



**Chief
Executive
Office.**

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICER
Fesia A. Davenport

COMMUNITY SERVICES CLUSTER AGENDA REVIEW MEETING

DATE: Wednesday, November 8, 2023
TIME: 9:00 a.m.

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY AS PERMITTED UNDER THE BOARD OF SUPERVISORS' AUGUST 8, 2023, ORDER SUSPENDING THE APPLICATION OF BOARD POLICY 3.055 UNTIL MARCH 31, 2024.
TO PARTICIPATE IN THE MEETING CALL TELECONFERENCE NUMBER: (323) 776-6996
ID: 885 291 326#

[Click here to join the meeting](#)

AGENDA

Members of the Public may address the Community Services Cluster on any agenda item by submitting a written request prior to the meeting. Two (2) minutes are allowed per person in total for each item.

1. CALL TO ORDER

2. INFORMATIONAL ITEM(S): [Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

- A.** Board Letter (Agricultural Commissioner/Weights and Measures) for November 21, 2023 Board agenda:
APPROVAL OF AGREEMENT #23-0026-028-SF WITH
THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
FOR THE ASIAN CITRUS PSYLLID, CITRUS COMMODITY PROGRAM
- B.** Board Letter (Beaches and Harbors - Capital Project) for November 21, 2023 Board agenda:
DEPARTMENT OF BEACHES & HARBORS
DOCKWEILER RV PARK PARKING LOT RENOVATION PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 8A023
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACT
(FY 2023-24)
- C.** Board Letter (Los Angeles County Development Authority) for November 21, 2023 Board agenda:
AUTHORIZING RESOLUTION TO SUBMIT AMENDMENT NO. 2 TO THE
COUNTY'S PERMANENT LOCAL HOUSING ALLOCATION 5-YEAR PLAN
TO THE STATE OF CALIFORNIA

- D.** Board Letter (Parks and Recreation) for November 21, 2023 Board agenda:
APPROVAL OF TWO ORDINANCES AMENDING TITLE 17 –
PARKS, BEACHES, AND OTHER PUBLIC AREAS REGARDING PARK
SAFETY AND PERMIT REQUIREMENTS FOR EVENTS AND ACTIVITIES
- E.** Board Letter (Parks and Recreation-RPOSD) for November 21, 2023 Board agenda:
ALLOCATE EXCESS FUNDS AVAILABLE TO THE FIFTH SUPERVISORIAL DISTRICT AND AUTHORIZE AWARD AND ADMINISTRATION OF AN EXCESS FUNDS GRANT TO THE DEPARTMENT OF PARKS AND RECREATION FOR THE CHARLES WHITE RENOVATION PROJECT
- F.** Board Letter (Parks and Recreation-RPOSD) for November 21, 2023 Board agenda:
ALLOCATE EXCESS FUNDS AVAILABLE TO THE FIFTH SUPERVISORIAL DISTRICT AND AUTHORIZE AWARD AND ADMINISTRATION OF AN EXCESS FUNDS GRANT TO THE MOUNTAINS RECREATION AND CONSERVATION AUTHORITY FOR THE TEMESCAL RANCH OUT PARCELS ACQUISITION PROJECT
- G.** Board Letter (Parks and Recreation - Capital Project) for November 21, 2023 Board agenda:
SANTA FE DAM SWIM BEACH RESTROOM #3 IMPROVEMENT PROJECT ESTABLISH AND APPROVE CAPITAL PROJECT
ACCEPT GRANT FUNDS APPROVE PROJECT SCOPE, BUDGET, AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 8A021
- H.** Board Letter (Public Works) for November 21, 2023 Board agenda:
CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
AWARD CONSULTANT SERVICES AGREEMENT
ON-CALL ENGINEERING DESIGN AND SUPPORT SERVICES FOR PROJECT MANAGEMENT DIVISION III
- I.** Board Letter (Public Works) for November 21, 2023 Board agenda:
SERVICES CONTRACT
WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICES CONTRACT FOR SECURITY SERVICES FOR PUBLIC WORKS STORMWATER MAINTENANCE FIELD LOCATIONS GROUP C, SOUTHEAST REGION
- J.** Board Letter (Public Works) for November 21, 2023 Board agenda:
WATER RESOURCES CORE SERVICE AREA
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40,
ANTELOPE VALLEY ANNEXATION 40-158 (4-214)
LOCAL AGENCY FORMATION COMMISSION DESIGNATION 2023-03
NEGOTIATED PROPERTY TAX EXCHANGE JOINT RESOLUTION

- K.** Board Letter (Public Works) for November 21, 2023 Board agenda:
TRANSPORTATION CORE SERVICE AREA
INTRODUCTION AND ADOPTION OF AN ORDINANCE TO AMEND
THE COUNTYWIDE GAS PIPELINE FRANCHISE GRANTED TO
SOUTHERN CALIFORNIA GAS COMPANY BY ORDINANCE NO. 6765,
AS AMENDED, AND APPROVE AN AMENDMENT TO THE GRAFFITI
ABATEMENT AND COORDINATION AGREEMENT
- L.** Board Letter (Public Works) for November 21, 2023 Board agenda:
MUNICIPAL SERVICES CORE SERVICE AREA
APPROVAL OF THE FINAL MAP FOR TRACT 60027 AND
ACCEPTANCE OF GRANTS AND DEDICATIONS IN CONNECTION
THEREWITH IN UNINCORPORATED WEST CARSON
- M.** Board Letter (Public Works) for November 21, 2023 Board agenda:
SERVICES CONTRACT
ENVIRONMENTAL SERVICES CORE SERVICE AREA
AWARD OF SERVICES CONTRACT FOR
BELVEDERE GARBAGE DISPOSAL DISTRICT
- N.** Board Letter (Public Works) for December 5, 2023 Board agenda:
TRANSPORTATION CORE SERVICES AREA
APPROVE AN ORDINANCE TO REPEAL AN EXISTING ORDINANCE FOR
THE COUNTY OF KERN AND A COOPERATIVE ROAD MAINTENANCE
AGREEMENT AFFECTING FRAZIER MOUNTAIN PARK ROAD
WITHIN THE UNINCORPORATED WEST ANTELOPE VALLEY AREA
OF THE COUNTY OF LOS ANGELES
- O.** Board Letter (Public Health) for December 12, 2023 Board agenda:
HEARING ON AMENDING "STEP BY STEP LOS ANGELES COUNTY:
PEDESTRIAN PLANS FOR UNINCORPORATED COMMUNITIES"
PROJECT NO. 2018-000002
ADVANCE PLANNING NO. RPPL2023003022
- P.** Board Letter (Regional Planning) for January 2024 (date TBD) Board
agenda:
PUBLIC HEARING ON THE METRO AREA PLAN PROJECT
PROJECT NO. PRJ2021-004165
GENERAL PLAN AMENDMENT NO. RPPL2021011925
ZONE CHANGE NO. RPPL2021011985
ADVANCE PLANNING PROJECT NO. RPPL2021011918
ADVANCE PLANNING PROJECT NO. RPPL2022010129
ADVANCE PLANNING PROJECT NO. RPPL2022010131
ADVANCE PLANNING PROJECT NO. RPPL2022010133
ADVANCE PLANNING PROJECT NO. RPPL2022010143
ENVIRONMENTAL ASSESSMENT NO. RPPL2021011920

3. PUBLIC COMMENTS (2 minutes each speaker)

4. ADJOURNMENT

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/08/2023		
BOARD MEETING DATE	11/21/2023		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Agricultural Commissioner/Weights and Measures (ACWM)		
SUBJECT	Requesting approval of an agreement with the California Department of Food and Agriculture (CDFA) for reimbursement of work conducted under the Asian Citrus Psyllid (ACP), Citrus Commodity Program.		
PROGRAM	Pest Exclusion/Produce Quality		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	Current contract with CDFA ends September 30, 2023		
COST & FUNDING	Total cost:	Funding source:	
	\$291,633.41	CDFA	
	TERMS (if applicable):		
	Explanation: Under this Agreement, CDFA will provide funding of up to \$291,633.41 for work performed by ACWM for the period of October 1, 2023, through September 30, 2024. There is no net County cost associated with this program. The revenue was included in the Department's Fiscal Year 2023/2024 Adopted Budget, and the work to be completed from October 1, 2023, through September 30, 2024, will be included in the Department's Fiscal Year 2024/2025 Budget.		
PURPOSE OF REQUEST	We are requesting that the Board of Supervisors: 1. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the accompanying Agreement (#23-0026-028-SF) with the California Department of Food and Agriculture, which reimburses the County up to \$291,633.41 for the work conducted by the		

	<p>Department of Agricultural Commissioner/Weights and Measures (ACWM) for the Program for 12 months, from October 1, 2023, through September 30, 2024.</p> <p>2. Delegate authority to the Commissioner/Director, or his designee, to prepare, sign and execute future amendments to the Agreement, including amending the Agreement amount and Scope of Work, provided that: 1) Approval as to form of County Counsel is obtained prior to any such amendments; and 2) the Commissioner/Director notifies your Board in writing within 30 days after execution of each amendment.</p>
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The Asian Citrus Psyllid, Citrus Commodity Program (Program) provides for the inspection of shipments of bulk citrus in produce distribution businesses to prevent the introduction of Asian Citrus Psyllid (ACP) insects and the vectored disease Huanglongbing (HLB). Interception at these locations is the primary defense against the introduction and spread of the devastating HLB disease carried by ACP. The disease would cause irreparable damage to agriculture in Los Angeles County and throughout the State, and to residents' citrus trees. ACWM has consulted and worked collaboratively with shippers and receivers to assist in preventing the entry of these plant pests and diseases.</p> <p>The CFDA and the California Citrus Pest and Disease Prevention Advisory Committee have requested county agricultural commissioners throughout California to carry out the Program because the County Agricultural Commissioner (Commissioner) is responsible for the administration of local pest exclusion programs specified by the California Food and Agricultural Code (F&A Code) Sections 2282 and 5915, subdivision (d).</p>
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	<p>Name, Title, Phone # & Email:</p> <p>KURT E. FLOREN Agricultural Commissioner/ Director of Weights and Measures (626) 575-5451 KFloren@acwm.lacounty.gov</p>

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF AGREEMENT #23-0026-028-SF WITH
THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
FOR THE ASIAN CITRUS PSYLLID, CITRUS COMMODITY PROGRAM
(ALL DISTRICTS) (3-VOTES)**

SUBJECT

The Department of Agricultural Commissioner/Weights and Measures (ACWM) is requesting approval of an agreement with the California Department of Food and Agriculture for reimbursement of work conducted under the Asian Citrus Psyllid, Citrus Commodity Program.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the accompanying Agreement (#23-0026-028-SF) with the California Department of Food and Agriculture (CDFA), which reimburses the County up to \$291,633.41 for the work conducted by the Department of Agricultural Commissioner/Weights and Measures (ACWM) for the Program for 12 months, from October 1, 2023, through September 30, 2024.
2. Delegate authority to the Commissioner/Director, or his designee, to prepare, sign and execute future amendments to the Agreement, including amending the Agreement amount and Scope of Work, provided that: 1) Approval as to form of County Counsel is obtained prior to any such amendments; and 2) the Commissioner/Director notifies your Board in writing within 30 days after execution of each amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Asian Citrus Psyllid, Citrus Commodity Program (Program) provides for the inspection of shipments of bulk citrus in produce distribution businesses to prevent the introduction of Asian Citrus Psyllid (ACP) insects and the vectored disease Huanglongbing (HLB). Interception at these locations is the primary defense against the introduction and spread of the devastating HLB disease carried by ACP. The disease would cause irreparable damage to agriculture in Los Angeles County and throughout the State, and to residents' citrus trees. ACWM has consulted and worked

collaboratively with shippers and receivers to assist in preventing the entry of these plant pests and diseases.

The CFDA and the California Citrus Pest and Disease Prevention Advisory Committee have requested county agricultural commissioners throughout California to carry out the Program because the County Agricultural Commissioner (Commissioner) is responsible for the administration of local pest exclusion programs specified by the California Food and Agricultural Code (F&A Code) Sections 2282 and 5915, subdivision (d).

Approval of Recommendation #1 will allow for continuation of this program.

Approval of Recommendation #2 will allow for any needed amendments to the Agreement, including those affecting the maximum Agreement amount and the scope of work.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

This action supports the County Strategic Plan goals through the following strategies:

- Goal II - Foster Vibrant and Resilient Communities - Strategy II.2: *Support the Wellness of Our Communities* – By Promoting Active and Healthy Lifestyles (11.2.4) through protecting against invasive pests which threaten the availability of fresh, healthful, locally-grown foods.

Strategy II.3: *Make Environmental Sustainability Our Daily Reality* – By reducing the need for widespread pesticide applications through preventing new introductions of invasive pests before they spread in our environment.

- Goal III - Realizing Tomorrow's Government Today - Strategy III.3: *Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability* - By Maximizing Revenue and Leveraging Resources (III.3.1) to eliminate pest risks before introduction, thus minimizing negative impacts upon agricultural trade and preventing the need for costly pest management and emergency eradication response activities.

FISCAL IMPACT/FINANCING

This agreement is federally funded by the United States Department of Agriculture, Animal and Plant Health Inspection Services, Plant Protection and Quarantine, Catalog of Federal Domestic Assistance (CFDA) Number 10.025 for the Plant and Animal Disease, Pest Control and Animal Care.

Under this Agreement, CDFA will provide funding of up to \$291,633.41 for work performed by ACWM for the period of October 1, 2023, through September 30,

2024. There is no net County cost associated with this program. The revenue was included in the Department's Fiscal Year 2023/2024 Adopted Budget, and the work to be completed from October 1, 2023, through September 30, 2024, will be included in the Department's Fiscal Year 2024/2025 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Agreement is for the period of October 1, 2023, through September 30, 2024.

The F&A Code Section 5915, subdivision (d) authorizes the Secretary of Food and Agriculture (Secretary) in cooperation with the California Citrus Pest and Disease Prevention Committee to designate the Commissioner to administer this local enforcement program. F&A Code Section 5918 requires the Secretary be reimbursed from funds collected from the citrus industry for all expenditures incurred in carrying out the duties and responsibilities of this Chapter. F&A Code Section 482 also authorizes the Secretary to enter into cooperative agreements with boards of supervisors and county agricultural commissioners for the purpose of administering and enforcing this program.

Agreement #23-0026-028-SF has been reviewed by County Counsel and is approved as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended Board action will support the Program services for the period of October 1, 2023, through September 30, 2024, and presents no impact upon other services or programs.

Respectfully submitted,

KURT E. FLOREN
Agricultural Commissioner
Director of Weights and Measures

KEF:MER:ar

Attachment

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel

**COOPERATIVE AGREEMENT
SIGNATURE PAGE**

AGREEMENT NUMBER

23-0026-028-SF

1. This Agreement is entered into between the State Agency and the Recipient named below:
STATE AGENCY'S NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
RECIPIENT'S NAME
COUNTY OF LOS ANGELES
2. The Agreement Term is: October 1, 2023 through September 30, 2024
3. The maximum amount of this Agreement is: \$291,633.41
4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Prime Award Information	2 Page(s)
Recipient and Project Information	
Exhibit B: General Terms and Conditions	5 Page(s)
Exhibit C: Payment and Budget Provisions	2 Page(s)
Exhibit D: Federal Terms and Conditions	3 Page(s)

Attachments: Scope of Work and Budget

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

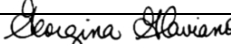
RECIPIENT

RECIPIENT'S NAME (*Organization's Legal Name*)
COUNTY OF LOS ANGELES

APPROVED AS TO FORM
Dawyn R. Harrison
County Counsel

BY (*Authorized Signature*)

DATE SIGNED


Georgina Glaviano
Deputy County Counsel

PRINTED NAME AND TITLE OF PERSON SIGNING

Kurt E. Floren, Agricultural Commissioner/Director of Weights and Measures

ADDRESS

12300 Lower Azusa Road, Arcadia, CA 91006

STATE OF CALIFORNIA

AGENCY NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY (*Authorized Signature*)

DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING

LAURA RODRIGUEZ, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS

1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

CJ

EXHIBIT A

PRIME AWARD INFORMATION

Federal Agency:	United States Department of Agriculture, Animal and Plant Health Inspection Service, Plant Protection and Quarantine
Federal Award Identification Number:	Pending
Federal Award Date:	Pending
Catalog of Federal Domestic Assistance Number (CFDA) and Name:	10.025 Plant and Animal Disease, Pest Control and Animal Care
Amount Awarded to CDFA:	\$Pending
Effective Dates for CDFA:	October 1, 2023 through September 30, 2024
Federal Award to State Agency is Research & Development (Yes/No)	Yes

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:
The Asian Citrus Psyllid (ACP) Bulk Citrus Regulatory activities covered by the counties ensure that requirements of the United States Department of Agriculture's Federal Order and the California state interior quarantine CCR 3435 for ACP are met. Prevent the introduction of harmful pests and diseases that are damaging to agriculture and the environment.

Project Title: Asian Citrus Psyllid Bulk Citrus Regulatory

2. The Managers for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Keith Okasaki	Name:	Kurt Floren
Division/Branch:	Citrus Pest and Disease Prevention	Organization:	County of Los Angeles
Address:	1220 N Street	Address:	12300 Lower Azusa Road
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	Arcadia, CA 91006
Phone:	916-704-5464	Phone:	626-575-5451
Email Address:	keith.okasaki@cdfa.ca.gov	Email Address:	kfloren@acwm.lacounty.gov

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	ThuyVy Truong	Name:	Max Regis
Division/Branch:	Citrus Pest and Disease Prevention	Organization:	LA Co. Dept. of Agricultural Commissioner/Weights and Measures
Address:	1220 N Street	Address:	1102 Garfield Avenue
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	South Gate, CA 90280
Phone:	916-699-0161	Phone:	562-622-0421
Email Address:	thuyvy.truong@cdfa.ca.gov	Email Address:	mregis@acwm.lacounty.gov

FISCAL CONTACT FOR RECIPIENT (if different from above):
Name:
Organization:
Address:
City/State/Zip:
Phone:
Email Address:

- 4. RECIPIENT: Please check appropriate box below:**
Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.
- This award ☐ does ☒ does not support R&D.
- 5.** For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. Approval

This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. Agreement Execution

Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. Assignment

This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFA Agreement Manager or designee in the form of a formal written amendment.

4. Governing Law

This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. State and Federal Law

It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. Recipient Commitments

The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. Performance and Assurances

The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. Mutual Liability

Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, are not officers, employees, or agents of the CDFA. The Recipient's obligation to pay its Contractors/Consultants is an independent obligation from the CDFA's obligation to make payments to the Recipient. Recipient agrees to comply with all applicable State and local laws and regulations during the term of this Agreement. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Contractors/Consultants shall not affect the Recipient's overall responsibility for the management of the project, and the Recipient shall reserve sufficient rights and control to enable it to fulfill its responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provisions of the Fair Employment and Housing Act (Government Code section 12990 *et seq.*) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 7285 *et seq.*). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach and ten (10) calendar days to cure the breach. If the breach is not cured to the satisfaction of the non-breaching party within ten (10) calendar days of receipt of notice, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or a party determines that the other party is not implementing the Project in accordance with the provisions of this Agreement, or that a party has failed in any other respect to comply with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within fifteen (15) calendar days upon discovery of breach. The breaching party shall have fifteen (15) calendar days from receipt of the notice to notify how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has fifteen (15) days to accept or reject the proposed cure. Upon the non-breaching party's approval of the cure, the breaching party has thirty (30) days to implement the cure. If the breaching party fails to cure the breach within thirty (30) days of the non-breaching party's approval of the cure, the non-breaching party may take the following respective actions:

- A. CDFA may suspend payments;
- B. CDFA may demand repayment of all funding;
- C. Either party may terminate the Agreement
- D. CDFA may debar Recipient; or
- E. Either party may take any other action deemed necessary to recover costs.

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of the Notice of Failure to Cure Material Breach, unless the Recipient appeals a Notice of Failure to Cure Material Breach, in which case the effective date falls on the issuance of a final decision on the appeal.

Where CDFA notifies the Recipient of its decision to demand repayment pursuant to this paragraph, the funds that are subject to the demand shall be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

A Notification of Failure to Cure Material Breach may be appealed to CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received the Notice of Failure to Cure and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

All notices, communications, and appeals described in this paragraph must be received in writing to be considered timely.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

18. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

19. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

20. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

21. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

22. California State Auditor

This Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years after final payment under the Agreement.

23. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

24. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

25. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. CDFA has the sole authority to determine whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

26. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

27. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT C
PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

- A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
- B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.
- C. Unless stated in the Scope of Work quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.
- D. Unless stated in the Scope of Work, a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked "Final Invoice" thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

- A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.
- B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on [IRS's website](#) regardless of funding source/type.
- C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established by the Federal Travel Regulation, issued by [General Services Administration \(GSA\)](#), including the maximum per diem and subsistence rates prescribed in those regulations..
- D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, Department of State Standardized Regulations.
- E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.

EXHIBIT D

FEDERAL TERMS AND CONDITIONS

The Recipient and recipients of any subawards under this award, agree to comply with all applicable requirements of all Federal laws, executive orders, regulations, and policies governing this program, including but not limited to 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. For-profit organizations will be subject to 48 CFR Subpart 31. Recipients are responsible for identifying the federal regulations appropriate to their organization, consistently applying cost principles and ensuring contractors or consultants comply with applicable federal regulations.

1. Civil Rights

The Recipient must comply with civil rights and nondiscrimination standards pursuant to the following:

- A. Civil Rights Act, 42 USC 2000, as implemented at 28 CFR Part 42;
- B. Age Discrimination Act, 42 USC 6101, as implemented at 45 CFR Part 90;
- C. Age Discrimination in Employment Act, 29 USC 621, as implemented at 29 CFR Part 1625;
- D. Title IX of the Education Amendments of 1972, 20 USC 1681, as implemented at 45 CFR Part 86;
- E. Section 504 of the Rehabilitation Act, 29 USC 791, as implemented at 28 CFR Part 41;
- F. Executive Order (EO) 11246; and
- G. Americans with Disabilities Act, (PL 101-366).

2. Labor Standards

The Recipient must comply with labor standards pursuant to the following:

- A. Fair Labor Standards Act, 29 USC 207, as implemented at 29 CFR Part 500-899;
- B. Davis-Bacon Act, 40 USC 3141-3148, as implemented at 29 CFR Parts 1, 3, 5, and 7; and
- C. Contract Work Hours and Safety Standards Act, 40 USC 3701, as implemented at 29 CFR Part 5.

3. Environmental Standards

The Recipient must comply with environmental standards pursuant to the following:

- A. Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (PL 91-190) and EO 11514 as implemented at 7 CFR Part 1b;
- B. Notification of violating facilities pursuant to EO 11738;
- C. Protection of wetlands pursuant to EO 11990;
- D. Evaluation of flood hazards in floodplains in accordance with EO 11988;
- E. Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 USC §§1451 *et seq.*);
- F. Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176 (c) of the Clean Air Act of 1955, as amended (42 USC §§7401 *et seq.*);
- G. Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (PL 93-523); and,
- H. Protection of endangered species under the Endangered Species Act of 1973, as amended (PL 93-205).

4. Drug-Free Environment

The Recipient must comply with drug-free environment standards pursuant to §5151-5610 of the Drug-Free Workplace Act of 1988, as implemented by 2 CFR 421.

5. Restrictions on Lobbying and Political Activities

The Recipient must comply with lobbying restriction standards pursuant to the Limitations on Use of Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions, 31 USC 1352, as implemented at 2 CFR 418.

6. Officials Not to Benefit

The Recipient must ensure that no member of Congress be admitted to any share or part of this Agreement or to any benefit arising from it, in accordance with 41 USC 22.

7. Trafficking in Persons

The Recipient must comply with the provisions in 2 CFR Part 175, prohibiting trafficking in persons.

8. Intergovernmental Review

The Recipient must comply with intergovernmental review standards pursuant to the following:

- A. Executive Order 12372, as implemented at 2 CFR 415; and
- B. The Intergovernmental Cooperation Act of 1968, 31 USC 6501.

9. Confidentiality

The Recipient must comply with confidentiality standards pursuant to the following:

- A. Freedom of Information Act, 5 USC 552, as implemented at 7 CFR Part 1; and
- B. Privacy Act, 5 USC 552 (a).

10. Conservation in Procurement

The Recipient must comply with procurement standards pursuant to the Resource Conservation and Recovery Act, 42 USC 6962 and EO 12873, as implemented at 40 CFR Part 247.

11. Debarment, Suspension, Criminal or Civil Convictions

The Recipient and its principals must comply with debarment and suspension standards pursuant to the EO 12549, as implemented at 2 CFR 180 and 2 CFR 417.

The Recipient must provide immediate written notice to CDFA if at any time it learns that this certification was erroneous when made or has become erroneous by reason of changed circumstances and must require recipients of lower-tier covered transactions under this Agreement to similarly certify pursuant to EO 12549, as implemented by 2 CFR 180 and 2 CFR 417.

See www.sam.gov to determine debarment and suspension status.

12. Crimes and Prohibited Activities

The Recipient must comply with crimes and prohibited activities standards pursuant to the following:

- A. Anti-Kickback (Copeland) Act, as implemented at 29 CFR Part 3.1;
- B. False Claims Act, 31 USC 3729; and
- C. Program Fraud Civil Remedies Act, 31 USC 3801-3812.

13. Biosafety in Laboratories

The Recipient must comply with laboratory biosafety standards pursuant to the following the *Biosafety in Microbiological and Biomedical Laboratories*, published jointly by the Centers for Disease Control and the National Institutes of Health.

14. Conflicts of Interest

The Recipient must comply with the conflict of interest standards pursuant to 2 CFR 400.2.

15. Inventions, Patents, Copyrights and Project Results

A. The Recipient must comply with invention and patent standards pursuant to the following:

- 1. Patent Rights in Inventions Made with Federal Assistance, 35 USC 202-204, as implemented at 37 CFR Part 401 (Bayh-Dole Act and the Technology Transfer Commercialization Act of 2000) to ensure that inventions made are used in a manner to promote free competition and enterprise without unduly encumbering future research and discovery.
- 2. The Plant Variety Protection Act, 7 USC 2321 *et seq.*

- B. The Recipient may retain title to any invention conceived of or first actually reduced to practice using Federal funds provided Recipient does the following:
1. Reports all subject inventions to CDFA;
 2. Makes efforts to commercialize the subject invention through patent or licensing;
 3. Formally acknowledges the Federal government's support in all patents that arise from the subject invention; and
 4. Formally grants the Federal government and CDFA a limited use license to the subject invention.
- C. The Recipient may copyright any publications, data, or other copyrightable works developed using Federal funds provided it provides the Federal government and CDFA a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use the material, and agrees that the Federal government and CDFA may do so in cooperation with other public agencies.
- D. The Recipient agrees that the results of this project may be published by the Federal government, CDFA or appropriate contractors or cooperators as mutually agreed.

16. Care and Use of Laboratory Animals

The Recipient must comply with the care and use of laboratory animal standards pursuant to the following:

- A. Animal Welfare Act, 7 USC 2131, as implemented at 9 CFR, Sub Chapter A, Parts 1-4; and
- B. Marine Mammal Protection Act, 16 USC 1361-1407.

17. Fly America Act

The Recipient must comply with the Fly America Act (49 USC 40118) as implemented at 41 CFR 301-10.131 to 301-10.143.

18. Motor Vehicle Safety

The Recipient must comply with seat belt use standards pursuant to the following:

- A. Highway Safety Act of 1966 as amended (23 USC 402-403);
- B. Occupational Safety and Health Act of 1970 as amended (29 USC 668);
- C. Federal Property and Administrative Services Act of 1949 as amended (40 USC §101 *et seq.*)
- D. Increasing Seat Belt Use in the United States (EO 13043).
- E. Federal Leadership on Reducing Text Messaging While Driving (EO 13513).

19. Records Retention and Accessibility

The Recipient and its contractors must comply with the procedures and requirements regarding record retention and accessibility as contained in 2 CFR 200.333 – 200.337.

20. All Other Federal Laws

The Recipient must comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)

Scope of Work

October 1, 2023 – September 30, 2024

The County agrees to perform and provide the following quarantine response and regulatory enforcement activities for the California Department of Food and Agriculture (CDFA) in compliance with Title 3, section 3435 of the California Code of Regulations (CCR) and Title 7, Part 301.76 of the Code of Federal Regulations (CFR).

This agreement is inclusive of the County's agreement to perform activities approved by CDFA as described in the attached projected Work Plan.

Regulatory and records inspections at regulated establishments are the highest priority. Compliance agreement issuance is a lower priority. If regional quarantine zones are modified and commercial channels change, county personnel shall prioritize inspection activities as appropriate to meet changing needs.

Authorized expenses under this Asian citrus psyllid (ACP) regulatory cooperative agreement include:

I. Personnel Activities

A. Quarantine Enforcement

- 1. Citrus Growers**
- 2. Citrus Transporters**
- 3. Citrus Packers/Juice Plants/ Processors**
- 4. Citrus Fruit Sellers**
- 5. Citrus Harvesters/Farm Labor Contractors**
- 6. Dump and Disposal**
- 7. Regulatory Trace Activities**
- 8. Program Environmental Impact Report**

B. Other Activities

- 1. Meetings**
- 2. Administrative Support**
- 3. Reporting**

II. Non-Personnel

- A. Dump and Disposal**
- B. Supplies/Equipment**
- C. Vehicle Mileage**

III. Reporting/Invoicing

- A. ACP Regulatory Monthly Activity Report**
- B. Invoicing/Reimbursement**

Description of authorized expenses:

- I. Personnel Activities:** The County agrees to perform the listed quarantine response and regulatory enforcement activities required by the ACP State Interior Quarantine

and the Federal Domestic Quarantine for Citrus Greening and Asian Citrus Psyllid. This agreement is also inclusive of the following:

A. Quarantine Enforcement Activities for The Following Regulated Entities:

1. Citrus Growers

Includes commercial growers of ACP host fruit.

a. Compliance Agreement Issuance

- i. Initial visit to issue and explain the terms of the compliance agreement and exhibits, and regulatory requirements.
- ii. Assigning a compliance agreement number, countersigning the agreement, and sending a copy to ACPCompliance@cdfa.ca.gov.

b. Regulatory and Records Inspections

- i. Regulatory inspections and records review to verify quarantine compliance.
- ii. Receiving, maintaining, and approving grower-submitted ACP-Free Declaration forms.
- iii. Issuing Hold Notices, Notices of Rejection, Notices of Violation, and Notices of Proposed Action for non-compliance.

2. Citrus Transporters

Includes transporters of commercial ACP host fruit.

a. Compliance Agreement Issuance

- i. Initial visit to issue and explain the terms of the compliance agreement and exhibits, and regulatory requirements.
- ii. Assigning a compliance agreement number, countersigning the agreement, and sending a copy to ACPCompliance@cdfa.ca.gov.

b. Regulatory and Records Inspections

- i. Regulatory inspections and records review to verify quarantine compliance.
- ii. Issuing Hold Notices, Notices of Rejection, Notices of Violation, and Notices of Proposed Action for non-compliant shipments.
- iii. Placing, servicing, relocating, and submitting yellow panel traps.

3. Citrus Packers/Juice Plants/Processors

Includes packers/juicers/processors of commercial ACP host fruit.

a. Compliance Agreement Issuance

- i. Initial visit to issue and explain terms of compliance agreement and exhibits, and regulatory requirements.
- ii. Assigning a compliance agreement number, countersigning the agreement, and sending a copy to ACPCompliance@cdfa.ca.gov.

b. Regulatory and Records Inspections

- i. Regulatory inspections to ensure compliance with safeguarding performance standards and records review to verify quarantine compliance.
- ii. Issuing Hold Notices, Notices of Rejection, Notices of Violation, and Notices of Proposed Action for non-compliant shipments.

4. Citrus Fruit Sellers

Includes sellers, distributors, and market vendors of ACP host fruit.

a. Compliance Agreement Issuance

- i. Initial visit to issue and explain the terms of the compliance agreement and exhibits, and regulatory requirements
- ii. Assigning a compliance agreement number, countersigning the agreement, and sending a copy to ACPCCompliance@cdfa.ca.gov.

b. Regulatory and Records Inspections

- i. Regulatory inspections to ensure compliance with safeguarding performance standards and records review to verify quarantine compliance.
- ii. Issuing Hold Notices, Notices of Rejection, Notices of Violation, and Notices of Proposed Action for non-compliant shipments.

5. Citrus Harvesters/Farm Labor Contractors

Includes harvesters and farm labor contractors harvesting ACP host fruit.

a. Compliance Agreement Issuance

- i. Initial visit to issue and explain the terms of the compliance agreement and exhibits, and regulatory requirements
- ii. Assigning a compliance agreement number, countersigning the agreement, and sending a copy to ACPCCompliance@cdfa.ca.gov.

b. Regulatory and Records Inspections

- i. Regulatory inspections to ensure compliance with safeguarding performance standards and records review to verify quarantine compliance.
- ii. Issuing Hold Notices, Notices of Rejection, Notices of Violation, and Notices of Proposed Action for non-compliant shipments.

6. Dump and Disposal

Personnel hours associated with the disposal of confiscated bulk citrus related material.

7. Regulatory Trace-Back Activities

Regulatory trace-back and trace-forward activities when required. Trace-back and trace-forward activities may occur at any regulated establishment.

8. Program Environmental Impact Report

Ensure that all activities are performed following CDFA's management practices and any necessary mitigation measures as required and consistent

with CDFA's Program Environmental Impact Report (PEIR).

B. Other Activities:

1. Meetings

Personnel hours associated with attendance at and participation in conference calls and meetings regarding ACP quarantine response and regulatory enforcement.

2. Administrative Support

Personnel hours associated with administrative activities such as maintaining and recording received ACP-Free Declaration forms, HLB Pest Risk Mitigation Forms, data entry, or invoicing for ACP quarantine response and regulatory enforcement.

3. Reporting

Personnel hours associated with entering compliance agreement information into spreadsheets, completing the ACP Regulatory Monthly Activity Report, and reporting any other requested data. Use of ACP Program forms for reporting and inspections is required. Forms will be provided to all counties. Forms created by the County will **not be** accepted and incomplete forms will be returned.

II. Non-Personnel

A. Dump and Disposal: Only dump and disposal fees related to administering and conducting quarantine and regulatory enforcement activities associated with the ACP Program will be reimbursed. Dump fees includes the landfill cost for disposal with special handling (deep burial with immediate cover). Disposal fees include, but are not limited to, bags for safeguarding confiscated material enroute to the dump for disposal.

B. Supplies/Equipment:

1. Supplies: In accordance with 2 C.F.R. § 200.94 (<http://www.ecfr.gov>), supplies are considered articles having a useful life of less than one year. Only supplies directly related to administering and conducting quarantine and regulatory enforcement activities associated with the ACP Program will be reimbursed. Examples of supplies include materials from a general supply or stockroom, fabricated parts, paper, stationery, general office goods, ink and toner cartridges, and organization tools.

2. Equipment: In accordance with 2 C.F.R. § 200.33 (<http://www.ecfr.gov>), equipment is considered articles having a useful life of more than one year. Only equipment directly related to administering and conducting quarantine and regulatory enforcement activities associated with the ACP Program will be reimbursed. Articles with a unit cost of \$5,000 or more must have prior approval for reimbursement. Examples of equipment include microscopes,

spectrometers, office equipment, office furnishings, modular offices, telephone networks, information technology equipment and systems, air conditioning equipment, reproduction and printing equipment, and motor vehicles.

All records substantiating that the supplies and equipment are used for the ACP Program must be maintained by the county.

- C. Vehicle Mileage:** The mileage reimbursement rate used on the monthly invoice must be the same as the rate in the Work Plan. If the federal mileage reimbursement rate (<http://www.irs.gov>) fluctuates during the agreement period, counties must submit invoices for the current federal rate.

Substantiation of Vehicle Mileage Costs: Counties must maintain a single vehicle log per vehicle, and all mileage must be recorded daily with an indication of which program the vehicle was used for and the name of the driver. Vehicle logs must be submitted if requested.

III. Reporting/Invoicing: Personnel hours associated with the compilation, submittal, and maintenance of the following:

- A. ACP Regulatory Monthly Activity Report:** The County must submit an ACP Regulatory Monthly Activity Report utilizing the template provided to report all authorized ACP quarantine response and regulatory enforcement activities. Monthly activity reports must be submitted with the monthly invoice to Keith Okasaki (Keith.Okasaki@cdfa.ca.gov) and **no later than 30 days** after the end of the coinciding reporting period. Questions about the reporting can be directed to Keith at the email listed above or by calling (916) 704-5464.

- B. Invoicing/Reimbursement:** The County must submit a monthly itemized invoice using the provided template (Appendix A) on county letterhead to CDFA **no later than 30 days** after the end of the coinciding reporting period. Completed official ACP Program forms must be submitted with or prior to invoicing. Invoices will not be processed without current and completed ACP Program forms.

- 1. Allowable Costs:** All invoiced expenses must fall within the parameters of this Scope of Work and must be directly related to administering and conducting ACP quarantine response and regulatory enforcement activities.
- 2. ACP Regulatory Monthly Activity Report Required for Reimbursement:** Invoices will not be paid until the ACP Regulatory Monthly Activity Report for the invoicing period has been submitted by the County and verified by CDFA. Personnel hours on the activity report must match the hours on the invoice.
- 3. Hourly Rate(s) on Invoices:** Invoices must reflect the actual hourly rates (salary and benefits) for each personnel classification listed on the Work Plan that conducted ACP quarantine response and regulatory enforcement activities.

- 4. Personnel on Invoice Must Match Work Plan:** Invoices must reflect work performed by personnel classifications listed on the Work Plan.
- 5. Documentation:** Documentation (including purchase receipts) for expense reimbursement must be retained by the County and shall be made available upon request for audit purposes.
- 6. Substantiation of Costs:** All personnel salary costs must be properly tracked or allocated to the cooperative agreement in accordance with the Office of Management and Budget (OMB) requirements and Federal Cost Principles. Personnel costs must be able to be traced back to original documents detailing the account to which personnel hours are billed. In addition, all invoiced personnel costs must match the work plan.

If the County plans to seek reimbursement for vehicle mileage, the documentation for mileage reimbursement must be tracked separately from all other programs and documentation must be available to support the reimbursement. In addition, all invoiced vehicle costs must match the work plan. Mileage rates used on invoices must be the same as contained in the work plan. CDFA will notify counties of new rates (current rate \$0.56) if the federal mileage rate changes during the term of the agreement.

