



Board of Supervisors

Community Services Cluster Agenda Review Meeting

DATE: February 14, 2024

TIME: 9:00 a.m. – 10:00 a.m.

MEETING CHAIR: Maria Chong-Castillo, 3rd Supervisorial District

CEO MEETING FACILITATOR: Christine Frias

This meeting will be held in a hybrid format which allows the public to participate virtually, or in-person, as permitted under the Board of Supervisors' August 8, 2023 order, which suspended the application of Board Policy 3.055 until March 31, 2024.

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall Of Administration
500 West Temple Street
Los Angeles, California 90012
Room 140

To participate in the meeting virtually, please call teleconference number

1 (323) 776-6996 and enter the following 885 291 326# or

[Click here to join the meeting](#)

Members of the Public may address the Community Services Cluster on any agenda item during General Public Comment.

The meeting chair will determine the amount of time allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S): [Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

- A. Board Letter (Animal Care and Control) for February 27, 2024 Board agenda:
APPROVE CONTRACTING WITH A VETERINARIAN
FOR AS-NEEDED ON-SITE VETERINARY SERVICES

Wednesday, February 14, 2024

- B.** Board Letter (LACDA) for February 27, 2024 Board agenda:
APPROVAL OF AN OPTION TO LEASE AGREEMENT WITH
CENTURY AFFORDABLE DEVELOPMENT, INC. FOR THE
POTENTIAL DEVELOPMENT OF
1321 N. MISSION ROAD, LOS ANGELES, CA 90033, AND
APPROVAL OF FUNDING FOR THE TWO-PHASE MULTIFAMILY
HOUSING DEVELOPMENT
- C.** Board Letter (Parks and Recreation) for February 27, 2024 Board agenda:
ADOPT RESOLUTIONS APPROVING THE SUBMISSION OF GRANT
APPLICATIONS AND ACCEPTANCE OF GRANT FUNDS TO THE STATE OF
CALIFORNIA DEPARTMENT OF PARKS AND RECREATION FOR VARIOUS
PROJECTS AND TO THE SAN GABRIEL AND LOWER LOS ANGELES RIVERS
AND MOUNTAINS CONSERVANCY FOR THE ATLANTIC AVENUE ACQUISITION
AND PLANNING PROJECT
- D.** Board Letter (Parks and Recreation) for February 27, 2024 Board agenda:
BELVEDERE PARK WALKING PATH IMPROVEMENTS PROJECT
MONA PARK WALKING PATH AND BREEZEWAY IMPROVEMENTS PROJECT
ROOSEVELT PARK WALKING PATH IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE PROJECTS SCOPE, BUDGETS, AND
APPROPRIATION ADJUSTMENT
- E.** Board Letter (Parks and Recreation) for February 27, 2024 Board agenda:
ESTABLISH AND APPROVE VARIOUS CAPITAL PROJECTS
APPROVE PROJECT SCOPES, BUDGETS, AND APPROPRIATION ADJUSTMENT
FRANK G. BONELLI REGIONAL PARK RESTROOM RESTORATION
CAPITAL PROJECT NO. 8A027 AND
VETERANS MEMORIAL COMMUNITY REGIONAL PARK PAVING REPAIR
CAPITAL PROJECT NO. 8A028
- F.** Board Letter (Public Works) for February 27, 2024 Board agenda:
TRANSPORTATION CORE SERVICE AREA
ANNEXATION AND LEVYING OF ASSESSMENTS FOR
COUNTY LIGHTING DISTRICTS
NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
TRACT 83666, LOS NIETOS
- G.** Board Letter (Public Works) for February 27, 2024 Board agenda:
WATER RESOURCES CORE SERVICE AREA
TRANSPORTATION CORE SERVICE AREA
WHITTIER NARROWS DAM SAFETY MODIFICATION PROJECT
UNITED STATES ARMY CORPS OF ENGINEERS
UTILITY RELOCATION AGREEMENT AND ADDED WORK
MEMORANDUM OF AGREEMENT

Wednesday, February 14, 2024

- H.** Board Letter (Public Works) for February 27, 2024 Board agenda:
CONSTRUCTION CONTRACT
TRANSPORTATION CORE SERVICE AREA
APPROVE COOPERATIVE AGREEMENTS FOR
PALMDALE BOULEVARD AND 40TH STREET EAST IMPROVEMENT
AND 10TH STREET WEST IMPROVEMENT PROJECT
CITY OF PALMDALE – LOS ANGELES COUNTY
- I.** Board Letter (Public Works) for February 27, 2024 Board agenda:
CONSTRUCTION CONTRACT
WATER RESOURCES CORE SERVICE AREA
DELEGATE AUTHORITY TO ADOPT, ADVERTISE, AND AWARD
DEVIL'S GATE RESERVOIR ANNUAL CLEANOUT '24 AND '25
PROJECT ID NO. WRDM000063
IN THE CITY OF PASADENA
- J.** Board Letter (Public Works) for February 27, 2024 Board agenda:
CONSTRUCTION CONTRACT
WATER RESOURCES CORE SERVICE AREA
ADOPT, ADVERTISE, AND AWARD
COGSWELL DAM INLET – OUTLET WORKS
REHABILITATION PROJECT PHASE 2
PROJECT ID NO. FCC0001313
IN THE ANGELES NATIONAL FOREST
- K.** Board Letter (Public Works) for February 27, 2024 Board agenda:
SERVICES CONTRACT
PUBLIC CONTRACTING AND ASSET MANAGEMENT CORE SERVICE AREA
AWARD SERVICES CONTRACT
GEOGRAPHIC INFORMATION SYSTEM - CENTRIC ENTERPRISE
ASSET MANAGEMENT SYSTEM
- L.** Board Letter (Public Works) for February 27, 2024 Board agenda:
SERVICES CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICES CONTRACTS
AIRCRAFT FUELING CONCESSION SERVICES
- M.** Board Letter (Public Works) for February 27, 2024 Board agenda:
SERVICES CONTRACT
WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICES CONTRACT
ANNUAL AND ON-CALL SOFT-BOTTOM CHANNEL FACILITY
CLEARING SERVICES – SOUTH AREA

Wednesday, February 14, 2024

- N.** Board Letter (Public Works) for February 27, 2024 Board agenda:
CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
LYNWOOD LIBRARY REFURBISHMENT PROJECT
APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
APPROVE USE OF JOB ORDER CONTRACTING
SPECS. 7865; CAPITAL PROJECT NO. 8A030
- O.** Board Letter (Regional Park and Open Space District) for February 27, 2024 Board agenda:
ALLOCATE EXCESS FUNDS AVAILABLE TO THE FIFTH SUPERVISORIAL DISTRICT AND AUTHORIZE AWARD AND ADMINISTRATION OF AN EXCESS FUNDS GRANT TO THE DEPARTMENT OF PARKS AND RECREATION FOR THE BALDWIN LAKE HISTORIC WALL REHABILITATION PROJECT
CAPITAL PROJECT NO. 8A030
- P.** Board Letter (LACDA) for March 6, 2024 Board agenda:
APPROVE SIGNIFICANT AMENDMENT TO THE ANNUAL PLAN FOR THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY
- Q.** Board Letter (Public Works) for March 6, 2024 Board agenda:
CONSTRUCTION CONTRACT
TRANSPORTATION CORE SERVICE AREA
ADOPT, READVERTISE, AND AWARD
BRIDGE PREVENTIVE MAINTENANCE PROGRAM GROUP 16
PROJECT ID NO. RDC0015922
IN THE CITIES OF BALDWIN PARK, BELLFLOWER, CERRITOS, DOWNEY, PASADENA, AND PICO RIVERA
- R.** Board Letter (Public Works) for March 6, 2024 Board agenda:
SERVICES CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICES CONTRACT
SUNSHINE SHUTTLE SERVICE IN THE
UNINCORPORATED COUNTY COMMUNITY OF SOUTH WHITTIER
- S.** Board Letter (Public Works) for March 6, 2024 Board agenda:
SERVICES CONTRACT
WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICES CONTRACTS
ON-CALL MECHANICAL AND ELECTRICAL MAINTENANCE AND
INSPECTION SERVICES FOR SAN GABRIEL DAM HYDROELECTRIC FACILITY
UNINCORPORATED AREA OF THE COUNTY OF LOS ANGELES,
NORTH OF THE CITY OF AZUSA

Wednesday, February 14, 2024

- T.** Board Letter (Public Works) for March 6, 2024 Board agenda:
SERVICES CONTRACT
WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICES CONTRACTS
SECURITY SERVICES FOR VARIOUS PUBLIC WORKS
STORMWATER MAINTENANCE FIELD LOCATION GROUPS
- U.** Board Letter (Regional Planning) for March 19, 2024 Board agenda:
GENERAL PLAN AND HOUSING ELEMENT
ANNUAL PROGRESS REPORTS CY 2023
PROJECT NO. PRJ2023-004388 CASE NO. RPPL2023006462

3. PRESENTATION/DISCUSSION ITEM(S):

- A.** None

4. PUBLIC COMMENTS (2 minutes each speaker)

5. ADJOURNMENT

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024		
BOARD MEETING DATE	2/27/2024		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Animal Care and Control		
SUBJECT	APPROVE CONTRACTING WITH A VETERINARIAN FOR AS-NEEDED ON-SITE VETERINARY SERVICES (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)		
PROGRAM	Community Services		
AUTHORIZES DELEGATED AUTHORITY TO DEPT.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
DEADLINES/ TIME CONSTRAINTS	Urgent (As soon as possible)		
COST & FUNDING	Total Cost: 0.00	Funding source:	
	TERMS (if applicable): n/a		
	Explanation: There is no fiscal impact from the implementation of this special circumstances contract. The departmental total cost for professional veterinary services will remain within the current adopted budget. There is no change to the Net County Cost.		
PURPOSE OF REQUEST	Due to the Department's severe veterinary staffing shortage, there's a critical need to contract with Dr. Bijula Yusin, a veterinarian who was employed with the Department and exited County service on January 19, 2024. This contract offers us to re-engage with Dr. Yusin who is willing to provide part-time, relief work for the Department. Additionally, Dr. Yusin's degree in forensics enables her to provide valuable assistance to the Department in handling humane cases. Los Angeles County Code Section 2.180.010.(A) mandates Board approval in special circumstances when contracting with a veterinarian employed by the County within the past 12 months.		
BACKGROUND (include internal/external issues that may exist including any related motions)	No anticipated internal or external issues are expected.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Bradley Kim, Admin. Services Mgr. II, (562) 379-9722, BKim@animalcare.lacounty.gov		



LOS ANGELES COUNTY

**ANIMAL CARE
& CONTROL** | **redefining
CARE**



Marcia Mayeda, Director

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE CONTRACTING WITH A VETERINARIAN
FOR AS-NEEDED ON-SITE VETERINARY SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

The Department of Animal Care and Control (Department) requests approval based on special circumstances to contract with a veterinarian who, within the past 12 months, was employed with the Department in a position of substantial responsibility in the area of service to be performed by the contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve the Department of Animal Care and Control contracting, based on special circumstances, with a veterinarian who was employed with the County within the past 12 months in a position of substantial responsibility in the area of service to be performed by the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On November 14, 2018, the Department initiated a Request for Statement of Qualifications (RFSQ) to engage qualified vendors capable of providing on-site veterinarian services as and when required. Services may include high-volume spay and neuter surgeries, treatment for various medical conditions, and emergency

Agoura ACC
29525 Agoura Road
Agoura Hills, CA 91301
(818) 991-0071

Baldwin Park ACC
4275 N. Elton Street
Baldwin Park, CA 91706
(626) 962-3577

Carson/Gardena ACC
216 W. Victoria Street
Gardena, CA 90248
(310) 523-9566

Castaic ACC
31044 N. Charlie Canyon Rd.
Castaic, CA 91384
(661) 257-3191

Downey ACC
11258 S. Garfield Ave.
Downey, CA 90242
(562) 940-6898

Lancaster ACC
5210 W. Avenue I
Lancaster, CA 93536
(661) 940-4191

Palmdale ACC
38550 Sierra Highway
Palmdale, CA 93550
(661) 575-2888

Administrative Office
5898 Cherry Avenue
Long Beach, CA 90805
(800) 253-3555

veterinary care. Subsequently, on May 21, 2019, the Board conferred the authority upon the Director of Animal Care and Control or designated representatives to execute contracts with eligible veterinarians identified through the active RFSQ.

The Department has encountered a shortage of veterinarians willing to offer after-hour services, compounded by a severe shortage within the veterinary community. This has resulted in minimal response from external vendors to our solicitation. The veterinary shortage has also led to a loss of County veterinarians to private clinics that provide more flexible hours and, often, higher compensation. Although the Department is working on amending its active contract to increase its hourly rates for contracted veterinarians, competing with the additional perks offered by private clinics remains a challenge. Without the availability of this contract, our low staffing level will significantly and negatively impact our ability to provide medical treatment for animals in our care and sterilization surgeries required to exit dogs and cats from our care centers—likely increasing avoidable euthanasia.

Due to the Department's severe veterinary staffing shortage, there's a critical need to contract with Dr. Bijula Yusin, a veterinarian who was employed with the Department and exited County service on January 19, 2024. This contract offers an opportunity to re-engage with Dr. Yusin who is willing to provide part-time relief work for the Department. Additionally, Dr. Yusin's degree in forensics enables her to provide valuable assistance to the Department in handling humane cases. Los Angeles County Code Section 2.180.010.(A) mandates Board approval in special circumstances when contracting with a veterinarian employed by the County within the past 12 months.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Approval of the proposed action aligns with County Strategic Plan Goal 2, Strategy II.2, – "Supporting the Wellness of our Communities." By endorsing this action, we reinforce our commitment to bolstering the capacity of our veterinary team. This ensures comprehensive care for both owned and unowned animals within our communities, thereby minimizing undue suffering among these animals. Further, this step enables us to secure the essential staffing required to perform spay/neuter procedures for adopted animals, in accordance with State law.

FISCAL IMPACT/FINANCING

There is no fiscal impact from the implementation of this special circumstances contract. The departmental total cost for professional veterinary services will remain within the current adopted budget. There is no change to the Net County Cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Certification of No Conflict-of-Interest policy states the County shall not contract with, and shall reject any bid or proposal, submitted by persons who within the immediately preceding 12 months was employed in positions of substantial responsibility in the area of service to be performed by the contract unless the Board finds that special circumstances exist which justify the approval of such contract.

These services are exempt from the requirements of County Code Sections 2.121(B)(2), (3) and (4) because the service cannot be performed adequately, competently, or satisfactorily by civil service employees and it is impossible to recruit such personnel to perform such service for the period of time such service is needed; the service is of an extraordinary professional or technical nature and the services are of a temporary nature; and the services are needed on a part-time, intermittent basis.

IMPACT ON CURRENT SERVICES

This agreement makes significant progress in our ability to maintain current service levels and avoid unnecessary euthanasia. It empowers the Department to provide vital veterinary care to a larger population of both owned and unowned animals within our serviced communities. By avoiding the anticipated reduction of our capacity to provide veterinary services, we contribute significantly to controlling animal populations, addressing the suffering of vulnerable animals, and ensuring their overall welfare. This effort aligns with our commitment to responsible animal care and underscores our dedication to fostering healthier communities for both humans and animals alike.

CONCLUSION

Upon Board approval, please return one adopted copy of this board letter to the Department.

Respectfully submitted,

MARCIA MAYEDA
Director

MM:DU:WD:BK:cg/rke

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c: Chief Executive Office

The Honorable Board of Supervisors
February 27, 2024
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County Counsel
Executive Office

DRAFT

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024							
BOARD MEETING DATE	2/27/2024							
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th							
DEPARTMENT(S)	Los Angeles County Development Authority (LACDA)							
SUBJECT	APPROVAL OF AN OPTION TO LEASE AGREEMENT WITH CENTURY AFFORDABLE DEVELOPMENT, INC. FOR THE POTENTIAL DEVELOPMENT OF 1321 N. MISSION ROAD, LOS ANGELES, CA 90033, AND APPROVAL OF FUNDING FOR THE TWO-PHASE MULTIFAMILY HOUSING DEVELOPMENT							
PROGRAM	Housing Investment and Finance							
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:							
DEADLINES/ TIME CONSTRAINTS	N/A							
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$20,00,000</td><td>Funding source: No Place Like Home (NPLH) program funds to be incorporated into the LACDA's Fiscal Year 2023-2024 budget</td></tr> <tr> <td colspan="2">TERMS (if applicable): Loan of \$20,000,000 in NPLH Funds, contingent upon the transfer of NPLH Funds from the State of California Department of Housing and Community Development (HCD) to the LACDA</td></tr> <tr> <td colspan="2">Explanation: The NPLH loan agreements and related documents will incorporate affordability restrictions, target assisted populations, and contain provisions requiring the developers to comply with all applicable federal, state, and local laws.</td></tr> </table>		Total cost: \$20,00,000	Funding source: No Place Like Home (NPLH) program funds to be incorporated into the LACDA's Fiscal Year 2023-2024 budget	TERMS (if applicable): Loan of \$20,000,000 in NPLH Funds, contingent upon the transfer of NPLH Funds from the State of California Department of Housing and Community Development (HCD) to the LACDA		Explanation: The NPLH loan agreements and related documents will incorporate affordability restrictions, target assisted populations, and contain provisions requiring the developers to comply with all applicable federal, state, and local laws.	
Total cost: \$20,00,000	Funding source: No Place Like Home (NPLH) program funds to be incorporated into the LACDA's Fiscal Year 2023-2024 budget							
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Explanation: The NPLH loan agreements and related documents will incorporate affordability restrictions, target assisted populations, and contain provisions requiring the developers to comply with all applicable federal, state, and local laws.								
PURPOSE OF REQUEST	The purpose of the recommended action is to authorize the execution and implementation of an Option to Lease Agreement, Ground Leases, Loan Agreements, as well as any ancillary documentation with Century, or their LACDA-approved assignees, for the development of Bienestar Restorative Care Village, an affordable and supportive housing project (the Project) that will consist of 290 units for low-income seniors and people experiencing homelessness and two manager's units, on County-owned property located at 1321 N. Mission Road in the City of Los Angeles.							
BACKGROUND (include internal/external issues that may exist including any related motions)	On July 7, 2020, the Board set aside and designated \$100,000,000 in NPLH funds for restorative care village (RCV) investments at County Health Campuses. The LAC+USC Medical Center was identified as the first RCV project, the LACDA and DMH collaborated on a Request for Proposals (RFP), and the RFP was released in October 2021. The RFP outlined the LACDA's commitment to provide \$20,000,000 in NPLH funding for the project, in partnership with DMH. After a competitive bidding process, Century Affordable Development, Inc. received the highest score. On September 27, 2022, the Board authorized the LACDA to enter into an Exclusive Negotiating Agreement (ENA) with Century.							
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:							
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:							
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Lynn Katano, Director of Housing Investment and Finance, (626) 586-1806, Lynn.Katano@lacda.org							

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

The Honorable Board of Commissioners
Los Angeles County Development Authority
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors/Commissioners:

**APPROVAL OF AN OPTION TO LEASE AGREEMENT WITH CENTURY
AFFORDABLE DEVELOPMENT, INC. FOR THE POTENTIAL DEVELOPMENT OF
1321 N. MISSION ROAD, LOS ANGELES, CA 90033, AND APPROVAL OF
FUNDING FOR THE TWO-PHASE MULTIFAMILY HOUSING DEVELOPMENT
(FIRST DISTRICT) (3 VOTES)**

SUBJECT

This letter recommends approval of an Option to Lease Agreement with Century Affordable Development, Inc. (Century), a California nonprofit public benefit corporation, for the development of County of Los Angeles (County) owned property located at 1321 N. Mission Road, CA 90033 (Property). The project, Bienestar Restorative Care Village (Project), will be a two-phase affordable and supportive housing project consisting of 290 units for low-income seniors and people experiencing homelessness and two manager's units, which satisfies the requirements of Section 21080.27(a)(3) of the California Public Resources Code. This letter recommends approval for the Los Angeles County Development Authority (LACDA) to act on behalf of the County in the negotiation and execution of an Option to Lease Agreement and subsequent Ground Leases. This letter also recommends approval of a loan of up to \$20,000,000 in No Place Like Home Program (NPLH) funds for the development of the Project.

IT IS RECOMMENDED THAT THE BOARD OF SUPERVISORS:

1. Find that the proposed Project is exempt from the California Environmental Quality Act (CEQA), for the reasons stated in this letter and in the record of the Project.
2. Find that the Property is exempt surplus land not needed for County use during the proposed lease term and that the proposed use of the Property for affordable housing will serve public purposes and be in the County's best interest.
3. Approve the Project and authorize the Executive Director, or designee, to serve as the agent of the County in the execution of the Option to Lease Agreement, between the County and Century, or their LACDA-approved assignees, the form of the Ground Leases, upon satisfaction of the conditions set forth in the Option to Lease Agreement, and any other transaction documents consistent with, and/or necessary for, the implementation of the foregoing approvals, including execution of any amendments to the foregoing documents for the development of the Project, upon approval as to form by County Counsel.

IT IS RECOMMENDED THAT THE BOARD OF COMMISSIONERS OF THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY:

1. Find that the proposed Project is exempt from the California Environmental Quality Act (CEQA), for the reasons stated in this Board Letter and in the record of the Project.
2. Approve the designation of the LACDA to serve as the agent of the County to manage the development of the Project and execution of all lease transaction documents.
3. Authorize the Executive Director, or designee, to serve as the agent of the County in the execution of the Option to Lease Agreement, between the County and Century, or their LACDA-approved assignees, the form of the Ground Leases, upon satisfaction of the conditions set forth in the Option to Lease Agreement, and any other transaction documents consistent with, and/or necessary for, the implementation of the foregoing approvals, including execution of any amendments to the foregoing documents for the development of the Project, upon approval as to form by County Counsel.
4. Approve a loan to Century, or their LACDA-approved assignees, using up to a total of \$20,000,000 in NPLH Funds, contingent upon the transfer of NPLH Funds from the State of California Department of Housing and Community Development (HCD) to the LACDA.
5. Authorize the Executive Director or designee in consultation with the Director of the Department of Mental Health (DMH), or designee, to negotiate, execute, and if necessary, amend, or reduce the Loan Agreements with Century, or their LACDA-approved assignees, and all related documents, including but not limited to documents to subordinate the loans to construction and permanent financing, and any intergovernmental, interagency, or inter-creditor agreements necessary

for the implementation of each development, following approval as to form by County Counsel.

6. Authorize the Executive Director or designee to incorporate up to \$20,000,000 in NPLH Funds into the LACDA's approved Fiscal Year 2023-2024 budget, as needed, for the purposes described herein.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to authorize the execution and implementation of an Option to Lease Agreement, Ground Leases, Loan Agreements, as well as any ancillary documentation with Century, or their LACDA-approved assignees, for the development of the Project. The proposed development of the Property presents an opportunity to advance the County's key objectives for the area, which include beautifying the neighborhood and creating affordable housing opportunities for families with limited means.

FISCAL IMPACT/FINANCING

On July 7, 2020, the Board set aside and designated \$100,000,000 in NPLH funds for Restorative Care Village (RCV) investments at County Health Campuses. The LAC+USC Medical Center (now the Los Angeles General Medical Center) was identified as the first RCV project. The LACDA and DMH collaborated on a Request for Proposals (RFP) and the RFP was released in October 2021. The RFP outlined the LACDA's commitment to provide \$20,000,000 in NPLH funding for the Project, in partnership with DMH. After a competitive bidding process, Century received the highest score.

On September 27, 2022, the Board authorized the LACDA to enter into an Exclusive Negotiating Agreement (ENA) with Century. The LACDA and Century are ready to enter an Option to Lease Agreement. During the term of the Option to Lease Agreement, the LACDA and Century will negotiate two Ground Leases, one for each phase of the Project, which will each incorporate lease terms that do not exceed 99 years, with rent to be paid from the Project's residual receipts. The Project is pursuing additional financing from the State's Affordable Housing Sustainable Communities (AHSC) Program and Low-Income Housing Tax Credit Program.

The \$20,000,000 in NPLH Funds will be incorporated into the LACDA's approved Fiscal Year 2023-2024 budget on an as-needed basis and included in future Fiscal Year budgets accordingly.

Approval of project funding and disbursement of NPLH funds are contingent upon receipt of NPLH Funds from HCD.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Option to Lease Agreement and Ground Leases

On September 27, 2022, the Board authorized the execution of an ENA with Century, through the LACDA as agent of the County, to negotiate the potential development of an affordable and supportive housing development for low-income seniors, households experiencing homelessness, and people experiencing homelessness living with a mental illness. The County-owned Property is comprised of four parcels, approximately 100,630 square feet in aggregate size (2.3 acres).

The Project will be constructed in two phases and the Option to Lease Agreement will allow the LACDA to negotiate a ground lease for each phase. The Project will create approximately 106,507 square feet of residential space with 290 leasable units, comprised of 166 studios, 116 one-bedrooms, eight two-bedrooms, and two two-bedroom managers' units. The Project will also create 11,000 square feet of community-serving space dedicated to workforce development and peer respite programs.

All 290 leasable units will be reserved for households earning between 30% and 60% of the Area Median Income (AMI) of the County of Los Angeles. Of those 290 units, 140 units will be set-aside for low-income seniors, 30 units will be set-aside for people experiencing homelessness, and the remaining 120 units will be set-aside as supportive housing for people experiencing homelessness and living with a mental illness.

Over the past 26 years, Century has exhibited a long track record of financing, developing, managing, and operating permanent supportive and affordable housing communities. Century's real estate development portfolio includes over 2,000 residential affordable and supportive housing units across 23 completed developments in Los Angeles and San Bernardino Counties, an additional 1,182 residential affordable and supportive housing units across 12 developments under construction or in predevelopment in Los Angeles, Riverside and Orange Counties; and four master-planned communities in Los Angeles County creating regional impacts with nearly 4,000 total homes to be constructed by Century and its partners (and over 1,500 units to be developed by Century independently).

Consistent with the terms outlined in the solicitation process, the LACDA, on behalf of the County, is now prepared to negotiate and execute an Option to Lease Agreement that would provide Century with the option to enter into development agreements for the development of the Project pursuant to Government Code Section 25539.4.

Under the terms of the Option to Lease Agreement, the LACDA will grant Century an exclusive option to enter into Ground Leases provided that the following conditions are met:

1. The Project has satisfied the requirements of Section 21080.27(a)(3) of the California Public Resources Code;
2. The Project has obtained building permits; and
3. The Project has secured all financing for the completion of the Project, including but not limited to funding from at least one of the sources identified in Section

21080.27(a)(3) of the California Public Resources Code, public and private loans (construction and permanent), and an allocation of low-income housing tax credits financing.

During the term of the Option to Lease Agreement, the LACDA and Century will negotiate and agree to Ground Leases, which will each incorporate lease terms that do not exceed 99 years, with annual rents to be repaid from a portion of residual receipts.

Loan Agreement

In 2004, California voters approved Proposition 63, also known as the Mental Health Services Act (MHSA). MHSA provides funding for various county mental health services by increasing the income tax paid by those with incomes above \$1 million. This income tax increase raises \$1.5 billion to \$2.5 billion per year.

On July 1, 2016, Governor Brown signed Assembly Bill 1618, which authorized the creation of the NPLH Program. The NPLH Program authorizes the issuance of \$2 billion in bond proceeds to be repaid with MHSA funds for the development of supportive housing for those experiencing homelessness, chronic homelessness, or at-risk of chronic homelessness living with mental illness. On November 6, 2018, California voters approved Proposition 2, also known as the No Place Like Home Act of 2018, which allows the state to carry out the NPLH Program utilizing MHSA funds.

The County is authorized to implement the NPLH Program locally, which includes all actions necessary to select, finance, and monitor projects during the life of the affordability covenant. The LACDA has been designated as an agent of the County in the implementation of the NPLH Program for selection, project financing, and monitoring, in conjunction with DMH. DMH has been designated by the County to provide supportive services to the tenants in the NPLH-funded units for at least 20 years, monitor the provision of services, and approve eligible tenants.

The Loan Agreements and related documents will incorporate affordability restrictions, target assisted populations, and contain provisions requiring the developers to comply with all applicable federal, state, and local laws. Each loan will be evidenced by a promissory note and secured by a deed of trust, with the term of affordability enforced by a recorded regulatory agreement.

The Loan Agreements and related documents for this Project will reflect the respective tenant population set-asides and indicate that the assisted units will be affordable to households earning no more than 30% of the area median income for the Los Angeles-Long Beach Metropolitan Statistical Area, adjusted for family size, as established by the U.S. Department of Housing and Urban Development. The Loan Agreements will require that the affordable housing units be set aside for a period of 55 years. Subject to various underwriting requirements, the developer may be required by the LACDA or other lenders to create single asset entities to designate ownership of the Project. The “assignees” will be LACDA-approved single asset entities created by the developer prior to execution of the loan agreements and all related loan documents.

This letter recommends that the Executive Director or designee, in consultation with the Director of DMH or designee and upon approval by County Counsel, have the authority to amend the Loan Agreements with Century, or their LACDA-approved assignees. Amendments may be necessary in cases where project specifics change after execution of the Loan Agreements and all related loan documents. The recommended authority to reduce the loans below the amount stated in this action is requested in case the financing shows the maximum loan amounts are not needed by the Project. In this case, any reduction in a loan amount would occur during Project underwriting and would take place prior to execution of any Loan Agreement.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is exempt from CEQA. The Project, an affordable and supportive housing development that will consist of 290 units for low-income seniors and people experiencing homelessness and two manager's units, meets the criteria set forth in section 21080.27(a)(3) of the California Public Resources Code.

Upon the Board's approval of the recommended actions, the County will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The proposed actions will increase affordable housing and supportive services for low-income households and extremely low-income households experiencing homelessness or at risk of chronic homelessness.

Respectfully submitted,

EMILIO SALAS

Executive Director

Los Angeles County Development Authority

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024	
BOARD MEETING DATE	2/27/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Los Angeles County Department of Parks and Recreation	
SUBJECT	ADOPT RESOLUTIONS APPROVING THE SUBMISSION OF GRANT APPLICATIONS AND ACCEPTANCE OF GRANT FUNDS TO THE STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION FOR VARIOUS PROJECTS AND TO THE SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS CONSERVANCY FOR THE ATLANTIC AVENUE ACQUISITION AND PLANNING PROJECT	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input type="checkbox"/> No N/A If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	Need resolution approved in February 2024 to align with potential acquisition process and RMC Board Meeting date for grant approval.	
COST & FUNDING	Total Cost:	Funding source:
	3 OEP Grants of \$698,242 each (\$2,094,726 Total)	State of California Department of Parks and Recreation Outdoor Equity Program (OEP)
	RMC Grant \$2,300,000	San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) Proposition 1 – Lower Los Angeles River Grant Program
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	Find that the proposed actions are not a project under the California Environmental Quality Act, for the reasons stated in this Board letter and the record. Adopt a resolution necessary to complete the submission process for three competitive grant applications for the Healthy Mind, Body and Environment Program at Ruben F. Salazar Park, Earvin "Magic" Johnson Recreation Area, and Stephen Sorensen Park from the State of California Department of Parks and Recreation Outdoor Equity Grants Program. The requested grant funding is \$698,242 for each park. Adopt a resolution necessary to complete the submission process for a grant application for the Atlantic Avenue Acquisition and Planning Project in the amount of \$2,300,000 from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Proposition 1 - Water Quality, Supply and Infrastructure Improvement Act of 2014 – Lower Los Angeles River Grant	

	Program. Delegate authority to the Director of the Department of Parks and Recreation, or her designee, to act as the agent of the County, to accept grant funds, conduct all negotiations, and execute and submit all documents including, but not limited to, applications, contracts, agreements, deed restrictions, amendments, and payment requests which may be necessary for the completion of the above grants.
BACKGROUND (include internal/external issues that may exist including any related motions)	No issues to report
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The proposed projects will serve disadvantaged and severely disadvantaged communities.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Priority 7 – Sustainability The Healthy Mind, Body and Environment Program provides environmental awareness and stewardship of nature and the Atlantic Ave Acquisition and Planning Project will expand access to recreation in an environmentally burdened community.
DEPARTMENTAL CONTACTS	Alyssa Bellew, Grants Manager – (626) 588-5240, abellew@parks.lacounty.gov Faith Parducho, Grants Section Head – (626) 588-5249, fparducho@parks.lacounty.gov



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ADOPT RESOLUTIONS APPROVING THE SUBMISSION OF GRANT
APPLICATIONS AND ACCEPTANCE OF GRANT FUNDS TO THE
STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION FOR
VARIOUS PROJECTS AND TO THE SAN GABRIEL AND LOWER LOS ANGELES
RIVERS AND MOUNTAINS CONSERVANCY FOR THE ATLANTIC AVENUE
ACQUISITION AND PLANNING PROJECT
(SUPERVISORIAL DISTRICTS 1, 2, 4 & 5) (3 VOTES)**

SUBJECT

The Department of Parks and Recreation is requesting adoption of a resolution to authorize the submission of three grant applications to the State of California Department of Parks and Recreation Outdoor Equity Grants Program for the Healthy Mind, Body and Environment Programs and adoption of a resolution to authorize the submission of a grant application to the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy for the Atlantic Avenue Acquisition and Planning Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed actions are not a project under the California Environmental Quality Act, for the reasons stated in this Board letter and the record.
2. Adopt a resolution necessary to complete the submission process for three competitive grant applications for the Healthy Mind, Body and Environment Program at Ruben F. Salazar Park, Earvin "Magic" Johnson Recreation Area, and Stephen Sorensen Park from the State of California Department of Parks and Recreation Outdoor Equity Grants Program. The requested grant funding is \$698,242 for each park.

3. Adopt a resolution necessary to complete the submission process for a grant application for the Atlantic Avenue Acquisition and Planning Project in the amount of \$2,300,000 from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Proposition 1 - Water Quality, Supply and Infrastructure Improvement Act of 2014 – Lower Los Angeles River Grant Program.
4. Delegate authority to the Director of the Department of Parks and Recreation, or her designee, to act as the agent of the County, to accept grant funds, conduct all negotiations, and execute and submit all documents including, but not limited to, applications, contracts, agreements, deed restrictions, amendments, and payment requests which may be necessary for the completion of the above grants.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed projects exempt from the California Environmental Quality Act (CEQA) and complete the grant submission process, as required by the State of California Department of Parks and Recreation (State) Outdoor Equity Grants Program (OEP) and the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) Proposition 1 - Water Quality, Supply and Infrastructure Improvement Act of 2014 (Prop 1) – Lower Los Angeles River (LLAR) Grant Program.

State OEP Grant Program: Healthy Mind, Body and Environment Program at Stephen Sorensen Park, Earvin “Magic” Johnson Recreation Area, and Ruben F. Salazar Park

The Healthy Mind, Body and Environment Program (Program) proposes to improve the health and wellness of youth and families living in underserved communities and urban populations by expanding their access to parks and the natural world. Through special events that encourage connection to local nature, workshops, paid internships and educational opportunities to expose youth to careers in natural resources, and field trips to introduce youth and families to LA County’s biodiversity, the Program will provide a gateway to greater environmental awareness and stewardship of the natural world.

RMC PROP 1 Grant Program: Atlantic Avenue Acquisition and Planning Project

The proposed project will acquire a 1.16-acre parcel located at 6975 Atlantic Avenue (Property) in the City of Long Beach which will also include planning with community outreach environmental review and cost estimating. The Property is in a prime location that connects directly to the Lower Los Angeles River and to the 3-acre 72nd Street Equestrian Park, a special use facility operated by DPR. Acquisition of the Property will allow the Department to expand access to recreation and programming opportunities in

an environmentally burdened community identified as a priority area for environmental restoration in the 2022 LA County Park Needs Assessment Plus and help catalyze the vision of the newly adopted 2022 LA River Master Plan.

Implementation of Strategic Plan Goals,

The recommended actions will further the Board-approved County Strategic Plan Goals: Make Investments that Transform Lives (Goal I), Foster Vibrant and Resilient Communities (Goal II), and Support the Wellness of the Community (Goal II) by improving and enhancing recreational opportunities to benefit Los Angeles County residents.

FISCAL IMPACT/FINANCING

Approval of the recommended actions will not have an impact on net County Cost.

Operating Budget Impact

If the State OEP grants are awarded, the Department does not anticipate operating costs as a result of the Programs.

If the RMC Prop 1 LLAR grant is awarded, the Department anticipates one-time and ongoing costs for operation and maintenance upon completion of the acquisition. The Department will submit a funding request to the Chief Executive Office through the budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The State and RMC grant guidelines require adoption of a resolution by the grantee's governing body to establish the governing board's intent to accept the grant provisions and guidelines. Adoption of the attached resolutions will complete the application process.

The State resolution will authorize the submission of three grant applications for competitive funds under the State's OEP Grant Program, enacted in 2019 when Governor Gavin Newsom signed Assembly Bill 209 – Chapter 675 Chapter 675, located in Public Resources Code §5090.75(c)(1.26), to leverage both public and private funds for outdoor access programs for underserved populations, with an emphasis on at-risk youth. To comply with State OEP criteria, three separate grant submissions are required for each park.

The RMC resolution will authorize submission of a grant application under the LLAR Grant Program funded by the Water Quality, Supply and Infrastructure Improvement Act of 2014

(Proposition 1), which authorized general obligation bonds to fund ecosystems and watershed protection and restoration and water supply infrastructure projects.

On June 11, 2019, the Board delegated authority to the Director of Parks and Recreation, or her designee, to accept grants up to \$2 million. The grant from RMC exceeds \$2 million.

County Counsel has reviewed and approved the attached resolutions as to form.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are not subject to the CEQA because they are activities that are excluded from the definition of a project by section 21065 of the Public Resources Code and section 15378(b) of the State CEQA Guidelines. The proposed actions to apply for and accept grant funds, conduct negotiations, and execute grant agreements are organizational or administrative activities of government, which will not result in direct or indirect physical changes to the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these actions will not have any impact on current services or projects.

CONCLUSION

Upon approval by the Board, please instruct the Executive Officer-Clerk of the Board to forward one adopted copy to the Chief Executive Office and one adopted copy to the Department of Parks and Recreation.

Should you have any questions, please contact Alyssa Bellew at (626) 588-5240 or abellew@parks.lacounty.gov or Johanna Hernandez at (626) 588-5370 or jhernandez6@parks.lacounty.gov.

Respectfully submitted,

NORMA E. GARCÍA-GONZÁLEZ
Director

NEGG:JS:FP:AB:ab

Attachments

The Honorable Board of Supervisors
February 27, 2024
Page 5

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES**

**APPROVING THE APPLICATIONS FOR GRANT FUNDS FROM
THE STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION
OUTDOOR EQUITY GRANTS PROGRAM GRANT FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Outdoor Equity Grants Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope program;

NOW, THEREFORE, BE IT RESOLVED that the County of Los Angeles Board of Supervisors hereby:

- I. APPROVES THE FILING OF APPLICATIONS FOR THE FOLLOWING:
 - A. HEALTHY MIND, BODY AND ENVIRONMENT PROGRAM AT RUBEN F. SALAZAR PARK;
 - B. HEALTHY MIND, BODY AND ENVIRONMENT PROGRAM AT EARVIN "MAGIC" JOHNSON RECREATION AREA;
 - C. HEALTHY MIND, BODY AND ENVIRONMENT PROGRAM AT STEPHEN SORENSEN PARK; AND
- II. Certifies that said Applicant has or will have available, prior to commencement of any work on the program(s) included in the application, the sufficient funds to complete the program(s); and
- III. Certifies that if the grant is awarded, the Applicant has or will have sufficient funds to operate the program(s) as described in the Grant Selection Criteria response, and
- IV. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
- V. Delegates the authority to the Director of the County of Los Angeles Department of Parks and Recreation, or her designees, (Chief Deputy Director; Administrative Deputy; Deputy Director, Planning and Development), to conduct all negotiations, sign and submit all documents, including but not limited to

applications, agreements, amendments, and payment requests which may be necessary for the completion of the Grant Scope; and

- VI. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Approved and adopted the _____ day of _____, 2024.

I, the undersigned, hereby certify that the foregoing Resolution Number _____ was duly adopted by the County of Los Angeles Board of Supervisors following a roll call vote:

Ayes: _____

Noes: _____

Absent: _____

CELIA ZAVALA, Executive Officer-
Clerk of the Board of Supervisors
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWN R. HARRISON
County Counsel

By Rory L. Allen

Senior Deputy County Counsel

Resolution No: _____

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES**

**APPROVING THE APPLICATION FOR GRANT FUNDS
THROUGH THE WATER QUALITY, SUPPLY, AND INFRASTRUCTURE
IMPROVEMENT ACT OF 2014 (PROPOSITION 1) GRANT PROGRAM FOR THE
ATLANTIC AVENUE ACQUISITION AND PLANNING PROJECT**

WHEREAS, the people of the State of California have enacted the Water Quality, Supply and Infrastructure Improvement Act of 2014 (Proposition 1), which provides funds for the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) Grant Program; and

WHEREAS, the RMC has been delegated the responsibility for the administration of the grant program in its jurisdiction, setting up necessary procedures; and

WHEREAS, said procedures established by the RMC require the Applicant's Governing Body to certify by resolution the approval of the Application before submission of said Application to the State; and

WHEREAS, the Applicant will enter into a contract with the State of California for the Atlantic Avenue Acquisition and Planning Project (Project);

NOW, THEREFORE, BE IT RESOLVED that the County of Los Angeles Board of Supervisors hereby:

Approves the filing an application for local assistance funds from the RMC Proposition 1 Grant Program for the Project, located at 6975 Atlantic Avenue in Long Beach, under the Water Quality, Supply and Infrastructure Improvement Act of 2014 (Proposition 1); and

1. Certifies that the Project is consistent with local or regional land use plans or Programs; and
2. Certifies that the Project is consistent with the goals of Proposition 1 including multi-beneficial and multi-jurisdictional ecosystem and watershed protection projects in accordance with statewide priorities; and
3. Certifies that the Application has or will have sufficient funds to operate and maintain the Project that is being submitted for funding consideration; and
4. Certifies that the Applicant has reviewed and understands the General Requirements and General Policies of the RMC Proposition 1 Grant Program Guidelines; and
5. Delegates the authority to the Director of County of Los Angeles Department of Parks and Recreation, or authorized representatives, (Chief Deputy Director; Administrative

Deputy; Deputy Director, Planning and Development), as agents of the County of Los Angeles, to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant; and

6. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

I, the undersigned, hereby certify that the foregoing Resolution Number _____ was duly adopted on the _____ day of _____ 2024, by the County of Los Angeles Board of Supervisors following a roll call vote:

Ayes: _____

Noes: _____

Absent: _____

CELIA ZAVALA, Executive Officer-
Clerk of the Board of Supervisors
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:
DAWYN R. HARRISON
County Counsel

By Rory Lo Allen

Senior Deputy County Counsel

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024	
BOARD MEETING DATE	2/27/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Parks and Recreation	
SUBJECT	BELVEDERE COMMUNITY REGIONAL PARK WALKING PATH IMPROVEMENT PROJECT MONA PARK BREEZEWAY IMPROVEMENT PROJECT FRANKLIN D. ROOSEVELT PARK WALKING PATH IMPROVEMENT PROJECT ESTABLISH AND APPROVE PROJECT SCOPE, BUDGET, AND APPROPRIATION ADJUSTMENT CAPITAL PROJECT NO. 87741, 87742 and 87743 (SUPERVISORIAL DISTRICT 1 & 2) (FY 2022-23, 4 VOTES)	
PROGRAM	NA	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	AHSC is a grant funded program with a funding deadline.	
COST & FUNDING	Total cost: \$1,405,000	Funding source: State of California's Affordable Housing Sustainable Communities Grant program and prior year net County cost from the Affordable Housing Group
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	Approval of the recommended actions will find the proposed Belvedere Park Walking Path Improvements Project, Mona Park Walking Path and Breezeway Improvements Project, and Roosevelt Park Walking Path Improvements Project exempt from the California Environmental Quality Act; and establish and approve Capital Project Numbers. The recommended actions will also authorize the Los Angeles County Department of Parks and Recreation to deliver the proposed Projects through Board-approved Job Order Contract.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The Affordable Housing and Sustainable Communities Program (AHSC) provides funding for affordable housing developments (new construction or renovation) and transportation infrastructure. This may include sustainable transportation infrastructure, such as new transit vehicles, sidewalks, and bike lanes; transportation-related amenities, such as bus shelters, benches, or shade trees; and other programs that encourage residents to walk, bike, and use public transit. In June 2020, the California Strategic Growth Council awarded \$23,856,673 through the AHSC program to the National Community Renaissance (National CORE) and the County of Los Angeles Public Works for the development of affordable housing and new	

	<p>transit projects in unincorporated East Los Angeles including the 3rd and Dangler Housing Project. The grant award included funding to be allocated from Public Works to the Department of Parks and Recreation for “urban greening” improvements at a park within 1 mile of the housing development. The Department evaluated opportunities within the grant boundary and developed a scope of work at Belvedere Community Regional Park Walking Path Improvement Project that would provide high-impact improvements for the local community, including stakeholders of the 3rd & Dangler development. The proposed improvements at the park will modify, improve, or refurbish existing park walking paths, as well as enhance site landscape and lighting. The proposed Project will be designed with support of the Department’s Board-approved list of as-needed consultants and will be delivered by Job Order Contract (JOC).</p> <p>In July 2017, the California Strategic Growth Council awarded \$23,329,372 through AHSC program to two distinct housing projects in the Florence and Willowbrook neighborhoods. The grant award included funding to be allocated from Public Works to the Department of Parks and Recreation for “urban greening” improvements at a park within the Florence and Willowbrook neighborhoods of the affordable housing development. The Department of Parks and Recreation evaluated opportunities within the grant boundary and developed a scope of work for the Mona Park Breezeway Improvement Project and Franklin D. Roosevelt Park Walking Path Improvement Project that would provide high-impact improvements for the local community. The proposed scope for Mona Park includes fencing replacement, renovation of walkways, bike paths, lighting improvements, as well as landscaping and shade trees. The proposed improvements for Franklin D. Roosevelt Park include the renovation of an existing walking path. Scope for the proposed Projects will be delivered by Job Order Contract (JOC).</p>
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: According to the 2016 Los Angeles Countywide Comprehensive Park and Recreation Needs Assessment, the proposed Projects are in study areas with high and very high park need.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: <p>The proposed Projects are aligned with the County’s Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles (Principles) adopted by the Board on September 15, 2021, including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, the proposed Project will directly address profound levels of disadvantage and inequity in the community. The proposed Projects are informed by the community’s call for increased walkability in the parks. The proposed Project are located in census tracts with an overall County of Los Angeles Equity Explorer scores of 67.9 (High Need), 99.9 and 88.3 (Highest Need) and will serve census tracts with similar or worse scores. The proposed Projects are an important step in advancing the Department’s urgent and bold action to achieve tangible results to promote equitable processes and outcomes while working to dismantle racism.</p>
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Jorge Gutierrez, Departmental Facilities Planner – I, (626) 588-5325, jgutierrez2@parks.lacounty.gov Daniel Abratte, Section Head, (626) 588-5350, dabratte@parks.lacounty.gov



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**BELVEDERE PARK WALKING PATH IMPROVEMENTS PROJECT
MONA PARK WALKING PATH AND BREEZEWAY IMPROVEMENTS PROJECT
ROOSEVELT PARK WALKING PATH IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE PROJECTS SCOPE, BUDGETS, AND
APPROPRIATION ADJUSTMENT
CAPITAL PROJECTS NOS. 87743, 87741 AND 87742
(SUPERVISORIAL DISTRICTS 1 AND 2) (FY 2023-24, 4-VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed Belvedere Park Walking Path Improvements Project, the Mona Park Walking Path and Breezeway Improvements Project, and Roosevelt Park Walking Path Improvements Project exempt from the California Environmental Quality Act; establish and approve the proposed capital projects; approve the proposed Project budgets and appropriation adjustment; and authorize the Director of Parks and Recreation, or her designee, to deliver the proposed Projects through Board-approved Job Order Contracts.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Belvedere Park Walking Path Improvements Project, Mona Park Walking Path and Breezeway Improvements Project, and Roosevelt Park Walking Path Improvements Project are categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the records of the proposed projects.

2. Establish and approve the Belvedere Park Walking Path Improvements Project, Capital Project No. 87743, with a total project budget of \$820,000; Mona Park Walking Path and Breezeway Improvements Project, Capital Project No. 87741, with a total project budget of \$325,000; and Roosevelt Park Walking Path Improvements Project, Capital Project No. 87742, with a total project budget of \$260,000.
3. Approve the appropriation adjustment in the amount of \$1,085,000 as follows: \$660,000 to Belvedere Park Walking Path Improvements Project, Capital Project No. 87743, in State revenue from the State of California's Affordable Housing Sustainable Communities Grant program of 2020; \$225,000 to Mona Park Walking Path and Breezeway Improvements Project, Capital Project No. 87741, and \$200,000 to Roosevelt Park Walking Path Improvements Project, Capital Project No. 87742, in grant revenue from the State of California's Affordable Housing Sustainable Communities Grant program of 2017, to fully fund the proposed projects.
4. Authorize the Director of the Department of Parks and Recreation, or her designee, to deliver the proposed projects through Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Belvedere Park Walking Path Improvements Project, Mona Park Walking Path and Breezeway Improvements Project, and Roosevelt Park Walking Path Improvements Project (Projects) exempt from the California Environmental Quality Act (CEQA); and establish and approve Capital Project Numbers 87743, 87741, 87742 and. The recommended actions will also authorize the Los Angeles County Department of Parks and Recreation (Department) to deliver the proposed Projects through Board-approved Job Order Contract (JOC).

Projects Descriptions and Backgrounds

The Affordable Housing and Sustainable Communities Program (AHSC) provides funding for affordable housing developments (new construction or renovation) and transportation infrastructure. This may include sustainable transportation infrastructure, such as new transit vehicles, sidewalks, and bike lanes; transportation-related amenities, such as bus shelters, benches, or shade trees; and other programs that encourage residents to walk, bike, and use public transit.

Belvedere Park Walking Path Improvements Project

On January 21, 2020, the Board approved the application, acceptance, and allocation of Grant funding from the California Strategic Growth Council. In June 2020, the California

Strategic Growth Council awarded \$23,856,673 through the AHSC program to the National Community Renaissance (National CORE) and the County of Los Angeles Public Works for the development of affordable housing and new transit projects in unincorporated East Los Angeles including the June 9th, 2020 Board approved development of the 3rd and Dangler Housing Project. The grant award included funding to be allocated from Public Works to the Department of Parks and Recreation for “urban greening” improvements at a park within 1 mile of the housing development. The Department evaluated opportunities within the grant boundary and developed a scope of work at Belvedere Community Regional Park that would provide high-impact improvements for the local community, including stakeholders of the 3rd and Dangler Housing Project. Per the executed grant agreement, the project shall be completed by July 30, 2026.

According to the 2016 Los Angeles Countywide Comprehensive Park and Recreation Needs Assessment, the proposed Project is in a study area with very high park need. Belvedere Community Regional Park has long been a destination for community members to safely walk in their neighborhood. The walking paths at the Park are heavily used and in need of repair. Moreover, extensions of existing pathways are needed to improve walkability and circulation within the park.

The proposed improvements at the park will modify, improve, or refurbish existing park walking paths, as well as enhance site landscape and lighting. The proposed Project will be designed with support of the Department’s Board-approved list of as-needed consultants and will be delivered by Job Order Contract (JOC).

Mona Park Walking Path and Breezeway Improvements Project and Roosevelt Park Walking Path Improvements Project

On December 19, 2017, the Board approved the application, acceptance, and allocation of Grant funding from the California Strategic Growth Council. In July 2017, the California Strategic Growth Council awarded \$23,329,372 through AHSC program to two distinct housing projects in the Florence and Willowbrook neighborhoods. The grant award included funding to be allocated from Public Works to the Department of Parks and Recreation for “urban greening” improvements at a park within the Florence and Willowbrook neighborhoods of the affordable housing development. The Department of Parks and Recreation evaluated opportunities within the grant boundary and developed a scope of work at Mona Park and Franklin D. Roosevelt Park that would provide high-impact improvements for the local community. Per the executed grant agreement, the Mona Park project located in the Willowbrook neighborhood shall be completed by July 30, 2024, and the Franklin D. Roosevelt Park located in the Florence neighborhood shall be completed by June 1, 2024.

According to the 2016 Los Angeles Countywide Comprehensive Park and Recreation

Needs Assessment, the proposed Projects are in study areas with high and very high park need. Mona Park is a popular family destination and is adjacent to Martin Luther King Elementary School and Ralph J Bunche Middle School. The breezeway renovation would improve walkability, public safety, and site security. Franklin D. Roosevelt Park has long been a destination for community members to safely walk in their neighborhood. The walking loop at the park is heavily used and in need of repair.

The proposed scope for Mona Park includes fencing replacement, renovation of walkways, bike paths, lighting improvements, as well as landscaping and shade trees. The proposed improvements for Franklin D. Roosevelt Park include the renovation of an existing walking path. Scope for the proposed Projects will be delivered by Job Order Contract (JOC).

Implementation of Strategic Plan Goals

The proposed recommendations will further the County Strategic Plan Goal to support the wellness of the community (Goal II.2) by promoting walking and physical activity for all park patrons.

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Projects will achieve the goals of creating buildings and infrastructure that support human health and resilience (Goal 2) and creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6).

Implementation of County Anti-Racism, Diversity, and Inclusion Initiative

The proposed Projects are aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles (Principles) adopted by the Board on September 15, 2021, including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, the proposed Project will directly address profound levels of disadvantage and inequity in the community. The proposed Projects are informed by the community's call for increased walkability in the parks. The proposed Projects are located in census tracts with an overall County of Los Angeles Equity Explorer scores of 67.9 (High Need), 99.9 and 88.3 (Highest Need) and will serve census tracts with similar or worse scores. The proposed Projects are an important step in advancing the Department's urgent and bold action to achieve tangible results to promote equitable processes and outcomes while working to dismantle racism.

