



**Chief
Executive
Office.**

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICER
Fesia A. Davenport

PUBLIC SAFETY CLUSTER AGENDA REVIEW MEETING

DATE: Wednesday, August 30, 2023
TIME: 9:30 a.m.

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY AS PERMITTED UNDER THE BOARD OF SUPERVISORS' AUGUST 8, 2023, ORDER SUSPENDING THE APPLICATION OF BOARD POLICY 3.055 UNTIL MARCH 31, 2024.
TO PARTICIPATE IN THE MEETING CALL TELECONFERENCE NUMBER: (323) 776-6996
ID: 169948309# [Click here to join the meeting](#)

AGENDA

Members of the Public may address the Public Safety Cluster on any agenda item by submitting a written request prior to the meeting. Two (2) minutes are allowed per person in total for each item.

- 1. CALL TO ORDER**
- 2. GENERAL PUBLIC COMMENT**
- 3. INFORMATIONAL ITEM(S):** [Any Informational Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:
 - A.** Board Letter:
ADOPT RESOLUTION TO AUTHORIZE PARTICIPATION AND ACCEPTANCE IN THE CALIFORNIA BOATING SAFETY AND ENFORCEMENT FINANCIAL AID PROGRAM FOR FISCAL YEAR 2023-24
Speaker(s): Jack Ewell and Diane Stone (Sheriff's)
 - B.** Board Letter:
AUTHORIZE NON-EXCLUSIVE LICENSE AGREEMENT BY AND BETWEEN OAKRIDGE LANDSCAPE, INCORPORATED AND THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY
Speaker(s): Mike Tsao, Jon O'Brien and Marcia Velasquez (Fire)
 - C.** Board Letter:
TRANSFER OF SURPLUS 2008 FORD F450 TACTICAL RESPONSE VEHICLE TO THE CITY OF SAN GABRIEL POLICE DEPARTMENT
Speaker(s): Adolfo Gonzalez-Meza and Daewon Kim (District Attorney)

4. PRESENTATION/DISCUSSION ITEM(S):

- A.** Board Letter:
SUBWARD LETTER AGREEMENT WITH CENTER FOR COURT INNOVATION FOR THE
INTAKE BOOKING DIVERSION PROGRAM
Speaker(s): Brian Jones and Ramona Zamora (Sheriff's)
- B.** Board Letter:
AUTHORIZE THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT TO PURCHASE
VEHICLES FOR TRANSPORTING INCARCERATED PERSONS
Speaker(s): Crystal Miranda and Michael Shaw (Sheriff's)
- C.** Board Letter:
AMENDMENT NUMBER THREE TO THE AGREEMENT FOR SERVICES BETWEEN THE
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY AND THE
CITY OF LA HABRA
Speaker(s): Mike Tsao, Jon O'Brien and Marcia Velasquez (Fire)
- D.** Board Letter:
AUTHORIZATION TO ENTER INTO A NON-FINANCIAL MEMORANDUM OF
UNDERSTANDING WITH CRENSHAW DAIRY MART TO INSTALL A GARDENING POD
AT CAMPUS KILPATRICK
Speaker(s): Robert Smythe and Howard Wong (Probation)
- E.** Board Letter:
AUTHORIZATION TO ACCEPT GRANT FUNDING FROM THE CALIFORNIA HEALTH
AND HUMAN SERVICES AGENCY'S OFFICE OF YOUTH AND COMMUNITY
Speaker(s): Robert Smythe and Howard Wong (Probation)
- F.** Board Letter:
CENTURY REGIONAL DETENTION FACILITY ROOF, ELEVATOR, AND FIRE
PROTECTION DEFERRED MAINTENANCE REPAIR PROJECT
Speaker(s): Zohreh Kabiri (Public Works)
- G.** Board Letter:
RESPONSES TO THE 2022-23 CIVIL GRAND JURY FINAL REPORT
RECOMMENDATIONS
Speaker(s): Cheri Thomas (CEO)
- H.** Board Letter:
REQUEST FOR APPROVAL OF THE CARE FIRST COMMUNITY INVESTMENT (CFCI)
SPENDING PLAN AND AUTHORITY TO IMPLEMENT NECESSARY PROCESSES TO
MANAGE AND DISBURSE CFCI FUNDS
Speaker(s): Myles Meshack (JCOD)

5. PUBLIC COMMENTS

Wednesday, August 30, 2023

6. ADJOURNMENT

7. UPCOMING ITEM(S):

- A.** Board Briefing:
OFFICE OF INSPECTOR GENERAL (OIG) QUARTERLY REPORT
Speaker(s): Dara Williams (OIG)
- B.** Board Briefing:
PROBATION OVERSIGHT COMMISSION (POC) AND OFFICE INSPECTOR GENERAL (OIG) PROBATION MONTHLY BRIEFING
Speaker(s): Wendelyn Julien (POC) and Eric Bates (OIG)
- C.** Board Letter:
APPROVE THE MEMORANDUM OF UNDERSTANDING (MOU) WITH COMMUNITY SERVICE AGENCIES TO RECEIVE COURT-REFERRED VOLUNTEERS
Speaker(s): Wendy Myring and/or Silvia Gonzalez (Medical Examiner)

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE PUBLIC SAFETY CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

PUBLIC_SAFETY_COMMENTS@CEO.LACOUNTY.GOV

September 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ADOPT RESOLUTION TO AUTHORIZE PARTICIPATION AND ACCEPTANCE
IN THE CALIFORNIA BOATING SAFETY AND ENFORCEMENT
FINANCIAL AID PROGRAM FOR FISCAL YEAR 2023-24
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

Adopt a resolution to secure State of California (State) funding through the California Department of Parks and Recreation, Division of Boating and Waterways (DBW), in support of boating safety and enforcement on waters within Los Angeles County (County).

IT IS RECOMMENDED THAT YOUR BOARD:

1. Adopt the attached Resolution whereby the Board:
 - Accepts the Legislature's commitment to provide future baseline funding for the County and gives priority consideration to any application submitted by the County to secure State funding, in support of boating safety and enforcement on waters within the County.
 - Reaffirms the continued participation of the County, through the Los Angeles County Sheriff's Department (Department), in the California Boating Safety and Enforcement Financial Aid Program (Program) for Fiscal Year (FY) 2023-24.

- Certifies that the County, as a participant in the Program, shall expend the equivalent of 100 percent of its revenues collected from personal property tax on vessels of boat owners within the County for boating safety and enforcement.
 - Authorizes the Sheriff, or his designee(s), as County agents, to sign and submit an application and related expenditure reimbursement claims to DBW for State funding.
 - Authorizes the State funding received through the Program to be distributed to the Department.
 - Authorizes the Los Angeles County Auditor-Controller to certify the amount of prior year vessel taxes received by the County.
2. Find that the resolution and the funding of the County programs are exempt from the California Environmental Quality Act (CEQA), Section 15061(b)(3) of the CEQA Guidelines.
 3. Delegate authority to the Sheriff, or his designee, as an agent for the County, to sign the attached Program Agreement (Agreement), effective July 1, 2023 through June 30, 2024, accepting grant funds in the amount of \$2,120,000, if awarded by DBW for FY 2023-24.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The DBW provides financial aid from the Harbors and Watercraft Revolving Fund to counties under the Program, as authorized by Section 663.7 of the Harbors and Navigation Code. The County has been part of this Program since 1995. Since FY 2006-07, the region has received up to \$2.12 million annually, except for FY 2022-23. In previous years, the Department has been the subrecipient of these funds through distribution provided by the Los Angeles County Fire Department but the Department has decided to apply for these funds as a stand-alone application. The County of Los Angeles Board of Supervisors, by Board action via the Board-approved Final Adopted Budget for FY 2021-22 (as approved on October 5, 2021) and the apparent Board-approved amended program resolution, has decided to distribute these DBW funds solely to the Department.

These monies are part of an agreement with the State to provide funding to the County as part of the transfer of ownership of eight State beaches located within the County. A key part of this agreement was the State's commitment to provide long-term funding assistance to the region.

In addition, the Harbors and Navigation Code and application criteria require that the Board, by resolution, authorize the County's participation in the Program, and certify that the County will expend no less than 100 percent of the amount collected from personal property taxes on vessels for boating safety programs during the funding year. The certification is required because counties qualify only if they expend an amount equivalent to at least 100 percent of these personal property taxes on boating safety and enforcement.

The designation of the Sheriff, or his designee(s), as signatories to the Department application, is consistent with the Board's instructions of December 8, 1994, to pursue long-term funding from the State.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Plan, Goal III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability to continually assess our efficiency and effectiveness, maximize and leverage resources, and hold ourselves accountable to maximize revenue.

FISCAL IMPACT/FINANCING

The State's maximum funding of \$2,120,000 will be utilized to help offset existing operational expenses. No matching funds are required. There is no impact to Net County Costs, as the appropriation is already included in the Department's budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The DBW allows the County to receive funding so long as the County conducts boating safety and enforcement activities. The DBW requires one adopted resolution by the Board, per FY, to designate one or more agencies to participate in the Program. The DBW is requesting that the attached resolution and agreement for FY 2023-24 be executed and submitted.

The attached resolution and Agreement have been approved, as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

This Resolution and the funding of the County programs are exempt from the CEQA, pursuant to CEQA Guidelines, Section 15061(b)(3).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The services shall continue upon execution of this Agreement.

CONCLUSION

Continued participation in the Program will prevent disruption to the Department's boating safety and law enforcement efforts. The Board's adoption of the Resolution authorizes participation in the Program.

Upon approval by the Board, please instruct the County's Executive Officer to return four copies of the adopted Board letter and attachments to the Department's Grants Unit.

Sincerely,

ROBERT G. LUNA
SHERIFF

RGL:JT:CM:tv
(Financial Programs Bureau/Grants Unit)

- c: Board of Supervisors, Justice Deputies
Celia Zavala, Executive Officer, Board of Supervisors
Fesia Davenport, Chief Executive Officer
Sheila Williams, Senior Manager, Chief Executive Office (CEO)
Rene Phillips, Manager, CEO
Jocelyn Ventilacion, Principal Analyst, CEO
Bryan Bell, Budget Analyst, CEO
Dawyn R. Harrison, County Counsel
Elizabeth D. Miller, Chief Legal Advisor, Legal Advisory Unit
Michele Jackson, Principal Deputy County Counsel, Legal Advisory Unit
April L. Tardy, Undersheriff
Holly A. Francisco, Assistant Sheriff, Countywide Operations
Jill F. Torres, Assistant Sheriff, Chief Financial Administrative Officer
Jason A. Skeen, Chief of Staff, Office of the Sheriff
Jack W. Ewell, Division Chief, Special Operations Division (SOD)
Conrad Meredith, Division Director, Administrative Services Division (ASD)
Glen Joe, Assistant Division Director, ASD
Richard F. Martinez, Assistant Division Director, ASD
David E. Culver, Director, Financial Programs Bureau (FPB)
Lina D. Corvera, Assistant Director, FPB
Vanessa C. Chow, Lieutenant, ASD
Rene A. Garcia, Lieutenant, ASD
Diane L. Stone, Administrative Services Manager (ASM) III, FPB, Grants Unit
Kristine D. Corrales, Deputy, ASD
Monica Moreno, ASM I, FPB, Grants Unit
Saro R. Shirinian, Operations Assistant III (OAIII), SOD
Tran Vo, OAIII, FPB, Grants Unit
(Grants – California Boating Safety & Enforcement Financial Aid Program 09-12-23)

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	Click or tap to enter a date.	
BOARD MEETING DATE	Click or tap to enter a date.	
SUPERVISORIAL DISTRICT AFFECTED	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Sheriff's Department	
SUBJECT	Adopt a resolution to authorize participation from the California Department of Parks and Recreation, Division of Boating and Waterways for the California Boating Safety and Enforcement Financial Aid Program	
PROGRAM	The California Boating Safety and Enforcement Financial Aid Program	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If Yes, please explain why:	
DEADLINES/ TIME CONSTRAINTS	None	
COST & FUNDING	Total cost: \$ 2,120,000	Funding source: The Sheriff's Department has identified sufficient funding within its operating budget.
	TERMS (if applicable):	
	Explanation:	
PURPOSE OF REQUEST	The purpose is to request a signed resolution and approval to authorize the Sheriff of Los Angeles County to apply for an execute the California Boating Safety and Enforcement Financial Aid Program.	
BACKGROUND (include internal/external issues that may exist including any related motions)	Since FY 2006-07 (with the exception of FY 2022-23), the Sheriff's Department has been the subrecipient of these funds through LA County Fire Department but has decided to apply for these funds as a standalone application.	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: The financial aid funds will help offset operational costs to conduct boating safety and enforcement activities.	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please state which one(s) and explain how: The aid will support the County's Strategic Plan, Goal III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability by offsetting operational costs to conduct boating safety and enforcement activities.	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: - Monica Moreno, Grants Unit Supervisor, 213-229-1835 - Oscar Barragan, Captain of Special Enforcement Bureau, 323-881-7811	

Los Angeles County Chief Executive Office
Grant Management Statement for Grants Exceeding \$100,000

Department: LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

Grant Project Title and Description: 2023-24 California Boating Safety and Enforcement Financial Aid Program

The financial aid program will fund to offset operational costs to conduct boating safety and enforcement activities.

Funding Agency

California Department of Parks
and Recreation, Division of
Boating and Waterways

Program (Fed. Grant # /State Bill or Code #)

Grant Acceptance Deadline

Upon Board Acceptance

Total Amount of Grant Funding: \$2,120,000

Grant Period: 12 Months

Begin Date: July 1, 2023

County Match: \$0

End Date: June 30, 2024

Number of Personnel Hired Under This Grant: 0

Full Time: 0 **Part Time:** 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? Yes No X

Will all personnel hired for this program be placed on temporary ("N") items? Yes No X

Is the County obligated to continue this program after the grant expires? Yes No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes No X

b). Identify other revenue sources Yes No X
(Describe)

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes No X

Impact of additional personnel on existing space: None

Other requirements not mentioned above: None

Department Head Signature _____ **Date** _____



ANTHONY C. MARRONE
FIRE CHIEF
FORESTER & FIRE WARDEN

*"Proud Protectors of Life,
the Environment, and Property"*

COUNTY OF LOS ANGELES FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401
www.fire.lacounty.gov



BOARD OF SUPERVISORS

JANICE HAHN, CHAIR
FOURTH DISTRICT

HILDA L. SOLIS
FIRST DISTRICT

HOLLY J. MITCHELL
SECOND DISTRICT

LINDSEY P. HORVATH
THIRD DISTRICT

KATHRYN BARGER
FIFTH DISTRICT

September 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZE NON-EXCLUSIVE LICENSE AGREEMENT BY AND BETWEEN OAKRIDGE LANDSCAPE, INCORPORATED AND THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY (5TH DISTRICT) (3 VOTES)

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting Board of Supervisors (Board) authorization to enter into a non-exclusive license agreement (Agreement) with Oakridge Landscape, Incorporated (Oakridge), which will authorize the use of a portion of District property based on a lease agreement, reviewed, and approved as to form by County Counsel.

IT IS RECOMMENDED THAT YOUR HONORABLE BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:

1. Authorize the Fire Chief, or his designee, to execute the attached Agreement (Enclosure) for the use of a portion of District property by Oakridge on a reimbursable basis in the amount of \$16,572 per year, and a three percent (3%) annual increase thereafter, plus utilities.
2. Delegate authority to the Fire Chief, or his designee, to execute amendments, extensions, and modifications to the Agreement.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY
CALABASAS

CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA
CUDAHY
DIAMOND BAR
DUARTE

EL MONTE
GARDENA
GLEN DORA
HAWAIIAN GARDENS
HAWTHORNE
HERMOSA BEACH
HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY

INGLEWOOD
IRVINDALE
LA CANADA-FLINTRIDGE
LA HABRA
LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER

LAWDALE
LOMITA
LYNWOOD
MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT

PICO RIVERA
POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
VERNON
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

3. Delegate authority to the Fire Chief to enter into other similar non-exclusive license agreements in the future involving the use of District properties not to exceed \$120,000 annually in total rent to the District, reviewed and approved as to form by County Counsel and reviewed by the Chief Administrative Office Real Estate Division (CEO-RED).
4. Find the aforementioned actions exempt from the provision of the California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Since 2008, Oakridge has been operating a plant nursery, storing equipment, and performing other activities appropriate for a landscaping company on approximately four acres of District property at the Del Valle Training Center. The District and Oakridge now seek to enter into an agreement authorized by the Board that would allow the District to lease the property based on fair market value and would allow Oakridge to continue their operations.

The District, in consultation with the CEO-RED, hired a third-party appraiser to appraise the property. The appraiser determined the market rent to be \$1,381 per month or \$16,572 per year. Oakridge has agreed to the sum of \$16,572 per year, payable monthly to the District, which is subject to a three percent (3%) annual increase, thereafter. In addition, Oakridge shall pay the District for their monthly water usage which is separately metered and a flat monthly rate of \$150 for electricity. Either party can terminate upon giving the other party a 30-day written notice. The Agreement has been reviewed and approved as to form by County Counsel.

The District is requesting to authorize the Fire Chief, or his designee, to enter into the attached Agreement to lease a portion of the District's Del Valle Training Center at 28101 Chiquito Canyon Road in Castaic to Oakridge, based on a lease agreement.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Approval of the recommended actions is consistent with the County's Strategic Plan Goal No. III, Strategy III.3: Pursue Operational Effectiveness, Fiscal Responsibility and Accountability, by continually assessing our efficiency and effectiveness, maximizing, and leveraging resources, and holding ourselves accountable.

FISCAL IMPACT/FINANCING

The District, as a Special District, is funded independently from the County's General Fund, and relies primarily on property tax revenue to provide essential fire protection and emergency medical services.

Oakridge shall pay the District \$1,381 monthly or \$16,572 per year for the lease, a flat monthly rate of \$150 for electricity, and a reasonable proportion of all other charges jointly metered. Additionally, there is no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Agreement will be effective the day it is approved by your Board and shall remain in effect until terminated by either party, with a 30-day written notice. County Counsel has approved this Agreement as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current services.

CONCLUSION

Upon approval by your Honorable Board, please instruct the Executive Officer to return the adopted stamped Board Letter to the following:

Consolidated Fire Protection District of Los Angeles County
Planning and Grants Division
Attention: Marcia Velasquez, Head, of Planning and Executive Support
1320 North Eastern Avenue
Los Angeles, CA 90063
Marcia.Velasquez@fire.lacounty.gov

The District contact may be reached at (323) 881-2404.

Respectfully submitted,

ANTHONY C. MARRONE, FIRE CHIEF

ACM:kc

Enclosure

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller

NON-EXCLUSIVE LICENSE AGREEMENT

THIS NON-EXCLUSIVE LICENSE AGREEMENT ("License") is made and entered into this _____ day of _____, 2023,

BY AND BETWEEN

CONSOLIDATED FIRE PROTECTION
DISTRICT OF LOS ANGELES COUNTY,
hereinafter referred to as "DISTRICT"

AND

OAKRIDGE LANDSCAPE, INC.,
hereinafter referred to as "LICENSEE."

RECITALS:

WHEREAS, District is the owner of certain real property called the Del Valle Regional Training Facility, located at 28101 Chiquito Canyon, Castaic, CA (the "**Property**"), and is authorized to license use of the property pursuant to Health and Safety Code section 13861; and

WHEREAS, Licensee is desirous of using on a non-exclusive basis, a portion only of said real property, which is not required exclusively for District use.

WHEREAS, Licensee will occupy the area as marked in red on **Exhibit "A"** attached hereto and incorporated by this reference (the "**Licensed Area**").

In consideration of the mutual promises, covenants, and conditions set forth herein, the parties hereto and each of them do agree as follows:

AGREEMENTS

1. LICENSED AREA:

1.01 Subject to the terms and conditions contained herein, District hereby provides a non-exclusive License to Licensee, and Licensee hereby agrees to the terms and conditions hereinafter set forth, for the use of the Licensed Area (defined below) for the purposes described in Sections 1.02, 1.03 and 1.04, of the portion of the Property as depicted on **Exhibit "A"** attached hereto and incorporated by this reference (the "**Licensed Area**").

1.02 The Licensed Area shall be used only by the Licensee for the operation of a landscaping business /operation and for no other use or purpose.

1.03 Licensee shall make no alterations or improvements to the Licensed Area unless prior written approval is first obtained from the District. Upon written approval, all improvements and alterations are to be made at Licensee's expense and at no cost to the District.

1.04 In the event that Licensee makes any unauthorized alterations or improvements to the Licensed Area, District may immediately and without prior notice to Licensee exercise any or all of the following options:

- (a) Require Licensee to immediately remove all alterations and improvements and restore the Licensed Area to its pre-existing condition, at Licensee's own cost;

- (b) Remove the alterations or improvements and charge Licensee for the cost of such removal;
- (c) Notify Licensee of District's intent to retain, without compensation, any and all improvements installed by Licensee in violation of Section 1.03 upon termination of the License; and/or
- (d) Terminate the License and require Licensee to vacate the Licensed Area immediately as set forth in Section 8 and 10.

1.05 Licensee acknowledges personal inspection of the Licensed Area and the surrounding area and evaluation of the extent to which the physical condition thereof will affect the License. Licensee accepts the Licensed Area in its present physical condition and shall make no demands upon District for any improvements or alterations thereof.

2. **TERM:**

2.01 The term of the License shall commence upon full execution of this License by the parties (the "Commencement Date") and shall be in effect for five (5) years or until earlier terminated by either party as describe in Section 2.02 below.

2.02 Either party shall have the option of terminating this License at will upon giving the other party at least 30 days' advance notice in writing. In the event either party is not able to fully perform the requirements of this License, either party may immediately terminate this License, without cause, by providing written notice. Should the License be terminated, all obligations, duties, payments and rights shall cease as of the date of termination. Notwithstanding the foregoing provision, this License may be immediately cancelled in the event of an emergency or unsafe condition. Upon termination, Licensee may no longer use, access, possess or enter the Licensed Area. Any outstanding Licensed Area Usage Fee, prorated to the date of termination, if applicable, shall be invoiced to Licensee within thirty days of the termination date. License shall pay pursuant to Section 3.03 of this Agreement.

2.03 Subject to Section 5 of this Agreement, upon termination of this License for any reason, all obligations of each party to the other shall cease, and neither party shall have any further liability to the other. Upon termination for any reason, both parties shall cooperate to affect an orderly discontinuation of this License so as to cause minimal effect to either party or their clients.

3. **PAYMENT:**

3.01 Licensed Area Usage Fee. Licensee shall pay District for the use of the Licensed Area for the use granted herein the sum of \$16,572 per the initial year, payable in advance on a monthly basis by the 1st of each month (i.e., \$1,381 per month). The annual fee is subject to a three percent (3%) annual increase thereafter. Payments shall be payable on the tenth day of each and every month.

3.02 Utilities. Licensee shall pay District for utilities as set forth in Section 4.06.

3.03 District Invoice. The District shall invoice Licensee at least thirty (30) days in advance of the above scheduled due date. The payment shall be paid by check within 30 days and payable to the "Los Angeles County Fire Department."

All invoices shall be sent to:

Oakridge Landscape, Inc.
8618 Haskell Ave.
North Hills, CA 91343
Attn: Richard Dunbar

Or may be emailed to: _____

All payments shall be sent to:

Los Angeles County Fire Department
Financial Management Division
P.O. Box 54740
Los Angeles, CA 90054-0740
Attention: Accounts Receivable

4. **OPERATING RESPONSIBILITIES:**

4.01 Compliance with Law. Licensee's operations in and use of the Licensed Area shall conform to and abide by all County ordinances and all City, State, and Federal laws and regulations insofar as the same or any of them are applicable; and where permits and/or licenses are required for Licensee's specific use of the Licensed Area, the same must be first obtained from the regulatory agency having jurisdiction thereover.

4.02 Signs. Licensee shall not post signs or advertising matter upon the Licensed Area unless prior approval therefore is obtained from the District.

4.03 Storage. No offensive matter or refuse or substance constituting an unnecessary, unreasonable, or unlawful fire hazard, or, hazardous materials, or material detrimental to the public health, shall be permitted or remain on the Licensed Area, and Licensee shall prevent any accumulation thereof from occurring. Licensee shall pay all charges which may be made for the removal thereof.

4.04 Security. Licensee shall be responsible for securing the Licensed Area. District shall not be liable to Licensee, its officers, employees, volunteers, vendors, visitors, invitees or any other parties for any injury, death, theft, loss or damage occurring within or related to the Licensed Area or the Property.

4.05 Maintenance. Licensee shall be responsible for maintaining the Licensed Area in a clean and sanitary condition. The Licensed Area shall be maintained to the satisfaction of the District. In the event Licensee fails to maintain the Licensed Area to District's satisfaction, District reserves the right to cure and bill Licensee for all costs.

4.06 Utilities. Licensee shall be responsible for payment of all water, gas, heat, light, power, telephone, trash disposal and other utilities and services supplied to the Property and will include a 1.75% Administrative Fee. If any such services are not separately metered to Licensee, Licensee shall pay a reasonable proportion, to be determined by Licensor, of all charges jointly metered.

- (a) Electricity and Water. Water is separately metered at the Property but not Electricity. District shall invoice Licensee's actual monthly usage for water and a flat monthly rate of \$150 for electricity.
- (b) Gas. The Property is not equipped with a gas line.
- (c) Portable toilet. The Licensee shall be responsible for furnishing a portable toilet for the site, if necessary. Portable toilet must have containment tray, staked down, be clean in appearance, and area surrounding shall be clean and free of debris. The cost of the portable toilet shall be the sole responsibility of the Licensee.

4.07 Examination of Licensed Area. Licensee shall permit authorized representatives of the District to enter the Licensed Area for the purpose of determining whether the authorized activities are being conducted in compliance with the terms of this License, or for any other purpose incidental to the performance of the duties required by the Los Angeles County Code, California Health & Safety Code and any other applicable State and federal laws.

4.08 Rules and Regulations. Licensee understands District will continue to use the Property for its own operations and Licensee shall not interfere with District's use of the Property. Licensee shall treat visitors and other occupants and users on the Property with courtesy, dignity and respect. Consumption of alcoholic beverages is prohibited anywhere on the Property.

4.09 Mail/Packages. Licensee shall not accept mail and/or packages on behalf of the District. If mail and/or packages are accidentally delivered to the Licensee's location, Licensee must hand-deliver the mail/packages to the District immediately.

5. **INDEMNIFICATION AND INSURANCE REQUIREMENTS:**

The following indemnification and insurance requirements shall be in effect.

I. INDEMNIFICATION

Licensee shall indemnify, defend and hold harmless County and its Special Districts and their respective representatives, employees, officials, officers, agents and volunteers from and against any and all liability, loss, injury, damages, demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), the use by Licensee and its vendors, agents, employees, invitees, volunteers or visitors on the Licensed Area or the Property, except for such loss or damage arising from the sole negligence or willful misconduct of the County. The provisions of this paragraph survive expiration or termination of this License.

II. GENERAL INSURANCE PROVISIONS - LICENSEE REQUIREMENTS

Without limiting the Licensee's indemnification of the District and during the term of this License, and until all of its obligations pursuant to this License have been met, Licensee shall provide and maintain at its own expense insurance coverage satisfying the requirements specified in this License. These minimum insurance coverage terms, types and limits (the "Required Insurance") also are in addition to and separate from any other contractual obligation imposed upon Licensee pursuant to this License. The District in no way warrants that the Required Insurance is sufficient to protect the Licensee for liabilities which may arise from or relate to this License.

A. Evidence of Coverage and Notice to Licensors

- Certificate(s) of insurance coverage (**Certificate**) satisfactory to the District, and a copy of an Additional Insured endorsement confirming District and its Agents (defined below) has been given Insured status under the Licensee's General Liability policy, shall be delivered to District at the address shown below and provided prior to the start day of this License.
- Renewal Certificates shall be provided to District not less than 10 days prior to Licensee's policy expiration dates. The District reserves the right to obtain complete, certified copies of any required Licensee insurance policies at any time.
- Certificates shall identify all Required Insurance coverage types and limits specified herein, reference this License by name or number, and be signed by an authorized representative of the insurer(s). The Insured party named on the Certificate shall match the name of the Licensee identified in this License. Certificates shall provide the full name of each insurer providing coverage, its NAIC (National Association of Insurance Commissioners) identification number, its financial rating, the amounts of any policy deductibles or self-insured retentions exceeding twenty-five thousand (\$25,000.00) dollars, and list any Licensors required endorsement forms.
- Neither the District's failure to obtain, nor the District's receipt of, or failure to object to a non-complying insurance certificate or endorsement, or any other insurance documentation or information provided by the Licensee, its insurance broker(s) and/or insurer(s), shall be construed as a waiver of any of the Required Insurance provisions.
- Certificates and copies of any required endorsements, notices of cancellation shall be delivered to:

Consolidated Fire Protection District of Los Angeles County
Risk Management Division
1320 N. Eastern Ave.
Los Angeles, Ca 90063-3294

- Licensee also shall promptly notify District of any third-party claim or suit filed against Licensee which arises from or relates to this License and could result in the filing of a claim or lawsuit against Licensee and/or District.

B. Additional Insured Status and Scope of Coverage

The District and the County of Los Angeles, its Elected Officials, Officers, Agents, Employees and Volunteers, shall be provided additional insured status under Licensee's General Liability policy with respect to liability arising from or connected with the Licensee's acts, errors, and omissions arising from and/or relating to the Licensee's operations on and/or its use of the premises. District's additional insured status shall apply with respect to liability and defense of suits arising out of the Licensee's acts or omissions, whether such liability is attributable to the Licensee or to the District. The full policy limits and scope of protection also shall apply to the District as an additional insured, even if they exceed the District's minimum Required Insurance specifications herein. Use of an automatic additional insured endorsement form is acceptable providing it satisfies the Required Insurance provisions herein.

C. Cancellation of Insurance

Except in the case of cancellation for non-payment of premium, District's insurance policies shall provide, and Certificates shall specify, that District shall receive not less than thirty (30) days advance written notice by mail of any cancellation of the Required Insurance. Ten (10) days prior notice may be given to District in event of cancellation for non-payment of premium. Failure to provide written notice of cancellation or any change in the Required Insurance may constitute a material breach of the License, in the sole discretion of the District, upon which the District may suspend or terminate this License.

D. Failure to Maintain Insurance

Licensee's failure to maintain or to provide acceptable evidence that it maintains the Required Insurance shall constitute a material breach of the License upon which District immediately may suspend or terminate this License. District, at its sole discretion, may obtain damages from Licensee resulting from said breach. Alternatively, the District may purchase the Required Insurance, and without further notice to Licensee and pursue Licensee for reimbursement.

Use of the Licensed Area shall not commence until Licensee has complied with the insurance requirements and shall be suspended during any period that Licensee fails to maintain said policies in full force and effect.

E. Compensation for District Costs

In the event that Licensee fails to comply with any of the indemnification or insurance requirements of this License, and such failure to comply results in any costs to District, Licensee shall pay full compensation for all reasonable costs incurred by District.

F. Insurer Financial Ratings

Insurance is to be provided by an insurance company authorized to do business in California and acceptable to the District, with an A.M. Best rating of not less than A:VII, unless otherwise approved by the District.

G. Licensee's Insurance Shall Be Primary

Licensee's insurance policies, with respect to any claims related to this License, shall be primary with respect to all other sources of coverage available to District. Any District maintained insurance or self-insurance coverage shall be in excess of and not contribute to any Licensee coverage.

H. Waiver of Subrogation

To the fullest extent permitted by law, the Licensee hereby waives its and its insurer(s) rights of recovery against District under all required insurance policies for any loss arising from or related to this License. The Licensee shall require its insurers to execute any waiver of subrogation endorsements which may be necessary to affect such waiver.

I. Deductibles and Self-Insured Retentions (SIRs)

Licensee's policies shall not obligate the District to pay any portion of any Licensee deductible or SIR. The District retains the right to require Licensee to reduce or eliminate policy deductibles and SIRs as respects the District, or to provide a bond guaranteeing Licensee's payment of all deductibles and SIRs, including all related claims investigation, administration and defense expenses. Such bond shall be executed by a corporate surety licensed to transact business in the State of California.

J. Claims Made Coverage

If any part of the Required Insurance is written on claims made basis, any policy retroactive date shall precede the start date of this License. Licensee understands and agrees it shall maintain such coverage for a period of not less than three (3) years following License expiration, termination or cancellation.

K. Application of Excess Liability Coverage

Licensee may use a combination of primary and excess insurance policies which provide coverage as broad as ("follow form" over) the underlying primary policies, to satisfy the Required Insurance provisions.

L. Separation of Insureds

All liability policies shall provide cross-liability coverage as would be afforded by the standard ISO (Insurance Services Office, Inc.) separation of insureds provision with no insured versus insured exclusions or limitations.

M. District Review and Approval of Insurance Requirements

District reserves the right to review and adjust the Required Insurance provisions, conditioned upon District's determination of changes in risk exposures.

III. INSURANCE COVERAGE TYPES AND LIMITS

- A. Commercial General Liability** insurance (providing scope of coverage equivalent to ISO policy form CG 00 01), naming District, County, and its Agents as an additional insured, with limits of not less than:

General Aggregate:	\$ 2 million
Products/Completed Operations Aggregate:	\$ 1 million
Personal and Advertising Injury:	\$ 1 million
Each Occurrence:	\$ 1 million

- B. Automobile Liability** insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than \$1 million for bodily injury and property damage, in combined or equivalent split limits, for each single accident. Insurance shall cover liability arising out of Licensee's use of autos pursuant to this License, including owned, leased, hired, and/or non-owned autos, as each may be applicable.

- C. Workers Compensation and Employers' Liability** insurance or qualified self-insurance satisfying statutory requirements, which includes Employers' Liability coverage with limits of not less than \$1 million per accident. If applicable to Licensee's operations, coverage also shall be arranged to satisfy the requirements of any federal workers or workmen's compensation law or any federal occupational disease law.

- D. Commercial Property Insurance.** Such insurance shall:

- Provide coverage for District's property and any improvements and betterments; this coverage shall be at least as broad as that provided by the Causes-of-Loss Special Form (ISO form CP 10 30), excluding earthquake and including flood and ordinance or law coverage.
- Be written for the full replacement cost of the property, with a deductible no greater than \$250,000 or 5% of the property value, whichever is less. Insurance proceeds shall be payable to the Licensee and District as their interests may appear.

6. NO TRANSFERS:

Licensee acknowledges that the rights conferred herein are provided to Licensee based on Licensee's special qualifications and are personal to Licensee. Licensee shall have no rights to assign, hypothecate or mortgage the Licensed Area or any portion thereof. A party shall not, unless it has first obtained the other party's prior written consent (a) assign or otherwise alienate any of its rights under this License, including the right to payment; or (b) delegate, subcontract, or otherwise transfer any of its duties under this License.

7. **NONDISCRIMINATION:**

Licensee certifies and agrees that all persons employed by Licensee and/or by the affiliates, subsidiaries, or holding companies thereof are and shall be treated equally without regard to or because of race, ancestry, national origin, or sex, in compliance with all Federal and State laws prohibiting discrimination in employment, including, but not limited to, the Federal Civil Rights Act of 1964; the Unruh Civil Rights Act; the Cartwright Act; the State Fair Employment Practices Act; and the Americans with Disabilities Act.

8. **DEFAULT:**

Licensee agrees that if it fails to comply with the terms and conditions of this License, Licensee shall be in default under this License. Upon Licensee's default, District may revoke and terminate this License upon 30 days prior written notice, in addition to any of District's other rights and remedies provided at law and in equity.

9. **WAIVER:**

9.01 Any waiver by either party of any breach of any one or more of the covenants, conditions, terms, and agreements herein contained shall not be construed to be a waiver of any subsequent or other breach of the same or of any other covenant, condition, term, or agreement herein contained, nor shall failure on the part of either party to require exact, full and complete compliance with any of the covenants, conditions, terms, or agreements herein contained be construed as in any manner changing the terms of this License or estopping either party from enforcing the full provisions hereof.

9.02 No option, right, power, remedy, or privilege of either party shall be construed as being exhausted by the exercise thereof in one or more instances. The rights, powers, options, and remedies given either party by this License shall be cumulative.

10. **SURRENDER:**

Upon expiration of the term hereof, termination, or cancellation thereof as herein provided, Licensee shall peaceably vacate the Licensed Area and deliver the Licensed Area to District in the condition it was received by Licensee, reasonable wear and tear excepted, and in good broom clean condition.

11. **COUNTY LOBBYIST ORDINANCE:**

Licensee is aware of the requirements of Chapter 2.160 of the Los Angeles County Code with respect to County Lobbyists as such are defined in Section 2.160.010 of said Code, and certifies full compliance therewith. Failure to fully comply shall constitute a material breach upon which District may terminate or suspend this License.

12. **NOTICES:**

General notices shall be sent to the Licensee by mail at:

Oakridge Landscape, Inc.
8618 Haskell Ave.
North Hills, CA 91343
Attn: Richard Dunbar

General notices shall be sent to the District by mail at:

Consolidated Fire Protection District
Planning Division
1320 N. Eastern Avenue
Los Angeles, CA 90063
Attn: Planning and Grants Division

13. **REPAIR OF DAMAGE:**

Licensee shall, at Licensee's sole expense, be responsible for the cost of repairing any area of the Licensed Area, which is damaged by Licensee or Licensee's agents, employees, invitees, or visitors, including the repair of low voltage electronic, telecommunications, phone and data cabling and related equipment, if any.

All repairs and replacements shall: (a) be made and performed by contractors or mechanics approved by County, which approval shall not be unreasonably withheld or delayed; (b) be at least equal in quality, value, and utility to the original work or installation; and (c) be in accordance with all laws.

14. **DAMAGE OR DESTRUCTION:**

Should the Licensed Area or the building in which the Licensed Area is located be damaged by fire, incidents of war, earthquake, or other violent action of the elements, District shall have the option to terminate this License.

15. **SOLICITATION OF CONSIDERATION:**

15.01 It is improper for any County officer, employee, or agent to solicit consideration, in any form, from a licensee with the implication, suggestion, or statement that the licensee's provision of consideration may secure more favorable treatment for the licensee in the award of the license or that the licensee's failure to provide such consideration may negatively affect the County's consideration of the licensee's submission. A licensee shall not offer to or give, either, directly or through an intermediary, consideration, in any form, to a County officer, employee, or agent for the purpose of securing favorable treatment with respect to the issuance of a license.

15.02 Licensee shall immediately report any attempt by a County officer, employee or agent to solicit such improper consideration. The report shall be made either to the County manager charged with the supervision of the employee or to the County Auditor-Controller Employee Fraud Hotline. Failure to report such solicitation may result in the License being terminated.

16. **CONFLICT OF INTEREST:**

No County employee whose position in County service enables him/her to influence obtaining or awarding any lease, license, or permit, and no spouse or economic dependent of such employee, shall be employed in any capacity by the Licensee herein, or have any other direct or indirect financial interest resulting from this License.

17. **ACKNOWLEDGMENT OF INELIGIBILITY FOR RELOCATION ASSISTANCE:**

Licensee hereby disclaims any status as a "displaced person" as such is defined in Government Code Section 7260 and hereby acknowledges his/her ineligibility for relocation assistance as provided in Government Code Section 7260 through 7276, inclusive, as interpreted in Title 25, Chapter 6, Section 6034(b) (1) of the California Administrative Code upon the future cancellation or termination of this License.

18. **SIGNATURE AUTHENTICITY CLAUSE:**

The individual(s) executing this License hereby personally covenants, guarantees, and warrants that he/she has the power and authority to obligate the Licensee to the terms and conditions in this License.

19. **COUNTERPARTS AND ELECTRONIC SIGNATURES**

This License may be executed in multiple counterparts by the parties hereto. All counterparts so executed shall constitute one agreement binding upon all parties, notwithstanding that all parties are not signatories to the original or the same counterpart. Each counterpart shall be deemed an original to this License, all of which shall constitute one agreement to be valid as of the date of this License. Documents executed, scanned and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this License and all matters related thereto, with such scanned and electronic signatures having the same legal effect as original signatures. This License, any other document necessary for the consummation of the transaction contemplated by this License may be accepted, executed or agreed to through the use of an electronic signature and will be binding on each party as if it were physically executed.

20. **TAXATION OF LICENSED AREA:**

20.01 The interest (as defined in California Revenue and Taxation Code Section 107) in the Licensed Area created by this License may be subject to property taxation if created. The party in whom any such property interest is vested may be subject to the payment of the property taxes levied on the interest.

20.02 Licensee shall pay before delinquency all lawful taxes, assessments, fees, or charges which at any time may be levied by the Federal, State, County, City, or any other tax or assessment-levying body upon the Licensed Area and any improvements located thereon.

20.03 If Licensee fails to pay any lawful taxes or assessments upon the Licensed Area Which Licensee is obligated to pay, Licensee will be in default of the License and the County shall have the rights set forth in Section 9 above.

20.04 County reserves the right to pay any such tax, assessment, fee, or charge, and all monies so paid by County shall be repaid by Licensee to County upon demand. Licensee and County agree that this is a license and not a lease and no real estate interest is being conveyed herein.

21. **INTERPRETATION:**

Unless the context of this License clearly requires otherwise: (i) the plural and singular numbers shall be deemed to include the other; (ii) the masculine, feminine, and neuter genders shall be deemed to include the others; (iii) "or" is not exclusive; and (iv) "includes" and "including" are not limiting.

22. **HOLDOVER:**

If Licensee remains in possession of the Licensed Area or any part thereof after the expiration of the term of this License, such occupancy shall be a tenancy which is terminable only upon 30 days prior written notice by either party subject to all of the terms, covenants and conditions of this License.

23. **GOVERNING LAW AND FORUM:**

This License shall be governed by and construed in accordance with the internal laws of the State of California. Any litigation with respect to this License shall be conducted in the courts of the County of Los Angeles, State of California.

24. **ENTIRE AGREEMENT:**

This License contains the entire agreement between the parties hereto, and no addition or modification of any terms or provisions shall be effective unless set forth in writing, signed by both County and Licensee.

/// [SIGNATURES FOLLOW ON NEXT PAGE]

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IN WITNESS WHEREOF, this License is executed as of the date day, month and year first above written.

LICENSEE:

OAKRIDGE LANDSCAPE, INC

By: _____

Name: _____

Title: _____

Date: _____

Internal Revenue Code 501(c)(03) Employer Identification Number: _____

LICENSOR:

**CONSOLIDATED FIRE PROTECTION
DISTRICT OF LOS ANGELES COUNTY**

By: _____

Anthony C. Marrone

Fire Chief

Date: _____

APPROVED AS TO FORM:

DAWYN R. HARRISON

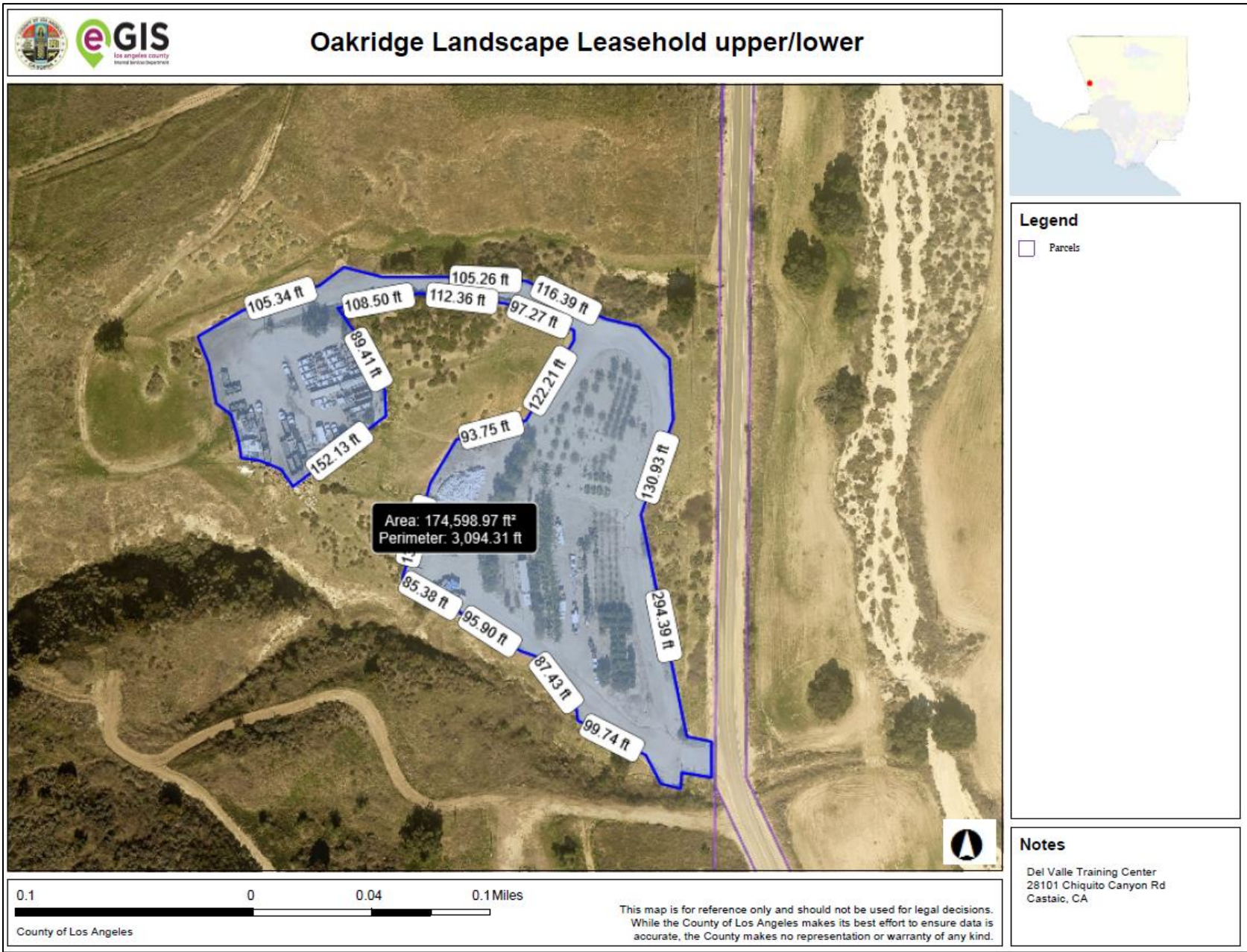
County Counsel

By: _____

Senior Deputy County Counsel

EXHIBIT A

Site Plan





GEORGE GASCÓN
LOS ANGELES COUNTY DISTRICT ATTORNEY

HALL OF JUSTICE
211 WEST TEMPLE STREET LOS ANGELES, CA 90012 (213) 974-3500

September 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012-2726

Dear Supervisors:

**TRANSFER OF SURPLUS 2008 FORD F450 TACTICAL RESPONSE VEHICLE
TO THE CITY OF SAN GABRIEL POLICE DEPARTMENT
(ALL DISTRICTS) (3-VOTES)**

SUBJECT

This Board Letter requests authority for the Los Angeles County District Attorney's Office (LADA) to enter into an Agreement to donate a tactical response vehicle to the San Gabriel Police Department, that will be available to all police agencies throughout Los Angeles County, to be used in law enforcement operations. The tactical response vehicle is a surplus vehicle and is no longer needed by the LADA.

The donation of this vehicle will allow the San Gabriel Police Department to maintain a valuable resource which will be available to all law enforcement agencies in Los Angeles County, for use in conducting law enforcement activities which require enhanced protection for officers and the public in precarious situations.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the Tactical Response Vehicle (Vehicle identification No. 1FDXW47R68EA70900) is surplus to the LADA's fleet needs.
2. Authorize the transfer of title for a 2008 Ford F450 Tactical Response Vehicle to the San Gabriel Police Department which will store, care for, and make the vehicle available for all law enforcement agencies in Los Angeles County.
3. Authorize the District Attorney, or his designee, to execute a Donation Agreement with the San Gabriel Police Department, to provide for the donation of the surplus Ford F450 Tactical

Response Vehicle to complete the transfer of title of the Ford F450 Tactical Response Vehicle to be effective after approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The San Gabriel Police Department has expressed the need for a vehicle that can support their law enforcement activities and their willingness to make the vehicle available for all law enforcement agencies in Los Angeles County. Staff at the San Gabriel Police Department will accept this vehicle in an "as is" condition, and they are aware that this vehicle has mechanical and cosmetic issues and agrees to have their automotive department perform all required repairs.

The LADA finds that this vehicle is considered surplus to the District Attorney's Office needs. Upon the Board's approval to donate this vehicle, the San Gabriel Police Department will initiate the transfer process.

The transfer of this tactical response vehicle to the San Gabriel Police Department will allow the San Gabriel Police Department to take possession of the vehicle and make it available for use by all law enforcement agencies throughout Los Angeles County, which will directly benefit County residents. In the past, surplus vehicles have been sold through public auction.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Approval of the recommended action is consistent with the Los Angeles County Strategic Plan Goal No 3. Realize Tomorrow's Government Today: Manage and Maximize County Assets which will maximize the use of County assets in a fiscally responsible manner is in alignment with the County's priorities.

FISCAL IMPACT/FINANCING

This vehicle was donated to the County in 2016 and is no longer useful to the LADA, therefore its donation to the San Gabriel Police Department for use by all law enforcement agencies throughout the County will have an insignificant impact to the LADA. There will be no cost to the LADA for removal of the decals or equipment. No other additional work will be required.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The LADA has determined that the 2008 Ford F450 Tactical Response Vehicle is considered surplus and that it would be an asset available through the San Gabriel Police Department to all law enforcement agencies in the County. Transfer of title would be required and can be consummated upon the Board's approval of the transfer.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action is in the best interest of County residents served by all the police agencies that will have access to the tactical response vehicle. This action does not impact the LADA.

The Honorable Board of Supervisors

September 12, 2023

Page 3

CONCLUSION

Following Board approval, the Executive Officer-Clerk of the Board is requested to return two (2) copies of the adopted Board letter and one with a wet, stamp, or electronic signature, to Mr. Adolfo Gonzalez-Meza of the District Attorney's Office, Property Management and Support Services Division, 211 West Temple Street, Suite 200, Los Angeles, California 90012-3205. Any questions may be directed to Mr. Gonzalez-Meza at (213) 257-2862, or at agonzalez-meza@da.lacounty.gov.

Respectfully submitted,

GEORGE GASCÓN

District Attorney

agm

Enclosures

c: Executive Officer, Board of Supervisors
Chief Executive Officer
County Counsel

DONATION AGREEMENT

The County of Los Angeles District Attorney's Office (LADA), by action of the Board of Supervisors ("Board") as its governing body, enters into this agreement with the San Gabriel Police Department, a non-profit, tax-exempt agency, located at 625 South Del Mar Avenue, San Gabriel, California, 91776, hereinafter referred to as the "Donee", for the donation of a 2008 Ford F450 Vehicle Identification No. 1FDXW47R68EA70900, tactical response vehicle, hereinafter referred to as vehicle or donated vehicle. As part of the above Board action, this vehicle was found to be surplus to the LADA's needs.

TERMS AND CONDITIONS OF DONATION OF THE VEHICLE TO DONEE FROM THE OFFICE ARE THAT DONEE AGREES THAT:

1. Pursuant to the instructions of the Board, this donation is subject to the Donee using the vehicle in a manner beneficial to the public good and to the residents of the County of Los Angeles, as served by the LADA. The donated vehicle is not being acquired for any other purpose.
2. This donation is made with the understanding that the Donee will use this vehicle for the safety and well-being of the Donee's organization and the public at large. The Donee agrees to make the vehicle available to all law enforcement agencies throughout the County, whenever needed. The vehicle will support operations during critical incidents and ongoing efforts to keep the community safe.
3. Upon acceptance of the donated vehicle, said vehicle becomes the sole property of the Donee. The donated vehicle acquired by the Donee is on an "as is", "where is" basis, without guarantee and/or warranty of any kind, and that the LADA will remove any identification, decals, markings, and equipment.
4. The Donee is responsible for all costs associated with picking up and transporting the vehicle. The Donee will pick up the donated vehicle within ten business days of being contacted by the LADA that the vehicle is ready for pick up. The transfer of documents and vehicles will occur at the LADA's facility located 13415 Carmenita Road, Santa Fe Springs, 90670.
5. The Donee agrees to begin using the donated vehicle for the above purpose within three (3) months of receiving the vehicle and to keep it in the above service for a minimum of one year thereafter.
6. Accordingly, the agreement is hereby reached that the LADA will transfer possession and title of the 2008 Ford F450 Vehicle Identification No. 1FDXW47R68EA70900, tactical

response vehicle, and the San Gabriel Police Department will accept and utilize the vehicle as described above.

7. Indemnification: The Donee shall indemnify, defend and hold harmless County, and its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with District's acts and/or omissions arising from and/or relating to this Agreement.

IN WITNESS WHEREOF, the County of Los Angeles District Attorney's Office and the San Gabriel Police Department enter into this agreement, to be signed by its duly authorized officers, as of the date set forth below.

COUNTY OF LOS ANGELES

CITY OF SAN GABRIEL

The District Attorney's Office

San Gabriel Police Department

By _____
George Gascón, District Attorney

By _____
Riki Nakamura, Interim Chief of Police

Date: _____


Date: _____

APPROVED AS TO FORM BY
County Counsel:

APPROVED AS TO FORM BY
City Attorney:

DAWYN R. HARRISON

KEITH LEMIEUX

By  _____
Elizabeth Pennington
Deputy County Counsel

By _____
Keith Lemieux
City Attorney for City of San Gabriel

September 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SUBAWARD LETTER AGREEMENT WITH CENTER FOR COURT INNOVATION
FOR THE INTAKE BOOKING DIVERSION PROGRAM
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Los Angeles County (County) Sheriff's Department (Department) seeks Board approval to execute a Subaward Letter Agreement (Agreement) with the Center for Court Innovation (CCI) to participate in the Intake Booking Diversion (IBD) Program. The IBD Program diverts mentally ill arrestees away from the criminal justice system and toward treatment. The IBD Program is funded by the United States Department of Justice (DOJ) National Institute of Justice (NIJ) Grant #2019-R2-CX-0033, Catalog of Federal Domestic Assistance #16.560.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Sheriff, or his designee, as an agent for the County, to execute the attached Agreement with CCI, effective upon execution through June 30, 2024, for reimbursement of overtime salary costs not to exceed \$300,325 for the Department's participation in the IBD Program.
2. Delegate authority to the Sheriff, or his designee, as an agent for the County, to execute all amendments and modifications to the Agreement, as necessary, for the effective participation in the IBD Program.

3. Delegate authority to the Sheriff, or his designee, as an agent for the County, to execute all required documents, including but not limited to, agreements, assurances and certifications, amendments, modifications, extensions, and payment requests in future Fiscal Years (FYs) as necessary, for the effective participation in the IBD Program.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of this Agreement will assist the County in furthering the Alternatives to Incarceration reforms that endorse solutions for the mentally ill jail population and the ability to prepare for and prevent, mentally ill persons from entering the County jail system. The IBD Program enhances the Department's Mental Evaluation Team (MET) efforts to divert individuals with mental illnesses away from jail and towards treatment.

Under this Agreement, MET will work with East Patrol Division Sheriff's Stations (Altadena, Crescenta Valley, Temple, Industry, San Dimas, and Walnut/Diamond Bar) and Lancaster Sheriff's Station. When an inmate is initially booked and is suspected of being mentally ill, MET's Triage Desk is called and a Risk Assessment and Management Program (RAMP) investigator is dispatched to the station. The RAMP investigator works with the filing detective and the County's District Attorney's Office in determining whether the inmate is a candidate for the IBD Program. If the inmate is determined to be a candidate, they are sent for treatment at a treatment facility and/or treatment program. If the inmate stays at the facility and/or program for the entire course of treatment, the District Attorney will not file charges for the original offense. If the inmate leaves the facility and/or program before the conclusion of treatment, the District Attorney will determine if charges will be filed on the original offense.

The CCI is a project of the Fund for the City of New York, which in connection with Research Practice Strategies, submitted a grant application to the DOJ NIJ. The Fund for the City of New York was awarded \$1,000,000. From this award, the Department will receive an amount not to exceed \$300,325 to provide services to implement the IBD Program and support a process for evaluating the impact of the IBD Program.

The evaluation process will examine: (1) whether the IBD Program improves early identification of arrestees with mental illness; (2) whether diversion through IBD increases treatment engagement or reduces recidivism and future calls for service associated with a mental health crisis; (3) whether the IBD Program improves safety for Department deputies; and (4) the lessons learned from the program implementation that may be translatable to other law enforcement agencies seeking to divert individuals with mental illness.

The Department, in collaboration with CCI, will compare the outcomes of individuals presenting with mental illness, who are diverted to receive IBD Program services with other individuals processed through facilities where IBD Program services are not available.

Implementation of Strategic Plan Goals

The services provided under this Agreement support the County's Strategic Plan, Goal 3 - Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. Participation in the IBD Program leverages resources from the Department and CCI to enhance public safety service.

FISCAL IMPACT/FINANCING

This is a zero net County cost, revenue-generating agreement. FY 2023-24 will be the first year of participation in the IBD Program. The CCI will reimburse the Department for overtime salary costs directly related to work and training performed in support of the IBD Program, up to the total Agreement amount of \$300,325 over the term of the subaward. The spending appropriation and revenue related to this program will be included in the FY 2023-24 Supplemental Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The term of this Agreement shall commence upon execution through June 30, 2024. The Agreement may be terminated at an earlier date with a 30 day written notice to the Department from the CCI, provided that any such termination notice is preceded by notice of intention to terminate with a 30-day opportunity to cure any breach. The Agreement provides for mutual indemnification.

The attached Agreement has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

None. The Department's MET has the resources required for participation in the IBD Program.

The Honorable Board of Supervisors
September 12, 2023
Page 4

CONCLUSION

Upon Board approval, please return a copy of the adopted Board letter to the Department's Contract Law Enforcement Bureau.

Sincerely,

ROBERT G. LUNA
SHERIFF

DRAFT

RGL:JT:CM:jb
(Contract Law Enforcement Bureau)

c: Board of Supervisors, Justice Deputies
Celia Zavala, Executive Officer, Board of Supervisors
Fesia Davenport, Chief Executive Officer
Sheila Williams, Senior Manager, Chief Executive Office (CEO)
Rene Phillips, Manager, CEO
Jocelyn Ventilacion, Principal Analyst, CEO
Anna Petrosyan, Senior Analyst, CEO
Bryan Bell, Budget Analyst, CEO
Dawyn R. Harrison, County Counsel
Elizabeth D. Miller, Chief Legal Advisor, Legal Advisory Unit
Michele Jackson, Principal Deputy County Counsel, Legal Advisory Unit
April L. Tardy, Undersheriff
Holly A. Francisco, Assistant Sheriff, Countywide Operations
Jill Torres, Assistant Sheriff, CFAO
Jason A. Skeen, Chief of Staff, Office of the Sheriff
Conrad Meredith, Division Director, Administrative Services Division (ASD)
Glen Joe, Assistant Division Director, ASD
Richard F. Martinez, Assistant Division Director, ASD
Valerie E. Silgero, Commander, CWSD
Johann W. Thrall, Commander, CWSD
Andrew B. Cruz, Acting Captain, Contract Law Enforcement Bureau (CLEB)
David E. Culver, Director, Financial Programs Bureau
Rene A. Garcia, Lieutenant, ASD
Israel Renteria, Lieutenant, CWSD
Vanessa C. Chow, Lieutenant, ASD
Kristine D. Corrales, Deputy, ASD
Ramona Zamora, Administrative Services Manager (ASM) II, CLEB
Jennipher Baeza, ASM I, CLEB
(Contract Law - Center for Court Innovation – Intake Booking Diversion Program 09-12-23)



520 Eighth Avenue, New York, NY 10018
p. 646 386 3100
f. 212 397 0985
courtinnovation.org

Research. Development. Justice. Reform.

Courtney Bryan. Director

November 1, 2022

Los Angeles County Sheriff's Department
211 West Temple Street
Los Angeles, CA 90012
Attn: Robert G. Luna

Dear Robert G. Luna:

We are pleased to confirm the appointment of Los Angeles County Sheriff's Department as a subcontractor ("Subrecipient") to Justice Innovation Inc., doing business as the Center for Court Innovation (the "Center"), in connection with Research Practice Strategies. The funding (the "Funding") under this subaward (the "Subaward") is supported by grant # 2019-R2-CX-0033 , CFDA #: 16.560 (the "Grant") from the DOJ: National Institute of Justice (NIJ) (the "Funder").

1. Services: Subrecipient will provide the services, in accordance with the attached proposal application/scope of work to implement the Intake Booking Diversion (IBD) program and support an in-depth process and impact evaluation of the program (the "Project"). Such services include without limitation the training and supervision of the Subrecipient's own staff, coordination functions for development of the Project, collaborative activities with Project partners, and participation in activities with the Center, all as further described in the attached proposal application/scope of work.
2. Persons in Charge: (a) The Center identifies Jennifer Tallon or his/her designee, as the member of the Center's staff who will have primary responsibility within the Center to supervise and coordinate the Center's rights and responsibilities..

(b) Subrecipient identifies Sgt. Shawn C. Barnes as the member of its staff who will have primary responsibility to supervise and coordinate the performance of the Project, and to collaborate with

Operating Programs Bronx Child Trauma Support, Bronx Community Solutions, Brooklyn Justice Initiatives, Brooklyn Mental Health Court, Brooklyn Young Adult Court, Brownsville Community Justice Center, Domestic Violence Court, Harlem Community Justice Center, Legal Hand, Make It Happen, Midtown Community Court, Neighborhood Safety Initiatives, Neighbors in Action, Newark Community Solutions, Parent Support Program, Peacemaking Program, Project Reset, Queens Youth Justice Center, Red Hook Community Justice Center, RISE, Save Our Streets, Staten Island Justice Center, Strong Starts Court Initiative, Supervised Release, UPNEXT, Westchester Court Education Initiative, Youth Impact, Youth Justice Board

the Center. Sgt. Barnes works with the Subrecipient's Mental Evaluation Team (MET) and directly oversees MET's Risk Assessment Management Program. In addition, Sgt. Shawn C. Barnes will be the primary point of contact on behalf of Subrecipient for fiscal matters. Substitution of said person(s) shall be made only with the approval of the Center. Failure to make such person(s) available to the extent necessary to perform the activities to implement the Project skillfully and promptly shall be a material violation of the terms of this Subaward.

3. Term: (a) Subrecipient's appointment will run from date of execution of this Agreement, to June 30, 2024 unless this Subaward is (i) terminated at an earlier date by thirty (30) days written notice to Subrecipient from the Center; provided however, that any such termination notice will have been preceded by notice of intention to terminate with a 30-day opportunity to cure any breach hereunder, or (ii) extended in writing by an amendment signed by both parties.

(b) In the event of such termination, Subrecipient shall immediately cease the provision of all services hereunder, and the Center shall be liable to Subrecipient only for the services actually performed up to and including the effective date of the termination.
4. Compensation: As compensation for services, the Center will pay Subrecipient a total maximum amount of Funding not to exceed \$300,325 in accordance with the attached budget. Notwithstanding any provision to the contrary in this Subaward, if for any reason the Funder shall not make available to the Center any portion of the Funding, the Center shall be under no obligation to make any disbursements to Subrecipient in excess of a prorated portion of the Funding that the Center actually receives from the Funder for the Project. The failure of the Center to receive any portion of the Funding from the Funder shall be deemed to be the failure of an essential condition for the Center's obligations under this Subaward. Subrecipient shall have no claim or cause of action or commence any proceeding against the Center or the Funder arising out of the failure of the Funder to provide all or any portion of the Funding to the Center.
5. Invoicing & Payment: (a) The Subrecipient shall submit to the Center a report of actual expenditures as compared to budgeted expenditures ("Invoice/Expense Statement"), on a Monthly basis, no later than twenty (20) days following the end of each Monthly. Each Invoice/Expense Statement shall include a narrative explanation of any variances that exceed 10% of the budgeted amount. The Invoice/Expense Statement shall be in a form approved by the Center, and must include supporting documentation reflecting proof of performance of services in accordance with the scope of work herein, and any other supporting documentation deemed necessary by the Center. A sample Invoice/Expense Statement (including a list of required fiscal supporting documentation) is attached. The Center shall review the Invoice/Expense Statement and supporting documentation as required, and may disallow for payment any charges which were not rendered, documented and/or authorized in accord with the terms of this agreement, or for failure to deliver any required service, deliverable, or work product. Failure to submit invoices in accordance with the provisions of this Subaward may result in the termination hereof by the Center.

(b) The Center will disburse payments in Monthly installments provided that (i) the funds are made available to the Center pursuant to the Grant, and (ii) Subrecipient has submitted all Invoice/Expense Statements and supporting documentation required under this Subaward. Statements will be payable under Net 30 day terms and should be emailed to the Center contact listed in the "Notices" section below, with a copy to CCIAP@courtinnovation.org. If Subrecipient would like to be paid via direct deposit (also known as electronic funds transfer (EFT) and automated clearing house (ACH)) in lieu of receiving a physical check, Subrecipient

must complete and submit the “Justice Innovation Inc ACH Authorization Form” (attached) with any required supporting documentation to cciap@courttinnovation.org.

6. Reporting: Subrecipient shall provide to the Center: (a) Monthly reports briefly describing the Project and Subrecipient’s activities relating thereto, and accounting for Funding expenditures made by Subrecipient during such period in the form similar to the Sample Activity Report for Subrecipients attached hereto and (b) such additional information or reports relating to the Project as the Center and the Funder may reasonably request from time to time.
7. Assurances: Subrecipient hereby represents and warrants that it has received and reviewed the terms and conditions of the Grant attached hereto, including without limitation the Special Conditions attached thereto. As a recipient of Funding hereunder, Subrecipient agrees that all the work or services provided under this Subaward shall be in full compliance with all applicable terms of the Grant.
8. Independent Contractor Status: (a) Subrecipient and any of its agents and employees involved in the Project shall be deemed at all times to be an independent contractor, and Subrecipient is wholly responsible for the manner in which it performs the services and work requested by the Center under this Subaward. Neither Subrecipient nor any of its agents or employees will hold themselves out as, or claim to be, officers or employees of the Center nor make any claim to any right or privilege applicable to an officer or employee of the Center, including, but not limited to, workers’ compensation coverage, unemployment insurance benefits, social security coverage or employee benefits, retirement membership or credit.

(b) No experts or consultants or employees who are employed or engaged by Subrecipient to carry out the Project under this Subaward will be employees of the Center and will not otherwise be under contract to the Center. Subrecipient shall be responsible for the experts’, consultants’ and employees’ work, direction, compensation and personal conduct in connection with this Subaward. Nothing in this Subaward shall impose any liability or duty on the Center for acts, omissions, liabilities or obligations of Subrecipient, or the acts, omissions, liabilities or obligations of any person, firm, company, agency, association, expert, consultant, independent contractor, specialist, trainee, employee, servant, or agent employed or engaged by Subrecipient, or for taxes of any nature, including, but not limited to, worker's compensation, unemployment insurance, disability benefits and social security, or, except as specifically stated in this Subaward, to any person, firm or corporation.
9. Indemnification Clause: Each party shall indemnify, defend, save and hold harmless the other party, its officers, agents, employees and volunteers from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys’ fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the indemnifying party or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers’ Compensation Law or arising out of the failure of the indemnifying party to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is agreed that the indemnifying party will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable.
10. Intellectual Property: Subrecipient hereby agrees that intellectual property rights in all work product created in connection with the Project (“Work Product”), including but not limited to

data, technical information, policy and procedure manuals, case studies, newsletter features, photographic images, methods, programs, techniques, reports, curricula and other documents are works for hire and belong to the Center. To the extent that the Work Product do not qualify as “work-made-for-hire,” the Subrecipient hereby irrevocably transfers, assigns and conveys exclusive copyright ownership in and to the Work Product to the Center, free and clear of any liens, claims, or other encumbrances. The Funder shall have rights to the Work Product as described in the Grant. The Center hereby grants Subrecipient a non-exclusive, perpetual, irrevocable, royalty-free, fully paid up license to use, reproduce and distribute the Work Product.

Except for material which is in the public domain and non-original material that meets the requirements for legal use, the Work Product shall be wholly original material not published elsewhere; shall not violate any copyright, trademark or other applicable law; and shall not, to the best of the Subrecipient’s knowledge, constitute a defamation or invasion of the rights of privacy or publicity, or an infringement of any kind, of any rights of any third party. In addition, should the Subrecipient gain access to any of the Center’s property while working on this project, the Subrecipient agrees to refrain from using or distributing any of the materials, except as provided pursuant to the terms and conditions of this Subaward, without prior written approval from the Center. These materials include, but are not limited to: reports, plans, studies, specification, documents, materials, and implementation plans. Furthermore, any copyrighted, trademarked, or otherwise legally protected materials that the Subrecipient provides to the Center, will not be used or distributed without attribution.

The provisions of this section shall survive the expiration or termination of this Subaward.

11. Data:

- a. Subrecipient agrees to provide the data necessary for the Center to carry out the evaluation outlined in the attached Project Description, including but not limited to the specific data elements specified in Appendix L (Data Elements and Sources) of the attached Project Description.
- b. Subrecipient acknowledges and understands that under the terms of the Grant, the Center has certain obligations to archive data in connection with the Project (including the obligation to submit de-identified data to NIJ’s National Archive of Criminal Justice Data (NACJD) website), as more specifically described in the terms and conditions of the Grant attached hereto (see #35, #36) and the Center’s approved Data Archiving Plan attached as Appendix P to the Project Description. In furtherance of the foregoing, Subrecipient hereby provides assurances that Subrecipient will share data with the Center as required for the Center for meet its data archiving requirements under the Grant.

The Center will maintain the confidentiality of the data shared by the Subrecipient under this Subaward in compliance with the requirements of the Grant and the attached Privacy Certificate. The provisions of this section shall survive the expiration or termination of this Subaward.

12. Notices: All notices, requests and other communications pursuant to this Subaward shall be in writing, and either: delivered by hand; sent by email; sent by registered or certified mail, return receipt requested; or sent by Airborne Express, Federal Express, Express Mail or other overnight mail service that provides a receipt to the sender. Receipt of a notice by the party to whom the notice is transmitted will be deemed to have occurred upon receipt, if hand delivered; 24 hours after being sent, if sent by email and the sender does not receive any messages indicating the

message was not delivered to the intended recipient; five days from the date of mailing, if mailed; or the next business day after transmittal by Airborne Express, Federal Express, Express Mail or other overnight delivery service that provides a receipt to the sender. All notices and correspondence will be delivered to the following addresses and addressees, unless notified in writing of any change:

(a) **If to the Center:**

Center for Court Innovation
520 Eighth Avenue, 18th Floor
New York, New York 10018
Attention: Jennifer Tallon
Phone #:
E-mail: jtallon@nycourts.gov

With the exception of invoices, all notices to the Center must also be sent electronically to the Contracts Department at
CCContracts@courtinnovation.org

(b) **If to Subrecipient:**

Los Angeles County Sheriff's Department
211 West Temple Street, 7th Floor
Los Angeles, CA 90012
Attention: Jennipher Baeza, ASMI
Phone #:
E-mail: jmbaeza@lasd.org

13. Confidential Information: In the course of work under this Subaward, the Subrecipient may have access to or learn of information and records that are proprietary to the Center, protected under the law or not rightfully in the public domain ("Confidential Information"). The Subrecipient agrees to a) treat Confidential Information as confidential, b) only use Confidential Information for purposes of fulfilling its obligations under this Subaward, and c) not disclose Confidential Information without prior approval from the Center.

To the extent Confidential Information includes personal identifying information and other protected information of individuals, Subrecipient agrees to comply with all applicable laws and regulations. Such laws and regulations include but are not limited to "Family Educational Rights and Privacy Act of 1974", 42 U.S.C. §290dd-2, 42 C.F.R. Part 2, "Confidentiality of Substance Use Disorder Patient Records", New York State Mental Hygiene Law §33.13 and the Health Insurance Portability and Accountability Act (HIPAA), 45 C.F.R. Parts 160 & 164., as applicable.

Subrecipient must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if Subrecipient 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of federal grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). Subrecipient must notify the Center immediately and within 24 hours of discovering any actual or imminent breach.

As a bona fide research body immediately concerned with the quality of criminal justice, or the custody or correction of offenders, the Center agrees not to use Criminal Offender Record

Information (CORI) for purposes other than research or statistical activities and reports or publications derived therefrom. (Cal. Penal Code §13202). The Center further agrees to not to disclose in any statistical or research reports the identity of any person who is the subject of any CORI which is provided under this agreement. (Cal. Penal Code §§ 11105(g) and 13305(a))

14. Consent to Jurisdiction/Forum Selection:

The Center and the Subrecipient agree that all actions or proceedings arising in connection with this Subaward shall be tried and litigated exclusively in the State and Federal courts located in the County of Los Angeles. The aforementioned choice of venue is intended by the parties to be mandatory and not permissive in nature, thereby precluding the possibility of litigation between the parties with respect to or arising out of this Subaward in any jurisdiction other than that specified in this paragraph. Each party hereby waives any right it may have to assert the doctrine of forum non conveniens or similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal courts located in the County of Los Angeles, State of California shall have in personam jurisdiction and venue over each of them for the purpose of litigating any dispute, controversy, or proceeding arising out of or related to this Subaward. Each party hereby authorizes and accepts service of process sufficient for personal jurisdiction in any action against it as contemplated by this paragraph by registered or certified mail, return receipt requested, postage prepaid, to its address for the giving of notices as set forth in this Subaward. Any final judgment rendered against a party in any action or proceeding shall be conclusive as to the subject of such final judgment and may be enforced in other jurisdictions in any manner provided by law.

15. Audits: Subrecipient agrees to keep and maintain efficient, complete and separate books and records concerning any and all costs incurred in the performance of this Subaward. Such books and records shall be kept available for examination by an independent auditor at all reasonable times and places during the period of this Subaward and for six (6) years from the date of final payment. Subrecipient agrees to refund promptly to the Center any payments by the Center that are subsequently suspended or disallowed. The Center agrees to act on behalf of Subrecipient to attempt reinstatement of any suspended or disallowed charges, provided that Subrecipient makes available the necessary supporting data justifying reimbursement.

Any State, local government, Indian tribal government and nonprofit organization that expends \$750,000 or more of total federal awards in a fiscal year is required to obtain a single audit conducted by an independent auditor in accordance with the Office of Management and Subpart F of the Uniform Guidance and the Single Audit Act. If the Subrecipient has obtained an independent audit in accordance with the Single Audit Act, a copy of the most recent audit must be provided to the Center upon execution of this Subaward. Organizations and agencies that expend less than \$750,000 in a year are exempt but records must be available for review or audit. If the Subrecipient is exempt from the requirements of the Single Audit Act, upon execution of this Subaward, the Subrecipient must submit a letter to the Center stating that Subpart F of the Uniform Guidance requirements do not apply to the Subrecipient and the basis of the exemption.

16. Reporting Executive Compensation: Pursuant to the award conditions of the underlying Grant, the Subrecipient must report to Center the total compensation for each of the Subrecipient's five most highly compensated executives for the preceding completed fiscal year if:

I. In the Subrecipient's preceding fiscal year, the Subrecipient received:

- a) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - b) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act (and subawards); and
- II. The public does not have access to information about the compensation of the executives through periodic reports file under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (to determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.) Please note that if the Subrecipient is a nonprofit organization and files an annual IRS Form 990 or 990-EZ, the public has access to information about the compensation of the Subrecipient's executives pursuant to this paragraph.

If the Subrecipient meets all of the above criteria, you must report said executive total compensation to Center upon execution of this Subaward. The following data must be reported:

For the Subrecipient's five most highly compensated executives (which means officers, managing partners or any other employees in management positions), for the preceding completed fiscal year, the Subrecipient must report to Center each executive's full name and total compensation. Total compensation means the cash and noncash dollar value earned by the executive during your preceding fiscal year, and includes:

- a) salary and bonus.
- b) awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- c) Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- d) Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
- e) Above-market earnings on deferred compensation which is not tax-qualified.
- f) Other compensation, if the aggregate value of all such other compensation (e.g., severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

17. Insurance: The Subrecipient shall maintain, throughout this agreement, Professional Liability Insurance in an amount no less than \$1,000,000 for each occurrence, and Workers' Compensation, in accordance with the statutory requirements of the State of New York. Justice Innovation Inc. and the Center for Court Innovation shall be named as additional insured with respect to work performed pursuant to this agreement. Subrecipient shall provide proof of all

insurance upon request by the Center. The Center acknowledges and agrees that Subrecipient is self-insured to meet the obligations hereunder.

18. COVID-19: Subrecipient agrees to follow rules, regulations and guidance issued by relevant federal, state and local government and health authorities (including any applicable executive orders) and the Center's health and safety protocol, as amended from time to time, as related to COVID-19 while performing any work under this Subaward that involves in-person contact. Refusal or failure to comply with this provision would be cause for termination of this Subaward by the Center.
19. Assignment; Subcontracting: The Subrecipient shall not assign, transfer, convey or otherwise dispose of this Subaward, or the right to execute it, or the right, title, or interest in or to it or any part of it (including via any subcontracting arrangement), or assign, by power of attorney or otherwise, any of the monies due or to become due under this Subaward, without the prior written consent of the Center. Any assignment, subcontract, transfer, conveyance, or other disposition without such written consent shall be void, and failure to obtain prior written consent to any purposed assignment, subcontract, transfer, conveyance or other disposition may result in the termination of this Subaward at the option of the Center. This Subaward may be assigned, in whole or in part, by the Center provided that the Center shall provide the Subrecipient with written notice of any such assignment.
20. Merger Clause: This Subaward, including all exhibits and attachments, constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior negotiations, representations, writings, agreements and understandings between the parties, whether oral or written. No waiver, consent, modification or change of terms of this Subaward shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given.

If the terms and conditions of this Subaward, as set forth in this letter, are acceptable to the Subrecipient, please sign electronically or sign and mail two copies of this letter and return both with a copy of a completed W-9 form to the attention of the Contracts Dept. at the Center for Court Innovation, 520 Eighth Avenue, 18th Floor, New York, NY 10018.

Sincerely,

Center for Court Innovation

The Parties hereby enter into this Subaward by having their authorized representatives sign below.

Robert G. Luna

Sheriff

Los Angeles County Sheriff's Department

Courtney Bryan

Executive Director

Center for Court Innovation

Exhibits:

- ☒ Proposal Application/Scope of Work
- ☒ Budget
- ☒ Sample Invoice
- ☒ Sample ACH Authorization Form
- ☒ Sample Activity Report for Subrecipients
- ☒ Grant
- ☒ FFATA Form
- ☒ Financial Management Questionnaire

- ☐ CCI Policies and Procedures for the Prevention of Child Abuse

- ☐ CCI/Justice Innovation Inc. Covid Attestation

For internal use only

CCI Contract Number:
FFY21-88-5216

Cost Center:
CCI-RSCH NIJ 20 Eval LA Diversn Prg 2-0-002-062-041



**Expanding Mental Health Diversion Opportunities:
A Prospective Evaluation of the Los Angeles County Intake Booking Diversion Program**

NIJ Announcement:

Research and Evaluation in Safety, Health, and Wellness in the Criminal Justice System
Grants.gov number: NIJ-2019-15285

TOPIC AREA: Category 2: Enhancing Strategies for Officer Interaction with Individuals
Presenting with Mental Illness

Submitted by:

Jennifer A. Tallon, Sarah Picard, Michela Lowry, Dana Kralstein, Brett Taylor and Rachel
Swaner

Contact Information:

Jennifer A. Tallon (*Principal Investigator*)

Center for Court Innovation
Fund for the City of New York
520 8th Avenue, 18th Floor
New York, NY 10018
646-386-4185

jtallon@nycourts.gov

Submission Date: May 28, 2019

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Jennifer Tallon

Sarah Picard

Michela Lowry

Dana Kralstein

Brett Taylor

Rachel Swaner

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DRAFT

I. STATEMENT OF THE PROBLEM. The Center for Court Innovation (the Center) and the Los Angeles County Sheriff's Department (LASD) are pleased to submit this proposal to examine the development and impact of the LASD Intake Booking Diversion program (IBD) for individuals presenting with mental illness at the point of jail booking. This new program, which is an expansion of LASD's Mental Evaluation Team (MET) co-responder model, builds upon LASD's twenty-five years of collaboration with the Los Angeles County Department of Mental Health (DMH) to divert individuals with mental illness away from the jail and towards treatment. Employing a quasi-experimental, mixed-methods approach, the proposed research would examine: (1) whether the IBD program improves early identification of arrestees with mental illness; (2) whether diversion through IBD increases treatment engagement or reduces recidivism and future calls for service associated with mental health crises; (3) whether the IBD program improves safety for LASD deputies (in the field or jail facility); and (4) the lessons learned from program implementation that may be translatable to other law enforcement agencies seeking to divert individuals with mental illness.

Mental Illness in the Justice System. Nearly six decades after the passage of the 1963 Community Mental Health Act triggered the widespread release of individuals with mental illness from state hospitals across the United States (Frazier et al. 2015), the rate of mental illness among jail and prison inmates is a striking testament to the unforeseen consequences of deinstitutionalization. Specifically, in 2011-12, a reported 37% of individuals in state and federal prisons, and 44% of individuals in local jails had been diagnosed with a mental health disorder prior to arrest (Bronson and Berzofsky 2017). Alarming, these figures do not begin to represent those individuals that are symptomatic but may not have an official diagnosis; the nonprofit Treatment Advocacy Center estimates that nearly 400,000 inmates across US jails and prisons

exhibit symptoms of a mental health condition during incarceration (Fuller et al. 2017). Additionally, there is a high rate of serious and persistent mental illness (SMI) among incarcerated populations, including diagnoses such as schizophrenia, major depression, and bipolar disorder (National Institute of Mental Health 2019). In some states, statistics suggest that there are more individuals with mental health disorders in jail or prisons than in clinical facilities (Torrey et al. 2010).

This growing body of scholarship supports the premise that jails and prisons across the country have become “de facto” mental hospitals for individuals in crisis. Unfortunately, most correctional institutions are ill-equipped to serve as crisis intervention points. Indeed, according to a recent national survey conducted by the Bureau of Justice Statistics, only 34% of state prison inmates and 17% of jail inmates with a mental illness receive treatment while incarcerated (James and Glaze 2006). Further, clinical and legal experts argue that, given the stressful nature of correctional environments, mental health conditions are likely to deteriorate during incarceration, negatively impacting other inmates and correctional staff (Butler et al., 2005; Fellner, 2006; Geiman, 2007). In keeping with this perspective, national statistics show substantially higher rates of misconduct and disciplinary incidents among inmates with mental illness. For example, in 2006, James and Glaze found that 58% of incarcerated individuals with a mental illness diagnosis were charged with rule violations, compared to only 43% among those without a diagnosis. Similarly, O’Keefe and Schnell (2007) found that, among a sample of 26,442 Colorado inmates, individuals with an SMI – who made up only 12% of the incarcerated population--were nonetheless responsible for approximately 25% of rule violations.

Clearly, there is an urgent need to develop and expand treatment-based alternatives to incarceration that are tailored specifically toward individuals with mental illness. In particular,

given that nearly half of defendants in local jails have a mental health diagnosis but very few receive treatment while incarcerated, booking-stage diversion and treatment engagement strategies are critical to reducing the criminal justice involvement of mentally individuals and promoting the safety of patrol and corrections officers.

Law Enforcement as Gatekeepers. Statistics from jurisdictions across the country confirm that law enforcement frequently serve as “first responders” to crisis situations involving the mentally ill. For example, in 2000 alone, Florida law enforcement responded to 80,869 Baker Act cases (those that allow the involuntary institutionalization of individuals with mental illness for 72 hours), with these interactions outpacing DUI arrests by more than 20% (Treatment Advocacy Center 2007). In Santa Fe, a random sample of individuals taken into police custody revealed that individuals with mental health problems generated significantly more police contacts during the two-year study period than did those without, and were also more likely to be taken into custody in the future (Reuland, Schwarzfeld and Draper 2009). Finally, in Los Angeles, calls for service to the LASD involving mental health issues have increased steadily over the past 10 years, from 11,660 calls in 2010 to 18,061 calls in 2015 – a 55% increase (Abram 2017).

Traditional law enforcement field tactics such as de-escalation or warnings may be insufficient or backfire on an individual experiencing mental distress (Blevins, Lord, and Bjerregaard 2014). Indeed, research shows that responding to mental health crisis calls involves a disproportionate investment of policing resources, draining their capacity to effectively handle other situations in the community (Shapiro et al. 2015). For example, a 2009 study in Honolulu found that police officers spent an average of 64.2 minutes effecting the arrest or hospital transport of individuals with mental illness, compared to 23.3 minutes on other cases (Reuland, Schwarzfeld, and Draper 2009). Furthermore, mental health crisis calls can be particularly

challenging--and sometimes dangerous--for law enforcement. Between 1997–2006, 1,058 officers were assaulted, and 13 officers feloniously killed, during interactions with individuals with mental illness (Reuland, Schwarzfeld, and Draper 2009).

Specialized Police Responses to Mental Illness. Law enforcement agencies clearly have a vital interest in developing and adopting alternatives to traditional arrest and booking models for responding to individuals in mental health crisis. Indeed, specialized policing responses (SPRs) – including agency wide de-escalation training, specialized crisis response units, and police collaborations with community based mental health providers – have been evolving for more than 25 years (Reuland, Draper, and Norton 2010).

The CIT Model. One of the more widely adopted SPRs is the Crisis Intervention Team (CIT) model, first implemented by the Memphis (TN) Police Department in 1988 (Shapiro et al. 2015). Estimates suggest that there are more than 1,000 CIT programs operating worldwide (Watson and Fulambarker, 2012). A CIT model typically involves dispatching specially-trained officers to any calls that involve individuals who are exhibiting signs of mental illness, where, theoretically, these officers are better prepared to deescalate the situation and/or connect the individual to mental health services in lieu of arrest and booking (Watson et al. 2008). Despite the popularity of the CIT model, there is only limited empirical support of its efficacy (Cross et al. 2014). For example, a 2016 systematic review and meta-analysis concluded that CIT produced null effects in terms of impacting the arrest of individuals with mental illness as well as in terms of officer safety (Taheri 2016). Moreover, the sole focus of CIT on training law enforcement personnel may present practical problems in the moment of actual crisis intervention. For example, CIT officers may be specially trained to assess and diffuse crisis situations, yet at the same time *may not* have immediate access to a hospital or community-based clinician when a symptomatic

individual presents a threat to public safety and requires medication or immediate treatment.

Presented with this challenge, officers may understandably opt to book the individual into jail for lack of a good alternative.

Co-Responder Models. Co-responder models, which intentionally pair community mental health workers with specially trained law enforcement to provide clinical expertise and on-site emergency treatment during crisis calls, may address some of the aforementioned limitations of CIT. Like CIT, co-responder models have been implemented in jurisdictions across the US and Canada for several decades. However, unlike the CIT model which has been fairly widely studied but with mixed results, there is a lack of *any* rigorous research regarding the efficacy of the co-responder model. In one exception, Shapiro and colleagues conducted a systematic literature review of local evaluations and concluded that the co-responder model increased treatment linkage, but the impact on other outcomes is unclear (Shapiro et al. 2014). Also like CIT, co-responder models face pragmatic challenges and are often difficult to take to scale, with many calls for service can fall through the cracks due to resource limitations or logistical challenges at the point of arrest. Therefore, most co-responders have limited potential to affect outcomes beyond individual treatment engagement or reduced recidivism, such increasing patrol officer safety or reducing the population of individuals with mental illness in jails.

LA County's MET Program. In 1991, LASD, in partnership with the Los Angeles County Department of Mental Health (DMH), became the first law enforcement agency in the United States to establish a co-responder model. The program has evolved to become what is now the Mental Evaluation Team ("MET") model. MET officers receive 800 hours of training (in comparison, all LASD officers receive 15 hours of mental health training per California state law). As of 2018, 23 Met units responded to more than 5,000 crisis calls and transferred nearly

half of the individuals involved to treatment in lieu of jail booking. Moreover, the recent implementation of a 24-7 triage desk has reduced MET response time from an average of 55 minutes to an average of 23 minutes.

Despite these advances, the MET program still faces significant challenges in practice. Importantly, MET struggles with inadequate staffing relative to demand, with 23 co-responder teams spread across a county of 4,084 square miles. As a result, MET currently functions primarily as a diversion-to-treatment program, rather than *both* a crisis de-escalation and a diversion program. In many crisis call situations in LA County, moreover, patrol deputies with only minimal CIT training remain the first responders, and must make rapid decisions (i.e., release, book into jail, transport to a mental health facility) with implications for their own safety, the safety of the individual in crisis, and the community. Given the high stakes that patrol deputies face when responding to mental health crisis calls, it is unsurprising that – despite the longstanding MET program – many individuals with serious mental illness are booked into jail due to the seriousness of the presenting charge or to address immediate safety concerns.¹

The Intake Booking Diversion Program. The Intake Booking Diversion (IBD) program, which is currently in the planning phase with an anticipated launch date in fall of 2019, is the LASD's latest effort to move county law enforcement toward a public health response to mental illness. Specifically, IBD will expand MET triage, assessment, and mental health referral services to selected sheriff's booking stations (MET teams currently only respond to calls from patrol deputies in the field). Under the IBD program, individuals who flag for mental health needs during booking at participating sheriff's stations would trigger a review process in which deputies and watch commanders consult with mental health experts at the MET triage desk to

¹ Personal communication with Lieutenant John Gannon, who oversees and coordinates met team units across LA county.

determine if the individual is eligible for diversion to mental health services in lieu of jail through examining current mental state, current charge, criminal history, and willingness to receive treatment (see Appendix D for a logic model describing the IBD program and Appendix K for proposed IBD assessment criteria and diversion process).

The Current Project. The proposed project is a researcher-practitioner collaboration to support the effective implementation and rigorous evaluation of the IBD program. The goal of the research, more specifically, is to examine the development and impact of the proposed IBD program, in the broader interest of identifying whether instituting a co-responder model at the point of station house booking can enhance public and institutional safety by diverting individuals with mental illness away from jail and toward treatment. LASD is an excellent setting for the proposed research, given the 25-year history of the MET collaboration between LASD and DMH; recent enhancements to strengthen the MET program model (e.g., triage desk, RAMP program); and strong stakeholder support for the proposed IBD enhancement. If funded, the evaluation will address the following research questions:

Formative Process Evaluation

- 1) How does the IBD process differ from the mental health screening and booking practices traditionally implemented in LASD station houses?
 - a) What is the potential for this type of program to improve outcomes for individuals with mental illness or the safety and well-being of LASD deputies?
- 2) What practical successes and challenges are encountered during the first year of IBD implementation?
 - a) What is the potential for the IBD program to be translated to other law enforcement agencies?

- 3) From the perspective of LASD leadership and front-line deputies themselves, how has early IBD implementation affected work environment, deputy decision-making, and safety?

Impact Evaluation

- 4) Does IBD result in the increased identification and/or diversion of individuals with mental illness following arrest?
- 5) Does IBD increase treatment engagement for these individuals?
- 6) Does IBD reduce future calls for service or new arrests among these individuals?
 - a) In the sheriff's stations where it is implemented, does IBD decrease future incidents involving the safety of assistant deputies or individuals with mental illness in the field?
- 7) Is there potential for IBD to decrease the population of individuals with mental illness booked into jail?
 - a) If so, are there implications for correctional facility safety?

II. PROJECT DESIGN AND IMPLEMENTATION. The Center for Court Innovation proposes to conduct a process and impact evaluation of LASD's newly developed IBD program. The proposed evaluation is poised to make an important contribution to national efforts toward reducing the involvement of individuals with mental illness in the criminal justice system, by promoting best practices delivered in a manner that departs from the traditional, officer training focused "Memphis Model" of CIT. The IBD program represents an expansion of the LASD's long-standing co-responder and treatment engagement model (MET) to the booking intercept point, where the program has the potential to identify and divert hundreds of individuals with mental illness away from jail and toward treatment each year.

The proposed study will involve two overlapping components: (1) a formative process evaluation, including stakeholder and staff interviews; focus groups with assistant deputies from patrol divisions; program observations; and document review (to address research questions 1-3) and (2) an impact analysis of program, treatment and official criminal records data (to address research questions 4-7). Both components will involve data collection in selected treatment and comparison sites in the East Patrol Division of Los Angeles County (see Appendix E for the study timeline).

Project Planning. Upon receipt of funding, we will proceed efficiently to elicit feedback on the initial research design from our NIJ grant manager; finalize interview instruments and recruitment protocols; and execute formal data sharing agreements with LASD. During this period, we will also draft human subject protection protocols and secure approval from the Center for Court Innovation institutional review board.

Study Design. The proposed evaluation will take a quasi-experimental approach to assessing the impact of IBD when compared to “business-as-usual” booking and diversion practice for mentally ill arrestees in Los Angeles County. The setting for both the implementation and evaluation of the IBD program will be the East Patrol Division of LA County, which is home to six sheriff’s stations serving a population of more than 600,000 residents across 645 square miles comprised of unincorporated areas and 12 municipalities. The decision to launch IBD in the East Patrol Division was based on several factors. First, LASD analysis of 2018 MET crisis response data illustrated that, although crisis calls for service have increased countywide, the East Patrol Division has seen the largest uptick in crisis calls for service (increase of 146%) compared to other patrol divisions (see Appendix F - Crisis Call Trends). Second, there is strong stakeholder support for IBD implementation from both the East Patrol Division’s Deputy Chief Patrick J.

Jordan and LASD executive command (see Appendix G - LASD letter of support). Finally, LASD's MET unit is planning to establish an additional office in eastern Los Angeles county, ensuring that MET staff are within geographic proximity to the implementation sites. To facilitate the proposed research, leadership of the East Patrol Division has agreed to selectively implement IBD in two sheriff's stations within the East Patrol Division, and to work with the research team to identify stations in the East Patrol division that are similar to the implementation sites in terms of demographics, crime rates, and crisis intervention call volume to serve as comparison sites.

Site Selection. It is anticipated that four sheriff's stations within the East Patrol Division will be selected for the proposed project: Walnut, Industry, San Dimas, and Temple. In preliminary discussions with the research team, LASD confirmed that all four stations have large arrests volumes (See Appendix H – Station House Summaries), experience high volume in terms of mental health crisis calls and MET engagement, and are demographically and geographically comparable (specifically Industry compared to Temple, and Walnut compared to San Dimas; See Appendix I - LASD Patrol Map). Beginning in the fall of 2019, the LASD anticipates implementing the IBD program consecutively in the Industry and Walnut station houses. Final selection of comparison sites will be contingent on funding and further research into their comparability with the selected IBD sites.

Estimating Study Case Volume. An anticipated annual volume of cases eligible for the proposed study can be loosely estimated based on the number of cases booked through the proposed IBD and comparison sheriff's stations and the overall percentage of the Los Angeles County Jail population that has been flagged as having mental health needs. Based on data collected from the LASD Custody Division during mid-2018, inmates with mental health needs comprised 31% of

the total Los Angeles County jail population (McDonnell, 2018). Discounting this by half to account for the fact that some individuals housed in the jail may not have come through local booking stations, we assume that at least 15% of local station house bookings involve individuals with mental illness. If we apply this estimated percentage to the total 2017 bookings in the four sheriff's stations proposed for the current study, we project a case volume for the study of 2,453 cases over the course of a one-year data collection period (including 1,370 IBD and 1,084 comparison cases):

- **IBD Group 1:** Walnut/Diamond Bar Sheriff's Station – Based on 2,245 adult arrests booked in 2017, we assume at least 359 bookings in 2020 will involve individuals with mental illness.
- **IBD Group 2:** Industry Sheriff's Station – Based on 6,315 booked arrests in 2017, we assume at least 1,010 bookings in 2020 will involve individuals with mental illness.
- **Comparison Group 1:** San Dimas Sheriff's Station – Based on 2,272 adult arrests in 2017, we assume at least 364 bookings in 2020 will involve individuals with mental illness.
- **Comparison Group 2:** Temple Sheriff's Station – Based on 4,500 adult arrests in 2017, we assume at least assume 720 bookings in 2020 will involve individuals with mental illness.

Based on these conservative estimates, we anticipate data collection will need to be conducted for 6-9 months in order to achieve the target sample size of 400 individuals in the treatment group and 400 individuals in the comparison group.

Component 1: Formative Process Evaluation. Given that the IBD program is currently in development and will not be fully implemented until early 2020, the proposed collaboration

presents a unique opportunity to prospectively study the structure and impact of booking-stage diversion for arrestees with mental illness. To understand program development and structure, the Center will conduct a formative process evaluation that documents the evolution of the IBD program and compare it with business-as-usual booking practice in East Patrol Division sheriff's stations. Specifically, the Center research team will work with LASD partners to conduct process evaluation activities during the first 3-6 months into program implementation and follow-up interviews with offices and key stakeholders one year later. Importantly, IBD launch is currently planned for fall of 2019, meaning that interviews conducted three months into the study period could reflect stakeholder views after six months of implementation. Given that prior research suggests that large initiatives such as this one can take up to one year to reach full implementation, this time difference should still allow researchers to accurately capture stakeholder perspectives during early development and implementation. The process evaluations will serve to document the successes and challenges associated with IBD implementation and to assess the potential for the model to be translated to other settings. Moreover, the process evaluation will provide necessary context for understanding the findings from the impact evaluation.

Specifically, process evaluation activities will be designed to:

- **Describe Program Context** – We will explore the political, policing, and community context that has given rise to the IBD program. What are stakeholders' perspectives on the need to expand jail diversion opportunities for individuals with mental illness? What challenges do deputies and watch commanders currently face when making booking decisions for these individuals? From the perspective of key program stakeholders and

deputies, what are the potential impacts of the program for policing practice, jail safety, and community well-being?

- **Document Program Infrastructure** – We will document the staffing, resource allocation, and operational decisions associated with the program during the first year of program implementation. How does IBD differ from business-as-usual booking practice in the East Patrol Division? From a practical perspective, what is the potential for IBD to be translated to other sites, either within or outside of LASD’s jurisdiction?
- **Obstacles and Facilitators to Implementation** – We will examine barriers program staff and stakeholders have encountered while developing and implementing the program, and how they either addressed those barriers or changed their practices because of them. We will also note external catalysts or obstacles to implementation (e.g., local political support or opposition, relationships with external treatment providers).
- **Early Program Impacts:** At the end of the first year of implementation, we will document whether and how the IBD has affected how deputies approach interactions with individuals with mental illness in the field.

Data Collection. The process evaluation will involve three data collection activities: (1) interviews with IBD program developers, staff, and local stakeholders, (2) observations of IBD planning and program meetings and review of relevant policy and program literature; and (3) baseline and follow-up focus groups with deputies in both IBD and comparison station houses.

Key Stakeholder Interviews (Research Questions 1, 1a, 2, 3). Over the first six month of IBD program implementation, semi-structured interviews will be conducted with key representatives working to facilitate IBD programming, as well as other local stakeholders who may be affected by the program. At minimum, interviews will be conducted with LASD program developers and

command staff in participating sheriff's stations; MET/RAMP program staff involved in implementation; and external partners (e.g., prosecutors, correctional leadership, members of collaborating health agencies, community-based mental health advocates). Wherever possible, individual interviews will be conducted on-site (e.g., at participating sheriff's stations, MET program offices, or other LASD facilities, and are expected to last 30-45 minutes, depending on the role of the stakeholder in the program. Follow-up phone interviews may be conducted with select informants to clarify information or provide additional updates. The final interview instruments will be developed in collaboration with LASD partners to facilitate the collection of information most relevant to understanding IBD program context and identifying the early successes and challenges of the program. Interviews will include a mix of structured, closed-ended questions and open-ended questions. All interviews will require informed consent and will be recorded (see Appendix J for a preliminary list of interview domains by stakeholder type).

Observations and Document Review (Research Question 1). All program development materials and logic models will be reviewed by researchers, as well as LASD policy documents relevant to current or revised booking and diversion practices. Where appropriate, we will work with LASD staff to identify opportunities for the direct observation of programmatic activities. This may include ride alongs with MET teams, observations of triage desk operations, or observations of assessment or diversion processes at IBD implementation stations. We may also tour sheriff's stations and jail facilities to better understand IBD program context. Finally, during the first six months of implementation, research staff we will attempt to observe collaborative meetings between LASD staff and behavioral health stakeholders in order to document how these agencies communicate and share information.

Focus Groups with Deputy Sheriffs (Research Question 3). During the first months of the process evaluation (immediately following the 3-month project planning period), two separate focus groups will be conducted with deputy sheriffs working in the jurisdiction of IBD stations (e.g., Industry or Walnut) and comparison stations (e.g., Temple or San Dimas). The purpose of these initial focus groups is two-fold; first, to document the experiences and booking decision-making processes deputy sheriffs undertake when interacting with individuals with mental illness *before* IBD has been fully implemented; and second, to document any major baseline differences in the perspective of deputy sheriffs working in IBD implementation versus comparison areas. Two more focus groups will be conducted in the four study sites after the program has been up and running for a year (approximately 15 months into the evaluation). These focus groups will document any changes in perspective or practice among IBD area deputies and will explore whether comparison site deputies have experienced any similar changes, either due to diffusion of the IBD effect onto neighboring areas or outside factors. Researchers will work with LASD partners to recruit 5-10 deputies for each of the four groups and will develop focus group protocols in collaboration with program stakeholders that are familiar with the current arrest, diversion and booking practices. Additionally, researchers will explore the possibility of including representatives from other law enforcement agencies that rely on LASD booking facilities (e.g. California Highway Patrol) to better understand the reach of the program. Focus groups may include a short, structured questionnaire, but will primarily involve open-ended discussion questions. Focus group participation will require informed consent and will be recorded (see Appendix J for a preliminary list of focus group domains).

