



HEALTH AND MENTAL HEALTH CLUSTER AGENDA REVIEW MEETING

DATE: Wednesday, October 18, 2023

TIME: 11:30 A.M.

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY AS PERMITTED UNDER THE BOARD OF SUPERVISORS AUGUST 8, 2023, ORDER SUSPENDING THE APPLICATION OF BOARD POLICY 3.055 UNTIL MARCH 31, 2024

TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:

DIAL-IN NUMBER: 1 (323) 776-6996

CONFERENCE ID: 322130288#

[MS Teams link](#) (Ctrl+Click to Follow Link)

AGENDA

Members of the Public may address the Health and Mental Health Services Meeting on any agenda item. Two (2) minutes are allowed for each item.

THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL *6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.

- I. Call to order
- II. **Information Item(s) (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):**
 - a. **DMH:** Approval to Amend Existing Legal Entity Contracts for Fiscal Year 2023-24 and 24-Hour Residential Treatment Contracts for Fiscal Years 2023-24, 2024-25, and 2025-26, to Increase Their Maximum Contract Amounts for the Continued Provision of Specialty Mental Health Services
- III. **Presentation Item(s):**
 - a. **DHS:** Approval of the Sole Source Amendment to Agreement H-707039 With Crothall Laundry Services, Inc.
 - b. **DMH:** Approval to Extend the Term of the Medi-Cal Waiver AKA California Advancing and Innovating Medi-Cal 1915(b) Waiver, Contracting and

Implementation Authority

- IV. Items Continued from a Previous Meeting of the Board of Supervisors or from the Previous Agenda Review Meeting
- V. Items not on the posted agenda for matters requiring immediate action because of an emergency situation, or where the need to take immediate action came to the attention of the Department subsequent to the posting of the agenda.
- VI. Public Comment
- VII. Adjournment

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/18/2023		DRAFT				
BOARD MEETING DATE	11/7/2023						
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th						
DEPARTMENT(S)	Mental Health (DMH)						
SUBJECT	Approval to Amend Existing Legal Entity (LE) Contracts for Fiscal Year (FY) 2023-24, and 24-Hour Residential Treatment Contracts for FYs 2023-24, 2024-25, and 2025-26, to Increase Their Maximum Contract Amounts (MCA) for The Continued Provision of Specialty Mental Health Services						
PROGRAM	Legal Entity and 24-Hour Residential Treatment Contracts						
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:						
DEADLINES/ TIME CONSTRAINTS	11/7/2023						
COST & FUNDING	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-right: 1px solid black; padding: 5px;"> Total aggregate increase: FY 2023-24 - \$637,436 FY 2024-25 - \$6,461,218 FY 2025-26 - \$6,461,218 </td> <td style="width: 50%; padding: 5px;"> Funding source: Federal Financial Participation (FFP), 2011 Realignment, Assembly Bill (AB) 109, and State Mental Health Services Act (MHSA) revenues. </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> TERMS (if applicable): LE Contracts for FY 2023-24 and 24-Hour Residential Treatment Contracts for FY for 2023-24 through the end of the contract term of June 30, 2026 Explanation: Increase Maximum Contract Amounts for FYs 2023-24, 2024-25 and 2025-26 </td> </tr> </table>			Total aggregate increase: FY 2023-24 - \$637,436 FY 2024-25 - \$6,461,218 FY 2025-26 - \$6,461,218	Funding source: Federal Financial Participation (FFP), 2011 Realignment, Assembly Bill (AB) 109, and State Mental Health Services Act (MHSA) revenues.	TERMS (if applicable): LE Contracts for FY 2023-24 and 24-Hour Residential Treatment Contracts for FY for 2023-24 through the end of the contract term of June 30, 2026 Explanation: Increase Maximum Contract Amounts for FYs 2023-24, 2024-25 and 2025-26	
Total aggregate increase: FY 2023-24 - \$637,436 FY 2024-25 - \$6,461,218 FY 2025-26 - \$6,461,218	Funding source: Federal Financial Participation (FFP), 2011 Realignment, Assembly Bill (AB) 109, and State Mental Health Services Act (MHSA) revenues.						
TERMS (if applicable): LE Contracts for FY 2023-24 and 24-Hour Residential Treatment Contracts for FY for 2023-24 through the end of the contract term of June 30, 2026 Explanation: Increase Maximum Contract Amounts for FYs 2023-24, 2024-25 and 2025-26							
PURPOSE OF REQUEST	Request approval to amend four existing DMH LE Contracts for FY 2023-24 and four 24-Hour Residential Treatment Contracts that have reached their 25% delegated authority and to increase their MCAs for the continued provision of specialty mental health services.						
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>On June 8, 2021, the Board authorized DMH to execute LE Contracts for three years, through June 30, 2024, for the provision of specialty mental health outpatient services, including Delegated Authority (DA) up to 25 percent of the contracted amount. On May 3, 2022, the Board authorized DMH to execute 24-Hour Residential Treatment Contracts for four years, through June 30, 2026, for the provision of specialty mental health inpatient services including DA up to 25 percent of the contracted amount.</p> <p>Three DMH LE Contracts for FY 2023-24 and four 24-Hour Residential Treatment Contracts for FY 2023-24 through 2025-26 listed in Attachment I have reached their previously Board-approved 25 percent DA. This Board action will allow DMH to amend their contracts to increase the MCAs, specifically for the provisions of DMH Mental Health Services, MHSA Alternative Crisis Services, MHSA Outpatient Care Services, MHSA Prevention & Early Intervention, and Post-Release Community Supervision-Community Reintegration Program, thereby ensuring the continuation of these services throughout the contract term.</p>						
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: Countywide Equity Guiding Principles #10 will allow DMH to intervene early and emphasize long-term prevention to support new and existing beneficiaries						
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: Board Priority # 3 will allow DMH to reduce the use of jails and to address social and mental health issues by providing mental health and substance use disorder treatment services.						
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: DMH: Terri Boykins, LCSW, Deputy Director, (213) 943-8890, TBoykins@dmh.lacounty.gov Deputy County Counsel: Rachel Kleinberg, (213) 392-6668, RKleinber@counsel.lacounty.gov						



DEPARTMENT OF MENTAL HEALTH

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LISA H. WONG, Psy.D.
Director

Curley L. Bonds, M.D.
Chief Medical Officer

Connie D. Draxler, M.P.A.
Acting Chief Deputy Director

November 7, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL TO AMEND EXISTING LEGAL ENTITY CONTRACTS
FOR FISCAL YEAR 2023-24 AND 24-HOUR RESIDENTIAL TREATMENT
CONTRACTS FOR FISCAL YEARS 2023-24, 2024-25, AND 2025-26, TO INCREASE
THEIR MAXIMUM CONTRACT AMOUNTS FOR THE CONTINUED PROVISION OF
SPECIALTY MENTAL HEALTH SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to amend existing Department of Mental Health Legal Entity Contracts for Fiscal Year 2023-24 and 24-Hour Residential Treatment Contracts for Fiscal Years 2023-24, 2024-25, and 2025-26, to increase their Maximum Contract Amounts for the continued provision of specialty mental health services.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the Director of Mental Health (Director), or her designee, to prepare, sign, and execute amendments to four existing Department of Mental Health (DMH) Legal Entity (LE) Contracts as identified on Attachment I, to increase the Maximum Contract Amounts (MCA) for Fiscal Year (FY) 2023-24. The amendments will be effective upon Board approval; the total aggregate increase for these LE Contracts is \$632,792, fully funded by Federal Financial Participation (FFP), 2011 Realignment, Assembly Bill (AB) 109, and State Mental Health Services Act (MHSA) revenues.

2. Approve and authorize the Director, or her designee, to prepare, sign, and execute amendments to four existing DMH 24-Hour Residential Treatment (24-Hour) Contracts as identified on Attachment I, to increase the MCA for FYs 2023-24, 2024-25, and 2025-26. The amendments will be effective upon Board approval; the total increase for FY 2023-24 is \$4,644 and the increase for FYs 2024-25 and 2025-26 is \$6,461,218 per fiscal year, fully funded by FFP, 2011 Realignment, AB 109, and MHSA revenues.
3. Delegate authority to the Director, or her designee, to prepare, sign, and execute future amendments to the Contracts in Recommendations 1 and 2 in order to revise the language; revise the annual MCAs; add, delete, modify, or replace the Service Exhibit(s) and/or Statement(s) of Work; and/or reflect federal, State, and County regulatory and/or policy changes provided that: 1) the County's total payment will not exceed 25 percent of the Board-approved MCA in Recommendations 1 and 2; and 2) sufficient funds are available. These amendments will be subject to prior review and approval as to form by County Counsel, with written notice to the Board and Chief Executive Office (CEO).
4. Delegate authority to the Director, or her designee, to terminate the Contracts described in Recommendations 1 and 2 in accordance with the termination provisions, including Termination for Convenience. The Director, or her designee, will provide written notification to your Board and CEO of such termination action.
5. Exempt DMH LE and 24-Hour Contracts from the six-month advance notification requirement under Board Policy No. 5.100 when DMH does not have delegated authority to increase the maximum amount of current LE and 24-Hour Contracts.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Board approval of Recommendation 1 will allow DMH to amend four existing LE Contracts to increase their MCAs for the continued provision of Specialty Mental Health Services (SMHS) and to support their capacity in expanding services to new and existing beneficiaries since the LE Contracts have reached their previously Board-approved 25 percent delegated authority for FY 2023-24.