All other expenses (travel, supplies, communications, etc.) for which the County will seek reimbursement under the cooperative agreement must be directly related to the cost of administering and conducting the program, and documentation must be available to support the reimbursement. In addition, all invoiced expenses must match the work plan.

The following citations are requirements outlined in OMB Circulars and Federal Cost Principles applicable to your agency/organization.

State, Local and Indian Tribal Governments:

- 2 C.F.R. § 200 (<http://www.ecfr.gov>), Uniform administrative requirements, cost principles, and audit requirement for federal awards.
- 2 C.F.R. § 225 (<http://www.ecfr.gov>), Cost Principles (formerly OMB Circular A-87), see Cost Allocation Plans and Attachment B, 8. Compensation for personal services, h. Support of Salaries and wages.

- 7. Submission of Monthly Invoice:** Invoices with the ACP Regulatory Monthly Activity Report must be emailed to Keith Okasaki at Keith.Okasaki@cdfa.ca.gov. Contact Keith with any questions regarding invoicing or reimbursement by email or by calling (916) 704-5464.

**Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)
Guidelines and Work Plan Instructions
October 1, 2023 – September 30, 2024**

Each county is to complete the Work Plan based on the individual county's needs and enforcement priorities. The list of regulated establishments to assist in determining workload and enforcement priorities is available here:

<http://phpps.cdfa.ca.gov/PE/InteriorExclusion/pdf/ComplianceAgreementDatabase.pdf>

Guidelines: Regulatory and records inspections at regulated establishments are the highest priority. Compliance agreement issuance is a lower priority. If regional quarantine zones are modified and commercial channels change, county personnel shall prioritize inspection activities as appropriate to meet changing needs.

Instructions: Complete an Asian citrus psyllid (ACP) regulatory Work Plan by following the instructions below. The Work Plan should represent the number of staff, hours, and resources required to fully regulate citrus commodity establishments.

I. Personnel Activities

A. Quarantine Enforcement Activities:

1. Citrus Growers: Includes all commercial growers of ACP host fruit.

- a. Compliance Agreement Issuance
 - Reimbursable activities include an initial visit to issue and explain terms of compliance agreement and exhibits, regulatory requirements, assigning a compliance agreement number and countersigning to execute the agreement, and sending a copy of the agreement to CDFA.
 - The number of hours per visit includes commute time to the grower.
- b. Regulatory and Records Inspections
 - Reimbursable activities include regulatory inspections, records review, receiving and approving grower-submitted ACP-Free Declaration forms, and issuing Hold Notices, Notices of Rejection, Notices of Violation, or Notices of Proposed Action for non-compliance.
 - The number of hours per visit includes commute time to the grower.

2. Citrus Transporters

- a. Compliance Agreement Issuance
 - Reimbursable activities include an initial visit to issue and explain terms of compliance agreement and exhibits, regulatory requirements, assigning a compliance agreement number and countersigning to execute the agreement, and sending a copy of the agreement to CDFA.
 - The county in which the transporter headquarters operates shall

- be responsible for issuing a compliance agreement.
- The number of hours per visit includes commute time to the transporter headquarters.
- b. Regulatory and Records Inspections
 - Reimbursable activities include regulatory inspections, records review, and issuing Hold Notices, Notices of Rejection, Notices of Violation, or Notices of Proposed Action for non-compliant shipments.
 - The number of hours per visit includes commute time to the transporter headquarters.

3. Citrus Packers/Juice Plants/Processors

- a. Compliance Agreement Issuance
 - Reimbursable activities include an initial visit to issue and explain terms of compliance agreement and exhibits, regulatory requirements, assigning a compliance agreement number and countersigning to execute the agreement, and sending a copy of the agreement to CDFA.
 - The number of hours per visit includes commute time to the packer/processor.
- b. Regulatory and Records Inspections
 - Reimbursable activities include regulatory inspections, records review, citrus shipment inspections, collecting and submitting samples, placing, servicing, and submitting yellow panel traps if requested by CDFA, and issuing Hold Notices, Notices of Rejection, Notices of Violation, or Notices of Proposed Action for non-compliance.
 - The number of hours per visit includes commute time to the packer/processor.

4. Citrus Fruit Sellers

- a. Compliance Agreement Issuance
 - Reimbursable activities include an initial visit to issue and explain terms of compliance agreement and exhibits, regulatory requirements, assigning a compliance agreement number and countersigning to execute the agreement, and sending a copy of the agreement to CDFA.
 - The number of hours per visit includes commute time to the fruit seller.
- b. Regulatory and Records Inspections
 - Reimbursable activities include regulatory inspections, records review, and issuing Hold Notices, Notices of Rejection, Notices of Violation, or Notices of Proposed Action for non-compliance.
 - The number of hours per visit includes commute time to the fruit seller.

5. Citrus Harvester/Farm Labor Contractors

a. Compliance Agreement Issuance

- Reimbursable activities include an initial visit to issue and explain terms of compliance agreement and exhibits, regulatory requirements, assigning a compliance agreement number and countersigning to execute the agreement, and sending a copy of the agreement to CDFA.
- The number of hours per visit includes commute time to the site(s) at which harvesters/farm labor contractors are operating.

b. Regulatory and Records Inspections

- Reimbursable activities include regulatory inspections, records review, and issuing Hold Notices, Notices of Rejection, Notices of Violation, or Notices of Proposed Action for non-compliance.
- The number of hours per visit includes commute time to the harvester/farm labor contractor or site(s) at which they are operating.

6. Dump and Disposal

Reimbursable activities include personnel hours associated with the disposal of confiscated bulk citrus related material.

7. Regulatory Trace Activities

Reimbursable activities include regulatory trace-back and trace-forward activities at any applicable regulated establishment.

B. Other Activities:

1. Meetings

Reimbursable activities include personnel hours associated with attendance at and participation in conference calls and meetings regarding ACP quarantine response and regulatory enforcement.

2. Administrative Support

Reimbursable activities include personnel hours associated with administrative activities such as maintaining and recording received ACP-Free Declaration forms, data entry, or invoicing for ACP quarantine response and regulatory enforcement.

3. Reporting

Reimbursable activities include personnel hours associated with completion of the ACP Regulatory Monthly Activity Report, entering newly issued or updated compliance agreement information, and any other data entry required. Use of official ACP Program forms for inspections and reporting is required. Forms created by the County **will not** be accepted. Submission of County created forms will result in non-payment of invoice. Completed official ACP Program forms must be submitted prior to or with invoicing. **Incomplete forms will be returned.**

Personnel Costs

- Individual salaries, rather than weighted averages, must be used to determine the work plan dollar amount using the Cost Per Hour Worksheet.
- The dollar figure entered on the Work Plan for Personnel Costs must match the Total Cost dollar figure on the Cost Per Hour Worksheet.

Overhead (Indirect Costs)

Overhead percentage for *Personnel Costs* (must not exceed 25% of *Personnel Costs*).

II. Non-Personnel – Operating Expenses:**A. Dump and Disposal:**

Reimbursable activities include the cost for disposing of confiscated ACP host material at a dump with special handling, which includes deep burial with immediate cover.

B. Supplies/Equipment:

Reimbursable items include ACP regulatory supply and equipment costs which may include shipping supplies, sampling kit needs, etc.

C. Mileage:

Reimbursable activities include mileage driven to conduct quarantine enforcement activities. Mileage will automatically calculate at 65.5 cents per mile, or the current federal rate.

Asian Citrus Psyllid Regulatory Monthly Activity Report

County:		Month:		Year:	
----------------	--	---------------	--	--------------	--

Activity	Number	Hours
Citrus Growers		
Compliance Agreement Issued		
Regulatory Inspection		
Hold Notice Issued		
Notice of Violation (NOV) Issued		
Notice of Proposed Action (NOPA) Issued		
Citrus Transporters		
Compliance Agreement Issued		
Regulatory Inspection		
Hold Notice Issued		
Notice of Rejection (NOR) Issued		
NOV Issued		
NOPA Issued		
Citrus Packers/Juice Plants/Processors		
Compliance Agreement Issued		
Regulatory Inspection		
Hold Notice Issued		
NOR Issued		
NOV Issued		
NOPA Issued		
Citrus Fruit Sellers		
Compliance Agreement Issued		
Regulatory Inspection		
Hold Notice Issued		
NOV Issued		
NOPA Issued		
Citrus Harvesters/Farm Labor Contractors		
Compliance Agreement Issued		
Regulatory Inspection		
Hold Notice Issued		
NOR Issued		
NOV Issued		
NOPA Issued		
Trace Activities		
Trace-Back/Trace-Forward Conducted		
Miscellaneous		
Meetings		
Admin Support		
Reporting		
Mileage		
Total Hours		

Appendix A - Invoice Template

(County Letterhead)

California Department of Food and Agriculture

Attn: Keith Okasaki

keith.okasaki@cdfa.ca.gov

Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)

Agreement #

October 1, 2023 - September 30, 2024

Invoice for Period from [Month, Date, Year]

Personnel Services

Name and Classification	Hours	Hourly Rate	Total Salaries
	0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00
Total Hours:	0.00	Total Salaries:	\$0.00
Total Personnel Services:			\$0.00
Indirect (up to 25% of Personnel Services):			\$0.00
Total Personnel Costs:			\$0.00

Operating Expenses

Dump and Disposal	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Total Operating Expenses:	\$0.00

Vehicle Usage

Miles	Rate	
Vehicle Mileage	0.00	0.655
Total Mileage Cost:		\$0.00

Total Operating Expenses

Grand Total:

Agreement Amount
Billed to Date
Balance

\$0.00
\$0.00
\$0.00

Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)

Personnel Cost Work Sheet FY 2023/2024

October 1, 2023 through September 30, 2024



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

County:

Title	Hourly Wage	Hourly Benefit Amount	Total Hourly Rate	Estimated Hours to be Worked	Total Cost
Title 1	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 2	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 3	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 4	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 5	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 6	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 7	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 8	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 9	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 10	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 11	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 12	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 13	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 14	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 15	\$0.00	\$0.00	\$0.00	0	\$0.00
			*Total:	0	\$0.00
*Total "Estimated Hours to Be Worked" MUST match the "Total Hours" on the Work Plan.					

Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)

Work Plan FY 2023/2024

October 1, 2023 through September 30, 2024

County:

Date:



	Number of Facilities Requiring Activities	Estimated Visits/Year/Facility	Estimated Hours per Visit	Total Estimated Hours
I. Personnel				
A(1) Citrus Growers				
a. Compliance Agreement Issuance	0	0	0	0
b. Regulatory and Records Inspections	0	0	0	0
A(2) Citrus Packers/Juice Plants/Processors				
a. Compliance Agreement Issuance	0	0	0	0
b. Regulatory and Records Inspections	0	0	0	0
A(3) Citrus Transporters				
a. Compliance Agreement Issuance	0	0	0	0
b. Regulatory and Records Inspections	0	0	0	0
A(4) Citrus Fruit Sellers				
a. Compliance Agreement Issuance	0	0	0	0
b. Regulatory and Records Inspections	0	0	0	0
A(5) Citrus Harvesters/Farm Labor Contractors				
a. Compliance Agreement Issuance	0	0	0	0
b. Regulatory and Records Inspections	0	0	0	0
A(6) Dump and Disposal				
Dump and Disposal of Confiscated Quarantine Material			0	0
A(7) Regulatory Trace-Back and Trace-Forward				
Trace-Back and Trace-Forward Activities	0	0	0	0
B. Other Activities				
1. Conference Calls				0
2. Meetings				0
3. Administrative Support				0
4. Reporting				0
*Total Hours:				0

Personnel				
**Personnel Costs:				\$0.00
Overhead (Indirect Costs) ----- Enter county overhead percentage, do not to exceed 25%		25%		\$0.00
Total Personnel Costs (Personnel Costs + Overhead):				\$0.00
II. Non-Personnel - Operating Expenses				
A. Dump and Disposal				\$0.00
B. Supplies				\$0.00
C. Equipment				\$0.00
Total Operating Expenses:				\$0.00
Vehicle Mileage				
Vehicle Mileage	Enter Estimated Miles:	0	Rate Per Mile:	\$0.655
				\$0.00

TOTAL COST:	\$0.00
--------------------	---------------

The Cost Per Hour Worksheet must be submitted with the Workplan.

Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)
Work Plan Summary FY 2023/2024
October 1, 2023 through September 30, 2024



County:
Agreement Manager:

Expenses	Description		Total	
Personnel Costs for Regulatory Activities	Compliance Agreement Isuance, Regulatory Inspections, Trace-Back/Trace-Forward Activities, Data Entry, and Attend Meetings.	Total Activity Hours:	0	\$0.00
Overhead Costs	Indirect Costs (Not to exceed 25% of Total Personnel Costs)	Overhead Percentage:	25%	\$0.00
Miscellaneous Costs	All supply/equipment costs exceeding \$5,000.00 must be accompanied by an itemized list of items to be purchased.	Itemized Supply List Required (Y/N):	N	\$0.00
Vehicles Mileage	Mileage rate must be \$0.655, or current federal rate (http://www.irs.gov).	Estimated Miles:	0	\$0.00
		Rate Per Mile:	0.655	
		TOTAL COST:		\$0.00

Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)

Personnel Cost Work Sheet FY 2023/2024

October 1, 2023 through September 30, 2024

County: LOS ANGELES



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

Title	Hourly Wage	Hourly Benefit Amount	Total Hourly Rate	Estimated Hours to be Worked	Total Cost
Agricultural/Weights&MeasuresInsp I	\$0.00	\$0.00	\$0.00	0	\$0.00
Agricultural/Weights&Measures Insp II	\$46.46	\$34.75	\$81.21	1175	\$95,421.75
Agricultural/Weights&Measures Insp III	\$51.79	\$38.73	\$90.52	1125	\$101,835.00
Associate Agricultural/Weights&Measures Ins	\$0.00	\$0.00	\$0.00	0	\$0.00
Deputy Agricultural Commissioner	\$72.85	\$54.48	\$127.33	158	\$20,118.14
Intermediate Typist Clerk	\$28.80	\$21.01	\$49.81	120	\$5,977.20
Title 7	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 8	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 9	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 10	\$0.00	\$0.00	\$0.00	0	\$0.00
*Total "Estimated Hours to Be Worked" MUST match the "Total Hours" on the Work Plan.				2578	\$223,352.09

Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)

Work Plan FY 2023/2024

October 1, 2023 through September 30, 2024

County: LOS ANGELES

Date:

CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

	Number of Facilities Requiring Activities	Estimated Visits/Year/Facility	Estimated Hours per Visit	Total Estimated Hours
I. Personnel				
A(1) Citrus Growers				
a. Compliance Agreement Issuance	2	3	1	6
b. Regulatory and Records Inspections	8	4	1	32
A(2) Citrus Packers/Juice Plants/Processors				
a. Compliance Agreement Issuance	18	6	1	108
b. Regulatory and Records Inspections	94	8	1	752
A(3) Citrus Transporters				
a. Compliance Agreement Issuance	6	6	1.5	54
b. Regulatory and Records Inspections	29	8	1.5	348
A(4) Citrus Fruit Sellers				
a. Compliance Agreement Issuance	11	2	1.5	33
b. Regulatory and Records Inspections	25	3	1	75
A(5) Citrus Harvesters/Farm Labor Contractors				
a. Compliance Agreement Issuance	0	0	0	0
b. Regulatory and Records Inspections	0	0	0	0
A(6) Dump and Disposal				
Dump and Disposal of Confiscated Quarantine Material			22	22
A(7) Regulatory Trace Activities				
Trace-Back and Trace-Forward Activities	500	1	1.5	750
B. Other Activities				
1. Meetings				24
2. Administrative Support				240
3. Reporting				134
*Total Hours:				2578

Personnel		
**Personnel Costs:		\$223,352.09
Overhead (Indirect Costs) ----- Enter county overhead percentage, do not to exceed 25%	25%	\$55,838.02
Total Personnel Costs (Personnel Costs + Overhead):		\$279,190.11

II. Non-Personnel - Operating Expenses					
A. Dump and Disposal					\$1,200.00
B. Supplies					\$200.00
C. Equipment					\$0.00
Total Operating Expenses:					\$1,400.00
Vehicle Mileage					
Vehicle Mileage	Enter Estimated Miles:	16860	Rate Per Mile:	\$0.655	\$11,043.30

TOTAL COST:	\$291,633.41
--------------------	---------------------

The Cost Per Hour Worksheet must be submitted with the Workplan.

Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)
Work Plan Summary FY 2023/2024
October 1, 2023 through September 30, 2024



County: LOS ANGELES
Agreement Manager: Maxmilliano Regis

Expenses	Description		Total	
Personnel Costs for Regulatory Activities	Compliance Agreement Isuance, Regulatory Inspections, Trace-Back/Trace-Forward Activities, Data Entry, and Attend Meetings.	Total Activity Hours:	2,578	\$223,352.09
Overhead Costs	Indirect Costs (Not to exceed 25% of Total Personnel Costs)	Overhead Percentage:	25%	\$55,838.02
Miscellaneous Costs	All supply/equipment costs exceeding \$5,000.00 must be accompanied by an itemized list of items to be purchased.	Itemized Supply List Required (Y/N):	N	\$1,400.00
Vehicles Mileage	Mileage rate must be \$0.655, or current federal rate (http://www.irs.gov).	Estimated Miles:	16860	\$11,043.30
		Rate Per Mile:	0.655	
		TOTAL COST:		\$291,633.41

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023		
BOARD MEETING DATE	11/21/2023		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Department of Beaches & Harbors		
SUBJECT	Dockweiler RV Park Parking Lot Renovation Project		
PROGRAM			
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	N/A		
COST & FUNDING	Total cost: \$2,509,000	Funding source: Department of Beaches & Harbors Salary and Employee Benefits Appropriation Budget	
	TERMS (if applicable):		
	Explanation: Approval of the enclosed appropriation adjustment (Enclosure B) in the amount of \$2,509,000 will transfer \$2,509,000 from Department of Beaches and Harbors Salary & Employee Benefits budget to the Dockweiler RV Park Parking Lot Renovation Project, Capital Project No. 8A023, to fully fund the proposed project.		
PURPOSE OF REQUEST	Approval of the recommendations will find the Dockweiler RV Park Parking Lot Renovation Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 8A023, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The proposed Project will address Dockweiler RV Park's asphalt parking lot located at 12001 Vista Del Mar, Playa Del Rey, CA 90293. Dockweiler RV Park is the County's only recreational vehicle campground on the beach. Through years of heavy use by RV campers and exposure to the marine climate, the asphalt layer is in poor condition with numerous cracks, potholes, and depressions causing an uneven surface. The proposed Project will serve to provide a resurfaced asphalt parking lot which will better serve the needs of County guests and vehicles parked there.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: - Thomas DeSantis, P&PM Division Manager, (323) 267-3467, TDesantis@isd.lacounty.gov		



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

SELWYN HOLLINS
Director

Telephone: (323) 267-2101
FAX: (323) 264-7135

Speed. Reliability. Value.

November 21, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF BEACHES & HARBORS
DOCKWEILER RV PARK PARKING LOT RENOVATION PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 8A023
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACT
(FY 2023-24)
(SUPERVISORIAL DISTRICT 2)
(3 - VOTES)**

SUBJECT

Approval of the recommendations will find the Dockweiler RV Park Parking Lot Renovation Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 8A023, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Dockweiler RV Park Parking Lot Renovation Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish and approve the proposed Dockweiler RV Park Parking Lot Renovation Project, Capital Project No. 8A023 with a total budget of \$2,509,000.

3. Approve the appropriation adjustment to transfer \$2,509,000 in departmental savings from the Department of Beaches and Harbors Salary and Employee Benefits budget to the Dockweiler RV Park Parking Lot Renovation Project, Capital Project No. 8A023.
4. Authorize the Director of the Internal Services Department, or designee, to deliver the Dockweiler RV Park Parking Lot Renovation Project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find the proposed Dockweiler RV Park Parking Lot Renovation Project (Project) exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 8A023, approve the project budget and appropriation adjustment, and authorize the Internal Services Department (ISD) to deliver the proposed Project using a Board-approved Job Order Contract (JOC).

Project Background and Description

The proposed Project will address Dockweiler RV Park's asphalt parking lot located at 12001 Vista Del Mar, Playa Del Rey, CA 90293. Dockweiler RV Park is the County's only recreational vehicle campground on the beach. Through years of heavy use by RV campers and exposure to the marine climate, the asphalt layer is in poor condition with numerous cracks, potholes, and depressions causing an uneven surface. The proposed Project will serve to provide a resurfaced asphalt parking lot which will better serve the needs of County guests and vehicles parked there.

The proposed scope of work includes the removal and disposal of four (4) inches of existing asphalt layer, installation of four (4) inches of asphalt layer, and the re-painting of 118 parking stalls to match the existing layout.

The estimated project duration is approximately one (1) month which includes construction and project completion.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Goal II. Foster Vibrant and Resilient Communities, Strategy II.2 – Support the Wellness of our Communities, Objective II.2.2 Expand Access to Recreational and Cultural Opportunities, and Goal III. Realize Tomorrow's Government Today, Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets by investing in public infrastructure that will enhance the recreational and cultural opportunities for County residents and visitors and improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The total cost for the proposed Project is currently estimated at \$2,509,000, which includes construction, change order allowance, inspection/testing, and ISD county services (Enclosure A).

Approval of the enclosed appropriation adjustment (Enclosure B) in the amount of \$2,509,000 will transfer \$2,509,000 from Department of Beaches and Harbors Salary & Employee Benefits budget to the Dockweiler RV Park Parking Lot Renovation Project, Capital Project No. 8A023, to fully fund the proposed project.

Operating Budget Impact

The scope of work consists of repairs and remodeling made to an existing space. Therefore, following the completion of the proposed project, ISD and the Department of Beaches & Harbors do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on May 17, 2023, the proposed Project will have a mandatory hiring requirement of at least thirty percent (30%) Local Workers and 10 percent (10%) Targeted Workers.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project is exempt from the Civic Art Allocation as it involves paving.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The scope of work consists of the repair and renovation of an existing parking lot. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that it will meet the criteria set forth in Sections 15301(d) and 15302 of the State CEQA Guidelines and Classes 1(c), (x)(2), and 2 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, and replacement of features with the same purpose and capacity.

In addition, based on the records of the proposed project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the proposed project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

CONTRACTING PROCESS

The proposed Project will be delivered using an ISD Board-approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOCs contain the Board's required provisions including those pertaining to consideration of qualified County employees targeted for layoffs, as well as qualified GAIN/GROW participants for employment openings, compliance with the Jury Service Ordinance, Safely Surrendered Baby Law, and the Child Support program.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by county employees, due to the "Force Account" limitations set forth in the Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have minimal impact on current county services. The parking lot renovation project is scheduled to occur in January 2024, during which the RV park will be closed off to County visitors and guests. The RV park is closed in January on a yearly basis to address any maintenance and renovation needs.

CONCLUSION

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and the Department of Beaches & Harbors.

Respectfully submitted,

Selwyn Hollins
Director

SH:MO:ME:TD:sy

Enclosures

C: Executive Office, Board of Supervisors

The Honorable Board of Supervisors
November 21, 2023
Page 5

Chief Executive Office
County Counsel
Department of Beaches & Harbors

DRAFT

**PROJECT INFORMATION SHEET
SCHEDULE AND BUDGET SUMMARY**

PROJECT :	Department of Beaches & Harbors Dockweiler RV Park Parking Lot Renovation Project
CAPITAL PROJECT NO. :	8A023

I. PROJECT SCHEDULE		
Project Activity	Duration	Scheduled Completion Date
Complete Construction Documents	N/A	N/A
Jurisdictional Approval	N/A	N/A
Award Construction Contract	1 month following Board approval	Dec 2023
Substantial Completion	2 months following Board approval	Jan 2024
Project Acceptance	3 months following Board approval	Feb 2024

II. BUDGET SUMMARY	
Budget Category	Proposed Budget
Construction	
Construction	\$ 1,587,000.00
Change Orders (Contingency)	\$ 162,000.00
Subtotal	\$ 1,749,000.00
Civic Art (if not exempt)	\$ -
Plans and Specifications	\$ -
Jurisdictional Review/Plan Check/Permits	\$ 31,000.00
County Services (ISD Indirect)	\$ 729,000.00
Total Project Budget	\$ 2,509,000.00

November 21, 2023

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT
DEPARTMENT OF BEACHES AND HARBORS

AUDITOR-CONTROLLER:
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2023-24
3 - VOTES

SOURCES		USES	
BEACHES AND HARBORS A01-BH-1000-27500 SALARIES & EMPLOYEE BENEFITS DECREASE APPROPRIATION		BEACHES AND HARBORS DOCKWEILER RV PARK PARKING LOT RENOVATION PROJECT A01-CP-6014-65024-8A023 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	
2,509,000		2,509,000	
SOURCES TOTAL		USES TOTAL	
\$ 2,509,000		\$ 2,509,000	

JUSTIFICATION
Reflects a transfer of \$2,509,000 in departmental savings from the Department of Beaches and Harbors Salary and Employee Benefits budget to the Dockweiler RV Park Parking Lot Renovation Project, Capital Project No. 8A023, to fully fund the proposed project.

AUTHORIZED SIGNATURE
Penelope Rodriguez, DFMI
BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---	<input type="checkbox"/> ACTION	<input type="checkbox"/> APPROVED AS REQUESTED
	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> APPROVED AS REVISED
AUDITOR-CONTROLLER	BY	CHIEF EXECUTIVE OFFICER
B.A. NO.	DATE	DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023		
BOARD MEETING DATE	11/21/2023		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Los Angeles County Development Authority (LACDA)		
SUBJECT	AUTHORIZING RESOLUTION TO SUBMIT AMENDMENT NO. 2 TO THE COUNTY'S PERMANENT LOCAL HOUSING ALLOCATION 5-YEAR PLAN TO THE STATE OF CALIFORNIA		
PROGRAM	Community Development		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	N/A		
COST & FUNDING	Total cost: N/A		Funding source:
	TERMS (if applicable):		
	Explanation: Permanent Local Housing Allocation (PLHA) funding is made available through the revenue generated through the \$75 recordation fee on real estate transactions established by the Building Homes and Jobs Act.		
PURPOSE OF REQUEST	The proposed draft Amendment No. 2 to the PLHA 5-Year Plan reallocates the percentages of total funds received and designated for activities described in the February 9, 2021, Board action. Amendment No. 2 also deletes any allocation of funding for the purchase of vacant and foreclosed properties and ADA improvements to owner-occupied housing. The amended Plan funds eligible activities in the County and in participating cities with a State-approved Housing Element throughout the duration of the PLHA Five-Year Plan.		
BACKGROUND (include internal/external issues that may exist including any related motions)	Under the PLHA Program, funding is provided through grants to entitlement jurisdictions based on the formula prescribed under federal law for the Community Development Block Grant (CDBG) program over a five-year funding period, as well as through a competitive grant program to non-entitlement jurisdictions. The County of Los Angeles, as an entitlement jurisdiction, is eligible to receive an estimated \$66,150,756, over the five-year funding period.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Linda Jenkins, Director, (626) 586-1765 Linda.Jenkins@lacda.org		

November 21, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

**AUTHORIZING RESOLUTION TO SUBMIT AMENDMENT NO. 2 TO THE COUNTY'S
PERMANENT LOCAL HOUSING ALLOCATION 5-YEAR PLAN TO THE STATE OF
CALIFORNIA
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

This letter requests approval to amend the County of Los Angeles' Permanent Local Housing Allocation (PLHA) 5-Year Plan (Plan). The amendment allocates PLHA funds received annually from the State of California Department of Housing and Community Development (HCD) aimed at addressing the State's housing shortage and high housing costs. In addition, this letter requests approval of an authorizing resolution to submit the amendment.

IT IS RECOMMENDED THAT THE BOARD:

1. Adopt and instruct the Chair to sign the attached Authorizing Resolution, which is required by State of California Department of Housing and Community Development (HCD), for submission of Amendment No. 2, to the Permanent Local Housing Allocation (PLHA) 5-Year Plan (Plan).
2. Find that the proposed action is not a project under the California Environmental Quality Act (CEQA) for the reasons stated in this Board letter and the record.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On June 23, 2020, the Board of Supervisors approved the initial PLHA 5-Year Plan and authorized the LACDA to act as an agent of the County in applying for and administering the PLHA Plan and to execute any necessary amendments to the PLHA Plan. The Board also allocated PLHA Program funds between the LACDA and the County's Department of Consumer & Business Affairs (DCBA) for eviction defense and rental assistance.

On February 9, 2021, the Board of Commissioners for LACDA approved Amendment No. 1 to expand the allocation of PLHA funding for acquisition, design, construction, rehabilitation, and preservation of affordable and supportive housing targeting eligible populations and assisting persons who are experiencing or are at risk of experiencing homelessness, contributions to regional housing trust funds, acquisition of vacant and foreclosed property, ADA improvements to owner-occupied housing, and homeownership assistance.

Under the PLHA Program, funding is provided through grants to entitlement jurisdictions based on the formula prescribed under federal law for the Community Development Block Grant (CDBG) program over a five-year funding period, as well as through a competitive grant program to non-entitlement jurisdictions. The County of Los Angeles, as an entitlement jurisdiction, is eligible to receive an estimated \$66,150,756, over the five-year funding period.

The proposed draft Amendment No. 2 to the Plan reallocates the percentages of total funds received and designated for activities described in the February 9, 2021, Board action. Amendment No. 2 also deletes any allocation of funding for the purchase of vacant and foreclosed properties and ADA improvements to owner-occupied housing. The amended Plan funds eligible activities in the County and in participating cities with a State-approved Housing Element throughout the duration of the PLHA Five-Year Plan.

The HCD requires an Authorizing Resolution, for submission of Amendment No. 2 to the State of California.

FISCAL IMPACT/FINANCING

The requested actions will not impact the County's General Fund. PLHA funding is made available through the revenue generated through the \$75 recordation fee on real estate transactions established by the Building Homes and Jobs Act.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Consistent with PLHA Program requirements, the County prepared a Plan detailing how funds will be used for eligible activities. This Plan was made available for public review and was adopted by a Board letter on June 23, 2020. PLHA guidelines issued by the

State require that reallocations of more than ten percent of funds among activities require an amendment to the Plan, also approved by the governing body at a publicly noticed public meeting.

The LACDA is returning to the Board for approval of the draft Amendment No. 2 to the Plan, since it involves more than of a ten percent change in the use of the funding. Public notice of the 30-day comment period and hearing was published in newspapers throughout the County. The comment period concluded on October 13, 2023.

Los Angeles County has met the thresholds for applying for PLHA funding, including having a Housing Element that has been adopted by the Board and is in substantial compliance with state Housing Element Law pursuant to GC Section 65585. The Housing Element is part of the County's General Plan developed by the Department of Regional Planning and serves as a policy guide to address the comprehensive housing needs of the unincorporated areas.

The State also requires participating cities to have Housing Elements adopted by their governing bodies in compliance with State law in order to receive PLHA funds from the County. Any city that does not comply will not be eligible to receive PLHA funds from the County. Funding from participating cities without a State-approved Housing Element will be retained for County programs.

ENVIRONMENTAL DOCUMENTATION

The recommended action to approve the amendment to the Plan is not subject to the provisions of CEQA because it is an activity that is excluded from the definition of a project by section 21065 of the Public Resources Code and section 15378(b)(5) of the State CEQA Guidelines. The proposed action is an administrative action of government that does not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The PLHA will provide a significant investment for and help leverage other affordable housing funds in assisting persons who are experiencing or are at risk of homelessness.

Respectfully submitted,

EMILIO SALAS
Executive Director

AUTHORIZING RESOLUTION OF THE LOS ANGELES COUNTY BOARD OF SUPERVISORS TO SUBMIT AMENDMENT NO. 2 TO THE LOS ANGELES COUNTY PERMANENT LOCAL HOUSING ALLOCATION PROGRAM PLAN

The Board of Supervisors of the County of Los Angeles ("Applicant") hereby consents to adopt and ratify the following resolution:

- A. WHEREAS, the Department of Housing and Community Development ("Department") is authorized to provide up to \$195 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)); and
- B. WHEREAS the State of California (the "State"), Department issued a Notice of Funding Availability ("NOFA") dated 02/26/2020 under the Permanent Local Housing Allocation (PLHA) Program; and
- C. WHEREAS LACDA is an eligible local government applying for the program to administer one or more eligible activities and is authorizing the Los Angeles County Development Authority ("LACDA") to act on its behalf for this PLHA Program application and administration of funds; and
- D. WHEREAS the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement and other contracts between the Department and PLHA grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

- 1. If LACDA receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts Applicant may have with the Department.
- 2. LACDA is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix C of the current NOFA \$66,150,756, in accordance with all applicable rules and laws.
- 3. LACDA hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the LACDA and the Department.

4. LACDA certifies that it has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), "entity" means a housing developer or program operator but does not mean an administering Local government to whom a Local government may delegate its PLHA allocation.
5. LACDA certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
6. Pursuant to LACDA's certification in this resolution, the PLHA funds will be expended only for eligible Activities and consistent with all program requirements.
7. LACDA shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.
8. The Executive Director, or his designee, of the LACDA is hereby authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.
9. The Executive Director, or his designee, of the LACDA is hereby authorized to submit additional requests for PLHA Program funding to HCD, on behalf of the County, to continue implementation of the PLHA Plan until such time as funds reserved for the County, initially anticipated to be approximately \$66 million over a five-year funding period, are fully expended, and to incorporate funds received and allocate funds, as needed.
10. LACDA has updated the Plan containing a description of the manner in which allocated funds will be used for eligible activities, in accordance with Section 302(c)(4) of the PLHA Guidelines.
11. LACDA certifies that the Permanent Local Housing Allocation Formula Allocation Plan ("Plan") was provided to the public for fifteen (15) days prior to the adoption of this Resolution and had an adequate opportunity to review and comment on its content.
12. LACDA certifies that its Board approved and adopted the Plan.

PASSED AND ADOPTED at a regular meeting of the Board of Supervisors of the County of Los Angeles this _____ day of _____ by the following vote:

AYES: _____ ABSTENTIONS: _____ NOES: _____ ABSENT: _____

Signature of Approving Officer

Printed Name/Title of Approving Officer

CERTIFICATE OF THE ATTESTING OFFICER

The undersigned, Executive Officer of the Board of Supervisors does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of the Los Angeles County Board of Supervisors which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

ATTEST: _____
Signature of Attesting Officer

Print Name of Attesting Officer

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By: _____
Deputy

**COUNTY OF LOS ANGELES
PERMANENT LOCAL HOUSING ALLOCATION
FIVE-YEAR PLAN AMENDMENT 2**

§302(c)(4)(A) Describe the manner in which allocated funds will be used for eligible activities.

The County of Los Angeles, through the Los Angeles County Development Authority (LACDA), plans to use PLHA program funds to implement eligible projects and programs that address the housing needs of income-eligible Los Angeles County residents that qualify under five PLHA Eligible Activities. LACDA will allocate funding for the predevelopment, development, acquisition, rehabilitation, and preservation of multifamily rental housing for households with incomes at or below 150% AMI; provide loans or grants for the predevelopment, development, acquisition, rehabilitation, and preservation of affordable rental and ownership housing including Accessory Dwelling Units (ADUs) that meet the needs of a growing workforce at or below 150% AMI; provide matching funds to Local Regional Housing Trusts to assist in financing e homeless and low-income housing projects; fund activities that assist persons experiencing or at risk of homelessness with incomes less than 30% AMI through rental assistance, rapid rehousing, operating and capital costs for navigation centers and emergency shelters, and eligible supportive/case management services that allow people to obtain and retain housing, Additionally, LACDA is allocating funding for Homeownership opportunities including but not limited to down-payment assistance for household up to 150% AMI.

§302(c)(4)(B) Provide a description of the way the Local government will prioritize investments that increase the supply of housing for households with incomes at or below 60 percent of Area Median Income (AMI).

The County of Los Angeles will prioritize investments that increase the supply of housing for households at or below 60% of the AMI through the following:

- 1) Prioritize funding directed toward the predevelopment and development of affordable multifamily rental housing activities that will restrict the PLHA-funded rental units to households at or below 60% AMI. This may include operating subsidies for qualified rental units. .
- 2) Provide funding toward the predevelopment, development, acquisition, rehabilitation, and preservation of live-work housing that is affordable to extremely low-, very low-, low-, or moderate-income household. This may include accessory dwelling units.
- 3) Provide matching funds to Local Regional Housing Trusts to assist with financing and development of affordable rental housing that prioritizes households at or below 60% AMI.

§302(c)(4)(C) Provide a description of how the Plan is consistent with the programs set forth in- the Local Government's Housing Element.

LACDA's PLHA Five-Year Plan is consistent with the programs set forth in the 2021-2029 Los Angeles County Housing Element because it aligns with and supports key policies that drive several of the programs outlined in the Housing Element:

- 1) Coordinate with the private sector in the development of housing for low- and moderate- income households and those with special needs (Policy 1.3). The County's development activities and grant funding to the Local Regional Housing Trust will support Policy 1.3 by aiding in the development of low-and moderate-income households in partnership with developers.
- 2) Provide financial assistance and ensure that necessary supportive services are provided to assist low- and moderate-income households and those with special needs to attain and maintain affordable housing (Policy 5.1). The County's EDP supports Policy 5.1 via its short-term rental

assistance component that will provide short term financial assistance to persons who are experiencing or at risk of homelessness that need aid to stabilize their housing. Accessibility modifications in income qualified owner-occupied homes that can be performed under the rehabilitation of ownership housing supports Policy 6 by ensuring that senior housing in a target area of the County is compliant with Americans with Disabilities Act (ADA) requirements. PLHA funds can only be used for short-term rental assistance if the assistance is for 6 months or more.

3) Enforce laws against illegal acts of housing discrimination (Policy 10.2). Via the County's EDP, limited scope and full scope legal representation that will be provided to low-income renters undergoing an eviction case because of landlord intimidation or retaliation. PLHA funding for allocation year 2019 is the only funding that can be utilized for this item (re: legal representation). Allocations for years 2020 and beyond will not be used for legal representation.

4) Ensure collaboration among County departments and other agencies in the delivery of housing and related services (Policy 12.1). Through collaborations the Los Angeles County Development Authority, participating cities, and various community-based organizations and service providers will implement the eligible activities that funded by the PLHA.

Lastly, the County's Plan aligns with and complements the following programs set forth in the Housing Element: 1) Program 10, First 5 LA Supportive Housing for Homeless Families Fund; 2) Program 24, Fair Housing Program; and 3) Program 30, Housing Element Annual Report.

Multifamily Rental Housing –

§301(a)(1) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary Operating subsidies.