Data Analysis. Interview and focus group data will be transcribed, coded and analyzed to identify patterns in responses across respondent type and interview domain. Taking a grounded

approach to qualitative data analysis (Strauss & Corbin, 1997), the research team will first establish main categories in data and perform directed thematic coding, using Dedoose content analysis software. At the second level of analysis, coding categories will be refined and re-grouped and any unanticipated or emerging themes noted to augment the coding framework. To augment the qualitative findings, descriptive statistics of close-ended questions or structured observation data will be performed. Finally, researchers may cull direct quotes from interviews or focus groups to add depth the process evaluation findings.

Component 2: Impact Evaluation. The second component of the proposed study will take a prospective, quasi-experimental approach to examining the impact of IBD, by comparing the outcomes of mentally ill individuals identified and diverted in IBD stations in the East Patrol Division with those of individuals booked into jail through the comparison stations and flagged as mentally ill at jail intake.

Specifically, impact evaluation activities will be designed to address the effect of the IBD program on the following key outcomes:

- **Early Identification** – We hypothesize that IBD implementation stations will identify and divert more individuals with mental illness prior to jail booking, relative to stations following standard booking practice.
- **Treatment Engagement** – We expect that individuals with mental illness identified through IBD will be more likely to receive behavioral health treatment and will have longer periods of treatment engagement, when compared to individuals that are later flagged as presenting with mental illness at jail intake.
- **Calls for Service/New Arrests** – We hypothesize that individuals diverted to treatment through IBD will have lower rates of re-arrests and future calls associated with

behavioral health crisis, when compared to those individuals booked into jail through comparison sites. Further, we hypothesize that lower rates of service calls and re-arrests will improve safety and well-being for deputies working in patrol areas associated with IBD implementation sites.

- **Jail Bookings and Incidents** – Finally, we hypothesize that – because IBD implementation stations should yield fewer jail bookings of individuals with mental illness – the program holds potential to improve safety for LASD jail facilities over the long term.

Tracking Case-level Outcomes. In order to adequately test our hypotheses regarding treatment engagement, recidivism, and the safety of deputies and individuals with mental illness, we will need to track the outcomes of individuals in the treatment and comparison groups for a minimum of 6 months following jail or IBD program intake. As described above, we assume it will take 6-9 months to collect the total sample of 800 individuals. Final outcome data will be collected approximately 15 months into the evaluation, which will yield a minimum data tracking period of six months, and a maximum data tracking period of 15 months, for each individual in the sample.

Data Collection. The official records analysis will involve three research activities: (1) collect IBD intake and treatment program data; (2) Collect jail intake and treatment data; (3) collect official re-arrest and service call data. See Appendix L for a detailed list of data elements and sources.

IBD Intake and Diversion Treatment Data. Information on IBD's impact on the pre-booking identification of individuals with mental illness will be captured by the calls made from booking facilities to the triage desk. If an individual is enrolled in IBD, their information will be

monitored via the Los Angeles Regional Crime Information System (LARCIS) and the Risk Assessment & Management Program (RAMP) database in order to track treatment referrals/engagement and the final outcome of the diverted case.

Jail Intake and Treatment Data. Jail data will be accessed through LASD's main case management system, the Automated Justice Information System (AJIS). This will facilitate the identification of mentally ill individuals that have been booked and transferred within 48-hours from the sheriff's station to LASD's central processing facility, the Inmate Reception Center (IRC). During medical intake at IRC, individuals that self-disclose behavioral health needs are flagged in the system. Ancillary data systems associated with AJS and the data collected by the LASD's triage desk will provide information on crisis calls involving the jail's MET unit. Thus, we will also be able to capture information related to the subsample of mentally ill individuals booked into LA county jail through our four sheriff's stations, including: inmate incidents (e.g. use of force, self-harm); incidents involving the safety of jail staff; inmate movements (e.g., referral to mental health unit); and engagement in jail-based treatment programs.

Official Re-arrest and Service Call Data. Although California lacks a statewide court management system, LASD maintains the centralized booking data system for all law enforcement agencies within Los Angeles county. This will serve as the data source for tracking re-arrest during a 6-15 month window and will allow researchers to access up to 3 years of criminal history data for each individual in the sample. Future crisis calls for service associated with individuals in the sample will be tracked via LASD's triage desk database, which will also record whether these contacts compromised the safety of the individual or deputies responding to the call.

Analysis. The proposed two-group contemporaneous design should control for differences in the baseline characteristics between the two groups driven by factors such as population shifts within the East Patrol Division or changes in law enforcement policies. Such baseline differences, uncontrolled, might suggest erroneous outcome effects (or erroneous null findings). However, we will nonetheless explore the possibility of utilizing propensity score adjustment techniques to reduce background differences between the samples. This will be accomplished by conducting bivariate comparisons across the samples, comparing them on a wide range of criminal history measures, instant case charges, and demographics (race, age, and sex). If we detected significant differences on less than one in twenty baseline characteristics ($p < .05$), we would take no further action in refining the samples. Otherwise, we would employ propensity score adjustment techniques (see Rubin 1973; Rosenbaum and Rubin 1983, 1984; Luellen, Shadish, and Clark 2005) to re-balance the samples, in effect rendering them more comparable.

Early Identification (Research Question 4). Key outcomes will include the number of individuals flagged for mental illness at booking and booking outcome (e.g. booked and transferred to jail, diverted through IBD). Bivariate comparisons will be used to explore whether IBD increased the identification and diversion of individuals with mental illness relative to traditional LASD booking practices. Logistic regression models may be employed if we believe other factors are influencing booking outcomes (e.g., criminal history, demographics, presenting charge).

Treatment Engagement (Research Question 5). Key outcomes will include whether the individual was referred to treatment (yes/no) and agreed to treatment (yes/no) either in the community (for the IBD group) in jail (comparison group) during the instant case. Bivariate comparisons will be used to explore whether IBD increases the *probability* of treatment linkage and engagement (logistic regression may be employed if we believe other background factors are

influencing results) relative to accessing services via jail. We would use Poisson or negative binomial regression to test whether IBD reduces the amount of time it takes for individuals to be linked to treatment services. Finally, we will employ multivariate models to explore whether additional factors (criminal history, prior hospitalizations) predict engagement (and duration) of treatment services.

Re-arrest and Calls for Service (Research Question 6, 6a). Key outcomes of interest will be tracked over a minimum 6-month period and will include: (a) re-arrest for any crime (including any jail bookings associated with the new arrest) and (b) calls for service associated with mental health crises. To explore whether IBD increases the safety of individuals with mental illness and LASD deputies, we will track the number of incidents that occur in the field (associated with a new call for service) and in the jail (as associated with new bookings). For the both measures, besides examining whether IBD reduces the *probability* of re-arrest or calls for service (yes/no), we would perform a Poisson or negative binomial regression, testing whether the program reduces the total *number* of re-arrests and calls for service (0, 1, 2, 3, etc.). Finally, we would perform survival analyses, utilizing the Cox procedure to test whether IBD delays the onset of first re-arrest or crisis call. Such an analysis is important, given the possibility that the 90-day supervision under IBD may demonstrate a significant short-term impact, that could potentially wane later on. Survival analyses could determine whether this is in fact the case. To the end of answering Research Questions 6a, we will utilize bivariate analysis to directly compare calls for service in which there is an incident that involve the safety of deputies and individuals with mental illness among those in the treatment and comparison samples. To the extent possible, we will construct multivariate models to explore the contribution of other factors (e.g., treatment engagement, criminal history) in predicting such incidents.

Jail Population and Correctional Officer Safety (Research Questions 7, 7a): Key outcomes of interest will be: a) the number of individuals with mental illness booked into the Los Angeles County jail through each of the study sites over the data collection period; and b) the number and types of safety incidents involving these individuals. We will use descriptive analysis to examine the frequency and nature of incidents involving non-diverted individuals with mental illness. If the available data allow, we will attempt to isolate the contribution of the four sheriff's stations included in the study to the mentally ill jail population overall both before and after IBD implementation. If this isolation proves possible, we will use bivariate and regression analyses to explore the impact of IBD implementation on the overall population of individuals with mental illness in the Los Angeles County jail.

Study Feasibility. We do not anticipate any major challenges to the feasibility of the proposed process evaluation, given the high level of stakeholder buy-in associated with the proposed project. In order to contend with any potential challenges, a Center researcher based in Los Angeles (Lowry) will lead all process evaluation activities to provide more direct engagement with LASD and DMH staff and minimize logistical challenges associated with coordination. Challenges to the potential feasibility of the official records study include unforeseen delays in accessing the data and unanticipated challenges in data merging (e.g., unavailable or mismatched individual identifiers), insufficient comparison cases, and baseline differences between the treatment and comparison samples that cannot be mitigated through standard propensity matching techniques. In order to minimize data concerns, we have spoken with representatives from LASD, and we believe we have a reasonable understanding of the available data. However, these discussions have highlighted that the AJIS can represent challenges in data extraction and merging as it is a mainframe system that was created in the 1980s. Given the amount of time that

it takes analytical staff to extract, clean, and match multiple files to produce information in response to requests, LASD has budgeted funds to support data pulls associated with the proposed research. Moreover, we have built time into our work plan to account for anticipated delays and have also staffed the project with a dedicated analyst (Kralstein) who will work directly with LASD analytical staff to extract the required data. Finally, should the samples prove too dissimilar at baseline, members of the research team have experience with both standard propensities matching and alternative strategies for reducing selection bias (e.g., weighting).

Interpretation: Eliciting Program Feedback. During the final year of the project, two members of the project team will conduct a site visit to Los Angeles for the purposes of (1) presenting preliminary study results and (2) eliciting feedback from the stakeholders directly involved in IBD to help contextualize and interpret study findings. During this site visit, we will solicit feedback via individual interviews and/or small group interviews with IBD staff and members of the East Patrol Division, at a minimum. In this way, we plan to draw from practitioner knowledge and incorporate local context into our interpretation of the findings.

Interpretation: Incorporating Results. Following the final site visit and collection of program feedback, the two co-PIs, practitioner expert, and project director will compile results into a summary report. The final summary report will include a concluding chapter that integrates findings from both components of the study and considers the implications of findings for research, policy and practice.

III. POTENTIAL IMPACT. The proposed project has the potential to produce new scientific knowledge and influence policy and practice at the critical intersection of public health and the criminal justice system. A growing body of research paints a stark portrait of the consequences

of relying on the criminal justice system – in particular, local police agencies and jails – as first responders for individuals in mental health crisis. In states across the country, individuals with mental illness are now more likely to be incarcerated than housed in community-based treatment facilities and the over-representation of mentally ill individuals in the justice system is a growing problem. As an example, in the state of Florida alone, patrol officers respond to tens of thousands of mental health crisis calls each year and individuals with mental illness are five times as likely to be incarcerated than provided with community-based treatment (Torrey, 2010). Further, research shows that the arrest and incarceration as a response to mental health crisis can worsen mental health problems among incarcerated individuals and place the safety and well-being of patrol and correctional officers at risk (Butler et al., 2005; Fellner, 2006; Geiman, 2007).

Perhaps ironically, our current crisis can be traced to the movement for the *deinstitutionalization* of mentally ill individuals in the 1960s – and is thus more than 50 years in the making. Unfortunately, the evolution of practical solutions for responding to mental health crisis prior to arrest and prior has been much slower and remains largely unstudied. In particular, studies of co-responder models that pair police and clinicians in the field are few and far between. The proposed collaboration presents a unique opportunity to prospectively study this emerging model and translate findings to practitioners and police agencies in cities across the country. Specifically, findings from this study will have immediate practical implications regarding the of specialized policing responses to mental health crisis calls; the expansion of early diversion programs for individuals with mental illness; and the safety and wellness of police and correctional officers that must respond to mental health crises on a daily basis.

Specialized Policing Strategies. While CIT training models have been widely implemented and studied, results regarding their efficacy are mixed, and challenges for using this model to effectively divert individuals with mental illness away from jail, or to protect the safety of patrol and correctional officers interacting with individuals in mental health crises, are numerous. The pairing of mental health service providers with officers in the field or jail facilities (i.e., “co-responder models”) holds more promise, theoretically, for achieving both to these goals, but remains largely untested. The proposed evaluation would represent an important step toward filling this gap by documenting the challenges, lessons learned – as well as the impact – of a co-responder model at multiple decision points in a large urban, police agency. Further, the study would reach beyond traditional outcome measures, such as individual treatment engagement and recidivism, to also measure the impact of the program on safety for patrol and correctional deputies in LASD, as well as the potential impact of the IBD program on the. These findings will be invaluable to stakeholders in Los Angeles County who may wish to take the IBD programs to scale, as well as to police agencies across the country seeking to develop or expand first-responder strategies to improve public health and safety outcomes for individuals with mental illness as well as correctional and patrol officers.

Early Diversion. The identification and diversion of individuals with mental health needs *before* incarceration represents an opportunity to link the individual to community-based services that could address their underlying needs and ultimately disrupt the cycle of crisis, arrest, and incarceration. The IBD program is unique as one of the first programs to formally expand the co-responder model to the booking stage, where many individuals with mental illness currently “slip through the cracks” of the arrest-stage diversion strategy currently in place in Los Angeles and land in the county jail. Positive findings regarding greater treatment engagement or reduced

recidivism among IBD/MET participants will provide a stronger foundation for jurisdictions across the country interested in expanding their existing co-responder models, while process findings will prepare them to actually make this change.

Officer Safety. Findings from this study will also be of interest jurisdictions across the country who are seeking strategies to would improve safety outcomes for law enforcement in the community and jail. In short, whereas LASD's current MET program represents an opportunity to de-escalate encounters with mentally ill individuals and divert them to services at the point of arrest, IBD ensures that law enforcement has a second opportunity to intercept mentally ill individuals at booking. Thus, IBD may prevent mentally ill individuals who would be better served in the community from winding up in jail, where they may further decompensate and pose a risk of harm to themselves or others. By assessing the extent to which IBD participants avoid jail when compared to arrestees booked through LASD's traditional process, as well as documenting the number of jail-based incidents occur for each group, this study will make an important contribution to understanding whether early diversion can improve jail safety.

Project Deliverables. A final summary report of all research findings will be submitted to NIJ by the end of project period. Additionally, recognizing that there is currently substantial interest in the expansion of effective law enforcement strategies for responding to mentally ill individuals among policymakers and police executives, a brief white paper will be produced summarizing research findings and policy implications in non-technical prose. In addition, if the proposed evaluation yields positive findings regarding IBD implementation, a Frequently Asked Questions (FAQ) document will be developed in collaboration with practitioner partners in Los Angeles, connecting study findings to the concrete questions that law enforcement may have on how best to set up similar programs in their own jurisdiction. To enhance dissemination, study

findings will be presented in multiple settings, including the annual conference of the Academy of Criminal Justice Sciences and the International Association of the Chiefs of Police.

Finally, the Center will implement a multi-media dissemination strategy as follows: First, the executive summary, all policymaker/practitioner publications, and links to any abstracts of academic journal articles will be posted on the Center's website. In the first three months of 2019, www.courtinnovation.org logged an average of 75,136 visitors per month, and 7,334 copies of the Center's publications were downloaded. Second, an interview with the PI and Co-PI will be aired via the Center's weekly podcast, *New Thinking*. Third, consistent with standard Center practice, the number of policymakers and practitioners who receive study products will be enhanced through twitter updates after publications are released and at least one "e-mail blast," which will reach more than 16,000 professionals nationwide (and be re-forwarded to many others).

IV. CAPABILITIES/COMPETENCIES. The Center for Court Innovation ("the Center") works to create a more effective and humane justice system by performing original research and helping launch reforms around the world. The Center's Policy and Research Department is staffed by more than 30 social scientists and policy experts with diverse methodological expertise and a broad scope of knowledge on the justice system nationally. The two proposed co-PIs, Jennifer A. Tallon and Sarah Picard, are well-positioned to lead the proposed study. They have, respectively, led studies of police-led diversion and justice system responses to mental illness, including a national mixed-methods study of police-led diversion program and a BJA-funded study of recidivism in mental health court populations. Moreover, the two proposed PIs recently co-led a quasi-experimental study of neighborhood-based probation funded by NIJ. Critical support will be provided by Brett Taylor, Senior Advisor in the Center's Technical

Assistance Department, who has extensive experience working with LASD as part of the MacArthur Safety and Justice Challenge. Finally, data collection, analysis, and interpretation of findings for the current study will be conducted in collaboration with Dana Kralstein, who brings over 20 years of data management and quantitative analysis experience and Michela Lowry, who brings experience in project management and qualitative research in a variety of settings.

Staffing Plan. **Jennifer A. Tallon (Principal Investigator)**, is a Principal Research Associate at the Center for Court Innovation. Since joining the Center in 2014, Dr. Tallon has been a lead researcher on several projects related to policing practice, including a national study of police-led diversion programs, a qualitative case-study of minority youth violence programs in nine cities, and a quasi-experimental impact evaluation of the Group Violence Intervention model in Newburgh, New York. She is currently the principal investigator on a mixed methods evaluation of procedural justice in prosecutorial responses to gun violence in Essex County, New Jersey. Dr. Tallon also provides research support to multiple jurisdictions across the country participating in the MacArthur Foundation's Safety and Justice Challenge. She holds a Ph.D. in Psychology from The Graduate Center, CUNY.

Sarah Picard (Co-PI), is one of three research directors at the Center for Court Innovation. Dr. Picard's work focuses on system-level change in the adult criminal justice context and the translation of research evidence into practice. She has served as a principal investigator on multiple DOJ-funded research studies, including an NIJ funded randomized control trial of evidence-based assessment practices in drug courts, an NIJ funded quasi-experimental evaluation of probation reform in NYC, and a BJA-funded study of predictors of success in mental health court. She is currently the Principal Investigator of a mixed-methods, multisite examination of pretrial responses to intimate partner violence funded by Arnold Ventures. Finally, Dr. Picard

currently co-leads the Center's research and technical assistance work to reduce the use of jail incarceration nationally. She received her PhD in Criminal Justice from the Graduate Center at the City University of New York.

Brett Taylor (Practitioner Expert) is Senior Advisor for Technical Assistance at the Center for Court Innovation. He formerly was the Center's deputy director of national technical assistance and the Center's director of operations for the tribal justice exchange program. For the last two years, Mr. Taylor has worked directly with LASD as part of the MacArthur Foundation's Safety and Justice Challenge and has extensive knowledge of Los Angeles County. Mr. Taylor holds a J.D. from the University of Pittsburgh School of Law.

Dana Kralstein (Quantitative Analyst) is a Senior Research Fellow at the Center for Court Innovation. Since joining the Center in 2001, Ms. Kralstein spent ten years as Associate Director of Research. Ms. Kralstein was a lead analyst in a longitudinal national impact evaluation of adult drug courts and a comprehensive impact evaluation of several reentry courts nationwide, both funded by NIJ. These projects, and others, regularly utilize factor analysis, survival analysis, propensity matching, and several methods of regression, including HLM. Ms. Kralstein is regarded as the department's top expert in SPSS syntax code and programming. Ms. Kralstein has a Masters in Public Policy from the University of Michigan.

Michela Lowry (Project Director) is a Research Associate at the Center for Court Innovation. Prior to joining the research department, Ms. Lowry was a Senior Associate on the Center's National Training and Technical Assistance team. She brings extensive experience collaborating with justice system practitioners; managing large, multisite research and technical assistance projects; and providing general and research-driven training and technical assistance in a diverse array of justice system contexts. Ms. Lowry currently co-leads the Center's BJA funded initiative

to assess, protect, and secure Sixth Amendment rights in ten jurisdictions across the country.

She holds a Masters in Education from the Relay Graduate School of Education.

Rachel Swaner (Senior Advisor), is one of three research at the Center for Court Innovation.

Dr. Swaner brings extensive experience designing and conducting multi-site evaluations of justice system reform initiatives, and expertise on qualitative data collection and analysis. She is currently the principal investigator on an NIJ-funded qualitative study of young illegal gun carriers in New York City and recently directed the evaluation of the *Defending Childhood Demonstration Project*, a U.S. Department of Justice multi-site initiative to address children's exposure to violence. She was previously a researcher and evaluator at Harlem Children's Zone. Rachel received her PhD in Sociology from the CUNY Graduate Center.

Management Plan. All seven members of the Center-based research team will collaborate across aspects of the project. The co-PIs will share project management tasks, with Picard responsible for communication with NIJ and for IRB submissions, approval, and monitoring. Tallon will act as project manager, overseeing the work of the quantitative analyst and project director; she will also coordinate with Taylor and Lowry to facilitate communication with LASD. Together with Kralstein, Picard and Tallon will develop the analytic plan for the official records analysis; with Lowry, Picard and Tallon will develop the analytic plan for the process evaluation. Kralstein will work directly with data analysts at LASD to spearhead official records data extraction and will take lead on all data cleaning, coding, and matching. All members of the team will collaborate on written products and will co-author the final report to NIJ. Picard, Tallon, and Lowry will take lead on producing materials for practitioner audiences, based on their extensive experience bridging the divide between research and practice. At the end of the project, Center researchers

will also draw on their in-house communications and technology staff (at no cost to NIJ) for multi-media-based dissemination (web site, e-mail blasts, author interviews, etc.).

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Appendix L – Data Elements and Sources

Impact Question	Examples of Required Data Elements	Data Sources
Q4) Does IBD result in the increased identification and/or diversion of mentally ill individuals following arrest?	<ul style="list-style-type: none"> • # of MI individuals identified via IBD <ul style="list-style-type: none"> ○ # of MI individuals diverted through IBD ○ # of MI individuals not eligible for IBD ○ Case outcomes (e.g. case filed for non-compliance, charges downgraded, diverted post-booking) • # of MI individuals booked into jail from comparison station houses <ul style="list-style-type: none"> ○ # of MI individuals diverted post-booking ○ Case outcomes (e.g. charges downgraded, diverted post-booking) 	<ul style="list-style-type: none"> • LASD/DMH triage desk • LASD/DMH RAMP database • Los Angeles Regional Crime Information System (LARCIS) • LASD Jail Data (e.g. Automated Justice Information System)
Q5) Does IBD increase treatment engagement for these individuals? (Tracking period – 6 months)	<ul style="list-style-type: none"> • IBD Group <ul style="list-style-type: none"> ○ # of hospitalizations ○ # of referrals to outpatient providers ○ # of clients that successfully completed treatment ○ Duration of treatment • Comparison Group <ul style="list-style-type: none"> ○ # of referrals for treatment in jail ○ Duration of treatment in jail ○ # of referrals to secure facilities or community-based providers upon release from jail 	<ul style="list-style-type: none"> • LASD/DMH triage desk • LASD Jail Data (e.g. Automated Justice Information System)
Q6) Does IBD reduce future calls for service or new arrests among these individuals? (Tracking period – 6 months)	<ul style="list-style-type: none"> • IBD & Comparison - Any new arrest in LA County <ul style="list-style-type: none"> ○ Identifying Info (first/last name, DOB, Demographics) ○ Date of new charge ○ Charge type, charge severity, etc. • IBD & Comparison - Any new call for service associated with behavioral health crisis 	<ul style="list-style-type: none"> • LASD’s centralized booking number system for Los Angeles County • LASD/DMH triage desk

Q6a) In the divisions where it is implemented, does IBD decrease future incidents involving the safety of deputies? (Tracking period – 6 months)	<ul style="list-style-type: none"> ○ Identifying Info (first/last name, DOB, Demographics) ○ Date of new call for service ○ Incident type, outcome ○ Any indication of safety incident involving MI individual or deputy 	<ul style="list-style-type: none"> ● LASD calls for service log
Q7) Is there potential for IBD to decrease the population of mentally ill individuals booked into jail? Q7a) If so, are there implications for correctional safety?	<ul style="list-style-type: none"> ● # of individuals flagged as MI booked into jail across the four study sites (including instant offense and any subsequent arrest resulting in jail booking) <ul style="list-style-type: none"> ○ # of MI individuals engaging in self-harm ○ # of use of force incidents ○ # of incidents involving harm to other inmates ○ # of incidents involving harm to custody deputies 	<ul style="list-style-type: none"> ● LASD/DMH triage desk ● LASD/DMH RAMP database ● LASD Jail Data (e.g. Automated Justice Information System)

Appendix P. Data Archiving Plan

Quantitative data for the proposed project would come from the Los Angeles County Sheriff's Department (LASD). Interview and qualitative data would come from one-on-one, structured interviews conducted with stakeholders and staff; focus groups with deputy sheriffs; program observations; and review of policy documents. All interviews and focus groups will be recorded with the permission of participants and transcribed. Transcriptions will be de-identified prior to analysis.

All quantitative data will be entered into an SPSS database. Individual identifiers will be included in the initial files sent by LASD. These identifiers will be essential to merging across multiple LASD data sources as well as the cleaning and coding of data, as LASD's data system is a case-level system, we need individual identifiers for the purposes of linking individuals' multiple cases (i.e., instant, criminal history, and recidivism). However, once the data cleaning, coding, and merging has been completed, all identifying information will be removed from the data file. Paper copies of interview instruments will be transferred to electronic format and hard copies will be immediately destroyed. All data files will be password protected.

All final data coding and cleaning will be documented and saved in one or more SPSS files. In the course of analyzing the quantitative data, new variables, summary measures, and/or subscales will be created. Any such manipulations or additions to the original data sets will be documented. Furthermore, the final data sets that result from such additional variable creation efforts will be submitted to NIJ in SPSS-readable form, along with a codebook that explains each variable, its variable label, and its value labels. The final data set, along with any applicable syntax files to understand the creation of summary variables, will be submitted to NIJ prior to the end of the funding period. In general, the archive will comply with any and all additional procedures dictated by the archive uploading process created by ICPSR at the University of Michigan.

Should other researchers need more information about the study or the data, they should contact Jennifer A. Tallon, PI, at jtallon@nycourts.gov.

Privacy Certificate

Grantee, the Center for Court Innovation, certifies that data *identifiable to a private person* will not be used or revealed, except as authorized in 28 CFR Part 22, Sections 22.21 & 22.22.

Grantee certifies that access to the data will be limited to those employees having a need for such data and that such employees shall be advised of and agree in writing to comply with the regulations in 28 CFR Part 22.

Grantee certifies that all contractors, subcontractors, and consultants requiring access to identifiable data will agree, through conditions in their subcontract or consultant agreement, to comply with the requirements of 28 CFR §22.24, regarding information transfer agreements. Grantee also certifies that NIJ will be provided with copies of any and all transfer agreements before they are executed as well as the name and title of the individual(s) with the authority to transfer data.

Grantee certifies that, if applicable, a log will be maintained indicating that (1) identifiable data have been transferred to persons other than employees of NIJ, BJA, BJS, OJJDP, OVC, OJP, OVW, or grantee/contractor/subcontractor staff; and (2) such data have been returned or that alternative arrangements have been agreed upon for future maintenance of such data, in accordance with 28 CFR §22.23(b)(6).

Grantee certifies that any private person from whom identifiable information is collected or obtained shall be notified, in accordance with 28 CFR §22.27, that such data will only be used or revealed for research or statistical purposes and that compliance with the request for information is not mandatory and participation in the project may be terminated at any time. In addition, grantee certifies that where findings in a project cannot, by virtue of sample size or uniqueness of subject, be expected to totally conceal the identity of an individual, such individual shall be so advised.

Grantee certifies that project plans will be designed to preserve the confidentiality of private persons to whom information relates, including where appropriate, name-stripping, coding of data, or other similar procedures.

Grantee certifies that copies of all questionnaires that have already been designed for use in the project are attached to this Privacy Certificate. Grantee also certifies that any questionnaires developed during the project period will be provided to NIJ at the end of the project.

Grantee certifies that project findings and reports prepared for dissemination will not contain information which can reasonably be expected to be identifiable to a private person, except as authorized by 28 CFR §22.22.

Grantee certifies that adequate precautions will be taken to ensure administrative and physical security of identifiable data and to preserve the confidentiality of the personally identifiable information.

Grantee certifies that all project personnel, including subcontractors, have been advised of and have agreed, in writing, to comply with all procedures to protect privacy and the confidentiality of personally identifiable information.

To comply with the regulations in 28 CFR Part 22, the following safeguards are incorporated into the grant application:

The grantee, the Center for Court Innovation, agrees to provide administrative and physical security of identifiable data and to preserve the anonymity of individuals, organizations, and agencies or departments of Federal, State or local governments participating in this research. To comply with this regulation, the following elements are incorporated in the grant application.

Brief Description of Project:

The Los Angeles County Sheriff's Department (LASD) has recently developed the Intake Booking Diversion program (IBD) for individuals presenting with mental illness at the point of jail booking. This new program, which is an expansion of LASD's Mental Evaluation Team (MET) co-responder model, builds upon LASD's twenty-five years of collaboration with the Los Angeles County Department of Mental Health (DMH) to divert mentally ill persons away from the jail and towards treatment. Under the IBD program, individuals who flag for mental health needs during booking at sheriff's stations would trigger a review process in which deputies and watch commanders consult with mental health experts at the MET triage desk to determine if the individual is eligible for diversion to mental health services in lieu of jail. Thus the goal of IBD is to introduce a second intercept point for deputies to divert individuals with mental illness prior to jail intake.

The Center for Court Innovation proposes to conduct a prospective process and impact evaluation of the IBD program employing a quasi-experimental, mixed-methods approach. The proposed study will involve two overlapping components: (1) a formative process evaluation, including stakeholder and staff interviews; focus groups with assistant deputies from patrol divisions; program observations; and document review and (2) an impact analysis of program, treatment and official criminal records data. Both components will involve data collection in selected treatment and comparison sites in the East Patrol Division of Los Angeles County. The proposed research would examine: (1) whether the IBD program improves early identification of arrestees with mental illness; (2) whether diversion through IBD increases treatment engagement or reduces recidivism and future calls for service associated with mental health crises; (3) whether the IBD program improves safety for LASD deputies (in the field or jail facility) and individuals with mental illness; and (4) the lessons learned from program implementation that may be translatable to other law enforcement agencies seeking to divert individuals with mental illness.

Procedures to notify subjects, as required by 28 CFR §22.23(b)(4) or, if notification is to be waived, pursuant to 28 CFR §22.27(c), please provide a justification:

Official Records Analysis: This component involves analysis of secondary data provided by LASD that will be collected for programmatic and/or Los Angeles County justice system purposes and does not require additional notification or informed consent of subjects.

Identifiable data will not be viewed by anyone outside of the core research team, who will either download the data from a password protected database or will receive password-protected data via a portable drive. After the data have been merged, all individual identifiers will be stripped from the final dataset and replaced with pseudo-identifiers.

Stakeholder and Staff Interviews/Focus Groups: All interviews and focus groups will involve informed consent processes and will be approved by the Center's Institutional Review Board. Consent documents and processes will stipulate that participant information will only be used for research purposes and that participation is voluntary and may be terminated at any time. All interviewees will be at least 18 years of age. Interviews will be administered by a researcher trained to protect the identifiable information of human subjects. All interviews/focus groups will be recorded with the permission of the participants and de-identified during transcription.

Procedures developed to preserve the confidentiality of personally identifiable information, as required by 28 CFR §22.23(b)(7):

N/A. Identifiers will be used for the purposes of cleaning, coding, and merging data only. Original files containing the individual identifiers will be maintained on a password-protected computer drive accessible only to project research staff. Identifiers will be stripped from electronic data files used for analysis. Data identifiable to individuals will not be revealed. All interviewed research subjects will be assigned coded pseudonyms. Identifiers will be stripped from electronic data files with the responses of all subjects. A master data file will be maintained with both identifying information and the pseudo-identifiers, but this file will be maintained on a password-protected computer drive accessible only to project research staff. Data identifiable to individuals will not be revealed.

Justification for the collection and/or maintenance of any data in identifiable form, if applicable: Individual identifiers will be needed to merge across multiple LASD data platforms, which are case-level data systems. Once the data has been cleaned and merged, only those files with the individual identifiers removed will be used for further analyses. Original files containing the individual identifiers will be maintained on a password-protected computer drive accessible only to project research staff.

Procedures for data storage, as required by 28 CFR §22.23(b)(5):

Consistent with best practices in data storage and security, electronic files will be password protected and accessible only to research project staff. Both "hard" and computer copies of data will be stored in locked file cabinets. Identifiers will be stripped from electronic data files, as described above.

Description of any institutional limitations or restrictions on the transfer of data in identifiable form, if applicable:

Not applicable.

Name and title of individual with the authority to transfer data:

Jennifer A. Tallon, Principal Investigator, Center for Court Innovation

Sarah Picard, co- Principal Investigator, Center for Court Innovation

Elise Jensen, Project Director, Center for Court Innovation
Dana Kralstein, Quantitative Analyst, Center for Court Innovation
Rachel Swaner, Research Director, Center for Court Innovation
Amanda Cissner, Director of Research Writing, Center for Court Innovation

Procedures to ensure the physical and administrative security of data, as required by 28 CFR §22.25(b), including, if applicable, a description of those procedures used to secure a name index:

Both official records data and interview/focus group data will assign individuals unique pseudo-identifiers (e.g., a sequential number starting with 1 for the first row of data) prior to any analysis by the research team. These pseudo-identifiers will remain with each subject in all datasets, and a master file will be maintained linking these identifiers to identifying information. Thus, the project will utilize the pseudo-identifier (i.e., stand-in identifier) – with no intrinsic or identifiable relation to any actual person – to perform required person-based analyses.

Procedures for the final disposition of data, as required by 28 CFR §22.25.

Removal of identifiers from all final data sets and physical destruction of any data, hard or computer copy, containing identifiers within three years.

All final data coding and cleaning will be documented and saved in one or more SPSS files. In the course of analyzing the quantitative data, new variables, summary measures, and/or subscales will be created. Any such manipulations or additions to the original data sets will be documented. Furthermore, the final data sets that result from such additional variable creation efforts will be submitted to NIJ in SPSS-readable form, along with a codebook that explains each variable, its variable label, and its value labels. The final data set, along with any applicable syntax files to understand the creation of summary variables, will be submitted to NIJ prior to the end of the funding period. In general, the archive will comply with any and all additional procedures dictated by the archive uploading process created by ICPSR at the University of Michigan.

Name and title of individual authorized to determine the final disposition of data:
Jennifer A. Tallon, Principal Investigator

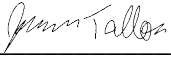
Access to data is restricted to the following individuals, as required by 28 CFR §22.23(b)(2):


Jennifer A. Tallon, Principal Investigator, Center for Court Innovation
Sarah Picard, co- Principal Investigator, Center for Court Innovation
Elise Jensen, Project Director, Center for Court Innovation
Dana Kralstein, Quantitative Analyst, Center for Court Innovation
Rachel Swaner, Research Director, Center for Court Innovation
Amanda Cissner, Director of Research Writing, Center for Court Innovation

Grantee certifies that the procedures described above are correct and shall be carried out. Grantee certifies that the project will be conducted in accordance with all the requirements of the Omnibus Crime Control and Safe Streets Act of 1968 as amended and the regulations contained in 28 CFR Part 22.

Grantee certifies that NIJ shall be notified of any material change in any of the information provided in this Privacy Certificate.

Signature (s):

Jennifer A. Tallon  (Principal Investigator)

Courtney Bryan  (Institutional Representative)

Date: June 9, 2020

DRAFT

2.5% Estimated COLA Increases Factored Yr 2 & 3

Staff Descriptions	Hourly Rate*	HOURS per YEAR	Costs	Costs2	Costs3	Costs4
			YEAR 1	YEAR 2	YEAR 3	TOTAL
PERSONNEL OVERTIME EXPENDITURES			\$ -	-	-	-
a. Deputy Sheriff B1 (Sworn)	\$ 142.64	384	\$ 54,773.76	56,143.10	57,546.68	168,463.55
b. Crime Analyst (Non-Sworn)	\$ 103.22	96	\$ 9,909.12	10,156.85	10,410.77	30,476.74
c. Operations Asst I (Non-Sworn)	\$ 73.28	78	\$ 5,715.84	5,858.74	6,005.20	17,579.78
d. Operations Asst II (Non-Sworn)	\$ 91.02	72	\$ 6,553.44	6,717.28	6,885.21	20,155.92
e. Sergeant (Sworn)	\$ 172.24	120	\$ 20,668.80	21,185.52	21,715.16	63,569.48
Subtotal of All Hours per Year		750	\$ -	-	-	-
TOTAL ESTIMATED COSTS			\$ 97,620.96	\$ 100,061.48	\$ 102,563.02	\$ 300,245.47

Explanation of Overtime Expenditures

a. Deputy Sheriff B1 (Sworn)	30 hours per month allocated to Deputy B1 overtime (360 hours per year) for Deputy overtime to add MET Triage Desk capacity to receive calls from station jails, provide consultation and data entry + dispatching of MET units				
	Deputy overtime also allows for hiring of MET deputies on "shift holdover" overtime to allow extra availability daily to conduct patient assessments at station jails when a diversion candidate is identified, to consult in person with arresting officer and watch commander, and then MET provides transportation to hospital for diversion; on EM shift, for example, when a patient must be transported, this				
	2 hours per month (24 hours per year) is allocated to Scheduling Deputy for hiring and pre-scheduling of all pilot program				
	deputies and extending coverage to allow for more diversions				
b. ANALYST (Non-Sworn)	Estimated at 8 hours per month; allows time for analyst to query LASD databases and extract data for researchers at pilot stations and c				
c. Operations Asst I (Non-Sworn)	Estimated at 6.5 hours per month; allows time for OAI to enter overtime slips (paperwork) into LASD OETS program for monthly account				
d. Operations Asst II (Non-Sworn)	Estimated at 6.5 hours per month; allows time for OAI to prepare billing reports and oversee/approve work of OAI related				
	to for staff overtime tracking expenditures directly related to this pilot/grant				
e. Sergeant (Sworn)	Estimated at 4 hours per month; allows for administrative oversight of pilot program to include review of above workload & oversight of schedule, program evaluation, evaluate recent arrest & hospitalization trends and pre-planning of overtime for strategic				
	Estimated at 4 hours per month for meetings, teleconferences, in-person training and discussion with researchers, subordinates and station jail & watch commander personnel for training and direct feedback about program results and adjustments to				
	Estimated at 2 hours per month to directly oversee and evaluate consultations at the desk and/or respond to observe and assist with station jail consultations and evaluation of bookings for possible diversion (to ensure maximum effort to divert bookings to mental				

* Rates set forth by the LA County Auditor-Controller. Rates are adjusted every July 1.

INVOICE / EXPENSE STATEMENT

Today's Date: 1/28/2021

From: agency name
contact name
address
city state zip

To: Center for Court Innovation
Attn: contact name
520 Eighth Avenue, 18th Floor
New York, NY 10018

Project: project name

Contract #: xxxxx-xx-xxxx

Contract Period: xxxx 1, 20xx - xxxx 30, 20xx

Reporting Period: xxxx 1, 20xx - xxxx 30, 20xx

Invoice Amount: \$0

	Budget	10/1/19 12/31/19 Expenses	1/1/20 3/31/20 Expenses	4/1/20 6/30/20 Expenses	7/1/20 9/30/20 Expenses	10/1/20 12/31/20 Expenses	1/1/21 3/31/21 Expenses	4/1/21 6/30/21 Expenses	7/1/21 9/30/21 Expenses	Total Expenses to Date	Variance from Budget
Personnel											
name, title										-	-
name, title										-	-
Subtotal Personnel	-	-	-	-	-	-	-	-	-	-	-
Fringe										-	-
Total Personnel	-	-	-	-	-	-	-	-	-	-	-
OTPS											
Travel										-	-
Equipment										-	-
Supplies										-	-
Construction										-	-
Consultants/Contracts										-	-
Other Costs										-	-
Indirect Costs										-	-
Total OTPS	-	-	-	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-	-	-	-

I certify that the above expenditures have been made in accordance with the Agreement; that the claim is just and correct; that no part thereof has been paid except as stated; and that the balance is actually due and owing.

Signature

Name

Date

Title

Required Supporting Fiscal Documentation for Invoice/Expense Statements

Invoice/Expense Statements must include the following back-up documentation to support all claimed costs:

Personnel

- * Payroll Registers (from either outsource company or in-house payroll). The salary amount charged on the invoice must be clearly indicated on the backup.

A payroll register is required for employees charged to the project during a specific pay period, usually run from a payroll software. The payroll register must contain employee name, pay period, pay date, employee hours, pay rate, gross pay, income taxes and employee withholdings, other deductions and net pay.
- * Time Sheets *OR* Activity Reports for each employee being claimed on the invoice.

Time sheets or activity reports detailing Position Title, # of Hours, Hourly rate of pay, Amount (\$) charged to project, activities done during these hours is required.
- * Fringe Benefits policy and calculation methodology must be provided.

OTPS

- * Back-up documents for all expenses being claimed on each approved budget category (Supplies, Printing, Travel, etc.) Methodology of allocations; worksheet and allocation basis must be provided and reconcile to the invoice.
- * Copies of invoices paid to vendors, indicating the amount claimed if the total invoice is not fully charged to the contract. Vendor invoices and receipts must be itemized.

Note: Additional documentation and specific procurement processes may be required for purchases of goods or services over \$10,000. Please contact CCIContracts@nycourts.gov for additional information.
- * Copies of checks or canceled checks/EFTs for each payment.
- * Travel related costs must follow the Center's Travel Policy guidelines.
- * Equipment purchases must provide invoices and canceled checks. Inventory list, location of the equipment, and capitalization policy (if applicable) must be available upon request.
- * Stipends, Gift Cards & Incentives require signed stipend agreements, signed (or initialed if confidential) and dated logs, and copies of checks or disbursement e-mail (gift cards). Gift cards must be distributed to qualify for reimbursement.
- * Indirect Costs require a current Federally Approved Indirect Rate Agreement for any rate above de minimis rate (10%).

**Justice Innovation Inc
ACH Authorization Form**

LIFE MADE EASIER

Justice Innovation Inc would like to pay you through Direct Deposit, otherwise known as Electronic Funds Transfer (EFT) and ACH (Automated Clearing House).

What are direct deposit/EFT/ACH Payments?

These payments are electronic payments that will be sent to your bank account instead of your receiving a physical check in the mail.

Is there a charge for direct deposit/EFT/ACH Payments?

There is no charge for this service from Justice Innovation Inc.

What is the benefit of signing up for ACH?

Since ACH payments are directly deposited to your bank account, you will receive your reimbursement sooner than if you received a physical check.

How do I sign up?

Please complete the ACH Authorization form, **ATTACH A VOIDED CHECK/VOIDED DEPOSIT SLIP (FOR SAVINGS ACCOUNT), BANK STATEMENT OR A BANK LETTER WITH ACCOUNT NUMBER.**

Please ensure that the form is completely filled out and a voided check/voided deposit slip (for savings account) or a bank letter with account number is attached. **Please send the completed form to CCIAP@COURTINNOVATION.ORG.**

Justice Innovation Inc
ACH Authorization Form

Complete this form for direct deposit/EFT/ACH payments. Please submit to cciap@courtinnovation.org along with a voided check, savings deposit slip, bank statement or bank letter with account number.

ORGANIZATION TYPE: ☒ Individual ☐ Organization

VENDOR NAME: _____

NAME ON ACCOUNT: _____

FINANCIAL INSTITUTION (Name of Bank, Savings and Loan, Credit Union):

ACCOUNT TYPE: ☒ Checking ☐ Savings

ROUTING NUMBER: _____
(First 9-digit number on bottom left of a check)

ACCOUNT NUMBER: _____

I hereby authorize Justice Innovation Inc to initiate deposits (credits) and/or corrections to the previous deposits to the institutions indicated above. The financial institution is authorized to credit and/or correct the amounts to my account. This authorization is to remain in effect until I revoke it by giving 20 days prior notice in writing to Justice Innovation Inc.

NAME OF SIGNER: _____ Date: _____

Signature



Complete this form and attached a voided check, savings deposit slip, bank statement or bank letter with account information, and email to CCIAP@courtinnovation.org.

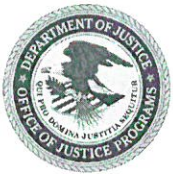


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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Fund for the City of New York 121 Avenue of the Americas 6th Floor New York, NY 10013-1590		4. AWARD NUMBER: 2019-R2-CX-0033			
2a. GRANTEE IRS/VENDOR NO. 132612524		5. PROJECT PERIOD: FROM 01/01/2020 TO 12/31/2022 BUDGET PERIOD: FROM 01/01/2020 TO 12/31/2022			
2b. GRANTEE DUNS NO. 073279945		6. AWARD DATE 09/21/2019	7. ACTION Initial		
3. PROJECT TITLE Expanding Mental Health Diversion Opportunities: A Prospective Evaluation of the Los Angeles County Intake Booking Diversion Program		8. SUPPLEMENT NUMBER 00			
		9. PREVIOUS AWARD AMOUNT \$ 0			
		10. AMOUNT OF THIS AWARD \$ 1,000,000			
		11. TOTAL AWARD \$ 1,000,000			
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).					
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY19(NIJ - Section 212 Research) Pub. L. No. 116-6, 133 Stat. 13, 119; 28 USC 530C					
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.560 - National Institute of Justice Research, Evaluation, and Development Project Grants					
15. METHOD OF PAYMENT GPRS					
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL David B. Muhlhausen Director NIJ		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Greg Berman Director, Center for Court Innovation			
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 10/15/1		
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR: X FUND CODE: C BUD. ACT: R2 OFC: 60 DIV. REG: 00 SUB: 00 POMS: 1000000 AMOUNT: 1000000				21. UR2SGT0331	



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SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award. By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts all such assurances or certifications as if personally executed by the authorized recipient official.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The U.S. Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

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3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

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7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

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9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

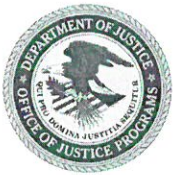
For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

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any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

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13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

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14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ) or in the application for any subaward, at any tier, the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

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19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

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24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2019)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at <https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

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27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

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28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

31. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. The recipient agrees to follow the non-budgetary components of the Research Performance Progress Report (RPPR) template/format to develop and prepare its semi-annual report. General information on RPPRs may be found at www.nsf.gov/bfa/dias/policy/rppr/. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.

32. The recipient agrees to submit a final report at the end of this award documenting all relevant project activities during the entire period of support under this award. This report will include detailed information about the project(s) funded, including, but not limited to, information about how the funds were actually used for each purpose area, data to support statements of progress, and data concerning individual results and outcomes of funded projects reflecting project successes and impacts. The recipient agrees to follow the non-budgetary components of the Research Performance Progress Report (RPPR) template/format to develop and prepare its final report. General information on RPPRs may be found at www.nsf.gov/bfa/dias/policy/rppr/. The final report is due no later than 90 calendar days after the period of performance end date. This report will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.

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33. The recipient agrees that it will submit quarterly financial status reports to OJP on-line (at <https://grants.ojp.usdoj.gov>) using the SF 425 Federal Financial Report form (available for viewing at <https://www.gsa.gov/forms-library/federal-financial-report>), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.

34. At the end of the period of performance under the award, the recipient shall submit to NIJ, on-line through the Internet at <https://grants.ojp.usdoj.gov/>, the following document: (1) A Final Research Report.

The Final Research Report must be submitted as a "Special Report," via the GMS Progress Reports Module. The Final Research Report will conform - in both form and content - with requirements detailed on an NIJ webpage, as that page may be updated from time to time.

The recipient understands and agrees that it is expected to contact (timely, and prior to submission of the Final Research Report) the NIJ grant manager, if it has any question or needs clarification regarding the form and content of the Final Research Report.

35. Before the end of the grant award period, grant recipients shall archive data according to the Data Archiving Plan approved by NIJ, consistent with the approved privacy certificate and any other approved human subject protections documentation. Unless otherwise specified in writing by the NIJ Grant Manager, as authorized by the appropriate NIJ authority, data submission is required for this award and the requirement may not be unilaterally modified or waived. Changes to the Data Archiving Plan may require further human subjects and privacy protection documentation approval. Other artifacts developed with these grant funds may also be required, per NIJ instruction - or that the grantee has proposed as a deliverable in the grant application - and consistent with the "Copyright and Data Rights" special condition applied to this award. Required data submissions shall be made in compliance with the data deposit instructions posted on the NIJ Data Archiving web page (<https://www.nij.gov/funding/data-resources-program/pages/data-archiving-strategies.aspx>) at the time of submission. NIJ may require grant recipients to modify data sets after initial submission to meet the specifications outlined in the grant program solicitation, grant agreement, according to archiving instructions, or due to concerns with data quality. Grant recipients are required to sufficiently address requests for modification in a timely manner and strongly encouraged to submit required data sets to NIJ at least 90 days before the close of the grant award.
36. In addition to any applicable required information it must provide to an award-funded research partner (see, for example, 2 C.F.R. 200.331), the recipient must create a formal written agreement with any research partner providing, generating, or substantively contributing to data used for research activities funded through this grant award. The written agreement must demonstrate the research partner's understanding of the award recipient's data archiving responsibilities, to include submission of de-identified data to NIJ's data repository. The agreement should also provide written assurance by the research partner that data will be shared with the award recipient, as required for the award recipient to meet the data archiving requirements of this award. Award recipients should include confidentiality (28 C.F.R. Part 22) and other data-sharing considerations into the agreement, as applicable, but not in conflict with NIJ's data archiving policy. NIJ reserves the right to terminate or modify the scope of this award if an agreement between the award recipient and covered research partners is not in place by the start of the period of performance for this award.
37. The recipient shall make no guarantee, without prior NIJ approval, that the data collected, acquired or produced as part of this project will not be transferred or released. (Such a guarantee would preclude NIJ from archiving and making available all NIJ-funded data).

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38. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

39. Foreign Travel Approval

The recipient must obtain approval from the NIJ grant manager, in the form of an approved Grant Adjustment Notice ("GAN"), at least 30 days prior to obligating, expending, or drawing down award funds for foreign travel, which includes any recipient- or subrecipient-foreign travel funded by this award. Any post-award request for such approval (via "GAN") must be submitted via OJP's Grants Management System ("GMS"). Approval of the recipient's total award budget (that is, financial clearance) does not constitute approval of foreign travel.

The 2015 Department of Justice Grants Financial Guide contains additional information on requirements related to foreign travel.

40. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

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41. Patents and Inventions.

The clauses at 37 C.F.R. section 401.14 (together, the "Patents Rights Clause") are incorporated by reference, with the following modifications.

(1) Where italicized, the terms "contract," "contractor," and "contracting officer" are replaced, respectively, by the terms "award," "award recipient," and "OJP program manager";

(2) Patent Rights Clause paragraph (f) is modified by adding the following at the end:

"(5) The award recipient agrees to provide a report prior to the close out of the award listing all subject inventions or stating that there were none.

(6) The award recipient agrees to provide, upon request, the filing date, patent application number and title; a copy of the patent application; and patent number and issue date for any subject invention in any country in which the award recipient has applied for a patent.";

(3) Patent Rights Clause paragraph (g) is modified to read as follows:

"(g) Subawards and Subcontracts

"The award recipient will include this Patent Rights Clause, suitably modified to identify the parties, in all subawards and subcontracts, regardless of tier, for experimental, developmental, or research work. The subaward recipient or subcontractor will retain all rights provided for the award recipient in this clause, and the award recipient will not, as a part of the consideration for awarding the subaward or subcontract, obtain rights in the subaward recipient's or subcontractor's subject inventions."; and

(4) Patent Rights Clause paragraph (l) is modified to read as follows:

"(l) Communications

"Communications on matters relating to this Patent Rights Clause should be directed to the General Counsel, Office of Justice Programs, United States Department of Justice."

With respect to any subject invention in which the award recipient, or a subaward recipient or subcontractor, retains title, the Federal government shall have a nonexclusive, nontransferable, irrevocable, paid-up license to practice or have practiced for or on behalf of the United States the subject invention throughout the world.

42. To assist in information sharing, the award recipient shall provide the NIJ grant manager with a copy of publications (including those prepared for conferences and other presentations) resulting from this award, prior to or simultaneous with their public release. NIJ defines publications as any written, visual or sound material substantively based on the project, formally prepared by the award recipient for dissemination to the public. Submission of publications prior to or simultaneous with their public release aids NIJ in responding to any inquiries that may arise. Any publications - excluding press releases and newsletters - whether published at the recipient's or government's expense, shall contain the following statement: "This project was supported by Award No. _____, awarded by the National Institute of Justice, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect those of the Department of Justice." This statement shall appear on the first page of written publications. For audio and video publications, it shall be included immediately after the title of the publication in the audio or video file.

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43. The recipient shall transmit to the NIJ grant manager copies of all official award-related press releases at least ten (10) working days prior to public release. Advance notice permits time for coordination of release of information by NIJ where appropriate and to respond to press or public inquiries.
44. Pursuant to 28 C.F.R. Part 18, OJP may suspend or terminate funding under this award before the completion of the project funded by this award, for the recipient's failure to comply with these special conditions or with the project's goals, plans and methodology set forth in the approved application. In the case of suspension, the recipient will be unable to draw down funds until OJP determines that the recipient is in compliance.
45. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons. Successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. OJP will not unreasonably withhold approval. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.
46. Justification of consultant rate
- Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.
47. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)
- This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.
48. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS
- The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").
- The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.
49. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
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50. The recipient may not obligate, expend, or draw down any award funds for indirect costs, unless and until either -- (1) the recipient submits to OJP a current, federally-approved indirect cost rate agreement, or (2) the recipient determines that it is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and advises OJP in writing of both its eligibility and its election.

The financial review of the budget for this award is pending. If the OJP Office of the Chief Financial Officer (OCFO) determines as part of its financial review that the recipient already has submitted the documentation concerning indirect costs described above, this condition will be released through a Grant Adjustment Notice (GAN) upon completion of the OCFO final budget review.

If the OJP OCFO instead determines as part of its financial review that the recipient has not yet submitted the required documentation concerning indirect costs, this condition will not be released until OJP (including its OCFO) receives and reviews a satisfactory submission.

51. The award recipient agrees, as a condition of award approval, to comply with the requirements of 28 CFR Part 22, including the requirement to submit a properly executed Privacy Certificate that is in compliance with 28 CFR § 22.23 to the National Institute of Justice for approval.
52. The award recipient will not be permitted to obligate, expend, or draw down any funds for any research or statistical activity or project involving the collection, use, analysis, transfer, or disclosure of information identifiable to a private person until: (1) a Privacy Certificate has been submitted to and approved by the National Institute of Justice (NIJ) in accordance with the requirements of 28 CFR Part 22, (2) removal of this special condition has been authorized in writing by the NIJ Human Subjects Protection Officer, and (3) a Grant Adjustment Notice (GAN) has been issued removing this special condition.
53. The award recipient will not be permitted to obligate, expend, or draw down any funds for any research involving human subjects until (1) it has submitted adequate documentation to demonstrate that it will conduct or perform research involving human subjects in accordance with an approved Federal-wide assurance issued by HHS or a Single Project Assurance issued by OJP/NIJ, and that the research has been determined, by an appropriate IRB (or the Office of the General Counsel/OJP), to be an exempt research activity, or has been reviewed and approved by an appropriate IRB in accordance with the requirements of 28 CFR Part 46, (2) the NIJ Human Subjects Protection Officer has authorized, in writing, removal of this special condition, and (3) a Grant Adjustment Notice (GAN) has been issued removing this special condition.
54. The award recipient agrees to comply with the requirements of 28 CFR Part 46 and all other Department of Justice/Office of Justice Programs policies and procedures regarding the protection of human research subjects, including informed consent procedures and obtainment of Institutional Review Board (IRB) approval, if appropriate.

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55. The recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award.

Categorical Exclusion: Based upon the information provided by the recipient in its application for these funds, NIJ has determined and the recipient understands that the proposed activities meet the definition of a categorical exclusion, as defined in the Department of Justice Procedures for Implementing the National Environmental Policy Act found at 28 CFR Part 61 (including Appendix D). A categorical exclusion is an action that because of the proposed activities' very limited and predictable potential environmental impacts, both on an individual and a cumulative basis, does not have a significant impact on the quality of the human environment. Consequently, no further environmental impact analysis is necessary under the requirements of the National Environmental Policy Act, 42 U.S.C. 4321, for these categorically excluded activities.

Modifications: Throughout the term of this award, the recipient agrees that for any activities that are the subject of this categorical exclusion, it will inform NIJ of-- (1) any change(s) that it is considering making to the previously assessed activities that may be relevant to the environmental impacts of the activities; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until NIJ, with the assistance of the recipient, has completed any applicable environmental impact review requirements necessitated by the proposed change or new activity (or changed circumstances) and NIJ has concurred in the proposed change or new activity. This approval will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under an NIJ-conducted environmental impact review process.

56. Withholding of funds: Disclosure of lobbying

The recipient may not obligate, expend, or draw down any funds under this award until it has provided to the grant manager for this OJP award a complete Disclosure of Lobbying Activities (SF-LLL) form, and OJP has issued a Grant Adjustment Notice to remove this special condition.

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GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY

Grant

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This project is supported under FY19(NIJ - Section 212 Research) Pub. L. No. 116-6, 133 Stat. 13, 119; 28 USC 530C

1. STAFF CONTACT (Name & telephone number)

Jessica Highland
(202) 514-7881

2. PROJECT DIRECTOR (Name, address & telephone number)

Sarah Picard
121 Avenue of the Americas
6th Floor
New York, NY 10013
(646) 386-5911

3a. TITLE OF THE PROGRAM

Topic 2: Enhancing strategies for officer interaction with individuals presenting with mental illness, FY 2019

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

Expanding Mental Health Diversion Opportunities: A Prospective Evaluation of the Los Angeles County Intake Booking Diversion Program

5. NAME & ADDRESS OF GRANTEE

Fund for the City of New York
121 Avenue of the Americas 6th Floor
New York, NY 10013-1590

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 01/01/2020 TO: 12/31/2022

8. BUDGET PERIOD

FROM: 01/01/2020 TO: 12/31/2022

9. AMOUNT OF AWARD

\$ 1,000,000

10. DATE OF AWARD

09/21/2019

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

This proposal seeks to assess the use and impact of an Intake Booking Diversion program (IBD) for individuals presenting with mental illness. This new program is an expansion of the Los Angeles Sheriff Department's (LASD) Mental Evaluation Team co-responder model. It builds upon LASD's 25 years of collaboration with the Los Angeles County Department of Mental Health to divert individuals with mental illness away from jail and towards treatment. Additionally, this program promotes the safety of patrol and corrections officers.

The applicant will partner with LASD to conduct a prospective, quasi-experimental evaluation of the IBD. The proposed study will involve two overlapping components: (1) a formative process evaluation, and (2) an impact evaluation. The process evaluation will involve up to 50 stakeholder and staff interviews, focus groups with assistant deputies from patrol divisions, and program observations. These activities will serve to document the successes and challenges of early IBD program development and implementation. Interview, observation and focus group data will be analyzed to identify patterns across respondent type, observational

situation or interview domain.

For the impact evaluation, the applicant will collect and analyze booking, treatment, and recidivism data provided by LASD. The impact evaluation will include case-level analysis of 400 individuals booked through IBD, and 400 booked through comparison station houses, for a total sample size of 800. The analytic plan includes bivariate and multivariate approaches to examine: (1) whether the IBD program improves early identification of arrestees with mental illness; (2) whether diversion through IBD increases treatment engagement or reduces recidivism and future calls for service associated with mental health crises; and (3) whether the IBD program improves safety for LASD deputies in the field or jail facility.

"Note: This project contains a research and/or development component, as defined in applicable law," and complies with Part 200 Uniform Requirements - 2 CFR 200.210(a)(14). CA/NCF

DRAFT



U.S. Department of Justice

Office of Justice Programs

National Institute of Justice

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Steven Schuetz, Physical Scientist

Subject: Categorical Exclusion for Fund for the City of New York

The recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award.

Categorical Exclusion: Based upon the information provided by the recipient in its application for these funds, NIJ has determined and the recipient understands that the proposed activities meet the definition of a categorical exclusion, as defined in the Department of Justice Procedures for Implementing the National Environmental Policy Act found at 28 CFR Part 61 (including Appendix D). A categorical exclusion is an action that because of the proposed activities' very limited and predictable potential environmental impacts, both on an individual and a cumulative basis, does not have a significant impact on the quality of the human environment. Consequently, no further environmental impact analysis is necessary under the requirements of the National Environmental Policy Act, 42 U.S.C. 4321, for these categorically excluded activities.

Modifications: Throughout the term of this award, the recipient agrees that for any activities that are the subject of this categorical exclusion, it will inform NIJ of-- (1) any change(s) that it is considering making to the previously assessed activities that may be relevant to the environmental impacts of the activities; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until NIJ, with the assistance of the recipient, has completed any applicable environmental impact review requirements necessitated by the proposed change or new activity (or changed circumstances) and NIJ has concurred in the proposed change or new activity. This approval will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under an NIJ-conducted environmental impact review process.

Sample Subrecipient Activity Report

An activity report of this nature must accompany every invoice submitted under this Agreement.

<u>Date</u>	<u>Hours</u>	<u>Activities</u> please describe the type of activity including calls, presentations, research etc.	<u>Staff</u>

DRAFT

Reporting and Certification Form

Federal Funding Accountability and Transparency Act

The Federal Funding Accountability and Transparency Act (FFATA or Transparency Act - P.L.109-282, as amended by section 6202(a) of P.L. 110-252) requires the Office of Management and Budget (OMB) to maintain a single, searchable website that contains information on all Federal spending awards. That site is at www.USASpending.gov.

The following needs to be reported for all subawards greater than \$25,000.

1. Entity Name: Los Angeles County Sheriff's Department
2. Amount of Subaward: \$300,325
3. Funding Agency: U.S. Department of Justice/Office of Justice Programs/National Institute of Justice
4. CFDA Program number for grants: 16.560
5. Statutory Authority for Grant:
6. Award Title Descriptive of the Purpose of the Funding Action:
Expanding Mental Health Diversion Opportunities: A Prospective Evaluation of the Los Angeles County Intake Booking Diversion Program
7. Location of Entity:
Address 1: 1441 Santa Anita Avenue
Address 2:
City: South El Monte State: CA
Zip Code (99999-9999): 91733 Congressional District:
8. Place of Performance (where work will be conducted):
Address 1: 1441 Santa Anita Avenue
Address 2:
City: South El Monte State: CA
Zip Code (99999-9999): 91733 Congressional District:
9. DUNS +4: 028950678

Please either complete the below exemption declaration (question 10) or provide the compensation of the top five executives by completing question 11 below.

10. Declaration claiming exemption from the reporting of total compensation and names of top five executives. *Please check all the boxes that apply.*

- ☒ Entity does not receive more than 80% of annual gross revenues from the federal government,
☒ Entity's revenues from the federal government do not exceed \$25 million, or
☐ Entity's compensation information is already available through reporting to the SEC.

I, _____ [responsible official], certify that
_____ [entity] is not required to report total
compensation and names of top five executives, because of the reason(s) selected above.

Name: Sergio V. Escobedo, Captain

Date: 4/20/2023

Signature:

FOR 

11. Total compensation and names of top five executives.

Name:		Title:		Compensation:	
Name:		Title:		Compensation:	
Name:		Title:		Compensation:	
Name:		Title:		Compensation:	
Name:		Title:		Compensation:	

I certify the information contained in this document is true and correct.

Name: Robert G. Luna, Sheriff

Date:

Signature:



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name:

Street1:

Street2:

City:

State:

Zip Code:

2. Authorized Representative's Name and Title:

Prefix:

First Name:

Middle Name:

Last Name:

Suffix:

Title:

3. Phone:

4. Fax:

5. Email:

6. Year Established:

7. Employer Identification Number (EIN):

8. Unique Entity Identifier (UEI) Number:

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? ☐ Yes ☐ No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

☐ Yes ☐ No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

☐ Yes ☐ No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s) (Please check all that apply):

☐ "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

☐ Financial Statement Audit

☐ Defense Contract Agency Audit (DCAA)

☐ Other Audit & Agency (list type of audit):

☐ None (if none, skip to question 13)

11. Most Recent Audit Report Issued: ☐ Within the last 12 months ☐ Within the last 2 years ☐ Over 2 years ago ☐ N/A

Name of Audit Agency/Firm:

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

☐ Unqualified Opinion ☐ Qualified Opinion ☐ Disclaimer, Going Concern or Adverse Opinions ☐ N/A: No audits as described above

Enter the number of findings (if none, enter "0"):

Enter the dollar amount of questioned costs (if none, enter "\$0"):

Were material weaknesses noted in the report or opinion?

☐ Yes ☐ No

13. Which of the following best describes the applicant entity's accounting system:

☐ Manual ☐ Automated ☐ Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

☐ Yes ☐ No ☐ Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

☐ Yes ☐ No ☐ Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

☐ Yes ☐ No ☐ Not Sure



17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R Part 200?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
PROPERTY STANDARDS AND PROCUREMENT STANDARDS	
20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
TRAVEL POLICY	
24. Does the applicant entity: (a) maintain a standard travel policy? <input type="checkbox"/> Yes <input type="checkbox"/> No (b) adhere to the Federal Travel Regulation (FTR)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
SUBRECIPIENT MANAGEMENT AND MONITORING	
25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards



26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

☐ Yes ☐ No ☐ Not Sure
☐ N/A - Applicant does not make subawards under any OJP awards

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?

☐ Yes ☐ No ☐ Not Sure
☐ N/A - Applicant does not make subawards under any OJP awards

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)

☐ Yes ☐ No ☐ Not Sure

If "Yes", provide the following:

(a) Name(s) of the federal awarding agency:

[Redacted]

(b) Date(s) the agency notified the applicant entity of the "high risk" designation:

[Redacted]

(c) Contact information for the "high risk" point of contact at the federal agency:

Name:

[Redacted]

Phone:

[Redacted]

Email:

[Redacted]

(d) Reason for "high risk" status, as set out by the federal agency:

[Redacted]

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name:

[Redacted]

Date:

[Redacted]

Title: ☐ Executive Director ☐ Chief Financial Officer ☐ Chairman

☐ Other:

[Redacted]

Phone:

[Redacted]

September 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZE THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
TO PURCHASE VEHICLES FOR TRANSPORTING INCARCERATED PERSONS
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Los Angeles County (County) Sheriff's Department (Department) seeks Board approval to purchase ten diesel-powered inmate transportation buses and to authorize Internal Services Department (ISD) in its capacity as the County Purchasing Agent (CPA), to proceed with the solicitation and purchase of the buses, as well as delegated authority authorizing ISD to purchase ten additional buses should additional funding be allocated or become available. The estimated total cost of the ten buses is 7.1 million.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize ISD, in its capacity, as the CPA, to proceed with acquiring 10 passenger buses at a total estimated cost of \$7.1 million.
2. Authorize ISD to purchase ten additional buses should additional funding be allocated or become available.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Court Services Transportation Bureau operates a fleet of 82 buses transporting justice-involved individuals. During the years 2000 through 2018, the Department

purchased varying quantities of new buses each year, acquiring 85 new buses during this 18-year period. The Department has not received a new bus since 2018.

An assessment of the Department's bus fleet revealed that 39 buses have exceeded the United States Department of Transportation (DOT) Federal Transit Administration (FTA) guidelines recommending replacement of large passenger buses after 12 years of service or 500,000 miles. Six of the 39 buses have exceeded both the mileage and years of service guidelines and 33 buses have exceeded only the service life guideline. By calendar year 2026, an additional 24 buses will be out of compliance with DOT guidelines. The new buses will allow the Department to retire older buses that exceed those guidelines.

Aging and high-mileage buses are more frequently taken out of service to address breakdowns and maintenance issues. The condition of the overall fleet presents increasing challenges to containing repair costs, delivering defendants to court on schedule, complying with the DOT/FTA requirements and recommendations, providing timely and reliable transportation services for our County and State of California (State) justice partners while ensuring safe and comfortable transportation for the passengers.

The Department is working toward conformance with the Los Angeles Countywide Sustainability Plan for a zero-emission transportation system and carbon neutrality by 2050. Until the availability of vehicles and support infrastructure make this goal economically feasible, the Department's transportation obligations must be met with conventionally powered buses. The acquisition of new buses that meet or exceed the State's stringent emission standards will enable the Department to retire or significantly reduce the use of older buses that are likely generating greater exhaust emissions than new buses.

Implementation of Strategic Plan Goals

The recommendations are consistent with the County's Strategic Plan, Goal III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, by providing more mechanically reliable transportation for the justice-involved population and Goal II.3.3, Address the Serious Threat of Climate Change by replacing aging high-mileage vehicles with new vehicles that emit less.

FISCAL IMPACT/FINANCING

There will be no impact to net County cost. The cost for ten buses will be financed using the Department's Automation Fund. However, we are requesting delegated

authority for ISD to proceed with the procurement of ten additional buses should additional funding be allocated or become available.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On October 16, 2001, the Board approved the classification categories for fixed assets (now referred to as capital assets) and established the requirement for County departments desiring to purchase major capital assets with a unit cost of \$250,000 or more to obtain Board approval prior to submitting the requisition to the CPA.

As new vehicles are acquired, the equivalent number of similar vehicles will be removed from the current fleet based upon their condition.

This Board letter has been reviewed by County Counsel.

CONTRACTING PROCESS

This is a commodity purchase under the statutory authority of the CPA. The purchase will be requisitioned through and accomplished by the CPA in accordance with the County's policies.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action will significantly reduce the exposure to mechanical breakdown, out-of-service time for maintenance and repairs, and improve the reliability, safety, and comfort provided to passengers.

CONCLUSION

Upon Board approval, please return two copies of the adopted Board letter to the Department's Court Services Division.

Sincerely,

ROBERT G. LUNA
SHERIFF

RGL:ALT:jjw
(Court Services Division)

- c: Board of Supervisors, Justice Deputies
Celia Zavala, Executive Officer, Board of Supervisors
Fesia Davenport, Chief Executive Officer
Sheila Williams, Senior Manager, Chief Executive Office (CEO)
Rene Phillips, Manager, CEO
Jocelyn Ventilacion, Principal Analyst, CEO
Anna Petrosyan, Senior Analyst, CEO
Bryan Bell, Budget Analyst, CEO
Dawyn R. Harrison, County Counsel
Elizabeth D. Miller, Chief Legal Advisor, Legal Advisory Unit
Michele Jackson, Principal Deputy County Counsel, Legal Advisory Unit
April L. Tardy, Undersheriff
Sergio A. Aloma, Assistant Sheriff, Custody Operations
Holly Francisco, Assistant Sheriff, Countywide Operations
Jill Torres, Assistant Sheriff, CFAO
Jason A. Skeen, Chief of Staff, Office of the Sheriff
Conrad Meredith, Division Director, Administrative Services Division (ASD)
Paula L. Tokar, Acting Chief, Custody Services Division (CuSD) General Population
Margarita Velazquez, Chief, CuSD Specialized Programs
Joseph J. Williams, Chief, Court Services Division (CSD)
Larry A. Alva, Commander, CuSD Specialized Programs
Glen Joe, Assistant Division Director, ASD
Richard F. Martinez, Assistant Division Director, ASD
Crystal M. Miranda, Commander, CSD
Stacy B. Morgan, Acting Commander, CuSD General Population
Tania E. Plunkett, Commander, CuSD General Population
David E. Culver, Director, Financial Programs Bureau
Christina R. Baker, Lieutenant, CSD
Rene A. Garcia, Lieutenant, ASD
Erica M. Nunes, Sergeant, ASD
Kristine D. Corrales, Deputy, ASD
(Court Services Div – Bus Purchase 09-12-23)



ANTHONY C. MARRONE
FIRE CHIEF
FORESTER & FIRE WARDEN

*"Proud Protectors of Life,
the Environment, and Property"*

COUNTY OF LOS ANGELES FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401
www.fire.lacounty.gov



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THIRD DISTRICT

KATHRYN BARGER
FIFTH DISTRICT

September 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

AMENDMENT NUMBER THREE TO THE AGREEMENT FOR SERVICES BETWEEN THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY AND THE CITY OF LA HABRA (3 VOTES)

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting approval of Amendment Number Three to the Agreement for Services between the City of La Habra (City) and the District to modify the staffing level to be provided within the City due to the closure of Fire Station 193, and the reduction of staffing from a four-person Paramedic Assessment Engine to a three-person Paramedic Assessment Engine at Fire Station 194, effective October 1, 2023.

IT IS RECOMMENDED THAT YOUR BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:

1. Delegate authority to the Fire Chief, or his designee, to execute the attached Amendment Number Three to the Agreement for Services between the District and the City to modify the staffing level within the City due to the closure of Fire Station 193, and the reduction of staffing at Fire Station 194 from a four-person Paramedic Assessment Engine to a three-person Paramedic Assessment Engine to be effective October 1, 2023.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY
CALABASAS

CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA
CUDAHY
DIAMOND BAR
DUARTE

EL MONTE
GARDENA
GLEN DORA
HAWAIIAN GARDENS
HAWTHORNE
HERMOSA BEACH
HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY

INGLEWOOD
IRVINDALE
LA CANADA-FLINTRIDGE
LA HABRA
LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER

LAWNDALE
LOMITA
LYNWOOD
MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT

PICO RIVERA
POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
VERNON
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

2. Authorize the Fire Chief, or his designee, to make any future modifications to the Fee-For-Service Cities agreements by mutual agreement of the City and the District while maintaining an acceptable level of emergency coverage, reviewed, and approved as to form by County Counsel.
3. Find that this Amendment Number Three to the Agreement for Services by and between the District and the City is exempt from the California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On November 1, 2022, your Honorable Board approved a motion directing the Chief Executive Officer to work with the District, the Department of Human Resources, and labor partners to conduct an assessment of existing resources that can address the current budget deficit to support the personnel and infrastructure needs while exploring options for alternative, sustainable funding for the District to fulfill its emergency and life-saving services (Enclosure A). In response, on November 8, 2022, the District notified your Honorable Board of the District's intention to renegotiate the terms of 11 Fee-for-Service agreements. We are therefore requesting the Fire Chief obtain authority to amend the Fee-for-Service agreements as approved by County Counsel.

On November 16, 2022, the City requested to meet with the District, to discuss the removal of District resources from Fire Station 193. The District provides fire protection and emergency medical services to the City pursuant to an Agreement for Services (Agreement No. 75188 dated February 8, 2005), as amended on April 4, 2006, and again on December 9, 2014. The District currently operates four fire stations for the City. On January 12, 2023, the District met with the City, advising of its inability to continue sharing over 50 percent of the annual fire protection and life safety costs with the City.

On April 4, 2023, the City notified the District of their approval to enter into negotiations with the District to continue the Agreement. On May 2, 2023, the District provided multiple revisions to the cost sharing model and changes to staffing. On June 27, 2023, the City and District mutually agreed to revise the terms of the agreement to include staffing.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Approval of the recommended actions is consistent with the County's Strategic Plan Goal No. III, Strategy III.3: Pursue Operational Effectiveness, Fiscal Responsibility and Accountability, by continually assessing our efficiency and effectiveness, maximizing, and leveraging resources, and holding ourselves accountable.

FISCAL IMPACT/FINANCING

The 2023-24 estimated annual fee billed to the City is \$10,650,563 as detailed in the Amendment Three Schedule 2D (Enclosure B).

The closure of Fire Station 193 and the reduction of staffing at Fire Station 194 will allow the District to reduce the number of staff assigned to the City. These staff will be reassigned to existing vacant positions and will assist the District in maintaining constant staffing and reducing the use of overtime for backfill. This will result in overtime savings of up to \$2.7 million annually.

There is no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Agreement for Services was approved by your Board on February 8, 2005 (Agreement No. 75188), and was subsequently amended on April 4, 2006, and again on December 9, 2014.

This Amendment Number Three would become effective on October 1, 2023, and make the following modifications to the Agreement for Services:

- Close Fire Station 193: Three-person Paramedic Assessment Engine consisting of three Captains, three Firefighter Specialists, and three Firefighter Paramedics, for a total of nine personnel.
- Fire Station 194 will transition to a three-person Paramedic Assessment Engine, reassigning three Firefighter positions.

County Counsel has approved Amendment Number Three as to form.

IMPACT ON CURRENT SERVICES

Fire Station 193 closure will eliminate one paramedic assessment engine company in the City. The remaining three fire stations and other nearby District fire stations are able to provide adequate service to Fire Station 193's jurisdiction and maintain an acceptable level of emergency coverage.

Staff from Fire Stations 193 and 194 will be reassigned to existing vacant positions throughout the District.

There will be no other impacts on services.

ENVIRONMENTAL DOCUMENTATION

This project is statutorily exempt from the CEQA pursuant to Section 15061 (b)(3) of the CEQA Guidelines as it addresses incidental matters related to the provision of services, and thus it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

CONCLUSION

Upon approval by your Honorable Board, please instruct the Executive Officer to return the adopted stamped copy of this letter to the following:

Consolidated Fire Protection District of Los Angeles County
Executive Office
Marcia Velasquez, Head, Planning and Executive Support
1320 N. Eastern Avenue
Los Angeles, CA 90063
Marcia.Velasquez@fire.lacounty.gov

The District's contact may be reached at (323) 881-2404.

Respectfully submitted,

ANTHONY C. MARRONE, FIRE CHIEF

ACM:mb

Enclosures

c: Chief Executive Officer
Executive Office, Board of Supervisors
County Counsel
Auditor-Controller

MOTION BY SUPERVISORS KATHRYN BARGER AND
JANICE HAHN

November 1, 2022

An Assessment of Challenges and Opportunities in the Los Angeles County Fire Department

The Los Angeles County Fire Department (LACoFD) provides critical life-saving fire and emergency medical services to approximately 4 million residents across 59 cities and 122 unincorporated areas of the County and the City of La Habra. The LACoFD is responsible for fire prevention and protection of residential and commercial structures and nearly 2,311 square miles of land including beaches, mountain ranges and more. The LACoFD also manages a robust lifeguard program, urban search and rescue, homeland security assistance, hazardous materials response, and the Baby Safe Surrender and Safe House programs. Finally, the LACoFD is a nationally recognized and acclaimed fire agency that is regularly called upon to assist with wildfires in other jurisdictions.

The LACoFD is a special district and is not funded by the County general fund. Instead, it is principally funded through property tax, a special tax approved by voters in 1997 levied on real property. As of the Fiscal Year 2022-23 Final Adopted Budget, LACoFD’s annual budget is \$1.592 billion and they operate 177 fire stations with nearly 5,000 budgeted personnel.

-MORE-

MOTION

SOLIS	_____
KUEHL	_____
HAHN	_____
BARGER	_____
MITCHELL	_____

Due to numerous factors, the LACoFD's expenditures have begun to exceed revenue. This gap has been closed each year with one-time revenue including the use of LACoFD's Reserves. LACoFD's latest projections show that it will exhaust its Reserves by FY 2024-25. The increase in costs has been exacerbated by various operational and programmatic issues.

The operational issues are primarily due to workers compensation liability and the increase in the number of employees who are injured and on leave. About 80% of the LACoFD's budget is dedicated to salaries and employee benefits (including overtime). LACoFD currently has 496 staff out on injury claims. More than half of those individuals have been out longer than 90 days. The high number of vacancies as a result of injury and illness is placing undue stress on the remaining Fire personnel who are on callbacks which is negatively impacting the fiscal health of the Department that must fill behind employees by paying overtime. Those injured and on leave also need a robust system that supports their treatment and care so they can return to work as quickly as possible. This is a complex issue involving multiple factors and stakeholders, including the County's Chief Executive Officer, the Department of Human Resources, the Third-Party Workers' Compensation Administrator, Sedgwick, and labor partners. However, this is an issue that must be addressed to successfully manage the structural deficit of the Department. Additionally, the Department must identify opportunities to strengthen the pool of candidates to ensure that the most physically skilled are eligible for employment, thus mitigating injuries to the extent possible for newly hired firefighters.

-MORE-

In addition to operational issues, the LACoFD is also facing programmatic changes that have impacted its ability to effectively manage resources and staff. The vast majority of the calls for service to LACoFD are for medical calls – a staggering 84% of all the 9-1-1- calls to Fire last year. In January 2022, the LACoFD hit an all-time high of responding to more than 40,000 calls for service which averaged to about 1,300 calls per day. This increase has put a strain on the Department's resources – yet these calls are a matter of life and death for millions of residents.

The County cannot allow the operational and programmatic issues facing the LACoFD to impact its ability to protect lives, property, and the environment with prompt, skillful, and cost-effective fire protection, and life safety services. We must act now to ensure financial sustainability while we simultaneously address the operational and programmatic changes necessary for the Department.

WE, THEREFORE MOVE, that the Board of Supervisors direct the Chief Executive Officer to work with the Los Angeles County Fire Department, the Department of Human Resources, and labor partners and report back to the Board in 45 days in writing on the following:

- 1) An assessment of the challenges inherent with the current Workers' Compensation system, and recommendations to improve and strengthen the system to help employees return to work in a safe and timely manner. This should include an overview of best practices from other jurisdictions, potential issues with the state system, a review of the current Third-Party Administrator and any other impacts that are exacerbating excessive leave and Disability Management and Compliance issues;

-MORE-

- 2) An overview of the current training and hiring practices including an assessment of recruitment practices, the “Recruit Academy” with recommendations on how to enhance the pool of candidates eligible for hire by the Department, and opportunities to provide ongoing training to maintain the wellness, skills, and abilities of fire personnel; and,
- 3) An assessment of existing resources that can address the current budget deficit to support the personnel and infrastructure needs while exploring options for alternative, sustainable funding for the Department to fulfill its emergency and life-saving services.

#

**AMENDMENT NUMBER THREE TO THE AGREEMENT FOR SERVICES
BETWEEN THE CITY OF LA HABRA AND THE
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY**

This Amendment Number Three to the Agreement for Services is authorized by the Board of Supervisors of the County of Los Angeles in Agreement No. 75188 ("Agreement"), entered into on February 8, 2005, between the City of La Habra ("CITY") and the Consolidated Fire Protection District of Los Angeles County ("DISTRICT"), is made and entered into this ____ day of _____, 2023, by and between the CITY and DISTRICT.

W I T N E S S E T H

WHEREAS, the CITY entered into the Agreement with the DISTRICT for the provision of fire protection, hazardous materials, emergency medical, and all related services, including dispatching, as authorized by Government Code Section 54981 and Health and Safety Code Section 13800 et. seq; and

WHEREAS, the Agreement was amended on April 4, 2006 and again on December 9, 2014, to extend the term of the Agreement for an additional 10-years and to address other ministerial provisions of the Agreement; and

WHEREAS, the CITY and the DISTRICT mutually desire to further amend the Agreement to modify the level of service on Schedules 2-A, 2-B, and 2-C of the Agreement, as authorized pursuant to "Section XI. Modification of Schedule" of the Agreement, to reflect the closure of Fire Station 193 (previously referred to as La Habra Station 3), to transition from a four-person Paramedic Assessment Unit to a three-person Paramedic Assessment Unit at Fire Station 194 (previously referred to as La Habra Station 4), and to revise the expiration of the Agreement to June 30, 2024; and

NOW, THEREFORE, IN CONSIDERATION of the promises, covenants, representations, and agreements set forth herein, the parties mutually agree that the Agreement for Services be amended as follows:

1 **I. Schedules 2-A, 2-B, and 2-C of the Agreement for Services, Operation by**
2 **District**, shall be deleted and replaced with Schedule 2-D, attached hereto and made a part
3 hereof. A summary of Schedule 2-D is as follows:

4 Operations

5 Effective October 1, 2023, the following shall take effect:

- 6 1) The closure of Fire Station 193 which comprised of a Paramedic
7 Assessment Engine with one (1) Captain, one (1) Firefighter Specialist, and
8 one (1) Firefighter Paramedic;
9 2) The reduction of the Paramedic Assessment Engine staffing at Fire Station
10 194 from four personnel with one (1) Captain, one (1) Firefighter Specialist,
11 one (1) Firefighter Paramedic, and one (1) Firefighter to three personnel
12 with one (1) Captain, one (1) Firefighter Specialist, and one (1) Firefighter
13 Paramedic;

14 **II. AMENDMENT 2, SECTION I. EXTENSION AND TERMINATION OF**
15 **AGREEMENT, paragraph (A)**, shall be deleted in its entirety and replaced with:

16 The Agreement and all amendments shall end effective June 30, 2024.

17 **III. SECTION III. ANNUAL FEE FOR SERVICES, paragraph (A)**, shall be deleted
18 in its entirety and replaced with:

19 CITY shall pay an Annual Fee for DISTRICT services, hereinafter referred to as
20 "Annual Fee". As provided for in the California Health and Safety Code Section 13878,
21 DISTRICT shall be paid monthly, in advance, from funds of CITY for the performance of the
22 services referred to in Section II, hereof. The Annual Fee shall be determined by the
23 methods specified in Schedule 2-D attached hereto and made a part hereof. CITY shall pay
24 DISTRICT one-twelfth (1/12) of the estimated or actual Annual Fee monthly, in advance, on
25 or before the first day of each month. The one-year period for payment of the Annual Fee is
26 defined as July 1 through June 30, herein referred to as "fiscal year."
27
28

IV. SECTION V. FIRE STATIONS, first paragraph of paragraph (J), shall be deleted in its entirety and replaced with:

This Agreement constitutes a lease whereby the CITY shall lease to DISTRICT all CITY fire stations as identified on Schedule 3-B, with the exception of Fire Station 193, for one dollar (\$) annually per stations (collectively referred to as "City fire stations"). CITY fire stations leased by the CITY to the DISTRICT shall be used for the purpose of providing fire protection and emergency medical and related services as described herein. DISTRICT's right to lease Fire Station 193 as listed in Schedule 3-B of the Agreement for one dollar (\$1) annually shall be terminated. Fire Station 193 shall be vacated by the DISTRICT and returned to the CITY.

V. All other Terms and Conditions of the Agreement for Services, as previously amended, shall remain in full force and effect.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed
by their duly authorized officers.

CITY OF LA HABRA

**CONSOLIDATED FIRE PROTECTION
DISTRICT OF LOS ANGELES COUNTY**

By _____
Mayor

By _____
Anthony C. Marrone, Fire Chief

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Dawyn R. Harrison
County Counsel

By _____
City Attorney

By _____
Senior Deputy

F:\PLANNING\La Habra\Renegotiations 2023\La Habra Amendment #3 7-18-23



COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY - DOWNEY, CALIFORNIA 90242

562-940-2501



GUILLERMO VIERA ROSA
Interim Chief Probation Officer

September 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZATION TO ENTER INTO A NON-FINANCIAL MEMORANDUM OF UNDERSTANDING WITH CRENSHAW DAIRY MART TO INSTALL A GARDENING POD AT CAMPUS KILPATRICK (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Authorization to enter into a non-financial Memorandum of Understanding (MOU) with Crenshaw Dairy Mart (CDM) to install a gardening pod at Campus Kilpatrick.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Interim Chief Probation Officer to execute and enter into the attached non-financial MOU (Attachment) with CDM to install a gardening pod at Campus Kilpatrick.
2. Authorize the Interim Chief Probation Officer or his designee, to negotiate, execute, amend, modify, terminate, and/or extend this MOU, upon approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to authorize the Interim Chief Probation Officer to enter into a non-financial MOU with CDM to install a gardening pod (Abolitionist Pod). The purpose of the Abolitionist Pod is to demonstrate the utility of abolitionist practices through exemplary models of collective care, gardening, community safety, mutual aid, healing and food justice via the installation of a dome-like structure along with concurrent programming at Campus Kilpatrick.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions are consistent with the County of Los Angeles Strategic Plan Goal I: Make Investments That Transform Lives. Specifically, it will address Strategy I.2 to Enhance Our Delivery of Comprehensive Interventions, and Goal III: Realize Tomorrow's Government Today.

FISCAL IMPACT/FINANCING

The proposed MOU is non-financial and has no fiscal impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Abolitionist Pod was first unveiled at the Museum of Contemporary Art's (MOCA) Geffen Contemporary in May 2021 as part of WE RISE, an initiative of the Los Angeles County Department of Mental Health that takes place during May: Mental Health Awareness Month with the purpose of encouraging wellbeing and healing through art, connection, community engagement and creative expression. On April 2022, the Abolitionist Pod became part of the community gardens at the Hilda L. Solis Care First Village, an interim housing facility which provides 232 beds for people experiencing houselessness, speaks to LA County's commitment of a "Care First, Jail Last" framework—offering services and healing for community members so that jail is the last option rather than the first and only response. The non-financial MOU includes all contractual requirements and will be executed upon approval as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these recommendations will allow Probation to receive an autonomous garden to encourage community and collective care at Campus Kilpatrick.

Respectfully submitted,

Guillermo Viera Rosa
Interim Chief Probation Officer

GVR:TH:JK:sb

Attachment

c: Executive Officer
County Counsel
Chief Executive Office

**MEMORANDUM OF UNDERSTANDING
BETWEEN
COUNTY OF LOS ANGELES PROBATION DEPARTMENT
AND
CRENSHAW DAIRY MART, LLC
TO IMPLEMENT AN ABOLITIONIST POD AT CAMPUS KILPATRICK**

This Memorandum of Understanding (MOU) is made and entered into this _____ day of _____, 2023 between Crenshaw Dairy Mart, LLC, hereinafter referred to as "Agency", and the County of Los Angeles Probation Department, hereinafter referred to as "County". For purposes of this MOU, Agency and County are each a "Party" and are collectively referred to as the "Parties."

I. PURPOSE

The purpose of this MOU is to establish a non-financial agreement that outlines the responsibilities of the County and Agency to implement an Abolitionist Pod at Campus Kilpatrick, hereinafter referred to as "the Project". The mission of the Project is to demonstrate the utility of abolitionist practices through exemplary models of collective care, community safety, mutual aid, and healing and food justice via the installation of a dome-like structure along with concurrent programming at Campus Kilpatrick, located at 427 Encinal Canyon Rd, Malibu, CA 90265.

II. TERM

The term of this MOU is for a one (1) year period commencing upon execution date and shall be automatically renewed yearly thereafter, unless terminated as herein provided.

III. PAYMENT PROVISIONS

This is a non-financial MOU.

IV. PROJECT PARTNERS

Agency and County are participating in the Project as partners, pursuant to the terms of this MOU. They are committed to the mission of the Project and will work together to achieve its strategic objectives. Other organizations/entities may join the effort provided that County and Agency have approved their participation. Agency's programming partners include but are not limited to Creative Acts, Arts for Healing and Justice Network, Dignity and Power Now, Social Justice Learning Institute and Success Stories. Subcontracts with partners will be provided to County for approval prior to providing services. Agency must comply with all terms and conditions of the section on Subcontractors below.

V. AGENCY RESPONSIBILITIES

Agency shall provide the following:

- Agency shall obtain approval and coordinate with County, and the Department of Public Works the installation of Abolitionist Pod.
- Hire Contractor to support in the design and build of the Abolitionist Pod.
- Build and install the Abolitionist Pod at Campus Kilpatrick.
- Provide maintenance of the Abolitionist Pod up to two (2) times per week.
- Curate intermittent programming subject to an agreed upon schedule.
- Contract with, commission, and train partner organizations and individuals to facilitate programming.
- Provide an Abolitionist Praxis workshop for Campus Kilpatrick internal staff, if needed.
- Develop and administer a survey for residents to gather information regarding participation and the impact of the Abolitionist Pod.

VI. COUNTY RESPONSIBILITIES

County shall work with Agency as follows:

- County shall assist Agency in obtaining approvals and coordinate with Agency, and the Department of Public Works the installation of Abolitionist Pod.
- Ensure Agency is made aware of any safety precautions required in terms of building materials and accessories.
- Provide access to water for the Abolitionist Pod irrigation system at no additional cost.
- County shall follow its policies and procedures to ensure the safety of the youth in surround of the abolitionist pod
- Allow Agency to lead a staff-wide training to introduce Campus Kilpatrick team to the Abolitionist Pod and how the Abolitionist Pod can be integrated into everyday life at Campus Kilpatrick.
- Provide adequate support for programming in the form of a dedicated staff member serving as point of contact to assist with recruiting participants, setting up/ending workshops, weekly reminders and communication with participants, encouraging residents to interact and utilize structure.

- Provide Agency access to kitchen (when available), restroom, tables/chairs/easy up for programming and other on-site facilities, as reasonably requested from time to time by Agency for the execution of programming series.
- Provide a designated space for harvested plants.
- Quarterly Check-ins with Agency

VII. OWNERSHIP

Agency shall retain sole and complete ownership of the Abolitionist Pod and all related intellectual property.

VIII. PR/MARKETING

When referring to the Abolitionist Pod with visitors, in the press, County meetings, etc., it shall be referred to *solely* as an *Abolitionist Pod*. Agency shall provide to County an artist statement for the Abolitionist Pod to use.

Agency reserves the right to visit the Abolitionist Pod for content creation and site visits. All requests for visitation will be submitted to County with advanced notice and follow all visiting and safety protocols. Agency commits to not photographing participants without gaining written consent and will display clear signage when photographing or filming events on site. Any materials created with the use of County or Agency logo must receive approval from both parties.

IX. BACKGROUND AND SECURITY INVESTIGATIONS

Background and security investigations of Agency's staff are required as a condition of beginning and continuing work under the MOU. The cost of background checks is the responsibility of the Agency. Agency shall be responsible for the ongoing implementation and monitoring of Subparagraphs 1 through 6. On at least a quarterly basis, Agency shall report, in writing, monitoring results to the County, indicating compliance or problem areas. The elements of monitoring report shall receive prior written approval from County.

1. Agency shall submit the names of Agency's or Subcontractor's employees to the County Coordinator prior to the employee starting work on this MOU. County will schedule appointments to conduct background investigation/record checks based on fingerprints of Agency's or Subcontractor's employees and shall conduct background investigations of Agency's or Subcontractor's employees at any time. **The Agency's or Subcontractor's employees shall not begin work on this MOU before receiving written notification of clearance from County.**

2. No personnel employed by the Agency or Subcontractor for this service having access to County information or records shall have a criminal conviction record or pending criminal trial unless such information has been fully disclosed to County and employment of the employee for this service is approved in writing by the County.
3. County reserves the right to preclude Agency or Subcontractor from employment or continued employment of any individual performing services under this MOU.
4. No Agency or Subcontractor staff providing services under this MOU shall be on active probation or parole.
5. Agency or Subcontractor staff performing services under this MOU shall be under a continuing obligation to disclose any prior or subsequent criminal conviction record or any pending criminal trial to the County.
6. Because County is charged by the State for reviewing the criminal records of Agency's or Subcontractor's employee, County will bill Agency to recover expenses. The current amount is \$49.00 per record check, which is subject to change by the State.

X. CONFIDENTIALITY

The Agency shall be responsible for safeguarding all County information and data provided to the Agency.

1. Agency shall maintain the confidentiality of all records and information in accordance with all applicable federal, state and local laws, rules, regulations, ordinances, directives, guidelines, policies and procedures relating to confidentiality, including, without limitation, County policies concerning information technology security and the protection of confidential records and information.
2. Agency shall inform all of its officers, employees, agents and Subcontractors providing services hereunder of this confidentiality section of the MOU.
 - a) Agency shall sign and adhere to the provisions of *Exhibit A, Contractor Acknowledgement and Confidentiality Agreement*.
 - b) Agency shall cause each employee performing services covered by this MOU to sign and adhere to the provisions of *Exhibit B, Contractor Employee Acknowledgment and Confidentiality Agreement*.
 - c) Agency shall cause each non-employee performing services covered by this MOU to sign and adhere to the provisions of *Exhibit C, Contractor Non-Employee Acknowledgment and Confidentiality Agreement*.

3. Agency shall indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all claims, demands, damages, liabilities, losses, costs and expenses, including, without limitation, defense costs and legal, accounting and other expert, consulting, or professional fees, arising from, connected with, or related to any failure by Agency, its officers, employees, agents, or Subcontractors, to comply with this Section as determined by County in its sole judgment. Any legal defense pursuant to Agency's indemnification obligations under this Paragraph shall be conducted by Agency and performed by counsel selected by Agency and approved by County. Notwithstanding the preceding sentence, County shall have the right to participate in any such defense at its sole cost and expense, except that in the event Agency fails to provide County with a full and adequate defense, as determined by County in its sole judgment, County shall be entitled to retain its own counsel, including, without limitation, County Counsel, and reimbursement from Agency for all such costs and expenses incurred by County in doing so. Agency shall not have the right to enter into any settlement, agree to any injunction, or make any admission, in each case, on behalf of County without County's prior written approval.

4. Confidentiality of Adult and Juvenile Records

Agency shall comply with state laws which provide that all adult and juvenile records and County case information provided to Agency is confidential and no such information shall be disclosed except those authorized employees of County and law enforcement agencies. (California Welfare and Institutions Code § 827 and 828, and Penal Code § 1203.05, and 1203.09 and 11140 through 11144).

5. Agency shall provide to its employees copies of all code sections cited in this Section of the MOU, and forms to sign (*Refer to Exhibit D, Confidentiality of CORI Information*) regarding confidentiality of the information in adult and juvenile records. Agency shall retain original CORI signed forms and forward copies to the County Coordinator within five (5) business days of start of employment.
6. Violations: Agency agrees to inform all of its employees, agents, Subcontractors, and partners of the above provisions and that any person knowingly and intentionally violating the provisions of said state law is guilty of a misdemeanor.
7. County acknowledges that County will have access to information that is treated as confidential and proprietary by Agency, including, without limitation, trade secrets, and information pertaining to business operations and strategies, marketing, finances, sourcing, personnel or operations of Agency, its affiliates or their suppliers or customers, in each case collectively, the "**Confidential Information**"). County agrees to treat all Confidential Information as strictly confidential, not to disclose Confidential Information or

permit it to be disclosed, in whole or part, to any third party without the prior written consent of Agency in each instance, and not to use any Confidential Information for any purpose except as required in the performance of the Services. County shall notify Agency immediately in the event County becomes aware of any loss or disclosure of any Confidential Information.

8. Confidential Information shall not include information that:

- a) is or becomes generally available to the public other than through County's breach of this Agreement;
- b) is communicated to County by a third party that had no confidentiality obligations with respect to such information; or
- c) is required to be disclosed by law, including without limitation, pursuant to the terms of a court order; provided that County has given Agency prior notice of such disclosure and an opportunity to contest such disclosure.

XI. INDEMNIFICATION

Agency shall indemnify, defend and hold harmless County, its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with the Agency's acts and/or omissions arising from and/or relating to this MOU.

County shall indemnify, defend and hold harmless Agency, its elected and appointed officers, agents and employees from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with County's acts and/or omissions arising from and/or relating to this MOU.

In addition, Agency shall provide County a Food and COVID-19 liability waiver, to be displayed at and around the Abolitionist Pod in clearly visible and accessible locations for the duration of the installation.

XII. GENERAL PROVISIONS FOR ALL INSURANCE COVERAGE

Without limiting Agency's indemnification of County, and in the performance of this MOU and until all of its obligations pursuant to this MOU have been met, Agency shall provide and maintain at its own expense insurance coverage satisfying the requirements specified in Sections XII and XIII of this MOU. These minimum insurance coverage terms, types and limits (the "Required Insurance") also are in addition to and separate from any other contractual obligation imposed upon Agency pursuant to this MOU. County in no way warrants that the Required Insurance is sufficient to protect the Agency for liabilities which may arise from or relate to this MOU.

1. Evidence of Coverage and Notice to County

- Certificate(s) of insurance coverage (Certificate) satisfactory to County, and a copy of an Additional Insured endorsement confirming County and its Agents (defined below) has been given Insured status under the Agency's General Liability policy, shall be delivered to County at the address shown below and provided prior to commencing services under this MOU.
- Renewal Certificates shall be provided to County not less than ten (10) days prior to Agency's policy expiration dates. County reserves the right to obtain complete, certified copies of any required Agency and/or Subcontractor insurance policies at any time.
- Certificates shall identify all Required Insurance coverage types and limits specified herein, reference this MOU by name or number, and be signed by an authorized representative of the insurer(s). The Insured party named on the Certificate shall match the name of the Agency identified as the contracting party in this MOU. Certificates shall provide the full name of each insurer providing coverage, its NAIC (National Association of Insurance Commissioners) identification number, its financial rating, the amounts of any policy deductibles or self-insured retentions exceeding fifty thousand (\$50,000.00) dollars, and list any County required endorsement forms.
- Neither the County's failure to obtain, nor the County's receipt of, or failure to object to a non-complying insurance certificate or endorsement, or any other insurance documentation or information provided by the Agency, its insurance broker(s) and/or insurer(s), shall be construed as a waiver of any of the Required Insurance provisions.

Certificates and copies of any required endorsements shall be sent to:

**Susana Barrera, Contract Analyst
County of Los Angeles Probation Department
Contracts & Grants Management Division
9150 East Imperial Highway, Room D-29
Downey, CA 90242**

- Agency also shall promptly report to County any injury or property damage accident or incident, including any injury to an Agency employee occurring on County property, and any loss, disappearance, destruction, misuse, or theft of County property, monies or securities entrusted to Agency. Agency also shall promptly notify County of any third-party claim or suit filed against Agency or any of its Subcontractors which arises from or relates to this MOU and could result in the filing of a claim or lawsuit against Agency and/or County.

2. Additional Insured Status and Scope of Coverage

The County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees and Volunteers (collectively County and its Agents) shall be provided additional insured status under Agency's General Liability policy with respect to liability arising out of Agency's ongoing and completed operations performed on behalf of the County. County and its Agents additional insured status shall apply with respect to liability and defense of suits arising out of the Agency's acts or omissions, whether such liability is attributable to the Agency or to the County. The full policy limits and scope of protection also shall apply to the County and its Agents as an additional insured, even if they exceed the County's minimum Required Insurance specifications herein. Use of an automatic additional insured endorsement form is acceptable providing it satisfies the Required Insurance provisions herein.

3. Cancellation of or Changes in Insurance

Agency shall provide County with, or Agency's insurance policies shall contain a provision that County shall receive, written notice of cancellation or any change in Required Insurance, including insurer, limits of coverage, term of coverage or policy period. The written notice shall be provided to County at least ten (10) days in advance of cancellation for non-payment of premium and thirty (30) days in advance for any other cancellation or policy change. Failure to provide written notice of cancellation or any change in Required Insurance may constitute a material breach of the MOU, in the sole discretion of the County, upon which the County may suspend or terminate this MOU.

