



# Board of Supervisors Public Safety Cluster Agenda Review Meeting

**- REVISED -**

**DATE:** March 27, 2024

**TIME:** 9:30 a.m. – 11:00 a.m.

**MEETING CHAIR:** Steven Edwards, 3<sup>rd</sup> Supervisorial District

**CEO MEETING FACILITATOR:** Dardy Chen

**This meeting will be held in a hybrid format which allows the public to participate virtually, or in-person, as permitted under the Board of Supervisors' August 8, 2023 order, which suspended the application of Board Policy 3.055 until March 31, 2024.**

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012  
Room 374-A

To participate in the meeting virtually, please call teleconference number

1 (323) 776-6996 and enter the following 169948309# or [Click here to join the meeting](#)

Members of the Public may address the Public Safety Cluster on  
any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL  
\*6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

## **1. CALL TO ORDER**

## **2. INFORMATIONAL ITEM(S):** [Any Informational Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

### **A. Board Letter:**

APPROVAL TO EXECUTE AN AGREEMENT WITH THE LOS ANGELES ARBORETUM  
FOUNDATION, INC. TO HOST THE 2024 ANNUAL CALIFORNIA CONTRACT CITIES  
ASSOCIATION BOARD OF DIRECTOR'S MEETING

Speaker(s): Mina Cho and Jason Lee (Sheriff's)

- B.** Board Letter:  
ACCEPT FISCAL YEAR 2023 EMERGENCY MANAGEMENT PERFORMANCE GRANT FUNDS  
Speaker(s): Linda Leung (CEO)
- C.** Board Letter:  
REQUEST APPROVAL OF FIRE STATION 61 PRIVACY & ACCESS WALNUT PROJECT, CITY OF WALNUT – CAPITAL PROJECT NO. 89069  
Speaker(s): Tom Brown (Fire)
- D.** Board Letter:  
REQUEST APPROVAL OF THREE-YEAR AND FIVE-MONTH LEASE AMENDMENT FIRE DEPARTMENT, 16200 DAILY DRIVE, VAN NUYS  
Speaker(s): Alexandra Nguyen-Rivera (CEO)

### **3. PRESENTATION/DISCUSSION ITEM(S):**

- A.** Board Letter:  
REQUEST APPROVAL OF AMENDMENT TO EXTEND THE COMMUNITY SERVICES AGREEMENT FOR LIFEGUARD SERVICES WITH THE CITY OF SANTA MONICA  
Speaker(s): Marcia Velasquez, Fernando Boiteux and Julia Kim (Fire)

### **4. GENERAL PUBLIC COMMENT**

### **5. ADJOURNMENT**

#### **CLOSED SESSION ITEM(S):**

#### **CS-1      CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION** (Subdivision (a) of Government Code Section 54956.9)

**Sandra Otero Carrero vs. County of Los Angeles, et al.**  
Los Angeles Superior Court Case No. 21STCV12854

Department: Sheriff's

#### **CS-2      CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION** (Subdivision (a) of Government Code Section 54956.9)

**Antonio Rodriguez vs. County of Los Angeles, et al.**  
United States District Court Case No. 2:21-CV-06574

Department: Sheriff's

**CS-3**      **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**  
(Subdivision (a) of Government Code Section 54956.9)

**Emma Rodriguez vs. Los Angeles County Sheriff's Department, et al.**  
Los Angeles

***Removed – Item heard on 3/20/24***

Department: Sheriff's

**6.    UPCOMING ITEM(S) FOR APRIL 3, 2024:**

- A.**    Board Briefing:  
PUBLIC SAFETY DEPARTMENT'S 2024-25 RECOMMENDED BUDGET BRIEFING  
Speaker(s): Rene Phillips and Staff (CEO)
  
- B.**    Board Briefing:  
COMMUNITY CARE AND JUSTICE DEPARTMENT'S 2024-25 RECOMMENDED BUDGET BRIEFING  
Speaker(s): Kieu-Anh King and Staff (CEO)

April 9, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE AN AGREEMENT WITH THE  
LOS ANGELES ARBORETUM FOUNDATION, INC. TO HOST THE  
2024 ANNUAL CALIFORNIA CONTRACT CITIES ASSOCIATION  
BOARD OF DIRECTOR'S MEETING  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

The Los Angeles County (County) Sheriff's Department (Department) is seeking Board approval to use Department funds to host the 2024 Annual California Contract Cities Association Board of Directors' Meeting (Meeting), which is scheduled to occur on August 21, 2024, at the Los Angeles County Arboretum and Botanic Garden (Arboretum).

**IT IS RECOMMENDED THAT THE BOARD:**

Delegate authority to the Sheriff, or his designee, to execute an agreement with the Arboretum Foundation (Foundation) for a cost not to exceed \$35,000 to pay for the use of the venue, food, beverages, and miscellaneous supplies. The full cost for the event is incorporated within Law Enforcement Consolidated Cost Model billing rates, which are entirely funded by the 42 contract cities.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Board approval of the recommended action will enable the Department to execute an agreement with the Foundation to use the Arboretum as the venue for the Department to host the Meeting on August 21, 2024. The Meeting is a recurring annual event that has been hosted at the Arboretum for more than ten years.

The Meeting, which will include a catered meal, is customarily attended by approximately 350 people. Invited guests include city managers, public safety directors, councilmembers, and Department and County executives. The purpose of this event is to bring County and city government decision-makers together in a welcoming and informal setting to discuss contract law enforcement issues, and for the Department to express appreciation to its long-time customers.

### **Implementation of Strategic Goals**

The requested actions support the County Strategic Plan's North Star II: Foster vibrant and resilient communities; Focus Area B: Care First, Jails Last: Implement a new vision of community safety in LA County, one centered on health solutions and services provided in the community so that jail is the last option rather than the first and only response; Strategy I. Community Engagement & Trust: Support programs, services and operations that strengthen community relations and trust through law enforcement transparency and accountability.

### **FISCAL IMPACT/FINANCING**

There is no net County cost for this Meeting. The cost of the Meeting is recovered in the billing rates the contract cities pay to receive law enforcement services.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Meeting will be held on August 21, 2024. The Department is self-insured for the event.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This Meeting has no impact on current services.

The Honorable Board of Supervisors  
April 9, 2024  
Page 3

**CONCLUSION**

Upon approval by the Board, please return the adopted Board letter to the Department's Contract Law Enforcement Bureau.