§302(c)(4)(E)(i) - Provide a description of how allocated funds will be used for each proposed Affordable Rental Housing Activity.

PLHA funding will be allocated for the predevelopment, development, acquisition, rehabilitation, and/or preservation of multifamily, residential live-work, rental housing affordable multifamily rental housing identified by the County of Los Angeles and eligible participating cities. As applicable, funding will be in the form of low interest deferred loans for projects that identify the development of affordable multifamily rental housing.

Funding Allocation Year	2019	2020	2021	2022	2023
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Affordable Rental Housing Activity	0	31.6	43.4	35	35
§302(c)(4)(E)(ii) Area Median Income Level Served	NA	150%	150%	150%	150%

§302(c)(4)(E)(iv) Period of Affordability for the Proposed Affordable Rental Housing Activity (55 years required for rental housing projects)	NA	55 Years	55 Years	55 Years	55 Years
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§302(c)(4)(E)(iii) - A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity.

The County of Los Angeles will identify projects that will be developed by LACDA and collaborate with local small cities to develop multifamily rental housing and will include activities such as acquisition, predevelopment, development, rehabilitation, preservation, and operating subsidies that will meet the needs of families in the 30% AMI to 150% AMI beginning allocation Year 2020 through allocation Year 2025.

Affordable Rental, Ownership, and ADU Housing –

§301(a)(2) The predevelopment, development, acquisition, rehabilitation, and preservation of Affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of AMI, or 150 percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days.

§302(c)(4)(E)(i) - Provide a description of how allocated funds will be used for each proposed Affordable Rental and Ownership Housing Activity.

Percentage of Funds Allocated for Affordable Owner-occupied Workforce Housing – (TBD)%

The LACDA will provide loans or grants for the predevelopment, development, and rehabilitation of affordable rental and ownership housing including Accessory Dwelling Units (ADUs) for households up to 150 percent AMI.

Funding Allocation Year	2019	2020	2021	2022	2023
Type of Affordable Housing Activity	Rental , Ownership, and/or ADU Housing	Rental , Ownership, and/or ADU Housing	Rental , Ownership, and/or ADU Housing	Rental , Ownership, and/or ADU Housing	Rental , Ownership, and/or ADU Housing
§302(c)(4)(E)(ii) Area Median Income Level Served	150%	150%	150%	150%	150%

§302(c)(4)(E)(i) Percentage of Funds Allocated for Each Affordable Housing Activity	0	7	5.8	10	10
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)	55 years rental housing projects	55 years rental housing projects	55 years rental housing projects	55 years rental housing projects	55 years rental housing projects

§302(c)(4)(E)(iii) - A description of major steps/actions and a proposed schedule for the implementation and completion of each Affordable Rental and Ownership Housing project.

Allocations from Year 2020-2025 will be utilized for identify affordable housing projects that will be developed, by LACDA and by local small participating cities using loans or grants to increase and maintain the housing stock for Affordable Rental and Ownership Housing. A portion of the funding will be allocated directly to small local cities with approved Housing Elements to fund projects that meet the needs of the County's workforce and provides assistance to homeowners interested in funding ADUs in a target area of the County.

Matching Funds to Regional Housing Trust Funds –

§301(a)(3) Matching portions of funds placed into Local or Regional Housing Trust Funds.

§302(c)(4)(E)(i) - Provide a description of how allocated funds will be used for the proposed Activity.

Percentage of Funds Allocated for Affordable Owner-occupied Workforce Housing – (TBD)%

Allocating PLHA funds to Local Regional Housing Trusts will expand its leveraging capacity and bring additional dollars to produce affordable housing and homeless housing. The Local Regional Housing Trust funds the planning and construction of affordable housing for homeless housing and other populations eligible under Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.

Funding Allocation Year	2019	2020	2021	2022	2023
Type of Affordable Housing Activity	Rental and/or Ownership Housing	Rental and/or Ownership Housing	Rental and/or Ownership Housing	Rental and/or Ownership Housing	Rental and/or Ownership Housing

§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity	24.5	6.3	13	15	15
§302(c)(4)(E)(ii) Area Median Income Level Served	150%	150%	150%	150%	150%
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)	55 years rental housing projects	55 years rental housing projects	55 years rental housing projects	55 years rental housing projects	55 years rental housing projects

§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity.

Funding will be committed to Local Regional Housing Trusts to be used as a match to Low- and Moderate-Income Housing Asset Funds . Los Angeles County will disburse funding to Local Regional Housing Trusts in accordance with the State of California Department of Housing and Community Development Local Housing Trust Fund (LHTF) program and in compliance with the PLHA Guidelines. These funds will be directed towards specific projects that selected by the Local Regional Housing Trust and its Board of Directors and approved for PLHA funding by LACDA.

Housing for Homeless –

§301(a)(6) Assisting persons who are experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.

§302(c)(4)(E)(i) - Provide a description of how allocated funds will be used for the proposed Activity.

LACDA allocated funding for allocation Year 2019 to implement the core components of the County's Eviction Defense Program (EDP) to provide legal services including limited and full scope legal representation; short-term rental assistance; short-term rental assistance with a term of 6 months or more, program navigation and case management and tenant legal clinics/workshops. Allocation Years 2020-2025, the LACDA will collaborate with other County partners and local small cities to allocate funds that will help implement programs that will assist persons experiencing or at risk of homelessness, including programs providing rapid rehousing, rental assistance, supportive/case management services that will help people obtain and retain housing; fund operating and capital costs for navigation centers and emergency shelters and new construction , rehabilitation, and preservation of permanent and transitional housing.

Funding Allocation Year	2019	2020	2021	2022	2023
Type of Activity for Persons Experiencing or At Risk of Homelessness	Rapid rehousing, rental assistance, supportive/case management; operating and capital costs for navigation centers and emergency shelters; new construction, rehabilitation, and preservation of permanent and transitional housing	Rapid rehousing, rental assistance, supportive/case management; operating and capital costs for navigation centers and emergency shelters; new construction, rehabilitation, and preservation of permanent and transitional housing	Rapid rehousing, rental assistance, supportive/case management; operating and capital costs for navigation centers and emergency shelters; new construction, rehabilitation, and preservation of permanent and transitional housing	Rapid rehousing, rental assistance, supportive/case management; operating and capital costs for navigation centers and emergency shelters; new construction, rehabilitation, and preservation of permanent and transitional housing	Rapid rehousing, rental assistance, supportive/case management; operating and capital costs for navigation centers and emergency shelters; new construction, rehabilitation, and preservation of permanent and transitional housing
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity	60.5	17.5	5.5	10	10
§302(c)(4)(E)(ii) Area Median Income Level Served	30%	30%	30%	30%	30%
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)	NA	NA	NA	NA	NA

§302(c)(4)(E)(iii) - A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity.

In June 2020 the LACDA partnered with the County Department of Consumer and Business Affairs, non-profit legal service providers, and community-based organizations to launch a countywide Emergency Eviction Prevention Program in response to the COVID-19 pandemic to assist income-eligible person experiencing or at risk of homelessness. The program utilizes PLHA Year 2019 funding to deliver homeless prevention services to the most vulnerable residents in Los Angeles County. PLHA funds for legal defense has been discontinued after Year 2019

For allocation Year 2020 and beyond, the County of LA and local small cities will use PLHA funds to continue funding and develop housing and homeless assistance programs. The activities may include providing rapid rehousing, rental assistance, supportive/case management services that will help people obtain and retain housing; fund operating and capital costs for navigation centers

and emergency shelters and new construction , rehabilitation, and preservation of permanent and transitional housing.

Homeownership Opportunities Assistance –

§301(a)(9) Homeownership opportunities, including, but not limited to, down payment assistance.

§302(c)(4)(E)(i) - Provide a description of how allocated funds will be used for the proposed Activity.

Percentage of Funds Allocated for Affordable Owner-occupied Workforce Housing – 100%

Funding for Homeownership opportunities will increase the opportunity of home ownership to low-moderate income residents by utilizing PLHA funding in combination with other Federal and State programs, if available. Down payment assistance programs will provide deferred loans or grants for residents to buy homes at or below 150% AMI.

Funding Allocation Year	2019	2020	2021	2022	2023
Type of Homeowner Assistance	Downpayment Assistance and other Homeownership Assistance Activities	Downpayment Assistance and other Homeownership Assistance Activities	Downpayment Assistance and other Homeownership Assistance Activities	Downpayment Assistance and other Homeownership Assistance Activities	Downpayment Assistance and other Homeownership Assistance Activities
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity	10	32.6	24.3	25	25
§302(c)(4)(E)(ii) Area Median Income Level Served	150%	150%	150%	150%	150%
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity	Varies	Varies	Varies	Varies	Varies

§302(c)(4)(E)(iii) - A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity.

Eligible communities within the Los Angeles Urban County have large rental populations for which there is a high desire to provide homeownership opportunities. PLHA funds will be allocated to homeownership opportunities, including, but not limited to, down payment assistance offered by the County of Los Angeles through LACDA and by small local participating cities.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023		
BOARD MEETING DATE	11/21/2023		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Parks and Recreation		
SUBJECT	Approval of the recommended actions will adopt two ordinance amendments to the Los Angeles County Code Title 17, Parks, Beaches, and Other Public Areas, Chapter 17.04, Parks and Recreation Areas, regarding park safety and permit requirements for events and activities.		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS			
COST & FUNDING	Total cost:	Funding source:	
	\$		
	TERMS (if applicable):		
	Explanation:		
PURPOSE OF REQUEST	To adopt two ordinance amendments to the Los Angeles County Code Title 17, Parks, Beaches, and Other Public Areas, Chapter 17.04, Parks and Recreation Areas, regarding park safety and permit requirements for events and activities.		
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The recommended action will adopt two ordinances amending Title 17, Parks, Beaches, and Other Public Areas Ordinance of the Los Angeles County Code, Chapter 17.04, Parks and Recreation Areas, for the removal and temporary exclusion of violators, and permit requirements for events and activities at County parks. The proposed ordinances were developed by an internal working group consisting of subject matter experts at the Department of Parks and Recreation (DPR), the Parks Bureau of the Sheriff's Department, and County Counsel.</p> <p>Park Safety Ordinance (Section 17.04.260) This Park Safety ordinance will clarify existing County Code language regarding the removal of trespassers, and authorize enforcement officers, Director of DPR (Director), Sheriff, or their respective designees to temporarily remove and exclude individuals from County parks who fail to comply with applicable laws, rules, and regulations.</p> <p>At County parks, there have been an increasing number of incidents in which individuals verbally and physical abuse, assault, and/or threaten DPR staff and park patrons and vandalize and damage park facilities and vehicles. The Park Safety Ordinance is based on best practices and lessons learned from other jurisdictions, including Portland, Oregon, and the cities of Glendale, Montclair, and Roseville in California.</p>		

	<p>Currently, anyone who violates Parks Rules and Regulations in Chapter 17 of the County Code, or any other applicable law, rule, or regulation, will result in the person being a trespasser. While the Sheriff, Director, or their designees, may remove such person from a park, the person can return to the park that same day or the next day. The proposed Park Safety Ordinance clarifies that any person removed from the park may not return for the remainder of the day and grants authority to the Director, Sheriff, or designees to exclude a person from the park for a set period, starting with 30 days.</p> <p>The Park Safety Ordinance will require a warning to be issued before a removal or exclusion order is issued unless the behavior or conduct involves certain type of conduct, such as dangerous or threatening behavior. Temporary exclusion may cover one park or multiple locations. The proposed ordinance establishes an appeal process to ensure due process and compliance with Federal and State law. The Director will appoint hearing officers who will be tasked with holding administrative hearings and issuing written decisions.</p> <p>In addition, DPR will develop and establish a program to implement Section 17.04.260, including, but not limited to, training staff on issuing warnings and exclusion orders; developing appropriate documentation and notice forms; establishing an appeals process; and maintaining an accurate database of those persons excluded from parks or park facilities.</p> <p>Permit Ordinance (Section 17.04.455)</p> <p>This is a new ordinance to codify DPR's permit requirements for events, activities, and to reserve exclusive use of County parks and park facilities, or portions thereof. The ordinance establishes fifteen (15) categories of uses that require a permit. The Permit Ordinance will inform the public of DPR's permit requirements and ensure the parks and park facilities are used in a manner to protect public property, public health and safety, and ensure the orderly and efficient use of the parks. This Permit Ordinance furthers the County's substantial interest in managing parks for the benefit and enjoyment of all members of the public. These compelling interests include protecting public health, safety, and welfare; avoiding damage to park property; avoiding damage or overuse of natural resources; avoiding conflicts between scheduled uses; regulating activities that may impact surrounding communities; ensuring that events are conducted safely and with a point of contact; and ensuring that the parks remain available for the general public's use.</p> <p>This Permit Ordinance establishes the permit application process on a first come, first-serve basis. Permittees are responsible for payment of Board-approved rental or use fees and compliance with risk management requirements such as insurance and indemnification. The Director may impose other reasonable terms and conditions; establish application deadlines; approve or deny permits as authorized by the ordinance; and suspend, terminate or revoke permits under certain circumstances. The Director may impose viewpoint-neutral, reasonable time place, and manner restrictions on permits for Expressive Activities, as defined in the Permit Ordinance. DPR will adopt administrative regulations consistent with, and further the terms and requirements of the Permit Ordinance. The administrative regulations will be available on DPR's website.</p>
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The recommended actions further the Board approved County Strategic Plan Goal III, Strategy III.3: Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability by clarifying and establishing processes for effectively operating DPR parks and recreational facilities.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:

DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Jill Sourial, Deputy Director, (626) 588-5322, jsourial@parks.lacounty.gov Clement Lau, Departmental Facilities Planner, (626) 588-5301, clau@parks.lacounty.gov
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COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

November 21, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF TWO ORDINANCES AMENDING TITLE 17 –
PARKS, BEACHES, AND OTHER PUBLIC AREAS
REGARDING PARK SAFETY AND
PERMIT REQUIREMENTS FOR EVENTS AND ACTIVITIES
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Approval of the recommended actions will adopt two ordinance amendments to the Los Angeles County Code Title 17, Parks, Beaches, and Other Public Areas, Chapter 17.04, Parks and Recreation Areas, to enhance park safety and codify permit requirements for events and activities at County parks.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed amendments to County Code Title 17 are not subject to the California Environmental Quality Act for the reasons stated in this Board letter and the record.
2. Introduce, waive reading, and indicate its intent to approve and adopt the proposed ordinances amending to the County Code Title 17, Parks, Beaches, and Other Public Areas, Chapter 17.04, Parks and Recreation Areas, regarding park safety and permit requirements for events and activities.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended action will adopt two ordinances amending Title 17, Parks, Beaches, and Other Public Areas Ordinance of the Los Angeles County Code, Chapter 17.04, Parks and Recreation Areas, for the removal and temporary exclusion of individuals endangering public safety, and permit requirements for events and activities at County parks. The proposed ordinances were developed by an internal working group consisting of subject matter experts at the Department of Parks and Recreation (DPR), the Parks Bureau of the Sheriff's Department, and County Counsel.

Park Safety Ordinance (Section 17.04.260)

As the steward of the County's parklands, DPR recognizes the importance of park safety. Safe parks promote physical and mental health and well-being, encouraging people to enjoy a variety of recreational activities and connect with nature. Safe parks also create a welcoming environment for people of all ages, abilities, and backgrounds to enjoy spaces and amenities offered by public parks and recreational facilities. In addition to the safety of our park visitors, ensuring the safety of park staff helps to prevent accidents, physical injuries, and property damage. SEIU has met regularly with DPR to ensure that the Park Safety Ordinance moves forward.

This Park Safety Ordinance was developed to enhance community safety at County parks. Specifically, the Ordinance will clarify existing County Code language regarding the removal and temporary exclusion of individuals who violate park rules and regulations, and authorize the Director of DPR (Director), Sheriff, or their respective designees to temporarily remove and exclude individuals from County parks who fail to comply with applicable laws, rules, and regulations.

There have been an increasing number of incidents at County parks, in which individuals verbally and physically abuse, assault, and/or threaten DPR staff and park patrons and vandalize and damage park facilities and vehicles. The Park Safety Ordinance is based on best practices and lessons learned from other jurisdictions, including Portland, Oregon, and the cities of Glendale, Montclair, and Roseville in California.

The proposed Park Safety Ordinance will strengthen public safety by allowing for a person to be removed from a park if their conduct or behavior is disruptive, incompatible with the purpose of the park or park facility or prevents others from safely enjoying the park or park facility. Furthermore, the proposed Park Safety Ordinance clarifies that any person removed from the park may not return for the remainder of the day and grants authority to the Director, Sheriff, or designees to exclude a person from the park for a set period, starting with 30 days.

The Park Safety Ordinance will require a warning to be issued before a removal or exclusion order is issued unless the behavior or conduct involves certain type of conduct, such as dangerous or threatening behavior violation of Parks Rules and Regulations in Chapter 17 of the County Code, or any other applicable law, rule, or regulation.

Temporary exclusion may cover one park or multiple locations. The proposed ordinance establishes an appeal process to ensure due process and compliance with Federal and State laws. The Director will appoint hearing officers who will be tasked with holding administrative hearings and issuing written decisions.

In addition, DPR will develop and establish a program to implement Section 17.04.260, including, but not limited to, training staff on issuing warnings and exclusion orders; developing appropriate documentation and notice forms; establishing an appeals process; and maintaining a database of those persons excluded from parks or park facilities.

Permit Ordinance (Section 17.04.455)

This is a new ordinance to codify DPR's permit requirements for events, activities, and to reserve exclusive use of County parks and park facilities, or portions thereof. The Ordinance establishes fifteen (15) categories of uses that require a permit. The Permit Ordinance will inform the public of DPR's permit requirements and ensure the parks and park facilities are used in a manner to protect public property, public health and safety, and ensure the orderly and efficient use of the parks. This Permit Ordinance furthers the County's substantial interest in managing parks for the benefit and enjoyment of all members of the public. These compelling interests include: protecting public health, safety, and welfare; avoiding damage to park property; avoiding damage or overuse of natural resources; avoiding conflicts between scheduled uses; regulating activities that may impact surrounding communities; ensuring that events are conducted safely and with a point of contact; and ensuring that the parks remain available for the general public's use.

This Permit Ordinance establishes the permit application process on a first come, first-serve basis. Permittees are responsible for payment of Board-approved rental or use fees and compliance with risk management requirements such as insurance and indemnification. The Director may impose other reasonable terms and conditions; establish application deadlines; approve or deny permits as authorized by the ordinance; and suspend, terminate or revoke permits under certain circumstances. The Director may impose viewpoint-neutral, reasonable time place, and manner restrictions on permits for Expressive Activities, as defined in the Permit Ordinance.

On February 23, 2021, the Board approved revisions to DPR's facility rental fees for use of County park facilities. The Permit Ordinance does not implement any new permit or facility rental fees.

DPR shall adopt administrative regulations consistent with, and further the terms and requirements of the Permit Ordinance. The administrative regulations will be available on DPR's website.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions further the Board approved County Strategic Plan Goal III, Strategy III.3: Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability by clarifying and establishing processes for effectively operating DPR parks and recreational facilities.

FISCAL IMPACT/FINANCING

The recommended actions will not require additional net County cost and will not have an impact on DPR's Operating Budget.

FACTS AND PROVISIONS/ LEGAL REQUIREMENTS

County Counsel has prepared analyses and the ordinances amending Title 17 – Parks, Beaches, and Other Public Areas of the Los Angeles County Code to be presented to the Board of Supervisors for its consideration. The proposed amendments will impact subsection 17.04, Parks and Recreation Areas.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by section 21065 of the Public Resources Code and section 15378(b) of the State CEQA Guidelines. The proposed Ordinance Amendments to County Code Title 17 are organizational or administrative activities of government which will not result in direct or indirect physical changes to the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will enhance park safety and codify permit requirements for events and activities at County parks.

CONCLUSION

It is requested that an adopted copy of this documents be retained by the Executive Officer-Clerk of the Board, one adopted copy each be forward to the Chief Executive Office, County Counsel, and two adopted copies be forwarded to the Department of Parks and Recreation.

Should you have any questions please contact Clement Lau at (626) 588-5301 or clau@parks.lacounty.gov or Astrid Ochoa at (626) 588-5355 or aochoa2@parks.lacounty.gov.

The Honorable Board of Supervisors
November 21, 2023
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Respectfully submitted,

Norma E. García-González
Director

NEG:AB:JS:SW:CL

Attachments

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



COUNTY OF LOS ANGELES
OFFICE OF THE COUNTY COUNSEL

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500 WEST TEMPLE STREET
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DAWYN R. HARRISON
County Counsel

August 29, 2023

Norma E. Garcia-Gonzalez, Director
Department of Parks and Recreation
1000 South Fremont Avenue
Building A-9 West, Third Floor
Alhambra, California 91803

**Re: Ordinances Amending Title 17 – Parks, Beaches, and Other
Public Areas**

Dear Ms. Garcia-Gonzalez:

As requested, this office has prepared analyses and ordinances amending Title 17 – Parks, Beaches, and Other Public Areas of the Los Angeles County Code (collectively, "Ordinances").

The ordinance amending Section 17.04.260 ("Section 17.04.260 Ordinance") will authorize the code/peace enforcement officers, Department of Parks and Recreation ("Parks") Director ("Director"), Sheriff, or their respective designees to remove and exclude individuals from County parks who fail to comply with applicable laws, rules, and regulations. The Section 17.04.260 Ordinance establishes set periods, starting with 30 days for which an individual will be excluded from County parks, an appeal process, and database to keep track of exclusion orders. In addition to the Section 17.04.260 Ordinance, Parks will need to develop and establish a program to implement the Section 17.04.260 Ordinance, including, but not limited to, training staff, developing documentation for removal and exclusion orders, and establishing an appeals process.


The ordinance adding Section 17.04.455 ("Section 17.04.455 Ordinance") relates to permit requirements for events and activities. The Section 17.04.455 Ordinance codifies the permit application process on a first-come, first-serve basis and establishes 15 categories of uses that require a permit. The Section 17.04.455 Ordinance grants the Director express authority to impose reasonable terms and conditions, establish deadlines, approve and deny permits, and suspend, terminate or revoke permits under certain circumstances.

Norma E. Garcia-Gonzalez, Director
August 29, 2023
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The enclosed analyses and Ordinances may be presented to the Board of Supervisors for its consideration.

Very truly yours,

DAWYN R. HARRISON
County Counsel

By 
SONIA L. CHAN
Senior Deputy County Counsel
Property Division

APPROVED AND RELEASED:



JUDY W. WHITEHURST
Chief Deputy


SLC:mz

Enclosures

ANALYSIS

This ordinance amends Title 17 – Parks, Beaches, and Other Open Areas of the Los Angeles County Code, with changes to Section 17.04.260, to authorize enforcement officials to remove and exclude individuals from County parks who fail to comply with applicable laws, rules, and regulations. This ordinance establishes set periods, starting with 30 days, for which an individual will be excluded, as well as an appeal process and a database to keep track of exclusion orders.

DAWYN R. HARRISON
County Counsel

By 
SONIA L. CHAN
Senior Deputy County Counsel
Property Division

SLC:mz

Requested: 11-22-2022

Revised: 08-28-2023

ORDINANCE NO. _____

An ordinance amending Title 17 – Parks, Beaches, and Other Public Areas of the Los Angeles County Code, with changes to Section 17.04.260, to authorize enforcement officials to remove and exclude individuals from County parks who fail to comply with applicable laws, rules, and regulations. This ordinance establishes set periods, starting with 30 days, for which an individual will be excluded, as well as an appeal process and a database to keep track of exclusion orders.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 17.04.260 is hereby amended to read as follows:

17.04.260 Compliance with ~~e~~Chapter ~~p~~Provisions— — Removal and Temporary Exclusion of ~~v~~Violators ~~a~~Authorized ~~w~~When.

Permission to be within the limits of any park or park waters, as defined by this ~~e~~Chapter, or to use any facilities, is conditioned on ~~the person present in said park or park waters~~users complying with all applicable provisions of this ~~e~~Chapter or any other applicable laws, ordinances, rules, and regulations. A violation of any provision of this ~~e~~Chapter or of any order, rule, or regulation authorized by this ~~e~~Chapter, or of any other applicable law, ordinance, rule, or regulation will result in the person ~~so violating in violation of~~ being a trespasser ~~ab initio~~, whether in incorporated or unincorporated territory, and ~~the~~ a peace and/or code enforcement officer, Sheriff or Director, or their respective designees ("Enforcement Official"), may ~~cause any such person to be removed or exclude the person from a park in accordance with this Section in addition to any other remedy or penalty.~~

Nothing in this Section will be construed to authorize the removal or exclusion of any person lawfully engaged in Expressive Activity, as defined in Section 17.04.455.I, or other constitutionally protected activity. However, a person lawfully exercising these protected rights but who commits an act that is not protected can be subject to removal or exclusion.

A. For the purposes of this Section, removal is an order given by the Enforcement Official, directing a person to immediately leave a park and not return for the remainder of the day.

B. For the purposes of this Section, exclusion is an order given by the Enforcement Official, directing a person to immediately leave a park and not return for the period of days specified in this Section.

C. Before issuing an exclusion order, the person will be given a verbal or written warning describing the conduct giving rise to the exclusion and a reasonable opportunity to stop the conduct. An exclusion order will not be issued if the person promptly complies with the direction and stops the conduct. A warning is not required before issuing an exclusion order where the behavior, conduct, or activity constitutes one or more of the following:

1. A felony, misdemeanor, or motor vehicle offense;
2. Obscene, violent, riotous conduct in violation of Section 17.04.435;
3. Lighting or maintaining a fire in any park other than in a stove, fire circle, or area designated for such purpose in violation of Section 17.04.590;
4. Results in property damage estimated to be \$1,000 or more;

5. Dangerous or threatening behavior. Behavior is dangerous or threatening if a reasonable person exposed to or experiencing such behavior could believe that the person would be in imminent danger of physical harm. Actual bodily harm is not required; and

6. Conduct for which a documented prior exclusion order has been issued and not overturned on appeal.

D. Written notice of the exclusion order will be provided to any person excluded. The notice will briefly describe the conduct and list the provision of law that is the basis for the exclusion; the date, length, and place of exclusion; a description of the process for filing an appeal; and a warning of the consequences for failure to comply. The exclusion notice shall be signed by the issuing Enforcement Official. The Director or Sheriff may use reasonable discretion to determine multiple park facilities for the exclusion.

E. The exclusion order will be effective for 30 days, except as stated in paragraph F, during which time the violator may not return to the listed park or park facilities. A second exclusion within a 12-month period will be effective for 90 days. Additional exclusion orders issued within a 12-month period of the second exclusion order will be effective for 180 days. No exclusion order overturned on appeal will be counted.

F. The duration of the first exclusion shall be 60 days, if one or more of the following occur:

1. A felony;

2. Property damage estimated to be \$1,000 or more; or

3. Dangerous or threatening behavior as defined in this Section.

A second exclusion for a person described in this Subsection F within a 12-month period will be effective for 120 days. Additional exclusion orders issued within 12-month period of the second exclusion order for a person described in this Subsection F will be effective for 270 days. No exclusion order overturned on appeal will be counted.

G. Appeal.

1. "Hearing Officer" means the person designated by the Director who will conduct a fair and impartial hearing under this Chapter, including, but not limited to, the Office of the County Hearing Officer, if one has been created.

2. A person issued a notice of exclusion may appeal the notice within five days by filing a written appeal with a Hearing Officer designated by the Director. The written appeal shall include the exclusion notice number, a reason the person should not have been excluded, and a phone number, address or email at which the County may serve the cited individual a response to his or her request. Filing an appeal does not preclude the issuance of an exclusion order for a new violation of this Section.

3. Upon receipt of a timely and complete notice of appeal, a Hearing Officer will be appointed, and once appointed the Director will forward the notice of appeal and all relevant documents to the Hearing Officer. Upon filing of an appeal, the exclusion order will be stayed. The Hearing Officer will set an administrative hearing as provided by the Hearing Officer's procedures. The hearing shall be de novo. The exclusion order will be upheld if the Hearing Officer determines by a preponderance of

evidence that the person committed the act for which the person was excluded, and the exclusion is otherwise in accordance with the law. Evidence may include, without limitation, witness testimony, documents, or other similar evidence. In lieu of personally appearing at an administrative hearing, the cited individual may request that the Hearing Officer decide the matter based on the notice, the written appeal, and any other documentary evidence submitted prior to the hearing date.

4. The Hearing Officer shall issue a written decision responding to the appeal within 10 business days or as otherwise allowed by the Hearing Officer procedures. The decision of the Hearing Officer shall be final.

H. The Department, the Sheriff, or other designee shall maintain an accurate database of those persons excluded from parks or park facilities by their respective employees.

I. Notwithstanding Section 17.04.300.A, a violation of a removal or exclusion order is unlawful and may be charged as a misdemeanor, as provided by Section 1.24.010. Nothing in this Section limits the authority of the County to obtain an injunction prohibiting or restricting park access by any person.


[1704260SCCC]

ORDINANCE 17.04.455

ANALYSIS

This ordinance amends the Los Angeles County Code, Title 17 – Parks, Beaches, and Other Public Areas, by adding Section 17.04.455, to establish permit requirements for events and activities.

DAWYN R. HARRISON
County Counsel

By 
SONIA L. CHAN
Senior Deputy County Counsel
Property Division

SLC:mz

Requested: 09-26-22
Revised 08-28-23

ORDINANCE NO. _____

An ordinance amending the Los Angeles County Code, Title 17 – Parks, Beaches, and Other Public Areas, by adding Section 17.04.455, to establish permit requirements for events and activities.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 17.04.455 is hereby added to read as follows:

17.04.455 Permit Requirements for Events and Activities

A. Basic Requirement. Prior to holding an event or activity at a park of the type described in this Section, a permit must first be obtained from the Director for the exclusive use of that park or portion of that park. The events or activities that must first obtain a permit are those that involve:

1. An organized group or sponsored gathering of 25 persons or more at local and community parks and 50 persons or more at regional parks;
2. A wedding, wedding reception, memorial service, or other ceremonial event;
3. Temporary structures that exceed 10 feet by 10 feet, including, but not limited to, stage, tents, fencing, etc.;
4. Events that occur outside of normal park hours of operation;
5. The use of amplified sound;
6. Alcohol, except as otherwise authorized by Section 17.04.440;
7. Cooking, except as otherwise authorized by Section 17.04.590;
8. The use of generators;

9. Animals of any kind, except as otherwise authorized by Sections 17.04.410, 17.04.411, 17.04.412, 17.04.420, and 17.04.430;
10. Firecrackers and explosives, except as otherwise authorized in Section 17.04.610;
11. Special events, commercial events, and/or sporting events, including, but not limited to, tournaments, marathons, 5K/10K runs, track meets, triathlons, organized walks, events requiring paid admissions, theatrical performances, carnivals, musical concerts, cultural and holiday celebrations, petting zoos, parades, and festivals and fairs;
12. Commercial filming or photography;
13. Classes, lessons, clinics, training, recreational camps, day camps, and boot camps for children and/or adults with a non-Department of Parks and Recreation instructor, coach, coordinator, teacher, leader, and/or trainer, regardless of where the session begins or ends; and
14. A school or organized youth group event, including a field trip or athletic activity.
15. Any other activity or event determined by the Director to be the type requiring a license or permit subject to the limits set out in Section 2.26.140. A list of the additional activities for which permits are required shall be posted online on the Department of Parks and Recreation website and made available upon request.

B. Application for Permit. Any person desiring to hold an event or activity that requires a permit shall file with the Department of Parks and Recreation reservation

office an application on a paper or electronic form furnished by the Department of Parks and Recreation.

1. The Director may establish standard deadlines governing the minimum and maximum time in which applications must be submitted in advance of the proposed event; and

2. The Director may establish standard information required in the application, including, but not limited to, the name and contact information for the event organizer, dates and times of the event, necessary set up or take down time, location of the event, purpose of the event, whether any fees are to be charged to participants and spectators, any other information reasonably requested, and insurance information, if applicable.

C. Permit – Issuance Conditions.

1. The Director, or designee, will grant or deny each application for a permit within a reasonable amount of time after the date of the Director's receipt of a completed application consistent with Subsection E, below. The applicant shall not consider the permit request granted until the application is deemed complete by the Director, the application is approved by the Director or designee, the fees owed to the County are paid, and the permit issued by the Director is received by the applicant.

2. The Director is authorized to require content-neutral, reasonable terms and conditions to permits, including, but not limited to, regulations of time, place, manner, frequency, duration, and maximum number of event attendees; payment or reimbursement for adequate law enforcement or security for the event; requirements for

insurance, hold harmless, and indemnification in favor of and protecting the County; additional sanitary facilities and refuse receptacles; proof of permitting from other agencies; mandated inspections; and bond/security for County costs incurred directly for the event.

3. The issuance of a permit does not obligate the Director or County to provide County services, equipment, or personnel in support of an event, although the Director may provide such services, equipment, or personnel, if they are available and the Permittee pays the County for the costs thereof.

D. Fees and Costs.

1. The Permittee shall be responsible for all event fees and costs, including, but not limited to: facility rental fees, if applicable; reimbursement of reasonable County costs expended specifically for the event; and any other fees approved by the Board of Supervisors.

2. If County property is destroyed or damaged by reason of Permittee's use, event, or activity, the Permittee shall reimburse the County for the actual replacement or repair cost of the destroyed or damaged property.

E. Permit Issuance. Notwithstanding Subsection C.1, above, the Director shall approve a permit application unless one or more of the following apply:

1. A prior application for a permit to use the same location at the same time has been received, and such application has been or will be approved authorizing an activity, which does not reasonably permit multiple occupancy of the area;

2. The proposed activity would conflict with a previously planned program or event sponsored by the County and scheduled for the same location as that requested by the applicant;

3. The proposed activity is inconsistent with the purpose for which the facility or area has been established or designated;

4. The location selected is inappropriate because: the nature of the proposed activity or the number of persons expected in connection with the activity would be likely to damage trees, plants, or other vegetation, or public or private property; the activity would unduly disturb adjacent neighborhoods because of the nature of the proposed activity or the number of persons expected to be involved; or other activities have been scheduled in an area or areas near the location proposed by the applicant, or they normally occur in such area or areas, and permitting the proposed activity to occur in the proposed location would unreasonably interfere with park use and enjoyment by participants in such activities;

5. The applicant fails to obtain necessary approvals, permits, or licenses from other governmental departments or agencies;

6. The applicant has not complied with the procedural requirements established for the filing of permit applications;

7. The applicant fails or refuses to pay an applicable fee, which the Board of Supervisors has approved;

8. The application contains misrepresentations of material fact;

9. The proposed activity is prohibited by law;

10. The applicant refuses to comply with conditions reasonably imposed on approval of the permit application by the Director, to ensure that public or private property is not damaged and that the comfort, convenience, safety, and welfare of the public are not disturbed; and

11. The applicant has previously violated a permit, or damaged County property and has not paid in full for such damage or has other outstanding and unpaid debts related to a prior community event permit issued by the Department of Parks and Recreation.

F. Decisions of the Director. Permits will be issued by the Director on a first-come, first-served basis. Whenever a permit application is denied, the Director shall inform the applicant of the reason for the denial. The decision of the Director on a permit application shall be final and shall not be subject to any administrative appeal. In the event the Director is made aware of an error in the decision, the Director may reconsider the permit application and grant or deny the application as authorized in this Section.

G. Violation of Permit.

1. Any person violating the terms and/or conditions of a permit issued pursuant to this Section, or any person participating in an event or activity without a properly issued permit, may be subject to removal from the park by a peace and/or code enforcement officer, the Sheriff, Director, or either of their respective designees ("Enforcement Official"), in addition to any other enforcement measure or penalty authorized by this Chapter or otherwise by law.

2. The Director may immediately suspend, terminate, or revoke a permit if the Permittee or any member of a group violates or fails to comply with any of the terms or conditions of the permit, or any of the rules, regulations, or laws associated with the permit. Such a violation or any failure to comply with a permit requirement may be used as a basis to deny any other applications for permits, as determined by the Director. All fees and deposits paid will be forfeited if a permit is suspended or revoked.

H. Modification or Revocation of Permit. If an Enforcement Official has cause to believe that an event or activity conducted, pursuant to a permit issued under this Section, poses a danger to public health or safety, or that is in violation of any federal, State, or local law or ordinance, the Enforcement Official shall be authorized to modify or revoke such permit at any time during the event or activity.

I. Expressive Activities.

1. For the purposes of this Section, a "small group" is defined as 25 people or less at local and community parks and 50 people or less at regional parks. "Expressive Activity" means conduct, the sole or principal object of which is the expression, dissemination, or communication by verbal, visual, literary, or auditory means of opinion, views, or ideas. Expressive Activity includes, but is not limited to, religious services, marches, protests, speeches, or the distribution of literature related to the expression of opinion.

2. The Director may impose viewpoint-neutral, reasonable time, place, and manner restrictions on permits for Expressive Activities to protect the public property under the Director's care, to protect public health and safety, balance public

access and other uses of County parks, and any other compelling County interests.

Alternatively, the Director may propose alternate sites, times, dates, or modes for exercising Expressive Activity to avoid the requirement for a permit or permit condition.

3. If requested at the time of application and upon demonstration that the event is a constitutionally protected Expressive Activity, the Director may waive application and permit requirements and conditions requiring financial expenditure by Permittee, including, but not limited to, application or facility use fees, cost recovery, insurance, security deposits, and performance bonds. Notwithstanding, events that meet the criteria in Subsection A.1 to A.15, above, and involve non-protected activities are required to comply with application and permit requirements and conditions, including, but not limited to, fees and costs. Any application deadlines shall be waived for an application for a spontaneous Expressive Activity event, meaning that the Expressive Activity is prompted by contemporaneous news or affairs coming to the public knowledge less than 48 hours prior to such event.

J. Use of County or Department Name. The Permittee shall not use the words "Los Angeles County," "County of Los Angeles," "Department of Parks and Recreation," or their associated seals or logos in the title or promotion of the special event without the Director's written authorization.

K. Display of Community Event Permit. A copy of the event permit shall be displayed at the event site and shall be provided to any County official upon request.

L. Interference with Permitted Activity Prohibited. It is unlawful for any person to impede or interfere with any event for which an event permit has been issued.

M. Administrative Regulations. The Director shall adopt administrative regulations that are consistent with, and further, the terms and requirements set forth within this Chapter. All such administrative regulations must be in writing and available for review on the Department of Parks and Recreation's public website.