FISCAL IMPACT/FINANCING

The total costs for the Projects include construction, change order/contingency and County services. The proposed Projects Schedule and Budget Summaries are included in Attachment I.

Approval of the appropriation adjustments in the amount of \$1,085,000 (Attachment III) will reflect an increase as follows: \$660,000 to Belvedere Park Walking Path Improvements Project, Capital Project No. 87743, in State revenue from the State of California's Affordable Housing Sustainable Communities Grant program of 2020; \$225,000 to Mona Park Walking Path and Breezeway Improvements Project, Capital Project No. 87741, and \$200,000 to Roosevelt Park Walking Path Improvements Project, Capital Project No. 87742, in grant revenue from the State of California's Affordable Housing Sustainable Communities Grant program of 2017, to fully fund the proposed projects.

The proposed Projects are fully funded with appropriation in the amount of \$1,405,000, which is offset with revenue in the amount of \$1,085,000 from the State of California's Affordable Housing Sustainable Communities Grant program and net County cost from the Affordable Housing budget in the amount of \$320,000 previously approved by the Board on June 28, 2021 as part of the Request for Appropriation Adjustments to Various Budget Units. Attachment II includes the funding breakdown for each of the proposed Projects.

Operating Budget Impact

Based on the proposed Project descriptions, the Department does not anticipate any one-time start-up or ongoing costs. The provisions of the proposed Projects have maintenance requirements that will be fulfilled with existing park staff and resources. The proposed projects will also have no impact to the Department's or Affordable Housing groups operating budgets.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize the Department to deliver the proposed Projects utilizing Board-approved JOC, as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractors who are awarded these contracts, will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program). The Projects will proceed in accordance with the Board's

consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016 and last amended on June 11, 2019.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the Belvedere Community Regional Park Walking Path Improvements Project budget includes one percent (1%) of eligible design and construction costs, in the amount of \$9,000, to be allocated to Civic Art and be spent on site within the program performance period. The Mona Park Breezeway and Franklin D. Roosevelt Park Walking Path projects are exempt from Civic Art Allocation as the eligible project costs are under \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed walkway improvements at Belvedere Park are categorically exempt from the California Environmental Quality Act (CEQA). The project, which will modify, improve, or refurbish existing park walking paths, as well as enhance site landscape and lighting, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in sections 15301(d) and 15304(a)(b) of the State CEQA Guidelines and Classes 1(c) and 4 (a)(c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project provides for restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety, and minor alterations to land which will not involve the removal of healthy, mature, and scenic trees.

The proposed Walking Path and Breezeway Improvements at Mona Park are categorically exempt from CEQA. The project, which includes fencing replacement, renovation of walkways, bike paths, lighting improvements, as well as landscaping and shade trees, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in sections 15301 (d), 15302(c), and 15304(b) of the State CEQA Guidelines and Classes 1 (c), 2(e), and 4 (c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project involves restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; replacement or reconstruction of existing structures and facilities involving negligible or no expansion of capacity; and minor alterations to land which will not involve the removal of healthy, mature, and scenic trees.

The proposed Walking Path Improvements at Roosevelt Park are categorically exempt from the California Environmental Quality Act (CEQA). The project, which includes the renovation of a walking path, is within a class of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in section 15301(d) of the State CEQA Guidelines and Class 1(c) of the County's

Environmental Document Reporting Procedures and Guidelines, Appendix G. The project provides for restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety.

Based on the proposed project records, they will comply with all applicable regulations and are not located in a sensitive environment. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites compiled pursuant to Government Code Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, the Department will file Notices of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Design plans and specifications, including construction documents, will be completed by Board-approved as-needed consultants.

Implementation of the improvements will be completed using a Board-approved JOC. This delivery method will allow for the most expedient and cost-effective implementation of the proposed Projects. Where used, the Department has made the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have limited impacts to County services at the facility. The Department will minimize and mitigate disruption by coordinating work and providing temporary alternative path of travel for use by the public as needed.

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to forward one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and three copies to the Department Parks and Recreation.

Should you have any questions please contact Jorge Gutierrez at (626) 588-5325 or jgutierrez2@parks.lacounty.gov, Daniel Abratte at (626) 588-5350 or dabratte@parks.lacounty.gov, Astrid Ochoa at (626) 588-5355 or aochoa2@parks.lacounty.gov.

Respectfully submitted,

The Honorable Board of Supervisors
February 27, 2024
Page 8

NORMA E. GARCÍA-GONZÁLEZ
Director

NEG:AB:JS:CK:MG:DA:jg

Attachments

c: Auditor Controller
Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Arts and Culture (Civic Art Division)
Parks and Recreation

ATTACHMENT I

**BELVEDERE PARK
WALKING PATH IMPROVEMENTS PROJECT
MONA PARK WALKING PATH AND BREEZEWAY IMPROVEMENTS PROJECT
ROOSEVELT PARK WALKING PATH IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE PROJECTS SCOPE, BUDGETS, AND
APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87743, NO. 87741, AND NO. 87742
(SUPERVISORIAL DISTRICT 1 AND 2) (FY 2023-24, 4 VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	Mona Park Walking Path and Breezeway Improvements Project C.P. 87741	Roosevelt Park Walking Path Improvements Project C.P. 87742	Belvedere Park Walking Path Improvements Project C.P. 87743
Board Letter	February 2024	February 2024	February 2024
Construction Documents	March 2024	March 2024	May 2024
Construction Award	March 2024	March 2024	June 2024
Substantial Completion	June 2024	May 2024	August 2024
Project Acceptance	July 2024	June 2024	September 2024

II. PROJECT BUDGET SUMMARY

Project Activity	Mona Park Walking Path and Breezeway Improvements Project C.P. 87741	Roosevelt Park Walking Path Improvements Project C.P. 87742	Belvedere Park Walking Path Improvements Project C.P. 87743
Construction			
Construction	\$ 281,000	\$ 220,000	\$ 600,000
Contingency	\$ 29,000	\$ 22,000	\$ 60,000
Subtotal	\$ 310,000	\$ 242,000	\$ 660,000
Soft Costs			
Civic Art	\$ 0	\$ 0	\$ 9,000
Plans and Specifications	\$ 0	\$ 0	\$ 123,000
Consultant Services	\$ 0	\$ 0	\$ 0
Miscellaneous Expenditures	\$ 0	\$ 0	\$ 0
Jurisdictional Approvals/Permits	\$ 0	\$ 0	\$ 0
County Services	\$ 15,000	\$ 18,000	\$ 28,000
Subtotal	\$ 15,000	18,000	160,000
TOTAL	\$ 325,000	\$ 260,000	\$ 820,000

ATTACHMENT II

**BELVEDERE PARK
WALKING PATH IMPROVEMENTS PROJECT
MONA PARK WALKING PATH AND BREEZEWAY IMPROVEMENTS PROJECT
ROOSEVELT PARK WALKING PATH IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE PROJECTS SCOPE, BUDGETS, AND
APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87743, NO. 87741, AND NO. 87742
(SUPERVISORIAL DISTRICT 1 AND 2) (FY 2023-24, 4 VOTES)**

TOTAL CAPITAL PROJECT BUDGET

(SEE ATTACHED)

No.	PROJECT #	PROJECT LOCATION	PROJECT DESCRIPTION	FUNDING SOURCE	AMOUNT
1	87741	Mona Park	Breezeway Improvements Project	AHSC Grant Net County Cost	225,000 100,000
2	87742	Franklin D. Roosevelt Park	Pathway Improvements Project	AHSC Grant Net County Cost	200,000 60,000
3	87743	Belvedere Community Regional Park	Walking Path Improvements Project	AHSC Grant Net County Cost	660,000 160,000
				Total:	1,405,000

ATTACHMENT III

**BELVEDERE PARK
WALKING PATH IMPROVEMENTS PROJECT
MONA PARK WALKING PATH AND BREEZEWAY IMPROVEMENTS PROJECT
ROOSEVELT PARK WALKING PATH IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE PROJECTS SCOPE, BUDGETS, AND
APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87743, NO. 87741, AND NO. 87742
(SUPERVISORIAL DISTRICT 1 AND 2) (FY 2023-24, 4 VOTES)**

APPROPRIATION ADJUSTMENT

(SEE ATTACHED)

February 27, 2024

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2023-24
4 - VOTES

SOURCES		USES	
PARKS AND RECREATION BELVEDERE PARK WALKING PATH IMPROVEMENTS A01-CP-88-8752-65043-87743 STATE-OTHER / CAPITAL PROJECTS INCREASE REVENUE	660,000	PARKS AND RECREATION BELVEDERE PARK WALKING PATH IMPROVEMENTS A01-CP-6014-65043-87743 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	660,000
PARKS AND RECREATION MONA PARK WALKING PATH AND BREEZEWAY IMPROVEMENTS A01-CP-88-8752-65043-87741 STATE-OTHER / CAPITAL PROJECTS INCREASE REVENUE	225,000	PARKS AND RECREATION MONA PARK WALKING PATH AND BREEZEWAY IMPROVEMENTS A01-CP-6014-65043-87741 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	225,000
PARKS AND RECREATION ROOSEVELT PARK WALKING PATH IMPROVEMENTS A01-CP-88-8752-65043-87742 STATE-OTHER / CAPITAL PROJECTS INCREASE REVENUE	200,000	PARKS AND RECREATION ROOSEVELT PARK WALKING PATH IMPROVEMENTS A01-CP-6014-65043-87742 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	200,000
SOURCES TOTAL	\$ 1,085,000	USES TOTAL	\$ 1,085,000

JUSTIFICATION

Reflects an increase of \$1,085,000 as follows: \$660,000 to Capital Project No. 87743 in State revenue from the State of California’s Affordable Housing Sustainable Communities Grant program of 2020; \$225,000 to Capital Project No. 87741, and \$200,000 to Capital Project No. 87742 in grant revenue from the State of California’s Affordable Housing Sustainable Communities Grant program of 2017, to fully fund the proposed projects.

AUTHORIZED SIGNATURE

Carolyn Bernardez, Chief Financial Officer

BOARD OF SUPERVISOR’S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

☐ ACTION

☐ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO.

DATE

☐ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024		
BOARD MEETING DATE	2/27/2024		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th		
DEPARTMENT(S)	Parks and Recreation		
SUBJECT	ESTABLISH AND APPROVE VARIOUS CAPITAL PROJECTS, APPROVE PROJECT SCOPES, BUDGETS, AND APPROPRIATION ADJUSTMENT, FRANK G. BONELLI REGIONAL PARK RESTROOM RESTORATION PROJECT, CAPITAL PROJECT NO. 8A027, AND VETERANS MEMORIAL COMMUNITY REGIONAL PARK PAVING REPAIR PROJECT, CAPITAL PROJECT NO. 8A028 (SUPERVISORIAL DISTRICT 5) (FY 2023-24, 4-VOTES)		
PROGRAM			
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	NONE		
COST & FUNDING	Total cost: \$ 1,671,000	Funding source: Extraordinary Maintenance Budget	
	TERMS (if applicable):		
	Explanation:		
PURPOSE OF REQUEST	Approval of the recommended actions will find the proposed Frank G. Bonelli Regional Park Restroom Restoration and the Veterans Memorial Community Regional Park Paving Repair Project (Projects) categorically exempt from the California Environmental Quality Act; establish and approve the proposed capital Projects; approve the proposed budgets and appropriation adjustment; and authorize the Director of Parks and Recreation, or her designee, to deliver the Projects through a Board-approved Job Order Contract		
BACKGROUND (include internal/external issues that may exist including any related motions)	The North Shore Boat Launch Area of Frank G. Bonelli Regional Park (Bonelli Park), is located at 250 East Puddingstone Drive, San Dimas. The 1,875-acre regional park serves the greater San Gabriel Valley and averages over one million visitors a year. Bonelli Park includes a popular recreational lake, Puddingstone Reservoir, with approximately 5 miles of shoreline. The North Shore Boat Launch Area restroom building suffered severe fire damage in the Summer of 2021 and has been closed since. The proposed Project scope is a complete restroom building renovation, including		

	<p>replacement of the restroom building roof and electrical systems, plumbing and lighting fixtures, interior and exterior finishes, and related improvements.</p> <p>Veterans Memorial Community Regional Park is a 97-acre park located at 13000 Sayre Street in the foothills of the Angeles National Forest and experiences floods and seismic activity. As a result, many parking areas have excessive cracks and potholes that are beyond the department's maintenance capabilities. The proposed Project scope includes repairs to the existing asphalt roadway; repaving and restriping the current parking lots; and related work.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please explain how:</p> <p>According to the 2016 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment, Bonelli Park, located in study area #156, is an area of low park needs. However, as a regional park with a 25-mile service radius, Bonelli Park serves many communities experiencing moderate to high park needs, including Charter Oak, Baldwin Park, El Monte, La Puente, and Temple City.</p> <p>Veterans Memorial Community Regional Park is in study area #29, which has low park needs. However, this park serves many nearby communities experiencing high to very high park needs, including San Fernando, Arleta, Pacoima, Sun Valley, and Northridge.</p>
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please explain how:</p> <p>The proposed recommendations will further the County Strategic Plan Goal to pursue operational effectiveness, fiscal responsibility, and accountability (Goal 3) by investing in public infrastructure that will sustain and improve County services and facilities by effectively managing County resources for the County of Los Angeles residents and visitors.</p>
DEPARTMENTAL CONTACTS	<p>Dinah Quiñones, Park Project Coordinator (661) 609-6079 dquinones@parks.lacounty.gov</p> <p>Daniel Abratte, Section Head (626) 588-5350, dabratte@parks.lacounty.gov</p>

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ESTABLISH AND APPROVE VARIOUS CAPITAL PROJECTS
APPROVE PROJECT SCOPES, BUDGETS, AND APPROPRIATION ADJUSTMENT
FRANK G. BONELLI REGIONAL PARK RESTROOM RESTORATION
CAPITAL PROJECT NO. 8A027
AND VETERANS MEMORIAL COMMUNITY REGIONAL PARK PAVING REPAIR
CAPITAL PROJECT NO. 8A028
(SUPERVISORIAL DISTRICT 5) (FY 2023-24, 4-VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed Frank G. Bonelli Regional Park Restroom Restoration and the Veterans Memorial Community Regional Park Paving Repair Projects (Projects) categorically exempt from the California Environmental Quality Act; establish and approve the proposed capital projects; approve the proposed budgets and appropriation adjustment; and authorize the Director of Parks and Recreation, or her designee, to deliver the Frank G. Bonelli Regional Park Restroom Restoration Project through a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Frank G. Bonelli Regional Park Restroom Restoration and the Veterans Memorial Community Regional Park Paving Repair Projects (Projects) categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the Projects.
2. Establish and approve the proposed Frank G. Bonelli Regional Park Restroom Restoration Project, Capital Project No. 8A027, with a total project budget of \$1,185,000 and the proposed Veterans Memorial Community Regional Park Paving Repair Project, Capital Project No. 8A028, with a total project budget of \$486,000.
3. Approve the appropriation adjustment to transfer \$1,671,000 from the Extraordinary Maintenance Budget as follows; \$1,185,000 to the Frank G. Bonelli Regional Park Restroom Restoration Project, Capital Project No. 8A027, and \$486,000 to the

Veterans Memorial Community Regional Park Paving Repair Project, Capital Project No. 8A028, to fully fund the proposed Projects.

4. Authorize the Director of Parks and Recreation, or her designee, to deliver the proposed Frank G. Bonelli Regional Park Restroom Restoration Project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Frank G. Bonelli Park Restroom Restoration Project, C.P.# 8A027

The proposed Project is located at the North Shore Boat Launch Area of Frank G. Bonelli Regional Park (Bonelli Park), located at 250 East Puddingstone Drive, San Dimas. The 1,875-acre regional park serves the greater San Gabriel Valley and averages over one million visitors a year, offering recreational activities that include fishing, sports, horseback riding, camping, boating, kayaking, water skiing, swimming, jet skiing, hiking, biking, and picnicking. Bonelli Park includes a popular recreational lake, Puddingstone Reservoir, with approximately 5 miles of shoreline.

According to the 2016 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment, Bonelli Park, located in study area #156, is an area of low park needs. However, as a regional park with a 25-mile service radius, Bonelli Park serves many communities experiencing moderate to high park needs, including Charter Oak, Baldwin Park, El Monte, La Puente, and Temple City.

Puddingstone Reservoir's North Shore Boat Launch Area is the primary launching facility for motorized watercraft and serves boaters and park patrons with a dedicated restroom facility. The North Shore Boat Launch Area restroom building suffered severe fire damage in the Summer of 2021 and has been closed since. The building's roof and restroom interiors were destroyed.

The proposed Project scope is a complete building renovation to enable its reopening, including replacement of the restroom building roof and electrical systems, plumbing and lighting fixtures, interior and exterior finishes, and related improvements. The Department will utilize the services of a Board-approved as-needed Consultant to provide drawings and specifications for the proposed Project and deliver it using a Board-approved Job Order Contract (JOC).

Veterans Memorial Community Regional Park Paving Repair Project, C.P.# 8A028

Veterans Memorial Community Regional Park is a 97-acre park located at 13000 Sayre Street in the community of Sylmar, featuring rolling hills, grassy picnic areas, a large pavilion, camping areas, and a community recreation building.

Veterans Memorial Community Regional Park is in study area #29 of the 2016 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment, which

identifies the immediate area as low park need, however, this park serves many nearby communities experiencing high to very high park needs, including San Fernando, Arleta, Pacoima, Sun Valley, and Northridge.

Veterans Memorial Community Regional Park is in the foothills of the Angeles National Forest and experiences floods and seismic activity. As a result, many parking areas have excessive cracks and potholes. The needed paving repairs far exceed the Department's maintenance capacity and resources. The proposed Project scope includes repairs to the existing asphalt roadway; repaving and restriping the current parking lots; and related work. Work will be performed by the Department of Public Works Road Maintenance Division through a Departmental Service Order.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The proposed recommendations will further the County Strategic Plan Goal to pursue operational effectiveness, fiscal responsibility, and accountability (Goal 3) by investing in public infrastructure that will sustain and improve County services and facilities by effectively managing County resources for the County of Los Angeles residents and visitors.

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Projects will be designed to achieve the goals of creating resilient and healthy community environments where residents thrive in place (Goal 1), creating buildings and infrastructure that support human health and resilience (Goal 2) and creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6).

FISCAL IMPACT/FINANCING

The total costs for the proposed Projects include construction and change order/contingency. The Frank G. Bonelli Park Restroom Restoration Project also includes costs for plans and specifications, jurisdictional approval, and County services. The proposed Project Schedules and Budget Summaries are included in Attachment I.

Approval of the appropriation adjustment (Attachment II) will transfer \$1,671,000 from the Extraordinary Maintenance Budget as follows; \$1,185,000 to the Frank G. Bonelli Regional Park Restroom Restoration Project, Capital Project No. 8A027, and \$486,000 to the Veterans Memorial Community Regional Park Paving Repair Project, Capital Projects No. 8A028, to fully fund the proposed Projects.

Operating Budget Impact

Based on the proposed Project descriptions, the Department does not anticipate any one-time start-up and ongoing costs. The proposed Projects have maintenance requirements that will be fulfilled with existing departmental staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize the Department to deliver the proposed Project at Bonelli Park utilizing a Board-approved Job Order Contract (JOC), as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program). The proposed Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Frank G. Bonelli Park Restroom Renovation Project, C.P. 8A027 is exempt from the Civic Art Allocation as the work involves repair. The proposed Veterans Memorial Community Regional Park Paving Repair Project, C.P. 8A028 is exempt from the Civic Art Allocation as the eligible project costs are less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The Frank G. Bonelli Park Restroom Renovation Project is categorically exempt from the California Environmental Quality Act (CEQA). The project, which includes the replacement of the restroom building roof, electrical systems, plumbing and lighting fixtures, interior and exterior finishes, and related improvements, is within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in sections 15301 (a)(d), 15302(c) and 15331 of the State CEQA Guidelines and Classes 1 (c)(d) and 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project involves restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; reconstruction of existing structures and facilities involving negligible or no expansion of capacity; and maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings (1995), Weeks and Grimmer.

The Veterans Memorial Community Regional Park Paving Project is categorically exempt from CEQA. The project, which includes removal and replacement of asphalt on existing roads, parking lots, and code required improvements, is within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in sections 15301(d) and 15302(c) of the State CEQA Guidelines and Classes 1(c) and 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project involves restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; and reconstruction of existing structures and facilities involving negligible or no expansion of capacity.

Based on the records of the proposed Projects, they will each comply with all applicable regulations. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that they may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, the Department will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

The Department will implement the Frank G. Bonelli Park Restroom Renovation Project using a Board-approved JOC. A Board-approved JOC will deliver site work and installation of amenities. The Department has made the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

The Department will issue a Departmental Service Order to the Department of Public Works Road Maintenance Division to implement the Veterans Memorial Community Regional Park Paving Repair Project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have limited impacts to County services or projects at the facility. The Department will minimize and mitigate disruption by announcing closures to County facilities, including parking areas, and providing alternative amenities for park users.

CONCLUSION

Upon approval by the Board, please instruct the Executive Office-Clerk of the Board, to forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the Department of Parks and Recreation.

Should you have any questions, please contact Dinah Quiñones (626) 588-5335
dquinones@parks.lacounty.gov or Kristof Melkoni at (626) 588-5363
kmelkoni@parks.lacounty.gov, Daniel Abratte at (626) 588-5350 or
dabratte@parks.lacounty.gov, Astrid Ochoa at (626) 588-5355 or
aochoa2@parks.lacounty.gov.

Respectfully submitted,

NORMA E. GARCÍA-GONZÁLEZ
Director

NEG:AB:JS:CK:DA:dq

Attachments

c: Auditor Controller
Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Arts and Culture (Civic Art Division)
Parks and Recreation

ATTACHMENT I

**ESTABLISH AND APPROVE VARIOUS CAPITAL PROJECTS
APPROVE PROJECT SCOPES, BUDGETS, AND APPROPRIATION ADJUSTMENT
FRANK G. BONELLI REGIONAL PARK RESTROOM RESTORATION
PROJECTCAPITAL PROJECT NO. 8A027, AND VETERANS MEMORIAL
COMMUNITY REGIONAL PARK PAVING REPAIR PROJECT
CAPITAL PROJECT NO. 8A028
(SUPERVISORIAL DISTRICT 5) (FY 2023-24, 4-VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	Frank G. Bonelli Park Restroom Restoration Project C.P. No. 8A027	Veterans Memorial Community Regional Park Paving Repair Project C.P. No. 8A028
Board Letter	February 2024	February 2024
Construction Documents	June 2024	May 2024
Jurisdictional Approvals/Permits	October 2024	N/A
Construction Award	November 2024	June 2024
Substantial Completion	May 2025	December 2025
Project Acceptance	July 2025	February 2025

II. PROJECT BUGDET SUMMARY

Project Activity	Proposed Project Budgets	
	Frank G. Bonelli Park Restroom Restoration Project C.P. No. 8A027	Veterans Memorial Community Regional Park Paving Repair Project C.P. No. 8A028
Construction		
Construction	\$ 940,000	\$ 440,000
Contingency	\$ 70,000	\$ 46,000
Subtotal	\$ 1,010,500	\$ 486,000
Civic Art		
Plans and Specifications	\$ 118,000	
Jurisdictional Approval/Permits	\$ 20,000	
County Services	\$ 37,000	
TOTAL	\$ 1,185,000	\$ 486,000

ATTACHMENT II

**ESTABLISH AND APPROVE VARIOUS CAPITAL PROJECTS
APPROVE PROJECT SCOPES, BUDGETS, AND APPROPRIATION ADJUSTMENT
FRANK G. BONELLI REGIONAL PARK RESTROOM RESTORATION PROJECT
CAPITAL PROJECT NO. 8A027, AND VETERANS MEMORIAL COMMUNITY
REGIONAL PARK PAVING REPAIR PROJECT
CAPITAL PROJECT NO. 8A028
(SUPERVISORIAL DISTRICT 5) (FY 2023-24, 4-VOTES)**

PINK

BOARD OF SUPERVISORS
OFFICIAL COPY

BA FORM 10142022

February 27, 2024

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2023-24
3 - VOTES

SOURCES	USES
EXTRAORDINARY MAINTENANCE A01-CF-2000-12810 SERVICES & SUPPLIES DECREASE APPROPRIATION1,671,000	PARKS AND RECREATION FRANK G. BONELLI REGIONAL PARK RESTROOM RESTORATION A01-CP-6014-65043-8A027 CAPITAL ASSETS - B & I INCREASE APPROPRIATION1,185,000
	PARKS AND RECREATION VETERANS MEMORIAL COMMUNITY REGIONAL PARK PAVING REPAIR A01-CP-6014-65043-8A028 CAPITAL ASSETS - B & I INCREASE APPROPRIATION486,000
SOURCES TOTAL\$1,671,000	USES TOTAL\$1,671,000

JUSTIFICATION
Reflects a transfer of \$1,671,000 in appropriation as follows: \$1,185,000 to Frank G. Bonelli Regional Park Restroom Restoration, Capital Project No. 8A027; and \$486,000 Veterans Memorial Community Regional Park Paving Repair Project, Capital Projects No. 8A028, to fully fund the proposed Projects.

AUTHORIZED SIGNATURECarolyn Bernardez, Chief Financial Officer

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---	<input type="checkbox"/> ACTION	<input type="checkbox"/> APPROVED AS REQUESTED
	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> APPROVED AS REVISED
AUDITOR-CONTROLLER	BY	CHIEF EXECUTIVE OFFICER
B.A. NO.	DATE	DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024	
BOARD MEETING DATE	2/27/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Annexation and Levying of Assessments for County Lighting Districts, Negotiated Exchange of Property Tax Revenues, Tract 83666, Los Nietos	
PROGRAM	County Lighting Districts	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	The public hearing date is needed to support completion of the annexation process by winter 2024. This is required before the area can be recorded and the housing development can proceed.	
COST & FUNDING	Total cost: \$226	Funding source: County Lighting Maintenance District 1687 (Fund F46)
	TERMS (if applicable):	
	Explanation: The estimated annual cost for the operation and maintenance of the new streetlight in the annexed territory is \$226. Sufficient funding will be included in the Fiscal Year 2024-25 Budget.	
PURPOSE OF REQUEST	The proposed annexation of the territory to the County Lighting Districts will provide funding for the operation and maintenance of streetlight.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<ul style="list-style-type: none"> Public Works administers County Lighting Districts serving the unincorporated County area. The County Code requires the annexation and installation of a street-lighting system by a developer as a condition of development. The proposed annexation and levy of assessments, as well as exchange of property tax with other taxing agencies will provide funding for the operation and maintenance of the streetlight. Proposition 218 assessment ballots and notices of the public hearing will be mailed to the affected property owner 45 days in advance of the next public hearing. Provided there is no majority protest, the Board may approve the annexation and levying of assessments in Fiscal Year 2024-25 upon conclusion of the public hearing. 	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability: Approval of the annexation provides the funding necessary for the operation and maintenance of a streetlight.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov	



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

February 27, 2024

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
ANNEXATION AND LEVYING OF ASSESSMENTS FOR
COUNTY LIGHTING DISTRICTS
NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
TRACT 83666, LOS NIETOS
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval and authorization to annex approved tentative subdivision project known as Tract 83666 located in the unincorporated area of Los Nietos to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone; order the levying of assessments for street lighting purposes; and approve the negotiated exchange of property tax revenues among those nonexempt taxing agencies whose service areas are subject to the jurisdictional changes.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed project is categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and record of the action.
2. Adopt the Resolution of Intention to Annex Approved Tentative Subdivision Territory to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone, and order the levying of assessments within the annexed territory for Fiscal Year 2024-25

whose area and boundary is identified on the diagram included in the resolution.

3. Set a date for a public hearing regarding the proposed annexation of territory and levying of annual assessments based on the Fiscal Year 2023-24 Annual Engineer's Report, which establishes assessments based on land use type for all zones within County Lighting District Landscaping and Lighting Act-1 for street lighting purposes with an annual base assessment rate for the single-family residence of \$5 for the unincorporated zone.
4. Instruct the Executive Officer of the Board to cause notice of the public hearing by mail at least 45 days prior to the scheduled public hearing date of April 16, 2024, pursuant to Section 53753 of the California Government Code. The mailed notice will include assessment ballots.

AFTER THE PUBLIC HEARING, IT IS RECOMMENDED THAT THE BOARD:

1. Find that the annexation and assessments are for the purposes of meeting operating expenses; purchasing supplies, equipment, or materials; meeting financial reserve needs and requirements; and obtaining funds for capital projects, including the operation and maintenance of streetlight(s) necessary to maintain service within the proposed annexation territory.
2. Order the tabulation of assessment ballots submitted, and not withdrawn, in support of or in opposition to the proposed assessments.
3. Determine whether a majority protest against the proposed annexation or assessment exists.
4. Make a finding terminating the annexation, levying of assessments, and property tax transfer proceedings in this tentative subdivision territory where the proposed annexation and levying of assessments has been rejected, if any, as a result of a majority protest and refer the matter back to Public Works.
5. If there is no majority protest against the proposed annexation or assessments:
 - a. Adopt the Resolution Ordering Annexation of Approved Tentative Subdivision Territory to County Lighting Maintenance District 1687, and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone, confirming a Diagram and Assessment and Levying of Assessments within the Annexed Territory for Fiscal Year 2024-25, either

as proposed or as modified by the Board. The annexation and the exchange of property tax revenues shall not become effective unless the legal description for the annexed territory is approved as to definiteness and certainty by the Assessor. The adoption of the resolution ordering annexation shall constitute the levying of assessments in Fiscal Year 2024-25.

- b. Adopt the joint resolutions between the Board and other taxing agencies approving and accepting the negotiated exchange of property tax revenues resulting from the annexation of subdivision territory to County Lighting Maintenance District 1687, as approved by the nonexempt taxing agencies.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this action is to annex the future housing development into the County Lighting Maintenance District. This action ensures that the future housing development will have funding to properly maintain its streetlights. This action benefits the residents of the future housing development and all users of the improved roadway.

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act Guidelines (CEQA) and allow the Board to: (1) annex specified tentative subdivision territory known as Tract 83666 to County Lighting Maintenance District (CLMD) 1687 and County Lighting District (CLD) Landscaping and Lighting Act-1 (LLA-1), Unincorporated Zone (collectively, County Lighting Districts); (2) levy assessments in Fiscal Year 2024-25 on each lot or parcel lying within the proposed annexation territory based on land use categories that designate usage units on the basis of benefits received; and (3) approve the exchange of property tax revenue between CLMD 1687 and other nonexempt taxing entities whose service areas are subject to the jurisdictional changes.

The proposed annexation, levy of assessments, and exchange of property provide the necessary funding for the operation and maintenance of a new streetlight. The proposed assessment rate for the subdivision development will be an annual assessment of \$5 per single-family residence within the Unincorporated Zone, with proportionately higher rates for other land uses.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy II.2, Support the Wellness of our Communities; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended actions will allow for the installation of a streetlight in the community and provide

funding for operation and maintenance. These efforts will enhance roadway safety, encourage pedestrians to utilize our sidewalks, increase safety and security of people and property, and improve the quality of life in the County.

FISCAL IMPACT/FINANCING

The estimated annual costs for operation and maintenance of the streetlight within the annexed territory is \$226 for CLMD 1687 (Fund F46). Sufficient funding will be included in the Fund F46 Fiscal Year 2024-25 Budget.

In subsequent years, the ongoing operation and maintenance costs within the annexed territory will be funded by the CLMD's share of ad valorem property taxes, supplemented by assessments annually approved by the Board from property owners within this annexed territory. Adoption of the Joint Resolutions will result in a minimal property tax growth transfer from the affected taxing entities, including those taxing entities governed by the Board: County General Fund, Los Angeles County Public Library, Los Angeles County Road Maintenance District 4, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, and the Consolidated Fire Protection District of Los Angeles County.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County Code, and applicable subdivision, planning, and zoning ordinances require the installation of a street lighting system by a subdivider as a condition of development. The subdivision development must comply with the terms of these ordinances and provide street lighting as a condition of development. The purpose of the recommended action is to annex the territory into the County Lighting Districts to comply with these ordinances and the California Streets and Highways Code Sections 5821.3 and 22608.2.

The Landscaping and Lighting Act of 1972 (California Streets and Highways Code Section 22573) provides for the assessment of street lighting costs against the benefited properties within CLD LLA-1 by any formula or method that fairly distributes the costs among all assessable lots or parcels in proportion to the estimated benefits to be received by each lot or parcel. A method of distributing the street lighting costs based on land use was approved by the Board on May 22, 1979, and amended on July 22, 1997, to include government-owned or -leased parcels. The same distribution method was used to compute the Fiscal Year 2023-24 base assessment rates for each zone within

CLD LLA-1 as shown in the Fiscal Year 2023-24 Annual Engineer's Report on file with Public Works.

The procedures for levying of assessments previously authorized by the Board under California Government Code Section 53753, including the distribution, receipt, and tabulation of ballots at a public hearing are required and will be followed for the subdivision annexation project. The assessments are subject to the results of ballot tabulation at the conclusion of the public hearing. Failure to annex a territory, levy assessments, and collect property tax revenues will result in the inability to operate and maintain the streetlight as part of the County-administered street lighting districts and will result in the final subdivision map not being allowed to record with the office of the Register-Recorder/County Clerk or be issued a Certificate of Occupancy. The assessments will not be levied if the weighted majority of ballots returned are opposed to the assessment.

The enclosed Resolution of Intention to Annex Approved Tentative Subdivision Territory (Enclosure A) must be adopted to set a date for the required public hearing. The Board, at the close of the public hearing, may delay its determination regarding the annexation and levying of assessments until a later date, continue the public hearing to receive further testimony, or make a determination regarding the annexations and/or assessments. The approval of the enclosed Resolution Ordering Annexation of Approved Tentative subdivision Territory (Enclosure B), the levying of assessments, and exchange of property tax revenues are required to provide the necessary funding for the operation and maintenance of the streetlight in the annexed territory.

The California Revenue and Taxation Code Section 99 et seq. provides that affected agencies must approve and accept the negotiated exchange of property tax revenues by resolution. The Joint Resolutions approving and accepting the negotiated exchange of property tax revenues have been approved by all other nonexempt taxing agencies and are enclosed for your consideration (Enclosure C).

Following the Board's approval of the resolutions for the annexation, levying of assessments, exchange of property tax revenues, and the developer's recordation of the final subdivision map and/or approval of the legal description by the Assessor, Public Works will file the statement of boundary changes with the State Board of Equalization as required by California Government Code Section 54900 et seq. The resolutions have been approved as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from CEQA. Adoption of the proposed resolution annexing territory to CLMD 1687 and CLD LLA-1, Unincorporated Zone, will provide the necessary funding for the operation and maintenance of a streetlight for the purpose of meeting operating expenses and is exempt from CEQA pursuant to Section 21080(b)(8) of the California Public Resource Code and Section 15273(a) of the State CEQA Guidelines based upon the written findings incorporated in the record setting forth the basis of the exemption with specificity.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The annexation of territory to the County Lighting Districts will result in street lighting for this territory and will have no impact on other services or projects.

CONCLUSION

Please return one adopted copy of this letter and a copy of the signed resolutions to Public Works, Traffic Safety and Mobility Division. Also, please forward one adopted copy of the letter and resolutions to the Assessor, Ownership Services Section; and one to the Auditor-Controller, Tax Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:EK:ca

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Assessor (Sonia Carter Baltazar)
Auditor-Controller (Linda Santillano)

**COUNTY OF LOS ANGELES
BOARD OF SUPERVISORS
RESOLUTION OF INTENTION TO ANNEX
APPROVED TENTATIVE SUBDIVISION TERRITORY TO COUNTY
LIGHTING MAINTENANCE DISTRICT 1687 AND COUNTY LIGHTING DISTRICT
LANDSCAPING AND LIGHTING ACT-1, UNINCORPORATED ZONE, AND
ORDER THE LEVYING OF ASSESSMENTS WITHIN THE ANNEXED TERRITORY
FOR FISCAL YEAR 2024-25
TRACT NO. 83666**

WHEREAS, the Board of Supervisors of the County of Los Angeles (Board of Supervisors) established County Lighting Maintenance District 1687 under the Improvement Act of 1911 (California Streets and Highways Code Section 5000 et seq.), to fund the installation, operation, and maintenance of street lighting systems within its boundaries; and

WHEREAS, the Board of Supervisors subsequently approved the formation of County Lighting District Landscaping and Lighting Act-1 (LLA-1), under the Landscaping and Lighting Act of 1972 (California Streets and Highways Code Section 22500 et seq.) to provide supplemental funds for the operation of streetlights within various County Lighting Maintenance Districts, including County Lighting Maintenance District 1687; and

WHEREAS, the Board of Supervisors adopted the Fiscal Year 2023-24 Annual Engineer's Report that shows estimated operating costs and recommended assessments for Unincorporated Zone within County Lighting District LLA-1; and

WHEREAS, the Improvement Act of 1911 (California Streets and Highways Code Section 5821.3) provides that a territory owned by a subdivider may be annexed to an existing lighting district, without notice or hearing, in the event an ordinance requires installation of a street lighting system; and

WHEREAS, the Landscaping and Lighting Act of 1972 (California Streets and Highways Code Section 22608.2) provides that in the event an ordinance requires installation of improvements, such as a street lighting system by a subdivider, the territory may be annexed to an existing lighting district without notice and hearing or filing of an Engineer's Report, or both; and

WHEREAS, by the County Code, the subdivision development is required to install a street lighting system, which may be accomplished by annexing to County Lighting Maintenance District 1687, and County Lighting District LLA-1, Unincorporated Zone (collectively, County Lighting Districts); and

WHEREAS, upon annexation to the County Lighting Districts, the annexed territory known as approved tentative subdivision Tract 83666 located in the unincorporated area of Los Nietos, will become subject to new assessment; and

WHEREAS, California Government Code Section 53753 provides notice, protest, and hearing requirements applicable to the levying of the new assessments, which supersede any other such statutory requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Los Angeles, State of California, that:

SECTION 1. The public interest and convenience require, and it is the intention of the Board of Supervisors to authorize, the annexation of the territory to County Lighting Maintenance District 1687, as applicable, pursuant to California Streets and Highways Code Section 5837.

SECTION 2. The public interest and convenience require, and it is the intention of the Board of Supervisors to authorize the annexation of the territory to County Lighting District LLA-1, Unincorporated Zone, pursuant to California Streets and Highways Code Section 22605.

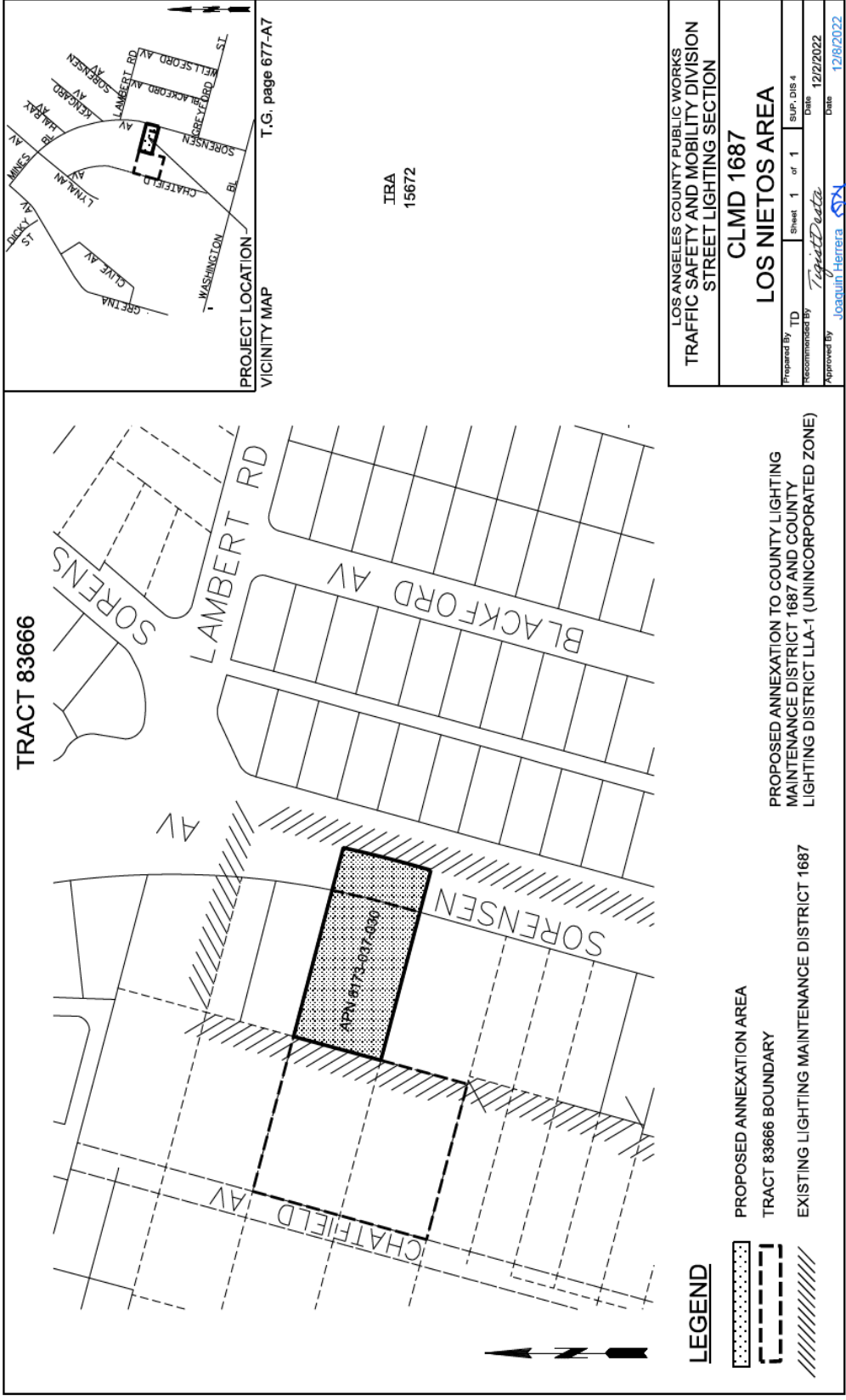
SECTION 3. The public interest and convenience require, and it is the intention of the Board of Supervisors to authorize, the expense necessary for the operation, maintenance, repairs, replacement, electric current, care, supervision, and all other items necessary for proper operation and maintenance of proposed streetlight within the proposed annexation territory and located within the County Lighting Districts. The needed amounts shall be assessed, levied, and collected in Fiscal Year 2024-25 upon each lot or parcel of land lying within the annexed territory based on land use categories that designate usage units on the basis of benefits received, as defined in the Assessor's report dated May 22, 1979, and amended on July 22, 1997, to include government-owned or -leased parcels, and which should be assessed to pay the expenses of the operation and maintenance of said improvements. The base assessment rates for a single-family residence, along with proportional increases for other land uses, are shown in the Fiscal Year 2023-24 Annual Engineer's Report for each zone within County Lighting District LLA-1. The same annual base assessment rate established for the Unincorporated Zone are proposed for all benefited properties within the proposed annexation territory.

SECTION 4. The boundary of the territory proposed to be annexed is shown on the attached diagram.

SECTION 5. The proposed assessments are subject to approval by the affected property owner(s). A ballot and public hearing notice will be sent to the property owner(s) within the territory proposed for annexation at least 45 days prior to the date of the public hearing. The ballots will be weighted by the amount of assessment to be paid by each property owner. A territory will not be annexed, and the proposed assessment will be abandoned, if the weighted majority of the ballots returned are opposed to the assessment.

SECTION 7. Proceedings for levying of assessments shall be taken in accordance with California Streets and Highways Code Section 22500 et seq. and California Government Code Section 53753.


[illegible]



T.G. page 677-A7

TRA
15672

LEGEND

-  PROPOSED ANNEXATION AREA
-  TRACT 83666 BOUNDARY
-  EXISTING LIGHTING MAINTENANCE DISTRICT 1687

PROPOSED ANNEXATION TO COUNTY LIGHTING
MAINTENANCE DISTRICT 1687 AND COUNTY
LIGHTING DISTRICT LLA-1 (UNINCORPORATED ZONE)

LOS ANGELES COUNTY PUBLIC WORKS			
TRAFFIC SAFETY AND MOBILITY DIVISION			
STREET LIGHTING SECTION			
CLMD 1687			
LOS NIETOS AREA			
Prepared By	TD	Sheet	1 of 1
Recommended By	TyquidDestin	Sup. Dis 4	Date
Approved By	Joaquin Herrera	Date	12/2/2022

The foregoing resolution was adopted on the _____ day of _____, 2024, by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing district, agencies, and authorities for which said Board so acts.

JEFF LEVINSON
Interim Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By Talin Halabi
Senior Deputy County Counsel

**COUNTY OF LOS ANGELES
BOARD OF SUPERVISORS
RESOLUTION ORDERING ANNEXATION OF
APPROVED TENTATIVE SUBDIVISION TERRITORY TO COUNTY
LIGHTING MAINTENANCE DISTRICT 1687 AND COUNTY LIGHTING
DISTRICT LANDSCAPING AND LIGHTING ACT-1, UNINCORPORATED ZONE, AND
ORDER THE LEVYING OF ASSESSMENTS WITHIN THE ANNEXED TERRITORY FOR
FISCAL YEAR 2024-25
TRACT 83666**

WHEREAS, the Board of Supervisors of the County of Los Angeles on _____, adopted a Resolution of Intention to Annex Approved Tentative Subdivision Territory to County Lighting Maintenance District 1687 and County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone (collectively, County Lighting Districts), and Order the Levying of Assessments within the Annexed Territory for Fiscal Year 2024-25 to provide funds for the operation of streetlight in the annexed territory pursuant to provisions of the Improvement Act of 1911 and the Landscaping and Lighting Act of 1972; and

WHEREAS, the Executive Officer of the Board caused the notice of public hearing to be mailed to all property owner within the territory subject to the proposed annexation and levying of assessments at least 45 days prior to the date set for public hearing; and

WHEREAS, the Executive Officer of the Board caused the notice of public hearing to be mailed to all property owner within the territory subject to the proposed annexation and levying of assessments at least 45 days prior to the date set for public hearing; and

WHEREAS, the Los Angeles County Public Works mailed assessment ballots and notices to all property owner of identified parcels within the territory proposed for annexation, pursuant to California Government Code Section 53753, to indicate support of or opposition to the matter of an assessment; and

WHEREAS, said Board of Supervisors has heard all testimony and evidence with regard to the annexation and levying of assessments, has tabulated the returned assessment ballots concerning the proposed assessments for the subdivision territory shown in Appendix A, and has made a determination on whether a majority protest exists.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Los Angeles that:

SECTION 1. The Board of Supervisors hereby finds that the public interest and convenience require the operation and maintenance of the street lighting improvements within the territory proposed for annexation to the County Lighting Districts, provided that no majority protest exists within a proposed annexation territory.

SECTION 2. The Board of Supervisors hereby orders the annexation of subdivision territory listed in Appendix A to the County Lighting Districts, with the exception where a majority protest exists.

SECTION 3. The Board of Supervisors hereby determines that the territory identified will be benefited by the annexation to the County Lighting Districts and hereby authorizes the boundary of said County Lighting Districts be altered to include said benefited territory.

SECTION 4. The County Lighting Districts assessments and diagrams, as set forth in Sections 3 and 4 of the Resolution of Intention, are hereby approved, confirmed, and adopted by the Board for all parcels of land within the annexed territory, as proposed or as modified by the Board.

SECTION 5. The adoption of this resolution constitutes the levying of assessments for all lots and parcels within the area annexed to County Lighting District Landscaping and Lighting Act-1, Unincorporated Zone, for the fiscal year commencing July 1, 2024, and ending June 30, 2025.

SECTION 6. The amounts to be assessed for the expense of the operation and maintenance of streetlight shall be levied and collected in the same manner and by the same officers as taxes for County purposes and shall be disbursed and expended for operation, maintenance, and service of said County Lighting Districts, all as described in the Resolution of Intention.

SECTION 7. The Executive Officer of the Board is hereby authorized and directed to file a certified copy of this resolution upon their adoption with the Assessor, Ownership Services Section and with the Auditor-Controller, Tax Division.

SECTION 8. Notwithstanding the foregoing, the above annexation of the subdivision territory listed in Appendix A to the County Lighting Districts, is conditioned upon, and shall not become effective unless the legal description for an annexed territory is approved as to definiteness and certainty by the Assessor, and when legally required, the final subdivision map is approved and recorded with Registrar-Recorder/County Clerk.

APPENDIX A

**PROPOSED ANNEXATION OF
APPROVED TENTATIVE SUBDIVISION TERRITORY
AND LEVYING OF ASSESSMENTS
LOS ANGELES COUNTY PUBLIC WORKS**

Subdivision	LLA-1 Zone	CLMD	SD	County Area or City	Location	Majority Protest (Yes or No)
Tract 83666	Unincorporated Zone	1687	4	Los Nietos	Sorensen Avenue/ Lambert Road	

The foregoing resolution was adopted on the _____ day of _____, 2024, by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing district, agencies, and authorities for which said Board so acts.

JEFF LEVINSON
Interim Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By *Talin Halabi*
Senior Deputy County Counsel

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION
DISTRICT NO. 18 OF LOS ANGELES COUNTY, AND THE BOARD OF DIRECTORS
OF THE WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 83666
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of Directors of the County Sanitation District No. 18 of Los Angeles County; and the Board of Directors of the Water Replenishment District of Southern California have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 83666 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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1. The negotiated exchange of property tax revenues between the CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the County Sanitation District No. 18 of Los Angeles County, and the Water Replenishment District of Southern California resulting from the annexation of Tract 83666 to CLMD 1687 is approved and accepted.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 83666.

PASSED, APPROVED, AND ADOPTED this 12th day of January 2023, by the following vote:

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

ATTEST:

Date _____

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION
DISTRICT NO. 18 OF LOS ANGELES COUNTY, AND THE BOARD OF DIRECTORS
OF THE WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 83666
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of Directors of the County Sanitation District No. 18 of Los Angeles County; and the Board of Directors of the Water Replenishment District of Southern California have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 83666 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between the CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the County Sanitation District No. 18 of Los Angeles County, and the Water Replenishment District of Southern California resulting from the annexation of Tract 83666 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2023, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract 83666, Tax Rate Area 15672, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 83666.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this 25th day of January 2023, by the following vote:

AYES: Ten (10)
NOES: None
ABSENT: Two (2)
ABSTAIN: None

COUNTY SANITATION DISTRICT NO. 18
OF LOS ANGELES COUNTY

By Ali Sajjad Tay
Chairperson, Board of Directors

ATTEST:
Kimberly A. Christensen
Secretary

January 25, 2023
Date

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION
DISTRICT NO. 18 OF LOS ANGELES COUNTY, AND THE BOARD OF DIRECTORS
OF THE WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 83666
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of Directors of the County Sanitation District No. 18 of Los Angeles County; and the Board of Directors of the Water Replenishment District of Southern California have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 83666 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between the CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the County Sanitation District No. 18 of Los Angeles County, and the Water Replenishment District of Southern California resulting from the annexation of Tract 83666 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2023, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract 83666, Tax Rate Area 15672, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 83666.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.


PASSED, APPROVED, AND ADOPTED this **16th day of February 2023**, by the following vote:

AYES: 4
NOES: 0
ABSENT: 1
ABSTAIN: 0

WATER REPLENISHMENT DISTRICT
OF SOUTHERN CALIFORNIA

By 
President, Board of Directors

ATTEST:


Secretary

2/17/2023
Date

ANNEXATION TO: CO LIGHTING MAINT DIST NO 1687
 ACCOUNT NUMBER: 019.40
 TRA: 15672
 EFFECTIVE DATE: 07/01/2023
 ANNEXATION NUMBER: TR-83666 PROJECT NAME: TRACT 83666
 DISTRICT SHARE: 0.021423831

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.310787009	31.0798 %	0.021423831	0.006658261	-0.006813584	0.303973425
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000112651	0.0112 %	0.021423831	0.000002413	0.000000000	0.000112651
003.01	L A COUNTY LIBRARY	0.022999314	2.2999 %	0.021423831	0.000492733	-0.000492733	0.022506581
005.20	ROAD DIST # 4	0.005764618	0.5764 %	0.021423831	0.000123500	-0.000123500	0.005641118
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.173159307	17.3159 %	0.021423831	0.003709735	-0.003709735	0.169449572
007.31	L A C FIRE-PFW	0.007137425	0.7137 %	0.021423831	0.000152910	0.000000000	0.007137425
030.10	L A CO.FL.CON.DR.IMP.DIST.MAINT.	0.001701590	0.1701 %	0.021423831	0.000036454	-0.000036454	0.001665136
030.70	LA CO FLOOD CONTROL MAINT	0.009629631	0.9629 %	0.021423831	0.000206303	-0.000206303	0.009423328
061.80	GREATER L A CO VECTOR CONTROL	0.000366546	0.0366 %	0.021423831	0.000007852	-0.000007852	0.000358694
066.65	CO SANIT DIST NO 18 OPERATING	0.012529598	1.2529 %	0.021423831	0.000268431	-0.000268431	0.012261167
350.90	WTR REPLENISHMENT DIST OF SO CAL	0.000171630	0.0171 %	0.021423831	0.000003676	-0.000003676	0.000167954
400.00	EDUCATIONAL REV AUGMENTATION FD	0.067965233	6.7965 %	0.021423831	0.001456075	EXEMPT	0.067965233
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.021423831	0.002825324	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001396806	0.1396 %	0.021423831	0.000029924	EXEMPT	0.001396806
400.21	CHILDREN'S INSTIL TUITION FUND	0.002771924	0.2771 %	0.021423831	0.000059385	EXEMPT	0.002771924
695.01	WHITTIER CITY SCHOOL DISTRICT	0.086994002	8.6994 %	0.021423831	0.001863744	EXEMPT	0.086994002
695.06	CO.SCH.SERV.FD.- WHITTIER	0.000008093	0.0008 %	0.021423831	0.000000173	EXEMPT	0.000008093
695.07	DEV.CTR.HDCPD.MINOR-WHITTIER	0.000037550	0.0037 %	0.021423831	0.000000804	EXEMPT	0.000037550
789.02	WHITTIER UNION HIGH SCHOOL DIST	0.100162826	10.0162 %	0.021423831	0.002145871	EXEMPT	0.100162826

ANNEXATION NUMBER: TR-83666 PROJECT NAME: TRACT 83666 TRA: 15672

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
789.07	WHITTIER HIGH-ELEM SCHOOL FUND	0.042746480	4.2746 %	0.021423831	0.000915793	EXEMPT	0.042746480
789.08	DEV CTR HDCPD MINOR WHITTIER	0.000163150	0.0163 %	0.021423831	0.000003495	EXEMPT	0.000163150
816.04	RIO HONDO COMMUNITY COLLEGE DIST	0.021477798	2.1477 %	0.021423831	0.000460136	EXEMPT	0.021477798
816.20	RIO HONDO CHILDRENS CTR FUND	0.000039169	0.0039 %	0.021423831	0.000000839	EXEMPT	0.000039169
***019.40	CO LIGHTING MAINT DIST NO 1687	0.000000000	0.0000 %	0.021423831	0.000000000	0.000000000	0.011662268
TOTAL:		1.000000000	100.0000 %		0.021423831	-0.011662268	1.000000000

The foregoing resolution was adopted on the _____ day of _____, 2024, by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing district, agencies, and authorities for which said Board so acts.

