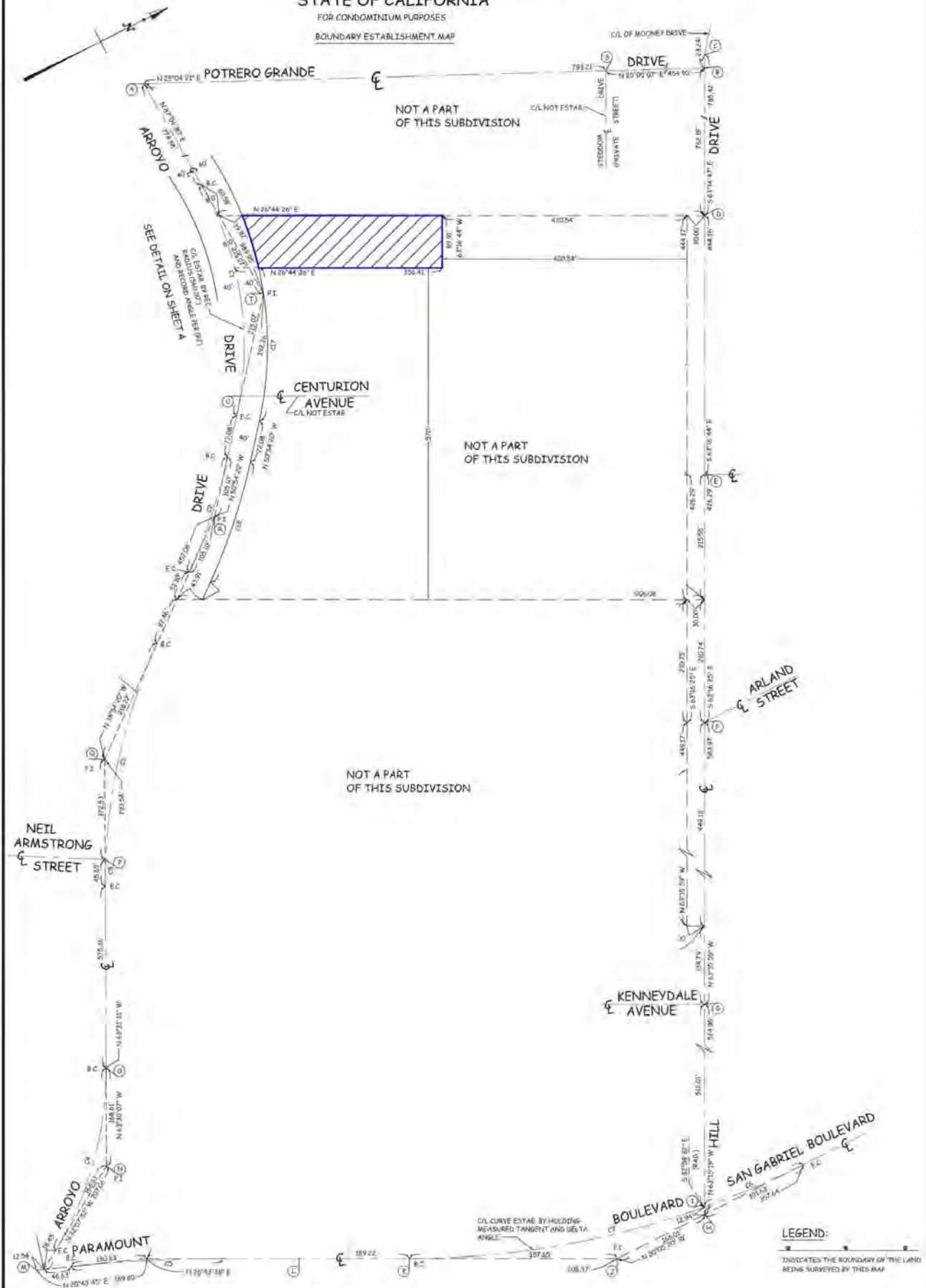
MP:AVV:la

Enclosure

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office  
Department of Regional Planning

# TRACT NO. 61059

IN UNINCORPORATED TERRITORY OF THE COUNTY OF LOS ANGELES  
STATE OF CALIFORNIA  
FOR CONDOMINIUM PURPOSES  
BOUNDARY ESTABLISHMENT MAP



## BOARD LETTER CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024	
<b>BOARD MEETING DATE</b>	5/7/2024	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Award of services contracts for landscape and grounds maintenance services for various North County area groups.	
<b>PROGRAM</b>	Not a program.	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	The current contracts for these services have an expiration date of May 27, 2024. The award of these contracts will continue the current services by the recommended contractor.	
<b>COST &amp; FUNDING</b>	Total cost: Group A: \$7,625,150 Group B: \$13,476,383 Group C: \$11,217,402 Group D: \$13,734,635	Funding source: A portion of the funding for these services is provided by special benefit assessments on the properties within the affected Landscape Maintenance District zones and Drainage Benefit Assessment Areas.  Funding for services in Group A is from various Public Works Funds, including multiple Landscape Maintenance District Zone Funds, Road Fund, and multiple Drainage Benefit Assessment Area Funds.  Funding for services in Groups B, C, and D is from various Public Works Funds, including multiple Landscape Maintenance District Zone Funds and Road Fund.  Funding for the initial year is included in various Public Works, Drainage Benefit Assessment, and Road Funds (Services and Supplies) Fiscal Year 2023-24 Budgets. Services in the Landscape Maintenance Districts and Landscaping and Lighting Act Districts will be limited to the funding available in the Fiscal Year 2023-24 fund budgets.  Funding to finance the contracts' renewal years and 10 percent additional funding for contingencies will be from the appropriate fund source and requested through the annual budget process.
	<b>TERMS (if applicable):</b> These contracts will be for a period of 1 year with five 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 78 months.	
	<b>Explanation:</b> N/A	
<b>PURPOSE OF REQUEST</b>	Public Works is seeking Board approval to award four services contracts to Oakridge Landscape, Inc., for landscape and grounds maintenance services at various County facilities, locations, special benefit assessment areas, and other areas located within Supervisorial District 5.	

<b>BACKGROUND</b> (include internal/external issues that may exist including any related motions)	The work will consist of landscape and other maintenance services including, but not limited to, turf and ground cover maintenance, irrigation, pruning of trees and shrubs, brush clearance, and the control of weeds and vegetation disease throughout the impacted communities and adjacent areas.
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how:  Public Works notified over 33,000 subscribers on our "Do Business with Public Works" website. Public Works also notified all Small Businesses registered with the Department of Economic Opportunity and advertised in regional and small newspapers in each Supervisorial District. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code, and all Board contracting policies.  These contracts will continue to provide landscape and grounds maintenance services to various County facilities and unincorporated communities of Supervisorial District 5.
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  These recommendations support Board Priority No. 7, Sustainability, by maintaining the impacted sites from overgrown trees, weed and litter control, and by providing Public Works cost effective resources to operate programs in a financially sustainable way.
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & E-mail:  Art Vander Vis, Deputy Director, (626) 458-4004, cell (626) 485-1864, <a href="mailto:avander@pw.lacounty.gov">avander@pw.lacounty.gov</a>

p:\brodpub\service contracts\contract\danny\landscape-(castaic-hillcrest-s.pointe-westridge)\2023\ifb\05 award\board letter\landscape noco - cluster fact sheet.docx



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

May 7, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**SERVICES CONTRACT  
MUNICIPAL SERVICES CORE SERVICE AREA  
AWARD OF SERVICES CONTRACTS  
LANDSCAPE AND GROUNDS MAINTENANCE SERVICES  
FOR VARIOUS NORTH COUNTY AREA GROUPS  
(SUPERVISORIAL DISTRICT 5)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to award four services contracts to Oakridge Landscape, Inc., for landscape and grounds maintenance services at various County facilities, locations, special benefit assessment areas, and other areas within Supervisorial District 5.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the contract work is categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Find that these services can be more economically performed by an independent contractor than by County employees.

3. Award and direct the Chair to execute four services contracts to Oakridge Landscape, Inc., for landscape and grounds maintenance services. These contracts will be for a period of 1 year with five 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 78 months and maximum potential contract sums of \$7,625,150 for Group A areas; \$13,476,383 for Group B areas; \$11,217,402 for Group C areas; and \$13,734,635 for Group D areas.
4. Delegate authority to the Director of Public Works or his designee to renew these contracts for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Oakridge Landscape, Inc., has successfully performed during the previous contracts' periods, and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate these contracts for convenience if it is in the best interest of the County to do so.
5. Delegate authority to the Director of Public Works or his designee to annually increase these contracts' amounts up to an additional 10 percent of the annual contracts' sums, which are included in the maximum potential contracts' sums for unforeseen additional work within the scope of these contracts if required, and to adjust the annual contracts' sums for each option year over the terms of these contracts.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to award four services contracts to Oakridge Landscape, Inc., to provide landscape and grounds maintenance services for various County facilities, locations, special benefit assessment areas, and other areas located within Supervisorial District 5.

The work will consist of landscape and other maintenance services including, but not limited to, turf and ground cover maintenance, irrigation, pruning of trees and shrubs, brush clearance, and the control of weeds and vegetation disease throughout the impacted areas and facilities. The communities that are part of Landscape Maintenance District zones are funded by property assessments collected from residents in the impacted communities, pursuant to the Landscaping and Lighting Act of 1972 (California Streets and Highways Code, Section 22500, et. seq.). The communities that are part of Drainage Benefit Assessment Areas are funded by property assessments collected from property owners in the impacted communities, pursuant to the Benefit Assessment Act of 1982 (California Government Code, Section 54703, et seq.). Other locations are funded by other Public Works funds, such as the Road Fund. These services foster a clean and healthy environment, maintains

beautification and sustainability of the landscaped areas, and supports the overall wellness of these communities.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy II.2, Support the Wellness of our Communities, Objective II.2.4, Promote Active and Healthy Lifestyles; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets, by contracting with the contractor that has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

### **FISCAL IMPACT/FINANCING**

The contracts' amounts are based on Public Works' estimated annual utilization of the contractor's services at the prices quoted by the contractor. The sums for each term of the maximum contract periods, if all renewal options are exercised for each respective contract, are as listed in Enclosure A, for overall maximum potential contract sums as follows:

The maximum potential contract sum for the Group A areas is \$7,625,150.

The maximum potential contract sum for the Group B areas is \$13,476,383.

The maximum potential contract sum for the Group C areas is \$11,217,402.

The maximum potential contract sum for the Group D areas is \$13,734,635.

The maximum potential contracts' sums identified above for each contract Group are for maximum contract periods of 78 months. The County may also authorize an extension of time to these contracts' maximum potential terms not to exceed 180 days with no additional funding. The total maximum potential contracts' amounts include 10 percent of the annual contracts' sums for unforeseen additional work within the scope of the contracts.

A portion of the funding for these services is provided by special benefit assessments on the properties within the affected Landscape Maintenance District zones and Drainage Benefit Assessment Areas. Funding for services in Group A is from various Public Works Funds, including multiple Landscape Maintenance District Zone Funds, Road Fund, and multiple Drainage Benefit Assessment Areas Funds. Funding for services in Groups B, C, and D is from various Public Works Funds, including multiple Landscape Maintenance District Zone Funds and Road Fund.



Funding for the initial year is included in various Public Works, Drainage Benefit Assessment, and Road Funds (Services and Supplies) Fiscal Year 2023-24 Budgets. Services in the Landscape Maintenance Districts and Landscaping and Lighting Act Districts will be limited to the funding available in the Fiscal Year 2023-24 fund budgets.

Funding to finance the contracts' renewal years and 10 percent additional funding for contingencies will be from the appropriate fund and requested through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The current contracts for these services, also with Oakridge Landscape, Inc., have an expiration date of May 27, 2024; however, they will expire upon award and execution of the proposed contracts. Awarding the new contracts to Oakridge Landscape, Inc., will ensure the continuation of these services.

County Counsel has approved the recommended contracts, which have been executed by Oakridge Landscape, Inc. (Enclosures B.1 through B.4). The recommended contracts were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements.

Standard services contracts have been used that contain terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure C reflects the bidders' utilization participation and Community Business Enterprise program information. Data regarding the bidders' minority participation is on file with Public Works. The recommended contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

This work is being contracted in accordance with procedures authorized under County Charter, Section 44.7, Part 3, and Chapter 2.121 (Contracting with Private Business) of the Los Angeles County Code. The mandatory requirements for contracting set forth in the Los Angeles County Code, Section 2.121.380, have been met.

The recommended contractor has agreed to pay their full-time employees the current Living Wage Rate approved by the Board on December 1, 2015, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance provisions apply to these proposed contracts, as County employees can perform these contracted services. These contracts comply with all of the requirements of the Los Angeles County Code, Section 2.201. In addition, the recommended contractor understands and agrees that the contracted work involves "public works" as defined by Section 1720 of the California Labor Code. The contractor represents and warrants that these contracts are in full compliance with the applicable

provisions of the Labor Code relating to payment of prevailing wages for all prevailing wage work.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services can be performed more economically by the private sector. The Auditor-Controller has reviewed these calculations and concurs.