Board approval of Recommendation 2 will allow DMH to amend one existing 24-Hour Contract to increase their MCA for FY 2023-24 and three existing 24-Hour contracts for FYs 2024-25, and 2025-26, to allow for the continuous delivery of sub-acute psychiatric residential services for Medi-Cal beneficiaries and/or uninsured clients.

Board approval of Recommendation 3 will allow DMH to amend the Contracts in Recommendations 1 and 2 in a timely manner, as necessary, for the continued provision and expansion of SMHS without interruption to clients in need of these services.

Board approval of Recommendation 4 will allow DMH to terminate the Contracts in accordance with the Contract's termination provisions, including Termination for Convenience, in a timely manner, as necessary.

Board approval of Recommendation 5 will allow DMH to timely amend existing LE and 24-Hour Contracts to allow for continued and expanded provision of services to DMH clients. As DMH LE and 24-Hour Contracts provide a federal entitlement to beneficiaries, the need to amend as expeditiously as possible is essential. Although DMH must obtain Board approval when it exceeds its delegated authority, seeking an additional six-month advance notification to the Board will delay federally entitled services and may expose the department to liability.

Implementation of Strategic Plan Goals

The recommended action is consistent with the County's Strategic Plan Goal I, Make Investments that Transform Lives, specifically Strategy I.1- Increase Our Focus on Prevention Initiatives; and Strategy I.2- Enhance Our Delivery of Comprehensive Interventions; and County's Strategic Plan Goal III, Realize Tomorrow's Government Today, specifically Strategy III.3 – Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability.

FISCAL IMPACT/FINANCING

The total aggregate increase for the LE Contracts for FY 2023-24 is \$632,792, and the total increase for the 24-Hour Contract is \$4,644, fully funded by FFP, 2011 Realignment, AB 109, and MHSA revenues. Sufficient appropriation is included in DMH's FY 2023-24 Final Adopted Budget.

Funding for future fiscal years will be requested through DMH's annual budget process.

There is no net County cost impact associated with the recommended action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Welfare and Institutions (W&I) Code Section 14712 directs the State of California (State) to implement and administer the Managed Mental Health Care for Medi-Cal eligible residents of the State. This W&I Code section requires a contractual agreement between the State and the County to operate as the Mental Health Plan (MHP) responsible for the delivery of SMHS to the County's eligible Medi-Cal beneficiaries. Through the MHP Agreement, DMH agrees to operate the MHP for the County. The MHP Agreement sets comprehensive requirements for DMH to provide or arrange for the provision of all covered, medically necessary SMHS to Medi-Cal beneficiaries in the County. As such, DMH provides such SMHS through its directly-operated clinics as well as through its numerous LE and 24-Hour Contractors.

On March 30, 2016, the Centers of Medicare and Medicaid Services issued the Parity Rule in the Federal Register to strengthen access to mental health and substance use disorder services for Medi-Cal beneficiaries. The Parity Rule mandates that MHPs ensure access to care through an adequate provider network without unreasonable limitations to the scope or duration of mental health benefits. In order to comply with these requirements, DMH must ensure that an adequate network of providers and services are available throughout the County.

On June 8, 2021, your Board authorized the Director to enter into 131 LE Contracts, which included the four contractors listed on Attachment I. DMH is seeking your Board's approval to amend these four LE Contracts to increase their MCAs. These Contractors have reached the 25 percent delegated authority for FY 2023-24. DMH previously amended these LE Contracts up to delegated authority and is returning to your Board for authority to amend the LE Contracts to increase funds for FY 2023-24. The increase of funds is for the provisions of MHSA Outpatient Care Services, MHSA Prevention & Early Intervention and Post-Release Community Supervision-Community Reintegration Program. The LE Contractors listed on Attachment I provide a variety of SMHS in Supervisorial Districts 1, 3, and 5.

On May 3, 2022, your Board authorized the Director to execute 24-Hour Contracts, which included the four contractors listed on Attachment I. DMH is seeking your Board's approval to amend these four 24-Hour Contracts to increase their MCAs. These Contractors have reached the 25 percent delegated authority for FY 2023-24, 2024-25, and 2025-26. DMH previously amended these 24-Hour Contracts up to delegated authority and is returning to your Board for authority to amend the 24-Hour Contracts to increase funds for FYs 2023-24, 2024-25, and 2025-26. The increase of funds is for the provision of DMH Mental Health Services, MHSA Alternative Crisis Services and Post-Release Community Supervision-Community Reintegration Program. The 24-Hour Contractors listed on Attachment I provide a variety of SMHS at its crisis residential treatment program in Supervisorial Districts 1, 2, 3, 4, and 5.

In accordance with Board Policy 5.120, Authority to Approve Increases to Board-approved contract amounts requirements, DMH notified your Board (Attachment II), of its intent to request delegated authority of more than ten percent.

Under Board Policy No. 5.100 (Sole Source Contracts and Amendments), DMH is required to notify your Board six months in advance of amendments to existing contracts when DMH does not have delegated authority to increase the maximum amount of the current contract. As DMH LE and 24-Hour Contracts provide a federal entitlement to beneficiaries, the need to amend as expeditiously as possible is essential. Therefore, DMH is requesting that your Board make an exemption to the six-month advance notification requirement for DMH LE and 24-Hour Contracts only.

This exemption will allow DMH to meet the federal requirement under the Parity Rule and allow DMH to amend the LE and 24-Hour Contracts in a timely manner for the continuous

provision and expansion of mental health services without interruption to clients who are in need of the services/programs.

The amendment format has been approved as to form by County Counsel. Attachment I lists the LE and 24-Hour Contractors, along with their headquarter addresses, Supervisorial District(s), Service Area(s), and MCA.

As mandated by your Board, the performance of all contractors is evaluated by DMH on an annual basis to ensure compliance with all contract terms and performance standards.

IMPACT ON CURRENT SERVICES OR PROJECTS

Board approval of the recommended actions will allow the LE and 24-Hour Contractors to provide ongoing SMHS and allow DMH the ability to make revisions/updates to the work provided by the Contractors in a timely manner.

Respectfully submitted,

Lisa H. Wong, Psy.D.
Director

LHW:CDD:KN
SK:BJA:atm

Attachments (2)

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Chairperson, Mental Health Commission

Legal Entity Contracts - Fiscal Year 2023-24

	Legal Entity Contractor Name	Headquarters Address	Service Provider Supervisorial District(s)	Service Provider Service Area(s)	FY 23-24 Current MCA	FY 23-24 Total Increase	FY 23-24 Revised MCA
1	BRIDGES Community Treatment Services, Inc.	279 E. Arrow Hwy # 102, San Dimas, CA 91776	1, 3	3, 2	\$4,867,785	\$311,811	\$5,179,596
2	Five Acres - The Boys' & Girls' Aid Society of Los Angeles County	760 W. Mountain View St., Altadena, CA 91001	5	3	\$29,407,916	\$239,416	\$29,647,332
3	Korean American Family Service, Inc.	3727 W. 6th St., Ste., 320, Los Angeles, CA 90020	3	4	\$392,176	\$21,565	\$413,741
4	Tarzana Treatment Centers, Inc.	18646 Oxnard St., Tarzana, CA 91356	3	1,2,8	\$16,751,178	\$60,000	\$16,811,178
TOTAL					\$632,792		

24-Hour Residential Treatment Contracts - Fiscal Year 2023-24

	24-Hour Residential Treatment Contractor Name	Headquarters Address	Service Provider Supervisorial District(s)	Service Provider Service Area(s)	FY 23-24 Current MCA	FY 23-24 Total Increase	FY 23-24 Revised MCA
1	Didi Hirsch Psychiatric Service	4760 Sepulveda Blvd., Culver City, CA 90230	2,3	5,8	\$3,852,779	\$4,644	\$3,857,423
TOTAL					\$4,644		