JEFF LEVINSON
Interim Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON County
Counsel

By Talin Halabi
Senior Deputy County Counsel

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024		
BOARD MEETING DATE	2/27/2024		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Whittier Narrows Dam Safety Modification Project Utility Relocation Agreement and Added Work Memorandum of Agreement		
PROGRAM	Los Angeles County Flood Control District, Los Angeles County Public Works, and United States Army Corps of Engineers		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
DEADLINES/ TIME CONSTRAINTS	United States Army Corps of Engineers (Corps) requested that the agreements be finalized by February to keep the project on schedule. Delays in approval could impact the completion of the dam safety modification project, which could result in delayed benefits of climate resiliency and increased flood protection for the million residents downstream of Whittier Narrows Dam.		
COST & FUNDING	Total cost: \$7.5 million	Funding source: Los Angeles County Flood Control District (District) Fund	
	TERMS (if applicable): Funding the added work agreement for the Poplink Drain will be allocated through the District's annual budgeting process.		
	Explanation: Corps cannot provide funding for improvements, which include the strengthening of the Poplink Storm Drain.		
PURPOSE OF REQUEST	<p>Public Works is seeking Board approval to enter into the following agreements and delegate authority to the Director of Public Works or his designee, acting as the Road Commissioner, to enter and amend the Utility Relocation Agreement to provide for the construction of modifications to Rosemead Boulevard by the Corps as part of the Whittier Narrows Dam Safety Modification Project.</p> <p>Delegate authority to the Chief Engineer of the District or his designee to enter and amend the Poplink Added Work Memorandum of Agreement between the Corps and the District to provide for the payment of funds by the District to the Corps for the strengthening of the Poplink Storm Drain, capped at \$7.5 million.</p>		
BACKGROUND (include internal/external issues that may exist including any related motions)	Whittier Narrows Dam, constructed in 1957 by the Corps, is an integral part of the Los Angeles County Drainage Area system, protecting 25 cities and over 1 million people downstream from potentially catastrophic flooding. In May 2016, the Corps determined that the dam was at a very high risk of failure. The United States Army Corps of Engineers (Corps) is strengthening the Whittier Narrows Dam to increase community resilience and reduce flood risk. Improvements include structural reinforcements and raising the elevation of the spillway to protect the dam from failure due to overtopping or undermining/erosion. The Whittier Narrows Dam, constructed in 1957 by the Corps, is an integral part of the Los Angeles County Drainage Area (LACDA) system. In May 2016, the Corps determined that the dam was at a very high		

	<p>risk of failure. The necessary strengthening of the Whittier Narrows Dam requires modifications to the County's Rosemead Boulevard and the Flood Control District's Poplink Storm Drain. This project will protect and increase flood resilience for 25 cities and over 1 million people downstream of the dam, including the cities of Pico Rivera, Montebello, Downey, Norwalk, and other areas within the Central Basin.</p> <p>In 2019, the Corps completed the Whittier Narrows Dam Safety Modification Study and initiated the design phase of the Whittier Narrows Dam Safety Modification project (Project). On March 1, 2019, the Board sent a 5-signature letter to the County Congressional Delegation and the Corps requesting the immediate allocation of funds to expedite repairs and upgrades needed for the dam. The project was included in the President's Budget for FY 2021, with a fully funded cost of \$427.4 million. Construction is scheduled to extend through 2029.</p> <p>Key project features include raising the dam spillway elevation to prevent overtopping, raising Rosemead Boulevard 6-feet, raising Lincoln Avenue 6-feet, and realigning Lincoln Avenue southward 60-feet. The project will impact facilities under the jurisdiction of the County of Los Angeles and the District, including Rosemead Boulevard owned and operated by Los Angeles County Public Works and a 78-inch storm drain (referred to as Poplink) owned and operated by the District.</p> <p>The purpose of the Utility Relocation Agreement between the County and the Corps is to provide for the terms and conditions associated with raising Rosemead Boulevard, including amendment to the existing easement to capture a wider footprint and new drainage features.</p> <p>The purpose of the Added Work MOA between the District and the Corps is for the District to provide the Corps funds to pay all costs associated with the work necessary to protect the Poplink Drain.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The project will support Board Priority No. 7: Sustainability. The effort facilitates the operation and maintenance of existing and future District projects and facilities that make the County livable and resilient under current and anticipated conditions given climate change and also aim to improve open space and recreational opportunities for conservation and restoration of the Whittier Narrows Dam in line with the priority focus to make the County healthier, more livable, and more equitable.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Mark Pestrella, Director, Office (626) 458-4012, mpestrella@pw.lacounty.gov

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA
TRANSPORTATION CORE SERVICE AREA
WHITTIER NARROWS DAM SAFETY MODIFICATION PROJECT
UNITED STATES ARMY CORPS OF ENGINEERS
UTILITY RELOCATION AGREEMENT AND ADDED WORK
MEMORANDUM OF AGREEMENT
SUPERVISORIAL DISTRICTS 1 AND 4
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to enter into the following agreements with the United States Army Corps of Engineers related to impacts on Los Angeles County infrastructure from the United States Army Corps of Engineer's Whittier Narrows Dam Safety Modification Project: Utilities Relocation Agreement between the Los Angeles County and the United States Army Corps of Engineers related to the modification of Rosemead Boulevard; and an Added Work Memorandum of Agreement between the Los Angeles County Flood Control District and the United States Army Corps of Engineers related to the strengthening of the Poplink Storm Drain.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Whittier Narrows Dam Safety Modification Project: Utility Relocation Agreement between the Los Angeles County and the United States Army Corps of Engineers is exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the proposed utility relocation project.
2. Delegate authority to the Director of Public Works or his designee, acting as the Road Commissioner, to enter and amend the Whittier Narrows Dam Safety Modification Project: Utility Relocation Agreement between United States Army Corps of Engineers and the Los Angeles County to provide for the construction of modifications to Rosemead Boulevard by the United States Army Corps of Engineers as part of the project.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

1. Find that the proposed Poplink Added Work Memorandum of Agreement is exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the proposed Poplink strengthening project.
2. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to enter and amend the Poplink Added Work Memorandum of Agreement between the United States Army Corps of Engineers and the Los Angeles County Flood Control District to provide for the payment of funds by the Los Angeles County Flood Control District to the United States Army Corps of Engineers for the strengthening of the Poplink Storm Drain, capped at \$7.5 million.

PURPOSE/JUSTIFICATION OR RECOMMENDED ACTION

Whittier Narrows Dam, constructed in 1957 by the United States Army Corps of Engineers (Corps), is an integral part of the Los Angeles County Drainage Area system, protecting 25 cities and over 1 million people downstream from potentially catastrophic flooding. In May 2016, the Corps determined that the dam was at a very high risk of failure during an extreme flood. The United States Army Corps of Engineers (Corps) is strengthening the Whittier Narrows Dam to increase community resilience and reduce flood risk. Improvements include structural reinforcements and raising the elevation of the spillway to protect the dam from failure due to overtopping or undermining/erosion. The Whittier Narrows Dam, constructed in 1957 by the Corps, is an integral part of the Los Angeles County Drainage Area (LACDA) system. In May 2016, the Corps determined that the dam was at a very high risk of failure. The necessary strengthening of the Whittier Narrows Dam requires modifications to the County's Rosemead Boulevard and the Flood Control District's Poplink Storm Drain. This project will protect and increase flood resilience for 25 cities and over 1 million people downstream of the dam, including the Cities of Downey, Montebello, Norwalk, and Pico Rivera and other areas within the Central Basin.

In 2019, the Corps completed the Whittier Narrows Dam Safety Modification Study and initiated the design phase of the Whittier Narrows Dam Safety Modification project. On March 1, 2019, the Board sent a 5-signature letter to the County Congressional Delegation and the Corps requesting the immediate allocation of funds to expedite repairs and upgrades needed for the dam. The project was included in the President's Budget for Fiscal Year 2021, with a fully funded cost of \$427.4 million. Construction is scheduled to extend through 2029.

Key project features include raising the dam spillway elevation to prevent overtopping, constructing drainage improvements within the Corps property, within the County of Los Angeles unincorporated area raising Rosemead Boulevard 6 feet, and within the City of Montebello raising Lincoln Avenue 6 feet and realigning Lincoln Avenue southward 60 feet. The Corps project will impact facilities under the jurisdiction of the Los Angeles County and the Los Angeles County Flood Control District (District), including Rosemead Boulevard owned and operated by Los Angeles County Public Works and a 78-inch storm drain (referred to as Poplink) owned and operated by the District.

The purpose of the proposed Utility Relocation Agreement between the County and the Corps is to provide for the terms and conditions associated with raising Rosemead Boulevard, including amendments to the existing easement to capture a wider footprint and new drainage features.

The roadway requires the same resurfacing and reconstruction, regardless of the Corps project, as no major maintenance work has been completed by Public Works since the roadway was relinquished by the State of California Department of Transportation in 2018. The Utility Relocation Agreement would be substantially similar to the draft enclosed (Enclosure A). The Corps would relocate the roadway at no construction cost to the County.

The purpose of the Added Work Memorandum of Agreement (MOA) between the District and the Corps is for the District to provide the Corps funds to pay all costs associated with the work necessary to strengthen Poplink Drain. Public Works has determined that the drain is subject to excessive loading under current conditions and, therefore, strengthening the Poplink Drain would be necessary regardless of the Corps project. The proposed Added Work MOA would be substantially similar to the draft enclosed (Enclosure B).

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy II.3, Make Environmental Sustainability our Daily Reality, by supporting the timely completion of the project to protect life and property while preserving important recreational and flood management facilities.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Work related to the Utility Relocation Agreement for Rosemead Boulevard has been determined to be compensable by the Corps. Therefore, all reasonable costs associated with this agreement will be borne by the Corps.

The Added Work MOA between the District and the Corps provides for the District to pay the Corps for the actual costs the Corps incurs in performing the work, capped at \$7.5 million.

Even though this is a joint Board letter for improvements to the District's Poplink Drain and the County Road for Rosemead Boulevard, only the Flood Control District fund will be impacted with a non-reoccurring cost, capped at \$7.5 million.

Funding the Added Work MOA will be included in the Flood Control District Fund (B07 – Capital Assets Infrastructure) Fiscal Year 2024-25 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Rosemead Boulevard within the project limits was relinquished by the State of California and accepted by the Board at the May 15, 2018, meeting, Synopsis No. 33.

County Counsel has reviewed the Utility Relocation Agreement and Added Work MOA and will approve as to form prior to execution by the County and the District, respectively.

ENVIRONMENTAL DOCUMENTATION

Execution of the Utility Relocation Agreement for reconstruction of the roadway and replacement of underground utilities underneath Rosemead Boulevard is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Sections 15301 (b), (c), and (d), 15302(c), and 15304(c) of the State CEQA Guidelines and Classes 1(e) and (x), (2), (3), (14), (17), (18), and (22); 2(b) and (e); and 4(m) of the County's Environmental Reporting Procedures and Guidelines, Appendix G.

The activities involve minor alteration of existing public facilities, replacement of features, and minor alteration of land, including reconstruction of the roadway at its new elevation with no expansion in use. Replacement features will have the same purpose and capacity. The work will not include the removal of scenic, healthy, mature trees.

Execution of the Poplink Added Work MOA to strengthen the Poplink Drain is categorically exempt from the provisions of the CEQA pursuant to Sections 15301 (b) and 15302 (c) of the State CEQA Guidelines and Classes 1 (e), 2(b), and 2(e) of the County's Environmental Reporting Procedures and Guidelines, Appendix G, since the activities involve repair and modification of an existing County facility, involving strengthening the Poplink Drain so that it may continue to function during and after the Corps construction of the project and replacement of features. There will be negligible or no expansion of use and replacement features will have the same purpose and capacity.

In addition, as to all proposed work under the agreements, there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code Section 65962.5, or indications that the activities may cause a substantial adverse change in the significance of a historical resource or other limiting factors that would make the above-referenced exemptions inapplicable based on the records of the projects.

Upon the Board's approval of the recommended actions, Public Works will file Notices of Exemption for the projects with the Register-Recorder/County Clerk in accordance with Section 21152 of the California Public Resources Code and will post the Notices to the County websites in accordance with Section 21092.2.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Project construction will temporarily disrupt the roadway until it can be reconstructed. No flood management services will be impacted.

The Honorable Board of Supervisors
February 27, 2024
Page 6

CONCLUSION

Please return an adopted copy of this letter to Public Works, Stormwater Planning Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:CTH:le

Enclosures

cc: Auditor-Controller (Accounting Division)
Chief Executive Office (Chia-Ann Yen)
County Counsel (Mark Yanai)
Executive Office
Department of Parks and Recreation

Whittier Narrows Dam Safety Modification Project
Utility Relocations
Los Angeles County, California

**AGREEMENT WITH THE COUNTY OF LOS ANGELES FOR RELOCATION OF
FACILITIES**

This Contract ("Agreement") entered into this ____ day of ____, 202__, between the UNITED STATES OF AMERICA ("Government"), represented by the Real Estate Contracting Officer executing this Agreement, and the COUNTY OF LOS ANGELES ("Owner"). The Owner and the Government together are referred to as "Parties".

EXPLANATORY STATEMENT

1. The Government, under authority of Public Law 77-228, approved in August 2019, undertook the development of the Whittier Narrows Dam Safety Modification project, hereinafter called the "Project"; and
2. The Owner is the holder of certain easement rights appurtenant thereto on which the Owner has constructed and is operating and maintaining certain facilities, consisting of a public road known as Rosemead Boulevard, hereinafter referred to as the "Facility," which will be affected by the development and use of the Project by the Government;
3. It is necessary in the construction, operation, and maintenance of said Project that the aforementioned title, rights and privileges of the Owner be modified, and that said Facility of the Owner be modified, including but not limited to, permanently raising Rosemead Boulevard, hereinafter referred to as the "Relocation;" and
4. Although the Owner's Facility will remain in the same location, Government to issue amendment to existing easement to Owner for said Facility to capture the wider footprint due to elevation of the Facility, new drainage features, include an updated termination clause and add a subordination clause; and
5. It is the purpose of this Agreement to provide for the terms and conditions upon which the Relocation may proceed.

NOW, THEREFORE, in consideration of the faithful performance of each Party of the mutual covenants and agreements hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Parties, it is mutually agreed as follows:

Article 1. Obligations of the Government.

- (a) Subject to the availability of funds, and subject to the provisions contained in this Agreement, the Government agrees to perform at its sole expense the Relocation described in **Exhibit "A"**,

at the place shown on the drawing(s) and in the manner prescribed by the Plans and Specifications, approved by the Owner prior to the commencement of the Relocation.

- (b) Government shall make such necessary surveys and prepare such drawings, schedules, and specifications in connection with the Relocation as may be required.
- (c) Government shall furnish, subject to the conditions hereinafter stipulated, all services, labor, materials, tools, equipment, permits and licenses necessary and essential to the reconstruction, Relocation, rearrangement, and/or alteration of the aforesaid facilities. The Relocation shall be constructed through standard Government procedures.
- (d) Any drawings, maps, and specifications which may be furnished by the Government shall be subject to written approval by the Owner or its authorized representative before any work to which they relate is performed.
- (e) Government shall issue amendment to existing easement substantially in the form attached hereto as Exhibit "X" to Owner upon completion of alteration of Owner's Facility.

Article 2. Obligations of the Owner.

- (a) In order to accomplish the Relocation of Owner's facilities affected by the construction, operation, and maintenance of the Project, the Owner hereby grants to the Government, and its assigns, without further consideration, right-of-entry for construction on those parcels of real estate, in which the Owner has an interest, necessary, in the opinion of the District Engineer or his authorized representative, for the completion of the Relocation of the Owner's facilities. The right-of entry granted by Owner is subject to the terms and conditions of road permits that Government, or its assigns, must obtain from Owner prior to start of construction.

The Owner agrees to provide timely responses to Government submittals and requests for approval. Prior to award of the Base Contract, the Owner will complete its review and provide written approval, or if Owner does not approve, written comments explaining the non-approval, within 21 calendar days of receiving design submittals, including without limitation the Plans and Specifications. If any subsequent approval is required on the part of the Owner, Owner will complete its review and provide written approval, or if Owner does not approve, written comments explaining the non-approval, within 14 calendar days of receiving the request for approval from the Government. Subsequent to award of the Base Contract, the Owner will complete its review and provide written approval, or if Owner does not approve, written comments explaining the non-approval within 7 calendar days of notice of availability of any construction submittals for the Relocation. If any subsequent approval is required on the part of the Owner during construction, Owner will complete its review and provide written approval, or if Owner does not approve, written comments explaining the non-approval, within 7 calendar days of receiving the request for approval from the Government. Whether prior or subsequent to award of the Base Contract, any failure by the Owner to comply with the above stated limits shall constitute a waiver of Owner's right to approve or withhold approval, deferring to the Government's best judgment in completing the Relocation.

- (b) The Owner agrees that the facilities portrayed in **Exhibit "A"** constitute an adequate substitute for existing facilities which are to be relocated, rearranged, or altered as a result of the construction of the Project.
- (c) The Owner agrees, in accordance with Article 3, to provide the Government an estimate of Owner's reimbursable expenses reasonably allocable to the Relocation and, with the Government's concurrence, shall be included in **Exhibit "B"** and hereto incorporated into this Agreement.
- (d) The Owner shall, to the extent practicable, maintain separate cost records of its reimbursable expenses incurred because of, and related directly to, this Relocation Agreement.
- (e) The Owner without additional consideration, shall permanently subordinate by amendment to Easement No. DACW09-2-20-2157, its rights to the rights of the Government to use the Property for Project purposes.
- (f) Owner shall be responsible for obtaining all permits which must be directly acquired by the facility owner.

Article 3. Estimate of Reimbursable Owner Expenses.

The total estimated amount of Owner's reimbursable expenses relating to this Relocation are specified in **Exhibit "B"**. This estimate includes the coordination of planned service interruptions, required inspections, acceptance of completed work, and other costs reasonably allocable to the Relocation. The estimate is the subject of this Agreement and may be revised as necessary upon the mutual written concurrence of the Parties.

Article 4. Reimbursement and Method of Payment.

Subject to the availability of funds, the Government shall reimburse the Owner for all reasonable costs expended in connection with the Relocation as identified in **Exhibit "B"**. The Government shall reimburse the Owner for such costs within 90 days of receipt of invoices, supported by such evidence of expenses by the Owner as may be reasonably required by the Government under the terms of this Agreement. Payment shall be remitted to Owner's representative designated herein or by other method agreed to in writing by the Parties. It is understood and agreed that the Government is in no case liable for damages in connection with this Agreement on account of delay in payments to the Owner due to lack of available funds.

Article 5. Ownership and Conduct of Work.

- (a) The Owner's facilities Relocated pursuant to this Agreement shall be the property of the Owner. The Government shall be responsible for all materials furnished and work performed by it or its contractors in conjunction with the Relocation at the Government's sole cost and expense for one (1) year after completion of the Relocation and acceptance of the Facility by the Owner
- (b) The Parties acknowledge and agree that completion of the Relocation Work is contingent upon mutually acceptable schedules, available resources, the timely obtaining of permits, licenses, real property rights, and other necessary documents, outages or other key items and not being

Whittier Narrows Dam Safety Modification Project
Los Angeles County, California

delayed by those forces described herein. The Parties shall work cooperatively and in good faith to timely meet all mutually acceptable schedules and to minimize delays.

Article 6. Disputes.

In the event of any dispute arising out of this Agreement, the Party raising such dispute must promptly notify the other Party in writing of the nature of the dispute and seek in good faith to resolve the dispute through negotiation, which shall be a condition precedent to bringing any suit for breach of this Agreement. If the Parties cannot resolve the dispute through negotiation, they may agree to a mutually acceptable method of non-binding alternative dispute resolution with a qualified third party acceptable to both Parties. It is agreed that 30 days shall be a reasonable time limit for informal dispute resolution and negotiations, prior to utilizing formal dispute resolution services. Subject to the availability of funds, the Parties shall each pay 50 percent of any costs for the services provided by such a third party as such costs are incurred. In the event of a dispute related to construction, the Issue Resolution Ladder, as shown on Table 1, will be utilized as the process to resolution. The existence of a dispute shall not excuse the Parties from performance pursuant to this Agreement.

CONSTRUCTION RESOLUTION LADDER

LEVEL	LOS ANGELES COUNTY	USACE	KTR	TIME ALLOTTED
7	Director	CONTRACTING OFFICER / SPL COMMANDER / SPL DEPUTY DISTRICT ENGINEER		5 DAYS
6	Deputy Director (Transportation)	CHIEF OF CONSTRUCTION / MEGA-DIVISION CHIEF		5 DAYS
5	Assistant Deputy Director (Transportation Planning and Programs Division)	EXECUTIVE LEADERSHIP TEAM CHAIR / REAL ESTATE LEAD		5 DAYS
4	Principal Engineer (Transportation Planning and Programs Division)	PROJECT LEADER TEAM CHAIR / PROJECT MANAGER		5 DAYS
3	Senior Civil Engineer (Transportation Planning and Programs Division)	ACO / RESIDENT ENGINEER		2 DAYS
2	Senior Civil Engineer (Land Development Division)	COR – PROJECT ENGINEER		2 DAYS
1	Civil Engineer (Land Development Division)	QA PERSONNEL		1 DAY

Article 7. Parties' Representatives.

- (a) The Owner may assign representatives or agents to observe and to inspect the contemplated construction work as it progresses. All communication between the Owner and Government should be accomplished through the assigned representatives. Such representatives will communicate only with the Government's representative. The designation of a representative or agent should be done in writing and prior to the commencement of the Relocation work.
- (b) The Government will appoint a Government representative for the purpose of issuing instructions and entering into modifications pursuant to requirements for changes in drawings, schedules and specifications previously approved by the Government. The Government shall not be obligated to pay for or accept any modification request.

Article 8. Controlling Language.

The Parties intend the provisions of this Agreement and each of the documents incorporated by reference in it or to be developed later pursuant to the terms of this Agreement to be consistent with each other, and for each document to be binding in accordance with its terms. To the fullest extent possible, these documents shall be interpreted in a manner that avoids or limits any conflict between or among them. However, if and to the extent that specific language in this Agreement conflicts with specific language in any document that is incorporated into this Agreement by reference or any document that is later developed by the Parties pursuant to the terms of this Agreement, the specific language of this Agreement shall be controlling.

Article 9. Release.

The Owner agrees, on completion of the alteration or Relocation work provided for herein, to accept said substitute facilities and/or payment of the consideration provided for herein as full and just compensation for any and all damages that have been caused to the facilities altered or relocated hereunder and does hereby release the Government from any and all causes of action, suits at law or equity or claims or demands, and from any liability of any nature whatsoever for and on account of any damages to said right of way and facilities relocated or altered hereunder.

Article 10. Relationship of the Government, its Contractor, and Owner.

Owner acknowledges that the Government is the contracting party with its contractor(s), and that Owner shall have no right to direct the activities of said contractor(s). All matters which Owner desires to bring to the attention of the Government's contractor(s) shall be submitted in writing to the Government's Representative. Where any matter to be performed by or submitted to Owner or otherwise requires coordination with Owner the Government shall be responsible for ensuring such performance, submission, comment or coordination by requiring its contractor(s) to submit all matters to it for handling with Owner. Nothing contained herein shall be deemed or construed as creating the relationship of principal and agent or of partnership or of joint venture by and between the Parties hereto.

Article 11. Condemnation

Should it be determined for any reason that the right, title, and interest of the Owner in and to the lands referred to in Article 1, shall be acquired by condemnation, or other judicial proceedings, nothing contained herein shall be construed as a waiver of the United States' inherent power of eminent domain.

Article 12. Notice.

- (a) The Parties shall work cooperatively and in good faith to timely implement their respective duties and obligations set forth herein. To that end, the Parties shall timely communicate with one another regarding the status of the Project, the status of the Relocation Work, and ways that the Parties may work together to facilitate the completion of this Agreement.
- (b) Any notice, request, demand, payment or other communication required or permitted to be given under this Agreement shall be deemed to have been duly given if in writing and either delivered personally or electronically or by telegram or mailed by first-class, registered, or certified mail, as follows:

If to the Owner:

Masashi Tsujii
Senior Civil Engineer
Transportation Planning and Programs Division
Los Angeles County Public Works
900 S. Fremont Ave
Alhambra, CA 91803
mtsujii@dpw.lacounty.gov

If to the Government:

Chief, Acquisition and Management Section
U.S. Army Corps of Engineers (USACE)
Los Angeles Engineer District

- (c) A party may change the address to which such communications are to be directed by giving written notice to the other party in the manner provided in this Article.
- (d) Any notice, request, demand, or other communication made pursuant to this Article shall be deemed to have been received by the addressee at the earlier of such time as it is actually received or seven calendar days after it is mailed.

Article 13. Force Majeure.

The Parties to this Agreement shall not be responsible or liable to each other for any delay in performance hereunder, or for any delays in the Project, due to any reason including, but not limited to: shortage of labor or materials, delivery delays, major equipment breakdown, load management, strikes, labor disturbances, freight embargoes, delays of subcontractors or suppliers at any tier arising from unforeseeable causes beyond the control and without the fault or negligence of both the contractor and the subcontractors or suppliers, war, riot, insurrection, civil disturbance, weather conditions, epidemic, quarantine restriction, sabotage, act of public enemy, fire, flood, earthquake, acts of another contractor in the performance of a contract with the Government, governmental rule, regulation or order, including orders of judgments of any court or commission, delay in obtaining necessary rights of way, acts of God, or any cause or conditions beyond the control of the Parties. The Parties expressly waive and release any and all claims for damages

against each other arising out of any delays in the Project unless due to a party's sole negligence or willful misconduct.

Article 14. Waiver

No waiver of any default or breach hereunder shall be implied from any omission to take action on account thereof, notwithstanding any custom and practice or course of dealing. No waiver by any Party of any provision under this Agreement shall be effective unless in writing and signed by such Party, and no waiver shall affect any default other than the default specified in the waiver and then said waiver shall be operative only for the time and to the extent therein stated. Waivers of any covenant shall not be construed as a waiver of any subsequent breach of the same.

Article 15. Duplicate Originals and Electronic Signatures

This Agreement may be executed in duplicate originals, each of which, when so executed and delivered, shall be an original but such counterparts shall together constitute one instrument and agreement. The exchange of copies of this Agreement and of signature pages by facsimile transmission, Portable Document Format (i.e., PDF) or by other electronic means constitutes effective execution and delivery of this Agreement as to the Parties and may be used in lieu of the original Agreement for all purposes. This Agreement may be executed by Owner by way of an electronic signature, in which case, said electronic signature shall have the same force and effect as a written signature.

Article 16. Amendments

The provisions of this Agreement shall not be altered or amended by any representations or promises of any Party unless consented to in a writing executed by all Parties.

Article 17. Governing Law

This Agreement shall be subject to and construed according to the laws of the State of California.

Article 18. Captions and Headings

The captions and headings used in this Agreement are strictly for convenience and are not intended to and shall not affect the Parties' rights and obligations, or the construction or interpretation of this Agreement.

Article 19. Third Party Beneficiaries

Nothing herein is intended to create any third-party benefit.

Article 20. Entire Agreement

This Agreement contains the entire agreement between the Parties concerning the Relocation Work and supersedes any prior agreements between the Parties with respect to the Relocation Work. Any subsequent representations or modifications will be of no force or effect, except for a subsequent modification in writing executed by both Parties.

Whittier Narrows Dam Safety Modification Project
Los Angeles County, California

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

United States of America

By: _____

County of Los Angeles

By: _____

DRAFT

Exhibit A
Description of Relocation

Rosemead Blvd will be raised a maximum of approximately six feet at the centerline of the dam. The raise will occur between Gallatin and the upstream bridge. The road will maintain the same horizontal alignment and same rights-of-way. Consistent with the Plans and Specifications, traffic for 4 lanes will remain open along sequenced construction of temporary diversion alignments to the extent possible.

DRAFT

Exhibit B
Estimate of Reimbursable Owner Expenses

Inspection Services	\$700,000
Construction Submittal Reviews	\$50,000
Total	\$750,000

DRAFT

MEMORANDUM OF AGREEMENT
BETWEEN
THE DEPARTMENT OF THE ARMY
AND
[FULL NAME OF NON-FEDERAL INTEREST]
FOR ADDITIONAL WORK DURING [INSERT "CONSTRUCTION" OR
"OPERATION AND MAINTENANCE"] OF
[FULL NAME OF THE PROJECT]

This MEMORANDUM OF AGREEMENT (hereinafter the "MOA") is entered into this _____ day of _____, _____, by and between the Department of the Army (hereinafter the "Government"), represented by the U.S. Army Commander, _____ District (hereinafter the "District Commander"), and the [FULL NAME OF THE NON-FEDERAL INTEREST] (hereinafter the "Non-Federal Interest"), represented by [TITLE OF NON-FEDERAL INTEREST'S REPRESENTATIVE SIGNING MOA].

WITNESSETH, THAT:

WHEREAS, the [FULL NAME OF THE PROJECT] (hereinafter the "Project") was authorized pursuant to [CITE AUTHORITY, INCLUDING SECTION NUMBER AND PUBLIC LAW NUMBER];

WHEREAS, the Non-Federal Interest requests [DESCRIPTION OF ADDITIONAL WORK] (hereinafter the "Additional Work") and agrees to pay all costs associated with the Additional Work; and

WHEREAS the Government is authorized pursuant to 33 U.S.C. 701h to accept and expend funds to carry out the Additional Work in connection with ["construction" or "operation and maintenance", as applicable] of the Project.

NOW, THEREFORE, the Government and the Non-Federal Interest agree as follows:

1. The Non-Federal Interest shall provide to the Government funds to pay all costs, including the costs of environmental compliance, supervision and administration, associated with the Additional Work. While the Government will endeavor to limit the costs associated with the Additional Work to the current estimate of \$ _____, the Non-Federal Interest acknowledges that the actual costs for the Additional Work may exceed such estimated amount due to claims or other unforeseen circumstances and that the Non-Federal Interest is responsible for all costs, including any claims, related to the Additional Work.
2. Within _____ (____) calendar days of execution of this MOA, the Non-Federal Interest shall provide to the Government the sum of \$ _____. If at any time the Government determines, , that additional funds are needed, the Government shall notify the Non-Federal Interest in writing of the amount, and no later than _____ (____) calendar

days from receipt of such notice, the Non-Federal Interest shall provide to the Government the full amount of the additional funds.

3. The Non-Federal Interest shall provide the funds to the Government by delivering a check payable to “FAO, USAED _____ District” to the District Commander or providing an Electronic Funds Transfer of such funds in accordance with procedures established by the Government.

4. The Government shall not commence the Additional Work until: a) all applicable environmental laws and regulations have been complied with, including, but not limited to, the National Environmental Policy Act of 1969 (42 U.S.C. 4321–4347) and Section 401 of the Clean Water Act (33 U.S.C. 1341); and the Non-Federal Interest has provided to the Government authorization for entry to all lands, easements and rights-of-way the Government determines to be required for the Additional Work.

5. The Government shall provide the Non-Federal Interest with quarterly reports obligations and status for all items of Additional Work performed by the Government, including associated costs, and any other information reasonably required by the Non-Federal Interest. The first such report shall be provided within _____(____) calendar days after the final day of the first full quarter of the Government fiscal year following receipt of the funds pursuant to this MOA. Subsequent reports shall be provided within _____(____) calendar days after the final day of each succeeding quarter until the Government concludes the Additional Work.

6. Upon conclusion of the Additional Work and resolution of all relevant claims and appeals, the Government shall conduct a final accounting of the costs of such work and furnish the Non-Federal Interest with written notice of the results of such final accounting. Such final accounting shall in no way limit the Non-Federal Interest’s responsibility to pay for all costs associated with the Additional Work, including contract claims or any other liability that may become known after the final accounting. If such costs are more than the amount of funds provided by the Non-Federal Interest, the Non-Federal Interest shall provide the required additional funds within _____(____) calendar days of such written notice by delivering a check payable to “FAO, USAED _____ District” to the District Commander or providing an Electronic Funds Transfer of such funds in accordance with procedures established by the Government. If such costs are less than the amount of funds provided by the Non-Federal Interest, the Government shall refund the excess to the Non-Federal Interest within _____(____) calendar days of such written notice, subject to the availability of funds.

7. Before either party to this MOA may bring suit in any court concerning an issue relating to this MOA, such party must first seek in good faith to resolve the issue through negotiation or other forms of nonbinding alternative dispute resolution mutually acceptable to the parties.

8. In the exercise of their respective rights and obligations under this MOA, the Government and the Non-Federal Interest each act in an independent capacity, and neither is to be considered the officer, agent, or employee of the other.

9. Notices.

a. Any notice, request, demand, or other communication required or permitted to be given under this MOA shall be deemed to have been duly given if in writing and either delivered personally or mailed by registered or certified mail, with return receipt, as follows:

If to the Non-Federal Interest:

[TITLE AND ADDRESS]

If to the Government:

[TITLE AND ADDRESS]

b. A party may change the recipient or address to which such communications are to be directed by giving written notice to the other party in the manner provided in this paragraph.

10. This MOA may be modified or amended only by written, mutual agreement of the parties. Either party may unilaterally terminate further performance under this MOA by providing at least 15 calendar days prior written notice to the other party. In the event of termination, the Non-Federal Interest remains responsible for any and all costs incurred by the Government under this MOA for the Additional Work performed up to the date of the notice and for any and all costs of closing out or transferring any ongoing contracts.

IN WITNESS WHEREOF, the parties hereto have executed this MOA, which shall become effective upon the date it is signed by the District Commander.

DEPARTMENT OF THE ARMY

[FULL NAME OF NON-FEDERAL INTEREST]

BY: _____
[INSERT TYPED NAME]
[Insert Rank], U.S. Army
District Commander

BY: _____
[INSERT TYPED NAME]
[Insert Full Title]

DATE: _____

DATE: _____

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024	
BOARD MEETING DATE	2/27/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Approve Cooperative Agreements for Palmdale Boulevard and 40th Street East Improvement and 10th Street West Improvement Projects	
PROGRAM	Road Fund	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	City of Palmdale requested bids for the project in December 2023.	
COST & FUNDING	Total cost: \$2,150,000	Funding source: Road Fund
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	Request approval to enter into two cooperative agreements with the City of Palmdale authorizing the City to perform preliminary engineering and administer construction of two projects that share joint jurisdiction. This will allow County residents to benefit from an improvement project along the Palmdale border in a timely manner.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The projects were initiated as a result of complaints received by the City of Palmdale regarding the pavement condition along Palmdale Boulevard.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No These recommendations support Board Priority No. 7, Sustainability by ensuring the roadway is maintained in a proper and timely manner. It will prevent the surrounding residents from enduring two separate contracts in the same vicinity for an extended period of time.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, cell (626) 476-9847, sburger@pw.lacounty.gov	



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE:

RM-5

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
TRANSPORTATION CORE SERVICE AREA
APPROVE COOPERATIVE AGREEMENTS FOR
PALMDALE BOULEVARD AND 40TH STREET EAST IMPROVEMENT
AND 10TH STREET WEST IMPROVEMENT PROJECT
CITY OF PALMDALE – LOS ANGELES COUNTY
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval for two cooperative agreements between the City of Palmdale and the Los Angeles County for financing and delegation of responsibilities for the design and construction of road improvement project Palmdale Boulevard and 40th Street East, which includes Palmdale Boulevard from 691 feet east of 50th Street East to 75th Street East and 40th Street East from Avenue N to Avenue N-8, as well as road improvement project 10th Street West, which includes 10th Street West from Elizabeth Lake Road to Yucca Tree Street.

IT IS RECOMMENDED THAT THE BOARD:

1. Acting as a responsible agency, find that the projects are exempt from the California Environmental Quality Act for the reasons stated in this Board letter and the record of the project.

2. Approve the projects and instruct the Chair of the Board to sign the cooperative agreements between the City of Palmdale and the Los Angeles County for the road improvement project on Palmdale Boulevard and 40th Street East and the road improvement project on 10th Street West.
3. Delegate authority to the Director of Public Works to approve up to 10 percent of the County's estimated jurisdictional share equal to \$130,000 for any costs of unforeseen expenses that may occur, thereby increasing the maximum County contribution from \$1,300,000 to \$1,430,000 for the road improvement project on Palmdale Boulevard and 40th Street East.
4. Delegate authority to the Director of Public Works to approve up to 10 percent of the County's estimated jurisdictional share equal to \$85,000 for any costs of unforeseen expenses that may occur, thereby increasing the maximum County contribution from \$850,000 to \$935,000 for the road improvement project on 10th Street West.
5. Delegate authority to the Director of Public Works to execute amendments and modifications of a nonmaterial nature to the cooperative agreements to incorporate necessary nonmaterial programmatic and administrative changes.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of these actions is to have the County and City enter into agreements for two roadway improvement projects on shared jurisdictional streets for which the City will be the lead. This will enable the County to implement the roadway improvements on these County streets sooner than planned. Delivery of the project ahead of schedule will benefit all users of the roadway in this community.

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and instruct the Chair of the Board to sign the enclosed cooperative agreements with the City. The City and the County propose to design and construct road improvements on the jurisdictionally shared portions of the projects as identified in the enclosed cooperative agreements (Enclosures A and B) and the enclosed maps (Enclosures C, D, and E).

These projects were initiated in April 2022 as a result of complaints received by the City regarding the pavement condition at these locations. Palmdale Boulevard and 40th Street East project consists of full-depth reclamation, roadway reconstruction, and striping and marking. The 10th Street West project consists of roadway reconstruction, striping and marking, and traffic loop restoration.

The cooperative agreements will allow the City to perform the preliminary engineering and administer construction of the projects with the City and the County to finance their respective jurisdictional shares of the project cost estimated to be \$6,500,000 and \$1,300,000, respectively, for Palmdale Boulevard and 40th Street East project, and to be \$11,065,000 and \$850,000, respectively, for 10th Street West project.

The projects are anticipated to begin construction in March 2024. Construction of the entire project is anticipated to be completed in fall 2024.

The Board's approval of the cooperative agreements is necessary for the financing and delegation of responsibilities for the project.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, and Objective III.3, Manage and Maximize County Assets. The recommended actions support ongoing efforts to manage and improve public infrastructure assets while maximizing and leveraging resources.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The total project cost for Palmdale Boulevard and 40th Street East project is estimated to be \$7,800,000. The City-County cooperative agreement provides for the City and County to finance their jurisdictional shares of the project cost estimated to be \$6,500,000 and \$1,300,000, respectively.

The total project cost for the 10th Street West project is estimated to be \$12,000,000. The City-County cooperative agreement provides for the City and the County to finance their jurisdictional shares of the project cost estimated to be \$11,150,000 and \$850,000, respectively.

The County's share of the project cost will be funded with the State of California Road Maintenance and Rehabilitation Account funds allocated to the County under the Road Repair and Accountability Act of 2017 (Senate Bill 1). Funding for this project is included in the Road Fund (B03 – Capital Assets-Infrastructure and Services and Supplies) Fiscal Year 2023-24 Budget. Funding for the project's future costs will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Section 1685 and 1803 of the California Streets and Highways Code provide that the board of any county may enter into contracts or agreements with the legislative body of any city for more efficient construction or repair of streets and roads within the City.

The cooperative agreement has been approved as to form by County Counsel and was approved by the Palmdale City Council on November 1, 2023. It provides for the City to perform the preliminary engineering and administer the construction of the project with the City and the County to finance their respective jurisdictional shares of the project cost. The City's and the County's actual costs will be based upon a final accounting after completion of the project.

ENVIRONMENTAL DOCUMENTATION

As a responsible agency with respect to the proposed project, the County has reviewed the exemption determination of the City, the lead agency for the proposed project, which found the proposed project exempt under California Environmental Quality Act Guidelines; Section 15301, Subdivision. The County is a responsible agency for partially funding the project, and in its independent judgment on the record determines that the recommended actions with respect to its approvals for the project are exempt under the Subdivision of Guidelines based on the record of the project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Palmdale Boulevard between 40th Street East and 10th Street West are on the County's Master Plan of Highways and the proposed road improvements are needed and of general County interest.

The Honorable Board of Supervisors
February 27, 2024
Page 5

CONCLUSION

Please return one adopted copy of this letter and the signed agreements to Public Works, Road Maintenance Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:MC:ch

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office

AGREEMENT

THIS AGREEMENT is made and entered into by and between the CITY OF PALMDALE, a Charter City in the County of Los Angeles (hereinafter referred to as CITY), and the COUNTY OF LOS ANGELES, a political subdivision of the State of California (hereinafter referred to as COUNTY):

WITNESSETH

WHEREAS, Palmdale Boulevard is designated as a major arterial in the Circulation Element of the CITY'S General Plan and a major highway on the COUNTY'S Master Plan of Highways and 40th Street East is designated as secondary arterial in the Circulation Element of the CITY'S General Plan and a local street on the COUNTY'S Master Plan of Highways; and

WHEREAS, CITY and COUNTY propose to design and construct improvements on Palmdale Boulevard from 691 feet east of 50th Street East to 75th Street East, the improvements to be is to perform a full depth reclamation with cement stabilization, consisting of pulverizing the existing hot mix asphalt layer along with underlying material, adding cement, compacting it to create a six or nine inch layer, and overlaying it with a new hot mix asphalt; and

WHEREAS, CITY and COUNTY propose to design and construct improvements on 40th Street East from Avenue N to Avenue N-8, the improvements to be removing the existing roadway surface and base; reconstructing the roadway to existing edges of pavement; and

WHEREAS, improvements for Palmdale Boulevard and 40th Street East shall hereinafter be referred to as PROJECT; and

WHEREAS, PROJECT is within the geographical boundaries of and jurisdictionally shared between CITY and COUNTY and broken-down into segments in accordance with the following table: and

Segment	Scope of Work	Thomas Guide	Length (feet)	Jurisdiction Share
Palmdale Boulevard from 691 feet east of 50th Street East to 60th Street East	Roadway Improvements	4197-A7;B7;C7;D7	6027	Palmdale (100 percent)
Palmdale Boulevard from 60th Street East to 75th Street East	Roadway Improvements	4197-E7;F7	7920	County (50 percent) Palmdale (50 percent)

ENCLOSURE A

40th Street East from Avenue N to Avenue N-4	Roadway Improvements	4196-H1	1320	Palmdale (100 percent)
40th Street East from Avenue N-4 to Avenue N-8	Roadway Improvements	4196-H1	1320	County (50 percent) Palmdale (50 percent)

WHEREAS, PROJECT is of general interest to CITY and COUNTY; and

WHEREAS, CITY is willing to perform or cause to be performed the PRELIMINARY ENGINEERING, solicitation of construction bids and award of construction contract, and CONSTRUCTION ADMINISTRATION for PROJECT; and

WHEREAS, the COST OF PROJECT includes the costs of PRELIMINARY ENGINEERING, COST OF CONSTRUCTION CONTRACT, and costs of CONSTRUCTION ADMINISTRATION as more fully set forth herein; and

WHEREAS, COST OF PROJECT is currently estimated to be Seven Million Eight Hundred Thousand and 00/100 Dollars (\$7,800,000.00) with the CITY'S share estimated to be Six Million Five Hundred Thousand and 00/100 Dollars (\$6,500,000.00), and the COUNTY'S share estimated to be One Million Three Hundred Thousand and 00/100 Dollars (\$1,300,000.00); and

WHEREAS, CITY and COUNTY, are willing to finance their respective shares of COST OF PROJECT within their JURISDICTIONS; and

WHEREAS, such a proposal is authorized and provided for by the provisions of sections 6500 and 23004 et seq. of the Government Code and sections 1685 and 1803 of the California Streets and Highways Code.

NOW, THEREFORE, in consideration of the mutual benefits to be delivered by CITY and COUNTY and of the promises herein contained, it is hereby agreed as follows:

1) DEFINITIONS:

- a. JURISDICTION as referred to in this AGREEMENT shall be defined as the respective portions of Palmdale Boulevard from 60th Street East to 75th Street East and 40th Street East from Avenue N-4 to Avenue N-8, within geographical boundaries of CITY and COUNTY as mentioned in this AGREEMENT.
- b. PRELIMINARY ENGINEERING as referred to in this AGREEMENT shall consist of environmental findings and approvals/permits; design survey; soils report; traffic index and geotechnical investigation; preparation of plans, specifications, and cost estimates; right-of-way engineering; utility

engineering; and all other necessary work prior to advertising of PROJECT for construction bids.

- c. **COST OF CONSTRUCTION CONTRACT** as referred to in this AGREEMENT shall consist of the total of all payments to the construction contractor(s) for PROJECT, the total of all payments to utility companies or contractor(s) for the relocation of facilities necessary for the construction of PROJECT, and the cost of any additional unforeseen work that is necessary for the construction of PROJECT.
- d. **CONSTRUCTION ADMINISTRATION** as referred to in this AGREEMENT shall consist of construction contracts administration , construction management , construction inspection, materials testing, construction survey, traffic detour, signing and striping, construction engineering, utility relocation and coordination matters, changes and modifications for plans and specifications for PROJECT necessitated by unforeseen or unforeseeable field conditions encountered during construction of PROJECT, construction contingencies, and all other necessary work after advertising of PROJECT for construction bids to cause PROJECT to be constructed in accordance with said plans and specifications approved by CITY and COUNTY.
- e. **COST OF PROJECT** as referred to in this AGREEMENT shall consist of the COST OF CONSTRUCTION CONTRACT and costs of PRELIMINARY ENGINEERING, CONSTRUCTION ADMINISTRATION; right-of-way acquisition and clearance matters; and all other work necessary to complete PROJECT in accordance with the approved plans and specifications and shall include currently effective percentages added to total salaries, wages, and equipment costs to cover overhead, administration, and depreciation in connection with any or all of the aforementioned items.
- f. **ACCEPTANCE OF CONSTRUCTION** as referred to in this AGREEMENT shall consist of final inspection and acceptance by COUNTY that the roadway improvements within COUNTY'S JURISDICTION have been constructed to COUNTY'S satisfaction.
- g. **COMPLETION OF PROJECT** as referred to in this AGREEMENT shall be defined as the date of ACCEPTANCE OF CONSTRUCTION of PROJECT by CITY and COUNTY and an electronic notification to COUNTY'S Head of the Permit Section., Ms. Imelda Ng, at (626) 458-4940 or ing@dpw.lacounty.gov, or her designee or successor, that the improvements within COUNTY'S JURISDICTION are completed.

2) CITY AGREES:

- a. To perform or cause to be performed the PRELIMINARY ENGINEERING, CONSTRUCTION ADMINISTRATION, and all other work necessary to complete PROJECT.
- b. To finance CITY'S jurisdictional share of COST OF PROJECT, currently estimated to be Six Million Five Hundred Thousand and 00/100 Dollars (\$6,500,000.00), the actual amount of which is to be determined pursuant to Section (4) a.
- c. To accept COUNTY'S deposit of One Million Three Hundred Thousand and 00/100 Dollars (\$1,300,000.00), which is COUNTY'S estimated jurisdictional share of COST OF PROJECT, the actual amount of which will be determined pursuant to Sections (2) I. and (4) a.
- d. To obtain COUNTY'S approval of plans for PROJECT prior to solicitation for construction bids, and to obtain COUNTY'S approval for any material revisions to the plans and for any additional work that CITY proposes to complete in COUNTY'S JURISDICTION as part of PROJECT.
- e. To apply and obtain a road encroachment permit in EPIC-LA by accessing website <https://epicla.lacounty.gov/SelfService/#/home> and completing the permit application for the encroaching work, including the contractor's information, license number, and a certificate of liability insurance with the additional insured endorsement naming COUNTY as additional insured at no cost to CITY, to construct those portions of PROJECT within COUNTY'S JURISDICTION. CITY may satisfy the foregoing insurance requirements through self-insurance and by requiring any and all construction contractors on PROJECT to indemnify, defend, hold harmless, and name COUNTY as an additional insured.
- f. To advertise PROJECT for construction bids, to award and administer the CONSTRUCTION CONTRACT, to do all things necessary and proper to complete PROJECT.
- g. To act as COUNTY'S attorney-in-fact for the purpose of implementing PROJECT within COUNTY'S JURISDICTION and in all things necessary and proper to complete PROJECT.
- h. To comply with all applicable federal, State, and local laws, rules, and ordinances in the performance of this AGREEMENT.

ENCLOSURE A

- i. To ensure that COUNTY and all officers, employees, and agents of COUNTY are named as additional insured parties under the construction contractor's Commercial General Liability and automobile insurance policies for all work in connection with PROJECT, including coverage for ongoing operations and completed operations.
 - j. To furnish COUNTY within one hundred twenty (120) calendar days after final payment to contractor a final accounting of the actual COST OF PROJECT, including an itemization of actual unit cost and actual quantities for PROJECT within COUNTY JURISDICTION.
 - k. To be financially responsible for disposal and/or mitigation measures, if necessary, should any hazardous materials, chemicals, or contaminants be encountered during construction of PROJECT within CITY'S JURISDICTION.
 - l. To provide as-built plans to COUNTY upon COMPLETION OF PROJECT.
 - m. Upon COMPLETION OF PROJECT to maintain in good condition and at CITY'S expense all improvements constructed as part of PROJECT within CITY'S JURISDICTION.
- 3) COUNTY AGREES:
- a. To review and approve PRELIMINARY ENGINEERING prepared by CITY for PROJECT.
 - b. To finance COUNTY'S jurisdictional share of COST OF PROJECT, currently estimated to be One Million Three Hundred Thousand and 00/100 Dollars (\$1,300,000.00), the actual amount of which will be determined pursuant to Section (2) j. and (4) a.
 - c. To deposit with the CITY, following execution of this AGREEMENT and upon demand by CITY, sufficient COUNTY funds to finance COUNTY'S share of COST OF PROJECT, currently estimated to be One Million Three Hundred Thousand and 00/100 Dollars (\$1,300,000.00). Said demand will consist of a billing invoice prepared by CITY.
 - d. To appoint CITY as COUNTY'S attorney-in-fact for the purpose of representing COUNTY in all negotiations pertaining to the advertisement of PROJECT for construction bids, award, and administration of the

construction contract, and in all things necessary and proper to complete PROJECT.

- e. Upon receipt of permit application in accordance with Section (2) e. of this AGREEMENT and the required documents from CITY and COUNTY'S approval of construction plans for PROJECT to issue CITY a no-fee permit(s) authorizing CITY to construct those portions of the PROJECT within COUNTY'S JURISDICTION.
 - f. In addition to the permits(s) set forth in Section (3) e. above to grant CITY any temporary right of way or license to use property that COUNTY owns or has an easement for which is necessary for the construction of PROJECT at no cost to CITY and to the extent not already provided by law.
 - g. To cooperate with CITY in conducting negotiations with and, where appropriate, to issue notices to public utility organizations and owners of substructure and overhead facilities regarding the relocation, removal, operation, and maintenance of all surface and underground utilities and facilities, structures, and transportation services that interfere with the proposed construction. Where utilities have been installed in COUNTY streets or on COUNTY property, COUNTY will provide the necessary right of way for the relocation of those utilities and facilities that interfere with the construction of PROJECT. COUNTY will take all necessary steps to grant, transfer, or assign all prior rights over the utility companies and owners of substructure and overhead facilities to CITY when necessary to construct, complete, and maintain PROJECT or to appoint CITY as its attorney-in-fact to exercise such prior rights.
 - h. To be financially responsible for disposal and/or mitigation measures, if necessary, should any hazardous materials, chemicals, or contaminants be encountered during construction of PROJECT within COUNTY'S JURISDICTION.
 - i. Upon receipt of an electronic notification of COMPLETION OF PROJECT, to maintain at COUNTY'S expense, all improvements constructed as part of the PROJECT within COUNTY'S JURISDICTION.
- 4) IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:
- a. The final accounting of the actual COST OF PROJECT, shall allocate said total cost between CITY and COUNTY based on the location of the improvements and/or work done. Thus, the cost of all work or improvements, including all engineering, administration, and all other costs

incidental to PROJECT work, located within CITY'S JURISDICTION shall be borne by CITY. Such cost constitutes CITY'S jurisdictional share of COST OF PROJECT. The cost of all work or improvements, including all engineering, administration, and all other costs incidental to PROJECT work, located within COUNTY'S JURISDICTION shall be borne by COUNTY. Such costs constitute COUNTY'S jurisdictional share of COST OF PROJECT.