### **ENVIRONMENTAL DOCUMENTATION**

These services are exempt from the provisions of the California Environmental Quality Act. The contracted work to provide landscape and grounds maintenance services to various zones throughout these communities are within a class of projects that have been determined not to have a significant effect on the environment and which meet the criteria set forth in Section 15301 of the California Environmental Quality Act Guidelines and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.

In addition, based on the proposed project records, the contracted work will comply with all applicable regulations and there are no cumulative impacts, unusual circumstances, and damage to scenic highways, listing on the hazardous waste site lists compiled pursuant to Government Code Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

### **CONTRACTING PROCESS**

In 2014, 2016, 2019, and 2021, notices of the Request for Statement of Qualifications (RFSQ) were placed on the "Doing Business with Los Angeles County" website (Enclosure D), "Do Business with Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, and *La Opinión*. Also, Public Works informed all registered Local Small Business Enterprises, Disabled Veteran Business Enterprises, Social Enterprises, Community Business Enterprises, independent contractors, various business development centers, and municipalities about this business opportunity. The RFSQ is currently open continuous.

The Statement of Qualifications were first reviewed to ensure they met the mandatory requirements outlined in the RFSQ and were then evaluated by an evaluation committee consisting of Public Works' staff utilizing the informed averaging methodology for applicable criteria. The committee's evaluation was based on criteria described in the RFSQ, including experience, work plan, financial resources, performance history/references, and demonstrated controls over labor/payroll

recordkeeping. Based on this evaluation from 2014 to present, 11 statements received a passing score and were placed on the Qualified Contractors List.

On June 12, 2023, Public Works issued an Invitation for Bids for landscape maintenance services in North County Area Groups A, B, C, and D, soliciting bids from the responsive and responsible vendors on the Qualified Contractors List.

On July 6, 2023, two bids were received for each of the four groups. The bids were evaluated based on the price category. Based on this evaluation, it is recommended that these contracts be awarded to the responsive and responsible contractor, Oakridge Landscape, Inc., located in Valencia, California. Public Works notified the applicable union on this solicitation.

Public Works has accessed available resources to review and assess the proposed contractor's past performance, history of Labor Law violations, and prior performance on County contracts.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The award of these contracts will continue the services without disruption to the public and will not result in the displacement of any County employees as these services are presently contracted with the private sector.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:sk:ao

Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office  
Internal Services Department (Contracts Division)

ENCLOSURE

May 7, 2024

**SERVICES CONTRACT  
MUNICIPAL SERVICES CORE SERVICE AREA  
AWARD OF SERVICES CONTRACTS  
LANDSCAPE AND GROUNDS MAINTENANCE SERVICES  
FOR VARIOUS NORTH COUNTY AREA GROUPS  
(SUPERVISORIAL DISTRICT 5)  
(3 VOTES)**

This Board letter has large enclosures.  
Click on link to access:

[2024.05.07 Landscape NoCo \(FTP Large Enc\)](#)

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024	
<b>BOARD MEETING DATE</b>	5/7/2024	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Adopt Resolution No. 3998 for Highways-Through-Cities Funding and approve use of On-Call Contracts on Traffic Signal Synchronization Program and Traffic Safety Projects	
<b>PROGRAM</b>	Countywide Traffic Congestion Management Program and Traffic Safety Program	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why: N/A	
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A	
<b>COST &amp; FUNDING</b>	Total cost: <ul style="list-style-type: none"> <li>Hawthorne Boulevard Traffic Signal Synchronization Program - Imperial Highway to Manhattan Beach Boulevard: \$1,134,800</li> <li>View Park/Windsor Hills – Overhill Drive at 58th Place-Orchid Drive: \$2,400,000</li> </ul>	Funding source: Funding is included in the Road Fund (B03 - Capital Assets–Infrastructure and Services and Supplies) and Proposition C Local Return Fund (CN9 - Services and Supplies) Fiscal Year 2023-24 Budgets.
	TERMS (if applicable): N/A	
	Explanation: N/A	
<b>PURPOSE OF REQUEST</b>	To obtain Board approval to adopt Resolution No. 3998 providing the Cities of Hawthorne and Lawndale County aid in the form of Highways-Through-Cities Funds in the amount of \$936,400; approve the Hawthorne Boulevard Traffic Signal Synchronization Program - Imperial Highway to Manhattan Beach Boulevard and View Park-Windsor Hills - Overhill Drive at 58th Place-Orchid Drive projects; and authorize the Director of Public Works to use On-Call Traffic Signal and Safety Construction contracts to deliver the two projects.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The two projects will upgrade and synchronize traffic signals throughout several intersections along Hawthorne Boulevard in the Cities of Hawthorne and Lawndale and install traffic signals in the unincorporated community of View Park/Windsor Hills. The projects will be delivered through work orders issued under On-Call Traffic Signal and Safety Construction contracts for cost-effective, streamlined delivery.  Work for both projects will start in July 2024 and be completed in March 2025.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability These projects will modify and synchronize traffic signals, which will result in less vehicular stops, reduce fuel consumption, and reduce air emissions.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, cell (626) 476-9847, <a href="mailto:sburger@pw.lacounty.gov">sburger@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

May 7, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
ADOPT RESOLUTION NO. 3998 FOR  
HIGHWAYS-THROUGH-CITIES FUNDING  
AND APPROVE USE OF ON-CALL CONTRACTS  
ON TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM  
AND TRAFFIC SAFETY PROJECTS  
IN THE CITIES OF HAWTHORNE AND LAWDALE  
AND IN THE UNINCORPORATED COMMUNITY OF VIEW PARK/WINDSOR HILLS  
(SUPERVISORIAL DISTRICT 2)  
(4 VOTES)**

### **SUBJECT**

Public Works is seeking Board approval to adopt Resolution No. 3998 providing Highways-Through-Cities Funds to the Cities of Hawthorne and Lawndale; approve traffic signal synchronization program and traffic safety projects; and authorize the Director of Public Works or his designee to use On-Call Traffic Signal and Safety Construction contracts to deliver the projects in the Cities of Hawthorne and Lawndale and in the unincorporated community of View Park/Windsor Hills.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed projects, Hawthorne Boulevard Traffic Signal Synchronization Program - Imperial Highway to Manhattan Beach Boulevard and View Park/Windsor Hills - Overhill Drive at 58th Place-Orchid Drive, to be approved through work orders, are exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the projects.
2. Adopt Resolution No. 3998 finding that the modification and synchronization of traffic signals in the Cities of Hawthorne and Lawndale is of general County interest and that Los Angeles County aid in the form of Highways-Through-Cities Funds in the amount of \$936,400 shall be provided to the cities to be expended in accordance with all applicable provisions of law relating to funds derived from Proposition C Discretionary Grant Funds and Proposition C Local Return Funds.
3. Approve the Hawthorne Boulevard Traffic Signal Synchronization Program - Imperial Highway to Manhattan Beach Boulevard and View Park/Windsor Hills - Overhill Drive at 58th Place-Orchid Drive projects with total project cost estimates of \$1,134,800 and \$2,400,000, respectively.
4. Authorize the Director of Public Works, acting as the Road Commissioner, or his designee to use On-Call Traffic Signal and Safety Construction contracts, which have been previously approved by the Board, to deliver the two proposed projects by issuing work orders where the total project cost estimates shall not exceed \$1,134,800 and \$2,400,000 unless additional funds have been identified.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the proposed projects, Hawthorne Boulevard Traffic Signal Synchronization Program (TSSP) - Imperial Highway to Manhattan Beach Boulevard and View Park/Windsor Hills - Overhill Drive at 58th Place-Orchid Drive, and related actions, are exempt from the California Environmental Quality Act (CEQA); adopt a Resolution that the Hawthorne Boulevard TSSP project is of general County interest and that aid in the form of Highways-Through-Cities (HTC) Funds in the amount of \$936,400 shall be provided to the Cities of Hawthorne and Lawndale; approve the Hawthorne Boulevard TSSP – Imperial Highway to Manhattan Beach Boulevard and View Park/Windsor Hills – Overhill Drive at 58th Place-Orchid Drive projects with total project cost estimates of \$1,134,800 and \$2,400,000, respectively; and authorize the Director of Public Works or his designee to use Board-approved On-Call Traffic Signal



and Safety Construction contracts to construct the projects that will upgrade and synchronize traffic signals throughout several intersections along Hawthorne Boulevard in the Cities of Hawthorne and Lawndale and install traffic signals in the unincorporated community of View Park/Windsor Hills (see Enclosure A).

Public Works is proposing to implement traffic signal synchronization and traffic safety programs to increase mobility, minimize congestion, and improve safety for roadway users. The two proposed projects will be delivered through work orders issued under existing On-Call Traffic Signal and Safety Construction contracts. The use of on-call contracts is a cost-effective, streamlined method for completing traffic signal synchronization and traffic safety projects.

The HTC program is a County program initiated to assist cities in developing a fully coordinated arterial system throughout the County recognizing that many small cities do not have the funds to complete their portion of the County's Highway Plan. Under the HTC program, cities receive assistance for the construction of specific highway projects. The HTC Funds are allocated on a case-by-case basis at the discretion of the Supervisor in whose district the project is located.

Board adoption of Resolution No. 3998 will approve the County's contributions of HTC Funds in the amount of \$936,400 to finance a portion of the Cities of Hawthorne and Lawndale's jurisdictional shares of the project cost (see Enclosure B).

Sections 1680-1683 of the California Streets and Highways Code provide that the Board of Supervisors of any County may, by a resolution adopted by a four-fifths vote of its members, determine that certain types of road improvements are of general County interest and that County aid shall be extended therefor.

Public Works recommends that the Board approve the two proposed projects and authorize Public Works to use On-Call Traffic Signal and Safety Construction contracts to deliver these projects.

If approved, it is anticipated the work for both projects will start in July 2024 and be completed in March 2025.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets, by supporting ongoing efforts to manage and improve public infrastructure assets.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The construction contract costs to complete the Hawthorne Boulevard TSSP - Imperial Highway to Manhattan Beach Boulevard and View Park/Windsor Hills - Overhill Drive at 58th Place-Orchid Drive projects are estimated to be \$569,125 and \$1,320,000, respectively, with total project costs estimated to be \$1,134,800 and \$2,400,000, respectively. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, consultant services, utility clearance, inspection, contract administration, change order contingency, environmental compliance, and other County services.

The Hawthorne Boulevard TSSP Project is located in the Cities of Hawthorne and Lawndale. City Service Requests will provide for the County to perform the preliminary engineering and administer the construction of the project with the Cities of Hawthorne and Lawndale to finance a portion of their jurisdictional shares of the project cost, estimated to be \$3,000 and \$195,400, respectively. The project is financed with \$936,400 in grant funds received from the Los Angeles County Metropolitan Transportation Authority 2013 Call for Projects, Proposition C Discretionary Grant Funds, for the South Bay Forum Traffic Signal Corridors Project. The \$936,400 in HTC Funds consists of Proposition C Discretionary Grant Funds. The Cities of Hawthorne and Lawndale's jurisdictional shares of the County HTC contribution from Proposition C Discretionary Grant Funds are \$89,800 and \$846,600, respectively.

The View Park/Windsor Hills – Overhill Drive at 58th Place-Orchid Drive Project is located within the unincorporated County communities of View Park/Windsor Hills. The project is financed with \$2,400,000 in County Road Funds.

Funding for the two proposed projects is included in the Road Fund (B03 - Capital Assets–Infrastructure and Services and Supplies) and Proposition C Local Return Fund (CN9 - Services and Supplies) Fiscal Year 2023-24 Budgets. Funding for future years will be requested through the annual budget process.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On June 27, 2023, the Board delegated to the Director of Public Works, acting as the Road Commissioner, or his designee, the authority to separately award and execute six On-Call Traffic Signal and Safety Construction contracts and to approve and execute supplemental work orders within the same monetary limits delegated to the Director of Public Works or his designee under Section 2.18.050 of the Los Angeles County Code, pursuant to the authority granted by Public Contract Code Section 20145, which allows the Los Angeles County Board of Supervisors to authorize the Director of Public Works to deliver construction contracts that do not exceed \$330,000. The contract work of the two proposed projects both exceed \$330,000 and, therefore, require Board approval.

The two proposed projects would be carried out through previously Board-approved On-Call Traffic Signal and Safety Construction contracts. Public Works will use the executed contract pricing and specifications, including the contractual provisions, methods, and material requirements necessary for these projects that are on file with Public Works.

## **ENVIRONMENTAL DOCUMENTATION**

The two separate proposed projects are exempt from CEQA.

The Hawthorne Boulevard TSSP - Imperial Highway to Manhattan Beach Boulevard Project to synchronize and upgrade traffic signal systems is within a class of projects that have been determined not to have a significant effect on the environment and which meets the criteria set forth in Section 15301 (c) of the State CEQA Guidelines and Class 1 (x) Subsections 4, 14, and 22 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.

The View Park/Windsor Hills - Overhill Drive at 58th Place-Orchid Drive Project to install a traffic signal system is within a class of projects that have been determined not to have a significant effect on the environment and which meets the criteria set forth in Section 15301 (c) of the State CEQA Guidelines and Class 1 (x) Subsections 4, 5, 7, 14, and 22 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.