Sincerely,

ROBERT G. LUNA  
SHERIFF

The Honorable Board of Supervisors  
April 9, 2024  
Page 4

RGL:JT:CM:ABC:mc  
(Contract Law Enforcement Bureau)

c: Board of Supervisors, Justice Deputies  
Jeff Levinson, Interim Executive Officer, Board of Supervisors  
Fesia Davenport, Chief Executive Officer  
Rene Phillips, Manager, Chief Executive Office (CEO)  
Jocelyn Ventilacion, Principal Analyst, CEO  
Anna Petrosyan, Senior Analyst, CEO  
Bryan Bell, Budget Analyst, CEO  
Dawyn R. Harrison, County Counsel  
Elizabeth D. Miller, Chief Legal Advisor, Legal Advisory Unit  
Michele Jackson, Principal Deputy County Counsel, Legal Advisory Unit  
April L. Tardy, Undersheriff  
Jill Torres, Assistant Sheriff, CFAO  
Jason A. Skeen, Chief of Staff, Office of the Sheriff  
Conrad Meredith, Division Director, Administrative Services Division (ASD)  
Glen Joe, Assistant Division Director, ASD  
Richard F. Martinez, Assistant Division Director, ASD  
Andrew B. Cruz, Acting Captain, Contract Law Enforcement Bureau (CLEB)  
David E. Culver, Director, Financial Programs Bureau  
Rene A. Garcia, Lieutenant, ASD  
Mina Cho, Sergeant, CLEB  
Erica M. Nunes, Sergeant, ASD  
Kristine D. Corrales, Deputy, ASD  
(Contract Law Enforcement Bureau – 2024 CCCA Agreement with Los Angeles Arboretum 04-09-24)



## Chief Executive Office.

### COUNTY OF LOS ANGELES

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, CA 90012  
(213) 974-1101 ceo.lacounty.gov

#### CHIEF EXECUTIVE OFFICER

Fesia A. Davenport

April 9, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### **ACCEPT FISCAL YEAR 2023 EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM FUNDS (ALL DISTRICTS) (3 VOTES)**

#### **SUBJECT**

Board approval is requested to accept the County's allocation of the Fiscal Year (FY) 2023 Emergency Management Performance Grant (EMPG) Program. The grant is fully funded by the Federal Department of Homeland Security (DHS) and distributed by the California Governor's Office of Emergency Services (Cal OES). The grant will be used to support comprehensive emergency management activities at the local levels and to encourage the improvement of preparedness, response, recovery, and mitigation capabilities for all hazards and disasters.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the County activities to be funded with FY 2023 EMPG from DHS do not constitute projects under the California Environmental Quality Act (CEQA) or, in the alternative, are exempt from CEQA for the reasons stated in this letter and in the record of the proposed activities;
2. Accept \$2,076,678 in funding for the FY 2023 EMPG Program under Assistance Listing Number 97.042, Subaward Number 2023-0006, as distributed through Cal OES with a Performance Period of July 1, 2023 through June 30, 2025, and the allocation of a portion of such funds to the County's Chief Executive Office – Office





of Emergency Management (OEM) in the amount of \$692,157 to support County emergency preparedness and response activities;

3. Adopt the attached Governing Body Resolution, which authorizes the Chief Executive Officer (CEO), or her designee, to apply for and execute Emergency Management Performance Grant awards and all future amendments, modifications, extensions, and augmentations, as necessary; and
4. Delegate authority to the Chief Executive Officer (CEO), or her designee, to enter into subrecipient agreements with Disaster Management Areas (DMAs) providing for use and reallocation of funds, and to execute all future amendments, modifications, extensions, and augmentations relative to the subrecipient agreements, as necessary.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

DHS, through Cal OES, has approved grant funding for State and national homeland security efforts. The grant funding is provided to support comprehensive emergency management at local levels, and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards and disasters. The grant funds will be used to strengthen information sharing and collaboration among all levels of government, private industry, and non-governmental and community-based organizations; strengthen emergency planning for both intentional and natural disasters; encourage citizen preparedness while integrating the needs of vulnerable populations; provide guidance and support for enhancing primary and alternate emergency operations centers to increase regional readiness; and increase opportunities for professional training of emergency management personnel.

This letter finds that the recommended activities do not constitute projects or are exempt under CEQA. Following approval by the Board, and the signing of subrecipient agreements with DMAs, the grant funds would be made available at the local level.

The Board is requested to authorize the CEO to administer the grant, on behalf of the Los Angeles County Operational Area, and approve the enclosed Governing Body Resolution, which provides a list of Chief Executive Office personnel authorized to sign grant documents for EMPG. The CEO or her designee will also be authorized to submit other grant documents including, but not limited to, amendments, modifications, extensions, performance reports, reimbursement requests and future applications.

#### **Implementation of Strategic Plan Goals**

Access to this grant funding addresses the following County Strategic Plan Goals and Strategies: Goal II.2 – Support the Wellness of our Communities; and Goal III.3 – Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability.

### **FISCAL IMPACT/FINANCING**

For FY 2023, the EMPG award is \$2,076,678. The program is fully funded by DHS, and distributed by Cal OES. The FY 2023 EMPG has a dollar-for-dollar funding match requirement, which the Operational Area will satisfy through matched personnel expenses.

Of the total grant award, the DMAs will be allocated \$1,384,521, and \$692,157 will be retained by OEM to support emergency preparedness and response activities.

The spending authority needed for FY 2024-25 will be requested by the CEO during the FY 2024-25 Final Changes Budget phase.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Cal OES has provided the Los Angeles County Operational Area with specific guidelines for the management and administration of these grants. These guidelines detail the activities and expenditures that are allowable under these grants. The performance period of these grants is from July 1, 2023 through June 30, 2025.

### **ENVIRONMENTAL DOCUMENTATION**

The acceptance of the grant funding and the proposed County activities to be funded by the grant do not constitute projects pursuant to CEQA because they are excluded from the definition of a project by Public Resources Code section 21065 and section 15378(b)(2)(4) and (5) of the State CEQA Guidelines on the basis that they are continuing administrative or organizational activities of government that will not result in direct or indirect physical changes in the environment; and/or include the creation of a government funding mechanisms or other government fiscal activities; which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. In the alternative, the proposed County activities to be funded are categorically exempt from CEQA since they are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in section 15301(a) and (d) and 15322(a) of the State CEQA Guidelines and Classes 1(c) and (r) and 22(a) and (c) of the County's Environmental Documentation and Reporting Procedures and Guidelines, Appendix G which apply to building leases, and educational or training programs. The County activities to be funded will result in negligible or no expansion of use. In addition, based on the records of the proposed exempt activities, the exempt County activities will comply with all applicable regulations, are not located in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled, pursuant to Government Code section 65962.5, or indications that the activities may cause a

substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable.

Each subrecipient is required to comply with CEQA, as applicable, to be reimbursed with grant funds. To the extent there are any changes proposed to the activities to be funded by the County retained funds, the proposed activities will be reviewed for any further findings which may be necessary under CEQA. CEO staff will continue to assist the lead federal granting agency, as necessary, to complete its requirement under the National Environmental Policy Act.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The grant will enable the County and DMAs to enhance capabilities to prepare for, respond to, and recover from emergencies and natural disasters.

**CONCLUSION**

Upon approval by the Board, please send a copy of the adopted Board Letter and three originals of the signed Governing Body Resolution to the Chief Executive Office - Homeland Security Grants Administration for processing.

Respectfully submitted,

FESIA A. DAVENPORT  
Chief Executive Officer

FAD:JMN:AC  
AN:CH:LL

Enclosure

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller

### ***Governing Body Resolution***

*Covers Grant Years:*  
2023 EMPG, 2024 EMPG, 2025 EMPG

*BE IT RESOLVED BY THE Board of Supervisors OF THE County of Los Angeles THAT*

Chief Executive Officer	, OR
Chief Deputy	, OR
Assistant Chief Executive Officer	, OR
Manager, CEO	, OR
Principal Analyst, CEO	

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subawarded through the State of California.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024

## *Certification*

I, \_\_\_\_\_, duly appointed and  
(Name)  
\_\_\_\_\_ of the \_\_\_\_\_  
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by  
the \_\_\_\_\_ of the \_\_\_\_\_ on the  
(Governing Body) (Name of Applicant)  
\_\_\_\_\_ day of \_\_\_\_\_, 2024.