24-Hour Residential Treatment Contracts - Fiscal Year 2024-25

	24-Hour Residential Treatment Contractor Name	Headquarters Address	Service Provider Supervisorial District(s)	Service Provider Service Area(s)	FY 24-25 Current MCA	FY 24-25 Total Increase	FY 24-25 Revised MCA
1	Gatways Hospital and Mental Health Center	1891 Effie St., Los Angeles, CA 90026	1	4,7	\$8,786,989	\$2,857,886	\$11,644,875
2	Homes for Life Foundation	8939 S. Sepulveda Blvd. #460, Los Angeles, CA 90045	2,4,5	3,5,7,8	\$648,729	\$127,750	\$776,479
3	Special Service for Groups	905 E. 8th St., Los Angeles, CA 90021	All	1,2,3,4,5	\$10,463,566	\$3,475,582	\$13,939,148
TOTAL						\$6,461,218	

24-Hour Residential Treatment Contracts - Fiscal Year 2025-26

	24-Hour Residential Treatment Contractor Name	Headquarters Address	Service Provider Supervisorial District(s)	Service Provider Service Area(s)	FY 25-26 Current MCA	FY 25-26 Total Increase	FY 25-26 Revised MCA
1	Gateways Hospital and Mental Health Center	1891 Effie St., Los Angeles, CA 90026	1	4,7	\$8,786,989	\$2,857,886	\$11,644,875
2	Homes for Life Foundation	8939 S. Sepulveda Blvd. #460, Los Angeles, CA 90045	2,4,5	3,5,7,8	\$648,729	\$127,750	\$776,479
3	Special Service for Groups	905 E. 8th St., Los Angeles, CA 90021	All	1,2,3,4,5	\$10,463,566	\$3,475,582	\$13,939,148
TOTAL						\$6,461,218	



DEPARTMENT OF MENTAL HEALTH

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LISA H. WONG, Psy.D.
Director

Curley L. Bonds, M.D.
Chief Medical Officer

Connie D. Draxler, M.P.A.
Acting Chief Deputy Director

October 20, 2023

DRAFT

TO: Supervisor Janice Hahn, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Lindsey P. Horvath
Supervisor Kathryn Barger

FROM: Lisa H. Wong, Psy.D.
Director

SUBJECT: **NOTICE OF INTENT TO REQUEST DELEGATED AUTHORITY FOR
A PERCENTAGE INCREASE EXCEEDING TEN PERCENT OF THE
MAXIMUM CONTRACT AMOUNT FOR DEPARTMENT OF MENTAL
HEALTH LEGAL ENTITY AND 24-HOUR RESIDENTIAL TREATMENT
CONTRACTS**

In accordance with the Los Angeles County Board of Supervisors' (Board) Policy No. 5.120, the Department of Mental Health (DMH) is notifying your Board of our Department's intent to request delegated authority for a percentage increase exceeding ten percent of the Maximum Contract Amount (MCA) for four existing Legal Entity (LE) Contracts and for four 24-Hour Residential Treatment (24-Hour) Contracts listed on Attachment I. DMH will request delegated authority for a 25 percent increase of their MCAs for the existing LE Contracts for Fiscal Year (FY) 2023-24 and 24-Hour Contracts for FYs 2023-24, 2024-25, and 2025-26.

JUSTIFICATION

In November 2023 DMH will present to your Board a letter for approval to amend three existing LE contracts for FY 2023-24 and for four 24-Hour Contracts for FYs 2023-24, 2024-25, and 2025-26, to increase their MCAs as the Contractors have reached their previously Board-approved 25 percent delegated authority. The increase is fully funded by Federal Financial Participation, 2011 Realignment, Assembly Bill (AB) 109, and State Mental Health Services Act revenues.

DRAFT

Each Supervisor
October 20, 2023
Page 2

The authority to increase the percentage exceeding ten percent allows DMH to amend the LE and 24-Hour Contracts in a timely manner for the continuous provision and expansion of mental health services without interruption to clients who are in need of these services.

NOTIFICATION TIMELINE

Board Policy No. 5.120 requires departments to provide written notice to your Board, with a copy to the Chief Executive Officer, at least two weeks prior to the Board Meeting at which the request to exceed ten percent of the MCA will be presented. In compliance with this policy, DMH is notifying your Board of our intent to request delegated authority up to 25 percent of the MCA through a Board letter to be presented in November 2023.

If you have any questions, or require additional information, please contact me by email at LWong@dmh.lacounty.gov or (213) 947-6670, or your staff may contact Stella Krikorian, Division Manager, Contracts Development and Administration Division, at SKrikorian@dmh.lacounty.gov or (213) 943-9146.

LHW:CDD:KN
SK:BJA:atm

Attachment

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/25/2023	
BOARD MEETING DATE	11/7/2023	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Department of Health Services and Department of Probation	
SUBJECT	Request approval to amend and extend sole source Agreement No. H-707039 with Crothall Laundry Services, Inc.	
PROGRAM	DHS and Probation facilities.	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain why: DHS and Probation do not have the capacity or staff to provide services.	
DEADLINES/ TIME CONSTRAINTS	Agreement is slated to expire on November 30, 2023.	
COST & FUNDING	Total cost: \$6,628,304	Funding source: DHS Funding is included in the Fiscal Year 2023-24 Final Budget and will be requested in future years.
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	To allow the Director, or designee, to execute Amendment No. 6 to the Agreement to (i) extend the term through November 30, 2024, with an option to extend up to six months through May 31, 2025, if elected by LA County; (ii) adjust the service rates and/or fees by the COLA approved by the Board; and (iii) provide for certain non-substantive changes. Board approval will also allow the Director, or designee, to amend the Agreement to accommodate the changing needs and/or requirements of the two LA County departments and the serviced facilities, make certain types of changes to the Agreement, approve further COLA increases if requested by Crothall, as well as effectuate the termination of the Agreement as provided in the Agreement.	
BACKGROUND (include internal/external issues that may exist including any related motions)	On November 19, 2016, following a competitive solicitation for laundry services, the Board authorized DHS to enter into the Agreement with Crothall for a term of December 1, 2016, through November 30, 2021, with two one-year extension options. After the exercise of both term extension options, the Agreement is slated to expire on November 30, 2023. Maintaining the current Agreement is necessary, as it will allow laundry services at the DHS healthcare facilities and Probation camps to be provided without interruption until replacement services are procured.	
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	

SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:
DEPARTMENTAL CONTACTS	DHS - Various Probation - Daniel Sahagun, Supervising Program Analyst email: daniel.sahagun@probation.lacounty.gov telephone: (562) 940-2615

November 7, 2023

DRAFT

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF THE SOLE SOURCE AMENDMENT TO AGREEMENT H-707039
WITH CROTHALL LAUNDRY SERVICES, INC.
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval of and delegate authority to the Director of Health Services (Director) to execute sole source Amendment No. 6 (Amendment) to Agreement H-707039 (Agreement) with Crothall Laundry Services, Inc. (Crothall) to extend the term for one year, with up to six one-month extension options, at an estimated cost of \$6,628,304.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director, or designee, to execute an Amendment to the Agreement with Crothall, substantially similar to Exhibit I, for the continued provision of laundry services for the Department of Health Services (DHS) and the Probation Department (Probation) facilities, to extend the term of the Agreement through November 30, 2024, with up to six one-month extension options, at an estimated cost of \$6,628,304 for the maximum allowable extension period through May 31, 2025.
2. Delegate authority to the Director, or designee, to amend the Agreement consistent with prior delegations of authority to: (i) modify the Agreement, including the Statement of Work, for operational efficiencies and to address changes in service needs and requirements and to adjust payment terms accordingly; (ii) increase rates payable under the Agreement by up to the Cost of Living Adjustment (COLA) approved by the Board of Supervisors (Board), at the discretion of the Director, or designee; (iii) add, delete, and/or modify certain terms and conditions of the Agreement as required by law, Los Angeles County (LA County) policy, the Board or the Chief Executive Officer; and (iv) incorporate and/or revise non-substantive and administrative terms and conditions, with all Amendments subject to prior review and approval by County Counsel.
3. Delegate authority to the Director, or designee, to effectuate the termination of the Agreement in accordance with the provisions specified in the Agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Background

On November 19, 2016, following a competitive solicitation for laundry services, the Board authorized DHS to enter into the Agreement with Crothall for a term of December 1, 2016, through November 30, 2021, with two one-year extension options. After the exercise of both term extension options, the Agreement is slated to expire on November 30, 2023.

Providing quality laundry services is a vital part of LA County's healthcare system. Since DHS and Probation do not have the facilities or staff to perform laundry services on-site, DHS entered into an Agreement with Crothall for such services. Crothall is accredited by the Healthcare Laundry Accreditation Council (HLAC), which offers the highest standards in the industry for patient safety and infection prevention. HLAC accreditation is acquired by meeting standards based on federal regulations and best industry practices after passing a plan inspection process. This accreditation is valid for three years and renewed thereafter upon successful passing of reinspection by an HLAC representative.