Based on the records of the two proposed projects, they will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code Section 65962.5, or indications that it may cause a substantial adverse change in

the significance of a historical resource that would make the exemptions inapplicable to the projects.

### **CONTRACTING PROCESS**

Public Works would utilize Board-approved On-Call Traffic Signal and Safety Construction contracts for the construction of the two proposed projects.

Both projects will comply with the Countywide Local and Targeted Worker Hiring Policy that went into effect on November 1, 2016.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The use of Board-approved on-call traffic signal and safety construction contracts for the two proposed projects will expedite the completion of these projects. Minor impacts to adjacent residents, businesses, and motorists may occur while the projects are underway. When the projects are completed, they will have a positive impact by enhancing traffic flow, reducing congestion, and improving safety for the traveling public.

The Honorable Board of Supervisors  
May 7, 2024  
Page 7

**CONCLUSION**

Please return an adopted copy of this letter and one signed copy of the Resolution to Public Works, Project Management Division III.

Respectfully submitted,

MARK PESTRELLA, PE  
Director

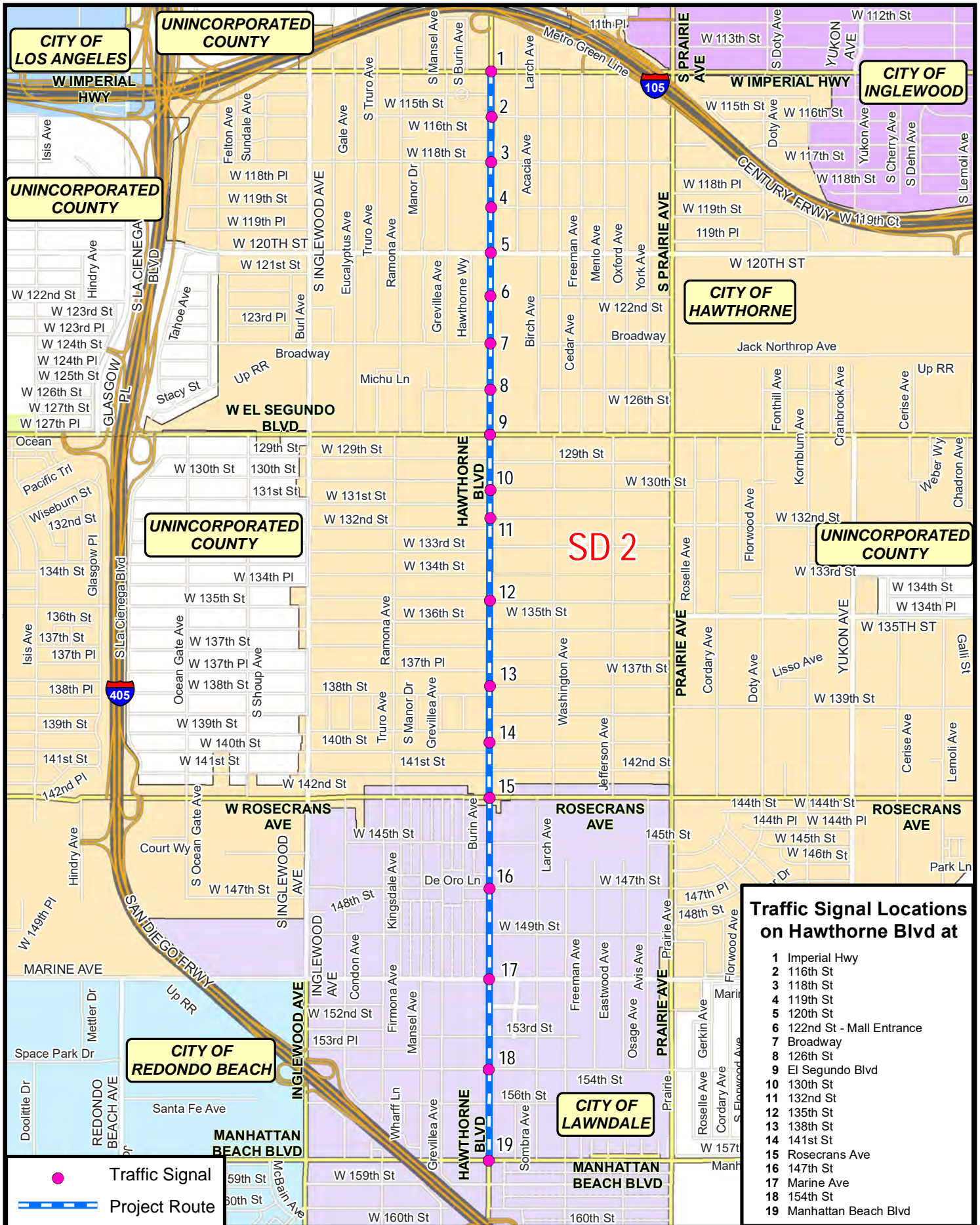
MP:KF:ja

Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office  
Internal Services Department (Countywide Contract Compliance)

**HAWTHORNE BOULEVARD  
TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM - IMPERIAL HIGHWAY  
TO MANHATTAN BEACH BOULEVARD  
PROJECT ID NO. TSM0010467**

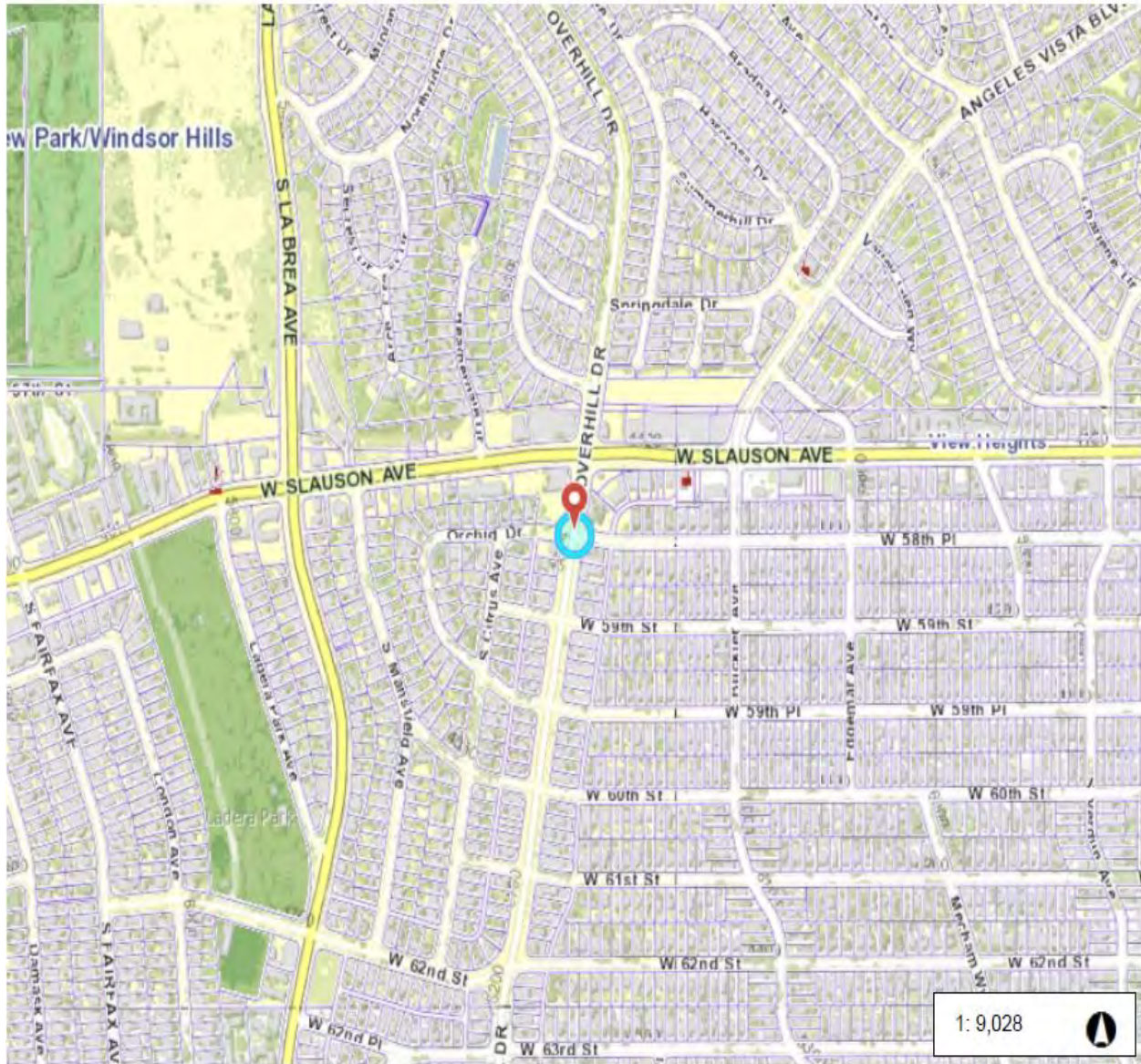
**ENCLOSURE A**  
May 7, 2024



**Traffic Signal Locations on Hawthorne Blvd at**

- 1 Imperial Hwy
- 2 116th St
- 3 118th St
- 4 119th St
- 5 120th St
- 6 122nd St - Mall Entrance
- 7 Broadway
- 8 126th St
- 9 El Segundo Blvd
- 10 130th St
- 11 132nd St
- 12 135th St
- 13 138th St
- 14 141st St
- 15 Rosecrans Ave
- 16 147th St
- 17 Marine Ave
- 18 154th St
- 19 Manhattan Beach Blvd

**VIEW PARK/WINDSOR HILLS – OVERHILL DRIVE AT 58TH PLACE – ORCHID DRIVE  
PROJECT ID NO. TDS0001730**



0.28 Miles 0 0.28 Miles

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION

**RESOLUTION NO. 3998 OF THE BOARD OF SUPERVISORS OF  
THE COUNTY OF LOS ANGELES, CALIFORNIA, TO EXTEND COUNTY AID TO  
THE CITIES OF HAWTHORNE AND LAWDALE  
FOR THE PURPOSE OF TRAFFIC SIGNAL SYNCHRONIZATION**

WHEREAS, the CITIES OF HAWTHORNE AND LAWDALE, hereinafter referred to as CITIES and the COUNTY OF LOS ANGELES (COUNTY), hereinafter referred to as COUNTY, desire to modify and synchronize the traffic signals along Hawthorne Boulevard from Imperial Highway to Manhattan Beach Boulevard, which work is hereinafter referred to as the Traffic Signal Synchronization Program (TSSP); and

WHEREAS, portions of TSSP are located and will be utilized within the jurisdictional limits of CITIES and COUNTY; and

WHEREAS, TSSP is of general interest to CITIES and COUNTY; and

WHEREAS, the CITIES' shares of the total cost of TSSP is currently estimated to be One Million One Hundred Thirty-four Thousand Eight Hundred and 00/100 Dollars (\$1,134,800.00); and

WHEREAS, the CITIES' shares of the TSSP cost will be financed with Nine Hundred Thirty-six Thousand Four Hundred and 00/100 Dollars (\$936,400.00) in Los Angeles County Metropolitan Transportation Authority (METRO) 2013 Call for Projects grant funds administered by the COUNTY for the South Bay Forum Traffic Signal Corridors Project and One Hundred Ninety-eight Thousand Four Hundred and 00/100 Dollars (\$198,400.00) in City funds; and

WHEREAS, TSSP is consistent with the scope of work for traffic improvements within CITIES pursuant to Memorandum of Understanding (MOU) Number P00F7310 between COUNTY and METRO; and

WHEREAS, such a proposal is authorized and provided for by the provisions of sections 1680-1683 of the California Streets and Highways Code.

NOW, THEREFORE, it is hereby resolved as follows:

SECTION 1. The TSSP is of general COUNTY interest and County-aid shall be extended therefor.

SECTION 2. Subject to the terms and conditions set forth herein, COUNTY consents, pursuant to the provisions of Streets and Highways Code sections 1680-1683,



to extend aid to CITIES in the amount of Nine Hundred Thirty-six Thousand Four Hundred and 00/100 Dollars (\$936,400.00) for TSSP from the Proposition C Discretionary Grant funds and Proposition C Local Return funds, to be expended in accordance with all applicable provisions of law relating to funds derived from the Proposition C local sales tax.

SECTION 3. The financial obligations of the COUNTY are expressly conditioned upon obtaining reimbursement from METRO pursuant to MOU Number P00F7310 between COUNTY and METRO.

SECTION 4. If any provision of this resolution is held or declared to be invalid, the resolution shall be void and the consent granted hereunder shall lapse.