4. Failure to Maintain Insurance

Agency's failure to maintain or to provide acceptable evidence that it maintains the Required Insurance shall constitute a material breach of the MOU, upon which County immediately may withhold payments due to Agency, and/or suspend or terminate this MOU. County, at its sole discretion, may obtain damages from Agency resulting from said breach. Alternatively, County may purchase the Required Insurance, and without further notice to Agency, deduct the premium cost from sums due to Agency or pursue Agency reimbursement.

5. Insurer Financial Ratings

Coverage shall be placed with insurers acceptable to County with A.M. Best ratings of not less than A:VII unless otherwise approved by County.

6. Agency's Insurance Shall Be Primary

Agency's insurance policies, with respect to any claims related to this MOU, shall be primary with respect to all other sources of coverage available to Agency. Any County maintained insurance or self-insurance coverage shall be in excess of and not contribute to any Agency coverage.

7. Waivers of Subrogation

To the fullest extent permitted by law, the Agency hereby waives its rights and its insurer(s)' rights of recovery against County under all the Required Insurance for any loss arising from or relating to this MOU. The Agency shall require its insurers to execute any waiver of subrogation endorsements which may be necessary to affect such waiver.

8. Subcontractor Insurance Coverage Requirements

Agency shall include all Subcontractors as insureds under Agency's own policies, or shall provide County with each Subcontractor's separate evidence of insurance coverage. Agency shall be responsible for verifying each Subcontractor complies with the Required Insurance provisions herein, and shall require that each Subcontractor name the County and Agency as additional insureds on the Subcontractor's General Liability policy. Agency shall obtain County's prior review and approval of any Subcontractor request for modification of the Required Insurance.

9. Deductibles and Self-Insured Retentions (SIRs)

Agency's policies shall not obligate the County to pay any portion of any Agency deductible or SIR. County retains the right to require Agency to reduce or eliminate policy deductibles and SIRs as respects the County, or to provide a bond guaranteeing Agency's payment of all deductibles and SIRs, including all related claims investigation, administration and defense expenses. Such bond shall be executed by a corporate surety licensed to transact business in the State of California.

10. Claims Made Coverage

If any part of the Required Insurance is written on a claims made basis, any policy retroactive date shall precede the effective date of this MOU. Agency understands and agrees it shall maintain such coverage for a period of not less than three (3) years following MOU expiration, termination or cancellation.

11. Application of Excess Liability Coverage

Agency may use a combination of primary, and excess insurance policies which provide coverage as broad as the underlying primary policies, to satisfy the Required Insurance provisions.

12. Separation of Insureds

All liability policies shall provide cross-liability coverage as would be afforded by the standard ISO (Insurance Services Office, Inc.) separation of insureds provision with no insured versus insured exclusions or limitations.

13. Alternative Risk Financing Programs

County reserves the right to review, and then approve, Agency use of self-insurance, risk retention groups, risk purchasing groups, pooling arrangements and captive insurance to satisfy the Required Insurance provisions. County and its Agents shall be designated as an Additional Covered Party under any approved program.

14. County Review and Approval of Insurance Requirements

County reserves the right to review and adjust the Required Insurance provisions, conditioned upon County's determination of changes in risk exposures.

XIII. INSURANCE COVERAGE

1. **Commercial General Liability** insurance (providing scope of coverage equivalent to ISO policy form CG 00 01), naming County and its Agents as an additional insured, with limits of not less than:

General Aggregate:	\$2 million
Products/Completed Operations Aggregate:	\$1 million
Personal and Advertising Injury:	\$1 million
Each Occurrence:	\$1 million

2. **Automobile Liability** insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than \$1 million for bodily injury and property damage, in combined or equivalent split limits, for each single accident. Insurance shall cover liability arising out of Agency's use of autos pursuant to this MOU, including owned, leased, hired, and/or non-owned autos, as each may be applicable.
3. **Workers Compensation and Employers' Liability** insurance or qualified self-insurance satisfying statutory requirements, which includes Employers' Liability coverage with limits of not less than \$1 million per accident. If Agency will provide leased employees, or, is an employee leasing or

temporary staffing firm or a professional employer organization (PEO), coverage also shall include an Alternate Employer Endorsement (providing scope of coverage equivalent to ISO policy form WC 00 03 01 A) naming the County as the Alternate Employer, and the endorsement form shall be modified to provide that County will receive not less than thirty (30) days advance written notice of cancellation of this coverage provision. If applicable to Agency's operations, coverage also shall be arranged to satisfy the requirements of any federal workers or workmen's compensation law or any federal occupational disease law.

4. **Sexual Misconduct Liability** insurance covering actual or alleged claims for sexual misconduct and/or molestation with limits of not less than \$2 million per claim and \$2 million aggregate, and claims for negligent employment, investigation, supervision, training or retention of, or failure to report to proper authorities, a person(s) who committed any act of abuse, molestation, harassment, mistreatment or maltreatment of a sexual nature.
5. **Professional Liability-Errors and Omissions** insurance covering Contractor's liability arising from or related to this MOU, with limits of not less than \$1 million per claim and two (\$2) million aggregate. Further, Contractor understands and agrees it shall maintain such coverage for a period of not less than three (3) years following this MOU's expiration, termination or cancellation.

XIV. SUBCONTRACTING

1. The requirements of this Agreement may not be subcontracted by the Agency **without the advance approval of the County**. Any attempt by the Agency to subcontract without the prior consent of the County may be deemed a material breach of this Agreement.
2. If the Agency desires to subcontract, the Agency shall provide the following information promptly at the County's request:
 - A description of the work to be performed by the Sub-Contractor;
 - A draft copy of the proposed subcontract; and
 - Other pertinent information and/or certifications requested by the County.
3. The Agency shall indemnify, defend, and hold the County harmless with respect to the activities of each and every Sub-Contractor in the same manner and to the same degree as if such Sub-Contractor(s) were the Agency's employees.
4. The Agency shall remain fully responsible for all performances required of it under this Agreement, including those that the Agency has determined to

subcontract, notwithstanding the County's approval of the Agency's proposed subcontract.

5. The County's consent to subcontract shall not waive the County's right to prior and continuing approval of any and all personnel, including Sub-Contractor employees, providing services under this Agreement. The Agency is responsible to notify its Subcontractors of this County right.
6. The County's Contract Manager is authorized to act for and on behalf of the County with respect to approval of any subcontract and Subcontractors employees. After approval of the subcontract by the County, Agency shall forward a fully executed subcontract to the County for their files.
7. The Agency shall be solely liable and responsible for all payments or other compensation to all Subcontractors and their officers, employees, agents, and successors in interest arising through services performed hereunder, notwithstanding the County's consent to subcontract.
8. The Contractor shall obtain certificates of insurance, which establish that the Sub-Contractor maintains all the programs of insurance required by the County from each approved Sub-Contractor. Before any Sub-Contractor employee may perform any work hereunder. The Contractor shall ensure delivery of all such documents to:

**Susana Barrera, Contract Analyst
Los Angeles County Probation Department
Contracts & Grants Management Division
9150 East Imperial Highway, Room D-29
Downey, CA 90242**

E-mail address: Susana.barrera@probation.lacounty.gov

XV. AMENDMENTS

This MOU may only be amended by mutual written consent of both parties. Neither verbal agreements nor conversations by any officers, employees and/or representatives of either party shall affect or modify any of the terms and conditions of this MOU.

Any change to the terms of this MOU, including those affecting the responsibilities of the parties and/or the rate and/or the method of compensation shall be incorporated into this MOU by a written amendment that is properly executed.

XVI. TERMINATION

Either party may terminate this MOU, in whole or in part, for any reason whatsoever with thirty (30) calendar days of advance written notice for the other party.

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IN WITNESS WHEREOF, the County and Agency have caused this MOU to be executed on their behalf by their authorized representatives, the day, month and year first above written. The person signing on behalf of Agency for the warrants that he or she is authorized to bind Agency, and attest under penalty of perjury to the truth and authenticity of representations made and documents submitted and incorporated as part of this MOU.

COUNTY OF LOS ANGELES
PROBATION DEPARTMENT

By _____
GUILLERMO VIERA ROSA
INTERIM CHIEF PROBATION OFFICER

Date

CRENSHAW DAIRY MART, LLC

By _____
DIRECTOR

Date

APPROVED AS TO FORM:

DAWYN R. HARRISON
COUNTY COUNSEL

By _____
JASON C. CARNEVALE
DEPUTY COUNTY COUNSEL

Date

CONTRACTOR ACKNOWLEDGEMENT AND CONFIDENTIALITY AGREEMENT

CONTRACTOR NAME _____ Contract No. _____

GENERAL INFORMATION:

The Contractor referenced above has entered into a contract with the County of Los Angeles to provide certain services to the County. The County requires the Corporation to sign this Contractor Acknowledgement and Confidentiality Agreement.

CONTRACTOR ACKNOWLEDGEMENT:

Contractor understands and agrees that the Contractor employees, consultants, Outsourced Vendors and independent contractors (Contractor's Staff) that will provide services in the above referenced agreement are Contractor's sole responsibility. Contractor understands and agrees that Contractor's Staff must rely exclusively upon Contractor for payment of salary and any and all other benefits payable by virtue of Contractor's Staff's performance of work under the above-referenced contract.

Contractor understands and agrees that Contractor's Staff are not employees of the County of Los Angeles for any purpose whatsoever and that Contractor's Staff do not have and will not acquire any rights or benefits of any kind from the County of Los Angeles by virtue of my performance of work under the above-referenced contract. Contractor understands and agrees that Contractor's Staff will not acquire any rights or benefits from the County of Los Angeles pursuant to any agreement between any person or entity and the County of Los Angeles.

CONFIDENTIALITY AGREEMENT:

Contractor and Contractor's Staff may be involved with work pertaining to services provided by the County of Los Angeles and, if so, Contractor and Contractor's Staff may have access to confidential data and information pertaining to persons and/or entities receiving services from the County. In addition, Contractor and Contractor's Staff may also have access to proprietary information supplied by other vendors doing business with the County of Los Angeles. The County has a legal obligation to protect all such confidential data and information in its possession, especially data and information concerning health, criminal, and welfare recipient records. Contractor and Contractor's Staff understand that if they are involved in County work, the County must ensure that Contractor and Contractor's Staff, will protect the confidentiality of such data and information. Consequently, Contractor must sign this Confidentiality Agreement as a condition of work to be provided by Contractor's Staff for the County.

Contractor and Contractor's Staff hereby agrees that they will not divulge to any unauthorized person any data or information obtained while performing work pursuant to the above-referenced contract between Contractor and the County of Los Angeles. Contractor and Contractor's Staff agree to forward all requests for the release of any data or information received to County's Project Manager.

Contractor and Contractor's Staff agree to keep confidential all health, criminal, and welfare recipient records and all data and information pertaining to persons and/or entities receiving services from the County, design concepts, algorithms, programs, formats, documentation, Contractor proprietary information and all other original materials produced, created, or provided to Contractor and Contractor's Staff under the above-referenced contract. Contractor and Contractor's Staff agree to protect these confidential materials against disclosure to other than Contractor or County employees who have a need to know the information. Contractor and Contractor's Staff agree that if proprietary information supplied by other County vendors is provided to me during this employment, Contractor and Contractor's Staff shall keep such information confidential.

Contractor and Contractor's Staff agree to report any and all violations of this agreement by Contractor and Contractor's Staff and/or by any other person of whom Contractor and Contractor's Staff become aware.

Contractor and Contractor's Staff acknowledge that violation of this agreement may subject Contractor and Contractor's Staff to civil and/or criminal action and that the County of Los Angeles may seek all possible legal redress.

SIGNATURE: _____

DATE: ____/____/____

PRINTED NAME: _____

POSITION: _____

CONTRACTOR EMPLOYEE ACKNOWLEDGEMENT AND CONFIDENTIALITY AGREEMENT

(Note: This certification is to be executed and returned to County with Contractor's executed Contract. Work cannot begin on the Contract until County receives this executed document.)

Contractor Name _____ Contract No. _____

Employee Name _____

GENERAL INFORMATION:

Your employer referenced above has entered into a contract with the County of Los Angeles to provide certain services to the County. The County requires your signature on this Contractor Employee Acknowledgement and Confidentiality Agreement.

EMPLOYEE ACKNOWLEDGEMENT:

I understand and agree that the Contractor referenced above is my sole employer for purposes of the above-referenced contract. I understand and agree that I must rely exclusively upon my employer for payment of salary and any and all other benefits payable to me or on my behalf by virtue of my performance of work under the above-referenced contract.

I understand and agree that I am not an employee of the County of Los Angeles for any purpose whatsoever and that I do not have and will not acquire any rights or benefits of any kind from the County of Los Angeles by virtue of my performance of work under the above-referenced contract. I understand and agree that I do not have and will not acquire any rights or benefits from the County of Los Angeles pursuant to any agreement between any person or entity and the County of Los Angeles.

I understand and agree that I may be required to undergo a background and security investigation(s). I understand and agree that my continued performance of work under the above-referenced contract is contingent upon my passing, to the satisfaction of the County, any and all such investigations. I understand and agree that my failure to pass, to the satisfaction of the County, any such investigation shall result in my immediate release from performance under this and/or any future contract.

CONFIDENTIALITY AGREEMENT:

I may be involved with work pertaining to services provided by the County of Los Angeles and, if so, I may have access to confidential data and information pertaining to persons and/or entities receiving services from the County. In addition, I may also have access to proprietary information supplied by other vendors doing business with the County of Los Angeles. The County has a legal obligation to protect all such confidential data and information in its possession, especially data and information concerning health, criminal, and welfare recipient records. I understand that if I am involved in County work, the County must ensure that I, too, will protect the confidentiality of such data and information. Consequently, I understand that I must sign this agreement as a condition of my work to be provided by my employer for the County. I have read this agreement and have taken due time to consider it prior to signing.

I hereby agree that I will not divulge to any unauthorized person any data or information obtained while performing work pursuant to the above-referenced contract between my employer and the County of Los Angeles. I agree to forward all requests for the release of any data or information received by me to my immediate supervisor.

I agree to keep confidential all health, criminal, and welfare recipient records and all data and information pertaining to persons and/or entities receiving services from the County, design concepts, algorithms, programs, formats, documentation, Contractor proprietary information and all other original materials produced, created, or provided to or by me under the above-referenced contract. I agree to protect these confidential materials against disclosure to other than my employer or County employees who have a need to know the information. I agree that if proprietary information supplied by other County vendors is provided to me during this employment, I shall keep such information confidential.

I agree to report to my immediate supervisor any and all violations of this agreement by myself and/or by any other person of whom I become aware. I agree to return all confidential materials to my immediate supervisor upon completion of this contract or termination of my employment with my employer, whichever occurs first.

SIGNATURE: _____

DATE: ____/____/____

PRINTED NAME: _____

POSITION: _____

CONTRACTOR NON-EMPLOYEE ACKNOWLEDGEMENT AND CONFIDENTIALITY AGREEMENT

(Note: This certification is to be executed and returned to County with Contractor's executed Contract. Work cannot begin on the Contract until County receives this executed document.)

Contractor Name _____ Contract No. _____

Non-Employee Name _____

GENERAL INFORMATION:

The Contractor referenced above has entered into a contract with the County of Los Angeles to provide certain services to the County. The County requires your signature on this Contractor Non-Employee Acknowledgement and Confidentiality Agreement.

NON-EMPLOYEE ACKNOWLEDGEMENT:

I understand and agree that the Contractor referenced above has exclusive control for purposes of the above-referenced contract. I understand and agree that I must rely exclusively upon the Contractor referenced above for payment of salary and any and all other benefits payable to me or on my behalf by virtue of my performance of work under the above-referenced contract.

I understand and agree that I am not an employee of the County of Los Angeles for any purpose whatsoever and that I do not have and will not acquire any rights or benefits of any kind from the County of Los Angeles by virtue of my performance of work under the above-referenced contract. I understand and agree that I do not have and will not acquire any rights or benefits from the County of Los Angeles pursuant to any agreement between any person or entity and the County of Los Angeles.

I understand and agree that I may be required to undergo a background and security investigation(s). I understand and agree that my continued performance of work under the above-referenced contract is contingent upon my passing, to the satisfaction of the County, any and all such investigations. I understand and agree that my failure to pass, to the satisfaction of the County, any such investigation shall result in my immediate release from performance under this and/or any future contract.

CONFIDENTIALITY AGREEMENT:

I may be involved with work pertaining to services provided by the County of Los Angeles and, if so, I may have access to confidential data and information pertaining to persons and/or entities receiving services from the County. In addition, I may also have access to proprietary information supplied by other vendors doing business with the County of Los Angeles. The County has a legal obligation to protect all such confidential data and information in its possession, especially data and information concerning health, criminal, and welfare recipient records. I understand that if I am involved in County work, the County must ensure that I, too, will protect the confidentiality of such data and information. Consequently, I understand that I must sign this agreement as a condition of my work to be provided by the above-referenced Contractor for the County. I have read this agreement and have taken due time to consider it prior to signing.

I hereby agree that I will not divulge to any unauthorized person any data or information obtained while performing work pursuant to the above-referenced contract between the above-referenced Contractor and the County of Los Angeles. I agree to forward all requests for the release of any data or information received by me to the above-referenced Contractor.

I agree to keep confidential all health, criminal, and welfare recipient records and all data and information pertaining to persons and/or entities receiving services from the County, design concepts, algorithms, programs, formats, documentation, Contractor proprietary information, and all other original materials produced, created, or provided to or by me under the above-referenced contract. I agree to protect these confidential materials against disclosure to other than the above-referenced Contractor or County employees who have a need to know the information. I agree that if proprietary information supplied by other County vendors is provided to me, I shall keep such information confidential.

I agree to report to the above-referenced Contractor any and all violations of this agreement by myself and/or by any other person of whom I become aware. I agree to return all confidential materials to the above-referenced Contractor upon completion of this contract or termination of my services hereunder, whichever occurs first.

SIGNATURE: _____

DATE: ____/____/____

PRINTED NAME: _____

POSITION: _____

CONFIDENTIALITY OF CORI INFORMATION

Criminal Offender Record Information (CORI) is that information which is recorded as the result of an arrest, detention or other initiation of criminal proceedings including any consequent proceedings related thereto. As an employee of _____, during the legitimate course of your duties, you may have access to CORI. The Probation Department has a policy of protecting the confidentiality of Criminal Offender Record Information.

You are required to protect the information contained in documents against disclosure to all individuals who do not have a right-to-know or a need-to-know this information.

The use of any information obtained from case files or other related sources of CORI to make contacts with probationers or their relatives, or to make CORI available to anyone who has no real and proper reason to have access to this information as determined solely by the Probation Department is considered a breach of confidentiality, inappropriate and unauthorized.

Any _____ employee engaging in such activities is in violation of the Probation Department's confidentiality policy and will be subject to appropriate disciplinary action and/or criminal action pursuant to Section 11142 of the Penal Code.

I have read and understand the Probation Department's policy concerning the confidentiality of CORI records.

(Signature)

Name (Print)

Classification

Date

Copy to be forwarded to County Program Manager within five (5) business days of start of employment.



COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY - DOWNEY, CALIFORNIA 90242

562-940-2501



GUILLERMO VIERA ROSA
Interim Chief Probation Officer

September 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZATION TO ACCEPT GRANT FUNDING FROM THE CALIFORNIA
HEALTH AND HUMAN SERVICES AGENCY'S
OFFICE OF YOUTH AND COMMUNITY
(ALL SUPERVISORIAL DISTRICTS) (4-VOTES)**

SUBJECT:

Authorize to accept grant funding from the California Health and Human Services Agency's Office of Youth and Community Restoration (OYCR).

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Interim Chief Probation Officer or designee to accept grant funding from OYCR for an estimated amount of \$125,000 for the participation in the Vera's Initiative to End Girl's Incarceration (EGI).
2. Authorize the Interim Chief Probation Officer or designee to execute and enter into the attached agreement (Attachment I) with OYCR and execute any amendments, related documents, or extensions with OYCR.
3. Authorize the Interim Chief Probation Officer or designee to execute and enter into the attached non-financial MOU (Attachment II) with Vera for participating in the EGI and execute any amendments, related documents, or extensions with Vera.
4. Approve the attached appropriation adjustment in the amount of \$125,000 (Attachment III) to the Los Angeles County Probation Department's (Probation) FY 2023-24 operating budget.

PURPOSE/JUSTIFICATION OF RECOMMENDATION

The purpose of the recommended actions is to authorize the Interim Chief Probation Officer or designee to accept grant funding from OYCR; enter into an agreement with OYCR; and enter into a non-financial MOU with Vera for Probation's participation in the EGI. Probation's grant award is estimated at \$125,000 for the period of June 1, 2023 through June 1, 2024. The EGI is a national initiative aiming to eliminate the incarceration of girls and gender-expansive youth in the country's juvenile justice system.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the Countywide Strategic Plan Goal #1 Operational Effectiveness and Goal #3 Integrated Services Delivery. Implementation of the recommendations will enable Probation to participate in the EGI.

FISCAL IMPACT/FINANCING

The grant award is estimated at \$125,000 for the period of June 1, 2023 through June 1, 2024. There is no match requirement.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On February 7, 2023, your Board adopted a motion instructing the Chief Probation Officer and the Executive Director of the Probation Oversight Commission, in collaboration with the Public Defender, the District Attorney, the Director of Youth Development, the Director of Children and Family Services, the Superintendent of Schools of the Los Angeles County Office of Education, and the Courts, to apply for the OYCR and Vera's EGI. Probation submitted the EGI grant application prior to the submittal deadline. Subsequently, Probation received confirmation of application approval and grant funding in the amount of \$125,000.

OYCR in partnership with Vera, is supporting counties participation. The EGI is a national initiative aiming to eliminate the incarceration of girls and gender-expansive youth in the country's juvenile justice system. Based on EGI's technical assistance approach and experience, EGI has developed a curriculum for how jurisdictions can disrupt the drivers of girls' incarceration through court-based policy, practice changes, and investments in community-based services. EGI has also developed an Ending Girls' Incarceration Action Network Model (Action Network) to provide technical assistance to multiple counties.

The Honorable Board of Supervisors
September 12, 2023
Page 3

IMPACT ON CURRENT SERVICES

EGI grant funding will allow Probation to receive technical assistance and resources to support LA County's efforts to coordinate and establish policies, evidence-based/driven programming, and develop infrastructure for girls and gender expansive youth. Participation in the EGI will aid in advancing Probation's efforts to reduce the detention of girls and gender expansive youth while balancing public safety.

Respectfully submitted,

GUILLERMO VIERA ROSA
Interim Chief Probation Officer

GVR:TH:JK:sb

Attachments (3)

c: Executive Officer/Clerk of the Board
County Counsel
Chief Executive Office

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

2023-306-OYCR

PURCHASING AUTHORITY NUMBER (If Applicable)

Exempt

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

California Health and Human Services, Office of Youth and Community Restoration

CONTRACTOR NAME

Los Angeles County Probation Department

2. The term of this Agreement is:

START DATE

6/1/2023

THROUGH END DATE

6/1/2024

3. The maximum amount of this Agreement is:

\$125,000.00 (One hundred and twenty five thousand dollars and zero cents)

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits		Title	Pages
	Exhibit A	Statement of Work	5
	Exhibit B	Budget and Payment Details	2
	Exhibit C *	General Terms and Conditions	1
+	Exhibit D	Vera Site Commitment Agreement	
-			
+	Exhibit E	Vera Memorandum of Understanding concerning data sharing, publications, and publicity, etc.	
-			

Items shown with an asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto.**These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>***IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.****CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Los Angeles County Probation Department

CONTRACTOR BUSINESS ADDRESS

9150 East Imperial Highway

CITY

Downey

STATE

CA

ZIP

90242

PRINTED NAME OF PERSON SIGNING

Guillermo Viera Rosa

TITLE

Interim Chief Probation Officer

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

2023-306-OYCR

PURCHASING AUTHORITY NUMBER (If Applicable)

Exempt

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

California Health and Human Services, Office of Youth and Community Restoration

CONTRACTING AGENCY ADDRESS

1215 O Street, Floor 11

CITY

Sacramento

STATE

CA

ZIP

95814

PRINTED NAME OF PERSON SIGNING

Sonia Herrera

TITLE

Deputy Secretary of Administrative Services

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

Exempt per Assembly Bill 207.

EXHIBIT A – STATEMENT OF WORK

This Grant Agreement (Agreement) reflects the consideration or services to be provided by Los Angeles County Probation Department (LAC or Grantee) for the California Health and Human Services Agency (CalHHS) Office of Youth and Community Restoration (OYCR or State). A detailed description of the services or consideration can be found in the Section 5 Scope of Services or Consideration.

This Agreement is governed by and incorporates by reference General Terms and Conditions (GTC 04/2017) and Contractor Certification Clause (CCC 04/2017) which can be found at the link below:

<https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-resources-List-Folder/Standard-Contract-Language>

1. BACKGROUND

OYCR, in partnership with the Vera Institute of Justice ("Vera"), is seeking to support four California counties in participating in Vera's Initiative to End Girl's Incarceration ("EGI"). The EGI is a national initiative aiming to zero out the incarceration of girls and gender-expansive youth in the country's juvenile justice system. Based on EGI's technical assistance approach and experience, EGI has developed a curriculum for how jurisdictions can disrupt the drivers of girls' incarceration through court-based policy, practice changes, and investments in community-based services. The EGI has also developed an Ending Girls' Incarceration Action Network model ("Action Network") to provide technical assistance to multiple counties in a one-year, collaborative process using the EGI curriculum.

As part of its array of support to counties across the state of California, OYCR has offered to support EGI's implementation of the Action Network in California. OYCR will collaborate with EGI to 1) provide technical assistance to four California counties; 2) support counties in providing care for girls that is lacking in many counties; 3) develop programs using approaches that are effective and developmentally appropriate for girls; and 4) learn from EGI's strategies so OYCR can provide technical assistance to other interested jurisdictions around the state. Based on Vera's prior effective work, OYCR believes that supporting counties in developing and implementing such strategies will assist those counties in remediating a lack of effective policies, programs, and/or placements for girls, that with such programs, those counties will reduce or end the incarceration of girls, and that this work will serve as a model for other counties around the state.

The four counties participating in the Action Network ("Sites") will share and learn from each other, EGI, OYCR, and national and California-based experts about challenges, promising practices, and lessons of disrupting the drivers of girls' incarceration. This Action Network will operate for one calendar year. By the end of the Action Network year, each Site will adopt at least one policy or formalized practice change that Vera has identified as having the potential for impact, as well as identify one significant program-related advancement to support girls' healing and well-being. In addition, Action Network members will have learned

advocacy and communications skills to advocate for local and state policy change and become champions for change among their peers locally and across the state.

To support this project, OYCR will provide grants of up to \$125,000 to each site to support administration and coordination over the course of the first year. Counties with bold and effective plans can receive two-year grants of up to \$750,000 to continue this work beyond the first year—including up to \$250,000 that can be used to support probation departments in implementing reforms and up to \$500,000 for community-based organizations to build capacity towards programmatic solutions.

2. TERM

2.1. The term of this Agreement shall commence on June 1, 2023 (Effective Date) and continue through June 1, 2024.

2.2. If the Grantee has not completed performance of the services set forth in this Agreement within the term, the State reserves the option to extend the term of this Agreement, as necessary to receive complete performance by the Grantee for a period of up to twelve (12) months and at the originally agreed-upon costs specified in the Exhibit B - Budget and Payment Details.

3. WORK LOCATION

The Grantee will perform work either at their county office or at a remote location approved by their county.

4. MAXIMUM AMOUNT PAYABLE

The maximum amount payable for this Agreement is \$125,000. Additional cost and invoicing details are in Exhibit B, Budget and Payment Details.

5. SCOPE OF SERVICES OR CONSIDERATION

Under the direction from the OYCR Engagement Manager, the Grantee shall provide the following services or consideration for the grant funds.

1 - Quarterly Report	
1.1	<p>The Grantee shall submit Quarterly Reports that include:</p> <ul style="list-style-type: none">a) Grant activitiesb) Funds disbursed by category (e.g., staff, travel, materials, meeting refreshments, etc.) <p>Note: Grant funds are intended to support Grantee's participation in the EGI network and may be used for any purpose related to site administration set forth below in [2.1], including but not limited to site coordinator salary, meeting facilitation expenses, travel, and materials.</p>

2 – Site Administrator	
2.1	The Grantee shall identify a “Site Administrator” who will coordinate participation across local leadership and liaise with the EGI team and OYCR around scheduling and other logistics.
2.2	<p>The Grantee's Site Coordinator shall:</p> <ul style="list-style-type: none"> a) Collaborate with probation leadership to lead the reform planning process and to track and ensure timely completion of network activities and deliverables; b) Coordinate scheduling and logistics across all necessary county stakeholders for all virtual or in-person meetings and planning sessions; c) Facilitate partnership with other local agencies to ensure appropriate engagement in Network activities and work; d) Distribute Network materials and event information to all relevant local stakeholders; e) Coordinate and facilitate agreement execution, data collection and gathering of other information (i.e., internal policy documents), and any relevant legal or other internal needs; f) Support in the coordination, convening, and facilitation of the site's local collaborative change process; g) Provide quarterly reports to OYCR relating to the expenditure of OYCR grant funds.
3 – Data Sharing	
3.1	<p>The Grantee shall regularly provide individual-level data to Vera on the below categories, as described in Vera's data requests. Requested data may include, but are not limited to:</p> <ul style="list-style-type: none"> a) Demographics and case history, including but not limited to gender, race, charges, sex trafficking involvement, child welfare involvement b) Facility admission information, including but not limited to dates c) Probation supervision admission
4 - Reform, Implementation, and Sustainability Plan	
4.1	Consistent with the Site Commitment requirements, Grantee shall provide Relevant Policy Documents, as identified by Vera, to OYCR to support planning and implementation of reforms through the Network process, as well as recommendations for future reform efforts.
4.2	Consistent with the Site Commitment requirements, Grantee shall develop and implement at least one policy or formalized practice change in one juvenile justice agency or involving multiple local agencies that will contribute to reductions in girls' incarceration. Grantee shall memorialize this policy or formalized practice change in a Policy/Practice Change Memorandum.
4.3	Consistent with the Site Commitment requirements, Grantee shall engage in a resource mapping process: identifying existing assets that can be better utilized for girls, gaps in programming, and priorities for programmatic investments. Grantee shall develop a Programming Concept Brief for the needed programmatic investments (for example, high-level justification of programming need, population and geographic communities served, and estimated funding required).
4.4	Consistent with the Site Commitment requirements, Grantee shall submit an Implementation/Sustainability Plan for continued implementation and sustainability of policy reform and programmatic investment priorities identified through the Action Network process, including identifying short, medium, and long-term reform goals. Plans

	should include a strategy for collaboration with peers in government, directly impacted young people, and community-based organizations.
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6. DELIVERABLES OR REPORTING

Deliverable Title	Task Number	Due to OYCR
Quarterly Report	1.1	Quarterly
Relevant Policy Documents	4.1	Per Workplan
Policy/Practice Change Memorandum	4.2	Per Workplan
Programming Concept Brief	4.3	Per Workplan
Implementation/Sustainability Plan	4.4	Per Workplan

7. POINTS OF CONTACT

Grantee Engagement Manager:	
Name, Title:	Marybeth Walker, Bureau Chief
Address:	9150 East Imperial Highway, Downey, CA 90242
Phone Number:	562-940-2057 and 562-544-8946
E-mail address:	Marybeth.Walker@probation.lacounty.gov

OYCR Engagement Manager:	
Name, Title:	Marcia Rincon-Gallardo
Address:	1215 O Street, Floor 11, Sacramento, CA 95814
Phone Number:	916-508-9350
E-mail address:	Marcia.RinconGallardo@chhs.ca.gov

8. PROBLEM ESCALATION

The parties acknowledge and agree that certain problems or issues may arise, and that such matters shall be brought to the State's attention. Problems or issues shall normally be reported in regular status reports or in-person meetings. However, there may be instances where the severity of the problem justifies escalated reporting. To this extent, the State Engagement Manager shall determine the level of severity, and notify the appropriate State staff, as set forth below. The State staff notified, and the period taken to report the problem or issue shall be at a level commensurate with the severity of the problem or issue. The State personnel include, but are not limited to, the following:

First level, OYCR Deputy Director, Alani.Jackson@chhs.ca.gov
Second level, OYCR Chief Counsel, Alisa.Hartz@chhs.ca.gov

9. EXECUTIVE ORDER N-6-22 – RUSSIA SANCTIONS

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Grantee is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Grantee advance written notice of such termination, allowing Grantee at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

10. GRANTEE COMMITMENTS

The Grantee represents that it commits to:

- 1) Satisfy Vera's Site Commitment Agreement, attached hereto as Exhibit D.
- 2) Execute a Memorandum of Understanding with Vera concerning data sharing, Publications, Intellectual Property, and Publicity, a template for which is attached hereto as Exhibit E.
- 3) Allowing Vera to share data and findings with OYCR, consistent with the Memorandum of Understanding and Data Sharing Agreement between Vera and OYCR. OYCR shall protect and maintain the confidentiality of Grantee's confidential data consistent with all relevant state and federal law, specifically the Information Practices Act, Civ. Code section 1798 et sec. and the California Constitution, section 1, Article 1, and State Administrative Manual section 5300 et seq. Any data published by OYCR shall comport with the California Health and Human Services' Data De-Identification Guidelines.

11. FORCE MAJEURE

Neither party shall be liable to the other for any delay in or failure of performance, nor shall any such delay in or failure of performance constitute default, if such delay or failure is caused by "Force Majeure." As used in this section, "Force Majeure" is defined as follows: Acts of war and acts of God such as earthquakes, floods, and other natural disasters such that performance is impossible.

EXHIBIT B - BUDGET AND PAYMENT DETAILS

1. INVOICE AND PAYMENT

- a) Upon execution of this Grant Agreement including finalizing and signing Exhibit E, MOU with Vera regarding Data Sharing, Publications, Intellectual Properties, and Publicity; and Exhibit F, Vera Site Commitment Agreement, the Grantee shall submit an invoice to the OYCR for advance payment of \$125,000, the maximum amount payable for this Agreement.
- b) Payment shall be made in accordance with the State of California's Prompt Payment Act (Government Code § 927 et seq.).
- c) Invoices must be submitted via email to CHHSInvoices@chhs.ca.gov and must contain in the subject line: Agreement Number # 2023-306-OYCR and County Invoice Number.
- d) Invoices must be in PDF format and contain the following information:
 - I. Grantee's letterhead.
 - II. Agreement Number 2023-306-OYCR.
 - III. County Invoice Number.
 - IV. Invoice Amount.
 - V. Description of anticipated services.

2. TRAVEL

If Travel is allowed as part of this grant, costs shall not exceed State rates current at the time of order placement and shall be made in accordance with the provisions established in the California Department of Human Resources (CalHR) Human Resources Manual (e.g., section 2203) and any applicable CalHR travel regulations (Cal. Code Regs, tit. 2, § 599.615 et seq.), as applied to represented employees and limited to actual costs incurred.

3. BUDGET CONTINGENCY CLAUSE

- a) It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the services and deliverables covered by this Agreement, this Agreement shall be of no further force and effect. In this event, the State shall have no further liability to pay any funds whatsoever to the Grantee or to furnish any other considerations under this Agreement and the Grantee shall not be further obligated to perform any provisions of this Agreement.
- b) If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no further liability occurring to the State or offer an Agreement amendment to the Grantee to reflect the reduced amount.

4. GRANTEE OVERPAYMENTS

If the State or Grantee determines that an overpayment has been made to the Grantee, the State will seek recovery immediately upon discovery of the overpayment by contacting the Grantee to request a refund or credit of the overpayment amount. If the Grantee refund or credit is not received within thirty (30) days from the date of the State's notice, the State shall offset subsequent Grantee payments by the amount of the overpayment. If Grantee discovers it has received an overpayment Grantee shall notify the State and refund the overpayment immediately.

5. ADVANCE PAYMENT

Nothing herein contained shall preclude advance payments pursuant to the Government Code, Article 1, Chapter 3, Part 1, Division 3, Title 2. Advance payments shall be in accordance with Section 8453 of the State Administrative Manual and Government Code, Section 11257.

6. TERMINATION WITHOUT CAUSE

- a) This Agreement may be terminated without cause by the OYCR after a 30-day written notice to the other party. Such notification shall state the effective date of termination or cancellation and include any final performance and/or payment/invoicing instructions or requirements.
- b) The Grantee shall be entitled to payment of all allowable costs authorized under this Agreement and incurred up to the date of termination or cancellation, including authorized non-cancelable obligations, provided such expenses do not exceed the stated maximum amounts payable.

EXHIBIT C - DGS GENERAL TERMS AND CONDITIONS

Please note: this page will not be included with the final contract. The general terms and conditions (GTC 04/2017) will be included in the contract by reference to the internet site:

<https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/Standard-Contract-Language>

EXHIBIT E - MOU concerning Data Sharing, Publications, Intellectual Property, and Publicity



Memorandum of Understanding

Agreement Description	
Assistance Provider ("Vera"): Vera Institute of Justice, Inc. 34 35 th St., Suite 4-2-A Brooklyn, NY 11232	Assistance Recipient ("Agency"): {Other Party (CO).Other Party Name (CO)} {Other Party (CO).Street Address} { Other Party (CO).City}, { Other Party (CO).State} { Other Party (CO).Zip Code}
Project: Technical Assistance for Ending Girls' Incarceration in California Action Network	
Period: {Agreement Effective Date} – {Expiration Date}	
Vera Project Contact: Name: {Internal Contact} Title: {Internal Contact Role} Email: {Internal Contact Email} Phone: {Internal Contact Phone}	Agency Project Contact: Name: {Primary Contact} Title: {Primary Contact Role} Email: {Primary Contact Email} Phone: {Primary Contact Phone}
Vera Authorized Signing Official: Name: {Vera Signer Name} Title: {Vera Signer Role} Email: {Vera Signer Email} Phone: {Vera Signer Phone}	Agency Authorized Signing Official: Name: {Other Party (CO).Signatory Contact Name} Title: {Other Party (CO).Signatory Contact Role} Email: {Other Party (CO).Signatory Contact Email} Phone: {Other Party (CO).Signatory Contact Phone}
Additional Obligations: {Special Instructions}	

Background: This memorandum documents the understanding between the Vera Institute of Justice and Agency. This memorandum is to further Vera's cohort-based technical assistance project, the Ending Girls' Incarceration in California Action Network (the "Action Network"). This agreement (the "Agreement") comprises this document, including the Agreement Description and all terms defined therein.

I. Project Overview. This Project is provided in partnership with the California Health and Human Services' Office of Youth and Community Restoration ("OYCR"), which will provide participating counties with funding to support their participation in the Project. Through the Project, Vera will provide technical assistance to Agency, along with other counties in the cohort, towards the goal of reducing and ending girls' incarceration in their jurisdiction. Sites in the Action Network will share and learn from each other, Vera, and national and California-based experts about challenges, promising practices, and lessons in disrupting the drivers of girls' incarceration.

II. Data Collection

- a. *Study units of analysis.* Vera is requesting Agency aggregate and case-level data for all youth referred to the juvenile probation and court for the years 2018 through the present.
- b. *In general.* Vera will request information on background, charges, demographics, and needs and risk assessments **for all juvenile cases**, in accordance with the attached data request (“Data Request”). Except as specified otherwise in the Data Request, this shall include:
 1. Agency’s complete, individual-level, de-identified JCPSS submissions for calendar years 2018-2022, including at minimum:
 - Unique youth identifier
 - Gender/sex
 - Race/ethnicity
 - Age
 - Petitioned offenses (penal code)
 - Detention description (not detained, home supervision, secure facility, non-secure facility)
 - Sustained offenses (if sustained; penal code)
 - Disposition (please mark "not applicable" if disposition did not or has not occurred)
 2. Detailed information on every juvenile justice facility admission in Agency’s County for calendar years 2018-2022, including the following variables:
 - Unique youth identifier
 - Gender/sex
 - Race/ethnicity
 - Age at intake
 - Home zip code
 - Active child welfare involvement (Y/N) *Any detail on child welfare involvement at time of referral/admission would be useful. We will work with your county to see what is possible.*
 - Flagged as high risk for sex trafficking (identified via CSE-IT or other means)
 - Flagged as confirmed for sex trafficking (if applicable)
 - Facility name
 - Date of admission
 - Date of release
 - Released on EMP (Y/N)
 - Type of admission (pre-adjudication or post-adjudication)
 - Reason for admission (new arrest or violation of probation)
 - Courtesy admission (Y/N)
 - Detention assessment score *We know each county may use a different instrument; we will ask you to share the tool your county uses.*
 - Override category (if applicable—e.g., WIC 625.3; bench warrant, failure to appear; parent/guardian cannot be located; youth refuses to return home)
 - Date of offense
 - Referred offenses (penal codes)

- Petitioned offenses (penal codes, if applicable)
 - Sustained offenses (penal codes, if applicable)
 - Disposition (if applicable)
- c. *Data fields preliminary.*** The list of fields requested in the attached data request guidance is subject to the availability of data from Agency. Additions, deletions, or substitutions to the Data Request, may be made upon the mutual written agreement of Vera and Agency; an exchange of emails between the Project Contacts is sufficient for this purpose.
- d. *Transfer.*** Agency will transfer the data to Vera's network via a secure file transfer protocol utilizing both encryption and password protection. The data files will be stored in a password protected area of Vera's secure system. Data files will be accessible only to designated research staff working on the study who have received training in human subjects protections and have signed Vera's confidentiality protocol.

III. Confidentiality and Disclosure

- a.** Vera will use the information gathered for research purposes only and will protect the data from public disclosure.
- b.** Vera shall at all times preserve the confidentiality and security of information learned during the course of the study. Vera shall restrict the use and disclosure of information received during the study to those persons or entities (including agents and subcontractors) that have been hired, designated or assigned by Vera to conduct the study.
- c.** Data collected during the course of this study will be safeguarded by Vera staff. Electronic databases will be stored on a secure Vera system, protected by technical, administrative, and physical controls to ensure privacy and integrity of the information. Data access will be restricted to designated study personnel who have received training to maintain the confidentiality of data. All research staff will receive a copy of Vera's confidentiality policy and sign a statement of understanding before handling research data.
- d.** Subject to the abovementioned confidentiality requirements, Vera has the right to publish any materials related to the work performed under this agreement. Any report published by Vera using Agency data pursuant to this agreement (1) shall acknowledge the support of Agency, and (2) shall state that any opinions, results, findings, and interpretations of data contained therein are the responsibility of Vera and not Agency.
- e.** The provisions of this Article shall remain in full force and effect following the termination or expiration of this agreement.

IV. Miscellaneous

- a. *No assignment of rights.*** Neither party may assign its rights under this agreement without the express written permission of the other party. Any assignment that does not adhere to this provision will be deemed null and void.

- b. *Amendment only by mutual agreement.* This Agreement may be amended only by mutual, written agreement signed by both parties; except that the Period may be extended by the mutual, written agreement of the Project Contacts, for which purpose email shall be sufficient. Either party may terminate the agreement with thirty (30) days written notice to the other.
- c. *Points of Contact.* To facilitate successful administration of this study, each party designates a principal representative, the Project Contact, who will act as the contact person for each party in day-to-day conduct of this study.

The foregoing is understood, accepted, and agreed to by Vera and Agency:

Agency:

Name of Authorized Representative

Title

Signature of Authorized Representative

Date

Vera:

Adair Iacono
General Counsel & Secretary

Date

Data Request


Ending Girls' Incarceration in California (EGI-CA) Action Network

DATA REQUEST FOR PARTICIPATING COUNTIES

The data requested below will be used to guide each county's understanding of girls' incarceration in their jurisdiction and inform potential policy, practice, and programmatic reforms developed as part of the **Ending Girls' Incarceration in California (EGI-CA) Action Network**. By collecting data at various points during each county's engagement with the Action Network, the county will be able to establish a baseline, explore trends, and assess impacts of implemented policy and practice changes. The data will be used to address the research questions listed in Table A. The Vera Institute of Justice—with support from the California Health and Human Services' Office of Youth and Community Restoration (OYCR)—will collaborate with each county's leadership to collect and analyze this information and to use findings to identify the key local drivers of girls' incarceration and to develop solutions that can address those drivers.

Throughout this process and as part of EGI-CA Action Network technical assistance, Vera and OYCR will also provide sites with general guidance on how agencies can improve their data collection and analysis to better examine race and gender inequities throughout their systems.

Table A. Research Questions

Data		Data-Driven Decision Focus
<p>How does decision making at various system points differ across youth by gender, race, age, charge (charge category and severity), and other case characteristics such as child welfare involvement and commercial sexual exploitation?</p> <ul style="list-style-type: none">• Who is being referred to probation and why? Of those who are referred, who is diverted?• Who is entering juvenile justice facilities and why? How long do young people stay in facilities and why?• How do probation supervision outcomes vary across youth?		<p><i>Where are opportunities to implement, measure, and monitor system and practice changes?</i></p>

***If your county has additional research questions that you are interested in exploring, please let us know! We look forward to exploring opportunities for collaboration on data analysis and further inquiry. ***

DATA REQUEST

The following data is *required* to be submitted as part of each county's participation in the Action Network. The Vera Institute will work directly with research and information systems personnel to construct queries and table templates appropriate to the structure and capacity of each county's data system.

QUARTERLY DATA REVIEW – TO BE SUBMITTED QUARTERLY IN ADVANCE OF ACTION NETWORK MEETINGS

Counties may use the attached templates to supply the following statistics:

- a. Number of people admitted to female juvenile facilities by charge level (felony, misdemeanor, and status offense) by race/ethnicity for previous quarter
- b. Number of people admitted to female juvenile facilities by detention assessment score (category, e.g., low, medium, high) by race for previous quarter
- c. Current number of girls held in each probation facility by case status (pre vs. post-adjudication) and charge level
- d. Current number of girls under active probation supervision by case status (pre vs. post-adjudication) and charge level

INDIVIDUAL LEVEL DATA REQUEST – TO BE SUBMITTED UPON ACCEPTANCE INTO THE NETWORK AND AT THE COMPLETION OF THE NETWORK.

We will work with each county to determine how we can best collect and examine the following data. Once we have a better understanding of each county's data system, categories, and codes, we will adjust the data request accordingly. Final submissions should be in comma separated (csv) or Excel format. All data should be accompanied by a data dictionary or codebook with definitions and/or explanations for codes used and notes on the source and storage system structure. We understand that multiple exports/tables might be necessary to include all of the information below. Each table should include unique person-level and case-level identifier for matching across tables.

- a. Your county's complete, individual-level, de-identified JCPSS submissions for calendar years 2018-2022, including at minimum:
 - Unique youth identifier
 - Gender/sex
 - SOGIE (sexual orientation and gender identify and expression) (if collected)
 - Race/ethnicity
 - Age
 - Petitioned offenses (penal code)
 - Detention description (not detained, home supervision, secure facility, non-secure facility)
 - Sustained offenses (if sustained; penal code)
 - Disposition (please mark "not applicable" if disposition did not or has not occurred)
- b. Detailed information on every juvenile justice facility admission in your county for calendar years 2018-2022, including the following variables:
 - Unique youth identifier
 - Gender/sex
 - Race/ethnicity
 - Age at intake
 - Home zip code
 - Active child welfare involvement (Y/N) *Any detail on child welfare involvement at time of referral/admission would be useful. We will work with your county to see what is possible.*
 - Flagged as high risk for sex trafficking (identified via CSE-IT or other means)

- Flagged as confirmed for sex trafficking (if applicable)
- Facility name
- Date of admission
- Date of release
- Released on EMP (Y/N)
- Type of admission (pre-adjudication or post-adjudication)
- Reason for admission (new arrest or violation of probation)
- Courtesy admission (Y/N)
- Detention assessment score *We know each county may use a different instrument; we will ask you to share the tool your county uses.*
- Override category (if applicable – e.g., WIC 625.3; bench warrant – failure to appear; parent/guardian cannot be located; youth refuses to return home)
- Date of offense
- Referred offenses (penal codes)
- Petitioned offenses (penal codes, if applicable)
- Sustained offenses (penal codes, if applicable)
- Disposition (if applicable)

ADDITIONAL ANALYSIS

For a deeper dive into the data, Vera will work with you to collect and analyze the following information that will allow us to further explore your county's system. We will work with each county to understand any current research priorities and/or areas of interest to inform a final request. Depending on case outcome, some of these variables may not be applicable to all cases:

All probation referrals:

- Unique youth identifier
- Gender/sex
- Race/ethnicity
- Age
- Home zip code
- Active child welfare involvement (Y/N) *Any detail on child welfare involvement at time of referral/admission would be useful. We will work with your county to see what is possible here.*
- Flagged as high risk for sex trafficking (if applicable)
- Flagged as confirmed for sex trafficking (if applicable)
- Date of offense
- Date of referral
- Referring agency
- Referred offenses (penal codes)
- Did referral lead to arrest? (Y/N)
- Diverted (Y/N)
- Referral outcome *We will work with your county to understand how this will show up in your data, but we are interested generally in categories such as diverted, dropped/not enough evidence, bundled petitions, disposition, etc.*

All instances of probation supervision:

- Unique youth identifier
- Gender
- Race/ethnicity
- Age

- Date of probation supervision beginning
 - Date of probation termination
 - Reason for probation termination (e.g., successful completion, new charge, move to adult system, VOP)
 - Type of probation (e.g., informal, early prevention, wardship)
 - Electronic monitoring (Y/N)
 - If applicable, EMP start date
 - If applicable, EMP end date
 - Reason for EMP termination (successful or not successful)
 - Outcomes for violations of probation (including EMP violations, excluding new arrests)
- *We will work with sites to determine the best route for examining outcomes for violations of probation based on each county's unique system.*

September 12, 2023

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PROBATION

AUDITOR-CONTROLLER:
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2023-24
4 - VOTES

SOURCES		USES	
PROBATION - FIELD SERVICES A01-PB-88-8810-17000-17300 STATE-SPECIAL GRANTS INCREASE REVENUE	125,000	PROBATION - FIELD SERVICES A01-PB-2000-17000-17300 SERVICES & SUPPLIES INCREASE APPROPRIATION	125,000
SOURCES TOTAL	\$ 125,000	USES TOTAL	\$ 125,000

JUSTIFICATION

Reflects an increase in appropriation and revenue to accept a grant from the California Health and Human Services Agency's Office of Youth and Community Restoration and enter into a non-financial Memorandum of Understanding with the Vera Institute of Justice (Vera) for the participation in the Vera's Initiative to End Girl's Incarceration; a national initiative aiming to zero out the incarceration of girls and gender-expansive youth in the country's juvenile justice systems.

AUTHORIZED SIGNATUREGINA M. BYRNES, CHIEF FINANCIAL OFFICER

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

☐ ACTION

☐ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO.

DATE

☐ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE:

September 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
CENTURY REGIONAL DETENTION FACILITY
ROOF, ELEVATOR, AND FIRE PROTECTION
DEFERRED MAINTENANCE REPAIRS PROJECT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7684; CAPITAL PROJECT NO. 87678
(FISCAL YEAR 2023-24)
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval of the following actions for the Century Regional Detention Facility Roof, Elevator, and Fire Protection Deferred Maintenance Repairs Project; adopt the plans and specifications; advertise for construction bids; and authorize Public Works to award and execute a construction contract for the project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the recommended actions are within the scope of the Board's previous finding of exemption under the California Environmental Quality Act for the reasons stated in the Board letter and in the record of the previously approved project.
2. Adopt the plans and specifications that are on file with Public Works for the Century Regional Detention Facility Roof, Elevator, and Fire Protection Deferred Maintenance Repairs Project, Capital Project No. 87678.

3. Instruct the Executive Officer of the Board to advertise the project for bids to be received and opened on November 9, 2023, in accordance with the Instruction Sheet for Publishing Legal Advertisement.
4. Authorize the Director of Public Works or his designee to execute a Consultant Services Agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule for a \$10,000 not-to-exceed amount funded by the project funds.
5. Delegate authority to the Director of Public Works or his designee to make the determination that a bid is nonresponsive and to reject a bid on that basis; to award to the next lowest responsive and responsible bidder; to waive inconsequential and nonmaterial deficiencies in bids submitted; and to determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible bidder timely prepared a satisfactory baseline construction schedule and satisfied all conditions for contract award. Upon such determination, authorize the Director of Public Works or his designee to award and execute the construction contract, in the form previously approved by County Counsel, to the apparent lowest responsive and responsible bidder if the low bid can be awarded within the approved total project budget. Establish the effective date of the contract upon receipt of acceptable performance and payment bonds and evidence of required contractor insurance by Public Works, and to take all other actions necessary and appropriate to deliver the project.
6. Per Public Contract Code Section 3400 (c) (2), find that the use of a Simplex Fire Alarm system and associated components is needed to match other products already in use at the Century Regional Detention Facility.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that they are within the scope of the previous finding of exemption for the previously approved project under the California Environmental Quality Act (CEQA); adopt the plans and specifications; direct the advertising for construction bids; and authorize Public Works to award and execute a construction contract for the Century Regional Detention Facility (CRDF) Roof, Elevator, and Fire Protection Deferred Maintenance (DM) Repairs Project, Capital Project No. 87678.

Project Description and Background

The CRDF was constructed in 1994. The 162,000-square-foot, multistory buildings consist of a Central Main Tower for Administration, West Housing Tower, East Housing

Tower, a separate single story Crafts Service Building, and separate wings for the Century Sheriff's Station, the Probation Department, and District Attorney's Office.

The CRDF is the sole women's jail and intake center in the County Jail System. Women inmates are housed on the upper floors of the housing towers, while clinical services and the inmate reception center are located on the lower levels.

Due to the facility's age and high use demand, which entails a 24/7 operation, the existing fire alarm systems and housing tower's elevators have exceeded their service life. Support is limited at CRDF via service companies and suppliers due to the elevator manufacturer being out of business and replacement parts out of production for both the elevators and fire alarm systems. The lack of available support and replacement parts increase the operating costs as Sheriff's Department Facility Services Bureau must rely on either refurbished or customized parts that are difficult to locate and fabricate. When Sheriff's Department Facility Services Bureau procures custom parts, these specialized technicians are unable to bring an elevator or fire alarm system back in service promptly, which, in turn, leads to prolonged downtime at the facility. Therefore, as part of the project scope, the existing fire alarm system will be replaced. In order to be consistent with fire alarm system installations used in similar County-owned facilities, Public Works will be using Simplex system components. The continued use of these components will support cost-effective improvements in the fire and life safety performance of the building. The fire protection scope includes, but is not limited to, an addressable system; upgrades of existing illuminated exit signs; pull stations; smoke detectors; heat detectors; strobe devices; audible devices (horns); fire control panels; heating, ventilation, and air conditioning duct smoke detectors; control for existing smoke management system; flow detector for sprinkler system; and a monitoring panel/dispatch area.

There are four geared traction elevators at each housing tower for a total of eight elevators. The project scope includes replacement of all the existing housing tower elevators and equipment, including the fire protection system interface. The Scope of Work for the elevator replacement of the project includes, but is not limited to, replacement of all machinery, controllers, hoist way equipment, refurbishing of cabs, and signaling systems for eight elevators at the east and west housing towers. Repair and replacement of existing supporting mechanical, electrical, and fire life safety systems is also required to support the replacement of elevator systems.

Project Delivery

On December 17, 2019, the Board approved the CRDF Roof, Elevator, and Fire Protection DM Repairs Project with a total budget of \$32,546,000 as one of 254 Deferred Maintenance Projects and further authorized Public Works to deliver the project using Board-approved Job Order Contract.

On January 5, 2021, the Board approved that several of the above DM Projects, including the CRDF Roof, Elevator, and Fire Protection DM Repairs Project, be delivered using Best Value Low Bid. Furthermore, the Board approved revisions to the CRDF Roof, Elevator, and Fire Protection DM Repairs Project that removed the roofing scope and decreased the previously approved budget by \$3,523,000 to a revised total budget of \$29,023,000.

Public Works has further evaluated the Scope of Work for the project and has determined a low bid contract procurement method is the most appropriate delivery method to increase the number of bidders for this project due to its size and complexity.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The total project budget is \$29,023,000 as approved by the Board on January 5, 2021, and includes plans and specifications, jurisdictional approval, construction, escalation, change orders, consultant services, miscellaneous expenditures, and County services (see Enclosure A).

The CRDF Roof, Elevator, and Fire Protection DM Repairs Project, Capital Project No. 87678, was previously funded with \$3,287,000 in net County cost from the Extraordinary Maintenance Budget. On February 7, 2023, the Facility Reinvestment Program Board letter approved an appropriation adjustment that transferred an additional \$25,736,000 in appropriation from the Extraordinary Maintenance Budget to the CRDF Roof, Elevator, and Fire Protection DM Repairs Project, Capital Project No. 87678, to fully fund the project.

Operational Impacts

Once the project is completed, Sheriff's Department is anticipating that the ongoing costs associated with elevator maintenance will be covered in their existing maintenance and operating budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard construction contract, in a form previously approved by County Counsel, will be used that contains terms and conditions supporting the Board's ordinances, policies,

and programs including, but not limited to, County's Greater Avenues for Independence and General Relief Opportunities for Work Programs, Contract Language to Assist in Placement of Displaced County Workers, and Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015).

To ensure the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders will be required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported by the lowest responsive and responsible bidder(s) will be considered before awarding the contract as provided for in Board Policy No. 5.140.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for the project and are on file with Public Works' Business Relations and Contracts Division, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803-1331.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the project will require that at least 30 percent of the California construction labor hours be performed by qualified Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers. The project will also include a jobs coordinator who will facilitate the implementation of the targeted hiring requirement of the policy.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, repair and building system replacement projects are exempt from requirements of the policy.

Effective June 7, 2023, Countywide Community Workforce Agreement (CWA) applies to projects with an estimated construction contract value of \$5 million or greater. Therefore, CWA will apply to this project. The contractor and all subcontractors must comply with all terms and conditions of the Countywide CWA which, among other things, increases work opportunities for those seeking to start a new career in the construction industry and promotes the hiring of underrepresented individuals on the project.

ENVIRONMENTAL DOCUMENTATION

On January 5, 2021, the Board approved the CRDF Roof, Elevator, and Fire Protection DM Repairs Project as one of the Facility Reinvestment Plan Projects and found that those projects were exempt from CEQA. These previously approved projects include the repair and building system replacement projects and were determined to be within certain classes of projects that have been found not to have a significant effect on the environment in that they meet criteria set forth in Sections 15301 (a), (d), and (l); 15302

(b) and (c); and 15303 of the State CEQA Guidelines; and Classes 1 (c), (d), (h), (i), (j), (l), and (m); 2 (a), (b), and (e); and 3 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The categorically exempt project provides for repair of existing facilities and structures with negligible or no expansion of an existing use. The current recommended actions are within the scope of the previous finding of exemption. There have been no changes to the project, and no further CEQA findings are required.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with California Public Resources Code 21152 and will post the Notice of Exemption to the County's website pursuant to Section 21092.2.

CONTRACTING PROCESS

Advertising for construction bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (see Enclosure B).

This contract opportunity will be listed on the County's "Doing Business with Us" and "Do Business with Public Works" websites. Public Works will also inform the certified Local Small Business Enterprises, Disabled Veteran Business Enterprises, Social Enterprises, and Community Business Enterprises about this business opportunity.

An award by Public Works will be made upon review of the bids. The contract will be awarded to a responsible contractor who submits the lowest responsive bid meeting the criteria established by the Board, the State Public Contract Code, and the project's budget and specific technical qualification requirements.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

CRDF will remain operational during construction. Public Works will coordinate with operations at the facility and the contractors to phase and schedule the work to minimize disruption or impediments to facility operations.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division II.

Respectfully submitted,

MARK PESTRELLA, PE
Director of Public Works

MP:SK:mm

Enclosures

c: Auditor-Controller
Chief Executive Office (Capital Programs Division)
County Counsel
District Attorney
Executive Office
Probation Department
Sheriff's Department

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
CENTURY REGIONAL DETENTION FACILITY
ROOF, ELEVATOR, AND FIRE PROTECTION
DEFERRED MAINTENANCE REPAIRS PROJECT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7684; CAPITAL PROJECT NO. 87678
(FISCAL YEAR 2023-24)
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Completion Date
Design	01/01/2022*
Jurisdictional Approval	07/10/2022*
Construction Bid	11/09/2023
Construction	
Substantial Completion	06/05/2026
Project Acceptance	12/04/2026

*Indicates a completed activity.

II. PROJECT BUDGET

Budget Category	Budget
Construction	
Construction	\$14,000,000
Community Workforce Agreement Contingency	\$800,000
Phasing Premium	\$1,200,000
Workforce Security Clearance	\$1,300,000
Escalation	\$1,600,000
Change Orders (15 percent)	\$2,100,000
Subtotal	\$21,000,000
Plans and Specifications	\$2,100,000
Consultant Services	\$1,025,000
Miscellaneous Expenditures	\$125,000
Jurisdictional Reviews	\$570,000
County Services	\$4,203,000
Total	\$29,023,000

ENCLOSURE B
September 12, 2023

**CONSTRUCTION CONTRACT
CONSTRUCTION MANAGEMENT CORE SERVICE AREA
CENTURY REGIONAL DETENTION FACILITY
ROOF, ELEVATOR, AND FIRE PROTECTION
DEFERRED MAINTENANCE REPAIRS PROJECT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7684; CAPITAL PROJECT NO. 87678
(FISCAL YEAR 2023-24)
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Public Works Business Relations and Contracts Division, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803-1331.

**OFFICIAL NOTICE OF
INVITING BIDS**

Notice is hereby given that the Director of Public Works will accept sealed bids for the construction of the Century Regional Detention Facility Roof, Elevator, and Fire Protection Deferred Maintenance Repairs Project, Capital Project No. 87678. Project site address is: 11705 South Alameda Street, Lynwood, CA 90262.

The contract documents for this project may be downloaded free of charge by visiting the following website: <http://pw/lacounty.gov/general/contracts/opportunities>

The Century Regional Detention Facility Roof, Elevator, and Fire Protection Deferred Maintenance Repairs Project is estimated to cost \$14,000,000 and shall be completed in 820 calendar days from the Notice to Proceed date. The prime contractor shall possess a valid California Class A or Class B contractor's license at time of bid.

The bids must be submitted electronically using Bid Express, www.BidExpress.com, before 11 a.m. on November 9, 2023, and no bids may be submitted after that date and time. An optional prebid meeting for this project will be held at 10:00 a.m. on September 21, 2023, at the project site.

For more information, please contact Mr. Simon Lee at (626) 458-2509 or simonlee@pw.lacounty.gov. For American with Disabilities Act information, please contact Public Works' departmental American with Disabilities Act Coordinator at (626) 458-4081 or Telecommunications Device for the Deaf at (626) 282-7829.



Century Regional Detention Facility Roof, Elevators, and Fire Alarm Replacement Project

Supervisory District 2

Century Regional Detention Facility Roof, Elevators, and Fire Alarm Replacement Project

General Info

- This work at Century Regional Detention Facility (CRDF) was Board-approved as part of the Facility Reinvestment Program (FRP) in December 2019.
- The Board-approved project budget is \$29.02M.
- Bid package is complete and ready for construction.
- The September 12, 2023, Board letter is to adopt, advertise, and award the contract to the lowest responsive and responsible bidder.



Century Regional Detention Facility Roof, Elevators, and Fire Alarm Replacement Project

Elevators Replacement

- CRDF is a women-only medium security detention center for inmates awaiting trial, sentencing, or both.
- Approximately 1,300-1,500 inmates are housed at CRDF daily post-COVID. The pre-COVID count was 2,200 inmates.
- Approximately 650 Los Angeles Sheriff's Department staff make approximately 1,800 elevator trips per day.
- Three out of eight elevators are out of order daily.

Fire Alarm Replacement

- The existing fire alarm system is at the end of its useful life and unsupported by the manufacturer, and replacement parts are often not available.
- Portions of the fire alarm are nonfunctional, and therefore, these areas of the facility are under fire watch.

Century Regional Detention Facility Roof, Elevators, and Fire Alarm Replacement Project

Phasing/Duration

- Estimated 24 months for the entire scope.
- Work will be phased and coordinated with the facility to minimize disruption to operation.
- CRDF will remain operational during construction.



Century Regional Detention Facility Roof, Elevators, and Fire Alarm Replacement Project

SITE PLAN AND ELEVATOR LOCATIONS



Tower	Number of Elevators	Services
EAST HOUSING TOWER	4	Public, Inmates, Food Services, Correctional Health Services, and Administration
WEST HOUSING TOWER	4	Public, Inmates, Food Services, Correctional Health Services, and Administration
Total Elevators	8	

Century Regional Detention Facility Roof, Elevators, and Fire Alarm Replacement Project

Project Scope

Replacement of eight elevators at the East and West Housing Towers, including support systems, and the fire alarm system throughout the entire facility.

Current Operational Challenges to Providing Los Angeles Sheriff's Department Services:

Elevators are essential to the delivery of custody and maintenance services and the transport of visitors from the visiting lobby to all floors at each tower, which is an important public facing element of the facility. They also provide for:

- Food delivery and trash disposal
- Security and maintenance
- Court transport
- Environmental Services

Current Operational Challenges to Providing Correctional Health Services:

The elevators are essential to the Correctional Health Services' ability to provide specialized services for the women's population at CRDF, including:

- Nursing
- Pharmacy
- Lab and Radiology
- Clinical Emergency
- Americans with Disabilities Act Accommodations
- Mental Health and Substance Abuse Disorder Treatment
- Intake and assessment center for all new female inmates
- Programming and Outdoor Recreation
- Medium and high-observation mental health inmates
- Health Information Management

**BOARD OF
SUPERVISORS**

Hilda L. Solis
First District

Holly J. Mitchell
Second District

Lindsey P. Horvath
Third District

Janice Hahn
Fourth District

Kathryn Barger
Fifth District



**Chief
Executive
Office.**

COUNTY OF LOS ANGELES

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, CA 90012
(213) 974-1101
ceo.lacounty.gov

Chief Executive Officer
Fesia A. Davenport

"To Enrich Lives Through Effective and Caring Service"

September 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**RESPONSES TO THE 2022-2023 CIVIL GRAND JURY FINAL REPORT RECOMMENDATIONS
(ALL DISTRICTS AFFECTED)
(3 VOTES)**

SUBJECT

Approval of the Los Angeles County (County) responses to the findings and recommendations of the 2022-2023 Los Angeles County Civil Grand Jury (CGJ) Final Report, and the transmittal of responses to the CGJ, as well as the Superior Court, upon approval by the County Board of Supervisors (Board).

IT IS RECOMMENDED THAT THE BOARD:

1. Approve the responses to the findings and recommendations of the 2022-2023 Los Angeles County CGJ Final Report that pertain to County government matters under the control of the Board.
2. Instruct the Executive Officer of the Board to transmit copies of this report to the CGJ, upon approval by the Board.
3. Instruct the Executive Officer of the Board to file a copy of this report with the Superior Court, upon approval by the Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Section 933 (b) of the California Penal Code establishes that the county boards of supervisors shall comment on grand jury findings and recommendations which pertain to county government matters under control of those boards.

On June 30, 2023, the 2022-2023 CGJ released its Final Report containing findings and recommendations directed to various County and non-County agencies. County department heads have reported back on the CGJ recommendations, and these responses are enclosed as the County's official response to the 2022-2023 CGJ Final Report.

Recommendations that refer to non-County agencies have been referred directly by the CGJ to those entities.

Implementation of Strategic Plan Goals

The recommendations in the CGJ Final Report and the County's responses are broadly consistent with all three of the County's major Strategic Plan Goals.

Goal No. 1 - Make Investments that Transform Lives: We will aggressively address society's most complicated social, health, and public safety challenges. We want to be a highly-responsive organization capable of responding to complex societal challenges - one person at a time.

Goal No. 2 - Foster Vibrant and Resilient Communities: Our investments in the lives of County residents are sustainable only when grounded in strong communities. We want to be the hub of a network of public-private partnering agencies supporting vibrant communities.

Goal No. 3 - Realize Tomorrow's Government Today: Our increasingly dynamic and complex environment challenges our collective abilities to respond to public needs and expectations. We want to be an innovative, flexible, effective, and transparent partner focused on advancing the common good.

FISCAL IMPACT/FINANCING

Any costs associated with implementing CGJ recommendations will be considered in the appropriate budget phase.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Certain CGJ recommendations require additional financing resources. Departments will assess the need for additional funding during the 2023-24 budget cycle and beyond, as appropriate.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

N/A

The Honorable Board of Supervisors

9/12/2023

Page 3

Respectfully submitted,

FAD:JMN:CT:JT:md

Enclosures

- c: Executive Office, Board of Supervisors
County Counsel
Assessor
District Attorney
Sheriff
Auditor-Controller
Children and Family Services
Fire
Health Services
Human Resources
Internal Services
Mental Health
Probation
Public Social Services
Public Works
Regional Planning
Registrar Recorder/County Clerk
Los Angeles County Development Authority
Los Angeles County Metro
Los Angeles County Sanitation Districts
Los Angeles Homeless Services Authority

Attachment A

Chief Executive Office

DRAFT

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR AGING OUT: TRANSITIONAL AGED YOUTH (TAY)

RECOMMENDATION NO. 1.1

Ongoing meetings of the Multi-Disciplinary Teams (MDTs) must be regularly scheduled, with mandatory participation of departments, youth, foster parents, and other interested parties.

RESPONSE

Agree. The recommendation has been partially implemented and the Department of Children and Family Services' (DCFS) timeline for implementation of scheduling ongoing regular meetings is by January 2024. DCFS, Department of Mental Health (DMH), and Probation have discussed the need for improved collaboration, and discussed various strategies which would assist with better support for Transitional Aged Youth (TAY). Further discussions are needed to determine to what degree departments outside of DCFS can allocate staff to serve as a member of MDTs.

RECOMMENDATION NO. 1.2b

DCFS and Probation should ensure that the youth obtain a driver's license or California ID card, a birth certificate, social security card, medical card, and any other pertinent documents.

DCFS and Probation should assist the youth to obtain public and privately funded services. Department of Public Social Services (DPSS) should provide information to the TAY for general relief, CalWORKS, CalFresh, and Medi-Cal. Department of Public Health (DPH) should provide information to access medical services.

DCFS and Probation should provide additional TAY services such as employment, housing, healthcare, and (for male TAYs age 18) registration with the Selective Service System. DCFS should provide training so the youth can open a bank account and apply for admission to colleges.

RESPONSE

Partially disagree due to some of the jurisdiction for this recommendation falls with the Social Security Administration. This recommendation has been partially implemented and will be fully implemented. DCFS and Probation already ensure youth obtain a driver's license or California ID card, are provided with their birth certificates, a social security card, medical care, and other pertinent documents. The timeframe for full implementation is estimated for 2024 and contingent upon further discussion with the Social Security Administration in addressing a streamlined and consistent protocol for DCFS to request social security cards for

youth, and other County departments to connect and access services and resources.

DCFS and Probation already ensure that youth obtain any funds available, are referred to DPSS for assistance, and referred for employment preparedness classes, housing, life skills classes, financial literacy classes, which includes information on opening a bank account and assists TAY with completing applications for college.

DCFS and Probation will continue to work with other County departments, such as DPSS and DPH, and continue conversations with the Social Security Administration to promote and facilitate TAY accessing relevant documents.

RECOMMENDATION NO. 1.2c

The Board of Supervisors (BOS) should lobby the state legislature for authorization to extend TAY services to as early as age 14 and as late as age 24.

RESPONSE

Partially disagree. This recommendation requires further analysis regarding the cost and funding of increasing eligibility for TAY services. Also, the BOS has existing policy to support legislation and funding to facilitate successful emancipation, promote self-sufficiency, increase post-secondary achievement, and improve opportunities for TAY, nonminor dependents, and former foster youth and will monitor legislation in 2024 to determine if any bills correspond to this recommendation.

RECOMMENDATION NO. 1.3

DCFS and Probation should provide training to foster parents or guardians of TAYs to educate them to the procedures, assistance, and processes to effectively assist TAYs under their care during the transition period.

RESPONSE

Agree. This recommendation is expected to be fully implemented by December 1, 2023. DCFS has spoken with the Foster Parent College (FPC) and Foster and Kinship Care Education (FKCE) about adding courses specific to supporting TAY, and they agreed to add it to their fall curriculum. In addition, Probation routinely provides training to resource families through the Deputy Probation Officer (DPO) of Record and the Probation's Youth Development Services' Independent Living Program (ILP) Transition Coordinator (TC). The TC provides information and support to Probation youth and their resource families. Resource families have access to the support services offered to the youth by the DPO of Record, a TC, and Resource DPO who supports foster youth directly and resource families with school related issues. The DPO of Record has the most contact with the resource families and thus provide ongoing training and coaching at each interaction. They ensure resource families are aware of the services available to them and the youth, and how to access them.

RECOMMENDATION NO. 1.3a

DCFS or Probation should require foster parents to receive training and guidance as mandated by the MDT plans. Foster parents and court appointed educational advocates must participate in educational plans with school administration and/or community organizations.

RESPONSE

Agree. This recommendation requires further analysis. The recommendation requires discussion with the California Department of Social Services as there is no mandate that foster parents receive specific trainings and guidance that have been determined by a MDT plan, nor that they are mandated to participate in educational plan meetings. The analysis and discussion should be completed by January 2024.

RECOMMENDATION NO. 1.3b

DCFS or Probation should provide foster parents with pertinent case history upon placement.

RESPONSE

Agree. The recommendation has been implemented as this is already mandated by DCFS's and Probation's policy and part of practice.

RECOMMENDATION NO. 1.4

DMH should provide Cognitive Behavioral Therapy in addition to all other therapy services.

RESPONSE

Agree. The recommendation has been implemented. DMH has clarified that its Juvenile Justice Clinical Team members have and continue to provide Cognitive Behavioral Therapy (CBT), Dialectical Behavioral Therapy (DBT), and other therapeutic (such as Evidence-based, Promising, and/or Community-Defined) practices which are guided by the Prevention and Early Intervention Plan of the Mental Health Services Act (MHSA) to TAY.

RECOMMENDATION NO. 1.5

Each department should contribute to an Individual Transition Plan. The Individual Transition Plan should be a collaborative effort of all the involved departments, and the implementation should begin when the TAY reaches age 16. DCFS or Probation should develop one cohesive plan, which includes the desires of the youth for continuing their education/training and future goals. All agencies should ensure that TAYs and their foster parents participate in all meetings concerning the TAY's case. The departments must ensure that TAYs are given the opportunity to express themselves without fear of retribution.

RESPONSE

Agree. The recommendation has been partially implemented and requires further analysis. The recommendation for DCFS implementation with the other departments is targeted for 2024 but is contingent upon further discussion and agreement with other departments. Additionally, DCFS has agreed to create, by

January 2024, a specialized section of staff who will provide intensive services for youth who are transitioning from care. That section of staff will be responsible for supporting TAY who are transitioning from care, including working collaboratively with representatives from other County departments.

RECOMMENDATION NO. 1.6

Los Angeles Homeless Services Authority (LAHSA) should fully provide \$500,000 to Covenant House LA for staffing and operational costs so that 16 youths can move into the additional section.

RESPONSE

Partially disagree. The recommendation has been implemented but at LAHSA's standard reimbursement rate. When LAHSA was approached to provide funding for the additional beds, the request was approved. In Fiscal Year (FY) 2022-2023, LAHSA contracted with Covenant House from May 15, 2023 - June 30, 2023, for operations of the 16 beds at the standard rate of \$50/bed/night. The start date was mutually determined with Covenant House LA. LAHSA has contracted with Covenant House LA for operations of the 16 beds for the full FY 2023-2024, also at the standard rate of \$50/bed/night.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR ALL ABOARD! IS METRO ON TRACK?

The Los Angeles County Board of Supervisors (BOS) is not the governing board of the Los Angeles County Metropolitan Transportation Authority (Metro) and makes no representations or commitments on behalf of Metro. The responses below reflect the BOS's understanding, based on information available to it, of actions Metro has taken or will take relevant to the Civil Grand Jury's recommendations.

RECOMMENDATION NO. 1.2

Metro's TSO force should be increased from its current figure of 213 to allow the agency to better enforce fare compliance and Code of Conduct (COC) and give the agency greater control and accountability with security.

RESPONSE

Agree. The recommendation has been implemented. Metro has made significant progress in strengthening safety across the public transit system. Recognizing the crucial role played by Transit Security Officers (TSOs) in the comprehensive safety strategy, Metro has taken proactive steps to augment their presence. In March 2023, Metro's Board of Directors approved the addition of 47 more TSOs, and an additional 48 officers are scheduled to join in Fiscal Year (FY) 2024. This 45 percent increase has boosted the TSO force to a current total of 308 officers.

These newly recruited officers will undergo comprehensive training, equipping them to ensure the safety and well-being of our valued riders, employees, and the protection of our vital transit infrastructure.

RECOMMENDATION NO. 1.9

Keep fares at the current rate and improve access to discount or free fares offered to low-income riders, students, and seniors through programs such as LIFE and GoPass, including free transfers.

RESPONSE

Agree. The recommendation has been implemented. Metro has some of the lowest fares in the country and is committed to maintaining an equitable and affordable fare system for all riders in Los Angeles. In July 2023, Metro launched a new fare structure and fare capping to make paying transit fare more affordable and convenient for riders. And as noted in the report, Metro also offers several discount programs, including GoPass, which offers free fares for students; Reduced Fares for seniors and customers with disabilities; and a low-income discount program called LIFE. These programs and the recent changes to the fare structure are designed to provide affordable transit for all riders, especially customers who ride frequently.

RECOMMENDATION NO. 1.10

(A) Install turnstiles or other physical impediments that would discourage non-paying riders.

(B) Station TSOs at high trafficked stations to re-enforce fare paying.

RESPONSE

(A) Agree. This recommendation is in progress. Metro is presently working to enhance the fare gates for access control improvements, and Westlake/MacArthur Park station is the first station to implement.

(B) Agree. The recommendation is in progress. TSOs have been strategically stationed at high-trafficked locations. Their primary responsibilities include enforcing the Code of Conduct (COC), ensuring fare compliance, and enhancing overall visibility for a safer environment. In collaboration with Operations, System Security and Law Enforcement are conducting a pilot project at Westlake/MacArthur Park station involving reinforced turnstiles. The objective of this pilot is to assess its effectiveness in reducing access for non-paying riders, and if successful, the initiative may be extended to other stations in the future.

RECOMMENDATION NO. 1.12

(A) More restrooms are needed for the Metro system. Metro should consider installing public bathrooms at its Customer Centers where staff is available to supervise their use.

(B) The Metropolitan Transit Authority (MTA) should work with cities to share the costs of building and maintaining new restrooms, similar to the Long Beach model.

RESPONSE

(A) Agree. This recommendation requires further analysis. Metro fully recognizes the significance of having accessible restrooms for our riders. However, they must carefully consider safety and liability concerns associated with providing public restrooms. Although Metro cannot open employee-accessible restrooms to customers, they are proactively exploring different approaches through pilot programs. To this end, Metro is preparing for a pilot project scheduled to launch in the fall 2023, wherein restrooms will be introduced at key stations. This initiative will enable Metro to evaluate the feasibility and implications of offering public restrooms while prioritizing the safety and convenience of our valued passengers.

(B) Agree. This recommendation requires further analysis. Metro will certainly explore this possibility. Metro is committed to finding practical and sustainable solutions that benefit our riders and the communities we serve.

RECOMMENDATION NO. 1.13

Maintenance and cleaning resources should be increased on the Red (B) Line, commensurate with its level of ridership – cleaning schedules should reflect the number of boardings, not just the time of day.

RESPONSE

Agree. The recommendation has been implemented. Rail Vehicle Cleaning has received additional resources to enhance its operations. Presently, on the Red Line, teams of five service attendants are dispatched from the division daily to conduct End-of-Cleaning activities. These tasks involve trash pick-up and addressing minor spills, necessitated by car schedule constraints.

Moreover, Rail Custodial Services have made a significant increase in their budgeted positions, going from 213 to 234, which amounts to an increase of 21 Full-Time Equivalents (FTEs). This augmented workforce is instrumental in supporting the implementation of the Rail Custodial Services Cleanliness Plan. The plan encompasses several vital aspects, such as the realignment of cleaning personnel, dedicated staffing at hot spot stations, intensification of pressure washing and floor care at these stations, the establishment of detailed cleaning programs, and the introduction of measures for odor neutralization.

RECOMMENDATION NO. 1.14

(A) Hire more custodians and have their workload be concentrated to smaller areas for more thorough cleaning.

(B) Encourage riders to report custodial and maintenance incidents through the website metro.net or the Transit Watch App, or by reporting incidents to an Ambassador.

RESPONSE

(A) Agree. The recommendation has been implemented. Rail Custodial Services have raised their budgeted positions from 213 to 234, resulting in an increase of 21 FTEs. This expansion in staffing is aimed at bolstering the Rail Custodial Services Cleanliness Plan. The plan encompasses several key components, such as the realignment of cleaning personnel, dedicated staffing at hot spot stations, intensified pressure washing and floor care at these stations, the implementation of detailed cleaning programs, and the incorporation of odor neutralization measures.

(B) Agree. The recommendation has been implemented. Metro does encourage customers to report cleanliness issues. Metro Ambassadors also regularly report cleanliness issues.

RECOMMENDATION NO. 1.16

Expand the "Cleaned By" program to all the rail lines, which would foster greater accountability and transparency by the maintenance crews.

RESPONSE

Disagree. This recommendation will not be implemented. The pilot project on the C-Line did not yield the desired results and was subsequently discontinued. Nevertheless, Rail Fleet Services has implemented a robust cleaning program with a detailed logging system. This program includes various cleaning measures to ensure the cleanliness of the trains.

During the first and second shifts, end-of-the-line cleaning is conducted to address trash, spills and perform spot cleans. Additionally, mid-shift crews carry out daily interior cleans, which involve tasks like trash removal, sweeping, mopping, and cleaning high-touch surfaces in pull-in cars. Other shifts follow up to complete any remaining work.

Going beyond the daily cleaning, deep cleaning is performed periodically, involving a thorough scrub of both the interior and exterior of the trains. To maintain quality, all cleaning crews are supervised daily by Rail Fleet Services Supervision, and they are spot checked for their end-of-the-line, daily, and deep cleaning tasks.

To ensure proper cleaning, Rail Fleet Services supervisors use established cleaning criteria to rate the work activities of the cleaning crews. Monthly audits are also conducted using a comprehensive scoring system for the rail vehicles' cleanliness. The results of these audits are shared with Metro leadership, allowing adjustments to cleaning protocols if necessary.

Detailed documentation of the cleaning process is maintained at the divisions, which includes information on when the interiors, end cabs, and exteriors were last cleaned and by whom. This helps track the cleanliness status and ensures accountability throughout the cleaning procedures.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR CIVIL GRAND JURY COMPENSATION

RECOMMENDATION NO. 1.1

The BOS should increase the Civil Grand Jury (CGJ) per diem to \$100.

RESPONSE

Partially agree. This recommendation requires further analysis and evaluation of resource needs. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RECOMMENDATION NO. 1.2

The BOS should make its per diem increase retroactive to January 1, 2023. There is recent precedent in other pay adjustments for unprecedented situations within the County. Falling interest in the CGJ could be considered as such.

RESPONSE

Disagree. Consideration for per diem increase may be evaluated prospectively. Please defer to response for Recommendation No. 1.1.

RECOMMENDATION NO. 1.3

The BOS should provide CGJ jurors a mileage reimbursement equal to the IRS standard rate of 65.5¢.

RESPONSE

Disagree. The mileage rate is determined by Penal Code Section 890 which states that the Grand Jurors are paid the mileage rate application to county employees for each mile traveled in attending court.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR ELECTION OPERATIONS

RECOMMENDATION NO. 1.1

Reduce staffing early on in the election cycle. We believe this recommendation is already in progress and should continue to be implemented.

RESPONSE

Agree. The recommendation is in the process of being implemented. Registrar Recorder/County Clerk (RRCC) has implemented a staffing system where Vote Center staffing levels are ramped up the last few days of the voting period and for Election Day when the highest levels of turnout have been observed. Staffing levels are reassessed by RRCC after every election to make future elections more efficient.

RECOMMENDATION NO. 1.3

Consolidate some poll worker positions to reduce staffing early in the election cycle.

RESPONSE

Partially agree. This recommendation is in the process of being implemented. Election Worker positions are cross-trained on a variety of tasks performed at a Vote Center and are given opportunities to learn various tasks during the early voting period in preparation for the last few days of voting and Election Day. RRCC's Safe Election Plan has been updated as COVID-19 has become endemic and Election Worker responsibilities will be updated accordingly.

RECOMMENDATION NO. 1.4

Schedule in-person training closer in time to elections.

RESPONSE

Disagree. This recommendation will not be implemented. RRCC trains over 12,000 Election Workers for a countywide election. Given the scale required for a countywide election, RRCC must begin training election workers up to two months before an election. Nearly 1,000 training sessions take place over approximately ten weeks.

RECOMMENDATION NO. 1.5

Allow poll workers to repeat in-person training or provide a recorded session to Vote Center workers.

RESPONSE

Partially agree. This recommendation has been implemented. RRCC conducts virtual and online training as a supplement to in-person training and there is no restriction on the number of times an Election Worker can attend online or virtual training. RRCC trains more than 12,000 Election Workers for a countywide election and allowing Election Workers to attend more than once would require a capacity larger than the Department has. This recommendation would require a longer election worker training schedule and could increase costs to provide more trainers and classes.

RECOMMENDATION NO. 1.6

Split the eight-hour, in-person training for LA County poll workers into two four-hour sessions.

RESPONSE

Disagree. This recommendation will not be implemented. RRCC trains over 12,000 Election Workers for a countywide election. This recommendation would double the number of days required to train an Election Worker. There is also a logistical impact on the scheduling of Election Workers and tracking of completion. Additionally, the frequency of no-shows and the amount of training that needs to be rescheduled could also increase.

RECOMMENDATION NO. 1.7

Continue marketing efforts with other jurisdictions for VSAP software to offset development costs.

RESPONSE

Partially agree. This recommendation is in the process of being implemented. RRCC's intent is not to market its voting system to other jurisdictions and function as an elections system vendor. The intent of the Voting Solutions for All People (VSAP) is to share the technology and allow other jurisdictions to leverage the technology and information we have developed. The VSAP Open Source Workgroup was established to aid in the creation of an open source plan and the establishment of a governance model. The workgroup created a high-level plan to define the required steps to establish a governance team, determine licensing models, define infrastructure and policies, and determine the ongoing lifecycle and management of VSAP Open Source. This plan is a recommended approach based on research and input from industry experts. All final recommendations and approaches should be governed and authorized by the Secretary of State or relevant regulatory authority before moving forward with implementation.

RECOMMENDATION NO. 1.8

Produce a published report of the 2022 Gubernatorial Election and previous elections using the Vote Center paradigm focusing on possible improvements in staffing; staff training; Vote Center locations; Vote Center equipment; and election processes and procedures for the BOS.

RESPONSE

Disagree. This recommendation will not be implemented. RRCC is committed to a continuous improvement process. Following each election, a debrief/critique is conducted to identify areas for improvement. Surveys are also used to measure different performance metrics such as voter experience and election worker experience. RRCC is committed to continuing to gather data to improve voting experience and make processes more effective and efficient.

DRAFT

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR HAVE WE M.E.T.? Mental Health Evaluation Teams and How They Work

RECOMMENDATION NO. 1.1

DPH/Department of Health Services (DHS)/DMH/BOS should prioritize recruitment of additional mental health clinicians. Among other possibilities additional benefits, financial incentives, tuition reimbursements or student loan buyouts, and flexible schedules should all be explored.

RESPONSE:

Agree. This recommendation is in the process of being implemented. The departments continue to prioritize recruitment of clinicians and explore various recruitment incentives.

RECOMMENDATION NO. 1.2a

DMH/BOS should permit Mental Health Evaluation teams to use outside clinicians procured under contract from private companies, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.

RESPONSE

Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RECOMMENDATION NO. 1.2b

DMH/BOS should allow agencies to hire specially trained employees (non-certified, but equally qualified), in place of DMH employed mental health professionals, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.

RESPONSE

Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RECOMMENDATION NO. 1.3

BOS/Los Angeles Sheriff Department (LASD)/Los Angeles County Fire Department (LACoFD)/Los Angeles Police Department (LAPD) and the Los Angeles City Council (LACC) should authorize an update or replacement of the current Computer Aided Dispatch (CAD) system to integrate it with systems in use by other agencies.

RESPONSE

Agree. This recommendation requires further analysis. The BOS defers to the LASD's response for details of the analysis and evaluation of resource needs. Recommendation for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RECOMMENDATION NO. 1.4a

BOS/DMH/DPH/DHS should improve patient navigation services for recipients of emergency mental health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.

RESPONSE

Agree. This recommendation has been implemented. The departments have undertaken a variety of initiatives to facilitate patient navigation.

RECOMMENDATION NO. 1.4b

LACoFD should be authorized to provide their own patient navigation personnel. The agency should be reimbursed by the County in whole or in part for such hires.

RESPONSE

Partially Disagree. This recommendation requires further analysis. The BOS defers to LACoFD's response for details on the analysis and evaluation of resource needs. Recommendation for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RECOMMENDATION NO. 1.6

BOS/DMH/DHS/DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers and Sobering Centers in key locations to help provide sufficient placements of mental health patients.

RESPONSE

Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RECOMMENDATION NO. 1.7

DMH/DPH/DHS and the BOS should substantially increase the number of rescue transport vehicles in service to promote additional opportunities for persons in need.

RESPONSE

Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RECOMMENDATION NO. 1.8a

Given the need for the construction of additional mental health campuses and permanent supportive care for mentally ill patients, the BOS and LACC should endeavor to fully support and participate in the Governor's efforts to provide construction funding and programs.

RESPONSE

Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RECOMMENDATION NO. 1.8b

In order to provide additional long-term mental health campuses, residential settings, and permanent supportive housing the BOS and LACC should prioritize acquiring, renovating, and opening mental health facilities.

RESPONSE

Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RECOMMENDATION NO. 1.9

In order to provide the Mental Health Evaluation "H (Henry) 918" Division more autonomy and greater scope of service, the LASD should authorize creation of an independent Mental Health Evaluation Bureau. This will give the MET team the ability to expand its operations and to explore various pilot programs.

RESPONSE

Agree. This recommendation requires further analysis. The BOS defers to the LASD's response for details of the analysis and evaluation of resource needs. Recommendation for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR HOUSING VOUCHERS FOR LOW-INCOME AND HOMELESS ANGELENOS

RECOMMENDATION NO. 1.20

The Housing Authority of the City of Los Angeles' (HACLA's) and Los Angeles County Development Authority's (LACDA's) Housing Choice Voucher (HCV) and Emergency Housing Voucher (EHV) programs should be administered by one agency by agreement among the County of Los Angeles Board of Supervisors, the Los Angeles City Council and Mayor, HACLA and LACDA. This will eliminate unnecessary duplication of effort and expense, enable Los Angeles residents to use an agency with a demonstrated excellent track record and promote efficiency. This recommendation relates to Findings 20, 21 and 22, and each of them.

RESPONSE

Disagree. This recommendation will not be implemented.

LACDA enjoys a close working relationship with the City of Los Angeles as well as the 17 other public housing agencies operating within the County. The LACDA has taken a regional approach to align its policies and in the implementation of its programs. To that end, the LACDA works very closely with these agencies; especially with HACLA to address utilization, interagency Memorandum of Understanding agreements to streamline lease-up and reduce barriers to access, and the creation of a universal housing application. In fact, both the LACDA and HACLA often attend landlord recruitment and education events together to demonstrate their collaborative relationship.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICER FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR THE INMATE RECEPTION CENTER (IRC)

RECOMMENDATION NO. 6.1

The entire Automated Justice Information System (AJIS) system must be replaced with a modern information system that utilizes data integration techniques. This will provide SECURE, fast, accurate, and complete information for the staff and managers, and provide fair and timely treatment for the inmates. Until the information system is modernized, the IRC will not be able to improve its performance significantly. All other improvements are dependent on putting in place a system that can interact with the similar systems of other relevant agencies, especially the Court.

RESPONSE

Agree. This recommendation will be implemented per the Chief Information Office's (CIO) response. The BOS defers to the CIO's response for implementation details.

RECOMMENDATION NO. 6.2

The County should develop an information system capable of receiving data and communications from the Court. It is imperative that these two systems communicate because a real time, interactive system will significantly decrease the time that inmates are held at the Inmate Reception Center (IRC).

RESPONSE

Agree. This recommendation will be implemented per the CIO's response. The BOS defers to the CIO's response for implementation details.

RECOMMENDATION NO. 6.3

Whether a new system is built in-house or contracted out, staff must be included in every step of the design, development, testing, and implementation. If staff needs are shortchanged, the project will suffer ongoing deficiencies, and the IRC will not see maximum improvement.

RESPONSE

Agree. This recommendation will be implemented per the CIO's response. The BOS defers to the CIO's response for implementation details.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICER FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR JUVENILE JUSTICE CYA

RECOMMENDATION NO. 1.1

The Probation Department, in conjunction with the Department of Juvenile Justice and the BOS, shall develop a system for managing juvenile offenders which recognizes and facilitates the care and rehabilitation of juvenile offenders.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.2(a)

The leaking steam-vent issue at Central Juvenile Hall must be addressed immediately, as it constitutes a serious hazard to the incarcerated juveniles.

RESPONSE

Agree. The recommendation will be implemented during FY 2023-24. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.2 (b)

The County must immediately begin substantial physical renovation of both the Central and Nidorf juvenile facilities to make those facilities acceptably habitable for youthful offenders.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.2 (c)

The County must find some alternative facility in which to house juvenile offenders until such renovations can be achieved.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.3

Allotment of funds must be a top priority. An immediate large-scale financial investment in the juvenile justice system is required to provide adequate facilities and services for the juveniles detained.

RESPONSE

Agree. This recommendation has been implemented with existing resources. The BOS defers to the Probation Department's response for further information.

RECOMMENDATION NO. 1.4

The Probation Department must institute or upgrade programs that encourage incarcerated juveniles to become aware, and to understand, that there are consequences for inappropriate behavior, whether in or out of detention facilities.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.5

Probation officers and custody officers assigned to juvenile facilities must be provided with safety or protective gear to ensure their personal safety. The gear must be inventoried and restocked as appropriate.

RESPONSE

Agree. The recommendation requires further analysis to determine appropriate personal safety gear options best suited for detention personnel. The BOS defers to the Probation Department's response for further information.

RECOMMENDATION NO. 1.6

A new set of rules must be developed by the Probation Department that will provide consequences and accountability for juvenile offenders when they misbehave or act out, and that can be enforced without violating the rights of the juveniles.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.7 (a)

The County must provide opportunities for juvenile offenders to be rehabilitated and educated while detained. These programs must include mandatory educational programs (up to high school graduation or GED level) and career training options.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.7 (b)

Advanced educational programs, career training, enrichment programs (such as art and music), and physical activities should be provided and encouraged.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.8

Twenty-four-hour on-site counseling and mental health care, and on-going family reunification services, must be made available to juveniles detained at all juvenile halls and camps.

RESPONSE

Partially agree. The recommendation will not be implemented as mental health care is not provided 24/7 onsite.

RECOMMENDATION NO. 1.9 (a)

Probation officers and staff members must be educated to treat even violence-prone juvenile offenders with respect and tolerance without putting anyone at risk of harm.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.9 (b)

Violence-prone juvenile offenders must be educated/counseled to understand that accountability will be imposed and that there will be consequences for bad actions while detained.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.10 (a)

Probation and custody officer staffing problems at juvenile facilities must be addressed and appropriate hiring implemented, along with increased training programs for new hires. This is a major issue.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.10 (b)

Probation and custody officers must be trained to recognize emerging problems and to take appropriate actions to defuse potentially violent situations.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.10 (c)

Counseling, mental health services, and wellness programs should be instituted for probation officers and staff members who are not coming in to work because of injuries, stress, and other management issues.

RESPONSE

Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.11

Probation and custody officers must be given additional and ongoing training to enable them to handle juveniles who act up or act out with physical violence.

RESPONSE

Agree. The recommendation is being implemented. The BOS defers to the Probation Department's response for further information on the implementation.

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RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR LACK OF HOUSING. THE SOCIAL INJUSTICE OF THE 21ST CENTURY.

RECOMMENDATION NO. 1.1

Going forward, the City and County should ensure subsidy funding for Emergency Housing Vouchers (EHV) vouchers.

- EHV voucher funding will end in the fall of 2023.

RESPONSE

Partially agree. This recommendation will not be implemented as jurisdiction for this recommendation falls outside of the County. The County agrees with the need to ensure subsidy funding for EHV vouchers; however, since the EHV is a federally funded program, the County is unable to ensure subsidy funding for EHV vouchers. It should be noted that funding for the EHV won't end in the fall of 2023, but rather new participants cannot be added beyond the fall of 2023. Additionally, as part of the County's advocacy efforts, LACDA as well as the County of Los Angeles BOS meet with members of the County's Congressional delegation on an annual basis to advocate for continued and increased funding for programs addressing housing and homelessness, such as the EHV program. It is our hope that the Federal government will fold the EHV program into the Housing Choice Voucher (HCV) program prior to the sunset of the EHV program.

RECOMMENDATION NO. 1.5

The City and County should find other ways of funding PSH.

- Public construction of low-income, permanent supportive housing (PSH) is usually accomplished by leveraging the funds from several different sources.

RESPONSE

Agree. This recommendation has been implemented. While PSH usually requires the leveraging of funds from several different sources, the City and County have identified new ways of funding PSH. Both the City and County provide subsidies for capital, rent, and supportive services for PSH utilizing various sources of funding. For example, the City recently found another way to fund PSH by passing Measure ULA, which is estimated to generate over \$600M annually to fund subsidized housing development, housing acquisition and rehabilitation, rent assistance, and other housing- and homelessness-related purposes in the City of LA. In addition, the LACDA has recently issued Notices of Funding Availability for capital subsidy using one-time ARP funds, in addition to the County's annual allocation of Affordable Housing Program Budget Funds and the State's No Place Like Home funds. Further, the County has pursued funding for permanent supportive housing

development through the State's Homekey Program, which has awarded the County funds to develop more than 900 units, with additional proposals under consideration at this time. This funding, in combination with County funds, has enabled development of PSH with just two funding sources in most cases. Additionally, the L.A. County Affordable Housing Solutions Agency was recently formed to provide an additional facet of regional focus on creating more affordable housing, including PSH, throughout all of Los Angeles County (County).

RECOMMENDATION NO. 1.6

The City and County must streamline the land acquisition process by removing unnecessary restrictions.

- Land acquisition is hampered by restrictive zoning and other obstructive regulations.

RESPONSE

Agree. This recommendation has been implemented. In recent years, the County has passed numerous housing ordinances— Accessory Dwelling Unit (ADU) Ordinance, Density Bonus Ordinance, By Right Housing Ordinance, Housing Preservation Ordinance, Interim and Supportive Housing Ordinance—to remove barriers to housing.

The Housing Element, adopted by the BOS, includes proposed and ongoing programs that reduce regulatory barriers and provide incentives for private development. In recent years, the County has made significant progress in improving its development review process and procedures, as well as modifying development standards to facilitate residential development. There remain additional opportunities to remove barriers from the Zoning Code to accommodate the changing housing needs for unincorporated LA County. Another barrier is the entitlement process itself, which the County has helped to streamline through ordinance amendments, organizational change, technology, and increased efficiencies in case processing.

RECOMMENDATION NO. 1.9

The City and County should appoint someone whose responsibility is to sue violating landlords, possibly contracting with private attorneys.

RESPONSE

Partially agree. This recommendation requires further analysis.

On June 18, 2019, the BOS amended the County Code, Title 8 – Consumer Protection, Business and Wage Regulations Amendment Ordinance for adoption by repealing Chapter 8.58 entitled, "Mobilehome Park Tenant Protections," and adding Chapter 8.58 entitled, "Source of Income Protection," which prohibits discrimination

based on an individual's source of income with respect to residential rental properties in the unincorporated territory of the County, except those properties that are defined as exempt.

The County currently funds the Housing Rights Center (HRC) to provide information and assistance to renters on matters concerning renters' rights, including source of income discrimination. HRC will also follow up directly with violating property owners, by phone or through written correspondence in an attempt to gain compliance, similar to the other jurisdictions cited in the report.

Also, County Code Sections 8.52.130.B(6) provide Anti-Harassment protections to tenants if a landlord violates any law which prohibits discrimination based on source of income. In addition, Section 8.52.170 allows tenant, or any person or entity acting on behalf of the tenant, including the County, to bring a civil action and/or proceeding for violation of Chapter 8.52, for civil penalties, injunctive, declaratory and other equitable relief, restitution and reasonable attorneys' fees and costs. There are similar provisions in Chapter 8.57.

Most recently, on July 11, 2023, the BOS asked County Counsel, in collaboration with the Department of Consumer and Business Affairs (DCBA), to report back within 10 months with a Right to Counsel ordinance for adoption to provide legal representation to eligible tenants. This ordinance would provide eligible tenants legal representation for any private civil lawsuits.

<https://file.lacounty.gov/SDSInter/bos/supdocs/182295.pdf>

RECOMMENDATION NO. 1.11

The County should build the prescribed Housing Element Allotment units.

- The County's Housing Element Allotment is to build 5,644 new units in the unincorporated areas of the County.

RESPONSE

Disagree. This recommendation will not be implemented. The Regional Housing Needs Allocation (RHNA) as determined by SCAG for unincorporated Los Angeles County for the 2021-2029 Housing Element is 90,052, of which 39,339 must be for low- and very low-income households. Under State housing element law, the Housing Element and its attendant RHNA does not require or assign responsibility to any jurisdiction for the delivery or construction of units; rather, the RHNA for unincorporated County is the number of housing units that the County is required to plan for through its zoning authority. As such, the County is not responsible for the construction of any housing units.