[1704455SCCC]

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023							
BOARD MEETING DATE	11/21/2023							
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th							
DEPARTMENT(S)	Regional Park and Open Space District							
SUBJECT	Approval of the recommended actions will allocate an amount not to exceed \$3,310,026 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the Department of Parks and Recreation for the Charles White Park Renovation project.							
PROGRAM	Not Applicable							
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: Not Applicable							
DEADLINES/ TIME CONSTRAINTS	Not Applicable							
COST & FUNDING	<table border="1"> <tr> <td>Total cost: \$3,310,026</td><td>Funding source: Not Applicable</td></tr> <tr> <td colspan="2">TERMS (if applicable): Not Applicable</td></tr> <tr> <td colspan="2">Explanation: Not Applicable</td></tr> </table>		Total cost: \$3,310,026	Funding source: Not Applicable	TERMS (if applicable): Not Applicable		Explanation: Not Applicable	
Total cost: \$3,310,026	Funding source: Not Applicable							
TERMS (if applicable): Not Applicable								
Explanation: Not Applicable								
PURPOSE OF REQUEST	<p>Approval of the recommended actions will allocate an amount not to exceed \$3,310,026 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition A), to the Department of Parks and Recreation for the Charles White Park Renovation project (Project).</p> <p>The Project will include park-wide improvements such as expanded and updated walking paths; improvements to lighting and site furnishings; turf reduction, installation of waterwise landscaping and shade trees, and a landscaped outdoor classroom area; installation of a prefabricated multi-purpose building to replace the existing building; updated outdoor exercise equipment; and additional covered picnic areas. Additionally, the Project will feature Civic Art elements honoring the park's namesake. The total estimated cost for the Project is \$3,310,026, which will be fully funded by the recommended Excess Funds.</p> <p>It is also recommended that the Director of the Department of Parks and Recreation (Director), or her designee, in her capacity as Director of the Los Angeles County Regional Park and Open Space District (RPOSD), be authorized to award the grant when applicable conditions have been met. Applicable conditions include grantee qualifications, consistency between the project and requirements of 1996 Proposition A, and the grantee agreement with CEQA requirements for the project. It is further recommended that the Director be authorized to administer the grant pursuant to the Grants Administration Manual previously approved by your Board.</p>							

BACKGROUND (include internal/external issues that may exist including any related motions)	Not Applicable
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: Not Applicable
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how: Not Applicable
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Karla Perez, Management Analyst, 626-588-5032, kperez@rposd.lacounty.gov



LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

1000 S. Fremont Avenue, Unit #40
Building A-9 East, Ground Floor
Alhambra, CA 91803
(626) 588-5060

RPOSD.LACounty.gov

August 24, 2023

The Honorable Board of Directors
Los Angeles County
Regional Park and Open Space District
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Directors:

**ALLOCATE EXCESS FUNDS AVAILABLE TO THE FIFTH SUPERVISORIAL
DISTRICT AND AUTHORIZE AWARD AND ADMINISTRATION OF AN EXCESS
FUNDS GRANT TO THE DEPARTMENT OF PARKS AND RECREATION FOR THE
CHARLES WHITE RENOVATION PROJECT
(FIFTH DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will allocate an amount not to exceed \$3,310,026 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the Department of Parks and Recreation for the Charles White Park Renovation project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed actions are not subject to the California Environmental Quality Act (CEQA) for the reasons cited herein;
2. Allocate an amount not to exceed \$3,310,026 in Excess Funds, available to the Fifth Supervisorial District for a grant to the Department of Parks and Recreation, for the Charles White Park Renovation project; and,

3. Authorize the Director of the Department of Parks and Recreation, or her designee, in her capacity as Director of the Los Angeles County Regional Park and Open Space District, to award a grant when applicable conditions have been met and to administer the grant as of the date of award and pursuant to guidelines in the Proposition A Grants Administration Manual for Specified, Per Parcel, and Excess Funds Projects; otherwise, funds shall remain in the Excess Funds account.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of the recommended actions will allocate an amount not to exceed \$3,310,026 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition A), to the Department of Parks and Recreation for the Charles White Park Renovation project (Project).

The Project will include park-wide improvements such as expanded and updated walking paths; improvements to lighting and site furnishings; turf reduction, installation of waterwise landscaping and shade trees, and a landscaped outdoor classroom area; installation of a prefabricated multi-purpose building to replace the existing building; updated outdoor exercise equipment; and additional covered picnic areas. Additionally, the Project will feature Civic Art elements honoring the park's namesake. The total estimated cost for the Project is \$3,310,026, which will be fully funded by the recommended Excess Funds.

It is also recommended that the Director of the Department of Parks and Recreation (Director), or her designee, in her capacity as Director of the Los Angeles County Regional Park and Open Space District (RPOSD), be authorized to award the grant when applicable conditions have been met. Applicable conditions include grantee qualifications, consistency between the project and requirements of 1996 Proposition A, and the grantee agreement with CEQA requirements for the project. It is further recommended that the Director be authorized to administer the grant pursuant to the Grants Administration Manual previously approved by your Board.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions further the Board approved County Strategic Plan Goal I, Make Investments that Transform Lives, by expanding access to historical information and Goal III, Realizing Tomorrow's Government Today, by highlighting histories of populations that have been historically underserved.

FISCAL IMPACT/FINANCING

Sufficient appropriation, in the amount of \$3,310,026, is budgeted in the Los Angeles County Regional Park and Open Space District's (RPOSD) Available Excess Fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The 1996 Proposition included a method and process for determining, in each fiscal year, the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe Neighborhood Parks Propositions of 1992 and 1996. The recommended Excess Funds grant will be funded from the Excess Funds available to the Fifth Supervisorial District from prior years as no Excess Funds were declared in Fiscal Year 2022-23.

The 1996 Proposition requires that agencies to which funds were allocated under the Safe Neighborhood Parks Propositions of 1992 and 1996 encumber all such funds prior to receiving grants of Excess Funds. The Department of Parks and Recreation meets this requirement.

On March 19, 2019, your Board approved the Proposition A Grants Administration Manual to govern the administration of RPOSD grants. The Grants Administration Manual will appropriately govern the administration of the recommended grant as well.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are not subject to CEQA in that the actions do not meet the definition of a project according to Section 15378 (b)(2) of the State CEQA Guidelines, because the actions are administrative activities of government grants.

All projects funded by RPOSD are required to comply with CEQA as a condition of the grant. The lead agency is responsible for preparing the appropriate environmental documentation for its project. The Department of Parks and Recreation is the lead agency for the proposed project.

CONTRACTING PROCESS

A Project Agreement will be entered into and administered under authority delegated to the Director and pursuant to the Grants Administration Manual approved by the Board in 2019 only if all applicable conditions of the grant have been met. The Project Agreement will be approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on any other projects funded by RPOSD. The recommended project will expand access to historical information in public spaces in the Fifth Supervisorial District.

The Honorable Board of Directors
August 24, 2023
Page 4

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to return one adopted copy of this action to the Chief Executive Office, Capital Projects Division, and to the Department of Parks and Recreation.

Respectfully submitted,

Norma E. García-González
Director

CA:AJ

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023	
BOARD MEETING DATE	11/21/2023	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Regional Park and Open Space District	
SUBJECT	Approval of the recommended actions will allocate an amount not to exceed \$284,000 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the Mountains Recreation and Conservation Authority for the Temescal Ranch Out Parcels Acquisition Project.	
PROGRAM	Not Applicable	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: Not Applicable	
DEADLINES/ TIME CONSTRAINTS	Not Applicable	
COST & FUNDING	Total cost: \$284,000	Funding source: Not Applicable
	TERMS (if applicable): Not Applicable	
	Explanation: Not Applicable	
PURPOSE OF REQUEST	<p>Approval of the recommended actions will allocate an amount not to exceed \$284,000 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition A), to the Mountains Recreation and Conservation Authority (MRCA) for the Temescal Ranch Out Parcels Acquisition Project (Project).</p> <p>The proposed Project consists of the acquisition of approximately 189 acres of vacant mountainous land in two non-contiguous sections. The site lies north of Hasley/Oak Canyon Road, in unincorporated Castaic, Los Angeles County, California in the Fifth Supervisorial District. The acquisition of the property by the MRCA will preserve important coastal sage scrub and chaparral communities in a critical wildlife corridor, allowing for species adaptation to changing climate, and preventing development in a high fire severity zone. Additionally, portions of the property can serve as a location for user amenities such as parking, restrooms, trailheads and other services, thus supporting access to and use of these lands for public recreation and outdoor education. The total estimated cost for the Project is \$284,000 which will be fully funded by the recommended Excess Funds.</p> <p>It is also recommended, that the Director of the Department of Parks and Recreation (Director), or her designee, in her capacity as Director of the Los Angeles County Regional Park and Open Space District (RPOSD), be authorized to award the grant when applicable conditions have been met. Applicable conditions include grantee</p>	

	<p>qualifications, consistency between the project and requirements of 1996 Proposition A, and the grantee agreement with CEQA requirements for the project. It is further recommended that the Director be authorized to administer the grant pursuant to the Grants Administration Manual previously approved by your Board.</p>
<p>BACKGROUND (include internal/external issues that may exist including any related motions)</p>	<p>Not Applicable</p>
<p>EQUITY INDEX OR LENS WAS UTILIZED</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: Not Applicable</p>
<p>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how: Not Applicable</p>
<p>DEPARTMENTAL CONTACTS</p>	<p>Name, Title, Phone # & Email: Karla Perez, Management Analyst, 626-588-5032, kperez@rposd.lacounty.gov</p>



LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

1000 S. Fremont Avenue, Unit #40
Building A-9 East, Ground Floor
Alhambra, CA 91803
(626) 588-5060

RPOSD.LACounty.gov

November 21, 2023

The Honorable Board of Directors
Los Angeles County
Regional Park and Open Space District
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Directors:

**ALLOCATE EXCESS FUNDS AVAILABLE TO THE FIFTH SUPERVISORIAL
DISTRICT AND AUTHORIZE AWARD AND ADMINISTRATION OF AN EXCESS
FUNDS GRANT TO THE MOUNTAINS RECREATION AND CONSERVATION
AUTHORITY FOR THE TEMESCAL RANCH OUT PARCELS ACQUISITION
PROJECT
(FIFTH DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will allocate an amount not to exceed \$284,000 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the Mountains Recreation and Conservation Authority for the Temescal Ranch Out Parcels Acquisition Project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed actions are not subject to the California Environmental Quality Act (CEQA) for the reasons cited herein;
2. Allocate an amount not to exceed \$284,000 in Excess Funds, available to the Fifth Supervisorial District for a grant to the Mountains Recreation and Conservation Authority, for the Temescal Ranch Out Parcels Acquisition Project; and,
3. Authorize the Director of the Department of Parks and Recreation, or her designee, in her capacity as Director of the Los Angeles County Regional Park and Open Space District, to award a grant when applicable conditions have been

met and to administer the grant as of the date of award and pursuant to guidelines in the Proposition A Grants Administration Manual for Specified, Per Parcel, and Excess Funds Projects; otherwise, funds shall remain in the Excess Funds account.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of the recommended actions will allocate an amount not to exceed \$284,000 in Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition A), to the Mountains Recreation and Conservation Authority (MRCA) for the Temescal Ranch Out Parcels Acquisition Project (Project).

The proposed Project consists of the acquisition of approximately 189 acres of vacant mountainous land in two non-contiguous sections. The site lies north of Hasley/Oak Canyon Road, in unincorporated Castaic, Los Angeles County, California in the Fifth Supervisorial District. The acquisition of the property by the MRCA will preserve important coastal sage scrub and chaparral communities in a critical wildlife corridor, allowing for species adaptation to changing climate, and preventing development in a high fire severity zone. Additionally, portions of the property can serve as a location for user amenities such as parking, restrooms, trailheads and other services, thus supporting access to and use of these lands for public recreation and outdoor education. The total estimated cost for the Project is \$284,000 which will be fully funded by the recommended Excess Funds.

It is also recommended, that the Director of the Department of Parks and Recreation (Director), or her designee, in her capacity as Director of the Los Angeles County Regional Park and Open Space District (RPOSD), be authorized to award the grant when applicable conditions have been met. Applicable conditions include grantee qualifications, consistency between the project and requirements of 1996 Proposition A, and the grantee agreement with CEQA requirements for the project. It is further recommended that the Director be authorized to administer the grant pursuant to the Grants Administration Manual previously approved by your Board.

Implementation of Strategic Plan Goals

The recommended actions further the Board approved County Strategic Plan Goal II, Foster Vibrant and Resilient Communities by adding additional parkland to serve area residents in the Fifth District.

FISCAL IMPACT/FINANCING

Sufficient appropriation, in the amount of \$284,000, is budgeted in the Los Angeles County Regional Park and Open Space District's (RPOSD) Available Excess Fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The 1996 Proposition includes a method and process for determining, each fiscal year, the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe Neighborhood Parks Propositions of 1992 and 1996. The recommended Excess Funds grant will be funded from the Excess Funds available to the Fifth Supervisorial District. The available Excess Funds in the Fifth Supervisorial District come from prior years as no Excess Funds were declared in Fiscal Year 2023-24.

The 1996 Proposition requires that agencies to which funds were allocated under the Safe Neighborhood Parks Propositions of 1992 and 1996 encumber all such funds prior to receiving grants of Excess Funds. MRCA meets this requirement.

On March 19, 2019, your Board approved the Proposition A Grants Administration Manual to govern the administration of RPOSD grants. The Grants Administration Manual will appropriately govern the administration of the recommended grant as well.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are not subject to CEQA in that the actions do not meet the definition of a project according to Section 15378 (b)(2) of the State CEQA Guidelines, because the actions are administrative activities of government grants.

All projects funded by RPOSD are required to comply with CEQA as a condition of the grant. The lead agency is responsible for preparing the appropriate environmental documentation for its project. The MRCA is the lead agency for CEQA for the proposed project.

CONTRACTING PROCESS

A Project Agreement will be entered into and administered under authority delegated to the Director and pursuant to the Grants Administration Manual approved by the Board in 2019 only if all applicable conditions of the grant have been met. The Project Agreement will be approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on any other projects funded by RPOSD. The recommended project will provide new public parkland in the Fifth District.

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to return one adopted copy of this action to the Chief Executive Office, Capital Projects Division, and to the Department of Parks and Recreation.

Respectfully submitted,

Norma E. García-González
Director

CA:AJ

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023	
BOARD MEETING DATE	11/21/2023	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Parks and Recreation	
SUBJECT	SANTA FE DAM SWIM BEACH RESTROOM #3 IMPROVEMENT PROJECT ESTABLISH AND APPROVE CAPITAL PROJECT, ACCEPT GRANT FUNDS APPROVE PROJECT SCOPE, BUDGET, AND APPROPRIATION ADJUSTMENT CAPITAL PROJECT NO. 8A021 (SUPERVISORIAL DISTRICT 1) (FY2023-24, 4-VOTES)	
PROGRAM		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	Measure A grant funded with funding deadline	
COST & FUNDING	Total cost: \$2,400,000	Funding source: Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure grant program (Measure A)
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	Approval of the recommended actions will find the proposed Santa Fe Dam Swim Beach Restroom #3 Improvement Project exempt from the California Environmental Quality Act; establish and approve the proposed capital project; delegate authority to the Director of Parks and Recreation, or her designee, to accept grant funds; approve the proposed Project budget and appropriation adjustment; and authorize the Director of Parks and Recreation, or her designee, to deliver the proposed Project through a Board-approved Job Order Contract.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The Santa Fe Dam Swim Beach Restroom Building #3 has a high demand for services and is critically in need of a complete renovation or replacement as it continues to create operational challenges for the Department. It no longer meets public demand for peak season usage.</p> <p>The Department will complete a historic assessment of the facility. Depending on the outcome of the historic assessment, the proposed Project scope will include either the demolition of the existing restroom building, site work, installation of a prefabricated restroom building and final connections to the site, or in the alternate, the complete interior remodeling of the existing restroom building. The prefabricated bathroom, if needed, will be acquired through a County purchase order. In addition to the restroom building, the Project scope will also include related utility connection upgrades, landscaping, and related improvements.</p>	

EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The proposed project will further the County Strategic Plan Goal to pursue operational effectiveness, fiscal responsibility, and accountability (Goal III.3) by investing in public infrastructure that will sustain and improve County services and facilities by effectively managing County resources for the County of Los Angeles residents and visitors.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The proposed recommendations will further the County Strategic Plan Goals of creating buildings and infrastructure that support human health and resilience (Goal 2) and creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6). Implementation of County Anti-Racism, Diversity, and Inclusion Initiative The proposed Project is aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles (Principles) adopted by the Board on September 15, 2021, including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, the proposed Project will directly address profound levels of disadvantage and inequity in the community. The proposed Project is located in a census tract with an overall County of Los Angeles Equity Explorer score of 84.60 and will serve census tracts with similar or worse scores. The proposed Project is an important step in advancing the Department's urgent and bold action to achieve tangible results to promote equitable processes and outcomes while working to dismantle racism.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Jorge Gutierrez, Departmental Facilities Planner – I, (626) 588-5325, jgutierrez2@parks.lacounty.gov Daniel Abratte, Section Head, (626) 588-5350, dabratte@parks.lacounty.gov



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

November 21, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SANTA FE DAM SWIM BEACH RESTROOM #3 IMPROVEMENT PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
ACCEPT GRANT FUNDS
APPROVE PROJECT SCOPE, BUDGET, AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 8A021
(SUPERVISORIAL DISTRICT 1)
(FY2023-24, 4-VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed Santa Fe Dam Swim Beach Restroom #3 Improvement Project exempt from the California Environmental Quality Act; establish and approve the proposed capital project; delegate authority to the Director of Parks and Recreation, or her designee, to accept grant funds; approve the proposed Project budget and appropriation adjustment; and authorize the Director of Parks and Recreation, or her designee, to deliver the proposed Project through a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Santa Fe Dam Swim Beach Restroom #3 Improvement Project is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the records of the project.
2. Establish and approve the Santa Fe Dam Swim Beach Restroom #3 Improvement Project, Capital Project No. 8A021, with a total project budget of \$2,400,000.
3. Delegate authority to the Director of the Department of Parks and Recreation, or her designee, as the agent of the County, to accept grant funds, conduct all negotiations, and execute and submit all documents including, but not limited to,

agreements, deed restrictions, amendments, and payment requests, which may be necessary for the completion of the Santa Fe Dam Swim Beach Restroom #3 Improvement Project, from the Regional Park and Open Space District's annual allocation funding under the Los Angeles County Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 in the amount of \$2,400,000.

4. Approve an appropriation adjustment in the amount of \$2,400,000 fully offset with grant revenue from the Los Angeles County Regional Park and Open Space District Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) to Capital Project Number 8A021 to fully fund the proposed Santa Fe Dam Swim Beach Restroom #3 Improvement Project.
5. Authorize the Director of the Department of Parks and Recreation, or her designee, to carry out the Santa Fe Dam Swim Beach Restroom #3 Improvement Project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Santa Fe Dam Swim Beach Restroom #3 Improvement Project (Project) exempt from the California Environmental Quality Act (CEQA); allow the Department of Parks and Recreation (Department) to accept grant funds and execute grant documents with the Regional Park and Open Space District (RPOSD); establish Capital Project Number 8A021; and approve the proposed Project budget and appropriation adjustment. The recommended actions will also authorize the Department to implement the proposed Project through a Board-approved Job Order Contract (JOC).

The proposed Santa Fe Dam Swim Beach Restroom #3 Improvement Project (Project) is in the Santa Fe Dam Recreation Area located at 15501 E. Arrow Highway, Baldwin Park, CA 91706 in the San Gabriel Valley. The 952 acres of recreational area includes a nature center, restrooms, concession stand, group picnic shelters, volleyball courts, splash pad, fitness zone, a recreational lake, swim beach, bicycle trail, wildlife sanctuary, play areas, group camping, shower, barbecue and picnic tables.

Santa Fe Dam Recreation Area serves the majority of the eastern San Gabriel Valley region which includes many communities experiencing moderate to high and very high park needs according to the 2016 Los Angeles Countywide Parks and Recreation Needs Assessment and the 2022 Park Needs Assessment Plus. Such communities include the cities of Baldwin Park, El Monte, La Puente, and Temple City and unincorporated communities including Basset, East San Gabriel, and areas in Covina.

Restroom Building #3 is a large restroom building that serves as one of the primary facilities for the Swim Beach and is very heavily used during peak summer season. Due to aging infrastructure, such as sewer lines built without sand traps, the facility is often shut down for service creating an extreme inconvenience for park patrons.

The structure was built in 1977 with a rustic, craftsman style gable roof and river stone wall cladding. Due to its age, the Department will complete a historic assessment of the facility to determine its architectural significance. Depending on the outcome of the historic assessment, the proposed Project scope will include either the demolition of the existing building and replacement with a prefabricated restroom building with greater user capacity and new utility connections, or as an alternative, the complete interior remodeling of the existing building to meet current codes and clearances, upgrade existing utilities and adjust the quantity of restroom fixtures. The prefabricated building, if needed, will be procured through a County purchase order. In addition to the restroom building, the Project scope will also include related utility upgrades, sitework, landscaping, and related improvements.

Implementation of Strategic Plan Goals

The proposed recommendations will further the County Strategic Plan Goal to pursue operational effectiveness, fiscal responsibility, and accountability (Goal III.3) by investing in public infrastructure that will sustain and improve County services and facilities by effectively managing County resources for the County of Los Angeles residents and visitors.

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Projects will achieve the goals of creating buildings and infrastructure that support human health and resilience (Goal 2) and creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6).

Implementation of County Anti-Racism, Diversity, and Inclusion Initiative

The proposed Project is aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles (Principles) adopted by the Board on September 15, 2021, including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, the proposed Project will directly address profound levels of disadvantage and inequity in the community. The proposed Project is located in a census tract with an overall County of Los Angeles Equity Explorer score of 84.60 and will serve

census tracts with similar or worse scores. The proposed Project is an important step in advancing the Department's urgent and bold action to achieve tangible results to promote equitable processes and outcomes while working to dismantle racism.

FISCAL IMPACT/FINANCING

The total cost for the Project includes construction, change order/contingency, consultant services, civic art, jurisdictional review/ plan check and permits, and County services. The proposed Project Schedule and Budget Summary are included in Attachment I.

Approval of the appropriation adjustment (Attachment II) will reflect a total increase of \$2,400,000 in appropriation to the Santa Fe Dam Swim Beach Restroom #3 Improvement Project, Capital Project Number 8A021, fully offset with revenue from the Los Angeles County Regional Park and Open Space District Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) to fully fund the proposed Project.

Operating Budget Impact

Based on the Project description, DPR does not anticipate any impact to the operating budget. The provisions of the projects have maintenance requirements that will be fulfilled with existing and ongoing departmental staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize the Department to deliver the Project utilizing Board-approved JOC, as the work involves repair, remodeling, and refurbishing of County facilities. The pre-fabricated restroom building, if needed, will be procured through a County purchase order. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractors who are awarded these contracts, will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program). The Projects will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016 and last amended on June 11, 2019.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project budget for the Santa Fe Dam Swim Beach Restroom #3 Improvement Project, Capital Project No. 8A021, includes one

percent (1%) of eligible design and construction costs, in the amount of \$23,000, to be allocated to Civic Art.

On June 11, 2019, the Board delegated authority to the Director of Parks and Recreation, or her designee, to accept grants up to \$2 million. This grant from RPOSD exceeds \$2 million.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA). The Project, which includes, depending on the outcome of a completed historic assessment, a complete renovation of the existing restroom building or in the alternate, demolition of the existing restroom building, site prep work, and installation of a prefabricated restroom building, and related improvements including utility connections, path of travel, and landscaping, is within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in sections 15301 (b)(h), 15302(c), 15304(a)(b), 15306 and 15331 of the State CEQA Guidelines and Classes 1 (e)(j), 2(e), 4 (a)(c) and 6 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed Project involves maintenance of existing landscaping and publicly owned utilities; replacement of existing structures and facilities; minor alterations to the land which do not involve the removal of healthy, mature and scenic trees; information collection; and maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings (1995), Weeks and Grimmer.

Based on the proposed Project records, it will comply with all applicable regulations. It is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites compiled pursuant to Government Code Section 65962.5, or indications that they may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, the Department will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Implementation of the improvements will be completed using a combination of a Board-approved JOC and County Purchase Orders. Depending on the outcome of a historic

assessment of the facility, a Board-approved JOC will be used to either deliver refurbishments to the existing restroom building or in the alternative, to demolish existing restroom facilities and install a prefabricated restroom building, site work, and utility infrastructure. If needed, a County Purchase Order is authorized for and will provide a prefabricated restroom building and final connections. The combination of the two delivery methods will allow for the most expedient and cost-effective implementation of the proposed Projects. Where used, the Department has made the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended action will have limited impacts to County services at the facility. The Department will minimize and mitigate disruption by coordinating work and providing temporary restroom facilities for use by the public as needed.

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to forward one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and three copies to the Department Parks and Recreation.

Should you have any questions please contact Jorge Gutierrez at (626) 588-5325 or jgutierrez2@parks.lacounty.gov, Daniel Abratte at (626) 588-5350 or dabratte@parks.lacounty.gov, Astrid Ochoa at (626) 588-5355 or aochoa2@parks.lacounty.gov.

Respectfully submitted,

NORMA E. GARCÍA-GONZÁLEZ
Director

NEG:AB:JS:CK:MG:DA:jg

Attachments

c: Auditor Controller
Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Parks and Recreation
Arts and Culture

ATTACHMENT I

**SANTA FE DAM SWIM BEACH RESTROOM #3 IMPROVEMENT PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE, BUDGET, AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 8A021
(SUPERVISORIAL DISTRICT 1)
(FY2023-24, 4-VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	Scheduled Completion Date
Board Approval	November 2023
Community Engagement	February 2024
Design Services	December 2024
Plan Check/Permits	February 2025
Construction Award	March 2025
Substantial Completion	October 2025
Project Acceptance	November 2025
Close out	February 2026

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Project Budget
Construction	
Construction	\$ 1,703,000
Change Order	\$ 165,000
Subtotal	\$ 1,868,000
Civic Art	\$ 23,000
Plans and Specifications	\$ 250,000
Consultant Services	\$ 112,000
Miscellaneous Expenditures	\$ 0
Jurisdictional Review/Plan Check/Permits	\$ 77,000
County Services	\$ 70,000
TOTAL	\$2,400,000

ATTACHMENT II

**SANTA FE DAM SWIM BEACH RESTROOM #3 IMPROVEMENT PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE, BUDGET, AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 8A021
(SUPERVISORIAL DISTRICT 1)
(FY2023-24, 4-VOTES)**

APPROPRIATION ADJUSTMENT

(SEE ATTACHED)

November 21, 2023

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE**FY 2023-24****4 - VOTES**

SOURCES		USES	
PARKS AND RECREATION SANTA FE DAM SWIM BEACH RESTROOM #3 IMPROVEMENT PROJECT A01-CP-91-R410-65043-8A021 REGIONAL PARK AND OPEN SPACE DISTRICT-MEASURE A INCREASE REVENUE		PARKS AND RECREATION SANTA FE DAM SWIM BEACH RESTROOM #3 IMPROVEMENT PROJECT A01-CP-6014-65043-8A021 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	
	2,400,000		2,400,000
SOURCES TOTAL		USES TOTAL	
\$ 2,400,000		\$ 2,400,000	

JUSTIFICATION

Reflects an increase of \$2,400,000 in appropriation to the Santa Fe Dam Swim Beach Restroom #3 Improvement Project, Capital Project #8A021 , fully offset with revenue from the Los Angeles County Regional Park and Open Space District Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A), to fully fund the proposed project.

AUTHORIZED SIGNATURE

CAROLYN BERNARDEZ, Chief Financial Officer

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---☐ ACTION☐ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO.

DATE

☐ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023	
BOARD MEETING DATE	11/21/2023	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	AWD On-Call Engineering Design and Support Services for Project Management Division III	
PROGRAM	N/A	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
DEADLINES/ TIME CONSTRAINTS	Current workload requires more staffing to be able to deliver projects in a timely manner.	
COST & FUNDING	Total cost: \$50,000,000	Funding source: Various
	TERMS (if applicable): Three years with two 1-year renewal options.	
	Explanation: The total cost of the consultant services is for a not-to-exceed aggregate program total of \$50,000,000. Funding for the services is included in various Public Works funds in the Fiscal Year 2023-24 Budget. Funding to finance future contract years will be requested through the annual budget process.	
PURPOSE OF REQUEST	Public Works is seeking Board approval to award and execute ten consultant services agreements for engineering design and support services for various projects.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The consultant services agreements will allow Public Works to deliver current and future projects in support of existing staff. Each agreement will be for a 3-year term with two 1-year renewal options. On August 25, 2022, Public Works issued a Request for Proposals for on-call engineering design and support services. Based on the review and evaluation of the proposals, DRP Engineering, Inc.; Watearth, Inc.; Craftwater Engineering, Inc.; CWE; DRPR a Joint Venture of DRC and PACRIM LP; AECOM Technical Services, Inc.; HDR Engineering, Inc.; Geosyntec Consultants, Inc.; Jacobs Engineering Group Inc.; and Atkins North America, Inc., were selected to perform these services.	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No The Request for Proposals was posted on the County's "Doing Business with Los Angeles County" and Public Works' "Do Business With Public Works" websites. Advertisements were placed in the Daily Journal. Also, Public Works informed 1,430 Local Small Business Enterprises; 155 Disabled Veteran Business Enterprises; and 156 Social Enterprises about this business opportunity.	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. Award of these contracts will allow flexibility in staffing during high workload periods while allowing permanent staff to develop knowledge and skills by managing longer term projects with less volatility.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Vincent Yu, Deputy Director, (626) 458-4010, cell (626) 614-7217, vyu@pw.lacounty.gov	



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 21, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION-RELATED CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
AWARD CONSULTANT SERVICES AGREEMENT
ON-CALL ENGINEERING DESIGN AND SUPPORT SERVICES FOR
PROJECT MANAGEMENT DIVISION III
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award and execute ten consultant services agreements for on-call engineering design and support services for Project Management Division III for projects throughout Los Angeles County.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed action is not a project under the California Environmental Quality Act for the reasons stated in this Board Letter and the record.

2. Award and delegate authority to the Director of Public Works or his designee to execute consultant services agreements with three small-sized firms (DRP Engineering, Inc.; Watearth, Inc.; and Craftwater Engineering, Inc.); two medium-sized firms (CWE and DRPR a Joint Venture of DRC and PACRIM LP); and five large-sized firms (AECOM Technical Services, Inc.; HDR Engineering, Inc.; Geosyntec Consultants, Inc.; Jacobs Engineering Group Inc.; and Atkins North America, Inc.), for an aggregate not-to-exceed program amount of \$50,000,000 for the entire 3-year term plus two 1-year extension options, if exercised. These consultant services agreements will be subject to the additional extension provisions specified below.
3. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract expiration date for each of the ten agreements, as necessary, to complete those additional services when those additional services are: (a) previously unforeseen, (b) related to a previously assigned scope of work on a given project, and (c) are necessary for the completion of that given project.
4. Delegate authority to the Director of Public Works or his designee to supplement the initial not-to-exceed program amount of \$50,000,000 by up to 25 percent of the original program amount based on workload requirements.
5. Delegate authority to the Director of Public Works or his designee to administer the agreements and, at the discretion of the Director of Public Works or his designee, to exercise the options to extend these agreements for the two 1-year extension options based upon project demands and the level of satisfaction with the services provided with no change to initial not-to-exceed program amount.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that they are not subject to the California Environmental Quality Act (CEQA) and allow Public Works to execute consultant services agreements with ten consultants for on-call engineering design and support services due to the large number of projects currently under construction, and those anticipated to be under construction, by Public Works. These consultant services are used to augment Public Works' staff and expertise to rapidly provide on-call engineering design and support services for Project Management Division III on various infrastructure/horizontal construction projects located throughout Los Angeles County.

In addition, the recommended consultant services agreements will expand Public Works' ability to deliver any new improvements or renovations to various County projects ranging from waterworks, sewer, dams, channels, pumps, stormwater quality and capture, roads, bridges, airports, traffic, job order contracts, and utilities.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy II.3, Make Environmental Sustainability our Daily Reality, Objective II.3.2, Foster a Cleaner, More Efficient, and More Resilient Energy System; and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets by contracting with firms that have the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

FISCAL IMPACT/FINANCING

The total cost of the on-call consultant services shall not exceed \$50,000,000, plus a 25 percent supplement (totaling \$12,500,000), for a total maximum of \$62,500,000 for all ten consulting firms over a 3-year period with two optional 1-year extensions for a maximum duration of 5 years, subject to the additional extension provisions specified below. It is expected the initial 3-year term of the agreements will start in Fiscal Year (FY) 2023-24 and conclude in FY 2026-27. The two 1-year extension options, if exercised, would be operative through FY 2027-28 and FY 2028-29. When the 25 percent supplement is exercised by Public Works, a notification will be made to the Board.

Sufficient funding to finance work orders for these agreements will be financed through the appropriate capital, refurbishment, infrastructure, or various operating and special funds. For capital projects and refurbishments, no work will be assigned to these consultants without prior review and funding verification from the Chief Executive Office. For Public Works' infrastructure and maintenance projects, no work will be assigned to these consultants without the appropriate funding authorization.

Expenditures for the subject services incurred by Public Works' Internal Service Fund-Capital Project Management Program (B04) will be reimbursed through approved individual project budgets.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The consultant services agreements contain terms and conditions in compliance with the Chief Executive Officer's and the Board's requirements.

The consultant services agreements also include a provision requiring the consultant firms track subcontractors' utilization of Local Small Business Enterprise, Disabled Veteran Business Enterprise, and Social Enterprise businesses.

The term of each consultant services agreement shall commence on the date of the full execution of the agreement and shall extend for a period of three years from such commencement date, plus two 1-year extension options for each firm, for a maximum agreement duration of five years. The expiration of each of the consultant services agreements is subject to the following condition: where services for a given project have been authorized in writing by the County but are not completed by the consultant prior to the stated expiration date, the expiration date will be automatically extended solely to allow for the completion of such services.

Each consultant's minority participation and utilization data (Enclosure A) and the Community Business Enterprises participation data (Enclosure B) are included for reference.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to CEQA because they are activities that are excluded from the definition of a project by Section 21065 of the Public Resources Code and Section 15378 (b) of the State CEQA Guidelines. The proposed actions relating to award and extension of on-call engineering design and support services is an administrative activity of government, which will not result in direct or indirect physical changes to the environment. We will return to the Board as necessary for consideration of appropriate environmental documentation prior to the approval of any activities that constitute a project under CEQA.

CONTRACTING PROCESS

On August 25, 2022, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C) and Public Works' "Do Business with Public Works" website, and advertisements were placed in the *Daily Breeze*, *La Opinión*, *Long Beach Press-Telegram*, *The Daily Journal*, *Los Angeles Sentinel*, *Pasadena Star News*, *San Gabriel Valley Tribune*, *Santa Monica Daily Press*, *The Signal*, and *Watts Times*. Also, Public Works informed 1,430 Local Small Business Enterprises; 155 Disabled Veteran Business Enterprises; and 156 Social Enterprises about this business opportunity. Forty-two firms registered on Public Works website for this RFP.

The RFP allowed firms to compete in one of three categories: small-, medium-, or large-sized firms. Each firm was requested to certify its own size based on number of personnel for competition with other firms in the same size category. The RFP stated that a total of up to ten firms would be awarded contracts as follows: five small-sized firms (with 25 or fewer personnel), three medium-sized firms (with 26 to 75 personnel), and two large-sized firm (with over 75 personnel).

On October 12, 2022, a total of eleven proposals were received: four small-sized firm proposals, two medium-sized firm proposals, and five large-sized firm proposals. The RFP also stated that prior to the award, the County reserves the right to increase or decrease the number of selected firms in any size category. One small-sized firm did not receive a minimum of 50 percent of the written evaluated score to be eligible for contract award. Project Management Division III has agreed to distribute the extra small- and medium-sized firm contracts to the large-sized firms.

Evaluation committees, each consisting of Public Works' staff, evaluated the proposals based on criteria described in the RFP, including technical expertise, experience, personnel, qualifications, and understanding of the work requirements. Based on the evaluation of the proposals, the following firms were selected without regard to race, creed, color, or gender: three small-sized firms (DRP Engineering, Inc.; Watearth, Inc.; and Craftwater Engineering, Inc.); two medium-sized firms (CWE and DRPR a Joint Venture of DRC and PACRIM LP); and five large-sized firms (AECOM Technical Services, Inc.; HDR Engineering, Inc.; Geosyntec Consultants, Inc.; Jacobs Engineering Group Inc.; and Atkins North America, Inc.).

The firms selected represent the best-qualified firms to provide the required services. Public Works has determined that the firms' proposed rates for performing the services are reasonable. Three-year contracting history for the selected firms is on file with Public Works. Public Works notified the union of this solicitation.

Public Works has evaluated and determined that the Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreements. These agreements are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis.

The consultant services agreements include a cost-of-living adjustment provision in accordance with the Board Policy No. 5.070 – Multi-Year Services Contract Cost-of-Living Adjustments.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreements. These consultant services agreements will provide necessary on-call engineering design and support services for Project Management Division III to assist various County projects in an efficient manner, enhancing the delivery of Public Works and County projects.