---

(Official Position)

(Signature)

(Date) \_\_\_\_\_

**BOARD OF  
SUPERVISORS**

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District



**Chief  
Executive  
Office.**

**COUNTY OF LOS ANGELES**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, CA 90012  
(213) 974-1101  
ceo.lacounty.gov

**Chief Executive Officer**  
Fesia A. Davenport

"To Enrich Lives Through Effective and Caring Service"

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

28 March 7, 2023

CELIA ZAVALA  
EXECUTIVE OFFICER

March 07, 2023

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ACCEPT FISCAL YEAR 2022 EMERGENCY MANAGEMENT  
PERFORMANCE GRANT PROGRAM FUNDS  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

Board approval is requested to accept the County's allocation of the Fiscal Year (FY) 2022 Emergency Management Performance Grant (EMPG) Program. The grant is fully funded by the Federal Department of Homeland Security (DHS) and distributed by the California Governor's Office of Emergency Services (Cal OES). The grant will be used to support comprehensive emergency management activities at the local levels and to encourage the improvement of preparedness, response, recovery, and mitigation capabilities for all hazards and disasters.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the County activities to be funded with FY 2022 EMPG from DHS do not constitute projects under the California Environmental Quality Act (CEQA) or, in the alternative, are exempt from CEQA for the reasons stated in this letter and in the record of the proposed activities;
2. Accept \$2,711,522 in funding for the FY 2022 EMPG Program under Assistance Listing Number 97.042, Subaward Number 2022-0005, as distributed through Cal OES with a Performance Period of July 1, 2022 through June 30, 2024, and the allocation of a portion of such funds to the County's Chief Executive Office – Office of Emergency Management (OEM) in the amount of \$903,750 to support County emergency preparedness and response activities;

3. Delegate authority to the Chief Executive Officer (CEO), or her designee, to enter into subrecipient agreements with Disaster Management Areas (DMAs) providing for use and reallocation of funds, and to execute all future amendments, modifications, extensions, and augmentations relative to the subrecipient agreements, as necessary.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

DHS, through Cal OES, has approved grant funding for State and national homeland security efforts. The grant funding is provided to support comprehensive emergency management at local levels, and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards and disasters. The grant funds will be used to strengthen information sharing and collaboration among all levels of government, private industry, and non-governmental and community-based organizations; strengthen emergency planning for both intentional and natural disasters; encourage citizen preparedness while integrating the needs of vulnerable populations; provide guidance and support for enhancing primary and alternate emergency operations centers to increase regional readiness; and increase opportunities for professional training of emergency management personnel.

This letter finds that the recommended activities do not constitute projects or are exempt under CEQA. Following approval by the Board, and the signing of subrecipient agreements with DMAs, the grant funds will be made available at the local level.

The Board is requested to authorize the CEO to administer the grant, on behalf of the Los Angeles County Operational Area. The CEO or her designee will also be authorized to submit other grant documents including, but not limited to, amendments, modifications, extensions, performance reports, reimbursement requests and future applications.

### **Implementation of Strategic Plan Goals**

Access to this grant funding addresses the following County Strategic Plan Goals and Strategies: Goal II.2 – Support the Wellness of our Communities; and Goal III.3 – Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability.

### **FISCAL IMPACT/FINANCING**

For FY 2022, the EMPG award is \$2,711,522. The program is fully funded by DHS, and distributed by Cal OES. The FY 2022 EMPG has a dollar-for-dollar funding match requirement, which the Operational Area will satisfy through matched personnel expenses.

Of the total grant award, the DMAs will be allocated \$1,807,772, and \$903,750 will be retained by OEM to support emergency preparedness and response activities.

The spending authority needed for FY 2023-24 will be requested by the CEO during the FY 2023-24 Final Changes Budget phase.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Cal OES has provided the Los Angeles County Operational Area with specific guidelines for the management and administration of these grants. These guidelines detail the activities and

expenditures that are allowable under these grants. The performance period of these grants is from July 1, 2022 through June 30, 2024.

### **ENVIRONMENTAL DOCUMENTATION**

The acceptance of the grant funding and the proposed County activities to be funded by the grant do not constitute projects pursuant to CEQA because they are excluded from the definition of a project by Public Resources Code section 21065 and section 15378(b)(2)(4) and (5) of the State CEQA Guidelines on the basis that they are continuing administrative or organizational activities of government that will not result in direct or indirect physical changes in the environment; and/or include the creation of a government funding mechanisms or other government fiscal activities; which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. In the alternative, the proposed County activities to be funded are categorically exempt from CEQA since they are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in section 15301(a) and (d) and 15322(a) of the State CEQA Guidelines and Classes 1(c) and (r) and 22(a) and (c) of the County's Environmental Documentation and Reporting Procedures and Guidelines, Appendix G which apply to building leases, and educational or training programs. The County activities to be funded will result in negligible or no expansion of use. In addition, based on the records of the proposed exempt activities, the exempt County activities will comply with all applicable regulations, are not located in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled, pursuant to Government Code section 65962.5, or indications that the activities may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable.

Each subrecipient is required to comply with CEQA, as applicable, to be reimbursed with grant funds. To the extent there are any changes proposed to the activities to be funded by the County retained funds, the proposed activities will be reviewed for any further findings which may be necessary under CEQA. CEO staff will continue to assist the lead federal granting agency, as necessary, to complete its requirement under the National Environmental Policy Act.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The grant will enable the County and DMAs to enhance capabilities to prepare for, respond to, and recover from emergencies and natural disasters.

### **CONCLUSION**

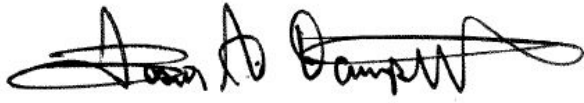
Upon approval by the Board, please send a copy of the adopted Board Letter to the Chief Executive Office - Homeland Security Grants Administration for processing.

The Honorable Board of Supervisors

3/7/2023

Page 4

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Fesia A. Davenport', with a stylized, flowing script.

FESIA A. DAVENPORT

Chief Executive Officer

FESIA A. DAVENPORT

Chief Executive Officer

FAD:JMN:AC

TT:CH:MT:ar

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller



***Governing Body Resolution****Covers Grant Years:**2021 EMPG, 2021 EMPG-ARPA, 2022 EMPG, 2022 EMPG-ARPA, 2023 EMPG****BE IT RESOLVED BY THE*** Board of Supervisors ***OF THE*** County of Los Angeles ***THAT***

Chief Executive Officer , *OR*  
 Chief Deputy , *OR*  
 Chief Operating Officer , *OR*  
 Assistant Chief Executive Officer , *OR*  
 Manager, CEO , *OR*  
 Principal Analyst, CEO , *OR*  
 Senior Analyst, CEO

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subawarded through the State of California.

Passed and approved this 12th day of July, 2022

***Certification***

I, Holly J. Mitchell, duly appointed and  
 (Name)

Chair of the Los Angeles County Board of Supervisors  
 (Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by  
 the Board of Supervisors of the County of Los Angeles on the  
 (Governing Body) (Name of Applicant)  
12th day of July, 2022.