RECOMMENDATION NO. 1.12 (b)

The County should use these new laws to encourage development and conversion of underutilized and vacant commercial buildings into housing.

- The State has passed SB 6 and AB 211 that allows conversion of underutilized and vacant commercial buildings to be converted into housing.

RESPONSE

Agree. This recommendation will be implemented. Both bills allow for residential development in mixed use and commercial areas, which is consistent with existing General Plan and zoning regulations in commercial and mixed-use zones in unincorporated LA County. In addition, the County is working on an adaptive reuse ordinance to identify additional incentives to encourage and streamline the adaptive reuse of underutilized and vacant commercial buildings into housing.

Additionally, the LACDA's Notice of Funding Availability (NOFA) does not prohibit the development of affordable housing using alternative development methodologies as long as they meet the NOFA guidelines. As such, the conversion of underutilized and vacant commercial buildings would be well-received as other methodologies such as manufactured housing and motel conversions have already been eligible for our funding. Affordable housing developers are most knowledgeable and proactive in identifying emerging opportunities in acquisition, construction, and financing that are the most effective in addressing the development of affordable housing.

RECOMMENDATION NO. 1.19

No recommendation

RESPONSE

No response

RECOMMENDATION NO. 1.20

There should be more voucher subsidies available to allow new permanent housing to be accessed by low-income applicants.

- The total allotment for U.S. Department of Housing and Urban Development (HUD) vouchers for the City is 58,000 per year.

RESPONSE

Agree. This recommendation will not be implemented as jurisdiction for this recommendation falls to the federal government. Voucher subsidies that support new permanent housing are federally funded, as allotted by HUD to public housing agencies. The City and County of Los Angeles each receive a separate allocation. As part of the County's advocacy efforts, the LACDA as well as the BOS meet with members of the County's Congressional delegation on an annual basis, to advocate for continued and increased funding for programs addressing housing and homelessness, such as voucher subsidies.

RECOMMENDATION NO. 1.21

The City and County should enforce the anti-discrimination laws against landlords.

- Many landlords violate the antidiscrimination law regarding renting to potential voucher holders

RESPONSE

Partially agree. This recommendation requires further analysis.

On June 18, 2019, the BOS amended the County Code, Title 8 - Consumer Protection, Business and Wage Regulations Amendment Ordinance for adoption amending County Code, Title 8 - Consumer Protection, Business and Wage Regulations by repealing Chapter 8.58 entitled, "Mobilehome Park Tenant Protections," and adding Chapter 8.58 entitled, "Source of Income Protection," which prohibits discrimination based on an individual's source of income with respect to residential rental properties in the unincorporated territory of the County, except those properties that are defined as exempt.

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Most recently, on July 11, 2023, the BOS asked County Counsel, in collaboration with DCBA, to report back within 10 months with a Right to Counsel ordinance for adoption to provide legal representation to eligible tenants. This ordinance would provide eligible tenants legal representation for any private civil lawsuits. (<https://file.lacounty.gov/SDSInter/bos/supdocs/182295.pdf>)

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR LOS ANGELES COUNTY FIRE DEPARTMENT WORKERS' COMPENSATION

RECOMMENDATION NO. 1.1.a

The CEO should carefully consider its renewal options with Sedgwick as the sole-source contracted Third Party Administrator (TPA) for workers compensation (WC) claims administration by soliciting multiple TPAs and awarding at least two independent contracts.

RESPONSE

Agree. This recommendation has been implemented. The BOS defers to the Chief Executive Office's (CEO) response for further information on the implementation.

RECOMMENDATION NO. 1.1.b

LACoFD should be invited to participate in the development of the renewal of the TPA Unit C contract.

RESPONSE

Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and CEO's response for further information.

RECOMMENDATION NO. 1.2.a

LACoFD, working with the CEO and Department of Human Resources (DHR), should amend the existing TPA Unit C contract with Sedgwick to include detailed Account Service Instructions (ASIs) on preferred methods of claims management for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and CEO's responses for further information.

RECOMMENDATION NO. 1.2.b

The Account Service Instructions (ASI) amendments should direct Sedgwick adjusters to provide "point of entry" authorization for all firefighter WC claims for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and CEO's responses for further information.

RECOMMENDATION NO. 1.2.c

The ASI amendments should include penalties for delays in claims caused by Sedgwick's claims handling that result in LACoFD having to use overtime staffing for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and CEO's responses for further information on the implementation.

RECOMMENDATION NO. 1.2.d

LACoFD should consider arranging "ride-alongs" to help claims adjusters better understand the nature of firefighters work by observing their activities.

RESPONSE

Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD's response for further information on the implementation.

RECOMMENDATION NO. 1.3

The ASI amendments should authorize TPA adjusters to pay up to 25 percent more than the Office Medical Fee Schedule (OMFS) standard fees for doctors to treat firefighter patients in order to expedite treatment and recovery for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and the CEO's responses for further information on the implementation.

RECOMMENDATION NO. 1.4

LACoFD should work with DHR to expand the contracted clinic network to expedite treatment for the most common firefighter injuries, particularly orthopedic injuries.

RESPONSE

Partially agree. This recommendation will be implemented.

The CEO will implement this recommendation and provide clarification. The workers' compensation medical provider network (MPN) is administered by CorVel Corporation (CorVel) under contract with the County. Currently, Local 1014, Fire Management, and CEO staff are discussing the expansion of the prior authorization program. New facilities will be vetted by participating parties (including CorVel), and after consensus is reached, included in the prior authorization program. DHR is not involved with this process.

RECOMMENDATION NO. 1.5

LACoFD should authorize firefighters' WC claims immediately, and not contest such claims, except where fraud or demonstrable misconduct is suspected.

RESPONSE

Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and the CEO's responses for further information on the implementation.

RECOMMENDATION NO. 1.6.a

LACoFD should offer financially attractive buy-outs of California Labor Code (LC) 4850 benefits for firefighters who are permanently disabled or forced by injuries into retirement. This would allow firefighters to retire and be replaced by permanent hires.

RESPONSE

Partially disagree. This recommendation requires further analysis. Settlements of LC 4850 benefits may not be supported by existing law and would unlikely be approved by the Workers' Compensation Board. The analysis of all settlements needs to be conducted on a case-by-case basis and subject to review and approval of all parties. The BOS defers to the LACoFD and the CEO's responses for further information on the implementation.

RECOMMENDATION NO. 1.6.b

LACoFD should continue to offer frequent Academy classes in order to hire more recruits. This will reduce reliance on backfill overtime staffing.

RESPONSE

Agree. This recommendation has been implemented. The BOS defers to the LACoFD's response for further information on the implementation.

RECOMMENDATION NO. 1.7.a

LACoFD should make full use of CEO Risk Management's Ventiv Claims Enterprise (VCE) to manage WC claims and its Return-to-Work (RTW) program.

RESPONSE

Agree. This recommendation will be implemented. The BOS defers to the LACoFD and the CEO's responses for further information on the implementation.

RECOMMENDATION NO. 1.7.b

DHR should assist LACoFD by developing a comprehensive Disability Compliance Record module as part of VCE.

RESPONSE

Agree. This recommendation will be implemented. The BOS defers to the LACoFD and the CEO's responses for further information on the implementation.

RECOMMENDATION NO. 1.8

LACoFD should continue to develop creative RTW strategies, such as remote work by computer, work from home, and community service work.

RESPONSE

Agree. This recommendation has been implemented. The BOS defers to the LACoFD's response for further information on the implementation.

RECOMMENDATION NO. 1.9

LACoFD should continue to emphasize firefighter training and physical and mental fitness programs to control the frequency and severity of injuries/illnesses.

RESPONSE

Agree. This recommendation will be implemented. The BOS defers to the LACoFD's response for further information on the implementation.

RECOMMENDATION NO. 1.10

LACoFD should continue to reach out to firefighters on disability through frequent personal contact by peers and supervisors as part of its employee wellness programs.

RESPONSE

Agree. This recommendation has been implemented. The BOS defers to the LACoFD's response for further information on the implementation.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICER FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR SHERIFF'S OPERATIONS

RECOMMENDATION NO. 1.1(a)

If Law Enforcement Gang (LEG) membership is disclosed, the staff admission should be noted in employee personnel file and submitted to an intra-office database tracking LEG membership, rehabilitation and recidivism.

RESPONSE

Agree. This recommendation has been implemented per the LASD's response.

RECOMMENDATION NO. 1.1(b)

If willingly disclosed, leadership personnel should flag employee for counseling and constructive monitoring.

RESPONSE

Agree. This recommendation has been implemented per the LASD's response.

RECOMMENDATION NO. 1.1(c)

If uncovered involuntarily, staff belonging to an LEG must begin an immediate review process to determine membership and follow a termination process consistent with the law and due process.

RESPONSE

Agree. This recommendation has been implemented per the LASD's response.

RECOMMENDATION NO. 1.1(d)

If leadership is made known of a staff member's involvement in an LEG and action is ignored, punishment delayed or aid provided to conceal illegal gang status, they should be immediately removed from ranked duties pending review.

RESPONSE

Agree. This recommendation has been implemented per the LASD's response.

RECOMMENDATION NO. 1.2

All identified LEG logos and emblems, including the "Fort Apache" logo at the East LA Station, must be removed from all LASD stations and property.

RESPONSE

Agree. This recommendation has been implemented per the LASD's response. The BOS defers to the LASD response for implementation details.

RECOMMENDATION NO. 1.3

LASD personnel must hold themselves to a strict non-partisan personae while in uniform and comply strictly with official policies and procedures.

RESPONSE

Agree. This recommendation has been implemented per the LASD's response. The BOS defers to the LASD's response.

RECOMMENDATION NO. 1.4

LASD and oversight monitors should publicize the existence of the Special Counsel by adding contact information somewhere on their public websites.

RESPONSE

Disagree. This recommendation falls outside the jurisdiction of LASD and will not be implemented per the LASD's response. The BOS defers to LASD's response for additional details.

RECOMMENDATION NO. 1.5(a)

The Constitutional Policing Advisors (CPA) should participate in teambuilding exercises with Station Sergeants to get them familiar with the role of the unit and understand the importance of disseminating, implementing and upholding the CPA's recommendations.

RESPONSE

Agree. This recommendation will be implemented per the LASD's response.

RECOMMENDATION NO. 1.6

CPAs should publish written progress reports published to a dedicated tab located on lasd.org/transparency.

RESPONSE

Agree. This recommendation will be implemented per the LASD's response.

RECOMMENDATION NO. 1.7

Add a link on the lasd.org TRANSPARECY page listing ongoing consent decrees, restraining orders and lawsuits involving oversight monitors.

RESPONSE

Agree. This recommendation has been implemented per the LASD's response. The BOS defers to the LASD's response for implementation details.

RECOMMENDATION NO. 1.8

Require a brief, written discussion of events leading up to the shooting incident and any findings or results in order to give videos context.

RESPONSE

Partially agree. This recommendation requires further analysis by the LASD. The BOS defers to the LASD's response for details of the analysis.

RECOMMENDATION NO. 1.9

All weapon discharge cases should be submitted to the District Attorney's (DA) office for outside review.

RESPONSE

Agree. This recommendation will be implemented per the LASD's response.

RECOMMENDATION NO. 1.10(a)

The Incoming Sheriff's Information Bureau (SIB) director should establish new Information policies and procedures to reflect modern marketing and information sharing trends.

RESPONSE

Agree. This recommendation will be implemented per the LASD's response. The BOS defers to the LASD's response for implementation details.

RECOMMENDATION NO. 1.10(b)

Collaborate with the Community Oriented Policing Services (COPS) Bureau to ensure updated policies and procedures are focused on best practices on how the public should best receive Department communications.

RESPONSE

Agree. This recommendation will be implemented per the LASD's response. The BOS defers to the LASD's response for implementation details.

RECOMMENDATION NO. 1.11

Implement Community Advisory Committees (CAC) Department-wide.

RESPONSE

Agree. This recommendation will be implemented per the LASD's response. The BOS defers to the LASD's response for implementation details.

RECOMMENDATION NO. 1.12

Law Enforcement (LE) Bystander Training programs like the Department of Justice's (DOJ) Active Bystandership in Law Enforcement Project (ABLE) should be incorporated into standing LASD Training.

RESPONSE

Agree. This recommendation will be implemented per the LASD's response. The BOS defers to the LASD's response for implementation details.

RECOMMENDATION NO. 1.13

The DA's Office must develop a quick evaluation to determine if a case needs immediate action or if could be kicked back to the LASD for an internal investigation.

RESPONSE

Disagree. This recommendation is outside the jurisdiction of LASD and will not be implemented per the DA's and LASD's response. The BOS defers to the DA's and LASD's response for further details.

DRAFT

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR STORM WATER CAPTURE AND WASTEWATER REUSE

RECOMMENDATION NO. 1.5

The BOS should provide funding for sediment removal behind dams, enlargement of spreading basins, and purchase of property for additional spreading basins.

RESPONSE

Agree. This recommendation continues to be implemented.

The County of Los Angeles Department of Public Works (DPW) has and intends to continue to make recommendations to the BOS to approve sediment removal projects from dams and spreading basins and projects to create new or enhance/expand existing spreading basins. The Los Angeles County Flood Control District has numerous ongoing and planned reservoir restoration projects to remove accumulated sediment and/or to maintain/enhance storage capacity at its dams.

RECOMMENDATION NO. 1.11

The BOS should provide funding for the design and construction of a backbone purple water system.

RESPONSE

Disagree. This recommendation will not be implemented.

The BOS continues to focus on governance and policymaking, ensuring efficient and effective allocation of public resources, leveraging regional partnerships for funding opportunities, and addressing various community needs. As such, the BOS has led the collaborative effort of highlighting the need for regional water resilience through collaborative strategies.

Recognizing the new climate reality and the need to be thoughtful stewards of future water supplies, the BOS envisioned and directed the development of a Countywide water plan focused on collaborative management of Los Angeles County's water resources.

The draft County Water Plan focuses on leveraging local resource development like maximizing recycled water through agency-led projects and the Safe, Clean Water Program. To avoid duplication of efforts and to maximize efficiency, the BOS will continue to utilize the County Water Plan framework to work with recycled water agencies to accomplish the goals of the Plan through facilitation of partnerships and information-sharing between agencies, including the support of existing efforts related to planned regional recycled water programs.

RECOMMENDATION NO. 1.15

Los Angeles Department of Water and Power should continue to remediate the San Fernando Basin to allow the reopening of wells that are currently closed.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for the implementation falls outside the County.

The remediation of the San Fernando Basin and decisions regarding the reopening of wells fall under the jurisdiction of the Los Angeles Department of Water and Power.

RECOMMENDATION NO. 1.16

The BOS should work with State Government to establish expedited procedures for water supply and water remediation projects.

RESPONSE

Agree. This recommendation continues to be implemented.

The BOS will continue to collaborate with State partners and provide a consistent regional voice on efforts to improve permitting and regulations related to water supply and water remediation projects.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE FOR THE BOARD OF SUPERVISORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR Zero Emissions and Air Quality Monitoring

RECOMMENDATION NO. 1.6

This committee supports the option of green hydrogen but recommends that the exposure of nitrous oxide pollution be identified and eliminated in its energy applications.

RESPONSE

Agree. This recommendation will not be implemented as jurisdiction for the implementation falls outside the County.

Green hydrogen is produced using renewable energy. Once the hydrogen is produced, it can be used to generate carbon-free electricity through fuel cells or combustion turbines. When hydrogen is used in fuel cells, the byproducts are heat and water vapor. However, hydrogen can also be combusted like gas to produce electricity, which creates water vapor and nitrogen oxide byproducts.

Nitrogen oxide emissions from fired combustion equipment are regulated by the Air Quality Management Districts (AQMD), of which there are two that cover the County: Antelope Valley AQMD and South Coast AQMD. All owners and operators of equipment or facilities that may emit nitrogen oxide must meet AQMD permitting requirements and not exceed established emissions thresholds.

RECOMMENDATION NO. 1.7

Nitrous oxides need to be contained during hydrogen production operations.

RESPONSE

Agree. This recommendation will not be implemented as jurisdiction for the implementation falls outside the County.

Green hydrogen is produced using renewable energy. Once the hydrogen is produced, it can be used to generate carbon-free electricity through fuel cells or combustion turbines. When hydrogen is used in fuel cells, the byproducts are heat and water vapor. However, hydrogen can also be combusted like gas to produce electricity, which creates water vapor and nitrogen oxide byproducts.

Nitrogen oxide emissions from fired combustion equipment are regulated by the AQMD, of which there are two that cover the County: Antelope Valley AQMD and South Coast AQMD. All owners and operators of equipment or facilities that may emit nitrogen oxide must meet AQMD permitting requirements and not exceed established emissions thresholds.

RECOMMENDATION NO. 1.8

(a) Schools, county/city public agencies/buildings, and commercial offices should be retrofitted with energy efficient systems, thereby modeling consistent ZE goals and practices.

(b) Construction building codes should reflect ZE goals.

RESPONSE

Agree. This recommendation will be implemented.

The BOS issued a motion on March 15, 2022 titled, "Ensuring the Equitable Decarbonization of Buildings," directing multiple County departments including the Chief Sustainability Office (CSO) and DPW in partnership with the CEO and Department of Regional Planning to reduce local air pollution and global climate change effects from building emissions. A coordinated effort is pending to develop recommendations for an ordinance or building code changes that would phase in the decarbonization of all new residential and commercial construction and substantial renovations. The recommendations are currently scheduled to be submitted to the BOS in November 2023.

RECOMMENDATION NO. 1.9

To comply with SB 1383, separating food waste from regular garbage disposal into green collection bins and its collection needs to be closely monitored.

RESPONSE

Agree. This recommendation has been implemented.

The BOS adopted the Zero Waste Plan on September 13, 2022, which outlines strategies and initiatives to reduce the amount of waste going to landfills and the greenhouse gas emissions created by landfill waste. The County has been amending existing waste collection contracts and developing new contracts to include mandatory organic waste collection service to all residents and businesses. The County also prepared an Organic Waste Disposal Reduction Ordinance adopted by the BOS in November 2021 to ensure the organic waste collection service is being utilized. The Sustainable Waste and Recycling Management subcommittee developed under the Infrastructure LA Workgroup meets quarterly to discuss issues related to solid waste infrastructure and SB 1383 implementation. The County continues to conduct outreach by using existing and developing new outreach.

RECOMMENDATION NO. 1.10

Each Los Angeles Sanitation District should publish updated reports on their community's adherence to SB 1383.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for the implementation falls outside the County.

The Los Angeles Sanitation District is not a county entity and jurisdiction falls under the Los Angeles Sanitation District.

DRAFT

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR AGING OUT: TRANSITIONAL AGED YOUTH

RECOMMENDATION NO. 1.1

Ongoing meetings of the MDTs must be regularly scheduled, with mandatory participation of departments, youth, foster parents, and other interested parties.

RESPONSE

Agree. The recommendation has been partially implemented and DCFS's timeline for implementation of scheduling ongoing regular meetings is January 2024. DCFS, DMH and Probation have discussed the need for improved collaboration, and discussed various strategies which would assist with better support for transitional aged youth (TAY). Further discussions are needed to determine to what degree departments outside of DCFS can allocate staff to serve as a member of MDTs.

RECOMMENDATION NO. 1.2b

DCFS and Probation should ensure that the youth obtain a driver's license or California ID card, a birth certificate, social security card, medical card, and any other pertinent documents.

DCFS and Probation should assist the youth to obtain public and privately funded services. DPSS should provide information to the TAY for general relief, CalWORKS, CalFresh, and Medi-Cal. DPH should provide information to access medical services.

DCFS and Probation should provide additional TAY services such as employment, housing, healthcare, and (for male TAYs age 18) registration with the Selective Service System. DCFS should provide training so the youth can open a bank account and apply for admission to colleges.

RESPONSE

Partially disagree due to some of the jurisdiction for this recommendation falls with the Social Security Administration. This recommendation has been partially implemented and will be fully implemented. DCFS and Probation already ensure TAY obtain a driver's license or California ID card, are provided with their birth certificates, a social security card, medical care and other pertinent documents. The timeframe for full implementation is estimated for 2024 and contingent upon further discussion with the Social Security Administration in addressing a streamlined and consistent protocol for DCFS to request social security cards for TAY, and other County Departments to connect and access services and resources.

DCFS and Probation already ensure that TAY obtain any funds available, are referred to DPSS for assistance, and referred for employment preparedness classes, housing, life skills classes, financial literacy classes which includes information on opening a bank account and assists transition age youth with completing applications for college.

DCFS and Probation will continue to work with other county departments, such as DPSS and DPH, and continue conversations with the Social Security Administration to promote and facilitate TAY accessing relevant documents.

RECOMMENDATION NO. 1.3

DCFS and Probation should provide training to foster parents or guardians of TAYs to educate them to the procedures, assistance, and processes to effectively assist TAYs under their care during the transition period.

RESPONSE

Agree. This recommendation is expected to be fully implemented by December 1, 2023. DCFS has spoken with the FPC and FKCE about adding courses specific to supporting TAY, and they agreed to add it to their fall curriculum. In addition, Probation routinely provides training to resource families through the DPO of Record and the Probation's Youth Development Services' ILP TC. The TC provides information and support to Probation youth and their resource families. Resource families have access to the support services offered to the youth by the DPO of Record, a TC, and Resource DPO who supports foster youth directly and resource families with school related issues. The DPO of Record has the most contact with the resource families and thus provide ongoing training and coaching at each interaction. They ensure resource families are aware of the services available to them and the youth, and how to access them.

RECOMMENDATION NO. 1.3a

DCFS or Probation should require foster parents to receive training and guidance as mandated by the MDT plans. Foster parents and court appointed educational advocates must participate in educational plans with school administration and/or community organizations.

RESPONSE

Agree. This recommendation requires further analysis. The recommendation requires discussion with the California Department of Social Services as there is no mandate that foster parents receive specific trainings and guidance that have been determined by a MDT plan, nor that they are mandated to participate in educational plan meetings. The analysis and discussion should be completed by January 2024.

RECOMMENDATION NO. 1.3b

DCFS or Probation should provide foster parents with pertinent case history upon placement.

RESPONSE

Agree. The recommendation has been implemented as this is already mandated by DCFS's and Probation's policy and part of practice.

RECOMMENDATION NO. 1.4

DMH should provide Cognitive Behavioral Therapy in addition to all other therapy services.

RESPONSE

Agree. The recommendation has been implemented. DMH has clarified that its Juvenile Justice Clinical Team members have and continue to provide CBT, DBT, and other therapeutic (such as Evidence-based, Promising, and/or Community-Defined) practices which are guided by the Prevention and Early Intervention Plan of the MHSA to TAY.

RECOMMENDATION NO. 1.5

Each department should contribute to an Individual Transition Plan. The Individual Transition Plan should be a collaborative effort of all the involved departments, and the implementation should begin when the TAY reaches age 16. DCFS or Probation should develop one cohesive plan, which includes the desires of the youth for continuing their education/training and future goals. All agencies should ensure that TAYs and their foster parents participate in all meetings concerning the TAY's case. The departments must ensure that TAYs are given the opportunity to express themselves without fear of retribution.

RESPONSE

Agree. The recommendation has been partially implemented and requires further analysis. The recommendation for DCFS implementation with the other departments is targeted for 2024 but is contingent upon further discussion and agreement with other departments. Additionally, DCFS has agreed to create by January 2024 a specialized section of staff who will provide intensive services for youth who are transitioning from care. That section staff will be responsible for supporting TAY who are transitioning from care, including working collaboratively with representatives from other county departments.

RECOMMENDATION NO. 1.6

LAHSA should fully provide \$500,000 to Covenant House LA for staffing and operational costs so that 16 youths can move into the additional section.

RESPONSE

Partially disagree. The recommendation has been implemented but at LAHSA's standard reimbursement rate. When LAHSA was approached to provide funding for the additional beds, the request was approved. In FY 2022-2023, LAHSA contracted with Covenant House from May 15, 2023 - June 30, 2023, for operations of the 16 beds at the standard rate of \$50/bed/night. The start date was mutually determined with Covenant House LA. LAHSA has contracted with Covenant House LA for operations of the 16 beds for the full FY 2023-2024, also at the standard rate of \$50/bed/night.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICER

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR CIVIL GRAND JURY COMPENSATION

RECOMMENDATION NO. 1.1

The BOS should increase the CGJ per diem to \$100.

RESPONSE

Partially agree. This recommendation requires further analysis and evaluation of resource needs. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RECOMMENDATION NO. 1.2

The BOS should make its per diem increase retroactive to January 1, 2023. There is recent precedent in other pay adjustments for unprecedented situations within the County. Falling interest in the CGJ could be considered as such.

RESPONSE

Disagree. Consideration for per diem increase may be evaluated prospectively. Please refer to response for Recommendation No. 1.1.

RECOMMENDATION NO. 1.3

The BOS should provide CGJ jurors a mileage reimbursement equal to the IRS standard rate of 65.5¢.

RESPONSE

Disagree. The mileage rate is determined by Penal Code Section 890 which states that the Grand Jurors are paid the mileage rate application to county employees for each mile traveled in attending court.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICER

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR JUVENILE JUSTICE CYA

RECOMMENDATION NO. 1.1

The Probation Department, in conjunction with the Department of Juvenile Justice and the BOS shall develop a system for managing juvenile offenders which recognizes and facilitates the care and rehabilitation of juvenile offenders.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.2(a)

The leaking steam-vent issue at Central Juvenile Hall must be addressed immediately, as it constitutes a serious hazard to the incarcerated juveniles.

RESPONSE

Agree. The recommendation will be implemented during FY 2023-24. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.2 (b)

The County must immediately begin substantial physical renovation of both the Central and Nidorf juvenile facilities to make those facilities acceptably habitable for youthful offenders.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.2 (c)

The County must find some alternative facility in which to house juvenile offenders until such renovations can be achieved.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.3

Allotment of funds must be a top priority. An immediate large-scale financial investment in the juvenile justice system is required to provide adequate facilities and services for the juveniles detained.

RESPONSE

Agree. This recommendation has been implemented with existing resources. The CEO defers to the Probation Department's response for further information.

RECOMMENDATION NO. 1.4

The Probation department must institute or upgrade programs that encourage incarcerated juveniles to become aware, and to understand that there are consequences for inappropriate behavior, whether in or out of detention facilities.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.5

Probation officers and custody officers assigned to juvenile facilities must be provided with safety or protective gear to ensure their personal safety. The gear must be inventoried and restocked as appropriate.

RESPONSE

Agree. The recommendation requires further analysis to determine appropriate personal safety gear options best suited for detention personnel. The CEO defers to the Probation Department's response for further information.

RECOMMENDATION NO. 1.6

A new set of rules must be developed by the Probation Department that will provide consequences and accountability for juvenile offenders when they misbehave or act out, and that can be enforced without violating the rights of the juveniles.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.7 (a)

The County must provide opportunities for juvenile offenders to be rehabilitated and educated while detained. These programs must include mandatory educational programs (up to high school graduation or GED level) and career training options.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.7 (b)

Advanced educational programs, career training, enrichment programs (such as art and music), and physical activities should be provided and encouraged.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.8

Twenty-four-hour on-site counseling and mental health care, and on-going family reunification services, must be made available to juveniles detained at all juvenile halls and camps.

RESPONSE

Partially agree. The recommendation will not be implemented as mental health care is not provided 24/7 onsite.

RECOMMENDATION NO. 1.9 (a)

Probation officers and staff members must be educated to treat even violence-prone juvenile offenders with respect and tolerance without putting anyone at risk of harm.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.9 (b)

Violence-prone juvenile offenders must be educated/counseled to understand that accountability will be imposed and that there will be consequences for bad actions while detained.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.10 (a)

Probation and custody officer staffing problems at juvenile facilities must be addressed and appropriate hiring implemented, along with increased training programs for new hires. This is a major issue.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.10 (b)

Probation and custody officers must be trained to recognize emerging problems and to take appropriate actions to defuse potentially violent situations.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.10 (c)

Counseling, mental health services, and wellness programs should be instituted for probation officers and staff members who are not coming in to work because of injuries, stress, and other management issues.

RESPONSE

Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

RECOMMENDATION NO. 1.11

Probation and custody officers must be given additional and ongoing training to enable them to handle juveniles who act up or act out with physical violence.

RESPONSE

Agree. The recommendation is being implemented. The CEO defers to the Probation Department's response for further information on the implementation.

DRAFT

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR LOS ANGELES COUNTY FIRE DEPARTMENT WORKERS' COMPENSATION

RECOMMENDATION NO. 1.1.a

The CEO should carefully consider its renewal options with Sedgwick as the sole-source contracted TPA for WC claims administration by soliciting multiple TPAs and awarding at least two independent contracts.

RESPONSE

Agree. This recommendation has been implemented.

Since 1986, the County has always contracted with more than one TPA to provide workers' compensation claims administration services per workers' compensation claims services solicitation. On March 5, 2019, the CEO recommended the BOS approve contracts with York Risk Services Group (York) and Sedgwick Claims Management, Inc. (Sedgwick). The BOS approved the contracts on March 26, 2019, for the two TPAs; however, Sedgwick subsequently purchased York. The contract with Sedgwick was competitively bid and was not presented or contracted as a "sole-source" contract.

In recent years, the workers' compensation claims administration industry has experienced difficulties in recruiting competent claims staff and an escalation in salaries. Therefore, CEO will perform further analysis with respect to exercising the contract option years.

RECOMMENDATION NO. 1.1.b

LACoFD should be invited to participate in the development of the renewal of the TPA Unit C contract.

RESPONSE

Disagree. This recommendation will not be implemented as specified below.

Currently, LACoFD and CEO staff meet regularly to discuss workers' compensation claims administration. These meetings address a variety of issues that may be incorporated into future workers' compensation claims administration statement of works. Furthermore, LACoFD and CEO staff regularly work with the TPA to adjust the framework of the administration of workers' compensation claims to accommodate issues as they arise.

Under County Code Section 5.31.050, and through delegation, the CEO is mandated to "establish, administer, and operate, as part of the Countywide safety program, a complete self-insured workers' compensation system to ensure the full provision of

benefits under the law to employees whose injuries arise out of and in the course of employment.” CEO Risk Management staff are highly specialized personnel with expertise in all facets of Risk Management, including workers’ compensation. While input from County departments is vital and encouraged, the final decisions must be made by these industry professionals in accordance with local and State statutes.

RECOMMENDATION NO. 1.2.a

LACoFD, working with the CEO and Department of Human Resources (DHR), should amend the existing TPA Unit C contract with Sedgwick to include detailed ASIs on preferred methods of claims management for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented.

The ASI model is already incorporated within the contract. Currently, workers’ compensation claims administration is performed under client-specific claim handling protocols. Those protocols can be found in the Statement of Work, County of Los Angeles Select Policies and Standards, County of Los Angeles Utilization Review Guidelines, County of Los Angeles Workers’ Compensation Audit Manual, and Sedgwick’s Claims Administration Procedure Manual.

RECOMMENDATION NO. 1.2.b

The ASI amendments should direct Sedgwick adjusters to provide “point of entry” authorization for all firefighter WC claims for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented.

It is irresponsible to provide blanket approval of all workers’ compensation claims. Currently, Sedgwick claims examiners authorize medical treatment using the County-developed utilization review guidelines. These guidelines were developed with input from physicians that treat County firefighters and are intentionally liberal. Overall claims administration is expected to be advocacy-based and managed as directed under Statement of Work paragraphs 1.5.1 and 1.5.2.

RECOMMENDATION NO. 1.2.c

The ASI amendments should include penalties for delays in claims caused by Sedgwick’s claims handling that result in LACoFD having to use overtime staffing for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented.

This recommendation does not take the LACoFD's return-to-work obligations into account and oversimplifies the complexity of physician, employee, and LACoFD role in overtime usage. Furthermore, CEO staff believe no workers' compensation third party administrator would agree to penalties or excess cost provisions related to an employer's overtime usage. The current Statement of Work requires repayment for the following:

- Late payment, inaccurate payments, or nonpayment of any benefit to any applicant or medical provider resulting in penalty, interest, or attorney fees.
- Overpayment of any benefit owed to any applicant, lien claimant, or other party in a case due to Contractor's failure to comply with the performance standard set forth in Appendix A, Scope of Work, Paragraph 1.0.
- Excess payment of any benefit to any applicant, lien claimant, or other party in a case due to Contractor's failure to comply with the performance standard set forth in Appendix A, Scope of Work, Paragraph 1.0.
- Fines and/or administrative penalties assessed against the County due to the Contractor's failure to comply with the performance standard set forth in Appendix A, Scope of Work, Paragraph 1.0.

Including a reimbursement provision related to non-workers' compensation benefits would have a negative impact on the competitive bidding process and could make third party administrative services cost prohibitive. In addition, enforcement of this provision would be arbitrary.

RECOMMENDATION NO. 1.3

The ASI amendments should authorize TPA adjusters to pay up to 25 percent more than the Office Medical Fee Schedule (OMFS) standard fees for doctors to treat firefighter patients in order to expedite treatment and recovery for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented.

Currently, firefighters have access to high quality "funnel" orthopedic facilities. These facilities have prior approval status and are willing to expedite evaluation and treatment for Los Angeles County firefighters.

Under California Labor Code Section 5307.1, the official medical fee schedule establishes a reasonable maximum fee for medical services. In addition, under County Code Section 5.31.050, the County of Los Angeles self-insured workers' compensation program is mandated to "control of workers' compensation costs consistent with provision of full benefits under the law." Increasing the payments to medical treatment providers above the statutory reasonable maximum is not consistent with good governance of scarce tax dollars. The impact could increase

LACoFD workers' compensation costs by \$4M-\$5M annually without any evidence that the increased compensation to physicians would expedite treatment or benefit the injured employee.

On July 6, 2023, CEO staff verified that the City of Long Beach does not pay treating physicians "25 percent over the standard OMFS fees" (see Los Angeles County Fire Department Workers' Compensation Report 2022-2023 Los Angeles County Civil Grand Jury, pg. 12).

RECOMMENDATION NO. 1.4

LACoFD should work with DHR to expand the contracted clinic network to expedite treatment for the most common firefighter injuries, particularly orthopedic injuries.

RESPONSE

Partially agree. This recommendation will be implemented.

The CEO will implement this recommendation and provide clarification. The workers' compensation medical provider network (MPN) is administered by CorVel Corporation (CorVel) under contract with the County. Currently, Local 1014, Fire Management, and CEO staff are discussing the expansion of the prior authorization program. New facilities will be vetted by participating parties (including CorVel), and after consensus is reached, included in the prior authorization program. DHR is not involved with this process.

RECOMMENDATION NO. 1.5

LACoFD should authorize firefighters' WC claims immediately, and not contest such claims, except where fraud or demonstrable misconduct is suspected.

RESPONSE

Disagree. This recommendation will not be implemented.

This recommendation is not consistent with statute. Under California Labor Code Section 3600, an employer is liable for compensation "for any injury sustained by his or her employees arising out of and in the course of the employment." Similar language is found in County Code Section 5.31.050, which requires an investigation and compensability determination. The acceptance of an industrial injury must be based on factual, legal, or medical grounds. This recommendation would be in direct violation of these statutes, incentivizes abuse, and will result in increased costs.

RECOMMENDATION NO. 1.6.a

LACoFD should offer financially attractive buy-outs of LC 4850 benefits for firefighters who are permanently disabled or forced by injuries into retirement. This would allow firefighters to retire and be replaced by permanent hires.

RESPONSE

Partially disagree. This recommendation requires further analysis.

CEO will continue to work collaboratively with LACoFD and County Counsel on the analysis to ensure any settlement offer is reasonable and weighs available resources and competing priorities. This recommendation will be predicated on an injured firefighter's willingness to retire prior to using the full year of the LC 4850 benefit. While receiving LC 4850 benefits, the firefighter continues to accrue retirement service time and other employment benefits that might be paid pre-retirement and pensionable. A settlement of LC 4850 benefits may not be supported by existing law and would unlikely be approved by the Workers' Compensation Board. The analysis of all settlements needs to be conducted on a case-by-case basis and subject to review and approval of all parties.

RECOMMENDATION NO. 1.7.a

LACoFD should make full use of CEO Risk Management's Ventiv Claims Enterprise (VCE) to manage WC claims and its RTW program.

RESPONSE

Agree. This recommendation will be implemented.

Ventiv Technology and LACoFD Disability Management and Compliance Section (DMCS) staffs are periodically meeting to review business requirements. The data conversion and full implementation will begin once Ventiv's Amendment Six is approved. CEO staff estimates this will take approximately six months.

RECOMMENDATION NO. 1.7.B

DHR should assist LACoFD by developing a comprehensive Disability Compliance Record module as part of VCE.

RESPONSE

Agree. This recommendation will be implemented. The CEO defers to DHR and the LACoFD's responses for further information on the implementation.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE-CHIEF INFORMATION OFFICE

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR THE INMATE RECEPTION CENTER (IRC)

RECOMMENDATION NO. 6.1

The entire AJIS system must be replaced with a modern information system that utilizes data integration techniques. This will provide secure, fast, accurate, and complete information for the staff and managers, and provide fair and timely treatment for the inmates. Until the information system is modernized, the IRC will not be able to improve its performance significantly. All other improvements are dependent on putting in place a system that can interact with the similar systems of other relevant agencies, especially the Court.

RESPONSE

Agree. This recommendation will be implemented. LASD is currently engaged with the AJIS vendor, Syscon Justice Systems, in a gap analysis exercise to validate that the latest version of their solution platform will be able to meet all business requirements. Pending completion in September 2023, LASD will notify the BOS of its intention to enter into sole source negotiations for a new agreement with the vendor for implementation of the modern replacement system.

RECOMMENDATION NO. 6.2

The County should develop an information system capable of receiving data and communications from the Court. It is imperative that these two systems communicate because a real time, interactive system will significantly decrease the time that inmates are held at the IRC.

RESPONSE

Agree. This recommendation will be implemented. The intended modern AJIS platform will be capable of receiving data from the Court's new Tyler Technologies Odyssey system. Because Odyssey is currently projected to go-live this year (November), LASD should also work with the Courts on developing an application programming interface to allow information transfers from Odyssey to the current iteration of AJIS.

RECOMMENDATION NO. 6.3

Whether a new system is built in-house or contracted out, staff must be included in every step of the design, development, testing, and implementation. If staff needs are shortchanged, the project will suffer ongoing deficiencies, and the IRC will not see maximum improvement.

RESPONSE

Agree. This recommendation will be implemented. The project should be recognized as and prioritized by the LASD executives for the critical and significant undertaking that it is. A steering committee for AJIS modernization will be convened comprising all the relevant and impacted stakeholders in November when the Sheriff initiates the AJIS replacement project. Participation by both business and technical staff in all facets of this endeavor is key to achieving the desired outcomes.

DRAFT

Attachment B

Assessor

DRAFT



JEFFREY PRANG
ASSESSOR
COUNTY OF LOS ANGELES
500 WEST TEMPLE STREET, ROOM 320
LOS ANGELES, CALIFORNIA 90012-2770
assessor.lacounty.gov
(213) 974-3101



July 24, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

**RESPONSE TO THE FINAL REPORT OF THE 2022-2023
LOS ANGELES COUNTY GRAND JURY**

Dear Supervisors:

The Los Angeles County Office of the Assessor's response to the 2022-2023 Civil Grand Jury Report recommendations is attached. The Civil Grand Jury Report area of interest specific to the Office of the Assessor includes Proposition 19 Implementation and Related Matters.

Should you have any questions regarding our response, please contact George Renkei, Chief Deputy Assessor at (213) 974-3101.

Sincerely,


JEFF PRANG
Assessor

JP:SH:mm

Attachment

- c: Fesia Davenport, Chief Executive Officer
Celia Zavala, Executive Officer, Board of Supervisors
Oscar Valdez, Auditor-Controller
Keith Knox, Treasurer and Tax Collector

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
OFFICE OF THE ASSESSOR

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR PROPOSITION 19 IMPLEMENTATION AND RELATED MATTERS

RECOMMENDATION NO. 1.3

The BOS should appropriate funds for the development of public education about Proposition 19, proper completion of Preliminary Change of Ownership Reports (PCOR), and related matters, particularly for the purpose of outreach and professional education for real estate professionals such as real estate brokers and agents.

RESPONSE

The Assessor agrees with the recommendation. The recommendation has been partially implemented.

The Assessor aggressively pursues several opportunities each year to educate the public on Proposition 19, ownership issues such as PCORs and other programs and services. The Assessor will work with the BOS to identify funding for further Proposition 19 public education and education on the proper filing of PCORs and other related ownership issues affecting the public. Additional funding would help the Assessor increase public education opportunities and create additional online resources to assist the public in understanding reassessment exclusions and ownership responsibilities. Identification of funding is necessary to increase public education across the County.

RECOMMENDATION NO. 1.4

The BOS should consider increasing the filing fees for assessment appeals, while making a portion or all of it refundable in cases where the appellant prevails.

RESPONSE

The Assessor agrees with the recommendation. The recommendation requires further analysis.

The Assessor agrees that the fees should reflect costs associated with the filing of the application and the Assessor agrees that the costs associated with filings should include costs incurred by the Assessor's office to prepare responses to the application. The Assessor will work with the Assessment Appeals Board (AAB) to study and analyze policies and processes of other counties that have implemented similar fees. The implementation of the filing fee has significantly reduced the number of claims filed by tax agents that have monetized the assessment appeal process. The Assessor believes that further cost recovery will result in the continued

reduction of claims to the most meritorious appeals thereby reducing the backlog and providing expedient resolutions of assessment appeals benefiting the public as a whole.

RECOMMENDATION NO. 1.5

The assessment appeals system should be examined by the County Assessor's office and by the BOS with a view to reforming it and improving the timeliness of appeals and hearings.

RESPONSE

The Assessor agrees with the recommendation. The recommendation has been implemented in part.

The Assessor has actively collaborated with the Executive Office of the BOS to improve the business operations of the multi-agency assessment appeals process. As one of the stakeholders in the process, the Assessor realizes the importance of an efficient and well-operated process. The Assessor recognizes the hard work of the Executive Office of the BOS to modernize the AAB process and business operations and will fully continue to collaborate and support the Executive Office of the BOS to further implement opportunities for efficiencies. There are opportunities to implement additional operational efficiencies and the Assessor and Executive Office have developed a collaborative relationship to explore those opportunities.

Attachment C

District Attorney

DRAFT



GEORGE GASCÓN
LOS ANGELES COUNTY DISTRICT ATTORNEY

HALL OF JUSTICE
211 WEST TEMPLE STREET, SUITE 1200 LOS ANGELES, CA 90012-3205 (213) 974-3500

July 26, 2023

TO:

SUPERVISOR HANICE HAHN, CHAIR
SUPERVISOR HILDA L. SOLIS
SUPERVISOR HOLLY J. MITCHELL
SUPERVISOR LINDSEY P. HORVATH
SUPERVISOR KATHRYN BARGER

FROM:

GEORGE GASCÓN
District Attorney

RE:

**SHERIFF'S OPERATIONS: EXAMINING TRANSPARENCY,
ACCOUNTABILITY AND COMMUNITY POLICING WITHIN THE LASD**

Thank you for providing a copy of the 2022-2023 Los Angeles County Civil Grand Jury Report, in which the Los Angeles County District Attorney's Office (LADA) is mentioned in certain Findings and corresponding Recommendations.

Pursuant to Penal Code §§ 933(c) and 933.05, my response to Recommendations 1.9 and 1.13 of the Civil Grand Jury's report on Sheriff's Operations, Examining Transparency, Accountability and Community Policing within the LA County Sheriff's Department, is attached to this cover letter.

I am available if any further clarification or requests are needed on this matter.

Very truly yours,


GEORGE GASCÓN
District Attorney

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES OFFICE OF THE DISTRICT ATTORNEY

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR SHERIFF'S OPERATIONS: AN EROSION OF TRUST, EXAMINING TRANSPARENCY, ACCOUNTABILITY AND COMMUNITY POLICING WITHIN THE LASD

RECOMMENDATION NO. 1.9

All weapon discharge cases should be submitted to the District Attorney's (DA) office for outside review.

RESPONSE

Partially agree due to protocols currently in place as established by MOUs. This recommendation will not be implemented at this time given the current structure and protocols in place to investigate these types of incidents. The Protocol for District Attorney Officer-Involved Shooting Response Program For Officer/Deputy-Involved Shootings and In-Custody Deaths (Protocol) sets forth the agreement between The Los Angeles District Attorney (LADA) and participating local law enforcement agencies regarding the LADA response to the scene of officer-involved shootings and the subsequent investigation to determine the existence of potential criminal liability, or lack thereof, of any law enforcement officer. The protocol specifies that the LADA shall respond to incidents in which a peace officer, on or off duty, shoots and injures any person during the scope and course of employment. At this time, the protocol with law enforcement agencies does not include all firearm discharge cases including accidental or unintentional discharges and officer involved shootings when an individual is not injured. Currently, 67 law enforcement agencies across Los Angeles County participate in the protocol. See Protocol available at:
<https://da.lacounty.gov/sites/default/files/policies/JSID%20DART%20Protocol%202014.pdf>.

The LADA currently responds to an average of 69 shooting cases per year county-wide that are consistent with the Protocol.¹ Of the 32 deputy-involved shootings that occurred in 2020, 26 persons were struck by a bullet and six were non-hits; In 2021, 24 persons were struck by a bullet and 11 were non-hits; In 2022, 18 persons were struck by a bullet and eight were non-hits; Between January 1, 2023 and March 31, 2023, six persons were struck by a bullet and eight were non-hits.² It is unknown how many accidental or unintentional discharges of a firearm occurred during those time periods. The recommendation to review all weapon discharge cases would require, at the outset, a renegotiation of the current Protocol with all participating agencies and would significantly increase the number of shooting cases reviewed by the LADA.

¹ Representing calendar years 2020, 2021, and 2022.

² Los Angeles County, Office of Inspector General, Reform and Oversight Efforts: Los Angeles County Sheriff's Department reports 2020-2023.

Without a corresponding increase in staffing that considers available resources and competing priorities, the LADA does not have the operational capacity to effectively and efficiently respond to an increase in the number of cases reviewed and is therefore unable to implement this recommendation.³

However, this response in no way prohibits or impedes law enforcement agencies from submitting for charge evaluation, any officer-involved shooting cases in which the subject has not been struck or injured as well as any accidental or unintentional discharges of a firearm, to the LADA for charge evaluation if there has been a determination of probable cause to believe that a criminal offense has been committed. Additionally, when any such shooting is brought to the LADA's attention and there is reason to believe the conduct might be criminal, the LADA is free to reach out to the law enforcement agency for relevant reports and has never been denied access to them for purposes of review and evaluation.

RECOMMENDATION NO. 1.13

The DA's office must develop a quick evaluation to determine if a case needs immediate action or if [sic] could be kicked back to the LASD for an internal investigation.

RESPONSE

Partially agree due to protocols currently in place as established by MOUs. This recommendation will not be implemented at this time given the current structure and protocols in place to investigate these types of incidents. The manner in which a local law enforcement agency conducts an administrative review of officer-involved shooting cases lies solely within the discretion of the respective agency. This discretion includes whether an administrative review will be conducted concurrent with a criminal review, such as with the LAPD and other local agencies. Thus, the LADA must defer the resolution of this matter to LASD, as it has the discretion and authority to review and/or modify its policies and memorandum of agreements with their unions regarding the timing of administrative reviews. See LASD's Internal Affairs Bureau Unit Order #49 – Gate/Johnson Settlement Agreement, available at <https://pars.lasd.org/Viewer/Manuals/16084/Content/16209>.

³ In addition to investigating officer-involved shooting cases in which a person is struck by a bullet, the LADA investigates and prosecutes all allegations of criminal misconduct by law enforcement personnel, where probable cause exists to believe that a crime has been committed, whether felony or misdemeanor, and whether the member of the law enforcement agency was on-duty, off-duty, sworn or non-sworn.

Attachment D

Sheriff's Department

DRAFT



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF



August 7, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

RESPONSE TO THE FINAL REPORTS OF THE 2022-2023 LOS ANGELES COUNTY CIVIL GRAND JURY

Attached is the Los Angeles County Sheriff's Department (Department) response to the 2022-2023 Civil Grand Jury Report (CGJ) recommendations. The CGJ's areas of interest specific to the Department included:

- All Aboard: Is Metro Rail on Track (Attachment C)
- Have we M.E.T.? Mental Health Evaluation Team and How They Work (Attachment D)
- Sheriff's Operations: An Erosion of Trust. Examining Transparency, Accountability and Community Policing within the Los Angeles County Sheriff's Department (Attachment E)
- The Inmate Reception Center: An Outdated Process Imperils Staff, and the Justice System (Attachment F)

Should you have questions regarding our response, please contact Division Director Conrad Meredith, Administrative Services Division, at (213) 229-3310.

Sincerely,

ROBERT G. LUNA
SHERIFF

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES SHERIFF'S DEPARTMENT

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR ALL ABOARD: IS METRO RAIL ON TRACK

RECOMMENDATION NO. 1.1

1.1. Require contracted law enforcement agencies (LAPD, LASD, LBPB) to assign more officers to ride the trains.

RESPONSE

Agree. The recommendation has been implemented.

The LASD's Transit Services Bureau (TSB) has directed law enforcement personnel to ride the trains more frequently. This has been established through increasing the volume of train rides by deputy personnel to conduct daily duties.

RECOMMENDATION NO. 1.4

Encourage greater coordination among the agencies involved with Metro Rail, including a standardized method of reporting crime statistics.

RESPONSE

Agree. The recommendation has been implemented.

Metro has developed an analytical group that will be responsible for receiving their contract agencies' crime statistics. They created a standard form for reporting crime statistics for their contract law enforcement agencies. The standard method of reporting crime statistics was implemented on July 20, 2023.

RECOMMENDATION NO. 1.6

Metro should create opportunities for Ambassadors to interact with the other security agencies to raise awareness and build trust.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD. The Ambassadors program lies within the jurisdiction of Metro.

RECOMMENDATION NO. 1.7

Analyze security data on a regular basis and obtain up-to-date numbers on non-transportation riders using the system.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD. Metro is the employer of Metro security and responsible for analyzing their data on a regular basis.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES SHERIFF'S DEPARTMENT

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR HAVE WE M.E.T.? MENTAL HEALTH EVALUATION TEAMS AND HOW THEY WORK

RECOMMENDATION NO. 1.2b

DMH/BOS should allow agencies to hire specially trained employees (non-certified, but equally qualified), in place of DMH employed mental health professionals, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD.

Since 1991, the DMH has been the Mental Evaluation Team's (MET) civilian partner in the co-response model. As a result of the COVID-19 pandemic, additional responsibilities were increased for clinicians, thereby, resulting in a nationwide shortage of clinician personnel. The increased demand for mental health professionals has made it difficult for DMH to hire qualified personnel. The scarcity of personnel in both departments and the current mental health challenges, has required both agencies to develop innovative strategies to address clinician shortages.

In the past, LASD has inquired with several private psychiatric facilities and urgent care centers to ascertain if their clinicians would be interested in joining LASD's MET Unit as clinician partners. There appeared to be interest from the private sector in collaborating with LASD and should be explored further to address the current shortages. Currently, the LASD's Veteran's Mental Evaluation Team (VMET) partners with federally licensed clinicians from the Veteran's Administration (VA) and Veteran's Peer Access Network (VPAN).

Presently, leadership from LASD and DMH have discussed the option of partnering with other DMH programs such as the Assisted Outpatient Treatment (AOT) and Risk Assessment Management Program (RAMP). Most of the clients on AOT's case load are safety risks, due to their propensity for violence and non-compliance with medication and/or treatment, making this potential partnership viable.

It should be noted the San Diego Police Department's Psychiatric Emergency Response Team (PERT) partners with Star View Behavioral Health (SVBH). The SVBH is privately owned and not county operated.

RECOMMENDATION NO. 1.3

BOS/LASD/LACoFD/LAPD and the Los Angeles City Council (LACC) should authorize an update or replacement of the current CAD system to integrate it with systems in use by other agencies.

RESPONSE

Agree. The recommendation requires further analysis.

The LASD's Technology and Support Division is currently engaged in exploring replacement of our current CAD system to a newer version. A Request for Proposal (RFP) for a replacement system has been issued and is in the evaluation phase. The evaluation approach is extremely extensive and subject to being prolonged, (e.g., vendor protest, contract negotiations). Recommendation for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

RECOMMENDATION NO. 1.4a

BOS/DMH/DPH/DHS should improve patient navigation services for recipients of emergency mental health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD.

LASD does not independently provide patient navigation services, however, with the recent national implementation of the 988 Suicide and Crisis Lifeline, mental health agencies would be able to provide their own patient navigation personnel. The 988 Suicide and Crisis Lifeline is a nationwide mental health hotline for non-emergent mental health services. This navigation system would provide the necessary services for individuals experiencing a mental health crisis and afford them the opportunity to collaborate with partners in their communities.

Currently, DMH provides the Access Line for service referrals, crisis assessments, and field deployments 24-hours a day, seven days a week. This service provides assistance to those in crises, along with family members and loved ones who are affected.

In addition, DMH provides additional resources via 211 LA County. This service is available to the public and available in multiple languages. This service allows those in need to access information and obtain referrals to physical and mental health resources (i.e., housing, utilities, food, suicide, and crisis interventions).

Unfortunately, LASD does not possess the resources or experience to provide patient navigation services for recipients of emergency mental health services. These navigation services are provided by MET, RAMP, and VMET, in partnership with its DMH and federal clinicians.

RECOMMENDATION NO. 1.6

BOS/DMH/DHS/DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers and Sobering Centers in key locations to help provide sufficient placements of mental health patients.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD.

RECOMMENDATION NO. 1.7

DMH/DPH/DHS and the BOS should substantially increase the number of rescue transport vehicles in service to promote additional opportunities for persons in need.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD.

The MET currently collaborates with DMH for ambulance services, but ambulance services are requested by LASD field personnel. LASD requesting an ambulance to transport for medical emergencies has been found to be quicker and more time efficient. Ambulance services are normally delayed and force field deputies to transport patients to prevent waiting extended periods of time. LASD supports increased access to ambulance services for swift responses.

RECOMMENDATION NO. 1.8b

In order to provide additional long-term mental health campuses, residential settings, and permanent supportive housing the BOS and LACC should prioritize acquiring, renovating, and opening mental health facilities.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD.

This recommendation is beyond the LASD's scope to approve or acquire such facilities. The prioritization in acquiring, renovating, and opening mental health facilities by the BOS and LACC, would assist the MET, VMET, and RAMP with additional locations for placement of individuals experiencing a mental health crisis.

RECOMMENDATION NO. 1.9

In order to provide the Mental Health Evaluation "H (Henry) 918" Division more autonomy and greater scope of service, the LASD should authorize creation of an independent Mental Health Evaluation Bureau. This will give the MET team the ability to expand its operations and to explore various pilot programs.

RESPONSE

Agree. LASD agrees with this recommendation, but a further exploration would have to be conducted in six months.

With over 10 million residents, the community's need for mental health services has reached a critical need. As LASD recovers from the COVID-19 pandemic, investing in programs to promote public safety and health has remained a priority.

Since 2018, the LASD has requested the reorganization and expansion of MET. However, due to staffing shortages and the need for collaborative growth with DMH partners, neither LASD nor DMH can expand at this time.

DRAFT

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
SHERIFF'S DEPARTMENT

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR THE INMATE RECEPTION CENTER (IRC)

RECOMMENDATION NO. 6.1

The entire AJIS system must be replaced with a modern information system that utilizes data integration techniques. This will provide SECURE, fast, accurate, and complete information for the staff and managers, and provide fair and timely treatment for the inmates. Until the information system is modernized, the IRC will not be able to improve its performance significantly. All other improvements are dependent on putting in place a system that can interact with the similar systems of other relevant agencies, especially the Court.

RESPONSE

Agree. This recommendation is in the process of being implemented. On July 19, 2023, Data Systems Bureau (DSB) began working with "Syscon" in identifying the requirements of a new jail management platform.

RECOMMENDATION NO. 6.2

The County should develop an information system capable of receiving data and communications from the Court. It is imperative that these two systems communicate because a real time, interactive system will significantly decrease the time that inmates are held at the IRC.

RESPONSE

Agree. This recommendation is in the process of being implemented. The courts will be implementing their new system (Odyssey) in early November 2023. It has been the plan of the Sheriff's DSB to be able to "link" the court's Odyssey system with the current AJIS system used by LASD. The plan is also for the new program being built by Syscon to communicate with the courts system. The anticipated implementation of the Syscon program is currently 24 months.

Rutherford provisions allow LASD to release newly remanded inmates on fractional time credits. If IRC had knowledge of the arrivals sentence and credits these fractional credits could be applied with a nexus to the inmate's arrival. If the inmate did not have any medical or mental health concerns, they could be expedited to the Release Area. The current paper driven system does not allow for quick identification of these inmates.

RECOMMENDATION NO. 6.3

Whether a new system is built in-house or contracted out, staff must be included in every step of the design, development, testing, and implementation. If staff needs are shortchanged, the project will suffer ongoing deficiencies, and the IRC will not see maximum improvement.

RESPONSE

Agree. This recommendation is in the process of being implemented. DSB's Director Scott Goodwin has identified subject matter experts within IRC and facilitated meetings with "Syscon." The meetings allowed "Syscon" to learn the current IRC process from the end user and inquire what shortcomings exist.

DRAFT

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
SHERIFF'S DEPARTMENT

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR SHERIFF'S OPERATIONS

RECOMMENDATION NO. 1.1a

If Law Enforcement Gang (LEG) membership is disclosed, the staff admission should be noted in employee personnel file and submitted to an intra-office database tracking LEG membership, rehabilitation and recidivism.

RESPONSE

Agree. The recommendation has been implemented.

RECOMMENDATION NO. 1.1b

If willingly disclosed, leadership personnel should flag employee for counseling and constructive monitoring.

RESPONSE

Agree. The recommendation has been implemented.

RECOMMENDATION NO. 1.1c

If uncovered involuntarily, staff belonging to an LEG must begin an immediate review process to determine membership and follow a termination process consistent with the law and due process.

RESPONSE

Agree. The recommendation has been implemented.

RECOMMENDATION NO. 1.1d

If leadership is made known of a staff member's involvement in an LEG and action is ignored, punishment delayed or aid provided to conceal illegal gang status, they should be immediately removed from ranked duties pending review.

RESPONSE

Agree. The recommendation has been implemented.

RECOMMENDATION NO. 1.2

All identified LEG logos and emblems, including the "Fort Apache" logo at the East La Station, must be removed from all LASD stations and property.

RESPONSE

Agree. The recommendation has been implemented.

All lawful action will be taken against deputies or their supervisors who participate in, support, or knowingly ignore the policy against LEG participation. Policies relating to these issues have been drafted and are in the review process.

RECOMMENDATION NO. 1.3

LASD personnel must hold themselves to a strict nonpartisan personae while in uniform and comply strictly with official policies and procedures.

RESPONSE

Agree. The recommendation has been implemented.

LASD personnel are aware that they must act in a non-partisan manner to build trust with all members of the community.

RECOMMENDATION NO. 1.4

LASD and oversight monitors should publicize the existence of the Special Counsel by adding contact information somewhere on their public websites.

RESPONSE

Disagree. The recommendation will not be implemented as jurisdiction falls outside of the LASD.

Any publicity relating to the position of Special Counsel is at the discretion of the Civilian Oversight Commission, or any other entity that is empowered to create and appoint a person to that position.

RECOMMENDATION NO. 1.5a

The CPAs should participate in teambuilding exercises with Station Sergeants to get them familiar with the role of the unit and understand the importance of disseminating, implementing and upholding the Constitutional Policing Advisors' (CPA) recommendations.

RESPONSE

Agree. The recommendations will be implemented.

RECOMMENDATION NO. 1.6

CPAs should publish written progress reports published to a dedicated tab located on lasd.org/transparency.

RESPONSE

Agree. The recommendations will be implemented.

RECOMMENDATION NO. 1.7

Add a link on the lasd.org TRANSPARENCY page listing ongoing consent decrees, restraining orders and lawsuits involving oversight monitors.

RESPONSE

Agree. The recommendation has been implemented.

The Office of Constitutional Policing has already updated the website and will continue to post relevant material to the website as it is available.

RECOMMENDATION NO. 1.8

Require a brief, written discussion of events leading up to the shooting incident and any findings or results in order to give videos context.

RESPONSE

Agree. LASD agrees with this recommendation, but further exploration would have to be conducted in six months.

The scope of the narrative of events provided will be subject to conversations with County Counsel.

RECOMMENDATION NO. 1.9

All weapon discharge cases should be submitted to the DA's office for outside review.

RESPONSE

Agree. The recommendation will be implemented.

RECOMMENDATION NO. 1.10a

The Incoming SIB director should establish new Information policies and procedures to reflect modern marketing and information sharing trends.

RESPONSE

Agree. The recommendation will be implemented.

Any new communications team member will utilize best practices to ensure factual information and contemporary practices are used in providing information to the public.

RECOMMENDATION NO. 1.10b

Collaborate with the COPS Bureau to ensure updated policies and procedures are focused on best practices on how the public should best receive Department communications.

RESPONSE

Agree. The recommendation will be implemented.

Dr. Barney Melekian has joined the Office of Constitutional Policing, and he previously served as the Director of the COPS Office at the Department of Justice. His skill and experience will assist the LASD in ensuring best practices are implemented.

RECOMMENDATION NO. 1.11

Implement Community Advisory Committees (CAC) Department-wide.

RESPONSE

Agree. The recommendation is in the process of being implemented.

LASD is working with the Center for Policing Equity (CPE) and the United States Department of Justice (DOJ), Community Relations Service (CRS) to develop a robust community engagement program.

RECOMMENDATION NO. 1.12

Law Enforcement (LE) Bystander Training programs like the DOJ's ABLE should be incorporated into standing LASD Training.

RESPONSE

Agree. This recommendation is in the process of being implemented.

LASD is reorganizing its training program to ensure it is robust and comprehensive and addresses 21st Century Policing principles.

RECOMMENDATION NO. 1.13

The DA's office must develop a quick evaluation to determine if a case needs immediate action or if could be kicked back to the LASD for an internal investigation.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside of LASD.

This recommendation relates to the DA's Office developing an evaluation guide for cases. The Office of the District Attorney responded to this recommendation.

Attachment E
Auditor-Controller

DRAFT



OSCAR VALDEZ
AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012-3873
PHONE: (213) 974-8301 FAX: (213) 626-5427

ASSISTANT AUDITOR-CONTROLLERS

MAJIDA ADNAN
ROBERT G. CAMPBELL
CONNIE YEE

July 18, 2023

TO: Fesia A. Davenport
Chief Executive Officer

Attn: Cheri Thomas

FROM: Oscar Valdez
Auditor-Controller

SUBJECT: **RESPONSE TO THE 2022-23 LOS ANGELES COUNTY CIVIL GRAND
JURY FINAL REPORT**

As requested, attached is the Department of Auditor-Controller's response to the Fiscal Year 2022-23 Los Angeles County Civil Grand Jury Final Report sections entitled "MEDI-CAL REIMBURSEMENTS – The Final Resolution of an Ongoing Issue." Per the Grand Jury's request, the Auditor-Controller is responding to Recommendation 1.1.

If you have any questions, please call me at (213) 974-8302.

OV:cy

Attachment

*Help Conserve Paper – Print Double-Sided
"To Enrich Lives Through Effective and Caring Service"*

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR MEDI-CAL REIMBURSEMENT – THE FINAL RESOLUTION OF AN ONGOING ISSUE

RECOMMENDATION NO. 1.1

The Los Angeles County Auditor-Controller (LACA-C) should continue to follow up with the DHS and report back to the BOS on the resolution of the six partially implemented Priority 1 and 2 recommendations.

RESPONSE

The LACA-C agrees with the recommendation and will implement it. The LACA-C will work with DHS to conduct another follow-up review and report back to the BOS on the status of the six partially implemented Priority 1 and 2 recommendations in accordance with our protocol for audit follow-ups.

Attachment E

Department of Children and Family Services

DRAFT



BRANDON T. NICHOLS
Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

510 S. Vermont Avenue, Los Angeles, California 90020
(213) 351-5602

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Fifth District

July 25, 2023

To: Supervisor Janice Hahn, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Lindsey P. Horvath
Supervisor Kathryn Barger

From: Brandon T. Nichols, Director
Department of Children and Family Services

**RESPONSE TO THE 2022-2023 LOS ANGELES COUNTY CIVIL GRAND JURY
FINAL REPORT RECOMMENDATIONS**

Enclosed please find the Department of Children and Family Services' (DCFS) updates to the Civil Grand Jury's recommendation for year 2022-2023. The responses to the recommendations have been prepared for the following Civil Grand Jury report sections titled, "Aging Out: Transitional Aged Youth" Recommendations 1.1, 1.2, 1.2a, 1.2b, 1.3, 1.3a, 1.3b, and 1.5.

If you have any questions, please call me or your staff may call Aldo Marin, DCFS Board Liaison, at (213) 371-6052.

BTN:RR:af

Enclosures

"To Enrich Lives Through Effective and Caring Service"

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES DEPARTMENT OF CHILDREN AND FAMILY SERVICES

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR AGING OUT: TRANSITIONAL AGED YOUTH

RECOMMENDATION NO. 1.1

Ongoing meetings of the Multi-Disciplinary Teams (MDT) must be regularly scheduled, with mandatory participation of departments, youth, foster parents, and other interested parties.

RESPONSE

The Department agrees with the recommendation. The recommendation has been partially implemented and the timeline for implementation of scheduling ongoing regular meetings is by January 2024. Mandating participation from other departments is contingent upon their agreement. DCFS has already met with the other departments to discuss the need for improved collaboration, and discussed various strategies which would assist with better support for transition age youth. Further discussions are needed in order to determine to what degree other departments are in agreement and can allocate staff to serve as a member of MDTs.

RECOMMENDATION NO. 1.2

DCFS and MDTs should carefully monitor the ages of TAY and other beneficiaries so as to make certain that TAY services and TAY planning begin as early as appropriately possible, at ages 14, 16 or other applicable ages.

RESPONSE

The Department agrees with the recommendation. The recommendations will be implemented. The Department plans to implement by 2024. Although, please note response regarding MDTs to recommendation 1.1.

RECOMMENDATION NO. 1.2a

DCFS, Probation and MDTs should carefully monitor the ages of TAYs so as to make certain that TAYs are made fully aware of services available not only until they reach age 18, but also continuing, where appropriate and available, extending TAY transitional services to ages 21 or 24.

RESPONSE

The Department partially disagrees with the findings in that DCFS and Probation currently monitor the ages of transition age youth and begins discussing transition planning with them no later than their 16th birthdays. The timeframe for full implementation is estimated for 2024 and contingent upon further discussion with other departments as noted in the response to recommendation 1.1. These

discussions include informing youth of the services available to them at age 18 through age 21, as well as additional housing options available to them to and after the age of 24.

The Department agrees that all members of the team supporting the youth should have similar discussions either individually and/or during regularly scheduled meetings (see response to recommendation 1.2).

The recommendation relative to all members of the MDT being aware of and sharing information has not yet been implemented because it is contingent upon further discussion with other departments as noted in the response to recommendation 1.1.

RECOMMENDATION NO. 1.2b

DCFS and Probation should ensure that the youth obtain a driver's license or California ID card, a birth certificate, social security card, medical card, and any other pertinent documents.

DCFS and Probation should assist the youth to obtain public and privately funded services. DPSS should provide information to the TAY for general relief, CalWORKS, CalFresh, and MediCal. DPH should provide information to access medical services.

DCFS and Probation should provide additional TAY services such as employment, housing, healthcare, and (for male TAYs age 18) registration with the Selective Service System. DCFS should provide training so the youth can open a bank account and apply for admission to colleges.

RESPONSE

The Department partially disagrees with the recommendation in that DCFS and Probation already ensure youth obtain a driver's license or California ID card, are provided with their birth certificates, a social security card, medical care and other pertinent documents. The timeframe for full implementation is estimated for 2024 and contingent upon further discussion with the Social Security Administration in addressing a streamlined and consistent protocol for DCFS to request social security cards for youth, and other County departments to connect and access services and resources.

DCFS and Probation already ensure that youth obtain any funds available, are referred to DPSS for assistance, and referred for employment preparedness classes, housing, life skills classes, financial literacy classes which includes information on opening a bank account and assists transition age youth with completing applications for college.

The Department will continue to work with other county departments such as DPSS and DPH and continue conversations with the Social Security Administration to promote and facilitate transition age youth accessing relevant documents.

RECOMMENDATION NO. 1.3

DCFS and Probation should provide training to foster parents or guardians of TAYs to educate them to the procedures, assistance and processes to effectively assist TAYs under their care during the transition period.

RESPONSE

The Department partially agrees with the recommendation. This recommendation is expected to be implemented by January 2024. DCFS has reviewed the courses available to Resource Parents on both the Foster Parent College (FPC) and Foster Kinship Care Education (FKCE) website and found numerous courses related to working with youth who are in their transitional period. While there are numerous trainings available and course availability changes throughout the year, there is an opportunity to explore with FPC and FKCE to see if their course listings can be presented in a way that consolidates the courses under a TAY heading to make it easier for Resource Parents caring for TAY and/or are interested in the topic to easily find. DCFS anticipates having the discussion by November 2023 and implementation in 2024 to be contingent upon the agreement by FPC and FKCE.

RECOMMENDATION NO. 1.3a

DCFS or Probation should require foster parents to receive training and guidance as mandated by the MDT plans. Foster parents and court appointed educational advocates must participate in educational plans with school administration and/or community organizations.

RESPONSE

The Department agrees with the recommendation. This recommendation requires further analysis. The analysis and discussion should be completed by January 2024. The recommendation requires further analysis and discussion with the California Department of Social Services as there is no mandate that foster parents receive specific trainings and guidance that have been determined by a MDT plan, nor that they are mandated to participate in educational plan meetings.

RECOMMENDATION NO. 1.3b

DCFS or Probation should provide foster parents with pertinent case history upon placement.

RESPONSE

The Department agrees with the recommendation. The recommendation has been implemented as this is already mandated by DCFS policy and part of practice.

RECOMMENDATION NO. 1.5

Each department should contribute to an Individual Transition Plan. The Individual Transition Plan should be a collaborative effort of all the involved departments, and the implementation should begin when the TAY reaches age 16. DCFS or Probation should develop one cohesive plan, which includes the desires of the youth for continuing their education/training and future goals. All agencies should ensure that

TAYs and their foster parents participate in all meetings concerning the TAY's case. The departments must ensure that TAYs are given the opportunity to express themselves without fear of retribution.

RESPONSE

The Department agrees with the recommendation. The recommendation has been partially implemented and requires further analysis. The recommendation for implementation with the other departments is targeted for 2024 but is contingent upon further discussion and agreement with other departments. Additionally, DCFS has agreed to create by January 2024 a specialized section of staff who will provide intensive services for youth who are transitioning from care. That section staff will be responsible for supporting transition age youth who are transitioning from care, including working collaboratively with representatives from other County departments.

DRAFT

Attachment F

Executive Office of the Board of Supervisors

DRAFT



COUNTY OF LOS ANGELES
EXECUTIVE OFFICE
BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 974-1411 • www.bos.lacounty.gov

MEMBERS OF THE BOARD

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KATHRYN BARGER

July 21, 2023

TO: Fesia A. Davenport
Chief Executive Officer

FROM: Celia Zavala 
Executive Officer

2022-23 LOS ANGELES CIVIL GRAND JURY RESPONSE

Attached are responses to the 2022-23 Civil Grand Jury Final Report. We are responding to specific recommendations related to the following sections:

- Proposition 19 Implementation and Related Matters
- Sheriff's Operations. Examining Transparency, Accountability and Community Policing within the Los Angeles County Sheriff's Department
- Zero Emissions and Air Quality Monitoring

Despite not being a designated department for the Proposition 19 response, it is important to mention that we provided feedback because it relates to the operations of the Assessment Appeals Board division within the Executive Office of the Board of Supervisors.

If you have any questions, please contact me at (213) 974-1401, or your staff may contact Hanna Cheru, Assistant Executive Officer, at (213) 893-2564 or hcheru@bos.lacounty.gov.

CZ:HC:ja

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
EXECUTIVE OFFICE OF THE BOARD OF SUPERVISORS – ASSESSMENT APPEALS
BOARD (EO-AAB)

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR PROPOSITION 19 IMPLEMENTATION AND RELATED MATTERS

RECOMMENDATION NO. 1.3

The BOS should appropriate funds for the development of public education about Proposition 19, proper completion of Preliminary Change of Ownership (PCORs) and related matters, particularly for the purpose of outreach and professional education for real estate professionals such as real estate brokers and agents.

RESPONSE

The respondent partially agrees with the finding. This recommendation will not be implemented.

The AAB serves as the board of equalization for the BOS, and therefore does not interact with property owners when filing for Proposition 19 applications, filling out PCORs or other property tax forms until after the assessment of their property and only when an appeal is filed. Nonetheless, the AAB agrees that funding should be appropriated for the development of public education about property taxation to avoid unnecessary filings of appeals applications. The AAB agrees to collaborate with the Assessor's Office to develop educational content funded by the BOS.

RECOMMENDATION NO. 1.4

The BOS should consider increasing the filing fees for assessment appeals, while making a portion or all of it refundable in cases where the appellant prevails.

RESPONSE

The respondent agrees with the finding. The recommendation requires further analysis.

The AAB will reevaluate its application filing fees and conduct a cost study including charges by other counties. This study will consider the actual cost of processing appeal applications and consider a refund process. A refund process would need to be evaluated to determine the feasibility of implementation (i.e., minimum reduction amount that warrants a refund, impact on County revenue, percentage of reduction to roll value, etc.). The study will also require research of the policies of other counties and interviews of their staff to determine the challenges of increased filing fees or refunds. Additional meetings will be scheduled with the Assessor's office to discuss process and procedures related to their function. The study is anticipated to take six months.

RECOMMENDATION NO. 1.5

The assessment appeals system should be examined by the County Assessor's Office and by the BOS with a view to reforming it and improving timeliness of appeals and hearings.

RESPONSE

The respondent agrees with the finding. The recommendation has been implemented.

The process to appeal a property tax assessment in the County has evolved organically to service the needs of multiple stakeholders. It is decidedly manual and paper-based, with approximately 60 percent of applications arriving as a paper form, mailed-in or dropped off at the AAB office, despite the option for online submission via a web portal.

The AAB implemented its Business Process Improvement (BPI) multi-phase implementation plan. This plan includes process enhancements using automation and current technologies to streamline our processes, system, online services, and information delivery, as well as the implementation of new scheduling strategies for optimal hearing efficiencies and increased closure rate. As a result, the AAB has been able to schedule new applications within six to eight months (or sooner) from when the appeal is received, as opposed to prior times that could be 10 to 12 months. The AAB has also increased the number of Board hearings from three to four prior to the pandemic, to now eight hearings per day, due to the effectiveness of using virtual hearings. Hearing Officer hearings have also increased from one per day pre-pandemic to two to three virtual hearings per day. The AAB continues to strategize on how to streamline the appeal process and optimize the customer's overall experience.

The AAB has also focused on enhancing the public's experience when navigating the AAB website, including improving the accessibility to information and online services by ensuring the website can be translated and designing an intuitive webpage. The AAB has also increased its public outreach and education efforts by attending community events related to homeownership. More recently, the AAB implemented electronic forms to eliminate manual processing of administrative paperwork to reduce wait times on the submission of forms.

Although the AAB is currently focused on eliminating the existing backlog and enhancing the current AAB system to alleviate major process pain points that exist today, these phases are about getting back to a healthy state. Once there, the AAB will shift its focus to set a new bar and deliver a best-in-class service to taxpayers and County staff. Designing a better user experience will allow for even more efficiencies in application processing and correspondence to be enjoyed by AAB staff.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
EXECUTIVE OFFICE OF THE BOARD OF SUPERVISORS – OFFICE OF INSPECTOR
GENERAL AND CIVILIAN OVERSIGHT COMMISSION

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR SHERIFF'S OPERATIONS: AN EROSION OF TRUST, EXAMINING TRANSPARENCY, ACCOUNTABILITY AND COMMUNITY POLICING WITHIN THE LASD

RECOMMENDATION NO. 1.4

LASD and oversight monitors should publicize the existence of the Special Counsel by adding contact information somewhere on their public websites.

RESPONSE

The respondent agrees with the finding. The recommendation has been implemented.

In June 1993, the Los Angeles County BOS designated Merrick Bobb to serve as Special Counsel to the BOS to report to the Board on LASD's implementation of the Kolts Commission recommendations. Special Counsel served in that capacity and issued semi-annual reports between 1993-2014. The Office of Inspector General was created by Los Angeles County Code Section 6.44.190 in 2014, to promote constitutional policing and the fair and impartial administration of justice by providing comprehensive oversight, monitoring, and reporting about LASD. The Ordinance states that the Inspector General serves as Special Counsel to the BOS and to the Civilian Oversight and Probation Oversight Commissions. The Office of Inspector General's and the Civilian Oversight Commission's websites were updated to better publicize this.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
EXECUTIVE OFFICE OF THE BOARD OF SUPERVISORS – CHIEF SUSTAINABILITY
OFFICE (CSO)

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR ZERO EMISSIONS AND AIR QUALITY MONITORING

RECOMMENDATION NO. 1.6

This committee supports the option of green hydrogen but recommends that the exposure of nitrous oxide pollution be identified and eliminated in its energy applications.

RESPONSE

The respondent agrees with the finding. However, the recommendation requires additional analysis to understand the most appropriate applications for green hydrogen and how the consequences of hydrogen use, such as nitrous oxide pollution, can be best be identified and eliminated.

The CSO plans to do a preliminary exploration of the sustainability and equity considerations associated with the production and use of hydrogen and discuss next steps with the BOS and relevant Departments over the next six months.

RECOMMENDATION NO. 1.7

Nitrous oxides need to be contained during hydrogen production operations.

RESPONSE

The respondent agrees with the finding. However, the recommendation requires additional analysis to understand the considerations associated with hydrogen production, including containment and mitigation of nitrous oxide pollution.

The CSO plans to do a preliminary exploration of the sustainability and equity considerations associated with the production and use of hydrogen and discuss next steps with the BOS and relevant Departments over the next six months.

RECOMMENDATION NO. 1.8

(a) Schools, county/city public agencies/buildings, and commercial offices should be retrofitted with energy efficient systems, thereby modeling consistent ZE goals and practices.

(b) Construction building codes should reflect ZE goals.

RESPONSE

The respondent agrees with the finding. The recommendation will be implemented.

The State and County both have climate pollution reduction goals that include decarbonization for new and existing buildings, and the County is actively pursuing strategies to achieve these goals. Areas of activity include how to prioritize buildings for retrofits and regulations, technological challenges and solutions associated with converting new and existing buildings from gas to electric equipment, potential sources of funding to address the needs of different building types and planning for engagement and outreach around building decarbonization. Currently, the County is exploring available regulatory mechanisms to incorporate decarbonization goals into building codes and standards. The CSO will have more detailed implementation strategies to share over the next six to 12 months to align with relevant considerations, including anticipated state guidance on funding for decarbonization of existing buildings and an anticipated ruling from the 9th Circuit on relevant case law for new buildings.

RECOMMENDATION NO. 1.9

In order to comply with Senate Bill (SB) 1383, separating food waste from regular garbage disposal into green collection bins and its collection needs to be closely monitored.

RESPONSE

The respondent disagrees with the finding. The recommendation will not be implemented since CSO does not have a monitoring or reporting role related to waste.

RECOMMENDATION NO. 1.10

Each Los Angeles Sanitation District should publish updated reports on their community's adherence to SB 1383.

RESPONSE

The respondent disagrees with the finding. The recommendation will not be implemented since CSO does not have authority over the Los Angeles Sanitation District.

Attachment G
Fire Department

DRAFT



ANTHONY C. MARRONE
FIRE CHIEF
FORESTER & FIRE WARDEN

*"Proud Protectors of Life,
the Environment, and Property"*

COUNTY OF LOS ANGELES FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401
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July 21, 2023

TO: FESIA DAVENPORT, CHIEF EXECUTIVE OFFICER

FROM: ANTHONY C. MARRONE, FIRE CHIEF 

RESPONSES TO THE 2022-23 LOS ANGELES COUNTY CIVIL GRAND JURY FINAL REPORT

As requested in your memo dated July 3, 2023, attached are the Los Angeles County Fire Department's responses to the following recommendations from the 2022-23 Civil Grand Jury Final Report:

- Have we M.E.T? Mental Health Evaluation Teams and How They Work, Recommendation Numbers 1.2b, 1.3, 1.4a, 1.4b, 1.6, 1.7.
- Los Angeles County Fire Department Workers Compensation, Recommendation Numbers 1.1b, 1.2a, 1.2b, 1.2c, 1.2d, 1.3, 1.4, 1.5, 1.6a, 1.6b, 1.7a, 1.7b, 1.8, 1.9, 1.10.

Should you have any questions, please contact me directly at (323) 881-6180.

ACM:al

Attachments (2)

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY
CALABASAS

CARSON
CERRITOS
CLAREMONT
COMMERCE
Covina
Cudahy
DIAMOND BAR
DUARTE

EL MONTE
GARDENA
GLENDORA
HAWAIIAN GARDENS
HAWTHORNE
HERMOSA BEACH
HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY

INGLEWOOD
IRVINDALE
LA CANADA-FUNTRIDGE
LA HABRA
LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER

LAWDALE
LOMITA
LYNWOOD
MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT

PICO RIVERA
POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMead
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
VERNON
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES LOS ANGELES COUNTY FIRE DEPARTMENT

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR HAVE WE M.E.T? MENTAL HEALTH EVALUATION TEAMS AND HOW THEY WORK?

RECOMMENDATION NO. 1.2b

DMH/BOS should allow agencies to hire specially trained employees (non-certified, but equally qualified) in place of DMH employed mental health professionals, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.

RESPONSE

Disagree. This recommendation will not be implemented by LACoFD as jurisdiction for this recommendation falls outside of the LACoFD.

RECOMMENDATION NO. 1.3

BOS/LASD/LACoFD/LAPD and the LACC should authorize an update or replacement of the current CAD system to integrate it with systems in use by other agencies.

RESPONSE

Agree. This recommendation is in the process of being implemented. Funding, through the County's IT Legacy Fund, has been approved to upgrade LACoFD's CAD which should allow better integration and distribution of LACoFD specialty resources within the jurisdictions served by the LACoFD. It is anticipated that the CAD upgrade will be completed by Quarter 4, 2025.

RECOMMENDATION NO. 1.4a

BOS/DMH/DPH/DHS should improve patient navigation services for recipients of emergency medical health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.

RESPONSE

Disagree. This recommendation will not be implemented by LACoFD as jurisdiction for this recommendation falls outside the LACoFD.

RECOMMENDATION NO. 1.4b

LACoFD should be authorized to provide their own patient navigation personnel. Agency should be reimbursed by the County in whole or in part for such hires.

RESPONSE

Partially disagree. This recommendation will require further analysis. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and competing requests. Additionally,

any such positions would ideally be DMH/DPSS/DPH positions to assigned to support LACoFD's mission, as LACoFD does not have the expertise nor the internal resources to provide the training and support that they would require.

RECOMMENDATION NO. 1.6

BOS/DMH/DHS/DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers and Sobering Centers in key locations to help provide sufficient placement of mental health patients.

RESPONSE

Disagree. This recommendation will not be implemented by LACoFD because jurisdiction for this recommendation falls outside the LACoFD.

RECOMMENDATION NO. 1.7

DMH/DPH/DHS and the BOS should substantially increase the number rescue transport vehicles in service to promote additional opportunities for persons in need.

RESPONSE

Disagree. This recommendation will not be implemented by LACoFD as jurisdiction for this recommendation falls outside the LACoFD.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
LOS ANGELES COUNTY FIRE DEPARTMENT

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR LOS ANGELES COUNTY FIRE DEPARTMENT WORKERS COMPENSATION

RECOMMENDATION NO. 1.1.b

LACoFD should be invited to participate in the development of the renewal of the TPA Unit C contract.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.

RECOMMENDATION NO. 1.2.a

LACoFD, working with the CEO and Department of Human Resources (DHR), should amend the existing TPA Unit C contract with Sedgwick to include detailed ASIs on preferred methods of claims management for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.

RECOMMENDATION NO. 1.2.b

The ASI amendments should direct Sedgwick adjusters to provide "point of entry" authorization for all firefighter WC claims for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.

RECOMMENDATION NO. 1.2.c

The ASI amendments should include penalties for delays in claims caused by Sedgwick's claims handling that result in LACoFD having to use overtime staffing for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.

RECOMMENDATION NO. 1.2.d

LACoFD should consider arranging “ride-alongs” to help claims adjusters better understand the nature of firefighters work by observing their activities.

RESPONSE

Disagree. This recommendation will not be implemented. The Department has established a process of a “Show-Me” day at the Department’s training facility to help claims adjusters better understand the nature of firefighters work by observing their activities. Attendees include staff from Sedgwick, the CEO, and the Department’s Disability Management and Compliance Section (DMCS). The demonstration includes a live fire event with an emergency response operation that will provide more insight on the types of tools and skills used by firefighters on incidents. This event is expected to take place in the fall 2023. Based on the intent of the recommendation the Department believes this satisfies the recommendation.

RECOMMENDATION NO .1.3

The ASI amendments should authorize TPA adjusters to pay up to 25 percent more than the Office Medical Fee Schedule (OMFS) standard fees for doctors to treat firefighter patients in order to expedite treatment and recovery for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.

RECOMMENDATION NO .1.4

LACoFD should work with DHR to expand the contracted clinic network to expedite treatment for the most common firefighter injuries, particularly orthopedic injuries.

RESPONSE

Partially Agree. This recommendation will be implemented. However, this recommendation does not fall within the responsibilities of DHR but within the jurisdiction of the CEO’s responsibilities.

RECOMMENDATION NO .1.5

LACoFD should authorize firefighters’ workers compensation (WC) claims immediately, and not contest such claims, except where fraud or demonstrable misconduct is suspected.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.

RECOMMENDATION NO. 1.6.a

LACoFD should offer financially attractive buyouts of Labor Code (LC) 4850 benefits for firefighters who are permanently disabled or forced by injuries into retirement. This would allow firefighters to retire and be replaced by permanent hires.

RESPONSE

Partially Disagree. This recommendation requires further analysis. LACoFD will continue to work collaboratively with CEO and County Counsel on the analysis to ensure any settlement offer is reasonable and weighs available resources and competing priorities. The implementation will be predicated on an injured firefighter's willingness to retire prior to using the full year of the LC 4850 benefit. While receiving LC 4850 benefits, the firefighter continues to accrue retirement service time and other employment benefits that might be paid pre-retirement and pensionable. A settlement of LC 4850 benefits may not be supported by existing law and would unlikely be approved by the Workers' Compensation Board. The analysis of all settlements needs to be conducted on a case-by-case basis and subject to review and approval of all parties.

RECOMMENDATION NO. 1.6.b

LACoFD should continue to offer frequent Academy classes to hire more recruits. This will reduce reliance on backfill overtime staffing.

RESPONSE

Agree. This recommendation has been implemented. The Department continues to maintain a minimum of 3-4 Recruit Training Academies per year. The maximum number of recruits per academy is 56 recruits. On average, 80 percent of recruits are successful in completing the training academy. Each academy costs the Department approximately \$3-4 million. The Department budgets for three recruit academies per fiscal year and funding would need to be identified for any additional academies. Also, staffing at the firefighter rank is not a driving factor in the utilization of backfill overtime. From 2021 to 2022, the Department over hired fire fighters and found that it had no effect on the utilization of backfill overtime.

The Department's utilization of backfill is primarily due to vacancies at the fire fighter specialist rank and the large number of fire captains out on leave which creates staffing issues. In an effort to mitigate the issue, the Department will often over hire captains. In order to reduce the impact of backfill overtime staffing, the Department will have to focus on fire captains out on leave and continue to hold regular promotions for fire fighter specialist and fire captain ranks.

RECOMMENDATION NO. 1.7.a

LACoFD should make full use of CEO Risk Management's Ventiv Claims Enterprise (VCE) to manage WC claims and its RTW program.

RESPONSE

Agree. This recommendation will be implemented and will work collaboratively with the CEO.

RECOMMENDATION NO. 1.7.b

DHR should assist LACoFD by developing a comprehensive Disability Compliance Record module as part of VCE.

RESPONSE

Agree. This recommendation will be implemented. DHR has developed a module for the recording and tracking disability management and compliance Countywide (formerly referred to as "return-to-work"). This new module joins other modules on the Ventiv platform, including modules for the management of workers' comp claims, and absence (protected leave) management.

The module is currently undergoing user testing; once testing has been completed satisfactorily, the module will be rolled out to all departments, along with robust training to ensure fidelity in application.

RECOMMENDATION NO. 1.8

LACoFD should continue to develop creative return-to-work strategies, such as remote work by computer, work from home, and community service work.

RESPONSE

Agree. This recommendation has been implemented. LACoFD continuously evaluates return-to-work strategies. The Department has implemented changes to the patient status report emphasizing the temporary work restriction section which enables the Department to readily evaluate injured workers for limited duty assignments. Alternative limited duty schedules have been implemented to include 9/80, 4/10, and 3/36 as alternatives to the 5/40 schedule. Limited duty from home is an option that is being evaluated. The Department has engaged with Sedgwick to ensure timely delivery of temporary work restrictions.

RECOMMENDATION NO. 1.9

LACoFD should continue to emphasize firefighter training and physical and mental fitness programs to control the frequency and severity of injuries/illnesses.

RESPONSE

Agree. This recommendation will be implemented. The Department's Fitness For Life Program provides modules four times a year, on fitness/health, the last two have addressed the following topics:

- Food Safety and Handling
- Occupational Fitness Assessment Test

Additionally, the Wellness Division will establish a periodical/video quarterly to provide a Well-Talk. It will include the following programs: Peer Support, Chaplains, Fitness for Life and Health Programs Office. These periodical/videos will provide Department members with updated information regarding upcoming events, helpful hints, and navigating the Wellness Division's services.

RECOMMENDATION NO. 1.10

LACoFD should continue to reach out to firefighters on disability through frequent personal contact by peers and supervisors as part of its employee wellness programs.

RESPONSE

Agree. This recommendation has been implemented. In March 2023, the Wellness Division began receiving a list of current employees out on injury/illness over 90 days. This list is disseminated through the peer support leads to our peer support members who reach out and provide a "check-in" and assist with any possible issues the employee maybe having with the workers' compensation claims' process. Follow-up contact is provided, as needed, to assist these employees.

DRAFT

Attachment H
Health Services

DRAFT



July 26, 2023

**Los Angeles County
Board of Supervisors**

Hilda L. Solis
First District

Holly J. Mitchell
Second District

Lindsey P. Horvath
Third District

Janice Hahn
Fourth District

Kathryn Barger
Fifth District

TO: Fesia A. Davenport
Chief Executive Officer

FROM: Christina R. Ghaly, M.D.
Director

SUBJECT: **RESPONSE TO THE 2022-2023 LOS ANGELES
COUNTY CIVIL GRAND JURY REPORT**

Attached are the Department of Health Services' (DHS') responses to the 2022-2023 Los Angeles Civil Grand Jury (CGJ) Reports Sections:

- *"Have We M.E.T.?" – Recommendation Numbers 1.1, 1.4a, 1.6, 1.7, 1.8a, and 1.8b.*

These recommendations will not be implemented as jurisdiction falls with the Department of Mental Health (DMH). DHS defers to DMH for the responses to Recommendations 1.1, 1.4a, 1.6, 1.7, 1.8a, and 1.8b.

- *"MEDI-CAL Reimbursement, The Final Resolution of an Ongoing Issue" – Recommendation Numbers 1.1 and 1.2*

We concur and will continue to work with the Auditor-Controller in addressing Recommendation Number 1.1.

We concur with and have initiated actions to address Recommendation Number 1.2.

If you have any questions or require additional information, please let me know or your staff may contact Maria Lorena Andrade-Guzman at (213) 288-7901 or Angelo Cariaga at (213) 288-8437.

CRG:nm

Attachments

c: Hal F. Yee, Jr., M.D. Chief Deputy Director, Clinical Affairs
Allan Wecker, Chief Financial Officer
Kevin Lynch, Chief Information Officer

Christina R. Ghaly, M.D.
Director

Hal F. Yee, Jr., M.D., Ph.D.
Chief Deputy Director, Clinical Affairs

Nina J. Park, M.D.
Chief Deputy Director, Population Health

Elizabeth M. Jacobi, J.D.
Administrative Deputy

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Los Angeles, CA 90012

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www.dhs.lacounty.gov

*"To advance the health of our
patients and our communities by
providing extraordinary care"*



www.dhs.lacounty.gov

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES DEPARTMENT OF HEALTH SERVICES

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR HAVE WE M.E.T? MENTAL HEALTH EVALUATION TEAMS AND HOW THEY WORK?

RECOMMENDATION NO. 1.1

DPH/DHS/DMH/BOS should prioritize recruitment of additional mental health clinicians. Among other possibilities additional benefits, financial incentives, tuition reimbursements or student loan buy-outs, and flexible schedules should all be explored.

RESPONSE

The DHS disagrees with the finding.

This recommendation will not be implemented as jurisdiction for this recommendation falls with the DMH. DHS defers to DMH for response to Recommendation No. 1.1.

RECOMMENDATION NO. 1.4a

BOS/DMH/DPH/DHS should improve patient navigation services for recipients of emergency mental health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.

RESPONSE

DHS disagrees with the finding.

This recommendation will not be implemented as jurisdiction for this recommendation falls with DMH. DHS defers to DMH for response to Recommendation No. 1.4a.

RECOMMENDATION NO. 1.6

BOS/DMH/DHS/DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers and Sobering Centers in key locations to help provide sufficient placements of mental health patients.

RESPONSE

DHS disagrees with the finding.

This recommendation will not be implemented as jurisdiction for this recommendation falls with DMH. DHS defers to DMH for response to Recommendation No. 1.6.

RECOMMENDATION NO. 1.7

DMH/DPH/DHS and the BOS should substantially increase the number of rescue transport vehicles in service to promote additional opportunities for persons in need.

RESPONSE

DHS disagrees with the finding.

This recommendation will not be implemented as jurisdiction for this recommendation falls with DMH. DHS defers to DMH for response to Recommendation No. 1.7.

RECOMMENDATION NO. 1.8a

Given the need for the construction of additional mental health campuses and permanent supportive care for mentally ill patients, the BOS and LACC should endeavor to fully support and participate in the Governor's efforts to provide construction funding and programs.

RESPONSE

DHS disagrees with the finding.

This recommendation will not be implemented as jurisdiction for this recommendation falls with DMH. DHS defers to DMH for response to Recommendation No. 1.8a.

RECOMMENDATION NO. 1.8b

In order to provide additional long-term mental health campuses, residential settings, and permanent supportive housing the BOS and LACC should prioritize acquiring, renovating, and opening mental health facilities.

RESPONSE

DHS disagrees with the finding.

This recommendation will not be implemented as jurisdiction for this recommendation falls with DMH. DHS defers to DMH for response to Recommendation No. 1.8b.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES DEPARTMENT OF HEALTH SERVICES

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR MEDI-CAL REIMBURSEMENT – THE FINAL RESOLUTION OF AN ONGOING ISSUE

RECOMMENDATION NO. 1.1

The LACA-C should continue to follow-up with DHS and report back to BOS on the resolution of the six partially implemented Priority 1 and 2 recommendations.

In the Auditor-Controller's Department of Health Services (DHS) – Online Real-time Centralized Health Information Database (ORCHID) System Review – First Follow-up Review (Report #K19FZ) dated March 17, 2023, they noted the following six partially implemented recommendations:

1. **Medical Coding Backlog (Priority 1)** – DHS management implement a plan to resolve the medical coding backlog to ensure patient services are billed within insurance provider's billing deadlines.
2. **Medical Coding Process (Priority 1)** – DHS management strengthen the medical coding process to ensure coding is timely and accurate before billing by:
 - a. *Evaluating enhancing ORCHID (Online Real-time Centralized Health Information Database), and in the interim establishing manual processes, to notify coding staff when incomplete patient records are updated, and notify medical and coding supervisory personnel when incomplete records remain unresolved for extended periods (e.g., 15 or 30 days).*
 - b. *Implementing a process to review coding accuracy (e.g., on a sample basis) before billing.*
 - c. *Maintaining documentation to support billing error investigations.*
3. **Recording Patient Services (Priority 1)** – DHS management review the design of the process for recording patient services in ORCHID to determine whether processes, including management self-monitoring, can be strengthened to ensure medical staff record patient services completely and accurately before they are sent for medical coding.
4. **Privilege User Activity Reviews (Priority 2)** – DHS management strengthen the process for reviewing their employee's user activity in ORCHID by reviewing activity from all privileged users/areas and documenting the review to support the activity is appropriate and authorized.
5. **Management Monitoring of Internal Controls (Priority 2)** – DHS management ensure ongoing self-monitoring processes include:

- a. *Examination of processes/control activities, such as review of an adequate number of transactions on a regular basis to ensure adherence to County rules.*
 - b. *Documenting the monitoring activity and retaining evidence so it can be subsequently validated.*
 - c. *Elevating material exceptions to management on a timely basis to ensure awareness of relative control risk, and to ensure appropriate corrective actions are implemented.*
6. **Standards and Procedures (Priority 2)** – DHS management ensure written standards and procedures adequately guide supervisors and staff in the performance of their duties for all ORCHID processes.

RESPONSE

DHS agrees with the recommendation.

DHS will work with the Auditor-Controller to ensure that all three Priority 1 recommendations and two Priority 2 recommendations (Issue 5 and Issue 6 noted above) will be fully implemented by September 30, 2023. DHS estimates that Issue 4 – Privileged User Activity Review will be implemented by December 31, 2023.

RECOMMENDATION NO. 1.2

The DHS should complete the resolution of the six partially implemented Priority 1 and 2 recommendations, no later than September 30, 2023.

RESPONSE

DHS agrees with this recommendation.

All three Priority 1 findings and two Priority 2 recommendations (Issue 5 and Issue 6 noted above) will be implemented by September 30, 2023. Issue 4 – Privileged User Activity Reviews will be implemented by December 31, 2023.

Attachment I
Human Resources

DRAFT



LISA M. GARRETT
DIRECTOR OF PERSONNEL

COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

HEADQUARTERS
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(213) 974-2406 • FAX (213) 621-0387

BRANCH OFFICE
510 S. VERMONT AVENUE, 12TH FLOOR • LOS ANGELES, CALIFORNIA 90020
(213) 866-5846 • FAX (213) 637-0821

July 28, 2023

To: Fesia A. Davenport
Chief Executive Officer

From: Lisa M. Garrett
Director of Personnel

RESPONSE TO CIVIL GRAND JURY FINAL REPORT

Attached is the response from the Department of Human Resources to the Civil Grand Jury Final Report regarding the Los Angeles County Fire Department Workers' Compensation.

Should you have questions, please contact me or Pamela A. Missett, Chief Deputy, at (213) 866-2359 or pmissett@hr.lacounty.gov.

LMG:PAM:jgg

Attachment

LMG to CEO - Response to CGJ Report - 07-28-2023

To Enrich Lives Through Effective and Caring Service

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR LOS ANGELES COUNTY FIRE DEPARTMENT WORKERS' COMPENSATION

RECOMMENDATION 1.2a

LACoFD, working with the CEO and DHR, should amend the existing TPA Unit C contract with Sedgwick to include detailed ASIs on preferred methods of claims management for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO's Risk Management Division.

RECOMMENDATION 1.2b

The ASI amendments should direct Sedgwick adjusters to provide "point of entry" authorization for all firefighter WC claims for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO's Risk Management Division.

RECOMMENDATION 1.2c

The ASI amendments should include penalties for delays in claims caused by Sedgwick's claims handling that result in LACoFD having to use overtime staffing for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO's Risk Management Division.

RECOMMENDATION 1.3

The ASI amendments should authorize TPA adjusters to pay up to 25% more than the OMFS standard fees for doctors to treat firefighter patients in order to expedite treatment and recovery for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.

RESPONSE

Disagree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO's Risk Management Division.

RECOMMENDATION 1.4

LACoFD should work with DHR to expand the contracted clinic network to expedite treatment for the most common firefighter injuries, particularly orthopedic injuries.

RESPONSE

Partially Agree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO's Risk Management Division.

RECOMMENDATION 1.6.a

LACoFD should offer financially attractive buyouts of LC 4850 benefits for firefighters who are permanently disabled or forced by injuries into retirement. This would allow firefighters to retire and be replaced by permanent hires.

RESPONSE

Partially Disagree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO's Risk Management Division.

RECOMMENDATION 1.6.b

LACoFD should continue to offer frequent Academy classes in order to hire more recruits. This will reduce reliance on backfill overtime staffing.

RESPONSE

Partially agree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the LACoFD.

RECOMMENDATION 1.7.a

LACoFD should make full use of CEO Risk Management's VCE to manage WC claims and its RTW program.

RESPONSE

Partially agree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO's Risk Management Division.

RECOMMENDATION 1.7.b

DHR should assist LACoFD by developing a comprehensive Disability Compliance Record module as part of VCE.

RESPONSE

Agree. This recommendation will be implemented in the coming weeks.

DHR has developed a module dedicated to the tracking and management of disability compliance cases Countywide; this module was developed to integrate with and support the County's new framework for disability management and compliance across all departments. The module is currently in the final phase of user testing and will be rolled out for Countywide use in the next few weeks; the expectation will be that all departments, including the LACoFD, will use this module as the sole system of record for managing all their disability cases.

Attachment J

Internal Services Department

DRAFT



SELWYN HOLLINS
Director

County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

"Trusted Partner and Provider of Choice"

Telephone: (323) 267-2101
FAX: (323) 264-7135

July 20, 2023

To: Cheri Thomas
Chief Executive Office

From: Selwyn Hollins
Director

2022 – 2023 LOS ANGELES COUNTY CIVIL GRAND JURY RESPONSE

Attached is the response to the 2022-2023 Los Angeles County Civil Grand Jury Final Report for the Inmate Reception Center recommendations 6.1, 6.2, 6.3. Internal Services Department collaborated with Sheriff's Department and the CEO-Chief Information Officer on the response.