The foregoing Resolution was adopted on the \_\_\_\_ day of \_\_\_\_\_, 2024, by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

JEFF LEVINSON  
Interim Executive Officer of the  
Board of Supervisors of the  
County of Los Angeles

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By \_\_\_\_\_  
Deputy

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024		
<b>BOARD MEETING DATE</b>	5/7/2024		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Public Works		
<b>SUBJECT</b>	Los Angeles County Flood Control District Benefit Assessment		
<b>PROGRAM</b>	Operate, maintain, repair, and achieve regulatory compliance for the District's flood control system.		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	The annual continuation of the District benefit assessment must be approved on or before June 30th of each fiscal year.		
<b>COST &amp; FUNDING</b>	Total cost:	Funding source:	
	\$114.885 Million	Flood benefit assessment fee is issued to approximately 2.2 million parcels within the District.	
	TERMS (if applicable):		
Explanation: For every fiscal year since 1979-80, the County of Los Angeles Board of Supervisors has approved the continuation of this benefit assessment. This year's annual benefit assessment is proposed to be collected on the tax bill of each parcel or by direct invoice to the property owner, as determined by the Chief Engineer of the District.			
<b>PURPOSE OF REQUEST</b>	To continue the annual benefit assessment in service of the public. If the annual District benefit assessment is not continued for Fiscal Year 2024-25, the current level of District services will be reduced by over 30 percent. These impacted services consist of all flood control programs, including the operation and maintenance of the existing flood control system, emergency response to flood damage, and meeting applicable regulatory requirements.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	N/A		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The annual District benefit assessment is in line with Board Priority No. 5: Environmental Health and Monitoring. This Priority aims to address recent and future environmental health threats impacting County residents, such as floods. Approving this annual benefit assessment will help address flood management and lessen the potential for flooding risks within the District.		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Adam Ariki, Deputy Director, (626) 458-4012, cell (626) 476-6703, <a href="mailto:aariki@pw.lacounty.gov">aariki@pw.lacounty.gov</a>		



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

May 7, 2024

IN REPLY PLEASE

REFER TO FILE: **SWP-2**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA  
LOS ANGELES COUNTY FLOOD CONTROL DISTRICT  
ANNUAL BENEFIT ASSESSMENT  
FISCAL YEAR 2024-25 CONTINUATION  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board adoption of a resolution determining and levying the annual Los Angeles County Flood Control District benefit assessment for Fiscal Year 2024-25 at the same rates as were charged for Fiscal Years 1996-97 through 2023-24. The Fiscal Year 2024-25 annual assessment will provide approximately \$114.885 million for flood control purposes throughout the District.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

1. Find that the adoption of a resolution determining and levying the Los Angeles County Flood Control District annual benefit assessment for Fiscal Year 2024-25 is for the purpose of meeting operating expenses and is, therefore, exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Adopt the resolution determining and levying the Los Angeles County Flood Control District annual benefit assessment for Fiscal Year 2024-25.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of these recommended actions is to find that the adoption of the enclosed resolution is exempt from the California Environmental Quality Act (CEQA) and to provide for the continuation of the Los Angeles County Flood Control District annual benefit assessment to finance a portion of the flood control services to be performed by the District during Fiscal Year (FY) 2024-25.

Continuation of the benefit assessment is necessary to supplement property tax revenue and other revenues used to operate and maintain the flood control system including, but not limited to, responding to storm threats and flooding emergencies, implementing seismic upgrades and rehabilitating inlet/outlet works at dams, and performing sediment removal from debris basins and reservoirs. Revenue from the benefit assessment is also used to finance the District's compliance with applicable regulatory requirements such as the Federal Clean Water Act, the California Porter-Cologne Water Quality Control Act, and the California Fish and Game Code.

The benefit assessment is based on the estimated stormwater runoff from each parcel and includes approximately 2.2 million parcels within the District boundaries. The runoff factors identified in Table 1, Runoff Factors, of the enclosed resolution are based on the estimated amount of impervious area associated within various types of land uses. The types of land uses described in Table 1 correspond to land use codes established by the Assessor and shown on the tax roll.

In a small number of prior instances, Public Works has found that the land use code assigned to a parcel on the tax roll does not accurately reflect the actual usage of that parcel (e.g., if a vacant parcel was recently improved). The resolution would authorize the Chief Engineer of the District in determining the runoff factor for a parcel to utilize a different land use type from the land use code shown on the tax roll in order to more accurately reflect actual site conditions of the parcel.

## **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy II.1, Drive Economic and Workforce Development in the County; Strategy II.2, Support the Wellness of our Communities; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended actions would provide the necessary funds to continue maintaining our flood control system and infrastructure in a safe, efficient, and effective operating condition, which would allow us to provide the needed flood control services for our residents and communities.

## **FISCAL IMPACT/FINANCING**

The annual District benefit assessment for FY 2024-25 will provide approximately \$114.885 million in revenue into the District's Flood Fund B07. The assessment rates for FY 2024-25 remain the same as the rates for FYs 1996-97 through 2023-24.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The District's benefit assessment was first levied by the Board for FY 1979-80 pursuant to former Government Code Sections 60400 et seq. (Stats.1979, c. 261, Sec. 1.5). Former Government Code Sections 60400 et seq., required that the continuation of the assessment be submitted to the voters for approval within 1 year. At the November 6, 1979, election, the electorate approved Proposition A, which authorized the District to continue to levy the assessment annually.

In 1982, former Government Code Sections 60400 et seq., were replaced by the Benefit Assessment Act of 1982. The Benefit Assessment Act of 1982 authorizes the District to continue the levy of the annual benefit assessment.

For every FY since 1979-80, the Board has approved the continuation of this benefit assessment. This year's annual benefit assessment is proposed to be collected on the tax bill of each parcel or by direct invoice to the property owner as determined by the Chief Engineer of the District.

The benefit assessment recognizes three general categories of relative benefit as follows:

- Parcels located in urban areas. These parcels are designated by Zone 1 and the assessment rate for the basic unit parcel in Zone 1 is \$28.85.
- Parcels located in mountainous, rural, or other nonurban areas. These parcels derive some benefit from the District's flood control services, but not to the same degree as parcels located in urban areas. These parcels are designated by Zone 2 and the assessment rate for the basic unit parcel in Zone 2 is \$5.95.
- Parcels that receive no significant benefit from the District's flood control services because their estimated runoffs leave the District area without being handled by any District facilities (i.e., parcels with no hydraulic connection to any District facility). These parcels are designated by Zones 3 and 4, and the assessment for the basic unit parcels in these zones is \$0.

The above-described rates for FY 2024-25 are the same as the rates for FYs 1996-97 through 2023-24.

Table 2, Benefit Assessment System Zone Table, of the enclosed resolution, specifically identifies all parcels within the Zone 1 and Zone 2 benefit categories, respectively, by reference to each parcel's County Assessor map book number.

The assessment is being levied on all real property situated within the District, except for government property. Parcels in the Zones 3 and 4 benefit categories have an assessment amount of \$0. In addition to the information contained in this letter, the official records of the Assessor's map books and other records of the Los Angeles County are hereby referenced and incorporated into this letter as if they were fully set forth.

Ordinance No. 93-0038FC, adopted on May 4, 1993, amended Chapter 15 of the District Code to provide that the annual District benefit assessment shall be levied by resolution adopted by the Board. The enclosed resolution, approved as to form by County Counsel, has been prepared for your consideration and adoption.

Pursuant to Government Code Section 53753.5, the FY 2024-25 annual assessment is not subject to the procedures and approval process of Proposition 218 because (1) the annual benefit assessment was initially levied prior to Proposition 218 and (2) the assessment is not being increased.

### **ENVIRONMENTAL DOCUMENTATION**

Adoption of the enclosed resolution determining and levying the annual District benefit assessment for FY 2024-25 is exempt from the CEQA. The determination and levy of the annual District benefit assessment for FY 2024-25 is for the purpose of meeting operating expenses of the District and is, therefore, exempt from CEQA pursuant to Section 21080(b)(8) of the California Public Resources Code and Section 15273(a) of the State CEQA Guidelines.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

If the annual District benefit assessment is not continued for FY 2024-25, the current level of District services will be reduced by over 30 percent. The impacted services would include all flood control programs, including the operation and maintenance of the existing flood control system, emergency response to flood damage, and meeting applicable regulatory requirements.

The Honorable Board of Supervisors  
May 7, 2024  
Page 5

**CONCLUSION**

Please return an adopted copy of this letter and a signed resolution to Public Works, Stormwater Planning Division. Also, please forward one adopted copy of this letter and signed resolution to the Auditor-Controller.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:CTH:le

Enclosures

c: Auditor-Controller (Asset Management)  
Chief Executive Office (Chia-Ann Yen)  
County Counsel (Mark Yanai)  
Executive Office

**ENCLOSURE**

May 7, 2024

**WATER RESOURCES CORE SERVICE AREA  
LOS ANGELES COUNTY FLOOD CONTROL DISTRICT  
ANNUAL BENEFIT ASSESSMENT  
FISCAL YEAR 2024-25 CONTINUATION  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

This Board letter has large enclosures.  
Click on link to access:

[2024.05.07 LACo Flood Control District Annual Benefit Assessment](#)



## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024	
<b>BOARD MEETING DATE</b>	5/7/2024	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Quitclaim of easements from the Los Angeles County Flood Control District to Plymouth Inglewood Development, LLC, Project No. 181-271 Fairview-Hyde Park Drain, Parcels 20EXE, 22EXE, and 24EXE, in the City of Inglewood.	
<b>PROGRAM</b>		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>		
<b>COST &amp; FUNDING</b>	Total cost:	Funding source:
	\$0	B07
	TERMS (if applicable):	
	Explanation: There will be no monetary consideration for the quitclaim of easements since Plymouth Inglewood Development, LLC, granted the Los Angeles County Flood Control District a replacement easement in exchange for the quitclaim of easements.	
<b>PURPOSE OF REQUEST</b>	Quitclaim of easements for covered storm drain and appurtenant structures purposes to Plymouth.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The proposed quitclaim of easements was requested by Plymouth as it will allow them to develop their 113-133 W. Plymouth Street Residential Project.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability–This transaction will allow the County to relinquish the easements since a replacement easement has been granted over the new alignments. This action will optimize operational efficiencies.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Luis Ramirez, Deputy Director, (626) 458-4008, <a href="mailto:luramire@pw.lacounty.gov">luramire@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

May 7, 2024

IN REPLY PLEASE  
REFER TO FILE: **SMP-6**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA  
QUITCLAIM OF EASEMENTS  
FROM THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT  
TO PLYMOUTH INGLEWOOD DEVELOPMENT, LLC  
PROJECT NO. 181-271 FAIRVIEW-HYDE PARK DRAIN  
PARCELS 20EXE, 22EXE, AND 24EXE  
IN THE CITY OF INGLEWOOD  
(SUPERVISORIAL DISTRICT 2)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to quitclaim its easements for covered storm drain and appurtenant structures purposes in Parcels 20EXE, 22EXE, and 24EXE related to Project No. 181-271 Fairview-Hyde Park Drain in the City of Inglewood from the Los Angeles County Flood Control District to the underlying fee property owner, Plymouth Inglewood Development, LLC.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

1. Acting as a responsible agency for the proposed 113-133 W. Plymouth Street Residential Project, consider the Mitigated Negative Declaration prepared and adopted by the City of Inglewood as the lead agency; certify that the Board of Supervisors has independently reviewed, considered, and reached its own conclusions regarding the environmental effects of the Los Angeles County

Flood Control District's approvals related to the project as shown in the Mitigated Negative Declaration; and adopt the Mitigation Monitoring Program as applicable to the project finding that it is adequately designed to ensure compliance with the mitigation measures during project implementation.

2. Find that the easements for covered storm drain and appurtenant structures purposes in Parcels 20EXE, 22EXE, and 24EXE related to Project No. 181-271 Fairview-Hyde Park Drain in the City of Inglewood are no longer required for the purposes of the Los Angeles County Flood Control District.
3. Approve the quitclaim of easements from the Los Angeles County Flood Control District to the underlying fee property owner, Plymouth Inglewood Development, LLC.
4. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to execute the Quitclaim of Easements document and authorize delivery to Plymouth Inglewood Development, LLC.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find that the approval of 113-133 W. Plymouth Street Residential Project complies with the California Environmental Quality Act and will allow the Los Angeles County Flood Control District to quitclaim its easements for covered storm drain and appurtenant structures purposes in Parcels 20EXE, 22EXE, and 24EXE related to Project No. 181-271 Fairview-Hyde Park Drain located in the City of Inglewood, as shown on the enclosed map, to the underlying property owner, Plymouth Inglewood Development, LLC.

In 1954, the District acquired easements for covered storm drain and appurtenant structures purposes as part of the land needed for Project No. 181-271 Fairview-Hyde Park Drain. In 2023, the covered storm drain was relocated and Plymouth granted a new easement to the District along a new alignment resulting in the original easements no longer being required by the District.

The proposed quitclaim of easements was requested by Plymouth. Plymouth will benefit from the quitclaim as it will allow them to develop their residential project.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, by allowing the County to relinquish the easements since a replacement easement has been granted over the new alignment. This action will optimize operational efficiencies.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

There will be no monetary consideration for the quitclaim of easements since Plymouth granted the District a replacement easement in exchange for the quitclaim of easements.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The proposed quitclaim is authorized by Section 2, Subsection 13, of the Los Angeles County Flood Control Act. This section provides as follows: "The Los Angeles County Flood Control District is hereby declared to be a body corporate and politic, and has all the following powers...13. To lease, sell or dispose of any property (or any interest therein) whenever in the judgment of the board of supervisors of the property, or any interest therein or part thereof, is no longer required for the purposes of the district..."