CONCLUSION

Please return one adopted copy of this Board Letter to Public Works, Project Management Division III.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:RLG:dw

Enclosures

c: Chief Executive Office (Chia-Ann Yen, Capital Programs Division)
County Counsel
Executive Office

**FIRMS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE
PROGRAM INFORMATION
FOR ON-CALL ENGINEERING DESIGN AND SUPPORT SERVICES FOR
PROJECT MANAGEMENT DIVISION III**

SELECTED FIRMS

	Firm Name (Prime with subcontractors* *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise	Small Business Enterprise	Minority	Women-Owned	Disadvantaged Business Enterprise	Disabled Veteran Business Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning- Owned Business Enterprise
Small-Sized Business Category Firm Name								
1.	DRP Engineering, Inc.	X	X	X		X		
	Gruen Associates		X	X				
	JMDiaz, Inc.		X	X		X		
	Murakawa Communications			X	X	X		
	Ninyo & Moore		X	X				
	SafeProbe, Inc.					X		
2.	Watearth, Inc.	X	X		X	X		X
	NUVIS		X			X		
	UltraSystems Environmental, Inc.		X		X	X		
3.	Craftwater Engineering, Inc.							
	CASC Engineering and Consulting, Inc.		X					
	The Converse Professional Group, dba Converse Consultants	X	X	X				
	Dietz Structural & Civil Engineering		X					
	Ninyo & Moore		X	X				
	P. A. Arca Engineering, Inc.		X	X		X		
	ProjectLine (Getter Engineering, Inc.)*		X	X	X	X		
	Stoss Landscape Urbanism		X					
	Sustainable Landesign	X		X				
	Yao Engineering, Inc.		X	X		X		
Medium-Sized Business Category Firm Name								
1.	CWE		X					
	AimTD LLC (Aim Traffic Data)		X			X		
	American Scientific Laboratories, LLC	X	X		X			
	C Below, Inc.		X					
	Digital Mapping, Inc.		X	X	X			
	J.C. Chang & Associates, Inc.	X	X					
	Lenax Construction Services, Inc.		X		X	X		
	Project Partners		X	X		X		
	MLA Green, Inc. dba Studio-MLA	X	X	X	X	X		
2.	DRPR a Joint Venture of DRC and PACRIM LP			X	X	X		
	Advantec Consulting Engineers Inc.		X			X		
	C2PM		X	X	X	X		
	McCormick-Busse Inc. DBA MBI Media		X		X	X		
	MLA Green, Inc., dba Studio-MLA	X	X	X	X	X		
	SafeProbe, Inc.		X					
Large-Sized Business Category Firm Name								
1.	AECOM Technical Services, Inc.							
	ADVANTEC Consulting Engineers, Inc.		X			X		
	AirX Utility Surveyors, Inc.		X		X			
	Arellano Associates		X	X	X	X		
	Blackhawk Environmental, Inc.		X				X	
	Chateau Vallon, Co	X	X				X	
	Citadel CPM, Inc.	X	X					
	CNS Engineers, Inc.			X		X		
	Chen Ryan Associates, Inc.		X	X	X	X		
	Guida Surveying, Inc.	X	X		X			
	Integrated Engineering Management, dba IEM		X		X	X		
	Leland Saylor Associates		X				X	
	Lenax Construction Services, Inc.		X		X	X		
	LIN Consulting, Inc.		X	X		X		
	Lynn Capouya, Inc.		X		X			

**FIRMS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE
PROGRAM INFORMATION
FOR ON-CALL ENGINEERING DESIGN AND SUPPORT SERVICES FOR
PROJECT MANAGEMENT DIVISION III**

SELECTED FIRMS

	Firm Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise	Small Business Enterprise	Minority	Women-Owned	Disadvantaged Business Enterprise	Disabled Veteran Business Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning- Owned Business Enterprise
	NBS Government Finance Group dba NBS		X					
	Simpson & Simpson Management Consulting, Inc.	X			X			
	Suenram & Associates, Inc.	X	X		X	X		
	Wagner Engineering & Survey, Inc	X	X		X	X		
2.	HDR Engineering, Inc.							
	Arellano Associates			X	X	X		
	CWE			X				
	Digital Mapping, Inc.			X	X			
	FPL and Associates, Inc.			X		X		
	GPA Consulting (Galvin Preservation Associates Inc.)				X	X		
	Guida Surveying, Inc.	X			X			
	Lenax Construction Services, Inc.				X	X		
	MA Engineering	X						
	Monument ROW			X		X		
	PacRim Engineering, Inc.			X		X		
	Suenram & Associates, Inc.	X			X	X		
	Watearth, Inc.				X	X		X
3.	Geosyntec Consultants, Inc.							
	ABC Liovin Drilling, Inc.		X					
	American Scientific Laboratories, LLC	X			X			
	AP Engineering and Testing			X		X		
	Beyaz & Patel, Inc.		X	X		X		
	California Testing & Inspections, Inc.		X	X	X	X		
	Calvada Surveying, Inc.		X	X				
	Gruen Associates			X				
	IEM	X			X	X		
	Integrated Engineering Management, dba IEM	X			X	X		
	JMDiaz, Inc.		X	X		X		
	Lee Andrews Group			X	X	X		
	Martini Drilling Corp.			X		X		
	MugenKioku Corporation	X						
	PacRim Engineering Inc.	X	X	X		X		
	Pamela Burton & Company	X	X		X			
	VCA Engineers, Inc.	X	X	X		X		
	Wagner Engineering & Survey, Inc. (WES)	X	X		X	X		
4.	Jacobs Engineering Group Inc.							
	AESCO		X		X	X		
	Caliworks, LLC		X					
	Citadel CPM, Inc.	X						
	Coast Surveying, Inc.	X	X			X		
	Engineering Solutions Services		X			X		
	FPL and Associates, Inc.		X	X		X		
	Integrated Engineering Management, dba IEM	X	X		X	X		
	Lynn Capouya, Inc.		X		X			
	PACRIM Engineering	X	X	X		X		
	Suenram & Associates, Inc.	X			X	X		
5.	Atkins North America, Inc.							
	AirX Utility Surveyors, Inc.		X		X			
	American Scientific Laboratories, LLC	X	X		X			
	Beyaz & Patel, Inc.		X	X		X		
	Coast Surveying, Inc.	X	X			X		
	Consensus, Inc.		X					
	The Converse Professional Group, dba Converse Consultants	X	X	X				
	Cornerstone Studios, Inc.		X	X		X		

**FIRMS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE
PROGRAM INFORMATION
FOR ON-CALL ENGINEERING DESIGN AND SUPPORT SERVICES FOR
PROJECT MANAGEMENT DIVISION III**

SELECTED FIRMS

	Firm Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed.	Local Small Business Enterprise	Small Business Enterprise	Minority	Women-Owned	Disadvantaged Business Enterprise	Disabled Veteran Business Enterprise	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning- Owned Business Enterprise
	CWE		X	X				
	Digital Mapping, Inc.		X	X	X			
	D R Consultants & Designers, Inc.	X	X	X	X	X		
	Dietz Structural & Civil Engineering		X					
	FPL and Associates, Inc.		X	X		X		
	Integrated Engineering Management, dba IEM		X		X	X		
	MARRS Services, Inc.	X	X	X	X			
	MLA Green, Inc. dba Studio-MLA	X	X	X	X	X		
	Moran Consulting Corroration	X	X	X		X		
	The Morcos Group, Inc.		X			X		
	Ninyo & Moore		X	X				
	Paul Hansen Engineering, LLC	X	X					
	PMCS Group, Inc.	X	X		X	X		
	Project Partners		X	X		X		
	ProjectLine dba Getter Engineering, Inc.		X	X	X	X		
	RF Yeager Engineering Inc.	X	X				X	
	SafeProbe, Inc.		X			X		
	Sapphos Environmental, Inc.		X			X		
	Watearth, Inc.	X	X		X	X		X

FIRM'S UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR
ON-CALL ENGINEERING DESIGN AND SUPPORT SERVICES FOR
PROJECT MANAGEMENT DIVISION III

FIRM INFORMATION*		DRP Engineering, Inc.	Watearth, Inc.	Craftwater Engineering, Inc.	CWE	DRPR a Joint Venture of DRC and PACRIM	AECOM Technical Services, Inc.	HDR Engineering, Inc.	Geosyntec Consultants, Inc.	Jacobs Engineering Group Inc.	Atkins North America, Inc.
BUSINESS STRUCTURE		Corporation	Corporation	Corporation	Corporation	Corporation	Corporation	Corporation	Corporation	Corporation	Corporation
CULTURAL/ETHNIC COMPOSITION		NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP
OWNERS/PARTNERS	Black/African American	0	0	0	0	0	N/A	N/A	23/ 4%	2 / 3%	N/A
	Hispanic/Latino	0	0	0	1/25%	1/100%	N/A	N/A	26/5%	2/3%	N/A
	Asian or Pacific Islander	1/50%	0	0	2/50%	0	N/A	N/A	32/6%	8/12%	N/A
	American Indian	0	0	0	0	0	N/A	N/A	0	0	N/A
	Filipino	0	0	0	0	0	N/A	N/A	0	0	N/A
	White	1/50%	1/100%	2/100%	1/25%	0	N/A	N/A	445/85%	54/82%	N/A
	Female (included above)	0	1	0	1	1	N/A	N/A	150	24	N/A
MANAGERS	Black/African American	0	0	0	0	0	114	32	6	40	42
	Hispanic/Latino	2	0	0	1	0	174	140	14	46	81
	Asian or Pacific Islander	2	0	0	1	0	251	171	6	59	55
	American Indian	0	1	1	0	0	3	8	0	5	2
	Filipino	0	0	1	1	0	0	0	0	0	0
	White	2	5	4	9	3	2,639	2,032	101	690	702
	Female (included above)	1	4	2	1		741	738	47	150	241

FIRM INFORMATION*		DRP Engineering, Inc.	Watearth, Inc.	Craftwater Engineering, Inc.	CWE	DRPR a Joint Venture of DRC and PACRIM	AECOM Technical Services, Inc.	HDR Engineering, Inc.	Geosyntec Consultants, Inc.	Jacobs Engineering Group Inc.	Atkins North America, Inc.
BUSINESS STRUCTURE		Corporation	Corporation	Corporation	Corporation	Corporation	Corporation	Corporation	Corporation	Corporation	Corporation
CULTURAL/ETHNIC COMPOSITION		NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP	NUMBER / % OF OWNERSHIP
STAFF	Black/African American	1	1			1	963	247	95	354	202
	Hispanic/Latino	8	1	1	7	5	1,160	707	97	641	399
	Asian or Pacific Islander	5	2	4	11	3	1,602	966	134	698	299
	American Indian	0	0	0	0	0	54	13	3	21	14
	Filipino	0	0	0	2	0	0	0	0	0	0
	White	4	10	3	17	5	10,304	5,967	1,099	4,797	2,019
	Female (included above)	9	7	3	16		4,670	2,740	606	2,132	1,029
	Total No. of Employees	24	20	16	53	57	7,264 North Ar	11,775	1,585	55,000	32,765
COUNTY CERTIFICATION											
	CBE	County of LA DBE, MBE	County of LA WBE, DBE, LGBTQQ	N/A	County of LA MBE	MBE, WBE, DBE	N/A	N/A	N/A	N/A	N/A
	LSBE	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
OTHER CERTIFYING AGENCY		Dept. Trasp. DBE, CPUC MBE	N/A	N/A	N/A	CUCP DBE, City of LA MBE/WBE	N/A	N/A	N/A	N/A	N/A

*Information provided by firms in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color. "Cultural" will be changed to "Race," "American Indian" will be changed to "Native Americans," and "Filipino" will be replaced by "Subcontinent Asian" in future Requests For Proposals.



🏠 Home (/LACoBids/)

⊕ Solicitation Detail

Solicitation Number:	BRC0000364		
Title:	Request For Proposals (RFP) On-Call Engineering Design and Support Services for Project Management Division III		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$50,000,000.00
Commodity:	CONSULTING SERVICES - ENGINEERING		

Description:

The County of Los Angeles Department of Public Works (Public Works) is inviting proposals from qualified firms to provide On-Call Engineering Design and Support Services for Project Management Division III (PMD III) for work located throughout County of Los Angeles. Project Management Division III (PMD III) provides a complete menu of professional project/construction management services for a wide variety of projects ranging from waterworks, sewer, dams, channels, pumps, stormwater quality and capture, roads, bridges, airports, traffic, job order contracts, and utilities. PMD III supports infrastructure/horizontal construction.

One of the Minimum Mandatory Requirements is to provide a certified Envision Sustainable Professional (ENV-SP) on Proposer's staff to assist with design. A certified Envision Sustainability Professional (ENV-SP) can be a subconsultant. For a design professional who is credentialed, a copy of the individual's ENV SP certificate must be provided to the County in Request For Proposals (RFP) item 8.2.4.4.

A pre-proposal virtual conference to answer questions concerning the project will be held on Wednesday, September 14, 2022, at 2:00 p.m., via Microsoft Teams. Subconsultants are not required to attend. Those who wish to attend must click the link that will be posted on the Public Works website for BRC0000364 to join. Please email questions to Cheryl Wong at CWONG@dpw.lacounty.gov.

To view the Request For Proposals, go to the County of Los Angeles Department of Public Works website, <https://dpw.lacounty.gov/contracts/Opportunities.aspx> for the solicitation BRC0000364. All posted items are on the Public Works Website.

Less

Open Day:

8/25/2022

Close Date:

10/5/2022 4:00:00 PM

Contact Name:

Cheryl Wong

Contact Phone:

(626) 300-2330

Contact Email:

CWONG@dpw.lacounty.gov

Last Changed On:

8/25/2022 5:25:54 PM

Attachment File (0):

Click here to download attachment files.


 INTERNAL SERVICES
 DEPARTMENT
 COUNTY OF LOS ANGELES

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023		
BOARD MEETING DATE	11/21/2023		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Award of services contract for security services for Public Works stormwater maintenance field locations - Group C, Southeast Region.		
PROGRAM	Not a program.		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	The current multi-location contract for these services will expire on December 31, 2023; however, the portion which includes these specific locations will be discontinued upon award of this contract.		
COST & FUNDING	Total cost: \$3,300,513	Funding source:	Funding for the first year of these services is included in the Internal Services Fund (B04 - Services and Supplies) Fiscal Year 2023-24 Budget, which will be reimbursed by Flood Control District Fund (B07 - Services and Supplies). Funds to finance the contract's option years and 10 percent additional funding for contingencies will be requested through the annual budget process.
	TERMS (if applicable): This contract will be for a period of 1 year with three 1-year renewal options and a month-to-month extension up to 6 months for a potential contract term of 54 months.		
	Explanation: N/A		
PURPOSE OF REQUEST	Public Works is seeking Board approval to award a services contract to Absolute Security Intl Corp., a Community Business Enterprise, to provide armed and unarmed security services for various Public Works stormwater maintenance field locations throughout Los Angeles County.		
BACKGROUND (include internal/external issues that may exist including any related motions)	Approval of the recommended action will award a services contract to Absolute Security Intl Corp., a Community Business Enterprise, to provide armed and unarmed security services for Public Works stormwater maintenance field yards, flood basins, dams, and other facilities throughout the Southeast Region. The work to be performed will consist of observing and reporting any issues, which pose security risks and maintaining a security presence to minimize and deter the potential for theft or vandalism of County property.		
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Public Works notified over 25,000 subscribers in our "Do Business with Public Works" website. Public Works also notified 1,293 Local Small Business Enterprises, 168 Disabled Veteran Business Enterprise, 170 Social Enterprises, and 896 Community Business Enterprises registered with the Department of Economic Opportunity and advertised in regional and small newspapers in each Supervisorial District. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code and all Board contracting policies.		

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Supports Board Priority No. 7, Sustainability. The Security Services for Public Works Stormwater Maintenance Field Locations – Group C, Southeast Region will provide security and safety for public infrastructure and County facilities.
DEPARTMENTAL CONTACTS	Mark Pestrella, (626) 458-4012, mpestrella@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

November 21, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICES CONTRACT
WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICES CONTRACT FOR SECURITY SERVICES FOR
PUBLIC WORKS STORMWATER MAINTENANCE FIELD LOCATIONS
GROUP C, SOUTHEAST REGION
(SUPERVISORIAL DISTRICTS 2 AND 4)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award a services contract to Absolute Security Intl Corp., a Community Business Enterprise, for armed and unarmed security services at various Public Works stormwater maintenance field locations throughout the Southeast Region of Los Angeles County.

IT IS RECOMMENDED THAT THE BOARD

1. Find that the contract work is not a project pursuant to the California Environmental Quality Act for the reasons stated in this Board letter and the record of the project.
2. Find that these services can be more economically performed by an independent contractor than by County employees.
3. Award and direct the Chair to execute the contract for armed and unarmed security services to Absolute Security Intl Corp., a Community Business Enterprise. This contract will be for a period of 1 year with three 1-year renewal options and a month-to-month extension up to 6 months for a

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023	
BOARD MEETING DATE	11/21/2023	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Award of services contract for security services for Public Works stormwater maintenance field locations - Group C, Southeast Region.	
PROGRAM	Not a program.	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	The current multi-location contract for these services will expire on December 31, 2023; however, the portion which includes these specific locations will be discontinued upon award of this contract.	
COST & FUNDING	Total cost: \$3,300,513	Funding source: Funding for the first year of these services is included in the Internal Services Fund (B04 - Services and Supplies) Fiscal Year 2023-24 Budget, which will be reimbursed by Flood Control District Fund (B07 - Services and Supplies). Funds to finance the contract's option years and 10 percent additional funding for contingencies will be requested through the annual budget process.
	TERMS (if applicable): This contract will be for a period of 1 year with three 1-year renewal options and a month-to-month extension up to 6 months for a potential contract term of 54 months.	
	Explanation: N/A	
PURPOSE OF REQUEST	Public Works is seeking Board approval to award a services contract to Absolute Security Intl Corp., a Community Business Enterprise, to provide armed and unarmed security services for various Public Works stormwater maintenance field locations throughout Los Angeles County.	
BACKGROUND (include internal/external issues that may exist including any related motions)	Approval of the recommended action will award a services contract to Absolute Security Intl Corp., a Community Business Enterprise, to provide armed and unarmed security services for Public Works stormwater maintenance field yards, flood basins, dams, and other facilities throughout the Southeast Region. The work to be performed will consist of observing and reporting any issues, which pose security risks and maintaining a security presence to minimize and deter the potential for theft or vandalism of County property.	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Public Works notified over 25,000 subscribers in our "Do Business with Public Works" website. Public Works also notified 1,293 Local Small Business Enterprises, 168 Disabled Veteran Business Enterprise, 170 Social Enterprises, and 896 Community Business Enterprises registered with the Department of Economic Opportunity and advertised in regional and small newspapers in each Supervisorial District. Public Works follows Federal contracting laws where applicable, State laws, Public Contract Code and all Board contracting policies.	

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Supports Board Priority No. 7, Sustainability. The Security Services for Public Works Stormwater Maintenance Field Locations – Group C, Southeast Region will provide security and safety for public infrastructure and County facilities.
DEPARTMENTAL CONTACTS	Mark Pestrella, (626) 458-4012, mpestrella@pw.lacounty.gov

maximum potential contract term of 54 months and a maximum potential contract sum of \$3,300,513.

4. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Absolute Security Intl Corp. has successfully performed during the previous contract period, and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend work if, it is in the best interest of the County to do so.
5. Delegate authority to the Director of Public Works or his designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum, which is included in the maximum potential contract sum for unforeseen additional work within the scope of the contract if required, and to adjust the annual contract sums for each option year over the term of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will award a services contract to Absolute Security Intl Corp. to provide armed and unarmed security services at various Public Works stormwater maintenance field yards, flood basins, dams, and other facilities throughout Los Angeles County.

The work to be performed will consist of observing and reporting any issues, which pose security risks, and maintaining a security presence to minimize and deter the potential for theft or vandalism of County property. These services are necessary to ensure the safety of County property, staff, and the public. The presence of these services fosters a safe environment throughout Public Works facilities by maintaining an attentive and alert presence to monitor and deter potential criminal activity.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets, by supporting efforts to maintain and safeguard public assets and infrastructure. The recommended contractor has the specialized expertise, equipment, and training necessary to help reduce crime, vandalism, and theft of County property and will provide these services accurately, efficiently, timely, and in a responsive manner to support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The contract amounts are based on Public Works' estimated annual utilization of the contractor's service at the hourly rates quoted by the contractor. The sums for each term of the maximum contract period, if all optional renewal periods are exercised, are as follows:

The sum for the initial term is \$692,709.

The sum for the first option term is \$719,182.

The sum for the second option term is \$742,431.

The sum for the third and final option term is \$764,127.

The sum for the month-to-month option to extend up to 6 months is \$382,064.

The maximum potential contract sum is \$3,300,513 for the maximum contract period of 54 months. The County may also authorize an extension of time to the contract's maximum potential term, not to exceed 180 days, with no additional funding. The total maximum potential contract sum includes annual funding to provide necessary security services in the event of emergencies to safeguard County property, and 10 percent of the annual contracts sum for unforeseen additional work within the scope of the contract.

Funding for these services is included in the Internal Services Fund (B04 - Services and Supplies) Fiscal Year 2023-24 Budget, which will be reimbursed by the Flood Control District (B07 - Services and Supplies). Any unused authorized amounts up to 25 percent from the previous contract terms will roll over into subsequent renewal terms. The total annual expenditures for these services will not exceed the maximum contract sum approved by the Board. Funds to finance the contracts' option years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended contractor, Absolute Security Intl Corp., is located in Irwindale, California. This contract will commence upon the Board's approval for a period of 1 year. With the Board's delegated authority, Public Works may renew this contract for three additional 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential total contract term of 54 months. The County may also authorize an extension of time to the contract's maximum potential term, not to exceed 180 days, with no additional funding.

The existing contract expiring on December 31, 2023, services six locations; however, replacement contracts were separated and grouped based on regional proximity. Award of this contract will replace a subset of the current contract locations based on regional location. The sites are located in the Long Beach, South Gate, and Rancho Dominguez areas.

County Counsel has approved the recommended contract, which has been executed by Absolute Security Intl Corp. (Enclosure A). The recommended contract was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements.

A standard services contract has been used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposers' utilization participation and Community Business Enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

This work is being contracted in accordance with procedures authorized under County Charter, Section 44.7, Part 3, and Chapter 2.121 (Contracting with Private Business) of the Los Angeles County Code. The mandatory requirements for contracting set forth in the Los Angeles County Code, Section 2.121.380, have been met.

The recommended contractor has agreed to pay their employees the current Living Wage Rate approved by the Board on December 1, 2015, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance provisions apply to this proposed contract, as County employees can perform the contracted services. The contract complies with all the requirements of the County Code, Section 2.201.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services can be performed more economically by the private sector.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b) of the California Environmental Quality Act Guidelines, approval of the recommended action does not constitute a project because it is an organizational or administrative activity of government which will not result in direct or indirect physical changes to the environment and, hence, is not subject to the requirements of California Environmental Quality Act.

CONTRACTING PROCESS

On January 30, 2023, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business with Public Works" website, and Twitter. In addition, advertisements were placed in the *Los Angeles Daily Journal*, *Los Angeles Sentinel*, *La Opinión*, *The Signal (Santa Clarita)*, *World Journal*, *Watts Times*, *The Malibu Times*, and *Long Beach Press-Telegram*. Also, Public Works informed 1,293 Local Small Business Enterprises, 168 Disabled Veteran Business Enterprises, 170 Social Enterprises, 896 Community Business Enterprises, 105 independent contractors, various business development centers, and municipalities about this business opportunity.

On March 14, 2023, eight proposals were received. Three proposals were disqualified for failure to meet the minimum requirements of the RFP. The remaining proposals were evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP, which included the price, experience, work plan, financial resources, performance history/references, and demonstrated controls over labor/payroll record keeping, utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that the contract be awarded to the highest rated, lowest cost, responsive, and responsible proposer for Group C, Southeast Region locations, Absolute Security Intl Corp., located in Irwindale, California.

Public Works has accessed available resources to review and assess the proposed contractor's past performance, history of Labor Law violations, and prior performance on County contracts.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as the services are presently contracted with the private sector.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Business Relations and Contracts Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:sk:sc

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Internal Services Department, Contracts Division

ENCLOSURE

November 21, 2023

**SERVICES CONTRACT
WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICES CONTRACT FOR SECURITY SERVICES FOR
PUBLIC WORKS STORMWATER MAINTENANCE FIELD LOCATIONS
GROUP C, SOUTHEAST REGION
(SUPERVISORIAL DISTRICTS 2 AND 4)
(3 VOTES)**

This Board letter has large enclosures.
Click on link to access:

[SWMD Security 11.21.23 BL \(FTP Large Enc Link\)](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023		
BOARD MEETING DATE	11/21/2023		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Los Angeles County Waterworks District No. 40, Antelope Valley (District), Annexation 40-158 (4-214), Local Agency Formation Commission Designation 2023-03, Negotiated Property Tax Exchange Resolution (Joint Resolution).		
PROGRAM	County General Fund		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	None.		
COST & FUNDING	Total cost: Paid by applicant		Funding source: Transfer of funds from the County General Fund and each of the affected County taxing entities to the District.
	TERMS (if applicable):		
	40-158 (4-214): The owner, San Yu Enterprises, Inc., has given permission for NorthPoint Development to pay all required fees associated with this action.		
	The Joint Resolution for annexation will transfer to the District a portion of the annual property tax increment from the County General Fund and each of the affected County taxing entities.		
PURPOSE OF REQUEST	Public Works is seeking Board approval to adopt the Joint Resolution associated with annexation of territory into the District.		
BACKGROUND (include internal/external issues that may exist including any related motions)	The purpose of the recommended action is to reapportion the ad valorem tax that is shared by the affected taxing entities as a result of Annexation 40-158 (4-214) into the District to fund operation and maintenance expenses and capital projects within the existing service area of the District.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority No. 7: Sustainability. In moving towards a more livable, economically stronger, and more resilient County, the recommended action will respond to public needs to provide the property owners and future businesses within the District with a more reliable water supply system and water service to territory for development.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Anthony Nyivih, Assistant Director, (626) 458-4014, cell (626) 483-9181, anyivih@pw.lacounty.gov .		

November 21, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**WATER RESOURCES CORE SERVICE AREA
LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY
ANNEXATION 40-158 (4-214)
LOCAL AGENCY FORMATION COMMISSION DESIGNATION 2023-03
NEGOTIATED PROPERTY TAX EXCHANGE JOINT RESOLUTION
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to adopt the Negotiated Property Tax Exchange Joint Resolution associated with annexation of territory into the Los Angeles County Waterworks District No. 40, Antelope Valley.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE COUNTY OF LOS ANGELES, THE LOS ANGELES COUNTY LIBRARY, ROAD DISTRICT NO. 5, THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY, AND THE LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY:

1. Find that the adoption of the Negotiated Property Tax Exchange Joint Resolution for Annexation 40-158 (4-214) and the resulting share of the ad valorem tax is for the purpose of meeting the operation, maintenance, and capital project expenses of the Los Angeles County Waterworks District No. 40, Antelope Valley, and, therefore, is statutorily exempt from the California Environmental Quality Act.
2. Adopt the Negotiated Property Tax Exchange Joint Resolution approving and accepting the negotiated exchange of property tax revenue resulting from Annexation 40-158 (4-214), Local Agency Formation Commission Designation 2023-03, on behalf of the County of Los Angeles.
3. Adopt the Negotiated Property Tax Exchange Joint Resolution approving and accepting the negotiated exchange of property tax revenue resulting from Annexation 40-158 (4-214), Local Agency Formation Commission Designation 2023-03, on behalf of the Los Angeles County Library.

4. Adopt the Negotiated Property Tax Exchange Joint Resolution approving and accepting the negotiated exchange of property tax revenue resulting from Annexation 40-158 (4-214), Local Agency Formation Commission Designation 2023-03, on behalf of Road District No. 5.
5. Adopt the Negotiated Property Tax Exchange Joint Resolution approving and accepting the negotiated exchange of property tax revenue resulting from Annexation 40-158 (4-214), Local Agency Formation Commission Designation 2023-03, on behalf of the Consolidated Fire Protection District.
6. Adopt the Negotiated Property Tax Exchange Joint Resolution approving and accepting the negotiated exchange of property tax revenue resulting from Annexation 40-158 (4-214), Local Agency Formation Commission Designation 2023-03, on behalf of the Los Angeles County Waterworks District No. 40, Antelope Valley.
7. Find that the district resulting from the annexation may be more efficiently and economically operated than if a separate district were formed.
8. Authorize the Director of Public Works, the Director of the Los Angeles County Library, the Director of Road District No. 5, the Chief of the Consolidated Fire Protection District or their designees, on behalf of the County of Los Angeles and the Los Angeles County Waterworks District No. 40, Antelope Valley; the Los Angeles County Library; Road District No. 5; and the Consolidated Fire Protection District to take all actions necessary to effectuate the Negotiated Property Tax Exchange Joint Resolution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to reapportion the ad valorem tax that is shared by the affected taxing entities as a result of pending Annexation 40-158 (4-214) into the Los Angeles County Waterworks District No. 40, Antelope Valley (District). The annexation area (Exhibits A and B) is comprised of a vacant lot that includes approximately 160 acres located at the intersection of 20th Street West and Avenue F located in unincorporated County territory.

The proposed use for the territory conforms to the current general plan and zoning. There is no "on-going construction." The proposed project would include construction of two industrial warehouse buildings. Each new building would consist of an approximately 1-million-square-foot-building footprint, which includes approximately 40,000 square feet of office space. Each building would have 82 dedicated truck loading docks, 222 trailer parking stalls, and 849 passenger vehicle parking spaces.

The annexation of the territory into the District is necessary to provide domestic and fire suppression water to the site. There is no alternative course of action as the District is the only water purveyor near the site.

Under the Revenue and Taxation Code, in the case of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency receiving property tax revenue from the area must negotiate an exchange of property tax revenue subject to the jurisdictional change and attributable to those local agencies.

The governing bodies of the respective taxing entities in the affected areas have adopted the enclosed Negotiated Property Tax Exchange Joint Resolution (Joint Resolution) based on the negotiated exchange of ad valorem property tax revenue related to the proposed annexation to the District.

In order for the Local Agency Formation Commission (LAFCO) for the County of Los Angeles to proceed with the required hearings on the proposed annexation, the Board, as the governing body of the County of Los Angeles and as the governing body of the County of Los Angeles Special Districts, acting on behalf of the Los Angeles County Library, Road District No. 5, the Consolidated Fire Protection District of Los Angeles County, and the District, must also adopt the enclosed Joint Resolution. The Joint Resolution will transfer a portion of the annual property tax increment attributable to the proposed annexation area from the County of Los Angeles and other taxing entities to the District according to ratios listed in Exhibits C and D. Each of the affected agencies' share of the annual property tax increment will be adjusted accordingly.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended action will respond to public needs by collecting the applicable tax revenue to provide effective and efficient delivery of water to future customers within the annexed area.

FISCAL IMPACT/FINANCING

The owner, San Yu Enterprises, Inc., is requesting the proposed annexation and has given permission for NorthPoint Development to pursue the annexation of development of the project with private funds, which includes the costs associated with the annexation and construction of the off- and on-site water service system for domestic water and fire suppression.

The Joint Resolution for Annexation 40-158 (4-214) will transfer to the District a portion of the annual property tax increment from the County General Fund and each of the affected County taxing entities, which include the County of Los Angeles, the Los Angeles County Library, Road District No. 5, the Consolidated Fire Protection District of Los Angeles County, together with the Antelope Valley Cemetery District, the Antelope Valley Mosquito and Vector Control District, the Antelope Valley Resource Conservation District, and the Antelope Valley-East Kern Water Agency. The tax-sharing ratios listed in Exhibits C and D were calculated using a formula approved by the County of Los Angeles Auditor-Controller. In this instance, revenues to the County General Fund from the ad valorem property tax on the affected properties would be reduced by 0.3549827 percent for Tax Rate Area No.04815.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Section 99.01 of the Revenue and Taxation Code requires that prior to the effective date of any jurisdictional change, the governing bodies of all agencies whose service areas or service responsibilities will be altered by such change must negotiate a reallocation of property tax revenue between the affected agencies and approve and accept such reallocation by resolution.

Adoption of the Joint Resolution by the Board will allow LAFCO to schedule the required public hearing to consider testimony on the proposed annexation. LAFCO will subsequently take action to approve, approve with changes, or disapprove the proposal. The Joint Resolution has also been approved as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

This action and proposed Joint Resolution are to fund operation and maintenance expenses and capital projects within the existing service area of the District and are, therefore, statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15273(a) of the CEQA Guidelines.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action will allow the District to provide water service to the annexed area and will not have any negative impact on existing services or other planned projects.

The Honorable Board of Supervisors
November 21, 2023
Page 5

CONCLUSION

Please return an adopted copy of this letter and two signed originals of the Joint Resolution to Public Works, Waterworks Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:RB:tr

Enclosures

c: Assessor
Auditor-Controller
Chief Executive Office (Chia-Ann Yen)
County Counsel (Grace Chang)
Executive Office
Fire Department
Los Angeles County Library
Road District No. 5
Local Agency Formation Commission
Antelope Valley-East Kern Water Agency
Antelope Valley Mosquito and Vector Control District
Antelope Valley Resource Conservation District
Antelope Valley Cemetery District

**JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF LOS ANGELES, ACTING ON BEHALF OF THE COUNTY AND OTHER
COUNTY ENTITIES, THE BOARD OF DIRECTORS OF THE
ANTELOPE VALLEY CEMETERY DISTRICT, THE BOARD OF TRUSTEES OF
THE ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT, THE
BOARD OF DIRECTORS OF THE ANTELOPE VALLEY RESOURCE
CONSERVATION DISTRICT, AND THE BOARD OF DIRECTORS OF THE
ANTELOPE VALLEY-EAST KERN WATER AGENCY APPROVING AND
ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION OF PROPERTY DESIGNATED AS
ANNEXATION 40-158 (4-214), LOCAL AGENCY FORMATION COMMISSION
DESIGNATION 2023-03, TO THE LOS ANGELES COUNTY
WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY**

WHEREAS, pursuant to Section 99.01 of the Revenue and Taxation Code, in the case of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area may negotiate an exchange of property tax revenue generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting as the governing body of the County of Los Angeles; the Los Angeles County Waterworks District No. 40, Antelope Valley; the Los Angeles County Library; Road District No. 5; and the Consolidated Fire Protection District of Los Angeles County; together with the Board of Directors of the Antelope Valley Cemetery District, the Board of Trustees of the Antelope Valley Mosquito and Vector Control District, the Board of Directors of the Antelope Valley Resource Conservation District, and the Board of Directors of the Antelope Valley-East Kern Water Agency have determined the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Annexation 40-158 (4-214) to the Los Angeles County Waterworks District No. 40, Antelope Valley, is as set forth:

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NOW, THEREFORE, BE IT RESOLVED as follows:

1. The County of Los Angeles; the Los Angeles County Waterworks District No. 40, Antelope Valley; the Los Angeles County Library; Road District No. 5; the Consolidated Fire Protection District of Los Angeles County; the Antelope Valley Cemetery District; the Antelope Valley Mosquito and Vector Control District; the Antelope Valley Resource Conservation District; and the Antelope Valley-East Kern Water Agency have determined the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Annexation 40-158 (4-214) is approved and accepted.
2. For fiscal years commencing on or after July 1, 2023, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Annexation 40-158 (4-214) shall be allocated to the affected agencies as indicated in the enclosed worksheets (Exhibits C and D).
3. No transfer of property tax revenues other than those specified in paragraph 2 shall be made as a result of Annexation 40-158 (4-214).
4. If at any time after the effective date of this Joint Resolution, the calculations used herein to determine initial property tax transfers, or the data used to perform those calculations, are found to be incorrect, thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted on the _____ day of _____, 2023, by the Board of Supervisors of the County of Los Angeles as the governing body of the County of Los Angeles and as the governing body of the Los Angeles County Library, Road District No. 5, the Consolidated Fire Protection District of Los Angeles County, and the Los Angeles County Waterworks District No. 40, Antelope Valley.

CELIA ZAVALA
Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By _____ Deputy *On behalf of Grace Chang*

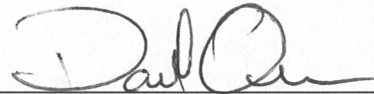
PASSED, APPROVED, AND ADOPTED this 20 day of July, 2023, by
the following vote:

AYES:

NOES:

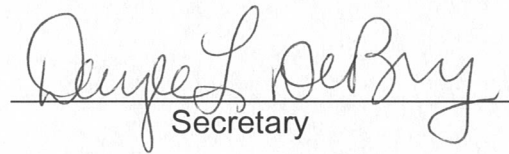
ABSENT:

ABSTAIN:



Chairperson, Board of Directors
Antelope Valley Cemetery District

ATTEST:


Secretary

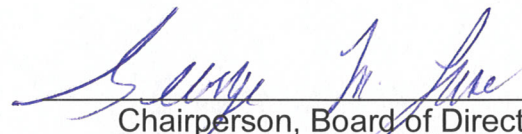
PASSED, APPROVED, AND ADOPTED this 25th day of July, 2023 by
the following vote:

AYES: 7

NOES: 0

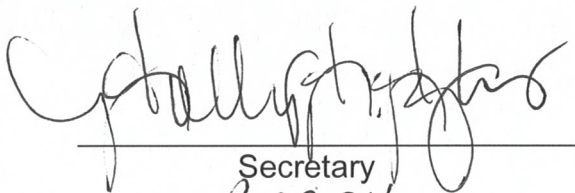
ABSENT: 0

ABSTAIN: 0



Chairperson, Board of Directors
Antelope Valley-East Kern Water Agency

ATTEST:



Secretary
R-23-24



PASSED, APPROVED, AND ADOPTED this 27 day of July, 2023, by
the following vote:

AYES: 5

NOES: 0

ABSENT: 0

ABSTAIN: 0

Jean Verdecia
Chairperson, Board of Trustees
Antelope Valley Mosquito
and Vector Control District

ATTEST:

Elvie C. Archer
Secretary

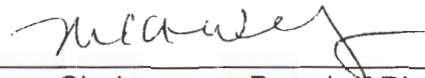
PASSED, APPROVED, AND ADOPTED this 13 day of Sept, 2023, by the following vote:

AYES: Weisenberger, Munz, Rankin, Beele

NOES: None

ABSENT: Deagon

ABSTAIN: None



Chairperson, Board of Directors
Antelope Valley Resource
Conservation District

ATTEST:



Secretary

EXHIBIT 'A'
ANNEXATION NO. 2023-03

ANNEXATION TO LOS ANGELES COUNTY

WATERWORKS DISTRICT

GEOGRAPHIC DESCRIPTION

All that certain real property, situate in portion of Section 33, Township 8 North, Range 12 West, San Bernadino Meridian, in the County of Los Angeles, State of California, described as follows:

THE NORTHWEST ONE-QUARTER, SECTION 33, TOWNSHIP 8 NORTH, RANGE 12 WEST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT OF SAID LAND APPROVED BY THE SURVEYOR GENERAL JUNE 19, 1856.

The area contains **160** acres of land more or less.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.