Due to the Public Health Emergency caused by COVID-19, DHS had to divert contracting staff resources to address critical patient care needs resulting in the postponement of solicitations for replacement of expiring agreements, including the Agreement with Crothall. Maintaining the current Agreement is necessary, as it will allow laundry services at the DHS healthcare facilities and Probation camps to be provided without interruption until replacement services are procured.

Recommendations

Approval of the recommendations will allow the Director, or designee, to execute Amendment No. 6 to the Agreement to (i) extend the term through November 30, 2024, with an option to extend up to six months through May 31, 2025, if elected by LA County; (ii) adjust the service rates and/or fees by the COLA approved by the Board; and (iii) provide for certain non-substantive changes. The recommendations will also authorize the Director, or designee, to amend the Agreement to accommodate the changing needs and/or requirements of the two LA County departments and the serviced facilities, make certain types of changes to the Agreement, approve further COLA increases if requested by Crothall, as well as effectuate the termination of the Agreement as provided in the Agreement.

Implementation of Strategic Plan Goals

The recommended actions support Goal III.3, "Pursue Operational Effectiveness, Fiscal Responsibility and Accountability" of LA County's Strategic Plan.

The Honorable Board of Supervisors
11/7/2023
Page 3

FISCAL IMPACT/FINANCING

Total estimated cost for laundry services is \$6,628,304, which includes \$5,773,349 for DHS and \$854,955 for Probation.

DHS Funding is included in the Fiscal Year 2023-24 Final Budget and will be requested in future years, as needed.

There is no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 14, 2023, DHS notified the Board (Attachment A) of its intent to return to the Board to request approval of a sole source amendment pursuant to Board Policy No. 5.100 (Policy). The Sole Source Checklist (Attachment B) is also included in compliance with the Policy. While DHS pursues procurement of replacement services, the continuity of laundry services provided under the current Agreement is essential for the serviced facilities and in the best interest of LA County.

The Agreement includes all Board-required provisions and will continue to allow for termination for convenience by LA County upon a 10-day prior written notice.

DHS has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the provision of laundry services. Therefore, the Agreement is exempt from Proposition A (County Code Chapter 2.121).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will ensure the continued provision of laundry services to meet the needs of the DHS and Probation facilities.

Respectfully submitted,

Christina R. Ghaly, M.D.
Director

CRG: ss

Enclosures

c: Chief Executive Office

The Honorable Board of Supervisors
11/7/2023
Page 4

County Counsel
Executive Office, Board of Supervisors
Probation Department

Agreement No. H-707039

LAUNDRY SERVICES AGREEMENT

AMENDMENT NO. 6

THIS AMENDMENT is made and entered into this ____ day of _____, 2023

By and between

COUNTY OF LOS ANGELES
(hereafter "County")

And

CROTHALL LAUNDRY
SERVICES, INC.
(hereafter "Contractor")

Business Address:
8936 North Pointe
Executive Park Dr.
Huntersville, NC 28078

WHEREAS, reference is made to that certain Agreement No. H-707039 for Laundry Services, dated November 23, 2016, including any amendments and other modifications thereto (curatively hereafter referred to as "Agreement"); and

WHEREAS, on November 7, 2023, the County's Board of Supervisors ("Board") delegated authority to the Director of Health Services, or designee, to execute amendments to the Agreement, among other delegations, to extend the term through November 30, 2024, with up to six one-month extension options, provide for the cost of living adjustment (hereafter "COLA"), and make non-substantive changes, all subject to prior review and approval by County Counsel; and

WHEREAS, the Agreement is slated to expire on November 30, 2023; and

WHEREAS, it is the intent of the parties hereto to amend the Agreement to extend its term through November 30, 2024, with up to six (6) one-month extension options, adjust the rates and fees payable under the Agreement by the COLA authorized by the Board, and provide for the other changes as may be set forth herein; and

WHEREAS, Sub-paragraph 8.1 – Amendments of the Agreement provides that such changes may be made in the form of an Amendment, which is formally approved and executed by the parties; and

WHEREAS, the Contractor warrants that it continues to possess the competence, expertise and personnel necessary to provide services consistent with the requirements of this Agreement and consistent with the professional standard of care for these services.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. This Amendment shall be effective as of the date first above written.
2. The Agreement is hereby incorporated by reference, and all of its terms and conditions, including capitalized terms defined herein, shall be given full force and effect as if fully set forth herein.
3. Paragraph 4.0 – Term of Agreement of the Agreement is deleted in its entirety and replaced with revised Paragraph 4.0 – Term of Agreement to read as follows:

“4.0 TERM OF AGREEMENT

- 4.1 The term of this Agreement shall commence on December 1, 2016, and shall continue in full force and effect until and through November 30, 2024 (hereafter "Initial Term"), unless sooner terminated or extended, in whole or in part, as provided in the Agreement. Notwithstanding the term of the Agreement, Contractor shall commence Laundry Services at any specific Facility upon written notification by the County's Project Director of the Service Start Date for that Facility.
 - 4.2 At the end of the Initial Term, the Agreement shall be extended on a month-to-month basis automatically, with no further actions required by the parties, for up to six (6) months (hereafter "Extension Period") until and through May 31, 2025, unless County provides Contractor with a ten (10) days' prior written notice of election not to exercise the subsequent remaining on-month extension option.
 - 4.3 County maintains databases that track/monitor Contractor's performance history. Information entered into such databases may be used for a variety of purposes, including determining whether the County will exercise any Agreement term extension option(s).
 - 4.4 Contractor shall notify DHS when this Agreement is within six (6) months from the expiration of the term as provided for hereinabove. Upon occurrence of this event, the Contractor shall send written notification to the applicable contact(s) identified in Exhibit E – County's Administration.”
4. The Agreement, Exhibit B-1(C) – Pricing Schedule – Regions 1-4 is deleted in its entirety and replaced with Exhibit B-1(D) - Pricing Schedule – Regions 1-4, attached hereto and incorporated herein and into the Agreement by

reference. Any and all references in the Agreement to Exhibit B-1(C) shall hereafter be replaced with Exhibit B-1(D).

5. The Agreement, Exhibit C(B) – Technical Exhibits Regions 1-4 is deleted in their entirety and replaced with Exhibit C(C) – Technical Exhibits Regions 1-4, attached hereto and incorporated herein and into the Agreement by reference. Any and all references in the Agreement to Exhibit C(B) in the Agreement shall hereafter be replaced with Exhibit C(C).
6. The Agreement, Exhibit E - County's Administration is deleted in its entirety and replaced with revised Exhibit E - County's Administration, attached hereto and incorporated herein and into the Agreement by reference.
7. Exhibit F - Contractor's Administration of the Agreement is deleted in its entirety and replaced with revised Exhibit F - Contractor's Administration, attached hereto and incorporated herein and into the Agreement by reference.
8. Except for the changes set forth hereinabove, the Agreement shall not be changed in any respect by this Amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be executed by the County's Director of Health Services, or authorized designee, and Contractor has caused this Amendment to be executed on its behalf by its duly authorized officer(s), on the day, month and year first above written.

COUNTY OF LOS ANGELES

By: _____ for
Christina R. Ghaly, M.D.
Director of Health Services

CONTRACTOR

CROTHALL LAUNDRY SERVICES, INC.

By: _____
Signature

Printed Name

Title

APPROVED AS TO FORM:
DAWYN R. HARRISON
County Counsel

By: _____
VICTORIA MANSOURIAN
Principal Deputy County Counsel

PRICING SCHEDULE

REGION 1 FACILITIES

1. Camp Gonzales
2. Camp Scott
3. Camp Scudder
4. Glendale Health Center (*Deleted effective 12/01/2023*)
5. Mid-Valley Comprehensive Health Center (*Deleted effective 12/01/2023*)
6. Olive View-UCLA Medical Center
7. San Fernando Health Center (*Deleted effective 12/01/2023*)
8. Campus Kilpatrick
9. Barry J. Nidorf Juvenile Hall

Region 1 Price Per Clean Pound of Linen: \$0.4855

PRICING SCHEDULE

REGION 2 FACILITIES

1. Antelope Valley Health Center
2. Antelope Valley Rehabilitation Center (*Deleted 07/01/2021*)
3. Camp Mendenhall (*Deleted 04/01/2017*)
4. High Desert Regional Health Center
5. Lake Los Angeles Health Center
6. Littlerock Health Clinic
7. South Valley Health Center

Region 2 Price Per Clean Pound of Linen: \$0.8922

PRICING SCHEDULE

REGION 3 FACILITIES

1. Bellflower Health Center
2. Harbor-UCLA Medical Center
3. Long Beach Comprehensive Health Center
4. Martin Luther King, Jr. Outpatient Center
5. Wilmington Health Center
6. Augustus Hawkins Mental Health Center
7. Rancho Los Amigos National Rehabilitation Center

Region 3 Price Per Clean Pound of Linen: \$0.4345

PRICING SCHEDULE**REGION 4 FACILITIES**

1. Camp Afflerbaugh
2. Camp Paige
3. Camp Rockey
4. Dorothy Kirby Center
5. Edward R. Roybal Comprehensive Health Center (*Deleted effective 12/01/2023*)
6. El Monte Comprehensive Health Center (*Deleted effective 12/01/2023*)
7. H. Claude Hudson Comprehensive Health Center
8. Hubert H. Humphrey Comprehensive Health Center
9. Los Angeles General Medical Center (*formerly "LAC+USC Medical Center"*)
10. La Puente Health Center (*Deleted effective 12/01/2023*)

Region 4 Price Per Clean Pound of Linen: \$0.4524

Cubicle Curtain Laundry Services	\$14.22 per cubicle curtain processed.
(Ordered as needed)	\$7.29 per cubicle curtain to change out.