Chair, Board of Supervisors

(Official Position)

H. Mitchell  
 (Signature)

7/12/2022

(Date)

**ATTEST: CELIA ZAVALA  
 EXECUTIVE OFFICER  
 CLERK OF THE BOARD OF SUPERVISORS**

By La Chelle Smitheman, Deputy



**MICHAEL OWH**  
Interim Director

**County of Los Angeles**  
**INTERNAL SERVICES DEPARTMENT**

1100 North Eastern Avenue  
Los Angeles, California 90063

Telephone: (323) 267-2101  
FAX: (323) 264-7135

*Speed. Reliability. Value.*

April 9, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**FIRE DEPARTMENT**  
**FIRE STATION 61 PRIVACY & ACCESS – WALNUT PROJECT**  
**CITY OF WALNUT**  
**APPROVE REVISED PROJECT BUDGET**  
**CAPITAL PROJECT NO. 89069**  
**(FISCAL YEAR 2023-24)**  
**(SUPERVISORIAL DISTRICT 1)**  
**(3 VOTES)**

**SUBJECT**

Approval of the recommendations will approve the revised project budget for the Fire Station 61 Privacy & Access - Walnut Project.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the recommended actions are within the scope of the Board's previous exemption finding from the California Environmental Quality Act for the Fire Station 61 Privacy & Access - Walnut Project for the reasons stated in this letter and in the record of the project.
2. Approve the revised total project budget of \$274,000, an increase of \$140,000 from the previously Board approved budget of \$134,000 for the Fire Station 61 Privacy & Access - Walnut Project, Capital Project No. 89069, to fully fund the scope of work. Funding is available within the existing Capital Project No. 89069 budget to cover this increase.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommendations will find that the actions are within the scope of the previous finding of exemption under the California Environmental Quality Act (CEQA) for the approved Fire Station 61 Privacy & Access – Walnut Project (project) and approve the increased project budget.

On January 10, 2023, the Board approved the Fire Station 61 Privacy & Access – Walnut Project with a total project budget of \$134,000 and authorized Internal Services Department to deliver the project using a Board approved Job Order Contract (JOC). A necessary 2-inch drain connection from the restroom to the outside sewer line was identified and added to the scope of work. The 2-inch drain connection is approximately 100 linear feet in length and requires additional plumbing, earthwork, and concrete costs in addition to labor and materials costs.

The proposed project will remodel an existing space to accommodate an accessible, all-gender restroom at Fire Station 61. There will be no changes to the previously approved scope of work except for the inclusion of the installation and connection of the 2-inch drain connecting the restroom to the sewer line. The previously approved scope of work includes the following: removal of existing lockers, benches, flooring, carpet, and acoustical ceiling tiles; installation of T-bar ceiling tiles, grid lines, light fixtures, gypsum boards, carpeting, walls, signage, outlets, plumbing fixtures and accessories, tiles, flooring, and exhaust fans; and the installation of ADA compliant features and accessories such as door hardware, shower seats, grab bars, doors, lavatories, mirrors, and dispensers.

With respect to the Board motion on June 4, 2019, and the report back on March 13, 2020, on All-Gender Restroom Standards, this project will serve to proactively facilitate the County's goal of providing easily accessible all-gender restrooms for clients and staff.

The estimated project duration is approximately eight (8) months which includes construction and project completion.

## **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Goal III. Realize Tomorrow's Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

### **Green Building/Sustainable Design Program**

The proposed project will support the Board's Green Building/Sustainable Design Program by incorporating design features such as LED lighting that will optimize energy efficiency. The project will be designed and constructed to comply with Title 24 of the California Code of Regulations. Title 24 contains building standards to conserve electricity and natural gas in new and existing buildings within the State. When possible, ISD will document all Title 24 related improvements that qualify for Leadership in Energy and Environmental Design (LEED) building points to apply toward future LEED certification for the County building.

## **FISCAL IMPACT/FINANCING**

Approval of the recommended actions will increase the previously Board approved project budget from \$134,000 to \$274,000, an increase of \$140,000. The proposed revised project budget includes design, jurisdictional reviews, construction, change order contingency, and ISD county services (Enclosure A). Funding is available within the existing Capital Project No. 89069 budget to cover this increase.

### **Operating Budget Impact**

The scope of work consists of the remodeling of an existing space. Therefore, following the completion of the proposed project, ISD and the Fire Department do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed project.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on June 11, 2019, the proposed project budget is less than \$500,000; therefore, the "Local Worker" and "Local Targeted Worker" labor hours are not required as part of the project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed project is exempt from the Civic Art Allocation because the estimated eligible project costs are less than \$500,000.

## **ENVIRONMENTAL DOCUMENTATION**

The project was previously approved on January 10, 2023, and was determined to be exempt from CEQA. The project's scope of work has not changed except for the inclusion of a drain connection to the outside sewer line. The recommended actions are therefore still within the scope of the previous findings of exemption for the approved project under the State CEQA Guidelines in Sections 15301(a), (b), and (f), 15302, 15303, and 15311(a) and Classes 1(d) and (i), 2, 3, and 11(d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because the approved project includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, placement of small equipment and accessory structures, and installation of equipment at existing facilities.

## **CONTRACTING PROCESS**

The project was previously approved and authorized to be delivered via an ISD-Board approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommendations will have minimal impact on current county services. A temporary double shower trailer will be provided for Fire Station personnel use during the construction phase.

**CONCLUSION**

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and the Fire Department.

Respectfully submitted,

Michael Owh  
Interim Director

MO:ME:TD:sy

Enclosures

C: Executive Office, Board of Supervisors  
Chief Executive Officer  
County Counsel  
Fire Department

**PROJECT INFORMATION SHEET  
SCHEDULE AND BUDGET SUMMARY**

<b>PROJECT :</b>	<b>Fire Station 61 Privacy &amp; Access - Walnut Budget Increase</b>
<b>CAPITAL PROJECT NO. :</b>	<b>89069</b>

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Duration</b>	<b>Scheduled Completion Date</b>
Complete Construction Documents	Complete	Sept 2021
Jurisdictional Approval	Complete	Dec 2021
Award Construction Contract	2 months following Board approval	May 2024
Substantial Completion	7 months following Board approval	Oct 2024
Project Acceptance	8 months following Board approval	Nov 2024

**II. BUDGET SUMMARY**

<b>Budget Category</b>	<b>Previously Board Approved Budget</b>	<b>Revisions since Board Approved Budget</b>	<b>Revised Budget</b>
Construction	\$ 72,000.00	\$ 88,000.00	\$ 160,000.00
Change Orders (Contingency)	\$ 17,000.00	\$ 11,000.00	\$ 28,000.00
<b>Subtotal</b>	<b>\$ 89,000.00</b>	<b>\$ 99,000.00</b>	<b>\$ 188,000.00</b>
Civic Art (if not exempt)	\$ -	\$ -	\$ -
Plans and Specifications	\$ 3,000.00	\$ -	\$ 3,000.00
Jurisdictional Review/Plan Check/Permits	\$ 9,000.00	\$ -	\$ 9,000.00
County Services (ISD Indirect)	\$ 33,000.00	\$ 41,000.00	\$ 74,000.00
<b>Total Project Budget</b>	<b>\$ 134,000.00</b>	<b>\$ 140,000.00</b>	<b>\$ 274,000.00</b>