The Quitclaim of Easements document will be approved by County Counsel as to form and it will be recorded.

### **ENVIRONMENTAL DOCUMENTATION**

The District is acting as a responsible agency for the proposed residential project. The City of Inglewood, as the lead agency, has prepared an Initial Study, consulted with the District, and adopted the Mitigated Negative Declaration for the residential project on October 3, 2018. In quitclaiming its easements to Plymouth, the District is acting as a responsible agency and in its independent judgment concludes it will not have a significant effect on the environment.

The location of the documents and other materials constituting the record of the proceedings upon which the Board of Supervisors' decision is based in this matter is at Public Works, 900 South Fremont Avenue, 10th Floor, Alhambra, CA 91803. The custodian of such documents and materials is Survey/Mapping & Property Management

Division, Real Estate Services Section. The Mitigated Negative Declaration is available at the following City's website:

<https://www.cityofinglewood.org/DocumentCenter/View/12228/113-133-W-Plymouth-St-Draft-MND-to-City-of-Inglewood-September-2018?bidId=>

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Determination with the Registrar-Recorder/County Clerk in accordance with Section 21152 of the California Public Resources Code.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no impact on current services or projects.

**CONCLUSION**

Please return one adopted copy of this letter to Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,

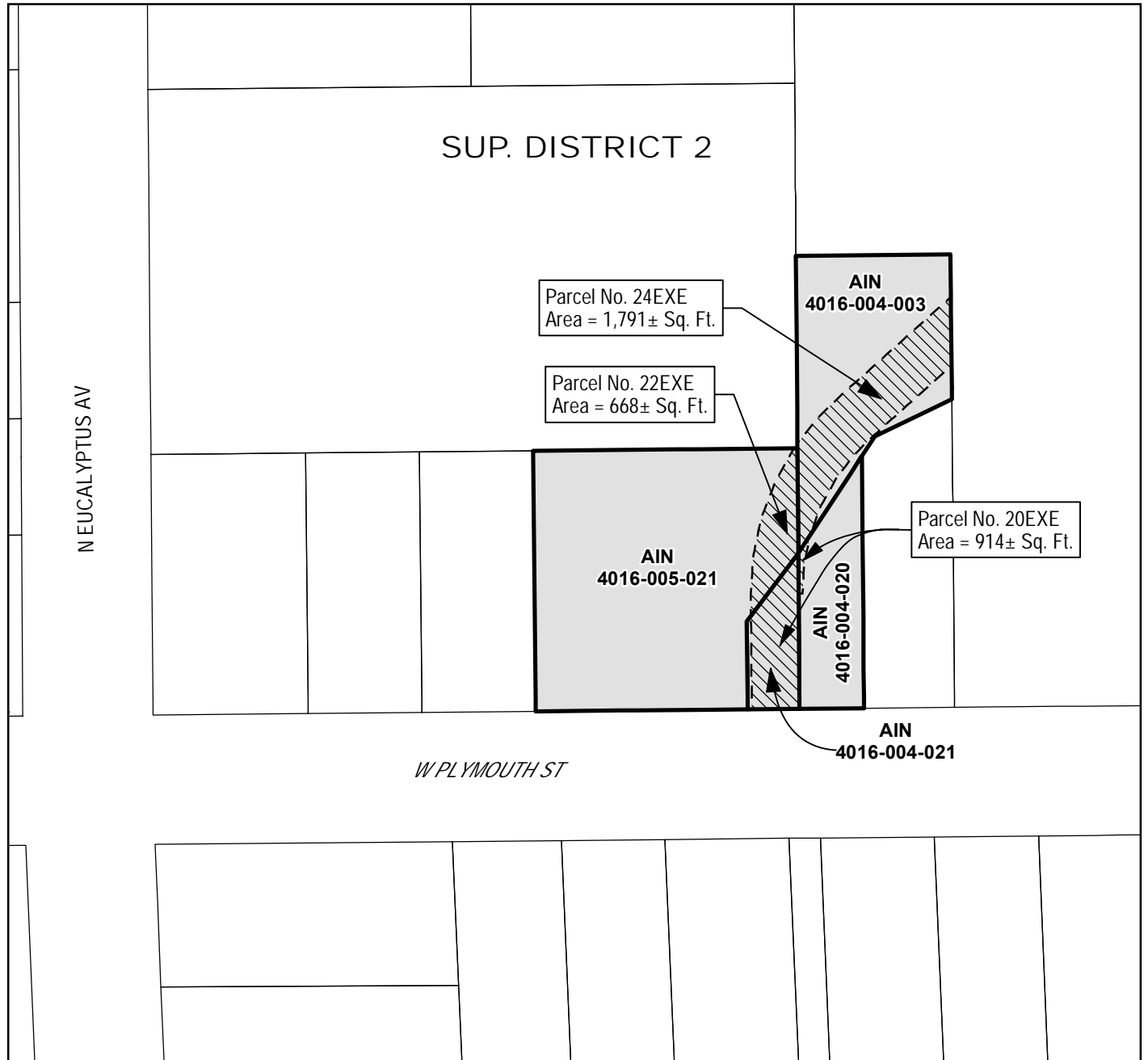
MARK PESTRELLA, PE  
Director of Public Works

MP:GE:dd

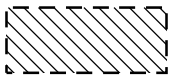
Enclosure

c: Auditor-Controller (Accounting Division–Asset Management)  
Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office

**PROJECT NO. 181-271  
FAIRVIEW-HYDE PARK DRAIN  
CITY OF INGLEWOOD**



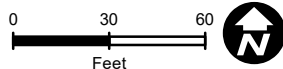
**Legend:**



Quitclaim of LACFCD Easements  
Parcel Nos. 20EXE, 22EXE, and 24EXE



Plymouth Inglewood Development, LLC  
(Requestor)



## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024	
<b>BOARD MEETING DATE</b>	5/7/2024	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input checked="" type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	Los Angeles County Waterworks Districts Standby Charges – Fiscal Year 2024-25	
<b>PROGRAM</b>		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>DEADLINES/ TIME CONSTRAINTS</b>	The Board letter must be adopted prior to performing the standby charge calculations and assessments, which are scheduled to take place July 2024. The deadline to submit standby charges into the Auditor-Controller database is August 1, 2024, for Fiscal Year 2024-25.	
<b>COST &amp; FUNDING</b>	Total cost: None; \$1,900,000 (revenue)	Funding source: Property tax bills issued by the Los Angeles County Treasurer and Tax Collector.
	TERMS (if applicable):	
	Explanation: This action will allow the Waterworks Districts to collect approximately \$1,900,000 in revenue to fund water system capital improvement projects. The projected revenue is included in the Los Angeles County Waterworks Districts, Accumulative Capital Outlay Funds (WWs - Revenue Source 9108) Fiscal Year 2024-25 Budgets. The funds will be collected through property tax bills issued by the Los Angeles County Treasurer and Tax Collector. Revenue from standby charges will be deposited in the Accumulative Capital Outlay Fund of the respective Waterworks District.	
<b>PURPOSE OF REQUEST</b>	The purpose of the recommended action is to allow the Waterworks Districts to continue to collect approximately \$1,900,000 in standby charges during Fiscal Year 2024-25 to fund water system capital improvement projects.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The water service standby or immediate availability charge is a direct assessment for the annual property tax that is charged to every parcel within the Waterworks Districts whether the water service is used or not. The standby charge is used to partially finance maintenance and operating expenses and water system capital improvement projects within the Waterworks Districts.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority #7: Sustainability. By collecting Water Service Availability Standby Charges, funds for the construction of water system improvements will be provided, and maintaining our water system provides residents with fire protection and a reliable potable water supply.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Adam Arika, Deputy Director, (626) 458-4012, cell (626) 476-6703, <a href="mailto:aariki@pw.lacounty.gov">aariki@pw.lacounty.gov</a>	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

May 7, 2024

IN REPLY PLEASE  
REFER TO FILE:

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA  
LOS ANGELES COUNTY WATERWORKS DISTRICT NOS. 21-KAGEL CANYON,  
29-MALIBU, 36-VAL VERDE, 37-ACTON, AND 40-ANTELOPE VALLEY  
RECOMMENDATION FOR CONTINUATION OF WATER SERVICE AVAILABILITY  
STANDBY CHARGES FOR FISCAL YEAR 2024-25  
(SUPERVISORIAL DISTRICTS 3 AND 5)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to authorize the Los Angeles County Waterworks Districts to continue to collect Water Service Availability Standby Charges during Fiscal Year 2024-25 to fund water system capital improvement projects.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY WATERWORKS DISTRICT NOS. 21-KAGEL CANYON, 29-MALIBU, 36-VAL VERDE, 37-ACTON, AND 40-ANTELOPE VALLEY:**

1. Find that the approval of the respective standby charges is not a project under the California Environmental Quality Act for the reasons stated in this Board letter.
2. Find that the Water Service Availability Standby Charges, authorized by Section 55501.5 of the State Water Code, are to partially finance maintenance and operating expenses and fund water system capital improvement projects within existing service areas.



3. Adopt the Water Service Availability Standby Charges for Fiscal Year 2024-25 to collect approximately \$1,900,000 in revenue in order to partially finance maintenance and operating expenses and fund water system capital improvement projects.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to allow the Los Angeles County Waterworks Districts to continue to collect approximately \$1,900,000 in standby charges during Fiscal Year 2024-25 to fund water system capital improvement projects.

The water service standby or immediate availability charge is a direct assessment for the annual property tax that is charged to every parcel within the Waterworks Districts whether the water service is used or not. Standby charges provide equity between existing ratepayers and future customers by distributing the cost to maintain the water system to owners of unimproved property that may eventually be developed. The Waterworks Districts utilizes standby charges to partially finance maintenance and operating expenses and water system capital improvement projects within the Waterworks Districts. The standby charge is calculated based on the size of the parcel and its distance from and frontage along, if applicable, the nearest water main. Depending on these factors, the standby charge can vary from a flat fee of \$5 per parcel to a fee of \$30 per acre. The number of assessed parcels and standby charges collected per Waterworks District is shown on the enclosed Exhibit L.

The State Water Code also allows standby charges to be used to finance maintenance and operation expenses of an existing water system. Standby charges were instituted by the Board of Supervisors in 1978 to cover the Waterworks Districts' revenue shortfall that resulted from the passage of Proposition 13 property tax reform laws.

Since the Board item does not propose new or increased water service standby charges, a public hearing is not required and Proposition 218 is not triggered. The relevant statutes are Government Code Section 54984.7 and Water Code Section 55501.5.

Approval of the recommended actions will not result in an increase of fees per parcel. There is no change in the rates for the water service availability standby charges from Fiscal Year 2023-24 to Fiscal Year 2024-25.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended

actions provide sufficient funds for the construction of water system improvements and maintaining our water facilities provides residents with fire protection and a reliable potable water supply by collecting water service availability standby charges.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

This action will allow the Waterworks Districts to collect approximately \$1,900,000 in revenue, as set forth in the enclosed Exhibits A through K, to fund water system capital improvement projects. The projected revenue is included in the Los Angeles County Waterworks Districts, Accumulative Capital Outlay Funds (WWs - Revenue Source 9108) Fiscal Year 2024-25 Budgets. The funds will be collected through property tax bills issued by the Los Angeles County Treasurer and Tax Collector. Revenue from standby charges will be deposited in the Accumulative Capital Outlay Fund of the respective Waterworks District.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Section 55501.5 of the State Water Code authorizes the collection of Water Service Availability Standby Charges on each parcel within the Waterworks Districts. There is no change in the rates for the Water Service Availability Standby Charges from Fiscal Year 2023-24 to Fiscal Year 2024-25. The Board must adopt the standby charges annually.

### **ENVIRONMENTAL DOCUMENTATION**

These recommended actions are not subject to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by Section 21065 of the Public Resources Code and Section 15378(b) of the CEQA Guidelines. The proposed actions would create a government funding mechanism that does not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the recommended services.

The Honorable Board of Supervisors  
May 7, 2024  
Page 4

**CONCLUSION**

Please return an adopted copy of this letter to Public Works, Waterworks Division.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:RB:sb

Enclosures

c: Assessor  
Auditor-Controller  
Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office

**EXHIBIT "A"**

**PROPOSED WATER SERVICE AVAILABILITY STANDBY CHARGES\*\*\*\*  
FOR FISCAL YEAR 2024-25  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 21, KAGEL CANYON**

- I. WATER SERVICE AVAILABILITY STANDBY CHARGE FOR EACH PARCEL\*  
LESS THAN 1 ACRE IN NET AREA\*\*
- A. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel area is located within 660 feet of the water main.....\$15.00
  - B. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel area is located beyond 660 feet from the water main .....\$12.00
  - C. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel area is located within 660 feet of the water main .....\$12.00
  - D. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and all or the majority of the parcel area is located beyond 660 feet from the water main. ....\$9.00
- 

\*Parcel is the area of land assigned an Assessor's Map book, page, and parcel numbers, as a separate parcel, and used by the Auditor-Controller and Tax and Revenue Collector for purposes of preparing a property tax bill. A parcel may be the whole or part of one lot or parcel of a division of land or may be the combination of whole lots or parcels or portions thereof. Right of way includes public streets and highways, private streets, and easements of the Waterworks District. Direct access is other rights of way that do not contain water mains.