TECHNICAL EXHIBITS – REGION 1

TABLE OF CONTENTS

FACILITY SPECIFICATION SHEETS – REGION 1

Exhibit

C-1-1	Camp Gonzales <i>(Deleted 4/1/2019)</i>
C-1-2	Camp Scott 28750 Bouquet Canyon Road, Santa Clarita, CA 91390
C-1-3	Camp Scudder 28750 Bouquet Canyon Road, Santa Clarita, CA 91390
C-1-4	Glendale Health Center <i>(Deleted effective 12/01/23)</i>
C-1-5	Mid-Valley Comprehensive Health Center <i>(Deleted effective 12/01/23)</i>
C-1-6	Olive View-UCLA Medical Center 14445 South Olive View Drive, Sylmar, CA 91342
C-1-7	San Fernando Health Center <i>(Deleted effective 12/01/23)</i>
C-1-8	Campus Kilpatrick 427 S. Encinal Canyon Rd., Malibu, CA 90265
C-1-9	Barry J. Nidorf Juvenile Hall 16350 Filbert Street, Sylmar, CA 91342

TECHNICAL EXHIBITS – REGION 2

TABLE OF CONTENTS

FACILITY SPECIFICATION SHEETS – REGION 2

Exhibit

C-2-1	Antelope Valley Health Center 335-B East Avenue K-6, Lancaster, CA 93535
C-2-2	Antelope Valley Rehabilitation Center (<i>Deleted 07/01/2023</i>)
C-2-3	Camp Mendenhall (<i>Deleted 04/01/2017</i>)
C-2-4	High Desert Regional Health Center 335 East Avenue I, Lancaster, CA 91342
C-2-5	Lake Los Angeles Health Center 16921 East Avenue O, Space G, Lake Los Angeles, CA 93591
C-2-6	Littlerock Health Center 821 Pearblossom Highway, Littlerock, CA 93543
C-2-7	South Valley Health Center 38350 40 th Street East, Palmdale, CA 93552

TECHNICAL EXHIBITS – REGION 3

TABLE OF CONTENTS

FACILITY SPECIFICATION SHEETS – REGION 3

Exhibit

C-3-1	Bellflower Health Center 10005 Flower Street, Bellflower, CA 90706
C-3-2	Harbor-UCLA Medical Center 1000 West Carson Street, Torrance, CA 90509
C-3-3	Long Beach Comprehensive Health Center 1333 Chestnut Avenue, Long Beach, CA 90813
C-3-4	Martin Luther King Jr. Outpatient Center 1670 East 120 th Street, Los Angeles, CA 90059
C-3-5	Wilmington Health Center 1325 Broad Avenue, Wilmington, CA 90744
C-3-6	Augustus Hawkins Mental Health Center 1720 East 120 th Street, 2 nd Floor, Los Angeles, CA 90059
C-3-7	Rancho Los Amigos National Rehabilitation Center 7601 East Imperial Highway, Downey, CA 90242

TECHNICAL EXHIBITS – REGION 4

TABLE OF CONTENTS

FACILITY SPECIFICATION SHEETS – REGION 4

Exhibit

C-4-1	Camp Afflerbaugh 6631 North Stephens Ranch Road, La Verne, CA 91750
C-4-2	Camp Paige 6631 North Stephens Ranch Road, La Verne, CA 91750
C-4-3	Camp Rockey 1900 North Sycamore Canyon Road, San Dimas, CA 91773
C-4-4	Dorothy Kirby Center 1500 South Mc Donnell Avenue, Commerce, CA 90022
C-4-5	Edward R. Roybal Comprehensive Health Center (<i>Deleted 12/01/2023</i>)
C-4-6	El Monte Comprehensive Health Center (<i>Deleted 12/01/2023</i>)
C-4-7	H. Claude Hudson Comprehensive Health Center 2829 South Grand Avenue, Los Angeles, CA 90007
C-4-8	Hubert H. Humphrey Comprehensive Health Center 5850 South Main Street, Los Angeles, CA 90003
C-4-9	Los Angeles General Medical Center (<i>formerly “LAC+USC Medical Center”</i>) 2051 Marengo Street, Los Angeles, CA 90003
C-4-10	La Puente Health Center (<i>Deleted 12/01/2023</i>)

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 1

FACILITY: Barry J. Nidorf Juvenile Hall

DEPARTMENT: Probation

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Lori Vidal
Title: Service Director
Address: 16350 Filbert Street, Sylmar, CA 91342
Telephone: (661) 940-4140 Facsimile: N/A
E-Mail Address: lori.vidal@probation.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Karey Boldetti
Title: General Services Manager
Address: 16350 Filbert Street, Sylmar, CA 91342
Telephone: (818) 364-2017 Facsimile: N/A
E-Mail Address: karey.boldetti@probation.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Accounts Payable, Susana Guerrero
Title: Accounting Officer II
Address: 9150 E. Imperial Hwy, Downy, CA 90242
Telephone: (562) 940-2779 Facsimile: N/A
E-Mail Address: susana.guerrero@probation.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 1

FACILITY: Camp Scott

DEPARTMENT: Probation

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Joseph Laschi
Title: Services Director
Address: 5300 West Ave. I, Lancaster, CA 93536
Telephone: (661) 940-4216 Facsimile: N/A
E-Mail Address: joseph.laschi@probation.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Chandima Liyanage
Title: Camp Services Manager
Address: 28700 N. Bouquet Canyon Rd., Santa Clarita, CA 91390
Telephone: (661) 263-3455 Facsimile: N/A
E-Mail Address: chandima.liyanage@probation.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Accounts Payable, Susana Guerrero
Title: Accounting Officer II
Address: 9150 E. Imperial Hwy, Downy, CA 90242
Telephone: (562) 940-2779 Facsimile: N/A
E-Mail Address: susana.guerrero@probation.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 1

FACILITY: Camp Scudder

DEPARTMENT: Probation

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Joseph Laschi
Title: Services Director
Address: 5300 West Ave. I, Lancaster, CA 93536
Telephone: (661) 940-4216 Facsimile: N/A
E-Mail Address: joseph.laschi@probation.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Chandima Liyanage
Title: General Services Manager I
Address: 28750 N. Bouquet Canyon Rd., Santa Clarita, CA 91390
Telephone: (661) 263-3455 Facsimile: N/A
E-Mail Address: chandima.liyanage@probation.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Accounts Payable, Susana Guerrero
Title: Accounting Officer II
Address: 9150 E. Imperial Hwy, Downy, CA 90242
Telephone: (562) 940-2779 Facsimile: N/A
E-Mail Address: susana.guerrero@probation.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 1

FACILITY: Campus Kilpatrick

DEPARTMENT: Probation

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: [jalvarado@dhs.lacounty.gov](mailto:j.alvarado@dhs.lacounty.gov)

FACILITY'S PROJECT MANAGER:

Name: TBD
Title:
Address: 427 S. Encinal Canyon Rd., Malibu, CA 90265
Telephone: Facsimile: N/A
E-Mail Address:

FACILITY'S PROJECT MONITOR:

Name: TBD
Title:
Address: 427 S. Encinal Canyon Rd., Malibu, CA 90265
Telephone: Facsimile:
E-Mail Address:

All invoices under this Agreement shall be submitted to the following:

Name: Accounts Payable, Susana Guerrero
Title: Accounting Officer II
Address: 9150 E. Imperial Hwy, Downy, CA 90242
Telephone: (562) 940-2779 Facsimile: N/A
E-Mail Address: susana.guerrero@probation.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 1

FACILITY: Olive View-UCLA Medical Center

(This Facility is the Lead for Region 1)