If there are additional questions, please contact Mirian Avalos, General Manager of Information Technology Services at (323) 443-6305, via email: MSAvalos@isd.lacounty.gov.

SH:MO:MA:rk

Attachment

c: Sheriff's Department
CEO-Chief Information Officer

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES INTERNAL SERVICES DEPARTMENT

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR THE INMATE RECEPTION CENTER

RECOMMENDATION NO. 6.1

The entire AJIS system must be replaced with a modern information system that utilizes data integration techniques. This will provide SECURE, fast, accurate, and complete information for the staff and managers, and provide fair and timely treatment for the inmates. Until the information system is modernized, the IRC will not be able to improve its performance significantly. All other improvements are dependent on putting in place a system that can interact with the similar systems of other relevant agencies, especially the Court.

RESPONSE

The Internal Services Department (ISD) agrees with this recommendation. This recommendation will not be implemented by ISD as jurisdiction for this recommendation falls with the LASD. ISD defers to the LASD response.

LASD is actively involved with a vendor to initiate the replacement of the legacy AJIS system. The objective is to implement a contemporary system that aligns with current needs and requirements. A response to the BOS is pending the completion of a gap analysis. That analysis is expected to conclude in September 2023.

RECOMMENDATION NO. 6.2

The County should develop an information system capable of receiving data and communications from the Court. It is imperative that these two systems communicate because a real time, interactive system will significantly decrease the time that inmates are held at the IRC.

RESPONSE

ISD agrees with this recommendation. This recommendation will not be implemented by ISD as jurisdiction for this recommendation falls with the LASD. ISD defers to the LASD's response. It is imperative for LASD to incorporate communication interfaces as part of the system requirements. Collaboratively working with the Court to establish essential communication interfaces for their upcoming Tyler Odyssey system, scheduled to go live in November 2023, is critical.

RECOMMENDATION NO. 6.3

Whether a new system is built in-house or contracted out, staff must be included in every step of the design, development, testing, and implementation. If staff needs are shortchanged, the project will suffer ongoing deficiencies, and the IRC will not see maximum improvement.

RESPONSE

ISD agrees with this recommendation. This recommendation will not be implemented by ISD as jurisdiction for this recommendation falls with the LASD. ISD defers to the LASD's response.

We recommend the formation of a project steering committee comprising key stakeholders from all business and technical sectors within the organization. Ensuring the participation of well-suited representatives at all organizational levels throughout each project phase will be instrumental in achieving success by effectively addressing business and technical requirements.

Attachment K

Department of Mental Health

DRAFT



DEPARTMENT OF MENTAL HEALTH

hope. recovery. wellbeing.

LISA H. WONG, Psy.D.
Director

Curley L. Bonds, M.D.
Chief Medical Officer

Connie D. Draxler, M.P.A.
Acting Chief Deputy Director

July 20, 2023

TO: Fesia A. Davenport
Chief Executive Officer

FROM: Lisa H. Wong, Psy.D.
Director *Lisa H. Wong, Psy.D.*

SUBJECT: **RESPONSES TO THE 2022-2023 LOS ANGELES COUNTY CIVIL
GRAND JURY FINAL REPORT**

Attached please find the responses to the Civil Grand Jury's final report from the Los Angeles County Department of Mental Health. The responses pertain to audit sections: "AGING OUT – Transitional Aged Youth" and "HAVE WE M.E.T.? – Mental Health Evaluation Teams and How They Work."

Please let me know if you need additional information.

LHW:tld

Attachments (2)

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
DEPARTMENT OF MENTAL HEALTH

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR AGING OUT: TRANSITIONAL AGED YOUTH

RECOMMENDATION NO. 1.1

Ongoing meetings of the MDTs must be regularly scheduled, with mandatory participation of the departments, youth, foster parents, and other interested parties.

RESPONSE

Agree. The recommendation has been implemented. DMH Personnel participate in the MDT meetings when we are in receipt of the invitation. It is not a meeting which we schedule as a lead department but will participate and attend when the invitation is extended to us.

RECOMMENDATION NO. 1.4

DMH should provide Cognitive Behavioral Therapy in addition to all other therapy services.

RESPONSE

Agree. The recommendation has been implemented. It is important to clarify that our DMH Juvenile Justice Clinical Team members have and continue to provide CBT, DBT, and other therapeutic (such as Evidence-based, Promising, and/or Community-Defined) practices which are guided by the Prevention and Early Intervention Plan of the MHSA to TAY.

RECOMMENDATION NO. 1.5

Each department should contribute to an Individual Transition Plan. The Individual Transition Plan should be a collaborative effort of all the involved departments, and the implementation should begin when the TAY reaches age 16. DCFS or Probation should develop one cohesive plan which includes the desires of the youth for continuing their education/training and future goals. All agencies should ensure that TAYs and their foster parents participate in all meetings concerning the TAY's case. The department must ensure that TAYs are given the opportunity to express themselves without fear of retribution.

RESPONSE

Agree. The recommendation has been implemented. DMH will continue to actively participate and contribute to the Individual Transition Plans. DMH will readily accept invitations from DCFS or Probation to engage collaboratively in the process to develop a cohesive plan.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES DEPARTMENT OF MENTAL HEALTH

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR HAVE WE M.E.T.? MENTAL HEALTH EVALUATION TEAMS AND HOW THEY WORK

RECOMMENDATION NO. 1.1

DPH/DHS/DMH/BOS should prioritize recruitment of additional mental health clinicians. Among other possibilities additional benefits, financial incentives, tuition reimbursements or student loan buy-outs, and flexible schedules should all be explored.

RESPONSE

Agree. This recommendation is in the process of being implemented. As directed by our BOS in the April 4, 2023, motion, "[Incentivizing Hiring for Los Angeles County's Alternative Crisis Response](#)," Los Angeles County DMH is providing additional incentives to promote hiring licensed mental health clinicians for Field Intervention Teams, including co-response teams. These incentives include implementing and supplementing: sign-on bonuses, retention bonuses, field work bonuses, and increasing the pay for shift differentials.

DMH has implemented a loan repayment program and is adding Licensed Psychiatric Technicians to our stipend program to incentivize hiring.

RECOMMENDATION NO. 1.2a

DMH/BOS should permit Mental Health Evaluation teams to use outside clinicians procured under contract from private companies, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.

RESPONSE

Agree. This recommendation has been implemented. DMH posted a solicitation to increase the number of crisis teams in the County to decrease the use of police. To date, providers have experienced difficulties hiring clinicians due to a national mental health clinician shortage.

RECOMMENDATION NO. 1.2b

DMH/BOS should allow agencies to hire specially trained employees (non-certified, but equally qualified), in place of DMH employed mental health professionals, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.

RESPONSE

Agree. This recommendation has been implemented. DMH hires non-licensed clinicians and provides them with the necessary training to fulfill the requirements of the Board of Behavioral Sciences.

RECOMMENDATION NO. 1.4 a

BOS/DMH/DPH/DHS should improve patient navigation services for recipients of emergency mental health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.

RESPONSE

Agree. This recommendation has been implemented. In 2022, DMH implemented a pilot project known as Therapeutic Transportation, a collaborative with LACoFD to ensure that individuals who were experiencing a mental health crisis would get the services they needed in a more timely manner. The Therapeutic Transportation Teams included navigation and linkage of clients to requisite resources and mental health urgent care clinics as appropriate. Additionally, DMH has acquired vehicles that will allow mobile crisis teams to provide transportation rather than rely on ambulance, police, or fire. Mobile Crisis provides linkage not only to mental health but also to other social services to ensure clients' needs are met. Finally, DMH has implemented hospital navigation programs which serve to assist clients in their transition from emergency department and acute inpatient hospitalization. This program, which was piloted in Service Area 3, has decreased rehospitalization and improved access and linkage to outpatient follow-up care.

RECOMMENDATION NO. 1.6

BOS/DMH/DHS/DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers and Sobering Centers in key locations to help provide sufficient placements of mental health patients.

RESPONSE

Agree. This recommendation has been implemented. DMH has authorized the addition of two additional youth Urgent Care Centers (UCC) to provide services to clients ages 3-12 years old (which has been a service gap) and is planning on adding an additional adult UCC in Service Area 7 (which has also been a service gap).

RECOMMENDATION NO. 1.7

DMH/DPH/DHS and the BOS should substantially increase the number of rescue transport vehicles in service to promote additional opportunities for persons in need.

RESPONSE

Agree. This recommendation has been implemented. DMH has acquired vehicles that will allow mobile crisis to provide transportation rather than rely on ambulance, police, or fire. Mobile Crisis provides crisis services, linkage to mental health services, housing, and other social services.

RECOMMENDATION NO. 1.8a

Given the need for the construction of additional mental health campuses and permanent supportive care for mentally ill patients, the BOS and LACC should endeavor to fully support and participate in the Governor's efforts to provide construction funding and programs.

RESPONSE

Agree. This recommendation has been implemented. DMH applied for all eligible rounds of Behavioral Health Continuum Infrastructure Program (BHCIP) grant funds offered by the State and DMH supported community-based organizations applications for BHCIP. BHCIP funds were specifically available for expanding or building new bed capacity.

RECOMMENDATION NO. 1.8b

In order to provide additional long-term mental health campuses, residential settings, and permanent supportive housing the BOS and LACC should prioritize acquiring, renovating, and opening mental health facilities.

RESPONSE

Agree. This recommendation has been implemented. DMH is exploring contracts with additional mental health facilities/providers to add residential treatment beds to the network. DMH recently received conditional funding to add a Crisis Stabilization Unit for children in the High Desert. DMH has received \$259M in Behavioral Health Bridge Housing (BHBH) funding to expand housing opportunities for individuals experiencing Serious Mental Illness (SMI) including prioritizing housing for CARE Court participants. DMH in collaboration with LACDA is distributing Community Care Expansion (CCE) funding that will allow for the rehabilitation of Adult Residential Facilities (ARF) and Residential Care Facilities for the Elderly (RCFE) and allow for additional operational subsidies to augment the limited funding provided by the state. DMH is also working with CEO to add a large subacute facility at the Los Angeles General Medical Center.

Attachment L

Probation Department

DRAFT



Guillermo Viera Rosa
Interim Chief Probation Officer


COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY – DOWNEY, CALIFORNIA 90242
(562) 940-2501



July 24, 2023

TO: Fesia Davenport
Chief Executive Officer

FROM: Guillermo Viera Rosa 
Interim Chief Probation Officer

**SUBJECT: PROBATION RESPONSES TO THE 2022-2023 LOS ANGELES COUNTY
CIVIL GRAND JURY FINAL REPORTS: AGING OUT TRANSITIONAL AGED YOUTH
AND JUVENILE JUSTICE CYA**

The 2022-2023 Los Angeles County Civil Grand Jury (CGJ) convened committees to address two issues affecting system-involved youth. The first committee report addressed systemic factors contributing to homelessness of youth who age out of the foster care and Probation systems. Based upon their findings, the CGJ Aging Out Committee report identified specific recommendations for each department and entity that funds, supports, or provides direct services to system involved transitional aged youth in Los Angeles County. The Probation responses to those recommendations are in Attachment A. The second committee report addressed Juvenile Justice issues affecting youth after the closure of the California Youth Authority (CYA), the creation of the Department of Juvenile Justice and its subsequent closure because of SB823. The Probation Department responses to the recommendations on juvenile justice are in Attachment B.

California Penal Code Sections 933(c) and 933.05 require a written response to all recommendations contained in this report. Responses by elected county officials and agency heads shall be made no later than sixty (60) days after the Los Angeles County Civil Grand Jury publishes its report and files with the Clerk of the Court. Responses by the governing body of public agencies shall be ninety (90) days after the Los Angeles County Civil Grand Jury publishes its reports and files with the Clerk of the Court. Responses shall be made in accordance with Penal Code Section 933.05 (a) and (b).

Rebuild Lives and Provide for Healthier and Safer Communities

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
PROBATION DEPARTMENT

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR AGING OUT: TRANSITIONAL AGED YOUTH

RECOMMENDATION NO. 1.1

Ongoing meetings of the MDTs must be regularly scheduled, with mandatory participation of departments, youth, foster parents, and other interested parties.

RESPONSE

Agree. The recommendation has been implemented. Probation routinely holds Child and Family Team (CFT) meetings for all probation placement youth and non-minor dependents (those in extended foster care). Foster parents are now legally known as "resource families" or "resource parents". Probation holds ongoing CFT Meetings which can include, but not limited to, service providers, trusted community members, professionals, and others with the goal of providing safety and stability for the identified youth. The CFT process uses a proven tool known as the Child and Adolescent Needs and Strengths (CANS) tool; the team works together to address any challenges the youth faces and to develop a plan for the youth's success. In Probation, the youth's resource families are mostly family members or sometimes non-related extended family members. The CFT Meeting process is detailed and prescribed and consistent with the California Department of Social Services Continuum of Care Reform pursuant to Assembly Bill 403 which provides the statutory and policy framework to ensure services and supports provided to the youth are tailored toward the ultimate goal of maintaining a stable permanent family.

RECOMMENDATION NO. 1.2(a)

DCFS, Probation and MDTs should carefully monitor the ages of Transitional Aged Youths (TAY) so as to make certain that TAYs are made fully aware of services available not only until they reach age 18, but also continuing, where appropriate and available, extending TAY transitional services to ages 21 or 24.

RESPONSE

Agree. The recommendation has been implemented. Probation actively monitors the age of Probation youth; youth are considered to be TAY starting at age 16 when they become eligible for Independent Living Program Services and extends to the 21st birthday. Probation also monitors 18-year-old youth in foster care settings, as they are eligible for extended foster care services until their 21st birthday. Probation ensures that TAY 21 years old and older (to age 24) are not released without appropriate housing and supportive services. The youth's DPO of Record provides referrals and connections to county-wide and Service Planning Area (SPA) specific coordinated entry system agencies which provide a range of housing and other supportive services.

RECOMMENDATION NO. 1.2(b)

DCFS and Probation should ensure that the youth obtain a driver's license or California ID card, a birth certificate, social security card, medical card, and any other pertinent documents.

DCFS and Probation should assist the youth to obtain public and privately funded services. DPSS should provide information to the TAY for general relief, CalWORKS, CalFresh, and MediCal. DPH should provide information to access medical services.

DCFS and Probation should provide additional TAY services such as employment, housing, healthcare, and (for male TAYs age 18) registration with the Selective Service System. DCFS should provide training so the youth can open a bank account, and apply for admission to colleges.

RESPONSE

Agree. This recommendation has been implemented. Probation ensures youth obtain all pertinent legal documents they will need to function and integrate into the community when they are released from Probation supervision. Ensuring youth receive these essential documents is part of the case management services provided by the DPO of Record. They are responsible for assisting youth with applying for and receiving either a driver's license or California Identification card, birth certificate or legal residency card, their medical card, and any other pertinent documents. They also ensure male TAY register with the Selective Service System as required. Each SPA has a designated housing coordinator. Probation actively works with the respective SPA housing coordinator to ensure no youth is released without having secured housing.

RECOMMENDATION NO. 1.3

DCFS and Probation should provide training to foster parents or guardians of TAYs to educate them to the procedures, assistance and processes to effectively assist TAYs under their care during the transition period.

RESPONSE

Agree. The recommendation has been implemented. Probation routinely provides training to resource families through the DPO of Record and the Probation's Youth Development Services' Independent Living Program (ILP) Transition Coordinator (TC). The TC provides information and support to Probation youth and their resource families. Resource families have access to the support services offered to the youth by the DPO of Record, a TC, and Resource DPO who supports foster youth directly and resource families with school related issues. The DPO of Record has the most contact with the resource families and thus provide ongoing training and coaching at each interaction. They ensure resource families are aware of the services available to them and the youth, and how to access them.

RECOMMENDATION NO. 1.3(a)

DCFS or Probation should require foster parents to receive training and guidance as mandated by the MDT plans. Foster parents and court appointed educational advocates must participate in educational plans with school administration and/or community organizations.

RESPONSE

Agree. This recommendation has been implemented. Resource parents are required by Probation to receive training and guidance as mandated by the youth's Child and Family Team (CFT) plan developed through the CFT meeting process. Resource parents are provided with support through the DPO of Record, ILP TC and a Foster Youth liaison at the youth's "home school", the school the youth returns to in the community. Probation provides information and informal support to resource parents. The CFT process does not mandate school administrators to participate in CFT meetings, however, school officials are encouraged to do so and many commonly do participate.

RECOMMENDATION NO. 1.3(b)

DCFS or Probation should provide foster parents with pertinent case history upon placement.

RESPONSE

Agree. This recommendation has been implemented. Probation consistently provides thorough and accurate information to resource families about the youth to be placed with them. Informing resource parents of the youth's case history better prepares them to care for and address the youth's needs. The DPO of Record is responsible for providing the pertinent case history. As previously noted, unlike DCFS youth, most Probation youth are placed with family members or non-related extended family members. Given their relationship, these resource families are more likely to know the youth's family and behavioral history, having followed the youth's court case. Regardless of the resource parents' knowledge of the youth, the DPO provides all relevant information to the resource parents prior to and upon placement.

RECOMMENDATION NO. 1.5

Each department should contribute to an Individual Transition Plan. The Individual Transition Plan should be a collaborative effort of all the involved departments, and the implementation should begin when the TAY reaches age 16. DCFS or Probation should develop one cohesive plan which includes the desires of the youth for continuing their education/training and future goals. All agencies should ensure that TAYs and their foster parents participate in all meetings concerning the TAY's case. The departments must ensure that TAYs are given the opportunity to express themselves without fear of retribution.

RESPONSE

Agree. This recommendation has been implemented. Probation provides ongoing case planning and transition planning throughout the continuum of care and the CFT process. Through the CFT Meeting process, an individualized plan is developed

which includes the youth's desire for continuing education or training and future goals. The youth's rights include deciding for themselves who receives information about their services and other private information, consulting with their attorney before giving permission to release the information and seeking and or agreeing to treatment and services. Probation youth are encouraged and supported to speak their truth or express themselves without fear of retribution. Youth are encouraged to discuss their concerns with their DPO of Record. All youth are provided resources to file a complaint with Probation's Ombudsman's Office, and now the newly established Ombudspersons unit at the State's Office of Youth and Community Restoration (OYCR). If youth feel they have been retaliated against or if they have any other complaint and do not feel comfortable discussing it with their DPO, they are provided with these resources and information to file a complaint with either or both Ombudsman' Offices.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
PROBATION DEPARTMENT

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR JUVENILE JUSTICE CYA

RECOMMENDATION NO. 1.1

The Probation Department, in conjunction with the Department of Juvenile Justice and the BOS, shall develop a system for managing juvenile offenders which recognizes and facilitates the care and rehabilitation of juvenile offenders.

RESPONSE

Agree. The recommendation has been implemented. Probation currently has a Behavioral Management Program (BMP). However, Probation is in the process of enhancing the BMP to align with industry standards and research best practices. The BMP manual is completed, and training materials are being finalized. Probation plans on implementing the newly enhanced BMP in September 2023.

The BMP is an integrated approach to behavior modification designed to effect positive behavioral change in a relatively short period of time. The BMP allows youth to earn points and privileges as they demonstrate skillful behavior in their daily activities and applies proportional consequences to decrease the likelihood of negative behavior. The focus and activities in the halls are geared towards personal growth and youth development. Each aspect of the facility operation (mealtimes, school, recreation, programming, etc.), provides opportunities for staff to structure the environment, describe behaviors that they expect to see, and create opportunities for youth to demonstrate these behaviors and be recognized for them. The BMP includes progressive levels that allow staff and youth to see and measure growth. Youth earn access to greater independence, opportunities, and privileges as they demonstrate positive behavior throughout their stay in juvenile hall. Every interaction that occurs in the program is viewed as an opportunity to work with youth and to support staff to create an environment that encourages positive behavior, discourages inappropriate behavior, and where new skills are taught and modeled for youth.

RECOMMENDATION NO. 1.2 (a)

The leaking steam-vent issue at Central Juvenile Hall must be addressed immediately, as it constitutes a serious hazard to the incarcerated juveniles.

RESPONSE

Agree. The recommendation will be implemented during FY 2023-24. Probation continues a collaborative partnership with the DPW, the DHS, and USC University Hospital to address the steam leaks and the challenges those leaks produce. This collaboration has involved site walk-throughs and discussions of various options for routing and replacement of the aged pipe system and various mechanical

components. A collaborative decision was made to pursue the best solution; the solution designs and associated cost estimates will solidify during FY 2023-24. These estimates include timeframes for an anticipated competitive solicitation, approvals needed from the BOS, permitting, and construction.

RECOMMENDATION NO. 1.2 (b)

The County must immediately begin substantial physical renovation of both the Central and Nidorf juvenile facilities to make those facilities acceptably habitable for youthful offenders.

RESPONSE

Agree. The recommendation has been partially implemented as the renovation is currently ongoing. The County has allocated funds to make substantial physical renovations to both Central and Barry J. Nidorf Juvenile Halls. The County contracted an architectural firm to conduct a study and make recommendations on improving the structures. The recommended renovations are underway to make the necessary upgrades to the dilapidated buildings, as well as, to transform the living units into a homelike environment, create outdoor spaces, and transform the facility to be consistent with the goals of Youth Justice Reimagined.

RECOMMENDATION NO. 1.2 (c)

The County must find some alternative facility in which to house juvenile offenders until such renovations can be achieved.

RESPONSE

Agree. The recommendation has been implemented. The County invested the necessary resources to ensure an alternate facility was renovated and approved by the California Board of State and Community Corrections (BSCC) to ensure it met the Title 15 minimum standards for local detention facilities. Prejudicated juvenile offenders are being relocated to the newly reopened Los Padrinis Juvenile Hall which had been closed since 2017. This was accomplished through a collaborative effort among Probation, the DPW, ISD, consultants, and contractors working around the clock to prepare Los Padrinis to house all pre-adjudicated youth by July 23, 2023.

RECOMMENDATION NO. 1.3

Allotment of funds must be a top priority. An immediate large-scale financial investment in the juvenile justice system is required to provide adequate facilities and services for the juveniles detained.

RESPONSE

Agree. The recommendation has been implemented with existing resources. The County has invested in the juvenile justice system by allotting targeted funds to update, renovate and redesign probation facilities. The goal is to create a "home like" environment with healing and rehabilitative spaces, as prescribed in Youth Justice Reimagined. In addition, Probation has committed funding for programs and services which will be administered through Probation, the Department of Youth Development, other county departments, and contracted community-based

organizations. Probation is currently developing a comprehensive program and recreation plan for the pre-adjudicated youth, and the Juvenile Justice Coordinating Council – Juvenile Justice Realignment Block Grant (JJCC-JJRBG) Subcommittee will develop the program and services plan for the Secure Youth Treatment Facility (SYTF) population.

RECOMMENDATION NO. 1.4

The Probation department must institute or upgrade programs that encourage incarcerated juveniles to become aware, and to understand, that there are consequences for inappropriate behavior, whether in or out of detention facilities.

RESPONSE

Agree. The recommendation has been implemented. Probation is committed to implementing programs that are evidenced-based, in which research supports the identified intervention and has positive outcomes for youth. There are programs and services currently offered in the juvenile halls by Probation, other county departments, and contracted community-based organizations; however, Probation is developing a comprehensive program and recreation plan for the juvenile institutions which will encourage youth to be aware and understand there are consequences for inappropriate behavior. These programs will support and be integrated into the established BMP. In addition, Credible Messengers that are embedded in the halls, will support staff and reinforce the view that there are consequences for inappropriate behavior.

RECOMMENDATION NO. 1.5

Probation officers and custody officers assigned to juvenile facilities must be provided with safety or protective gear to ensure their personal safety. The gear must be inventoried and restocked as appropriate.

RESPONSE

Agree. The recommendation will be implemented upon further research on protective gear options for detention personnel. Probation is eliminating the use of Oleoresin Capsicum (OC) Spray (pepper spray) which was a tool used to control, restrain, or subdue imminent or actual violent behavior by the youth if such behavior presented a clear danger. It was not used for punishment, retaliation or for disciplinary purposes. Given the elimination of OC Spray, Probation is researching alternatives and other tools that can be used when a detention staff is confronted with violent youth offenders. Because safety and security are paramount and OC Spray is not an option, Probation is exploring the use of "stab vests" for Detention Services Officers and other Probation staff who work directly with the youth. Probation expects to complete its research and procure safety or protective gear during FY 2023–24.

RECOMMENDATION NO. 1.6

A new set of rules must be developed by the Probation Department that will provide consequences and accountability for juvenile offenders when they misbehave or act out, and that can be enforced without violating the rights of the juveniles.

RESPONSE

Agree. This recommendation has been implemented. As previously noted, Probation has a BMP that is being enhanced to ensure consequences and accountability are clearly articulated. The California Department of Justice Memorandum of Agreement (Cal DOJ MOU) requires the Monitoring Team to approve the BMP to ensure it contained the components consistent with evidence-based practices and did not violate youths' rights. The enhanced BMP was approved by the Monitoring Team as required by the Cal DOJ MOU. In addition, youth are provided information on their rights during their orientation and there are Youth Rights posters throughout the facility.

RECOMMENDATION NO. 1.7 (a)

The County must provide opportunities for juvenile offenders to be rehabilitated and educated while detained. These programs must include mandatory educational programs (up to high school graduation or GED level) and career training options.

RESPONSE

Agree. The recommendation has been implemented. The Los Angeles County Office of Education (LACOE) provides a comprehensive education program that builds students' academic skills through courses where they can earn the credits required for a high school diploma. Students are provided with school counseling and transition supports. Qualifying students may also prepare for and earn a high school equivalency certificate through the HiSet examination.

RECOMMENDATION NO. 1.7 (b)

Advanced educational programs, career training, enrichment programs (such as art and music), and physical activities should be provided and encouraged.

RESPONSE

Agree. The recommendation has been implemented. Probation youth who have earned a high school diploma or GED are provided with advanced educational and career training opportunities, including taking college courses, earning a Cal-OSHA certificate, or participating in Probation's youth employment program. Regarding physical activities, youth receive at least one hour daily of recreation time and are encouraged to engage in physical activities.

Probation operates the nation's largest college program in a juvenile justice setting. This year-round program provides students in juvenile halls and camps with an opportunity to earn transferable college credits while in Probation's care. Students are provided with the necessary tools to succeed in the program including textbooks, access to technology and academic support. Our largest post-secondary partner is the Los Angeles Mission College. We also offer college courses in collaboration with East Los Angeles College, Trade Tech, and University of California

Los Angeles (UCLA). The Cal-OSHA certification involves completing a 10-hour OSHA course in a variety of career fields. These courses are designed to improve workplace safety, compliance, and risk management. With the Department of Economic Opportunity (DEO), Probation youth who have earned a high school diploma or GED have an opportunity to gain valuable work experience and earn a paycheck through Probation's Youth Employment Program. Students in the program participate in paid Personal Enrichment Training where they learn valuable employment and financial literacy skills.

RECOMMENDATION NO. 1.8

Twenty-four-hour on-site counseling and mental health care, and on-going family reunification services, must be made available to juveniles detained at all juvenile halls and camps.

RESPONSE

Partially agree as not all services are provided 24/7 onsite. This recommendation has been partially implemented. Probation staff are available 24 hours a day onsite to counsel youth and provide ongoing family reunification services such as facilitating telephone calls, family visits and supporting family reunification efforts identified in the youth's individualized treatment plans. DMH provides on-site clinicians at each facility from 6:00 am to 10:00 pm, during the youth's waking hours. After hours, a licensed mental health care provider is available by telephone for staff to consult with and/or assess for a psychiatric hold.

RECOMMENDATION NO. 1.9 (a)

Probation officers and staff members must be educated to treat even violence-prone juvenile offenders with respect and tolerance without putting anyone at risk of harm.

RESPONSE

Agree. The recommendation has been implemented. Probation staff receive training covering a variety of topics addressing how to work with violent prone juvenile offenders and to treat them with respect and tolerance without putting anyone at risk of harm. Probation employees receive training on, including but not limited to de-escalation, physical intervention, trauma informed care, and motivational interviewing techniques.

RECOMMENDATION NO. 1.9 (b)

Violence-prone juvenile offenders must be educated/counseled to understand that accountability will be imposed and that there will be consequences for bad actions while detained.

RESPONSE

Agree. This recommendation has been implemented. As previously noted, Probation is developing a BMP that encompasses educating detained youth on accountability and consequences for violent and inappropriate behavior. In addition, Probation is utilizing Credible Messengers to educate and counsel youth. Credible Messengers are defined as natural leaders who have successfully navigated their own prior involvement in the justice system, share similar life experiences with the current justice involved youth, and are poised to have a transformative impact. Their objectives include to promote youth development and healing, support and strengthen all facility staff through co-training and collaboration to ensure safety and security within a facility and increase the efficacy of overall practices and programming. Credible Messengers will receive the BMP training to further reinforce the recommendation of educating and counseling youth that accountability will be imposed and there will be consequences for bad actions while detained.

RECOMMENDATION NO. 1.10 (a)

Probation and custody officer staffing problems at juvenile facilities must be addressed and appropriate hiring implemented, along with increased training programs for new hires. This is a major issue.

RESPONSE

Agree. This recommendation has been implemented. The staffing problems are being addressed through a myriad of approaches which include aggressive recruitment efforts, providing monetary incentives for sworn staff not currently assigned to the juvenile halls to work overtime in the halls, conducting in person door knocks to encourage staff to return to work, and mandatory deployments. Training is essential for the proper care and custody of our youth and for everyone's overall safety. As such, Probation's Training Center adjusted its training of new hires to better prepare them for the job and to improve retention. New hires are now being integrated into the halls during their academy training; Academy cadets are trained not only at the Probation Training Center, but they receive training at the halls themselves, spending time on a unit and shadowing existing staff, while being exposed to real life situations they can present to the trainers for additional learning opportunities.

RECOMMENDATION NO. 1.10 (b)

Probation and custody officers must be trained to recognize emerging problems and to take appropriate actions to defuse potentially violent situations.

RESPONSE

Agree. The recommendation has been implemented. Probation provides training to detention staff on active supervision, de-escalation, and physical intervention techniques. These trainings provide the skills to observe and identify problematic behaviors, how to prevent the escalation of the negative behavior, and how to physically intervene to stop the behavior. Probation recognizes the need for more

robust self-defense training since the elimination of OC Spray; more self-defense techniques will be incorporated into the physical intervention trainings in the next training year.

RECOMMENDATION NO. 1.10 (c)

Counseling, mental health services, and wellness programs should be instituted for probation officers and staff members who are not coming in to work because of injuries, stress, and other management issues.

RESPONSE

Agree. This recommendation has been implemented. Probation provides referrals to support services to staff members who are not coming to work because of injuries, stress, and other management or personal issues. These wellness programs include a Peer Support program developed and managed by Probation, the Employee Assistance Program (EAP) administered by the County's Department of Human Resources, and Probation Support Services (PSS), and Probation's own contract for therapeutic support services. These wellness programs are not only available to employees not coming to work, but any employee needing counseling, mental health, or a wellness program have access to these options.

RECOMMENDATION NO. 1.11

Probation and custody officers must be given additional and ongoing training to enable them to handle juveniles who act up or act out with physical violence.

RESPONSE

Agree. The recommendation is being implemented. Probation recognizes the changing population of youth being detained; they are entering with higher risk factors and having higher needs. In addition, the Secure Youth Treatment Facility (SYTF) youth need a higher level of care. During FY 2023 -2024 Probation is enhancing its training on de-escalation strategies and physical intervention techniques and will be expanding training on self-defense techniques to address this population.

Attachment M

Public Health

DRAFT



BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

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County Health Officer

MEGAN McCLAIRE, M.S.P.H.
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July 31, 2023

TO: Fesia A. Davenport
Chief Executive Office
713 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Attention: Cheri Thomas

FROM: Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director 

SUBJECT: **2022-23 Civil Grand Jury Recommendations Response For: Aging Out of
Transitional Aged Youth, Zero Emissions and Air Quality Monitoring, Have
We M.E.T Mental Health Evaluation Teams and How They Work**

Attached for your consideration is the Department of Public Health's response to the 2022-2023 Civil Grand Jury report, as required by California Penal Code sections 933(c). Please note that Public Health's Toxicology and Environmental Assessment Branch has been folded into the new Office of Environmental Justice and Climate Health. Please contact Joshua Bobrowsky at jbobrowsky@ph.lacounty.gov if you have any questions.

Sincerely,

Attachment
BF:nq:lf

cc: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors
Internal Services Department

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC HEALTH

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR AGING OUT: TRANSITIONAL AGED YOUTH

RECOMMENDATION NO. 1.2b

DCFS and Probation should ensure that the youth obtain a driver's license or California ID card, a birth certificate, social security card, medical card, and any other pertinent documents. DCFS and Probation should assist the youth to obtain public and privately funded services. DPSS should provide information to the TAY for general relief, CalWORKS, CalFresh, and MediCal. DPH should provide information to access medical services. and Probation should provide additional TAY services such as employment, housing, healthcare, and (for male TAYs age 18) registration with the Selective Service System. DCFS should provide training so the youth can open a bank account and apply for admission to colleges.

RESPONSE

Agree, this recommendation has been implemented. Currently, Public Health's role in this process is to ensure that other entities within the child welfare system, like DCFS, Probation and the Courts, have adequate medical access information that they can share with their transition-aged clients.

When Public Health begins implementing Enhanced Care Management for transitional aged youth in the child welfare system, we will be able to deliver medical access information directly to clients. We anticipate the implementation to begin before the end of FY 23-24.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR HAVE WE M.E.T. MENTAL HEALTH EVALUATION TEAMS AND HOW THEY WORK

RECOMMENDATION NO. 1.1

DPH should prioritize recruitment of additional mental health clinicians. Among other possibilities additional benefits, financial incentives, tuition reimbursements or student loan buy-outs, and flexible schedules should all be explored.

RESPONSE

Agree. This recommendation has been implemented. Please note that the mental health clinicians at the Department of Public Health's Division of Substance Abuse Prevention and Control (DPH-SAPC) do not perform direct service work. This is because DPH-SAPC contracts out all of its services, so the recruitment of mental health clinicians is primarily to support community-based substance use disorder (SUD) services through the administrative clinical staff at DPH-SAPC. DPH-SAPC has been hiring mental health clinicians and prioritizing those hires.

Additionally, DPH operates Student Wellbeing Centers at school sites across LA County (39 at the moment). These centers create a safe space on school campuses where students can receive health affirming services and support the need to lead healthy lives. At many centers, staff see a high number of students seeking mental health support. The staff will connect students to existing mental health supports in the school system and the local community. However, many LA schools are understaffed in counseling support which can lead to long delays for students seeking mental health services. School districts should also be encouraged to prioritize hiring mental health clinicians.

RECOMMENDATION NO. 1.4

DPH should improve patient navigation services for recipients of emergency mental health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.

RESPONSE

Partially agree. This recommendation has been partially implemented as only a small component of the jurisdiction for emergency mental health services falls to the Department of Public Health. DPH-SAPC has been coordinating with DMH and continues to strengthen our partnership to ensure that people with a SUD served by their emergency mental health services are able to be transitioned and navigated to community-based SUD treatment. Additionally, DPH-SAPC has also been expanding its Client Engagement and Navigation Services (CENS) to support client transition and navigation to SUD services.

RECOMMENDATION NO. 1.6

DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers and Sobering Centers in key locations to help provide sufficient placements of mental health patients.

RESPONSE

Agree. This recommendation is being implemented. While DPH does not have jurisdiction over Psychiatric Urgent Care Centers, DPH-SAPC does contract for sobering center services at the MLK Behavioral Health Center (MLK BHC). Despite expanded outreach and engagement with the MLK Community Hospital and local partners, these services are under-utilized. DPH-SAPC is seeking an alternate destination site designation so that first responders can drop off clients at the sobering center at MLK BHC to increase the volume of people served. DPH-SAPC is also ensuring that services offered at sobering centers appeal to individuals that may be looking for harm reduction opportunities. DPH-SAPC also already has contracted agencies that are expanding sobering center services and these sobering center services will be contracted between the community-based organization and managed care plans offering funding for sobering centers under the Community Services option of CalAIM. This will result in additional sobering center services that will not require capital investments and will be managed outside DPH-SAPC.

RECOMMENDATION NO. 1.7

DPH and the BOS should substantially increase the number of rescue transport vehicles in service to promote additional opportunities for persons in need.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for the implementation of this recommendation falls outside DPH as it is not responsible for rescue transport vehicles.

RECOMMENDATION NO. 1.8a

Given the need for the construction of additional mental health campuses and permanent supportive care for mentally ill patients, the BOS and LACC should endeavor to fully support and participate in the Governor's efforts to provide construction funding and programs.

RESPONSE

Partially Disagree. This recommendation will not be implemented as jurisdiction falls outside of DPH. We would suggest that the County's support for funding for construction and programs from the State also highlight the importance of the County participating in allocation decisions over those funding awards. While opportunities such as the Behavioral Health Continuum Infrastructure Program (BHCIP) have been helpful, decision-making for BHCIP awards was entirely held by the State, while the County is in an ideal position to know what local capital investments are needed to address local needs.

RECOMMENDATION NO. 1.8b

In order to provide additional long-term mental health campuses, residential settings, and permanent supportive housing the BOS and LACC should prioritize acquiring, renovating, and opening mental health facilities.

RESPONSE

Partially disagree. This recommendation will not be implemented as jurisdiction for the falls outside DPH. Rather than just focusing on expanding mental health capacity, we would suggest broadening the focus of this recommendation to behavioral health capacity or “mental health and substance use” capacity so that SUD capacity is not excluded. Further, it is important to recognize that expanding SUD capacity may not always require investments in capital, since DPH-SAPC’s services are entirely contracted out, but may instead require more funding and investments to support the expansion of contracted community-based SUD services.

DRAFT

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC HEALTH - ENVIRONMENTAL HEALTH DIVISION, OFFICE
OF ENVIRONMENTAL JUSTICE AND CLIMATE HEALTH

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR ZERO EMISSIONS AND AIR QUALITY MONITORING

FINDING NO. 7

Producing hydrogen using electrolysis can produce nitrous oxides.

RESPONSE

Partially disagree, as this finding is only partially accurate. DPH suggests that further analysis into this finding be conducted. It is our understanding that production of hydrogen gas using electrolysis does not result in the formation of nitrous oxides, but rather that the use and burning of hydrogen gas can form nitrous oxides.

RECOMMENDATION NO. 1.6

This committee supports the option of green hydrogen but recommends that the exposure of nitrous oxide pollution be identified and eliminated in its energy applications.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside DPH. Green hydrogen is produced using renewable energy. Once the hydrogen is produced, it can be used to generate carbon-free electricity through fuel cells or combustion turbines. When hydrogen is used in fuel cells, the byproducts are heat and water vapor. However, hydrogen can also be combusted like gas to produce electricity, which creates water vapor and nitrous oxide byproducts. Nitrous oxide emissions from fired combustion equipment are regulated by the Air Quality Management District (AQMD).

RECOMMENDATION NO. 1.7

Nitrous oxides need to be contained during hydrogen production operations.

RESPONSE

Partially disagree. This recommendation will not be implemented as jurisdiction falls outside DPH. It is the understanding of the Department that the production of hydrogen does not produce nitrous oxides, but rather that the combustion of hydrogen that can produce nitrous oxides. Nitrous oxide emissions from fired combustion equipment are regulated by the AQMD.

RECOMMENDATION NO. 1.8

(a) Schools, county/city public agencies/buildings, and commercial offices should be retrofitted with energy efficient systems, thereby modeling consistent ZE goals and practices.

(b) Construction building codes should reflect ZE goals.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside DPH.

RECOMMENDATION NO. 1.9

In order to comply with Senate Bill (SB) 1383, separating food waste from regular garbage disposal into green collection bins and its collection needs to be closely monitored.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside the DPH.

RECOMMENDATION NO. 1.10

Each Los Angeles Sanitation District should publish updated reports on their community's adherence to SB 1383.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction falls outside DPH. The Los Angeles County Sanitation Districts are a public agency consisting of 24 independent special districts that operate independently of Los Angeles County Government.

Attachment N

Public Social Services

DRAFT



JACKIE CONTRERAS, Ph.D.
Director

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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July 20, 2023

Fesia A. Davenport
Chief Executive Office
745 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Ms. Davenport:

2022-2023 LOS ANGELES COUNTY CIVIL GRAND JURY FINAL REPORT

Enclosed is the Los Angeles County Department of Public Social Services' (DPSS) response to the one DPSS-related recommendation identified in the 2022-2023 Los Angeles County Civil Grand Jury Final Report. As listed in the Department's response, DPSS agrees with Recommendation 1.2(b).

Please let me know if you have any questions, or your staff may contact Sheila Early, Division Chief, Research, Evaluation and Quality Assurance Division, at (562) 908-5879.

Sincerely,

Jackie Contreras, Ph.D.
Director

JC:lb

Enclosure

"To Enrich Lives Through Effective and Caring Service"

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC SOCIAL SERVICES

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR AGING OUT: TRANSITIONAL AGED YOUTH

RECOMMENDATION NO. 1.2(b)

DCFS and Probation should assist the youth to obtain public and privately funded services. Department of Public Social Services (DPSS) should provide information to the TAY for General Relief, CalWORKs, CalFresh, and Medi-Cal.

RESPONSE

The Department agrees and supports Recommendation 1.2(b). The Recommendation will be implemented within six months in collaboration with DCFS and the Probation Department to provide the TAY population with information on how to apply for General Relief, CalWORKs, CalFresh, and Medi-Cal services. Additionally, we will provide DCFS and Probation with outreach material on departmental programs and services.

Attachment O

Public Works

DRAFT



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpuw.lacounty.gov>


ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: SWP-0

July 20, 2023

TO: Fesia A. Davenport
Chief Executive Officer

Attention Cheri Thomas

FROM: Mark Pestrella, PE 
Director of Public Works

RESPONSES TO THE 2022-23 LOS ANGELES COUNTY CIVIL GRAND JURY FINAL REPORT

We received your memo dated July 3, 2023, requesting responses to the 2022-23 Los Angeles County Civil Grand Jury report titled *Storm Water Capture and Wastewater Reuse*.

Attached are the recommendations and corresponding responses from Public Works for Recommendation Numbers 1.1 thru 1.4 and 1.6 thru 1.10.

If you have any questions, please contact me or your staff may contact Assistant Director Anthony Nyivih at (626) 458-4014 or nyivih@pw.lacounty.gov.

JA

2022-23 laco civil grand jury final rept responses (07.20.2023)

Attach.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS/ FLOOD CONTROL DISTRICT

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR STORM WATER CAPTURE AND WASTEWATER REUSE

RECOMMENDATION NO. 1.1

LACFCD should continue to capture stormwater.

RESPONSE

Agree. The recommendation is currently being implemented and is a crucial part of the Los Angeles County Flood Control District's (LACFCD) mission. In current Water Year 2022-23, LACFCD has captured over 180 billion gallons of stormwater (the equivalent supply for over 4.4 million LA County residents for one year), which represents over 276% of the annual average capture.

RECOMMENDATION NO. 1.2

LACFCD should operate facilities to maximize stormwater capture and water conservation.

RESPONSE

Agree. The recommendation is currently being implemented through day-to-day operational efficiencies, annual and adaptively managed maintenance routines, and strategic long-term planning.

RECOMMENDATION NO. 1.3

LACFCD should continue to evaluate increased reservoir storage opportunities.

RESPONSE

Agree. The recommendation is currently being implemented through the LACFCD's ongoing and planned reservoir restoration projects to remove accumulated sediment and/or to maintain/enhance storage capacity at its dams.

RECOMMENDATION NO. 1.4

LACFCD should conduct a study to identify unused/under-utilized areas conducive to groundwater recharge and prepare a priority list for purchase and development of same.

RESPONSE

Agree. The recommendation is currently being implemented. Multiple studies (some of them under the umbrella of the Safe Clean Water Program's regional Scientific Studies Program) are already underway to identify and analyze unused or under-utilized areas conducive to groundwater recharge. These studies, along with the LACFCD's Metric and Monitoring Study, are anticipated to be used to help develop watershed scale planning documents and recommendations. The resulting

recommendations could help inform potential project applicants of areas of need and opportunity (including prioritizing projects that maximize water supply benefits) as well as support Watershed Area Steering Committees' development of Stormwater Investment Plans.

RECOMMENDATION 1.6

LACFCD should review the application process for Measure W funding (primarily the feasibility report) to see if revisions can be made to simplify the application while still ensuring fiscal responsibility.

RESPONSE

Agree. The recommendation will be implemented and is anticipated to be completed by December 31, 2023. The application process for Measure W, also known as the Safe, Clean Water Program (SCWP) Regional Program, is designed to be robust (to ensure good stewardship of the substantial investments involved) and is also intended to be adaptively managed. Processes are already in place to provide technical assistance to individuals or organizations who may lack expertise in the Program. Furthermore, upgrades to the Program's online portal occur annually to continue to help streamline the application process to ensure that even those without specialized expertise can effectively navigate the process or access the necessary help to do so. Additional evaluation is also in progress as part of the SCWP Biennial Progress Report development process, including a survey of all applicants following the July 31st close of the current Call for Projects.

RECOMMENDATION 1.7

LACFCD should prepare a presentation for school districts and Parent Teacher Associations extolling the environmental benefits of green space and semi-permeable pavements.

RESPONSE

Agree. The recommendation will be implemented and is anticipated to be completed by late 2024 due to the extensive level of engagement and development required to establish the desired suite of broader educational components most effectively. Green space and permeable pavements are indeed important aspects of the multi-benefit SCWP. Within the SCWP, the development of upcoming school education programs is currently underway and is anticipated to include materials/programs for school curriculum that could also be shared with school districts and Parent Teacher Associations (PTAs). The LACFCD recognizes the value of incorporating input and feedback from diverse stakeholders as part of that effort, as well as the broader range of other education initiatives associated with the SCWP and is committed to adaptively managing these subprograms. Education materials are therefore intended to represent all goals and priorities of the SCWP and creation of green space or permeable areas is often already part of the nature-based solutions built into a multi-benefit stormwater capture projects funded by the SCWP.

RECOMMENDATION 1.8

LACFCD should make their aerial photographs available to cities, other County agencies, and Non-Governmental Organizations for their use in identifying opportunities for creating or rehabilitating green space.

RESPONSE

Agree. The recommendation has been implemented. Elements of the SCWP use data from the LA Region Imagery Acquisition Consortium (LARIAC). The LARIAC is a multi-jurisdictional purchasing arrangement that enables participating local governments and agencies to benefit from combined economies of scale to acquire high-definition aerial data efficiently and cost-effectively. Certain data from the LARIAC is subject to licensing restrictions and cannot be shared by LACFCD. However, the existing [SCWP Spatial Data Library](#) serves as a comprehensive repository containing a diverse range of location-based data and aerial imagery that is already publicly available for use in identifying overarching project opportunities. In addition to aerial photographs, the library includes (but is not limited to):

- i. Existing SCWP-Funded Projects
- ii. Hydrogeologic Forebays
- iii. Groundwater Basins
- iv. Water Quality Data
- v. Water Treatment Plants and LACFCD Facilities
- vi. Community Characteristics
- vii. Political and Management Boundaries

This information supports cities, County agencies, Non-Governmental Organizations (NGOs), and anyone else in making well-informed decisions related to opportunities for creating or rehabilitating green spaces.

RECOMMENDATION NO. 1.9

LACDPW should establish a committee to study and identify potential users of recycled wastewater (industry, commercial nurseries/growers, regional and local parks, etc.). Committee to include, at a minimum, representatives of the City of Los Angeles, the City of Long Beach, and the Sanitation Districts of Los Angeles County.

RESPONSE

Agree. The recommendation will be implemented and is anticipated to be completed by late 2024 due to the extensive level of collaboration with other water agencies and stakeholders that is required for the efforts described below, as well as necessary approvals from the LA County BOS. Recognizing the new climate reality and the need to be thoughtful stewards of future water supplies, the BOS envisioned and directed the development of a Countywide water plan focused on collaborative management of Los Angeles County's water resources.

The draft County Water Plan focuses on leveraging local resource development like maximizing recycled water through agency-led projects like those mentioned above and the Safe, Clean Water Program. To avoid duplication of efforts and to maximize efficiency, the BOS will continue to utilize the County Water Plan framework to work with recycled water agencies to accomplish the goals of the Plan

through facilitation of partnerships and information-sharing between agencies, including the support of existing efforts related to planned regional recycled water programs.

RECOMMENDATION NO. 1.10

LACDPW should develop a master plan to distribute recycled wastewater (purple water) throughout the County.

RESPONSE

Agree. The recommendation will be implemented and is anticipated to be completed by late 2024 due to the extensive level of collaboration with other water agencies and stakeholders that is required for the efforts described below, as well as necessary approvals from the LA County BOS. Significant recycled water programs are being spearheaded by agencies including the City of Los Angeles, Metropolitan Water District of Southern California, Los Angeles County Sanitation Districts, Las Virgenes Municipal Water District, and Santa Clarita Valley Water District. The County Water Plan team will be building off the work these agencies are doing to further regional collaboration that has already begun through these programs.

Attachment P
Regional Planning

DRAFT



AMY J. BOEDK, AICP
Director,
Regional Planning

DENNIS SLAVIN
Chief Deputy Director,
Regional Planning

July 18, 2023

Fesia A. Davenport
Chief Executive Office
713 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Attention: Cheri Thomas

Dear Ms. Davenport:

**2022-23 CIVIL GRAND JURY RECOMMENDATIONS RESPONSE FOR
ZERO EMISSIONS AND AIR QUALITY MONITORING**

Attached for your consideration is the Department of Regional Planning's response to the 2022-23 Civil Grand Jury report, as required by California Penal Code sections 933(c). Please contact me or Thuy Hua @thua@planning.lacounty.gov if you have any questions.

Sincerely,

AMY J. BOEDK, AICP
Director of Regional Planning

AJB:CC:lg

Attachment

S_07_18_2023_AP_L_FESIADAVENPORT_GRANDJURYREPORT

320 West Temple Street, Los Angeles, CA 90012 • 213-974-6411 • TDD: 213-617-2292

@LACDRP • planning.lacounty.gov

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES REGIONAL PLANNING

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR ZERO EMISSIONS AND AIR QUALITY MONITORING

RECOMMENDATION NO 1.6

This committee supports the option of green hydrogen but recommends that the exposure of nitrous oxide pollution be identified and eliminated in its energy applications.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for implementation of this recommendation falls outside County Planning. Green hydrogen is produced using renewable energy. Once the hydrogen is produced, it can be used to generate carbon-free electricity through fuel cells or combustion turbines. When hydrogen is used in fuel cells, the byproducts are heat and water vapor. However, hydrogen can also be combusted like gas to produce electricity, which creates water vapor and nitrogen oxide byproducts.

Nitrogen oxide emissions from fired combustion equipment are regulated by the AQMD, of which there are two that cover the County: Antelope Valley AQMD and South Coast AQMD. All owners and operators of equipment or facilities that may emit nitrogen oxide must meet AQMD permitting requirements and not exceed established emissions thresholds.

RECOMMENDATION 1.7

Nitrous oxides need to be contained during hydrogen production operations.

RESPONSE

See response above for Recommendation No. 1.6.

RECOMMENDATION 1.8

(a) Schools, county/city public agencies/buildings, and commercial offices should be retrofitted with energy efficient systems, thereby modeling consistent ZE goals and practices.

(b) Construction building codes should reflect ZE goals.

RESPONSE

Agree. This recommendation requires further exploration to be completed by November 2023. The BOS issued a motion on March 15, 2022 titled, "Ensuring the Equitable Decarbonization of Buildings," directing multiple County departments including the CSO and DPW in partnership with the CEO and Department of Regional Planning to reduce local air pollution and global climate change effects

from building emissions. A coordinated effort is pending to develop recommendations for an ordinance or building code changes that would phase in the decarbonization of all new residential and commercial construction and substantial renovations. The recommendations are currently scheduled to be submitted to the BOS for their consideration in November 2023.

RECOMMENDATION 1.9

In order to comply with SB 1383, separating food waste from regular garbage disposal into green collection bins and its collection needs to be closely monitored.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for implementation of this recommendation falls outside County Planning. The BOS adopted the Zero Waste Plan on September 13, 2022, which outlines strategies and initiatives to reduce the amount of waste going to landfills and the greenhouse gas emissions created by landfill waste. The County has been amending existing waste collection contracts and developing new contracts to include mandatory organic waste collection service to all residents and businesses. The County also prepared an Organic Waste Disposal Reduction Ordinance adopted by the BOS in November 2021 to ensure the organic waste collection service is being utilized. The Sustainable Waste and Recycling Management subcommittee developed under the Infrastructure LA Workgroup meets quarterly to discuss issues related to solid waste infrastructure and SB 1383 implementation. The County continues to conduct outreach by using existing and developing new outreach material to help educate residents and businesses on how to comply with SB 1383.

RECOMMENDATION 1.10

Each Los Angeles Sanitation District should publish updated reports on their community's adherence to SB 1383.

RESPONSE

Disagree. This recommendation will not be implemented as jurisdiction for implementation of this recommendation falls outside County Planning. The County supports transparency and encourages all public agencies to make information publicly available. The Los Angeles County Sanitation Districts (LACSD) is a public agency independent of the County government consisting of a confederation of 24 special districts. They publish annual reports on collective progress on wastewater and trash management. Reports can be accessed here:

<https://www.lacsd.org/about-us/who-we-are/annual-reports>. Information on LACSD's process of food waste recycling to meet SB 1383 can be found here: <https://www.lacsd.org/services/solid-waste-programs/food-waste-recycling>.

Attachment Q

Registrar-Recorder/County Clerk

DRAFT




DEAN C. LOGAN
Registrar-Recorder/County Clerk



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

July 31, 2023

TO: Fesla A. Davenport
Chief Executive Officer

FROM: Dean C. Logan 
Registrar-Recorder/County Clerk

LOS ANGELES COUNTY CIVIL GRAND JURY RESPONSE – ELECTION OPERATIONS

Please find attached the Registrar-Recorder/County Clerk responses to the 2022-2023 Los Angeles County Civil Grand Jury Report on Election Operations.

If you have any questions, please contact me at (562) 462-2716 or email dlogan@rrcc.lacounty.gov.

DCL:AA

Attachment

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR ELECTION OPERATIONS

RECOMMENDATION NO. 1.1

Reduce staffing early on in the election cycle. We believe this recommendation is already in progress and should continue to be implemented.

RESPONSE

Agree. This recommendation is in the process of being implemented. The number of staff is one of the foundational elements we take into account when determining staffing levels at Vote Centers. The number of staff assigned to a Vote Center is primarily determined by the size of the location and the number of devices. In addition, there are other important considerations for ensuring our staffing plan complies with legally required service levels. Specifically, around maintaining multilingual support in communities where those services are needed. The Department provides assistance in 19 languages. In addition, our staffing levels ensure our ability to provide curbside voting services to voters with disabilities who are physically unable to vote inside the Vote Center.

Our office has implemented a staffing system where we ramp up our Vote Center staffing levels as we get into the last few days of the voting period and for Election Day when we observe the highest levels of turnout. Staffing levels are reassessed after every election to make our future elections more efficient.

RECOMMENDATION NO. 1.2

No recommendation.

RESPONSE

No response

RECOMMENDATION NO. 1.3

Consolidate some poll worker positions to reduce staffing early in the election cycle.

RESPONSE

Partially agree. This recommendation is in the process of being implemented. There are currently three Election Worker positions used in the County, they are Vote Center Lead, Assistant Lead, and Clerk. These positions are cross-trained on a variety of tasks performed at a Vote Center which includes but is not limited to checking in voters, assisting voters, answering questions, receiving ballots, and providing replacement envelopes. Election Workers are given opportunities to learn the various tasks during the early voting period in preparation for the last few days

of voting and Election Day. Our Safe Election Plan has been updated as COVID-19 has become endemic and our Election Worker responsibilities will be updated accordingly.

RECOMMENDATION NO. 1.4

Schedule in-person training closer in time to elections.

RESPONSE

Disagree. This recommendation will not be implemented because it is not reasonable. The Department trains over 12,000 Election Workers for a countywide election. Given the scale required for a countywide election, we have to begin training election workers up to two months before an election. This training takes place over approximately ten weeks and nearly 1,000 training sessions. In addition, we have to accommodate the logistics of scheduling Election Workers for training and tracking the completion. Our schedule is designed to provide Election Workers with options to increase their participation in the training. It also allows us to reschedule Election Workers if we have no-shows or other reason that prevents them from attending training.

The Department also conducts virtual and online training as a supplement to the in-person training. These additional trainings serve as a refresher course for Election Workers and also are a more focused session on a specific topic such as Conditional Voter Registration. We measure the effectiveness of our training through a variety of performance metrics and a survey provided to our Election Workers.

RECOMMENDATION NO. 1.5

Allow poll workers to repeat in-person training or provide a recorded session to Vote Center workers.

RESPONSE

Partially agree. This recommendation has been implemented. The Department conducts virtual and online training as a supplement to the in-person training. These additional trainings serve as a refresher course for Election Workers and also are a more focused session on a specific topic such as Conditional Voter Registration. There is no restriction on the number of times an Election Worker can attend online or virtual training. We measure the effectiveness of our training through a variety of performance metrics and a survey provided to our Election Workers.

The Department trains over 12,000 Election Workers for a countywide election. This training takes place over approximately ten weeks and nearly 1,000 training sessions. The priority is to get all Election Workers trained in time for the election. Allowing Election Workers to attend more than once would require a capacity larger than what we currently have. This recommendation would require a longer election worker training schedule and could increase costs to provide more trainers and classes.

RECOMMENDATION NO. 1.6

Split the eight-hour, in-person training for LA County poll workers into two four-hour sessions.

RESPONSE

Disagree. This recommendation will not be implemented because it is not reasonable. The Department trains over 12,000 Election Workers for a countywide election. This recommendation would double the number of days required to train an Election Worker. There is a logistical impact on the scheduling of Election Workers and tracking of completion. In addition, it could increase the frequency of no-shows and increase the amount of training that needs to be rescheduled. We measure the effectiveness of our training through a variety of performance metrics and a survey provided to our Election Workers.

RECOMMENDATION NO. 1.7

Continue marketing efforts with other jurisdictions for VSAP software to offset development costs.

RESPONSE

Partially agree. This recommendation is in the process of being implemented. The Department's intent is not to market our voting system to other jurisdictions and function as an election system vendor. This would require human resources that are not currently within our operation and may expose us to liability. The intent of VSAP is to share the technology and allow other jurisdictions to leverage the technology and information we have developed. The VSAP Open Source Workgroup was established to aid in the creation of an open source plan and the establishment of a governance model. The workgroup is composed of a diverse group of technology experts in the field of elections, technology, and open source. The workgroup created a high-level plan to define the required steps to establish a governance team, determine licensing models, define infrastructure and policies, and determine the ongoing lifecycle and management of VSAP Open Source. This plan is a recommended approach based on research and input from industry experts. All final recommendations and approaches should be governed and authorized by the Secretary of State or relevant regulatory authority before moving forward with implementation.

RECOMMENDATION NO. 1.8

Produce a published report of the 2022 Gubernatorial Election and previous elections using the Vote Center paradigm focusing on possible improvements in staffing; staff training; Vote Center locations; Vote Center equipment; and election processes and procedures for the BOS.

RESPONSE

Disagree. This recommendation will not be implemented because it is not warranted. The Department is committed to a continuous improvement process through various strategies such as our Lean Six Sigma program and other strategies. Following each election, a debrief/critique is conducted to identify areas

for improvement. As part of this process, we conduct surveys to measure different performance metrics such as voter experience and election worker experience. The California Voters Choice Act was adopted by the County in 2020 and the Department is still in the first full cycle after implementing Vote Centers. The Department is committed to continuing to gather data to improve our voting experience and make our processes more effective and efficient.

DRAFT

Attachment R

Los Angeles County Development Authority

DRAFT



July 20, 2023

TO: Each Supervisor

FROM: Emilio Salas, Executive Director

Emilio Salas

SUBJECT: RESPONSE TO THE 2022-2023 LA COUNTY CIVIL GRAND JURY FINAL REPORT

Attached please find the response prepared by the Los Angeles County Development Authority to the findings of the 2022-2023 LA County Civil Grand Jury Final Report. Specifically, the agency's response addresses the findings found in the Housing Vouchers for Low-Income and Homeless Angelenos section of the Final Report.

If you have any questions, please contact me at (626) 586-1505.

Attachment

c: Cheri Thomas, Senior Manager, Chief Executive Office

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
LOS ANGELES COUNTY DEVELOPMENT AUTHORITY (LACDA)

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR HOUSING VOUCHERS FOR LOW-INCOME AND HOMELESS ANGELENOS

RECOMMENDATION NO. 1.13

LACDA should explore recruiting temporary workers to perform routine tasks and process paperwork that involve little or no client interface. It should also explore hiring non-traditional employees such as retired people.

RESPONSE

LACDA disagrees with this finding. This recommendation has been implemented and has been part of the agency's current practice.

If the recommendation intended to state that LACDA should hire individuals working for temporary agencies to fill some of its regular positions, this is already current practice. Individuals hired through temporary agencies often acquire experience and program knowledge making them strong candidates to fill regular positions within the agency. However, if the recommendation intended to state that LACDA should hire temporary workers only for lower level jobs that involve little or no client interface, LACDA disagrees with this recommendation and will not implement it. The agency uses temporary workers to fill a temporary need not based on the complexity of the assignment.

With respect to the hiring of non-traditional employees such as retired people, the agency's current practice is to explore the hiring of non-traditional employees including retired people and public housing residents.

RECOMMENDATION NO. 1.14

LACDA's Section 8 application forms and instructions should be shortened and simplified.

RESPONSE

LACDA agrees partially with this finding. This recommendation has been implemented to the extent possible under Federal regulations.

The agency aims to simplify the application process for applicants wherever possible. For example, LACDA has streamlined its annual recertifications, income, and asset forms, such that participants with a fixed income only need to provide these documents every three (3) years. Additionally, the creation of the agency's online Rent Café Portal has made it easier for participants to complete their annual certification or to submit income changes.

However, the Section 8 program is a Federally-funded program with requirements set forth by the U.S. Department of Housing and Urban Development (HUD) to which the agency must adhere. As a result, there are limits to the number of documents and processes that LACDA is able to shorten or simplify, and therefore, LACDA cannot fully implement this recommendation. It should be noted that LACDA has fiercely advocated for changes to the Section 8 program that will reduce barriers to access as evidenced by the agency's recent waiver requests and Federal advocacy efforts that specifically asked legislators to make changes to simplify the application and eligibility determination process, as well as to the HUD Secretary to waive burdensome processes that are within their jurisdiction to approve.

RECOMMENDATION NO. 1.15

LACDA should give applicants forms and instructions, along with appropriate assistance, in time so that the applications can be ready for filing and review at the earliest possible time, well before their names come up for vouchers.

RESPONSE

LACDA disagrees with this finding. This recommendation will not be implemented.

This recommendation reflects the lack of understanding of the CGJ in regard to Federal program requirements. Federal regulations require that applicants have current documentation such as income verification forms, not older than 60 days, at the time of voucher issuance. Providing applicants with forms months in advance would nullify the process. Moreover, oftentimes an applicant's circumstance may change from the time their name is placed on the waiting list to the time their name comes up for a voucher, requiring a modification in the application. In addition, reissuing paper applications would be costly for the agency. As such, LACDA cannot implement this recommendation.

RECOMMENDATION NO. 1.16

LACDA should partner or leverage outside housing specialists to assist clients in navigating the complex process of applying for Section 8 vouchers.

RESPONSE

LACDA disagrees with this finding. This recommendation has been implemented and has been part of the agency's current practice.

The agency's current practice is to work with outside case managers from a number of community-based organizations with whom it partners, as well as with internal Housing Navigators, who provide wrap-around services including assistance with completing voucher applications, obtaining required identity and income documents, housing navigation and search, and facilitating move-ins.

It is unfortunate that the CGJ did not confirm the agency's current practice prior to making this recommendation.

RECOMMENDATION NO. 1.17

LACDA should creatively use HUD service fees as landlord incentives, including housing search assistance, application fees, utility hook-up charges, security deposit assistance, and landlord mitigation fund.

RESPONSE

LACDA disagrees with this finding. This recommendation has been implemented and has been part of the agency's current practice.

If the recommendation intended to reference the Emergency Housing Voucher (EHV) program, current practice is for LACDA to utilize HUD service fees for landlord incentives including housing search assistance, application fees, utility hookup charges, security deposit assistance, and a landlord mitigation fund. If the recommendation intended to reference the Housing Choice Voucher (HCV) program, the CGJ should have been aware that HUD does not provide special service fees for the Section 8 program for this use. However, the agency utilizes local County funding to fill this gap and provide these landlord incentives and has done so for the past eight years. In either instance, the agency is using funding creatively to provide this type of assistance and as such, current practice incorporates this recommendation.

RECOMMENDATION NO. 1.18

LACDA should provide easy to read and understand written information about FEHA's anti-discrimination provisions to landlords and tenants and should schedule seminars and/or webinars to educate the public on this topic.

RESPONSE

LACDA disagrees with this finding. This recommendation has been implemented and has been part of the agency's current practice.

The agency's current practice is to provide easy to read and understand written information about the Fair Employment and Housing Act's (FEHA) anti-discrimination provisions to landlords and tenants; the agency also schedules seminars and webinars to educate the public on this topic. For example, LACDA contracts with the Housing Rights Center (HRC) to provide tenant/owner workshops and includes notices in its monthly newsletters to tenants. The agency also provides HUD's fair housing form in all voucher packets; these forms are also available in the agency's lobbies. Additionally, LACDA refers applicants to the Housing Resource Center and Legal Aid, as needed. Finally, during the height of the pandemic, in partnership with the County's Chief Executive Office, Homeless Initiative (CEO-HI) staff, the agency convened monthly "COVID Tenant Protections" and "COVID Rental Property Owner" roundtable meetings in alternate months, with the County's Department of Consumer and Business Affairs staff present at all meetings to inform participants about COVID-19 Tenant Protections and the Stay Housed LA resource. As such, current practice incorporates this recommendation.

RECOMMENDATION NO. 1.19

LACDA caseworkers and supervisors should be taught about FEHA and related local ordinances and should be trained on how and when to make referrals to the Los Angeles County Counsel or to HRC.

RESPONSE

LACDA agrees partially with this finding. This recommendation has been partially implemented as part of the agency's current practice and will be fully implemented in the future.

The agency's current practice is to provide annual training to both caseworkers and supervisors on Fair Housing, which is ongoing as the agency is notified of updates. As such, current practice incorporates this recommendation.

With respect to training for caseworkers and supervisors on how and when to make referrals to the Los Angeles County Counsel or to HRC, LACDA has provided training for caseworkers to make referrals to the HRC. In fact, LACDA provides funding to the HRC specifically to provide source of income discrimination information to both landlords and tenants and to follow up accordingly with landlords that are found to be in violation of this statute. To the extent that the Civil Grand Jury spoke to individuals who stated they were unaware of these protocols, then it is imperative upon LACDA to ensure training efforts are bolstered. As such, LACDA will increase its efforts to provide this ongoing training.

RECOMMENDATION NO. 1.20

HACLA's and LACDA's HCV and EHV programs should be administered by one agency by agreement among the BOS, the Los Angeles City Council and Mayor, HACLA and LACDA. This will eliminate unnecessary duplication of effort and expense, enable Los Angeles residents to use an agency with a demonstrated excellent track record and promote efficiency. This recommendation relates to Findings 20, 21 and 22, and each of them.

RESPONSE

LACDA disagrees with this finding. This recommendation will not be implemented.

LACDA enjoys a close working relationship with the City of Los Angeles as well as the 17 other public housing agencies operating within the County. LACDA has taken a regional approach to align its policies and in the implementation of its programs. To that end, LACDA works very closely with these agencies; especially with the HACLA to address utilization, interagency Memorandum of Understanding agreements to streamline lease-up and reduce barriers to access, and the creation of a universal housing application. In fact, both LACDA and HACLA often attend landlord recruitment and education events together to demonstrate their collaborative relationship.

It is disheartening that the CGJ came to this conclusion without recognizing the level of coordination and collaboration that exists today between the two agencies. In fact, many of the landlord incentive programs that LACDA was credited for in this

report are also operational within HACLA and have been for many years. LACDA remains steadfast in its partnership and in its mutual aspirational goal to end homelessness within our City and County.

DRAFT

Attachment S

Los Angeles County Metropolitan Transportation Authority

DRAFT



Metro

Los Angeles County
Metropolitan Transportation Authority

One Gateway Plaza,
Los Angeles, CA 90012-2952

Stephanie N. Wiggins
Chief Executive Officer
213.922.7599 Tel
213.922.7447 Fax
wiggins@metro.net

July 23, 2023

Fesia Davenport, CEO
Los Angeles County
500 W. Temple Street,
Room 713
Los Angeles, CA 90012

Subject: Civil Grand Jury Responses

Dear Mrs. Davenport:

I am writing in response to the *All Aboard: Is Metro Rail on Track* report, prepared by the 2022-2023 Los Angeles County Civil Grand Jury, as requested in your letter dated July 3, 2023. Following a comprehensive review of the report and as required by Section 933(c) of the California Penal Code, Metro has prepared responses to each recommendation, which are included herein.

Public transit is a vital lifeline to LA County, bolstering economic growth and promoting environmental sustainability. Ensuring it is safe, clean, and reliable continues to be our steadfast goal. With a customer-centric approach, we seek to provide a public transit system that fosters seamless connectivity, accessibility, and sustainable mobility for all residents and visitors in LA County.

I appreciate the diligent work of the Civil Grand Jury to help enhance the accountability, transparency, and efficiency of Metro through their recommendations in the report. It is worth noting that for many recommendations related to safety, cleanliness, and customer experience, Metro has already implemented strategies or addressed the concerns. Metro's commitment to these critical facets of our service underscores our dedication to delivering the highest quality of transit service for Los Angeles County.

Metro welcomes the opportunity to improve and evolve, and I view the recommendations as an integral part of this process. Should there be any questions regarding the responses, kindly reach out to my Chief of Staff, Nicole Englund, at 213-922-7950.

Sincerely,



Stephanie Wiggins
Chief Executive Officer

Attachment: Response to the Civil Grand Jury Final Report

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO)
AND METRO BOARD OF DIRECTORS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR ALL ABOARD! IS METRO ON TRACK?

RECOMMENDATION NO. 1.1

Require contracted law enforcement agencies (LAPD, LASD, LBPd) to assign more officers to ride the trains.

RESPONSE

Agree. The recommendation has been implemented. In 2022, Metro initiated a new comprehensive public safety approach by adopting a multi-layer safety program to address the different aspects of public safety and security. Each layer of this safety ecosystem contributes to the overall security of the Metro system, moving beyond a single-strategy reliance to a layered approach. This strategy deploys the optimal resources to tackle specific safety concerns, with law enforcement contract services as a key element within the multi-layered approach.

For FY 2024, Metro has ramped up the presence of law enforcement staff on buses and trains. Metro recently negotiated a contract extension with each of our law enforcement partners and now has the right to direct the specific deployment or redeployment of existing resources to meet the agency's needs. To ensure the effective deployment of these resources, Metro's System Security & Law Enforcement (SSLE) department audits the daily deployment schedules and the Metro Transit Access Pass reports.

RECOMMENDATION NO. 1.2

Metro's TSO force should be increased from its current figure of 213 to allow the agency to better enforce fare compliance and Code of Conduct (COC) and give the agency greater control and accountability with security.

RESPONSE

Agree. The recommendation has been implemented. Metro has made significant strides in bolstering safety throughout our public transit system. Recognizing the pivotal role TSOs play in our multi-layered safety approach, Metro has taken proactive measures to enhance their presence. In March 2023, Metro's Board of Directors approved the addition of 47 more TSOs, and an additional 48 officers are slated to join in Fiscal Year (FY) 2024. With a 45 percent increase in TSOs, Metro has expanded the force to a current number of 308 officers.

These new officers will undergo comprehensive training and be equipped to ensure the well-being of our riders, employees, and the protection of our transit infrastructure.

RECOMMENDATION NO. 1.3

COC violations should be enforced, and frequent violators subject to fines or banishment from the Metro system.

RESPONSE

Agree. The recommendation has been implemented. Metro's COC is an important tool to protect the health and safety of riders, protect transit equipment and facilities used to provide transit service to all of LA County and promote a desirable transit experience. Metro TSOs are responsible for ensuring COC compliance. To strengthen our efforts further, Metro's Board approved the addition of more TSO positions in March 2023 and for FY 2024. TSOs actively patrol the system, enhancing COC compliance, including fare compliance. Our commitment to enforcing the COC across the system remains unwavering as Metro strives to create a safe and respectful environment for all our riders.

Metro's COC, which has been in effect since 2010, outlines the penalty schedule of administrative penalties, which includes fines and other penalties such as ejections and exclusion from the system in the most serious of cases. programs like Transit School, community service assignments, fines, and, in severe cases, ejection and exclusion from the Metro system.

More recently, effective July 2023, the COC was changed to be more equitable, customer friendly (clear and concise language), and applicable (items were deleted from the code that are covered under the penal code, which is the responsibility of Law Enforcement.) To ensure riders are aware of these changes, and furthermore, to emphasize the importance of compliance with the Code, Metro will be engaging with the community on the recent changes.

RECOMMENDATION NO. 1.4

Encourage greater coordination among the agencies involved with Metro Rail, including a standardized method of reporting crime statistics.

RESPONSE

Agree. The recommendation is being implemented. In July 2023, Metro began a new safety deployment strategy. Metro will regularly convene with partners to discuss issues, concerns, and successes. This collaborative approach allows us to identify and address any problems promptly. Metro will adjust communication protocols as needed, discuss flexibility in deployment based on crime trends or areas of vulnerability, and continually validate our accountability process to ensure its effectiveness. The enhanced systemwide deployment approach aims to enhance public safety through a streamlined strategy. The agency is committed to continual improvement, effective resource allocation, and proactive engagement while working collaboratively with ecosystem partners to create a safer transit experience for our riders.

To further enhance coordination and reporting, Metro staff has developed a standardized template for crime statistics reporting. This template will be shared with the relevant contracted law enforcement agencies to ensure data is provided in a concise and consistent manner moving forward.

RECOMMENDATION NO. 1.5

Establish clear benchmarks for determining the success of the Ambassador program. Monitor and collect data to better focus the program. Make it publicly available on the Metro.net website.

RESPONSE

Agree. The recommendation is being implemented. The main goal of the Metro Ambassador Pilot Program is to improve the overall customer experience for our riders. The Ambassadors are responsible for enhancing the customer experience through visibility and aiding riders with wayfinding and general assistance. In addition to providing information and support, they are the “eyes and ears” of the system, reporting maintenance, cleanliness, and safety issues that need to be addressed.

Key performance indicators are being assessed as Metro works on developing an evaluation survey which will include feedback from our customers and other stakeholders. Once complete, the results will be shared with the Metro Board and the public.

RECOMMENDATION NO. 1.6

Metro should create opportunities for Ambassadors to interact with the other security agencies to raise awareness and build trust.

RESPONSE

Agree. The recommendation is being implemented. Metro is dedicated to creating meaningful opportunities for our Ambassadors to interact with other security agencies, fostering awareness, and building trust within the public safety ecosystem.

Metro Ambassadors play a crucial role in our multi-layered approach to enhancing public safety. They are actively engaged in the transit system, providing customer service, aiding riders, and acting as a visible presence to deter potential issues. As part of their duties, Metro Ambassadors already work closely with a team that includes Metro Transit Security, Contract Security, and Law Enforcement partners currently operating within the system. These collaborative efforts can help to improve teamwork and reinforce the shared commitment to ensuring a safe and secure transit environment for all passengers.

RECOMMENDATION NO. 1.7

Analyze security data on a regular basis and obtain up-to-date numbers on non-transportation riders using the system.

RESPONSE

Agree. This recommendation is in process. Public safety analytics is a tool for improving public safety outcomes. By leveraging data and technology, staff can better understand the nature and scope of public safety challenges and develop more effective strategies and interventions to address them. SSLE's data analysts will collaborate with various departments within Metro to gather various data points, such as rider surveys, Transit Watch App reports, fare enforcement data, etc. SSLE partners with the Homeless Outreach Department to share current information on non-transportation riders, enabling strategic outreach service deployment.

As part of the Board approved Public Safety Analytics policy in March 2023, Metro is currently working on a public safety dashboard to provide regular updates on statistics and trends utilizing data collected by Metro and crime data provided by law enforcement partners. The policy's purpose is to remove bias from public safety analytics by ensuring that the data being used is of high quality - that is accurate, complete, consistent, reliable, and up to date. Equally important is ensuring the data has context, which limits assumptions and biases that could adversely impact the quality of the data. In addition, Metro will be trained to recognize and avoid biases in the analysis. The policy will ensure to the public that our analytics efforts are fair and equitable and that they promote public safety for all members of the community.

The policy and dashboard emphasize transparency and accountability while affirming the agency's commitment to ensuring the collection and use of all data is conducted in a bias-free, non-discriminatory manner consistent with Metro's policies.

RECOMMENDATION NO. 1.8

Encourage riders to use the Transit Watch App to report security, sanitation, and other problem and help riders to install the Transit Watch App. Deploy mobile training booths to show riders how to install and use the app.

RESPONSE

Agree. The recommendation has been implemented. Metro Ambassadors continue to encourage customers to download the Transit Watch App to report suspicious activity and safety issues. The Transit Watch App. was revamped as a public reporting tool in recent years. However, there has been a significant increase in reporting cleanliness issues since October 2022 to the present, upon the onset of the Metro Ambassador program. Metro Ambassadors are available to assist customers with downloading the Transit Watch App.

RECOMMENDATION NO. 1.9

Keep fares at the current rate and improve access to discount or free fares offered to low-income riders, students, and seniors through programs such as LIFE and GoPass, including free transfers.

RESPONSE

Agree. The recommendation has been implemented. Metro has some of the lowest fares in the country and is committed to maintaining an equitable and affordable fare system for all riders in Los Angeles. In July 2023, Metro launched a new fare structure and fare capping to make paying transit fare more affordable and convenient for riders. And as noted in the report, Metro also offers several discount programs, including GoPass, which offers free fares for students; Reduced Fares for seniors and customers with disabilities; and a low-income discount program called LIFE. These programs and the recent changes to the fare structure are designed to provide affordable transit for all riders, especially customers who ride frequently.

RECOMMENDATION NO. 1.10

(A) Install turnstiles or other physical impediments that would discourage non-paying riders.

(B) Station TSOs at high trafficked stations to re-enforce fare paying.

RESPONSE

(A) Agree. This recommendation is in progress. Metro is presently working to enhance the fare gates for access control improvements, and Westlake/MacArthur Park station is the first station to implement.

(B) Agree. The recommendation has been implemented. Through the new deployment plan referenced previously, TSOs are positioned at high-trafficked locations to enforce the COC, inclusive of fare compliance, and provide high visibility. System Security and Law Enforcement is working with Operations to pilot reinforced turnstiles at Westlake/MacArthur Park station to gauge success in limiting the ability of nonpaying riders to access the system that can be expanded to other stations.

RECOMMENDATION NO. 1.11

(A) Instead of the lengthy COC, create an abridged "Metro Manners" that gives riders a quick guide to the most important regulations.

(B) Highlight Metro Manners in stations, train cars, and create an ad campaign for bus benches and across various social media platforms.

RESPONSE

(A) Agree. The recommendation has been implemented. Effective July 2023, the COC was changed to be more equitable, customer friendly (clear and concise language), and applicable (items were deleted from the code that is fully covered under the penal code, which is the responsibility of Law Enforcement.)

The revised version was crafted with input from Metro's safety partners and the Public Safety Advisory Committee that focused on critical areas that support or interfere with the user experience and safety.

(B) Agree. This recommendation is in progress. To ensure riders are aware of these changes, and furthermore, to emphasize the importance of compliance with the Code, Metro will be engaging with the community on the recent changes. Metro has created a one-page riders guide to describe the key elements of the Customer COC to distribute across the system to our customers.

RECOMMENDATION NO. 1.12

(A) More restrooms are needed for the Metro system. Metro should consider installing public bathrooms at its Customer Centers where staff is available to supervise their use.

(B) The MTA should work with cities to share the costs of building and maintaining new restrooms, similar to the Long Beach model.

RESPONSE

(A) Agree. This recommendation requires further analysis. Metro understands the importance of having restrooms available for our riders. Safety and liability concerns are crucial factors to consider when providing public restrooms. While Metro can't open employee-accessible restrooms to customers, the agency is actively working on finding solutions by piloting various strategies. Metro is planning a pilot project to introduce restrooms at key stations starting in Fall 2023. This will allow us to assess the feasibility and impact of providing public restrooms while ensuring the safety and convenience of our passengers.

(B) Agree. This recommendation requires further analysis. Metro will certainly explore this possibility. The agency is committed to finding practical and sustainable solutions that benefit our riders and the communities we serve.

RECOMMENDATION NO. 1.13

Maintenance and cleaning resources should be increased on the Red (B) Line, commensurate with its level of ridership – cleaning schedules should reflect the number of boardings, not just the time of day.

RESPONSE

Agree. The recommendation has been implemented. Additional resources have been deployed for Rail Vehicle Cleaning. The Red Line currently dispatches teams of five service attendant crews from the division every day to perform End-of-Cleaning activities, which includes trash pick-up and minor spills due to car schedule constraints.

Rail Custodial Services have also increased their budgeted positions from 213 to 234, an increase of 21 FTE's. The increase in staffing supports the Rail Custodial Services Cleanliness Plan. The Cleanliness Plan includes realignment of cleaning personnel, dedicated staffing at hot spot stations, increased pressure washing/floor care at hot spot stations, detailed cleaning programs, and odor neutralization.

RECOMMENDATION NO. 1.14

(A) Hire more custodians and have their workload be concentrated to smaller areas for more thorough cleaning.

(B) Encourage riders to report custodial and maintenance incidents through the website metro.net or the Transit Watch App, or by reporting incidents to an Ambassador.

RESPONSE

(A) Agree. The recommendation has been implemented. Rail Custodial Services have increased their budgeted positions from 213 to 234, which is an increase of 21 FTE's. The increase in staffing supports the Rail Custodial Services Cleanliness Plan. The Cleanliness Plan includes realignment of cleaning personnel, dedicated staffing at hot spot stations, increased pressure washing/floor care at hot spot stations, detailed cleaning programs, and odor neutralization.

(B) Agree. The recommendation has been implemented. Metro does encourage customers to report cleanliness issues. Metro Ambassadors also regularly report cleanliness issues.

RECOMMENDATION NO. 1.15

Metro should schedule several daily brief cleaning sessions at tail track stops, especially for the heavily used B (Red) Line and A (Blue) Line.

RESPONSE

Partially agree. This recommendation has been implemented. Metro understands the importance of maintaining a clean and pleasant environment for all our passengers, especially on heavily used lines.

All rail cars are thoroughly cleaned every day at the divisions before they are put into service. Our dedicated cleaning crews receive daily briefings and coordinate with the Rail Operations Center and Security through Rail Fleet Services Supervision to ensure efficient cleaning procedures.

Additionally, Metro performs End-of-Line cleaning for all of Metro's rail lines, including A, B/D, C, E, and L. However, due to time constraints within the car schedule, the cleaning consists of trash pick-up and light spill cleaning.

Rail cars requiring major cleaning are promptly taken out of service to be thoroughly addressed. In such cases, they are replaced with spare trains to minimize any disruptions to our riders. These out-of-service trains are then cleaned at tail tracks if available on the lines or returned to the divisions for cleaning.

RECOMMENDATION NO. 1.16

Expand the "Cleaned By" program to all the rail lines which would foster greater accountability and transparency by the maintenance crews.

RESPONSE

Disagree. This recommendation will not be implemented. The pilot performed on the C-Line did not result in the desired outcomes and was discontinued. However, Rail Fleet Services has a comprehensive cleaning program and logging system, such as end of the line cleaning during 1st and 2nd shifts to address trash, spills, and spot cleans. Mid-shift crews also perform daily interior cleans (e.g., trash removal, sweeping, spills, mopping, and cleaning high-touch surfaces) on pull-in cars, with the other shifts following up behind to complete the work. In addition, deep cleaning take the daily cleans a step further by doing a complete scrub of the interior and exterior of the trains. All cleaning crews are supervised on a daily basis by Rail Fleet Services Supervision and spot checked for end of the line cleaning, daily cleaning, and deep cleaning. Work activities of cleaning crews are also rated by the Rail Fleet Services supervisors using established cleaning criteria to ensure the cleaning is performed properly. This includes monthly audits that are conducted using a comprehensive scoring of the rail vehicles, which are then shared with leadership so adjustments to cleaning protocols can be made if necessary. Documentation for this process is kept at the divisions, which depicts the last time interiors, end cabs, and exteriors were cleaned and by whom.

RECOMMENDATION NO. 1.17

Metro should promote and encourage vendor presence in stations, including help with the lengthy permit process.

RESPONSE

Agree. The recommendation is being implemented. The presence of vendors in and around Metro transit stations can provide amenities to patrons and activate stations and plazas in a manner that improves safety and overall customer experience. Over the years, there have been numerous instances in which Metro has permitted entrepreneurs to vend on Metro property. Vending is not permitted on Metro platforms, trains, or buses. In December 2022, the Metro Board of Directors approved a new Economic Development Program, which includes a Station Activation component to promote commercial activity and support small businesses on Metro property and station plazas. Several pilot programs are being developed through the Station Activation program, including a restructuring and relaunch of a vendor market at the Westlake/MacArthur Park Station, a small-scale retail pilot program to occupy commercial space at the Willowbrook/Rosa Parks Station, as well as efforts to support farmer's markets, coffee carts and other forms of vending at key locations in the Metro system. Metro is in the early stages of coordination on various aspects of these pilot initiatives, including facilities and maintenance considerations such as trash management. As part of the Station Activation program, Metro will also be exploring opportunities to streamline the permitting process to remove barriers to entry for small businesses and entrepreneurs.

RECOMMENDATION NO. 1.18

Respect the Ride should be adapted, expanded, and implemented as a pilot program on the entire line.

RESPONSE

Partially agree. The recommendation has been implemented. The Respect the Ride pilot program was launched in April 2022 at the 7th and Metro Station and was expanded across seven stations along the B/D (Red/Purple) Line – the line with the greatest need. Those stations include Pershing Square, Union Station, North Hollywood, Universal City, Westlake/MacArthur Park, Hollywood/Highland, and Wilshire/Vermont. The pilot program concluded in early 2023 and has evolved into a new multi-layered deployment that launched in July 2023. The lessons learned, successes, and data of the Respect the Ride pilot were applied to the new deployment.

RECOMMENDATION NO. 1.19

Institute a nightly "lock-down" procedure for either custodial staff and/or TSOs to secure elevators and escalators along all lines.

RESPONSE

Partially agree. This recommendation has been implemented where feasible. System Security & Law Enforcement and Operations work together to close the stations every night at approximately 12:30 a.m. Signage of station closures is posted, and gates are closed to inform individuals that they are not to enter the premises during closing hours. TSOs walk through the entire station, inclusive of the ancillary areas, to ensure all patrons have exited the station. Upon clearing out the stations, maintenance staff clean the stations, platforms, and elevators to ensure they are ready for service the following day.

All light rail (open air) stations cannot be physically closed. The escalators remain running, and the elevators do not have the ability to be easily turned on and off. Additionally, the open-air stations do not have any physical barriers to keep anyone from using stairs to access the platform/mezzanine. However, there are signs to the effect that you may be subject to an arrest or removal from the premises during non-revenue service. All open-air stations are continuously patrolled by law enforcement and/or contract security.

RECOMMENDATION NO. 1.20

The Make Metro Clean Program should be expanded to include the rail system.

RESPONSE

Partially agree. This recommendation has been implemented. Make Metro Clean Program has been an impactful program to supplement our overall cleaning program. To address the cleanliness concerns on the rail system, Metro has taken significant steps to enhance our cleaning efforts. In FY 2024, Metro allocated a 13 percent budget increase, amounting to \$23,645,165, which has allowed us to add 24 new custodian positions at existing rail stations. Metro is in the process of filling these positions to bolster our cleaning efforts. Additionally, the agency added 46 new Service Attendant positions as part of the FY 2023 budget, which is evenly split between bus and rail. These Service Attendants play a crucial role in maintaining cleanliness and ensuring a pleasant experience for our riders. The agency made

significant progress in upgrading seating comfort by replacing cloth seats with vinyl seats on buses and trains.

RECOMMENDATION NO. 1.21

The Westlake/MacArthur Park station initiatives should be implemented at other stations.

RESPONSE

Agree. The recommendation will be implemented. The improvements at Westlake/MacArthur Park station demonstrate our commitment to actively listening to our customers and implementing meaningful changes to enhance their experience within our transit system. Metro remains dedicated to continuously improving our services and addressing the evolving needs of our valued customers. Metro will continue to build on the momentum of the Westlake/MacArthur Park station interventions by developing longer-term recommendations for this station and identifying elements that could be implemented at other key stations experiencing significant ridership with safety and customer experience challenges. While much of the illicit and anti-social activity occurring within the Metro system is reflective of larger societal challenges, Metro recognizes it must take proactive interventions to provide conditions at stations that meet customer expectations of a safe and reliable Metro transit system.

Metro is currently developing recommendations for expanding effective improvement elements to enhance customer experience and safety at other stations. The next stations Metro proposes to develop and implement intervention plans for are Metro's busiest station at 7th Street/Metro Center, serving Metro's B/D subway lines and A/E light rail lines, and Pershing Square station, served by the B/D subway lines. This expansion is with the understanding that there is not a one-size-fits-all solution for the entire system, as each station is uniquely designed and they vary in size, with potentially different challenges to address the needs of the communities they serve.

Metro is aiming to roll out these efforts in FY 2024 once a plan has been developed and funding has been allocated. Metro will be considering a range of criteria for future station deployments that includes ridership, public safety data, cleanliness/functionality data, homeless outreach data, frontline employee feedback, and customer/stakeholder input.

Attachment T
Sanitation Districts

DRAFT



**LOS ANGELES COUNTY
SANITATION DISTRICTS**
Converting Waste Into Resources

Robert C. Ferrante

Chief Engineer and General Manager

1955 Workman Mill Road, Whittier, CA 90601-1400
Mailing Address: P.O. Box 4998, Whittier, CA 90607-4998
(562) 699-7411 • www.lacsd.org

July 20, 2023

VIA EMAIL cthomas@ceo.lacounty.gov

Ms. Fesia A. Davenport
Chief Executive Office
745 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Ms. Davenport:

Responses to the 2022-2023 Los Angeles County Civil Grand Jury Report
Stormwater Capture and Wastewater Reuse

Please find attached the Los Angeles County Sanitation Districts' (Sanitation Districts) response to the Grand Jury Report titled *Stormwater Capture and Wastewater Reuse*. The Sanitation Districts is submitting this response for the "Required Agencies" listed in the Required Responses section of your June 21, 2023, letter as "Sanitation Districts of Los Angeles County."

If you have any questions or concerns, please contact Mr. Ray Tremblay at (562) 908-4288, extension 2701, or at rtremblay@lacsd.org.

Very truly yours,

Robert C. Ferrante

RT:AM:pb

Enclosure

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES SANITATION DISTRICTS

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR STORM WATER CAPTURE AND WASTEWATER REUSE

RECOMMENDATION NO. 1.9

LACDPW should establish a committee to study and identify potential users of recycled wastewater (industry, commercial nurseries/growers, regional and local parks, etc.). Committee to include, at a minimum, representatives of the City of Los Angeles, the City of Long Beach, and the Sanitation Districts of Los Angeles County.

RESPONSE

The Sanitation Districts agree with the finding. The recommendation will be implemented. The idea of establishing a committee is a very good one but there are already at least two regional recycled water committees performing this role in the County. First of all, Metropolitan Water District has formed the Water Reuse Collaborative Group to coordinate the planning for regional recycled water treatment and distribution systems. The Collaborative Group aims to coordinate the planning for two very large regional recycled water projects intended to provide over 350 million gallons per day of purified recycled water. The City of Los Angeles, City of Long Beach, Sanitation Districts, LACDPW already participate in this group as well as additional organizations such as the City of Torrance, West Basin Municipal Water District, and Central Basin Municipal Water District.

Furthermore, the California WaterReuse Association's Los Angeles County Chapter has formed the Los Angeles County WaterReuse Committee. The mission of the Los Angeles Chapter of the WaterReuse Association is to increase the amount of safe and beneficial uses of recycled water in and around the County. Its objectives shall be to promote water reclamation and recycling as a sustainable supplemental source of water for the state; to work for the adoption of legislation and regulations that allow the safe use of recycled water; to facilitate the development of technology aimed at improving water recycling; to promote legislation that would increase funding for water recycling projects; to provide mutual assistance and support between and among Los Angeles Chapter members involved with water recycling projects; and to increase public awareness and understanding of related water problems and solutions. Participants include Metropolitan Water District, Sanitation Districts, City of Los Angeles as well as State and County entities.

LACDPW is in the process of finalizing the Los Angeles County Water Plan. The Water Plan focuses on collaborative management of Los Angeles County's water resources. As part of implementation and to avoid duplication of efforts, LACDPW can utilize the County Water Plan framework to work with recycled water agencies to accomplish this recommendation.

RECOMMENDATION NO. 1.12

Continue to construct ATW facilities to lessen the need for imported water.

RESPONSE

The Sanitation Districts agree with the finding. The recommendation is in the process of being completed. The Sanitation Districts have supported use of recycled water to lessen the need for imported water for many decades. Since the early 1960s, the Sanitation Districts have operated water recycling plants designed to recycle water used to replenish groundwater basins. More recently, the Sanitation Districts have participated in projects that take treated water from our water recycling plants and further purifies it using advanced treated water (ATW) facilities. However, statutory authority limits the Sanitation Districts' ability to directly provide recycled water to customers. As a result, we rely upon water agency partners to construct the ATW facilities and water distribution infrastructure. We are currently supporting the preliminary planning, engineering, and environmental review of substantial water recycling projects involving the construction of ATW facilities in both the Los Angeles Basin and Antelope Valley. Of note, the Sanitation Districts is partnering on a 150 million gallon per day recycling project with the Metropolitan Water District of Southern California using ATW facilities, known as Pure Water Southern California. When completed, this project could provide purified water to supply the needs of up to 1.5 million people.

Attachment U

Los Angeles Homeless Services Authority

DRAFT



707 Wilshire Blvd., 10th Floor
Los Angeles, CA 90017
Ph: 213 683.3333
Fax: 213 892.0093
TTY: 213 553.8488
www.lahsa.org

MEMO

To: Fesia A. Davenport, Chief of Los Angeles County

From: Dr. Valencia Adams Kellum, CEO

Date: July 28, 2023

CC: Dr. Holly Henderson, Director Risk Management; Nathaniel VerGow Deputy, Chief of Systems Officer; Rachel Johnson, Chief of Staff; Tifara Monroe, Deputy Chief/Sr. Advisor; Kristina Dixon Chief Financial Officer and Administrative Officer; Jeffrey Samson Deputy Chief Financial & Administration Officer

Re: LAHSAs response 2022-2023 Civil Grand Jury Letter

Attached are the responses to the 2022-2023 Civil Grand Jury Final Reports, Aging Out Youth and Lack of Housing recommendations.

Sincerely,

Dr. Va Lecia Adams Kellum
Chief Executive Officer

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
LOS ANGELES HOMELESS SERVICES AUTHORITY (LAHSA)

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR
AGING OUT: TRANSITIONAL AGED YOUTH

RECOMMENDATION NO. 1.6

LAHSA should fully provide \$500,000 to Covenant House LA for staffing and operational costs so that 16 youth can move into the additional section.

RESPONSE

LAHSA partially disagrees with recommendation 1.6 and has partially implemented as: (1) LAHSA did not have a contractual agreement prior to the expansion of the Covenant House LA site to provide the operational funding for the 16 additional beds; (2) When LAHSA was approached to provide funding for the additional beds, the request was approved and funding has been provided since May 15, 2023, for operations of the 16 beds. In FY 2022-2023, LAHSA contracted with Covenant House from May 15, 2023 - June 30, 2023, for operations of the 16 beds at the standard rate of \$50/bed/night. The start date was mutually determined with Covenant House LA. In FY 2023-2024, LAHSA is contracting with Covenant House LA for operations of the 16 beds for the full year, again at the standard rate of \$50/bed/night.

RESPONSE TO THE CIVIL GRAND JURY FINAL REPORT

COUNTY OF LOS ANGELES
LOS ANGELES HOMELESS SERVICES AUTHORITY

2022-2023 CIVIL GRAND JURY RECOMMENDATIONS FOR LACK OF HOUSING

RECOMMENDATION NO. 1.2

LAHSA should have more than one document ready potential tenant for each unit, so that no units are left vacant waiting for qualified tenant.

RESPONSE

LAHSA agrees with recommendation No. 1.2 and is in the process of being implemented. LAHSA has implemented a new matching strategy for Project Based Units called batch matching. Batch matching is an innovative approach aimed at optimizing the utilization of available housing units by inviting eligible households to apply for PSH resources that allow them to be quickly matched and processed by the appropriate entities responsible to confirming client eligibility for a unit, followed by quick lease up/move-in support and connection to supportive services to achieve housing stability. It involves streamlining the process of matching potential clients with housing units by considering multiple eligible clients for each unit simultaneously. This strategy allows us to identify and assess a larger pool of candidates, thereby increasing the likelihood of filling vacancies promptly and efficiently.

Under the new Project Based Lease Up Model, 45 days prior to the anticipated Certificate of Occupancy, individuals who meet the eligibility and prioritization criteria for the property will receive notification regarding their potential eligibility for a unit at the specified property. They will be advised to promptly apply for the property, using our Universal Housing Application (UHA), for a potential match and application processing. The property management will process these applications in the order of their receipt, following the unit eligibility criteria, followed by a subsequent review and approval by the participating Public Housing Authority providing rental assistance for the property. If there are more approved applicants than available units in the building, the excess applicants will be placed on the property's waitlist. They will retain their eligibility for potential vacancies at the building throughout the lease-up process until 100% lease up is achieved. Additionally, they will remain eligible for consideration at other properties in the area, provided they meet project eligibility.

LAHSA continues to work with our partners such as DMH and DHS, as well as the Public Housing Authorities for both the City (HACLA) and County (LACDA) of Los Angeles, in efforts to adopt this model as an expansion for reducing vacancies within our projects which have turnover units as well. It is important to note that while batch matching offers significant advantages in reducing unit vacancies, it is not a one-size-fits-all solution. Certain factors, such as the availability of suitable

housing units, the preferences and choices of potential clients, and the unique circumstances of each individual, can influence the effectiveness of the batch matching process. The goal of batch matching is to efficiently utilize housing resources and reduce vacancy rates, while fostering community building and prioritizing client choice. These objectives collectively contribute to the effectiveness and success of PSH programs in providing stable housing and support services to individuals experiencing chronic homelessness.

RECOMMENDATION NO. 1.3

LAHSA must revise the VI-SPDAT system to make it fairer for all applicants.

RESPONSE

LAHSA agrees with recommendation No. 1.3, and plans to implement. As a result of concerns with the VI-SPDAT, LAHSA stopped using the VI-SPDAT in interim housing and rapid rehousing programs in July 2022.

LAHSA was not able to stop using the tool for PSH matching as it is not possible to assess vulnerability using case conferencing for such a large homeless population, thus making it necessary rely on an assessment tool to identify vulnerability and potential PSH need. In Spring 2023, LAHSA piloted using VI-SPDAT scores with only a minimum threshold, as opposed to in descending order, to reduce the impact of inequities VI-SPDAT scores on PSH referrals.

In June 2023, the Coordinated Entry System (CES) Triage Tool Research and Refinement (CESTRR) team released their final report. Please see LAHSA's responses and next steps for each of the recommendations provided in the CESTRR report.

Recommendation 1: Implement the shorter more concise version of the Revised Triage Tool based upon data science recommendations and vetting/rewording by the Community Advisory Board.

- LAHSA plans to implement the new revised tool; to implement, LAHSA will hire a consultant to create and implement a training curriculum that will support the execution of this recommendation.

Recommendation 2: Implement the Revised Triage Tool's embedded practices that incorporate race equity and a trauma-informed approach. In addition, the Revised Triage Tool: (a) should not be used as an intake, nor conducted at intake; (b) the Revised Triage should be read word for word to clients, until case managers are comfortable enough to make minor "off script" adjustments; (c) the tool should be administered in a private place whenever possible so as to maximize client comfort in answering personal questions.

- LAHSA plans to implement the new revised tool; to implement, LAHSA will hire a consultant to create and implement a training curriculum that will support the execution of this recommendation.

Recommendation 3: Use the new scoring system that is anchored in predicting “adverse events.”

- LAHSA will implement the new score system, with support from system partners and the CES Policy council.

Recommendation 4: Prioritize persons scoring above a new threshold or higher on the new scoring system for permanent supportive housing.

- LAHSA will implement the new score system, with support from system partners and the CES Policy council.

Recommendation 5: Incorporate additional information with the new scoring system to determine how housing will be allocated (i.e., matching decision)

- LAHSA will implement the new score system, with support from system partners and the CES Policy council. Other factors will be included in prioritization as well.

LAHSA looks forward to implementing these changes to create a more equitable and fair housing system.

RECOMMENDATION NO. 1.24

LAHSA needs to provide adequate housing navigators to assist the 10,000 people currently holding vouchers find rental units.