- b. That if at final accounting COUNTY'S jurisdictional share of COST OF PROJECT exceeds COUNTY'S deposit, as set forth in Section (3) c., County shall, upon review and approval of final accounting invoice as described in Section (4) c. below, pay to CITY the additional amount upon demand. Said demand shall consist of a billing invoice prepared by CITY. Conversely, if the COUNTY share of COST OF PROJECT is less than the said deposit, CITY shall refund the difference from COUNTY'S deposit.
- c. COUNTY shall review the final accounting invoice prepared by CITY and report in writing any discrepancies to CITY within sixty (60) calendar days after the date of said invoice. Undisputed charges shall be paid by COUNTY to CITY within sixty (60) calendar days after the date of said invoice. CITY shall review all disputed charges and submit a written justification detailing the basis for those charges within sixty (60) calendar days of receipt of COUNTY'S written report. COUNTY shall then make payment of the previously disputed charges or submit justification for nonpayment within sixty (60) calendar days after the date of CITY'S written justification.
- d. During construction of PROJECT, CITY shall furnish an inspector or other representative to perform the functions of an inspector. COUNTY may also furnish, at no cost to CITY, an inspector or other representative to inspect construction of PROJECT within COUNTY'S JURISDICTION. Said inspectors shall cooperate and consult with each other, but the orders of CITY inspector to the contractors or any other person in charge of construction shall prevail and be final.
- e. This AGREEMENT may be amended or modified only by mutual written consent of CITY and COUNTY. Amendments, modifications, and termination of a nonmaterial nature may be made by the mutual written consent of the parties' Directors of Public Works or their delegates.
- f. Any correspondence, communication, or contact concerning this AGREEMENT shall be directed to the following:

CITY: Lynn Glidden
Director of Public Works
City of Palmdale
38250 Sierra Highway
Palmdale, CA 93550

COUNTY: Mark Pestrella
Director of Public Works
Los Angeles County
Department of Public Works
P.O. Box 1460
Alhambra, CA 91802-1460

- g. Other than as provided below, neither COUNTY nor any officer or employee of COUNTY shall be responsible, directly, or indirectly, for any damage or liability occurring by reason of any acts or omission on the part of CITY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of CITY under this AGREEMENT. It is also understood and agreed that, pursuant to Government Code, section 895.4, CITY shall fully indemnify, defend, and hold COUNTY harmless from any liability imposed for injury (as defined by Government Code section 810.8) occurring by reason of any acts or omissions on the part of CITY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of CITY under this AGREEMENT.
- h. Neither County nor any officer or employee of COUNTY shall be responsible, directly or indirectly for damage or liability arising from or attributable to the presence, transport, arrangement, or release of any hazardous materials, chemicals, or contaminants present at or streaming from PROJECT within CITY'S JURISDICTION or arising from acts or omissions on the part of CITY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of CITY under this AGREEMENT, including liability under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as it has been and thereafter may be amended, and the California Health and Safety Code. It is understood and agreed pursuant to Government Code, section 895.4, CITY shall fully indemnify, defend, and hold COUNTY harmless from any such damage, liability, or claim. In addition to being an agreement enforceable under the laws of the State of California, the foregoing indemnity is intended by the parties to be an agreement pursuant sections 9607, subdivision (e) and section 107,

subdivision (e) of CERCLA, as amended, and section 25364 of the California Health and Safety Code.

- i. Other than as provided below, neither CITY nor any officer or employee of CITY shall be responsible for any damage or liability accruing by reason of any act or omissions on the part of COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of COUNTY under this AGREEMENT. It is also understood and agreed that, pursuant to Government Code, section 895.4. COUNTY shall fully indemnify, defend, and hold CITY harmless from any liability imposed for injury (as defined by Government Code, section 810.8) occurring by reason of any acts or omissions on the part of COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of COUNTY under this AGREEMENT.
- j. Neither CITY nor any officer or employee of CITY shall be responsible, directly or indirectly, for damage or liability arising from or attributable to the presence or alleged presence, transport, arrangement, or release of any hazardous materials, chemicals, or contaminants present on or stemming from the PROJECT within COUNTY'S JURISDICTION or arising from acts or omissions on the part of COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of COUNTY under this AGREEMENT, including liability under CERCLA, as amended and the California Health and Safety Code. It is understood and agreed pursuant to Government Code, section 895.4 COUNTY shall fully indemnify, defend, and hold CITY harmless from any such damage, liability, or claim. In addition to being an agreement enforceable under the laws of the State of California, the foregoing indemnity is intended by the parties to be an agreement pursuant to 42 U.S.C. sections 9607, subdivision (e) and, 107 (e) of CERCLA, as amended, and section 25364 of the California Health and Safety Code.
- k. The provisions of this AGREEMENT shall supersede and control over any provisions inconsistent herewith in the Assumption of Liability Agreement 32073 between CITY and COUNTY adopted by the Los Angeles County Board of Supervisors on December 27, 1977.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers, duly authorized by the CITY OF PALMDALE on _____ November 8 _____, 2023, and by the LOS ANGELES COUNTY on _____, 2024.

LOS ANGELES COUNTY

By _____
Chair, Board of Supervisors

ATTEST:

JEFF LEVINSON
Interim Executive Officer of the
Board of Supervisors of the
Los Angeles County

By _____ Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By 
Deputy

CITY OF PALMDALE

By Laura Bottenevant
Mayor

ATTEST:

By Rayne Eason
Acting City Clerk

APPROVED AS TO FORM:

By William P. Beckwith
City Attorney

Agreement No X-0000

AGREEMENT

THIS AGREEMENT is made and entered into by and between the CITY OF PALMDALE, a Charter City in the County of Los Angeles (hereinafter referred to as CITY), and the COUNTY OF LOS ANGELES, a political subdivision of the State of California (hereinafter referred to as COUNTY):

WITNESSETH

WHEREAS, 10th Street West is designated as a regional roadway in the Circulation Element of the CITY'S General plan and a proposed expressway roadway on the COUNTY'S Master Plan of Highways; and

WHEREAS, CITY and COUNTY propose to design and construct improvements on 10th Street West from Elizabeth Lake Road to Yucca Tree Street, consisting of removing the existing roadway surface and base; reconstructing the roadway to existing edges of pavement, building a composite pavement section of 7.5 inch of crushed aggregate base (CAB), and 4.5 inch of PG70-10, hot mix asphalt concrete (HMA) with an overlay of 1.5 inches of Polymer Modified Asphalt Concrete (PMAC); signing and striping; and traffic loop restoration; and

WHEREAS, improvements for 10th Street West shall hereinafter be referred to as PROJECT; and

WHEREAS, PROJECT is within the geographical boundaries of and jurisdictionally shared between CITY and COUNTY and broken-down into one segment in accordance with the following table: and

Segment	Scope of Work	Thomas Guide	Length (feet)	Jurisdiction Share
10th Street West from Elizabeth Lake Road to Yucca Tree Street	Roadway Improvements	4195-G6; G7	1073	County (50 percent) Palmdale (50 percent)

WHEREAS, PROJECT is of general interest to CITY and COUNTY; and

WHEREAS, CITY is willing to perform or cause to be performed the PRELIMINARY ENGINEERING, solicitation of construction bids and award of construction contract, and CONSTRUCTION ADMINISTRATION for PROJECT; and

WHEREAS, the COST OF PROJECT includes the costs of PRELIMINARY ENGINEERING, COST OF CONSTRUCTION CONTRACT, and costs of CONSTRUCTION ADMINISTRATION as more fully set forth herein; and

WHEREAS, COST OF PROJECT is currently estimated to be One Million Seven Hundred Thousand and 00/100 Dollars (\$1,700,000.00) with the CITY's share estimated to be Eight Hundred Fifty Thousand and 00/100 Dollars (\$850,000.00), and the COUNTY'S share estimated to be Eight Hundred Fifty Thousand and 00/100 Dollars (\$850,000.00)

WHEREAS, CITY and COUNTY, are willing to finance their respective shares of COST OF PROJECT within their JURISDICTIONS; and

WHEREAS, such a proposal is authorized and provided for by the provisions of Section 6500 and 23004 et seq. of the Government Code and Sections 1685 and 1803 of the California Streets and Highways Code.

NOW, THEREFORE, in consideration of the mutual benefits to be delivered by CITY and COUNTY and of the promises herein contained, it is hereby agreed as follows:

1) DEFINITIONS:

- a. JURISDICTION as referred to in this AGREEMENT shall be defined as the respective portions of 10th Street West from Elizabeth Lake Road to Yucca Tree Street, within geographical boundaries of CITY and COUNTY as mentioned in this AGREEMENT.
- b. PRELIMINARY ENGINEERING as referred to in this AGREEMENT shall consist of environmental findings and approvals/permits; design survey; soils report; traffic index and geotechnical investigation; preparation of plans, specifications, and cost estimates; right-of-way engineering; utility engineering; and all other necessary work prior to advertising of PROJECT for construction bids.
- c. COST OF CONSTRUCTION CONTRACT as referred to in this AGREEMENT shall consist of the total of all payments to the construction contractor(s) for PROJECT, the total of all payments to utility companies or contractor(s) for the relocation of facilities necessary for the construction of PROJECT, and the cost of any additional unforeseen work that is necessary for the construction of PROJECT.
- d. CONSTRUCTION ADMINISTRATION as referred to in this AGREEMENT shall consist of construction contracts administration, construction management, construction inspection, materials testing, construction survey, traffic detour, signing and striping, construction engineering, utility relocation and coordination matters, changes and modifications for plans and specifications for PROJECT necessitated by unforeseen or unforeseeable field conditions encountered during construction of PROJECT, construction contingencies, and all other necessary work after

advertising of PROJECT for construction bids to cause PROJECT to be constructed in accordance with said plans and specifications approved by CITY and COUNTY.

- e. COST OF PROJECT as referred to in this AGREEMENT shall consist of the COST OF CONSTRUCTION CONTRACT and cost of PRELIMINARY ENGINEERING, CONSTRUCTION ADMINISTRATION; right-of-way acquisition and clearance matters; and all other work necessary to complete PROJECT in accordance with the approved plans and specifications and shall include currently effective percentages added to total salaries, wages, and equipment costs to cover overhead, administration, and depreciation in connection with any or all of the aforementioned items.
 - f. ACCEPTANCE OF CONSTRUCTION as referred to in this AGREEMENT shall consist of final inspection and acceptance by COUNTY that the roadway improvements within COUNTY'S JURISDICTION have been constructed to COUNTY'S satisfaction.
 - g. COMPLETION OF PROJECT as referred to in this AGREEMENT shall be defined as the date of ACCEPTANCE OF CONSTRUCTION of PROJECT by CITY and COUNTY and an electronic notification to COUNTY'S Head of the Permit Section., Ms. Imelda Ng, at (626) 458-4940 or ing@dpw.lacounty.gov, or her designee or successor, that the improvements within COUNTY'S JURISDICTION are completed.
- 2) CITY AGREES:
- a. To perform or cause to be performed the PRELIMINARY ENGINEERING CONSTRUCTION ADMINISTRATION, and all other work necessary to complete PROJECT.
 - b. To finance CITY'S jurisdictional share of COST OF PROJECT, currently estimated to be Eight Hundred Fifty Thousand and 00/100 Dollars (\$850,000.00), the actual amount of which is to be determined pursuant to Section (4) a.
 - c. To accept COUNTY'S deposit of Eight Hundred Fifty Thousand and 00/100 Dollars (\$850,000.00), which is COUNTY'S estimated jurisdictional share of COST OF PROJECT, the actual amount of which will be determined pursuant to Sections (2) l and (4) a.

ENCLOSURE B

- d. To obtain COUNTY'S approval of plans for PROJECT prior to solicitation for construction bids, and to obtain COUNTY'S approval for any material revisions to the plans and for any additional work that CITY proposes to complete in COUNTY'S JURISDICTION as part of PROJECT.
- e. To apply and obtain a road encroachment permit in EPIC-LA by accessing website <https://epicla.lacounty.gov/SelfService/#/home> and completing the permit application for the encroaching work, including the contractor's information, license number, and a certificate of liability insurance with the additional insured endorsement naming COUNTY as additional insured at no cost to CITY, to construct those portions of PROJECT within COUNTY'S JURISDICTION. CITY may satisfy the foregoing insurance requirements through self-insurance and by requiring any and all construction contractors on PROJECT to indemnify, defend, hold harmless, and name COUNTY as an additional insured.
- f. To advertise PROJECT for construction bids, to award and administer the CONSATRUCTION CONTRACT, to do all things necessary and proper to complete the PROJECT.
- g. To act as COUNTY'S attorney-in-fact for the purpose of implementing PROJECT within COUNTY'S JURISDICTION and in all things necessary and proper to complete PROJECT.
- h. To comply with all applicable federal, State, and local laws, rules, and ordinances in the performance of this AGREEMENT.
- i. To ensure that COUNTY and all officers, employees, and agents of COUNTY are named as additional insured parties under the construction contractor's Commercial General Liability and automobile insurance policies for all work in connection with PROJECT, including coverage for ongoing operations and completed operations.
- j. To furnish COUNTY within one hundred twenty (120) calendar days after final payment to contractor a final accounting of the actual COST OF PROJECT, including an itemization of actual unit cost and actual quantities for PROJECT within COUNTY JURISDICTION.
- k. To be financially responsible for disposal and/or mitigation measures, if necessary, should any hazardous materials, chemicals, or contaminants be encountered during construction of PROJECT within CITY'S JURISDICTION.

- l. To provide as-built plans to COUNTY upon COMPLETION OF PROJECT.
- m. Upon completion of PROJECT to maintain in good condition and at CITY'S expense all improvements constructed as part of PROJECT within CITY'S JURISDICTION.

3) COUNTY AGREES:

- a. To review and approve PRELIMINARY ENGINEERING prepared by CITY for PROJECT.
- b. To finance COUNTY'S jurisdictional share of COST OF PROJECT, currently estimated to be Eight Hundred Fifty Thousand and 00/100 Dollars (\$850,000.00), the actual amount of which will be determined pursuant to Section (2) j. and (4) a.
- c. To deposit with the CITY, following execution of this AGREEMENT and upon demand by CITY, sufficient COUNTY funds to finance COUNTY'S share of COST OF PROJECT, currently estimated to be Eight Hundred Fifty Thousand and 00/100 Dollars (\$850,000.00). Said demand will consist of a billing invoice prepared by CITY.
- d. To appoint CITY as COUNTY'S attorney-in-fact for the purpose of representing COUNTY in all negotiations pertaining to the advertisement of PROJECT for construction bids, award, and administration of the construction contract, and in all things necessary and proper to complete PROJECT.
- e. Upon receipt of permit application in accordance with Section (2) e. of this AGREEMENT and the required documents from CITY and COUNTY'S approval of construction plans for PROJECT to issue CITY a no-fee permit(s) authorizing CITY to construct those portions of the PROJECT within COUNTY'S JURISDICTION.
- f. In addition to the permits(s) set forth in Section (3) e. above to grant CITY any temporary right of way or license to use property that COUNTY owns or has an easement for which is necessary for the construction of PROJECT at no cost to CITY and to the extent not already provided by law.
- g. To cooperate with CITY in conducting negotiations with and, where appropriate, to issue notices to public utility organizations and owners of substructure and overhead facilities regarding the relocation, removal, operation, and maintenance of all surface and underground utilities and

facilities, structures, and transportation services that interfere with the proposed construction. Where utilities have been installed in COUNTY streets or on COUNTY property, COUNTY will provide the necessary right of way for the relocation of those utilities and facilities that interfere with the construction of PROJECT. COUNTY will take all necessary steps to grant, transfer, or assign all prior rights over the utility companies and owners of substructure and overhead facilities to CITY when necessary to construct, complete, and maintain PROJECT or to appoint CITY as its attorney-in-fact to exercise such prior rights.

- h. To be financially responsible for disposal and/or mitigation measures, if necessary, should any hazardous materials, chemicals, or contaminants be encountered during construction of PROJECT within COUNTY'S JURISDICTION.
- i. Upon receipt of an electronic notification of completion of the PROJECT, to maintain in good condition and at COUNTY'S expense, all improvements constructed as part of the PROJECT within COUNTY'S JURISDICTION.

4) IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

- a. The final accounting of the actual COST OF PROJECT, shall allocate said total cost between CITY and COUNTY based on the location of the improvements and/or work done. Thus, the cost of all work or improvements, including all engineering, administration, and all other costs incidental to PROJECT work, located within CITY'S JURISDICTION shall be borne by CITY. Such cost constitutes CITY'S jurisdictional share of COST OF PROJECT. The cost of all work or improvements, including all engineering, administration, and all other costs incidental to PROJECT work, located within COUNTY'S JURISDICTION shall be borne by COUNTY. Such costs constitute COUNTY'S jurisdictional share of COST OF PROJECT.
- b. That if at final accounting COUNTY'S jurisdictional share of COST OF PROJECT exceeds COUNTY'S deposit, as set forth in Section (3) c., County shall, upon review and approval of final accounting invoice as described in Section (4) c. below, pay to CITY the additional amount upon demand. Said demand shall consist of a billing invoice prepared by CITY. Conversely, if the COUNTY share of COST OF PROJECT is less than the said deposit, CITY shall refund the difference from COUNTY'S deposit.
- c. COUNTY shall review the final accounting invoice prepared by CITY and report in writing any discrepancies to CITY within sixty (60) calendar days

after the date of said invoice. Undisputed charges shall be paid by COUNTY to CITY within sixty (60) calendar days after the date of said invoice. CITY shall review all disputed charges and submit a written justification detailing the basis for those charges within sixty (60) calendar days of receipt of COUNTY'S written report. COUNTY shall then make payment of the previously disputed charges or submit justification for nonpayment within sixty (60) calendar days after the date of CITY'S written justification.

- d. During construction of PROJECT, CITY shall furnish an inspector or other representative to perform the functions of an inspector. COUNTY may also furnish, at no cost to CITY, an inspector or other representative to inspect construction of PROJECT within COUNTY'S JURISDICTION. Said inspectors shall cooperate and consult with each other, but the orders of CITY inspector to the contractors or any other person in charge of construction shall prevail and be final.
- e. This AGREEMENT may be amended or modified only by mutual written consent of CITY and COUNTY. Amendments, modifications, and termination of nonmaterial nature may be made by the mutual written consent of the parties' Directors of Public Works or their delegates.
- f. Any correspondence, communication, or contact concerning this AGREEMENT shall be directed to the following:

CITY: Lynn Glidden
Director of Public Works
City of Palmdale
38250 Sierra Highway
Palmdale, CA 93550

COUNTY: Mark Pestrella
Director of Public Works
Los Angeles County
Department of Public Works
P.O. Box 1460
Alhambra, CA 91802-1460

- g. Other than as provided below, neither COUNTY nor any officer or employee of COUNTY shall be responsible, directly or indirectly, for any damage or liability occurring by reason of any acts or omission on the part of CITY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of CITY under this AGREEMENT. It

is also understood and agreed that, pursuant to Government Code, section 895.4, CITY shall fully indemnify, defend, and hold COUNTY harmless from any liability imposed for injury (as defined by Government Code, section 810.8) occurring by reason of any acts or omissions on the part of CITY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of CITY under this AGREEMENT.

- h. Neither County nor any officer or employee of COUNTY shall be responsible, directly or indirectly for damage or liability arising from or attributable to the presence, transport, arrangement, or release of any hazardous materials, chemicals, or contaminants present at or streaming from PROJECT within CITY'S JURISDICTION or arising from acts or omissions on the part of CITY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of CITY under this AGREEMENT, including liability under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as it has been and thereafter may be amended, and the California Health and Safety Code. It is understood and agreed pursuant to Government Code, section 895.4 CITY shall fully indemnify, defend, and hold COUNTY harmless from any such damage, liability, or claim. In addition to being an agreement enforceable under the laws of the State of California, the foregoing indemnity is intended by the parties to be an agreement pursuant sections 9607, subdivision (e) and section 107, subdivision (e) of CERCLA, as amended, and section 25364 of the California Health and Safety Code.
- i. Other than as provided below, neither CITY nor any officer or employee of CITY shall be responsible for any damage or liability accruing by reason of any act or omissions on the part of COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of COUNTY under this AGREEMENT. It is also understood and agreed that, pursuant to Government Code, section 895.4. COUNTY shall fully indemnify, defend, and hold CITY harmless from any liability imposed for injury (as defined by Government Code, section 810.8) occurring by reason of any acts or omissions on the part of COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of COUNTY under this AGREEMENT.
- j. Neither CITY nor any officer or employee of CITY shall be responsible, directly or indirectly, for damage or liability arising from or attributable to the presence or alleged presence, transport, arrangement, or release of any hazardous materials, chemicals, or contaminants present oat or stemming from the PROJECT within COUNTY'S JURISDICTION or arising from acts

ENCLOSURE B

or omissions on the part of COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of COUNTY under this AGREEMENT, including liability under CERCLA, as amended and the California Health and Safety Code. It is understood and agreed pursuant to Government Code, section 895.4 COUNTY shall fully indemnify, defend, and hold CITY harmless from any such damage, liability, or claim. In addition to being an agreement enforceable under the laws of the State of California, the foregoing indemnity is intended by the parties to be an agreement pursuant to 42 U.S.C. sections 9607, subdivision (e) and, 107 (e) of CERCLA, as amended, and section 25364 of the California Health and Safety Code.

- k. The provisions of this AGREEMENT shall supersede and control over any provisions inconsistent herewith in the Assumption of Liability Agreement 32073 between CITY and COUNTY adopted by the Los Angeles County Board of Supervisors on December 27, 1977.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers, duly authorized by the CITY OF PALMDALE on November 8, 2023, and by the LOS ANGELES COUNTY on _____, 2024.

LOS ANGELES COUNTY

By _____
Chair, Board of Supervisors

ATTEST:

JEFF LEVINSON
Interim Executive Officer of the
Board of Supervisors of the
Los Angeles County

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By 
Deputy


CITY OF PALMDALE

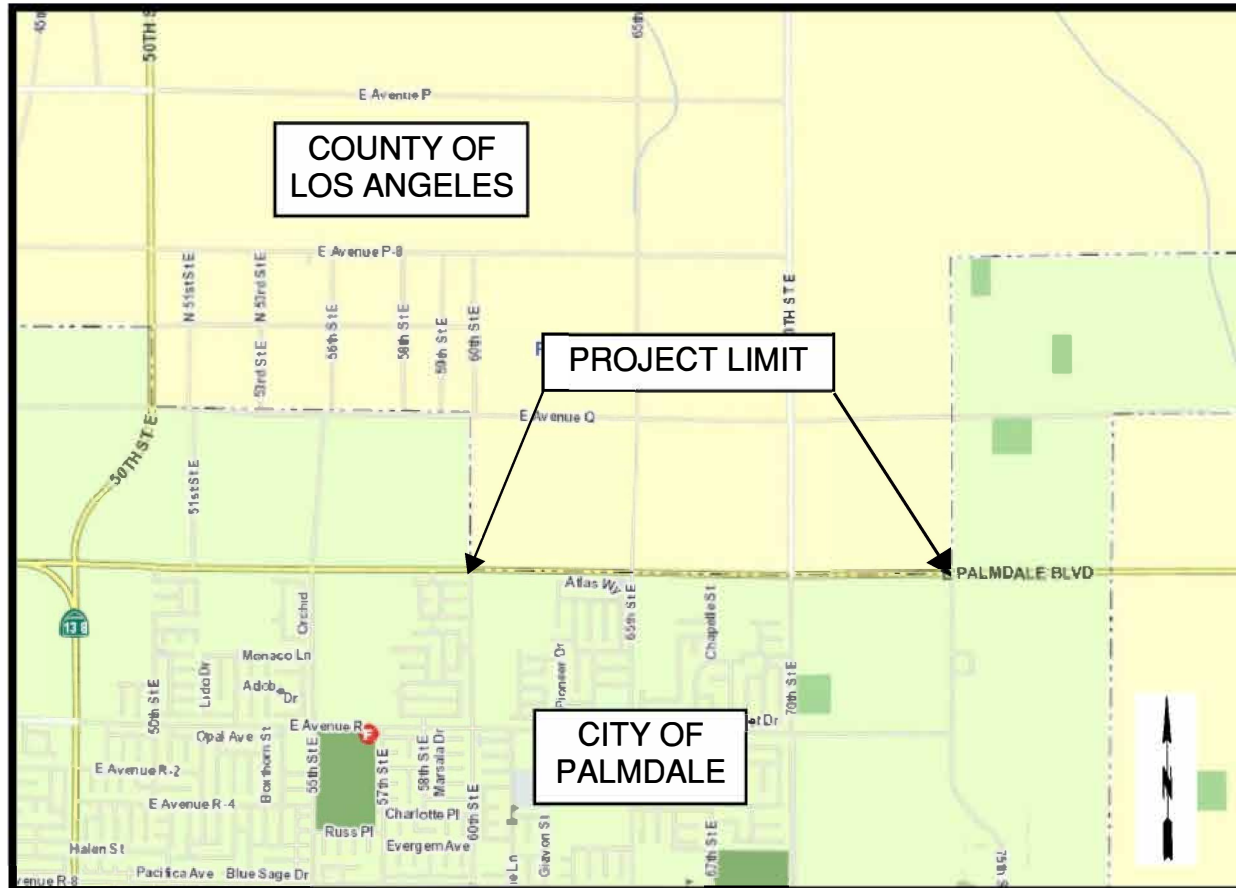
By 
Mayor

ATTEST:

By 
Acting City Clerk

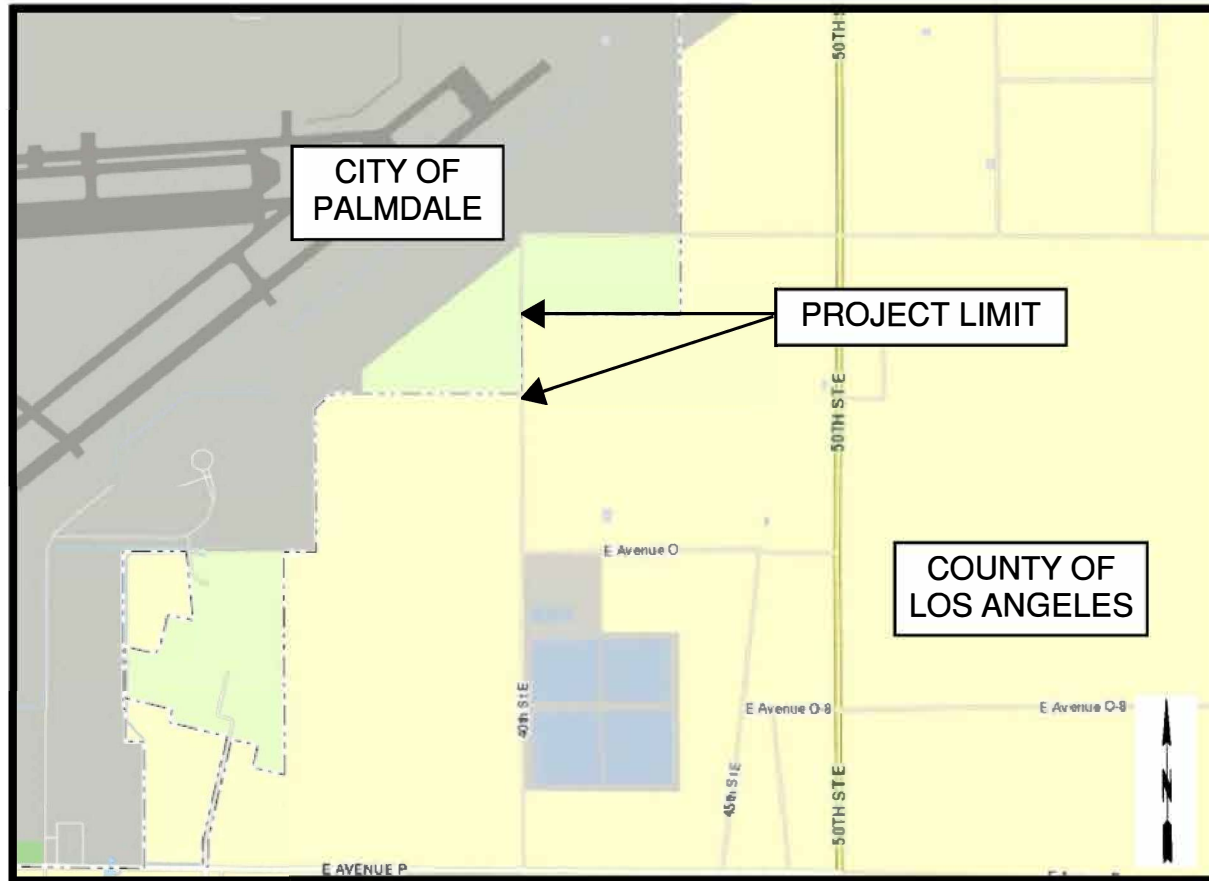
APPROVED AS TO FORM:

By 
City Attorney /

PALMDALE BOULEVARD FROM 60TH STREET EAST TO 75TH STREET EASTLocation Map

40TH STREET EAST FROM AVENUE N-4 TO AVENUE N-8

Location Map



10TH STREET WEST FROM ELIZABETH LAKE ROAD TO YUCCA TREE STREET

Location Map

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024				
BOARD MEETING DATE	2/27/2024				
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th				
DEPARTMENT(S)	Public Works				
SUBJECT	DAAA Devil's Gate Reservoir Annual Cleanout '24 and '25 Project				
PROGRAM	Sediment Management				
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A				
DEADLINES/ TIME CONSTRAINTS	Project must advertise no later than March 1, 2024, in order to perform work in 2024.				
COST & FUNDING	Total cost: \$17,000,000	Funding source: Flood Control District Fund (B07 – Capitol Assets-Infrastructure)			
	TERMS (if applicable): N/A				
	Explanation: Up to \$12,250,000 is the estimated construction contract cost not-to-be-exceeded amount. The total project cost is \$17,000,000 with County Services.				
PURPOSE OF REQUEST	Public Works is seeking Board approval to procure a construction contract for the DAAA Devil's Gate Reservoir Annual Cleanout '24 and '25 Project in the City of Pasadena.				
BACKGROUND (include internal/external issues that may exist including any related motions)	The project will remove sediment accumulated from annual storm flows from within the Devil's Gate Reservoir and include vegetation management and erosion repairs within reservoir.				
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A				
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. This project will maintain dam capacity and mitigate flood risk to downstream communities.				
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Mark Pestrella, Director, (626) 458-4012, cell (626) 476-6792, mpestrella@pw.lacounty.gov				



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
WATER RESOURCES CORE SERVICE AREA
DELEGATE AUTHORITY TO ADOPT, ADVERTISE, AND AWARD
DEVIL'S GATE RESERVOIR ANNUAL CLEANOUT '24 AND '25
PROJECT ID NO. WRDM000063
IN THE CITY OF PASADENA
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to carry out the accelerated delivery of the Devil's Gate Reservoir Annual Cleanout '24 and '25 Project, including delegated authority to adopt the plans and specifications, advertise for bids, and award and execute a construction contract in the City of Pasadena.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

1. Find that the proposed Devil's Gate Reservoir Annual Cleanout '24 and '25 Project, and related recommended actions herein, are within the scope of the Final Environmental Impact Report, certified by the Board on November 12, 2014, together with the Recirculated Portions of the Final Environmental Impact Report, certified by the Board on November 7, 2017, for the Devil's Gate Reservoir Sediment Removal and Management Project; find that the impacts of the project previously analyzed in the Final Environmental Impact Report previously adopted by the Board comply with the California Environmental Quality Act; find that the previously adopted Mitigation Monitoring and Reporting Program continues to be

adequately designed to ensure compliance with the mitigation measures during project implementation; find that the previous Environmental Findings of Fact and Statement of Overriding Considerations, which findings and statement are adopted and incorporated by reference, continue to apply to the project; and find on the basis of the whole record before the Board that no changes are proposed in the project or substantial changes have occurred with respect to the circumstances under which the project is being undertaken.

2. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to adopt the plans and specifications for the Devil's Gate Reservoir Annual Cleanout '24 and '25 Project at an estimated construction cost between \$8,000,000 and \$12,250,000.
3. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to instruct the Interim Executive Officer of the Board of Supervisors to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement with the Notice Inviting Bids when ready to advertise this project.
4. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
5. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to award and execute a construction contract for the Devil's Gate Reservoir Annual Cleanout '24 and '25 Project with the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$8,000,000 and \$12,250,000 or that exceeds the estimated cost range by no more than 15 percent, if additional and appropriate funds have been identified.
6. Delegate to the Chief Engineer of the Los Angeles County Flood Control District or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works or his designee under Section 2.18.050 of the Los Angeles County Code; (d) accept the project upon its final completion; and (e)

release retention money withheld consistent with the requirements of State Public Contract Code, Sections 7107 and 9203.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the project and related recommendations are within the previously adopted Final Environmental Impact Report (FEIR) for the Devil's Gate Reservoir Sediment Removal and Management Project, together with the Recirculated Portions of the Final Environmental Impact Report (RFEIR) and Mitigation Monitoring and Reporting Program to comply with the California Environmental Quality Act (CEQA), and allow Public Works to manage vegetation, remove up to 250,000 cubic yards of sediment, stabilize slopes, and grade the reservoir bottom to restore the low flow channel.

The project, when completed, will preserve the structural integrity and capacity of the reservoir to provide flood protection to the downstream communities along the Arroyo Seco.

It is anticipated the work for Phase 1 will start in July 2024 and be completed in November 2024. Work for Phase 2 will start in July 2025 and be completed in November 2025.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets by supporting ongoing efforts to manage and improve public infrastructure assets.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$8,000,000 and \$12,250,000 with a maximum construction contract cost to be 15 percent above this range. The total project cost is estimated to be \$17,000,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, construction engineering, inspection, contract administration, change order contingency, environmental compliance, and other County services.

Funding for this proposed project is included in the Flood Control District Fund (B07 – Services and Supplies) Fiscal Year 2024-25 and 2025-26 Budgets.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Public Contract Code Section 20995 allows the Los Angeles County Board of Supervisors to delegate approval of plans and specifications to the Chief Engineer of the Los Angeles County Flood Control District on a project-by-project basis. If plans are approved, the Chief Engineer of the Los Angeles County Flood Control District would then instruct the Interim Executive Officer of the Board of Supervisors to advertise the project for bids in accordance with Section 20991 of the State Public Contract Code. It is anticipated that the project will advertise for bids within the next month.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of the proposed contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the California construction labor hours be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project will also include a jobs coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

Effective June 7, 2023, Countywide Community Workforce Agreement (CWA) applies to projects with an estimated construction contract value of \$5,000,000 or greater. Therefore, CWA will apply to this project. The contractor and all subcontractors must comply with all terms and conditions of the CWA which, among other things, increases work opportunities for those seeking to start a new career in the construction industry and promotes the hiring of underrepresented individuals on the project.

ENVIRONMENTAL DOCUMENTATION

On November 12, 2014, the Board, acting on behalf of the Los Angeles County Flood Control District, as lead agency under CEQA, certified the FEIR for the Devil's Gate Reservoir Sediment Removal and Management Project. A RFEIR was subsequently recirculated and certified by the Board on November 7, 2017. The '24 and '25 Project is within the scope of the Devil's Gate Reservoir Sediment Removal and Management Project as described and analyzed in the previously certified FEIR and RFEIR. The Scope of Work includes removal of up to 250,000 cubic yards of sediment, slope stability work at the reservoir embankments, vegetation management, grading the invert of the reservoir, and construction of an entrainment (low-flow) channel.

There are no changes to the project, and no substantial changes have occurred with respect to the circumstances under which the project would be undertaken that require further review under CEQA pursuant to Section 15162 of the State CEQA Guidelines. The recommended action is within the scope of the project impacts analyzed in the FEIR and RFEIR previously certified by the Board. The previously approved Environmental Findings of Fact, Statement of Overriding Considerations, and Mitigation Monitoring and Reporting Program continue to apply to the project. The previously approved FEIR and RFEIR are available at <https://pw.lacounty.gov/swe/devilsgate/resources>.

The location of the documents and other materials constituting the record of proceedings upon which the Board's decision is based in this matter is 900 South Fremont Avenue, 2nd Floor, Alhambra, CA 91803. The custodian of such documents and materials is Stormwater Engineering Division, Sediment Management Section, Los Angeles County Public Works.

Upon the Board's approval of the project and finding that the recommended actions are within the scope of the previously adopted FEIR and RFEIR, Public Works will file a Notice of Determination in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website in accordance with Section 21092.2.

CONTRACTING PROCESS

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://www.lacounty.gov/business/doing-business-with-la-county/>

<http://pw.lacounty.gov/general/contracts/opportunities>

Also, the contract solicitation will be advertised through web-based and social media platforms, including X (formerly Twitter).

In addition, in order to increase opportunities for small businesses, Public Works will be coordinating with the Office of Small Business at the Department of Consumer and Business Affairs to maximize outreach, as well as offering preferences to Local Small Business Enterprises, Social Enterprises, and Disabled Veteran Business Enterprises in compliance with Los Angeles County Code; Chapters 2.204, 2.205, and 2.211.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

When the project is completed, it will have a positive impact by preserving the structural integrity and capacity of the Devil's Gate Reservoir, thereby protecting the safety and property of the surrounding community from flooding.

The Honorable Board of Supervisors
February 27, 2024
Page 7

CONCLUSION

Please return an adopted copy of this letter to Public Works, Project Management Division III.

Respectfully submitted,

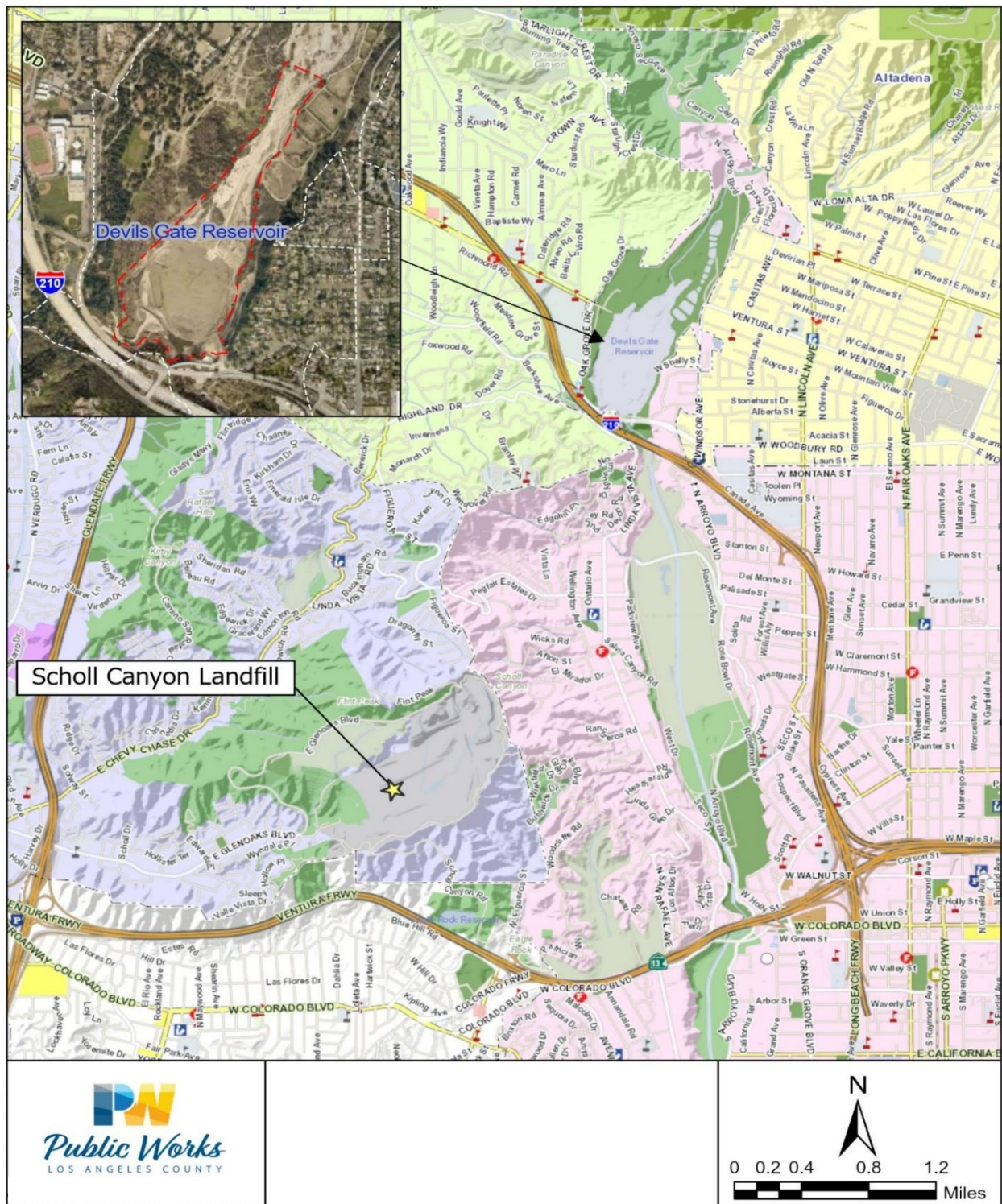
MARK PESTRELLA, PE
Director of Public Works

MP:RLG:dw

Enclosure

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Internal Services Department (Countywide Contract Compliance)

PROJECT ID NO. WRDM000063
DEVIL'S GATE RESERVOIR ANNUAL CLEANOUT '24 AND '25 PROJECT



BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024		
BOARD MEETING DATE	2/27/2024		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	AAA Cogswell Dam Inlet – Outlet Works Rehabilitation Project Phase 2		
PROGRAM	Flood Control District Fund		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
DEADLINES/ TIME CONSTRAINTS	It is urgent to perform the critical rehabilitation of Outlet Valves 1, 2, and 3 and one sluice gate during the next dry season (April to October 2024) when access is made available to these valves while the reservoir is dewatered as part of the ongoing Cogswell Reservoir Post-Fire Emergency Restoration Project.		
COST & FUNDING	Total cost: \$8,500,000	Funding source: Flood Control District Fund (B07 – Capital Assets-Infrastructure) Fiscal Year 2024-25 Budget.	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	To obtain Board approval to adopt plans and specifications, advertise, and award and execute a construction contract for the Cogswell Dam Inlet – Outlet Works Rehabilitation Project Phase 2.		
BACKGROUND (include internal/external issues that may exist including any related motions)	Outlet Valves 1, 2, and 3 and one sluice gate at Cogswell Dam are aging and need to be rehabilitated to extend their service life and ensure continued operation of the dam. The commencement and completion of this project is dependent on the timely cleanout of the reservoir under the ongoing Cogswell Reservoir Post-Fire Emergency Restoration Project. No community concerns are expected.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. This project will improve longevity and maximize the operational effectiveness of existing infrastructure.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Mark Pestrella, Director, (626) 458-4012, cell (626) 476-6792 mpestrella@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
WATER RESOURCES CORE SERVICE AREA
ADOPT, ADVERTISE, AND AWARD
COGSWELL DAM INLET – OUTLET WORKS
REHABILITATION PROJECT PHASE 2
PROJECT ID NO. FCC0001313
IN THE ANGELES NATIONAL FOREST
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to adopt plans and specifications, advertise for construction bids, and award and execute a construction contract for the Cogswell Dam Inlet – Outlet Works Rehabilitation Project Phase 2 in the Angeles National Forest.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

1. Find that the proposed project is exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the project and adopt the plans and specifications that are on file with Public Works Project Management Division III for the Cogswell Dam Inlet – Outlet Works Rehabilitation Project Phase 2 at an estimated construction contract cost between \$4,300,000 and \$6,500,000.

3. Instruct the Executive Officer of the Board of Supervisors to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on April 2, 2024, in accordance with the Notice Inviting Bids.
4. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
5. Delegate authority to the Chief Engineer of the Los Angeles County Flood Control District or his designee to award and execute a construction contract for the Cogswell Dam Inlet – Outlet Works Rehabilitation Project Phase 2 with the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$4,300,000 and \$6,500,000 or that exceeds the estimated cost range by no more than 15 percent if additional funds have been identified.
6. Delegate to the Chief Engineer of the Los Angeles County Flood Control District or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works or his designee under Section 2.18.050 of the Los Angeles County Code; (d) accept the project upon its final completion; and (e) release retention money withheld consistent with the requirements of State Public Contract Code, Sections 7107 and 9203.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and allow Public Works to construct the Cogswell Dam Inlet – Outlet Works Rehabilitation Project Phase 2 to rehabilitate three outlet valves and one sluice gate at Cogswell Dam in the Angeles National Forest (see Enclosure).

Outlet Valves 1, 2, and 3 and one sluice gate at Cogswell Dam are aging and need to be rehabilitated to extend their service life and ensure continued operation of the dam.

The commencement and completion of this project is dependent on the timely cleanout of the reservoir under the ongoing Cogswell Reservoir Post-Fire Emergency Restoration Project. It is urgent to perform the critical rehabilitation of these three valves and one sluice gate during the next dry season of April 15, 2024, to October 15, 2024, when access is made available to equipment while the reservoir is dewatered as part of the ongoing Cogswell Reservoir Post-Fire Emergency Restoration Project.

The project will ensure continued safe operation of Cogswell Dam that provides crucial flood protection to downstream communities.

It is anticipated the work will start in July 2024 and be completed in December 2024.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets by supporting ongoing efforts to manage and improve public infrastructure assets.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$4,300,000 and \$6,500,000 with a maximum construction contract cost to be 15 percent above this range. The total project cost is estimated to be \$8,500,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, construction engineering, inspection, contract administration, change order contingency, environmental compliance, and other County services.

Funding for this project is included in the Flood Control District Fund (B07 – Capital Assets-Infrastructure) Fiscal Year 2024-25 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This project will be advertised in accordance with Section 20991 of the State Public Contract Code.

The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with

these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of this contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the California construction labor hours be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project will also include a jobs coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

Effective June 7, 2023, Countywide Community Workforce Agreement (CWA) applies to projects with an estimated construction contract value of \$5,000,000 or greater. Therefore, CWA will apply to this project. The contractor and all subcontractors must comply with all terms and conditions of the CWA which, among other things, increases work opportunities for those seeking to start a new career in the construction industry and promotes the hiring of underrepresented individuals on the project.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from CEQA. The project, to rehabilitate three outlet valves and one sluice gate at Cogswell Dam, is within a class of projects that has been determined not to have a significant effect on the environment and which meets the criteria set forth in Section 15301 (d) and (m) of the State CEQA Guidelines and Class 1 (c), (l), and (w) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts; unusual circumstances; damage to scenic highways; listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5; or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

CONTRACTING PROCESS

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county/>

<http://pw.lacounty.gov/general/contracts/opportunities>

Also, the contract solicitation will be advertised through web-based and social media platforms, including X (formerly Twitter).

In addition, in order to increase opportunities for small businesses, Public Works will be coordinating with the Office of Small Business at the Department of Economic Opportunity to maximize outreach, as well as offering preferences to Local Small Business Enterprises, Social Enterprises, and Disabled Veteran Business Enterprises in compliance with Los Angeles County Code, Chapters 2.204, 2.205, and 2.211.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

When the project is completed, it will have a positive impact by ensuring continued operation of Cogswell Dam that provides crucial flood protection and water conservation to downstream communities.

The Honorable Board of Supervisors
February 27, 2024
Page 6

CONCLUSION

Please return an adopted copy of this letter to Public Works, Project Management Division III.

Respectfully submitted,

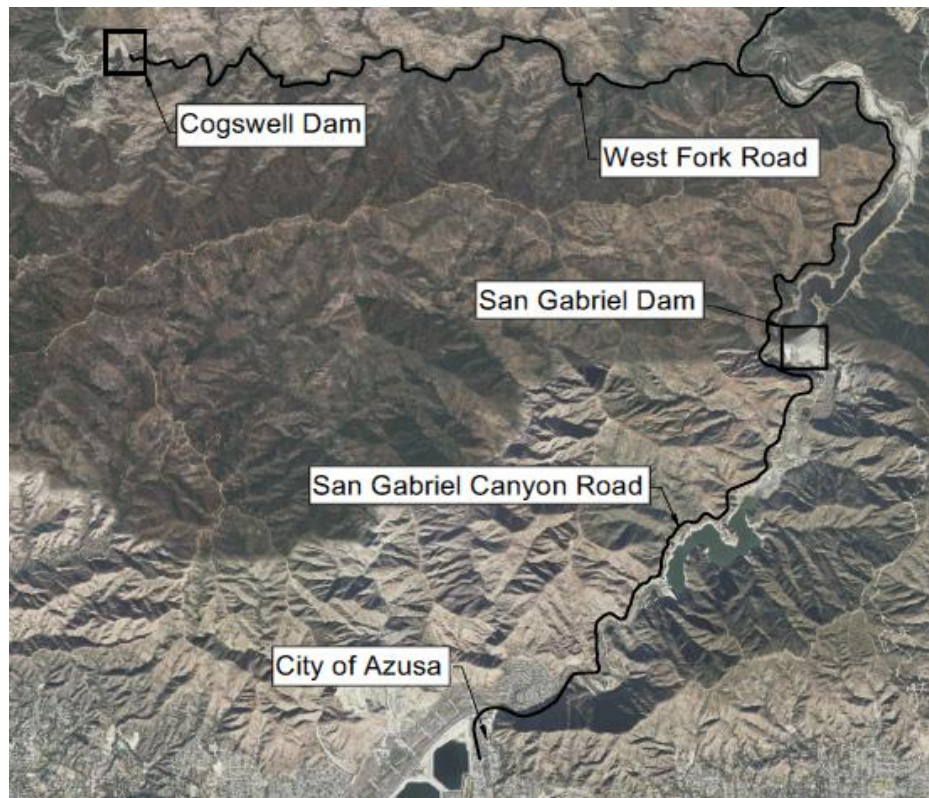
MARK PESTRELLA, PE
Director of Public Works

MP:RLG:ja

Enclosure

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Internal Services Department (Countywide Contract Compliance)

**COGSWELL DAM INLET – OUTLET WORKS
REHABILITATION PROJECT PHASE 2
PROJECT ID NO. FCC0001313**



BOARD LETTER CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024		
BOARD MEETING DATE	2/27/2024		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Award of Services Contract for Geographic Information System - Centric Enterprise Asset Management System		
PROGRAM	Geographic Information System-Centric Enterprise Asset Management System		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	This is a new service. The award of this contract will award this new service to the recommended contractor.		
COST & FUNDING	Total cost: \$2,711,145	Funding source: The primary funds are the Consolidated Sewer Maintenance District, Marina Sewer Maintenance District Fund, Accumulative Capital Outlay Fund, Flood Fund, Road Fund, and Internal Service Fund.	
	TERMS (if applicable): This services contract will be for a period of 1 year to implement the system, followed by a 3-year term with two 1-year renewal options for a maximum potential contract term of 6 years.		
	Explanation: Sufficient funding is included in Fiscal Year 2023-24 Budgets. Funds to finance the future years will be requested through the annual budget process.		
PURPOSE OF REQUEST	Public Works is seeking Board approval to award a services contract to Timmons Group, Inc., for an Enterprise Asset Management System hosted and fully managed by Cityworks as a software service solution for Public Works.		
BACKGROUND	The existing maintenance management system was originally designed to cater to a different type of asset structure. The department is now exploring the adoption of a more vertical system that integrates a more GIS-centric feature that enhances risk analysis capabilities.		
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: On every contract solicitation, Public Works notifies over 25,000 subscribers in our "Do Business with Public Works" website. Public Works also notifies all Small Businesses registered with the Department of Economic Opportunity and advertises in regional and small newspapers in each Supervisorial District. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code, and all Board contracting policies.		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: These recommendations support Board Priority No. 7, Sustainability, by enhancing asset management of drinking water, storm water, streets, sewers, and physical buildings in a more equitable, resilient, and sustainable manner.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & E-mail: Patrick Anderson, Chief Information Officer, (626) 458-4117, cell (626) 476-4563, banderson@pw.lacounty.gov Robert Scharf, Assistant Deputy Director, (626) 458-7300, cell (626) 695-1541, bscharf@dpw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**SERVICES CONTRACT
PUBLIC CONTRACTING AND ASSET MANAGEMENT CORE SERVICE AREA
AWARD SERVICES CONTRACT
GEOGRAPHIC INFORMATION SYSTEM - CENTRIC ENTERPRISE
ASSET MANAGEMENT SYSTEM
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

CIO RECOMMENDATION: APPROVE (X)

SUBJECT

Public Works is seeking Board approval to award a services contract to Timmons Group, Inc., for a Geographic Information System – Centric Enterprise Asset Management system for Public Works.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the project is exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.

2. Award a contract to Timmons Group, Inc., for Geographic Information System – Centric Enterprise Asset Management System. This services contract will be for a term of 1 year to implement the system followed by a 3-year term with two 1-year renewal options for a maximum potential contract term of 6 years with a contract sum of \$2,461,145 and pool dollars for unforeseen or optional work in the amount of \$250,000 for a potential total maximum contract sum of \$2,711,145.
3. Delegate authority to the Director of Public Works or his designee to execute the contract; to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Timmons Group, Inc., has successfully performed during the previous contract period, and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; to increase the contract amount up to an additional not-to-exceed amount of \$250,000 in pool dollars for unforeseen or optional work within the scope of the contract, if required; and to suspend and/or terminate work for convenience if it is in the best interest of the County to do so; all of which will be reviewed and have approval as to form from County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions is not a project under the California Environmental Quality Act (CEQA) and award a services contract to Timmons Group, Inc., to provide a Geographic Information System (GIS) – Centric Enterprise Asset Management (EAM) System, hosted and fully managed by Cityworks as a software as a service solution, for software development, enhancements, and support of the EAM System for Public Works.

This services contract will entail support for implementation, design, migration, troubleshooting, training, and maintaining the EAM System to support Public Works operational divisions. Public Works' current system uses an on-premise IBM Maximo System and the new EAM System will be GIS – Centric hosted and fully managed by Cityworks as a software as a service solution. All asset registries, asset management, data collection, and all other activities will be on the GIS database. These services are necessary to enhance the maintenance practices, increase the lifespan of existing facilities, improve operations, prioritize capital improvement projects, and enhance organizational efficiency by executing smarter routines and preventive maintenance procedures with the use of this EAM System. These services will also streamline data collection and expedite information recall with reliability and accuracy to further support Public Works' commitment to ensuring equitable outcomes among services and projects. Accurate and reliable data is critical to establish current levels of service and

monitor for trends which may indicate disparities in equitable outcomes. If this services contract is not awarded, Public Works would not have the expertise and the latest technology to improve current maintenance practices or optimally measure improvements in equitable outcomes throughout Los Angeles County communities.