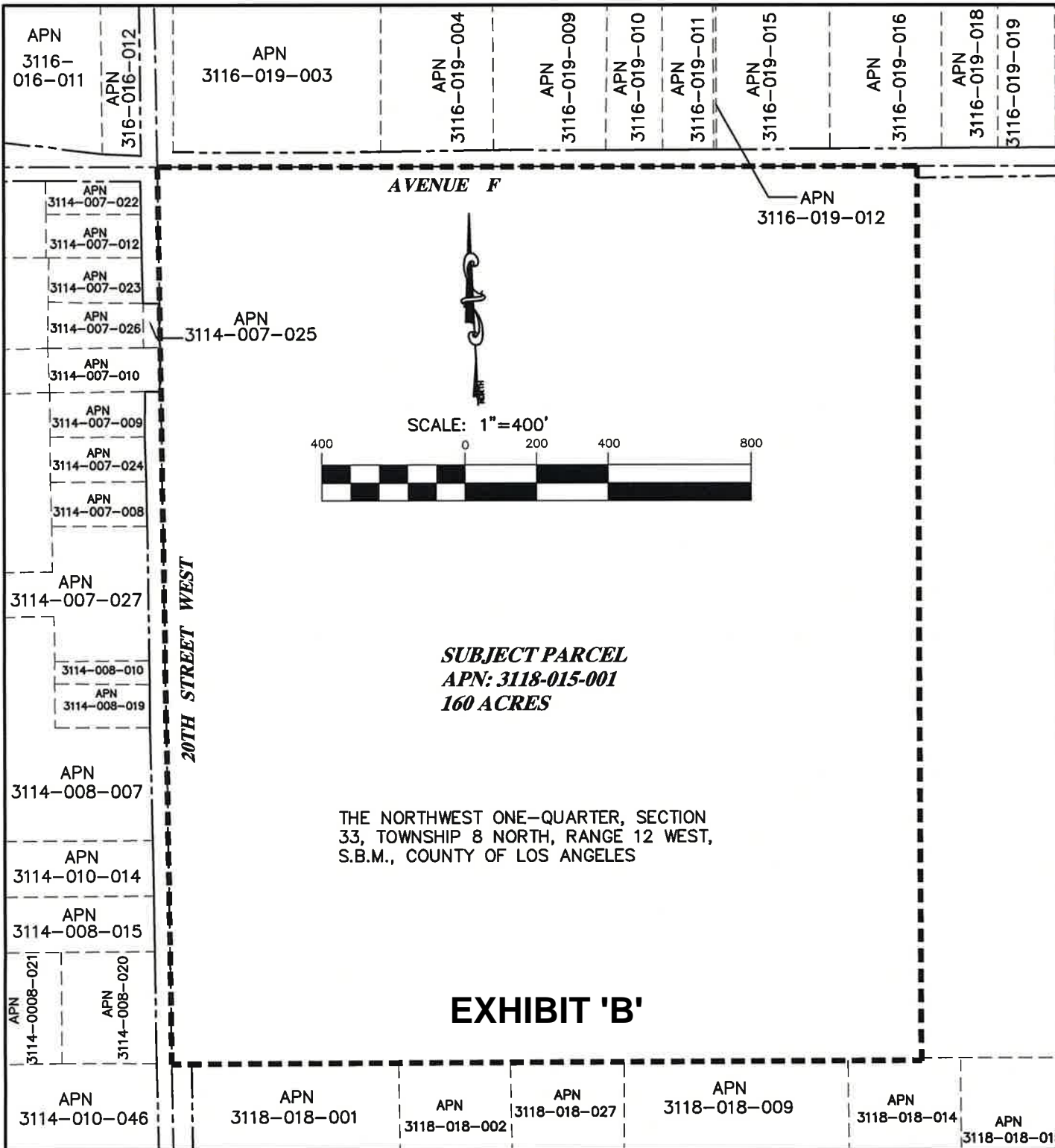


EXHIBIT 'B'

VICINITY MAP LANCASTER -- CALIFORNIA



LEGEND

	PROPOSED LA COUNTY WATERWORKS DIST. BOUNDARY
	CENTER LINE
	STREET
	PARCEL LINE

DISCLAIMER:

"FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED."

LA COUNTY WATER WORKS ANNEXATION NO. 23-XX
THE NORTHWEST ONE-QUARTER, SECTION 33,
TOWNSHIP 8 NORTH, RANGE 12 WEST, S.B.M.,
COUNTY OF LOS ANGELES

ASSESSOR PARCEL NUMBER 3008-015-001	LAFCO RESOLUTION NO. 23-03
DATE: 03-09-2023	AREA (ACRES) 160.0
SCALE 1"=400'	JTE JOB No. 2247

JTE ENGINEERING
ENGINEERING TECHNOLOGY
Civil/Structural Engineering • Planning • Land Surveying
33338 N. Agua Dulce Cyn. Rd, #103, Agua Dulce, CA 91390
Phone (861) 268-8899 Fax (861) 268-1936
www.jtengineering.com

PROPERTY TAX TRANSFER RESOLUTION WORKSHEET

Annexation To: **Waterworks District # 40 ANTELOPE VALLEY**
 Account No. **047.04**
 TRA: **04815**
 Effective Date: **11/1/2023**
 Annexation Number: **40-158**

Waterworks District # 40 **0.005056667**
 Based on their 2022-23 Tax Sharing Ratios

Accnt No. Taxing Agency	(1) Current Tax Share	(2) = (1) / Total Percent	(3) Proposed Dist Share	(4) = (2) * (3) Alloc of Dist Share	(5) Allocation Adjustments	(6) = (1) + (5) New Net Share
1.05 LOS ANGELES COUNTY GENERAL	0.263384880	26.3385%	0.005056667	0.001331858	-0.002272148	0.261112732
1.20 L.A. COUNTY ACCUM CAP OUTLAY	0.000140208	0.0140%	0.005056667	0.000000708	0.000000000	0.000140208
3.01 L A COUNTY LIBRARY	0.030062405	3.0062%	0.005056667	0.000152015	-0.000152015	0.029910390
5.25 ROAD DIST # 5	0.007733586	0.7734%	0.005056667	0.000039106	-0.000039106	0.007694480
7.30 CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.185810671	18.5811%	0.005056667	0.000939582	0.000000000	0.185810671
7.31 L A C FIRE-FFW	0.006049862	0.6050%	0.005056667	0.000030592	-0.000030592	0.006019270
53.30 ANTELOPE VY CEMETERY DISTRICT	0.001728826	0.1729%	0.005056667	0.000008742	-0.000008742	0.001720084
61.05 ANTELOPE VLY MOSQ & VECTOR CONTR	0.002172516	0.2173%	0.005056667	0.000010985	-0.000010985	0.002161531
68.05 ANTELOPE VY RESOURCE CONSER DIST	0.001162106	0.1162%	0.005056667	0.000005876	-0.000005876	0.001156230
300.10 ANTELOPE VY.-EAST KERN WATER AGY	0.023560221	2.3560%	0.005056667	0.000119136	-0.000119136	0.023441085
400.00 EDUCATIONAL REV AUGMENTATION FD	0.046624678	4.6625%	0.005056667	0.000235765	-0.000235765	0.046388913
400.01 EDUCATIONAL AUG FD IMPOUND	0.128570214	12.8570%	0.005056667	0.000650136	Exempt	0.128570214
400.15 COUNTY SCHOOL SERVICES	0.001739312	0.1739%	0.005056667	0.000008795	Exempt	0.001739312
400.21 CHILDREN'S INSTIL TUITION FUND	0.003451924	0.3452%	0.005056667	0.000017455	Exempt	0.003451924
529.01 LANCASTER SCHOOL DISTRICT	0.073282725	7.3283%	0.005056667	0.000370566	Exempt	0.073282725
529.06 CO.SCH.SERV.FD.- LANCASTER	0.010843803	1.0844%	0.005056667	0.000054833	Exempt	0.010843803
529.07 DEV CTR HDCPD MINOR LANCASTER	0.001051426	0.1051%	0.005056667	0.000005316	Exempt	0.001051426
717.02 ANTELOPE VALLEY UNION HIGH SCH.	0.120044361	12.0044%	0.005056667	0.000607024	Exempt	0.120044361
717.06 CO.SCH.SERV.FD.- ANTELOPE VALLEY	0.000441076	0.0441%	0.005056667	0.000002230	Exempt	0.000441076
717.07 ANTELOPE VY.UN.HI.-ELEM SCH FD.	0.058812067	5.8812%	0.005056667	0.000297393	Exempt	0.058812067
792.04 ANTELOPE VY.JT. COMMUNITY COLL.	0.033333133	3.3333%	0.005056667	0.000168554	Exempt	0.033333133
047.04 Waterworks Dist # 40 ANTELOPE VALLEY	0.000000000	0.0000%	0.005056667	0.000000000	0.000000000	0.002874365
Total	1.000000000	100.0000%		0.005056667	-0.002874365	1.000000000

- (1) Current share as reflected in the Auditor's ATI distribution in AF 49. Must total 1.000000000.
 (2) Must total 100%.
 (3) Weighted average waterworks district share as verified by Auditor.
 (4) Must total share reflected in Column (3). 3/3/16 - truncated by 9 places after the decimal per LACO Auditor-Controller.
 (5) Reflects exemption for school entities and County general fund obligation for debt service and FFW.
 (6) Final share distributions to be reflected in tax transfer resolution.

PROPERTY TAX TRANSFER RESOLUTION WORKSHEET

Annexation To: **Waterworks District # 40 ACO FUND**
 Account No. **051.75**
 TRA: **04815**
 Effective Date: **11/1/2023**
 Annexation Number: **40-158**

Waterworks District # 40, ACO FUND **0.004739650**
 Based on their 2022-23 Tax Sharing Ratios

Accnt No. Taxing Agency	(1) Current Tax Share	(2) = (1) / Total Percent	(3) Proposed Dist Share	(4) = (2) * (3) Alloc of Dist Share	(5) Allocation Adjustments	(6) = (1) + (5) New Net Share
1.05 LOS ANGELES COUNTY GENERAL	0.263384880	26.3385%	0.004739650	0.001248341	-0.001277679	0.262107201
1.20 L.A. COUNTY ACCUM CAP OUTLAY	0.000140208	0.0140%	0.004739650	0.000000664	0.000000000	0.000140208
3.01 L A COUNTY LIBRARY	0.030062405	3.0062%	0.004739650	0.000142496	-0.000142496	0.029919909
5.25 ROAD DIST # 5	0.007733586	0.7734%	0.004739650	0.000036665	-0.000036665	0.007696921
7.30 CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.185810671	18.5811%	0.004739650	0.000880677	-0.000880677	0.184929994
7.31 L A C FIRE-FFW	0.006049862	0.6050%	0.004739650	0.000028674	0.000000000	0.006049862
53.30 ANTELOPE VY CEMETERY DISTRICT	0.001728826	0.1729%	0.004739650	0.000008194	-0.000008194	0.001720632
61.05 ANTELOPE VLY MOSQ & VECTOR CONTR	0.002172516	0.2173%	0.004739650	0.000010296	-0.000010296	0.002162220
68.05 ANTELOPE VY RESOURCE CONSER DIST	0.001162106	0.1162%	0.004739650	0.000005507	-0.000005507	0.001156599
300.10 ANTELOPE VY.-EAST KERN WATER AGY	0.023560221	2.3560%	0.004739650	0.000111667	-0.000111667	0.023448554
400.00 EDUCATIONAL REV AUGMENTATION FD	0.046624678	4.6625%	0.004739650	0.000220984	-0.000220984	0.046403694
400.01 EDUCATIONAL AUG FD IMPOUND	0.128570214	12.8570%	0.004739650	0.000609377	-0.000609377	0.127960837
400.15 COUNTY SCHOOL SERVICES	0.001739312	0.1739%	0.004739650	0.000008243	Exempt	0.001739312
400.21 CHILDREN'S INSTIL TUITION FUND	0.003451924	0.3452%	0.004739650	0.000016360	Exempt	0.003451924
529.01 LANCASTER SCHOOL DISTRICT	0.073282725	7.3283%	0.004739650	0.000347334	Exempt	0.073282725
529.06 CO.SCH.SERV.FD.- LANCASTER	0.010843803	1.0844%	0.004739650	0.000051395	Exempt	0.010843803
529.07 DEV CTR HDCPD MINOR LANCASTER	0.001051426	0.1051%	0.004739650	0.000004983	Exempt	0.001051426
717.02 ANTELOPE VALLEY UNION HIGH SCH.	0.120044361	12.0044%	0.004739650	0.000568968	Exempt	0.120044361
717.06 CO.SCH.SERV.FD.- ANTELOPE VALLEY	0.000441076	0.0441%	0.004739650	0.000002090	Exempt	0.000441076
717.07 ANTELOPE VY.UN.HI.-ELEM SCH FD.	0.058812067	5.8812%	0.004739650	0.000278748	Exempt	0.058812067
792.04 ANTELOPE VY.JT. COMMUNITY COLL.	0.033333133	3.3333%	0.004739650	0.000157987	Exempt	0.033333133
051.75 Waterworks Dist # 40 ACO FUND	0.000000000	0.0000%	0.004739650	0.000000000	0.000000000	0.003303542
Total	1.000000000	100.0000%		0.004739650	-0.003303542	1.000000000

(1) Current share as reflected in the Auditor's ATI distribution in AF 49. Must total 1.000000000.

(2) Must total 100%.

(3) Weighted average waterworks district share as verified by Auditor.

(4) Must total share reflected in Column (3). 3/3/16 - truncated by 9 places after the decimal per LACO Auditor-Controller.

(5) Reflects exemption for school entities and County general fund obligation for debt service and FFW.

(6) Final share distributions to be reflected in tax transfer resolution.

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023		
BOARD MEETING DATE	11/21/2023		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	TRANSPORTATION CORE SERVICE AREA INTRODUCTION AND ADOPTION OF AN ORDINANCE TO AMEND THE COUNTYWIDE GAS PIPELINE FRANCHISE GRANTED TO SOUTHERN CALIFORNIA GAS COMPANY BY ORDINANCE NO. 6765, AS AMENDED, AND APPROVE AN AMENDMENT TO THE GRAFFITI ABATEMENT AND COORDINATION AGREEMENT (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)		
PROGRAM	None		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS			
COST & FUNDING	Total cost:	Funding source:	
	\$5,000	County General Fund	
	TERMS (if applicable):		
	Explanation: Southern California Gas Company (SCG) will pay the County a granting fee of \$5,000 within 30 days of the adoption of the franchise and an annual franchise fee of 2 percent of SCG's gross annual receipts arising from the use, operation, or possession of the franchise, but not less than 1 percent of the gross annual receipts from the sale of gas in the service areas of the County and a 1 percent municipal public lands-use surcharge pursuant to the California Public Utilities Code.		
PURPOSE OF REQUEST	SCG requires this franchise amendment to continue providing gas utility services to the residents of the County. Amendment No. 8 to the Graffiti Abatement and Coordination Agreement by and between SCG and the County will implement a program for graffiti abatement within the County's public right of way. Both the franchise and the Graffiti Abatement and Coordination Agreement will be extended for 6 months through June 30, 2024.		
BACKGROUND (include internal/external issues that may exist including any related motions)	On September 20, 1955, the Board of Supervisors adopted Ordinance No. 6765 granting a 50-year Countywide gas pipeline franchise to SCG, which expired on October 20, 2005. Since that time, the Board has adopted various ordinances to extend the term of the SCG franchise, the most recent being Ordinance No 2023-0031F. On June 6, 2023, the Board adopted Ordinance No. 2023-0031F granting a 6-month Countywide gas pipeline franchise to SCG and approved Amendment No. 7 to the Graffiti Abatement and Coordination Agreement, which will both expire on December 31, 2023.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability–The revenues received from this transaction will help promote fiscal responsibility while providing continuous gas utility services to the residents of the County.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Shari Afshari, Deputy Director, (626) 458-4008, safshari@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 21, 2023

IN REPLY PLEASE

REFER TO FILE: **SMP-6**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
INTRODUCTION AND ADOPTION OF AN ORDINANCE TO AMEND
THE COUNTYWIDE GAS PIPELINE FRANCHISE GRANTED TO
SOUTHERN CALIFORNIA GAS COMPANY
BY ORDINANCE NO. 6765, AS AMENDED,
AND APPROVE AN AMENDMENT TO THE GRAFFITI ABATEMENT
AND COORDINATION AGREEMENT
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to introduce an ordinance to amend the Countywide gas pipeline franchise granted to Southern California Gas Company by Ordinance No. 6765, as amended, and approve an amendment to the Graffiti Abatement and Coordination Agreement. Both the franchise and the Graffiti Abatement and Coordination Agreement will be extended for a term of 6 months through June 30, 2024.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Introduce, waive reading, and place on the Board of Supervisors' agenda for adoption at the next available Board meeting an ordinance to amend the Countywide gas pipeline franchise granted to Southern California Gas Company and extend the term of the franchise for 6 months through June 30, 2024.

3. Execute Amendment No. 8 to the Graffiti Abatement and Coordination Agreement by and between Southern California Gas Company and the County of Los Angeles.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommend actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and allow the Board of Supervisors to approve and adopt the enclosed ordinance (Enclosure A) to amend the Countywide gas pipeline franchise granted to Southern California Gas Company (SCG) and execute Amendment No. 8 to the Graffiti Abatement and Coordination Agreement by and between SCG and the County of Los Angeles (Enclosure B).

The purpose of adopting the franchise ordinance and approving Amendment No. 8 is to extend the term of SCG's current franchise and the Graffiti Abatement and Coordination Agreement by 6 months through June 30, 2024, because they will both expire on December 31, 2023.

The residents and customers of SCG will benefit from these actions as they will allow SCG's continued use of the County's public right of way to continue providing gas utility services and will obligate SCG to comply with the terms of the franchise. Amendment No. 8 will implement a program for graffiti prevention and removal from SCG's aboveground facilities within the County's public right of way.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy II.1, Drive Economic and Workforce Development in the County, Strategy II.2, Support the Wellness of our Communities, and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, because revenues received from this transaction will help promote fiscal responsibility while providing continuous gas utility services to the residents of the County.

FISCAL IMPACT/FINANCING

SCG will pay the County a granting fee of \$5,000 within 30 days of the adoption of the franchise and an annual franchise fee of 2 percent of SCG's gross annual receipts arising from the use, operation, or possession of the franchise, but not less than 1 percent of the gross annual receipts from the sale of gas in the service areas of the County and a 1 percent municipal public lands-use surcharge pursuant to Section 6232 of the California Public Utilities Code.

For the 2022 calendar year, SCG reported and paid the County a total annual franchise fee of \$2,093,173.17 and a surcharge of \$193,028.38, which were both deposited into the County General Fund-Nondepartmental Revenue.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On September 20, 1955, the Board adopted Ordinance No. 6765 granting a 50-year Countywide gas pipeline franchise to SCG, which expired on October 20, 2005. Since that time, the Board has adopted various ordinances to extend the term of the SCG franchise, the most recent being Ordinance No 2023-0031F.

On June 6, 2023, the Board adopted Ordinance No. 2023-0031F granting a 6-month Countywide gas pipeline franchise to SCG and approved Amendment No. 7 to the Graffiti Abatement and Coordination Agreement, which will both expire on December 31, 2023.

Upon the Board's adoption of the ordinance and the execution of Amendment No. 8, the terms of both will be extended for 6 months through June 30, 2024.

County Counsel prepared and approved the enclosed ordinance and Amendment No. 8.

ENVIRONMENTAL DOCUMENTATION

The proposed actions, which are to amend a franchise ordinance and execute Amendment No. 8, are exempt from CEQA. The adoption of an amendment to the ordinance will allow the operation and maintenance of existing facilities and is within a class of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301 of the CEQA Guidelines and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the project records, it will comply with all applicable regulations and there are no cumulative impacts, unusual circumstances, damage to scenic highways, or listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no significant impact or adverse effect to any current services or future County projects.

CONCLUSION

Please return adopted copies of this letter, ordinance, and Amendment No. 8 to the attention of Mr. Armando I. Flores, Government Affairs Manager, Southern California Gas Company, 555 West 5th Street, GT21C, Los Angeles, CA 90013; the office of County Counsel; and Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:GE:cr

Enclosures


c: Auditor-Controller (Accounting Division–Asset Management)
Chief Executive Office (Chia-Ann Yen, Joyce Chang)
County Counsel
Executive Office

Enclosure A

ANALYSIS

This ordinance amends the gas pipeline franchise granted by Ordinance No. 6765, as amended, to Southern California Gas Company, a California corporation, to extend the term of the franchise for six months, through June 30, 2024. Franchisee will also pay a one-time granting fee of five thousand dollars (\$5,000) in accordance with the terms of the ordinance. Separately, the County and Franchisee will be extending the term of a supplemental agreement to implement a coordinated program for graffiti prevention and the removal of graffiti from Franchisee's above-ground facilities located in the County right-of-way (which facilities are the subject of the ordinance).

DAWYN R. HARRISON
County Counsel

By 
GRACE V. CHANG
Principal Deputy County Counsel
Public Works Division

GVC:jy

Requested: 09/20/23
Revised: 09/21/23

ORDINANCE NO. _____

An ordinance amending Ordinance No. 6765, amended, a gas distribution franchise granted to Southern California Gas Company, a California corporation, to extend the term of the franchise for six months, through June 30, 2024.

The Board of Supervisors of the County of Los Angeles ordains as follows:

Section 1. Section 1 of Ordinance No. 6765, as amended, is hereby amended to read as follows:

Section 1. The right, privilege, and franchise is hereby granted to Southern California Gas Company, a company organized and existing under and by virtue of the laws of the State of California (the "Grantee" and/or "Franchisee"), and its successors and assigns, to lay, construct, erect, install, operate, maintain, use, repair, replace, and remove pipes, pipelines, mains, services, traps, vents, vaults, manholes, meters, gauges, regulators, valves, conduits, attachments, and other appurtenances for transmitting and distributing gas for any and all purposes under, along, across, over, or upon the public streets, ways, alleys, places, and highways, of the County of Los Angeles ("County"), State of California, through ~~December 31~~ June 30, 2024. The privileges granted by this franchise apply only to territory within the County that, upon the operative date of this ordinance, is unincorporated. Subject to Franchisee's timely written acceptance of this franchise subsequent to its passage, the operative date of this ordinance shall be ~~July 1~~ January 1, 2024.

[SOCALGASPIPEGCCC]

Enclosure B

**AMENDMENT NO. 8 TO THE GRAFFITI ABATEMENT AND COORDINATION
AGREEMENT BY AND BETWEEN SOUTHERN CALIFORNIA GAS COMPANY
AND THE COUNTY OF LOS ANGELES**

This Amendment No. 8 to the Graffiti Abatement and Coordination Agreement ("Amendment No. 8") by and between Southern California Gas Company ("SCG"), a California Corporation, and the County of Los Angeles ("County"), is hereby made and entered into on the day, month, and year it is fully executed by the County hereinbelow.

RECITALS

WHEREAS, the County is a duly organized subdivision of the State of California;

WHEREAS, the County in pertinent part provides law enforcement services to the unincorporated portions of the County of Los Angeles;

WHEREAS, SCG is a regulated public utility operating under the laws of the State of California;

WHEREAS, over the course of time, the County has attempted to control and remediate the problems associated with graffiti in the public rights-of-way and elsewhere;

WHEREAS, SCG's above-ground facilities installed in the public right-of-way are vulnerable to graffiti;

WHEREAS, SCG and the County entered into a Graffiti Abatement and Coordination Agreement on December 15, 2009;

WHEREAS, the Graffiti Abatement and Coordination Agreement, as amended, is to remain in effect through December 31, 2023.

NOW THEREFORE, in consideration of the foregoing recitals, which are hereby deemed a contractual part hereof, and other good valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and the covenants and agreements hereinafter contained, the parties hereto and each of them do agree to amend the Graffiti Abatement Coordination Agreement as follows:

SECTION 1. Section 12.0 of the Graffiti Abatement and Coordination Agreement is hereby amended as follows:

Section 12.0 Term of Agreement. This Amendment No. 8 shall remain in effect through June 30, 2024, or until earlier terminated by the mutual written consent of SCG and the County.

SECTION 2. All undefined terms when used herein shall have the same respective meanings set forth in the Graffiti Abatement and Coordination Agreement, unless expressly provided otherwise in this Amendment No. 8.

SECTION 3. Each party to this Amendment No. 8 covenant, warrants, and guarantees to the other party that the person executing this Amendment No. 8 on behalf of such party has the power and authority to execute the Amendment No. 8 upon the terms and conditions stated herein and each party agrees to indemnify and hold the other party harmless from all damages, costs, and expenses that result from a breach of this representation.

SECTION 4. In the event of a conflict between the terms and conditions of this Amendment No. 8 and the terms and conditions of the Graffiti Abatement and Coordination Agreement, the terms and conditions of this Amendment No. 8 shall prevail. All other terms and conditions contained in the Graffiti Abatement and Coordination Agreement shall remain in full force and effect.

[END OF TERMS]

[illegible]

The foregoing was on this _____ day of _____, 2023, adopted by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

COUNTY OF LOS ANGELES

By _____
Chair, Board of Supervisors

ATTEST:

CELIA ZAVALA
Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By  _____
Deputy

IN WITNESS WHEREOF, Southern California Gas Company has caused this Amendment No. 8 to the Graffiti Abatement and Coordination Agreement to be executed on its behalf, effective on the day, month, and year first written above.

SOUTHERN CALIFORNIA GAS
COMPANY, a California corporation

By _____

Print Name

Title

BOARD LETTER/MEMO CLUSTER FACT SHEET

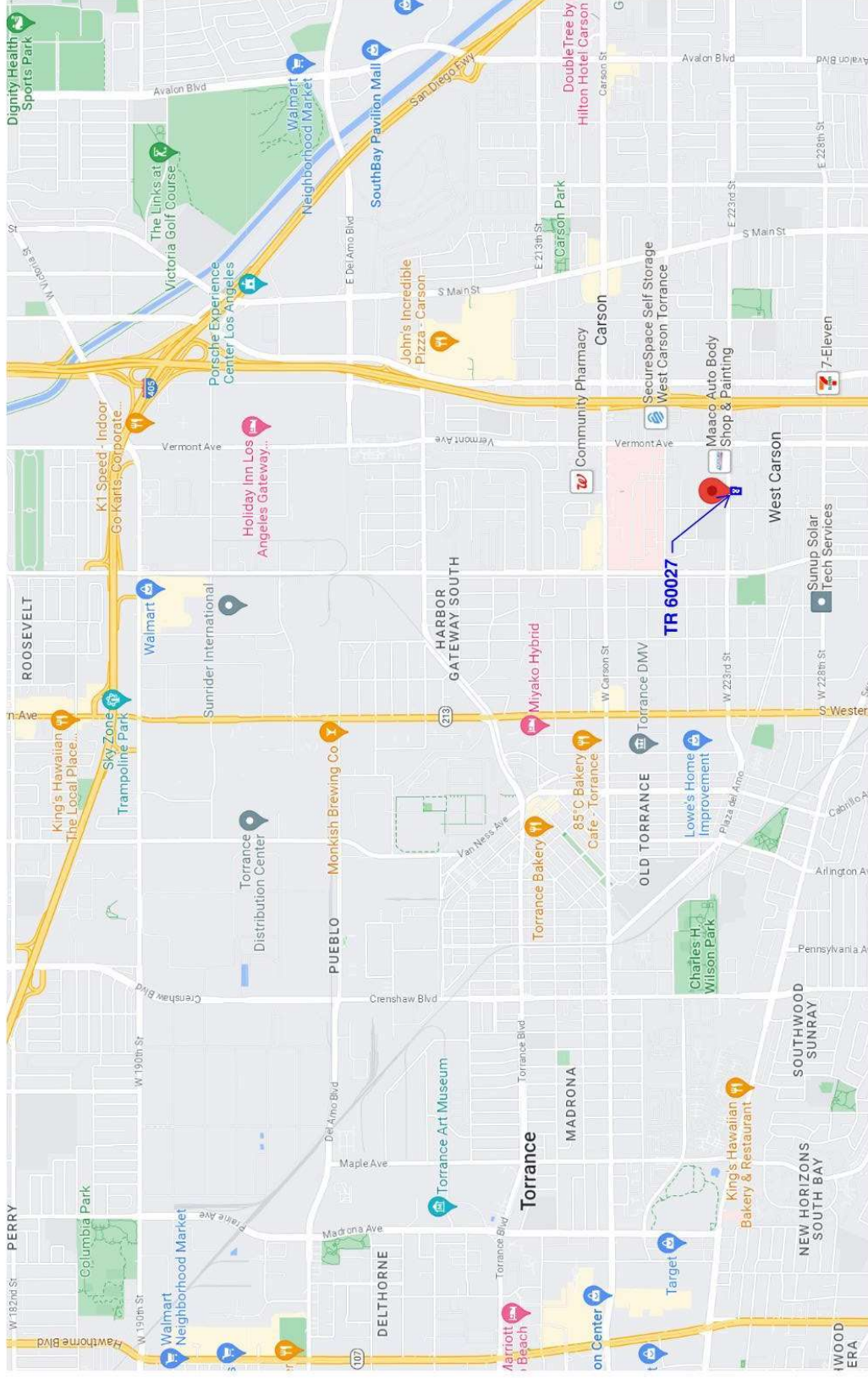
☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023		
BOARD MEETING DATE	11/21/2023		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	Public Works is seeking Board approval of the final map for Tract 60027 in the County unincorporated community of West Carson and acceptance of grants and dedications as indicated on the final map.		
PROGRAM	N/A		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	None		
COST & FUNDING	Total cost:	Funding source:	
	\$0	N/A	
	TERMS (if applicable): N/A		
	Explanation: N/A		
PURPOSE OF REQUEST	The purpose of the recommended action is to approve the final map for Tract 60027 (enclosed). The proposed final map consists of 1.41 acres and will create one multi-family lot with 21 attached residential condominium units (townhomes) in four buildings.		
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The Board approved a vesting tentative tract map for this subdivision on November 3, 2009. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map.</p> <p>Pursuant to the State Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map.</p> <p>The grants and dedications, as indicated on the final map, are necessary for construction and maintenance of public infrastructure required by the County for this development.</p>		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: This Board agenda items supports the Board Priority of Sustainability/Homelessness by creating needed housing in the West Carson area and generating future property tax revenue.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Arthur Vander Vis, Interim Deputy Director, (626) 458-4004, cell phone (626) 485-1864, avander@pw.lacounty.gov .		

LOS ANGELES COUNTY PUBLIC WORKS VICINITY MAP



TR 60027



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 21, 2023

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

DRAFT

Dear Supervisors:

**MUNICIPAL SERVICES CORE SERVICE AREA
APPROVAL OF THE FINAL MAP FOR TRACT 60027 AND
ACCEPTANCE OF GRANTS AND DEDICATIONS IN CONNECTION
THEREWITH IN UNINCORPORATED WEST CARSON
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval of the final map for Tract 60027 in the County unincorporated community of West Carson and acceptance of grants and dedications as indicated on the final map.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the approval of the final map for Tract 60027 is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter.
2. Make findings as follows:
 - a. That the proposed subdivision complies with the applicable requirements and conditions imposed pursuant to the State Subdivision Map Act (Government Code, Section 66410, et seq.) and the County of Los Angeles Subdivision Ordinance (Los Angeles County Code, Title 21) and is in substantial conformance with the Vesting Tentative Tract Map 60027, previously approved by the Board on November 3, 2009.

DRAFT

- b. That division and development of the property, in the manner set forth on the approved tentative map for this subdivision, will not unreasonably interfere with the free and complete exercise of any rights of way or easements owned by any public entity and/or public utility in accordance with Government Code, Section 66436, subsections (a)(3)(A)(i), of the State Subdivision Map Act.
3. Approve the final map for Tract 60027.
4. Accept grants and dedications as indicated on the final map for Tract 60027.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to approve the final map for Tract 60027 (enclosed). The proposed final map consists of 1.41 acres and will create one multi-family lot with 21 attached residential condominium units (townhomes) in four buildings.

The Board approved a vesting tentative tract map for this subdivision on November 3, 2009. The subdivider has complied with all requirements imposed as a condition of the approval of the tentative map, and the final map is in substantial conformance with the approved tentative map.

Pursuant to the State Subdivision Map Act, a local agency must approve a final map if the subdivider has complied with all applicable requirements of State and local law and the legislative body finds that the final map is in substantial conformance with the approved tentative map.

The grants and dedications, as indicated on the final map, are necessary for construction and maintenance of public infrastructure required by the County for this development.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended action allows the County to record the final maps, which will maximize property tax revenue.

DRAFT

FISCAL IMPACT/FINANCING

There will be no adverse impact to the County General Fund. The 21 residential condominium units created by the recordation of this final map will generate additional property tax revenue that is shared by all taxing entities.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The approval of the final map is subject to provisions of the State Subdivision Map Act [Government Code, Sections 66410, et seq.; 66458, subsection (a); 66473; 66474.1; 66436, subsections (a)(3)(A)(i); and 66427.1, subsection (A)], which states that a legislative body shall not deny approval of a final map if it has previously approved a tentative map for the proposed subdivision and finds that the final map is in substantial conformance with the previously approved tentative map.

The final map has been reviewed by Public Works for mathematical accuracy, survey analysis, title information, and for compliance with local ordinances and the State Subdivision Map Act. Public Works' review indicates that the subdivision is substantially the same as it appears on the approved tentative map, that all State and local provisions and legal requirements have been met on this final map, and that the final map is technically correct.

All agreements and improvement securities, which were required as a condition of the approval of the final map, have been accepted on behalf of the County by the appropriate official.

ENVIRONMENTAL DOCUMENTATION

On November 3, 2009, the Board certified and adopted the Mitigated Negative Declaration for Vesting Tentative Tract Map 60027, which was completed in compliance with the California Environmental Quality Act (CEQA) and the State and County CEQA guidelines, and found no substantial evidence that the project will have a significant effect on the environment.

The proposed actions to approve the final subdivision map are ministerial actions and are thereby exempt from CEQA by Section 15268, subsections (b)(3), of the State CEQA guidelines and Section 21080, subsections (b)(1), of the California Public Resources Code.

DRAFT

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects as a result of approving the final map for Tract 60027.

CONCLUSION

Please return one adopted copy of this letter to Public Works, Land Development Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:AVV:la

Enclosure

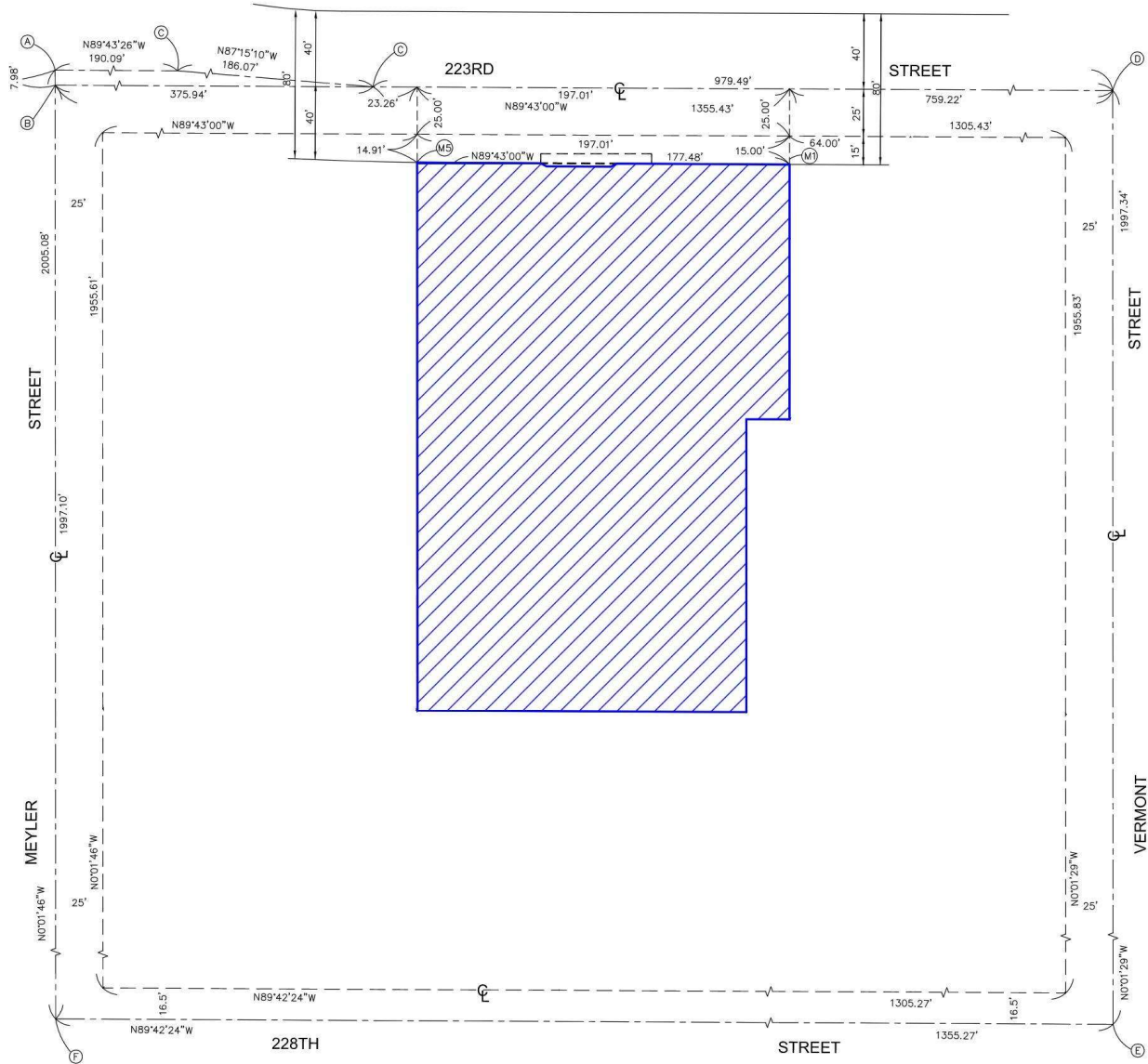
c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Regional Planning

TRACT NO. 60027

IN THE UNINCORPORATED TERRITORY OF THE
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA
FOR CONDOMINIUM PURPOSES

LEGEND:

INDICATES THE BOUNDARY OF THE LAND
BEING SUBDIVIDED BY THIS MAP.



BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/08/2023	
BOARD MEETING DATE	11/21/2023	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Works	
SUBJECT	Award Services Contract for Belvedere Garbage Disposal District	
PROGRAM	Belvedere Garbage Disposal District	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	The Belvedere Garbage Disposal District (GDD) contract is set to expire on June 30, 2024. It is necessary to award a contract to ensure solid waste collection services continue without interruption in East Los Angeles.	
COST & FUNDING	Total cost: \$229,997,664	Funding source: Annual Belvedere GDD Garbage Collection and Disposal Service Fees collected from each parcel of land within the District through the annual property tax bill. TERMS (if applicable): The total cost represents the potential maximum contract sum for Belvedere GDD if both 2-year renewal options are used (following the initial 7-year term) and the month-to-month extensions of up to 12 months. Explanation: A new contract is required due to the current contract expiring in 2024.
PURPOSE OF REQUEST	The purpose of this request is to award a contract for Belvedere GDD to ensure uninterrupted service is provided in East Los Angeles.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The Belvedere GDD contract provides waste collection services to residential, multifamily, and commercial properties within the District. The contract is set to expire on June 30, 2024. An invitation for bids was noticed on April 18, 2023, following outreach to solicit customer feedback in finalizing the scope of work. On June 6, 2023, three bids were received. One bidder was disqualified for failure to meet the minimum requirements of the Invitation for Bids. The proposed new contract will be with Valley Vista Services, Inc., as the provider.</p> <p>The existing contract for Belvedere GDD with Consolidated Disposal Service, LLC, dba Republic Services, provides solid waste services to approximately 18,027 residential and commercial customers and monitors 196.5 miles of roadways for illegal dumping.</p>	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Provided extensive community outreach to inform the development of the scope of work prior to soliciting bids for the new contract.	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability, by supporting the implementation of organic waste collection and recycling.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Coby Skye, Deputy Director, (626) 458-4016, cell (562) 212-9500, cskye@dpw.lacounty.gov	

EKT:kp

P:\SEC\EP8\BL\2023\BELVEDERE GDD CONTRACT CLUSTER



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 21, 2023

IN REPLY PLEASE
REFER TO FILE:

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SERVICES CONTRACT
ENVIRONMENTAL SERVICES CORE SERVICE AREA
AWARD OF SERVICES CONTRACT FOR
BELVEDERE GARBAGE DISPOSAL DISTRICT
(SUPERVISORIAL DISTRICT 1)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award a services contract for the Belvedere Garbage Disposal District to provide the collection of refuse, recyclables, and organic waste; and to monitor and remove illegal dumping in the community of East Los Angeles.

IT IS RECOMMENDED THAT THE BOARD, ACTING AS THE GOVERNING BODY OF THE COUNTY OF LOS ANGELES GARBAGE DISPOSAL DISTRICT, BELVEDERE:

1. Determine that the recommended actions are within the scope of the Belvedere Garbage Disposal District Project impacts analyzed in the Negative Declaration and Addendum previously adopted by the Board.
2. Award a contract for Belvedere Garbage Disposal District to Valley Vista Services, Inc., consisting of two separate tasks: Task 1-Customer Services, with an initial annual contract amount of \$16,242,089, which includes collection of refuse, recyclables, and organic waste; and Task 2-County Services, with an initial annual contract amount not exceeding \$2,924,383, which includes daily monitoring for illegal dumping and collection of solid waste discarded in public rights of way and alleys. The contract shall be effective upon the Board's approval and final execution by both parties, whichever occurs last. The waste

collection services will start as early as July 1, 2024, and will expire on June 30, 2031, with up to two 2-year renewal options and a month-to-month extension of up to 12 months, for a maximum potential contract term of 12 years and a maximum potential contract sum of \$229,997,664, which does not include rate adjustments for changes affecting the solid waste industry, including prices for labor, fuel, and the processing of various types of commodities, unforeseen additional work, and changes in law as authorized by the contract.

3. Delegate authority to the Director of Public Works or his designee to adjust (1) the monthly rate per customer as billed by the contractor for additional Customer Services, such as more containers or collection at a higher frequency, billed directly to the customers; (2) the monthly rate billed to the County by the contractor for County Services; and (3) the contract amount, if applicable, as follows:
 - a. By up to 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract;
 - b. By up to 10 percent of the annual contract sum for applicable changes in law;
 - c. Adjust the annual contract sum for any change in unit counts based on the Office of the Assessor's tax roll, which determines the contractor's annual compensation; and
 - d. Adjust the unit rates annually up to 5 percent each year over the initial 7-year period and up to 5 percent annually for each optional renewal year, if applicable, to allow for changes affecting the solid waste industry, including prices for labor, fuel, and the processing of various types of commodities.
4. Delegate authority to the Director of Public Works or his designee to (1) execute this contract; (2) take all the necessary and appropriate steps to carry out this contract; (3) renew this contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, the contractor has successfully performed during the previous contract period, and the services are still required; (4) to approve and execute amendments to incorporate necessary changes within the Task 1-Customer Services and Task 2-County Services and specifications; and (5) to suspend work if, in the opinion of the Director of Public Works or his designee, it is in the best interest of the County to do so.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will comply with the California Environmental Quality Act (CEQA) and allow Public Works to award a contract to continue to provide for the collection of refuse, recyclables, and organic waste, and monitor and remove illegal

dumping within the Belvedere Garbage Disposal District (GDD). These services are essential to protect public health and safety and improve the quality of life of the community of East Los Angeles.

The existing contract for Belvedere GDD with Consolidated Disposal Service, LLC, dba Republic Services, provides solid waste services to approximately 18,027 residential and commercial customers and monitors 196.5 miles of roadways for illegal dumping. The existing contract is set to expire on June 30, 2024. The proposed new contract with Valley Vista Services, Inc., will be effective upon the Board's approval and final execution by both parties, whichever occurs last, with solid waste services set to begin as early as July 1, 2024.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy II.3. Make Environmental Sustainability our Daily Reality; and Objective II.3.4, Reduce Waste Generation and Recycle and Reuse Waste Resources by providing trash collection and recycling services, including removal of illegal dumping, which protects the environment and improves the quality of life of the residents within the Belvedere GDD and surrounding areas.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The annual amount of the contract is based on Task 1-Customer Services, which includes the automated collection, disposal, and management of accounts receiving refuse, recyclable, and organic waste services; and Task 2-County Services, which includes the monitoring, cleanup, collection, transportation, disposal, and management of discards from all public rights of way, alleys, and specified public curbside receptacles.

The proposed annual contract amount is based on Task 1-Customer Services, consisting of approximately 35,854.5 refuse units multiplied by the monthly unit rate of \$37.75, which equals an initial annual amount of \$16,242,089 (\$1,353,507 monthly); and Task 2-County Services in the amount not exceeding \$2,924,383 annually (\$243,699 monthly). The potential maximum contract sum is \$229,997,664 not including rate adjustments for changes affecting the solid waste industry, including prices for labor, fuel, and the processing of various types of commodities; unforeseen additional work; and changes in law, as authorized by the contract.

The contract annual amount may be adjusted by 10 percent of the annual contract sum for any unforeseen, additional work within the scope of work of the contract, if required, plus changes to the annual amount based on the adjustments of the unit rates. The rates

may be adjusted up to 5 percent per year over the initial 7-year period, and up to 5 percent for each optional renewal year, if applicable. The adjustments are to account for changes affecting the solid waste industry, including prices for labor, fuel, and the processing of various types of commodities. The contract amount can be adjusted annually if there is a change in refuse unit counts based on the County Assessor's tax roll and/or when the initial monthly unit rate is adjusted due to annual rate adjustments and changes in the law in accordance with the terms of the contract.

All property owners in the GDD must pay for solid waste collection services through fees collected as part of their real property taxes. The County will pay the waste hauler a monthly flat fee for Task 1-Customer Services based on the number of refuse units assigned to the parcel and a fee for Task 2-County Services based primarily on the number of tons of illegal dumping collected and public receptacles emptied.

Funding for the first year of services for Task 1-Customer Services and Task 2-County Services are included in the Belvedere GDD (Fund GA2, Services and Supplies) and Road Fund (Fund B03, Services and Supplies) Fiscal Year 2023-24 Budgets. The Road Fund will be reimbursed for the Task 2-County Services by the Belvedere GDD Funds. Funding for the contract's future years and 10 percent additional funding for unforeseen additional work within the scope of the contract, if required, will be requested through the annual budget process.

Streets and Highways Code, Section 953, requires that the costs for cleanup, collection, transportation, disposal, and management of discards from alleys and public curbside receptacles be paid from the Road Fund Budget. Although the Road Fund must pay for these services, other funds available to pay for such services may be placed in the Road Fund. The Belvedere GDD will deposit funds into the Road Fund to pay for those activities related to the monitoring, cleanup, collection, transportation, disposal, and management of discards from all public rights of way, alleys, and specified public curbside receptacles within the GDD.

Awarding the contract will not necessitate an increase in the current annual service fee to continue to meet the Belvedere GDD's operating costs. The Belvedere GDD's reserves together with the estimated revenues at the current service fee rates are sufficient to fully finance this recommended contract through Fiscal Year 2024-25. The Belvedere GDD will continue to submit the Annual Garbage Collection and Disposal Service Fee Report to the Board for approval to provide for the continued garbage collection and disposal service fees on the tax roll.

Task 1-Customer Services and Task 2-County Services rate adjustments authorized by the contract are as follows:

First, a rate adjustment increases on July 1 following the commencement of the contract and annually thereafter based on annual changes affecting the solid waste industry, including prices for labor, fuel, and the processing of various types of commodities for a maximum annual adjustment of 5 percent over the initial 7-year period and up to 5 percent for each optional renewal year.

Second, an increase of the annual contract amount is allowed due to unforeseen additional work within the scope of the contract, up to 10 percent per year.

Third, a rate adjustment increase of the annual contract amount is allowed due to applicable changes in law, up to 10 percent per year.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

California Public Resources Code, Section 49019, authorizes the Board to enter into contracts for disposal of garbage and other refuse matter.

The recommended contractor, Valley Vista Services, Inc., is located in the City of Industry, California. This contract is effective upon the Board's approval and final execution by both parties, whichever occurs last. The solid waste collection services will start as early as July 1, 2024, and will expire on June 30, 2031. With the Board's delegated authority, Public Works may renew the contract for up to two 2-year renewal options and a month-to-month extension of up to 12 months, for a maximum potential total contract term of 12 years.

County Counsel will review the enclosed contract as to form (Enclosure A) prior to approval. The recommended contract with Valley Vista Services, Inc., was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements.

The contract contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposers' utilization participation and community business enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

Public Works has evaluated and determined that the Living Wage Program (Los Angeles County Code, Chapter 2.201) does not apply to this recommended contract, which is not

subject to Proposition A, as authority to award this contract for solid waste handling services is expressly provided by California Public Resources Code 49019.

ENVIRONMENTAL DOCUMENTATION

On May 29, 2007, the Board adopted the Negative Declaration for the Belvedere GDD project finding that there was no substantial evidence the project would have a significant effect on the environment. On January 30, 2018, the Board adopted an Addendum to the Negative Declaration to address the potential environmental impacts due to changes to the previously approved project, which concluded that the changes would not have a significant effect on the environment.

The recommended actions are within the scope of the project in the previously adopted CEQA documents. This project will award a contract to waste haulers to provide weekly automated solid waste, recycling, and organic waste collection along with the removal of abandoned waste from the public right of way and emptying curbside public receptacles in the unincorporated County of Los Angeles community of East Los Angeles.

There are no changes to the project or to the circumstances under which the project is undertaken that require further review under the CEQA.

The location of the documents and other materials constituting the record of the proceedings upon which the Board's decision is based in this matter is with the County of Los Angeles Public Works, Transportation Planning and Programs Division, 900 South Fremont Avenue, 11th Floor, Alhambra, California 91803. The custodian of such documents and materials is Ms. Reyna Soriano.

Upon the Board's approval of the project, Public Works will file a Notice of Determination with the County Clerk in accordance with Section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

On April 18, 2023, a notice of the Invitation for Bids was placed on both the County's "Doing Business With Los Angeles County" (Enclosure C) and "Do Business With Public Works" websites and Twitter. In addition, advertisements were placed in the *Los Angeles Daily Journal* and nine other newspapers. Also, Public Works informed 1,439 Local Small Business Enterprises, 157 Disabled Veteran Business Enterprises, 162 Social Enterprises, 752 Community Business Enterprises, 186 independent contractors, and various business development centers and municipalities about this business opportunity.

On June 6, 2023, three bids were received. The bids were first reviewed to ensure that they met the minimum requirements in the Invitation for Bids. One bidder was disqualified for failure to meet the minimum requirements of the Invitation for Bids. Of the two remaining responsive bids submitted, Valley Vista Services, Inc., was determined to be the lowest, responsive, and responsible bidder and is being recommended for contract award for Belvedere GDD.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This contract will provide improved waste collection services for this community.

CONCLUSION

If the Board decides not to award the contract as described in this Board letter, the matter shall be returned to Public Works for further consideration of any issues raised by the Board.

Please return one adopted copy of this Board letter to Public Works, Environmental Programs Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:EKT:kp

Enclosure(s)

c: Auditor-Controller
Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office

ENCLOSURE

November 21, 2023

**SERVICES CONTRACT
ENVIRONMENTAL SERVICES CORE SERVICE AREA
AWARD OF SERVICES CONTRACT FOR
BELVEDERE GARBAGE DISPOSAL DISTRICT
(SUPERVISORIAL DISTRICT 1)
(3 VOTES)**

This Board letter has large enclosures.
Click on link to access:

[Belvedere GDD Contract 11.21.2023 BL \(FTP Large Enc Link\)](#)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/8/2023		
BOARD MEETING DATE	12/5/2023		
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th		
DEPARTMENT(S)	Public Works		
SUBJECT	TRANSPORTATION CORE SERVICES AREA APPROVE AN ORDINANCE TO REPEAL AN EXISTING ORDINANCE FOR THE COUNTY OF KERN AND A COOPERATIVE ROAD MAINTENANCE AGREEMENT AFFECTING FRAZIER MOUNTAIN PARK ROAD WITHIN THE UNINCORPORATED WEST ANTELOPE VALLEY AREA OF THE COUNTY OF LOS ANGELES (SUPERVISORIAL DISTRICT 5) (3 VOTES)		
PROGRAM	None		
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	Ordinance No. 11,508 must be repealed before the end of this year in order to satisfy commitments to the Board of Supervisors.		
COST & FUNDING	Total cost: \$0	Funding source: Future funding to finance this cost will be requested through the annual budget process.	
	TERMS (if applicable):		
	Explanation: There will be no significant impact to the County General Fund.		
PURPOSE OF REQUEST	Approve an ordinance to repeal Ordinance No. 11,508, which authorized the County of Kern to improve and maintain a certain portion of Frazier Mountain Park Road within the County of Los Angeles and approve a cooperative Road Maintenance Agreement with the County of Kern to delineate responsibilities for roadway maintenance.		
BACKGROUND (include internal/external issues that may exist including any related motions)	On April 12, 1977, the Board adopted a Resolution and Ordinance No. 11,508 authorizing the County of Kern to acquire right of way within the County of Los Angeles' jurisdiction, which granted the County of Kern the authority to improve and maintain a portion of Frazier Mountain Park Road located within the unincorporated area of the County of Los Angeles. The purpose of repealing Ordinance No. 11,508 is to terminate the County of Kern's prior obligation to maintain Frazier Mountain Park Road and enter into a new maintenance agreement to establish new maintenance responsibilities between the County of Los Angeles and the County of Kern Angeles per the agreement.		
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Sustainability–The recommended actions will allow the County of Los Angeles to maximize and leverage resources by partnering with the County of Kern to maintain roadway conditions along Frazier Mountain Park Road. The residents of the County of Los Angeles and the County of Kern who travel through this segment of the roadway will benefit from improved service and quality of life.
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Steve Burger, Deputy Director, (626) 458-4018, sburger@pw.lacounty.gov



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

December 5, 2023

IN REPLY PLEASE

REFER TO FILE: **SMP-6**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICES AREA
APPROVE AN ORDINANCE
TO REPEAL AN EXISTING ORDINANCE FOR THE COUNTY OF KERN
AND A COOPERATIVE ROAD MAINTENANCE AGREEMENT
AFFECTING FRAZIER MOUNTAIN PARK ROAD
WITHIN THE UNINCORPORATED WEST ANTELOPE VALLEY AREA
OF THE COUNTY OF LOS ANGELES
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to repeal Ordinance No. 11,508 that was granted to the County of Kern in 1977 and execute a cooperative Road Maintenance Agreement between the County of Los Angeles and the County of Kern affecting Frazier Mountain Park Road located within the unincorporated West Antelope Valley area of the County of Los Angeles.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve an ordinance to repeal Ordinance No. 11,508, which authorized the County of Kern to improve and maintain a certain portion of Frazier Mountain Park Road located within the unincorporated West Antelope Valley area of the County of Los Angeles.

3. Introduce, waive reading, and place on the Board of Supervisors' agenda for adoption at the next available Board of Supervisors meeting an ordinance that implements the recommendations, becoming effective 30 days from adoption thereof.
4. Approve and delegate authority to the Director of Public Works or his designee to sign the cooperative Road Maintenance Agreement between the County of Los Angeles and the County of Kern to delineate responsibilities for roadway maintenance, becoming effective following the repeal of Ordinance No. 11,508.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and will allow the Board of Supervisors to approve the enclosed ordinance (Enclosure A), which will repeal the existing Ordinance No. 11,508, and execute the enclosed cooperative Road Maintenance Agreement in substantially the same format (Enclosure B) with the County of Kern.

On April 12, 1977, the Board adopted a Resolution and Ordinance No. 11,508 authorizing the County of Kern to acquire right of way within the County of Los Angeles' jurisdiction, which granted the County of Kern the authority to improve and maintain a portion of Frazier Mountain Park Road located within the unincorporated area of County of Los Angeles.

The purpose of repealing Ordinance No. 11,508 is to terminate the County of Kern's prior obligation to maintain Frazier Mountain Park Road and enter into a new maintenance agreement to establish new maintenance responsibilities between the County of Los Angeles and the County of Kern per the agreement.

The residents of the County of Los Angeles and the County of Kern who travel through this segment of Frazier Mountain Park Road will benefit from this transaction as the agreement will aid to efficiently respond to urgent and routine roadway maintenance matters and provide better customer service.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy II.2, Support the Wellness of Our Communities, and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, by allowing the County of Los Angeles to maximize and leverage resources by partnering with the County of Kern to maintain roadway conditions along Frazier Mountain Park Road. The residents of the County of Los Angeles and the County of Kern who travel through this segment of the roadway will benefit from improved service and quality of life.

FISCAL IMPACT/FINANCING

There will be no significant impact to the County General Fund.

Since the adoption of Ordinance No. 11,508, the County of Kern assumed maintenance responsibility of a portion of Frazier Mountain Park Road within the County of Los Angeles' jurisdiction at no cost to the County of Los Angeles.

The repeal of Ordinance No. 11,508 will allow Road Funds to be used for the maintenance of the roads to the benefit of both Counties residents.

The agreement to be implemented following the repeal of Ordinance No. 11,508 is based on an approach that results in no monetary exchange of funds between the County of Los Angeles and the County of Kern. Maintenance areas have been delineated to reflect equal square footage of maintenance under each one's jurisdiction as shown in the agreement. Future funding to finance this cost will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to the agreement, each County will maintain areas as set forth in the agreement. This collaboration will be a mutually beneficial partnership by aiming to provide workable maintenance areas for each County.

The agreement will be approved by County Counsel as to form prior to execution.

Section 941.6 of the California Streets and Highways Code authorizes a county to contract with another county for the maintenance, construction, or reconstruction of its streets.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from CEQA. The project, which is approving the agreement and repealing Ordinance No. 11,508 for the use and maintenance of Frazier Mountain Park Road, a County of Los Angeles highway, is within a class of projects that have been determined not to have a significant effect on the environment and in that it meets the criteria set forth in Section 15301 of the CEQA Guidelines and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations and there are no cumulative impacts, unusual circumstances, damage to scenic highways, or listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no adverse effect to any current services or future County of Los Angeles projects.

This action will improve services by ensuring that the segment of Frazier Mountain Park Road is included in the asset inventory of the County of Los Angeles for appropriate roadway maintenance and for the County of Los Angeles and the County of Kern to have a clear understanding of the maintenance limits and responsibilities.

The Honorable Board of Supervisors
December 5, 2023
Page 5

CONCLUSION

Please return adopted copies of this letter and ordinance to the office of County Counsel and Public Works, Road Maintenance Division and Survey/Mapping & Property Management Division.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

Enclosures

c: Auditor-Controller (Accounting Division–Asset Management)
Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office

Enclosure A

ANALYSIS

This ordinance repeals Ordinance No. 11,508, which authorized and permitted the County of Kern to improve and thereafter maintain that portion of Frazier Mountain Park Road within the County of Los Angeles.

DAWYN R. HARRISON
County Counsel

By

ORDINANCE NO. _____

An ordinance repealing Ordinance No. 11,508, which authorized and permitted the County of Kern to improve and thereafter maintain that portion of Frazier Mountain Park Road within the County of Los Angeles.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Ordinance No. 11,508, adopted April 12, 1977, which authorized and permitted the County of Kern to improve and thereafter maintain that portion of Frazier Mountain Park Road within the County of Los Angeles.

Enclosure B

**FRAZIER MOUNTAIN PARK ROAD
ROAD MAINTENANCE AGREEMENT**

THIS AGREEMENT is made and entered into by and between the COUNTY OF LOS ANGELES, acting by and through the Department of Public Works, hereinafter referred to as "LA COUNTY" and the COUNTY OF KERN, acting by and through the Department of Public Works, hereinafter referred to as "KERN COUNTY" and collectively referred to as "PARTIES".

WITNESSETH

WHEREAS, KERN COUNTY and LA COUNTY propose to establish roadway maintenance limits of Frazier Mountain Park Road for purposes of routine maintenance as described below; and

WHEREAS, Frazier Mountain Park Road from the Golden State Freeway (Interstate 5) to the Kern County Line westerly, is on the Master Plan of Highways of the LA COUNTY; and

WHEREAS, this section of Frazier Mountain Park Road is within the jurisdictional limits of both KERN COUNTY and LA COUNTY; and

WHEREAS, Streets and Highways Code section 941.6 authorize a county to contract with another county for the maintenance, construction, or reconstruction of its streets if the county's Board of Supervisors agrees to expend funds for the maintenance; and

WHEREAS, LA COUNTY Public Works and KERN COUNTY Public Works have determined that it is mutually beneficial for efficient maintenance of LA COUNTY's and KERN COUNTY's roadways to assign maintenance responsibilities including emergency work within the COOPERATIVE AREAS as depicted on Exhibit A, attached hereto, and incorporated herein by this reference; and

WHEREAS, LA COUNTY and KERN COUNTY seek to establish maintenance limits of COOPERATIVE AREAS in such a manner as to achieve a net zero balance of areas maintained by each entity; thereby, resulting in no financial exchange of funds for routine road maintenance services to each of the PARTIES.; and

WHEREAS, KERN COUNTY and LA COUNTY desire to set forth the responsibilities and obligations of each as they pertain to the work described in this agreement.

NOW, THEREFORE, in consideration of the mutual benefits to be derived by both LA COUNTY and KERN COUNTY and of the promises herein contained, it is hereby agreed as follows:

DEFINITIONS:

Routine Roadway Maintenance: This shall include snow removal, pothole patching, roadway pavement repair and treatment, signing and striping, and any necessary traffic elements for the movement of vehicular and pedestrian traffic.

Emergency Work:

Any work necessary to maintain the roadway open and safe for motorists and pedestrians.

I. KERN COUNTY AGREES TO:

- a) Provide Routine Roadway Maintenance Services in the Cooperative Areas as depicted with specificity on Exhibit A, at the same time as on KERN COUNTY streets; and
- b) Provide Routine Road Maintenance Services in the Cooperative Areas at the same level of maintenance as for KERN COUNTY streets or based on LA COUNTY monthly street guidelines as described in Exhibit B, whichever level of maintenance is greater, Exhibit B is attached hereto and incorporated herein by this reference; and
- c) Utilize KERN COUNTY's Department of Public Works labor force and/or contractors in providing services under this agreement.
- d) Notify LA COUNTY of any extraordinary condition by reaching out to the nearest Road Maintenance Yard (Road Division 526 Office (661) 257-4441) or Dispatch services at 800-675-HELP (4357).
- e) To address potholes reported by LA COUNTY within 48 hours or less.
- f) To expeditiously respond to reports from LA County of immediate safety hazards on the road.
- g) Require all contractors and vendors providing Public Works within the Cooperative Areas to have appropriate and adequate insurance coverage in accordance with LA COUNTY permit insurance and indemnity provisions for the mutual protection and benefit of the PARTIES.
- h) Enforce KERN COUNTY's contractors to comply with all applicable laws and regulations, including Labor Code sections 1720 et seq. and 1770 et seq. that concern the payment of prevailing wages.

II. LA COUNTY AGREES TO:

- a) Provide Routine Roadway Maintenance Services in the Cooperative Areas as depicted with specificity on Exhibit A, at the same time as on LA COUNTY streets; and
- b) Provide Routine Road Maintenance Services in the Cooperative Areas at the same level of maintenance as for LA COUNTY streets as described in Exhibit B, LA COUNTY monthly street guidelines. Exhibit B is attached hereto and incorporated herein by this reference; and
- c) Utilize LA COUNTY's Department of Public Works labor force and/or contractors in providing services under this agreement.
- d) Notify KERN COUNTY of any extraordinary condition by reaching out to KERN COUNTY, Lebec Maintenance Yard, at (661) 862-5185, or KERN COUNTY Dispatch Services at (661) 862-8891.
- e) To address potholes reported by KERN COUNTY within 48 hours or less.
- f) To expeditiously respond to reports from KERN COUNTY of immediate safety hazards on the road.
- g) Require all contractors and vendors providing Public Works within the Cooperative Areas to have appropriate and adequate insurance coverage in accordance with KERN COUNTY permit insurance and indemnity provisions for the mutual protection and benefit of the PARTIES.
- h) Enforce LA COUNTY's contractors to comply with all applicable laws and regulations, including Labor Code sections 1720 et seq. and 1770 et seq. that concern the payment of prevailing wages.

III. IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

- a) This proposal is authorized and provided for by the provisions by the provisions of Section 941.6 of the California Streets and Highways Code.
- b) Road maintenance limits are delineated in a manner as to produce a zero net balance of areas maintained, resulting in no financial exchange of funds for Routine Road Maintenance Services to be paid from one PARTY to the other PARTY.
- c) To be financially responsible for disposal and/or mitigation measures, if necessary, should any hazardous materials, chemicals, or contaminants be encountered during routine road maintenance work within the Cooperative Areas.
- d) Neither PARTIES will be required to obtain a roadway encroachment permit to perform Routine Roadway Maintenance and/or Emergency Work in the Cooperative areas as depicted in Exhibit A within the other PARTIES' jurisdiction.

- e) If there is mutual agreement on the change in the maintenance duties between PARTIES, the PARTIES can revise Exhibit A by a mutual written execution of Exhibit A. When a change to Exhibit A is necessary, PARTIES will execute a formal amendment in writing by and through their authorized representatives.
- f) LA COUNTY and KERN COUNTY agree to accept their respective maintenance responsibilities and related associated costs thereof.
- g) Maintenance limits of the roadway sections extend from the edge of pavement to the edge of pavement for road sections without a curb, and from the edge of the curb to the edge of the curb for road sections with a curb.
- h) Notification will be provided of any additional needs including lighting, drainage, and traffic services that may be required for the benefit or control of pedestrians and traffic using the roadway.
- i) Notification will be provided of any new development/project proposed within the limits of Exhibit A, along Frazier Mountain Park Road, by either PARTY to the other PARTY to ensure proper mitigation and improvements to be constructed are satisfactory to both PARTIES.
- j) This AGREEMENT may be terminated, amended, or modified only by mutual written consent of KERN COUNTY and LA COUNTY. Termination, amendments, modifications, and termination of a nonmaterial nature may be made by the mutual written consent of the parties' Directors of Public Works or their delegates.
 - a. Any correspondence, communication, or contact concerning this AGREEMENT shall be directed to the following:

KERN COUNTY: Mr. Joshua Champlin
Director of Public Works
2700 "M" Street, Suite 400
Bakersfield, CA 93301

LA COUNTY: Mr. Mark Pestrella
Director of Public Works
County of Los Angeles
Department of Public Works
P.O. Box 1460
Alhambra, CA 91802-1460

- b. Neither KERN COUNTY nor any officer or employee of KERN COUNTY shall be responsible for any damage or liability occurring by reason of any acts or omissions on the part of LA COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of LA COUNTY under this AGREEMENT. It is also understood and agreed that pursuant to Government Code Section 895.4, LA COUNTY shall fully indemnify, defend, and hold KERN COUNTY harmless from any liability imposed for injury or dangerous conditions (as defined by Government Code Sections 810.8 and 830.6, respectively) occurring by reason of any acts or omissions on the part of LA COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of LA COUNTY under this AGREEMENT.
- c. Neither KERN COUNTY nor any officer or employee of KERN COUNTY shall be responsible, directly or indirectly, for damage or liability arising from or attributable to the presence or alleged presence, transport, arrangement, or release of any hazardous materials, chemicals, or contaminants present at or stemming from the ROAD MAINTENANCE WORK within the LA COUNTY'S JURISDICTION or arising from acts or omissions on the part of KERN COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of the KERN COUNTY under this AGREEMENT.
- d. Other than as provided below, neither LA COUNTY nor any officer or employee of LA COUNTY shall be responsible for any damage or liability occurring by reason of any acts or omissions on the part of KERN COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of KERN COUNTY under this AGREEMENT. It is also understood and agreed that pursuant to Government Code Section 895.4, KERN COUNTY shall fully indemnify, defend, and hold LA COUNTY harmless from any liability imposed for injury or, dangerous conditions (as defined by Government Code Sections 810.8, 830.6 respectively) or occurring by reason of any acts or omissions on the part of KERN COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of KERN COUNTY under this AGREEMENT.
- e. Neither LA COUNTY nor any officer or employee of LA COUNTY shall be responsible, directly or indirectly, for damage or liability arising from or attributable to the presence or alleged presence, transport, arrangement, or release of any hazardous materials, chemicals, or contaminants present at or stemming from the ROAD MAINTENANCE WORK within KERN COUNTY'S JURISDICTION or arising from acts or omissions on the part of the KERN COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of KERN COUNTY under this AGREEMENT.

- f. In contemplation of the provision of Section 895.2 of the Government Code of the State of California imposing certain tort liability jointly upon public entities solely by reason of such entities being parties to an agreement (as defined in Section 895 of said Code), each of the parties hereto, pursuant to the authorization contained in Sections 895.4 and 895.6 of said Code, will assume the full liability imposed upon it or any of its officers, agents, or employees by law for injury caused by any act or omission occurring in the performance of this AGREEMENT to the same extent that such liability would be imposed in the absence of Section 895.2 of said Code. To achieve the above-stated purpose, each of the parties indemnifies and holds harmless the other party for any liability, cost, or expense that may be imposed upon such other party solely by virtue of Section 895.2. The provisions of Section 2778 of the California Civil Code are made a part hereof as if incorporated herein.
- g. Venue for any litigation shall be Los Angeles County, California, Kern County, California, or in the United States District Court for the Central District of California. Any waiver by KERN COUNTY or LA COUNTY of any breach of any term, covenant or condition herein shall not be deemed to be a waiver of such term, covenant, or condition or of any subsequent breach of the same or any other term, covenant, or condition herein. No term, covenant, or condition of this AGREEMENT shall be deemed to have been waived by KERN COUNTY or LA COUNTY unless in writing. This AGREEMENT may be executed in multiple counterparts, each of which shall be deemed an original, but all of which taken together constitute one and the same instrument. Each person executing this AGREEMENT hereby represents and warrants (i) their authority to do so, and (ii) that such authority has been duly and validly conferred.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers, duly authorized by the KERN COUNTY on _____, 2023, and by the COUNTY OF LOS ANGELES on _____, 2023.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
Los Angeles County Counsel

By _____
Deputy

KERN COUNTY

By _____
Chair, BOS

Date: _____

APPROVED AS TO FORM:
Kern County Counsel

By _____
Add, Deputy

POWER LAST REMED: ORIGINAL SCALE IN INCHES FOR REDUCED PLANS

Exhibit B

January 8, 2015

TO: District Engineers
Assistant District Engineers

FROM: David B MacGregor
Road Maintenance Division

MONTHLY STREET AND ALLEY REVIEW GUIDELINES

Effective February 1, 2015, the attached signed Monthly Street and Alley Review Guidelines are to be implemented. Please ensure all Superintendents, Supervisors, and appropriate staff receives a copy. The guidelines are also posted for your reference on the intranet under Policies / Procedures / Guidelines / Manuals.

If you have any questions, please contact me or Bill Bird at Ext 5902.



DBM:re

H:\RMHOME\Adm\rebecca\Memos\MonthlyStreetandAlleyReviewGuidelines memo.docx

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS ROAD MAINTENANCE DIVISION

MONTHLY STREET AND ALLEY REVIEW GUIDELINES

1. REVIEW RESPONSIBILITY AND PROCESS

The Road Maintenance Superintendents are responsible for the monthly drive-by review of public streets and alleys in the unincorporated areas within the County of Los Angeles. The purpose of the monthly review is to ensure that these public facilities are maintained adequately for their intended use by persons who are exercising reasonable caution. Where special or unusual conditions exist, such as mountain roads with frequent rock sloughing or slide prone areas during storms, the Superintendents and their crews may review these areas more frequently, as deemed necessary.

The monthly drive-by reviews constitute a basic level of review to locate maintenance conditions that need attention. The reviews are supplemented by information concerning needed maintenance provided by law enforcement, the public, city personnel, and other employees of the Department of Public Works. Administrative Directive F100 instructs all employees to be alert for and report problem conditions and to take any possible corrective actions.

The monthly drive-by reviews by Road Maintenance Division (RMD) personnel are conducted by either Road Maintenance Superintendents or Road Maintenance Supervisors for training purposes or when the Superintendent is not available. No review system can guarantee that all maintenance conditions will be identified. Special knowledge, skills, and judgment make it possible for Superintendents and Supervisors to recognize unusual conditions, which might require correction. Extensive familiarity with their areas enhances the effectiveness of their reviews and allows them to give particular attention to locations known or likely to require extra maintenance.

2. RECORD KEEPING

The Superintendents and District engineering staff are jointly responsible for keeping current maps used to assist Superintendents in recording their monthly reviews. Maps are in an 8-1/2" x 11" format at a scale that depicts the facilities clearly. As facilities are reviewed, the maps are marked to indicate that the review has been completed. The person making the review signs and dates the certification appearing on each map to indicate that the review of the facilities shown on the map has been completed and that any substantial problems have been corrected or temporary protective measures taken. If more than one review

date applies to a single map, different markings are used to indicate which facilities were inspected on each date. The review maps are filed at the District office and retained for a period of 2 years.

3. REVIEW ACTIVITIES

Roadway

During the monthly review, the roadway is visually scanned for maintenance conditions. Maintenance conditions that Superintendents and Supervisors look for include, but are not limited to, the following:

- potholes
- sunken areas
- washouts and other damage
- large rocks
- broken/hanging tree limbs
- foreign objects or substances obstructing the traveled way

Damaged areas are, as necessary, posted with appropriate barricades or other available means or temporarily repaired until permanent corrective action can be taken.

Superintendents and Supervisors look for both water flowing onto or across the roadway during dry weather and for locations where there appears to be unusually large quantities of water on the pavement during storms. If the flow of water is the result of maintenance-related conditions, such as debris blockage in a gutter, corrective action is taken as soon as it is reasonable. In other cases, action is taken as required, such as barricading flooded dip crossings or asking appropriate parties to correct sprinkler overspray. If necessary, problems may be referred to engineering staff for investigation.

Parkways

Although parkways are not intended to be part of this monthly street review process, if significant maintenance issues, such as leaning or defaced signs, broken/hanging tree limbs, or other objects which obstruct or significantly interfere with pedestrian travel are observed, they will be addressed and/or are cleared as soon as reasonable.

If any sidewalk or driveway displacements that need correction are observed during the monthly review, repair is scheduled in accordance with the sidewalk inspection, maintenance, and repair guidelines. Because experience has shown that such problems occur gradually, RMD conducts detailed inspections of the sidewalks annually.

Signs, Traffic Signals, and Pavement Markings

RMD is not responsible for the recommendation, installation, or maintenance of signs, traffic signals, and pavement markings. However, if observed, RMD will call in faded, missing or damaged signs, and inoperable traffic signals. Operational Services Division is responsible for the maintenance and inspection of those facilities.

Trees and Shrubs

During the monthly review, a visual review is made for tree limbs or shrubs that obstruct or otherwise hinder motorists, bicyclists, pedestrians or which in the Superintendent's judgment, impair sightlines. In cases of serious hindrance or impairment of sightlines, such as covered traffic signs or signals, immediate action is taken. Other required work is done as workload and priorities permit. Any needed tree work is reported to RMD's tree maintenance personnel.

Maintenance conditions affecting the parkway (the curb and the area between the curb and the right of way line) commonly involve adjacent property vegetation overgrowth. The County is not responsible for vegetation in the parkway. RMD personnel may contact property owners and encourage general upkeep, particularly relating to vegetation overhanging the right of way and to landscaping or other improvements placed in the parkway by the owners.

Unpaved Shoulders and Flow Lines

Roadway shoulders are periodically graded and maintained to preserve their intended functions in accordance with the Shoulder Maintenance Guidelines (Unpaved Section). During the monthly review, the shoulders are visually reviewed for maintenance issues, which interfere with the shoulders' functions.

Such conditions are corrected as soon as is reasonable while barricades may be placed or other temporary protective measures taken. Maintenance conditions that Superintendents and Supervisors look for include, but are not limited to, the following:

- drop-offs due to erosion along the pavement edge that could hinder vehicles driving onto or off the shoulders
- surface unevenness
- vegetation growth
- accumulation of soil and rock slough
- other debris that could discourage or prevent vehicles from using the shoulders
- deteriorated drainage

Right of Way Encroachment Issues

Land Development Division, Permits Section, is responsible for monitoring construction or other work done by private parties within the road right of way. They control placement in the right of way of objects through the permitting process, including bus benches and dumpsters. During the monthly review, if any activities are observed, which appear to be without a permit or do not conform to Public Works' standards, they are referred to Permits for suitable action. If any conditions associated with these activities pose a substantial risk to the public (backfill subsidence, inadequate barricading, etc.), RMD takes temporary corrective measures as required (barricades, patches, etc.) and reports the condition to Permits.

Drainage Facilities

Although not intended to be part of the monthly street review, if significant maintenance issues with roadway drainage facilities are observed, they are immediately addressed or temporary protective actions are taken. A detailed, annual inspection is performed of all culvert inlets, culvert outlets, and catch basin inlets, which are maintained by RMD. During the monthly review, if any conditions that present a risk to the public are identified in drainage facilities that are within the Superintendent's area but which are maintained by Flood Maintenance Division or city forces, the conditions are reported to the appropriate entity and temporary protective measures taken when appropriate.