## Chief Executive Office.

### COUNTY OF LOS ANGELES

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, CA 90012  
(213) 974-1101      ceo.lacounty.gov

#### CHIEF EXECUTIVE OFFICER

Fesia A. Davenport

"To Enrich Lives Through Effective and Caring Service"

April 23, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**THREE-YEAR AND FIVE-MONTH LEASE AMENDMENT  
FIRE DEPARTMENT  
16200 DAILY DRIVE, VAN NUYS  
(THIRD DISTRICT) (3 VOTES)**

#### **SUBJECT**

Approval of a proposed three-year and five-month lease amendment to an existing lease to provide the Los Angeles County Fire Department (Fire) with an additional use of 1.28 acres of land, which includes 32,753 square feet of hangar space for Fire to store firefighting helicopter(s), and ancillary materials/supplies that are directly related to providing fire and life safety services.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed lease amendment is exempt from the California Environmental Quality Act (CEQA) for the reasons stated in this Board letter and in the record of the project.
2. Authorize the Chief Executive Officer, or her designee, to execute the proposed lease amendment with the City of Los Angeles (Landlord), for 1.28 acres of land including approximately 32,753 square feet of hangar space located at 16200 Daily Drive (Premises) to be occupied by Fire. The proposed amendment will add the additional Premises to the existing Premises, so the termination dates will be conterminous. The estimated maximum cost for the first two months of the term for the proposed additional Premises is \$15,200, and the first full year of base rental costs for the proposed additional Premises is \$93,400. The estimated total

proposed lease amendment cost is \$335,000 over the three-year and five-month term. The rental costs will be funded independently from the County's General Fund and is already included in Fire's existing budget. The Fire Department, as a Special District, relies primarily on property tax revenue to provide essential fire protection, lifeguard services, and emergency medical services. Fire will not be requesting additional net County Cost (NCC) for this action and there will be no impact to NCC.

3. Authorize and direct the Chief Executive Officer, or her designee, to execute any other ancillary documentation necessary to effectuate the proposed lease amendment, and to take actions necessary and appropriate to implement the proposed lease amendment.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Fire has been leasing 1.75 acres of ramp space at the Van Nuys airport since 1994. The existing lease with the City Los Angeles, Los Angeles World Airports (LAWA) does not expire until September 6, 2027. Fire currently uses the subject property as a staging location for the deployment of water-dropping aircraft and to station emergency personnel associated with aircraft operations.

The proposed lease amendment is for an additional use of approximately 1.28 acres of land, which includes 32,753 square feet of hangar space. Currently, Fire houses most of its firefighting and life-safety helicopters at its Air Operations heliport in Pacoima. Expanding to the proposed Premises will alleviate congestion at the Pacoima heliport. In addition to the hangar space, the larger footprint will provide additional area needed to properly stage Fire's water-dropping aircraft, which currently do not fit within the existing leased premises.

No employees will be assigned to this hangar. The 32,753 square feet of hangar space will serve as a storage space for aircraft and various fire and safety related equipment. The Premises is easily accessible for Fire, and this is the only airport that could accommodate this type of use.

The existing lease was executed by the Chief Executive Officer under delegated authority provided under Los Angeles County Code Section 2.08.163. This proposed amendment is submitted for the Board's approval because the aggregate costs for the existing lease and the proposed lease amendment exceed the Chief Executive Officer's authority limits established under Los Angeles County Code Section 2.08.163.



### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan Goal 3 – *“Realize Tomorrow’s Government Today”* – provides that our increasingly dynamic, and complex environment, challenges our collective abilities to respond to public needs and expectations. We want to be an innovative, flexible, effective, and transparent partner focused on advancing the common good.

The proposed lease amendment is also consistent with Strategic Asset Management Goal - Strengthen connection between service priorities and asset decisions and Key Objective No. 4 Guide Strategic Decision-Making.

The proposed lease amendment supports the above goals and objective by providing adequate hangar space to store firefighting helicopter(s), and ancillary materials/supplies that are directly related to providing vital fire and life safety services to the entire County.

The proposed lease amendment conforms with the Asset Management Principles outlined in Enclosure A.

### **FISCAL IMPACT/FINANCING**

The estimated maximum base rental cost for the first two months of the term for the proposed additional Premises is \$15,200 and the first full year of base rent for the proposed additional Premises is \$93,400. The aggregate cost associated with the proposed lease amendment over the entire three year and five months term, is \$335,000 as shown in Enclosure B-1. The aggregate cost associated with the existing lease and the proposed lease amendment over the remaining balance of the term, is \$713,000, as shown in Enclosure B-1. Fire, as a Special District, is funded independently from the County’s General Fund, and relies primarily on property tax revenue to provide essential fire protection, lifeguard services, and emergency medical services. Sufficient funding is included in Fire’s Fiscal Year (FY) 2023-24 Final Adopted Budget. There is no impact to NCC.

Sufficient funding to cover the proposed rent for the first year of the proposed lease amendment term is included in the FY 2023-24 Rent Expense budget and will be billed back to Fire. Fire has sufficient funding in its FY 2023-24 Operating Budget to cover the proposed rent for the first year. Future funding for the costs associated with the proposed lease amendment will be addressed through the annual budget process for Fire.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In addition to the terms previously stated, the proposed lease amendment incorporates the existing lease terms, including the following provisions:

- Base rent is subject to annual increases based on fixed annual increases of 3 percent.
- The County is responsible for the operating and maintenance cost of the building, and all utilities and janitorial costs.
- A three-year and five-month initial term which coincides with the existing lease term. The expiration date remains September 6, 2027.
- The County does not have the right to terminate the proposed lease early.
- There is no holdover upon the proposed lease amendment expiration, and instead the proposed lease amendment will revert to month-to-month at the same lease terms and conditions.
- The City of Los Angeles has asked the County to sign the proposed lease amendment first and then the proposed lease amendment will be taken to LAWA's Board of Airport Commission for approval. The proposed lease amendment will be effective upon approval by the City of Los Angeles and full execution of the proposed lease amendment, including the term and rent commencement.

Due to the unique location and use of this site, the Chief Executive Office did not issue a flyer soliciting proposals for available space to address this space need. Further, the Chief Executive Office did not conduct a market search of available space for lease since the subject property is located at the Van Nuys airport, which is governed by the Board of Airport Commissioners. The Board of Airport Commissioners sets the rates at all the various airports and the rates are non-negotiable, and similar airport space in close proximity would fall under these same rates. We recommend the proposed Premises as the most suitable to meet the County's space requirements.

The required notification letter to the City of Los Angeles has been sent in accordance with Government Code Section 25351.

County Counsel has reviewed the proposed lease amendment and approved it as to form. The proposed lease amendment is authorized by Government Code Section 25351, which allows the County to enter into leases and agreements for the leasing of buildings, as necessary, to carry out the work of the county government.

The proposed lease amendment will continue to provide a suitable location for Fire's Air Operations program, which is consistent with the County's Facility Location Policy, adopted by the Board on July 24, 2012, as outlined in Enclosure D.