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Karunakaran Sabanayagam
Title: General Service Manager
Address: 14445 Olive View Dr., Sylmar, CA 91342
Telephone: (747) 210-8589 Facsimile: N/A
E-Mail Address: KSabanayagam@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: MD Wadud
Title: Linen Room Supervisor
Address: 14445 Olive View Dr., Sylmar, CA 91342
Telephone: (747) 210-4771 Facsimile: N/A
E-Mail Address: wadud@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Rafael Salazar
Title: Head, Budget/Financial Planning
Address: 14445 Olive View Dr., Sylmar, CA 91342
Telephone: (747) 210-8423 Facsimile: N/A
E-Mail Address: rsalazar@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 2

FACILITY: Antelope Valley Health Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Stacey Richardson
Title: Service Unit Manager II
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4986 Facsimile: N/A
E-Mail Address: strichardson@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Juana Ochoa
Title: Linen Room Supervisor I
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4986 Facsimile: N/A
E-Mail Address: jochoa3@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Deborah Grout
Title: Health Care Financial Analyst
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4263 Facsimile: N/A
E-Mail Address: dgrout@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 2

FACILITY: High Desert Regional Health Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Stacey Richardson
Title: Service Unit Manager II
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4986 Facsimile: N/A
E-Mail Address: strichardson@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Juana Ochoa
Title: Linen Room Supervisor I
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4986 Facsimile: N/A
E-Mail Address: jochoa3@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Deborah Grout
Title: Health Care Financial Analyst
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4263 Facsimile: N/A
E-Mail Address: dgrout@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 2

FACILITY: Lake Los Angeles Health Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Stacey Richardson
Title: Service Unit Manager II
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4986 Facsimile: N/A
E-Mail Address: strichardson@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Juana Ochoa
Title: Linen Room Supervisor I
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4986 Facsimile: N/A
E-Mail Address: jochoa3@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Deborah Grout
Title: Health Care Financial Analyst
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4263 Facsimile: N/A
E-Mail Address: dgrout@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 2

FACILITY: Little Rock Health Clinic

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Stacey Richardson
Title: Service Unit Manager II
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4986 Facsimile: N/A
E-Mail Address: strichardson@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Juana Ochoa
Title: Linen Room Supervisor I
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4986 Facsimile: N/A
E-Mail Address: jochoa3@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Deborah Grout
Title: Health Care Financial Analyst
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4263 Facsimile: N/A
E-Mail Address: dgrout@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 2

FACILITY: South Valley Health Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Stacey Richardson
Title: Service Unit Manager II
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4986 Facsimile: N/A
E-Mail Address: strichardson@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Juana Ochoa
Title: Linen Room Supervisor I
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4986 Facsimile: N/A
E-Mail Address: jochoa3@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Deborah Grout
Title: Health Care Financial Analyst
Address: 335 East Avenue I, Lancaster, CA 93535
Telephone: (661) 471-4263 Facsimile: N/A
E-Mail Address: dgrout@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 3

FACILITY: Augustus Hawkins Mental Health Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Joe Torres
Title: Manager II, Facilities Operations and Crafts
Address: 1200 N. State St., Los Angeles, CA 90033
Telephone: (323) 409-6450 Facsimile: (323) 441-8047
E-Mail Address: jltorres@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Josefina De Alba
Title: Laundry Coordinator
Address: 2053 Marengo St., Los Angeles, CA 90033
Telephone: (323) 409-6632 Facsimile: (323) 441-8047
E-Mail Address: jdealba@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Josefina De Alba
Title: Laundry Coordinator
Address: 2053 Marengo St., Los Angeles, CA 90033
Telephone: (323) 409-6632 Facsimile: (323) 441-8047
E-Mail Address: jdealba@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 3

FACILITY: Bellflower Health Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Patricia Jimenez
Title: Assistant Hospital Administrator III
Address: 1333 Chestnut Ave., Long Beach, CA 90813
Telephone: (562) 753-2315 Facsimile: (562) 753-2320
E-Mail Address: pjimenez@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Ruben Mendoza
Title: Head Clerk, Administration
Address: 1333 Chestnut Ave., Long Beach, CA 90813
Telephone: (562) 753-2319 Facsimile: (562) 753-2320
E-Mail Address: jochoa3@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Patricia Jimenez
Title: Assistant Hospital Administrator III
Address: 1333 Chestnut Ave., Long Beach, CA 90813
Telephone: (562) 753-2315 Facsimile: (562) 753-2320
E-Mail Address: pjimenez@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 3

FACILITY: Harbor-UCLA Medical Center

(This Facility is the Lead for Region 3)

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Francisco Rea
Title: Director, Supply Chain Operations
Address: 1000 W. Carson St., Torrance, CA 90502
Telephone: (424) 306-7800 Facsimile: N/A
E-Mail Address: frea@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Sivanoli Sellathurai
Title: Linen Room Supervisor III
Address: 1000 W. Carson St., Torrance, CA 90502
Telephone: (424) 306-8390 Facsimile: N/A
E-Mail Address: ssellathurai@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Sivanoli Sellathurai
Title: Linen Room Supervisor III
Address: 1000 W. Carson St., Torrance, CA 90502
Telephone: (424) 306-8390 Facsimile: N/A
E-Mail Address: ssellathurai@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 3

FACILITY: Long Beach Comprehensive Health Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Patricia Jimenez
Title: Assistant Hospital Administrator III
Address: 1333 Chestnut Ave., Long Beach, CA 90813
Telephone: (562) 753-2315 Facsimile: (562) 753-2320
E-Mail Address: pjimenez@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Ruben Mendoza
Title: Head Clerk, Administration
Address: 1333 Chestnut Ave., Long Beach, CA 90813
Telephone: (562) 753-2319 Facsimile: (562) 753-2320
E-Mail Address: jochoa3@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Patricia Jimenez
Title: Assistant Hospital Administrator III
Address: 1333 Chestnut Ave., Long Beach, CA 90813
Telephone: (562) 753-2315 Facsimile: (562) 753-2320
E-Mail Address: pjimenez@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 3

FACILITY: Martin Luther King, Jr. Outpatient Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Francisco Rea
Title: Director, Supply Chain Operations
Address: 1000 W. Carson St., Torrance, CA 90502
Telephone: (424) 306-7800 Facsimile: N/A
E-Mail Address: frea@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Sivanoli Sellathurai
Title: Linen Room Supervisor III
Address: 1000 W. Carson St., Torrance, CA 90502
Telephone: (424) 306-8390 Facsimile: N/A
E-Mail Address: ssellathurai@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Sivanoli Sellathurai
Title: Linen Room Supervisor III
Address: 1000 W. Carson St., Torrance, CA 90502
Telephone: (424) 306-8390 Facsimile: N/A
E-Mail Address: ssellathurai@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 3

FACILITY: Rancho Los Amigos National Rehabilitation Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Sandra Ruiz
Title: Hospital Materials Manager
Address: 7601 E. Imperial Hwy, Warehouse Building, Downey, CA 90242
Telephone: (562) 385-7926 Facsimile: N/A
E-Mail Address: sruiz@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Richard Lara-Soto
Title: Warehouse Manager
Address: 7601 E. Imperial Hwy, Warehouse Building, Downey, CA 90242
Telephone: (562) 385-7926 Facsimile: N/A
E-Mail Address: rlara-soto@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Nancy Pai
Title: Fiscal Officer I
DHS General Accounting – Contract Invoice
1000 S. Fremont Ave., Bld. A11, 2nd Floor, Suite 112005
Address: Alhambra, CA 91803
Telephone: (626) 525-5775 Facsimile: N/A
E-Mail Address: npai@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 3

FACILITY: Wilmington Health Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Patricia Jimenez
Title: Assistant Hospital Administrator III
Address: 1333 Chestnut Ave., Long Beach, CA 90813
Telephone: (562) 753-2315 Facsimile: (562) 753-2320
E-Mail Address: pjimenez@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Ruben Mendoza
Title: Head Clerk, Administration
Address: 1333 Chestnut Ave., Long Beach, CA 90813
Telephone: (562) 753-2319 Facsimile: (562) 753-2320
E-Mail Address: jochoa3@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Patricia Jimenez
Title: Assistant Hospital Administrator III
Address: 1333 Chestnut Ave., Long Beach, CA 90813
Telephone: (562) 753-2315 Facsimile: (562) 753-2320
E-Mail Address: pjimenez@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 4

FACILITY: Camp Afflerbaugh

DEPARTMENT: Probation

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Daniel Aceves
Title: Probation Director
Address: 7285 Quill Dr., Downey, CA 90242
Telephone: (562) 940-8646 Facsimile: N/A
E-Mail Address: daniel.aceves@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Jason Samsuntan
Title: General Services Manager I
Address: 6631 N. Stephens Ranch Rd., La Verne, CA 91750
Telephone: (909) 971-6363 Facsimile: N/A
E-Mail Address: jason.samsuntan@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Accounts Payable, Susana Guerrero
Title: Accounting Officer II
Address: 9150 E. Imperial Hwy., Downey, CA 90242
Telephone: (562) 940-2779 Facsimile: N/A
E-Mail Address: susana.guerrero@probation.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 4