Maintenance conditions that Superintendents and Supervisors look for include, but are not limited to, the following:

- excessive debris at culvert inlets and outlets
- obstructed open water courses
- damaged or missing hardware, including catch basin and culvert protection bars
- manhole covers
- grating straps retrofitted to catch basins with non-standard bar spacing

Utilities

Private utility structures located in the public right of way are maintained by their owners. If, during the monthly review, any conditions that present a risk to the public are observed, temporary protective measures are taken and the involved utility company will be contacted within 24 hours, given that they have 4 calendar days to remove the hazard or make it permanently safe. Also, Permits should be notified immediately. If corrective action has not been taken within 4 days of the discovery, on the 5th day RMD staff will take the corrective action.


Medians

During the monthly review, a general review is made to identify and schedule any required cleaning, weed removal, or repairs. Any needed sprinkler repairs, including correction of overspray onto the roadway or any conditions that might present a risk to the public, are addressed or temporary protective measures are taken.

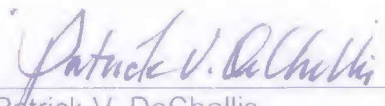
Abandoned Vehicles

During the monthly review, vehicles that appear to be abandoned within the road right of way are referred to the appropriate police agency for investigation and removal.

Recommended by


David B. MacGregor, Assistant Deputy Director
Road Maintenance Division

Approved


Patrick V. DeChellis
Deputy Director

Effective Date:

2-1-2015

DJ:re

H:\RM\HOME\ADMIN\REBECCA\Denise\Street\AlleyReviewGuidelines2012.doc

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/08/2023	
BOARD MEETING DATE	12/12/2023	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Public Health	
SUBJECT	Recommendation by the Department of Public Health (Public Health) to amend the Los Angeles County General Plan (General Plan) to incorporate Community Pedestrian Plans for East Los Angeles, East Rancho Dominguez, Florence-Firestone, and Willowbrook/West Rancho Dominguez into the General Plan's Mobility Element.	
PROGRAM	CHRONIC DISEASE AND INJURY PREVENTION SERVICES (CDIP)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS		
COST & FUNDING	Total cost: \$ N/A	Funding source: N/A
	TERMS (if applicable): N/A	
	Explanation: Proposed projects will be incorporated into existing departmental work plans as resources and feasibility permit or otherwise be funding through local, regional, State, and federal grants.	
PURPOSE OF REQUEST	This amendment would add the next four Community Pedestrian Plans, this time for East Los Angeles, East Rancho Dominguez, Florence-Firestone, and Willowbrook/West Rancho Dominguez, to the Step by Step framework.	
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>During outreach efforts for land use and parks planning by the Departments of Regional Planning, and Parks and Recreation, community members identified the need to address roadway safety concerns, improve walkability, and provide new opportunities for walking and physical activity in the unincorporated communities. In 2014, DPH received an Active Transportation Program grant from the California Department of Transportation to develop a framework that addresses pedestrian policies, programs, and procedures for all unincorporated communities, and includes Community Pedestrian Plans that propose safety improvements specific to four (4) unincorporated communities of high need. The resulting Pedestrian Plan is designed to accommodate future Community Pedestrian Plans for the remaining unincorporated areas as funds become available.</p> <p>On December 10, 2019, your Board authorized Public Health to accept an award and implement forthcoming funding agreements from Caltrans Active Transportation Program Cycle 4 call for projects to support development of four (4) new Community</p>	

	Pedestrian Plans for East Los Angeles, East Rancho Dominguez, Florence-Firestone, and Willowbrook/West Rancho Dominguez.
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Joshua Bobrowsky, Public Health Director Government Affairs, (213) 288-7871, jbobrowsky@ph.lacounty.gov Public Health DCDIP - Tony Kuo (213) 351-7341, kuo@ph.lacounty.gov County Counsel: Emily Issa (213) 974-1827, eissa@counsel.lacounty.gov



BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

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County Health Officer

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BOARD OF SUPERVISORS

Hilda L. Solis
First District

Holly J. Mitchell
Second District

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Third District

Janice Hahn
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Kathryn Barger
Fifth District

December 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**HEARING ON AMENDING "STEP BY STEP LOS ANGELES COUNTY:
PEDESTRIAN PLANS FOR UNINCORPORATED COMMUNITIES"
PROJECT NO. 2018-000002
ADVANCE PLANNING NO. RPPL2023003022
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Recommendation by the Department of Public Health (Public Health) to amend the Los Angeles County General Plan (General Plan) to incorporate Community Pedestrian Plans for East Los Angeles, East Rancho Dominguez, Florence-Firestone, and Willowbrook/West Rancho Dominguez into the General Plan's Mobility Element.

IT IS RECOMMENDED THAT THE BOARD, AFTER THE PUBLIC HEARING:

1. Certify that the Addendum to the previously certified Final Mitigated Negative Declaration (MND) was completed in compliance with the California Environmental Quality Act (CEQA) and reflects the independent judgment and analysis of the County; find The Honorable Board of Supervisors (Board) has reviewed and considered the information contained in the Addendum, and approve the Addendum;

2. Indicate its intent to amend the General Plan to incorporate the East Los Angeles, East Rancho Dominguez, Florence-Firestone, and Willowbrook/West Rancho Dominguez Community Pedestrian Plans and other minor technical revisions into “Step by Step Los Angeles County: Pedestrian Plans for Unincorporated Communities,” a sub-element of the Mobility Element of the General Plan, as recommended by the Regional Planning Commission; and
3. Instruct County Counsel to prepare the final documents to amend the General Plan and bring them back to your Board for consideration.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The quality of the built environment—human-made spaces that make up the places where we live, work, and play (e.g., streets, parks, schools, workplaces, homes, and public spaces)— plays a key role in determining health outcomes. Public Health, through its Division of Chronic Disease Injury and Prevention’s Policies for Livable, Active Communities and Environments (PLACE) Program, is dedicated to fostering policy change that supports the development of healthy, safe, and active environments for all Los Angeles County (LAC) residents.

Community Pedestrian Plans

Adopted in 2019, *Step by Step Los Angeles County: Pedestrian Plans for Unincorporated Communities* formalized a vision for walkability in unincorporated communities based on identified needs and input from communities, departments, and your Board. It provides specific actions the LAC can integrate into departmental work programs to update policies, practices, and procedures to improve walkability and help eliminate pedestrian fatalities and severe injuries in unincorporated areas of LAC. It proposes new programs and recommendations for improving existing programs that support and encourage walking in LAC. The Step by Step framework also includes the first four Community Pedestrian Plans, proposing specific pedestrian enhancements for unincorporated Lake Los Angeles, Walnut Park, West Whittier-Los Nietos, and Westmont/West Athens.

This General Plan amendment would add four more Community Pedestrian Plans to the Step by Step framework: East Los Angeles, East Rancho Dominguez, Florence-Firestone, and Willowbrook/West Rancho Dominguez. These new plans were developed over three years through collaboration across LAC departments and unincorporated communities, and contributions from residents and stakeholders in each of the project areas gathered through surveys, workshops, events, presentations, and through Community Advisory Committees sustained throughout the project. The effort also included review from a Technical Advisory Committee of representatives from the First and Second Supervisorial Districts; the Departments of Parks and Recreation,

Public Works, Regional Planning, Arts and Culture, and County Fire; as well as the Los Angeles County Development Agency and Los Angeles Metro.

Additionally, this General Plan amendment includes other minor technical revisions to Step by Step, including to the cover, acknowledgments, table of contents, and appendices; and changes to Chapter 2 (Vision, Goals, and Actions) to align with State law and County programs, and Chapter 5 (Programs) to describe Vision Zero Los Angeles County, adopted in 2020.

Through implementation of the proposed capital projects, policies, and programs that support and encourage more walking trips, the LAC seeks to improve public health by facilitating physical activity as part of transportation and recreation trips; improve safety by reducing pedestrian traffic collisions; improve community quality of life through projects and programs that offer aesthetic upgrades, public art opportunities, and support for overall civic and social engagement; improve air quality by reducing the number of vehicle trips, thereby reducing greenhouse gas emissions; and support the local economy through improvements to the pedestrian environment in business and commercial areas.

Consistency with the Countywide General Plan

As chapters in a sub-element of the Mobility Element, the Community Pedestrian Plans must be consistent with the currently adopted General Plan. The Community Pedestrian Plans are consistent with the following goals and policies of the General Plan's Mobility Element:

- Goal M 1: Street designs that incorporate the needs of all users
- Goal M 2: Interconnected and safe bicycle- and pedestrian-friendly streets, sidewalks, paths and trails that promote active transportation and transit use
- General Plan Implementation Program Program M-2: Prepare Community Pedestrian Plans

The Community Pedestrian Plans meet Goal M 1 by identifying opportunities to modify existing streets to better accommodate people walking, though such improvements frequently benefit all users. For example, traffic calming, streetscape, and crossing improvement projects can all result in a safer and more pleasant environment for all transportation modes, ages, and abilities. The Plans also make use of the roadway enhancement toolbox and best practices identified in Policy M 2.4 of Goal M 2 as detailed in the attached report to the Regional Planning Commission (Commission).

Implementation of Strategic Plan Goals

The Community Pedestrian Plans support the LAC's Strategic Plan Goal II, Foster Vibrant and Resilient Communities, by promoting active and healthy lifestyles through

engineering, encouragement, and educational efforts to increase walking in unincorporated communities, and by supporting a clean, flexible, and integrated multi-modal transportation system that improves mobility.

The Community Pedestrian Plans also support Goal III, Realize Tomorrow's Government Today, by identifying potential funding sources to help fund LAC initiatives for advancing pedestrian safety, and by providing performance metrics to help measure the impact and effectiveness of the proposed projects.

FISCAL IMPACT/FINANCING

Implementation of the Community Pedestrian Plans will not result in significant new costs to the LAC, as their proposed projects will be incorporated into existing departmental work plans as resources and feasibility permit, or will otherwise be funded through local, regional, State, and federal grants. Amendment of the General Plan to incorporate the new Community Pedestrian Plans will not result in an immediate need for additional departmental staffing. Therefore, financing is not being requested at this time.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On September 3, 2019, your Board adopted "Step by Step Los Angeles County: Pedestrian Plans for Unincorporated Communities," amending the General Plan to incorporate a countywide framework and the first four Community Pedestrian Plans (Lake Los Angeles, Walnut Park, West Athen-Westmont, and West Whittier-Los Nietos) into the General Plan's Mobility Element. Step by Step is designed to accommodate future Community Pedestrian Plans for the remaining unincorporated areas as funds become available.

On December 10, 2019, your Board authorized Public Health to accept an award and implement forthcoming funding agreements from Caltrans Active Transportation Program Cycle 4 call for projects to support development of four new Community Pedestrian Plans for East Los Angeles, East Rancho Dominguez, Florence-Firestone, and Willowbrook/West Rancho Dominguez. These funds provided for new service provider contracts for the Project for a 36-month term, including temporary project staff, urban planning contractual services, and Community-Based Organizations to lead community engagement in each of the project areas, as well as enabling LAC Public Works' funded, active participation throughout the project. Four new contracts were executed to support Public Health's Unincorporated Los Angeles County Pedestrian Plans and Programs Project, which resulted in the development of Community Pedestrian Plans for East Los Angeles, East Rancho Dominguez, Florence-Firestone, and Willowbrook/West Rancho Dominguez. Public Health contracted with Alta Planning + Design, Inc. to conduct research and draft the plans, as well as with Los Angeles Neighborhood Initiative, Los Angeles Walks, and Public Matters to lead community engagement in the project areas.

From August 2021 to January 2023, the three outreach contractors engaged the public through various strategies such as conducting stakeholder interviews; visiting and surveying various schools and community events; conducting community walk audits and Photovoice projects; and establishing Community Advisory Committees consisting of youth, seniors, homeowners, non-profits, businesses, and other key stakeholders. These outreach efforts generated dialogue with the community regarding physical and social barriers to walking and the health benefits of walking, and community members identified preferred routes and potential improvements. The project team used the information gathered from community stakeholders, in concert with engineering analyses and other data collection, to develop draft Community Pedestrian Plans. A second phase of engagement, from October 2022 through March 2023, allowed for community review and comment on the draft plans, including additional workshops, interviews, events, and consultation with the Community Advisory Committees. Both phases of community outreach and engagement are summarized in the “Community Involvement” section in each of the four draft Community Pedestrian Plans, included within Attachment 1 of this Board Letter.

In December 2021, the LAC began to solicit Tribal considerations about the project by emailing all Native American Indian Tribes (Tribes) on the project area Senate Bill 18 (SB 18, Burton, 2004) list, which is maintained by the State Native American Heritage Commission, and which also includes all Tribes on the Department of Regional Planning’s Assembly Bill 52 (AB 52, Gatto, 2014) opt-in list. Pursuant to SB 18, beginning June 6, 2022, the County provided project information and offered consultation to Tribes on the SB 18 list via certified mail. Under the law, the Tribes have 90 days to respond to solicitations for consultation. No responses have been received to date.

A Notice of Public Hearing before the Commission prepared and mailed in accordance with Section 22.222.120 of the County Code. Full-color, community-tailored postcards noting the availability of the project materials online and at LAC libraries were mailed to stakeholders on the Department of Regional Planning’s Zoned Districts courtesy notification list; Tribes on the SB 18 list for the project areas; and Tribes on the AB 52 list. The notice was also published in English, detailing where to find the Spanish version online, in the Los Angeles Times, Our Weekly, Eastside Journal, Belvedere Citizen, Los Angeles Sentinel, The Daily Breeze, and Bell Gardens Review; and in Spanish in La Opinión. Flyers with information regarding how to participate in the Commission and Board hearings were distributed through County libraries, in-person, and by mail beginning in August 2023.

On September 20, 2023, the Commission conducted a public hearing on the General Plan Amendment and an addendum to the 2019 Final MND. Public Health presented revisions to Step by Step LAC, including the four new Community Pedestrian Plans, and addressed questions from the Commission. Following a presentation by Public Health, the Commission requested correcting mention of the L line (Metro Rail) in the Plan to

the E line. Twenty-three (23) community members provided testimony to the Commission; all speakers were supportive. Testimony primarily addressed appreciation of the outreach efforts for this project; a need to prioritize planting trees close to freeways and to include freeway exits in the prioritization framework; personal stories and experience with lack of bus shelters, broken sidewalks, pedestrian/car collisions and fatalities; concerns for racing/speeding; crime near a park; and a poorly designed roundabout. Testimony also addressed support for the Pedestrian Plans as a way to improve access for individuals with limited mobility and/or disabilities; overall support for this project; including community voices and input; a desire for specific improvements in the community; an urgent need for the Plan; and need for reflective paint for visibility.

After the discussion, the Commission voted unanimously to close the public hearing, and recommended that the Board approve the proposed General Plan amendment; Step By Step Los Angeles County: Pedestrian Plans for Unincorporated Communities; and the addendum to the Mitigated Negative Declaration.

ENVIRONMENTAL DOCUMENTATION

Pursuant to Section 15164(a) of the CEQA Guidelines, Public Health has prepared an addendum to Step by Step Los Angeles County: Pedestrian Plans for Unincorporated Communities Final MND. Some changes or additions to the project have become necessary, but none of the conditions that require preparation of a subsequent MND as described in Section 15162(a) of the CEQA Guidelines have occurred. Per the guidelines, the addendum includes a brief explanation of the agency's decision not to prepare a Subsequent MND and is supported by substantial evidence in the record as a whole (Section 15164[e]). The addendum is attached to the Final MND (Section 15164[c]), as the Board must consider the addendum and the Final MND prior to acting on the project (Section 15164[d]).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Action on the proposed project is not anticipated to have a negative impact on current services; project implementation will occur as resources allow.

Respectfully submitted,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director
Department of Public Health

BF:mk
BL #07180

The Honorable Board of Supervisors

December 12, 2023

Page 7

Enclosures (4)

1. "Step by Step Los Angeles County: Pedestrian Plans for Unincorporated Communities", as approved by the Regional Planning Commission
2. Addendum to Final Mitigated Negative Declaration
3. Regional Planning Commission Resolution
4. Regional Planning Commission Hearing Package

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Director, Public Works

December 12, 2023

**HEARING ON AMENDING “STEP BY STEP LOS ANGELES COUNTY:
PEDESTRIAN PLANS FOR UNINCORPORATED COMMUNITIES”
PROJECT NO. 2018-000002
ADVANCE PLANNING NO. RPPL2023003022
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

This Board letter has large enclosures.

Click on the links below to access the following files:

1 Step by Step Los Angeles County Pedestrian Plans for Unincorporated Communities

(https://file.my.lacounty.gov/SDSIntra/countywide/snf/1150716_1StepbyStepLosAngelesCountyPedestrianPlansforUnincorporatedCommunities.pdf)

2 Addendum to Final Mitigated Negative Declaration

(https://file.my.lacounty.gov/SDSIntra/countywide/snf/1150678_2AddendumtoFinalMitigatedNegativeDeclaration.pdf)

3 Regional Planning Commission Resolution

(https://file.my.lacounty.gov/SDSIntra/countywide/snf/1150679_3RegionalPlanningCommissionResolution.pdf)

4 Regional Planning Commission Hearing Package

(https://file.my.lacounty.gov/SDSIntra/countywide/snf/1150719_4RegionalPlanningCommissionHearingPackage_1_.pdf)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	11/08/2023							
BOARD MEETING DATE	12/12/2023							
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th							
DEPARTMENT(S)	Department of Regional Planning							
SUBJECT	Metro Area Plan Project							
PROGRAM								
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:							
DEADLINES/ TIME CONSTRAINTS								
COST & FUNDING	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Total cost: \$</td><td style="width: 50%;">Funding source:</td></tr> <tr> <td colspan="2">TERMS (if applicable):</td></tr> <tr> <td colspan="2">Explanation:</td></tr> </table>		Total cost: \$	Funding source:	TERMS (if applicable):		Explanation:	
Total cost: \$	Funding source:							
TERMS (if applicable):								
Explanation:								
PURPOSE OF REQUEST	<p>Adopt the Metro Area Plan (MAP) Project, which includes amendments to: (1) the General Plan; (2) Title 22 (Planning and Zoning), including the zoning map; (3) the Florence-Firestone Transit Oriented District (TOD) Specific Plan; (4) the East Los Angeles Third Street Specific Plan Form-Based Code; (5) the Willowbrook TOD Specific Plan; and (6) Connect Southwest LA: A TOD Specific Plan for West Athens-Westmont; rescind the East Los Angeles Community Plan, the Walnut Park Neighborhood Plan, the West Athens-Westmont Community Plan, and the Florence-Firestone Community Plan; and certify the MAP Project Final Programmatic Environmental Impact Report (PEIR) and determine that where significant adverse environmental effects of the MAP Project, as described in the Final PEIR, have not been reduced to a level of less than significant, the benefits of the MAP Project, such as specific social, economic, legal, technological, or other considerations outweigh the environmental effects of the MAP Project as stated in the CEQA Findings of Fact and Statement of Overriding Considerations. The MAP and the associated Title 22 and Specific Plan amendments, collectively referred to as "the MAP Project," guides development in the seven unincorporated communities within the Metro Planning Area – East Los Angeles, East Rancho Dominguez, Florence-Firestone, Walnut Park, West Athens-Westmont, West Rancho Dominguez-Victoria, and Willowbrook – over the next 15 years, while celebrating the culture and history of these communities.</p>							
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>The MAP Project was initiated in 2021 to establish the MAP as a component of the General Plan. The MAP is also Program 8 in the Housing Element and creates the potential for 17,755 additional housing units by completing land use policy and zone changes identified by the Housing Element.</p>							

EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No To encourage the equitable distribution of housing throughout unincorporated Los Angeles County, the Housing Element prioritized sites that are in areas less burdened by pollution and/or with more opportunities for economic mobility for rezoning. In addition, the MAP includes goals, policies and implementation programs that promote environmental justice, community voice and equity outcomes.
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No This project supports the Board-directed priorities including Environmental Health, Homeless Initiative, and Anti-Racism, Diversity and Inclusion (ARDI). Implementation of the project supports attainment of various Strategies of the County Strategic Plan, including Strategy I.1.5: Increase Affordable Housing Throughout L.A. County; Strategy II.1.2: Support Small Businesses and Social Enterprises; Strategy II.2.2: Expand Access to Recreational and Cultural Opportunities; Strategy II.2.3: Prioritize Environmental Health Oversight and Monitoring; and Strategy II.3.5: Support a clean, flexible, and integrated multi-modal transportation system that improves mobility.
DEPARTMENTAL CONTACTS	<p>Tina Fung, Supervising Regional Planner (213) 893-7469 tfung@planning.lacounty.gov</p> <p>Patricia L. Hachiya, AICP, Supervising Regional Planner (213) 792-1242 phachiya@planning.lacounty.gov</p> <p>Leon Freeman, AICP, Regional Planner (213) 974-6406 lfreeman@planning.lacounty.gov</p>

LOS ANGELES COUNTY DEPARTMENT OF REGIONAL PLANNING

AMY J. BODEK, AICP
Director,
Regional Planning

DAVID DE GRAZIA
Deputy Director,
Current Planning

DENNIS SLAVIN
Chief Deputy Director,
Regional Planning

JON SANABRIA
Deputy Director,
Land Use Regulations

CONNIE CHUNG, AICP
Deputy Director,
Advance Planning

JOSEPH HORVATH
Administrative Deputy,
Administration

December 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**PUBLIC HEARING ON THE METRO AREA PLAN PROJECT
PROJECT NO. PRJ2021-004165
GENERAL PLAN AMENDMENT NO. RPPL2021011925
ZONE CHANGE NO. RPPL2021011985
ADVANCE PLANNING PROJECT NO. RPPL2021011918
ADVANCE PLANNING PROJECT NO. RPPL2022010129
ADVANCE PLANNING PROJECT NO. RPPL2022010131
ADVANCE PLANNING PROJECT NO. RPPL2022010133
ADVANCE PLANNING PROJECT NO. RPPL2022010143
ENVIRONMENTAL ASSESSMENT NO. RPPL2021011920
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

SUBJECT

The recommended actions are to certify the Final Programmatic Environmental Impact Report (PEIR) and approve the Metro Area Plan (MAP) and the associated amendments to: (1) the General Plan; (2) Title 22 (Planning and Zoning) of the Los Angeles County Code, including the zoning map; (3) the Florence-Firestone Transit Oriented District (TOD) Specific Plan; (4) the East Los Angeles Third Street Specific Plan Form-Based Code; (5) the Willowbrook TOD Specific Plan; and (6) Connect Southwest LA: A TOD Specific Plan for West Athens-Westmont, collectively known as the Project. The MAP is a component of the General Plan that guides development in the seven unincorporated communities within the Metro Planning Area (Planning Area) – East Los Angeles, East Rancho Dominguez, Florence-Firestone, Walnut Park, West Athens-Westmont, West Rancho Dominguez-Victoria, and Willowbrook – over the next 15 years. The associated amendments to the General Plan, Title 22 and Specific Plans implement the goals and policies in the MAP and maintain consistency between the General Plan, the MAP, and the MAP's implementing documents. The Project also rescinds the East Los Angeles Community Plan, Walnut Park Neighborhood Plan, West Athens-Westmont Community Plan, and Florence-Firestone Community Plan. A project summary is included as

Attachment 1. The proposed text amendments to the General Plan are included as Attachment 2. The proposed MAP, including the appendices, is included as Attachment 3. The proposed Zone Change Maps, including the proposed amendments to the Florence-Firestone TOD Specific Plan zoning map, are included as Attachments 4 and 5. The proposed Title 22 amendments are included as Attachment 6. The proposed amendments to the Willowbrook and Connect Southwest LA TOD Specific Plans are included as Attachments 7 and 8. Furthermore, the PEIR is included as Attachment 9.

IT IS RECOMMENDED THAT THE BOARD AFTER THE PUBLIC HEARING:

1. Certify that the Final PEIR (Environmental Assessment No. RPPL2021011920) for the Project has been completed in compliance with the California Environmental Quality Act (CEQA) and reflects the independent judgment and analysis of the County; find that the Board has reviewed and considered the information contained in the Final PEIR prior to approving the Project, adopt the mitigation monitoring program, finding that the mitigation monitoring program is adequately designed to ensure compliance with the mitigation measures during project implementation; and determine that the significant adverse effects of the project have either been reduced to an acceptable level or are outweighed by the specific overriding considerations of the Project, as outlined in the Environmental Findings of Fact and Statement of Overriding Considerations, which findings and statement are adopted and incorporated by reference;
2. Indicate its intent to approve the Project (General Plan Amendment No. RPPL2021011925, Zone Change No. RPPL2021011985, Advance Planning Project No. RPPL2021011918, Advance Planning Project No. RPPL2022010129, Advance Planning Project No. RPPL2022010131, Advance Planning Project No. RPPL2022010133, and Advance Planning Project No. RPPL2022010143), and rescind the East Los Angeles Community Plan, Walnut Park Neighborhood Plan, West Athens-Westmont Community Plan, and Florence-Firestone Community Plan, as recommended by the Regional Planning Commission (RPC); and
3. Instruct County Counsel to prepare the necessary final documents for the Project and bring them back to the Board for their consideration.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will certify the Final PEIR and establish a policy framework for the Planning Area that (1) celebrates unique community cultures and identities; (2) supports small businesses and entrepreneurs; (3) promotes housing opportunities; (4) encourages active transportation, safety, and mobility; (5) promotes environmental justice; and (6) streamlines and standardizes zoning regulations. Specifically, approval of the recommended actions will support the implementation of the Green Zones Ordinance (GZO), which took effect on July 14, 2022. Furthermore, approval of the recommended actions will

assist the County in meeting a portion of its Regional Housing Needs Allocation (RHNA) in the Planning Area, and ensure the County is in compliance with the State Housing Element Law, Government Code sections 65580 – 65589.11.

On September 13, 2023, the RPC held a public hearing and voted unanimously to recommend approval of the Project. A summary of RPC proceedings is included as Attachment 10. The RPC's resolution is included as Attachment 11.

Key Components

The Project includes the following key components:

Metro Area Plan (MAP)

As a policy document and a component of the General Plan, the MAP directs future development and land use decisions for communities within the Planning Area. In recognition of the history of the Planning Area, the MAP strategically considers changes in the areas of land use, historic preservation, environmental justice, infrastructure, open space, and economic development. The MAP is organized into five chapters. *Chapter 1 Introduction* provides a summary of the document, including why it is needed and how it was developed. *Chapter 2 Historic Roots to Realtime* is a summary of the information gathered as a part of the historic context statement and provides historical perspective on the built environment for these communities; and context for the goals, policies, and programs being proposed. *Chapter 3 Area-Wide Goals and Policies* outlines the shared goals and policies across the seven communities and addresses land use, health/wellness/environmental justice, mobility, economic development, safety/climate resiliency, and historic preservation. *Chapter 4 Community-Specific Goals and Policies* highlights goals and policies unique to each community in the Planning Area. *Chapter 5 Implementation* contains a list of new and existing programs that will help implement goals and policies described in Chapters 3 and 4.

The MAP also includes the Land Use Policy Map (Appendix D of the MAP), on which a total of 844 lots is proposed to be redesignated to accommodate 17,747 units of the County's RHNA. With the exception of five lots proposed to be redesignated from H18 (Residential 18; 0-18 du/ac) to H30 (Residential 30; 20-30 du/ac), the remainder of these lots are located along major commercial corridors and proposed to be redesignated to Mixed Use (MU). The proposed MU land use designation allows for pedestrian-friendly and community-serving commercial uses that encourage walking, bicycling, and transit use, residential and commercial mixed uses, and multifamily residences. The MU land use designation allows a residential density of 50 to 150 dwelling units per net acre and a maximum FAR of 3.0 for non-residential and mixed-use development. Furthermore, to maintain consistency with the General Plan Land Use Legend, each lot in East Los Angeles, Walnut Park, and West Athens-Westmont is assigned a General Plan land use designation that is equivalent to the existing land use designation from the communities' existing local plans, which are to be rescinded as part of the Project. For lots

within the East Los Angeles Third Street Specific Plan, the existing Transect Zones were also taken into consideration when selecting an equivalent General Plan land use designation.

Zoning Map

Zone changes are proposed to ensure consistency with the Land Use Policy Map and implement the MAP. Zone changes are proposed on the 844 lots that are proposed to be redesignated on the Land Use Policy Map. Zone MXD (Mixed Use Development) is proposed on lots that are redesignated to MU (Mixed Use), and Zone R-3 (Limited Density Multiple Residence) is proposed on lots that are redesignated to H30 (Residential 30; 20-30 du/ac). In addition, as part of the Housing Element Rezoning Program, four lots are also proposed to be rezoned from R-1 (Single-Family Residence) to R-2 (Two-Family Residence) to be consistent with the existing H18 (Residential 18; 0-18 du/ac) land use designation. Also, the “-GZ” Combining Zone is added onto industrial lots that are within 500 feet from sensitive uses such as residences, schools, and parks. The mapping of the Combining Zone makes it easier to identify industrial lots that are subject to existing Green Zones regulations. Other technical changes are also proposed on the zoning map to better reflect the existing, on-the-ground uses, correct mapping errors, and eliminate unnecessary split-zoning.

Title 22 (Planning and Zoning)

The proposed amendments to Title 22 implement the goals and policies of the MAP as follows:

Support Small Businesses and Entrepreneurs: The proposed Title 22 amendments support small businesses and encourage local entrepreneurship by permitting (1) the establishment of Accessory Commercial Units (ACUs) on residential corner lots in the Planning Area; (2) the continued operation of certain existing nonconforming neighborhood-serving small businesses in the residential zones by right in the Planning Area; and (3) the establishment of shared kitchen complexes in certain commercial and industrial zones countywide.

Promote Housing Opportunities: The proposed Title 22 amendments promote housing opportunities, including affordable housing and mixed-income development by requiring housing development on certain parcels identified in the Housing Element to provide a 20 percent affordable housing set-aside for lower-income households, pursuant to California Government Code sections 65583.2(c) and (h).

Encourage Safety and Mobility: The proposed Title 22 amendments encourage safety and mobility by requiring a conditional use permit (CUP) for K-12 schools in certain zones in the Planning Area to address community members’ concerns over traffic safety around schools. As part of the CUP review, Public Works (PW) determines whether a traffic impact analysis and any infrastructure improvements are needed. Student loading and unloading is also restricted to designated areas to the satisfaction of PW.

Streamline and Standardize Existing Zoning Regulations: The Planning Area has several zoning regulatory layers, including four TOD Specific Plans, six Community Standards Districts (CSDs) and five Setback Districts. The multiple regulations can cause confusion and uncertainty. The proposed Title 22 amendments streamline the smaller-scale regulatory layers by establishing the Metro Planning Area Standards District (PASD), under which similar development standards in existing CSDs are combined or consolidated into a single set of Metro Planning Area-wide regulations. Since some existing CSD development standards will be applicable to all unincorporated communities in the Planning Area instead of individual communities, the Willowbrook and East Rancho Dominguez CSDs are to be rescinded, and the boundaries of the East Los Angeles, Walnut Park, and West Athens-Westmont CSDs are modified. The existing Setback Districts are also rescinded, and the special setback requirements are incorporated as CSD development standards into the PASD regulatory framework so that applicable development standards are centralized in a single chapter in Title 22. Furthermore, certain zones in the four existing TOD Specific Plans are amended to maintain consistency in how uses such as ACUs, shared kitchen complexes, and K-12 schools are regulated across all communities in the Planning Area. Regulations in the Connect Southwest LA and Willowbrook TOD Specific Plans are also reorganized and reformatted in Title 22 for ease of use.

Additional Amendments to Specific Plans

All non-regulatory information in the Willowbrook and Connect Southwest LA TOD Specific Plans, including background studies, outreach efforts, design guidelines, infrastructure recommendations, and implementation programs remain in the Specific Plans to inform discretionary reviews and plan implementation. Non-substantive revisions within the reference document include reorganization within some sections for continuity and adding content and cross references for clarity, as sections inform or relate to the associated regulations in Title 22. Additionally, there are “plain language” edits, as well as edits to correct typographical and formatting errors.

Implementation of Strategic Plan Goals

The Project supports the County’s *Strategic Plan Goal I: Make Investments That Transform Lives; Objective I.1.5: Increase Affordable Housing Throughout L.A. County* by allowing higher density housing development in certain areas where appropriate and increasing housing options.

In addition, the Project supports the County’s *Strategic Plan Goal II: Foster Vibrant and Resilient Communities; Objective II.1.2: Support Small Businesses and Social Enterprises* by creating new retail opportunities through permitting accessory commercial units, legalizing certain nonconforming businesses, and allowing shared kitchen complexes to support new food enterprises. The Project also supports *Strategy II.2.2: Expand Access to Recreational and Cultural Opportunities* by establishing a goal to identify and study the feasibility of future

freeway cap parks. As the Project supports the implementation of the GZO and commits the County to further explore the feasibility of various strategies that will facilitate industrial land uses and operations that are compatible with neighboring sensitive land uses, it also supports *Strategy II.2.3: Prioritize Environmental Health Oversight and Monitoring*. The Project also supports *Objective II.2.4: Promote Healthy and Active Lifestyles* through policies and zoning that encourage mixed use developments and active transportation such as walking, biking, and other mobility modes to access local services. Moreover, the Project supports *Strategy II.3.5: Support a Clean, Flexible, and Integrated Multi-Modal Transportation System that Improves Mobility* through its mobility and TOD-related goals, policies, and implementation programs.

FISCAL IMPACT/FINANCING

Approval of the Project will not result in any significant new direct costs to the Department of Regional Planning (DRP) or other County departments and agencies.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Project supports Goals LU 1, LU 2, LU 3, LU 4, LU 5, LU 7, LU 9, LU 10, M 1, M 2, M 4, M 5, AQ 1, AQ 2, AQ 3, P/R 1, ED 1, ED 2, HE 1, and HE 3 of the General Plan in that it will improve housing choice and affordability for residents of various incomes, promote infill development, support a mix of land uses that promote bicycling and walking, and encourage compatible land uses that also foster economic development while addressing environmental justice.

In addition to the public hearing conducted by the RPC on September 13, 2023, a public hearing before the Board is required pursuant to County Code section 22.232.040.B.1. Required notice (Attachment 12) has been given pursuant to the procedures and requirements set forth in County Code section 22.222.180. Additionally, courtesy public hearing notices were mailed to 1,516 property owners and emailed to a contact list of 1,417 stakeholders. The notification lists are included as Attachments 13 and 14.

ENVIRONMENTAL DOCUMENTATION

The Final PEIR has been prepared in compliance with CEQA and County environmental guidelines to identify and mitigate any environmental impacts from the Project.

The Notice of Preparation was available for public review from February 14, 2022 to March 17, 2022. DRP held a scoping meeting on March 2, 2022 to provide project information and receive public comments. To protect public health and safety during the COVID-19 pandemic, the scoping meeting was held via the Zoom virtual platform and Facebook Live teleconference.

Based on comments received from the first draft PEIR circulated between November 17, 2022 to January 31, 2023, the Project was revised, most notably to remove the proposal to establish

two new industrial zones on certain industrial parcels in the Planning Area. A recirculated draft PEIR was released for a 45-day public review period from June 12, 2023 to July 28, 2023. The recirculated PEIR concludes that the Project would result in less than significant impacts to the following areas: Aesthetics, Agriculture/Forestry Resources, Energy, Geology and Soils, Greenhouse Gas Emissions, Hydrology/Water Quality, Land Use and Planning, Mineral Resources, Transportation, and Wildfire. Impacts to Air Quality, Biological Resources, Cultural Resources, Hazards and Hazardous Materials, Noise, Population and Housing, Public Services (Parks), Recreation, Tribal Cultural Resources, and Utilities and Service Systems were determined to be significant and unavoidable, requiring a Statement of Overriding Considerations.

The Final PEIR addresses the comments received during the June 12, 2023 to July 28, 2023 comment period. None of the revisions made to the recirculated draft PEIR resulted in new significant impacts; none of the revisions resulted in a substantial increase in the severity of an environmental impact identified in the recirculated draft PEIR; and none of the revisions brought forth a feasible project alternative or mitigation measure that is considerably different from those set forth in the recirculated draft PEIR.

The Project has economic, social, legal, and other considerable benefits that outweigh the significant and unavoidable environmental effects as described. The Project creates opportunities for housing development, encourages reduction of vehicle miles traveled by placing services near residential uses and promoting other forms of mobility aside from single occupancy vehicles, prioritizes preservation of historic resources, and promotes land use compatibility between industrial and sensitive land uses.

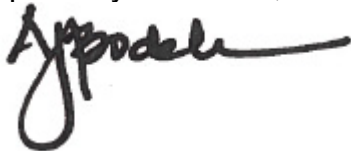
A mitigation monitoring and reporting program is included in the Final PEIR and is adequately designed to ensure compliance with the mitigation measures during Project implementation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the Project will not significantly impact County services.

Should you have any questions, please contact Patricia Hachiya of the General Plan/Transit-Oriented Communities Section at phachiya@planning.lacounty.gov or Tina Fung of the Housing Policy Section at tfung@planning.lacounty.gov.

Respectfully submitted,



AMY J. BODEK, AICP
Director of Regional Planning

AJB:CC:TF:PH:ar

Attachments:

1. Project Summary
2. Proposed Amendments to General Plan 2035
3. Proposed Metro Area Plan
4. Proposed Zone Change Maps
5. Proposed Florence-Firestone TOD Specific Plan Zoning Amendment Map
6. Proposed Title 22 Amendments
7. Proposed Willowbrook TOD Specific Plan
8. Proposed Connect Southwest LA TOD Specific Plan
9. Final PEIR and Attachments
10. Regional Planning Commission Hearing Proceedings
11. Regional Planning Commission Resolution
12. Hearing Notice
13. Notification List: Mailing
14. Notification List: Email

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Fire Department
Los Angeles County Development Authority
Public Works

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December 12, 2023

**PUBLIC HEARING ON THE METRO AREA PLAN PROJECT
PROJECT NO. PRJ2021-004165
GENERAL PLAN AMENDMENT NO. RPPL2021011925
ZONE CHANGE NO. RPPL2021011985
ADVANCE PLANNING PROJECT NO. RPPL2021011918
ADVANCE PLANNING PROJECT NO. RPPL2022010129
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(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

This Board letter has large enclosures.

Clink on the link below to access:

Metro Area Plan Project

https://file.my.lacounty.gov/SDSIntra/countywide/snf/1150723_Item2P-RP-MetroAreaPlanProject_1_.pdf