### **ENVIRONMENTAL DOCUMENTATION**

This project is exempt from CEQA, as specified in Class 1 of the Environmental Document Reporting Procedures and Guidelines adopted by the Board, and section 15301 of the State CEQA Guidelines (Existing Facilities). The proposed lease amendment, which involves the leasing of existing office space with minor tenant improvements within an existing building, with no expansion of the existing building, is within a class of projects that have been determined not to have a significant effect on the environment and meets the criteria set forth in section 15301 of the State CEQA Guidelines (Guidelines), and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled, pursuant to Government Code Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon the Board's approval of the recommended actions, a Notice of Exemption will be filed with the Registrar-Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The proposed lease amendment will adequately provide the necessary hangar space for this County requirement. Fire concurs with the proposed lease amendment and recommendations.

The Honorable Board of Supervisors  
April 23, 2024  
Page 6

Respectfully submitted,

FESIA A. DAVENPORT  
Chief Executive Officer

FAD:JMN:JTC  
JLC:HD:ANR:EG:gb

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller  
Fire

**FIRE DEPARTMENT  
16200 DAILY DRIVE**

**Asset Management Principles Compliance Form<sup>1</sup>**

<b>1.</b>	<b><u>Occupancy</u></b>		<b>Yes</b>	<b>No</b>	<b>N/A</b>
	A	Does lease consolidate administrative functions? <sup>2</sup>		<b>X</b>	
	B	Does lease co-locate with other functions to better serve clients? <sup>2</sup>		<b>X</b>	
	C	Does this lease centralize business support functions? <sup>2</sup>		<b>X</b>	
	D	Does this lease meet the guideline of 200 sq. ft of space per person? <sup>2</sup>			<b>X</b>
	E	Does lease meet the 4/1000 sq. ft. parking ratio guideline? <sup>2</sup>			<b>X</b>
	F	Does public parking and mass-transit exist to facilitate employee, client and visitor access to the proposed lease location? <sup>2</sup>	<b>X</b>		
<b>2.</b>	<b><u>Capital</u></b>				
	A.	Is it a substantial net County cost (NCC) program?		<b>X</b>	
	B	Is this a long-term County program?	<b>X</b>		
	C	If yes to 2 A or B; is it a capital lease or an operating lease with an option to buy?		<b>X</b>	
	D	If no, are there any suitable County-owned facilities available?		<b>X</b>	
	E	If yes, why is lease being recommended over occupancy in County-owned space?			<b>N/A</b>
	F	Is Building Description Report attached as Enclosure C?	<b>X</b>		
	G	Was build-to-suit or capital project considered? <sup>2</sup>		<b>X</b>	
<b>3.</b>	<b><u>Portfolio Management</u></b>				
	A	Did department use CEO Space Request Evaluation (SRE)?	<b>X</b>		
	B	Was the space need justified?	<b>X</b>		
	C	If a renewal lease, was co-location with other County departments considered?		<b>X</b>	
	D	Why was this program not co-located with other County departments?			
		1. ____ The program clientele requires a "stand alone" facility.			
		2. <u>X</u> No suitable County occupied properties in project area.			
		3. <u>X</u> No County-owned facilities available for the project.			
		4. ____ Could not get City clearance or approval.			
		5. ____ The Program is being co-located.			
	E	Is lease a full-service lease? <sup>2</sup>		<b>X</b>	
	F	Has growth projection been considered in space request?			<b>X</b>
	G	<sup>1</sup> Has the Dept. of Public Works completed seismic review/approval?			<b>X</b>
<sup>1</sup> As adopted by the Board of Supervisors 11/17/98					
<sup>2</sup> If not, why not?					

## OVERVIEW OF THE PROPOSED BUDGETED LEASE COSTS

**16200 Daily Drive  
Fire Department**

### Basic Lease Assumptions

<b>Total Leased Area - Ramp Space (acres)</b>	3.0275
<b>Total Leased Area - Building Space (SF)</b>	2,276
<b>Total Leased Area- Hangar Space (SF)</b>	32,753
<b>Existing Leased Area - Expanded Ramp Premises (acres)</b>	1.75
<b>Existing Leased Area - Building Space (SF)</b>	2,276
<b>Additional Leased Area - Expanded Ramp Premises (acres)</b>	1.28
<b>Additional Leased Area - Hangar Space (SF)</b>	32,753

### Monthly

<b>Additional Rent - Expanded Ramp Premises (\$45,219.22 per acre per year)</b>	\$4,823.38
<b>Additional Rent- Hangar Space (\$1.00 per SF per year)</b>	\$2,729.42
<b>Term (Months)</b>	41
<b>Annual Rent Adjustment</b>	3%

	1 <sup>st</sup> Year <sup>(1)</sup>	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year <sup>(2)</sup>
<b>Additional Annual Rent Costs - Expanded Ramp Premises</b>	\$9,647	\$59,617	\$62,000	\$64,000	\$17,000
<b>Additional Annual Rent Costs - Hangar Space</b>	\$5,459	\$33,736	\$35,000	\$37,000	\$10,000
<b>Total Annual Lease Costs for Additional Space</b>	<b>\$15,106</b>	<b>\$93,353</b>	<b>\$97,000</b>	<b>\$101,000</b>	<b>\$27,000</b>

#### Footnotes

(1) Existing lease year begins July 7th. This is a partial year for two months of rent.

(2) Existing lease year end September 6th. This is a partial year for three months of rent.

**\*Calculation note: All numbers are rounded up to ensure sufficient funds available to pay the specified expense.**

## **FACILITY LOCATION POLICY ANALYSIS**

**Proposed lease:** Lease amendment for the Fire Department (Fire) – 16200 Daily Drive – Third District.

**A. Establish Service Function Category –** Air Operations - Fire and Life Safety services

**B. Determination of the Service Area –** Air operation for entire LA County

**C. Apply Location Selection Criteria to Service Area Data**

- Need for proximity to service area and population: N/A
- Need for proximity to existing County facilities: N/A
- Need for proximity to Los Angeles Civic Center: N/A
- Economic Development Potential: N/A
- Proximity to public transportation: The location is adequately served by LA Metro and is in close proximity to the 405 freeway.
- Availability of affordable housing for County employees: The surrounding area provides for affordable housing and rental opportunities.
- Use of historic buildings: N/A
- Availability and compatibility of existing buildings: There are no alternative existing County buildings available that meet the Fire's space needs.
- Compatibility with local land use plans: The City of Los Angeles has been notified of the proposed County use which is consistent with its use and zoning for hangar space at this location.
- Estimated acquisition/construction and ongoing operational costs: The aggregate cost associated with the proposed lease amendment over the entire term is \$335,000. The aggregate cost associated with the existing lease and the proposed lease amendment over the entire term is \$712,000.

**D. Analyze results and identify location alternatives**

Due to the unique location and use of this site, we were unable to identify any sites that could accommodate Fire's need for hangar space for the storage firefighting helicopter(s), and ancillary materials/supplies that are directly related to providing fire and life safety services. We recommend the proposed Premises as the most suitable to meet the County's space requirements for Fire's Air Operations.

**E. Determine benefits and drawbacks of each alternative based upon functional needs, service area, cost, and other Location Selection Criteria**

The proposed lease amendment will provide adequate and efficient storage space of firefighting helicopter(s), and ancillary materials/supplies that are directly related to providing fire and life safety services consistent with the County's Facility Location Policy, adopted by the Board on July 24, 2012.