\*\*Area of parcel is exclusive of public or private streets as shown on the Assessor's Map. All distances given are from the nearest portion of the water main.

\*\*\*Charge will be prorated for fractional acreage portions of parcels located within 660 feet between 660 feet and 1,320 feet and beyond 1,320 feet from the water main.

\*\*\*\*Standby charges are annual charges appearing in the Property Tax Bill and must be approved yearly by the Waterworks District's Board of Supervisors before they can be applied.

Note: Standby charges were first adopted in Fiscal Year 1984-85 and have been adopted each year since that time through Fiscal Year 2023-24. The rates shown hereon are the same as the rates previously used.

EXHIBIT "A" (Cont.)

II. WATER SERVICE AVAILABILITY STANDBY CHARGE PER ACRE\*\*\* FOR PARCELS\* 1 ACRE OR MORE IN NET AREA\*\*

A. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel is located within 660 feet of the water main.

1. For that portion of the parcel located within 660 feet of the water main ..... \$30.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$24.00
3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$12.00

B. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$9.00

C. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located within 660 feet of the water main.

1. For that portion of the parcel located within 660 feet of the water main ..... \$24.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$15.00
3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$6.00

**EXHIBIT "A" (Cont.)**

D. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

1. For that portion of the parcel located within 660 feet of the water main ..... \$21.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$12.00
3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$6.00

**EXHIBIT "B"**

**PROPOSED WATER SERVICE AVAILABILITY STANDBY CHARGES\*\*\*\*  
FOR FISCAL YEAR 2024-25  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU**

**I. WATER SERVICE AVAILABILITY STANDBY CHARGE FOR EACH PARCEL\*  
LESS THAN 1 ACRE IN NET AREA\*\***

- A. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel area is located within 660 feet of the water main ..... \$15.00
  - B. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel area is located beyond 660 feet from the water main ..... \$12.00
  - C. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel area is located within 660 feet of the water main ..... \$12.00
  - D. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and all or the majority of the parcel area is located beyond 660 feet from the water main..... \$9.00
- 

\*Parcel is the area of land assigned an Assessor's Map book, page, and parcel numbers, as a separate parcel, and used by the Auditor-Controller and Tax and Revenue Collector for purposes of preparing a property tax bill. A parcel may be the whole or part of one lot or parcel of a division of land, or may be the combination of whole lots or parcels or portions thereof. Right of way includes public streets and highways, private streets, and easements of the Waterworks District. Direct access is other rights of way that do not contain water mains.

\*\*Area of parcel is exclusive of public or private streets as shown on the Assessor's Map. All distances given are from the nearest portion of the water main.

\*\*\*Charge will be prorated for fractional acreage portions of parcels located within 660 feet, between 660 feet and 1,320 feet, and beyond 1,320 feet from the water main.

\*\*\*\*Standby charges are annual charges appearing in the Property Tax Bill and must be approved yearly by the Waterworks District's Board of Supervisors before they can be applied.

Note: Standby charges were first adopted in Fiscal Year 1980-81 and have been adopted each year since that time through Fiscal Year 2023-24. The rates shown hereon are the same as the rates previously used.

**EXHIBIT "B" (Cont.)**

**II. WATER SERVICE AVAILABILITY STANDBY CHARGE PER ACRE\*\*\* FOR PARCELS\* 1 ACRE OR MORE IN NET AREA\*\***

A. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel is located within 660 feet of the water main.

- 1. For that portion of the parcel located within 660 feet of the water main ..... \$30.00
- 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$24.00
- 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$16.00

B. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

- 1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
- 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
- 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$14.00

C. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located within 660 feet of the water main.

- 1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
- 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
- 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$14.00



**EXHIBIT "B" (Cont.)**

D. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

1. For that portion of the parcel located within 660 feet of the water main  
..... \$24.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from  
the water main ..... \$15.00
3. For that portion of the parcel located beyond 1,320 feet from the water main  
..... \$12.00

**EXHIBIT "C"**

**PROPOSED WATER SERVICE AVAILABILITY STANDBY CHARGES\*\*\*\*  
FOR FISCAL YEAR 2024-25  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 36, VAL VERDE**

**I. WATER SERVICE AVAILABILITY STANDBY CHARGE FOR EACH PARCEL\*  
LESS THAN 1 ACRE IN NET AREA\*\***

- A. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel area is located within 660 feet of the water main ..... \$6.00
- B. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel area is located beyond 660 feet from the water main ..... \$5.50
- C. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel area is located within 660 feet of the water main ..... \$5.50
- D. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and all or the majority of the parcel area is located beyond 660 feet from the water main..... \$5.00

---

\*Parcel is the area of land assigned an Assessor's Map book, page, and parcel numbers, as a separate parcel, and used by the Auditor-Controller and Tax and Revenue Collector for purposes of preparing a property tax bill. A parcel may be the whole or part of one lot or parcel of a division of land, or may be the combination of whole lots or parcels or portions thereof. Right of way includes public streets and highways, private streets, and easements of the Waterworks District. Direct access is other rights of way that do not contain water mains.

\*\*Area of parcel is exclusive of public or private streets as shown on the Assessor's Map. All distances given are from the nearest portion of the water main.

\*\*\*Charge will be prorated for fractional acreage portions of parcels located within 660 feet, between 660 feet and 1,320 feet, and beyond 1,320 feet from the water main.

\*\*\*\*Standby charges are annual charges appearing in the Property Tax Bill and must be approved yearly by the Waterworks District's Board of Supervisors before they can be applied.

Note: Standby charges were first adopted in Fiscal Year 1976-77 and were adopted subsequently for Fiscal Years 1977-78 through 1981-82. Adoption resumed again in Fiscal Year 1984-85 and have been adopted each year since that time through Fiscal Year 2023-24. The rates shown hereon are the same as the rates previously used.

**EXHIBIT "C" (Cont.)**

**II. WATER SERVICE AVAILABILITY STANDBY CHARGE PER ACRE\*\*\* FOR PARCELS\* 1 ACRE OR MORE IN NET AREA\*\***

- A. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel is located within 660 feet of the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$12.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$11.00
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$9.00
  
- B. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$11.50
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$10.50
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$7.50
  
- C. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located within 660 feet of the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$11.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$9.50
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$6.00

**EXHIBIT "C" (Cont.)**

D. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

1. For that portion of the parcel located within 660 feet of the water main ..... \$10.50
2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$9.00
3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$5.50

**EXHIBIT "D"**

**PROPOSED WATER SERVICE AVAILABILITY STANDBY CHARGES\*\*\*\*  
FOR FISCAL YEAR 2024-25  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 37, ACTON**

**I. WATER SERVICE AVAILABILITY STANDBY CHARGE FOR EACH PARCEL\*  
LESS THAN 1 ACRE IN NET AREA\*\***

- A. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel area is located within 660 feet of the water main ..... \$15.00
- B. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel area is located beyond 660 feet from the water main ..... \$12.00
- C. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel area is located within 660 feet of the water main ..... \$12.00
- D. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and all or the majority of the parcel area is located beyond 660 feet from the water main..... \$9.00

---

\*Parcel is the area of land assigned an Assessor's Map book, page, and parcel numbers, as a separate parcel, and used by the Auditor-Controller and Tax and Revenue Collector for purposes of preparing a property tax bill. A parcel may be the whole or part of one lot or parcel of a division of land, or may be the combination of whole lots or parcels or portions thereof. Right of way includes public streets and highways, private streets, and easements of the Waterworks District. Direct access is other rights of way that do not contain water mains.

\*\*Area of parcel is exclusive of public or private streets as shown on the Assessor's Map. All distances given are from the nearest portion of the water main.

\*\*\*Charge will be prorated for fractional acreage portions of parcels located within 660 feet, between 660 feet and 1,320 feet, and beyond 1,320 feet from the water main.

\*\*\*\*Standby charges are annual charges appearing in the Property Tax Bill and must be approved yearly by the Waterworks District's Board of Supervisors before they can be applied.

Note: Standby charges were first adopted in Fiscal Year 1978-79 and have been adopted each year since that time through Fiscal Year 2023-24. The rates shown hereon are the same as the rates previously used.

**EXHIBIT "D" (Cont.)**

**II. WATER SERVICE AVAILABILITY STANDBY CHARGE PER ACRE\*\*\* FOR PARCELS\* 1 ACRE OR MORE IN NET AREA\*\***

- A. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel is located within 660 feet of the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$30.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$24.00
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$16.00
  
- B. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$14.00
  
- C. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located within 660 feet of the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$14.00

**EXHIBIT "D" (Cont.)**

D. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

1. For that portion of the parcel located within 660 feet of the water main  
..... \$24.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from  
the water main ..... \$15.00
3. For that portion of the parcel located beyond 1,320 feet from the water main  
..... \$12.00

**EXHIBIT "E"**

**PROPOSED WATER SERVICE AVAILABILITY STANDBY CHARGES\*\*\*\*  
FOR FISCAL YEAR 2024-25  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY  
(REGION 4, LANCASTER)**

**I. WATER SERVICE AVAILABILITY STANDBY CHARGE FOR EACH PARCEL\*  
LESS THAN 1 ACRE IN NET AREA\*\***

- A. The charge for a parcel that has less than 1 acre irrespective of distance from an existing water main ..... \$10.00
- 

\*Parcel is the area of land assigned an Assessor's Map book, page, and parcel numbers, as a separate parcel, and used by the Auditor-Controller and Tax and Revenue Controller for purposes of preparing a property tax bill. A parcel may be the whole or part of one lot or parcel of a division of land, or may be the combination of whole lots or parcels or portions thereof. Right of way includes public streets and highways, private streets, and easements of the Waterworks District.

\*\*Area of parcel is exclusive of public or private streets as shown on the Assessor's Map. All distances given are from the nearest portion of the water main.

\*\*\*Charge will be prorated for fractional acreage portions of parcels located within 660 feet, between 660 feet and 1,320 feet, and beyond 1,320 feet from the water main.

\*\*\*\*Standby charges are annual charges appearing in the Property Tax Bill and must be approved yearly by the Waterworks District's Board of Supervisors before they can be applied.

Note: Standby charges were established in Fiscal Year 1987-88 and have been adopted each year since that time through Fiscal Year 2023-24. The rates shown hereon are the same as the rates previously used.

**II. WATER SERVICE AVAILABILITY STANDBY CHARGE PER ACRE FOR  
PARCELS\* 1 ACRE OR MORE IN NET AREA\*\***

- A. The charge per acre for a parcel that has one or more acres irrespective of distance from an existing water main..... \$10.00



**EXHIBIT "F"**

**PROPOSED WATER SERVICE AVAILABILITY STANDBY CHARGES\*\*\*\*  
FOR FISCAL YEAR 2024-25  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY  
(REGION 24, PEARBLOSSOM)**

- I. WATER SERVICE AVAILABILITY STANDBY CHARGE FOR EACH PARCEL\*  
LESS THAN 1 ACRE IN NET AREA\*\*
- A. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel area is located within 660 feet of the water main ..... \$15.00
  - B. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel area is located beyond 660 feet from the water main ..... \$12.00
  - C. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel area is located within 660 feet of the water main ..... \$12.00
  - D. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and all or the majority of the parcel area is located beyond 660 feet from the water main..... \$9.00
- 

\*Parcel is the area of land assigned an Assessor's Map book, page, and parcel numbers, as a separate parcel, and used by the Auditor-Controller and Tax and Revenue Collector for purposes of preparing a property tax bill. A parcel may be the whole or part of one lot or parcel of a division of land, or may be the combination of whole lots or parcels or portions thereof. Right of way includes public streets and highways, private streets, and easements of the Waterworks District. Direct access is other rights of way that do not contain water mains.

\*\*Area of parcel is exclusive of public or private streets as shown on the Assessor's Map. All distances given are from the nearest portion of the water main.

\*\*\*Charge will be prorated for fractional acreage portions of parcels located within 660 feet, between 660 feet and 1,320 feet, and beyond 1,320 feet from the water main.

\*\*\*\*Standby charges are annual charges appearing in the Property Tax Bill and must be approved yearly by the Waterworks District's Board of Supervisors before they can be applied.

Note: Standby charges were first adopted in Fiscal Year 1978-79 and have been adopted each year since that time through Fiscal Year 2023-24. The rates shown hereon are the same as the rates previously used.