RESPONSE

LAHSA agrees with recommendation No. 1.24 and is in the process of being implemented. LAHSA meets with SPA wide community non -profit partners monthly basis to review client level progress and housing connections to ensure 100 percent slots utilization and staffing capacity to carry out the role. Housing Navigation (HN) is offered from one Access Center per SPA to support those participants who do not utilize Interim Housing Resources. HN is offered from Interim Housing (IH) sites throughout the County to support all participants entering interim housing programs to access HN services. LAHSA Technical advisors train interim housing providers on document collection to expedite housing match and connection to HN.

LAHSA scheduled a HN Bootcamp for the first week of August to ensure service providers and staff can support their participants fully within the program parameters.

LAHSA is hiring recruiters to support service providers hire staffing to support a 1 to 20 caseload ratio. LAHSA is launching five Job Fairs to support service providers in their hiring efforts. These Job Fairs are SPA-wide and located throughout the County of Los Angeles. To support 10,000 people currently holding vouchers, there would need to be sufficient funding for 166 Housing Navigators.

In support of this expansive need in the Homeless Services System, LAHSA is creating an Emergency Housing Navigation team, located within the Multi-Department Crisis Response Team Department, that will be nimble and mobile to respond quickly to the needs of service providers while they hire staff. LAHSA also continues to pursue all funding opportunities to add additional funds to Housing Navigation Programs throughout the program year. In addition, LAHSA will continue to work with service providers to ensure there are ample Housing Navigation staff and support in place to provide services to participants.

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Attachment W

Matrix
2022-2023 Civil Grand Jury Final Report Responses

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DEPARTMENTAL RESPONSES TO FINDINGS AND RECOMMENDATIONS OF THE
2022-2023 CIVIL GRAND JURY FINAL REPORT

Chief Executive Office for the Board of Supervisors – Aging Out: Transitional Aged Youth	
Recommendations	Responses
1.1 Ongoing meetings of the Multi-Disciplinary Teams (MDTs) must be regularly scheduled, with mandatory participation of departments, youth, foster parents, and other interested parties.	Agree. The recommendation has been partially implemented and the Department of Children and Family Services' (DCFS) timeline for implementation of scheduling ongoing regular meetings is by January 2024. DCFS, the Department of Mental Health (DMH) and Probation have discussed the need for improved collaboration, and discussed various strategies which would assist with better support for transition age youth. Further discussions are needed to determine to what degree departments outside of DCFS can allocate staff to serve as a member of MDTs.
<p>1.2 (b) DCFS and Probation should ensure that the youth obtain a driver's license or California ID card, a birth certificate, social security card, medical card, and any other pertinent documents.</p> <p>DCFS and Probation should assist the youth to obtain public and privately funded services. The Department of Public Social Services (DPSS) should provide information to the Transitional Aged Youth (TAY) for general relief, CalWORKS, CalFresh, and Medi-Cal. The Department of Public Health (DPH) should provide information to access medical services.</p> <p>DCFS and Probation should provide additional TAY services such as employment, housing, healthcare, and (for male TAYs age 18)</p>	<p>Partially disagree due to some of the jurisdiction for this recommendation falls with the Social Security Administration. This recommendation has been partially implemented and will be fully implemented. DCFS and Probation already ensure youth obtain a driver's license or California ID card, are provided with their birth certificates, a social security card, medical care and other pertinent documents. The timeframe for full implementation is estimated for 2024 and contingent upon further discussion with the Social Security Administration in addressing a streamlined and consistent protocol for DCFS to request social security cards for youth, and other Los Angeles County (County) departments to connect and access services and resources.</p> <p>DCFS and Probation already ensure that youth obtain any funds available, are referred to DPSS for assistance, and referred for employment preparedness classes, housing, life skills classes, financial literacy classes which includes information on opening a</p>

registration with the Selective Service System. DCFS should provide training so the youth can open a bank account and apply for admission to colleges.	bank account and assists transition age youth with completing applications for college. DCFS and Probation will continue to work with other County departments, such as DPSS and DPH, and continue conversations with the Social Security Administration to promote and facilitate TAY accessing relevant documents.
1.2 (c) The Board of Supervisors (BOS) should lobby the state legislature for authorization to extend TAY services to as early as age 14 and as late as age 24.	Partially disagree. This recommendation requires further analysis regarding the cost and funding of increasing eligibility for TAY services. Also, the Board has existing policy to support legislation and funding to facilitate successful emancipation, promote self-sufficiency, increase post-secondary achievement, and improve opportunities for TAY, non-minor dependents, and former foster youth and will monitor legislation in 2024 to determine if any bills correspond to this recommendation.
1.3 DCFS and Probation should provide training to foster parents or guardians of TAYs to educate them to the procedures, assistance and processes to effectively assist TAYs under their care during the transition period.	Agree. This recommendation is expected to be fully implemented by December 1, 2023. DCFS has spoken with the Foster Parent College (FPC) and Foster and Kinship Care Education (FKCE) about adding courses specific to supporting transition age youth, and they agreed to add it to their fall curriculum. In addition, Probation routinely provides training to resource families through the Deputy Probation Officer (DPO) of Record and the Probation's Youth Development Services' Independent Living Program (ILP) Transition Coordinator (TC). The TC provides information and support to Probation youth and their resource families. Resource families have access to the support services offered to the youth by the DPO of Record, a TC, and Resource DPO who supports foster youth directly and resource families with school related issues. The DPO of Record has the most contact with the resource families and thus provide ongoing training and coaching at each interaction. They ensure resource families are aware of the services available to them and the youth, and how to access them.
1.3 (a) DCFS or Probation should require foster parents to receive training and guidance as	Agree. This recommendation requires further analysis. The recommendation requires discussion with the California

mandated by the MDT plans. Foster parents and court appointed educational advocates must participate in educational plans with school administration and/or community organizations.	Department of Social Services as there is no mandate that foster parents receive specific trainings and guidance that have been determined by a MDT plan, nor that they are mandated to participate in educational plan meetings. The analysis and discussion should be completed by January 2024.
1.3 (b) DCFS or Probation should provide foster parents with pertinent case history upon placement.	Agree. The recommendation has been implemented as this is already mandated by DCFS and Probation's policy and part of practice.
1.4 DMH should provide Cognitive Behavioral Therapy (CBT) in addition to all other therapy services.	Agree. The recommendation has been implemented. DMH has clarified that its Juvenile Justice Clinical Team members have and continue to provide CBT, Dialectical Behavioral Therapy (DBT), and other therapeutic (such as Evidence-based, Promising, and/or Community-Defined) practices which are guided by the Prevention and Early Intervention Plan of the Mental Health Services Act (MHSA) to TAY.
1.5 Each department should contribute to an Individual Transition Plan. The Individual Transition Plan should be a collaborative effort of all the involved departments, and the implementation should begin when the TAY reaches age 16. DCFS or Probation should develop one cohesive plan which includes the desires of the youth for continuing their education/training and future goals. All agencies should ensure that TAYs and their foster parents participate in all meetings concerning the TAY's case. The departments must ensure that TAYs are given the opportunity to express themselves without fear of retribution.	Agree. The recommendation has been partially implemented and requires further analysis. The recommendation for DCFS implementation with the other departments is targeted for 2024 but is contingent upon further discussion and agreement with other departments. Additionally, DCFS has agreed to create, by January 2024, a specialized section of staff who will provide intensive services for youth who are transitioning from care. That section of staff will be responsible for supporting TAY who are transitioning from care, including working collaboratively with representatives from other County departments.
1.6 Los Angeles Homeless Services Authorization (LAHSA) should fully provide \$500,000 to Covenant House LA for staffing	Partially disagree. The recommendation has been implemented but at LAHSA's standard reimbursement rate. When LAHSA was approached to provide funding for the additional beds, the

and operational costs so that 16 youths can move into the additional section.	request was approved. In Fiscal Year (FY) 2022-2023, LAHSA contracted with Covenant House LA from May 15, 2023 through June 30, 2023, for operations of the 16 beds at the standard rate of \$50/bed/night. The start date was mutually determined with Covenant House LA. LAHSA has contracted with Covenant House LA for operations of the 16 beds for the full FY 2023-2024, also at the standard rate of \$50/bed/night.
Chief Executive Office for the Board of Supervisors – All Aboard! Is Metro Rail on Track?	
Recommendations	Responses
1.2 Metro's Transit Security Officers (TSO) force should be increased from its current figure of 213 to allow the agency to better enforce fare compliance and Code of Conduct (COC) and give the agency greater control and accountability with security.	<p>Agree. The recommendation has been implemented. Metro has made significant progress in strengthening safety across the public transit system. Recognizing the crucial role played by TSOs in the comprehensive safety strategy, Metro has taken proactive steps to augment their presence. In March 2023, Metro's Board of Directors approved the addition of 47 more TSOs, and an additional 48 officers are scheduled to join in Fiscal Year (FY) 2024. This 45 percent increase has boosted the TSO force to a current total of 308 officers.</p> <p>These newly recruited officers will undergo comprehensive training, equipping them to ensure the safety and well-being of our valued riders, employees and the protection of our vital transit infrastructure.</p>
1.9 Keep fares at the current rate – including free transfers – and improve access to discount or free fares offered to low-income riders, students, and seniors through programs such as LIFE and GoPASS.	Agree. The recommendation has been implemented. Metro has some of the lowest fares in the country and is committed to maintaining an equitable and affordable fare system for all riders in Los Angeles. In July 2023, Metro launched a new fare structure and fare capping to make paying transit fare more affordable and convenient for riders. And as noted in the report, Metro also offers several discount programs, including GoPass, which offers free fares for students; Reduced Fares for seniors and customers with disabilities; and a low-income discount program called LIFE. These programs and the recent changes to

	the fare structure are designed to provide affordable transit for all riders, especially customers who ride frequently.
1.10 (a) Install turnstiles or other physical impediments that would discourage non-paying riders.	(a) Agree. This recommendation is in progress. Metro is presently working to enhance the fare gates for access control improvements, and Westlake/MacArthur Park station is the first station to implement.
1.10 (b) Station TSOs at high-trafficked stations to re-enforce fare paying.	(b) Agree. The recommendation is in progress. TSOs have been strategically stationed at high-trafficked locations. Their primary responsibilities include enforcing the COC, ensuring fare compliance, and enhancing overall visibility for a safer environment. In collaboration with Operations, System Security and Law Enforcement are conducting a pilot project at Westlake/MacArthur Park station involving reinforced turnstiles. The objective of this pilot is to assess its effectiveness in reducing access for non-paying riders, and if successful, the initiative may be extended to other stations in the future.
1.12 (a) More restrooms are needed for the Metro system. Metro should consider installing public bathrooms at its Customer Centers where staff is available to supervise their use.	(a) Agree. This recommendation requires further analysis. Metro fully recognizes the significance of having accessible restrooms for our riders. However, they must carefully consider safety and liability concerns associated with providing public restrooms. Although Metro cannot open employee-accessible restrooms to customers, they are proactively exploring different approaches through pilot programs. To this end, Metro is preparing for a pilot project scheduled to launch in the fall 2023, wherein restrooms will be introduced at key stations. This initiative will enable Metro to evaluate the feasibility and implications of offering public restrooms while prioritizing the safety and convenience of our valued passengers.
1.12 (b) The Metropolitan Transit Authority (MTA) should work with cities to share the costs of building and maintaining new restrooms, similar to the Long Beach model.	(b) Agree. This recommendation requires further analysis. Metro will certainly explore this possibility. Metro is committed to finding practical and sustainable solutions that benefit our riders and the communities we serve.

<p>1.13 Maintenance and cleaning resources should be increased on the Red (B) Line, commensurate with its level of ridership - cleaning schedules should reflect the number of boardings, not just the time of day.</p>	<p>Agree. The recommendation has been implemented. Rail Vehicle Cleaning has received additional resources to enhance its operations. Presently, on the Red Line, teams of five service attendants are dispatched from the division daily to conduct End-of-Cleaning activities. These tasks involve trash pick-up and addressing minor spills, necessitated by car schedule constraints.</p> <p>Moreover, Rail Custodial Services have made a significant increase in their budgeted positions, going from 213 to 234, which amounts to an increase of 21 Full-Time Equivalents (FTEs). This augmented workforce is instrumental in supporting the implementation of the Rail Custodial Services Cleanliness Plan. The plan encompasses several vital aspects, such as the realignment of cleaning personnel, dedicated staffing at hot spot stations, intensification of pressure washing and floor care at these stations, the establishment of detailed cleaning programs, and the introduction of measures for odor neutralization.</p>
<p>1.14 (a) Hire more custodians and have their workload be concentrated to smaller areas for more thorough cleaning.</p> <p>1.14 (b) Encourage riders to report custodial and maintenance incidents through the website metro.net or the Transit Watch App, or by reporting incidents to an Ambassador.</p>	<p>(a) Agree. The recommendation has been implemented. Rail Custodial Services have raised their budgeted positions from 213 to 234, resulting in an increase of 21 FTEs. This expansion in staffing is aimed at bolstering the Rail Custodial Services Cleanliness Plan. The plan encompasses several key components, such as the realignment of cleaning personnel, dedicated staffing at hot spot stations, intensified pressure washing and floor care at these stations, the implementation of detailed cleaning programs, and the incorporation of odor neutralization measures.</p> <p>(b) Agree. The recommendation has been implemented. Metro does encourage customers to report cleanliness issues. Metro Ambassadors also regularly report cleanliness issues.</p>

<p>1.16 Expand the "Cleaned By" program to all the rail lines which would foster greater accountability and transparency by the maintenance crews.</p>	<p>Disagree. This recommendation will not be implemented. The pilot project on the C-Line did not yield the desired results and was subsequently discontinued. Nevertheless, Rail Fleet Services has implemented a robust cleaning program with a detailed logging system. This program includes various cleaning measures to ensure the cleanliness of the trains.</p> <p>During the 1st and 2nd shifts, end-of-the-line cleaning is conducted to address trash, spills and perform spot cleans. Additionally, mid-shift crews carry out daily interior cleans, which involve tasks like trash removal, sweeping, mopping, and cleaning high-touch surfaces in pull-in cars. Other shifts follow up to complete any remaining work.</p> <p>Going beyond the daily cleaning, deep cleaning is performed periodically, involving a thorough scrub of both the interior and exterior of the trains. To maintain quality, all cleaning crews are supervised daily by Rail Fleet Services Supervision, and they are spot checked for their end-of-the-line, daily, and deep cleaning tasks.</p> <p>To ensure proper cleaning, Rail Fleet Services supervisors use established cleaning criteria to rate the work activities of the cleaning crews. Monthly audits are also conducted using a comprehensive scoring system for the rail vehicles' cleanliness. The results of these audits are shared with Metro leadership, allowing adjustments to cleaning protocols if necessary.</p> <p>Detailed documentation of the cleaning process is maintained at the divisions, which includes information on when the interiors, end cabs, and exteriors were last cleaned and by whom. This helps track the cleanliness status and ensures accountability throughout the cleaning procedures.</p>
Chief Executive Office for the Board of Supervisors – Civil Grand Jury Compensation	

Recommendations	Responses
1.1 The BOS should increase the Civil Grand Jury (CGJ) per diem to \$100.	Partially agree. This recommendation requires further analysis and evaluation of resource needs. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.
1.2 The BOS should make its per diem increase retroactive to January 1, 2023. There is recent precedent in other pay adjustments for unprecedented situations within the County. Falling interest in the CGJ could be considered as such.	Disagree. Consideration for per diem increase may be evaluated prospectively. Please defer to response for Recommendation No. 1.1.
1.3 The BOS should provide CGJ jurors a mileage reimbursement equal to the IRS standard rate of 65.5¢.	Disagree. The mileage rate is determined by Penal Code Section 890 which states that the Grand Jurors are paid the mileage rate application to County employees for each mile traveled in attending court.
Chief Executive Office for the Board of Supervisors – Election Operations	
Recommendations	Responses
1.1 Reduce staffing early on in the election cycle. We believe this recommendation is already in progress, and should continue to be implemented.	Agree. The recommendation is in the process of being implemented. Registrar Recorder/County Clerk (RRCC) has implemented a staffing system where Vote Center staffing levels are ramped up the last few days of the voting period and for Election Day when the highest levels of turnout have been observed. Staffing levels are reassessed by RRCC after every election to make future elections more efficient.
1.3 Consolidate some poll worker positions to reduce staffing early in the election cycle.	Partially agree. This recommendation is in the process of being implemented. Election Worker positions are cross-trained on a variety of tasks performed at a Vote Center and are given opportunities to learn various tasks during the early voting period in preparation for the last few days of voting and Election Day. RRCC's Safe Election Plan has been updated as COVID-19 has become endemic and Election Worker responsibilities will be updated accordingly.
1.4 Schedule in-person training closer in time to elections.	Disagree. This recommendation will not be implemented. RRCC trains over 12,000 Election Workers for a countywide election.

	Given the scale required for a countywide election, RRCC must begin training election workers up to two months before an election. Nearly 1,000 training sessions take place over approximately 10 weeks.
1.5 Allow poll workers to repeat in-person training or provide a recorded session to Vote Center workers.	Partially agree. This recommendation has been implemented. RRCC conducts virtual and online training as a supplement to in-person training and there is no restriction on the number of times an Election Worker can attend online or virtual training. RRCC trains more than 12,000 Election Workers for a countywide election and allowing Election Workers to attend more than once would require a capacity larger than the Department has. This recommendation would require a longer election worker training schedule and could increase costs to provide more trainers and classes.
1.6 Split the eight-hour, in-person training for LA County poll workers into two four-hour sessions.	Disagree. This recommendation will not be implemented. RRCC trains over 12,000 Election Workers for a countywide election. This recommendation would double the number of days required to train an Election Worker. There is also a logistical impact on the scheduling of Election Workers and tracking of completion. Additionally, the frequency of no-shows and the amount of training that needs to be rescheduled could also increase.
1.7 Continue marketing efforts with other jurisdictions for Voting Solutions for all People (VSAP) software to offset development costs.	Partially agree. This recommendation is in the process of being implemented. RRCC's intent is not to market its voting system to other jurisdictions and function as an elections system vendor. The intent of VSAP is to share the technology and allow other jurisdictions to leverage the technology and information we have developed. The VSAP Open Source Workgroup was established to aid in the creation of an open source plan and the establishment of a governance model. The workgroup created a high-level plan to define the required steps to establish a governance team, determine licensing models, define infrastructure and policies, and determine the ongoing lifecycle and management of VSAP Open Source. This plan is a recommended approach based on research and input from

	industry experts. All final recommendations and approaches should be governed and authorized by the Secretary of State or relevant regulatory authority before moving forward with implementation.
1.8 Produce a published report of the 2022 Gubernatorial Election and previous elections using the Vote Center paradigm focusing on possible improvements in staffing; staff training; Vote Center locations; Vote Center equipment; and election processes and procedures for the BOS.	Disagree. This recommendation will not be implemented. RRCC is committed to a continuous improvement process. Following each election, a debrief/critique is conducted to identify areas for improvement. Surveys are also used to measure different performance metrics such as voter experience and election worker experience. RRCC is committed to continuing to gather data to improve voting experience and make processes more effective and efficient.
Chief Executive Office for the Board of Supervisors – Have We M.E.T.?	
Recommendations	Responses
1.1 DPH/DHS/DMH/BOS should prioritize recruitment of additional mental health clinicians. Among other possibilities additional benefits, financial incentives, tuition reimbursements or student loan buy-outs, and flexible schedules should all be explored.	Agree. This recommendation is in the process of being implemented. The departments continue to prioritize recruitment of clinicians and explore various recruitment incentives.
1.2 (a) DMH/BOS should permit Mental Health Evaluation teams to use outside clinicians procured under contract from private companies, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.	Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.
1.2 (b) DMH/BOS should allow agencies to hire specially trained employees (non-certified, but equally qualified), in place of DMH employed mental health professionals, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.	Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

1.3 BOS/Los Angeles Sheriff's Department (LASD)/Los Angeles County Fire Department (LACoFD)/Los Angeles Police Department (LAPD) and the Los Angeles City Council (LACC) should authorize an update or replacement of the current Computer-Aided Dispatch (CAD) system to integrate it with systems in use by other agencies.	Agree. This recommendation requires further analysis. The BOS defers to the LASD's response for details of the analysis and evaluation of resource needs. Recommendation for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.
1.4 (a) BOS/DMH/DPH/DHS should improve patient navigation services for recipients of emergency mental health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.	Agree. This recommendation has been implemented. The departments have undertaken a variety of initiatives to facilitate patient navigation.
1.4 (b) LACoFD should be authorized to provide their own patient navigation personnel. The agency should be reimbursed by the County in whole or in part for such hires.	Partially Disagree. This recommendation requires further analysis. The BOS defers to LACoFD's response for details on the analysis and evaluation of resource needs. Recommendation for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.
1.6 BOS/DMH/DHS/DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers and Sobering Centers in key locations to help provide sufficient placements of mental health patients.	Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.
1.7 DMH/DPH/DHS, and the BOS should substantially increase the number of rescue transport vehicles in service to promote additional opportunities for persons in need.	Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.
1.8 (a) Given the need for the construction of additional mental health campuses and permanent supportive care for mentally ill patients, the BOS and LACC should endeavor to fully support and participate in the	Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.

Governor's efforts to provide construction funding and programs.	
1.8 (b) In order to provide additional long-term mental health campuses, residential settings, and permanent supportive housing, the BOS and LACC should prioritize acquiring, renovating, and opening mental health facilities.	Agree. This recommendation has been implemented. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.
1.9 In order to provide the Mental Health Evaluation "H (Henry) 918" Division more autonomy and greater scope of service, the LASD should authorize creation of an independent Mental Health Evaluation Bureau. This will give the MET team the ability to expand its operations and to explore various pilot programs.	Agree. This recommendation requires further analysis. The BOS defers to the LASD's response for details of the analysis and evaluation of resource needs. Recommendation for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.
Chief Executive Office for the Board of Supervisors – Housing Vouchers for Low Income and Homeless Angelenos	
Recommendations	Responses
1.20 HACLA's and LACDA's HCV and EHV programs should be administered by one agency by agreement among the Board of Supervisors, the Los Angeles City Council and Mayor, HACLA, and LACDA. This will eliminate unnecessary duplication of effort and expense, enable Los Angeles residents to use an agency with a demonstrated excellent track record and promote efficiency. This recommendation relates to Findings 20, 21 and 22, and each of them.	Disagree. This recommendation will not be implemented. Los Angeles County Development Authority (LACDA) enjoys a close working relationship with the City of Los Angeles as well as the 17 other public housing agencies operating within the County. The LACDA has taken a regional approach to align its policies and in the implementation of its programs. To that end, the LACDA works very closely with these agencies; especially with HACLA to address utilization, interagency Memorandum of Understanding agreements to streamline lease-up and reduce barriers to access, and the creation of a universal housing application. In fact, both the LACDA and HACLA often attend landlord recruitment and education events together to demonstrate their collaborative relationship.
Chief Executive Office for the Board of Supervisors – The Inmate Reception Center	
Recommendations	Responses

6.1 The entire Automated Justice Information System (AJIS) system must be replaced with a modern information system that utilizes data integration techniques. This will provide SECURE, fast, accurate, and complete information for the staff and managers, and provide fair and timely treatment for the inmates. Until the information system is modernized, the Inmate Reception Center (IRC) will not be able to improve its performance significantly. All other improvements are dependent on putting in place a system that can interact with the similar systems of other relevant agencies, especially the Court.	Agree. This recommendation will be implemented per the Chief Information Office's (CIO) response. The BOS defers to the CIO's response for implementation details.
6.2 The County should develop an information system capable of receiving data and communications from the Court. It is imperative that these two systems communicate because a real time, interactive system will significantly decrease the time that inmates are held at the IRC.	Agree. This recommendation will be implemented per the CIO's response. The BOS defers to the CIO's response for implementation details.
6.3 Whether a new system is built in-house or contracted out, staff must be included in every step of the design, development, testing, and implementation. If staff needs are shortchanged, the project will suffer ongoing deficiencies, and the IRC will not see maximum improvement.	Agree. This recommendation will be implemented per the CIO's response. The BOS defers to the CIO's response for implementation details.
Chief Executive Office for the Board of Supervisors – Juvenile Justice CYA	
Recommendations	Responses
1.1 The Probation Department, in conjunction with the Department of Juvenile Justice and the BOS, shall develop a system for managing	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

juvenile offenders which recognizes and facilitates the care and rehabilitation of juvenile offenders.	
1.2 (a) The leaking steam-vent issue at Central Juvenile Hall must be addressed immediately, as it constitutes a serious hazard to the incarcerated juveniles.	Agree. The recommendation will be implemented during FY 2023-24. The BOS defers to the Probation Department's response for further information on the implementation.
1.2 (b) The County must immediately begin substantial physical renovation of both the Central and Nidorf juvenile facilities to make those facilities acceptably habitable for youthful offenders.	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.
1.2 (c) The County must find some alternative facility in which to house juvenile offenders until such renovations can be achieved.	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.
1.3 Allotment of funds must be a top priority. An immediate large-scale financial investment in the juvenile justice system is required to provide adequate facilities and services for the juveniles detained	Agree. This recommendation has been implemented with existing resources. The BOS defers to the Probation Department's response for further information.
1.4 The Probation department must institute or upgrade programs that encourage incarcerated juveniles to become aware, and to understand, that there are consequences for inappropriate behavior, whether in or out of detention facilities.	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.
1.5 Probation officers and custody officers assigned to juvenile facilities must be provided with safety or protective gear to ensure their personal safety. The gear must be inventoried and restocked as appropriate.	Agree. The recommendation requires further analysis to determine appropriate personal safety gear options best suited for detention personnel. The BOS defers to the Probation Department's response for further information.

1.6. A new set of rules must be developed by the Probation Department that will provide consequences and accountability for juvenile offenders when they misbehave or act out, and that can be enforced without violating the rights of the juveniles.	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.
1.7 (a) The County must provide opportunities for juvenile offenders to be rehabilitated and educated while detained. These programs must include mandatory educational programs (up to high school graduation or GED level) and career training options.	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.
1.7 (b) Advanced educational programs, career training, enrichment programs (such as art and music), and physical activities should be provided and encouraged.	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.
1.8 Twenty-four hour on-site counseling and mental health care, and on-going family reunification services, must be made available to juveniles detained at all juvenile halls and camps.	Partially agree. The recommendation will not be implemented as mental health care is not provided 24/7 onsite.
1.9 (a) Probation officers and staff members must be educated to treat even violence-prone juvenile offenders with respect and tolerance without putting anyone at risk of harm.	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.
1.9 (b) Violence-prone juvenile offenders must be educated/counseled to understand that accountability will be imposed and that there will be consequences for bad actions while detained.	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.
1.10 (a) Probation and custody officer staffing problems at juvenile facilities must be addressed and appropriate hiring	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.

implemented, along with increased training programs for new hires. This is a major issue.	
1.10 (b) Probation and custody officers must be trained to recognize emerging problems and to take appropriate actions to defuse potentially violent situations.	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.
1.10 (c) Counseling, mental health services, and wellness programs should be instituted for probation officers and staff members who are not coming in to work because of injuries, stress and other management issues.	Agree. The recommendation has been implemented. The BOS defers to the Probation Department's response for further information on the implementation.
1.11 Probation and custody officers must be given additional and ongoing training to enable them to handle juveniles who act up or act out with physical violence.	Agree. The recommendation is being implemented. The BOS defers to the Probation Department's response for further information on the implementation.
Chief Executive Office for the Board of Supervisors – Lack of Housing	
Recommendations	Responses
1.1 Going forward, the city and county should ensure subsidy funding for EHV vouchers.	Partially agree. This recommendation will not be implemented as jurisdiction for this recommendation falls outside of the County. The County agrees with the need to ensure subsidy funding for EHV vouchers; however, since the EHV is a federally funded program, the County is unable to ensure subsidy funding for EHV vouchers. It should be noted that funding for the EHVs won't end in the fall of 2023, but rather new participants cannot be added beyond the fall of 2023. Additionally, as part of the County's advocacy efforts, the LACDA as well as the County of Los Angeles Board of Supervisors meet with members of the County's Congressional delegation on an annual basis to advocate for continued and increased funding for programs addressing housing and homelessness, such as the EHV program. It is our hope that the Federal government will fold the EHV program into the Housing Choice Voucher (HCV) program prior to the sunset of the EHV program.

<p>1.5 The City and County should find other ways of funding PSH.</p>	<p>Agree. This recommendation has been implemented. While Permanent Supportive Housing (PSH) usually requires the leveraging of funds from several different sources, the City and County have identified new ways of funding PSH. Both the City and County provide subsidies for capital, rent, and supportive services for PSH utilizing various sources of funding. For example, the City recently found another way to fund PSH by passing Measure ULA, which is estimated to generate over \$600M annually to fund subsidized housing development, housing acquisition and rehabilitation, rent assistance, and other housing- and homelessness-related purposes in the City of LA. In addition, the LACDA has recently issued Notices of Funding Availability for capital subsidy using one-time ARP funds, in addition to the County's annual allocation of Affordable Housing Program Budget Funds and the State's No Place Like Home funds. Further, the County has pursued funding for permanent supportive housing development through the State's Homekey Program, which has awarded the County funds to develop more than 900 units, with additional proposals under consideration at this time. This funding, in combination with County funds, has enabled development of PSH with just two funding sources in most cases. Additionally, the Los Angeles County Affordable Housing Solutions Agency was recently formed to provide an additional facet of regional focus on creating more affordable housing, including PSH, throughout all of Los Angeles County.</p>
<p>1.6 The City and County must streamline the land acquisition process by removing unnecessary restrictions.</p>	<p>Agree. This recommendation has been implemented. In recent years, the County has passed numerous housing ordinances—Accessory Dwelling Unit (ADU) Ordinance, Density Bonus Ordinance, By Right Housing Ordinance, Housing Preservation Ordinance, Interim and Supportive Housing Ordinance—to remove barriers to housing. The Housing Element, adopted by the BOS, includes proposed and ongoing programs that reduce regulatory barriers and provide incentives for private development. In recent years, the County has made significant</p>

	<p>progress in improving its development review process and procedures, as well as modifying development standards to facilitate residential development. There remain additional opportunities to remove barriers from the Zoning Code to accommodate the changing housing needs for unincorporated Los Angeles County. Another barrier is the entitlement process itself, which the County has helped to streamline through ordinance amendments, organizational change, technology, and increased efficiencies in case processing.</p>
<p>1.9 The City and County should appoint someone whose responsibility is to sue violating landlords, possibly contracting with private attorneys.</p>	<p>Partially agree. This recommendation requires further analysis.</p> <p>On June 18, 2019, the BOS amended the County Code, Title 8 – Consumer Protection, Business and Wage Regulations Amendment Ordinance for adoption by repealing Chapter 8.58 entitled, “Mobilehome Park Tenant Protections,” and adding Chapter 8.58 entitled, “Source of Income Protection,” which prohibits discrimination based on an individual’s source of income with respect to residential rental properties in the unincorporated territory of the County, except those properties that are defined as exempt.</p> <p>The County currently funds the Housing Rights Center (HRC) to provide information and assistance to renters on matters concerning renters’ rights, including source of income discrimination. HRC will also follow up directly with violating property owners, by phone or through written correspondence in an attempt to gain compliance, similar to the other jurisdictions cited in the report.</p> <p>Also, County Code Sections 8.52.130.B(6) provide Anti-Harassment protections to tenants if a landlord violates any law which prohibits discrimination based on source of income. In addition, Section 8.52.170 allows tenant, or any person or entity acting on behalf of the tenant, including the County, to bring a</p>

	<p>civil action and/or proceeding for violation of Chapter 8.52, for civil penalties, injunctive, declaratory and other equitable relief, restitution and reasonable attorneys' fees and costs. There are similar provisions in Chapter 8.57.</p> <p>Most recently, on July 11, 2023, the BOS asked County Counsel, in collaboration with the Department of Consumer and Business Affairs (DCBA), to report back within 10 months with a Right to Counsel ordinance for adoption to provide legal representation to eligible tenants. This ordinance would provide eligible tenants legal representation for any private civil lawsuits. https://file.lacounty.gov/SDSInter/bos/supdocs/182295.pdf</p>
1.11 The County should build the prescribed Housing Element Allotment units.	Disagree. This recommendation will not be implemented. The Regional Housing Needs Allocation (RHNA) as determined by SCAG for unincorporated Los Angeles County for the 2021-2029 Housing Element is 90,052, of which 39,339 must be for low- and very low-income households. Under State housing element law, the Housing Element and its attendant RHNA does not require or assign responsibility to any jurisdiction for the delivery or construction of units; rather, the RHNA for unincorporated County is the number of housing units that the County is required to plan for through its zoning authority. As such, the County is not responsible for the construction of any housing units.
1.12 (b) The County should use these new laws to encourage development and conversion of underutilized and vacant commercial buildings into housing.	Agree. This recommendation will be implemented. Both bills allow for residential development in mixed use and commercial areas, which is consistent with existing General Plan and zoning regulations in commercial and mixed-use zones in unincorporated Los Angeles County. In addition, the County is working on an adaptive reuse ordinance to identify additional incentives to encourage and streamline the adaptive reuse of underutilized and vacant commercial buildings into housing. Additionally, the LACDA's Notice of Funding Availability does not prohibit the development of affordable housing using alternative development methodologies as long as they meet the NOFA

	<p>guidelines. As such, the conversion of underutilized and vacant commercial buildings would be well-received as other methodologies such as manufactured housing and motel conversions have already been eligible for our funding. Affordable housing developers are most knowledgeable and proactive in identifying emerging opportunities in acquisition, construction, and financing that are the most effective in addressing the development of affordable housing.</p>
1.19 No Recommendation.	No Response
1.20 There should be more voucher subsidies available to allow new permanent housing to be accessed by low income applicants.	<p>Agree. This recommendation will not be implemented as jurisdiction for this recommendation falls to the federal government. Voucher subsidies that support new permanent housing are federally funded, as allotted by HUD to public housing agencies. The City and County of Los Angeles each receive a separate allocation. As part of the County's advocacy efforts, the LACDA as well as the BOS meet with members of the County's Congressional delegation on an annual basis, to advocate for continued and increased funding for programs addressing housing and homelessness, such as voucher subsidies.</p>
1.21 The City and County should enforce the anti-discrimination laws against landlords.	<p>Partially agree. This recommendation requires further analysis.</p> <p>On June 18, 2019, the BOS amended the County Code, Title 8 - Consumer Protection, Business and Wage Regulations Amendment Ordinance for adoption amending County Code, Title 8 - Consumer Protection, Business and Wage Regulations by repealing Chapter 8.58 entitled, "Mobilehome Park Tenant Protections," and adding Chapter 8.58 entitled, "Source of Income Protection," which prohibits discrimination based on an individual's source of income with respect to residential rental properties in the unincorporated territory of the County, except those properties that are defined as exempt.</p>

	<p>The County currently funds the Housing Rights Center (HRC) to provide information and assistance to renters on matters concerning renters' rights, including source of income discrimination. HRC will also follow up directly with violating property owners, by phone or through written correspondence in an attempt to gain compliance, similar to the other jurisdictions cited in the report.</p> <p>Also, County Code Sections 8.52.130.B(6) provide Anti-Harassment protections to tenants if a landlord violates any law which prohibits discrimination based on source of income. In addition, Section 8.52.170 allows tenant, or any person or entity acting on behalf of the tenant, including the County, to bring a civil action and/or proceeding for violation of Chapter 8.52, for civil penalties, injunctive, declaratory and other equitable relief, restitution and reasonable attorneys' fees and costs. There are similar provisions in Chapter 8.57.</p> <p>Most recently, on July 11, 2023, the BOS asked County Counsel, in collaboration with DCBA, to report back within 10 months with a Right to Counsel ordinance for adoption to provide legal representation to eligible tenants. This ordinance would provide eligible tenants legal representation for any private civil lawsuits. (https://file.lacounty.gov/SDSInter/bos/supdocs/182295.pdf)</p>
Chief Executive Office for the Board of Supervisors – Los Angeles County Fire Department Workers' Compensation	
Recommendations	Responses
1.1 (a) CEO should carefully consider its renewal options with Sedgwick as the sole-source contracted Third Party Administrator (TPA) for workers compensation (WC) claims administration by soliciting multiple TPAs and awarding at least two independent contracts.	(a) Agree. This recommendation has been implemented. The BOS defers to the CEO's response for further information on the implementation.

1.1 (b) LACoFD should be invited to participate in the development of the renewal of the TPA Unit C contract.	(b) Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and CEO's response for further information.
1.2 (a) LACoFD, working with the CEO and Department of Human Resources (DHR), should amend the existing TPA Unit C contract with Sedgwick to include detailed ASIs on preferred methods of claims management for the remainder of the existing contract. Future contracts with any TPA must include these Account Service Instructions (ASIs).	Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and CEO's responses for further information.
1.2 (b) ASIs amendments should direct Sedgwick adjusters to provide "point of entry" authorization for all firefighter WC claims for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.	Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and CEO's responses for further information.
1.2 (c) The ASI amendments should include penalties for delays in claims caused by Sedgwick's claims handling that result in LACoFD having to use overtime staffing for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.	Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and CEO's responses for further information on the implementation.
1.2 (d) LACoFD should consider arranging "ride-alongs" to help claims adjusters better understand the nature of firefighters work by observing their activities.	Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD's response for further information on the implementation.
1.3 The ASI amendments should authorize TPA adjusters to pay up to 25 percent more than the Office Medical Fee Schedule (OMFS) standard fees for doctors to treat firefighter patients in order to expedite treatment and	Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and CEO's responses for further information on the implementation.

recovery for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.	
1.4 LACoFD should work with DHR to expand the contracted clinic network to expedite treatment for the most common firefighter injuries, particularly orthopedic injuries.	<p>Partially agree. This recommendation will be implemented.</p> <p>The CEO will implement this recommendation and provide clarification. The workers' compensation medical provider network (MPN) is administered by CorVel Corporation (CorVel) under contract with the County. Currently, Local 1014, Fire Management, and CEO staff are discussing the expansion of the prior authorization program. New facilities will be vetted by participating parties (including CorVel), and after consensus is reached, included in the prior authorization program. DHR is not involved with this process.</p>
1.5 LACoFD should authorize firefighters' WC claims immediately, and not contest such claims, except where fraud or demonstrable misconduct is suspected.	Disagree. This recommendation will not be implemented. The BOS defers to the LACoFD and CEO's responses for further information on the implementation.
1.6 (a) LACoFD should offer financially attractive buy-outs of California Labor Code (LC) 4850 benefits for firefighters who are permanently disable or forced by injuries into retirement. This would allow firefighters to retire and be replaced by permanent hires.	Partially disagree. This recommendation requires further analysis. The analysis of all settlements needs to be conducted on a case-by-case basis and subject to review and approval of all parties. The BOS defers to the LACoFD and the CEO's responses for further information on the implementation. The BOS defers to the LACoFD and CEO's responses for further information on the implementation.
1.6 (b) LACoFD should continue to offer frequent Academy classes in order to hire more recruits. This will reduce reliance on backfill overtime staffing.	Agree. This recommendation has been implemented. The BOS defers to the LACoFD's response for further information on the implementation.
1.7 (a) LACoFD should make full use of CEO Risk Management's Ventiv Claims Enterprise (VCE) to manage WC claims and its Return-to-Work (RTW) program.	Agree. This recommendation will be implemented. The BOS defers to the LACoFD and the CEO's responses for further information on the implementation.

1.7 (b) DHR should assist LACoFD by developing a comprehensive Disability Compliance Record module as part of VCE.	Agree. This recommendation will be implemented. The BOS defers to the LACoFD and the CEO's responses for further information on the implementation.
1.8 LACoFD should continue to develop creative RTW strategies, such as remote work by computer, work from home, and community service work.	Agree. This recommendation has been implemented. The BOS defers to the LACoFD's response for further information on the implementation.
1.9 LACoFD should continue to emphasize firefighter training and physical and mental fitness programs to control the frequency and severity of injuries/illnesses.	Agree. This recommendation will be implemented. The BOS defers to the LACoFD's response for further information on the implementation.
1.10 LACoFD should continue to reach out to firefighters on disability through frequent personal contact by peers and supervisors as part of its employee wellness programs.	Agree. This recommendation has been implemented. The BOS defers to the LACoFD's response for further information on the implementation.
Chief Executive Office for the Board of Supervisors – Sheriff's Operations	
Recommendations	Responses
1.1 (a) If Law Enforcement Gang (LEG) membership is disclosed, the staff admission should be noted in employee personnel file and submitted to an intra-office database tracking LEG membership, rehabilitation and recidivism.	(a) Agree. This recommendation has been implemented per the LASD'S response.
1.1 (b) If willingly disclosed, leadership personnel should flag employee for counseling and constructive monitoring.	(b) Agree. This recommendation has been implemented per the LASD'S response.
1.1 (c) If uncovered involuntarily, staff belonging to an LEG must begin an immediate review process to determine membership and follow a termination process consistent with the law and due process.	1.1 (c) Agree. This recommendation has been implemented per the LASD'S response.

1.1 (d) If leadership is made known of a staff member's involvement in an LEG and action is ignored, punishment delayed or aid provided to conceal illegal gang status, they should be immediately removed from ranked duties pending review.	1.1 (d) Agree. This recommendation has been implemented per the LASD'S response.
1.2. All identified LEG logos and emblems, including the "Fort Apache" logo at the East LA Station, must be removed from all LASD stations and property.	Agree. This recommendation has been implemented per the LASD'S response. The BOS defers to LASD's response for implementation details.
1.3. LASD personnel must hold themselves to a strict nonpartisan personae while in uniform and comply strictly with official policies and procedures.	Agree. This recommendation has been implemented per the LASD's response. The BOS defers to LASD's response.
1.4. LASD and oversight monitors should publicize the existence of the Special Counsel by adding contact information somewhere on their public websites.	Disagree. This recommendation falls outside the jurisdiction of LASD and will not be implemented per LASD's response. The BOS defers to LASD's response for additional details.
1.5. (a) The Constitutional Policing Advisors (CPA) should participate in teambuilding exercises with Station Sergeants to get them familiar with the role of the unit and understand the importance of disseminating, implementing and upholding the CPA's recommendations.	Agree. This recommendation will be implemented per the LASD'S response.
1.6 CPAs should publish written progress reports published to a dedicated tab located on lasd.org/transparency .	Agree. This recommendation will be implemented per the LASD'S response
1.7. Add a link on the lasd.org TRANSPARECY page listing ongoing consent decrees, restraining orders and lawsuits involving oversight monitors.	Agree. This recommendation has been implemented per the LASD'S response. The BOS defers to LASD's response for implementation details.

1.8. Require a brief, written discussion of events leading up to the shooting incident and any findings or results in order to give videos context.	Partially agree. This recommendation requires further analysis by the LASD. The BOS defers to the LASD's response for details of the analysis.
1.9. All weapon discharge cases should be submitted to the District Attorney's (DA's) Office for outside review.	Agree. This recommendation will be implemented per the LASD'S response.
1.10. (a) The Incoming Sheriff's Information Bureau (SIB) director should establish new Information policies and procedures to reflect modern marketing and information sharing trends.	(a) Agree. This recommendation will be implemented per the LASD'S response. The BOS defers to LASD's response for implementation details.
1.10. (b) Collaborate with the Community Oriented Policing Services (COPS) Bureau to ensure updated policies and procedures are focused on best practices on how the public should best receive Department communications.	(b) Agree. This recommendation will be implemented per the LASD'S response. The BOS defers to LASD's response for implementation details.
1.11. Implement Community Advisory Committees (CAC) Department-wide.	Agree. This recommendation will be implemented per the LASD's response. The BOS defers to LASD's response for implementation details.
1.12. Law Enforcement (LE) Bystander Training programs like the Department of Justice's (DOJ) Active Bystandership in Law Enforcement Project (ABLE) should be incorporated into standing LASD Training.	Agree. This recommendation will be implemented per the LASD's response. The BOS defers to LASD's response for implementation details.
1.13. The DA's Office must develop a quick evaluation to determine if a case needs immediate action or if could be kicked back to the LASD for an internal investigation.	Disagree. This recommendation is outside the jurisdiction of LASD and will not be implemented per the DA's and LASD's response. The BOS defers to the DA's and LASD's response for further details.
Chief Executive Office for the Board of Supervisors – Storm Water Capture and Wastewater Reuse	
Recommendations	Responses

<p>1.5 Board of Supervisors should provide funding for sediment removal behind dams, enlargement of spreading basins, and purchase of property for additional spreading basins.</p>	<p>Agree. This recommendation continues to be implemented.</p> <p>The County of Los Angeles Department of Public Works (DPW) has and intends to continue to make recommendations to the BOS to approve sediment removal projects from dams and spreading basins and projects to create new or enhance/expand existing spreading basins. The Los Angeles County Flood Control District has numerous ongoing and planned reservoir restoration projects to remove accumulated sediment and/or to maintain/enhance storage capacity at its dams.</p>
<p>1.11 Board of Supervisors should provide funding for the design and construction of a backbone purple water system.</p>	<p>Disagree. This recommendation will not be implemented.</p> <p>The BOS continues to focus on governance and policymaking, ensuring efficient and effective allocation of public resources, leveraging regional partnerships for funding opportunities, and addressing various community needs. As such, the BOS has led the collaborative effort of highlighting the need for regional water resilience through collaborative strategies.</p> <p>Recognizing the new climate reality and the need to be thoughtful stewards of future water supplies, the BOS envisioned and directed the development of a Countywide water plan focused on collaborative management of Los Angeles County's water resources.</p> <p>The draft County Water Plan focuses on leveraging local resource development like maximizing recycled water through agency-led projects and the Safe, Clean Water Program. To avoid duplication of efforts and to maximize efficiency, the BOS will continue to utilize the County Water Plan framework to work with recycled water agencies to accomplish the goals of the Plan through facilitation of partnerships and information-sharing between agencies, including the support of existing efforts related to planned regional recycled water programs.</p>

1.15 LADWP should continue to remediate the San Fernando Basin to allow the reopening of wells that are currently closed.	<p>Disagree. This recommendation will not be implemented as jurisdiction for the implementation falls outside the County of Los Angeles.</p> <p>The remediation of the San Fernando Basin and decisions regarding the reopening of wells fall under the jurisdiction of the Los Angeles Department of Water and Power.</p>
1.16 Board of Supervisors should work with State Government to establish expedited procedures for water supply and water remediation projects.	<p>Agree. This recommendation continues to be implemented.</p> <p>The BOS will continue to collaborate with State partners and provide a consistent regional voice on efforts to improve permitting and regulations related to water supply and water remediation projects.</p>
Chief Executive Office for the Board of Supervisors – Zero Emissions and Air Quality Monitoring	
Recommendations	Responses
1.6 This committee supports the option of green hydrogen, but recommends that the exposure of nitrous oxide pollution be identified and eliminated in its energy applications.	<p>Agree. This recommendation will not be implemented as jurisdiction for the implementation falls outside the County.</p> <p>Green hydrogen is produced using renewable energy. Once the hydrogen is produced, it can be used to generate carbon-free electricity through fuel cells or combustion turbines. When hydrogen is used in fuel cells, the byproducts are heat and water vapor. However, hydrogen can also be combusted like gas to produce electricity, which creates water vapor and nitrogen oxide byproducts.</p> <p>Nitrogen oxide emissions from fired combustion equipment are regulated by the Air Quality Management Districts (AQMD), of which there are two that cover the County: Antelope Valley AQMD and South Coast AQMD. All owners and operators of equipment or facilities that may emit nitrogen oxide must meet AQMD permitting requirements and not exceed established emissions thresholds.</p>

<p>1.7 Nitrous oxides need to be contained during hydrogen production operations.</p>	<p>Agree. This recommendation will not be implemented as jurisdiction for the implementation falls outside the County.</p> <p>Green hydrogen is produced using renewable energy. Once the hydrogen is produced, it can be used to generate carbon-free electricity through fuel cells or combustion turbines. When hydrogen is used in fuel cells, the byproducts are heat and water vapor. However, hydrogen can also be combusted like gas to produce electricity, which creates water vapor and nitrogen oxide byproducts.</p> <p>Nitrogen oxide emissions from fired combustion equipment are regulated by the AQMD, of which there are two that cover the County: Antelope Valley AQMD and South Coast AQMD. All owners and operators of equipment or facilities that may emit nitrogen oxide must meet AQMD permitting requirements and not exceed established emissions thresholds.</p>
<p>1.8 (a) Schools, county/city public agencies/buildings, and commercial offices should be retrofitted with energy efficient systems, thereby modeling consistent ZE goals and practices.</p> <p>1.8 (b) Construction building codes should reflect ZE goals.</p>	<p>(a) Agree. This recommendation will be implemented.</p> <p>(b) The BOS issued a motion on March 15, 2022 titled, "Ensuring the Equitable Decarbonization of Buildings," directing multiple County departments including the Chief Sustainability Office (CSO) and DPW in partnership with the CEO and Department of Regional Planning to reduce local air pollution and global climate change effects from building emissions. A coordinated effort is pending to develop recommendations for an ordinance or building code changes that would phase in the decarbonization of all new residential and commercial construction and substantial renovations. The recommendations are currently scheduled to be submitted to the BOS in November 2023.</p>

1.9 In order to comply with SB 1383, separating food waste from regular garbage disposal into green collection bins and its collection needs to be closely monitored.	<p>Agree. This recommendation has been implemented.</p> <p>The BOS adopted the Zero Waste Plan on September 13, 2022, which outlines strategies and initiatives to reduce the amount of waste going to landfills and the greenhouse gas emissions created by landfill waste. The County has been amending existing waste collection contracts and developing new contracts to include mandatory organic waste collection service to all residents and businesses. The County also prepared an Organic Waste Disposal Reduction Ordinance adopted by the BOS in November 2021 to ensure the organic waste collection service is being utilized. The Sustainable Waste and Recycling Management subcommittee developed under the Infrastructure LA Workgroup meets quarterly to discuss issues related to solid waste infrastructure and SB 1383 implementation. The County continues to conduct outreach by using existing and developing new outreach.</p>
1.10 Each Los Angeles Sanitation District should publish updated reports on their community's adherence to SB 1383.	<p>Disagree. This recommendation will not be implemented as jurisdiction for the implementation falls outside the County.</p> <p>The Los Angeles Sanitation District is not a county entity and jurisdiction falls under the Los Angeles Sanitation District.</p>
Chief Executive Office – Aging Out Transitional Aged Youth	
Recommendations	Responses
1.1 Ongoing meetings of the MDTs must be regularly scheduled, with mandatory participation of departments, youth, foster parents, and other interested parties.	<p>Agree. The recommendation has been partially implemented and DCFS's timeline for implementation of scheduling ongoing regular meetings is January 2024. DCFS, DMH, and Probation have discussed the need for improved collaboration, and discussed various strategies which would assist with better support for transitional aged youth (TAY). Further discussions are needed to determine to what degree departments outside of DCFS can allocate staff to serve as a member of MDTs.</p>
1.2(b) DCFS and Probation should ensure that the youth obtain a driver's license or California	<p>Partially disagree due to some of the jurisdiction for this recommendation falls with the Social Security Administration.</p>

<p>ID card, a birth certificate, social security card, medical card, and any other pertinent documents.</p> <p>DCFS and Probation should assist the youth to obtain public and privately funded services. DPSS should provide information to the TAY for general relief, CalWORKS, CalFresh, and MediCal. DPH should provide information to access medical services.</p> <p>DCFS and Probation should provide additional TAY services such as employment, housing, healthcare, and (for male TAYs age 18) registration with the Selective Service System. DCFS should provide training so the youth can open a bank account, and apply for admission to colleges.</p>	<p>This recommendation has been partially implemented and will be fully implemented. DCFS and Probation already ensure TAY obtain a driver's license or California ID card, are provided with their birth certificates, a social security card, medical care and other pertinent documents. The timeframe for full implementation is estimated for 2024 and contingent upon further discussion with the Social Security Administration in addressing a streamlined and consistent protocol for DCFS to request social security cards for TAY, and other County departments to connect and access services and resources.</p> <p>DCFS and Probation already ensure that TAY obtain any funds available, are referred to DPSS for assistance, and referred for employment preparedness classes, housing, life skills classes, financial literacy classes which includes information on opening a bank account and assists transition age youth with completing applications for college.</p> <p>DCFS and Probation will continue to work with other county departments, such as DPSS and DPH, and continue conversations with the Social Security Administration to promote and facilitate TAY accessing relevant documents.</p>
<p>1.3 DCFS and Probation should provide training to foster parents or guardians of TAYs to educate them to the procedures, assistance and processes to effectively assist TAYs under their care during the transition period.</p>	<p>Agree. This recommendation is expected to be fully implemented by December 1, 2023. DCFS has spoken with the Foster Parent College (FPC) and Foster and Kinship Care Education (FKCE) about adding courses specific to supporting TAY, and they agreed to add it to their fall curriculum. In addition, Probation routinely provides training to resource families through the DPO of Record and the Probation's Youth Development Services' Independent Living Program (ILP) transition coordinator (TC). The TC provides information and support to Probation youth and their resource families. Resource families have access to the support services offered to the youth by the DPO of Record, a TC, and Resource DPO who supports</p>

	foster youth directly and resource families with school related issues. The DPO of Record has the most contact with the resource families and thus provide ongoing training and coaching at each interaction. They ensure resource families are aware of the services available to them and the youth, and how to access them.
1.3 (a) DCFS or Probation should require foster parents to receive training and guidance as mandated by the MDT plans. Foster parents and court appointed educational advocates must participate in educational plans with school administration and/or community organizations.	Agree. This recommendation requires further analysis. The recommendation requires discussion with the California Department of Social Services as there is no mandate that foster parents receive specific trainings and guidance that have been determined by a MDT plan, nor that they are mandated to participate in educational plan meetings. The analysis and discussion should be completed by January 2024.
1.3 (b) DCFS or Probation should provide foster parents with pertinent case history upon placement.	Agree. The recommendation has been implemented as this is already mandated by DCFS's and Probation's policy and part of practice.
1.4 DMH should provide Cognitive Behavioral Therapy in addition to all other therapy services.	Agree. The recommendation has been implemented. DMH has clarified that its Juvenile Justice Clinical Team members have and continue to provide CBT, DBT, and other therapeutic (such as Evidence-based, Promising, and/or Community-Defined) practices which are guided by the Prevention and Early Intervention Plan of the MHSA to TAY.
1.5 Each department should contribute to an Individual Transition Plan. The Individual Transition Plan should be a collaborative effort of all the involved departments, and the implementation should begin when the TAY reaches age 16. DCFS or Probation should develop one cohesive plan which includes the desires of the youth for continuing their education/training and future goals. All agencies should ensure that TAYs and their foster parents participate in all meetings concerning the TAY's case. The departments	Agree. The recommendation has been partially implemented and requires further analysis. The recommendation for DCFS implementation with the other departments is targeted for 2024 but is contingent upon further discussion and agreement with other departments. Additionally, DCFS has agreed to create by January 2024 a specialized section of staff who will provide intensive services for youth who are transitioning from care. That section staff will be responsible for supporting TAY who are transitioning from care, including working collaboratively with representatives from other County departments.

must ensure that TAYs are given the opportunity to express themselves without fear of retribution.	
1.6 LAHSA should fully provide \$500,000 to Covenant House LA for staffing and operational costs so that 16 youths can move into the additional section.	Partially disagree. The recommendation has been implemented but at LAHSA's standard reimbursement rate. When LAHSA was approached to provide funding for the additional beds, the request was approved. In Fiscal Year (FY) 2022-2023, LAHSA contracted with Covenant House from May 15, 2023 - June 30, 2023, for operations of the 16 beds at the standard rate of \$50/bed/night. The start date was mutually determined with Covenant House LA. LAHSA has contracted with Covenant House LA for operations of the 16 beds for the full FY 2023-2024, also at the standard rate of \$50/bed/night.
Chief Executive Office – Civil Grand Jury Compensation	
Recommendations	Responses
1.1 The BOS should increase the CGJ per diem to \$100.	Partially agree. This recommendation requires further analysis and evaluation of resource needs. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.
1.2 The BOS should make its per diem increase retroactive to January 1, 2023. There is recent precedent in other pay adjustments for unprecedented situations within the County. Falling interest in the CGJ could be considered as such.	Disagree. Consideration for per diem increase may be evaluated prospectively. Please refer to response for Recommendation No. 1.1.
1.3 The BOS should provide CGJ jurors a mileage reimbursement equal to the IRS standard rate of 65.5¢.	Disagree. The mileage rate is determined by Penal Code Section 890 which states that the Grand Jurors are paid the mileage rate application to county employees for each mile traveled in attending court.
Chief Executive Office – Juvenile Justice CYA	
Recommendations	Responses
1.1 The Probation Department, in conjunction with the Department of Juvenile Justice and the Board of Supervisors, shall develop a	Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

system for managing juvenile offenders which recognizes and facilitates the care and rehabilitation of juvenile offenders.	
1.2 (a) The leaking steam-vent issue at Central Juvenile Hall must be addressed immediately, as it constitutes a serious hazard to the incarcerated juveniles.	Agree. The recommendation will be implemented during FY 2023-24. The CEO defers to the Probation Department's response for further information on the implementation.
1.2 (b) The County must immediately begin substantial physical renovation of both the Central and Nidorf juvenile facilities to make those facilities acceptably habitable for youthful offenders.	Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.
1.2 (c) The County must find some alternative facility in which to house juvenile offenders until such renovations can be achieved.	Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.
1.3 Allotment of funds must be a top priority. An immediate large-scale financial investment in the juvenile justice system is required to provide adequate facilities and services for the juveniles detained	Agree. This recommendation has been implemented with existing resources. The CEO defers to the Probation Department's response for further information.
1.4 The Probation department must institute or upgrade programs that encourage incarcerated juveniles to become aware, and to understand that there are consequences for inappropriate behavior, whether in or out of detention facilities.	Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.
1.5 Probation officers and custody officers assigned to juvenile facilities must be provided with safety or protective gear to ensure their personal safety. The gear must be inventoried and restocked as appropriate.	Agree. The recommendation requires further analysis to determine appropriate personal safety gear options best suited for detention personnel. The CEO defers to the Probation Department's response for further information.
1.6. A new set of rules must be developed by the Probation Department that will provide consequences and accountability for juvenile	Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

offenders when they misbehave or act out, and that can be enforced without violating the rights of the juveniles.	
1.7 (a) The County must provide opportunities for juvenile offenders to be rehabilitated and educated while detained. These programs must include mandatory educational programs (up to high school graduation or GED level) and career training options.	(a) Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.
1.7 (b) Advanced educational programs, career training, enrichment programs (such as art and music), and physical activities should be provided and encouraged.	(b) Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.
1.8 Twenty-four hour on-site counseling and mental health care, and on-going family reunification services, must be made available to juveniles detained at all juvenile halls and camps.	Partially agree. The recommendation will not be implemented as mental health care is not provided 24/7 onsite.
1.9 (a) Probation officers and staff members must be educated to treat even violence-prone juvenile offenders with respect and tolerance without putting anyone at risk of harm.	Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.
1.9 (b) Violence-prone juvenile offenders must be educated/counseled to understand that accountability will be imposed and that there will be consequences for bad actions while detained.	Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.
1.10 (a) Probation and custody officer staffing problems at juvenile facilities must be addressed and appropriate hiring implemented, along with increased training programs for new hires. This is a major issue.	(a) Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.

1.10 (b) Probation and custody officers must be trained to recognize emerging problems and to take appropriate actions to defuse potentially violent situations.	(b) Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.
1.10 (c) Counseling, mental health services, and wellness programs should be instituted for probation officers and staff members who are not coming in to work because of injuries, stress and other management issues.	(c) Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.
1.11 Probation and custody officers must be given additional and ongoing training to enable them to handle juveniles who act up or act out with physical violence.	Agree. The recommendation has been implemented. The CEO defers to the Probation Department's response for further information on the implementation.
Chief Executive Office – Los Angeles County Fire Department Workers' Compensation	
Recommendations	Responses
1.1 (a) The CEO should carefully consider its renewal options with Sedgwick as the sole-source contracted TPA for WC claims administration by soliciting multiple TPAs and awarding at least two independent contracts.	<p>Agree. This recommendation has been implemented.</p> <p>Since 1986, the County has always contracted with more than one TPA to provide workers' compensation claims administration services per workers' compensation claims services solicitation. On March 5, 2019, the CEO recommended the Board approve contracts with York Risk Services Group (York) and Sedgwick Claims Management, Inc. (Sedgwick). The Board approved the contracts on March 26, 2019, for the two TPAs; however, Sedgwick subsequently purchased York. The contract with Sedgwick was competitively bid and was not presented or contracted as a "sole source" contract.</p> <p>In recent years, the workers' compensation claims administration industry has experienced difficulties in recruiting competent claims staff and an escalation in salaries. Therefore, CEO will perform further analysis with respect to exercising the contract option years.</p>

<p>1.1 (b) LACoFD should be invited to participate in the development of the renewal of the TPA Unit C contract.</p>	<p>Disagree. This recommendation will not be implemented as specified below.</p> <p>Currently, LACoFD and CEO staff meet regularly to discuss workers' compensation claims administration. These meetings address a variety of issues that may be incorporated into future workers' compensation claims administration statement of works. Furthermore, LACoFD and CEO staff regularly work with the TPA to adjust the framework of the administration of workers' compensation claims to accommodate issues as they arise.</p> <p>Under County Code Section 5.31.050, and through delegation, the CEO is mandated to "establish, administer, and operate, as part of the Countywide safety program, a complete self-insured workers' compensation system to ensure the full provision of benefits under the law to employees whose injuries arise out of and in the course of employment." CEO Risk Management staff are highly specialized personnel with expertise in all facets of Risk Management, including workers' compensation. While input from County departments is vital and encouraged, the final decisions must be made by these industry professionals in accordance with local and State statutes.</p>
<p>1.2 (a) LACoFD, working with the CEO and Department of Human Resources (DHR), should amend the existing TPA Unit C contract with Sedgwick to include detailed ASIs on preferred methods of claims management for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.</p>	<p>(a) Disagree. This recommendation will not be implemented.</p> <p>The ASI model is already incorporated within the contract. Currently, workers' compensation claims administration is performed under client-specific claim handling protocols. Those protocols can be found in the Statement of Work, County of Los Angeles Select Policies and Standards, County of Los Angeles Utilization Review Guidelines, County of Los Angeles Workers' Compensation Audit Manual, and Sedgwick's Claims Administration Procedure Manual.</p>

<p>1.2 (b) The ASI amendments should direct Sedgwick adjusters to provide “point of entry” authorization for all firefighter WC claims for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.</p> <p>1.2 (c) The ASI amendments should include penalties for delays in claims caused by Sedgwick’s claims handling that result in LACoFD having to use overtime staffing for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.</p>	<p>(b) Disagree. This recommendation will not be implemented.</p> <p>It is irresponsible to provide blanket approval of all workers’ compensation claims. Currently, Sedgwick claims examiners authorize medical treatment using the County-developed utilization review guidelines. These guidelines were developed with input from physicians that treat County firefighters and are intentionally liberal. Overall claims administration is expected to be advocacy-based and managed as directed under Statement of Work paragraphs 1.5.1 and 1.5.2.</p> <p>(c) Disagree. This recommendation will not be implemented.</p> <p>This recommendation does not take the LACoFD’s return-to-work obligations into account and oversimplifies the complexity of physician, employee, and LACoFD role in overtime usage. Furthermore, CEO staff believe no workers’ compensation third party administrator would agree to penalties or excess cost provisions related to an employer’s overtime usage. The current Statement of Work requires repayment for the following:</p> <ul style="list-style-type: none"> • Late payment, inaccurate payments, or nonpayment of any benefit to any applicant or medical provider resulting in penalty, interest, or attorney fees. • Overpayment of any benefit owed to any applicant, lien claimant, or other party in a case due to Contractor’s failure to comply with the performance standard set forth in Appendix A, Scope of Work, Paragraph 1.0.
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	<ul style="list-style-type: none"> • Excess payment of any benefit to any applicant, lien claimant, or other party in a case due to Contractor's failure to comply with the performance standard set forth in Appendix A, Scope of Work, Paragraph 1.0. • Fines and/or administrative penalties assessed against the County due to the Contractor's failure to comply with the performance standard set forth in Appendix A, Scope of Work, Paragraph 1.0. <p>Including a reimbursement provision related to non-workers' compensation benefits would have a negative impact on the competitive bidding process and could make third party administrative services cost prohibitive. In addition, enforcement of this provision would be arbitrary.</p>
1.3 The ASI amendments should authorize TPA adjusters to pay up to 25 percent more than the Office Medical Fee Schedule (OMFS) standard fees for doctors to treat firefighter patients in order to expedite treatment and recovery for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.	<p>Disagree. This recommendation will not be implemented.</p> <p>Currently, firefighters have access to high quality "funnel" orthopedic facilities. These facilities have prior approval status and are willing to expedite evaluation and treatment for Los Angeles County firefighters.</p> <p>Under California Labor Code Section 5307.1, the official medical fee schedule establishes a reasonable maximum fee for medical services. In addition, under County Code Section 5.31.050, the County of Los Angeles self-insured workers' compensation program is mandated to "control of workers' compensation costs consistent with provision of full benefits under the law." Increasing the payments to medical treatment providers above the statutory reasonable maximum is not consistent with good governance of scarce tax dollars. The impact could increase LACoFD's workers' compensation costs by \$4M-\$5M annually without any evidence that the increased compensation to</p>

	<p>physicians would expedite treatment or benefit the injured employee.</p> <p>On July 6, 2023, CEO staff verified that the City of Long Beach does not pay treating physicians “25 percent over the standard OMFS fees” (see Los Angeles County Fire Department Workers’ Compensation Report 2022-2023 Los Angeles County Civil Grand Jury, pg. 12).</p>
1.4 LACoFD should work with Department of Human Resources (DHR) to expand the contracted clinic network to expedite treatment for the most common firefighter injuries, particularly orthopedic injuries.	<p>Partially agree. This recommendation will be implemented.</p> <p>The CEO will implement this recommendation and provide clarification. The workers’ compensation medical provider network (MPN) is administered by CorVel Corporation (CorVel) under contract with the County of Los Angeles. Currently, Local 1014, Fire Management, and CEO staff are discussing the expansion of the prior authorization program. New facilities will be vetted by participating parties (including CorVel), and after consensus is reached, included in the prior authorization program. DHR is not involved with this process.</p>
1.5 LACoFD should authorize firefighters’ WC claims immediately, and not contest such claims, except where fraud or demonstrable misconduct is suspected.	<p>Disagree. This recommendation will not be implemented.</p> <p>This recommendation is not consistent with statute. Under California Labor Code Section 3600, an employer is liable for compensation “for any injury sustained by his or her employees arising out of and in the course of the employment.” Similar language is found in County Code Section 5.31.050, which requires an investigation and compensability determination. The acceptance of an industrial injury must be based on factual, legal, or medical grounds. This recommendation would be in direct violation of these statutes, incentivizes abuse, and will result in increased costs.</p>
1.6 (a) LACoFD should offer financially attractive buy-outs of LC 4850 benefits for firefighters who are permanently disable or	<p>Partially disagree. This recommendation requires further analysis.</p>

forced by injuries into retirement. This would allow firefighters to retire and be replaced by permanent hires.	CEO will continue to work collaboratively with LACOFD and County Counsel on the analysis to ensure any settlement offer is reasonable and weighs available resources and competing priorities. This recommendation will be predicated on an injured firefighter's willingness to retire prior to using the full year of the LC 4850 benefit. While receiving LC 4850 benefits, the firefighter continues to accrue retirement service time and other employment benefits that might be paid pre-retirement and pensionable. A settlement of LC 4850 benefits may not be supported by existing law and would unlikely be approved by the Workers' Compensation Board. The analysis of all settlements needs to be conducted on a case-by-case basis and subject to review and approval of all parties.
1.7 (a) LACoFD should make full use of CEO Risk Management's Ventiv Claims Enterprise (VCE) to manage WC claims and its RTW program.	Agree. This recommendation will be implemented. Ventiv Technology and LACoFD Disability Management and Compliance Section (DMCS) staffs are periodically meeting to review business requirements. The data conversion and full implementation will begin once Ventiv's Amendment Six is approved. CEO staff estimates this will take approximately six months.
1.7 (b) DHR should assist LACoFD by developing a comprehensive Disability Compliance Record module as part of VCE.	Agree. This recommendation will be implemented. The CEO defers to DHR and the LACoFD's responses for further information on the implementation.
Chief Executive Office – The Inmate Reception Center	
Recommendations	Responses
6.1 The entire AJIS system must be replaced with a modern information system that utilizes data integration techniques. This will provide SECURE, fast, accurate, and complete information for the staff and managers, and provide fair and timely treatment for the inmates. Until the information system is modernized, the IRC will not be able to	Agree. This recommendation will be implemented. LASD is currently engaged with the AJIS vendor, Syscon Justice Systems, in a gap analysis exercise to validate that the latest version of their solution platform will be able to meet all business requirements. Pending completion in September 2023, LASD will notify the BOS of its intention to enter into sole source negotiations for a new agreement with the vendor for implementation of the modern replacement system.

improve its performance significantly. All other improvements are dependent on putting in place a system that can interact with the similar systems of other relevant agencies, especially the Court.	
6.2 The County should develop an information system capable of receiving data and communications from the Court. It is imperative that these two systems communicate because a real time, interactive system will significantly decrease the time that inmates are held at the IRC.	Agree. This recommendation will be implemented. The intended modern AJIS platform will be capable of receiving data from the Court's new Tyler Technologies Odyssey system. Because Odyssey is currently projected to go-live this year (November), LASD should also work with the Courts on developing an application programming interface to allow information transfers from Odyssey to the current iteration of AJIS.
6.3 Whether a new system is built in-house or contracted out, staff must be included in every step of the design, development, testing, and implementation. If staff needs are shortchanged, the project will suffer ongoing deficiencies, and the IRC will not see maximum improvement.	Agree. This recommendation will be implemented. The project should be recognized as and prioritized by the LASD executives for the critical and significant undertaking that it is. A steering committee for AJIS modernization will be convened comprising all the relevant and impacted stakeholders in November when the LASD initiates the AJIS replacement project. Participation by both business and technical staff in all facets of this endeavor is key to achieving the desired outcomes.
Assessor – Proposition 19 Implementation and Related Matters	
Recommendations	Responses
1.3 The Board of Supervisors should appropriate funds for the development of public education about Proposition 19, proper completion of Preliminary Change of Ownership Reports (PCOR), and related matters, particularly for the purpose of outreach and professional education for real estate professionals such as real estate brokers and agents.	<p>The Assessor agrees with the recommendation. The recommendation has been partially implemented.</p> <p>The Assessor aggressively pursues several opportunities each year to educate the public on Proposition 19, ownership issues such as PCORs and other programs and services. The Assessor will work with the BOS to identify funding for further Proposition 19 public education and education on the proper filing of PCORs and other related ownership issues affecting the public. Additional funding would help the Assessor increase public education opportunities and create additional online resources to assist the public in understanding reassessment exclusions and</p>

	ownership responsibilities. Identification of funding is necessary to increase public education across the County.
1.4 The Board of Supervisors should consider increasing the filing fees for assessment appeals, while making a portion or all of it refundable in cases where the appellant prevails.	<p>The Assessor agrees with the recommendation. The recommendation requires further analysis.</p> <p>The Assessor agrees that the fees should reflect costs associated with the filing of the application and the Assessor agrees that the costs associated with filings should include costs incurred by the Assessor's Office to prepare responses to the application. The Assessor will work with the Assessment Appeals Board (AAB) to study and analyze policies and processes of other counties that have implemented similar fees. The implementation of the filing fee has significantly reduced the number of claims filed by tax agents that have monetized the assessment appeal process. The Assessor believes that further cost recovery will result in the continued reduction of claims to the most meritorious appeals thereby reducing the backlog and providing expedient resolutions of assessment appeals benefiting the public as a whole.</p>
1.5 The assessment appeals system should be examined by the County Assessor's office and by the Board of Supervisors with a view to reforming it and improving timeliness of appeals and hearings.	<p>The Assessor agrees with the recommendation. The recommendation has been implemented in part.</p> <p>The Assessor has actively collaborated with the Executive Office of the BOS to improve the business operations of the multi-agency assessment appeals process. As one of the stakeholders in the process, the Assessor realizes the importance of an efficient and well-operated process. The Assessor recognizes the hard work of the Executive Office of the BOS to modernize the AAB process and business operations and will fully continue to collaborate and support the Executive Office of the BOS to further implement opportunities for efficiencies. There are opportunities to implement additional operational efficiencies and the Assessor and Executive Office have</p>

	developed a collaborative relationship to explore those opportunities.
District Attorney – Sheriff’s Operations	
Recommendations	Responses
1.9. All weapon discharge cases should be submitted to the District Attorney’s (DA) Office for outside review.	<p>Partially agree due to protocols currently in place as established by Memorandum of Agreements (MOUs). This recommendation will not be implemented at this time given the current structure and protocols in place to investigate these types of incidents. The Protocol for District Attorney Officer-Involved Shooting Response Program For Officer/Deputy-Involved Shootings and In-Custody Deaths (Protocol) sets forth the agreement between Los Angeles District Attorney (LADA) and participating local law enforcement agencies regarding the LADA response to the scene of officer-involved shootings and the subsequent investigation to determine the existence of potential criminal liability, or lack thereof, of any law enforcement officer. The protocol specifies that the LADA shall respond to incidents in which a peace officer, on or off duty, shoots and injures any person during the scope and course of employment. At this time, the protocol with law enforcement agencies does not include all firearm discharge cases including accidental or unintentional discharges and officer involved shootings when an individual is not injured. Currently, 67 law enforcement agencies across Los Angeles County participate in the protocol. See Protocol available at: https://da.lacounty.gov/sites/default/files/policies/JSID%20DART%20Protocol%202014.pdf.</p> <p>The LADA currently responds to an average of 69 shooting cases per year county-wide that are consistent with the Protocol. Of the 32 deputy-involved shootings that occurred in 2020, 26 persons were struck by a bullet and six were non-hits; In 2021, 24 persons were struck by a bullet and 11 were non-hits; In 2022, 18 persons were struck by a bullet and eight were non-</p>

	<p>hits; Between January 1, 2023 and March 31, 2023, six persons were struck by a bullet and eight were non-hits. It is unknown how many accidental or unintentional discharges of a firearm occurred during those time periods. The recommendation to review all weapon discharge cases would require, at the outset, a renegotiation of the current Protocol with all participating agencies and would significantly increase the number of shooting cases reviewed by the LADA. Without a corresponding increase in staffing that considers available resources and competing priorities, the LADA does not have the operational capacity to effectively and efficiently respond to an increase in the number of cases reviewed and is therefore unable to implement this recommendation.</p> <p>However, this response in no way prohibits or impedes law enforcement agencies from submitting for charge evaluation, any officer-involved shooting cases in which the subject has not been struck or injured as well as any accidental or unintentional discharges of a firearm, to the LADA for charge evaluation if there has been a determination of probable cause to believe that a criminal offense has been committed. Additionally, when any such shooting is brought to the LADA's attention and there is reason to believe the conduct might be criminal, the LADA is free to reach out to the law enforcement agency for relevant reports and has never been denied access to them for purposes of review and evaluation.</p>
<p>1.13. The DA's Office must develop a quick evaluation to determine if a case needs immediate action or if could be kicked back to the LASD for an internal investigation.</p>	<p>Partially agree due to protocols currently in place as established by MOUs. This recommendation will not be implemented at this time given the current structure and protocols in place to investigate these types of incidents. The manner in which a local law enforcement agency conducts an administrative review of officer-involved shooting cases lies solely within the discretion of the respective agency. This discretion includes whether an administrative review will be conducted concurrent with a</p>

	criminal review, such as with the LAPD and other local agencies. Thus, the LADA must defer the resolution of this matter to LASD, as it has the discretion and authority to review and/or modify its policies and MOUs with their unions regarding the timing of administrative reviews. See LASD's Internal Affairs Bureau Unit Order #49 – Gate/Johnson Settlement Agreement, available at https://pars.lasd.org/Viewer/Manuals/16084/Content/16209 .
Sheriff – All Aboard! Is Metro Rail on Track?	
Recommendations	Responses
1.1. Require contracted law enforcement agencies (LAPD, LASD, LBPd) to assign more officers to ride the trains.	Agree. The recommendation has been implemented. The LASD's Transit Services Bureau (TSB) has directed law enforcement personnel to ride the trains more frequently. This has been established through increasing the volume of train rides by deputy personnel to conduct daily duties.
1.4. Encourage greater coordination among the agencies involved with Metro Rail, including a standardized method of reporting crime statistics.	Agree. The recommendation has been implemented. Metro has developed an analytical group that will be responsible for receiving their contract agencies' crime statistics. They created a standard form for reporting crime statistics for their contract law enforcement agencies. The standard method of reporting crime statistics was implemented on July 20, 2023.
1.6. Metro should create opportunities for Ambassadors to interact with the other security agencies to raise awareness and build trust.	Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD. The Ambassadors program lies within the jurisdiction of Metro.
1.7. Analyze security data on a regular basis and obtain up-to-date numbers on non-transportation riders using the system.	Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD. Metro is the employer of Metro security and responsible for analyzing their data on a regular basis.
Sheriff – Have We M.E.T.?	
Recommendations	Responses
1.2 (b) DMH/BOS should allow agencies to hire specially trained employees (non-certified, but	Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD.

equally qualified), in place of DMH employed mental health professionals, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.

Since 1991, the DMH has been the Mental Evaluation Team's (MET) civilian partner in the co-response model. As a result of the COVID-19 pandemic, additional responsibilities were increased for clinicians, thereby, resulting in a nationwide shortage of clinician personnel. The increased demand for mental health professionals has made it difficult for DMH to hire qualified personnel. The scarcity of personnel in both departments and the current mental health challenges, has required both agencies to develop innovative strategies to address clinician shortages.

In the past, LASD has inquired with several private psychiatric facilities and urgent care centers to ascertain if their clinicians would be interested in joining LASD's MET Unit as clinician partners. There appeared to be interest from the private sector in collaborating with LASD and should be explored further to address the current shortages. Currently, the LASD's Veteran's Mental Evaluation Team (VMET) partners with federally licensed clinicians from the Veteran's Administration (VA) and Veteran's Peer Access Network (VPAN).

Presently, leadership from LASD and DMH have discussed the option of partnering with other DMH programs such as the Assisted Outpatient Treatment (AOT) and Risk Assessment Management Program (RAMP). Most of the clients on AOT's case load are safety risks, due to their propensity for violence and non-compliance with medication and/or treatment, making this potential partnership viable.

It should be noted the San Diego Police Department's Psychiatric Emergency Response Team (PERT) partners with Star View Behavioral Health (SVBH). The SVBH is privately owned and not county operated.

<p>1.3 BOS/LASD/LACoFD/LAPD and the Los Angeles City Council (LACC) should authorize an update or replacement of the current CAD system to integrate it with systems in use by other agencies.</p>	<p>Agree. The recommendation requires further analysis.</p> <p>The LASD's Technology and Support Division is currently engaged in exploring replacement of our current CAD system to a newer version. A Request for Proposal (RFP) for a replacement system has been issued and is in the evaluation phase. The evaluation approach is extremely extensive and subject to being prolonged, (e.g., vendor protest, contract negotiations). Recommendation for additional resources will be made within the context of the overall budget, numerous funding priorities, and requests.</p>
<p>1.4 (a) BOS/DMH/DPH/DHS should improve patient navigation services for recipients of emergency mental health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.</p>	<p>Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD.</p> <p>LASD does not independently provide patient navigation services, however, with the recent national implementation of the 988 Suicide and Crisis Lifeline, mental health agencies would be able to provide their own patient navigation personnel. The 988 Suicide and Crisis Lifeline is a nationwide mental health hotline for non-emergent mental health services. This navigation system would provide the necessary services for individuals experiencing a mental health crisis and afford them the opportunity to collaborate with partners in their communities.</p> <p>Currently, DMH provides the Access Line for service referrals, crisis assessments, and field deployments 24-hours a day, seven days a week. This service provides assistance to those in crises, along with family members and loved ones who are affected.</p> <p>In addition, DMH provides additional resources via 211 LA County. This service is available to the public and available in multiple languages. This service allows those in need to access information and obtain referrals to physical and mental health</p>

	<p>resources (i.e., housing, utilities, food, suicide, and crisis interventions).</p> <p>Unfortunately, LASD does not possess the resources or experience to provide patient navigation services for recipients of emergency mental health services. These navigation services are provided by MET, RAMP, and VMET, in partnership with its DMH and federal clinicians.</p>
1.6 BOS/DMH/DHS/DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers and Sobering Centers in key locations to help provide sufficient placements of mental health patients.	Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD.
1.7 DMH/DPH/DHS and the BOS should substantially increase the number of rescue transport vehicles in service to promote additional opportunities for persons in need.	<p>Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD.</p> <p>The MET currently collaborates with DMH for ambulance services, but ambulance services are requested by LASD field personnel. LASD requesting an ambulance to transport for medical emergencies has been found to be quicker and more time efficient. Ambulance services are normally delayed and force field deputies to transport patients to prevent waiting extended periods of time. LASD supports increased access to ambulance services for swift responses.</p>
1.8 (b) In order to provide additional long-term mental health campuses, residential settings, and permanent supportive housing the BOS and LACC should prioritize acquiring, renovating, and opening mental health facilities.	<p>Disagree. This recommendation will not be implemented as jurisdiction falls outside of the LASD.</p> <p>This recommendation is beyond the LASD's scope to approve or acquire such facilities. The prioritization in acquiring, renovating, and opening mental health facilities by the BOS and LACC, would assist the MET, VMET, and RAMP with additional locations for placement of individuals experiencing a mental health crisis.</p>

<p>1.9 In order to provide the Mental Health Evaluation "H (Henry) 918" Division more autonomy and greater scope of service, the LASD should authorize creation of an independent Mental Health Evaluation Bureau. This will give the MET team the ability to expand its operations and to explore various pilot programs.</p>	<p>Agree. LASD agrees with this recommendation, but a further exploration would have to be conducted in six months.</p> <p>With over 10 million residents, the community's need for mental health services has reached a critical need. As LASD recovers from the COVID-19 pandemic, investing in programs to promote public safety and health has remained a priority.</p> <p>Since 2018, the LASD has requested the reorganization and expansion of MET. However, due to staffing shortages and the need for collaborative growth with DMH partners, neither LASD nor DMH can expand at this time.</p>
<p>Sheriff – The Inmate Reception Center</p>	
<p>Recommendations</p>	<p>Responses</p>
<p>6.1 The entire AJIS system must be replaced with a modern information system that utilizes data integration techniques. This will provide SECURE, fast, accurate, and complete information for the staff and managers, and provide fair and timely treatment for the inmates. Until the information system is modernized, the IRC will not be able to improve its performance significantly. All other improvements are dependent on putting in place a system that can interact with the similar systems of other relevant agencies, especially the Court.</p>	<p>Agree. This recommendation is in the process of being implemented. On July 19, 2023, Data Systems Bureau (DSB) began working with "Syscon" in identifying the requirements of a new jail management platform.</p>
<p>6.2 The County should develop an information system capable of receiving data and communications from the Court. It is imperative that these two systems communicate because a real time, interactive system will significantly decrease the time that inmates are held at the IRC.</p>	<p>Agree. This recommendation is in the process of being implemented. The courts will be implementing their new system (Odyssey) in early November 2023. It has been the plan of the Sheriff's DSB to be able to "link" the court's Odyssey system with the current AJIS system used by LASD. The plan is also for the new program being built by Syscon to communicate with the</p>

	<p>courts system. The anticipated implementation of the Syscon program is currently 24 months.</p> <p><i>Rutherford</i> provisions allow LASD to release newly remanded inmates on fractional time credits. If IRC had knowledge of the arrivals sentence and credits these fractional credits could be applied with a nexus to the inmate's arrival. If the inmate did not have any medical or mental health concerns, they could be expedited to the Release Area. The current paper driven system does not allow for quick identification of these inmates.</p>
6.3 Whether a new system is built in-house or contracted out, staff must be included in every step of the design, development, testing, and implementation. If staff needs are shortchanged, the project will suffer ongoing deficiencies, and the IRC will not see maximum improvement.	Agree. This recommendation is in the process of being implemented. DSB's Director Scott Goodwin has identified subject matter experts within IRC and facilitated meetings with "Syscon." The meetings allowed "Syscon" to learn the current IRC process from the end user and inquire what shortcomings exist.
Sheriff – Sheriff's Operations	
Recommendations	Responses
1.1 (a) If Law Enforcement Gang (LEG) membership is disclosed, the staff admission should be noted in employee personnel file and submitted to an intra-office database tracking LEG membership, rehabilitation and recidivism.	(a) Agree. The recommendation has been implemented.
1.1 (b) If willingly disclosed, leadership personnel should flag employee for counseling and constructive monitoring.	(b) Agree. The recommendation has been implemented.
1.1 (c) If uncovered involuntarily, staff belonging to an LEG must begin an immediate review process to determine membership and follow a termination process consistent with the law and due process.	(c) Agree. The recommendation has been implemented.

1.1 (d) If leadership is made known of a staff member's involvement in an LEG and action is ignored, punishment delayed or aid provided to conceal illegal gang status, they should be immediately removed from ranked duties pending review.	(d) Agree. The recommendation has been implemented.
1.2. All identified LEG logos and emblems, including the "Fort Apache" logo at the East La Station, must be removed from all LASD stations and property.	Agree. The recommendation has been implemented. All lawful action will be taken against deputies or their supervisors who participate in, support, or knowingly ignore the policy against LEG participation. Policies relating to these issues have been drafted and are in the review process.
1.3. LASD personnel must hold themselves to a strict nonpartisan personae while in uniform and comply strictly with official policies and procedures.	Agree. The recommendation has been implemented. LASD personnel are aware that they must act in a non-partisan manner to build trust with all members of the community.
1.4. LASD and oversight monitors should publicize the existence of the Special Counsel by adding contact information somewhere on their public websites.	Disagree. The recommendation will not be implemented as jurisdiction falls outside of the LASD. Any publicity relating to the position of Special Counsel is at the discretion of the Civilian Oversight Commission, or any other entity that is empowered to create and appoint a person to that position.
1.5. (a) The Constitutional Policing Advisors' (CPA) should participate in teambuilding exercises with Station Sergeants to get them familiar with the role of the unit and understand the importance of disseminating, implementing and upholding the CPA's recommendations.	Agree. The recommendations will be implemented.
1.6 CPAs should publish written progress reports published to a dedicated tab located on lasd.org/transparency .	Agree. The recommendations will be implemented.

1.7. Add a link on the lasd.org TRANSPARENCY page listing ongoing consent decrees, restraining orders and lawsuits involving oversight monitors.	<p>Agree. The recommendation has been implemented.</p> <p>The Office of Constitutional Policing has already updated the website and will continue to post relevant material to the website as it is available.</p>
1.8. Require a brief, written discussion of events leading up to the shooting incident and any findings or results in order to give videos context.	<p>Agree. LASD agrees with this recommendation, but further exploration would have to be conducted in six months.</p> <p>The scope of the narrative of events provided will be subject to conversations with County Counsel.</p>
1.9. All weapon discharge cases should be submitted to the DA's office for outside review.	Agree. The recommendation will be implemented.
<p>1.10. (a) The Incoming SIB director should establish new Information policies and procedures to reflect modern marketing and information sharing trends.</p> <p>1.10. (b) Collaborate with the COPS Bureau to ensure updated policies and procedures are focused on best practices on how the public should best receive Department communications.</p>	<p>(a) Agree. The recommendation will be implemented.</p> <p>Any new communications team member will utilize best practices to ensure factual information and contemporary practices are used in providing information to the public.</p> <p>(b) Agree. The recommendation will be implemented.</p> <p>Dr. Barney Melekian has joined the Office of Constitutional Policing, and he previously served as the Director of the COPS Office at the Department of Justice. His skill and experience will assist the LASD in ensuring best practices are implemented.</p>
1.11. Implement Community Advisory Committees (CAC) Department-wide.	<p>Agree. The recommendation is in the process of being implemented.</p> <p>LASD is working with the Center for Policing Equity (CPE) and the United States Department of Justice (DOJ), Community Relations Service (CRS) to develop a robust community engagement program.</p>
1.12. Law Enforcement (LE) Bystander Training programs like the DOJ's ABLE should be incorporated into standing LASD Training.	Agree. This recommendation is in the process of being implemented.

	LASD is reorganizing its training program to ensure it is robust and comprehensive and addresses 21st Century Policing principles.
1.13. The DA's office must develop a quick evaluation to determine if a case needs immediate action or if could be kicked back to the LASD for an internal investigation.	Disagree. This recommendation will not be implemented as jurisdiction falls outside of LASD. This recommendation relates to the DA's Office developing an evaluation guide for cases. The Office of the District Attorney responded to this recommendation.
Auditor-Controller – Medi-Cal Reimbursement	
Recommendations	Responses
1.1. The Los Angeles County A-C should continue to follow up with DHS and report back BOS to the on the resolution of the six partially implemented Priority 1 and 2 recommendations.	The Auditor-Controller agrees with the recommendation and will implement it. The Auditor Controller will work with DHS to conduct another follow-up review and report back to the BOS on the status of the six partially implemented Priority 1 and 2 recommendations in accordance with our protocol for audit follow-ups.
Children and Family Services – Aging Out: Transitional Aged Youth	
Recommendations	Responses
1.1 Ongoing meetings of the Multi-Disciplinary Teams (MDT) must be regularly scheduled, with mandatory participation of departments, youth, foster parents, and other interested parties.	The Department agrees with the recommendation. The recommendation has been partially implemented and the timeline for implementation of scheduling ongoing regular meetings is by January 2024. Mandating participation from other departments is contingent upon their agreement. DCFS has already met with the other departments to discuss the need for improved collaboration, and discussed various strategies which would assist with better support for TAY. Further discussions are needed in order to determine to what degree other departments are in agreement and can allocate staff to serve as a member of MDTs.
1.2 DCFS and MDTs should carefully monitor the ages of TAYs and other beneficiaries so as to make certain that TAY services and TAY	The Department agrees with the recommendation. The recommendations will be implemented. The Department plans

<p>planning begin as early as appropriately possible, at ages 14, 16 or other applicable ages.</p>	<p>to implement by 2024. Although, please note response regarding MDTs to Recommendation 1.1.</p>
<p>1.2 (a) DCFS, Probation and MDTs should carefully monitor the ages of TAYs so as to make certain that TAYs are made fully aware of services available not only until they reach age 18, but also continuing, where appropriate and available, extending TAY transitional services to ages 21 or 24.</p>	<p>The Department partially disagrees with the findings in that DCFS and Probation currently monitor the ages of TAYs and begins discussing transition planning with them no later than their 16th birthdays. The timeframe for full implementation is estimated for 2024 and contingent upon further discussion with other departments as noted in the response to Recommendation 1.1. These discussions include informing youth of the services available to them at age 18 through age 21, as well as, additional housing options available to them to and after the age of 24.</p> <p>The Department agrees that all members of the team supporting the youth should have similar discussions either individually and/or during regularly scheduled meetings (see response to Recommendation 1.2).</p> <p>The recommendation relative to all members of the MDT being aware of and sharing information has not yet been implemented because it is contingent upon further discussion with other departments as noted in the response to Recommendation 1.1.</p>
<p>1.2 (b) DCFS and Probation should ensure that the youth obtain a driver's license or California ID card, a birth certificate, social security card, medical card, and any other pertinent documents.</p> <p>DCFS and Probation should assist the youth to obtain public and privately funded services. DPSS should provide information to the TAY for general relief, CalWORKS, CalFresh, and</p>	<p>The Department partially disagrees with the recommendation in that DCFS and Probation already ensure youth obtain a driver's license or California ID card, are provided with their birth certificates, a social security card, medical care and other pertinent documents. The timeframe for full implementation is estimated for 2024 and contingent upon further discussion with the Social Security Administration in addressing a streamlined and consistent protocol for DCFS to request social security cards for youth, and other County departments to connect and access services and resources.</p>

<p>Medi-Cal. DPH should provide information to access medical services.</p> <p>DCFS and Probation should provide additional TAY services such as employment, housing, healthcare, and (for male TAYs age 18) registration with the Selective Service System. DCFS should provide training so the youth can open a bank account, and apply for admission to colleges.</p>	<p>DCFS and Probation already ensure that youth obtain any funds available, are referred to DPSS for assistance, and referred for employment preparedness classes, housing, life skills classes, financial literacy classes which includes information on opening a bank account and assists transition age youth with completing applications for college.</p> <p>The Department will continue to work with other County departments such as DPSS and DPH and continue conversations with the Social Security Administration to promote and facilitate transition age youth accessing relevant documents.</p>
<p>1.3 DCFS and Probation should provide training to foster parents or guardians of TAYs to educate them to the procedures, assistance and processes to effectively assist TAYs under their care during the transition period.</p>	<p>The Department partially agrees with the recommendation. This recommendation is expected to be implemented by January 2024. DCFS has reviewed the courses available to Resource Parents on both the Foster Parent College (FPC) and Foster and Kinship Care Education (FKCE) website and found numerous courses related to working with youth who are in their transitional period. While there are numerous trainings available and course availability changes throughout the year, there is an opportunity to explore with FPC and FKCE to see if their course listings can be presented in a way that consolidates the courses under a TAY heading to make it easier for Resource Parents caring for TAY and/or are interested in the topic to easily find. DCFS anticipates having the discussion by November 2023 and implementation in 2024 to be contingent upon the agreement by FPC and FKCE.</p>
<p>1.3 (a) DCFS or Probation should require foster parents to receive training and guidance as mandated by the MDT plans. Foster parents and court appointed educational advocates must participate in educational plans with school administration and/or community organizations.</p>	<p>The Department agrees with the recommendation. This recommendation requires further analysis. The analysis and discussion should be completed by January 2024. The recommendation requires further analysis and discussion with the California Department of Social Services as there is no mandate that foster parents receive specific trainings and guidance that have been determined by a MDT plan, nor that they are mandated to participate in educational plan meetings.</p>

1.3 (b) DCFS or Probation should provide foster parents with pertinent case history upon placement.	The Department agrees with the recommendation. The recommendation has been implemented as this is already mandated by DCFS policy and part of practice.
1.5 Each department should contribute to an Individual Transition Plan. The Individual Transition Plan should be a collaborative effort of all the involved departments, and the implementation should begin when the TAY reaches age 16. DCFS or Probation should develop one cohesive plan which includes the desires of the youth for continuing their education/training and future goals. All agencies should ensure that TAYs and their foster parents participate in all meetings concerning the TAY's case. The departments must ensure that TAYs are given the opportunity to express themselves without fear of retribution.	The Department agrees with the recommendation. The recommendation has been partially implemented and requires further analysis. The recommendation for implementation with the other departments is targeted for 2024 but is contingent upon further discussion and agreement with other departments. Additionally, DCFS has agreed to create by January 2024 a specialized section of staff who will provide intensive services for youth who are transitioning from care. That section staff will be responsible for supporting TAY who are transitioning from care, including working collaboratively with representatives from other County departments.
Executive Office of the Board of Supervisors – Assessment Appeals Board - Proposition 19 Implementation and Related Matters	
Recommendations	Responses
1.3. The BOS should appropriate funds for the development of public education about Proposition 19, proper completion of PCORs and related matters, particularly for the purpose of outreach and professional education for real estate professionals such as real estate brokers and agents.	<p>The respondent partially agrees with the finding. This recommendation will not be implemented.</p> <p>The AAB serves as the board of equalization for the BOS, and therefore does not interact with property owners when filing for Proposition 19 applications, filling out Preliminary Change of Ownership (PCORs) or other property tax forms until after the assessment of their property and only when an appeal is filed. Nonetheless, the AAB agrees that funding should be appropriated for the development of public education about property taxation to avoid unnecessary filings of appeals applications. The AAB agrees to collaborate with the Assessor's Office to develop educational content funded by the BOS.</p>

<p>1.4. The BOS should consider increasing the filing fees for assessment appeals, while making a portion or all of it refundable in cases where the appellant prevails.</p>	<p>The respondent agrees with the finding. The recommendation requires further analysis.</p> <p>AAB will reevaluate its application filing fees and conduct a cost study including charges by other counties. This study will consider the actual cost of processing appeal applications and consider a refund process. A refund process would need to be evaluated to determine the feasibility of implementation (i.e., minimum reduction amount that warrants a refund, impact on County revenue, percentage of reduction to roll value, etc.). The study will also require research of the policies of other counties and interviews of their staff to determine the challenges of increased filing fees or refunds. Additional meetings will be scheduled with the Assessor's Office to discuss process and procedures related to their function. The study is anticipated to take six months.</p>
<p>1.5 The assessment appeals system should be examined by the County Assessor's Office and by the BOS with a view to reforming it and improving timeliness of appeals and hearings.</p>	<p>The respondent agrees with the finding. The recommendation has been implemented.</p> <p>The process to appeal a property tax assessment in Los Angeles County has evolved organically to service the needs of multiple stakeholders. It is decidedly manual and paper-based, with approximately 60 percent of applications arriving as a paper form, mailed-in or dropped off at the AAB office, despite the option for online submission via a web portal.</p> <p>The AAB implemented its Business Process Improvement (BPI) multi-phase implementation plan. This plan includes process enhancements using automation and current technologies to streamline our processes, system, online services, and information delivery, as well as the implementation of new scheduling strategies for optimal hearing efficiencies and increased closure rate. As a result, the AAB has been able to schedule new applications within six to eight months (or sooner)</p>

	<p>from when the appeal is received, as opposed to prior times that could be 10 to 12 months. The AAB has also increased the number of Board hearings from three to four prior to the pandemic, to now eight hearings per day, due to the effectiveness of using virtual hearings. Hearing Officer hearings have also increased from one per day pre-pandemic to two to three virtual hearings per day. The AAB continues to strategize on how to streamline the appeal process and optimize the customer's overall experience.</p> <p>The AAB has also focused on enhancing the public's experience when navigating the AAB website, including improving the accessibility to information and online services by ensuring the website can be translated and designing an intuitive webpage. The AAB has also increased its public outreach and education efforts by attending community events related to homeownership. More recently, the AAB implemented electronic forms to eliminate manual processing of administrative paperwork to reduce wait times on the submission of forms.</p> <p>Although the AAB is currently focused on eliminating the existing backlog and enhancing the current AAB system to alleviate major process pain points that exist today, these phases are about getting back to a healthy state. Once there, the AAB will shift its focus to set a new bar and deliver a best-in-class service to taxpayers and County staff. Designing a better user experience will allow for even more efficiencies in application processing and correspondence to be enjoyed by AAB staff.</p>
Executive Office of the Board of Supervisors - Office of Inspector General and Civilian Oversight Commission – Sheriff's Operations	
Recommendations	Responses
1.4. LASD and oversight monitors should publicize the existence of the Special Counsel	The respondent agrees with the finding. The recommendation has been implemented.

by adding contact information somewhere on their public websites.	In June 1993, the BOS designated Merrick Bobb to serve as Special Counsel to the BOS to report to the Board on LASD's implementation of the Kolts Commission recommendations. Special Counsel served in that capacity and issued semi-annual reports between 1993-2014. The Office of Inspector General was created by Los Angeles County Code Section 6.44.190 in 2014, to promote constitutional policing and the fair and impartial administration of justice by providing comprehensive oversight, monitoring, and reporting about LASD. The Ordinance states that the Inspector General serves as Special Counsel to the BOS and to the Civilian Oversight and Probation Oversight Commissions. The Office of Inspector General's and the Civilian Oversight Commission's websites were updated to better publicize this.
Executive Office for the Board of Supervisors – Chief Sustainability Office – Zero Emissions and Air Quality Monitoring	
Recommendations	Responses
1.6 This committee supports the option of green hydrogen, but recommends that the exposure of nitrous oxide pollution be identified and eliminated in its energy applications.	<p>The respondent agrees with the finding. However, the recommendation requires additional analysis to understand the most appropriate applications for green hydrogen and how the consequences of hydrogen use, such as nitrous oxide pollution, can be best be identified and eliminated.</p> <p>The CSO plans to do a preliminary exploration of the sustainability and equity considerations associated with the production and use of hydrogen and discuss next steps with the BOS and relevant departments over the next six months.</p>
1.7 Nitrous oxides need to be contained during hydrogen production operations.	<p>The respondent agrees with the finding. However, the recommendation requires additional analysis to understand the considerations associated with hydrogen production, including containment and mitigation of nitrous oxide pollution.</p> <p>The CSO plans to do a preliminary exploration of the sustainability and equity considerations associated with the</p>

	production and use of hydrogen and discuss next steps with the BOS and relevant departments over the next six months.
1.8 (a) Schools, county/city public agencies/buildings, and commercial offices should be retrofitted with energy efficient systems, thereby modeling consistent ZE goals and practices.	(a) The respondent agrees with the finding. The recommendation will be implemented.
1.8 (b) Construction building codes should reflect ZE goals.	(b) The State and County both have climate pollution reduction goals that include decarbonization for new and existing buildings, and the County is actively pursuing strategies to achieve these goals. Areas of activity include how to prioritize buildings for retrofits and regulations, technological challenges and solutions associated with converting new and existing buildings from gas to electric equipment, potential sources of funding to address the needs of different building types, and planning for engagement and outreach around building decarbonization. Currently, the County is exploring available regulatory mechanisms to incorporate decarbonization goals into building codes and standards. The CSO will have more detailed implementation strategies to share over the next six to 12 months to align with relevant considerations, including anticipated state guidance on funding for decarbonization of existing buildings and an anticipated ruling from the 9th Circuit on relevant case law for new buildings.
1.9 In order to comply with Senate Bill (SB) 1383, separating food waste from regular garbage disposal into green collection bins and its collection needs to be closely monitored.	The respondent disagrees with the finding. The recommendation will not be implemented since CSO does not have a monitoring or reporting role related to waste.
1.10 Each Los Angeles Sanitation District should publish updated reports on their community's adherence to SB 1383.	The respondent disagrees with the finding. The recommendation will not be implemented since CSO does not have authority over the Los Angeles Sanitation District.
Fire – Have We M.E.T.?	
Recommendations	Responses

1.2 (b) DMH/BOS should allow agencies to hire specially trained employees (non-certified, but equally qualified), in place of DMH employed mental health professionals, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.	(b) Disagree. This recommendation will not be implemented by LACoFD as jurisdiction for this recommendation falls outside the LACoFD.
1.3 BOS/LASD/LACoFD/LAPD) and the LACC should authorize an update or replacement of the current CAD system to integrate it with systems in use by other agencies.	Agree. This recommendation is in the process of being implemented. Funding, through the County's IT Legacy Fund, has been approved to upgrade LACoFD's CAD which should allow better integration and distribution of LACoFD specialty resources within the jurisdictions served by the LACoFD. It is anticipated that the CAD upgrade will be completed by Quarter 4, 2025.
1.4 (a) BOS/DMH/DPH/DHS should improve patient navigation services for recipients of emergency mental health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.	Disagree. This recommendation will not be implemented by LACoFD as jurisdiction for this recommendation falls outside the LACoFD.
1.4 (b) LACoFD should be authorized to provide their own patient navigation personnel. The agency should be reimbursed by the County in whole or in part for such hires.	Partially disagree. This recommendation will require further analysis. Recommendations for additional resources will be made within the context of the overall budget, numerous funding priorities, and competing requests. Additionally, any such positions would ideally be DMH/DPSS/DPH positions to assigned to support LACoFD's mission, as LACoFD does not have the expertise nor the internal resources to provide the training and support that they would require.
1.6 BOS/DMH/DHS/DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers and Sobering Centers in key locations to help provide sufficient placements of mental health patients.	Disagree. This recommendation will not be implemented by LACoFD because jurisdiction for this recommendation falls outside the LACoFD.