FIRST AMENDMENT TO LEASE NO. VNA-9197 BETWEEN THE CITY OF LOS ANGELES AND COUNTY OF LOS ANGELES AT VAN NUYS, CALIFORNIA AT VAN NUYS AIRPORT

This FIRST AMENDMENT TO LEASE NO. VNA-9197 ("First Amendment") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2024 ("Effective Date"), by and between the CITY OF LOS ANGELES, a municipal corporation, acting by order of and through its Board of Airport Commissioners of the Department of Airports also known as Los Angeles World Airports or LAWA (hereinafter referred to as "City" or "LAWA"), and COUNTY OF LOS ANGELES, a body corporate and politic (hereinafter referred to as "Lessee" and together with City or LAWA, the "Parties").

RECITALS

A. WHEREAS, on November 2, 2022, City and Lessee entered into Lease No. VNA-9197 ("Lease") at Van Nuys Airport ("Airport"); and

B. WHEREAS, City and Lessee, by mutual agreement, desire to amend the Lease, as set forth in this First Amendment;

NOW, THEREFORE, the parties hereto, for and in consideration of the terms, covenants and conditions herein contained, City and Lessee do hereby mutually agree that the Lease shall BE AMENDED AS FOLLOWS:

AMENDMENTS

1. Section 1. Article 1, Section 1.1 of the Lease is hereby deleted in its entirety and replaced with the following:

"1.1. Description. The subject property is located at 16200 Daily Drive, Van Nuys, California, located at Van Nuys Airport, (hereinafter referred to as "Airport") and includes approximately 3.0275 acres of land, 2,276 square feet of office building space, and 32,753 square feet of hangar space ("Demised Premises"). The Demised Premises are identified in the drawing attached hereto as Exhibit A, and are also identified on Exhibit B, both of which are attached hereto and incorporated by reference herein."

2. Section 2. Exhibit "A" and Exhibit "B" of the Lease are hereby deleted in their entirety and replaced with the following new Exhibit "A" and Exhibit "B" attached hereto to this First Amendment and shall be incorporated into the Lease by reference.

3. Section 3. It is understood and agreed by and between the parties hereto that, except as specifically provided herein, this First Amendment shall not in any manner alter, change, modify or affect any of the rights, privileges, duties or obligations of either of the parties hereto under or by reason of the Lease, and except as expressly amended herein, all of the terms, covenants, and conditions of the Lease shall remain in full force and effect.

4. Section 4. Counterparts; Electronic Signatures. This First Amendment may be executed in counterparts, including counterparts that are manually executed and counterparts that are in the form of electronic records and are electronically executed. An electronic signature means a signature that is executed by symbol attached to or logically associate with a record and adopted by a party with the intent to sign such record, including facsimile or e-mail signatures. All executed counterparts shall constitute one agreement, and each counterpart shall be deemed an original. The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, may be used in connection with the execution of this

First Amendment and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called PDF format shall be legal and binding and shall have the same full force and effect as if a paper original of this First Amendment had been delivered that had been signed using a handwritten signature. All parties to this First Amendment (i) agree that an electronic signature, whether digital or encrypted, of a party to this First Amendment is intended to authenticate this writing and to have the same force and effect as a manual signature; (ii) intended to be bound by the signatures (whether original, faxed, or electronic) on any document sent or delivered by facsimile or electronic mail or other electronic means; (iii) are aware that the other party(ies) will rely on such signatures; and, (iv) hereby waive any defenses to the enforcement of the terms of this First Amendment based on the foregoing forms of signature. If this First Amendment has been executed by electronic signature, all parties executing this document are expressly consenting, under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and the California Uniform Electronic Transactions Act ("UETA") (California Civil Code §1633.1 et seq.), that a signature by fax, e-mail, or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

IN WITNESS WHEREOF, the Parties hereto have themselves or through their duly authorized officers caused this First Amendment to be executed as of the Effective Date.

CITY OF LOS ANGELES,  
a municipal corporation

By: \_\_\_\_\_  
Chief Executive Officer  
Department of Airports

APPROVED AS TO FORM:

HYDEE FELDSTEIN SOTO  
City Attorney

By: \_\_\_\_\_  
Deputy/Assistant City Attorney

COUNTY OF LOS ANGELES,  
a body corporate and politic

FESIA A. DAVENPORT  
Chief Executive Officer

By: \_\_\_\_\_  
JOHN T. COOKE  
Assistant Chief Executive Officer  
Asset Management Branch

ATTEST:

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

By: \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By: \_\_\_\_\_  
Senior Deputy

## Exhibit A



Exhibit B

Rental Payment  
16200 Daily Drive

Rent Payment

Rental, fees and other charges effective on Commencement Date of the Lease

<u>Property Address</u>	<u>Monthly Rent</u>
16200 Daily Drive	
<u>Ramp Space</u> (3.0275 Acres @ \$45,219.22 per acre per year/12)	\$11,408.43
<u>Building</u> (2,276 Square Feet @ \$10.80 per square foot per year/12)	\$2,048.40
<u>Hangar</u> (32,753 Square Feet @ \$1.00 per square foot per year/12)	\$2,729.42
Total:	<u>\$16,186.25</u>

Faithful Performance Guarantee Amount: \$48,558.75

*\*Note: rental, fees and other changes, as set forth in this Exhibit "B-1" are subject to adjustments pursuant to this Lease.*



ANTHONY C. MARRONE  
FIRE CHIEF  
FORESTER & FIRE WARDEN

*"Proud Protectors of Life,  
the Environment, and Property"*

## COUNTY OF LOS ANGELES FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE  
LOS ANGELES, CALIFORNIA 90063-3294  
(323) 881-2401  
[www.fire.lacounty.gov](http://www.fire.lacounty.gov)



**BOARD OF SUPERVISORS**  
LINDSEY P. HORVATH, CHAIR  
THIRD DISTRICT

HILDA L. SOLIS  
FIRST DISTRICT  
JANICE HAHN  
FOURTH DISTRICT

HOLLY J. MITCHELL  
SECOND DISTRICT  
KATHRYN BARGER  
FIFTH DISTRICT

April 9, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

### **REQUEST APPROVAL OF AMENDMENT TO EXTEND THE COMMUNITY SERVICES AGREEMENT FOR LIFEGUARD SERVICES WITH THE CITY OF SANTA MONICA (3RD DISTRICT) (3 VOTES)**

#### **SUBJECT**

The Consolidated Fire Protection District of Los Angeles County (District) is requesting the Board of Supervisors' (Board) approval to execute the enclosed Amendment for an extension of the Community Recreation Agreement for Lifeguard Services (Agreement) between the District and the City of Santa Monica (City) through June 30, 2025. The current Agreement will expire on April 20, 2024.