**EXHIBIT "F" (Cont.)**

**II. WATER SERVICE AVAILABILITY STANDBY CHARGE PER ACRE\*\*\* FOR PARCELS\* 1 ACRE OR MORE IN NET AREA\*\***

- A. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel is located within 660 feet of the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$28.74
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$23.17
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$11.58
  
- B. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$25.74
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$20.16
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$8.58
  
- C. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located within 660 feet of the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$23.17
  - 2. For that portion of the parcel located between 660 feet and, 320 feet from the water main ..... \$14.59
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$6.00

**EXHIBIT "F" (Cont.)**

D. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

1. For that portion of the parcel located within 660 feet of the water main ..... \$20.16
2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$11.58
3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$6.00

**EXHIBIT "G"**

**PROPOSED WATER SERVICE AVAILABILITY STANDBY CHARGES\*\*\*\*  
FOR FISCAL YEAR 2024-25  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY  
(REGION 27, LITTLEROCK)**

- I. WATER SERVICE AVAILABILITY STANDBY CHARGE FOR EACH PARCEL\*  
LESS THAN 1 ACRE IN NET AREA\*\*
- A. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel area is located within 660 feet of the water main ..... \$15.00
  - B. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel area is located beyond 660 feet from the water main ..... \$12.00
  - C. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel area is located within 660 feet of the water main ..... \$12.00
  - D. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and all or the majority of the parcel area is located more than 660 feet from the water main ..... \$9.00
- 

\*Parcel is the area of land assigned an Assessor's Map book, page, and parcel numbers, as a separate parcel, and used by the Auditor-Controller and Tax and Revenue Collector for purposes of preparing a property tax bill. A parcel may be the whole or part of one lot or parcel of a division of land, or may be the combination of whole lots or parcels or portions thereof. Right of way includes public streets and highways, private streets, and easements of the Waterworks District. Direct access is other rights of way that do not contain water mains.

\*\*Area of parcel is exclusive of public or private streets as shown on the Assessor's Map. All distances given are from the nearest portion of the water main.

\*\*\*Charge will be prorated for fractional acreage portions of parcels located within 660 feet, between 660 feet and 1,320 feet, and beyond 1,320 feet from the water main.

\*\*\*\*Standby charges are annual charges appearing in the Property Tax Bill and must be approved yearly by the Waterworks District's Board of Supervisors before they can be applied.

Note: Standby charges were first adopted in Fiscal Year 1976-77 and have been adopted each year since that time through Fiscal Year 2023-24. The rates shown hereon are the same as the rates previously used.

**EXHIBIT "G" (Cont.)**

**II. WATER SERVICE AVAILABILITY STANDBY CHARGE PER ACRE\*\*\* FOR PARCELS\* 1 ACRE OR MORE IN NET AREA\*\***

- A. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel is located within 660 feet of the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$30.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$24.00
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$12.00
  
- B. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$9.00
  
- C. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located within 660 feet of the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$24.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$15.00
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$6.00

**EXHIBIT "G" (Cont.)**

D. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

1. For that portion of the parcel located within 660 feet of the water main  
..... \$21.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from  
the water main ..... \$12.00
3. For that portion of the parcel located beyond 1,320 feet from the water main  
..... \$6.00

**EXHIBIT "H"**

**PROPOSED WATER SERVICE AVAILABILITY STANDBY CHARGES\*\*\*\*  
FOR FISCAL YEAR 2024-25  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY  
(REGION 33, SUN VILLAGE)**

- I. WATER SERVICE AVAILABILITY STANDBY CHARGE FOR EACH PARCEL\*  
LESS THAN 1 ACRE IN NET AREA\*\*
- A. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel area is located within 660 feet of the water main ..... \$15.00
  - B. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel area is located beyond 660 feet from the water main ..... \$12.00
  - C. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel area is located within 660 feet of the water main ..... \$12.00
  - D. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and all or the majority of the parcel area is located beyond 660 feet from the water mains..... \$9.00
- 

\*Parcel is the area of land assigned an Assessor's Map book, page, and parcel numbers, as a separate parcel, and used by the Auditor-Controller and Tax and Revenue Collector for purposes of preparing a property tax bill. A parcel may be the whole or part of one lot or parcel of a division of land, or may be the combination of whole lots or parcels or portions thereof. Right of way includes public streets and highways, private streets, and easements of the Waterworks District. Direct access is other rights of way that do not contain water mains.

\*\*Area of parcel is exclusive of public or private streets as shown on the Assessor's Map. All distances given are from the nearest portion of the water main.

\*\*\*Charge will be prorated for fractional acreage portions of parcels located within 660 feet, between 660 feet and 1,320 feet, and beyond 1,320 feet from the water main.

\*\*\*\*Standby charges are annual charges appearing in the Property Tax Bill and must be approved yearly by the Waterworks District's Board of Supervisors before they can be applied.

Note: Standby charges were first adopted in Fiscal Year 1978-79 and have been adopted each year since that time through Fiscal Year 2023-24. The rates shown hereon are the same as the rates previously used.

**EXHIBIT "H" (Cont.)**

**II. WATER SERVICE AVAILABILITY STANDBY CHARGE PER ACRE\*\*\* FOR PARCELS\* 1 ACRE OR MORE IN NET AREA\*\***

A. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel is located within 660 feet of the water main.

- 1. For that portion of the parcel located within 660 feet of the water main ..... \$30.00
- 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$24.00
- 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$16.00

B. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

- 1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
- 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
- 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$14.00

C. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located within 660 feet of the water main.

- 1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
- 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
- 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$14.00



**EXHIBIT "H" (Cont.)**

D. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

1. For that portion of the parcel located within 660 feet of the water main ..... \$24.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$15.00
3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$12.00

**EXHIBIT "I"**

**PROPOSED WATER SERVICE AVAILABILITY STANDBY CHARGES\*\*\*\*  
FOR FISCAL YEAR 2024-25  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY  
(REGION 34, DESERT VIEW HIGHLANDS)**

**I. WATER SERVICE AVAILABILITY STANDBY CHARGE FOR EACH PARCEL\*  
LESS THAN 1 ACRE IN NET AREA\*\***

- A. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel area is located within 660 feet of the water main ..... \$15.00
- B. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel area is located beyond 660 feet from the water main ..... \$12.00
- C. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel area is located within 660 feet of the water main ..... \$12.00
- D. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and all or the majority of the parcel area is located beyond 660 feet from the water main..... \$9.00

---

\*Parcel is the area of land assigned an Assessor's Map book, page, and parcel numbers, as a separate parcel, and used by the Auditor-Controller and Tax and Revenue Collector for purposes of preparing a property tax bill. A parcel may be the whole or part of one lot or parcel of a division of land, or may be the combination of whole lots or parcels or portions thereof. Right of way includes public streets and highways, private streets, and easements of the Waterworks District. Direct access is other rights of way that do not contain water mains.

\*\*Area of parcel is exclusive of public or private streets as shown on the Assessor's Map. All distances given are from the nearest portion of the water main.

\*\*\*Charge will be prorated for fractional acreage portions of parcels located within 660 feet, between 660 feet and 1,320 feet, and beyond 1,320 feet from the water main.

\*\*\*\*Standby charges are annual charges appearing in the Property Tax Bill and must be approved yearly by the Waterworks District's Board of Supervisors before they can be applied.

Note: Standby charges were first adopted in Fiscal Year 1978-79 and have been adopted each year since that time through Fiscal Year 2023-24. The rates shown hereon are the same as the rates previously used.

**EXHIBIT "I" (Cont.)**

**II. WATER SERVICE AVAILABILITY STANDBY CHARGE PER ACRE\*\*\* FOR PARCELS\* 1 ACRE OR MORE IN NET AREA\*\***

- A. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel is located within 660 feet of the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$30.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$24.00
  - 3. For that portion of the parcel located beyond 1,320 feet beyond the water main ..... \$12.00
  
- B. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$9.00
  
- C. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located within 660 feet of the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$24.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$15.00
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$6.00

**EXHIBIT "I" (Cont.)**

D. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

1. For that portion of the parcel located within 660 feet of the water main  
..... \$21.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from  
the water main ..... \$12.00
3. For that portion of the parcel located beyond 1,320 feet from the water main  
..... \$6.00

**EXHIBIT "J"**

**PROPOSED WATER SERVICE AVAILABILITY STANDBY CHARGES\*\*\*\*  
FOR FISCAL YEAR 2024-25  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY  
(REGION 38, LAKE LOS ANGELES)**

- I. WATER SERVICE AVAILABILITY STANDBY CHARGE FOR EACH PARCEL\*  
LESS THAN 1 ACRE IN NET AREA\*\*
- A. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel area is located within 660 feet of the water main ..... \$15.00
  - B. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel area is located beyond 660 feet from the water main ..... \$12.00
  - C. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel area is located within 660 feet of the water main ..... \$12.00
  - D. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and all or the majority of the parcel area is located beyond 660 feet from the water main..... \$9.00
- 

\*Parcel is the area of land assigned an Assessor's Map book, page, and parcel numbers, as a separate parcel, and used by the Auditor-Controller and Tax and Revenue Collector for purposes of preparing a property tax bill. A parcel may be the whole or part of one lot or parcel of a division of land, or may be the combination of whole lots or parcels or portions thereof. Right of way includes public streets and highways, private streets, and easements of the Waterworks District. Direct access is other rights of way that do not contain water mains.

\*\*Area of parcel is exclusive of public or private streets as shown on the Assessor's Map. All distances given are from the nearest portion of the water main.

\*\*\*Charge will be prorated for fractional acreage portions of parcels located within 660 feet, between 660 feet and 1,320 feet, and beyond 1,320 feet from the water main.

\*\*\*\*Standby charges are annual charges appearing in the Property Tax Bill and must be approved yearly by the Waterworks District's Board of Supervisors before they can be applied.

Note: Standby charges were first adopted in Fiscal Year 1976-77 and have been adopted each year since that time through Fiscal Year 2023-24. The rates shown hereon are the same as the rates previously used.

**EXHIBIT "J" (Cont.)**

**II. WATER SERVICE AVAILABILITY STANDBY CHARGE PER ACRE\*\*\* FOR PARCELS\* 1 ACRE OR MORE IN NET AREA\*\***

A. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel is located within 660 feet of the water main.

- 1. For that portion of the parcel located within 660 feet of the water main ..... \$30.00
- 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$24.00
- 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$12.00

B. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

- 1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
- 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
- 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$9.00

C. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located within 660 feet of the water main.

- 1. For that portion of the parcel located within 660 feet of the water main ..... \$24.00
- 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$15.00
- 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$6.00

**EXHIBIT "J" (Cont.)**

- D. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.
  - 1. For that portion of the parcel located within 660 feet of the water main ..... \$21.00
  - 2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$12.00
  - 3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$16.00
  
- E. The charge per acre for the parcel encumbered by a park and recreation easement granted to a County of Los Angeles Landscaping and Lighting Act District enabling the public to use and enjoy the parcel for park and recreational purposes ..... \$0.00

**EXHIBIT "K"**

**PROPOSED WATER SERVICE AVAILABILITY STANDBY CHARGES\*\*\*\*  
FOR FISCAL YEAR 2024-25  
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY  
(REGION 39, ROCK CREEK)**

- I. WATER SERVICE AVAILABILITY STANDBY CHARGE FOR EACH PARCEL\*  
LESS THAN 1 ACRE IN NET AREA\*\*
- A. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel area is located within 660 feet of the water main ..... \$15.00
  - B. The charge for a parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel area is located beyond 660 feet from the water main ..... \$12.00
  - C. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel area is located within 660 feet of the water main ..... \$12.00
  - D. The charge for a parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and all or the majority of the parcel area is located beyond 660 feet from the water main..... \$9.00
- 

\*Parcel is the area of land assigned an Assessor's Map book, page, and parcel numbers, as a separate parcel, and used by the Auditor-Controller and Tax and Revenue Collector for purposes of preparing a property tax bill. A parcel may be the whole or part of one lot or parcel of a division of land, or may be the combination of whole lots or parcels or portions thereof. Right of way includes public streets and highways, private streets, and easements of the Waterworks District. Direct access is other rights of way that do not contain water mains.

\*\*Area of parcel is exclusive of public or private streets as shown on the Assessor's Map. All distances given are from the nearest portion of the water main.

\*\*\*Charge will be prorated for fractional acreage portions of parcels located within 660 feet, between 660 feet and 1,320 feet, and beyond 1,320 feet from the water main.

\*\*\*\*Standby charges are annual charges appearing in the Property Tax Bill and must be approved yearly by the Waterworks District's Board of Supervisors before they can be applied.

Note: Standby charges were first adopted in Fiscal Year 1977-78 and have been adopted each year since that time through Fiscal Year 2023-24. The rates shown hereon are the same as the rates previously used.



**EXHIBIT "K" (Cont.)**

**II. WATER SERVICE AVAILABILITY STANDBY CHARGE PER ACRE\*\*\* FOR PARCELS\* 1 ACRE OR MORE IN NET AREA\*\***

A. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main of the water system exists and the majority of the parcel is located within 660 feet of the water main.

1. For that portion of the parcel located within 660 feet of the water main ..... \$30.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$24.00
3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$16.00

B. The charge per acre for the acreage parcel that has some frontage on or has direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$14.00

C. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located within 660 feet of the water main.

1. For that portion of the parcel located within 660 feet of the water main ..... \$27.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from the water main ..... \$21.00
3. For that portion of the parcel located beyond 1,320 feet from the water main ..... \$14.00

**EXHIBIT "K" (Cont.)**

D. The charge per acre for the acreage parcel that does not have any frontage on or have any direct access to a right of way in which a water main exists and the majority of the parcel is located beyond 660 feet from the water main.