The award of this services contract will award this new service to the recommended contractor.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.2.3, Prioritize and Implement Technology Initiatives That Enhance Service Delivery and Increase Efficiency; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets, by contracting with the contractor that has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

FISCAL IMPACT/FINANCING

This services contract will be for a term of 1 year to implement the system followed by a 3-year term with two 1-year renewal options for a maximum potential contract term of 6 years with a contract sum of \$2,461,145 and pool dollars for unforeseen or optional work in the amount of \$250,000 for a potential total maximum contract sum of \$2,711,145. This amount is based on the unit rates quoted by the contractor and our estimated annual utilization of the contractor's services.

Funds will be encumbered in various Public Works funds at the time the contractor is directed to provide services. Total annual expenditures will not exceed the amount approved by the Board. Sufficient funding is included in various Public Works Funds Fiscal Year 2023-24 Budgets. The primary funds are the Consolidated Sewer Maintenance District (GA9 - Services and Supplies), Marina Sewer Maintenance District Fund (GC6 - Services and Supplies), Accumulative Capital Outlay Fund (J14 - Services and Supplies), Flood Fund (B07 - Services and Supplies), Road Fund (B03 - Services and Supplies), and Internal Service Fund (B04 - Services and Supplies). Funds to finance the future years will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended contractor, Timmons Group, Inc., is located in Richmond, Virginia. This services contract will commence upon the Board's approval and execution by both parties, whichever occurs last, for a period of 1 year to implement the system followed by a 3-year term. With the Board's delegated authority, Public Works may renew the contract for two 1-year renewals for a maximum potential total contract term of 6 years.

County Counsel has reviewed and approved the proposed contract as to form (Enclosure A). The recommended contract with Timmons Group, Inc., was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements.

A standard services contract has been used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposer's utilization participation and community business enterprise program information. Data regarding the proposer's minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

Public Works has evaluated and determined that the services are required on an on-call and intermittent basis; therefore, Proposition A (Los Angeles County Code Chapter 2.121) and the Living Wage Program (Los Angeles County Code Chapter 2.201) do not apply to this services contract.

In compliance with Board Policy 6.020 Chief Information Office Board Letter Approval, the Chief Information Office has reviewed the Information Technology components of this request and recommends approval. The Chief Information Office Analysis is enclosed (Enclosure C).

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to CEQA since they are excluded from the definition of a project pursuant to Section 21065 of the California Public Resources Code and Section 15378 (b) (4) and (5) of the State CEQA Guidelines. The proposed actions are organizational or administrative activities of government that will not result in direct or indirect changes to the environment and involve creation of a government asset management system, which does not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment.

CONTRACTING PROCESS

On March 30, 2021, a notice of Request for Proposals was placed on the "Doing Business with Los Angeles County" website (Enclosure D), "Do Business with Public Works" website, and X (formerly Twitter), and advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *The Daily Breeze*, *The Signal (Santa Clarita)*, *World Journal*, *Watts Times*, *The Malibu Times*, *Press Telegram*, and *Pasadena Star News*. Also, Public Works informed 1,644 Local Small Business Enterprises, 189 Disabled Veteran Business Enterprises, 191 Social Enterprises, 880 Community Business Enterprises, 77 independent contractors, various business development centers, and municipalities about this business opportunity through email distribution.

On May 24, 2021, one proposal was received. The proposal was evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the Request for Proposals, which included the price, qualifications and experience, work plan/approach to providing services and system requirements, and performance history/references, utilizing the informed averaging methodology for applicable criteria. Based on these evaluations, it is recommended that this services contract be awarded to the apparent responsive and responsible proposer, Timmons Group, Inc., located in Richmond, Virginia. Public Works determined the contractor's price to be reasonable for the work requested.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will not result in the displacement of any County employees. Services will be enhanced due to the GIS - Centric EAM System.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

Reviewed by:

MARK PESTRELLA, PE
Director of Public Works

PETER LOO
Acting, Chief Information Officer

MP:EM:sc

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
Chief Information Office
County Counsel
Executive Office

ENCLOSURE

February 27, 2024

**SERVICES CONTRACT
PUBLIC CONTRACTING AND ASSET MANAGEMENT CORE SERVICE AREA
AWARD SERVICES CONTRACT
GEOGRAPHIC INFORMATION SYSTEM - CENTRIC ENTERPRISE
ASSET MANAGEMENT SYSTEM
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)
CIO RECOMMENDATION: APPROVE (X)**

This Board letter has large enclosures.
Click on link to access:

[2024.02.27 GIS MMS \(FTP Large Enc\)](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024			
BOARD MEETING DATE	2/27/2024			
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th			
DEPARTMENT(S)	Public Works			
SUBJECT	Award of Services Contracts for Aircraft Fueling Concession Services			
PROGRAM	N/A			
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:			
DEADLINES/ TIME CONSTRAINTS	N/A			
COST & FUNDING	<table border="1"> <tr> <td>Total cost: N/A</td><td>Funding source: N/A</td></tr> </table>		Total cost: N/A	Funding source: N/A
Total cost: N/A	Funding source: N/A			
	TERMS (if applicable): These services contracts will be for a period of 3 years with two 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months.			
	Explanation: N/A			
PURPOSE OF REQUEST	Public Works is seeking Board approval to award two service contracts to MH Aviation, Inc., and Billion Air Aviation, Inc., for aircraft fueling concession services at General William J. Fox Airfield and Whiteman Airport.			
BACKGROUND (include internal/external issues that may exist including any related motions)	Aircraft fueling concession services to be performed by two contractors that will consist of storing, handling, and dispensing aviation fuels to airport customers utilizing the County-owned storage and dispensing facilities at the airports. The contracts will allow Public Works to maximize the use of its airport personnel by focusing on the operation, maintenance, and development of the airports in a safe, compatible, and compliant manner while also ensuring that full-service and self-service aircraft fueling services continue to be available to airport customers at these County-owned airports.			

EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Public Works notified over 25,000 subscribers in the "Doing Business with Los Angeles County" and "Do Business with Public Works" websites. Public Works also notified 1,340 Local Small Business Enterprises, 149 Disabled Veteran Business Enterprises, 148 Social Enterprises, and 843 Community Business Enterprises registered with the Department of Economic Opportunity and advertised in regional and small newspapers in each Supervisorial District. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code, and all Board contracting policies.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability by contracting with local businesses and supporting workforce development.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director (626) 458-4018, <u>sburger@pw.lacounty.gov</u>



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

February 27, 2024

IN REPLY PLEASE

REFER TO FILE: **AV-0**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICES CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICES CONTRACTS
AIRCRAFT FUELING CONCESSION SERVICES
(SUPERVISORIAL DISTRICTS 3 AND 5)
(4 VOTES)**

SUBJECT

Public Works is seeking Board approval to award two service contracts to MH Aviation, Inc., at General William J. Fox Airfield in Lancaster and Billion Air Aviation, Inc., at Whiteman Airport in Pacoima for aircraft fueling concession services.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed actions are not a project under the California Environmental Quality Act or in the alternative that the actions are exempt for the reasons stated in this Board letter and the record.
2. Award two service contracts to MH Aviation, Inc., at General William J. Fox Airfield and Billion Air Aviation, Inc., at Whiteman Airport for aircraft fueling concession services. These service contracts will be for a term of 3 years with two 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 5 years and 6 months.
3. Delegate authority to the Director of Public Works or his designee to execute the following contracts: (1) renew the contracts for each additional renewal option and extension period if, in the opinion of the Director or his designee,

MH Aviation, Inc., and Billion Air Aviation, Inc., have successfully performed during the previous contract period and these services are still required; (2) approve and execute amendments to incorporate necessary changes within the scope of work; (3) increase or decrease the fuel flowage fee and throughput fee from time to time according to the financial needs of the County airports, if required; (4) and suspend work if it is the best interest of the County to do so.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of these actions is to award two service contracts to provide fueling concession services at General William J. Fox Airfield (WJF) and Whiteman Airport (WHP). Fuel concession service was previously provided by an airport management and maintenance contract that expired on July 31, 2021. Public Works has since used its limited County airport personnel to provide full-service and self-service aircraft fueling services at WJF and WHP. These contracts will benefit airport customers by allowing Public Works to optimize the use of its airport personnel by focusing on the operation, maintenance, and development of the airports in a safe, compatible, and compliant manner while also ensuring that full-service and self-service aircraft fueling services continue to be available to airport customers at these County-owned airports.

Approval of the recommended actions will find that they are not subject to or, in the alternative, exempt from the California Environmental Quality Act (CEQA) and allow Public Works to award two service contracts, one each to MH Aviation (MHA), Inc., and Billion Air Aviation (BAA), Inc., to provide aircraft fueling concession services at WJF and WHP, respectively. The work to be performed will consist of storing, handling, and dispensing aviation fuel to airport customers by utilizing the County-owned storage and dispensing facilities at the airports.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy II.1, Drive Economic and Workforce Development in the County, and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability by contracting with local small businesses to provide services to airport customers and ensuring that resources are expended in a responsible, efficient, and strategic manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Under the terms of each contract, the contractor must provide all aviation fuels at competitive pricing to airport customers. The contractor will pay the County a fuel flowage fee for each gallon of aviation fuel (Avgas and Jet A) dispensed by the contractor at WJF and WHP. The flowage fees are \$0.15 per gallon for Avgas and \$0.15 per gallon for Jet A. The contractor will also pay the County a throughput fee for each gallon of aviation fuel dispensed by the contractor at WJF and WHP. The throughput fees are \$0.07 per gallon for Avgas and \$0.07 per gallon for Jet A. The fuel flowage fee and throughput fee may be increased or decreased from time to time according to the financial needs of the County airports.

Based on the annual average of 676,740 gallons of aviation fuel sold at WJF and WHP in 2020, 2021, and 2022, the contracts are expected to generate approximately \$148,882 in revenue from fuel flowage and throughput fees per year. Such revenues will be deposited in the Aviation Enterprise Fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended contractors, MHA, Inc., is located in Lancaster, California, and BAA, Inc., is located in El Monte, California. These services contracts will commence upon the Board's approval and execution by both parties, whichever occurs last, for a period of 3 years. With the Board's delegated authority, Public Works may renew these contracts for two 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential total contract term of 66 months. The County may also authorize an extension of time to the contracts' maximum potential term not to exceed 180 days.

County Counsel will review the contracts (Enclosure A) as to form prior to approval. The recommended contracts with MHA, Inc., and BAA, Inc., were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements.

Standard service contracts have been used that contain terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposers' utilization participation and Community Business Enterprise Program information. Data regarding the proposers' minority participation is on file with Public Works. The contractors were selected upon final analysis and consideration without regard to race, creed, sex, or color.

Public Works has evaluated and determined that the contracted airport concession services are expressly authorized by Section 25536 of the Government Code; therefore, Proposition A (County Code Chapter 2.121) and the Living Wage Program (County Code Chapter 2.201) do not apply to this contract.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to CEQA because they are activities that are excluded from the definition of a project by Section 21065 of the Public Resources Code and Section 15378(b) of the State CEQA Guidelines. The proposed action to provide fuel services to airplanes at WJF and WHP is an administrative activity of government that will not result in direct or indirect physical changes to the environment.

In the alternative, the recommended action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that the actions will not have a significant effect on the environment.

Upon the Board's approval, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

On February 21, 2023, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business with Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *The Daily Breeze*, *The Signal (Santa Clarita)*, *World Journal*, *Watts Times*, *The Malibu Times*, *Press Telegram*, and *Pasadena Star News*. Also, Public Works informed 1,340 Local Small Business Enterprises, 149 Disabled Veteran Business Enterprises, 148 Social Enterprises, 843 Community Business Enterprises, 45 independent contractors, various business development centers, and municipalities about this business opportunity.

On April 18, 2023, five proposals were received. Two proposals were disqualified for failure to meet the minimum requirements of the RFP. The remaining proposals were evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP that included the price, experience, work plan, and references, utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that these service contracts be awarded to the highest rated, responsive, and responsible proposers, MHA, Inc., located in Lancaster, California, for WJF, and BAA, Inc., located in El Monte, California, for WHP. Public Works notified the applicable union of this solicitation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of these contracts will continue the services without disruption to the public.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Aviation Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:PM:yr

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office

AGREEMENT FOR
AIRCRAFT FUELING CONCESSION SERVICES PROGRAM (BRC0000387)
FOR WHITEMAN AIRPORT

THIS AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and Billion Air Aviation, Inc., a California corporation, located at 4233 Santa Anita Avenue, Suite #7, El Monte, CA 91731, (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on April 18, 2023, hereby agrees to provide services as described in this Contract for aircraft fueling concession services.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work for Whiteman Airport (WHP); Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary, Exhibit G, Background on Whiteman Airport; Exhibit H, Fuel Facility Terminal Building Diagram for Whiteman Airport; Exhibit I, Minimum Standards for Whiteman Airport; Exhibit J, Waiver of Minimum Standards, Exhibit K, Environmental Provisions; and Exhibit L, Required Federal Provisions; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The CONTRACTOR understands and agrees that this Concession Agreement is by license and not lease; confers only permission to occupy and use the concession premises described for prescribed purposes in accordance with the terms and conditions hereinafter specified without granting or reserving to CONTRACTOR any interest or estate therein; the expenditure of capital and/or labor in the course of use and occupancy thereunder shall not confer any interest or estate in the premises by virtue of said use, occupancy and/or expenditure of money thereon; and it is the intention of the parties to limit the right of use granted herein to a personal, revocable and unassignable privilege of use in the premises for the concession services granted herein.

The concession is granted subject to the rights reserved by the COUNTY, its officers, agents and employees to enter the Fuel Facilities at the Airport at any time and for any purpose necessary or convenient in connection with airport operations, and/or to make any other use of the facilities as may be necessary in connection therewith, and Contractor shall have no claim for damages of any character on account thereof against the COUNTY or any agent, officer or employee thereof. The COUNTY may make inspections concerning the operation and maintenance of the fuel concession granted and may prohibit any permanent modifications to the County-owned fuel storage and dispensing facilities, as

indicated in Exhibit A, Scope of Work, and shown as the fuel facilities of the County Airport map, Exhibits G – L, (each a Fuel Facility and collectively, Fuel Facilities).

FOURTH: The CONTRACTOR is a private entity that is duly licensed and certified to engage in the business of fuel services; and warrants that possesses the competence, expertise, equipment, resources and personnel necessary to provide the services contracted hereby.

FIFTH: The Contractor hereby acknowledges the title of County, and/or any other public agencies having jurisdiction thereover, in and to the demised premises and the improvements located thereon, and covenants and agrees never to assail, contest or resist said title.

SIXTH: Ownership of all existing structures, and of all structures, buildings and/or improvements constructed by the Contractor upon the Fuel Facilities and all alterations, additions or betterments thereto, shall immediately vest and be vested in County at all times during and after the term hereof, without compensation being paid therefor. Such structures, buildings and/or improvement shall be surrendered to County with the remainder of the Fuel Facilities upon termination of this Contract.

SEVENTH: The County reserves the right to establish, grant or utilize easements or rights of way over, under, along and across the Fuel Facilities premises for utilities and/or public access, provided that County shall exercise such rights in a manner as will avoid any substantial interference with the operation to be conducted hereunder. Should the establishment of such easements permanently deprive the Contractor of the use of a portion of the Fuel Facilities, an abatement of payments shall be provided in an amount proportional to the total area of the premises in the before and after conditions.

EIGHTH: The CONTRACTOR agrees to pay the COUNTY during the terms of this Contract, a monthly non-negotiable fee of \$100 for its use of electricity, water, telephone, and internet, collectively known as Utilities. Should the Fuel Facilities premises become separately metered for electricity, water, telephone, and internet during the terms of this contract, the CONTRACTOR shall fully be responsible for paying its monthly Utilities bills directly to the utility companies.

NINTH: The CONTRACTOR agrees to charge the public no more than the proposed After Hour Jet A Full-Service Fueling Service Fee set forth in the Proposal and attached hereto as Form PW-2.1.

TENTH: The CONTRACTOR shall pay the COUNTY a fuel flowage fee set forth in the Proposal and attached hereto as Form PW-16.1, for each gallon of aviation fuel (Avgas and Jet A) dispensed by the Contractor at the Airport. The current flowage fees are \$0.15 per gallon for Avgas and \$0.15 per gallon for Jet A, which may be modified by the County from time to time, as described in Exhibit A, Scope of Work Section F, Contract Cost. The CONTRACTOR shall pay the fuel flowage fees to the County on the fifteenth (15th) day of each month for each gallon of aviation fuel (Avgas and Jet A) dispensed by Contractor at the Airport during the prior month.

ELEVENTH: The CONTRACTOR shall pay the COUNTY a throughput fee set forth in the Proposal and attached hereto as Form PW-16.1, for each gallon of aviation fuel (Avgas and Jet A) dispensed by the Contractor at the Airport. The current throughput fee is \$0.07 per gallon for both Avgas and Jet A. The CONTRACTOR shall pay the throughput fee to the County on the fifteenth (15th) day of each month for each gallon of aviation fuel (Avgas and Jet A) dispensed by Contractor at the Airport during the prior month.

TWELFTH: This Contract's initial term will be for a period of 3 years commencing upon the Board's approval and execution of this Agreement by both Parties, whichever occurs last. The COUNTY will have the sole option to renew this Contract term for up to two additional one-year periods and six month-to-month extensions, for a maximum total Contract term of 5 years and 6 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal.

THIRTEENTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract.

FOURTEENTH: No cost-of-living adjustment will be granted for the optional renewal periods.

FIFTEENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through L, inclusive, the COUNTY'S provisions will control and be binding.

SIXTEENTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

SEVENTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart will be deemed an original. All counterparts, taken together,

constitute the executed Agreement.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other Party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all Parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means will constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

[illegible]

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy

Type/Print Name

BILLION AIR AVIATION, INC.

By _____
Its President

Type/Print Name

By _____
Its Secretary

Type/Print Name

AGREEMENT FOR
AIRCRAFT FUELING CONCESSION SERVICES PROGRAM (BRC0000387)
FOR GENERAL WILLIAM J. FOX AIRFIELD

THIS AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and MH Aviation, Inc., a California corporation, located at 4651 William J. Barnes Avenue, Lancaster, CA 93536, (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on April 18, 2023, hereby agrees to provide services as described in this Contract for aircraft fueling concession services.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work for General William J. Fox Airfield (WJF); Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary, Exhibit G, Background on General William J. Fox Airfield; Exhibit H, Fuel Facility Terminal Building Diagram for General William J. Fox Airfield; Exhibit I, Minimum Standards for General William J. Fox Airfield; Exhibit J, Waiver of Minimum Standards, Exhibit K, Environmental Provisions; and Exhibit L, Required Federal Provisions; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The CONTRACTOR understands and agrees that this Concession Agreement is by license and not lease; confers only permission to occupy and use the concession premises described for prescribed purposes in accordance with the terms and conditions hereinafter specified without granting or reserving to CONTRACTOR any interest or estate therein; the expenditure of capital and/or labor in the course of use and occupancy thereunder shall not confer any interest or estate in the premises by virtue of said use, occupancy and/or expenditure of money thereon; and it is the intention of the parties to limit the right of use granted herein to a personal, revocable and unassignable privilege of use in the premises for the concession services granted herein.

The concession is granted subject to the rights reserved by the COUNTY, its officers, agents and employees to enter the Fuel Facilities at the Airport at any time and for any purpose necessary or convenient in connection with airport operations, and/or to make any other use of the facilities as may be necessary in connection therewith, and Contractor shall have no claim for damages of any character on account thereof against the COUNTY or any agent, officer or employee thereof. The COUNTY may make inspections concerning the operation and maintenance of the fuel concession granted and may prohibit any

permanent modifications to the County-owned fuel storage and dispensing facilities, as indicated in Exhibit A, Scope of Work, and shown as the fuel facilities of the County Airport map, Exhibits G – L, (each a Fuel Facility and collectively, Fuel Facilities).

FOURTH: The CONTRACTOR is a private entity that is duly licensed and certified to engage in the business of fuel services; and warrants that possesses the competence, expertise, equipment, resources and personnel necessary to provide the services contracted hereby.

FIFTH: The Contractor hereby acknowledges the title of County, and/or any other public agencies having jurisdiction thereover, in and to the demised premises and the improvements located thereon, and covenants and agrees never to assail, contest or resist said title.

SIXTH: Ownership of all existing structures, and of all structures, buildings and/or improvements constructed by the Contractor upon the Fuel Facilities and all alterations, additions or betterments thereto, shall immediately vest and be vested in County at all times during and after the term hereof, without compensation being paid therefor. Such structures, buildings and/or improvement shall be surrendered to County with the remainder of the Fuel Facilities upon termination of this Contract.

SEVENTH: The County reserves the right to establish, grant or utilize easements or rights of way over, under, along and across the Fuel Facilities premises for utilities and/or public access, provided that County shall exercise such rights in a manner as will avoid any substantial interference with the operation to be conducted hereunder. Should the establishment of such easements permanently deprive the Contractor of the use of a portion of the Fuel Facilities, an abatement of payments shall be provided in an amount proportional to the total area of the premises in the before and after conditions.

EIGHTH: The CONTRACTOR agrees to pay the COUNTY during the terms of this Contract, a monthly non-negotiable fee of \$100 for its use of electricity, water, telephone, and internet, collectively known as Utilities. Should the Fuel Facilities premises become separately metered for electricity, water, telephone, and internet during the terms of this contract, the CONTRACTOR shall fully be responsible for paying its monthly Utilities bills directly to the utility companies.

NINTH: The CONTRACTOR agrees to charge the public no more than the proposed After Hour Jet A Full-Service Fueling Service Fee set forth in the Proposal and attached hereto as Form PW-2.2.

TENTH: The CONTRACTOR shall pay the COUNTY a fuel flowage fee set forth in the Proposal and attached hereto as Form PW-16.2, for each gallon of aviation fuel (Avgas and Jet A) dispensed by the Contractor at the Airport. The current flowage fees are \$0.15 per gallon for Avgas and \$0.15 per gallon for Jet A, which may be modified by the County from time to time, as described in Exhibit A, Scope of Work Section F, Contract Cost. The CONTRACTOR shall pay the fuel flowage fees to the County on the fifteenth (15th) day of each month for each gallon of aviation fuel (Avgas and Jet A) dispensed by Contractor at the Airport during the prior month.

ELEVENTH: The CONTRACTOR shall pay the COUNTY a throughput fee set forth in the Proposal and attached hereto as Form PW-16.2, for each gallon of aviation fuel (Avgas and Jet A) dispensed by the Contractor at the Airport. The current throughput fee is \$0.07 per gallon for both Avgas and Jet A. The CONTRACTOR shall pay the throughput fee to the County on the fifteenth (15th) day of each month for each gallon of aviation fuel (Avgas and Jet A) dispensed by Contractor at the Airport during the prior month.

TWELFTH: This Contract's initial term will be for a period of 3 years commencing upon the Board's approval and execution of this Agreement by both Parties, whichever occurs last. The COUNTY will have the sole option to renew this Contract term for up to two additional one-year periods and six month-to-month extensions, for a maximum total Contract term of 5 years and 6 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal.

THIRTEENTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract.

FOURTEENTH: No cost-of-living adjustment will be granted for the optional renewal periods.

FIFTHTEENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through L, inclusive, the COUNTY'S provisions will control and be binding.

SIXTEENTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

SEVTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart will be deemed an original. All counterparts, taken together,

constitute the executed Agreement.

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[illegible]

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy

Type/Print Name

MH AVIATION, INC.

By _____
Its President

Type/Print Name

By _____
Its Secretary

Type/Print Name

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
AIRCRAFT FUELING CONCESSION SERVICES**

SELECTED FIRMS

Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
MH Aviation, Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Billion Air Aviation, Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

NON-SELECTED FIRMS

Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
Loyd's Aviation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

**PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
AIRCRAFT FUELING CONCESSION SERVICES**

FIRM INFORMATION*		MH Aviation, Inc.	Billion Air Aviation, Inc.	Loyd's Aviation
BUSINESS STRUCTURE		Corporation	Corporation	Corporation
CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP		
OWNERS/PARTNERS	Black/African American	0	0	0
	Hispanic/Latino	0	0	0
	Asian or Pacific Islander	0	0	0
	Native American	0	0	0
	Subcontinent Asian	0	0	0
	White	2/100%	1/100%	5/100%
	TOTAL	2	1	5
	Female (included above)	1/50%	0	1/50%
COUNTY CERTIFICATION				
CBE	N/A	N/A	N/A	
LSBE	N/A	N/A	N/A	
OTHER CERTIFYING AGENCY		N/A	N/A	N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.



(/LACoBids/)

lacounty.gov

Home (/LACoBids/)

+ Solicitation Detail

Solicitation Number:	BRC0000387		
Title:	Aircraft Fueling Concession Services (BRC0000387)		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	N/A
Commodity:	AIRPLANE/HELICOPTER SERVICES (NOT OTHERWISE CLASSIFIED)		
Description:	<p>PLEASE TAKE NOTICE that Public Works requests proposals for the Aircraft Fueling Concession Services (BRC0000387). This solicitation will result in two revenue generating contracts for two County-owned Airports, Whiteman Airport and General William J. Fox Airfield. These two contracts have been designed to have a potential maximum contract term of 5 years, consisting of an initial 3-year term and two potential additional 1-year optional renewals. The Request for Proposals (RFP) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed at http://pw.lacounty.gov/brcd/servicecontracts/ or may be requested from Ms. Jessica Dunn at (626) 458-4169 or jdunn@pw.lacounty.gov or Mr. Jairo Flores at (626) 458-4069 or jflores@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.</p> <p>Note: Public Works intends to award two services contracts, one for each County owned Airports identified above as:</p> <ul style="list-style-type: none"> • Whiteman Airport (WHP) • General William J. Fox Airfield (WJF) <p>Proposers may submit proposals for any or both of the two County-owned Airports. Proposers must clearly specify which County-owned Airports they are submitting a proposal(s) for. Proposals will be evaluated and awarded independently for each County-owned Airports.</p> <p>PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL ADDENDA AND INFORMATIONAL UPDATES WILL BE POSTED AT http://pw.lacounty.gov/brcd/servicecontracts.</p>		
			Less
Open Day:	2/21/2023	Close Date:	4/18/2023 5:30:00 PM
Contact Name:	Jessica Dunn	Contact Phone:	(626) 458-4169
Contact Email:	jdunn@pw.lacounty.gov		
Last Changed On:	3/28/2023 3:29:07 PM		
Attachment File (0) :	Click here to download attachment files.		



BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024	
BOARD MEETING DATE	2/27/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Award a services contract for annual and on-call soft-bottom channel facility clearing services - south area.	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	The current contract has an expiration date of June 30, 2024. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services.	
COST & FUNDING	Total cost: \$3,592,535.51	Funding source: Funding for the first year of these services is included in the Internal Service Fund (B04 – Services and Supplies) Fiscal Year 2024-25 Budget, which will be reimbursed by the Flood Control District Fund (B07 – Services and Supplies). Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.
	TERMS (if applicable): This contract will be for a period of 1 year with three 1-year renewal options and a month-to-month extension of up to 6 months for a maximum potential contract term of 54 months.	
	Explanation: N/A	
PURPOSE OF REQUEST	The purpose of the recommended action is to award a services contract to Oakridge Landscape, Inc., and allow Public Works to utilize the services provided by the contractor in maintaining various earthen-bottom channels within the southern portions of San Gabriel River, Wilmington Drain Channel, and Ballona Creek, in the south area of the County of Los Angeles and other facilities and locations within the Los Angeles County Flood Control District.	
BACKGROUND (include internal/external issues that may exist including any related motions)	Approval of the recommended action will award a services contract to Oakridge Landscape, Inc., to provide annual and on-call soft-bottom channel facility clearing services in maintaining various earthen-bottom channels throughout the southern portions within the County. Public Works has contracted for these services since 2000.	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Public Works notified over 25,000 subscribers in our "Do Business with Public Works" website. Public Works also informed over 1,200 Small Business Enterprises and	

	<p>298 independent contractors, various business development centers, and municipalities about this business opportunity. Public Works also notifies all Small Businesses registered with the Department of Economic Opportunity and advertise in regional and small newspapers in each Supervisorial District. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code and all Board contracting policies.</p>
<p>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how:</p> <p>This recommendation supports Board Priority No. 7, Sustainability. The soft-bottom channel facility clearing services will improve the environmental, economic, and social well-being of our communities while maximizing and leveraging resources.</p>
<p>DEPARTMENTAL CONTACTS</p>	<p>Name, Title, Phone # & Email:</p> <p>Mark Pestrella, (626) 458-4012, mpestrella@pw.lacounty.gov</p>



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICES CONTRACT
WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICES CONTRACT
ANNUAL AND ON-CALL SOFT-BOTTOM CHANNEL
FACILITY CLEARING SERVICES – SOUTH AREA
(SUPERVISORIAL DISTRICTS 2 AND 4)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award a services contract to Oakridge Landscape, Inc., for annual and on-call soft-bottom channel facility clearing services within the southern portions of the San Gabriel River, Wilmington Drain Channel, and Ballona Creek, in the south area of the County of Los Angeles and other facilities and locations within the Los Angeles County Flood Control District.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Award a contract to Oakridge Landscape, Inc., for annual and on-call soft-bottom channel facility clearing services. This contract will be for a term of 1 year with three 1-year renewal options and a

month-to-month extension up to 6 months for a maximum potential contract term of 54 months and a maximum potential contract sum of \$3,592,535.51.

3. Delegate authority to the Director of Public Works or his designee to execute the contract; to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Oakridge Landscape, Inc., has successfully performed during the previous contract period, and these services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend work if it is in the best interest of the County to do so.
4. Delegate authority to the Director of Public Works or his designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract if required, and to adjust the annual contract sum for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will award a services contract to Oakridge Landscape, Inc., to provide annual and on-call soft-bottom channel facility clearing services to maintain the earthen-bottom channels within the southern portions of the San Gabriel River, Wilmington Drain Channel, and Ballona Creek, in the south area of the County of Los Angeles and other facilities and locations within the Los Angeles County Flood Control District. The work to be performed will consist of removal and off-site disposal of brush, standing vegetation, rubbish, and debris; removal and trimming of trees; and other incidental and appurtenant work necessary to restore the capacity of existing earthen-bottom channels. This will reduce the risk of flooding in the surrounding communities.

The current contract will expire on June 30, 2024. The award of this contract will continue the current services by the recommended contractor.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets, by contracting with the contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The maximum potential contract sum is \$3,592,535.51, which includes disposal fee reimbursement plus an additional 10 percent of the contract sum for unforeseen, additional work within the scope of the contract and cost-of-living adjustments in accordance with the contract. Any unused authorized amounts up to 25 percent from the previous contract terms will roll over into subsequent renewal terms, including the three 1-year renewal options and a month-to-month extension of up to 6 months for a maximum potential contract term of 54 months. This amount is based on the annual price quoted by the contractor and our estimated annual utilization of the contractor's services. The County may also authorize an extension not to exceed 180 days to the contract's maximum potential term with no additional funding. Adjustments will be made to the annual contract sum for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

Funding for the first year of these services will be included in the Internal Service Fund (B04 – Services and Supplies) Fiscal Year 2024-25 Budget, which will be reimbursed by the Flood Control District Fund (B07 – Services and Supplies). Total annual expenditures for these services will not exceed the maximum potential contract sum approved by the Board. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended contractor, Oakridge Landscape, Inc., is located in Valencia, California. The contract's initial term will be for a period of 1 year commencing on July 1, 2024, or upon the Board's approval and execution of this agreement by both parties, whichever occurs last. With the Board's delegated authority, Public Works may renew the contract for three 1-year renewal options and a month-to-month extension of up to 6 months for a maximum potential total contract term of 54 months. The County

may also authorize an extension not to exceed 180 days to the contract's maximum potential term with no additional funding.

County Counsel will review the contract as to form (Enclosure A) prior to approval. The recommended contract with Oakridge Landscape, Inc., was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements.

A standard services contract has been used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposers' utilization participation and community business enterprise program information. Data regarding the proposer's minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to this recommended contract, which is for services required on an annual and on-call basis; hence, this contract is not a Proposition A contract (County Code Chapter 2.121).

In addition, the contractor understands and agrees that the contracted work involves public works as defined by Section 1720 of the California Labor Code. The contractor represents and warrants that they will perform the contracted work in full compliance with the applicable provisions of the Labor Code relating to payment of prevailing wages.

The contract includes a cost-of-living adjustment provision, which is in accordance with Board Policy 5.070, Multi-Year Services Contract Cost-of-Living Adjustments.

ENVIRONMENTAL DOCUMENTATION

These services are categorically exempt from the provisions of the California Environmental Quality Act. These services are within a class of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301(i) of the State of California Environmental Quality Act Guidelines and Class 1, Subsection (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.

In addition, the contract work involves maintenance activities to restore the capacity of existing earthen-bottom channels within the southern portions of the San Gabriel River, Wilmington Drain Channel, and Ballona Creek, in the south area of the County of Los Angeles and other facilities and locations within the Los Angeles County Flood Control District, which will comply with all applicable regulations. There are no

cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code Section 65962.5, or indications that the activity may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable based on the records of the activity.

CONTRACTING PROCESS

The Request for Statement of Qualifications (RFSQ) for As-Needed Channel Clearing Services (2015-SQAN007) has been open continuous since 2015. Advertisement and outreach activities were conducted during the RFSQ process, which were placed on the "Doing Business with Los Angeles County" website (Enclosure C), "Do Business with Public Works" website, and X (formerly Twitter). Also, Public Works informed over 1,200 Local Small Business Enterprises, 298 independent contractors, various business development centers, and municipalities about this business opportunity. A total of four Statement of Qualifications (SOQs) were received in response to the RFSQ. The SOQs were reviewed to ensure they met the mandatory requirements outlined in the RFSQ. All four SOQs met these mandatory requirements. These four SOQs were then evaluated by an evaluation committee consisting of Public Works staff. The committee's evaluation was based on criteria described in the RFSQ, including experience, work plan, and references, utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, Public Works selected four apparent, responsive, and responsible vendors that were placed on the Qualified Contractors List.

On May 31, 2023, a notice of the Invitation for Bids was e-mailed to the four vendors on the Qualified Contractors List for annual and on-call soft-bottom channel facility clearing services.

On July 11, 2023, two bids were received. The bids were reviewed to ensure that they met the mandatory requirements outlined in the RFSQ. Both bids met these mandatory requirements. Both bids were then evaluated based on the price category. Based on this evaluation, it is recommended that this contract be awarded to the apparent lowest bid, responsive and responsible bidder, Oakridge Landscape, Inc., located in Valencia, California. Public Works notified the applicable union of this solicitation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as these services are presently contracted with the private sector.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SK:ao

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office

AGREEMENT FOR
ANNUAL AND ON-CALL SOFT-BOTTOM CHANNEL FACILITY CLEARING
SERVICES – SOUTH AREA (BRC0000427)

THIS AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and OAKRIDGE LANDSCAPE, INC., a California corporation, located at 28042 Avenue Stanford #E, Valencia, CA 91355, (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Bid filed with the COUNTY on July 11, 2023, hereby agrees to provide services as described in this Contract for Annual and On-Call Soft Bottom Channel Facility Clearing Services – South Area.

SECOND: This AGREEMENT, together with Exhibit A.1, (Supplemental) Scope of Work; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F.1, (Supplemental) Performance Requirements Summary; Exhibit G.1, Intentionally Omitted; Exhibit H.1, Intentionally Omitted; Exhibit I.1, Intentionally Omitted; Exhibit J.1, Intentionally Omitted; Exhibit K.1, Bid Submission Instructions; Exhibit L.1, Channel Right-of-Way Clearing Services Work Description and Requirements; Exhibit M.1, Soft-Bottom Channel Clearing Services Work Description and Requirements; Exhibit N, San Gabriel River - Upper; Exhibit O, Wilmington Drain; Exhibit P, Ballona Creek; Exhibit Q, Ballona Freshwater Marsh; Exhibit R, On-Road Diesel-Fueled Vehicles Emissions Reporting Form; Exhibit S, Trash Disposal and Green Waste Recycling Report; Exhibit T, Sample Vehicle Washing Station Drawing; Exhibit U, United States Army Core of Engineers Permit; Exhibit V, Los Angeles Regional Water Quality Control Board Permit; Exhibit W, Alligator Weed Permit; Exhibit X, California Department of Fish and Game Permit; Exhibit Y, Coastal Development Permit; the CONTRACTOR'S Statement of Qualifications and Bid Submissions, all attached hereto; the Request for Statement of Qualifications (RFSQ); and Addenda to the RFSQ and the Invitation for Bids (IFB) and Addenda thereto, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Bid and attached hereto as Form PW-2.1, an amount not to exceed \$580,611.80 per year, or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25% from the previous contract terms will roll over into subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1 year commencing on July 1, 2024, or upon the Board's approval and final execution, whichever occurs last. The COUNTY will have the sole option to renew this Contract term for up to three additional 1-year periods and 6 month-to-month extensions, for a maximum total Contract term of 4 years and 6 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal.

FIFTH: The CONTRACTOR will bill monthly, in arrears, for the work performed during the preceding month. Work performed will be billed at the hourly rates and/or unit prices quoted in Form PW-2.1, Schedule of Prices.

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

Los Angeles County Public Works
Attention Fiscal Division, Accounts Payable
P.O. Box 7508
Alhambra, CA 91802-7508

SEVENTH: In no event will the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

EIGHTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR must not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR must monitor the balance of this Contract's

Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR must immediately notify the Contract Manager in writing. The CONTRACTOR must send written notification to the Contract Manager when this Contract is within 6 months from expiration of the term as provided for hereinabove.

TENTH: If requested by the Contractor, the contract (hourly, daily, monthly, etc.) amount may, at the sole discretion of the County, be increased at the time of contract renewal, if exercised by the County, based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for the Los Angeles-Long Beach-Anaheim area for the 12-month period preceding the renewal date, which will be the effective date for any cost-of-living adjustment (COLA). However, any increase will not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Upon approval of COLA, a notification will be sent to the Contractor.

ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Bid, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A.1 through Y, inclusive, the COUNTY'S provisions will control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other party will rely on such signatures, and (iv) hereby waive any

defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means will constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

[illegible]

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy

Type/Print Name

OAKRIDGE LANDSCAPE, INC.

By _____
Its Chief Executive Officer

Type/Print Name

By _____
Its Secretary

Type/Print Name

PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR ANNUAL AND ON-CALL SOFT-BOTTOM CHANNEL FACILITY CLEARING SERVICES - SOUTH

SELECTED FIRMS

Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
Oakridge Landscape, Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

NON-SELECTED FIRMS

Proposer Name	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
J. Orozco Enterprises, Inc. dba Orozco Landscape and Tree Company	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed,

FIRM INFORMATION*		Oakridge Landscape, Inc.	J. Orozco Enterprises, Inc. dba Orozco Landscape and Tree Company
BUSINESS STRUCTURE		Corporation	Corporation
CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP	
OWNERS/PARTNERS	Black/African American	0	0
	Hispanic/Latino	1/10%	1/100%
	Asian or Pacific Islander	0	0
	Native American	0	0
	Subcontinent Asian	0	0
	White	1/90%	0
	TOTAL	762	46
	Female (included above)	375	6
COUNTY CERTIFICATION			
CBE		N	N
LSBE		N	Y
OTHER CERTIFYING AGENCY		N/A	DCBA

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed,



(/LACoBids/)

lacounty.gov

[Home \(/LACoBids/\)](#) / [Open Solicitations \(/LACoBids/BidLookUp/OpenBidList?page=1&TextSearch=PW-AED&FieldSort=BidTitle&DirectionSort=Asc\)](#)

Solicitation Detail

Solicitation Number:	PW-AED956		
Title:	RFSQ for As-Needed Channel Clearing Services		
Department:	Public Works		
Bid Type:	Commodity	Bid Amount:	N/A
Commodity:	GROUNDS MAINTENANCE: MOWING, EDGING, PLANT (NOT TREE) TRIMMING, ETC.		
Description:	<p>PLEASE TAKE NOTICE that Public Works requests statement of qualifications (SOQ) for the contract for As-Needed Channel Clearing Services (2015-SQAN007). The purpose of this solicitation is to establish a qualified list of contractors that can perform work under this Master Agreement when the County anticipates the need for channel clearing services. The Request for Statement of Qualifications (RFSQ) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed at http://dpw.lacounty.gov/aed/contracts or may be requested from Ms. Jessica Chuang at (626) 458 4169 or jchuang@dpw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.</p> <p>PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL ADDENDA AND INFORMATIONAL UPDATES WILL BE POSTED AT http://dpw.lacounty.gov/aed/contracts.</p> <p>Minimum Requirements: Proposers must meet all minimum requirements set forth in the RFSQ document including, but not limited to:</p> <p>Subcontractors are not allowed for this service except for the use of services of an arborist and/or a horticulturist.</p> <ol style="list-style-type: none"> Proposers must have a minimum of three years of experience providing landscaping services similar to the service being solicited. Proposer must submit a copy of a valid and active State of California Contractor's Class C-27 (Landscaping Contractor) license. Proposer must submit a copy of a valid and active Waste Collector Permit issued by the County of Los Angeles Department of Public Health (DPH). Proposers who do not possess the permit at the proposal deadline date may submit other forms of verification including, but not limited to, a copy of DPH's invoice to Proposer for permit fees along with a copy of proof of payment, such as a cashier's check, money order, or cancelled check (showing payment to DPH at least five days prior to the proposal submission). Proposer and/or its subcontractor employee(s) must submit a copy of a valid and active arborist and/or horticulturist certification. Proposer must submit proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted. <p>Once the need to utilize the contractor's services is identified, Public Works will send out an Invitation for Bids to all contractors determined to be qualified through this solicitation process ("Qualified Contractors") with a specific work description, price sheets, and may include additional requirements for the bids to be considered responsive and responsible. Some of the requirements may include, but are not limited to, submission of a sealed bid prior to the established deadline, additional licenses/certificates, and/or additional experience and equipment requirements.</p> <p>Public Works may release an Invitation for Bids to Qualified Contractors in the near future. This RFSQ process may take several weeks to process before a Qualified Contractor list is generated. Therefore, it is imperative that Proposers return all SOQ material no later than November 23, 2015, at 5:30 p.m.</p> <p>SOQ that are not submitted by November 23, 2015, may not be reviewed until April 1, 2016. SOQ will be reviewed in the order they are submitted to Public Works based on the time indicated by the Public Works Cashier's time stamp.</p>		
	Less		
Open Day:	10/26/2015	Close Date:	Continuous
Contact Name:	Ms. Jessica Chuang	Contact Phone:	(626) 458-4169
Contact Email:	jchuang@dpw.lacounty.gov		
Last Changed On:	5/24/2016 7:55:20 AM		
Attachment File (0) :	Click here to download attachment files.		

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024	
BOARD MEETING DATE	2/27/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	CP Lynwood Library Refurbishment Project	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING	Total cost: \$8,000,000	Funding source: American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds and Fourth Supervisorial District Discretionary and Community Programs Funds
	TERMS (if applicable): N/A	
	Explanation: N/A	
PURPOSE OF REQUEST	Approve the proposed capital project and authorize Public Works to deliver the project using a Board-approved Job Order Contract.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The Lynwood Library is a single-story, approximately 12,000-square-foot building that was built in 1977. No significant upgrades or improvements have been made to the facility since the original construction. The proposed project will remodel and refurbish the Lynwood Library. The refurbished library will include a customer service desk, an adult reading area, a teen area, a children's area, an enlarged community room, two group study rooms, express-service self-checkout machines, public access computers, and Wi-Fi internet access.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The project supports Board Priority No. 7, Sustainability, by investing in County buildings to provide improved public services and workforce environments that will lead to increased productivity.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov	



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

February 27, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
LYNWOOD LIBRARY REFURBISHMENT PROJECT
APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
APPROVE USE OF JOB ORDER CONTRACTING
SPECS. 7865; CAPITAL PROJECT NO. 8A030
(FISCAL YEAR 2023-24)
(SUPERVISORIAL DISTRICT 4)
(4 VOTES)**

SUBJECT:

Public Works is seeking Board approval of the proposed Lynwood Library Refurbishment Project, approval of an appropriation adjustment, and authorization to deliver the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Lynwood Library Refurbishment Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Approve the proposed Lynwood Library Refurbishment Project, Capital Project No. 8A030, with a total project budget of \$8,000,000.

3. Approve an appropriation adjustment to transfer \$331,000 in residual design funds from the Project and Facility Development budget and an increase of \$4,200,000 in appropriation, offset by a corresponding increase in American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds via American Rescue Plan's revenue loss provisions, to the proposed Lynwood Library Refurbishment Project, Capital Project No. 8A030; and \$3,300,000 from the Fourth Supervisorial District Community Programs budget as follows: \$2,900,000 to the proposed Lynwood Library Refurbishment Project, Capital Project No. 8A030, and \$400,000 to the LA County Library operating budget for procurement of furniture, fixtures, and equipment to fully fund the proposed project.
4. Authorize the Director of Public Works or his designee to deliver the proposed project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Lynwood Library Refurbishment Project is exempt from the California Environmental Quality Act (CEQA); approve the capital project, project budget, and associated appropriation adjustment; and authorize Public Works to deliver the proposed project using a Board-approved Job Order Contract (JOC).

The Lynwood Library is located at 11320 Bullis Road, Lynwood, CA 90262. The single-story, approximately 12,000-square-foot building, was built in 1977 and consists of a community room, an adult reading area, a teen area, a children's area, and a staff work area. No significant upgrades or improvements have been made to the facility since the original construction.

The proposed project would remodel and refurbish the library to provide improved library facilities and services to the residents and visitors in the City of Lynwood. The work would include repair and remodel of the building's electrical, mechanical, plumbing, low voltage, information technology, telecommunication systems, and interior finishes; replacement of the interior lighting, signage, bookshelves, and furniture; refurbishment of the public restrooms to meet current Americans with Disabilities Act accessibility guidelines; and repair and modification of the roof structure to incorporate a large skylight that will provide more natural lighting in the library. The refurbished library would include a customer service desk, an adult reading area, a teen area, a children's area, an enlarged community room, two group study rooms, express-service self-checkout machines, public access computers, and Wi-Fi internet access.

Public Works is utilizing a Board-approved on-call consultant to prepare the design and is seeking approval from the Board to carry out the construction using a Board-approved JOC if the project is approved. It is anticipated that construction would begin in April 2024

with the demolition work while the necessary plan check approvals are being obtained and be completed by August 2025.

Green Building/Sustainable Design Program

The proposed project will support the Board's Green Building/Sustainable Design Program by incorporating water and energy efficient plumbing, mechanical, and electrical equipment and fixtures as part of the project.

Implementation of Strategic Plan Goals

These recommendations support the County's Strategic Plan: Strategy II.2, Support the Wellness of our Communities, Objective II.2.2, Expand Access to Recreational and Cultural Opportunities; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets, by investing in public infrastructure that will enhance recreational and cultural opportunities for County residents and visitors and improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The proposed project budget is estimated at \$8,000,000 and includes design, plan check, consultant services, construction, change order contingency, furniture, fixtures, equipment, Civic Art, and County services. The proposed Project Schedule and Budget Summary are included in Enclosure A.

The design phase funding of \$500,000 was derived from Fourth Supervisorial District discretionary funds transferred to the Project and Facility Development budget, and \$169,000 was expended in Fiscal Year 2022-23. Approval of the enclosed appropriation adjustment (Enclosure B) will transfer the \$331,000 in residual design funds from the Project and Facility Development budget and an increase of \$4,200,000 in appropriation, offset by a corresponding increase in American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds via American Rescue Plan's revenue loss provisions, to the proposed Lynwood Library Refurbishment Project, Capital Project No. 8A030; and \$3,300,000 from the Fourth Supervisorial District Community Programs budget as follows: \$2,900,000 to the proposed Lynwood Library Refurbishment Project, Capital Project No. 8A030; and \$400,000 to the LA County Library operating budget for procurement of furniture, fixtures, and equipment to fully fund the proposed project.

Operating Budget Impact

Following completion of the proposed project, if approved, LA County Library would fund the additional associated maintenance and operational costs for the facility with existing budgetary resources from its Operating Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy amended on August 4, 2020, the proposed project budget includes one percent of the eligible design and construction costs for the Civic Art Allocation, which is estimated at \$56,000.

This project is subject to the Board Policy 5.270, Countywide Local and Targeted Worker Hiring.

LA County Library would work with the Internal Services Department, as the County's purchasing agent, to process a Purchase Order through a master vendor agreement for the furniture, fixtures, and equipment procurement and installation.

The Internal Services Department is managing the design of the upgraded low-voltage, information technology, and telecommunication systems and would carry out the installation through a Telecommunications Equipment and Services Master Agreement.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from CEQA. The proposed project consists of refurbishing the library building and is within certain classes of projects that have been determined not to have a significant effect on the environment. The project meets the criteria set forth in Sections 15301 (a), (d), and (l); 15302 (c); and 15303 of the State CEQA Guidelines and Classes 1 (c), (d), (h), and (i); 2; and 3 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed project provides for repair, refurbishment, and minor alterations of existing facilities involving negligible or no expansion of an existing use and where replacement features will have the same purpose and capacity.

Additionally, the proposed project will comply with all applicable regulations, is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites compiled pursuant to Government Code Section 65962.5, or indications that the proposed project may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and the State Office of Planning and Research in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website in accordance with Section 21092.2.

CONTRACTING PROCESS

Public Works is utilizing a Board-approved, on-call consultant to prepare the design and is requesting Board authorization to carry out the construction using a Board-approved JOC.

The proposed project scope includes substantial remodeling, alteration, and refurbishment work, and Public Works has made the determination that the use of a JOC is the most appropriate contracting method to deliver the proposed project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects. The Lynwood Library would be closed during construction. The LA County Library would provide temporary library services during construction at other nearby libraries and other suitable locations.

CONCLUSION

Please return one adopted copy of this Board Letter to Public Works, Project Management Division I.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:AR:sl

Enclosures

c: Department of Arts and Culture (Civic Art Division)
Chief Executive Office (Capital Programs Division)
County Counsel
Executive Office
LA County Library

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
LYNWOOD LIBRARY REFURBISHMENT PROJECT
APPROVE CAPITAL PROJECT AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
APPROVE USE OF JOB ORDER CONTRACTING
SPECS. 7865; CAPITAL PROJECT NO. 8A030
(FISCAL YEAR 2023-24)
(SUPERVISORIAL DISTRICT 4)
(4 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Construction Documents	02/29/2024
Jurisdictional Approvals	06/30/2024
Construction Award (Job Order Contract)	03/15/2024
Construction Start	04/01/2024
Substantial Completion	08/31/2025
Project Acceptance	11/30/2025

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Construction	\$5,365,000
Furniture, Fixtures, and Equipment	\$ 400,000
Telecommunication Systems	\$ 400,000
Civic Art	\$ 56,000
Plans and Specifications	\$ 800,000
Consultant Services	\$ 40,000
Miscellaneous Expenditures	\$ 51,000
Jurisdictional Review/Plan Check/Permits	\$ 260,000
County Services	\$ 628,000
TOTAL	\$8,000,000

PINK

BA FORM 10142022

BOARD OF SUPERVISORS
OFFICIAL COPY

February 27, 2024

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2023-24

4 - VOTES

SOURCES

USES

BA DETAIL - SEE ATTACHMENT PAGE 1

BA DETAIL - SEE ATTACHMENT PAGE 1

SOURCES TOTAL

\$ 8,231,000

USES TOTAL

\$ 8,231,000

JUSTIFICATION

Reflects the recognition of \$4.2M of American Rescue Plan (ARP) Coronavirus Local Fiscal Recovery Funds (CLFRF) for the Lynwood Library Refurbishment Project, Capital Project No. (CP) 8A030 via ARP's revenue loss provisions, the transfer of \$331K from the PFD budget to CP 8A030, and the transfer of \$3.3M from the Fourth Supervisorial District Community Programs budget as follows: \$2.9M to the Capital Project, and \$400K to LA County Library's operating budget for FF&E.

AUTHORIZED SIGNATURE

Ramon Rodarte, Assist. Chief, Fiscal Ser.

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

☐ ACTION

☐ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO.