**IT IS RECOMMENDED THAT YOUR HONORABLE BOARD, ACTING AS THE  
GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF  
LOS ANGELES COUNTY:**

1. Authorize the Fire Chief, or his designee, to execute the Amendment (Enclosure) to extend the Agreement between the District and the City through June 30, 2025, and a revision to the Consumer Price Index (CPI) area used to adjust each year's payment.
2. Delegate authority to the Fire Chief, or his designee, to execute future amendments for lifeguard services with the City, reviewed and approved as to form by County Counsel.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS  
ARTESIA  
AZUSA  
BALDWIN PARK  
BELL  
BELL GARDENS  
BELLFLOWER  
BRADBURY  
CALABASAS

CARSON  
CERRITOS  
CLAREMONT  
COMMERCE  
COVINA  
CUDAHY  
DIAMOND BAR  
DUARTE

EL MONTE  
GARDENA  
GLEN DORA  
HAWAIIAN GARDENS  
HAWTHORNE  
HERMOSA BEACH  
HIDDEN HILLS  
HUNTINGTON PARK  
INDUSTRY

INGLEWOOD  
IRVINDALE  
LA CANADA-FLINTRIDGE  
LA HABRA  
LA MIRADA  
LA PUENTE  
LAKEWOOD  
LANCASTER

LAWNDALE  
LOMITA  
LYNWOOD  
MALIBU  
MAYWOOD  
NORWALK  
PALMDALE  
PALOS VERDES ESTATES  
PARAMOUNT

PICO RIVERA  
POMONA  
RANCHO PALOS VERDES  
ROLLING HILLS  
ROLLING HILLS ESTATES  
ROSEMEAD  
SAN DIMAS  
SANTA CLARITA

SIGNAL HILL  
SOUTH EL MONTE  
SOUTH GATE  
TEMPLE CITY  
VERNON  
WALNUT  
WEST HOLLYWOOD  
WESTLAKE VILLAGE  
WHITTIER

3. Find that this Amendment is exempt from the California Environmental Quality Act (CEQA).

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The current agreement between the County of Los Angeles and the District was approved by your Board on May 24, 1994, (No. 67476) and authorized the District to contract with a public agency to provide District lifeguard services at non-County beaches. The current Agreement between the District and the City was approved by your Board on April 21, 2009, (No. 76974) for a 10-year term, and was further amended on April 21, 2019, for one optional five-year extension which will expire on April 20, 2024. The requested Amendment for an extension includes a revision to the CPI area used to adjust each year's payment. If approved by your Board, the Amendment will allow the District to continue to provide lifeguard services to the City under the same terms and conditions through June 30, 2025, and will allow additional time for both parties to renegotiate a new Agreement.

Currently, the City pays the District based on an initial base amount to be adjusted annually by the percentage change in the CPI for the Los Angeles-Riverside-Orange County area. Since the CPI for the Los Angeles-Riverside-Orange County area is no longer available or has been discontinued, the Amendment will allow the utilization of the percentage change in the CPI for the Los Angeles-Long Beach-Anaheim area instead.

### **Implementation of Strategic Plan Goals**

Approval of the recommended actions is consistent with the County's Strategic Plan Goal No. III, Strategy III.3: Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, by continually assessing our efficiency and effectiveness, maximizing, and leveraging resources, and holding ourselves accountable.

### **FISCAL IMPACT/FINANCING**

The District is funded independently from the County's General Fund and relies primarily on property tax revenue to provide essential fire protection and emergency medical services. The District's revenue is augmented by lifeguard services provided at various beaches.

The City paid \$3.68 million to the District for lifeguard services in Fiscal Year (FY) 2022-23 and is estimated to pay \$3.83 million to the District in FY 2023-24, the estimated increase is based on the December 2023 CPI of 3.5%. If the Amendment for an extension is approved, the City's payment will be adjusted by the percentage change in the CPI for the Los Angeles-Long Beach-Anaheim area.

There is no impact to net County cost.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The current Agreement will expire on April 20, 2024. The Amendment for an extension will allow the District to continue to provide lifeguard services to the City under the same terms and conditions through June 30, 2025.

County Counsel has approved the Amendment as to form.

## **IMPACT ON CURRENT SERVICES**

Approval of the Amendment for an extension will allow the District to continue to provide lifeguard services to the City of Santa Monica.

## **ENVIRONMENTAL DOCUMENTATION**

This Amendment is exempt from the CEQA according to Section 15061 (b)(3) of the CEQA Guidelines because it can be seen with certainty that this activity will not have a significant effect on the environment.

## **CONCLUSION**

Upon approval by your Honorable Board, please instruct the Executive Officer of the Board to return the adopted stamped Board Letter to the following:

Consolidated Fire Protection District of Los Angeles County  
Attention: Marcia Velasquez, Head of Planning and Executive Support  
1320 North Eastern Avenue  
Los Angeles, CA 90063  
[Marcia.Velasquez@fire.lacounty.gov](mailto:Marcia.Velasquez@fire.lacounty.gov)

The District's contact may be reached at (323) 267-7325.

Respectfully submitted,

ANTHONY C. MARRONE, FIRE CHIEF

ACM:kc

Enclosure

c: Chief Executive Officer  
Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller



**SECOND AMENDMENT TO THE COMMUNITY RECREATION AGREEMENT  
FOR LIFEGUARD SERVICES BETWEEN THE COUNTY OF LOS ANGELES  
AND THE CITY OF SANTA MONICA**

This second amendment to the Community Recreation Agreement for Lifeguard Services ("Agreement") is made and entered into on the \_\_\_\_ day of \_\_\_\_\_, 2024, by and between the City of Santa Monica, hereinafter referred to as the "CITY," and the County of Los Angeles, hereinafter referred to as the "COUNTY."

**RECITALS**

**WHEREAS**, the CITY and the COUNTY entered into the above-referenced Agreement on April 21, 2009, which allowed the COUNTY, through the Consolidated Fire Protection District of Los Angeles County (DISTRICT), to provide lifeguard services to the CITY for a period of ten years, and was further amended on April 21, 2019, for one optional five-year extension;

**WHEREAS**, the CITY and the DISTRICT mutually desire to amend the Agreement to modify terms related to the Consumer Price Index; and

**WHEREAS**, the CITY and the DISTRICT mutually desire to further amend the Agreement to extend the term of the Agreement through June 30, 2025.

**NOW, THEREFORE, IN CONSIDERATION** of the promises, covenants, representations, and agreements set forth herein, the parties mutually agree as follows:

1. **SECTION 4. Financial Considerations, Paragraph 4.01(A)**, the fourth sentence shall be deleted and replaced with the following: The Base Payment shall be adjusted each year by adjusting the preceding year's Base Payment amount by the percentage change in the Consumer Price Index for the "Urban Wage Earners and Clerical Workers, Los Angeles-Long Beach-Anaheim, CA" area for the 12-month period ending in December for the preceding calendar year ("CPI").
2. This second amendment shall extend the Agreement through June 30, 2025.

3. All other terms and conditions of the Agreement shall remain the same and in full force and effect.

//

//

DRAFT

1       **IN WITNESS WHEREOF**, the parties hereto have executed by their duly authorized  
2       officers on the date first written above.

3  
4       **CITY OF SANTA MONICA**

5  
6       **CONSOLIDATED FIRE PROTECTION  
DISTRICT OF LOS ANGELES COUNTY**

7       By \_\_\_\_\_  
8       David White, City Manager

9       By \_\_\_\_\_  
10       Anthony C. Marrone, Fire Chief

11       DATE \_\_\_\_\_

12       DATE \_\_\_\_\_

13       **APPROVED AS TO FORM:**

14       **APPROVED AS TO FORM:**

15       Dawyn R. Harrison  
16       County Counsel

17       By \_\_\_\_\_  
18       Doug Sloan, City Attorney

19       By \_\_\_\_\_  
20       Senior Deputy