1.7 DMH/DPH/DHS and the BOS should substantially increase the number of rescue transport vehicles in service to promote additional opportunities for persons in need.	Disagree. This recommendation will not be implemented by LACoFD as jurisdiction for this recommendation falls outside the LACoFD.
Fire – Los Angeles County Fire Department Workers’ Compensation	
Recommendations	Responses
1.1 (b) LACoFD should be invited to participate in the development of the renewal of the TPA Unit C contract.	(b) Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.
1.2 (a) LACoFD, working with the CEO and Department of Human Resources (DHR), should amend the existing TPA Unit C contract with Sedgwick to include detailed ASIs on preferred methods of claims management for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.	(a) Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.
1.2 (b) The ASI amendments should direct Sedgwick adjusters to provide “point of entry” authorization for all firefighter WC claims for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.	(b) Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.
1.2 (c) The ASI amendments should include penalties for delays in claims caused by Sedgwick’s claims handling that result in LACoFD having to use overtime staffing for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.	(c) Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.
	(d) Disagree. This recommendation will not be implemented. The Department has established a process of a “Show-Me” day

1.2 (d) LACoFD should consider arranging "ride-alongs" to help claims adjusters better understand the nature of firefighters work by observing their activities.	at the Department's training facility to help claims adjusters better understand the nature of firefighters work by observing their activities. Attendees include staff from Sedgwick, the Chief CEO, and the Department's Disability Management and Compliance Section (DMCS). The demonstration includes a live fire event with an emergency response operation that will provide more insight on the types of tools and skills used by firefighters on incidents. This event is expected to take place in the fall 2023. Based on the intent of the recommendation the Department believes this satisfies the recommendation.
1.3 The ASI amendments should authorize TPA adjusters to pay up to 25 percent more than the Office Medical Fee Schedule (OMFS) standard fees for doctors to treat firefighter patients in order to expedite treatment and recovery for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.	Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.
1.4 LACoFD should work with DHR to expand the contracted clinic network to expedite treatment for the most common firefighter injuries, particularly orthopedic injuries.	Partially Agree. This recommendation will be implemented. However, this recommendation does not fall within the responsibilities of DHR but within the jurisdiction of the CEO's responsibilities.
1.5 LACoFD should authorize firefighters' workers compensation (WC) claims immediately, and not contest such claims, except where fraud or demonstrable misconduct is suspected.	Disagree. This recommendation will not be implemented as jurisdiction for this recommendation falls with the CEO.
1.6 (a) LACoFD should offer financially attractive buy-outs of Labor Code (LC) 4850 benefits for firefighters who are permanently disable or forced by injuries into retirement. This would allow firefighters to retire and be replaced by permanent hires.	(a) Partially Disagree. This recommendation requires further analysis. LACoFD will continue to work collaboratively with CEO and County Counsel on the analysis to ensure any settlement offer is reasonable and weighs available resources and competing priorities. The implementation will be predicated on an injured firefighter's willingness to retire prior to using the full year of the LC 4850 benefit. While receiving LC 4850 benefits,

	<p>the firefighter continues to accrue retirement service time and other employment benefits that might be paid pre-retirement and pensionable. A settlement of LC 4850 benefits may not be supported by existing law and would unlikely be approved by the Workers' Compensation Board. The analysis of all settlements needs to be conducted on a case-by-case basis and subject to review and approval of all parties.</p>
<p>1.6 (b) LACoFD should continue to offer frequent Academy classes in order to hire more recruits. This will reduce reliance on backfill overtime staffing.</p>	<p>(b) Agree. This recommendation has been implemented. The Department continues to maintain a minimum of 3-4 Recruit Training Academies per year. The maximum number of recruits per academy is 56 recruits. On average, 80% of recruits are successful in completing the training academy. Each academy costs the Department approximately \$3-4 million. The Department budgets for three recruit academies per fiscal year and funding would need to be identified for any additional academies. Also, staffing at the firefighter rank is not a driving factor in the utilization of backfill overtime. From 2021 to 2022, the Department over hired fire fighters and found that it had no effect on the utilization of backfill overtime.</p> <p>The Department's utilization of backfill is primarily due to vacancies at the fire fighter specialist rank and the large number of fire captains out on leave which creates staffing issues. In an effort to mitigate the issue, the Department will often over hire captains. In order to reduce the impact of backfill overtime staffing, the Department will have to focus on fire captains out on leave and continue to hold regular promotions for fire fighter specialist and fire captain ranks.</p>
<p>1.7 (a) LACoFD should make full use of CEO Risk Management's Ventiv Claims Enterprise (VCE) to manage WC claims and its RTW program.</p>	<p>(a) Agree. This recommendation will be implemented and will work collaboratively with the CEO.</p>

<p>1.7 (b) DHR should assist LACoFD by developing a comprehensive Disability Compliance Record module as part of VCE.</p>	<p>(b) Agree. This recommendation will be implemented. DHR has developed a module for the recording and tracking disability management and compliance Countywide (formerly referred to as "return-to-work"). This new module joins other modules on the Ventiv platform, including modules for the management of workers' comp claims, and absence (protected leave) management.</p> <p>The module is currently undergoing user testing; once testing has been completed satisfactorily, the module will be rolled out to all departments, along with robust training to ensure fidelity in application.</p>
<p>1.8 LACoFD should continue to develop creative RTW strategies, such as remote work by computer, work from home, and community service work.</p>	<p>Agree. This recommendation has been implemented. LACoFD continuously evaluates return-to-work strategies. The Department has implemented changes to the patient status report emphasizing the temporary work restriction section which enables the Department to readily evaluate injured workers for limited duty assignments. Alternative limited duty schedules have been implemented to include 9/80, 4/10, and 3/36 as alternatives to the 5/40 schedule. Limited duty from home is an option that is being evaluated. The Department has engaged with Sedgwick to ensure timely delivery of temporary work restrictions.</p>
<p>1.9 LACoFD should continue to emphasize firefighter training and physical and mental fitness programs to control the frequency and severity of injuries/illnesses.</p>	<p>Agree. This recommendation will be implemented. The Department's Fitness For Life Program provides modules four times a year, on fitness/health, the last two have addressed the following topics:</p> <ul style="list-style-type: none"> • Food Safety and Handling • Occupational Fitness Assessment Test <p>Additionally, the Wellness Division will establish a periodical/video quarterly to provide a Well-Talk. It will include the following programs: Peer Support, Chaplains, Fitness for Life and Health Programs Office. These periodical/videos will provide</p>

	Department members with updated information regarding upcoming events, helpful hints, and navigating the Wellness Division's services.
1.10 LACoFD should continue to reach out to firefighters on disability through frequent personal contact by peers and supervisors as part of its employee wellness programs.	Agree. This recommendation has been implemented. In March 2023, the Wellness Division began receiving a list of current employees out on injury/illness over 90 days. This list is disseminated through the peer support leads to our peer support members who reach out and provide a "check-in" and assist with any possible issues the employee maybe having with the workers' compensation claims' process. Follow-up contact is provided, as needed, to assist these employees.
Health Services – Have We M.E.T.?	
Recommendations	Responses
1.1 DPH/DHS/DMH/BOS should prioritize recruitment of additional mental health clinicians. Among other possibilities additional benefits, financial incentives, tuition reimbursements or student loan buy-outs, and flexible schedules should all be explored.	DHS disagrees with the finding. This recommendation will not be implemented as jurisdiction for this recommendation falls with the DMH. DHS defers to DMH for response to Recommendation No. 1.1.
1.4 (a) BOS/DMH/DPH/DHS should improve patient navigation services for recipients of emergency mental health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.	(a) DHS disagrees with the finding. This recommendation will not be implemented as jurisdiction for this recommendation falls with DMH. DHS defers to DMH for response to Recommendation No. 1.4a.
1.6 BOS/DMH/DHS/DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers and Sobering Centers in key locations to help provide sufficient placements of mental health patients.	DHS disagrees with the finding. This recommendation will not be implemented as jurisdiction for this recommendation falls with DMH. DHS defers to DMH for response to Recommendation No. 1.6.
1.7 DMH/DPH/DHS and the BOS should substantially increase the number of rescue	DHS disagrees with the finding.

transport vehicles in service to promote additional opportunities for persons in need.	This recommendation will not be implemented as jurisdiction for this recommendation falls with DMH. DHS defers to DMH for response to Recommendation No. 1.7.
1.8 (a) Given the need for the construction of additional mental health campuses and permanent supportive care for mentally ill patients, the BOS and the Los Angeles City Council (LACC) should endeavor to fully support and participate in the Governor's efforts to provide construction funding and programs.	(a) DHS disagrees with the finding. This recommendation will not be implemented as jurisdiction for this recommendation falls with DMH. DHS defers to DMH for response to Recommendation No. 1.8 (a).
1.8 (b) In order to provide additional long-term mental health campuses, residential settings, and permanent supportive housing the BOS and LACC should prioritize acquiring, renovating, and opening mental health facilities.	(b) DHS disagrees with the finding. This recommendation will not be implemented as jurisdiction for this recommendation falls with DMH. DHS defers to DMH for response to Recommendation No. 1.8 (b).
Health Services – Medi-Cal Reimbursement	
Recommendations	Responses
1.1. The LAC A-C should continue to follow up with DHS and report back BOS to the on the resolution of the six partially implemented Priority 1 and 2 recommendations.	DHS agrees with the recommendation. DHS will work with the Auditor-Controller to ensure that all three Priority 1 recommendations and two Priority 2 recommendations (Issue 5 and Issue 6 noted above) will be fully implemented by September 30, 2023. DHS estimates that Issue 4 – Privileged User Activity Review will be implemented by December 31, 2023.
1.2. The DHS should complete the resolution of the six partially implemented Priority 1 and 2 recommendations, no later than September 30, 2023.	DHS agrees with this recommendation. All three Priority 1 findings and two Priority 2 recommendations (Issue 5 and Issue 6 noted above) will be implemented by September 30, 2023. Issue 4 – Privileged User Activity Reviews will be implemented by December 31, 2023.
Human Resources – Los Angeles County Fire Department Workers' Compensation	

Recommendations	Responses
<p>1.2 (a) LACoFD, working with the CEO and DHR, should amend the existing TPA Unit C contract with Sedgwick to include detailed ASIs on preferred methods of claims management for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.</p> <p>1.2 (b) The ASI amendments should direct Sedgwick adjusters to provide “point of entry” authorization for all firefighter WC claims for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.</p> <p>1.2 (c) The ASI amendments should include penalties for delays in claims caused by Sedgwick’s claims handling that result in LACoFD having to use overtime staffing for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.</p>	<p>(a) Disagree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO’s Risk Management Division.</p> <p>(b) Disagree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO’s Risk Management Division.</p> <p>(c) Disagree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO’s Risk Management Division.</p>
<p>1.3 The ASI amendments should authorize TPA adjusters to pay up to 25 percent more than the OMFS standard fees for doctors to treat firefighter patients in order to expedite treatment and recovery for the remainder of the existing contract. Future contracts with any TPA must include these ASIs.</p>	<p>Disagree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO’s Risk Management Division.</p>
<p>1.4 LACoFD should work with DHR to expand the contracted clinic network to expedite treatment for the most common firefighter injuries, particularly orthopedic injuries.</p>	<p>Partially Agree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO’s Risk Management Division.</p>

1.6 (a) LACoFD should offer financially attractive buy-outs of LC 4850 benefits for firefighters who are permanently disable or forced by injuries into retirement. This would allow firefighters to retire and be replaced by permanent hires.	(a) Partially Disagree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO's Risk Management Division.
1.6 (b) LACoFD should continue to offer frequent Academy classes in order to hire more recruits. This will reduce reliance on backfill overtime staffing.	(b) Partially agree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the LACoFD.
1.7 (a) LACoFD should make full use of CEO Risk Management's VCE to manage WC claims and its RTW program.	(a) Partially agree. This recommendation will not be implemented by DHR as jurisdiction for this recommendation is with the CEO's Risk Management Division.
1.7 (b) DHR should assist LACoFD by developing a comprehensive Disability Compliance Record module as part of VCE.	(b) Agree. This recommendation will be implemented in the coming weeks. DHR has developed a module dedicated to the tracking and management of disability compliance cases Countywide; this module was developed to integrate with and support the County's new framework for disability management and compliance across all departments. The module is currently in the final phase of user testing and will be rolled out for Countywide use in the next few weeks; the expectation will be that all departments, including the LACoFD, will use this module as the sole system of record for managing all their disability cases.
Internal Services – The Inmate Reception Center	
Recommendations	Responses
6.1 The entire AJIS system must be replaced with a modern information system that utilizes data integration techniques. This will provide SECURE, fast, accurate, and complete	The Internal Services Department (ISD) agrees with this recommendation. This recommendation will not be implemented by ISD as jurisdiction for this recommendation falls with the LASD. ISD defers to the LASD's response.

information for the staff and managers, and provide fair and timely treatment for the inmates. Until the information system is modernized, the IRC will not be able to improve its performance significantly. All other improvements are dependent on putting in place a system that can interact with the similar systems of other relevant agencies, especially the Court.	LASD is actively involved with a vendor to initiate the replacement of the legacy AJIS system. The objective is to implement a contemporary system that aligns with current needs and requirements. A response to the BOS is pending the completion of a gap analysis. That analysis is expected to conclude in September 2023.
6.2 The County should develop an information system capable of receiving data and communications from the Court. It is imperative that these two systems communicate because a real time, interactive system will significantly decrease the time that inmates are held at the IRC.	ISD agrees with this recommendation. This recommendation will not be implemented by ISD as jurisdiction for this recommendation falls with the LASD. ISD defers to the LASD's response. It is imperative for LASD to incorporate communication interfaces as part of the system requirements. Collaboratively working with the Court to establish essential communication interfaces for their upcoming Tyler Odyssey system, scheduled to go live in November 2023, is critical.
6.3 Whether a new system is built in-house or contracted out, staff must be included in every step of the design, development, testing, and implementation. If staff needs are shortchanged, the project will suffer ongoing deficiencies, and the IRC will not see maximum improvement.	ISD agrees with this recommendation. This recommendation will not be implemented by ISD as jurisdiction for this recommendation falls with the LASD. ISD defers to the LASD's response. We recommend the formation of a project steering committee comprising key stakeholders from all business and technical sectors within the organization. Ensuring the participation of well-suited representatives at all organizational levels throughout each project phase will be instrumental in achieving success by effectively addressing business and technical requirements.
Mental Health – Aging Out: Transitional Aged Youth	
Recommendations	Responses
1.1 Ongoing meetings of the MDTs must be regularly scheduled, with mandatory	Agree. The recommendation has been implemented. DMH Personnel participate in the MDT meetings when we are in receipt of the invitation. It is not a meeting which we schedule

participation of departments, youth, foster parents, and other interested parties.	as a lead department but will participate and attend when the invitation is extended to us.
1.4 DMH should provide Cognitive Behavioral Therapy in addition to all other therapy services.	Agree. The recommendation has been implemented. It is important to clarify that our DMH Juvenile Justice Clinical Team members have and continue to provide CBT, DBT, and other therapeutic (such as Evidence-based, Promising, and/or Community-Defined) practices which are guided by the Prevention and Early Intervention Plan of the MHSA to TAY.
1.5 Each department should contribute to an Individual Transition Plan. The Individual Transition Plan should be a collaborative effort of all the involved departments, and the implementation should begin when the TAY reaches age 16. DCFS or Probation should develop one cohesive plan which includes the desires of the youth for continuing their education/training and future goals. All agencies should ensure that TAYs and their foster parents participate in all meetings concerning the TAY's case. The departments must ensure that TAYs are given the opportunity to express themselves without fear of retribution.	Agree. The recommendation has been implemented. DMH will continue to actively participate and contribute to the Individual Transition Plans. DMH will readily accept invitations from DCFS or Probation to engage collaboratively in the process to develop a cohesive plan.
Mental Health – Have We M.E.T.?	
Recommendations	Responses
1.1 DPH/DHS/DMH/BOS should prioritize recruitment of additional mental health clinicians. Among other possibilities additional benefits, financial incentives, tuition reimbursements or student loan buy-outs, and flexible schedules should all be explored.	Agree. This recommendation is in the process of being implemented. As directed by our BOS in the April 4, 2023, motion, "Incentivizing Hiring for Los Angeles County's Alternative Crisis Response," Los Angeles County DMH is providing additional incentives to promote hiring licensed mental health clinicians for Field Intervention Teams, including co-response teams. These incentives include implementing and supplementing: sign-on bonuses, retention bonuses, field work bonuses, and increasing the pay for shift differentials.

	DMH has implemented a loan repayment program and is adding Licensed Psychiatric Technicians to our stipend program to incentivize hiring.
1.2 (a) DMH/BOS should permit Mental Health Evaluation teams to use outside clinicians procured under contract from private companies, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.	(a) Agree. This recommendation has been implemented. DMH posted a solicitation to increase the number of crisis teams in Los Angeles County to decrease the use of police. To date, providers have experienced difficulties hiring clinicians due to a national mental health clinician shortage.
1.2 (b) DMH/BOS should allow agencies to hire specially trained employees (non-certified, but equally qualified), in place of DMH employed mental health professionals, if DMH cannot provide sufficient personnel. Agencies should be reimbursed in whole or in part for such hires.	(b) Agree. This recommendation has been implemented. DMH hires non-licensed clinicians and provides them with the necessary training to fulfill the requirements of the Board of Behavioral Sciences.
1.4 (a) BOS/DMH/DPH/DHS should improve patient navigation services for recipients of emergency mental health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.	(a) Agree. This recommendation has been implemented. In 2022, DMH implemented a pilot project known as Therapeutic Transportation, a collaborative with LACoFD to ensure that individuals who were experiencing a mental health crisis would get the services they needed in a more timely manner. The Therapeutic Transportation Teams included navigation and linkage of clients to requisite resources and mental health urgent care clinics as appropriate. Additionally, DMH has acquired vehicles that will allow mobile crisis teams to provide transportation rather than rely on ambulance, police, or fire. Mobile Crisis provides linkage not only to mental health but also to other social services to ensure clients' needs are met. Finally, DMH has implemented hospital navigation programs which serve to assist clients in their transition from emergency department and acute inpatient hospitalization. This program, which was piloted in Service Area 3, has decreased rehospitalization and improved access and linkage to outpatient follow-up care.

1.6 BOS/DMH/DHS/DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers (UCC) and Sobering Centers in key locations to help provide sufficient placements of mental health patients.	Agree. This recommendation has been implemented. DMH has authorized the addition of two additional youth UCCs to provide services to clients ages 3-12 years old (which has been a service gap) and is planning on adding an additional adult UCC in Service Area 7 (which has also been a service gap).
1.7 DMH/DPH/DHS and the BOS should substantially increase the number of rescue transport vehicles in service to promote additional opportunities for persons in need.	Agree. This recommendation has been implemented. DMH has acquired vehicles that will allow mobile crisis to provide transportation rather than rely on ambulance, police, or fire. Mobile Crisis provides crisis services, linkage to mental health services, housing, and other social services.
1.8 (a). Given the need for the construction of additional mental health campuses and permanent supportive care for mentally ill patients, the BOS and LACC should endeavor to fully support and participate in the Governor's efforts to provide construction funding and programs.	(a) Agree. This recommendation has been implemented. DMH applied for all eligible rounds of Behavioral Health Continuum Infrastructure Program (BHCIP) grant funds offered by the State and DMH supported community-based organizations applications for BHCIP. BHCIP funds were specifically available for expanding or building new bed capacity.
1.8 (b) In order to provide additional long-term mental health campuses, residential settings, and permanent supportive housing the BOS and LACC should prioritize acquiring, renovating, and opening mental health facilities.	(b) Agree. This recommendation has been implemented. DMH is exploring contracts with additional mental health facilities/providers to add residential treatment beds to the network. DMH recently received conditional funding to add a Crisis Stabilization Unit for children in the High Desert. DMH has received \$259M in Behavioral Health Bridge Housing (BHBH) funding to expand housing opportunities for individuals experiencing Serious Mental Illness (SMI) including prioritizing housing for CARE Court participants. DMH in collaboration with LACDA is distributing Community Care Expansion (CCE) funding that will allow for the rehabilitation of Adult Residential Facilities (ARF) and Residential Care Facilities for the Elderly (RCFE) and allow for additional operational subsidies to augment the limited funding provided by the state. DMH is also working with CEO to add a large subacute facility at the Los Angeles General Medical Center.

Probation – Aging Out: Transitional Aged Youth	
Recommendations	Responses
1.1 Ongoing meetings of the MDTs must be regularly scheduled, with mandatory participation of departments, youth, foster parents, and other interested parties.	Agree. The recommendation has been implemented. Probation routinely hold Child and Family Team (CFT) meetings for all probation placement youth and non-minor dependents (those in extended foster care). Foster parents are now legally known as “resource families” or “resource parents”. Probation holds ongoing CFT Meetings which can include, but not limited to, service providers, trusted community members, professionals, and others with the goal of providing safety and stability for the identified youth. The CFT process uses a proven tool known as the Child and Adolescent Needs and Strengths (CANS) tool; the team works together to address any challenges the youth faces and to develop a plan for the youth’s success. In Probation, the youth’s resource families are mostly family members or sometimes non-related extended family members. The CFT Meeting process is detailed and prescribed and consistent with the California Department of Social Services Continuum of Care Reform pursuant to Assembly Bill 403 which provides the statutory and policy framework to ensure services and supports provided to the youth are tailored toward the ultimate goal of maintaining a stable permanent family.
1.2(a) DCFS, Probation and MDTs should carefully monitor the ages of Transitional Aged Youths (TAY) so as to make certain that TAYs are made fully aware of services available not only until they reach age 18, but also continuing, where appropriate and available, extending TAY transitional services to ages 21 or 24.	(a) Agree. The recommendation has been implemented. Probation actively monitors the age of Probation youth; youth are considered to be TAY starting at age 16 when they become eligible for Independent Living Program Services and extends to the 21st birthday. Probation also monitors 18-year-old youth in foster care settings, as they are eligible for extended foster care services until their 21st birthday. Probation ensures that Transitional Aged Youth 21 years old and older (to age 24) are not released without appropriate housing and supportive services. The youth’s DPO of Record provides referrals and connections to county-wide and Service Planning Area (SPA)

	specific coordinated entry system agencies which provide a range of housing and other supportive services.
<p>1.2(b) DCFS and Probation should ensure that the youth obtain a driver's license or California ID card, a birth certificate, social security card, medical card, and any other pertinent documents.</p> <p>DCFS and Probation should assist the youth to obtain public and privately funded services. DPSS should provide information to the TAY for general relief, CalWORKS, CalFresh, and MediCal. DPH should provide information to access medical services.</p> <p>DCFS and Probation should provide additional TAY services such as employment, housing, healthcare, and (for male TAYs age 18) registration with the Selective Service System. DCFS should provide training so the youth can open a bank account and apply for admission to colleges.</p>	<p>(b) Agree. This recommendation has been implemented. Probation ensures youth obtain all pertinent legal documents they will need to function and integrate into the community when they are released from Probation supervision. Ensuring youth receive these essential documents is part of the case management services provided by the DPO of Record. They are responsible for assisting youth with applying for and receiving either a driver's license or California Identification card, birth certificate or legal residency card, their medical card, and any other pertinent documents. They also ensure male TAY register with the Selective Service System as required. Each SPA has a designated housing coordinator. Probation actively works with the respective SPA housing coordinator to ensure no youth is released without having secured housing.</p>
<p>1.3 DCFS and Probation should provide training to foster parents or guardians of TAYs to educate them to the procedures, assistance and processes to effectively assist TAYs under their care during the transition period.</p>	<p>Agree. The recommendation has been implemented. Probation routinely provides training to resource families through the DPO of Record and the Probation's Youth Development Services' Independent Living Program (ILP) Transition Coordinator (TC). The TC provides information and support to Probation youth and their resource families. Resource families have access to the support services offered to the youth by the DPO of Record, a TC, and Resource DPO who supports foster youth directly and resource families with school related issues. The DPO of Record has the most contact with the resource families and thus provide ongoing training and coaching at each interaction. They ensure</p>

	resource families are aware of the services available to them and the youth, and how to access them.
1.3 (a) DCFS or Probation should require foster parents to receive training and guidance as mandated by the MDT plans. Foster parents and court appointed educational advocates must participate in educational plans with school administration and/or community organizations.	(a) Agree. This recommendation has been implemented. Resource parents are required by Probation to receive training and guidance as mandated by the youth's CFT plan developed through the CFT meeting process. Resource parents are provided with support through the DPO of Record, ILP TC and a Foster Youth liaison at the youth's "home school", the school the youth return to in the community. Probation provides information and informal support to resource parents. The CFT process does not mandate school administrators to participate in CFT meetings, however, school officials are encouraged to do so and many commonly do participate.
1.3 (b) DCFS or Probation should provide foster parents with pertinent case history upon placement.	(b) Agree. This recommendation has been implemented. Probation consistently provides thorough and accurate information to resource families about the youth to be placed with them. Informing resource parents of the youth's case history better prepares them to care for and address the youth's needs. The DPO of Record is responsible for providing the pertinent case history. As previously noted, unlike DCFS youth, most Probation youth are placed with family members or non-related extended family members. Given their relationship, these resource families are more likely to know the youth's family and behavioral history, having followed the youth's court case. Regardless of the resource parents' knowledge of the youth, the DPO provides all relevant information to the resource parents prior to and upon placement.
1.5 Each department should contribute to an Individual Transition Plan. The Individual Transition Plan should be a collaborative effort of all the involved departments, and the implementation should begin when the TAY reaches age 16. DCFS or Probation should develop one cohesive plan which includes the	Agree. This recommendation has been implemented. Probation provides ongoing case planning and transition planning throughout the continuum of care and the CFT process. Through the CFT Meeting process, an individualized plan is developed which includes the youth's desire for continuing education or training and future goals. The youth's rights include deciding for themselves who receives information about their services and

<p>desires of the youth for continuing their education/training and future goals. All agencies should ensure that TAYs and their foster parents participate in all meetings concerning the TAY's case. The departments must ensure that TAYs are given the opportunity to express themselves without fear of retribution.</p>	<p>other private information, consulting with their attorney before giving permission to release the information and seeking and or agreeing to treatment and services. Probation youth are encouraged and supported to speak their truth or express themselves without fear of retribution. Youth are encouraged to discuss their concerns with their DPO of Record. All youth are provided resources to file a complaint with Probation's Ombudsman's Office, and now the newly established Ombudspersons unit at the State's Office of Youth and Community Restoration (OYCR). If youth feel they have been retaliated against or if they have any other complaint and do not feel comfortable discussing it with their DPO, they are provided with these resources and information to file a complaint with either or both Ombudsman' Offices.</p>
Probation – Juvenile Justice CYA	
Recommendations	Responses
<p>1.1 The Probation Department, in conjunction with the Department of Juvenile Justice and the Board of Supervisors, shall develop a system for managing juvenile offenders which recognizes and facilitates the care and rehabilitation of juvenile offenders.</p>	<p>Agree. The recommendation has been implemented. Probation currently has a Behavioral Management Program (BMP). However, Probation is in the process of enhancing the BMP to align with industry standards and research best practices. The BMP manual is completed, and training materials are being finalized. Probation plans on implementing the newly enhanced BMP in September 2023.</p> <p>The BMP is an integrated approach to behavior modification designed to effect positive behavioral change in a relatively short period of time. The BMP allows youth to earn points and privileges as they demonstrate skillful behavior in their daily activities and applies proportional consequences to decrease the likelihood of negative behavior. The focus and activities in the halls are geared towards personal growth and youth development. Each aspect of the facility operation (mealtimes, school, recreation, programming, etc.), provides opportunities for staff to structure the environment, describe behaviors that</p>

	<p>they expect to see, and create opportunities for youth to demonstrate these behaviors and be recognized for them. The BMP includes progressive levels that allow staff and youth to see and measure growth. Youth earn access to greater independence, opportunities, and privileges as they demonstrate positive behavior throughout their stay in juvenile hall. Every interaction that occurs in the program is viewed as an opportunity to work with youth and to support staff to create an environment that encourages positive behavior, discourages inappropriate behavior, and where new skills are taught and modeled for youth.</p>
<p>1.2 (a) The leaking steam-vent issue at Central Juvenile Hall must be addressed immediately, as it constitutes a serious hazard to the incarcerated juveniles.</p>	<p>(a) Agree. The recommendation will be implemented during FY 2023-24. Probation continues a collaborative partnership with the DPW, the DHS, and USC University Hospital to address the steam leaks and the challenges those leaks produce. This collaboration has involved site walk-throughs and discussions of various options for routing and replacement of the aged pipe system and various mechanical components. A collaborative decision was made to pursue the best solution; the solution designs and associated cost estimates will solidify during FY 2023-24. These estimates include timeframes for an anticipated competitive solicitation, approvals needed from the BOS, permitting, and construction.</p>
<p>1.2 (b) The County must immediately begin substantial physical renovation of both the Central and Nidorf juvenile facilities to make those facilities acceptably habitable for youthful offenders.</p>	<p>(b) Agree. The recommendation has been partially-implemented as the renovation is currently ongoing. The County has allocated funds to make substantial physical renovations to both Central and Barry J. Nidorf Juvenile Halls. The County contracted an architectural firm to conduct a study and make recommendations on improving the structures. The recommended renovations are underway to make the necessary upgrades to the dilapidated buildings, as well as, to transform the living units into a homelike environment, create outdoor spaces, and transform the facility to be consistent with the goals of Youth Justice Reimagined.</p>

<p>1.2 (c) The County must find some alternative facility in which to house juvenile offenders until such renovations can be achieved.</p>	<p>(c) Agree. The recommendation has been implemented. The County invested the necessary resources to ensure an alternate facility was renovated and approved by the California Board of State and Community Corrections (BSCC) to ensure it met the Title 15 minimum standards for local detention facilities. Prejudicated juvenile offenders are being relocated to the newly reopened Los Padrinios Juvenile Hall which had been closed since 2017. This was accomplished through a collaborative effort among Probation, the DPW, ISD, consultants, and contractors working around the clock to prepare Los Padrinios to house all pre-adjudicated youth by July 23, 2023.</p>
<p>1.3 Allotment of funds must be a top priority. An immediate large-scale financial investment in the juvenile justice system is required to provide adequate facilities and services for the juveniles detained</p>	<p>Agree. The recommendation has been implemented with existing resources. The County has invested in the juvenile justice system by allotting targeted funds to update, renovate and redesign probation facilities. The goal is to create a “home like” environment with healing and rehabilitative spaces, as prescribed in Youth Justice Reimagined. In addition, Probation has committed funding for programs and services which will be administered through Probation, the Department of Youth Development, other county departments, and contracted community-based organizations. Probation is currently developing a comprehensive program and recreation plan for the pre-adjudicated youth, and the Juvenile Justice Coordinating Council – Juvenile Justice Realignment Block Grant (JJCC-JJRBG) Subcommittee will develop the program and services plan for the Secure Youth Treatment Facility (SYTF) population.</p>
<p>1.4 The Probation department must institute or upgrade programs that encourage incarcerated juveniles to become aware, and to understand, that there are consequences for inappropriate behavior, whether in or out of detention facilities.</p>	<p>Agree. The recommendation has been implemented. Probation is committed to implementing programs that are evidenced-based, in which research supports the identified intervention and has positive outcomes for youth. There are programs and services currently offered in the juvenile halls by Probation, other county departments, and contracted community-based organizations; however, Probation is developing a comprehensive program and recreation plan for the</p>

	juvenile institutions which will encourage youth to be aware and understand there are consequences for inappropriate behavior. These programs will support and be integrated into the established BMP. In addition, Credible Messengers that are embedded in the halls, will support staff and reinforce the view that there are consequences for inappropriate behavior.
1.5 Probation officers and custody officers assigned to juvenile facilities must be provided with safety or protective gear to ensure their personal safety. The gear must be inventoried and restocked as appropriate.	Agree. The recommendation will be implemented upon further research on protective gear options for detention personnel. Probation is eliminating the use of Oleoresin Capsicum (OC) Spray (pepper spray) which was a tool used to control, restrain, or subdue imminent or actual violent behavior by the youth if such behavior presented a clear danger. It was not used for punishment, retaliation or for disciplinary purposes. Given the elimination of OC Spray, Probation is researching alternatives and other tools that can be used when a detention staff is confronted with violent youth offenders. Because safety and security are paramount and OC Spray is not an option, Probation is exploring the use of "stab vests" for Detention Services Officers and other Probation staff who work directly with the youth. Probation expects to complete its research and procure safety or protective gear during FY 2023-24.
1.6. A new set of rules must be developed by the Probation Department that will provide consequences and accountability for juvenile offenders when they misbehave or act out, and that can be enforced without violating the rights of the juveniles.	Agree. This recommendation has been implemented. As previously noted, Probation has a BMP that is being enhanced to ensure consequences and accountability are clearly articulated. The California Department of Justice Memorandum of Agreement (Cal DOJ MOU) requires the Monitoring Team to approve the BMP to ensure it contained the components consistent with evidence-based practices and did not violate youths' rights. The enhanced BMP was approved by the Monitoring Team as required by the Cal DOJ MOU. In addition, youth are provided information on their rights during their orientation and there are Youth Rights posters throughout the facility.

<p>1.7 (a) The County must provide opportunities for juvenile offenders to be rehabilitated and educated while detained. These programs must include mandatory educational programs (up to high school graduation or GED level) and career training options.</p>	<p>(a) Agree. The recommendation has been implemented. The Los Angeles County Office of Education (LACOE) provides a comprehensive education program that builds students' academic skills through courses where they can earn the credits required for a high school diploma. Students are provided with school counseling and transition supports. Qualifying students may also prepare for and earn a high school equivalency certificate through the HiSet examination.</p>
<p>1.7 (b) Advanced educational programs, career training, enrichment programs (such as art and music), and physical activities should be provided and encouraged.</p>	<p>(b) Agree. The recommendation has been implemented. Probation youth who have earned a high school diploma or GED are provided with advanced educational and career training opportunities, including taking college courses, earning a Cal-OSHA certificate, or participating in Probation's youth employment program. Regarding physical activities, youth receive at least one hour daily of recreation time and are encouraged to engage in physical activities.</p> <p>Probation operates the nation's largest college program in a juvenile justice setting. This year-round program provides students in juvenile halls and camps with an opportunity to earn transferable college credits while in Probation's care. Students are provided with the necessary tools to succeed in the program including textbooks, access to technology and academic support. Our largest post-secondary partner is the Los Angeles Mission College. We also offer college courses in collaboration with East Los Angeles College, Trade Tech, and the University of California Los Angeles (UCLA). The Cal-OSHA certification involves completing a 10-hour OSHA course in a variety of career fields. These courses are designed to improve workplace safety, compliance, and risk management. With the Department of Economic Opportunity (DEO), Probation youth who have earned a high school diploma or GED have an opportunity to gain valuable work experience and earn a paycheck through Probation's Youth Employment Program. Students in the</p>

	program participate in paid Personal Enrichment Training where they learn valuable employment and financial literacy skills.
1.8 Twenty-four hour on-site counseling and mental health care, and on-going family reunification services, must be made available to juveniles detained at all juvenile halls and camps.	Partially agree as not all services are provided 24/7 onsite. This recommendation has been partially implemented. Probation staff are available 24 hours a day onsite to counsel youth and provide ongoing family reunification services such as facilitating telephone calls, family visits and supporting family reunification efforts identified in the youth's individualized treatment plans. DMH provides on-site clinicians at each facility from 6:00 am to 10:00 pm, during the youth's waking hours. After hours, a licensed mental health care provider is available by telephone for staff to consult with and/or assess for a psychiatric hold.
1.9 (a) Probation officers and staff members must be educated to treat even violence-prone juvenile offenders with respect and tolerance without putting anyone at risk of harm.	(a) Agree. The recommendation has been implemented. Probation staff receive training covering a variety of topics addressing how to work with violent prone juvenile offenders and to treat them with respect and tolerance without putting anyone at risk of harm. Probation employees receive training on, including but not limited to de-escalation, physical intervention, trauma informed care, and motivational interviewing techniques.
1.9 (b) Violence-prone juvenile offenders must be educated/counseled to understand that accountability will be imposed and that there will be consequences for bad actions while detained.	(b) Agree. This recommendation has been implemented. As previously noted, Probation is developing a BMP that encompasses educating detained youth on accountability and consequences for violent and inappropriate behavior. In addition, Probation is utilizing Credible Messengers to educate and counsel youth. Credible Messengers are defined as natural leaders who have successfully navigated their own prior involvement in the justice system, share similar life experiences with the current justice involved youth, and are poised to have a transformative impact. Their objectives include to promote youth development and healing, support and strengthen all facility staff through co-training and collaboration to ensure safety and security within a facility and increase the efficacy of overall practices and programming. Credible Messengers will

	receive the BMP training to further reinforce the recommendation of educating and counseling youth that accountability will be imposed and there will be consequences for bad actions while detained.
1.10 (a) Probation and custody officer staffing problems at juvenile facilities must be addressed and appropriate hiring implemented, along with increased training programs for new hires. This is a major issue.	(a) Agree. This recommendation has been implemented. The staffing problems are being addressed through a myriad of approaches which include aggressive recruitment efforts, providing monetary incentives for sworn staff not currently assigned to the juvenile halls to work overtime in the halls, conducting in person door knocks to encourage staff to return to work, and mandatory deployments. Training is essential for the proper care and custody of our youth and for everyone's overall safety. As such, Probation's Training Center adjusted its training of new hires to better prepare them for the job and to improve retention. New hires are now being integrated into the halls during their academy training; Academy cadets are trained not only at the Probation Training Center, but they receive training at the halls themselves, spending time on a unit and shadowing existing staff, while being exposed to real life situations they can present to the trainers for additional learning opportunities.
1.10 (b) Probation and custody officers must be trained to recognize emerging problems and to take appropriate actions to defuse potentially violent situations.	(b) Agree. The recommendation has been implemented. Probation provides training to detention staff on active supervision, de-escalation, and physical intervention techniques. These trainings provide the skills to observe and identify problematic behaviors, how to prevent the escalation of the negative behavior, and how to physically intervene to stop the behavior. Probation recognizes the need for more robust self-defense training since the elimination of OC Spray; more self-defense techniques will be incorporated into the physical intervention trainings in the next training year.
1.10 (c) Counseling, mental health services, and wellness programs should be instituted for	(c) Agree. This recommendation has been implemented. Probation provides referrals to support services to staff members

probation officers and staff members who are not coming in to work because of injuries, stress and other management issues.	who are not coming to work because of injuries, stress, and other management or personal issues. These wellness programs include a Peer Support program developed and managed by Probation, the Employee Assistance Program (EAP) administered by the County's DHR, and Probation Support Services (PSS), and Probation's own contract for therapeutic support services. These wellness programs are not only available to employees not coming to work, but any employee needing counseling, mental health, or a wellness program have access to these options.
1.11 Probation and custody officers must be given additional and ongoing training to enable them to handle juveniles who act up or act out with physical violence.	Agree. The recommendation is being implemented. Probation recognizes the changing population of youth being detained; they are entering with higher risk factors and having higher needs. In addition, the Secure Youth Treatment Facility (SYTF) youth need a higher level of care. During FY 2023-2024 Probation is enhancing its training on de-escalation strategies and physical intervention techniques and will be expanding training on self-defense techniques to address this population.
Public Health – Aging Out: Transitional Aged Youth	
Recommendation	Response
<p>1.2 (b) Department of Children and Family Services (DCFS) and Probation should ensure that the youth obtain a driver's license or California ID card, a birth certificate, social security card, medical card, and any other pertinent documents.</p> <p>DCFS and Probation should assist the youth to obtain public and privately funded services. Department of Public Social Services (DPSS) should provide information to the Transitional Aged Youth (TAY) for general relief, CalWORKS, CalFresh, and MediCal. Department of Public Health (DPH) should provide information to access medical services.</p>	<p>(b) Agree. This recommendation has been implemented. Currently, DPH's role in this process is to ensure that other entities within the child welfare system, like DCFS, Probation and the Courts, have adequate medical access information that they can share with their transition-aged clients.</p> <p>When DPH begins implementing Enhanced Care Management for TAY in the child welfare system, we will be able to deliver medical access information directly to clients. We anticipate the implementation to begin before the end of FY23-24.</p>

<p>DCFS and Probation should provide additional TAY services such as employment, housing, healthcare, and (for male TAYs age 18) registration with the Selective Service System. DCFS should provide training so the youth can open a bank account and apply for admission to colleges.</p>	
Public Health – Have We M.E.T.?	
Recommendations	Responses
<p>1.1 DPH/DHS/DMH/BOS should prioritize recruitment of additional mental health clinicians. Among other possibilities additional benefits, financial incentives, tuition reimbursements or student loan buy-outs, and flexible schedules should all be explored.</p>	<p>Agree. This recommendation has been implemented. Please note that the mental health clinicians at the Department of Public Health Division of Substance Abuse Prevention and Control (DPH-SAPC) do not perform direct service work. This is because DPH-SAPC contracts out all of its services, so the recruitment of mental health clinicians is primarily to support community-based substance use disorder (SUD) services through the administrative clinical staff at DPH-SAPC. DPH-SAPC has been hiring mental health clinicians and prioritizing those hires.</p> <p>Additionally, DPH operates Student Wellbeing Centers at school sites across LA County (39 at the moment). These centers create a safe space on school campuses where students can receive health affirming services and support the need to lead healthy lives. At many centers, staff see a high number of students seeking mental health support. The staff will connect students to existing mental health supports in the school system and the local community. However, many LA schools are understaffed in counseling support which can lead to long delays for students seeking mental health services. School districts should also be encouraged to prioritize hiring mental health clinicians.</p>

<p>1.4 (a) BOS/DMH/DPH/DHS should improve patient navigation services for recipients of emergency mental health services or allow agencies to provide their own patient navigation personnel to enable them to provide expanded services.</p>	<p>(a) Partially agree. This recommendation has been partially implemented as only a small component of the jurisdiction for emergency mental health services falls to DPH. DPH-SAPC has been coordinating with DMH and continues to strengthen our partnership to ensure that people with a SUD served by their emergency mental health services are able to be transitioned and navigated to community-based SUD treatment. Additionally, DPH-SAPC has also been expanding its Client Engagement and Navigation Services to support client transition and navigation to SUD services.</p>
<p>1.6 BOS/DMH/DHS/DPH should authorize the development and staffing of additional Psychiatric Urgent Care Centers and Sobering Centers in key locations to help provide sufficient placements of mental health patients.</p>	<p>Agree. This recommendation is being implemented. While DPH does not have jurisdiction over Psychiatric Urgent Care Centers, DPH-SAPC does contract for sobering center services at the MLK Behavioral Health Center (MLK BHC). Despite expanded outreach and engagement with the MLK Community Hospital and local partners, these services are under-utilized. DPH-SAPC is seeking an alternate destination site designation so that first responders can drop off clients at the sobering center at MLK BHC to increase the volume of people served. DPH-SAPC is also ensuring that services offered at sobering centers appeal to individuals that may be looking for harm reduction opportunities. DPH-SAPC also already has contracted agencies that are expanding sobering center services and these sobering center services will be contracted between the community-based organization and managed care plans offering funding for sobering centers under the Community Services option of CalAIM. This will result in additional sobering center services that will not require capital investments and will be managed outside DPH-SAPC.</p>
<p>1.7 DMH/DPH/DHS and the BOS should substantially increase the number of rescue transport vehicles in service to promote additional opportunities for persons in need.</p>	<p>Disagree. This recommendation will not be implemented as jurisdiction for the implementation of this recommendation falls outside DPH, as it is not responsible for rescue transport vehicles.</p>

1.8 (a) Given the need for the construction of additional mental health campuses and permanent supportive care for mentally ill patients, the BOS and LACC should endeavor to fully support and participate in the Governor's efforts to provide construction funding and programs.	(a) Partially Disagree. This recommendation will not be implemented as jurisdiction falls outside of DPH. We would suggest that the County's support for funding for construction and programs from the State also highlight the importance of the County participating in allocation decisions over those funding awards. While opportunities such as the Behavioral Health Continuum Infrastructure Program (BHCIP) have been helpful, decision-making for BHCIP awards was entirely held by the State, while the County is in an ideal position to know what local capital investments are needed to address local needs.
1.8 (b) In order to provide additional long-term mental health campuses, residential settings, and permanent supportive housing the BOS and LACC should prioritize acquiring, renovating, and opening mental health facilities.	(b) Partially disagree. This recommendation will not be implemented as jurisdiction for the falls outside DPH. Rather than just focusing on expanding mental health capacity, we would suggest broadening the focus of this recommendation to behavioral health capacity or "mental health and substance use" capacity so that SUD capacity is not excluded. Further, it is important to recognize that expanding SUD capacity may not always require investments in capital, since DPH-SAPC's services are entirely contracted out, but may instead require more funding and investments to support the expansion of contracted community-based SUD services.
Public Health – Zero Emissions and Air Quality Monitoring	
Recommendations	Responses
1.6 This committee supports the option of green hydrogen, but recommends that the exposure of nitrous oxide pollution be identified and eliminated in its energy applications.	Disagree. This recommendation will not be implemented as jurisdiction falls outside DPH. Green hydrogen is produced using renewable energy. Once the hydrogen is produced, it can be used to generate carbon-free electricity through fuel cells or combustion turbines. When hydrogen is used in fuel cells, the byproducts are heat and water vapor. However, hydrogen can also be combusted like gas to produce electricity, which creates water vapor and nitrous oxide byproducts. Nitrous oxide emissions from fired combustion equipment are regulated by the Air Quality Management District (AQMD).

1.7 Nitrous oxides need to be contained during hydrogen production operations.	Partially disagree. This recommendation will not be implemented as jurisdiction falls outside the DPH. It is the understanding of the Department that the production of hydrogen does not produce nitrous oxides, but rather that the combustion of hydrogen that can produce nitrous oxides. Nitrous oxide emissions from fired combustion equipment are regulated by the Air Quality Management Districts (AQMD).
1.8 (a) Schools, county/city public agencies/buildings, and commercial offices should be retrofitted with energy efficient systems, thereby modeling consistent ZE goals and practices. (b) Construction building codes should reflect ZE goals.	Disagree. This recommendation will not be implemented as jurisdiction falls outside DPH.
1.9 In order to comply with Senate Bill (SB) 1383, separating food waste from regular garbage disposal into green collection bins and its collection needs to be closely monitored.	Disagree. This recommendation will not be implemented as jurisdiction falls outside DPH.
1.10 Each Los Angeles Sanitation District should publish updated reports on their community's adherence to SB 1383.	Disagree. This recommendation will not be implemented as jurisdiction falls outside DPH. The Los Angeles County Sanitation Districts are a public agency consisting of 24 independent special districts that operate independently of Los Angeles County Government.
Public Social Services – Aging Out: Transitional Aged Youth	
Recommendation	Response
1.2 (b) DCFS and Probation should ensure that the youth obtain a driver's license or California ID card, a birth certificate, social security card, medical card, and any other pertinent documents. DCFS and Probation should assist the youth to obtain public and privately funded services.	(b) The Department agrees and supports this recommendation. The Recommendation will be implemented within six months in collaboration with the DCFS and the Probation Department to provide the TAY population with information on how to apply for General Relief, CalWORKs, CalFresh, and Medi-Cal services. Additionally, we will provide DCFS and Probation with outreach material on departmental programs and services.

<p>Department of Public Social Services (DPSS) should provide information to the TAY for general relief, CalWORKS, CalFresh, and MediCal. DPH should provide information to access medical services.</p> <p>DCFS and Probation should provide additional TAY services such as employment, housing, healthcare, and (for male TAYs age 18) registration with the Selective Service System. DCFS should provide training so the youth can open a bank account, and apply for admission to colleges.</p>	
Public Works – Storm Water Capture and Wastewater Reuse	
Recommendations	Responses
1.1 LACFCD should continue to capture stormwater.	Agree. The recommendation is currently being implemented and is a crucial part of the Los Angeles County Flood Control District's (LACFCD) mission. In current Water Year 2022-23, LACFCD has captured over 180 billion gallons of stormwater (the equivalent supply for over 4.4 million LA County residents for one year), which represents over 276 percent of the annual average capture.
1.2 LACFCD should operate facilities to maximize stormwater capture and water conservation.	Agree. The recommendation is currently being implemented through day-to-day operational efficiencies, annual and adaptively managed maintenance routines, and strategic long-term planning.
1.3 LACFCD should continue to evaluate increased reservoir storage opportunities.	Agree. The recommendation is currently being implemented through the LACFCD's ongoing and planned reservoir restoration projects to remove accumulated sediment and/or to maintain/enhance storage capacity at its dams.
1.4 LACFCD should conduct a study to identify unused/under-utilized areas conducive to groundwater recharge and prepare a priority list for purchase and development of same.	Agree. The recommendation is currently being implemented. Multiple studies (some of them under the umbrella of the Safe Clean Water Program's regional Scientific Studies Program) are already underway to identify and analyze unused or under-

	utilized areas conducive to groundwater recharge. These studies, along with the LACFCD's Metric and Monitoring Study, are anticipated to be used to help develop watershed scale planning documents and recommendations. The resulting recommendations could help inform potential project applicants of areas of need and opportunity (including prioritizing projects that maximize water supply benefits) as well as support Watershed Area Steering Committees' development of Stormwater Investment Plans.
1.6 LACFCD should review the application process for Measure W funding (primarily the feasibility report) to see if revisions can be made to simplify the application while still ensuring fiscal responsibility.	Agree. The recommendation will be implemented and is anticipated to be completed by December 31, 2023. The application process for Measure W, also known as the Safe, Clean Water Program (SCWP) Regional Program, is designed to be robust (to ensure good stewardship of the substantial investments involved) and is also intended to be adaptively managed. Processes are already in place to provide technical assistance to individuals or organizations who may lack expertise in the Program. Furthermore, upgrades to the Program's online portal occur annually to continue to help streamline the application process to ensure that even those without specialized expertise can effectively navigate the process or access the necessary help to do so. Additional evaluation is also in progress as part of the SCWP Biennial Progress Report development process, including a survey of all applicants following the July 31st close of the current Call for Projects.
1.7 LACFCD should prepare a presentation for school districts and Parent Teacher Associations extolling the environmental benefits of green space and semi-permeable pavements.	Agree. The recommendation will be implemented and is anticipated to be completed by late 2024 due to the extensive level of engagement and development required to establish the desired suite of broader educational components most effectively. Green space and permeable pavements are indeed important aspects of the multi-benefit SCWP. Within the SCWP, the development of upcoming school education programs is currently underway and is anticipated to include materials/programs for school curriculum that could also be

	<p>shared with school districts and Parent Teacher Associations. The LACFCD recognizes the value of incorporating input and feedback from diverse stakeholders as part of that effort, as well as the broader range of other education initiatives associated with the SCWP and is committed to adaptively managing these subprograms. Education materials are therefore intended to represent all goals and priorities of the SCWP and creation of green space or permeable areas is often already part of the nature-based solutions built into a multi-benefit stormwater capture projects funded by the SCWP.</p>
<p>1.8 LACFCD should make their aerial photographs available to cities, other County agencies, and Non-Governmental Organizations for their use in identifying opportunities for creating or rehabilitating green space.</p>	<p>Agree. The recommendation has been implemented. Elements of the SCWP use data from the LA Region Imagery Acquisition Consortium (LARIAC). The LARIAC is a multi-jurisdictional purchasing arrangement that enables participating local governments and agencies to benefit from combined economies of scale to acquire high-definition aerial data efficiently and cost-effectively. Certain data from the LARIAC is subject to licensing restrictions and cannot be shared by LACFCD. However, the existing SCWP Spatial Data Library serves as a comprehensive repository containing a diverse range of location-based data and aerial imagery that is already publicly available for use in identifying overarching project opportunities. In addition to aerial photographs, the library includes (but is not limited to):</p> <ul style="list-style-type: none"> i. Existing SCWP-Funded Projects ii. Hydrogeologic Forebays iii. Groundwater Basins iv. Water Quality Data v. Water Treatment Plants and LACFCD Facilities vi. Community Characteristics vii. Political and Management Boundaries <p>This information supports cities, County agencies, Non-Governmental Organizations (NGOs), and anyone else in making</p>

	well-informed decisions related to opportunities for creating or rehabilitating green spaces.
1.9 LACDPW should establish a committee to study and identify potential users of recycled wastewater (industry, commercial nurseries/growers, regional and local parks, etc.). Committee to include, at a minimum, representatives of the City of Los Angeles, the City of Long Beach, and the Sanitation Districts of Los Angeles County.	<p>Agree. The recommendation will be implemented and is anticipated to be completed by late 2024 due to the extensive level of collaboration with other water agencies and stakeholders that is required for the efforts described below, as well as necessary approvals from the BOS Recognizing the new climate reality and the need to be thoughtful stewards of future water supplies, the BOS envisioned and directed the development of a Countywide water plan focused on collaborative management of Los Angeles County's water resources.</p> <p>The draft County Water Plan focuses on leveraging local resource development like maximizing recycled water through agency-led projects like those mentioned above and the Safe, Clean Water Program. To avoid duplication of efforts and to maximize efficiency, the BOS will continue to utilize the County Water Plan framework to work with recycled water agencies to accomplish the goals of the Plan through facilitation of partnerships and information-sharing between agencies, including the support of existing efforts related to planned regional recycled water programs.</p>
1.10 LACDPW should develop a master plan to distribute recycled wastewater (purple water) throughout the County.	<p>Agree. The recommendation will be implemented and is anticipated to be completed by late 2024 due to the extensive level of collaboration with other water agencies and stakeholders that is required for the efforts described below, as well as necessary approvals from the BOS. Significant recycled water programs are being spearheaded by agencies including the City of Los Angeles, Metropolitan Water District of Southern California, Los Angeles County Sanitation Districts, Las Virgenes Municipal Water District, and Santa Clarita Valley Water District. The County Water Plan team will be building off the work these agencies are doing to further regional collaboration that has already begun through these programs.</p>

Regional Planning – Zero Emissions and Air Quality Monitoring	
Recommendations	Responses
1.6 This committee supports the option of green hydrogen, but recommends that the exposure of nitrous oxide pollution be identified and eliminated in its energy applications.	<p>Disagree. This recommendation will not be implemented as jurisdiction for implementation of this recommendation falls outside County Planning. Green hydrogen is produced using renewable energy. Once the hydrogen is produced, it can be used to generate carbon-free electricity through fuel cells or combustion turbines. When hydrogen is used in fuel cells, the byproducts are heat and water vapor. However, hydrogen can also be combusted like gas to produce electricity, which creates water vapor and nitrogen oxide byproducts.</p> <p>Nitrogen oxide emissions from fired combustion equipment are regulated by the AQMD, of which there are two that cover the County: Antelope Valley AQMD and South Coast AQMD. All owners and operators of equipment or facilities that may emit nitrogen oxide must meet AQMD permitting requirements and not exceed established emissions thresholds.</p>
1.7 Nitrous oxides need to be contained during hydrogen production operations.	See response above for Recommendation No. 1.6.
<p>1.8 (a) Schools, county/city public agencies/buildings, and commercial offices should be retrofitted with energy efficient systems, thereby modeling consistent ZE goals and practices.</p> <p>(b) Construction building codes should reflect ZE goals.</p>	<p>(a) Agree. This recommendation requires further exploration to be completed by November 2023.. The BOS issued a motion on March 15, 2022 titled, "Ensuring the Equitable Decarbonization of Buildings," directing multiple County departments including the CSO and DPW in partnership with the CEO and Department of Regional Planning to reduce local air pollution and global climate change effects from building emissions. A coordinated effort is pending to develop recommendations for an ordinance or building code changes that would phase out decarbonize all new residential and commercial construction and substantial renovations. The recommendations are currently scheduled to be submitted to the BOS for their consideration in November 2023.</p>

<p>1.9 In order to comply with SB 1383, separating food waste from regular garbage disposal into green collection bins and its collection needs to be closely monitored.</p>	<p>Disagree. This recommendation will not be implemented as jurisdiction for implementation of this recommendation falls outside County Planning. The BOS adopted the Zero Waste Plan on September 13, 2022, which outlines strategies and initiatives to reduce the amount of waste going to landfills and the greenhouse gas emissions created by landfill waste. The County has been amending existing waste collection contracts and developing new contracts to include mandatory organic waste collection service to all residents and businesses. The County also prepared an Organic Waste Disposal Reduction Ordinance adopted by the BOS in November 2021 to ensure the organic waste collection service is being utilized. The Sustainable Waste and Recycling Management subcommittee developed under the Infrastructure LA Workgroup meets quarterly to discuss issues related to solid waste infrastructure and SB 1383 implementation. The County continues to conduct outreach by using existing and developing new outreach material to help educate residents and businesses on how to comply with SB 1383.</p>
<p>1.10 Each Los Angeles Sanitation District should publish updated reports on their community's adherence to SB 1383.</p>	<p>Disagree. This recommendation will not be implemented as jurisdiction for implementation of this recommendation falls outside County Planning. The County supports transparency and encourages all public agencies to make information publicly available. The Los Angeles County Sanitation Districts (LACSD) is a public agency independent of the County government consisting of a confederation of 24 special districts. They publish annual reports on collective progress on wastewater and trash management. Reports can be accessed here: https://www.lacsd.org/about-us/who-we-are/annual-reports. Information on LACSD's process of food waste recycling to meet SB 1383 can be found here: https://www.lacsd.org/services/solid-waste-programs/food-waste-recycling.</p>
<p>Registrar Recorder/County Clerk – Election Operations</p>	

Recommendations	Responses
<p>1.1 Reduce staffing early on in the election cycle. We believe this recommendation is already in progress, and should continue to be implemented.</p>	<p>Agree. This recommendation is in the process of being implemented. The number of staff is one of the foundational elements we take into account when determining staffing levels at Vote Centers. The number of staff assigned to a Vote Center is primarily determined by the size of the location and the number of devices. In addition, there are other important considerations for ensuring our staffing plan complies with legally required service levels. Specifically, around maintaining multilingual support in communities where those services are needed. The Department provides assistance in 19 languages. In addition, our staffing levels ensure our ability to provide curbside voting services to voters with disabilities who are physically unable to vote inside the Vote Center.</p> <p>Our office has implemented a staffing system where we ramp up our Vote Center staffing levels as we get into the last few days of the voting period and for Election Day when we observe the highest levels of turnout. Staffing levels are reassessed after every election to make our future elections more efficient.</p>
<p>1.3 Consolidate some poll worker positions to reduce staffing early in the election cycle.</p>	<p>Partially agree. This recommendation is in the process of being implemented. There are currently three Election Worker positions used in Los Angeles County, they are Vote Center Lead, Assistant Lead, and Clerk. These positions are cross-trained on a variety of tasks performed at a Vote Center which includes but is not limited to checking in voters, assisting voters, answering questions, receiving ballots, and providing replacement envelopes. Election Workers are given opportunities to learn the various tasks during the early voting period in preparation for the last few days of voting and Election Day. Our Safe Election Plan has been updated as COVID-19 has become endemic and our Election Worker responsibilities will be updated accordingly.</p>

<p>1.4 Schedule in-person training closer in time to elections.</p>	<p>Disagree. This recommendation will not be implemented because it is not reasonable. The Department trains over 12,000 Election Workers for a countywide election. Given the scale required for a countywide election, we have to begin training election workers up to two months before an election. This training takes place over approximately 10 weeks and nearly 1,000 training sessions. In addition, we have to accommodate the logistics of scheduling Election Workers for training and tracking the completion. Our schedule is designed to provide Election Workers with options to increase their participation in the training. It also allows us to reschedule Election Workers if we have no-shows or other reason that prevents them from attending training.</p> <p>The Department also conducts virtual and online training as a supplement to the in-person training. These additional trainings serve as a refresher course for Election Workers and also are a more focused session on a specific topic such as Conditional Voter Registration. We measure the effectiveness of our training through a variety of performance metrics and a survey provided to our Election Workers.</p>
<p>1.5 Allow poll workers to repeat in-person training or provide a recorded session to Vote Center workers.</p>	<p>Partially agree. This recommendation has been implemented. The Department conducts virtual and online training as a supplement to the in-person training. These additional trainings serve as a refresher course for Election Workers and also are a more focused session on a specific topic such as Conditional Voter Registration. There is no restriction on the number of times an Election Worker can attend online or virtual training. We measure the effectiveness of our training through a variety of performance metrics and a survey provided to our Election Workers.</p> <p>The Department trains over 12,000 Election Workers for a countywide election. This training takes place over</p>

	<p>approximately 10 weeks and nearly 1,000 training sessions. The priority is to get all Election Workers trained in time for the election. Allowing Election Workers to attend more than once would require a capacity larger than what we currently have. This recommendation would require a longer election worker training schedule and could increase costs to provide more trainers and classes.</p>
<p>1.6 Split the eight-hour, in-person training for LA County poll workers into two four-hour sessions.</p>	<p>Disagree. This recommendation will not be implemented because it is not reasonable. The Department trains over 12,000 Election Workers for a countywide election. This recommendation would double the number of days required to train an Election Worker. There is a logistical impact on the scheduling of Election Workers and tracking of completion. In addition, it could increase the frequency of no-shows and increase the amount of training that needs to be rescheduled. We measure the effectiveness of our training through a variety of performance metrics and a survey provided to our Election Workers.</p>
<p>1.7 Continue marketing efforts with other jurisdictions for VSAP software to offset development costs.</p>	<p>Partially agree. This recommendation is in the process of being implemented. The Department's intent is not to market our voting system to other jurisdictions and function as an election system vendor. This would require human resources that are not currently within our operation and may expose us to liability. The intent of the VSAP is to share the technology and allow other jurisdictions to leverage the technology and information we have developed. The VSAP Open Source Workgroup was established to aid in the creation of an open source plan and the establishment of a governance model. The workgroup is composed of a diverse group of technology experts in the field of elections, technology, and open source. The workgroup created a high-level plan to define the required steps to establish a governance team, determine licensing models, define infrastructure and policies, and determine the ongoing lifecycle and management of VSAP Open Source. This plan is a</p>

	recommended approach based on research and input from industry experts. All final recommendations and approaches should be governed and authorized by the Secretary of State or relevant regulatory authority before moving forward with implementation.
1.8 Produce a published report of the 2022 Gubernatorial Election and previous elections using the Vote Center paradigm focusing on possible improvements in staffing; staff training; Vote Center locations; Vote Center equipment; and election processes and procedures for the Board of Supervisors.	Disagree. This recommendation will not be implemented because it is not warranted. The Department is committed to a continuous improvement process through various strategies such as our Lean Six Sigma program and other strategies. Following each election, a debrief/critique is conducted to identify areas for improvement. As part of this process, we conduct surveys to measure different performance metrics such as voter experience and election worker experience. The California Voters Choice Act was adopted by Los Angeles County in 2020 and the Department is still in the first full cycle after implementing Vote Centers. The Department is committed to continuing to gather data to improve our voting experience and make our processes more effective and efficient.
Los Angeles County Development Authority – Housing Vouchers for Low Income and Homeless Angelenos	
Recommendations	Responses
1.13 LACDA should explore recruiting temporary workers to perform routine tasks and process paperwork that involve little or no client interface. It should also explore hiring non-traditional employees, such as retired people.	<p>LACDA disagrees with this finding. This recommendation has been implemented and has been part of the agency's current practice.</p> <p>If the recommendation intended to state that LACDA should hire individuals working for temporary agencies to fill some of its regular positions, this is already current practice. Individuals hired through temporary agencies often acquire experience and program knowledge making them strong candidates to fill regular positions within the agency. However, if the recommendation intended to state that LACDA should hire temporary workers only for lower level jobs that involve little or no client interface, LACDA disagrees with this recommendation</p>

	<p>and will not implement it. The agency uses temporary workers to fill a temporary need not based on the complexity of the assignment.</p> <p>With respect to the hiring of non-traditional employees such as retired people, the agency's current practice is to explore the hiring of non-traditional employees including retired people and public housing residents.</p>
1.14 LACDA's Section 8 application forms and instructions should be shortened and simplified.	<p>LACDA agrees partially with this finding. This recommendation has been implemented to the extent possible under Federal regulations.</p> <p>The agency aims to simplify the application process for applicants wherever possible. For example, LACDA has streamlined its annual recertifications, income, and asset forms, such that participants with a fixed income only need to provide these documents every three years. Additionally, the creation of the agency's online Rent Café Portal has made it easier for participants to complete their annual certification or to submit income changes.</p> <p>However, the Section 8 program is a Federally-funded program with requirements set forth by the U.S. Department of Housing and Urban Development (HUD) to which the agency must adhere. As a result, there are limits to the number of documents and processes that LACDA is able to shorten or simplify, and therefore, LACDA cannot fully implement this recommendation. It should be noted that LACDA has fiercely advocated for changes to the Section 8 program that will reduce barriers to access as evidenced by the agency's recent waiver requests and Federal advocacy efforts that specifically asked legislators to make changes to simplify the application and eligibility determination process, as well as to the HUD Secretary</p>

	to waive burdensome processes that are within their jurisdiction to approve.
1.15 LACDA should give applicants forms and instructions, along with appropriate assistance, in time so that the applications can be ready for filing and review at the earliest possible time, well before their names come up for vouchers.	<p>LACDA disagrees with this finding. This recommendation will not be implemented.</p> <p>This recommendation reflects the lack of understanding of the CGJ in regard to Federal program requirements. Federal regulations require that applicants have current documentation such as income verification forms, not older than 60 days, at the time of voucher issuance. Providing applicants with forms months in advance would nullify the process. Moreover, oftentimes an applicant's circumstance may change from the time their name is placed on the waiting list to the time their name comes up for a voucher, requiring a modification in the application. In addition, reissuing paper applications would be costly for the agency. As such, LACDA cannot implement this recommendation.</p>
1.16 LACDA should partner or leverage outside housing specialists to assist clients in navigating the complex process of applying for Section 8 vouchers.	<p>LACDA disagrees with this finding. This recommendation has been implemented and has been part of the agency's current practice.</p> <p>The agency's current practice is to work with outside case managers from a number of community-based organizations with whom it partners, as well as with internal Housing Navigators, who provide wrap-around services including assistance with completing voucher applications, obtaining required identity and income documents, housing navigation and search, and facilitating move-ins.</p> <p>It is unfortunate that the CGJ did not confirm the agency's current practice prior to making this recommendation.</p>
1.17 LACDA should creatively use HUD service fees as landlord incentives, including housing search assistance, application fees, utility	LACDA disagrees with this finding. This recommendation has been implemented and has been part of the agency's current practice.

<p>hook-up charges, security deposit assistance, and landlord mitigation fund.</p>	<p>If the recommendation intended to reference the Emergency Housing Voucher (EHV) program, current practice is for LACDA to utilize HUD service fees for landlord incentives including housing search assistance, application fees, utility hookup charges, security deposit assistance, and a landlord mitigation fund. If the recommendation intended to reference the Housing Choice Voucher (HCV) program, the CGJ should have been aware that HUD does not provide special service fees for the Section 8 program for this use. However, the agency utilizes local County funding to fill this gap and provide these landlord incentives and has done so for the past eight years. In either instance, the agency is using funding creatively to provide this type of assistance and as such, current practice incorporates this recommendation.</p>
<p>1.18 LACDA should provide easy to read and understand written information about FEHA's anti-discrimination provisions to landlords and tenants and should schedule seminars and/or webinars to educate the public on this topic.</p>	<p>LACDA disagrees with this finding. This recommendation has been implemented and has been part of the agency's current practice.</p> <p>The agency's current practice is to provide easy to read and understand written information about the Fair Employment and Housing Act's (FEHA) anti-discrimination provisions to landlords and tenants; the agency also schedules seminars and webinars to educate the public on this topic. For example, LACDA contracts with the Housing Rights Center (HRC) to provide tenant/owner workshops and includes notices in its monthly newsletters to tenants. The agency also provides HUD's fair housing form in all voucher packets; these forms are also available in the agency's lobbies. Additionally, LACDA refers applicants to the Housing Resource Center and Legal Aid, as needed. Finally, during the height of the pandemic, in partnership with the County's Chief Executive Office, Homeless Initiative (CEO-HI) staff, the agency convened monthly "COVID Tenant Protections" and "COVID Rental Property Owner"</p>

	<p>roundtable meetings in alternate months, with the County's DCBA staff present at all meetings to inform participants about COVID-19 Tenant Protections and the Stay Housed LA resource. As such, current practice incorporates this recommendation.</p>
<p>1.19 LACDA caseworkers and supervisors should be taught about FEHA and related local ordinances and should be trained on how and when to make referrals to the Los Angeles County Counsel or to HRC.</p>	<p>LACDA agrees partially with this finding. This recommendation has been partially implemented as part of the agency's current practice and will be fully implemented in the future.</p> <p>The agency's current practice is to provide annual training to both caseworkers and supervisors on Fair Housing, which is ongoing as the agency is notified of updates. As such, current practice incorporates this recommendation.</p> <p>With respect to training for caseworkers and supervisors on how and when to make referrals to the Los Angeles County Counsel or to HRC, LACDA has provided training for caseworkers to make referrals to the HRC. In fact, LACDA provides funding to the HRC specifically to provide source of income discrimination information to both landlords and tenants and to follow up accordingly with landlords that are found to be in violation of this statute. To the extent that the CGJ spoke to individuals who stated they were unaware of these protocols, then it is imperative upon LACDA to ensure training efforts are bolstered. As such, LACDA will increase its efforts to provide this ongoing training.</p>
<p>1.20 HACLA's and LACDA's HCV and EHV programs should be administered by one agency by agreement among the Board of Supervisors, the Los Angeles City Council and Mayor, HACLA, and LACDA. This will eliminate unnecessary duplication of effort and expense, enable Los Angeles residents to use an agency with a demonstrated excellent track record and promote efficiency. This recommendation</p>	<p>LACDA disagrees with this finding. This recommendation will not be implemented.</p> <p>LACDA enjoys a close working relationship with the City of Los Angeles as well as the 17 other public housing agencies operating within the County. LACDA has taken a regional approach to align its policies and in the implementation of its programs. To that end, LACDA works very closely with these agencies; especially with the Housing Authority of the City of Los</p>

<p>relates to Findings 20, 21 and 22, and each of them.</p>	<p>Angeles (HACLA) to address utilization, interagency MOU agreements to streamline lease-up and reduce barriers to access, and the creation of a universal housing application. In fact, both LACDA and HACLA often attend landlord recruitment and education events together to demonstrate their collaborative relationship.</p> <p>It is disheartening that the CGJ came to this conclusion without recognizing the level of coordination and collaboration that exists today between the two agencies. In fact, many of the landlord incentive programs that LACDA was credited for in this report are also operational within HACLA and have been for many years. LACDA remains steadfast in its partnership and in its mutual aspirational goal to end homelessness within our City and County.</p>
<p>Los Angeles County Metropolitan Transportation Authority – All Aboard! Is Metro Rail on Track?</p>	
<p>Recommendations</p>	<p>Responses</p>
<p>1.1. Require contracted law enforcement agencies (LAPD, LASD, LBPD) to assign more officers to ride the trains.</p>	<p>Agree. The recommendation has been implemented. In 2022, Metro initiated a new comprehensive public safety approach by adopting a multi-layer safety program to address the different aspects of public safety and security. Each layer of this safety ecosystem contributes to the overall security of the Metro system, moving beyond a single-strategy reliance to a layered approach. This strategy deploys the optimal resources to tackle specific safety concerns, with law enforcement contract services as a key element within the multi-layered approach.</p> <p>For FY 2024, Metro has ramped up the presence of law enforcement staff on buses and trains. Metro recently negotiated a contract extension with each of our law enforcement partners and now has the right to direct the specific deployment or redeployment of existing resources to meet the agency's needs. To ensure the effective deployment of these</p>

	resources, Metro's System Security & Law Enforcement (SSLE) department audits the daily deployment schedules and the Metro Transit Access Pass reports.
1.2. Metro's TSO force should be increased from its current figure of 213 to allow the agency to better enforce fare compliance and Code of Conduct (COC) and give the agency greater control and accountability with security.	<p>Agree. The recommendation has been implemented. Metro has made significant strides in bolstering safety throughout our public transit system. Recognizing the pivotal role TSOs play in our multi-layered safety approach, Metro has taken proactive measures to enhance their presence. In March 2023, Metro's Board of Directors approved the addition of 47 more TSOs, and an additional 48 officers are slated to join in Fiscal Year (FY) 2024. With a 45percent increase in TSOs, Metro has expanded the force to a current number of 308 officers.</p> <p>These new officers will undergo comprehensive training and be equipped to ensure the well-being of our riders, employees and the protection of our transit infrastructure.</p>
1.3. COC violations should be enforced and frequent violators subject to fines or banishment from the Metro system.	<p>Agree. The recommendation has been implemented. Metro's COC is an important tool to protect the health and safety of riders, protect transit equipment and facilities used to provide transit service to all of LA County and promote a desirable transit experience. Metro TSOs are responsible for ensuring COC compliance. To strengthen our efforts further, Metro's Board approved the addition of more TSO positions in March 2023 and for FY 2024. TSOs actively patrol the system, enhancing COC, including fare compliance. Our commitment to enforcing the COC across the system remains unwavering as Metro strives to create a safe and respectful environment for all our riders.</p> <p>Metro's COC, which has been in effect since 2010, outlines the penalty schedule of administrative penalties, which includes fines and other penalties such as ejections and exclusion from the system in the most serious of cases. Programs like Transit School, community service assignments, fines, and, in severe cases, ejection and exclusion from the Metro system.</p>

	<p>More recently, effective July 2023, the COC was changed to be more equitable, customer friendly (clear and concise language), and applicable (items were deleted from the code that are covered under the penal code, which is the responsibility of Law Enforcement.) To ensure riders are aware of these changes, and furthermore, to emphasize the importance of compliance with the Code, Metro will be engaging with the community on the recent changes.</p>
<p>1.4. Encourage greater coordination among the agencies involved with Metro Rail, including a standardized method of reporting crime statistics.</p>	<p>Agree. The recommendation is being implemented. In July 2023, Metro began a new safety deployment strategy. Metro will regularly convene with partners to discuss issues, concerns, and successes. This collaborative approach allows us to identify and address any problems promptly. Metro will adjust communication protocols as needed, discuss flexibility in deployment based on crime trends or areas of vulnerability, and continually validate our accountability process to ensure its effectiveness. The enhanced systemwide deployment approach aims to enhance public safety through a streamlined strategy. The agency is committed to continual improvement, effective resource allocation, and proactive engagement while working collaboratively with ecosystem partners to create a safer transit experience for our riders.</p> <p>To further enhance coordination and reporting, Metro staff has developed a standardized template for crime statistics reporting. This template will be shared with the relevant contracted law enforcement agencies to ensure data is provided in a concise and consistent manner moving forward.</p>
<p>1.5. Establish clear benchmarks for determining the success of the Ambassador program. Monitor and collect data to better focus the program. Make it publicly available on the Metro.net website.</p>	<p>Agree. The recommendation is being implemented. The main goal of the Metro Ambassador Pilot Program is to improve the overall customer experience for our riders. The Ambassadors are responsible for enhancing the customer experience through visibility and aiding riders with wayfinding and general</p>

	<p>assistance. In addition to providing information and support, they are the “eyes and ears” of the system, reporting maintenance, cleanliness, and safety issues that need to be addressed.</p> <p>Key performance indicators are being assessed as Metro works on developing an evaluation survey which will include feedback from our customers and other stakeholders. Once complete, the results will be shared with the Metro Board and the public.</p>
1.6. Metro should create opportunities for Ambassadors to interact with the other security agencies to raise awareness and build trust.	<p>Agree. The recommendation is being implemented. Metro is dedicated to creating meaningful opportunities for our Ambassadors to interact with other security agencies, fostering awareness, and building trust within the public safety ecosystem.</p> <p>Metro Ambassadors play a crucial role in our multi-layered approach to enhancing public safety. They are actively engaged in the transit system, providing customer service, aiding riders, and acting as a visible presence to deter potential issues. As part of their duties, Metro Ambassadors already work closely with a team that includes Metro Transit Security, Contract Security, and Law Enforcement partners currently operating within the system. These collaborative efforts can help to improve teamwork and reinforce the shared commitment to ensuring a safe and secure transit environment for all passengers.</p>
1.7. Analyze security data on a regular basis and obtain up-to-date numbers on non-transportation riders using the system.	<p>Agree. This recommendation is in process. Public safety analytics is a tool for improving public safety outcomes. By leveraging data and technology, staff can better understand the nature and scope of public safety challenges and develop more effective strategies and interventions to address them. SSLE’s data analysts will collaborate with various departments within Metro to gather various data points, such as rider surveys, Transit Watch App reports, fare enforcement data, etc. SSLE partners with the Homeless Outreach Department to share</p>

	<p>current information on non-transportation riders, enabling strategic outreach service deployment.</p> <p>As part of the Board approved Public Safety Analytics policy in March 2023, Metro is currently working on a public safety dashboard to provide regular updates on statistics and trends utilizing data collected by Metro and crime data provided by law enforcement partners. The policy's purpose is to remove bias from public safety analytics by ensuring that the data being used is of high quality - that is accurate, complete, consistent, reliable, and up to date. Equally important is ensuring the data has context, which limits assumptions and biases that could adversely impact the quality of the data. In addition, Metro will be trained to recognize and avoid biases in the analysis. The policy will ensure to the public that our analytics efforts are fair and equitable and that they promote public safety for all members of the community.</p> <p>The policy and dashboard emphasize transparency and accountability while affirming the agency's commitment to ensuring the collection and use of all data is conducted in a bias-free, non-discriminatory manner consistent with Metro's policies.</p>
1.8. Encourage riders to use the Transit Watch App to report security, sanitation, and other problem and help riders to install the Transit Watch App. Deploy mobile training booths to show riders how to install and use the app.	Agree. The recommendation has been implemented. Metro Ambassadors continue to encourage customers to download the Transit Watch App to report suspicious activity and safety issues. The Transit Watch App. was revamped as a public reporting tool in recent years. However, there has been a significant increase in reporting cleanliness issues since October 2022 to the present, upon the onset of the Metro Ambassador program. Metro Ambassadors are available to assist customers with downloading the Transit Watch App.
1.9 Keep fares at the current rate – including free transfers – and improve access to discount or free fares offered to low-income	Agree. The recommendation has been implemented. Metro has some of the lowest fares in the country and is committed to maintaining an equitable and affordable fare system for all riders

riders, students, and seniors through programs such as LIFE and GoPASS.	in Los Angeles. In July 2023, Metro launched a new fare structure and fare capping to make paying transit fare more affordable and convenient for riders. And as noted in the report, Metro also offers several discount programs, including GoPass, which offers free fares for students; Reduced Fares for seniors and customers with disabilities; and a low-income discount program called LIFE. These programs and the recent changes to the fare structure are designed to provide affordable transit for all riders, especially customers who ride frequently.
<p>1.10 (a) Install turnstiles or other physical impediments that would discourage non-paying riders.</p> <p>1.10 (b) Station TSOs at high-trafficked stations to re-enforce fare paying.</p>	<p>(a) Agree. This recommendation is in progress. Metro is presently working to enhance the fare gates for access control improvements, and Westlake/MacArthur Park station is the first station to implement.</p> <p>(b) Agree. The recommendation has been implemented. Through the new deployment plan referenced previously, TSOs are positioned at high-trafficked locations to enforce the COC inclusive of fare compliance and provide high visibility. System Security and Law Enforcement is working with Operations to pilot reinforced turnstiles at Westlake/MacArthur Park station to gauge success in limiting the ability of non-paying riders to access the system that can be expanded to other stations.</p>
1.11. (a) Instead of the lengthy COC, create an abridged "Metro Manners" that gives riders a quick guide to the most important regulations.	<p>(a) Agree. The recommendation requires further analysis. Effective July 2023, the code of conduct was changed to be more equitable, customer friendly (clear and concise language), and applicable (items were deleted from the code that is fully covered under the penal code, which is the responsibility of Law Enforcement.)</p> <p>The revised version was crafted with input from Metro's safety partners and the Public Safety Advisory Committee that focused on critical areas that support or interfere with the user experience and safety.</p>

<p>1.11. (b) Highlight Metro Manners in stations, train cars, and create an ad campaign for bus benches and across various social media platforms.</p>	<p>(b) Agree. This recommendation requires further analysis. To ensure riders are aware of these changes, and furthermore, to emphasize the importance of compliance with the Code, Metro will be engaging with the community on the recent changes. Metro has created a one-page riders guide to describe the key elements of the Customer COC to distribute across the system to our customers.</p>
<p>1.12 (a) More restrooms are needed for the Metro system. Metro should consider installing public bathrooms at its Customer Centers where staff is available to supervise their use.</p> <p>1.12 (b) The MTA should work with cities to share the costs of building and maintaining new restrooms, similar to the Long Beach model.</p>	<p>(a) Agree. This recommendation is in progress. Metro understands the importance of having restrooms available for our riders. Safety and liability concerns are crucial factors to consider when providing public restrooms. While Metro cannot open employee-accessible restrooms to customers, the agency is actively working on finding solutions by piloting various strategies. Metro is planning a pilot project to introduce restrooms at key stations starting in Fall 2023. This will allow us to assess the feasibility and impact of providing public restrooms while ensuring the safety and convenience of our passengers.</p> <p>(b) Agree. This recommendation will be implemented. Metro will certainly explore this possibility. The agency is committed to finding practical and sustainable solutions that benefit our riders and the communities we serve.</p>
<p>1.13 Maintenance and cleaning resources should be increased on the Red (B) Line, commensurate with its level of ridership - cleaning schedules should reflect the number of boardings, not just the time of day.</p>	<p>Agree. The recommendation has been implemented. Additional resources have been deployed for Rail Vehicle Cleaning. The Red Line currently dispatches teams of five service attendant crews from the division every day to perform End-of-Cleaning activities, which includes trash pick-up and minor spills due to car schedule constraints.</p> <p>Rail Custodial Services have also increased their budgeted positions from 213 to 234, an increase of 21 FTE's. The increase in staffing supports the Rail Custodial Services Cleanliness Plan. The Cleanliness Plan includes realignment of cleaning personnel, dedicated staffing at hot spot stations, increased pressure</p>

	washing/floor care at hot spot stations, detailed cleaning programs, and odor neutralization.
1.14 (a) Hire more custodians and have their workload be concentrated to smaller areas for more thorough cleaning.	(a) Agree. The recommendation has been implemented. Rail Custodial Services have increased their budgeted positions from 213 to 234, which is an increase of 21 FTE's. The increase in staffing supports the Rail Custodial Services Cleanliness Plan. The Cleanliness Plan includes realignment of cleaning personnel, dedicated staffing at hot spot stations, increased pressure washing/floor care at hot spot stations, detailed cleaning programs, and odor neutralization.
1.14 (b) Encourage riders to report custodial and maintenance incidents through the website metro.net or the Transit Watch App, or by reporting incidents to an Ambassador.	(b) Agree. The recommendation has been implemented. Metro does encourage customers to report cleanliness issues. Metro Ambassadors also regularly report cleanliness issues.
1.15. Metro should schedule several daily brief cleaning sessions at tail track stops, especially for the heavily used B (Red) Line and A (Blue) line.	<p>Partially agree. This recommendation has been implemented. Metro understands the importance of maintaining a clean and pleasant environment for all our passengers, especially on heavily used lines.</p> <p>All rail cars are thoroughly cleaned every day at the divisions before they are put into service. Our dedicated cleaning crews receive daily briefings and coordinate with the Rail Operations Center and Security through Rail Fleet Services Supervision to ensure efficient cleaning procedures.</p> <p>Additionally, Metro performs End-of-Line cleaning for all of Metro's rail lines, including A, B/D, C, E, and L. However, due to time constraints within the car schedule, the cleaning consists of trash pick-up and light spill cleaning.</p> <p>Rail cars requiring major cleaning are promptly taken out of service to be thoroughly addressed. In such cases, they are replaced with spare trains to minimize any disruptions to our</p>

	riders. These out-of-service trains are then cleaned at tail tracks if available on the lines or returned to the divisions for cleaning.
1.16 Expand the "Cleaned By" program to all the rail lines which would foster greater accountability and transparency by the maintenance crews.	Disagree. This recommendation will not be implemented. The pilot performed on the C-Line did not result in the desired outcomes and was discontinued. However, Rail Fleet Services has a comprehensive cleaning program and logging system, such as end of the line cleaning during 1st and 2nd shifts to address trash, spills, and spot cleans. Mid-shift crews also perform daily interior cleans (e.g., trash removal, sweeping, spills, mopping, and cleaning high-touch surfaces) on pull-in cars, with the other shifts following up behind to complete the work. In addition, deep cleaning take the daily cleans a step further by doing a complete scrub of the interior and exterior of the trains. All cleaning crews are supervised on a daily basis by Rail Fleet Services Supervision and spot checked for end of the line cleaning, daily cleaning, and deep cleaning. Work activities of cleaning crews are also rated by the Rail Fleet Services supervisors using established cleaning criteria to ensure the cleaning is performed properly. This includes monthly audits that are conducted using a comprehensive scoring of the rail vehicles, which are then shared with leadership so adjustments to cleaning protocols can be made if necessary. Documentation for this process is kept at the divisions, which depicts the last time interiors, end cabs, and exteriors were cleaned and by whom.
1.17. Metro should promote and encourage vendor presence in stations, including helping with the lengthy permit process.	Agree. The recommendation is being implemented. The presence of vendors in and around Metro transit stations can provide amenities to patrons and activate stations and plazas in a manner that improves safety and overall customer experience. Over the years, there have been numerous instances in which Metro has permitted entrepreneurs to vend on Metro property. Vending is not permitted on Metro platforms, trains, or buses. In December 2022, the Metro Board of Directors approved a new Economic Development Program, which includes a Station

	<p>Activation component to promote commercial activity and support small businesses on Metro property and station plazas. Several pilot programs are being developed through the Station Activation program, including a restructuring and relaunch of a vendor market at the Westlake/MacArthur Park Station, a small-scale retail pilot program to occupy commercial space at the Willowbrook/Rosa Parks Station, as well as efforts to support farmer's markets, coffee carts and other forms of vending at key locations in the Metro system. Metro is in the early stages of coordination on various aspects of these pilot initiatives, including facilities and maintenance considerations such as trash management. As part of the Station Activation program, Metro will also be exploring opportunities to streamline the permitting process to remove barriers to entry for small businesses and entrepreneurs.</p>
1.18. Respect the Ride should be adapted, expanded, and implemented as a pilot program on the entire line.	<p>Partially agree. The recommendation has been implemented. The Respect the Ride pilot program was launched in April 2022 at the 7th and Metro Station and was expanded across seven stations along the B/D (Red/Purple) Line – the line with the greatest need. Those stations include Pershing Square, Union Station, North Hollywood, Universal City, Westlake/MacArthur Park, Hollywood/Highland, and Wilshire/Vermont. The pilot program concluded in early 2023 and has evolved into a new multi-layered deployment that launched in July 2023. The lessons learned successes, and data of the Respect the Ride pilot were applied to the new deployment.</p>
1.19. Institute a nightly "lock-down" procedure for either custodial staff and/or TSOs to secure elevators and escalators along all lines.	<p>Partially agree. This recommendation has been implemented where feasible. System Security & Law Enforcement and Operations work together to close the stations every night at approximately 12:30AM. Signage of station closures is posted, and gates are closed to inform individuals that they are not to enter the premises during closing hours. TSOs walk through the entire station, inclusive of the ancillary areas, to ensure all patrons have exited the station. Upon clearing out the stations,</p>

	<p>maintenance staff clean the stations, platforms, and elevators to ensure they are ready for service the following day.</p> <p>All light rail (open air) stations cannot be physically closed. The escalators remain running, and the elevators do not have the ability to be easily turned on and off. Additionally, the open-air stations do not have any physical barriers to keep anyone from using stairs to access the platform/mezzanine. However, there are signs to the effect that you may be subject to an arrest or removal from the premises during non-revenue service. All open-air stations are continuously patrolled by law enforcement and/or contract security.</p>
1.20. The Make Metro Clean program should be expanded to include the rail system.	<p>Partially agree. This recommendation has been implemented. Make Metro Clean Program has been an impactful program to supplement our overall cleaning program. To address the cleanliness concerns on the rail system, Metro has taken significant steps to enhance our cleaning efforts. In FY 2024, Metro allocated a 13 percent budget increase, amounting to \$23,645,165, which has allowed us to add 24 new custodian positions at existing rail stations. Metro is in the process of filling these positions to bolster our cleaning efforts. Additionally, the agency added 46 new Service Attendant positions as part of the FY 2023 budget, which is evenly split between bus and rail. These Service Attendants play a crucial role in maintaining cleanliness and ensuring a pleasant experience for our riders. The agency made significant progress in upgrading seating comfort by replacing cloth seats with vinyl seats on buses and trains.</p>
1.21. The Westlake/MacArthur Park station initiatives should be implemented at other stations.	<p>Agree. The recommendation will be implemented. The improvements at Westlake/MacArthur Park station demonstrate our commitment to actively listening to our customers and implementing meaningful changes to enhance their experience within our transit system. Metro remains dedicated to continuously improving our services and addressing the evolving</p>

	<p>needs of our valued customers. Metro will continue to build on the momentum of the Westlake/MacArthur Park station interventions by developing longer-term recommendations for this station and identifying elements that could be implemented at other key stations experiencing significant ridership with safety and customer experience challenges. While much of the illicit and anti-social activity occurring within the Metro system is reflective of larger societal challenges, Metro recognizes it must take proactive interventions to provide conditions at stations that meet customer expectations of a safe and reliable Metro transit system.</p> <p>Metro is currently developing recommendations for expanding effective improvement elements to enhance customer experience and safety at other stations. The next stations Metro proposes to develop and implement intervention plans for are Metro's busiest station at 7th Street/Metro Center, serving Metro's B/D subway lines and A/E light rail lines, and Pershing Square station, served by the B/D subway lines. This expansion is with the understanding that there is not a one-size-fits-all solution for the entire system, as each station is uniquely designed and they vary in size, with potentially different challenges to address the needs of the communities they serve.</p> <p>Metro is aiming to roll out these efforts in FY 2024 once a plan has been developed and funding has been allocated. Metro will be considering a range of criteria for future station deployments that includes ridership, public safety data, cleanliness/functionality data, homeless outreach data, frontline employee feedback, and customer/stakeholder input.</p>
Sanitation Districts – Storm Water Capture and Wastewater Reuse	
Recommendations	Responses
1.9 LACDPW should establish a committee to study and identify potential users of recycled	The Sanitation Districts agree with the finding. The recommendation will be implemented. The idea of establishing a

<p>wastewater (industry, commercial nurseries/growers, regional and local parks, etc.). Committee to include, at a minimum, representatives of the City of Los Angeles, the City of Long Beach, and the Sanitation Districts of Los Angeles County.</p>	<p>committee is a very good one but there are already at least two regional recycled water committees performing this role in Los Angeles County. First of all, Metropolitan Water District has formed the Water Reuse Collaborative Group to coordinate the planning for regional recycled water treatment and distribution systems. The Collaborative Group aims to coordinate the planning for two very large regional recycled water projects intended to provide over 350 million gallons per day of purified recycled water. The City of Los Angeles, City of Long Beach, Sanitation Districts, DPW already participate in this group as well as additional organizations such as the City of Torrance, West Basin Municipal Water District, and Central Basin Municipal Water District.</p> <p>Furthermore, the California WaterReuse Association's Los Angeles County Chapter has formed the Los Angeles County WaterReuse Committee. The mission of the Los Angeles Chapter of the WaterReuse Association is to increase the amount of safe and beneficial uses of recycled water in and around Los Angeles County. Its objectives shall be to promote water reclamation and recycling as a sustainable supplemental source of water for the state; to work for the adoption of legislation and regulations that allow the safe use of recycled water; to facilitate the development of technology aimed at improving water recycling; to promote legislation that would increase funding for water recycling projects; to provide mutual assistance and support between and among Los Angeles Chapter members involved with water recycling projects; and to increase public awareness and understanding of related water problems and solutions. Participants include Metropolitan Water District, Sanitation Districts, City of Los Angeles as well as State and County entities.</p>
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	DPW is in the process of finalizing the Los Angeles County Water Plan (Water Plan). The Water Plan focuses on collaborative management of Los Angeles County's water resources. As part of implementation and to avoid duplication of efforts, DPW can utilize the County Water Plan framework to work with recycled water agencies to accomplish this recommendation.
1.12 Continue to construct ATW facilities to lessen the need for imported water.	The Sanitation Districts agree with the finding. The recommendation is in the process of being completed. The Sanitation Districts have supported use of recycled water to lessen the need for imported water for many decades. Since the early 1960s, the Sanitation Districts have operated water recycling plants designed to recycle water used to replenish groundwater basins. More recently, the Sanitation Districts have participated in projects that take treated water from our water recycling plants and further purifies it using advanced treated water (ATW) facilities. However, statutory authority limits the Sanitation Districts' ability to directly provide recycled water to customers. As a result, we rely upon water agency partners to construct the ATW facilities and water distribution infrastructure. We are currently supporting the preliminary planning, engineering, and environmental review of substantial water recycling projects involving the construction of ATW facilities in both the Los Angeles Basin and Antelope Valley. Of note, the Sanitation Districts is partnering on a 150 million gallon per day recycling project with the Metropolitan Water District of Southern California using ATW facilities, known as Pure Water Southern California. When completed, this project could provide purified water to supply the needs of up to 1.5 million people.
Los Angeles Homeless Services Authority – Aging Out: Transitional Aged Youth	
Recommendations	Responses
1.6 LAHSA should fully provide \$500,000 to Covenant House LA for staffing and operational costs so that 16 youths can move into the additional section.	LAHSA partially disagrees with recommendation 1.6 and has partially implemented as: (1) LAHSA did not have a contractual agreement prior to the expansion of the Covenant House LA site to provide the operational funding for the 16 additional beds; (2)

	<p>When LAHSA was approached to provide funding for the additional beds, the request was approved and funding has been provided since May 15, 2023, for operations of the 16 beds. In FY 2022-2023, LAHSA contracted with Covenant House from May 15, 2023 - June 30, 2023, for operations of the 16 beds at the standard rate of \$50/bed/night. The start date was mutually determined with Covenant House LA. In FY 2023-2024, LAHSA is contracting with Covenant House LA for operations of the 16 beds for the full year, again at the standard rate of \$50/bed/night.</p>
Los Angeles Homeless Services Authority – Lack of Housing	
Recommendations	Responses
<p>1.2 LAHSA should have more than one document ready potential tenant for each unit, so that no units are left vacant waiting for a qualified tenant.</p>	<p>LAHSA agrees with recommendation No. 1.2 and is in the process of being implemented. LAHSA has implemented a new matching strategy for Project Based Units called batch matching. Batch matching is an innovative approach aimed at optimizing the utilization of available housing units by inviting eligible households to apply for PSH resources that allow them to be quickly matched and processed by the appropriate entities responsible to confirming client eligibility for a unit, followed by quick lease up/move-in support and connection to supportive services to achieve housing stability. It involves streamlining the process of matching potential clients with housing units by considering multiple eligible clients for each unit simultaneously. This strategy allows us to identify and assess a larger pool of candidates, thereby increasing the likelihood of filling vacancies promptly and efficiently.</p> <p>Under the new Project Based Lease Up Model, 45 days prior to the anticipated Certificate of Occupancy, individuals who meet the eligibility and prioritization criteria for the property will receive notification regarding their potential eligibility for a unit at the specified property. They will be advised to promptly apply for the property, using our Universal Housing Application, for a</p>

	<p>potential match and application processing. The property management will process these applications in the order of their receipt, following the unit eligibility criteria, followed by a subsequent review and approval by the participating Public Housing Authority providing rental assistance for the property. If there are more approved applicants than available units in the building, the excess applicants will be placed on the property's waitlist. They will retain their eligibility for potential vacancies at the building throughout the lease-up process until 100 percent lease up is achieved. Additionally, they will remain eligible for consideration at other properties in the area, provided they meet project eligibility.</p> <p>LAHSA continues to work with our partners such as DMH and DHS, as well as the Public Housing Authorities (PHAs) for both the City (HACLA) and County (LACDA) of Los Angeles, in efforts to adopt this model as an expansion for reducing vacancies within our projects which have turnover units as well. It is important to note that while batch matching offers significant advantages in reducing unit vacancies, it is not a one-size-fits-all solution. Certain factors, such as the availability of suitable housing units, the preferences and choices of potential clients, and the unique circumstances of each individual, can influence the effectiveness of the batch matching process. The goal of batch matching is to efficiently utilize housing resources and reduce vacancy rates, while fostering community building and prioritizing client choice. These objectives collectively contribute to the effectiveness and success of PSH programs in providing stable housing and support services to individuals experiencing chronic homelessness.</p>
1.3 LAHSA must revise the VI-SPDAT system to make it fairer for all applicants.	LAHSA agrees with recommendation No. 1.3, and plans to implement. As a result of concerns with the VI-SPDAT, LAHSA stopped using the VI-SPDAT in interim housing and rapid rehousing programs in July 2022.

	<p>LAHSA was not able to stop using the tool for PSH matching as it is not possible to assess vulnerability using case conferencing for such a large homeless population, thus making it necessary rely on an assessment tool to identify vulnerability and potential PSH need. In Spring 2023, LAHSA piloted using VI-SPDAT scores with only a minimum threshold, as opposed to in descending order, to reduce the impact of inequities VI-SPDAT scores on PSH referrals.</p> <p>In June 2023, the Coordinated Entry System (CES) Triage Tool Research and Refinement (CESTRR) team released their final report. Please see LAHSA's responses and next steps for each of the recommendations provided in the CESTRR report.</p> <p>Recommendation 1: Implement the shorter more concise version of the Revised Triage Tool based upon data science recommendations and vetting/rewording by the Community Advisory Board.</p> <ul style="list-style-type: none">• LAHSA plans to implement the new revised tool; to implement, LAHSA will hire a consultant to create and implement a training curriculum that will support the execution of this recommendation. <p>Recommendation 2: Implement the Revised Triage Tool's embedded practices that incorporate race equity and a trauma-informed approach. In addition, the Revised Triage Tool: (a) should not be used as an intake, nor conducted at intake; (b) the Revised Triage should be read word for word to clients, until case managers are comfortable enough to make minor "off script" adjustments; (c) the tool should be administered in a private place whenever possible so as to maximize client comfort in answering personal questions.</p>
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	<ul style="list-style-type: none"> • LAHSA plans to implement the new revised tool; to implement, LAHSA will hire a consultant to create and implement a training curriculum that will support the execution of this recommendation. <p>Recommendation 3: Use the new scoring system that is anchored in predicting “adverse events.”</p> <ul style="list-style-type: none"> • LAHSA will implement the new score system, with support from system partners and the CES Policy council. <p>Recommendation 4: Prioritize persons scoring above a new threshold or higher on the new scoring system for permanent supportive housing.</p> <ul style="list-style-type: none"> • LAHSA will implement the new score system, with support from system partners and the CES Policy council. <p>Recommendation 5: Incorporate additional information with the new scoring system to determine how housing will be allocated (i.e., matching decision)</p> <ul style="list-style-type: none"> • LAHSA will implement the new score system, with support from system partners and the CES Policy council. Other factors will be included in prioritization as well. <p>LAHSA looks forward to implementing these changes to create a more equitable and fair housing system.</p>
1.24 LAHSA needs to provide adequate housing navigators to assist the 10,000 people currently holding vouchers find rental units	LAHSA agrees with recommendation No. 1.24 and is in the process of being implemented. LAHSA meets with SPA wide community non -profit partners monthly basis to review client level progress and housing connections to ensure 100 percent slots utilization and staffing capacity to carry out the role.