DATE

☐ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024	
BOARD MEETING DATE	2/27/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Regional Park and Open Space District	
SUBJECT	Approval of the recommended actions will allocate an amount not to exceed \$1,000,000 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition A), to the Department of Parks and Recreation (DPR) for the Baldwin Lake Historic Wall Rehabilitation Project (Project).	
PROGRAM	Not Applicable	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: Not Applicable	
DEADLINES/ TIME CONSTRAINTS	Not Applicable	
COST & FUNDING	Total cost: \$1,000,000	Funding source: Not Applicable
	TERMS (if applicable): Not Applicable	
	Explanation: Not Applicable	
PURPOSE OF REQUEST	<p>Approval of the recommended actions will allocate an amount not to exceed \$1,000,000 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition A), to the Department of Parks and Recreation (DPR) for the Baldwin Lake Historic Wall Rehabilitation Project (Project).</p> <p>The proposed Project consists of the rehabilitation of the historic wall, specifically, the rebuilding of the lake wall to surround a portion of Baldwin Lake (Lake). The Lake currently serves several important functions within the Los Angeles River watershed. It collects runoff from the San Gabriel Mountains, retains it onsite to provide filtration, recharge and habitat, and is a vital resource of educational, scenic and restorative value for the nearly 400,000 people who annually visit the 127-acre Los Angeles County Arboretum and Botanic Garden in the City of Arcadia. The total estimated cost for the Project is \$1,988,450 which will be fully funded by the recommended Excess Funds and Measure W grant funds.</p> <p>It is also recommended, that the Director of the Department of Parks and Recreation (Director), or her designee, in her capacity as Director of the Los Angeles County Regional Park and Open Space District (RPOSD), be authorized to award the grant when applicable conditions have been met. Applicable conditions include grantee qualifications, consistency between the project and requirements of 1996 Proposition A, and the grantee agreement with CEQA requirements for the project. It is further</p>	

	recommended that the Director be authorized to administer the grant pursuant to the Grants Administration Manual previously approved by your Board.
BACKGROUND (include internal/external issues that may exist including any related motions)	Not Applicable
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: Not Applicable
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how: Not Applicable
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Karla Perez, Management Analyst, 626-588-5032, kperez@rposd.lacounty.gov



LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

1000 S. Fremont Avenue, Unit #40
Building A-9 East, Ground Floor
Alhambra, CA 91803
(626) 588-5060

RPOSD.LACounty.gov

February 27, 2024

The Honorable Board of Directors
Los Angeles County
Regional Park and Open Space District
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Directors:

**ALLOCATE EXCESS FUNDS AVAILABLE TO THE FIFTH SUPERVISORIAL
DISTRICT AND AUTHORIZE AWARD AND ADMINISTRATION OF AN EXCESS
FUNDS GRANT TO THE DEPARTMENT OF PARKS AND RECREATION FOR THE
BALDWIN LAKE HISTORIC WALL REHABILITATION PROJECT
(FIFTH DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will allocate an amount not to exceed \$1,000,000 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the Department of Parks and Recreation for the Baldwin Lake Historic Wall Rehabilitation Project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed actions are not subject to the California Environmental Quality Act (CEQA) for the reasons cited herein;
2. Allocate an amount not to exceed \$1,000,000 in Excess Funds, available to the Fifth Supervisorial District for a grant to the Department of Parks and Recreation, for the Baldwin Lake Historic Wall Rehabilitation Project; and,
3. Authorize the Director of the Department of Parks and Recreation, or her designee, in her capacity as Director of the Los Angeles County Regional Park and Open Space District, to award a grant when applicable conditions have been met and to administer the grant as of the date of award and pursuant to guidelines in the Proposition A Grants Administration Manual for Specified, Per

Parcel, and Excess Funds Projects; otherwise, funds shall remain in the Excess Funds account.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of the recommended actions will allocate an amount not to exceed \$1,000,000 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition A), to the Department of Parks and Recreation (DPR) for the Baldwin Lake Historic Wall Rehabilitation Project (Project).

The proposed Project consists of the rehabilitation of the historic wall, specifically, the rebuilding of the lake wall to surround a portion of Baldwin Lake (Lake). The Lake currently serves several important functions within the Los Angeles River watershed. It collects runoff from the San Gabriel Mountains, retains it onsite to provide filtration, recharge and habitat, and is a vital resource of educational, scenic and restorative value for the nearly 400,000 people who annually visit the 127-acre Los Angeles County Arboretum and Botanic Garden in the City of Arcadia. The total estimated cost for the Project is \$1,988,450 which will be fully funded by the recommended Excess Funds and Measure W grant funds.

It is also recommended, that the Director of the Department of Parks and Recreation (Director), or her designee, in her capacity as Director of the Los Angeles County Regional Park and Open Space District (RPOSD), be authorized to award the grant when applicable conditions have been met. Applicable conditions include grantee qualifications, consistency between the project and requirements of 1996 Proposition A, and the grantee agreement with CEQA requirements for the project. It is further recommended that the Director be authorized to administer the grant pursuant to the Grants Administration Manual previously approved by your Board.

Implementation of Strategic Plan Goals

The recommended actions further the Board approved County Strategic Plan Goal II, Foster Vibrant and Resilient Communities by rehabilitating parkland to serve area residents in the Fifth District.

FISCAL IMPACT/FINANCING

Sufficient appropriation, in the amount of \$1,000,000, is budgeted in the Los Angeles County Regional Park and Open Space District's (RPOSD) Available Excess Fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The 1996 Proposition includes a method and process for determining, each fiscal year, the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe Neighborhood Parks Propositions of 1992 and 1996. The recommended Excess Funds grant will be funded from the Excess Funds available to the Fifth Supervisorial District. The available Excess Funds in the Fifth Supervisorial District come from prior years as no Excess Funds were declared in Fiscal Year 2023-24.

The 1996 Proposition requires that agencies to which funds were allocated under the Safe Neighborhood Parks Propositions of 1992 and 1996 encumber all such funds prior to receiving grants of Excess Funds. DPR meets this requirement.

On March 19, 2019, your Board approved the Proposition A Grants Administration Manual to govern the administration of RPOSD grants. The Grants Administration Manual will appropriately govern the administration of the recommended grant as well.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are not subject to CEQA in that the actions do not meet the definition of a project according to Section 15378 (b)(2) of the State CEQA Guidelines, because the actions are administrative activities of government grants.

All projects funded by RPOSD are required to comply with CEQA as a condition of the grant. The lead agency is responsible for preparing the appropriate environmental documentation for its project. DPR is the lead agency for CEQA for the proposed project.

CONTRACTING PROCESS

A Project Agreement will be entered into and administered under authority delegated to the Director and pursuant to the Grants Administration Manual approved by the Board in 2019 only if all applicable conditions of the grant have been met. The Project Agreement will be approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on any other projects funded by RPOSD. The recommended project will rehabilitate parkland in the Fifth District.

The Honorable Board of Directors
February 27, 2024
Page 4

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to return one adopted copy of this action to the Chief Executive Office, Capital Projects Division, and to the Department of Parks and Recreation.

Respectfully submitted,

Norma E. García-González
Director

CA:AJ

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024	
BOARD MEETING DATE	3/6/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Los Angeles County Development Authority (LACDA)	
SUBJECT	APPROVE SIGNIFICANT AMENDMENT TO THE ANNUAL PLAN FOR THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY	
PROGRAM	Public Housing	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	N/A	
COST & FUNDING	Total cost: N/A	Funding source:
	TERMS (if applicable):	
	Explanation: Upon approval of the Amended Annual Plan, the LACDA will receive \$9,185,170 in Capital Fund Program funds from the U.S. Department of Housing and Urban Development (HUD) for management improvements, administrative costs and housing rehabilitation for the Public Housing Program.	
PURPOSE OF REQUEST	The purpose of the recommended action is to approve a significant amendment to the LACDA's Annual Plan, which updates the LACDA's program goals, major policies, and financial resources. Submission of the Annual Plan is required by HUD for receipt of Capital Fund Program funds, operating funds for the Public Housing Program, and administrative fees for the Housing Choice Voucher (HCV) Program.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The proposed changes in this amendment include the disposition of the Centro de Ninos site in unincorporated East Los Angeles, the first phase of the Rental Assistance Demonstration (RAD) conversion process, a pilot program to provide a waiting list preference for justice involved elderly families that were previously incarcerated or have conviction histories with obstacles to accessing or securing stable and affordable housing, and the addition of formal language regarding the 30-day notice for lease termination.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Matt Fortini, Acting Director of Housing Operations, (626) 586-1890, Matt.Fortini@lacda.org	

March 6, 2024

Honorable Board of Commissioners
Los Angeles County Development Authority
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

**APPROVE SIGNIFICANT AMENDMENT TO THE ANNUAL PLAN FOR THE LOS
ANGELES COUNTY DEVELOPMENT AUTHORITY
(ALL DISTRICTS) (3 VOTE)**

SUBJECT

This letter recommends approval of a significant amendment to the Los Angeles County Development Authority's (LACDA) Annual Plan for Fiscal Year 2023-2024 (Annual Plan). The Annual Plan updates the LACDA's program goals, major policies, and financial resources. Submission of the Annual Plan is required by the U.S. Department of Housing and Urban Development for receipt of Capital Fund Program funds, operating funds for the Public Housing Program, and administrative fees for the Housing Choice Voucher (HCV) Program.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that approval of the Annual Plan is not subject to the provisions of the California Environmental Quality Act (CEQA), because it will not have the potential for causing a significant effect on the environment.
2. Approve the attached Amended Annual Plan, as required by the U.S. Department of Housing and Urban Development (HUD), to update the LACDA's program goals, major policies and financial resources, including the Capital Fund Program (CFP) Annual Statement information, and the Admissions and Continued Occupancy Policy for the Public Housing Program (ACOP).

3. Adopt and instruct the Chair to sign the attached Resolution approving the Amended Annual Plan for submission to HUD and authorize the Executive Director or his designee to take all actions required for implementation of the Amended Annual Plan.
4. Authorize the Executive Director or his designee to incorporate into the Amended Annual Plan all public comments received and approved for inclusion by the Board; and authorize the Executive Director or his designee to submit the Amended Annual Plan to HUD.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On October 21, 1998, the Quality Housing and Work Responsibility Act (QHWRA) mandated Public Housing Agencies to submit an Annual Plan every year and a Five Year Plan every five years to HUD.

The Five-Year Plan is a strategic planning document that identifies the LACDA's goals for the next five years. On June 23, 2020, the Board approved the current Five-Year Plan for Fiscal Years 2020-2024.

The Annual Plan identifies major program policies and financial resources. It updates information on housing needs, waiting lists, housing strategies, program policy changes and other program and management data. Although the Annual Plan must be updated each year and was last approved by the Board on April 4, 2023, the LACDA is required to amend the 2023-24 Annual Plan due to the following proposed changes: Disposition of Centro De Los Ninos, Rental Assistance Demonstration (RAD) Conversion, 30-Day Notice Lease Termination, and new Wait List Preference (Justice Involved Individuals).

FISCAL IMPACT/FINANCING

There is no impact on the County general fund. Operating funds for the Public Housing Program and administrative fees for the HCV Program will be approved through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Included as part of the Amended Annual Plan are the updated CFP Annual Statement, and ACOP. Significant changes to these documents are discussed below.

Capital Fund Annual Statement

The Fiscal Year 2023-2024 Capital Fund Annual Statement summarizes the LACDA's plan to use modernization funds for management improvements, administrative costs and to rehabilitate 2,018 housing units at 21 Public Housing Program developments. Included

are proposed work items, estimated costs, and an implementation schedule for the work to be completed.

As authorized by HUD, the Executive Director may amend the CFP Annual Statement as necessary to respond to needs such as housing emergencies, to safeguard property or protect health and safety, or to implement other changes that are in the interests of the LACDA and Public Housing residents. The Executive Director may also implement changes to the CFP Annual Statement in response to changes in federal funding. The revised CFP Annual Statement reflects the following changes:

1. Disposition Activity

The LACDA is proposing the following major change to the Annual Plan for Public Housing Fiscal Year (FY) 2023-2024 to include the disposition of the Centro De Ninos property consisting of one non-dwelling building located at 4850 E. Cesar E. Chavez Ave. in Los Angeles. The property is under the Nueva Maravilla Asset Management Project (AMP) - CA002000003 and will be submitted to the U.S. Department of Housing and Urban Development's (HUD) Special Applications Center (SAC) for disposition approval.

The method of sale will consist of negotiated sale at Fair Market Value (FMV) based on recent appraisal for the property. The acquiring entity is the current occupant, Centro De Ninos, Inc., who has leased the property for over 30 years, and will continue to operate as a childcare provider for the local community as well as the Nueva Maravilla residents. The property is not needed for the continued operation of public housing, as the continued use is a childcare facility. The disposition of the property is consistent with 24 CFR 970 and is in the best interest of the Nueva Maravilla residents to use proceeds for property improvements at the Nueva Maravilla public housing development.

A SAC application will follow in the current fiscal year for the sale of the Centro De Ninos property. The intended purpose and use of the property will not change. The FMV value of the property is \$2.7M. Once approved by HUD and SAC, lease amendments, purchase agreement, escrow and other related documents will be recorded and executed. A letter of intent has been submitted by Centro De Ninos, Inc. to purchase the property.

The LACDA will conduct community and board meetings to prepare for the Centro De Ninos Disposition and adhere to all resident and community outreach requirements for disposition.

- Centro De Niños, 4850 E. Cesar Chavez Avenue, Los Angeles, CA 90022;
- APN 5251-009-907;
- No units impacted/no relocation necessary;
- Parcel size 30,051 square feet, Building size 7,140 square feet;

- Justification under 24 CFR 970.17: Disposition of non-dwelling facilities does not interfere with continued operation of PH development;
- Will continue to serve the community as a childcare facility; and
- Proposed Timeline of Sale: Board approval March 2024, HUD approval June 2024

2. Rental Assistance Demonstration (RAD) Conversion

The LACDA is proposing the following major change to the Annual Plan for Public Housing FY 2023-2024 to include the first phase of RAD conversions to its portfolio. The initial phase will consist of community meetings with the residents for resident engagement and feedback. This significant amendment will also include public hearing requirements, the procurement for a consultant, Capital Needs Assessments, and a full RAD conversion plan for each property. Should the rehabilitation require relocation, a full relocation plan and consultant will also be contracted for relocation needs.

The first phase for RAD will include the feasibility and the structuring of the portfolio for AMPs participating in RAD; a financial proforma, analysis of financials, a Commitment to Enter into a Housing Assistance Payments Contract (CHAP) milestones, including the Financing Plan for each AMP. The plan for these properties is to convert to the Section 8 model (Project Based Rental Assistance or Project-Based Vouchers) and for the LACDA to continue to provide the property management services where feasible. A full RAD conversion plan will be submitted in April 2024, and RAD applications to HUD and SAC office in May 2024 for the portfolio. The Inventory Management System/PIH Information Center submissions to HUD will also be submitted as required for each unit and building in their respective AMP.

Admissions and Continued Occupancy Policy for the Public Housing Program

The purpose of the ACOP for the Public Housing Program is to set guidelines to determine eligibility for admission and continued occupancy. The revised Public Housing ACOP reflects the following changes:

1. Wait List Preference

Formerly incarcerated or justice involved people are 10 times more likely than the general public to be unhoused, exacerbating a cycle of law enforcement or criminal legal system involvement. Elderly individuals and families are especially vulnerable. Stable and affordable housing substantially increases the likelihood that a justice involved person will be able to receive support from family, rebuild supportive social networks, and avoid law enforcement or legal involvement.

The LACDA is proposing a pilot program in partnership with the Public Defender's Office and the LACDA will provide a waiting list preference for justice involved elderly families that were previously incarcerated or have conviction histories with obstacles to accessing or securing stable and affordable housing, limited to five (5) households per year. Elderly families must be referred by a partnering agency with a contract or Memorandum of Understanding in place with the LACDA. The referring agency must provide a certification of the elderly family's conviction history and need for housing. The LACDA will evaluate the results of the pilot program to determine necessary program adjustments in support of the long-term success of referred elderly families.

2. 30-Day's Notice

Currently, the LACDA provides no less than 30 days advanced notification of lease termination due to nonpayment of rent in accordance with the requirements set forth in the Interim Final Rule titled "Extension of Time and Required Disclosures for Notification of Nonpayment of Rent", effective December 8, 2021. Upon Board approval, this revision will formally add the following language to the ACOP:

During a national emergency, where the Secretary of HUD determines that additional time is necessary for families to secure available funding due to the national emergency, the LACDA will provide no less than 30 days advanced notification of lease termination due to nonpayment of rent. In the notification, the LACDA will provide information to the affected tenants on how to secure available funding. Finally, the LACDA will inform all public housing tenants that the extended timeframe for notification of lease termination due to nonpayment of rent is in effect, and that families will be provided information on available funding in that 30-day notification.

The ACOP includes language changes that are statutory, regulatory, and/or clarify existing policy.

Section 24 of the Code of Federal Regulations, Part §903.17, requires a public hearing to approve the Annual Plan. Copies of the Amended Annual Plan were made available for review and comment during a public review and comment period from November 22, 2023, to January 8, 2024 at seven housing developments, LACDA administrative offices, and the LACDA website. Notices of the availability of the documents and the Board meeting date were also published in newspapers of general circulation during the public comment period.

The Summary of Public Outreach regarding the Amended Annual Plan, a list of the 12 Public Housing Program developments, and the Amended Annual Plan are provided as Attachments, A, B, and C, respectively.

Honorable Board of Commissioners

March 6, 2024

Page 6

The Resolution approving the Amended Annual Plan for submission to HUD, provided as Attachment D, has been approved as to form by County Counsel. At the conclusion of the Public review and comment period, the LACDA will provide to the Board all public comments pertaining to the Amended Annual Plan. Public comments approved by the Board will be incorporated into the Amended Annual Plan and submitted to HUD.

ENVIRONMENTAL DOCUMENTATION

Approval of the Annual Plan is exempt from the provisions of the National Environmental Policy Act (NEPA) pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(1), because it involves planning activities that will not have a physical impact on or result in any physical changes to the environment. The activities are also not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378, because they are not defined as a project under CEQA and do not have the potential for causing a significant effect on the environment.

Prior to implementation of any particular project, an Environmental Service Request will be submitted to the LACDA's Environmental Services Unit for review. Each project will receive an environmental clearance in accordance with CEQA Guidelines and NEPA regulations before proceeding with the project.

IMPACT ON CURRENT PROGRAMS

Submission of the Annual Plan is required by HUD for the receipt of CFP funds and for the continuation of the Public Housing and HCV Programs.

Respectfully submitted,

EMILIO SALAS
Executive Director

Enclosures

Attachment A

Summary of Public Outreach

Section 511 of the QHWRA instructs every Public Housing Agency to convene one or more Resident Advisory Boards (RABs) to assist and make recommendations on the development of the Annual Plan, as well as on any significant amendments or modifications. Public Housing Program residents and HCV Program participants were invited to participate on the RAB to learn about programs included in the Annual Plan and to provide input.

Summary of RAB Activities

Public Housing Program

- On November 9, 2023, the LACDA emailed and mailed out an invitation to all Resident Council members to attend the November 2023, RAB meeting.
- 9 Resident Council members volunteered to participate in the development of the Annual Plan.
- Because of ongoing health concerns surrounding various diseases, the LACDA's regular annual RAB meetings were held with restrictions to ensure health and safety of RAB members. The RAB meeting was held virtually and in community room at our properties. In addition to limited in-person meetings, individual telephone calls were made to inform RAB members of the RAB meeting.

Other Outreach Activities

- A summary of the RAB comments and LACDA responses are included in Attachment A of the Annual Plan.
- As needed, translators are made available during the Public Housing and Section 8 RAB meetings.
- In November 2023, a public notice was posted to all Public Housing residents notifying them of the Public Review and Comment Period.
- In November 2023, a public notice announcing the Public Review and Comment Period was published in the Los Angeles Times, La Opinion, the Daily News, Los Angeles Sentinel, the Daily Breeze, and the Long Beach Press Telegram.
- During the Public Review and Comment Period, the Amended Annual Plan was made available at 12 housing developments, the LACDA Administrative Office in Alhambra, the Section 8 Palmdale office and the LACDA website.
- Summaries of the Amended Annual Plan were available during the Public Review and Comment Period in Russian and Spanish at the above locations and on the LACDA's website.

Attachment B

<u>Housing Development</u>	<u>Address</u>	<u>District</u>
1. Nueva Maravilla	4919 E. Cesar Chavez Los Angeles, CA 90022	1
2. Francisquito Villa	14622 Francisquito Ave La Puente, CA 91746	1
3. South Scattered Sites Management office	12721 Central Avenue Los Angeles, CA 90059	2
4. South Bay Gardens	230 E 130 th St Los Angeles, CA 90061	2
5. Century & Wilton	10025 Wilton Pl Los Angeles, CA 90047	2
6. Marina Manor	3405 Via Dolce Marina Del Rey, CA 90292	2
7. Kings Road Apartments	800 N Kings Road West Hollywood, CA 90069	3
8. Ocean Park	175 Ocean Park Blvd Santa Monica, CA 90405	3
9. Carmelitos Family	700 Via Wanda Long Beach, CA 90805	4
10. Harbor Hills	26607 S. Western Avenue Lomita, CA 90717	4
11. Orchard Arms	23520 Wiley Canyon Rd Valencia, CA 91355	5
12. Foothill Villa	2423 Foothill Blvd La Crescenta, CA 91214	5

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024		
BOARD MEETING DATE	3/6/2024		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	AAA Bridge Preventive Maintenance Program Group 16		
PROGRAM	Bridge Preventive Maintenance Program		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A		
DEADLINES/ TIME CONSTRAINTS	N/A		
COST & FUNDING	Total cost: \$2,800,000	Funding source: Federal-Aid Funds/Highway Bridge Program (\$1,338,000) and local funds. Funding for this project is included in the First, Fourth, and Fifth Supervisorial Districts' Transportation Improvement Programs in the Road Fund (B03-Services and Supplies) Fiscal Year 2023-24 Budget.	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	Request Board to readvertise and delegate authority to the Director of Public Works to award and execute a construction contract for the Bridge Preventive Maintenance Program Group 16 Project in the Cities of Baldwin Park, Bellflower, Cerritos, Downey, Pasadena, and Pico Rivera.		
BACKGROUND (include internal/external issues that may exist including any related motions)	On April 18, 2023, the Board authorized advertising the project for construction bids. On May 23, 2023, no bids were received. We believe that further outreach to potential bidders will result in bids to be submitted. Therefore, we recommend readvertising the project.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: N/A		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. Preventive maintenance is a sustainable practice that offers a cost-effective way to preserve, extend, and maximize the useful life of bridges.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, cell (626) 476-9847 sburger@pw.lacounty.gov		



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

March 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
TRANSPORTATION CORE SERVICE AREA
ADOPT, READVERTISE, AND AWARD
BRIDGE PREVENTIVE MAINTENANCE PROGRAM GROUP 16
PROJECT ID NO. RDC0015922
IN THE CITIES OF BALDWIN PARK, BELLFLOWER, CERRITOS,
DOWNEY, PASADENA, AND PICO RIVERA
(SUPERVISORIAL DISTRICTS 1, 4, AND 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to readvertise for bids and authorize Public Works to award and execute a construction contract for the Bridge Preventive Maintenance Program Group 16 Project in the Cities of Baldwin Park, Bellflower, Cerritos, Downey, Pasadena, and Pico Rivera.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the project and current recommended actions are within the scope of a previously approved exemption from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the approved project.

2. Adopt the plans and specifications that are on file in Project Management Division III of Public Works and readvertise for bids at an estimated construction contract cost between \$1,400,000 and \$2,100,000 for Bridge Preventive Maintenance Program Group 16.
3. Instruct the Executive Officer of the Board of Supervisors to readvertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement that are to be received before 11 a.m. on March 26, 2024, in accordance with the Notice Inviting Bids.
4. Delegate authority to the Director of Public Works, acting as the Road Commissioner, or his designee to open and examine bids received at a public meeting called by the Director of Public Works and determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
5. Delegate authority to the Director of Public Works, acting as the Road Commissioner, or his designee to award and execute a construction contract for the Bridge Preventive Maintenance Program Group 16 Project with the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$1,400,000 and \$2,100,000, or that exceeds the estimated cost range by no more than 15 percent, if additional and appropriate funds have been identified.
6. Delegate authority to the Director of Public Works, acting as the Road Commissioner, or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code, Section 4104.5; (b) permit the substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works, acting as the Road Commissioner, or his designee pursuant to State Public Contract Code Section 20405; (d) accept the project upon its final completion; and (e) release retention money withheld consistent with the requirements of State Public Contract Code, Sections 7107 and 9203.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that they are within the scope of the previous finding of exemption for the Bridge Preventive Maintenance Program Group 16 Project from the California Environmental Quality Act (CEQA) and allow Public Works to carry out maintenance work including replacement of joint seals, spall repair, deck drain installation, concrete deck seal, and steel member strengthening on six bridges in the Cities of Baldwin Park, Bellflower, Cerritos, Downey, Pasadena, and Pico Rivera (see Enclosure) to provide more reliable bridge infrastructure to benefit traveling public.

On November 16, 2021, the Board approved the Bridge Preventive Maintenance Program Group 16 Project; adopted the plans and specifications; and instructed the Executive Office of the Board of Supervisors to advertise the project.

On December 28, 2021, three bids were received. The initial apparent low bid had many deficiencies and was, therefore, considered nonresponsive. The responsive and responsible low bid was more than 70 percent above the original construction estimate range of \$900,000 and \$1,350,000. Public Works recommended rejecting all bids and readvertising the project with a revised estimated construction contract cost range of \$1,400,000 and \$2,100,000 to better reflect the anticipated cost of the project.

On April 18, 2023, the Board approved the project, adopted revised plans and specifications, and instructed the Executive Office of the Board of Supervisors to readvertise the project. On May 23, 2023, no bids were received. Public Works has since updated the plans and specifications to the latest standards and recommends readvertising the project. Public Works will reach out to prospective bidders who have shown interest in submitting bids for this type of project and remind them of the upcoming solicitation.

Public Works has received Federal funding through the California Department of Transportation to implement a Bridge Preventive Maintenance Program that will extend the service life of bridges throughout the County at a reduced cost by correcting minor structural deficiencies before they become costlier to repair. The maintenance program was developed based upon guidelines established by the California Department of Transportation. Cooperative agreements with participating cities have been executed for the County to perform the preliminary engineering design work and administer the construction contracts. When the project is completed, it will have a positive impact by providing more reliable bridge infrastructure, which will benefit the traveling public.

It is anticipated the project will begin in August 2024 and be completed in December 2024.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets, by supporting ongoing efforts to manage and improve public infrastructure assets.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$1,400,000 and \$2,100,000 with a maximum construction contract cost to be 15 percent above this range. The total project cost is estimated to be \$2,800,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications; consultant services; survey; environmental clearance; right of way and utility clearances; materials testing; inspection; contract administration; change order contingency; and other County services.

This project is located in the Cities of Baldwin Park, Bellflower, Cerritos, Downey, Pasadena, and Pico Rivera. County-City Cooperative Agreements PW031814BPK, PW031814BFL, PW031814CER, PW031814DOW, PW031814PAS (Amendment to Agreement No. 22428), and PW031814PRV provide for the County to perform the preliminary engineering and administer the construction of the project with the Cities of Baldwin Park, Bellflower, Cerritos, Downey, Pasadena, and Pico Rivera to finance their jurisdictional shares of the project cost, estimated to be \$106,000; \$308,000; \$313,000; \$254,000; \$137,000; and \$344,000, respectively.

The project will be administered under the Highway Bridge Program covered by Agreement No. 78542 with the State of California. Under this program, Federal-aid grant funds in the amount of \$1,338,000 allocated to local agencies will be used to finance a portion of the qualifying costs for bridge preventive maintenance work. Funding for this project is included in the First, Fourth, and Fifth Supervisorial Districts' Transportation Improvement Programs in the Road Fund (B03-Services and Supplies) Fiscal Year 2023-24 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with California Public Contract Code Section 20404, plans and specifications may be adopted, this project may be readvertised, and responsibilities may be delegated to the Director of Public Works, acting as the Road Commissioner, or his designee.

Public Contract Code Section 20405 allows the Board to authorize the Director of Public Works, acting as the Road Commissioner, or his designee to publicly open bids and award the contract to the lowest responsible bidder. Change orders will be approved and executed as permitted by California Public Contract Code Section 20405. The contract award will comply with applicable Federal and State requirements and Board policies and mandates. The contract documents will require the contractor to comply with these same requirements, policies, and mandates. The construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions will be considered before a contract is awarded.

Documents related to award of this contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

ENVIRONMENTAL DOCUMENTATION

On November 16, 2021, the Board approved the Bridge Preventive Maintenance Program Group 16 Project and found the project exempt from the CEQA pursuant to Section 15301 (c) and Class 1 (x), Subsections 1, 11, 14, and 22 of the County's Environmental Reporting Procedures and Guidelines, Appendix G. The approved project will extend the service life of bridges by performing repairs and maintenance of bridge structures. The project and current recommendations are within the scope of the previously approved exemption from CEQA. There have been no changes to the project or to the circumstances under which it will be undertaken that require further findings under CEQA.

CONTRACTING PROCESS

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will require that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids:

<https://lacounty.gov/business/doing-business-with-la-county>

<http://pw.lacounty.gov/general/contracts/opportunities>

Also, the contract solicitation will be readvertised through web-based and social media platforms, including X (formally Twitter).

In addition, in order to increase opportunities for small businesses, Public Works will be coordinating with the Office of Small Business at the Department of Consumer and Business Affairs to maximize outreach.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

When the project is completed, it will have a positive impact by providing more reliable bridge infrastructure, which will benefit the traveling public.

CONCLUSION

Please return an adopted copy of this letter to Public Works, Project Management Division III.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:RLG:dw

Enclosure

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Internal Services Department (Countywide Contract Compliance)



BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024		
BOARD MEETING DATE	3/6/2024		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Award of services contract for Sunshine Shuttle service in the unincorporated County community of South Whittier.		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	The current contract has been extended for a period not to exceed 120 days and has an expiration date of June 28, 2024; however, it will expire upon award and execution of this contract. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing this service.		
COST & FUNDING	Total cost: \$13,778,375	Funding source: Funding for this service is included in the Fourth Supervisorial District's Proposition A Local Return Transit Operations Fund (CP6 – Services and Supplies) Fiscal Year 2023-24 Budget. Funds to finance the contract's option years and 10 percent additional funding for contingencies will be requested through the annual budget process.	
	TERMS (if applicable): This contract will be for a period of 6 months with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 60 months.		
	Explanation: N/A		
PURPOSE OF REQUEST	Public Works is seeking Board approval to award a services contract to Southland Transit, Inc., to provide Sunshine Shuttle service in the unincorporated County community of South Whittier.		
BACKGROUND (include internal/external issues that may exist including any related motions)	Approval of the recommended action will award a services contract to Southland Transit, Inc., to provide Sunshine Shuttle service in the unincorporated County community of South Whittier. The service will provide residents in the community with transportation to health care facilities, shopping centers, senior centers, and other destinations within the defined service area at a low-cost fare of \$0.25, or free for seniors, persons with disabilities, and children under age 5.		
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Public Works notified over 25,000 subscribers in our "Do Business with Public Works" website. Public Works also notified 1,658 Local Small Businesses Enterprises, 192 Disabled Veteran Business Enterprises, 189 Social Enterprises, and 899 Community Business Enterprises registered with the Department of Economic Opportunity and advertised in regional and small newspapers in each Supervisorial		

	District. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code, and all Board contracting policies.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Supports Board Priority No.7, Sustainability, by maintaining public transit service and making a more livable community.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, cell (626) 476-9847, sburger@pw.lacounty.gov

P:\brcdpub\Service Contracts\CONTRACT\Anna\SUNSHINE (SOUTH WHITTIER) SHUTTLE\2023 IFB\05 AWARD\BOARD LETTER\Sunshine Shuttle - Cluster Fact Sheet.docx



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

March 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICES CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICES CONTRACT
SUNSHINE SHUTTLE SERVICE IN THE UNINCORPORATED
COUNTY COMMUNITY OF SOUTH WHITTIER
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award a services contract to Southland Transit, Inc., to provide the Sunshine Shuttle service in the unincorporated County community of South Whittier.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is statutorily exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Find that this service can be more economically performed by an independent contractor than by County employees.

3. Award and direct the Chair to execute the contract to Southland Transit, Inc., for Sunshine Shuttle service. This contract will be for a period of 6 months with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 60 months and a maximum potential contract sum of \$13,778,375.
4. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Southland Transit, Inc., has successfully performed during the previous contract period, and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend work if it is in the best interest of the County to do so.
5. Delegate authority to the Director of Public Works or his designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract if required.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will award a services contract to Southland Transit, Inc., to provide Sunshine Shuttle service in the unincorporated County community of South Whittier. This contract will provide residents in the community with transportation to health care facilities, shopping centers, senior centers, and other destinations within the defined service area at a low-cost fare of \$0.25, or free for seniors, persons with disabilities, and children under age 5, as shown in Enclosure A.

In 2006, Public Works implemented the community shuttle service for highly transit dependent South Whittier communities to enhance local residents' access to transit service. This transit service improves mobility options and quality of life for County residents and visitors to South Whittier areas.

The contract also includes cost for major vehicle repair, graphics, and automated transit vehicle system devices, including vehicle locators, Transit Access Pass card validators, video camera equipment, and automated passenger counters to County-provided service vehicles in accordance with the contract.

The current contract has been extended for a period not to exceed 120 days and has an expiration date of June 28, 2024; however, it will expire upon award and execution of this contract. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy II.2, Support the Wellness of our Communities, Objective II.2.2, Expand Access to Recreational and Cultural Opportunities, and Objective II.2.4, Promote Active and Healthy Lifestyles, by contracting with the contractor that has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

These amounts are based on Public Works' estimated annual utilization of the contractor's service at the prices quoted by the contractor. The terms and sums for each term of the maximum contract period, if all optional renewal periods are exercised, are as follows:

The sum for the initial term is \$1,133,032.

The sum for the first option term is \$2,377,529.

The sum for the second option term is \$2,467,377.

The sum for the third option term is \$2,560,792.

The sum for the fourth and final option term is \$2,658,043.

The sum for the month-to-month option to extend up to 6 months is \$1,329,022.

The maximum potential contract sum is \$13,778,375 for the maximum contract period of 60 months. The County may also authorize an extension of time to the contract's maximum potential term, not to exceed 180 days, with no additional funding. The total maximum potential contract sum includes major vehicle repair; graphics; automated transit vehicle system devices, including vehicle locators, TAP card validators, video camera equipment, and automated passenger counters to County-provided service vehicles; and 10 percent of the annual contract sum for unforeseen additional work within the scope of the contract.

Funding for this service is included in the Fourth Supervisorial District's Proposition A Local Return Transit Operations Fund (CP6 – Services and Supplies) Fiscal Year 2023-24 Budget. Funds to finance the contract's option years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended contractor, Southland Transit, Inc., is located in El Monte, California. This contract will commence upon the Board's approval, for a period of 6 months with the initial contract term expiring on August 31, 2024. With the Board's delegated authority, Public Works may renew the contract on September 1 of each renewal option year for four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential total contract term of 60 months. The County may also authorize an extension of time to the contract's maximum potential term not to exceed 180 days with no additional funding.

County Counsel has approved the recommended contract, which has been executed by Southland Transit, Inc. (Enclosure B). The recommended contract was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements.

A standard services contract has been used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure C reflects the proposer's utilization participation and Community Business Enterprise program information. Data regarding the proposer's minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, sex, or color.

This work is being contracted in accordance with procedures authorized under County Charter, Section 44.7, Part 3, and Chapter 2.121 (Contracting with Private Business) of the Los Angeles County Code. The mandatory requirements for contracting set forth in the Los Angeles County Code, Section 2.121.380, have been met.

The contractor has agreed to pay its employees the current Living Wage Rate approved by the Board on December 1, 2015, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance provisions apply to this proposed contract, as County employees can perform these contracted services. The contract complies with all the requirements of the Los Angeles County Code, Section 2.201.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services can be performed more economically by the private sector. The Auditor-Controller has reviewed these calculations and concurs.

ENVIRONMENTAL DOCUMENTATION

This service is statutorily exempt from the provisions of the California Environmental Quality Act, pursuant to Section 21080 (b) (10) of the Public Resources Code. This exemption provides for the implementation of passenger or commuter transit services.

CONTRACTING PROCESS

In 2016, 2019, and 2021, notices of the Request for Statement of Qualifications (RFSQ) were placed on the "Doing Business with Los Angeles County" website (Enclosure D), "Do Business with Public Works" website, and X (formerly Twitter) and advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, and *La Opinión*. Also, Public Works informed all registered Local Small Business Enterprises, Disabled Veteran Business Enterprises, Social Enterprises, Community Business Enterprises, independent contractors, various business development centers, and municipalities about this business opportunity. The RFSQ is currently open continuous.

The Statement of Qualifications were first reviewed to ensure they met the mandatory requirements outlined in the RFSQ and were then evaluated by an Evaluation Committee consisting of Public Works staff utilizing the informed averaging methodology for applicable criteria. The committee's evaluation was based on criteria described in the RFSQ, including experience, work plan, financial resources, performance history/references, and demonstrated controls over labor/payroll recordkeeping. Based on this evaluation from 2016 to present, nine statements received a passing score and were placed on the Qualified Contractors List.

On April 10, 2023, Public Works issued an Invitation for Bids soliciting bids from the nine responsive and responsible vendors on the Qualified Contractors List.

On April 24, 2023, one bid was received. The bid was evaluated based on the price category. Based on this evaluation, it is recommended that a contract be awarded to the responsive and responsible contractor, Southland Transit, Inc., located in El Monte, California. Public Works determined the contractor's price to be reasonable for the work requested. Public Works notified the applicable union on this solicitation.

Public Works has accessed available resources to review and assess the proposed contractor's past performance, history of Labor Law violations, and prior performance on County contract.

IMPACT ON CURRENT SERVICES

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as this service is presently contracted with the private sector.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:EM:ao

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Internal Services Department (Contracts Division)

ENCLOSURE

March 6, 2024

**SERVICES CONTRACT
TRANSPORTATION CORE SERVICE AREA
AWARD OF SERVICES CONTRACT
SUNSHINE SHUTTLE SERVICE IN THE UNINCORPORATED
COUNTY COMMUNITY OF SOUTH WHITTIER
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

This Board letter has large enclosures.
Click on link to access:

[2024.03.06 Sunshine Shuttle \(FTP Large Enc\) \(Rev\)](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024											
BOARD MEETING DATE	3/6/2024											
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th											
DEPARTMENT(S)	Public Works											
SUBJECT	On-call mechanical and electrical maintenance and inspection services for the San Gabriel Dam hydroelectric facility in the unincorporated area of the County of Los Angeles, north of the City of Azusa.											
PROGRAM												
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No											
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A											
DEADLINES/ TIME CONSTRAINTS	None											
COST & FUNDING	<table border="1"> <tr> <td>Total cost (Mechanical): \$1,701,731</td><td>Funding source:</td></tr> <tr> <td>Total cost (Electrical): \$668,973</td><td>Funding for these services is included in the Public Works Internal Service Fund (B04) Fiscal Year 2023-24 Budget (Services and Supplies), which will be reimbursed by the Flood Control District Fund (B07).</td></tr> <tr> <td colspan="2">TERMS (if applicable):</td></tr> <tr> <td colspan="2">These two contracts will be for a period of 1 year with three 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 54 months.</td></tr> <tr> <td colspan="2">Explanation: N/A</td></tr> </table>		Total cost (Mechanical): \$1,701,731	Funding source:	Total cost (Electrical): \$668,973	Funding for these services is included in the Public Works Internal Service Fund (B04) Fiscal Year 2023-24 Budget (Services and Supplies), which will be reimbursed by the Flood Control District Fund (B07).	TERMS (if applicable):		These two contracts will be for a period of 1 year with three 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 54 months.		Explanation: N/A	
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TERMS (if applicable):												
These two contracts will be for a period of 1 year with three 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 54 months.												
Explanation: N/A												
PURPOSE OF REQUEST	Public Works is seeking Board approval to award two services contracts for the following services: on-call mechanical maintenance and inspection services for the San Gabriel Dam hydroelectric facility, and on-call electrical maintenance and inspection services for the San Gabriel Dam hydroelectric facility, in the Angeles National Forest in the unincorporated area of the County of Los Angeles, north of the City of Azusa. The recommended contractors are EthosEnergy Field Services, LLC, and VISTAM, Inc., a Local Small Business Enterprise.											
BACKGROUND (include internal/external issues that may exist including any related motions)	Approval of the recommended action will award a services contract to EthosEnergy Field Services, LLC, to provide on-call mechanical maintenance and inspection services for the San Gabriel Dam hydroelectric facility, and a services contract to VISTAM, Inc., a Local Small Business Enterprise and Community Business Enterprise, to provide on-call electrical maintenance and inspection services for the San Gabriel Dam hydroelectric facility. The equipment on the hydroelectric plant is highly specialized and the proposed services are for troubleshooting and repair, as well as periodic maintenance and inspection intended to detect emerging issues. The use of these specialized services will allow the only hydroelectric plant at a County dam to be maintained in working condition by the contractors' skilled personnel who have many years of experience working on a multitude of hydroelectric plant facilities.											

	<p>The San Gabriel Dam hydroelectric facility generates an average of 8,000 megawatt-hours of electricity per year. The generated power has been used to offset charges to other Public Works electrical accounts. This provides the Los Angeles County Flood Control District with additional funding to perform flood control and water conservation activities across the region for the residents of the County of Los Angeles.</p> <p>The previous contract for these services expired on July 30, 2022. Services have not been performed since the previous contract expired, however, the San Gabriel Dam hydroelectric facility has continued to generate power in 2023. New contracts are now needed to address the accumulated maintenance and repair items from the past year of operation at the facility.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please explain how:</p> <p>Public Works notified over 25,000 subscribers in our "Do Business with Public Works" website. Public Works also notified 1,439 Small Businesses Enterprises, 157 Disabled Veteran Business Enterprise, 162 Social Enterprises, and 752 Community Business Enterprises registered with the Department of Economic Opportunity and advertised in regional and small newspapers in each Supervisorial District. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code, and all Board contracting policies.</p>
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, please state which one(s) and explain how:</p> <p>These recommendations support Board Priority No. 7: Sustainability. This contract will ensure that the County will continue to produce clean, renewable energy at San Gabriel Dam.</p>
DEPARTMENTAL CONTACTS	<p>Name, Title, Phone # & Email:</p> <p>Mark Pestrella, (626) 458-4012, mpestrella@pw.lacounty.gov</p>



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

March 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICES CONTRACT
WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICES CONTRACTS
ON-CALL MECHANICAL AND ELECTRICAL MAINTENANCE AND
INSPECTION SERVICES FOR SAN GABRIEL DAM HYDROELECTRIC FACILITY
UNINCORPORATED AREA OF THE COUNTY OF LOS ANGELES,
NORTH OF THE CITY OF AZUSA
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award two services contracts, one for each of the following services: on-call mechanical maintenance and inspection services for the San Gabriel Dam hydroelectric facility and on-call electrical maintenance and inspection services for the San Gabriel Dam hydroelectric facility in the Angeles National Forest in the unincorporated area of the County of Los Angeles, north of the City of Azusa. The recommended contractors are EthosEnergy Field Services, LLC, and VISTAM, Inc., a Local Small Business Enterprise and Community Business Enterprise.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the facility.

2. Award a contract to EthosEnergy Field Services, LLC, for on-call mechanical maintenance and inspection services. The contract will be for a term of 1-year with three 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 54 months and a maximum potential contract sum of \$1,701,731.
3. Award a contract to VISTAM, Inc., a Local Small Business Enterprise and Community Business Enterprise, for on-call electrical maintenance and inspection services. The contract will be for a term of 1-year with three 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 54 months and a maximum potential contract sum of \$668,973.
4. Delegate authority to the Director of Public Works or his designee to execute these contracts; to renew the contracts for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, EthosEnergy Field Services, LLC, and VISTAM, Inc., a Local Small Business Enterprise and Community Business Enterprise, have successfully performed during the previous contracts' period, and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend work if it is in the best interest of the County to do so.
5. Delegate authority to the Director of Public Works or his designee to annually increase the contracts' amounts up to an additional 10 percent of the annual contracts' sums, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract if required, and to adjust the annual contract sum for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will award a services contract to EthosEnergy Field Services, LLC, to provide on-call mechanical maintenance and inspection services for the San Gabriel Dam hydroelectric facility, and a services contract to VISTAM, Inc., a Local Small Business Enterprise and Community Business Enterprise, to provide on-call electrical maintenance and inspection services for the San Gabriel Dam hydroelectric facility. The equipment on the hydroelectric plant is highly specialized and the proposed services are for troubleshooting and repair, as well as periodic

maintenance and inspection intended to detect emerging issues. The use of these specialized services will allow the only hydroelectric plant at a County dam to be maintained in working condition by the contractor's skilled personnel who have many years of experience working on a multitude of hydroelectric plant facilities.

The San Gabriel Dam hydroelectric facility generates an average of 8,000 megawatt-hours of electricity per year. The generated power has been used to offset charges to other Public Works electrical accounts. This provides the Los Angeles County Flood Control District with additional funding to perform flood control and water conservation activities across the region for the residents of the County of Los Angeles.

The previous contract for these services expired on July 30, 2022. Services have not been performed since the previous contract expired, however, the San Gabriel Dam hydroelectric facility has continued to generate power in 2023. New contracts are now needed to address the accumulated maintenance and repair items from the past year of operation at the facility.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy II.2, Support the Wellness of our Communities; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, by contracting with the contractors that have the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The annual cost for on-call mechanical maintenance and inspection services for the San Gabriel Dam hydroelectric facility is \$343,784 and the annual cost for on-call electrical maintenance and inspection services for the San Gabriel Dam hydroelectric facility is \$135,146, plus 10 percent of the annual contract sum for each contract for additional work within the scope of the contract and cost-of-living adjustments in accordance with the contracts.

Any unused authorized amounts up to 25 percent from the previous contracts' terms will be applied to subsequent renewal terms, including the three 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 54 months with an estimated maximum potential contract sum of \$1,701,731 for on-call mechanical maintenance and inspection services for the San Gabriel Dam hydroelectric facility and \$668,973 for on-call electrical maintenance and inspection services for the San Gabriel Dam hydroelectric facility. These amounts are based on the annual unit

rates quoted by the contractors and our estimated annual utilization of the contractors' services. The County may also authorize an extension of time to the contracts' maximum potential term not to exceed 180 days with no additional funding. Adjustments will be made to the annual contracts sum for each option year over the term of the contracts to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contracts.

Funding for the first year of these services is included in the Internal Service Fund (B04 – Services and Supplies) Fiscal Year 2023-24 Budget, which will be reimbursed by the Flood Control District Fund (B07 – Services and Supplies). When the need arises for services under these contracts, financing the required services will be from the appropriate fund source. Total annual expenditure for these services, however, will not exceed the contracts' amount approved by the Board. Funds to finance the contracts' optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended contractors are EthosEnergy Field Services, LLC, located in Santa Fe Springs, California, and VISTAM, Inc., located in Signal Hill, California. The initial term of the contracts will be for a period of 1 year commencing upon the Board's approval and execution of the agreements by both parties, whichever occurs last, for a period of 1 year. With the Board's delegated authority, Public Works may renew these contracts for three 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential total contract term of 54 months. The County may also authorize an extension of time to the contracts' maximum potential terms not to exceed 180 days with no additional funding.

County Counsel has reviewed the contracts as to form (Enclosures A.1 and A.2) prior to approval. The recommended contracts with EthosEnergy Field Services, LLC, and VISTAM, Inc., were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements.

Standard services contracts have been used that contain terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosures B.1 and B.2 reflect the proposers' utilization participation and community business enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The contractors were selected upon final analysis and consideration without regard to race, creed, sex, or color.

Public Works has evaluated and determined that the contracted services are required on an on-call and intermittent basis; therefore, Proposition A (Los Angeles County Code Chapter 2.121) and the Living Wage Program (Los Angeles County Code Chapter 2.201) do not apply to these contracts. In addition, the contractors understand and

agree that the contracted work involves Public Works as defined by Section 1720 of the California Labor Code. The contractors represent and warrant that they will perform the contracted work in full compliance with the applicable provisions of the Labor Code relating to payment of prevailing wages.

These contracts include a cost-of-living adjustment provision, which is in accordance with Board Policy 5.070, Multi-Year Services Contract Cost-of-Living Adjustments.

ENVIRONMENTAL DOCUMENTATION

These services are categorically exempt from the provisions of the California Environmental Quality Act. These services are within a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of the California Environmental Quality Act.

CONTRACTING PROCESS

On June 15, 2023, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosures C.1 and C.2), "Do Business with Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *The Daily Breeze*, *The Signal (Santa Clarita)*, *World Journal*, *Watts Times*, *The Malibu Times*, *Press Telegram*, and *Pasadena Star News*. Also, Public Works informed 1,439 Local Small Business Enterprises, 157 Disabled Veteran Business Enterprises, 162 Social Enterprises, 752 Community Business Enterprises, 704 Community-Based Organization, 96 independent contractors, various business development centers, and municipalities about this business opportunity.

On July 20, 2023, one proposal was received for each of the following services: on-call mechanical maintenance and inspection services for the San Gabriel Dam hydroelectric facility, and on-call electrical maintenance and inspection services for the San Gabriel Dam hydroelectric facility. The proposals were evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP, which included the price, experience, work plan, and references, utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that these contracts be awarded to the responsive and responsible proposers, EthosEnergy Field Services, LLC, located in Santa Fe Springs, California, and VISTAM, Inc., located in Signal Hill, California. Public Works received one proposal for each service and determined the contractors' price to be reasonable for the work requested. Public Works notified the applicable unions of this solicitation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of these contracts will not result in the displacement of any County employees.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:EM:ta

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office

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Dam - Board Letter 10.31.23.doc

AGREEMENT FOR
ON-CALL MECHANICAL MAINTENANCE AND INSPECTION SERVICES FOR
SAN GABRIEL DAM HYDROELECTRIC FACILITY (BRC0000422)

THIS AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and EthosEnergy Field Services, LLC, a Nevada Limited Liability Corporation located at 10455 Slusher Drive, Building #12, Santa Fe Springs, CA 90670, (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on July 20, 2023, hereby agrees to provide services as described in this Contract for On-Call Mechanical Maintenance and Inspection Services for San Gabriel Dam Hydroelectric Facility (BRC0000422).

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary; Exhibit G, San Gabriel Dam Hydroelectric Facility - Location Map; Exhibit H, San Gabriel Dam Hydroelectric Facility - Site Plan; Exhibit I, San Gabriel Dam Hydroelectric Facility - Operational Diagram; Exhibit J, San Gabriel Dam Hydroelectric Facility - Various Part Weights; Exhibit K, San Gabriel Dam Hydroelectric Facility - Lubricants and Capacities; Exhibit L, Equipment Description; and Exhibit M, Existing Equipment Incorporated into Control and Protection Systems Upgrade for San Gabriel Hydroelectric Facility; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Addenda to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal and attached hereto as Form PW-2, an amount not to exceed \$343,784 per year, or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25% from the previous contract terms will be applied to subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1 year commencing upon the Board's approval and execution of this Agreement by both Parties, whichever occurs last. The COUNTY will have the sole option to renew this Contract term for up to three additional one-year periods and six month-to-month extensions, for a maximum total Contract term of 54 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to

renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal.

FIFTH: The CONTRACTOR will bill monthly, in arrears, for the work performed during the preceding month. Work performed will be billed at the unit prices quoted in Form PW-2, Schedule of Prices.

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

Los Angeles County Public Works
Attention Fiscal Division, Accounts Payable
P.O. Box 7508
Alhambra, CA 91802-7508

SEVENTH: In no event will the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

EIGHTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR must not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR must monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR must immediately notify the Contract Manager in writing. The CONTRACTOR must send written notification to the Contract Manager when this Contract is within 6 months from expiration of the term as provided for hereinabove.

TENTH: If requested by the Contractor, the contract (hourly, daily, monthly, etc.) amount may, at the sole discretion of the County, be increased at the time of contract renewal, if exercised by the County, based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for the Los Angeles-Long Beach-Anaheim area for the 12-month period preceding the renewal date, which will be the effective date for any cost-of-living adjustment (COLA). However, any increase will not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Upon approval of COLA, a notification will be sent to the Contractor.

ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through M, inclusive, the COUNTY'S provisions will control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures.

Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other Party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all Parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means will constitute an Electronic

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy

Type/Print Name

ETHOSENGERY FIELD SERVICES, LLC

By _____
Its President

Type/Print Name

By _____
Its Secretary

Type/Print Name

AGREEMENT FOR
ON-CALL ELECTRICAL MAINTENANCE AND INSPECTION SERVICES FOR
SAN GABRIEL DAM HYDROELECTRIC FACILITY (BRC0000425)

THIS AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and VISTAM, Inc., a California Corporation, located at 16037 Avenida San Miguel, La Mirada, CA 90638 (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on July 20, 2023, hereby agrees to provide services as described in this Contract for On-Call Electrical Maintenance and Inspection Services for San Gabriel Dam Hydroelectric Facility (BRC0000425).

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary; Exhibit G, San Gabriel Dam Hydroelectric Facility - Location Map; Exhibit H, San Gabriel Dam Hydroelectric Facility - Site Plan; Exhibit I, San Gabriel Dam Hydroelectric Facility - Operational Diagram; Exhibit J, San Gabriel Dam Hydroelectric Facility - Various Part Weights; Exhibit K, San Gabriel Dam Hydroelectric Facility - Lubricants and Capacities; Exhibit L, Equipment Description; and Exhibit M, Existing Equipment Incorporated into Control and Protection Systems Upgrade for San Gabriel Hydroelectric Facility; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Addenda to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal and attached hereto as Form PW-2.1a, an amount not to exceed \$135,146 per year, or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25% from the previous contract terms will be applied to subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1 year commencing upon the Board's approval and execution of this Agreement by both Parties, whichever occurs last. The COUNTY will have the sole option to renew this Contract term for up to three additional one-year periods and six month-to-month extensions, for a maximum total Contract term of 54 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to

renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal.

FIFTH: The CONTRACTOR will bill monthly, in arrears, for the work performed during the preceding month. Work performed will be billed at the unit prices quoted in Form PW-2.1a, Schedule of Prices.

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

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ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through M, inclusive, the COUNTY'S provisions will control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures.

Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other Party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all Parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means will constitute an Electronic

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____
Deputy

Type/Print Name

VISTAM, INC.