FACILITY: Camp Paige

DEPARTMENT: Probation

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Daniel Aceves
Title: Probation Director
Address: 7285 Quill Dr., Downey, CA 90242
Telephone: (562) 940-8646 Facsimile: N/A
E-Mail Address: daniel.aceves@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Jason Samsuntan
Title: General Services Manager I
Address: 6631 N. Stephens Ranch Rd., La Verne, CA 91750
Telephone: (909) 971-6363 Facsimile: N/A
E-Mail Address: jason.samsuntan@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Accounts Payable, Susana Guerrero
Title: Accounting Officer II
Address: 9150 E. Imperial Hwy., Downey, CA 90242
Telephone: (562) 940-2779 Facsimile: N/A
E-Mail Address: susana.guerrero@probation.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 4

FACILITY: Camp Rockey

DEPARTMENT: Probation

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Daniel Aceves
Title: Probation Director
Address: 7285 Quill Dr., Downey, CA 90242
Telephone: (562) 940-8646 Facsimile: N/A
E-Mail Address: daniel.aceves@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Alfonso Avila, Jr.
Title: Camp Services Manager
Address: 1900 N. Sycamore Canyon Rd., San Dimas, CA 91773
Telephone: (909) 929-6037 Facsimile: N/A
E-Mail Address: alfonso.avila@probation.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Accounts Payable, Susana Guerrero
Title: Accounting Officer II
Address: 9150 E. Imperial Hwy., Downey, CA 90242
Telephone: (562) 940-2779 Facsimile: N/A
E-Mail Address: susana.guerrero@probation.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 4

FACILITY: Dorothy Kirby Center

DEPARTMENT: Probation

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Daniel Aceves
Title: Probation Director
Address: 7285 Quill Dr., Downey, CA 90242
Telephone: (562) 940-8646 Facsimile: N/A
E-Mail Address: daniel.aceves@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Krystal Valdez
Title: Camp Services Manager
Address: 1500 S. McDonnell Ave., Commerce, CA 90040
Telephone: (323) 981-4343 Facsimile: N/A
E-Mail Address: krys.valdez@probation.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Accounts Payable, Susana Guerrero
Title: Accounting Officer II
Address: 9150 E. Imperial Hwy., Downey, CA 90242
Telephone: (562) 940-2779 Facsimile: N/A
E-Mail Address: susana.guerrero@probation.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 4

FACILITY: H. Claude Hudson Comprehensive Health Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Tyrone Clark
Title: Assistant Director
Address: 2829 S. Grand Ave., Los Angeles, CA 90007
Telephone: (213) 699-7270 Facsimile: N/A
E-Mail Address: tyclark@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Tyree Sutton
Title: Supervising Clerk
Address: 2829 S. Grand Ave., Los Angeles, CA 90007
Telephone: (213) 699-7011 Facsimile: N/A
E-Mail Address: tsutton@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Los Angeles General Medical Center, Expenditure Management
Title: N/A
Address: PO Box 861749, Los Angeles, CA 90086-6001
Telephone: (323) 226-6527 Facsimile: N/A
E-Mail Address: N/A

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 4

FACILITY: Hubert H. Humphrey Comprehensive Health Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Marla Villicana
Title: Assistant Administrator
Address: 5850 S. Main St., Los Angeles, CA 90003
Telephone: (323) 897-6369 Facsimile: (323) 897-6619
E-Mail Address: mvillicana@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Delora Harden
Title: Custodian Supervisor
Address: 5850 S. Main St., Los Angeles, CA 90003
Telephone: (323) 897-6383 Facsimile: (323) 897-6619
E-Mail Address: dharden@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Latasha Smith
Title: Administrative Support
Address: 5850 S. Main St., Los Angeles, CA 90003
Telephone: (323) 897-6363 Facsimile: (323) 897-6620
E-Mail Address: lssmith@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 4

FACILITY: Los Angeles General Medical Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER: (Lead for Region 4)

Name: Joe Torres
Title: Manager II, Facilities Operations and Crafts
Address: 1200 N. State St., Los Angeles, CA 90033
Telephone: (323) 409-6450 Facsimile: (323) 441-8047
E-Mail Address: jltorres@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Josefina De Alba
Title: Laundry Coordinator
Address: 2053 Marengo St., Los Angeles, CA 90033
Telephone: (323) 409-6632 Facsimile: (323) 441-8047
E-Mail Address: jdealba@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Josefina De Alba
Title: Laundry Coordinator
Address: 2053 Marengo St., Los Angeles, CA 90033
Telephone: (323) 409-6632 Facsimile: (323) 441-8047
E-Mail Address: jdealba@dhs.lacounty.gov

COUNTY'S ADMINISTRATION

AGREEMENT NO. H-707039

REGION 4

FACILITY: La Puente Health Center

DEPARTMENT: Health Services

COUNTY'S PROJECT DIRECTOR:

(and Recipient of Notices pursuant to Paragraph 8.39 Notices)

Name: Julio C. Alvarado
Title: Director, Contracts and Grants
Address: 313 N. Figueroa Street, 6th Floor East, Los Angeles, CA 90012
Telephone: (213) 288-7819 Facsimile: (213) 250-2958
E-Mail Address: jalvarado@dhs.lacounty.gov

FACILITY'S PROJECT MANAGER:

Name: Ernest P. Espinoza
Title: Administrator, Comprehensive Health Center
Address: 10953 Ramona Bl., El Monte, CA 91731
Telephone: (626) 434-2800 Facsimile: (626) 279-2533
E-Mail Address: eespinoza@dhs.lacounty.gov

FACILITY'S PROJECT MONITOR:

Name: Israel Castellanos
Title: Staff Assistant I
Address: 10953 Ramona Bl., El Monte, CA 91731
Telephone: (626) 434-2820 Facsimile: (626) 279-2533
E-Mail Address: icastellanos@dhs.lacounty.gov

All invoices under this Agreement shall be submitted to the following:

Name: Los Angeles General Medical Center, Expenditure Management
Title: N/A
Address: PO Box 861749, Los Angeles, CA 90086-6001
Telephone: (323) 226-6527 Facsimile: N/A
E-Mail Address: N/A

CONTRACTOR'S ADMINISTRATION

CONTRACTOR'S NAME: Crothall Laundry Services, Inc.

AGREEMENT NO: H-707039

CONTRACTOR'S PROJECT MANAGER:

Name: Richard McPheeters
Title: General Manager
Address: 14710 Northam St., La Mirada, CA 90638
Telephone: (661) 452-5163 Facsimile: (714) 228-3737
E-Mail Address: Richard.McPheeters@CrothallLaundry.com

CONTRACTOR'S AUTHORIZED OFFICIAL(S):

Name: Michael Barner
Title: President
Address: 136 Fairview Road, Suite 130, Mooresville, NC 28117
Telephone: (704) 799-9850 Facsimile: (704) 799-9851
E-Mail Address: Michael.Barner@compass-usa.com

Name: Jaime Brockamp
Title: Vice President Operations
Address: 14710 Northam Street, La Mirada, CA 90638
Telephone: (661) 208-9166 Facsimile: N/A
E-Mail Address: Jaime.Brockamp@CrothallLaundry.com

Notices to Contractor shall be sent to the following:

Name: Richard McPheeters
Title: General Manager
Address: 14710 Northam Street, La Mirada, CA 90638
Telephone: (661) 208-9166 Facsimile: (714) 228-3737
E-Mail Address: Richard.McPheeters@CrothallLaundry.com



Health Services
LOS ANGELES COUNTY

June 14, 2023

**Los Angeles County
Board of Supervisors**

Hilda L. Solis
First District

Holly J. Mitchell
Second District

Lindsey P. Horvath
Third District

Janice K. Hahn
Fourth District

Kathryn Barger
Fifth District

TO: Supervisor Janice K. Hahn, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Lindsey P. Horvath
Supervisor Kathryn Barger

FROM: Christina R. Ghaly, M.D. 
Director

SUBJECT: **ADVANCE NOTIFICATION OF INTENT TO
NEGOTIATE A SOLE SOURCE AMENDMENT TO
AGREEMENT NO. H-707039 WITH CROTHALL
LAUNDRY SERVICES, INC.**

Christina R. Ghaly, M.D.
Director

Hal F. Yee, Jr., M.D., Ph.D.
Chief Deputy Director, Clinical Affairs

Nina J. Park, M.D.
Chief Deputy Director, Population Health

Elizabeth M. Jacobi, J.D.
Administrative Deputy

This is to advise the Board of Supervisors (Board) that within the next six months, the Department of Health Services (DHS) intends to return to the Board to request approval of a sole source amendment to extend Agreement No. H-707039 (Agreement) with Crothall Laundry Services, Inc. (Crothall) for the ongoing provision of laundry services at DHS and Probation Department (Probation) facilities.