	<p>Housing Navigation (HN) is offered from one Access Center per SPA to support those participants who do not utilize Interim Housing Resources. Housing Navigation is offered from Interim Housing (IH) sites throughout the County to support all participants entering interim housing programs to access housing navigation services. LAHSA Technical advisors train interim housing providers on document collection to expedite housing match and connection to HN.</p> <p>LAHSA scheduled a HN Bootcamp for the first week of August to ensure service providers and staff can support their participants fully within the program parameters.</p> <p>LAHSA is hiring recruiters to support service providers hire staffing to support a 1 to 20 caseload ratio. LAHSA is launching five (5) Job Fairs to support service providers in their hiring efforts. These Job Fairs are SPA-wide and located throughout the County of Los Angeles. To support 10,000 people currently holding vouchers, there would need to be sufficient funding for 166 Housing Navigators.</p> <p>In support of this expansive need in the Homeless Services System, LAHSA is creating an Emergency HN team, located within the Multi- Department Crisis Response Team (MDCRT) Department, that will be nimble and mobile to respond quickly to the needs of service providers while they hire staff. LAHSA also continues to pursue all funding opportunities to add additional funds to HN Programs throughout the program year. In addition, LAHSA will continue to work with service providers to ensure there are ample HN staff and support in place to provide services to participants.</p>
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**BOARD OF
SUPERVISORS**

Hilda L. Solis
First District

Holly J. Mitchell
Second District

Lindsey P. Horvath
Third District

Janice Hahn
Fourth District

Kathryn Barger
Fifth District



**Chief
Executive
Office.**

COUNTY OF LOS ANGELES

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, CA 90012
(213) 974-1101
ceo.lacounty.gov

Chief Executive Officer
Fesia A. Davenport

"To Enrich Lives Through Effective and Caring Service"

September 12, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF THE CARE FIRST COMMUNITY INVESTMENT (CFCI) SPENDING PLAN AND
AUTHORITY TO IMPLEMENT NECESSARY PROCESSES TO MANAGE AND DISBURSE CFCI
FUNDS AND APPROVE APPROPRIATION ADJUSTMENT (ALL DISTRICTS AFFECTED) (3-
VOTES)**

SUBJECT

The Chief Executive Officer (CEO) recommends that the Board of Supervisors (Board) approve the Year Three CFCI Spending Plan (Year Three Spending Plan) totaling \$88.304 million, reflected in Attachment I, that your Board delegate authority to amend the existing contract with the CFCI Third Party Administrator (TPA) to include Year Three CFCI programs and approve an appropriation adjustment. The CEO further recommends that your Board delegate authority to departments receiving CFCI funds to execute agreements or amend existing agreements to use CFCI funds.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve the CEO's recommended programs and funding allocations listed in Attachment I totaling \$88.304 million for programs that include direct community investments and alternatives to incarceration.
2. Delegate authority to the Director of Justice, Care and Opportunities Department (JCOD), or her designee, to amend the existing agreement with the CFCI TPA to administer selected programs within the Year Three Spending Plan, subject to review and approval as to form by County Counsel.
3. Authorize and delegate authority to the CEO, or her designee, and/or other CFCI-funded departments, or their respective designees, to execute any additional contracts, amendments, or

extensions, and expedite comparable established processes to carry out the intent of your Board in adopting the Year Three Spending Plan, provided such contracts are subject to prior review and approval as to form by County Counsel and consistent with the Year Three Spending Plan.

4. Find the County Programs established by the Year Three Spending Plan are deemed necessary to meet the social needs of the population of the County and serve a public purpose consistent with Government Code section 26227.

5. Find that the authorizations and delegations of authorities granted above shall remain in full effect until such actions are terminated or suspended by your Board.

6. Approve the enclosed Fiscal Year (FY) 2023-24 Appropriation Adjustment, to transfer \$88.304 million in appropriation from the CFCI "To Be Allocated" budget unit to various CFCI budget units, reflecting the allocations included in the Year Three Spending Plan.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allocate \$88.304 million in CFCI funding to departments and the CFCI TPA based on the recommendations of the CFCI Advisory Committee (Advisory Committee).

The delegated authority will allow the Director of JCOD, with County Counsel's approval as to form, to amend its contract with the CFCI TPA, the Amity Foundation, to disburse Year Three Spending Plan funds to community-based organizations (CBOs) for service delivery for CFCI programs. The delegated authority will also allow any CFCI-funded department(s) to execute, amend, or extend any contracts, if consistent with the Year Three Spending Plan, subject to review and approval as to form by County Counsel.

Overview of Relevant Developments

On April 18, 2023, your Board adopted a recommendation from the CEO allocating \$88.304 million for the third year of CFCI and establishing the full CFCI set-aside of \$288.3 million in ongoing funding as required by the Care First and Community Investment Budget Policy adopted by your Board on August 10, 2021. The CEO further clarified that the ten percent "set-aside" will be recalculated every year, in accordance with your Board's budget policy.

Advisory Committee Meetings and Process

In August 2021, the Board established the Advisory Committee, a 24-member body charged with developing spending proposals for the CFCI process.

Your Board instructed the Advisory Committee to submit its spending proposals to the CEO who would, with the advice and consultation of the Director of JCOD, submit funding recommendations to your Board during the County's annual budget process.

On July 20, 2023, the Chair of the Advisory Committee submitted its Year Three Spending Plan to the CEO. In the prior two years, after consultation with the Advisory Committee, the CEO identified the Supplemental Budget phase as the target to begin distribution of CFCI funds. However, in Year Three, in order to accommodate the Advisory Committee's desire for timelier implementation of CFCI programming, the CEO has drafted and enclosed an appropriation adjustment, which will allow the

TPA and County departments to begin administering CFCI programming on approval of the Year Three Spending Plan rather than waiting until the Supplemental Budget phase in October 2023.

Advisory Committee Spending Recommendations

The CEO informed the Advisory Committee of the full ten percent CFCI set-aside amount of \$288.304 million in late March 2023, which equates to an additional \$88.304 million in funding for CFCI in Year Three. Shortly thereafter, the Chair of the Advisory Committee, writing in the Chair's individual capacity, sent a letter to your Board requesting that the Year Three funding allocation be equal to the \$100.0 million down payments from Years One and Two.

On July 20, 2023, the Advisory Committee submitted its final report with 45 proposed recommendations totaling \$100.0 million (Attachment IV) and detailed its efforts to engage the community and use community feedback as the primary driving force behind the Committee's recommendations. The Advisory Committee submitted a revised proposal (Attachments I and II), eliminating four recommendations, to reduce the total recommendations from \$100.0 million to \$88.304 million, the amount of new ongoing CFCI funding available for Year Three. The CEO has included a single-page high-level summary of the Year Three Spending Plan in Attachment III.

Year Three Funding Increased – Not Decreased – Available Funding for CFCI

The Advisory Committee's report states on page 18 "that the funding for CFCI has significantly declined this year, which betrays the original intent of Measure J and the motion that created CFCI."

We take a moment here to address this statement as it is factually inaccurate, is incomplete and therefore misleading. If allowed to stand uncorrected, the statement is likely to confuse the public and other stakeholders about the County's CFCI funding levels and commitment to implementing Measure J.

On July 27, 2021, your Board approved the CEO's recommended spending plan (link included in Attachment III) for the County's allocation of federal stimulus funding under the American Rescue Plan Act (ARPA). ARPA funding is time-limited, one-time funding from the federal government, designed to support the economic recovery from the COVID 19 pandemic. The approved ARPA spending plan included \$87.7 million in funding for programs consistent with, but not always the exact same as, the CFCI Advisory Committee's Year One spending plan. As a result, the CFCI Year One funding allocation included \$100.0 million in locally generated unrestricted revenue and \$87.7 million of federal ARPA funding. Since ARPA funding is by definition one-time and time limited, there was never an intent to permanently fund CFCI programs with ARPA funding. This was communicated in the ARPA Board letter adopted on July 27, 2021, as well as the CFCI Board letter adopted on August 10, 2021. This fact was also communicated to the Advisory Committee.

The amount of total funding allocated each year, regardless of funding source, is as follows:

- Year One (FY 2021-22): \$100.0 million in Ongoing Funding
\$87.7 million in One-Time ARPA Funding
\$187.7 million Total Funding
- Year Two (FY 2022-23): \$200.0 million in Ongoing Funding
- Year Three (FY 2023-24): \$288.3 million in Ongoing Funding

CEO RECOMMENDED SPENDING PLAN

Having completed its review and assessment of the Advisory Committee's recommendations, the CEO's recommendations to your Board are reflected in Attachment II, which compares the CEO's recommended allocations to those made by the Advisory Committee. A high-level summary of the Year Three Spending Plan is included below.

Each Focus Area below is followed by the Advisory Committee Proposed Amount and the CEO Proposed Amount, both of which have been rounded.

1. Youth Development (\$32.693 million / \$32.707 million)
2. Rental Assistance and Housing (\$18.550 million / \$18.486 million)
3. Access to Funding for Small, Minority-Owned Business (\$13.559 million / \$13.512 million)
4. Job Training and Employment (\$9.149 million / \$9.217 million)
5. Restorative Justice (\$7.253 million / \$7.228 million)
6. Community-Based Health Services (\$4.968 million / \$5.031 million)
7. Non-Carceral Diversion and Reentry (\$1.250 million / \$1.246 million)
8. CFCI Administration (\$0.883 million / \$0.877 million)
- TOTAL (\$88.305 million / \$88.304 million)

Due to rounding, the Advisory Committee programs by Focus Area total \$88.305 million. Individual programs total \$88.304 million, the amount of available funding.

The CEO recommends that each program proposed by the Advisory Committee receive funding and is adopting the revised recommendations of the Advisory Committee with minor adjustments to the proposed program-level funding allocations. As an example, the CEO established a minimum allocation of \$200,000 per program to ensure program viability. This resulted in a total of \$305,000 in increases to three programs with Committee-recommended allocations of less than \$200,000. The CEO identified this funding by reducing the remaining 38 programs, plus CFCI Administration, by an equal percentage and rounding to the nearest \$1,000. This resulted in an average decrease per program of 0.36 percent (thirty-six hundredths of one percent), which balances to the total recommended funding amount of \$88.304 million. These adjustments are detailed in Attachment II.

Similar to the previous two years, the CEO recommends two methods to deploy CFCI funds: either through a TPA, or through County departments where the majority of funds will be passed to CBOs. The CEO recognizes that the TPA model offers a direct-to-recipient disbursement of funds, which supports small and startup CBOs, and we have recommended the continued use of a TPA where appropriate.

Consistent with the recommendation of the Advisory Committee, the CEO recommends that the CFCI TPA assume responsibility for administering 23 of the 41 Year Three programs, amounting to just over \$45.6 million of the \$88.3 million plan. Also similar to the previous two years, the CEO will identify County departments that can provide subject matter expertise in the relevant program areas to advise and assist the TPA in its program solicitation and program design.

The CEO further recommends that the remaining Year Three CFCI funds (approximately \$42.7 million) be allocated to County departments. CFCI-funded County departments will again be encouraged to allocate their funding directly to CBOs. Both the TPA and departments will be responsible for collecting qualitative and quantitative data enabling appropriate evaluation of program performance.

The CEO's recommendation on each program's administrator is consistent with the Advisory Committee's. For the Childcare program, however, the Advisory Committee recommended that the program be administered through both a department and a TPA. Because the Department of Public Health (DPH) does not currently have access to an appropriate TPA and to facilitate a timelier start to program operations, the CEO recommends administering the program through DPH's existing contracting infrastructure.

Your Board previously approved a one percent administrative carve-out in Years One and Two to support CFCI programming and funding consistent with County precedent. The CEO again recommends that one percent of the Year Three CFCI funds be provided to JCOD to support staff, back-office operations, consultant needs and other services, and supplies. The CEO has assessed the ongoing needs of the CFCI program and has identified the continued need for dedicated staff to support budget, contracting, community engagement, and Advisory Committee meetings, and resources to support other services, such as CFCI program evaluations, facility and audiovisual equipment rental for in-person meetings, translation services for meeting attendees, and digital communications support.

Project Term and Evaluation

The CEO recommends that, barring exceptional circumstances, programs initially funded by the Year Three CFCI Spending Plan remain in place for at least three full fiscal years to allow sufficient time for program design, development, thoughtful implementation, and management of unexpected implementation challenges. Three-year programming will also allow time to design, develop, and test data collection strategies and refine program monitoring tools and protocols. In the effort to comply in a timely manner with the mandates of Measure J, and then CFCI, an evaluation plan design for each of the proposals in the Board-adopted spending plan is still pending. Completion of these tasks will be instrumental in assessing program performance, effectiveness of interventions and outcomes for those receiving services when it is time to evaluate some, or all of the programs proposed in this plan.

Recommending a minimum of a three-year implementation period is not intended to suggest that approved programs should be arbitrarily terminated after three years of program implementation. Rather, the Advisory Committee must take a mindful approach when assessing which programs to evaluate, when an evaluation might occur, and when a program might be terminated.

Another important consideration is the \$87.7 million in one-time ARPA funding. There were seven Year One programs funded by ARPA. That funding is time-limited and will eventually come to an end. Therefore, the Advisory Committee must remain cognizant of the status of the expenditure of ARPA funds to start thinking about whether those programs should continue, and if so, how to prioritize those programs and merge them into the CFCI ongoing allocation.

JCOD continues to hire and build out its staff and has taken the lead on ensuring the appropriate data is collected from County departments and the TPA. With the improvement in staffing, JCOD is now positioned to identify auditing and/or program evaluation services to design and implement an

appropriate method of CFCI program data analysis and evaluation, beginning with Year One CFCI programs funded in FY 2021-22. TPA administered Year One contracts were all executed on March 31, 2023, approximately 18 months after your Board approved the Year One Spending Plan in August 2022, which means that they will likely enter the evaluation phase in March 2025. The CEO will work closely with JCOD to begin the process of identifying appropriate methods to audit and evaluate CFCI Year One programs.

JCOD anticipates expending Year Two and Year Three funding in a more expedited manner, as solicitation and disbursement protocols are now more fully developed.

Implementation of Strategic Plan Goals

Adoption of the CEO's recommendations support all three goals of the County's Strategic Plan: Goal I — Make Investments that Transform Lives, Goal II — Foster Vibrant and Resilient Communities, and Goal III — Realize Tomorrow's Government Today. The recommendations focus resources on some of the County's most challenging and complex issues including, but not limited to, the intersections of health, economic conditions, housing, systemic racism, and justice reform.

FISCAL IMPACT/FINANCING

There is no net County cost impact associated with this Board action as the \$88.304 million has already been set aside in the FY 2023-24 Recommended Budget. The enclosed appropriation adjustment will transfer the \$88.304 million from the CFCI "To Be Allocated" budget unit to: (a) CFCI JCOD budget unit (\$53.116 million in appropriation, including \$45.654 million that will flow to the TPA), (b) CFCI Youth Development budget unit (\$12.975 million in appropriation), (c) CFCI Economic Opportunity budget unit (\$9.408 million in appropriation), (d) CFCI Parks and Recreation budget unit (\$4.983 million in appropriation), (e) CFCI Public Health budget unit (\$3.506 million in appropriation), (f) CFCI Arts and Culture budget unit (\$2.990 million in appropriation), and (g) CFCI Children and Family Services budget unit (\$1.326 million in appropriation), so that the Year Three Spending Plan can be implemented.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On November 3, 2020, the County voters approved for Measure J, that amended the County's Charter to require that the County "set aside a baseline minimum threshold of at least ten percent of the County's locally generated unrestricted revenues in the general fund (net County cost [NCC]), as determined annually in the budget process or as set forth in the County Code or regulations, to be allocated on an annual basis..." (Measure J, Budget Allocation for Alternatives to Incarceration Charter Amendment (November 2020) section (8)(A)). Measure J permitted the County to reach the full set-aside amount by June 2024.

The Coalition of County Unions filed a lawsuit challenging the constitutionality of Measure J and, on June 17, 2021, the Superior Court ruled that Measure J is constitutionally invalid. The Court determined that the Measure interfered with the Board's authority under State law to establish the County's budget. In its decision; however, the Court made clear that "this case does not involve any evaluation of the policy choices embedded in Measure J. Nor does the Court's resolution of this case prohibit in any way the current Board or any future board, from adopting a budget wholly in line with Measure J's provisions."

The County appealed the decision, but undeterred by the Court ruling and driven by the Board's desire to remain true to the vision of Measure J, on August 10, 2021, your Board implemented the spirit of Measure J through the Boards' CFCI initiative by adopting the Care First and Community Investment Budget Policy and approving the Year One CFCI Spending Plan which included the \$100.0 million down payment and an additional \$87.7 million in ARPA funds allocated to CFCI programs. Your Board again continued its commitment to Measure J when it adopted the FY 2022-23 Recommended Budget which included the Year Two down payment at \$100.0 million and when it adopted the FY 2023-24 Recommended Budget, which included \$88.304 million, the balance of funding needed to reach the required ten percent set-aside.

On July 28, 2023, the Court of Appeal ruled in favor of the County, overturning the trial court's decision holding Measure J unconstitutional. The Court of Appeal's decision is not yet final and is pending further legal proceedings. We do not expect the decision, if it becomes final, to have a material impact on how the County calculates the set aside, because, as described above, your Board chose to implement the spirit of Measure J by Board policy regardless of the trial court's decision.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

We anticipate gradual and positive impacts on the County's service delivery systems, a strengthening of CBO networks and service delivery systems, and an erosion of entrenched and concentrated economic, social, and justice-related disadvantages. Ultimately, we expect that targeted CFCI investments will improve outcomes for justice-involved individuals and traditionally underserved communities as a whole.

CONCLUSION

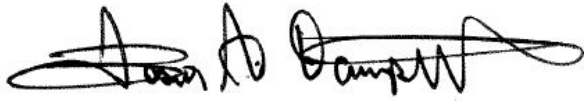
Upon adoption of these recommendations, funds will be available to County departments and shortly thereafter, to the TPA. JCOD and other County departments will continue to implement Year Two programs funded in FY 2022-23 and will begin to work on necessary contracting actions to implement the Year Three Spending Plan, to deploy CFCI funds to CBOs that provide the services identified in the Year Three Spending Plan.

The Honorable Board of Supervisors

9/12/2023

Page 8

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Fesia A. Davenport', with a stylized, flowing script.

FESIA A. DAVENPORT

Chief Executive Officer

FAD:JMN:MM:MM

KK:VA:yjf

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Justice, Care and Opportunities
Care First Community Investment Advisory
Committee

PINK

BA FORM 10142022

ENCLOSURE

BOARD OF SUPERVISORS
OFFICIAL COPY

September 12, 2023

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2023-24

3 •VOTES

SOURCES

BA DETAIL• SEE ATTACHMENT PAGE 1

USES

BA DETAIL• SEE ATTACHMENT PAGE 1

SOURCES TOTAL

\$ 88,304,000

USES TOTAL

\$ 88,304,000

JUSTIFICATION

Reflects the transfer of \$88.304 million in appropriation from Care First and Community Investment (CFCI) "To Be Allocated" Budget Unit to various CFCI Budget Units, effective upon approval by the Board of Supervisors, consistent with the allocations included in the CFCI Year 3 Spending Plan.

Kieu-Anh
KingDigitally signed by Kieu-
Anh King
Date: 2023.08.24
11:56:59 -0700'

AUTHORIZED SIGNATURE

KIEU-ANH KING, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

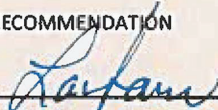
ACTION



RECOMMENDATION

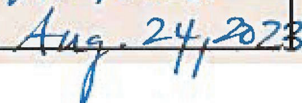
AUDITOR-CONTROLLER

BY



B.A.NO. 018

DATE



APPROVED AS REQUESTED



APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

Digitally signed by
Matthew McGloin
Date: 2023.08.24
16:25:46 -0700'

DATE

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

FY 2023-24

3 VOTES

SOURCES

USES

CFC-TO BE ALLOCATED
A01-CR-2000-34000-34100
SERVICES & SUPPLIES
DECREASE APPROPRIATION

88,304,000

CFC-JUSTICE, CARE AND OPPORTUNITIES
A01-CR-2000-34000-34500
SERVICES & SUPPLIES
INCREASE APPROPRIATION

53,116,000

CFC-YOUTH DEVELOPMENT
A01-CR-2000-34000-34550
SERVICES & SUPPLIES
INCREASE APPROPRIATION

12,975,000

CFC-ECONOMIC OPPORTUNITY
A01-CR-2000-34000-34650
SERVICES & SUPPLIES
INCREASE APPROPRIATION

9,408,000

CFC-PARKS AND RECREATION
A01-CR-2000-34000-34850
SERVICES & SUPPLIES
INCREASE APPROPRIATION

4,983,000

CFC-PUBLIC HEALTH
A01-CR-2000-34000-34250
SERVICES & SUPPLIES
INCREASE APPROPRIATION

3,506,000

CFC-ARTS AND CULTURE
A01-CR-2000-34000-34600
SERVICES & SUPPLIES
INCREASE APPROPRIATION

2,990,000

CFC-CHILDREN AND FAMILY SERVICES
A01-CR-2000-34000-34800
SERVICES & SUPPLIES
INCREASE APPROPRIATION

1,326,000

SOURCES TOTAL

\$ 88,304,000

USES TOTAL

\$ 88,304,000

BA018

08/24/2023



Program Administrator

Description

CEO Proposed Funding Amount (\$ Millions)

Housing Project
TPA (JCOD - SME)

Provide housing navigation, placement and stabilization support to people returning home. Case management and supportive services, and short to medium term move-in and rental assistance will be provided to people who have returned home within the last 18 months who are also working to increase their income to sustain their own rent.

\$8.192

Holistic Out of School
Time Enrichment/Youth
Development for Reentry
Youth
DYD

This concept will provide holistic out of school time enrichment services with a focus on prevention by applying a whole child approach, integrating culturally-centered youth services such as: academic support; arts; and athletics, with services that support a healthy family ecosystem that adapt to changing economic, practical, and emotional needs – all aimed at healing, strengthening, and breaking cycles of poverty, addiction, violence, and incarceration through a trauma-informed framework. This concept can expand services to teens by providing year-round after-school and summer programming that incorporates college preparation, career exploration, junior staff, and supporting Teen Centers with comprehensive programming. Teens will gain new opportunities to prepare for college and careers, develop leadership and professional skills, and develop positive relationships with peers and staff.

\$8.083

Youth
Academy/Pathways out of
Poverty & Non Carceral
Diversion
TPA (DYD - SME)

This concept supports and provides intervention and cost-effective prevention treatment to turn around the lives of troubled youth. Programs should seek to transform at-risk exposed youth by providing opportunities for growth and maturity through rehabilitation, education, problem solving techniques, psychological assistance, and individualized treatment. Youth become leaders by equipping them with the proper tools, effective treatment, education, and interventions to encourage positive lifestyles, reduce recidivism, and protect our communities. Systems-involved youth should be empowered and can be given rich opportunities and robust support through intensive education, individualized mobile case management, and life skills and career-readiness training opportunities to excel academically, professionally and in life. Mobile case management models are unique – meeting youth wherever they are in the community to facilitate connection and remove logistical barriers that may impede receiving support.

\$7.524

Program Administrator	Description	CEO Proposed Funding Amount (\$ Millions)
<p>General Access to Funding for Small, Minority-Owned Businesses</p> <p>TPA (DEO, JCOD, DCBA-SMEs)</p>	<p>This programs seeks to increase access to capital and other education and information, technical assistance, and community connections for aspiring entrepreneurs and small businesses who are system-impacted or face historic disinvestment that leads to small business start-up, retention, growth, and success.</p> <p>Projects and programs that align with the funding for small, minority-owned businesses goals may be provided by a single organization and/or team of organizations and include, but are not limited to: education programs, including academies and workshops; technical assistance; access to capital and space/facilities; mentorship and networking opportunities; and other customized entrepreneurship and small business development opportunities.</p> <p>Projects and programs may serve specific Districts/SPAs or countywide with a focus on system-impacted business owners and/or customers and other high and highest tier need communities or areas according to the ARDI Equity Explorer Tool, JENI index or JESI index.</p>	\$5.780
<p>General Job Training and Employment (Justice-Involved)</p> <p>JCOD</p>	<p>These projects and programs seek to increase access and success for system-impacted individuals and others with justice-related barriers to employment in connecting to quality jobs and career pathways with a focus on high-growth and in-demand sectors in LA County.</p> <p>Projects and programs that align with job quality and career pathway goals may be provided by a single organization and/or team of organizations and include, but are not limited to: targeted outreach to youth and adult jobseekers and hiring employers; career exploration services; job readiness preparation services, including resume and interview prep; bridge programming for high school equivalency and language proficiency; job training, including occupational skills training, industry credentials, pre/apprenticeships; paid transitional work experience or other paid work-based learning; trauma-informed support and case management, including general wellness and screening and referrals; supportive services and financial assistance; digital literacy and access to tech; financial literacy and banking access; re-entry services and support; youth development, peer support, and mentorship services; job placement services; business development and services and hiring and training incentives, including Fair Chance hiring; retention and advancement support; and other customized workforce development and business development opportunities.</p>	\$2.599

Care First Community Investment Recommended Detailed Year Three Spending Plan

Program Administrator	Description	CEO Proposed Funding Amount (\$ Millions)
General Job Training and Employment (Non Justice-Involved) DEO	<p>These projects and programs seek to increase access and success for individuals and others with non-justice related barriers to employment in connecting to quality jobs and career pathways with a focus on high-growth and in-demand sectors in LA County.</p> <p>Projects and programs that align with job quality and career pathway goals may be provided by a single organization and/or team of organizations and include, but are not limited to: targeted outreach to youth and adult jobseekers and hiring employers; career exploration services; job readiness preparation services, including resume and interview prep; bridge programming for high school equivalency and language proficiency; job training, including occupational skills training, industry credentials, pre/apprenticeships; paid transitional work experience or other paid work-based learning; trauma-informed support and case management, including general wellness and screening and referrals; supportive services and financial assistance; digital literacy and access to tech; financial literacy and banking access; re-entry services and support; youth development, peer support, and mentorship services; job placement services; business development and services and hiring and training incentives, including Fair Chance hiring; retention and advancement support; and other customized workforce development and business development opportunities.</p>	\$2.599
Resource Movement Center TPA (JCOD - SME)	<p>This project will provide services to help individuals (men, women, TGI and gender nonconforming) develop skills to help their reentry back into society by obtaining employment, housing etc. By initiating programs, we bring structure to help individuals with becoming self-sufficient by providing tools to help them with remaining housed. With structural services and property management companies being a part of this project, this program aims to house 100 individuals and families per month, averaging 1200 people per year.</p>	\$4.983
Support for Small and/or Cooperatively Owned Businesses DEO	<p>These projects or programs seek to support small businesses including support for employee ownership for businesses through newly formed worker cooperatives, established worker cooperatives, and small businesses seeking to transition ownership to their employees. Employee ownership models offer an opportunity for retention and succession planning and living wages and shared wealth. Projects and programs that align with the funding for small, minority-owned businesses goals may be provided by a single organization and/or team of organizations and include but are not limited to: outreach and education; networking and mentorship; transition or conversion technical assistance and support, including capital access and legal support.</p>	\$4.983

Care First Community Investment Recommended Detailed Year Three Spending Plan

Program Administrator	Description	CEO Proposed Funding Amount (\$ Millions)
<p>Youth Development and Diversion through Sport and Play</p> <p>Parks and Recreation</p>	<p>Sport and play are viable supports that help prevent poor mental and physical health, justice system involvement, and help build resilience in the face of traumatic environments. This project will provide resources to youth development organizations across the county that are using sports and play to create pathways to lifelong well-being for youth in communities. This project will expand youth development to include sport and play creating more opportunities for youth. Youth sport and play can be during and after school and can be free sports programs. The JENI, JESI and ARDI Indices can be used as a guide, with an emphasis on Black Youth and particularly the AV, Inglewood and Compton communities. These resources can also support programs that use more individualized, dynamic and culturally relevant tools under Trauma Informed Care (TIC) and Healing Centered Engagement (HCE) which is an asset-based expansion on individualized youth assessment and treatment best practices. Sports and play and alternative activities can be a gang/gun violence intervention and these types of prevention programs will reduce negative law enforcement contact and save youth lives.</p>	\$4.983
<p>American Indian Day Care & Family Resource Center</p> <p>TPA (Native American Indian Commission - SME)</p>	<p>A childcare and resource center for the American Indian, Alaskan Native, and Indigenous communities in the Los Angeles County area that follows and promotes values and traditional practices that are important to the Native community. This center will be for working-class families and the childcare rates will be affordable. It will offer educational services, wellness services, job training and placement assistance and serve as a hub for community events and gatherings. Additionally, it would work in partnership with local organizations and government agencies to ensure that the needs and concerns of the local Native American, AIAN, and indigenous community are being heard and addressed.</p>	\$3.986
<p>Housing & Placements in Support of the Decarceration of Girls & Gender Expansive Youth in LA County</p> <p>DYD</p>	<p>Over the last year, the Gender Responsive Workgroup has identified several ways to increase the availability of placement options for justice-involved girls and gender expansive youth. This recommended project seeks to increase availability of placements for girls and gender expansive youth as a strategy for equitably decreasing detention and incarceration for this vulnerable population. This recommendation includes the following components: 1) supporting new Resource Families with training and navigating the Resource Family Approval (RFA) process; 2) support for community-based organizations (CBOs) through the placement approval process and funding opportunities; and 3) a source fund available to support youth and their families with urgent needs, including an advocacy team to support with system navigation.</p>	\$3.895

Program Administrator	Description	CEO Proposed Funding Amount (\$ Millions)
Child Care DPH	This concept will support projects that provide child care assistance for families that cannot afford child care expenses. Doing so will alleviate financial burden to working class families. This project will equitably reduce justice system involvement for young people in Los Angeles County by increasing access to childcare through the use of data that guides implementation in communities most impacted by poverty and incarceration as well as a commitment to ongoing programs needed to reduce the stress of families that may need assistance while attending programs that are helping them become self-sufficient.	\$2.990
Culturally and Community-Centered Arts/Mental Health Engagement Arts and Culture	Delivered in community-based settings, culturally-centered arts engagement in music and visual arts encourage interpersonal connections across communities and age groups. Stronger social and community connections and engagement with the arts contribute to healing trauma while providing structure and purpose, creating joy, and promoting self-determination and resilience. Arts instruction and mentorship help to overcome existing barriers and expand access to careers in the creative economy. Programs can include but are not limited to ongoing in-person and virtual weekly workshops and offers like free meals; academic/professional support; mentorship; leadership training; arts-based activities; meditation/mindfulness practices; cultural/artistic enrichment, and a deep dive on topics like identity, life skills, wellness, success, and intergenerational healing. Programs can support ages 13-25, can be in school or in the community.	\$2.990
Reentry Education and Career Development Training JCOD	This program will serve the incarcerated and formerly incarcerated participants in Los Angeles County. The goal is to teach introductory courses inside the county's correctional facilities and enroll this population in a program that provides academic, life skills, and career development training. This program also aims to get participants enrolled into a community college or a vocational training program such as truck driving school by the end of the reentry program.	\$2.990
Community Farms TPA (DPH, DPSS - SMEs)	This concept recommendation will support hyperlocal urban agriculture projects that cultivate, process and/or distribute agricultural products and food goods made from those agricultural products. As a local compliment to macro agriculture, these projects will also create local jobs for youth and other community members and can also be an alternative to incarceration giving formerly incarcerated or system involved folks a new start in life.	\$2.500

Care First Community Investment Recommended Detailed Year Three Spending Plan

Program Administrator	Description	CEO Proposed Funding Amount (\$ Millions)
A Better Tomorrow TPA (DMH, DHS -SMEs)	This project would open or support mental health clinics with the ability to house individuals and provide 24-hour services where necessary. This program will allow individuals to create a greater version of themselves.	\$1.993
TGI Mentorship Project TPA (JCOD - SME)	The project provides an opportunity for the TGI community to receive culturally sensitive mentorship from Los Angeles County LGBTQ leaders and allies. This program would utilize corporate business leaders, civic leaders, entrepreneurs, higher education leaders, and trade professionals for this diversion program. This project will take steps to reduce inequities for TGI people experiencing transphobia, discrimination, systemic oppression, housing insecurity, food insecurity, and mental health distress after being released from prison or jail.	\$1.495
Youth Learning Community TPA (DYD - SME)	These programs aim to catalyze the co-creation of autonomous learning and healing sanctuaries across Los Angeles for youth - especially system-impacted, BIPOC, queer, trans, immigrant, and disabled youth. Such sanctuaries will function as a safe haven, support, and enrichment space for system impacted BIPOC youth who thrive when engaged in trauma-informed, culturally sustaining, and restorative practices that center intergenerational healing and wellbeing for themselves and their communities.	\$1.455
School-based Youth Development Support Service TPA (DYD - SME)	This project seeks to support students in high-need school districts. It recommends building partnership agreements between the schools and key community-based organizations (CBOs). The staff from selected CBOs would have on-campus presence at the districts' local middle and high schools as well as serve in facilitating referrals from within the schools to external community-based youth programming services. The school-based youth development services would fund culturally responsive programming focused on social-emotional youth mentorship and intervention on academic performance gaps (such as chronic absenteeism and/or tutoring services). At-large, the recommended project will promote positive outcomes among African American, Latinx, and Indigenous male, female, TGI, and gender non-conforming students.	\$1.394
Ethical AI and Art for Community College Youth Program to Creative Jobs DEO	This program seeks to increase access to jobs and career pathways for diverse and qualified talent in community colleges in artificial intelligence and technology. This program will provide technical instruction and professional development for community college participants and support their connection to hire in these new domains across healthcare, tech, aviation, biotech, and other sectors. Projects and programs may serve specific Districts/SPAs or countywide with a focus on system-impacted individuals and other high and highest tier need communities or areas according to the ARDI Equity Explorer Tool.	\$1.328

Program Administrator	Description	CEO Proposed Funding Amount (\$ Millions)
24/7/365 Youth Center TPA (DYD -SME)	Youth centers will serve young people, ages 10-17, in high need areas by providing a safe place to go to socialize, get away from violence in their homes, and/or simply have a chance to have fun. It would offer live programming, healthy activities, and safe alternatives to being on the streets or at home -- including the establishment of youth sports leagues, to promote pro-social behavior, teamwork, leadership, and positive physical and mental development.	\$1.078
Community Mentoring Leaders Program and Community Based Juvenile Reentry TPA (DYD - SME)	Targeting underserved and systems-impacted youth (ages 13-17) who live in LA County, the projects provide ongoing in-person and virtual weekly workshops and offers: free meals; academic/professional support; mentorship; leadership training; arts-based activities; meditation/mindfulness practices; cultural/artistic enrichment, and financial aid. Topics include identity, life skills, wellness, success, intergenerational healing. Community service is also addressed. Children released into society need a positive, older role model to help get them onto the right path. Most juveniles return to offending. Instead of Probation officers, community-based organizations and programs who work with system involved youth can work firsthand with juvenile offenders and would be a great starting point for implementing this new idea of giving youth a role model.	\$0.997
Defining Youth for Funding DYD	This project will help reduce recidivism, by making sure all justice involved youth get access to the proper funding, regardless of the category to which they belong. Having access to the funding without restrictions can assist all those that need resources and services to become self-sufficient. The current definition of youth means that many youths don't qualify for funding. By exploring a more comprehensive definition when discussing the justice-involved population, all justice-involved youth will have access to funding without having restrictions tied to one category.	\$0.997
Feeding the Unhoused TPA (Homeless Initiative, DPH, DPSS - SMEs)	This project will establish facilities dedicated to preparing and serving fresh meals to those agencies that house and/or serve the housing unsecured.	\$0.797

Program Administrator	Description	CEO Proposed Funding Amount (\$ Millions)
College Persistence for Foster and BIPOC Youth DCFS	This program will envelop foster and black youth in a college-going culture by providing individualized academic supports, college access and persistence services. This intense wrap-around model, supported by a community of education, college, community-based organizations, career and social work professionals, will accompany foster youth through high school, through the vulnerable bridge between high school and college, and throughout their college careers, ensuring that they have all of their sources and supports they need to earn their college degree. Program components include college coaches, group activities, college persistence supports, supplemental food and emergency funding.	\$0.707
Mommy Support TPA (DPH, DHS, DPSS - SMEs)	This program will provide holistic, mental and physical healthcare and return-to-work programs for Black pregnant women, their children and their families. We seek to increase positive birth experiences, birth outcomes, and healthier families in Black communities.	\$0.648
Rapid Engagement and Housing Program DCFS	Many foster youth who are aged out of their foster homes at age 18, find it extremely difficult to find landlords in LA who accept SILP vouchers (supervised independent living placement). Due to this challenge, many become discouraged and are forced into living situations which most often than not will expose them to abuse, violence, and further inhibit their education and career pathways forcing them into a cycle of poverty and incarceration. This program is designed to help connect foster youth to hosts (landlords/renters) who will accept SILP vouchers, by finding potential landlords and by helping them through the on-boarding process. Once housed, this program will also consistently provide case management support, educational and employment resources to the program participants and ensure they stay housed and have tools and resources to become independent and move forward in their adult life.	\$0.619

Program Administrator	Description	CEO Proposed Funding Amount (\$ Millions)
Seeking Equity in Medicine TPA (DHS, DMH, DPH - SMEs)	This proposal seeks to increase the matriculation of underrepresented, marginalized, and disadvantaged minority college students into medical school and the healthcare field through longitudinal pathway programs, mentoring, community engagement, financial, and scholarly support. This program looks to stimulate and support these students to practice in their home communities and contribute to eliminating well documented health disparities in underserved and marginalized communities. This program will recruit underrepresented minority students and provide them with support and resources needed to ensure their success in matriculating into medical school and the healthcare field in order to reduce the disparities and inequities seen due to a lack of representation among these groups. Decreasing health disparities will improve physical wellness that will enable communities in LA county to seek employment, improve themselves, and seeks social justice for marginalized communities.	\$0.557
Multicultural Diverse Intensive Outpatient Project DPH (SAP-C)	Multicultural Diverse Intensive Outpatient Treatment for Substance Use Disorder for justice-involved populations in Los Angeles County. Low patient-to-staff ratio, evidence-based treatments (EBT), innovative cultural competency, with patient advocacy. Utilization review process allows real-time case adjustments. EBTs: trauma-informed care, motivational interviewing, communication skills education, job and life skills training, fitness & nutrition education, and housing placement.	\$0.516
County Pipeline Programs DEO (DHR - SME)	These projects and programs seek to increase access to public sector jobs and career pathways for diverse and qualified talent, including non-justice system-impacted individuals and others with barriers to employment, and meet the workforce needs of a sector and specifically County departments and offices with quality jobs, high retention, and advancement opportunities. Projects and programs that meet these goals will provide outreach and education to communities on public sector pathways, craft customized programs for County departments that assess and meet their qualifications for hire, including specialty classifications, offer supportive services and financial assistance, support connection to County hire, and ensure retention and advancement opportunities for graduates and new hires. Projects and programs may serve specific Districts/SPAs or countywide with a focus on system-impacted individuals and other high and highest tier need communities or areas according to the ARDI Equity Explorer Tool.	\$0.498

Program Administrator

Description

CEO Proposed Funding Amount (\$ Millions)

Expanding Community Health Work in LA County
TPA (DHS, DMH, DPH - SMEs)

This project supports Community Health Worker programs in Los Angeles County, which offer non-traditional approaches for organizations and health systems to connect with community and improve health and other life outcomes. Community Health Worker Programs expand delivery of health care, behavioral health, harm reduction substance use services, and mental health services in partnership with community-based organizations and with other community anchors like barber and beauty shops, libraries, parks, creative art and music spaces, places of workshop, and schools. This project may support, but is not limited to, the following: increase in education and information about Community Health Worker programs and services, expand job training programs for a linguistically and culturally competent workforce, and offer job quality and peer supports for existing Community Health Workers that increase retention and satisfaction.

\$0.498

Transitional-Aged Youth Development and Workforce Development
JCOD

Targeting communities with the highest risk of system involvement, this project will reduce justice system involvement for: (1) TAY by increasing access to TAY development and diversion services, and (2) previously incarcerated adults in LA County by increasing access to reentry intensive case management and job training. This project will expand existing services by expanding outreach, reintegration support, and restorative justice.

\$0.498

NOTE: WILL ADJUST SPACING AND TOTALS AFTER FAD APPROVAL.

Food, Clothing and Social Services Navigation Services for Historically Disadvantaged Populations
TPA (DPH, DPSS - SMEs)

This food assistance program involves partnering with retail supermarkets in the community to pick up excess protein, produce, dairy products and breads six days a week. Food will then be distributed or delivered to client families and individuals.

\$0.370

Care First Community Investment Recommended Detailed Year Three Spending Plan

Program Administrator	Description	CEO Proposed Funding Amount (\$ Millions)
Mommy Mentors TPA (DHS, DPH - SMEs)	This program reduces system involvement for young mothers in LA County by helping minority mothers decrease stress, increase support, and gain access to life skills which aids in an overall healthy and joyous birth. This project is essential due to the high African American infant and maternal mortality rates in LA County.	\$0.306
Resources for Underserved Communities TPA (DEO, DYD, JCOD - SMEs)	This program area seeks to provide mentorship programs for all types of professional backgrounds to help the youth and adults craft their pathway to success by being actively involved in community events and think gatherings. This project will impact the lives of community members by providing resources that will inspire them to be actively involved in giving back to their community which will reduce crime rates and improve overall wellness, housing insecurity, and building corporations that will be all inclusive.	\$0.252
Fair Chance Project JCOD	These projects and/or programs seeks to ensure system-impacted individuals who are re-entering the community have a fair chance when it comes to sentencing and parole, housing, health, education, jobs and hiring, and overall wellbeing, and provide advocacy to transform systems of justice. These projects and/or programs may include advocacy, information and education campaigns, and direct service support toward fair chance outcomes.	\$0.249
Healthcare Payment Assistance for Low Income and Underinsured Individuals TPA (DHS - SME)	Funding will assist qualified low income and underinsured individuals with chronic illnesses to afford their lifesaving treatments, healthcare and insurance. This assistance will help those from making the hard decision to either provide daily necessary essentials for their families or to get the medical help they so desperately need.	\$0.249
Audit-Proofing Community Based Organizations: Compliance as a Recurring Funding Strategy JCOD	Provided CFCI funded nonprofits from marginalized communities with Compliance Training and Technical Assistance: systems, practices, processes; goal alignment; expenditure tracking; program monitoring; impact reporting; financial statements; addressing challenges, shortfalls; line-item reallocation requests; ethics, fraud, misrepresentation, etc.	\$0.249
Fresh Food TPA (DPH, DPSS - SME)	This project would provide fresh food markets which provide healthier food options in underserved communities and also provide financial wealth courses.	\$0.200

Program Administrator	Description	CEO Proposed Funding Amount (\$ Millions)
Unhoused Youth Support TPA (DYD - SME)	This program will prioritize family reunification or support as the initial intervention for youth experiencing homelessness and improve the crisis response to serve both youth and young adults. Programs will develop an effective systemic response and prepare youth for the workforce while focusing on serving populations of youth who are most in need of employment and training programs, including homeless and runaway youth.	\$0.200
Youth Programming in Communities of Color TPA (DYD - SME)	This program will provide youth programming in communities of color. These programs will be created by people of color and operated by people of color to engage our youth with the hopes of imbuing and inspiring them to become strong, healthy individuals emotionally, physically, and mentally, so that they can live with a healthy dose of self-esteem, self-respect, and honor.	\$0.200
CFCI Administration JCOD	One percent of Administrative costs	\$0.877

Total Amount of Funded Proposals: \$88.304M

Glossary

CFCI	Care First Community Investment
DHS	Department of Health Services
DHS-ODR	Department of Health Services-Office of Diversion and Reentry
DYD	Department of Youth Development
JCOD	Justice, Care, and Opportunities Department
TPA	Third-Party Administrator
SME	Subject Matter Expert
SAP-C	Department of Public Health Substance Abuse Prevention and Control
DEO	Department of Economic Opportunity
DPH	Department of Public Health
DPSS	Department of Public Social Services
DMH	Department of Mental Health
DHR	Department of Human Resources



CEO Recommended Care First Community Investment Year Three Spending Plan

Program Name		Funding Amounts (\$ millions)		Committee Proposed Administrator	CEO Recommended Administrator
		Amount Requested	CEO Recommended		
(\$ millions rounded to the nearest thousand)					
1	Housing Project	\$8.220	\$8.192	Third-Party Administrator	TPA (JCOD-SME)
2	Holistic Out of School Time Enrichment/Youth Development for Reentry Youth	\$8.111	\$8.083	County Department	DYD
3	Youth Academy/Pathways out of Poverty & Non- Carceral Diversion	\$7.550	\$7.524	Third-Party Administrator	TPA (DYD-SME)
4	General Access to Funding for Small, Minority-Owned Businesses	\$5.800	\$5.780	Third-Party Administrator	TPA (DEO, JCOD, DCBA- SME)
5	General Job Training and Employment (Justice- Involved) *	\$2.608	\$2.599	County Department	JCOD
6	General Job Training and Employment (Non Justice- Involved) *	\$2.608	\$2.599	County Department	DEO
7	Resource Movement Center	\$5.000	\$4.983	Third-Party Administrator	TPA (JCOD-SME)
8	Support for Small and/or Cooperatively Owned Businesses	\$5.000	\$4.983	County Department	DEO
9	Youth Development and Diversion through Sport and Play	\$5.000	\$4.983	County Department	Parks and Recreation
10	American Indian Day Care & Family Resource Center	\$4.000	\$3.986	Third-Party Administrator	TPA (Native American Indian Commision-SME)
11	Housing & Placements in Support of the Decarceration of Girls & Gender Expansive Youth in LA County	\$3.909	\$3.895	County Department	DYD

Care First Community Investment Year Three Recommended Spending Plan

12	Child Care	\$3.000	\$2.990	County Department/ TPA	DPH
13	Culturally and Community-Centered Arts/Mental Health Engagement	\$3.000	\$2.990	County Department	Arts & Culture
14	Reentry Education and Career Development Training	\$3.000	\$2.990	County Department	JCOD
15	Community Farms	\$2.509	\$2.500	Third-Party Administrator	TPA (DPH, DPSS-SME)
16	A Better Tomorrow	\$2.000	\$1.993	Third-Party Administrator	TPA (DMH, DHS-SME)
17	TGI Mentorship Project	\$1.500	\$1.495	Third-Party Administrator	TPA (JCOD-SME)
18	Youth Learning Community	\$1.460	\$1.455	Third-Party Administrator	TPA (DYD-SME)
19	School-based Youth Development Support Service	\$1.399	\$1.394	Third-Party Administrator	TPA (DYD-SME)
20	Ethical AI and Art for Community College Youth Program to Creative Jobs	\$1.333	\$1.328	County Department	DEO
21	24/7/365 Youth Center	\$1.082	\$1.078	Third-Party Administrator	TPA (DYD-SME)
22	Community Mentoring Leaders Program and Community Based Juvenile Reentry	\$1.000	\$0.997	Third-Party Administrator	TPA (DYD-SME)
23	Defining Youth for Funding	\$1.000	\$0.997	County Department	DYD
24	Feeding the Unhoused	\$0.800	\$0.797	Third-Party Administrator	TPA (Homeless Initiative, DPH, DPSS-SME)
25	College Persistence for Foster and BIPOC Youth	\$0.709	\$0.707	County Department	DCFS

Care First Community Investment Year Three Recommended Spending Plan

26	Mommy Support	\$0.650	\$0.648	Third-Party Administrator	TPA (DHS, DPH, DPSS-SME)
27	Rapid Engagement and Housing Program	\$0.621	\$0.619	County Department	DCFS
28	Seeking Equity in Medicine	\$0.559	\$0.557	Third-Party Administrator	TPA (DHS DPH, DMH-SME)
29	Multicultural Diverse Intensive Outpatient Project	\$0.518	\$0.516	County Department	DPH (SAP-C)
30	County Pipeline Programs	\$0.500	\$0.498	County Department	DEO (DHR - SME)
31	Expanding Community Health Work in LA County	\$0.500	\$0.498	Third-Party Administrator	TPA (DHS, DMH, DPH-SME)
32	Transitional-Aged Youth Development & Workforce Development	\$0.500	\$0.498	County Department	JCOD

NOTE: WILL ADJUST SPACING AND TOTALS AFTER FAD APPROVAL.

33	Food, Clothing & Social Services Navigation Services for Historically Disadvantaged Populations	\$0.371	\$0.370	Third-Party Administrator	TPA (DPH, DPSS-SME)
34	Mommy Mentors	\$0.307	\$0.306	Third-Party Administrator	TPA (DPH, DHS-SME)
35	Resources for Underserved Communities	\$0.253	\$0.252	Third-Party Administrator	TPA (DEO, JCOD, DYD-SME)
36	Fair Chance Project	\$0.250	\$0.249	County Department	JCOD
37	Healthcare Payment Assistance for Low Income and Underinsured Individuals	\$0.250	\$0.249	Third-Party Administrator	TPA (DHS-SME)

Care First Community Investment Year Three Recommended Spending Plan

38	Audit-Proofing Community Based Organizations: Compliance as a Recurring Funding Strategy	\$0.250	\$0.249	County Department	JCOD
39	Fresh Food	\$0.120	\$0.200	Third-Party Administrator	TPA (DPH, DPSS-SME)
40	Unhoused Youth Support	\$0.100	\$0.200	Third-Party Administrator	TPA (DYD-SME)
41	Youth Programming in Communities of Color	\$0.075	\$0.200	Third-Party Administrator	TPA (DYD-SME)
42	CFCI Administration	\$0.883	\$0.877	County Department	JCOD
Amount of Recommended Funding Proposals		\$88.305M **	\$88.304M		

The CFCI Advisory Committee submitted 45 programs, plus CFCI Administration, in the event CFCI was funded for \$100M in Year Three. The \$100M plan is available in the CFCI Advisory Committee Report (Attachment IV).

*The Committee recommended one program. CEO split the recommendation into two programs to enable one administrator, each, for justice-involved and non-justice involved participants.

** The Committee recommendations, as submitted, total \$88.304M. When rounded to the nearest \$1,000, however, the recommendations total \$88.305M.

Quick Reference Table

Relevant Facts	Amount/Number
Total amount of funding recommended by Advisory Committee	\$88.3M
Total number of Proposals Administered by Third Party Administrator	23
Total number of Proposals Administered by County Departments (CFCI Administration not included in this count.)	18

Glossary

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DPSS	Department of Public Social Services
DPH	Department of Public Health
DMH	Department of Mental Health
DHR	Department of Human Resources



CEO Recommended CFCI Year Three Spending Plan Summary

The Year Three Care First Community Investment Spending Plan invests an additional \$88.3 million to further advance the Board of Supervisors' Care First, Jails Last vision to transform Los Angeles County with innovative programs that serve our chronically under-resourced communities to address negative outcomes caused by racially driven criminal justice inequities and long-term community economic disinvestment.

Similar to the previous two years, the CEO recommends two methods to deploy CFCI funds: either through a third-party administrator, or through County departments where the majority of funds will be passed to community-based organizations.

INVESTMENTS

The plan is funded by \$88.3 million in new CFCI funding approved by the Board of Supervisors in the Fiscal Year 2023-24 Recommended Budget.

- Including the \$100.0 million "down payment" for Years One and Two, this \$88.3 million brings the overall ongoing CFCI budget to \$288.3 million.
- This satisfies the full CFCI set-aside requirement, which will adjust year-to-year based on the annual recalculation of the required set-aside.

ADVISORY COMMITTEE RECOMMENDATIONS

- The CEO recommendations closely mirror the plan proposed by the Advisory Committee. All programs recommended by the Advisory Committee are included the CEO recommendations. CEO increased three small programs by a total of \$305,000 to ensure that each program had sufficient funding to be viable. CEO identified this funding by reducing the remaining 38 programs, plus CFCI Administration, by an equal percentage and rounding to the nearest \$1,000. This resulted in an average decrease per program of 0.36% (thirty-six hundredths of one percent).

HIGHLIGHTS OF THE FUNDING PLAN INCLUDE:

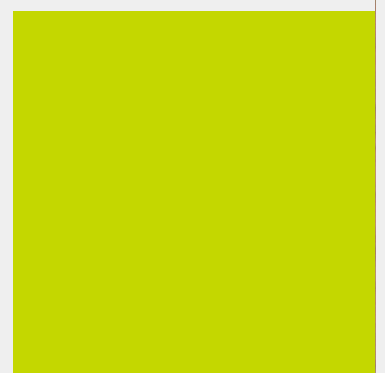
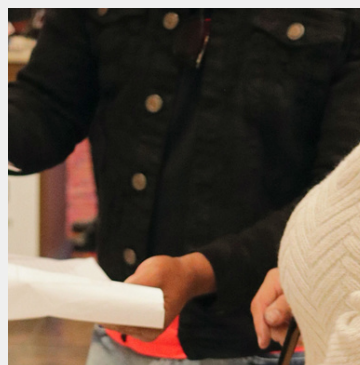
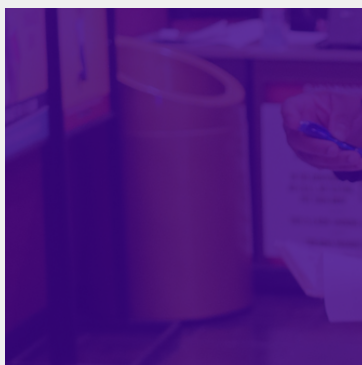
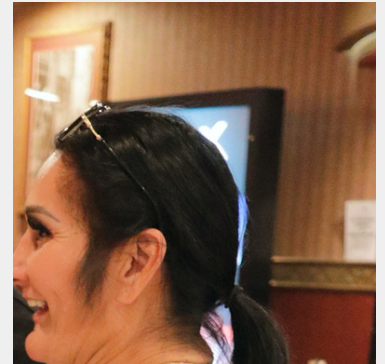
- **Over \$45 million** will be administered by a Third-Party Administrator with the majority of funds passing through to community-based organizations.
- **Over \$32 million** will be dedicated to programs prioritizing youth development.
- **Over \$18 million** will support rental assistance and housing for our most vulnerable populations.
- **Over \$13 million** will provide access to funding for small, minority-owned businesses.
- **Over \$9 million** will fund job training and employment.
- **Over \$7 million** will go towards restorative justice.
- **Over \$5 million** will support community-based health services.
- **Over \$1 million** will fund programs for non-carceral diversion or to support residents returning to the community after incarceration.

PRIOR BOARD OF SUPERVISORS-APPROVED SPENDING PLANS:

- 7/27/2021, ARPA Spending Plan: <https://file.lacounty.gov/SDSInter/bos/supdocs/160391.pdf>
(Includes \$87.7 million in CFCI recommendations)
- 8/10/2021, CFCI Year 1 Spending Plan: <http://file.lacounty.gov/SDSInter/bos/supdocs/160907.pdf>
- 9/6/2022, CFCI Year 2 Spending Plan: <http://file.lacounty.gov/SDSInter/bos/supdocs/172111.pdf>

CARE FIRST COMMUNITY INVESTMENT ADVISORY COMMITTEE

SPENDING PLAN RECOMMENDATIONS YEAR 3 (FY 2023 - 2024)



Executive Summary

The Care First Community Investment (CFCI) Advisory Committee is excited to share its Spending Plan for Year 3 (FY 2022-2023) in the following report. This year's spending plan utilizes many of the best practices from the Year 2 (FY 2022-2023) allocation process, which also built upon the strong foundation of Year 1 (FY 2021-2022) efforts.

The Committee's Year 3 Spending Plan's distinguishing characteristic is the emphasis of collaborating with the community. This plan utilizes a diverse range of perspectives and knowledge from community members whose engagement was at the center of the process. The concept recommendations considered in this plan were provided by impacted community members living in locales identified using both the Justice Equity Needs Index and the Justice Equity Services Index with input also obtained from the Anti-Racism Diversity & Inclusion mapping in the American Rescue Plan Dashboard. With a deep commitment to Los Angeles communities and drawing from professional expertise and lived experiences, the Spending Plan aims to invest in people by way of job training, employment and small business opportunities; continuing the expansion of community-based housing programs with rental assistance; and provide services needed for youth and young adults with an opportunity to give appropriate focus on American Indian/Alaskan Native/Indigenous, Black, TGI, and justice system-involved populations. The Plan seeks to invest directly in the most impacted communities in various ways, fundamentally providing culturally responsive education and economic support.

COVID-19 is still present and has worsened longstanding racial disparities and community disinvestment in underserved communities. However, this Spending Plan is tailored to address these challenges. Additionally, the Plan takes a forward-looking approach, proposing ways to create lasting and sustainable change that future generations can benefit from. By reimagining the L.A. County justice system and deconstructing structural inequities, this Spending Plan aims to bring about positive and long-lasting change to Los Angeles communities.



Care First Community Investment Advisory Committee

Special thanks to each of the Care First Community Investment Advisory Committee Members and their alternates for the countless hours and contributions to this process by way of regular meetings, special meetings, Adhoc committee meetings and more. Your care for the community is why we continue to be successful.

Barbara Ferrer / Gary Tsai - Public Health
Christina Ghaly / Clemens Hong - Health Services
D'Artagnan Scorza / Johnathan Nomachi- ARDI
Derek Steele / Kim Watson - Black Thought Collective
Ezekiel Nishiyama / Jacob (Blacc) Jackson - Youth Advisory Commission
Frieda Hovsepian - SD5
Jackie Contreras / Sherri Cheatham - Public Social Services
Jared O'Brien / Alexia Cina - Youth Justice Reimagined
Joseph (Joey) Williams / Tencha Chavez - Native American Indian Commission
Kelly LoBianco / Jessica Kim - Economic Opportunity
Lisa Wong / Crystal Kibby - Department of Mental Health
Megan Castillo / Bamby Salcedo - REIMAGINE LA
Michelle Fuentes-Miranda / Albert Melena - SD3
Norma Garcia / Alina Bokde - Parks and Recreation
Rafael Carbajal / Joel Ayala - Consumer & Business Affairs
Reba Stevens - LAHSA Lived Experience Board
Robert (Bob) Schoonover / Wendy Knight - SEIU Local 721
Rosa Soto / Jose Miguel Ruiz - SD1
Songhai Armstead / Gina Eachus - JCOD
Twima Earley / Norma Clarke - Development Authority
Veronica Lewis / Jackie Morris - SD4
Victor Cyrus-Franklin / Cedric Nelms - LA VOICE
Wesley Crunk / Corey Crockerham - Southwest Mountain States Regional Council of Carpenters



Special Thanks

Special thanks to the CFCI support staff and trusted messenger organizations. The work in this year's funding plan development was able to move forward successfully because of your ideas for robust community engagement, your steady involvement & execution, and steadfast belief in the spending plan process we created. May we continue to work together and strive to make more impact.

Justice Care & Opportunity Department

Songhai Armstead - Interim Director

Myles Meshack - JCOD

Gina Eachus - JCOD

Angela Luben - JCOD

Renita Bowlin - JCOD

Tamika Gray - JCOD

Yessi Vasquez - JCOD

Street Level Strategy

Trusted Messengers Organizations

TransLatin@ Coalition

Sanctuary of Hope

Youth With a Purpose / Gerri's Place

UAll

CA Native Vote Project

CultivaLA

WLCAC

East LA Rising

The last but most important thank you goes to the community members. Every community member who came to each of the meetings, gave/submitted public comment, provided a concept recommendation, filled out a survey, came to a listening session, sent letters, and so much more...Thank you for your contribution to this effort.



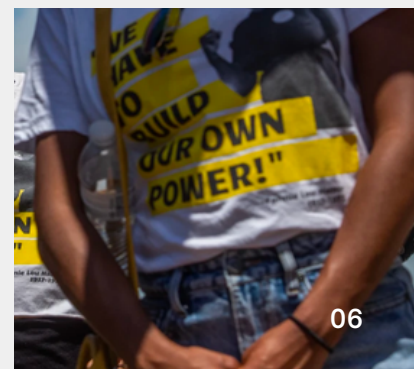
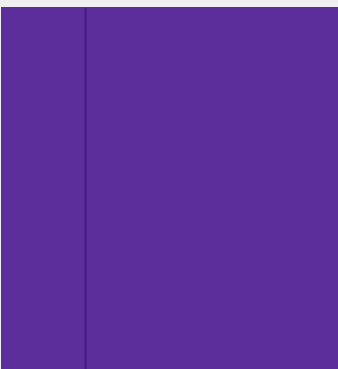
OVERVIEW

1. Background

On August 10, 2021, the Los Angeles County Board of Supervisors (LAC BOS) established the Care First and Community Investment (CFCI) budget policy aimed at adopting the framework of ballot Measure J. Measure J was a Charter Amendment passed by County voters on November 3, 2020, that called for a minimum of 10% of locally generated unrestricted revenue to be invested directly into communities and alternatives to incarceration, specifically to address the impact of racial injustice within the criminal justice system. The Measure was ruled unconstitutional by a Los Angeles County Superior Court but its spirit has been preserved through CFCI.

CFCI's budget policy outlines how the County will determine the amount of locally generated unrestricted revenues in the general fund (net County cost) to set aside for CFCI programs, with the LAC BOS approving \$100 million for CFCI programs in the Fiscal Year (FY) 2021-22 budget as a down payment to the full set-aside amount for FY 2023-24. These funds are prohibited from being used for carceral systems and law enforcement agencies, aligning with the goal of investing in the communities and alternatives to incarceration.

The CFCI Advisory Committee and stakeholder process were also established by the August 10, 2021 motion by the LA County Board of Supervisors. The 24-member committee prepared its second recommended Spending Plan through an even more robust stakeholder and community engagement process, which is detailed in the document below. The spending proposals and recommendations outlined in this report were sent to the Chief Executive Office for approval and submission to the LAC BOS as a part of the FY 2023-2024 budget proposal.





CFCI is a significant step towards addressing the impact of racial injustice in the criminal justice system and investing in the communities affected by it. It is also a response to the calls for police reform and racial justice that have been heard across the country, including in Los Angeles. With the establishment of CFCI, LA County has taken a proactive approach towards creating a more equitable and just system that benefits everyone in the community.

2. History

The CFCI process and Advisory Committee in LA County were established as a result of various events that took place over the last decade. In the past years, various individuals and organizations - including government officials, philanthropy, and residents of the county - collectively worked towards reforming the justice system to focus on the experiences of those most affected by incarceration and structural racism.

The Alternatives to Incarceration (ATI) Work Group was formed in February 2019, comprising system-impacted individuals, community and system stakeholders, advocates, and philanthropy. This group was tasked with creating a concrete plan to increase treatment options and alternatives to custody while ensuring public safety, with special consideration given to justice-involved subpopulations. The group presented their final report to the Los Angeles County Board of Supervisors (Board of Supervisors) on March 10, 2020, and the board adopted the ATI Workgroup's five overarching strategies, prioritizing just over two dozen of the 118 recommendations for review and analysis.

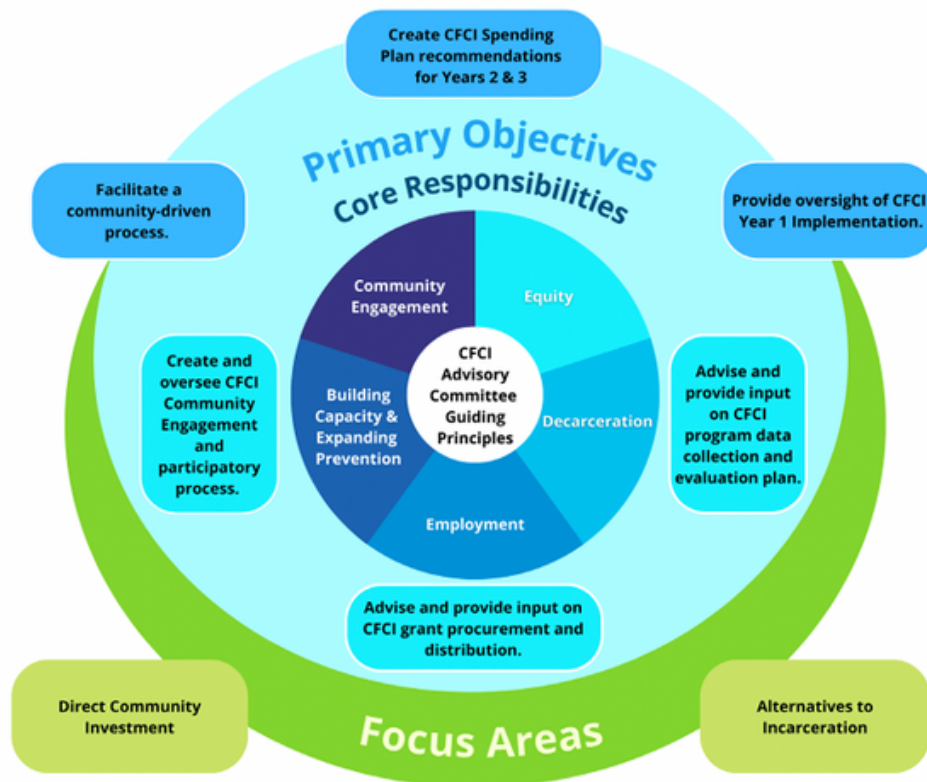


In the Freedom Summer of 2020, a coalition of community organizations and advocates, including - Black Lives Matter, Re-Imagine LA, Brothers Sons Selves, and many others - developed a group of stakeholders that aimed to place an initiative on the November 3, 2020 ballot. This measure was focused on addressing long-standing racial disparities and limited community investments in the most underserved and impacted communities in the County. Measure J, as it was known, was passed by voters in November 2020, aiming to create a sustained revenue source to fill the funding gap in community-based programming in the County's budgeting process for Alternatives to Incarceration and Direct Community Investment in low-income, Black and Brown communities for jobs, housing, and health.

Following the passage of Measure J, the Board of Supervisors adopted a motion on November 10, 2020, to establish an inclusive and transparent process for allocating funds as outlined in Measure J. They established a 17-member Re-Imagine LA Advisory Committee (Advisory Committee) and tasked them with working in coordination with the LA County Chief Executive Office's (CEO) offices - Alternatives to Incarceration (ATI Office) and Anti-Racism, Diversity, and Inclusion (ARDI Initiative) - to develop the initial Measure J spending plan. The Measure J Advisory Committee sunset in August 2021 and transformed into the CFCI Advisory Committee, mandating the presence of missing impacted populations (Black, Native American/Indigenous, Latinx, Immigrant, Asian/Pacific Islander, LGBTQIA+, labor, faith, youth, disabled/impaired/diversely abled and LA nonprofit communities) in the membership of the CFCI Advisory Committee with the aim of continuing the work started by Measure J to prioritize care and invest in communities that have been historically underserved.

3. Committee Framework and Guiding Principles

The framework for the CFCI Advisory Committee's existence is based on three primary objectives, defined core responsibilities, and established guiding principles and focus areas as shown on the Framework Graphic below.



A. CFCI Advisory Committee Primary Objectives and Core Responsibilities

CFCI Advisory Committee's purpose is to serve as the formal stakeholder body to help inform, make recommendations about and advise on Care First and Community Investment policies, procedures, funding allocations, implementation and evaluation.

The Committee has three main objectives:

1. Facilitate a robust community driven process to inform and guide the Committee's spending proposals and recommendations;
2. Provide advisement and oversight for the implementation of year one CFCI programs; and
3. Create CFCI Spending Plan Recommendations for Year 3 for submission to LA County CEO.

The Committee has three core responsibilities:

1. Create and oversee CFCI Community Engagement and participatory process & work plan to develop a Spending Plan.
2. Advise and provide input on CFCI program data collection and evaluation plan.
3. Advise and provide input on CFCI grant procurement and distribution processes.


B. Guiding Principles

The CFCI Advisory Committee adopted the following five categories and 21 guiding principles to govern its discussion and decisions about every facet of the spending plan development process.

1. Equity:

- a. Meaningfully incorporate a Racial Equity lens to reduce disparities.
- b. Ensure that harm is not done to Black and Brown communities because of this process.
- c. Focus on communities with high rates of violence to reduce gang & street violence and expand prevention & community-based public safety.
- d. Enhance behavioral health equity with a focus on community driven/designed programs, peer support, and harm reduction strategies.
- e. Advance a “No Wrong Door” approach.
- f. Improve geographic equity.
- g. Create mechanisms to improve access for groups who cannot usually access government funding.

2. Decarceration:

- a. Decarcerate jails and reduce the number of people incarcerated.
- b. Prioritize funding community-based intervention and strategies to close Men’s Central Jail.
-  c. Incorporate the experience and needs of ex-gang members to inform non-carceral programs.

3. Employment:

- a. Ensure zero net job loss or unemployment.
- b. Reduce and eliminate under-employment.

4. Building Capacity & Expanding Prevention:

- a. Expand the capacity of the Office of Diversion & Reentry to scale up effective programs.
- b. Strengthen and scale the substance use disorder system.
- c. Expand and strengthen prevention efforts.
- d. Increase capacity and access to community-based systems & programs for people returning home and to reduce recidivism for people in the community.
- e. Strengthen capacity and increase community-based resources in neighborhoods that have experienced significant divestment.
- f. Uplift youth development programs & strategies.

5. Community Engagement:

- a. Foster and cultivate opportunities to empower youth and include them in decision-making.
- b. Use person-centered language & preferred gender pronouns.
- c. Conduct meaningful community engagement that is transparent, respectful, and sufficiently resourced.

C. CFCI Focus Areas

The CFCI Budget policy states that funds should be dedicated to two overarching areas:

1. Direct Community Investment
2. Alternatives to Incarceration.

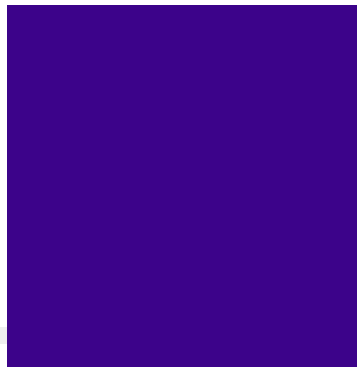
The primary goal of the Direct Community Investments is to significantly fund and resource low-income communities that have experienced divestment to increase investment in housing, living wage jobs, and health and wellness. The Direct Community Investment includes five categories:

1. Community-based youth development programs;
2. Job training and jobs to low-income residents focusing on jobs that support strategies with a focus on construction jobs tied to the expansion of the following: a decentralized system of care, affordable and supportive housing, and restorative care villages;
3. Access to capital for small minority-owned businesses with priority for Black-owned businesses;
4. Rental assistance, housing vouchers and related supportive services to people who are unhoused or at risk of losing their housing; and
5. Capital funding for a menu of housing interventions, including: transitional housing, affordable housing, supportive housing and restorative care villages with priority for shovel-ready projects.

The Alternatives to Incarceration CFCI investments are designed to implement the Board's vision of "Care First, Jails Last" in accordance with the adopted priority recommendations from the ATI Work Group. The Alternatives to Incarceration area includes four categories:

1. Community-based restorative justice programs;
2. Pretrial non-custody services and treatment;
3. Community-based health services, health promotion, counseling, wellness and prevention programs, and mental health and substance use disorder services; and
4. Diversion and reentry programs (noncustodial) including housing and services.





4. Development of Recommended Spending Plan

A. Establishing a Work Plan

The CFCI Advisory Committee elected to develop a recommended spending plan to present to the LA County Chief Executive Office (CEO) as a part of the beginning of the LA County Budgetary process in April of 2023 in order to facilitate a timely distribution of year 3 funding. The timeline for the CFCI committee has always been abbreviated and this approach was no exception. Trying to achieve an April 2023 deadline made this process more aggressive in what was looking to be achieved in so little time. However, to support future iterations of this process, the goal was to meet this expectation this year so that future years can have more time to consider when developing those work plans.

B. Key Findings Framework & Community Engagement

In response to the abbreviated timeline to create, execute and complete a work plan the CFCI Advisory Committee empowered the Community Engagement AdHoc Committee developed in the previous year's effort to develop a strategy and timeline that could meet the aggressive set of expectations. This included a decision to utilize the learnings from previous year's hosted presentations that helped frame the issues, key considerations, level setting and insights for the CFCI Advisory Committee. Their plan, put together in concert with Street Level Strategy and the JCOD Office, was adopted by the CFCI Advisory Committee. The thoughtful strategy was to complete a robust and far-reaching community engagement process that would not only cultivate thoughtful discussions and ideas from the community on concept recommendations that they would provide, but it also included a wide ranging survey of those concepts that the community would use to support the prioritization of the concepts. The community listening sessions this year would also support the process. The goal was to lead with community voice and the expectation was that the community members of LA County, who are closest to the need, with the right set of tools, supports, and events would successfully elevate the appropriate concepts to be funded.



i. Ad Hoc Community Engagement Subcommittee & Trusted Messengers

Once the Advisory committee delegated the appropriate responsibilities, the Ad Hoc Community Engagement Subcommittee with the Trusted Messengers organizations, Street Level Strategies (SLS) and the JCOD team got right to work. Street Level Strategy (SLS) was contracted as the CFCI community engagement consultant firm by the LA County CEO - Alternatives to Incarceration Office through an open competitive procurement process. The robust nature of the planned community engagement, stipends for participation, Community Recommendation Form (CRF), surveys and more called for extensive coordination and discussion of specific details. To ensure that the Advisory Committee provided specific guidance to SLS, the Committee established an Ad Hoc Subcommittee for Community Engagement to hold open meetings with public participation and work closely with the contracted firm. The Ad Hoc Subcommittee met weekly starting in November 2022 until the end of March 2023.

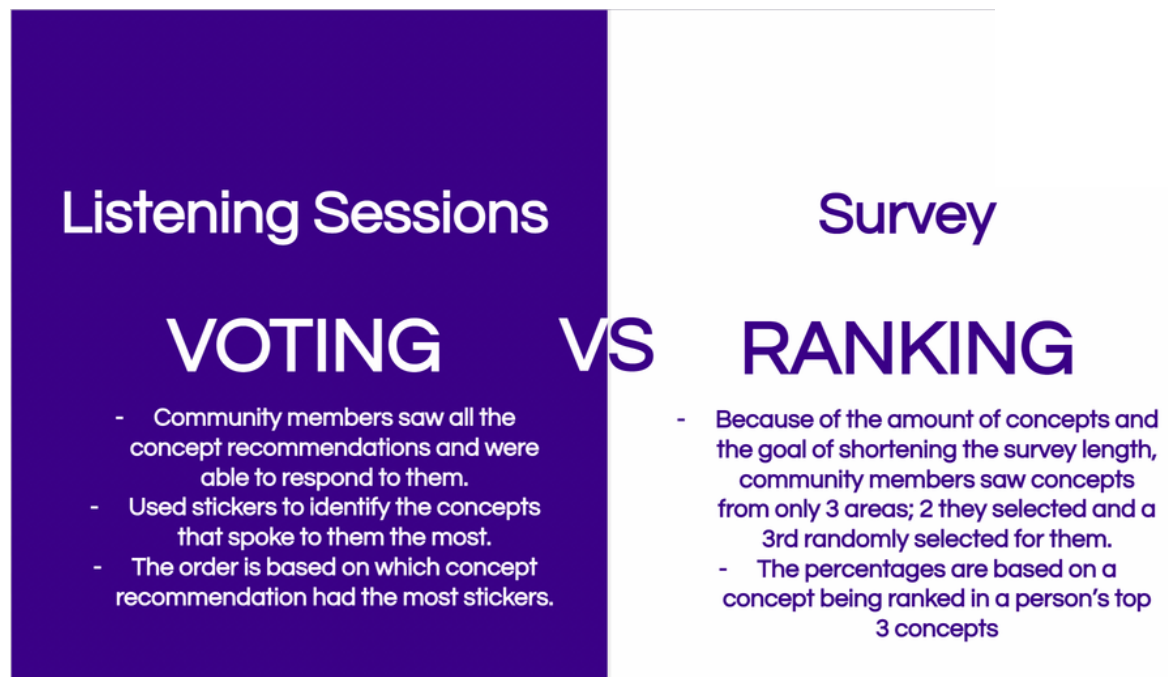
ii. Concept Recommendation Form

The Ad Hoc Subcommittee's work beginning with rolling out the Community Concept Recommendations Form (CRF) in November of 2022. The Form collected details including the target populations, geographical area(s) to be served, equity impact statements, key activities and outcomes, and projected annual and one-time costs. Wide outreach was conducted to inform stakeholders from across LA County about the opportunity to submit project ideas. Since the recommendations have some important requirements, SLS provided ongoing technical assistance "office hours" and trained the trusted messenger organizations on how to use the CRF to ensure that there was adequate support for community member completion of the CRF. The Community Concept Recommendations were collected until January 15th 2023 with 148 concepts submitted that amounted to just over \$1B.



iii. Community Survey & Listening Sessions

Once the concept recommendations were collected and analyzed for duplication and incomplete concept submissions, the final number of concepts was 143 with amounting to \$1B+. The concepts were broken down into summaries, equity statement, CFCI focus area, SPA, Supervisor district, project type, and total cost. Having this breakdown simplified the effort to put the concepts into a survey and into a spread sheet. The community survey was created and responses were collected from February 19th until March 16th, 2023. During this same time frame community listening sessions took place to share the concept results. Both tools created space to either rank or vote on the concepts and concept areas of focus that they identified with. Please see the figure below for more context.



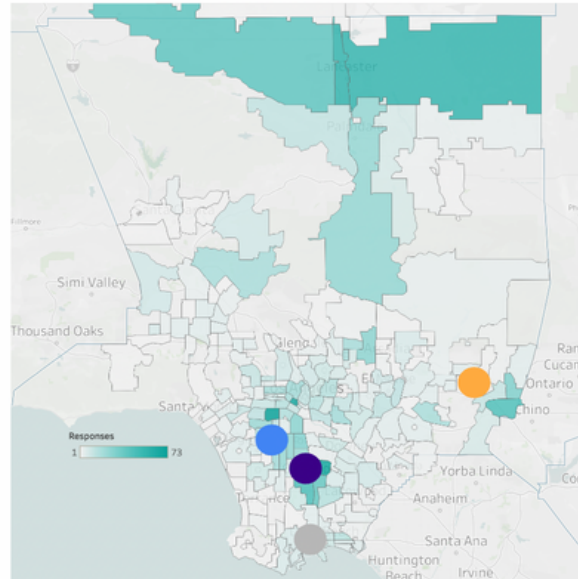
The concept recommendations considered in the survey and in the listening sessions were provided and prioritized by impacted community members living in locales identified using both the Justice Equity Needs Index and the Justice Equity Services Index with input also obtained from the Anti-Racism Diversity & Inclusion mapping tool in the American Rescue Plan Dashboard. The selected cities were Compton, Long Beach, Pomona, Lynwood, and a virtual session to provide additional opportunities for those who may have missed it. The CFCI Advisory Committee considered year 2's engagement efforts in this decision. Regions like South LA, East LA and the Antelope Valley did not have listening sessions but were still supported by way of our trusted messenger organizations who conducted outreach and community engagement efforts in those areas.

Outreach Map

- Listening sessions were held in Compton, Long Beach, Pomona, Lynwood, and virtually.
- Outreach priorities for both survey and listening sessions were determined based on Jeni, Jesi, and Ardi indices
 - Zip Codes shown in table below:

City	Zip Code
Long Beach	90813
Compton	90220
Pomona	91767
Lynwood	90262
Boyle Heights*	90033
Lancaster*	93536
West Adams*	90018
Willowbrook*	90022

*Listening Sessions held in year 2 outreach



iv. Community Outreach

Building on the success of past efforts, this year had the most robust amount of community engagement including widespread communication to 5000+ LA County residents, with areas of the county prioritized by the Justice Equity Needs Index (JENI), Justice Equity Services Index (JESI) and Anti Racism Diversity & Inclusion ARPA Projects map. Over the four month process, over 24,000 emails were sent, 1500+ phone calls were made, and hours of information sessions and technical assistance "office hours" were provided. The CFCI Advisory Committee's outreach process met the goal of prioritizing community ideas and their identified needs. To get a full breakdown of the survey and listening session demographic breakdown, and a thorough analysis of the community's priorities, refer here to the [SLS presentation to the CFCI advisory committee on March 16, 2023](#).

Survey Responses

Comparison by Year - Race/Ethnicity

	Year	
	2	3
When comparing Years 2 and 3 demographically, we see increases in Native American/Indigenous respondents, decreases in Hispanic/Latinx and White/Caucasian respondents.		
Hispanic/Latinx	43%	26%
Black/African American	25%	26%
Native American/Indigenous	5%	23%
White/Caucasian	18%	7%
Middle Eastern	12%	
Asian American/Pacific Islander	3%	3%
Mixed Race	0%	5%
Don't Know		1%

*Please note: "Native American/Indigenous" was not initially included as an option on the survey in year 2 which impacted the demographic results.

The FY 2023-2024 Spending Plan

Before the drafting of the spending plan could take place, the CFCI Advisory Committee reviewed all the community feedback being sure to analyze and determine similarities across the survey and listening sessions data. Based on the survey feedback, each of the concepts were provided a percentage that represented the percent of times a concept was ranked as the top concept in the survey process. The votes that a concept received in the listening sessions was also represented to help give a concept additional weight as well. The CFCI Advisory Committee determined that concepts that received 33% and above would be identified as top ranking concepts, narrowing the focus on 54 community recommendations.

A	B	C	E	F	J	K	N	O
Project ID #	Project Name	Summary	Equity and Impact Statement:	CFCI Focus Area	Project Type	Total Costs (Annual + One-Time)	Listening Session Votes (Sum of Votes across all listening sessions)	Ranking 1-3
10	Defining Youth For Funding	Defining the proper classification of justice involved youth for purpose of funding.	This project will help reduce recidivism, by making sure all justice involved youth get access to the proper funding, regardless of the category they belong to. Having access to the funding without restrictions can assist all those that need resources and services to become self-sufficient.	Non-Carceral Diversion and Reentry	Expansion/Adaptation	\$1,000,000.00	7	37%
		We seek to increase the matriculation of	The foundation will recruit underrepresented					

*Baseline for Draft Spending Plan was 33%

Listen
Sessions:
Votes

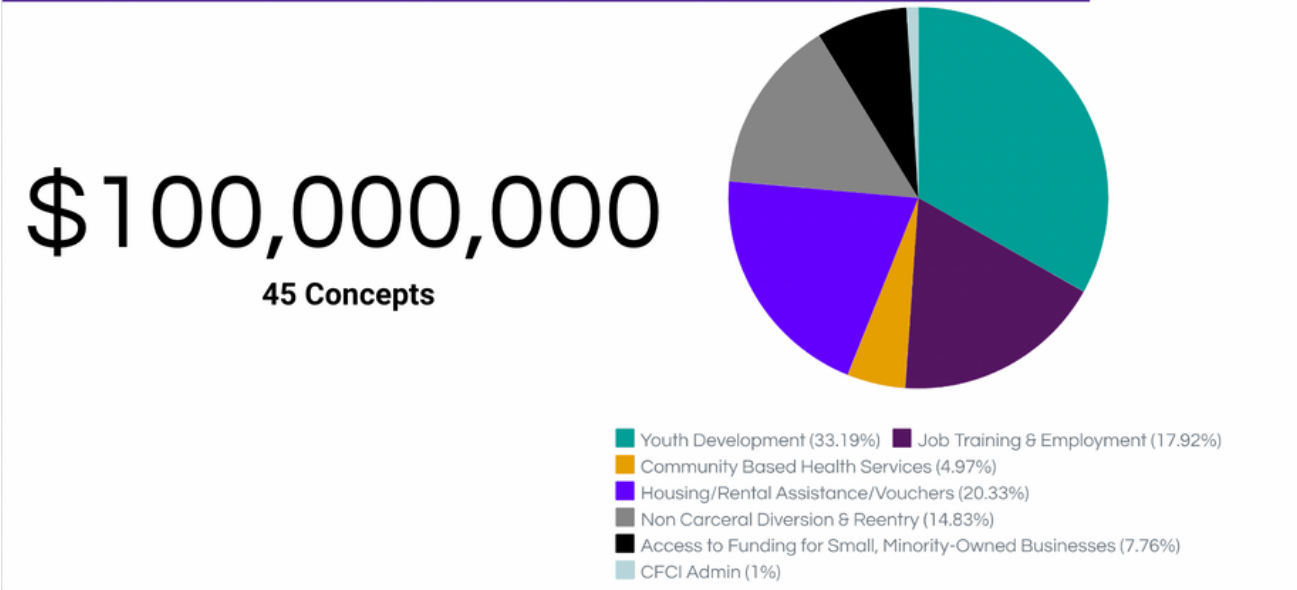
Survey:
Ranking by %

To provide the appropriate attention to detail, the CFCI Advisory Committee elected an additional Ad Hoc Committee to:

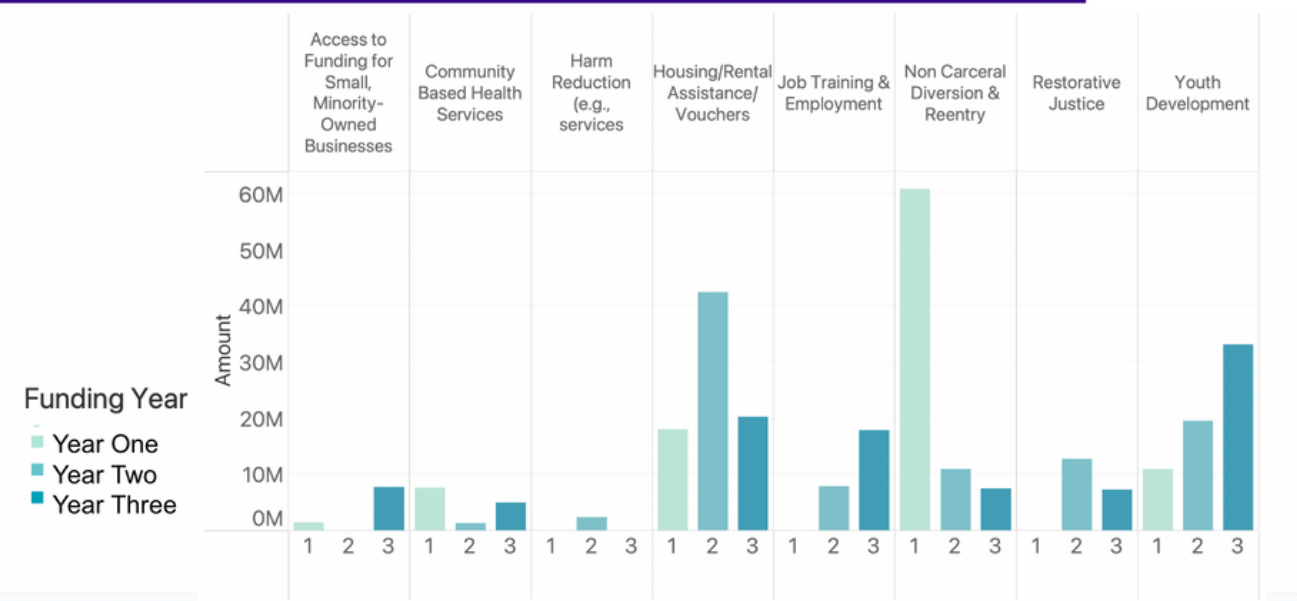
- Review and combine concepts similar in scope
- Review concept costs, focused on high and low costing concepts, ensuring that the costs were appropriate based on the concepts recommended
- Review concepts outside of the CFCI Framework that were either too broad or too narrow.
- Review and suggest recommended additional concepts that may not be in the community's recommended 33% and above concepts but address gaps to the following communities: Black, Native American/Indigenous, and LGBTQIA communities, Jobs Training & Employment, Restorative Justice, and Urban Agriculture.

The review process resulted in combining concepts, eliminating concepts and adding additional concepts to the draft spending plan that may not have been naturally elevated to resulting in the 45 concepts recommended totaling to \$100,000,000.00 recommended by the Ad Hoc Subcommittee and approved by the CFCI Advisory Committee.

Year 3 Spending Plan Overview



Spending Plan Year over Year



*Please note: Harm Reduction was captured under Community Based Health Services in Year 1

The recommendations in this plan, totaling to \$100,000,000, help expand existing strategies or interventions that have proven to be impactful, including culturally proficient job readiness, training and placements for youth and adults, sports play programs, and mentorship and job readiness opportunities for the TGI community to name a few. Recommendations also invest in direly needed resources to support projects like having additional rental assistance, building a resource center for the Native American community, and small business development. 24 of the recommended concepts will be administered by the Third Party Administrator Amity Foundation in the amount of \$49,413,055 and 21 of the concepts will be administered by LA County Departments in the amount of \$50,586,945.

Recapping the 2023-2024 Spending Plan

<u>Recommendation Area of Focus</u>	<u>Number of Concepts</u>	<u>Percentage of Total Recommendations</u>	<u>Allocation Total</u>	<u>Percentage of \$100M</u>
Youth Development:	13	26.67%	\$33,192,578.00	33.19%
Job Training & Employment	9	20.00%	\$17,922,928.00	17.92%
Community Based Health Services	8	20.00%	\$4,967,639.00	4.97%
Housing/Rental Assistance/Vouchers	5	11.11%	\$20,329,155.00	20.33%
Non Carceral Diversion & Reentry	6	13.33%	\$14,829,002.00	14.83%
Access to Funding for Small, Minority-Owned Businesses	3	6.67%	\$7,758,698.00	7.76%
CFCI Admin	1	2%	\$1,000,000.00	1%
		Total	\$100,000,000.00	

On March 30th, 2023, the CFCI Advisory Committee was notified by the LA County Budget and Finance Division of their allocation of \$88,300,000 instead of \$100M or more for this fiscal year. Since gaining knowledge of this information, the CFCI Advisory Committee and community members began advocacy efforts toward the Board of Supervisors to ensure that this year's budget includes no less than \$100M allocated to Care First Community Investment. It is important to note that the funding for CFCI has significantly declined this year, which betrays the original intent of Measure J and the motion that created CFCI. The advocacy efforts is to make the case that it is unaffordable to continue this trend, especially as the community faces ongoing economic challenges and as the need for resources to effectively support our communities increases. To ensure the recommendations are approved the CFCI Advisory committee recommended the following changes:

Getting to \$100M	
\$98,026,514.00	Inclusive of Accepted Adhoc Committee Vetted Community & Advisory Committee Concepts
\$1,000,000.00	Admin JCOD
\$99,026,514.00	Total
\$473,486.00	Added Concept to develop Stipends for people attached to job training programs
\$500,000.00	Added Concept to develop Flex Funds for People attached to CFCI and ARPA-CFCI Programs
\$100,000,000.00	

Getting to Tiers 1 & Tiers 2: \$88,304,000	
\$98,909,554.00	Starting
<i>Suggested to be moved to Tier 2 or reduced in Tier 1</i>	
-\$6,326,002.00	Concept #141
-\$2,500,000.00	Concepts #66, 128
-\$1,779,552.00	Concept #50 (reduced to \$8,220,448 from \$10M in tier 1)
\$88,304,000.00	\$11,696,000.00

The Spending Recommendations of this plan in this report provide the project ID, a summary of the project descriptions, funding category, year 3 funding amounts, and suggested grant administrators (Third Party Administrator or LA County Department). It should be noted that the procurement of the contracts that come about because of these spending recommendations must include intentional targeting and prioritization of agencies who serve any or all of the sub populations listed under our guiding principles (which includes black, indigenous, brown, TGI, two spirit, faith, youth, incarcerated and formally incarcerated, etc.).

Spending Plan Concepts

Youth Development

Project ID # (including combined Projects)	Summary of Project or Concept Recommendation (Summarized for presentation purposes)	Funding Amount
125, 52, 132 Administrator: TPA	This program provides intervention and cost-effective prevention treatment to turn around the lives of system-involved youth by providing opportunities for growth and maturity through rehabilitation, education, problem solving techniques, psychological assistance, and individualized treatment so they become leaders through mobile case management.	\$7,549,987
61 Administrator: County	Targeting communities with the highest risk of system involvement, this project will reduce justice system involvement for (1) youth in Northwest Pasadena and surrounding communities by increasing access to youth development and diversion services, and (2) previously incarcerated adults in LA County by increasing access to reentry case management and job training.	\$500,000
45, 129, 131 Administrator: County	Delivered in community-based settings, culturally-centered arts engagement in music and visual arts encourage interpersonal connections across communities and age groups to heal trauma through arts instruction and mentorship help to overcome existing barriers and expand access to careers in the creative economy through virtual weekly workshops, free meals; various support and leadership training. Programs can support ages 13-25, can be in school or in the community.	\$3,000,000
134 Administrator: TPA	Aims to catalyze the co-creation of autonomous learning and healing sanctuaries for youth across LA - especially system-impacted, BIPOC, queer, trans, immigrant, and disabled youth and be a safe haven, support, and enrichment space for system impacted BIPOC youth. who thrive when engaged in trauma-informed, culturally sustaining, and restorative practices.	\$1,460,000
106, 29 Administrator: TPA	Targeting underserved and systems-impacted youth (ages 13-25) who live in LA County offering ongoing in-person and virtual weekly workshops and free meals; academic/professional support; mentorship; leadership training; arts-based activities; meditation/mindfulness practices; cultural/artistic enrichment, and; financial aid.	\$1,000,000
113, 11 Administrator: TPA	Through a third party administrator working with the Department of Youth Development, this project will provide resources to youth development organizations across the county that are using sports and play to create pathways to lifelong well-being for youth in communities & expand youth development to include sport and play creating more opportunities for youth & free sports programming during or after school; using the JENI, JESI indexes to identified communities of need with an emphasis on Black Youth particularly the Antelope Valley, West Athens, Inglewood, Compton, Watts/Willowbrook communities.	\$5,000,000
24 Administrator: TPA	Mommy Mentor Network is a current program that helps minority moms decrease stress, increase support, gain access to life skills and aids in an overall healthy and joyous birth.	\$307,000
32 Admin: TPA/County	This concept will support projects that provide child care assistance for families that cannot afford child care expenses to alleviate financial burden for working class families.	\$3,000,000
41 Administrator: TPA	Additional programming for communities of color created by people of color and operated by people of color to engage our youth to inspire them to become strong, healthy individuals emotionally, physically, and mentally to raise self-esteem.	\$75,000
96 Administrator: TPA	This project seeks to support students in high-need school districts within East LA, South LA, and the Antelope Valley building partnership agreements between the schools and key CBOs for staff on-campus presence at middle and high schools, offer referrals to outside youth programming and fund culturally responsive programming focused on mentorship and intervention on academic performance gaps in the African American, Latinx, and Indigenous male and female and gender non-conforming students.	\$1,399,200

116 Admin: County	A public-private collaborative designed to envelop foster and black youth in a college-going culture, individualized academic supports, college access and persistence services through a wrap-around model supported by a community of education, college, community based organization, career and social work professionals accompanying foster youth through educational phases and offer long term support.	\$709,100
123 Administrator: TPA	The 24/7/365 Youth Center would serve young people, ages 10-20, in Pomona and the East San Gabriel Valley by providing a safe place to socialize and would offer live programming, healthy activities, and safe alternatives to being on the streets or at home -- including establishment of a Youth Basketball League.	\$1,081,557
44, 140, 44, 51, 59 Administrator: TPA	This program will provide Holistic Out of School Time Enrichment Services focused on prevention by applying a whole child approach, integrating culturally-centered youth services such as: academic support; arts; and athletics, with services that support a healthy family ecosystem that adapt to changing economic, practical, and emotional needs – all aimed at healing and can expand services to teens, particularly in Watts and Compton with year-round after-school and summer programming to help with college readiness and development.	\$8,110,734

Spending Plan Concepts

Job Training and Employment

Project ID # (including combined Projects)	Summary of Project or Concept Recommendation (Summarized for presentation purposes)	Funding Amount
28, 102 Admin: TPA/County	Seek to increase access to capital, technical assistance, mentorship, and connections for system-impacted entrepreneurs and small businesses or face historic disinvestment leading to small business start-up, retention, growth, and success.	\$5,800,000
43,76, 79, 84, 124, 130, 135, 143 Administrator: County	These projects and programs seek to increase access and success for system-impacted individuals with barriers to employment to connect to quality jobs and career pathways with a focus on high-growth and in-demand sectors in LA County with targeted outreach to key stakeholder groups impacting job-readiness and promoting Fair Chance hiring.	\$5,216,442
78 Administrator: County	Increase access to public sector jobs and career pathways for diverse and qualified talent, including system-impacted individuals with barriers to employment, and meet workforce needs and provide outreach, education, and support including programs for County departments highlighting job retention and placement.	\$500,000
81 Administrator: TPA	Prioritize family reunification or support as initial intervention for youth experiencing homelessness and improve the crisis response to serve both youth and young adults and preparing youth for the workforce.	\$100,000
144 Administrator: County	Increase access to jobs and career pathways for diverse talent in community colleges in AI and tech by providing technical instruction and professional development for community college participants for future work in the sector across healthcare, tech, aviation, and biotech.	\$1,333,000
65 Administrator: TPA	Diversion program is an opportunity for the TGI community to receive culturally sensitive mentorship from LA County LGBTQ leaders and allies utilizing corporate business, civic, & education leaders, and trade professionals.	\$1,500,000
66, 128 Administrator: TPA (w/ support from LANAIC)	Connect American Indian Alaskan Native and Indigenous families and communities to resources that address parent-needed support and mental & health disparities, job placement, higher education, financial awareness, for power building efforts.	\$2,500,000
N/A Administrator: County	Advisory Committee added program to develop a fund to provide training-related stipends for youth and adults attached to CFCI job training programs.	\$473,486
N/A Administrator: County	Advisory Committee added program to develop a flexible fund that can support community members who are attached to CFCI & ARPA/CFCI programs with resources needed to achieve self sufficiency.	\$500,000

Spending Plan Concepts

Community Based Health

Project ID # (including combined Projects)	Summary of Project or Concept Recommendation (Summarized for presentation purposes)	Funding Amount
13 Administrator: TPA	Increase the matriculation of underrepresented, marginalized, and disadvantaged minority college students into medical school and the healthcare field through longitudinal pathway programs, mentoring, community engagement, financial, and scholarly support.	\$558,613
19 Administrator: County	Food Assistance Program involves partnering with retail businesses in the community such as Ralphs, Trader Joe's and Whole Foods, to pick up excess protein, produce, dairy products and bread six days a week and distribute to over 350 client families and individuals a week.	\$371,120
21 Administrator: County	This project supports Community Health Worker programs in LA County, offering approaches to connect with community and improve health and other life outcomes and expand delivery of health care, behavioral and mental health, harm reduction substance use services in partnership with key stakeholders.	\$500,000
55 Administrator: TPA	We provide holistic, mental and physical healthcare and return-to-work programs for Black pregnant women, their children and their families to create healthy Black communities.	\$650,000
60 Administrator: TPA	Funding will assist qualified low income and underinsured individuals with chronic illnesses afford life saving treatments, healthcare and insurance so they can provide daily essentials for their families or get necessary medical care.	\$250,000
77 Administrator: TPA	Multicultural Diverse Intensive Outpatient Treatment for SUD for justice-involved populations in Pasadena and surrounding areas with evidence-based treatments (EBT), innovative cultural competency, with patient advocacy for real-time case adjustments.	\$517,906
88 Administrator: TPA	This program will support Mental Health clinics with the availability to house those who need it and provide 24-hour services.ves.	\$2,000,000
92 Administrator: TPA	1. Fresh food market, we need healthier food options in our neighborhoods. 2. More Financial wealth courses.	\$120,000

Spending Plan Concepts

Housing/Rental Assistance/Vouchers

Project ID # (including combined Projects)	Summary of Project or Concept Recommendation (Summarized for presentation purposes)	Funding Amount
50 Administrator: TPA	Provide housing navigation, placement and stabilization support to people returning home including case management and supportive services forms of rental assistance.	\$10,000,000
90 Administrator: TPA	Bringing structure to help individuals with becoming self-sufficient by providing tools to help them remain housed. Structural services and property management companies would be a part of RCM; house 100 individuals and families a month / 1200 people a year.	\$5,000,000
112 Administrator: County	This recommended project seeks to increase availability of placements for girls and gender expansive youth as a strategy for equitably decreasing detention and incarceration for this vulnerable population.	\$3,908,500
117 Administrator: County	Our goal is to help connect foster youth to hosts (landlords/renters) who will accept SILP vouchers, by finding potential landlords and by helping them through the on-boarding process. Once housed, we will consistently provide case management support, educational and employment resources and tools.	\$620,655
85 Administrator: TPA	This project would establish a facility dedicated to preparing, and serving fresh meals to those agencies who are housing folks who may follow under the housing unsecured. These meals may be delivered directly or picked up by Facility Staff.	\$800,000

Spending Plan Concepts

Non Carceral Diversion & Reentry

Project ID # (including combined Projects)	Summary of Project or Concept Recommendation (Summarized for presentation purposes)	Funding Amount
10 Administrator: County	Defining the proper classification of justice Involved Youth for purpose of funding.	\$1,000,000.00
23 Administrator: TPA	Mentorship programs for youth and adults as a pathway to success through community involvement.	\$253,000.00
42 Administrator: County	Ensure system-impacted individuals have a fair chance at re-entry by offering advocacy, education campaigns, and direct service support toward fair chance outcomes & transform justice systems.	\$250,000.00
141 Administrator: County	LEAD will serve 780 individuals in LA County after expansion is complete. This program asks for 100-500 additional FSHP subsidies for LEAD participants to help obtain permanent supportive housing.	\$6,326,002.00
136 Administrator: TPA	This program will serve the incarcerated and formerly incarcerated countywide and will teach courses inside correctional facilities, then enroll in the 8-week Academy, and shift to enrollment in community college or vocational training programs.	\$3,000,000.00
31, 68 Administrator: TPA (w/ support from LANAI)	A childcare and resource center for the county's American Indian Alaskan Native and Indigenous communities offering programming relevant to the Native American, AIAN, and indigenous communities including affordable daycare rates. It will also offer wellness and job training resources partnering with key stakeholders.	\$4,000,000.00

Spending Plan Concepts

Access to Funding for Small, Minority-Owned Businesses

Project ID # (including combined Projects)	Summary of Project or Concept Recommendation (Summarized for presentation purposes)	Funding Amount
104 Administrator: County	Supporting employee ownership of businesses through newly formed and established worker cooperatives & small businesses seeking to transition ownership to their employees which models retention and succession planning, living wages, and shared wealth.	\$5,000,000
4 Administrator: County	Provide compliance training and technical assistance to CFCI-funded nonprofits including systems, practices, processes; goal alignment; expenditure tracking; program monitoring; impact reporting; financial statements.	\$250,000
14 Administrator: TPA	Support hyper local urban agriculture projects that cultivate, process and/or distribute agricultural products and food goods and will also create local jobs for youth and the formerly incarcerated.	\$2,508,698

Fund Administrator for FY 23-24 Spending Plan