By _____
Its President

Type/Print Name

By _____
Its Secretary

Type/Print Name

**PROPOSER'S UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL MECHANICAL MAINTENANCE AND INSPECTION SERVICES FOR SAN GABRIEL DAM HYDROELECTRIC FACILITY (BRC0000422)**

SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	ETHOSENERGY FIELD SERVICES, LLC.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Hill Crane Service	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

NON-SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

PROPOSER'S UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL MECHANICAL MAINTENANCE AND INSPECTION SERVICES FOR SAN GABRIEL DAM HYDROELECTRIC FACILITY (BRC0000422)

FIRM INFORMATION*		EthosEnergy Field Services, LLC
BUSINESS STRUCTURE		Corporation**
OWNERS/PARTNERS	CULTURAL/ETHNIC COMPOSITION	NUMBER/% OF OWNERSHIP
	Black/African American	0
	Hispanic/Latino	0
	Asian or Pacific Islander	0
	Native American	0
	Subcontinent Asian	0
	White	0
	TOTAL	0
	Female (included above)	0
COUNTY CERTIFICATION		
CBE		No
LSBE		No
OTHER CERTIFYING AGENCY		N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

**Corporation - A break down of Owners/Partners is not provided.

PROPOSER'S UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL ELECTIRICAL MAINTENANCE AND INSPECTION SERVICES FOR SAN GABRIEL DAM HYDROELECTRIC FACILITY (BRC0000425)

SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	VISTAM, Inc.	X	X	X	N/A	N/A	N/A	N/A	N/A

NON-SELECTED FIRMS

	Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned Business Enterprise
1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

PROPOSER'S UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL ELECTRICAL MAINTENANCE AND INSPECTION SERVICES FOR SAN GABRIEL DAM HYDROELECTRIC FACILITY (BRC0000425)

FIRM INFORMATION*		VISTAM, INC.
BUSINESS STRUCTURE		Corporation
OWNERS/PARTNERS	CULTURAL/ETHNIC COMPOSITION	NUMBER/% OF OWNERSHIP
	Black/African American	
	Hispanic/Latino	
	Asian or Pacific Islander	4/100%
	Native American	
	Subcontinent Asian	
	White	
	TOTAL	4/100%
	Female (included above)	1/25%
COUNTY CERTIFICATION		
CBE		Yes
LSBE		Yes
OTHER CERTIFYING AGENCY		Southern California Minority Supplier Development Council

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.


[Home \(/LACoBids/\)](#)

[+ Solicitation Information](#)

Solicitation Number:	BRC0000422		
Title:	On-Call Mechanical Maintenance and Inspection Services for San Gabriel Dam Hydroelectric Project		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$400,000.00
Commodity:	ENGINEERING - HYDROELECTRIC		
Description:	PLEASE TAKE NOTICE that Public Works requests proposals for the On Call Mechanical Maintenance and Inspection Services fo... More		
Open Day:	6/15/2023	Closed Date:	7/20/2023 5:30:00 PM
Contact Name:	Jairo Flores	Contact Phone:	(626) 458-4069
Contact Email:	jflores@pw.lacounty.gov		
Notice of Intent to Award (0) :	+ Click here to view notice intent to award list.		
Solicitation Award (0) :	+ Click here to view award list.		
Last Changed On:	7/13/2023 2:58:52 PM		
Attachment File (0) :	+ Click here to download attachment files.		


[Home \(/LACoBids/\)](#)

[+ Solicitation Information](#)

Solicitation Number:	BRC0000425		
Title:	On-Call Electrical Maintenance and Inspection Services for San Gabriel Dam Hydroelectric Project		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$175,000.00
Commodity:	ENGINEERING - HYDROELECTRIC		
Description:	PLEASE TAKE NOTICE that Public Works requests proposals for the On Call Mechanical Maintenance and Inspection Services fo... More		
Open Day:	6/15/2023	Closed Date:	7/20/2023 5:30:00 PM
Contact Name:	Jairo Flores	Contact Phone:	(626) 458-4069
Contact Email:	jflores@pw.lacounty.gov		
Notice of Intent to Award (0) :	+ Click here to view notice intent to award list.		
Solicitation Award (0) :	+ Click here to view award list.		
Last Changed On:	7/13/2023 2:59:07 PM		
Attachment File (0) :	+ Click here to download attachment files.		

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024	
BOARD MEETING DATE	3/6/2024	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Award of services contracts for armed and unarmed security services at various Public Works stormwater maintenance field location groups throughout the County of Los Angeles.	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	The current contracts for these services are extended for a period not to exceed 180 days and have an expiration date of June 28, 2024; however, they will expire upon award and execution of these contracts to continue the current services by the recommended contractors.	
COST & FUNDING	Total cost: Group A: \$2,214,238 Group B: \$3,721,235 Group D: \$4,212,887 Group E: \$4,005,288	Funding source: Funding for these services is available in the Internal Services Fund (B04 – Services and Supplies) Fiscal Year 2023-24 Budget, which will be reimbursed by Flood Control District Fund (B07 – Services and Supplies). Funds to finance the contracts' option years and 10 percent additional funding for contingencies will be requested through the annual budget process.
	TERMS (if applicable): These contracts will each be for a period of 1 year with three 1-year renewal options and a month-to-month extension up to 6 months for maximum potential contract terms of 54 months.	
	Explanation: N/A	
PURPOSE OF REQUEST	Public Works is seeking Board approval to award one services contract to Absolute Security Intl Corp., a Community Business Enterprise, and three services contracts to Patrol Solutions, LLC, to provide armed and unarmed security services for various Public Works stormwater maintenance field location groups throughout the County of Los Angeles.	
BACKGROUND (include internal/external issues that may exist including any related motions)	Approval of the recommended action will award one services contract to Absolute Security Intl Corp., a Community Business Enterprise, and three services contracts to Patrol Solutions, LLC, to provide armed and unarmed security services at various Public Works stormwater maintenance field yards, flood basins, dams, and other facilities throughout the County of Los Angeles. The work to be performed will consist of maintaining a security presence to minimize and deter criminal activity on County property. These services are necessary to ensure the safety of County property, staff, and the public. The presence of these services helps foster a safe environment throughout Public Works facilities by maintaining an attentive and alert presence to monitor and deter potential criminal activity.	

EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Public Works notified over 25,000 subscribers in our "Do Business with Public Works" website. Public Works also notified 1,293 Local Small Business Enterprises, 168 Disabled Veteran Business Enterprises, 170 Social Enterprises, and 896 Community Business Enterprises registered with the Department of Economic Opportunity and advertised in regional and small newspapers in each Supervisorial District. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code, and all Board contracting policies.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Supports Board Priority No. 7, Sustainability. The Security Services for various Public Works stormwater maintenance field location groups will provide security and safety for public infrastructure and County facilities.
DEPARTMENTAL CONTACTS	Name, Title, Phone #, and Email: Mark Pestrella, (626) 458-4012, mpestrella@pw.lacounty.gov

P:\brcdpub\Service Contracts\CONTRACT\Danny\FIELD SECURITY (SWMD)\2023-ReBid\5 AWARD\Board Letter\Groups-ABDE\SWMD Field Security - Cluster Fact Sheet.docx



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

March 6, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICES CONTRACT
WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICES CONTRACTS
SECURITY SERVICES FOR VARIOUS PUBLIC WORKS
STORMWATER MAINTENANCE FIELD LOCATION GROUPS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award one services contract to Absolute Security Intl Corp., a Community Business Enterprise, and three services contracts to Patrol Solutions, LLC, for armed and unarmed security services at various Public Works stormwater maintenance field location groups throughout the County of Los Angeles.

IT IS RECOMMENDED THAT THE BOARD

1. Find that the contract work is not a project pursuant to the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Find that these services can be more economically performed by independent contractors than by County employees.

3. Award and direct the Chair to execute one services contract to Absolute Security Intl Corp., a Community Business Enterprise, for armed and unarmed security services. This contract will be for a period of 1 year with three 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 54 months and a maximum potential contract sum of \$2,214,238 for Group A, Northeast Region.
4. Award and direct the Chair to execute three services contracts to Patrol Solutions, LLC, for armed and unarmed security services. These contracts will be for a period of 1 year with three 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 54 months and maximum potential contract sums of \$3,721,235 for Group B, East Region; \$4,212,887 for Group D, Southwest Region; and \$4,005,288 for Group E, Northwest Region.
5. Delegate authority to the Director of Public Works or his designee to renew these contracts for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Absolute Security Intl Corp., a Community Business Enterprise, and Patrol Solutions, LLC, have successfully performed during the previous contracts' periods and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend work if it is in the best interest of the County to do so.
6. Delegate authority to the Director of Public Works or his designee to annually increase the contracts' amounts up to an additional 10 percent of the annual contracts' sums, which are included in the maximum potential contracts' sums for unforeseen additional work within the scope of the contracts if required, and to adjust the annual contracts' sums for each option year over the terms of these contracts.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will award one services contract to Absolute Security Intl Corp., a Community Business Enterprise, and three services contracts to Patrol Solutions, LLC, to provide armed and unarmed security services at various Public Works stormwater maintenance field yards, flood basins, dams, and other facilities throughout the County of Los Angeles.

The work to be performed will consist of observing and reporting any issues that may pose security risks and maintaining a security presence to minimize and deter the potential for theft or vandalism of County property. These services are necessary to ensure the safety of County property, staff, and the public. The presence of these services fosters a safe environment throughout Public Works facilities by maintaining an attentive and alert presence to monitor and deter potential criminal activity.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets, by supporting efforts to maintain and safeguard public assets and infrastructure by contracting with contractors that have the specialized expertise, equipment, and training necessary to help reduce crime, vandalism, and theft of County property and to provide these services accurately, efficiently, timely, and in a responsive manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The contracts' amounts are based on Public Works' estimated annual utilization of the contractors' services at the hourly rates quoted by the contractors. The sums for each term of the maximum contract periods, if all optional renewal periods are exercised for each respective contract as listed in Enclosure A, for the overall maximum potential contract sums are as follows:

A maximum potential contract sum of \$2,214,238 for Group A, Northeast Region.

A maximum potential contract sum of \$3,721,235 for Group B, East Region.

A maximum potential contract sum of \$4,212,887 for Group D, Southwest Region.

A maximum potential contract sum of \$4,005,288 for Group E, Northwest Region.

The maximum potential contracts' sums identified above for each contract Group are for the maximum contract periods of 54 months. The County may also authorize an extension of time to these contracts' maximum potential terms not to exceed 180 days with no additional funding. The total maximum potential contracts' sums include annual funding to provide necessary security services in the event of emergencies to safeguard County property and 10 percent of the annual contracts' sums for unforeseen additional work within the scope of the contracts.

Funding for these services is included in the Internal Services Fund (B04 - Services and Supplies) Fiscal Year 2023-24 Budget, which will be reimbursed by the Flood Control District Fund (B07 - Services and Supplies). Any unused authorized amounts up to

25 percent from the previous contracts' terms will be applied to subsequent renewal terms. The total annual expenditures for these services will not exceed the maximum contracts' sums approved by the Board. Funds to finance the contracts' option years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended contractors for these services are Absolute Security Intl Corp., a Community Business Enterprise, located in Irwindale, California, and Patrol Solutions, LLC, located in Norwalk, California. These contracts will commence upon the Board's approval, for a period of 1 year. With the Board's delegated authority, Public Works may renew these contracts for three additional 1-year renewal options and a month-to-month extension up to 6 months for maximum potential total contract terms of 54 months. The County may also authorize extensions of time to these contracts' maximum potential terms not to exceed 180 days with no additional funding.

The current contracts for these services are extended for a period not to exceed 180 days and have an expiration date of June 28, 2024; however, they will expire upon award and execution of these contracts. The award of these contracts will continue the current services by the recommended contractors.

County Counsel has approved the recommended contracts, which have been executed by Absolute Security Intl Corp., a Community Business Enterprise, and Patrol Solutions, LLC (Enclosures B.1 through B.4). The recommended contracts were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements.

Standard services contracts have been used that contain terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure C reflects the proposers' utilization participation and Community Business Enterprise program information. Data regarding each proposers' minority participation is on file with Public Works. The recommended contractors were selected upon final analysis and consideration without regard to race, creed, gender, or color.

This work is being contracted in accordance with procedures authorized under County Charter, Section 44.7, Part 3, and Chapter 2.121 (Contracting with Private Business) of the Los Angeles County Code. The mandatory requirements for contracting set forth in the Los Angeles County Code, Section 2.121.380, have been met.

The recommended contractors have agreed to pay their employees the current Living Wage Rate approved by the Board on December 1, 2015, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living

Wage Ordinance provisions apply to these proposed contracts, as County employees can perform these contracted services. These contracts comply with all the requirements of the Los Angeles County Code, Section 2.201.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services can be performed more economically by the private sector.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b) of the California Environmental Quality Act Guidelines, approval of the recommended action does not constitute a project because it is an organizational or administrative activity of government that will not result in direct or indirect physical changes to the environment and, hence, is not subject to the requirements of California Environmental Quality Act.

CONTRACTING PROCESS

On January 30, 2023, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure D), "Do Business with Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *The Signal (Santa Clarita)*, *World Journal*, *Watts Times*, *The Malibu Times*, and *Long Beach Press-Telegram*. Also, Public Works informed 1,293 Local Small Business Enterprises, 168 Disabled Veteran Business Enterprises, 170 Social Enterprises, 896 Community Business Enterprises, 105 independent contractors, various business development centers, and municipalities about this business opportunity.

On March 14, 2023, eight proposals were received. Three proposals were disqualified for failure to meet the minimum requirements of the RFP. The remaining proposals were evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP, which included the price, experience, work plan, financial resources, performance history/references, and demonstrated controls over labor/payroll record keeping, utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that the contract for Group A, Northeast Region, be awarded to the highest rated, lowest cost, responsive and responsible proposer, Absolute Security Intl Corp., a Community Business Enterprise, located in Irwindale, California. The contracts for Group B, East Region; Group D, Southwest Region; and Group E, Northwest Region be awarded to the highest rated, responsive and responsible proposer Patrol Solutions, LLC, located in Norwalk, California.

Public Works has accessed available resources to review and assess the proposed contractors' past performance, history of Labor Law violations, and prior performance on County contracts.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of these contracts will continue the services without disruption to the public and will not result in the displacement of any County employees as these services are presently contracted with the private sector.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:em:ao

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Internal Services Department (Contracts Division)

ENCLOSURE

March 6, 2024

**SERVICES CONTRACT
WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICES CONTRACTS
SECURITY SERVICES FOR VARIOUS PUBLIC WORKS
STORMWATER MAINTENANCE FIELD LOCATION GROUPS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

This Board letter has large enclosures.
Click on link to access:

[2024.03.06 SWMD Field Security \(FPT Large Enc\)](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	2/14/2024		
BOARD MEETING DATE	3/19/2024		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	REGIONAL PLANNING		
SUBJECT	General Plan and Housing Element Progress Reports CY 2023		
PROGRAM			
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	State law requires that the reports be placed on an agenda before the legislative body, and must be submitted to the State by April 1.		
COST & FUNDING	Total cost:	Funding source:	
	\$		
	TERMS (if applicable):		
	Explanation:		
PURPOSE OF REQUEST	State law requires that the reports be placed on an agenda before the legislative body so that the public may provide comments on the reports.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The purpose of the General Plan and Housing Element Annual Progress Reports is to meet the requirements of Government Code sections 65400 – 65400.2 and 65625. These provisions mandate that local jurisdictions submit an annual report on the status of their General Plan and Housing Element implementation and other related components.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: This action supports the Board's Priority No. 4 Homeless Initiative by reporting on efforts by County departments to encourage housing development and especially housing for the lowest income households in the County. This action also supports the Board's Priority No. 5 Environmental Health Oversight and Monitoring by reporting on efforts by County departments to address impacts of industrial uses adjacent to residential uses. This action also supports the Board's Priority No. 7 by reporting on efforts by County departments to implement and update the County's Climate Action Plan.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Arturo Jacobo, Regional Planner, (213) 893-7041, ajacobo@planning.lacounty.gov Lynda Hikichi, Principal Regional Planner, (213) 893-7002, lhikichi@planning.lacounty.gov		

LOS ANGELES COUNTY DEPARTMENT OF REGIONAL PLANNING

AMY J. BODEK, AICP
Director,
Regional Planning

DAVID DE GRAZIA
Deputy Director,
Current Planning

DENNIS SLAVIN
Chief Deputy Director,
Regional Planning

JON SANABRIA
Deputy Director,
Land Use Regulations

CONNIE CHUNG, AICP
Deputy Director,
Advance Planning

JOSEPH HORVATH
Administrative Deputy,
Administration

March 19, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**GENERAL PLAN AND HOUSING ELEMENT ANNUAL PROGRESS REPORTS CY 2023
PROJECT NO. PRJ2023-004388
CASE NO. RPPL2023006462
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

SUBJECT

The recommended actions are to approve the General Plan and Housing Element Annual Progress Reports for the 2023 calendar year (CY 2023), submit these reports to the State, and find that these proposed actions are not a project under the California Environmental Quality Act (CEQA).

IT IS RECOMMENDED THAT THE BOARD,

1. Find that the proposed actions are not a project under CEQA, for the reasons stated in this Board of Supervisors (Board) letter and in the record;
2. Approve the General Plan and Housing Element Annual Progress Reports for CY 2023 (Reports); and
3. Instruct the Department of Regional Planning to submit the Reports to the Governor's Office of Planning and Research (OPR) and the State Department of Housing and Community Development (HCD) by April 1, 2024.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the Reports, which are required to be submitted to OPR and HCD by April 1, 2024, is to inform the Board, the State of California (State), and the public of the County's effectiveness in implementing the General Plan and Housing Element.

Implementation of Strategic Plan Goals

These actions support the County's Strategic Plan Goal No. 2 *Foster Vibrant and Resilient Communities* by tracking the continued implementation and update of the General Plan. These actions also support the County's Strategic Plan Goal No. 1 *Make Investments that Transform Lives* through the tracking and implementation of housing initiatives in the Housing Element that ensure long-range land use and housing goals established by the County are being met.

FISCAL IMPACT/FINANCING

The recommendations do not have a fiscal or financing impact on the County.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

General Plan Annual Progress Report CY 2023

The General Plan, which was adopted in 2015, guides the long-term physical development and conservation of land and environment in the unincorporated areas, through a framework of goals, policies, and implementation programs. The General Plan also provides a foundation for more detailed plans and implementation programs, such as area plans, zoning ordinances, and specific plans.

Government Code section 65400(a)(2) mandates local jurisdictions to submit an annual report on the status of the General Plan and progress in its implementation. The General Plan Annual Progress Report for CY 2023 provides a list of adopted and pending amendments to the Zoning Code and the General Plan in 2023.

Housing Element Annual Progress Report CY 2023

The Housing Element is a component of the General Plan. The purpose of the Housing Element is to analyze existing housing, and to plan for the future needs of the unincorporated areas. The Housing Element addresses the housing needs of all income levels and accommodates diverse housing types and special needs. On May 17, 2022, the Board adopted the Sixth Revision to the Housing Element, which covers the period 2021-2029. On May 27, 2022, the HCD certified the Housing Element.

Government Code sections 65400(a)(2), 65400.1, 65400.2, and 65625 mandate that all local jurisdictions prepare an annual report on the implementation progress of the housing element of their general plan. This report provides information on the County's progress toward meeting its share of the regional housing need and local efforts to remove governmental constraints to the development of housing, as defined in Government Code sections 65584 and 65583(c)(3). The information is reported pursuant to the guidelines set forth in the Housing Element Law

and as provided by HCD. Prior to submission to the State, the report must be considered at a public meeting before the Board, where members of the public can submit oral and/or written comments on the report.

ENVIRONMENTAL DOCUMENTATION

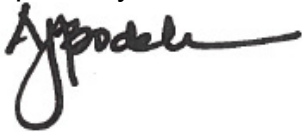
These recommended actions are not subject to CEQA because they are activities that are excluded from the definition of a “project” by Section 15378(b)(5) of the State CEQA Guidelines. The proposed actions to approve and submit annual reports are administrative activities of government, which will not result in direct or indirect physical changes to the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended action does not have an impact on current services or projects.

Should you have any questions about the General Plan Annual Progress Report, please contact Arturo Jacobo at (213) 893-7041 or ajacobo@planning.lacounty.gov. Should you have any questions about the Housing Element Annual Progress Report, please contact Lynda Hikichi at (213) 893-7002 or lhikichi@planning.lacounty.gov.

Respectfully submitted,



AMY J. BODEK, AICP
Director of Regional Planning

AJB:CC:PH:TF:AJ:ar

Attachments:

1. General Plan Annual Progress Report CY 2023
2. Housing Element Annual Progress Report CY 2023

c: Executive Office, Board of Supervisors
Chief Executive Officer
Community Development Authority
County Counsel
Department of Parks and Recreation
Public Works

GENERAL PLAN ANNUAL PROGRESS REPORT

CY 2023

Introduction

The purpose of this report by the County of Los Angeles (County) is to meet the requirements of Government Code section 65400(a)(2), which mandate that local jurisdictions submit an annual report on the implementation status of the General Plan. The report must be submitted to the Governor's Office of Planning and Research (OPR) and the California Department of Housing and Community Development (HCD) by April 1. The requirement to report on the County's progress in meeting its share of regional housing needs, and to remove governmental constraints to the maintenance, improvement, and development of housing, is addressed in the Housing Element Annual Progress Report.

The following report provides the implementation status of the General Plan for the 2023 calendar year.

- **Part I: General Plan Amendments** lists adopted amendments to the General Plan in 2023.
- **Part II: General Plan Implementation** describes the progress of General Plan implementation in four subsections:
 1. General Plan Implementation Program
 2. Other Plans, Programs, and Ordinances
 3. Bicycle Master Plan Implementation (a sub-element of the General Plan Mobility Element)
 4. Community Climate Action Plan (a sub-element of the General Plan Air Quality Element)
- **Appendix:** Equitable Development Work Program Update

I. GENERAL PLAN AMENDMENTS

The following projects were adopted in 2023 and amended the General Plan.

PROJECT	ADOPTION DATE	AMENDED
<p>Florence-Firestone TOD SP RPPL2020009556</p> <p>The Florence-Firestone TOD Specific Plan serves as the planning document that guides land use development in the unincorporated community of Florence-Firestone. The plan was adopted by the Board on February 7, 2023.</p>	February 7, 2023	Land Use Element
<p>General Plan Amendment and Zone Change- Willowbrook RPPL2021006758 (Plan Amendment) RPPL2021000160 (Zone Change)</p> <p>12617 S. Willowbrook Ave</p> <p>The project involved a zone change from R-1 (Single Family Residence) to R-3 (Limited Density Multiple Residence) and a corresponding change in land use designation from H9 (Residential 9) to H30 (Residential 30), to establish a new 3-story, 100% affordable, 51-unit apartment building (50 affordable + 1 manager unit) for individuals transitioning out of homelessness. After the Zone Change and General Plan Amendment went into effect, the project was approved ministerially via Administrative Housing Permit and Site Plan Review.</p>	April 18, 2023	Land Use Element
<p>Gateway Planning Area Rezoning Program RPPL2022012287</p> <p>Gateway Planning Area Rezoning Program completed the proposed land use policy and zone changes in the unincorporated communities of South Whittier-Sunshine Acres and West Whittier-Los Nietos as described in the Housing Element, and required an affordable housing set-aside in housing developments on certain parcels identified in the Housing Element per state law.</p>	November 21, 2023	Land Use Element
<p>General Plan Amendment and Zone Change- Rowland Heights RPPL2018004782</p> <p>18002 Colima Road, Rowland Heights</p> <p>The Plan Amendment included a request to change the Land Use designation of the Rowland Heights Community Plan, a component of the General Plan, from C (Commercial) to U4 (Urban Residential</p>	November 28, 2023	Land Use Element

4 – 12.1 to 22 Dwelling Units Per Gross Acre) to create one multi-family lot with 17 attached townhome condominium units in five buildings on 1.2 gross acres.		
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II. GENERAL PLAN IMPLEMENTATION

1. GENERAL PLAN IMPLEMENTATION PROGRAMS

The General Plan outlines programs, organized by General Plan element, that are designed to address the overall policy objectives identified in the General Plan. For Housing Element Implementation Programs, please see the Housing Element Annual Progress Report. The following programs were given the status of not started, ongoing, pending, completed, or adopted by the Board in 2023.

PROGRAM	STATUS
LAND USE ELEMENT	
<p>LU-1: Planning Areas Framework Program</p> <p>The following area plans are being prepared to implement the General Plans Planning Areas Framework. The plans are policy documents to guide the long-term development, growth and maintenance of unincorporated area communities within the East San Gabriel Valley, Metro, Westside, and South Bay planning areas. In establishing these area plans, the County is also implementing rezoning from the recently adopted Housing Element 2021-2029.</p> <ul style="list-style-type: none"> <p>East San Gabriel Valley Area Plan</p> <p>The ESGV Area Plan (ESGVAP) consists of area wide goals, policies, and implementation actions on land use, economic development, community character and design, mobility, public services and facilities, health and safety, and environmental justice as well as community Chapters to address community specific needs. Regional Planning continued to develop the ESGVAP in 2023. Community engagement on the Draft Area Plan continued throughout the first half of 2023 leading up to the public hearing before the Regional Planning Commission in August 2023. The Regional Planning Commission approved the project. The project will be presented to the Board next for approval in January 2024. Final adoption of the plan and the certification of the environmental document are anticipated by June 2024.</p> <p>Metro Area Plan</p> <p>The Metro Area Plan will rescind existing local community plans and create updated areawide and community-specific goals, policies, and implementation programs for the unincorporated area communities of East Los Angeles, East Rancho Dominguez, Florence-Firestone, Walnut Park, West Athens-Westmont, West Rancho Dominguez-Victoria, and Willowbrook. The Draft Area Plan, implementing Ordinance and Draft PEIR went out for public review in 2022. A public hearing was held before the Regional Planning Commission on September 13, 2023. The project will be heard by the Board in January 2024. Final adoption of the plan and the certification of the environmental document are anticipated by June 2024.</p> <p>San Fernando Valley Area Plan</p> 	<p>Pending</p> <p>Pending</p>

<p>The San Fernando Valley Area Plan will provide guidance for future development in the unincorporated areas of San Fernando Valley including West Chatsworth, Westhills, Oat Mountain, Twin Lakes, Kagel Canyon, Sylmar Island, Lopez Canyon, and Universal City.</p> <ul style="list-style-type: none"> South Bay Area Plan The South Bay Area Plan (SBAP) is a community-based plan developed to respond to the unique and diverse character of the seven unincorporated communities within the planning area: Alondra Park, Del Aire, Hawthorne Island, La Rambla, Lennox, West Carson, and Westfield. The SBAP will develop goals, policies, and implementation actions for future community growth and development. Throughout 2023, the project team engaged with the South Bay communities and worked on developing the plan and its related components. Draft documents are expected to be available for public review in the first half of 2024 with the goal of having the plan adopted by the end of the year. West San Gabriel Valley Area Plan A consultant was secured in July 2023 to prepare the plan and environmental document. Community outreach, consisting of meetings with community groups and presentations, also continued throughout 2023. A series of visioning workshops were held in October 2023 to inform communities about the planning effort and potential land use changes and to solicit feedback on community issues, concerns, and opportunities. Stakeholder and community advisory group meetings will continue until the project is completed. Regional Planning Commission hearing is anticipated in fall 2024. The Board hearing and the adoption of the project is anticipated by the end of 2024. Westside Area Plan The Westside Area Plan includes areawide and community-specific goals and policies as well as implementation programs for the unincorporated communities of Franklin Canyon, West LA/Sawtelle VA, West Fox Hills, Marina del Rey, Gilmore Island, Beverly Hills Island and Ladera Heights/View Park/ Windsor Hill. In 2023, the project team launched community specific surveys, met with community stakeholders, held community meetings, and conducted background research. The Project Kickoff Meeting was held in August, 2023 and a CEQA scoping meeting was held in November, 2023. In 2024, the project team anticipates conducting more community outreach, releasing the Draft WSAP and Draft Program EIR, and taking the project to the Regional Planning Commission for a public hearing in the fall. 	<p>Pending</p> <p>Pending</p> <p>Pending</p> <p>Pending</p>
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<p>LU-2: Transit Oriented District (TOD) Program</p> <ul style="list-style-type: none"> • Florence-Firestone TOD Specific Plan <p>The Florence-Firestone TOD Specific Plan serves as the planning document that guides land use development in the unincorporated community of Florence-Firestone. The plan was adopted by the Board on February 7, 2023.</p>	<p>Adopted February 2023</p>
<p>LU-3: Airport Land Use Compatibility Plan</p> <p>The County will amend the Los Angeles County Airport Land Use Compatibility Plan (ALUCP) to address omissions and update countywide procedures.</p>	<p>Not Started</p>
<p>LU-4: Growth Management Program</p>	<p>Not Started</p>
<p>LU-5: Civic Art Program</p> <p>The County Civic Art Policy requires eligible capital development projects, either wholly or partially funded by the County, to dedicate one percent of the design and construction cost to public art projects on the site. During the 2022-2023 fiscal year, the Civic Art Division managed 154 active Civic Art projects throughout the County, including the launching of the first Civic Art Collection Demographic Study to document the demographic makeup of artists included in the Collection and shed light on how the Civic Art Division's policies, practices, and management contribute to the diversity and representativeness of the Collection's artist population. Also launched is the Public Artists in Development (PAiD). This program was created to address structural barriers that hinder the participation of underrepresented artists in public art. PAiD will offer a range of resources, including educational opportunities, training, mentorship, and new project opportunities to encourage the skill-building and professional readiness of underrepresented artists.</p> <p>The Civic Art Annual Report and Civic Art Collection Demographic Study report can be found in the links below.</p> <p>Civic Art Demographics Survey (lacountyarts.org)</p> <p>1154374_FY22-23CivicArtAnnualReportFinal.pdf (lacounty.gov)</p>	<p>Ongoing</p>

LU-6: Transfer of Development Rights	Not Started
LU-7: Adaptive Reuse Ordinance The Adaptive Reuse Ordinance was included as an implementation program of the 2021-2029 Housing Element. The Ordinance will be developed in line with existing anti-displacement and anti-gentrification efforts. This program will include a proactive outreach effort to property owners via fact sheets, letters, and social media to publicize the incentives. Housing Element, <i>Program 25: Adaptive Reuse Ordinance</i> is identified as a Medium-Term objective with the completion goal date of 2024/2025.	Pending
LU-8: Art and Cultural Resources Program The Public Art in Private Development (PAPD) Ordinance was adopted by the Board in September 2021 and fully implemented by January 2022. PAPD originated from the Cultural Equity and Inclusion Initiative. This program requires eligible private development projects in unincorporated areas to allocate 1% of the building valuation towards funding public arts, cultural facilities, conservation, and artistic and cultural services and programs within the project's site area or a five-mile radius of the project site. Developers have the option to comply with the ordinance through an in-lieu fee. As of FY2022-23, there were 44 projects that required developer PAPD compliance, with 10 being paid in lieu, 4 including art plans, and 30 currently in the Building & Safety's Plan-Check process pending project plan approval.	Ongoing
LU-9: Community Design Guidelines (Livable Community Design Guidelines) Residential Design Standards Ordinance This project amends Title 22 (Planning and Zoning) of the County Code to establish objective design standards for residential projects. The Ordinance was considered by the Board in July 2023.	Pending
LU 10: Early Care and Education Program In 2022, the Department of Public Health Office for the Advancement of Early Care and Education (ECE), Public Works, Fire, and Regional Planning, in partnership with California Department of Social Services Child Care Licensing Division, Public Counsel, and First 5 LA held a webinar to provide support to ECE providers interested in pursuing State funding for ECE facilities. In addition to the webinar, the work group developed resources for ECE planning and permitting fees, provided technical assistance (including the designation of a staff person to help ECE providers), and supported the creation of the ECE Facilities Development Toolkit, which provides up-to-date information to help navigate zoning and permitting processes. The workgroup also developed recommendations to develop an ordinance to further streamline the process for the review of ECE facilities. In 2023, Regional Planning dedicated a staff person to provide counseling to providers and review early care and education facilities, and implemented a grant-funded fee waiver, in partnership with Public Health and Public Works. Regional Planning also prepared a timeline and scope for	Pending

the Ordinance, and worked with Public Health to identify funding sources for the Ordinance.	
LU 11: Military Influence Areas Overlay Ordinance	Not Started
MOBILITY ELEMENT	
<p>M-1: Parking Ordinance</p> <p>An initial public hearing with the Regional Planning Commission was held on March 1, 2023, and after receiving testimony from members of the public against reductions and elimination of parking minimums, the Commission voted to deny the project. Staff conducted two Director's Report sessions with the Commission on May 26, 2023 and July 24, 2023 to explain AB 2097, Program 11 of the Housing Element, and parking reform related to affordable housing. A revised parking ordinance with modest parking reductions, including reductions tied to Transportation Demand Management measures for large housing developments, streamlining of other parking provisions, and updates for consistency with State law (AB 2097 and AB 896) was brought before the Regional Planning Commission on December 13, 2023, and the Commission voted to recommend that the Board approve the ordinance. A public hearing with the Board is scheduled for March 12, 2024.</p>	Pending
<p>M-2: Community Pedestrian Plans</p> <ul style="list-style-type: none"> • Since 2015, Public Health has prepared Community Pedestrian Plans for high need unincorporated communities, beginning with the first round of Plans, which were adopted by the Board in 2019. They have since been added to the Countywide Framework, <i>Step by Step Los Angeles County: Pedestrian Plans for Unincorporated Communities</i>. This first round of plans covered Lake Los Angeles, Walnut Park, Westmont/West Athens, and West Whittier-Los Nietos. Most recently, in 2023, Public Health delivered final drafts of a second round of Community Pedestrian Plans for four additional unincorporated areas: East Los Angeles, East Rancho Dominguez, Florence-Firestone, and Willowbrook/West Rancho Dominguez-Victoria. These new Plans received public hearings by the Regional Planning Commission in September 2023 and by the Board in December 2023. • In June 2023, Public Health was awarded funds from Caltrans' Active Transportation Program—Cycle 6 to develop 5 new Community Pedestrian Plans for the following unincorporated areas: Alondra Park, Del Aire, Rancho Dominguez, West Carson, and West Puente Valley/Valinda/South San Jose Hills; in December 2023, the California Transportation Commission allocated funding to begin work on the plans. • Throughout 2023, Public Health worked with the Southern California Association of Governments to support consultant services under a \$500,000 Sustainable Communities Program technical assistance grant to develop a Community Pedestrian Plan for the unincorporated area of Lennox. • During 2023, Public Works continued their development of projects to first determine feasibility and then implement portions of the Step by Step Los Angeles County Pedestrian Plans and the Community Pedestrian Plans that were adopted and added to this Framework in 2019. These efforts included performing outreach within the affected communities and gathering/receiving feedback on the proposed improvements. 	Ongoing

<ul style="list-style-type: none"> Public Works was awarded federal grant funding under the Safe Streets and Roads for All Fiscal Year 2022 program to support implementation of some enhancements identified in the Florence-Firestone community. Presently, Public Works is further seeking other funding sources to implement multimodal transportation projects. 	
<p>M-3: Safe Routes to School Programs</p> <p>Since 2004, Public Works has made Suggested Route to School maps for public elementary schools in unincorporated Los Angeles County available on its website https://pw.lacounty.gov/tnl/schoolroute/.</p> <p>Public Works was selected for grant funding for a Safe Routes to School Master Plan for the Unincorporated Communities, including site-specific plans at 10 schools, through ATP Cycle 6 in 2022. Public Works will commence preparation of the Countywide Safe Routes to School Plan for the Unincorporated Communities in 2024</p> <p>Grant funding for safety enhancements and/or programming that promotes safe and viable pedestrian and active transportation access to schools will be sought in future years based on any developed site-specific plans.</p> <p>Public Works collaborated with the City of La Puente on development of their Safe Routes to School plans for schools that serve both jurisdictions.</p>	Ongoing
<p>M-4: Multimodal Transportation Planning Function</p> <p>This planning function will integrate the recommendations from the County's Highway Master Plan, Bicycle Master Plan, and community pedestrian plans to develop transportation facilities in the unincorporated areas, which provide safe and efficient mobility for all users, including bicyclists, pedestrians, transit vehicles, trucks, and motorists.</p> <p>Public Works completed work with SCAG and the other stakeholders on the I-710 Mobility Hubs Plan. The Plan encourages mode choice and integrates transportation demand management in determining how Public Works Headquarters and the surrounding communities can become mobility hub sites.</p> <p>Public Works received grant funding from the California Department of Transportation Sustainable Transportation Planning Program and the SCAG Sustainable Communities Program – Civic Engagement, Equity and Environmental Justice. The grant awards allow for outreach and planning with a community-based organization, and development of pedestrian mobility improvements along roadway corridors in East Los Angeles that link to the I-710 corridor.</p> <p>Public Works also was awarded grant funding for the development and implementation of multimodal active transportation projects from the Caltrans Active Transportation Program Cycle 6 and the Los Angeles County Metropolitan Transportation Authority Metro ExpressLanes Net Toll Revenue Re-Investment Grant Program.</p>	Ongoing

Public Works continued to maintain a GIS mapping layer to track transportation planning grant applications and continually seeks out funding sources to implement multimodal transportation projects.	
AIR QUALITY ELEMENT	
<p>AQ-2: Climate Change Adaptation Program</p> <p>The Board-adopted OurCounty Sustainability Plan (OurCounty), led by the Chief Sustainability Office, contains strategies to address the impacts of climate change, and since its adoption in 2019 the County has taken action on several of those strategies. A comprehensive Climate Vulnerability Assessment (CVA) to identify climate hazards and assess social and physical infrastructure vulnerabilities was completed as an action of OurCounty. The CVA is now being used by the County, other agencies, and nonprofit organizations for several applications, including to support project planning and grant funding requests. The CVA was also covered by the press to communicate to the public about Los Angeles County specific climate threats. In March 2022, the Board gave direction to establish a Climate Resilience Initiative; the Chief Sustainability Office is currently recruiting a Climate Resilience Officer to lead that effort. It was also given direction by the Board to develop a framework for a County Heat Action Plan, which was submitted to the Board in November 2023.</p> <p>The Board adopted the update to the General Plan Safety Element in July 2022, which amended the General Plan to incorporate climate change adaptation and resiliency policies per SB 379 (Jackson, 2016).</p> <p>Please also see Safety Element Update and 2045 Climate Action Plan under Other Plans, Programs, and Ordinances for more information.</p>	Ongoing
CONSERVATION AND NATURAL RESOURCES ELEMENT	
C/NR-1: SEA Preservation Program	Not Started
C/NR-3: Mitigation Land Banking Program/Open Space Master Plan	Not Started
<p>C/NR-4: Oak Woodlands Conservation Management Plan Implementation</p> <p>The Oak Woodlands Conservation Management Plan Guide was completed in 2014 to implement part of the Oak Woodlands Conservation Management Plan. The Guide assists County staff when processing development applications for discretionary projects that are not exempt from the California Environmental Quality Act (CEQA) and that may impact oak woodlands. The Guide includes a recommendation to develop a process for documenting oaks that are added voluntarily by property owners. Mapping oak woodlands using infrared imagery, which involves coordination with research universities and GIS professionals, is also being researched. In coordination with the Regional Planning GIS Team, a digital GIS application has been developed that allows applicants to report volunteer and mitigation oak tree plantings. The Department is also reviewing available resources, internally and in partnership</p>	Ongoing

with other organizations, to more precisely map oak trees, which will better delineate oak tree and oak woodland locations in the CEQA analysis of development projects and in the preparation of updates to tree protection ordinances.	
<p>C/NR-5: Native Woodlands Conservation Management Plan</p> <p>This policy requires Regional Planning to develop a native woodlands conservation management plan with accompanying guidance document and implementing ordinance for native woodlands. Regional Planning must research how existing woodlands, other than oaks, can be mapped using infrared imagery. This pairs with the mapping project tasked by C/NR-4.</p>	Not Started
C/NR-6: Scenic Resources Ordinance	Not Started
C/NR-7: Agricultural Resource Areas Ordinance	Not Started
C/NR-8: Mineral Resource Areas Ordinance	Not Started
C/NR-9: Habitat Conservation Plan	Not Started
<p>C/NR-10: Water Quality Initiatives</p> <ul style="list-style-type: none"> Public Works (on behalf of unincorporated Los Angeles County) continues to seek additional state grants, Safe Clean Water Program funding, and other alternative sources to help fund stormwater quality projects. Public Works (on behalf of unincorporated Los Angeles County) partnered with several municipalities to implement the water quality monitoring and reporting prescribed in the Coordinated Integrated Monitoring Programs submitted to and approved by the LA Regional Water Quality Control Board (RWQCB). Public Works (on behalf of unincorporated Los Angeles County) partnered with several municipalities to implement projects and programs as prescribed in the Watershed Management Program (WMP) Plans approved by the LA RWQCB. The WMP Plans identified dozens of regional stormwater quality improvement projects that the County could pursue by itself or jointly with other municipalities. Implementation is underway with seven regional stormwater improvement projects completed or nearing completion, and many more progressing into the design and construction phase. 	Ongoing
<p>C/NR-11: Watershed and Rivers Master Plan</p> <p>For the Los Angeles River and San Gabriel Rivers, Public Works is leading or involved in the following efforts:</p> <ul style="list-style-type: none"> Lower LA River Revitalization Plan (AB 530) 	

<p>The Lower Los Angeles River Implementation Advisory Group (IAG) was created to ensure that subsequently implemented projects are carried out in accordance with the goals and objectives of the Lower Los Angeles River Revitalization Plan. The IAG is open to the public and chaired by the County Flood Control District with city representatives, the U.S. Army Corps of Engineers, and a representative from each committee as the IAG members. The group meets quarterly to discuss potential projects.</p>	Ongoing
<ul style="list-style-type: none"> LA River Master Plan Update Public Works initiated efforts to update the 1996 Los Angeles River Master Plan (LARMP) for the entire 51-mile river corridor, as directed by the Board in October 2016. Stakeholder meetings and community engagement were held from 2018 to 2021 to inform the plan's development. Also, the LARMP considered current and past planning efforts along the river, such as AB 530 and AB 466. A draft was released from January to May 2021 for public comment, where over 2000 individual comments were received and incorporated where feasible. The final Updated LARMP and Program Environmental Impact Report (PEIR) were adopted by the Board on June 14, 2022 as a comprehensive and continuous 51-mile plan that recognizes the River as a public resource. On the same day, the Board approved a motion directing Public Works to establish the LARMP Implementation Team to work to establish guidance to prioritize County projects along the Los Angeles River while focusing on obtaining stakeholder input, addressing community needs, and meeting the goals of the Plan. The kick-off meeting took place on October 5, 2022. The Implementation Team met quarterly during the 2023 calendar year to further evaluate extra small and small opportunity sites as well as Major Project Opportunity Zones and to provide recommendations for advancement of feasibility studies and further develop implementation strategies per the directives of the Board motion. The Implementation Team is responsible for reporting back to the Board annually on its progress and efforts towards implementation. The first Annual Board Report was submitted on July 10, 2023. 	Ongoing
<ul style="list-style-type: none"> San Gabriel Valley Greenway Network Strategic Implementation Plan In 2017, the Board approved a motion to develop the San Gabriel Valley Greenway Network Strategic Implementation Plan (SGVGN SIP). The SGVGN SIP will help transform approximately 130 miles of existing Los Angeles County Flood Control District right-of-way within Supervisorial Districts 1 and 5 into a world-class greenway network. The SGVGN SIP will help improve public access to green space and provide greater connectivity between communities by developing a holistic and regional strategy for greenway projects. This plan represents a broad partnership that includes the Flood Control District, Department of Parks and Recreation, the County of Los Angeles, 30 cities, and various advocacy groups and agencies. The community driven approach to development included bi-monthly Stakeholder and Steering Committee meetings held from 2020-2023, 7 community Plan workshops, numerous community pop-up events and local meetings were held from 2021-2023. Also, the SGVGN SIP considers current and past planning efforts, such as the 2006 San Gabriel River Corridor Master Plan and the San Gabriel Valley Council of Government's Active Transportation Planning Initiative – Greenway Feasibility Study. The public draft SGVGN SIP release is anticipated spring 2024. 	Ongoing
<ul style="list-style-type: none"> Upper LA River and Tributaries Working Group (AB 466) 	

<p>In 2017, the Upper LA River and Tributaries (ULART) Working Group was established as required by AB 466. Public Works participated in the Working Group, led by the Santa Monica Mountains Conservancy (SMMC), to develop a revitalization plan for the Upper Los Angeles River and the tributaries of the Pacoima Wash, Tujunga Wash, Verdugo Wash, Burbank Western Channel, Aliso Canyon Wash, and the Arroyo Seco. The plan was completed and approved by the Working Group in April 2020. In 2021, the Working Group was authorized to continue meeting as needed to discuss the progress and implementation of projects from the plan. As a result of these meetings, SMMC authorized a \$450,000 grant for the development and design of a natural park project at the headworks of Pacoima Spreading Grounds, owned by the Flood Control District. MRCA conducted three in-person and one virtual community meeting to present the three alternatives for the park. "The Arroyo" option was selected as the preferred alternative based on community feedback. Public Works continues to coordinate with MRCA on the development of the project. During the 2023 calendar year, the Working Group met on October 17, 2023, where brief presentations were provided for each of the seventeen ULART-funded projects. The Working Group will be convened as necessary to discuss and approve future projects for implementation as funding becomes available.</p>	
<p>C/NR-12: Urban Greening Program</p> <p>Please see Community Climate Action Plan (CCAP) Implementation (Part II, subsection 4.) LC-1: Develop Urban Forests and LC-2: Create New Vegetated Open Space.</p>	Ongoing
<p>C/NR-13: Open Space Land Acquisition Strategy</p> <p>Parks and Recreation is in the process of implementing the Parks Needs Assessment Plus (PNA+) which was adopted by the Board on December 6, 2022 as the County's plan to achieve 30x30 (conserve 30% of lands and coastal waters by 2030). As part of this work, Parks and Recreation is coordinating and collaborating with three major conservancies and a coalition of community-based organizations to develop criteria and identify priority parcels for environmental conservation and restoration as well as regional and rural recreation. Key deliverables from this effort will include land evaluation criteria, parcel-level analysis of priority areas, prioritization of parcels, case studies, land acquisition and development toolkit, communications strategy and materials, and benefits quantification.</p>	Pending
<p>C/NR-15: Solar Energy Orientation Study</p>	Not Started
<p>PARKS AND RECREATION ELEMENT</p>	
<p>P/R-1: County Parks and Recreation Master Plan</p> <p>Parks and Recreation is continuing to implement Phase I of the Master Plan for Sustainable Parks and Recreation, which was completed in February 2016. Phase I</p>	Ongoing

<p>consists of Community Parks and Recreation Plans (CPRPs) for the following six unincorporated communities: East Los Angeles, East Rancho Dominguez, Lennox, Walnut Park, West Athens-Westmont, and Willowbrook. Implementation of the Master Plan is ongoing, with the following major development highlights:</p> <ul style="list-style-type: none"> • In December 2023, Parks and Recreation completed and opened to the public the 0.5-acre Nogales Park in unincorporated Walnut Park. The park offers playgrounds with shade, exercise equipment, splash pad, walking path, outdoor performance stage, public art, picnic and BBQ area, landscaping, lighting, and a restroom/security building. The park also incorporates stormwater capture elements, including a diversion system and infiltration dry wells to divert and capture both urban and stormwater runoff. • Parks and Recreation also continued the process of implementing the following priority park projects in unincorporated communities: <ul style="list-style-type: none"> ○ 92nd Street Linear Park Development Project (Florence-Firestone); ○ 95th & Normandie Pocket Park Development Project (Westmont); ○ San Gabriel Valley Aquatic Center (West Puente Valley); and ○ Salazar Park Modernization (East Los Angeles). • Parks and Recreation is continuing to implement priority park projects identified for unincorporated communities through the 2016 Parks Needs Assessment (PNA) and CPRPs. Parks and Recreation is responsible for 47 unincorporated study areas, of which 14 are identified as Very High or High Need in the PNA. • Parks and Recreation is in the process of implementing the Parks Needs Assessment Plus (PNA+), which was adopted by the Board on December 6, 2022 as the County's plan to achieve 30x30 (conserve 30% of lands and coastal waters by 2030). As part of this work, Parks and Recreation is coordinating and collaborating with three major conservancies and a coalition of community-based organizations. Key deliverables from this effort will include land evaluation criteria, parcel-level analysis of priority areas, prioritization of parcels, case studies, land acquisition and development toolkit, communications strategy and materials, and benefits quantification. 	
<p>P/R-2: Trails Program</p> <ul style="list-style-type: none"> • Parks and Recreation serves as a leader for regional coordination for the more than 3,300 miles of public trails located throughout Los Angeles County that are operated by multiple entities at the federal, state and local levels. In 2020, Parks and Recreation began convening and facilitating a Task Force comprised of these trail managing partners to establish protocols for the safe operation of trails and coordinated public messaging during the COVID-19 pandemic. Parks and Recreation continues to convene the Countywide Trail Managers Task Force quarterly to create a network of support and shared resources, and to collaborate on trail issues, solutions, and improved regional trail connectivity. • Parks and Recreation continues to maintain and update Trails LA County, a website, mobile app and social media platform used to meet the public's need for trail-related information by offering digital tools, such as maps and real-time alerts and to share information about meaningful topics, such as trail and hiking safety, 	<p>Ongoing</p>

<p>hiking with kids, and trail etiquette. The platforms currently host official information on more than 600 miles of public trails in Los Angeles County, with the ultimate goal to expand to include trails information on the 3,000+ miles of trails in Los Angeles County.</p> <ul style="list-style-type: none"> • Parks and Recreation has developed a draft Trails Volunteer Program Framework that identifies priorities for volunteer support with the goal of attracting and retaining a returning volunteer workforce that can support operational needs, and which will establish a partnership model with local non-profit and trail managing agencies to leverage resources and strengthen community efforts related to maintaining the County's vast regional trail network. On June 3, 2023, Parks and Recreation held an inaugural trail volunteer event to help launch the program in celebration of National Trails Day, which is a nationally recognized day of service for trails. Approximately 30 volunteers participated in the event at Eaton Canyon Natural Area to restore the Oak Heritage Trail by clearing brush overgrowth, removing large boulders impacting access to the trail, and repainting interpretive signs posts. On September 23, 2023, Parks and Recreation held a volunteer event to commemorate National Public Lands Day, an annual campaign for volunteers to help restore and improve public lands across the country. The event was held at Marshall Canyon Regional Park where equestrians, mountain bikers and hikers participated in restoring segments of the multi-use trail with significant rutting and areas along the trail overgrown with weeds and brush. As the Framework is finalized, our next steps are to continue to engage with Parks and Recreation staff to collaborate on trail volunteer opportunities at regional park facilities and to explore strategic partnership opportunities with the goal of long-term partnerships to support the County's regional trail network. • Parks and Recreation continues to work to implement more uniform signage across all County trails and parks. Building upon the successful implementation of uniform trail signage across the majority of the County's Regional Trail Network, Parks and Recreation is currently developing a Natural Areas Interpretive & Wayfinding Signage Program. The goals of the program are to: establish cohesive branding and signage for Natural Areas; improve the patron experience and navigability of Natural Area trails through physical wayfinding; and to improve opportunities for education and interpretation utilizing signage, brochures, and virtual components. The first phase of the project focuses on implementation at Vasquez Rocks Natural Area, Eaton Canyon Natural Area, and San Dimas Natural Area, which is expected to be completed in spring 2024. • Parks and Recreation will also begin to implement uniform trail wayfinding signage at regional parks, which serve as trailheads and staging areas for the County's Regional Multi-Use Trail Network. The first project will focus on implementing comprehensive trails wayfinding signage at County facilities in Baldwin Hills, which include the Park to Playa Trail, Kenneth Hahn State Recreation Area, Stocker Corridor Trail and Stoneview Nature Center. The project will be initiated in 2024 and is expected to be completed by the end of 2025. In February 2022, Parks and Recreation completed a comprehensive assessment of the maintenance needs for the County's vast network of regional multi-use trails located throughout the County and spanning more than 240 miles. The detailed report highlighted the extensive needs and deficiencies across the network. As a result, in 2023 Parks and Recreation made significant investments to improve conditions along the following trails with priority health and safety issues: 	
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<ul style="list-style-type: none"> ○ Ahwingna Trail ○ Altadena Crest Trail ○ Antonovich Trail ○ Frank G. Bonelli Regional Park Trails ○ Kenneth Hahn Regional Park Trails ○ LA River Trail ○ Marshall Canyon Trail ○ Native Oak Trail ○ Park to Playa Trail ○ Placerita Canyon Trail ○ Rio Hondo River Trail ○ San Gabriel River Trail ○ Santa Anita River Trail ○ Santa Susana Pass Trail ○ Schabarum Grand Spur Trail ○ Schabarum-Skyline Trail <p>The majority of these projects were completed within FY 2022/2023 in partnership with four local Youth Conservation Corps, which provide paid job training for at-risk youth with an emphasis on conservation and service projects that benefit the community.</p>	
<p>P/R-3: Parks Sustainability Program</p> <ul style="list-style-type: none"> • Parks and Recreation is implementing the Department's first sustainability roadmap which outlines departmental goals that promote social equity, park access, and climate adaptation through a series of implementable action items in various key focus areas. The focus areas include: urban forestry management and shade equity, integrated water management, resource conservation, community prosperity, and ecosystems preservation, restoration and enhancement. • Parks and Recreation has been supporting key partners from Chief Sustainability Office, Public Health, and Public Works, in implementing a CalFire grant to develop the County Urban Forest Management Plan (UFMP). This UFMP will help achieve the County's vision of to ensure a climate appropriate, healthy urban tree canopy that is equitably distributed. The UFMP's primary objective is to evaluate and enhance the County's tree management program in unincorporated areas through reviews, analyses, and recommendations. The plan incorporates these insights into specific strategies for better tree management, emphasizing community engagement 	<p>Ongoing</p>