Board Policy No. 5.100 requires written notice of a department's intent to enter into sole source negotiations for amendments to existing contracts when the department does not have delegated authority to execute such an amendment. The Agreement will expire on November 30, 2023.

Crothall provides laundry services to our healthcare facilities at DHS as well as several Probation camps.

On November 15, 2016, the Board authorized DHS to enter into an Agreement with Crothall after a competitive solicitation for Laundry Services. The term of the resultant agreement was December 1, 2016 through November 30, 2021 with two one-year optional extensions. The Agreement was extended using the additional optional extension and is set to expire November 30, 2023.

Providing quality laundry services is a vital part of the Los Angeles County (LA County) healthcare system as DHS does not have the facilities or staff to perform laundry services on-site. Crothall is a contractor that is accredited by the Healthcare Laundry Accreditation Council (HLAC), which offers the highest standards in the industry for patient safety and infection prevention. Accreditation is acquired by meeting standards based on federal regulations and best industry practices after passing a plant inspection process. Accreditation is

313 N. Figueroa Street, Suite 912
Los Angeles, CA 90012

Tel: (213) 288-8050
Fax: (213) 481-0503

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patients and our communities by
providing extraordinary care"*



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valid for three years and renewed thereafter by successful passing of reinspection by an HLAC representative.

Due to the Public Health Emergency caused by COVID-19, DHS had to divert contracting staff resources to address critical patient care needs and the timeline for developing solicitations to replace expiring agreements has been delayed. Maintaining the current Agreement with Crothall is necessary as it will allow laundry services at our healthcare facilities and Probation camps to be provided without interruption. DHS intends to utilize the LA Countywide Laundry and Linen Services Master Agreement being developed by the Internal Services Department (ISD) and will only need the Agreement to be in place until the ISD Master Agreement is executed.

Consistent with the Sole Source Board policy, DHS intends to proceed with an Amendment to extend the term of the Agreement with Crothall. If no objection is received from the Board within two weeks, we will proceed with the negotiations for a contract extension and return to the Board for approval.

If you have any questions, you or your staff may contact Julio Alvarado, Director, Contracts Administration and Monitoring, by email at jalvarado@dhs.lacounty.gov.

CRG:rs

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors
Probation Department

SOLE SOURCE CHECKLIST

ATTACHMENT B

Department Name: _____

- ☐ New Sole Source Contract
- ☐ Sole Source Amendment to Existing Contract

Date Existing Contract First Approved: _____

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Erika Bonilla
Chief Executive Office

Date

BOARD LETTER/MEMO CLUSTER FACT SHEET

DRAFT

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	10/18//2023		
BOARD MEETING DATE	11/7/2023		
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th		
DEPARTMENT(S)	Mental Health		
SUBJECT	Request approval to extend the term of the Medi-Cal Waiver aka California Advancing and Innovating Medi-Cal 1915(b) Waiver, Contracting and Implementation Authority		
PROGRAM			
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
DEADLINES/ TIME CONSTRAINTS	11/7/2023		
COST & FUNDING	N/A	Funding source: CalAIM will continue to be financed through a mix of federal, State, and local funds and will not require additional net county cost.	
	TERMS (if applicable):		
	January 1, 2024 through December 31, 2026		
	Explanation:		
PURPOSE OF REQUEST	This Board letter will extend the delegated authority of the Departments of: Mental Health (DMH), Public Health (DPH), and Health Services (DHS) to execute and operationalize new agreements associated with State of California's Medicaid Waiver proposal to the end of the California Advancing and Innovating Medi-Cal initiative (CalAIM).		
BACKGROUND (include internal/external issues that may exist including any related motions)	<p>On December 7, 2021, the Board authorized the Directors of DMH, DPH, and DHS to negotiate, prepare, execute, and operationalize new agreements with health plans, provider groups, and pharmacy benefit networks to establish or maintain CalAIM. Since then the Centers for Medicare and Medicaid Services has extended the CalAIM Section 1915(b) waiver and extended it until December 31, 2026.</p> <p>In order to expeditiously execute new agreements and remain compliant with the Statewide effort to streamline and standardize services for Medi-Cal beneficiaries through managed care plans, the Departments are requesting an extension of Recommendation 1 in the December 7, 2021 Board Letter titled "Approval For New Medi-Cal Waiver Contracting and Implementation Authority" up to one year after the end of CalAIM.</p>		
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: This board letter falls under the Equity Guiding Principle of "Work Collaboratively and Intentionally Across Departments as well as across Leadership Levels and Decisions Makers.		
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: This BL supports the Boards Priority of Health Integration/ Alliance for Health Integration as this is streamlining services between the Departments of Mental Health, Health Services, and Public Health. The extension of the authority will allow each department to emplace or amend all their contracts that are fundamental to CalAIM as those contracts are generally revenue generating for the County.		
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Jaclyn Baucum, Deputy Director, baucum@dmh.lacounty.gov Will Birnie, Senior Deputy County Counsel, (213) 972-5717 wbirnie@counsel.lacounty.gov		



DEPARTMENT OF MENTAL HEALTH

hope. recovery. wellbeing.

LISA H. WONG, Psy.D.
Director

Curley L. Bonds, M.D.
Chief Medical Officer

Connie D. Draxler, M.P.A.
Acting Chief Deputy Director

November 7, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL TO EXTEND THE TERM OF THE MEDI-CAL WAIVER AKA
CALIFORNIA ADVANCING AND INNOVATING MEDI-CAL 1915(b) WAIVER,
CONTRACTING AND IMPLEMENTATION AUTHORITY
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to extend the term of the authority to execute and operationalize new agreements associated with the State of California's Medicaid Waiver proposal. The California Advancing and Innovating Medi-Cal initiative aspires to improve the health and quality of life of the Medi-Cal managed care population through broad delivery system, program, and payment reforms.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the extension of the authority delegated to the Directors of the Los Angeles County Departments of Mental Health (DMH), Public Health (DPH), and Health Services (DHS) to negotiate, prepare, execute, and operationalize new agreements with health plans, provider groups, and pharmacy benefit networks necessary to establish or maintain California Advancing and Innovating Medi-Cal (CalAIM) initiatives up to one year after the end of CalAIM. All other delegated authorities adopted in the December 7, 2021 Board letter will remain the same. Such agreements will be subject

to (a) prior review and approval by County Counsel, (b) submission to the Chief Executive Office and Board of Supervisors (Board) not less than 15 days prior to the anticipated execution of any agreement under this request, in its then-current draft form with an opportunity to provide feedback to the relevant department within five calendar days thereafter.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

On December 7, 2021, your Board authorized the Directors of DMH, DPH, and DHS to negotiate, prepare, execute, and operationalize new agreements with health plans, provider groups, and pharmacy benefit networks to establish or maintain CalAIM initiatives; this authority will expire on December 31, 2023. In order to expeditiously execute new agreements and remain compliant with the Statewide effort to streamline and standardize services for Medi-Cal beneficiaries through managed care plans, the departments are requesting an extension of Recommendation 1 in the December 7, 2021 Board letter titled "Approval For New Medi-Cal Waiver Contracting and Implementation Authority" up to one year after the end of CalAIM.

We are requesting this extension because CalAIM's roll out at the State level has taken longer than anticipated and the State has added new populations that are eligible for Enhanced Care Management (ECM). As a result, the health departments are still contracting with the managed care plans to launch ECM and Community Supports.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of the Countywide Strategic Plan, Strategy I.2.2 - Enhance Our Delivery Comprehensive Interventions: Streamline Access to Integrated Health Services.

FISCAL IMPACT/FINANCING

CalAIM will continue to be financed through a mix of federal, State, and local funds.

Each department will use its existing resources to support any new agreements entered into under this Board letter and will not require additional Net County Cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Since the adoption of the December 7, 2021 Board letter, the Centers for Medicare and Medicaid Services has approved the CalAIM Section 1915 (b) waiver and extended it until December 31, 2026.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Board approval of the recommended actions will allow DMH, DPH, and DHS to continue providing Medi-Cal beneficiaries access to critical health, mental health, and substance use services.

Respectfully submitted,

LISA H. WONG, Psy.D.
Director
Department of Mental Health

BARBARA FERRER, Ph.D, M.P.H., M.Ed.
Director
Department of Public Health

CHRISTINA R. GHALLY, M.D.
Director
Department of Health Services

LHW:CDD:KN:
SK:ZW:atm

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Chairperson, Mental Health Commission