1. For that portion of the parcel located within 660 feet of the water main  
..... \$24.00
2. For that portion of the parcel located between 660 feet and 1,320 feet from  
the water main ..... \$15.00
3. For that portion of the parcel located beyond 1,320 feet from the water main  
..... \$12.00

**EXHIBIT "L"**

<b><u>District</u></b>	<b><u>Number of Parcels</u></b>	<b><u>Standby Charges Revenue</u></b>
21	569	\$ 8,776
29	12,149	415,968
36	3,937	64,181
37	2,536	181,853
40	<u>69,598</u>	<u>1,244,559</u>
<b>Total</b>	<b><u>88,789</u></b>	<b><u>\$1,915,337</u></b>

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024	
<b>BOARD MEETING DATE</b>	5/7/2024	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Public Works	
<b>SUBJECT</b>	CP Harbor-UCLA Medical Center Inpatient Pharmacy Expansion Project	
<b>PROGRAM</b>	N/A	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why: N/A	
<b>DEADLINES/ TIME CONSTRAINTS</b>	N/A	
<b>COST &amp; FUNDING</b>	Total cost: \$2,580,000	Funding source: Capital Project No. 87558 with funding provided by the Department of Health Services' Enterprise Fund Committed for Department of Health Services
	TERMS (if applicable): N/A	
	Explanation: N/A	
<b>PURPOSE OF REQUEST</b>	Public Works is seeking Board approval of the project and budget, and authorization to deliver the project using a Board-approved Job Order Contract.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	On June 18, 2019, the Board approved the Harbor-UCLA Medical Center Inpatient Pharmacy Expansion Project, which includes renovation of the existing central sterile area to provide additional work and storage space for intravenous medications and other supplies for the Inpatient Pharmacy.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain how: N/A	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	If Yes, please state which one(s) and explain how: This project supports Board Priority No. 7, Sustainability, by investing in County buildings to provide improved public services and workforce environments that will lead to increased productivity.	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, <a href="mailto:vyu@pw.lacounty.gov">vyu@pw.lacounty.gov</a> .	



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

May 7, 2024

Dear Supervisors:

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
HARBOR-UCLA MEDICAL CENTER  
INPATIENT PHARMACY EXPANSION PROJECT  
APPROVE CAPITAL PROJECT AND BUDGET  
AUTHORIZE USE OF JOB ORDER CONTRACTING  
CAPITAL PROJECT NO. 87558  
FISCAL YEAR 2023-24  
(SUPERVISORIAL DISTRICT 2)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval of the Harbor-UCLA Medical Center Inpatient Pharmacy Expansion Project and authorization to deliver the project using a Board-approved Job Order Contract.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the Harbor-UCLA Medical Center Inpatient Pharmacy Expansion Project is within the scope of the previous exemption finding by the Board from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the Harbor-UCLA Medical Center Inpatient Pharmacy Expansion Project, Capital Project No. 87558, with a total project budget of \$2,580,000.
3. Authorize the Director of Public Works or his designee to deliver the Harbor-UCLA Medical Center Pharmacy Inpatient Expansion Project using a Board-approved Job Order Contract.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to find that the Harbor-UCLA Medical Center (H-UCLA MC) Inpatient Pharmacy Expansion Project is within the scope of the previous exemption finding by the Board under the California Environmental Quality Act (CEQA), approve the project and budget, and authorize Public Works to deliver the project using a Board-approved Job Order Contract (JOC).

### Project Description and Background

On June 18, 2019, the Board established the H-UCLA MC Inpatient Pharmacy Expansion Project, Capital Project No. 87558.

The Pharmacy Department, located in the basement of the Main Hospital building, needs additional workspace and square footage to store intravenous medications and other supplies to maintain operations and meet licensing requirements. The existing central sterile area, approximately 3,300 square feet and adjacent to the existing inpatient pharmacy, is not utilized.

The proposed project is to remodel the existing central sterile space to provide additional work and storage space for the Inpatient Pharmacy. The scope includes reconfiguring existing partition walls, refurbishing ceilings and flooring, painting, remodeling of the mechanical systems, and adding electrical and data outlets. In addition, the project includes providing two-hour fire rated walls along the perimeter of the space.

The design was completed using a Board-approved, on-call architectural/engineering firm and is now seeking approval to complete the remodeling work using a Board-approved JOC. Upon Board approval of the recommended actions, it is anticipated that construction will take approximately 12 months. The Inpatient Pharmacy will remain operational during construction and will be completed in phases to minimize disruption to day-to-day operations.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy II.1, Drive Economic and Workforce Development in the County; Strategy II.2, Support the Wellness of our Communities; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets, by supporting the wellness of our communities, enhancing the delivery of comprehensive and seamless healthcare services, and investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

### **FISCAL IMPACT/FINANCING**

The total project budget for the H-UCLA MC Inpatient Pharmacy Expansion Project is \$2,580,000, including construction, change order contingency, plans and specifications, permit fees, consultant services, inspection services, and County services. The project budget summary and schedule are included in the Enclosure.

There is sufficient funding appropriated in the H-UCLA MC Inpatient Pharmacy Expansion Project, Capital Project No. 87558, to fund the projected Fiscal Year 2023-24 expenditures. The Department of Health Services will provide funding in future budget phases, as needed, to fully fund the remaining project budget. There is no net County cost impacts associated with the recommended actions.

#### Operating Budget Impact

There is no one-time or ongoing operational costs anticipated following completion of the project.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Art Policy amended on August 4, 2020, the project budget includes 1 percent of eligible design and construction costs allocated to the Civic Arts fund, which is estimated at \$21,000.

The project is subject to Board Policy 5.270, Countywide Local and Targeted Worker Hiring.

The project will support the Board's Green Building/Sustainable Design Program policy by minimizing the amount of demolition materials disposed of in landfills and by incorporating energy efficient products in the remodeling scope.

### **ENVIRONMENTAL DOCUMENTATION**

On June 18, 2019, the Board found the H-UCLA MC Inpatient Pharmacy Expansion Project is categorically exempt from CEQA. A Notice of Exemption was filed on June 25, 2019. The project remains within certain classes of projects that have been determined not to have a significant effect on the environment in that it continues to meet criteria set forth in Sections 15301 (a) and (f); 15302 (c); and 15303 of the State CEQA Guidelines and Classes 1 (d) and (i); and 2 (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project continues to provide for reconfiguration of existing partition walls including upgrading exterior walls to two-hour rating, refurbishment of finishes, and alterations of electrical and mechanical systems.

The recommended actions are within the scope of the previous finding of exemption, and there are no changes that require additional findings under CEQA.

Upon the Board's approval of the project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Governor's Office of Planning and Research in accordance with Section 21152 of the Public Resources Code and will post the Notice of Exemption to its website pursuant to Section 21092.2.

### **CONTRACTING PROCESS**

Public Works completed the design for the H-UCLA MC Inpatient Pharmacy Expansion Project using a Board-approved, on-call architectural/engineering firm and is seeking Board approval to complete the construction for the project using a Board-approved JOC.

The project scope includes substantial remodeling and alteration work, and Public Works has made the determination that the use of a JOC is the most appropriate contracting method to deliver the project.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on current services at H-UCLA MC. The existing facility will remain operational during the remodeling work. Services impacted at the Inpatient Pharmacy will be minimized by phasing the remodeling work and relocating patients on site.



**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE  
Director of Public Works

MP:HA:jc

Enc.

c: Department of Arts and Culture  
Chief Executive Office (Capital Programs Division)  
County Counsel  
Executive Office  
Department of Health Services (Capital Projects Division)

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
HARBOR-UCLA MEDICAL CENTER  
INPATIENT PHARMACY EXPANSION PROJECT  
APPROVE CAPITAL PROJECT AND BUDGET  
AUTHORIZE USE OF JOB ORDER CONTRACTING  
CAPITAL PROJECT NO. 87558  
FISCAL YEAR 2023-24  
(SUPERVISORIAL DISTRICT 2)  
(3 VOTES)**

**I. PROJECT SCHEDULE**

Project Activity	Scheduled Completion Date
Construction Documents	October 2021*
Jurisdictional Approvals	March 2021*
Construction Start	June 2024
Substantial Completion	June 2025
Final Acceptance	August 2025

\*Completed Activity

**II. PROJECT BUDGET SUMMARY**

Project Activity	Proposed Budget
Construction (Job Order Contract)	\$1,665,000
Change Order Contingency	\$ 264,000
Civic Arts	\$ 21,000
Construction Subtotal	\$1,950,000
Plans and Specifications	\$ 215,000
Consultant Services	\$ 60,000
Miscellaneous Expenditure	\$ 25,000
Jurisdictional Review, Plan Check, and Permit	\$ 30,000
County Services	\$ 300,000
<b>TOTAL</b>	<b>\$2,580,000</b>

## BOARD LETTER/MEMO CLUSTER FACT SHEET

 Board Letter

 Board Memo

 Other

<b>CLUSTER AGENDA REVIEW DATE</b>	4/24/2024		
<b>BOARD MEETING DATE</b>	5/7/2024		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Regional Planning		
<b>SUBJECT</b>	Confirmation of Hearing Officers within the Department of Regional Planning		
<b>PROGRAM</b>	N/A		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
<b>DEADLINES/ TIME CONSTRAINTS</b>	None		
<b>COST &amp; FUNDING</b>	Total cost:	\$0	Funding source:
			N/A
	TERMS (if applicable):		
	Explanation:		
<b>PURPOSE OF REQUEST</b>	Recommendation to confirm the appointment of two Hearing Officers within the Department of Regional Planning (Department). Hearing Officers are employees of the Department who are appointed by the Department's Director and confirmed by the Board of Supervisors (Board). Their duties are to conduct public hearings and render decisions on discretionary applications such as land divisions, land use permits, and variances.		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	On November 26, 1995, the Board adopted ordinances establishing Hearing Officers within the Department. Hearing Officers conduct public hearings on routine discretionary applications freeing the Regional Planning Commission to focus on significant proposals. County Code Section 22.220.040 requires that all appointments of Hearing Officers be confirmed by the Board.		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: This recommendation is consistent with Strategic Plan Goal II, Foster Vibrant and Resilient Communities, because the Hearing Officers will evaluate discretionary applications such as land divisions, land use permits, and variances to ensure that the proposals contribute towards vibrant and resilient unincorporated communities and are consistent with the goals and policies of the County's General Plan.		

**DEPARTMENTAL  
CONTACTS**

Name, Title, Phone # & Email:

Mitch Glaser, Assistant Deputy Director

(213) 974-6411

[mglaser@planning.lacounty.gov](mailto:mglaser@planning.lacounty.gov)

May 7, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF REGIONAL PLANNING: CONFIRMATION OF HEARING OFFICERS  
WITHIN THE DEPARTMENT OF REGIONAL PLANNING  
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

**SUBJECT**

Recommendation to confirm the appointment of two Hearing Officers within the Department of Regional Planning (Department). Hearing Officers are employees of the Department who are appointed by the Department's Director and confirmed by the Board of Supervisors (Board). Their duties are to conduct public hearings and render decisions on discretionary applications such as land divisions, land use permits, and variances.

**IT IS RECOMMENDED THAT THE BOARD:**

Confirm the appointment of Steven Jareb and Mi Kim as Hearing Officers within the Department to conduct public hearings and make determinations on discretionary applications such as land divisions, land use permits, and variances.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On November 26, 1995, the Board adopted ordinances establishing Hearing Officers within the Department. Hearing Officers conduct public hearings on routine discretionary applications freeing the Regional Planning Commission to focus on significant proposals.

County Code Section 22.220.040 requires that all appointments of Hearing Officers be confirmed by the Board.

**Implementation of Strategic Plan Goals**

This recommendation is consistent with Strategic Plan Goal II, Foster Vibrant and Resilient Communities, because the Hearing Officers will evaluate discretionary applications such as land divisions, land use permits, and variances to ensure that the proposals contribute towards vibrant and resilient unincorporated communities and are consistent with the goals and policies of the County's General Plan.

**FISCAL IMPACT/FINANCING**

The appointment of two Hearing Officers does not require additional funding; therefore, there is no impact on net County costs.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County Code Section 22.220.040 permits the Department's Director to appoint Hearing Officers, subject to confirmation by the Board, to conduct public hearings and make determinations on discretionary applications such as land divisions, land use permits, and variances.

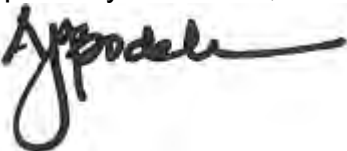
**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The Board's approval of this recommendation will enable the Department to maintain an appropriate number of Hearing Officers to enhance the quality of services provided to the public.

**CONCLUSION**

Upon Board approval, please return one adopted copy of this Board letter to the Department. For further information regarding this request, please contact Mitch Glaser at (213) 974-6411 or [mqlaser@planning.lacounty.gov](mailto:mqlaser@planning.lacounty.gov).

Respectfully submitted,



AMY J. BODEK, AICP  
Director of Regional Planning

AJB:DD:MG:el:lm

c: County Counsel