<p>and using meaningful outcomes to shape the County's long-term vision and priorities for the UFMP. Parks and Recreation played a crucial role by serving on the core project team, serving on the Steering Committee for the UFMP, providing data for the needs and policy assessment conducted by UFMP consultant, Dudek. Moreover, the tree inventory for Parks and Recreation's managed parks has been completed, and the project team successfully conducted all six planned Community Expert Workshops. It is anticipated that the UFMP will be complete in the spring/summer of 2024.</p> <ul style="list-style-type: none"> • Parks and Recreation has collaborated with Public Works to develop and execute multiple stormwater projects at various park facilities. These projects aim to redirect local watershed runoff, containing both point source and non-point source contaminants, into below-ground stormwater treatment systems. After undergoing treatment, the water is either reused, infiltrated into groundwater, or released back into the local watershed. There are currently 25 projects prioritized at park sites across the county, with four projects completed at Ladera Park, Roosevelt Park, Earvin "Magic" Johnson Recreation Area (Phase 1A), and 103rd St/Ted Watkins Park. Progress continues for the development and implementation of stormwater projects at the remaining 21 selected park sites. Notably, we marked a significant milestone in February 2023 with the groundbreaking ceremony for the construction phase of the stormwater project at Adventure Park. Furthermore, the installation of drywells for the Walnut Park Pocket Park Project has been successfully completed. Alondra Park Stormwater Capture project will be the next project to break ground, and the design for the Baldwin Lake/Tule Pond Restoration Project is nearly complete. Additionally, feasibility work is currently underway for the stormwater capture project at Sorensen Park. • Six electric vehicle charging stations were installed at the Greater Whittier Regional Aquatic Center in conjunction with the grand opening of the new facility. Parks and Recreation has been collaborating with Internal Services Department to plan for the installation of approximately sixty electric vehicle charging stations across four existing parks. Most of the charging stations will be installed under the Southern California Edison "Charge Ready" program. • Parks and Recreation requires LEED certification for all new buildings of 10,000 square feet or above. In 2022, the Greater Whittier Regional Aquatic Center located in the unincorporated community of West Whittier-Los Nietos was opened to the public. This regional aquatic center is in the process of obtaining Gold LEED Certification and offers a competitive swimming pool, practice pool, and recreational amenities. This sustainability focused project orientates the pool building and pools to take advantage of sun and wind control, allowing the facility to function efficiently with the surrounding environment. 	
NOISE ELEMENT	
<p>N-1: Countywide Noise Assessment Survey/County Noise Ordinance Update</p> <p>Public Health is reviewing existing code and identifying areas where standards and language revision are necessary to reflect current science and best practices. The</p>	<p>Pending</p>

<p>exemption of oil and gas activities from the Noise Control Chapter (12.08.570 M) was removed to protect fence line communities from noise pollution generated by oil and gas facilities. Public Health is also reviewing the regulatory landscape, noise standards and enforcement practices from other jurisdictions to inform ordinance and policy change.</p>	
<p>N-2: Countywide Noise Mapping</p> <p>Feasibility of noise mapping has not yet been determined. Funding needs to be identified to develop and implement comprehensive noise assessment and mapping if the project is viable.</p>	Not Started
<p>N-3: Noise Abatement Program</p> <p>Public Health continues investigating complaints and violations of the County's noise ordinance at businesses near residential properties. Public Health continues to develop and refine enforcement capacity including use of notices, fines, and citations against businesses that violate existing Title 12.08. Additionally, Public Health is increasing capacity to review discretionary land use proposals and integrate noise mitigation conditions into development and planning decisions.</p>	Ongoing
SAFETY ELEMENT	
<p>S-1: Mass Debris Management Plan Implementation and Update</p> <p>Public Works, in collaboration with the Office of Emergency Management (OEM) and other County Departments and agencies, completed an Unincorporated Areas Mass Debris Management Plan (UA MDMP) tailored specifically to the unincorporated areas of the County. Public Works is currently developing an addendum to the UA MDMP to assist the County in the planning, implementation, administration, and oversight of Private Property Debris Removal (PPDR) programs following a disaster. The current UA MDMP focuses on debris clearing operations within public right of way. The addendum will serve as a step-by-step, start-to-finish guide to conduct debris removal programs and operations on private property in conformance with local, state and federal guidelines. The plan will address the separate processes for both a government sponsored PPDR program and a local debris removal program. Upon completion of the Addendum, the UA MDMP will be resubmitted as one planning document to the California Office of Emergency Services (CalOES) for review and approval. Once the UA MDMP is approved by CalOES, the UA MDMP will be sent to FEMA for formal approval.</p>	Adopted September 2016
<p>S-2: At-Risk Properties Hazard Fund and Strategies</p> <p>Public Works identified repetitive loss areas (areas which contain properties that are near properties designated by FEMA as Repetitive Loss Properties) for unincorporated Los Angeles County in the Repetitive Loss Area Analysis (RLAA), which was approved by the Board in 2016. The RLAA also identifies the specific flood hazards and mitigation measures aimed at reducing the flood hazards for at risk</p>	Ongoing

properties, as well as appropriate flood hazard mitigation grant funding. The RLAA was updated in 2020 and adopted by the Board in June 2021. Implementation of the identified measures is ongoing. Public Works prepared the 2021-22 Repetitive Loss Area Analysis Progress Report and submitted it to FEMA in July 2022.	
<p>S-3: Floodplain Management Plan Implementation and Update</p> <p>In 2020, Public Works completed its five-year update of the County's Floodplain Management Plan, which was originally approved by the Board in 2016. The updated Plan includes possible mitigation measures and identifies possible flood hazard mitigation grant funding. The updated Plan was adopted by the Board in June 2021. Implementation of the identified measures is ongoing. Public Works prepared the 2021-22 Floodplain Management Plan Progress Report, obtained the approval of the Progress Report from the Plan's Steering Committee, and submitted the Progress Report to FEMA in July 2022.</p>	Ongoing
S-4: Climate-Adapted Landscape Program	Not Started
S-5: Community Capacity and Resilience Program	Not Started
S-6: Shaded Corridors Program	Not Started
<p>S-7: Oil and Gas Operation Strategy</p> <p>The Board adopted the Oil Well Ordinance on January 24, 2023 to prohibit all new oil and gas extraction wells in all zones, including those regulated under existing discretionary permits and designate all existing oil and gas extraction activities as legal nonconforming uses in all zones.</p> <p>Regional Planning is conducting an amortization study of oil and gas drill sites in unincorporated Los Angeles County to determine the most accelerated phase out period</p>	Ongoing
<p>S-8: OurCounty Sustainability Plan</p> <p>The Board-adopted OurCounty Sustainability Plan (OurCounty), led by the Chief Sustainability Office, contains several hazard and climate-impact related actions, such as an urban forest management plan, heat island reduction plan, and resilient integrated water system. The Chief Sustainability Office is currently working on the County's Urban Forest Management Plan, to be completed in 2024, and the Heat Action Plan currently in development. Public Works finalized the Los Angeles County Water Plan in December 2023, which is a strategic document that focuses on achieving regional water resilience through collaborative strategies.</p>	Ongoing
<p>S-9: Reduce Damage from Wildfire</p> <p>The Reduce Damage from Wildfire project, known as the Community Wildfire Protection Ordinance, amends Title 21 (Subdivisions) and Title 22 (Planning and Zoning) of the Los Angeles County Code to reduce and manage wildfire risks to people and property located in the Very High Fire Hazard Severity Zone ("VHFHSZ") and Hillside Management Area ("HMA"). The Ordinance addresses evacuation egress during disasters, to improve public safety, and to reduce risks to</p>	Pending

development and environmental resources located within the VHFHSZ and HMA. In June 2023, the Ordinance was recommended for approval by the Regional Planning Commission.	
PUBLIC SERVICES AND FACILITIES ELEMENT	
PS/F-1: Planning Area Capital Improvement Plans	Not Started
<p>PS/F-2: Water Conservation Ordinance</p> <p>The Board recognizes the importance of continued water conservation. Public Works will continually review and update the County’s water conservation ordinance with appropriate enforcement procedures, such as instituting a water conservation hotline and other measures. The Water Conservation Program is an ongoing program developed to reduce water use by updating inefficient plumbing fixtures, enhancing cooling tower operations, and removing non-functional turf at various County facilities. On August 30, 2022, the Board adopted a motion titled, “Urban Water Conservation Measures and Assistance in Unincorporated Los Angeles County,” in response to severe drought conditions throughout the State. The motion directed the Chief Sustainability Office to report back to the Board with recommendations for updating the 2014 Water Conservation Ordinance as well as to report on the feasibility of creating programs to support equitable access to federal, state, and local resources to build climate resilience in communities, such as providing low to moderate income residents with financial assistance for turf removal.</p> <p>The report back for that motion was submitted by the Chief Sustainability Office on March 29, 2023, with a key recommendation being to include a non-functional turf ban for unincorporated communities. Subsequent to that report however, in September 2023, the State adopted AB1572 which banned non-functional turf on certain properties statewide. Given that state law, the County determined that it would be unnecessary to pursue a local update of the water conservation ordinance at this time.</p>	Ongoing
PS/F-3: Agricultural Water Conservation Program	Not Started
ECONOMIC DEVELOPMENT ELEMENT	
<p>ED-1: Economic Development Incentives Program</p> <p>Expand and renew the County’s incentive zones and districts</p> <p><u>Opportunity Zones</u> In 2018, the Chief Executive Office worked with the State and with the federal Treasury Department to designate 17 Opportunity Zones in the unincorporated areas. The Opportunity Zones include incentives that are designed to spur economic development and job creation. The Board passed a motion in June 2019 to assess the feasibility of developing a capacity building program for local community development corporations, assess the feasibility of creating site specific public-private opportunity funds, and research and develop policies and guiding principles</p>	Ongoing

for the equitable implementation of the opportunity zone program within unincorporated Los Angeles County by emphasizing capacity building and social benefits.

Based on the June 2019 Board motion, the Chief Executive Office initiated the development of a County policy framework to ensure Opportunity Zone projects provide community benefits. The work was to include extensive stakeholder engagement workshops and community outreach. However, COVID-19 disrupted the ability to engage the various community groups, non-profits, and government agencies needed to complete this work. An extension was granted to March 31, 2021 for the Chief Executive Office to report back on this motion.

A County Working Group on Opportunity Zones was established and met three times in 2021. Working Group members include numerous community groups, non-profits, and representatives from county, city, and state government. Based on input from the Working Group, a Board policy was drafted, and was adopted by the Board in August 30, 2022. The policy stresses the importance of transparency and collaboration with local communities. In addition, Regional Planning will provide quarterly reports to Board offices and the Working Group identifying planning activity in Opportunity Zones located in unincorporated Los Angeles County.

Some investment deadlines in the Opportunity Zones Program have passed. Congress introduced legislation (H.R. 5761) to extend the deadlines, but that bill is currently in committee and its potential for passage is unknown.

Enhanced Infrastructure Financing Districts

Enhanced Infrastructure Financing Districts (EIFDs) were adopted by the legislature in 2014 as a partial replacement for redevelopment agencies (RDAs), which were dissolved in 2012. Like RDAs, EIFDs provide tax increment financing (TIF) to assist cities and counties fund infrastructure projects and spur development. An EIFD is entitled to only the property tax increment of local agencies that agree to contribute a portion of their shares. School districts, however, are prohibited from contributing their shares of property tax to EIFDs.

The EIFD law provides broad authority for local agencies to use TIF to fund a wide variety of projects including: roads and bridges; wastewater and groundwater facilities; affordable housing, mixed-use and sustainable development; transit-oriented development; and parks and open space. These infrastructure investments will then spur private development including housing, industrial, and commercial projects.

On August 1, 2017, the Board adopted an EIFD policy that defines the role of the Chief Executive Office in evaluating EIFD proposals. Requirements include: ensuring that the County contribution is not more than the amount of the city contribution; conducting fiscal analysis, including a "But for ..." analysis, which demonstrates a long-term positive net impact on the County; the inclusion of 20% affordable units for rental housing; and aligning with other Board priorities.

The County has been a leader in participating in EIFDs and has partnered with the Cities of La Verne, Palmdale, and Carson in adopting EIFDs. In addition, the County adopted an EIFD in unincorporated West Carson. The County is currently in discussions with a number of other cities who are considering an EIFD.

On February 28, 2023, the Board adopted a motion to study the potential feasibility of establishing an EIFD in the unincorporated areas of the 2nd District. Economic

<p>Opportunity is completing a procurement to retain a consultant to conduct this feasibility analysis during the first half of 2024 and provide recommendations.</p>	
<p>ED-2: Economic Development Outreach and Coordination Initiative</p> <p>LA County Strategic Plan for Economic Development</p> <p>Economic Opportunity launched in July 2023 an initiative to develop a departmental and County plan to guide the County's economic and workforce development strategies for the next five years, retaining McKinsey and Company as its strategic planning consultant. Economic Opportunity, with support from McKinsey, facilitated weekly sessions with staff and additional meetings with County leaders, Board Offices, and external partners to develop a draft strategic plan guided by stakeholder input. Economic Opportunity is currently vetting the draft Strategic Plan with stakeholders and finalizing it for release during the current FY.</p> <p>Economic Development Administration/Comprehensive Economic Development Strategy</p> <p>A Comprehensive Economic Development Strategy (CEDS) serves as a tool to promote local and regional economic development planning. This is undertaken by establishing goals and identifying ways in which local strengths can be leveraged and barriers can be overcome to improve inclusive economic prosperity and overall quality of life for residents.</p> <p>The Economic Development Administration (EDA) approved the CEDS submitted by the County for the 5-year period of November 1, 2020 through October 31, 2025. Annual updates can be made and submitted to the EDA by October 31 each year. Economic Opportunity will be initiating efforts in 2024 to prepare for the development of a new CEDS by October 2025, which will align with the department's Strategic Plan currently being finalized.</p> <p>America's Job Centers of California</p> <p>Economic Opportunity operates 18 America's Job Centers of California (AJCC), which offer job preparation, training, paid work experiences, supportive services and job connections for workers and recruitment and training, layoff aversion, hiring incentives and more for businesses. Economic Opportunity is presently finalizing the procurement of new AJCC providers, based on a significant redesign and modernization of AJCC programs and services to ensure the system empowers and includes community-based organizations, establishes population and industry-specific centers of excellence, incentivizes quality outcomes and impact, grows place-based and virtual service delivery, increases community engagement, prioritizes high-road pathways, and invests in effectively staffed AJCCs that serve as high road employers. The modernized AJCC system will employ these strategies to realize our objectives of job quality, economic mobility, equitable outcomes, inclusive growth, and climate resiliency for Los Angeles County's job seekers and businesses. Economic Opportunity anticipates launching the new system later this fiscal year.</p> <p>Office of Small Business</p> <p>Economic Opportunity runs the Office of Small Business (OSB), housed in the East LA Entrepreneur Center, to assist businesses in starting, growing, and thriving in Los Angeles County. We offer resources and services that include 1:1 counseling, workshops, referrals for legal assistance and financing; certifications and preference programs for County contracting; and technical assistance in competing for other public contracting opportunities. Economic Opportunity is in the process of rolling out</p>	<p>Ongoing</p>

<p>an Economic Mobility Initiative to expand capital access opportunities and pathways for small businesses, while also strengthening OSB's capacity to help small businesses start, grow, and thrive.</p> <p>American Rescue Plan Act Economic Opportunity is spearheading over \$160 million in economic and workforce development programming, which includes \$57 million for workforce development and supportive services and \$103 million in grants for small businesses and other economic and business development initiatives. These efforts include programs for workplace safety, training, and jobs for historically disinvested workers in high-growth industry sectors and grants and services for small businesses, entrepreneurs, sidewalk vendors and nonprofits. Significant regional coordination, collaboration, and outreach is occurring to support successful implementation of these programs.</p> <p>Renovate Façade Improvement Program Economic Opportunity's Renovate Program supports efforts to revitalize commercial corridors by partnering with local small businesses in unincorporated Los Angeles County areas to enhance the appearance of commercial facades and street-facing buildings.</p> <p>Industry Clusters One of Economic Opportunity's strategic priorities is to serve as a regional leader in high-growth and opportunity sectors and integrate the County's efforts with existing industry cluster work across and within Los Angeles County. Economic Opportunity is beginning with a focus on the life sciences industry and creative economies with the intent of expanding strategic engagement and leadership to other priority sectors.</p> <p>Community Economic Resilience Fund The California Jobs First Program (formerly Community Economic Resilience Fund or CERF) was created by the State to help local regions develop economic development plans that support sustainable and resilient regional economies across California. A total of \$600 million will be invested across 13 local regions. The State awarded Los Angeles County's High Road Transition Collaborative (HRTC) a \$5 million Phase 1 CERF planning grant to build a roadmap for resilient and equitable economic growth for our region. The California Community Foundation is acting as the fiscal agent and the Los Angeles County Economic Development Corporation (LAEDC) is serving as the regional convener. In 2023, governance and stakeholder engagement structures were established that include a Steering Committee, several sub-committees and 12 Affinity Hubs comprising key areas such as youth, families, economic development, sustainability and more. These efforts have brought together more than 400 community partners presently involved, including business/industry, labor organizations, CBOs/nonprofits, economic, workforce and community development agencies, philanthropic organizations, individuals from disinvested communities, environmental justice organizations, and more to collectively create a more inclusive, equitable and competitive regional economy. Efforts are underway to complete research, engagement, and data gathering deliverables, as well as identify inclusive economic development strategies and potential projects for future funding to build an equitable and sustainable regional economy. Economic Opportunity was the co-chair for the original governance committee and was voted by the HRTC to serve on the steering committee and as the Affinity Hub lead for Municipal Institutions.</p>	
<p>ED-3: Economic Development Land Use Strategy</p>	<p>Ongoing</p>

Regional Planning has coordinated with the many departments, including the Chief Executive Office, Economic Opportunity, Public Works, and Public Health to support the County's major economic development initiatives, including but not limited to: promoting life science facilities, developing the County's Opportunity Zones policy, permitting outdoor dining, and increasing early care and educational facilities.	
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2. OTHER PLANS, ORDINANCES, AND PROGRAMS

The following plans, ordinances, and programs support the aims and visions of the County's General Plan, but are not specifically identified as implementation programs in the General Plan.

PROGRAMS	STATUS
<p>Accessory Dwelling Unit Ordinance Amendment</p> <p>In recent years, State law has solidified the importance of accessory dwelling units in increasing housing production by removing barriers, streamlining applications, and expanding capacity to accommodate the development of accessory dwelling units and junior accessory dwelling units. This Ordinance amendment, currently in development, updates development standards with state statutory requirements for accessory dwelling units and junior accessory dwelling units, and clarifies local implementation of these standards. A public hearing with the Regional Planning Commission is tentatively scheduled for March 2024.</p>	Pending
<p>Antelope Valley Community Standards Districts Program</p> <p>To implement the Antelope Valley Area Plan, Regional Planning comprehensively reviewed and proposed amendments to four existing Community Standards Districts (CSDs). In 2023, the Board held a public hearing to consider new CSDs for Pearblossom and Lake Los Angeles, and an update for the Southeast Antelope Valley CSD. The Board adopted an ordinance establishing the Lake Los Angeles CSD and an update to the Southeast Antelope Valley CSD on December 19, 2023. On January 23, 2024, the Board adopted an ordinance establishing the Pearblossom CSD.</p>	Pending
<p>Baldwin Hills Community Standards District Amendment</p> <p>On September 15, 2021, the Board directed Regional Planning to update the Baldwin Hills CSD to be consistent with the Oil Well Ordinance that was adopted on January 24, 2023. This amendment will prohibit the locating of new oil wells and production facilities within the boundary of the Baldwin Hills CSD. In addition, the existing wells and production facilities will be allowed to continue operating under a nonconforming status. On October 4, 2023, the Regional Planning Commission recommended approval of the CSD amendment.</p>	Pending
<p>Cannabis Regulations</p> <p>On February 15, 2022, the Board directed the Department of Consumer and Business Affairs' Office of Cannabis Management (OCM) to proceed with the development of</p>	Pending

<p>a commercial cannabis regulatory framework outlined in a December 20, 2021 report back to the Board titled 'Updated Framework and Recommendations for Regulating Commercial Cannabis in Unincorporated Los Angeles County.' In July 2023, OCM onboarded an environmental consultant to conduct a Programmatic Environmental Impact Report (PEIR) on the proposed Commercial Cannabis Business Permit Program and develop a zoning and land-use ordinance. Both the PEIR and zoning ordinance are expected to be completed in 2024.</p>	
<p>Chapman Woods Community Standards District</p> <p>Adopted on November 21, 2023, this new CSD provides development standards to prevent mansionization through limits on Floor Area Ratio. It also encourages preservation of existing architectural styles through voluntary objective standards and incentives.</p>	<p>Adopted November 2023</p>
<p>Climate Action Plan Update</p> <p>The Los Angeles County 2045 Climate Action Plan (2045 CAP) was developed as a comprehensive update to replace the Community Climate Action Plan 2020, an implementing component of the General Plan's Air Quality Element. The 2045 CAP will include an updated greenhouse gas (GHG) emissions inventory for 2018; emissions forecasts for 2030, 2035, and 2045; GHG emissions reduction targets for 2030, 2035, and 2045; a revised suite of GHG reduction strategies, measures, and actions; and a voluntary CEQA streamlining checklist to allow future projects to streamline GHG emissions analyses pursuant to CEQA. The Regional Planning Commission recommended approval of the 2045 CAP to the Board on November 15, 2023.</p>	<p>Pending</p>
<p>Countywide Community Wildfire Protection Plan</p> <p>The Countywide Community Wildfire Protection Plan (CCWPP) is a voluntary community-driven document intended to provide community-focused fire protection strategies for all unincorporated at-risk communities. The CCWPP will identify and prioritize potential vegetation treatment projects and other wildfire reduction strategies. A finalized CCWPP will improve grant funding opportunities for communities to implement the identified strategies. Public engagement for the CCWPP will continue in 2024.</p>	<p>Pending</p>
<p>Disaster Recovery Ordinance</p> <p>On April, 18, 2023, the Board adopted the Disaster Recovery Ordinance for Title 22 (Planning and Zoning) of the County Code to expand existing regulations for temporary housing for residents displaced by a disaster, to establish procedures for the replacement of buildings and structures, and to establish procedures for the reestablishment of uses damaged or destroyed by a disaster.</p>	<p>Adopted April 2023</p>
<p>Green Zones Program</p> <p>On June 14, 2022, the Board adopted the Green Zones Program (GZP). The GZP promotes environmental justice in communities that have been disproportionately affected by pollution generated by various land uses over time.</p>	<p>Pending</p>

<p>The Board heard a technical update to the GZP on September 19, 2023 that simplifies the code language, corrects errors and omissions, and removes obsolete and redundant regulations in the ordinance. The technical update also includes a zone change program to add a new Green Zone (-GZ) Combining Zone suffix on industrially-zoned parcels that are currently subject to the Green Zones Ordinance, for easier identification. The technical update also addresses Interim Urgency Ordinance No. 2021-0031U, which temporarily requires a conditional use permit (CUP) and additional development standards for new auto service stations and drive-through establishments. The Department is working on a GZP Annual Report to provide code case, plan review, and Green Zones updates to the public. The report aims to demonstrate the various ways the GZP is being implemented and enhanced by the Department.</p>	
<p>Gun Dealer Ordinance</p> <p>On February 7, 2023, the Board directed Regional Planning to prepare an ordinance to amend Title 22 to enhance gun regulation in Los Angeles County. On December 19, 2023, the Board adopted the Gun Dealer Ordinance, which defines gun dealers and clarifies the allowance of gun dealers in some commercial zones and industrial zones with a Conditional Use Permit.</p>	<p>Adopted December 2023</p>
<p>Habitat Impact Fee Study</p> <p>The Santa Monica Mountains Land Use Plan (Policies CO-86a and CO-86b) and Santa Monica Mountains North Area Plan (Policy CO-24) lay out foundational policies addressing unavoidable development impacts to sensitive habitats in the Santa Monica Mountains. Avoidance of resources found in sensitive habitats is prioritized by the County in the design and development process. However, when there is no feasible option for avoidance or onsite mitigation, a habitat impact fee is assessed to allow for reasonable economic use of the property. The Habitat Impact Fee Study was developed to determine current acquisition and restoration costs. This assessed fee will fund mitigation land acquisition to preserve sensitive habitats in perpetuity. In October 2023 the Habitat Impact Fee Update was approved by the Board. The Habitat Impact Fee Update must be reviewed and certified by State Coastal Commission before going into effect.</p>	<p>Pending</p>
<p>Historic Preservation Program</p> <p>In 2023, the Pearson House located in the unincorporated community of Altadena was designated as a County landmark and a Mill Act contract was executed for the property; a Historic Context Statement for the Metro Area was prepared; and the historic resources of the unincorporated community of Florence Firestone were surveyed. On September 12, 2023, the Board adopted increases to the Mills Act Maximum Assessed Values and the Work Guidelines for Landmarks and Historic Districts.</p>	<p>Ongoing</p>
<p>Marina del Rey for All</p> <p>On July 12, 2022, the Board approved a motion to direct Beaches and Harbors to collaborate with other County departments, including Regional Planning, Public Works, Arts and Culture, Los Angeles County Development Authority, County Poverty Alleviation Initiative, and County Anti-Racism, Diversity, and Inclusion Initiative to complete a community assessment to identify urgent community needs</p>	<p>Ongoing</p>

<p>in Marina del Rey (MdR) and a comprehensive long-range plan for the best and highest use of real estate and water assets in MdR.</p> <p>Regional Planning assisted Beaches and Harbors by commenting on reports to the Board and with developing a scope of work for consultants who will be brought on to undertake the many studies necessary to carry out the Board's vision for an inclusive MdR.</p>	
<p>Oil Well Ordinance</p> <p>On January 24, 2023, the Board adopted the Oil Well Ordinance to prohibit all new oil and gas extraction wells in all zones, including those regulated under existing discretionary permits and designate all existing oil and gas extraction activities as legal nonconforming uses in all zones. This ordinance applies to unincorporated Los Angeles County, with the exception of the unincorporated areas of the Baldwin Hills Community Standards District, Marina del Rey Specific Plan, or Newhall Ranch Specific Plan.</p>	<p>Adopted January 2023</p>
<p>Outdoor Dining Ordinance</p> <p>On April 19, 2022, the Board adopted a motion to direct Public Works and Regional Planning to develop a permanent outdoor dining program in collaboration with Chief Executive Office, Public Health, Fire, Economic Opportunity, and Counsel, which includes ordinances for Titles 16 and 22, identifying and developing measures and resources to support permanent outdoor dining, and conducting extensive outreach to a wide range of stakeholders, including stakeholders in the restaurant and hospitality industries, business groups, and community groups. Regional Planning is currently developing the Title 22 ordinance and Board Progress reports were submitted in April 2023 and October 2023. The next Board report is due April 2024. On January 9, 2024, the Board adopted the Title 16 ordinance.</p>	<p>Pending</p>
<p>Tune Up to Title 22</p> <p>On December 11, 2019, the Regional Planning Commission initiated periodic amendments to Title 22 to make modifications as needed so that Title 22 is error-free, coherent, consistent, and easy to read and interpret. These amendments, known as "tune ups," will be done on an annual or periodic basis as necessary, and will be mostly technical in nature. The second Tune Up Ordinance (Tune Up Series 002) was adopted by the Board on August 8, 2023. Tune Up Series 003 is currently in development, with a public hearing targeted for Summer 2024.</p>	<p>Ongoing</p>
<p>Wireless Communication Facilities Ordinance</p> <p>On January 10, 2023, the Board adopted the Wireless Facilities Ordinance for both Titles 16 and 22 of the County Code, which define and establish permitting processes and standards for the location, height, and design of wireless communication facilities and small cell facilities.</p>	<p>Adopted January 2023</p>

3. BICYCLE MASTER PLAN IMPLEMENTATION (PUBLIC WORKS)

Background

On March 13, 2012, the Board adopted the 2012 Bicycle Master Plan (Plan), replacing the 1975 County Bikeway Plan. The purpose of the Plan is to: 1) guide the development of infrastructure, policies, and programs that improve the bicycling environment; 2) depict the general location of planned bikeway routes; and 3) provide for a system of bikeways that is consistent with the General Plan. The Plan proposes a vision for a diverse regional bicycle system of interconnected bicycle corridors and support facilities, policies, and programs to make bicycling more practical and desirable to a broader range of people. The Plan will guide the development and maintenance of a comprehensive bicycle network and set of programs throughout unincorporated Los Angeles County through 2032.

The Plan proposes over 800 miles of new bikeways. It additionally includes non-infrastructure programs that are important to developing a bicycle-friendly Los Angeles County. The Plan's success relies on the cooperative efforts of multiple County departments, the Board, the bicycling public, cities, and advocates who recognize the benefits of cycling in their community. An implementation progress report in the General Plan Annual Progress Report to the Board is required by the Bicycle Master Plan. On October 15, 2019, the Board passed a motion directing Public Works in partnership with Beaches and Harbors, Parks and Recreation, Public Health, Regional Planning, the Sheriff's Department, and the California Highway Patrol to update the 2012 Bicycle Master Plan. The update will include:

- Revising the list of bikeways, removing locations that are determined infeasible, and identify new bikeway locations.
- Design guidelines for Class IV bikeways on unincorporated Los Angeles County roads.
- Developing policies and/or design guidelines for bikeway infrastructure that could be shared with micro-mobility devices.
- First/last mile bikeway improvements to connect bikeways to transit stations and bus stops.

The Bicycle Master Plan Update kicked off in August 2022 and is expected to be completed in 2025.

Bikeway Network Implementation

Public Works maintains approximately 108 miles of Class I bikeways (bike paths) that run along the beach and numerous flood control channels, such as the Los Angeles River and San Gabriel River, within U.S. Army Corps of Engineers regional dam facilities and some parallel to County roadways. There are approximately 108 miles of existing Class II (bike lanes), Class III (bike routes), and Class IV (cycle tracks) bikeways throughout unincorporated Los Angeles County roadways, which Public Works also maintains.

Public Works is tasked with implementing the hundreds of new bikeway miles proposed in the Bicycle Master Plan. Public Works is to consider implementation of proposed bikeways when reconstructing or widening existing streets or when completing road rehabilitation and preservation projects. Public Works continually pursues available grant opportunities to fund the implementation of the Plan's proposed bikeway network. The following bikeways were implemented or began construction phase in 2023:

Project Name/ Project ID	Class	Facility	Limits/Comments	Status	Miles
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West Carson Community Bikeways RDC0016229	II	Lomita Boulevard	Frampton Avenue to Vermont Avenue	Completed	0.5
	II	Carson Street	Normandie Avenue to Vermont Avenue	Completed	0.5
	III	220 th Street	Normandie Avenue to Vermont Avenue	Completed	0.6
Huntington Drive – San Gabriel Bl/132' W/o Michillinda RDC0015735	II	Huntington Drive	San Gabriel Blvd to Michillinda Avenue	Completed	1.4
Marvin Braude Beach Trail Gap Closure RDC0015071	I	Marvin Braude Bikeway	Will Rogers State Beach to Santa Monica	Completed	0.6
Vincent Community Bikeways RDC0016225	III	Arrow Highway	Lake Ellen Avenue to Big Dalton Wash	Construction	0.6
	II	Badillo Street	Orange Avenue to Irwindale Avenue		0.5
	III	Badillo Street	Orange Avenue to 0.2mi east of Orange Avenue		0.2
	I	Big Dalton Wash	Arrow Highway to Citrus Avenue		1.0
	I	Big Dalton Wash	Irwindale Avenue to Lark Ellen Avenue		1.1
	II	Irwindale Avenue	Big Dalton Wash to Badillo Street		0.7
	III	Lark Ellen Avenue	Big Dalton Wash to Arrow Highway		0.5
Rosemead Boulevard Interim Complete Streets RDC0016284	IV	Rosemead Boulevard	Legg Lake Parking Lot to Durfee Road/San Gabriel Boulevard	Construction	0.7

This next table describes the status of the Bicycle Master Plan's Implementation Actions/Policies:

Implementation Actions/Policies	Comment
<p>Policy 1.1: Construct the bikeways proposed in 2012 County of Los Angeles Bicycle Master Plan over the next 20 years.</p> <p>IA 1.1.1: Propose and prioritize bikeways that connect to transit stations, commercial centers, schools, libraries, cultural centers, parks and other important activity centers within each unincorporated area and promote bicycling to these destinations.</p> <p>IA 1.1.2: Coordinate with adjacent jurisdictions and LACMTA to implement bicycle facilities that promote connectivity.</p> <p>IA 1.1.3: Implement bikeways proposed in this Plan when reconstructing or widening existing streets.</p> <p>IA 1.1.4: Implement bikeways proposed in this Plan when completing road rehabilitation and preservation projects.</p>	<p>Ongoing. Public Works is actively implementing.</p>
<p>Policy 1.4: Support the development of bicycle facilities that encourage new riders.</p> <p>IA 1.4.1: Support efforts to develop a Complete Streets policy that accounts for the needs for bicyclists, pedestrians, disable persons, and public transit users.</p> <p>IA 1.4.2: Provide landscaping along bikeways where appropriate.</p>	<p>Ongoing</p> <p>Public Works is actively implementing IA 1.4.2.</p>
<p>Policy 1.6: Develop a bicycle parking policy.</p> <p>IA 1.6.2: Establish bicycle parking design standards and requirements for all bicycle parking on County property and for private development.</p>	<p>Section 12.52.1225 for Bicycle Parking and Related Facilities was added to the County Code in 2012. The County enforces the bike parking requirements of Section 5.106.4 of the 2010 Green Building Code for new buildings.</p> <p>Bicycle parking policy guidelines have been developed, which address bicycle parking on County roads and in County facilities. The policy is being implemented.</p>

<p>Policy 2.2 Encourage alternative street standards that improve safety such as lane reconfiguration and traffic calming.</p> <p>IA 2.2.1: Identify opportunities to remove travel lanes from roads where there is excess capacity to provide bicycle facilities.</p>	<p>Ongoing. Public Works is actively implementing with every upcoming road construction project, where possible.</p>
<p>Policy 2.2: Encourage alternative street standards that improve safety such as lane reconfigurations and traffic calming.</p> <p>IA 2.2.2: Implement the bicycle boulevards proposed by this Plan.</p>	<p>Ongoing. Public Works continues to secure grant funding to implement bicycle boulevards and protected bike lanes (cycle tracks).</p>
<p>Policy 2.5: Improve and enhance the County's Suggested Routes to School program.</p> <p>IA 2.5.1: Implement improvements that encourage safe bicycle travel to and from school with the assistance of multiple awarded state and federal Safe Routes To School (SRTS/SR2S) grants.</p>	<p>Ongoing. Public Works is implementing. Federal and state Safe Routes to School grants have been consolidated with other grant programs into the State Active Transportation Program</p>
<p>Policy 2.7: Support the use of the Model Design Manual for Living Streets and Design as a reference for Public Works.</p>	<p>Ongoing. This is being used as a reference in consultant design service requests to implement the Mobility Element, and for County staff.</p>
<p>Policy 3.1: Provide bicycle education for all road users, children and adults.</p>	<p>Ongoing. The County conducted bicycle and pedestrian safety education and encouragement training workshops in the unincorporated community of East Los Angeles with funding from the Active Transportation Program Cycle 1. The County is implementing the East Los Angeles community active transportation education and encouragement program with funding from the State Active Transportation Program Cycle 4. Public Works anticipates completion by the end of March 2024.</p>
<p>Policy 4.1: Support organized rides or cycling events, including those that may include periodic street closures in the unincorporated areas.</p>	<p>Ongoing. Public Works provides support or grants the ability for various organized rides (including annual events, such as the Tour de Sewer and LA River Ride) and cycling events (triathlons) to occur on County bike facilities, including the various river bikeways and the Marvin Braude Bikeway.</p>

<p>Policy 4.2: Encourage non-automobile commuting.</p> <p>IA 4.2.1: Promote Bike to Work Day/Bike to Work Month among County employees.</p>	<p>Ongoing</p>
<p>Policy 5.2: Create an online presence to improve visibility of bicycling issues in unincorporated Los Angeles County.</p> <p>IA 5.2.1: Provide updates to the community about planned projects.</p> <p>IA 5.2.2: Provide updates to the community about County-maintained regional bikeways.</p> <p>IA 5.2.3: Provide information on bicycle</p>	<p>The Los Angeles County Bikeways' web site provides information about planned projects, bikeway closure updates, information on bicycle safety, and an interactive bikeway map. Public Works uses Twitter to disseminate information on bicycle events and bicycle facility operational information: https://dpw.lacounty.gov/bike/</p>
<p>Policy 6.1: Identify and secure funding to implement this Bicycle Master Plan.</p> <p>IA 6.1.1 Support innovative funding mechanisms to implement this Bicycle Master Plan.</p> <p>IA 6.1.2: Support new funding opportunities for bicycle facilities that are proposed at the Federal, State, and Local level that impact the county.</p> <p>IA 6.1.3: Identify and apply for grant funding that support the development of bicycle facilities and Programs.</p>	<p>Ongoing. Public Works will continue to leverage funding for bikeways and bicycle support facilities through its road construction and bikeway programs. The County is committed to a balanced approach in assigning our available Road, Prop C Local Return, Measure R Local Return, and TDA Article 3 Bikeway funds to address the County's streets and roads, bikeways, and pedestrian improvement needs and maintenance priorities to be commensurate with available funding. Public Works will also consider other innovative funding mechanisms, such as public/private partnerships, to implement the Bicycle Master Plan.</p> <p>Public Works will continue seeking funding for bikeway and pedestrian projects, such as through the State Active Transportation Program.</p>

4. COMMUNITY CLIMATE ACTION PLAN IMPLEMENTATION

Background

The Community Climate Action Plan (CCAP) is a component of the General Plan under the Air Quality Element. The County has set a target to reduce greenhouse gas (GHG) emissions from community activities in unincorporated areas Los Angeles County by at least 11 percent below 2010 levels by 2020, which complies with and meets the State's AB 32 target of reducing emissions to 1990 levels by 2020. The CCAP describes the County's plan for achieving the community emissions reductions goal, including specific strategy areas for each of the major emissions sectors.

The CCAP includes 26 local actions that are grouped into five strategy areas: green building and energy; land use and transportation; water conservation and wastewater; waste reduction, reuse, and recycling; and land conservation and tree planting. Many of the CCAP measures coincide with General Plan policies and local programs that are already in effect.

The CCAP is in the process of being updated. The County 2045 Climate Action Plan (2045 CAP) is a comprehensive update to replace the CCAP. The 2045 CAP will include the following: an updated GHG emissions inventory for 2018; emissions forecasts for 2030, 2035, and 2045; GHG emissions targets for 2030, 2035, and 2045; a revised suite of GHG reduction strategies, measures, and actions; and a voluntary CEQA streamlining checklist to allow future projects to streamline GHG emissions analyses pursuant to CEQA. Work on the 2045 CAP began in 2019. The Regional Planning Commission recommended approval of the 2045 CAP to the Board in November 2023. The 2045 CAP is scheduled for the BOS public hearing in March 2024.

CCAP Implementation Progress

Green Building and Energy	
BE-1: Green Building Development <ul style="list-style-type: none">Cool Roofs Ordinance The Board adopted a Cool Roof Ordinance to amend Title 31 (County of LA Green Building Standards Code) to mandate the installation of Tier 2 level cool roofing materials for all projects in which it has been proven to be cost effective. The Ordinance was approved on October 16, 2018 and approved by the California Energy Commission on March 12, 2019. The Ordinance became effective on May 7, 2019.Title 31 (LA County Green Building Code) Updates On November 26, 2019, the Board adopted the 2020 County of Los Angeles Green Building Standards Code for the new code cycle, which began on January 1, 2020. This incorporates the changes from the 2019 CALGreen Code, as well as local County amendments.	<div>Completed</div> <div>Completed</div>

<p>BE-2: Energy Efficiency Programs</p> <p>The Internal Services Department administers a portfolio of programs that support the adoption of energy efficiency strategies and rapid progress toward decarbonization for a wide variety of communities both within Los Angeles County and throughout the surrounding region. Local governments, commercial and agricultural businesses, multifamily properties, and more can benefit from the programs offered through the Southern California Regional Energy Network (SoCalREN). Customers served within the geographic territories of Southern California Edison (SCE) and Southern California Gas Company (SoCalGas) are eligible for SoCalREN's services, which are funded by ratepayer dollars awarded by the California Public Utilities Commission (CPUC) on an eight-year cycle.</p> <p>Since SoCalREN was authorized by the CPUC in 2012, its programs and services have set a strong foundation for regional energy efficiency across the Public, Residential, and Workforce Education and Training (WE&T) sectors. SoCalREN's programs have resulted in more than 135 GWh energy savings, preventing greenhouse gas (GHG) emissions equivalent to the emissions from 250,000,000 miles driven in a gasoline-powered passenger vehicle. More than 230 public agencies, 20,000 students, and 75,000 residential households have been impacted by SoCalREN's programs. WE&T program efforts and increased local construction activity through SoCalREN projects has led to the creation of 1,500+ local jobs.</p> <p>Based on the County's successful administration of SoCalREN for more than a decade, the CPUC has approved eight-year combined budget of \$583 million from CY2024 to CY2031, representing approximately a 300% increase from the prior 8 year approved budget. Within the 2024–2031 portfolio, the SoCalREN team designed and developed over a dozen new energy efficiency programs that aim to achieve over 188 GWh in electric savings and to be a catalyst to the decarbonization of buildings throughout the 13-county region represented by SoCalREN. The new suite of programs expands the portfolio to include the Agricultural, Commercial, and Codes and Standards sectors. Internal Services will begin launching the new SoCalREN programs in 2024, and will continue to seek additional partnerships and federal/state funding to support achievement of the climate and decarbonization goals of the OurCounty Sustainability Plan.</p>	Ongoing
<p>BE-5: Wastewater Treatment Plant Biogas</p>	Not Started
<p>BE-6: Encourage Energy Efficiency Retrofits of Wastewater Equipment</p>	Not Started
<p>BE-7: Landfill Biogas</p> <p>Landfills in unincorporated Los Angeles County reported a total installed (rated) capacity of 96 MW for 2023. These landfill gas-to-energy installations include Ameresco Chiquita Energy, Puente Hills Energy Recovery, Calabasas Gas-to-Energy, and Sunshine Gas Producers Renewable Energy Project. The capacity remained the same as 2022 and there were no new projects or closures during 2023. A biogas facility is currently being planned at Scholl Canyon Landfill. If constructed, the site has the potential to increase the rated capacity in Los Angeles County by 12 MW. The operational date of the proposed Scholl Canyon Biogas Facility is currently to be determined.</p>	Ongoing

LAND USE AND TRANSPORTATION	
LUT-1: Bicycle Program and Supporting Facilities Please see Bicycle Master Plan Implementation (Part III, Section 3)	Ongoing
LUT-2: Pedestrian Network In 2023, approximately 30,700 square feet of new and reconstructed sidewalks were completed as part of Public Works's road construction program. Public Works's Road Maintenance Division repaired approximately 694,00 square feet of sidewalk.	Ongoing
LUT-3: Transit Expansion Through the CCAP, the County has committed to working with Metro on a transit program that prioritizes transit by creating bus priority lanes, improving transit facilities, improving transit-passenger time, and providing bicycle parking near transit stations. Ongoing efforts include exploring programs to offer discounted transit passes, constructing infrastructure to increase bicyclist and pedestrian access to transit stations, and implementing first and last mile strategies.	Ongoing
LUT-4: Travel Demand Management The Department of Human Resources is responsible for implementing and promoting the County's rideshare program. It maintains Average Vehicle Ridership (AVR) survey data and encourages ride-sharing programs.	Ongoing
LUT-5: Car-Sharing Program	Not Started
LUT-6: Land Use Design and Density Transit Oriented Districts Please see General Plan Implementation, LU-2: Transit Oriented Districts	Ongoing
LUT-7: Transportation Signal Synchronization Program The Board instituted the Countywide Traffic Signal Synchronization Program (TSSP) in 1988. The typical TSSP project involves upgrading all the traffic signals along a route to keep the signals synchronized, placing vehicle detectors in the pavement to detect the presence of vehicles, coordinating the timing of the signals between successive intersections, and automatically adjusting the traffic signals to facilitate the movement of vehicles through the intersections. TSSP Projects are generating annual savings of an estimated 37.8 million gallons of gasoline. In addition, these projects are also preventing over 9,900 tons of pollutants from being released into the atmosphere due to reduced travel times and less stopping at red lights. The	Ongoing

<p>Program will also provide an increase in annual savings within the next two to three years, as there are an additional 17 TSSP projects about to begin construction.</p>	
<p>LUT-8: Electric Vehicle Infrastructure</p> <p>The County currently operates almost 1,296 electric vehicle (EV) charging stations across County facilities to support County and State charging infrastructure and vehicle electrification goals. Under Executive Order B-48-18 and B-55-18, the State set ambitious targets for EV infrastructure and EV deployment. Statewide goals include achieving five million zero emissions vehicles registered in the state by 2030 and 250,000 EVSE by 2025 to support the growth of EVs. The OurCounty Sustainability Plan sets the framework for a clean transportation network and follows the State's goals for EV infrastructure and EV deployment. Internal Services supports these goals by installing EV charging infrastructure on County facilities and supporting awareness and adoption of zero-emission vehicles of department fleets, employees, and the public. In 2023, Internal Services installed 295 new L2 and DCFC PowerFlex-networked charging stations with advanced managed charging capability. A half dozen projects with SCE's CR Program have started construction. There were nearly 7,200 unique drivers at Los Angeles County's PowerFlex charging network in 2023. The kWh dispensed at Los Angeles County PowerFlex EV charging stations in 2023 increased by almost 50% rising to 1.4 million kWh. In total, charging sessions provided enough electricity to power nearly 2.5 million miles, while reducing gallons of gasoline by over 1.1 million, and reducing greenhouse gas emissions by 983 metric tons.</p>	<p>Ongoing</p>
<p>LUT-10: Efficient Goods Movement</p>	<p>Not Started</p>
<p>LUT-11: Sustainable Pavements Program</p> <ul style="list-style-type: none"> <p>Sustainable Pavements Program</p> <p>In 2008, Public Works began the implementation of a three-pronged sustainable pavement treatment approach to maintain roads by incorporating principles that (1) take care of roads that are in good condition first; (2) use recycled materials in the treatment selections; and (3) reutilize the existing materials in-place to rehabilitate/reconstruct the road. This new approach has resulted in environmental and cost benefits. Comparing the environmental footprint of performing the road repairs using sustainable measures versus traditional hot mix approaches, Public Works has collectively achieved a 78% reduction in energy usage (199 million kWh), an 82% reduction in greenhouse gas emissions (56,100 metric tons). Since the program's inception, this sustainable approach has saved approximately \$108.5 million.</p> <p>Cool Pavement</p> <p>As part of the CCAP Implementation Ordinance, the Board amended Title 22 on June 6, 2018 to allow the use of "cool pavement" in places of standard pavement, subject to standards for durability and longevity. In November 2019, Public Works completed the construction of the "cool pavement" pilot project and partnered with a local research educational institution who collected albedo and temperature data for the "cool pavement" materials. Based on their findings, the "cool pavement" albedo increased after installation but decreased rapidly (30%) after a year due to vehicular traffic</p> 	<p>Ongoing</p> <p>Completed</p>

Waste Reduction, Reuse, and Recycling	
<p>SW-1: Waste Diversion Goal</p> <ul style="list-style-type: none"> Conversion Technology Program The Conversion Technology (CT) Program established numerical milestones to measure progress in implementing the CT Program. The current in-County CT capacity is 600 tons per day (tpd), surpassing the County's milestone to reach 500 tpd by 2025. The County is currently in the planning phase to develop projects that will help to achieve the next milestone of 3,000 tpd in-County waste conversion capacity by 2035. Countywide Siting Element Update The Los Angeles County Revised Countywide Siting Element (Revised CSE) was approved by a majority of the cities within Los Angeles County on December 22, 2022. The Board approved the Revised CSE on May 23, 2023. The California Department of Resources Recycling and Recovery (CalRecycle), approved the Revised CSE on November 21, 2023. Construction and Demolition Debris Recycling and Reuse Program On January 31, 2023, the Board passed the Construction and Demolition Ordinance update to increase the construction and demolition debris recycling requirement from 50 to 70 percent for projects in the unincorporated areas and all County managed projects. The ordinance update also requires third party certification of recycling rates for all approved recycling facilities, introduces a refundable deposit, and updates the Ordinance language to be consistent with CalGreen requirements. 	Ongoing
Land Conservation and Tree Planting	
<p>LC-1: Develop Urban Forests</p> <ul style="list-style-type: none"> Urban Forest Management Plan An Urban Forest Management Plan (UFMP) will establish a path to increasing the extent and resilience of tree canopy in unincorporated Los Angeles County, which will create more resilient and healthy community environments and promote thriving ecosystems, habitats, and biodiversity. The UFMP will comprehensively document and provide a strategy to address existing inequities in tree canopy shade. The Chief Sustainability Office was awarded a joint-grant with the City of Los Angeles to develop the UFMP. A draft will be available in 2024. <p>An early action tree planting project will pilot the UFMP in Florence-Firestone and plant nearly 400 new parkway trees on residential streets. The pilot will also include three years of establishment watering, and tree maintenance for the life of the tree, all at no cost to residents.</p>	Pending

<p>LC-2: Create New Vegetated Open Space</p> <ul style="list-style-type: none"> Implementation of Los Angeles County Healthy Design Ordinance The Healthy Design Ordinance promotes health through changes in the built environment. It proposes changes to existing zoning and subdivision regulations that intended to increase levels of physical activity, thereby assisting in reducing the County's rates of obesity. The ordinance also promoted countywide collaboration through the establishment of the Healthy Design Workgroup. Through this workgroup, there are ongoing interdepartmental collaborative efforts for preserving, maintaining, and expanding the County's urban forest in low income, tree-poor neighborhoods. County Parks and Recreation Master Plan Please see General Plan Implementation: P/R-1. 	<p>Ongoing</p>
<p>LC-4: Protect Conservation Areas</p> <ul style="list-style-type: none"> SEA Preservation Program Please see General Plan Implementation: C/NR-1 Implementation of Oak Tree Ordinance The Oak Tree Ordinance has been established to recognize oak trees as significant historical, aesthetic, and ecological resources. The goal of the ordinance is to create favorable conditions for the preservation and propagation of this unique and threatened plant heritage. By making this part of the development process, healthy oak trees will be preserved and maintained. 	<p>Ongoing</p>

Appendix A: Equitable Development Work Program Update

EQUITABLE DEVELOPMENT WORK PROGRAM UPDATE

Background

On March 24, 2015, the Board instructed Regional Planning , in coordination with other County departments, to consult with experts, community groups and other stakeholders to evaluate equitable development tools and concepts, and to report back with recommendations. These recommendations should include, where necessary, amendments to the General Plan incorporating those that are advisable and with a strategy for implementing these tools and concepts via both future planning documents and projects undertaken individually or collaboratively with other departments. In addition, on December 8, 2015, the Board instructed the initiation of an Equitable Development Work Program consisting of the following:

- Update the Density Bonus Ordinance to further ease and incentivize the development of affordable housing.
- Initiate discussions with the City of Los Angeles on a nexus study for the creation of a linkage fee.
- Provide a menu of options for the implementation of an inclusionary housing program.
- Review the regulatory barriers to the establishment and expansion of community land trusts and other shared equity models, and potential incentives to provide their greater adoption.
- Propose additional strategies to preserve existing affordable housing and incentivize the protection of new affordable housing.
- Produce a map of contaminated sites and toxic “hotspots” in the unincorporated areas, and provide recommendations on targeted land use policies that can improve the health and quality of life for surrounding residents.
- Develop tools to evaluate, monitor, and advance equity objectives in the implementation of the General Plan.
- Instruct the Director to develop a framework for facilitating robust engagement with affordable housing, economic development, and environmental justice experts designed to provide technical assistance in carrying out this work.
- Develop the Equitable Work Program in conjunction with existing County efforts to ensure efficiencies and coordination, and report back to the Board with updates on the status of implementation and a timeline of ongoing initiatives.
- Chief Executive Officer to coordinate with the Director and other departments on outreach and community advisory committees for the Equitable Development Work Program.
- Include clarifications on specific stated policies and ongoing initiatives in the quarterly report back to the Board.

The Equitable Development Work Program, in conjunction with the interdepartmental workgroups, manages the initiatives directed by the Board and reports quarterly with updates on the progress of each document or project.

The following update provides current progress on the Board motion:

Equitable Development Work Program

AFFORDABLE HOUSING
Linkage Fee, Inclusionary Housing, and Community Land Trusts and Other Shared Equity Models <p>The Department initiated an update to the inclusionary housing economic feasibility study for all submarket areas and project types. A draft of the updated feasibility study, which uses residential entitlement and building permit data, as well as third-party data on rents, sales prices, and construction costs, was completed in June 2023.</p> <p>Informed by the updated feasibility study, the Department prepared a preliminary draft amendment to the Inclusionary Housing Ordinance (IHO), which was released for public review on September 7, 2023. Since then, the Department has presented the preliminary draft IHO Update to developers, builders, and housing advocates. The Department is currently reviewing the comments received during public engagement, which will inform the refinement of the draft IHO Update. The public hearing for the IHO Update will be initiated in Spring 2024.</p>
Density Bonus Ordinance Update <p>Please see the Housing Element Annual Progress Report CY 2023 for more information.</p>
EQUITY INDICATORS TOOL
Equity Indicators Tool <p>The Department partnered with the Internal Services Department to initiate an update of the Equity Indicators Tool (https://apps.gis.lacounty.gov/drp/m/?viewer=Equity), which was originally completed in November 2018. The work includes updates to map layers to use the most currently available data sources, app widgets, and formatting, and the existing custom report based on the data. New data layers from the Anti-Racism, Diversity, and Inclusion Initiative, CalEnviroScreen 4.0, Justice40, Public Works, and many other layers are shown in this new version of the Equity Indicators Tool. Additionally, this effort includes the creation of a “GIS for Equity” Hub, available online, that hosts the vast array of data, web applications and other resources from multiple departments. The “GIS for Equity” Hub (https://equity-lacounty.hub.arcgis.com/) and related apps are live as of May 2023.</p>
Stakeholder Engagement <p>In 2023, Regional Planning continued to share the Equity Indicator Tool with other County departments.</p>
ENVIRONMENTAL JUSTICE
Toxic Hotspots Map/Green Zones Program <p>Please see the Green Zones Program under Other Plans, Programs, and Ordinances for more information.</p>

